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ABSTRACT

The ERIC Administrative Bulletin (EAB) is the internal "house organ" of the Educational Resources Information Center (ERIC), the nationwide bibliographic information system covering the educational literature. ERIC is sponsored by the Office of Educational Research and Improvement (OERI) within the U.S. Department of Education. The EAB is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by the ERIC Clearinghouses and other components of the ERIC system. The EAB is issued every month or two, depending on the volume of material available. All EAB articles are reviewed and approved by Central ERIC before publication. The EAB is distributed solely within the ERIC system (approximately 20 contractors) and is intended as an internal newsletter or journal of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, "ERIC Processing Manual" revisions, etc.). Current major categories for announcements are: Action Items; Network News; Personnel; Clearinghouse Publications; Meetings Participated In. All new forms and all major reports commonly are included as Attachments to EAB issues. This compilation consists of 116 issues of the EAB, extending from July 1976 through December 1987, a period of 12 years. (WTB)

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ERIC

Administrative Bulletin
(1976-1987)

IR052298

The ERIC Administrative Bulletin (EAB) is an internal newsletter prepared by the ERIC Processing and Reference Facility on the basis of material submitted by the ERIC Clearinghouses and other components of the ERIC system. It is sponsored by the U.S. Department of Education, Office of Educational Research and Improvement (OERI), Educational Resources Information Center (ERIC).

Volume: 1
Number: 1
Date: Jan/76

ERIC Administrative Bulletin

Educational Resources Information Center. National Institute of Education. Washington, D.C. 20208

1. Publication of the ERIC Administrative Bulletin

This issue of the ERIC Administrative Bulletin is the first of what is intended to be a monthly series. Content of the bulletin will primarily be notices of an administrative nature. Occasionally, as the need arises amendments to the ERIC Processing and ERIC Administrative Manuals will be published herein prior to the actual issuance of the amendments to the manuals.

Clearinghouses are encouraged to forward items for inclusion. Contributions should be mailed, or phoned, to Frank Smardak not later than the 25th of each month for inclusion in the next month's issue.

2. ERIC Directors' Meeting

The ERIC Directors' Executive Committee has advised Central ERIC that the most compatible dates for all directors to attend an ERIC Directors' Meeting are March 2nd and 3rd. Accordingly, the next meeting will be held on those dates at the Ramada Inn in Alexandria, Va.

The Executive Committee is in the process of formulating an agenda for the meeting in conjunction with Central ERIC. Copies of the agenda, meeting logistical information, etc., will be mailed to all of you on or about 4 February.

3. ERIC Technical Meeting

The next ERIC Technical Meeting will be held at the Hilton Inn in Annapolis, Maryland, during the three day period beginning early Monday morning, April 5, 1976, and ending in the late afternoon of April 7.

The format of this technical meeting will differ somewhat from those of previous years. The first two days of the meeting (Monday and Tuesday), will be devoted solely to an indexing and abstracting workshop. This two day session will be conducted by the National Federation of Abstracting and Indexing Services (NFAIS). Ms. Toni Carbo Bearman, Dr. E.H. Brenner, and possibly several other NFAIS experts, will work with all of us on indexing and abstracting matters and problems directly oriented to the ERIC system.

Because this workshop is intended to be an interaction session we are compelled to restrict the size. Consequently, attendance is to be limited to two attendees per clearinghouse. The individuals who are nominated to attend should be persons who are full-time clearinghouse employees, actively engaged in indexing-abstracting duties or in the close supervision of individuals engaged in such activities. This is not intended

to be a training session for new personnel so inexperienced abstracters-indexers should not be sent to this workshop.

The third day, Wednesday, April 7, will be devoted to subject matter similar to that of previous years' workshops--administrative problems, user services, information analysis products, standing order customer workshops, etc. If any director feels that neither of his nominees for the IA workshop has sufficient background or experience to represent him at the third day of the tech meeting, he may, if he so desires, have one of his experienced senior staff attend on the third day only.

Please inform your clearinghouse contract monitor, as soon as possible, and preferably not later than February 4th, as to the names of the two individuals you are nominating for the indexing-abstracting session. Also, please specify if one or both individuals will remain for the third day, or be replaced or supplemented by a third individual.

4. Subscriptions to RIE Semi-Annual Indexes

In the near future the GPO will notify subscribers to RIE that beginning in 1976 subscriptions to the Semi-Annual Indexes of RIE will be available from the GPO.

Prices for the two volumes to be published each year will be $18.00 domestic, $22.50 foreign. (Single copies will be $9.00 domestic, $11.25 foreign.) Subscribers should forward a check or money order (no stamps) to the following address:

The Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

5. RIE Changes

Beginning with the January 1976 issue of RIE the ED number spread for the month will appear on the bottom of the front page as well as on the spine. This is a change which has been requested by numerous readers of RIE.

Another change which affects RIE, and also CIJE--starting with the February 1976 issues--concerns the section entitled "New Thesaurus Terms". Each new term listed will thereafter carry a date indicating when the term was added to the Thesaurus of ERIC Descriptors.

6. IR Publications

The ERIC Clearinghouse on Information Resources has published two useful documents: (1) ERIC: What It Can Do for You/How to Use It; (2) How to Prepare for a Computer Search of ERIC: A Non-Technical Approach.

Arrangements have been made by Central ERIC to provide each of our standing order customers with a copy of each of these valuable documents. The publications will be enclosed in the January EDRS shipment of microfiche.

Volume: 1
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ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

1. ERIC Directors' Meeting

ERIC directors are reminded that the directors' meeting is being held at the Alexandria Ramada Inn, located at 901 N. Fairfax Street in Alexandria, Virginia. If you are catching a cab please make this distinction to the cab driver so that you do not wind up at the Ramada in Rosslyn. Free transportation to the Inn is available from National Airport if you phone the Inn from one of the Alexandria Ramada's four courtesy phones at the air terminal. The Inn is only about five or six minutes drive from the airport. (fs)

2. Systemwide Awareness of Assigned Scopes

A recent inquiry about which clearinghouse, if any, included Asian Americans in its scope revealed that members of the ERIC network are sometimes unaware of each others broadened responsibilities. For well over a year the Urban Education Clearinghouse has had "education of black, Puerto Rican and Asian American populations" as part of its scope. It would be well, however, if any clearinghouse processed a document within its own discipline which also referenced another's, to use the term in indexing it. This makes it more readily available to searchers using a particular descriptor for a cross section of documents in a certain field. (cw)

3. Reproducibility of ERIC Documents

Central ERIC has become increasingly aware of the existance of a few documents input into the file each month that do not reproduce acceptably on microfiche. In some cases the documents should be classified as Level II; in others, the documents photograph so poorly that they should not be input into the system at any level.

Central ERIC is taking three steps to deal with the reproducibility quality of RIE documents.

a. Input is being examined by a representative from Central ERIC as it arrives at the Facility. A few documents are being rejected at this point on the basis of reproducibility; poor documents, but those which might be considered marginal, are being returned to the clearinghouses involved to make a judgement if the importance of the of the documents justifies the marginality.
b. As documents are being filmed at EDRS, additional problem documents will be identified. After filming (which must be done because RIE has gone to press) these documents will be examined along with a production fiche and sample of hard copy. If a level change is deemed necessary, it will be made at this time for subsequent updating of tape files. If the document does indeed represent a major problem, the original document, a microfiche of the document, and a sample of hard copy will

returned to the clearinghouse which submitted the document to provide a sample of the type of document that is causing problems.

c. The Facility has been given the responsibility of putting together a guide called "Document Input Acceptance Guidelines." This document will provide examples of the many sorts of problems that cause reproducibility difficulties, e.g., small type, broken type, colored paper, faint ink, etc. Also included will be copies of resulting microfiche and hard copy blowback. EDRS, Central ERIC, and the ERIC clearinghouses will work closely with the Facility in setting and testing standards for the guidelines. (rc)

4. ALA and ERIC Microfiche

Recently Bob Chesley from Central ERIC attended a joint meeting of the ALA Standards and Microreproduction Committees at the ALA winter meeting in Chicago. ERIC was the subject of discussion for about one hour.

Several concerns were expressed, among them the quality of microfiche, which primarily reflects the quality (for photoreducing) of the input document. A study by a librarian in Nebraska was reported which indicated that 50 of 300 ERIC documents were "unreadable." Since the results of the study were widely disseminated, clearinghouses may hear of it. Bob was able to report that he and Chuck Hoover had examined every frame of each reported "unreadable" document. Although some documents with serious problems were identified, many of the defects were relatively minor, e.g., small print in graph legends, footnotes, single pages somewhat faint, etc. A large majority of the documents were appropriate for inclusion in ERIC. The study appeared to suffer from a serious misunderstanding of the nature of a fugitive data file.

The complaints previously heard concerning EDRS problems seemed, in general, to be resolved. A few minor complaints such as absence of Level III cards, can be dealt with on an individual basis.

Although vesicular fiche are not totally accepted by everyone, the availability of silver fiche, at the predicted higher cost, should be pointed out. There are still users that have difficulty in reproducing fiche. Hard copy reproduction difficulty is relatively rare. Significantly, there are visicular file holders who do not have difficulty reproducing fiche from visicular masters. Some equipment, notably the more expensive makes, do seem to do an adequate job. Users with reproduction needs should be advised to test the equipment carefully before purchasing. Central ERIC can supply names of several agencies that report satisfactory reproduction from vesicular fiche. (rc)

Volume: 2
Number: 3
Date: March 1[illegible]

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

1. Bill Burgess Goes to Systems Development Corporation

It was with regret that we heard Bill Burgess announce his departure from Macmillan Information. Bill has been with the ERIC system since its early days, first at North American Rockwell and later with Macmillan. We have all had occasion to appreciate his contributions to ERIC, not only as a highly capable publisher but as a friend and supporter of our efforts.

We shall miss him, but he leaves us to go to an interesting new job with the Systems Development Corporation. We wish him great good luck and should temper our regret at losing him because he is delighted to return to California and looks forward to new directions in his work.

Bill's successor at Macmillan is David Biesel whom some of us already know as he has been working with CIJE the past few years. He is familiar with all the ERIC related publications and we can expect him to become even more knowledgeable shortly. He may be reached at 212/935-4300. (kw)

2. Changes to Clearinghouse Information Analysis Product Plans

Clearinghouse directors are reminded that when a clearinghouse submits a list of information analysis products in its annual renewal proposal and that proposal is accepted the I/A products plan then becomes a contractual obligation. For a variety of reasons it sometimes becomes necessary to replace a product or make substantive changes. Such alterations to the contract proposal must be submitted in writing to the project monitor concerned in advance of the changes for approval because when contracts undergo a GAO audit the work accomplished under a contract must agree with the work proposed. Also, on occasion, CERIC staff are asked by NIE program elements what information analysis products are underway in a certain clearinghouse. Unfortunate ramifications can occur if a proposed product has been cancelled or altered and there is no documentary evidence to indicate the change.

Therefore, to eliminate embarrassing and frustrating situations, please make certain that you send a letter to your friendly clearinghouse coordinator when you make I/A product changes. (dt)

3. Duplication, Duplication, Duplication

In the past few months there have been several occurrences of a lack of communication among clearinghouses which have resulted in duplication of abstracting and indexing efforts. The problems have arisen when a clear-

inghouse, for one reason or another, has processed an RIE document which is partly or wholly in the scope of another clearinghouse and has not notified that clearinghouse of its intent to input. Each instance of duplicate processing of such documents is a clear waste of a minimum of $30.00.

All of us being members of a decentralized system, must continually be on guard against duplication of effort--whether in the area of RIE, acquisitions, CIJe, information analysis products, workshops, or any other activity. A short phone call on the FTS line or a postcard will often avoid duplication and eliminate the frustration and disappointment felt by the party at the other end.

So, let's have a little more coordination, Folks! (dt)

4. Final Reminders on the ERIC Technical Meeting

The following are a few last minute reminders concerning the technical meeting:

a. Persons arriving at the Baltimore Airport will find the limousine service directly to the right of the exit doors of the baggage claim area. Limousines to the Annapolis Hilton leave hourly at a quarter past--5:15, 6:15, etc. The last limousine leaves at 11:15 PM and the first in the morning leaves at 6:15 AM.

b. Once you arrive at the Hilton Inn and get settled, please come to Rooms 512-514 where we will have the same kind of registration ac-activity that we had in Columbia at last year's meeting. Packets of materials containing information on restaurants, night clubs, and other entertainment activities will be available as handouts.

c. Parking is available at the Hilton. There is a dollar charge for registered guests; however, there is an additional charge for non-registrants.

d. One of the items on the agenda for the tech meeting is a discussion of ideas concerning recognition of RIE's tenth anniversary in November 1976. We are asking that clearinghouse representatives who will be coming to the tech meeting to attend the administrative session, if possible, brainstorm this subject with their respective associates at the clearinghouses. It would be of considerable assistance if the various ideas were written up succinctly so that they could be submitted to the session coordinator prior to convening of the meetings.

e. Attendees at the indexing and abstracting session are reminded that there will be an evening meeting on Monday, April 5th, from 7:00 PM to 9:00 PM. (dt)

Volume: 1
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Date: June/76

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

1. Preparation of Documents for Filming by EDRS

Recently an EDRS representative suggested the following additional guidelines to assist clearinghouses in preparing documents to conform with curent filming practices:

a. Reducing Oversize Pages to Standard Size

The placement of pages on the camera bed for filming results in their being justified at the top lefthand corner. This can result in text being lost at the bottom and right when physical pages exceed the 8½ inch by 11 inch standard size. This can happen even if the text area itself is no more than 8½ inches by 11 inches. In order to avoid loss of text in such situations, it is sometimes possible to trim the top and left margins off oversize pages so that the entire text is in the 8½ inch by 11 inch area that the camera will pick up.

When most of a document is standard 8½ x 11", but a few pages are oversize, it is helpful to cut the oversize pages down, perhaps creatingotwo standard size pages where one long page existed before. In cases where excess text from a long page is being affixed to a white backing sheet, remember to use transparent tape rather than staples. Staples not only film, but can also affect the machinery.

b. Excessive Amounts of 6-Point Type

The ERIC Processing Manual specifies 6-point type as the lowest size acceptable type. Even so, documents that contain all or substantial amounts of 6-point type do not generally blow back from microfiche to be satisfactorily readable. In other words, while some 6-point type is acceptable, too much can incapacitate a document. Consequently, such documents should often be entered at Level II rather than Level I, with a "Note" explaining why that document is not available in hard copy.

c. Arrangement of Brochures and Pamphlets

Odd-size brochures and pamphlets may be opened up and taped on 8½" by 11" sheets in order to make better use of available frame space. This is usually only feasible with vertical strip formats. (Backed-up pamphlets would need to be Xeroxed if a second copy were not available).

d. Notes in Resumes

Whenever a document is significantly defective in legibility or repro-

ducibility, and yet is selected for the system, it is helpful to the user if a word of explanation is placed in the "Note" field of the resume. This alerts the user to the problem and avoids unpleasant surprises.

e. Notes to EDRS

Clearinghouse notes attached to documents can be helpful to the EDRS camera operator when they call attention to out-of-the-ordinary factors such as colored inks, colored papers, changes in page orientation that would required a change in the way the page is placed on the camera bed, etc.

f. Cost Awareness

Throughout the entire process of preparing documents for filming, the clearinghouses should keep in mind the effect of microfiche frames on price, and should avoid artificially crossing a price hike step when it can be avoided. (RC)

2. New Descriptor/Identifier Indexing Depth Conventions

As a result of suggestions made by clearinghouse staff at the last ERIC Technical Meeting, it has been decided to increase the number of permissible Major (i.e. published) identifiers from one to two. This change is effective immediately.

The ERIC Processing Manual (Section 5.3.21, par. 3, lines 1-2) will be modified to read as follows:

"There is no minimum requirement for Identifiers, however, NO MORE THAN TWO IDENTIFIERS CAN BE ASTERISKED (*) as major indexing terms."

Since this change increases the total permissible major index terms from six to seven, it was also felt appropriate to permit an indexer to "trade" an unused major identifier for an additional major Descriptor.

The ERIC Processing Manual (Section 5.3.20, par. 3, lines 12-13) will, therefore, also be changed to read as follows:

"AT LEAST ONE (1) major Descriptor MUST be assigned. A total of NOT MORE THAN FIVE (5) major Descriptors are permitted if there are two (2) major Identifiers used; a total of NOT MORE THAN SIX (6) major Descriptors are permitted if there is only one (1) major Identifier."

Please note that the new limit of seven (7) major index terms (five Descriptor/two Identifier or six Descriptor/one Identifier is an upper limit and not necessarily a goal to be achieved for every document. (RC)

3. New Survey of ERIC Data Base Search Services

The Facility is completing work on a new edition of The Survey of ERIC Data Base Search Services. It should be available from the printers in June. There are 211 listings of institutions which conduct computer

searches of the ERIC file, up from 123 contained in the last survey.

Data are also being collected for a new edition of The Directory of ERIC Microfiche Collections. The new directory is scheduled for completion in August and will contain additional information such as hours of operation, contact persons, and types of reading equipment available at each of the locations. (RC)

4. ERIC Data Base Users' Conference

The 1976 ERIC Data Base Users' Conference will again be held in conjunction with the American Society for Information Science (ASIS) annual meeting. The ASIS meeting will be held in San Francisco during the week of October 5. Dates for the ERIC conference are October 6 and 7/1976. (RC)

5. CIJE Journal Coverage

All clearinghouses are requested to check the journals they are covering for CIJE with regard to currency and publication. It has come to the attention of Central ERIC that the Source Journal Index in CIJE shows journals presumably being covered which are no longer in existence. Tom Wright at Macmillan depends on each and every clearinghouse to provide him with the names of journals either being added or deleted so he can see that the Source Journal Index reflects only presently active periodicals.

For those libraries which desire to subscribe to the entire list it is daunting to find even a small percentage no longer being published and it is certainly self-defeating for CIJE to print an inaccurate listing each month. Would you therefore go over the journals you cover and compare them to those in the latest CIJE Index. Then provide Mr. Wright with any needed changes. Notifying him of changes in publication status should be continuous in the future. (CW)

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ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

1. Exhibit of ERIC Educational and Promotional Materials

At the 1976 ERIC Users Conference in San Francisco, we are planning an exhibit of materials developed to introduce, promote, or educate people about the use of ERIC. We are doing this so that attendees can see what has been done by different organizations, and what materials can be used in their own situation.

If your clearinghouse has developed any brochures, flyers, special request forms, training packages, slide-tape shows, etc., relating to ERIC, we would like to include them in this exhibit. We will provide space for audio-visual presentations, as well as printed materials. Those developers that attend can meet informally with interested parties, if they wish.

So that we can prepare the appropriate exhibit space, we would like to have at leasttwo to three copies of each printed item sent to the Facility before September 15. Unless you request otherwise, we would like to retain the material for our files and future reference. You are also invited to bring hand-out copies of your materials with you to the conference. Any amount is welcome, but you should keep in mind in this regard that there will be over 100 attendees.

If for any reason you cannot send the material in advance, you are invited to bring copies with you to the conference. Late arriving material will still be placed on display. (rc)

2. Copies of Single Frame Resumes

With the old ERIC resume data input forms, it was common practice for the clearinghouses to keep Xerox copies of the typed form they submitted to the Facility. These copies were then used for a variety of purposes: sending to authors, sending to acquisition sources, sending to data exchange partners of one kind or another, for local files, etc.

Now that the form is changing over to OCR format, the clearinghouses are coming to recognize that they will no longer have this handy form available for this purpose. The OCR form might be an adequate substitute in some of these applications, but when heavily laden with corrections (blobs, hooks, and follow-on corrections) it is not suitable for any formal use.

Some clearinghouses have inquired about the possibility of getting copies of the Single Frame Resumes the Facility prepares for EDRS.

Beginning with the August issue of RIE, we have directed the Facility to print one additional set of Single-Frame to be sent to the clearinghouses to satisfy this need. (rc)

3. Change in Clearinghouse Contractors

As a result of a recently concluded competition there is to be a change in the contractor for the operation of the ERIC Clearinghouse on Career Education. Effective as of 14 September 1976, the clearinghouse will be located at the Center for Vocational Education, Ohio State University, 1960 Kenny Road, Columbus, Ohio, 43210. The director of the clearinghouse will be Dr. Joel Magisos, and he can be reached at Area Code 614/486-3655.

Transfers of documents to ERIC/CICE at Northern Illinois University should be discontinued. All pending transfers are to be held in abeyance until about 1 September and then shipped to the new clearinghouse. (fs)

4. ERIC Regional Technical Meeting

A pilot session of an ERIC Regional Technical Meeting will be held by the midwestern clearinghouses in Urbana, Illinois. The meeting will be a two day affair running from 1:00 PM, Tuesday 21 September to noon, Thursday, 23 September. The clearinghouses which will be participating will be CS, PS, CG, SE, and the the new CE CH. The hosts for the meeting will be CS and PS. If this trial run proves to be fruitful the regional meeting concept will be introduced throughout the ERIC system as an annual feature. Future annual budgets for such meetings will provide funding for attendance at these meetings. Budgetary guidance will be provided at a later date. The results of the Midwest Regional Meeting will be written up and distributed to all clearinghouses in the system and other ERIC contractors shortly after conclusion of the meeting. (rc)

5. Document Acceptance Guidelines

Due to budgetary problems the Facility has had to temporarily suspend work on the Document Acceptance Guidelines which were to provide examples of various input quality with suggestions for improvement. Although EDRS has reported a very significant improvement in the quality of legibility of documents input into the system over the past four months, (COMMENDATIONS to document processors) the guidelines project still retains a high priority. Work on the manual will be resumed at the earliest possible date. (rc)

Volume:
Number:
Date:

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

The ERIC Administrative Bulletin (EAB) has been born again! Barbara Sanders has accepted responsibility for editing and distributing the EAB with hopes of getting it out to you on a monthly basis. Plans are to get input from the ERIC Facility, EDRS, Macmillan and the Central ERIC staff. Clearinghouses are invited to forward items for inclusion. Contributions should be mailed directly to Ms. Sanders at Central ERIC no later than the 5th. of each month in order to be included in the same month's issue. The bulletin will be ready for distribution by the 18th. of each month.

Announcements from Central ERIC

1. Status of June Dissemination Conference

For the past several years, ERIC has been responsible for three annual meetings: ERIC Directors, ERIC Technical and an ERIC users meeting. At the 1975 Users Meeting in Boston, a number of users suggested that ERIC might consider consolidating these meetings. Other NIE programs (State Capacity Building grantees, State Dissemination Coordinators, etc.) also have annual meetings. To make a long story short, a planning group has been formed for a nationwide conference on dissemination. This meeting is being sponsored by organizational dissemination units within the National Institute of Education and the United States Office of Education. The purposes of this meeting is:

- To increase collaboration and coordination among NIE and OE contractors and grantees in the field of dissemination.
- To increase common understanding of resources, linkage and leadership with respect to quality control, financing, staffing (training), research, needs assessment and evaluation.
- To consider prospects for the future of educational dissemination activities in terms of political, financial, and organizational considerations.
- To identify areas in which increased understanding is needed.
- To develop a statement of principles affecting the development of educational dissemination.

Tentatively, the framework for the June conference (at present June 20 - 24) has been outlined to have specific group meetings (ERIC Directors, SEAs, Technical Users) on Monday, Tuesday morning, Thursday afternoon and Friday. Tuesday afternoon, Wednesday and Thursday morning will be common meetings <u>for all</u> groups. Detailed information, agenda, location, etc., will be forwarded to you as soon as it is available.

I urge <u>all</u> clearinghouses to reserve the dates June 20 through June 24 for both directors <u>and</u> technical representatives. It is extremely important that ERIC be well represented. You should also be aware that ERIC <u>has had</u> and <u>will have</u> a voice in agenda items and format.

2. Quarterly Report List of Information Analysis Products

One of the recommendations of the Midwest Regional Clearinghouse Technical Meeting was that ERIC Clearinghouses exchange lists of information analysis products (in progress and completed). Rather than have each clearinghouse assume the chore of duplicating and mailing 15 copies of the pertinent portion of the quarterly report, Central ERIC has volunteered to perform this task on a quarterly basis. Due to the size of the consolidation, however, only one copy of the reproduction will be provided to each clearinghouse. It is recommended that each clearinghouse further reproduce these to assure that each individual concerned with document planning, document production, and possibly user services, has ready access to the information.

Attendees at the Technical meeting also recommended that the quarterly reports include completed information analysis products as well as items in progress and continue to show the completed items in succeeding quarterly reports for the balance of the clearinghouse contract year. It is requested that this information be included in all future quarterly reports commencing with the report due in Central ERIC not later than April 15, 1977. (FS)

3. Western Regional Technical Meeting held February 1 - 2, 1977

The Western group of clearinghouses, EA, JC, RC, and SO met in Boulder on February 1 - 2 to discuss all phases of clearinghouse technical operations. Barbara Booth, JC, was responsible for forwarding the numerous recommendations to the ERIC Steering Committee for possible inclusion in the agenda of the

National Technical Meeting in June. The group's evaluation was unanimous in describing the meeting as a resounding success, and all participants indicated they were looking forward to the next meeting in Las Cruces, New Mexico in 1978. (DT)

4. The New ADR Format

We have received several suggestions concerning changes in the forthcoming new ADR format. The Facility will circulate a copy of the proposed format for additional comments. (RC)

5. Change in Dye Used in Vesicular Fiche

In March or April the film supplier has scheduled a change in the composition of the emulsion used in vesicular fiche produced at EDRS. The present gray appearing fiche will have a slight yellow cast which may be noticeable to standing order customers. The new dye has slightly better ultraviolent absorption characteristics and, as a result, could result in a slight improvement in fiche-to-fiche reproduction from vesicular masters. However, silver masters will still have slightly better reproduction characteristics. (RC)

6. Missing Fiche?

For a long time, we have received user complaints that a primary file maintenance problem has been the difficulty of determining whether a missing fiche is level 3, or truly missing. To help with the problem, hash marks (#) have been added to the RIE ED-Number to Clearinghouse Number Index Cross Reference. Also, level 3 cards are shipped with the monthly fiche collections.

A sample fiche is attached. This fiche is different in that it contains a notation in the first (A-1) frame indicating that the following fiche is level 3 and will not be contained in the file. We believe that this will help users, once they are aware of the system, to check for missing fiche more simply than has previously been the case. It will not solve all problems (such as the case in which fiche containing the notation might, itself, be missing), but it should help. If adopted, level 3 cards would no longer be printed. If you have comments, or see any problems, please contact Bob Chesley at Central ERIC by March 1. (RC)

7. Clearinghouse Contract Competitions in the Offing

During the next 10 to 12 months Central ERIC will be deeply involved in clearinghouse competition activities. The RFP for FL, for example, will be hitting the street about February 15 to 20. That will be followed by the RFPs for HE and UD which will probably be published in late March or during April. The resulting contracts will be for five-year periods--that is, a contract for one year with four Government options to renew. (DT)

Announcements from ERIC Facility

Following are announcements from the ERIC Facility:

TIPS AND REMINDERS ON DOCUMENT PREPARATION

A sampling of contacts between the ERIC Processing and Reference Facility and the ERIC Clearinghouses on the subject of "Document Preparation" reveals the following points to be the most frequently touched on:

- Remove and discard any pages that are exact duplicates of other pages.
- Disclaimer label, Clearinghouse Accession Number, and other labels, should appear on the first sheet to be filmed, not the second or third.
- Clearinghouse Accession Number should be printed largely and plainly at the bottom of the page, parallel to the left side of the document.
- If a document contains just a few poorly printed pages, take the time to rectify the situation via re-typing, manual corrections, or contact with the source for replacements. Remember that the document you send in is distributed and reproduced all over the world.
- For Level 3 documents, be sure to send the Facility enough pages and information from which to generate author names, institution names, pagination, etc.
- Price is considered an important element of the Availability field (when this field is present). Having the price can often save the user one complete cycle of correspondence with the source. If this information is not contained in the document, it is worth a phone call to obtain.

SPECIAL NOTICE

ERIC TITLE INDEX, 1966 – 1976

The ERIC Title Index for the period through 1976 is a decennial cumulation in two volumes, A – J and K – Z. It contains a total of 120,351 titles announced in Resources in Education (RIE) since its first issue in November 1966.

Due to the size of this reference work (1,350 pages), it may not be possible to continue to cumulate it in printed form. It is likely that future editions of the ERIC Title Index will be either in the form of microfiche or of annual supplements to this decennial cumulation.

For this reason, we have printed the 1966 – 1976 cumulation in more than the usual number of copies, recognizing that it may be the last of its kind. Even so, the stock is limited and we suggest that if you require this reference work you order it early in order to ensure receipt. We further suggest that some form of care or preservation, such as insertion in a binder, be practiced. The present cumulation may have to last a long time.

Price and ordering information appear below.

DELIVERY AND PAYMENT

All orders for ERICTOOLS *must* be accompanied by payment in full. (This requirement will be waived for government (Federal, State, or Local) organizations, *current* ERICTAPES subscribers, and in certain other special cases). Publications will be shipped via commercial carrier or USPS Priority Mail in the United States, and by Postal Union (surface) mail to other countries. Delivery to other countries by Air Mail is available at the increased price indicated. ALL SALES ARE FINAL. Subscriptions are noncancellable, except for non-delivery, except that multi-year subscriptions are cancellable *after the first year* on 60 days notice.

SCHEDULE

ERICTOOLS publications are synchronized with the publication of *RIE*. All updates correspond to the last *RIE* issue in a calendar quarter (i.e., March, June, September, and December). To insure current delivery (and continuity in subscriptions), orders must be received by ORI prior to the cut-off for the calendar quarter, which is generally the 15th of the preceding month (i.e., February 15, May 15, August 15, or November 15).

PRICE LIST

ANNUAL SUBSCRIPTIONS

Description	No. of Issues	Standard Stock Number	Standard Price	Foreign Air Stock Number	Foreign Air Price
Title Index, Cumulative (through 1976), plus supplements	4	PRTNASCK	$ 75	PRTNAFCK	$ 90
Title Index, Supplements (1977 only)	3	PRTNASKW	30	PRTNAFKW	36

SINGLE COPY ORDERS

Description				
Title Index, Cumulative (through 1976)	PRTNASSC	$ 50	PRTNAFSC	$ 60
Title Index, First Quarter 1977 Supplement (when available)	PRTNASS1	10	PRTNAFS1	12
Title Index, Second Quarter 1977 Supplement (when available)	PRTNASS2	15	PRTNAFS2	17
Title Index, Third Quarter 1977 Supplement (when available)	PRTNASS3	20	PRTNAFS3	22

THESAURUS INPUT/CHANGE FORMS - THE DJF AND THE TCN

The two forms which the Clearinghouses regularly use in requesting changes to the Thesaurus of ERIC Descriptors are:

a. DJF - Descriptor Justification and Data Input Form; (ERIC Facility Form No. EFF-11 (12/73)).

b. TCN - Thesaurus Term Change Notice; (ERIC Facility Form No. EFF-21 (8/72)).

These two forms have distinct uses. The DJF is used as a direct input form for keying new data into the Thesaurus file and for making simple, routine, and non-controversial changes. The TCN is used for recommending significant changes to old data, which must first be reviewed by the nationwide ERIC Vocabulary Review Group prior to actual implementation.

In order to avoid delays in processing their Thesaurus change recommendations, Clearinghouses are reminded of the specific uses of these two forms.

1. The DJF, or "implementation form", should be used when recommending:

   a. New Main Terms and their cross-references ("Main Term" is synonymous with "Descriptor");

   b. Routine changes in the cross-reference structure of existing Main Terms; and

   c. Routine changes in Group Codes.

2. The TCN, or "review form", should be used when recommending:

   a. Mergers of existing Main Terms and their postings;

   b. Significant changes in the form of Main Terms (e.g., adding or dropping parenthetical qualifiers);

   c. Significant additions or changes of Scope Notes; and

   d. Deletions of existing Main Terms and their postings (after all merger possibilities have been investigated and rejected.)

Both the DJF and the TCN may be required in the preparation of some change recommendations. For example, a recommendation involving the replacement of an existing Main Term with a new Main Term would include: (1) a DJF showing the new term and its cross-reference structure and (2) a TCN justifying a transfer of postings from the old term to the new term. In such cases, the DJF would be considered "inactive" until its related TCN is approved by the Vocabulary Review Group.

CENTRAL REFERRAL LIST

Most Clearinghouses maintain a list of organizations to which requests can be referred when ERIC sources are either exhausted or inappropriate. At the recent ERIC Technical Meeting in Washington, it was suggested that a central list of these referral points be maintained by the Reference Librarian at the ERIC Facility. Such a "referral center" would permit the Clearinghouses to check telephonically with the Facility (when their own resources don't provide an answer) in an attempt to take advantage of the past experience of all Clearinghouses. In effect, a wider selection of organizations to which referrals can be made would be made available to participants. Consideration to publication and dissemination of such a list will be made later if the response from the Clearinghouses warrants it.

All ERIC Clearinghouses are invited to send their "referral lists" to the ERIC Facility. We will keep you informed via the ERIC Administrative Bulletin as to the progress of this project.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	ERROR ANALYSIS (LANGUAGE) (New Main Term)	FL	10/76			1/77	X		3 mos
2	LANGUAGE DEVELOPMENT (Addition of Synonym)	FL	10/76			1/77	X		3 mos
3	ANDROGYNY (New Main Term)	CG	11/76						
4	ASSERTIVE TRAINING (New Main Term)	CG	11/76						
5	MATE SELECTION (New Main Term)	CG	11/76						
6	ADVANCE ORGANIZERS (New Main Term)	CS	11/76						
7	JOURNALISM (Addition of Scope Note)	CS	11/76						
8	JOURNALISM EDUCATION (New Main Term)	CS	11/76						
9	READABILITY FORMULAS (New Main Term)	CS	11/76						
10	REDUCTION IN FORCE (New Main Term)	EA	11/76						
11	PROGRAM VALIDATION (New Main Term)	TM	11/76						

DESCRIPTOR JUSTIFICATI... FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	TEST ITEMS (New Main Term)	TM	11/76						
13	NONTRADITIONAL STUDENTS (New Main Term)	JC	12/76						
14	MODELING (New Main Term)	PS	12/76						
15	ATTRITION (RESEARCH STUDIES) (New Main Term)	TM	12/76						
16	INFLATION (New Main Term)	HE	1/77						
17	POST SECONDARY EDUCATION AS A FIELD OF STUDY (New Main Term)	HE	1/77						
18	NEWS WRITING (New Main Term)	CS	1/77						
19	CULTURALLY DISADVANTAGED (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
20	DISADVANTAGED YOUTH (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
21	EDUCATIONAL FACILITIES (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
22	LIFE CYCLE COSTING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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23	MIGRATION (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
24	PRIVATE SCHOOLS (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
25	READING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
26	SPELLING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
27	TEACHING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.

Volume: 1
Number: 2
Date: March, 197

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

Central ERIC, along with the ERIC Facility, have submitted a number of informative tid-bits for this month's issue of the EAB. The invitation still stands to others who want to submit items for inclusion in the Bulletin. Please send them to Barbara Sanders at Central ERIC. But do not forget, the deadline for submission is the 5th. of every month! Suggestions for improving the bulletin are also welcomed.

ANNOUNCEMENTS FROM CENTRAL ERIC

1. Publication Type "Other" Classification

Analysis was recently made of input which has been classified by Publication Type "other". In 2 1/2 years there have been about 400 documents so classified.

Several recommendations have been made for new or revised categories and will be considered in the study by the Teacher-Education-Clearinghouse Study. The following recommendations were also made concerning some of the documents classified as "Other". Many items coded as "Other" fit easily into existing categories and must be regarded as categorizing errors. In our opinion approximately 75% should not have been coded as "Other". The following kinds of items are prominent among the miscodings:

- Journal articles, parts of journals, collections of journal articles, etc. - these should have been coded "J".

- Tests, test specifications, compilations of tests, reporting booklets, questionnaires, opinion polls, evaluation materials, assessments - these should have been coded "Q".

- Legal decisions, legal briefs, legal memorandums, summaries of legislative actions, legal-related discussions, Government regulations, etc. - these should have been coded "H".

- Project descriptions - these should have been coded "K".

- Papers presented at ----, - these should have been coded "S".

- Seminar summaries, Reports, on Workshops, etc. - these should have been coded "P".

- Resource Guides, Teaching Guides, Manuals - these should have been coded "G". (RC)

2. ERIC Facility to Check Document Pagination

As part of its new contract activities, the ERIC Facility will be checking monthly microfiche shipments for correct document pagination. Where differences are detected that will cause an incorrect price in either paper copy or microfiche sales, a correction will be made to the master tape and EDRS will be notified concerning the correction. Consequently, clearinghouses no longer need to check the monthly shipment for pagination errors. (RC)

3. New Clearinghouse Administrative Form

The ERIC Clearinghouse on Rural Education and Small Schools has a new idea that should prove useful to both the clearinghouses and Central ERIC. They have developed a new form (blank copy attached) which shows a breakdown of comparison of cost distribution by categories. Shortly, Mr. Hoover will dispatch a

policy letter to all clearinghouses which will make this form a part of the data required for the annual review. A change to the Administrative Manual will follow at a later date. (BS)

ANNOUNCEMENTS FROM ERIC FACILITY

1. Resources in Education (RIE) - Systematic Review (appeared in February 1977 Interchange)

It has been a long time since RIE was examined from the point of view of "sprucing" it up. Central ERIC has recently authorized a systematic examination of RIE, its cover, art work, front matter, advertising, notices, layout, etc. The objective is to study all the available ideas about how RIE, as a physical object and an arrangement of data, can be improved. The report will encompass both graphic art and textual content matters, i.e., it will encompass "substantive" changes as well as "cosmetic" changes.

Examples of some of the RIE characteristics that will be covered are the following:

- New page format
- Index format
- Fields covered
- Cover design

In order to impact the January 1978 issue of RIE, the study is scheduled to take place between April and August of 1977.

Clearinghouses are invited and urged to submit their ideas and

suggestions for improving RIE. Every suggestion received will be given proper consideration. If you have any feedback, whether negative or positive, to give us on RIE, now is the time to have your say. Help us to make RIE responsive to your needs.

2. ERIC: What It Is, How To Use It (Address correction)

The blue and white, 7" x 7" ERIC brochure entitled ERIC: What It Is, How To Use It, which offers a multi-media kit for $35 was printed with an erroneous mailing address. The correct address for placing orders is:

National Audiovisual Center
Government Services Administration
Attn: Order Section
Washington, DC 20409
Telephone: (301) 763-1896

Order Number: 009000

3. Number of Major Descriptors and Major Identifiers Permitted in Document Resume Preparation

Early last year Central ERIC approved new guidelines for indexers in the use of Descriptors and Identifiers in the preparation of document resumes. The combinations of six major Descriptors and one major Identifier or five major Descriptors and two major Identifiers are acceptable. However, because six and one and five and two add up to seven, some Clearinghouses have been misled into believing that seven major Descriptors are acceptable if no Identifiers are selected. This is not so. Six major Descriptors are the limit, regardless of Identifier selection.

4. Document Selection Practices

It has been noted that some Clearinghouses believe that documents transmitted to them from the ERIC Facility must go into the system. This is not the case. Documents sent to the Clearinghouses by the Facility are discretionary and should be evaluated against the selection criteria like all other acquisitions. The possible exception is material to which a PRIORITY sticker is attached. PRIORITY items are so designated by Central ERIC and should be accessioned and handled on an expedited basis (See ERIC Processing Manual, pgs. 112-113).

Report Date February 1977

Page 1 of 7

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	ERROR ANALYSIS (LANGUAGE) (New Main Term)	FL	10/76			1/77	X		3 mos
2	LANGUAGE DEVELOPMENT (Addition of Synonym)	FL	10/76			1/77	X		3 mos
3	ANDROGYNY (New Main Term)	CG	11/76			2/77	X		3 mos
4	ASSERTIVENESS (New Main Term)	CG	11/76			2/77	X		3 mos
5	MATE SELECTION (New Main Term)	CG	11/76			2/77	X		3 mos
6	ADVANCE ORGANIZERS (New Main Term)	CS	11/76			2/77	X		3 mos
7	JOURNALISM (Addition of Scope Note)	CS	11/76			2/77	X		3 mos
8	JOURNALISM EDUCATION (New Main Term)	CS	11/76			2/77	X		3 mos
9	READABILITY FORMULAS (New Main Term)	CS	11/76			2/77	X		3 mos
10	REDUCTION IN FORCE (New Main Term)	EA	11/76			2/77	X		3 mos
11	PROGRAM VALIDATION (New Main Term)	TH	11/76			2/77	X		3 mos

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	TEST ITEMS (New Main Term)	TH	11/76			2/77	X		3 mos
13	NONTRADITIONAL STUDENTS (New Main Term)	JC	12/76						
14	MODELING (New Main Term)	PS	12/76						
15	ATTRITION (RESEARCH STUDIES) (New Main Term)	TH	12/76						
16	INFLATION (New Main Term)	HE	1/77						
17	POST SECONDARY EDUCATION AS A FIELD OF STUDY (New Main Term)	HE	1/77						
18	NEWS WRITING (New Main Term)	CS	1/77						
19	CULTURALLY DISADVANTAGED (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
20	DISADVANTAGED YOUTH (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
21	EDUCATIONAL FACILITIES (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
22	LIFE CYCLE COSTING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	MIGRATION (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
24	PRIVATE SCHOOLS (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
25	READING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
26	SPELLING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
27	TEACHING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
28	DEPARTMENT CHAIRPERSONS (New Main Term)	HE	1/77	2/77					
29	COUNSELING (Addition of Scope Note)	CG	2/77						
30	GUIDANCE (Addition of Scope Note)	CG	2/77						
31	USE STUDIES (New Scope Note & Additional Cross-references)	CG	2/77						
32	ART THERAPY (New Main Term)	EC	2/77						
33	ASSERTIVENESS (New Main Term)	EC	2/77			2/77	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	COMMUNICATION DISORDERS (New Main Term)	EC	2/77						
35	DEVELOPMENTAL DISABILITIES (New Main Term)	EC	2/77						
36	INFORMAL ASSESSMENT (New Main Term)	EC	2/77						
37	LOW VISION AIDS (New Main Term)	EC	2/77						
38	MUSIC THERAPY (New Main Term)	EC	2/77						
39	NEGLECTED CHILDREN (New Main Term)	EC	2/77						
40	SELF MUTILATION (New Main Term)	EC	2/77						
41	TOTAL COMMUNICATION (New Main Term)	EC	2/77						
42	SENTENCE COMBINING (New Main Term)	CS	2/77						
43	CHILDRENS ART (New Main Term)	PS	2/77						
44	CHILDRENS TELEVISION (Revision of Scope Note & Cross-references)	PS	2/77						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
45	DEATH EDUCATION (New Main Term)	PS	2/77						
46	EXTENDED FAMILY (New Main Term)	PS	2/77						
47	NEONATES (New Main Term)	PS	2/77						
48	NUCLEAR FAMILY (New Main Term)	PS	2/77						
49	ACADEMIC EDUCATION (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
50	ATHLETICS (Addition of Synonyms)	Facility	2/77			2/77	X		N.A.
51	EDITORIALS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
52	EMPLOYMENT EXPERIENCE (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
53	EQUIVALENCY TESTS (Revision of Scope Note & Cross-references)	Facility	2/77			2/77	X		N.A.
54	FREEDOM OF SPEECH (Cross-reference Change - UF/RT)	Facility	2/77			2/77	X		N.A.
55	INTELLECTUAL DISCIPLINES (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
56	JOB LAYOFF (Addition of Scope Note)	Facility & EA	2/77			2/77	X		N.A.
57	JOURNALISM (Cross-reference Change - RT)	Facility & CS	2/77			2/77	X		N.A.
58	MANAGEMENT DEVELOPMENT (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
59	MANAGEMENT EDUCATION (Cross-reference Change - BT/RT)	Facility	2/77			2/77	X		N.A.
60	NEWS MEDIA (Addition of Synonym)	Facility	2/77			2/77	X		N.A.
61	NEWS REPORTING (Addition of Synonym)	Facility & CS	2/77			2/77	X		N.A.
62	PROGRAMS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
63	READING (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
64	SCHOOL PLANNING (Deletion of Synonym)	Facility	2/77			2/77	X		N.A.
65	SELF ESTEEM (Addition of Synonym)	Facility	2/77			2/77	X		N.A.
66	STUDENT CERTIFICATION (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
67	TEACHING METHODS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
68	TEST WISENESS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
69	WORK EXPERIENCE (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.

ATTACHMENT

Comparison of Cost Distribution

1974 - 1978

	74 - 75		75 - 76		76 - 77		77 - 78	
Category	Amount	Percent of Total	Amount	Percent of Tota	Amount	Percent of Total	Amount	Percent of Total
Input								
Output								
Administration								
Special Projects								
TOTALS								

Volume: 1
Number: 3
Date: April 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

ANNOUNCEMENTS FROM CENTRAL ERIC

1. We, here at Central ERIC, would like your reactions to an idea that came out of one of our staff meetings. We were trying to think of new ideas about how to get new Standing Order Customers introduced to the world of ERIC. One idea suggested was to have each clearinghouse designate a representative to be responsible for gathering together a welcome package that would contain information and materials most useful to a new Standing Order Customer—such as (1) ERIC, What It Can Do For You/How To Use It, (2) examples of ERIC Clearinghouse Products, (3) Directory of ERIC Microfiche Collections, and (4) literature on NIE.

   Whenever practicable, this package of material could be hand delivered by the clearinghouse representative to the Standing Order Customer, or if this is not possible, it should be sent with an explanatory covering letter. How do you feel about such an idea? Do you have any others or improvements on this one? Please send them in. We would like to do something in this area as soon as possible. (BS)

2. It has been confirmed that the June Dissemination Conference will be held June 20 - 24, 1977 at:

   Sheraton National Hotel
   Washington Boulevard and Columbia Pike
   Arlington, Virginia 22204

3. Dr. William Work, Director of the Speech Communication Module of the ERIC Clearinghouse on Reading and Communication Skills has written us indicating he has received a number of inquiries from professionals on a topic of mutual interest to all of us in the ERIC system.

   The inquiries are concerned with the matter of institutional (particularly in post-secondary settings) policies and practices about giving "credit" to faculty members whose works are published through ERIC. The basic question is: "What credit, if any, should a faculty member be given in promotion or tenure or salary increase decisions by virtue of having a research report or syllabus or essay entered into the ERIC system via RIE?"

   If such publication is clearly not to be equated with publication of an article in a "major scholarly or professional journal", to what should it be equated? With presentation of a paper at a national meeting? With publication of a book review in a major journal? Or perhaps, with that of an essay in a state or regional journal?

Bill realizes that practices vary from field to field and discipline to discipline. He would, therefore, welcome (and so would Central ERIC) any input from ERIC directors that will help in gaining a better picture of prevailing practices.

Any of you who can contribute are asked to write Bill at the following address:

Dr. William Work
ERIC Speech Communication Module
Speech Communication Association
5205 Leesburg Pike, Suite 1001
Falls Church, Virginia 22041 (FS)

ANNOUNCEMENTS FROM ERIC FACILITY

1. Six new organizations have agreed to place the ERIC Facility on automatic distribution of their documents. This brings the total list of ERIC Facility Acquisitions Arrangements to 120. A list of the 114 standing arrangements previously in effect appears on pages 61-62 of the ERIC Processing Manual (revised August 1976). The names of the six new organizations are listed below:

   - #115 Southwest Educational Development Laboratory
   - #116 University of Pittsburgh, Learning Research and Development Center
   - #117 Defense Advanced Research Projects Agency, Cybernetics Technology Office
   - #118 ACTION
   - #119 Southern Regional Council
   - #120 National Science Foundation, Directorate for Science Education

2. Descriptor Justification Form (DJF) Status Report is attached.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	ERROR ANALYSIS (LANGUAGE) (New Main Term)	FL	10/76			1/77	X		3 mos
2	LANGUAGE DEVELOPMENT (Addition of Synonym)	FL	10/76			1/77	X		3 mos
3	ANDROGYNY (New Main Term)	CG	11/76			2/77	X		3 mos
4	ASSERTIVENESS (New Main Term)	CG	11/76			2/77	X		3 mos
5	MATE SELECTION (New Main Term)	CG	11/76			2/77	X		3 mos
6	ADVANCE ORGANIZERS (New Main Term)	CS	11/76			2/77	X		3 mos
7	JOURNALISM (Addition of Scope Note)	CS	11/76			2/77	X		3 mos
8	JOURNALISM EDUCATION (New Main Term)	CS	11/76			2/77	X		3 mos
9	READABILITY FORMULAS (New Main Term)	CS	11/76			2/77	X		3 mos
10	REDUCTION IN FORCE (New Main Term)	EA	11/76			2/77	X		3 mos
11	PROGRAM VALIDATION (New Main Term)	TM	11/76			2/77	X		3 mos

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	TEST ITEMS (New Main Term)	TM	11/76			2/77	X		3 mos
13	NONTRADITIONAL STUDENTS (New Main Term)	JC	12/76			3/77	X		3 mos
14	MODELING (PSYCHOLOGICAL) (New Main Term)	PS	12/76			3/77	X		3 mos
15	ATTRITION (RESEARCH STUDIES) (New Main Term)	TM	12/76			3/77	X		3 mos
16	INFLATION (New Main Term)	HE	1/77						
17	POST SECONDARY EDUCATION AS A FIELD OF STUDY (New Main Term)	HE	1/77						
18	NEWS WRITING (New Main Term)	CS	1/77						
19	CULTURALLY DISADVANTAGED (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
20	DISADVANTAGED YOUTH (Addition of Synonym)	Facility	1/77			1/77	X		N.A.
21	EDUCATIONAL FACILITIES (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
22	LIFE CYCLE COSTING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	MIGRATION (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
24	PRIVATE SCHOOLS (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
25	READING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
26	SPELLING INSTRUCTION (Deletion of Synonym)	Facility	1/77			1/77	X		N.A.
27	TEACHING (Cross-reference Change - RT)	Facility	1/77			1/77	X		N.A.
28	DEPARTMENT CHAIRPERSONS (New Main Term)	HE	1/77	2/77					
29	COUNSELING (Addition of Scope Note)	CG	2/77						
30	GUIDANCE (Addition of Scope Note)	CG	2/77						
31	USE STUDIES (New Scope Note & Additional Cross-references)	CG	2/77						
32	ART THERAPY (New Main Term)	EC	2/77						
33	ASSERTIVENESS (New Main Term)	EC	2/77			2/77	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	COMMUNICATION DISORDERS (New Main Term)	EC	2/77						
35	DEVELOPMENTAL DISABILITIES (New Main Term)	EC	2/77						
36	INFORMAL ASSESSMENT (New Main Term)	EC	2/77						
37	LOW VISION AIDS (New Main Term)	EC	2/77						
38	MUSIC THERAPY (New Main Term)	EC	2/77						
39	NEGLECTED CHILDREN (New Main Term)	EC	2/77						
40	SELF MUTILATION (New Main Term)	EC	2/77						
41	TOTAL COMMUNICATION (New Main Term)	EC	2/77						
42	SENTENCE COMBINING (New Main Term)	CS	2/77						
43	CHILDRENS ART (New Main Term)	PS	2/77						
44	CHILDRENS TELEVISION (Revision of Scope Note & Cross-references)	PS	2/77						

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
45	DEATH EDUCATION (New Main Term)	PS	2/77						
46	EXTENDED FAMILY (New Main Term)	PS	2/77						
47	NEONATES (New Main Term)	PS	2/77						
48	NUCLEAR FAMILY (New Main Term)	PS	2/77						
49	ACADEMIC EDUCATION (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
50	ATHLETICS (Addition of Synonyms)	Facility	2/77			2/77	X		N.A.
51	EDITORIALS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
52	EMPLOYMENT EXPERIENCE (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
53	EQUIVALENCY TESTS (Revision of Scope Note & Cross-references)	Facility	2/77			2/77	X		N.A.
54	FREEDOM OF SPEECH (Cross-reference Change - UF/RT)	Facility	2/77			2/77	X		N.A.
55	INTELLECTUAL DISCIPLINES (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
56	JOB LAYOFF (Addition of Scope Note)	Facility & EA	2/77			2/77	X		N.A.
57	JOURNALISM (Cross-reference Change - RT)	Facility & CS	2/77			2/77	X		N.A.
58	MANAGEMENT DEVELOPMENT (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
59	MANAGEMENT EDUCATION (Cross-reference Change - BT/RT)	Facility	2/77			2/77	X		N.A.
60	NEWS MEDIA (Addition of Synonym)	Facility	2/77			2/77	X		N.A.
61	NEWS REPORTING (Addition of Synonym)	Facility & CS	2/77			2/77	X		N.A.
62	PROGRAMS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
63	READING (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
64	SCHOOL PLANNING (Deletion of Synonym)	Facility	2/77			2/77	X		N.A.
65	SELF ESTEEM (Addition of Synonym)	Facility	2/77			2/77	X		N.A.
66	STUDENT CERTIFICATION (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.

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67	TEACHING METHODS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
68	TEST WISENESS (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
69	WORK EXPERIENCE (Cross-reference Change - RT)	Facility	2/77			2/77	X		N.A.
70	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	3/77						
71	LIABILITY (New Main Term)	HE	3/77						
72	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77						
73	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	3/77						
74	RETRENCHMENT (New Main Term)	HE	3/77						
75	IMMERSION PROGRAMS (New Main Term)	FL	3/77						
76	PRAGMATICS (LANGUAGE) (New Main Term)	FL	3/77						
77	PROXIMITY (New Main Term)	RC	3/77						

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78	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77						
79	CARTOGRAPHY (New Main Term)	SO	3/77						
80	INTELLECTUAL HISTORY (New Main Term)	SO	3/77						
81	STATE HISTORY (New Main Term)	SO	3/77						
82	ASSERTIVENESS (Addition of Synonym)	CS	3/77			3/77	X		N.A.
83	AFTER SCHOOL ACTIVITIES (Group Code Change)	Facility	3/77			3/77	X		N.A.
84	COCURRICULAR ACTIVITIES (Addition of Scope Note & Cross-reference Change)	Facility	3/77			3/77	X		N.A.
85	COMMUNITY HEALTH SERVICES (Addition of Synonym)	Facility	3/77			3/77	X		N.A.
86	FAMILY ATTITUDES (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.
87	FAMILY BACKGROUND (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.
88	FAMILY COUNSELING (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.

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89	FAMILY INFLUENCE (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.
90	FAMILY INVOLVEMENT (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.
91	HEALTH PERSONNEL (Addition of Synonym)	Facility	3/77			3/77	X		N.A.
92	SOCIAL BACKGROUND (Cross-reference Change - RT)	Facility	3/77			3/77	X		N.A.
93	TEACHING TECHNIQUES (Scope Note Change)	Facility	3/77			3/77	X		N.A.

Volume: 1
Number: 4
Date: May 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinatc

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

ANNOUNCEMENTS FROM CENTRAL ERIC

1. Thank you for responding to our "welcome wagon" idea and for sending in your suggestions. It is hoped that those of you who have not yet responded will have a chance to do so. Remember to include the name of your clearinghouse representative and also ideas on what the welcome package should contain. We want to hear from all of you! (BS)

2. By now, all clearinghouses should have received their invitational package for the June Dissemination Forum. Please return the hotel reservation cards and registration forms as soon as possible. It is important to get this in early. (BS)

3. Each month EDRS will make available a list of new standing order customers and cancellations. This list will be attached to the monthly administrative bulletin and thus will keep all clearinghouses informed of new customers in their areas. (BS)

4. The company which supplies the film for ERIC vesicular microfiche has made a change in the composition of the film. This film, which EDRS began using in April, 1977, has a slight greenish tint. This coloration is normal and can be used to identify the new film stock.

   The new film has improved absorption characteristics in the ultraviolet range. As a result, when duplicating microfiche from this film stock, a greater exposure is required. On duplicators we have tested, an increase of about 50% over the older gray vesicular fiche is required. An advantage of the longer exposure is that more accurate exposure settings for optimum reproduction can be determined and used. When reproducing hardcopy from the new fiche, it will not be necessary to increase the exposure since most hardcopy reproduction does not use ultraviolet light for exposure. (RC)

5. The availability of the RFP for an ERIC Clearinghouse on Urban Education was announced in Commerce Business Daily in April. Written requests only for RFP-NIE-R-77-0007 may be addressed to:

   DHEW/National Institute of Education
   Contract and Grants Management Division
   1832 M Street, NW, Stop #37
   Washington, DC 20208
   ATTN: Patrick J. Noone

   The closing date for receipt of proposals is June 15, 1977. (CW)

ANNOUNCEMENTS FROM EDRS

The ERIC Search Fiche, a new product announced by EDRS several weeks ago, has already been sent to a number of interested customers. There have been 44 requests filled for the entire fiche set consisting of four parts; and 5 requests filled for portions of the set. Interested customers may be informed that they can send their orders and checks for $20.00 to receive the four-part Search Fiche to: EDRS, P.O. Box 190, Arlington, Virginia 22204. The fiche contains information on ERIC files arranged in four sequences—Title, Author, ED Number, and Clearinghouse Number. The $20.00 fee will cover the quarterly update cost for all four parts and $5.00 will cover the cost of updates for individual parts. (DG)

ANNOUNCEMENTS FROM ERIC FACILITY

1. The fourth TAP meeting was held on April 26 at Central ERIC. Several items of general interest were discussed.

   The first item was the beginning of a program to increase Clearinghouse participation in vocabulary improvement. A formal announcement of the program will be made at the 1977 Dissemination Forum (ERIC Vocabulary Improvement session) in June. At that time, another meeting will be scheduled for late summer 1977 to implement the program. This latter meeting will involve the Clearinghouse Vocabulary Coordinators (or their designated representatives), as well as staff members of Central ERIC, the ERIC Facility, and such user groups as RISE and SMERC.

   The Identifier Clean-up was a major topic of discussion at the TAP meeting. It was announced that actual file mergings should begin about September 1977, with the first published authority list expected to be available in early 1978. The authority list is expected to contain Identifier synonyms, which will preserve many of the Clearinghouse merger decisions and will eliminate the current need to post acronyms as complements to spelled-out Identifiers. The TAP invited Mrs. Mary McCord to participate in the Identifier discussions. Mary is the Facility Lexicographic Consultant on Identifiers. (She was the Lexicographer at the early ERIC Facility, operated by North American Rockwell Corporation.)

   Thirteen (13) Term Change Notices (TCN's) examined by the Vocabulary Review Group in 1976 were reviewed during the TAP meeting. All approved change recommendations involved in these TCN's are expected to be reflected in the June 1977 Thesaurus Working Copy. The one unresolved TCN for 1976 is the recommendation to change "Negro" to "black", but this, too, should be settled in time to be reflected in the June Thesaurus.

   A complete summary of the TAP meeting will be distributed to the Clearinghouse Vocabulary Coordinators within the next few weeks. (JH)

2. Descriptor Justification Form (DJF) Status Report is attached.

3. NEW STANDING ORDER CUSTOMERS

April, 1977

University of Windsor
Library
Windsor, Ontario, Canada N9B 3P4

Colorado State Library
Acquisitions Department
1362 Lincoln Street
Denver, CO 80203

Washington Technical Institute
Library
4200 Connecticut Avenue, NW
Washington, DC 20008

Professional Library
110 Livingston Street
Room 210
Brooklyn, NY 11201

May, 1977

Department of Technology and Further Education
Head Office Library
323 Castlereagh Street
Sydney, N.S.W. 200, AUSTRALIA

USAID/Kingston Jamaica
Education Officer
U.S. Department of State
Washington, DC 20520

Cheyney State College
Hill Library
Cheyney, PA 19319

Angelo State University
Library
San Angelo, TX 76901

University of Houston Victoria Campus
Office of Fiscal Affairs
2302-C Red River
Victoria, TX 77901

WVU-Human Resources and Education
Special Education Department
805 Allen Hall
Morgantown, WV 26506

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1	NONTRADITIONAL STUDENTS (New Main Term)	JC	12/76			3/77	X		3 mos
2	MODELING (PSYCHOLOGICAL) (New Main Term)	PS	12/76			3/77	X		3 mos
3	ATTRITION (RESEARCH STUDIES) (New Main Term)	TM	12/76			3/77	X		3 mos
4	INFLATION (ECONOMICS) (New Main Term)	HE	1/77			4/77	X		3 mos
5	POST SECONDARY EDUCATION AS A FIELD OF STUDY (New Main Term)	HE	1/77			4/77	X		3 mos
6	NEWS WRITING (New Main Term)	CS	1/77			4/77	X		3 mos
7	DEPARTMENT CHAIRPERSONS (New Main Term)	HE	1/77	2/77	4/77				
8	COUNSELING (Addition of Scope Note)	CG	2/77						
9	GUIDANCE (Addition of Scope Note)	CG	2/77						
10	USE STUDIES (New Scope Note & Additional Cross-references)	CG	2/77						
11	ART THERAPY (New Main Term)	EC	2/77						

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12	COMMUNICATION DISORDERS (New Main Term)	EC	2/77						
13	DEVELOPMENTAL DISABILITIES (New Main Term)	EC	2/77						
14	INFORMAL ASSESSMENT (New Main Term)	EC	2/77						
15	LOW VISION AIDS (New Main Term)	EC	2/77						
16	MUSIC THERAPY (New Main Term)	EC	2/77						
17	NEGLECTED CHILDREN (New Main Term)	EC	2/77						
18	SELF MUTILATION (New Main Term)	EC	2/77						
19	TOTAL COMMUNICATION (New Main Term)	EC	2/77						
20	SENTENCE COMBINING (New Main Term)	CS	2/77						
21	CHILDRENS ART (New Main Term)	PS	2/77						
22	CHILDRENS TELEVISION (Revision of Scope Note & Cross-references)	PS	/77						

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23	DEATH EDUCATION (New Main Term)	PS	2/77						
24	EXTENDED FAMILY (New Main Term)	PS	2/77						
25	NEONATES (New Main Term)	PS	2/77						
26	NUCLEAR FAMILY (New Main Term)	PS	2/77						
27	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	3/77						
28	LIABILITY (New Main Term)	HE	3/77						
29	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77						
30	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	3/77						
31	RETRENCHMENT (New Main Term)	HE	3/77						
32	IMMERSION PROGRAMS (New Main Term)	FL	3/77						
33	PRAGMATICS (LANGUAGE) (New Main Term)	FL	77						

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34	PROXIMITY (New Main Term)	RC	3/77						
35	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77						
36	CARTOGRAPHY (New Main Term)	SO	3/77						
37	INTELLECTUAL HISTORY (New Main Term)	SO	3/77						
38	STATE HISTORY (New Main Term)	SO	3/77						
39	SCHOOL REGISTRATION (Addition of Synonyms)	CG	4/77						
40	SOCIAL SCIENCE RESEARCH (Addition of Synonym)	SO	4/77			4/77	X		1 wk
41	SOCIOLOGY (Addition of Synonym)	SO	4/77			4/77	X		1 wk

Volume: 1
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ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ANNOUNCEMENTS FROM CENTRAL ERIC

1. Because of our involvement in the Dissemination Conference during the week of June 20-24, 1977 in Washington, D.C., Central ERIC thought it best to distribute the ERIC Administrative Bulletin a couple of weeks early. The bulletin will be back to the old schedule (18th. of each month) in July. You are all invited to send in tidbits which you wish to share with the rest of the ERIC family. (BS)

2. Ramblings From Charles W. Hoover, Central ERIC

Shortly after I was appointed head of ERIC 6½ years ago, I wrote a short piece for the old Administrative Bulletin. In this piece, I stated that it was my impression that ERIC was leaving childhood and entering adolescence. Continuing this analogy, today I would say ERIC is entering maturity. Mature not in the sense of fully developed, full-grown, or having reached maximum development, but rather in terms of a stage (passage maybe?) in development wherein most of the trials and tribulations of adolescence are past.

Two additional observations: this maturity is first the result of dealing with a lot of frustrations and anxiety-provoking work on the part of all of you in the system. The future appears to be brighter and more stable.

Since some of you have not had the opportunity to meet with us here in CERIC I thought I might share with you some random thoughts, ideas, and ramblings of my own:

o The Garbage Issue -- Practically disappearing. Primarily this is due to the efforts of Clearinghouses in awareness type training of users, hands-on training, user service efforts and a vigilant quality control system. The issue was invariably raised by those who did not understand the system.

o Quality Control -- This usually was used as a synonym for the garbage issue. But we all know that quality control is a broad term that encompasses many procedures.

We have never in the 10 year history had as good a quality control program as we have today—quality control in such areas as dupe checking, pagination, filming, legibility, etc. We've accomplished a great deal and if one lists all of the quality control measures we have developed it is a most impressive list.

We are constantly looking for additional ideas—especially in the use of technology such as mini-computers for editing, use of word processing, etc.

Thank you for your past efforts, and keep sending us ideas.

o During the past two years we in CERIC have spent a great deal of time with various groups, including other Federal agencies, sharing with them our experience and knowledge in system development. Several of these are now using and developing systems based on ERIC, i.e., Government Accounting Agency (GAO), Office of Aging, Womens Program in OE, etc.

The unfortunate aspect of this activity has been that we frequently do not get the opportunity to talk to planners before some of them go too far in planning. This is especially true in the proliferation of so-called clearinghouses being developed by other agencies. However, there is some indication that this may begin to change.

o New Files -- There is an RFP out now for the development of two new files. One is to be a practice/product file and the other a legal file. (The legal file could be conceived of as three files--legislative, case law or opinions such as the opinions handed down by agencies, general councils which have the effect or force of law.) You will hear more about this at the June meeting.

o Future — The future of the system seems brighter to me than at anytime in the past 4 to 5 years. This is primarily due to your sacrifices, struggles, innovativeness in continuing and actually adding products and services plus the tapping of outside resources. The most important result of this, I believe, is that we've received recognition of the reality and effects of inflation. Some help for this I hope is now a fact.

o Out Year Planning -- We try to maintain a wish list of ideas for targets of opportunity (spare funds). These items come from all of the system components, some come from users, workshops, technical meetings, advisory boards and CERIC staff. In fact, we in CERIC sometimes have original ideas we didn't steal from anyone.

You might be interested in some we included in FY'79 planning if we should receive additional funding--above a maintenance level. They are listed in groups of improvement packages:

Group 1 Newsletters in all Clearinghouses
CIJE to OCR
"Welcome Wagon" package activity
New technologies study

Group 2 Tag backfile
Free product list to SOCs
Study selection criteria
Study of six on-line searching sites (feedback & feedforward)

Group 3 Expansion of Clearinghouses into gaps (Music and Fine Arts)
Dissertation file
Abstracts in CIJE

The above is not all we have in the list and does not include a big Vocabulary Improvement Program in FY'78.

Let me suggest that if you have some ideas we should include in this Wish List, send them to us anytime.

o ERIC Improvement Program -- Under the Information Communications Division (ICS)--ERIC is a branch of this division--there has been a plan for some evaluation of ERIC. This program is to be a tri-partite program that includes a project for recommendations for specific improvements in ERIC; a focus on ERIC clients and the contents of the information base itself, and third, an opportunity for stakeholders in formal information services such as ERIC, and other interested individuals, to offer their comments on a five-year plan before it is adopted.

Another way of summarizing the program would be to simply state that the activities will be directed at recommending research, development, and implementation activities.

We have been and will be working very closely with those responsible for this program--particularly Mollie MacAdams, the project monitor.

o June Meeting — By the time you receive this bulletin, you should have quite a bit of material about the June Dissemination Forum (Conference). I hope you will find many parts of the program(s) of interest to you and I urge your active participation.

I want to call to your attention the paper by Larry Hutchins and Greg Benson. We shall have some discussion of this at the ERIC director's meeting but I urge all of you to look it over and either respond in writing before the meeting or hold your comments for the Thursday morning session.

o Thanks -- Thank you for your responses in reference to a Dissertation File. We haven't summarized them yet but I found the ideas, suggestions, and comments most useful.

Well,--the above is just as I stated--a lot of ramblings. Hopefully, you will find them useful and maybe they will trigger some ideas, questions, and criticisms that you can share with us in June. Just remember--if you can keep your head when all about you are losing theirs--you may not understand the problem.

ANNOUNCEMENTS FROM EDRS

1. Beginning with the June issue of ERIC microfiche, a special notation concerning Level 3 documents will appear. This note will appear on the microfiche prior to a Level 3 document in frame A-1, just before the resolution target. For example, on the fiche for ED 113 570, the special level note will look like this:

ED 133 571 not available from EDRS

If there are several consecutive unavailable documents, then this will be noted:

ED 133 879 thru ED 133 893 not available from EDRS

The special notation will replace the Level 3 cards previously enclosed with each issue. However, the Level 3 cards will be enclosed with the June issue, but after that, no cards will be made available. Level 3 documents are also indicated by the double slash mark in the Accession Number Cross Reference Index in each edition of RIE. (DG)

2. Effective July 6, 1977, the U.S. Postal Service will increase its rates on 4th. class book rate mail. EDRS will be reprinting order forms to reflect this change. Be sure to check the July issue of RIE for the new rates. (DG)

ANNOUNCEMENTS FROM THE ERIC FACILITY

The May Descriptor Justification Form (DJF) Status Report is attached. (JH)

STANDING ORDER CUSTOMERS

There are no additions or deletions of standing order customers for this period. (BS)

* To be referred to the Thesaurus Advisory Panel (TAP) for final disposition.

Report Date May 1977

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	NONTRADITIONAL STUDENTS (New Main Term)	JC	12/76			3/77	X		3 mos
2	MODELING (PSYCHOLOGICAL) (New Main Term)	PS	12/76			3/77	X		3 mos
3	ATTRITION (RESEARCH STUDIES) (New Main Term)	TM	12/76			3/77	X		3 mos
4	INFLATION (ECONOMICS) (New Main Term)	HE	1/77			4/77	X		3 mos
5	POST SECONDARY EDUCATION AS A FIELD OF STUDY (New Main Term)	HE	1/77			4/77	X		3 mos
6	NEWS WRITING (New Main Term)	CS	1/77			4/77	X		3 mos
7	DEPARTMENT CHAIRPERSONS (New Main Term)	HE	1/77	2/77	4/77	5/77		*X	4 mos
8	COUNSELING (Addition of Scope Note)	CG	2/77			5/77	X		3 mos
9	GUIDANCE (Addition of Scope Note)	CG	2/77			5/77	X		3 mos
10	USE STUDIES (New Scope Note & Additional Cross-references)	CG	2/77			5/77	X		3 mos
11	[illegible] THERAPY (New Main Term)	EC	2/77			5/77	X		3 mos

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	COMMUNICATION DISORDERS (New Main Term)	EC	2/77			5/77		X	3 mos
13	DEVELOPMENTAL DISABILITIES (New Main Term)	EC	2/77			5/77	X		3 mos
14	INFORMAL ASSESSMENT (New Main Term)	EC	2/77			5/77	X		3 mos
15	LOW VISION AIDS (New Main Term)	EC	2/77			5/77	X		3 mos
16	MUSIC THERAPY (New Main Term)	EC	2/77			5/77	X		3 mos
17	NEGLECTED CHILDREN (New Main Term)	EC	2/77			5/77	X		3 mos
18	SELF MUTILATION (New Main Term)	EC	2/77			5/77	X		3 mos
19	TOTAL COMMUNICATION (New Main Term)	EC	2/77			5/77	X		3 mos
20	SENTENCE COMBINING (New Main Term)	CS	2/77			5/77	X		3 mos
21	CHILDRENS ART (New Main Term)	PS	2/77			5/77	X		3 mos
22	HILDRENS TELEVISION (Revision of Scope Note & Cross-references)	PS	77			5/77		X	3 mos

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	DEATH EDUCATION (New Main Term)	PS	2/77			5/77		X	3 mos
24	EXTENDED FAMILY (New Main Term)	PS	2/77			5/77	X		3 mos
25	NEONATES (New Main Term)	PS	2/77			5/77	X		3 mos
26	NUCLEAR FAMILY (New Main Term)	PS	2/77			5/77	X		3 mos
27	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	3/77						
28	LIABILITY (New Main Term)	HE	3/77						
29	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77						
30	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	3/77						
31	RETRENCHMENT (New Main Term)	HE	3/77						
32	IMMERSION PROGRAMS (New Main Term)	FL	3/77						
33	'AGMATICS (LANGUAGE) (New Main Term)	FL	'7						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	PROXIMITY (New Main Term)	RC	3/77						
35	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77						
36	CARTOGRAPHY (New Main Term)	SO	3/77						
37	INTELLECTUAL HISTORY (New Main Term)	SO	3/77						
38	STATE HISTORY (New Main Term)	SO	3/77						
39	SCHOOL REGISTRATION (Addition of Synonyms)	CG	4/77						
40	SOCIAL SCIENCE RESEARCH (Addition of Synonym)	SO	4/77			4/77	X		1 wk
41	SOCIOLOGY (Addition of Synonym)	SO	4/77			4/77	X		1 wk
42	ACADEMIC RECORDS (Addition of Synonym)	HE	5/77						
43	ACCESS (EDUCATION) (New Main Term)	HE	5/77						
44	[illegible]OWMENTS (New Main Term)	HE	[illegible]7						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
45	FEDERAL REGULATION (New Main Term)	HE	5/77						
46	GOVERNMENT SCHOOL RELATIONSHIP (New Main Term)	HE	5/77						
47	INSTITUTIONAL AUTONOMY (New Main Term)	HE	5/77						
48	LEGAL EDUCATION (New Main Term replacing LAW INSTRUCTION)	Facility	5/77			5/77	X		N.A.
49	ORAL COMMUNICATION METHOD (New Main Term)	Facility	5/77			5/77	X		N.A.
50	SENSORY AIDS (Revision of Scope Note & Cross-references)	Facility	5/77			5/77	X		N.A.
51	STATE FEDERAL AID (Addition of Scope Note)	Facility	5/77			5/77	X		N.A.
52	UNITS OF STUDY (New Main Term replacing UNITS OF STUDY (SUBJECT FIELDS))	Facility	5/77			5/77	X		N.A.
53	VERBAL COMMUNICATION (Addition of Scope Note)	Facility	5/77			5/77	X		N.A.
54	CHARACTERIZATION (New Main Term replacing CHARACTERIZATION (LITERATURE))	CS & Facility	5/77			5/77	X		N.A.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
55	ELECTIVE COURSES (New Main Term replacing ELECTIVE SUBJECTS)	CS & Facility	5/77			5/77	X		N.A.
56	READING RATE (New Main Term replacing READING SPEED)	CS & Facility	5/77			5/77	X		N.A.
57	SPEECH COMMUNICATION (New Main Term)	CS & Facility	5/77			5/77	X		N.A.
58	EVALUATORS (New Main Term)	TM	5/77						
59	HEARINGS (New Main Term)	RC	5/77						
60	QUALITY OF LIFE (New Main Term)	RC	5/77						
61	POPULAR CULTURE (New Main Term)	CS	5/77						
62	EDUCATIONAL COUNSELING (Addition of Synonym)	CG	5/77						
63	GRIEF (New Main Term)	CG	5/77						

This list does not contain 76 additional DJF's prepared and implemented by the Facility Lexicographer this month (5/77) to correct certain minor inadequacies or inconsistencies in the Thesaurus cross-references.

Volume: 1
Number: 6
Date: July

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. INTRODUCTION

There have been many reactions to the recent Dissemination Forum held here in June. Some reactions were very positive and others were not so positive. However, one of the most recent comments received was from Bill Work, Director, Speech Communication Module. How many of you feel as he does about the following question: How's your AQ (Acronym Quotient)? During the first day or so of the Dissemination Forum, Bill jotted down some of the acronyms that made up a generous part of the dialogue. Test your AQ to see how many of these you can translate. Thanks Bill! (BS)

AEL	DAG	IPOD	RRS	SDC	LRDC	LEA
RDIS	SEDL	BOCES	ECS	NDLP	CBE	CEMREL
NDN	RFP	CEDaR	ESEA	RDX	SEA	USOE

Spellouts are in Attachment 1.

2. RAMBLINGS FROM CHIEF OF ERIC

We have been hampered by vacation schedules, site visits, and the usual minor crash requests in trying to critique the events of the June Dissemination Forum. However, we will try within the next 6 weeks to review our perceptions of the successes and/or failures, ideas, suggestions, and develop plans/strategies for the future. In the meantime, my personal overall perception is that the Forum was a success and will provide the basis for a collaborative, cooperative dissemination program for the future with ERIC serving as a major activity and catalyst.

We are proud of your efforts in the successes achieved and I personally want to thank all participants. ERIC and its 'family' received many compliments.

Attached is a copy of the statement of agreement resulting from the meeting. (Attachment 2) I suggest you keep copies of this and we can integrate some of the ideas into future ERIC plans.

I should also note that ERIC suffered from a lack of time in each of the three meetings (directors, Technical and users) but we will try to correct this in future meetings.

I hope you all have an enjoyable summer--what's left.

P.S. At the risk of sounding like a poor loser, the winners of the OCR box folding contest had an unfair advantage. I suggest next year that we have a contest of directors only--maybe a cataloging, indexing and abstracting contest also.

P.P.S. Please read Hop Davies Pub Type study--we need to examine some of the findings and develop some new guidelines. (CH)

3. ANNOUNCEMENTS FROM CERIC/MICROFICHE INVENTORY REPORT

Beginning in February, the Facility initiated a contract modification which enables them to inspect each microfiche in the month's standing order collection. A judgment is made regarding the severity of any problems noted, along with an indication of its magnitude (e.g., number of pages affected) plus any additional notes. For the first time we have hard evidence of the results of the system's efforts over the past two years to improve input and microfiche output.

The results are encouraging. Only about one-half of one percent of the microfiche have severe problems. Among the approximately 5 percent of "marginal" fiche, most have note-field comments indicating the problem. These figures represent a significant improvement over several spot checks made last year. We will have better comparison figures soon.

Meanwhile, we want to share these reports with your so that clearinghouses can have a means of reviewing their input after completing photo reduction. We are also reviewing the problem documents for problems that may exist due to filming. It seems fair to state that most problems result

from the nature of the input document, not surprising for a fugitive document system. Where this review indicates future submissions may yield questionable results, consider, in light of the importance of the document:

(1) Using Level II (this has already been done in many cases).

(2) Using the Note Field (likewise).

(3) Reviewing the decision to submit.

In the future, these reports (in microfiche form) will be sent to you via the EAB. February and March reports are Attachments 3 and 4. (RC)

4. ANNOUNCEMENTS FROM EDRS

The U.S. Postal Service is increasing the cost of 4th class mail, effective July 6. Until new EDRS order forms can be reprinted and distributed, the following is the new postage chart which will now appear on the EDRS order forms:

(DG)

Effective July 6, 1977

CHART FOR DETERMINING UNITED STATES POSTAGE

: CLASS POSTAGE FOR		4TH CLASS POSTAGE FOR TOTAL MF OR HC PAGES INDICATED (Allow 3-4 weeks delivery time from date of order)							
1-3 icrofiche Only	4-7 Microfiche Only	60 or less MF or HC Pages	61-120 MF or HC Pages	121-180 MF or HC Pages	181-240 MF or HC Pages	241-300 MF or HC Pages	301-360 MF or HC Pages	361-420 MF or HC Pages	Ea Additi MF o Pa
.13	.24	.30	.41	.52	.63	.74	.85	.96	.0

5. ANNOUNCEMENTS FROM FACILITY

The June Descriptor Justification Form (DJF) Status Report is attached. (Attachment 5) (JH)

6. ANNOUNCEMENTS FROM ERIC CLEARINGHOUSES

At the June Dissemination Forum there occurred a discussion on acquisitions and quality control which might be of interest to those not present at that session. Notes from the session are as follows:

o Facility Report

This session was divided into three major areas of concern. The first focused on acquisitions. Murray Howder of the Facility shared information on the new ADR form which will soon be available. Specifics will be issued by the Facility in regard to use of this form.

o Scope Overlap for Conference Solicitation

A major concern in this area continues to be overlap among clearinghouses in the matter of conference acquisition efforts. It was recommended that those clearinghouses with overlapping interests contact each other by phone and decide which of several proposed methods they would prefer to employ. Methods proposed were:

1. One clearinghouse should solicit and acquisition all potential ERIC materials and transfer received documents to appropriate clearinghouses.

2. Involved clearinghouses should share convention program boo (one clearinghouse should mark and send solicitation letter then send to next to prevent duplication of efforts).

3. One clearinghouse should solicit all potential ERIC material BUT other clearinghouses involved should supply their own acquisition form letters and stamped envelopes. Clearinghouses involved in this conference overlap are as follows:

ASA: CG, EA, SO
APA: CG, CS, EA, EC, PS, SO
ASCD: EA, SP

Additional recommendations made and supported by the Facility were:

1. Clearinghouse acquisition list should be updated annually.

2. A conference calendar should be compiled and made available to all ERIC acquisitions personnel.

3. Transferred documents should be accompanied by as much information as possible.

o Scope Clarification

The group decided that, because of lack of clarity regarding expanded scopes, all clearinghouses would do informal write-ups of their scopes with sufficient clarification to make document acquisitions and transfers easier. These statements are to be sent, by August 1st, to David Trivett at HE and Murray Howder at the Facility.

o EDRS and Selection Quality

The second phase of the meeting focused on quality control and miscellaneous technical concerns. Steve Jones of EDRS praised the clearinghouses for their attention to the improvement of "original" input. The Facility indicated that the new guidelines for document reproducibility will be available by this fall. He stressed that EDRS does not change the level of a document--decisions are

made by CERIC and are generally made only in cases of reproducibility problems.

- Style Manual

In the area of processing/editing, several recommendations evolved. It was agreed that when the Processing Manual is not adequate, clearinghouses would use the Chicago Style Manual to retain consistency in style.

- OCR Shipments

The Facility requests that, since separately shipped resumes and documents can cause delays in processing, all clearinghouses start shipping their input in one of the following ways:

1. OCR box placed within a carton containing the documents; or

2. OCR box taped securely to box or Jiffy bag containing documents.

Under NO circumstance are resumes and documents to be placed in a single container without use of the standard OCR resume carton. The Facility will develop a memo to be sent to the clearinghouses with further clarification.

- Note Field

Clearinghouses recommended that the Processing Manual be amended by expanding examples where the note field may be used to provide more information to ERIC Users.

- Feedback

In their concern for maintaining quality and consistency of input, the clearinghouses expressed deep concern in two areas.

1. Macmillan does not provide any editorial feedback on CIJE and, in fact, does not perform any editorial function on CIJE input.

2. While the Facility provides feedback on serious and recurrent problems, the clearinghouses feel a strong need for some form of regular and ongoing feedback to enable them to maintain consistency and quality.

The group, therefore, recommends that CERIC work with Macmillan and the Facility to establish some form of feedback compatible with the needs of the clearinghouses to maintain quality of input and, at the same time, the manpower and time constraints of both contractors.

o Followup

Followup memos are being developed, and will be sent to all clearinghouses acquisitions personnel, as well as to CERIC and the Facility. (CJ)

Steering Committee for Technical Operations

The Steering Committee is now in the process of collecting recommendations from the tech meeting. If you have any suggestions concerning future tech meetings or other items you'd like the Steering Committee to consider, please contact Kathleen McLane (FL). The Committee will meet next in September.

As was announced at the tech meeting, the Committee is presently overseeing the development of two kinds of training materials. The first, a brief introduction to the ERIC system for new employees, is being prepared by PS and will be finished and distributed to all components of the system by early fall. The second, a workbook of training materials for cataloguers and abstractor/indexers, is being prepared by a Working Group consisting of Barbara Booth (JC), Betty Rose Rios (RC) and Sydney Meredith (SO). All clearinghouses will be hearing from them shortly. These materials are scheduled to be finished by next summer. (KM)

FYI

Jean Barabas has resumed her maiden name. She is now Jean Marzone.

7. STAFF CHANGES WITHIN THE ERIC SYSTEM

At the Clearinghouse on Counseling and Personnel Services, Pat Sjogren, Coordinator of the Learning Resources Center (LRC) for the past six years, has left to return to graduate school. Nancy Avrin, a Librarian, will assume Pat's responsibilities in the LRC. Ms. Avrin will also take on cataloguing and searching duties.

8. STANDING ORDER CUSTOMER LISTING

New additions and cancellations to the Standing Order Customer List are attached. (Attachment 6)

Spellouts

Appalachia Educational Laboratory (AEL)

Learning Research and Development Center (LRDC)

Boards of Cooperative Education Services (BOCES)

Competency-Based Education (CBE)

Council for Educational Development and Research (CEDaR)

Dissemination Analysis Group (DAG)

Education Commission of the States (ECS)

Elementary and Secondary Education Act (ESEA)

Interstate Project on Dissemination (IPOD)

Local Education Agency (LEA)

National Dissemination Leadership Project (NDLP)

National Diffusion Network (NDN)

Research and Development Exchange (RDX)

Resource and Referral Service (RRS)

R&D Interpretation Service (RDIS)

Request for Proposal (RFP)

State Education Agency (SEA)

System Development Corporation (SDC)

Southwest Educational Development Laboratory (SEDL)

U.S. Office of Education (USOE)

Statement of Agreement by Professionals in the Field of Educational Dissemination at the June, 1977 Dis emination Forum

Continuous efforts are required to maintain and improve educational practice so that all Americans have the opportunity to learn in accordance with their need. Research, development, evaluation and dissemination of effective practice are vital to the achievement of this goal.

At the current time a number of agencies, organizations, programs and systems are working in the area of dissemination. These existing efforts are making significant headway in providing support for educational improvement and should be encouraged to continue.

At the same time it is believed that the results of these efforts will be significantly improved if they can be incorporated into a "Nationwide Dissemination Configuration."* The development of such a configuration can help to alleviate the problems identified by recent analyses and assist the Office of Education and the National Institute of Education and other elements in the Education Division of HEW in meeting Congressional mandates related to dissemination.

The deliberate development of such a nationwide configuration, over time, can also help educators better understand the array of resources available to help them improve the educational system. The undertaking of such a nationwide effort is important; no single agency or group of agencies could or should develop a nationalized system or acquire and manage all the necessary resources

To promote the development of such a Nationwide Dissemination Configuration, a group of professionals** in the area of dissemination met in Arlington, Virginia for one week in June 1977. They adopted the following statement of agreements as a means of providing a common base for all those who would undertake the development of the Nationwide Dissemination Configuration. (The recorded vote was 191 yes, 4 no, 4 not voting).

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* The word "configuration" was chosen to coincide with Guba and Clark's use o the term in their paper cited below. The word "system" was rejected as connoting central control and "network" was rejected because of possible confusion with the National Diffusion Network. Guba, Egon G. and David L. Cla The Configuration Perspective: A View of Educational Knowledge Production and Utilization, Council for Educational Development and Research, Washingt D.C., November, 1974.

** Participant groups included representatives from: ERIC Clearinghouse Perso nel and Users; Evaluation contractors for major dissemination programs in O.E. and N.I.E.; National Diffusion Network Facilitators & Developer/Demonstrators; National Institute of Education--Office of the Director & Dissemination & Resources Group; Office of the Assistant Secretary for Education; Office of Education--All major Bureaus and the Reg. Offices; Research & Development Exchange contractors--selected Laboratories & Centers; Research & Development Utilization contractors; State Dissemination Representatives--National Dissemination Leadership Project.

No official endorsement from any of these groups should be inferred.

Agreement 1: The purposes and outcomes of dissemination activities are many--ranging from acquiring knowledge for its own sake to specific improvements in educational practice. Although the adoption of innovations and changes in practice are possible outcomes, dissemination activities can also lead to decisions to maintain existing practices rather than to change.

Agreement 2: A number of efforts have been made to define the word dissemination. These efforts make it clear that several meanings are possible when the word is used. The Dissemination Analysis Group (DAG), a joint government task force, has delineated four possible usages:

Usage 1: Spread: The one-way casting out of knowledge in all its forms: information, products, ideas and materials, "as though sowing seeds."

Usage 2: Exchange: The two-way or multi-way flow of information, products, ideas and materials as to needs, problems, and potential solutions.

Usage 3: Choice: The facilitation of rational consideration and selection among those ideas, materials, outcomes of research and development, effective educational practices and other knowledge that can be used for the improvement of education.

Usage 4: Implementation: The facilitation of adoption, adaptation, and installation of improvements.

It is recommended that future usage make clear which, if not all, are denoted.

Agreement 3: The development of a NATIONWIDE DISSEMINATION CONFIGURATION can enhance improvements in educational practice. Such a configuration should be open, non-prescriptive, and multi-purpose. It should be influenced by all levels of government and by other groups and individuals and not dominated by any one.

Agreement 4: An effective NATIONWIDE DISSEMINATION CONFIGURATION will require a broad, integrated resource base of knowledge. Information about educational research and development, practices, policy and legal matters should all be available through an ERIC-compatible index and a universally available set of access systems. These resources should be based on the current ERIC system, enlarged to encompass the resources of other educational information systems and clearinghouses as well as the addition of new types of data files as appropriate. Quality control of resources should be maintained. Adequate information should be provided so that the users may judge and evaluate these resources of their own purposes.

Agreement 5: Resources should be accessible to and supported by a variety of means and styles of linkage:

(a) Continuous efforts to organize and transform the knowledge base into langauge, format and styles suitable to a variety of different audiences should be maintained. Particular

attention should be paid to the needs of educators, lay-persons, policy-makers and especially those groups that traditionally have not had access to the knowledge base;

(b) human assistance in searching, interpreting and supporting the use of the knowledge base should be given by providing services that are accessible to users, provide rapid assistance and are as objective as possible;

(c) human, technical and financial assistance in implementing knowledge that promises to improve educational efforts should be available, particularly to decision-making groups within educational institutions. This assistance should include:

- technical assistance in implementing specific innovations, practices or products that meet the requirements of users;
- assistance to educational institutions to insure that they gain the capacity to use knowledge effectively;
- assistance to lay-persons and citizens groups that will provide them with the increased capability to influence educational practice;
- encouragement to those who risk changes in the status quo to undertake activities they believe will improve education.

The styles by which such linkage services are available should be broad and non-prescriptive.

Agreement 6: Dissemination, including the NATIONWIDE DISSEMINATION CONFIGURATION, should be an object of study and improvement in its own right.

(a) information about the configuration should be developed and communicated to insure an informed, public process for coordinating the configuration. Particular emphasis should be placed on the development of information about user needs and requirements--both in terms of new knowledge that should be created through research and development and in terms of services needed from the configuration;

(b) specific tools, training programs and other support efforts should be developed to insure the effective strengthening and growth of the configuration;

(c) research and development on alternative models, theories and practices of dissemiantion should be carried out and shared in a systematic way.

Agreement 7: Since the components of the configuration are now, and perhaps always will be developing, there maybe no absolute roles for various agencies, groups and individuals. In general, however, the configuration should be initiated with these assumptions about functions that should be performed at various levels.

(a) a national level function should be to:

- o develop a community of interest that will establish goals for the configuration;
- o operate those elements that serve nationwide needs;
- o provide incentives for a variety of institutions to build their own capacity to operate the configuration within their spheres of activity;
- o and support research and development on the configuration.

(b) a state level function should be to provide leadership in defining statewide dissemination systems unique to the requirements of each state. The autonomy of States must be carefully preserved, consistent with their constitutional and legal responsibilities;

(c) agencies engaged in direct instruction and those they serve should be the primary beneficiaries of the Configuration. The function of the Configuration should be to serve their needs with a minimum of constraint upon them. The Configuration should not promote change needlessly; instead, it should support efforts to maintain an environment in which students of all ages can learn. The Configuration should recognize the contribution that educators make as a source of exemplary practices and information about the effectiveness of other innovations. The autonomy of these agencies and their boards should be respected.

(d) educational laboratories, research centers, universities and colleges, professional associations, independent institutions, individual scholars and professionals should be encouraged to share and provide their knowledge and services through the Configuration and to participate in its study and management. they should be encouraged to build their capability to extend the Configuration as well as to provide technical assistance to it.

(e) it is recognized that the activities of public and tax-supported agencies are complementary with the activities of the private sector. Functions not adequately provided by the private sector can be undertaken by public and tax-supported agencies in

a way that encourages the private sector to be involved in the fullest extent possible.

Agreement 8: Support for such a Configuration must be cooperatively shared by all participants and beneficiaries. The development of this Configuration will require the expenditure of both fiscal and human energy. These resources are obtainable only through efforts that focus on cooperative and accommodating relationships among participants for the mutual benefit of all.

Agreement 9: The long term vitality of the National Dissemination Configuration is dependent not only on more effective utilization of existing knowledge and resources but on the continued support for appropriate research and development (R&D) so as to renew the knowledge base.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

TRY O.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITI
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
1	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	3/77			6/77		X	3 mos
2	LIABILITY (New Main Term)	HE	3/77			6/77		X	3 mos
3	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77			6/77	X		3 mos
4	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	3/77			6/77		X	3 mos
5	RETRENCHMENT (New Main Term)	HE	3/77			6/77	X		3 mos
6	IMMERSION PROGRAMS (New Main Term)	FL	3/77			6/77	X		3 mos
7	PRAGMATICS (New Main Term)	FL	3/77			6/77	X		3 mos
8	PROXIMITY (New Main Term)	RC	3/77			6/77	X		3 mos
9	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77			6/77	X		3 mos
10	CARTOGRAPHY (New Main Term)	SO	3/77			6/77	X		3 mos
11	INTELLECTUAL HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
2	STATE HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos
3	SCHOOL REGISTRATION (Addition of Synonym)	CG	4/77			6/77	X		2 mos
4	ACADEMIC RECORDS (Addition of Synonym)	HE	5/77						
5	ACCESS (EDUCATION) (New Main Term)	HE	5/77						
6	ENDOWMENTS (New Main Term)	HE	5/77						
7	FEDERAL REGULATION (New Main Term)	HE	5/77						
8	GOVERNMENT SCHOOL RELATIONSHIP (New Main Term)	HE	5/77						
9	INSTITUTIONAL AUTONOMY (New Main Term)	HE	5/77						
0	EVALUATORS (New Main Term)	TM	5/77						
1	HEARINGS (New Main Term)	RC	5/77						
2	QUALITY OF LIFE (New Main Term)	RC	5/77						

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	POPULAR CULTURE (New Main Term)	CS	5/77						
24	EDUCATIONAL COUNSELING (Addition of Synonym)	CG	5/77						
25	GRIEF (New Main Term)	CG	5/77						
26	CLINICAL PSYCHOLOGY (New Main Term)	CG	6/77						
27	MULTICULTURAL EDUCATION (New Main Term)	UD	6/77						
28	NONCAMPUS COLLEGES (New Main Term)	JC	6/77						
29	CANADA NATIVES (New Main Term)	RC	6/77			6/77	X		1 wk
30	CHILDBIRTH (New Main Term)	PS	6/77						
31	PERSPECTIVE TAKING (New Main Term)	PS	6/77						
32	STAFF TRAINING (New Main Term)	PS	6/77						
33	AUDIOVISUAL AIDS (Addition of Scope Note)	Facility	6/77			6/77	X		N.A.

DESCRIPTOR JUSTIFICATI FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	BAKERY INDUSTRY (New Main Term added from Identifier Clean-Up)	Facility	6/77			6/77	X		N.A.
35	BLACKS (New Main Term replacing NEGROES -- NOTE: The word NEGRO has been changed to BLACK in all existing Descriptors)	Facility	6/77			6/77	X		N.A.
36	BLACK STUDIES (New Main Term replacing AFRICAN AMERICAN STUDIES)	Facility	6/77			6/77	X		N.A.
37	COCURRICULAR ACTIVITIES (Addition of Scope Note)	Facility	6/77			6/77	X		N.A.
38	DRUG ABUSE (Addition of Scope Note)	Facility	6/77			6/77	X		N.A.
39	EQUATED SCORES (Addition of Scope Note)	Facility	6/77			6/77	X		N.A.
40	FASHION INDUSTRY (New Main Term added from Identifier Clean-Up)	Facility	6/77			6/77	X		N.A.
41	FEEDBACK (Addition of Scope Note)	Facility	6/77			6/77	X		N.A.
42	FILM INDUSTRY (New Main Term added from Identifier Clean-Up)	Facility	6/77			6/77	X		N.A.

DESCRIPTOR JUSTIFICAT' FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
43	LANGUAGE HANDICAPPED (Revision of Scope Note)	Facility	6/77			6/77	X		N.A

This list does not contain 233 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (6/77) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

STANDING ORDER CUSTOMER LIST

Additions

6/10/77

Dept. of Education
Resource Center
2220 College Avenue
Regina, Sask., Canada S4P 2Y8

George Washington University
Library
Washington, DC 20052

Development & Evaluation Associates, Inc.
Midtown Plaza
700 East Water Street
Syracuse, NY 13210

Univ. of Tennessee-Chattanooga
Library
Chattanooga, TN 37401

Cancellations

1/10/77	CheyneyState College Cheyney, PA 19319	No Funds
	University of Petroleum & Minerals New York, NY	Non-Payment of invoice:
	Coutt's Library Services Lewiston, NY	Non-Payment
	Universidad Nacional Biblioteca Heredia, Costa Rica	No funds
	Univ. du Quebec Quebec, Canada	Non-Payment
	Kelvin Grove College Australia	Non-Payment
2/10/77	Education Commission of the States 300 Lincoln Tower Denver, CO 80203	No Funds
	Manchester Resource Centre 307 55th Avenue S.W. Calgary, Alberta, Canada T2H 0A1	P. O. expired
	Puerto La Guaira Oficina de Enlace Avenida Lima N 13 Los Caobos, Caracas, Venezuela	P. O. expired
3/7/77	Ministry of Education Saudi Arabia	Non-Payment
	J. Sokol, Dir. of Ed. Res. DHEW Fed. Bldg. New York, NY 10007	No longer needs collecti
4/7/77	NONE	
6/10/77	Ateneo de Manila Libraries Manila, Philipines	Shipments would not go through the mails

Volume: 1
Number: 7
Date: August 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinat

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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   - o A New Dissertation File?. . . . . Delmer Trester

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1. Introduction

On August 4-5, 1977, Charles Hoover and Barbara Sanders paid a site visit to the ERIC Clearinghouse on Information Resources in Syracuse, New York. This particular site visit was a little unique in that it gave Mr. Hoover and Ms. Sanders a first-hand look at what a new clearinghouse contractor has to go through during the first few months of operation. To their amazement they found that IR had made all the necessary adjustments to being new as well as having most clearinghouse operations up and running. Dr. Ely is certainly blessed with having such a highly qualified staff to assist him in running the clearinghouse. From all of us here at CERIC, we send him our best wishes and congratulations on a successful start up. (BS)

Announcements from CERIC

o Microfiche Inventory Report

Attached are the Microfiche Inventory Reports for April and May. (Attachments 1 and 2) (RC)

o A Report on the Council for American Private Education (CAPE)

Central ERIC has had a number of meetings during the past year with the Council for American Private Education (CAPE). During the next several months CAPE will be distributing over 10,000 brochures to their member schools. These brochures will describe ERIC and how private schools may benefit from its use. The brochures will also solicit the submission of appropriate documents to ERIC. From searches we have done of the ERIC data base, it is clear that relatively few documents from or about private education have found their way into the system.

Many educational issues are obviously the same for public and private schools. One area where these issues are different is in the organization and and management of the schools. This subject falls under the scope of the Clearinghouse on Educational Management. Since clearinghouses may receive inquiries resulting from this rather large mailing, you should be aware of this activity. (RC)

o Vocabulary Improvement Project

A national meeting of the Vocabulary Improvement Project will be held at One Dupont Circle, N. W., Washington, D. C. during September 20-21, 1977. Attendance will be limited to one person from each clearinghouse and representatives from RISE, SMERC, the ERIC Facility, the NIE Educational Reference Center, and Central ERIC. All expenses for conference attendees, including travel, per diem, and hotel will be furnished by the ERIC Clearinghouse on Junior Colleges. Shortly, you will receive some further details about the meeting from Barbara Booth, Chairperson. (DT)

o A New Dissertation File?

Back in April, CERIC asked for comments on six questions relating to the possibility of creating a new ERIC file for dissertations. We compiled the answers from the 12 clearinghouses that responded and came up with a considerable variety of answers having little distinquishable pattern. About the only inference that could be gained was that although most clearinghouses thought they could do a satisfactory job of preparing the input, they were not sure that ERIC should do it.

For the time being we are shelving consideration of this item, but the background material has proved very valuable and we appreciate your considered and thoughtful responses. We may use them again sometime in the future. (DT)

. Announcements from ERIC Facility

o Additions to the Automatic Distribution List

Four additional organizations have agreed to place the ERIC Facility on automatic distribution for their documents. This brings the total list of ERIC Facility Acquisitions Arrangements to 124. The names of the four new organizations are listed below:

. #121 Bureau of Social Science Research
. #122 National Bureau of Standards (500 sub-series)
. #123 Alberta Education, Canada
. #124 Institute for Educational Leadership-OPTIONS IN EDUCATION (GS)

o Selection of Bills, News Releases, and Interim Reports

Items which are developmental, unfinished, or transient, such as Congressional bills, news releases, and interim or preliminary progress reports,should only be selected when they contain substantive material which is independent of any final action or succeeding report. If, in the normal course of events and in a reasonable time frame, they will be replaced. In effect, by a later public law, final report, or other succeeding document, then it is unlikely that they should be selected. This guideline holds true even if the document has been received from the ERIC Facility. All documents received by the clearinghouse (including those coming through the Facility) should be subjected to the regular selection criteria outlined in the ERIC Processing Manual (see ERIC Administrative Bulletin, March 1977). (MH/FB)

o Descriptor Justification Form (DJF)

The Descriptor Justification Form Status Report is attached. (Attachment 3)

4. Announcements from EDRS

o Order Form Redesigned

EDRS has redesigned its order form. A supply will be going to all clearinghouses as soon as they become available from the printer. A major new feature on the new form is the addition of a chart for estimating UPS delivery charges. Now, any customer within the 50 United States has the option of requesting orders from EDRS to be sent via 4th Class Mail (cheap but slow), or by United Parcel Service (more expensive, but reliable and faster).

5. Announcements from ERIC Clearinghouses

o Announcement from the Steering Committee for Technical Operations

The next meeting of the Steering Committee will be held on September 22 and 23. At present, the following items are on our agenda: (1) recommend to CERIC a general format and time requirements for the next national

technical meeting; (2) receive reports on the status of training materials currently under production (a handbook of ERIC "basics" for the new employee and a workbook of materials for training catelogers and abstractor/indexers); (3) formulate plans for the development of other kinds of training materials; (4) discuss a cooperative effort to raise awareness of ERIC, including the possible development of promotional materials; (5) the possibility of an informal ERIC newsletter; (6) the possibility of staff exchange for in-house work at other clearinghouses; and (7) other recommendations from the tech sessions or from ERIC staff members.

Item (7) is where we need your help. We have already spoken to most of the tech session leaders from the June meeting, but we want to hear from the rest of you guys, too. The Steering Committee is designed to provide system input to ERIC policy on technical operations, and we need your input in order to do that. If you have any questions, suggestions or ideas that you would like the Steering Committee to take up, please let us know about it--call or write Kathleen McLane, ERIC Clearinghouse on Languages and Linguistics. (KM)

6. Staff Changes Within the ERIC System

o New Appointment at IR

Dr. Marla Peters is the new Director for the ERIC Clearinghouse on Career Education, vice Dr. Joel Magisos who will be assuming additional duties as a Division Director at the Center for Vocational Education. (FS)

o New Appointments at the Facility

Murray Howder, who has been the Acquisitions Librarian at the ERIC Facility, has been promoted (effective July1) to the position of Associate Project Manager. In this new position, Murray will be monitoring the day-to-day operations of the Facility and will be responsible for seeing that schedules are met and that all contract-deliverable products are delivered as specified. Grace Sundstrom, Assistant Acquisitions Librarian, will inherit the Acquisitions function.

Dan Kautz has also been promoted (effective July 1) and will head all "computer operations and data entry" functions. In this position he will be responsible for scanning all OCR forms, for seeing that all corrections are properly keyed, for setting up all specified computer runs (including tape duplications), and for operational control over tapes, disks, JCL decks, etc.'

7. Standing Order Customer Listing

The update of the Standing Order Customer Listing is attached. (Attachment 4)

ATTACHMENT 3

Report Date July 1977

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	3/77			6/77		X	3 mos
2	LIABILITY (New Main Term)	HE	3/77			6/77		X	3 mos
3	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77			6/77	X		3 mos
4	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	3/77			6/77		X	3 mos
5	RETRENCHMENT (New Main Term)	HE	3/77			6/77	X		3 mos
6	IMMERSION PROGRAMS (New Main Term)	FL	3/77			6/77	X		3 mos
7	PRAGMATICS (New Main Term)	FL	3/77			6/77	X		3 mos
8	PROXIMITY (New Main Term)	RC	3/77			6/77	X		3 mos
9	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77			6/77	X		3 mos
10	CARTOGRAPHY (New Main Term)	SO	3/77			6/77	X		3 mos
11	INTELLECTUAL HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos

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12	STATE HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos
13	SCHOOL REGISTRATION (Addition of Synonym)	CG	4/77			6/77	X		2 mos
14	ACADEMIC RECORDS (Addition of Synonym)	HE	5/77			7/77	X		2 mos
15	ACCESS TO EDUCATION (New Main Term)	HE	5/77			7/77	X		2 mos
16	ENDOWMENT FUNDS (New Main Term)	HE	5/77			7/77	X		2 mos
17	FEDERAL REGULATION (New Main Term)	HE	5/77			7/77	X		2 mos
18	GOVERNMENT SCHOOL RELATIONSHIP (New Main Term)	HE	5/77			7/77	X		2 mos
19	INSTITUTIONAL AUTONOMY (New Main Term)	HE	5/77			7/77	X		2 mos
20	EVALUATORS (New Main Term)	TM	5/77			7/77	X		2 mos
21	HEARINGS (New Main Term)	RC	5/77			7/77	X		2 mos
22	QUALITY OF LIFE (New Main Term)	RC	5/77			7/77	X		2 mos

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	POPULAR CULTURE (New Main Term)	CS	5/77			7/77	X		2 mos
24	EDUCATIONAL COUNSELING (Addition of Synonym)	CG	5/77			7/77	X		2 mos
25	GRIEF (New Main Term)	CG	5/77			7/77	X		2 mos
26	CLINICAL PSYCHOLOGY (New Main Term)	CG	6/77						
27	MULTICULTURAL EDUCATION (New Main Term)	UD	6/77						
28	NONCAMPUS COLLEGES (New Main Term)	JC	6/77						
29	CANADA NATIVES (New Main Term)	RC	6/77			6/77	X		1 wk
30	CHILDBIRTH (New Main Term)	PS	6/77						
31	PERSPECTIVE TAKING (New Main Term)	PS	6/77						
32	STAFF TRAINING (New Main Term)	PS	6/77						
33	RESOURCE ROOM PROGRAMS (New Main Term)	EC	7/77						

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	ETHNICITY (New Main Term)	UD	7/77						
35	FACULTY DEVELOPMENT (New Main Term)	HE	7/77						
36	GYNECOLOGY (New Main Term)	HE	7/77						
37	NEEDS ASSESSMENT (Addition of Synonym)	HE	7/77						
38	PRIVACY (New Main Term)	HE	7/77						
39	SURGERY (New Main Term)	HE	7/77						
40	EXPERIENTIAL LEARNING (New Main Term)	RC	7/77						
41	ANTHROPOLOGICAL LINGUISTICS (New Main Term)	FL	7/77						
42	LANGUAGE MAINTENANCE (New Main Term)	FL	7/77						
43	SOCIAL EXCHANGE THEORY (New Scope Note & additional Cross-References)	PS	7/77						

ATTACHMENT 4

Additions

6/10/77

Dept. of Education
Resource Center
2220 College Avenue
Regina, Sask., Canada S4P 2Y8

George Washington University
Library
Washington, DC 20052

Development & Evaluation Associates, Inc.
Midtown Plaza
700 East Water Street
Syracuse, NY 13210

Univ. of Tennessee-Chattanooga
Library
Chattanooga, TN 37401

7/11/77

Campbell College
Carrie Rich Library
Serials Dept.
Buies Creek, NC 27506

Bibliotheque Administrative
Service des Periodiques
675 Boul. St. Cyrille Est.
Quebec, Canada G1A 1G7

Univ. of Quebec at Montreal
Library
P. O. Box 8889
Montreal, Canada H3C 3P8

Cancellations

7/11/77	Northern Colorado Educational (Silver) Board of Cooperative Services 830 South Lincoln Longmont, CO 80501	Budget restrictions
	BOCES 201 Sunrise Highway Patchogue, NY 11772	Budget restrictions

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1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinat

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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- o Duplicate Titles. . . . . Murray Howder
- o DJF Report. . . . . Jim Houston

4. Standing Order Customer Listing. . . . . Barbara B. Sanders

5. New Reproduction Release Form. . . . . Catherine G. Welsh

I. Introduction

The Senate has approved the nomination of Patricia Albjerg Graham to serve as Director of NIE. She was nominated by the White House on July 15, and her nomination was confirmed by the Senate August 3.

Dr. Graham grew up in Indiana. She began her career in education as a teacher and guidance counselor in rural and urban Virginia and in New York City. From 1965 to 1974, while Director of Barnard College's Education Program, she worked closely with New York City teachers and administrators to assist beginning teachers in their schools.

Dr. Graham has also served as a lecturer at the Indiana University School of Education, a visiting professor at Northern Michigan University, and a professor of history and education at Teachers College, Columbia University. She became Dean of the Radcliffe Institute in 1974 and Vice President of Radcliffe College 1976. Since 1974, she has also been a professor at Harvard's Graduate School of Education.

She is the author of three books that illustrate the range of her interests—a history of progressive education, an analysis of community and class in American education, and a study of women in American education. In her Senate confirmation hearing, she stressed the need for all Americans to receive a high quality education.

A formal swearing-in ceremony took place on September 9. Dr. Graham was sworn in by the Secretary. (BS)

2. Announcements from CERIC

o Clearinghouse Conference Participation

The Facility will soon be distributing a Conference Calendar showing conferences and dates for clearinghouse participation in professional association activities. It shows an impressive range of involvement and should be a valuable tool to help clearinghouses coordinate their activities. Another version of the calendar will also be published--this one showing the meetings in chronological order. However, before that calendar is prepared we need dates and sites for quite a number of the meetings. Please send this information to Liz Pugh at the Facility by September 30.

Meanwhile, we will be in touch with some of you concerning help with ERIC booths or other system-wide activities at these meetings. (CH)

o ERIC Clearinghouse on Urban Education

Congratulations to Teachers College at Columbia University, New York! Once again, they have been awarded the ERIC Clearinghouse Contract on Urban Education. Best wishes for continued success. (CW)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of June is attached. (Attachment 1) (RC)

3. Announcements from the ERIC Facility

o Addition(s)/Changes to the Automatic Distribution List

This month, one organization has agreed to place the ERIC Facility on automatic distribution for its documents. This brings the total list of ERIC Facility Acquisitions Arrangements to 125.

New Addition

#125 The Kansas State Department of Education, KEDDS Resource Component

Changes

HEW, Office of Child Development's name has been changed to HEW, Administration for Children, Youth and Families. See EFAA Nos. 20,21,100,101.

HEW, Social and Rehabilitation Administration's name has been changed to Health Care Finance Administration. (GS)

o Duplicate Titles

There are several instances in the ERIC file where two consecutive clearinghouse accessions bear the same title and can only be distinguished from one another by other factors such as date, author, pagination, etc. (See example below)

It is always helpful to the user if such items can be differentiated from one another rapidly and easily. This is best done if the titles themselves can be made to vary in some legitimate way. Sometimes this can be done by the addition to the title of subtitle information, e.g., Volume 1, Volume 2; Final Report, Interim Report; Issue 1, Issue 2; Preliminary edition, Final edition; January 1977, February 1977; #1, #2,; 1975, 1976; Sixth edition, Seventh edition; Supplement. Where this can legitimately be done without doing violence to the rules of cataloging, it should be done. When the titles can be varied in some informative way, the user is benefited in a number of instances: Title Index entries, microfiche headers, abbreviated on-line search output, etc. In all these cases, duplicate titles are troublesome to the user because accessions become hard to tell apart without additional research. A small variation at the end of the title, placed there by a helpful cataloger can sometimes bypass such problems altogether.

CH#	ED#	Title
EA 008 984	ED 133 792	The Briefer for Texas
EA 008 985	ED 133 793	School Finance Studies
EA 008 972	ED 132 686	Consolidated Report on
EA 008 974	ED 132 688	Elementary and Secondary Educatio
EC 090 980	ED 127 749	Business and Industry:
EC 090 981	ED 127 750	Partners in Education of Gifted and Talented

(MH)

o Descriptor Justification Form (DJF)

The DJF Status Report is attached. (Attachment 2) (JH)

4. Standing Order Customer Listing

An update of the Standing Order Customer list is attached. (Attachment 3)

5. New Reproduction (Copyright) Release Form

The new reproduction (copyright) release form has been written, printed, and sent to all clearinghouses. This means that it should be used for January input to RIE. A copy of the form and Chuck Hoover's accompanying memo is attached. (Attachment 4) (CW)

ATTACHMENT 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	PHARMACEUTICAL EDUCATION (New Main Term)	HE	3/77			6/77	X		3 mos
2	RETRENCHMENT (New Main Term)	HE	3/77			6/77	X		3 mos
3	IMMERSION PROGRAMS (New Main Term)	FL	3/77			6/77	X		3 mos
4	PRAGMATICS (New Main Term)	FL	3/77			6/77	X		3 mos
5	PROXIMITY (New Main Term)	RC	3/77			6/77	X		3 mos
6	RURAL NONFARM RESIDENTS (New Main Term)	RC	3/77			6/77	X		3 mos
7	CARTOGRAPHY (New Main Term)	SO	3/77			6/77	X		3 mos
8	INTELLECTUAL HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos
9	STATE HISTORY (New Main Term)	SO	3/77			6/77	X		3 mos
10	SCHOOL REGISTRATION (Addition of Synonym)	CG	4/77			6/77	X		2 mos
11	ACADEMIC RECORDS (Addition of Synonym)	HE	5/77			7/77	X		mos

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	ACCESS TO EDUCATION (New Main Term)	HE	5/77			7/77	X		2 mos
13	ENDOWMENT FUNDS (New Main Term)	HE	5/77			7/77	X		2 mos
14	FEDERAL REGULATION (New Main Term)	HE	5/77			7/77	X		2 mos
15	GOVERNMENT SCHOOL RELATIONSHIP (New Main Term)	HE	5/77			7/77	X		2 mos
16	INSTITUTIONAL AUTONOMY (New Main Term)	HE	5/77			7/77	X		2 mos
17	EVALUATORS (New Main Term)	TM	5/77			7/77	X		2 mos
18	HEARINGS (New Main Term)	RC	5/77			7/77	X		2 mos
19	QUALITY OF LIFE (New Main Term)	RC	5/77			7/77	X		2 mos
20	POPULAR CULTURE (New Main Term)	CS	5/77			7/77	X		2 mos
21	EDUCATIONAL COUNSELING (Addition of Synonym)	CG	5/77			7/77	X		2 mos
22	GP [illegible] (New Main Term)	CG	5/7			7/77	X		mos

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	CLINICAL PSYCHOLOGY (New Main Term)	CG	6/77			8/77	X		2 mos
24	MULTICULTURAL EDUCATION (New Main Term)	UD	6/77			8/77		X	2 mos
25	NONCAMPUS COLLEGES (New Main Term)	JC	6/77			8/77	X		2 mos
26	CANADA NATIVES (New Main Term)	RC	6/77			6/77	X		1 wk
27	BIRTH (New Main Term)	PS	6/77			8/77	X		2 mos
28	PERSPECTIVE TAKING (New Main Term)	PS	6/77			8/77	X		2 mos
29	STAFF TRAINING (New Main Term)	PS	6/77			8/77		X	2 mos
30	RESOURCE ROOM PROGRAMS (New Main Term)	EC	7/77			8/77	X		1 mo
31	ETHNICITY (New Main Term)	UD	7/77			8/77	X		1 mo
32	FACULTY DEVELOPMENT (New Main Term)	HE	7/77			8/77	X		1 mo
33	GYNECOLOGY (New Main Term)	HE	7/77			8/77	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	NEEDS ASSESSMENT (Addition of Synonym)	HE	7/77			8/77	X		1 mo
35	PRIVACY (New Main Term)	HE	7/77			8/77	X		1 mo
36	SURGERY (New Main Term)	HE	7/77			8/77	X		1 mo
37	EXPERIENTIAL LEARNING (New Main Term)	RC	7/77			8/77		X	1 mo
38	ANTHROPOLOGICAL LINGUISTICS (New Main Term)	FL	7/77			8/77	X		1 mo
39	LANGUAGE MAINTENANCE (New Main Term)	FL	7/77			8/77	X		1 mo
40	SOCIAL EXCHANGE THEORY (New Scope Note)	PS	7/77			8/77	X		1 mo
41	ACADEMICALLY GIFTED (New Main Term)	EC	8/77						
42	EXCEPTIONAL PERSONS (New Main Term)	EC	8/77						
43	GIFTED TALENTED (New Main Term)	EC	8/77						
44	ADULT EDUCATION (Addition of Synonym)	HE	8/77						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
45	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	8/77						
46	EDUCATIONAL DIAGNOSIS (Addition of Synonym)	HE	8/77						
47	HONOR CODES (New Main Term)	HE	8/77						
48	NONPROFIT ORGANIZATIONS (New Main Term)	HE	8/77						
49	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	8/77						
50	SMALL COLLEGES (New Main Term)	HE	8/77						
51	SORORITIES (New Main Term)	HE	8/77						
52	TORTS (New Main Term)	HE	8/77						

Ad .ions

ATTACHMENT 3

6/10/77

Dept. of Education
Resource Center
2220 College Avenue
Regina, Sask., Canada S4P 2Y8

George Washington University
Library
Washington, DC 20052

Development & Evaluation Associates, Inc.
Midtown Plaza
700 East Water Street
Syracuse, NY 13210

Univ. of Tennessee-Chattanooga
Library
Chattanooga, TN 37401

7/11/77

Campbell College
Carrie Rich Library
Serials Dept.
Buies Creek, NC 27506

Bibliotheque Administrative
Service des Periodiques
675 Boul. St. Cyrille Est.
Quebec, Canada G1A 1G7

Univ. of Quebec at Montreal
Library
P. O. Box 8889
Montreal, Canada H3C 3P8

8/8/77

Min. de l'Education
Centre de Documentation
600 Rue Fullam
Montreal, Canada

Univ. of Maryland Baltimore County
Library Standing Orders
5401 Wilkens Avenue
Baltimore, MD 21228

Biblioteca Madra Guevara
Univ. del Sagrado Corazon
Apt. 12383 Estacion Loisa
Santurce, PR 00914

Southwest Texas Junior College
Library
Uvalde, TX 78801

Cancellations

7/11/77	Northern Colorado Educational (Silver) Board of Cooperative Services 830 South Lincoln Longmont, CO 80501	Budget restrictions
	BOCES 201 Sunrise Highway Patchogue, NY 11772	Budget restrictions
8/8/77	West Virginia Library Commission Charleston, WV 25305	Budget restrictions
	Oglethorpe University Library 4484 Peachtree Road, N.E. Atlanta, GA 30319	Budget restrictions

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

NATIONAL INSTITUTE OF EDUCATION

WASHINGTON, D.C. 20208

ATTACHMENT 4

September 9, 1977

TO: Clearinghouse Directors

FROM: Charles Hoover

SUBJECT: New forms for obtaining permission to reproduce documents

You will find enclosed with this memorandum a supply of the new "Request for Reproduction Release" forms (EFF-53). This form has been drawn up to bring ERIC into compliance with the Copyright Revision Law, which takes effect on January 1, 1978. The law appears to require written permission for every document reproduced and disseminated by ERIC (except those which are Government-funded). Consequently, Clearinghouses will have to secure signed permission from contributors for the documents they process starting with those for the January 1978 RIE, on which work is scheduled to begin September 26. This means that unless you have either blanket written permission to reproduce all documents from an organization or an author or else possess a letter clearly giving ERIC permission to reproduce a particular title, you will have to secure a signed Request for Reproduction Release for every title before you can ship it to the Facility.

The following answers to three questions about the new law may prove helpful to you as you work with these new requirements and respond to inquiries about photoduplication.

1. A document issued without a copyright notice may still be registered by the author within a five-year period from the date of public distribution. If the work is not registered within this period, then the document is considered to be in the public domain. (Refer to "General Revision of the Copyright Law", House Report No. 94-1733.)

2. It is legally permissible to abstract and announce copyrighted documents whether or not a reproduction release has been obtained. However, ERIC will not announce any document unless users can be referred to a source of ready availability.

3. Federal Government agencies may grant to Government contractors the right to copyright (for a limited time) a given document if it can be shown that this will result in more effective dissemination. In all such cases, however, the Government retains the right to reproduce the document for its own purposes.

The new form is now standard for the entire ERIC system. It supersedes any local forms you may have been using. You are encouraged to develop a form letter to send to contributors along with the Request for Reproduction Release form. In this letter you should make it clear that the completed form is to be returned to the Clearinghouse.

If there are any questions about using the new form, you should contact Kit Welsh or Frank Bryars at Central ERIC.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

NATIONAL INSTITUTE OF EDUCATION

WASHINGTON, D.C. 20208

REQUEST FOR REPRODUCTION RELEASE

I. DOCUMENT IDENTIFICATION

Title: _____

Author(s): _____

Corporate Source (if appropriate): _____

Sponsor/Funder (if appropriate): _____

II. REPRODUCTION RELEASE

In order to disseminate as widely as possible timely and significant materials of interest to the educational community, documents announced in the monthly abstract journal of the ERIC system, Resources in Education (RIE), are usually made available to users in microfiche and paper copy (or microfiche only) and sold through the ERIC Document Reproduction Service (EDRS). Credit is given to the source of each document, and, if reproduction release is granted, the following notice is affixed to the document.

"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

_____

_____

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC) AND THE ERIC SYSTEM CONTRACTORS."

If permission is granted to reproduce the identified document, please check one of the options below:

☐ Microfiche (4" x 6" film) and paper copy (8½" x 11") reproduction

☐ Microfiche (4" x 6" film) reproduction only

If reproduction permission is granted, please sign the following release:

"I hereby grant to the Educational Resources Information Center (ERIC) permission to reproduce this document as indicated above and to disseminate it through the ERIC Document Reproduction Service."

Signature: _____ Date: _____

Organization: _____ Title: _____

Address: _____

_____ Zip Code: _____

If permission is not granted to reproduce the identified document, please complete items III and IV, as appropriate.

III. DOCUMENT AVAILABILITY INFORMATION

If permission to reproduce is not granted to ERIC, please provide the following information regarding the availability of the document. ERIC will not announce a document unless it is publicly available, and a dependable source can be specified. Contributors should also be aware that ERIC selection criteria are significantly more stringent for documents which cannot be made available through EDRS.

Publisher/Distributor: _____

Address: _____

_____

Price Per Copy: _____ Quantity Price: _____

IV. REFERRAL TO COPYRIGHT/REPRODUCTION RIGHTS HOLDER

If the right to grant reproduction release is held by someone other than the addressee, please provide the appropriate name and address:

_____

_____

EFF-53 (8/15/77)

Volume: 1
Number: 9
Date: October, 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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   - o Copyright Update . . . . . Catherine G. Welsh
   - o Foreign Documents . . . . . Charles W. Hoover
   - o Microfiche Inventory Report . . . . . Robert E. Chesley
2. Announcements from the ERIC Facility
   - o Additions to the ERIC Facility Acquisitions Arrangement . Grace Sundstrom
   - o DJF Report . . . . . Jim Houston
3. Announcements from the ERIC Clearinghouses
   - o Announcements from the Steering Committee for Technical Operations . . . . . Kathleen McLane
4. Standing Order Customer Listing . . . . . Barbara B. Sanders

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1. Announcements from CERIC

o NIE's Proposed Reorganization

As many of you are aware, a reorganization of the NIE is being planned. Thursday, October 6 we were shown part of the structure that has resulted from this planning (See Attachment A).

I want to keep you informed as quickly as possible of actual decisions and of those proposals that have credibility. The following is a list of bits and pieces of information that may answer some of your concerns/questions:

- o Reasons for reorganization are (a) to better accomplish the Congressional mandate to deal with educational equity issues, (b) more effective communication with our publics' and, (c) reduce the fragmentation existing from the present organizational structure.
- o The present six program groups will be consolidated into three.
- o The location of present programs has not been determined.

- The first concern is to identify functions and place them in the three groups.

- Existing programs may or may not exist, or have discernable visibility.

- ERIC is one of only two programs mentioned as being included in the Dissemination and Research Studies Group, at this point in time.

- What programs/branches ERIC will be linked with or in what division is unknown.

- Marc Tucker will head the Educational Governance Group but heads of the other two Groups have not been named.

- A work group of 20-24 individuals will be created to plan the reorganization below the present "major blocks." Make-up of this group is unknown at the present time.

- December 1 is the present target date for the completed reorganization. However, the Department, HEW, must approve any plan.

- Until such time as the reorganization is approved and in place, present structures, plans, etc. will continue in a "business as usual" mode.

- Funding levels, changes in funding, etc. are unknown. But for a program like ERIC, I see no indication whatsoever that FY 1978 funding plans will be changed.

The above list exhausts my knowledge at this time. I hope it will at least answer a few questions. As substantive and detailed information is available, I will pass it on as soon as possible. (CH)

- Copyright Update

  All clearinghouses have just been sent the new Reproduction Release Forms and a memo which contains some questions and answers about Copyright problems. Already several more questions have arisen and as they do I will try to get helpful answers from the experts to you at intervals. Bring any other questions to the upcoming Regional Meeting. If I can answer them on the spot, I will. If not, you can expect to hear from me by memo shortly thereafter. (CW)

- Foreign Documents

  Several months ago it came to the attention of Central ERIC that fifty documents from the Philippines on microfiche had been distributed to clearinghouses for possible selection at Level III availability. An order was placed for one of these microfiche over two months ago to test availability. As of this writing, the order has not been filled.

Previously, there has not been an ERIC system policy regarding input of foreign Level III documents. We would now like to establish the policy that foreign Level III documents should not be accepted for entry to ERIC. There are several factors which contribute to this decision: difficulty in acquiring the document even when availability is cited; excessively long postal delays; and the existing somewhat restrictive policy in announcing U.S. dissertations.

We realize that there may be some exceptions that should be made to this general policy and would like to discuss the issue at the forthcoming Regional Technical Meetings. (CH)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of July is attached. (See Attachment B)

2. Announcements from the ERIC Facility

o Additions to the ERIC Facility Acquisitions Arrangement

New additions are:

EFAA #126 - Technical Education Research Center, Inc.
Cambridge, Massachusetts
Level I or as indicated

EFAA #127 - Illinois State Board of Education
Level I or as indicated

EFAA #128 - National Advisory Council on Equality of Educational Opportunity
Level I (GS)

o DJF Report

An update to the DJF Report is attached. (See Attachment C) (JH)

3. Announcements from the ERIC Clearinghouses

o Announcement from the Steering Committee for Technical Operations

The report of the Steering Committee's meeting of September 22 and 23 is attached to this issue of the EAB (See Attachment D). Please get in touch with a member of the committee and let us know you ideas on the topics we are working with or give us your suggestions about matters you think we should address. For example, I'm sure everyone has ideas about how to increase public awareness of ERIC; the ideas

we came up with on pages 3 and 4 of the report may just scratch the surface. (They were our best ideas, however; I didn't bother to include the truly off-the-wall stuff, such as ERIC sweat pants. How about ERIC breakfast cereal?) I'm sure you all have ideas, so let us hear about them. Call us today, call us tomorrow, call us Ishmael, but call us! (KM)

4. Standing Order Customer Listing

An update to the Standing Order Customer list is provided below:

Additions:

9/14/77 Swets & Zeitlinger
UNAM
P.O. Box 517
Berwyn, PA 19212

Lehman College Library
Acquisitions Serials Section
Bedford Park Blvd. West
Bronx, NY 10468

Institute for Professional Development
1427 N. Third Street
Phoenix, AZ 85004

Indian River Communicty College
Library
South 35th. Street & Cortez Blvd.
Ft, Pierce, FL 33450

Dartmouth College
Baker Library
Hanover, NH 03755

State University of New York at Binghamton
Library -- Serials
Vestal Parkway East
Bringhamton, NY 13901

Cancellations:

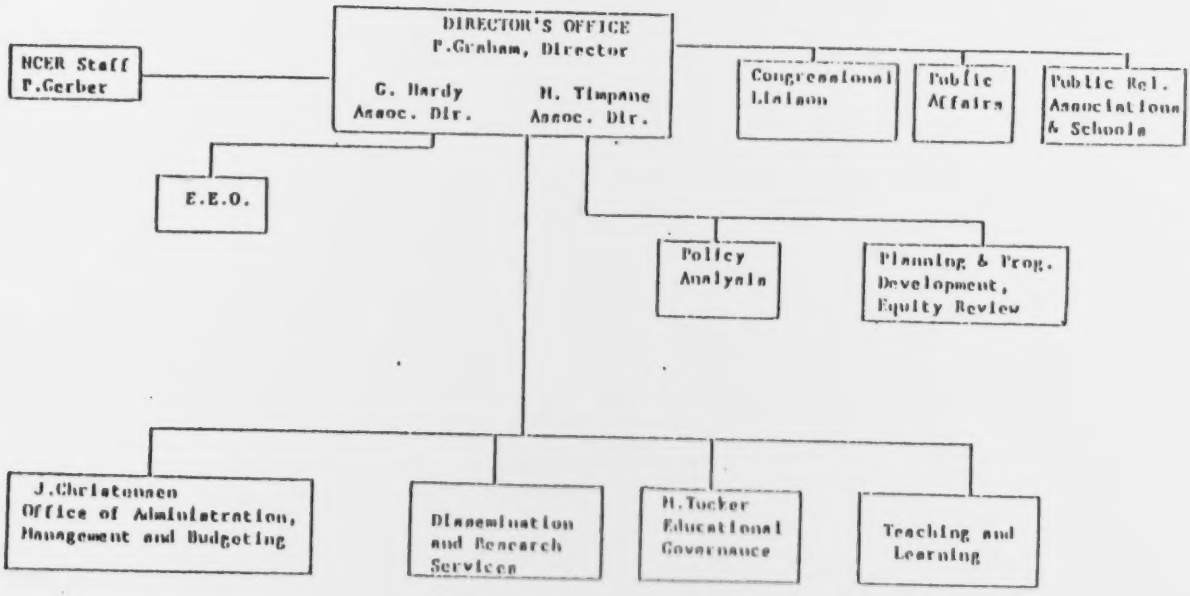
7/11/77 Northern Colorado Educational (Silver)
Board of Cooperative Services
830 South Lincoln
Longmont, CO 80501 Budget restrictions

	BOCES 201 Sunrise Highway Patchogue, NY 11772	Budget restrictions
8/8/77	West Virginia Library Commission Charleston, WV 25305	Budget restrictions
	Oglethorpe University Library 4484 Peachtree Road, NE Atlanta, GA 30319	Budget restrictions
9/14/77	D.C. Public Schools Office of Placement and Evaluation Washington, DC	Non-payment of invoices

Central ERIC would like to pass on to you a most timely cartoon which was received from Don Melville. Please see the next page.

WE HAVE READ YOUR PROPOSAL
AND ARE GIVING IT SERIOUS CONSIDERATION

10/6/77


DIRECTOR'S OFFICE
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Assoc. Dir.
M. Timpane
Assoc. Dir.
NCER Staff
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E.E.O.
Congressional Liaison
Public Affairs
Public Rel. Associations & Schools
Policy Analysis
Planning & Prog. Development, Equity Review
J.Christensen
Office of Administration, Management and Budgeting
Dissemination and Research Services
M.Tucker
Educational Governance
Teaching and Learning

Report Date September 19

Page 1 of 5

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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5	PROXIMITY (New Main Term)	RC	3/77			6/77	X		3 mos
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Attachment C

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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1	ENDOWMENT FUNDS (New Main Term)	HE	5/77			7/77	X		2 mos
1	FEDERAL REGULATION (New Main Term)	HE	5/77			7/77	X		2 mos
5	GOVERNMENT SCHOOL RELATIONSHIP (New Main Term)	HE	5/77			7/77	X		2 mos
5	INSTITUTIONAL AUTONOMY (New Main Term)	HE	5/77			7/77	X		2 mos
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1	EDUCATIONAL COUNSELING (Addition of Synonym)	CG	5/77			7/77	X		2 mos
2	GRIEF (New Main Term)	CG	5/77			7/77	X		2 mos

Report Date September 1[illegible]

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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24	MULTICULTURAL EDUCATION (New Main Term)	UD	6/77			8/77		X	2 mos
25	NONCAMPUS COLLEGES (New Main Term)	JC	6/77			8/77	X		2 mos
26	CANADA NATIVES (New Main Term)	RC	6/77			6/77	X		1 wk
27	BIRTH (New Main Term)	PS	6/77			8/77	X		2 mos
28	PERSPECTIVE TAKING (New Main Term)	PS	6/77			8/77	X		2 mos
29	STAFF TRAINING (New Main Term)	PS	6/77			8/77		X	2 mos
30	RESOURCE ROOM PROGRAMS (New Main Term)	EC	7/77			8/77	X		1 mo
31	ETHNICITY (New Main Term)	UD	7/77			8/77	X		1 mo
32	FACULTY DEVELOPMENT (New Main Term)	HE	7/77			8/77	X		1 mo
33	GYNECOLOGY (New Main Term)	HE	7/77			8/77	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	NEEDS ASSESSMENT (Addition of Synonym)	HE	7/77			8/77	X		1 mo
35	PRIVACY (New Main Term)	HE	7/77			8/77	X		1 mo
36	SURGERY (New Main Term)	HE	7/77			8/77	X		1 mo
37	EXPERIENTIAL LEARNING (New Main Term)	RC	7/77			8/77		X	1 mo
38	ANTHROPOLOGICAL LINGUISTICS (New Main Term)	FL	7/77			8/77	X		1 mo
39	LANGUAGE MAINTENANCE (New Main Term)	FL	7/77			8/77	X		1 mo
40	SOCIAL EXCHANGE THEORY (New Scope Note)	PS	7/77			8/77	X		1 mo
41	ACADEMICALLY GIFTED (New Main Term)	EC	8/77	10/77					
42	EXCEPTIONAL PERSONS (New Main Term)	EC	8/77	10/77					
43	GIFTED TALENTED (New Main Term)	EC	8/77	10/77					
44	ADULT EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
45	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
46	CODES OF ETHICS (New Main Term)	HE	8/77			9/77	X		1 mo
47	EDUCATIONAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
48	NONPROFIT ORGANIZATIONS (New Main Term)	HE	8/77			9/77	X		1 mo
49	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo
50	SMALL COLLEGES (New Main Term)	HE	8/77			9/77	X		1 mo
51	SORORITIES (New Main Term)	HE	8/77			9/77	X		1 mo
52	TORTS (New Main Term)	HE	8/77			9/77	X		1 mo
53	DIFFERENCES (New Main Term)	RC	9/77						
54	PLACE OF RESIDENCE (New Main Term)	RC	9/77						
55	REGIONAL CHARACTERISTICS (New Main Term)	RC	9/77						

Attachment D

ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS
Peter A. Edey, Director
Alice C. Omaggio, Associate Director

CENTER FOR APPLIED LINGUISTICS 1611 North Kent Street, Arlington, Virginia 22209
Telephone (703) 528-4812
Cables CENTAPLING

September 30, 1977

MEMORANDUM

TO: Frank Smardak
CERIC

FROM: Kathleen McLane, Chairperson KM
Steering Committee for Technical Operations

RE: Report of the Steering Committee, Sept. 22 and 23, 1977

Since you are now the official liaison between CERIC and the Steering Committee, from now on I will address our reports, etc., to you and assume that you will route them to other interested CERIC staff.

The Steering Committee met at the Clearinghouse on Teacher Education on the above dates. All members attended except for Tom Wright, who was not present either day. Dorothy Slawsky was unable to attend Thursday, but was present Friday. Steve Jones attended on Friday and briefly on Thursday morning.

I'll report first on the materials we already have under production. The ERIC Staff Handbook, under production at PS, is nearly complete and should be distributed to the clearinghouses and other components (10 copies apiece) within the month. The workbook for training catalogers, abstractors, and indexers is pretty much on schedule; it suffered a month's delay this summer, which puts its projected completion date at July, 1978. (See Attachment C of our report dated April 25, 1977.)

I'll take the major items of new business in the order in which they were discussed:

(1) Time frame for the next national tech meeting - We feel we need 2½ days, to run from Tuesday morning through Thursday noon. Of course, we can't decide on agenda topics and schedules until after the regional meetings, but we would like Thursday morning to consist of the following: At least two hours set aside for

informal discussions set up by any group or session that cares to organize such a meeting during the conference. (Those meetings or discussions that would be open to anyone could be announced on a bulletin board in the lobby as they are decided upon.) Since there are nearly always topics that are not covered to everyone's satisfaction during the regular sessions, this would allow for the additional time many people feel they need. After the informal sessions, we'd like to have the concluding session, with a report given for each of the regular agenda sessions, a report that ideally should include recommendations to the Steering Committee or other groups.

As I mentioned, we will decide on agenda topics after the regional meetings - at our December meeting - but one session we do have in mind is on "using the computer terminal for clearinghouse functions other than searching" (e.g., dupe checking).

The reason we want the meeting to begin on a Tuesday is that we would like to reserve Monday for a meeting of the vocabulary coordinators. Ideally, such a meeting should be held before the tech meeting, when everyone is fresher and better able to work productively.

(2) Training and other materials - A description and time frame for a projected product to be entitled An Acquisitions Idea Book is provided in the attachment to this report. As soon as we get CERIC's OK on this project, I will contact the people we suggested as compilers.

As you know, the development of user services training materials was on our long-range agenda, but we decided that we should stay away from that area temporarily, until Holly O'Donnell's project is completed. There is no point in our proceeding with our own ideas while her project is in the works, particularly since all user services personnel have already been tapped to work on it.

(3) Staff exchange/staff development - This topic arose out of a suggestion from the training session of the last tech meeting that we consider staff exchange for 1-6 months for training/development purposes. Although we don't see that as practical

enough to implement, we did come up with two ideas on this topic:

(a) We recommend sending a staff member to another clearinghouse (or other component, or user, or vendor) for specialized training in a particular area (such as abstracting or computer searching), or, instead, the "trainer" could come to the "trainee(s)." This already happens to a certain extent within the system; we simply plan to promote the idea, perhaps through a note in the Administrative Bulletin.

(b) Staff development in information science - In order to help ERIC staff members (especially those who ordinarily attend tech meetings) keep up to date in the information field, we propose to collect information about any meetings, workshops, etc. that we hear about and periodically send this information around to ERIC staff members to encourage them to attend whenever possible. Since attendance is usually dependent on allocation of travel funds, we also plan to write a memo to ERIC directors asking their cooperation in this effort.

(4) Developing public awareness of ERIC - We came up with the following ideas, listed here in descending order of their priority:

(a) Have ERIC posters made (a professional job in color with a catchy slogan) and sent to schools and libraries all over the country - SOCs, other public and university libraries, education departments and other academic departments.

(b) Create ERIC public service spots for radio and TV - using an appropriate slogan and a celebrity with the right kind of public image as a spokesperson (such as Bill Cosby).

(c) Develop a comprehensive ERIC products/tools brochure with tabbed pages - one page describing each product and, for easy update, a back page with a pocket to insert current prices and addresses. This could replace some existing brochures, so it could be a cooperative effort between Macmillan and EDRS. The rationale behind this is that such a brochure would cut down on the number of brochures we currently hand out, which would, in turn, simplify the user's task in figuring out what is available and from whom.

(d) Get a new, inexpensive, smaller (and more practical) ERIC display to be used to exhibit at major conferences in the information field and in general education. We also visualize this as something that clearinghouses could borrow for their own exhibits.

(e) Update the ERIC audiovisuals.

Other miscellaneous items of business were as follows:

(5) The Steering Committee plans to work with the regional tech meetings by asking their opinions on the new copyright form and by asking their specific recommendations on several indexing areas identified at the vocabulary meeting. We also hope to have a report from the Committee presented at each regional meeting.

(6) The Committee believes it would be very helpful in contacting others within the system if one could tell from the Directory who within a clearinghouse is in charge of which function - acquisitions, RIE processing, CIJE processing, IAPs, user services, vocabulary coordination. What we would like to see is a code for the appropriate function put after the proper person's name or title in the Directory. This would involve a minor addition to the information clearinghouses currently send to the Facility for the Directory. To that end, with CERIC's approval, the Committee Chairperson will work with the Facility to see if something of the sort can be arranged.

(7) We also recommend, in response to clearinghouse requests, that the Facility expand the number and types of examples in the note field, particularly preferred forms for notations of copy quality.

(8) Purely as a matter of internal policy for the Steering Committee, we would like to point out that there is no such thing as a substitute for an absent member. If a member can't make a meeting, then he/she will just have to miss it.

(9) At a suggestion from the vocabulary meeting, the Steering Committee again addressed the issue of letter-by-letter versus word-by-word alphabetizing for the various indexes and the thesaurus. Apparently, the present situation is that CIJE and other Macmillan publications (except the Thesaurus) are word-by-word, while RIE and the Thesaurus

are letter-by-letter. Obviously, regardless of the merits of either method, a combination is the worst. The Committee's recommendation is that the RIE and Thesaurus alphabetization remain the same until the Thesaurus improvement is done and after that, when the new Thesaurus is published, that it and RIE go word-by-word. Then the whole system would be word-by-word. To anticipate this, we recommend that CMIC go word-by-word with its fiche indexes.

(10) The Steering Committee also has some recommendations regarding the format of RIE. The first is, we understand, already being implemented -- that prices be dropped from resumes with a "running foot" (either recto or verso or on each page) in the main entry section, saying "See latest issue for current prices." (To aid users, the word "price" should be included in the EDRS order form listing in the table of contents.) The Committee also strongly recommends a "running foot" for the subject index section of RIE and CIJE: "See Thesaurus for complete list of index terms."

The next meeting of the Steering Committee will be held on Thursday and Friday, December 15 and 16, 1977. I expect to be able to hold it here at the FL clearinghouse.

I realize that this is a lengthy report, and I appreciate your attention.

Attachment
cc: Jean Marzone
Barbara Booth
John Waters
Mindy Klein
Dorothy Slawshy
Steve Jones
Tom Wright

MEMORANDUM
September 30, 1977

ATTACHMENT

An Acquisitions Idea Book -- Description, Method and Time Schedule
Suggested compilers: To be announced

This will be a booklet of acquisition approaches, a compilation of various approaches used by the clearinghouses. It is intended not so much as training material as ideas to help acquisitions personnel improve their work.

The material compiled will be edited slightly to give a hypothetical clearinghouse and fictitious names, in order to prevent the book from becoming dated rather quickly. The booklet will consist primarily of approaches to the following:

1. record-keeping and document control
2. potential or current use of the computer
3. solicitation, broken down by type:

types of sources	types of solicitation
conferences	mass
institutions: professional and other organizations	direct
individual	form letter vs. personal letter vs. phone vs. visit
	focused on particular subject areas

4. reproduction releases, including blanket releases and how to get them
5. monitoring standing arrangements
6. acknowledgments -- receipt, acceptance and rejection -- also pr, such as resumes and fiche to authors -- also to whom you should not send acknowledgments
7. techniques that don't work or were more trouble than they were worth

Method:

1. Examine acquisition packets from all clearinghouses and get updates by phone.
2. Contact all clearinghouse acquisitions personnel and Grace Sundstrom about acquisition approaches and techniques.
3. Compile the various approaches and put together in a usable form.
4. Review by Steering Committee and CERIC.
5. Develop a second draft incorporating suggestions.
6. Second review by Steering Committee and CERIC
7. Preparation of ms.; then xerox, stuff in folders and distribute. 25 copies will be made. The ms. will be xeroxed and stuffed in folders at UD clearinghouse.

Time Schedule:

Steps 1 and 2 will be done during January and February, 1978; Step 3 will be done March - May, with a meeting at the time of the national tech meeting; Step 4 will be in May; Steps 5, 6 and 7 will be done during the summer; and the product will be finished in September, 1978.

Volume: 1
Number: 10
Date: November 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. Announcements from CERIC

o National Regional Technical Meeting

As has been announced at the various Regional Technical Meetings, plans are being developed for the next National Regional Technical Meeting. At this time the decisions which have been definitely made are:

a) the technical meeting will be held at Hill Top House, Harper's Ferry, West Virginia (about 60 miles west of Washington, D. C.);

b) the technical meeting will be two and a half days long. It will begin at 9:00 a.m., Tuesday, April 25, 1978 and will end at noon, Thursday, April 27, 1978;

c) Each clearinghouse will be allowed to send up to but not more than three representatives to the meeting. (This includes the Vocabulary Improvement Program representative.)

Separate arrangements are being made for the national vocabulary group to meet in Washington, D. C. the day preceding the National Technical Meeting, Monday, April 24, 1978. A tentative block reservation has been made at the Dupont Plaza Hotel (at Dupont Circle) for Sunday evening. The meeting will be held at the SP clearinghouse on Monday.

Immediately following the meeting—about 4:15—a chartered bus will transport the entire VIP group out to Harper's Ferry arriving in time for dinner.

The Tech Steering Committee has again been assigned the responsibility for formulating an appropriate agenda which builds on many of the interesting ideas which have been generated at this year's round of regional meetings.

Clearinghouses will be kept posted on the progress of plans for the national meeting as they are developed. For further details watch for them in future issues of the EAB. (FS)

o ERIC Facility Contract Renewed

The ERIC Processing and Reference Facility has recently negotiated the third year of its current contract. It begins on November 15, 1977. The contract has been modified to include two additional option years.

In addition to the basic centralized processing and ERIC system support, the Facility is undertaking several system improvement projects. These include the following:

a) Support for some of the activities in the Vocabulary Improvement Program for the coming year.

b) A limited experiment with on-line editing at the Facility. This activity will also include a test of clearinghouse editing and transmission of data by electronic means.

c) Technical assistance to State Education Agencies which are constructing their own local files of data. The activity will help insure compatability of newly developed state files with the ERIC data base. Funds are provided to cover limited costs of travel for clearinghouse personnel who may also become involved in this project through coordination by the Facility and Central ERIC.

d) A cost and feasibility study of on-line duplicate checking. Should such activities be adopted in the future, they would eliminate the present need for the Acquisitions Data Report (ADR).

e) An acquisitions brochure which will support all ERIC acquisitions efforts.

f) Development of an "ERIC Search Strategy Manual." This manual will assist ERIC system users in developing their searching techniques, and could serve as a text for future training sessions in search of strategy formulation.

g) PUBTYPE Index in RIE. Provided we solve some of the problems presently recognized with PUBTYPES, this project will permit the development of software to include PUBTYPES in RIE resumes and to produce a PUBTYPE index for RIE.

h) RIE exchange. This activity will continue the information exchange concerning availability of past issues of RIE which was formerly offered at the Stanford IR Clearinghouse.

i) ERIC Bibliography. A bibliography listing articles and documents dealing with the ERIC system will be produced and made available.

j) ERIC Clearinghouse Scope-of-Interest Manual. It is time to again review and formalize Clearinghouse Scopes-of-Interest statements.

k) Study of the desirability to add new data elements to the file. This study will identify data elements and determine desirability of adding such elements to resumes and/or tape file.

l) Level III accessions list. A listing of all the Level III documents will be prepared and distributed to standing order customers.

m) Reference Manual. A reference manual designed to help ERIC system personnel in the processing of reference inquiries will be prepared and added to the ERIC Processing Manual as a new section.

n) Document acceptance guide. This project which will give examples of the sorts of input which cause reproduction difficulties, is scheduled for completion in February 1978.

o) Identifier cleanup. Work on the identifier cleanup project is also scheduled to be completed by February. Rather than wait until all categories are complete, the Facility will be sending out authority lists as the categories are completed. The authority list for personal names will be distributed this month. (RC)

o Future RIE Changes

There are a number of changes in RIE presently under consideration. These potential changes have been shared with clearinghouse representatives at the regional technical meetings. A number of these changes, such as a new cover, will be introduced in January 1978, with additional internal format improvements following shortly thereafter. (RC)

o Copyright

HURRY--with whatever means you may devise to get authors to return reproduction release forms to the clearinghouse from which it was sent, and not to Washington. The suggestion has been made that you "neatly obliterate" (how, is up to you) the line at the top of the form which says "Washington, D. C. 20208." That is one way, but the name and address of the clearinghouse must also appear prominently (a stamp made?). The back of the page is a logical and economical place to put an instructional form letter which would of course include the address of the clearinghouse.

In answer to a question the form is printed on 60 lb paper stock.

Next question re Copyright.....must reproduction release be obtained for material marked with copyright which is in federally funded documents and already bears a copyright release clause? Yes, because the original release applies only to the first publisher.

Note: The same reproduction release procedures apply to documents received from foreign countries e.g., Australia as to U. S. documents. Either a letter which says "we would like this put into ERIC" or a filled out release form should accompany any material prior to input.

o CIJE Input on OCR

At the Midwest Regional Technical Meeting I asked the participants to let me know what problems they would have if we asked the clearinghouses to make CIJE input on OCR typewriters in the same way RIE is done. I asked them to consider the question and get back to me. I should like to make the same request of the other 10 clearinghouses. If you see no problem--a quick phone call to that effect would be fine. If there are difficulties I'd appreciate a briefly written explanation of what they are for CERIC consideration--ASAP please.

o Update of the New File Studies

The "practice File" project has been awarded to Bibliographic Retrieval Services, Inc., Scotia, New York. Gregory Benson is Project Director. This project is designed to systematically identify information needs in education and to devise and implement reference files to improve educator access to the needed information.

The initial task of this project will be to generate a variety of file "ideas" within the practice-related information domain. Each idea shall define file content, format of materials, tentative sources and specifics regarding whether design features can or should be consistent with ERIC or a modification of the current ERIC design features.

The National Foundation for the Improvement of Education (NFIE) is under contract from September 30, 1977 to June 15, 1978, with the NIE to conduct for DRG the Education Law and Policy File Study. The study will research the scope of content needs for such information files and will result in one or more designs for an automated, easily accessed bibliographic reference file to be considered by NIE. For further information concerning either of these projects, please contact Mollie MacAdams at (202) 254-7930. (BS)

2. Announcements from the ERIC Facility

   o DJF Report

   An update to the DJF Report is attached. (See Attachment A) (JH)

3. Standing Order Customer Listing

   An update to the Standing Order Customer List is attached. (See Attachment B)

4. Copyright and ERIC

   (See Attachment C)

P.S. From personal observations and feedback from Central ERIC staff, the recent Regional Technical meetings were quite successful and exceeded everyone's expectations. My thanks to all participants and special commendations to Joyce Aegerter from EC, Betty Rose Rios from RC, and B. J. Daugherty from CE.

Chuck

Report Date October 1977

ATTACHMENT A

Page 1 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	ACADEMICALLY GIFTED (New Main Term)	EC	8/77	10/77					
2	EXCEPTIONAL PERSONS (New Main Term)	EC	8/77	10/77					
3	GIFTED TALENTED (New Main Term)	EC	8/77	10/77					
4	ADULT EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo
5	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
6	CODES OF ETHICS (New Main Term)	HE	8/77			9/77	X		1 mo
7	EDUCATIONAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
8	NONPROFIT ORGANIZATIONS (New Main Term)	HE	8/77			9/77	X		1 mo
9	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo
10	SMALL COLLEGES (New Main Term)	HE	8/77			9/77	X		1 mo
11	S_ORITIES (New Main Term)	HE	8,			9/77	X		1 mo

Report Date October 1977

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	TORTS (New Main Term)	HE	8/77			9/77	X		1 mo
13	DIFFERENCES (New Main Term)	RC	9/77			10/77	X		1 mo
14	PLACES OF RESIDENCE (New Main Term)	RC	9/77			10/77	X		1 mo
15	REGIONAL CHARACTERISTICS (New Main Term)	RC	9/77			10/77	X		1 mo
16	EQUAL OPPORTUNITIES (JOBS) (Addition of Synonym)	HE	10/77						
17	HIGHER EDUCATION (Cross-Reference Change)	HE	10/77						
18	QUOTAS (New Main Term)	HE	10/77						
19	RADIOLOGY (Addition of Synonym)	HE	10/77						
20	SENIORITY (New Main Term)	HE	10/77						

This list does not include 79 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (10/77) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

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ATTACHMENT B

Additions

9/14/77

Swets & Zeitlinger
UNAM
P. O. Box 517
Berwyn, PA 19212

Lehman College Library
Acquisitions Serials Section
Bedford Park Blvd. W.
Bronx, NY 10468

Institute for Professional Development
1427 N. Third Street
Phoenix, AZ 85004

Indian River Community College
Library
South 35 th Street & Cortez Blvd.
Ft. Pierce, FL 33450

Dartmouth College
Baker Library
Hanover, NH 03755

State Univ. of New York at Binghamton
Library - Serials
Vestal Parkway East
Binghamton, NY 13901

10/17/77

D. C. Public Schools
Div. of Research & Evaluation
415 12th Street N.W. Room 1013
Washington, DC 20004 (Acquired new funding)

University of Quebec
Library
435 Rue Gagne
Rouyn, Quebec, Canada J9X 5M5

Education Service Center Region XIII
7793 North Lamar
Austin, TX 78752

Fayetteville State University
Chesnutt Library
Fayetteville, NC 28301

Cancellations

7/11/77	Northern Colorado Educational (Silver) Board of Cooperative Services 830 South Lincoln Longmont, CO 80501	Budget restrictions
	BOCES 201 Sunrise Highway Patchogue, NY 11772	Budget restrictions
8/8/77	West Virginia Library Commission Charleston, WV 25305	Budget restrictions
	Oglethorpe University Library 4484 Peachtree Road, N.E. Atlanta, GA 30319	Budget restrictions
9/14/77	D. C. Public Schools Office of Placement and Evaluation Washington, DC	Non-payment of invoices
10/17/77	Dept. of Tech. & Further Education Head Office Library 323 Castlereagh Street Sydney, N.S.W. 2000, Australia	Ordered microfiche by mistake Really wanted RIE

ATTACHMENT C

Copyright and ERIC

by Mort Bachrach

In recent months, there has been considerable discussion about how the new copyright law (effective January 1, 1978) will affect the ERIC operation. A new release form has been devised and instructions provided the Clearinghouses as to actions to take to satisfy a number of different situations.

This is the problem: Under the current (old) law, ERIC has taken the position that a document submitted to ERIC with a copyright notice applied is copyrighted and that one submitted without a copyright notice is in the public domain. That is based upon the requirement of the current statute that, in order to copyright a document, it is necessary to apply a copyright notice to the document prior to publication.

ERIC could have taken a different tack, however, at least with regard to documents which had not previously been published. It could have assumed that these documents are protected by "common law" copyright and that ERIC has no right to place the document in the public domain by publishing it (making it available from EDRS) without a copyright notice in the absence of a clear indication from the author that such is his/her intention.

However, an organization needs to make some assumptions in order to make the operation reasonably efficient. The assumption which ERIC made, that it is the intention of authors to dedicate their works to the public, it they do not place a copyright notice on the documents, is a correct one, in my judgment. After all, it is known that the ERIC system is primarily a public domain system and it would behoove authors to let it be clearly known if their intention is other than to place a document in the public domain when it is submitted to ERIC without a copyright notice.

How does the situation change under the new law? The new statute preempts the states with regard to protection for unpublished documents. Thus, there is no longer "common law" copyright protection for unpublished works. Furthermore, it is no longer true that copyright is lost when a document is published without a copyright notice. The author continues to have copyright protection for such documents (subject to the rights of "innocent" infringers) provided that a copyright claim is registered in the U.S. Copyright Office either before or within five years after publication with the copyright notice omitted from the document.

Thus, under the new law, ERIC does not know, in the absence of a stated intention, whether the author intends to claim copyright or not for a document which is submitted without a copyright notice. Remember that ERIC does not know this under the current law either. However,

ERIC does know that the likelihood is much greater under the new law than under the old that the author intends to claim copyright for the document which is submitted without a copyright notice. In view of this greater likelihood, ERIC has decided to "play it safe" and to ask for rights releases in certain questionable situations as well as in situations where it is clear that the author intends to claim copyright.

However, ERIC still needs to make some assumptions in order to maintain an efficient operation under the new law as was the case under the old law. ERIC can still assume, for example, that the author indends to place a document in the public domain which arrives with a request that the document be "put into" ERIC, since the author knows, or should know, that ERIC is primarily a respository for public domain documents. The more assumptions of this sort which are made, the more effective the system will be. The reason is that copyright restrictions of any sort tend to inhibit the free flow of information among the ERIC users. Nevertheless, it will be necessary to renegotiate blanket releases because the "rules of the game" are different now than they were when the old releases were negotiated. If the principles set forth herein are borne in mind, then it will be easier for the Clearinghouses to adjust to the new situation and for the ERIC system to operate as efficiently as possible, with a minimum risk of encroaching on the rights of authors.

Eric Historical Collection

Volume: 1
Number: 11
Date: Dec. 1977

ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

SEASONS GREETINGS

BEST WISHES TO ALL OF YOU FROM ALL OF US HERE AT
CENTRAL ERIC FOR A JOYOUS HOLIDAY AND A HAPPY NEW YEAR

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1. Announcements from CERIC:

o Update on NIE's Proposed Reorganization

NIE's Planning Task Force met on December 6, 1977. The meeting was chaired by Gladys Hardy. The draft mission and function statements for each major unit within the proposed reorganization was discussed.

The meeting pointed out areas of overlap among the draft missions and function statements from the different subgroups that will require further work.

More thorough discussion of the overlapping issue and task force's progress so far will be discussed at their next meeting. (BS)

o New State Education Agency Dissemination Grants

Several grants have been awarded in the State Dissemination Grants Program conducted by the Information and Communication Systems Division in DRG. Awards have been made to:

State	Type of Grant	Project Director
Hawaii	Special Purpose	Kellet Min
Arkansas	Special Purpose	Roland Carpenter
Vermont	Special Purpose	Karon McCarthy
Wisconsin	Capacity Building	Donald Russell
Utah	Capacity Building	Kenneth Lindsay
Oklahoma	Capacity Building	Jack Craddock

Additional awards are in negotiation and will be awarded later. (RC)

o Priority Documents

In order to clarify the status of "Priority" documents, the ERIC Processing Manual will be changed to read: "The Clearinghouse must process PRIORITY documents, if selected for entry into the system, in time to make the next issue of RIE still open to accessions." The underlined phrase has been added to indicate that Clearinghouses should exercise selection criteria for priority documents. (RC)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of August is attached. (See Attachment 1.) (RC)

2. Announcements from the ERIC Facility:

- Additions to the ERIC Facility Acquisitions Arrangements

New additions are:

EFAA #130 - California State Department of Education
Level II

EFAA #131 - Research & Development Center for Teacher Education
University of Texas, Austin
Uncopyrighted Level I, Copyrighted as indicated (GS)

- DJF Report

An update to the DJF Report is attached. (See Attachment 2.) (JH)

- Tidbits from the ERIC Facility Editor

The following points are frequently touched on in ERIC Facility Editor contacts with ERIC Clearinghouses, and are presented here as a reminder to Clearinghouses of common problems experienced:

- Copyright and disclaimer labels should be placed on the first page to be filmed. Check that the copyright label truly reflects the level at which the document is entered. (A number of calls have been generated when the label indicates Level II while the resume shows Level I, or vice versa.)

- Remove and discard pages that are exact duplicates of other pages in the same document.

- On covers and title pages, replace any added handwritten notes involving cataloging data (e.g., author's name) by re-typing the data (on page).

- Level III documents - be sure to enter the number of pages on the OCR resume, as, without the document, the pagination cannot otherwise be determined. Xerox enough pages and information to show author, editor, or institutional names, for the benefit of the editors.

- There are occassional disagreements, between the log, resume, and document, in the information recorded (particularly in the clearinghouse accession number). All shipments should be re-checked once before transmittal.

- If an abstract contains sentences where the initial word is a number that would ordinarily be written in numerals, please spell it out. If this is impractical, the sentence should be reconstructed so that it does not begin with a number. (ON)

o RIE Changes for 1978 Volumes Year

During 1978, various improvements will be made to Resources in Education (RIE). Some of them are being made to coincide with the beginning of the 1978 volume year, i.e., with the January 1978 issue. These "early" changes deal primarily with the Cover, Spine, Front Matter, Introductory Statements to Indexes, and Advertising, most of which have been re-designed or re-written. The changes to be made later in the year require either programming, or some other sort of advance preparation, and cannot be implemented rapidly enough to make January 1978. Examples of some of the changes projected for later in 1978 are the following:

- o Running Heads in the Three Indexes
- o PUBTYPE in the Citation
- o PUBTYPE Index
- o Possible New Data Elements (Language, Country of Origin, Identification of Government Documents, i.e., Federal, State, Local)

The changes in RIE that users will see in 1978 are being made largely in response to suggestions received from the field. ERIC is gratified at the response made to its past call for suggestions and remains open to such suggestions in the future. (TB)

3. Standing Order Customer Listing:

An update to the Standing Order Customer list is provided below:

Additions:

11/15/77 University of South Florida
Library, St. Petersburg Campus
830 First Street South
St. Petersburg, FL 33701

Oklahoma Baptist University
Library - Brittain Hall
Shawnee, OK 74801

Texas State Technical Institute
Library - Central Receiving
Waco, TX 76705

Cancellations:

7/11/77 Northern Colorado Educational (Silver)
Board of Cooperative Services
830 South Lincoln
Longmont, CO 80501

7/11/77	BOCES 201 Sunrise Highway Patchogue, NY 11772
8/8/77	West Virginia Library Commission Charleston, WV 25305
	Oglethorpe University Library 4484 Peachtree Road, NE Atlanta, GA 30319
9/14/77	DC Public Schools Office of Placement and Evaluation Washington, DC
10/17/77	Dept. of Technology & Further Education Head Office Library 323 Castlereagh Street Sydney, N.S.W. 2000, Australia
11/15/77	Northern Essex Community College Learning Resource Center 100 Elliott Street Haverhill, MA 01830

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
1	ACADEMICALLY GIFTED (New Main Term)	EC	8/77	10/77	11/77	11/77	X		3 mos
2	EXCEPTIONAL PERSONS (New Main Term)	EC	8/77	10/77	11/77	11/77	X		3 mos
3	GIFTED TALENTED (New Main Term)	EC	8/77	10/77	11/77	11/77		X	3 mos
4	ADULT EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo
5	CLINICAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
6	CODES OF ETHICS (New Main Term)	HE	8/77			9/77	X		1 mo
7	EDUCATIONAL DIAGNOSIS (Addition of Synonym)	HE	8/77			9/77	X		1 mo
8	NONPROFIT ORGANIZATIONS (New Main Term)	HE	8/77			9/77	X		1 mo
9	PROFESSIONAL CONTINUING EDUCATION (Addition of Synonym)	HE	8/77			9/77	X		1 mo
10	SMALL COLLEGES (New Main Term)	HE	8/77			9/77	X		1 mo
11	SORORITIES (New Main Term)	HE	8/77			9/77	X		1 mo

ATTACHMENT 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
12	TORTS (New Main Term)	HE	8/77			9/77	X		1 mo
13	DIFFERENCES (New Main Term)	RC	9/77			10/77	X		1 mo
14	PLACE OF RESIDENCE (New Main Term)	RC	9/77			10/77	X		1 mo
15	REGIONAL CHARACTERISTICS (New Main Term)	RC	9/77			10/77	X		1 mo
16	EQUAL OPPORTUNITIES (JOBS) (Addition of Synonym)	HE	10/77			11/77	X		1 mo
17	HIGHER EDUCATION (Cross-Reference Change)	HE	10/77			11/77	X		1 mo
18	QUOTAS (New Main Term)	HE	10/77			11/77	X		1 mo
19	RADIOLOGY (Addition of Synonym)	HE	10/77			11/77	X		1 mo
20	SENIORITY (New Main Term)	HE	10/77			11/77	X		1 mo
21	BASKETBALL (New Main Term)	SP	11/77						
22	BICYCLING (New Main Term)	SP	11/77						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
23	DANCE THERAPY (New Main Term)	SP	11/77						
24	GYMNASTICS (New Main Term)	SP	11/77						
25	HISTORICAL BACKGROUND (New Main Term)	SP	11/77						
26	HORSEBACK RIDING (New Main Term)	SP	11/77						
27	JOGGING (New Main Term)	SP	11/77						
28	LACROSSE (New Main Term)	SP	11/77						
29	MOVEMENT EDUCATION (New Main Term)	SP	11/77						
30	ORIENTEERING (New Main Term)	SP	11/77						
31	PEER INFLUENCE (New Main Term)	SP	11/77						
32	RUNNING (Cross-Reference Change)	SP	11/77						
33	SKATING (New Main Term)	SP	11/77						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	SKIING (New Main Term)	SP	11/77						
35	SQUASH (New Main Term)	SP	11/77						
36	WEIGHTLIFTING (New Main Term)	SP	11/77						
37	WRESTLING (New Main Term)	SP	11/77						
38	FUND RAISING (New Main Term)	HE	11/77						
39	LOAN REPAYMENT (New Main Term)	HE	11/77						
40	MULTICAMPUS COLLEGES (New Main Term)	HE	11/77						

Historical Collection

Volume: 2
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ERIC Administrative Bulletin

Charles W. Hoover, Branch Chief
Barbara B. Sanders, Bulletin Coordinat

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. Announcements from CERIC:

o ERIC Logo

At the Eastern Regional Technical Meeting, there was a flury of interest and excitement for publicity and marketing ERIC to the entire educational community. Organized campaigns. Many different approaches. On a continuing basis. However, before Central ERIC can do anything about this, we must engage in long-range plans, budget approvals, and contract negotiations. A slow process.

One small step we can take now is to make the whole wide world aware of the ERIC logo. We would like you to slap our logo on everything movable and immovable. Like letterheads, information analysis products, newsletters, flyers, publicity materials, booth signs, and anything else your facile minds can devise. Bernie and Holly O'Donnell's christening their son Erich was a step in the right direction--except that his name really should be ERIC®. That format is the proper one. Or see the format on the cover of RIE. (DT)

o Filming Oversized Documents

For over a year, EDRS has photographed long documents (8½ x 14) at 29:1 reduction ratio in order to get the image of the page on one microfiche frame and avoid the overlapping images previously used. When the new filming technique was begun it was requested that Clearinghouses attempt to batch some documents in consecutive Clearinghouse number sequence. When there are several such documents from a Clearinghouse, this permits EDRS to make one splice into the master file instead of several. EDRS reports that, in general, these documents are not batched and have to be individually spliced. We would like to request that, where possible, Clearinghouses group such documents in consecutive Clearinghouse number sequence. (See ERIC Processing Manual, Page 182.) These instructions do not apply to 8½ x 14 documents in which the lines of text run parallel to the long dimension. These are photographed in right-reading orientation across the space occupied by two frames. (RC)

o Copyright Release Form

It has been decided that it is not within ERIC's province to advise authors of their legal rights in connection with the new copyright law. Therefore, the back of the copyright release form should not be used for this kind of quasi-legal purpose which could be open to misinterpretation despite our good intentions. Instead, the space could profitably be used for more specific instructions on how to fill out the form. (CW)

o FTS

The new 1978 prefix to the FTS code number is 17. The rest of your code stays as it has been. This number changes semiannually and your CERIC monitors are now in a better position to announce the change here in the Bulletin when they hear of it. CERIC has no magic key to further FTS information, but if you are faced with any FTS related difficulty, it would be best to consult the monitors before trying to solve the problem on your own. (CW)

o Lists of One-Shot Journals

The Clearinghouses are not encouraged by CERIC or Macmillan to maintain lists of journals to monitor for one-shot articles. These were meant to be serendipitous finds. Several difficulties could arise from keeping and using such lists (beside the time it takes to do so):

1. The journals from which one-shot articles are taken do not appear in the Source Journal Index and reprint availability from U.M.I. is not known. To find out whether the journal is covered by a U.M.I. agreement takes some of Tom Wright's precious time to make a check of U.M.I.'s larger list.

2. Clearinghouses do not monitor one-shot journals on a system wide basis as they do those on the Selective List. Therefore, articles pertinent to a variety of Clearinghouses' scopes could slip between the cracks, and there are often more than one ERIC-type article in an issue. For your information, Macmillan scans a variety of non-listed journals for the occasional education-related article, i.e.,

The New York Times
Time
Newsweek
U.S. News and World Report
Publishers Weekly

3. Macmillan has no mechanism to check duplicates which might appear if there was a year's time lag (as there sometimes is) in in-putting an article. Therefore, there could be duplicates in the system--something we all deplore! So try not to index one-shots more than a year old.

As has been said before, if it is found that more than three articles are chosen from a journal in a year, it is a candidate for the Selective List. Both Tom Wright and the appropriate monitor should be consulted as to whether new journals can be put on the list at a particular time. Finally, if you do feel it is necessary to keep a list of one-shot journals, please send them to Tom Wright. He can then check for duplicate journals and have better knowledge of where potential articles may appear. (CW)

o Technical Steering Committee

Attached hereto is a copy of the minutes (Attachment 2) of the most recent meeting of the ERIC Technical Steering Committee. The Committee has done an admirable job of assembling all the recommendations of the Regional Technical Meetings. Attached hereto is a copy of the consolidation of these recommendations and the Committee's comments on actions taken or referrals elsewhere for action.

Because a large number of the recommendations require thorough coordination with other elements of the system--the ERIC Facility, CCM, EDRS, Clearinghouse directors, etc.--we are not including a summary at this time of the results of the various recommendations. Time, however, has been reserved on the Technical Meeting agenda to allow for a full rundown on the actions taken and a discussion of the reasons for not implementing the suggestions which were not favorably considered. (FS)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of September is attached. (See Attachment 1.) (RC)

2. Announcements from the ERIC Facility:

o Additions to the ERIC Facility Acquisitions Arrangements

New additions to the ERIC Facility Acquisitions Arrangements List are as follows:

EFAA #132 - Southern Regional Education Board
Level I or as indicated
(Note: While EA and HE each show an arrangement with SREB, forty-six reports have been submitted directly to the Facility for processing.)

EFAA #133 - National Health Planning Information Center
Health Resources Administration
Level I (Uncopyrighted contractor reports)

Note for your records (Update to EPM Fig. 2-13).

Prescribed level of input for College Entrance Examination Board reports is Sales items - Level II, free items - Level I. (GS)

o Ordering Rand Corporation Reports

The ERIC Facility has had a letter from the Rand Corporation reminding us that Clearinghouses should NOT order Rand reports directly from the Rand Corporation. Clearinghouses MUST request titles through Grace Sundstrom at the Facility. Please make a note of this request for your files. (See EFAA #114.) (GS)

o DJF Report

An update to the DJF Report is attached. (See Attachment 3.) (JH)

3. Announcements from EDRS:

o Microfiche Replacement

You may have noticed that recent monthly ERIC issues from EDRS have contained microfiche documents with an ED number appearing with a slashed zero (Ø) instead of a regular zero (0). EDRS heard from a number of sources that this made for great difficulty in filing the fiche because the ED number could be read as an "8" instead of a "Ø". Therefore, EDRS has agreed to replace all the microfiche which were sent out with the Ø. The Ø appeared in the August, September, October, and November 1977 issues. Approximately 190 corrected fiche will be sent with the January 1978 issues of ERIC microfiche. We sincerely hope that this will correct the problem. (DG)

o EDRS Sales Report

EDRS produces a quarterly sales report, on microfiche, giving demand order sales of microfiche and paper copy for each document in the ERIC file. We shared this report with all Clearinghouses in 1976. If your Clearinghouse would like an update through 1977, contact Bob Chesley at CERIC. (RC)

4. Announcements from the ERIC Clearinghouses:

o The White House Conference on Libraries and Information Science

One of the major outcomes of the National Commission on Libraries and Information Science will be the White House Conference on Libraries and Information Science to be held in October, 1978. At the present time, each of the 50 States is planning to hold a state conference prior to the White House Conference. Since the present Administration is looking to the White House Conference as a vehicle for major policy development in libraries, it is important that ERIC provide inputs through the state meetings which may eventually reach the White House Conference agenda. Following this notice is a list of dates for state conferences which have already been established. The usual procedure for participation is to request an opportunity to testify at a regional meeting or to participate in a state meeting. Each Clearinghouse should be in touch with the state conference representatives to insure that ERIC ideas and concerns are represented. (DE)

5. Standing Order Customer Listing:

o An update to the Standing Order Customer list is provided below:

12/15/77

Kelvin Grove College of Advanced Education
Victoria Park Road
Brisbane 4059, Australia

Pepperdine University
24255 Pacific Coast Highway
Malibu, CA 90265

CIT Resource Center
211 East 7th. Street
Austin, TX 78701

Interamerican University
405 Ponce de Leon Avenue
Hato Rey, PR 00919

Capital Regional Education Council
800 Cottage Grove Road
Windsor, CT 06002

University of Quebec
Library
Trois-Riviers
Quebec, Canada G9A 5H7

Ministry of Education
Data Center
P.O. Box 2871
Riyadh, Saudi Arabia

California State College
Library
4400 State College Parkway
San Bernardino, CA 92407

Owensboro Higher Education Consortium
3000 Frederica Street, Box 62
Owensboro, KY 42301

Attachment 2

ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS
Peter A. Eddy, Director
Alice C. Omaggio, Associate Director

CENTER FOR APPLIED LINGUISTICS 1611 North Kent Street, Arlington, Virginia 22209
Telephone (703) 528-4312
Cables CENTAPLING

December 28, 1977

TO: Frank Smardak, Central ERIC

FROM: Kathleen McLane
Chairperson, Steering Committee

RE: Report of the Meeting of the Steering Committee for Technical Operations, December 15 and 16, 1977

The Steering Committee held its regular quarterly meeting at this clearinghouse on Thursday and Friday, December 15 and 16, 1977. The following were the major items on our agenda: (1) nominate a new chairperson to succeed me in April, 1978; (2) develop an agenda for the 1978 national tech meeting; (3) go through the recommendations in the regional meeting reports and take action on appropriate items and refer other items to the proper group or individual; (4) recommend a course of action to get the pubtype situation resolved by the time of the national tech meeting: and (5) come up with ideas for the "Welcome Wagon" packets for new standing-order customers.

All members of the committee were present: John Waters, Barbara Booth, Mindy Klein, Dorothy Slawsky, Steve Jones, Lynn Smarte and Tom Wright. Steve Jones informed us that this was his last meeting, as he is resigning from EDRS. Apparently attrition is helping to solve the problem of when to rotate membership! One other membership matter was discussed: Barbara Booth reported that she was not aware of having expressed an interest in getting off the committee; she had been surprised, as we all were, to hear that she will leave the committee next April.

I'll report on the agenda items as they are numbered above:

(1) We nominated John Waters to become chairperson in April. With CERIC's approval, he is prepared to assume the chairpersonship after the national tech meeting.

(2) Our proposed agenda is attached. We are pleased with the sessions and the way everything fits together. Needless to say, none of the proposed session leaders have yet been contacted. As soon as we get CERIC's approval of the agenda, I will work with the committee in contacting all the proposed session leaders and inviting their participation.

(3) Our item-by-item response to the recommendations of the three regional tech meetings is also attached. A number of the recommendations were used to develop sessions for the tech meeting, several we referred to the facility or elsewhere, and several involved projects already underway. In our responses to several items, we have made recommendations to CERIC, and I'd like to call your attention to those: items 5, 6, 15, 17, 28, 30, 34, and 39.

(4) At the eastern regional meeting, Chuck Hoover gave the Steering Committee the task of resolving the pubtype controversy by the time of the national tech meeting

in April. The committee decided that the only feasible way to do this would be to appoint a committee of three people knowledgable in this area. This committee would be charged to consider all the recommendations that have been made--Hop's 14 discussed at the eastern meeting, Barbara Booth's new classification scheme, Cathy Clay's ideas, and the recommendations from the regional meetings (cited on the attached list)--and then decide on a course of action for the system. We recommend that such a committee be formed and that it consist of Hop Davies (chairperson), Ted Brandhorst and Barbara Booth.

(5) "Welcome Wagon"--We suggest including the following in each packet, free of charge:

(a) ERIC products bibliography
(b) fiche copy of processing manual
(c) EDRS search fiche
(d) NIE brochure
(e) "How to Prepare for a Computer Search; A Non-Technical Approach"
(f) ERIC tools brochure
(g) ERIC products sheet
(h) "Survey of ERIC Data Base Search Services"
(i) ERIC fact sheet
(j) bibliography of documents about ERIC (due June 1976)
(k) the new "ERIC: What It Is, How to Use It"
(l) "Directory of ERIC Microfiche Collections"
(m) Macmillan brochures
(n) EDRS technical and maintenance hints (e.g., "Vesicular Film as a Library Microfilm")
(o) basic guidelines on starting an ERIC collection (e.g., floor space needs, buying fiche cabinets)
(p) cover letter from clearinghouse
(q) "Interchange"

The standard tools would, of course, be offered as sale items: thesaurus, title index, etc.

We look forward to getting CERIC's reactions to our recommendations.

Steering Committee Action
on the
1977 Regional Technical Meeting Recommendations

December 28, 1977

Western Regional Meeting

1. That there be inclusion of user services agenda time at national technical meetings.

ACTION: This has been included in the agenda the Steering Committee has submitted to CERIC for approval.

2. That Central ERIC be requested to provide its position on the kinds of services we can offer to dissemination and linkage groups.

ACTION: This is one of the primary concerns of a session entitled Dissemination Groups in Education, which is part of the national tech meeting agenda we have submitted to CERIC.

3. That the facility be requested to provide the field limits and overall limits (with examples) for the new resume form.

ACTION: The Committee has referred this matter to the facility, with the request that this information be supplied to the clearinghouses. In addition, the Committee has asked Tom Wright to supply the same information for CIJE.

4. That the revised acquisitions guidelines include instructions that multiple copies of conference programs should be sought, marked and shared with overlap clearinghouses.

ACTION: As this concerns part of the Processing Manual, this recommendation has been referred to the facility.

5. That the present guidelines permitting clearinghouse loaning of documents through RIE be examined.

ACTION: The Steering Committee has recommended to CERIC that a determination be made as to whether this is still being done--if so, why; if not, we recommend that the policy be abolished and the example removed from the manual.

6. That quality control selection standards be examined in terms of the future growth of the ERIC data base.

ACTION: This matter has been referred to the ERIC directors' meeting and to Del Trester.

7. That when content focuses on an educational level, that descriptor should be majored, but it should be minored when the level is not the content.

ACTION: This has been referred to the Indexing Practices session of the national tech meeting agenda that has been submitted to CERIC.

8. That the form and content homograph descriptors should be recognized as such, split out, and scoped.

ACTION: This has been referred to the Vocabulary Improvement Program.

Midwest Regional Meeting

9. We recommend that a survey of the clearinghouses be conducted to determine if there is widespread dissatisfaction with current required quarterly report statistics. If this is determined to be the case, a session at the national technical meeting should be devoted to the study of those required statis ics. The development of suggested revisions and guidelines for compiling statistics can then be forwarded to Central ERIC for consideration.

ACTION: User services quarterly report statistics will be discussed at the user services session on the tech meeting agenda that has been submitted to CERIC.

10. We recommend the appointment of one person from each clearinghouse to serve as an information person within the clearinghouse and to be responsible for facilitating an informal exchange of information on management (i.e., appropriate journal articles on trainir or task analysis) between clearinghouses. We recommend the one person be designated to represent the system in this activity and insure appropriate input of this type of informatio into the Administrative Bulletin and coordinate the interchange of information between clearinghouses.

ACTION: The Committee refers this matter to the Associate and Assistant Directors.

11. We recommend that substance areas (i.e., acquisitions, user services, etc.) at the national technical meeting or other national conferences be divided into smaller sections and scheduled in a way that technical staff will be able to rotate between different sections and groups.

ACTION: The Committee believes that scheduling difficulties and the problem of very broad sessions running concurrently have been resolved in the tech meeting agenda for 1978 that has been submitted to CERIC.

12. We recommend that clearinghouses be given an opportunity to provide input in any processing manual revisions.

ACTION: The Committee refers this to the facility, with the recommendation that this logically should apply only to substantive processing manual revisions.

13. We recommend that the areas of responsibility held by the clearinghouses, CERIC, and the ERIC Facility for soliciting documents and forming standing agreements be reviewed and clarified by members from each of the three levels of operation. We also recommend that this portion of the processing manual be updated if deemed necessary during this review.

ACTION: The Committee refers this to the facility to consider in updating the processing manual.

14. We recommend that the development of an on-line duplicate checking system proceed as soon as possible.

ACTION: A study of on-line dupe checking is already in the works at the facility. This study is scheduled for the facility's current contract year.

15. We recommend that all clearinghouses be informed of any document pulled by CERIC and of information regarding this decision at the time the document is pulled.

ACTION: It was once the practice to inform a clearinghouse when a document was pulled and to give the reason why. Apparently this practice has been abandoned, since many clearinghouses do not know that a document has been pulled until the remove list comes out and do not know why unless they call CERIC to find out. The Committee supports this recommendation and asks that CERIC resume the practice of informing clearinghouses about documents pulled.

16. We recommend that someone check on mail rates and arrangements possible for or)izations which mail a large amount of material and that this information be provided to the clearinghouses.

ACTION: This information is available from the post office (they have a booklet on the subject).

17. (This was labeled "suggestion" rather than "recommendation.") A list of blanket release agreements held by the clearinghouses and the ERIC Facility should be put in the Administrative Bulletin.

ACTION: The Committee discussed the whole issue of sharing information on blanket releases and came up with the following recommendations to CERIC: (1) that all clearinghouses send the originals of their organizational blanket releases to CERIC for a permanent archive (of course, clearinghouses should keep xeroxes of the releas for themselves); and (2) that notation of these blanket releases at whatever level be included in the SN area of the appropriate listings in the Source Code Directory.

18. (suggestion) Ideas on in-house computer files and computer applications for acquisitions should be brought to and shared at the national technical meeting.

ACTION: There is a session on this subject on the agenda that the Steering Committee has submitted to CERIC for approval.

19. (suggestion) Information on notices to authors about transferred documents should be exchanged among clearinghouses and perhaps standardized.

ACTION: This has been referred to the acquisitions session on the tech meeting agenda that has been submitted to CERIC.

20. We recommend that the following possible solutions to the pubtype and form descriptor problems be considered: (1) Scope notes could be developed for descriptors which designate type (form). Such scope notes would clearly limit the descriptor's use to form (e.g., the present scope note for REPORTS). Alternative descriptors also with scope notes would be available for indexing content, e.g., THESES (DOCUMENTS) could be a form descriptor and THESES could be a content descriptor. (2) The number of pubtype categories could be expanded to include forms that are not contained in the present list and to separate some that are presently grouped together. Each term should be clearly defined. Parallel form descriptors would be listed for each pubtype.

ACTION: (1) has been referred to the Vocabulary Improvement Program; (2) has been referred to the proposed Pubtype Committee, which is described in the attached report of the Steering Committee's meeting of Dec. 15 and 16.

21. We recommend that the needs of the manual searcher who wishes to separate documents by pubtype be considered in any study and revision concerning pubtype.

ACTION: The Committee refers this to the proposed Pubtype Committee (see 20 above).

22. We recommend that a list of mandatory age level terms be developed to be used when appropriate and/or when mandatory educational leveling terms are not appropriate. A suggeste list has been developed by PS, whose scope is especially affected.

ACTION: The Committee has referred this to the Indexing Practices session on the tech meeting agenda that has been submitted to CERIC.

23. We recommend that the 16 educational leveling terms be more clearly defined, expanded if some terms have been omitted, and the guidelines for their use be more clearly specified. Since the assignment of major-minor status to educational level descriptors is a problem, it should be studies and clear guidelines developed.

ACTION: Ditto response to no. 22.

24 We recommend that there be a session at the national technical meeting during which clearinghouse personnel involved with the training of abstractors and indexers review together a draft of the new A/I training materials for the purpose of becoming familiar with them and their possible use and of suggesting needed changes.

ACTION: There is such a session on the agenda the Committee has submitted to CERIC.

25. We recommend that there be a session at the national technical meeting on the implications of full-text computer searching for abstracting.

ACTION: This is one of the items to be included in a session called New Trends in Information Science on the agenda that has been submitted to CERIC.

26. (suggestion) A list of new descriptors (which have been approved and put on the Master Thesaurus tape) should be distributed to the clearinghouses as soon as the descriptors reach this stage so that clearinghouses will have a signal as to when they can use these new descriptors.

ACTION: The Committee recommends to the facility that it send out the list of new approved thesaurus terms monthly, instead of every few months, as is the current practice.

27. We recommend that a list of aids, presentation materials and handouts used at workshops be created and distributed to the clearinghouses.

ACTION: An exchange of acquisitions materials among clearinghouses has been attempted and was not very successful (poorly coordinated, late, and involved a staggering quantity of paper being shuffled around), so the Committee proposes to simplify such exchanges of info by having a display area at the national tech meeting--an area to which each component will bring one copy of all its forms, handouts and other products, along with a sign-up sheet. We can all look at everyone else's stuff and sign up to receive a copy of anything we want.

28. We recommend that the Facility develop a list of subscribers to RIE and CIJE who do not receive the microfiche collection. These subscribers may have different workshop needs and they should be identified and addressed.

ACTION: Several years ago, GPO generated a list of RIE subscribers. We recommend to CERIC that GPO generate an updated list and that this be distributed to all clearinghouses. Then it would be fairly simple, using this and the Directory of Microfiche Collections, for each clearinghouse to determine whether a particular subscriber receives the fiche or whether all subscribers in its region receive the fiche.

29. We recommend that CERIC consider the development of a brochure which stresses the people and service aspects of the ERIC system such as workshops, question answering, negotiation process, etc.

ACTION: CERIC has nearly completed a new brochure; we should wait and see whether it has the user services emphasis described in the recommendation.

30. We recommend that an abbreviated directory of user services personnel be compiled (one page back and front) and distributed to ERIC user groups, other dissemination systems and standing order customers.

ACTION: The Committee believes that the spirit of this recommendation can be accomplished without preparing a new list. The Committee recommends to CERIC that they send copies of "The ERIC Network Components" in quantity to Lockheed, SDC and BRS to send out with their newsletters.

31 (This was labeled "action" rather than "recommendation.") The journals which are one-shot journals will be listed and the list distributed to the other clearinghouses and to the ERIC Facility (?) to avoid the duplication of indexing and annotating. ERIC/ECE will coordinate this activity.

ACTION: To facilitate this effort, the Committee has recommended that clearinghouses send a list of any journals that they regularly monitor for one-shots to Tom Wright, who has agreed to compile the lists and send them to all the clearinghouses.

32. (action) Clearinghouses will check the source index in the current CIJE to see if they can possibly cover some of the journals Macmillan is currently annotating.

ACTION: To facilitate this activity, Tom Wright has agreed to send a list of these journals to the clearinghouses.

Eastern Regional Meeting

33. All materials from David Trivett's Clearinghouse Scope Project should go to the other clearinghouses no represented at this meeting . . . Murray Bowder should be support in his plan to review the Clearinghouse Scope of Interest Manual . . .

ACTION: All this is already underway.

34. Information for authors should be printed on the reverse side of the Reproduction Release Form. It is hoped that this information would be developed by Central ERIC and the facility with input from the clearinghouses. Until this is effected, each clearinghouse is encouraged to add information on the reverse of the current release forms.

ACTION: The Committee endorses this recommendation and refers it to CERIC.

35. The ERIC Document Reproducibility Guide, being developed at the facility, should be given priority status to meet its February relase date.

ACTION: It is the Committee's understanding that this guide is currently in preparation.

36. Investigate the feasibility and legality of developing valid and reliable abstracting tests for systemwide use in the screening process when hiring ERIC indexer/abstractors.

ACTION: The Committee refers this matter to Tests and Measurements and asks whether they can offer any advice or guidance on this subject.

37. Collect and examine data on current training costs for producing ERIC A/Is and on their longevity with the system. Are present training methods cost effective? How could such methods be improved? Would such inducements as merit increases and flexible scheduling increase A/I longevity?

ACTION: As far as collecting and examining the data are concerned, there are so many variables involved (political, regional and otherwise) that the Committee doesn't consider such a study feasible at this time (although if anyone wants to undertake such a study, more power to them!). As far as improved training methods are concerned, it is anticipated that the A/I workbook will do just that. As far as merit increases and flexible scheduling are concerned, this is up to the individual organization; there is nothing the system as a whole can do.

38. Encourage clearinghouse managers to inform A/Is regarding all phases of clearinghouse operation and to allow A/Is to actively participate in a wide range of these activities

wh)ver possible.

ACTION: The Committee agrees, but feels that this is really an in-clearinghouse communication problem.

39. Encourage the simultaneous publication of updates of the Main Working Thesaurus and the Rotated Descriptor Display.

ACTION: The Committee has recommended this to CERIC and the facility in the past and still supports this.

40. Examine the feasibility of replacing the present Pubtype field with a more expansive Format field which could accommodate up to three format descriptors, one of which would be starred as majored and included in the RIE index.

ACTION: The Committee refers this to the proposed Pubtype Committee (see the report of our meeting of Dec. 15 and 16).

41. Encourage the systemwide use of age and grade level terms, in addition to the Mandatory Leveling Terms, through the addition of a list of said terms facing the list of Mandatory Leveling Terms in the introduction to the ERIC Working Thesaurus.

ACTION: This has been referred to the session on Indexing Practices of the tech meeting agenda that has been submitted to CERIC.

42. Increase from 10 ~~and~~ to 12 the total number of descriptors allowed when indexing for CIJ)

ACTION: This was brought up last year and only two people supported the idea; however, this can be brought up again at the tech session on Indexing Practices.

43. Investigate the option of using (Editor) or (Editor/Abstractor Initials) when signing journals known to use editor abstracts.

ACTION: As it is usually difficult to determine when an abstract is an editor's and when it is an author's, this idea seems to the Committee to pose more potential complications than what we're doing now.

44. Suggest that a running foot: "See the Thesaurus" be added to ERIC subject index terms which are now captioned "See also . . ."

ACTION: According to Ted Brandhorst in response to a previous recommendation from the Committee, running feet in RIE have already been investigated, and it was found that there is insufficient room in the margin.

45. Request that all clearinghouses amend and update their scope statements and lists of preferred descriptors which presently appear as an appendix to the manual.

ACTION: This is already underway.

46. Lynn Smarte to prepare and circulate an evaluation study of ERIC/CEC's SDI service.

ACTION: This is being done.

47. Compilation of the services of all clearinghouses (including information about computer searches, mailing lists, etc.)

ACTION: The Steering Committee will see that this is done and distributed to all components.

48 Have clearinghouses exchange personnel for short periods of time (1 or 2 days), but not for long-term periods.

ACTION: The Steering Committee recommended this in its last report, and it still does, but due to the finances and logistics involved, this apparently has to be left to the discretion of the individual clearinghouses.

49. Committee be formed to study pubtype classifications and that a user services representative be included.

ACTION: The Committee has recommended to CERIC the formation of such a committee (see the report of our meeting of Dec. 15 and 16).

50. Recommend that there by quantitative guidelines developed for assigning pubtypes.

ACTION: The Committee refers this to the proposed Pubtype Committee.

51. Clearinghouses provide a list of preferred descriptor terms within their scope to be shared with all clearinghouses.

ACTION: This will be done as part of the Scope project.

52. Participants recommended that CERIC begin to explore other than print products.

ACTION: The Committee has referred this to the IAP session of the tech agenda that has been submitted to CERIC.

53. Participants recommended that the need for a systemwide ERIC product be placed on the agenda of the Directors Meeting.

As this is beyond the purview of the Steering Committee, we record this here simply to bring it to the attention of the parties involved.

54. Participants recommended that the advice of an education marketing specialist be sought by the ERIC system to increase dissemination of IAPs and to direct our efforts to promote the system and increase public awareness of it.

ACTION: Subsequent to the eastern meeting, Frank Smardak informed the Steering Committee that hiring a marketing consultant is out of the question for ERIC. Our awareness efforts, which the Steering Committee will continue to work on, apparently will have to depend exclusively on in-system expertise.

55. Participants recommended that the time is ripe for the system to expend major energies in fostering visibility, promotion for the whole system, now that ERIC is unquestionably on solid ground technically.

ACTION: Mercy, who could disagree? And the Steering Committee is continuing to work on its "awareness" ideas (posters, etc.). Any help anyone wants to offer on this would be welcomed.

56. Participants recommended that the reasons and goals for a committee on IAPs be referred to the Directors Meeting and that Section Meetings for IAP coordinators be planned at subsequent Regional Technical Meetings.

As directors' and regional meetings are beyond the purview of the Steering Committee, we record this recommendation simply to bring it to the attention of the parties involved.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
56	PHYSICAL ACTIVITY LEVEL (New Main Term)	PS	12/77						
57	INDIGENOUS PEOPLES (New Main Term)	RC	12/77						
58	SELF DETERMINATION (New Main Term)	RC	12/77						

This list does not include 52 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (12/77) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

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45	SCHOOL SECURITY (New Main Term)	EA	12/77						
46	SECURITY (Addition of Qualifier)	EA	12/77						
47	SECURITY PERSONNEL (New Main Term)	EA	12/77						
48	DISCLOSURE (INFORMATION) (New Main Term)	HE	12/77						
49	INVENTION (New Main Term)	HE	12/77						
50	TECHNOLOGY TRANSFER (New Main Term)	HE	12/77						
51	ADULT DAY CARE (New Main Term)	PS	12/77						
52	AFTER SCHOOL DAY CARE (New Main Term)	PS	12/77						
53	COMPETITION (New Main Term)	PS	12/77						
54	COOPERATION (New Main Term)	PS	12/77						
55	VELTY (STIMULUS DIMENSION) (New Main Term)	PS	77						

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
34	SKIING (New Main Term)	SP	11/77			12/77	X		1 mo
35	SQUASH (GAME) (New Main Term)	SP	11/77			12/77	X		1 mo
36	WEIGHTLIFTING (New Main Term)	SP	11/77			12/77	X		1 mo
37	WRESTLING (New Main Term)	SP	11/77			12/77	X		1 mo
38	FUND RAISING (New Main Term)	HE	11/77			12/77	X		1 mo
39	LOAN REPAYMENT (New Main Term)	HE	11/77			12/77	X		1 mo
40	MULTICAMPUS COLLEGES (New Main Term)	HE	11/77			12/77	X		1 mo
41	ROLLER SKATING (New Main Term)	Facility	12/77			12/77	X		1 wk
42	WATERSKIING (New Main Term)	Facility	12/77			12/77	X		1 wk
43	ALARM SYSTEMS (New Main Term)	EA	12/77						
44	[illegible]NSTREAMING (New Main Term)	EA	[illegible]77						

ERIC Historical Collection

Volume: 2
Number: 2
Date: Feb. 1978

ERIC® Administrative Bulletin

Charles W. Hoover, Branch Chief
Loretta G. Brown, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. Announcements from CERIC:

o ERIC Says Farewell to Barbara Sanders

Barbara Sanders, CERIC's Staff Assistant and former EAB Coordinator, has left ERIC after approximately 3 years of association. She has taken a position in the Director's Office of NIE with the Panel for the Review of Labs and Centers Operation. We wish her well in her future endeavors.

Loretta Brown has assumed responsibility for the EAB. Please forward all contributions to her at CERIC no later than the 5th. of each month.
(CH)

o National Technical Meeting

The agenda for the National Technical Meeting is in the final stages of preparation. In the next two weeks copies of the agenda will be mailed directly to those individuals who have been nominated (thus far) as attendees by institution directors.

At the same time, additional information on how to get to Harpers Ferry from National, Dulles, and Baltimore/Washington International Airports will be included. Maps for those who wish to drive rented cars and railroad schedules for others who prefer to travel via the scenic railroad from D.C. to Harpers Ferry will be enclosed. Additional information on the logistics of the conference will also be forwarded in the packet.

If you are coming to the meeting and your name has not yet been forwarded to Frank Smardak at Central ERIC be sure to get in touch with him by telephone in the next week or so. (FS)

o Cooperation with CAPE

During the past year we have met a number of times with representatives of the Council for American Private Education (CAPE). CAPE is a Washington based coalition of fourteen national organizations which represent a large proportion of the nation's private schools. It has been their concern, and ours, that ERIC contains relatively few documents dealing with the unique concerns of private schools.

One result of these meetings has been the production of a brochure (Attachment 1) which has been printed by ERIC and will be distributed to over 15,000 private schools by CAPE. The purpose of the brochure is twofold. First, it describes the ERIC system and its services. Second, it requests the submission of suitable documents to ERIC and describes the input procedure.

In the course of our discussions, CAPE has made a number of suggestions concerning Thesaurus terms. Although the Clearinghouse on Educational Management has primary responsibility for documents dealing with the administrative concerns of private schools, all Clearinghouses may acquire documents in their own scope which deals with private education. As we begin a year of intensive activity in thesaurus improvement, we have asked CAPE to review the existing terminology that deals with private school concerns. These comments will be included in a future issue of EAB. (RC)

o "How To Use ERIC"

The new edition of this informative brochure about ERIC is attractive in appearance and well written. Unfortunately, a variety of errors both minor and major have been incorporated in it. You are invited to let me know of any you come across. In very constructive and helpful ways several people already have. The next printing will, hopefully, reflect all the

necessary corrections. In the meantime, make the best and widest use of the booklet you see possible, flaws permitting. (CW)

o Review of Mailing Lists

From time to time mail from ERIC Clearinghouses arrives at NIE addressed to individuals who are no longer associated with the Institute. Specific examples of this are: Drs. Glennan and Hodgkinson, and Lee Burchinal, Messrs. Harvey Marron, Thomas Clemens, and believe it or not, James Eller. In addition, NIE organizational changes often fail to be reflected properly for considerable periods of time. Some letters occasionally arrive addressed to Chuck Hoover at Code 400, Office of Education. One letter came last week addressed to Dr, Ward Mason, NIE Task Force, etc., an address which has been obsolete for almost four years.

It is suggested that reviews of clearinghouse mailing lists be made every six months or so by individuals who have been associated with the system for at least two or three years. Organizational changes at NIE and related address changes will, in the future, be reported in early issues of the EAB. (FS)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of October, 1977 is attached. (Attachment 2) (RC)

2. Announcements from the ERIC Facility

o Additions to the ERIC Facility Acquisitions Arrangements

The new addition to the ERIC Facility Acquisitions Arrangements is:

EFAA #134 - National Highway Traffic Safety Administration Level I (Contractor reports in the area of education and training) (GS)

o Other Announcements from the Acquisitions Department

- The Facility Acquisitions Department has distributed 50 copies of the new Blanket Reproduction Release form to each Clearinghouse for use in setting up acquisitions arrangements. (GS)

- A Reminder: Please review Section 4.2.10 (Reply Cards) of the ERIC Processing Manual which states a Reply Card should be sent back to the Contributor by the Clearinghouse if the document is rejected and should remain with the document if it is forwarded to the Facility for processing into RIE. (GS)

- Copyright: All Clearinghouses should continue to assume that the copyright permission shown on the EFAA Prescribed Level of Input Column (Fig. 2-13, Processing Manual p. 61) is still valid. As time permits, a new Blanket Reproduction Release form will be requested, when applicable, for each arrangement, and a copy of the signed form will be sent to each Clearinghouse for the record.

(GS)

o DJF Report

An update to the DJF Report is attached. (Attachment 3) This report begins with entry no. 21; entries are no longer to be renumbered as other earlier entries are dropped from the report. Entries are dropped from this report as they are announced in the "New Descriptor Listing," the supplement to the Thesaurus Working Copy. Clearinghouses may begin using the Descriptors marked "implemented" in this report; it is not necessary to wait for the Thesaurus supplement.

Two pages (13 items) reflecting current action were inadvertently omitted by CERIC last month; these items appear in the present report.

(JH)

3. Standing Order Customer Listing:

An update to the Standing Order Customer list is provided below. Please note that last month's EAB did not distinguish between additions and cancellations, and are herein repeated. The large number of cancellations in January is due, in part, to EDRS taking action on outstanding accounts. In the past, when this has happened, many have resubscribed.

Additions

11/15/77	University of South Florida Library, St. Petersburg Campus 830 First Street South St. Petersburg, FL 33701
	Oklahoma Baptist University Library - Brittain Hall Shawnee, OK 74801
	Texas State Technical Institute Library - Central Receiving Waco, TX 76705
12/15/77	University of Quebec Library Trois-Riviers Quebec, Canada G9A 5H7

Ministry of Education
Data Center
P.O. Box 2871
Riyadh, Saudi Arabia

California State College
Library
5500 State College Parkway
San Bernardino, CA 92407

Owensboro Higher Education Consortium
3000 Frederica Street, Box 62
Owensboro, KY 42301

1/20/78

Glassboro State College
Savitz LRC
Glassboro, NJ 08028

Cancellations

1/20/78

California State Department of Education
VERIC Room 220
1025 P Street
Sacramento, CA 95814

Servicio Nacional Armo
Centro de Inf. y Doc.
Calz. Atzcapotzalco
Mexico 16, MEXICO

Ministry of Education
Data Center
P.O. Box 2871
Riyadh, Saudi Arabia

DODDSER
Accountable Office
APO New York, NY 09164

Biblioteca Madra Guevara
Univ. Del Sagrado
APT. 12383
Santurce, PR 00914

Swets & Zeitlinger
UNAM
P.O. Box 517
Berwyn, PA 19312

College of Staten Island
Library
130 Stuyvesant Place
Staten Island, NY 10301

Network of Innovative Schools
3 Mechanics Street
Merrimack, MA 01860

University of Sarasota
Library
Ringling Blvd.
Sarasota, FL

Edward Waters College
Library
Jacksonville, FL 32209

USAID/Kingston
Education Officer
U.S. Dept. of State
Washington, DC 20520

Washington Technical Institute
4200 Connecticut Avenue
Washington, DC

Institute for Professional Development
1427 N. Third Street
Phoenix, AZ 85004

Attachment 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
21	BASKETBALL (New Main Term)	SP	11/77			12/77	X		1 mo
22	BICYCLING (New Main Term)	SP	11/77			12/77	X		1 mo
23	DANCE THERAPY (New Main Term)	SP	11/77			12/77	X		1 mo
24	GYMNASTICS (New Main Term)	SP	11/77			12/77	X		1 mo
25	HISTORICAL BACKGROUND (New Main Term)	SP	11/77			12/77		X	1 mo
26	HORSEBACK RIDING (New Main Term)	SP	11/77			12/77	X		1 mo
27	ICE SKATING (New Main Term)	SP	11/77			12/77	X		1 mo
28	JOGGING (New Main Term)	SP	11/77			12/77	X		1 mo
29	LACROSSE (New Main Term)	SP	11/77			12/77	X		1 mo
30	MOVEMENT EDUCATION (New Main Term)	SP	11/77			12/77	X		1 mo
31	ORIENTEERING (New Main Term)	SP	11/77			12/77	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
32	PEER INFLUENCE (New Main Term)	SP	11/77			12/77	X		1 mo
33	RUNNING (Cross-Reference Change)	SP	11/77			12/77	X		1 mo
34	SKIING (New Main Term)	SP	11/77			12/77	X		1 mo
35	SQUASH (GAME) (New Main Term)	SP	11/77			12/77	X		1 mo
36	WEIGHTLIFTING (New Main Term)	SP	11/77			12/77	X		1 mo
37	WRESTLING (New Main Term)	SP	11/77			12/77	X		1 mo
38	FUND RAISING (New Main Term)	HE	11/77			12/77	X		1 mo
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41	ROLLER SKATING (New Main Term)	Facility	12/77			12/77	X		1 wk
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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
43	ALARM SYSTEMS (New Main Term)	EA	12/77			1/78	X		1 mo
44	MAINSTREAMING (New Main Term)	EA	12/77	2/78					
45	SCHOOL SECURITY (New Main Term)	EA	12/77			1/78	X		1 mo
46	SECURITY (PSYCHOLOGY) (Addition of Qualifier)	EA	12/77			1/78	X		1 mo
47	SECURITY PERSONNEL (New Main Term)	EA	12/77			1/78	X		1 mo
48	DISCLOSURE (New Main Term)	HE	12/77			1/78	X		1 mo
49	INVENTIONS (New Main Term)	HE	12/77			1/78	X		1 mo
50	TECHNOLOGY TRANSFER (New Main Term)	HE	12/77			1/78	X		1 mo
51	ADULT DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
52	AFTER SCHOOL DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
53	COMPETITION (New Main Term)	PS	12/77			1/78	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
54	COOPERATION (New Main Term)	PS	12/77			1/78	X		1 mo
55	NOVELTY (STIMULUS DIMENSION) (New Main Term)	PS	12/77			1/78	X		1 mo
56	PHYSICAL ACTIVITY LEVEL (New Main Term)	PS	12/77			1/78	X		1 mo
57	INDIGENOUS PEOPLES (New Main Term)	RC	12/77			1/78		X	1 mo
58	SELF DETERMINATION (New Main Term)	RC	12/77			1/78	X		1 mo
59	ARTICULATION (PROGRAM) (Cross-Reference Change)	HE	12/77			1/78	X		1 mo
60	BIOMECHANICS (New Main Term)	SP	1/78						
61	SWEDISH (New Main Term)	FL	1/78						

Eric Historical Collection

Volume: 2
Number: 3
Date: March 1978

ERIC® Administrative Bulletin

Charles W. Hoover, Branch Chief — Loretta G. Brown, Bulletin Coordinator

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. Announcements from CERIC:

o Short Documents

We have been aware for some time that there are a considerable number of very short documents contained in the ERIC file. For example, in the past two years, 781 documents have been entered which contain five or fewer pages. While the number of pages in a document is not a measure of that document's quality or significance, inspection has raised the question whether some of these documents warrant the cost to input and subsequently to purchase by 650 standing order files. As was announced at the recent Directors' Meeting, documents containing five or fewer pages may still be entered into the system, but approval to do so must be obtained from the Clearinghouse monitor. (CH)

o Microfiche Inventory

During the past year, the Facility has conducted a monthly "microfiche inventory". This has involved a check of each frame of the microfiche in the monthly shipments, with relative judgments on the quality of the reproduction. Each Clearinghouse receives a microfiche copy of these monthly reports which should be reviewed for the Clearinghouse's own input.

These and other efforts to improve the quality of input appears to be having an effect. The present proportion of problem fiche, of marginal or unsatisfactory quality, is running around 2%. This compares with approximately 5% in samples taken from the microfiche produced in earlier years.

The microfiche inventory report prepared by the Facility is reviewed by EDRS. Where previously undetected filming errors are the cause of the problem, these documents are being refilmed and the fiche redistributed to standing order customers. In some of the other cases, we note that the document has been submitted at Level II and/or the marginal fiche have notes in the note field indicating the marginal nature of the material. We applaud this effort to warn users of potential difficulties. In a few cases, there have neither been Level II entry nor notes indicating potential difficulties. Realizing the difficulty of the subjective judgments involved, we would nonetheless like to decrease, even further, the number of problem documents. To help inform Clearinghourse with recent examples of these problem documents, we are including, as Attachment 1, three follow-up reports from EDRS indicating the documents involved and the nature of the problem. Noted on the EDRS follow-up reports is the level of the document and whether or not there is a note calling attention to marginal copies. Depending on how bad the problem is, Level II and a note may constitute an adequate treatment for a significant document. In some cases, a document should not be entered. This feedback should help Clearinghouses in making this decision. (RC)

o Filming and Automatic Exposure Setting

The microfiche inventory has turned up several examples recently where two-color pages have been exposed for one of the colors, leaving the remainder of the page unreadable. For example, where a dark colored box entends over the top portion of a page, the automatic exposure device at EDRS will measure reflectivity from this area, and underexpose the remainder of the page that is not colored. Therefore, it will be useful for document preparers to be aware of the exposure mechanism and to take necessary action to deal with the problem. When a document page is transported under the camera prior to filming, a light sensitive probe measures reflectivity along a line about two inches from the top of the page, entirely across the page. This reading determines the exposure for that frame. Although EDRS camera operators have been asked to be aware of this problem, the Clearinghouses should be aware of the situation and to bring it to the attention of the camera operator with a small note clipped to the page stating "Expose Manually". This will allow the camera operator to estimate an exposure midway between the range of contrasts and to expose at this setting. Although, as with most problem instances, while neither light nor dark text will look particularly good, at least they should be readable. If you want to see an example of the problem created by this situation, see the last page of Document ED 137 985. (RC)

o Mandatory Level II for "Sideways-Reading" Documents

Over a year ago, ERIC began filming all document pages in "right-reading" orientation. This has permitted microfiche users to read all documents without getting the cricks in their necks which previously prompted strong protests. Since ERIC is primarily a microfiche based system, the change has benefited a large majority of our users. Unfortunately, resulting hardcopy from these "sideways-reading" documents is difficult to use and significant numbers of users are refusing to pay EDRS for them.

Until more specific criteria are published in the ERIC Processing Manual, documents which consist primarily of pages in which the text runs parallel to the long dimension should be entered at Level II. Occasional charts or pages filmed sideways are acceptable at Level I, although, it is requested that, where feasible, these pages be made standard in document preparation. (RC)

o ERIC Processing Manual

Periodically, there are revisions made to the ERIC Processing Manual. Frequently, these are the result of system changes, or new procedures. In some cases, references to old procedures may be found elsewhere in the Processing Manual which may not have been deleted or corrected. When Clearinghouses become aware of such problems, we would appreciate it if you would bring it to the attention of the ERIC Facility so that

further corrections can be made to bring the Processing Manual up to date. In addition, if you are aware of other changes which should be made, or wish to recommend changes to the Processing Manual, please also send these suggestions to Ted Brandhorst at the ERIC Facility. (RC)

o ERIC Logo--Again

In case there is a question in anyone's mind, the ERIC logo looks like this ERIC®, see the front cover of RIE. The ® is what makes it a registered trademark and not legally reproducible by any unauthorized person or organization. So, would everyone please rearead the first CERIC announcement in the January issue of EAB and let's try putting ERIC® on everything that moves in the system. The R can be made very small. (CW)

o State Capacity Building Grants

For several months, negotiations have been in progress to complete awards to States that submitted proposals in last year's competition in the State Dissemination Grants Program. With only one negotiation left uncompleted, we would like to announce those which have received awards in this competition. New capacity building States and NIE project monitors are as follows:

Arizona	Del Trester	(202) 254-5555
Nebraska	Kit Welsh	(202) 254-5555
Oklahoma	Del Trester	(202) 254-5555
Utah	John Coulson	(202) 254-7930
Wisconsin	Kit Welsh	(202) 254-5555

States with special purpose awards for capacity building and other purposes are:

Arkansas	Arch Steiner	(202) 254-5555
Hawaii	Arch Steiner	"
Dist. of Col.	Arch Steiner	"
Vermont	Arch Steiner	"
Washington	Arch Steiner	"

If you would like further information about these projects, contact the NIE monitor. (RC)

o Microfiche Inventory Report

The Microfiche Inventory Report for the month of November, 1977 is attached. (Attachment 2) (RC)

2. Announcements from the ERIC Facility:

o Publication Date--Importance in RIE Report Resumes

Publication Date (PDAT) should be captured as a data element for virtually every ERIC document processed by the Clearinghouses. Publication Date can be a crucial piece of information to the user attempting to evaluate search output. When searches employ Publication Date as an element in the search logic, the absence of a date can prevent an otherwise legitimate retrieval from occurring.

Documents carry dates on their covers or title pages, or they carry them in their front matter, or the dates can be inferred from internal evidence (including bibliography entries). In addition, contacts with authors or sources via telephone or correspondence, can also often reveal dates.

With these several avenues open to the cataloger, it should be a very rare situation for a document to enter the ERIC system without a date. Recent experience at the ERIC Facility reveals, however, that Publication Date is absent on incoming resumes with increasing frequency.

Publication Date was not made a mandatory field because of the occasional journal article in RIE and the occasional item that is genuinely undateable. This fact should not lead the Clearinghouses, however, to feel that Publication Date is an optional data element. Rather, it should be treated as one of the most important data elements and should be cataloged whenever it is humanly possible to do so. (TB)

o Input of ADR Forms

Clearinghouses are reminded to send the Facility their completed ADR Forms on the last working day of the month, as provided in Secion 4.3.5 of the ERIC Processing Manual. This promptness is necessary because, in order to get the Acquisitions Data Report out three weeks after the cut-off, the Facility must have all forms in hand within the first week of each month. Delay in receiving the forms from just one Clearinghouse makes it very difficult for the Facility to complete the ADR on schedule. Furthermore, because of this tight schedule, Clearinghouse data received late may not make the current ADR.

In completing the Forms, attention should be paid to including the number of pages (Columns 9-12) and the Publication Date (Columns 13-19) whenever they can be determined. Both of these discriminators help differentiate items with similar titles. It should also be borne in mind that documents may be entered on the ADR at any point in the processing cycle, as soon as accession numbers have been assigned. Because recording of Disposition Codes (Column 20) is optional,

documents need not have been selected for RIE to be entered on the ADR. The sooner accessions appear on the ADR, the earlier the entire ERIC neteork is on notice that items are in processing which several Clearinghouses may have acquired at about the same time. (MH)

o Blanket Reproduction Releases

For your records, the following Blanket Reproduction Release forms have been signed and returned to the Facility. (Note: We will announce receipt of signed Blanket Reproduction Release forms in the EAB rather than send every Clearinghouse a xerox copy of the form.) (GS)

American Driver and Traffic Safety Education Association
Level II - Sherry Thornton

Association for Childhood Education International
Level II - Monroe Cohen

Atlanta Public Schools
Level I - Jarvis Barnes

HumRRO
Level I - Saul Lavisky

National Association of Educational Secretaries
Level II - Suzanne de Mont

National Council of Administrative Women in Education
Level II - Josephine Coiner

New York State Education Department
Level I - Joan Miller

R&D Center for Teacher Education (U. of TX)
Level I - Nancy Wilder

Southern Regional Education Board
Level I - Bruce Schultz

o Additions to the ERIC Facility Acquisitions Arrangements List

The new additions to the ERIC Facility Acquisitions Arrangements List are:

EFAA #135 National Association of Educational Secretaries (NAES)
Level II

EFAA #136 Government Printing Office
Level I

EFAA #137 New York State Education Department
Level I

EFAA #138 American Driver and Traffic Safety Education Association (ADTSEA)
Level II

EFAA #139 National Institute on Aging (NIA)
Level I or as indicated

EFAA #140 South Carolina State Department of Education
Level I

o DJF Report

An update to the DJF Report is attached. (Attachment 3) (JH)

3. Announcement from EDRS:

o Standing Order Customer Listing

An update to the Standing Order Customer list is provided below:

Additions

2/21/78

Eastern New Mexico University
Library
Portales, NM 88130

University of North Carolina
Randall Library
P.O. Box 3726
Wilmington, NC 28401

Howard University
Library
Washington. DC 20059

National Library of New Zealand
Serials Unit
Wellington, New Zealand

Cancellations

2/21/78

U.S.O.E.
Bureau of Occupation
7th. & D Streets, SW
Washington, DC 20202

4. Announcements from the ERIC Clearinghouses:

o Pauline Rothstein's Journal Column

Pauline Rothstein at the Clearinghouse on Urban Education is writing a regular journal column, "News from ERIC" for Education Libraries, a publication of the Special Libraries Association/Education Division. She will be happy to announce exciting news from other Clearinghouses. System related news as well as information about special services and new publications now published three times a year. Send all information to Pauline Rothstein at UD. (PR)

CMIC

Attachment 1

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date February 1, 1978

Copy(s) to : J. Veale, Ted Brandhorst

From : Donald Lovin DEL

Subject : September 1977 Quality Check

Reference : T. Brandhorst Memo January 10, 1978

I. Page vs Frame Count

ED#	Facility/EDRS	Comments
*137546	43/42	Camera failed to open for double frame.
*137606	220/219	Camera did not flip last page (219).
*137617	112/111	Camera did not flip last page (111).
137622	22/21	Cover page numbered 2/3.
137623	44/43	Cover page numbered 2/3.
137625	37/36	Cover page numbered 2/3.
137626	47/46	Cover page numbered 2/3.
137627	83/82	Cover page numbered 2/3.
138015	150/151	No problem found-fiche contains 150 frames.
*138213	25/80	Document 138214 filmed as 138213.
*138251	54/96	Document 138252 filmed as 138251.
138677	79/78	No problem found-fiche contains 79 frames.

II. Unacceptable-Possible Re-film

ED#	Problem	Comments
II 137514	CE 394&395 cropped - Note	Copy of newspaper-document copy cropped.
I*137546	CE 38-cropped, 39-missing - No Note	Camera failed to open for double frame.
I 137572	CE marginal - No Note	Thin light type.
I 137573	CE exhibits marginal - No Note	Thin light type.
I 137601	CE marginal - Note	Light broken type.
I 137727	CS marginal - No Note	Thin light type.
I 137728	CS marginal - No Note	Light broken type.
I 137742	CS marginal - No Note	Thin light type.
I 137817	CS pg.13 marginal - No Note	Pg. 13-Xerox copy-document very poor.
II 137870	CS marginal - Note	Thin light type-Level II
I 137985	EA pg.5 marginal - No Note	Light type.
I 138132	HE marginal - No Note	Light broken type.
I 138216	HE fiche 1 marginal - Note	Thin light type-Level II.
I 138229	HE fiche 2 marginal - Note	Thin light type-Level II.
II 138276	IR pg.108 cropped - Note	No problem found-Level II.
I 138299	IR cropped throughout - No Note	No problem found.
I 138412	RC pg.12 cropped - No Note	No problem found.
I 138442	SE pg.51 marginal - No Note	Pg. 51-back cover red.

Continued-

ED#	Problem	Comments
II 138472	SE pg. 50 marginal - Note	Pg. 50-back cover orange.
I *138528	SO cropped pages - No Note	Camera failed to open for double frame.
I *138573	SP cropped pages - No Note	Document too tall for 24x.

III. Missing Fiche

ED#	
137548	Post issue remake - shipped with Jan. 1978 issue.
138416	Post issue remake - shipped with Jan. 1978 issue.
138538	Post issue remake - to be shipped with Feb. 1978 issue.

* Document to be re-filmed and distributed to all standing order customers.

CMIC

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date Feb. 9, 1978

Copy(s) to : J. Veale, Ted Brandhorst

From : Donald Lovin

Subject : October 1977 Quality Check

Reference : Murray Howder Memo January 31, 1978

I. Page vs. Frame Counts

ED#	Facility/EDRS	Comments
*138743	57/56	Camera did not flip page 2.
138804	742/743	No problem found. Fiche contains 742.
138826	114/113	Only 113 pages in document.
138938	156/157	No problem found. Fiche contains 156.
*139113	36/35	Camera did not flip page 24.
139180	105/103	Document does not have a page 27 or 28.
*139617	5/6	Page 4 filmed twice.
139825	25/24	Document only has 24 pages.

II. Unacceptable - Possible re-film

	ED#	Problem	Comments
I	138742CE	p.65-74 marginal-Note	Small-light type.
I	138764CE	p.12 marginal-No Note	P. 12 broken type.
I	138773CE	Marginal-No Note	Broken type.
II	138909CG	Marginal-Note	Broken type.
II	138975CS	Marginal-Note	Broken type.
I	139149EC	Marginal-No Note	Thin-broken type
I	*139158EC	P.4 marginal-No Note	Refilm, camera malfunction.
I	*139159EC	P.13&14 marginal-No Note	Refilm, camera malfunction.
I	139328HE	Marginal-Note	Small-light type.
I	*139433IR	P.11&12 marginal-No Note	Refilm, camera malfunction.
I	*139592RC	P.211&121,225&226 marginal-No Note	Refilm, camera malfunction.
I	*139593RC	P.109,298,299&312 marginal-No Note	Refilm, camera malfunction.
I	*139622SE	Marginal-Note	Refilm, camera malfunction.
I	*139822TM	P.11&13 cropped-No Note	Refilm, camera malfunction.

* document to be re-filmed and distributed to all standing order customers.

CMIC

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date 3-9-78

Copy(s) to : J. Veale, Ted Brandhorst

From : Donald Lovin

Subject : November 1977 Quality Check

Reference : Murray Howder Memo March 6, 1978

I. Page vs Frame Counts

ED#	Facility/EDRS	Comments
140011	564/565	No problem found. Fiche has 564.
140172	96/98	Two pages not paginated. 61A & 61B EDRS paginated.
140176	77/78	No problem found. Fiche has 77 frames.
140508	347/348	No problem found. Fiche has 347 frames.
141144	44/40	Document only has 40 pages.

II. Unacceptable - Possible re-film

	ED#	Problem	Comments
I	139940 CE	P.10,11 & 12 marginal No Note	Pages very poor, light broken type.
II	140333 CS	Marginal - Note	Small light print.
I	140498 EA	P.82 marginal-faded - No Note	Thin, light type.
I	140519 EC	Marginal - No Note	Broken type.
I	140537 EC	Marginal - No Note	Colored pages, yellow, blue, pink & white
I	140613 FL	Marginal - No Note	Blue type on blue paper.
II	141423 UD	Many pages light - Note	Broken & faded through out.
II	141438 UD	P.112 blank-print faded and broken - Note	P.112 very poor unreadable.
I*	141458 UD	P.27 blank - many pages unreadable - No Note	Broken type, camera exposed for dark picture.
I	141475 UD	pages dark-print faded - No Note	Thin, light type.
I	141478 UD	P.8 & 12 unreadable - No Note	Broken type, P. 8 & 12 very poor

* documents to be refilmed and distributed to all standing order customers.

Report Date February 1978

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21	BASKETBALL (New Main Term)	SP	11/77			12/77	X		1 mo
22	BICYCLING (New Main Term)	SP	11/77			12/77	X		1 mo
23	DANCE THERAPY (New Main Term)	SP	11/77			12/77	X		1 mo
24	GYMNASTICS (New Main Term)	SP	11/77			12/77	X		1 mo
25	HISTORICAL BACKGROUND (New Main Term)	SP	11/77			12/77		X	1 mo
26	HORSEBACK RIDING (New Main Term)	SP	11/77			12/77	X		1 mo
27	ICE SKATING (New Main Term)	SP	11/77			12/77	X		1 mo
28	JOGGING (New Main Term)	SP	11/77			12/77	X		1 mo
29	LACROSSE (New Main Term)	SP	11/77			12/77	X		1 mo
30	MOVEMENT EDUCATION (New Main Term)	SP	11/77			12/77	X		1 mo
31	ORIENTEERING (New Main Term)	SP	11/77			12/77	X		1 mo

Attachment 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
32	PEER INFLUENCE (New Main Term)	SP	11/77			12/77	X		1 mo
33	RUNNING (Cross-Reference Change)	SP	11/77			12/77	X		1 mo
34	SKIING (New Main Term)	SP	11/77			12/77	X		1 mo
35	SQUASH (GAME) (New Main Term)	SP	11/77			12/77	X		1 mo
36	WEIGHTLIFTING (New Main Term)	SP	11/77			12/77	X		1 mo
37	WRESTLING (New Main Term)	SP	11/77			12/77	X		1 mo
38	FUND RAISING (New Main Term)	HE	11/77			12/77	X		1 mo
39	LOAN REPAYMENT (New Main Term)	HE	11/77			12/77	X		1 mo
40	MULTICAMPUS COLLEGES (New Main Term)	HE	11/77			12/77	X		1 mo
41	ROLLER SKATING (New Main Term)	Facility	12/77			12/77	X		1 wk
42	WATERSKIING (New Main Term)	Facility	12/77			12/77	X		1 wk

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
43	ALARM SYSTEMS (New Main Term)	EA	12/77			1/78	X		1 mo
44	MAINSTREAMING (New Main Term)	EA	12/77	3/78					
45	SCHOOL SECURITY (New Main Term)	EA	12/77			1/78	X		1 mo
46	SECURITY (PSYCHOLOGY) (Addition of Qualifier)	EA	12/77			1/78	X		1 mo
47	SECURITY PERSONNEL (New Main Term)	EA	12/77			1/78	X		1 mo
48	DISCLOSURE (New Main Term)	HE	12/77			1/78	X		1 mo
49	INVENTIONS (New Main Term)	HE	12/77			1/78	X		1 mo
50	TECHNOLOGY TRANSFER (New Main Term)	HE	12/77			1/78	X		1 mo
51	ADULT DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
52	AFTER SCHOOL DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
53	COMPETITION (New Main Term)	PS	12/77			1/78	X		1 mo

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54	COOPERATION (New Main Term)	PS	12/77			1/78	X		1 mo
55	NOVELTY (STIMULUS DIMENSION) (New Main Term)	PS	12/77			1/78	X		1 mo
56	PHYSICAL ACTIVITY LEVEL (New Main Term)	PS	12/77			1/78	X		1 mo
57	INDIGENOUS PEOPLES (New Main Term)	RC	12/77			1/78		X	1 mo
58	SELF DETERMINATION (New Main Term)	RC	12/77			1/78	X		1 mo
59	ARTICULATION (PROGRAM) (Cross-Reference Change)	HE	12/77			1/78	X		1 mo
60	BIOMECHANICS (New Main Term)	SP	1/78			2/78	X		1 mo
61	SWEDISH (New Main Term)	FL	1/78			2/78	X		1 mo
62	ACCESS (PHYSICAL) (New Main Term)	HE	2/78						
63	INSTITUTIONAL CHARACTERISTICS (New Main Term)	HE	2/78						
64	MIDDLE MANAGEMENT (New Main Term)	HE	2/78						

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
65	PLANNING (Cross-Reference Change)	HE	2/78						
66	STATES (GEOPOLITICAL REGIONS) (New Main Term)	HE	2/78						
67	EXPERIENTIAL LEARNING (New Main Term)	RC & TM	2/78						
68	PORTFOLIOS (New Main Term)	TM	2/78						

Historical Collection

Volume: 2
Number: 4
Date: May

ERIC® Administrative Bulletin

Charles W. Hoover, Branch Chief
Loretta G. Brown, Bulletin Coordin
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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NOTE: Due to a tremendous workload by the entire Central ERIC staff, the April, 1978 edition of the EAB never "got off the press." Therefore, this issue contains items which would have been announced at that time. (LB)

1. Announcements from CERIC:

o ERIC Facility Contract Modification

The ERIC Facility contract has recently been modified to permit experimentation with direct file entry from Clearinghouses and editing at Clearinghouses and the Facility by computer editing programs and by word processing equipment. Access to computer editing programs will be supplied by two Clearinghouses (SE, FL) and the Facility. Word processing equipment, which was demonstrated at the recent Technical Meeting, will be supplied to three Clearinghouses (SO, EC, SP) and the Facility. The experiment will last for four months during which time records on use and costs will be maintained.

The Facility contract modification also included provision for producing a bibliography of ERIC Information Analysis Products (IAPs). The bibliography will cover the period from the last bibliography of IAPs through 1977, a period of two and a half years. It will be produced in the format of RIE. The Facility will be in contact with Clearinghouses concerning identification of appropriate products produced during this time. Hereafter, it is planned that annual bibliographies of IAPs will be produced. (RC)

o National Bureau of Standards Study of ERIC

NIE is contracting with the National Bureau of Standards for a study of ERIC. The study will consist of an investigation concerning how technology and computers can be used to advantage in the ERIC system. This will include both the input and processing of documents and other activities dealing with the operation of the system as well as aspects of searching, acquiring and using ERIC documents, products and materials. The study is being conducted by the Institute for Computer Sciences and Technology at the National Bureau of Standards. (RC)

o Answer Please

It is expected, when Clearinghouses are asked by CERIC, the Facility, EDRS, or an ERIC committee for an opinion on a subject of system-wide importance, that an answer, yes; no; or have no opinion, will be forthcoming. In a recent poll asking Clearinghouses for comments or suggestions on a list of new data elements being added, the Facility received only 8 replies! No names will be mentioned, but if you want to know if you were among the delinquents, call Liz Pugh; she knows. From now on, answer please. (CW)

o U.S. Postal Service Improves Machining of Small Film Cases

Cooperative efforts between the U.S. Postal Service and the National Audio-Visual Association, Inc. (NAVA) are underway to begin machine processing of small film cases which are needed in shipping films through the mail. Attachment 1 is a letter from NAVA citing these efforts. (CH)

o "Worksheet on How to Use RIE"

A one-page "Worksheet on How to Use RIE" is now available from the Association of College and Research Libraries, a division of the American Library Association. (Note: The worksheet is on two single sheets of paper due to the EAB format as Attachment 2.)

Prepared by the Education and Behavioral Sciences Sections's Committee on Bibliographic Instruction for Educators, the worksheet is designed to be used for individual and/or group instruction and presupposes no previous use of the ERIC system.

To request a reprint of the worksheet, send a self-addressed mailing label and $.26 in postage to ACRL, American Library Association, 50 East Huron Street, Chicago, Illinois 60611.

(CH)

o Microfiche Inventory

The Facility has made an effort in the past couple of months to "catch up" in performing the monthly microfiche inventory. This has resulted in an unusually large number of microfiche inventories and EDRS responses to the inventories in this issue of EAB.

From the inventories, Clearinghouses can see which of their documents, if any, have presented filming difficulties. Also, the EDRS response to the inventories further indicates the nature of the problem, whether the document was input at Level II, if there was a note indicating potential problems and shows those titles that will be refilmed and redistributed to all standing order customers. These activities are significantly improving the overall quality of the ERIC file of microfiche. Attached are microfiche inventory quality checks for the months of December, 1977, and January and February, 1978. (Attachment 3)

(RC)

o ERIC Admin Bull

Attachment 4 is a copy of the text presented during the Talent Show at the recent Harpers Ferry ERIC Technical Meeting. Copyright release has not been obtained, but skillful negotiation by our Acquisitions Librarian has resulted in obtaining this copy. Any resemblence to an information system living or dead, is remarkable! (RC)

o Microfiche Inventory Reports

The Microfiche Inventory Reports for the months of December, 1977, January, 1978 and February, 1978 are enclosed as Attachments 5, 6, and 7, respectively.

2. Announcements from the ERIC Facility:

o Additions to the ERIC Facility Acquisitions Arrangements List

The new additions to the ERIC Facility Acquisitions Arrangements List are:

EFAA #150 - Library of Congress, Congressional Reference Service
Level I

EFAA #151 - Florida Educational Research and Development Council, Inc.
Level II

EFAA #152 - Ontario Secondary School Teacher's Federation
Level I

(Note: The missing numbers are included in the Arrangements List which was distributed at the Harpers Ferry meeting.)

o Blanket Reproduction Releases

The following Blanket Reproduction Releases have been reported by the ERIC Clearinghouse on Counseling and Personnel Services:

Center for Creative Leadership
Box P-1, Greensboro, NC 27402
Level I - Moran W. McCall, Jr.

Counseling Center, Central Virginia Community College
Lynchburg, VA 24502
Level I - Edwin J. Nolan

Counseling Center, University of Maryland
College Park, MD 26742
Level I - Wm. Sedlacek, Dir.

Martin M. Bruce Publishers
P.O. Box 228, New Rochelle, NY 10804
Level II (GS)

o Lost and Found

Anyone out there looking for Reproduction Release forms for the following should contact the Facility Acquisitions Department.

Proceedings: Spring Conference 1977, Occ. Paper
Center for Development of Community College Education
College of Education, University of Washington
Signed - Henry M. Reitan

Modification of Female Leadership Behavior in the Presence of Males. Final Report
Signed - Marlaine Lockheed

Public Relations: A Frontier Profession
Signed - Frank Wylie (GS)

o DJF Report

Two updates to the DJF Report are attached. (Attachment 8) (JH)

3. Announcement from EDRS:

o Standing Order Customer Listing

An update is provided below:

Additions

3/15/78 Ministry of Education
Data Center
P.O. Box 2871
Riyadh, Saudi Arabia

Mt. Royal College
Library - Serials
4825 Richard Road, SW
Calgary, Alberta, Canada T3E 6K6

University of Sarasota
Library
2080 Ringling Blvd.
Sarasota, FL 33577

Essex County College
Library
303 University Avenue
Newark, NJ 07102

Dowling College
Library
Idle Hour Blvd.
Oakdale, NY 11769

Ashland College
Library
Ashland, OH 44805

Swets & Zeitlinger
UNAM
P.O. Box 517
Berwyn, PA 19312

4/15/78

University of the District of Columbia
4200 Connecticut Avenue, NW
Washington, DC 20008
ATTN: Instructional Resource Center

School Supply SC HE0010
Professional Library
Attn: HE1014-7335-8001
APO, New York, NY 09164

Rochester Institute of Technology
Library Acquisitions
One Lomb Drive
Rochester, NY 14623

Houston Public Library
Serials Department
500 McKinney
Houston, TX 77002

Salem College
Library
Salem, WV 26426

5/15/78

Hamilton Board of Education
Education Center Library
100 Main Street West
Hamilton, Ont., Canada L8N 3L1

Pepperdine University
Library Serials
24255 Pacific Coast Highway
Malibu, CA 90265

College of Lake County
Learning Resources Center
19351 West Washington Street
Grayslake, IL 60030

North Carolina A&T State University
Bluford Library Acquisitions
Greensboro, NC 27411

Cancellations

3/15/78	Auburn University Library Montgomery, AL 36117
	University of Maryland, Eastern Shore Library Princess Anne, MD 21853
4/15/78	NONE
5/15/78	John Couts Library Service 736-738 Cayuga Street Lewiston, NY 14092 (DG)

4. Announcements from ERIC Clearinghouses:

   - Job Vacancy at ERIC TM

     ERIC TM is seeking an Indexer/Abstractor. The position is now vacant. Please contact either Eleanor Horne, (609) 921-9000, X2180 or Gail Dietz Conley, (609) 921-9000, X2662 for further details. (GC)

ATTACHMENT 1

National
Audio-Visual
Association, Inc. 3150 SPRING STREET · FAIRFAX, VIRGINIA 22030 · (703) 273-7200

May 15, 1978

Mr. Charles W. Hoover, Chief
Educational Resources
Information Center
National Institute of Education
Washington, D.C. 20208

Dear Mr. Hoover:

We are pleased to report that the U.S. Postal Service has agreed to begin machining small film cases at the Nation's 21 Bulk Mail Centers. Previously, all film cases were considered non-machineable, were held out of the mail stream at the Centers, and were processed by hand. This tended to make delivery times unpredictable and sometimes slower, resulting in diminished revenues for film distributors and repeated inconvenience for film users.

In return for Postal Service cooperation, NAVA has agreed to do everything it can to work with you and others to accomplish the following:

- Make sure all film users actually lock their plastic cases before putting them in the mail.

- Find ways to improve straps and buckles on fiber cases.

- Encourage distributors to affix a permanent label under the moveable label on all cases.

During the NAVA Convention in Houston (January, 1978), NAVA members adopted unanimously the following resolution:

"WHEREAS, the U.S. Postal Service is cooperating with the National Audio-Visual Association in seeking a solution to problems faced by all who ship films through the mail; and

"WHEREAS, through the work of the NAVA Film Council, the NAVA Legislative Committee, and NAVA Staff, an initial agreement has been reached as a first step toward what we hope will be a series of permanent solutions to various aspects of the problem; now therefore,

"BE IT RESOLVED, that we, in convention assembled, do agree, to the extent possible, to cooperate with the U.S. Postal Service by launching a public education program to urge film users to lock plastic shipping cases, and to urge film distributors to place permanent labels on plastic and fiber film cases being sent through the mail system."

We wanted you to know of these developments so that we could ask you to help spread the word. Reminding film users to lock their cases and urging all owners of film cases to use permanent labels wherever possible could certainly assist. Anything you can do will be appreciated.

Sincerely,

Kenton

Kenton Pattie
Vice President and
Educational Director

Enclosure

OPERATIONS GROUP
Washington, DC 20260

Mr. Richard G. Fuller
Legislative Consultant
National Audio-Visual Association, Inc.
3150 Spring Street
Fairfax, Virginia 22030

Dear Dick:

As we discussed at Denver in January, we would keep you abreast with our action to machine process plastic film cases at the Bulk Mail Centers. Several of our Bulk Mail Centers have been running tests to see if it is feasible to machine the plastic film cases. The tests have been successful enough to allow us to direct our Regional Postmasters General to proceed to forward machine processing by July 1, 1978, provided there are no major objections from the field. Mr. John D. McPoland's study of film case weights was most helpful.

We appreciate your organization's cooperation and assistance during the past months. Hopefully, we will be machine processing 97% of the plastic containers this summer.

Sincerely,

Truman Moore

Truman T. Moore, Director
Bulk Mail Processing Office
Mail Processing Department

Worksheet on How to use Resources in Education

Instruction for Librarians:

The use of this worksheet should be preceded by instruction in the use of the Thesaurus of ERIC Descriptors and Resources in Education. The worksheet is designed to be used for individual and/or group instruction. It presupposes no previous use of the ERIC system. The worksheet is selective in the kinds of information it covers. Only the most important information a beginning researcher needs to know to complete a successful search is covered.

Objectives:

Following instruction by a librarian on how to use the Thesaurus of ERIC Descriptors and Resources in Education, the student will be able to:

1) Match a particular topic with the most appropriate ERIC Descriptors by using the Thesaurus of ERIC Descriptors.

2) Recognize and identify the following parts of a Document Resume in Resources in Education:

ED number
Author
Title
Date
Document Availability

1. State your topic as precisely as possible. (EXAMPLE: Designing a mathematics curriculum for gifted students at the junior high school level.)

2. Examine the Thesaurus of ERIC Descriptors and write down those Descriptors printed in boldface which best describe your topic. You may use any Descriptors except those marked UF (used for).

_____ _____ _____

_____ _____ _____

_____ _____ _____

3. In the Thesaurus note the other Descriptors listed beneath the Descriptor(s) you have chosen. Are there RELATED TERMS (RT), NARROWER TERMS (NT), or BROADER TERMS (BT) which may be better Descriptors for you to use? If so, write them below.

_____ _____ _____

4. Search the Subject Index in Resources in Education under the Descriptor(s) you identified in the Thesaurus of ERIC Descriptors. List below the ED numbers of those titles which look useful to you.

_____ _____ _____

_____ _____ _____

Note: An Author Index and an Institution Index may also be searched in Resources in Education.

5. Choose one ED title that interests you. Locate that number in the Document Resume Section of Resources in Education and write it below:

_____

6. From the information in the Document Resume, identify the following:

Author _____

Title _____

Date _____

After reading the Abstract, does the Document seem to contain information useful to your topic?

Yes _____ No _____

7. Does the Document Resume contain the following statement: "Document not available from EDRS"?

Yes _____ No _____

8. If Yes, the document is not available on microfiche. Check with the Librarian. The document may be available in another format in the Library.

9. If No, the document is in the ERIC microfiche collection.

10. Is the document relevant to your topic?

Yes _____ No _____

If No, go back and resume the search at Step #5.

ERIC ADMIN BULL

In recent months, we have become aware of a trend which began over two years ago and has continued unabated until this time. Central ERIC has been receiving fewer and fewer complaints about ERIC microfiche from standing order collections and librarians across the country. We view this is a serious problem because it has decreased our contact with users and librarians, and has curtailed their input into our planning process.

In order to alleviate this situation, we are proposing action along several lines:

1. The reduction ratio for microfilming will be changed to 34½. Investigation has revealed that there is no lens made that is appropriate for this reduction ratio. This will foster renewed interest in the development of readers and permit the replacement of old and outmoded equipment. This format will permit 10 1/6 rows of 20 1/8 frames each. This will lend itself to documents in which some pages are not completely filled with text. There may be a slight problem if the text of fractional pages at the end of the rows is not sideways reading, but this is minor and will be referred to the technical meeting steering committee.

2. Vesicular film is becoming widely accepted by users. Many of the early fears concerning file cabinet destruction have been quieted. Reproduction from vesicular masters is being accomplished by more and more institutions as reproduction equipment has been improved. Consequently--we are pleased to announce the production of a new microfiche filmbase made from tuna fish scales. This new film has the advantage of fading in the areas where it has been exposed to the light in a reader, thus permitting data gathering on file use in the field. Unfortunately, this fading is accompanied by the faint odor of decaying fish, but it is felt that this can be used to our advantage in the publicizing of microfiche (e.g., "fiche from tuna with good taste"). Also, there will be less trouble locating the ERIC collection in large libraries.

3. Due to the combined efforts of EDRS, Central ERIC, the Facility, and Clearinghouses, the number of problem microfiche has greatly diminished. Studies have found that user appreciation is significantly greater when there are some small difficulties to overcome in the use of microfiche. As a result, the Facility will be sending to all Clearinghouses a Document Input Preparation Kit. These kits will consist of several elements which will help us bring the proportion of "problem fiche" back up to the 6% level:

a. colored sheets of transparent acetate. These colored sheets of acetate can be taped over random pages. Where the pages are particularly readable and of high contrast, dark blue should be used.

b. printed ink blots. These come in a variety of sizes and can

also be taped on pages of text. It should be remembered that large blots need not be used if small ones can be placed in critical locations.

c. assorted dust specks, gauges .001 to .075. In the event the above two procedures are not entirely effective, prepared dust particles can be applied directly to distribution microfiche. Because dust can be wiped off relatively easily, a swatch of cat fur is also included to induce a static charge before application. This dust application will be particularly effective if applied before microfiche reproduction.

d. instructions for cropping. Instructions for cropping off up to one inch of text from either the right or left margin are included. If this can be accomplished at the Clearinghouses, it will save EDRS the trouble.

We will appreciate your help in implementing these system changes. It should help put us back in touch with librarians.

Two additional requests:

1. Do not attempt to make document abstracts unclear or difficult to understand. This will be accomplished during editing at the Facility.

2. In order to avoid lunch hour when calling Central ERIC, please call before 8:00 am or after 4:30 pm.

(RC)

CMIC

ATTACHMENT 3

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date 3-29-78

Copy(s) to : J. Veale, Ted Brandhorst

From : Donald Lovin

Subject : December 1977 Quality Check

Reference : Murray Howder Memo March 20, 1978

I. Page vs Frame Counts

ED#	Facility/EDRS	Comments
141500	461/471	No problem found.
*141592	43/24	Back of Document not filmed, camera malfunction.
*141616	105/109	Page #49 filmed double frame, should be single.
141631	40/41	Page between 25 and 26 not numbered.
[illegible]1730	24/25	Page between 12 and 13 not numbered.
[illegible]2763	24/25	No problem found.
141936	47/49	2 pages between 4 and 5 not numbered.
*142029	14/15	Page 9 filmed double frame, should be single.
*142031	88/89	Page 87 not filmed.
142114	146/143	Pagination skipped numbers 142,143,and 144.
142181	18/19	Cover sheet not numbered.
142233	37/38	Page between 20 and 21 not numbered.
142254	34/38	3 pages not numbered, 22A, 27A and 30A.
*142350	88/87	Page 12 not filmed.
142431	76/78	Page between 23 and 23 not numbered.
*142476	82/81	Page 23 not filmed.
142487	114/116	2 pages between 39 and 40 not numbered.
*142504	114/113	Page 98 not filmed.
142548	35/36	No problem found.
142576	64/63	Pagination skipped number 2.
142578	154/152	Pagination skipped number 134.
*142581	169/175	Double blank frames, camera malfunctioned.
142592	167/170	2pages not numbered 81A and 82A.
142659	44/45	Back of front cover not numbered.

II. Unacceptable - Possible Re-film

ED#	Problem	Comments
*141592 No Note	only 24 of 43 pg. filmed	Back of document not filmed, camera malfunction. Clearinghouse-CE Level - 1
*141596 No Note	header wrong	Document 141595 filmed as 141596. Clearinghouse-CE Level - 2
*141597 No Note	header wrong	Document 141596 filmed as 141597. Clearinghouse-CE Level - 1
141640 No Note	Page #4 missing	Page #4 - orange Clearinghouse-CE Level - 1.

II. Unacceptable (continued)

141643	very light copy	No Note	Small thin type. Clearinghouse-CE Level - 1
*141962	double pages split	No Note	Post-Issue remake. Clearinghouse-EC Level - 1
141969	double pages split	No Note	No problem found. Clearinghouse-EC Level - 2
*142031	page 87 not filmed	Note	Post Issue remake. Clearinghouse-EC Level - 2
*142208	double pages split	No Note	Post Issue remake. Clearinghouse-IR Level - 1
*142209	double pages split	Note	Post Issue remake. Clearinghouse-IR Level - 1
*142331	header wrong	No Note	Document 142332 filmed as 142331. Clearinghouse-PS Level - 1
*142528	double pages split	Note	Post Issue remake. Clearinghouse-SP Level - 1
*142682	double pages split	No Note	Post Issue remake. Clearinghouse-UD Level - 1

* documents to be refilmed and distributed to all standing order customers.

CMIC

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date April 3, 1978

Copy(s) to : J. Veale, Ted Brandhorst

From : Donald Lovin

Subject : January 1978 Quality check

Reference : Murray Howder March 23, 1978

I. Page vs Frame Count

ED#	Facility/EDRS	Comments
142697	66/62	No probelm found, not paginated.
142787	131/130	Page 21 and 22 same. No page 22.
*142838	115/116	Page 40 and 41 filmed twice.
142842	142/146	Extra pages not numbered.
142903	146/144	Pages 15&16, 88&89 same. No page 14 or 89.
143352	41/39	Document has only 39 pages.
143430	150/149	Page 83&84 same. No page 84.
143517	463/465	Two pages not numbered. 118A and 118B.
143557	161/160	Page 137&138 same. No page 138.
*143589	43/44	Page filmed double frame should be single.
143604	424/426	Two pages not numbered. 280A and 280B.
143637	173/175	Two pages not numbered. 130A and 131A.
143653	62/67	Document has 67 pages.
143681	109/111	No problem found.
143692	186/187	Page not numbered. 58A.
*143728	20/19	Page 3 not filmed.
*143736	81/82	Split frame.

II. Unacceptable - Possible Re-film

ED#	Problem	Comments
*142685	Split frame Note	Refilm. Clearinghouse-CE, Level-1
*142722	Split frame No Note	Refilm. Clearinghouse-CE, Level-1
*142727	Split frame Note	Refilm. Clearinghouse-CE, Level-1
*142758	#243 missing No Note	Camera malfunction. Clearinghouse-CE, Level-1
*142759	#9 missing No Note	Camera malfunction. Clgh.-CE, Level-1
*142770	Split frame No Note	Refilm. Clgh.-CE, Level-1
142771	P.15 faint, Note	
	P.62 unreadable	Light, thin type. Clgh.-CE, Level-1
*142803	7 pages unreadable Note	Pages have pictures. Clgh.-CE, Level-1
*142838	P.40-41 filmed wrong No Note	Refilm. Clgh.-CE, Level-1
*142981	Page 9 upside down Note	Refilm. Clgh.-CS, Level-1
*143240	P.6 blank Note	Page 6 paginated. Clgh.-FL, Level-1

II. Unacceptable - Possible Re-film (continued)

*143438	P.28-29 filmed wrong	No Note	Refilm. Clgh.-PS, Level-1
*143455	P.29,30&33 cropped	Note	Camera malfunction. Clgh.-PS, Level-1
*143513	Split frame	Note	Refilm. Clgh.-SE, Level-2
*143521	P.300 unreadable	Note	Camera malfunction. Clgh.-SE, Level-1
*143527	Split frame	Note	Refilm. Clgh.-SE, Level-1
*143535	P.148-151 filmed wrong		Refilm. Clgh.-SE, Level-1
*143539	Split frame	Note	Refilm. Clgh.-SE, Level-1
*143603	P.588 missing	Note	Camera malfunction. Clgh.-SO, Level-2
143678	P.2 blank	Note	P.2 gray with gray type. Clgh-TM, Level-1
*143736	Split frame	No Note	Refilm. Clgh-UB, Level-1

* Documents to be refilmed and distributed to all standing order customers

CMIC

INTEROFFICE CORRESPONDENCE

Memo to :Bob Chesley

Date May 4, 1978

Copy(s) to :J. Veale, V. Fortin, Ted Brandhorst

From :Kenneth Clarke KR

Subject :February 1978 Quality Check

Reference :Murray Howder Memo, April 4, 1978

I. Page Counts vs Frame Counts

ED#	Facility/EDRS	Comments
144065	150/154	two pages between #119 and 120 not numbered two pages between #126 and 127 not numbered
144272	15/16	page 8 not numbered
144350	75/76	page between #3 and 4 not numbered
144442	17/16	page #5 numbered #5 and 6
144458	46/45	no problem found
*144467	57/66	wrong page count on resume
[illegible]616	50/48	one page numbered #3,4 and 5
*144589	56/55	page 56 not filmed, camera malfunction
144605	115/122	pamphlet, 7 pages long not numbered
144618	129/131	two pages between #121 and 122 not numbered
144636	162/163	page between #20 and 21 not numbered
144795	146/148	two pages between #144 and #145 and #146 not numbered
144840	197/203	five pages between: #176 and 177 not numbered 177 and 178 not numbered 191 and 192 not numbered 194 and 195 not numbered 195 and 196 not numbered
*144894	51/52	blank page filmed, camera malfunction
*145018	26/25	page #3 not filmed, camera malfunction
*145032	76/75	page #46 not filmed, camera malfunction

II. Unacceptable - Possible refilm

ED#	Problem		Comments
*143766	double frame split	Note	CE Clearinghouse Level II
*143825	double frame split	Note	CE clearinghouse Level I
144080	page 23 blank	No Note	CS clearinghouse level II has disclaimer white type on dark green paper, not suitable for reproduction
144194	page 8 blank	No Note	EA clearinghouse Level II has disclaimer white type on black paper, not suitable for repro.
*1[illegible]03	page 25 blank	No Note	EA clearinghouse Level I
*1[illegible]222	double frame split	Note	EA clearinghouse level II
*144248	double frame split	No Note	EA clearinghouse level II
*144335	double frame split	Note	EC clearinghouse level I
*144451	wrong document	Note	HE clearinghouse level II

II (continued)

ED#	Problem		Comments
*144539	double frame split	No Note	IR clearinghouse level I
*144580	double frame split	No Note	IR clearinghouse level I
*144591	page 60 missing	Note	IR clearinghouse level I
*144617	double frame split	No Note	IR clearinghouse level I
*144640	page 98 not filmed	No Note	JC clearinghouse level I
*144730	double pages split	No Note	RC clearinghouse level I
*144819	double pages split	No Note	SE clearinghouse level I
144877	page 117 split	No Note	SO clearinghouse level I no disclaimer oversize page down to a double and a single frame
144878	unreadable pages	Note	SO clearinghouse Level II has disclaimer type looks like poor quality type from impact print
144887	double pages split	Note	SO clearinghouse level I
144492	page 7 cut off		SO clearinghouse level II no disclaimer page cut off upon arrival at EDRS
145027	page 13 and 14 cut off page 44 covered by scrap	No Note	UD clearinghouse level I has disclaimer cut pages received as such, scrap on page 44 is Xeroxed into copy received by EDRS
145035	pages 71,72,252, & 253 unreadable	Note	UD clearinghouse level I has disclaimer thin broken type, not suitable for reproduction

* Documents to be refilmed and redistributed to all standing order customers.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
21	BASKETBALL (New Main Term)	SP	11/77			12/77	X		1 mo
22	BICYCLING (New Main Term)	SP	11/77			12/77	X		1 mo
23	DANCE THERAPY (New Main Term)	SP	11/77			12/77	X		1 mo
24	GYMNASTICS (New Main Term)	SP	11/77			12/77	X		1 mo
25	HISTORICAL BACKGROUND (New Main Term)	SP	11/77			12/77		X	1 mo
26	HORSEBACK RIDING (New Main Term)	SP	11/77			12/77	X		1 mo
27	ICE SKATING (New Main Term)	SP	11/77			12/77	X		1 mo
28	JOGGING (New Main Term)	SP	11/77			12/77	X		1 mo
29	LACROSSE (New Main Term)	SP	11/77			12/77	X		1 mo
30	MOVEMENT EDUCATION (New Main Term)	SP	11/77			12/77	X		1 mo
31	ORIENTEERING (New Main Term)	SP	11/77			12/77	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
32	PEER INFLUENCE (New Main Term)	SP	11/77			12/77	X		1 mo
33	RUNNING (Cross-Reference Change)	SP	11/77			12/77	X		1 mo
34	SKIING (New Main Term)	SP	11/77			12/77	X		1 mo
35	SQUASH (GAME) (New Main Term)	SP	11/77			12/77	X		1 mo
36	WEIGHTLIFTING (New Main Term)	SP	11/77			12/77	X		1 mo
37	WRESTLING (New Main Term)	SP	11/77			12/77	X		1 mo
38	FUND RAISING (New Main Term)	HE	11/77			12/77	X		1 mo
39	LOAN REPAYMENT (New Main Term)	HE	11/77			12/77	X		1 mo
40	MULTICAMPUS COLLEGES (New Main Term)	HE	11/77			12/77	X		1 mo
41	ROLLER SKATING (New Main Term)	Facility	12/77			12/77	X		1 wk
42	WATERSKIING (New Main Term)	Facility	12/77			12/77	X		1 wk

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
43	ALARM SYSTEMS (New Main Term)	EA	12/77			1/78	X		1 mo
44	MAINSTREAMING (New Main Term)	EA	12/77	4/78					
45	SCHOOL SECURITY (New Main Term)	EA	12/77			1/78	X		1 mo
46	SECURITY (PSYCHOLOGY) (Addition of Qualifier)	EA	12/77			1/78	X		1 mo
47	SECURITY PERSONNEL (New Main Term)	EA	12/77			1/78	X		1 mo
48	DISCLOSURE (New Main Term)	HE	12/77			1/78	X		1 mo
49	INVENTIONS (New Main Term)	HE	12/77			1/78	X		1 mo
50	TECHNOLOGY TRANSFER (New Main Term)	HE	12/77			1/78	X		1 mo
51	ADULT DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
52	AFTER SCHOOL DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
53	COMPETITION (New Main Term)	PS	12/77			1/78	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
54	COOPERATION (New Main Term)	PS	12/77			1/78	X		1 mo
55	NOVELTY (STIMULUS DIMENSION) (New Main Term)	PS	12/77			1/78	X		1 mo
56	PHYSICAL ACTIVITY LEVEL (New Main Term)	PS	12/77			1/78	X		1 mo
57	INDIGENOUS PEOPLES (New Main Term)	RC	12/77			1/78		X	1 mo
58	SELF DETERMINATION (New Main Term)	RC	12/77			1/78	X		1 mo
59	ARTICULATION (PROGRAM) (Cross-Reference Change)	HE	12/77			1/78	X		1 mo
60	BIOMECHANICS (New Main Term)	SP	1/78			2/78	X		1 mo
61	SWEDISH (New Main Term)	FL	1/78			2/78	X		1 mo
62	ACCESS (PHYSICAL) (New Main Term)	HE	2/78			3/78		X	1 mo
63	INSTITUTIONAL CHARACTERISTICS (New Main Term)	HE	2/78			3/78	X		1 mo
64	MIDDLE MANAGEMENT (New Main Term)	HE	2/78			3/78	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
65	PLANNING (Cross-Reference Change)	HE	2/78			3/78		X	1 mo
66	STATES (GEOPOLITICAL REGIONS) (New Main Term)	HE	2/78			3/78		X	1 mo
67	EXPERIENTIAL LEARNING (New Main Term)	RC & TM	2/78	4/78					
68	PORTFOLIOS (BACKGROUND MATERIALS) (New Main Term)	TM	2/78			3/78	X		1 mo
	(NOTE: No DJF's were submitted during March 1978.)								

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
21	BASKETBALL (New Main Term)	SP	11/77			12/77	X		1 mo
22	BICYCLING (New Main Term)	SP	11/77			12/77	X		1 mo
23	DANCE THERAPY (New Main Term)	SP	11/77			12/77	X		1 mo
24	GYMNASTICS (New Main Term)	SP	11/77			12/77	X		1 mo
25	HISTORICAL BACKGROUND (New Main Term)	SP	11/77			12/77		X	1 mo
26	HORSEBACK RIDING (New Main Term)	SP	11/77			12/77	X		1 mo
27	ICE SKATING (New Main Term)	SP	11/77			12/77	X		1 mo
28	JOGGING (New Main Term)	SP	11/77			12/77	X		1 mo
29	LACROSSE (New Main Term)	SP	11/77			12/77	X		1 mo
30	MOVEMENT EDUCATION (New Main Term)	SP	11/77			12/77	X		1 mo
31	ORIENTEERING (New Main Term)	SP	11/77			12/77	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
32	PEER INFLUENCE (New Main Term)	SP	11/77			12/77	X		1 mo
33	RUNNING (Cross-Reference Change)	SP	11/77			12/77	X		1 mo
34	SKIING (New Main Term)	SP	11/77			12/77	X		1 mo
35	SQUASH (GAME) (New Main Term)	SP	11/77			12/77	X		1 mo
36	WEIGHTLIFTING (New Main Term)	SP	11/77			12/77	X		1 mo
37	WRESTLING (New Main Term)	SP	11/77			12/77	X		1 mo
38	FUND RAISING (New Main Term)	HE	11/77			12/77	X		1 mo
39	LOAN REPAYMENT (New Main Term)	HE	11/77			12/77	X		1 mo
40	MULTICAMPUS COLLEGES (New Main Term)	HE	11/77			12/77	X		1 mo
41	ROLLER SKATING (New Main Term)	Facility	12/77			12/77	X		1 wk
42	WATERSKIING (New Main Term)	Facility	12/77			12/77	X		1 wk

[redacted] [redacted]

Report Date April 1978

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
43	ALARM SYSTEMS (New Main Term)	EA	12/77			1/78	X		1 mo
44	MAINSTREAMING (New Main Term)	EA	12/77	4/78					
45	SCHOOL SECURITY (New Main Term)	EA	12/77			1/78	X		1 mo
46	SECURITY (PSYCHOLOGY) (Addition of Qualifier)	EA	12/77			1/78	X		1 mo
47	SECURITY PERSONNEL (New Main Term)	EA	12/77			1/78	X		1 mo
48	DISCLOSURE (New Main Term)	HE	12/77			1/78	X		1 mo
49	INVENTIONS (New Main Term)	HE	12/77			1/78	X		1 mo
50	TECHNOLOGY TRANSFER (New Main Term)	HE	12/77			1/78	X		1 mo
51	ADULT DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
52	AFTER SCHOOL DAY CARE (New Main Term)	PS	12/77			1/78	X		1 mo
53	COMPETITION (New Main Term)	PS	12/77			1/78	X		1 mo

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
54	COOPERATION (New Main Term)	PS	12/77			1/78	X		1 mo
55	NOVELTY (STIMULUS DIMENSION) (New Main Term)	PS	12/77			1/78	X		1 mo
56	PHYSICAL ACTIVITY LEVEL (New Main Term)	PS	12/77			1/78	X		1 mo
57	INDIGENOUS PEOPLES (New Main Term)	RC	12/77			1/78		X	1 mo
58	SELF DETERMINATION (New Main Term)	RC	12/77			1/78	X		1 mo
59	ARTICULATION (PROGRAM) (Cross-Reference Change)	HE	12/77			1/78	X		1 mo
60	BIOMECHANICS (New Main Term)	SP	1/78			2/78	X		1 mo
61	SWEDISH (New Main Term)	FL	1/78			2/78	X		1 mo
62	ACCESS (PHYSICAL) (New Main Term)	HE	2/78			3/78		X	1 mo
63	INSTITUTIONAL CHARACTERISTICS (New Main Term)	HE	2/78			3/78	X		1 mo
64	TIMBLE MANAGEMENT (New Main Term)	HE	2/78			3/78	X		1 mo

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
65	PLANNING (Cross-Reference Change)	HE	2/78			3/78		X	1 mo
66	STATES (GEOPOLITICAL REGIONS) (New Main Term)	HE	2/78			3/78		X	1 mo
67	EXPERIENTIAL LEARNING (New Main Term)	RC & TM	2/78	4/78					
68	PORTFOLIOS (BACKGROUND MATERIALS) (New Main Term)	TM	2/78			3/78	X		1 mo
69	TENURE (To Include JOB TENURE)	Facility	4/78	4/78					
70	COMMUNITY SATISFACTION (New Main Term)	RC	4/78						

Eric Historical Collection

Volume: 2
Number: 5
Date: June '78

ERIC® Administrative Bulletin

Charles W. Hoover, Branch Chief
Loretta G. Brown, Bulletin Coordinator
Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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1. Announcements from CERIC:

o The ERIC Logo

Now that everyone in the ERIC family knows and agrees on what the ERIC logo looks like, [ERIC]®, it is hoped—even expected--that it will appear on all Clearinghouse IAPs, User Services Products, stationery, reports, T-shirts, and other miscellany. If it is ERIC connected the logo should be on it. This does not mean that you are to throw away existing stock of any kind, simply when reordering or producing anything new, put an [ERIC]®, on it. (CG)

o "Private" vs. "Nonpublic"

A letter from Robert Lamborn to NIE Director, Patricia Graham, (Attachment 1) requests that the term "private" rather than "nonpublic" be used in newsletters and communications to describe schools in the private sector. (RC)

o Microfiche Inventory

Attachment 2 is the March, 1978 microfiche inventory check. (RC)

o Microfiche Inventory Reports

The Microfiche Inventory Reports for the months of March, 1978 and April, 1978 are enclosed with this issue. (RC)

2. Announcements from the ERIC Facility:

o Additions and Changes to the ERIC Facility Acquisitions Arrangements List

The new additions and changes are:

EFAA #153 - Employment and Training Administration
(DOL) Office of Youth Programs - Level I

EFAA #79 - NEA - Communications
change
Level I - Dick Dashiell

EFAA #35 - add authorized by: E.N. Wright

o Blanket Reproduction Releases

The following Blanket Reproduction Releases have been received by the Facility:

Alaska State Department of Education
Level I - Nathaniel Cole

North Carolina State Dept. of Education
Level I - Elsie Brumback

World Confederation of Organizations of the Teaching Professions (WCOTP)
Switzerland
Level I - John Thompson, Sec. Gen. (GS)

o Lost and Found

Anyone looking for Reproduction Release forms for the following should contact the Facility Acquisitions Department:

Uses of the Television Delivery System for Community-Based Education
Metropolitan Community Colleges
Signed: Dr. Ervin Harlacher

Modification of Female Leadership Behavior in the Presence of Males
Signed: Marlane Lockheed

Blank form
Signed: E. Cassandra Jordan
(Educational Services for Schoolage Parents) (GS)

o DJF Report

The May, 1978 DJF Status Report is attached. (Attachment 3) (JH)

3. Announcements from EDRS:

o New Postage Rates

As you know, the U.S. Postal Service has increased postage rates for both first class and parcel post mail. This increase will be passed on to customers ordering both microfiche and hardcopies from the ERIC Document Reproduction Service. The new postal rates are shown below. The price of the documents remains the same.

New Postage Rates

1 - 3 microfiche	.15
4 - 7 microfiche	.28
75 or fewer MF/HC pages	.36
76-150 MF/HC pages	.50
151-225 MF/HC pages	.64
226-300 MF/HC pages	.78
301-375 MF/HC pages	.92
376-450 MF/HC pages	1.06
451-525 MF/HC pages	1.20
Each additional 75 MF/HC pages	.10

(DG)

o EDRS Moves

Computer Microfilm International Corporation (CMIC) which operates the ERIC Document Reproduction Service has recently moved to a new location. The EDRS post office box mailing address to receive ERIC orders remains the same: P. O. Box 190, Arlington, VA 22210. However, the new street address is now 3030 North Fairfax Drive, Arlington, VA 22201. The telephone number for CMIC and EDRS is still (703) 841-1212. (DG)

o Standing Order Customer Listing

An update of the list is provided below:

Additions

6/21/78 Servicio Nacional de Adiestramiento
Gilberto Diaz Santana
Calz. Atzcapotzalco La Villa 209
Mexico 16, D.F., Mexico

University of Idaho
Library -- Serials
Moscow, ID 83843

Mississippi Valley State University
Library
Itta Bena, MS 38941

Educational Improvement Center -- NE
86 S. Harrison Street
East Oragne, NJ 07018

Midwestern State University
3400 Taft Street
Witchita Falls, TX 76308

Cancellations

6/21/78 NONE (DG)

4. Announcements from ERIC Clearinghouses:

o Ruth Truman Speaks

Ruth Truman, abstractor/indexer at the Clearinghouse for Junior Colleges, was selected to represent 7,611 bachelor's, master's, doctoral, and professional degree recipients as the Commencement Speaker at UCLA's 59th. commencement ceremonies, June 18. Ruth received a Ph.D. in Higher Education, exactly 26 years (to the day) after receiving her bachelor's degree. She is spending the summer in Wash., DC as an intern in OE's Bureau of Higher and Continuing Education, Community College Unit. (BS)

ATTACHMENT 1

COUNCIL FOR AMERICAN
PRIVATE EDUCATION
1625 Eye Street, N.W., Washington, D.C. 20006

(202) 659-3236
Dr. Robert L. Lamborn
Executive Director

Pauline
cc: pend file

June 8, 1978

Dear Pat:

CAPE's Directors have asked me to request that as a matter of practice emanating from your office, our schools be referred to throughout NIE as "private" rather than "nonpublic"--a request which we feel is more significant than it might initially appear.

We believe that private schools--as one of many types of contributing private sector institutions--play, and should be recognized as playing, a constructive role in serving public needs. "Nonpublic" suggests to some-- and may be readily employed by some to suggest--a negative role, one somehow contrary to the public welfare. "Private", although it has its problems, seems clearly more positive and preferable.

We ask, therefore, that "private" be used as the reference term in legislative proposals, regulations, and routine communications, as well as in the designation of all appropriate offices and officials.

Sincerely,

Robert L. Lamborn
Executive Director

Dr. Patricia Graham, Director
National Institute of Education
1200 19th Street, N.W.
Washington, D.C. 20208

NIE-OFFICE OF DIRECTOR
78 JUN 19 P2:59
RECEIVED

CMIC

ATTACHMENT 2

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date May 26, 1978

Copy(s) to : J. Veale, V. Fortin, Ted Brandhorst

From : Ken Clark KC

Subject : March 1978 Inventory

Reference : Murry Howder Memo dated April 17, 1978

I. Page Count vs Frame Count

ED#	Facility/EDRS	Comments
145089 I Disclaimer	80/79	pp 36 and 37 #'d on same sheet.
145114 I, No Note	43/44	page after 42 not numbered.
145157 I, Note	139/141	page after 4 & 136 not numbered.
* 145174 II, Note	572/575	page after 301 & 302 not numbere ; page 12 filmed twice, camera malfunction.
145213 I, Note	234/233	no problem found.
145218 II, Note	421/442	pp after #s 56,71,94,99,108,121,218, 227,235,240,328,367,382,393,405,410, and 419 not numbered.
145232 II, Note	74/75	page 48 numbered twice.
145245 II, Note	85/86	page after 27 not numbered.
145262 I, No Note	102/116	page after 12,13,20,23,27,28,45,60, 61,70,81 and 94 not numbered.
145330 II, No Note	84/85	page after 62 not numbered.
145338 II, Note	71/70	page 56,57 on same sheet.
145397 II, Note	80/81	page after 3 not numbered.
145409 I, Note	509/510	page 2,3 on same sheet.
145413 I, No Note	111/112	page after 68 not numbered.
145499 I, Note	230/231	page after 181 not numbered.
145561 I, Note	340/342	2 pages after 167 not numbered.
145570 II, Note	170/172	pages after 120,121 not numbered.
145593 I, Note	304/305	page after 303 not numbered.
*145644 I, No Note	54/53	page 50 not filmed, camera malfunction.
145960 I, Note	79/80	page after 35 not numbered.
145969 II, Note	221/222	page after 178 not numbered.
145990 I, No Note	175/173	pages 172,173 on same sheet.
146084 II, No Note	84/83	pages 58,59 on same sheet.
146153 I, No Note	20/19	pages 4,5 on same sheet.
146180 I, Note	24/25	page after 20 not numbered.

II. Missing Fiche

145792 No problem found.

III. Unacceptable - Possible Refilm

ED#	Problem	Comments
*145150	pages cropped	CE, Level 1; has not disclaimer. New document received for filming.
*145187	pages 110,111 missing	CE, Level 1; pages not shot, has disclaimer, camera malfunction.
145366	pages unreadable	CS Level 2; has disclaimer,thin type, with light green ink.
*145390	page 235 shot wrong	CS, Level 1; has disclaimer, camera malfunction.
*145425	page 22 missing	CS, Level 1; has disclaimer, camera malfunction.
*145470	double frame split	CS, Level 1; has disclaimer, operator error
145509	pages 68,69 unreadable	EA, Level 1; has disclaimer, thin broken type.
145711	pages 38,49 blank	FL, Level 1; has disclaimer, dark blue pages with black type.
145792	missing fiche	See Section II.
146051	page 26 unreadable	SE, Level 1; has no disclaimer, poor Xerox copy.
*146226	page 11 shot wrong	TM, Level 1; has disclaimer, camera malfunction.
*146279	page 7 unreadable	UD, Level 2; has disclaimer, page overexposed, camera malfunction.

* Documents to be refilmed and distributed to all standing order customers.

ATTACHMENT 3

Report Date May 8

Page 1 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
44	MAINSTREAMING (New Main Term)	EA	12/77	4/78		5/78	X		5 mos
67	EXPERIENTIAL LEARNING (New Main Term)	RC & TM	2/78	4/78		5/78	X		3 mos
69	TENURE (To Include JOB TENURE)	Facility	4/78	4/78		5/78	X		1 mo
70	COMMUNITY SATISFACTION (New Main Term)	RC	4/78			5/78	X		1 mo
71	APATHY (New Main Term)	CG	5/78						
72	ATTRACTIVENESS (New Main Term)	CG	5/78						
73	CAREER DEVELOPMENT (New Main Term)	CG	5/78						
74	COPING (New Main Term)	CG	5/78						
75	DEPRESSION (PSYCHOLOGICAL) (New Main Term)	CG	5/78						
76	FEAR OF SUCCESS (New Main Term)	CG	5/78						
77	RUNAWAYS (New Main Term)	CG	5/78						

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
78	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78						
79	LANGUAGE DOMINANCE (New Main Term)	FL	5/78						
80	LANGUAGE PROCESSING (New Main Term)	FL	5/78						
81	CALCULATION (Cross-Reference Change)	HE	5/78						
82	CONSUMER PROTECTION (Cross-Reference Change)	HE	5/78						
83	ELIGIBILITY (New Main Term)	HE	5/78						
84	FACULTY HANDBOOKS (New Main Term)	HE	5/78						
85	PARENTAL FINANCIAL CONTRIBUTION (New Main Term)	HE	5/78						
86	NAVAHO (Spelling Change to NAVAJO)	RC	5/78			5/78	X		1 wk

This list does not include 48 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (5/78) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

ERIC Historical Collection

Volume: 2
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ERIC® Administrative Bulletin

Charles W. Hoover, Branch Chief
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2. Announcements from the ERIC Facility

- o 1978 ERIC Users Conference . . . . . Liz Pugh
- o Identifier Backfile Clean-up Status Report . . . Mary McCord
- o Additions and Changes to the ERIC Facility Acquisitions Arrangements List . . . . . Grace Sundstrom
- o Blanket Reproduction Releases . . . . . Grace Sundstrom
- o Lost and Found . . . . . Grace Sundstrom
- o DJF Report . . . . . Jim Houston

3. Announcement from EDRS

- o Standing Order Customer Listing . . . . . Debbie Gallagher

4. Announcements from the ERIC Clearinghouses

- o NDN-ERIC Linkage Committee . . . . . Irving Morrissett

1. Announcements from CERIC:

o NIE Reorganization

A number of assignments to Associate and Assistant Director positions have been announced. These have been noted on the organization chart, Attachment 1. Of particular interest are the assignments within DIP (Dissemination and the Improvement of Practice).

John Minor, Jr., previously Associate Superintendent of Schools has been appointed Associate Director for DIP. See Attachment 2 for more details.

Chuck Hoover has been appointed Assistant Director for Information Resources, which includes ERIC, the NIE Library, NIE Educational Reference Center, and the Satellite Programs. A team leader for ERIC has not yet been appointed. (RC)

o Name Change for CE

Effective as of September 14, 1978, the ERIC Clearinghouse on Career Education will have its name changed. The new title will be:

The ERIC Clearinghouse on Adult,
Career, and Vocational Education

Clearinghouses that are intending to publish any brochures or other publications which identify elements of the ERIC system should carry the new title in the listing in lieu of the old name. (FS)

o Have You Moved?

From time to time various changes in unit addresses or phone numbers occur. It is requested that the earliest possible notices of these changes be given Central ERIC so that the information can be entered into the next issue of the ERIC Administrative Bulletin. (FS)

o Microfiche Inventory

Attachment 3 is the May, 1978 Microfiche Inventory check. (RC)

o Microfiche Inventory Report

Enclosed is the May, 1978 Microfiche Inventory Report. (RC)

2. Announcements from the ERIC Facility:

o 1978 ERIC Users Conference

This year's Users Conference will be held in Arlington, Virginia in conjunction with the Dissemination Forum. See Attachment 4. (EP)

o Identifier Backfile Clean-up Status Report

A status report on the Identifier Backfile Clean-up project follows as Attachment 5. (MM)

o Additions and Changes to the ERIC Facility Acquisitions Arrangements List

The new additions and changes are:

EFAA #154 - Secretary's Advisory Committee on the Rights and Responsibilities of Women (SACRRW) HEW - Level I

EFAA #155 - World Health Organization (WHO) Copenhagen - Level as indicated

EFAA #156 - Unesco Regional Office for Education in Asia (UROEA) Level III

EFAA #157 - Project on Equal Education Rights (PEER) Level I - Robin Gordon

EFAA #158 - Alaska State Department of Education Level I - Nathaniel Cole

EFAA #92 - American Alliance for Health Physical Education and Recreation (AAHPER)
add authorized by:
William L. Cooper

EFAA #85 - Area Cooperative Education Services (ACES), New Haven, CT
add authorized by:
C.H. Steinberger

EFAA #143 - Association of Research Libraries (ARL)
add in Organization/Agency Column
also Office of Management Studies (ARL/OMS)
change Level/Authorization Column
ARL - Level I - S. Frankie
ARL/OMS - as indicated

EFAA #130 - California State Department of Education
add authorized by:
Theodore R. Smith

EFAA #72 - Council of Europe
change:
Level II - nonsales
Levle III - sales

EFAA #90 - National Academy of Sciences
change:
Level I - nonsales
Level II - sales (GS)

o Blanket Reproduction Releases

The following Blanket Reproduction Releases have been received by the Facility:

Nebraska State Department of Education
Level II - M. Anne Campbell

Education Commission of the States
Level I - Sally V. Allen

Resource Center on Sex Roles in Education
Level I - Shirley D. McCune

Institute for Research and Development in Occupational Education, CASE/Graduate School and University Center
Level I - Lee Cohen

National Library of Canada - reported by IR
Level I - Roy H. Engfield (GS)

o Lost and Found

Anyone looking for releases for the following reports?

Spread of Opinion, Strategy No. 9, Fall Out Shelter Problem, Strategy No. 48, Brand Names, Strategy No. 74 from book entitled: Values Clarification (GS)

o DJF Report

The June, 1978 DJF Status Report is attached. (Attachment 6) (JH)

3. Announcements from EDRS:

o Standing Order Customer Listing

An update is provided below:

Additions

7/10/78 Chinese University of Hong Kong
University Library
Shalin, N.Y., Hong Kong

Cancellations

7/10/78 University of Quebec at Montreal
Library
Montreal, Canada H3C 3P8

University of Quebec
Library
435 Rue Gagne
Rouyn, Canada J9X 5M5

Quincy Public Schools
Library
Quincy, MA 02169

Southern Connecticut State College
501 Crescent Street
New Haven, CT 06515 (DG)

4. Announcements from ERIC Clearinghouses:

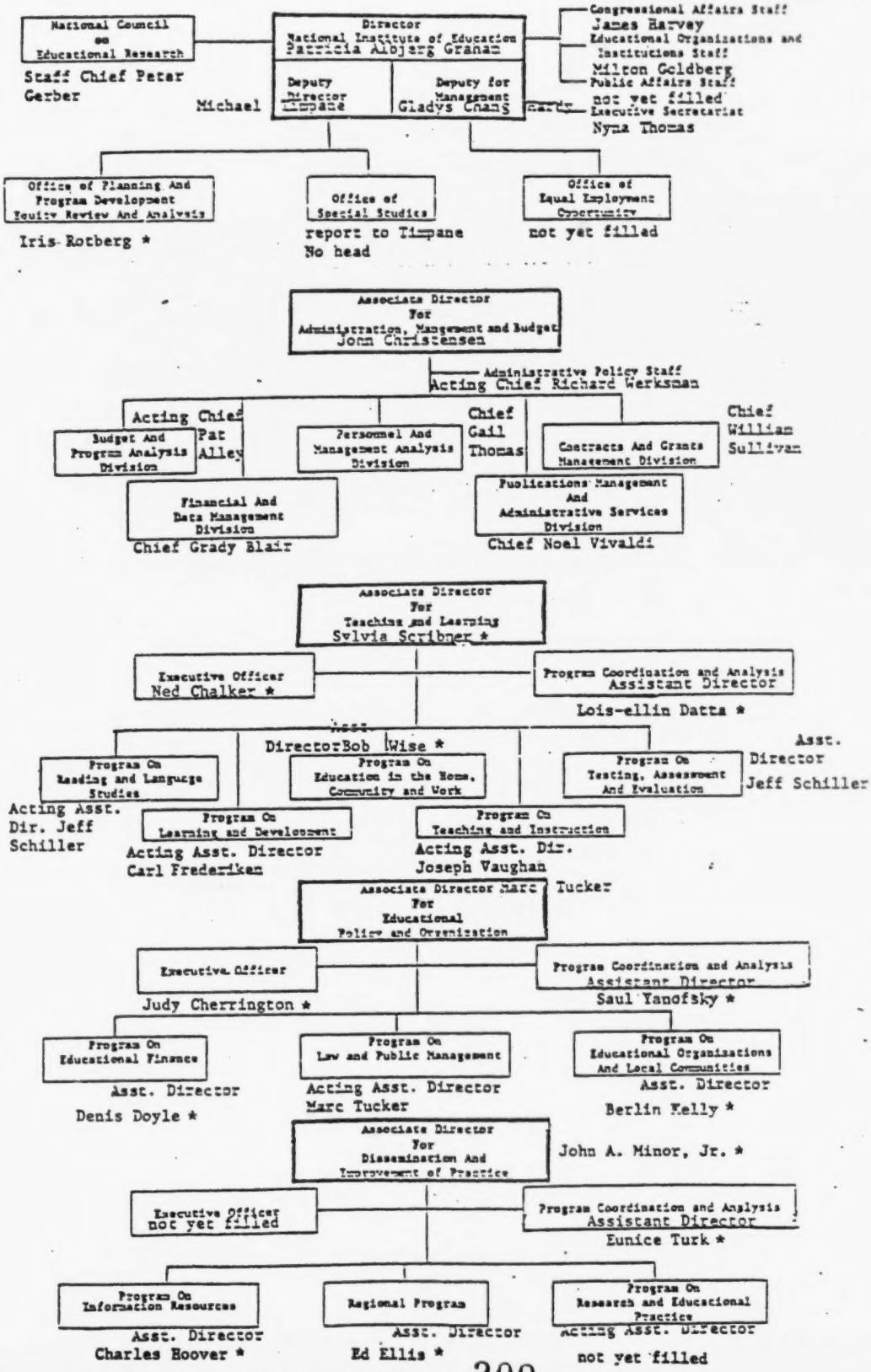
o NDN-ERIC Linkage Committee

Dr. Irving Morrissett, Chairman of the NDN-ERIC Linkage Committee has written an article on the status of the Committee's work. (See Attachment 7.) (IM)

BEST COPY AVAILABLE

ATTACHMENT 1

* INDICATES NEWLY APPOINTED



ATTACHMENT 2

MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
NATIONAL INSTITUTE OF EDUCATION

TO : ALL NIE STAFF

DATE: 7/17/78

Patricia Albjerg Graham

FROM : Patricia Albjerg Graham

SUBJECT: Appointment of John A. Minor, Jr.

I am pleased to announce the appointment of John A. Minor, Jr., as Associate Director for Dissemination and the Improvement of Practice.

I am very enthusiastic about the contribution that he can make to our efforts. He has the perspective of a highly successful school practitioner which makes him particularly appropriate for the work we are doing in Dissemination and the Improvement of Practice.

Mr. Minor comes to us from Atlanta, Georgia, where he is Associate Superintendent of Schools. He has previously served as the Superintendent of Schools in Ravenswood, California, Principal of the Stege School in Richmond, California, and for eight years he was a teacher in the Richmond Unified School District.

Mr. Minor, who holds his doctoral degree from Atlanta University, has been Vice-President of the National Alliance of Black School Superintendents and Corresponding Secretary of the National Alliance of Black School Educators; he has served on the faculties of San Francisco State and Atlanta Universities, on the Board of Directors of numerous civic organizations, and has received many professional and civic honors.

He will begin his work at NIE at once, and will begin full time service on September 15.

CMIC

ATTACHMENT 3

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date July 21, 1978

Copy(s) to : J. Veale, V. Fortin, Ted Brandhorst

From : Keith Butler KWB

Subject : May 1978 Quality Check

Reference : Murray Howder, July 14, 1978

I. Page vs Frame Count

ED#	Facility/EDRS	Comments
147489	I, No Note 182/183	One page not numbered, 141A.
147535	I, No Note 516/519	Two pages not numbered, 145-AB + 1 blank frame.
147539	I, No Note 85/84	One page numbered 2/3.
7542	I, Note 88/89	One page not numbered, 37A.
*147586	I, No Note 305/306	Page 192 filmed two times - refilm 3/4 and 4/4 only.
147630	I, No Note 84/85	One page not numbered, 5A.
*147707	I, No Note 20/19	One page not filmed - refilm 1/1.
147710	I, Note 51/52	One page not numbered, 45A.
147711	I, Note 17/18	One page not numbered, 2A.
147858	II, No Note 59/58	One page numbered, 57/58.
147861	II, No Note 77/79	Two pages not numbered, 46-AB.
147952	II, Note 483/487	Four pages not numbered, 76-AB, 326-AB.
147998	I, No Note 326/328	Two pages not numbered, 301 AB.
148061	I, Note 383/384	One page not numbered, 36A.
*148141	I, Note 49/47	Two pages numbered 42/43 and 44/45. Pages 43 & 44 were lost from doc. - refilm 1/1.
148157	II, Note 87/88	One page not numbered, 5A.
148181	I, No Note 11/12	No problem - document has 11 pages.
148191	II, Note 192/194	Two pages not numbered, 62-AB.
148284	I, Note 238/239	One page not numbered, 79A.
148294	I, No Note 75/76	One page not numbered, 14A.
148297	II, No Note 324/326	Two pages not numbered, 82-AB.
148305	I, No Note 8/7	One page numbered, 2/3.
*148317	I, No Note 24/23	Page 18 was not filmed - refilm 1/1.
*148318	I, Note 343/342	Pages 238, 240, 245 were not filmed - refilm 3/4 and 4/4.
148341	I, Note 114/124	Doc. has 124 pgs.
148428	I, Note 85/84	? - Doc. has 143 pages, 2 fiche.
148478	I, No Note 66/67	One page not numbered, 3A.
*148524	I, No Note 159/158	Page 98 was not filmed - refilm 2/2.
8525	I, No Note 78/80	Two pages not numbered, 74-AB.
148528	I, No Note 162/164	Two pages not numbered, 5-AB.

I. Page vs Frame Count (Contd.)

ED#	Facility/EDRS	Comments
148537 II, No Note	130/132	Two pages not numbered, 44-AB.
148603 I, No Note	117/116	One page numbered, 8/9.
*148646 I, Note	263/262	One page numbered, 23/24, Same page cropped - refilm 1/3
148671 II, Note	161/158	Three pages numbered, 80/81, 86/87, 92/93.
148684 I, No Note	19/21	Two pages not numbered, 7-AB.
148707 I, No Note	36/37	One page not numbered, 2A.
*148769 I, Note	22/23	Page 15 was double-framed - refilm 1/1.
*148778 I, Note	116/117	One page not numbered, 82A.
148781 I, No Note	11/12	One page between Resume and page 2 not numbered.
*148808 I, No Note	53/52	Page 53 was not filmed - refilm 1/1.
*148874 II, No Note	32/30	Pages 31 and 32 were not filmed - refilm 1/1.
148894 I, No Note	104/105	One page not numbered, 2A.
148923 I, No Note	218/219	One page not numbered, 94A.
148924 I, No Note	113/115	Two pages between pages 99 and 100 not numbered.
148926 I, No Note	100/101	One page between Resume and page 2 not numbered.
*148939 I, Note	408/409	Page 364 was double framed - refilm 4/5, 5/5.
148958 I, No Note	538/540	Two pages not numbered, 67AB.
148973 I, No Note	25/28	Three pages not numbered, 19A, 21A, 23A.

II. Missing Fiche

ED#	Comments
148162 3/4	No problem found, fiche must be missing from that one set received.
148335 5/5	No problem found, fiche must be missing from that one set received.

III. Unacceptable - Possible Refilm

ED#	Problem	Comments
*147496	Page 127 blank	Colored page, refilm 2/2 only, Clng.-CE, Level 1, camera malfunction.
*147586	Page 192 filmed twice	Refilm 3/4 and 4/4 only, Clng.-CE, Level 1.
*147707	Page 20 missing	Page 20 in document, refilm 1/1, Clng.-CG, Level
*148165	Page 2 blank	Colored page, refilm 1/1, Clng.-FL, Level 1, camera malfunction.
*148225	Page 4 blank	Refilm 1/1, Clng.-HE, Level 1.
*148266	Pages 65 and 66 filmed twice	Refilm 1/3, 2/3, 3/3, Clng.-HE, Level 2.
*148296	Pages 5 and 7 cropped	Refilm 1/1, Clng.-IR, Level 2, camera malfunction
*148317	Page 18 missing	Page 18 in document, refilm 1/1, Clng.-IR, Level 1, camera malfunction.
*148318	Pages 238, 240, and 245 missing	Pages 238, 240 and 245 in doc., refilm 3/4, 4/4 only, Clng.-IR, Level 1.
*148351	Page 19 unreadable	Page 19 out of focus, refilm 1/1, Clng.-IR, Level 2, camera malfunction.

III. Unacceptable - Possible Refilm (Contd.)

ED#	Problem	Comments
*148427	Page 62 missing	Refilm 1/1, Clng.-JC, Level 2.
*148524	Page 98 missing	Page 98 in document, refilm 2/2 only, Clng.-RC, Level 1.
*148627	Page 69 blank	Colored page, refilm 1/1, Clng.-SE, Level 1, camera malfunction.
*148677	Page 379 and 380 upside down	Refilm 5/6 only, Clng.-SO, Level 2.
*148874	Pages 31 and 32 missing	Pages 31 and 32 in document, refilm 1/1, Clng.-TM, Level 2.
*148915	Pages 293---478 cropped	Refilm 4/8, 5/8 only, Clng.-UD, Level 2.
*148917	Many cropped pages	Refilm 3/7, 4/7, 5/7, 7/7, Clng.-UD, Level 2.
*148971	Page 39 cropped, page 40 missing	Page 40 in document, refilm 1/1, Clng.-UD, Level 1.

* Documents to be refilmed and distributed to all standing order customers.

1978 ERIC USERS CONFERENCE (AUGUST 17-18, 1978) TO BE JOINED AGAIN WITH DISSEMINATION FORUM (AUGUST 14-16, 1978)

The 1978 ERIC Users Conference will be held August 17-18, 1978 (Thursday and Friday) at the Sheraton National Motor Inn, Arlington, Virginia. As in 1977, the ERIC Users Conference will be held during the same week and at the same location as the National Dissemination Forum. The ERIC Clearinghouse Technical Conference, which was also combined with the Dissemination Forum in 1977, was held in Harpers Ferry, West Virginia, this year (April 25-27, 1978) and will not be conducted at the Dissemination Forum.

An agenda for the 1978 Users Conference is currently being developed by ERIC — a preliminary version is available. Potential topics being discussed are: computer conferencing, techniques for training on-line users, copyright, new files, vocabulary improvement, and state data bases.

Arrangements for the Dissemination Forum itself are being handled, as last year, by the National Instiute for Community Development (NICD). For further information, please contact:

Ms. Lisa Levin Itte
National Institute for Community Development
1815 North Lynn Street
Arlington, Virginia 22209
Telephone: (703) 522-1461

If you plan to attend the session designed for ERIC users, you are invited to pre-register with:

Ms. Elizabeth Pugh
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014
Telephone: (301) 656-9723

ERIC ADMINISTRATIVE BULLETIN:
IDENTIFIER BACKFILE CLEAN-UP STATUS REPORT

The ERIC Facility has processed 41,786 of the original 46,672 Identifier cards, leaving a balance of 4,886 Identifier cards needing lexicographic analysis and final decisions. The consolidation of scattered concepts, transfer of Identifiers to the Descriptor file, and purged Identifiers achieved thus far by this project will result in a 34% reduction in Identifiers on the ERIC Master File (i.e. 15,941 Identifiers less).

Six categories have been published: Foreign Words/Phrases; Historical/Special Events; Personal Names; Titles (Literature, Films, etc.); Georgraphic Locations; and Groups (Other). Four categories are at the printer: Curriculum Areas; Equipment; Facilities; and Groups (Other). Eight categories are in the edit phase: Groups (Ethnic); Health Related Terms; Language/Linguistics; Laws/Legislation; Methods/Theories; Organizations; Projects/Programs; and Science & Technology. The remaining 4,886 identifiers are in the following categories: Conference/Meetings (379 identifiers); Groups (Occupational) (1,532 identifiers); and Miscellaneous (2,975 identifiers).

Subsequent to completion of all cards, the ERIC Master Files will be systematically changed via a series of transfer and delete computer users utilizing the Identifier cards and the decisions recorded thereon.

(Mary McCord)

Report Date June 1978

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
44	MAINSTREAMING (New Main Term)	EA	12/77	4/78	5/78	5/78	X		5 mos
67	EXPERIENTIAL LEARNING (New Main Term)	RC & TM	2/78	4/78	5/78	5/78	X		3 mos
69	TENURE (To include JOB TENURE)	Facility	4/78	4/78	5/78	5/78	X		1 mo
70	COMMUNITY SATISFACTION (New Main Term)	RC	4/78			5/78	X		1 mo
71	APATHY (New Main Term)	CG	5/78			6/78	X		1 mo
72	INTERPERSONAL ATTRACTION (New Main Term)	CG	5/78			6/78	X		1 mo
73	CAREER DEVELOPMENT (New Main Term)	CG	5/78			6/78		X	1 mo
74	COPING (New Main Term)	CG	5/78			6/78		X	1 mo
75	DEPRESSION (PSYCHOLOGY) (New Main Term)	CG	5/78			6/78	X		1 mo
76	FEAR OF SUCCESS (New Main Term)	CG	5/78			6/78	X		1 mo
77	RUNAWAYS (New Main Term)	CG	5/78			6/78	X		1 mo

ATTACHMENT 6

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

TRY O.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
8	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78			6/78	X		1 mo
9	LANGUAGE DOMINANCE (New Main Term)	FL	5/78			6/78	X		1 mo
0	LANGUAGE PROCESSING (New Main Term)	FL	5/78			6/78	X		1 mo
1	CALCULATION (Cross-Reference Change)	HE	5/78			6/78	X		1 mo
2	CONSUMER PROTECTION (Cross-Reference Change)	HE	5/78			6/78	X		1 mo
3	ELIGIBILITY (New Main Term)	HE	5/78			6/78	X		1 mo
4	FACULTY HANDBOOKS (New Main Term)	HE	5/78			6/78	X		1 mo
5	PARENTAL FINANCIAL CONTRIBUTION (New Main Term)	HE	5/78			6/78	X		1 mo
6	NAVAHO (Spelling Change to NAVAJO)	RC	5/78			5/78	X		1 wk
7	SEX FAIRNESS (New Main Term)	CG	6/78			6/78	X		2 wks

This list does not include 35 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (6/78) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

ATTACHMENT 7

NDN-ERIC Linkage Committee Moves Ahead

One of the outcomes of the 1977 Dissemination Forum was the formation of a Linkage Committee to foster greater communication and cooperation between the National Diffusion Network (NDN) and the ERIC system. Through numerous memos and telephone calls and two meetings in Washington, the Committee has diagnosed problems, outlined some solutions to the problems, and taken a number of steps to insure more interaction between the two systems.

NDN is a network of about 225 locally-developed projects and programs, of which about 100 are funded each year as Developer/Demonstrators (D/Ds) to assist other districts in adopting or adapting their programs. Assisting in this process are State Facilitators (SFs) in all the states, a Materials/Support Center, and a Technical Assistance Broker. Begun in 1974, the NDN is a program of USOE's Division of Educational Replication and is funded at about $7 million annually.

ERIC people on the Linkage Committee learned that there are a good many doubts among NDN people about the usefulness of the ERIC system. NDN is devoted to a hands-on philosophy of educational change. Many people in the Network view ERIC as a purely passive system, having little or no quality control, containing primarily research documents, most of which are of little interest to educational practitioners. They are unaware of the active role of ERIC clearinghouses in producing IAP's and in outreach activities such as workshops and demonstrations at professional meetings.

The other side of the coin: NDN people learned that many in the ERIC system are unaware of NDN as a nationwide system of talented

educational change agents active in the well-monitored dissemination of judiciously selected educational materials and programs.

As a result of the mutual lack of knowledge and communication between the two systems, very few of the many hundreds of documents produced by NDN have found their way into ERIC; one informed estimate puts it at eight percent. A first and major effort of the Linkage Committee is greatly to increase the flow of NDN documents into ERIC. To this end, special efforts are being made to (1) secure for ERIC most of the documents produced by various components of NDN, (2) make NDN documents more easily retrievable, and (3) get prompt feedback to NDN about documents submitted.

Information about ERIC and the work of the Linkage Committee has already appeared in the May and June NDN Newsletters and additional articles are scheduled for the July and September Newsletters. While relatively few documents about NDN projects and programs are now in ERIC, most of the documents dealing with NDN as a system are now in ERIC, thanks to the help of the NDN Materials/Support Center, located at the Far West Laboratory and directed by Diane McIntyre. Items that give a comprehensive picture of NDN and are now in ERIC include the following:

Casebook of Selected State Facilitators	ED 128 927
Packaging Your Education Program	ED 138 295
Evaluation of the NDN: Volume I	ED 147 327
Evaluation of the NDN: Volume II	ED 147 340
Executive Summary	ED 147 355
JDRP Ideabook	ED 148 329
Materials Inventory	ED 149 439
State Facilitator Profile	ED 149 440
Educational Programs That Work	ED 149 441
Transferring Success	ED 151 949
Forms and Formalities	(In process)
NDN: A Success Story	(In process)

It is expected that the special procedures for acquiring and processing NDN documents will be formulated before the August Dissemination Forum. Further possibilities for NDN-ERIC interaction include a joint session at the Dissemination Forum, representation of NDN people at the ERIC fall technical assistance meetings, and representation of ERIC people at the winter meeting of NDN.

ERIC members of the Linkage Committee are Joyce Aegerter and Don Erickson (EG), Karl Massanari (SP), Libby Benjamin and Gary Walz (CG), Frank Smardak (CERIC), Grace Sundstrom (ERIC Facility), and Irving Morrissett (SO), Chairman. NDN members are Harry Osgood (Connecticut SF), Ralph Parish (Kansas D/D), Deborah Clemmons (Michigan SF), Jean Narayanan (USOE Division of Educational Replication), and Diane McIntyre (Materials/Support Center).

ERIC® Administrative Bulletin

Volume: 2
Number: 7
Date: Aug./Sept. 1978

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

ERIC Historical Collection

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V. *ATTACHMENTS (6)*

I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *Personnel and Responsibility Changes*

I am pleased to announce that Bob Chesley has been officially appointed as Head of ERIC. Bob has worked in a key management role for the past four years and has my strong backing and confidence. Responsibilities for the ERIC projects Bob has monitored, including the ERIC Facility, ERIC Document Reproduction Service, and the National Bureau of Standards Technological Study of ERIC, will be assumed by Jim Prevel. Jim has worked most recently with NIE's Educational Division and has been involved with information dissemination, and directly with ERIC, for the past eleven years.

...*Chuck Hoover*

Del Trester, as you may already know, has retired from Government service. Del played an instrumental role in ERIC from its inception and all of us at NIE will miss him. Meanwhile, as the Government goes through its personnel procedures, which we hope will be completed in October, Frank Smardak and Kit Welsh will handle Del's Clearinghouse projects. Kit Welsh will handle HE, RC, and SO; Frank Smardak will handle SP, EC, and JC.

...*Bob Chesley*

B. *ERIC Administrative Bulletin (EAB) Input*

We would like to have more input from the Clearinghouses for inclusion in the *ERIC Administrative Bulletin*. A lot of things are going on within the network and the EAB is a good vehicle to let others know about it. In particular, there are many Information Analysis Products (IAP's) being produced, which the rest of the system would benefit knowing about.

Please let your monitor know the name of the person who will be responsible for submitting your Clearinghouse input. We will need to have material here by the 10th of each month.

...*Bob Chesley*

C. *Microfiche Inventory for June 1978*

The Microfiche Inventory for June 1978 is enclosed with this EAB. Please check your Clearinghouse input.

...*Bob Chesley*

D. *EDRS Followup on June 1978 Microfiche Inventory*

Attachment 1 indicates problems found with June 1978 microfiche upon reinspection at EDRS. Asterisks indicate those documents which will be refilmed and redistributed to all standing order customers.

...*Bob Chesley*

E. *New NIE Telephone Numbers*

Attachment 2 gives new telephone numbers of NIE/DIP staff effective September 11, 1978.

...*Bob Chesley*

F. *Guidelines for Processing NDN Materials*

Through the work of the committtee headed by Irving Morrissett (SO), arrangements have been made to work with the National Diffusion Network (NDN) to acquire more of their documents. We have agreed to provide a limited amount of special treatment for these documents. Attachment 3 gives guidelines for dealing with these documents.

...*Bob Chesley*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *International/Foreign Document Acquisitions Arrangements*

At Central ERIC's request, a report on the ERIC Facility's activities in acquiring international and foreign documents has been prepared for the EAB (Attachment 4). With the increasing interest in appropriate foreign documents to the ERIC data base, Central ERIC plans to do more to regularize and coordinate the acquisition of foreign documents from all levels of authors, including individuals, national ministries of education, private organizations, and international bodies.

...*Grace Sundstrom*

B. *Additions to the ERIC Facility Acquisitions Arrangements*

The following organizations have been added to the ERIC Facility Acquisitions Arrangements List:

EFAA #159 - New Hampshire State Dept. of Education
Level I - Dr. Robert L. Brunelle

EFAA #160 - Department of National Health and Welfare, Educational Services, Health Protection Branch (Ottawa)
Level III

EFAA #161 - Michigan State Dept. of Education
Level I - Malcolm Katz

EFAA #162 - North Carolina State Dept. of Public Instruction
Level I - Elsie L. Brumback

EFAA #163 - Association of Universities and Colleges of Canada
Level II - Joan Rondeau

...*Grace Sundstrom*

C. *Blanket Reproduction Releases*

The following Blanket Reproduction Releases have been received by the ERIC Facility:

Idaho State Dept. of Education
Level I - Jerry L. Evans

Educational Improvement Center - Northwest (N.J.)
Level I - Thomas Hamill

Project SEARCH
Level I - Alan J. White

Royal Institute of Technology Library (Sweden)
Level I - Stephan Schwarz
Reported by IR

Rumson-Fair Haven Regional High School (N.J.)
Level I - Newton Beron

...*Grace Sundstrom*

D. *DJF Status Report*

Attachment 5 shows the DJF status report for July 1978.

...*Jim Houston*

III. *EDRS ANNOUNCEMENTS*

A. *Standing Order Customer Subscriptions - Additions and Cancellations*

1. *Additions*

8/10/78 New South Wales Department of Education
Attn: Librarian, J.R. Graham
P.O. Box 439
North Sydney 2060
Australia

University of San Francisco
Richard A. Gleeson Library
San Francisco, California 94117

University of South Florida
Ft. Myers Campus Library
2266 2nd Street
Ft. Myers, Florida 33901

Interamerican University of Puerto Rico
San Juan Campus Library
P.O. Box 1293
Hato Rey, Puerto Rico 00914

University of Tennessee at Martin
Library
Martin, Tennessee 38238

Tarleton State University
Library
Stephenville, Texas 76402

2. *Cancellations*

8/10/78 None.

...*Debbie Gallagher*

IV. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *ERIC Clearinghouse on ADULT, CAREER, AND VOCATIONAL EDUCATION (CE)*

1. *New Titles for Dr. Robbins and Dr. Bhaerman*

When the ERIC Clearinghouse on Career Education changed its name to the ERIC Clearinghouse on Adult, Career, and Vocational Education, two staff members assumed new titles. Dr. Nevin Robbins, who is the specialist for Adult Education, is now also the Assistant Director for Adult Education. Dr. Robert Bhaerman, Career Education Specialist, is the Assistant Director for Career Education.

2. *ERIC/CE Information Analysis Paper Nominated for Award*

An ERIC/CE information analysis paper entitled *Research in Career Education: The State of the Art*, by Edwin Herr, Pennsylvania State University, has been nominated for a writing award that will be given by the National Association for Career Education. How about sorting out other noteworthy information analysis papers and nominating them for similar awards?

...*CE*

B. *ERIC Clearinghouse on HIGHER EDUCATION*

1. *New Job Descriptions for Margot Eddy and Lynn Haupt*

Effective September 1, the job descriptions of two staff members at the Clearinghouse changed. Margot Eddy, previously an Abstractor-Indexer, became the User Services Specialist. In addition to coordinating the acquisitions program, computer searching services, and user services, Margot will coordinate the logistics of the Clearinghouse co-sponsored regional conferences with universities.

Lynn Haupt, also an Abstractor-Indexer, became Abstractor-Indexer Coordinator. Her job will include hiring, training, and supervising part-time abstractor-indexers, as well as editing document resumes.

2. *Jonathan Fife Assumes New Position with ASHE*

Jonathan Fife, Director of the Clearinghouse, recently assumed the position of Executive Secretary-Treasurer of the Association for the Study of Higher Education (ASHE). This new position is in addition to his other responsibilities in ASHE: Chairman of the Publications Committee and member of the Membership Committee and Program Committee.

...*HE*

C. *ERIC Clearinghouse on TEACHER EDUCATION*

1. *ERIC Steering Committee for Technical Operations News*

The Committee is pleased to report that Janet Thorngate (ERIC/CE) has joined the ERIC Steering Committee for Technical Operations. Other members of the Committee are:

John Waters, Chairperson	(SP)
Kathleen McLane	(FL)
Betty Rose Rios	(RC)
Dorothy Slawsky	(ERIC Facility)
Lynn Smarte	(EC)
Tom Wright	(Macmillan)

The next meeting of the Steering Committee will be held at ERIC/SP on December 6-7, 1978. The primary objectives of this meeting will be to review suggestions and recommendations arising from the Regional Technical Meetings and to begin planning the National Technical Meeting.

Feel free to contact any member of the Committee with your suggestions and recommendations for either the National Technical Meeting or any system improvements.

...John Waters

CMIC

INTEROFFICE CORRESPONDENCE

Memo to : Bob Chesley

Date August 11, 1978

Copy(s) to : J. Veale, V. Fortin, Ted Brandhorst, Murray Howder

From : Keith Butler KWB

Subject : June 1978 Quality Check

Reference : Murray Howder, July 17, 1978

ED#	Facility/EDRS		Comments
149010	33	36	Two pages #'D once were double framed and 1 blank frame
149011	29	32	Two pages #'D once were double framed and 1 blank frame
149012	29	32	Two pages #'D once were double framed and 1 blank frame
149033	41	42	One blank frame
149062	36	37	One page #'D once was double framed
149142	123	124	One page not numbered, 1A
149161	50	51	Blank page filmed
* 149179	43	54	Eleven pages #'D once were double framed - Refilm 1/1
* 149189	54	55	One page #'D once was double framed - Refilm 1/1
149228	422	423	Two pages #'D 397
149247	152	153	One page not numbered, 78 A
149293	142	144	Two pages not numbered, 92-A B
149306	142	154	Doc has 154 pgs. - REFER TO NIE

ATTACHMENT 1
Page 1 of 3

149376	81	82	One page not numbered, 2A
* 149389	42	43	One page #'D once was double framed - Refilm $1/_1$
149451	67	68	One page not numbered, 4A
149564	243	244	One page not numbered, 44A
* 149581	78	83	Four pages #'D once were double framed and 1 blank frame - Refil $1/_1$
149612	22	32	Eleven pages not numbered, 12A, 13A, 14A, 15A, 16A, 17A, 18A 19A, 20A, 21A, 22A
* 149628	25	24	Page 25 not filmed - Refilm $1/_1$
* 149630	14	13	Page 14 not filmed - Refilm $1/_1$
* 149644	36	35	Page 35 not filmed - Refilm $1/_1$
149656	57	58	One page not numbered, 2A
* 149704	21	20	Page 3 not filmed - Refilm $1/_1$
149710	46	47	One page not numbered, 2A
149728	22	23	Doc. has 23 pgs.
* 149785	24	22	Page 15, 18 not filmed - Refilm $1/_1$
149866	356	358	Two pages not numbered, 189-AB
149883	149	150	No problem, Fiche has 149 frames
149973	49	48	One page numbered, $2/_3$
149997	394	396	Two pages not numbered, 170-AB
150061	20	19	One page numbered, $2/_3$
* 150064	183	184	Page 96 filmed 2x - Refilm $2/_2$
150149	23	26	Three pages not numbered, 2-ABC
* 150150	135	144	Five pages not numbered, 105A,110A, 125A, 128A, 135A, pages 93 and 94 filmed 2x - Refilm $1/_2$, $2/_2$
* 150181	162	161	Page 152 not filmed - Refilm $2/_2$
150193	10	12	Two pages not numbered, 4AB
* 150250	44	43	Page 3 not filmed - Refilm $1/_1$

II. Missing Fiche

EL.	Comments
149289	No problem found, fiche must be missing from that one set received

III. Unacceptable - Possible Refilm

ED#	Problem	Comments
* 149162	Pages 860-861 and 958-959 missing	Pages 860-861 and 958-959 are in document, refilm $10/_{14}$ thru $14/_{14}$, Clng.-CE, Level 2

ATTACHMENT 1
Page 2 of 3

* 149179	Page 21 filmed incorrectly	Refilm $1/_1$, Clng. - CE, Level 1
149289	Microfiche missing	No problem found, Clng. - CS, Level 1
* 149466	Pages 8 and 9 cut incorrectly	Refilm $1/_1$, Clng. - EA, Level 2
* 149494	Page 12 blank	Colored page, refilm $1/_1$, Clng. EC, Level 1
* 149498	Page 96 missing	Page 96 in document, refilm $2/_2$, Clng.-EC, Level 1
* 149545	Pages 62, 78, and 84 filmed incorrectly	Refilm $1/_2$, Clng. - EC, Level 1
* 149553	Page 33 blank	Colored page, refilm $1/_1$, Clng. - EC, Level 1
149620	Page 126 blank	The blank page was already #'D at Clng., Clng.-FL, Level 1
* 149628	25 pages on header and abstract, but only 24 filmed	Page 25 was not filmed, refilm $1/_1$, Clng-FL, Level 1
* 149630	14 pages on header and abstract, but only 13 filmed	Page 14 was not filmed, refilm $1/_1$, Clng-FL, Level 1
* 149644	Page 35 missing	Page 35 was not filmed, refilm $1/_1$, Clng-FL, Level 1
* 149785	Pages 15 and 18 missing	Pages 15 and 18 was not filmed, refilm $1/_1$ Clng.-IR, Level 1
* 149788	Paged 32, 33, and 34 cropped Because wrong edge was folded	Refilm $1/_1$, Clng.-IR, Level 1
150005	243 pages on header but has 253	Doc. has 253 pages, refer to NIE, Clng.-SE, Level 1
* 150120	Pages 94 and 95 missing	Page 94 and 95 was not filmed, Refilm $2/_3$, $3/_3$, Clng. - SP, Level 2
* 150148	Page 142 missing	Page 142 was not filmed, refilm $2/_3$, Clng.-TM, Level 1
* 150150	Page 9 cropped; page 53 unreadable	Pages 93 & 94 filmed 2x, refilm $1/_2$, $2/_2$, Clng.-TM, Level 2
* 150181	Page 152 missing	Page 152 was not filmed, refilm $2/_2$, Clng. TM, Level 1
* 150234	Pages 189-192 and others cropped	Refilm $2/_3$, $3/_3$, Clng. - UD, Level 1
* 150250	Page 3 missing	Page 3 was not filmed, Refilm $1/_1$, Clng.-UD, Level 1
* 150257	Page 19 cropped	Refilm $1/_2$, $2/_2$, Clng. - UD, Level 1

ATTACHMENT 1
Page 3 of 3

DISSEMINATION AND IMPROVEMENT OF PRACTICE (DIP)

DIRECTORY

9/1/78

Name	Room No.	Phone Ext.	Organization Code
Frank Alejandro	626-A	48827	DIP/M&W
Debbie Anderson	600	46057	DIP/RP
Sharon Artis	625	48827	DIP/IO
Kevin Arundel	610	45500	DIP/IR
Gwen Baker	622	48827	DIP/M&W
Naida Bagenstos	649	45919	DIP/REP
Joyce Benton	606	45470	DIP/RP
Carolyn Betterton	612	46868	DIP/EO
Judith Black	600-M	45060	DIP/IR/LIB.
Charlene Brown	638	46050	DIP/REP
Frank Bryers	705-M	47934	DIP/IR/LIB.
Loretta Butler	600-M	45060	DIP/IR/LIB.
Mary Campbell	705-M	47934	DIP/IR/LIB.
Joanne Cassell	600-M	45060	DIP/IR/LIB.
Paul Cawein	618	45310	DIP/EO
Robert Chesley	636	45500	DIP/IR
Sharon Colbert	620	45310	DIP/EO
John Coulson	602	45070	DIP/RP
Pat Coulter	604	45500	DIP/IR
Bruce Craig	656	45530	DIP/REP
Doris Edmonson	641	45090	DIP/IR
John Egermeier	655	46050	DIP/REP

Page 2 (DIP) Cont'd

Name	Room No.	Phone Ext.	Organization Code
Ed Ellis	606	45470	DIP/RP
Karen Ellis	603	46057	DIP/RP
Richard Elmendorf	604	45470	DIP/RP
Albert Feiner	630	45090	DIP/IR
Donald Fischer	611	46868	DIP/RP
Larry Grayson	628	45090	DIP/IR
Charles Haughey	610	45654	DIP/RP
William Higgins	705-M	47934	DIP/IR/LIB.
Robert Ho	653	46050	DIP/REP
Toni Honiman	621	46868	DIP/PCA
Charles Hoover	634	45500	DIP/IR
Henry Ingle	651	45919	DIP/REP
Thomas Israel	608	45654	DIP/RP
Mary Jackson	605-A	45090	DIP/RP
Diane Johnson	624	48827	DIP/M&W
Richard Lallmang	600	46057	DIP/RP
Rolf Lehming	648	46050	DIP/REP
Diane Lewis	634	45500	DIP/IR
Ward Mason	654	45919	DIP/REP
Isabel McLendon	604	45470	DIP/RP
Eleanor McGruder	650	46050	DIP/REP

Page 3 (DIP Cont'd)

Name	Room No.	Phone Ext.	Organization Code
Erma McKutchin	620	45310	DIP/EO
John Minor	614	45310	DIP
Charles Missar	600-M	45060	DIP/IR/LIB.
Nancy Moore	603	46057	DIP/RP
Alan Moorehead	714-M	45838	DIP/IR/LIB.
Russell Mullins	605	45470	DIP/RP
Jacques Nacson	653	46050	DIP/REP
Richard Otte	632	45090	DIP/IR
James Prevel	702-M	45838	DIP/IR/LIB.
Janet Price	602	45470	DIP/RP
Sarita Schotta	626-B	48827	DIP/M&W
Frank Smardak	640	45500	DIP/IR
Barbara Smith	600-M	45060	DIP/IR/LIB.
Judith Stark	705-M	47934	DIP/IR/LIB.
Arch Steiner	607	45470	DIP/RP
Juliet Stovall	623	48827	DIP/M&W
Candy Sullivan	616	45310	DIP/PCA
Sandy Thomas	614	45310	DIP/IO
Mildred Thorne	643	45090	DIP/IR
Maureen Treacy	611-A	46868	DIP/PCA
Joan Trumble	705-M	47934	DIP/IR/LIB.

Page 4 (CIP Cont'd)

Name	Room No.	Phone Ext.	Organization Code
Eunice Turk	612	46868	DIP/PCA
Sydney Turner	702-M	45838	DIP/IR
Spencer Ward	646	46050	DIP/REP
Catherine Welsh	638	45500	DIP/IR

GUIDELINES FOR PROCESSING

NATIONAL DIFFUSION NETWORK (NDN) MATERIALS

The NDN-ERIC Linkage Committee, designed to bring NDN and ERIC closer together, was established at the June 1977 Dissemination Forum. It has been working since that time to establish, among other things, guidelines for acquiring and processing NDN materials into the ERIC data base.

In order to ensure that NDN materials will be adequately retrievable, both as a group and individually, the following cataloging procedures have been agreed upon between ERIC and NDN:

1. "NATIONAL DIFFUSION NETWORK" should be used as an Identifier (preferably major) to index documents about NDN.

2. "NATIONAL DIFFUSION NETWORK PROGRAMS" should be used as a minor Identifier, to index documents generated by programs or projects with NDN sponsorship.

3. NDN project names, e.g., "PROJECT ADVENTURE," should be used as Identifiers (preferably major) to index documents dealing with these specific NDN projects.

4. The name/address of the developer/demonstrator to be contacted for further information should not appear in the citation as this is extremely transient information. It is unlikely that a decision to seek additional information about a program would be made solely on the basis of a citation/abstract. Contact point information will normally appear somewhere in the document and hence on the microfiche. This fact can be pointed out in the abstract, e.g., *"The availability of additional information on this program is discussed in Appendix A."* or *"Briefings on the program are available from the developer (see p. 54)."*

5. All NDN projects are validated by JDRP. It is useful, however, to be able to retrieve all documents describing validated programs, whether NDN-sponsored or not. It is proposed, therefore, that the Descriptor "VALIDATED PROGRAMS" be used (as a minor term) to tag such documents.

   Materials that simply are validated programs must be distinguishable during retrieval, however, from materials dealing with the actual subject matter of validation. For the latter, the Descriptor "PROGRAM VALIDATION" should be used.

   Ideally, ERIC should eventually include a data element dealing with validation, e.g., validated or not, by which body, date of validation, etc. Such a data element is being considered in connection with the new educational practices file now under study. Until that time, however, this indexing approach will provide a means of retrieving validated programs.

6. All NDN documents are to be submitted to the ERIC Facility and then distributed to the Clearinghouses by the Facility. Each NDN document sent to ERIC will be accompanied by a special self-addressed Reply Card. As soon as a decision about acceptance or rejection of the document has been made by the Clearinghouse, the Reply Card will be completed, detached, and returned to the submitter of the document.

In addition to the above, a summary description of the NDN is being prepared to be used as a front matter insert for all related documents. As a reference tool to aid in the identification of NDN materials, a comprehensive listing of all NDN documents currently in the ERIC data base is being prepared by the Eduational Resources Center, New Haven, Connecticut. This bibliography will be available via ERIC.

At the National Diffusion Network meeting on August 17, held in conjunction with the National Dissemination Forum, a packet of materials relating to processing of documents for ERIC was distributed to all attendees. The enclosed documents represent the beginning of NDN input into the ERIC data base under these new guidelines. Since it is intended that the submission of NDN documents to ERIC will be accomplished via the ERIC Facility, if you have any questions covering these procedures, please call the Facility Acquisitions Librarian, Mrs. Grace Sundstrom.

BRIEF REVIEW OF INTERNATIONAL/FOREIGN DOCUMENT ACQUISITIONS ARRANGEMENTS THROUGH THE ERIC FACILITY AND CENTRAL ERIC

The ERIC Facility acquires international documents for the ERIC data base primarily from three major organizations:

- Unesco (Paris);
- Organisation for Economic Cooperation and Development (OECD) (Paris); and the
- Council of Europe (Strasbourg).

In addition, the Facility has formal acquisitions arrangements with the following eight foreign organizations:

- Alberta Department of Education (Canada);
- European Information Center (EIC), Charles University for Further Education of Teachers (Czechoslovakia);
- Toronto Board of Education (Ontario);
- Ontario Secondary School Teacher's Federation;
- Schools Council (UK);
- World Health Organization (WHO), Regional Office for Europe (Copenhagen);
- Unesco Regional Office for Education in Asia (UROEA) (Bangkok); and the
- Association of Universities and Colleges of Canada.

Central ERIC receives publications directly from the:

- Australian Council for Educational Research Ltd.;
- Queensland Department of Education (Australia);
- Unesco (Hamburg);
- National Swedish Board of Universities and Colleges; and the
- Swiss Federation for the Education of Adults.

In addition, NIE receives directly a variety of formal foreign language publications from other sources. These are usually deposited with the NIE Library, rather than submitted to the ERIC data base.

Numerous contacts have been made by the Facility with foreign organizations for the purpose of soliciting specific documents, e.g.,

- German Foundation for International Development;
- International Council for Correspondence Education (London);
- Royal Institute of Public Administration (UK);
- University of Stockholm, International Association for the Evaluation of Eduational Achievement;
- Research Institute for the Education of Exceptional Children (RIEEC) (Japan);
- World Confederation of Organizations of the Teaching Professions (Switzerland);
- World Health Organization (WHO) (Geneva);
- McGill University (Canada), and the
- International Institute for Adult Literacy Methods.

The Facility regularly checks the:

- Canadian Communications Research Information Centre Newsletter;
- Unesco's Bibliography, Documentation, Terminology, and the
- Awareness List of the International Educational Reporting Service,

and requests by title possible candidates for RIE.

It may be of interest to the Clearinghouses that 1979 has been designated as "The Year of the Child" by the UN and many publications from foreign countries may address themselves to this topic.

Report Date July 1978

Page 1 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
78	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78			6/78	X		1 mo
80	LANGUAGE PROCESSING (New Main Term)	FL	5/78			6/78	X		1 mo
88	MATHEMATICAL FORMULAS (New Main Term)	Facility	7/78			7/78	X		1 wk
89	CAREER DEVELOPMENT (To replace VOCATIONAL DEVELOPMENT)	CG	7/78						
90	COPING (New Main Term)	CG	7/78						
91	UNDERGROUND BUILDINGS (New Main Term)	EA	7/78						
92	ACADEMIC LIBRARIES (New Main Term)	IR	7/78						
93	AUDIOTAPE RECORDINGS (To replace PHONOTAPE RECORDINGS)	IR	7/78						
94	COMPUTER ASSISTED INSTRUCTION (Addition of Scope Note & revision of Cross-references)	IR	7/78						
95	COMPUTER MANAGED INSTRUCTION (New Main Term)	IR	7/78						
96	EDUCATIONAL TECHNOLOGY (To include INSTRUCTIONAL TECHNOLOGY)	IR	7/78						

ATTACHMENT 5
Page 1 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
97	LEARNING RESOURCES CENTERS (New Main Term)	IR	7/78						
98	USER SATISFACTION (New Main Term)	IR	7/78						
99	VIDEODISC RECORDINGS (New Main Term)	IR	7/78						
100	VIDEOTAPE RECORDINGS (Closing up "Video Tape")	IR	7/78						
101	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	7/78						
102	VALIDATED PROGRAMS (New Main Term)	SO	7/78						
103	CROSS CULTURAL STUDIES (Revision of Cross-references)	UD	7/78						
104	CROSS CULTURAL TRAINING (Addition of Scope Note & revision of Cross-references)	UD	7/78						
105	INTERCULTURAL PROGRAMS (Revision of Cross-references)	UD	7/78						
106	MULTICULTURAL EDUCATION (New Main Term)	UD	7/78						

This list does not include 55 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (7/78) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

ATTACHMENT 5
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ERIC® Administrative Bulletin

Volume: 2
Number: 8
Date: Oct. 1978

Cut-Off Date: 10/10/89

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *Central ERIC Monitoring Changes*

As a result of the NIE reorganization and emphasis on regionalization of monitoring, the following changes in monitor assignments have been made.

Pat Coulter will monitor JC and RC. In addition, Pat will be the Central ERIC liaison for the Vocabulary Improvement Program. Pat has worked for OE and NIE for the past 13 years in various programs, including OE's Junior College Program. More recently, she was in charge of NIE's library.

Mildred Thorne will monitor SE and CE. Mildred has also worked for OE and NIE for 13 years in dissemination. She is presently monitoring the RDX Resource and Referral Project at Ohio State University as well as coordinating the Knowledge Interpretation program which has recently funded five projects. (See Attachment 1 for a description of three of the projects).

Kit Welsh will become the monitor for IR and Frank Smardak will be the new monitor for SO and HE.

Del Trester's replacement is slated to monitor EC, FL, PS, and is yet to be selected.

...*Bob Chesley*

B. *Publicity of Information Analysis Products*

It has been brought to our attention that a number of Clearinghouses are using innovative ways of publicizing their information products to their clients. We would like those Clearinghouses to share these ideas through the *ERIC Administrative Bulletin* with other clearinghouses which are considering doing this for their clientele. Even though an approach may seem "old hat" to one Clearinghouse, it may be a "new bonnet" to another. Please write a short description of your approach, attaching samples of your publicity items, and send it to your monitor at CERIC for a future issue of the *ERIC Administrative Bulletin*.

...*Bob Chesley*

C. *Clearinghouse Annual Review Sessions*

The advent of a new fiscal year also brings on a whole new series of annual Clearinghouse review sessions here in NIE. Previously, we have had only a small group of ERIC and closely associated dissemination personnel present at these sessions. We will be expanding the group to include the contracts office, the Educational Reference Center (ERC), and our own increased number of monitors. As a result, we now ask that nine copies of the review

materials be furnished to this office at least five working days in advance of the scheduled meeting. Please allow sufficient time in the mails for the package to arrive in Central ERIC by the above deadline.

Since there will be a number of new people at the reviews, it will be helpful if you can bring Clearinghouse brochures, examples of IAP's, and other material that will help communicate the type and extent of your activities. We will be looking at the review procedures in the future. Meanwhile, added detail you can include in the report for the benefit of the expanded audience will be appreciated.

...*Bob Chesley*

D. *Duplicate Remove List*

Each month a "Duplicates List" is prepared by the ERIC Facility and distributed to each Clearinghouse. Its primary purpose is to apprise everyone in the ERIC system that duplications are occurring and wherever possible to exercise better care in avoiding duplication. At a recent ERIC Technical Meeting, however, it was discovered that personnel involved in technical operations are not uniformly seeing these lists. To assure greater visibility, a copy of each month's Duplicates List will be distributed, beginning with this issue, with the *ERIC Administrative Bulletin* (see Attachment 2).

Obviously there is no way that ERIC can recoup the wasted effort that has resulted from entered dupes. We can, however, salvage something in the way of evaluating how good the indexing was by comparing the documents involved in the duplication. If, for instance, the indexing of UD 018 397 is compared with that of HE 009 987, which was entered into October's *RIE* as ED 154 709, both of the Clearinghouses can see how they both viewed the same document from different scope perspectives (see Attachment 3).

(Please note that UD's and HE's entries of the same document were inadvertent, since it was of recent vintage, both Clearinghouses apparently acquired their copies of the document at approximately the same time. HE was only more fortunate in having their submission screened first for entry into the computer.)

Incidentally, we would like to see the list of "dupes appearing in *RIE* three months or more" reduced to zero. Needless to say, "readmission of a Clearinghouse's own input" is a cardinal sin.

...*Bob Chesley*

E. *Standing Order Customer Workshops*

Funding for the much discussed Standing Order Customer (SOC) workshops is set up in a contract with the CE Clearinghouse. Arrangements have also been made for the model workshop to be held in the Washington area on November 7, 1978 and invitation packets have been mailed to all Clearinghouses.

Undoubtedly a number of the Clearinghouses are now firming up dates and workshop sites for their own workshops. Since the information we currently have on Clearinghouse plans is only of a tentative nature, as of June, we ask that you notify us as soon as your plans become firm on any workshop listed in your tentative plan. We particularly desire knowing the dates, times, and sites of the meetings. This information will allow us the opportunity of fitting in visits to the workshops in conjunction with other Central ERIC travel plans. Please forward this data to Frank Smardak.

...*Frank Smardak*

F. *New EDRS Product - RIE on Microfiche*

Beginning with the January 1979 issue of *RIE*, all monthly microfiche shipments from EDRS to Standing Order Customers will incorporate a set of microfiche representing the actual text of the *RIE* issue.

These microfiche will be prepared from the *RIE* master magnetic tapes via COM (Computer Output Microfiche) techniques. They will not be prepared by filming the actual printed pages of *RIE*. *RIE* issues will average about 7 microfiche a month. Each microfiche set will contain:

Document Resumes
Subject Index
Author Index
Institution Index

The "Clearinghouse Number/ED Number Cross-Reference Index" will not be included, nor will any introductory or front matter, notices, or advertising.

As part of the regular subscription shipments, these *RIE* microfiche will sell at the regular rate of $.833 per fiche. By June 1979, EDRS will have available *RIE* microfiche extending back to and including 1969 issues. *RIE* microfiche from 1969 through 1978 will sell at the rate of $.122 per fiche.

...*Jim Prevel*

G. *Mailing Labels Available (Standing Order Customers and Interchange Recipients)*

SOC mailing labels (678) are available from EDRS for $43.00 This is the up-to-date list of current subscribers to the ERIC microfiche. If you are interested, contact EDRS directly, attention: Jack Veale.

Mailing labels (1,272) for the recipients of the *Interchange* newsletters are available from the Facility for $50. This list overlaps heavily with the SOC list, but is not identical. Extra sets of *Interchange* labels are available at the significantly lower price of $15, if they are prepared at the same time as the Facility's regular run. This occurs 4-5 times a year at no specific date. The next *Interchange* is scheduled for the end of October. You can take advantage of this $15 per set price by contacting the Facility.

...*Jim Prevel*

H. *New ERIC/National Bureau of Standards (NBS) Study*

CERIC has contracted with NBS to conduct a study to investigate the use of computer and related technology to improve the operation of and user access to the ERIC system.

The principal investigator is Dr. Siegfried Treu, Associate Professor of Computer Science, University of Pittsburgh. Dr. Treu will be contacting some Clearinghouses, information centers, users and other individuals to gather information. Your assistance to Dr. Treu is required so he may gather all necessary information.

The final report is due in April 1979.

...*Jim Prevel*

I. *Macmillan Offers Slightly Damaged ERIC Publications Without Charge*

Dave Biesel of Macmillan Information announced at the National Technical Meeting this Spring the availability of slightly damaged ERIC publications printed by Macmillan to ERIC Clearinghouses without charge. This offer includes hard cover annual cumulations of ERIC Educational Documents Abstracts, and Indexes, and yearly cumulations of *CIJE*, from 1969 to the present. The number of copies is limited; however, Macmillan will try to supply copies as they become available.

...*Kit Welsh*

J. *IAP's to be Sent to CERIC*

Don't forget to send me your IAP's as they come off the press. As I have said, I now have shelf space on which to display your gems and I'd like to keep it nicely stocked so that we can point with pride to ERIC's former "best kept secrets."

...*Kit Welsh*

K. *Revised VIP Schedule*

It appears likely that a revised time schedule will be adopted by CERIC for the Vocabulary Improvement Project. This new schedule, which extends the Clearinghouse production period through September 1979, allows for approximately 440 hours of work per Clearinghouse---enough to complete all the most urgent work and some 100 additional hours for other necessary changes. Following the Clearinghouse work and time for a review and consistency check, the Facility will have 3 months for implementing the changes and producing the tapes. This schedule will permit publication of the revised *Thesaurus* early in 1980.

This tight schedule demands that the VIP project receive high priority in all Clearinghouses and that work proceed on a continual basis throughout the year. Progress will be monitored closely on a monthly basis.

An expanded version of the ERIC *Thesaurus - Rotated Descriptor Display*, developed especially for use in this project, has been distributed to all Clearinghouses. Please be sure that this edition is given to your VIP coordinator for use in this project.

Again, we stress the importance of this project to the entire system and our users.

...*Pat Coulter*

L. *NIE Library/Educational Reference Center Bulletins*

The NIE Library/Educational Reference Center prepares and distributes information bulletins and monthly accessions lists to the members of the Education Division of HEW. These lists are used to alert and inform its users about recent computer searches, new ERIC Clearinghouse products, and newly acquired books. Sample copies are attached for your information and possible use (see Attachments 4, 5, and 6). This is a part of the Library's new role in the Dissemination Program to explore how it can better share resources and exchange information. If you have any comments, please contact Charles Missar, NIE Library, (202) 254-5085.

...Charles Missar

M. *Policy Options for Education Information Systems of the Future*

The Research and Educational Practice Group (REP) of the Program on Dissemination and Practice Improvement at NIE has funded a one-year project (October 1, 1978 to September 30, 1979) to REHAB GROUP, INC., of Falls Church, Virginia, to assist them in the conduct of three symposia to be held in the winter, spring, and summer of 1979 to address the topics of new developments in information technology with respect to the field of education in general, and the ERIC system in particular.

This project is one of several on-going or proposed activities designed to provide Federal policy makers and program managers needed facts and data about information systems and services for the future. The project has three major foci. They are to identify and explore: (1) emerging changes in information needs, (2) new technological opportunities and options, and (3) economic related issues that affect the information industry.

Substantive information in each area will initially come from a series of commissioned papers written by authorities from appropriate disciplines and areas of interest. Paper discussants and interested participant observers are to be invited to each symposium. The information presented in the commissioned papers as well as that emanating from the symposia proceedings will be integrated, refined, and related to specific Federal programs and projects. The project is expected to deliver to NIE specific policy options and programmatic-related recommendations concerning the ERIC system and information distribution systems for education. ERIC Clearinghouse personnel will be contacted in the near future by staff members of REP and the REHAB GROUP to tap their views on the effort. Dr. Henry Ingle of the DIP/REP staff at NIE is serving as Project Monitor for the Policy Options Project.

...Henry Ingle (REP monitor)

N. *Study of ERIC RIE Acquisition and Selection Procedures*

The Research and Educational Practice Group (REP) of DIP has awarded a contract to REHAB GROUP, INC. to analyze acquisition and selection procedures within the ERIC system. REHAB will use documentary evidence (e.g., the *ERIC Processing Manual, Policy Manual,* Clearinghouse reports) and conduct interviews at the Clearinghouses in order to provide information about such questions as:

1. What kinds of institutions have standing arrangements to submit documents to ERIC?

2. What kinds of outreach activities are taking place? With what success?

3. What is the ratio of acquired to selected documents? Does this vary according to type of institution from which the documents come?

The outcomes of the study will influence future ERIC policies.

...*Naida Bagenstos (REP monitor)*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *DJF Status Report*

The DJF Status Report for August/September 1978 is included in this *EAB* as Attachment 7. The DJF Report originally prepared for August 1978 was inadvertently omitted from the last *EAB*; therefore, data for August and September have been combined into one report.

...*Jim Houston*

B. *Additions to the ERIC Facility Acquisitions Arrangements List*

EFAA #164 - Idaho State Dept. of Education
Level I - Jerry L. Evans

EFAA #165 - Kentucky State Dept. of Education
Level I - Norman L. Sims

EFAA #166 - National Clearinghouse for Bilingual Education
Level I - Joel Gomez

EFAA #167 - McGill University (Montreal) McLennan Library
Level I

EFAA #168 - Duke University, Center for the Study of Aging and Human Development, KWIC Training Resources in Aging Project
Level I - Joan Walter

EFAA #169 - Veterans Administration
Level I

...*Grace Sundstrom*

C. *Blanket Reproduction Releases*

EFAA #141 - European Information Center of the Charles University
Change to: Level I - S. Petracek

Bureau of Pupil Personnel and Spec Educational Services,
Conn. State Dept. of Eduation
Level I - C. H. Steinberger

Brooklyn Public Library
Level I - Ellen Rudley
(Reported by IR)

The American Enterprise Institute
Level II - Richard Getrich
(Reported by UD)

...*Grace Sundstrom*

III. *CLEARINGHOUSE ANNOUNCEMENTS*

A. *Writers Guide to Publication Development Available from CE*

The ERIC Clearinghouse on Adult, Career, and Vocational Education is trying to assist persons who are interested in developing publications that will meet criteria for inclusion in information retrieval systems. The document, *Writer's Guide to Publication Development: How to Get Your Publication into an Information Retrieval System*, was developed at the National Center for Research in Vocational Education. The document is available from:

National Center Publications
National Center for Research in
Vocational Education
Ohio State University
1960 Kenny Road
Columbus, Ohio 43210.

Ask for SN-18. The cost per single copy if $3.25. The Document will be in ERIC soon!

...*Marla Peterson (CE)*

B. *New Assignment for Dr. Robert Bhaerman*

Dr. Robert Bhaerman, Assistant Director for Career Education at the ERIC Clearinghouse on Adult, Career, and Vocational Education, will serve as Director of one of the new NIE Knowledge Interpretation efforts. Focus of the project will be on equity in the world of work. Dr. Bhaerman also coordinates the information analysis and knowledge transformation activities at ERIC/CE.

...*Marla Peterson (CE)*

C. *The Portable ERIC Exhibit*

The ERIC Exhibit, developed by CAPS and previewed at the National Technical Meeting last April, is being acclaimed as highly useful and eye-catching by both Clearinghouses and Standing Order Customers. ERIC/IR has already received its version of the display and one of our Michigan SOC's has ordered two! Several other Clearinghouses have expressed interest, and plan to include budgeting for an exhibit in their upcoming proposals. We would like to encourage as many of you as possible to purchase all or part of this easily transportable exhibit.

...*CG*

D. *Teacher Series and Invisible College Products Highlight Clearinghouse Publications*

What Research and Experience Say to the Teacher of Exceptional Children is the title of a series of monographs launched by the Clearinghouse on Handicapped and Gifted Children. Drawing on research data and demonstrated practice, authors of noted expertise offer suggetions and techniques for sound classroom management and instruction.

First titles released are: "Managing Inappropriate Behaviors in the Classroom," by Thomas C. Lovitt; "Early Childhood," by Merle B. Karnes and Richard C. Lee; "Developing Creativity in the Gifted and Talented," by Carolyn M. Callahan. Other topics of the *Series*, in preparation or production, include: "Reasoning Abilities of Mildly Retarded Children" "Discrimination Learning," "Affective Education," "Assessment and Individual Programming," "Social Acceptance and Peer Relationship," and "Instructional Technology."

Convening an Invisible College of 12 experts on the "cutting edge" of knowledge to produce major publications has been a successful approach used at CEC for several years. The program was initiated when the ERIC Clearinghouse was financially supported by the Bureau of Education for the Handicapped as part of a larger Information Center grant.

Now, under its current NIE contract, Clearinghouse staff have the preparations well underway for an Invisible College Conference on Education's Responsibility for Disruptive, Alienated, or Incarcerated Youth. Two major products will be the direct result of the Conference: (1) a tape album of six 60 to 90 minute cassettes of edited presentations and discussions recorded on-site; (2) a full length book containing chapters by each participant on his assigned, specific topic. The final manuscripts are prepared by the participants after the conference, based on the presentations, discussions, and editorial suggestions.

In addition to the immediate products, the Invisible College format suggests areas for additional, related publications. Two of the Clearinghouse's recent publications are spinoffs from previous Colleges: *Child Abuse and Neglect---A Primer for School Personnel*, by Donald F. Kline; and *Getting Schools Involved with Parents*, by Roger L. Kroth and Geraldine T. Scholl.

All Clearinghouse products are published by The Council for Exceptional Children and are promoted and distributed through the regular CEC publications program.

...June B. Jordan (EC)

E. *FL Announces Staff Changes*

Phyllis Anderson (Acquisitions Assistant) has left FL and has been replaced by Marianne Paul (Acquisitions Assistant). Christine Meloni and Ceil Kovacs (Document Analysts) have left FL and have been replaced by Nancy Rhodes and Anne Marie Harnett (Document Analysts).

...Roslyn P. Holdzkom (FL)

F. *FL Announces New Publishing Arrangement*

ERIC/CLL Information Analysis Products are now being produced jointly with the Center for Applied Linguistics under the series title *Language in Education: Theory and Practice.* (See Attachment 8). The Clearinghouse is commissioning and preparing the papers and the Center is publishing them. Volume 1, consisting of 12 IAP's, is now available and Volume 2 is in the early stages of preparation.

...Roslyn P. Holdzkom (FL)

G. *Study of Sample Searches Being Conducted*

As a follow-up to discussion at the workshop for trainers of abstractors and indexers at Thornfield in August, the questions from the ONTAP data base, which were used for the sample searches, are being searched at IR using ERIC descriptors. Individual

Clearinghouses will be contacted and asked to compare the retrieval results of these searchers with those of the free text searches reported as examples, and a discussion of the contrasts found between the two modes of searching will be published as a supplement to *ONTAP: Online Training and Practice Manual for ERIC Data Base Searchers.*

...*Barbara Minor (IR)*

H. *Conferences*

ERIC/ECE staff members recently attended the annual meeting in New York of the National Association to Educate Young Children. The staff distributed off-the-shelf computer searches on selected topics and used a portable computer terminal to provide brief ERIC searches to people who visited the booth. Both the online searching and the short computer bibliographies were received with enthusiasm by conference participants.

ERIC/ECE will also be exhibiting at the Annual Meeting of the American Academy of Pediatrics this fall as part of a plan to increase coverage in the areas of child health and pediatrics. Any Clearinghouse interested in displaying materials or helping with the booth should contact Linda Baskin at ERIC/ECE.

...*PS*

I. *Outreach*

Dr. Lilian Katz, Director of ERIC/ECE, has done a series of short radio talks for WILL radio station in Urbana. So far, she has discussed getting children ready for school and has reviewed her trip to China. Dr. Katz has also been appointed the new Chairperson of the Committee on the Code of Ethics for Educational Researchers; this is an American Educational Research Association committee. Beginning with the November issue of *Parents Magazine,* Dr. Katz will be writing a monthly column for parents of preschool children.

Mima Spencer, Associate Director of ERIC/ECE, recently traveled to Alabama as part of an NIE Technical Assistance Team. Chuck Hoover (NIE), Ted Brandhorst (Facility), Pat Brown (Facility), and Ms. Spencer (PS), consulted with the Alabama State Department of Education on building their state file. Maureen Cassidy, from the Alabama office, will be visiting ERIC/ECE in September for training in resume preparation. Ms. Spencer has previously consulted on state files in Illinois and Kansas. Ms. Spencer has also been named a member of the Midwest Regional Exchange Advisory Group, which will meet at CEMREL in St. Louis this month.

...*PS*

J. *Special Projects*

Work on the ERIC/ECE - PLATO project is in progress. The staff is designing and implementing lessons on ERIC and how to use it. These lessions are expected to be available on the PLATO computer-based education system next year.

The Champaign-Urbana Online Users Group will meet at the ERIC/ECE Clearinghouse beginning in October. The Users Group includes members of the Lincoln Trails Library System (part of the ILLINET statewide library system), University of Illinois librarians, community librarians, and other persons interested in online systems.

The second volume of *Current Topics in Early Childhood Education*, a collection of topical papers, is in press (ABLEX Publishing Co.) and will be distributed in early 1979. *Current Topics* is edited by Dr. Lilian Katz and the Clearinghouse staff.

...PS

K. *Jim Davis to be on Australian Lecture Tour*

Jim Davis, Associate Director, will be on an Australian lecture tour in Sydney, Canberra, and Melbourne from October 27 to December 2, 1978. Although most of his time is committed to working with teachers on applied social science in the classroom, he expects to be able to do some ERIC-related work. If anyone in the Clearinghouse network has suggestions concerning contacts he might make or other things to do, please let him know.

...Jim Davis (SO)

L. *New Products Available from SP*

ERIC/SP has added the ninth title to its series, Bibliographies on Educational Topics. *Field Experiences in Preservice Teacher Education* is a compilation of ERIC citations selected by Dr. Peggy G. Elliott (Indiana University Northwest), who also prepared the Introduction. Copies are $2 each from ERIC/SP (quantity discounts available). "Field Experiences" also was the theme of the first issue of *Action in Teacher Education*, the new journal of the Association of Teacher Educators.

The National Education Association's new cassette program, *PL 94-142: How It Affects Teachers*, was produced from tapes of a panel discussion sponsored cooperatively by NEA's Division of Instruction and Professional Development and ERIC/SP. The cassettes cost $12 per set (two tapes and a printed discussion guide) and may be ordered from:

LIST OF ATTACHMENTS

Attachment 1: Knowledge Interpretation Program - Sample Projects

Attachment 2: Duplication Lists for RIEOCT78

Attachment 3: Comparison of Indexing for ED 154 709

Attachment 4: NIE Library/Educational Reference Center Bulletin - Educational Research Library Selected Acquisitions List - August 1978

Attachment 5: NIE Library/Educational Reference Center Bulletin - Educational Reference Center ERIC Clearinghouse Publications Announcement

Attachment 6: NIE Library/Educational Reference Center Bulletin - Educational Reference Center ERC Computer Searches Announcement

Attachment 7: Descriptor Justification Form (DJF) Status Report

Attachment 8: A New Concept in Educational Resources Brochure from the Center for Applied Linguistics

Attachment 9: Standing Order Customers Subscribers - Additions and Cancellations

KNOWLEDGE INTERPRETATION PROGRAM

SAMPLE PROJECTS

Project Title: Knowledge Interpretation Program

Principal Investigator(s) and Grantees:

Frank Klassen and Donna Gollnick American Association of Colleges for Teacher Education Washington, DC	10/1/78 to 6/30/79	$73,795
Walt Wolfram and Donna Khristian Center for Applied Linguistics Arlington, VA	11/1/78 to 7/31/79	$51,572
Joseph D'Amico and Barbara Presseisen Research for Better Schools Philadelphia, PA	10/1/78 to 6/30/79	$63,243

Project Officer and Office: Mildred Thorne, Dissemination and Improvement of Practice

Abstract: Research outcomes are generally not being used in educational practice. Often, information on research findings is unavailable; research reports are written in technical language and are difficult to understand; or potential users need help in applying the research findings to educational practice.

The purpose of this program is to provide practitioners and policymakers with interpretations of educational research and development outcomes and information on exemplary practices which have the potential for improving or facilitating practice. Projects supported under this program will synthesize and interpret current knowledge on three selected topics--Educational Equity, Consumer Education, and Nonacademic Influences on Education--and communicate or deliver this information to relevant educational audiences.

RIEOCT78

REMOVE LIST

A. DUPLICATES (8)

1. Readmission of Clearinghouse's Own Input

SP 012 779	RIENOV77	ED 141 368	SP 011 263

2. Duplicates Appearing in RIE Three Months or More Ago

EC 110 251	RIEMAY78	ED 148 817	SP 012 112
EC 110 433	RIEMAR75	ED 097 967	PS 007 471
HE 009 966	RIEAUG77	ED 136 833	IR 004 644

3. Duplicates Appearing in RIE in August, September, October 1978

HE 009 981	RIEAUG78	ED 152 467	RC 010 438
HE 010 033	RIEOCT78	ED 154 517	EA 010 617
HE 010 056	RIEOCT78	ED 154 532	EA 010 648
UD 018 397	RIEOCT78	ED 154 709	HE 009 987

B. REJECTS (8)

CG 012 421	Withdrawn by CERIC
SE 024 299	Withdrawn by CERIC
SP 012 705	Withdrawn by Clearinghouse
TM 006 922	Withdrawn by Clearinghouse
UD 018 229	Withdrawn by CERIC
UD 018 241	Withdrawn by CERIC
UD 018 301	Withdrawn by Clearinghouse
UD 018 303	Withdrawn by Clearinghouse

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEOCT78)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	152	0	152	0	0	152	1,624
CG	76	0	76	1	0	75	865
CS	139	0	139	0	0	139	1,445
EA	73	0	73	0	0	73	857
EC	58	0	58	2	0	56	685
FL	45	0	45	0	0	45	618
HE	132	0	132	4	0	128	831
IR	71	0	71	0	0	71	855
JC	58	0	58	0	0	58	465
PS	40	0	40	0	0	40	435
RC	39	0	39	0	0	39	461
SE	89	0	89	1	0	88	863
SO	60	0	60	0	0	60	653
SP	44	0	44	2	0	42	603
TM	57	0	57	1	0	56	608
UD	80	0	80	5	0	75	749
	1,213	0	1,213	16	0	1,197	12,617

ATTACHMENT 2
Page 2 of 2

COMPARISON OF INDEXING

FOR ED 154 709

HE 009 987

IDENTIFIERS

*EQUITY

DESCRIPTORS

MAJOR

*CONFERENCE REPORTS
*EDUCATIONAL RESPONSIBILITY
*EQUAL OPPORTUNITIES (JOBS)
*EQUAL EDUCATION
*LEADERSHIP
*POST SECONDARY EDUCATION

MINOR

ACCESS TO EDUCATION
COLLEGE STUDENTS
EMPLOYMENT PRACTICES
JUSTICE
RESEARCH NEEDS
SOCIAL RESPONSIBILITY
WORKSHOPS

UD 018 397

IDENTIFIERS

None

DESCRIPTORS

MAJOR

*EDUCATIONAL OPPORTUNITIES
*EQUAL EDUCATION
*EQUAL OPPORTUNITIES (JOBS)
*FEMALES
*MINORITY GROUPS
*POST SECONDARY EDUCATION

MINOR

EDUCATIONAL LEGISLATION
EMPLOYMENT OPPORTUNITIES
EQUAL PROTECTION
LOW INCOME GROUPS
RACIAL DISCRIMINATION
SEX DISCRIMINATION
SOCIAL INFLUENCES

MATCHING DESCRIPTORS

MAJOR

*EQUAL EDUCATION
*EQUAL OPPORTUNITIES (JOBS)
*POST SECONDARY EDUCATION

MINOR

None

EDUCATIONAL RESEARCH LIBRARY

SELECTED ACQUISITIONS LIST
AUGUST, 1978

The titles listed below are a selection from those added to the collection of the Educational Research Library and the FOB Ø6 Branch Library during the month of July 1978. They will be supplied on loan in accordance with library regulations.

LOCATION CODES: NIEE - Educational Research Library/Circulating Copy
NIER - Educational Research Library/ Reference/ Non-Circulating Copy
NIEB - FOB Ø6 Branch Library

ABILITY
Hawkins, David. The science and ethics of equality. 1977
BF431.H355 NIEE

ADOLESCENT PSYCHOLOGY
Hendin, Herbert. The age of sensation. 1977.
BF724.H43 1977 NIEE

ADULT EDUCATION
Cross, Wilbur. The weekend education source book. 1976.
LC5251.C7 NIEE

AFRO-AMERICANS -- HISTORY -- CHRONOLOGY
Sloan, Irving J. The Blacks in America, 1492-1977: a chronology & fact book. 1977.
E185.S57 1977 NIEE

ARTICULATION (EDUCATION)
Carroll, Stephen J. The transition from high school to college: a study of freshman enrollments in Florida. 1975.
LB2350.C3 NIEE

BUDGET -- UNITED STATES
Lee, Robert D. Public budgeting systems. 1977.
HJ2051.L4 1977 NIEE

Ott, David J. Federal budget policy. 1977.
HJ2052.O8 1977 NIEE

CHILD PSYCHOLOGY
Di Leo, Joseph H. Child development: analysis and synthesis. 1977.
BF721.D54 NIEE

CHILDREN -- LANGUAGE
Rieke, Jane A. Teaching strategies for language development. 1977
LB1139.L3R48 NIEB

COMMUNITY COLLEGES -- UNITED STATES -- FINANCE
Garms, Walter I. Financing community colleges. 1977
LB2328.G28 NIEE

COMPREHENSION -- CONGRESSES
Symposium on Cognition, 12th. Cognitive processes in comprehension. 1977
BF325.S87 1976 NIEE

CONSUMER EDUCATION — BIBLIOGRAPHY
United States. Office of Education. Office of Consumers' Education. A guide to instructional resources for consumers' education. 1978.
Z5776.C65U54 NIEE

CORNELL UNIVERSITY — STUDENTS
Conable, Charlotte Williams. Women at Cornell: the myth of equal education. 1977.
LD1368.C66 NIEE

CORRELATION (STATISTICS)
Thorndike, Robert M. Correlational procedures for research. 1978.
QA278.2.T48 1978 NIEE

ECONOMIC ASSISTANCE, DOMESTIC — UNITED STATES
Aaron, Henry J. Politics and the professors: the great society in perspective. 1978
HC110.P63A65 NIEE

EDUCATIONAL RADIO STATIONS--EVALUATION
Conference on Evaluation and Research in Educational Television and Radio. Evaluating educational television and radio: proceedings of the International Conference on Evaluation and Research in Educational Television and Radio. 1977.
LB1044.8.C65 1976 NIEE

EDUCATIONAL TESTS AND MEASUREMENTS
Guide for school testing programs. 1977.
LB3051.G84 NIEE

EDUCATION--DICTIONARIES
Page, G. Terry. International dictionary of education. 1977
LB15.P34 1977 NIEE

EDUCATION, HIGHER--UNITED STATES
Grant, Gerald. The perpetual dream: reform and experiment in the American college. 1978.
LA227.2.G73

EDUCATION, PRESCHOOL--1965-
Centre for Educational Research and Innovation. Pre-school education: report from five research projects. 1978.
LB1140.2.C43 NIEE

EDUCATION, SECONDARY.
McMullen, Tim. Innovative practices in secondary education: the lower secondary stage: problems and possibilities. 1978
LB1607.M35 NIEE

EDUCATION--UNITED STATES--FINANCE
Lindman, Erick Le Roy. Dilemmas of school finance. 1975
LB2825.L49 NIEE

EDUCATION--UNITED STATES--1945-
National Education Association of the United States. Speakers and writers sourcebook: current topics in education. 1978
LB41.N24 NIEE

EVALUATION RESEARCH (SOCIAL ACTION PROGRAMS)
Poister, Theodore H. Public program analysis: applied research methods. 1978
H62.P575 NIEE

FATHERS
Lynn, David Brandon. The father; his role in child development. 1974
HQ769.L85 NIEE

FINANCE, PUBLIC--UNITED STATES
Maxwell, James Aclley. Financing state and local governments. 1977.
HJ275.M39 1977 NIEE

GIFTED CHILDREN
Goertzel, Mildred George. Three hundred eminent personalities: [a psychosocial analysis of the famous] 1978
HQ773.5.G63x NIEE

HANDICAPPED CHILDREN--EDUCATION
Hare, Betty A. Teaching young handicapped ch children: a guide for preschool and the primary grades. 1977
LC4015.H34 NIEE

HARVARD UNIVERSITY. LAW SCHOOL
Seligman, Joel. The high citadel: the influence of Harvard Law School. 1978
KF292.H34S44 NIEE

INFORMATION STORAGE AND RETRIEVAL SYSTEMS
King, William Richard. Marketing management information systems. 1977.
Z699.5.M34K56 NIEE

INTELLECT
Premack, David. Intelligence in ape and man. 1976
BF431.P683 NIEE

LEARNING, PSYCHOLOGY OF
McLagan, Patricia A. Helping others learn: designing programs for adults. 1978
LB1051.M214 NIEE

Novak, Joseph Donald. A theory of education. 1977
LB1051.N68 NIEE

Wadsworth, Barry J. Piaget for the classroom teacher. 1978.
LB1067.W3 NIEE

MANAGEMENT
Mitchell, Terence R. People in organizations: understanding their behavior. 1978
HD31.M478 NIEE

MANAGEMENT INFORMATION SYSTEMS.
Lucas, Henry C. Information systems concepts for management. 1978.
T58.6.L815 NIEE

MANN, HORACE, 1796-1859.
Tharp, Louise Hall. Until victory: Horace Mann and Mary Peabody. 1977.
LB695.M35T5 1977 NIEE

MATHEMATICS--TEACHER TRAINING.
Mathematics teacher education: critical issues and trends. 1978
QA11.M376 NIEE

MEDICAL COLLEGES--UNITED STATES--ADMISSION.
Lerner, Marguerite Rush. Medical school: the interview and the applicant. 1977.
R838.4.L47 NIEB

MENTAL DEFICIENCY--CLASSIFICATION.
Manual on terminology and classification in mental retardation. 1977.
RC570.M26 1977 NIEB

METROPOLITAN AREAS--UNITED STATES--STATISTICS.
United States Bureau of the Census. Directory of Federal statistics for local areas: a guide to sources. 1976.
HB2175.A5 1978 NIEE

MEXICAN AMERICANS--HISTORY--CHRONOLOGY.
Garcia, Richard A. The Chicanos in America, 1540-1974: a chronology and fact book. 1977.
E184.M5G38 NIEB

ORGANIZATIONAL CHANGE--BIBLIOGRAPHY.
Franklin, Jerome L. Human resource development in the organization; a guide to information sources. 1977.
Z7164.O7F72 NIEE

PSYCHOLOGY, PHYSIOLOGICAL.
Bennett, Thomas L. Brain and behavior. 1977.
QP360.B47 NIEE

PSYCHOLOGICAL TESTS FOR CHILDREN.
Psychological and educational assessment of minority children. 1977.
BF722.P78 NIEE

READING COMPREHENSION.
Johnson, Dale D. Teaching reading vocabulary. 1978.
LB1050.45.J64 NIEE
Pearson, P. David. Teaching reading comprehension 1977.
LB1050 45.P43 NIEE

READING-CONGRESSES.
Summer Institute on Perception and Comprehension. Basic processes in reading: perception and comprehension. 1977.
LB1049.95.S897 1975 NIEE

READING (ELEMENTARY).
Fry, Edward Bernard. Elementary reading instruction 1977
LB1573 F72 NIEE

SCHOOL SUPERVISION.
Marks, James R. Handbook of educational supervision: a guide for the practioner. 1978.
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HM101.G24 NIEE
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Chenault, JoAnn. The professional education of human services personnel. 1976.
HV11.C42 NIEE

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KF4150.N37 NIEE

STUDENTS, RATING OF.
Rowntree, Derek. Assessing students: how shall we know them? 1977.
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Bertalanffy, Ludwig von. Perspectives on general system theory: scientific-philosophical studies. 1975.
Q295.B43 NIEE
Waddington, Conrad Hal. Tools for thought: how to understand and apply the latest scientific techniques of problem solving. 1977.
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Levine, Arthur. Handbook on undergraduate curriculum. 1978.
LB2361.5.L4 NIEE

UNIVERSITIES AND COLLEGES--UNITED STATES.
Carnes, Bruce M. A profile of private liberal arts colleges. 1978.
LA227.3.C46 NIEE

WOMEN EXECUTIVES.
Stewart, Nathaniel. The effective woman manager; seven vital skills for upward mobility 1978.
HF5500.2.S73 NIEE

LIBRARY LOCATIONS

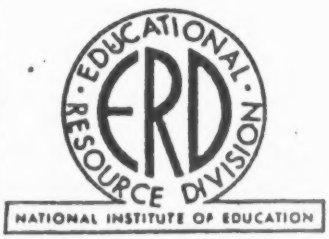
Educational Research Library
National Institute of Education
6th Floor, Riviere Building
1832 M Street, N.W.
Washington, D.C. 20208

Telephone: 254-5060

Branch Library
U.S. Office of Education
Room A-038 FOB #6
400 Maryland Avenue, S.W.
Washington, D.C. 20202

Telephone: 245-8853

GPO 931-969



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Educational Resource Division
Information Bulletin 40
Educational Reference Center

August 29, 1978

Announcement

ERIC CLEARINGHOUSE PUBLICATIONS

The following ERIC Clearinghouse publications, grouped by subject area, are available on loan from the Educational Reference Center, Room 705, Riviere Building (254-7934); the Educational Research Library, Room 605, Riviere Building (254-5060); and the OE Branch Library, Room A-038, FOB-6:

1. *EARLY CHILDHOOD EDUCATION*

   a. *ERIC Abstract Bibliographies:*

      - *Children's Rights and Child Advocacy. Jan. 1978. 34 p.*

      - *Family Day Care. Jan. 1978. 24 p.*

      - *Cerebral Dominance and Its Psychological Implications. Jan. 1978. 21 p.*

   b. *Parent Education: An ERIC Bibliography. Jan. 1978. 34 p.*

   c. *Recent Resources On:*

      - *Child Advocacy and Children's Rights. March 1978. 2 p.*

      - *Adoption. Feb. 1978. 3 p.*

      - *Sex Role Development in Young Children. Spring 1978. 2 p.*

2. *EDUCATIONAL MANAGEMENT*

   a. *Problem Solving Techniques for Administrators. 1978. 32 p.*

   b. *Legal Controls on Teacher Conduct: Teacher Discipline. 1977. 82 p.*

   c. *Research Action Brief: School Climate. Feb. 1978. 4 p.*

(2)

d. The Best of ERIC (Annotations of ERIC literature on important topics in educational management):

- The Basics Controversy. May 1978. 4 p.
- Public Relations Programs. April 1978. 4 p.
- Parent Evaluation of Schools. March 1978. 4 p.
- Leadership Effectiveness. Feb. 1978. 4 p.

3. HANDICAPPED and GIFTED CHILDREN

a. Discovery and Nurturance of Giftedness in the Culturally Different. 1977. 96 p.

b. Child Abuse and Neglect: A Primer for School Personnel. 1977. 53 p.

c. Developing Skills in Severely and Profoundly Handicapped Children. 1977. 37 p.

d. Training Teachers for the Gifted and Talented: A Comparison of Models. 1975. 58 p.

e. Your Gifted Child and You. 1976. 49 p.

4. HIGHER EDUCATION

a. Small Liberal Arts Colleges: Diversity at the Crossroads? 1978. 54 p.

b. Tenure and Termination in Financial Exigency. 1978. 29 p.

c. To Improve Instruction. 1978. 80 p.

d. Research Currents:

- Part-Time Students. June 1978. 4 p.
- Implementing Experiential Learning for Adult Students. May 1978. 4 p.
- Assessing Student Educational Progress. April 1978. 4 p.

5. JUNIOR COLLEGES

a. Community Education: Threat to College Status? July 1978. 41 p.

b. Increasing Productivity in the Community College. July 1978. 44 p.

c. Staff Development in the Community College: A Handbook. June 1978. 69 p.

(3)

d. An Annotated Bibliography of ERIC Documents on International/Intercultural Education. 1978. 11 p.

e. Coping with Reduced Resources. 1978. 98 p.

f. Dollars and Directives: Issues and Problems Related to Financial Support and Legal Authorizations of Community Colleges. July 1978. 55 p.

6. LANGUAGES and LINGUISTICS

a. Current Approaches to the Teaching of Grammar in ESL. May 1978. 23 p.

b. Code Switching and the Classroom Teacher. May 1978. 26 p.

c. Graduate Theses and Dissertations in English as a Second Language 1976-77. May 1978. 25 p.

d. The Linguist in Speech Pathology. May 1978. 14 p.

7. READING and COMMUNICATION SKILLS

a. Reading and the Law. April 1978. 146 p.

b. Assessing Functional Communication. March 1978. 152 p.

c. Reading Instruction in the Content Area. Feb. 1978. 36 p.

8. RURAL EDUCATION and SMALL SCHOOLS

a. Rural Career Guidance: Abstracts of Current Research, Materials, and Practices. March 1978. 173 p.

b. Outdoor Education: A Bibliography of ERIC Abstracts. Jan. 1978. 92 p.

c. Migrant Education: A Bibliography of ERIC Abstracts. Jan. 1978. 144 p.

d. Library Services to Mexican Americans: Policies, Practices, and Prospects. Jan. 1978. 177 p.

9. SCIENCE, MATHEMATICS, and ENVIRONMENTAL EDUCATION

a. Environmental Education Activities of Federal Agencies. Feb. 1978. 167 p.

10. SOCIAL STUDIES / SOCIAL SCIENCE EDUCATION

a. Social Studies Dissertations 1973-76. June 1978. 193 p.

(4)

11. TEACHER EDUCATION

a. State Departments of Education and the New Teacher Centers Program. March 1978. 36 p.

b. Involvement: A Study of Shared Governance of Teacher Education. 1978. 108 p.

c. Emerging Professional Roles for Teacher Educators. Feb. 1978. 81 p.

d. Briefly On....Regular Class Placement. 1978. 4 p.

12. TESTS, MEASUREMENT, and EVALUATION

a. Perspectives on Mastery Learning and Mastery Testing. 1977. 27 p.

b. A Directory of Information on Tests. 1977. 42 p.

c. Domain Referenced Testing. July 1977. 12 p.

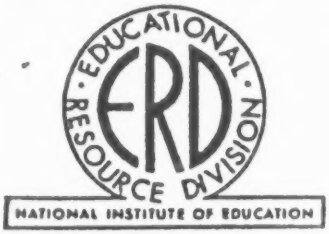
d. Measuring Attitudes Toward Reading. June 1977. 13 p.

e. Minimal Competency Testing. July 1977. 10 p.

13. URBAN EDUCATION

a. The Magnet School Boom: Implications for Desegregation. Spring 1978. 4 p.

b. Urban Minority Students, Language, and Reading. 1978. 70 p.



Office of Administration and Management

Please Circulate

Educational Resource Division
Informational Bulletin #39
Educational Reference Center

June 05, 1978

Announcement

ERC COMPUTER SEARCHES

The search titles listed below are a selection of recent computer searches from the Educational Reference Center. Although they were done in response to specific inquiries, they may also be of interest to you. Copies are available for loan from the Center, Room 705, Marsh Building, #254-7934.

The number in parenthesis following the search title indicates the number of citations or abstracts included in the search.

Title	Identification Number
Academic Failure: Educational Innovation, Educational Programs, State of the Art, and Early Childhood Testing (123)	*78-224*
Adult Mid Career or Non Traditional Programs (186)	*78-186*
Art Education: Achievement and Motivation (172)	*78-276*
Beginning and Early Reading Instruction: Research and Studies (317)	*78-448*
Bilingual/Bicultural: Language Assessment, Tests and Testing (292)	*78-323*
Career Development Programs for the Handicapped (65)	*78-269*
Child Abuse and Neglect Data Base: Resources in DHEW, Maryland, Virginia and the District of Columbia (255)	*78-384*
Child Abuse at the High School Level (66)	*78-270*
Coaching/Tutoring and Tests (166)	*78-364*
Competency Testing (271)	*78-393*
Cuban Education (97)	*78-228*

Title	Identification Number
Death/Death Education (363)	78-265
Documentation and Information Technology (National Technical Information Service File) (1109)	78-397 (1A & 1B)
Education and Personnel Selection, Training, and Evaluation (National Technical Information Service File) (396)	78-397 (4)
Educational Innovation: Institutionalization and Theories of Implementation (345)	78-437
Emotionally Disturbed: Demonstration Programs, Educational Programs and Effective Teaching (195)	78-302
Environmental Education (Enviroline File) (461)	78-399
Equal Education and Affirmative Action for Blacks in Higher Education (358)	78-477
ERIC as a Subject (National Technical Information Service File) (44)	78-397 (3)
Federal Aid to State and Local Education: Effectiveness, Impact, Trends and Other Subjects (364)	78-434
General Education Development, High School Equivalency Programs and Related Subjects (247)	78-204
Gifted/Talented: Tests, Teaching Methods, Demonstrations and Other Subjects (ERIC File) (163)	78-368
Gifted/Talented: Tests, Teaching Methods, Demonstrations and Other Subjects (Exceptional Child File) (412)	78-390
Grading in Elementary Schools: Research, Ability and Achievement (192)	78-161
Handicapped and Due Process (88)	78-402
Health/Nutrition and Needs Assessment (83)	78-347
Holistic Education and Humanistic Education (ERIC File) (144)	78-316

Title	Identification Number
Holistic Education and Humanistic Education (Psychological Abstracts, Dissertation Index, Social Science Citation Index Files) (97)	*78-318*
Information Dissemination, Networks, and Technical Assistance: NIE and USOE Programs (272)	*78-445*
Junior Colleges and Higher Education in Developing Nations (187)	*78-433*
Junior High Schools: Organization, Management, Financing and Problems (440)	*78-248*
Lawrence Kohlberg as Author and Subject (323)	*78-354*
Learning Motivation of College Students (245)	*78-239*
Magazine Index Data Base: DHEW, Education and Other Subjects (201)	*78-401*
Manpower Planning and Utilization in Libraries (52)	*78-443*
Metric System: Teaching Methods and Techniques (94)	*78-406*
Minorities and Health Occupations (96)	*78-417*
Moral and Ethical Values in Educational Administration and in Decision-Making (88)	*78-266*
Multicultural Education (210)	*78-171*
Performance Based Education: State of the Art, Bibliographies, Research, and Educational Programs (208)	*78-225*
Policy Research (ERIC, National Technical Information Service, Dissertation Index Files) (62)	*78-428*
Post Secondary Education: Efficiency, Flexible Scheduling, Supply and Demand, and Cost Effectiveness (510)	*78-403*
Post Secondary Education: Faculty Workload, Planning, Rate of Return, and Educational Benefits (348)	*78-405*

Title	Identification Number
Reading Research/Reading Programs: Ethnography, Interviews, Case Studies, Observation Techniques (59)	*78-366*
School Size: Research, Costs, Effects and Other Aspects (269)	*78-360*
Sex Education: Curriculum, Statistics, Teacher Education, Teacher Selection, State of the Art, and Other Aspects (326)	*78-331*
Solar Energy/Solar Radiation: ERIC Information Analysis, Curriculum, Bibliographies and Other Aspects (ERIC, Energyline Files) (211)	*78-207*
State Standards for Graduation Requirements, Minimal Competency, and Compulsory Education (73)	*78-426*
Student Projects in High School Physics, Chemistry, and Biology (85)	*78-380*
Task Forces: Decision Making, Policy Formation, and Educational Policy (ERIC, Dissertation Index Files) (100)	*78-389*
Teacher Attitudes on Child Rearing and Parental Role at the Preschool through Elementary Level (129)	*78-312*
Teacher Internship Programs: Beginning Teachers, Licensing, Training and Other Aspects (245)	*78-222*
Teacher Satisfaction and Work Environment, Administration, and Related Subjects (270)	*78-256*
Television and Adolescents (84)	*78-326*
Testing and Minorities (341)	*78-198*
Trends and Futures in Elementary and Secondary Education (328)	*78-413*
Urban Education and Secondary Schools (142)	*78-315*
Use of Program Evaluations in Decision Making and Policy Formation (251)	*78-319*
Women Administrators (ERIC, Dissertation Index) (184)	*78-431*

Report Date AUG/SEP 1978

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
78	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78			6/78	X		1 mo
80	LANGUAGE PROCESSING (New Main Term)	FL	5/78			6/78	X		1 mo
88	MATHEMATICAL FORMULAS (New Main Term)	Facility	7/78			7/78	X		1 wk
89	CAREER DEVELOPMENT (To replace VOCATIONAL DEVELOPMENT)	CG	7/78	10/78					
90	COPING (New Main Term)	CG	7/78			8/78	X		1 mo
91	UNDERGROUND BUILDINGS (New Main Term)	EA	7/78			8/78	X		1 mo
92	ACADEMIC LIBRARIES (New Main Term)	IR	7/78			8/78	X		1 mo
93	AUDIOTAPE RECORDINGS (To replace PHONOTAPE RECORDINGS)	IR	7/78	10/78					
94	COMPUTER ASSISTED INSTRUCTION (Addition of Scope Note & revision of Cross-references)	IR	7/78			8/78	X		1 mo
95	COMPUTER MANAGED INSTRUCTION (New Main Term)	IR	7/78			8/78	X		1 mo
96	EDUCATIONAL TECHNOLOGY (To include INSTRUCTIONAL TECHNOLOGY)	IR	7/78	10/78					

ATTACHMENT 7
Page 1 of 3

Report Date AUG/SEP 1978

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
97	LEARNING RESOURCES CENTERS (New Main Term)	IR	7/78			8/78		X	1 mo
98	USER SATISFACTION (INFORMATION) (New Main Term)	IR	7/78			8/78	X		1 mo
99	VIDEODISC RECORDINGS (New Main Term)	IR	7/78			8/78	X		1 mo
100	VIDEOTAPE RECORDINGS (Closing up "Video Tape")	IR	7/78			8/78	X		1 mo
101	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	7/78			8/78	X		1 mo
102	VALIDATED PROGRAMS (New Main Term)	SO	7/78			8/78	X		1 mo
103	CROSS CULTURAL STUDIES (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
104	CROSS CULTURAL TRAINING (Addition of Scope Note & revision of Cross-References)	UD	7/78			8/78	X		1 mo
105	INTERCULTURAL PROGRAMS (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
106	MULTICULTURAL EDUCATION (New Main Term)	UD	7/78			8/78	X		1 mo
107	BODY LANGUAGE (Addition of Synonym)	CS	8/78			9/78	X		1 mo

ATTACHMENT 7
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Report Date AUG/SEP 1978

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
108	PARALINGUISTICS (Addition of Synonym)	CS	8/78			9/78	X		1 mo
109	BASIC SKILLS (Addition of Scope Note)	TM	8/78			9/78	X		1 mo
110	MINIMUM COMPETENCY TESTING (New Main Term)	TM	8/78			9/78	X		1 mo
	There were no DJF submittals in 9/78.								

ATTACHMENT 7
Page 3 of 3

A New Concept in Educational Resources

Language in Education

Center for Applied Linguistics

The Center for Applied Linguistics is pleased to announce the publication of Volume 2 in its Language In Education: Theory and Practice series. This series is a collection of practical guides for classroom teachers, extensive state-of-the-art papers, topical discussions, and selected, annotated bibliographies designed to be used by anyone concerned with the education profession. Papers are prepared under the auspices of the ERIC Clearinghouse on Languages and Linguistics and are written by recognized authorities who deal with current issues in their specialties. The new series is a must for all professional libraries—public, private, and personal.

☐Language In Education: Theory and Practice is unique because it is available on a subscription basis—Fall-Summer. The first (1977-78) volume began in January 1978, and contained the following titles: "Directory of Foreign Language Service Organizations," by Sophia Behrens; "The Linguist in Speech Pathology," by Walt Wolfram; "Graduate Theses and Dissertations in English as a Second Language: 1976-77," by Stephen Cooper; "Code Switching and the Classroom Teacher," by Gaudalupe Valdes-Fallis; "Current Approaches to the Teaching of Grammar in ESL," by David M. Davidson; "From the Community to the Classroom: Gathering Second Language Speech Samples," by Barbara F. Freed; "Kinesics and Cross-Cultural Understanding," by Genelle G. Morain; "New Perspectives on Teaching Vocabulary," by Howard H. Keller; "Teacher Talk: Language in the Classroom," by Shirley B. Heath; "Language and Linguistics: Bases for a Curriculum," by Julia S. Falk; "Teaching Culture: Strategies and Techniques," by Robert C. Lafayette; "Personality and Second Language Learning," by Virginia D. Hodge. Back issues are available (see order form).

☐By subscribing to Language In Education: Theory and Practice, you can receive timely, hard-to find material at an affordable price—a subscription to Volume 2 costs only $32.00 ($33.50 foreign), while books retail for $2.95 to $3.95, depending on length. Forthcoming titles include: "Testing Oral Communication in the Classroom," by Walter Bartz; "Intensive Foreign Language Courses," by David Benseler; "Graduate Theses and Dissertations in English as a Second Language: 1977-78," by Stephen Cooper; "Evaluating a Second Language Education Program," by Gilbert Jarvis; "Reasons and Remedies for the Problems of ESL Students in Composition Classes," by Ann Raimes; "Second Language Learning and Early Childhood Education," by Allene Guss Grognet; "The Idea of Learning Sequence and the Use of the Text," by Janet Swaffar and Truett Cates; "The Role of the Tutor in Second Language Acquisition," by Edna A. Coffin; "Gaming and Simulation in the Second Language Classroom," by Alice Omaggio; "Community-based Language Instruction Programs," by Wilma Hoffman; and more.

☐A subscription to Language In Education: Theory and Practice is one of the easiest, most economical ways to keep up with a rapidly moving field. There can't be any more affordable way to have current resources right at your fingertips or on your library shelves. Subscribe today!

Order Form

Note: Titles from Volume 1 may be ordered individually or through a back subscription to the entire volume. There is a $1.50 postage and handling charge on orders under $10.00. Virginia residents add 4% sales tax.

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☐ Directory of Foreign Language Service Organizations	$3.95	____
☐ The Linguist in Speech Pathology	$2.95	____
☐ Graduate Theses and Dissertations in ESL	$2.95	____
☐ Code Switching and the Classroom Teacher	$2.95	____
☐ Current Approaches to the Teaching of Grammar in ESL	$2.95	____
☐ From the Community to the Classroom	$2.95	____
☐ Kinesics and Cross-Cultural Understanding	$2.95	____
☐ New Perspectives on Teaching Vocabulary	$2.95	____
☐ Teacher Talk	$2.95	____
☐ Language and Linguistics	$2.95	____
☐ Teaching Culture	$2.95	____
☐ Personality and Second Language Learning	$2.95	____

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☐ Please enter my subscription to Volumes 1 and 2 of Language In Education: Theory and Practice. Enclosed is my check/money order for $64.00.

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Center for Applied Linguistics
1611 N. Kent St., Arlington, VA 22209

ATTACHMENT 8
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STANDING ORDER CUSTOMERS SUBSCRIBERS

ADDITIONS AND CANCELLATIONS

	ADDITIONS	CANCELLATIONS
9/15/78	Arkansas Library Commission 506 1/2 Center Street Little Rock, Arkansas 72201	Lamar University Library Beaumont, Texas 77710
	Stanford University Libraries Green Library Receiving Room Stanford, California 94305 Attn: Kenneth Parker	University of the District of Columbia Harvard Street Campus Room 123 Washington, D. C. 20009
	Quincy Public Schools Support Services Center 100 Brooks Avenue Quincy, Massachusetts 02169	LaGuardia Community College 31-10 Thomson Avenue Long Island City, New York 11101
	University of the Sacred Heart Madre Maria T. Guevara Library Apartado 12383, Estacion Loiza Santurce, Puerto Rico 00914	
	Winston-Salem/Forsyth County Schools Curriculum Laboratory P. O. Box 2513 Winston-Salem, North Carolina 27102	

ERIC® Administrative Bulletin

Volume: 2
Number: 9
Date: Nov. 1978

Cut-Off Date: Nov. 10, 1978

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *Kudos to the Steering Committee for ERIC System Technical Operations*

It seems we spend a lot of our time dealing with problems. Therefore, it is nice to be able to point out some things that have been done well.

The Technical Steering Committee, originated under Kathleen McLane's leadership and now led by John Waters, has provided an excellent mechanism for ERIC to surface, discuss, and solve some of its technical problems.

The Regional Technical Meetings, I am told, have been good, and many of the recommendations coming from them look promising.

The ERIC Abstractor/Indexer Workbook is an extremely valuable tool for the system. It must have been a labor of love by Barbara Booth, Betty Rose Rios, and Sydney Meredith, as it is hard to find the workbook in any performance category budget. I hope we can polish it up this next year for future use.

...BC

B. *Delay in the Mails*

The mails are taking longer than ever! For materials we need by a specific date, at least a week should be allowed. That is the case for submissions for the *ERIC Administrative Bulletin* due on the 10th of each month, some of which did not make the last issue. For larger packages, such as proposals or annual review materials, allow at least nine days.

...BC

C. *Position Openings*

Mike Butler, of the ERIC Clearinghouse on Teacher Education (SP), has suggested that a listing of position openings within ERIC be made in the *ERIC Administrative Bulletin*. In that connection, the NIE Personnel Office has had for some time the information necessary to announce the position to replace Del Trester. President Carter's "freeze" may well affect our intentions and we are awaiting a decision.

...BC

D. *Educational Resources Information Center (ERIC) vs. Environmental Resources Information Center (ERIC)*

We are receiving an increasing number of comments and complaints about the Environmental Resources Information Center (ERIC)! Since

ERIC is a registered trademark, we have referred the problem to NIE's legal counsel. Meanwhile, it has been noted that there are still a few [ERIC]* logos on stationery and brochures that do not carry the ®. That should be corrected as soon as existing stock is depleted.

...Bob Chesley

E. *Annual Reviews*

The annual reviews of seven ERIC Clearinghouses (five in October and two in November) have been conducted at NIE. The seven Clearinghouses were:

- Counseling and Personnel Services;
- Early Childhood Education;
- Educational Management;
- Information Resources;
- Science, Mathematics, and Environmental Education;
- Social Studies/Social Science Education;
- Tests, Measurement, and Evaluation.

Clearinghouse Directors and their Associate Directors made their presentations to the newly expanded Central ERIC staff, which now also includes Mildred Thorne, Pat Coulter, and Jim Prevel. Colleagues from other offices within Dissemination and Improvement of Practice (DIP) and the Information Resources Division are invited to these meetings to broaden their acquaintance with ERIC's important components and the work they do. It seemed appropos, and a pleasure, to have Dr. John A. Minor, DIP's New Associate Director, drop in on the review with the Information Resources Clearinghouse.

...Kit Welsh

F. *Model SOC Workshop*

One representative from each Clearinghouse and and twenty-one Standing Order Customers (SOC's) from the metropolitan area of Washington, D.C., Virginia, and Maryland, attended a Standing Order Customer Workshop in Alexandria, Virginia on November 7, 1978, to observe its operation and to make plans for conducting similar workshops for SOC's in their regions.

A total of twenty-six workshops will be held throughout the country before June 1, 1978. Only two workshops, however, have been scheduled to date:

- December 6-7, 1978
  Minneapolis, Minnesota
  (SOC's in Wisconsin, Iowa, and Minnesota)
  Contact person: Holly O'Donnell (CS)

- December 7-8, 1978
  Ann Arbor, Michigan
  (SOC's in Michigan)
  Contact person: Helen Marmarchev (CG)

All Clearinghouses are urged to set tentative dates for their workshops as soon as possible, and to inform Nevin Robbins (CE) of these dates no later than Wednesday, December 20. Nevin will coordinate schedules to prevent conflicts and a bunching of workshops in any one month, especially during late May 1979.

Clearinghouses planning workshops in southern states might consider scheduling them during the winter months, leaving the warmer months of April and May for workshops to be held in the northern states. (The caterpillars are woolly and black this year, you've no doubt heard.) Your cooperation will be much appreciated and will make everyone's job easier.

...*Mildred Thorne*

G. *Preparing VIP Budgets*

Clearinghouses are requested to include the Vocabulary Improvement Program (VIP) in the "Special Projects Section" of renewal proposals to facilitate CERIC's funding of this project. This funding request should be based on your projection of VIP activity through September 14, 1979 and include all your most urgent VIP work (Priority 1), as well as an estimated 100 hours of other necessary work (Priority 2 and below).

In calculating a budget figure for this project, you may find it helpful to use the VIP Log Form, which has been distributed by Barbara Booth, VIP Project Coordinator. Use of this log will enable you to project your workload, utilizing average time estimates by level of effort.

...*Pat Coulter*

II. *ERIC FACILITY Announcements*

A. *ERIC Directory Updates*

A new feature of the *ERIC Administrative Bulletin* has been added which will, it is hoped, enable the ERIC network to keep abreast of changes in its personnel. This new page (Attachment 1) is entitled *ERIC Directory Updates* and will list each month the new people hired by the network and, if appropriate, the names of the people being replaced. Please call or write Liz Pugh at the ERIC Facility with staff changes and she will submit these additions and deletions to Central ERIC for inclusion in the monthly *EAB*.

...*EP*

B. *Routine Monthly Reports Announced in the EAB*

The reports routinely included in the *EAB* from the ERIC Facility will in this and in future issues be displayed as attachments in order to tighten up the issue and to cluster these reports in one place to make them easier to find.

These reports are as follows:

Attachment 1:	ERIC Directory Updates	(Pugh)
Attachment 2:	DJF Status Report	(Houston)
Attachment 3:	Acquisitions Arrangements Updates	(Sundstrom)
Attachment 4:	Duplicates List	(Nuthall)

...*Elizabeth Pugh*

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *CE Conducts Workshop for Vocational Educators*

Linda Wenkert and James Heilman of the ERIC Clearinghouse on Adult, Career, and Vocational Education will be conducting a two-day workshop for vocational educators on November 30 and December 1, prior to the American Vocational Association Convention in Dallas, Texas. The Workshop theme is "Accessing Resources on Handicapped and Bilingual Learners." ERIC, RDx, NDN, and other dissemination systems will be featured in the workshop.

...*MP*

B. *Complete VT-ED Cross-Reference Index for the AIM/ARM System*

The Complete VT-ED Cross-Reference Index for the AIM/ARM System is now available from National Center Publications, National Center for Research in Vocation, 1960 Kenny Road, Columbus, Ohio 43210. The cost is $12.70. Ask for SN 17. ERIC/CE arranged to have one free copy distributed to each Clearinghouse representative who attended the SOC workshop in Alexandria, Virginia.

...*Marla Peterson (CE)*

C. *CAPS Hosts Midwest Regional Technical Meeting in Ann Arbor*

The ERIC Clearinghouse on Counseling and Personnel Services hosted the third annual Midwest Regional Technical Meeting in Ann Arbor, Michigan on September 25-27, 1978, and welcomed, for the first time, representatives from the ERIC Clearinghouse on Tests, Measurement, and Evaluation. Another "first" was

the attendance of Kathleen McLane, Past-Chairwoman of the Steering Committee for ERIC System Technical Operations. Special reports were presented by University Microfilms International, relative to CIJE reprints, and by the National Diffusion Network (NDN), concerning efforts to work closely with ERIC in order to disseminate NDN materials more widely. Concurrent small group sessions focused on specific concerns expressed in a pre-meeting participant survey. The Midwest group has always found these mini-sessions to be highly useful for airing problems, sharing techniques, and proposing solutions.

...CJ

D. *CG Represented at Seven-District Detroit-Area Consortium*

Carol Jaslow represented the ERIC Clearinghouse on Counseling and Personnel Services at a seven-district Detroit-area Consortium of teachers, counselors, and administrators. Ms. Jaslow provided the group with a look not only at ERIC and how it could be of help to them, but how they could become part of ERIC by contributing their materials. Additionally, they learned about S^3 --- the Systematic Sharing System created by CG to encourage the sharing of locally developed and tested programs and practices. S^3 is designed to be a national effort, and will submit appropriate acquisitions to ERIC.

..CJ

E. *CAPS Working with ASCA to develop the Counselor Renewal System*

The ERIC Clearinghouse on Counseling and Personnel Services is working with the American School Counselors' Association (ASCA) to develop the Counselor Renewal System (CRS), as part of an ongoing outreach program. CRS is designed to provide school counselors with at-hand ERIC resources in areas targeted to help them upgrade their skills. Areas of "renewal" include behavior modification, child abuse, minority/women counseling, decision-making, career guidance, legal concerns, proposal writing, and public relations. ASCA's 14,000-plus membership provides an unmatched opportunity for extending awareness and use of ERIC.

...Carol K. Jaslow (CG)

F. *The Answer Van*

The Answer Van is coming! Designed as an aid to new Standing Order Customers, the Answer Van will hopefully prevent gross abuses of the ERIC system (such as refiling the fiche according to the Dewey Decimal System, which rumor has it was actually attempted by an enterprising SOC). Now, however, each new SOC will be visited by

a consultant from the nearest Clearinghouse, presented with an Answer Van containing basic ERIC information, and generally welcomed to the system. What's more, it's all funded by Central ERIC - no charge to SOC. CAPS developed the prototype earlier this year, and the first fleet of Answer Vans is now being assembled. More information and a sample Answer Van will be arriving at each Clearinghouse soon.

...*Beverly Pritchett (CG)*

G. *New Imperatives for Guidance Readied for 1979*

A new collection of articles entitled *New Imperatives for Guidance*, edited by Garry Walz and Libby Benjamin, is in preparation at the ERIC Clearinghouse on Counseling and Personnel Services and is expected to be completed in early 1979. This book evolved from a survey of helping professionals concerning new directions for guidance. The thirteen authors who address these concerns are leaders in their fields, so CAPS considers this collection to represent a milestone in significant, as well as practical writing about guidance.

...*Candace M. Paris (CG)*

H. *Computer Conferencing/Teleconferencing Meeting Planned*

At the ERIC Users Conference in Arlington, Virginia (August 17-18, 1978), Holly O'Donnell assisted Roy Tally, Murray Turoff, Norman Sims, and Roxanne Hiltz, in conducting a panel on computer conferencing. Holly O'Donnell has recently set up a conference to plan a meeting with two ERIC Clearinghouses, the Midwestern Regional Exchange at CEMREL, and several state dissemination personnel. For additional information, please contact Holly O'Donnell at the ERIC Clearinghouse on Reading and Communication Skills.

...*MM*

I. *CS Asked to Contribute to "Council-Grams"*

The ERIC Clearinghouse on Reading and Communication Skills has been asked to contribute to the new national column "Council-Grams," a bulletin of the National Council of Teachers of English, designed to keep affiliate leaders informed of important educational information and trends.

...*Mary K. Monteith (CS)*

J. *Thomas Linney Joins Staff*

Thomas Linney is the new Research Associate with the ERIC Clearinghouse on Higher Education. His main responsibilities will be to write for the Clearinghouse's publication series, develop and maintain relationships with individuals in higher education professional associations and individuals in the scholarly disciplines, conduct workshops, make presentations at conferences and answer questions posed by users. Tom is originally from the San Francisco area and just completed his dissertation for a D.Ed. from Claremont Graduate School.

...MS

K. *Conference Co-Sponsored by HE*

The ERIC Clearinghouse on Higher Education co-sponsored a conference with the University of Florida's Higher Education Program on October 18-20, 1978. The theme of the conference was "Post-secondary Curricula: Meeting the Changing Needs." One hundred twenty-five people participated from the U.S., Canada, and Puerto Rico. Jonathan Fife gave a luncheon speech on ERIC. The Clearinghouse staff presented two sessions on using ERIC and sponsored a display. Arthur Cohen from the ERIC Clearinghouse for Junior Colleges keynoted the conference banquet.

...Marilyn Shorr (HE)

L. *JC Receives Gift of Old ERIC Tools*

The ERIC Clearinghouse for Junior Colleges has received a large gift of older ERIC tools, including a copy of the famous "double dictionary" index to the Disadvantaged Collection and many annual indexes for RIE (three copies of the 1967 index, for instance). All issues of RIE, including annual indexes, will be reported to Dorothy Slawsky of the ERIC Facility for the RIE Exchange.

Among the items available for distribution of potential clearinghouse interest are the following:

- *Office of Education Research Reports, 1956-65*
  ED 002 747--003 960
  Index volume - one copy
  Resume volume - one copy

- *Thesaurus of ERIC Descriptors*
  First Edition, December 1967
  Five copies

- *Thesaurus of ERIC Descriptors*
  Supplement I, March 1968.
  Two copies

The thesauri are more than historical curiousities. They may be of some use in determining whether a descriptor originated during the period of free indexing or whether it was added after lexicographical procedures were instituted. (All descriptors established prior to March 1968 appear with the add date Jul66 in the current editions.) The First Edition should not be confused with the Interim Edition of January 1967; it contains about 800 additional terms added during 1967 which were subjected to lexicographic analysis. Nonetheless it can be used to make educated guesses about a descriptor's origin and may be helpful in some VIP decisions. Interested Clearinghouses should contact Barbara Booth at JC.

...Barbara Booth (JC)

M. *New Staffing System at CRESS*

The ERIC Clearinghouse on Rural Education and Small Schools has implemented a new staffing system with personnel being assigned primarily by scope areas, rather than specific tasks. One or more staff members are now responsible for the following major scope areas:

(1) Rural and Small Schools;
(2) Mexican American and Migrant Education;
(3) American Indian Education; and
(4) Outdoor Education.

Each person will then be reponsible for the tasks within their scope area, which will include:

(1) acquisitions;
(2) selection;
(3) abstracting and indexing (a limited amount);
(4) user services requests; and
(5) identification of information analysis products.

Contract abstractors will be used to complete the remainder of the abstracts. A library technician will aid in general user services requests and in computer searching. CIJE input will remain the responsibility of the information specialists in each of the scope areas.

This program will enable the audience served within each scope area to have direct contact with a professional employee in the Clearinghouse. This program will be evaluated after a year of operation to determine its effectiveness in meeting the goals of ERIC as well as ERIC/CRESS.

Specific scope area responsibilities are as follows:

1.	Mexican American and Migrant	Manuela L. Quezada
2.	Rural and Small Schools	Everett D. Edington/ Betty Rose Rios
3.	Outdoor Education	Judi Conrad
4.	American Indian Education	Ramona Tecumseh Sandoval
5.	User Services Technician	Amelita Hill

...(RC)

N. *Jon Higgins Featured Speaker of the Peninsula and Tidewater (Virginia) Councils of Teachers of Mathematics*

Jon L. Higgins, Associate Director for Mathematics Education at the ERIC Clearinghouse for Science, Mathematics, and Environmental Education, was a featured speaker at a recent joint meeting of the Peninsula and Tidewater (Virginia) Councils of Teachers of Mathematics. His speech, entitled, "It Ain't Necessarily So." focused on incorrect assumptions educators often make about junior high school students. Novel mathematics teaching ideas (many drawn from ERIC sources) were used as practical illustrations for meeting needs and abilities of junior high school students.

...BM

O. *SMEAC Environmental Protection Agency Contract Renewed*

The SMEAC Environmental Protection Agency contract was renewed for another year. Under this project SMEAC is collecting, reviewing, and processing education and training materials related to water quality and pesticides. The staff is also:

(1) producing a bulletin to inform people about available materials and education and training programs;

(2) providing workshops on the use of information sources;

(3) answering questions regarding materials in this field.

If people have questions, or want to be on mailing lists, they should contact Dr. John Disinger or Dr. Robert Howe of the ERIC Clearinghouse for Science, Mathematics, and Environmental Education.

...Bev Malcolm (SE)

P. *Publicity for SP Information Analysis Products*

Announcements of new publications available from the ERIC Clearinghouse on Teacher Education have generally been made through the following means:

(1) mailings to entire mailing list;

(2) mailings to "tagged" portions of the mailing list;

(3) sponsor bulletins, newsletters, and journals;

(4) flyers and handouts at conventions and workshops;

(5) inserts in information packets distributed by sponsor agencies at their workshops and conventions;

(6) complimentary copies to other ERIC Clearinghouses, Administrative Committee members, and Advisory Committee members.

In addition, announcements of product and service availability are made in newsletters, journals, and publications of the few organizations which have offered us free advertising or listing, e.g., "The Executive Educator" magazine.

...Mike Butler (SP)

Q. *"ERIC: It's That Easy"*

The ERIC Clearinghouse on Urban Education in cooperation with the ERIC Clearinghouses on Higher Education and Teacher Education has developed a 15-minute videotape introducing users to the ERIC system. Copies of the tape, called "ERIC: It's That Easy," will be sent to the Clearinghouses in November 1978 on 3/4" video cassettes. Through a special project, ERIC/UD will produce three other training tapes on how the data base is built (acquisitions, selection, and abstracting/indexing, for the most part), and on how to do manual and computer searches (separate tapes). Copies of these tapes will be sent to the Clearinghouses in the Spring of 1979. For more information, call Erwin Flaxman at UD.

...EF

R. *ERIC References on Urban and Minority Education*

For the past three years, the ERIC Clearinghouse on Urban Education has been compiling annual bibliographies that capture a fairly wide selection of ERIC references on urban and minority education in a given year. These bibliographies include input by all of the ERIC Clearinghouses. It is a useful reference tool for anyone needing broad information, or who wants to see a cross-section of ERIC documents on urban and minority education. If you have such a request or need some information yourself, look at *ERIC References on Urban and Minority Education* (July 1976 (ED 128 492); July 1977 (ED 143 720); and July 1978 (no ED number yet)).

...*Erwin Flaxman (UD)*

LIST OF ATTACHMENTS

Attachment 1: *ERIC Directory* Updates

Attachment 2: Descriptor Justification Form (DJF) Status Report

Attachment 3: Acquisitions Arrangements List Updates

Attachment 4: Duplicates List for RIENOV78

Attachment 5: New Information Analysis Products (IAP's)

Attachment 6: Microfiche Inventory and Quality Check (RIEJUL78)

Attachment 7: Standing Order Customers Subscribers - Additions and Cancellations

NOTES:

In addition to the routine reports sent with the *EAB* to the Clearinghouses each month, three new ones have been added as attachments.

1. *ERIC Directory* Updates
   Please submit personnel changes to Liz Pugh at the ERIC Facility.

2. Acquisitions Arrangements List Updates
   While this report is not new, in the future it will no longer appear in the text, but will be a regular attachment to the *EAB*.

3. New Information Analysis Products
   This is a new report which will keep a current watch on IAP's being produced by the Clearinghouses. Please include your new IAP's in your *EAB* submissions to your contract monitor.

November 1978

ERIC DIRECTORY

UPDATES

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF REPLACED EMPLOYEE	POSITION
CS	Cynthia Dobbs	Acquisitions Secretary		
CS	Janice Fife	Research Assistant (Speech Mod.)		
CS	Tom Jolly	Research Assistant		
CS	Fran Lehr	Research Assistant		
FL	Paul Johnson	Acquisitions Assistant		
FL	Marianne Paul	Acquisitions Coordinator		
FL	Nancy Rhodes	Documents Analyst	Christine Meloni	Documents Analyst
HE	Thomas Linney	Research Associate		
SP	Jacqueline Genzler	Secretary/ Receptionist	*Beth Dessel	Program Assistant
SP	Towanna Mickles	User Services Clerk (P.T.)	Betty Bierstecker	User Services Assistant
SP	Dean Schwanke	Abstractor/ Indexer		
TM	Sandra Fike	Clerical Assistant		
TM	Judy Gray	Clerical Assistant		
TM	Barbara Hunt	User Services Specialist	**Barbara Wildemuth	User Services Specialist
UD	Jerome Wright	Assistant Director		

NOTES:

* Beth Dessel has taken the position of free-lance indexer/abstractor for EC.

** Barbara Wildemuth has become the Head of the Test Collection at the Educational Testing Service.

Report Date OCT 1978

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
78	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78			6/78	X		1 mo
80	LANGUAGE PROCESSING (New Main Term)	FL	5/78			6/78	X		1 mo
88	MATHEMATICAL FORMULAS (New Main Term)	Facility	7/78			7/78	X		1 wk
89	CAREER DEVELOPMENT (To replace VOCATIONAL DEVELOPMENT)	CG	7/78	11/78					
90	COPING (New Main Term)	CG	7/78			8/78	X		1 mo
91	UNDERGROUND BUILDINGS (New Main Term)	EA	7/78			8/78	X		1 mo
92	ACADEMIC LIBRARIES (New Main Term)	IR	7/78			8/78	X		1 mo
93	AUDIOTAPE RECORDINGS (To replace PHONOTAPE RECORDINGS)	IR	7/78	11/78					
94	COMPUTER ASSISTED INSTRUCTION (Addition of Scope Note & revision of Cross-references)	IR	7/78			8/78	X		1 mo
95	COMPUTER MANAGED INSTRUCTION (New Main Term)	IR	7/78			8/78	X		1 mo
96	EDUCATIONAL TECHNOLOGY (To include INSTRUCTIONAL TECHNOLOGY)	IR	7/78	11/78					

Attachment 2
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Report Date OCT 1978

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
97	LEARNING RESOURCES CENTERS (New Main Term)	IR	7/78			8/78		X	1 mo
98	USER SATISFACTION (INFORMATION) (New Main Term)	IR	7/78			8/78	X		1 mo
99	VIDEODISC RECORDINGS (New Main Term)	IR	7/78			8/78	X		1 mo
100	VIDEOTAPE RECORDINGS (Closing up "Video Tape")	IR	7/78			8/78	X		1 mo
101	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	7/78			8/78	X		1 mo
102	VALIDATED PROGRAMS (New Main Term)	SO	7/78			8/78	X		1 mo
103	CROSS CULTURAL STUDIES (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
104	CROSS CULTURAL TRAINING (Addition of Scope Note & revision of Cross-References)	UD	7/78			8/78	X		1 mo
105	INTERCULTURAL PROGRAMS (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
106	MULTICULTURAL EDUCATION (New Main Term)	UD	7/78			8/78	X		1 mo
107	BODY LANGUAGE (Addition of Synonym)	CS	8/78			9/78	X		1 mo

Attachment 2
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Report Date OCT 1978

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
108	PARALINGUISTICS (Addition of Synonym)	CS	8/78			9/78	X		1 mo
109	BASIC SKILLS (Addition of Scope Note)	TM	8/78			9/78	X		1 mo
110	MINIMUM COMPETENCY TESTING (New Main Term)	TM	8/78			9/78	X		1 mo
111	ETHNOGRAPHY (New Main Term)	UD	10/78						

Attachment 2
Page 3 of 3

RIENOV78

REMOVE LIST

A. DUPLICATES (11)

1. Readmission of Clearinghouse's Own Input

IR 006 311	RIEJUN78	ED 149 792	IR 005 717

2. Duplicates Appearing in RIE Three Months or More Ago

CS 004 136	RIENOV76	ED 125 315	FL 007 910
IR 005 906	RIEAUG78	ED 152 029	EC 104 109
SP 012 508	RIEAUG78	ED 152 924	UD 018 121
SP 012 745	RIEJUL78	ED 151 402	TM 006 880
SP 012 749	RIEJUL78	ED 151 379	TM 006 797
TM 007 117	RIEMAR78	ED 145 099	CE 012 327

3. Duplicates Appearing in RIE in September, October, November 1978

EA 010 690	RIEOCT78	ED 154 707	HE 009 984
IR 005 986	RIENOV78	ED 156 633	SP 012 717
IR 006 169	RIEOCT78	ED 154 445	CS 502 086
TM 007 108	RIESEP78	ED 153 379	EC 110 038

B. REJECTS (9)

HE 010 162	Pulled by CERIC
JC 780 364	Pulled by Clearinghouse
RC 010 566	Pulled by Clearinghouse
RC 010 567	Pulled by Clearinghouse
RC 010 607	System error at Facility - Pulled
SP 012 805	Pulled by CERIC
SP 012 844	Pulled by CERIC
SP 012 851	Requested by Clearinghouse
UD 018 235	Pulled by CERIC

C. DELAYED (1)

CS 004 146	Systems error at Facility - Forwarded to RIEDEC78

RIE INPUT BY CLEARINGHOUSE (RIENOV78)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	193	0	193	0	0	193	1817
CG	90	0	90	0	0	90	955
CS	192	0	192	1	1	190	1635
EA	53	0	53	1	0	52	909
EC	59	0	59	0	0	59	744
FL	67	0	67	0	0	67	685
HE	154	0	154	1	0	153	984
IR	119	0	119	4	0	115	970
JC	87	0	87	1	0	86	551
PS	55	0	55	0	0	55	490
RC	56	0	56	3	0	53	514
SE	128	0	128	0	0	128	991
SO	75	0	75	0	0	75	728
SP	64	0	64	6	0	58	661
TM	54	0	54	2	0	52	660
UD	94	0	94	1	0	93	842
	1540	0	1540	20	1	1519	14,136

Attachment 4
Page 2 of 2

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Higher Education*

   a. "Collective Bargaining in Four-Year Colleges," by Barbara A. Lee.

   b. "Part-Time Faculty," by David Leslie.

   c. "Academic Programming," by S. V. Martorana and Eileen Kuhns.

2. *ERIC Clearinghouse on Reading and Communication Skills*

   a. *Recommended English Language Arts Curriculum Guides K-12,* edited by Sr. Rosemary Winkeljohann. 1978.

3. *ERIC Clearinghouse for Science, Mathematics, and Environmental Education*

   a. *Recent Research Concerning the Development of Spatial and Geometric Concepts.* $6.00.

   b. *Recycling: Activities for the Classroom.* $4.50.

   c. *Supply and Demand for High School Science Teachers in 1985.* $1.50.

   NOTE: These IAP's may be purchased through:

   Information Reference Center
   1200 Chambers Road, Room 310
   Columbus, Ohio 43212.

4. *ERIC Clearinghouse on Tests, Measurement, and Evaluation*

   a. *Competency-Based Graduation Requirements: A Point of View,* by Mary Anne Bunda. $2.00.

   NOTE: This report addresses three general areas of concern:

   (1) What is involved in implementing a competency-based graduation requirement;

   (2) How are the new requirements likely to influence school practices;

   (3) What are the legal and financial ramifications of the requirements.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

November 10, 1978

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIE July 1978 Microfiche Inventory and Quality Check and the following is submitted.

1. The following documents will be refilmed:

150 300 1/1	150 900 1/2	151 115 1/1
150 314 2/4	150 967 1/1	151 116 1/4, 2/4
150 489 2/3	150 999 1/1	151 213 1/1
150 529 1/1	151 063 1/1	151 270 1/1
150 772 1/1	151 080 4/4	151 364 2/2
150 797 5/6	151 111 1/1	151 376 1/4

2. The following documents are not recommended for refilming:

ED#	CLHSE.	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
150 930	HE	1	None	Pages 102 & 103 are a double-frame
151 301	SP	1	None	Very thin, light type
151 317	SP	1	None	No blurred images on camera/print master
151 322	SP	1	None	" " " " " "
151 327	SP	1	None	" " " " " "
151 328	SP	1	None	" " " " " "
151 329	SP	1	None	" " " " " "
151 330	SP	1	None	" " " " " "
151 376	TM	1	None	No blurred images on camera/print master, and broken, worn out letters on pages 295 and 322
151 470	UD	1	None	No blurred images on camera/print master

3. It is noted that the EDRS error rate was 1.6% for the documents filmed, or only 1.1% of the total microfiche created from the documents.

Sincerely,

Jack N. Veale
Director

cc: Bob Chesley, NIE
Murray Howder, Facility

STANDING ORDER CUSTOMERS SUBSCRIBERS

ADDITIONS AND CANCELLATIONS

	ADDITIONS	CANCELLATIONS
10/15/78	Department of HEW Region III (1631) P.O. Box 13716 Attn: A. Cramber Philadelphia, PA 19101	Lamar University Library Beaumont, TX 77710
	Ferris State College Library-LRC Big Rapids, MI 49307 Attn: Robert Geiman	NEPTE Pettee Brook Offices P.O. Box 550 Durham, NH 03824
	Library Technical Services Bldg. AT2747 Ft. Bragg, NC 28307	
	Southern Connecticut State College Library 501 Crescent Street New Haven, CT 06515	

ERIC® Administrative Bulletin

Volume: 2
Number: 10
Date: Dec. 1978

Cut-Off Date: 12/10/78

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *Note to ERIC Clearinghouse Directors*

From time to time it is necessary for Central ERIC to respond quickly to NIE management. In most cases, when information from the Clearinghouses is required, the monitors try to communicate our needs to the Directors by telephone. In other instances, however, when the problems are more complex, they may forward the material to you asking early responses. Unfortunately, not all the replies are returned expeditiously. The problem frequently arises because of the absence of the Clearinghouse Director on out-of-town business. In some cases, the mail awaits the Director's return before any action is taken. I would like to ask that each Director make arrangements to open all mail addressed to the Clearingouse from Central ERIC so that a prompt reply can be made. Your cooperation is appreciated.

B. *Publicizing Information Analysis Products (IAP's)*

By now you will recognize a recurring theme that stresses the need to increase the distribution of Information Analysis Products. The ERIC Clearinghouse for Science, Mathematics, and Environmental Education (SE), for instance, has been effective in creating wide awareness and sale of many of its products. Attachment 1 is entitled "Publicizing Information Analysis Products" and will routinely announce descriptions of procedures utilized by ERIC Clearinghouses to disseminate their IAP's as they are submitted. This month descriptions by Bob Howe (SE) and Mary Monteith (CS) are shared. We would welcome other reports on successful strategies.

C. *Selection of Documents - A Clearinghouse Responsibility*

Agencies and organizations regularly place Central ERIC and the ERIC Facility on their distribution lists to receive all of their publications; therefore all types of materials from many contributors are received. Many are of peripheral interest to ERIC. Central ERIC's policy has been that Clearinghouses bear the primary responsiblity for evaluation and selection of documents. Documents received by the Clearinghouses, therefore, should be evaluated and selected by Clearinghouse criteria and not selected simply because they were received from the National Institute of Education, the Office of Education, or the ERIC Facility.

D. *Short Documents*

The problem of "short documents," which was discussed at the Director's meeting has improved considerably. We have received the following suggestion:

"...that documents of that length (1-5 pp) be reviewed by the Director of the appropriate clearinghouse and that the Director sign an appropriate place on the resume form to show that he has reviewed (and approved) it."

We would like to initiate this procedure on a trial basis.

E. *NDN Input*

A small sample of NDN input has indicated a relatively large rejection rate. We seem to be getting, among other things, somewhat informal materials like newspaper clippings and brochures. It may well be that in arranging to receive more of the NDN materials we have not made it clear to NDN people the kind of materials that ERIC accepts. We will be working with the NDN representatives to clarify any misunderstandings in this area. Meanwhile, we do not suggest that exceptions to ERIC's acceptance criteria be made for these documents.

It is my understanding that at present some Clearinghouses do give or have given feedback to individual authors concerning reasons for rejection of their documents. Especially where quality is an issue, this can be a touchy procedure. It is not a policy of the ERIC system to do so. In the future, we may be working with agencies, such as SEA's, that can act as collection points and we may be able to assist in acquisitions efforts by giving the agency some feedback that will help them better understand ERIC's criteria. However, in the meantime, giving reasons for rejection to individual NDN authors is not a system requirement.

...Bob Chesley

F. *ERIC Facility Contract Renewed*

A one-year continuation contract with ORI, Inc. has been signed for the operation of the ERIC Facility through November 15, 1979. The contract calls for the continuation of all existing basic functions associated with the production of the ERIC data base and its abstract journal *Resources in Education (RIE)*, assuming an input level of 16,000 documents. In addition, various special projects aimed at system improvement have been funded. The following is a summary of tasks to be performed:

- Acquisitions and document control
- Publication preparation and production
- Lexicography and authority list maintenance
- Data Entry
- Computer system operation, maintenance, and development
- User Services, e.g., reference and referral, annual users conference, *Interchange* newsletter, state technical assistance visits, etc.
- ERICTAPES/ERICTOOLS distribution
- System Improvement Projects, e.g., Vocabulary Improvement Project (VIP), Information Analysis Products Bibliography, History of ERIC, *ERIC Processing Manual* revision, Directory of RIE/CIJE Subscribers, ERIC Administrative Bulletin, IAP flyer, Calendar of Meetings, Level III section of RIE, etc.

G. *System Improvement Projects - Status Report*

The following ERIC Facility projects are either completed or due to be completed shortly.

1. *Direct Data Entry Experiment* - Completed. Report available on request from the ERIC Facility.

2. *State Technical Assistance* - To date, six (6) states have been visted: Alabama, Colorado, Illinois, Kansas, Montana, and Nebraska. The following visits are scheduled for early 1979:

   - Minnesota - January 18-19, 1979
   - CEDL (Austin, Texas) - Late January
   - Wisconsin - February 15-16, 1979

3. *RIE via Videocomp* - Beginning with the February 1979 issue, RIE will be produced via the GPO Videocomp instead of the GPO Linotron. A 7 on 7 type size and leading will be used, which should be slightly more efficient in use of space without reducing readability. Because the tape delivered to GPO does not have to run through GPO's Master Typography Program (MTP), it is hoped that GPO turnaround time will improve.

4. *Clearinghouse Scope of Interest Manual* - This product has been considerably delayed by the process of circulating all drafts among all Clearinghouse for coordination. The last of the input has just been received by the Facility. Delivery of a text to Central ERIC is scheduled for January 15, 1979.

5. *New ERIC Data Elements* - Three new data elements have been approved and added to the ERIC tape files with the January 1979 RIE data, for use in computer searching. They are: Language, Geographic Origin, and Government Status.

6. *Directory of ERIC Microfiche Collections* - Completed. Nine hundred (900) copies were distributed to each Clearinghouse. Additional copies are available from the ERIC Facility.

7. *ERIC Reference Manual* - Material collected and draft being put together by the ERIC Facility. This Manual is to be distributed only to Clearinghouses.

8. *Document Reproducibility Guidelines* - Completed. This document is to be distributed to Clearinghouses and to a few other interested parties during December 1978. All distribution is controlled by Central ERIC.

Acts of God and weather permitting, the ERIC master computer tapes will be updated during the Spring of 1979. This will involve primarily the Identifier field (as a result of the Identifier Clean-Up Program),

some Descriptor changes due to Thesaurus revision, and conversion of specific prices for ERIC microfiche/hardcopy to price codes. Price codes will be translatable, via a table to be found in RIE and other ERIC materials, to specific dollars and cents.

...*Jim Prevel*

H. *Answer Vans - New SOC's Only*

Although the ERIC Clearinghouse on Counseling and Personnel Services will produce more Answer Vans next year, their distribution will have to be restricted to new Standing Order Customers (SOC's) only. There are plans to make available through CG some limited travel funds for the Clearinghouses nearest new SOC's to visit and explain the Answer Van's use. Guidelines will be forthcoming from CG.

...*Kit Welsh*

I. *National and Regional ERIC Technical Meetings*

The ERIC National Technical Meeting is tentatively planned for the Washington, D.C. area during the first week of May 1979. An appropriate location for the meeting has not yet been found and definite arrangements have not been made. When they are, Clearinghouses will be notified promptly so that attendees can adjust commitment schedules to allow for attendance.

The regional meetings in 1979 will be held in Washington, D.C., Urbana, Illinois, and Eugene, Oregon. The only date which is set at present is for the midwestern meeting, September 24-26, 1979.

...*Frank Smardak*

J. *Attention VIP Coordinators*

The publication of the first edition of the "Play Thesaurus" is predicated on your initial submission of changes under the VIP project. To date, the Facility has not received sufficient Clearinghouse input to warrant the publication of this tool. As soon as possible, please submit your initial input so that the first edition can be sent to the Clearinghouses by January 5.

The VIP Manual developed by Barbara Booth of the ERIC Clearinghouse on Junior Colleges is in its final stages of production and will be in the mail by December 15. Please see Jim Houston's submission to the *EAB* under "ERIC Facility Announcements."

...*Pat Coulter*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *Orabelle Nuthall Retires*

Orabelle Nuthall will retire from her long-held post as Chief Editor of *Resources in Education* on December 22, 1978. In a very real sense, Orabelle's decision to retire marks the end of an "era." The first issue of RIE was dated November 1966; with the November 1978 issue, RIE will have been in existence for twelve years. For nearly ten of those twelve years, with both North American Rockwell and ORI, Inc., Orabelle has been the principal person responsible for the overall consistency and accuracy of the data announced in RIE. Several generations of Clearinghouse personnel have experienced her dedicated and civilized editorship. We will miss her greatly.

B. *ERIC Processing Manual Revision to Take Place*

The *ERIC Processing Manual* received its last full-scale revision and updating in 1974. Many individual revision pages have been sent out since then, but inevitably a general aging takes place. The index falls behind. Certain revisions have secondary and tertiary impacts in parts of the manual that weren't noticed at the time the changes were originally made. The page numbering scheme gets awkward (with A, B, C pages, etc.) due to new and deleted pages.

Central ERIC has directed that a general revision take place during 1979 and the Facility intends to get an early start on this substantial task. Central ERIC will appoint a liaison person to work with the Facility on the task. At the Facility end the revision team will consist of Ted Brandhorst, Murray Howder, and Elizabeth Pugh, though other staff will be involved with the particular sections appropriate to their work. All revised text will receive the approval of Central ERIC before being distributed.

As a first step in the revision process, we would like to solicit input from the ERIC Clearinghouses. Here is your chance to significantly affect the content of one of the more complete and influential information center manuals in the business!

To enable us to process your suggestions in the most efficient manner, we would appreciate it if you could create one page per suggestion and number your suggestions. This "unitization" will permit us to sort all the suggestions together that deal with the same section or topic. We will thereby be able to take action more quickly and will be able to tell you exactly what happened to your suggestion, should you ask.

Please feel free to actually take a crack at re-writing the particular sentences, paragraphs, or sections you are addressing, when this is appropriate. Marked-up Xerox pages of the *EPM* would be fine. We have found that general criticisms are sometimes subject to variable interpretation. When you actually put the desired concepts into "operational terminology" it inevitably helps to clarify your point. It might also save us a lot of work at this end.

We can promise you that all suggstions will be read and given careful consideration by both Central ERIC and the Facility revision team. Should any clarification be needed we will call and discuss your suggestions with you.

You are strongly urged to participate in this activity. We need your help in order to do the job well. No final deadline on input will be adhered to, however, the first pass-through will work with all suggestions received by March 1, 1979. Send suggestions to the ERIC Facility, attention: EPM Revision Project.

...*Ted Brandhorst*

C. *VIP "Play Thesaurus"*

The principal working tool of the Vocabulary Improvement Project (VIP) is the *Play Thesaurus*, based on and developed from a duplicate record of the current *ERIC Thesaurus*. For the duration of the project, the *Play Thesaurus* will be used to record all Clearinghouse recommendations and lexicographic decisions and to disseminate proposed changes to all VIP participants.

The *Play Thesaurus* is scheduled to be run 12 times (about every three weeks) from December 1978 to September 1979. Facility implementation of approved recommendations therein will culminate in a new and approved *ERIC Thesaurus* by early 1980.

The first issue of the *Play Thesaurus* is currently scheduled for mid-December. As of the first week of December, however, a total of only twenty (20) input recommendations (DJF's) had been received at the Facility. If input continues at this slow pace, the first issue will not be warranted until mid-January or later. Clearinghouse Vocabulary Coordinators are requested to begin their input immediately so that the VIP can be kept on schedule. At least some input from each Clearinghouse should be included in the first *Play Thesaurus* issue.

...*Jim Houston*

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *Dr. Marla Peterson Elected to the Editorial and Publications Committee of the American Vocational Association*

Dr. Marla Peterson, Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, has been elected to a three-year term on the Editorial and Publications Committee of the American Vocational Association. In addition to her regular committee duties, Dr. Peterson also edits the monthly "Research in Action" column in the *VocEd Journal*. The column reaches 50,000 readers each month and is based on documents that have been entered in the ERIC data base. The October issue of the *VocEd Journal* contained three "letters to the editor." which praised the content of the "Research in Action" column.

...*Marla Peterson (CE)*

B. *Management Workshops for ERIC Standing Order Customers (SOC's)*

The series of Management Workshops for ERIC Standing Order Customers (SOC's) is now fully underway. Three workshops have been conducted:

- Alexandria, Virginia;
- Ann Arbor, Michigan;
- Minneapolis/St. Paul, Minnesota.

Tentative plans have been made for nine additional workshops:

- St. Louis, Missouri;
- Richmond, Virginia;
- Raleigh, North Carolina;
- Oklahoma City, Oklahoma;
- New Orleans; Louisiana;
- Dallas, Texas;
- Houston (or Antonio), Texas;
- Jacksonville, Florida; and
- Columbia, South Carolina.

The advance information on these workshops was definitely appreciated. Information or plans about the remaining fourteen workshops should be forwarded to either Nevin Robbins or Celia Wright (ERIC/CE). Please remember that Planners are trying to spread the workshops out over the January-May period (southern workshops in the winter months, northern workshops in the spring).

Celia Wright will soon be in touch with all workshop coordinators, if she has not already. She is sending materials for use in the workshops and information about the agenda (as revised after the Alexandria meeting).

...Nevin Robbins (CE)

C. *Dr. Wilhelm Bohrer, Director of Admissions at the University of Manheim, West Germany Visits CG*

During the visit of Dr. Wilhelm Bohrer, Director of Admissions at the University of Manheim, West Germany, much information was exchanged. As an example, Dr. Bohrer, who was familiar with ERIC, had not realized that a full ERIC collection is located within twenty minutes of Manheim. He shared with us the ways in which the structure of higher education in West Germany differs from that in the United States. For example, all institutions of higher learning in West Germany are public. The ERIC Clearinghouse on Counseling and Personnel Services enjoys visits from foreign educators and considers the exchange of information mutually beneficial.

...Carol Jaslow (CG)

D. *ERIC-Sponsored Preconvention Seminar Proves Popular*

An ERIC-sponsored preconvention seminar on minimum competency testing in English, co-chaired by Holly O'Donnell at the recent National Council of Teachers of English Convention in Kansas City, was filled to capacity several weeks before registration, indicating the continued interest in this topic.

...*Mary K. Monteith (CS)*

E. *The Best of the Best of ERIC*

The ERIC Clearinghouse on Educational Management will publish *The Best of the Best of ERIC - Volume 2* in January 1979. The volume compiles and updates issues twenty-one through forty of the Clearinghouse's annotated bibliography series *The Best of ERIC*. Volume 1, containing the first twenty issues, was published in 1977.

The Best of ERIC is the Clearinghouse's most widely disseminated series. Well over one million copies have been distributed to school practitioners across the country through the cooperation of several professional organizations. Currently more than 35,000 school administrators regularly receive copies.

The new volume contains summary-review of 307 reports and journal articles on topics ranging from advisory committees to teacher evaluation. About 40% of the entries were newly written for *The Best of the Best of ERIC*.

...*Stu Smith (EA)*

F. *EC Processes 205 Conference Papers from the First World Congress on Future Special Education*

The ERIC Clearinghouse on Handicapped and Gifted Children processed 205 conference papers from the First World Congress on Future Special Education for the December 1978 and January 1979 issues of RIE. Held at the University of Stirling, Stirling, Scotland, on June 25 to July 1, 1978, the Congress involved over 2,000 participants from 39 countries. Focus was on current practices and the state of the art, appraisal of prevalent assumptions, and future directions. The papers reflect these three areas of inquiry and additionally present diverse cultural and national considerations.

...*Marion Cambel (EC)*

G. *Revised Set of Transparencies Developed at IR*

A revised set of 20 transparencies on ERIC has been developed at the ERIC Clearinghouse on Information Resources. Featuring all new graphics on diazo, content includes information on the system as a whole, sample displays of ERIC tools, and an example of computer

search strategy. Statistics and graphics have been updated, and a flow chart of processing procedures for both RIE and CIJE has been added. The price for this set is $125; however, a copy for each of the Clearinghouses is included in the ERIC/IR 1979 proposal. They will be sent out as soon as proposal approval is received.

Black and white 8½" x 11" copies of the transparencies have also been prepared to be used as Thermofax masters for the preparation of transparencies or ditto masters. The price will be $5.00 per set from the Clearinghouse; however, complimentary copiies will also be sent to all of the Clearinghouses.

Notes for possible uses for each transparency are being prepared and will accompany the sets.

H. *A Glossary of ERIC Terminology*

A Glossary of ERIC Terminology, compiled by Marilyn Laubacher, is currently at the printer's. Definitions in the 22-page booklet are oriented for the user who is completely unfamiliar with the jargon of either ERIC or information retrieval in general. It can be obtained as follows:

Syracuse University Printing Services
125 College Place
Syracuse, New York 13210.

The price is $1.00 plus 10% of the total order for postage and handling, minimum $.50; the order number is IR-28.

...*Barbara Minor (IR)*

I. *Cataloging as a Graphic Art*

Barbara Booth of the ERIC Clearinghouse for Junior Colleges has submitted for the *EAB* an item entitled "Cataloging as a Graphic Art." It is conceived as an aid in solving the most difficult cataloging problems and can be found as Attachment 2.

...*Barbara Booth (JC)*

J. *Dr. Everett Edington to be on Sabbatical Leave*

Dr. Everett D. Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools (RC) will be on sabbatical leave of absence from January 2, 1979 through May 5, 1979. During that time he will be at the University of Wisconsin working with the Wisconsin Vocational Studies Center, Department of Rural Sociology and the Department of Educational Administration. He will be dealing primarily with research programs on rural youth.

K. *Dr. Everett Edington Appointed to the National Advisory Board of the Women's Educational Equity Communications Network*

Dr. Everett D. Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools (RC) has been appointed to the National Advisory Board of the Women's Educational Equity Communications Network (WEECN). WEECN is operated for the U. S. Office of Education by the Far West Laboratory for Educational Research and Development under the auspices of the Women's Educational Equity Act.

L. *National Chicano Research Network Invites Betty Rose Rios to Participate in an Organizational Meeting*

The National Chicano Research Network has invited Betty Rose Rios, Assistant Director for Processing of the ERIC Clearinghouse on Rural Education and Small Schools, to participate in an organizational meeting to initiate a major national project on "Information Storage and Retrieval of Hispanic Materials." The project is a cooperative effort undertaken to combine the resources of hispanic libraries and indexing projects to make this hispanic information easily accessible on a national level. To do this most efficiently, the organizational group will develop a national hispanic information consortium that will produce a computerized data base on hispanic materials. The eleven-member organizational group, who were selected from research networks or libraries throughout the nation, will meet November 30 to December 1, 1979 in Los Angeles, California.

...Amelita Hill (RC)

M. *ERIC/SMEAC Has Available New Publication Entitled Science Abstracts and Index from Resources in Education (RIE), 1976-77*

The ERIC Clearinghouse for Science, Mathematics, and Environmental Education (SE) has available a new publication entitled, *Science Abstracts and Index from Resources in Education (RIE), 1976-77*. This publication contains abstracts of nearly all materials related to science education included in *Resources in Education* (RIE) 1976-1977. Subject and other indexes are provided to facilitate searching. This publication supplements, but does not replace earlier Science Education compilations, 1966-1972, and 1973-1975. The document may be purchased as follows:

Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

The price of the publication is $25.00. Any Clearinghouse wishing to receive a copy should notify Ms. Beverly Malcolm at ERIC/SMEAC.

N. *ERIC Descriptor and Identifier Reports Available*

The *ERIC Descriptor and Identifier Usage Report - 1977 Supplement* is available from the Information Reference Center. Each printout includes ED and EJ listings by descriptor and identifier. It's price is $15.00. The *ERIC Descriptor and Identifier Accumulated Totals - 1966-1977* is also available. These indexes enable a person to search the total ERIC data base. It's price is $3.50. Both publications may be obtained from the following address:

Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

O. *Stanley L. Helgeson Gives Presentation*

Stanley L. Helgeson, Associate Director for Science Education at the ERIC Clearinghouse for Science, Mathematics, and Environmental Education gave a presentation entitled "Two Decades of Science Education: 1955-1975" at the School Science and Mathematics Association Annual Meeting.

P. *Patricia E. Blosser Participates in Meetings*

Patricia E. Blosser, Research Associate in Science Education, participated in two meetings this month. She gave a presentation at a National Science Teachers Association and National Science Foundation Dissemination Project Meeting in New York entited "How to Steal Legitimately From ERIC." Dr. Blosser also attended a regional meeting of the National Science Teachers Association in New Orleans where she had an ERIC display and gave a presentation on "Reading as a Survival Skill."

...Bev Malcolm (SE)

Q. *ERIC Multiple Choice Test Used at Workshop*

A copy of a multiple choice test on ERIC which was developed for use in a workshop is displayed as Attachment 3. Use of the test was quite successful in that it made ERIC "fun" and brought on good discussion. Using it as an opener to any workshop (such as the upcoming SOC's) helps to create the mood and setting for discussion about ERIC.

...June Ramos (SO)

R. *TM Publishes Sex Bias in Testing: A Review with Policy Recommentations*

The ERIC Clearinghouse on Tests, Measurement, and Evaluation, in cooperation with the Women's Educational Equity Communications

Network (WEECN) have recently published *Sex Bias in Testing: A Review with Policy Recommendations* by Carol Kehr Tittle.

Sex discrimination has been prohibited by law in educational institutions that receive federal support. Yet, there is still concern that many educational policies, procedures, and practices reinforce sex-role stereotypes and reflect prejudiced views of women's achievements, abilities, and interests. This monograph on equity for women in educational testing focuses on issues of sex bias in educational achievement tests, career interest inventories, and aptitude tests. Where each issue is raised and analyzed for implications of sex bias, needed policies and procedures have been suggested that are within the authority and responsibility of local and state educational administrators, teachers, counselors, parents, and students.

LIST OF ATTACHMENTS

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Attachment 10: Microfiche of the Microfiche Inventory and Quality Control Check (1 per Clearinghouse)

NOTES:

The Microfiche Inventory and Quality Check has not been included as a regular attachment with this issue.

PUBLICIZING INFORMATION ANALYSIS PRODUCTS

ERIC Clearinghouse on Reading and Communication Skills - Ms. Mary K. Monteith

The ERIC Clearinghouse on Reading and Communication Skills co-publishes many of its publications with other professional organizations, such as the Speech Communication Association, the International Reading Association, and the National Council of Teachers of English. The major means of publishing its products are news releases and flyers. Announcements of publications are printed in yearly products lists, which are sent to all Standing Order Customers (SOC's) and in response to all requests. Publications are also displayed and distributed at exhibits at conventions and workshops.

ERIC Clearinghouse for Science, Mathematics and Environmental Education - Dr. Robert W. Howe

The ERIC Clearinghouse on Science, Mathematics, and Environmental Education is currently using a variety of approaches to develop awareness of its information analysis products. Sales this year will be over 30,000 documents; sales are continuing to increase. Some of the techniques that have been found to be effective are listed:

1. Mailing of a publication list to over 11,000 individuals and agencies. This has been a very effective mechanism. Most of the sales come from this procedure.

2. A sample publication is sent to all appropriate state supervisors. This results in some sales, but also in very heavy use of SE publications by the states in their own publications. SE knows of over 35,000 copies of books or monographs produced each year that have included substantial parts of SE publications. States such as Maryland, Florida, Pennsylvania, Indiana, and others have used several of SE publications in total or in part.

3. A complimentary copy of most of SE products is sent to each of the 100-200 largest school districts in the country. This has had a very similar result as "2" above; SE has obtained some sales, but have had even more requests for permission to include material from SE publications in theirs.

4. Several associations, such as the National Council for Teachers of Mathematics (NCTM) purchase materials at a discount for resale. They advertise the materials in their publications and handle sales.

5. Special prices for members of organizations on items produced in cooperation with them have been developed. Members order the materials through the Association. The Association sends payment and the addresses of people to whom the materials should be sent to the Clearinghouse.

6. Displays of products at conventions and workshops consistently produce good results.

7. Materials are announced in journals and newsletters. These efforts have produced mixed results.

8. A list of libraries is maintained and publication lists are mailed to them annually. A substantial number of orders are received from them.

As funds are available from SE's rotary account, the Clearinghouse is increasing publicity and awareness of products. Current $20 in sales are obtained for each $1 spent on publicity and awareness of products.

CATALOGING AS A GRAPHIC ART

A little ingenuity can help solve some of the most difficult cataloging problems. Here is a recent example from the Clearinghouse for Junior Colleges.

Title page:

Education <—?—> Employment

COMPREHENSIVE FOLLOW-UP STUDY
OF TWO-YEAR COLLEGE GRADUATES
IN NEW YORK STATE

PHASE II

Input:

TITLE::Education .lt.--?--.gt. Employment. Comprehensive Follow-Up Study of Two-Year College Graduates in New York State. Phase II.

Output:

DOCUMENT RESUME

ED 156 273 JC 780 369

AUTHOR Francis, John Bruce; Jones, Griffith, III
TITLE Education <--?--> Employment. Comprehensive Follow-Up Study of Two-Year College Graduates in New York State. Phase II.

COMMONLY ASKED QUESTIONS ABOUT ERIC: A MULTIPLE CHOICE TEST

Acquisitions/Regional Associates Network

NCSS Annual Meeting, Houston

November 23, 1978

INSTRUCTIONS:

Circle the most appropriate answer or answers to each of the following:

1. *What is ERIC?*

   a. An educational data base containing over 300,000 resource materials.

   b. A vanity publishing company.

   c. An acronym which means Educational Resources Information Center.

   d. A descendant of an old Viking, prominent in Danish beer commercials.

2. *I am looking for goals and objectives to develop a Spanish bilingual program for elementary students. Where do I find this information?*

   a. Call all the elementary schools in the U.S. and ask the principals if they have a bilingual program with outlined goals and objectives.

   b. Conduct a manual search of the ERIC indexes.

   c. Look through all the microfiche cards and pull the appropriate ones.

   d. Have a computer search done on your topic.

   e. Hire a graduate student to find the information for you.

3. *What is RIE?*

   a. *Research in Education*, the monthly index of ERIC educational documents.

   b. *Recent Innovations in Education.*

   c. *Risky Innovational Education.*

   d. An educational center in New York which offers curriculum instruction for a small fee.

   e. *Resources in Education.*

4. *I have a document which I would like to submit for inclusion in the ERIC files. What should I do?*

   a. Don't call us; we'll call you.

   b. Send two legible copies of the document to any clearinghouse.

   c. Send two legible copies of the document to the ERIC Facility in Bethesda, Maryland.

   d. Send two legible copies of the document to the National Institute of Education.

   e. Send two legible copies of the document to Macmillan Publishing Company, the publishers of the ERIC indexes.

5. *What is EDRS?*

   a. It is a professional organization in Washington, D.C., which deals with all aspects of the ERIC system, and stands for Educational Development Resource Services.

   b. Educational Dissemination and Research in Sex.

   c. It is the Educational Document Reproduction Service, which processes all orders for ERIC documents.

   d. It doesn't stand for anything; you obviously made this one up.

6. *How will I know if my document is accepted or rejected by ERIC?*

   a. You will receive a person-to-person, collect phone call from the Washington offices.

   b. You will receive a post card.

   c. A copy of the microfiche of your document will be mailed to you.

   d. Nothing is sent to you. You need to check the monthly issues of the ERIC indexes to see if your document is listed.

   e. It's anyone's guess---ask an astrologer.

7. *If I have a document which is available from ERIC, can I resubmit the paper for publication elsewhere?*

   a. No. ERIC maintains all rights to your manuscript.

   b. Yes. ERIC does not hold the copyright to any document.

   c. Because ERIC actively disseminates information about its documents, there is no need to publish your paper elsewhere.

   d. If you publish it elsewhere, ERIC receives a 10% commission.

8. *I was told that most ERIC documents are available on MF and HC. What does that mean?*

   a. Microfilm and hardcopy.

   b. Microfiche and papercopy.

   c. Micro-fish and huge-carp.

   d. Microfiche and hardcopy.

9. *What is a VIP?*

   a. Obviously a very important personality.

   b. It stands for vesicular infra-red production, the method used to make microfiche cards.

   c. It stands for Vocabulary Improvement Project, which is the system-wide clearinghouse effort to clean-up the Thesaurus.

   d. All persons connected with the ERIC operations.

10. *How many descriptors are listed in the Thesaurus?*

    a. Over 7,000.

    b. Over 5,000.

    c. Not enough.

    d. Over 10,000.

    e. Too many.

11. *How many clearinghouses currently exist?*

    a. 20

    b. 23

    c. One for each letter of the alphabet.

    d. 16

    e. 15

12. *How do I find the nearest microfiche collection in my area?*

    a. Call any clearinghouse. They will tell you.

    b. Look it up in the Microfiche Directory.

    c. Look in the yellow pages.

    d. Ask your mother.

    e. Go to a pond that stocks them.

13. *What is a SOC?*

    a. Systems Operations Contract, the sponsoring organization which holds the contract for an ERIC clearinghouse.

    b. A warm, woolen covering for the feet.

    c. A Standing Order Customer.

    d. A Sitting Order Customer.

    e. A library or resource center which houses the entire ERIC microfiche collection.

14. *Who funds the ERIC system?*

    a. The Office of Education.

    b. The Office of Educational Management.

    c. The National Institute of Education.

    d. Money is raised annually through fund-raising dinners, bake sales, car washes, and private donations.

15. *Who can use ERIC?*

    a. Firefighters and police.

    b. Librarians, teachers, and researchers.

    c. Lawyers.

    d. All of the above.

    e. B and C.

ERIC DIRECTORY

UPDATES

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF REPLACED EMPLOYEE	POSITION
Central ERIC	Michael Jackson	Secretary	Diane Lewis	Secretary
ERIC Facility	Meg Block	Lexicographer	---	---
ERIC Facility	Sarah Worcester	Programmer	Alan Foster	Programmer
CS	Robert Schwarz	Secretary	Kim Black	Secretary
JC	Michael Baroff	Abstractor/ Indexer	Toni Rubin	Abstractor/ Indexer
JC	Donna Dzierlenga	Clerk-Typist (OCR Keying)	Keven Madvig	Clerk-Typist (OCR Keying)

NOTES:

Change in Telephone Number: Mildred Thorne - (202) 254-5090
Central ERIC

Report Date NOV 1978

Page 1 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
78	CODE SWITCHING (LANGUAGE) (New Main Term)	FL	5/78			6/78	X		1 mo
80	LANGUAGE PROCESSING (New Main Term)	FL	5/78			6/78	X		1 mo
88	MATHEMATICAL FORMULAS (New Main Term)	Facility	7/78			7/78	X		1 wk
89	CAREER DEVELOPMENT (To replace VOCATIONAL DEVELOPMENT)	CG	7/78	11/78					
90	COPING (New Main Term)	CG	7/78			8/78	X		1 mo
91	UNDERGROUND BUILDINGS (New Main Term)	EA	7/78			8/78	X		1 mo
92	ACADEMIC LIBRARIES (New Main Term)	IR	7/78			8/78	X		1 mo
93	AUDIOTAPE RECORDINGS (To replace PHONOTAPE RECORDINGS)	IR	7/78	11/78					
94	COMPUTER ASSISTED INSTRUCTION (Addition of Scope Note & revision of Cross-references)	IR	7/78			8/78	X		1 mo
95	COMPUTER MANAGED INSTRUCTION (New Main Term)	IR	7/78			8/78	X		1 mo
96	EDUCATIONAL TECHNOLOGY (To include INSTRUCTIONAL TECHNOLOGY)	IR	7/78	11/78					

Attachment 5
Page 1 of 3

Report Date NOV 1978

Page 2 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
97	LEARNING RESOURCES CENTERS (New Main Term)	IR	7/78			8/78		X	1 mo
98	USER SATISFACTION (INFORMATION) (New Main Term)	IR	7/78			8/78	X		1 mo
99	VIDEODISC RECORDINGS (New Main Term)	IR	7/78			8/78	X		1 mo
100	VIDEOTAPE RECORDINGS (Closing up "Video Tape")	IR	7/78			8/78	X		1 mo
101	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	7/78			8/78	X		1 mo
102	VALIDATED PROGRAMS (New Main Term)	SO	7/78			8/78	X		1 mo
103	CROSS CULTURAL STUDIES (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
104	CROSS CULTURAL TRAINING (Addition of Scope Note & revision of Cross-References)	UD	7/78			8/78	X		1 mo
105	INTERCULTURAL PROGRAMS (Revision of Cross-References)	UD	7/78			8/78	X		1 mo
106	MULTICULTURAL EDUCATION (New Main Term)	UD	7/78			8/78	X		1 mo
107	BODY LANGUAGE (Addition of Synonym)	CS	8/78			9/78	X		1 mo

Attachment 5
Page 2 of 3

Report Date NOV 1978

Page 3 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
108	PARALINGUISTICS (Addition of Synonym)	CS	8/78			9/78	X		1 mo
109	BASIC SKILLS (Addition of Scope Note)	TM	8/78			9/78	X		1 mo
110	MINIMUM COMPETENCY TESTING (New Main Term)	TM	8/78			9/78	X		1 mo
111	ETHNOGRAPHY (New Main Term)	UD	10/78			11/78	X		1 mo
	Other than for the VIP, there were no DJF submittals in 11/78.								

Attachment 5
Page 3 of 3

ACQUISITIONS ARRANGEMENTS LIST
UPDATES
ERIC PROCESSING AND REFERENCE FACILITY

Additions to the Acquisitions Arrangements List

EFAA #170 City University of New York
Graduate School and University Center
Institute for Research and Development in Occupational Education
Center for Advanced Study in Education (CASE)
Level I - Dr. Lee Cohen

EFAA #171 UCLA Graduate School of Education
Center for the Study of Evaluation (CSE)
Level I - Mark Young

EFAA #172 Colorado State Library
Colorado Educational Network for Resource Enrichment (CENTRE)
Level - as indicated

EFAA #173 CEMREL, Inc.
Level II - Jennie Scaggs

EFAA #174 British Columbia University
Centre for Continuing Education
Level I - Jindra Kulich

Blanket Reproduction Releases Reported by ERIC Clearinghouses

Educational Management

Council of Educational Facility Planners, Int'l.
Level II - Dwayne E. Gardner

Urban Education

Kentucky Commission on Human Rights
Level I - Galen A. Martin

Changes

EFAA #113 FROM: Wisconsin University, Madison
Wisconsin Research and Development Center for
Cognitive Learning (WRDC)

TO: Wisconsin University, Madiscon
Wisconsin Research and Development Center for
Individualized Schooling

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Reading and Communication Skills*

   a. *Creative Writing in the Classroom: An Annotated Bibliography of Selected Resources (K-12).* Robert Day, Editor; Gail Cohen Weaver, Associate Editor, 117 pages, paper. Price: $5.50; NCTE members: $4.75. Available from:

   National Council of Teachers of English
   1111 Kenyon Road
   Urbana, Illinois 61801

2. *ERIC Clearinghouse on Information Resources*

   a. *Instructional Technology: Factors Influencing the Field (Occasional Paper Number 1)*, by William E. Hug. Price: $2.00; Order Number: IR-26.

   b. *Criteria for Reviewing Educational Products (Product I)*, by EPIE. Price: $6.00; Order Number: IR-27. Please include order number and 10% of the total order (minimum $.50) for postage and handling. Please order from the following address:

   Syracuse University Printing Services
   125 College Place
   Syracuse, New York 13210

RIEDEC78

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

HE 010 253	RIESEP78	ED 153 589	HE 009 916

2. Duplicates Appearing in RIE Three Months or More Ago

CG 012 431	RIEMAY78	ED 148 777	SP 012 020
IR 005 757	RIEJUL78	ED 150 411	CE 014 808
TM 007 109	RIEJUL78	ED 150 430	CE 014 913

3. Duplicates Appearing in RIE in October, November, December 1978

CE 017 223	RIEDEC78	ED 157 571	JC 780 415
TM 007 100	RIEOCT78	ED 155 131	SP 012 459

B. REJECTS (1)

FL 009 567 Pulled by Clearinghouse

C. DELAYED (0)

None

RIE INPUT BY CLEARINGHOUSE (RIEDEC78)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	107	0	107	1	0	106	1923
CG	73	0	73	1	0	72	1027
CS	139	1	140	0	0	140	1775
EA	74	0	74	0	0	74	983
EC	158	0	158	0	0	158	902
FL	40	0	40	1	0	39	724
HE	87	0	87	1	0	86	1070
IR	67	0	67	1	0	66	1036
JC	38	0	38	0	0	38	589
PS	42	0	42	0	0	42	532
RC	36	0	36	0	0	36	550
SE	121	0	121	0	0	121	1112
SO	60	0	60	0	0	60	788
SP	37	0	37	0	0	37	698
TM	57	0	57	2	0	55	715
UD	37	0	37	0	0	37	879
	1173	1	1174	7	0	1167	15,303

STANDING ORDER CUSTOMERS SUBSCRIBERS

ADDITIONS AND CANCELLATIONS

	ADDITIONS	CANCELLANTIONS
11/8/78	Radford College Central Receiving Attn: G. Williams Radford, Virginia 24142	NONE
	East Texas State University Library Serials Commerce, Texas 75428	
	Bethany Nazarene College R. T. Williams Library Bethany, Oklahoma 73008	
	Mercer University Stetson Memorial Library Macon, Georgia 31207	
	Canberra Teaching Resources Center Serials Librarian Stuart Street Griffith, A.C.T. 2603 Australia	
12/6/78	Kelvin Grove College of Advanced Education Library Victoria Park Road Kelvin Grove, Brisbane, Q. 4059 Australia	University of Calgary Library Calgary, Alberta, T2G 3C5 Canada
		Texas State Tech. Institute Library Waco, Texas 76705

ERIC® Administrative Bulletin

Volume: 3
Number: 1
Date: Jan. 1979

Cut-Off Date: 1/10/79

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ATTACHMENTS:

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Attachment 2: DIP Happenings
Attachment 3: *NIE News*
Attachment 4: *ERIC Directory* Updates
Attachment 5: Descriptor Justification Forms (DJF's) Status Report
Attachment 6: Acquisitions Arrangements List Updates
Attachment 7: New Information Analysis Products
Attachment 8: Duplicates List for RIEJAN79
Attachment 9: NFAIS Newsletter and Announcement

I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *ERIC Administrative Bulletin (EAB) Input*

Let me continue to encourage Clearinghouses to submit regularly material for the EAB. I am encouraged by the results so far and feel that the EAB should be a mechanism that can communicate between all elements of the system, not just from Central ERIC. One request---please send your input to the Clearinghouse monitor, not directly to me.

B. *Facility Request for Scope Note Assistance*

Clearinghouse directors have recently received a memo from the ERIC Facility requesting assistance in ironing out remaining problems in Scope Note Statements. We need to get the Scope Notes in a uniform and final form. It has taken much time to get where we are---a significant step. There are still a few overlaps to be ironed out and and a little more work to be done to make the descriptions consistent and comparable. Please give the Facility the help they have requested so that we can quickly complete this chore.

C. *ERIC---The First 15 Years*

A memo dated August 11, 1978, to all Clearinghouse Directors, asked for comments to a series of eleven discussion questions. Thus far only a couple of replies have been received. These questions are intended to elicit responses which could provide the background for an interesting discussion of attitudes, beliefs, points of view, which can only come from the Clearinghouses. Please send your replies, as soon as you can, to:

Del Trester
10312 Wilde Lake Terrace
Columbia, Maryland 21044

A copy of the memo is appended as Attachment 1.

D. *HAPPENINGS AROUND NIE AND DIP*

Reprints of *NIE News* and selected clippings describing DIP happenings are appended as Attachments 2 and 3. This may be a way we can help keep the Clearinghouses informed about some of the events around Central ERIC.

...Bob Chesley

E. *National Federation of Abstracting and Indexing Services (NFAIS)*

Central ERIC has renewed its membership as a Government affiliate in the National Federation of Abstracting and Indexing Services (NFAIS) for the twelve-month period from July 1978 to June 1979. The chief purpose of the Federation is to improve the extent and quality of the documentation and use of the world's literature, through research programs, publications, and educational seminars. NFAIS also serves as a communication forum for its members through meetings, workshops, committee activities, and informal publications.

Our membership entitles Central ERIC and the Clearinghouses to participate and benefit from a number of services and products of this professional association. Among these are receipt of the NFAIS bimonthly newsletter, reduced rates for conference and workshop attendance, and access to the NFAIS publications and statistical services. A copy of the newsletter and an announcement of the 1979 NFAIS Annual Conference is appended as Attachment 9 (one set per Clearinghouse).

...*Pat Coulter*

F. *MAIL DELIVERY TO THE NATIONAL INSTITUTE OF EDUCATION*

Central ERIC encounters various problems periodically in receiving its mail. A reminder is given here as to how mail should be addressed.

Normal Mailing Address

National Institute of Education
Washington, D.C. 20208

NOTE: The Zip Code 20208 is exclusively NIE.

United Parcel Post (UPS), Special Delivery Letters/Packages, and 24-Hour Express Mail Service

Addressee's Name
Central ERIC
Room Number
National Institute of Education
1200 Nineteenth Street, N.W.
Washington, D.C. 20208

As of a month ago, the NIE Contracts and Grants Division moved from the Riviera Builidng (formerly the Marsh Builidng) to the Brown Building, where Central ERIC is located. Mail should be addressed to C&GMD as follows:

Vouchers, Grant Applications, Contract Renewals, Etc.

Contracts and Grants Management Division (C&GMD)
Room 808
National Institute of Education
1200 Nineteenth Street, N.W.
Washington, D.C. 20208

...*Pat Coulter/Frank Smardak*

G. *ERIC DIRECTORS' MEETING*

The next ERIC Directors' Meeting will be held March 1-2, 1979, at the Seminary Road Ramada Inn, Alexandria, Virginia. The Inn is located on Shirley Highway (Interstate 95), just a couple of miles south of the Sheraton National Inn, where the last two National Dissemination Forums were held.

Agendas and details concerning the meeting will be forwarded to the Clearinghouses at a later date. In the next week of so, Directors may expect to be called by their monitors concerning specific room reservation requirements. The reservations will be made by Central ERIC in a block booking.

H. *ANNUAL NATIONAL TECHNICAL MEETING*

The ERIC Annual Technical Meeting is scheduled for May 1-3, 1979. Reservations for the meeting have been made with the Center for Adult Education at the University of Maryland in College Park, Maryland for accommodations on the nights of April 30, May 1, and May 2.

Arrangements have also been made to hold a meeting of the Vocabulary Improvement Program coordinators the day immediately preceding the technical meeting (April 30th). The VIP-ers will also stay at the guest house at College Park and meet in the Adult Education Center. Prospective out-of-town attendees at this meeting should plan on arriving the evening before the meeting (April 29th).

Since hotel accommodations and meeting space are at a premium during the Spring season in Washington, it is necessary that we have early definite commitments for those individuals who will be coming to the VIP meeting and/or the tech conference. As in the past, Clearinghouses will be limited to two technical meeting representatives each over and above the VIP coordinators. Please phone or mail the names of your representatives as early as possible to your clearinghouse monitors (preferably by January 26th).

Details concerning the agenda, hotel rates, airport transportation, maps, etc., will be mailed directly to the designated attendees at a later date.

...Frank Smardak

I. *RRS MEETINGS EXCHANGE*

By this time you should have received from the ERIC Facility a copy of the *ERIC Conference Calendar, Janury 1979 to December 1979.* This calendar includes only those meetings which Clearinghouse staffs will be attending, or from which Clearinghouses will solicit papers.

A more extensive calendar has been developed by the Resource and Referral Service (RRS), which is part of the R&D Exchange. This is entitled *RRS Meetings Exchange* and is a listing of national and regional meetings on various topics of interest to educators. The current issue covers the 6-month period of January to June 1979; subsequent issues will list future meetings scheduled for the balance of the calendar year.

Arrangements have been made for Clearinghouses to receive a copy of the current issue and future issues of *RRS Meetings Exchange* as they are released. Since RRS is limited on the number of copies they can produce, they freely grant permission and encourage others to reproduce copies. They do, however, request that appropriate credit be given.

If any Clearinghouses wish to have their workshops, seminars, conferences, etc. included in a future issue of the calendar, please send the appropriate information for each meeting (see information items in the calendar) to:

Dr. John Peterson
Resource and Referral Service
Ohio State University
1960 Kenny Road
Columbus, Ohio 43210

...*Mildred Thorne*

J. *NEW PUBLISHER FOR CIJE - ORYX PRESS*

There is a new publisher of CIJE, as you have all been told by telephone. The new contract was awarded to the ORYX Press of Phoenix, Arizona. This is a women-owned company of which Phyllis B. Steckler is the President. Kaye E. Reed is her managing editor. Other members of the staff will be introduced to you later. ORYX has a subcontract with the San Mateo Educational Resources Center (SMERC) to process journal articles from the lists of journals not covered by the Clearinghouses. Kathy Clay of SMERC, whom you all know, will be in charge of this operation. We welcome ORYX to the ERIC network and look forward to a good mutual working relationship with everyone involved.

Until the proper OCR forms for CIJE input have been generated, everyone will continue to use the present journal article resume forms and log sheets and send shipments of materials to ORYX just as you have to Macmillan. Please use the following address:

The Oryx Press
3930 East Camelback Road
Suite 206
Phoenix, Arizona 85018

At this time we would like to recognize the work done by the Macmillan Publishing Company over the past ten years. They were the original publishers of CIJE and we wish to thank them for their important contribution they have made to ERIC during that time. Of course special recognition should go to David Biesel, Project Director and to Tom Wright, his able Editor.

...*Catherine G. Welsh*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *ERIC Facility Editorial Department - Changing of the Guard*

The ERIC Facility Editorial Department has historically been a very stable unit. With the retirement of Orabelle Nuthall (January 1979) and the departure of Sally Swan (transferred to WEECN), the Department is currently undergoing its first major reorganization in some years.

Assuming the mantle as head of the Department and the Facility's Chief Editor for *Resources in Education* (RIE) is Mrs. Leonora (Lee) Schreiber. Lee has been with the company for many years. She was associated for many years with the preparation of NASA's *Scientific and Technical Aerospace Reports* (STAR). She has worked with Orabelle on RIE since 1970 and richly deserves her promotion to Senior Editor. Assisting Lee will be two new additions to the Facility's staff: Mrs. Christine Taylor, for the past nine years associated with the Department of the Interior, Historic American Building Survey, and Julia Holladay, a recent graduate of Bucknell University.

ERIC Clearinghouse staff involved in RIE processing will come to learn the personalities behind these names as they receive calls and other contacts from them. Lee in particular will be heavily involved in the upcoming revision of the *ERIC Processing Manual*. Please do not hesitate to contact Lee on all matters relating to cataloging, indexing, and abstracting of material for announcement in RIE.

...*Ted Brandhorst*

B. *VIP Input*

Clearinghouse input to the VIP *Play Thesaurus* through January 10 totals 110 DJF's as follows:

CG - 20	PS - 5
EA - 11	RC - 1
FL - 10	SO - 33
HE - 8	SP - 7
JC - 15	

All of these have received lexicographic analysis and will be reflected in the first edition of the *Play Thesaurus*, to be run in mid-January. Processing of the VIP input was delayed until 116 January changes to the "real" *Thesaurus* were input to the file. Thus, the "real" *Thesaurus* as of January 1979 will serve as the base for all editions of the *Play Thesaurus*.

...Jim Houston

C. *REMEDIAL ACTIONS FOR MAKING DOCUMENTS REPRODUCIBLE*

The attention of document processors at the Clearinghouses is directed to pages 23-24 of the *ERIC Document Reproducibility Guidelines*. A number of remedies are provided for upgrading problem pages so that they can be reproduced satisfactorily. Clearinghouses are urged to use these and other means to bring substantive documents up to the point where they meet the physical criteria. For example, some Clearinghouses have regularly enhanced faint type on black and white pages by Xeroxing them, using the "light original" option. Use of this remedy and other innovative means are encouraged.

...Murray Howder

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *Dr. Peter Eddy Works With Others to Provide Information to the President's Commission on Foreign Language and International Studies*

Dr. Peter Eddy, Director of the ERIC Clearinghouse on Languages and Linguistics, has been working with representatives of the American Council on the Teaching of Foreign Languages and the Modern Language Association to provide information to the staff of the new President's Commission on Foreign Language and International Studies. The recently formed Commission will attempt to formulate recommendations leading to fundamental changes in American attitudes toward international education and the study of foreign languages.

...Peter Eddy (FL)

B. *Revised Set of ERIC Transparencies Developed by ERIC/IR Being Produced*

The set of revised transparencies on ERIC developed by the ERIC Clearinghouse on Information Resources is currently being mass produced and notes to accompany each set have been completed. The supplier from whom looseleaf binders were ordered no longer makes them; however, a new source for appropriate binders is being sought. The ERIC/IR 1979 contract provides for a complimentary copy of the set for each Clearinghouse, and they will be sent out as soon as possible. (Note: The transparency locating the components of the ERIC system is being updated to show the latest change, and Clearinghouses that received pilot versions of the transparencies will receive a new overlay.)

Copies of the Thermofax masters for black and white transparencies or spirit masters will also be sent to each Clearinghouse together with general instructions for their use.

Additional orders should be prepaid ($125 for the transparencies, $5.50 for the Thermofax masters, both postpaid) and addressed as follows:

Mr. W. Bruce Clark
ERIC Clearinghouse on Information Resources
School of Education
Syracuse University
Syracuse, New York 13210

...Barb Minor (IR)

C. *No Document, No Dough*

A northern California professional association, NOR CAL Cooperative Institutional Research Group, will fund this year six research projects of $500 each. In the letter to its membership announcing the grant opportunity, the following condition was made: *"Checks for all but $100 of the grant will be mailed to the business office of the local college campus in the name of the project director. Upon submission of two camera-ready copies of the final written report to ERIC for publication, the final $100 will be remitted."*

...Bonnie Sanchez (JC)

D. *ERIC/ECE Staff Working with CDA Services and Resource Center*

Staff members of the ERIC Clearinghouse on Early Childhood Education are working cooperatively with the staff of the CDA Services and Resource Center now located at the Clearinghouse. Part of a project funded by the Administration for Children, Youth, and Families (HEW), the CDA Center will be retrieving and disseminating information useful to persons involved in Child Development Associate Training, a competency-based program for training child care workers in Head Start, nursery, and day care programs. For more information contact:

Ms. Lela Jones
CDA Project Manager
ERIC Clearinghouse on Early Childhood Education
College of Education
University of Illinois
805 West Pennsylvania Avenue
Urbana, Illinois 61801

E. *Microfiche of Popular IAP Planned*

Last year the ERIC Clearinghouse on Early Childhood Education produced on microfiche an Information Analysis Product entitled "Parents as Teachers of Young Children: An Evaluative Review of Some Contemporary Concepts and Programs". A printed summary of the paper accompanied the microfiche. The demand for this IAP was greater than originally anticipated and another IAP in microfiche format is planned for this year.

...*Linda Baskin (PS)*

F. *Directory of Early Childhood Training Programs in U.S. Colleges in Preparation*

The ERIC Clearinghouse on Early Childhood Education is preparing a directory of early childhood training programs in U.S. colleges, (both 2-year and 4-year) universities, and technical schools. The directory will be published in 1979 by the National Association for the Education of Young Children.

...*Dianne Rothenberg (PS)*

G. *ERIC/SMEAC Working on Energy and EPA Projects*

The ERIC Clearinghouse for Science, Mathematics, and Environmental Education is working with the Energy and Education Action Center (US)E) to develop question answering capacity and processing of documents related to energy education. Anyone with questions may contact Dr. Robert Howe.

The Clearinghouse is also working in cooperation with the ERIC Clearinghouse on Educational Management, on an energy publication for schools.

The Clearinghouse is also working with the ERIC Clearinghouse on Information Resources to help develop media guidelines for the EPA project.

H. *New IAP Available*

The ERIC Clearinghouse for Science, Mathematics, and Environmental Education has a new Information Analysis Product available entitled, *Multidisciplinary Wildlife Teaching Activities*. The price of this publication is $3.00 and is available from:

SMEAC Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

...*Bev Malcolm (SE)*

I. *New ERIC/ChESS Publication*

The second edition of the *Directory of Social Studies/Social Science Service Organizations* is now available. The first edition, published in 1975, contained descriptions of 111 organizations. The current edition describes 213 organizations closely related to social studies/social science education providing information related to types of services, grade levels, subject area, publications, purpose, and current projects. The *Directory* is cross-referenced by organization directors, geographic areas served, grade levels, services, and subject areas. Names and addresses of publishers of curriculum materials is also included.

...*Regina McCormick (SO)*

J. *Ninth Annual AERA Paper Collection Activity*

The ERIC Clearinghouse on Tests, Measurement, and Evaluation, in association with the American Education Research Association, will solicit all presentations at the annual meeting, April 8-12, 1979. Papers not in TM's scope will be transferred to the appropriate Clearinghouse, by the ERIC Facility, as in the past. We anticipate receipt of 1,000 papers for 1979. Last year's collection totaled 975 papers. The first solicitations will be mailed six weeks before the meeting, March 1st. Follow-up notices will go out three weeks later on March 25th.

...*Barbara Hunt (TM)*

K. *UD Working with the Division of Practice Improvements at NIE*

The ERIC Clearinghouse on Urban Education has been cooperating with the Division of Practice Improvements at the National Institute of Education in establishing an agenda for disseminating information for improving educational practice in urban schools. The staff has met with Ms. Marion Fahey, former school superintendent in Boston, Massachusetts, who is acting as consultant to NIE/DIP on this project.

L. *UD Preparing Update of ERIC References on Urban and Minority Education*

The ERIC Clearinghouse on Urban Education is currently preparing an annual update of *ERIC References on Urban and Minority Education*. In the past, Clearinghouse staff made all the selections of RIE input for citation in the bibliography. If, however, staff of other Clearinghouses feel that they have input particularly important documents, or the Clearinghouse itself has developed an IAP on urban and minority education, please send the citation(s) to Mr. Robert Vivolo at ERIC/UD. It will seriously be considered for inclusion.

...*Erwin Flaxman (UD)*

LIST OF ATTACHMENTS

Attachment 1: History of ERIC - Memorandum from Del Trester

Attachment 2: DIP Happenings

Attachment 3: *NIE News*

Attachment 4: *ERIC Directory* Updates

Attachment 5: Descriptor Justification Forms (DJF) Status Report

Attachment 6: Acquisitions Arrangements List Updates

Attachment 7: New Information Analysis Products (IAP's)

Attachment 8: Duplicates List for RIEJAN79

Attachment 9: NFAIS Newsletter and Announcement (1 set per Clearinghouse)

NOTES:

The following regular attachments are not included with the issue of the *ERIC Administrative Bulletin*.

- Standing Order Customers Subscribers - Additions and Cancellations
- Microfiche Inventory and Quality Check
- Microfiche of the Microfiche Inventory and Quality Check Log.

MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
NATIONAL INSTITUT)F EDUCATION

TO : All Clearinghouse Directors and Staff Members

DATE: AUG 1 1 1978

FROM : Del Trester
Central ERIC

Del

SUBJECT: History of ERIC

There is a good possibility--although it has not been officially approved--that I will write the History of ERIC.

Can I get some help from you? You will immediately assume that some of the information I want already exists in Central ERIC. Uh huh. But even if some of the first portion of it does, I would like confirmation. And I'm sure I don't have all the specific dates.

Part one is relatively easy--at least for most clearinghouses. Not IR, not CE, not EA, and maybe not a few others:

1. Clearinghouse start-up date, including all changes and dates of host institutions;

2. Directors and their periods of incumbency;

3. Clearinghouse name changes, with dates.

Part two is a kind of self interview--by a director or anyone else in the clearinghouse who wants to do it. This self interview--preferably written, but tape cassettes are OK--can be on any or all of the following points of discussion:

1. Attitudes, opinions, interests, of the host institutional representatives, through the years, toward ERIC and the ERIC clearinghouses;

2. Attitudes, impressions, of directors' meetings, technical meetings, and other special meetings, such as annual review sessions. The good and the bad, please;

3. Attitudes, impressions, toward Central ERIC (throughout the history of ERIC) or problems you've had with Central ERIC. (How can you pass up such a golden opportunity?)

4. Discuss the "field office syndrome." That is, what are your thoughts and attitudes as well as practical problems you've encountered in a decentralized information system?

5. What results, what problems, have you had trying to serve the information needs of your subject-interest clientele?

6. What are your impressions of professional organizations attitudes toward ERIC?

7. What is your one strongest criticism of ERIC? (In the history I can always say: "One director felt that . . .")

8. What is your one strongest plaudit for ERIC?

9. What would be one or two suggestions you have for the future direction of ERIC? To make it stronger, more effective?

10. Are there any inside jokes, stories, embarrassing situations, or other levities you would like to suggest for the history? This will be your opportunity to help people struggle through my prolixities!

11. Any other topic you'd like to discuss.

I should level with you and tell you the history will be primarily told from a Central ERIC, or system, point of view and emphasis. The reasons for that, I think, are obvious. I do not plan to relate the entire background, history, of each clearinghouse or contractor.

Please reply around September 30, (1978), and send your statements to:

Del Trester
10312 Wilde Lake Terrace
Columbia, Maryland 21044
(301) 730-1775

Late replies will be accepted!

And, Thank You!

1/79

DIP HAPPENINGS

The new publisher of *Current Index to Journals in Education* (CIJE) is Oryx Press of Phoenix, Arizona. The project director is Ms. Phyllis Steckler, President of Oryx Press. Kit Welsh knows everything else you want to know about them.

Tuesday, January 16, 11:00 a.m., Room 823 B, Dr. James Comer, Yale University will describe a practice improvement strategy being tested with promising results in Connecticut. It will involve joint activity between the University of Connecticut Education Administrative Program, a mental health team from his center at Yale, and elementary and junior high schools serving disadvantaged kids. Some of the development demonstration work has been supported through grants from the Minority Mental Health Center, NIMH.

February 26-28, 1979, Chase Park Plaza, St. Louis. Technical Assistance and Evaluation Feedback Workshop: State Capacity Building in Dissemination. For more information see John Egermeir or John Coulson.

Minorities and Women's grant review process commences with the reviewers' orientation, Sunday, evening, January 14, and runs through January 19. The week of January 22 will be spent on the evaluation of the top proposals. Reviewers for both weeks represent diverse ethnic and language groups. They come from all across the nation and are engaged in education at universities, foundations and other research-oriented organizations. A total of 163 proposals was received.

The indications of Equity in Dissemination conference is scheduled for February 22-23 at the Carnegie Center in Dupont Circle.

Dr. Ed DuCharme of the University of Vermont College of Education and Social Services visited NIE on January 3. He met with members of the REP staff to discuss issues related the IHE role in knowledge use for practice. Particularly, he focused on some of the actual new activities in Teacher education now engaged in by his faculty, which may have potential effects on practitioner use of research findings in the school improvement process. Dr. DuCharme is area chairperson for teacher training at the Vermont institution.

The contract for the minorities and Women programs evaluation was finally awarded. The contract is for one year at about 130K. Naida Bagenstos shepherded this one through both contracts and grants and the SBA (it went to Miranda and Associates, an 8A firm) amid much gnashing of teeth and painful delays. The first meeting was Wednesday. Congratulations Naida.

Mike Kane was in Thursday, January 5 at Abt's representative for the RDU evaluation contact and briefed REP and assorted others of us on the progress of that work. On Friday, January 6, he was here as the designee for the REP Assistant Director position. Mike will be on Board about January 25, at which time we'll publish more about him. Meanwhile, applause, applause for the magnificant job John Egermeier has done for these many months. John's staff and all of DIP are truly grateful. Thank you, Thank you, Thank you.

Marion Fahey has returned and is with us this week. She's been planning our urban involvement and just spent some time with Superintendent Hannon and his staff in Chicago. That meeting went very well, she says, and plans procede apace to involve additional urban superintendents in a network to (excuse the expression) facilitate our interaction with urban districts. The Chicago folks were most enthusiastic about NIE's interest and the possibilities of our working together.

NIE NEWS

Volume 5 Number 1 January 10, 1979

WORKING GROUP COMPLETES PHASE ONE

Would you be surprised to hear that NIE's management information system (MIS) is in need of expansion and improvement? A special working group formed by the Management Committee thinks so, and has given NIE Director Pat Graham several recommendations about what should be done.

The group's primary recommendation is that an experienced consultant be hired to assist NIE staff in preparing detailed specifications for the development of a comprehensive, program-oriented MIS. Once those specifications are prepared, an RFP would be issued for a contractor to do the actual design, development and implementation work.

Because it may take two years to make the new system fully operational, the group also recommended a number of short-term improvements to the present system.

Since its formation last August, the working group has consulted with staff throughout the Institute to assess the various information needs, to determine the adequacy of the present system in meeting those needs, and to develop broad specifications for the new system. These

(continued)

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Weekly Staff Newsletter of the National Institute of Education

WORKING GROUP COMPLETES PHASE ONE (cont.)

specifications call for a Program Management Information System -- containing information on each program's plans, budgets, projects, and finances -- at the "heart" of the system. It is anticipated that several independent satellite systems will also be developed to provide mailing lists and information about consultants, travel plans, staffing, project outcomes, proposal tracking, and intramural research.

The working group plans to report back to senior management within three months on the results of the consultant's work. They wish to continue involving interested staff in the planning process, and would welcome additional reactions to their first report. Copies of the report may be obtained from the working group's chairperson, Jon Schaffarzick, in room 717-G.

DEPARTMENT OF NATURAL HISTORY

Co-workers of EPO's Saul Yanofsky have long been aware that when it comes to raising plants, his spirit indeed is willing but his thumb is not green. However, they stopped laughing when he recently unveiled what he termed a real "horticultural triumph" -- a crop of exotic mushrooms he had cultivated in the carpet in his office. He hoped, he told them proudly, to harvest his crop in time to grace the EPO Christmas party.

Alas, it was not to be. Saul had to write the epitaph barely a week later: "The crack GSA fungicide unit deployed their resources and drowned my poor mushrooms in DDT."

Fortunately, the sad incident did not mar the Christmas festivities. And as for Saul, it's back to the old philodendron.

KING COMMEMORATION TO BE HELD FRIDAY

The Third Annual Commemoration of the birthday of Martin Luther King, Jr. will be held Friday, January 12, 1979. Administrative leave will be authorized for all

(continued)

KING COMMEMORATION (cont.)

employees who wish to attend the joint NIE-CSA program, which will be held in the Fine Arts Theater from 10:00 to noon.

Due to illness, Mrs. Rosa Parks will be unable to attend. She has been replaced as keynote speaker by Dr. James A. Joseph, Under Secretary of the Department of Interior. Dr. Joseph is the author of Modernizing the Liberal Arts and the co-author of Three Perspectives on Ethnicity. Dr. Joseph is also an ordained minister with the United Church of Christ. Delores Handy, news announcer for WTTG (Channel 5), will be the Mistress of Ceremonies.

There will be a reception in room 823 after the ceremony.

THE MICE ARE COMING!
THE MICE ARE COMING!

The poet Robert Burns once wrote that "the best laid schemes o' mice and men gang aft a-gley." He was obviously not acquainted with NIE's resident mice, whose plans to inhabit our building have not been going nearly as a-gley as they should. In fact, it appears they have taken to nesting in some of our couches. We are reminded once again that eating in the offices and keeping food in the desks only encourages this kind of thing. Meanwhile, watch where you sit. It could be occupied.

GOINGS-ON

Bill Spady of T&L's Teaching and Instruction unit has accepted a new position with the American Association of School Administrators (AASA) as an Associate Director of the Association and as Director of their National Center for the Improvement of Learning. Bill joined AASA on January 2. The best of luck to Bill in his new position.

* * *

Dr. Vincent Thomy, a psychologist with the Crisis Intervention Program, is available to counsel NIE employee's regarding personal or work-related problems. He may be reached on Thursdays from 8:30 a.m to 5 p.m. on X45600 in the Riviere Building, room 708-A.

The Minority Business Office has scheduled the following presentations in room 823-A by minority-owned firms:

January 18, 1979

10:00 A.M.	International Science & Technology Institute Washington, D.C.
2:00 P.M.	Humanics, Inc. Atlanta, GA

February 1, 1979

10:00 A.M.	National Industrial Institute Washington, D.C.
2:00 P.M.	Automation Counselors Frederick, MD

If you have any questions, please call Richard Werksman or Sandra Heningburg on X47924.

NEW AWARDS

Project Title: The State of the Art in School Desegregation Research

Principal Investigator and Grantee: Willis D. Hawley, Center for Education Policy, Duke University, Durham, NC

Project Officer and Office: Mary von Euler, Educational Policy and Organization

Date: 01/01/79 to 09/30/79

Amount: $15,600

Abstract: This project will develop two handbooks to provide judges, lawyers, journalists, educators, and others concerned with educational policy with a better understanding of what is known and now known about the effects of school desegregation. The volumes draw on the continuing work and expertise of the National Review Panel on School Desegregation Research. They will encourage the debunking of myths about desegregation that shape popular thinking and will foster more effective use of existing knowledge. In addition, these handbooks will provide important direction to research and will identify issues to which research might most profitably be addressed.

* * *

(continued)

Project Title: The Learning of Discourse Rules by Culturally Different Children in First Grade Literacy Instruction

Principal Investigator(s) and Grantee: Johanna S. Deftefano and Harold B. Pepinsky, Ohio State University Research Foundation, Columbus, OH

Project Officer and Office: Marcia Whiteman, Teaching and Learning

Date: 01/01/79 to 06/30/80

Amount: $59,865

Abstract: It is widely known that many children from minority and oral cultures have difficulty in becoming literate, a necessary set of skills for full participation in U.S. society. Consequently, they may become second class citizens. In order to find remedies to this unsuccessful acculturation and to ensure literacy, we need to research classroom language use during the first year of schooling, where foundations are laid for the subsequent fuller acquisition of literacy.

This study will investigate how children from various cultures in American society learn the rules of classroom discourse in literacy learning contexts. Video and audio tapes will be made of interactional language during literacy learning sessions in a first grade classroom in the Columbus, Ohio, public schools. Language data will be subjected to qualitative and quantitative discourse analysis. Independent measures of teacher attitudes and students' literacy learning will also be used.

From the results, we should be able to show how and to what extent minority culture children learn or fail to learn the rules of discourse important in literacy learning. Such findings would be of use to teachers who bear primary responsibility for helping these students become literate.

* * *

Project Title: A Review and Analysis of State and Local Minimum Competency Testing Programs

Principal Investigator and Grantee: William P. Gorth, National Evaluation System, Amherst, MA

Project Officer and Office: Judy Shoemaker, Teaching and Learning

Date: 12/15/78 to 12/14/79

Amount: $193,704

Abstract: This study will review the status of State and local minimum competency testing programs, develop a typology of program types based

(continued)

on program characteristics, develop a series of program development guides using examples from the programs reviewed, and design an evaluation study of minimum competency testing programs. It will also provide information to help education decision-makers make informed choices about minimum competency testing and to provide some assistance to those who are faced with implementing such programs.

NIE NEWS is published by the Office of Publication Management and Administrative Services/Publication Branch for the NIE staff. If you would like to contribute information to the newsletter, call Diane Magarity on X45890.

GPO 935 972

ERIC DIRECTORY

UPDATES

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF REPLACED EMPLOYEE	POSITION
ERIC Facility	Julie Holladay	Abstractor/ Indexer		
ERIC Facility	Christine Taylor	Abstractor/ Indexer		
SO	Joan Howe Merle	Processing Secretary USP Secretary	Nita Schommer	UPS Secretary

NOTES: Lee Schreiber has become the Chief Editor, RIE, at the ERIC Facility, replacing Orabelle Nuthall, who retired in January-.

Sally Swan, Abstractor/Indexer at the ERIC Facility, has been transferred to WEECN.

Report Date DEC 1978

Page 1 of 1

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
89	CAREER DEVELOPMENT (To replace VOCATIONAL DEVELOPMENT)	CG	7/78	11/78	12/78	12/78	X		5 mos
93	AUDIOTAPE RECORDINGS (To replace PHONOTAPE RECORDINGS)	IR	7/78	11/78	12/78	12/78	X		5 mos
96	EDUCATIONAL TECHNOLOGY (To include INSTRUCTIONAL TECHNOLOGY)	IR	7/78	11/78	12/78	12/78	X		5 mos
112	LOCAL LEGISLATION (New Main Term)	Facility	12/78			12/78	X		1 wk
113	POSTSECONDARY EDUCATION (Closing up "POST SECONDARY")	Facility/ HE	12/78			12/78	X		1 wk
114	POSTSECONDARY EDUCATION AS A FIELD OF STUDY (Closing up "POST SECONDARY")	Facility/ HE	12/78			12/78	X		1 wk
115	UNDERGROUND FACILITIES (To replace UNDERGROUND BUILDINGS)	Facility/ EA	12/78			12/78	X		1 wk

This list does not include 89 additional DJF's prepared and implemented by the Facility Lexicographic Staff this month (12/78) to correct certain inadequacies or inconsistencies in the Thesaurus cross-references.

Other than for the VIP, there were no DJF submittals in 12/78. (See "ERIC Facility Announcements" -- VIP Input.)

ACQUISITIONS ARRANGEMENTS LIST
UPDATES
ERIC PROCESSING AND REFERENCE FACILITY

Additions to the Acquisitions Arrangements List

EFAA #175 - World Confederation of Organizations of the Teaching Professions (WCOTP) Switzerland
Level I - John Thompson, Sec. Gen.

EFAA #176 - National Academy of Education (NAE)
Level I or II as indicated - Linda Harbig

EFAA #177 - Chicago Board of Education
National Clearinghouse for Options in Education
As indicated

EFAA #178 - Insurance Institute for Highway Safety
Level I - Mary Ann Braunstein

EFAA #179 - Population Reference Bureau, Inc.
Level I - Robert Worrall (all pubs except Bulletin)

EFAA #180 - Home Economics Education Association (HEEA)
Level II - Catherine Leisher

EFAA #181 - Resource Center on Sex Roles in Education
Level I - S. McCune

EFAA #182 - Australian Council for Educational Research Ltd. (ACER)
Level II or as indicated - Dr. J. P. Keeves

EFAA #183 - Far West Laboratory
As indicated

Blanket Reproduction Releases Reported by ERIC Clearinghouses

Counseling and Personnel Services

College Placement Council
Level II - Warren E. Kauffman

Urban Education

National Urban League
Level II - James D. Williams

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Early Childhood Education*

   a. *Developing Young Children's Curiosity: A Review of Research with Implications for Teachers.* Marilyn R. Bradbard and Richard C. Endsley. $3.25

   b. *Memos and Resource Lists from ERIC/ECE: 1978.* $3.50

   c. *Family/School Relationships: An ERIC Abstract Bibliography.* $3.00

   d. *Child Health: An ERIC Bibliography.* $3.00

2. *ERIC Clearinghouse for Science, Mathematics, and Environmental Education*

   a. *Multidisciplinary Wildlife Teaching Activities.* $3.00
   Available from:

   SMEAC Information Reference Center
   1200 Chambers Road, Room 310
   Columbus, Ohio 43212

RIEJAN79

REMOVE LIST

A. DUPLICATES (4)

1. Readmission of Clearinghouse's Own Input

HE 010 362	RIEAUG78	ED 152 178	HE 009 758

2. Duplicates Appearing in RIE Three Months or More Ago

IR 006 203	RIENOV77	ED 140 973	PS 009 358

3. Duplicates Appearing in RIE in November, December 1978 and January 1979

IR 005 792	RIEJAN79	SP 012 844
SP 013 058	RIEJAN79	RC 010 733

B. REJECTS (3)

HE 010 352	Pulled by CERIC
SP 013 079	Pulled by CERIC
TM 007 374	Pulled by CERIC

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEJAN79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	161	0	161	0	0	161	161
CG	72	0	72	0	0	72	72
CS	136	0	136	0	0	136	136
EA	84	0	84	0	0	84	84
EC	114	0	114	0	0	114	114
FL	65	0	65	0	0	65	65
HE	83	0	83	2	0	81	81
IR	88	0	88	2	0	86	86
JC	43	0	43	0	0	43	43
PS	66	0	66	0	0	66	66
RC	61	0	61	0	0	61	61
SE	127	0	127	0	0	127	127
SO	45	0	45	0	0	45	45
SP	48	0	48	2	0	46	46
TM	56	0	56	1	0	55	55
UD	74	0	74	0	0	74	74
TOTAL	1,323	0	1,323	7	0	1,316	1,316

Attachment 8
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ERIC® Administrative Bulletin

Volume: 3
Number: 2
Date: Feb. 1979
Cut-Off Date: Feb. 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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Attachment 14: NIE Preliminary Plans for 1979 (1 per Clearinghouse)

I. CENTRAL ERIC ANNOUNCEMENTS

A. National Dissemination Forum

In response to several inquiries concerning the National Dissemination Forum, there are, at present, no plans to repeat this meeting this summer. However, there are some plans being made to hold local or regional meetings dealing with dissemination. Although the status of these plans is unknown, the RDx programs at SEDC and NWREL are involved in their areas. The Southeast and Northeast Consortiums are also a possibility, according to Ed Ellis. I suggest that Clearinghouses explore the activity in their areas and, to the extent possible, become involved in planning as well as conducting any regional dissemination meetings. We will let you know of more information as it becomes available.

B. Online ERIC Training Package

DIALOG File 201, a special training practice file for ERIC, is described briefly below. This file has been in existence for some time now, and we would appreciate knowing about Clearinghouse experience with using it. Someone may have some suggestions for the EAB concerning how to best use it.

ONTAP ERIC, special training and practice file

ONTAP (ONline Training And Practice) *ERIC* is a programmed instruction file, designed to provide an opportunity for low-cost training and practice in online searching. The 1975 ERIC database is the source of citations searchable in *ONTAP ERIC*. *ONTAP ERIC* allows the user to choose a practice search topic from 29 different questions ranging in complexity from simple to difficult. A special feature is provided by the use of the "EVAL" command, which produces an evaluation of the precision and recall of the search results obtained. If the evaluation indicates that more useful results can be obtained, the user can continue to modify the search until the desired level of precision and recall has been achieved.

$15 per online connect hour, records not available for printing offline **File 201**

C. EPA's ERIC

A number of Clearinghouses and individuals have called to our attention the Environmental Protection Agency's operation of the Environmental Research Information Center (ERIC) in Cincinnati. This "other ERIC" has caused some confusion among users.

Since ERIC has a registered trademark to protect us against such problems, we have been in touch with EPA through our Agency Council. We have been informed that EPA has instructed their ERIC to find another acronym. This action reinforces the importance of using the trademark symbol ® beside ERIC's block logo on all publications and stationary.

D. *NIE Organization Charts, DIP Happenings, NIE News*

Some information on NIE organization, as well as DIP personnel by program area, is presented in Attachment 1, DIP Happenings is Attachment 2; *NIE News* is Attachment 3.

...*Bob Chesley*

E. *ERIC/EDRS Request for Proposal*

The EDRS RFP was announced in the February 5 *Commerce Business Daily* with a bidders conference scheduled for February 21 and a closing date of March 5. The present EDRS contract ends on June 9.

...*Jim Prevel*

F. *ERIC Directors Meeting*

The ERIC Directors' Meeting will be held March 1-2, 1979 at the Seminary Road Ramada Inn, Alexandria, Virginina. Room reservations have been made for all out-of-town attendees. If for any reason it becomes necessary for you to change or cancel your reservation, please notify the hotel directly. The telephone number is (703) 751-4510.

...*Frank Smardak*

G. *Michigan State Capacity Building Project*

Central ERIC has learned that the Michigan State Capacity Building Project is working with the Michigan State Library to upgrade and expand the descriptors used for abstracts in *Educational Programs That Work*, since the current indexing is inadequate to permit the abstracts to be retrieved either manually or by computer. Because the Michigan people want to be able to include NDN resources in their Michigan Educational Resources Data Bank, they have undertaken the task of improving the indexing. The person directly responsible for this effort is Edith Jamsen of the Michigan State Library.

You may recall that the Far West Laboratory for Educational Research and Development was planning to involve the ERIC Clearinghouses in the descriptor expansion effort. We understand that Far West has abandoned its plans after learning of the Michigan effort.

...*Mildred Thorne*

Important CIJE Notice!

The Oryx Press announcement, which will appear in the February issue of RIE, is presented as Attachment 4. We hope you will make widespread use of it and the information it contains. The CIJE subscriber list is not available, so that it is impossible to notify those subscribers. They should request 1979 subscription money for March-December 1979 issues from: Macmillan Information, A Division of Macmillan Publishing Company, Inc., 866 Third Avenue, New York, New York 10022, Attention: Mr. David Biesel. At $80 for 12 issues, the amount of the refund for 10 issues should be $66.70. So that there will be no interruption in receiving CIJE, please resubscribe to: Oryx Press, 3930 Camelback Road, Phoenix, Arizona 85818, Attention: Ms. Phyllis Steckler.

Phyllis Steckler, President of Oryx Press, is sending notices to the 3,300 subscribers to RIE on how to resubscribe and to the approximately 900 Depository Libraries who get RIE directly from GPO. These should reach almost every CIJE subscriber. In addition we are depending on you, the 16 Clearinghouses, to include the information in all your appropriate publications or journal columns and to explain the matter at any workshops you hold. If you can think of any other ways to notify possible CIJE subscribers, please do. Also devise means, such as press-on labels, to cover Macmillan's name and substitute that of Oryx Press on all copies of *How To Use ERIC* that you distribute.

Macmillan has also notified Central ERIC that it intends to publish its own index to educational journals using the tape that is sold through the ERIC Facility, and that it will have the same format and appearance that it has had in the past. We believe that this can only cause confusion and difficulties for all concerned. Such a periodical would necessarily not be the same as CIJE in name, content, or time of publication. Current and potential subscribers should be made aware of this. It is imperative that we all make it as clearly and widely known as possible that CIJE, as published by Oryx Press, under contract with NIE is the official CIJE. It is the only journal which will contain all the information it has in the past such as a current Source Journal Index and the latest New Thesaurus Terns.

Let me know if you have questions about all this or if you receive some which you don't know how to answer.

...*Kit Welsh*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *RIE Schedule for 1979*

A detailed *RIE Master Schedule* for 1979 has been prepared and was distributed February 23. Some Clearinghouses have requested that

a short summary version be prepared as well. This has been done and a copy of the summary schedule for 1979 is reproduced here as Attachment 3.

B. *ERIC Clearinghouse Columns in Professional Journals*

Central ERIC has long encouraged the Clearinghouses to contribute regular information-oriented columns to professional journals, as one important way of reaching the user community. Clearinghouses have responded well to this admonition, but not much publicity has ever been given to the results. A recent survey has revealed that ERIC columns appear in some 60 journals. Attachment 6 is a display of this information organized alphabetically by Clearinghouse.

...Ted Brandhorst

C. *Play Thesaurus/VIP Input*

The first edition of the *Play Thesaurus (PT)* covers all VIP input through January 12. This includes 114 Clearinghouse DJF's, plus 45 from the Facility. Program problems encountered in processing these data delayed production until February 5. An excessively long USE reference (over 50 characters) and several extremely long messages in the new COMMENT field caused both the *Thesaurus* release system and the output program to "bomb." A programming modification has now been made to accommodate longer COMMENT field messages. However, the 50-character term limitation in the *Thesaurus* program cannot be by-passed for the PT, and longer terms in future PT input will have to be abbreviated.

The Facility wishes to thank all Clearinghouses for patience in awaiting the first *Play Thesaurus*. Barring other unforeseen technical problems, subsequent editions should be produced on schedule at regular 3-week intervals.

We wish to thank the Clearinghouses as well, for the steady flow of VIP input to date. This input through February totals 379 DJF's as follows:

CLEARINGHOUSE	INPUT	CLEARINGHOUSE	INPUT
CE	0	JC	48
CG	77	PS	15
CS	23	RC	10
EA	20	SE	8
EC	31	SO	48
FL	22	SP	29
HE	26	TM	5
IR	17	UD	0

...Jim Houston

D. *Government (GOV) Status Field*

Initial Clearinghouse input reveals a distressingly frequent misclassifying of contractor reports as Federal documents. Please note that contractor reports *per se* are *not* to be considered official Government documents. This field is intended to identify the *official* publications of Federal, state, and local government agencies; i.e., documents issued with the imprint of the agency involved. Contractor reports are usually issued by the contractor, not the sponsor, and they often contain specific notices disclaiming any official status. However, contractor reports of exceptional quality or interest may, on occasion, be published (or republished) under the agency imprint, in which case they should then (and only then) be considered government publications.

E. *Repetitive Covers - Don't Throw Away Information*

The RIE editors at the Facility have noticed that on occasion the Clearinghouses, in discarding a cover that may be repetitive of a Title Page, discard a cover that actually contains information not on the Title Page, e.g., contract data, report number data, sponsor data, etc.

Please remember that covers are only to be discarded if they are identical to title pages or if they contain a subset of the Title Page information. Do not throw them away if they contain additional information. The information lost in this way can sometimes be crucial in the decision relating to Government Status and Geographic origin, as well as to other cataloging data elements. If in doubt, simply "X" the page through, indicating you don't think it should be filmed. This provides flexibility without potential information loss.

F. *Variety is Not Necessarily the Spice of Life*

The documents heading for RIE come from sixteen different Clearinghouses. Within each Clearinghouse the data to be announced and stored on magnetic tape pass through many hands before they are complete. Variation seems to be one of the prices a decentralized network must pay.

The Facility editors attempt to keep this variation within bounds. On occasion in these pages, the editors intend to call your attention to recurring problems they have noticed, which, if avoided, would help reduce the editorial workload.

Personal Author Field

Incorrect: Smith, John, and Others
Smith, John, And others
Smith, John, and others.

Correct: Smith, John, And Others

Report Number Field

Incorrect: DHEW - Publication No. - (ADM) - 78 - 485

Correct: DHEW-ADM-78-485

Contract Number Field

Incorrect: NIE-400-78-0070

Correct: 400-78-0070

Geographic Source Field

Incorrect: U.S.; Washington, D.C.

Correct: U.S.; District of Columbia

Descriptive Note Field

Please note how other ED accession numbers should be written when they are referred to as "related documents."

Incorrect: ED140204
ED 140,204
ED-140-204.

Correct: ED 140 204

Do not list each number in a series of sequential numbers.

Incorrect: ED 140 204, 205, 206, 207, and 208

Correct: ED 140 204-208

...*Lee Schreiber*

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *ERIC Receives Publicity from School Shop*

School Shop magazine recently contained publicity in the Reader's Service section on the information analysis papers prepared by the ERIC Clearinghouse on Adult, Career, and Vocational Education. As a result, the reader merely circles a number to request additional information. Upon receipt of a reader's request, a self-addressed label is prepared at *School Shop* and

forwarded to ERIC/CE, all at no cost to the Clearinghouse. *School Shop* even provides a carbon of the label for ERIC/CE records.

ERIC/CE is carefully monitoring some of the marketing techniques used with the information analysis papers. Sales records are being observed preceding and following the mass mailing of newsletters.

...Marla Peterson (CE)

B. *SOC Workshops*

Information about participants at the first three ERIC workshops for standing order customers (SOC's) has just been compiled and analyzed. For the Alexandria, St. Paul, and Ann Arbor workshops, eighty-three SOC's were invited and fifty-two (62%) attended. The participation rate would have been higher if it were not for a snow storm in Ann Arbor.

Almost all (forty-eight) of the SOC representatives described their organizations on Workshop Guide forms. A profile of those SOC's was then developed from that information. The forty-eight SOC participants represented libraries at thirty-two colleges, six school systems, four state agencies, four federal agencies, and two other organizations.

Highlights of the SOC profile include:

1. Pre-Workshop Questions

SOC's frequently wanted to learn about developments at ERIC, materials for user training, improving searching, and document processing.

2. Suggestions for ERIC

SOC's frequently suggested that ERIC improve quality control with microfiche, provide dummy fiche for Level III documents, update the *Thesaurus* and use index terms consistently.

3. ERIC-Related Services

More than half of the SOC's provide reference assistance, manual or computer searching, duplication of microfiche, and circulation of microfiche.

4. Data Bases

In addition to ERIC, SOC's most frequently searched *Psychological Abstracts* and *Exceptional Child Abstracts*.

5. ERIC Users

The SOC's estimated an average of 7,900 ERIC users per year per SOC. Half of the users were college students.

6. User Orientation

The SOC's prepared approximately 860 persons per year per SOC to use ERIC materials, primarily through general library orientation, one-on-one training, and class presentations.

7. Workshop Evaluation

The most *positively* perceived aspects of the workshop were:

a. Interactions with others in similar jobs.

b. Information on ERIC and especially Clearinghouse services.

c. Knowledgeable and friendly workshop staff.

d. Handout materials.

The most *negatively* perceived aspects of the workshop were:

a. Too little time or opportunity for discussion.

b. Overly general or basic presentations.

A progress report on the workshops will be presented at the ERIC Directors' Meeting to aid Clearinghouses in their preparation for forthcoming workshops.

...*Nevin Robbins (CE)*

C. *CG Announces the Counselor Renewal System (CRS)*

Newly available from the ERIC Clearinghouse on Counseling and Personnel Services is the Counselor Renewal System (CRS) developed by CAPS in collaboration with the American School Counselor Association (ASCA) and targeted to practicing counselors. Intended to help them update old skills or develop new ones, CRS can be used by an individual working alone, in small self-directed groups, or in structured groups with a facilitator.

The first part of CRS contains a Needs Prioritization Instrument (NPI) through which a counselor can ascertain areas in which more information would prove helpful. The second part contains an extensive ERIC reference section, keyed to topical areas covered

by the NPI. CRS includes, additionally, a cross-index to the documents, sections on Continuing the Renewal Process, Accessioning ERIC, a bibliography of the materials cited, and finally The Microfiche File, containing fifty-four ERIC documents.

CRS is a "one-stop" renewal program, in loose-leaf form, designed as a versatile, transportable, desk-top reference, ready to go wherever it is needed. It is anticipated that this valuable tool can be used in all K-12 school settings. It will be on sale from CAPS.

...Carol Jaslow (CG)

D. *Coordinator of User Services Asked to Present Session*

In December 1978, the Coordinator of User Services was asked to present a session on computer assisted information retrieval and evaluation and use of information at a workshop in information resources for educators sponsored by the Appalachian Educational Laboratory Regional Exchange.

E. *State File Development and Resource Center Management Conference*

A two-day conference on State File Development and Resource Center Management, sponsored by the ERIC Clearinghouse on Reading and Communication Skills, the ERIC Clearinghouse on Early Childhood Education, and the Regional Exchange at CEMRL was held at the University Inn in Champaign-Urbana, Illinois.

Some of the session topics included:

- Proliferation and Duplication of Files;
- Starting up a State File;
- Budgeting Concerns;
- Staffing Concerns;
- Building Interpersonal Relationships;
- Newsletter Design and Development;
- Copyright Law and Dissemination Centers;
- What Goes into an Information Packet;
- Whether or Not to Automate Files;
- Comparisons of Search Strategies; and
- Workshop Design and Development.

While the snowy weather prevented full attendance of state department of education heads, state capacity building directors, regional exchanges, and other resource center personnel, the workshop still had an attendance of forty. Session presenters included: Chuck Hoover, Wayne Pyron, Kathy Clay, John Peterson, Loretta Harmatuck, Mary Jo Bruett, Dick Brickley, Carol Reisinger, Maxine Fitzgerald, and others.

...Holly O'Donnell (CS)

F. *Promoting The Best of the Best of ERIC is Big Business*

Of the information analysis products produced by the ERIC Clearinghouse on Educational Management, none takes more time, money, and energy than *The Best of the Best of ERIC*. The creation of one of these volumes is a major investment. Volume 2, published in January 1979, consumed nearly 1,000 hours for writing, editing, and typesetting and cost nearly $4,000 to print.

We want to realize the benefits of this investment by making sure the book is widely distributed. This requires promotion---lots of it.

To begin with, we printed 80,000 flyers. The bulk of these (70,000) were shipped to four professional associations that had agreed to include the flyers in bulk mailings to their members. All but one of these organizations provided this service without cost to the Clearinghouse, because we supply them with copies of *The Best of ERIC* or other publications.

Another 2,500 flyers together with cover letters were sent to three categories of potential buyers---purchasers of Volume 1 (published in 1977), ERIC data base users, and a special mailing list of individuals who have shown interest in *The Best of ERIC*.

Flyers and cover letters were also sent to a select list of editors of professional journals that have cooperated with us in the past by announcing our publications to their readers. Similarly, letters and flyers were sent to the editors of state associations of elementary and secondary school principals and school boards.

A comparable promotional effort two years ago made the first volume of *The Best of the Best of ERIC* a financial success. We've raised our sights---and increased our printing run---for volume 2, and we do not expect to be disappointed.

...Stu Smith (EA)

G. *EC Convenes Invisible College on Disruptive Youth*

Eleven individuals, representing various disciplines and considered to be on the "cutting edge of knowledge," convened in Carmel, California on January 8 and 9, 1979. They constituted the Invisible College on Education's Responsibility for Disruptive, Alientated, and Incarcerated Youth.

Two major Clearinghouse publications (IAP's) will be produced based on the presentations and discussions. One will be a tape album containing six 60" cassettes of edited excerpts from the presentations and discussions recorded on site. The other will be a book with chapters based on the individual topics presented by the College participants, but revised and further developed for a print publication.

Dr. Rosemary C. Sarri, Professor, Social Work, University of Michigan, opened the Conference with her "State of the Art---The Contemporary Situation and Assessment of Where We Are." Other topic areas included:

- education for self-reliance;
- a perspective or view "from the inside;"
- youth rights and responsibilities;
- differential approaches to adolescent males and females;
- roles of basic, vocational, and special education;
- interventions with families;
- school based treatment programs in urban and rural areas;
- bilingual, bicultural programs; and
- alternative programs that transcend traditional programs for incarcerated youth.

These Clearinghouse products, edited by June B. Jordan and M. Angele Thomas, are scheduled for an August 1979 delivery. They will be published and distributed by The Council for Exceptional Children.

...June B. Jordan (EC)

H. *FL Best Sellers*

According to the latest figures from EDRS, more than 100 hardcopy issues of the following information analysis products from the ERIC Clearinghouse on Languages and Linguistics have been sold:

INFORMATION ANALYSIS PRODUCT	ED NUMBER	NUMBER OF COPIES SOLD
1. *Preparing and Using Self-Teaching Units for Foreign Languages*, by Gerald E. Logan	ED 098 808	369
2. *A Selected List of Instructional Materials for English as a Second Language: Secondary Level*, by Maybelle D. Marckwardt	ED 105 754	186
3. *A Selected List of Instructional Materials for English as a Second Language: Elementary Level*, by Maybelle D. Marckwardt	ED 105 753	182
4. *A Selected Bibliography on Bilingual/Bicultural Education*, by James W. Ney and Donella K. Eberle	ED 098 813	144

INFORMATION ANALYSIS PRODUCT	ED NUMBER	NUMBER OF COPIES SOLD
5. *Error Analysis in the Classroom*, by Patricia B. Powell	ED 104 161	131
6. *A Selected Bibliography on Language Teaching and Learning*, by Sophia Behrens and Kathleen McLane	ED 100 189	115
7. *Research with Cloze Procedure in Measuring the Proficiency of Non-Native Speakers of English*, by John W. Oller, Jr.	ED 104 154	102

In our new Language in Education series, which is sold by the Center for Applied Linguistics, our most popular products are:

INFORMATION ANALYSIS PRODUCT	ED NUMBER	NUMBER OF COPIES SOLD
1. *Current Approaches to the Teaching of Grammar in English as a Second Language*, by David M. Davidson	ED 154 620	1,335
2. *Directory of Foreign Language Service Organizations*, by Sophia Behrens	ED 153 503	647
3. *Code Switching and the Classroom Teacher*, by Guadalupe Valdes-Fallis	ED 153 506	297

I. *ERIC/CLL Staff News*

An article that was submitted to the *Modern Language Journal* under the auspices of the ERIC Clearinghouse on Languages and Linguistics has just received the Stephen A. Freeman Award. The award, given each year by the Northeast Conference for the best journal article geared to the practical needs of foreign language teachers, was won by Alice C. Omaggio, Associate Director of ERIC/CLL and Diane Birckbichler of the University of Illinois, for their article entitled "Diagnosing and Responding to Individual Learner Needs (number 60 in the CAL ERIC/CLL Series on Languages and Linguistics). The article appeared in the November 1978 issue of the *Modern Language Journal*.

...*Sophia Behrens (FL)*

J. *IR at AECT Convention*

A team from the ERIC Clearinghouse on Information Resources will present a series of workshops in New Orleans, Louisiana on March 5, 1979 at the annual meeting of the Association for Educational Communications and Technology (AECT). The team will take the ERIC display (with Caramate) and will use a new IR-produced three minute promotional slide/tape.

In addition to sessions on computerized information retrieval (with special reference to ERIC) and tutorials for ERIC users on both manual and computer searching, a final session will be devoted to specific problems ERIC users have encountered. Discussion, input from other participants, and the computer will be used in a group effort to locate some of those "needles in the haystack" that seem to elude normal search procedures.

K. *New IAP from IR*

In *Elementary and Secondary Teachers Use ERIC*, a new Information Analysis Product from the ERIC Clearinghouse on Information Resources, access to and users of the data base are described for three different types of public school systems: Dale Brown reports from Alexandria, Virginia; Patricia Mautino from the Oswego County BOCES in Mexico, New York; and Lewis Saks from East Detroit. The 42-page publication may be ordered prepaid as IR-29 ($2.00 plus $.50 or 10% of the total order for postage) from:

Syracuse University Printing Services
125 College Place
Syracuse, New York 13210

...*Barb Minor (IR)*

L. *Major Speech*

On February 3, 1979, Art Cohen spoke at the 65th Annual Meeting of the Association of American Colleges held in Washington, D.C. The topic of his speech was "The Humanities in the 80's: A Renewed Vision."

...*Bonnie Sanchez (JC)*

M. *Multiple Data Base IAP*

The ERIC Clearinghouse on Early Childhood Education has prepared an information analysis product that explores the process of searching multiple data bases. The topic, "Attachment and Children" was searched in seven data bases using the same free text strategy. The data bases were:

- ERIC,
- Exceptional Child Education Resources,
- MEDLINE,
- Psychological Abstracts,
- Sociological Abstracts,
- Social Science Citation Index, and
- AGRICOLA.

The IAP lists each citation and the data base(s) in which it appeared, giving the reader an idea of the overlap between data bases and of the kinds of materials in each.

The Introduction discusses some of the problems and considerations that arise in searching multiple data bases.

...Linda Baskin (PS)

N. *ERIC Promotion*

The ERIC Clearinghouse on Rural Education and Small Schools recently received a letter from the Association of Experimental Education that was extremely complimentary of ERIC promotional materials.

> *"There is a lot of information in the little brochure you sent me...Your ERIC literature is MUCH improved over the material I've seen and used heretofore. It's been totally re-vamped. I'd like to send packets on what you sent to me to each new AEE member. Perhaps this is too much to ask. The publication lists and the brochure on submitting documents to ERIC would be the most vital."*

We didn't think it was "too much to ask"! We are now letting the AEE Office disseminate our promotional materials for us. Included in the packets sent to the office were the folloiwng:

- a role sheet,
- a general publications list for ERIC/CRESS,
- a poster, describing ERIC and ERIC/CRESS,
- a scope sheet,
- the "Submitting Documents to ERIC" brochure,
- a mail list subscription form, and
- an Outdoor Mini Bib.

...Judi Conrad (RC)

O. *Clearinghouse Visitor*

Richard Chabran received a special introduction to the ERIC system, and the ERIC Clearinghouse on Rural Education and Small Schools in particular, the week of January 22-26, 1979. Mr. Chabran

is the project manager of the newly formed "Hispanic Information Project," which is sponsored by the National Chicano Network.

Mr. Chabran was provided a first-hand view of a decentralized information system at work. Mrs. Betty Rose Rios, who was a participant in the organizational meeting of the "Hispanic Information Project," provided training in acquisitions, selection, indexing, and abstracting.

Miss Manuela Quezada, Mexican American and Migrant Information Specialist at ERIC/CRESS and Mr. Chabran collaborated on the preparation of a search guide for Mexican American documents in the ERIC system. The retrieval guide project is well on its way to completion and should be ready for distribution later this spring.

...Amelita Hill (RC)

P. *ChESS-Developed ERIC Posters*

By now each Clearinghouse should have received copies of the ERIC posters developed by ChESS. So far, I have received a number of letters which were very favorable toward the posters. Any comments or suggestions for change by either your Clearinghouse staff or clients would be appreciated. If you need additional copies of the posters, please let me know.

Q. *Proposals for ERIC Workshops Have Been Approved*

Two ERIC workshop proposals have been approved for two social studies conferences:

- Southeast Regional Social Studies Conference (Nashville);
- Rocky Mountain Regional Social Studies Conference (Denver).

The workshops are entitled "ERIC: One Answer to Educational Problem Solving." In addition to providing a brief survey of ERIC services and products, the three-hour workshops show how ERIC can be used as one resource to solving problems. A computer terminal will be available to search selected resources on each participant's individual problem.

...June Ramos (SO)

R. *Completed Information Analysis Papers*

A list of completed information analysis papers prepared by the ERIC Clearinghouse on Social Studies/Social Science Education is presented as part of Attachment 6.

...Frances Haley (SO)

S. *SP Acquires Comprehensive Collection of Ralph W. Tyler Writings*

A collection of approximately 500 documents (parts of books, monographs, journal articles, and unpublished papers) authored by Dr. Ralph W. Tyler has been acquired by the ERIC Clearinghouse on Teacher Education for consideration on an individual basis for RIE accession. In addition to use in RIE, the documents will be annotated and indexed to form one of the Clearinghouse Information Analysis Products. Dr. Tyler's half-century career in education has included roles in curriculum planning, evaluation, administration, and consulting. He is the author of *Basic Principles of Curriculum and Instruction*, the preeminent text in the field, is the former dean of the University of Chicago's Division of Social Sciences, and is director emeritus of the Center for Advanced Study in the Behavioral Sciences at Stanford, California.

T. *SP Announces New Information Analysis Product*

The ERIC Clearinghouse on Teacher Education announces a new Information Analysis Product entitled *Participant, Instructor, Planner: Perspectives on the Teacher's Role in Inservice Education*, by Iris M. Elfenbein. This information analysis product presents the personal observations of ten classroom teachers on inservice program models, incentives, planning and implementation, staffing, evaluating, research, and funding. The author augments these observations with supporting material from the literature and with summaries of the general thinking of the group on each topic. Suggestions drawn from the teachers and commentary indicate means by which inservice education can be made more relevant to the classroom teacher.

U. *Bulletin Announcement Draws a Good Response*

An announcement of free copies of the new "How To Use ERIC," made in the last ERIC/SP Quarterly Information Bulletin, resulted in a rush of orders which is still continuing. The announcement advised readers that up to ten copies were available free from the ERIC Clearinghouse on Teacher Education; for larger orders, they were referred to the ERIC Facility.

During the two-week period of January 17-30, sixty-four requests for the total of 550 copies were received. Most of the replies to the announcement came from higher education libraries (41) and heads of departments (13); smaller numbers of requests came from higher education faculty, staff support projects, teacher centers, and secondary school librarians.

...*Mike Butler (SP)*

V. *TM Symposium*

During the 1979 annual meeting of the National Council on Measurement in Education (NCME) in San Francisco, California (April 8-12, 1979), the ERIC Clearinghouse on Tests, Measurement, and Evaluation will sponsor a symposium called *Implications for Minority Groups of the Movement Toward Minimum-Competency Testing*. Participants will include:

- Robert A. Feldmesser
  (Educational Testing Service,
  Princeton, New Jersey);

- A. Graham Down
  (Council for Basic Education,
  Washington, D.C.);

- Ronald H. Lewis
  (Plainfield School System,
  Plainfield, New Jersey);

- M. Hayes Mizell
  (American Friends Service Committee,
  Washington, D.C.); and

- Hugh J. Scott
  (Hunter College
  New York, New York).

ERIC/TM will produce an Information Analysis Product on the issues raised during the symposium.

...*Barbara Hunt (TM)*

U. *Urban Education Meets With Social Responsibilities Roundtable*

During the midwinter meeting of the American Library Association (Washington, D.C., January 7-12, 1979), Dr. Jerome Wright, Assistant Director of the ERIC Clearinghouse on Urban Education, met with members of the Social Responsibilities Roundtable (SRRT) to orient them to the ways in which the ERIC system and UD can support SRRT objectives. SRRT is the arm of ALA most concerned with social issues and social action in the field of librarianship and library services.

...*Erwin Flaxman (UD)*

To the ERIC network:

My apologies for the lateness of this issue of the *ERIC Administrative Bulletin*, but its delay was attributable to a combination of my illness, the increased size of this issue, and Washington's "Blizzard of '79". I hope this hasn't caused you any inconvenience.

...Liz Pugh

LIST OF ATTACHMENTS

Attachment 1: NIE Organization Charts

Attachment 2: NIE News

Attachment 3: DIP Happenings

Attachment 4: Oryx Press Announcement

Attachment 5: RIE Master Schedule (1979)

Attachment 6: Journals Having Regular Columns By ERIC Clearinghouses (Arranged by Clearinghouse)

Attachment 7: ERIC Directory Updates

Attachment 8: Descriptor Justification Forms (DJF) Status Report

Attachment 9: Acquisitions Arrangements List Updates

Attachment 10: New Information Analysis Products (IAP's)

Attachment 11: Duplicates List for RIEFEB79

Attachment 12: Microfiche Inventory and Quality Check (Aug., Sept., and Oct.)

Attachment 13: Microfiche of Microfiche Inventory and Quality Check Logs (Aug., Sept., and Oct.)

Attachment 14: NIE Preliminary Plans for 1979 (1 per Clearinghouse)

NOTE: The Standing Order Customers - Additions and Cancellations List is not attached to this issue of the EAB.

January, 1979

ORGANIZATION AND NIE SR. STAFF

OFFICE OF THE DIRECTOR
(Secretary, Martha Catto)
(Research Assistant, Maureen Treacy)

	Extension
Patricia Graham, Director, NIE	45740
Michael Timpane, Deputy Director, NIE	45750
Gladys Hardy, Deputy Director/Management	45740
Peter Gerber, Chief, National Council on Educational Research	47900
James Harvey, Chief, Congressional Affairs	46140
Milton Goldberg, Chief, Ed. Organizations & Institutions Staff	47180
Olive Covington, Chief, Public Affairs	47150
Nyna Thomas, Executive Secretariat	46194
Mary Jackson, Chief, Office of Equal Employment Opportunity	653-5902
Iris Rotberg, Chief, Office of Planning & Program Dev., Equity Planning & Analysis	47124
Arthur Melmed, Chief, Office of Special Studies	47147

PROGRAM ON TEACHING & LEARNING
(Head Secretary, Geraldine Martin)

Sylvia Scribner, Associate Director	46000
Ned Chalker, Executive Officer	46000
Lois-ellin Datta, Assistant Director, Program Coordination & Analysis	45244
Ricardo Martinez, Assistant Director, Reading & Language Prog.	45766
Bob Wise, Assistant Director, Ed. in Home Community & Work	45706
Jeff Schiller, Assistant Director, Program on Testing, Assessment & Evaluation	46271
Susan Chipman, Assistant Director, Program on Learning Dev.	46572
Virginia Koehler, Assistant Director, Program on Teaching & Instruction.	45407

PROGRAM ON DISSEMINATION & IMPROVEMENT OF PRACTICE
(Head Secretary, Sandra Thomas)

John Minor, Associate Director	45310
Paul Cawein, Executive Officer	45310
Eunice Turk, Assistant Director, Program Coordination & Analysis	46868
Charles Hoover, Assistant Director, Information Resources	45500
William Ellis, Assistant Director, Regional Programs	45470
John Egermeier, Acting Assistant Dir., Research & Ed. Practice	46050

PROGRAM ON EDUCATIONAL POLICY & ORGANIZATION
(Head Secretary, Carolyn Carey)

Marc Tucker, Associate Director	45040
Judith Cherrington, Executive Officer	45040
Saul Yanofsky, Assistant Director, Program Coordination & Analysis	45928
Denis Doyle, Assistant Director, Ed. Finance	45040
Marc Tucker (Acting), Assistant Director Law & Public Mngt. (45680).	
Berlin Kelly, Assistant Director, Ed. Org's & Local Communities	47930
Ann Milne, Assistant Director, Family Community Studies	45555

OFFICE OF ADMINISTRATION & MANAGEMENT
(Head Secretary, Maxine Robinson)

John Christensen, Associate Director	47920
Richard Werksman, Chief, Administrative Policy Staff	47924
Patricia Alley, Chief, Budget & Program Analysis	45540
Gail Thomas, Chief, Personnel & Management Analysis	45450
*William Sullivan, Chief, Contracts & Grants Mngt. Div.	45620
Grady Blair, Chief, Finance & Data Management Div.	45370
Noel Vivaldi, Chief, Publications Mngt. & Administrative Svces. Div.	45800

*Telephone listings for contracts and grants data management employees are expected to change shortly.

Dissemination & Improvement of Practice Group (Cont'd)

Office of Program Coordination & Analysis

Eunice Turk, Assistant Director
Candace Sullivan, Senior Associate
Don Fischer, Associate
Toni Homann, Associate
Carolyn Betterton, Secretary (Steno.)
Senior Associate, Vacant

Regional Program

Ed Ellis, Assistant Director
Joyce Benton, Secretary
Charles Haughey, Ed. Research Spec.
Thomas Israel, Ed. Research Spec.
Deborah Anderson, Clerk-Typist
Isabel McLendon, Clerk-Typist
Richard Elmendorf, Ed. Research Spec.
John Coulson, Ed. Research Spec.
Richard Lallmang, Ed. Research Spec.
Russell Mullens, Ed. Research Spec.
Arch Steiner, Ed. Research Spec.
Karen Ellis, Clerk-Typist
Janet Price, Clerk-Typist
NIE Senior Associate, Vacant
NIE Associate, Vacant
NIE Associate, Vacant

Research and Education Practice

Assistant Director, Vacant
Eleanor Magruder, Secretary
Charlene Clark, Clerk (typing)
Ward Mason, Ed. Research Spec.
John Egermeier, Ed. Research Spec.
Spencer Ward, Senior Associate
Rolf Lehming, Associate
Henry Ingle, Associate
Associate, Vacant
Naida Bagenstos, Associate
Clerk (Typing), Vacant
Senior Associate, Vacant

EPFP's

Jack Nacson (REP)
Robert Ho (REP)
Sharon Artis (M & W)
Nancy Moore (Regional)

December 1978

DISSEMINATION AND IMPROVEMENT OF PRACTICE GROUP

Immediate Office of the Associate Director

Associate Director, John A. Minor
Head Secretary, Sandra Thomas

Minorities & Women

Gwendolyn Baker, Chief
Eva Diane Johnson, Secretary
Frank Alejandro, Education Research Specialist
Juliet Stovall, Education Technician
Sarita Schotta, Senior Associate
Sydney Turner, Clerk-Typist

Division of Information Resources

Charles Hoover, Assistant Director
Diane Lewis, Secretary
Alan Moorehead, Program Manager
Michael Jackson, Clerk (Typing)

(National Library of Education)

Charles Missar, Supervisory Technical Librarian (Ed.)
Judith Black, Librarian (Education)
Joanne Cassell, Librarian (Education)
Barbara Smith, Library Technician
Frank Bryars, Technical Information Specialist (Ed.)
William Higgins, Technical Information Specialist (Ed.)
Judith Stark, Technical Information Specialist (Ed.)
Mary Campbell, Technical Information Specialist (Ed.)
Joan Trumble, Clerk-Typist
Karen McMillan, Student Aide
Library Technician, Vacant

Executive Office

Paul Cawein, Executive Officer
Monica Menard, Secretary
Erma McKutchin, Administrative Officer
Sharon Colbert, Administrative Assistant

Division of Information Resources (Cont'd)
(ERIC & Public Communications)

Lawrence Grayson, Ed. Research Spec.
Frank Smardak, Ed. Research Spec.
Robert Chesley, Ed. Research Spec.
Catherine Welsh, Ed. Research Spec.
Doris Edmonson, Ed. Research Spec.
Kevin Arundel, Ed. Research Spec.
Albert Feiner, Senior Associate
Jim Prevel, Ed. Research Spec.
Patricia Coulter, Ed. Research Spec.
Richard Otte, Ed. Research Spec.
Mildred Thorne, Ed. Research Spec.
Denise Owens, Clerk (Typing)
Ed. Research Spec., Vacant

Attachment 1
Page 3 of 10

Organization

DISSEMINATION AND THE IMPROVEMENT OF PRACTICE (DIP)

OFFICE of the ASSOCIATE DIRECTOR
John Minor, Jr.

Immediate Office of the Associate Director (IOAD)

Executive Officer

- Minorities and Women
- Media and Public Communication
- Reference Services
- Local Improvement Strategies
- Regional Institutions

Planning, Coordination and Analysis (PCA)

Division of Information Resources (IR)

Teams:

- ERIC
- Library
- Information Technology

Division of Regional Programs (RP)

Teams:

- Field Programs
- Development Projects

Research and Educational Practice (REP)

Teams:

- Evaluation
- Exploratory Studies
- R & D Systems Studies

Attachment 1
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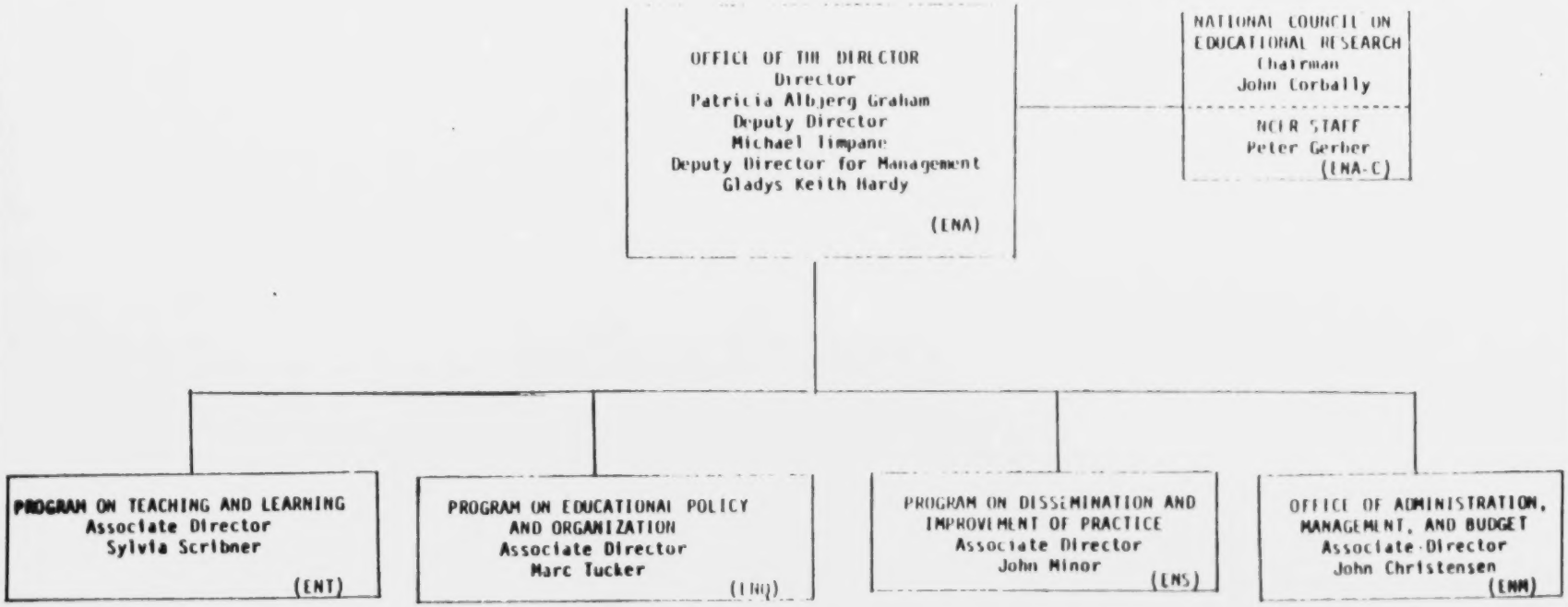
DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

EDUCATION DIVISION

NATIONAL INSTITUTE OF EDUCATION



APPROVED: Patricia Albjerg Graham
PATRICIA ALBJERG GRAHAM

DATE: DEC 12 1978

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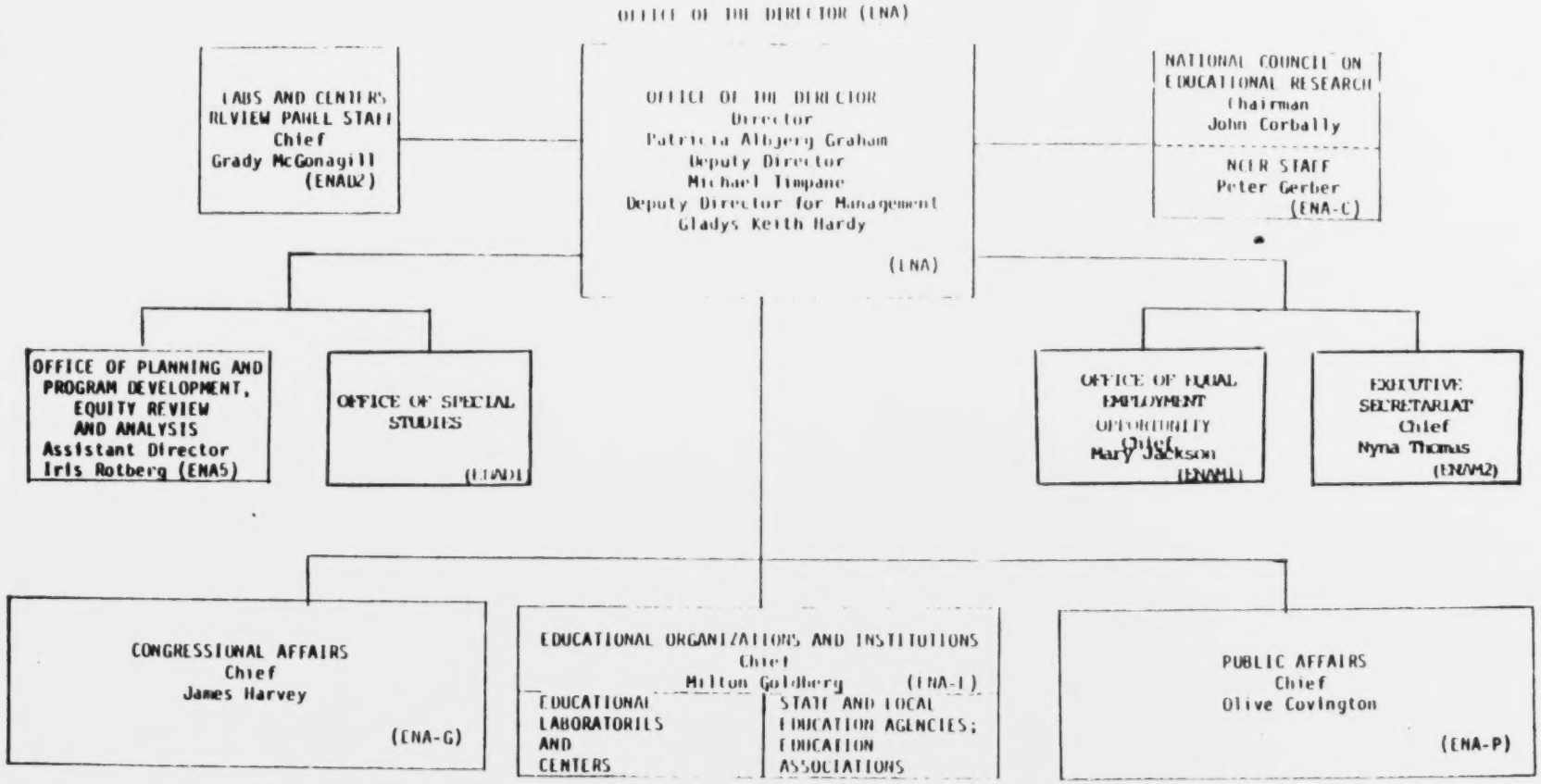
Page 5 of 10



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DATE: DEC 12 1978

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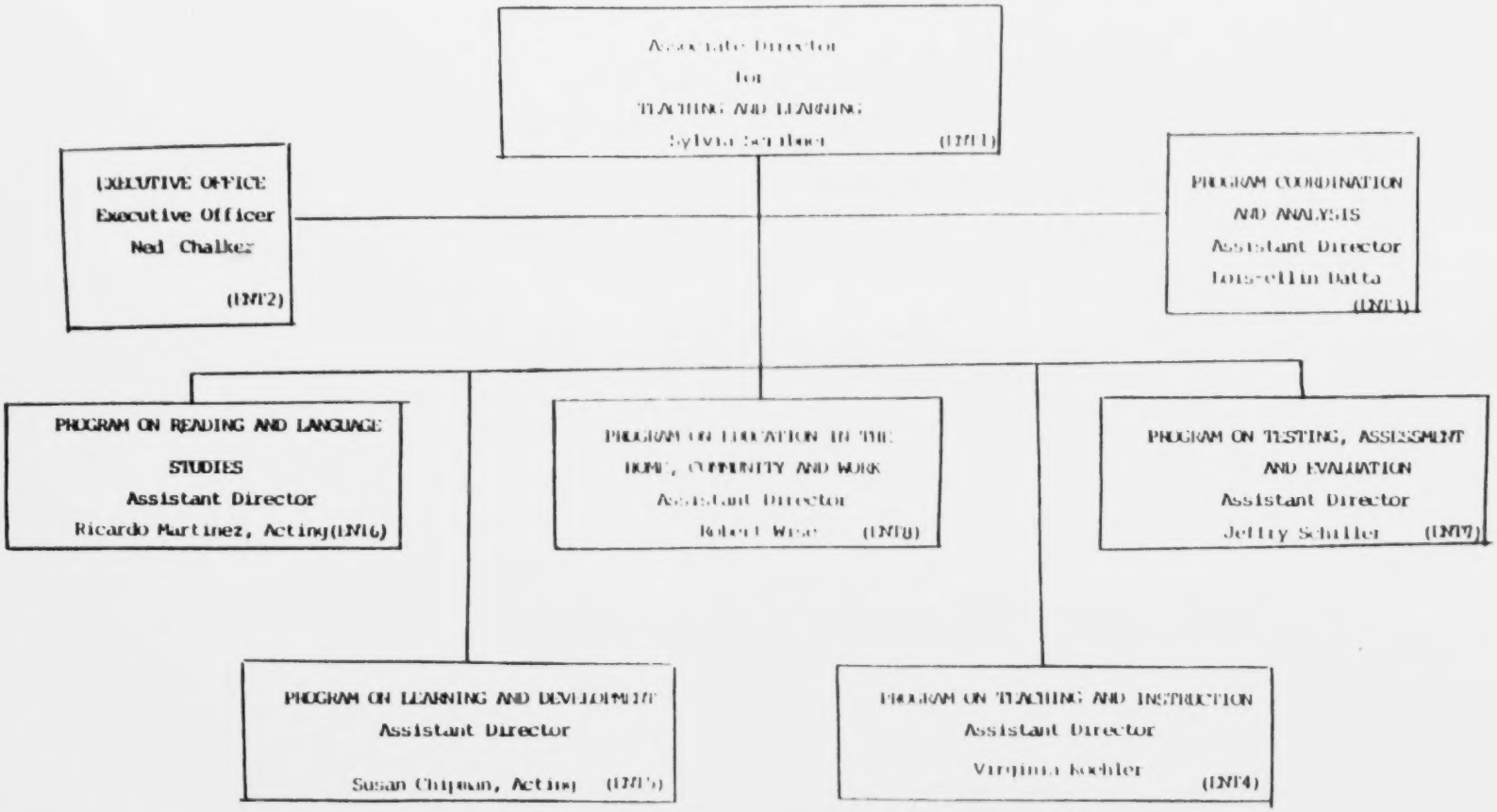
Page 6 of 10

PROGRAM ON TEACHING AND LEARNING (INT)



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PATRICIA ALRIDGE GRAHAM

DATE: DEC 12 1978

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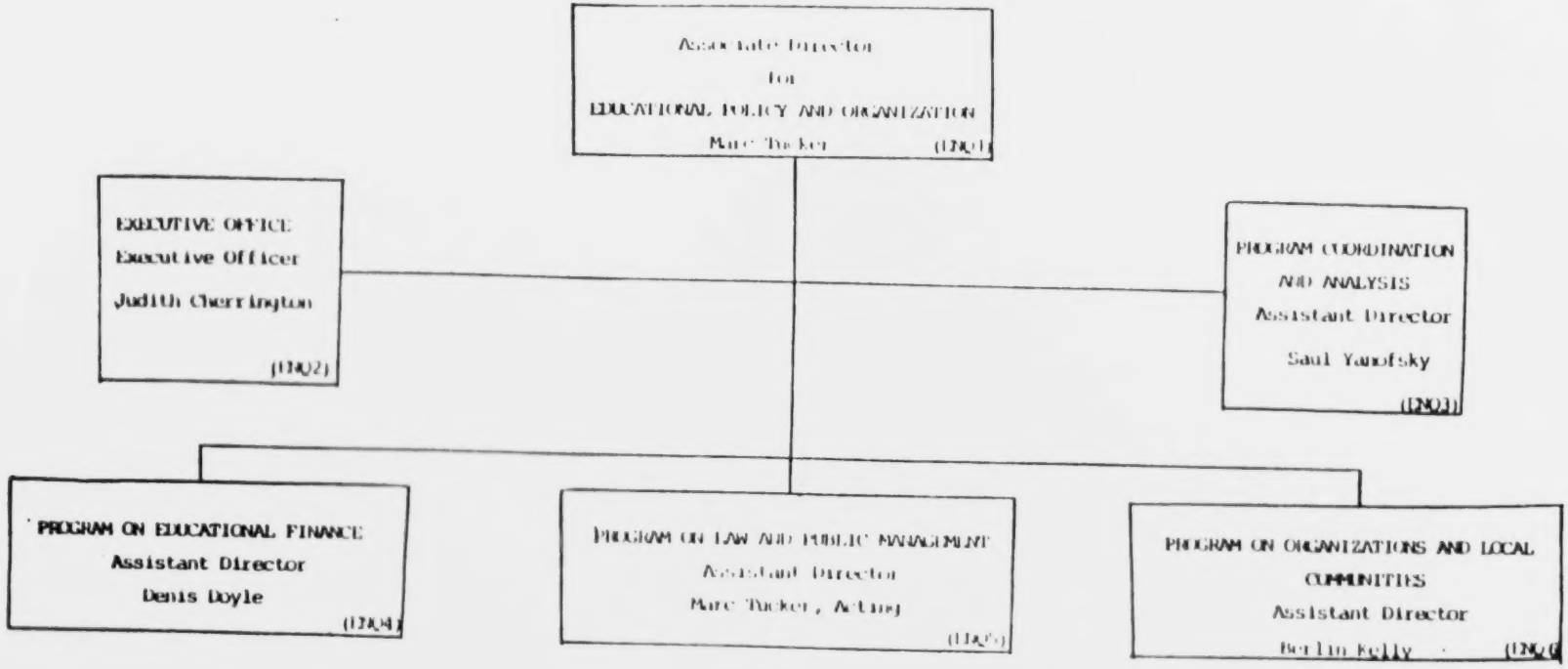
Page 7 of 10

PROGRAM ON EDUCATIONAL POLICY AND ORGANIZATION



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PATRICIA ALBJERG GRAHAM

DATE: DEC 12 1978

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Page 8 of 10

PROGRAM ON DISSEMINATION AND IMPROVEMENT OF PRACTICE (DNS)

APPROVED: Patricia Berger Graham

PATRICIA BERGER GRAHAM

DATE: DEC 12 1978

Attachment I
Page 9 of 10

OFFICE OF ADMINISTRATION, MANAGEMENT, AND BUDGET (IN)

Associate Director
for
ADMINISTRATION, MANAGEMENT, AND BUDGET
John Christensen
(IN01)

ADMINISTRATIVE POLICY
Chief
Richard [illegible]
(IN012)

BUDGET AND PROGRAM ANALYSIS
DIVISION
Chief
Patricia Alley
(IN09)

PERSONNEL AND MANAGEMENT ANALYSIS
DIVISION
Chief
Gail Thomas
(IN07)

CONTRACTS AND GRANTS MANAGEMENT
DIVISION
Chief
William Sullivan
(IN03)

FINANCIAL AND DATA MANAGEMENT
DIVISION
Chief
Grady Blair
(IN04)

PUBLICATIONS MANAGEMENT AND
ADMINISTRATIVE SERVICES
DIVISION
Chief
Noel Vivaldi
(IN08)

APPROVED: Patricia Alberg Graham
PATRICIA ALBERG GRAHAM

DATE: DEC 12 1978

Excerpted from:

NIE NEWS

LAB AND CENTER PANEL REPORT GOES TO CONGRESS

The final report of the Panel for the Review of Laboratory and Center Operations was forwarded to the Congress by NIE Director Pat Graham on Monday, January 15. The Congressionally mandated report -- "Research and Development Centers and Regional Educational Laboratories: Stabilizing and Strengthening a National Resource" -- presents the results of the panel's year-long examination of lab and center operations.

In her letter transmitting the report to the Congress, Pat praised panel members for their "dedication, care, and effort . . . Their analyses have been extremely helpful to the Institute in its work with the laboratories and centers."

The panel endorsed the concept of the labs and centers in its report and affirmed the importance of maintaining and improving the stability and quality of the existing institutions. The panel also endorsed the fundamental distinctions in purpose between labs and centers, attributed weaknesses in their work to be at least partially the result of Federal policies for their support, and commended NIE for its progress in developing new and responsive policies and procedures for these institutions.

The panel made specific recommendations about the continued support of each of the 17 labs and centers. Additionally, the panel put forth 21 recommendations concerning NIE's relationship with these institutions and the special importance of dissemination and equality of educational opportunity. These recommendations encompass, among other things, the nature and duration of NIE's financial commitment to

the labs and centers, the means of assuring accountability and quality, and the ways in which lab and center priorities are determined.

announce decisions

In her letter to the Congress, Pat said, she will announce decisions about the establishment of long-term agreements between NIE and the labs and centers on February 16. She also noted that NIE has already implemented "certain important policies and procedures dealing with management of NIE's relationship with the laboratories and centers," including creation of a coordinative staff unit in the Director's office and assignment of an institutional monitor for each lab and center.

The panel's next major activity will be the development of recommendations for the support of new labs and centers so as to provide nationwide coverage of R&D services. The report on this aspect of the panel's work, as well as further examination of the issues of dissemination and equality of educational opportunity, is to be completed by September 30, 1979.

Copies of the panel's final report will be available after March 1, in room 816W. For further information, contact Grady McGonagill on X45306.

****

VERA BROWN'S 3RD SEMINAR

Robert Wood, Superintendent of the Boston Public Schools, is the next speaker in the Vera Brown Memorial Seminar Series. Dr. Wood will discuss the role of the school superintendent in a major urban school system next Thursday (January 25) at 3:30 in room 823. NIE staff and their guests are welcome to attend.

****

NIE Form 206, "Cigarette Smoking Among Teenagers" was approved by the Office of Management and Budget (OMB) on January 3.

The form will be used by NIE and its contractor, Chilton Research Services, Inc., to conduct a two-part survey of smoking habits. The first part will encompass the smoking behavior, attitudes, and demographics of persons aged 12-19. The second part will be a retrospective survey of adolescents, who were surveyed in 1974 at ages 12-18, to determine their current smoking behavior and to correlate data on this with the earlier data collected.

For more information, contact Ann Milne on X4555.

****

Copies of Funding Opportunities at NIE, the booklet listing planned RFPs and grant competitions during the current fiscal year, have been distributed to each program office. Additional copies are available from Publications, room 676.

FY '80 BUDGET:
$98.3 MILLION

The President's FY 1980 budget request includes $98.3 million for NIE - a $1.5 million increase over current appropriations for NIE and the recently transferred National Assessment of Educational Progress.

The proposed budget provides $41.6 million for Teaching and Learning (including $4 million for the National Assessment); $25 million for Dissemination and Improvement of Practice; $17.6 million for Educational Policy and Organization; and $14.1 million for program direction and administration.

In a Tuesday morning briefing for more than 40 educational association leaders, NIE Director Pat Graham explained that the Institute will focus its efforts in 1980 on two central questions: "How do we best raise levels of literacy, and what makes a good school?" These themes, she said, are reflected throughout each program.

In FY 1980, Teaching and Learning will focus on literacy in its broadest sense - mastery of such fundamental skills as reading, writing, and mathematics. Because

literacy problems are particularly severe among the poor, Black, Hispanic, and other minority populations, this focus on literacy also addresses NIE's fundamental goal of increasing educational equity.

Dissemination and Improvement of Practice will concentrate on three primary areas: A regional grants program will fund the development of innovative approaches for applying research to regional problems; New ERIC files will be created that focus specifically on effective means of improving teaching and administrative practices; and the program to increase minority and women's involvement in educational research will be strengthened.

Educational Policy and Organization will initiate new work to identify successful practices in the organization and management of schools. It will also support research on: various aspects of desegregation, including effective school and classroom integration programs; the impact of legal and governmental decisions on education; the role of families and communities in education; and the management and organization of postsecondary institutions.

HIGHLIGHTS OF THE CIVIL SERVICE REFORM ACT

Public Law 95-454, better known as the "Civil Service Reform Act of 1978" became effective on January 11. This act should bring about some of the most comprehensive changes in the Federal Civil Service since the turn of the century.

Most of the provisions listed under the Civil Service Reform Act will become effective immediately. These include: creation of an Office of Personnel Management and a Merit Systems Protection Board to replace the Civil Service Commission; establishment of the Federal Labor Relations Authority to administer union-management relations programs; authorization for the Equal Employment Opportunity Commission to assume leadership and enforcement of provisions of the Civil Rights Act affecting

the Federal government; establishment by law of certain merit system principles and prohibited personnel practices; and changes in representation rights for unions and employees, additional benefits for disabled veterans, and changes in the Intergovernmental Mobility Program (IPA).

Other provisions of the act will be phased in over the next two years, including: establishment of a Senior Executive Service to replace "supergrade" positions; establishment of a new "merit pay" system for supervisors and managers in grades 13 through 15; introduction of a trial period for new managers and supervisors; and revisions to the employee appraisal system to make it more meaningful.

During the next several weeks, NIE's Personnel and Management Analysis Division will be conducting briefings on the provisions of the act. NIE staff will be notified regarding times and places.

The NIE-sponsored R&D Exchange has a new RRS Mini-List pamphlet. The small, colorful pamphlet describes a number of organizations that provide information and technical assistance on competency-based high school graduation requirements. Copies are available from Mildred Thorne in room 643.

* * *

Welcome aboard to . . .

Michael Kane, formerly with ABT Associates, Inc., has joined DIP as the Assistant Director for Research and Educational Practice.

NAVY DRAFTS NIE IN LITERACY EFFORT

NIE Director Pat Graham and Department of the Navy officials last week signed a memorandum of understanding establishing a joint research and development project to assist new recruits in the transition from school to a career in the Navy. The action is an effort on the part of the Navy to help the 10 percent of its recruits who cannot read or compute well enough to enjoy a successful Navy career.

The NIE-Navy project will be based on NIE's Experience-Based Career Education (EBCE) Program. The project will assist recruits in developing an awareness of Navy life, and will include a computer-assisted basic skills program that teaches job-related literacy and mathematics skills. As part of the agreement, NIE will also be evaluating the Navy's entire training program, with a view to cutting costs, using the recruits' best capabilities, and encouraging them to remain in the Navy.

* * *

Project Title: Development of Handbooks for Response to Educational Needs Project

Principal Investigator and Grantee: Rudolph V. Wiggins, Lawrence Johnson & Associates, Inc., Washington, DC

Project Officer and Office: Cheryl G. Berry, Teaching and Learning

Date: 01/22/79 to 08/21/79

Amount: $34,250

Abstract: This project will develop handbooks for the Response to Educational Needs Project (RENP) to provide users with information and guidance necessary to implement RENP. The documents are intended to: describe the purpose, goals, objectives, and underlying principles of RENP; discuss implementation issues and activities such as cost, benefits, potential problems, staffing requirements, methods of obtaining necessary cooperation from teachers and administrators, and formative evaluation requirements; set forth the underlying principles of the staff development approach, RENP staff development strategies, and training activities, for both reading and mathematics; provide guidelines, techniques, and procedures for involving parents and the community; identify and explain the management and administration of RENP; and disseminate this information about RENP to LEAs, SEAs, teacher/training institutions, and similar appropriate agencies or organizations.

DIP HAPPENINGS

This material has been excerpted and paraphrased from DIP Newsletters.

From the DIP Newsletter dated January 18, 1979

1. John Minor will react to a discussion of Urban Education for the 45 EPFP Fellows. Bernie Watson, Vice President of Temple University will be present. The meeting will be January 30, 12-2 at ESS Headquarters.

2. The next planning meeting of the Southeast Consortium will be in Montgomery, Alabama on January 19. The keynote speaker will be Alabama's new Governor, David Matthews, former secretary of HEW, who will deliver a major address. Wayne Teague is the principal investigator for the Consortia.

3. Important Meetings

   January 24, 1979: Federal World of Education Research

   Thomas Glennan, former Director, NIE, Gary McDaniels, BEH, USOE, and Jerry Roschwalb, Director, Government Relations for Higher Education, National Association of States Universities and Land-Grant Colleges.
   10:30 - 12:00 - IEL, Conference Room
   Contact Daina Jansons at 676-5940 to see if space is available.

   January 25, 1979: How (or Do) Policymakers Use Education Research?

   Chris Cross, Moderator, Mike Smith and Checker Finn.
   2:15 - 3:30 - Gold Room 2168, Rayburn Bldg.
   Part of WPS for AERA. If you are interested in attending, please contact Daina Jansons, 676-5940 to see if space is available.

   January 25, 1979: Vera Brown Memorial Seminar Series, NIE

   Robert Wood, Superintendent, Boston Schools
   3:30 - 5:00 - Room 823, Brown Bldg., 1200 19th St., NW
   It is my understanding that Fellows can attend the Seminar.

   January 26, 1979: What's Ahead for NIE?

   Patricia A. Graham, Director, NIE
   10:45 - 11:45 - IEL, Conference Room.
   Contact Daina Jansons at 676-5940 to see if space is available.

4. The Women's Research Team colloquia schedule is posted at FYI. The next session is on January 23. Dr. Constantina Safilios-Rothschild will speak on "Models of Sex Discrimination in Education."

5. As you know, the President announces his proposed budget for FY1980 this week. There will be a public briefing on the HEW budget at 12:00 noon on Saturday, January 20, to be followed by a briefing on the Education Division budget at 1:00. You are not required to attend these. NIE's briefing for the education associations will be at 10:00 on Tuesday morning, January 22.

6. The State Dissemination Leadership Program met very successfully at the Marriott last Friday. Their policy group agreed to begin to function as a way to inform States about total dissemination activities, not just isolated programs. For more information, call John Coulson (4-6507) of the Regional Program staff.

7. Regional Programs is having a two-day retreat and massive planning at the Shoreham Americana. The facilitator for the meeting is Bob Chin. Field participants include J. Schmink, Skip McCann, Virginia Cutter, and Martha Smith. Regional Programs staff and REP staff are to be congratulated on the thousands of hours of work that went into planning this meeting and in planning the future of Regional Programs. Congratulations also for Ed Ellis, Dick Elemdorf, Nancy Moore, John Egermeier, Ward Mason, Naida Bagenstos, Bob Ho, and Jacques Nacson, as well as other staff.

8. On January 25 Carol Reisinger (Illinois), Virginia Cutter (Texas, and Jackie Walsh (Alabama) conducted a session for our project managers. This session will be held in Room 823 from 9-1. This could be an exemplary example of field input and feed forward and reflects DIP's new attitude of recognizing how much we can learn from people out in the field with real life experience doing what we talk about.

9. The National Urban Coalition is sponsoring a conference with the theme "Restoring Confidence in Public Education." The conference will be held at the Sheraton and International Conference Center in Reston on January 24-26. The fee, no including room fee of $85. Fees for one day attendees are $30 for Wednesday, $45 for Thursday, and $30 for Friday. For more information, call Ms. Evelyn Armstrong at the Urban Coalition at 331-2400.

From the DIP Newsletter dated January 24, 1979

1. NIE Director, Patricia Albjerg Graham, held a briefing on President Carter's 1981 budget on Tuesday in Room 823. The budget for DIP was 25.0, no change from FY1979. Her text about us is reprinted below.

   Dissemination and Improvement of Practice

   Work in the Program for Dissemination and Improvement of Practice will help teachers and administrators apply the knowledge gained from research on good schools. Examples of activities include support for:

   ---a regional grants program to encourage the development of innovative approaches for using and applying research knowledge to help solve problems selected by regional officials. For example, urban schools might develop exchanges of urban education information.

---the creation of new files that focus specifically on effective means of improving teaching and administration for the system that compiles and abstracts information to make it more accessible to practitioners.

---the NIE program increase the participation of women and minorities in education research.

2. Chuck Hoover was here Monday and we were all delighted to see him. He has now gone to Champaign-Urbana to a meeting of 35 people from 10 different SEA's interested in file building. Chuck is presenting the keynote address, as part of ERIC's Technical Assistance Team. The Team attempts assistance to facilitate decision-making by SEA's based on the knowledge and experience gained over 12 years. There are three thrusts to the Team's work: overall policy issues, management areas, possible directions and alternatives; technical details of a system of management processes and procedures; documenting processing activities including indexing, abstracting, and document management. The approach is non-directive and consultative: the team works in a collaborative mode and upon occasion acts as a catalyst in attempting to provide options and alternatives which meet SEA requirements within actual or implied constraints.

3. QAMB is thinking about a program of small grants to help minority and women owned firms establish a track record of dealing with the Federal government. The money set aside will be about $100,000 and the grants awarded between seven and nine thousand dollars each. What they need right now and importantly are suggestions from program people about what kinds of projects would be suitable for this size grant. This clearly addresses the Institute's commitment to equity in a way that matters (i.e., money). Call Richard Werksman, Ext. 47924 with ideas.

4. DIP, in collaboration with Milt Goldberg and Pierce Hammond has begun a series of meetings with 14 agencies and organizations to establish a working relationship and solicit input as to how best we in DIP can serve the constituencies they represent. CAPE and NASBE were in this week, soon to come are AASA. NAESP, NASSP, AFT, NEA, CCSSO and others too numerous to mention initially.

5. Michael Kane will be sworn in Friday as Assistant Director for REP.

6. NIE and Mort Bachrach have under study what should be the Institute's copyright policy. Much of the discussion is being framed in terms of which copyright policy will insure the widest dissemination of the work. We are the Institute's experts on dissemination and our input may be crucial to the eventual decision. Mort will be circulating his latest thinking for staff comment and it is necessary that we do too.

7. Coming up, NTS will have an evaluation briefing workshop for the State Dissemination Capacity Grants participants in Saint Louis, Missour on February 26-28.

8. Jim Prevel, EDRS Contract Monitor, says the ERIC Document Reproduction Service contract (responsible for the production of 18 million fiche per year and over 3 million pages of hard copy) will end in June. The RFP for this contract will go public this month. The contract represents the major ERIC dissemination method.

From the DIP Newsletter dated February 1, 1979

1. Assistant Director Appointed for Program on Research and Education Practice. One of the last remaining senior staff positions in the Institute was filled on January 26, 1979, when Michael Kane was sworn in as Assistant Director for the Program on Research and Educational Practice in the Program on Dissemination and Improvement of Practice.

   Michael Kane came to NIE from Abt Associates where he spent nearly six years conducting policy research for Education Division Agencies. Most recently he has served as Project Director for NIE's Study of the Research and Development Utilization Program. Prior to that he was Acting Project Director for NIE's Study of the Rural Experimental Schools Program. He has also been involved with the National Evaluation of the Follow Through Program.

   Dr. Kane holds a doctorate in Educational Administration and Organizational Analysis from Teachers College, Columbia University as well as two Master's Degrees from Teachers College and a BA in Political Science from New York University.

   Dr. Kane brings to NIE a diverse background in both research and practice at several levels of the educational enterprise: including local schools universities, private research organizations and Federal agencies. He has served in USOE as a Washington Intern in Education, at Teachers College as coordinator of both a research program and a graduate educational leadership program. He has also been affiliated with private schools and community action groups as a teacher and administrator. Dr. Kane is the author of a widely disseminated book directed to school based educational practitioners entitled Minorities in Textbooks: A Study of Their Treatment in Social Studies Texts. The unofficial word is that we think he will do very well on the basis of a piercing interview conducted at the annex. Welcome, Mike.

2. REP will be sponsoring a conference concerned with Equity in Information Dissemination on February 22-23 at the Carnegie Center (Dupont Circle). Participants will grapple with the issues inherent in developing programs to deal with "equity audiences" and developing indicators of equity in dissemination. DIP staff is invited---further details will be forthcoming soon. Naida Bagenstos is coordinating the effort.

From the DIP Newsletter dated February 1979

1. Important Meetings

February 13-14

Directors of Regional Service Programs are meeting in Washington, D.C. with Ed Ellis, NIE and representatives of higher education, SEA's and local education agencies, to discuss regional service programs.

February 14-15

A Communication Skills workshop for 40-50 people in the Virginia State Department will be conducted by the AEL-Rx. The workshop, held in Richmond, will focus on both written and verbal skills. An initial training session will be held on February 14 with a small group who will then co-facilitate the February 15 workshop.

February 20-25

The Special Educational Resources Conference will be held in San Antonio, Texas.

February 21-22

A meeting of the AEL-Rx Advisory Committee will be held in Jacksonville, Florida.

2. Southeast Consortium: A planning grant to the ten southeastern States is laying the foundation for long-term operation of the Southeastern Regional Consortium. The consortium will focus upon collaborative research and development activities designed to strengthen the effectiveness of education as a part of the larger social, economic, political, and ecological systems of the region. Under the leadershop of Dr. Wayne Teague, CSSO in Alabama, a steering committee, supported by planning boards in each state, has met five times to determine organizational arrangements and a establish program procedures and priorities. A special meeting of the steering committee, along with CSSO's from the ten States will be held in Washington in February. Members of the Congress and their staffs, and the Director of NIE have been invited to join them for breakfast on February 27, 1979.

3. Sue Klein shares with us a final report: Potential Working Relationships Between ESA's and the R&D Exchange, by Rae M. Levis of Wayne County Intermediate School District, one copy of which you will find in the rack in the reception area. Sue strongly recommends the report as useful for educational dissemination planners because of the careful attention Dr.

Levis gives to underlaying dissemination issues. There are other copies available from Dr. Levis ((313) 326-9300), and she solicits your comments because she is contemplating revising the report for wider distribution. Thanks to Sue for disseminating this to our attention.

4. On February 22-23, REP will be sponsoring a conference concerned with Equity Issues in Dissemination Programs. The Conference will be held at the Carnegie Center on Dupont Circle. Formal paper presentations and prepared reactions will be followed by general discussions of the issues raised.

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RIE MASTER SCHEDULE

(Summary Version)

YEAR	ISSUE	WEEKS IN ISSUE	FINAL SHIPPING DATE	
			MONTH	DAY
1979	April	4	January	19
	May	5	February	23
	June	4	March	23
	July	4	April	20
	August	5	May	25
	September	4	June	22
	October	4	July	20
	November	5	August	24
	December	4	September	21
1980	January	4	October	19
	February	4	November	16
	March	5	December	21
		52		

This summary of final shipping dates for each RIE issue is based on the complete RIE Master Schedule and all dates conform to those in that more complete display. The schedule closely resembles those for prior years. The February 1980 issue, which the Facility outputs across the Christmas/New Year's holidays, has been changed from a 5 week issue to a 4 week issue. The March 1980 issue, which the Clearinghouses input to across December has been made a 5 week issue in order to maintain its size across a period of generally lowered volume due to vacations.

JOURNALS HAVING REGULAR COLUMNS BY ERIC CLEARINGHOUSES

(Arranged by ERIC Clearinghouse)

CH	FREQUENCY (Times A Year)	JOURNAL NAME
CE	4	Career Education Quarterly
	4	Illinois Journal of Career Education
CG	---	---
CS	4	Communications Education
	5	Council Grams
	5	English Journal
	9	Journal of Reading
	9	Language Arts
	9	Reading Teacher
	6	Spectra
EA	12	NASSP Bulletin
EC	4	Education and Training of the Mentally Retarded
	8	Exceptional Children
	2	Journal of Behavioral Disorders
FL	4	Alberta Modern Language Journal
	4	American Association of Teachers of French Newsletter
	4	American Association of Teachers of German Newsletter
	2	American Association of Teachers of Italian Newsletter
	6	American Association of Teachers of Slavic and East European Languages Newsletter
	---	American Dialect Society Newsletter
	4	Arizona Foreign Language Teachers Forum
	4	Association of Department of Foreign Languages Newsletter
	2	Bulletin (Pennsylvania State Modern Language Association)
	4	Bulletin of the Kansas FLA
	3	Bureau of Foreign Language Education Newsletter
	2	Cardinal (Ohio Department of Education
	3	CFLTA News (California Foreign Language Teachers Association
	2	FL Nebraska
	4	FL News Exchange (Connecticut State Department of Education)
	3	FLAND News (Foreign Language Association of North Dakota)
	5	Florida Foreign Language Association Newsletter
	6	French Review

CH	FREQUENCY (Times A Year)	JOURNAL NAME
FL Cont.)	3	Foreign Language Beacon (Georgia State University)
	6	Foreign Language Annals
	5	Hispania
	2	IFLTA News (Indiana Foreign Language Teachers Association)
	2	Illinois Foreign Language Newsletter
	5	International Association of Teachers of English as a Second Language
	2	Illinois Foreign Language Teachers Association Bulletin
	3	Iowa Foreign Language Bulletin
	9	Linguistic Reporter
	3	MALT Bulletin (Montana Association of Language Teachers)
	2	Maryland FLA Newsletters
	2	Michigan Foreign Language Newsletter
	4	Minnesota Language Review
	3	Mississippi Language Crusader
	2	Missouri Foreign Language Journal
	2	Modern Language Association of Virginia Bulletin
	6	Modern Language Journal
	4	New Hampshire Polyglot
	5	New York State Association of Foreign Language Teachers Bulletin
	2	North Carolina Foreign Language Review
	2	Northeast Conference
	3	PEALS (Colorado Congress of Foreign Language Teachers)
	3	Rhode Island Foreign Language Gazette
	2	Tape Hiss (University of Nevada)
	4	TESOL Quarterly
	2	Unterrichtspraxis (DIE)
	3	Utah Language Quarterly
	3-4	WAFLT Bulletin (Wisconsin Association of Foreign Language Teachers)
	3	WAFLT Forum (Washington Association of Foreign Language Teachers)
HE	---	---
IR	4	AEDS (Association for Educational Data Systems) Monitor
	4	ADCIS (Association for the Development of Computer-Based Instructional Systems) News
	12	Audiovisual Instruction
	4	Communications Development Report
	4	Educational Communication and Technology - Journal of Theory, Research, and Development (Association for Educational Communication and Technology)
	12	Educational Technology
	4	Registratie

CH	FREQUENCY (Times A Year)	JOURNAL NAME
JC	4	Community College Frontiers
	4	Community College Review
	4	Community/Junior College Research Quarterly
	4	New Directions for Community Colleges
PS	6	Childhood Education
	6	Children Today
	6	Day Care and Early Education
	12	Parents
RC	4	Rural Sociology Journal (bulletin index)
SE		Publishes regular information on products, services, etc. in a number of newsletter and journals. Materials appeared in 16 during this time; several of the 16 carried more than one entry per issue and materials also appeared in several issues of journals, newsletters, etc.
SO	3	History Teacher
	Occ.	International Journal of Political Education
	4	Journal of Geography
	5	Link
	Occ.	Nebraska Council for Social Studies Journal
	3	Social Education
	6	Sagset Journal
	4	Social Science Record
SP	4	Action in Teacher Education
	3	Health Education
	2	Journal of Classroom Interaction
	4	Journal of Physical Education and Recreation
	6	Journal of Teacher Education
TM	4	NCME Measurement News
UD	4	Anthropology and Education Quarterly

February 1979

ERIC DIRECTORY

UPDATES

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF REPLACED EMPLOYEE	POSITION
Facility	Carole Laspino	Secretary		
JC	Sharron Merritt	Clerk-Typist	Chilaine Mitchell	Clerk-Typist
RC	Nancy Fudge	Office Manager		
RC	Kathleen Rose	Reports Technician		
RC	Theresa Wade	Clerk-Typist		
RC	Alice Fergerson	Clerk-Typist		
RC	Mike Laubacher	Programmer		
RC	Dacia Steele	Records Clerk		
EDRS	Kathie Barber			

NOTES:

Report Date JAN 1979

Page 1 of 1

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
116	COMMUNITY RECREATION LEGISLATION (Merge into LOCAL LEGISLATION and RECREATION LEGISLATION)	Facility/ HE	12/78			12/78	X		1 wk
117	FEDERAL RECREATION LEGISLATION (Merge into FEDERAL LEGISLATION and RECREATION LEGISLATION)	Facility/ HE	12/78			12/78	X		1 wk
118	LOCAL RECREATION LEGISLATION (Merge into LOCAL LEGISLATION and RECREATION LEGISLATION)	Facility/ HE	12/78			12/78	X		1 wk
119	STATE RECREATION LEGISLATION (Merge into STATE LEGISLATION and RECREATION LEGISLATION)	Facility/ HE	12/78			12/78	X		1 wk
	Other than for the VIP, there were no DJF submittals in 1/79. (See "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

Attachment 8
Page 1 of 1

ACQUISITIONS ARRANGEMENTS LIST

UPDATES

ERIC PROCESSING AND REFERENCE FACILITY

Additions to the Acquisitions Arrangements List

EFAA #184 - Hawaii State Department of Education
Multimedia Services Branch
Level I - Patsy Izumo

EFAA #185 - National Council of State Education Associations
Level II - G. S. Green

EFAA #186 - Nebrasks Department of Education
Level II - Anne Campbell

EFAA #187 - Maryland State Department of Education
Level I - G. A. Crenson

EFAA #188 - Oklahoma State Department of Education
Level I - Jack Craddock

NOTE: Please check the EFAA List before requesting a reproduction release for organizations with whom the ERIC Facility has an arrangement. We have had three inquiries (the District of Columbia Department of Education, South Carolina State Department of Education, and Wisconsin R&D Center for Individualized Schooling (formerly Wisconsin R&D Center for Cognitive Learning) asking why they have received reproduction release forms from Clearinghouses when there is a signed Blanket Release on file at the Facility.

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Early Childhood Education*

   a. *Helping Others Learn to Teach: Some Principles and Techniques for Inservice Educators.* Lilian G. Katz. $2.00

   The Development and Education of Children Outside the United States: An ERIC Abstract Bibliography. $2.00

2. *ERIC Clearinghouse on Information Resources*

   a. *Elementary and Secondary Teachers Use ERIC.* 42p. IR-29. $2.00 plus $.50 or 10% of the total order for postage. Order from:

   Syracuse University Printing Services
   125 College Place
   Syracuse, New York 13210

3. *ERIC Clearinghouse on Social Studies/Social Science Information*

   a. *Teaching About Social Issues in American History: Four Demonstration Lessons.* Allan O. Knownslar. #230

   This publication is a valuable resource for incorporating social issues into an American history course. Four demonstration lessons of controversial issues---the Bakke case, the proposed Equal Rights Amendment, the David Marston case, and recent activities of the American Nazi party---are used as models to demonstrate the application of critical-thinking skills to social issues.

   b. *Teaching and Learning About Science and Social Policy.* Kenneth D. Benne and Max Birnbaum. #233

   Developed as a practical resource for teaching about science-related social issues, this paper provides specific curriculum and teaching suggestions in four areas: (1) Introduction to Learning About Science and Social Policy; (2) The Past, Present, and Future of Nuclear Energy; (3) Electronic Technology and the "Information Revolution," and (4) Altering the Biological Heredity of Human Beings and Other Life Forms. Related reading in the ERIC system are included.

   c. *Social Studies Materials and Resources Data Book Volume IV.* Judith Hedstrom and Frances Haley, editors. #234

   The annual update for the three-volume DATA BOOK has a new look. Now is a paperbound volume it can either supplement your three-volume set or stand alone as a resource for the most current publications in social studies. In addition to 60, two-page analyses of new and innovative K-12 materials, it contains 20 shorter abstracts of teacher resource materials, 20 ERIC abstracts of curriculum guides, and a listing

of all social studies materials published in 1978 organized by subject. Four indexes for grade level, title, publishers, and subject area are provided.

d. *What Can Children Learn in Geography? A Review of Research.* Marion J. Rice and Russell L. Cobb. #235

This monograph is the result of a collaborative effort by ERIC/ ChESS and the NCGE Task Force on Elementary and Secondary Education. In addition to major sections devoted to review of studies of map-skill mastery and conceptual and analytical processes in children's geographic learning, the paper describes five anecdotal accounts---two originating in work of the 1920's, two from the 1960's, and one from the 1970's--- which represent optimistic views of what young children can learn. Summaries of the content and sequence of eleven selected geography curriculum projects are presented in appendices.

e. *Social Studies Teacher Education: Practices, Problems, and Recommendations.* Jan L. Tucker and William W. Joyce. #237

This paper is the result of a survey questionnaire, administered to selected social studies teacher training throughout the country. Respondents commented on eight specific areas: "back to basics," the shrinking job market, new content in social studies, multiculturel education, exceptional students, competition with other school subjects, and competency-based teacher education. Trends, issues, needs and promising practices in each of the areas is discussed. The respondents' comments will be of special interest to both teacher educators and local and state administrators.

4. *ERIC Clearinghouse on Teacher Education*

a. *Participant, Instructor, Planner: Perspectives on the Teacher's Role in Inservice Education.* Iris M. Elfenbein.

RIEFEB79

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

PS 010 134	RIEJUN78	ED 149 872	PS 009 775

2. Duplicates Appearing in RIE Three Months or More Ago

HE 010 460	RIENOV77	ED 140 169	CG 011 449
TM 007 369	RIEAUG78	ED 151 727	CS 003 942
TM 007 526	RIENOV78	ED 155 959	HE 009 878

3. Duplicates Appearing in RIE in December 1978 and January, February 1979

CE 018 211	RIEFEB79	ED 160 512	SO 011 185
EC 112 181	RIEJAN79	ED 159 156	SP 013 021

B. REJECTS (9)

CS 004 408	Pulled by CERIC
CS 502 218	Pulled by CERIC
EC 112 244	Pulled by CERIC
IR 006 331	Pulled by CERIC
IR 006 333	Pulled by CERIC
IR 006 630	Pulled by CERIC
IR 006 637	Pulled by CERIC
PS 010 104	Pulled by CERIC
SE 025 166	Pulled by CERIC

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEFEB79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	190	0	190	1	0	189	350
CG	92	0	92	0	0	92	164
CS	174	0	174	2	0	172	308
EA	65	0	65	0	0	65	149
EC	54	0	54	2	0	52	166
FL	66	0	66	0	0	66	131
HE	101	0	101	1	0	100	181
IR	96	0	96	4	0	92	178
JC	48	0	48	0	0	48	91
PS	77	0	77	2	0	75	141
RC	81	0	81	0	0	81	142
SE	139	0	139	1	0	138	265
SO	70	0	70	0	0	70	115
SP	63	0	63	0	0	63	109
TM	60	0	60	2	0	58	113
UD	61	0	61	0	0	61	135
TOTAL	1,437	0	1,437	15	0	1,422	2,738

Attachment 11
Page 2 of 2

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

January 25, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIEAUG78 Microfiche Inventory and Quality Check and the following is submitted.

1. The following documents will be refilmed:

151 582 1/1	152 231 1/1	152 388 1/2, 2/2	152 619 1/4, 2/4
151 656 1/1	152 257 1/1	152 422 1/5, 2/5	152 654 1/2
151 802 1/1	152 258 1/1	152 427 1/4	152 739 1/2, 2/2
151 946 5/8	152 259 1/1	152 481 1/2	152 740 2/2
152 015 1/1	152 260 1/1	152 485 1/2	152 817 1/2
152 049 2/2	152 261 1/1	152 495 1/2	152 822 1/2, 2/2
152 057 1/3	152 262 1/1	152 500 1/1	152 837 1/1
152 122 1/3	152 263 1/1	152 539 1/2, 2/2	152 863 1/1
152 126 6/7	152 264 1/1	152 541 3/3	152 889 1/2
152 183 3/4	152 265 1/1	152 543 1/1	152 900 2/7, 3/7, 6/7
152 214 4/4	152 385 1/1	152 568 2/2	152 907 4/6
152 230 1/2			

2. The following documents are not recommended for refilming:

ED#	CLHSE.	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
151 505	CE	1	None	Incomplete document was sent by Clearinghouse
151 569	CE	1	None	Document has thin, light and worn pages
151 579	CE	1	None	Document has thin characters, otherwise no problem found
151 742	CS	2	None	No problem found - page 49 does not overlap page 48
151 919	EA	2	None	Pages 2 and 3 are colored pages - disclaimer does show on each page
151 936	EA	2	Yes	Document has light and broken print on pages 84-88 and page 90
152 009	EC	1	Yes	Document is bad - pages 29/30, 31/32 and 33/34 were reproduced incorrectly
152 111	FL	2	Yes	Document is bad - pages 7, 27 and 29 were already cropped
152 301	IR	1	None	Document is bad - page 448 has light, broken, worn out print

2. (Cont.)

ED#	CLHSE.	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
152 768	SP	1	None	No problem found
152 873	UD	1	None	Document was hard to film - pages 3,4 and 5 are multicolored
152 888	UD	1	(Yes)	Document is bad - tables on pages 18/19, 20/21 are worn

Sincerely,

J. N. Veale
Director

cc: Bob Chesley, NIE
Murray Howder, ERIC Facility

ERIC DOCUMENT REPRODUCTION SERVICE
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OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

February 7, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIESEP78 Microfiche Inventory and Quality Check and the following is submitted.

1. The following documents will be refilmed:

153 058 1/1	153 076 1/1	153 177 1/1	153 767 1/1
153 059 1/1	153 077 1/1	153 198 1/1	153 807 1/1
153 060 1/1	153 078 1/1	153 202 1/1	153 812 1/2
153 061 1/1	153 079 1/1	153 302 1/1	153 823 1/1
153 062 1/1	153 080 1/1	153 309 1/2	153 894 1/1
153 063 1/1	153 081 1/1	153 330 1/1	154 014 1/2
153 064 1/1	153 082 1/1	153 379 1/1	154 050 1/1
153 065 1/1	153 083 1/1	153 597 1/2	
153 066 1/1	153 118 2/6	153 620 1/1	

2. The following documents are not recommended for refilming:

ED#	CLHSE.	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
152 966	CE	1	None	Colored pages throughout document - print is weak in original document, otherwise no problem found
152 969	CE	2	Yes	Thin, worn out print
153 006	CE	1	None	Thin, light, worn out print
153 052	CE	1	Yes	Light and worn out print
153 132	CG	1	None	Light and broken print
153 509	HE	1	None	Light, broken, worn out print
153 539	HE	1	None	Thin light paper
153 540	HE	1	None	Small, thin light paper
153 563	HE	1	None	Small, thin light paper
153 614	IR	1	None	Light print
153 638	IR	1	None	Light pages
153 647	IR	1	None	Light worn print
153 734	PS	1	Yes	Light worn print
153 795	SE	1	Yes	Pg.3 is a colored page - also light worn out print
153 796	SE	1	None	Pg.3 is a colored page
153 799	SE	1	Yes	Light print - pages were not blurred

2. (Cont.)

ED#	CLHSE.	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
153 804	SE	1	None	Light print
153 841	SE	2	Yes	Small thin print on colored pages
153 842	SE	2	Yes	Small thin light print on colored pages
153 883	SO	1	None	Some pages have light broken print
153 889	SO	2	Yes	Thin and light print
153 936	SO	2	Yes	Thin small print
153 937	SO	2	Yes	Thin small print
153 941	SO	2	Yes	Colored print, some small print
153 972	SP	1	None	All pages dark blue, also thin characters
154 093	UD	1	Yes	Very, very light page

3. It is recommended that the ED#'s listed in paragraph 2 as Level 1 be changed to Level 2.

Sincerely,

J. N. Veale
Director

cc: Bob Chesley, NIE
Murray Howder, ERIC Facility

ERIC DOCUMENT REPRODUCTION SERVICE
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OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

February 13, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIEOCT78 Microfiche Inventory and Quality Check and the following is submitted.

1. The following documents will be refilmed:

154 303 1/3, 2/3, 3/3	154 606 1/2	154 996 2/2
154 540 3/3	154 904 1/1	155 101 2/3
154 577 3/3	154 930 1/3	

2. The following documents are not recommended for refilming:

ED#	CLHSE	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
154 112	CE	1	None	Page 132 was crossed out by Clearing House
154 114	CE	1*	Yes	Small, thin worn out print
154 148	CE	1*	Yes	Light type, also throughout document is thin, light, broken print
154 203	CE	2	None	The Document has a page numbered 80A, which means document has 134 pages
154 206	CE	1	None	Page 27 was filmed as received
154 207	CE	2	Yes	Light, worn out, broken print throughout document
154 272	CG	1	None	Page 23 was filmed as received
154 494	EA	2	Yes	Light, broken, worn out print
154 581	EC	1	None	Page 132 and others were filmed as received
154 587	EC	1*	None	Document has blue print, not blurred but readable
154 602	FL	1*	Yes	Light, broken, worn out print
154 607	FL	1*	None	Small, light, thin and broken print
154 621	FL	2	Yes	Document sent with pages cropped, also small, light, worn out print
154 643	FL	2	None	No problem found. (Replacement microfiche furnished ERIC Facility)
154 788	IR	1	None	Document has pages numbered 193A and 193B which makes 238 pages

2. (Cont.)

ED#	CLHSE	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
154 804	IR	1*	Yes	Light, worn out and broken print
154 843	IR	1	None	Page 53 is on fiche - no problem found
154 999	SE	2	Yes	Thin orange print on page 3
155 003	SE	2	Yes	Pages 89, 90, 188 are very thin and light pages - page 103 and 124 have light and worn print - colored pages throughout document
155 004	SE	2	Yes	Light and broken print on colored pages
155 037	SE	1*	Yes	Small light print throughout document
155 044	SE	2	Yes	Blue print throughout document
155 206	TM	2	None	Document was filmed as received
155 212	TM	1	None	No problem found (replacement microfiche furnished ERIC Facility)

3. It is recommended that the ED#'s showing asterisks (*) be changed from Level 1 to Level 2.

Sincerely,

J. N. Veale

J. N. Veale
Director

cc: Bob Chesley, NIE
Murray Howder, ERIC Facility

ERIC® Administrative Bulletin

Volume: 3
Number: 3
Date: Mar. 1979

Cut-Off Date:
March 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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Attachment 6: *ERIC Directory* Updates
Attachment 7: Descriptor Justification Form Status Report
Attachment 8: New Information Analysis Products
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ACTION ITEMS

As a result of the ERIC Directors' Meeting in Alexandria, Virginia on March 1-2, 1979, a new feature has been added to the *ERIC Administrative Bulletin.* So-called "Action Items," or items requiring special attention, will appear on the page following the Table of Contents to aid Clearinghouses in identifying those items which require special attention and/or action. When submitting articles for the EAB in the future, please indicate those items requiring special attention by the words ACTION ITEM at the top of the page. It is hoped this new page will be of value to you.

1. *ERIC INFORMATION ANALYSIS PRODUCTS 1975-1977 (REMOVAL OF PAGE)*

ERIC Information Analysis Products, 1975-1977 has been mailed to the ERIC Clearinghouses by the ERIC Facility in 210 copies each. This handsome publication is in the same format as RIE and should prove useful, informative, and easy to use. However, a page containing information about Macmillan publications was inadvertently included beside the CIJE announcement for Oryx Press and may prove confusing to users during this transitional period. Therefore, before distributing copies of this publication, please remove page 161-162. This action will also remove RIE subscription information, but because it appears each month in RIE and elsewhere, it is expendable. Thank you for making this extra effort.

...Kit Welsh (Central ERIC)

2. *ERIC PROCESSING MANUAL REVISION*

ERIC Clearinghouses were invited to make suggestions for revisions to the *ERIC Processing Manual* in the December issue of the *ERIC Administrative Bulletin.* Only two Clearinghouses responded by the date suggested (March 1). Clearinghouse input is needed for a thorough and orderly review of the present Manual. The response date has been, therefore, extended until April 9. Please address your suggestions to the ERIC Facility, Attention: Elizabeth Pugh.

...Jim Prevel (Central ERIC)

3. *ANNOUNCEMENT OF INFORMATION ANALYSIS PRODUCTS IN THE EAB*

The importance of Information Analysis Products (IAP's) was stressed at the ERIC Directors' Meeting in Alexandria, Virginia. Announcement of new IAP's is being made through the EAB. However, these announcements are arriving in a variety of formats. In order that each IAP receive uniform treatment, would you please submit your information either on the attached form (Attachment 1) or on a sheet of paper indicating title, author, price, date of publication, ED number, ordering instructions, and a short abstract.

...Elizabeth Pugh (ERIC Facility)

4. *INCOMPLETE DOCUMENTS*

Recently, several documents shipped by Clearinghouses for RIE announcement have been found to be incomplete as submitted. As part of document preparation, please be sure you have all the pages, including any continuations or separate

parts, the resultant defective microfiche often necessitates a great deal of nonproductive time and effort to correct.

...*Murray Howder (ERIC Facility)*

B. *SOURCE CODES*

During editing of the input for the March issue of *Resources in Education* (RIE), it was found that 64 (39%) of the 165 new organization names/codes requested by Clearinghouses already appeared in the *Source Directory* (or its supplements). Also, new names/codes cannot be generated when there is a lack of the necessary information about the source, its location, parent organization, etc. Please make an effort to supply as much of the available information as possible in order to ensure smooth production and to spare ERIC the expense and time often associated with ferreting out requiste organization name information.

...*Julie Holladay (ERIC Facility)*

C. *CIJE OCR Forms*

Oryx Press has observed, in the initial flow of CIJE OCR forms, two conditions which they have requested the Facility bring to the attention of all Clearinghouses:

- Annotations for journal articles sometimes seem to exceed the 50-word limit;
- Indexing for journal articles sometimes seems very heavy for relatively short articles.

...*Phyllis Steckler (Oryx Press*

I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *Ed Gordon Resigns as Director of the UD Clearinghouse*

Ed Gordon, Director of the ERIC Clearinghouse on Urban Education, announced his resignation at the ERIC Directors' Meeting in Alexandria, Virginia. He has accepted a professorship in Psychology at Yale University and will be leaving the Clearinghouse at the end of August. Ed Gordon has been Director of the Clearinghouse since its beginning at Yeshiva University in 1966. Over the years both the Clearinghouse and the ERIC system have benefited enormously from his wisdom and standards of excellence. We envy Yale its good fortune. We are pleased, however, that Ed will not be completely lost to us, as he wishes to keep a close connection with ERIC and will become a Senior Research Associate to Urban Education in the fall. We offer him our warmest thanks for his contributions to ERIC over the years and wish him further success in the future.

We are pleased that Erwin Flaxman, who has also been at the Clearinghouse since 1966, will become its new Director on September 1. Erwin began as an editor of RIE resumes and was a key author of the first abstracting and indexing guidelines. Following years of active

participation in all Clearinghouse functions and system developments, he became Ed's Associate Director in 1971. Under Ed's guidance, he has had the responsibility for day-to-day administration of the Clearinghouse. He is highly qualified for his post and we welcome him to his new and broader role ...*B.C. (Central ERIC)*

B. *Copyrighted Segments of Larger Documents*

An opinion by NIE Copyright Counsel Morton Bachrach concerning the question of whether or not to delete segments of a document which are copyrighted is presented in Attachment 2. It should be helpful in deciding what to do about copyrighted material embedded in larger documents ...*B.C. (Central ERIC)*

C. *Technical Assistance to State Education Agencies (SEA's)*

In the past year, the ERIC Technical Assistance Team has visited eight State education agencies to help them with the issues involved in building computer files that are "compatible" with ERIC. We have found that this is an issue often misunderstood, and that compatibility comes in degress, depending on numerous decisions that are made by the States involved. The program has been very well received by the States involved. A brief summary of the state education agencies that have been involved appears as Attachment 3. If you become aware of interest in this program (or technical needs) from SEA's you deal with, please put them in contact with Central ERIC ...*B.C. (Central ERIC)*

D. *NIE Organization Charts*

Recently approved Organization Charts for the following NIE components are displayed as Attachment 4.

- DHEW, Education Division, National Institute of Education
- Office of the Director (ENA)
- Program on Teaching and Learning (ENT)
- Office of Administration, Management, and Budget (ENM)
- Program on Educational Policy and Organization (ENQ)
- Program on Dissemination and Improvement of Practice (ENS)

...*B.C. (CERIC)*

E. *Deletion of NIE News and DIP Happenings from the EAB*

NIE News and *Dip Happenings* are being omitted from the *ERIC Administrative Bulletin*, by popular demand.

...*Bob Chesley (Central ERIC)*

F. *Automatic Distribution of NIE Publications to Clearinghouses*

Central ERIC has arranged for Clearinghouses to be placed on automatic distribution for all NIE publications. Each Clearinghouse will receive one copy of every publication, as it is issued. Past publications, that are still in print, will be sent in one bulk shipment. Publications received through this distribution are for

information only, and should be circulated among all interested personnel. They are not to be processed for RIE. The ERIC Facility will continue to send candidates for RIE announcement to the appropriate Clearinghouse through the usual route and with the usual markings.

...Frank Bryars (Central ERIC)

G. *Suggestions for System Improvement*

Several standing order customers at the St. Louis workshop expressed a need for a wall poster, for display with ERIC materials, showing step-by-step instructions on how to use ERIC. This is only one of a number of suggestions for system improvement which have been made during the discussion sessions at the Standing Order Customer (SOC) workshops.

In order to ensure that these suggestions/recommendations are being captured for future consideration, please send them to either Marla Peterson (CE), who has administrative and reporting responsibility for the SOC workshops, or to John Waters (SP), who is chairman of the ERIC Steering Committee for Technical Operations (with a copy to Central ERIC).

...Mildred Thorne (Central ERIC)

H. *OCR for CIJE Input*

The ERIC Facility was able to generate appropriate OCR forms for RIE and CIJE input sooner than expected in January. Central ERIC would ordinarily have notified the Clearinghouses when to begin using these forms, but since it was important to Oryx Press to get the operation underway as quickly as possible, Clearinghouses were contacted by Oryx and by the ERIC Facility. This came somewhat to your surprise and consternation, particularly at the haste required. It is hoped that initial fears have been allayed and that the problems related to added use of the special OCR typewriter may not be as serious as first thought. We ask, and, as usual, expect your best efforts for the necessary transition period.

...Kit Welsh (Central ERIC)

I. *Status Report on Knowledge Synthesis Papers*

In December, Clearinghouse Directors received a memo from Bob Chesley with attachments from Linda Reed and Spencer Ward. The attachments summarized NIE planning for studies and processes of knowledge synthesis/interpretation and outlined a project to prepare commissioned papers. The papers are intended to lay out

some conceptual or theoretical issues about synthesis processes and to describe exemplary processes used to prepare syntheses. The papers are to provide useful information to persons performing synthesis and to help set directions for R&D to improve efforts at synthesis.

Information on the project was sent to over a hundred people who have an interest in doing or studying synthesis. About forty replies were received which led to additions to some papers and changes in others. Clearinghouse Directors will soon receive from Ms. Reed and Mr. Ward a revised plan with a list of persons to prepare each paper. They will keep you informed as the project proceeds.

...*Spencer Ward (DIP/REP)*

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *Play Thesaurus/VIP Input*

The second edition of the *Play Thesaurus* will include VIP input through February 6, totaling 379 DJF's from the Clearinghouses and approximately 350 more from the Facility. (These Facility DJF's represent primarily reactions to Clearinghouse input: questions and suggestions in the new Comment Field; recommended alternatives to Clearinghouse Scope Notes; and a variety of transactions required to properly record all recommendations.) It is estimated that an average of 2.5 DJF's have been required for each term worked on so far, meaning that work on about 300 terms will be reflected in the second *Play Thesaurus*.

The Facility hopes to distribute the second *Play Thesaurus* in mid-March. The Facility Lexicographers are expecting to catch up by the third edition, which should cover a 4-6 week period. This should be possible because of a reasonably light February input: 215 DJF's (excluding 38 "OK as is" comments) as compared to 281 DJF's received in January.

Clearinghouse VIP input through March 12 totals 728 DJF's as follows:

CE - 32	JC - 50
CG - 156 (38--OK as is)	PS - 48
CS - 47	RC - 18
EA - 56	SE - 16
EC - 80	SO - 54
FL - 32	SP - 39
HE - 46	TM - 15
IR - 34	UD - 5

An instructional manual for *Play Thesaurus* input has been prepared, to replace the draft manual distributed at the regional technical meetings last fall. It is currently being printed.

...Jim Houston (ERIC Facility)

B. *ERIC Facility Working with NAEP to Identify Publications*

The Acquisiitons Staff at the ERIC Facility is working with Dr. Ted Pratt at the National Assessment of Educational Progress (NAEP) to identify every NAEP publication in ERIC. Because of permutations of titles and because not all NAEP report numbers have been picked up in cataloging, the problem has been to determine which NAEP title goes with which ED number. When completed, the list will be available to any Clearinghouse requesting it ...*G.S. (Facility)*

C. *NTIS Abstracts in Government Reports Announcements & Index*

The National Technical Information System (NTIS) is listing between 25-30 RIE abstracts in each issue of *Government Reports Announcements & Index*. Most of these are in Field 5 - Behavioral and Social Sciences under the subheadings: Documentation and Information Technology, Man-Machine Relations, and Personnel Selection, Training, and Evaluation.

...Grace Sundstrom (ERIC Facility)

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *Special Microfiche Package Distributed at Career Education Conference by ERIC/ACVE*

In an effort to supply the 600 persons attending a recent career education conference with three information analysis papers relating to the topic of the sessions (Career Education for Exceptional Individuals), ERIC/ACVE (Adult, Career, and Vocational Education) decided not to bring the necessary 1,800 documents. Instead, the Clearinghouse produced the three papers in microfiche and packaged them in one attractive folder. It appeared to be one of the most popular handouts (Attachment 5).

The conference, held in St. Louis, Missouri on February 7-9, was sponsored by the Council for Exceptional Children. The three information analysis papers distributed were:

- "Career and Vocational Development of Handicapped Students" (Brolin and Kolstoe, 1978)

- "Career and Vocational Development of Handicapped Students: An Annotated Bibliography" (Bhaerman, 1978),

- "Vocational Education for the Handicapped: A Review" (Hull, 1977).

Only ten days elapsed from the time the idea to distribute these papers in this fashion was conceived to the time of their delivery to the conference. ERIC/ACVE believes this probably set some kind of record for speed of delivery, and that it was time and effort well spent.

A copy of the special microfiche package has been sent to each Clearinghouse.

...Bob Bhaerman (CE)

B. *CAPS Introducing ERIC to New Users*

The ERIC Clearinghouse on Counseling and Personnel Services has been heavily involved in introducing ERIC to new users.

On-Site: Three staffers presented five hours of instruction to a class in library science at the University of Michigan. Spread over three days, the sessions examined resources and data bases in general, and ERIC in particular, using it as an example of both a computer- and manual-searchable data base. Each class member developed a search question and strategy, and under the guidance of the CAPS staff actually ran his/her search. CAPS has been invited to participate in teaching library science classes for three years now, and we feel it is a valuable part of our outreach effort.

Off-Site: Two staff members traveled to California to present a special workshop on Adult Counseling before 150 attendees of the California Personnel and Guidance Association. Counseling adults is a current high-priority area of concern for members of the helping professions, and workshop participants evaluated very highly their experience at the session.

...Carol Jaslow (CG)

C. *New RCS Ready Reference Packets*

The ERIC Clearinghouse on Reading and Communication Skills has just completed four ready-reference packets on the subject of reading comprehension with the content areas, listening, spelling, and study skills for the Illinois Resources and Dissemination Network (IRDN). The packets contain selected bibliographies of references taken from searches of the ERIC data base, reproductions of several journal articles, sample documents on microfiche, appropriate newsletters, and copies of mini-bibliographies.

They will be distributed by IRDN to Program Service Teams (PST) members, the linking agents for the Illinois Office of Education. Workshops have been held with the PST's in order to re-review and evaluate these packets.

...Mary Monteith (CS)

D. *Postscript to Cazenovia on Searching*

At the Cazenovia meeting, Norma Howard told the group that it is possible in DIALOG for a person to ask for two words to be adjacent to each other in the abstract [useful (w) blivits] and get a document in which the first word appears at the beginning of the abstract and the second appears at the end. After much discussion of how this could be, we all muddled off in confusion.

It is possible! The counter in the DIALOG program does not go all the way to 200. After 128-130 words (the person I talked to wasn't quite clear on this) the counter starts over. So, positing that the counter stops at 130, this is one way you could gat a weird hit: Useful is the 8th word in the abstract. Blivits is the 139th word. Since the counter starts over at 131 (which then is 1), the counter sayd that blivits is the 9th word. Ergo, useful and blivits are adjacent because they are words 8 and 9.

...Ian Templeton (EA)

Ed. Note: We will ask DIALOG for a rejoinder.

E. *Pat Hurt-Ritenburg Joins VIP Effort at EC*

Pat Hurt-Ritenburg, who has done abstracting and indexing for ERIC on a part-time basis in the past, has become involved in the VIP effort. She brings to the project an educational background in English and Education, and editorial experience in educational publishing.

F. *Sharon Hudack Now Assists in User Services*

In addition to her work as an abstractor/indexer, Sharon Hudack now assists the user services effort. (Jayne Miller is no longer with the Clearinghouse). Her work in cataloging is being absorbed by other staff members.

...Marion Cambel (EC)

G. *HE Representatives Visit San Juan, Puerto Rico*

Three members of the ERIC Clearinghouse on Higher Education visited with representatives of Puerto Rican colleges and universities in San Juan, Puerto Rico, December 11-14, 1978. Jonathan Fife, Marilyn Shorr, and Lynn Haupt, held workshops and made presentations to groups of administrators, faculty, librarians, and graduate students. Their visit was at the request

of the administration of the Inter American University of Puerto Rico, San Juan, which is coordinating efforts to set up an education information network throughout Puerto Rico.

...*Marilyn Shorr (HE)*

H. *New Publications Recently Received by ERIC/IR*

New publications recently received by the ERIC Clearinghouse on Information Resources include *A Style Manual for Citing Microform and Nonprint Media* by Eugene B. Fleishcher, published by the American Library Association, which suggests the following format for citing ERIC documents when the microform version is being cited:

(Footnote)

[28] *Women Workers Today*, ERIC Document ED 132 364, October, 1976 (Microfiche edition).

(Bibliography)

Women Workers Today, ERIC Document ED 132 364, October, 1976. Microfiche edition.

This differs somewhat from the format shown in the *Publication Manual of the American Psychological Association (Second edition)*:

(Bibliography only)

Norberg, K. D. *Iconic signs and symbols in audiovisual communication.* Sacramento, Calif.: Sacramento State College, 1966. (ERIC Document Reproduction Service No. ED 013 371)

...*Barb Minor (IR)*

I. *SOC Workshops Held*

Two Standing Order Customer Workshops were successfully held this month by the ERIC Clearinghouse for Science, Mathematics, and Environmental Education. The first was held at the Clearinghouse for customers in Ohio on February 16th, and the second was held at Indiana State Library, on February 23rd for Indiana customers. Both were conducted by Dr. Stanley Helgeson.

J. *Dr. Stanley Helgeson is Presidential Nominee for NARST*

Dr. Stanley Helgeson, Associate Director for Science Education, is a presidential nominee for the National Association for Research in Science Teaching (NARST). Running against Dr. Helgeson is Dr. Richard Sagness, a former ERIC/SMEAC employee. ...*B.M. (SE)*

K. *Dr. Brown and Dr. Lucas Holding Positions in AETS and ASERA*

Two former ERIC/SMEAC employees, Dr. William Brown and Dr. Arthur Lucas, are currently holding positions in two important scientific education-related organizations. Dr. Brown is Executive Secretary of the Association for the Education of Teachers in Science (AETS), and Dr. Lucas is Executive Secretary of the Australian Science Education Research Association (ASERA).

...*Beverly Malcolm (SE)*

L. *ERIC Intern at SP*

In mid-March, Yvonne Graydon, librarian for the Jamaican Ministry of Education begins a three month internship with the ERIC Clearinghouse on Teacher Education. Ms. Graydon, born in Kingston, Jamaica, completed her formal secondary education in England, followed by positions with the Birmingham City Libraries, Islington Public Library System (England), and the Cologne City Libraries (Federal Republic of Germany). She earned her B.A. degree in librarianship at the Leeds Polytechnic (England).

Since working at the Jamaican Ministry of Education, she has re-established the previously closed library, and with Dr. Joost Yff (formerly Director of ERIC/SP), established the Education Information Analysis Center (EDIAC). EDIAC, operating since April 1978, has acquired RIE, CIJE, the ERIC Microfiche collection, and access to DIALOG. It has also established a document retrieval system following ERIC guidelines, but using Optical Coincidence Cards instead of a computer for document retrieval.

Ms. Graydon's objective in coming to an ERIC Clearinghouse is to gain experience to be applied in the expansion of information services at the Ministry. She will spend time working in each of the Clearinghouse functions. We look forward to working with her.

...*John Waters (SP)*

M. *Special Libraries Association Conference 1980*

Pauline Rothstein of the ERIC Clearinghouse on Urban Education is Chairman of the Education Division, Special Libraries Association, for the 1980 conference to be held in Washington, D.C.

At this time, program planning is starting for the conference panels. Any program suggestions would be welcome. Please send them to Pauline Rothstein at the UD Clearinghouse...*E.F. (UD)*

N. *"News from ERIC" Column Needs Your News*

"News from ERIC" is a regular feature column in *Education Libraries*, published three times a year by the Education Division of the Special Libraries Association. Pauline Rothstein of the ERIC Clearinghouse on Urban Education invites all Clearinghouses to send her information of interest to readers of the column. New Clearinghouse publications, especially bibliographies, would be of special interest. In addition, since each journal issue has a theme, at some time your Clearinghouse may be called upon to participate in a guest column. John Disinger, Associate Director, Environmental Education (SE), contributed to the Spring 1979 issue on environmental education.

...*Erwin Flaxman (UD)*

LIST OF ATTACHMENTS

Attachment 1: Announcement of New Information Analysis Products Form

Attachment 2: Copyright Permissions for ERIC Input: One Situation (Bachrach)

Attachment 3: State Education Agency File Development Projects (Summary of Characteristics) - Preliminary

Attachment 4: NIE Organization Charts

Attachment 5: Career and Vocational Education for Handicapped Learners - (ERIC Clearinghouse on Adult, Career, and Vocational Education)

Attachment 6: *ERIC Directory* Updates

Attachment 7: Descriptor Justification Form Status Report

Attachment 8: New Information Analysis Products

Attachment 9: Duplicates List for RIEMAR79.

Attachment 10: Microfiche Inventory and Quality Check Logs for RIENOV78.

Attachment 11: Standing Order Customers - Additions and Cancellations

Attachment 12: Microfiche of Microfiche Inventory and Quality Check Logs (November 1978)

NOTE: The Acquisiitons Arrangements List Updates are not included in this month's EAB.

ANNOUNCEMENT OF NEW INFORMATION ANALYSIS PRODUCTS (IAP's)

CLEARINGHOUSE
TITLE
AUTHOR(S)
PAGINATION
DATE OF PUBLICATION
ED NUMBER
AVAILABILITY (Ordering Instructions, Order Number, Price, etc.)
ABSTRACT

3/8/79

Copyright Permissions for ERIC Input: One Situation (Opinion by Morton Bachrach)

Sometimes an uncopyrighted document which is submitted to ERIC contains a segment taken from a different, but copyrighted, work. For example, an uncopyrighted research report might contain a quotation from a copyrighted newspaper or journal. Does the copyrighted segment have to be excised from the document before the document is placed in ERIC?

The copyrighted segment would have to be excised from the document before ERIC input unless (1) ERIC has permission from the segment copyright holder or (2) the segment is so small, in comparison with the overall document, that its use would be allowable as "fair use".

How does ERIC determine that the permission which the author of the document has received, from the author or publisher of the copyrighted segment, covers ERIC input? The best way to make that determination, of course, is to examine the permission language. If it is broad, i.e., not limited to a publisher other than ERIC, it can be assumed that the permission includes ERIC input.

Frequently it will not be possible to examine the permission language. In many cases the only indication will be a statement from the document author that he/she has received permission from the segment copyright holder to reprint the segment as part of the document. In that situation it will be necessary to surmise the scope of the permission based on the circumstances. If the document has not been published previously it should be assumed that the permission was intended to cover ERIC input. However, if the document has been published previously it is possible that the permission was limited to the previous publication. In that case, the copyrighted segment, except in the "fair use" situation, should be excised unless, upon further inquiry, it is determined that the permission is broad enough to include ERIC input.

The copyrighted segment need not be excised, even through no permission is available, if such use would constitute "fair use". As a general proposition such use would constitute "fair use" if the copyrighted segment is minor (no more than a few pages, perhaps) as compared with the remainder of the document, and if such use will not adversely affect the commercial market for the copyrighted work of which the copyrighted segment is a part.

STATE EDUCATION AGENCY FILE DEVELOPMENT PROJECTS

SUMMARY OF CHARACTERISTICS

PRELIMINARY

Number	State	CONTACT DATES			FILES OF INTEREST				STATUS			Contact	NOTES: e.g., Training Materials Materials in Data Base, Data Fields Not in ERIC, User Community, etc.	ERIC Formal Acquisitions Arrangements
		First	Team Visit	Other/ Subsequent	Documents	Projects	Human Resources	Other	No Data Yet	Manual File	Computer File			
1	Colorado	?	3/23/78		X	X	X(1)			X		Cheryl Chase/ Diane Wilson (303) 839-2212		X
2	Kansas	3/16/78	4/10/78		X	X	X				X	Nancy Flott (913) 296-3136		
3	Illinois	5/8/78	7/25/78		X	X	X	Non-pr-int		X		Carole Reisinger (217) 782-1862		X
4	Alabama	5/23/78	8/28/78		X	X				X		Jackie Walsh/ Mead Guy (205) 832-3138		
5	Nebraska	4/11/78	9/7/78				X			X		Joan Orender/ Paula Durling (402) 472-2637		

Attachment 3
Page 1 of 2

STATE EDUCATION AGENCY FILE DEVELOPMENT PROJECTS

SUMMARY OF CHARACTERISTICS

PRELIMINARY

Number	State	CONTACT DATES			FILES OF INTEREST				STATUS			Contact	NOTES: e.g., Training Materials, Materials in Data Base, Data Fields Not in ERIC, User Community, etc.	ERIC Formal Acquisitions Arrangements
		First	Team Visit	Other/ Subsequent	Documents	Projects	Human Resources	Other	No Data Yet	Manual File	Computer File			
6	Montana	4/14/78	10/26/78			X					X	Wayne Pyron (406) 449-3095		
7	Minnesota	6/15/78	1/18/79		X				X			Roy Tally (612) 296-8033		
8	Wisconsin	11/10/78	2/14/78		X	X	X		--	--	--	Loretta Harmatuck (608) 266-3390		Pro-posed

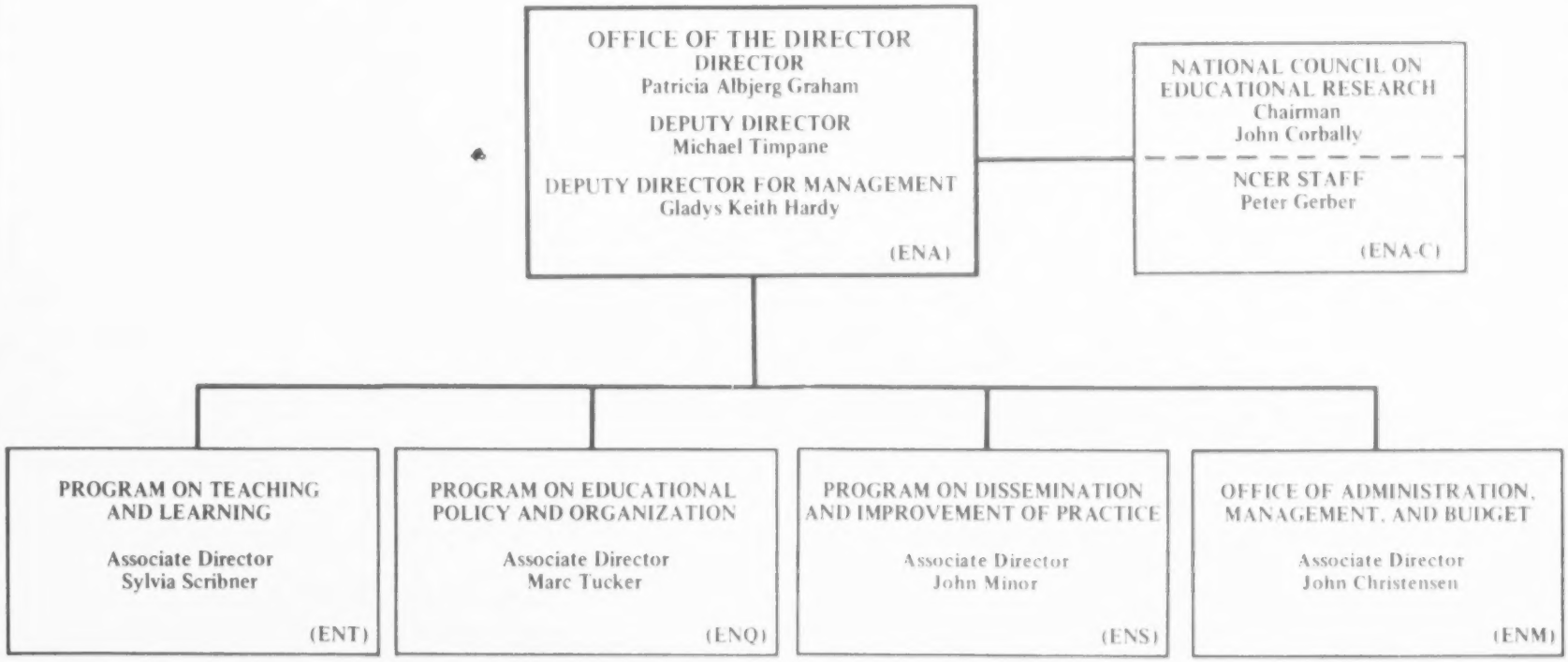
Attachment 3
Page 2 of 2

APPROVED
Patricia Albjerg Graham
DATE: February 26, 1979

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

Education Division

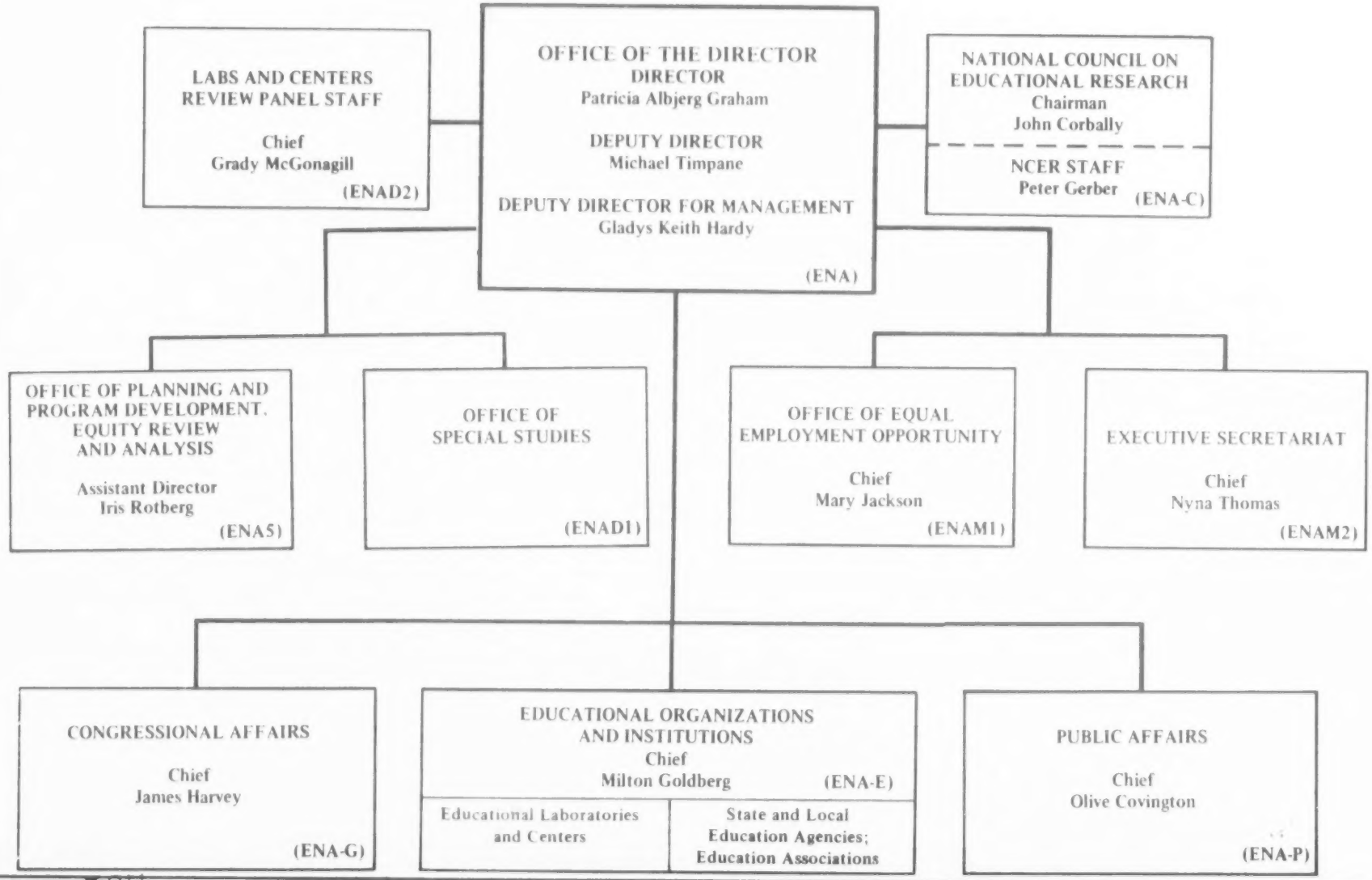
NATIONAL INSTITUTE OF EDUCATION



Attachment 4
Page 1 of 6

OFFICE OF THE DIRECTOR (ENA)

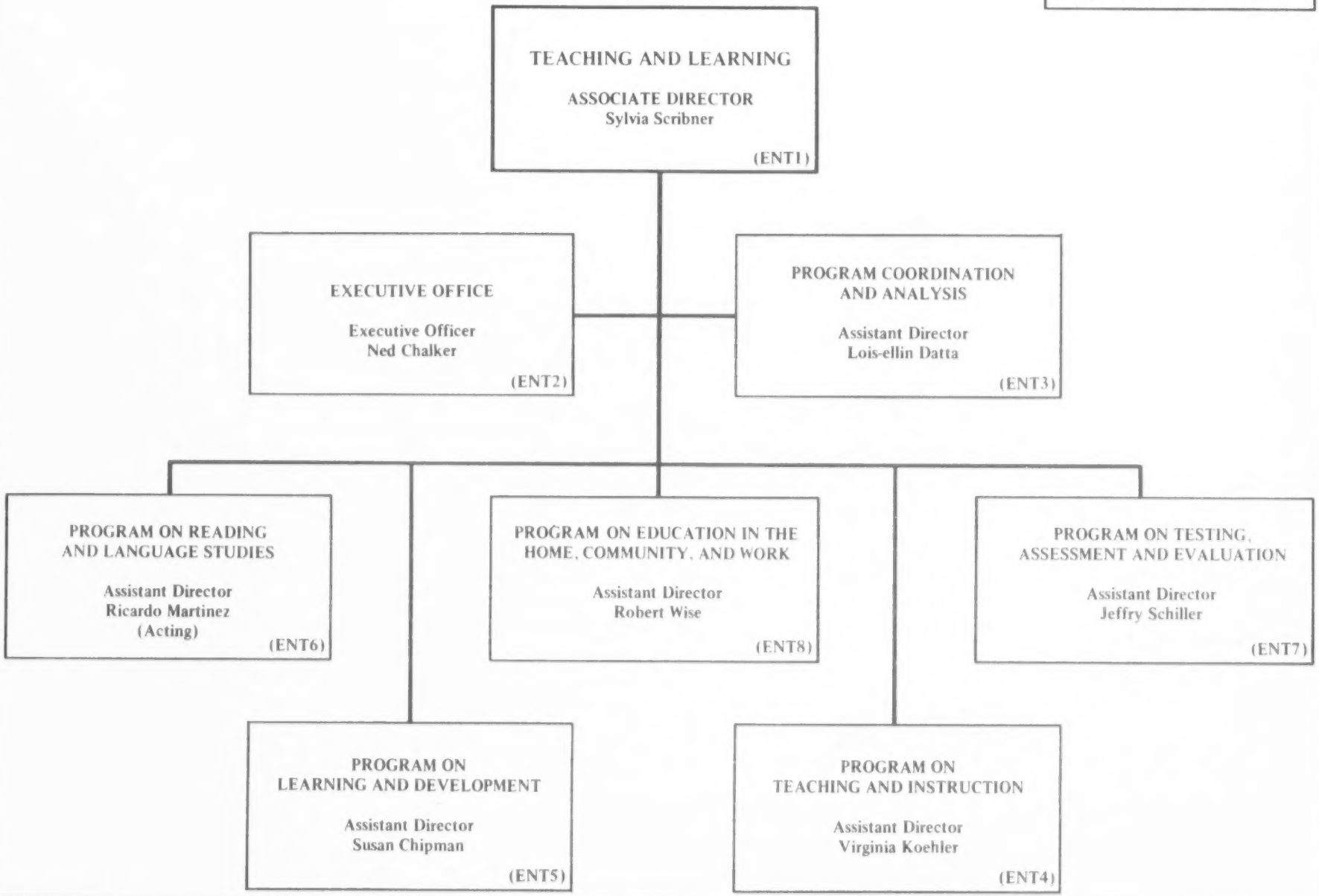
APPROVED: Patricia Albjerg Graham
DATE: February 26, 1979



Attachment 4
Page 2 of 6

PROGRAM ON TEACHING AND LEARNING (ENT)

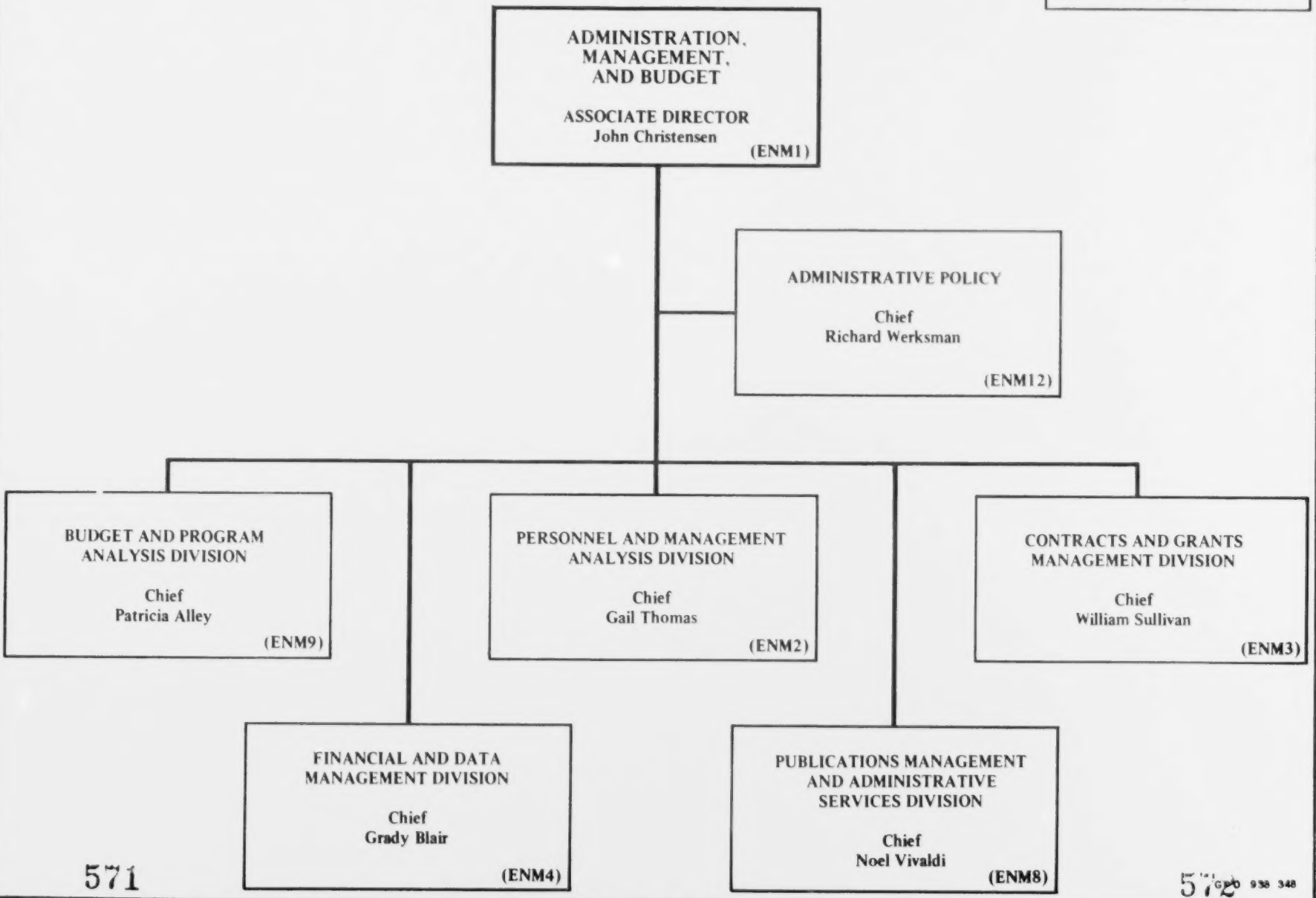
APPROVED: Patricia Albjerg Graham
DATE: February 26, 1979



Attachment 4
Page 3 of 6

OFFICE OF ADMINISTRATION, MANAGEMENT, AND BUDGET (ENM)

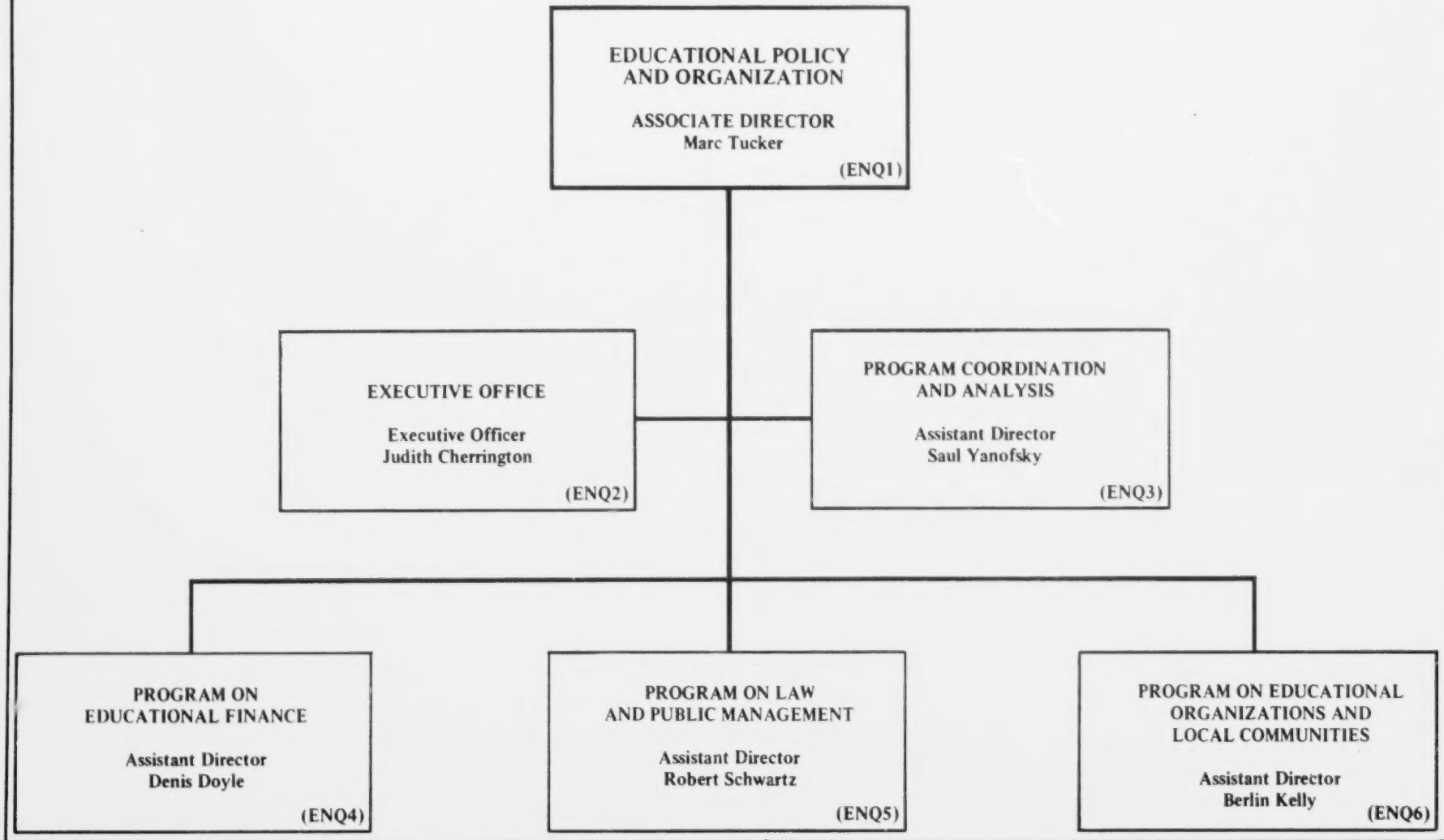
APPROVED:
Patricia Alley Brake
DATE: February 26, 1979



GPO 938 348

PROGRAM ON EDUCATIONAL POLICY AND ORGANIZATION (ENQ)

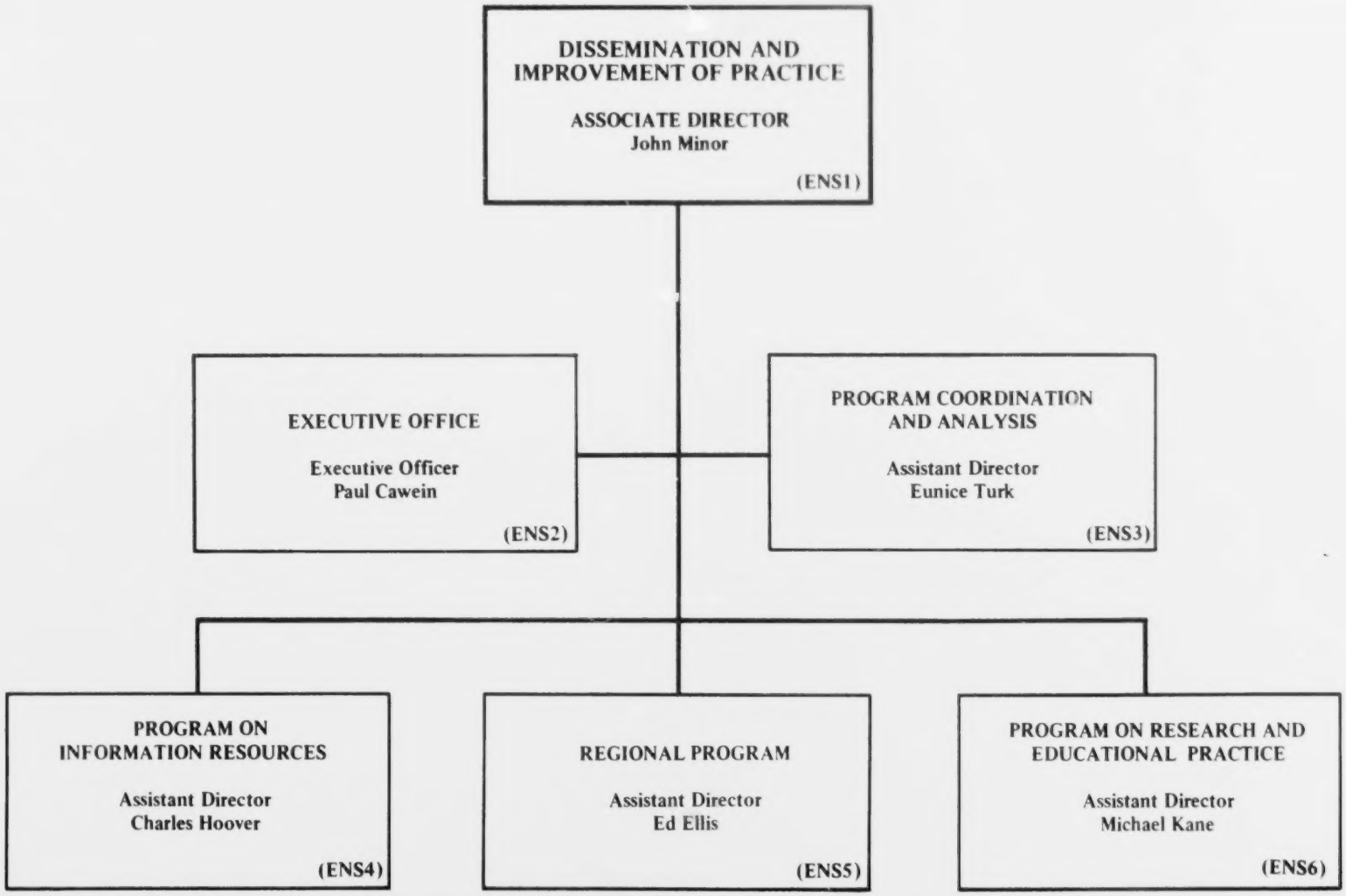
APPROVED: Patricia Albjerg Graham
DATE: February 26, 1979



Attachment 4
Page 5 of 6

PROGRAM ON DISSEMINATION AND IMPROVEMENT OF PRACTICE (ENS)

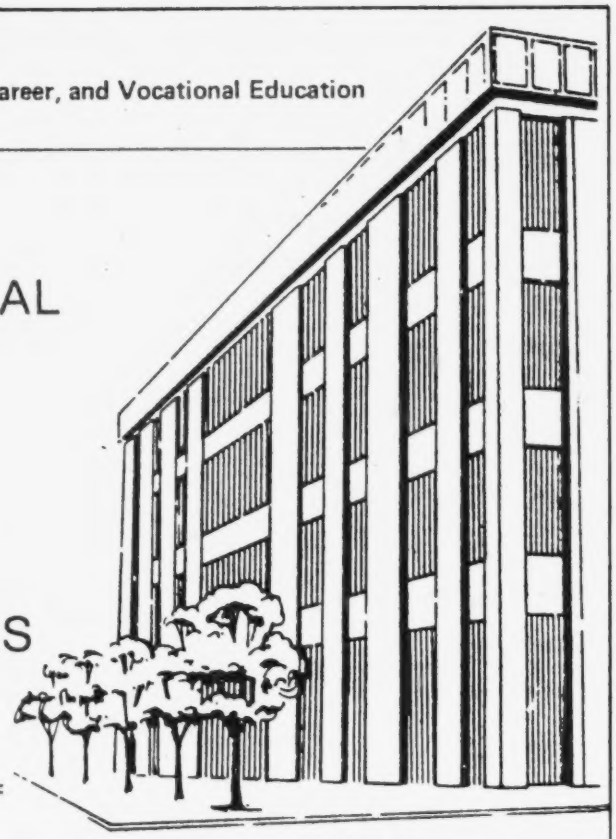
APPROVED:
DATE: February 26, 1979



Attachment 4
Page 6 of 6

ERIC®

Clearinghouse on Adult, Career, and Vocational Education



CAREER AND VOCATIONAL EDUCATION FOR HANDICAPPED LEARNERS

The ERIC Clearinghouse on Adult, Career, and Vocational Education (ERIC/CE) is very pleased to provide you with three microfiche copies of Information Analysis Papers dealing with various aspects of career and vocational education for exceptional students. One of the microfiche is from the 1977 series; two are from the 1978 series to be published shortly.

The Information Analysis Series of ERIC/CE includes state-of-the-art reviews; interpretations of research; analysis of programs, policies, trends, and issues; and the identification of resources in three areas: adult and continuing, career, and vocational technical education. These particular microfiche should be of interest to vocational and technical education teachers, supervisors, and administrators and to those involved in all aspects of career education.

The three papers are:

Vocational Education for the Handicapped: A Review
Marc E. Hull, Texas A & M University. (1977)

The Career and Vocational Development of Handicapped Learners
Donn E. Brolin, University of Missouri-Columbia
Oliver P. Kolstoe, University of North Colorado. (1978)

Career and Vocational Development of Handicapped Learners: A Bibliography
Robert D. Bhaerman, The Ohio State University, National Center for Research in Vocational Education. (1978)

THE NATIONAL CENTER
FOR RESEARCH IN VOCATIONAL EDUCATION
The Ohio State University · 1960 Kenny Road · Columbus, Ohio 43210
Tel (614) 486 3655 Cable CTVOCEDOSU/Columbus, Ohio

The ERIC Clearinghouse on Adult, Career, and Vocational Education is sponsored by the National Institute of Education.

ABSTRACTS OF THE PAPERS

Vocational Education for the Handicapped: A Review. Marc E. Hull. (ED 149 188)

A review and synthesis of programming and techniques useful in providing vocational education to handicapped secondary and post-secondary school students is presented in this information analysis paper. Information and insights are given so that vocational administrators and supervisors can assess their efforts to provide equal opportunities for the handicapped to participate fully in all facets of vocational education including youth organizations, cooperative vocational education, vocational guidance services, and consumer education. Also, practical suggestions are included for effectively accommodating handicapped students through both regular and special instructional arrangements. Specific topics discussed include the following: Rationale for the participation of the handicapped in vocational education, barriers to participation, impact of legislation, identifying the handicapped, developing appropriate program alternatives for serving the handicapped, prevocational education, role of vocational education in comprehensive secondary programming for the academically handicapped, need for interagency cooperation, curriculum and instructional materials to assist in vocational training, personnel preparation, evaluation of students and programs, and professional organizations. The conclusion is made that emphasis of the future must be one of equal access and maximum accommodation. The appendix contains descriptions of information systems on the handicapped.

The Career and Vocational Development of Handicapped Learners. Donn E. Brolin and Oliver P. Kolstoe. (ED number to be listed in a future issue of *Resources in Education.)*

The state of the art of career education for handicapped persons was reviewed beginning with the events and developments which have aided in the growth of career education for the handicapped since 1971. Specific career education needs of the handicapped were identified, and the concept of career education was clarified. The study examined relevant research on the roles of occupation, citizen, family, and avocation associated with persons who are deaf, hard-of-hearing, blind, partially sighted, crippled, health impaired, mentally retarded, emotionally disturbed, learning disabled, or multi-handicapped. Research conducted to evaluate the effectiveness of various curricular approaches in this field was also studied. Finally, research in the areas of teaching counseling methods and career assessment, exploration, and preparation for the handicapped was reviewed. The research indicated that only now are school systems beginning to retool and initiate a comprehensive array of services: infusion of total school resources, community participation, and family involvement. Based on past research and reviews of research in progress, ten generalizations were drawn. Three are as follows: (1) the majority of handicapped students who leave school are in danger of becoming either unemployed or underemployed in later life; (2) currently there is considerable curricula variability in scope and sequence for career education program implementation, but more definitive guidelines and procedures are necessary upon which to build curriculum; and (3) parents appear to have a significant influence on the handicapped person's career development.

Career and Vocational Development of Handicapped Learners: A Bibliography. Robert D. Bhaerman. (ED number to be listed in a future issue of *Resources in Education.)*

This selected bibliography on career and vocational development of handicapped learners contains 150 annotated citations divided into nine sections. The following list indicates the topics and the number of documents in each category: trends and general overviews (9); programs and projects (35); curriculum guides, activities, and resources (44); mainstreaming (10); personnel development (28); equipment and facilities (2); guidance and counseling (3); employment opportunities (7); and measurement and evaluation (12). All the citations are recent studies (conducted since 1975) and can be found in the ERIC data base. The items in each category are listed in order of recency of ED (ERIC document) number. There is some overlap in the categories; for example, aspects of measurement and evaluation are also found in reports of programs and projects. The category selections were made on the basis of the primary focus of each particular entry.

The ERIC Clearinghouse on Adult, Career, and Vocational Education offers a wide range of services including . . .

- Acquisition, selection, and preparation of documents for announcement in *Resources in Education*.
- Preparation of journal citations for announcement in *Current Index to Journals in Education*.
- Preparation of bibliographies and information analysis papers on current topics of interest and critical problems in the field.
- Question answering in response to user requests for information about ERIC services, document location, and referral to sources of information.
- Computer searches of the ERIC system for documents and journal articles relevant to specific problems.

Microfiche copies of these papers on handicapped learners are provided for your convenience. The complete list of Information Analysis Papers for 1977 and purchasing information are provided on the back page.

(Note: Printed and microfiche copies of the Brolin/Kolstoe paper and the Bhaerman annotated bibliography will be available after May 1, 1979 from National Center Publications and the ERIC Document Reproduction Service. Watch future issues of *Resources in Education* for ED order numbers.)

Vocational Education for the Handicapped: A Review.
Hull, M.E. ERIC/CE 59pp.

The Career and Voc. Development of Handicapped
Learners. Brolin, D.E. & Kolstoe, O.P. ERIC/CE 72pp.

Career and Voc. Development of Handicapped Learners
An Annotated Bib. Bhaerman, R.D. ERIC/CE 85pp.

MICROFICHE

1977 ERIC/CE INFORMATION ANALYSIS SERIES, ORDERING INFORMATION

Title	NAT'L CENTER PUBLIC. PRINTED COPIES		ERIC DOCUMENT REPRODUCTION SERVICE PAPER COPIES			MICROFICHE	
	Paper Number	Price (Includes Postage)	Document Number	Number Pages	Price (Postage Extra)	Number Micro-fiche	Price (Postage Extra)
CAREER EDUCATION SERIES							
Research in Career Education: The State of the Art	IN 106	$ 6.25	ED 149 177	89 pp.	$ 4.67	1	$ .83
Programs of Career Guidance, Counseling, Placement, Follow-up and Follow-through	IN 107	3.80	ED 149 176	51 pp.	3.50	1	.83
Career Education: The Role of School-Related Youth Groups and Voluntary Organizations	IN 108	3.25	ED 149 178	39 pp.	2.06	1	.83
Sex Fairness in Career Education	IN 109	3.25	ED 149 179	43 pp.	2.06	1	.83
SET OF CAREER EDUCATION PAPERS	IN 106-109	14.00	*(Set Discounts Not Available Through EDRS)*				
ADULT EDUCATION SERIES							
Adult Education Teaching Techniques	IN 110	3.80	ED 149 180	55 pp.	3.50	1	.83
Industry/Education Cooperation for Adult Continuing Education	IN 111	2.80	ED 149 181	29 pp.	2.06	1	.83
Preretirement Education	IN 112	2.35	ED 149 182	23 pp.	1.67	1	.83
Adult and Continuing Education: The Next Ten Years	IN 114	2.80	ED 149 183	32 pp.	2.06	1	.83
SET OF ADULT EDUCATION PAPERS	IN 110-114	10.00	*(Set Discounts Not Available Through EDRS)*				
VOCATIONAL EDUCATION SERIES							
Competency-Based Vocational Education: A Review	IN 115	3.80	ED 149 184	60 pp.	3.50	1	.83
Cooperative Education: A Review	IN 116	5.50	ED 149 185	80 pp.	4.67	1	.83
Program Evaluation in Vocational Education: A Review	IN 117	3.25	ED 149 186	41 pp.	2.06	1	.83
Metrics for Occupations	IN 118	3.80	ED 149 187	57 pp.	3.50	1	.83
Vocational Education for the Handicapped: A Review	IN 119	5.10	ED 149 188	67 pp.	3.50	1	.83
Sex Fairness in Vocational Education	IN 120	3.80	ED 149 189	54 pp.	3.50	1	.83
Issues and Policy in Vocational Education	IN 121	2.35	ED 149 190	19 pp.	1.67	1	.83
The Educational Amendments of 1976 and Their Implications for Vocational Education	IN 122	2.35	ED 149 191	21 pp.	1.67	1	.83
Information Resources for Education: First Edition	IN 123	8.25	ED 149 192	127 pp.	7.35	2	.83
Business/Industry/Labor and Personnel Development in Vocational Education	IN 124	3.80	ED 149 193	49 pp.	2.06	1	.83
SET OF VOCATIONAL EDUCATION PAPERS	IN 115-124	36.00	*(Set Discounts Not Available Through EDRS)*				
COMPLETE SET OF CAREER, ADULT, AND VOCATIONAL EDUCATION PAPERS	IN 106-124	52.50					

Note: Printed copies of the above are available from:

National Center Publications
The Ohio State University
1960 Kenny Road
Columbus, OH 43210

Paper photoreproductions and microfiche of the above are available from:

EDRS
P. O. Box 190
Arlington, VA 22210

(Please note: Due to increasing costs of printing and postage, prices are subject to change.)

ERIC DIRECTORY UPDATES

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF FORMER EMPLOYEE	POSITION
CS	Kim Black	Secretary	Bob Swartz	Secretary
EC			Jayne Miller	Cataloging Assistant
SP			Glenda Clark	Document Processing Clerk

NOTE: Gail Cohen Weaver is now Gail Cohen Taylor.

Report Date FEB 1979

Page 1 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79						
121	FULL TIME STUDENTS (New Main Term)	HE	2/79						
122	FULL TIME TEACHERS (New Main Term)	HE	2/79						
123	LONG RANGE PLANNING (New Main Term)	HE	2/79						
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79						
125	OPTOMETRY (New Main Term)	HE	2/79						
126	OSTEOPATHY (New Main Term)	HE	2/79						
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79						
128	PRIOR LEARNING (New Main Term)	HE	2/79						
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79						
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79						

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Page 1 of 2

Report Date FEB 1979

Page 2 of 2

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79						
132	SPOUSES (New Main Term)	HE	2/79						
133	TEACHING HOSPITALS (New Main Term)	HE	2/79						
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

Attachment 7
Page 2 of 2

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Information Resources*

   a. *Media in the Library; A Selected, Annotated Bibliography,* by Evelyn H. Daniel. Pages: 98, Price: $4.50 plus $.50 postage, Order Number: IR-32.

   Included are 496 citations arranged in seven subject categories: General Works, Selection of Materials and Equipment, Managing the Media Center, Operation and Production, Media in Context (by type of library and/or media), Media and Teaching, and Research and Special Issues. An author/title index provides alphabetical access to the entire collection.

   b. *Trends in the Study of Incidental Learning from Television Viewing,* by George Comstock. Pages: 64, Price: $3.50 plus $.50 postage; Order Number: IR-30.

   This is a review of research on the effects of television on children in such areas as behavioral influence, cognitive and attitudinal effects, developmental factors, issues of authority, and mass media effects. A lengthy bibliography is included.

   These publications are available from:

   Syracuse University Printing Services
   125 College Place
   Syracuse, New York 13210

2. *ERIC Clearinghouse on Science, Mathematics, and Environmental Education*

   a. *Perspectives on Women and Mathematics.*
   $5.00

   b. *Energy Education---A Bibliography of Abstracts from Resources in Education (RIE) from 1966-1978.*
   $5.00

   c. *Science Education/Society: A Guide to Interaction and Influence, 1979 AETS Yearbook.*
   $7.50

   These publications are available from:

   SMEAC Inforamtion Reference Center
   1200 Chambers Road, Room 310
   Columbus, Ohio 43212

RIE INPUT BY CLEARINGHOUSE (RIEMAR79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	183	0	183	7	0	176	526
CG	72	0	72	1	0	71	235
CS	141	0	141	2	0	139	447
EA	58	0	58	0	0	58	207
EC	72	0	72	1	0	71	237
FL	65	0	65	0	0	65	196
HE	98	0	98	0	0	98	279
IR	65	0	65	7	0	58	236
JC	50	0	50	0	0	50	141
PS	51	0	51	0	0	51	192
RC	97	0	97	0	0	97	239
SE	115	0	115	3	0	112	377
SO	55	0	55	0	0	55	170
SP	51	0	51	1	0	50	159
TM	86	0	86	1	0	85	198
UD	88	0	88	0	0	88	223
TOTAL	1,347	0	1,347	23	0	1,324	4,062

Attachment 9
Page 1 of 2

RIEMAR79
REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

TM 007 385	RIEMAR76	ED 114 407	TM 004 884

2. Duplicates Appearing in RIE Three Months or More Ago

IR 006 184	RIEAPR78	ED 146 641	CS 501 880

3. Duplicates Appearing in RIE in January, February, March 1979

None

B. REJECTS (21)

CE 017 494	Pulled by CERIC
CE 017 647	Pulled by CERIC
CE 017 648	Pulled by CERIC
CE 017 658	Pulled by CERIC
CE 018 022	Pulled by CERIC
CE 018 209	Pulled by Clearinghouse
CE 018 464	Pulled by CERIC
CG 012 926	Pulled by CERIC
CS 004 431	Pulled by Clearinghouse
CS 502 246	Pulled by CERIC
EC 112 183	Pulled by Clearinghouse
IR 006 188	Pulled by CERIC
IR 006 528	Pulled by CERIC
IR 006 534	Pulled by CERIC
IR 006 535	Pulled by CERIC
IR 006 581	Pulled by CERIC
IR 006 609	Pulled by CERIC
SE 025 058	Pulled by CERIC
SE 025 059	Pulled by CERIC
SE 025 167	Pulled by CERIC
SP 013 213	Pulled by CERIC

C. DELAYED (0)

None

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

March 2, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIENOV78 Microfiche Inventory and Quality Check and the following is submitted.

1. The following documents will be refilmed:

155 351 1/1	156 356 1/2	156 490 1/1
155 364 2/2	156 476 1/1	156 588 1/1
156 013 2/4	156 489 1/1	156 715 1/1

2. The following documents are not recommended for refilming:

ED#	CLHSE	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
155 458	CE	2	None	Pages are not cropped, pages are overlapped
155 539	CG	1	None	Filmed as received
155 956	HE	1*	Yes	Poor quality of pages furnished
155 967	HE	1	None	Filmed as received
156 001	HE	1	None	No problem found
156 357	PS	2	None	Filmed as received
156 530	SE	2	None	Green picture on brown background - will not be filmable
156 625	SP	2	None	Page 23 missing from document when received - worn out light blue print on light blue colored paper
156 687	TM	1*	None	Light, worn and broken print
156 751	UD	1*	None	Light print
156 811	UD	1*	Yes	Light print

3. It is recommended that the ED#'s showing asterisks (*) be changed from Level 1 to Level 2.

4. The Original Source Documents cited in paragraph 2 above are being returned to the ERIC Processing and Reference Facility for review.

Sincerely,

J. N. Veale
Director

cc: Bob Chesley, NIE
Murray Howder, ERIC Facility

STANDING ORDER CUSTOMERS
ADDITIONS AND CANCELLATIONS

ADDITIONS

1/15/79

Professional Library
Media Center
1209 Quail Street
Lakewood, Colorado 80215

Northern Essex Community College
Library
100 Elliot Street
Haverhill, Massachusetts 01830

University of Dayton
Library - Acquisitions
Dayton, Ohio 45469

2/12/79

University of New Brunswick
Serials Department Harriet Irving Library
Fredricton, New Brunswick
Canada

Universite du Quebec at Trois-Riviers
Biblioteque
Case Postale 500
Trois-Riviers, Quebec
Canada G9A 5H7

Auburn University at Montgomery
Attn: Library
Montgomery, Alabama 36117

Western Connecticut State College
Library
181 White Street
Danbury, Connecticut 06810

Atlanta University
Trevor Arnett Library
Atlanta, Georgia 30314

Southeastern Massachusetts University
Library Communications Center
Technical Services
North Dartmouth, Massachusetts 02747

CANCELLATIONS

1/17/79

SUNY - New York
Library
Stony Brook, New York 11790

Ft. Bragg
Library - Tech. Services
Ft. Bragg, North Carolina 28307

3/12/79

Educational Improvement Center N.E.
2 Babcock Place
West Orange, New Jersey 07701

WVU-Human Resources and Education
Special Education Dept.
805 Allen Hall
Morgantown, West Virginia 26506

Stanford University Libraries
Green Library Receiving Room
Stanford, California 94305

ADDITIONS (CONTINUED)

University of Montana
Attn: Library Serials
Missoula, Montana 59812

Rochester Institute of Technology
One Lamb Memorial Drive
Rochester, New York 14623
Attn: Library

University of Vermont
Guy M. Bailey Library
Burlington, Vermont 05405

Interamerican University of Puerto Rico
Accounts Payable Office
San German, Puerto Rico

Seattle University
Attn: Serials
Seattle, Washington 98122

South Dakota State Library
State Library Building
Pierre, South Dakota 57501

ERIC® Administrative Bulletin

Volume: 3
Number: 4
Date: Apr. 1979

Cut-Off Date: April 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. *CENTRAL SUPPLY OF ERIC BROCHURES*

Over the past few years a requirement has arisen for a central supply of ERIC Clearinghouse brochures to be maintained for ready access by Central ERIC. The reasons for this central supply point are:

- ever-increasing requests for information concerning the operation of ERIC and the functions of specific Clearinghouses;
- numerous visitors, many from foreign countries, coming to NIE requesting Clearinghouse information;
- the need for Central ERIC to collaborate with other NIE offices in staffing NIE exhibits at national professional meetings, at which Clearinghouse brochures would prove a valuable resource; and
- to serve Clearinghouse needs in running exhibits at national meetings.

This central supply of ERIC Clearinghouse brochures will be maintained at the ERIC Facility. Each Clearinghouse should package and mail to the ERIC Facility 500 copies of the principal descriptive brochure which describes the location, function, scope, etc., of your unit.

Five hundred copies may be more than you can spare at the moment, however, please forward what you can without depleting your immediate supply and forward the balance when your supply has been replenished.

We anticipate that this will be a continuing annual requirement. We will try to keep you informed as to the amount required each year to maintain the established stock level. *(B.C./Central ERIC)*

2. *INFORMATION BULLETIN MAILING LIST ADDITION*

A great deal of emphasis is being placed on working with the Standing Order Customers (SOC's) and school librarians as links to teachers and administrators for awareness of and access to ERIC. Clearinghouses are requested to put the following name on their mailing lists for Information Bulletins.

Ms. Alice Fite
Executive Secretary
American Association of School Librarians
50 E. Huron Street
Chicago, Illinois 60611

...Bob Chesley (Central ERIC)

3. *TARDY ADR SUBMISSIONS*

A reminder that the *ERIC Processing Manual* instructions for the preparation and shipment of the ADR form state:

> *"On the last working day of every month the Clearinghouse should send to the Facility (separately and via Certified Mail) the Acquisitions Data Forms containing all the documents accessioned during that month."* (Section 4.3.5, p. 121).

Recently, delays of several days beyond the end-of-month cutoff date have been experienced for two to four Clearinghouses (not the same ones each month). As a result, the Facility has had some difficulty in rushing in-house processing and printing sufficiently to make schedule. We would appreciate your taking whatever steps are necessary to correct these time slippages. We want to ensure delivery to you of this valuable duplicate checking tool by about the 21st of each month.

...Al Hill (ERIC Facility)

I. *CENTRAL ERIC ANNOUNCEMENTS*

A. *DIRECTORY OF ERIC MICROFICHE COLLECTIONS*

The suggestion has been made several times that reprints by state or region from the *Directory of ERIC Microfiche Collections* would be desirable for use in ERIC booths at regional meetings. Indeed they would. However, there are practical problems dealing with section selection, printing, and distribution. We suggest that Clearinghouses Xerox a supply of appropriate pages that can be distributed. For national meetings, there is still an adequate supply of printed directories available upon request from the Facility.

...B.C. (Central ERIC)

B. *SUGGESTIONS WELCOME!*

We have received a number of suggestions on ways of improving ERIC services, materials, and procedures. While it is not always possible to accommodate all suggestions, we have, in many cases, been able to move immediately to implement a good idea. Your suggestions serve to address needs that are felt in operating the system and are most welcome and appreciated. Keep'em coming!

...Bob Chesley (Central ERIC)

C. *ERIC USERS CONFERENCE, MINNEAPOLIS, MINNESOTA (OCTOBER 14-15, 1979)*

The ERIC Users Conference will be held in 1979 in conjunction with the Annual Meeting of the American Society for Information Science (ASIS).

Central ERIC is currently considering potential agenda items. A preliminary agenda must be prepared for ASIS by June.

Clearinghouses are invited to submit suggestions for sessions that they believe would be useful to and popular with the user community. The SOC workshops are a fertile source of such ideas. Please send any and all suggestions to Jim Prevel, Central ERIC.

...J.P. (Central ERIC)

D. *ERIC FACTS AND FIGURES*

Three summaries of ERIC information have recently been updated by the Facility:

- ERIC Product Summary;
- ERIC Accession Series (Ranges and Counts Per Issue); and the
- ERIC Fact Sheet.

Copies are included herewith as Attachments 1, 2, and 3 to the EAB, for your information and use. In addition, Central ERIC is planning to combine these summaries, with others under development, to create a handout for users. Your suggestions for other items to be included in such a handout would be welcome.

...Jim Prevel (Central ERIC)

E. *ERIC NATIONAL TECHNICAL MEETING*

The ERIC National Technical Meeting will be held at the University of Maryland Adult Education Center on May 1-3. In the recent letter to out-of-town attendees, information was provided concerning airport limousine service, emergency cancellation of reservations, etc. One important item was omitted, however, and that was the vital matter of credit. The University of Maryland accepts Master Charge and Visa credit cards only.

...Frank Smardak (Central ERIC)

II. *ERIC FACILITY ANNOUNCEMENTS*

A. *COMPUTER-PRODUCED INDEXES FOR IAP BIBLIOGRAPHIES*

The ERIC Facility can extract any subset of RIE or CIJE accessions and, treating the resultant records as a mini-RIE, can generate indexes for them.

As an experimental effort, Central ERIC has directed the ERIC Facility to produce three such indexes during 1979. The indexes are to apply to appropriate Information Analysis Products that either are, or that contain, significant bibliographies.

The only restrictions are that the bibliography should be large enough to warrant indexes and the indexes can accommodate only ED and EJ records.

In all cases, camera-ready copy of the indexes would be delivered to the Clearinghouses for inclusion in the overall publication. (Resume sections have not been included in this project).

Clearinghouses planning IAP's that might be candidates for such indexes are invited to submit their request to Central ERIC.

...W.T.B. (ERIC Facility)

B. *PRICE CODES IN RIE (TO REPLACE SPECIFIC PRICES)*

Sometime in mid-1979 the specific microfiche and hardcopy prices now appearing in RIE in each citation will give way to price codes. A table will be provided in each RIE issue which will permit the user to translate the price codes into dollars and cents. The form of the codes will be as follows:

"EDRS Price - MF01/PC05,"

with PC representing "Papercopy."

The rationale for going to price codes is that whenever the price structure changes, all previous explicit prices on the data base are rendered obsolete overnight, requiring a massive backfile update to maintain accuracy. A price code, on the other hand, could remain the same, with only the table interpreting the code being changed.

The changeover will await the establishment of new prices under the upcoming new EDRS contract. The purpose of this notice is to alert all ERIC components and all ERIC users that such a change is being planned.

...W.T.B. (ERIC Facility)

C. *CIJE PRICES*

The prices in the first Oryx flyer on CIJE and the more recent "Special Notice" very. This variance is due to two factors. The flyer cites prices for 12 issues without postage. The notice cites prices for 10 issues with postage.

Despite this logical explanation, the difference is certain to be confusing to some users. This confusion can be perhaps be resolved with the use of the table on the following page:

PRODUCT	FIRST FLYER (PRICES WITHOUT POSTAGE	"SPECIAL NOTICE" (PRICES WITH POSTAGE)
1. CIJE Monthly Subscription (12 issues)	$ 75.00	---
2. CIJE Monthly Subscription (10 issues), (March - December)	---	$ 66.70
3. CIJE Monthly Subscription (12 issues) and Semiannual Cumulations	$140.00	---
4. CIJE Monthly Subscription (10 issues) and Semiannual Cumulations	---	$136.70
5. CIJE Semiannual Cumulations only	$ 75.00	$ 80.00
6. Thesaurus	$ 11.95	$ 13.20
7. Educational Documents Abstracts (2 volumes)	$ 75.00	$ 80.00
8. Educational Documents Abstracts (separate volumes)	$ 45.00	$ 47.50

...*W.T.B. (ERIC Facility)*

D. *PLAY THESAURUS*

As you are all aware by this time, the software that produces the *Play Thesaurus* (containing input through February) has been having great difficulty recognizing varying numbers of asterisks. The Facility now believes they have solved the technical problems and that they will be able to transmit the *Play Thesaurus* to you during the week of April 16-20 (hopefully as early as the 18th) for perusal before the VIP meeting on April 30th. This product is the Facility's number one priority and has first call on all available resources.

...*Ted Brandhorst (ERIC Facility)*

E. *ERIC CLEARINGHOUSE VIP INPUT FOR APRIL*

ERIC Clearinghouse VIP input for April 4 totals 1,072 DJF's as follows:

CE - 32	JC - 84
CG - 222 (61 - OK as is)	PS - 66
CS - 51	RC - 28
EA - 87	SE - 27
EC - 117	SO - 54
FL - 49	SP - 53
HE - 74	TM - 65
IR - 42	UD - 21

...*J.H. (ERIC Facility)*

F. *PLAY THESAURUS INPUT INSTRUCTIONS*

The new VIP input manual, *Play Thesaurus Input Instructions*, was distributed to the Clearinghouse Vocabulary Coordinators on March 15, 1979. Guidelines for the selection of *Related Terms* were distributed on March 29.

...Jim Houston (ERIC Facility)

III. *ERIC CLEARINGHOUSE ANNOUNCEMENTS*

A. *CG PARTICIPATES IN AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION MEETING*

Garry Walz, Libby Benjamin, Carol Jaslow, and Carol Mills of the ERIC Clearinghouse on Counseling and Personnel Services participated in the national convention of the American Personnel and Guidance Association, held in Las Vegas, Nevada.

Garry Walz and Libby Benjamin presented two pre-convention workshops in which they generated interest in ERIC by focusing on resources and materials available through the system. Carol Jaslow and Carol Mills (the new Library Assistant at the Clearinghouse) manned an ERIC booth at which the ERIC display was featured. The convention attracted approximately 12,000 people. An estimated 700 visitors to the both were spoken with by the CG representatives, and more than 1,000 assorted pieces of literature on ERIC and CAPS were distributed.

...Carol Jaslow (CG)

B. *SEMINARS FOR ILLINOIS REGIONAL SUPERINTENDENTS*

As part of a special project, the ERIC Clearinghouse on Reading and Communication Skills sponsored two seminars in March for Illinois regional educational superintendents on the topic of accessing the Illinois Resource and Dissemination Network (IRDN). Topics for the seminar were:

- training in search negotiation;
- searching the ERIC data base;
- demonstrating computer searching of ERIC and other data bases;
- explaining procedures for accessing IRDN.

The fifty-six superintendents and assistant superintendents who attended will now be able to call in search requests directly to IRDN.

...Mary K. Monteith (CS)

C. *ERIC/RCS STAFF NAME AND POSITION CHANGE NOTICE*

Gail Weaver is now Gail Taylor. Her position has been changed from research assistant to research associate.

...*Mary K. Monteith (CS)*

D. *COVERAGE OF LAW JOURNAL LITERATURE EXPANDS*

The ERIC Clearinghouse on Educational Management recently began a special effort to index journal articles on education law for announcement in CIJE. The project is the result of an NIE-funded study of the feasibility of expanding ERIC's coverage of education law and policy literature. The study identified over one hundred law reviews and journals, of which ERIC was designating only four for "cover-to-cover" or "selective" input. On the basis of its findings, the study recommended *"that a more systematic effort should be taken"* to expand coverage of this literature, and the EA Clearinghouse was chosen to do the work.

Early this year the Clearinghouse began its monitoring of the law reviews and journals cited in the study, with the result that numerous articles have been selected for processing. Articles dealing with higher education law are being brought to the attention of the Clearinghouse on Higher Education for it to process.

Clearinghouse Director Philip K. Piele is responsible for most of the work on the project. Dr. Piele is editor-in-chief of the *Yearbook of School Law* and has written extensively on school property and contract law.

...*Stuart C. Smith (EA)*

E. *COUNCIL FOR EXCEPTIONAL CHILDREN CONVENTION TO BE HELD IN DALLAS*

The 57th Annual International Convention of the Council for Exceptional Children (CEC), to be held in Dallas, April 22-27, 1979, will offer nearly 500 traditional professional sessions concerning specialized interests represented by the twelve divisions and the eleven standing committees of CEC.

Additional sessions will cover school psychology, regular education, parents, occupational and physical therapy, personal and residential settings, and state education agencies. Other features include two research forums, a film theatre, and exhibits. Papers by participants have come to the ERIC Clearinghouse on Handicapped and Gifted Children since February, however, the bulk of papers to be processed by ERIC/EC will be collected at the Convention by session chairpersons.

...*M.C. (EC)*

F. *EC REPORTS HIGH INTEREST AT SOC WORKSHOP IN RALEIGH, NORTH CAROLINA*

Thirty-one persons representing twenty-six institutions attended the SOC Workshop in Raleigh, North Carolina on April 4-5, 1979. Lynn Smarte and Sharon Hudack, of the ERIC Clearinghouse on Handicapped and Gifted Children, reported high interest on the part of attendees. Clearinghouses can anticipate a detailed account at the May 3 session (entitled "SOC Workshop Report") of the ERIC Technical Meeting at the Adult Education Center at the University of Maryland.

...M.C. (EC)

G. *FACT SHEETS FREQUENTLY REQUESTED*

Among Fact Sheets frequently requested from the ERIC Clearinghouse on Handicapped and Gifted Children are:

- *Parents of Handicapped Children* (a "best seller")
- *Child Find,* and
- *Children on Medication.*

A list of titles is available upon request.

...Marion Cambel (EC)

H. *FL RECEIVES 1978 ONTERIS PUBLICATIONS*

The ERIC Clearinghouse on Languges and Linguistics has received a complete set of the 1978 ONTERIS printed Indexes and Abstracts from the Ontario Ministry of Education in Toronto. ONTERIS (Ontario Educational Research Information System) is the Canadian equivalent to the ERIC system in the United States. Funded in 1977, ONTERIS parallels RIE in conceptualization and scope, and is searchable by computer through EISO (Educational Information System for Ontario).

The documents in ONTERIS include all Ministry-funded research in Canada, school board research in metropolitan Toronto, and various other research reports from a number of sources in Canada from 1959 to the present. Included in the set of materials are two volumes of abstracts and a subject/author index to those volumes. The system appears to be ERIC-compatible and should be of great interest to all Clearinghouses, as there seems to be quite a few possible acquisitions in virtually all scope areas.

All three volumes of ONTERIS materials are being processed at Level I by ERIC/CLL and will appear in the June 1979 issue of RIE (FL 010 063, FL 010 064, FL 010 065). Please alert Standing Order Customers (SOC's) and other dissemination and resource centers in your region about the availability of these materials and the existence of this data base. For further information about ONTERIS and its search services, please contact:

Search Analyst
ONTERIS ONLINE
EISO
Ontario Institute for Studies in Education
252 Bloor Street West
Toronto, Ontario
Canada M5S 1V6

(416) 923-6641 (local 487)

...*Alice Omaggio (FL)*

I. *IR IAP'S TO BE ORDERED FROM SYRACUSE UNIVERSITY PRINTING SERVICE*

There seems to have been some confusion in a recent announcement about where to order Information Analysis Products produced by the ERIC Clearinghouse on Information Resources. These IAP's must be ordered from:

Syracuse University Printing Services
125 College Place
Syracuse, New York 13210.

They are not available from the Clearinghouse. An order form appears as Attachment 4 to the EAB.

...*Barb Minor (IR)*

J. *VIP PUBLICITY*

An article describing some of the problems associated with the early development of the *Thesaurus* and the objectives of the ERIC Vocabulary Improvement Project has been submitted to *ONLINE Magazine* for publication in its June issue. A case history of ERIC vocabulary development, including a description of the VIP, will also be presented at a three-day seminar, "Indexing in Perspective," sponsored by the National Federation of Abstracting & Indexing Services. The seminar will be held in San Francisco on May 9-11, 1979.

In early March, the seventy-two users who provided suggestions during last year's Thesaurus Review received an update report on the project status. Pat Coulter is preparing a similar announcement for *Interchange*.

...*Barbara Booth (JC)*

K. *LILIAN G. KATZ APPOINTED DEPT. CHAIRPERSON AT THE UNIVERSITY OF ILLINOIS*

Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Early Childhood Education since 1970, has been appointed Chairperson of the Department of Elementary and Early Childhood Education, College of Education, University of Illinois. The new assignment involves moving the ERIC Clearinghouse into the main building of the College at the Urbana Campus, making possible extensive interaction between

the Clearinghouse staff and the college staff, students, and visitors. Detailed information on the address change will be available in the near future. The effective date of the promotion is August 21, 1979. Dr. Katz will continue to act as the Director of the ERIC Clearinghouse.

...*Mima Spencer (PS)*

L. *PUBLICIZING INFORMATION ANALYSIS PRODUCTS*

The ERIC Clearinghouse on Early Childhood Education uses several methods to publicize and distribute Information Analysis Products (IAP's). In addition to conference displays, newsletter announcements, and mailings of review copies, the following are the chief methods used:

1. Under an arrangement with Ablex Publishing Company, many of our IAP's are published in a hardback book series entitled *Current Topics in Early Childhood Education*. Printing, promotion, and distribution are handled by the publisher.

2. Other IAP's are distributed through the College of Education/ University of Illinois. Annotated lists of all IAP's currently available from the College are prepared 3 or 4 times each year for inclusion in ERIC/ECE conference packets and replies to information requests. Also, a new list is enclosed with each publication order mailed from the College. About 12,000 lists are distributed annually.

3. The Clearinghouse user services brochure is used to announce current IAP's. Ten to twelve of the most recent titles are listed on the brochure's tear-off order form, which also includes free materials obtainable from ERIC/ECE. Since the brochure is updated three or four times a year, this mini-publication list can be kept current. About 21,000 copies of the brochure are distributed annually.

...*C.W. (PS)*

M. *MIMA SPENCER ATTENDS MIDWEST REGIONAL EXCHANGE MEETING*

Mima Spencer, Associate Director of the ERIC Clearinghouse on Early Childhood Education, attended the midyear meeting of the Midwest Regional Exchange in Detroit, Michigan on March 26, 1979.

...*Charlotte Watkins (PS)*

N. *ERIC DIRECTORS' MEETING*

The ERIC Directors' Meeting was held at the Ramada Inn in Alexandria, Virginia, March 1-2, 1979. Following are some of the highlights of that meeting.

Phyllis Steckler, President of Oryx Press, the new CIJE contractor, made her first acquaintance with ERIC directors. She described the history and activities of her company and participated in the discussions about how new CIJE subscriptions are to be handled.

Ed Ellis, NIE Assistant Director for Regional Programs, described the current activities of his division and participated in a discussion on how ERIC personnel can cooperate with people from his program in regional activities. The Council of ERIC Directors will follow up with Ellis, in an effort to map plans for greater communication and possibly cooperative activities between ERIC and the Regional Programs. Apart from any such organized effort, Clearinghouses are encouraged to take initiative in working with the Regional Programs and other groups in the planning of regional dissemination efforts.

NIE Director Patricia Graham and Associate Director John Minor each addressed the meeting, reporting on current and future programmatic and budget concerns and prospects of NIE. In the current tight budgeting of the federal government, small increases in the total NIE budget and the ERIC budget, while far below increases in the level of prices, are considered to be fairly satisfactory.

Reports on several special Clearinghouse projects were given. Don Melville reported on TM's project for identifying ERIC products for internal NIE use and for AERA journal columns. Garry Walz reported on CG's Answer Van project and the new project on "emerging educational issues." Marla Peterson (CE) reported on the progress of SOC workshops. Ed Gordon (UD) presented ideas on cooperative inter-Clearinghouse IAP's. Erwin Flaxman reported on UD's development of videotapes on uses of ERIC. Jim Davis reported on SO's special project on acquisition and selection guidelines.

Brief reports were given on a number of the new clearinghouse-type activities coming into being under the auspices of various government and private agencies. In many but not all cases, ERIC staff have been consulted about these clearinghouses and efforts are being made to make them ERIC-compatible, insofar as possible.

Chuck Hoover led an extensive discussion based on a planning document he had prepared, concerned with FY81 programs and emphases of the Information Resources division. Key emphases for FY81 are awareness of and access to educational information resources, including, but not limited to, ERIC.

The decision was made to have a second directors' meeting this year, in late September or October. Directors will be polled on suitable dates and on suggestions for program content and format.

...Irving Morrissett (SO)
Chairperson, Council of
ERIC Directors

O. *ERIC POSTER*

If you are aware of any Standing Order Customers (SOC's) that did not receive copies of the ERIC posters (and I understand there were some), please refer them to:

June Ramos
ERIC Clearinghouse for Social Studies/
Social Science Education
855 Broadway
Boulder, Colorado 80302

Extra copies are available, and will gladly be sent upon request.

...*June Ramos (SO)*

P. *TM WORKING WITH CEDR*

The ERIC Clearinghouse on Tests, Measurement, and Evaluation is working with William J. Gephart, Director of the Center on Evaluation, Development, and Research (CEDR) as Phi Delta Kappa to strengthen the ERIC data base in the area of school personnel evaluation. Dr. Gephart has enlisted the aid of seventy field agents throughout the country to identify and acquire documents on evaluation of professionals in education; especially those materials which describe policies and procedures. The ERIC Clearinghouse on Educational Management and the ERIC Clearinghouse on Teacher Education are also participating.

...*Barbara Hunt (TM)*

LIST OF ATTACHMENTS

Attachment 1: ERIC Product Summary

Attachment 2: ERIC Accession Series (Ranges and Counts Per Issue)

Attachment 3: ERIC Fact Sheet

Attachment 4: Order Form for Syracuse University Printing Services

Attachment 5: Announcement of New Information Analysis Products

Attachment 6: Descriptor Justification Form Status Report

Attachment 7: Duplicates List for RIEAPR79

Attachment 8: Standing Order Customers - Additions and Cancellations

Attachment 9: Acquisitions Arrangements List

Attachment 10: Microfiche Inventory and Quality Check Memo for RIEDEC78

Attachment 11: Microfiche of Microfiche Inventory Log (Dec. 1978 & Jan. 1979)

NOTE: The *ERIC Directory* Update List was not issued separately because of only one submission at the cut-off time of this EAB. (See page 8, ERIC/RCS Staff Name and Position Change Notice).

The Microfiche Inventory and Quality Check Memo for RIEJAN79 was still in preparation at cut-off time for this EAB.

ERIC® Product Summary

PRODUCT	FREQUENCY	PUBLISHER	ISSUE PRICE* DOMESTIC	ISSUE PRICE* FOREIGN	ANNUAL SUBSCRIPTION DOMESTIC	ANNUAL SUBSCRIPTION FOREIGN	NOTES
1. CAREER EDUCATION, AN ERIC BIBLIOGRAPHY (1973)	---	Macmillan	$ 11.50	$ 11.50	---	---	---
2. CLEARINGHOUSE NUMBER TO ED NUMBER CROSS-REFERENCE LIST	Annually	ORI	$ 15.00	$ 18.00	---	---	---
3. CONTRACT/GRANT NUMBER INDEX	Annually	ORI	$ 10.00	$ 12.00	---	---	---
4. CURRENT INDEX TO JOURNALS IN EDUCATION (CIJE)							Plus Postage
1979–	---	Oryx Press	---	---			
Monthly Issues (12)	---	Oryx Press	---	---	$ 75.00	$ 75.00	Cumulations include both resumes and indexes.
Monthly with Semiannual Cumulations	---	Oryx Press	---	---	$140.00	$140.00	
Semiannual Cumulations	---	Oryx Press	---	---	$ 75.00	$ 75.00	
1969–1978	---	Macmillan	---	---			
5. DESCRIPTOR AND IDENTIFIER USAGE REPORT	---	ERIC/SMEAC	$ 29.00	---	---	---	Cumulative through December 1977. Plus Postage.
1977 Supplement	---	ERIC/SMEAC	$ 15.00	---	---	---	
1976 Supplement	---	ERIC/SMEAC	$ 15.00	---	---	---	
1975 Supplement	---	ERIC/SMEAC	$ 15.00	---	---	---	
1966-1975 Accumulated Totals	---	ERIC/SMEAC	$ 3.50	---	---	---	
6. EARLY CHILDHOOD EDUCATION: AN ERIC BIBLIOGRAPHY (1973)	---	Macmillan	$ 11.50	$ 11.50	---	---	---
7. EDUCATIONAL DOCUMENTS ABSTRACTS							
1979	---	Oryx Press			---	---	---
1978	---	Macmillan			---	---	
1977 (2 volumes)	---	Macmillan			---	---	
1976 (2 volumes)	---	Macmillan			---	---	
1975	---	Macmillan	$75.00 per annual	$75.00 per annual	---	---	
1974	---	Macmillan			---	---	
1973	---	Macmillan			---	---	
1972	---	Macmillan			---	---	
1971	---	Macmillan			---	---	
1970	---	Macmillan			---	---	
1969	---	Macmillan			---	---	
1968	---	Macmillan			---	---	
8. EDUCATIONAL DOCUMENTS INDEX							
1979	---	Oryx Press			---	---	---
1978	---	Macmillan			---	---	
1977 (1 volume)	---	Macmillan	$45.00 per annual	$45.00 per annual	---	---	
1976 (1 volume)	---	Macmillan			---	---	
1975 (1 volume)	---	Macmillan			---	---	
1974 (1 volume)	---	Macmillan			---	---	
1973 (1 volume)	---	Macmillan			---	---	
1972 (1 volume)	---	Macmillan			---	---	
1970-71 (1 volume)	---	Macmillan			---	---	
1966-69 (2 volumes)	---	Macmillan	$ 70.00	$ 70.00	---	---	
9. EDUCATIONAL DOCUMENTS INDEX – INSTITUTIONS 1966-71	---	Macmillan	$ 20.00	$ 20.00	---	---	
10. EDUCATIONAL FINANCE, AN ERIC BIBLIOGRAPHY (1972)	---	Macmillan	$ 9.95	$ 9.95	---	---	$3.25 Paperbound.
11. ERIC INFORMATION ANALYSIS PRODUCTS 1967-72	---	Macmillan	$ 16.50	$ 16.50	---	---	5 year cumulation.
12. ERIC PROCESSING MANUAL (ED-092 164) (544 pages)	---	EDRS	See Note	---	---	---	$1.00 MF, $28.79 HC, Plus postage.
13. ERICTAPES							
RIE Linear Files	Monthly Quarterly Annually	ORI	$525.00-975.00	$560.00-1040.00	$150.00-660.00	$160.00-720.00	Prices dependent on technical specification, options, and frequency of updates (monthly, quarterly, annually available). Index (inverted files) and Thesaurus file also available. Write for brochure, providing details
CIJE Linear Files		ORI	$300.00-375.00	$320.00-400.00	$125.00-600.00	$130.00-660.00	

*Prices shown generally do not include postage.

**Complete addresses for all publishers are listed on page 3

PRODUCT	FREQUENCY	PUBLISHER	ISSUE PRICE* DOMESTIC	ISSUE PRICE* FOREIGN	ANNUAL SUBSCRIPTION DOMESTIC	ANNUAL SUBSCRIPTION FOREIGN	NOTES
14. HARD COPY DOCUMENTS (ON DEMAND)	On Demand	EDRS	See Note	See Note	---	---	Pages: 1- 25 = $1.67; 26- 50 = $2.06; 51- 75 = $3.50; 76-100 = $4.67. $1.34 for each additional 25 page increment, or portion thereof. Plus postage.
15. INSTITUTIONAL SOURCES							
Alphabetic Directory	Quarterly	ORI	$ 12.00	$ 17.00	$ 45.00	$ 50.00	---
Statistics and Postings	Semiannually		$ 35.00	$ 41.00	$ 60.00	$ 72.00	---
16. LEVEL III LIST (Cumulation through April 1978)		ORI	$ 6.00				
17. LIBRARY AND INFORMATION SCIENCES, AN ERIC BIBLIOGRAPHY	---	Macmillan	$ 11.50	$ 11.50	---	---	---
18. MICROFICHE							
Monthly Subscriptions	Monthly	EDRS	$ 160.00 (Average)	$ 160.00 (Average)	$1,920.00 (Average)	$1,920.00 (Average)	Volume dependent 1977 cost was $1732.27, plus postage.
On Demand Titles	---	EDRS	See Note	See Note	See Note	See Note	Microfiche 1-5 = $0.83; 6 = $1.00; 7 = $1.16. $0.167 for each additional microfiche (96 pages). Plus Postage
Back Collections							
1966 and 1967	---	EDRS	$ 385.06				
1968	---	EDRS	$1,159.36				
1969	---	EDRS	$1,383.21				
1970	---	EDRS	$1,408.36				
1971	---	EDRS	$1,643.69				
1972	---	EDRS	$1,701.28				
1973	---	EDRS	$1,481.70				
1974	---	EDRS	$1,548.60				
1975	---	EDRS	$1,734.61				
1976	---	EDRS	$1,817.52				
1977	---	EDRS	$1,732.27				
1978 (Estimated)	---	EDRS	$1,800.00				
19. READING: AN ERIC BIBLIOGRAPHY, 1970-72	---	Macmillan	$ 11.50	$ 11.50	---	---	---
20. REPORT/PROJECT NUMBER INDEX, CUMULATIVE	Semiannually	ORI	$ 30.00	$ 36.00	$ 50.00	$ 57.00	
21. RESOURCES IN EDUCATION (RIE)							
Monthly Issues	Monthly	GPO	$ 3.60	$ 3.60	$ 42.70	$ 53.40	Out-of-print if more than six months old.
Semiannual Indexes		GPO	$ 9.00	$ 9.00	$ 18.00	$ 22.50	Subscriptions available starting with 1976.
Annual Index							
1974		GPO	$ 12.30	$ 12.30	---	---	Varied in price each year. Vols. for 1966 through 1973 are out-of-print. Ceased publication after 1974, replaced by semiannual indexes.
1973 (out-of-print)		---	---	---	---	---	
1972 (out-of-print)		---	---	---	---	---	
1971 (out-of-print)		---	---	---	---	---	
1970 (out-of-print)		---	---	---	---	---	
1969 (out-of-print)		---	---	---	---	---	
1968 (out-of-print)		---	---	---	---	---	
1966-67 (out-of-print)		---	---	---	---	---	

PRODUCT	FREQUENCY	PUBLISHER	ISSUE PRICE*		ANNUAL SUBSCRIPTION		NOTES
			DOMESTIC	FOREIGN	DOMESTIC	FOREIGN	
Back Issues of RIE (Resumes)							
1979		Oryx Press			---	---	
1978		Macmillan			---	---	
1977 (2 volumes)		Macmillan			---	---	
1976 (2 volumes)		Macmillan			---	---	Reprints by
1975		Macmillan			---	---	commercial
1974		Macmillan	$75.00	$75.00	---	---	publishers
1973		Macmillan	per	per	---	---	See "Educational
1972		Macmillan	annual	annual	---	---	Documents
1971		Macmillan			---	---	Abstracts".
1970		Macmillan			---	---	
1969		Macmillan			---	---	
1968		Macmillan			---	---	
1966-67		NSA			---	---	Out-of-print
Back Indexes of RIE (Subject/Author)							
1979		Oryx Press			---	---	
1978		Macmillan			---	---	
1977		Macmillan	$45.00	$45.00	---	---	Reprints by
1976		Macmillan	per	per	---	---	commercial
1975		Macmillan	annual	annual	---	---	publishers.
1974		Macmillan			---	---	See "Educational
1973		Macmillan			---	---	Documents
1972		Macmillan			---	---	Index".
1970-71		Macmillan			---	---	
1966-69 (2 volumes)		Macmillan			---	---	
1966-67		NSA			---	---	Out-of-print
22. SOCIAL STUDIES AND SOCIAL SCIENCE EDUCATION, AN ERIC BIBLIOGRAPHY (1973)		Macmillan	$ 11.50	$ 11.50	---	---	
23. THESAURUS OF ERIC DESCRIPTORS 7th Edition	Annually	Macmillan	$ 9.95	---	---	---	Paperbound. Seventh Edition
24. TITLE INDEX							
o 1966-1976 (Full Cumulation)	---	ORI	$ 50.00	$ 60.00	---	---	
o Annual Cumulations with Quarterly Supplements (1977-)	Annually/ Quarterly	ORI	---	---	$ 45.00	$ 60.00	

PUBLISHERS' ADDRESSES

ERIC DOCUMENT REPRODUCTION SERVICE (EDRS)
P.O. Box 190
Arlington, Virginia 22210
(703) 841-1212

MACMILLAN INFORMATION
866 Third Avenue
New York, New York 20022
(212) 935 5274

ORI, INC.
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014
(301) 656-9723

ERIC/SMEAC
Ohio State University
1200 Chambers Road, Third Floor
Columbus, Ohio 43212
(614) 422-6717

GOVERNMENT PRINTING OFFICE (GPO)
Superintendent of Documents
Washington, D.C. 20402

ORYX PRESS
3930 East Camelback Road
Phoenix, Arizona 85018

NATIONAL STANDARDS ASSOCIATION (NSA)
4827 Rugby Avenue
Bethesda, Md. 20014

ERIC ACCESSION SERIES

RESOURCES IN EDUCATION (RIE)

(Ranges and Counts Per Issue)

PRE-RIE PUBLICATIONS	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
Higher Education	(1)	000001 – 001000	1,000	0
Disadvantaged	(2) (3)	001001 – 002740	1,740	1,740
Disadvantaged	(4)	002741 – 002746	6	1,740
Research Reports	(5) (3)	002747 – 003960	1,214	2,954
NOT USED		003961 – 009999	6,039	2,954
	TOTAL	000001 – 009999	3,960	2,954

VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUM. TOTAL ON FILE
1	1966	1	Nov	(3)	010000 – 010044	45	2,999
		2	Dec	(3)	010045 – 010093	49	3,048
				TOTAL	010000 – 010093	94	3,048
3	1968	1	Jan	(3)	012349 – 012790	442	5,744
		2	Feb	(3)	012791 – 013339	549	6,293
		3	Mar	(3)	013340 – 013968	629	6,922
		4	Apr	(3)	013969 – 014617	649	7,571
		5	May	(3)	014618 – 015349	732	8,303
		6	Jun	(3)	015350 – 016144	795	9,098
		7	Jul		016145 – 016876	732	9,830
		8	Aug		016877 – 017746	870	10,700
		9	Sep		017747 – 018675	929	11,629
		10	Oct		018676 – 019526	851	12,480
		11	Nov		019527 – 020444	918	13,398
		12	Dec		020445 – 021151	707	14,105
				TOTAL	012349 – 021151	8,803	14,105

VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
2	1967	1	Jan	(3) (6)	010094 – 010160	66	3,114
		2	Feb	(3)	010161 – 010237	77	3,191
		3	Mar	(3)	010238 – 010283	46	3,237
		4	Apr	(3)	010284 – 010367	84	3,321
		5	May	(3)	010368 – 010494	127	3,448
		6	Jun	(3)	010495 – 010592	98	3,546
		7	Jul	(3)	010593 – 010794	202	3,748
		8	Aug	(3)	010795 – 011044	250	3,998
		9	Sep	(3)	011045 – 011300	256	4,254
		10	Oct	(3)	011301 – 011566	266	4,520
		11	Nov	(3)	011567 – 011933	367	4,887
		12	Dec	(3)	011934 – 012348	415	5,302
				TOTAL	010094 – 012348	2,255	5,302
4	1969	1	Jan		021152 – 022065	914	15,019
		2	Feb		022066 – 022971	906	15,925
		3	Mar		022972 – 023937	966	16,891
		4	Apr		023938 – 024840	903	17,794
		5	May		024841 – 025679	839	18,633
		6	Jun		025680 – 026544	865	19,498
		7	Jul		026545 – 027441	897	20,395
		8	Aug		027442 – 028306	865	21,260
		9	Sep		028307 – 029156	850	22,110
		10	Oct		029157 – 030002	846	22,956
		11	Nov		030003 – 030771	769	23,725
		12	Dec		030772 – 031604	833	24,558
				TOTAL	021152 – 031604	10,453	24,558

ERIC STATISTICS – RIE NOTES

(1) Selected Documents on Higher Education are included in the microfiche collection, but do not appear in the tape files. An index to them is contained in ED-012110.

(2) Selected Documents on the Disadvantaged are included in the microfiche collection and the tape files. A Number and Author Index is contained in ED-070484.

(3) Keyed into the tape files in UPPER CASE ONLY.

(4) These six documents are included in the microfiche collection on the Disadvantaged (see Note 2), but are not in the tape files.

(5) OE Research Reports, 1956–1965 are included in both the tape files and the microfiche collection.

(6) ED-010133 was never assigned and is not in the tape files.

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VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
5	1970	1	Jan		031605 – 032436	832	25,390
		2	Feb		032437 – 033247	811	26,201
		3	Mar		033248 – 034075	828	27,029
		4	Apr		034076 – 034902	827	27,856
		5	May		034903 – 035774	872	28,728
		6	Jun		035775 – 036658	884	29,612
		7	Jul		036659 – 037585	927	30,539
		8	Aug		037586 – 038544	959	31,498
		9	Sep		038545 – 039370	826	32,324
		10	Oct		039371 – 040303	933	33,257
		11	Nov		040304 – 041177	874	34,131
		12	Dec		041178 – 042060	883	35,014
				TOTAL	031605 – 042060	10,456	35,014
7	1972	1	Jan		054391 – 055252	862	48,206
		2	Feb		055253 – 056242	990	49,196
		3	Mar		056243 – 057257	1,015	50,211
		4	Apr		057258 – 058464	1,207	51,418
		5	May		058465 – 059408	944	52,362
		6	Jun		059409 – 060226	818	53,180
		7	Jul		060227 – 061464	1,238	54,418
		8	Aug		061465 – 062580	1,116	55,534
		9	Sep		062581 – 063517	937	56,471
		10	Oct		063518 – 064526	1,009	57,480
		11	Nov		064527 – 065734	1,208	58,688
		12	Dec		065735 – 066620	886	59,574
				TOTAL	054391 – 066620	12,230	59,574
9	1974	1	Jan		080788 – 081894	1,107	74,848
		2	Feb		081895 – 083361	1,467	76,315
		3	Mar		083362 – 084337	976	77,291
		4	Apr		084338 – 085469	1,132	78,423
		5	May		085470 – 086785	1,316	79,739
		6	Jun		086786 – 087848	1,063	80,802
		7	Jul		087849 – 088987	1,139	81,941
		8	Aug		088988 – 090357	1,370	83,311
		9	Sep		090358 – 091497	1,140	84,451
		10	Oct		091498 – 092659	1,162	84,613
		11	Nov		092660 – 094099	1,440	87,053
		12	Dec		094100 – 095253	1,154	88,207
				TOTAL	080788 – 095253	14,466	88,207

VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
6	1971	1	Jan		042061 – 042931	871	35,885
		2	Feb		042932 – 043786	855	36,740
		3	Mar		043787 – 044534	748	37,488
		4	Apr		044535 – 045860	1,326	38,814
		5	May		045861 – 047162	1,302	40,116
		6	Jun		047163 – 048516	1,354	41,470
		7	Jul		048517 – 049395	879	42,349
		8	Aug		049396 – 050297	902	43,251
		9	Sep		050298 – 051433	1,136	44,387
		10	Oct		051434 – 052392	959	45,346
		11	Nov		052393 – 053339	947	46,293
		12	Dec		053340 – 054390	1,051	47,344
				TOTAL	042061 – 054390	12,330	47,344
8	1973	1	Jan		066621 – 067511	891	60,465
		2	Feb		067512 – 068736	1,225	61,690
		3	Mar		068737 – 069935	1,199	62,889
		4	Apr		069936 – 070901	966	63,855
		5	May		070902 – 072315	1,414	65,269
		6	Jun		072316 – 073329	1,014	66,283
		7	Jul		073330 – 074308	979	67,262
		8	Aug		073309 – 075686	1,378	68,640
		9	Sep		075687 – 076850	1,164	69,804
		10	Oct		076851 – 078228	1,378	71,182
		11	Nov		078229 – 079561	1,333	72,515
		12	Dec		079562 – 080787	1,226	73,741
				TOTAL	066621 – 080787	14,167	73,741
10	1975	1	Jan		095254 – 096386	1,133	89,340
		2	Feb		096387 – 097412	1,026	90,366
		3	Mar		097413 – 098283	871	91,237
		4	Apr		098284 – 099460	1,177	92,414
		5	May		099461 – 101051	1,591	94,005
		6	Jun		101052 – 102285	1,234	95,239
		7	Jul		102286 – 103568	1,283	96,522
		8	Aug		103569 – 105067	1,499	98,021
		9	Sep		105068 – 106441	1,374	99,395
		10	Oct		106442 – 107756	1,315	100,710
		11	Nov		107757 – 109296	1,540	192,250
		12	Dec		109297 – 110594	1,298	103,548
				TOTAL	095254 – 110594	15,341	103,548

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VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
11	1976	1	Jan		110595 – 111923	1,329	104,877
		2	Feb		111924 – 113431	1,508	106,385
		3	Mar		113432 – 114453	1,022	107,407
		4	Apr		114454 – 115726	1,273	108,680
		5	May		115727 – 117291	1,565	110,245
		6	Jun		117292 – 118719	1,428	111,673
		7	Jul		118720 – 120336	1,617	113,290
		8	Aug		120337 – 121931	1,595	114,885
		9	Sep		121932 – 123331	1,400	116,285
		10	Oct		123332 – 124682	1,351	117,636
		11	Nov		124683 – 126227	1,545	119,181
		12	Dec		126228 – 127413	1,186	120,367
				TOTAL	110595 – 127413	16,819	120,367
13	1978	1	Jan		142685 – 143765	1,081	136,719
		2	Feb		143766 – 145073	1,308	138,027
		3	Mar		145074 – 146318	1,245	139,272
		4	Apr		146319 – 147442	1,124	140,396
		5	May		147443 – 149008	1,566	141,962
		6	Jun		149009 – 150266	1,258	143,220
		7	Jul		150267 – 151500	1,234	144,454
		8	Aug		151501 – 152954	1,454	145,908
		9	Sep		152955 – 154104	1,150	147,058
		10	Oct		154105 – 155301	1,197	148,255
		11	Nov		155302 – 156820	1,519	149,774
		12	Dec		156821 – 157987	1,167	150,941
				TOTAL	142685 – 157987	15,303	150,941

VOL.	YEAR	NO.	MONTH	NOTES	ED NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
12	1977	1	Jan		127414 – 128546	1,133	121,500
		2	Feb		128547 – 129969	1,423	122,923
		3	Mar		129970 – 131180	1,211	124,134
		4	Apr		131181 – 132238	1,058	125,192
		5	May		132239 – 133417	1,179	126,371
		6	Jun		133418 – 134671	1,254	127,625
		7	Jul		134672 – 135932	1,261	128,860
		8	Aug		135933 – 137495	1,563	130,449
		9	Sep		137496 – 138708	1,213	131,662
		10	Oct		138709 – 139902	1,194	132,856
		11	Nov		139903 – 141492	1,590	134,446
		12	Dec		141493 – 142684	1,192	135,638
				TOTAL	127414 – 142684	15,271	135,638

ERIC ACCESSION SERIES

CURRENT INDEX TO JOURNALS IN EDUCATION (CIJE)

(Ranges and Counts Per Issue)

VOL.	YEAR	NO.	NOTES	MONTH	EJ NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
1	1969	1/2	(1)	Jan/Feb	000001 – 001811	1,811	1,811
		3/4	(1)	Mar/Apr	001812 – 003335	1,524	3,335
		5		May	003336 – 004145	810	4,145
		6		Jun	004146 – 005056	911	5,056
		7		Jul	005057 – 005884	828	5,884
		8		Aug	005885 – 006752	868	6,752
		9		Sep	006753 – 007496	744	7,496
		10		Oct	007497 – 008534	1,038	8,534
		11		Nov	008535 – 010061	1,527	10,061
		12		Dec	010062 – 011707	1,646	11,707
				TOTAL	000001 – 011707	11,707	11,707
2	1970	1		Jan	011708 – 012768	1,061	12,768
		2		Feb	012769 – 014117	1,349	14,117
		3		Mar	014118 – 015249	1,132	15,249
		4		Apr	015250 – 016677	1,428	16,677
		5		May	016678 – 018189	1,512	18,189
		6		Jun	018190 – 019432	1,243	19,432
		7		Jul	019433 – 020951	1,519	20,951
		8		Aug	010952 – 022260	1,309	22,260
		9		Sep	022261 – 023753	1,493	23,753
		10		Oct	023754 – 025260	1,507	25,260
		11		Nov	025261 – 026363	1,103	26,363
		12		Dec	026364 – 027599	1,236	27,599
				TOTAL	011708 – 027599	15,892	27,599
3	1971	1		Jan	027600 – 029202	1,603	29,202
		2		Feb	029203 – 030808	1,606	30,808
		3		Mar	030809 – 031638	830	31,638
		4		Apr	031639 – 032661	1,023	32,661
		5		May	032662 – 034305	1,644	34,305
		6		Jun	034306 – 035900	1,595	35,900
		7		Jul	035901 – 037331	1,431	37,331
		8		Aug	037332 – 038721	1,390	38,721
		9		Sep	038722 – 040108	1,387	40,108
		10		Oct	040109 – 041754	1,646	41,754
		11		Nov	041755 – 043471	1,717	43,471
		12		Dec	043472 – 045271	1,800	45,271
				TOTAL	027600 – 045271	17,672	45,271
4	1972	1		Jan	045272 – 046717	1,446	46,717
		2		Feb	046718 – 048108	1,391	48,108
		3		Mar	048109 – 049783	1,675	49,783
		4		Apr	049784 – 051347	1,564	51,347
		5		May	051348 – 052587	1,240	52,587
		6		Jun	052588 – 053927	1,340	53,927
		7		Jul	053928 – 055408	1,481	55,408
		8		Aug	055409 – 056917	1,509	56,917
		9		Sep	056918 – 058406	1,489	58,406
		10		Oct	058407 – 059693	1,287	59,693
		11		Nov	059694 – 061308	1,615	61,308
		12		Dec	061309 – 062751	1,443	62,751
				TOTAL	045272 – 062751	17,480	62,751

NOTES:

(1) Bi-Monthly Issue

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VOL.	YEAR	NO.	MONTH	NOTES	EJ NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
5	1973	1	Jan		062752 – 064147	1,396	64,147
		2	Feb		064148 – 065796	1,649	65,796
		3	Mar		065797 – 067415	1,619	67,415
		4	Apr		067416 – 069068	1,653	69,068
		5	May		069069 – 070718	1,650	70,718
		6	Jun		070719 – 072353	1,635	72,353
		7	Jul		072354 – 073966	1,613	73,966
		8	Aug		073967 – 075582	1,616	75,582
		9	Sep		075583 – 077183	1,601	77,183
		10	Oct		077184 – 078798	1,615	78,798
		11	Nov		078799 – 080496	1,698	80,496
		12	Dec		080497 – 082164	1,668	82,164
				TOTAL	062752 – 082164	19,413	82,164
7	1975	1	Jan		101873 – 103439	1,567	103,439
		2	Feb		103440 – 105140	1,701	105,140
		3	Mar		105141 – 106841	1,701	106,841
		4	Apr		106842 – 108498	1,657	108,498
		5	May		108499 – 110148	1,650	110,148
		6	Jun		110149 – 111829	1,681	111,829
		7	Jul		111830 – 113510	1,681	113,510
		8	Aug		113511 – 115205	1,695	115,205
		9	Sep		115206 – 116896	1,691	116,896
		10	Oct		116897 – 118533	1,637	118,533
		11	Nov		118534 – 120255	1,722	120,255
		12	Dec		120256 – 121926	1,671	121,926
				TOTAL	101873 – 121926	20,054	121,926
9	1977	1	Jan		142253 – 143978	1,726	143,978
		2	Feb		143979 – 145729	1,751	145,729
		3	Mar		145730 – 147460	1,731	147,460
		4	Apr		147461 – 149212	1,752	149,212
		5	May		149213 – 150924	1,712	150,924
		6	Jun		150925 – 152638	1,714	152,638
		7	Jul		152639 – 154402	1,764	154,402
		8	Aug		154403 – 156147	1,745	156,147
		9	Sep		156148 – 157874	1,727	157,874
		10	Oct		157875 – 159736	1,862	159,736
		11	Nov		159737 – 161503	1,767	161,503
		12	Dec		161504 – 163351	1,848	163,351
				TOTAL	142253 – 163351	21,099	163,351

VOL.	YEAR	NO.	MONTH	NOTES	EJ NUMBER RANGE	NUMBER OF ACCESSIONS	CUMULATIVE TOTAL ON FILE
6	1974	1	Jan		082165 – 083795	1,631	83,795
		2	Feb		083796 – 085452	1,657	85,452
		3	Mar		085453 – 087101	1,649	87,101
		4	Apr		087102 – 088769	1,668	88,769
		5	May		088770 – 090437	1,668	90,437
		6	Jun		090438 – 092089	1,652	92,089
		7	Jul		092090 – 093768	1,679	93,768
		8	Aug		093769 – 095578	1,810	95,578
		9	Sep		095579 – 097211	1,633	97,211
		10	Oct		097212 – 098762	1,551	98,762
		11	Nov		098763 – 100309	1,547	100,309
		12	Dec		100310 – 101872	1,563	101,872
				TOTAL	082165 – 101872	19,708	101,872
8	1976	1	Jan		121927 – 123609	1,683	123,609
		2	Feb		123610 – 125329	1,720	125,329
		3	Mar		125330 – 127019	1,690	127,019
		4	Apr		127020 – 128697	1,678	128,697
		5	May		128698 – 130382	1,685	130,382
		6	Jun		130383 – 132064	1,682	132,064
		7	Jul		132065 – 133760	1,696	133,760
		8	Aug		133761 – 135447	1,687	135,447
		9	Sep		135448 – 137143	1,696	137,143
		10	Oct		137144 – 138829	1,686	138,829
		11	Nov		138830 – 140565	1,736	140,565
		12	Dec		140566 – 142252	1,687	142,252
				TOTAL	121927 – 142252	20,326	142,252
10	1978	1	Jan		163352 – 165194	1,843	165,194
		2	Feb		165195 – 167026	1,832	167,026
		3	Mar		167027 – 168984	1,958	168,984
		4	Apr		168985 – 170917	1,933	170,917
		5	May		170918 – 172856	1,939	172,856
		6	Jun		172857 – 174900	2,044	174,900
		7	Jul		174901 – 176758	1,858	176,758
		8	Aug		176759 – 178664	1,906	178,664
		9	Sep		178665 – 180621	1,957	180,621
		10	Oct		180622 – 182577	1,956	182,577
		11	Nov		182578 – 184337	1,760	184,337
		12	Dec		184338 – 186217	1,880	186,217
				TOTAL	163352 – 186217	22,866	186,217

Attachment 2
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January 1979

ERIC FACT SHEET

I. *ABSTRACT JOURNAL SERVICE*

A. *Resources in Education (RIE)*

1.	Subscriptions (including over 1,000 foreign)		5,000
2.	Documents Announced in *RIE*		
	a. Monthly	(Average)	1,300
	b. Annually	(Average)	15,500
	c. To date	(1966 through December 1978)	150,941
3.	Documents Evaluated Annually for Possible Announcement in *RIE*	(Approximately)	35,000

B. *Current Index to Journals in Education (CIJE)*

1.	Subscriptions		2,000
2.	Journals Covered		750
3.	Journal Articles Announced in *CIJE*		
	a. Monthly	(Average)	1,650
	b. Annually	(Average)	20,000
	c. To date	(1969 through December 1978)	186,217

II. *DOCUMENT REPRODUCTION SERVICES*

A. *ERIC Document Reproduction Service (EDRS)*

1.	Organizations Subscribing to Complete ERIC Microfiche Sets (including 51 foreign)		660
2.	Titles Filmed (15.5% of all accessions in the file are copyrighted. Presently approximately 10% of document input is copyrighted).		
	a. Monthly	(per *RIE* issue)	1,300
	b. Annually		15,000
3.	Microfiche Cards Delivered Per Subscriber		
	a. Monthly	(per *RIE* issue)	1,800
	b. Annually		21,000
4.	Sales (Annually)*		
	a. Microfiche Cards on Subscription (including back sets)		18,000,000
	b. Microfiche Titles On-Demand		35,000
	c. Hard Copy Titles On-Demand		48,000

*Total annual EDRS sales are approximately $1,500.00.

III.	*DATA BASE SEARCHING SERVICES*		
	A. Subscriptions to ERIC Magnetic Tapes (Via ERIC Facility) (including 10 foreign)		56
	B. Software Systems Providing On-Line Access to ERIC Files (BRS, DIALOG, ORBIT, STAIRS, WISE-ONE, PIRETS)		6
	C. Services Offering Computer Searches of ERIC Files	(Approximately)	500
IV.	*REFERENCE SERVICES (NON-COMPUTERIZED)*		
	A. Inquiries/Questions Answered Annually		
	1. ERIC Facility		10,000
	2. Clearinghouses (53% practitioners; 26% students; 11% information specialists; 8% R&D specialists; 2% other)		100,000
V.	*PUBLISHING SERVICES*		*(Copies Sold)*
	A. GPO		
	1. Resources in Education (Subscriptions)		5,000
	B. CIJE CONTRACTOR		
	1. Current Index to Journals in Education (Subscriptions)		2,000
	2. Educational Documents Abstracts		4,120
	3. Educational Documents Index		5,707
	4. Thesaurus of ERIC Descriptors (7th Edition)		2,813
	5. Special Bibliographies		
	a. Information Analysis Products		445
	b. Educational Finance		678
	c. Library and Information Science		895
	d. Reading		566
	e. Early Childhood		979
	f. Social Studies		628
	g. Career Education		1,260
	h. Institution Index		431

C. Clearinghouses

From 1967 through 1977, the ERIC Clearinghouses produced a total of 3,116 separate and distinct information analysis products (bibliographies, literature reviews, state-of-the-art papers, evaluation summaries, etc.). Since many of these were made available without charge, it is not known how many total copies have been disseminated.

VI. MISCELLANEOUS STATISTICS

A.	*Thesaurus* Descriptors	
	1. Main (Indexable) Terms	5,254
	2. Synonyms	2,815
	3. Total Terms	8,069
B.	Organizations/Institutions Represented by Documents in ERIC Data Base (Source Directory)	20,655
C.	Professional Organizations Linked with Clearinghouses	283
	Representing Total Membership	4,000,000
D.	Total Employees in ERIC System	250
E.	Estimated Dollars Spent By Users for ERIC Products and Services	$4.6 million

SYRACUSE UNIVERSITY
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Order From:

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March 1979

Qty.	Code	Description	Total Cost
____	IR-1	Nonprint Media Information Networking: Status and Potentials by James Brown. Aug 1976, ED 126 837, 64p. $2.75	_____
____	IR-2	How Colleges Change: Approaches to Academic Reform by Lewis Mayhew. July 1976, ED 125 607, 55p. $3.00	_____
____	IR-3	Computer Assisted Instruction: The Best of ERIC 1973-May 1976 by Marian Beard. Aug 1976, ED 125 608, 41p. $2.25	_____
____	IR-5	Simulation and Gaming: The Best of ERIC by Don Coombs. Aug 1976, ED 126 891, 27p. $2.25	_____
____	IR-6	Annotated Bibliography of Recent Continuing Education Literature by Ruth Patrick. Oct 1976, ED 129 213, 53p. $5.00 (with accompanying microfiche)	_____
____	IR-7	A Library Users Guide to ERIC: Revised Edition by Robert Simmons. 1978, ED 160 113, 34p. $1.50	_____
____	IR-8	Doctoral Research in Educational Media: 1969-1972 by Charlotte Kirschner. 1975, ED 104 685, 102p. $5.00	_____
____	IR-9	A Comparison of Guides to Nonprint Media by David Rawnsley. 1975, ED 104 375, 50p. $3.00	_____
____	IR-10	Use of Media in Career Education by Anita Mitchell. Sept 1976, ED 127 974, 59p. $3.25	_____
____	IR-12	Instructional Television: The Best of ERIC 1974-75 by Warren Siebert. July 1976, ED 126 858, 35p. $2.25	_____
____	IR-17	A Process for Developing a Competency Based Educational Program for Media Professionals by Evelyn H. Daniel, Donald P. Ely, and Faith Stein. Dec 1977, ED 149 740, 71p. $3.00	_____
____	IR-18	Audiovisual Materials in Support of Information Science Curricula by Irving M. Klempner. Nov 1977, ED 148 365, 76p. $3.50	_____
____	IR-19	Learning Resources Centers: Best of ERIC by Richard L. Ducote. Dec 1977, ED 154 824, 72p. $3.50	_____
____	IR-20	Children's Television: The Best of ERIC by Richard E. Clark. Dec 1977, ED 152 254, 76p. $3.50	_____
____	IR-21	Feasibility of Maintaining [illegible] roviding Access to Data Archives Through ERIC by [illegible] A. Tessier, Jennifer Kuehn, and Terry Noreault. Dec 1977, ED 152 332, 79p. $3.50	_____
____	IR-22	Information Counseling: The Best of ERIC by Marta L. Dosa. Dec 1977, ED 152 336, 44p. $2.00	_____
____	IR-23	Audiovisual Resources for Teaching Instructional Technology: An Annotated Listing by Bernard J. Dodge. March 1978, ED 152 337, 77p. $4.00	_____

SUBTOTAL - Cost of Publications on this page. Enter here and on back of sheet. . . . . _____

Qty.	Code	Description	Total Cost
____	IR-24	ONTAP: Online Training and Practice Manual for ERIC Data Base Searchers by Karen Markey and Pauline Atherton. Aug 1978, ED 160 109, 198p. $6.00	_____
____	IR-25	Preparing Computerized ERIC Search Statements: A Self Instructional Learning Package by Kabby Mitchell, Jr. May 1978, 31p. $2.00	_____
____	IR-26	Instructional Technology: Factors Influencing the Field (Occasional Paper Number 1) by William E. Hug. 1978, 34p. $2.00	_____
____	IR-27	Criteria for Reviewing Educational Products by E.P.I.E. 1978, 131p. $6.00	_____
____	IR-28	A Glossary of ERIC Terminology. Compiled by Marilyn R. Laubacher. 1978, 24p. $1.50	_____
____	IR-29	Elementary and Secondary Teachers Use ERIC by Dale Brown, Patricia Mautino, and Lewis Saks. 1978, 45p. $2.00	_____
____	IR-30	Trends in the Study of Incidental Instruction from Television Viewing by George Comstock. 1978, 57p. $3.50	_____
____	IR-31	Information in Social Gerontology by Marta L. Dosa and Stephanie Ardito-Kirkland. 1978, 52p. $3.50	_____
____	IR-32	Media in the Library by Evelyn H. Daniel. 1978, 98p. $4.50	_____

- SUBTOTAL from Page 1 . . . . . _____
- TOTAL COST OF PUBLICATIONS . . . . . _____
- SHIPPING AND HANDLING (10% of total order; 50c minimum). . . (.50)
- New York State residents, add appropriate SALES TAX. . . . . _____
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NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Counseling and Personnel Services

   a. *Competency-Based Career Guidance Program Design: A 2-Day Training Workshop*, Garry R. Walz, Libby Benjamin, and Helen L. Mamarchev, 190 pages, 1978, CG 013 237. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $11.00.

   The workshop described in this document is a training program intended to teach participants the knowledge and skills required to design, develop, and evaluate competency-based career guidance programs. The emphasis is on accountability and flexibility. The workshop may be used in preservice or inservice training in a wide variety of settings. Detailed facilitators's instructions are included.

   b. *The Student Affairs Dean and the President: Trends in Higher Education*, David C. Tilley, Louis T. Benezet, Joseph Katz, William Shanteau, 84 pages; 1979, CG 013 421. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $4.95.

   This volume consists of 3 chapters describing growing pressures for accountability in higher education and the resulting demands on deans; the wide range of service appropriate for deans of today; and the need for extended dean/president communication.
   NOTE: This publication was produced in collaboration with The National Association of Student Personnel Administrators.

   c. *Counseling Nonwhite Students in an Era of Integration*, Robert L. Clayton, 57 pages; 1979, CG 013 420. Available from: ERIC/CAPS Publications, 2108 School of Education; The University of Michigan, Ann Arbor, Michigan 48109. Price: $5.00.

   Written from the viewpoint that counselors can help American schools become integrated rather than interracial, this monograph examines specific programs and practices designed to respond to nonwhite student needs. The author also stresses the need for sharing and communication among counselors of minorities. An extensive bibliography is included.

   d. *School Disruption: Counselors Can Make a Difference*, Michael D. Marvin, 42 pages, 1979, CH 013 272. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $5.00.

   Part of the Counselor Renewal Series, this monograph offers practical guidelines and alternatives for dealing with disruption and improving the learning environment. It includes a definition of the problem, specific examples of programs developed, and a list of references.

e. *Counselor Program Effectiveness: Gathering, Using, and Reporting the Evidence*, Anita M. Mitchell, 56 pages; 1979, CG 013 363. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. $5.00.

This monograph, one in the Counselor Renewal Series, suggests a procedure for determining the effectiveness of counseling programs. The procedure described is systematic and self-correcting, in that progressive steps illuminate errors in previous steps, making it possible to modify the evaluation while it is in progress.

f. *A Futuristic Perspective for Counselors*, Garry R. Walz and Libby Benjamin, 31 pages, 1979, CG 013 383. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $5.00.

This publication examines the implications which literature on futurism has for the work of the counselor. The authors analyze alternative directions for counseling in the future and discuss challenges to which counselors must respond if they are to be a viable force in the educational process.

g. *Making Change Happen: A Workshop for Developing Change Agent Skills*, Libby Benjamin and Garry R. Walz, 87 pages, 1979, CG 103 384, Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $11.00.

This volume is a workshop manual, containing materials for both facilitators and participants. The workshop is designed to train helping professionals in the art of change agentry. This is accomplished through a 7-step model, including a simulation which leads to development of an individualized Action Plan.

h. *New Imperatives for Guidance*, Garry R. Walz and Libby Benjamin, editors, 491 pages, 1978, CG 103 403. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $8.50.

This volume consists of 13 essays dealing with different aspects of contemporary guidance, such as the use of computers in guidance, counseling minorities, and career resource centers. The authors are experts in their fields, and each essay is both theoretical and practical. The book is expected to be useful to supervisors and directors of guidance, counselor educators, and counselors themselves.

i. *Striving for Excellence in Preservice and Inservice Training of Counselors*, Gordon M. Hart, 94 pages, 1979, CG 013 364. Available from: ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109. Price: $6.00.

This monograph examines the content and quality of counselor education programs and considers which program components are most effective in developing needed counseling skills. The author presents theoretical training models, gives recommendations for innovative techniques, and offers suggestions to service deliverers for ways to coordinate professional efforts.

2. ERIC Clearinghouse on Early Childhood Education

   a. *Attachment and Children: Citations from Selected Data Bases,* Linda Baskin, compiler. Price: $2.50.

   b. *Day Care Update: Programs, Policy, and Research: An ERIC Abstract Bibliography,* Charlotte Watkins, compiler. Price: $3.00.

   Resource Lists

   1. Recent Research on Infants.
   2. Recent Research on Parenting.
   3. Recent Research on Policy Issues Concerning Children.
   4. Recent Research on Basic Skills.

3. ERIC Clearinghouse on Handicapped and Gifted Children

   a. *Children on Medication - A Primer for School Personnel,* Dr. Kenneth D. Gadow, 112 pages, Stock #191, Available from: The Council for Exceptional Children. Price: $7.75.

   This "just off the press" book will be introduced at CEC's annual convention in Dallas, April 23-27 and will be displayed at the CEC Publications/ERIC Clearinghouse book in the main exhibit hall.

   Teachers have many questions about how medication can help children, various side effects, whether or not drugs interfere with learning, proper dosages, what teachers should do in various situations, drug interactions, and what kinds of drugs are used for specific disorders. This primer answers many of these questions. In the first chapter, some of the fundamental concepts and terms relating to drug therapy are explained. Each of the following chapters covers the use of medication with regard to specific childhood disorders such as hyperactivity, convulsive disorders, mental retardation, school phobia, cerebral palsy, and childhood psychosis. When available, prevalence figures are reported for the given disorder and for the use of drug therapy in the general school population and in special education programs. Both therapeutic and side effects of the drugs are described, along with patterns of treatment.

   The use of drug therapy in the management of childhood behavior disorders has received much attention in recent years. The use of medication in the management of learning, behavior, and convulsive disorders is of interest to school personnel for several reasons:

   1. The very behaviors that are affected by drugs are often interrelated with the educational process.

   2. Medication is of interest to teachers because the drugs used in the management of these disorders have a pronounced effect on behavior.

3. Studies have shown that relatively large numbers of school children are on medication for hyperactivity.

4. Studies of treatment procedures for hyperactive children have clearly demonstrated the importance of school participation in drug treatment.

An abstract for this publication is scheduled for the July issue of *Resources in Education.*

4. ERIC Clearinghouse on Higher Education

a. "Alternatives to Tenure," by Thomas Linney.

b. "Learning Styles: Their Impact on Teaching and Administration," by Charles Claxton and Yvonne Ralston.

c. "Compliance with Federal Regulations: At What Cost?" by Carol Herrnstadt Shulman

d. "Interdisciplinarity: The Mutable Paradigm," by William Mayville.

5. ERIC Clearinghouse on Information Resources

a. *Information in Social Gerontology,* by Marta L. Dosa and Stephanie Ardito-Kirkland. 52 Pages, Order Number: IR-31. Available from: Syracuse University Printing Services, 125 College Place, Syracuse, New York 13210. Price: $3.50 plus $.50 postage.

An essay indicating issues and trends in social gerontology is followed by a bibliography designed to assist information and library professionals to gain some insights into the major themes and issues. The focus is on the role of information and data in terontological research, public policy and service delivery, and on information and library services to older persons.

6. ERIC Clearinghouse on Reading and Communication Skills

a. *Oral Language: Expression of Thought,* Nicholas Anastasiow, 35 pages, March 1979, CS 204 727. Available from: International Reading Association, 800 Barksdale Road, Newark, Delaware 19711. Cost: not yet determined.

Updated version of an earlier edition concerning the role of oral language in a child's learning experience and suggesting teacher techniques and materials.

Report Date MAR 1979

Page 1 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME TEACHERS (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

Report Date MAR 1979

Page 2 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79						
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79						
136	COMPETENCE (New Main Term)	HE	3/79						
137	EDUCATION AND WORK (New Main Term)	HE	3/79						
138	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79						
139	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79						
140	GRADE INFLATION (New Main Term)	HE	3/79						
141	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79						

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Report Date MAR 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INTERNAL MEDICINE (New Main Term)	HE	3/79						
143	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79						
144	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79						
145	OBSTETRICS (New Main Term)	HE	3/79						
146	ONCOLOGY (New Main Term)	HE	3/79						
147	PODIATRY (New Main Term)	HE	3/79						
148	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79						
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

RIEAPR79

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

None

2. Duplicates Appearing in RIE Three Months or More Ago

IR 005 754	RIEJAN79	ED 159 036	SE 024 854

3. Duplicates Appearing in RIE in February, March, and April, 1979

FL 009 854	RIEFEB79	ED 160 295	RC 010 795
SE 025 087	RIEMAR79	ED 161 608	RC 010 888

B. REMOVED (16)

CE 017 655	Pulled by CERIC
CE 017 657	Pulled by CERIC
CE 017 712	Pulled by CERIC
CE 017 730	Pulled by CERIC
CE 017 740	Pulled by CERIC
CE 018 041	Pulled by CERIC
CE 018 042	Pulled by CERIC
CG 012 938	Pulled by CERIC
CG 012 939	Pulled by CERIC
CS 204 382	Pulled by Clearinghouse
FL 009 834	Pulled by Clearinghouse
FL 009 941	Pulled by Clearinghouse
IR 006 529	Pulled by Clearinghouse
IR 006 533	Pulled by CERIC
TM 008 026	Pulled by CERIC
UD 018 849	Pulled by CERIC

C. DELAYED (0)

None

RIE INPUT BY CLEARINGHOUSE (RIEAPR79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
CE	135	0	135	7	0	128	654
CG	72	0	72	2	0	70	305
CS	141	0	141	1	0	140	587
EA	56	0	56	0	0	56	263
EC	51	0	51	0	0	51	288
FL	49	0	49	3	0	46	242
HE	66	0	66	0	0	66	345
IR	70	0	70	3	0	67	303
JC	43	0	43	0	0	43	184
PS	48	0	48	0	0	48	240
RC	52	0	52	0	0	52	291
SE	100	0	100	1	0	99	476
SO	45	0	45	0	0	45	215
SP	50	1	51	0	0	51	210
TM	82	0	82	1	0	81	279
UD	62	0	62	1	0	61	284
TOTAL	1122	1	1123	19	0	1104	5166

Attachment 7
Page 2 of 2

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
VERIC 721 Capital Mall Room 109 Sacramentao, CA. 95814 Emory University Robert W. Woodruff Library Serials & Binding Dept. Atlanta, GA. 30322 La Guardia Comm. College Library. Attn: C. Stern 31-10 Thomson Ave. Long Island City, New York 11101 University of Texas of the Permian Basis Library Acquisitions Odess, TX. 79762	Seattle University Attn: Serials Seattle, WA. 98122	Miami Dade Comm. College 11011 S.W. 104th Street Dept. of Elementary and Secondary Education 6th Floor Jefferson Building Jefferson City, MO. 65101

Acquisitions Arrangements List
Updates
ERIC Processing and Reference Facility

Additions to the Acquisitions Arrangements List

EFAA #189 - Education Commission of the States
Level I, unless otherwise notified
Blanket Release: Sally V. Allen, Director of Communications

EFAA #190 - Education Commission of the States, Education Finance Center
Level I
Blanket Release: Sally V. Allen, Director of Communications

EFAA #191 - British Columbia Ministry of Education
Level I or as indicated

EFAA #192 - International Council for Correspondence Education
Level II
Blanket Release: Prof. Bakhshish Singh, President

NOTE: After extended negotiations with the Education Commission of the States, the Facility has arranged for all ECS publications to come to the Facility through Gladys Mills at ECS, with the exception of the National Assessment of Educational Progress and the Education Finance Center who already have the Facility on their mailing lists.

At the request of ECS, if you would like to receive any particular ECS title, please submit this information to the Facility and we will request the document from ECS for you. We hope this arrangement will result in the systematic acquisition of ECS documents and expedite their processing into ERIC.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

April 9, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, DC 20208

Dear Jim:

We have reviewed the RIEDEC78 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

156 881 1/1	157 493 1/1	157 681 1/2
156 970 1/1	157 499 1/1	157 703 1/1
157 032 1/2	157 504 1/1	157 888 2/2
157 242 1/2	157 535 6/6	157 933 1/3,3/3
157 294 1/1	157 578 1/2	157 934 3/3
157 325 1/1	157 644 1/4,2/4,3/4,4/4	157 935 1/2,2/2
157 344 1/1	157 677	157 950
157 471 1/1		

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	NOT RECOMMENDED FOR REFILMING DUE TO:
156 863	CE	II	None	Thin, light print
156 865	CE	I*	Yes	Thin, light print
156 871	CE	I	None	Filmed as received
156 909	CE	II	Yes	Quality of pages renders filming impossible
156 918	CE	II	None	Page 2D not received, neither were pages 2A, 2B or 2E received. Filmed as paginated
156 990	CG	I*	Yes	Document of poor quality and was filmed as received
156 991	CG	I	None	Filmed as paginated
157 011	CS	I*	None	Small thin light italic print
157 058	CS	I	None	Document only has 27 pages, no problem found
157 078	CS	I*	Yes	Resume note is self-explanatory. Portions of pages vary too widely in density
157 081	CS	I*	None	Light page
157 089	CS	I*	None	Light thin print on blue paper

ACCESSION	CLHSE	LEVEL	RESUME NOTE	NOT RECOMMENDED FOR REFILMING DUE TO:
157 136	CS	I*	None	Page 11 readable, but has small, thin, light print. Pages contain various pasted portions of different density
157 447	HE	II	Yes	Small, very light print
157 448	HE	I*	None	Light, worn out print
157 462	HE	II	Yes	Small, light, thin print
157 470	HE	I*	Yes	Light, broken print
157 494	HE	I	None	No problem
157 497	IR	I*	None	Portions of pages 4 and 6 are out of focus on the original document
157 502	IR	I*	Yes	Light, thin print
157 520	IR	I*	None	Thin, light, broken print
157 535	IR	I	None	No problem found on pg. 303, sent new fiche to Facility
157 557	IR	II	Yes	Pgs. 14, 52, 65 - filmed as received, small print
157 601	PS	I*	Yes	Thin, light, broken print
157 677	RC	II	Yes	Small, thin, light print
157 756	SE	II	Yes	Smeared print
157 870	SP	I*	None	Broken, worn out print
157 882	SP	II	Yes	Small, thin, light, worn out print
157 888	SP	II	Yes	Thin, light, broken print
157 933	TM	I*	None	Light, worn out print
157 934	TM	II	None	Pg. 4 on dark blue background
157 936	TM	I*	None	Light thin print
157 941	TM	I	None	Filmed as received
157 973	UD	II	Yes	Weak, broken print

3. It is recommended that the ACCESSIONS showing asterisks (*) be changed from Level I to Level II.

4. It was noted during the review of the December Inventory that the ERIC Facility listed for possible refilming many accessions that had resume notes which stated that the original documents were of marginal legibility. Thus a considerable amount of time was expended by EDRS to confirm what was already a stated fact. It is recommended that future inventories take into consideration any notes concerning the quality of the original documents and that EDRS not be asked to consider possible refilming of documents known to be of marginal quality and designated as Level II documents.

5. It is noted that the 27 microfiche to be refilmed represents a remake rate of only 1.8% of the original microfiche created and only 2% of the documents filmed.

6. The Original Source Documents cited in paragraph 2 above are being returned to the ERIC Processing and Reference Facility for review.

Sincerely,

J. N. Veale
Director

cc:
Murray Howder, ERIC Facility

Volume: 3
Number: 5
Date: May 1979

ERIC® Administrative Bulletin

Cut-Off Date:
May 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. SOC REDISTRIBUTION PLAN

At the ERIC Directors' Meeting on March 1-2, 1979, it was noted that several Clearinghouses are serving a disproportionate number of standing order customers as a result of the relocation of a couple of Clearinghouses, and that a SOC redistribution is in order. Before such a redistribution plan could be completed, however, it was suggested that each Clearinghouse submit to Central ERIC a list of their current SOC's by state, territory, or province (Canada). The intent of the new plan is to avoid unnecessarily disrupting any Clearinghouse-SOC relationships that have been established.

To date only two Clearinghouses have submitted lists. This is a reminder to the other Clearinghouses to send in their lists to Mildred Thorne at Central ERIC by June 1, so that the redistribution plan can be implemented by the summer of 1979. A belated thanks to the two Clearinghouses that were "on the ball."

...Mildred Thorne (Central ERIC)

2. SUBJECT INDEXING OF CIJE JOURNAL ARTICLES

At the present time, the *ERIC Processing Manual* still specifies an overall limit of ten (10) total Descriptors for CIJE accessions. This limitation was originally specified by Macmillan as a way of restricting file size. During Macmillan's last year, they agreed to lift this restriction and to have CIJE operate under the same indexing rules as RIE. Though agreed to at an ERIC Technical Meeting (1978), the related paperwork ran into the contract competition period and was never issued. Oryx has now requested that this change be formally accomplished. The rule for *both* RIE and CIJE will be as follows:

> "At least one (1) major Descriptor must be assigned to a document or journal article; not more than five (5) major Descriptors are permitted for each item (six (6), if only one (1) major Identifier is used). There is, however, no upper limit on the total number of Descriptors that can be used to index a given item; the average for RIE is about eleven (11); the average for CIJE is around seven (7).
>
> "There is no minimum requirement for Identifiers; no more than two (2) Identifiers should be designated as a major."

This will be incorporated into the *ERIC Processing Manual*.

...Ted Brandhorst (ERIC Facility)

3. PUBTYPE CLARIFICATIONS

At the National Technical Meeting, May 1-3, an hour session was devoted to the PUBTYPE data element and problems experienced by Clearinghouses to date in its application. The following clarifications were requested:

A. Code/Descriptor Relationship

A code for a broad category should be followed immediately by the Descriptors that apply to that code. This is true no matter how many broad categories may be assigned. In the PUBTYPE Index, Descriptors will be displayed indented beneath the code after which they were placed in the individual resume records. Under normal circumstances a given Descriptor will be associated with only one category (as indicated in the *ERIC Processing Manual* table listing applicable Descriptors).

B. Keying for OCR

Keying of this field for OCR should follow the routine conventions described in the *OCR Keying Manual*. In other words, the data should be keyed in run-on fashion following the appropriate identifying tag. An example of a PUBTYPE field with two categories would be as follows:

PUBTYPE:: 051; Classroom Materials; 030; Scripts

C. Necessity for Descriptors

A PUBTYPE code is mandatory. Descriptors are optional, but only because an appropriate Descriptor may not exist. If an appropriate Descriptor exists, it definitely should be used. This is true even if the Descriptor seems to be subsumed under the name of the broad category. If one Clearinghouse merely uses a code, e.g., "160" and another uses both the code and a Descriptor, e.g., "160; Questionnaires," then the titles will file in two close, but different, locations in the PUBTYPE Index, one directly under the category name, and the second under the Descriptor which is in turn under the category.

D. Limited Set of Descriptors (That Can Be Used in PUBTYPE Field)

A limited set of Descriptors, gleaned from a comprehensive search of the *Thesaurus*, will be arrived at for presentation at the next ERIC Regional Technical Meeting (September 1979). If approved, this set will be written into the PUBTYPE guidelines in the *ERIC Processing Manual*.

E. Overlapping Definitions

The 052 category (CLASSROOM USE MATERIALS FOR THE TEACHER) says that it includes *"teaching tips, teaching techniques, How to Teach materials."* The 141 (PROJECT/PROGRAM DESCRIPTORS) category says that it includes report of *"This is how we did it"* and *"What I do in my class."* The reference to *"class"* in both categories

was found to be confusing by some staff. One suggestion was that the 141 category scope note be revised so as not to compete with 052 for materials intended for teacher use. A second suggestion was that 052 be limited to the more formal classroom use materials (recognizing that "formal" is a difficult word to define). In the *ERIC Processing Manual* revision currently underway, both suggestions will be utilized.

F. Materials Without a Category

It was observed that there are many "Guides" intended for groups such as Parents or Lawmakers that presently don't qualify as "Practioners." If the only place that Guides can be categorized is the 050-055 group, then there doesn't seem to be a pigeonhole for such items. It was suggested that the 050-055 definitions (particularly 055, which is "NON-CLASSROOM USE") be modified to create a home for such materials.

G. PUBTYPE Codes and CIJE

All journal articles, whether RIE or CIJE, should, at a minimum, be tagged with PUBTYPE Code 080. Since virtually all CIJE accessions should be so coded, however, Oryx Press has recently agreed to do this automatically, via the computer programs that create the data base. This automatic coding will obviate the need for the Clearinghouses to key "PUBTYPE:: 080" on each CIJE resume; it will also save Oryx the cost of scanning and checking this part of the record.

In coding CIJE accessions for PUBTYPE, therefore, *Clearinghouses need consider only those categories other than 080*, where appropriate.

This instruction will be incorporated into the *ERIC Processing Manual* (Section V).

...Ted Brandhorst (ERIC Facility)

I. CENTRAL ERIC ANNOUNCEMENTS

A. COPYRIGHT PERMISSIONS FOR ERIC INPUT: ONE SITUATION

Copyright permission for ERIC input was discussed in the March issue of the *ERIC Administrative Bulletin*. The conclusion was that, where the language of the original copyright permission is not readily available, certain assumptions can be made regarding the scope of the permission in order to determine whether copyrighted material within a document needs to be excised before the document is placed in ERIC. It was stated that, where the document had not been published previously, it could be assumed that the permission was broad enough to cover ERIC processing. However, if the document had been published previously, then that assumption would be dangerous.

Upon further reflection, we do now believe that such an assumption would not be dangerous, provided that there is no evidence that the permission was intended to be limited to the original publication. The reason for this is that ERIC should not be thought of as a second and different publication; rather, it should be thought of as an extension and further distribution of the original publication. Accordingly, the opinion has been revised and the revised version is included in this issue of the EAB as Attachment 1.

...*Morton Bachrach (Copyright Attorney)*

B. COPYRIGHT RELEASE STATEMENT

Since January 1, 1978, the ERIC system has been operating under the new copyright law and securing copyright release for the majority of the documents entered into the system. The release form used presently gives reproduction permission to ERIC and "users of the ERIC system."

In order to give EDRS protection from anyone that might systematically reproduce microfiche for standing order customers, it is necessary to tighten the language in the reproduction release. There will be two changes:

1. The sticker will be changed to delete the words: *"and users of the ERIC system."*

2. The new release statement signed by authors will be changed to read:

> "I hereby grant to the Educational Resources Information Center (ERIC) permission to reproduce this document as indicated above. Reproduction by persons other than ERIC employees and its system contractors requires permission from the copyright holder. Exception is made for non-profit reproduction of microfiche by libraries and other service agencies to satisfy information needs of educators in response to discrete inquiries."

The ERIC Facility will be supplying Clearinghouses with new forms and stickers by June 1, 1979. For documents received back from authors after that date, new release statements do *not* have to be solicited. Send out the new forms after June 1, 1979.

...*B.C. (Central ERIC)*

C. Notification of Selection Decision to SEA's

During the past year, ERIC technical assistance teams have visited eight State Education Agencies (SEA's) to help them understand the issues involved in constructing computer files that are "compatible" with ERIC. In the process of collecting documents for their own files, we have urged that they cooperate with ERIC by submitting appropriate documents for consideration. In general, they have offered to be state "collection centers" and to give us better coverage of state-produced documents than we have had in the past. The primary difficulty they have expressed to submitting such documents to ERIC is the length of time to find out if the document has been accepted or rejected. This information can become crucial in those situations where the state plans to process for its own file those documents not accepted by ERIC.

Because they can help significantly with the acquisition of documents, we have designed a postcard that SEA's can attach to documents for Clearinghouses to return *at the time the selection decision is made*. Illustrated below is a model Reply Card that the State Technical Assistance Project is prepared to provide to interested SEA's.

_____
Submitting State Education Agency

REPLY CARD

Document Title: _____

_____

Clearinghouse Temporary Accession # : _____

SEA *Check One:* ☐ Reproduction Release Enclosed
☐ ERIC has Blanket Reproduction Release on File

Check One: If not selected: ☐ Return ☐ Do Not Return

(Please do not ask for return unless absolutely necessary.)

ERIC Disposition of Document :

☐ Selected for RIE. Resume will appear in RIE in about 4 months.
Copies cannot be ordered from EDRS before announcement in RIE.

☐ Not selected for RIE.

COMMENTS: _____

Clearinghouse Name: _____ Date: _____

HAVE YOU ENTERED YOUR CORRECT RETURN ADDRESS ON THE FRONT OF THIS CARD?

...B.C. (Central ERIC)

D. ERIC Technical Steering Committee Recommendations

During the past year, suggestions and recommendations have been made at Regional Technical Meetings and referred to the ERIC Technical Steering Committee for further review. The Committee screened, considered, consolidated, and submitted the recommendations to Central ERIC. The recommendations and Central ERIC's response to each is contained in Attachment 2.

The Regional Technical Meetings and the work of the ERIC Steering Committee, chaired by John Waters of the ERIC Clearinghouse on Teacher Education, has provided a valuable and systematic process to deal with system concerns and suggestions. In addition, the Committee planned the recent National Technical Meeting. Numerous individuals have expressed appreciation for the good job they have done, and we add ours.

...B.C. (Central ERIC)

E. Policies and Guidelines for Foreign Documents

A committee of ERIC Clearinghouse Directors, chaired by Don Ely of the ERIC Clearinghouse on Information Resources, has developed and approved a statement of policy and guidelines for acquiring and selecting foreign documents. The policy statement was approved by the directors in their March meeting and referred to Central ERIC. The policy statement, which is now in effect, is contained in Attachment 3.

... B.C. (Central ERIC)

F. ERIC Logo (Standardized Version)

At present, the existing ERIC logos being used by the ERIC network vary in boldness, distance between letters and the surrounding box, size and placement of the registered trademark symbol ®, etc, The ERIC logo should be uniform in appearance on all publications, stationary, and other printed materials.

The ERIC Facility has made two stats of the official ERIC logo in various sizes ranging from 2-7/8" to 5/8". These are included with this issue of the EAB. Please use them whenever it is necessary to use ERIC in a box, with the registered trademark symbol.

...Bob Chesley (Central ERIC)

G. VIP Project Coordinator Change

It is with regret that we announce that Barbara Booth of the ERIC Clearinghouse for Junior colleges will be leaving the ERIC system at the end of May. In addition to her Clearinghouse duties, Barbara has provided top quality leadership and creative guidance in her role as Vocabulary Improvement Program Coordinator. We thank Barbara for her efforts throughout the project's history and extend best wishes to her in her new position.

The duties of Coordinator of the Vocabulary Improvement Project will be assumed by Lynn Haupt of the ERIC Clearinghouse on Higher Education. This change will occur officially on July 1, 1979. Lynn will receive the full support of Central ERIC and, I am certain, all system components.

...Pat Coulter (Central ERIC)

H. Directory of ERIC Microfiche Collections; On Microfiche

Two microfiche of the *Directory of ERIC Microfiche Collections* are enclosed with this issue of the EAB.

By using the microfiche with your reader-printer before and during meetings, conventions, etc., hardcopy prints can easily be made of thos pages specific to any user's geographical interest.

This procedure can economize on entire issues of the *Directory*, when users are only interested in one or two pages of information.

...Jim Prevel (Central ERIC)

I. ERIC National Technical Meeting

The ERIC National Technical Meeting was held at the University of Maryland's Adult Education Center on May 1-3 with seventy-two members of the ERIC family in attendance. The general consensus of the evaluations completed after the meeting was that it was an excellent meeting and that the ERIC Technical Steering Committee deserved high marks for planning such an interesting agenda. Particularly outstanding ratings were given Lynn Smarte and June Ramos for their brainstorming session on "Marketing ERIC Products;" to Lynn again for her great presentation on open workshop techniques; and to Frank Bryars, Lee Schreiber, and Barbara Booth for their presentation on document preparation.

The Vocabulary Improvement Project (VIP) session which preceded the general meeting concentrated most of its discussion on how to meet the program's target date of September 14 for completion of Clearinghouse input into the project.

It was generally agreed that the conference facilities were excellent and that the lodgings were great, particularly for the price, although there were few restaurants within walking or reasonable driving distance. The locale of the 1980 meeting place has not yet been selected, but the Maryland site will most likely be a candidate. Your comments and suggestions are solicited.

Following completion of the last agenda item at noon on Thursday, the ERIC Technical Steering Committee remained for the rest of the day to discuss future special projects and plans for the coming year. Kathleen McLane and Lynn Smarte participated as committee members for the last time. ERIC wants to publicly acknowledge the very great contribution both Kathleen and Lynn have made to the system through their work on the committee.

F.S. (Central ERIC)

J. ERIC Clearinghouse Changes Name and Location

The ERIC Clearinghouse on Early Childhood Education has changed it name to the ERIC Clearinghouse on Elementary and Early Childhood Education. The Clearinghouse, which is located at the University of Illinois, is moving to the main building of the College of Education at the Urbana Campus, making possible extensive interaction between Clearinghouse staff and the college staff, students, and visitors.

The new address is:

ERIC Clearinghouse on Elementary and
Early Childhood Education
University of Illinois
College of Education
Urbana, Illinois 61801
(217) 333-1386

...Frank Smardak (Central ERIC)

K. CIJE Copyrighted by the Oryx Press

The Oryx Press has requested and has officially received authorization from NIE to copyright both the magnetic tapes used in the preparation of CIJE and the contents of the journal. Under this arrangement, ORI, Inc. will receive *"the exclusive license to reproduce and distribute, in accordance with ORI's ERIC Facility contract with NIE, the CIJE data base tapes."* It is intended that the notice of copyright and of what use may be made of the tapes will appear on each one. Exception is made for ERIC to print indexes and for computer searchers to print abstracts *"resulting from discrete computer searches of the CIJE data base."*

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. PLAY THESAURUS/VIP INPUT

Play Thesaurus (PT) 2, including all VIP input through February 7, was sent to the Clearinghouse VIP Coordinators on April 16. PT 3 (input through February 28) and the *VIP Two-Way Hierarchical Display* were ready as planned for the April 30 VIP Coordinators' Meeting.

With the problem of the asterisks apparently worked out of the PT software, the Facility should now be able to publish PT's at regular intervals through the remainder of the VIP Project. PT 4 is expected to be distributed on May 29, with PT 5 following on June 18. The final PT (#9) is scheduled for distribution in October 1979, including input through September 14.

VIP input totals through May 17 are as follows:

CE - 62	JC - 170 (38 - closure PT 1-3 work)
CG - 266 (97 - OK as is)	PS - 79
CS - 72	RC - 71
EA - 105	SE - 74 (9 - OK as is)
EC - 117	SO - 67
FL - 70	SP - 66
HE - 96	TM - 113
IR - 74	UD - 68

SUBTOTAL - 1,570

AA (Facility) - 753 (reactions to CH input, PT 1-4) **

GRAND TOTAL - 2,323

**NOTE: PT 4 includes 728 CH DJF's, cumulative input through March 13.

At the April 30 VIP Coordinators' Meeting, the Facility was asked to provide an "index of terms worked on" to accompany each edition of the PT. (Indexes for PT's 1-4 will be ready shortly.) The purpose is to facilitate Clearinghouse review of lexicographic decisions. These indexes will also allow the Facility to report numbers of terms worked on, rather than a simple DJF input count which doesn't accurately reflect VIP progress.

The VIP Meeting covered a variety of other topics, among which were new Descriptor Groups developed by Barbara Booth, Project Coordinator, and ways to deal with the *Thesaurus* form Descriptors in light of the new PUBTYPE scheme.

In addition, Barbara Booth reported that Clearinghouse VIP work is about 40% completed. With over one-half of the allotted time gone and evidence of trouble completing assignments, it was decided to reiterate the original VIP goals so that the most vital work can be completed. A special ad-hoc meeting of the Coordinators was called during the Wednesday interactive session of the National Technical Meeting. Three primary VIP goals were reviewed:

1. to remove/merge synonyms and ambiguous terminology;

2. to eliminate the Descriptors in one's subject-speciality area that are not being used; and

3. to write Scope Notes for any and all terms where the meaning is not clear or is subject to misinterpretation.

Achievement of closure on all work already submitted is also to be given top priority.

It was emphasized that the push should be to complete the above essential tasks and that, if necessary, work on cross-references (BT's, NT's, and RT's——not UF's) could be made a secondary priority. Barbara Booth has more fully documented the discussion in the May 7 edition of *VIP News*.

Barbara Booth announced that she will be leaving the VIP Project (and ERIC) on June 1, 1979. Barbara's knowledge of ERIC, value to the VIP, and general creative energies elicit superlatives. She will be greatly missed. Bob Chesley has announced that Lynn Haupt of the ERIC Clearinghouse on Higher Education, will be the VIP Coordinator.

...Jim Houston (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. CE DIRECTOR LEAVING

Dr. Marla Peterson has been promoted to the position of Associate Director for Resource Development at the National Center for Research in Vocational Education, Ohio State University, effective July 1, 1979. Dr. Peterson has been the Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education since September 13, 1977.

The National Center is conducting a nationwide search for an ERIC Clearinghouse director with the university title of Senior Research Specialist. Qualifications include a doctoral degree; education and experience in adult, career, or vocational education; experience in program management; and evidence of professional writing and leadership. Interested individuals should refer to Position #A126 in an application letter, including professional resume, sent to:

Ms. Jill Holland
Manager, Personnel Services
National Center for Research
in Vocational Education
Ohio State University
1960 Kenny Road
Columbus, Ohio 43210

The National Center is an equal opportunity/affirmative action employer. Qualified women and minorities are encouraged to apply.

...*(CE)*

B. PAPERS EXAMINE IMPACT OF COURT DECISIONS ON SCHOOL POLICY

The courts' impact on schools was the focus of eight papers presented at a recent conference in Madison, Wisconsin. The conference, held April 26-27, was co-sponsored by the ERIC Clearinghouse on Educational Management and the University of Wisconsin-Madison, which also served as host.

In recent decades, judges' decisions have had a pronounced influence on school policy, particularly in the areas of desegregation, finance, and student rights and discipline. Analysis of the impact of these decisions is a task that requires the research skills and perspectives of several disciplines.

Appropriately, the conference was eclectic in both subject matter and attendance. Scholars from the fields of law, political science, sociology, and education, as well as school practitioners and attorneys, presented and discussed the papers, which examined different aspects of the courts' impact on education.

The first paper, "Approaches to the Study of Court Impact," by Malcolm M. Feeley, Department of Political Science, University of Wisconsin-Madison, considered how social scientists have studied the question of impact and the theoretical and methodological approaches they have used. Feeley also delineated which questions have been asked, which ones answered, and which remain.

"On Doing a Values Study of a High Court Decision" was the topic of a paper by Philip K. Piele, Department of Education Administration at the University of Oregon. Piele's paper discussed the social and cultural assumptions made by courts, as well as the courts' views of children and of the proper social functions of schools.

David Bennett, Deputy Superintendent of the Milwaukee Public Schools, in "Defendants' View of Impact," considered the impact of protracted litigation on an urban school system. Bennett examined, among the other consequences of desegregation suits, how litigation has changed the job of administrators.

Thomas F. Pettigrew, Department of Sociology at Harvard University, presented a paper on "Tension Between the Law and Social Science: An Expert Witness' View." Pettigrew, the agent of the court in the Los Angeles desegregation case and a frequent expert witness, argued that adversary proceedings are not conducive to the use of social science evidence for answering complex educational and social questions.

The fifth paper considered the secondary consequences of court-ordered desegregation, using Boston as an example. Walter McCann, Graduate School of Education at Harvard University, in "Court Ordered Desegregation as a Vehicle for Education Innovation," looked particularly at the unanticipated impact of litigation on school personnel.

Jack Greenberg, Director-Counsel of the NAACP Legal Defense Fund, delivered an address entitled, "Twenty-five Years after Brown v. Board: Plaintiff's View of Impact." Greenberg, an attorney who participated in Brown and subsequent education cases, discussed the appropriate role of the courts in protecting minority rights and the strategies employed by those using the courts for this purpose.

In "Fiscal Equity," William H. Clune III, Law School at the University of Wisconsin-Madison, Considered different conceptions of fairness in school finance and the different impacts on school systems of judicial decrees resulting from each conception. Clune compared and contrasted two finance decisions, Serrano v Priest and Robinson v Cahill.

The final paper, "Student Rights and Discipline," was presented by Ellen Jane Hollingsworth of the Center for Public Representation. Hollingsworth looked at the central arguments offered in Supreme Court student rights cases and examined the impact of these cases on the public schools, from both theoretical and observational standpoints.

The Clearinghouse commissioned the authors and is editing the papers for publication in a monograph series.

...*Stuart Smith (EA)*

C. EC Clearinghouse Supplies Reports for CEC Divisons' Publications

At this year's Annual Convention of the Council for Exceptional Children (CEC), editors of CEC Division journals met with the staff of the Clearinghouse and CEC Publications Unit. The meeting was intended to foster increased cooperation between editors at CEC's national headquarters and editors of journals and newsletters published by Divisions affiliated with CEC.

For several years, CEC has made ERIC document information available to the editors of its divisions' publications. CEC has 12 divisions, each focusing on a specific area of special education, e.g., Career Education, Education of Talented and Gifted Children, etc. four times a year selected abstracts are sent to each editor to be used at the editors' discretion. Two divisions are supplied with regular columns:

- CEC-ERIC's "The Now Way to Know," featured in *Education and Training of the Mentally Retarded*, the journal of the Division on Mental Retardation, which usually highlights emerging issues or perspectives in the field; and

- CEC/ERIC's "Views and Reviews," which appears twice yearly in *Behavioral Disorders*, the journal of The Council for Exceptional Children with Behavior Disorders, a topical column that reports significant research and programs from the ERIC file.

A similar approach will be initiated this coming year for the journal of the Teacher Education Division.

...*Jean N. Nazzaro (EC)*

D. IAP Directory Fills Need as an Instructional Tool at Workshops

A long-felt need for a practical, usable, up-to-date instructional tool for workshops on how to use RIE has been filled by the Facility's latest directory of IAP's. We have been saying

for a long time how nice it would be to have enough copies of the same issue of RIE so that everyone could be looking at the same thing at the same time! Everything needed for instructional purposes is there, except samples of Level II and Level III documents, an omission which can be noted in passing.

The additional information on CIJE and EDRS, as well as the scope notes of all the Clearinghouses, will make this a very welcome and compact handout for participants. We also appreciate the fact that the smaller size will be easier to transport in bulk——and we hope that the Facility will appreciate the wider audience this use will enable them to reach. Whether this was inspiration or serendipity, we are grateful——thank you.

...Barb Minor (IR)

E. PS Assisting Alabama's AIDS Project in Developing State File

The ERIC Clearinghouse on Elementary and Early Childhood Education is assisting the State Department of Alabama (AIDS) project in developing a state file by preparing machine-readable resumes of Alabama document resumes. The OCR resumes will then be transferred to magnetic tape at the ERIC Facility. This project is similar to one previously underway at the same Clearinghouse for the Kansas State Department of Education (KEDDS) file building project.

...M.S. (PS)

F. PS Staff Attends Clinic on Library Applications of Data Processing

Mima Spencer, Linda Baskin, and Dianne Rothenberg of the ERIC Clearinghouse on Elementary and Early Childhood Education recently attended a Clinic on Library Applications of Data Processing held at the University of Illinois. Among other papers presented were three particularly relevant to ERIC:

- Martha Williams discussed future directions for machine-readable data bases and their uses;
- Richard Roistacher considered prospects for electronic journals; and
- Murray Turoff and Starr Roxanne Hiltz reported on electronic information exchange and its impact on libraries.

...M.S. (PS)

G. ERIC/ECE Newsletter Now Published Six Times A Year in New Format

Readers of the *ERIC/ECE Newsletters* were introduced to a new look and to a new publication schedule with the April 1979 issue. The *Newsletter* will now provide timely information on upcoming conferences, workshops, and publications.

...Mima Spencer (PS)

H. A New Information Resource on Educational Practices to be Tested

The ERIC Clearinghouse for Science, Mathematics, and Environmental Education (ERIC/SMEAC) is participating as one of twelve sites in the country in a pilot test of a new information resource. This resource, to be known as the National Educational Practices File (PF), will contain information about programs, projects, practices and instructional materials used by teachers, principals, curriculum specialists, and others.

The Educational Practices File (PF) is a collection of abstracts and materials stored in a computer and retrievable through computer terminals in twelve locations. The File will operate much like the existing ERIC system, with a few added features to accommodate the information needs of school personnel.

The PF will contain information on projects participating in the National Diffusion Network, as well as exemplary programs developed by states and local school districts from around the country. Adequate referral information will be available to allow the user to locate materials and contact other people where appropriate. Content includes such areas as math, science, and environmental education.

A citation retrieved from the file contains indexing information on title, author, source of funding, and other major program characteristics. There are some items added to the citation that are not found in an ERIC abstract. At present the pilot file is a limited file and includes approximately 2,000 practices of projects gathered from the following sources:

- Nationally validated projects;
- State validated projects; and
- Locally developed projects and materials.

Sponsored by the National Institute of Education (NIE), in the Department of Health, Education, and Welfare, the design and development of the new file is being undertaken for NIE by Bibliographic Retrieval Services (BRS) of Scotia, New York. BRS staff consulted with educators from all over the country before designing the file. A national advisory group provides guidance to the project.

The new system is now being pilot tested in a dozen information centers located throughout the country. These centers will use the File to respond to requests for information submitted by their clients. School district and state department clients will be asked to test and evaluate the new File and suggest ways in which it might be improved. Once the pilot test is complete, BRS will be able to make recommendations to NIE regarding future developments of the File. A more extensive field test of an expanded File (both size and content scope) is planned for 1980.

Teachers, principals, administrators, and other educational practitioners seeking to improve their local school programs are invited to use the File. Interested educational practitioners can contact ERIC/SMEAC where staff conduct on-line searches of the data base and retrieve indexed information through a printout of abstracts. Results of the search consist of abstracted and referenced information from the source documents.

If you would like more information about the Educational Practices File, please contact:

Dr. James Kozlow
of
Mr. William Barner
ERIC/SMEAC
1200 Chambers Road, Room 310
Columbus, Ohio 43212

...B.M. (SE)

I. Elections to Professional Organizations

Dr. Stanley Helgeson, Associate Director for Science Education, was elected President-elect at the National Association for Research in Science Teaching annual meeting.

Dr. John F. Disinger, Associate Director of Environmental Education, has been elected to Fellowship in the Ohio Academy of Science. Fellows of the Academy are members who are engaged in extensive scientific work or who have rendered special service to the Academy.

...Beverly Malcolm (SE)

LIST OF ATTACHMENTS

Attachment 1 - Copyright Permissions for ERIC Input: One Situation

Attachment 2 - Steering Committee Recommendations and Comments

Attachment 3 - Policies and Guidelines for Acquiring and Selecting Foreign Documents for the ERIC System

Attachment 4 - New Information Analysis Products

Attachment 5 - Duplicates List (RIEMAY79)

Attachment 6 - Acquisitions Arrangements List Updates (ERIC Facility)

Attachment 7 - *ERIC Directory* Updates

Attachment 8 - Microfiche Inventory Quality Check for RIEJAN79

Attachment 9 - Microfiche Inventory Quality Check for RIEFEB79

Attachment 10 - Standing Order Customers, Additions, Cancellations, Renewals

Attachment 11 - Descriptor Justitication Status Report

NOTES:

Separate attachments enclosed with EAB:

1. ERIC Logo (2 stats per Clearinghouse)
2. Microfiche of the *Directory of ERIC Microfiche Collections*
3. ERIC Microfiche Inventory (RIEFEB79)

Revised 4/5/79

Copyright Permissions for ERIC Input: One Situation

(Opinion by Morton W. Bachrach)

Sometimes a document which is submitted to ERIC contains a segment taken from a different, but copyrighted, work. For example, a research report or other document might contain a quotation from a copyrighted newspaper or journal. Does the copyrighted segment have to be excised from the document before the document is placed in ERIC?

The copyrighted segment would have to be excised from the document before ERIC input unless: (1) ERIC has permission from the segment copyright holder, or (2) the segment is so small, in comparison with the overall document, that its use would be allowable as "fair use."

How does ERIC determine that the permission which the author of the document has received, from the author or publisher of the copyrighted segment, covers ERIC input? The best way to make that determination, of course, is to examine the permission language. If it is broad, i.e., not limited to a publisher other than ERIC, it can be assumed that the permission includes ERIC input.

Frequently it will not be possible to examine the permission language. In many cases, the only indication will be a statement from the document author that he/she has received permission from the segment copyright holder and/or the document bears a notice to the effect that the segment was "reprinted by permission." In that situation, it might be necessary to surmise the scope of the permission based upon the circumstances. If the document has not been published previously, it can be assumed that the permission was intended to cover ERIC input. Even if the document has been published previously, it would appear reasonable to assume that the permission is broad enough to include ERIC input because that input is, in effect, an extension of the previous publication rather than a new publication.

Of course there could be special circumstances where these general principles would not apply. If there is some indication that the license was restricted, then the safer approach would be to inquire further or excise the copyrighted segment. Even if the permission is restrictive, the copyrighted segment need not be excised if its use is permissible under the "fair use" doctrine.

STEERING COMMITTEE RECOMMENDATION FORM

DATE March 6, 1979

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That clarification be made as to the policy of searching other data bases

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

Policy on Searching Other Data Bases

ERIC, important as it is as an educational data base, is not the only source for substantive material on many education topics. Data bases such as Psycho logical Abstracts, Sociological Abstracts, Dissertation Abstracts, NTIS, Agricola, etc., are examples of other such systems.

It is desired therefore, that all clearinghouse user services personnel be cognizant of which other national data bases contain significant literature which is related to the individual clearinghouse's scope. Familiarization with the specific subject matter of various related data bases can be readily obtained through examining brochures which are available from the pertinent data bases. Descriptions of contents of various data systems is also available in either of the following cited volumes:
Data Bases and Clearinghouses: Information Resources for Education, Info Series No. 130, published by the Resource and Referral Service of RDX, National Center for Research in Vocational Education, Ohio State University. (Copies of this volume have been distributed to each clearinghouse by the ERIC Clearinghouse on Adult, Career and Vocational Education.) Directory of On-Line Information Resources, 3rd Edition, March 1979, CSG Press, 6110 Executive Blvd., Rockville, Maryland, 20952

In addition, the System Development Corporation (SDC) has a service available through its Data Base Index (DBI) whereby search terms can be entered online and ranked listings of the best suited data bases obtained virtually instantaneously.

Please note that it is not intended that each clearinghouse become a world's authority on the contents of all educational data bases. Our stress on familiarization has a dual focus. First, with regard to preparation of information analysis papers which actually constitute state-of-the-studies: a search of ERIC alone would obviously not be sufficient. Second, with regard to outside users who present themselves at the clearinghouses indicating they desire all available literature on some particular subject: the sources of such information should be cited--but at the same time so should the fact that many of the other data bases are more expensive to search than ERIC.

One person at each clearinghouse should be knowledgeable about other subject data bases related to the clearinghouse scope and have some experience in running searches of such systems. Backup user service personnel should also have an awareness of the other available searching services but not necessarily any actual search experience. In summary, some searching of other data bases is encouraged, but budgetary considerations severely limit our ability to do so.

When special situations arise where additional knowledge is desired concerning specific data base's content, the ERIC Facility has access to employees on other ORI, Inc. contracts who have considerable experience in other data bases and can provide assistance on special problems.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That there be an ERIC-wide annual report prepared summarizing the year's Clearinghouse quarterly reports and CERIC activities

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

The major thrust of this recommendation deals with communication between Central ERIC and the Clearinghouses concerning Central ERIC activities and those of the system as a whole. Several actions have already been taken which deal with these concerns. The ERIC Administrative Bulletin has become a vehicle for much more active dissemination of current information about Central ERIC and Clearinghouse activities. The March paper entitled "Dissemination of Educational Information Through ERIC," which was distributed to all clearinghouses, summarizes much of the collective clearinghouse activity. We do plan to resume continuation of quarterly report summarization.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That there be a more equitable distribution of SOCs among Clearinghouses

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

Central ERIC will develop a plan for an equitable redistribution of SOC's among Clearinghouses by August 15, 1979. To achieve equity in the new plan, Central ERIC will take into consideration: the total number of SOC's to be served by each Clearinghouse, the geographic distance of a SOC from the Clearinghouse, and minimal disruption of good relationships established between a Clearinghouse and its SOC's. The redistribution plan will be submitted to all Clearinghouses for review and comment before it is put into effect.

CLEARINGHOUSE ACTION: By June 1, 1979, each Clearinghouse should submit to Central ERIC (C/O Mildred Thorne) a current list of its SOC's by state.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That there be a description of Identifiers included in the printed edition of the Thesaurus

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

There will be a description of Identifiers, and how they are a part of indexing documents for RIE and journal articles for CIJE, in the 8th edition of the Thesaurus. This edition will be published in early 1980 after work on the VIP is completed.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That working copies of the Rotated Display should include UF terms on a continuing basis

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

This action has been taken and will continue.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That Clearinghouses should share ways they are distributing copies of microfiche to authors

SOURCE OF RECOMMENDATION:

COMMENTS:

We agree that it would be useful to share information among clearinghouses regarding techniques and process for distributing microfiche to authors. The National Technical Meeting is a natural forum, as well as brief, written descriptions in the ERIC Administrative Bulletin.

It appears that almost all clearinghouses are using the microfiche being received for this purpose. Considerable enthusiasm exists for the practice. So that individual authors can be informed that they will be receiving a microfiche copy, no matter what clearinghouse processes it, we plan to make it a standard system practice, to become effective on contract renewal, if it is not presently going on. The ERIC Processing Manual will be modified to reflect the change.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That UMI pricing for CIJE articles be clarified

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

When the arrangements with U.M.I. to provide reprints of CIJE journal articles were first made with CERIC in the early summer of 1977, an agreement was reached to charge $4.00 an article when it was identified by an EJ number. That price was to pertain from the time CIJE would first announce the reprint service as available in an issue of CIJE. However U.M.I. stipulated that the price of $4.00 per article was "based on current CIJE article citations only and the regular price of $6.00 per article would be continued for all retrospective materials," i.e. prior to the first announcement in CIJE.

There has been confusion about this since in the minds of those who have ordered reprints from U.M.I. and would one time be charged $4.00 and another time $6.00. Beside the above explanation it should be noted that unless an order specifically identifies CIJE as the source and cites an EJ number from or after the January 1978 issue of CIJE, the regular $6.00 per article reprint will be charged by U.M.I.

So be sure to identify your order by CIJE, EJ number and date if possible.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That the new standardized Document Transfer Form be adopted by all Clearinghouses and included in Processing Manual

SOURCE OF RECOMMENDATION: Steering Committee

COMMENTS:

There is currently no formal method, with appropriate forms, for a clearinghouse to forward documents identified as relevant to the ERIC system to appropriate ERIC subject clearinghouses.

A document transfer form has been developed and will be circulated for comments before approved.

As a part of updating the ERIC Processing Manual, Section-4 Handling and Shipping can include a sample document transfer form and procedures for its use.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: FOR PROCESSING MANUAL: That consistent guidelines be developed for handling publication series

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

The ERIC Processing Manual contains Section 2-Descriptive Cataloging, providing specific guidelines for cataloging a series title (page 163).

More specific information and recommendations are needed with regard to changes or clarification that is needed. We suggest a subcommittee may be able to deal with these recommendations this summer so that the changes can be incorporated in the revision of the processing manual which is in progress.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That the possibilies for teleconferencing be invesigated

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

This recommendation has implication for significant computer, line and personnel costs. Before proceeding further we are waiting for the recommendations of the National Bureau of Standards study concerning the use of technology in the ERIC system.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: The Steering Committee emphasizes the need for consensus from all system components on Clearinghouse IAPs that represent the system as a whole

SOURCE OF RECOMMENDATION: Steering Committee

COMMENTS:

In addressing this recommendation, Central ERIC would broaden it beyond IAP's to include any special project product (poster, film, brochure, document, etc.) that represents or has implications for the system as a whole. Review will be made by Central ERIC and an ad hoc group representing clearinghouse interests. Because consensus may not be possible, final decisions will be made by the responsible clearinghouse with approval by Central ERIC.

STEERING COMMITTEE RECOMMENDATION FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That there be a summer seminar annually for different Clearinghouse concerns. The priority this year--the Steering Committee feels--would be promoting and marketing IAPs and Clearinghouse products. A second choice would be a session on acquisitions.

SOURCE OF RECOMMENDATION: Regional Technical Meetings/Steering Committee

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COMMENTS:

We recognize the usefulness to the system of meetings similar to the 1978 indexing/abstracting seminar.

Summer seminars could be considered in future years providing (1) concerns arise which have not been met by the national and regional technical meetings and (2) our budget permits the support of such meetings. In order for CERIC to consider summer seminars in future budget plans, we ask that the Technical Steering Committee furnish us with the priority topics for the next 3 years (1980-82).
This information will permit us to move quickly should funds be available. Please submit these within the next two months as we will soon be involved in planning for 1980.

Acquisition and selection is the "topic of the year" for 1979. Although there are committee meetings to be held in connection with the activity, there is no system wide seminar that will be held in 1979.

STEERING COMMITTEE RECOMMENDATIONS FORM

DATE 3-6-79

TO: CERIC

FROM: Steering Committee

RECOMMENDATION: That a committee be formed composed of equal numbers of of Directors and Technical staff to address ERIC marketing and promotion possibilities

SOURCE OF RECOMMENDATION: Regional Technical Meetings

COMMENTS:

NIE has launched an experimental program to increase the participation of minority and women owned firms ("8(a) Program") in the Institute's procurement program. As a part of this program CERIC has proposed a project to market and promote ERIC services and products, including both the development of a systematic program as well as the production of graphics and other products.

Should this project be selected for funding, it will include support for a systemwide group to provide ideas and guidance on marketing and promotion of the system. If our bid for funding is unsuccessful, such input will still be necessary but, of necessity, will function at a much lower level of support. (Perhaps meet in conjunction with other ERIC meetings or at professional meetings.)

We agree that a small group, representative of all levels of CH operations, should be convened. The precise functions and mechanism for support must be deferred pending a decision on our "8(a)" proposal.

POLICIES AND GUIDELINES FOR ACQUIRING AND SELECTING FOREIGN DOCUMENTS FOR THE ERIC SYSTEM

1. PURPOSE

To assist Clearinghouses in acquiring and selecting foreign documents; and to assist foreign nationals, international organizations, intergovernmental agencies, foreign ministries of education and other foreign government agencies in submitting documents to ERIC.

Rationale:

Acquisition of foreign documents is a cooperative venture between the Facility and the Clearinghouses. The Facility maintains agreements with foreign ministries of education and international organizations on behalf of the ERIC system. Selection is a Clearinghouse function. These policies and guidelines, together with those in the Processing Manual, should help to establish some consistency of foreign document input.

2. DEFINITION OF FOREIGN DOCUMENTS

Foreign documents are publications which are produced in a foreign country or by an international agency. Foreign documents may or may not be in a foreign language.

Rationale:

This definition is an attempt to differentiate between a foreign document and a foreign language document. Some foreign language documents are produced in the U.S. There are many foreign documents in English. The new GEO, GOV, and LANG data elements will help to promote acceptance of this definition.

3. LANGUAGE OF THE TEXT

When a document is not in English (whether it is foreign or domestic), it should be accompanied by a 1000-1500 word summary in English.

Rationale:

ERIC is an English language information system. In order to serve better the user population, a more complete summary of documents in foreign languages should be provided than that available in a 200 word abstract. Therefore, a 1000-1500 word English summary should accompany each foreign language document and the summary should be prepared by the individual or organization submitting the document as an integral part of the document. A 1000 word summary is often adequate to characterize the essential content of shorter documents received from foreign sources. Exceptions to the requirement of an English-language summary may be made when the potential users of the document are expected to be familiar with the language of the document; this would apply particularly to users of documents submitted by the Language and Linguistics Clearinghouse.

4. QUALITY OF CONTENT

Foreign documents should meet higher criteria of quality than those applied to domestic documents. Each Clearinghouse is encouraged to review its unique acquisition policies in regard to foreign documents and to develop its own priorities and special guidelines.

Rationale:

For there to be as little criticism as possible in regard to the inclusion of foreign documents, the significance and quality of foreign documents should be well above the level considered to be necessary for U.S. documents.

5. TECHNICAL REQUIREMENTS

All foreign documents should meet the technical standards required of all domestic documents. Such standards are concerned with reproducibility, physical quality, and page size. The ERIC Reproducibility Guidelines should be followed.

Rationale:

There is no reason to vary technical standards from those currently in force.

6. TYPES OF DOCUMENTS

Documents to be considered from foreign sources will be the same as those considered from domestic sources except for the following types which are not encouraged for submission: resource guides, legislation and regulations, brochures, and pamphlets. There will be exceptions but, as a general rule, those items which are easily dated, of highly specific local use, and which list resources generally available only in a foreign country should receive lower priorities.

Rationale:

Each Clearinghouse will ultimately make a selection decision but as a guideline to priorities there are certain documents, such as those mentioned above, which appear to be of lower priority than others.

7. LEVEL III DOCUMENTS

In general, Level III selections are not an option.

Levels I and II should be thoroughly explained to foreign contributors. The Level III option should never be used unless a reliable source of copies can be identified.

Rationale:

Foreign Level III documents should be discouraged even more than domestic Level III's. One way to do this is not to describe the option. However, there are rare times when foreign Level III documents should be included. This policy permits limited inclusion but strongly discourages solicitation of such documents.

Approved by the Council of ERIC Directors 3/2/79

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC CLEARINGHOUSE ON INFORMATION RESOURCES

a. *Elementary and Secondary Teachers Use ERIC.* Dale W. Brown, Patricia Mautino, and Lewis Saks. 42p. IR-29. $2.00 plus postage.

Experiences with the ERIC system in three public school systems are profiled: Brown reports from Alexandria, Virginia; Mautino from Oswego County, New York; and Saks from East Detroit, Michigan. Topics include user interest surveys for selective dissemination of information; utilization in high school classes, professional and community groups, and planning committees, as well as in connection with coursework; ways in which teachers have access to ERIC; and types of materials and computer searches requested.

b. *Trends in the Study of Incidental Learning from Television Viewing.* George Comstock. 57p. IR-30. $3.50 plus postage.

Comstock provides an overview, as well as more detailed descriptions, of research findings in such areas as behavioral influence, cognitive and attitudinal effects, developmental factors, issues of authority, and the effects of mass media. An extensive bibliography is included.

c. *Information in Social Gerontology.* Marta L. Dosa and Stephanie Ardito-Kirkland. 52p. IR-31. $3.50 plus postage.

An essay indicating issues and trends in social gerontology is followed by a bibliography designed to assist information and library professionals to gain some insights into the major themes and issues. The focus is on the role of information and data in gerontological research, public policy and service delivery, and on information and library services to older persons.

d. *Media in the Library: A Selected, Annotated Bibliography.* Evelyn Daniel with the assistance of Karen A. Stiles. 98p. IR-32. $4.50 plus postage.

Almost 500 citations are listed in this comprehensive bibliography for the practicing librarian faced with problems of selection, acquisition, production, organization, and processing of nonprint materials and the provision of an integrated program of services. It would also be useful for library science students to use in conjunction with courses on nonprint media as well as for educational technologists working with libraries and librarians.

All orders should be prepaid and include 10% of the total order ($.50 minimum) for postage and handling. Order from:

Syracuse University Printing Services
125 College Place
Syracuse, New York 13210

2. ERIC CLEARINGHOUSE FOR SCIENCE, MATHEMATICS, AND ENVIRONMENTAL EDUCATION

a. *Abstracts of Presented Papers, NARST-1979.* $3.50.

This publication contains abstracts of papers presented at the 52nd Annual meeting of the National Association for Research in Science Teaching (NARST), Atlanta, Georgia, March 21-23, 1979. Papers relate to science teacher education (preservice and inservice), cognitive development, learning, instruction, teacher and student behaviors, research design and other topics.

b. *Research Reporting Sections, NCTM 57th Annual Meeting.* $2.25.

This document provides abstracts of 20 research reports. Topics covered include: children's comprehension of simple story problems; field independence and group instruction; problem-solving competence and memory; spatial visualization and the use of manipulative materials; effects of games on mathematical skills; problem-solving ability and right hemisphere processing; effects of calculator use; effects of spatial instruction; conceptualization of subtraction; cognitive processes used in problem-solving; variables discriminating good and poor problem solvers; heuristic hints and the solution processes.

c. *Current Issues in Environmental Education—IV.* $5.00.

Included are 32 of the 73 papers presented at the 1978 conference of the National Association for Environmental Education. The papers are organized into seven sections. The first section contains a single paper on environmental ethics. The other six sections are on international environmental education, energy, systems, environmental studies, environmental education research, and environmental education programs.

d. *Energy Education—A Bibliography of Citations from Current Index to Journals in Education (CIJE).* $5.00.

These publications are available from:

SMEAC Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

3. ERIC CLEARINGHOUSE ON TEACHER EDUCATION

a. *The Supervision of Teachers: A Selected Annotated Bibliography, BETS #10.* Anne G. Nerenz and Constance K. Knop. 36p. February 1979. SP 013 796.

A concise reference source to texts and articles on current theoretical models and practical styles and techniques of supervision, this 36-page bibliography includes materials produced since 1965. Selections provide an overview to the historical development and current issues of teacher supervision. Citations are grouped under subject themes such as inservice supervision, self-analysis in supervision, roles and responsibilities of the college/university supervisor, and observation of teaching in the classroom.

Order from:

ERIC Clearinghouse on Teacher Education
One Dupont Circle, Suite 616
Washington, D.C. 20036

BETS #10. Single copy: $2.00;
10-99 copies: $1.80;
100+ copies: $1.60.

b. *Interpreting Research Results on Teaching. Commentary on Medley's Teacher Competence and Teacher Effectiveness: A Review of Process-Product Research.* Richard L. Turner, et al. 52p. January 1979. SP 013 682

Reactions to a 1977 review of process-product research by Donald M. Medley are presented by a number of education researchers and teacher educators. They comment on Medley's methodology and procedures, consider inferences and implications for teacher educators of the findings, and predict what the approach portends for the design of research and the selection of topics for investigation in teacher effectiveness. A summary of Medley's introduction to the 1977 monograph and a subsequent reappraisal by Medley are also included.

Available through EDRS - After processing.

c. *Influencing Behavior Through Instruction: Methodology in Health Education.* Thomas J. Golaszewski. 32p. February 1979. SP 013 177.

In this 30-page document, the author briefly discusses the present status of health education in the United States, and provides a justification for the continued role of health education in the formal school structure. A review of three current health education strategies (Behavior Modification, Self-Management, and Activated Health Education) is presented, and salient elements from each are combined to form a composite behavior change model.

The composite model uses a multiphasic approach with three steps: (a) student participation in appropriate laboratory experiences and behavioral evaluation procedures; (b) the supply of cognitive information to provide both a knowledge base for decision making and the development of "cognitive dissonance" (fear/anxiety arousal); and (c) values clarification leading to personalized action plans for beavior change. A sample unit outline on physical exercise is presented to illustrate details of the suggested model.

Closing comments discuss the aspect of teacher-as-role-model in health education; the author suggests that behavior change in pupils might most effectively be promoted by change in teacher behavior.

Available through EDRS - After Processing

4. ERIC CLEARINGHOUSE ON URBAN EDUCATION

a. *Schooling in Haiti.* Michel Laguerre. 9p. Urban Diversity Series No. 60. $5.00.

b. *The Annotated Bibliography on Cross-Cultural Problems in Education. Volume II: Published Literature (Books).* Cornelium Lee Grove. 66p. Urban Diversity Series No. 62. $5.00.

Available from:

Institute for Urban and Minority Education
Box 40
Teachers College, Columbia University
New York, New York 10027

c. *The Implications of Regents of California v. Bakke for University Admissions and Hiring.* Kent Greenawalt. 8p. *Equal Opportunity Review.* Spring 1979.

Available free from: ERIC/CUE.

RIE INPUT BY CLEARINGHOUSE (RIEMAY79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	5	0	5	0	0	5	5
CE	237	0	237	4	91	142	796
CG	89	2	91	0	0	91	396
CS	168	0	168	0	0	168	755
EA	129	0	129	0	22	107	370
EC	90	0	90	4	0	86	374
FL	73	0	73	2	0	71	313
HE	65	0	65	0	0	65	410
IR	152	0	152	0	26	126	429
JC	68	0	68	0	0	68	252
PS	64	0	64	2	0	62	302
RC	102	0	102	0	0	102	393
SE	121	0	121	7	0	114	590
SO	75	0	75	1	0	74	289
SP	122	0	122	11	0	111	321
TM	82	1	83	3	0	80	359
UD	119	0	119	2	0	117	401
TOTAL	1761	3	1764	36	139	1589	6755

Attachment 5
Page 1 of 2

RIEMAY79

A. DUPLICATES (12) REMOVE LIST

1. Readmission of Clearinghouse's Own Input

CE 018 418	RIRMAR79	ED 160 828	CE 018 079
SP 013 659	RIEOCT69	ED 029 825	SP 002 607
SP 013 662	RIEAUG74	ED 090 169	SP 007 895
SP 013 663	RIEAUG74	ED 090 200	SP 007 931
TM 008 137	RIEMAR79	ED 161 955	TM 008 011

2. Duplicates Appearing in RIE Three Months or More Ago

EC 112 830	RIEDEC78	ED 157 196	EA 010 756
EC 112 878	RIEJAN79	ED 159 229	TM 007 937
PS 010 323	RIEMAR78	ED 145 306	CG 011 784
TM 007 257	RIEDEC76	ED 127 277	SP 010 312

3. Duplicates Appearing in RIE in March, April, May 1979

FL 009 907	RIEAPR79	ED 163 116	UD 018 814
PS 010 294	RIEMAY79	ED 164 473	SP 013 366
UD 018 946	RIEAPR79	ED 162 162	CE 018 786

B. REMOVED (24)

CE 017 597	Pulled by CERIC
CE 018 981	Pulled by CERIC
CE 019 029	Pulled by CERIC
EC 112 620	Pulled by Clearinghouse
EC 112 816	Pulled by Clearinghouse
FL 009 855	Pulled by Clearinghouse
SE 025 453	Pulled by Clearinghouse
SE 025 925	Pulled by Clearinghouse
SE 025 944	Pulled by Clearinghouse
SE 025 988	Pulled by Clearinghouse
SE 025 989	Pulled by Clearinghouse
SE 025 992	Pulled by Clearinghouse
SE 026 300	Pulled by Clearinghouse
SO 011 370	Pulled by Clearinghouse
SP 013 259	Pulled by CERIC
SP 013 639	Pulled by CERIC
SP 013 646	Pulled by CERIC
SP 013 672	Pulled by CERIC
SP 013 673	Pulled by CERIC
SP 013 674	Pulled by CERIC
SP 013 676	Pulled by CERIC
SP 013 697	Pulled by CERIC
TM 006 981	Pulled by CERIC
UD 018 927	Pulled by CERIC

C. DELAYED (139)

CE - 91
EA - 22
IR - 26

ACQUISITIONS ARRANGEMENTS LIST
UPDATES
ERIC PROCESSING AND REFERENCE FACILITY

Clearinghouse Reporting New Blanket Releases:

IR - The Ohio State University
Department of Computer and Information Science
Columbus, Ohio

Level: I
Authorizer: Celianna Taylor

EA - Canadian Teachers Association
Ottawa, Canada
Level : I
Authorizer: Geraldine Gillis

NOTE: When a Blanket Reproduction Release, together with Level and Authorizer is listed for an organization on the EAA List, this represents a systemwide agreement and it is not necesssary for Clearinghouses to request additional release forms from this organization.

ERIC Directory

Updates

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF REPLACED EMPLOYEE	POSITION
SP	Agnes Torres	Document Processing Clerk	Glenda Clark	Document Processing Clerk
TM	Marilyn Halpern	Abstractor/ Indexer	Jill Callahan	Abstractor/ Indexer

NOTES:

DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

April 20, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEJAN79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

158 050 1/2	158 662 1/1	159 303 1/1
158 051 1/2	158 711 1/1	
158 179 1/1	158 806 2/2	
158 453 1/1	158 965 1/2	
158 645 2/2	159 135 1/1	

2. The following documents are not recommended for refilming:

ACCESSION	CLASS	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
158 301	CS	I	None	Filmed as received
158 469	EC	I	None	No problem found
158 597	FL	II	None	Light print
158 598	FL	II	None	Light print
158 601	FL	I*	Yes	Small, thin, light, broken print
158 602	FL	I*	None	Small, thin, light, broken print
158 607	FL	II	Yes	Light, worn print
158 622	HE	II	Yes	Light, broken print
158 646	HE	I*	None	Light, thin, broken print
158 648	HE	I*	None	Light, worn print
158 661	HE	II	None	Light, thin, worn print
158 685	HE	II	Yes	Small, thin, light, broken print
158 748	IR	II	Yes	Small, thin, light print
158 759	IR	I*	None	Thin, light, broken print
158 844	PS	I*	Yes	Thin, light broken print
158 875	PS	I*	Yes	Small, thin, light print
158 906	RC	II	None	No problem found - sent new fiche to Facility
158 966	SE	I*	None	Thin, light print
159 066	SE	II	Yes	Purple print on purple background
159 156	SP	I*	None	Light print

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
159 170	SP	I	None	Clhse and Facility to determine if page 108 was missing or not
159 208	TM	II	Yes	Filmed as received
159 256	UD	II	Yes	Filmed as received

3. It is recommended that the ACCESSIONS showing asterisks (*) be changed from Level I to Level II's.

4. It is noted that the 11 microfiche to be refilmed represent a remake rate of only .006% of the original microfiche created.

Sincerely,

J. N. Veale
Director

cc: Murray Howder, ERIC Facility

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

May 10, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEFEB79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

159 335 7/10-10/10	159 609 1/1	159 930 1/3
159 366 2/2	159 753 1/1	159 980 1/1
159 449 1/2	159 761 1/1	159 985 1/1
159 471 1/1	159 782 1/2,2/2	160 137 1/3
159 515 1/1	159 876 1/1	160 235 2/5
159 529 1/4,2/4	159 926 1/1	160 380 1/1

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
159 320	CE	II	Yes	Thin, light print on blue background
159 322	CE	I*	Yes	Small, thin, light print
159 332	CE	II	Yes	Thin, light, small, worn print - No page VI in original document
159 362	CE	II	Yes	Small, thin, light print
159 366	CE	I*	No	Thin, light, print
159 370	CE	I*	No	Thin, light, broken print
159 397	CE	I*	No	Thin, light, broken print
159 398	CE	II	No	Small, thin print
159 424	CE	I*	No	Thin, light, broken print
159 425	CE	I*	No	Thin, light, broken print
159 426	CE	I*	No	Small, thin, blue print
159 444	CE	II	Yes	Thin, light, broken print
159 463	CE	I*	Yes	Light print
159 464	CE	I*	No	Light, broken print
159 465	CE	I*	No	Thin, light, broken print
159 466	CE	I*	No	Thin, light, broken print
159 473	CE	I*	Yes	Small, thin, light, broken print
159 482	CE	I*	No	Light print
159 483	CE	I*	No	Thin, light, broken print

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
159 485	CE	I*	No	Thin, light, broken, italic print
159 488	CE	I*	No	Thin, light, broken, italic print
159 494	CG	I*	No	Light print
159 500	CG	I*	No	Light, broken print
159 501	CG	I*	No	Thin, light print
159 505	CG	II	Yes	Small, thin, light green print
159 506	CG	I*	No	Thin, light, broken print
159 507	CG	I*	Yes	Thin, light, broken, worn print
159 512	CG	I*	No	Light print
159 516	CG	I*	No	Light, broken print
159 535	CG	I*	No	Small, thin print
159 540	CG	I*	No	Thin, light print
159 543	CG	I*	No	Thin, light print
159 545	CG	I*	No	Thin, light print
159 547	CG	I*	No	Thin, light, broken, worn italic print
159 560	CG	I*	Yes	Thin, light, broken, blurred print
159 630	CS	I*	No	Small, thin, light, broken, worn print
159 673	CS	I	Yes	No problem found - sent new fiche to Facility
159 710	CS	I*	No	Light, worn, broken print
159 711	CS	I*	No	Light, worn, broken print
159 738	CS	I*	No	Light, worn, broken print
159 767	EA	II	Yes	Small, thin, light, broken print - No page 112 in original document
159 801	EA	I*	No	Light print
159 803	EA	II	Yes	Light print, ink smear on page 82
159 806	EA	II	Yes	Light, broken, worn print
159 810	EA	I	No	Filmed as received
159 843	EC	I	No	No problem found
159 880	FL	I	Yes	Page 358 was blank in original document
159 908	FL	I*	Yes	Light, broken, worn print
159 911	FL	I*	No	Small, thin, light print
159 943	HE	II	Yes	Small, thin, light print, worn broken print
159 991	HE	II	No	Small, thin, light, broken print
160 025	HE	I*	Yes	Broken, worn print
160 070	IR	I*	Yes	Thin, light print - No smear on page 35
160 116	IR	I*	Yes	Light, worn print
160 137	JC	II	Yes	Thin, light, worn print
160 187	PS	I*	No	Thin, light print
160 200	PS	I*	Yes	Thin, light, purple print - Also small thin print throughout most of document
160 214	PS	I*	No	Thin, light, broken, worn out print
160 216	PS	I*	No	Thin, light, worn out print
160 235	PS	I*	Yes	Thin italic print
160 238	PS	I*	No	Light, dotted print
160 242	PS	I*	Yes	Small, thin print - Some italic print
160 243	PS	I*	Yes	Light, broken, computer dotted print
160 257	RC	I*	No	Light, worn, broken print
160 262	RC	II	Yes	Colored photograph will not reproduce well

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
160 306	RC	II	Yes	Thin, light print
160 329	SE	II	Yes	Pages 136/137 filmed as received
160 338	SE	II	Yes	Pages 376/377 have light, broken, worn print
160 390	SE	II	Yes	Thin, light, broken print
160 395	SE	II	Yes	Light, worn out print
160 398	SE	II	Yes	Light, worn out print
160 410	SE	II	Yes	Thin, light, worn out, broken print
160 413	SE	I*	Yes	Thin, light, broken print
160 421	SE	I*	No	Light green print
160 423	SE	II	Yes	Small blue print
160 431	SE	I*	Yes	Light, broken, worn out print
160 461	SE	II	Yes	Thin, light, broken print
160 505	SO	II	Yes	Light, broken print
160 549	SP	I*	No	Light print
160 553	SP	I*	No	Thin, blue print
160 557	SP	II	No	Thin, light print
160 569	SP	I*	No	Light print
160 597	SP	I*	Yes	Light, broken print
160 621	TM	II	Yes	Light, worn out print
160 643	TM	II	Yes	Light, broken print
160 675	UD	I	Yes	No problem found
160 678	UD	II	Yes	Small, thin, light print
160 679	UD	II	Yes	Thin, light, broken print
160 680	UD	II	Yes	Thin, light print
160 681	UD	II	Yes	Small, light print

3. It is recommended that the ACCESSION showing an asterisk (*) be evaluated for possible change from Level I to Level II.

4. The we microfiche to be refilmed represent a remake rate of only 1.2% of the original microfiche created.

Sincerely,

J. N. Veale
Director

cc: Murray Howder, ERIC Facility

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
Australia Council for Ed. Research P.O.Box 210 - The Library Hawthorne, Victoria Australia	Indiana University School of Education Library Bloomington, IN 47405 Texas A&M University Library-Serials Record College Station, TX 14120 Ambassador College Library 300 West Green Street Pasadena, CA 91123	Western Kentucky Univ. Bowling Green, KY 42101 Ohio Education Assoc. 225 East Broad Street Columbus, OH 43216

Report Date APR 1979

Page 1 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME TEACHERS (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

Attachment 11
Page 1 of 3

Report Date APR 1979

Page 2 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79			4/79	X		1 mo
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79			4/79	X		1 mo
136	COMPETENCE (New Main Term)	HE	3/79			4/79	X		1 mo
137	COMPLIANCE (LEGAL) (New Main Term)	HE	3/79			4/79	X		1 mo
138	EDUCATION AND WORK (New Main Term)	HE	3/79			4/79	X		1 mo
139	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79			4/79		X	1 mo
140	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79			4/79	X		1 mo
141	GRADE INFLATION (New Main Term)	HE	3/79			4/79	X		1 mo

Attachment 11
Page 2 of 3

Report Date APR 1979

Page 3 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79			4/79	X		1 mo
143	INTERNAL MEDICINE (New Main Term)	HE	3/79			4/79	X		1 mo
144	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79			4/79		X	1 mo
145	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79			4/79	X		1 mo
146	OBSTETRICS (New Main Term)	HE	3/79			4/79	X		1 mo
147	ONCOLOGY (New Main Term)	HE	3/79			4/79	X		1 mo
148	PODIATRY (New Main Term)	HE	3/79			4/79	X		1 mo
149	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79			4/79	X		1 mo

Other than for the VIP, there were no DJF submittals in 4/79. (See "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)

Attachment 11
Page 3 of 3

ERIC Administrative Bulletin

Volume: 3
Number: 6
Date: JUNE 1979
Cut-off Date: June 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. CENTRAL ERIC ANNOUNCEMENTS

A. BIBLIOGRAPHY OF 1978 CLEARINGHOUSE PUBLICATIONS AND IAP'S

The ERIC Facility is in the process of preparing a new bibliography of Clearinghouse publications and IAP's covering 1978. They have encountered the problem that a number of the titles submitted by Clearinghouses have not yet been processed through the system and received ED numbers, which we have established as a prerequisite for inclusion. In checking on the reason for delay, Clearinghouse monitors have found that a number of holdups have occurred "at the publisher's."

It is important to announce in RIE the existence of these Clearinghouse publications in as timely a fashion as possible. It is also important to announce them quickly so they don't have to wait an extra year to appear in an annual bibliography of Clearinghouse publications. Where delays can be anticipated, or where timing is critical to announcement in the annual bibliography, these materials should be input in clean, manuscript form.

...B.C. (Central ERIC)

B. SEA DISSEMINATION REPRESENTATIVES AND CAPACITY BUILDING DIRECTORS

The names and addresses of SEA Dissemination Representatives and Capacity Building Project Directors are contained in Attachments 1 and 2. We ask any Clearinghouses that have not recently done so, to contact these SEA representatives, particularly in states with Capacity Building projects, and offer appropriate assistance. Where SEA's do not already have an acquisitions arrangement (Grace Sundstrom of the ERIC Facility can provide a current list of them), they should be encouraged to consider it. We need to develop more of this sort of regional linkage.

Where different individuals are named as Dissemination Representative and Capacity Building Director, the relationship is *usually* a close one in the SEA with the Capacity Building Director working under the Dissemination Representative.

...B.C. (Central ERIC)

C. NIE QUARTERLY REPORT

NIE has announced the initiation of an external newsletter called the *NIE Quarterly Report*. The first issue is due in June and each Clearinghouse will receive a copy. It may be that individual Clearinghouse activities may warrant submission of an article describing them. If you would like to consider such an article, after reviewing the first issue, please discuss it with your monitor. We would welcome such contributions.

...B.C. (Central ERIC)

D. Committee Prints and Other Congressional Documents

From time to time Central ERIC receives copies of various Congressional reports and committee prints, which are forwarded to the ERIC Facility to be routed to an appropriate Clearinghouse for consideration to be entered into RIE. Some of these documents constitute very important educational material; others are peripherally related to education; and others are only remotely of interest to educators.

It has come to our attention that some Clearinghouse processing personnel are of the impression that because Central ERIC and the ERIC Facility are the channel through which these documents are forwarded that they are automatically mandated for input into RIE. Such is not the case. The Clearinghouses should subject these documents to the same selection criteria that is used for all other RIE documents. Particular care should be taken, if the documents are entered, that they be reproducible, at least at Level II. Unfortunately, there are often numerous appendices containing matter such as testimonial letters and other exhibits, most of which have been photo-reduced to such a size that they would be unreadable on microfiche. User frustration invariably results when a major portion of a document is illegible. It is, therefore, necessary to weigh decisions on such documents very carefully as to the value of the readable material. If the illegible material is not too great in relation to the importance of the content, the Note field in appropriate cases should state that reproducibility is a major problem, but that the readable material is considered valuable enough to warrant inclusion in RIE. (It is not intended that you phrase your remarks in exactly these words; individual cases will warrant specific remarks pertinent to the nature of the problem involved.)

...Bob Chesley (Central ERIC)

E. VIP Schedule Update

A schedule for the remaining work to be accomplished under the Vocabulary Improvement Project (VIP) is displayed as Attachment 3. Please note that September 14, 1979 is the final date for Clearinghouse input to the ERIC Facility. With two exceptions, this last submission will complete Clearinghouse activity in VIP. These exceptions are:

- some phone contacts may be required between the ERIC Facility and VIP coordinators to achieve closure on unresolved problems, and

- D.C. area VIP coordinators will be asked to participate in the Executive Committee Meeting at the end of October.

Please see Attachment 10 for Jim Houston's regular report on *Play Thesaurus/VIP Input*.

...Pat Coulter (Central ERIC)

F. New EDRS Contract Awarded

The present EDRS contractor, Computer Microfilm International, Corporation (CMIC) has been awarded a 1-year contract, with four 1-year options to renew.

This is the first time in ERIC history the incumbent EDRS contractor has won the award, allowing for a possible ten years of uninterrupted service to ERIC customers. Those of us familiar with ERIC since 1966 can remember the chaos and disruption of service resulting from past transitions from one contractor to another, some even with heated legal battles.

The new contract contains the following features:

1. Monthly SOC Subscription fiche (and back collections):	
Vesicular	$0.08*
Silver	$0.18
2. Special Collection Fiche	$0.122
3. On Demand Fiche	
Per Title up to 5 fiche	$0.83
Each additional fiche	$0.17
4. On Demand Paper Copy	
Per title up to 25 pages	$1.82
Each Additional 25 pages	$1.50

*Reduction from present $0.088.

By using new equipment, CMIC will be able to eliminate the long standing problem of split double frame pages that sometimes resulted in a document being classified as Level II, instead of the more desirable Level I. The new equipment will place the information previously contained on two pages on a single 8½" x 11" page. This system improvement will enhance paper copy documents and minimize user complaints.

Another user complaint has been the long turnaround time between ordering an EDRS document and receipt by the customer. A major factor causing this complaint was using 4th class mail. Under the present contract, EDRS will ship:

1. Microfiche (up to 32) fiche) by 1st class mail.
2. All other microfiche and paper copy shipments will go by UPS, unless otherwise specified by the customer.

Inhouse turnaround time will also be reduced.

A major national marketing and sales program involving CMIC and a major information company (to be chosen) will promote the sale of ERIC microfiche collections and other EDRS products. Salespersons will cover the United States, actually calling on libraries, information centers, and other related organizations, to improve awareness of the ERIC system and its products.

Although numerous special ERIC microfiche collections, such as monthly and annual RIE on fiche, cumulative indexes, IAP Bibliographies, and other products have been announced in 1979, a concentrated effort will be made as a part of this contract to identify and produce additional special products. ERIC Clearinghouses can be useful in presenting ideas to Central ERIC for various kinds of special new microfiche collections.

Both the ERIC system and users will benefit from this long term relationship with CMIC.

...Jim Prevel (Central ERIC)

G. 1979 Regional Technical Meetings Schedule

Dates and locations have been established for the various regional technical meetings to be held this fall. The following is a list of the three meetings and their coordinators:

REGION	CITY	DATE	COORDINATOR	CH
Eastern	Washington, D.C.	September 26-27	John Waters	SP
Midwestern	Urbana, Illinois	October 2-3	Diane Rothenberg Jane McClellan	PS CS
Western	Eugene, Oregon	October 24-25	Ian Templeton	EA

Clearinghouses will be contacted in the near future by meeting sponsors concerning recommendations for agenda topics.

...Frank Smardak (Central ERIC)

H. CIJE Schedule Status Report

The March 1979 issue of CIJE will be the first issue produced by the Oryx Press and is due from the printers around mid-June. Copies should reach the Clearinghouses shortly thereafter. The April issue of CIJE is also at the printers and the May issue is on the verge of completion. The June CIJE will be the first which will contain material submitted by the Clearinghouses on OCR forms (along with some input keyed in the old way). Oryx hopes to be very close to schedule with the production of the July and August issues.

The latest count shows that Oryx has 900 subscribers with more coming in every day. There is a new brochure containing the latest information about ERIC-related products produced by Oryx. Each Clearinghouse will be sent 200 copies shortly.

My recent site visit to Oryx convinced me that CIJE processing, editing, and programming is in the hands of vigorous and capable people with whom I hope we all develop a close, cooperative relationship.

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. WORD PROCESSING EQUIPMENT - BASIC SPECIFICATIONS REQUIRED TO ACHIEVE COMPATIBILITY AMONGST SUCH SYSTEMS IN THE ERIC NETWORK

At the ERIC Clearinghouse Directors' Meeting in March 1979, it was requested that the ERIC Facility draw up a set of basic specifications that any word processing equipment acquired by the ERIC Clearinghouses should meet.

The intent of such a document would not be to direct the Clearinghouses towards any particular manufacturer, but rather to ensure that, as word processors gradually come onto the scene at the Clearinghouses as routine office equipment, they are compatible with one another and can work together for data entry and other purposes.

The following list of specifications is directed at achieving this basic compatibility of word processing systems within ERIC;

1. The system should be a programmable, software-based system, rather than a hard-wired system. That is, the system functions (editing, indexing, pagination, communications, etc.) should be performed by programs as opposed to fixed hardware logic.

2. The system should have a communications option. The communications option available on many word processing systems is available at either 30 CPS or 120 CPS. Some word processing systems (AMTEXT) can be switched to select from the full range of baud rates (150 to 9600 baud), while other systems are hard-wired for either 15 CPS, 30 CPS, or 120 CPS. The word processing system currently in use at the ERIC Facility (NBI) is equipped with the 30 CPS communications option. Any Clearinghouse system should, therefore, provide for 30 CPS transmission.

3. The communication option should transmit asynchronously on a line-by-line basis, and not bisynchronously. Transmission of the data should be in ASCII code and not EBCDIC or Correspondence code.

Word processing systems with the required technical specifications are, to our present knowledge, supplied by the following companies: NBI, WANG, AMTEXT, XEROX, and LEXITRON. There may be others.

It should be noted that all systems used for data entry will have to have software tailored specifically for communicating with the Facility system (currently an NBI, System II).

...T.B. (ERIC Facility)

B. More on Publication Type Codes

Several Clearinghouses have been repeating the same Descriptors in *both* the Descriptor and Publication Type fields. While sometimes valid, this should not be a routine practice.

One way of looking at it is to imagine developing a total set of all Descriptors that are needed to serve as access points for the document (just like you used to do before there was a PUBTYPE field). The total set is then divided into two camps: those that indicate subject content and those that indicate form. The first group are placed in the Descriptor field. The second group are placed in the Publication Type field. No access points are lost in this process and none are repeated (unless they perform both functions).

...T.B. (ERIC Facility)

C. Wrong-Reading Pages

Wrong-reading pages (text parallel to the long dimension) currently get filmed in a right-reading orientation on ERIC microfiche, as a convenience to microfiche users (so that they don't have to tilt their heads sideways to read the resultant image).

However, wrong-reading pages filmed in this way extend across two microfiche frames and blowback done on a frame-by-frame basis has created split pages and accompanying problems for hardcopy users. For this reason. documents with a large percentage of wrong-reading pages have been better off at Level II than at Level I and the *ERIC Processing Manual* gave this kind of advice (see page 181).

Beginning with their new contract, EDRS will reproduce all images so that they will be in the same orientation as they were in the original document. (It's easier to turn a document than your head).

This new development means that it is no longer necessary to process at Level II a document with a large percentage of wrong-reading pages. They can be processed just like any other document. EPM pages 181 and 183. will be revised.

...T.B. (ERIC Facility)

D. Non-Capitalization in the Note Field

Recently there have been some cases of the names of foreign countries in the NOTE field being keyed in all capital letters, e.g., CANADA. Please use upper/lower case letters for this purpose and not all upper case. The proper format, as specified in the *ERIC Processing Manual*, provides for separation by commas, but requires nothing more in the way of punctuation and capital letters.

Example of correct format:

NOTE:: Paper presented at Conference X (Montreal, Canada, March 4-5, 1982)

...T.B. (ERIC Facility)

E. Sample CIJE Citation Prepared by Oryx Press

In response to numerous telephone calls from ERIC Clearinghouses, the Oryx Press has prepared a form letter displaying a model CIJE citation, as it should be prepared under existing guidelines and rules. This letter is reproduced as Attachment 4.

...Ted Brandhorst (ERIC Facility)

F. Acquisitions Data Report (ADR)

As the recent ERIC Technical Meeting held at the University of Maryland, several modifications to the *Acquisitions Data Report (ADR)* were proposed. One of these proposals was to add information to the "Preface" of the ADR concerning that point in the document processing schedule at which each Clearinghouse reports document for inclusion in the ADR, e.g.,

- upon receipt;
- after release and better copies have been secured;
- after selection; or
- at some other point in the processing.

This proposal has been accepted and each Clearinghouse is being asked herewith to submit this information to Grace Sundstrom at the ERIC Facility, being as specific as possible. Indicate exceptions to routine procedures, if any apply.

After Clearinghouse responses to this request have been received, the information will be incorporated into the "Preface" of the ADR, where it will provide additional, helpful information for its users.

...Grace Sundstrom (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC/CG's Special Workshops

Dr. Garry Walz, Director, and Dr. Libby Benjamin, Associate Director, of the ERIC Clearinghouse on Counseling and Personnel Services, were invited as presenters at three major workshops in the Far East (Manila, Malaysia, and Hong Kong) as part of their May outreach activities. Focus of the presentations was on career development and the use of ERIC resources in information gathering. ERIC may gain a new Standing Order Customer as a result of these workshops.

Three staff members were invited to present an all-day ERIC workshop at the State Library Services offices in Lansing, Michigan. Participants were librarians from public school districts, community colleges, and state facilities. These participants had search needs but did not have ERIC collections; however, they were near SOC collections. Helen Mamarchev coordinated this outreach effort. Beverly Pritchett and Carol Jaslow supervised participants in running their own searches. This activity was highly worthwhile in illustrating the real value of ERIC.

...C.J. (CG)

B. APGA Convention News

Despite the efforts of the United Airlines strike to thwart our attendance at the national convention of the American Personnel and Guidance Association, we were able to host an ERIC booth at the Las Vegas meeting. Carol Jaslow and Carol Mills (our new cataloger and library assistant) visited with several hundred convention participants. We are pleased to find that, with each passing year, increasing numbers of people are already familiar with the system. The reaction has changed from, "ERIC? Who's ERIC" to "Do I know ERIC? It got me my Master's!"

...Carol Jaslow (CG)

C. ERIC/CG Staffer Wins Honor

Helen Mamarchev, Senior Information Specialist at the ERIC Clearinghouse on Counseling and Personnel Services, was recently elected Graduate Student Member-At-Large to the Executive Board of the National Association of Women Deans, Administrators and Counselors (NAWDAC). She began her two-year term by attending NAWDAC's annual convention on April 4-6, 1979 in Washington, D.C. She reports her ERIC-born expertise in information storage and retrieval enabled her to offer a different and useful perspective to NAWDAC members.

...Beverly Pritchett (CG)

D. CS Participates in IRA Annual Meeting

The ERIC Clearinghouse on Reading and Communication Skills was well represented on the program at the International Reading Association (IRA) meeting held this year in Atlanta, Georgia, on April 24-28. Karl Koenke, Associate Director, spoke at a session on "Minimal Competency Testing in the United States: Status and Speculations," which Jane McClellan, Assistant Director, chaired. The session was well attended, indicating a continuing interest in the minimal competency issue.

Arthur Applebee, Associate Director, presented a paper on the "Concept of Story" at a preconvention institute concerning research in the development of written language, and Mary K Monteith chaired a session on textbook readability and usage in the junior college. Demonstrations of computer searching at the ERIC exhibit during the week were also given. Over 15,000 people attended this year's IRA convention.

...Mary K Monteith (CS)

E. Comparison Shopping for Computerized Mailing Lists

When promoting an IAP, it is essential to reach the right audience. The Clearinghouse on Educational Management has been aided in this effort by professional organizations willing to distribute the Clearinghouse's promotional materials to their members. On several occasions, through this means, we have been able to get flyers into the hands of:

- 35,000 Secondary School Principals;
- 18,000 School Superintendents;
- 15,000 California School Administrators;
- 1,800 School Public Relations Directors.

Although this outreach is adequate for some products, it is not for others. To reach additional audiences, we sometimes purchase mailing labels from commercial mailing list vendors. These lists, when carefully selected, have been for us a cost-effective way to reach potential users of our products.

Over the years, our file containing the catalogs of these mailing list suppliers has grown appreciably thicker, evidencing a healthy competition. In the event other Clearinghouses may not be aware of these firms, services, the addresses of four firms specializing in educational mailing lists follows:

- Market Data Retrieval
  Box 510
  Westport, Connecticut 06880
  (203) 226-7511

- Curriculum Information Center, Inc.
  1726 Champa Street
  Denver, Colorado 80202
  (800) 525-3564

- College Marketing Group
  6 Winchester Terrace
  Winchester, Massachusetts 08190
  (617) 729-7865

- Education Mailings Clearing House
  Roxbury Building
  Sweet Springs, Missouri 65351

It pays to shop around. Each firm offers a different selection of markets (teachers, principals, librarians, business managers, and so forth) and targeting options (for example, titles or personal names), and the prices vary widely. By far the least expensive supplier is the Education Mailings Clearing House, from which we recently purchased 5,813 cheshire labels for $51.85. A comparable order from another supplier would have cost nearly three times as much.

...Stuart Smith (EA)

F. ERIC/EC Reports Progress on Booklet Describing How to Start an ERIC Collection

The ERIC Clearinghouse on Exceptional Children is producing a booklet entitled *How To Start An ERIC Collection*. Designed for libraries and other education information centers, the booklet will include guidelines for starting three types of collections:

- Minimum (RIE, CIJE, and the *Thesaurus*)
- Intermediate (Minimum, plus the Microfiche Collection)
- Complete (Intermediate, plus computer access)

Order forms for ERIC components will be included also. Camera-ready copy will be completed in August and will then go to the Government Printing Office for printing.

...Lynn Smarte (EC)

G. ERIC/HE Activities

In March 1979, the ERIC Clearinghouse on Higher Education co-sponsored a conference with the University of Virginia, Center for the Study of Higher Education and the American Association of University Administrators. The topic was "Preventive Law in Academic Administration."

Over the past several months, the Clearinghouse has sponsored exhibits at the following conferences:

- American Association for Higher Education (AAHE);
- Association for the Study of Higher Education (ASHE);
- Association for Institutional Research (AIR).

Clearinghouse staff have made three presentations at recent meetings:

- Thomas Linney, Research Associate, participated on a panel at the AIR conference. The topic was "Student Aid".

- Carol Shulman, Research Associate, presented papers at two conferences:

  - Association for the Study of Higher Education (ASHE): Title of paper: "The University: A Changing Workplace for Faculty".

  - Conference on Collective Bargaining in Higher Education. Title of paper: "Compliance With Federal Regulations At What Cost?"

Bill Mayville, Research Associate, just returned from a trip to the Peoples Republic of China. The study mission, co-sponsored by the George Washington University International Education Division and the Government of China, examined schools at the elementary, secondary, and higher education level.

...Marilyn Shorr (HE)

H. ERIC/IR to Include Postage and Handling Charges in its IAP Prices

The ERIC Clearinghouse on Information Resources will include postage and handling charges in pricing all future Information Analysis Products and other Clearinghouse publications. This method of recovering postage and handling costs will replace the separate charge based on percentage of total order, used heretofore. The new prices will go into effect on July 1, 1979. Please see the June issue of *ERIC/IR Update*, which is scheduled to appear the third week in June, for a complete list of IR publications available and their new prices.

...B.M. (IR)

I. ERIC/JC Missing From ERIC Maps

Each Clearinghouse was sent a set of 20 color transparencies, which were revisions by the present IR Clearinghouse of ones done by the IR Clearinghouse when it was located at Stanford, entitled "Overview of ERIC." It was discovered that the ERIC Clearinghouse for Junior Colleges is missing from at least one set of the maps showing the location of all ERIC Clearinghouses. It was clearly marked on the original art work for the diazo transparencies and on the black and white transparency masters. Please check your sets and, if anything is missing, mark it in with a fine-line, indelible marking pen.

...Barb Minor (IR)

J. ERIC/JC Director Addresses NIE Priority Issue

Following up on the NIE priority area of Literacy, the Director of the ERIC Clearinghouse for Junior Colleges, Dr. Arthur M. Cohen, recently wrote an article entitled, "Shall We Segregate the Functionally Illiterate?" which appeared in the April 1979 issue of the *Community and Junior College Journal*. The article discusses the issue of whether community colleges should segregate those students who have not been prepared to cope with basic information and ideas. Copies of this article are available from the ERIC/JC Clearinghouse upon request without charge.

...Bonnie Sanchez (JC)

K. ERIC/SE Associate Director in Indonesia

Dr. John Higgins, ERIC/SE's Associate Director of Mathematics Education, is currently in Indonesia involved in working on mathematics teacher education.

...B.M. (SE)

L. ERIC/SE Participates in OEA Workshops

The ERIC Clearinghouse for Science, Mathematics, and Environmental Education was involved in two workshops with the Ohio Education Association (OEA) in May. Three hundred teachers attended the workshop, which dealt with the teaching of environmental education, science education, and the use of ERIC materials in teaching.

...Beverly Malcolm (SE)

M. Diana Beer Coordinating ERIC/SO Input into CIJE

Diana Beer will be coordinating ERIC/SO input into CIJE and would welcome any suggestions about journal SO might add to its review list.

...Charlotte J. Purvis (SO)

N. New ERIC/TM Publications

The ERIC Clearinghouse on Tests, Measurement, and Evaluation plans to begin distributing two new regular publications. The first issue of the new Clearinghouse newsletter, *ERIC/TM Notes* will be published in early June. *ERIC/TM Notes* will highlight significant ERIC documents, announce new Clearinghouse products and services, describe important system changes, report on conferences and meetings in measurement and evaluation, and contain articles on topics in testing and evaluation.

Within the next few weeks, TM will also introduce the new *ERIC/TM Highlights* series. This series of computer-generated bibliographies, each screened for relevance and quality, will focus on topics of current concern. Some of the bibliographies will be distributed without charge; others will be sold to recover the cost of printing and distribution.

...Barbara Hunt (TM)

O. ERIC/UD Participation in Conferences

Dr. Jerry Wright, Assistant Director of the ERIC Clearinghouse on Urban Education, attended the Asian and Pacific American Education conference held in San Francisco, California on April 25-27, 1979. The papers from the conferences will be processed by ERIC/UD.

Dr. Wright also attended the Institute on Library Services for Ethnic Groups at Simmons College in Boston, Massachusetts on April 27-28, 1979. The Institute was co-sponsored by the Massachusetts Board of Library Commissioners and was designed to deal with the identification and analysis of ethnic groups in the community, assessment of information needs, planning of responsive services, location and acquisition of appropriate resources, and the development of effective outreach techniques.

He was also a discussant at the 7th Annual Conference on Ethnic and Minority Studies held at the University of Wisconsin-La Crosse. The topic of the presentation was "The Invisible Ethnic: Those Who Refuse to Participate." The papers from this conference will be processed into ERIC by ERIC/UD.

....Jerry Wright (UD)

P. Pauline Rothstein Returns to ERIC/UD

After an extended absence, Pauline Rothstein has returned to her position as Processing Coordinator at the ERIC Clearinghouse on Urban Education. Soon after coming back from maternity leave (Lisa Rothstein was born on August 25, 1978), Pauline, unfortunately, experienced trouble with her eyes. We are happy to report that after successful surgery and convalescence she is back at work. From now on, any processing questions should be directed to her.

...G.C (UD)

Q. International Visitors to ERIC/UD

Mr. John E. Vaughan, Education Librarian of the University of Liverpool, England, visited the ERIC Clearinghouse on Urban Education in May, at the invitation of Ms. Georganne Chapin, whom he had met

at the Boston Standing Order Customer Workshop the previous week. (Mr. Vaughan attended the Workshop on the recommendation of Malcolm Hamilton of Harvard University's Gutman Library.) He was interested in learning more about the ERIC system, especially concerning its completeness with regard to certain types of documents, and about indexing and searching practices as they affect non-American English speakers. He informed us that ERIC is used extensively by students at the University of Liverpool, whose library subscribes to both RIE and CIJE, and has its own computer searching facilities.

Other international visitors to the ERIC/UD Clearinghouse in the last two months included:

- Mr. Roger Watkins — Deputy Director, Centre for Information and Advice on Educational Disadvantage, Manchester, England
- Mr. Robert Thornburg — Warden, Sherbrooke Teachers Center, Fulham England
- Ms. Yvonne Graydon — Librarian, Ministry of Education, Jamaica, West Indies

All were interested in learning more about ERIC and in establishing linkages between the Clearinghouse and their institutions.

...Georganne Chapin (UD)

LIST OF ATTACHMENTS

Attachment 1 - State Dissemination Leadership Project Dissemination Representatives

Attachment 2 - State Dissemination Grants Proje-ts Directors

Attachment 3 - Vocabulary Improvement Project - Schedule for Remainder of Project

Attachment 4 - Form Letter Prepared By Oryx Press Displaying Model CIJE Citation

Attachment 5 - New Information Analysis Products

Attachment 6 - Acquisitions Arrangements List Updates

Attachment 7 - Standing Order Customers - Additions, Renewals, and Cancellations

Attachment 8 - Duplicates List - RIEJUN79

Attachment 9 - Microfiche Inventory and Quality Check - RIEMAR79

Attachment 10 - Descriptor Justification Forms/Play Thesaurus/VIP Input

Attachment 11 - *ERIC Directory* Updates

STATE DISSEMINATION LEADERSHIP PROJECT DISSEMINATION REPRESENTATIVES

R. Meade Guy, Director
Alabama Information Development System
State Department of Education
347 State Office Building
Montgomery, AL 36130
205/832-3138

Marilou Madden, Director
Educational Program Support Div.
Alaska Department of Education
Pouch F
Juneau, AK 99811
907/465-2830

Sala Samiu
Special Asst. for Public Affairs
Department of Education
Pago Pago, American Samoa 96799
633-5237 (overseas operator)

Beverly Wheeler, Director
Information Dissemination
Department of Education
1535 West Jefferson
Phoenix, AZ 85007
602/271-5391

Roland A. Carpenter, Asso. Director
Planning and Evaluation
401 E - Education Building
Capitol Mall
Little Rock, AR 72201
501/371-1561

George Neill, Asst. Superintendent
California Department of Education
Office of Information
721 Capitol Mall, Room 112
Sacramento, CA 95814
916/322-6140

Charles L. Latimer
Deputy Supt. of Schools
Division of Schools, Box M
Balboa Heights, Canal Zone
52-3131 (overseas operator)

Diane Wilson, Director
Dissemination Capacity Building
Colorado Department of Education
201 East Colfax
Denver, CO 80203
303/839-2232

John R. Billard
Director, Instructional Media
State Department of Education
University of Connecticut, Box U-1
Storrs, CT 06268
203/486-2530

John S. Watson, State Supervisor
Educational Dissemination
State Department of Public Instruction
John G. Townsend Building
P.O. Box 1402
Dover, DE 19901
302/678-4583

Ingeborg G. Fahs, Director
Educational Dissemination/Diffusion
Knott Building
Tallahassee, Florida 32304
904/487-1078

Anne Moughon, Coordinator
Educational Information Center
212 State Office Building
Atlanta, GA 30334
404/656-2402

Kellet I. Min, Administrator
Planning and Evaluation Services
P.O. Box 2360
Honolulu, Hawaii 96804
808/548-6486

Charles Brown
Coordinator, Dissemination
State Department of Education
Len B. Jordan State Office Building
Boise, Idaho 83720
208/384-3998

E.L. Grossner, Director
IL Resource Dissemination Network
Office of Education
100 North 1st. Street
Springfield, IL 62777
217 782-5418

Donald A. Treibic, Director
Title IV-C
Room 229, State House
Indianapolis, IN 46204
317/927-0386

Mary Jo Bruett
Department of Public Instruction
Grimes State Office Building
Des Moines, IO 50319
515/281-5286

Nancy L. Flott, Director
KEDDS Resource
State Department of Education
120 East Tenth
Topeka, KS 66612
913/296-3136

Shirley Williamson, Head
Office of Communication Services
2220 Capital Plaza Tower
Frankfort, KY 40601
502/564-4743

Ronald A. Dearden
Development Director
P.O. Box 44064, Room 1007
Baton Rouge, LA 70804
504/342-3758

Richard K. Riley
Title IV Disseminator
Dept. of Education & Cultural Services
Augusta, ME 04333
207/289-2475

Dr. Carl N. Schroeder, Consultant
Office of Developmental Projects
Maryland State Department of Edu.
P.O. Box 8717, B/W/I Airport
Baltimore, MD 21240
301/796-8300

Celilia DiBella
Department of Education
31 St. James Avenue
Boston, MA 02116
617/727-5761

John Osborne, Supervisor
Experimental & Demonstration Centers
Michigan Department of Education
P.O. Box 30008
Lansing, MI 48909
517/373-1806

Gregory J. Waddick, Asst. Commissioner
Division of Special Services
726 Capitol Square
550 Cedar Street
St. Paul, MN 55101
612/296-5061

John O. Ethridge
Administrative Asst. to Superintendent
P.O. Box 771
Jackson, MS 39205
601/354-6938

Thomas A. Odneal, Director
Title IV-C, ESEA
Department of Elementary & Secondary
P.O. Box 480
Jefferson City, MO 65102
314/751-3468

William Connett
Manager, Division of Resources & Assessmer
Office of Public Instruction
State Capitol, Room 106
Helena, Montana 59601
406 449-3693

Robert Dyke, Administrator
State Department of Education
301 Centennial Mall South
Lincoln, NB 68509
402/471-2452

Herbert R. Steffens, Director
Technical Services
Nevada Department of Education
400 West King Street
Capitol Complex
Carson City, NV 89710
702/885-5700 ext. 210

Paul R. Fillion, Chief
Division of Administration
410 State House Annex
Concord, NH 03301
603/271-3453

New Jersey

Joseph Pirogna
State Dir., ESEA IV
N.J. Dept. of Education
225 W. State Street
Trenton, N.J. 08625
(609) 292-4447

Dolores Dietz, Coordinator
Title IV-B
New Mexico State Dept. of Education
State Education Building
Santa Fe, NM 87503
505/827-5441

Joan A. Miller, Coordinator
Educational Program and Studies
Information Service
State Education Department
Albany, New York 12234
518/474-3639

Henry Helms, Director
Division of Development
Dept. of Public Instruction
Education Building
Raleigh, NC 27611
919/733-7018

Hank Landeis, Coordinator
Innovative Projects
Department of Public Instruction
State Capitol
Bismarck, ND 58505
701/224-2293

Ohio

Mrs. Margaret Mauter
Director, Div. of Planning/Eval.
R. 808
Ohio Departments Bldg.
65 S . Front Street
Columbus, Ohio 43215
(614) 466-4838

Jack Craddock, Administrator
Communications Section
State Department of Education
2500 North Lincoln
Oklahoma City, OK 73105
405/521-3331

George Katagiri, Coordinator
Instructional Technology
Department of Education
942 Lancaster Drive N.E.
Salem, OR 97310
503/378-3566

John E. Kosoloski, Director
Bureau of Planning & Evaluation
Pennsylvania Dept. of Education
P.O. Box 911
Harrisburg, PA 17126
717/787-3976

Jose Antonio Figueroa, Director
Dissemination Center
Puerto Rico Dept. of Education
P.O. Box 759
Hato Rey, Puerto Rico 00919
809/759-8240

Edward L. Dambruch, Director
Teacher Center
Department of Education
235 Promenade Street
Providence, RI 02908
401/277-6834

Elmer L. Knight, Director
Education Products Center
State Department of Education
Columbia, SC 29201
803/758-5733

James O. Hansen, Asst. Superintendent
Instructional Services
Division of Elementary and Sec. Education
Richard F. Kneip Building
Pierre, SD 57501

Virginia Cutter, Director
Division of Dissemination
Texas Education Agency
201 East 11th Street
Austin, TX 78703
512/475-5601

Tennesee

Kenneth Lindsay, Coordinator
ESEA Title IV
State Board of Education
250 E. Fifth South
Salt Lake City, UT 84111
801/533-5891

Mary Perry, Dissemination Specialist
Vermont State Department of Education
State Office Building
Montpelier, VT 05602
802/828-3124

Robert V. Turner, Special Assistant
Federal Programs and Relations
State Department of Education
P.O. Box 60
Richard VA 23216
804/786-3170

Jean Wieman, Director
Programs and Learning Resources
Old Capitol Building FG - 11
Olympia, WA 98504
206/753-3760

J. Douglas Machesney
Asst. State Superintendent
Department of Education
Charleston, WV 25305
304/348-3788

Donald Russell, Chief
Education Information Systems
Division of Management, Planning
and Federal Services
126 Langdon Street
Madison, WI 53702
608/266-1746

Nan Patton, Coordinator
Communications Services
State Department of Education
Hathaway Building
Cheyenne, WY 82002
307/777-7673

June 1979

STATE DISSEMINATION GRANTS PROJECT DIRECTORS

CAPACITY BUILDING

COHORT 1 - FIRST FUNDED
Fiscal Year 1975

ALASKA
Ms. Eula Ruby
Project Director
Alaska Dissemination Capacity Building Project
Office of Planning and Research
Pouch F., State Office Building
Juneau, Alaska 99811
(907) 465-2804

CONNECTICUT
Dr. John Billard
Project Director
Connecticut Dissemination Capacity Building Project
Capitol Avenue
Hartford, Connecticut 06115
(203) 566-7692

DELAWARE
Dr. Wilmer Wise
Project Director
Delaware Dissemination Capacity Building Project
Delaware Department of Public Instruction
John G. Townsend Building
Dover, Delaware 19901
(302) 678-4583

ILLINOIS
Dr. E.L. (Bud) Grossner
Project Director
Illinois Dissemination Capacity Building Project
Program Services
Illinois Office of Education
100 North First Street
Springfield, Illinois 62777
(217) 782-4321

KENTUCKY
Ms. Shirley Williamson
Project Director
Kentucky Dissemination Capacity Building Project
Office of Communication Services
Kentucky State Department of Education
Capital Plaza Tower
Frankfort, Kentucky 40601
(502) 564-4743

MONTANA
Mr. Wayne Pyron
Project Director
Montana Dissemination Capacity Building "Project Exchange"
Montana State Education Agency
Superintendent of Public Instruction
State Capitol
Helena, Montana 59601
(406) 449-3693

NEW YORK
Ms. Joan A. Miller, Project Co-Director
Dr. Carl E. Wedekind, Project Co-Director
New York Education Department Capacity Building Project
New York State Education Department
Educational Programs and Studies Information Service
Divisions of Research and Evaluation
Albany, New York 12234
(518) 477-7455

SOUTH CAROLINA
Dr. Elmer Knight
Project Director
South Carolina Capacity Building Project
South Carolina State Department of Education
1429 Senate Street
Columbia, South Carolina 29201
(803) 958-5733

TEXAS
Mrs. Virginia Cutter, Project Director
Mr. Pat Martin, Project Coordinator
Coordinating Information for Texas Educators (CITE)
Texas Education Agency
201 East 11th Street
Austin, Texas 78701
(512) 475-5601

COHORT II - FIRST FUNDED
Fiscal Year 1976

ALABAMA
Dr. Meade Guy
Project Director Alabama Information and Development System
Alabama Department of Education
State Office Building
Montgomery, Alabama 36130
(205) 832-3138

CALIFORNIA
Mr. George Neill Project Director
California State Department of Education
Executive Division
Office of Information Program Dissemination
721 Capitol Mall
Room 532
Sacramento, California
(916) 322-6140

COLORADO
Ms. Cheryl Chase, Project Director
Colorado Department of Education
Senate Office Building
201 East Colfax
Denver, Colorado
(303) 892-2486

FLORIDA
Ms. Inga Fahs, Project Director
Florida Department of Education
115 Capitol
Tallahassee, Florida 32304
(904) 487-1078

GEORGIA
Dr. Ronald Luckie, Project Director
Georgia State Department of Education
242 State Office Building
Atlanta, Georgia 30334
(404) 656-2566

IDAHO
Mr. Charles A. Brown, Project Director
Idaho Department of Education
Len B. Jordan Office Building
Boise, Idaho 83720
(208) 384-3998

KANSAS
Ms. Nancy Flott, Project Director
Kansas State Department of Education
120 East 10th Street
Topeka, Kansas 66612
(913) 296-3136

MASSACHUSETTS
Ms. Cecelia DiBella, Project Director
Massachusetts Department of Education
178 Tremont Street
Boston, Massachusetts 02111
(617) 727-5700

MICHIGAN
Dr. Philip H. Hawkins, Project Director
Michigan State Department of Education
Box 420
Lansing, Michigan 48902
(512) 373-7398
(512) 373-1830

MINNESOTA
Mr. Roy Tally, Project Director
Minnesota State Department of Education
Minnesota Information Network for Educators
St. Paul, Minnesota 55101
(612) 296-0596

NEW HAMPSHIRE
Mr. Paul Fillion, Project Director
New Hampshire State Department of Education
State House Annex
Concord, New Hampshire 03301
(602) 271-3453

NEW JERSEY
Dr. Carl Swanson, Project Director
New Jersey Department of Education
225 West State Street
Trenton, New Jersey 08625
(609) 271-2777

OREGON
Mr. George Katagiri, Project Director
Oregon Department of Education
942 Lancaster Drive, N.E.
Salem, Oregon 97310
(503) 378-3566

RHODE ISLAND
H. Wells "RED" French, Project Director
Rhode Island Department of Education
235 Promenade Street
Providence, Rhode Island 02908
(401) 277-2697

COHORT III - FIRST FUNDED
Fiscal Year 1978

ARIZONA
Ms. Beverly Wheeler, Project Director
Arizona Department of Education
General Operations/Dissemination
1535 West Jefferson
Phoenix, Arizona 85007
(602 255-5391

NEBRASKA
Mr. Jack Baillie, Administrator, Special Services
Nebraska Department of Education
Planning, Evaluation and Research Director/
Information Consultant
Box 94987
301 Centennial Mall South
Lincoln, Nebraska 68509
(402) 471-2486

OKLAHOMA
Mr. Jack Craddock, Project Director
Oklahoma State Department of Education
Federal Programs Division
Oliver Hodge Memorial Education Building
Oklahoma City, Oklahoma 73105
(405) 521-3331

UTAH
Dr. Kenneth P. Lindsay, Project Director
Utah State Board of Education
Division of Research and Development
250 East Fifth South
Salt Lake City, Utah 84111
801-533-5891

VIRGIN ISLANDS
Mr. James Oliver, Acting Project Director
Virgin Islands Department of Education
P.O. Box 630
St. Thomas. Virgin Islands 00801
(809) 774-0100

WISCONSIN
Dr. Don Russell, Project Director
Wisconsin State Education Agency
Department of Public Instructions
Management and Planning Service Division
126 Langdon Street
Madison, Wisconsin 53702
(608) 226-1746

COHORT IV - FIRST FUNDED
Fiscal Year 1978

HAWAII
Dr. Kellet Min, Project Director
Hawaii Department of Education
P.O. Box 2360
Honolulu, Hawaii 96804
(808) 548-6486

MARYLAND
Dr. David R. Bender, Project Director
Maryland State Department of Education
Division of Library Development Services
P.O. Box 8717, BWI Airport
Baltimore, Maryland 21240
(301) 716-8300, ext. 264

PENNSYLVANIA
Dr. John E. Kosoloski Project Director
Pennsylvania Department of Education
Planning and Evaluation
Box 911
Harrisburg, Pennsylvania 17126
(717) 787-3976

TENNESSEE
Ms. Ann Buchanan, Project Coordinator
Tennessee Department of Education
100 Cordell Hull Building
Nashville, Tennessee 37219
(615) 741-7816

AMERICAN SAMOA
Dr. Polo Manuma
Government of American Samoa
Department of Education
Pago Pago, American Samoa 96799
633-5237

LOUISIANA
Dr. Hugh Peck
Louisiana State Department of Education
Division of Research and Development
P.O. Box 44064
Baton Rouge, Louisiana 70804
(504) 389-2941

Vocabulary Improvement Project
Schedule for Remainder of Project

May 25* (May 28)**	-	4th edition of Play Thesaurus (PT) with index (all future editions have index)
May 31	-	Revised Clearinghouse logs mailed to CERIC
June 15 (June 18)	-	5th edition of PT
July 6 (July 9)	-	6th edition of PT
July 27 (July 30)	-	7th edition of PT
August 17 (August 20)	-	8th edition of PT (closure on DJFs processed after 8th PT will be accomplished by phone rather than through the PT "Comment" field)
Sept. 7 (Sept. 10)	-	9th edition of PT (this issue has two purposes: to document Lex/CH phone discussions after 8th PT and to keep the PT up-to-date for the final work of the lexicographers)
Sept. 14	-	Clearinghouses mail final input for VIP (input postmarked after 9/14 not accepted)
Oct. 5 (Oct. 8)	-	10th and final edition of PT
Oct. 8-26	-	Lexicographers document unresolved problems, including known disagreements--Periodic phone contacts may be made by lexicographers to CH's to achieve closure, and by CH's to lexicographers to report issues that need the vote of Executive Comm.
Oct. 29-31	-	Executive Committee Meeting (Washington, D.C.) All problems in 10th edition of PT resolved (length of meeting dependent on number of items requiring Committee resolution)
Nov. 5	-	Incorporating all Executive Committee decisions, Facility begins generating transactions necessary to change both the Master Thesaurus File and the Master Resume File
Dec. 14	-	Working copy of Updated Master Thesaurus distributed to Clearinghouses. Beginning with the April '80 issue of RIE all indexing based on new Thesaurus
Jan. 4	-	New Thesaurus Tape sent to Oryx Press
Jan. 7	-	Work begins on writing "Introduction" for new Thesaurus
Jan. 11	-	Facility completes updates to Master Resume File
Feb. 15	-	"Introduction" completed and mailed to Oryx Press (for 8th ed. of Thesaurus)

*Date of completion
**Mailing date

The Oryx Press • Suite 206 • 3930 East Camelback Road, Phoenix, Arizona 85018 • (602) 956-6233

June 4, 1979

Dear

In response to numerous requests, both by phone and at the May ERIC Technical Meeting, the following is the current format for resumes for CIJE.

```
CH::SO401642
AUTH::Smith, John; Jones, James
          or
      Smith, John; And Others [if more than 2 authors]
TITLE::Approaches to Teaching History.
PUBTYPE::143; Statistical Studies; 142; Program Proposals;
         131; Annotated Bibliographies
AVAIL::UMI
JNL:History Teacher; v11 n4 p1-10          Jan 1979
                            or                or
                            p11-14         Dec-Jan 1978-79
                            or                or
                            p111-14, 116   Win 1979
                            or             or
                            p111-210, 203  Spr 1979
                            or             or Sum 1979
                            p1120-22       or
                            or             Fall 1979
                            p1120-204
                            or
                            p1998-2001
DESC::*History Instruction; *Educational History; Modern History;
      Large Group Instruction; Instructional Materials
IDEN::*California History
ABST::[not to exceed 50 words]
```

NOTE: The following data will be added by Oryx software and need not be specifically entered by the Clearinghouses:

(1) "080" will be inserted automatically into the PUBTYPE Field of all CIJE records.

(2) PUBDATE Field will be constructed automatically from the Journal Citation Field.

Page Two

I hope that this information answers all of the questions that have arisen, especially in the PUBTYPE and Journal Fields. If you have any further inquiries, however, please do not hesitate to call me.

Sincerely,

Susan Slesinger

Susan Slesinger
Managing Editor, CIJE

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Higher Education

a. *Revamping Core Curricula.* Carol Herrnstadt Shulman. 4p. May 1979.

The liberalizing of basic courses in general education requirements and a general societal discontent with results of a college education has caused a re-examination of the use of core curriculum. This Current reviews the model recently established by Harvard and identifies other schools that have made significant changes in their core curriculum.

b. *Changing Values in Higher Education.* Thomas J. Linney. 4p. April 1979.

In the last two decades there has been a noticable change in values and attitudes towards higher eduation by students and parents. This Current reviews what these changes are what implication they have for policy.

c. *Women in Academe: Steps to Greater Equality.* Judith M. Gappa and Barbara S. Uehling. 89p. 1979

This paper examines facts and trends that determine directions to take and tactics to employ in efforts to promote equality for women in higher education. It reviews: institutional policies and practices, historical trends regarding women's participation; the current status of women within higher education; the legal rights of women, and effective approaches for increasing the participation of women in higher education.

d. *Learning Styles: Their Impact on Teaching and Administration.* Charles S. Claxton and Yvonne Ralston. 68p.

This paper identifies major findings on learning styles suggests ways colleges and universities can design instructional programs that take into account ways students learn most effectively and discusses changes necessary in organizational procedures and administrative behavior for meaningful change to occur.

e. *Budgeting in Higher Education.* J. Kent Caruthers and Melvin Orwig. 99p. 1979

In times of financial stress, it is of paramount importance to spend the finite resources as wisely as possible. This calls for sophisticated budgeting. However, college faculty budgeting is often misunderstood and seen as a threat to academic freedom. This report examines the various processes and systems used in budgeting, how they are applied, and what the faculty can do to insure reasonable allocation of funds.

f. *Old Expectations, New Realities: The Academic Profession Revisited:* Carol Herrnstadt Shulman. 51p. 1979.

Many conditions now exist that have caused changes in the academic working atmosphere of higher education institutions. Some of these changes are: financial exigency, decrease in research funding, demands for greater accountability by state legislatures, collective bargaining, increased number of older tenured faculty and an increased emphasis on career oriented programs. This report identifies the most important changes, examines how they affect the traditional faculty role, and lists specific ways faculty and their institutions are coping with these changes.

2. ERIC Clearinghouse for Junior Colleges

a. *Balancing State and Local Control,* Searle Charles (Editor). Fall 1978.

b. *Responding to New Missions,* Myron Marty (Editor). Winter 1978.

c. *Shaping the Curriculum,* Arthur M. Cohen (Editor). Spring 1979

These IAP's are available from Jossey-Bass, Inc., in San Francisco, California as the *New Directions for Community Colleges* series. Price is $5.95 or $25 a year on a subscription basis.

d. *The Humanities in Two-Year Colleges: What Affects the Program?* Florence B. Brawer. Winter 1978.

e. *Community College Financing in the Post-Proposition 13 Era.* John Lombardi. January 1979.

f. *Trends in Ethnic Enrollments.* Florence B. Brawer. February 1979.

g. *Four Phases of Developmental Education.* John Lombardi. March 1979.

h. *Using the Talents of Part-Time Faculty.* Jack Friedlander. December 1978.

i. *Academic Courses for the Health Programs.* Florence B. Brawer. December 1978.

Products d-i are available free from the ERIC Clearinghouse for Junior Colleges, as long as the supply lasts.

3. ERIC Clearinghouse on Reading and Communication Skills

a. *Listening: Its Impact at All Levels on Reading and the Other Language Arts.* Sara W. Lundsteen. 170p. May 1979. NCTE Stock No. 29298. Price: $6.00; NCTE members: $5.25. CS 204 762.

A revision and update of a popular 1971 survey of what teachers need to know, from reasearch and other sources, to provide for students' growth in listening ability. Sections are included on evaluating listening and using classroom materials that develop listening skills.

b. *Teaching Reading Comprehension: Theory and Practice.* William D. Page and Gay Su Pinnell. 137p. April 1979. Stock No. 51906. Price: $6.75; NCTE members: $6.00. CS 004 728.

Surveys research and theory on reading comprehension and suggests ways the teacher can use the implications of these findings in the classroom. Analyzes 14 currently used instructional approaches, listing the advantages and disadvantages of each.

Available from: National Council of Teachers of English.
1111 Kenyon Road
Urbana, Illinois 61801

4. ERIC Clearinghouse for Rural Education and Small Schools

a. *National Migrant Education Program Math Skills Information System.* Raul de la Rosa and Eugene deG. Hackett. 31p. 179. Stock No. EC-070. Price: $3.50.

The educational background and issues which shaped the design of the National Migrant Education Program Math Skills Information System are explained in this report, along with a full description of the features of the system and its operation. It discusses the variety of math skills information used to permit teachers to input and receive math skills information about migrant students in order to insure continuity of education.

b. *How Communities and American Indian Parents Can Identify and Remove Culturally Biased Books from Schools.* Rebecca Robbins. 21p. 1979. Stock No. EC-071. Price: $4.00.

Removal from the schools of educational materials objectionable to American Indians is a matter of concern to teachers, parents, Indian communities and organizations, educational decision makers. To appeal to a wider market, publishers often produce materials favoring the interests of the predominant society. Thus, textbooks and other curricular materials too often portray Indian people and institutions in an inaccurate, limited, and unfair manner, thus perpetuating a distorted historical view. Indian youth and adults must attempt to eradicate such historical and cultural misinforamtion and bias in instructional materials. Several ways to identify and evaluate educational materials are provided.

c. *Time and Resource Management for Small Schools.* Don Miller and Barbara Miller, editors. 68p. 1979. Stock No. EC-072. Price: $6.25.

This document is a collection of materials by practitioners on managing time and resources. The first section, which is devoted to time management, presents papers on time management for administrators and teacher-managers, team management, time management in the elementary school, student scheduling, and independent study. The section on resource management deals with people management, community schools, group guide counseling, volunteer aides, facility development, planning, curriculum review and change, the relationship of the brain/mind and implications for education, and implementing Public Law 94-142.

d. *The Teacher and the Reading Skills Report for Migrant Students.* Richard Bove, 20p. 1979. Stock No. EC-073. Price: $4.50.

There are approximately 500,000 migrant farmworkers' children in the United States whose reading development is recorded in the data bank of the Migrant Student Record Transfer System (MSRTS). The procedure contained within this paper was developed in response to the need to report the progress of these children.

e. *Outdoor Education: Community Studies Through Field Experiences.* Malcolm D. Swann. 67p. Stock No. EC-074. Price: $6.50.

Field experiences in which high school students work away from the classroom to study their own communities are often considered to be the most valuable aspect of an educational program. However, the educator who seeks to provide field experiences for students must plan and organize this program carefully. This document is intended to encourage and guide teachers interested in community studies.

f. *Impacts of the Rural Turnaround on Rural Education.* Peggy J. Ross and Bernal L. Green. 49p. 1979. Stock No. EC-075. Price: $4.25.

Facilities and staff, financing, administration, and social/behavioral problems are four areas of the educational systems of rural schools impacted by the rapid population growth resulting from the urban-to-rural migration begun in the 1970's and expected to last several decades. Overcrowding of facilities is a short-range problem for communities with economic and public support, but a long-range problem for those unable to initiate a satisfactory solution. Greater local revenues result from greater population, yet there may be rural resistance to the ideas of urban newcomers. The extent to which rural community leaders should and can anticipate and respond to population growth and its resultant changes is discussed in this study.

g. *Imaginary Gardens? Real Problems: An Analysis of Federal Information Sources on Rural Education.* Gail Parks and Jonathan Sher. 44p. Price: $6.00.

Comprehension of the current condition of rural education is essential to national education policy and program considerations, yet rural schools go unnoticed at the federal level because of a paucity of national rural data. The changing nature of the rural population, the national mandate for equal educational opportunity, and the need for a timely concept of rural development are all justifications for an expanded rural education data base. Recommendations include providing for systematic collection of rural data, merging of agency data, and creating a National Center for Rural Education Studies.

h. *How to Search ERIC for American Indian Materials.* Ramona Tecumseh Sandoval, compiler. 97p. 1979. Stock No. EC-077. Price: $8.00.

A wide variety of educational materials regarding American Indians has been collected by the Educational Resources Information Center (ERIC) system; this guide was prepared to help anyone who is seeking that information to find it. Procedure is given for conducting both computer

and manual searches of the data base with detailed descriptions devoted to the use of the descriptor and identifier retrieval terms under which all documents are indexed. A listing of the commonly used American Indian descriptors and identifiers is given. Use of the ERIC reference books, including the *Thesaurus*, the monthly abstract journals, *Resources in Education and Current Index to Journals in Education* is also explored.

Available from: National Educational Laboratory Publishers, Inc.
813 Airport Boulevard
Austin, Texas 78702

5. ERIC Clearinghouse for Science, Mathematics, and Environmental Education

a. *Environmental Education: A Bibliography of Abstracts from Resources in Education (RIE).* John F. Disinger, Robert W. Howe, and James M. Kozlow. 1976-77. 286p. Price: 12.00 (without binder); $15.00 (with binder).

This publication contains abstracts and indexes to selected documents announced in *Resources in Education* from 1976 to 1977. Documents indexed include instructional materials, research reports, teaching guides, and other items. The compilation is designed to serve as an effective tool to assist teachers, researchers, curriculum developers, librarians, administrators, concerned citizens, and others concerned with environmental entries; in the remaining sections the abstracts are indexed by subject, identifier, author, and institutional author. Supplements will be issued periodically.

b. *Resources for Teaching Mathematics in Bilingual Classroom.* James C. Lovett and Ted Snyder. 56p. Price: $1.75.

A substantial resource is provided for those concerned with mathematics teaching in bilingual programs. Part I provides a concise overview of the issues and problems involved in the teaching of mathematics in bilingual classrooms. It begins with a brief description of the field of bilingual education and then considers the role of mathematics teaching with respect to the language of instruction, cultural referents, and certain psychological factors. Part II consists of an annotated bibliography of materials for teaching mathematics in Spanish/English programs. A list of suppliers of bilingual mathematics materials, a list of references to general bilingual materials, and a phrase list are appended.

c. *Environmental Education in Action-III: Case Studies of Public Involvement.* Clay Schoenfeld and John Disinger, co-editors. December 1978. 202p. Price: $5.50.

Presented here are 27 case studies of public involvement in environmental policy. These are examples of environmental education or communications programs developed by local, state, regional or national environmental action groups. The reports tell how the groups have successfully, or unsuccessfully, mobilized public opinion in favor of beneficient land use of recycling of wastes, or against a potential plant site in favor of pollution control legislation, or towards incorporating environmental studies more effectively in school curricula.

d. *Alliance Affiliate Activities: Non-Governmental Organization in Environmental Education.* John F. Disinger, editor. December 1978. 159p. Price: $3.50.

Short descriptions of organizational structure and goals and descriptions of environmental education interests, activities, and priorities are presented for 32 nongovernmental organizations affiliated with the Alliance for Environmental Education. The organizations included are listed in the table of contents. The groups included represent a variety of age groups and interests. Among the reports are those for the American Association of State Colleges and Universities, American Federation of Teachers, American Forest Institute, Boy Scouts of America, Girl Scouts, League of Women Voters, National Education Association, United Autoworkers, and Zero Population Growth.

Available from: SMEAC Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

6. ERIC Clearinghouse on Tests, Measurement, and Evaluation

a. *TM Report #67, Does the Rasch Model Really Work? A Discussion for Practitioners.* R. Robert Rentz and Charlotte C. Rentz. Price: $2.00.

Acquisitions Arrangements List
Updates
ERIC Processing and Reference Facility

Additions to the ERIC Facility Acquisitions Arrangements List

EFAA #195 - National Catholic Educational Association
NCEA Data Bank Publications
Level II

EFAA #196 - Virginia State Department of Education
Level - As Indicated

Change on ERIC Acquisitions Arrangements (EAA) List:

Nebraska State Department of Education
Change Level from II to I
Blanket signed by M. Anne Campbell, Commissioner of Education

TOTAL NUMBER OF STANDING ORDER CUSTOMERS AS OF MAY 1979 = 677

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
APRIL 1979		
Australia Council for Educational Research P.O. Box 210 - The Library Hawthorne, Victoria Australia	Indiana University School of Education Library Bloomington, IN 47405 Texas A&M University Library - Serials Record College Station, TX 14120 Ambassador College Library 300 West Green Street Pasadena, CA 91123	Western Kentucky Univ. Bowling Green, KY 42101 Ohio Education Assoc. 225 East Broad Street Box 2550 Columbus, Ohio 43216
MAY 1979		
Castleton State College Library Castleton, VT 05735 Lorette Wilmot Library Learning Resources Center Nazareth College of Rochester Rochester, NY 14610 The Library Centenary College of LA Shreveport, LA 71104	Education Officer USAID/Kingston U.S. Dept. of State Washington, D.C. 20521 University of Calgary 2920 24th Ave., N.W. Controllers Office Calgary, Alberta, Canada T2N 1N4 Library Fort Myers Campus Univ. of South Florida Gwynne Inst., Bldg. 2266 2 Street Ft. Lyers, FL 33901	

RIEJUN79

REMOVE LIST

A. DUPLICATES (7)

1. Readmission of Clearinghouse's Own Input

HE 010 940	RIEJUN79	ED 165 572	HE 010 819
SE 026 704	RIEMAY79	ED 164 288	SE 025 417
SP 013 562	RIEFEB79	ED 160 592	SP 013 150
SP 013 898	RIEJUL78	ED 151 316	SP 012 276

2. Duplicates Appearing in RIE Three Months or More Ago

EC 112 994	RIEMAR79	ED 161 871	SP 013 292
SP 013 812	RIEDEC75	ED 109 853	EC 073 345

3. Duplicates Appearing in RIE in April, May, June 1979

EA 011 166	RIEMAY79	ED 164 528	SP 013 706

B. REMOVES (42)

CE 017 652	Pulled by CERIC	IR 006 814	Pulled by CERIC
CE 017 736	Pulled by CERIC	IR 006 815	Pulled by CERIC
CE 018 892	Pulled by CERIC	IR 006 816	Pulled by CERIC
CE 019 125	Pulled by CERIC	IR 006 817	Pulled by CERIC
CE 019 204	Pulled by CERIC	IR 006 818	Pulled by CERIC
CE 019 247	Pulled by CERIC	IR 006 819	Pulled by CERIC
EC 113 370	Pulled by Clearinghouse	IR 006 820	Pulled by CERIC
HE 010 831	Pulled by CERIC	IR 006 821	Pulled by CERIC
HE 010 887	Pulled by CERIC	IR 007 073	Pulled by CERIC
HE 010 900	Pulled by CERIC	IR 007 074	Pulled by CERIC
HE 010 946	Pulled by CERIC	IR 007 075	Pulled by CERIC
IR 006 278	Pulled by CERIC	SE 025 993	Pulled by CERIC
IR 006 509	Pulled by CERIC	SE 026 329	Pulled by CERIC
IR 006 537	Pulled by CERIC	SE 026 359	Pulled by CERIC
IR 006 718	Pulled by CERIC	UD 019 001	Pulled by CERIC
IR 006 720	Pulled by CERIC	UD 019 127	Pulled by CERIC
IR 006 722	Pulled by CERIC	UD 019 128	Pulled by CERIC
IR 006 806	Pulled by CERIC		
IR 006 807	Pulled by CERIC		
IR 006 808	Pulled by CERIC		
IR 006 809	Pulled by CERIC		
IR 006 810	Pulled by CERIC		
IR 006 811	Pulled by CERIC		
IR 006 812	Pulled by CERIC		
IR 006 813	Pulled by CERIC		

C. DELAYED (0)

None

RIE INPUT BY CLEARINGHOUSE (RIEJUN79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	6
CE	184	91	275	6	0	269	1065
CG	73	0	73	0	0	73	469
CS	134	0	134	0	0	134	889
EA	107	22	129	1	0	128	498
EC	95	0	95	2	0	93	467
FL	65	0	65	0	0	65	378
HE	203	0	203	5	0	198	608
IR	109	26	135	25	0	110	539
JC	55	0	55	0	0	55	307
PS	47	0	47	0	0	47	349
RC	65	0	65	0	0	65	458
SE	91	0	91	4	0	87	677
SO	60	0	60	0	0	60	349
SP	69	0	69	3	0	66	387
TM	70	0	70	0	0	70	429
UD	96	0	96	3	0	93	494
TOTAL	1524	139	1663	49	0	1614	8369

ATTACHMENT 8
PAGE 2 OF 2

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

May 14, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEMAR79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

161 096 1/3	161 492 1/1	161 657 2/4
161 195 4/4	161 652 1/4, 4/4	

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
160 779	CE	II	Yes	Filmed as received
160 786	CE	II	Yes	Light, broken print - Page 269 filmed as received
161 082	CS	I*	No	Small, light, worn out, broken print
161 088	CS	I*	No	Small, light, worn out, broken print
161 106	CS	I*	No	Small, light, broken print
161 153	EA	I*	No	Small, thin, light, broken, worn out print
161 159	EA	II	Yes	Light, broken print
161 208	EC	I	No	Pages 14 and 15 are both copies of original page 7. Page 14 was incomplete when received. Filmed as paginated
161 236	EC	II	Yes	Thin, light, broken print
161 290	FL	I	No	No page 24 in original document
161 317	HE	I	No	No problem found - sent new fiche to Facility
161 325	HE	II	Yes	Small, thin, light, broken print
161 361	HE	I*	No	Thin, light, broken print
161 372	HE	I*	No	Thin, light, broken print
161 373	HE	I*	No	Thin, light, broken print
161 399	HE	I*	No	Light, broken print
161 442	IR	II	Yes	Thin, light, broken print
161 471	JC	I	No	Filmed as received

Page Two

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
161 559	PS	I	No	Filmed as received
161 754	SE	I*	Yes	Light, broken, worn out print
161 767	SE	I*	No	Light print
161 794	SO	I*	Yes	Thin, light print
161 840	SP	I*	No	Light, broken print
161 854	SP	I*	No	Small print
161 855	SP	I*	No	Bad xeroxing
161 999	UD	II	Yes	Thin, light paper and print
162 003	UD	II	Yes	Light, broken, worn out print

3. It is recommended that the ACCESSION showing an asterisk (*) be evaluated for possible change from Level I to Level II.

4. The 6 microfiche to be refilmed represent a remake rate of only .3% of the original microfiche created.

Sincerely,

J. M. Veale
Director

cc: Murray Howder, ERIC Facility

DESCRIPTOR JUSTIFICATION FORMS/PLAY THESAURUS/VIP INPUT

Other than for the VIP, there were no DJF submittals in May 1979. As there is no new information to report, it was decided not to prepare the *Descriptor Justification Form Status Report* for this issue of the EAB. See the *DJF Report* in the May 1979 EAB for the latest information on approved new *Thesaurus* terms.

Play Thesaurus 4 was distributed on May 29 on schedule. An index of terms worked on in *PT 4* was included. Indexes for *PT's 1*, *2*, and *3* were distributed on May 31. Each subsequent PT will have its own index.

PT 4 included 1,479 DJF's (the cumulative VIP input through March 13). Work on 838 terms is reflected in this issue. This total is 25% of the approximately 3,400 terms expected to be worked on in the VIP.

There should be a total of 10 issues of the *Play Thesaurus*, one more than earlier reported. According to our most recent schedule, mailing dates for the remaining issues are:

PT 5 - June 18	PT 8 - August 20
PT 6 - July 9	PT 9 - September 10
PT 7 - July 30	PT 10 - October 8

VIP input totals through June 8 are as follows:

CE - 78	JC - 240 (38 - closure)
CG - 333 (120 - OK as is; 41 - closure)	PS - 125 (20 - closure)
CS - 87	RC - 97
EA - 140 (10 - closure)	SE - 94 (11 - OK as is)
EC - 124	SO - 67
FL - 83 (5 - closure)	SP - 86
HE - 134	TM - 159
IR - 185 (3 - OK as is)	UD - 131

SUBTOTAL - 2,163

AA (Facility) - 1,069 (reactions to CH input, *PT's 1-5*)**

GRAND TOTAL - 3,232

**NOTE: *PT 5* includes 1,128 CH DJF's, cumulative input through April 13.

...Jim Houston (ERIC Facility)

ERIC Directory Updates

ERIC COMPONENT	NAME OF NEW EMPLOYEE	POSITION	NAME OF FORMER EMPLOYEE	POSITION
JC	*See Note		Barbara Booth	Processing Coordinator
SO	Carol Krisman	Abstractor/ Indexer	Alice Vigliani	CIJE Coordinator
SO	Valerie Ball	Information Request Secretary	Chris Baker	Information Request Secretary
TM	**Marilyn Halpern	Abstractor/ Indexer	Jill Callahan	Abstractor/ Indexer

NOTE: *Anita Colby will be assuming the work done by Barbara Booth.

**Marilyn Halpern was the ERIC librarian at Bowling Green University prior to her move to Princeton.

ERIC® Administrative Bulletin

Volume: 3
Number: 7
Date: July, 1979
Cut-Off Date: July 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. LIAISON WITH REGIONAL PROGRAMS

Lists of Capacity Building Projects and State Dissemination Representatives were included as attachments to the June *ERIC Administrative Bulletin*. These activities are funded by the Regional Program Division within DIP.

Peter Eddy (representing ERIC Clearinghouse directors), Chuck Hoover, and I, have recently met with Ed Ellis to discuss ways in which ERIC and Regional Programs can collaborate. In addition to providing ERIC materials to Regional Program contractors, to make them more aware of ERIC services and products, I am asking Clearinghouses to become familiar with Regional Program activities and to make appropriate contacts in your regions. As supplements to the June EAB, lists of Regional Programs contracts (with names of project directors) are contained herein in Attachments 1, 2, and 3. The additional programs represented are:

- Research and Development Exchange (RDx);
- Regional Services;
- R&D Utilization Program.

To help increase awareness of ERIC activities, we would also like to ask that Clearinghouses put these Regional Program Directors on mailing lists for Clearinghouse information bulletins.

...Bob Chesley (Central ERIC)

2. CATALOGING ERRORS

Clearinghouse input to RIE during recent months has exhibited an unusual quantity of cataloging errors. In particular, it seems as if many catalogers have little or no understanding of the interrelationships between sponsoring agencies (invariably Governmental), contracts/grants, and contractors (the institutions doing the work). We would like to take this opportunity to list some of the kinds of errors to which we refer (errors which initially got by the Facility editors, but which have been detected on subsequent review). Please review this list (Attachment 4) with your catalogers with the objective of improving future quality control in this area. In many cases bad cataloging can affect both manual indexes and computer retrieval. ERIC is known for a good quality file. Let's keep it that way!

...Ted Brandhorst (ERIC Facility)

I. CENTRAL ERIC ANNOUNCEMENTS

A. VIP ONLINE ARTICLE

The July issue of *Online* carries an article by Barbara Booth on the Vocabulary Improvement Project. The article describes the role of the *ERIC Thesaurus* in the ERIC system and the VIP program in particular:

Booth, Barbara. "A 'New' *ERIC Thesaurus* Fine-Tuned for Searching." *ONLINE*. v3, n3, p20-29, July 1979.

...*Pat Coulter (Central ERIC)*

B. RELATING TO CIJE

The handsome editions of CIJE for March and April 1979 have been sent to the ERIC Clearinghouses and to the approximately 1,000 subscribers Oryx Press now has. The May issue came off the press on July 9 and will soon be in your hands.

SMERC has done a masterful job with a heavy backlog of assorted material received from Macmillan. If you were to count, you would find over 170 well-annotated and indexed entries from them for March and 158 for April. We are pleased with the excellent work being done by our friends at SMERC during this startup period and welcome them as full-fledged members in the ERIC family.

...*Kit Welsh (Central ERIC)*

II. ERIC FACILITY ANNOUNCEMENTS

A. EDRS DEVELOPS MINI-FILE OF MICROFICHE FOR ERIC IAP'S

EDRS has announced a new product——a mini-file of microfiche covering the ERIC information analysis products (IAP's) announced in the last IAP bibliography (covering 1975-1977).

The mini-file is attractively packaged with both microfiche and bibliography housed together in one box. All ERIC Clearinghouses are represented. A total of 574 IAP's are available in the collection, which is available from EDRS for $98.50 plus $1.00 postage.

EDRS has developed a flyer to advertise this new product (see Attachment 5).

B. Play Thesaurus/VIP Input

PT 5 was distributed on June 20. This was 2 days later than scheduled as all copies had to be rerun because of very light print. PT 5 has 727 new transactions, including 400 Clearinghouse DJF's submitted between March 13 and April 13.

PT 6, scheduled for distribution on July 9, will also be about 2 days late. Its delay was caused by an exceptionally heavy DJF input by the Lexicographers in the 3rd week of the issue's processing cycle, resulting in a significant backlog for the Facility's keying department. PT 6 had 927 new transactions, including 510 Clearinghouse DJF's submitted primarily between April 13 and May 13. Some received after May 13 are included in this issue—these are primarily JC's Scope Notes for the broadest terms.

The total number of terms worked on through PT 6 is 1,533. This total is 45% of the approximately 3,400 terms expected to be evaluated in the VIP.

The following list shows VIP input totals through July 6. It includes closures received in writing (DJF's or memoranda). Closures reached over the phone are not being logged and are not included in these totals.

CE - 109	JC - 247
CG - 379 (139 - OK as is)	PS - 185
CS - 114	RC - 144
EA - 184	SE - 148 (20 - OK as is)
EC - 171	SO - 87
FL - 102	SP - 107
HE - 178	TM - 170
IR - 318 (6 - OK as is)	UD - 196

SUBTOTAL - 2,839

AA (Facility) - 1,486 (reactions to CH input, PT's 1-6)

GRAND TOTAL - 4,325

...*Jim Houston (ERIC Facility)*

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. FAREWELL TO ERIC

On July 1, I will officially be leaving ERIC to begin my new duties as an Associate Director of the National Center for Research in Vocational Education at Ohio State University. During the time that I have been with ERIC, I have met many dedicated people who make the ERIC system a nationwide success. I will miss your spirit, but I will not be out of touch. My new responsibilities will still be within the organization that hosts ERIC/CE.

Please give the new director the same fine cooperation that you have given me. A nationwide search for the new director has been conducted. We received applications from many fine candidates and we plan to make the final selection within the next several weeks.

...Marla Peterson (ERIC/CE)

B. ERIC FUTURES PROJECT

The ERIC Futures Issues Component (EFIC), under the direction of Garry Walz and Jane Leu, has been developing linkages with each of the ERIC Clearinghouses, with other futures research organizations, and with professional associations. The EFIC collection of resources is growing, with continuing acquisition of books, articles, and subscriptions to futurist journals, newsletters, and literature. As relevant and interesting speeches and reports are noted, EFIC promotes their potential inclusion in ERIC.

The thoughtful responses by the EFIC liaisons and other staff members at the Clearinghouses to the initial EFIC survey will help in planning further project developments. Plans are underway for several articles, publications, and conference presentations. Thank you all for your contributions. Please contact Garry Walz or Jane Leu if you would like to be on the mailing list for the *EFIC Newsletter*.

...Jane Leu (ERIC/CG)

C. AUSTRALIAN VISITOR

The ERIC Clearinghouse on Counseling and Personnel Services was pleased to have, as a visitor, Allan Steward, a senior counselor at the University of Queensland, Australia. On a one-year sabbatical, Mr. Stewart has been meeting with the counseling staffs at various universities and institutes in England, Switzerland, Canada, and the United States. His impression of ERIC is that "of an incredibly sophisticated information system," and he feels a "missionary zeal to spread the light" when he returns to Australia.

...Carol Mills (ERIC/CG)

D. William E. Geer Dies

William C. Geer, Executive Director of The Council for Exceptional Children, and advocate of ERIC from its initial planning period, died on June 22, 1979, following complications of cardiac arrest. A public memorial service was held for Mr. Geer at CEC headquarters in Reston, Virginia, Sunday, July 1, 1979, eighteen years to the day of his assuming the leadership of that organization. The staff of the ERIC Clearinghouse on Handicapped and Gifted Children join with many other persons throughout the world to honor a man who contributed so much to the education of handicapped and gifted students. The family has requested that expressions of sympathy be made in the form of donations in the name of William C. Geer to the Foundation for Exceptional Children, 1920 Association Drive, Reston, Virginia 22091.

...*Donald K. Erickson (ERIC/EC)*

E. Descriptors and Identifiers for JDRP Programs in Review

The ERIC Clearinghouse on Handicapped and Gifted Children is presently cooperating with the National Diffusion Network in reviewing the Far West Laboratory's assignment of Descriptors and Identifiers for the Joint Dissemination Review Panel's (JDRP) approved programs, as described in *Educational Programs That Work*. The indexing is being reviewed for conformity to ERIC indexing policy. The assigned Descriptors will be used for the subject index of future editions of *Educational Programs That Work* and for online access to program information via the Educational Practices File, a pilot project being conducted by Bibliographic Retrieval Services, Inc.

...*Dorothy Block (ERIC/EC)*

F. New Acquisitions Brochure Developed

A new acquisitions brochure, which was developed by the ERIC Clearinghouse on Handicapped and Gifted Children to acquaint contributors with Clearinghouse scope and ERIC's content and technical criteria, has received a positive review from NIE. Copies of the brochure have been sent to each Clearinghouse for examination of format.

...*Marion Cambel (ERIC/EC)*

G. Two Workshops for On-Line Searchers Sponsored

Sharon Hudack, information specialist at the ERIC Clearinghouse on Handicapped and Gifted Children, gave morning workshops on searching the ERIC and ECER data bases on May 30 and June 1, 1979 at the Northwest Regional Educational Laboratory. Twenty-seven people attended the workskhops (16 and 11, respectively). Sharon

was joined at the Portland workshop by Ian Templeton, of the ERIC Clearinghouse on Educational Management, who gave an afternoon update session on the latest developments of the ERIC system.

...*Sharon Hudack (ERIC/EC)*

H. Conference Participation

The ERIC Clearinghouse on Information Resources participated in many meetings in June. B. J. Vaughn led off with a session on ERIC for the Education Division of the Special Libraries Association that lasted almost three hours, with many questions from the floor.

Bruce Clark, Marilyn Laubacher, and Barb Minor attended preconvention activities of the American Library Association in Dallas, Texas. While in Dallas, Bruce attended the DIALOG Update, sponsored by Lockheed. Marilyn made a presentation at a workshop on action research for the American Association of School Librarians (AASL), backed up by Barb at the computer terminal. Bruce also made a presentation at the Research Forum of the AASL.

Barb Minor moderated a Delphi session for the Library and Information Technology Association (LITA), with Marilyn acting as score keeper.

They also attended a number of committee meetings. Arrangements have been made for a column in *School Media Quarterly*, instead of the previous SDI (selective dissemination of information) service. SDI services have been requested for *Public Libraries*, the quarterly publication of the Public Library Association.

...*Barb Minor (ERIC/IR)*

I. Award Goes to Former ERIC Employee

Dr. Roberta Lee, a former user services specialist at the ERIC Clearinghouse for Junior Colleges, won the "Outstanding Dissertation of the Year" award from the Council of Universities and Colleges. Dr. Lee's thesis was on "Age-Related Adult Developmental Stages Among Two-Year College Faculty." The national award, including a check for $500, was presented to Dr. Lee at the Association's annual convention in Chicago in May 1979.

...*Bonnie Sanchez (ERIC/JC)*

J. Conference Participation

Manuela Quezada, information specialist, attended and distributed ERIC materials at the National Association of Bilingual Education annual meeting in Seattle, Washington and at the National State Directors of Migrant Education meeting in Virginia Beach, Virginia.

Judi Conrad, information specialist, gave an ERIC presentation at the Oregon Small Schools Association's summer institute entitled "Outdoor/Indoor: Expanding the Classroom in Small Schools."

Judi Conrad was also invited to an ERIC presentation at the "American Wilderness Leadership Schoool," a teacher workshop sponsored by the Safari International Conservation Fund.

...A.H. (ERIC/RC)

K. INRYR Plans Fifth World Congress in Mexico City in August 1980

For the past three years the ERIC Clearinghouse on Rural Education and Small Schools has served as the headquarters for the International Network of Rural Youth Researchers (INRYR). INRYR's major purpose is to provide a linking network for researchers working with problems of rural youth. Originally established at the Fourth Congress for Rural Sociology at Torun, Poland in 1976, INRYR now has over 250 members from 35 countries. INRYR is planning the rural youth section of the Fifth World Congress, which will be held in Mexico City in August 1980.

...A.H. (ERIC/RC)

L. Special Workshop

Betty Rose Rios presented a one-day ERIC workshop to the Faculty of Education, Kansas State University, Manhattan, Kansas on June 26, 1979.

...Amelita Hill (ERIC/RC)

M. Brainstorming Session Results

A brainstorming session designed to find innovative ways of marketing ERIC was held at the National Technical Meeting at the University of Maryland on May 1-3, 1979. A lengthy list of advertising/marketing ideas came out of that session and are presented as Attachment 6. With the help of a friend, June Ramos organized the results of this session into four major areas:

- Advertising and Communications;
- Products and Improvement of Products;
- Workshops and Training;
- Other.

Some ideas overlapped; however, most duplicates were eliminated. The results of this effort indicate that the group did a terrific job of coming up with new and inventive ways of marketing and improving ERIC. They are now being reviewed at Central ERIC.

...June Ramos (ERIC/SO)

N. Major Staff Change

John Waters, Assistant Director of the ERIC Clearinghouse on Teacher Education, has announced his resignation, effective July 18, at the close of business. John has been with ERIC since May 1974, and during his years here has been involved with every facet of Clearinghouse operations. In addition to management of SP activities, John has been active over the past several years with the PUBTYPE Study, the ERIC Steering Committee, and the ERIC videotape series. His departure from the system will impress more firmly on all of us the services he has performed.

...Karl Massanari (ERIC/SP)

O. Intern Completes "Tour of Duty"

Ms. Yvonne Graydon, Head Librarian for the Ministry of Education, Government of Jamaica, recently completed her internship with the ERIC Clearinghouse on Teacher Education. During her stay, Ms. Graydon studied the operations of the Clearinghouse in document acquisitions and processing, aided the User Services Specialist in computer searching and workshop presentations, and in the development of a future information analysis product (IAP) on teacher access to information resources. Ms. Graydon also studied the organization of government and specialized libraries in the Washington area, and visited ERIC Clearinghouses and libraries in the New York/New England areas. This internship in the Clearinghouse was arranged in cooperation with the American Association of Colleges for Teacher Education's Administrative Intern Program, under the direction of Ms. Marilyn Sheahan, Assistant Director.

...M.B. (ERIC/SP)

P. Lincoln Staff Development Project

Stage One of a special staff development project of the Lincoln (Nebraska) Public School System (LPSS) and the ERIC Clearinghouse on Teacher Education has been completed. This project involved full day workshops with representatives from each of LPSS's 47 buildings and consisted of an overview of the system, manual searching on group topics and on individually designed questions, and computer searching.

Seventy-eight staff members, including principals, media specialists, central office staff, and classroom teachers, were involved. Use of ERIC over the next six months in solving local problems will be monitored and the effectiveness of the indepth workshop techniques on a district-wide basis will be evaluated.

Stage Two of the project will consist of workshops for all building administrators, to be conducted in September, and Stage Three will consist of a final report and evaluation.

...Mike Butler (ERIC/SP)

Q. ERIC Presentations

Barbara Hunt conducted an orientation for thirty members of the Society for the Advancement of Continuing Education for the Ministry on June 12 at Newton Center, Massachusetts. As part of the Society's annual meeting, the session was designed to familiarize the members with the ERIC system, the types of material which would be relevant to their needs, and the relative ease of accessibility.

Also on June 12, in Boston, Massachusetts, Barbara Wildemuth, the former User Services Representative from the ERIC Clearinghouse on Tests, Measurement, and Evaluation, presented a part of the agenda on "Resources in Testing," and sessions on ERIC and the Educational Testing Service's Test Collection to participants at the Northeast Conference on Testing and Instruction.

...Barbara Hunt (ERIC/TM)

R. Spreading the ERIC Word

During a recent visit to England, Dr. Erwin Flaxman, Associate Director of the ERIC Clearinghouse on Urban Education, met with a number of representatives of universities, information centers, and governmental and private organizations, to discuss establishing acquisitions and user services linkages, and to explain the nature of the ERIC system.

Discussions were held with representatives of the:

- London Schools Council, responsible for multiracial curriculum development;
- Centre for Learning Resources of the Inner London Education Authority;
- London Commission on Racial Equality;
- Lending Division of the British Library, Boston Spa, West Yorkshire;

- Bradford Teacher Centre, West Yorkshire;
- Centre for Research and Advice on Educational Disadvantage, Manchester;
- British Library Project on Experimental Information Services, Lancaster;
- Center for Advanced Studies in Education, Birmingham; and others.

ERIC awareness workshops were conducted for a seminar of faculty planners at Bradford College, and for the information and technical assistance staffs of the Centre for Research and Advice on Educationl Disadvantage.

...Stella Torgoff (ERIC/UD)

DEADLINE NEWS.....

Effective July 23, 1979, the FTS number for the ERIC Clearinghouse on Elementary and Early Childhood Education (PS) will be: 398-5542.

LIST OF ATTACHMENTS

Attachment 1: Research and Development Exchange (RDx)

Attachment 2: Regional Services

Attachment 3: R&D Utilization Program Directory

Attachment 4: Cataloging Errors

Attachment 5: Mini-File of Microfiche for ERIC IAP's Announcement

Attachment 6: Brainstorming Session Results

Attachment 7: Standing Order Customers - Additions, Renewals, and Cancellations

Attachment 8: Duplicates List - RIEJUL79

Attachment 9: New Information Analysis Products

Attachment 10: Descriptor Justification Form (DJF) Status Report (June 1979)

Not Listed in this issue of the EAB:

- Acquisitions Arrangements List Updates
- Microfiche Inventory and Quality Control Check
- *ERIC Directory* Updates

RESEARCH & DEVELOPMENT EXCHANGE (RDx)

Regional Exchange (Rx)

AEL	Appalachia Education Laboratory, Inc. P.O. Box 1348 Charleston, West Virginia 25325 (304) 344-8371	Jack Sanders (PI 12/1) Jacqueline Wagner Sandy Orletsky Karen Fisher
CEMREL	CEMREL, Inc. 3120 59th Street St. Louis, Missouri 63139 (314) 781-2900	Dane Manis (PI) Sharon Koenigs Greg Goodman Alfreda Brown Stephanie Siegel Nellie Harrison Jim Winter
McREL	McREL Colorado Women's College Curtis Hall Denver, Colorado 80020 (303) 399-9285	Linda Sikorski (PI)
	McREL 7302 Pennsylvania Avenue Kansas City, Missouri 64114 (816) 361-7700	Dick Bingman
NWREL	Northwest Regional Educational Laboratory (NWREL) Lindsay Building 701 S. W. Second Avenue Portland, Oregon 97204 (503) 248-6837	Virginia Thompson (PI) Kathleen Cotton Marv Harmon
RBS	Research for Better Schools, Inc. 444 North Third Street Philadelphia, Pennsylvania 19123 (215) 574-9300	Richard McCann (PI) Sharon Tumulty Ed Patrick Jane Roberts Michael Simeone Linda Lange
SEDL	Southwest Educational Development Laboratory 211 E. Seventh Street Austin, Texas 78701 (512) 476-6861	Preston Kronkosky (PI) Sharon Adams Jan Schecter Jack Lumbley Linda Hample Teri Aleman Karen Olsen
SWRL	Southwest Regional Laboratory 4665 Lampson Avenue Los Alamitos, California 90720 (213) 598-7661, Ext. 367	Roger Scott (PI) Rowell Greene

Central Services

FWL - System Support Service

Far West Laboratory for
Educational Research & Development
1855 Folsom Street
San Francisco, California 94103
(415) 565-3179 or 565-3135

Stanley Chow (PI)
Carol Rice
Bonnie Lurie
Marcia Neil

CEMREL - R&D Interpretation Service

CEMREL, Inc.
3120 59th Street
St. Louis, Missouri 63139
(314) 781-2900

Linda Reed (PI)
Jim Winter
Linda Campbell
Dian Taylor
Patricia Washington
Mark Driscoll

NCRVE - Resource & Referral Service

National Center for Research in
Vocational Education (NCRVE)
Ohio State University
1960 Kenny Road
Columbus, Ohio 43210
(614) 486-3655

John Peterson (PI)
Kathleen Obremski
Chuck Lynd

NWREL - Dissemination Support Service

Northwest Regional Educational
Laboratory (NWREL)
Lindsay Building
701 S. W. Second Avenue
Portalnd, Oregon 97204
(503) 248-6837

Virginia Thompson (PI)
Rene Pino
Ruth Emory
Joe Pascarelli

CEDaR (Subcontract)

CEDaR
Suite 206
1518 "K" Street, N.W.
Washington, D.C. 20005
(202) 638-3193

Patricia Bourexis
Mary Saily

November 1978

June 1979

REGIONAL SERVICES

RBS

James Mason
Director, Management & Evaluation
Research for Better Schools, Inc.
1700 Market Street
Suite 1700
Philadelphia, PA 19103
(215) 561-4100

AEL
Jack Sanders
Director, Research Development and Evaluation
Appelachia Education Laboratory, Inc.
P.O. Box 1348
Charleston, West Virginia 25325
(304) 344-8371

NWREL

Tom Olson
Regional R&D Services
Northwest Regional Educational Laboratory (NWREL)
Lindsay Building
701 S.W. Second Avenue
Portoand, Oregon 97204
(503) 248-6800

FWL

Lynn Jenks
Director Regional Services
Far West Laboratory for Education Research & Development
1855 Folsom Street
San Francisco, California 94103
(415) 565-3000

SEDL

Martha Smith
Director Regional Planning and Services
Southwest Educational Development Laboratory
211 E. Seventh Street
Austin, Texas 78701
(512) 476-6861

R&D UTILIZATION PROGRAM DIRECTORY

THE NETWORK	KEY NAMES
Dr. Richard Harris Project Director The Network 2900 S. Main Street Andover, Massachusetts 11810 Contract #400-76-0090 (617) 470-1080	Dave Crandall Barry Gold Susan Harris
NATIONAL EDUCATION ASSOCIATION	
Dr. Robert A. Luke National Education Association Division of Instuctional and Professional Development 1201 16th Street, N.W., Room 305 Washington, D.C. 20036 Contract #400-76-0091 (202) 833-4348	Ann Hyer Ella Holley Marija Futch
NW READING CONSORTIUM	
Dr. Albert R. Havgerud Old Capital Building Olympia, Washington 98504 Contract #400-76-0092 (206) 753-5235	Harry Johnson Dave Campbell Jim Gorisian Ann Murphey
MICHIGAN DEPARTMENT OF EDUCATION	
Dr. David Lowman Michigan Department of Education P.O. Box 30008 Lansing, Michigan 48909 Contract #400-76-0093 (517) 373-9490	Phil Hawkins Carol Wolman
HiScope: (313) 485-2000	Art Granville Alan Smith
PENNSYLVANIA DEPARTMENT OF EDUCATION	
Dr. Jay Smink Education Building, Room 323 Department of Education Box 911 Harrisburg, Pennsylvania 17126 Contract #400-76-0094 (717) 787-4234	Peggy Stank Herb Edwards Bob Coldiron Harry Gerlock Dick Brickley

KEY NAMES

GEORGIA DEPARTMENT OF EDUCATION

Dr. Steve Preston
State Department of Education
Room 300A, Education Annex
156 Trinity Avenue
Atlanta, Georgia 30334
Contract #400-76-0095
(404) 656-2606

Wanda Gray
Anne Moughon
Jim Eisele

FLORIDA DEPARTMENT OF EDUCATION

Ms. Inga Fahs
Florida Department of Education
Knott Building
Tallahassee, Florida 32304
Contract #400-76-0089
(904) 487-1078

Claire Duncan
Bill Drummond
Robert Gange

CATALOGING ERRORS

TYPE OF ERROR	COMMENT	EXAMPLES (RIEMAY79)
1. Documents cataloged with neither Personal Author nor Corporate Author (i.e., Institution).	It is a rare document that is missing both of these elements. Generally what is happening is that the Clearinghouses are failing to record corporate authors detectable from the document.	ED 163 886 (HE)
2. Documents cataloged with Contract or Grant Numbers, but no Sponsoring Agency.	A contract or Grant implies a Sponsor. On rare occasions it is impossible to determine the sponsor. Generally what is happening is that the Clearinghouses are failing to record a Sponsor detectable from the document.	ED 163 731 (EC)
3. Documents cataloged with a Sponsor (funder), but no Institution (doer).	A Sponsor implies a "doer." The Clearinghouses are too often confusing the two roles or failing to record a detectable Institution.	ED 163 337 (CG)
4. Punctuation other than parentheses in the Identifier field.	Only parentheses are permitted.	ED 163 920 (IR)
5. Non-preferred Identifier forms.	"Canada (British Columbia)" instead of simply "British Columbia."	ED 163 225 (CE)
6. Congressional documents (e.g., hearings) cataloged under the entire House or Senate, rather than the specific Committee responsible.	If a particular House or Senate Committee is responsible for a document, then it should be so cataloged.	ED 163 301 (CG)
7. Conference dates not included in either the Title field or Note field.	Where and when a conference was held is essential cataloging information and should *always* be included in the citation.	ED 164 483 (SP)
8. Titles altered to begin with "A" or "The" even though these words do not appear on the document.	Titles should be recorded as is. Do not "improve" them.	ED 163 726 (EC)
9. The author of the first paper in a collection cited as the author of the entire document, when an Editor or Compiler of the collection exists.	Collections containing many separate papers should cite the Editor or Compiler in the Author field.	ED 164 432 (SO)
10. Subtitles used as Titles	In the case in point, an entire journal issue was being input. The cataloger did not use the Journal name as the Title, as would have been correct.	ED 163 454 (CS)
11. Sponsoring Agencies relegated to the Note or Abstract field, but not cataloged in the Sponsoring Agency field.	If something has its own pigeonhole, put it there.	ED 163 581 (EA)

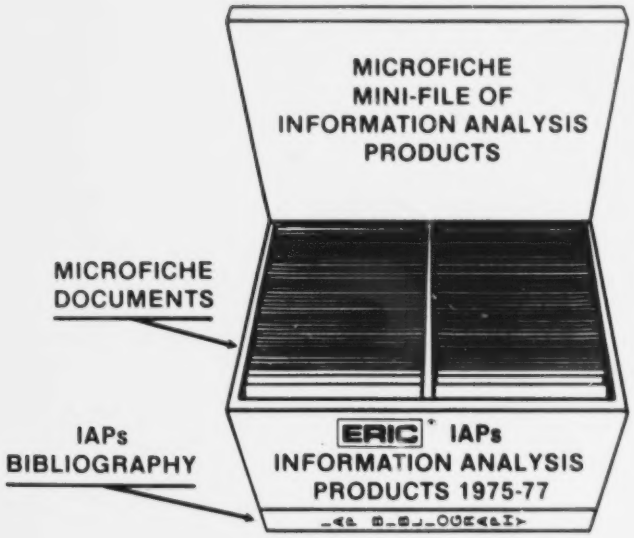
ERIC

ANNOUNCES . . .

A MINI-FILE COLLECTION of the most recent INFORMATION ANALYSIS PRODUCTS 1975-1977 on MICROFICHE . . .

The MINI-FILE contains all of the DOCUMENTS available from EDRS in MICROFICHE FORMAT . . . together with a paper copy of the BIBLIOGRAPHY that lists DOCUMENTS in accession number order, with ED accessions (from RIE). Three indexes are provided: SUBJECT, PERSONAL AUTHOR, and INSTITUTION.

The MINI-FILE covers 574 INFORMATION ANALYSIS PRODUCTS (IAPs) developed by the sixteen (16) ERIC CLEARINGHOUSES. The information is synthesized into research reviews, bibliographies, state of the art studies, interpretive studies on topics of high current interest, and similar documents designed to meet the information needs of users.



INCLUDED ARE TYPICAL TITLES OF CURRENT INTEREST:

- **Recent Trends in Bilingual Education**
- **Cheating: An Annotated Bibliography**
- **Women's Athletics**
- **Teaching Local History**
- **Assertiveness Training**
- **Children and Television**
- **Translation as a Career Option for Foreign Language Majors**
- **Intercultural Communication**
- **Energy Investigation for the Classroom**
- **Alternative Tuition Systems**
- **Strengthening the Small Rural School**
- **Adult Learning: Issues and Innovation**
- **Alternatives to Suspension**

ORDER FORM

ERIC

DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703) 841-1212

OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

- **ENCLOSE CHECK OR MONEY ORDER**
  Payable to EDRS or Computer Microfilm International Corp. (U.S. funds payable through a U.S. bank or clearinghouse)
- **OR ENCLOSE AUTHORIZED ORIGINAL PURCHASE ORDER**
- **COMPLETE AND SIGN**

SHIP TO: _____

Signature _____

762

INFORMATION ANALYSIS PRODUCTS 1975-1977 MICROFICHE MINI FILE

NO. OF FILES	UNIT PRICE	TOTAL
	98.50	
VA RESIDENTS ADD 4% SALES TAX		
POSTAGE		1.00
TOTAL		

BRAINSTORM FROM NATIONAL TECHNICAL MEETING

ADVERTISING AND COMMUNICATION:

1. Systematic press releases
2. TV spots/public TV, radio
3. Ads in educational journals
4. Ads in library journals
5. Mass mailing to teachers, professors, graduating teachers about ERIC
6. Send out products, etc. to state linkers, teachers' colleges
7. ERIC calendar
8. T-shirts
9. Traveling ERIC show
10. Movies for high schools, colleges/audiovisual component to ERIC
11. Introduce ERIC into public schools
12. ERIC visit school assemblies
13. ERIC week
14. Send ERIC collection to every library
15. Publicize ERIC in campus papers
16. 24-hour hotline (800 number)
17. Coupons in journals
18. Add ERIC to free materials lists in journals
19. ERIC game
20. Send ERIC booth display to ALL educational conferences
21. ERIC flag
22. Hire merchandising director/marketing consultant
23. Phone-in service for documents
24. Displays in bookstores
25. Direct mail ads -- buy mailing lists (promote RIE/CIJE subscriptions)
26. RIE -- front pages -- "highlight" section
27. ERIC contact people on college campuses (promote among faculty and students, connect people to librarians)
28. Combined book exhibit
29. Interview show on TV
30. Program to increase RIE/CIJE subscriptions
31. Develop a central place/method to order information about ERIC
32. Develop more contact with schools of library science/schools of education
33. Use catchy language
34. Distribute curriculum (handouts, etc.) to teach ERIC
35. Special summer conference on promotion/marketing
36. Slogan
37. Change names of RIE, CIJE, IAP's, etc.
38. Fund a marketing person for each Clearinghouse
39. Liaison person with public school system
40. On-line ordering of all IAP's
41. Congressional lobby
42. International coverage -- conference with EEC, etc.
43. Complimentary copy of RIE/CIJE to graduate students
44. Mascot -- unicorn, oryx, kangaroo, tiger, owl? -- which can be sold as stuffed animal
45. Same stationery for all Clearinghouses
46. Courses on ERIC for credit for teachers (TV, correspondence, etc.)
47. National contest -- IAP products
48. ERIC inserts for conferences
49. Inserts for 1st-year graduate students -- services products
50. Newsletters for all teacher centers and SOC's

BRAINSTORM

Advertising and communications, cont.

51. Conferences for overseas persons
52. ERIC-mobile
53. Develop copy for search vendor newsletters
54. Testimonials from users
55. Contest from users for ERIC improvements
56. Document of the month (w/ author photo)

PRODUCTS AND IMPROVEMENTS OF PRODUCTS:

1. Develop a system-wide user services brochure that relates specifically to the user services function of ERIC
2. Develop a "standard ERIC packet"
3. Slicker/fine quality brochures
4. Slick catalog of ERIC tools, publications
5. More money for publications -- color, photos, etc.
6. Create phonograph records
7. Mini-editions of ERIC products
8. Fund a Clearinghouse on arts and humanities
9. Develop a thesaurus in a more flexible format

WORKSHOPS/TRAINING:

1. Give more assistance to libraries to train about ERIC
2. Develop an ERIC curriculum for use in graduate/undergraduate courses
3. Free workshops
4. More workshops -- focus on "in's and out's" of ERIC data base
5. ERIC-sponsored tours -- to Clearinghouse's facility
6. Free search demonstrations
7. Public speaking training for workshop givers
8. On-line searcher workshops sponsored by ERIC
9. More participation in NFALS
10. Introduce everyone to microfiche readers
11. Provide money for computer training
12. Workshops for NON-SOCS
13. Money for teaching secondary schools about ERIC
14. Cover more (or all) conferences of professional associations
15. Visits to other Clearinghouses
16. Job-specific retreats
17. Training programs: librarians, college of education faculty

OTHER:

1. Subsidize short-term internships
2. Use credit cards to buy information
3. ERIC vehicle
4. Travel money to go to university libraries, exhibit
5. Summer internship
6. Search scholarships - matching funds
7. Cut-rates for certain searchers
8. Bonuses for signing up new SOC's
9. More money to visit SOC's

NO. OF STANDING ORDER CUSTOMERS: 679

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
Servicio Nacionalde Adiestramiento Gilberto Diaz Santana Caliz. Atzcapotalco La Villa 209 Mexico 16, D.F., Mexico	None	Arkansas Library Commission One Capitol Mall Little Rock, AR 72201
Owensboro Higher Education Consort. Attn: Keith Taylor 3000 Fredrica Street Box 62 Owensboro, KY 42301		
Alcorn State University Office of Business Manager Lorman, MS 39096		

RIEJUL79

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

SO 011 508 RIEJUN79 ED 166 088 SO 011 457

2. Duplicates Appearing in RIE Three Months or More Ago

NONE

3. Duplicates Appearing in RIE in May, June, July 1979

EA 011 368 RIEJUN79 ED 165 558 HE 010 794

B. REMOVES (23)

CE 018 030	Pulled by CERIC
CG 013 108	Pulled by CERIC
CG 013 195	Pulled by CERIC
CG 013 196	Pulled by CERIC
CS 004 643	Pulled by CERIC
CS 004 704	Pulled by Clearinghouse
HE 011 025	Pulled by CERIC
IR 006 762	Pulled by CERIC
IR 006 772	Pulled by CERIC
IR 006 776	Pulled by CERIC
IR 006 923	Pulled by CERIC
JC 790 170	Pulled by Clearinghouse
PS 009 948	Pulled by Clearinghouse
PS 010 398	Pulled by CERIC
PS 010 410	Pulled by Clearinghouse
RC 011 012	Pulled by Clearinghouse
RC 011 013	Pulled by Clearinghouse
SE 025 935	Pulled by CERIC
SE 026 797	Pulled by CERIC
SO 011 520	Pulled by CERIC
SO 011 548	Pulled by Clearinghouse
SP 013 144	Pulled by CERIC
UD 019 186	Pulled by Clearinghouse

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEJUL79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	7
CE	208	0	208	1	0	207	1272
CG	72	0	72	3	0	69	538
CS	138	0	138	2	0	136	1025
EA	94	0	94	1	0	93	591
EC	67	0	67	0	0	67	534
FL	64	0	64	0	0	64	442
HE	73	0	73	1	0	72	680
IR	137	0	137	4	0	133	672
JC	39	0	39	1	0	38	345
PS	61	0	61	3	0	58	407
RC	47	0	47	2	0	45	503
SE	91	0	91	2	0	89	766
SO	58	0	58	3	0	55	404
SP	81	0	81	1	0	80	467
TM	74	0	74	0	0	74	503
UD	58	0	58	1	0	57	551
TOTAL	1363	0	1363	25	0	1338	9707

Attachment 8
Page 2 of 2

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Elementary and Early Childhood Education

   a. *Parent Involvement in Education: A Bibliography.* Michael L. Henninger. 29p. May 1979. Catalog Number 184. Price: $5.00.

   This comprehensive bibliography on parent involvement in education includes published materials on this topic from January 1970 through October 1978. References were gathered from the following sources: *Current Index to Journals in Education, Education Index, Reader's Guide to Periodical Literature,* and *Books In Print.* The bibliography is organized into the following subcategories: Benefits, Goals, Rationale for Involvement; Books on Parent Involvement; Communicating With Parents; Evaluation of Involvement; Ideas for Involvement; Parents As Decision-Makers; Parents As Teachers; Parents Involvement Programs; Parents' Rights and Responsibilities; and Suggestions to Parents for Involvement.

   Available from: ERIC/EECE
   805 W. Pennsylvania Avenue
   Urbana, Illinois 61801

2. ERIC Clearinghouse on Information Resources

   a. *A Practitioner's Guide to Concepts and Measures of Motivation.* John M. Keller, Edward F. Kelly, and Bernard J. Dodge. 111p. 1978.

   Brief explanations are provided of six concepts, or approaches, that are particularly relevant to the understanding of motivation in education, together with a summary of principles for each, some suggestions for application, and descriptions of selected measurement instruments.

3. ERIC Clearinghouse on Languages and Linguistics

   a. *Games and Simulations in the Foreign Language Classroom.* Alice C. Omaggio. 60pp. May 1979. Price: $5.95.

   Materials are organized in terms of their usefulness for reaching specific instructional objectives. Sample games are provided in English, French, German, Russian, Spanish, Chinese, and Italian.

   b. *Problems and Teaching Strategies in ESL Composition.* Ann Raimes. 22pp. May 1979. Price: $2.95.

   Problems covered include sentence structure and grammar; rhetorical structure and organization; reading; vocabulary, spelling, and idiom; content; and attitude toward English.

c. *Graduate Theses and Dissertations in English as a Second Language: 1977-1978.* Stephen Cooper. 20pp. May 1979. Price: $2.95.

Most entries include summaries of abstracts provided by the author of the thesis.

d. *Foreign Languages, English as a Second/Foreign Language, and the U.S. Multinational Corporation.* Marianne Inman. 38pp. May 1979. Price: $4.95.

Examines the position of language and language training in the international corporate environment.

4. ERIC Clearinghouse for Junior Colleges

a. *Changing Administrative Relations Under Collective Bargaining.* John Lombardi. June 1979.

This product is available free from the Clearinghouse for as long as the supply lasts.

4. ERIC Clearinghouse on Reading and Communication Skills

a. *ERIC First Analysis: U.S. Foreign Policy - 1979-80. National High School Debate Resolutions.* Bill Henderson. 87p. June 1979. CS 502 509. Price: $2.25. Non-members: $2.50.

Intended as a resource for students in their study of the issues and arguments pertinent to the 1979-80 National High School Debate Resolution. Secions include discussion of the problem area and the debate resolutions, the trade resolutions, the arms resolutions, the aid resolutions, and debate plans.

b. *Communication with the Elderly: Shattering Stereotypes.* Vicki S. Freimuth and Kathleen Jamieson. 38p. June 1979. CS 502 543.

A section on theory discusses breaking barriers to communications between generations and is designed for use by secondary classroom teachers who desire to sensitize their students to the ways in which language reveals hidden judgments about elders and aging into the ways in which media reinforce stereotypes about elders and aging. The practice section suggests several exercises and activities that may be used in a unit on communication and the elderly.

c. *Listening Instruction.* Andrew D. Woldvin and Carolyn Gwynn Coakley. 42p. June 1979. CS 502 544.

Discusses appreciative listening, disciminative listening, comprehensive listening, therapeutic listening, and critical listening, and suggests practical exercises to assist in developing listening awareness and guilding listening skills.

Available from: Speech Communication Association
5205 Leesburg Pike
Falls Church, Virginia 22041

5. ERIC Clearinghouse on Teacher Education

a. *The Teacher's World.* Eveleen Lorton, Jack Coffland, Mary Jo Brazelton, Sara West, and Nancy Kirsner. 49p. 1979.

This 40-page monograph spotlights an important human relations dimension of the current education scene: classroom teachers' perceptions of their role in the teaching profession. The responses of nearly one thousand teachers in an urban school system are analyzed for teacher opinions in nine areas of concern: career selection and satisfaction, staff development, discipline, problem, student academic difficulties, administrative concerns, parent relations, school finance, job characteristics, and characteristics of teaching. The responses have relevance for the education profession because they not only represent a hard look at the state of the art, but also because they lend vision for the times ahead.

b. *Perspectives on Graduate Programs in Education.* Richard J. Clark, Jr.; and Others. 120p. April 1979.

Fourteen educators consider the current state of graduate programs in education in terms of the pressures, problems, dilemmas, and opportunities facing their individual institutions, and project directions and options for the future. An introduction and final essay by Kevin Ryan set the stage for critical thinking by readers concerned with the development of new, powerful, and more effective graduate programs for teachers.

Report Date JUNE 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79			4/79	X		1 mo
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79			4/79	X		1 mo
136	COMPETENCE (New Main Term)	HE	3/79			4/79	X		1 mo
137	COMPLIANCE (LEGAL) (New Main Term)	HE	3/79			4/79	X		1 mo
138	EDUCATION AND WORK (New Main Term)	HE	3/79			4/79	X		1 mo
139	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79			4/79		X	1 mo
140	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79			4/79	X		1 mo
141	GRADE INFLATION (New Main Term)	HE	3/79			4/79	X		1 mo

Attachment 10
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Report Date JUNE 1979

Page 1 of 4

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME TEACHERS (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

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Report Date JUNE 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79			4/79	X		1 mo
143	INTERNAL MEDICINE (New Main Term)	HE	3/79			4/79	X		1 mo
144	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79			4/79		X	1 mo
145	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79			4/79	X		1 mo
146	OBSTETRICS (New Main Term)	HE	3/79			4/79	X		1 mo
147	ONCOLOGY (New Main Term)	HE	3/79			4/79	X		1 mo
148	PODIATRY (New Main Term)	HE	3/79			4/79	X		1 mo
149	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79			4/79	X		1 mo
150	MAGNET SCHOOLS * (New Main Term)	UD	5/79			6/79	X		1 mo
151	AMERICAN INDIAN EDUCATION (New Main Term)	RC	6/79						
152	AMERICAN INDIAN LITERATURE (New Main Term)	RC	6/79						

* DJF for MAGNET SCHOOLS logged in May as VIP input -- Error discovered in June.

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Report Date _ JUNE 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
153	AMERICAN INDIAN STUDIES (New Main Term)	RC	6/79						
154	FEDERAL INDIAN RELATIONSHIP (New Main Term)	RC	6/79						
155	TRIBAL SOVEREIGNTY (New Main Term)	RC	6/79						
156	TRUST RESPONSIBILITY (New Main Term)	RC	6/79						
157	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	6/79						
158	VALIDATED PROGRAMS (Revision of Scope Note & Cross-References)	SO	6/79						
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

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ERIC® Administrative Bulletin

Volume: 3
Number: 8
Date: Aug., 1979
Cut-off date: Aug. 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEM

1. WORK WITH SCHOOL LIBRARIANS

Later in the year Central ERIC will be requesting a summary of activities and ways (e.g., workshops) in which Clearinghouses have worked with school librarians/media specialists. Please begin collecting this information now so it can be quickly pulled together.

...Bob Chesley (Central ERIC)

I. CENTRAL ERIC ANNOUNCEMENTS

A. POETIC RESPONSE TO FRUSTRATION

A poem from a user (and supporter) of ERIC, who tried to Xerox the orange flyer advertising the IAP minilibrary of microfiche, is displayed as Attachment 1. She points out, with a touch if irony, that others don't like colored paper either. If only all users were this talented!

There has been a delay in the availability of the minilibrary, but Clearinghouses will receive a set.

...Bob Chesley (Central ERIC)

B. CHANGES IN CLEARINGHOUSE FTS NUMBERS

The FTS numbers of the following Clearinghouses have been changed as indicated:

- Reading and Communication Skills 958-5545
- Elementary and Early Childhood Education 958-5542

The change is effective immediately. Please correct your directories accordingly.

...Frank Smardak (Central ERIC)

781

II. ERIC Facility Announcements

A. DIALOG's SuperSELECT Search Command and Terms with Embedded Boolean Operators

It has recently come to our attention that ERIC users may be having problems with DIALOG's SuperSELECT search command (announced in the March 1979 issue of *Chronolog*) as it relates to those multiword ERIC Descriptors and Identifiers that contain Boolean operators or other DIALOG command words (e.g., "AND," "OR," "NOT," etc.). If the user is dealing with a descriptor like RESEARCH AND DEVELOPMENT CENTERS, then either the entire descriptor or the Boolean operator within it must now be enclosed within single or double quotation marks to indicate to the DIALOG system that the expression should be taken as is. The following examples show various retrieval results using SuperSELECT and illustrates the effect of using such quotation marks:

```
?  S RESEARCH AND DEVELOPMENT CENTERS

            1  103371 RESEARCH
                    0 DEVELOPMENT CENTERS
                    0 RESEARCH AND DEVELOPMENT CENTERS

?  S "RESEARCH AND DEVELOPMENT CENTERS"

            2     871 RESEARCH AND DEVELOPMENT CENTERS

?  S 'RESEARCH AND DEVELOPMENT CENTERS'

            3     871 RESEARCH AND DEVELOPMENT CENTERS

?  S RESEARCH "AND" DEVELOPMENT CENTERS

            4     871 RESEARCH AND DEVELOPMENT CENTERS

?  S RESEARCH 'AND' DEVELOPMENT CENTERS

            5     871 RESEARCH AND DEVELOPMENT CENTERS
```

Note that when the Boolean operator is enclosed within quotes, it must also be set off by a space on either side. For example:

```
?  S RESEARCH"AND" DEVELOPMENT CENTERS

            6       0 RESEARCHAND DEVELOPMENT CENTERS
```

Further information on SuperSELECT appears in the June 1979 issue of *Chronolog*.

...Meg Block (ERIC Facility)

B. Play Thesaurus/VIP Input

PT6 was distributed on July 13. This was 4 days later than scheduled. A heavy lexicographic input to the Facility's keying department delayed production of the camera-ready copy by two days. This, in turn, threw Xerox off schedule resulting in another delay of 1 day. Additionally, 6 faulty pages had to be recopied causing another 1 day delay. *PT6* had 927 new transactions, including 510 Clearinghouse DJF's submitted between April 13 and May 13.

PT7, covering input through May 29, was distributed as scheduled on July 30. This issue had 681 new transactions, including 359 Clearinghouse DJF's.

The total number of terms worked on through *PT7* is 1,780. This total is 52% of the approximately 3,400 terms expected to be evaluated in the VIP.

PT8 is currently scheduled for mailing on August 20, but, because lexicographic analysis is running behind schedule, it is expected to be about a week late. It will include about 800 new transactions.

The following list shows VIP input totals through August 9. It includes closures received in writing (DJF's or memoranda). Closures reached over the phone are not being logged and are not included in these totals.

CE - 133	JC - 286
CG - 447 (159 - OK as is)	PS - 290 (39 - OK as is)
CS - 162	RC - 162
EA - 225	SE - 198 (27 - OK as is)
EC - 238	SO - 135
FL - 128	SP - 185
HE - 424	TM - 280
IR - 623 (6 - OK as is)	UD - 266

SUBTOTAL - 4,182

AA (Facility) - 1,808 (reactions to CH input, *PT's 1-7*)

GRAND TOTAL - 5,990

...Jim Houston (ERIC Facility)

C. SO Scope of Interest Statement—Revision

The SO scope of interest statement has been revised to add "COMPARATIVE EDUCATION K-12)." Please note the new "Notes" that specify *"Documents concerned with comparative education in general, as well as at the K-12 level, are processed by SO. Documents concerned with comparative education at the higher education level are processed by HE."*

With this notice we are using the EAB for the first time to send out revision pages to an independent product (see Attachment 2). Please let us know if you feel this means is effective.

...E.P. (ERIC Facility)

D. New EDRS Order Form

A copy of the new EDRS Order Form (revised June 1979) is displayed as Attachment 3. Copies of this form may be obtained by contacting EDRS.

The form contains the new EDRS prices and incorporates the new Price Codes that will appear for the first time in the August 1979 RIE. Any stock of the old form still retained by the Clearinghouses should be discarded and replaced with this new form.

...Elizabeth Pugh (ERIC Facility)

E. "Paper Copy" Replaces "Hard Copy"

Beginning with the August 1979 issue of RIE, the phrase "Paper Copy" will replace the phrase "Hard Copy," wherever it appears in the RIE front matter.

In order to maintain consistency, Clearinghouses should also begin to use the phrase "Paper Copy," whenever they construct cataloging notes that refer to full-size copies reproduced from microfiche.

...Lee Schreiber (ERIC Facility)

III. EDRS Announcements

A. Sales Lead for EDRS

The ERIC Document Reproduction Service (EDRS) would like to secure names and addresses of any organizations expressing interest in acquiring the ERIC Standing Order Microfiche Collection. A prompt followup to prospective subscribers by EDRS with comprehensive information would increase the possibility of expanding the SOC base.

...J.V. (EDRS)

B. EDRS On Demand Sales Statistics

ERIC Clearinghouses may order quarterly reports from EDRS on their on-demand sales orders by ED number. This statistical reference tool, which is on microfiche, allows each Clearinghouse to determine the popularity of the documents submitted for RIE.

Requests should be made to James Prevel at Central ERIC.

...Jack Veale (EDRS)

IV. ERIC Clearinghouse Announcements

A. Success for "ERIC—A Source"

The ERIC Clearinghouse on Counseling and Personnel Services was well-represented in Research Week, sponsored by the University of Michigan School of Education for faculty members. Garry Walz, Director of CAPS, gave a full address on "ERIC—A Source," which brainstormed ways in which ERIC could be of specific use to research-oriented educators. Additional small-group sessions, held throughout the week offered participants the opportunity to learn more about ERIC and how to strategize searches. At least three-fourths of the School of Education faculty joined these sessions. Interest in ERIC was stimulated to the point that, at the suggestion of the Dean, free ERIC search time was made available to faculty participants to help them meet their own research needs.

...Carol Jaslow (CG)

B. Workshop Participation

In its continuing efforts to work with school media specialists and other librarians, the ERIC Clearinghouse on Reading and Communication Skills participated in an Affiliate Workshop for Public Libraries at the

Lincoln Trail Libraries System on July 12. Holly O'Donnell provided the group with a brief presentation on ERIC, the Clearinghouse, and the NCTE special library. From this workshop a *Directory of Affiliate Libraries* (including the ERIC Clearinghouses on Reading and Communication Skills and on Elementary and Early Childhood Education) will be prepared and disseminated regionally.

...M.K.M. (CS)

C. Pricing Flyer Developed for CS Minibibliographies

The ERIC Clearinghouse on Reading and Communication Skills has developed a flyer giving current price information for users of its minibibliographies. When the new series of minibibliographies is published early this fall with price codes, complete ordering information will be available to send out in a format similar to the minibib format.

...M.K.M. (CS)

D. NCTE Acquires Account with DIALOG

Through the efforts and encouragement of the Clearinghouse, the National Council of Teachers of English recently acquired an account with DIALOG. Through this arrangement the Coordinator of Documents will regularly search the Newspaper Index for entries pertinent to the NCTE publication *Council-Grams*, which is published five times a year.

...Mary K Monteith (CS)

E. Foreign Visitor

Mr. Kangni Azankpo Gbadoe, Secretary General, Ministry of Education and Scientific Research, Lome, Togo (West Africa), visited the Clearinghouse on May 18 during a tour of American educational institutions. He was a participant in the International Visitors Program of the International Communication Agency. While at the Clearinghouse, he spoke (through a Department of State interpreter) with Philip Piele about the ERIC system's services and watched a demonstration of the computer terminal by Ian Templeton. He was delighted when Ian's search retrieved a document Mr. Gbadoe had himself written.

...Stuart Smith (EA)

F. Lynn Smarte Reports on MARS Workshop

Lynn Smarte, User Services Specialist at the ERIC Clearinghouse on Handicapped and Gifted Children, gave a workshop in Richmond,

Virginia for 50 participants at the Machine Assisted Reference Service (MARS) online user group organizational meeting. Participants were especially interested in ERIC indexing procedures, *Thesaurus* development, and the new publication type codes.

...Marion Cambel (EC)

G. Administrator Update

The newest IAP series produced by the ERIC Clearinghouse on Higher Education is entitled *Administrator Update*. The Clearinghouse, in cooperation with the American Association of University Administrators, will publish three short reviews a year of issues relevant to university administrators.

...M.S. (HE)

H. Conference Participation

The ERIC Clearinghouse on Higher Education recently co-sponsored a conference with several North Carolina universities, including North Carolina Central and the University of North Carolina. The conference, which was held in Raleigh, North Carolina, was entitled "The Impact of Desegregation on Higher Education." It drew local, state, and regional attention through newspaper and television coverage. Jon Fife, Lynn Haupt, and Thomas Linney participated. The Clearinghouse sponsored a display, conducted computer searches, and presented two workshops.

The Clearinghouse was also recently represented, by Jonathan Fife and Lynn Haupt, at the annual conference of the American Association of University Administrators, held in San Francisco, California. An ERIC display was sponsored and computer searches conducted.

...Marilyn Shorr (HE)

I. Note from Don Ely

The Director of the ERIC Clearinghouse on Information Resources, who will be returning early this month from a teaching stint in Indonesia, reports that the librarian had a copy of the *Thesaurus of ERIC Descriptors* (6th edition) out on the desk when he walked into the new library at the Educational Technology Center in Jakarta. He has had a busy schedule with little time for sightseeing, but the foods he has sampled sound exotic.

...Barb Minor (IR)

J. New Phone System at IR

The ERIC Clearinghouse on Information Resources has installed a new telephone arrangement at the university. The Infoswitch long-distance phone-calling system went into effect on July 27, 1979. Each of the Clearinghouse personnel has a 5-digit code number to dial before being given lines to make calls. Problems with the new telephone system are being experienced and your patience is requested while adjustments are being made.

...Barb Minor (IR)

K. Children of the 80's: Perspectives for Action

The ERIC Clearinghouse on Elementary and Early Childhood Education will host a conference in observance of the International Year of the Child entitled "Children of the 80's: Perspectives for Action" on November 5-7, 1979, in Champaign-Urbana, Illinois at the University Inn in Champaign.

This conference is designed to promote the exchange of ideas and information among people from the United States and other countries who are actively involved in education and training, research, social services, and policy-making related to young children and their families. Among the topics to be discussed by panelists are:

- curriculum implementation in different settings and cultures;
- provision of supportive services for children;
- use of the media for teaching parents and caregivers; and
- dissemination of information about child care and education.

Edith Grotberg, Director of the Research, Demonstration, and Evaluation Division of the Administration for Children, Youth, and Families, Washington, D.C., will be the keynote speaker. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, will give the welcoming address.

The conference is jointly sponsored by the National Institute of Education, ABLEX Press, and the University of Illinois Office of International Programs and Studies.

...Mary Glockner (PS)

L. Indian Education

The Walker River Paiute Tribe invited the ERIC Clearinghouse on Rural Education and Small Schools to participate in their workshop entitled "You and Indian Education" to be held in Schurz, Nevada on August 18-19, 1979. Amelita Hill, User Services Coordinator, will present a session on American Indian curriculum materials in the ERIC system.

...A.H. (RC)

M. Rurality

Dr. Everett Edington and Ms. Betty Rose Rios, Information Specialists at the ERIC Clearinghouse on Rural Education and Small Schools, will be attending the Rural Sociological Society annual meeting in Burlington, Vermont on August 24-25, 1979. Dr. Edington will be chairing a session on "Rural Youth" at the meeting and Ms. Rios will be involved in the distribution of ERIC materials to the participants, as well as solicitation of papers to be included in the ERIC system.

...A.H. (RC)

N. Regional Dissemination Forum

The ERIC Clearinghouse on Rural Education and Small Schools (ERIC/CRESS) and the Office of Education Programs, Region VI, Dallas, Texas, are co-sponsoring a Regional Dissemination Forum. The forum, with the theme "Building a Systematic Regional Dissemiantion Process," will be held in Dallas, Texas on August 22-23, 1979. USOE Region VI is comprised of Arkansas, Louisiana, parts of Mississippi, New Mexico, Oklahoma, and Texas. Representatives from these states will be coordinating dissemination efforts involving the elements of spread, or exchange, choice, and implementation of educational products, practices, and information.

...Amelita Hill (RC)

O. New Assistant Director and User Services Specialist at SP

Michael Butler has recently been promoted to the position of Assistant Director of the ERIC Clearinghouse on Teacher Education, replacing John Waters. Michael has been with the Clearinghouse for three years and most recently served as the User Services Specialist.

The User Services position has been filled, in turn, by Dean Schwanke, formerly a full-time indexer/abstractor with the Clearinghouse.

...Dean Schwanke (SP)

P. SOC Workshop in Atlanta, Georgia

The ERIC Clearinghouse on Teacher Education and the ERIC Clearinghouse on Higher Education participated in an ERIC Standing Order Customer (SOC) workshop in Atlanta, Georgia, on July 25-26, 1979. The 24 participants came from states as distant as Texas and Louisiana and were drawn from a list of those who could not attend previous workshops in the southern region. Two of the main comments on the evaluation sheets were:

- "Why not have these workshops more frequently?" and
- "We could have used more time to discuss the materials."

...M.B. (SP)

Q. Association of Teacher Educators Workshop

The Assistant Director of the ERIC Clearinghouse on Teacher Education staffed an ERIC display booth at a 3-day workshop organized by the Association of Teacher Educators in Glenwood Spring, Colorado on August 6-8, 1979. Demonstrations were given on computer and manual searching of the ERIC data base in the areas of early field experience, student teaching, and professional growth (themes discussed at the workshop). Information packets containing citations drawn from the ERIC data base, *Submitting Documents to ERIC*, and other materials were distributed to the participants.

...M.B. (SP)

R. Clearinghouse Associate to Assume Teaching/Coaching Position

Mr. Steven Barnett, Clearinghouse Associate for Health, Physical Education, and Recreation (HPER) has announced his resignation from the Clearinghouse staff effective August 13, 1979. The Associate provides guidance to all Clearinghouse staff in the HPER scope area and has task leadership responsibilities in requirements analysis and evaluation. The majority of the Associate's time is devoted to data base building and outreach activities. Mr. Barnett will assume a teaching/coaching position at Potsdam State University in New York at the beginning of the fall semester.

...Mike Butler (SP)

S. Conference Participation

On July 11, the ERIC Clearinghouse on Urban Education and the Institute for Urban and Minority Education at Teachers College sponsored the morning session of the annual Superintendents Work Conference at Teachers College, Columbia University. Dr. Erwin Flaxman, Director (as of September 1) of the ERIC Clearinghouse on Urban Education moderated the session on information resources for education. Michael B. Kane, Assistant Director of the Research and Educational Practice Program at NIE addressed the group on "The Use of Educational R&D in Administrative Decision-Making: Past Practice and Current Opportunities." Gary Griffin, Director of the Division of Instruction at Teachers College, spoke on "How Do We Know What We Know: Research and Practice."

...P.R. (UD)

T. Workshop for School Participants

Forty school superintendents attending the annual Superintendents Work Conference at Teachers College participated in a workshop at the ERIC Clearinghouse on Urban Education during the afternoon of July 11. The workshop discussion on ERIC and non-ERIC information resources for education was led by Pauline Rothstein. Special emphasis was placed on materials and services available from the ERIC Clearinghouse on Educational Management. Packets of materials, including sample abstracts from EA, and information on other information data bases, clearinghouses, and networks were distributed.

In addition, a separate state dissemination leadership project was distributed. At the workshop Bob Vivolo did computer searches of the ERIC data base. These searches were displayed on television monitors so that Bob could explain the search procedures to the superintendents. Georganne Chapin did individual computer searches for superintendents who had submitted questions prior to the workshop. Computer searches for 25 superintendents were submitted by July 11. Searches not completed during the workshop were completed during the following week. Superintendents were sent printouts of up to 25 citations.

...Pauline M. Rothstein (UD)

LIST OF ATTACHMENTS

Attachment 1 - Ode on an Attempt to Xerox Info on the New Bibliography Micro Package

Attachment 2 - Replacement Page for *ERIC Clearinghouse Scope of Interest Guide* - SO Clearinghouse

Attachment 3 - EDRS Order Form (Revised June 1979)

Attachment 4 - New Information Analysis Products

Attachment 5 - Duplicates List for RIEAUG79

Attachment 6 - Microfiche Inventory and Quality Check for RIEAPR79 and RIEMAY79

Attachment 7 - Descriptor Justification Form Status Report for June and July 1979

Not Listed in this issue of the EAB:

- Acquisitions Arrangements List Update
- *ERIC Directory* Updates

Ode On An Attempt to Xerox Info on the New Bibliography Micro Package

In spite of all our efforts
To make the system work
We're trapped in little ironies
And shades of grin and smirk.

For as our left hand doth instruct
And tell us what to do
Our right hand marches down the path
And prints on darkest hue.

And as we try to spread the word
By xerox (mail's too s-l-o-w—)
To workshop folk and visitors
Who desp'rately want to know

We realize that Murphy's Law
Resides both near and far
And high and low and up and down
And in and out — by Gar!

SOCIAL STUDIES/SOCIAL SCIENCE EDUCATION (SO)

Scope of Interest:

All levels of social studies and social science education; social studies teachers; content of the social science disciplines; applications of learning theory, curriculum theory, child development theory and instructional theory to social science education; research and development projects, programs, and materials in social science education; the contributions of social science disciplines (anthropology, economics, geography, history, sociology, social psychology, psychology, political science) to knowledge and understanding of the educational process; education as a social science; comparative education (K-12); social studies curriculum materials and ideas on such subjects as ethnic heritage studies, bias and discrimination, aging, adoption, women's equity, and sex education. Documents in the humanities, including music and art education, are received and processed but not actively sought.

Notes:

Documents concerned with comparative education in general, as well as at the K-12 level, are processed by SO. Documents concerned with comparative education at the higher education level are processed by HE.

Brief Statement:

All levels of social studies and social science education; content of the social science disciplines; applications of learning theory, curriculum theory, child development theory, and instructional theory to social science education; research and development projects, programs, and materials in social science education; contributions of social science disciplines (anthropology, economics, geography, history, sociology, social psychology, political science); education as a social science; comparative education (K-12); curriculum materials and ideas on subjects such as ethnic studies, bias and discrimination, aging, adoption, women's equity, and sex education.

Revised July 1979

FOREIGN CULTURE
FOREIGN RELATIONS
FOUNDATIONS OF EDUCATION
FUTURES (OF SOCIETY)
GEOGRAPHIC REGIONS
GEOGRAPHY
GEOGRAPHY INSTRUCTION
GLOBAL EDUCATION
GOVERNMENT
HISTORY
HISTORY INSTRUCTION
HUMAN RELATIONS
HUMAN RELATIONS PROGRAMS
HUMAN RELATIONS UNITS
HUMAN SERVICES (SOCIAL WELFARE)
HUMANISM
HUMANITIES (ART, MUSIC, CULTURAL STUDIES)
HUMANITIES INSTRUCTION (ART, MUSIC, CULTURAL STUDIES)
HUMANIZATION
INDIAN HISTORY
INDIVIDUALIZED INSTRUCTION (THEORY)
INDIVIDUALIZED PROGRAMS (THEORY)
INDUCTIVE METHODS (TEACHING SOCIAL STUDIES/SOCIAL SCIENCES
INQUIRY TRAINING
INSTRUCTIONAL INNOVATION (SOCIAL STUDIES)
INTELLECTUAL DEVELOPMENT
INTELLECTUAL PERFORMANCE
INTELLIGENCE FACTORS
INTERACTION PROCESS ANALYSIS (BEHAVIORAL SCIENCES)
INTERCULTURAL PROGRAMS
INTERDISCIPLINARY APPROACH
INTERFAITH RELATIONS
INTERGROUP EDUCATION
INTERGROUP RELATIONS (HUMAN RELATIONS)
LABOR PROBLEMS
LAW ENFORCEMENT
LAW INSTRUCTION
LEADERSHIP RESPONSIBILITY
LEADERSHIP TRAINING (COMMUNITY)
LEARNING
LEARNING MOTIVATION
LEARNING PROCESSES
LEARNING THEORIES
LEGAL PROBLEMS
LEISURE TIME
LOCAL HISTORY
MARRIAGE
MENTAL DEVELOPMENT
MEXICAN AMERICAN HISTORY
MIDDLE EASTERN STUDIES
MINORITY GROUPS
MODELS (THEORY)
MORAL DEVELOPMENT
MOTIVATION (ENVIRONMENT)
MOTIVATION TECHNIQUES
MUSIC
MUSIC EDUCATION
NON-WESTERN CIVILIZATION
OBJECTIVES
ORAL HISTORY
ORGANIZATIONAL CLIMATE (BEHAVIORAL SCIENCES)
OVERPOPULATION
PARENT ATTITUDES
PEACE
PERCEPTION (PSYCHOLOGY)
PERCEPTUAL DEVELOPMENT (PSYCHOLOGY)
PERCEPTUAL MOTOR COORDINATION (PSYCHOLOGY)
PERSONALITY
PERSONALITY DEVELOPMENT
PHILOSOPHY
POLITICAL AFFILIATION
POLITICAL INFLUENCES
POLITICAL ISSUES
POLITICAL POWER
POLITICAL SCIENCE
POLITICAL SOCIALIZATION
POLLUTION
POPULATION EDUCATION (SOCIAL STUDIES)
POWER STRUCTURE
PROBLEM SOLVING
PSYCHOLOGICAL CHARACTERISTICS
PSYCHOLOGY (AS A SOCIAL SCIENCE)
PSYCHOLOGY OF LEARNING
PUBLIC AFFAIRS EDUCATION
RACIAL DISCRIMINATION
RACE RELATIONS
REINFORCEMENT (PSYCHOLOGY)
RELEVANCE (EDUCATION)
RELIGIOUS EDUCATION
RESEARCH
RESEARCH METHODOLOGY
RESEARCH REVIEW (PUBLICATIONS)
ROLE PERCEPTION

SO APPLICABLE TERMS

ACTIVISM
AFFECTIVE BEHAVIOR
AFFECTIVE OBJECTIVES
AFRICAN AMERICAN STUDIES
AGING (CURRICULUM RELATED SOCIAL CONCERN)
ALCOHOLISM (SOCIAL PROBLEM)
AMERICAN GOVERNMENT
AMERICAN STUDIES
ANTHROPOLOGY
ARCHAEOLOGY
AREA STUDIES
ART
ART EDUCATION
ASIAN STUDIES
AUTHORITARIANISM
BEHAVIORAL SCIENCE RESEARCH
BEHAVIORAL SCIENCES
BLACK STUDIES
CHANGE STRATEGIES (SOCIAL STUDIES)
CHILD DEVELOPMENT (AS PART OF PSYCHOLOGY)
CHILD PSYCHOLOGY
CITIZENSHIP
CIVICS
CIVIL LIBERTIES
CIVIL RIGHTS
COMMUNISM
COMMUNITY ACTION
COMMUNITY RESOURCES
COMMUNITY STUDIES
COMPARATIVE EDUCATION (K-12)
CONFLICT RESOLUTION
CONSERVATION EDUCATION
CONSTITUTIONAL HISTORY
CONSUMER ECONOMICS
CONSUMER EDUCATION (AS PART OF SOCIAL STUDIES)
CRIME
CROSS CULTURAL STUDIES
CROSS CULTURAL TRAINING
CULTURAL AWARENESS
CULTURAL CONTEXT
CULTURAL EDUCATION
CULTURAL EXCHANGE
CULTURAL PLURALISM
CULTURE CONFLICT
CURRENT EVENTS
CURRICULUM DESIGN (THEORY)
CURRICULUM DEVELOPMENT (THEORY)
DEATH (CURRICULUM RELATED SOCIAL CONCERN)
DECISION MAKING
DEDUCTIVE METHODS (SOCIAL STUDIES)
DEMOGRAPHY
DEVELOPED NATIONS
DEVELOPING NATIONS
DISCOVERY LEARNING
DISCRIMINATORY ATTITUDES (SOCIAL)
DISCUSSION (TEACHING TECHNIQUE)
DISSENT
DIVORCE (SOCIAL PROBLEM)
DRUG ABUSE (SOCIAL PROBLEM)
ECONOMICS EDUCATION
ECONOMICS (GENERAL) (AS PART OF SOCIAL STUDIES)
EDUCATION
EDUCATIONAL ALTERNATIVES
EDUCATIONAL CHANGE
EDUCATIONAL ECONOMICS
EDUCATIONAL HISTORY
EDUCATIONAL IMPROVEMENT
EDUCATIONAL INNOVATION
EDUCATIONAL OBJECTIVES
EDUCATIONAL PHILOSOPHY
EDUCATIONAL PSYCHOLOGY
EDUCATIONAL RESEARCH
EDUCATIONAL SOCIOLOGY
EDUCATIONAL THEORY
EFFECTIVE TEACHING (SOCIAL STUDIES)
ENERGY (SOCIAL STUDIES)
ENERGY CONSERVATION (SOCIAL STUDIES)
ENVIRONMENTAL EDUCATION (AS PART OF SOCIAL STUDIES)
ETHICAL INSTRUCTION
ETHNIC GROUPS
ETHNIC RELATIONS
ETHNIC STEREOTYPES
ETHNIC STUDIES
ETHNOLOGY
FAMILY (SOCIOLOGICAL UNIT)
FEMALES
FEMINISM

Revised July 1979

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Reports in *Resources in Education* for 1975	1,598.32
Reports in *Resources in Education* for 1976	1,671.92
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Reports in *Resources in Education* for 1979 (Estimated)	1,750.00

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Office of Education Research Reports 1956-65	$ 404.43
Pacesetters in Innovation, Fiscal Year 1966	144.57
Pacesetters in Innovation, Fiscal Year 1967	175.31
Pacesetters in Innovation, Fiscal Year 1968	112.12
Selected Documents on the Disadvantaged	334.28
Selected Documents in Higher Education	153.48
Manpower Research: Inventory for Fiscal Year 1966 and 1967	79.67
Manpower Research: Inventory for Fiscal Year 1968	44.41
Manpower Research: Inventory for Fiscal Year 1969	57.71
Information Analysis Products Bibliography 1975-1977	98.50

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Educational Management

a. *Teacher Supervision. The Best of ERIC, Number 42.* ERIC Clearinghouse on Educational Management. 5 pages. January 1979. ED 166 770. Free.

Twelve annotations based on recent entries in the ERIC system concern supervision of teachers. Research studies cited deal with supervision of first-year teachers and student teachers, communications between supervisors and teachers and between supervisors and the community, and a history of developments in the field. Also included are suggestions for achieving better quality control, reducing teacher anxiety, using videotape techniques, and facilitating learning through effective supervision (Author/LD)

b. *Student Retention vs. Social Promotion. The Best of ERIC, Number 43.* ERIC Clearinghouse on Educational Managment. 5 pages. February 1979. ED 166 771. Free.

Ten annotations of literature in the ERIC system that discuss the pros and cons of grade retention for low-achieving students are presented in this booklet. (Author/MLF)

c. *Merit Pay Programs. The Best of ERIC, Number 44.* ERIC Clearinghouse on Educational Management. 5 pages. March 1979. ED 168 128. Free.

The thirteen documents and journal articles annotated in this document discuss and describe merit pay programs for teachers and for administrators. (IRT)

c. *Student Activities Programs. The Best of ERIC, Number 45.* ERIC Clearinghouse on Educational Management. 5 pages. April 1979. EA 011 440. Free.

This bibliography contains twelve annotations from the ERIC system that focus on practical aspects of student activities programs. Publications cited deal with planning, organizing, evaluating, and funding of such programs. The principal's function is highlighted. One publication presents findings of a national survey concerning student activities programs, while another presents a 450-item bibliography on the topic. Some entries discuss particular programs such as intramural sports, student councils, or student leadership classes, while others focus on general aspects such as group dynamics. (JM)

d. *The Best of the Best of ERIC. Volume 2.* ERIC Clearinghouse on Educational Management. 123 pages. 1979. ED 163 620. Free.

Intended for use as a reference volume by elementary and secondary school administrators, this annotated bibliography is divided into 20 chapters, each containing summaries of from 11 to 18 documents and

journal articles (indexed in ERIC) on a topic of current interest to school administrators. The materials annotated were selected to give the reader a good idea of the major issues and proposed solutions in each of the 20 areas. (PKP)

Available from: ERIC Clearinghouse on Educational Management
University of Oregon
Eugene, Oregon 97403

2. ERIC Clearinghouse on Elementary and Early Childhood Education

a. *The Visual Arts and Cognitive Development: An Annotated Bibliography.* Compiled by William Ives. 42 pages. July 1979. Catalog #185. Price: $4.00.

This annotated bibliography provides more than 300 references to books, journal articles and conference papers concerned with the visual arts and cognition, particularly as related to children's development. Among the topics covered in the materials cited are: developmental theory, art education, art criticism, aesthetics; research on aspects of cognition (perception, imagery, spatial relations, symbolization, representation), children's conceptions of art, the development of artistic ability. Related areas of developmental research, such as creativity, play, fantasy and personality, are also included.

Available from: ERIC/EECE Publications Office
College of Education
University of Illinois
Urbana, Illinois 61801

3. ERIC Clearinghouse on Higher Education

a. *The Three "R's" of the Eighties: Reduction, Reallocation and Retrenchment.* Kenneth Mortimer and Michael Tierney. 84p. June 1979.

How are institutions handling lower enrollments, cutbacks in public financial support, increased percentage of tenured professors, and the other major factors that come into play in a contracting industry? Have these methods or procedures been successful? How have they been perceived by the members of the institutions? What effect have they had on curriculum? On the students? These questions are addressed in this report with several case studies discussed to give greater clarity to suggested remedies.

b. *Administrative Evaluation.* Carolyn Winschel. 6p. June 1979.

Administrative evaluation is the latest "newcomer" to the scene of evaluation in higher education. This study provides a survey of the literature relevant to administrative evaluation in higher education. Consideration is given to reasons for the increasing importance of this type of evaluation, approaches to and components of an evaluation plan, some of the problems involved in the evaluation process and use of results.

4. ERIC Clearinghouse on Science, Mathematics, and Environmental Education

a. *Science Education: Accomplishments and Needs. A Working Paper.* December 1978. 60p. Price: $1.95.

This working paper contains a discussion of the status and future of science education as perceived by the National Science Teachers Association (NSTA). Part one focuses on the aims of science teaching. Part two considers the present situation in science teaching in the United States. Part three presents recommendations for coming years in the areas of curriculum development, improvement of teaching, encouragement of women and minority students in careers in science, and trends in federal support and their implications for science education.

b. *Mathematics Education: A Bibliography of Abstracts from Resources in Education (RIE) from 1976-1977.* Jon L. Higgins, Robert W. Howe, and James M. Kozlow. 531p. Price: $15 (without binder); $18 (with binder).

This publication contains abstracts and indexes to selected documents announced in *Resources in Education* from 1976 to 1977. Documents indexed include instructional materials, research reports, teaching guides, and other items. The compilation is designed to serve as an effective tool to assist teachers, researchers, curriculum developers, librarians, administrators, concerned citizens, and others concerned with mathematics entries; in the remaining sections the abstracts are indexed by subject, identifier, author, and institutional author. Supplements will be issued periodically.

c. *Energy Activities for the Classroom, Volume II.* Herbert L. Coon and Mary Lynne Bowman. December 1978, 164p. Price: $3.00

This sourcebook, designed for use in grades K-12, contains energy teaching activities related to energy resources, production, distribution and use. Each activity has been classified by the editors according to the most appropriate grade level, subject matter, and energy concept involved. Subject areas are science, mathematics, social studies, language arts, and fine arts. The references cited in specific activities could be useful to persons interested in obtaining more activities and ideas related to energy. Many of the activities are interdisciplinary in nature and were developed or suggested by public school teachers. This volume supplements, but does not replace *Energy Investigations for the Classroom* published in 1976.

Available from: SMEAC Information Reference Center
1200 Chambers Road, Room 310
Columbus, Ohio 43212

5. ERIC Clearinghouse on Urban Education

a. *Classroom Culture and the Problem of Control.* Joseph C. Grannis. ERIC/CUE *Urban Diversity Series* Number 63. May 1979. 43p. Will be available from EDRS in microfiche and hard copy.

The author reviews the research and literature on the formal conditions of schooling and of classrooms, and concludes that far-reaching changes in such areas as pupil-teacher ratios, fixed time-frames, and academic testing may be needed in order to develop fundamentally different educational possibilities.

b. *ERIC References on Urban and Minority Education.* Compiled by Robert L. Vivolo. *Equal Opportunity Review.* May 1979. 12p. Single copies available free from ERIC/CUE as long as the supply lasts.

This unannotated bibliography contains references cited in the January through December 1978 issues of *Resources in Education*, on such topics as bilingual education, compensatory education, school integration, the education of specific ethnic and racial groups, and problems of inner-city schools. Each citation is followed by an ERIC Document identification number. A subject index and ordering instructions are included.

RIEAUG79

REMOVE LIST

A. DUPLICATES (7)

1. Readmission of Clearinghouse's Own Input

CE 019 738	RIEJUL79	ED 166 389	CE 019 095
EA 011 411	RIEJUN73	ED 072 529	EA 004 845
HE 011 140	RIEOCT77	ED 139 362	HE 009 001

2. Duplicates Appearing in RIE Three Months or More Ago

CG 013 371	RIEMAY79	ED 164 626	UD 018 009
SP 014 051	RIEOCT78	ED 154 546	EC 110 248
TM 008 519	RIEDEC78	ED 156 850	CE 016 783

3. Duplicates Appearing in RIE in June, July, August, 1979

SE 027 532	RIEAUG79	ED 168 956	SO 011 630

B. REMOVES (8)

CE 018 257	Pulled by Clearinghouse
CE 019 520	Pulled by CERIC
FL 010 118	Pulled by CERIC
HE 011 087	Pulled by CERIC
HE 011 101	Pulled by CERIC
SE 026 950	Pulled by CERIC
SP 014 011	Pulled by CERIC
UD 019 247	Pulled by Clearinghouse

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEAUG79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	8
CE	154	0	154	3	0	151	1423
CG	95	0	95	1	0	94	632
CS	168	0	168	0	0	168	1193
EA	115	0	115	1	0	114	705
EC	70	0	70	0	0	70	604
FL	78	0	78	1	0	77	519
HE	91	0	91	3	0	88	768
IR	151	0	151	0	0	151	823
JC	64	0	64	0	0	64	409
PS	61	0	61	0	0	61	468
RC	70	0	70	0	0	70	573
SE	107	0	107	2	0	105	871
SO	58	0	58	0	0	58	462
SP	101	0	101	2	0	99	566
TM	73	0	73	1	0	72	575
UD	69	0	69	1	0	68	619
TOTAL	1526	0	1526	15	0	1511	11,218

Attachment 5
Page 2 of 2

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June 8, 1979

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Dear Jim:

We have reviewed the RIEAPR79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

162 156 2/8	162 744 1/1	163 097 1/1
162 562 1/1	162 911 2/3	163 104 1/1
162 698 1/2	163 086 1/1	

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
162 066	CE	II	Yes	Filmed as received - Xeroxed wrong
162 091	CE	II	Yes	Very light print
162 128	CE	II	Yes	Page 27 filmed as received - page 122 just cut very close
162 213	CG	II	Yes	Light print
162 409	EA	II	None	Light, thin print
162 449	EC	I	Yes	The passage on page 860 is worn out, also page 860 is just cut very close, no information lost
162 549	HE	I*	None	Light worn out print
162 850	SE	II	None	Pages 2, 3 and 69 all have thin, small red print on a brown background
162 873	SE	I*	Yes	Light and broken print
162 878	SE	II	Yes	Pages 14-17 filmed as received
163 117	UD	I*	Yes	Light print

3. It is recommended that the ACCESSION showing an asterisk (*) be evaluated for possible change from Level I to Level II.

4. The eight (8) microfiche to be refilmed represent a remake rate of only ½ of 1% of the original microfiche created.

Sincerely,

J. N. Veale
Director

cc: Murray Howder, ERIC Facility

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

July 27, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEMAY79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

** 163 166 2/2 163 808 1/1 164 693 3/4,4/4
163 220 5/6,6/6 164 593 1/1

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
163 194	CE	II	Yes	Filmed as received
163 205	CE	I	Yes	No problem found - sent replacement fiche to Murray Howder
163 310	CG	I*	Yes	Thin, light blue print
163 319	CG	I*	Yes	Light print
163 382	CG	I*	None	Light type
163 686	EC	I	None	No problem found - sent replacement fiche to Murray Howder
163 718	EC	II	Yes	Pg. 40 filmed as received - light, broken type throughout document
163 720	EC	I*	None	Light print
163 737	EC	I*	None	Light, broken print
163 748	EC	I*	Yes	Filmed as received
163 890	IR	I*	None	Filmed as received
163 996	IR	I	None	No problem found - sent replacement fiche to Murray Howder
** 164 093	PS	II	Yes	Pg. 36 photograph - did not reproduce
164 155	RC	II	Yes	Dark orange colored paper
164 438	SP	I*	None	Filmed as received
164 467	SP	I*	None	Filmed as received
164 577	TM	II	Yes	Filmed as received
164 594	TM	I*	None	Worn out print
164 604	TM	I	None	No problem found - sent replacement fiche to Murray Howder
164 633	UD	II	Yes	Bad xeroxing
164 742	UD	II	Yes	Broken, worn out print

** These documents were not listed in Facility Letter

3. It is recommended that the accession showing an asterisk be evaluated for possible change from Level I to Level II.

4. The 7 microfiche to be refilmed represent a remake rate of only 3/10 of 1% of the original microfiche created.

Sincerely,

J.N. Veale, Director

Report Date JUNE 1979

Page 1 of 4

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME TEACHERS (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

Attachment 7
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Report Date JUNE 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79			4/79	X		1 mo
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79			4/79	X		1 mo
136	COMPETENCE (New Main Term)	HE	3/79			4/79	X		1 mo
137	COMPLIANCE (LEGAL) (New Main Term)	HE	3/79			4/79	X		1 mo
138	EDUCATION AND WORK (New Main Term)	HE	3/79			4/79	X		1 mo
139	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79			4/79		X	1 mo
140	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79			4/79	X		1 mo
141	GRADE INFLATION (New Main Term)	HE	3/79			4/79	X		1 mo

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79			4/79	X		1 mo
143	INTERNAL MEDICINE (New Main Term)	HE	3/79			4/79	X		1 mo
144	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79			4/79		X	1 mo
145	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79			4/79	X		1 mo
146	OBSTETRICS (New Main Term)	HE	3/79			4/79	X		1 mo
147	ONCOLOGY (New Main Term)	HE	3/79			4/79	X		1 mo
148	PODIATRY (New Main Term)	HE	3/79			4/79	X		1 mo
149	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79			4/79	X		1 mo
150	MAGNET SCHOOLS * (New Main Term)	UD	5/79			6/79	X		1 mo
151	AMERICAN INDIAN EDUCATION (New Main Term)	RC	6/79						
152	AMERICAN INDIAN LITERATURE (New Main Term)	RC	6/79						

* DJF for MAGNET SCHOOLS logged in May as VIP input -- Error discovered in June.

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
153	AMERICAN INDIAN STUDIES (New Main Term)	RC	6/79						
154	FEDERAL INDIAN RELATIONSHIP (New Main Term)	RC	6/79						
155	TRIBAL SOVEREIGNTY (New Main Term)	RC	6/79						
156	TRUST RESPONSIBILITY (New Main Term)	RC	6/79						
157	PROGRAM VALIDATION (Revision of Scope Note & Cross-References)	SO	6/79						
158	VALIDATED PROGRAMS (Revision of Scope Note & Cross-References)	SO	6/79						
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

Attachment 7
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Report Date JULY 1979

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME TEACHERS (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

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Report Date JULY 1979

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79			4/79	X		1 mo
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79			4/79	X		1 mo
136	COMPETENCE (New Main Term)	HE	3/79			4/79	X		1 mo
137	COMPLIANCE (LEGAL) (New Main Term)	HE	3/79			4/79	X		1 mo
138	EDUCATION AND WORK (New Main Term)	HE	3/79			4/79	X		1 mo
139	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79			4/79		X	1 mo
140	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79			4/79	X		1 mo
141	GRADE INFLATION (New Main Term)	HE	3/79			4/79	X		1 mo

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79			4/79	X		1 mo
143	INTERNAL MEDICINE (New Main Term)	HE	3/79			4/79	X		1 mo
144	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79			4/79		X	1 mo
145	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79			4/79	X		1 mo
146	OBSTETRICS (New Main Term)	HE	3/79			4/79	X		1 mo
147	ONCOLOGY (New Main Term)	HE	3/79			4/79	X		1 mo
148	PODIATRY (New Main Term)	HE	3/79			4/79	X		1 mo
149	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79			4/79	X		1 mo
150	MAGNET SCHOOLS * (New Main Term)	UD	5/79			6/79	X		1 mo
151	AMERICAN INDIAN EDUCATION (New Main Term)	RC	6/79			7/79	X		1 mo
152	AMERICAN INDIAN LITERATURE (New Main Term)	RC	6/79			7/79	X		1 mo

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DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
153	AMERICAN INDIAN STUDIES (New Main Term)	RC	6/79			7/79	X		1 mo
154	FEDERAL INDIAN RELATIONSHIP (New Main Term)	RC	6/79			7/79	X		1 mo
155	TRIBAL SOVEREIGNTY (New Main Term)	RC	6/79			7/79	X		1 mo
156	TRUST RESPONSIBILITY (New Main Term)	RC	6/79			7/79		X	1 mo
157	PROGRAM VALIDATION (Revision of Scope Note)	SO	6/79			7/79	X		1 mo
158	VALIDATED PROGRAMS (Revision of Scope Note)	SO	6/79			7/79	X		1 mo
159	SOCIAL INSTITUTIONS (New Main Term)	UD	7/79						
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input.)								

Attachment 7
Page 8 of 8

ERIC Administrative Bulletin

Volume: 3
Number: 9
Date: September 1979

Cut-Off Date: Sept. 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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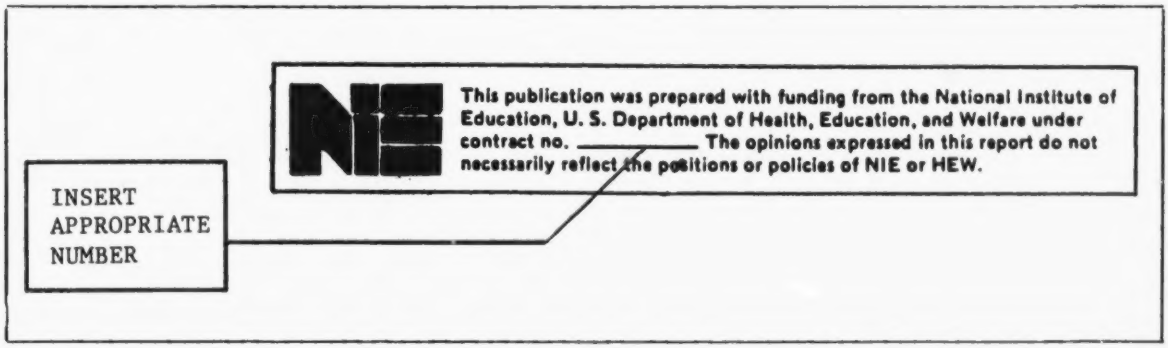
ACTION ITEMS

1. GUIDELINES FOR PLACEMENT OF THE NIE LOGO ON ALL CONTRACT-PRODUCED PUBLICATIONS AND THE ERIC LOGO ON INFORMATION ANALYSIS PRODUCTS

The NIE Publications Committee has recently issued a policy statement concerning the use and placement of the NIE logo and funding/disclaimer statement on contract-produced publications. This policy has relevance for all publications produced by ERIC contractors.

The boxed graphic below is to be placed on the back of the title page, in the middle or lower third of the page. You will note that the NIE contract number of the publication's producer is to be inserted in the third line.



NIE will produce camera-ready examples of this statement for contractor use. However, if your publication schedule requires the logo's use before these copies are available, any artist may reproduce the logo. The typeface for the statement can be either Century (as in the sample) or one which corresponds to the typeface used in the publication itself.

Relative to this, it has been our concern for some time that Clearinghouse Information Analysis Products be identified as products of the ERIC system by ERIC users. Examples of users being unaware of the connection between a quality product, such as IAP's, and the Educational Resources Information Center (ERIC) are numerous. Consequently, the ERIC logo should be displayed on the covers of Information Analysis Products in a consistent manner. NIE's designer/artist has produced a guide entitled *Guidelines for Incorporating the ERIC Logo on Cover Design Motifs*. This guide, which is provided here as Attachment 1, displays several types of covers in order to exemplify the many problem situations an artist or designer may face.

Please comply with these policies for all publications developed with NIE/ERIC funds.

...Bob Chesley (Central ERIC)

2. ERIC DOCUMENT REPRODUCIBILITY GUIDELINES

Some months ago the *ERIC Document Reproducibility Guidelines* was distributed to all Clearinghouses. More than enough time has passed for Clearinghouses to read, use, and react to this publication.

Your comments about the actual daily use of the Guidelines would be appreciated. We would particularly like to know if any sections or features of the Guidelines have been especially helpful in making reproducibility or microfichability decisions. Please send comments directly to Jim Prevel at Central ERIC.

...Jim Prevel (Central ERIC)

I. CENTRAL ERIC ANNOUNCEMENTS

A. VIP Schedule Revision

On September 14, 1979, the ERIC Clearinghouses will have completed their input of changes, corrections, additions, etc., to the *Thesaurus of ERIC Descriptors* under the Vocabulary Improvement Project (VIP). The volume of VIP activity during the last ten months exceeded all expectations. We estimate that the final VIP input will include some 5,400 DJF's generated by the VIP Coordinators, with an additional 3,400 DJF's produced by the Facility lexicographers, Jim Houston and Meg Block.

VIP got off to a slow start, as indicated in the chart displayed as Attachment 2. Clearinghouse input grew during the middle months and skyrocketed towards the conclusion of the project. (More forms were received between June 15 and August 31 than in the previous seven months combined.) This uneven flow of work to the Facility, coupled with the enormous complexity of coordinating this type of effort within a decentralized system, has contributed to the development of a sizable backlog of work yet to be reviewed and acted upon by the lexicographers.

We have, therefore, found it necessary to revise the VIP schedule for the remainder of the project. (See Attachment 3 for the Revised Schedule.) In addition, a part-time lexicographer, John Rosenberg, has been hired for the remainder of the project.

Under the revised schedule, VIP Coordinators will receive three more editions of the *Play Thesaurus* (PT) (the 9-11th editions) over the next three months. After September 14, every effort will be made to achieve "closure" by telephone, rather than through the PT comment field. Thus, VIP Coordinators should expect periodic phone contacts with the lexicographers through December 21. Time spent on VIP review and closure should be considered as vocabulary/system improvement activity.

During the Fall we plan to summarize and document the activity of the project. Lynn Haupt will be in contact with VIP coordinators regarding this. (See Jim Houston's notice under "ERIC Facility Announcements" for further VIP information.)

We at Central ERIC wish to thank all ERIC staff who have contributed to the VIP project. We recognize that the level of effort expended exceeded that which we all anticipated; yet your enthusiasm and dedication to high quality input has been evident throughout. We, and more importantly the ERIC users, appreciate every effort made by those involved in the project. THANK YOU!

...Pat Coulter (Central ERIC)

B. CONTRACTS RENEWED: EC, HE, AND JC

The contracts to operate the ERIC Clearinghouse on Handicapped and Gifted Children (EC), the ERIC Clearinghouse on Higher Education (HE), and the ERIC Clearinghouse for Junior Colleges (JC), were all recently renewed with their incumbent institutions. In each case, the contract period begins September 1, 1979.

The following special projects are included:

- HE

  Lynn Haupt will continue the Vocabulary Improvement Project (VIP) duties which she inherited in July when Barbara Booth left the JC Clearinghouse.

- JC

  - Descriptor Group Follow-Up

    The ERIC Descriptor Groups will be reviewed and revised in light of the work and changes resulting from the Vocabulary Improvement Project.

  - Science Monographs

    With cooperative support from NIE and the National Science Foundation (NSF), the Clearinghouse will publish and disseminate twelve monographs resulting from NSF-sponsored research in science education at two-year colleges. The project will enable widespread dissemination of the monographs to some 2,000 individuals, including the Chairpersons in each subject area at all U.S. two-year colleges, for use in planning science offerings.

  - Use of the Computer in Document Selection

    This project is designed to test the feasibility of incorporating online statistical searches into Clearinghouse document selection procedures in order to provide document reviewers with objective data concerning representation in the data base of particular topics.

...Pat Coulter/Frank Smardak (Central ERIC)

C. ERIC DIRECTORS MEETING—COURTESY TRANSPORTATION FROM NATIONAL AIRPORT

Individuals attending the ERIC Directors Meeting (October 11-12, 1979) at the Alexandria Old Town Holiday Inn at 480 King Street, Alexandria, Virginia, who arrive from out-of-town at National Airport may, if they wish, take advantage of free Holiday Inn shuttle service to the motel. A courtesy phone located in the airport baggage area can be used to request such service. The motel is approximately ten minutes away from National Airport.

...Frank Smardak (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. *Play Thesaurus*/VIP Input

PT8 was distributed on August 27 in accordance with the revised VIP schedule. (See Pat Coulter's statement on this schedule under "Central ERIC Announcements".) *PT8* contained a total of 892 new transactions, including 446 Clearinghouse DJF's submitted between May 29 and June 13.

The total number of terms worked on through *PT8* is 2,085. This total is 61% of the approximately 3,400 terms expected to be evaluated in the VIP.

PT9 is expected to be distributed on September 24, according to the revised VIP schedule. It will have over 1,000 new transactions and will cover Clearinghouse input through approximately July 6.

The following list shows VIP input totals through September 10. It includes closures received in writing (DJF's or memoranda). Closures reached over the phone are not being logged and are not included in these totals.

CE	-	192	JC	-	308
CG	-	507 (164 - OK as is)	PS	-	324 (39 - OK as is)
CS	-	214	RC	-	167
EA	-	301	SE	-	200 (27 - OK as is)
EC	-	238	SO	-	154 (2 - OK as is)
FL	-	154	SP	-	237
HE	-	473	TM	-	488
IR	-	685 (6 - OK as is)	UD	-	330

SUBTOTAL - 4,972

AA (Facility) - 2,254 (reactions to CH input, *PT's 1-8)*

GRAND TOTAL - 7,226

...J.H. (ERIC Facility)

B. Thesaurus Working Copy

Although delayed because of VIP work, the June 1979 *Thesaurus Working Copy* will still be published and distributed. Production and printing of the alphabetical, rotated, and hierarchical displays are now underway. Barring unforeseen problems, the three displays should be mailed by mid-October. All terms marked "implemented" in the August 1979 *DJF Status Report* will be part of the June 1979 *Working Copy*.

As a reminder, Clearinghouses can immediately begin using as Descriptors those terms marked "implemented" in the *DJF Status Report*. It is unnecessary to wait for an updated *Thesaurus Working Copy*.

The December 1979 *Thesaurus Working Copy* will reflect all VIP changes. It is currently scheduled for distribution by February 29, 1980. (See revised VIP schedule, Attachment 3.) Should any Clearinghouse want to use as a Descriptor any approved new term in the *Play Thesaurus* before March 1980, simply construct the term's display from the most current *PT* using a regular DJF and submit the form to me. Your previously submitted VIP DJF's will contain accession numbers, authorities, and definition(s); therefore, those sections of the regular DJF may be left blank. On receiving such input, I will immediately input the Descriptor to the Master Thesaurus File and list the term as "implemented" in that month's *DJF Status Report*.

...Jim Houston (ERIC Facility)

C. BRS RELOADS ERIC FILE—SOME OBSERVATIONS

On September 10, 1979, Bibliographic Retrieval Services (BRS) made their newly reloaded ERIC data base available online. The most notable change was made to the Descriptor field, which is now searchable as either a controlled or free-text field. As a result of this change, the BRS ERIC data base, and associated retrieval procedures, now more closely resemble those available through Lockheed's DIALOG and SDC's ORBIT IV. There are still two significant differences, however, that need to be highlighted because of the complexity they create for searchers:

- First, BRS now has five paragraph designators that can be used to retrieve ERIC Descriptors. As before, "MJ" and "MN" are used to retrieve major or minor (respectively) single-word Descriptors or bound multi-word Descriptors. The new designators, "UJ" and "UN", are used to retrieve major or minor (respectively) unbound multi-word Descriptors. *"UJ" and "UN" will not retrieve single-word Descriptors.* "DE" is used to retrieve both major and minor single-word Descriptors and bound or unbound multi-word Descriptors. The following examples show various retrieval results using the different designators:

```
BRS - SEARCH MODE  - ENTER QUERY
     1_:   GROUPS.DE.
     RESULT     11793

     2_:   GROUPS.MJ,MN.
     RESULT       279

     3_:   GROUPS.UJ,UN.
     RESULT     11550

     4_:   2 OR 3
     RESULT     11793

     5_:   GROUPS.MJ,MN,UJ,UN.
     RESULT     11793
```

- Second, now that the Descriptor field can be searched as either a controlled or free-text field, users can avoid hyphenating multi-word Descriptors. Note, however, that if hyphens are not used, the "ADJ" operator *must* be inserted between the words of the Descriptors instead. If no operator appears between two words, the search system automatically processes them in an "OR" relationship. The following examples show various retrieval results:

BRS - SEARCH MODE - ENTER QUERY 1_: EDUCATIONAL-PROGRAMS RESULT 7719 2_: EDUCATIONAL-PROGRAMS.DE. RESULT 7719	Hyphen restricts search to the Descriptor field.
3_: EDUCATIONAL PROGRAMS RESULT 166684	If no operator is specified, the system processes the phrase as two words in an "OR" relationship. Note large number of postings.
4_: EDUCATIONAL ADJ PROGRAMS RESULT 9888	If designators are not specified, the system searches all fields.

5_: EDUCATIONAL ADJ PROGRAMS.MJ,MN. RESULT 0 6_: EDUCATIONAL.MJ,MN. ADJ PROGRAMS RESULT 0 7_: (EDUCATIONAL ADJ PROGRAMS).MJ,MN. RESULT 0	Either word in the phrase can be qualified. The system searches for "Programs" (in 5), "Educational" (in 6), and "Educational" and "Programs" (in 7) as major or minor single-word Descriptors. Again, unqualified words are searched for in all fields.
8_: EDUCATIONAL ADJ PROGRAMS.UJ,UN. RESULT 7719 9_: EDUCATIONAL.UJ,UN. ADJ PROGRAMS RESULT 7719 10_: (EDUCATIONAL ADJ PROGRAMS).UJ,UN. RESULT 7719	Here the system searches for "Programs" (in 8), "Educational" (in 9), and "Educational" and "Programs" (in 10) as major or minor unbound multi-word Descriptors.
11_: EDUCATIONAL ADJ PROGRAMS.DE. RESULT 7719 12_: EDUCATIONAL.DE. ADJ PROGRAMS RESULT 7719 13_: (EDUCATIONAL ADJ PROGRAMS).DE. RESULT 7719	Here the system searches for "Programs" (in 11), "Educational" (in 12), and "Educational" and "Programs" (in 13) as major or minor single-word Descriptors and as bound or unbound multi-word Descriptors.

...Meg Block (ERIC Facility)

III. ORYX PRESS ANNOUNCEMENTS

A. Oryx Change of Address

Effective September 25, 1979, Oryx Press will be moving to:

2214 North Central Avenue
Phoenix, Arizona 85004

...S.S. (Oryx Press)

B. CIJE Poster Available

A CIJE poster is now available from Oryx Press for use at workshops, exhibits, etc. It measures 18" x 24" and is printed in red and black on white. It describes the role of CIJE in the ERIC system.

...S.S. (Oryx Press)

C. CIJE Input By Clearinghouse

Beginning with this issue of the *ERIC Administrative Bulletin*, Oryx Press will begin submitting statistics by Clearinghouse for *Current Index to Journals in Education*. The information for the September 1979 issue of CIJE is presented as Attachment 4.

...Susan Slesinger (Oryx Press)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. CE Products Publicized

Most educators are familiar with the very impressive reference and resource books published annually by Marquis Academic Media. The ERIC Clearinghouse on Career Education recently learned that two of their Information Analysis papers in the 1977 series will be reprinted in their entirety and one will be reprinted in part.

Sex Fairness in Vocational Education, by John P. Schenck, and nearly all of the paper, *Sex Fairness in Career Education*, by Marla Peterson and Louise Vetter, will be included in the *Sourcebook of Equal Educational Opportunity* (3rd edition). The *Sourcebook* contains government and private statistics, evaluative studies, and related resource materials on the educational opportunities of women, ethnic minorities, and the disadvantaged.

Competency-Based Vocational Education: A Review, by William C. Knaak, will be included in the *Yearbook of Adult and Continuing Education, 1979-80* (5th edition). The *Yearbook* also contains government and private statistics and evaluative studies, as well as listings of associations and programs for adult education, continuing education, and career-related education.

...Joel Magisos (CE)

B. ERIC/CAPS CONDUCTS CLASSES

For the past five years, the ERIC Clearinghouse on Counseling and Personnel Services has conducted classes for library science students at the University of Michigan. The most recent demonstration course,

facilitated by Carol Jaslow, emphasized the use of ERIC through both manual and computer searching. In addition to a basic introductory session, students were given the opportunity to work online at the terminal with one of the CAPS searchers. Students prepared their search strategies prior to the "hands-on" experience and then ran their searches on the terminal while the CAPS searcher provided general information on the typing formats. Student evaluations of the class rated the course very highly, especially the opportunity for actual online searching.

...Helen Mamarchev (CG)

C. ERIC/CS PERSONNEL NOTES

Karl Koenke, Associate Director of the ERIC Clearinghouse on Reading and Communication Skills, has been working as a consultant on a job literacy program being conducted by Dr. Alden Moe of Purdue University. One of the purposes of the project is to identify the actual language needed to function in several entry-level jobs.

Kim Black has been promoted from User Services Secretary to User Services Assistant. Congratulations, Kim.

Anne Auten has joined the Clearinghouse staff as an abstractor/indexer. She replaces Mary Ann Isaacs who moved to St. Louis. Anne has experience as an English teacher and a production manager in a small publishing company, as well as degrees in English and in education.

...Mary K Monteith (CS)

D. AN EAGER EA CLIENT

We've never had this happen before! Murray A. Taylor, Executive Director of Washington's School Information and Research Service (SIRS), drove all the way from Seattle to pick up 200 copies of *The Best of the Best of ERIC*.

According to Mr. Taylor, SIRS bought the books so it could give a copy to every one of its member school districts as "the best introduction to ERIC" he has seen. Murray stated the information contained in *The Best of the Best of ERIC* is extremely useful to school administrators and is written in a language they can understand.

...Stuart Smith (EA)

E. ERIC/EC DIRECTOR PRESENTS WORKSHOP

Donald K. Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, presented an intensive short term workshop on "Accessing Educational Information" in Snowbird, Utah,

on August 15, 1979. The participants in this workshop were representatives from twenty different state departments of education, many of whom were relatively new to those positions. It was an excellent opportunity to describe and promote ERIC. The week-long management seminar was sponsored by the National Association of State Directors of Special Education.

...M.C. (EC)

F. ERIC/NIE'S REGIONAL PROGRAMS MEETING

Donald K. Erickson (Director of the ERIC Clearinghouse on Handicapped and Gifted Children), Peter Eddy (Director of the ERIC Clearinghouse on Languages and Linguistics), and Robert E. Chesley (Head of ERIC) met on Tuesday, August 7, 1979 in a brief, but profitable, session with approximately 20 representatives of NIE's Regional Programs. This session took place at the invitation of Ed Ellis (Assistant Director, Regional Programs (DIP)), who expressed a strong commitment to enhancing cooperation between the Regional Programs of NIE and ERIC.

...M.C. (EC)

G. SEARCHING PRESENTATION GIVEN

Lynn Smarte, User Services Specialist at the ERIC Clearinghouse on Handicapped and Gifted Children, gave a presentation on searching ERIC and ECER at an online technical workshop on August 16, 1979. The workshop was sponsored by the Potomac Valley Chapter of ASIS, the On-Line Users Group of Washington, D.C., the College of Library and Information Sciences of the University of Maryland, and the Department of Library and Information Sciences of the Catholic University of America. Approximately 30 people attended Lynn's session.

...M.C. (EC)

H. FRANCES MARLAND (ERIC/EC) CONVALESCING AFTER SURGERY

Frances Marland, Acquisitions Clerk at the ERIC Clearinghouse for Handicapped and Gifted Children, is convalescing after major heart surgery on August 28, 1979.

...Marion Cambel (EC)

I. PERSONNEL CHANGES AT ERIC/FL

There have been several changes in the staff at the ERIC Clearinghouse for Languages and Linguistics over the past few months. Alice Omaggio left the Clearinghouse in July; her managerial duties

have been assumed by Kathleen McLane. Nancy Rhodes, who is now Processing Coordinator, is in charge of editing the RIE and CIJE shipments. John Brosseau is the new Acquisitions Coordinator. He is also involved in abstracting/indexing and in computer searching. In addition, we also have a new Administrative Secretary, Elizabeth Newman, a new Acquisitions/Processing Assistant (OCR typist), Tommie Blackwood, and a new User Services Assistant, Robin Ward.

...Kathleen McLane (FL)

J. ERIC/HE ACTIVITIES

Lynn Haupt and Marilyn Scutt Shorr of the ERIC Clearinghouse on Higher Education, and Mike Butler of the ERIC Clearinghouse on Teacher Education, conducted a summer SOC Workshop in Atlanta, Georgia.

The staff sponsored an ERIC exhibit at the annual American Political Science Association conference over the Labor Day Weekend.

... M.S.S. (HE)

K. PERSONNEL NOTES AT ERIC/HE

As of September 1, 1979, the ERIC Clearinghouse on Higher Education had several staff position changes. Marilyn Scutt Shorr became Associate Director and Lynn Haupt became Assistant Director.

Beginning in October, Margot Sanders Eddy will take a six-month maternity leave and come back on a part-time basis. Laura Chiarnello, a former teacher from Youngstown, Ohio, will fill Margot's full time position as User Services Specialist.

...Marilyn Scutt Shorr (HE)

L. PILOT PARENT EDUCATION PROJECT

The ERIC Clearinghouse on Elementary and Early Childhood Education is currently working with the University of Illinois Cooperative Extension Service and the Illinois Extension Federation on a pilot parent education project aimed at providing parents of young children with information related to child development, behavior, and early childhood education.

Extensive use will be made of mass media in the project: both radio and newspapers will be used to reach the target audience.

Twenty-four short (1 to 3 minutes) radio messages, 12 to be recorded by Lilian G. Katz, will be made available to radio stations throughout the state, using the Extension Service's already existing information network. Each of the taped messages will be preceded by an introduction noting that the service is provided by the University of Illinois Cooperative Extension Service and the ERIC

Clearinghouse on Elementary and Early Childhood Education. News releases and additional background material related to each of the tapes (including references to ERIC documents) will be distributed to the 102 country Extension Advisors throughout the state by means of the Extension Service's weekly advisor press service. Half of the news releases and information sheets will be prepared by ERIC staff members, who will also select ERIC references to be included on material prepared at the Extension office.

Background information sheets prepared for this project will get additional mileage through distribution by our user services department.

Among the topics to be explored in the parent education series are:

- consistency in discipline;
- talking with children;
- children and TV;
- sex role stereotyping;
- parents as role models; and
- the importance of peers.

Release of materials to advisors and radio stations is scheduled to begin in mid-September.

...Linda Baskin (PS)

M. USOE RURAL EDUCATION MEETINGS

Ten "Rural Roundtables" sponsored by the USOE Regional Offices of Education, will be held during the month of September. The ERIC Clearinghouse on Rural Education and Small Schools has developed a "rural education issues" information packet that will be distributed to approximately 1,000 participants who will attend these 10 regional rural roundtables.

The regional meetings will be held as follows:

REGION	CITY AND STATE	LOCATION	DATES
I	Bedford, Massachusetts	Sheraton Inn	9/28/79
II	Long Island, New York	University at Stoneybrook	9/20/79
III	Newark, Delaware	University of Delaware	9/13/79
IV	Tuskegee, Alabama	Tuskegee Institute	9/18/79
V	Urbana, Ohio	Urbana College	9/11/79
VI	Austin, Texas	University of Texas	9/26/79
VII	Kansas City, Missouri	Holiday Inn (Airport)	9/25/79
VIII	Fort Collins, Colorado	Colorado State University	9/24/79
IX	Fresno, California	Holiday Inn (Airport)	9/19/79
X	Moscow, Idaho	Unknown	9/20/79

...A.H. (RC)

N. YEAR OF THE CHILD

The ERIC Clearinghouse on Rural Education and Small Schools will have a booth at the "International Year of the Child Festival" to be held on Loretto Mall, Las Cruces, New Mexico, Saturday, September 15, 1979, from 10 a.m. to 5 p.m. The Information Specialists from each scope area are preparing display materials which reflect the educational needs of children. The entire Clearinghouse staff will take turns at the ERIC/CRESS booth.

...Amelita Hill (RC)

O. FOREIGN VISITORS AT ERIC/SP

The User Services Specialist at the ERIC Clearinghouse on Teacher Education conducted an orientation and performed a computer search on August 14 for Mr. E. Stanley Rensch, Deputy Director of the Ministry of Education and Community Development of Surinam. Mr. Rensch is currently involved in a multi-million dollar project designed to reorganize the elementary-secondary curriculum in Surinam.

Seven other foreign visitors participated in a workshop at the Clearinghouse on September 12. Representatives from the Somali Democratic Republic, Jamaica, Lesotho, and the Philippines were included.

...D.S. (SP)

P. WORKSHOP BY ERIC/SP FOR NEW SOC

The Assistant Director and User Services Specialist at the ERIC Clearinghouse on Teacher Education conducted an introductory workshop on August 27 for the library staff at Morgan State University, its newest SOC. Four librarians and two library assistants attended the session.

...Dean Schwanke (SP)

Q. ERIC/TM'S LOSS, ETS' GAIN

Effective September 1, 1979, Eleanor V. Horne will no longer be Associate Director of the ERIC Clearinghouse for Tests, Measurement, and Evaluation. She has accepted another position at the Educational Testing Service.

ERIC/TM is fortunate that its new associate director, replacing Eleanor, is already well acquainted with ERIC. Barbara Wildemuth, who previously held positions of User Services Representative and Indexer/Abstractor, has returned to ERIC. Barbara has spent the last year as Head of Test Collections at ETS.

...Barbara Hunt (TM)

R. ERIC: THE RIGHT WAY

Lynn Smarte (ERIC Clearinghouse on Handicapped and Gifted Children) and Marilyn Scutt Shorr (ERIC Clearinghouse on Higher Education) spent several days at the Teachers College Television Studios in August participating in the filming of the new ERIC videotape currently being produced under the direction of Erwin Flaxman (ERIC Clearinghouse on Urban Education).

The new tape, *ERIC: The Right Way* (an introduction to searching procedures) is the third in a five-part series of tapes describing the ERIC system and its use which is being developed by UD in cooperation with some Clearinghouses. The first two tapes in the series are *ERIC: It's That Easy* and *What the Clearinghouses Do*.

...Stella Torgoff (UD)

S. A NEW DIRECTOR AT ERIC/UD

Erwin Flaxman became the new Director of the ERIC Clearinghouse on Urban Education effective September 1, 1979. Edmund Gordon, who had been the Director of the Clearinghouse since its beginning in 1966, is now at Yale University as Professor of Psychology; however, he will continue his association with the Clearinghouse as Senior Research Associate. We wish Ed Gordon a happy and productive career at Yale, and look forward to seeing him often in the Clearinghouse. Our warmest welcome to Erwin Flaxman in his new role.

...UD Staff

LIST OF ATTACHMENTS

Attachment 1: *Guidelines for Incorporating the ERIC Logo on Cover Design Motifs*

Attachment 2: VIP DJF Input

Attachment 3: Vocabulary Improvement Project - Revised Schedule

Attachment 4: Acquisitions Arrangements List Updates

Attachment 5: Duplicates List - RIESEP79

Attachment 6: CIJE Input by Clearinghouse (CIJESEP79)

Attachment 7: Microfiche Inventory and Quality Control Check

Attachment 8: Descriptor Justification Forms (DJF) Status Report (August 1979)

GUIDELINES FOR INCORPORATING THE ERIC LOGO ON COVER DESIGN MOTIFS

The guidelines set forth here are not to restrict individual design motifs on publications, but instead are to assist the artist/designer of the proper placement of the logo to be incorporated into the design. Please note that the ERIC logo is a registered trademark, and it is essential that the ® is placed on the outside of the logo in the upper right hand corner. Under special circumstances (e.g., "drop-out" artwork) the ® may be inside the box.

The most important thing to keep in mind when designing a cover is to keep the design motif consistent. The ERIC logo should be at least 1-3/4 inches in length (on the cover). It should be as prominent as the heading copy and any other logo used on the cover. The ERIC logo should not be obstructed by a dark color of ink or any other art on the page.

EXAMPLES (attachments)

A. If copy is centered, then the logo should also be centered and the source of the document (if applicable) should be centered underneath.

B. If copy is flush right, the logo should also be flush right (preferably lower right) in line with the copy.

C. If copy is flush left, the logo should also be flush left (preferably lower left).

D. If a border is to be used in the design motif, the logo should be placed outside the border on the lower right. If copy is set outside of the border (example D1) centered, flush left or right, then the logo should be placed as covered in examples A, B, & C.

E. If copy is neither totally flush left or flush right, but well designed into an alternating effect or broken into columns, the logo should be placed in line with the most prominent copy. (Note the additional logo on this example: it is smaller than the ERIC logo and in line with the secondary copy, although it might be of equal size.)

F. When spine copy is necessary, the logo placement on the spine should follow the design motif set forth on the cover. The logo on the spine should line up with the bottom of the logo on the cover. In such cases where the spine is very narrow, the logo "type" (minus the border) may be used in the same manner of placement.

COLOR

If two or more colors are used in the design motif, the logo should be the same color as the heading copy.

REVERSALS OR "DROP-OUTS"

If copy is a reversal or "drop-out" to another color, the logo should also "drop-out" as shown in example B. The positive of the logo can also be cut into the art as shown in Example C (a good example of placement of the ® on the inside upper right of the logo).

We have tried to cover here the most common uses of the logo on a cover format, but should you at any time be unsure of the proper placement of the logo, please send a sketch or comprehensive to Central ERIC and assistance will be given you in incorporating the ERIC logo into your cover design.

EXAMPLE A

A PROCESS FOR DEVELOPING A COMPETENCY BASED EDUCATIONAL PROGRAM FOR MEDIA PROFESSIONALS

by
Evelyn H. Daniel
and
Donald P. Ely

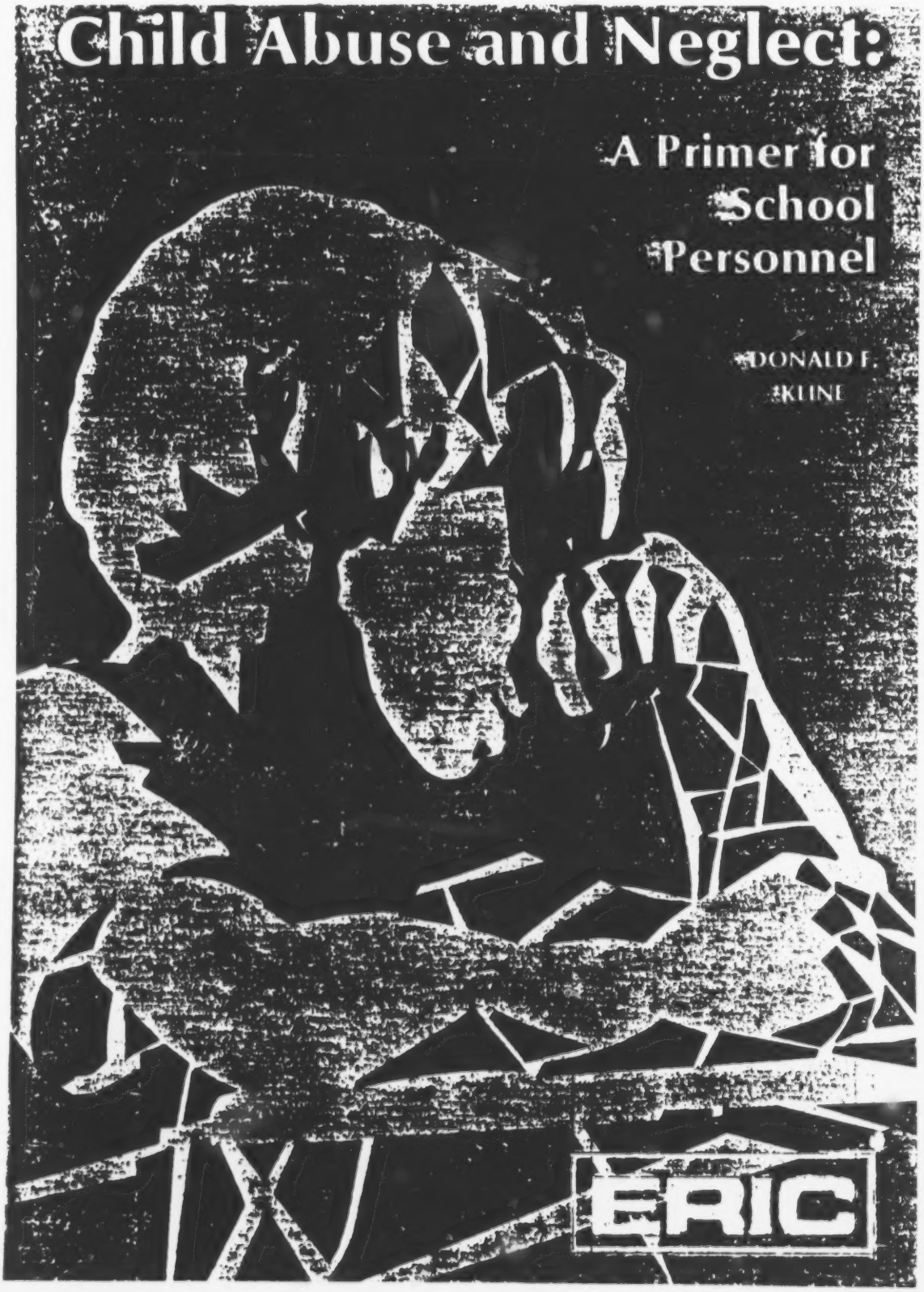
with

A Selected, Annotated Bibliography

by
Faith Stein

ERIC®
ERIC Clearinghouse on Information Resources
Syracuse University, School of Education
Syracuse, New York 13210

EXAMPLE B


Child Abuse and Neglect:
A Primer for School Personnel
DONALD F. KLINE
ERIC

EXAMPLE C

children on medication:
a primer for school personnel
kenneth d. gadow
RX
RX
RX
ERIC

EXAMPLE D

Imaginary Gardens? Real Problems

ERIC

EXAMPLE D 1

4
REPORT

The Three "R's" of the Eighties: Reduction, Reallocation and Retrenchment

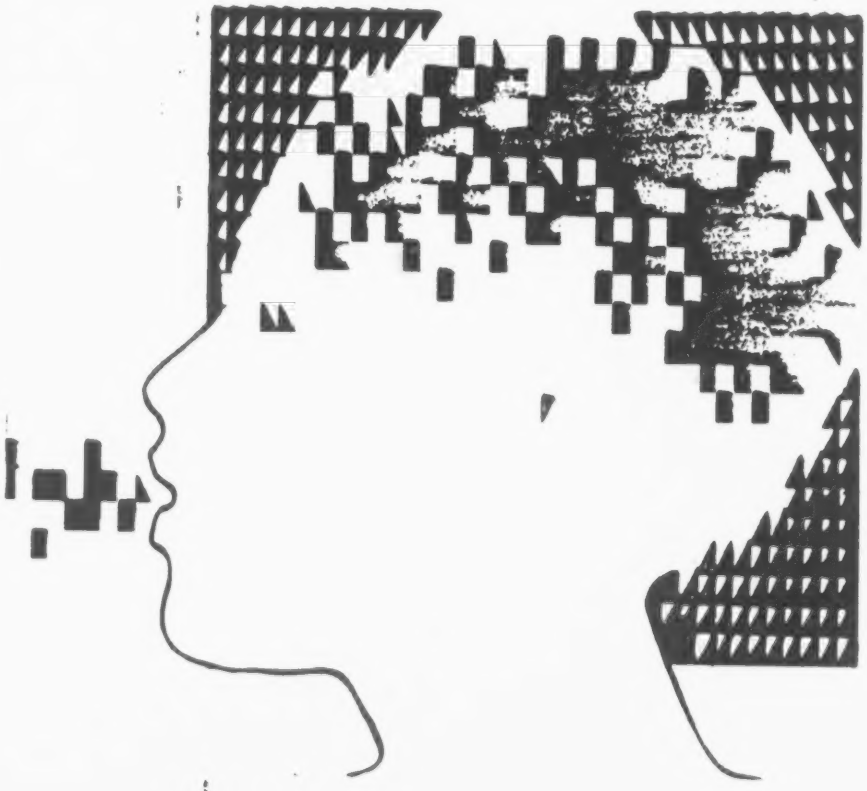
Kenneth P. Mortimer and Michael L. Tierney

ERIC
ERIC/AAHE 1979
$4.00

EXAMPLE E

Oral Language
Expression of Thought

Nicholas Anastasiow



ira
ERIC®

EXAMPLE F

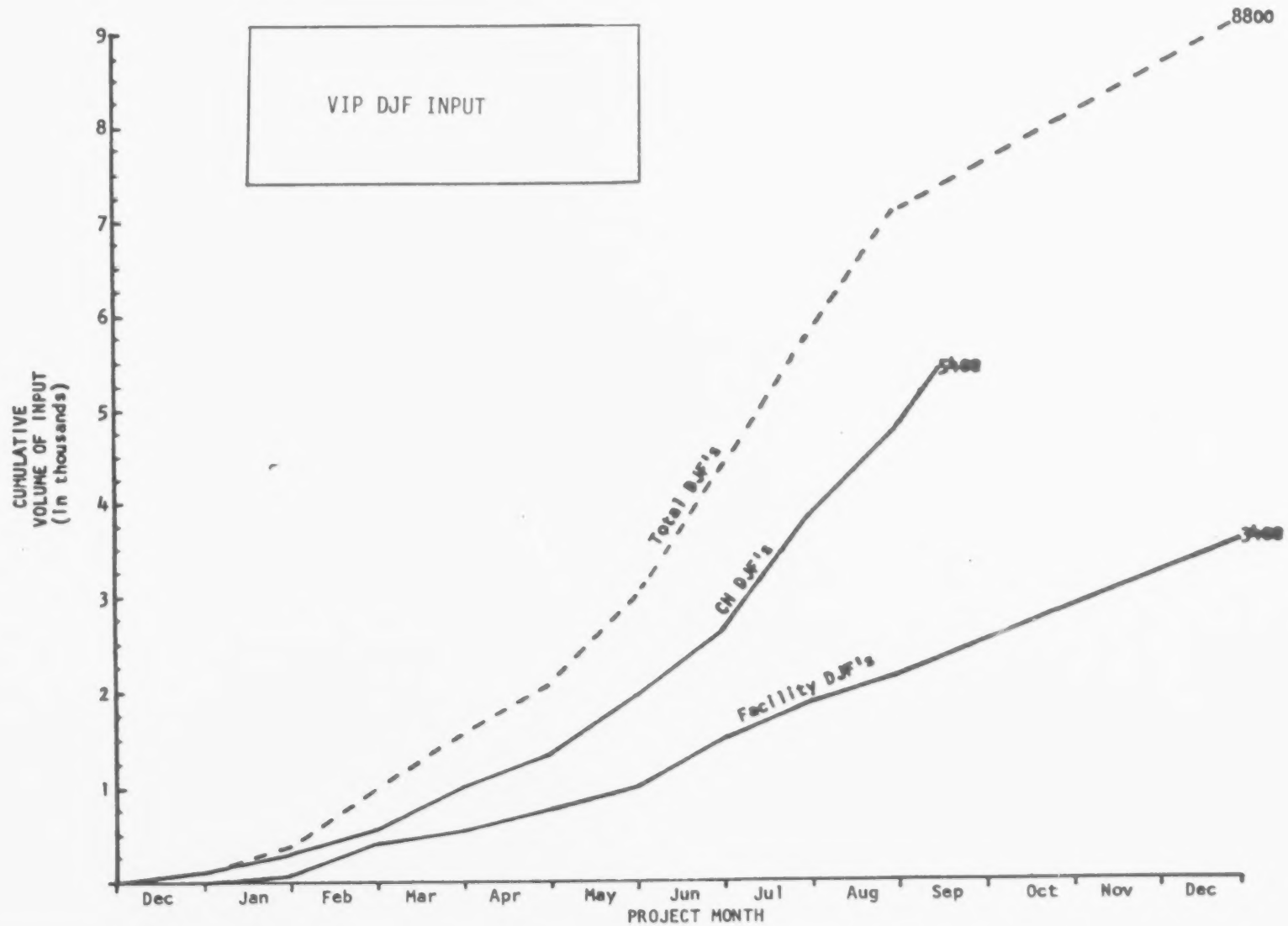
Vol. 5, No. 2, 1979

INVESTIGATIONS IN SCIENCE EDUCATION

Expanded Abstracts
and
Critical Analyses
of
Recent Research

National Association for Research in Science Teaching
ERIC Science, Mathematics, and Environmental Education Information Analysis Center
The Center for Science and Mathematics Education
The Ohio State University

ERIC®



CH DJF's (Cum)	64	333	596	1022	1378	1967	2634	3861	4792	5400	--	--	--
Fac. DJF's (Cum)	0	45	363	527	742	1069	1486	1808	2254	2536	2818	3100	3400

VOCABULARY IMPROVEMENT PROJECT (VIP)

Revised Schedule

DATES	NOTES
July 27* (July 30)**	7th edition of *Play Thesaurus* (PT).
August 24 (August 27)	8th edition of PT. (Attempts at closure——agreement between Clearinghouse and Facility Lexicographers——on DJF's processed after 8th PT will be accomplished by phone, rather than through the PT "Comment" field. Periodic phone contacts will be made between the lexicographers and Clearinghouses through *December 21*.)
September 14	Clearinghouses mail final input for VIP (input postmarked after September 14 will not be accepted).
September 21 (September 24)	9th edition of PT.
October 26 (October 29)	10th edition of PT.
November 26	Facility Lexicographers complete processing of last of the DJF's submitted by Clearinghouses.
December 7 (December 10)	11th edition of PT.
November 27-December 21	Facility Lexicographers complete attempts at closure on all DJF problems and document unresolved problems, including known disagreements, for Executive Committee work. Clearinghouses report issues to Lexicographers that need the vote of the Executive Committee.
January 8 (January 10)	12th edition of PT (will be used by the Executive Committee in final deliberations).
January 14-January 16	Executive Committee Meeting (Washington, D.C.). All problems in 12th edition of PT to be resolved (length of meeting dependent on number of terms requiring Committee resolution).
January 21	Facility begins generating transactions necessary to change both the Master Thesaurus File and the Master Resume File, incorporating all Executive Committee decisions.
February 29	Updated *Thesaurus* (working copy) distributed to Clearinghouses (beginning with the July 1980 issue of RIE, all indexing to be based on new *Thesaurus*).
March 21	New Thesaurus Tape sent to Oryx Press.
March 28	Facility completes updates to Master Resume File.
April 1-April 30	"Introduction" for new *Thesaurus* completed and mailed to Oryx Press (for 8th edition of *Thesaurus*).
Summer 1980	Publication of the New *Thesaurus*.

*Completion Date
**Mailing Date

Acquisitions Arrangements List
Updates
ERIC Processing and Reference Facility

Additions to the ERIC Facility Acquisitions Arrangements List

EFAA #197 - U.S. Department of Energy
Office of Education, Business and Labor Affairs
Level I

EFAA #198 - AAA Foundation for Traffic Safety
Level I

EFAA #199 - National Science Foundation
Division of Science Resource Studies
Level I

EFAA #200 - Linkoping University
Department of Education
Level I

Change on ERIC Acquisitions Arrangements (EAA) List:

Association of Research Libraries (ARL)
Change authorizer to Carol A. Mandel

RIE INPUT BY CLEARINGHOUSE (RIE SEP 79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	9
CE	187	0	187	0	0	187	1,610
CG	75	0	75	1	0	74	706
CS	140	0	140	1	0	139	1,332
EA	78	0	78	0	0	78	783
EC	60	0	60	0	0	60	664
FL	47	0	47	0	0	47	566
HE	87	0	87	1	0	86	854
IR	80	0	80	1	0	79	902
JC	62	0	62	2	0	60	469
PS	62	0	62	7	0	55	521
RC	35	0	35	0	0	35	608
SE	73	0	73	1	0	72	943
SO	61	0	61	0	0	61	523
SP	61	0	61	2	0	59	625
TM	85	0	85	0	0	85	660
UD	64	0	64	0	0	64	683
TOTAL	1,258	0	1,258	16	0	1,242	12,460

RIESEP79

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

SP 014 221	RIEAUG79	ED 169 046	SP 014 087

2. Duplicates Appearing in RIE Three Months or More Ago

HE 011 225	RIENOV78	ED 155 579	CG 012 700
IR 007 165	66	ED 001 318	Disadvantaged Collection
SP 014 245	RIEMAR79	ED 161 786	SO 011 236

3. Duplicates Appearing in RIE in July, August, September 1979

CS 204 781	RIEAUG79	ED 167 825	CE 020 363

B. REMOVES (11)

CG 013 357	Pulled by Clearinghouse
JC 790 323	Pulled by Clearinghouse
JC 790 324	Pulled by Clearinghouse
PS 010 527	Pulled by Clearinghouse
PS 010 528	Pulled by Clearinghouse
PS 010 529	Pulled by Clearinghouse
PS 010 530	Pulled by Clearinghouse
PS 010 531	Pulled by Clearinghouse
PS 010 532	Pulled by Clearinghouse
PS 010 533	Pulled by Clearinghouse
SE 027 663	Pulled by CERIC

C. DELAYED (0)

None

CIJE INPUT BY CH (FOR SEPT '79 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED MARCH 1979-SEPTEMBER 1979
AA	58	9	9	0	674
CE	48	7	9	0	386
CG	163	20	22	6	1,224
CS	285	24	38	1	1,193
EA	122	20	23	1	912
EC	133	18	23	1	864
FL	53	10	10	0	574
HE	134	28	32	25	699
IR	71	10	13	0	729
JC	37	3	4	0	132
PS	46	7	9	0	517
RC	30	7	8	0	289
SE	401	45	66	7	2,386
SO	56	11	14	12	526
SP	155	12	15	0	655
TM	0	0	0	0	477
UD	45	12	13	4	530
TOTALS	1,837	243	308	57	12,767

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

September 10, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEJUN79 Microfiche Inventory and Quality Check and the following is submitted.

June 1979 - Inventory Report

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

164764 1/2	165816 1/2,2/2	166309 1/1
165365 2/2	166028 1/1	

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
164 765	CE	I	Yes	Filmed as received
164 766	CE	I*	Yes	Light print
164 774	CE	II	Yes	Green print on green background
165 397	EC	I*	No	Thin, light, worn out print & italics
165 400	EC	I*	No	Thin, light, broken print
165 401	EC	I*	No	Thin, light, broken print
165 402	EC	I*	No	Thin, light, broken print
165 408	EC	I*	Yes	Bad copies pages 73-76
165 607	HE	I	Yes	Filmed as received
165 644	HE	I	Yes	Filmed as received
165 756	IR	I*	Yes	Bad copies pages 21 & 26
165 872	PS	I	No	Red letters on black background
165 887	PS	II	Yes	Print is on dark background
165 993	SE	II	Yes	Filmed as received
166 223	TM	I*	No	Light, worn out print

3. It is recommended that the ACCESSION showing an asterisk (*) be evaluated for possible change from Level I to Level II.

4. The six (6) microfiche to be refilmed represent a remake rate of only 3/10 of 1% of the original 2127 microfiche created for the RIEJUN79.

Sincerely,

J. N. Veale
Director

Report Date AUG 1979

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
120	FACULTY COLLEGE RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
121	FULL TIME STUDENTS (New Main Term)	HE	2/79			3/79	X		1 mo
122	FULL TIME FACULTY * (New Main Term)	HE	2/79			3/79	X		1 mo
123	LONG RANGE PLANNING (New Main Term)	HE	2/79			3/79	X		1 mo
124	NEED ANALYSIS (STUDENT FINANCIAL AID) (New Main Term)	HE	2/79			3/79	X		1 mo
125	OPTOMETRY (New Main Term)	HE	2/79			3/79	X		1 mo
126	OSTEOPATHY (New Main Term)	HE	2/79			3/79	X		1 mo
127	PHYSICIAN PATIENT RELATIONSHIP (New Main Term)	HE	2/79			3/79	X		1 mo
128	PRIOR LEARNING (New Main Term)	HE	2/79			3/79	X		1 mo
129	SCHOOL CLOSING (Addition of Synonym)	HE	2/79			3/79	X		1 mo
130	SELECTIVE ADMISSION (New Main Term)	HE	2/79			3/79	X		1 mo

* Changed from "Full Time Teachers"

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
131	SINGLE SEX COLLEGES (New Main Term)	HE	2/79			3/79	X		1 mo
132	SPOUSES (New Main Term)	HE	2/79			3/79	X		1 mo
133	TEACHING HOSPITALS (New Main Term)	HE	2/79			3/79	X		1 mo
134	CANCER (New Main Term)	HE	3/79			4/79	X		1 mo
135	COMPENSATION (REMUNERATION) (New Main Term)	HE	3/79			4/79	X		1 mo
136	COMPETENCE (New Main Term)	HE	3/79			4/79	X		1 mo
137	COMPLIANCE (LEGAL) (New Main Term)	HE	3/79			4/79	X		1 mo
138	EDUCATION AND WORK (New Main Term)	HE	3/79			4/79	X		1 mo
139	EXPERIENTIAL EDUCATION (New Main Term)	RC	3/79			4/79		X	1 mo
140	FOREIGN MEDICAL GRADUATES (New Main Term)	HE	3/79			4/79	X		1 mo
141	GRADE INFLATION (New Main Term)	HE	3/79			4/79	X		1 mo

Report Date AUG 1979

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
142	INSTITUTIONAL EVALUATION (New Main Term)	HE	3/79			4/79	X		1 mo
143	INTERNAL MEDICINE (New Main Term)	HE	3/79			4/79	X		1 mo
144	NONTRADITIONAL EDUCATION (New Main Term)	HE	3/79			4/79		X	1 mo
145	NONTRADITIONAL OCCUPATIONS (New Main Term)	JC	3/79			4/79	X		1 mo
146	OBSTETRICS (New Main Term)	HE	3/79			4/79	X		1 mo
147	ONCOLOGY (New Main Term)	HE	3/79			4/79	X		1 mo
148	PODIATRY (New Main Term)	HE	3/79			4/79	X		1 mo
149	PROFESSIONAL DEVELOPMENT (New Main Term)	HE	3/79			4/79	X		1 mo
150	MAGNET SCHOOLS * (New Main Term)	UD	5/79			6/79	X		1 mo
151	AMERICAN INDIAN EDUCATION (New Main Term)	RC	6/79			7/79	X		1 mo
152	AMERICAN INDIAN LITERATURE (New Main Term)	RC	6/79			7/79	X		1 mo

* DJF for MAGNET SCHOOLS logged in May as VIP input -- Error discovered in June.

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
153	AMERICAN INDIAN STUDIES (New Main Term)	RC	6/79			7/79	X		1 mo
154	FEDERAL INDIAN RELATIONSHIP (New Main Term)	RC	6/79			7/79	X		1 mo
155	TRIBAL SOVEREIGNTY (New Main Term)	RC	6/79			7/79	X		1 mo
156	TRUST RESPONSIBILITY (New Main Term)	RC	6/79			7/79		X	1 mo
157	PROGRAM VALIDATION (Revision of Scope Note)	SO	6/79			7/79	X		1 mo
158	VALIDATED PROGRAMS (Revision of Scope Note)	SO	6/79			7/79	X		1 mo
159	SOCIAL INSTITUTIONS (New Main Term)	UD	7/79			8/79		X	1 mo
160	TELECONFERENCING (New Main Term)	Facility	9/79			9/79	X		1 day
	(See also "ERIC Facility Announcements" -- Play Thesaurus / VIP Input and Thesaurus Working Copy.)								

ERIC® Administrative Bulletin

Volume: 3
Number: 10
Date: October 1979
Cut-Off Date: Oct. 10, 1979

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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LIST OF ATTACHMENTS

I. CENTRAL ERIC ANNOUNCEMENTS

A. New Central ERIC Staff Member and Assignments

The monitor position vacated by Del Trester last year has been filled. Cheryl Chase, presently Director of the Colorado State Capacity Building Project, will be joining the Central ERIC staff at the end of October.

Cheryl has had considerable experience with ERIC over the past ten years. Following several years of teaching experience, she worked at the Northern Colorado BOCES in Longmont, Colorado. There she was in charge of computer searching and created numerous knowledge synthesis products for classroom teachers and administrators. She has been with the Colorado State Department of Education for the past three years.

Cheryl will be assuming responsibility for monitoring Clearinghouses (EC, IR, and SP), as well as being ERIC's liaison with the Practice File development project.

One other shift in monitor assignment will be made. Pat Coulter will monitor FL.

...Bob Chesley (Central ERIC)

B. Lockheed Begins On-Line EDRS Ordering

Beginning on December 1, 1978, Lockheed's on-line users will be able to order microfiche and paper copy documents from EDRS directly from the computer terminal. (See Attachment 1.) This ordering feature has been used successfully by SDC and EDRS for the past year.

...Jim Prevel (Central ERIC)

C. Approval of SOC Redistribution Plan

All ERIC Clearinghouses and Central ERIC have approved the new redistribution plan for standing order customers. Several Clearinghouses suggested changed in the plan, which were subsequently agreed to by the Clearinghouses concerned and Central ERIC.

With one exception (New York), all SOC's within a state, Canadian province, or territory have been assigned to a single Clearinghouse. Thus, any new SOC's in the assigned areas will automatically be served by that Clearinghouse. New York state has been divided into Upstate and Downstate (a usual political dichotomy in that state, we are told); and UD and IR have agreed on the division of SOC's in those two areas.

The list of Clearinghouse assignments is displayed in Attachment 2. Clearinghouses will receive an up-to-date list of the SOC's in their assigned areas, and SOC's will be informed of the new assignments through an item in the next issue of *Interchange*. We know, however,

that Clearinghouses will want to make personal contact with both new and old SOC's in their area to establish or renew relationships with this important group of ERIC users.

...Mildred Thorne (Central ERIC)

D. Editors Alert

The sophisticated photographic techniques now in use at EDRS pick up editorial marks on documents made with the "official" blue pencil editors have long been assured will not photograph. It therefore follows that neither blue pencils, nor any other color pencil, should be used on documents which will be sent to EDRS for reproduction. The old order passeth...

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. ERIC Users Conference

The ERIC Users Conference was held in conjunction with the ASIS Annual Conference in Minneapolis, Minnesota, October 13-14, 1979. In a "Two-for-One Workshop" format, ERIC shared the weekend with the ASIS Special Interest Group on Information Services to Education (SIG/ISE). SIG/ISE concentrated its agenda on Saturday; ERIC held its sessions on Sunday. The ASIS Conference began on Monday and had specifically requested a no-overlap arrangement this year.

Despite the weekend time slot and completion for the World Series, the meeting drew approximately 70 individuals. In addition to the main agenda, demonstrations were held of the PLATO system, the University of Pittsburgh On-Line Training Center, and the Strobe/Search system of Information Retrieval Services, Inc.

NOTE: Next year's meeting will be held on June 27-28, 1980. at the Annual Conference of the American Libraries Association (ALA). Make your travel plans now!

...Ted Brandhorst (ERIC Facility)

B. *Play Thesaurus*/VIP Input

PT9 contained a total of 1,109 new transactions. This included 489 Clearinghouse DJF's, input through approximately July 6. PT9 was distributed on September 26, 2 days later than scheduled. Problems in copy reproduction caused the delay.

The total number of terms worked on through PT9 is 2,371. This total is 70% of the approximately 3,400 terms expected to be evaluated in the VIP.

PT10 is expected to be distributed on October 29, on schedule. It will have over 1,500 new transactions and will cover Clearinghouse input through approximately August 3.

The following list shows VIP input totals to date. September 14 was the scheduled date for the cessation of Clearinghouse input. In the current input total, 253 DJF's were shipped after that date.

CH	NUMBER OF DJF'S	CH	NUMBER OF DJF'S
CE	232	JC	348
CG	527	PS	367
CS	305	RC	195
EA	322	SE	200
EC	359	SO	154
FL	160	SP	255
HE	527	TM	571
IR	685	UD	346

SUBTOTAL - 5,553

AA (FACILITY) - 2,874 (reactions to CH input, PT's 1-9)

GRAND TOTAL - 8,427

...Jim Houston (ERIC Facility)

III. ORYX PRESS ANNOUNCEMENTS

A. Addition to Address and New Telephone Number

As reported in the last EAB, Oryx Press has moved from East Camelback Road to North Central Avenue. Since that time, they have added "at Encanto" to that address and have been given their new telephone Number. Following is the new address and telephone number, which should be used when contacting Oryx.

Oryx Press
2214 North Central Avenue at Encanto
Phoenix, Arizona 85004
(602) 254-6156

...Susan Slesinger (Oryx Press)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. Dr. Karl Koenke Receives Award

Dr. Karl Koenke, Associate Director of the ERIC Clearinghouse on Reading and Communication Skills, recently received the International Reading Association's Certificate of Commendation at the Third Annual Dinner Meeting of the Vermillion Valley Reading Council. He was recognized as one of three people who had been instrumental in founding that council.

...MKM (CS)

B. Dr. Arthur Applebee Receives Grant from NIE

Dr. Arthur Applebee, Associate Director of the ERIC Clearinghouse on Reading and Communication Skills, has just received a grant from the National Institute of Education for a one-year study of writing in all subject areas of the secondary school. The study is entitled the National Study of Secondary School Writing and will be composed of two parts:

- The first phase of the study will involve intensive study of student writing gained through classroom observation and evaluation of writing samples.
- In the second phase of the study, a national sample of secondary school teachers will report on their attitudes toward writing and on writing tasks and related instruction.

The survey instrument will be designed to provide a context for relating the findings from the intensively studied schools to patterns of instruction in schools nationally.

...Mary K Monteith (CS)

C. Message from the ERIC Technical Steering Committee

A reminder: the ERIC Steering Committee operated for everyone in the system. When you have a technical issue, please forward it to one of the following people. A Recommendation Form (Attachment 3) is offered for your use.

NAME	LOCATION
Gail Conley	TM
Betty Rose Rios	RC
Marilyn Shorr	HE
Dorothy Slawsky	ERIC Facility
Janet Thorngate	CE

...MS (HE)

D. ERIC/HE Sponsors Florida Conference

The Florida state college and university system paid expenses for staff from the ERIC Clearinghouse on Higher Education to sponsor an exhibit at a statewide conference in Florida on October 3-4, 1979. Lynn Haupt and Marilyn Shorr staffed the ERIC exhibit, conducted computer searches, and attended portions of the conference. Participants in the conference, which was entitled "Women Moving Forward: Improving Florida's Economy through Leadership, Power, and Influence", included Florida's governor, many college and university presidents, state legislators, and state business people.

...Marilyn Shorr (HE)

E. ERIC/HE Staff Retreat

September 24, 1979 marked the first Annual Staff Retreat for the ERIC Clearinghouse on Higher Education. The day away from the office provided an opportunity for the staff to put aside everyday responsibilities and take a look at such topics as:

- How are we spending our work time?
- Who are our users?
- How are we serving our clientele?
- How can we do a better job?
- What other groups should we be serving?

...Marilyn Shorr (HE)

F. Bruce Clark Changes Position

W. Bruce Clark has been appointed Assistant Director of the ERIC Clearinghouse on Information Resources. The position of Administrative Assistant to the Director has been discontinued.

...BM (IR)

G. ERIC/IR Audio Visual Materials

A review of the current status of audiovisual materials on ERIC produced by the ERIC Clearinghouse on Information Resources shows that copies of the transparency set, *Overview of ERIC*, have now been mailed to all of the other Clearinghouses and the ERIC Facility, as well as to Central ERIC.

Still in production is *ERIC Basics*, which will be available as a color microfiche package with an audiotape cassette. A first master has been produced and is being field-tested; the second master incorporating any revisions is scheduled for completion by November 1, and distribution of the sets to the Clearinghouses is scheduled for mid-December. A slide/tape version of the package will also be distributed to the Clearinghouses at that time.

While the tape for the microfiche set has audible cues, the slide/tape set will have silent cues for synchronizing the slide projector to the tape.

...Barb Minor (IR)

H. MIDWEST REGIONAL TECHNICAL MEETING

The Midwest Regional Technical Meeting was held in Urbana, Illinois, on October 2-3, 1979. The meeting was co-hosted by the ERIC Clearinghouse on Elementary and Early Childhood Education and the ERIC Clearinghouse on Reading and Communication Skills. Ted Brandhorst (ERIC Facility) and Frank Smardak (Central ERIC), plus representatives from CE, CG, SE, and UD, and the two host Clearinghouses, attended and took part in the sessions.

...Dianne Rothenberg (PS)

I. Marilyn Suydam or ERIC/SE Nominated for NCTM Board of Directors

Dr. Marilyn Suydam is one of eight nominees for four positions on the National Council of Teachers of Mathematics (NCTM) Board of Directors. The Council has twelve directors who each serve three-year terms.

...BM (SE)

J. Demand for Spring Bulletin Exceeds Supply

The ERIC/SE's Spring information bulletin was sent to over 15,000 people and agencies. Additional requests have been received for over 40,000 copies. A limited number of copies for single copy requests is being printed. Multiple copies cannot be provided, but the bulletin can be duplicated as desired.

...BM (SE)

K. ERIC/SE to Continue to Assist the Energy and Education Action Center

ERIC/SE has agreed to continue under contract with the Energy Education Action Center. Activities will include producing information bulletins and newsletters, and to providing staff support for workshops and question answering.

...BM (SE)

L. EPA Information Dissemination Project at ERIC/SE to Continue and Expand

The EPA Information Dissemination Project has been continued for another year and expanded in operations. Among the activities added are:

- additional workshops for users and potential users;
- expansion of the user services activities;
- establishing direct contacts with several key user groups to provide assistance;
- adding appropriate journal articles to the IRS data base;
- producing information analysis products to assist users and reduce the need for searches.

...BM (SE)

M. IRIS Now On-Line with BRS

The instructional Resources Information System (IRIS) for Water Quality and Resources Education and Training has been placed on-line with Bibliographic Retrieval Services (BRS). The data base will be updated four times a year. About 1,800 documents were loaded this summer. The update in October or November will add over 500 additional items.

Materials listed include print and non-print materials. Some ERIC materials are also included in IRIS; many of these are available from EDRS.

A compilation of the resumes of the first 1,800 items (including author, institution, and subject indexes) are available free as long as the supply lasts.

Quarterly supplements can be ordered by subscription from the SMEAC Information Reference Center.

...Beverly Malcolm (SE)

N. June Ramos Leaves Network

The ERIC Clearinghouse for Social Studies/Social Science Education is sorry to see June Ramos, User Services Coordinator, leave the Clearinghouse after six years of service. June will be Public Affairs Specialist at Rockwell International's Rocky Flats plant in Boulder, Colorado. She will be, without question, truly missed.

...Charlotte J. Purvis (SO)

O. NIE Fellow Working in ERIC/UD

As of September 1, 1979, Dr. Raymond Giles will be associated with the ERIC Clearinghouse on Urban Education as a research fellow in the NIE-sponsored postdoctoral program for expanding opportunities for minorities and women in educational research and development. Dr. Giles is on partial leave from Smith College, where he is Chairperson and Professor of Afro-American Studies.

Dr. Giles is researching and studying information systems in education as a means of developing an International Centre on Multicultural Education in Birmingham, England. He is working with various members of the Clearinghouse staff as well as visiting information and service organizations with interests in multicultural education.

...Erwin Flaxman (UD)

List of Attachments

Attachment 1: DIALORDER™—The DIALOG Online Ordering Service

Attachment 2: Redistribution of Standing Order Customers

Attachment 3: ERIC Steering Committee for Technical Operations Recommendation Form

Attachment 4: New Information Analysis Products

Attachment 5: Acquisitions Arrangements List Updates - ERIC Facility

Attachment 6: Microfiche Inventory and Quality Check for RIEJUN79

Attachment 7: Duplicates List for RIEOCT79

Attachment 8: CIJE Input by Clearinghouse for CIJEOCT79

Attachment 9: Descriptor Justification Form (DJF) Status Report

DIALORDER™

The DIALOG* Online Ordering Service

The online ordering service of the DIALOG Information Retrieval Service allows direct online ordering of primary documents by transferring your request to a supplier of your choice. Called DIALORDER, this capability applies to documents located through searching any of the DIALOG bibliographic files, as well as documents not found online.

DIALORDER offers the following advantages:

- Capability of ordering from any DIALOG bibliographic file
- Choice of suppliers
- Ease of entry - only an accession number or set number and record number
- Ability to check order status online
- Ability to review contents of orders online
- Ability to order any other bibliographic item (i.e., even those not found in a database)
- Plus: Ability to order DIALOG publications
- No additional DIALOG charges other than connect time

DIALORDER will be ready on December 1.

DIALORDER can save you time by reducing your need to prepare document order forms and interlibrary borrowing requests. For some people, it will save on time-consuming trips to the local library. DIALORDER eliminates the need for verifying and typing full bibliographic citations because DIALOG does it for you; it transfers the bibliographic citation (for items from DIALOG files) automatically to the supplier. You don't even need to enter your name and address; DIALOG will provide the supplier with your "mail to" address. And, you can give special instructions such as "RUSH ORDER, SEND AIRMAIL" if you want.

A list of the suppliers will be sent to all DIALOG users with the November Chronolog. This list will be updated from time to time. Some suppliers, who are also database suppliers, will provide only those documents represented by entries in their respective databases; other suppliers will provide (or attempt to provide) any documents from any database. The particular terms and conditions of supply for each supplier are shown on the yellowsheets which will be provided for each supplier that is participating in the DIALORDER service.

The DIALORDER service is provided for your convenience and there are no additional DIALOG charges for use of the service other than the connect time associated with the file within which the order is prepared and issued. You will be billed directly by the supplier for your requests; DIALOG is only the message conveyor.

DIALORDER helps complete the process of online response to an information query: from request to references to complete documents right at your terminal. We hope you will find this new capability an exciting and useful complement to our Information Retrieval Service.

REDISTRIBUTION OF STANDING ORDER CUSTOMERS

CLEARINGHOUSE	ASSIGNED AREA
CE	Alabama, Kentucky, Mississippi, and Tennessee
CG	Michigan, Minnesota, North Dakota, Manitoba, and Ontario
CS	Illinois, Indiana, and Wisconsin
EA	Alaska, Hawaii, Idaho, Montana, Oregon, Washington, Alberta, British Columbia, and Saskatchewan
EC	Florida and Georgia
FL	North Carolina, South Carolina, and Virginia
HE	Delaware, Pennsylvania, Puerto Rico, and Virgin Island
IR	New York (Upstate), New Brunswick, Newfoundland, Nova Scotia, and Quebec
JC	California, Nevada, and Guam
PS	Iowa, Kansas, Missouri, Nebraska, and South Dakota
RC	New Mexico and Texas
SE	Arkansas, Louisiana, and Ohio
SO	Arizona, Colorado, Oklahoma, Utah, and Wyoming
SP	District of Columbia, Maryland, and West Virginia
TM	Massachusetts, New Jersey, and Rhode Island
UD	Connecticut, Maine, New Hampshire, New York (Downstate), and Vermont

ERIC STEERING COMMITTEE FOR TECHNICAL OPERATIONS

RECOMMENDATION FORM

DATE: _____

TO: _____

FROM: _____

RECOMMENDATION: _____

_____

_____

_____

_____

_____

_____

_____

SOURCE OF RECOMMENDATION: _____

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Higher Education

A. *Occupational Programs in Four Year Colleges.*
Andrew Korin and Dale Campbell. Price: $4.00 per copy. 35 pages.
HE 011 724.

In an effort to attract new students, four year colleges are increasingly turning to offering occupational programs normally found at the associate degree level. This paper examines this phenomenon and covers topics such as:

- their development;
- the extent that they are comprehensive, open-door components within the four-year institution;
- models of governance, the integrity and autonomy of their programs, faculty interface and the available support services.

B. *Recycling Academic Calendars.*
Margot Sanders Eddy. Price: $.40 per copy. 4 pages. HE 011 806.

In recent years, many colleges and universities have been changing or reassessing their acedemic calendars. This has occurred for several reasons:

- for more efficient use of energy and physical facilities;
- for more efficient class scheduling, to bring the school year in line with that of other institutions; and
- to provide scheduling flexibility for new or unusual program forms.

This literature review describes the different calendars in use or under consideration, and examines current trends in adoption of various kinds of calendars.

Available from: American Association for Higher Education
One Dupont Circle, Suite 740
Washington, D. C. 20036

2. ERIC Clearinghouse for Science, Mathematics, and Environmental Education

A. *Developmental Implications of Science Teaching: Early Adolescence.*
Price: $4.50. 128 pages. 1978.

This review analyzes and synthesizes the research related to developmental psychology and its relationship to science education. Major topics include:

- Historical Precedents of the Developmental Movement in Education;
- Piaget's Theory;
- Piaget and Education: Implications and Contradictions; and
- Recent Traditions in Instructional and Cognitive Psychology.

3. ERIC Clearinghouse on Urban Education

A. *Pursuing Equal Educational Opportunity: School Politics and the New Activities.* Edith K. Mosher, Anne H. Hastings, and Jennings L. Wagoner, Jr. Price: $5.00.

This paper describes and analyzes the emergence of newly aggressive claimants demanding an equitable share of the benefits of public schooling. These include the advocates for substantial groups of young people who are considered to have suffered serious discrimination and neglect in the past, most notably children from low-income districts, girls and women, non-English-speaking ethnic minorities, and the handicapped.

- Part I reviews the phenomenon from a historical and political perspective;
- Part II describes the federalization of the educational system in the past 20 years and reviews the events of the federalization of the educational system in the past 20 years and reviews the events of the 1970's;
- Part III presents four topical case studies; and
- Part IV offers some general observations and several alternative views about the future of the educational system.

B. *Hispanic Migrations from the Caribbean and Latin America: Implications for Educational Policy, Planning, and Practice.* Price: $5.00.

Proceedings of an invitational conference designed to provide a forum for leading Hispanic educators to address issues of mutual concern regarding the education of Hispanics, and to enable conference participants to express their concerns and develop recommendations for policy. Papers by José Hernández and Rafael Valdivieso present some facts about demographic patterns of Hispanic migrations and the implications of these for education, and review Federal policies on bilingual education.

C. *Physical Education and Athletics: Strategies for Meeting Title IX Requirements.* Price: $5.00.

Proceedings of a conference designed to assist education personnel in identifying and recognizing the problems and issues inherent in the implementation of Title IX and physical education and athletics.

- Marjorie Blaufarb explores the implications of Title IX for educational equity;
- Dorothy Harris summarizes the research on sex-related differences between males and females and discusses their relevance to Title IX requirements; and
- A. Mae Timer presents some innovative strategies for equality in physical education.

D. *Competency Testing and Equal Educational Opportunity*. Walt Haney and Kabiru Kinyanjui. Price: $5.00.

A discussion of how competency testing will affect equality of educational opportunity, in particular the prospects of minority students. The authors examine the movement for competency testing in historical perspective, review the literature and litigation on testing, analyze the tests, and suggest some ways of looking at the relationship between competency testing and equal educational opportunity.

E. *School Crime and the Social Order of the School*. Francis A. J. Ianni and Elizabeth Reuss-Ianni. Price: $1.00.

The authors summarize and review some of the data from the Safe School Study, conducted by the National Institute of Education, and other field research; present facts about the nature and extent of school crime; and conclude that emphasis on people rather than devices, and preventive disciplines rather than the presence of large numbers of security personnel, are the most successful means of keeping schools safe. A number of organizational changes and techniques are suggested for preventing school disorder and providing an atmosphere conducive to learning.

Acquisitions Arrangements List

Updates

ERIC Processing and Reference Facility

EFAA #201 - Centre for Information and Advice on Educational Disadvantage
Level 1
Blanket signed R. Watkins

EFAA #202 - University of Alaska, Rural Education Affairs, National Bilingual Materials Development Center
Level 1
Blanket signed T. Pulu

EFAA #203 - New Zealand Council for Educational Research
Level 1
Blanket signed K. A. Pickens

EFAA #204 - University of the Orange Free State
Research Unit for Education System Planning
Level 1 or as indicated

EFAA #205 - World Health Organization, Geneva
Individual release

EFAA #206 - OCLC, Inc.
Individual release

EFAA #207 - Iowa University, Computer Assisted Instruction Lab., Weeg Computing Center
Level 1
Blanket signed B. Brown

EFAA #208 - Institute for Humane Studies
Level 1
Blanket signed Wm. Johnson

EFAA #209 - National Swedish Board of Education
Level 1
Blanket signed K. Jansson for Newsletter - "School Research"

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

September 10, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEJUN79 Microfiche Inventory and Quality Check and the following is submitted.

June 1979 - Inventory Report

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

164764 1/2	165816 1/2,2/2	166309 1/1
165365 2/2	166028 1/1	

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON NOT RECOMMENDED FOR REFILMING
164 765	CE	I	Yes	Filmed as received
164 766	CE	I*	Yes	Light print
164 774	CE	II	Yes	Green print on green background
165 397	EC	I*	No	Thin, light, worn out print & italics
165 400	EC	I*	No	Thin, light, broken print
165 401	EC	I*	No	Thin, light, broken print
165 402	EC	I*	No	Thin, light, broken print
165 408	EC	I*	Yes	Bad copies pages 73-76
165 607	HE	I	Yes	Filmed as received
165 644	HE	I	Yes	Filmed as received
165 756	IR	I*	Yes	Bad copies pages 21 & 26
165 872	PS	I	No	Red letters on black background
165 887	PS	II	Yes	Print is on dark background
165 993	SE	II	Yes	Filmed as received
166 223	TM	I*	No	Light, worn out print

3. It is recommended that the ACCESSION showing an asterisk (*) be evaluated for possible change from Level I to Level II.

4. The six (6) microfiche to be refilmed represent a remake rate of only 3/10 of 1% of the original 2127 microfiche created for the RIEJUN79.

Sincerely,

J. N. Veale
Director

RIEOCT79

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

NONE

2. Duplicates Appearing in RIE Three Months or More Ago

FL 010 281	RIEFEB74	ED 083 061	SO 006 146
TM 009 224	RIEJAN73	ED 066 740	CS 200 073

3. Duplicates Appearing in RIE in August, September, October 1979

RC 011 447	RIEAUG79	ED 169 189	UD 019 292

B. REMOVES (8)

FL 010 271	Pulled by CERIC
IR 007 243	Pulled by CERIC
IR 007 245	Pulled by CERIC
IR 007 395	Pulled by CERIC
RC 011 427	Pulled by CERIC
SE 026 963	Pulled by CERIC
SE 027 757	Pulled by CERIC
UD 019 490	Pulled by CERIC

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIEOCT 79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	10
CE	166	0	166	0	0	166	1,776
CG	72	0	72	0	0	72	778
CS	141	0	141	0	0	141	1,473
EA	141	0	141	0	0	141	924
EC	133	0	133	0	0	133	797
FL	64	0	64	2	0	62	628
HE	73	0	73	0	0	73	927
IR	96	0	96	3	0	93	995
JC	37	0	37	0	0	37	506
PS	67	0	67	0	0	67	590
RC	79	0	79	2	0	77	685
SE	84	0	84	2	0	82	1,025
SO	61	0	61	0	0	61	584
SP	66	0	66	0	0	66	691
TM	86	0	86	1	0	85	745
UD	70	0	70	1	0	69	752
TOTAL	1,437	0	1,437	11	0	1,426	13,886

Attachment 7
Page 2 of 2

CIJE INPUT BY CH (FOR OCTOBER '79 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	112	10	14	1	732
CE	150	26	34	0	434
CG	101	12	12	0	1,387
CS	169	15	25	0	1,487
EA	80	13	13	0	1,034
EC	54	7	7	0	997
FL	97	13	16	9	627
HE	151	27	31	22	833
IR	117	14	23	3	800
JC	0	0	0	0	169
PS	0	0	0	0	563
RC	89	14	18	15	319
SE	193	27	30	10	2,787
SO	87	18	22	36	582
SP	53	4	4	0	810
TM	50	6	6	0	477
UD	40	8	9	2	575
TOTALS	1,543	214	264	98	14,613

Attachment 8
Page 1 of 1

Report Date September 1979

Page 1 of 1

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANI-ZATION	DATE RECEIVED	VOCABULARY IMPROVE-MENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
138	EDUCATION WORK RELATIONSHIP * (New Main Term)	HE	3/79			4/79	X		1 month
156	TRUST RESPONSIBILITY (GOVERNMENT) (New Main Term)	RC/ Facility	9/79			10/79	X		1 month
161	SCHOOL RESEGREGATION (New Main Term)	UD	9/79			10/79	X		1 month
162	SINGLE SEX SCHOOLS (New Main Term)	Facility	9/79			10/79	X		1 month
	NOTE: See also "ERIC Facility Announcements"— Play Thesaurus/VIP Input.								
	889							890	

*Changed from "Education and Work"

Attachment 9
Page 1 of 1

Volume: 3
Number: 11
Date: Nov. 1979

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. CENTRAL ERIC ANNOUNCEMENTS

A. NFAIS Newsletter

The October 1979 issue of the *NFAIS Newsletter*, and membership service supplement, is enclosed with this issue of the *ERIC Administrative Bulletin*. ERIC is continuing its affiliate membership in NFAIS for the year ending June 30, 1980.

...Pat Coulter (Central ERIC)

B. CIJE Problems

Based on statistics received from Oryx Press, it appears that the word "Current" in CIJE's title is not entirely accurate, possibly even a misnomer. It comes as a surprise, not to say a shock, that some Clearinghouses were still inputting articles from Fall 1977 journal issues as late as August 1979. How can this be? How can such a backlog have developed? How can it be eliminated? How fast? Answers and solutions please!

In addition, all Clearinghouses are being asked to go over their lists of journals to reassess their quality, relevance to education, regularity of publication, and availability in libraries. This re-evaluation is necessary because there are now 783 journals being covered regularly. Central ERIC advises dropping (or not starting) subscriptions to journals of an esoteric nature, or those too narrow in focus to be generally available.

Perhaps even more worrisome is the unprecedented increase in "one shots" this year. Oryx reports 600 one-shots since it began publishing with the March issue. This must be reduced. This category has always been intended to be used on an exception basis, for the occasional important article from a non-education journal. It was not intended as a preliminary step toward inclusion of the journal on the regular journal list, as it has come to be recently. Perhaps a word to the wise is sufficient. I hope so, as we don't want to apply an arbitrary ceiling, but one a month is a guideline! (It should be noted that three Clearinghouses have put in none during the past nine months, but one has put in over 100.

Please note: A major reason for keeping the regular list near 750 and for keeping "one shots" down is to allow the publisher to keep subscription rates as reasonable and stable as possible.

...Kit Welsh (Central ERIC)

C. Exemplary Abstract

Included for your delectation (see Attachment 1), is an example of an informative abstract written in a clear, objective style. Please note the aptness of the major and minor descriptors. Credit for this delightful sample of abstracting and indexing goes to Jo Dirksen of the ERIC Clearinghouse on Teacher Education.

...Kit Welsh (Central ERIC)

D. RIE Available on COM Microfilm Via "Strobe Search" Equipment

Most Clearinghouse attendees at the ERIC Users Conference in Minneapolis had a chance to see a sample ERIC test on a newly introduced random access microfilm reader/printer manufactured by Information Retrieval Services, Inc., under the name "Strobe Search".

The NIE Library has recently purchased a Strobe Search reader and a reader/printer for use in the Library and Education Reference Center.

In addition, NIE is financing the front end costs of developing software and COM microfilm output for these units for all issues of RIE from 1966 through 1979. Entries on the film will be prepared directly from the ERIC tapes and will appear exactly as each record appears in the monthly RIE.

Once the master microfilm roll is completed, duplicates will be available to any Clearinghouses at a relatively low cost.

The Strobe Search equipment is available to Clearinghouses at GSA prices. Understandably, in these tight money times, such equipment is not foremost in your minds, but the possibilities the equipment offers in saving employee time (not inexpensive) and increasing user satisfaction (also not easy to come by) should be considered.

Please let me know your thoughts and suggestions for other files to be converted to microfilm for use on this equipment.

...Jim Prevel (Central ERIC)

E. ERIC Facility Must Receive Copies of All Clearinghouse Publications

The ERIC Facility is charged under its contract with NIE to maintain a complete archival collection of all Clearinghouse Information Analysis Products (IAP's), newsletters, brochures, and other publications. Central ERIC relies on the completeness of this collection.

In order for the Facility to properly discharge this function, the Clearinghouses must maintain the Facility on their distribution lists. While this is generally done adequately, periodically there seems to be a falling off and the Facility fails to receive essential materials.

Please review your distribution lists and ensure that the ERIC Facility is recorded as a recipient of all Clearinghouse publications.

...Jim Prevel (Central ERIC)

F. EDRS Requests To Be Kept Informed By Clearinghouses

For EDRS to better keep up with the many activities occurring within the ERIC Clearinghouse arena, all Clearinghouses are requested to place EDRS on their mailing list to receive newsletters, news releases, announcements, brochures, etc.

...Jim Prevel (Central ERIC)

II. EDRS ANNOUNCEMENTS

A. CIJE Title Index on Microfiche? Comments Requested

EDRS asks for your comments...Lynn Haupt, of the ERIC Clearinghouse on Higher Education, has suggested a Title Index for CIJE on microfiche would be of substantial help both to ERIC staff people and Standing Order customers. We would like comments on this suggestion as to its potential use and value.

...Jack Veale (EDRS)

B. EDRS to Launch Quarterly "Communications Letter" for SOCS

EDRS will be publishing a quarterly "Communications Letter" in order to establish better communications between the ERIC microfiche users and EDRS.

In addition to highlighting EDRS operations and new products, the letter will identify problems encountered with users and offer solutions.

Clearinghouse comments and specific material to be included in this Communications Letter are welcome.

...Jack Veale (EDRS)

III. ERIC FACILITY ANNOUNCEMENTS

A. Audiovisual Materials for Teaching ERIC

A variety of audiovisual materials have been developed over the years for use in teaching users about the ERIC system and its products and services. Most have been developed by the ERIC Clearinghouses, but some few have been developed by other groups. ERIC has followed a policy, wherever feasible, of making such products available from the National Audiovisual Center (NAVC). However, because of system changes and the natural evolution of products, both in substance and graphic appearance, these teaching aids go out of date fairly rapidly.

The ERIC Facility has been directed to maintain an archival collection of these products, both past and present. The list that appears as Attachment 2 represents a selection of those products about which we currently have information. You are invited to help us add to this list. If you are aware of any publicly available A-V package

dealing with ERIC, that is not on our list, please send relevant information to the ERIC Facility, attention: Reference Librarian.

...Dorothy Slawsky (ERIC Facility)

B. Murray Howder Leaves ERIC Network

Murray Howder has left the ERIC Facility to assume the position of Manager of Information Services at the National Clearinghouse for Bilingual Education in Rosslyn, Virginia. We wish him success in his new endeavor.

...Ted Brandhorst (ERIC Facility)

C. Use of Postal Service Abbreviations for States When Cataloging Addresses

When cataloging addresses in the Availability and Descriptive Note fields, it is advisable to use the two-character abbreviations started by the U.S. Postal Service and now fairly standard for such applications throughout the United States.

The list of abbreviations, which appears below, has been extracted from the *National Zip Code Directory*. They can also be found cited in any number of other standard manuals, including the *GPO Style Manual* and the revised *COSATI Standard for Descriptive Cataloging*.

The revised *ERIC Processing Manual* will specify the use of these abbreviations. (See Attachment 3 for the list). Examples of their use in ERIC cataloging are as follows:

NOTE_Paper presented at the annual meeting of the Educational Research Association (San Francisco, CA, April 8-12, 1979)

AVAIL_National Assessment and Dissemination Center, 49 Washington Ave., Cambridge, MA 02140 ($1.00)

...Lee Schreiber (ERIC Facility)

D. ERIC Clearinghouse Brochures—Centralized Stockpile at the Facility

In response to a request from Central ERIC, the Facility has now received 500 copies of the principal brochures of each of the ERIC Clearinghouses.

If you have a need for such brochures, a single request to the Facility can be made in lieu of sixteen separate requests. Please restrict your requests to those situations where you need materials

from more than one Clearinghouse. Requests for materials from one Clearinghouse, or requests for bulk quantities, should still be made directly to the relevant Clearinghouse(s).

...Al Hill (ERIC Facility)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. Workshop for School Librarians Held By CG

In collaboration with the Michigan State Department of Education, the ERIC Clearinghouse on Counseling and Personnel Services presented a 3-hour ERIC workshop at the Annual Meeting of the Michigan Association for Media in Education (MAME), held for school librarians in October at Boyne Mountain. Carol Mills and Carol Jaslow offered intensive instruction on the capability and use of ERIC, including a session on computer searching. This liaison with school librarians has great potential for bringing the enormous reservoir of potential teaching aids to classroom teachers and school administrators (one of the audiences for whom ERIC was designed.

...CKJ (CG)

B. Garry Walz (CG) Keynote Speaker at ACES Regional Meeting

Garry Walz, Director, and Libby Benjamin, Associate Director, of the ERIC Clearinghouse on Counseling and Personnel Services, attended the annual North Atlantic Regional Meeting of the Association for Counselor Education and Supervision (ACES), held in late October in Newark, New Jersey. Dr. Walz, a past President of ACES, a division of the American Personnel and Guidance Association, offered the keynote address.

...Carol K. Jaslow (CG)

C. ERIC T-Shirts Available!

ERIC T-Shirts (reading "ERIC IS FOR LEARNERS") are available from Alexanders Sporting Goods, Team Division, 1212 N. Cunningham, Urbana, Illinois 61820 (Telephone: (217) 384-2901). The price for orders of one to five shirts is $3.70 each. Bulk orders of six or more receive a discount price of $3.50 each. (Colors in bulk orders may be mixed, if desired.) Postage is an additional cost. Since postage costs cannot be determined until the orders are ready for mailing, Alexanders has indicated that they will mail a bill to the addressee once the order is put together. Shipment will be made when payment is received.

...MKM (CS)

D. Excerpt from CS Publication Reprinted by NEA

"Developing Purposes for Reading", a chapter from one of CS's new publications, *Teaching Reading Comprehension*, by William D. Page and Gay Su Pinnell, was recently reprinted in the November-December 1979 issue of *Today's Education* (the journal of the National Education Association), in a special feature on reading.

...MKM (CS)

E. Koenke (CS) Interviewed on TV; Presents Paper

Karl Koenke, Associate Director of CS, was recently interviewed on local television in conjunction with the kickoff of a local "Reading is Fundamental" book distribution program. He also gave a paper at the North Central Reading Association Conference in Kalamazoo, Michigan on October 26.

...MKM (CS)

F. CS Participates in Forum

Several CS staff members participated in the Midwest School Improvement Forum on Dissemination and Basic Skills, which was held October 23-25 in Milwaukee, Wisconsin. It was sponsored by USOE Regions V and VII and CEMREL and cosponsored by ERIC and the Technical Assistance Base of NDN. Arthur Applebee presented a review of research and current trends in teaching written communication. Jane McClellan and Holly O'Donnell simulated the development of a Clearinghouse project on reading and oral written communication with a state education network.

...MKM (CS)

G. New CS Associate Director Attends NIE-Sponsored Meeting

Carolyn Del Polito, the new Associate Director for the Speech Module of the ERIC Clearinghouse on Reading and Communication Skills, recently attended the Basic Skills Synthesis Project Planning Meeting sponsored by NIE, September 4 and 5.

...Mary K Monteith (CS)

H. Directory Aids User Services

When we say the *Directory of Organizations and Personnel in Educational Management* is a user services product, we aren't just being arbitrary. The *Directory*, which lists the subject areas, publications, and services of 162 organizations and the subject areas of 520 researchers, has turned out to be an invaluable tool for answering users' questions.

One satisfying experience in which the *Directory* came to our aid happened just recently. Diane Gay, from the Office of Planning and Budget at the Office of Education, called for our help after a search failed to turn up adequate information for a client. The topic in question was the evaluation of the relationship between improving managerial skills of principals or administrators and learning skills of students.

Using the *Directory*, we were able to refer her to an organization (Education Development Center, Inc. of Newton, Massachusetts) that had listed "learning needs and leadership methods of school principals" as one of their subject areas. Index entries also led to the names of two researchers, one specializing in "administrative behavior of the school principal in relation to student achievement" and the other dealing with the "effect of administrative and leadership style on teacher and student motivation and performance". Diane felt these leads sounded promising; she was optimistic about being able to provide the requested information.

We telephoned her several days later to see if the leads paid off. She said she had talked with a staff member of EDC who was currently involved with ongoing research on this subject; the staff member was able to supply enough information so that she felt it unnecessary to contact the other researchers. She characterized her conversation with the center as "excellent, logical, and knowledgeable". Diane says she is sure to be calling us again for help. We've got our fingers crossed and the *Directory* handy.

...Ellen Rice (EA)

I. SSIE Publishes Article on EA

The Smithsonian Science Information Exchange (SSIE) published an article on the ERIC Clearinghouse on Educational Management in its June/July 1979 *Science Newsletter*.

The article, by EA's Stuart Smith, describes the Clearinghouse's three principal tasks: "Acquisition, selection, and processing of documents and journal articles; preparation of information analysis products; and execution of user services and workshops."

According to Dr. Donald A. Elliot, SSIE's vice president for scientific affairs, the newsletter was sent to 2,846 regular subscribers and 1,024 persons in SSIE's educational management data base. One hundred complimentary copies were given to the EA Clearinghouse.

The article was solicited by SSIE.

...Stuart Smith (EA)

J. EC Conducts Workshop on ERIC

On October 4, 1979, during the Mid-Atlantic Regional Library Conference at Host Farms in Lancaster, Pennsylvania, Sharon Hudack, of the ERIC Clearinghouse on Handicapped and Gifted Children, conducted an evening workshop on the ERIC network. Approximately twenty persons, including librarians, library administrators, and information specialists, attended.

...M.C. (EC)

K. EC Exhibits at National Association for Gifted Children (NAGC)

Lynn Smarte, Sharon Hudack, and Dorothy Bloch, from the ERIC Clearinghouse on Handicapped and Gifted Children, took an ERIC exhibit to the National Association for Gifted Children Convention, at the Baltimore-Washington International Airport on October 18-20, 1979. Approximately 100 convention participants took advantage of the free "mini-computer searches" offered. We were especially pleased to note how many of the professionals in attendance were already familiar with ERIC.

...Marion Cambel (EC)

L. Two FL Articles Honored by ICA Reprints

Two articles from the *ERIC/CLL News Bulletin* have been chosen for a particular honor: they have been reprinted by the English Teaching Division of the International Communication Agency for distribution to overseas teachers of English as a foreign language. The articles are:

- "Language Tests: Some Answers From ERIC."
  Anne Marie Harnett.
  June 1979 issue of the *News Bulletin*.

- "Successful Language Learners: What Do We Know About Them?"
  Alice C. Omaggio.
  May 1978 issue of the *News Bulletin*.

...Kathleen McLane (FL)

M. A New Baby!

Kendall Sanders Eddy, the first child born to Margot Sanders Eddy, of the ERIC Clearinghouse on Higher Education, and Peter Armes Eddy, of the ERIC Clearinghouse on Languages and Linguistics, arrived October 10, 1979. He weighed 5 lbs., 14 oz. and was 20½ inches long. Congratulations Margot and Peter!

...Marilyn Shorr (HE)

N. Foreign Visitors To RC

A group of fifteen Venezuelan educators visited the RC Clearinghouse during the week beginning August 10, 1979. The group was attending a two-week seminar held on the UCLA campus and was interested in many facets of postsecondary education. Through an interpreter, the ERIC system and its services were explained. Great interest was shown in several of the Clearinghouse IAP's. Other visits have since been received by postsecondary educators from Great Britain, Egypt, Norway, Australia, and New Zealand.

...B.S. (JC)

O. JC Journal Column Receives Favorable Review

The Chronicle of Higher Education recently featured a favorable review of an ERIC journal column which appeared in *Community College Review* entitled "Developmental Education: A Rapidly Expanding Function." Our inhouse author, John Lombardi, focused on the growth in developmental education enrollments and its role in the two-year college curriculum.

...Bonnie Sanchez (JC)

P. Edington Invited to Participate in Interamerican Congress on Educational Administration

Dr. Everett D. Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools, has been invited to present a paper on "Rural Education Policy" at the First Interamerican Congress on Educational Administration. The Congress, which will initiate an Interamerican Consortium on Educational Administration, having as its purpose the comparative study and practice of educational administration, will be held in Brasilia, Brasil, the week of December 9-14, 1979.

...A.H. (RC)

Q. Edington Chairs Rural Education Meetings

Dr. Everett D. Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools, recently chaired sessions at the following rural education meetings:

- USOE Region VI Rural Roundtable
  Austin, Texas
  September 26, 1979

- Rural Education Conference
  Manhattan, Kansas
  October 4-5, 1979

- Rural Regional Education Association Annual Meeting
  Madison, Wisconsin
  October 6-9, 1979

...Amelita Hill (RC)

R. Board Appointment for John Disinger

Dr. John F. Disinger of the SE staff has been selected to serve on the Board of Directors for the National Association for Environmental Education (NAEE) for the period 1979-1983.

...Beverly Malcolm (SE)

S. Personnel Changes at SP

Lana Pipes has resigned her position as Clearinghouse Editor, effective September 7, and has accepted a new position as Associate Editor for the journal *Audiovisual Instruction*. Lana has been with the Clearinghouse for three years, and she will be missed.

Sharon Boardman, formerly the Associate Editor of the *Journal of Teacher Education*, will be the new Editor as of September 19.

Two other SP positions have already recently been filled. Lisa Harvey assumed her full-time duties as indexer/abstractor, and Laurie Priest began her part-time position as Associate for Health, Physical Education, and Recreation.

...Dean Schwanke (SP)

T. TM Outreach

On October 9, 1979, Barbara Hunt presented an ERIC orientation for those graduate students at Princeton Theological Seminary who are enrolled in the Social and Educational Research and Statistics courses. The courses, taught by Educational Testing Service (ETS) personnel, include the ERIC orientation in each semester.

Marilyn Halpern conducted an ERIC workshop for a graduate class in vocational and technical education at Rutgers University on October 4. Both manual and computer searching were demonstrated.

TM hosted a meeting of the Education Libraries of Greater Philadelphia on October 24. The 17 individuals representing public, special, and academic librarians from the area were given a tour of the reference division of ETS, which includes the Library, Test Collection, and the ERIC Clearinghouse. After a luncheon, the group was taken on a walking tour of ETS. The day was much enjoyed both by the visitors and the staff of the Clearinghouse.

During the annual meeting of the National Association of Academic Affairs Administrators - Northeast Region, which was held at Trenton State College, Marilyn Halpern presented an ERIC Workshop (October 25). Although for the most part unfamiliar with the ERIC system, the group proved to be a very receptive audience when told how ERIC could help them.

On October 30, Barbara Hunt presented a series of ERIC workshops to the staff and faculty of West Chester State College, West Chester, Pennsylvania. Emphasis was on getting material into ERIC and the fundamentals of computer searching.

The 40th Educational Testing Service invitational conference was held October 27 at the New York Hilton, with this year's theme, "Measuring Achievement Over a Decade". A cartoon, created by Charles Myers (TM indexer) was used by one of the speakers as the focus of his paper on "Test Design and Analysis for the Measurement of Educational Achievement". Barbara Wildemuth and Charles Mayer represented the Clearinghouse.

TM is massing a campaign to acquire material from over 120 university educational testing departments. This is the first time any solicitation has been made of these sources of material. The request letter will be accompanied by TM brochures and publication catalogs. The list was generated from the *Graduate Programs and Admission Manual* and *Peterson's Guides to Graduate Studies*.

...Barbara Hunt (TM)

U. Ed Gordon Elected to Prestigious Academy of Education (NAE)

Edmund W. Gordon, former Director and currently Senior Research Associate at the ERIC Clearinghouse on Urban Education, has been elected to the National Academy of Education. The Academy was founded in 1965 to promote scholarly inquiry and discussion concerning education. Membership is limited to 75 persons whose writings on education are judged outstanding.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

Attachment 1: Abstract of the Old Testament

Attachment 2: Audio-Visual Materials for Teaching ERIC

Attachment 3: Postal Service Abbreviations for States To Be Used Cataloging Addresses

Attachment 4: New Information Analysis Products (IAP's)

Attachment 5: Microfiche Inventory and Quality Check for RIEJUL79 and RIEAUG79

Attachment 6: CIJE Input By Clearinghouse for CIJENOV79

Attachment 7: ERIC Facility Acquisitions Arrangements List

ERIC Acc. No.

ERIC REPORT RESUME Processing Form

Copyright? YES NO | Repro. Rel? YES NO | Avail. Level. I II III

CH_ PA_ PDAT_ GEO Foreign

AUTH_

TITL_

The Old Testament

INST_

SPON_

CONT_ GR_ BN_

PRICE_ REPNO_ PUBTYPE_ 030

NOTE_

AVAIL_

JNL_

DESC_ *History; *Culture Conflict; *Governance; *Family Background; *Community Relations; Religion; Group Dynamics; Decision Making; Interpersonal Competence; Change Strategies; Conflict Resolution

IDEN_

ABST_

This document (author unknown) is the history of a nomadic tribe of shepherds. These people, although not unusually bloodthirsty for their time, were inclined to be quarrelsome, and frequent difficulties with other tribes more settled than they, led to a number of forced moves from one locale to another. Their government was not highly structured and was formed in a fairly loose hierarchy—for the most part headed by a male of one of the several more prominent or prolific tribal families. In their years of traveling they encountered many difficulties, which the author appears to attribute to the penchant of their leaders for listening to voices. The book closes with a description of a singularly fierce battle in which the tribe regained possession of a city they founded. A sequal to this history was written at a later date. (JD)

Elite (12-pitch) typewriters stop at marks

AUDIO-VISUAL MATERIALS FOR TEACHING ERIC

1. Title: ERIC Basics

   Description: A self-instructional package being developed by ERIC/IR. Designed to explain the use of the ERIC indexes and the Thesaurus. It consists of a color microfiche (59 frames) with an accompanying 20-minute tape cassette.

   Publication Date: January 1, 1980 (Projected)

   Availability: ERIC Clearinghouse on Information Resources

   Price: To be determined.

2. Title: Overview of ERIC

   Description: Set of 20 color transparencies, packaged in a loose-leaf binder with notes for narration. Includes information on the components and overall organization of the ERIC system, sample displays of ERIC tools, and an example of computer search strategy. In addition there are statistics, graphics, and a flow chart of processing procedures for both RIE and CIJE.

   Publication Date: June 1979

   Availability: ERIC Clearinghouse on Information Resources

   Price: (1) Color Version: $125.00
   (2) Black and White Paper Version for use in making transparencies: $5.50

3. Title: ERIC: Many Things to Many People

   Description: Set of 21 color slides with tape cassette. A 4-minute slide/tape presentation providing a brief introduction to ERIC. It emphasizes the kinds of information the system can provide for the user.

   Publication Date: June 1979

   Availability: ERIC Clearinghouse on Information Resources

   Price: $25.00

4. Title: ERIC: It's That Easy

Description: A 3/4 inch video cassette in color. A dramatization providing an introduction to the ERIC system. Names and describes the basic ERIC products and tools, and tells how to undertake a manual search. Running time: 14.5 minutes.

Publication Date: 1978

Developer: ERIC Clearinghouse on Urban Education

Availability: National Audiovisual Center, Order Section, General Services Administration, Washington, D.C. 20409. Order No. A01 306.

Price: $80.00

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5. Title: ERIC: What the Clearinghouses Do

Description: A 3/4 inch video cassette in color. Dramatization describing the way the Clearinghouses create the ERIC data base. Covers the areas of acquisition, selection, bibliographic elements, abstracting, and indexing. Includes explanation of Descriptors and Identifiers and the main elements of the resume. Running time: 20 minutes.

Publication Date: January 1980 (Projected)

Developer: ERIC Clearinghouse on Urban Education

Availability: National Audiovisual Center

Price: To be determined.

---

6. Title: ERIC: The Right Way

Description: A 3/4 inch video cassette in color. Dramatization describing procedure for manually searching ERIC. Explains the formulation of search strategies for computer searching. Running time: 30 minutes.

Publication Date: January 1980 (Projected)

Developer: ERIC Clearinghouse on Urban Education

Availability: National Audiovisual Center

Price: To be determined.

7. Title: ERIC: Knowing More about Searching

Description: A 3/4 inch video cassette in color. Dramatization emphasing computer searching and formulation of search strategy. Running time: 20 minutes.

Publication Date: March 1980 (Projected)

Developer: ERIC Clearinghouse on Urban Education

Availability: National Audiovisual Center

Price: To be determined.

---

8. Title: ERIC: Information Analysis Products and Bibliographies

Description: A 3/4 inch video cassette in color. Dramatization providing a description of the types of information analysis products prepared by the Clearinghouses. Describes dissemination procedures and how the products can be obtained. Running time: 20 minutes.

Publication Date: Summer 1980 (Projected)

Developer: ERIC Clearinghouse on Urban Education

Availability: National Audiovisual Center

Price: To be determined.

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9. Title: ERIC: What It Is, How to Use It

Description: A multimedia kit (cassette and film strip) on the use of the ERIC system. Its primary objective is to introduce ERIC to a variety of users by actively involving them in learning about ERIC and its search tools. Running time: 38 minutes.

Publication Date: 1974

Developer: ERIC Clearinghouse for Social Studies/Social Science Education

Availability: National Audiovisual Center

Price: $43.50

10. Title: All About ERIC

Description: A multimedia kit (slide and cassette) on using the ERIC system. Describes a manual search as well as batch and on-line searching. Running time: 14 minutes.

Publication Date: 1972

Developer: Robyn C. Baugham

Availability: Photo Lab, Inc., 3825 Georgia Avenue, N.W., Washington, D.C. 20011

Price: $40.00

11. Title: (No Title Given)

Description: Slide tape instructional program. Describes ERIC processing and the function of the Thesaurus. Covers RIE and CIJE in depth through examination of their indexes. Running time: 15 minutes.

Publication Date: 1979

Developer: Project LOEX, Eastern Michigan University, Ypsilanti, Michigan 48197

Availability: Dr. Joseph Hagaman, Communications Center, University of Wisconsin-Stout Menomonie, Wisconsin 54751

LIST OF STATE ABBREVIATIONS APPROVED BY THE U.S. POSTAL SERVICE

STATE	ABBREV.	STATE	ABBREV.
Alabama	AL	Montana	MT
Alaska	AK	Nebraska	NE
American Samoa	AS	Nevada	NV
Arizona	AZ	New Hampshire	NH
Arkansas	AR	New Jersey	NJ
California	CA	New Mexico	NM
Canal Zone	CZ	New York	NY
Colorado	CO	North Carolina	NC
Connecticut	CT	North Dakota	ND
Delaware	DE	Ohio	OH
District of Columbia	DC	Oklahoma	OK
Florida	FL	Oregon	OR
Georgia	GA	Pennsylvania	PA
Guam	GU	Puerto Rico	PR
Hawaii	HI	Rhode Island	RI
Idaho	ID	South Carolina	SC
Illinois	IL	South Dakota	SD
Indiana	IN	Tennessee	TN
Iowa	IA	Texas	TX
Kansas	KS	Trust Territories	TT
Kentucky	KY	Utah	UT
Louisiana	LA	Vermont	VT
Maine	ME	Virgin Islands	VI
Maryland	MD	Virginia	VA
Massachusetts	MA	Washington	WA
Michigan	MI	West Virginia	WV
Minnesota	MN	Wisconsin	WI
Mississippi	MS	Wyoming	WY
Missouri	MO		

NEW INFORMATION ANALYSIS PRODUCTS (IAP's)

1. ERIC Clearinghouse on Higher Education

   A. *Academic Advising in Higher Eduction.* Thomas Grites. $4.00. 67 pages. HE 011 953.

   This report examines the interrelationships of the Academic Advising process and other areas of higher education: admissions, registration, academic administration, and student personnel administration.

   B. *Evaluation and Development of Administrators.* Robert C. Norduall. $4.00. 60 pages. HE 011 908.

   This report presents theories of administrator evaluation and development, summarizes programs that utilize these theories, examines their success and draws conclusions about various types of programs in different organizational settings.

   C. *Reauthorizing the Higher Education Act of 1965.* Carol Herrnstadt Shulman. $40. 4 pages. HE 011 952.

   The Higher Education Act of 1965 is due to be reviewed in 1979. This paper reviews what changes occurred in the 1972 and 1976 amendments and discussed implications of the proposed 1979 amendments.

   Available from: American Association for Higher Education
   One Dupont Circle, Suite 780
   Washington, D.C. 20036

2. ERIC Clearinghouse for Junior Colleges

   A. *Advancing International Education.* Maxwell King and Robert Breuder (Eds.), Summer 1979.

   B. *Serving New Populations.* Patricia Ann Walsh (Ed.), Fall 1979.

   Available from: Jossey-Bass, Inc.
   San Francisco, California

   These two publications are available as the *New Directions for Community Colleges* series. The price is $5.95 each or $25 a year on a subscription basis.

   C. *Science and Social Science in Two-Year Colleges.* Florence B. Brawer and Jack Friedlander. July 1979.

   D. *Counting the Transfar Students.* Arthur M. Cohen. July 1979.

   E. *Developing Mathematics.* Jack Friedlander. August 1979.

These last three products are available at no charge from the ERIC Clearinghouse for Junior Colleges for as long as the supply lasts.

3. ERIC Clearinghouse on Languages and Linguistics

A. *Testing Oral Communication in the Foreign Language Classroom.* Walter H. Bartz. 26 pages. $2.95. FL 010 824.

Discusses test theory, construction, administration, and scoring and provides several sample tests.

B. *Intensive Foreign Language Courses.* David P. Benseler and Renate A. Schulz. 56 pages. $4.95. FL 010 821.

Defines components of intensive instruction, discusses its advantages and problems, offers guidelines for program implementation, and provides a 315-item bibliography.

C. *Evaluating a Second Language Program.* Gilbert A. Jarvis and Shirley J. Adams. 38 pages. $2.95. FL 010 823.

Outlines evaluation theory, procedures, and data analysis as they related to second language problems.

D. *Reading a Second Language.* G. Truett Cates and Janet K. Swaffar. 34 pages. $2.95. FL 010 822.

In the light of learning sequence theory, the authors suggest fundamental changes by teachers in their selection and classroom treatment of reading material.

E. *Chicano English.* Allan A. Metcalf. 32 pages. $2.95. FL 010 825.

Analyzes the phonological, morphological, lexical, and syntactic characteristics of this distinctive variety of English, as well as its social and educational implications.

F. *Adult Vocational ESL.* Jo Ann Crandal. 52 pages. $5.95. FL 010 826.

Describes program characteristics and available materials, and indicates the psycholinguistic, sociolinguistic, and pedagogical insights these reflect.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

October 22, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEJULY79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

166908 1/1	167375 4/6,5/6,6/6	167655 3/6
167282 1/1	167407 1/3,2/3,3/3	

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
166 692	CS	1	NO	No problem found-sent new fiche to facility
166 954	FL	1	YES	Filmed as received
167 103	IR	1	NO	Filmed as received-Bad Xerox Copy
167 235	JC	1	NO	Filmed as required
167 287	PS	1	YES	Document is slightly cut but is readable
167 313	RC	2	YES	Bad print throughout document
167 419	SE	2	YES	Thin, Broken, worn out print
167 497	SP	2	YES	Filmed as received
167 659	UD	2	YES	Filmed as received
167 660	UD	2	YES	Filmed as received
167 678	UD	2	YES	Thin, light, broken, worn out print
167 692	UD	2	YES	Light, Broken print

3. The nine (9) microfiche to be refilmed represent a remake of only 5/10 of 1% of the original microfiche created for the RIEJULY79.

Sincerely,

J. N. Veale,
Director

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

October 29, 1979

Mr. Jim Prevel
National Institute of Education
1832 M Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIEAUG79 Microfiche Inventory and Quality Check and the following is submitted.

1. The following microfiche will be produced from the cited documents and distributed as post issue remakes:

167962 1/1	168520 1/2
168110 1/1	169175 1/1

2. The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	RESUME NOTE	REASON FOR NOT REFILMING
167 695	RIE	2	NO	No problem found-sent new fiche to facility
167 747	CE	2	YES	Filmed as received-pg.131 faded out
167 749	CE	1	NO	Colored pages-blue print on dark brown background
168 126	EC	2	YES	Thin, light broken print
168 127	EC	2	YES	Black letters on dark background-thin, light broken print
168 273	EC	1*	YES	Bad xerographic copies
168 354	FL	1	NO	Colored pages-black print on dark green background
168 544	IR	2	YES	Filmed as received
168 553	IR	1	YES	Pgs. 189 filmed as received, pgs.280/281 filmed as paginated
168 555	IR	2	NO	Pgs. 162/163 filmed as received
168 693	PS	1*	NO	Thin, light, broken print
168 892	SE	2	YES	Filmed as received

3. The Four (4) microfiche to be refilmed represent a remake of only 2/10 of 1% of the original microfiche created for the RIEAUG79.

Sincerely,

J.N. Veale,
Director

CIJE INPUT BY CLEARINGHOUSE

(For November 1979 Issue)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	98	15	15	00	830
CE	00	00	00	00	434
CG	237	31	32	12	1,624
CS	326	14	28	00	1,813
EA	84	45	48	37	1,118
EC	68	12	12	16	1,065
FL	105	11	13	3	732
HE	59	6	6	8	892
IR	197	30	41	11	997
JC	30	3	3	00	199
PS	84	9	11	00	647
RC	12	2	2	00	331
SE	136	26	29	1	2,923
SO	31	7	7	00	613
SP	104	7	8	00	914
TM	60	6	7	00	537
UD	61	11	11	1	636
TOTAL	1,692	235	273	89	16,305

Attachment 6
Page 1 of 1

ERIC Facility

Acquisitions Arrangements List

EFAA #210 Western States Technical Assistance Resource (WESTAR)
Level 1
Blanket Release signed by Marcia May

Volume: 3
Number: 12
Date: December 1979

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. LENGTH OF NOTE FIELD ENTRIES

Frank Bryars has done an informal analysis of the Note field of recent RIE entries. He finds that there is a significant amount of redundant information, unnecessary information, as well as over-long statements, that contribute to the increase in size of RIE. (The Facility recently determined that the average size of RIE entries has been steadily increasing.) For example:

Original

NOTE_ Some of the figures and some of the tables in part C, will not reproduce well due to small and broken type.

Suggested Improvement

NOTE_ Several pages in part C may be marginally legible.

or

Several pages in part C will not reproduce clearly.

Original

NOTE_ Paper presented at the Annual Forum of the Association for Institutional Research (19th, San Diego, California, May 13-17, 1979); Figure 3, page 13 (Sample: Student Station Utilization Chart) and Figure 4, page 14 (Sample Data: Student Station Utilization) may not reproduce well due to marginal legibility of original.

Suggested Improvement

NOTE_ Paper presented at the Annual Forum of the Association for Institutional Research (19th, San Diego, California, May 13-17, 1979); Several figures may not reproduce well due to marginal legibility.

Necessary information cannot always be confined to a single line in the Note field, but editors should be sensitive to this problem.

...B.C. (Central ERIC)

2. CONFERENCE CALENDARS

Clearinghouse acquisition personnel are reminded to check ERIC participation in the *Conference Calendar*, prepared by the ERIC Facility, before soliciting materials or proceedings from any conference!

...B.C. (Central ERIC)

3. STANDING ORDER CUSTOMERS AND THE IAP BIBLIOGRAPHIES

All Standing Order Customers have been sent copies of the *Bibliography of Information Analysis Products, 1975-1977*. They will soon be receiving the 1978 bibliography. In routine contacts with SOC's, we suggest you mention the existence of these IAP bibliographies and the fact that additional copies are available from the Facility at no cost. The bibliographies are not always being received by the right person or recognized for their utility. We also hope you will make a special effort to publicize this important ERIC tool and the special mini-collection of microfiche which can be ordered from EDRS for $99.50.

...Bob Chesley (Central ERIC)

4. CLEARINGHOUSE QUARTERLY REPORTS—NEW REPORTING REQUIREMENTS

Now that Clearinghouse activity on the Vocabulary Improvement Project is near completion, we would like to continue to monitor, on a systemwide basis, our vocabulary improvement effort. Beginning with the next Clearinghouse quarterly reports (January-March 1980), a section should be added to reflect vocabulary improvement activity.

This new item should be included in the "Input Section" following the item "Journal Inventory." We suggest that this section appear as follows:

VOCABULARY ACTIVITY

Terms Added: _____

Terms Deleted: _____

Terms Changed: _____

Scope Notes Added or Changed to Existing Terms: _____

Other Significant Activity: _____

...Pat Coulter (Central ERIC)

5. NEW ERIC MICROFICHE INDEXES

Within the next two weeks, each Clearinghouse will receive two copies of the following new ERIC search tools on microfiche. The period covered is from 1966 through June 1979.

1.	RIE	Descriptor/Identifier Index	(56 fiche)
	CIJE	Descriptor/Identifier Index	(50 fiche)
2.	RIE	Title Index	(55 fiche)
3.	RIE	Author Index	(37 fiche)

These easy-to-use cumulative indexes will prove indispensible for the ERIC searcher.

Your comments on these products and your suggestions on any other ERIC products you would like to see developed would be appreciated.

...Jim Prevel (Central ERIC)

6. NATIONAL TECHNICAL MEETING 1980

ERIC's next National Technical Meeting will be held from May 6 to May 8, 1980 at the Ramada Inn, on Seminary Road and I-95, in Alexandria, Virginia. The meeting will focus on the implications of implementing the vocabulary improvement program and its effect on:

1. ERIC indexers/abstractors
2. ERIC users;
3. On-line vendors;
4. Standing Order Customers.

Attendees this year will be restricted to two per Clearinghouse, one of whom should be the Clearinghouse person most knowledgeable about on-line searching, and the other either the indexing/abstracting supervisor or the individual who performed most of the Clearinghouse work on the VIP. (In many cases, this will be the same person.) Nominations of the prospective attendees should be forwarded to Central ERIC, c/o Frank Smardak, no later than January 22, 1980.

The ERIC Technical Steering Committee will be responsible for setting up the agenda of the meeting and will be working closely with Central ERIC, the VIP Steering Group, and the Clearinghouses during the next few months. Your suggestions for items you consider urgent should be forwarded to Marilyn Shorr at the Higher Education Clearinghouse as early as possible, preferably not later than January 22, 1980.

...Frank Smardak (Central ERIC)

I. CENTRAL ERIC ANNOUNCEMENTS

A. Carroll Hall Leaves ERIC

Carroll Hall, the most senior member of the ERIC system, has announced that he will be leaving the ERIC Clearinghouse on Rural Education and Small Schools to assume a full time teaching position at New Mexico State University. Carroll has been with ERIC since its inception in 1966. For the past 9 years he has been Associate Director of the RC Clearinghouse. He has served on numerous systemwide committees and had considerable influence on the development of ERIC. We shall miss his contribution.

...Bob Chesley (Central ERIC)

B. ERIC Facility Contract Renewed

The ERIC Facility contract has been renewed for the fifth year of its five-year contract with ORI, Inc. The following System Improvements will be performed:

1. Continuing

   a. State Technical Assistance Visits (5) (to promote compatibility with ERIC files)

   b. *ERIC Administrative Bulletin* (12 issues)

   c. Production of the *Directory of ERIC Microfiche Collections*

   d. Production of the *Directory of ERIC Search Services*

   e. Production of the 1979 *ERIC Information Analysis Products* Bibliography, and accompanying brochure

   f. Vocabulary Improvement Project - completion according to new schedule

   g. Identifier Authority List Maintenance

   h. Public Inquiry Responses (processing and answering of all reference and public inquiries received by NIE's Office of Public Affairs, funded by the Office of Public Affairs).

2. New

   a. RIE Highlights Section

      Clearinghouses will be asked to identify on a monthly basis those RIE entries of superior quality and broadest appeal. Selected items will be listed in a special "Highlights" page appearing in the front of RIE. This technique should pique user interest and stimulate EDRS sales of the items involved, as well as providing the Clearinghouses with an easy method for calling attention to particularly significant input for that issue.

b. RIE Subscription-Increasing Program

Brochure, advertisement, and direct mail approach to school librarians.

c. Remote User Access to ERIC

Participation in development of a television program for remote users to be broadcast via educational satellite.

...Jim Prevel (Central ERIC)

C. Availability of ERIC Publications Printed By Macmillan

All semiannual cumulations of CIJE through 1978 are available from Macmillan, with the exception of 1974 and 1975. January and February 1979 individual issues of CIJE are also available, for $10.00 each. All annual cumulations of RIE through 1977 are available, with the exception of 1975 Abstracts and 1972 Indexes and Abstracts. Prices are the same as listed in the December 1978 RIE. The 1978 Indexes and Abstracts will be available by December 17, 1979. The price of the Abstracts (2 volumes) is $90.00; the Index (1 volume) is $60.00.

To order, contact Macmillan Customer Service:

Macmillan Publishing Company, Inc.
Front and Brown Streets
Riverside, New Jersey 98370
(Telephone: (609) 461-6500)

Macmillan suggests that customers call before placing orders, since some volumes are in limited supply, and they will not go to press again. For RIE, you may call Connie Winkelspecht on extension 360; for CIJE, call Marian Colonno on extension 352.

Macmillan also has the seventh edition of the *Thesaurus* available. The price is $9.95.

...Frank Bryars/Kit Welsh (Central ERIC)

D. ERIC Steering Committee Recommendations and Resulting Actions

The following is a summary of Central ERIC actions taken on suggestions emanating from members of ERIC during and since the National ERIC Technical Meeting at the University of Maryland.

Suggestion 1:

When the Identifier cleanup is finished, that an authority list be published and made available to users as well as Clearinghouses.

Action:

The Facility will print about 50 extra copies over and above Clearinghouse needs. These will be made available to users. The cost, however, is likely to be high because of the size of the volume, so extensive sales are not anticipated. Consideration is being given to EDRS reproducing the tape onto microfiche by means of COM and distributing it to SOC's, etc.

Suggestion 2:

That an ad hoc committee on abstracting be formed. The purpose would be for the group to examine the sufficiency of the present abstracting guidelines with a view to suggested revisions or amplifications, particularly with regard to use of the mixed abstract mode. Jane McClellan (CS), Norma Howard (PS), Carol Jaslow (CG), and Janet Thorngate (CE), were nominated by the Steering Committee to serve on this committee.

Action:

Central ERIC approved both the suggestion and the committee nominations.

Suggestion 3:

That the annual *Educational Documents Index* (now containing major/minor descriptors, author, and institution indexes) be expanded to include an Identifier index. Monthly RIE's and CIJE's include Identifiers in the subject indexes, but these are lost when the cumulative annuals are printed.

Action:

This is considered to be a good idea. However, since the Oryx Press' current contract does not include any provision for including such an index, the 1979 cumulative index will have the same specifications as in previous years. The suggestion, however, will be discussed with Oryx as a possible inclusion in future contracts.

Suggestion 4:

That *Interchange*, currently published with a primary orientation toward tape users, be revamped to serve as well the needs of ERIC Standing Order Customers.

Action:

Revamping of Interchange will be undertaken. Suggestions from ERIC Clearinghouses on this subject will be welcomed. They should be forwarded to Ted Brandhorst at the ERIC Facility.

...Frank Smardak (Central ERIC)

E. ERIC Marketing Plan Under Development

Contemporary Associates, Inc., the firm responsible for developing a marketing plan for ERIC products, wishes to express its appreciation to the sixteen ERIC Clearinghouses and to EDRS for the hospitality shown to its staff members during the recent brief visits to study current marketing procedures. Site visits will be completed soon, and letters have been mailed to two sample ERIC user groups inviting orders on selected IAP's and the mini-file collection of IAP microfiche. The marketing plan is scheduled for delivery to Central ERIC on June 30, 1980.

...M.T. (Central ERIC)

F. New CE Director Appointed

ERIC welcomes Dr. Juliet Miller as the new Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education. Dr. Miller, formerly with the University of Michigan, brings to the position a rich background in counseling and guidance, career education, vocational rehabilitation, and vocational education. She is currently a candidate for president-elect of the National Vocational Guidance Association, of which she has been a trustee for several years. Some will remember Dr. Miller as an assistant director of the ERIC Clearinghouse on Counseling and Personnel Services in the 1960's. Dr. Miller officially begins her directorship on January 7, 1980. We all look forward to her rejoining the ERIC family.

...Mildred Thorne (Central ERIC)

II. ERIC STEERING COMMITTEE ANNOUNCEMENT

A. PUBTYPE Problems and Solutions

Inconsistencies have arisen in the application of the new Publication Type scheme, resulting in user dissatisfaction and frustration. This was a topic of discussion at each of the regional techncal meetings.

The ERIC Steering Committee has reviewed the technical meeting reports and recommendations, and in consultation with the Facility and Oryx Press has developed a plan of action that it is hoped will resolve the present inconsistencies in indexing and searching the PUBTYPE field.

The plan of action, which has been approved by Central ERIC, consists of the following:

1. discontinuing assignment of Descriptors in the PUBTYPE field;

2. using numeric PUBTYPE codes only;

3. using the Descriptor field (as before) for all Descriptors, including those that express the form of the document, *except when the Descriptor is exactly the same as the PUBTYPE category headings* (e.g., Speeches, Books, Bibliographies).

(However, such Descriptors may, of course, be used at any time when they represent the *subject matter* of the document.);

4. including in the new *Thesaurus* instructions for the use of those Descriptors that are exactly the same as the PUBTYPE category headings.

5. changing the resume master file for the period RIEJUN79 through RIEAPR80 to relocate all Descriptors now in the Publication Type field back to the Descriptor field.

The plan will be implemented with input for the May 1980 issues of RIE (input starting January 25, 1980) and CIJE (input starting about February 7, 1980). A draft of new pages for the *ERIC Processing Manual*, consisting of the revised Publication/Document Types and Codes, and supporting instructions, will be mailed to Clearinghouses by the Facility by the end of December.

Because of implications for the VIP Project, Lynn Haupt has been designated to receive your comments and questions concerning the revised procedures. Please communicate *in writing* to her by January 14, 1980, so that all comments and questions can be considered by the Steering Committee, the ERIC Facility, and Central ERIC, before issuing the final version of the EPM guidelines.

...Steering Committee for
Technical Operations

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC Clearinghouse on Adult, Career, and Vocational Education

1. Standing Order Customer Workshops

The series of resource management workshops for ERIC standing order customers (SOC's) has now been completed. The workshops brought representatives together from ERIC Clearinghouses and the organizations which maintain ERIC microfiche collections to discuss how ERIC resources might be managed for better service to patrons.

SOC representatives were supportive and often enthusiastic about the quality of the workshops. Most felt that the topics, presentations, and activities were important and useful. Many participants provided extensive comments on their perception of ERIC resources and services. The workshops proved to be a valuable experience for all.

During the 1978-1979 period, 82% (555) of the 677 invited SOC's participated in the workshops. Virtually all of them (545) represented United States organizations. The extent of service by ERIC to its constituency was made possible only by the cooperative efforts of many staff at all ERIC Clearinghouses. Approximately 60 ERIC Clearinghouse staff members contributed their time and energy to conducting the 26 workshops. Their involvement and assistance is gratefully acknowledged.

Two reports on the project have been prepared by CE:

- ERIC Resource Management Workshops:
  Final Report on Workshops for Standing Order Customers

- ERIC Resources Management Workshops:
  Special Report on School System Standing Order Customers

Copies of both reports have been distributed to all ERIC Clearinghouse directors. Additional copies are available upon request while the supply lasts.

...Nevin Robbins (CE)

B. ERIC Clearinghouse on Counseling and Guidance

1. Answer Van Goes Traveling

The newest Michigan SOC, Macomb Intermediate School District, was visited on November 5 by Helen Mamarchev, who brought the ERIC Answer Van to the professional library staff. The Macomb facility, located in Mt. Clemens, offers manual and computer searching of ERIC for school district educational personnel as well as inservice and preservice training sessions for teachers and media specialists. Many favorable (and unsolicited!) comments were made by librarians regarding the value of ERIC for their patrons.

...Helen Mamarchev (CG)

C. ERIC Clearinghouse on Elementary and Early Childhood Education

1. PS Workshops

Mima Spencer, Associate Director, traveled to Montgomery, Alabama in December to participate in a linker workshop sponsored by the Alabama Information and Development System (AIDS). She participated as a resource consultant on ERIC and other educational topics.

Linda Baskin will be presenting two ERIC workshops to faculty of the University of Wisconsin at Oshkosh in January. The presentations will be particularly concerned with the uses of ERIC for faculty in departments other than education, such as social work and psychology.

...Linda Baskin (PS)

D. ERIC Clearinghouse on Handicapped and Gifted Children

1. Directory of the Department of Information at the Centre International de l'Enfance Visits EC

On Friday, November 16, the ERIC Clearinghouse on Handicapped and Gifted Children was host for the day to Madame Denise Parise,

Director of the Department of Information at the Centre International de l'Enfance, Paris. Madame Parise was a very informed and informative guest who was not at all a stranger to the ERIC system.

...M.C. (EC)

2. Catalogs of Information on Handicapped Children Available from NICSEM

Donald K. Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, met with the Advisory Board of the National Information Center for Special Education Materials (NICSEM) in Los Angeles, October 15-17, 1979. This project has produced a number of materials reference catalogs, including the two-volume Master Catalog of *NIMIS/NICSEM Special Education Information*, four *Indexes to Media and Materials* for variously handicapped populations, and a *Catalog of Instructional Materials for the Handicapped Learner* (1979). A new catalog listing materials for parents will be available from NICSEM in 1980.

...M.C. (EC)

3. EC Organizes Fact Sheets for Placement in RIE

For several years, the ERIC Clearinghouse on Handicapped and Gifted Children has provided free one-page Fact Sheets and Spot Bibliographies to answer some of the most frequently asked questions. These items have proven to be especially popular with parents, regular class teachers, and other persons not specifically trained in special education. Presently, ERIC/EC has 90 titles available, in groups of five (5) titles for $1.00. One or two titles will continue to be sent free as answers to requests. Copies of the order form and a few samples will be sent to all Clearinghouses.

Also, the Fact Sheets have been grouped by the year in which they were produced and will appear in the February or March issue of RIE under the following titles:

- Fact Sheets from the ERIC Clearinghouse on Handicapped and Gifted Children. 1977 Series.
- Fact Sheets from the ERIC Clearinghouse on Handicapped and Gifted Children 1978 Series.
- Fact Sheets from the ERIC Clearinghouse on Handicapped and Gifted Children. 1979 Series.

The Series above focus mainly on handicapped children. Another Series, funded by the Office of Gifted and Talented, also should appear in the February or March RIE with the title:

- Fact Sheets on the Gifted and Talented.

...Marion Cambel (EC)

E. ERIC Clearinghouse on Higher Education

1. ERIC Steering Committee News

The Steering Committee met December 4-5, 1979. About fifty recommendations were considered and eleven will be forwarded to Central ERIC for their decision.

In addition, the Committee met with Ted Brandhorst and Lynn Haupt to discuss Clearinghouse to Clearinghouse inconsistencies in applying the PUBTYPE scheme. An article entitled "PUBTYPE Problems and Solutions" appears in this issue of the EAB on page 7 and discusses this issue.

...M.S. (HE)

2. American Association of State Colleges and Universities

Connections, a monthly newsletter, sponsored by the American Association of State Colleges and Universities, has incorporated a monthly column that highlights selected ERIC documents. Lynn Haupt is coordinating HE's responsibility for this column.

...M.S. (HE)

3. Fife and Shorr Attend Reception for New Secretary of Education

Jonathan Fife and Marilyn Shorr attended a reception for Shirley Hufstedler, the new Secretary of Education, following her swearing-in ceremony on December 6, 1979.

...M.S. (HE)

4. HE Sponsors Exhibit at National Association of State Universities and Land-Grant Colleges

The staff sponsored an exhibit at the annual meeting of the National Association of State Universities and Land-Grant Colleges, held in Washington, D.C., November 25-27, 1979.

...M.S. (HE)

5. HE Conducts Workshop for Washington, D.C.-Based Higher Education Associations

The ERIC Clearinghouse on Higher Education presented a workshop on December 3, 1979 for 25 representatives of Washington, D.C.-based higher education associations. The meeting provided an introduction to ERIC and computer searching demonstrations, and focused on specific resources available through the Clearinghouse.

...Marilyn Shorr (HE)

F. ERIC Clearinghouse on Information Resources

1. SSIE Publishes Article on IR

The August 1979 *SSIE Science Newsletter* included an article on ERIC/IR's scope, document processing, journal coverage, workshops, user groups, responses to users, and publications programs. The article was solicited by SSIE (the Smithsonian Science Information Exchange), and written by Barbara B. Minor.

...M.L. (IR)

2. IR Workshop Activities

On October 10, 1979, Marilyn Laubacher visited a new Standing Order Customer at Nazareth College in Rochester, New York, and an *Answer Van*, which was enthusiastically received. While in Rochester, she also conducted a class on ERIC and computer searching at the Rochester Institute of Technology, for former IR Assistant Director, Ann Wiley.

IR staff members conducted workshops at five library schools as part of their colloquia series:

- State University of New York at Albany and Buffalo
- Drexel University
- Florida State University
- University of Pittsburgh

Tailored to individual needs, sessions included an overview, manual searching, reference class sessions, and computer search negotiations and strategy formulation (complete with role playing and group participation—there is acting potential on the IR staff!).

At the request of a former IR Standing Order Customer (now TM's), Marilyn Laubacher visited Westfield State College in Massachusetts and held four one-hour orientation sessions for faculty, students, and librarians. Approximately 150 people attended—a library with a good public relations program!

...Marilyn Laubacher (IR)

3. ERIC Slide Tape Available

ERIC—Many Things to Many People, a four minute slide-tape presentation which has been well received by a variety of audiences, has been developed by the ERIC Clearinghouse on Information Resources. It is available for $25 from:

Information Resources Publications
Syracuse University
School of Education
130 Huntington Hall
Syracuse, New York 13210

This product contains two slides which are specific to the IR Clearinghouse and would need to be changed before use in a different Clearinghouse. One slide lists IAP's developed by IR. The second slide contains the name and address of IR. Clearinghouses which order this slide tape presentation will be granted permission to make substitutions for the two slides described above.

...Bruce Clark (IR)

G. ERIC Clearinghouse on Reading and Communication Skills

1. Dissertation Abstracts Bibliographies: CS

For a number of years, doctoral dissertations related to reading and communication skills have been briefly abstracted and announced in RIE by CS. The number of dissertations entered in this way eventually became too large and the service was discontinued with the February 1977 issue of *Dissertation Abstracts International.*

In its place, a new series of bibliographies of titles focused on specific topics is being carried out. Each bibliography contains abstracts of approximately 18 to 24 dissertations a-nounced in *Dissertations Abstracts International* during six-month time periods (January-June and July-December), and includes the DAI abstract and ordering information. Special permission was given to the Clearinghouse by University Microfilms International to reproduce their abstracts so that users can read the original author abstract on microfiche.

At present, we have prepared bibliographies in twenty-three categories including "Teaching of Writing," "Mass Communication," "Reading and Study Skills: Secondary," and "Testing and Evaluation in Reading and Communication Skills." Each bibliography is indexed and abstracted for entry into the ERIC system, thus providing users of ERIC with access to information on recent dissertations without flooding the system with unavailable documents. To see a sample Dissertation Abstracts bibliography consult ED 159 652, "Reading Success and Failure."

...Mary K Monteith (CS)

H. ERIC Clearinghouse on Teacher Education

1. SP Conferences and Workshops

The Federal Teacher Centers Conference was held on November 5-6, 1979 in Washington, D.C., and the Clearinghouse on Teacher Education exhibited materials and answered questions for the several hundred attendees. In addition, Mike Butler of SP, together with Jim Davis of SO and Chuck Hoover of NIE, conducted a session that focused on ERIC.

A workshop was also conducted for 33 ph.D. students from the University of Maryland on November 8. Mike Butler and Dean Schwanke directed the two evening sessions.

...Dean Schwanke (SP)

J. ERIC Clearinghouse on Tests, Measurement, and Evaluation

1. Barbara Hunt Gives Introduction to ERIC

On November 30, 1979, Barbara Hunt gave an introduction to ERIC for members of the Central New Jersey Urban Schools Improvement Council. Emphasis was placed on securing information on urban education and urban schools. The IAP's of UD were displayed.

...B.H. (TM)

2. New Personnel at TM

Cindi Post replaced Judy Gray (Clerical Assistant, OCR Typist, Publications). Sandra Fike (Clerical Assistant, Acquisitions) has left the Clearinghouse.

...Barbara Hunt (TM)

K. ERIC Clearinghouse on Urban Education

1. Foreign Visitors at UD

Dr. Blanka Burg, Ministry of Education and Culture, Jerusalem, visited the Clearinghouse on November 9. She found the UD collection so useful that she has decided to do the major portion of her research (on patterns of mental abilities in children of diverse cultural backgrounds) at the Clearinghouse library. She plans to be in the United States through June 1980.

Professor Kenichi Hirata, Associate Professor of Educational Technology at the Aichi University of Education, Japan, visited the Clearinghouse in October. Dr. Hirata is a visiting scholar at Teachers College for the 1979-1980 academic year. He met with Erwin Flaxman and Jerome Wright, who explained the ERIC system and conducted a short training session on ERIC procedures.

...Stella Torgott (UD)

2. Staff Changes at UD

Jerome Wright, who has been with the UD Clearinghouse since October 1978 as Assistant Director, has become Associate Director. He will be developing Information Analysis Products and representing the Clearinghouse nationally, as well as participating in technical activities within the Clearinghouse.

Stella Torgoff, formerly Administrative Associate, has been named Assistant Director. She has been with the Clearinghouse since October 1977. In her new role, she will supervise the technical activities of the Clearinghouse.

...Erwin Flaxman (UD)

LIST OF ATTACHMENTS

Attachment 1: New Information Analysis Products

Attachment 2: RIE Input by Clearinghouse (RIEDEC79)
CIJE Input by Clearinghouse (CIJEDEC79)

Attachment 3: Duplicates List (RIEDEC79)

Attachment 4: Microfiche Inventory and Quality Check (RIESEP79)

Attachment 5: Standing Order Customers
(Additions, Renewals, and Cancellations)

Not included in this issue of the EAB:

1. Acquisitions Arrangements List Updates
2. Descriptor Justification Form (DJF) Status Report

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Higher Education

   a. *Professional Education in the Eighties: Challenges and Responses.* Glynn Nyre and Kathryn C. Reilly. 52 pages; $4.00.

   This report draws together the literature that reviews professional education and professional schools. It emphasizes the state structure by professional education with attention given to faculty, organization, and curriculum changes.

   Available from: AAHE
   Suite 780
   1 Dupont Circle
   Washington, D.C. 20036

2. ERIC Clearinghouse on Urban Education

   The third edition of the *Sourcebook of Equal Opportunity*, just published by Marquis Academic Media, contains reprints of the following publications developed by the ERIC Clearinghouse on Urban Education:

   The Magnet School Boom: Implications for Desegregation. Constancia Warren.

   A Guide to Information on Equal Educational Opportunity. Robert Vivolo.

   Racial Stratification and Education: The Case of Stockton, California. John Ogbu.

RIE INPUT BY CLEARINGHOUSE (RIE DEC 79)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	12
CE	146	0	146	1	0	145	2090
CG	72	0	72	0	0	72	940
CS	145	0	145	0	0	145	1791
EA	85	0	85	0	0	85	1164
EC	20	0	20	0	0	20	864
FL	64	0	64	1	0	63	772
HE	135	0	135	1	0	134	1195
IR	75	0	75	0	0	75	1181
JC	34	0	34	0	0	34	606
PS	63	0	63	1	0	62	715
RC	28	0	28	0	0	28	812
SE	106	0	106	0	0	106	1250
SO	63	0	63	0	0	63	727
SP	65	0	65	2	0	63	840
TM	72	0	72	1	0	71	916
UD	54	0	54	3	0	51	881
TOTAL	1,228	0	1,228	10	0	1,218	16,756

ATTACHMENT 2
Page 1 of 2

CIJE INPUT BY CH (FOR DECEMBER 1979 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	111	15	19	0	941
CE	236	30	49	26	670
CG	44	5	5	0	1668
CS	111	12	13	0	1924
EA	116	37	39	22	1234
EC	154	18	21	4	1219
FL	119	17	17	12	851
HE	102	10	11	23	994
IR	143	25	34	7	1140
JC	20	2	3	0	219
PS	0	0	0	0	647
RC	41	4	6	0	372
SE	155	27	28	14	3078
SO	57	11	12	7	670
SP	82	5	6	0	996
TM	149	15	17	1	686
UD	89	13	14	0	725
TOTALS	1729	246	294	116	18034

ATTACHMENT 2
Page 2 of 2

RIEDEC79

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

PS 010 750	RIEJUL76	ED 119 866	PS 009 457
SP 014 573	RIENOV79	ED 173 326	SP 014 398

2. Duplicates Appearing in RIE Three Months or More Ago

FL 010 524	RIEJAN79	ED 159 251	UD 018 498
SP 014 530	RIEAUG79	ED 168 913	SO 011 397

3. Duplicates Appearing in RIE in October, November, December 1979

CE 021 997	RIENOV79	ED 172 674	HE 011 487

B. REJECTS (5)

HE 011 544	Pulled by CERIC
TM 008 516	Pulled by Clearinghouse
UD 019 594	Pulled by Clearinghouse
UD 019 733	Pulled by Clearinghouse
UD 019 734	Pulled by Clearinghouse

C. DELAYED (0)

None

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841 1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

December 6, 1979

Mr. Jim Prevel
National Institute of Education
1832 M. Street, N.W.
Washington, D.C. 20208

Dear Jim:

We have reviewed the RIE Sept. 79 Microfiche Inventory and Quality Check and the following is submitted.

(1) Remakes: 169 743 9 of 9
169 811 1 of 2, 2 of 2
170 189 3 of 4

(2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
169 520	CS	2	NO	Filmed as rec'd Pg. 86 Improved Image Placement
169 697	EC	2	NO	Filmed as rec'd Pg. 410 char.
169 721	EC	2	NO	Filmed as Rec'd pgs 2 - 11 weak Print
169 813	HE	1	NO	Filmed as Rec'd 6,7,14 Bad Char. & Weak Print
169 880	IR	2	NO	Filmed as rec'd Black print on gray background
169 931	IR	2	NO	Filmed as Rec'd Black Print on Blue Backgound Bad Characters
169 932	IR	2	YES	Filmed as Rec'd Black on Red Background
169 934	IR	2	YES	Filmed as Rec'd Black Print on Orange Blackground
169 937	IR	2	YES	Filmed as Rec'd Black Print on Blue Background Pg. 17 Bad Characters
169 940	IR	2	YES	Filmed as Rec'd Black on Orange Background
169 944	IR	2	YES	Filmed as Rec'd Black on Orange background
170 268	SP	1	YES	Filmed as Rec'd Bad original Bad characters

Sincerely,

John N. Veale
Director

NO. OF STANDING ORDER CUSTOMERS: 690

STANDING ORDER CUSTOMERS
ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
Mrs. Ruth Keith Library Supervisor Hampton City Schools 1306 Thomas Street Hampton, VA 23669 Adelaide College of Arts and Science Underdale Campus Holbrooks Road Underdale South Australia 5032	Library Technical Services Bldg. AT 2747 GI/DPCA Fort Bragg, NC 28307	Bloomsburg State College Harvey A. Andurss Library Bloomsburg, PA 17815 Stephen J. Hay Building Curriculum Research Brem, Room 208 3801 Herschel Dallas, Texas 75219

ERRATA

SUBJECT: ERIC ADMINISTRATIVE BULLETIN, JANUARY 1980

I. CENTRAL ERIC ANNOUNCEMENTS

C. Procedure for Handling New Journals To Be Covered By CIJE

The above story was revised per the attached pages. Please discard the old pages (1-2; 3-4) and replace with the new ones.

Volume: 4
Number: 1
Date: January 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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List of Attachments

I. CENTRAL ERIC ANNOUNCEMENTS

A. ERIC Technical Steering Committee Recommendations

The recommendations received from the ERIC Technical Steering Committee in December, and Central ERIC's responses, are contained in Attachment 1. Although not all recommendations can be responded to favorably, they have been carefully considered in light of available resources and system priorities. The mechanism of utilizing regional technical meetings and the Steering Committee continues to be an effective means of surfacing problems, ideas, and solutions. We appreciate the work of all involved.

...B.C. (Central ERIC)

B. *ERIC - The First 15 Years - A History*

Del Trester has finished the first draft of *ERIC - The First Fifteen Years*. Although there is still some review, revision, and indexing work to be done, the volume is only a few months away from being ready for some form of publication. It is possible that Central ERIC might publish it through the GPO. However, there might be some other more preferable publication method. If Clearinghouses have suggestions for alternative publication procedures, please let me know.

...Bob Chesley (Central ERIC)

C. Procedure for Handling New Journals To Be Covered By CIJE

The question has arisen as to how new journals that are candidates for CIJE coverage should be handled. Central ERIC has made the following decisions:

1. New journals should be nominated by the Clearinghouse responsible for the subject area concerned. If a journal does not fall into a well-defined subject area, it may be nominated by any component of the ERIC system.

2. If non-Clearinghouse components (e.g., Oryx, EDRS, Central ERIC, ERIC Facility) learn of new candidate journals, they should transmit the information to the appropriate Clearinghouse. If the original recipient cannot determine the appropriate Clearinghouse, the material should be sent to the ERIC Facility's Acquisitions Department (Grace Sundstrom) for this decision.

3. Journals that fall clearly into the general or mixed category and that cannot be assigned to any one Clearinghouse, will be assigned for consideration to Oryx (and its subcontractor SMERC).

4. Given the large number of journals covered in CIJE at the present time, Clearinghouses should generally attempt to delete a marginal journal (e.g., less valuable content or erratic publication schedule) in order to add a significant new journal. The responsibility for making this decision belongs to the individual Clearinghouse. If, however, it becomes necessary in the opinion of the Clearinghouse to add one or more journals and not to delete any, justification should be submitted to Kit Welsh at Central ERIC who, in consultation with Oryx Press, will make a decision in the matter.

...Kit Welsh/Jim Prevel
(Central ERIC)

D. Contract Renewals (CG, IR, TM, and Oryx Press)

NIE has exercised the government's option to renew contracts for the operation of the Clearinghouses on Counseling and Personnel Services (CG); Information Resources (IR); Tests, Measurement, and Evaluation (TM); and for Oryx Press. (Reports on the renewal of EA, SE, and SO will be in next month's EAB.)

- ERIC Clearinghouse on Counseling and Personnel Services

At a necessarily reduced funding rate, CG will continue to expand its Special Project, the ERIC Futures Issues Component (EFIC). Liaison with the other Clearinghouses has been established, as well as with several futures research and professional organizations. It is hoped the networking which began in 1979 can be expanded in 1980 with priorities set for educational resources development in the futures field. CG will also continue, as a Special Project, the compilation and distribution of the Answer Van. This will be the third year of the present contract.

- ERIC Clearinghouse on Information Resources

During this contract year, IR will undertake the following special projects:

- The distribution of 80 copies of the *ERIC Instructional Module for Professional Education Programs in Library and Information Science*, one of each accredited library school in the United States, one to each ERIC Clearinghouse, and one to the ERIC Facility.

- The development of a 4-minutes, 20-frame slide/sound presentation on the new Thesaurus to be distributed to ERIC Clearinghouses, Central ERIC, and the ERIC Facility.

This marks the fourth year of the contract (January 1, 1980 to December 31, 1980).

REVISED 1/25/80

- ERIC Clearinghouse on Tests, Measurement, and Evaluation

  TM's Special Projects will continue the coordination of each Clearinghouse's monthly submissions for the American Educational Research Journal and the running of ERIC searches to identify current significant research of interest to NIE. This will be the third year of the present contract.

- Oryx Press

  Oryx Press has been awarded the first renewal of its contract with NIE for the calendar year of 1980. Oryx, and its subcontractors Datagraphics and SMERC, have successfully completed their beginning year publishing CIJE. They are to be congratulated on the hard and exacting work they have done during this start-up period.

...Catherine G. Welsh and
Cheryl Chase (Central ERIC)

E. GPO Now Accepts Visa and Master Charge Credit Cards

The Superintendent of Documents, U.S. Government Printing Office, has announced a new service to its customers. GPO will now accept Visa and Master Charge credit cards from users in payment for documents. Customers wishing to order documents using one of these credit cards should:

- furnish GPO with the credit card number and date of expiration;
- furnish Interbank number, if using Master Charge.

Credit card purchases will be accepted in all GPO bookstores and on mail order to the central office in Washington, D.C. Telephone orders may also be placed at any bookstore or by calling the Order Desk in Washington, D.C., (8:00 a.m. to 4:30 p.m., Monday through Friday (except holidays) at (202) 783-3238.

The minimum charge for mail orders is $1.00. A sample order form is displayed as Attachment 2.

...Frank Bryars (Central ERIC)

F. Federally-Funded Dissertations - Processing Guidelines Being Developed

A number of people at Central ERIC and the Clearinghouses have recently asked for clarification on the inclusion of federally-funded dissertations in RIE. (The *ERIC Processing Manual* does not presently make a distinction between federally-funded and non-federally-funded dissertations.)

ERRATA

SUBJECT: ERIC ADMINISTRATIVE BULLETIN, JANUARY 1980.

Attachment 1: ERIC Steering Committee Recommendations and Resulting Actions, Attachment 1, Suggestions 4 and 10.

The following corrections have been made:

Suggestion #4:

Incorrect: ...budgets an average of $25,000 each during...

Correct: ...budgets an average of $5,000 each during...

Suggestion #10:

Incorrect: ...ED 095 902...

Correct: ...ED 095 905...

Please discard the incorrect pages and insert the attached pages in your copy of the January 1980 EAB.

ERIC STEERING COMMITTEE RECOMMENDATIONS AND RESULTING ACTIONS

The following is a summary of Central ERIC actions on suggestions which had originated at the Fall Regional Technical Meeting, have been reviewed and approved by the ERIC Technical Steering Committee and forwarded to Central ERIC for consideration.

Suggestion #1

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I. CENTRAL ERIC ANNOUNCEMENTS

A. ERIC Technical Steering Committee Recommendations

The recommendations received from the ERIC Technical Steering Committee in December, and Central ERIC's responses, are contained in Attachment 1. Although not all recommendations can be responded to favorably, they have been carefully considered in light of available resources and system priorities. The mechanism of utilizing regional technical meetings and the Steering Committee continues to be an effective means of surfacing problems, ideas, and solutions. We appreciate the work of all involved.

...B.C. (Central ERIC)

B. *ERIC - The First 15 Years - A History*

Del Trester has finished the first draft of *ERIC - The First Fifteen Years*. Although there is still some review, revision, and indexing work to be done, the volume is only a few months away from being ready for some form of publication. It is possible that Central ERIC might publish it through the GPO. However, there might be some other more preferable publication method. If Clearinghouses have suggestions for alternative publication procedures, please let me know.

...Bob Chesley (Central ERIC)

C. Procedure for Handling New Journals To Be Covered By CIJE

The question has arisen as to how new journals that are candidates for CIJE coverage should be handled. Central ERIC has made the following decisions:

1. New journals should be nominated by the Clearinghouse responsible for the subject area concerned. If a journal does not fall into a well-defined subject area, it may be nominated by any component of the ERIC system.

2. Requests for coverage should be sent from the Clearinghouse to Central ERIC (Kit Welsh) for approval. The request should be accompanied by a written justification (and a copy of the journal, if practical). Central ERIC will return the material to the Clearinghouse with a decision to cover or not to cover.

3. If non-Clearinghouse components (e.g., Oryx, EDRS, Central ERIC, ERIC Facility) learn of new candidate journals, they should transmit the information to the appropriate Clearinghouse. If the original recipient cannot determine the appropriate Clearinghouse the material should be sent to the ERIC Facility's Acquisitions Department (Grace Sundstrom) for this decision.

4. Journals that fall clearly into the general or mixed category and that cannot be assigned to any one Clearinghouse, will be assigned to Oryx (and its subcontractor SMERC).

Given the large number of journals covered at the present time, it may be necessary to delete a marginal journal in order to add a significant new journal. Requests for deletion must also be approved by Central ERIC.

...Jim Prevel (Central ERIC)

D. Contract Renewals (CG, IR, TM, and Oryx Press)

NIE has exercised the government's option to renew contracts for the operation of the Clearinghouses on Counseling and Personnel Services (CG); Information Resources (IR); Tests, Measurement, and Evaluation (TM); and for Oryx Press. (Reports on the renewal of EA, SE, and SO will be in next month's EAB.)

- ERIC Clearinghouse on Counseling and Personnel Services

  At a necessarily reduced funding rate, CG will continue to expand its Special Project, the ERIC Futures Issues Component (EFIC). Liaison with the other Clearinghouses has been established, as well as with several futures research and professional organizations. It is hoped the networking which began in 1979 can be expanded in 1980 with priorities set for educational resources development in the futures field. CG will also continue, as a Special Project, the compilation and distribution of the Answer Van. This will be the third year of the present contract.

- ERIC Clearinghouse on Information Resources

  During this contract year, IR will undertake the following special projects:

  - The distribution of 80 copies of the *ERIC Instructional Module for Professional Education Programs in Library and Information Science*, one of each accredited library school in the United States, one to each ERIC Clearinghouse, and one to the ERIC Facility.

  - The development of a 4-minutes, 20-frame slide/sound presentation on the new Thesaurus to be distributed to ERIC Clearinghouses, Central ERIC, and the ERIC Facility.

  This marks the fourth year of the contract (January 1, 1980 to December 31, 1980).

- ERIC Clearinghouse on Tests, Measurement, and Evaluation

  TM's Special Projects will continue the coordination of each Clearinghouse's monthly submissions for the American Educational Research Journal and the running of ERIC searches to identify current significant research of interest to NIE. This will be the third year of the present contract.

- Oryx Press

  Oryx Press has been awarded the first renewal of its contract with NIE for the calendar year of 1980. Oryx, and its subcontractors Datagraphics and SMERC, have successfully completed their beginning year publishing CIJE. They are to be congratulated on the hard and exacting work they have done during this start-up period.

...Catherine G. Welsh and
Cheryl Chase (Central ERIC)

E. GPO Now Accepts Visa and Master Charge Credit Cards

The Superintendent of Documents, U.S. Government Printing Office, has announced a new service to its customers. GPO will now accept Visa and Master Charge credit cards from users in payment for documents. Customers wishing to order documents using one of these credit cards should:

- furnish GPO with the credit card number and date of expiration;
- furnish Interbank number, if using Master Charge.

Credit card purchases will be accepted in all GPO bookstores and on mail order to the central office in Washington, D.C. Telephone orders may also be placed at any bookstore or by calling the Order Desk in Washington, D.C., (8:00 a.m. to 4:30 p.m., Monday through Friday (except holidays) at (202) 783-3238.

The minimum charge for mail orders is $1.00. A sample order form is displayed as Attachment 2.

...Frank Bryars (Central ERIC)

F. Federally-Funded Dissertations - Processing Guidelines Being Developed

A number of people at Central ERIC and the Clearinghouses have recently asked for clarification on the inclusion of federally-funded dissertations in RIE. (The *ERIC Processing Manual* does not presently make a distinction between federally-funded and non-federally-funded dissertations.)

Central ERIC is currently working with the Copyright Office at NIE to develop a set of guidelines in this area. Within the next few weeks, Central ERIC will ask a few Clearinghouses to review the guidelines and suggest appropriate modifications.

If staff at any of the Clearinghouses would like to raise particular problems, or have suggestions for guidelines on federally-funded dissertations, please contact Cheryl Chase. All input would be greatly appreciated.

...Cheryl Chase (Central ERIC)

G. Currency of CIJE

As mentioned in the November 1979 EAB, some real concern has developed over how current CIJE really is. Following the publication of A. Sward's article in *Database*, December 1979 in which she stated, "*Education Index is about six to ten months more current than CIJE*," Barbara Wildemuth of the ERIC Clearinghouse on Tests, Measurement, and Small Schools, did a small comparative study (see Attachment 3).

It is cool comfort to find that in Wildemuth's sampling it appears that CIJE is only 2-4 months behind EI in its announcements. So little are we consoled by this apparently smaller difference that Central ERIC would like the Clearinghouses to take a serious look at how long it takes them to process articles and to take whatever steps are possible to shorten that time. Perhaps discussion of the problems and how it is being solved could be discussed at the next National Technical Meeting.

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. *Directory of ERIC Search Services*—1980 Revision Effort Seeks New Sources

The ERIC Facility is in the process of revising and updating the *Directory of ERIC Search Services*. The 1978 edition listed 341 service points. Because of the explosive growth in online searching, it is believed that the 1980 edition should be substantially larger.

The Clearinghouses can help in identifying new sources by including notices and announcements in your respective newsletters and columns. Your assistance in making the 1980 *Directory* as complete as possible is requested. Similar requests are being made directly to the online vendors and it is anticipated that information solicitations will appear in their user newsletters.

A copy of the questionnaire being used is displayed as Attachment 4. We believe that all the information and text you will need to create appropriate notices will be found in this questionnaire. Please use the following address:

ERIC Processing and Reference Facility
Directory of ERIC Search Services Project
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014
(301) 656-9723

...T.B. (ERIC Facility)

B. *ERIC Processing Manual* - Revision Pages For The Publication Type Data Element

The ERIC Technical Steering Committee has suggested that when changes to the *ERIC Processing Manual* occur, a copy be published in the EAB, in addition to the copies routinely printed and sent to the Clearinghouses (see Attachment 1, Suggestion #9).

A draft of new instructions for the Publication Type data element was recently prepared and sent to the Clearinghouses on January 11 (see Attachment 5). These new instructions are being reviewed (particularly by the VIP staff) and are scheduled to take effect with input for RIEJUN80 (one month later than originally announced). The principal change has been to eliminate the Descriptor component of this field.

...T.B. (ERIC Facility)

C. Recent Journal Articles About ERIC

The following major journal articles are being added to the Facility's "running" bibliography of publications about ERIC:

1. Sward, Andrea J.
"Searching For The Answer To Two Questions: Do You Need Supplementary *Education Index* Searches? Can You Save Money By Skipping Full Format Output?" *Database*, v. 2, n. 4, p. 22-27, December 1979.

2. Chesley, Robert E.
"The Educational Resources Information Center," *Exceptional Children*, v. 46, no. 3, p. 194-199.

3. Clay, Katherine
"Searching ERIC on DIALOG: The Times They Are A'Changing," "*Database*, v. 2, no. 3, p. 46-67, September 1979.

...Ted Brandhorst (ERIC Facility)

D. *ERIC Acquisitions Arrangements List*

The *ERIC Acquisitions Arrangements List*, due in November, has been delayed. It is now sheduled to be shipped to Clearinghouses the first week in February. This delay is regretted and should not reoccur as the complete list is being keyed on a word processor so that updates will be a comparatively easy process.

If you wish more than two copies for your Clearinghouse, please advise the Acquisitions Department and we will supply additional copies, otherwise, each Clearinghouse will receive the regular two copies.

...Grace Sundstrom (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Counseling and Personnel Services*

1. Canada Comes to CAPS

On December 12, 1979, the ERIC Clearinghouse on Counseling and Personnel Services hosted a Canadian visitor, George Repar, Director of Student Services at Niagara College, Welland, Ontario. Mr. Repar is involved in helping Ontario school districts and communities establish career resource centers which will be readily accessible to, and easy to use by, adults (those who are unemployed as well as those interested in making a career change). Since Canada does not have a federal education coordinating agency, Mr. Repar finds it difficult to locate adaptable programs from other parts of the country; once the resource centers are established, however, he anticipates that information/program sharing will be considerably improved, and that the need to reinvent the wheel will virtually disappear.

...Carol Jaslow (CG)

B. *ERIC Clearinghouse on Educational Management*

1. EA Participates in the First Oregon Dissemination Conference

The first Oregon Dissemination Conference was held in Eugene, Oregon, on October 25-26, 1979. The conference was organized primarily by the Oregon Department of Education and the Northwest Regional Educational Laboratory. It was intended to be a forum in which all those in the state who are involved in the dissemination of education materials could get together for the following objectives:

- to define essential terms in the area;
- to create a map of existing services and programs;
- to create a statewide communication linkage system;
- to identify needs for training, resources, and services; and
- to plan for the future.

The meeting included representatives from the following organizations:

- Central ERIC;
- ERIC Clearinghouses in the Western region;
- Oregon Department of Education;

- intermediate service districts;
- Region X of the Office of Education;
- University of Oregon; and
- local school districts.

...Ian Templeton (EA)

C. *ERIC Clearinghouse on Elementary and Early Childhood Education*

1. Dr. Katz to Speak at the International Congress on Early Childhood Education in Tel Aviv

Dr. Lilian Katz will be one of the scheduled speakers at the International Congress on Early Childhood Education in Tel Aviv, Israel, in January 1980. During her travels, she will also be speaking at Haifa, Israel, as well as Briston, England, at the Hennemore Teachers Center and at University College, Dublin, Ireland. Her presentation will focus on inservice education of teachers and teacher education.

...Dianne Rothenberg (PS)

2. Staff Changes At PS

Mary Glockner, Senior Editor and Publications Coordinator at the ERIC Clearinghouse on Elementary and Early Childhood Education, has left the staff to accept an editorial position with the Illinois State Geological Survey. Her writing and editing abilities and her knowledge of the literature in early childhood education were a great asset to the staff during her twelve years at the Clearinghouse. We will miss her.

Charlotte Watkins, Editor/Writer at the Clearinghouse for the past four years, has assumed Mary's duties. Charlotte will be assisted by a new member of the editorial staff, Moral A. Quest. Prior to working at the Clearinghouse, Moral was an English teacher at the high school and college levels and an educational consultant and curriculum specialist at University Microfilms International.

...Charlotte Watkins (PS)

D. *ERIC Clearinghouse on Information Resources*

1. White House Conference on Libraries and Information Services (WHCLIS)

Don Ely, Director of the ERIC Clearinghouse on Information Resources, attended the White House Conference on Libraries and Information Services on November 15-19, 1979 in Washington, D.C. He has prepared a summary of this conference and has submitted it as Attachment 6 to this EAB.

...Don Ely (IR)

2. Selective Dissemination of Information (SDI) For Journals

School Media Quarterly, which has received selected abstracts from IR's monthly input in the almost three years that this Selective Dissemination of Information (SDI) service has been offered by the Clearinghouse on Information Resources, has now requested a formal column to appear in each issue as a regular feature.

The SDI service is currently furnished free of charge to thirteen agencies and/or publications which provide a multiplier effect by including selected abstracts in their publications. Copies of the complete set go to *Information Science Abstracts*, National Technical Information Service (NTIS), and Science Associates/International, Inc. (*Information Reports and Bibliographies; Information Hotline*).

Selected abstracts are sent to:

- *College & Research Libraries*
- *Educational Media Yearbook*
- *Educator's Guide to Media Lists*
- *Information Retrieval and Library Automation*
- *R&D Management Digest*
- *Journal of Computer Based Instruction*
- *LAMA Newsletter*
- *Public Libraries*
- Research & Development Exchange
- *Visual Literacy Newsletter*
- *Newsletter on Education and Training Programmes for Specialized Information Personnel* (most recent addition to the list; published by the International Federation for Documentation (FDI) under a Unesco contract)

...Barb Minor (IR)

E. *ERIC Clearinghouse on Languages and Linguistics*

1. News About IAP's

Jo Ann Crandall, author of *Adult Vocational ESL*, (CAL·ERIC/CLL Language in Education Series, #22), has been informed that the California State Department of Education (largely on the basis of our IAP) has put aside $250,000 for programs in the area of vocational ESL, and that the product is required reading for a statewide conference on adult education.

The International Communication Agency (ICA) is planning to reprint our IAP #68, *Diagnosing and Responding to Individual Learner Needs*, by Diane Birchkbichler and Alice Omaggio, for distribution to English teachers overseas.

...K.M. (FL)

2. Cooperation with Bilingual Clearinghouse

In December 1979, FL's acquisitions information exchange with the National Clearinghouse for Bilingual Eduation was expanded with the first of what will be monthly visits between our Clearinghouse and theirs. On December 14, John Brosseau visited NCBE to look over their December acquisitions and to discuss the NCBE data base and its relationship to ERIC. On December 17, Murray Howder and Judy Kirsch of NCBE visited FL to look over our December acquisitions.

...Kathleen McLane (FL)

F. *ERIC Clearinghouse on Reading and Communication Skills*

1. CS Staff Attends National Council of Teachers of English Convention

Several staff members from the ERIC Clearinghouse on Reading and Communication Skills attended the National Council of Teachers of English convention in San Francisco. Holly O'Donnell chaired a preconvention institute for the second year in a row on minimal competency testisng (that was filled to capacity) and conducted sample coumputer searches at the exhibit. Jane McClellan chaired an ERIC/RCS sponsored session on contemporary realistic fiction. Arthur Applebee gave a presentation entitled "Children's Narratives."

...Mary K Monteith (CS)

G. *ERIC Clearinghouse on Teacher Education*

1. SP Makes A Little Splash

SP was delighted to note that the Clearinghouse on Teacher Education and its most recent publication, *Simulations and Games: An ERIC Bibliography*, were mentioned in the December 9, 1979 Sunday edition (p. 92) of the *New York Times*. Free and unsolicited publicity is always welcome, and we've already developed a backlog of orders.

...Dean Schwanke (SP)

List of Attachments

Attachment 1: ERIC Steering Committee Recommendations

Attachment 2: GPO Book and Pamphlet Order Form

Attachment 3: A Brief Report on Three Studies of the Currency of *Current Index* and *Current Index to Journals in Education*

Attachment 4: *Directory of ERIC Search Services* - Information Request Form

Attachment 5: *ERIC Processing Manual* - Revision PUBTYPE, pages 178-178(F). Advance information copy only

Attachment 6: Summary of the White House Conference on Libraries and Information Services

Attachment 7: Remove List for RIEJAN80

Attachment 8: RIE Input by Clearinghouse (RIEJAN80) and CIJE Input by Clearinghouse (RIEJAN80)

Attachment 9: Standing Order Customers - Additions, Renewals, and Cancellations

Attachment 10: ERIC Facility - *Acquisitions Arrangements List*

ERIC STEERING COMMITTEE RECOMMENDATIONS AND RESULTING ACTIONS

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BOOK AND PAMPHLET ORDER FORM

Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

FOR OFFICE USE ONLY	
Quantity	Charges
____ Enclosed	
____ To be mailed	
____ Subscriptions	
Postage	
Foreign handling	
MMOB	
OPNR	
____ UPNS	
____ Discount	
____ Refund	

Date_____ Your Order Number_____

Credit Card No. | | | | | | | | | | | | | | | | |

Expiration Date Month/Year | | | | |

Customer's Name and Address

ZIP

BEFORE USING THIS FORM, READ IMPORTANT INFORMATION ON REVERSE SIDE.
PRINT OR TYPE CUSTOMER'S FULL NAME AND ADDRESS IN BLOCK ABOVE.

Stock No.	Quantity	Unit of Issue	Title of Publication (Print)	Unit Price	Total

THERE IS A $1.00 MINIMUM FOR MAIL ORDERS.

TOTAL ENCLOSED $

GPO Form 3356

TO INSURE ACCURATE MAILING OF YOUR ORDER,
PRINT OR TYPE DESTINATION ADDRESS ON THE MAILING LABEL BELOW.

U.S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
WASHINGTON, D.C. 20402

OFFICIAL BUSINESS
Penalty for Private Use, $300

POSTAGE AND FEES PAID
U.S. GOVERNMENT PRINTING OFFICE
375

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GPO Form 3356 (R4-79)

A Brief Report on Three Studies of the Currency of Education Index and Current Index to Journals in Education

Introduction. In the December 1979 issue of Database, Sward considered the need for a manual search of Education Index (EI) to supplement an online search of Current Index to Journals in Education (CIJE). In the course of her discussion, she makes several comparisons between CIJE and EI. One of these concerned the relative currency of data in the two indexes. She stated that "Education Index is about six to ten months more current than CIJE."

Because the ERIC system strives for currency, and because Sward provides no data to substantiate her statement, three studies were undertaken to compare the currency of the two indexes.

Study I. The first study was based on data from the June 1979 issue of EI. A random sample of 20 pages was examined. From each author citation on those pages, the journal issue information was recorded. From the entire sample, only the latest issue of each journal was retained for the study. This resulted in a sample of 187 journal issues. Thirty-three of these were eliminated because they are not indexed in CIJE, leaving a sample of 154 issues.

A search was done to determine when each of these issues was indexed in CIJE. In this study, 112 of the 154 issues were announced in CIJE by November 1979. The remaining data were estimated based on the CIJE announcement of the previous issue of the journal in question. Based on these data, EI is, on the average 2.6 months more current than CIJE.

Study II. In order to determine if recent changes in ERIC had impacted on the currency of CIJE, the first study was replicated, using data from the November 1979 issue of EI.

From an original sample of 100 journal issues, 16 were eliminated because they are not indexed in CIJE, leaving a sample of 84 issues.

In this study, only three of the 84 issues were announced in CIJE by November 1979. The remaining data were estimated, replicating the method of Study I.

Based on these data, EI is 3.3 months more current CIJE.

Study III. In order to replicate Study I with minimum amounts of estimated data, a sample was drawn from the January 1979 issue of EI.

From an original sample of 72 journal issues, 17 were eliminated because they are not indexed by CIJE, leaving a sample of 55 issues.

In this study, only two data points were estimated, replicating the method used in Study I.

Based on these data, EI is 3.4 months more current than CIJE.

Summary. Based on these three studies, EI is 2-4 months more current than CIJE. (See Summary Table.) Though these results do not substantiate Sward's criticism, they do indicate that ERIC must put more emphasis on the currency of CIJE.

Summary Table

	EI Issue	n	Mean	% of Estimated Data
Study I	June 1979	154	2.6 months	27
Study II	November 1979	84	3.3 months	96
Study III	January 1979	55	3.4 months	4

DIRECTORY OF ERIC SEARCH SERVICES

This entry for your organization is as it appeared in the Nov. 1978 edition of the Directory of ERIC Search Services.

ORGANIZATION	POPULATION SERVED	FILES AVAILABLE (UPDATE FREQUENCY)	INQUIRY SUBMISSION		SEARCH OUTPUT	COST PER SEARCH	TURN-AROUND TIME	SEARCH SYSTEM USED	NOTES	DATE ENTRY PREPARED
			METHOD	FORMAT						

Please check one:

- ☐ *No change is necessary to the entry for our institution appearing above.*
- ☐ *Our previous entry should be changed as indicated below.*
- ☐ *We have not previously been listed, therefore the questionnaire below has been completed in its entirety.*

ORGANIZATION	POPULATION SERVED	FILES AVAILABLE (UPDATE FREQUENCY)
Organization Name (and Acronym)	☐ Open ☐ University Community ☐ State Educators ☐ State Residents ☐ Other (Please specify)	☐ RIE (☐ Monthly ☐ Quarterly) ☐ CIJE (☐ Monthly ☐ Quarterly) ☐ SDC Files ☐ Lockheed Files ☐ BRS Files ☐ Other (please specify)
Address		
Telephone Number		
TWX or Telex		

Please see reverse side

969

CODE NUMBER: 970

Attachment 4
Page 1 of 2

INQUIRY SUBMISSION			
METHOD	FORMAT	SEARCH OUTPUT	COSTS
☐ Mail ☐ Telephone ☐ Walk-in ☐ Other (Specify)	☐ Natural Language ☐ Negotiation with requester ☐ Descriptors/Keywords ☐ Other (Specify)	☐ Abstracts (Max. no. ____) ☐ Citations (Max. no. ____) ☐ Other (Specify)	☐ RIE $ _____ ☐ CIJE $ _____ ☐ No Charge ☐ Other (Specify)

TURNAROUND TIME	SEARCH SYSTEM(S) USED	NOTES
☐ Hours _____ ☐ Days _____ ☐ Other (Specify)	☐ DIALOG (Lockheed) ☐ ORBIT (SDC) ☐ STAIRS (BRS) ☐ Other (Specify)	

FORM COMPLETED BY: _____ DATE: _____

Attachment 4
Page 2 of 2

5.3.16 Publication Type (PUBTYPE)

The Publication Type field is designed to carry up to three 3-digit numeric codes, each designating a broad category or type of document or literature. It is emphasized that the purpose of the field is to describe the form of the document itself, not the subject of the document.

The numeric codes, and the categories they represent, are displayed in two tables. Table 5-6A is a summary listing of the codes and their meanings. Table 5-6B provides detailed Scope Notes and examples of documents of each type. In addition, Table 5-6C is an alphabetical index leading the cataloger from various publication types to the most appropriate category (or categories).

This is a mandatory data element and is to be included in the cataloging for both RIE and CIJE.

Basic Concept of Form Tagging

The Categories that appear in this list are intended to describe the organization or form of a document, as contrasted to the subject content of a document. For example, a bibliography, a directory, a dissertation, a regulation, a test, a teacher guide, are all particular ways in which information on a topic may be arranged, organized, presented, displayed, etc., for the user. Knowing that an item is expressed in one of these forms may tell the user something about the uses to which it can be put, but tells the user nothing about the discipline, science, research/problem area, or social concern that is being dealt with.

Some categories are more abstract than others. The categories "Books," "Journal Articles," and Speeches" are virtually "empty containers" in which anything might reside and in which any topic (or other form, for that matter) can be found. The categories "Dissertations" and "Tests," on the other hand, are not so "empty" and communicate much more information about the organization and structure the user will find in such an item. Nonetheless, the information communicated still pertains strictly to the organization/display/array/layout/treatment/structure/form of the material and not to any subject matter that it may address.

The different levels of form categories create a complex situation. A given item may be a "Journal Article," but it may also be a "Research Report." A "Book" may also be a compilation of "Numerical/Quantitative Data." In order to resolve this problem, it is necessary to permit the cataloger to make multiple category assignments. Up to three form assignments are permitted.

Revised December 1979

It is crucial, however, for the cataloger to keep in mind that Publication/Document Type deals with form and not content. To assign the category "Bibliographies" is to say that an item is organized as a bibliography; it is not necessarily about bibliographies. To assign an item the category "Legal/Legislative" is to say that it is either wholly or substantially a legal or legislative document; it is not necessarily about legislation.

Virtually all of the categories have the potential of referring to content. For example, it is possible to conceive of a research report the subject of which is the bibliometry of journal articles. For this reason, most of the categories can also be found to exist as Descriptors in the ERIC Thesaurus, or authorized Identifiers in the "Identifier Authority List."

Application

The present Publication Type categorization scheme is designed to supplement Descriptor indexing, not to replace it. Descriptors assigned to a document identify a variety of useful information about the item (e.g., subject content, audience addressed, educational level dealt with, age level dealt with, validation status, research methodology employed, tests utilized, form of document, etc.). However, the function that each Descriptor is actually performing is not noted in ERIC or in most Descriptor indexing systems (systems employing "roles" are the exception).

Descriptors (keywords, index terms, subject headings, etc.) have become the most common way of accessing the literature, and retrieval systems are generally designed to rapidly manipulate these small units of language. Retrieval problems can arise when the user wishes to distinguish documents about a topic e.g., Tests, from those that actually are Tests. The Publication Type code is intended to provide a means for the user to make this distinction, while at the same time not interfering with the assignment of the useful word tags (i.e., Descriptors) on which most retrieval operations are based.

The Publication Type categories provide for the partition of the file into 30 broad segments. Every document must be assigned a Pubtype code. In many cases, one category will be sufficient, however, in cases of complex documents, up to three categories may be assigned.

The following are some examples of how the new Pubtype field might look for different documents:

Example 1: A bibliography

PUBTYPE:: 131

(Code 131 = Reference Works - Bibliographies)

Example 2: A script for use in a dramatics class

PUBTYPE:: 030; 051

(Code 030 = Creative Works)
(Code 051 = Instructional Materials)

Example 3: A paper presented at the annual meeting of the X Society, reporting on research and containing a copy of a measurement instrument sent to 5,000 scientists.

PUBTYPE:: 150; 143; 160

(Code 150 = Papers presented at...)
(Code 143 = Research Reports)
(Code 160 = Questionnaires)

Revised December 1979

TABLE 5-6A

PUBLICATION/DOCUMENT TYPES AND CODES

CODE	PUBLICATION/DOCUMENT TYPES
010	BOOKS
	COLLECTED WORKS
020	—General
021	—Proceedings
022	—Serials
030	CREATIVE WORKS (LITERARY AND DRAMATIC)
040	DISSERTATIONS/THESES
	GUIDES/METHODS/TECHNIQUES (FOR PRACTITIONERS)
050	—General
	—Classroom Use
051	—Instructional Materials (For Learner)
052	—Teaching Guides (For Teacher)
055	—Non-Classroom Use (For Administrative and Support Staff, and for Teachers, Parents, Clergy, etc. in Non-Classroom Situations)
060	HISTORICAL MATERIALS
070	INFORMATION ANALYSES/STATE-OF-THE-ART MATERIALS
071	—ERIC Information Analysis Products
080	JOURNAL ARTICLES
090	LEGAL/LEGISLATIVE/REGULATORY MATERIALS
100	NON-PRINT MEDIA
110	NUMERICAL/QUANTITATIVE DATA
120	OPINIONS/PERSONAL VIEWPOINTS/POSITION PAPERS/ESSAYS
	REFERENCE MATERIALS
130	—General
131	—Bibliographies
132	—Directories/Catalogs
133	—Geographic Materials
134	—Vocabularies/Classifications
	REPORTS
140	—General
141	—Descriptive (Program/Project Descriptions)
142	—Evaluative/Feasibility
143	—Research/Technical
150	SPEECHES, CONFERENCE REPORTS/PAPERS, "PAPERS PRESENTED AT..."
160	TESTS, QUESTIONNAIRES, EVALUATION INSTRUMENTS
170	TRANSLATIONS
999	OTHER/MISCELLANEOUS (NOT CLASSIFIABLE ELSEWHERE) (Avoid use of this category, if at all possible)

TABLE 5-6B
Page 1 of 2

PUBLICATION TYPE CATEGORIES AND THEIR DEFINITIONS

CODE	TYPE/CATEGORY	SCOPE/DEFINITION
010	BOOKS	Pure form or "empty container." Should also be categorized elsewhere when possible.
020	COLLECTED WORKS --General	Collections of separate works, composite works, materials of mixed or diverse character or multiple focus.
021	--Proceedings	Records/minutes/proceedings of conferences, meetings, colloquia, symposia, seminars, workshops, congresses, etc. Intended for documents representing entire conferences. Should also be categorized elsewhere when possible.
022	--Serials	Serials (entire), periodicals, bulletins, newsletters, newspapers, collections of articles, sections of journals. Does *not* include numbers in a monographic series. For individual journal articles use JOURNAL ARTICLES (080).
030	CREATIVE WORKS	Poetry, literary works, essays, novels, short stories, children's books, satire and humor, anecdotes, fairy tales, children's stories, fiction, proverbs, facetiae, quotations, maxims, belles lettres, correspondence, etc. Performing arts materials, dramas, plays, scenarios (movies, TV), scripts, theatre pieces, musical scores, ballets. If specially intended as instructional materials, use also INSTRUCTIONAL MATERIALS (051).
040	DISSERTATIONS/ THESES	Dissertations, theses, practicum papers. Include both doctoral and master's materials. NOTE: Since dissertations are by definition research, it is not necessary to categorize them also under RESEARCH (143).
050	GUIDES/ METHODS/ TECHNIQUES (FOR PRACTITIONERS) --General	Materials designed for immediate and practical use by either student, teacher, administrative or support personnel. These practitioner-oriented materials are subdivided into those intended for classroom use and those not intended for classroom use. Use the general category only when the document does not fall in one of the subcategories below or when it is of a mixed nature.
051	--Classroom Use: Instructional Materials (For *Learner*)	Instructional materials, readings, programmed texts, manuals, laboratory manuals, outlines, texts, workbooks, syllabi, study guides, orientation materials, textbooks, handbooks, exercises, learning modules, problems, resource guides. Materials intended for direct instruction of the *learner*; materials presenting the substantive information that forms the content of instruction.
052	--Classroom Use: Teaching Guides (For *Teacher*)	Curriculum guides, course outlines, units of study, lesson plans, teaching guides, leader guides, statements of behavioral objectives. Include Resource Guides (teacher-oriented), even if a combination of other types, e.g., Directories, Bibliographies. Materials intended as guides for the *teacher*—they may contain instructional materials, sample examinations, suggested learning activities, etc. Includes teaching tips, teaching techniques, "How to Teach" materials.
055	--Non-Classroom Use (For Administrative & Support Staff, and For Teachers, Parents, Clergy, Counselors, etc. in Non-Classroom Situations)	Techniques for support and administration, e.g., how to conduct teacher evaluation; how to conduct inservice programs, etc. Manuals, guides/guidelines, handbooks—intended to provide substantive information on "What exists" or "How to do it" for the educational support population. Booklets, pamphlets, brochures, circulars, notices treating or explaining various factual matters within the educational community, e.g., types of jobs available. Guides intended for teachers, but not directly related to instruction, e.g., tips for better parent conferences.

CODE	TYPE/CATEGORY	SCOPE/DEFINITION
060	HISTORICAL MATERIALS	History, historical reviews, historical accounts, oral history, historical source materials and documentation.
070	INFORMATION ANALYSES/ STATE-OF-THE-ART MATERIALS	State-of-the-art summaries (comprehensive treatments, overviews), trend analyses, "What research says . . ." "What we presently know in a given area." Information analyses and syntheses, focusing on findings and not simply on bibliographic citations, summarizing the substance of the literature and drawing conclusions from it. Literature reviews of a fully "informative" nature, as distinct from the "indicative" approach, e.g., annotated bibliographies. NOTE: See also BIBLIOGRAPHIES (131).
071	ERIC INFORMATION ANALYSIS PRODUCTS (IAP's)	Information Analysis Products Prepared by the ERIC Clearinghouses (or any other component of the ERIC System).
080	JOURNAL ARTICLES	Pure form or "empty container." Should also be categorized elsewhere when possible. NOTE: For entire Journal issues use SERIALS (022).
090	LEGAL/ LEGISLATIVE/ REGULATORY MATERIALS	Legislation, legislative hearings and testimony legislative reports, congressional documents, state legislature documents, laws, summaries of legislative action, lobbying position papers. Court cases, courtroom testimony, court decisions, legal decisions, legal interpretations having the force of law. Regulations, regulatory agency materials (directed at regulation). Codes, administrative codes, codes of student behavior, agreements, rules, policy statements, master plans, contracts (model), collective bargaining agreements, and other materials governing the behavior of various groups. Standards (e.g., ANSI, ISO, FIPS). Specifications. Accreditation standards. Professional standards. Executive Orders, *Federal Register* pronouncements.
100	NON-PRINT MEDIA	Non-print media, audiovisual aids, films, tapes, recordings, cassettes, phonodiscs, videotapes, slides, illustrations, portraits, caricatures, cartoons, photographs, posters, models, flip charts, engineering drawings, computer programs, flow charts, designs, plans, etc. Graphic/pictorial and other non-print representations, conveying meaning primarily through symbols other than words: *usually appear in ERIC only as supporting or collateral material to a basic printed document.*
110	NUMERICAL/ QUANTITATIVE DATA	Numerical data quantitative data, statistics, statistical computations, data aggregations, tables. CAUTION: *Do not overuse. Use only when quantitative data is present in large aggregations, e.g., as in NCES documents. The routine presence of quantitative data in Research Reports is not sufficient to categorize here.*
120	OPINIONS/ PERSONAL VIEWPOINTS/ POSITION PAPERS	Opinion papers, points of view, position papers, testimony, recommendations, "Blueprints" for proposed action. Debates, interviews, panel discussions, questions and answers, dialogues, transcripts. Essays, short expository/speculatory papers, "think" pieces, philosophical pieces, criticism, interpretation, editorials, pros and cons. NOTE: Testimony for legislative purposes should be categorized under LEGAL/LEGISLATIVE/ REGULATORY MATERIALS (090).
130	REFERENCE MATERIALS --General	Materials designed for reference use, as contrasted to materials designed for cover-to-cover reading and study. *(Continued)*

PUBLICATION TYPE CATEGORIES AND THEIR DEFINITIONS (Continued)

CODE	TYPE/CATEGORY	SCOPE/DEFINITION
130 *(Cont.)*	REFERENCE MATERIALS – General *(Cont.)*	*(Continued)* Four special kinds of reference materials have been individually established as subcategories and should be used when appropriate. Use the general category only when the document does not fall in one of the subcategories below or when it is of a mixed nature.
131	– Bibliographies	Bibliographies, filmographies, discographies, annotated bibliographies, book catalogs, book lists, abstracts (collections of), indexes (locaters) to bibliographic materials, topical listings of various media materials. Include bibliographic essays, literature reviews (with a bibliographic focus), literature searches (output of), guides to or descriptions of the literature in a field, state-of-the-art reviews based on non-analytical summaries of the literature, documents following a more "indicative" approach than an "informative" approach. NOTE: For literature reviews analyzing the substance of the literature use INFORMATION ANALYSES (070). NOTE: Reviews of books, tests, etc., should deal with multiple items to qualify for this category.
132	– Directories/ Catalogs	Directories of persons, organizations, institutions, etc. Membership lists. Tables of Contents. Include reference works dealing with organizations/ institutions. Catalogs of products, lists and arrays of "things," e.g., pseudonyms, job descriptions, sources, acronyms, abbreviations, etc. For bibliographic catalogs, use BIBLIOGRAPHIES (131). Selection criteria will eliminate most catalogs.
133	– Geographic Materials	Atlases, gazetteers, geographic charts, cartographic materials, maps, zoning charts, school district maps.
134	– Vocabularies/ Classifications	Dictionaries, vocabularies, nomenclature, terminology, glossaries, thesauri, word/term lists, phrase books. Taxonomies, classification schemes.
140	REPORTS – General	Three specific kinds of *reports* have been individually established as subcategories and should be used when appropriate. Use the general category only when the report does not fall in one of the subcategories below or when it is of a mixed nature.
141	– Descriptive	Project descriptions, program descriptions, reports of organizational activities, *"This is how we do it . . .," "What I do in my class."* Descriptions of systems, procedures, or practices in actual cases. *(Continued)*

CODE	TYPE/CATEGORY	SCOPE/DEFINITION
141 *(Cont.)*	– Descriptive *(Cont.)*	*(Continued)* Descriptions of significant events, personal narratives/ experiences, journalistic accounts of actual activities and occurrences. Descriptive works of various types. Includes annual reports (of organizations), yearbooks. Prefer REPORTS – RESEARCH (143) if study contains original research.
142	– Evaluative/ Feasibility	Studies evaluating research, alternative courses of action, or the merits of a particular product, process, or program. Studies of feasibility of a given course of action. Evaluation of programs. Studies oriented toward decision-making and concerned with judgments rather than generalizations. Prefer REPORTS – RESEARCH (143) if study contains original research.
143	– Research/ Technical	Original research, technical research, reports, studies, empirical results, experimental/statistical studies, surveys, case studies, theory testing, systematic investigations, seeking facts and/or generalizable principles. Emphasis on materials utilizing a formal research design, but may include informal reports and verbal presentations of such efforts. Include documents dealing with research methodology and proposals for needed research. Do *not* include dissertations, which are by definition research.
150	SPEECHES, CONFERENCE PAPERS, "PAPERS PRESENTED AT . . ."	Addresses, Lectures. Pure form or "empty container." Should also be categorized elsewhere when possible. NOTE: Reserved for single papers. For entire conference PROCEEDINGS use 021.
160	TESTS, QUESTIONNAIRES, EVALUATION INSTRUMENTS	Questionnaires, tests, examinations, evaluation and measurement devices, test specifications, compilations of tests, opinion polls (instruments) assessment tools, reporting booklets. CAUTION: *Do not overuse. Use only when significant test or similar instrument is actually present in document.*
170	TRANSLATIONS	To be applied to any document translated into English from an original non-English language text.
999	OTHER/ MISCELLANEOUS (Not Classifiable Elsewhere)	Items not classifiable into the other categories, e.g., vitae, puzzles, etc.

TABLE 5-6C

INDEX FROM SPECIFIC KINDS OF DOCUMENTS TO MOST APPLICABLE BROAD CATEGORY

PUBLICATION TYPE	CATEGORY MOST APPLICABLE
Abstracts	131
Administrator Guides	055
Annotated Bibliographies	131
Annual Reports	141
Answer Keys	160
Answer Sheets	160
Anthologies	020
Atlases	133
Audiotape Recordings	100
Autobiographies	060
Ballads	030
* Bibliographies	131
Biographical Inventories	060 (132)
Biographies	060
* Books	010
Book Catalogs	131
Booklists	131
Book Reviews	120 (if 1) 131 (if > 1)
Braille	100
Bulletins	022
Cartoons	100 (030)
Case Records	141 or 143 or 140
Case Studies	141 or 143 or 140
Catalogs (and specific types thereof)	132
Charts	100
Check Lists	130 or 160
Childrens Books	010, 030
Childrens Literature	010, 030
Chronicles	060 (020)
Citation Indexes	131
Class Newspapers	022
Classroom Games	051 (100)
Classroom Materials	051 or 052
Comics (publications)	030
Computer Output Microfilm	100
Computer Programs	100
Concordances	134
* Conference Reports	021
Contracts	090
Correspondence Courses	051
Course Descriptions	052 or 050 or 051
Court Cases	090
Curriculum Guides	052 or 050 or 051
Data Bases	100 and (130 or 110)
Data Sheets	110 or 130
Diagrams	100
Diaries	120 (060 or 030)
Dictionaries	134
Dictionary Catalogs	131
Directories	132
Discographies	131
Doctoral Theses	040
Documentaries	100 (141)
Drama	030
Editorials	120
Encyclopedias	130
Epics	030
Epistles	030
Essays	120 or 030
Facility Guidelines	055
Faculty Handbooks	050 or 052 or 055
Feasibility Studies	142
Filmographies	131
Filmstrips	100

PUBLICATION TYPE	CATEGORY MOST APPLICABLE
Films	100
Flow Charts	100
Foreign Language Books	010 (170)
Foreign Language Films	100 (170)
Foreign Language Periodicals	022 (170)
Games	999 or 051
Glossaries	134
Graphs	100
Guidelines	050 or 052 or 055
Guides	050 or 051 or 052 or 055
Hearings	090
Historical Reviews	060
* History	060
History Textbooks	060 and 010
Hymns	030
Illustrations	100
Indexes (locaters)	130 or 131
Instructional Materials	051
Interviews	120 or 160
Item Banks	160
Kinescope Recordings	100
Laboratory Manuals	051
Language Guides	051 or 130 (170)
Language Records (phonograph)	100 (170)
Large Type Materials	051
Leaders Guides	052
Lecture	150 (051)
Legislation	090
Lesson Plans	052
Letters (correspondence)	030
Literary History	060
Literature Guides	131
Literature Reviews	131 (070)
Lyric Poetry	030
Magnetic Tape Cassettes	100
Magnetic Tapes	100
Manuals	050 or 051 or 052 or 055
Maps	133
Master Plans	090
Master Tapes (audio)	100
Masters Theses	040
Matrices	100
Microfiche	100
Microfilm	100
Microforms	100
Models	100 or 143
Monologues	030
Negotiation Agreements	090
Newsletters	022
Newspapers	022
Novels	030
Odes	030
Opera	030
Opinions	120
Oral History	060
Pamphlets	Document Dependent
Paperback Books	010
Parody	030

PUBLICATION TYPE	CATEGORY MOST APPLICABLE
Patents	090
Permuted Indexes	130 or 131
Periodicals	022
Phonograph Records	100
Photographs	100
Poetry	030
* Program Descriptions	141
Program Guides	141
Program Proposals	141
Programmed Texts	010 and 051
Project Applications	141
Proverbs	030
Puns	030
Puzzles	999
Questionnaires	160
Records (forms)	100 or 110 or 05 group
Reference Books	130 (010)
Research Proposals	143
Research Reviews (publications)	070
Resource Guides	050 or 051 or 052 or 055
Satire	030
Scholarly Journals	022
School Newspapers	022
School Publications	Document Dependent
Scripts	030
Serials	022
Short Stories	030
Single Concept Films	100
Slides	100
Sonnets	030
Sound Films	100
Specifications	090
* Speeches	150
Standards	090
* State of the Art Reviews	070
Statistical Data	110
Student Publications	Document Dependent
Study Guides	051
Supplementary Textbooks	010 and 051
Surveys	160 or 143
Tables (Data)	110
Talking Books	100
Tape Recordings	100
Teaching Guides	052
* Technical Reports	143
Test Reviews	120 (if 1) 131 or 070 (if > 1)
* Tests	160
Textbooks	010 and 051
Textbook Publications	010 and 051
Thesauri	134
Union Catalogs	131 or 132
Videodisc Recordings	100
Videotape Recordings	100
Word Lists	134
Workbooks	051
Worksheets	051
Yearbooks	141 (022)

FOOTNOTES:

1. All terms in this list have been selected from the seventh edition (1978) of the ERIC *Thesaurus*.

2. Conventions. A **or** B = one **or** the other category is appropriate, depending on item.
   A **and** B = two categories **are** appropriate.
   A (B) = a second category **might** be appropriate, depending on item.
   * = category and term are synonymous. Term should be used in descriptor field only when it denotes subject matter.

SUMMARY OF THE WHITE HOUSE CONFERENCE ON LIBRARIES AND INFORMATION SERVICES

After more than five years of preparation, more than 900 delegates from all 50 states and territories and about 1,000 observers met in Washington, D.C. on November 15-19, 1979 for the White House Conference on Libraries and Information Services. Don Ely, Director of the ERIC Clearinghouse on Information Resources, attended the Conference.

More than 3,000 resolutions from the state and territorial conferences were organized into five theme areas for discussion at the conference:

- meeting personal needs;
- enhancing lifelong learning;
- improving organizations and the professions;
- effecting governing society; and
- increasing instructional understanding and cooperation.

Seventeen resolutions were adopted at the closing session. These resolutions and a report of the Conference will be received by the President next March. Stuart Eisenstat, Assistant to the President for Domestic Affairs and Policy, promised to take the recommendations seriously. In an address to the Conference, President Carter stated that "*...the new Department of Education will have a greatly expanded and much more effective role in emphasizing the importance of books, of learning, and particularly of libraries.*"

The resolutions which appear to have some relation to ERIC are briefly noted:

1. Resolved that an Office of Library and Information Services be established within the Department of Education, directed by an Assistant Secretary of Education and...that this Secretary shall administer all grants and contracts currently administered by the Office of Libraries and Learning Resources and shall establish communications with all Federal programs related to library and information services...

2. Resolved that for FY 1981 and any subsequent years there be no reduction in funding and/or full funding of the Library Services and Construction Act, appropriate titles of the Higher Education Act and Elementary and Secondary Education Act, and the National Library of Medicine program.

3. Resolved that individuals, organizations, and agencies creating documents and books generating other information be encouraged to create these materials in computer-processible form in order to decrease the load of retrospective conversion.

   Resolved that the Federal government direct all Federally supported libraries and information services, and other appropriate federal agencies to support the development, review, and adoption of national and international standards for publishing, producing, organizing, storing, and transmitting information using established and recognized procedures and institutions; and

Resolved that high priority attention be given to establishing or extending standards which address hardware and software compatibility, computer and communications network protocols, and machine-readable information; and

Resolved that the private sector be encouraged to participate and to support the development of such standards; and

Resolved that research be funded to develop new technologies that permit convenient and economic media conversion from and to media like print, microfiche, magnetic, optical, voice, etc.

4. Resolved that Congress designate the Library of Congress to provide leadership in the development of plans for such services as a national depository for all governmental publications, a national periodicals center, a national referral center, and a national network, and

   That the state library agencies be designated as integral participants in the planning and development of national services and as leaders in the planning of state and local services.

5. Resolved that school and public library boards and administrators should establish policies for cooperation and for instructional programs which help children to use the library.

   Resolved that school library and public library staff should specify procedures and implement programs for cooperation in accord with community and school needs.

   Resolved that Congress set guidelines for each state to establish a school library in each school and that states will implement guidelines and set standards for all local libraries and evaluate such efforts.

   Resolved that the federal government be urged to fund at full authorized levels those legislative programs which support improved school and public library service.

6. Resolved that a comprehensive approach be taken to the planning and development of multi-type library and information networks and programs including both profit and not-for-profit libraries from the public and private sector, and

   Resolved that such plans be developed at the national, regional, and local level to include specific plans for a national periodicals system and include the concept of a national lending library for print and non-print materials...

Full copies of the resolutions with exact wording are available from the National Commission on Libraries and Information Services.

Full text of the major substantive papers will be handled by the ERIC Clearinghouse on Information Resources for the system.

ERIC was one of the data bases available through the Conference Information Center.

RIEJAN80

REMOVE LIST

A. DUPLICATES (2)

1. Resubmission of Clearinghouse's Own Input

PS 010 903 RIEOCT79 ED 171 387 PS 010 591

2. Duplicates Appearing in RIE Three Months or More Ago

FL 010 525 RIEOCT79 ED 171 338 JC 790 332

3. Duplicates Appearing in RIE in November, December 1979, January 1980

None

B. REMOVES (12)

FL 010 271	Pulled by Clearinghouse
FL 010 765	Pulled by CERIC
PS 010 765	Pulled by CERIC
UD 019 731	Pulled by Clearinghouse
UD 019 735	Pulled by Clearinghouse
UD 019 756	Pulled by Clearinghouse
UD 019 757	Pulled by Clearinghouse
UD 019 758	Pulled by Clearinghouse
UD 019 759	Pulled by Clearinghouse
UD 019 774	Pulled by Clearinghouse
UD 019 778	Pulled by Clearinghouse
UD 019 779	Pulled by Clearinghouse

C. DELAYED (4)

FL 010 442
FL 010 443
FL 010 445
FL 010 446

RIE INPUT BY CLEARINGHOUSE (RIEJAN80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	1
CE	118	0	118	0	0	118	118
CG	75	0	75	0	0	75	75
CS	140	0	140	0	0	140	140
EA	88	0	88	0	0	88	88
EC	70	0	70	0	0	70	70
FL	64	0	64	3	4	57	57
HE	95	0	95	0	0	95	95
IR	99	0	99	0	0	99	99
JC	36	0	36	0	0	36	36
PS	60	0	60	2	0	58	58
RC	44	0	44	0	0	44	44
SE	109	0	109	0	0	109	109
SO	64	0	64	0	0	64	64
SP	75	0	75	0	0	75	75
TM	73	0	73	0	0	73	73
UD	56	0	56	9	0	47	47
TOTAL	1,267	0	1,267	14	4	1,249	1,249

Attachment 8
Page 1 of 2

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
JUNE 1979		
Servicio Nacionalde Adiestramiento Bilberto Diaz Santana Caliz. Atzcapotalco La Villa 209 Mexico 16, D.F., Mexico	None	Arkansas Library Commission One Capitol Mall Little Rock, Arkanasa 72201
Owensboro Higher Education Consort. Attn: Keith Taylor 3000 Fredrica St., Box 62 Owensboro, Kentucky 42301		
Atlcorn State University Office of Business Manage Lorman, Mississippi 39096		
JULY 1979		
California State Library Acquisitions Section Sacramento, California 95809	Receiving Depot Grambling State University Grambling, Louisiana 71245	N. Essex Community College Learning Resource Center Haverhill, Massachusetts 01830
Macomb Intermediate School District Beal Library 44001 Garfield Road Mt. Clemens, Michigan 48043		State Dept. of Education 721 Capitol Mall Sacramento, California 95814
Virginia Western Comm. College Brown Library P.O. Box 4200 Roanoke, Virginia 24015		Development & Evaluation Assoc. 700 E. Water Street Syracuse, New York 13210

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
AUGUST 1979		
Acquisitions Dept. Sydney Teachers College Library P.O. Box 63 Camperdown, NSW 2050 Australia	St. Mary's University Library M. Murphey Halifax, Nova Scotia, Canada	Moraine Valley Community College 10900 S. 88th Avenue Poloshills, Illinois 60465
Victorian Institute of Secondary Education Librarian Fourth Floor 582 St. Kilda Road Melbourne, Victoria 3004 Australia	University of Quebec Bibliotheque 435 Rue Gagne case postale 8000 Rouyn, Que J9X 5H5, Canada	
University of London Institute of Education Library 11-13 Ridgemont Street London WCIE 7AH England		
Okayama Science University c/o Prof. M. Koono Kisoregaku-Kyoikugkagaku-Koza 1-1 Ridai Machi, Okayama-Shi 700 Japan		
September 1979		
University of Maryland Eastern Shore Library Princess Anne, Maryland 21853	Pan American University Library at Brownsville 80 Fort Brown Brownsville, Texas 78520	Universitetbiblioteket I Oslo Royal University Library Order Department Drammenveien 42 Oslo Norway

Attachment 9
Page 2 of 4

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
Columbia Public School District Title IV-C Facilitator 3100 North Providence Road Columbia, Missouri 65201 Stephen J. Hay Building Curriculum Research-Brem-Rm. 208 Dallas, Texas 75219	Library Technical Services Bldg. AT 2747 GI/DPCA Fort Bragg, North Carolina 28307	Periodicals Dept. General Library University of Western Ontario London, Ontario, Canada N6A 3K7 University of Arkansas at Pine Bluff Library 337 Pine Bluff, Arkansas 71601 San Francisco State University Library Order Department 1630 Holloway Avenue San Francisco, California 94132 Media Department Hallie Q. Brown Library Central State University Wilberforce, Ohio 45384 Western Ohio Branch Campus Library 7600 State Route 703 Celina, Ohio 45822 Swets & Zeitlinger Unam P.O. Box 517 Berwyn, Pennsylvania 19312 Region VIII Ed. Service Center 100 N. Riddle Street Mount Pleasant, Texas 75455

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
		University of Tennessee at Nashville Library Serials 10th and Charlotte Nashville, Tennessee 37203
OCTOBER 1979		
Hampton Institute Hampton, Virginia 23668 Attn: Walter A. Walker	Mount Allison University Ralph Pickard Library Serials Librarian Sackville, N.B., Canada EOA 3CO	
	Northeast Missouri State University Pickler-Memorial Library Serials-Micros Kirsville, Missouri 63501	
	College of Staten Island Library 130 Stuyvesant Place Staten Island, New York 10301	
	University of Quebec at Montreal Library Case Postale 8889 Montreal, Canada H3C 3P8	
	Texas State Technical Institute Library, Room 41-2 Waco, Texas 76705	
	Swetz & Zeitlinger UNAM PO # 691051 P O. Box 517 Berwyn, Pa. 19312	

Attachment 9
Page 4 of 4

ERIC FACILITY

ACQUISITIONS ARRANGEMENTS LIST

EFAA Change

#206 - OCLC, Inc.
Level 1 - Blanket signed by L. Yoakam

EFAA Additions

#212 - Research for Better Schools, Inc.
Level - Individual Release

#213 - Queensland Department of Education
Australia
Level I - Blanket signed by E. W. Cassin

#214 - UNESCO, Division of Educational Policy and Planning
Level - Individual Resease through E. Wegman, UNESCO, Paris

Volume: 4
Number: 2
Date: Feb. 1980
Cut-Off Date: Feb. 10, 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. CENTRAL ERIC ANNOUNCEMENTS

A. EDRS Mailing Practices——Upgrading——Success Story

An important change in the EDRS contract renewed last July was the change in the mailing of microfiche and paper copy of documents from 4th class to 1st class and UPS. This change has resulted in a significant reduction of customer "late arrival" complaints and improved customer relations for the ERIC system.

...J. P. (Central ERIC)

B. Level Change Recommendations for Marginal Documents in the ERIC Backfile

Prior to October 1977, when the present quality control measures were instituted by Central ERIC, EDRS, and the ERIC Facility, documents of marginal legibility were occasionally entered into the ERIC system. It is requested that Clearinghouse personnel notify Central ERIC (Jim Prevel) when they find a document having major legibility problems in either MF or HC so that it can be determined if that document should be changed to Level 3 availability at EDRS and on the ERIC computer tapes.

...J. P. (Central ERIC)

C. Mini-File Announcement Problem

An article which appeared in the January 1980 issue of *Educational Leadership*, Journal of the Association for Supervision and Curriculum Development (Attachment 1) implies that the IAP (1975-1977) Minifile contains "ALL" the documents available from EDRS for only $98.50.

Since this is a slight exaggeration, all Clearinghouses should be aware of the problem and be able to answer any questions that arise.

...Jim Prevel (Central ERIC)

D. Revised Schedule for New Thesaurus

The ERIC Facility is now in the process of incorporating all changes suggested by the VIP Coordinators and the VIP Executive Committee into the new *Thesaurus*. Clearinghouses can expect to receive a working copy of the new *Thesaurus* by March 21, 1980.

Upon receipt, please review the *Thesaurus* carefully. Any major problems or omissions should be called into Lynn Haupt (HE). From March 21 to April 4, Lynn and Jim Houston will also be reviewing the working copy and performing the final check and edit.

The new *Thesaurus* tape will be mailed to Oryx Press on April 15. Beginning with the August 1980 issue of RIE, all indexing will be based on the new *Thesaurus*.

Jim Houston (ERIC Facility) has indicated that processing of new term recommendations beyond those included in the VIP will be delayed until all *Play Thesaurus* recommendations are implemented.

After that, the monthly *DJF Status Report* in the EAB and the one-month turnaround for lexicographic response will be reinstituted.

(See also Lynn Haupt's report on VIP activities under "ERIC Clearinghouse Announcements" for HE.)

...Pat Coulter (Central ERIC)

E. National Technical Meeting—Action Item Reminder

In the December 1979 issue of the EAB, Clearinghouses were asked to forward their nominations for attendees at the 1980 National Technical Meeting to reach Central ERIC by January 22. At press time of this EAB, only eleven of the Clearinghouses had responded. We would like to have these names to aid us in planning agenda items.

...Frank Smardak (Central ERIC)

F. ERIC Steering Committee Suggestion #2—Delayed Implementation

After consultation with Phyllis Steckler, it appears that the Oryx Press computer programs for CIJE cannot immediately accommodate the recommended change *"that the address of one-shot CIJE journal entries be placed in the Availability field in order to keep the abstract free for annotations."* (See Attachment 1 of the January 1980 issue of the EAB, page 1 of 3, Suggestion #2.)

Datagraphics in Phoenix developed the CIJE software a year ago. Some costly changes have necessarily had to be made since then, but at present this one cannot be undertaken. For the time being, therefore, the address information should continue to be placed where it has always been. You will be notified, via the EAB and *ERIC Processing Manual* changes, if this change can be made at a later date.

...K. W. (Central ERIC)

G. *How to Use ERIC* and *How to Start an ERIC Collection* Brochures Both Now Available

How to Start an ERIC Collection, the long awaited and meticulously written brochure, turns out to be well worth waiting for. It is going to be highly useful, as well as good looking. It is on sale at GPO, but neither the stock number nor the price is known as yet.

The handsome new brochure *How to Use ERIC* may now be purchased from:

Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

Order by Stock Number: 017 080-02075-1
Price: $2.75

Initial distribution of both of these publications has been made to the Clearinghouses by the ERIC Facility. Additional copies are available.

...Kit Welsh (Central ERIC)

H. Contract Renewals (EA, PS, SE, and SO)

NIE has exercised its options to renew the annual contracts for operation of the ERIC Clearinghouses on:

- Educational Management (EA)
- Elementary and Early Childhood Education (PS)
- Science, Mathematics, and Environmental Education (SE)
- Social Studies and Social Science Eduation (SO)

The contracts of the four Clearinghouses were routine, covering normal ERIC operations. Two special projects were funded in the SO contract. One provides for coverage of expenses related to the operation of the Committee of ERIC Directors (COED), which is chaired by Irving Morrissett of SO. The other covers the design, printing, and distribution of a general systemwide ERIC poster, similar to the "Try ERIC" poster manufactured and distributed by SO last year.

...Mildred Thorne and
Frank Smardak (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. Alternative Data Entry Techniques

At the present time, the "official" data entry technique utilized by ERIC to build the ERIC Data Base is Optical Character Recognition (OCR). The Clearinghouses key remotely, using typewriters equipped with an OCR-A element, and send the forms to the Facility. By virtue of the keying conventions observed, the Facility can "read" the forms and write their data to magnetic tape, without additional keying on its part. This one-time keying is very economical.

Some Clearinghouses, however, prepare data for other inhouse systems besides ERIC and for them the OCR forms may represent a double-keying. The Facility is prepared to work with Clearinghouses in these situations in order to be able to accept data via the technologically most advanced method and via the format most advantageous to the ERIC system as a whole.

One example is the ERIC Clearinghouse on Handicapped and Gifted Children, which keys data into the CEC computer system for its data base *Exceptional Child Abstracts*. It is convenient for EC to send the Facility a computer tape containing that segment of its bibliographic data headed for RIE. As long as the tape is in the proper format (an important consideration for economic reasons), the Facility is prepared to accept data via this technique. (Naturally, the documents must still be sent independently, for filming purposes).

A second example is the SE Clearinghouse, which is looking toward the direct transmission (over telephone lines) of RIE input, from the word processor they propose to acquire, to the Facility's word processor.

The Facility will continue to position itself so that the ERIC system can take advantage of new Clearinghouse data processing equipment and capabilities as they evolve.

...T. B. (ERIC Facility)

B. ERIC Data Base Statistics

Three statistical charts prepared for management use by Central ERIC are appended as Attachments 2(A-C). They cover, respectively, "Data Base File Growth," "Thesaurus File Growth," and "Level 1, 2, 3 Statistics."

...T. B. (ERIC Facility)

C. RIE and CIJE Schedules

A compressed schedule, showing the dates that RIE and CIJE are delivered to the printers, is provided as Attachment 3.

...Ted Brandhorst (ERIC Facility)

D. UD Scope of Interest Statement - Revision (See Attachment 4)

The scope of interest for the ERIC Clearinghouse on Urban Education (UD) has been revised to add the words *"Issues, programs, practices, and materials related to equal education opportunity at all grade levels and for all population groups."*

The following new paragraph has been added to "Notes" as an explanatory footnote.

> *"Equal educational opportunity as a social educational issue at all grade levels, preschool through post-secondary; the equal education of the racial, ethnic, and linguistic minorities within the scope of ERIC/UD, as well as social minorities (e.g., women)."*

These changes represent data inadvertently omitted from the earlier text and do not represent any change in policy.

...G.S. (ERIC Facility)

E. ERIC Document Transfer Form

A supply of a new "ERIC Document Transfer Form," for use in transferring documents between Clearinghouses, was sent to the Clearinghouses on January 16, 1980. The form was designed and developed by the ERIC Technical Steering Committee and approved by Central ERIC. It will be stocked and distributed by the Facility.

It is estimated that the 150 forms enclosed with this memo will last approximately six months. When your supply runs low, please contact Al Hill at the ERIC Facility for an additional supply. Other questions concerning the form may be addressed to Grace Sundstrom, Facility Acquisitions Librarian. (See Attachment 5 for sample.)

...Grace Sundstrom (ERIC Facility)

F. Cataloging Corner

The editors have noticed a recent increase in two problems involving the use of ERIC authority lists:

1. Request for new institution names that are already in the *Source Directory* (many have been in for several years), and

2. Use of Descriptors that are close to the form in the *Thesaurus*, but not exactly right, indicating the indexer was probably working from memory, rather than working from the authority list.

The first problem results in a lot of rejected institution name requests and the second results in a lot of computer-invalidated Descriptors. Both create extra work for the editors and the correction keyers and any attention you could give the situation would be much appreciated.

...Lee Schreiber (ERIC Facility)

G. NUMBING NUMBERS FOR THE NUMEROUS NEOPHYTE NUMEROLOGISTS

Through December 1979 the RIE master file contains 167,697 accessions, 156,581 personal author index entries and 90,897 unique personal author names. This is an average of 1.8 records per author (considering all records) or an average of 1.7 records per author (considering only those records citing authors). Conversely, this is an average of .5 authors per record on the file.

...Ted Brandhorst (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Counseling and Guidance*

1. CG Participates in California Personnel and Guidance Association Annual Meeting

The annual meeting of the California Personnel and Guidance Association was held in San Francisco in February 1980. Garry Walz, Director of the ERIC Clearinghouse on Counseling and Personnel Services, was invited to deliver the keynote address before the California Career Development Association, a division of CPGA. In addition, he and Associate Director, Libby Benjamin,

presented a preconvention workshop on "Counseling Adults for Life Transitions," as well as two convention programs on "Midlife Career Change"—both topics of very high current interest.

...C. J. (CG)

2. When is a "Retreat" an "Advance"

Getting together to plan for the future, rather than to review the past, is called an "advance." Early each year, CG does that, and shortly after the start of 1980, all of CAPS met for a full-day planning session at the home of one of the staff members. No telephones, no drop-in visitors, no malfunctioning Xerox or reader-printer—just a lot of sharing, listening, planning, to define and refine the directions CAPS will take this calendar year. Staffers volunteered to become team members on various projects, with the opportunity to do something "new."

...Carol Jaslow (CG)

B. *ERIC Clearinghouse on Educational Management*

1. American Bar Association Invites EA to Serve as Publishers

In a creative attempt to promote one of its new books, the American Bar Association invited the ERIC Clearinghouse on Educational Management and the Social Science Education Consortium to serve with it as copublishers.

The book, *Mandate for Change: The Impact of Law on Educational Innovation*, is a major contribution to the undertaking of how state laws (particularly curriculum mandates) affect teaching and learning. It reports the findings of a four-year study conducted by the ABA's Special Committee on Youth Education for Citizenship, with the support of the Ford Foundation.

The Clearinghouse's responsibility is to promote the book to a nationwide audience of school administrators and to sell copies on consignment from ABA.

...Stuart Smith (EA)

C. *ERIC Clearinghouse on Handicapped and Gifted Children*

1. CEC Appoints New Executive Director

The Executive Committee of The Council for Exceptional Children has named Jeptha V. Greer as Executive Director Designate, effective June 1, 1980. (CEC is a 62,000 member professional organization which serves the educational needs of handicapped and gifted children and youth through the U.S. and Canada.) Ms. Greer is presently Assistant Superintendent of Supporting Instructional Services, DeKalb County School System, Decatur, Georgia.

Jeptha Greer will succeed the late William C. Geer as the Council's third Executive Director in its 58 year history. Mr. Geer held numerous leadership roles within the organization, serving as President of the Georgia Federation, CEC; President of the Atlanta Area Chapter, CEC; and President of the Georgia Council for Administrators in Special Education. (See July 1979. EAB, page 6, for the story on William Geer.)

...M.C. (EC)

2. American Speech-Language-Hearing Association Annual Convention

At the American Speech-Language-Hearing Association Annual Convention in Atlanta, Georgia, November 16-19, 1980, Dorothy Bloch, Marion Cambel, and Sharon Hudack promoted ERIC products and services and performed requested mini-searches for a continuous queue of educators. Post-conference informal assessment indicated depletion of most handouts, growing dependence on ERIC services by educators in special education, and a "eureka" attitude displayed by a number of search requesters on seeing a citation on the ERIC CRT that did not appear on the nearly MEDLINE CRT. All concurred that if the interest shown was any indication of future use of ERIC, the next few months would be busy ones for several Clearinghouses.

...M.C. (EC)

3. Potential Use of ERIC by State Directors of Special Education Discussed

On January 15, 1980, Donald K. Erickson spent the afternoon with Dr. William V. Schipper, Associate Director of the National Association of State Directors of Special Education (NASDSE), discussing potential uses of ERIC by state directors of Special Education.

...M.C. (EC)

4. Transition Task Force Hearings—ERIC Represented

On January 9-11, 1980, Donald K. Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, attended the installation of the last Commissioner of Education, Dr. William L. Smith, at DHEW headquarters, and represented ERIC and CEC at the transition task force hearings, specifically the hearings on Special Education and Rehabilitation Services and on Research and Improvement.

...Marion Cambel (EC)

D. *ERIC Clearinghouse on Higher Education*

1. VIP Activities

Attachments 6(A-B) report accomplishments of the Vocabulary Improvement Project for Phase II. This was the production phase of VIP, during which DJF's were prepared for the *Play Thesaurus*, from December 1, 1978 to September 14, 1979.

Over 1,500 scope notes were written by Clearinghouse personnel, and in Phase II alone over 14,000 person-hours were devoted to the project by Clearinghouse VIP personnel and Facility lexicographers. This does not count endless hours of work done at home beyond the normal workday! Such dedication is a rarity, and all participants are certainly to be thanked.

The VIP Executive Committee met in Washington, D.C., January 14-18, 1980 to discuss Descriptor problems still unresolved as of *Play Thesaurus 12*. Conceptual problems were examined along with scope notes and displays for specific Descriptors. In all, nearly 550 Descriptor conflicts were addressed. Participants included:

Pauline Atherton	IR
Dorothy Bloch	EC
Meg Block	ERIC Facility
Pat Coulter	Central ERIC
Lynn Barnett Haupt, Coordinator	HE
Jim Houston	ERIC Facility
Jane McClellan	CS
Kathleen McLane	FL
John Rosenberg	ERIC Facility
Pat Spellman	SP

(See also Pat Coulter's report on "Revised Schedule for New Thesaurus" under "Central ERIC Announcements.")

...L.B.H. (HE)

2. The War on PUBTYPES

Clearinghouses should receive shortly, if they have not already, revised materials on the PUBTYPE scheme. These materials (modifications to the *ERIC Processing Manual*: publication/document types and codes, category definitions, a cross-reference list, and a list of descriptors to be flagged as PUBTYPE terms in the new *Thesaurus*) are the result of countless hours of thinking and rethinking by Clearinghouse and Facility personnel, as well as by Central ERIC.

The final revisions were worked out by "The Last PUBTYPE Committee," which met on February 8, 1980. Members (who are still speaking to each other) were Bob Chesley, Ted Brandhorst, Pat Coulter, and Lynn Barnett Haupt. Recommendations of the ERIC Technical Steering Committee, the VIP Executive Committee, and ad hoc PUBTYPE committee, and individual Clearinghouse editors/indexers/searchers were taken into consideration.

This version is, we hope, one we can all live with for at least a few years and that now we can call a moratorium on PUBTYPE debates for a while! Thanks to everyone who offered suggestions.

...Lynn Barnett Haupt (HE)

3. HE's Coordinating Board Meets

The ERIC Clearinghouse on Higher Education's Coordinating Board met on February 5, 1980. This group, composed of representatives from 25 higher education associations, meets periodically to exchange information about the activities and publications of their individual associations, as well as to provide advice to the Clearinghouses about its products and services, plus how it can better serve association staff. Associations who gather for this forum include:

- American Council on Education
- Association of Governing Boards
- Association of American Universities
- National Association of College and University Business Officers
- American Association of State Colleges and Universities
- American Association of University Professors.

...M.S. (HE)

4. HE Participates in National Association of Independent Colleges and Universities Annual Conference

Staff from the ERIC Clearinghouse on Higher Education participated in and sponsored an exibit at the National Association of Independent Colleges and Universities Annual Conference on February 1-2, 1980 in Washington, D.C.

...M.S. (HE)

5. Margot Sanders Eddy Returns to HE Part-Time

Margot Sanders Eddy will rejoin HE's staff on a part-time basis beginning in March 1980. She will resume responsibilities in the user services area along with Laura Ciarniello, the full-time staff member. Welcome back, Margot!

...Marilyn Shorr (HE)

E. *ERIC Clearinghouse on Languages and Linguistics*

1. Computer-Generated Publication

The ERIC Clearinghouse on Languages and Linguistics has just published a 352-page, computer-generated bibliography on language testing, entitled *Testing in Foreign Languages, ESL, and Bilingual Education, 1966-1979: A Select Annotated ERIC Bibliography*, compiled by Dale L. Lange and Ray T. Clifford. A very broad search of the ERIC data base was conducted, and after the printout was edited, a list of the final ED and EJ numbers was sent to the Facility. The Facility performed a computer run to generate camera-ready copy for main entries and indexes that look very much like those in *ERIC Information Products 1975-1977*, except that there are two main entry sections, one for RIE and one for CIJE.

With the exception of a few problems (mostly esthetic and having to do with upper-case-only data in the earlier records) the bibliography is very impressive. FL will be happy to share its experience with other Clearinghouses after user feedback has been received.

...Sophia Behrens (FL)

F. *ERIC Clearinghouse on Reading and Communication Skills*

1. Mini-Bibs Popular in Idaho and Oklahoma

A page listing no-cost items available from the ERIC Clearinghouse on Reading and Communication Skills was recently reprinted in newletters for teachers published by the state offices of education in Idaho and Oklahoma. As a result, we have received nearly 200 requests from teachers in those states asking for copies of our mini-bibliographies.

...Mary K Monteith (CS)

G. *ERIC Clearinghouse on Teacher Eduation*

1. "ERIC Information Fair" Hosted By PS

Free ERIC mini-searches, information on using ERIC, materials from all ERIC Clearinghouses, and free coffee and goodies, attracted approximately 300 people to the ERIC Information Fair hosted by the ERIC Clearinghouse on Elementary and Early Childhood Education. The Fair was held in September 1979, soon after EECE moved to the College of Education, to increase awareness of the ERIC system and of the Clearinghouse's new location. An Education Library staff member, and the ERIC Clearinghouse on Reading and Communication Skills, also participated.

Visitors included teachers and librarians from the Urbana-Champaign area, as well as members of the University of

Illinois community. Since the Information Fair, the number of visitors to the Clearinghouse, and the number of ERIC searches run by the Education Library, have increased. In January, EECE held a smaller Open House and plans an annual Information Fair in the fall. An advertising flyer used to announce the ERIC Information Fair is displayed in Attachment 7.

...Linda Baskin (PS)

H. *ERIC Clearinghouse on Tests, Measurement, and Evaluation*

1. TM Participates in AERA Annual Meeting

Once again we are requesting papers from every participant at the Annual Meeting of the American Educational Research Association, April 7-11, 1980. We anticipate receiving 800-1,000 papers between now and December 1980. About half will be transferred and sent directly to the Clearinghouses. Unlike last year, we will not assign TM numbers to transferred papers; therefore, they will not appear in the ADR under the Clearinghouse accession number.

TM will also staff an exhibit booth at the AERA meeting which will be held in Boston. If any other Clearinghouses are planning to send representatives to the meeting, we would appreciate any assistance they could offer. Please contact us if you plan to attend.

2. TM Begins Two New Series of User Services Products

TM has recently begun two new series of user services products:

- *Highlights* is a series of prepackaged computer literature searches of the ERIC database on topics of current concern to the educational community. Each *Highlights* will sell for $2.00 and be updated as needed.

- *ERIC/TM Update* is a series of brief mini-bibliographies on current topics in testing, measurement, and evaluation. This series will be free.

...Barbara Hunt (TM)

I. *ERIC Clearinghouse on Urban Disadvantaged*

1. British Visitors at ERIC/UD

The ERIC Clearinghouse on Urban Education was pleased to host four British visitors on January 19, 1980. They met with staff, reviewed Clearinghouse and ERIC system procedures, and observed a computer search demonstration. The names and organizations appear on the following page:

- Crispin Cross, Director of Research
  Commission for Racial Equality

- George Manger, Director of Training
  Commission for Racial Equality

- Derek Cherrington, Director
  Centre for Advanced Studies in Education, Birmingham

- Louis Chase
  National Federation of Self-Help Organizations

...Pauline M. Rothstein (UD)

2. UD Information Analysis Products to be Reprinted

ERIC References on Urban and Minority Education, compiled by Robert L. Vivolo and published in the ERIC/CUE *Equal Opportunity Review*, May 1979, will be reprinted in the journal, *Debate and Understanding*, published by the Martin Luther King Center for Academic Services and Minority Affairs at Boston University. This will be a theme issue on the needs of minority students.

A portion of *School Crime and the Social Order of the School*, by Francis A. J. Ianni and Elizabeth Reuss-Ianni, a paper developed by the ERIC Clearinghouse on Urban Education and published in the *IRCD Bulletin*, will appear in *Discipline in the Classroom*, published by the National Education Association. Abridged versions will also appear in *Educational Leadership* and Today's *Education*. This paper also received wide coverage in the national media, including an extensive write-up by Fred Hechinger in the *New York Times* (a nationally syndicated column) and one in the Newark, New Jersey *Star-Ledger*.

...S.T. (UD)

3. List of ERIC Clearinghouses to Appear in TC Press Publication

Writing for Publication in Education, by Sydney Katz, Jerome Kates, and Perry Zirkle, to be published by Teachers College Press in February 1980, will contain a list of ERIC Clearinghouses in the Appendix. UD staff assisted the editors of TC Press in the preparation of the list.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

Attachment 1	-	*Educational Leadership*, Journal of the Association for Supervision and Curriculum Development, article concerning the IAP (1975-77) Minifile
Attachment 2(A)	-	Statistical Chart - "Data Base File Growth"
Attachment 2(B)	-	Statistical Chart - "Thesaurus File Growth"
Attachment 2(C)	-	Statistical Chart - "Level 1, 2, 3 Statistics"
Attachment 3	-	RIE and CIJE Schedules
Attachment 4	-	UD Scope of Interest Statement—Revision
Attachment 5	-	ERIC Document Transfer Form
Attachment 6(A)	-	VIP Input (Final Totals)
Attachment 6(B)	-	VIP Statistics
Attachment 7	-	"ERIC Information Fair" advertising flyer
Attachment 8	-	"New Information Analysis Products (IAP's)
Attachment 9	-	Microfiche Inventory and Quality Check for RIEOCT79/NOV79
Attachment 10	-	RIE and CIJE Input By Clearinghouse (RIEFEB80)
Attachment 11	-	Remove List (RIEFEB80)
Attachment 12	-	Standing Order Customer List

The Search

Fred Rosenau

ERIC

Online computer searches of the Educational Resources Information Center (ERIC) data base have been estimated to be running well over 100,000 per year through figures supplied by four major vendors. Many other searches are conducted by the more than 50 other institutions that also subscribe to the ERIC computer tapes and have their own computer search capabilities. But ASCD members may find a handier way to dig into these NIE-funded information files—via *Microfiche Mini-File of Information Analysis Products* (1975-77). The Mini-File contains all the documents available from ERIC Document Reproduction Service (EDRS) in microfiche format, along with a paper copy of a bibliography that lists the documents in order of accession number, and three indexes—subject, author, and institution. Some typical subjects include recent trends in bilingual education, women's athletics, children and TV, intercultural communication, strengthening the small rural school, and adult learning. The price is $98.50, plus $1 postage. Order from EDRS, P.O. Box 190, Arlington, Virginia 22210.

A brochure describing some recent information analysis products is also available—free from ERIC, National Institute of Education, Washington, D.C. 20208. Also, at your nearest educational resource center you can look into a copy of the *Directory of ERIC Search Services*, which is organized geographically so as to show you which organizations offer computerized searches of the ERIC files, nationwide from Alabama to Wisconsin, and Australia and Canada as well.

Class Size

The second in a series of reports from the NIE-funded Class Size and Instruction Project has been published under the title *Relationship of Class-Size to Classroom Processes, Teacher Satisfaction, and Pupil Affect: A Meta-Analysis* by Mary Lee Smith and Gene V. Glass. Earlier papers examined the relationship between class size and student achievement. Now the authors look at the relationship between class size and other outcome measures including classroom processes and learning environment, student attitudes and behavior, and teacher satisfaction. For some persons these outcomes will appear more valuable than achievement test scores. Essentially, on all measures, reduction in class size is associated with higher quality schooling and more positive attitudes. Effects are most notable for children ages 12 and under, and are least apparent for students 18 or older. Reducing class size has beneficial effects on both cognitive and affective outcomes and on the teaching process itself. To order the study, send $5.50 to Order Department, Far West Laboratory, 1855 Folsom Street, San Francisco, California 94103.

Personnel Development

HEW's Education Division has a singularly significant role in professional development for educational personnel all across the nation. A new report now brings together, in *readable* prose, the current status of federal and state involvement in this critical domain including an analysis of what the U.S. Office of Education is doing (including descriptions of 22 different programs); how to apply for funding from each discretionary program; and results from a survey assessing what the various states are up to (along with detailed descriptions of how seven states are planning to coordinate all professional development). The report also depicts the federal legislative process and provides a listing of professional associations and organizations that are actively involved and of educational laboratories, dissemination networks, and foundations that can provide resources. *The 1980 Report on Educational Personnel Development* ($35 per copy) may be obtained from Feistritzer Associates, Inc., 1261 National Press Building, Washington, D.C. 20045.

Rural

Those working in or with rural schools will find some useful ideas in two publications: *A Directory of Rural Organizations* and *Private Funding for Rural Programs*. The first directory codes each organization for these categories: lobbying; membership; research; and service. The second tells you how to identify and approach suitable foundations. For copies or more information, write National Rural Center, Suite 1000, 1828 L Street, NW, Washington, D.C. 20036.

Another useful resource is *Imaginary Gardens? Real Problems*, an analysis of federal information sources on rural education. This publication looks at sources like the HEW Education Division and other Federal agencies (labor, agriculture, Congress, and so on), and more. Order (stock #EC-076) from National Educational Laboratory Publishers, 813 Airport Boulevard, Austin, Texas 78702. The price is $6.

Fred Rosenau is Washington Representative, Far West Laboratory for Educational Research and Development, San Francisco, California.

RIE & CIJE SCHEDULES

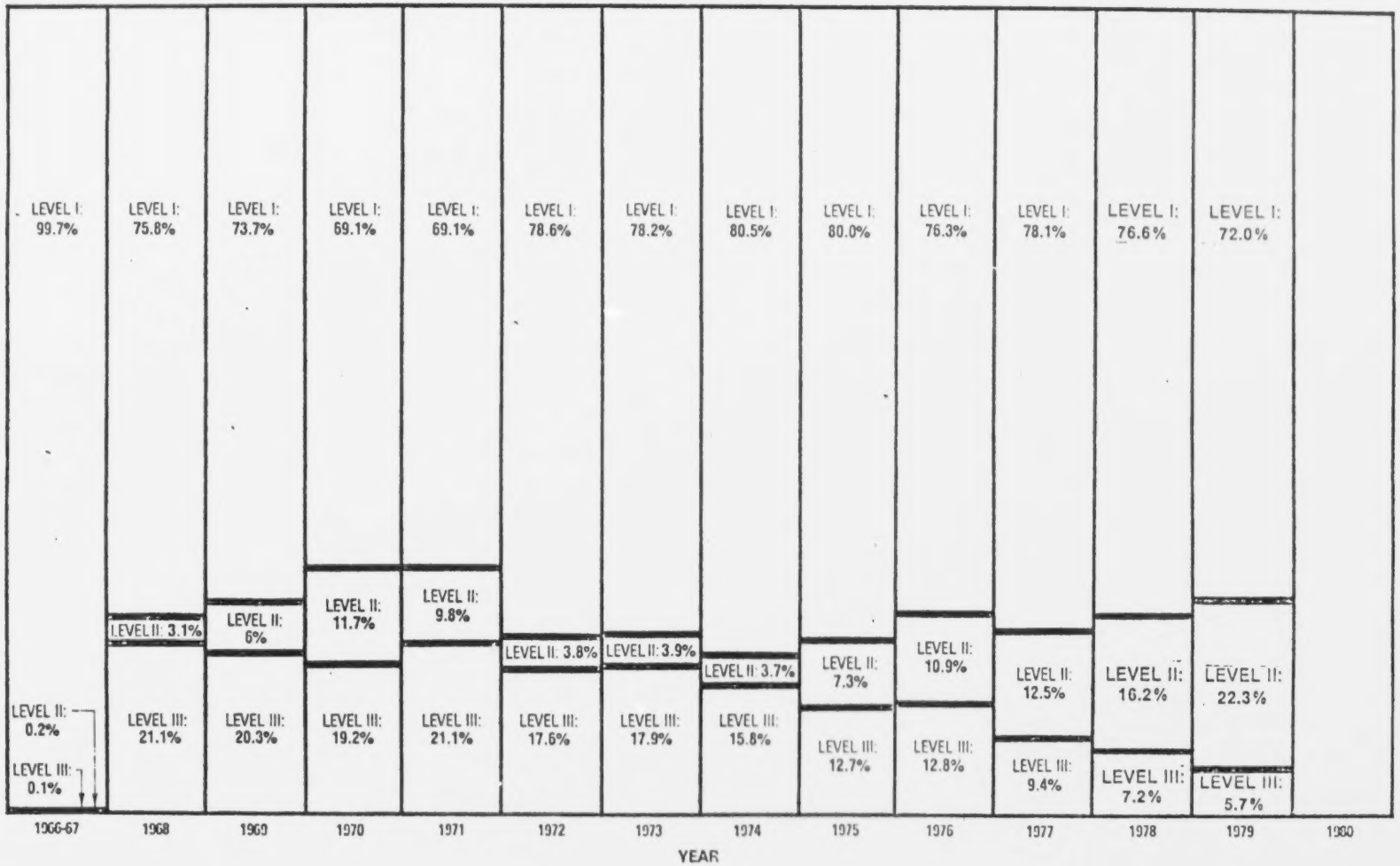
YEAR 1980	ISSUE	RIE DELIVERY DATE TO GPO[1]	CIJE DELIVERY DATE TO PRINTER[2]
	JANUARY	DECEMBER 13-17	DELIVERED
	FEBRUARY	JANUARY 8-10	DELIVERED
5 WEEKS	MARCH	FEBRUARY 12-14	DELIVERED
	APRIL	MARCH 12-14	DELIVERED
5 WEEKS	MAY	APRIL 11-15	APRIL 15-16
	JUNE	MAY 13-15	MAY 13-14
	SEMI-ANNUAL #1	MAY 30- 3	—
	JULY	JUNE 11-13	JUNE 10-11
5 WEEKS	AUGUST	JULY 14-16	JULY 15-16
	SEPTEMBER	AUGUST 13-15	AUGUST 12-13
	OCTOBER	SEPTEMBER 11-15	SEPTEMBER 9-10
5 WEEKS	NOVEMBER	OCTOBER 14-16	OCTOBER 14-15
	DECEMBER	NOVEMBER 11-13	NOVEMBER 11-12
	ANNUAL #2	DECEMBER 1- 3	—

NOTE: (1) GPO takes anywhere from 2-6 weeks to print and mail.

(2) Oryx's printer is supposed to mail out printed copies on the 10th of every month, e.g., May issue is mailed on May 10.

ERIC Data Base (ED Accessions)

Total Accessions Subdivided by Availability Level (I, II, III)

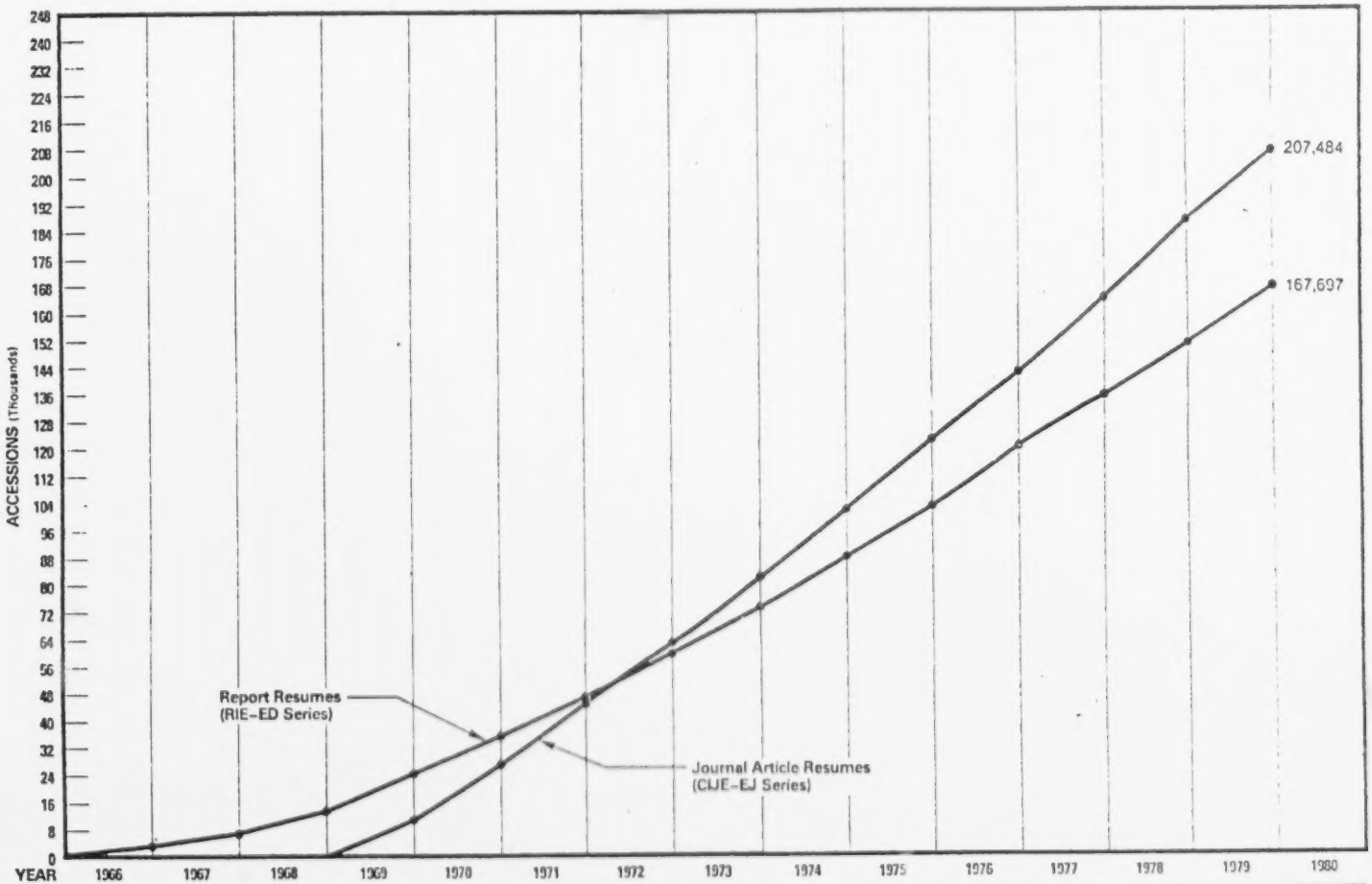


LEGEND:
LEVEL I = MICROFICHE AND HARD COPY (PAPER COPY)
LEVEL II = MICROFICHE ONLY
LEVEL III = NOT AVAILABLE FROM EDRS

ATTACHMENT 2(C)
Page 3 of 3

ERIC Data Base File Growth

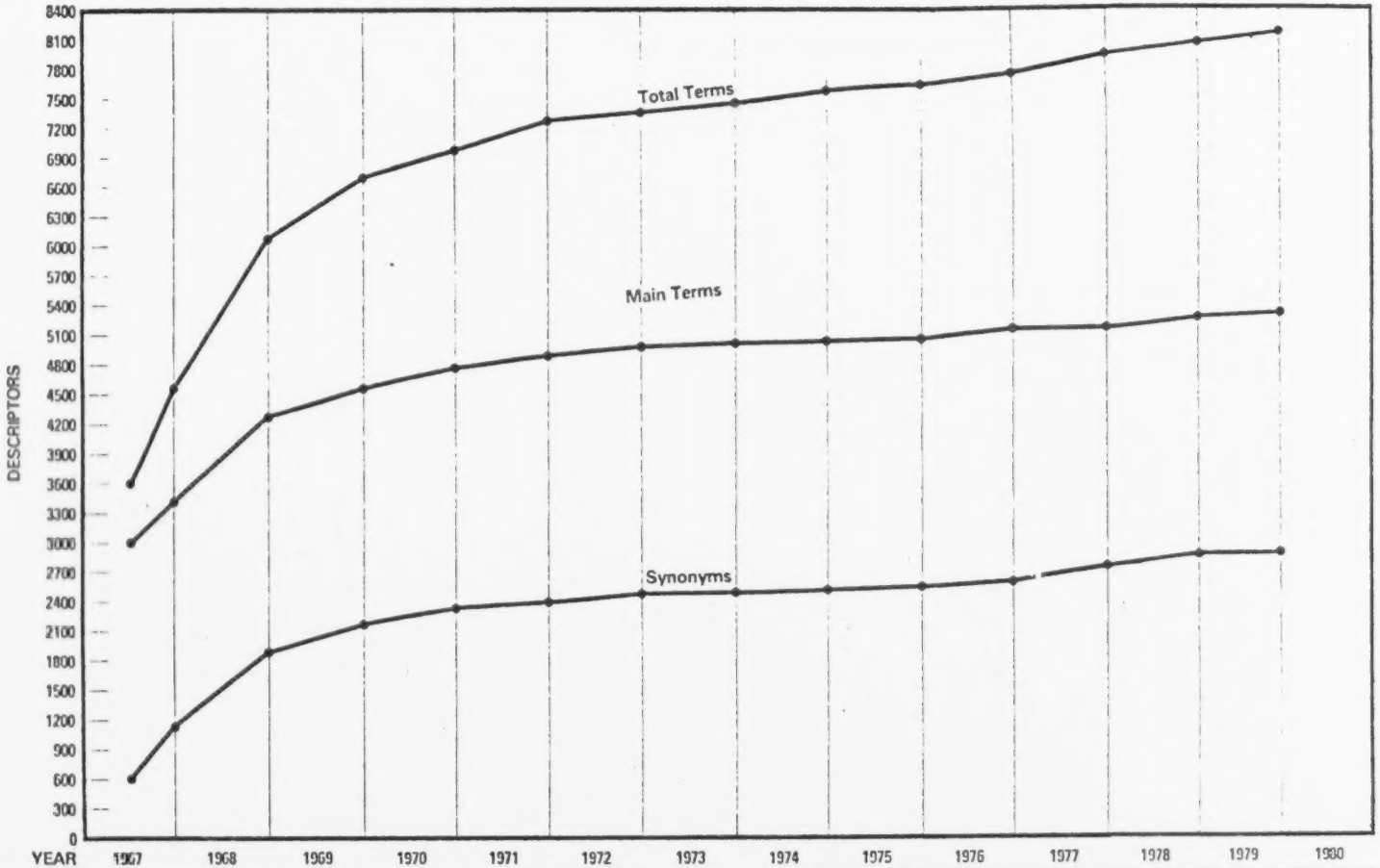
Resume Files



		1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979
REPORTS (RIE)	Accessions Added:	1,834	3,469	8,803	10,453	10,456	12,330	12,230	14,167	14,466	15,341	16,819	15,271	15,303	16,756
	Cumulative Total:		5,302	14,105	24,558	35,014	47,344	59,574	73,741	88,207	103,548	120,367	135,638	150,941	167,697
ARTICLES (CIJE)	Accessions Added:				11,707	15,892	17,672	17,480	19,413	19,708	20,054	20,326	21,099	22,866	21,267
	Cumulative Total:				11,707	27,599	45,271	62,751	82,164	101,872	121,926	142,252	163,351	186,217	207,484

ATTACHMENT 2(A)
Page 1 of 3

ERIC Thesaurus File Growth



SYNONYMS	1126	1847	2140	2308	2395	2443	2457	2519	2555	2616	2755	2809	2840
MAIN TERMS	3411	4239	4562	4761	4877	4935	4984	5018	5068	5130	5195	5257	5291
TOTAL TERMS	4537	6086	6702	7069	7272	7378	7441	7537	7623	7746	7950	8066	8131

ATTACHMENT 2(B)
Page 2 of 3

URBAN EDUCATION (UD)

Scope of Interest:

Academic, intellectual, affective, and social performance of urban young people from grade three through college entrance. Programs and practices that provide learning experiences designed to meet the special needs of the diverse populations served by urban schools, especially those that build upon the unique as well as common characteristics of these populations. The education in urban settings of young people from ethnic and minority backgrounds (including Blacks, Puerto Ricans, Dominicans, Haitians, Portugese, Chinese, Japanese, Italians, Eastern Europeans, and others). Structural changes in classrooms, schools, districts, and communities that directly affect urban children and youth. Innovative programs, practices, and materials that help to redress the curriculum imbalance in the treatment of ethnic and minority groups. Issues, programs, practices, and materials related to economic and ethnic discrimination, segregation, desegregation, and integration in schools and school districts. Issues, programs, practices, and materials related to equal educational opportunity at all grade levels and for all populations. The effects upon young people of urban experiences and environments, in particular as they relate to their social and academic performance in school. The general relationship between schooling and features of urban life such as neighborhood planning or redevelopment, health care and nutrition, demography and housing patterns, welfare practices, and so forth.

Notes:

The interest of the Clearinghouse on Urban Education extends to programs and practices in public, parochial, and private schools.

Equal educational opportunity as a social and educational issue at all grade levels, preschool through post-secondary; the equal education of the racial, ethnic, and linguistic minorities within the scope of ERIC/UD, as well as social minorities (e.g., women).

Documents about Native Americans, Chicanos, and Spanish-Americans (with an Iberian background) are processed by RC. For processing documents dealing with ethnic groups, the chart on the following page shows the agreed division of scope between the UD and RC Clearinghouses:

ERIC DOCUMENT TRANSFER FORM

Date Received: _____ Date Transferred: _____

TO: ERIC/ _____

FROM: ERIC/ _____

The enclosed document(s) appear to be more within your scope than ours.

The document(s) were obtained by (check one):

____ solicited contribution
____ unsolicited contribution
____ staff contribution
____ ERIC Facility

Correspondence information is as follows:
(check one):

____ all relevant material is attached
____ no relevant correspondence; however the name and address of the contributor or contact person is (if known):

_____
_____
_____

_____
Clearinghouse Contact Person

(EFF-70)

VIP INPUT (FINAL TOTALS)

The following is a final count of the DJFs submitted for the VIP. September 14 was the date originally scheduled for cessation of Clearinghouse input, but such input continued to trickle in through October 10.

CE - 232	JC - 348
CG - 527	PS - 367
CS - 309	RC - 195
EA - 322	SE - 200
EC - 359	SO - '54
FL - 160	SP - 255
HE - 575	TM - 571
IR - 685	UD - 346

SUBTOTAL - 5,605

AA (Facility) - 3,418 (original input & reactions to CH input, PTs 1-12)
1,923 (purges -- file maintenance, PTs 1-12)

GRAND TOTAL - 10,946

PTs 11 & 12

All original VIP input has been processed.

PT 11 contained a total of 1,830 new transactions, 1,002 from the Clearinghouses and 828 (including 261 purges) from the Facility. It was distributed on December 14.

PT 12 had 1,623 new transactions, 795 from the Clearinghouses and 828 (including 290 purges) from the Facility. It was distributed on January 11.

The total numbers of terms worked on through PT 11 and PT 12 are 3,508 and 4,023, respectively. These figures represent 103% and 118% of the approximately 3,400 terms originally expected to be evaluated in the VIP. Additionally, approximately 100 terms not yet evaluated were given a critical look by the VIP Executive Committee in its January 14-18 meeting in Washington, DC.

...Jim Houston (Facility)

ATTACHMENT 6(A)
Page 1 of 2

VIP STATISTICS
(estimated, Dec. 1, 1978 - Sept. 14, 1979)

CH	Total # terms	1st PRIORITY Total #	1st PRIORITY % done	2nd PRIORITY Total #	2nd PRIORITY % done	% Total terms done	SNs	UFs	RTs	New Terms	Deletes/ merges	Total Hours
CR	330	134	85%	64	50%	44%	56	30	96	3	33	600
CG	322	160	100%	70	100%	100%	56	8	29	17	62	534
CS	339	60	100%	221	54%	64%	100	0	126	19	52	843
EA	355	80	99%	210	49%	50%	97	15	105	22	57	403
EC	306	120	100%	151	100%	100%	102	44	133	33	121	510
FL	350	78	100%	167	9%	27%	58	30	48	1	18	554
HE	316	166	100%	87	41%	82%	125	50	167	87	41	630
IR	262	129	100%	133	100%	100%	176	120	262	4	71	680
JC	177	168	59%*	7	10%	57%**	110	41	106	17	19	499
PS	305	133	100%	132	30%	70%	90	4	124	17	44	598
RC	298	111	86%	89	24%	36%	90	19	68	19	39	1058
SE	352	69	100%	104	100%	100%	59	78	31	#	78	500
SO	334	98	100%	40	65%	38%	74	12	71	10	23	654
SP	317	128	100%	98	82%	92%	60	7	89	11	58	607
TM	296	236	93%	60	88%	92%	209	44	220	25	44	404
UD	319	48	100%	157	73%	67%	79	20	160	24	70	550
Fac.												4500
TOTALS	4978	1918	95% avg.	1790	61% avg.	70% avg.	1541	522	1835	309	830	14,124

* excluding research homographs= 94%
** excluding research homographs= 90%
Information not available

ATTACHMENT 6(B)
Page 2 of 2

ERIC/EECE Information Fair

Free ERIC mini-searches, information on using ERIC, material from all ERIC Clearinghouses, and free coffee and goodies attracted approximately 300 people to the ERIC Information Fair hosted by EECE. The Fair was held in September, soon after EECE moved to the College of Education, to increase awareness of the ERIC system and of the Clearinghouse's new location. The publicity, signs designed for the Fair, and activities which occurred at the fair are described below.

Publicity - A special flier was designed and posted on bulletin boards around campus, including those in Psychology, Social Work, Home Economics, and general campus areas. A short notice was placed in the campus newspaper the day before the Fair. Within the College of Education, fliers were placed in all faculty and student mailboxes, on all bulletin boards, in elevators, and on all outside doors. (Sample flier attached.)

Overview - Many exhibits relating to the ERIC system were placed in the student lounge area immediately outside the Clearinghouse. A display on ERIC document processing, microfiche readers and reader/printers and materials from ERIC Clearinghouses were exhibited. Computer searching demonstrations were also held. Staff members at each exhibit talked about the exhibit and answered questions.

Welcoming Signs - Large letters reading "ERIC Information Fair" (cut out of yellow construction paper) were strung across the glass wall of the lounge area. An even larger sign of red letters asking "ERIC Who?" was strung across one wall of the lounge area. Balloons and crepe paper streamers helped create a festive atmosphere.

Exhibits and Signs - 1. The ERIC System Exhibit consisted of a chart illustrating document flow in ERIC, documents, rough and edited resumes, cataloging cards, and OCR abstracts. Copies of RIE,CIJE, sample microfiche, and a handout on the ERIC System were also available. 2. The Microfiche Exhibit featured a microfiche reader/printer and sample microfiche. Above the reader was a bright yellow sign reading "Fresh Fiche"; from this sign hung microfiche cut in the shape of fish and outlined in colorful construction paper. 3. The Computer Searching Exhibit included a print terminal hooked up to a CRT monitor so that several people could watch the searching at one time. A large "Search-A-Rama" sign in the shape of a computer card advertised the exhibit. Handouts describing searching and the University of Illinois search service were available. 4. A large 6-panel kiosk decorated with the names of the Clearinghouses formed a circular Clearinghouse Exhibit. "ERIC" was written around the top of the Kiosk and "Educational Resources Information Center" around the bottom. The Clearinghouse names on the body of the kiosk were in various colors and shapes. The kiosk was surrounded by tables of Clearinghouse brocures, sample publications, and lists of the names and addresses

of the Clearinghouses. 5. Inside the Clearinghouse Library, visitors could browse through racks of EECE publications and resource lists, have coffee and cookies, or try the ERIC lessons on PLATO.

Special Features - 1. A major attraction of the Fair was the mini-search ticket each visitor received when entering the Information Fair. This ticket was good for a short (3-8 minute) search of ERIC and could be redeemed at any time during the fall semester. The ticket could also be redeemed at the Information Fair at a terminal inside the Library. Anyone requesting a search with a mini-search ticket was given information about the University of Illinois Library Search Service. 2. The Information Fair included a book give-away. The books were weeded from the Clearinghouse book collection just before the Fair. 3. Small yellow "ERIC Who?" buttons were worn by EECE staff members to identify them to visitors. 4. Visitors expressed appreciation for the cookies and exotic kinds of coffee served (French, Spanish, etc.)

Staffing the Information Fair - Most Clearinghouse staff members participated in the Fair. Clerical staff manned the book give-away, handed out mini-search tickets, and kept the refreshment table supplied. The librarian from the University of Illinois Education Library participated in the Fair by doing demonstration searches and mini-searches. Many ERIC/CS staff members also participated, especially in talking about ERIC and Clearinghouse publications.

After the Fair is Over - We considered the ERIC Information Fair a success because the number of subsequent visitors to the Clearinghouse increased; many who received mini-searches continued getting ERIC searches at the University of Illinois, and many people spoke to us about the usefulness of the Fair in bringing ERIC to their attention. Since the signs are already made, subsequent Fairs will be relatively easy to prepare. An Open House was held in January, but we decided that an annual Fair was probably sufficient. We would be happy to talk with Clearinghouse staffs who would like more information on setting up their own ERIC Information Fair.

ERIC INFORMATION FAIR

Monday, September 17, 1979
8:00 a.m. - 4:30 p.m.
College of Education--South Lounge

* Meet the ERIC/EECE Staff
* Come see our new home at 140 Education Building
* FREE Computer Search and Demo
* FREE Resource Lists
* ERIC Microfiche, Books, and Publications
* Coffee and Goodies

Sponsored by the ERIC Clearinghouse on Elementary and Early Childhood Education

ATTACHMENT 7
Page 3 of 4

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

Expires December 18, 1979

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

Expires December 18, 1979

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

Expires December 18, 1979

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

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SEARCH

Expires December 18, 1979

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

Expires December 18, 1979

GOOD FOR ONE
ERIC
MINI-COMPUTER
SEARCH

Expires December 18, 1979

NEW INFORMATION ANALYSIS PRODUCTS (IAP'S)

1. ERIC Clearinghouse on Higher Education

a. *Interstate Migration of College Students*, Thomas Linney, 4 pages, $.40. Available from: AAHE, Suite 780, 1 Dupont Circle, Washington, D.C. 20036. Research Currents Series.

Federal student aid funds are distributed on the basis of need and are by their nature completely portable. State student aid funds, even those supported with federal dollars, are for the most part limited to use in the state that provides them. State residence requirements oftem limit eligibility for state funded student aid programs. There exists a continuing federal pressure to increase portability of all student aid funds. Drawing on the literature concerned with interstate migration of students and patterns of student financial aid at various state levels, this research current discusses the issue of portability and the patterns of student migration.

b. *College and University Endowments—or, Singing the Inflation Blues*, Carol Herrnstadt Shulman, 4 pages, $.40. Available from: AAHE, Suite 780, 1 Dupont Circle, Washington, D.C. 20036. Research Current Series.

This research currents looks at the heated debate over whether institutions should develop new policies about their endowment investments, i.e., should they divert themselves of stocks in companies that do business in countries whose policies are in conflict with institutional values. The currents examines the arguments for and against divesture; assesses the impact diverstiture may have on the American economy; and looks at new institutional developments in this area.

c. *A Legal Bookshelf for Administrators*, Patricia Hollander, 8 pages, $.50. Available from: AAUA, P. O. Box 536, Oneonta, N.Y. 13820. Administrators Update, Vol. 1, No. 2, Fall 1979.

This review is a bibliography of legal references for college administrators covering such areas as student rights and due process, Supreme Court decisions affecting education, student admissions, affirmative action, student records, student press, collegiate sports, copyright law, faculty, and womens issues.

2. ERIC Clearinghouse on Tests, Measurement, and Evaluation

a. *TM 68: The Educational Implications of Piaget's Theory and Assessment Techniques*, Richard De Lisi, $5.00.

This paper is intended for those educational practitioners and researchers who find themselves both curious and confused about Piaget's theory. Central aspects of the theory and assessment techniques and their relevance for educational practice and research are introduced. In addition, Piaget's own statements and ideas about education are summarized.

Computer Microfilm International, Corp.

Arlington/Atlanta/New York/Indianapolis/Houston

February 7th., 1980

Mr. Jim Prevel
National Institute of Education
1832 M. Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE October 1979 Microfiche Inventory and Quality Check and the following is submitted.

(1) Remakes: 170 834 1 of 1
171 250 1 of 1
171 623 2 of 2
171 811 1 & 2 of 2

(2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
170 549	EA	1	NO	Weak Character Filmed as rec'd
170 729	EA	1	N/A	Filmed as rec'd
170 871	EA	1	YES	Filmed as rec'd
170 949	EA	1	N/A	Filmed as rec'd
171 005	EC	1	NO	Filmed as rec'd Weak Character
171 016	EC	1	NO	Filmed as rec'd Weak Character Page 95 cut at left
171 029	EC	1	NO	Filmed as rec'd Weak & broken print
171 088	EC	1	NO	Filmed as rec'd pg.16 incorr. cropped at bottom. Page 25 filmed as rec'd
171 132	FL	1	NO	Filmed as rec'd Fine Print Weak
171 133	FL	1	NO	Filmed as rec'd Fine Print Weak
171 134	FL	1	NO	Filmed as rec'd Fine Print Weak
171 135	FL	1	NO	Filmed as rec'd Fine Print Weak

3030 North Fairfax Drive, Arlington, Va. 22201 (703) 841-1212

Computer Microfilm International, Corp.

Arlington/Atlanta/New York/Indianapolis/Houston

Mr. Jim Prevel
National Institute of Education
PAGE 2 ...

171 136	FL	1	NO	Filmed as rec'd Fine Print Weak
171 138	FL	1	NO	Filmed as rec'd Fine Print Weak
171 173	HE	1	NO	Filmed as rec'd Pg.21 Incorr. cropped at right fiche good
171 185	HE	2	YES	Pages 4 & 5 fine black print/Green background pges. 87, 91 brown on gold
171 272	IR	1	NO	Filmed as rec'd Pges. 25-40 Incorr. cropped at top.
171 408	PS	1	YES	Filmed as rec'd Left margin faded
171 531	SE	1	NO	Filmed as rec'd Multi-colored page good fiche.
171 597	SO	1	N/A	Filmed as rec'd Blank on Magenta background.
171 602	SO	1	N/A	Filmed as rec'd Pges. 76 & 82 cropped close right margin. Faded character at right.
171 788	TM	1	NO	Filmed as rec'd Page 2 paginated as page 3.

Sincerely,

John N. Veale
Director.

3030 North Fairfax Drive, Arlington, Va. 22201 (703) 841-1212

Computer Microfilm International, Corp.

Arlington/Atlanta/New York/Indianapolis/Houston

February 8th., 1980

Mr. Jim Prevel
National Institute of Education
1832 M. Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE Nov. 1979 Microfiche Inventory and Quality Check and the following is submitted.

(1) Remakes: 172 196 1 of 1
172 199 1 of 1
172 636 1 of 1

(2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
171 896	CE	2	YES	Filmed as rec'd
171 965	CE	1	NO	Filmed as rec'd Print on colored background
171 986	CE	1	NO	Color stripe on left side of page.
172 130	CG	1	YES	Filmed as rec'd Weak Print.
172 426	EA	2	NO	No defect found replacement fiche sent to facility.
172 450	EA	2	YES	Filmed as paginated
172 485	EC	1	YES	Filmed as rec'd (see note)
172 510	FL	1	YES	Filmed as rec'd Blurred defect not found replacement fiche sent to facility.
172 511	FL	1	NO	No defect found. replacement sento to facility.
172 634	HE	1	NO	Filmed as rec'd. Weak Print
172 907	PS	2	YES	Weak Print on colored background.
173 014	RC	2	YES	Weak Print on colored background
173 046	RC	1	NO	No defect found. Replacement fiche sent to facility.
173 142	SE	2	YES	Filmed as rec'd
173 239	SO	2	YES	Filmed as rec'd Weak Print.

Sincerely,

John N. Veale
Director

3030 North Fairfax Drive, Arlington, Va. 22201 (703) 841-1212

CIJE INPUT BY CH (FOR FEBRUARY '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1980
AA	92	14	15	0	245
CE	39	6	7	3	131
CG	129	18	18	0	195
CS	144	14	25	0	309
EA	116	24	28	18	251
EC	40	5	6	0	156
FL	69	10	10	0	103
HE	108	11	13	0	181
IR	184	34	47	3	254
JC	30	2	5	22	50
PS	28	4	4	0	80
RC	48	9	10	20	64
SE	164	26	28	0	229
SO	53	9	10	0	113
SP	41	3	3	0	231
TM	32	4	5	5	107
UD	68	18	18	9	195
TOTALS	1,385	211	252	80	2,894

ATTACHMENT 10
Page 2 of 2

RIE INPUT BY CLEARINGHOUSE (RIEFEB80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	1
CE	135	0	135	1	0	134	134
CG	78	0	78	0	0	78	78
CS	157	0	157	1	0	156	156
EA	65	0	65	1	0	64	64
EC	103	0	103	0	0	103	103
FL	67	4	71	0	0	71	71
HE	115	0	115	3	0	112	112
IR	97	0	97	0	0	97	97
JC	36	0	36	0	0	36	36
PS	57	0	57	1	0	56	56
RC	38	0	38	0	0	38	38
SE	85	0	85	1	0	84	84
SO	65	0	65	0	0	65	65
SP	80	0	80	3	0	77	77
TH	64	0	64	0	0	64	64
UD	52	0	52	4	0	48	48
TOTAL	1,295	4	1,295	15	0	1,284	1,284

ATTACHMENT 10
Page 1 of 2

RIEFEB80

REMOVE LIST

A. DUPLICATES (10)

1. Readmission of Clearinghouse's Own Input

CE 021 408	RIEJAN80	ED 174 765	CE 021 983
SE 028 865	RIEOCT72	ED 064 175	SE 014 193
SP 014 522	RIEFEB80	ED 177 115	SP 014 562

2. Duplicates Appearing in RIE Three Months or More Ago

CS 005 039	RIESEP71	ED 050 922	RE 003 646
HE 011 285	RIEAPR79	ED 163 127	UD 018 833
HE 011 364	RIEAUG79	ED 167 826	CE 020 364
HE 011 365	RIEAUG79	ED 167 827	CE 020 365
PS 010 889	RIESEP79	ED 169 444	CG 013 390

3. Duplicates Appearing in RIE in December 1979, January-February 1980

EA 012 130	RIEFEB80	ED 177 268	UD 019 841
SP 014 765	RIEDEC79	ED 174 252	IR 007 536

B. REMOVES (5)

SP 014 529	Pulled by Clearinghouse
UD 019 707	Pulled by CERIC
UD 019 768	Pulled by CERIC
UD 019 773	Pulled by CERIC
UD 019 784	Pulled by CERIC

C. DELAYED (0)

None

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
Bob Jones University Mack Library Greenville, North Carolina 29614	University of Houston Victoria Campus Library 2602 N. Ben Jordan Victoria, Texas 77901	Kinokunya Bookstores 17-7 Shinjuku 3-Chrome Shinjuku Tokyo, Japan
Shawnee Mission Public Schools 6649 LaMar Shawnee Mission, Kansas 66202	Illinois Office of Education Media and Resource Center 100 N. First Street Springfield, Illinois 62777	Ateneo-Day Manilla Library P. O. Box 154 Manilla, Phillipines
Boise State University Library 1910 University Drive Boise, Idaho 83725	State University of New York Library Stony Brook, New York	University of Maryland Eastern Shore Library Princess Anne, Maryland 21853
York College of Pennsylvania Library Country Club Road York, Pennsylvania 17405		School Supply Professional Library APO New York, New York 09164
Gonzaga University Library East 502 Boone Avenue Spokane, Washington 99258		Virginia Western Community College 3095 Colonia Avenue, S.W. Brown Library Roanoke, Virginia 24015
		Mrs. Ruth Keith Library Supply Hampton City Schools Hampton 23669

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Volume: 4
Number: 3
Date: March 1980

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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I. CENTRAL ERIC ANNOUNCEMENTS

A. Copyright Problems

There have been two cases recently of copyright problems. In each case, the Clearinghouse involved acted in good faith based on copyright release, or what was interpreted as copyright release. At issue, among other things, is the necessity to require formal ERIC system copyright releases on all non-government documents, or whether cover letters "giving permission" can be substituted in specific instances. While lawyers are debating issues which will affect the eventual system policy, let me suggest that particular care be given to accepting cover letters as a substitute for official copyright releases.

The following notice will appear in *Interchange*:

> For copyright reasons ERIC has been asked to change the availability of two documents from Level 1 to Level 3 (not available from EDRS):
>
> ED 168 261 - *The Gifted: A Perishable Resource*
>
> ED 168 549 - *Systems Engineering of Education XIX: Preparing Occupational Instruction*
>
> Organizations holding these items in their ERIC microfiche collections are asked to discard these microfiche. Credit will be automatically given by the ERIC Document Reproduction Service for the cost of these microfiche.

...B.C. (Central ERIC)

B. ERIC Search Tournament

The "First Annual ERIC Search Tournament" will be held at the Online '80 meeting in San Francisco, California on November 12-14, 1980 (see Attachment 1). Those who know her will recognize the fertile imagination of SMERC's Kathy Clay, who has brought us "Searching ERIC on DIALOG: The Times They Are a' Changing," "Byte my Baud" and other noteworthy contributions to the literature of information science. We would appreciate knowing if anyone has plans to attend the meeting.

...Bob Chesley (Central ERIC)

C. A Guide to School Library Media Programs Prepared by ERIC/IR

Donald Ely and Barbara Minor of the ERIC Clearinghouse on Information Resources have prepared a guide outlining important information about school libraries. This guide addresses the following types of information about school libraries:

- points of access (national, state, regional, and local), including journals;
- the magnitude of the school library enterprise; and
- the roles and functions of school librarians.

A copy of this guide is displayed in Attachment 2. Please feel free to contact the Clearinghouse for additional information.

...Cheryl Chase (Central ERIC)

D. School Librarian Internship Program

A group of five school librarians participated in the first session of the NIE sponsored School Librarian Internship Program. In cooperation with the American Association of School Librarians (AASL), the program seeks to investigate the problems of awareness and access for the library media specialist to the resources available at the NIE Library, ERIC, the Information Resources Division, and other national library collections such as the National Agricultural Library and the National Library of Medicine. It is hoped that the program will guide us all in better serving the library/media audience.

For two weeks the interns were thoroughly exposed to all aspects of the ERIC system, as well as other information resources in the Washington metropolitan area. A group report has been submitted and individual reports are expected shortly. A summary of these reports, including the interns' perceptions of the ERIC program and their suggestions for serving the school library audience, will appear in the next EAB.

Two future internship sessions are planned this year, April 21-May 2 and July 14-25, 1980. (See also EC entry on page 8.)

...Pat Coulter (Central ERIC)

E. Access to SOC's

Don't forget that EDRS has some space (within limits) each month to include Clearinghouse announcements, flyers, etc., in their monthly microfiche shipments to the ERIC Standing Order Customers. USE IT - SAVE POSTAGE!

...Jim Prevel (Central ERIC)

F. Hot-Line From USOE on Developments in Education

The Office of Education now has a toll-free telephone recording giving several minutes of information on important developments in education. In Washington, dial 472-2729; outside Washington, dial (800) 424-0214.

...Frank Smardak (Central ERIC)

G. Oryx Press Publishes Bibliographies

Several new bibliographies, recently compiled by Oryx Press in cooperation with SMERC, have been completed (see Attachment 3). The focus on these bibliographies is on practitioner-oriented materials; they should be of interest to everyone in the system.

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. ERIC Ready Reference #1

Attachment 4 is a display of ED and EJ ranges for each calendar year since ERIC started. As the data base grows, it will be increasingly common to limit search output by year. Ready Reference #1 is designed to be put on the wall above searching terminals and to be eye-legible at that distance.

...Ted Brandhorst (ERIC Facility)

B. *Scope of Interest Guide*, Index

The "Index" at the back of the *Scope of Interest Guide* helps to delineate Clearinghouse subject areas and reduces the number of document transfers by pinpointing Clearinghouse areas of interest. It has come to our attention that certain terms might be added to the "Index." If any Clearinghouse would like to select terms from the list below, they will be added to the "Index" for the *ERIC Processing Manual*. Please identify which terms coincide with the subject matter processed by your Clearinghouse and return your selection (if any) to the Facility.

Abused children
Accessibility (handicapped)
Adolescence
Affirmative action
Analytic reasoning
Assessment
Barrier-free design
Battered women
Biofeedback
Black English
Brainstorming
Camping
Death education
Dental health
Driver education
Food service
Halfway houses
Human rights

Immunization programs
Individually guided education
Linking agents
Mnemonics
Modality based education
Museums
Neglected children
Nutrition education
Open universities
Parenting
Playgrounds
Prisoner education
Prison rehabilitation
Rural blacks
Senior high school students
Senior citizens
Student activities
Violence
Visual literacy

...Grace Sundstrom (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Adult, Career, and Vocational Education*

1. Wisconsin Communication and Information Network Uses ERIC

Juliet Miller, Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, discussed ERIC with representatives of libraries involved in the Wisconsin Vocational, Technical, and Education (VTAE) Communication and Information Network at a meeting held at the Waukesha County Technical Institute in Pewaukee, Wisconsin on February 27, 1980.

The Wisconsin VTAE Network links 33 postsecondary technical institutes via computer terminals, in the support of three major goals:

- communication through electronic mail and conferences;
- access to the Wisconsin Career Information System; and
- searching of ERIC and NTIS data bases.

The ERIC Clearinghouse is exploring ways of joining this computer conference link to help libraries in the 33 locations strengthen their ERIC searching skills.

...J.M. (CE)

2. CE Assistant Director named Editor of *Career Education Quarterly*

Bob Bhaerman, Assistant Director for Career Education, has been designated editor of the *Career Education Quarterly* (CEQ), the official journal of the National Association for Career Education. For the past year, he has served as an editorial consultant to the CEQ and is currently guest editing an issue dealing with "CETA and Career Education." Bob also submits a similar ERIC column to the *Illinois Career Education Journal*. Through both of these efforts, the ERIC system is becoming more widely known in the career education community, a sizeable part of the total education community.

...Juliet Miller (CE)

B. *ERIC Clearinghouse on Educational Management*

1. NASSP to Publish Report on Vouchers

Sometime later this year, secondary school principals across the nation will receive a 57-page report on educational vouchers prepared by the ERIC Clearinghouse on Educational Management.

The report was originally published in 1979 by the Association of California School Administrators (through a cooperative arrangement with the Clearinghouse) as an issue of *School Management Digest*. Recently it caught the eye of Scott D. Thomson, Director of the National Association of Secondary School Principals, who wants to publish a special edition of the digest for distribution to NASSP's 36,000 members.

NASSP became interested in the topic in the aftermath of a PBS television program, "Free to Choose," in which Milton Friedman propounded the voucher concept. When Thomson received telephone calls from members expressing concern about the impact of vouchers, he decided the association should prepare a monograph on the subject for its members.

At this point Thomson came across the digest. As he told Clearinghouse Director Philip K. Piele in a letter, "Your product is so good...that we would prefer to publish it instead." He terms it "the most readable summary available on the topic."

The digest was written by Clearinghouse freelance writer John Lindelow.

...Stuart Smith (EA)

C. *ERIC Clearinghouse on Elementary and Early Childhood Education*

1. Dr. Katz President of OMEP/U.S.

Dr. Lilian G. Katz, Chairman of the Department of Elementary and Early Childhood Education and Director of the ERIC Clearinghouse on Elementary and Early Childhood Education at the University of Illinois, has been elected to a two-year term as President of the U.S. National Committee of the World Organization for Early Childhood Education.

The organization, whose official name is Organization pour l'Education Prescholaire (OMEP), is represented by a national committee in each of more than forty member countries. It is funded by a special grant from UNESCO supporting programs promoting research and the dissemination of knowledge

about the education and care of young children around the world. The organization publishes a quarterly journal and holds world council and assembly meetings each year.

Professor Katz will represent the U.S. National Committee at the 1980 World Assembly in Quebec next July.

...Charlotte Watkins (PS)

D. *ERIC Clearinghouse on Handicapped and Gifted Children*

1. ERIC/NDN Relationship

On Friday, February 8, 1980, Don Erickson met at the U.S. Office of Education with Drew Lebby (OE's NDN Program Officer) and Diane McIntyre (Far West Laboratory) as part of his role as Chairperson of the ERIC/NDN linkage committee. The three participants agreed that cooperation between the two systems should move far beyond the level of assigning ERIC descriptors to JDRP approval programs. Some specific activities were discussed, but extensive progress in this matter probably will have to wait until all programs have found their new niches in the Department of Education. If any ERIC personnel have been working with any NDN personnel at a local or regional level, please forward a brief description of the activity to Don Erickson at the ERIC Clearinghouse on Handicapped and Gifted Children.

...M.C. (EC)

2. EC Conducts Workshop for Staff in the Louisiana State Department of Education

On Wednesday, February 20, 1980, Don Erickson and Jean Nazzaro conducted an all day workshop/materials demonstration for 40 Louisiana SEA staff, Regional Resource Center directors, and other state special education consultants. Although this workshop was not conducted with Clearinghouse funds, the opportunity was seized for delivering a good dose of ERIC information to the exceptionally attentive attendees.

...M.C. (EC)

3. School Librarians Visit EC

On Tuesday, February 26, 1980, the ERIC Clearinghouse on Handicapped and Gifted Children was privileged to host five librarians who were participating in the NIE special two-week program to instruct librarians in elementary and secondary schools about resources available through the National Institute of Education.

The librarians, from Wisconsin, South Dakota, Washington, Wyoming, and Maryland, and two project leaders from the Maxima Corporation, evidenced high interest during their visit, which lasted the major part of the day. Although their prior knowledge of NIE resources ranged from sophisticated to modest, all asked penetrating questions regarding every aspect of this Clearinghouse's operations and easily grasped the relationship of one Clearinghouse to another, as well as relationships between Clearinghouses and the other ERIC components. All Clearinghouse staff who interacted with the librarians during their visit were left with the impression that out there in the schools we have interested and vibrant allies who need more of our support to become working members of our larger Network.

...M.C. (EC)

4. EC Begins Sending RIE and CIJE Resumes to the ERIC Facility on Magnetic Tape

The ERIC Clearinghouse on Handicapped and Gifted Children has begun sending resumes for RIE and CIJE to the Facility in tape form, skipping the OCR step. Resumes are keyed onto floppy disks via a microprocessor system, and tapes are generated via a GALAXY/5 minicomputer. Tapes are sent directly to the ERIC Facility. The system reduces typing time, allows for greater ease of correction, and eliminates OCR problems at the Facility with resulting greater efficiency. This system is possible due to close coordination and shared usage with EC's host organization, The Council for Exceptional Children.

...Marion Cambel (EC)

E. *ERIC Clearinghouse for Junior Colleges*

1. Promotion of Information Analysis Products

The recent trend has been for each ERIC Clearinghouse to be a representative of the ERIC system as a whole, not just in the capacity allowed by its own particular scope. ERIC Clearinghouses also serve library and media associations and dissemination groups on a regional basis. For the past few months, the ERIC Clearinghouse for Junior Colleges has conducted a series of workshops on the ERIC system for Los Angles County Schools and the California Library and Media Educators Association (CMLEA).

In addition to distributing the *ERIC Information Analysis Products* compilations for 1975-1977 and 1978, JC has displayed *actual copies* of publications of topical concern to the participants. This has stimulated great interest and also a few questions:

- "What is the cost of individual products?"
- "Where are these products available?"
- "What method of payment will you accept?"
- "How can I be placed on mailing lists for future publications?"

Unfortunately, this information is not always present on the cover or in the front matter of the product. Rather than presenting an uninformed appearance by answering user questions by saying, "I don't know, but you can contact the particular clearinghouse," JC now selects only those IAP's where cost and ordering information is clear.

In planning for the CMELA Annual Convention, display of appropriate Clearinghouse publications was thought useful to both participants (for their information) and to Clearinghouses (for promotion of their products). To maximize the amount of information given each participant, a form was devised (see Attachment 5) for their use when asking for further information on a particular publication.

Right on the spot, conference attendees can indicate their interest in a particular product without having to follow-up when they return to their own offices. Allowed to "get cold," users seldom follow-up on publications of their own accord, even if their interest was stimulated at the time. Information on ordering products through the Clearinghouse, associations, or EDRS can then be forwarded to the individual with a minimum of effort on the part of both the attendees and the Clearinghouse.

All of the Clearinghouses were contacted in advance regarding this procedure and were given an opportunity to suggest certain IAP's they would like to have especially promoted. It was extremely helpful to have a supply of each Clearinghouse's IAP's on hand to facilitate selection by telephone. Such occasions as these workshops offer a great opportunity to represent the ERIC IAP program across scope areas and JC hopes you will be pleased with the response.

...Bonnie Sanchez (JC)

F. *ERIC Clearinghouse on Reading and Communication Skills*

1. RCS Column Scores Well

Each year, staff at the ERIC Clearinghouse on Reading and Communication Skills contribute articles to a regular ERIC/RCS column in the *Reading Teacher* and *Journal of Reading*, published by the International Reading Association. Dr. Janet Binkley, editor of both journals, recently informed us

that an IRA survey of 480 randomly selected readers found that our work was reaching 95% of the members who receive one of these journals. This was true both for college faculty and for elementary and secondary school classroom teachers.

...Mary K Monteith (CS)

G. *ERIC Clearinghouse on Rural Education and Small Schools*

1. USOE Rural Education Specialist Visits RC

Norm Hern, the primary contact person for rural education in the U. S. Office of Education, visited the ERIC Clearinghouse on Rural Education and Small Schools on February 13-14, 1980. The primary focus of his visit was to keep abreast of current developments in the field of rural education.

...A.H. (RC)

2. Indian Education Liaison

Elaine Benally (American Indian Specialist) and Amelita Hill (User Services) of the ERIC Clearinghouse on Rural Education and Small Schools, gave an ERIC workshop providing information and technical assistance pertaining to the acquisition of materials and equipment and the training of staff for the development of an ERIC mini-library. This library would serve the students and communities under the jurisdiction of the Albuquerque Indian School (19 Pueblos, Mescalera Apaches, Jicarillo Apaches, Ute Mountain Ute, and Southern Ute). The workshop was held at the All Indian Pueblo Cultural Center, Albuquerque, New Mexico, on March 7, 1980.

...A.H. (RC)

3. ERIC/CRESS - State Collaboration

Judi Conrad (Information Specialist for Rural Education, Small Schools, and Outdoor Education, of the ERIC Clearinghouse on Rural Education and Small Schools, gave a presentation on the ERIC system to the participants of the "Building State Information Resource Center: SEDL Regional Exchange Workshop," in Austin, Texas, on February 28, 1980. Participants represented state departments of education, universities, and information centers from Arkansas, Louisiana, Mississippi, New Mexico, Oklahoma, and Texas.

...A.H. (RC)

4. Migrant Student Record Transfer System

Manuela Quezada (Information Specialist for Mexican American and Migrant Education) of the ERIC Clearinghouse on Rural Education and Small Schools, met with the Director and User Services Director of the Migrant Student Record Transfer System (MSRTS) in Little Rock, Arkansas on February 12-13, 1980.

A system was developed that would allow MSRTS computer terminal opeators in the field to indirectly access ERIC via the MSRTS center in Little Rock. The MSRTS personnel will forward requests to ERIC/CRESS. These requests will be categorized and answered, if possible, by off-the-shelf items. For those requests that necessitate a computer search, an analytic summary of the search results will be provided in a form suitable for dissemination from Little Rock via terminal.

...Amelita Hill (RC)

H. ERIC Clearinghouse on Teacher Education

1. SP Staff Change

Pat Spellman has announced her resignation as Senior Information Analyst effective March 21, 1980. Pat has been with the Clearinghouse since June 1976, managing the acquisitions, document processing, and abstracting/indexing functions. She also served as VIP project coordinator and as a member of the VIP Executive Committee. Her contributions and sound judgments will be missed.

...D.S. (SP)

2. International Visitors to SP Receive Orientation

Three groups of international visitors participated in orientations at the ERIC Clearinghouse on Teacher Education in recent months. The parties included:

- a study tour concerned with educational technology, from the People's Republic of China;
- several members of the AACTE intern program from the Somali Democratic Republic, the Philippines, and Jamaica;
- a visitor from Tübingen University, West Germany.

...Dean Schwanke (SP)

I. *ERIC Clearinghouse on Urban Education*

1. UD to be Represented at International Conference

Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, will be a speaker at the International Conference on Self Help to be held in New York City, March 31- April 4, 1980. The conference is sponsored by the City College of New York, the National Urban League, and the Institute for Urban and Minority Education. Dr. Flaxman will speak on the value of documenting self-help activities and disseminating this information internationally.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

Attachment 1: First Annual ERIC Search Tournament News Release

Attachment 2: A Guide to School Library Media Programs

Attachment 3: Oryx Press Announcement of New Bibliographies

Attachment 4: ERIC Ready Reference #1

Attachment 5: ERIC Publications Form Designed by ERIC/JC

Attachment 6: New Information Analysis Products

Attachment 7: RIE Input By Clearinghouse (RIEMAR80)

Attachment 8: RIE REMOVE LIST (RIEMAR80)

Attachment 9: Standing Order Customers (Additions, Renewals, and Cancellations)

NEWS RELEASE

ANNOUNCING THE 1st ANNUAL ERIC SEARCH TOURNAMENT

This tournament will be open to any ERIC searcher in the world--as long as s/he is also attending Online '80 at the San Francisco Hilton on November 12-14, 1980. Surrogates are allowed, as are collaboration, collusion, good humor, and good search techniques.

TOURNAMENT DETAILS

1. There will be three tournament questions which will be in the registration packet at Online '80. Also in the packet will be the criteria on which the results will be judged, the names of the judges, and further tournament details.
2. Any online system may be used. Lockheed, System Development Corporation, and BRS are all donating terminals, free online search time, personnel (not for strategic advice, probably, since they will be entering the contest too), and ERIC and System search aids.
3. Only one printout and strategy may be entered per question. The winning strategy must be demonstrated online in the telebeam room, while narrating the steps being taken, and why. (A narrator will be provided, if you like.)
4. This contest is being co-sponsored by SMERC (San Mateo Educational Resources Center) and ERIC (Educational Resources Information Center). SMERC personnel will be judges for the contest. Judges are not allowed to compete.
5. PRIZES. We have not yet decided whether the prizes will be a pound of gold, an "ERIC is for Learners" T-shirt, a trip to the Carribbean, a bottle of champagne, or a trophy. In any case, they will be unique.

At Online '79, BIOSIS conducted the 1st Annual BIOSIS Search Tournament. In the world of information science it has long been known that one should not reinvent the wheel (translation: adapt, adopt, plagiarize). In keeping with this tradition, SMERC & ERIC freely acknowledge that the 1st Annual ERIC Tournament is an adaptation of the 1st Annual BIOSIS Tournament.

1st ANNUAL ERIC SEARCH TOURNAMENT

ONLINE '80 - San Francisco Hilton - November 12 - 14, 1980

*PRIZES
*WORLD-RENOWNED JUDGES
*COLLABORATION & COLLUSION ALLOWED
*ONLINE DEMONSTRATION OF WINNING STRATEGIES
*Open to all - vendors, searchers, interested parties[1]
*You must be present to win[2]
*Search questions, criteria, and further details will be included in the Online '80 registration packet

[1] and managers who used to know how to search

[2] and willing to demonstrate online the winning strategy

Co-sponsored by SMERC (San Mateo Educational Resources Center) and ERIC (Educational Resources Information Center)

A Guide to School Library Media Programs

Points of Access

National. The American Association of School Librarians (AASL) is a division of the American Library Association (ALA). The Executive Secretary is Alice E. Fite (50 E. Huron Street, Chicago, Illinois 60611). The official journal is School Media Quarterly in which ERIC/IR has a regular column. The annual program meetings coincide with ALA (New York City, June 28 - July 4, 1980) and for the first time, there will be a separate convention in Louisville, Kentucky, September 25-28, 1980 for which a registration of 3,000 is expected. Don Ely of ERIC/IR is serving as coordinator of all ERIC efforts at the Louisville meeting.

Within the U.S. Office of Education there is an Office of Libraries and Learning Resources which has administered various federal programs related to libraries, e.g., LSCA; Elementary and Secondary Education Act, Title IV B; Higher Education Act, Title II B.

State. There is no one pattern for state organizations but there are organizations for school library media specialists in nearly every state. The organizational patterns are: (1) separate state associations for school library media personnel only; (2) combined school library-educational media/technology associations; and (3) a school library media section of the state library association. The patterns prevailing in the states covered by each Clearinghouse can be determined by contacting the state library office or state education department office responsible for school libraries. The AASL office has also been helpful in identifying school library media organizations on the state level.

Each Clearinghouse can facilitate linkages between ERIC and school library media personnel through naming the most accessible standing order customers (SOC's). When school librarians know where they can get nearby help and access to all ERIC resources, the potential for use is enhanced.

Regional and Local. Some large cities or regions have organizations for school library media personnel. Such regional or local groups usually have no official affiliation with the state or national associations. To discover if such organizations exist in your area, ask school library media personnel.

Journals. School Media Quarterly is the official journal of AASL. School Library Journal (published by R.R. Bowker) is also popular. School library personnel who include nonprint media within their scope may read Instructional Innovator (formerly Audiovisual Instruction) which is published by the Association for Educational Communications and Technology (AECT). Another magazine, widely read by teachers and school library personnel, is Media and Methods.

Magnitude of the School Library Enterprise

A 1974 study by the National Center for Educational Statistics (NCES) showed that 74,625 (85.3%) of the 87,465 public schools had school library media centers (LMCs).

Of the 22,992 secondary schools, 22,315 (97.1%) had LMCs; all secondary schools with enrollments of 2,000 or more (1,409), had LMCs (100%).

Of the 64,473 elementary and combined schools, 53,310 (81.1%) had LMCs; LMCs were least prevalent in elementary/combined schools with enrollments of less than 300.

Thirty-nine out of 40 children attended schools with LMCs; between 1964 and 1974, the number of children attending schools with LMCs increased by 50%.

Functions

The role and professional obligation of the library media specialist is currently seen to be that of an effective teacher of both students and other teachers.

In addition to teaching students through use of a variety of instructional media, equipment, and applied teaching strategies, the media specialist should also assume an intensive leadership role in development and application of new ideas and strategies with classroom teachers to help them apply the new media and teaching methods to improve their teaching. While administrative support is seen for providing time for library management and parent or teacher conferences, media specialists are not yet free from pressures to cover study halls or serve as a relief or substitute teacher.

Task Analysis

A task analysis survey of school library personnel conducted for the School Library Manpower Project found that the head of the LMC in 72% of the schools studied participates in curriculum development and revision, while assistant librarians (also professional personnel) in 50% of the schools and audiovisual specialists in 38% performed the same function. The heads of the LMCs in 77.8% of the schools assist curriculum committees in selection of appropriate materials for resource units and curriculum guides; in 84.9% they assist individual teachers in curriculum planning; in 75.3%, they conduct evaluations of adequacy and suitability of facilities,

equipment, and materials, and services with regard to learning outcomes; in 93.7% they plan cooperatively with faculty members to coordinate materials and library activities with curriculum programs, units, textbooks; and in 76.6%, they work with teachers to design innovations in instruction. The assistant librarian and audiovisual specialist perform the same functions to a lesser degree.

References

Robert David Little, "Public School Library Media Center Statistics: Analysis of NCES Survey," Bowker Annual of Library & Book Trade Information, 23rd edition, 1978, pp. 356-365.

D. Philip Baker, "School Libraries and Media Programs," ALA Yearbook 1979, pp. 249-255.

Research Division, National Education Association. Special Report: School Library Personnel Task Analysis Survey. Chicago: American Association of School Librarians, 1969, p. 22.

Prepared by
Donald P. Ely
Barbara B. Minor

Special Interest Resource Guides in Education *

Oryx Press is planning, for 1980, a series of annotated bibliographies on essential and current topics in education. The focus of the bibliographies will be on practitioner-oriented materials.

When determining the best organization to do the research for this series, Oryx Press looked to the San Mateo Educational Resources Center (SMERC) SMERC, under contract with 27 educational agencies in California and with educational agencies in Alaska, Arizona, Florida, Hawaii, Montana, Nebraska, Oregon, and the U.S. Virgin Islands, fills 25,000 requests for educational information each year, thus giving them a national perspective on educational issues. These requests come (approximately) from the following administrators—45%; teachers, counselors, librarians, and others involved in the educational process—50%; the remainder come from graduate students, researchers, parents, and others. Thus, Oryx Press believed that the desired practical focus could be provided best and most comprehensively by SMERC.

The first in the series of Special Interest Resource Guides will be on the topic of classroom and school site discipline—creative, assertive, humane, sanity-saving, positive, preventive, and PRACTICAL. Other Guides scheduled will cover such areas as Drug Abuse and Mainstreaming.

The topics for all the guides will be selected on two bases: interest as expressed by the educational community (the ERIC system entered over 1,000 items on the topic of discipline in 1978 and 1979 alone); interest as expressed by the public (the 11th annual survey conducted by *Phi Delta Kappan* states, "Once again, the American public perceives the perennial problem of discipline as the most important problem facing the schools today." September, 1979).

The major resource for compiling these educational bibliographies will be the ERIC (Educational Resources Information Center) database, but other sources, both computerized and non-computerized, will be tapped in order to provide the best and most topical and most up-to-date information on each subject.

*Discipline, available Spring, 1980; others throughout the year.

Discipline*

Compiled by San Mateo Educational Resources Center (SMERC).
ISBN 0-912700-71-8. 1980.
Paperbound. $7.50(t).

Discipline and Classroom Control: A Special Interest Resource Guide is the first in a series of annotated bibliographies on special interest topics in education.

Six Guides will be published in 1980, and six each year thereafter. The September, 1979, *Phi Delta Kappan* states,

> ". . . the American public perceives the perennial problem of discipline as the most important problem facing the schools today.

This guide supplies access to information on classroom and school site discipline—creative, assertive, humane, sanity-saving, positive, preventive, and PRACTICAL (See also page 19).

Drug Abuse*

Compiled by San Mateo Educational Resources Center (SMERC).
ISBN 0-912700-72-6. 1980.
Paperbound. $7.50(t).

Drug Abuse: A Special Interest Resource Guide is the third in a series of annotated bibliographies on special interest topics in education. Six Guides will be published in 1980, and six each year thereafter. The increase of alcoholism and other drug abuse among young people makes this topic of great concern to teachers, administrators, and parents. This book leads to the current information available on this immediate problem, including behavioral aspects, prediction and prevention, drug education, and drug therapy (See also page 19).

Special Interest Resource Guides in Education are being compiled by the San Mateo Educational Resources Center (SMERC), which fills over 25,000 requests for educational information each year, giving them a national perspective on educational issues. These requests come (approximately) from the following groups: administrators—45%; teachers, counselors, librarians, and others involved in the educational process—50%; the remainder come from graduate students, researchers, parents and others. The major resource for compiling these educational guides is the ERIC (Educational Resources Information Center) database—but other sources, both computerized and non-computerized, are also used in order to provide the best, most topical, and up-to-date information on each subject (See also page 19).

*Discipline, available April, 1980; Drug Abuse, available August, 1980.

Mainstreaming

Compiled by San Mateo Educational Resources Center (SMERC).
ISBN 0-912700-73-4. 1980.
Paperbound. $7.50(t).

Mainstreaming: A Special Interest Resource Guide is the second book in a series of special interest topics in the field of education. Six Guides will be published in 1980, and each year thereafter. A 1978 issue of *Exceptional Children* states, ". . . Appropriate implementation of Public Law 94-142 will require the concerted effort of many individuals—general and specific educators and administrators, a myriad of support personnel, parents, siblings, and the children themselves." This guide supplies access to the most current information on meeting the needs of special children—a requirement for all educators. (See also pages 8 and 19).

SMERC, the San Mateo Educational Resources Center, accesses both computerized and noncomputerized data filling requests for information each year.

ERIC Accession Number Ranges

(By Year)

Resources in Education (RIE)

PRE-1966	ED	001 001 - 003 960
1966	ED	010 000 - 010 093
1967	ED	010 094 - 012 348
1968	ED	012 349 - 021 151
1969	ED	021 152 - 031 604
1970	ED	031 605 - 042 060
1971	ED	042 061 - 054 390
1972	ED	054 391 - 066 620
1973	ED	066 621 - 080 787
1974	ED	080 788 - 095 253
1975	ED	095 254 - 110 594
1976	ED	110 595 - 127 413
1977	ED	127 414 - 142 684
1978	ED	142 685 - 157 987
1979	ED	157 988 - 174 743
1980	ED	174 744 -

Current Index to Journals in Education (CIJE)

1969	EJ	000 001 - 011 707
1970	EJ	011 708 - 027 599
1971	EJ	027 600 - 045 271
1972	EJ	045 272 - 062 751
1973	EJ	062 752 - 082 164
1974	EJ	082 165 - 101 872
1975	EJ	101 873 - 121 926
1976	EJ	121 927 - 142 252
1977	EJ	142 253 - 163 351
1978	EJ	163 352 - 186 217
1979	EJ	186 218 - 207 484
1980	EJ	207 485 -

ERIC Publications

I am interested in receiving ordering information for ERIC Publication

_____

from the Clearinghouse on _____

Please send this information to:

Name: _____

Position: _____

Institution: _____

Address: _____

_____

NEW INFORMATION ANALYSIS PRODUCTS

ERIC Clearinghouse on Information Resources

a. *A Classification of Evaluation Studies of Instructional Technology Included in the ERIC System,* Dennis D. Gooler, 192 pages, $14.00. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-34.

The more than 200 studies identified are listed in a number of categories under three broad headings--purposes for evaluation, focus of evaluation, and methods of evaluation. Abstracts are included in the bibliography.

b. *Cost-Effectiveness and Instructional Technology: A Review of Conceptual Issues and Selected References,* Philip Doughty And Others, 60 pages, $5.00. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-35.

Intended for the practitioner with a basic understanding of instructional technology, this publication examines concepts and practices in this type of evaluation, reviews the literature, and provides an annotated bibliography.

c. *A Working Bibliography of Commercially Available Audiovisual Materials for the Teaching of Library Science,* 2nd ed., revised and expanded, Irving Lieberman and others, 120 pages, $8.50. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-36.

Films, filmstrips, slides, video and audio tapes are listed in seven categories--introduction to librarianship, reference, use of books and the library, classification and cataloging, selection of materials, printing and history of books and libraries, and automation. A list of sources and title index are included.

d. *The Information Interview: A Comprehensive Bibliography and an Analysis of the Literature,* Wayne W. Crouch, 44 pages, $4.00. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-37.

A brief review of the literature on the reference interview introduces a bibliography of 76 journal articles and monographs listed in three categories. Subject and author indexes and cross references are provided.

e. *An Assessment of the Current Status of Educational Technology,* Paul Saettler, 34 pages, $3.00. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-38.

This overview of the field reviews the historical roots of educational technology, the status of instructional design and media selection, systems approaches to instruction, instructional uses of specific media technologies, current problems, and future prospects.

f. *Assessing the Competencies of Media Professionals: A Model for Determining Costs and Effectiveness,* Evelyn H. Daniel and Donald P. Ely, 59 pages, $4.75. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-39.

This summary of procedures and outcomes of a study undertaken to develop assessment methodologies provides discussion of measures of both primary and secondary costs analysis, the cost-effectiveness model, and general competency assessment by faculty. For a related document, see IR-17 (ED 149 740).

g. *A Guide to Audiovisual Resources about ERIC,* Donald P. Ely, 36 pages, $3.00. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-40.

The current, available materials listed include computer programs, sound filmstrips, sound microfiche, slide/tapes, overhead transparencies, video cassettes and videotapes. Evaluative reviews are included.

h. *Guide to Educational Resources,* 4th ed., revised and updated, 46 pages, $4.50.

Updated on a selective basis, this guide lists sources in seven categories—yearbooks and encyclopedias, directories, dictionaries and glossaries, guides, indexes, the ERIC system, and statistical information. Guides to funding sources are appended and cross references are provided.

i. *Sex Education and the Library: A Basic Bibliography for the General Public with Special Resources for the Librarian,* Sol Gordon, 46 pages, $4.50. Available from Syracuse University Printing Services, 125 College Place, Syracuse, N.Y. 13210. IR-42.

An overview of the current status of sex education discusses the myths of sexual knowledge, the special role of parents, public attitudes toward sex education, and outlines a special role for libraries. The selective bibliography is designed for parents, children, adolescents, and young adults, as well as librarians; materials are listed in a number of subject categories.

RIE INPUT BY CLEARINGHOUSE (RIEMAR80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	3
CE	98	0	98	0	0	98	350
CG	90	0	90	3	0	87	240
CS	195	0	195	0	0	195	491
EA	91	0	91	1	0	90	242
EC	96	0	96	1	0	95	268
FL	78	0	78	0	0	78	206
HE	106	0	106	0	0	106	313
IR	80	0	80	2	0	78	274
JC	50	0	50	1	0	49	121
PS	71	0	71	0	0	71	185
RC	40	0	40	1	0	39	121
SE	103	0	103	0	0	103	296
SO	93	0	93	0	0	93	222
SP	90	0	90	4	0	86	238
TM	75	0	75	2	0	73	210
UD	64	0	64	8	0	56	151
TOTAL	1,421	0	1,421	23	0	1,398	3,931

RIEMAR80

REMOVE LIST

A. DUPLICATES (8)

1. Readmission

SP 015 015	RIENOV79	ED 173 302	SP 014 116

2. Duplicate Appearing in RIE Three Months or More Ago

EC 120 693	RIEDEC79	ED 173 637	CE 022 257
SP 014 993	RIEJUL77	ED 135 703	SO 009 818
SP 014 996	RIEDEC79	ED 173 951	EA 011 969
SP 015 011	RIENOV76	ED 125 509	HE 008 108

3. Duplicates Appearing in RIE January, February, and March 1980

CG 013 866	RIEMAR80	ED 178 173	PS 010 950
CG 013 956	RIEFEB80	ED 176 048	CE 021 974
JC 790 520	RIEMAR80	ED 177 824	EC 121 573

B. REMOVES (15)

CG 013 834	Pulled by CERIC
EA 012 160	Pulled by Clearinghouse
IR 007 751	Pulled by Clearinghouse
IR 007 837	Pulled by CERIC
RC 011 512	Pulled by Clearinghouse
TM 009 434	Pulled by CERIC
TM 009 783	Pulled by CERIC
UD 019 881	Pulled by Clearinghouse
UD 019 891	Pulled by CERIC
UD 019 892	Pulled by CERIC
UD 019 893	Pulled by CERIC
UD 019 894	Pulled by CERIC
UD 019 895	Pulled by CERIC
UD 019 896	Pulled by CERIC
UD 019 956	Pulled by Clearinghouse

C. DELAYED (0)

None

Number of Standing Order Customers: _____

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

NEW	RENEWED	CANCELLED
		Shawnee Mission Public Schools 6649 Lamar Shawnee Mission, Kansas 66202 University of D.C. Van Ness Campus 4200 Connecticut Avenue, N.W. Washington, D.C. 20008 California State Library Acquisitions Section Sacramento, California 95809

Attachment 9
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Volume: 4
Number: 4
Date: April 1980

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. COPYRIGHT RELEASE POLICY (NEW)

Several Clearinghouses already require the use of the system copyright release statement for all documents entered into the system (except for Education Department sponsored reports). In view of recent experience, and the recommendation of our NIE copyright attorney, *it will become system policy that all documents shipped to the Facility after May 10, 1980 must have a signed copy of the official ERIC "specific document" or "blanket" copyright release statement.* These forms will be kept on permanent archival file at the Clearinghouses. As has been the practice, exception will still be made for documents sponsored by OE and NIE. If there is any question about what constitutes an exception, inquiry should be made through the Clearinghouse monitor.

If a document is received which was generated under a grant or a contract funded by a component of the Department of Education, and that document bears a copyright notice, we have been asked to contact the NIE copyright office to determine if the restriction is legitimate. In this case, contact your Clearinghouse monitor providing, if possible, the contract number, grantee, and institution.

...Bob Chesley (Central ERIC)

2. U.S. DEPARTMENT OF EDUCATION DESIGNATION ON PUBLICATIONS

Any publication which has previously carried the designation "U.S. Department of Health, Education, and Welfare" anywhere on its cover or in its contents, should have the designation changed to "U.S. Department of Education," if it will be published after May 6, 1980. Clearinghouses should note that this change should also be made in the NIE disclaimer notice printed in any of its products. (See previous notice regarding the NIE logo and disclaimer in the September 1979 issue of the EAB.)

...Kit Welsh (Central ERIC)

I. CENTRAL ERIC ANNOUNCEMENTS

A. Proposed IAP Titles to be Announced When Clearinghouse Contracts Renewed

In order to facilitate planning within and between Clearinghouses for Information Analysis Products (IAP's), *proposed* titles will be

announced in the *ERIC Administrative Bulletin* when the Clearinghouse contracts are renewed. In order to catch up, Attachment 1 contains IAP titles for those contracts renewed thus far in 1980.

...Bob Chesley (Central ERIC)

B. NIE Document Selection Report

On March 24, 1980, a memorandum from Grace Sundstrom of the ERIC Facility outlined a new procedure which requires that all NIE documents received from the Facility and not selected for RIE be returned to the Facility, and that the reason be given for their rejection. An *NIE Document Selection Report* form was attached. This new procedure is being implemented in order to meet an internal NIE directive, which specifies that NIE reports which are not accepted for inclusion in the ERIC system must be retained in a permanent collection in the NIE Library.

...Frank Bryars (Central ERIC)

C. Federally-Funded Dissertations

Clearinghouses must be particularly careful in dealing with dissertations which have been partially or entirely funded by the Department of Education or any of its predecessor agencies. If there is an indication that the dissertation was funded by the Department of Education or one of its predecessor agencies, the Clearinghouse should attempt to determine the name of the contractor or grantee institution that received the funds and check (through the Clearinghouse monitor) with NIE's Copyright Office to determine what rights ERIC is entitled to as far as input into the system is concerned.

...Cheryl Chase (Central ERIC)

D. Contract Renewals - RC and SP

NIE has exercised the Government's option to renew the contracts for the operation of the ERIC Clearinghouse on Rural Education and Small Schools (RC) and the ERIC Clearinghouse on Teacher Education (SP):

- ERIC Clearinghouse on Rural Education and Small Schools

  During this contract year, RC will undertake a special project to develop a document or packet of materials which will enable State legislators and their staff to utilize the ERIC data base in obtaining information relevant to their needs, primarily current or pending legislation. This will be a joint project with the Education Commission of the States. This marks the third year of the Contract (April 1, 1980 - March 31, 1981).

- ERIC Clearinghouse on Teacher Education

  The following three special projects have been proposed by SP and approved by NIE for the contract year:

  (1) SP will undertake the development and dissemination of "ERIC: An Instructional Module for Preservice Teacher Education Students," a module designed to inform teachers in training of the nature of the ERIC system, its component parts, structure and contents of the data base and methods for access to the materials contained in it.

  (2) SP will provide logistical support for the activities of the ERIC Technical Steering Committee.

  (3) SP will provide logistical support for the activities of the ERIC National Technical Meeting.

See Attachment 1 for Information Analysis Products to be developed by these two Clearinghouses.

...Cheryl Chase and Pat Coulter (Central ERIC)

E. Observations on ERIC by School Library Interns

As promised in a previous edition of the EAB, I would like to share some of the comments we received from the School Library Media Interns regarding the ERIC system. Keep in mind that their experience with the ERIC system varied and that most were inexperienced, having had their first real introduction to ERIC during this internship.

The overall reaction to the program was most enthusiastic. The group report included the following observations on ERIC:

- RIE and CIJE are valuable sources of information that can be used specifically for grantsmanship and curriculum development.

- The initial "starter kit" is priced within the range of a school library budget. The "starter kit" refers to the minifiles of IAP's plus journals.

- ERIC would be most usable at a Teacher Center or at a district-wide educational service/professional library.

- ERIC should be used by the teachers to develop instructional programs for children. The personal use of the ERIC data base would not be accepted or funded in some locales.

- ERIC would probably be "piloted" for a year (i.e., an initial "starter kit" purchased), and would then be evaluated for patron usage.

- The inclusion of books and other copyrighted materials in ERIC would make for a truly complete education data base. This could be very important in geographic areas where there is little or no access to large university libraries.

- ERIC Clearinghouses need larger budgets (allowances from ERIC) in order, among other things, to distribute newsletters to building level librarians.

- The principal Clearinghouse designated to serve elementary and secondary levels needs to be clarified; apparently the one on Educational Management currently handles this area in its scope.

Selected individual quotes:

- *"Initially I plan to order the 'starter kit' (RIE, CIJE, Thesaurus, The Best of the Best, and both minifiles). The prices are compatible with the...Library's budget. In September all students and faculty will be introduced to the wonders of a manual ERIC search."*

- *"We want to help in marketing* [ERIC]. *Call on building people to review products, especially the IAP line, in our journals and state newsletters."*

- *"Inservice or re-education was demonstrated a necessity by our lack of awareness. No one had urged or requested that we learn about ERIC before. New teachers coming from Schools of Education must not be utilizing ERIC resources either."*

- *"The followup to this internship will hopefully take a lifetime to complete."*

...Pat Coulter (Central ERIC)

F. ERIC Facility Competition

The ERIC Processing and Reference Facility contract is up again for competition this year after a successful 5-year period with ORI, Inc.

Assuming all channels of communication are open and receptive, the RFP should be announced by early May and awarded by November.

...Jim Prevel (Central ERIC)

G. One RIE Semiannual Index from GPO

Beginning with 1980, GPO will be printing only the one RIE Semiannual Index for January-June 1980. This paperback volume will be priced at $8 domestic, $10 foreign. It should be available in late August 1980 from:

Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

Oryx Press will continue to publish the hardbound RIE Annual Cumulations (Abstracts & Indexes). The Oryx Annual Index Cumulation will, in effect, obviate the need for the second Semiannual Index. The 1980 volumes will be available in the Spring of 1981.

...K.W. (Central ERIC)

H. Oryx Press Announcement to All RIE Subscribers

The 1979 hardbound Annual RIE Cumulations are in production, according to a handsome flyer Oryx Press has mailed out. The price of the Abstracts (2 volumes) if $80 domestic, $85 foreign; the price of the Indexes (1 volume) is $47.50 domestic, $50 foreign. Prices include postage and handling. Orders should be sent to:

Oryx Press
2214 North Central Avenue at Encanto
Phoenix, Arizona 85004

Oryx will be glad, upon request, to send additional flyers to the Clearinghouses for their use.

...K.W. (Central ERIC)

I. ERIC Puzzle

A delightful contribution from the ERIC Clearinghouse on Counseling and Personnel Services in their Quarterly Report has been included with this issue of the EAB as Attachment 2. ERIC can be fun!

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. "Posters" for ERIC Users Conference—Where to Send Them

On February 13, Central ERIC sent a memo to all Clearinghouses requesting that they prepare "Posters" that would illustrate the handling of a reference inquiry and the many possible ERIC outputs that might be made in response to such an inquiry. The request, as it appeared in that memo, is repeated below:

"Note the 'Poster Session' in the draft Agenda. Each Clearinghouse is requested to prepare a single poster that will portray a typical question that may have come to the Clearinghouse from the constituency being addressed (e.g., school

librarians) and possible ERIC responses to that question (e.g., ED and EJ citations from the journals, relevant thesaurus displays, computer searches, computer printouts, IAP's, actual microfiche and paper copy documents, referrals, etc.). Within this framework you may use your imagination. All posters need not be alike. We are after real questions (within each Clearinghouse's scope of interest) and practical outputs that will help demonstrate to the attendees that ERIC is accessible and contains material that would be of use in real life school and teaching situations. The sixteen posters will be mounted around the perimeter of the meeting room. Posters should be planned so as to be completed by June 1. Instructions as to where to send completed posters will be provided later."

The ERIC Clearinghouse on Urban Education, as the "local" Clearinghouse for the conference, has since volunteered to be the recipient of these 16 posters, in order to avoid the necessity to transship from the Facility to New York City.

When you complete your poster, therefore, please transmit it to the UD Clearinghouse to the attention of Erwin Flaxman. Attention should be given to packing the posters adequately to withstand normal "rough" mail handling. UD will serve as custodian of the completed posters and will deliver them to the conference site the evening of June 26. If you want the posters returned to your Clearinghouse, please let UD know. Otherwise they will be collected at the ERIC Facility for use on other occasions.

UD has one caution: use their complete address, as shown in the *ERIC Directory*; the "Box 40" is essential in order to avoid shipment delays.

ERIC Clearinghouse on Urban Education
Box 40
Teachers College, Columbia University
525 West 120th Street
New York, New York 10027

Attention: Erwin Flaxman

...T.B. (ERIC Facility)

B. Missing Mail Bag

On March 31, the U.S. Postal Service notified the ERIC Facility that a bag of mail directed at the several occupants of 4833 Rugby Avenue, Bethesda, Maryland was missing. The bag had been left unattended briefly by a carrier and was missing when the carrier returned.

This is the first such incident of this kind to occur and the Postal Service states that they have taken precautions to see that it can't happen again.

There is no way of knowing how much of the missing mail may have been directed to the Facility. Monday is typically a heavy mail day. The contents of the bag may still be recovered. However, if you directed a letter to the Facility around March 26-28 and have not had a response (if one was called for), you may wish to send a follow-up. We are particularly concerned for the many entries being received right around this time for the two "Directories" (microfiche and search services) on which we are working.

...Ted Brandhorst (ERIC Facility)

C. Punctuation in the Descriptive Note Field

When creating notes for the Descriptive Note field, use standard punctuation rules, e.g., a period should be used at the end of sentences and to separate two distinct thoughts.

Example: Ph.D. Dissertation, University of Maryland. Appendix may be marginally legible due to small print.

Example: Paper presented at the Annual Meeting of the Association for Education in Journalism (62nd, Houston, TX, August 3-5, 1979). For related document, see ED 123 006.

Formerly, when the Clearinghouses used to begin this field with pagination data, it was necessary to use a semicolon to separate pagination from other types of information. With pagination now supplied by the Facility and in its own separate field, it is no longer necessary for Clearinghouses to be concerned with subfield delimiters in this field.

...Lee Schreiber (ERIC Facility)

III. ORYX PRESS ANNOUNCEMENTS

A. Oryx Press to Publish Discipline Guide

Discipline and Classroom Control: A Special Interest Resource Guide is the first in a series of annotated bibliographies on special interest topics in education. The series is being compiled for Oryx Press by the San Mateo Educational Resources Center (SMERC). Six guides will be published in 1980, and six each year thereafter. The first in the series, *Discipline and Classroom Control*, was chosen because (as stated in the *Phi Delta Kappan*, "*...the American public perceives the perennial problem of discipline as the most important problem facing the schools today.*" This guide should be published by late spring of 1980.

...S.S. (Oryx Press)

B. Oryx Press Visitor

Oryx Press enjoyed a recent visit from Carol Jaslow of the ERIC Clearinghouse on Counseling and Personnel Services, who was spending some time in the Phoenix area.

...Susan Slesinger (Oryx Press)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Counseling and Personnel Services*

1. CAPS Participates in the American Personnel and Guidance Convention

For most of one week in March 1980, the ERIC Clearinghouse on Counseling and Personnel Services operated at a skeletal level. The Director, Associate Director, CIJE Editor, and Learning Resources Center Coordinator were all actively involved at the American Personnel and Guidance Convention in Atlanta, Georgia. The first two presented two workshops on career development; the latter two tended an ERIC booth. Almost 100 people participated in the workshops. Between 600-700 people visited the booth where, for the first time, CAPS offered six hours of free mini-searching. Helen Mamarchev reported that 104 people took advantage of the service.

...Carol Jaslow (CG)

B. *ERIC Clearinghouse on Educational Management*

1. Dr. Piele Takes on New Role at University of Oregon

Philip K. Piele, Director of the ERIC Clearinghouse on Educational Management, was recently appointed to a new position in the College of Education at the University of Oregon. The appointment places Dr. Piele in charge of the Information and Field Services Unit, which was newly formed to coordinate the services of the Clearinghouse, the Field Training and Service Bureau, and the Oregon School Study Council.

The rationale for the merger of these agencies is to expand the services of each by dovetailing their resources. For example, Clearinghouse IAP's will be distributed to school administrators throughout the state through channels maintained by the Bureau and the Study Council. The merger will also give Clearinghouse staff the opportunity to interact personally with practitioners and school board members in providing documentation to meet their needs.

The appointment and reorganization became effective in February. Dr. Piele's position as Director of the Clearinghouse will not change.

...Stuart Smith (EA)

B. *ERIC Clearinghouse on Higher Education*

1. Leveling Terms

As a result of the completion of the Vocabulary Improvement Project, the list of EDUCATIONAL LEVEL TERMS has been modified slightly and the list of AGE LEVEL TERMS has been adopted for processing. Indexing from both of these lists will begin with the August issues of RIE and CIJE (see Attachments 3 and 4). (These lists also appear in the front part of the March 1980 Working Copy of the Thesaurus.)

...M.S.S. (HE)

2. CIJE Journal Coverage Updated by HE

The ERIC Clearinghouse on Higher Education has updated its CIJE coverage, dropping five journals and adding four others.

Those dropped are:

- Bulletin of the Association of African Universities
- Interface Journal
- Medical Education
- Studies in Philosophy and Education
- West African Journal of Education

Journals added as of April 4, 1980 include:

- Journal of Dental Education
- Journal of Optometric Education
- Journal of Tertiary Educational Administration
- New Directions for Institutional Advancement

...M.S.S. (HE)

3. HE's Conference Participation

March was a big conference participation month for HE staff:

- American Association for Higher Education (AAHE) Conference

Everyone was involved in staffing an exhibit at the AAHE Conference. In addition to typical exhibit responsibilities, the staff sold several hundred dollars worth of IAP's. During the AAHE Conference, the Clearinghouse hosted a breakfast meeting of twenty higher education program directors. These representatives were helpful in providing ideas about how the Clearinghouse can best serve the higher education community. As part of the conference, AAHE and the Clearinghouse co-sponsored a reception for

conference participants to meet and talk with authors of the Research Report Series. We were pleased with the response, for it was an effective means of promoting the series as well as recognizing the work of the authors.

- Federal Policy in Higher Education Seminar

  Thomas Linney coordinated a Federal Policy in Higher Edcuation Seminar for twenty doctoral students in higher education programs across the country. The two-day seminar included presentations by policymakers from HEW, the transition staff for the Department of Education, U.S. Senate and House of Representatives staff, and representatives of Higher Education Associations. The seminar was co-sponsored by the HE Clearinghouse, Association for the Study of Higher Education, and American Association for Higher Education.

- Association for the Study of Higher Education (ASHE)

  Jon Fife, Marilyn Shorr, and Lynn Barnett participated in the Association for the Study of Higher Education (ASHE) Conference. Jon is Secretary-Treasurer of the ASHE Board and also coordinated this year's conference.

...M.S.S. (HE)

4. Name Change

After six years of thought, Lynn Barnett Haupt has returned to her maiden name. ("Haupt" was so hard to pronounce anyway.)

...Marilyn Scutt Shorr (HE)

C. *ERIC Clearinghouse on Information Resources*

1. New ERIC Training Package Available

Each Clearinghouse and component of the ERIC system should have received a sound microfiche, ERIC BASICS. This 48 frame color microfiche is accompanied by a 10 minute audiocassette and instructions for use. It is intended for individuals who have never used ERIC and who want an orientation to RIE, CIJE, and the Thesaurus. It should save librarians a lot of time when someone asks, "Would you tell me about ERIC?"

This ERIC BASICS package was field tested with the designated audience and reviewed by five Clearinghouses. Recommended changes were incorporated in the final version.

Publicity in each Clearinghouse newsletter and in contacts with users would be appreciated. The sound microfiche package is available for $10 postpaid from Information Resources Publications, Syracuse University, 130 Huntington Hall, Syracuse, New York 13210. (A slide/tape version of ERIC BASICS is available for $50 from Information Resources Publications.)

...Donald P. Ely (IR)

D. *ERIC Clearinghouse on Languages and Linguistics*

1. Kathleen McLane Leaves ERIC

The ERIC Clearinghouse on Languages and Linguistics is sad (for us) and happy (for Kathleen) to announce that Kathleen McLane left her position as Assistant Director as of April 21, 1980 to assume the position of Information Management Consultant with Berul Associates of Rockville, Maryland. During the past six years, Kathleen has made an outstanding contribution not only to this Clearinghouse, but also to the ERIC system as a whole. We will miss her wit and incisive mind.

...Peter Eddy (FL)

2. Foreign Visitors at ERIC/FL

On March 12, 1980, Linda Turner and John Brosseau gave an ERIC workshop, including a computer searching demonstration, to a visiting delegation from the Peking Foreign Experts Bureau. The delegation, which was particularly interested in ESL, spent half a day at the Center for Applied Linguistics.

On March 24, 1980, Kathleen McLane and Linda Turner conducted an ERIC workshop, including a computer searching demonstration, for a group of Syrian ESL supervisors touring the United States. Their visit to ERIC/CLL was arranged by the American Language Institute as part of their schedule of educational activities in the Washington area.

...K.M. (FL)

3. Indochinese Information Via ERIC

The National Indochinese Clearinghouse and Techncal Assistance Center (NICTAC), which is operated by the Center for Applied Linguistics, reports that it averages 50 referrals to ERIC each day on its 800 number and by mail. These calls are primarily requests from practitioners and community workers for copies of the *Indochinese Refugee Education Guides*. Since the Guides are out-of-print and are now available *only* from ERIC, callers are directed to the microfiche collection closest to them and/or EDRS, as appropriate.

...Kathleen McLane (FL)

E. *ERIC Clearinghouse on Science, Mathematics, and Environmental Education*

1. ERIC/SMEAC Former Staff Members in the News

Dr. Richard Sagness assumed the position of Dean of the College of Education at the State College of Idaho at Pocatello.

Dr. Arthur Lucas (Chairman, Department of Education at Flinders University in Australia) is on leave at Chelsea College in England.

Dr. James Kozlow and Dr. Arthur White were honored by having their article for the *Journal of Research in Science Education* selected as the best article published in 1979. They will present their paper and receive an award at the annual NARST meeting this spring.

...B.M. (SE)

2. ERIC/SE Staff News

Dr. Stanley Helgeson assumed the office of President of the National Association for Research in Science Teaching for 1980-81.

Dr. Robert Howe was in Egypt for approximately two weeks in February and March. He was working with several colleges and the Ministries of Education and Health. Mr. Hussein Mahmoud from the Egyptian Ministry of Education is on the staff of ERIC/SMEAC and completing a Ph.D. at Ohio State University this year. Cooperative programs with Egyptian agencies and institutions are being developed.

Dr. Marilyn Suydam attended and participated in an international meeting on mathematics education in Germany in January.

...B.M. (SE)

3. ERIC/SE Staffing Changes

Effective January 1, 1980, the following staff changes have been made:

- *Dr. Patricia Blosser from Research Associate to Associate Director for User Services for the SMEAC Information Reference Center and the ERIC Clearinghouse for Science, Mathematics, and Environmental Education.* Dr. Blosser is Professor of Science Education at Ohio State University and has been a staff member of ERIC/SMEAC for a number of years. Pat is active in teaching, research, and service

activities. She is a Past-President of the Association for Education of Teachers in Science and is currently on the Board of Directors of the National Science Teachers Association.

- *Dr. Marilyn Suydam from Research Associate to Associate Director for Mathematics Education for the SMEAC Information Reference Center and the ERIC Clearinghouse for Science, Mathematics, and Environmental Education.* She replaces Dr. John Higgins who is staying on the staff as a Research Associate. Dr. Suydam is a Professor of Mathematics Education at Ohio State University and has also been a staff member of ERIC/SMEAC for a number of years. Dr. Suydam has been active in research and service activities. She has been involved in a variety of association activities including serving as editor of a National Council of Teachers of Mathematics yearbook and as a member of the Board of Directors of the School Science and Mathematics Association.

- *Mr. Tom Grimes from Clerk to Program Assistant.* Mr. Grimes will be assisting on a variety of activities with primary responsibilities in user services and processing publications.

...Bev Malcolm (SE)

F. *ERIC Clearinghouse on Social Studies/Social Science Education*

1. CIJE Processing Survey

For the purpose of investigating a bit further the time lag between appearance of citations in CIJE and in *Education Index*, the ERIC Clearinghouse on Social Studies/Social Science Education surveyed SO core journal input for the period August-November 1979. The modus operandi was to tabulate days in process at the Clearinghouse, note publication date in CIJE, and compare CIJE publication date with *Education Index's* publication date of the same citations. Several interesting results were noted:

- SO's turnaround time averages 8½ days for core journals.

- The *Education Index* publisher seems to have achieved an especially short turnaround time, judging from the date we logged several journals in and the date the corresponding citations apeared in *Education Index*. In several cases, *Education Index's* publication date was only a few weeks after our log-in date.

- One journal was cited in *Education Index* months before we even received the journal. We are trying to speed up this process by requesting that publishers send us their journals as soon as they are available.

- SO's citations in CIJE average one to two months behind the same citations in *Education Index*. On no occasion did we beat them and we published at the same time on only a few occasions.

Has anyone else done a similar survey? We would be interested to hear news from other Clearinghouses.

...Diana Beer (SO)

2. Visitor from Deutschland at ERIC/SO

Horst Pötszch, Division Director for Social Sciences Education, Department of Education, Federal Republic of Germany, Bonn, visited ERIC/SO on February 24-29, 1980. In his position as head of Social Science Education for the Federal Republic, Mr. Pötszch is responsible for developing publications for both teachers and students. For this reason, he requested staff assistance in identifying documents in the ERIC system that would provide information about new approaches to social studies curricula, instructional aids, theory and practice in the U.S.A. In addition, he worked extensively with James E. Davis in developing a plan for setting up a system similar to ERIC in Germany.

...Char Purvis (SO)

3. SO Poster Project

The ERIC Clearinghouse for Social Studies/Social Science Education is currently working on a two-color system-wide attention-attracting poster. Letters have been sent to each Clearinghouse for feedback and ideas relating to six possible slogans. A progress report, along with tentative drawings, will be presented at the May Technical Meeting.

...Carol Krismann (SO)

G. *ERIC Clearinghouse on Teacher Education*

1. Mima Spencer to Chair ASIS SIG/ISE Group

Mima Spencer, Associate Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, is chairperson-elect of the Special Interest Group on Information Services to Education (SIG/ISE) of the American Society for Information Science (ASIS). She is also the chairperson of the planning committee for the combined SIG/ISE and SIG/MGT (Management) session to be held at the October meeting of ASIS in Anaheim, California. The topic of the session will be "Time Management and Setting Priorities."

...L.B. (PS)

2. PS Staff Attends National Online Meeting

Two PS staff members attended the National Online Information Meeting in New York City on March 25-27, 1980. Mima Spencer participated in the Forum for Online User Groups by co-chairing a session on "How to Plan and Hold an Online Conference or Workshop." Linda Baskin coordinated the poster session and organized student volunteers for the Forum.

...L.B. (PS)

3. Evening Hours at ERIC/EECE Library

Staff members of the ERIC Clearinghouse on Elementary and Early Childhood Education are pleased with the response of users to the recently extended hours of the ERIC/EECE Library. The Library is now open from 5-9 p.m., Monday through Thursday, in addition to the regular hours of 8-5, Monday through Friday.

Approximately 200 people have visited the Library during the evening hours since they began on January 28. Flyers announcing the new hours were posted on doors and elevators in the College of Education, placed in department mailboxes, and sent to area schools and day care centers. Visitors have included students with evening classes and people in the community with full time jobs. Workshops for evening classes have also increased. The evening hours are covered by ERIC/EECE staff members in exchange for release time during the regular work week.

...Linda Baskin (PS)

List of Attachments

Attachment 1: Announcement of Proposed IAP Titles for Renewed Clearinghouse Contracts

Attachment 2: Hidden Word Puzzle

Attachment 3: Mandatory "Educational Level" Descriptors

Attachment 4: Mandatory "Age-Level" Descriptors

Attachment 5: New Information Analysis Products

Attachment 6: Remove List - RIEAPR80

Attachment 7: CIJE Input by Clearinghouse (CIJEMAR80 and CIJEAPR80)

Attachment 8: RIE Input by Clearinghouse (RIEAPR80)

Attachment 9: Microfiche Inventory and Quality Control Check (RIEDEC79 and RIEJAN80)

ANNOUNCEMENT OF PROPOSED IAP TITLES FOR RENEWED CLEARINGHOUSE CONTACTS

I. ERIC CLEARINGHOUSE ON COUNSELING AND PERSONNEL SERVICES

Renewal Date: January 1, 1980

A. Programs and Practices in Adult Counseling
B. Research and Practice in Student Support Services
C. Stress Counseling
D. Strategies for Futurizing Counseling
E. Counseling the Displaced Homemaker
F. Counseling for Weight Reduction
G. Counseling for Mid-Life Career Change
H. Counseling for Retirement
I. Counseling for Counselor Burn-out
J. Career Development Programs and Practices
K. Counseling for Leisure Time
L. Parent and Family Counseling
M. Futurism in Counseling
N. Marriage Counseling

II. ERIC CLEARINGHOUSE ON EDUCATIONAL MANAGEMENT

Renewal Date: January 1, 1980

A. Communications and the Open Organization
B. Administration of Mainstreaming
C. Administrator Selection
D. Conflict Management
E. Implementing Change and Innovation
F. Teacher Motivation
G. Merit Pay Programs
H. Administrator Evaluation
I. Individualized Instruction
J. Teachers Have Rights, Too
K. School Leadership Handbooks

III. ERIC CLEARINGHOUSE ON ELEMENTARY AND EARLY CHILDHOOD EDUCATION

Renewal Date: February 1, 1980

A. Integration of Affective and Cognitive Processes in Young Children
B. After School Day Care
C. The Federal Role in Parent Involvement
D. Parents and Teachers: Significant Distinctions
E. Second Language Learning in Young Children: Considerations for Program Planners
F. Stress and the Elementary Schoool Child
G. Managing Children in the Elementary Classroom: A Review of Research
H. Socialization of Children in Classrooms
I. Parenting—Now and in the Future

J. Model Programs for After School Day Care
K. Day Care Centers in the U.S.
L. International Year of the Child Materials from Around the World (An Annotated Bibliography)
M. CDA Resources for Advisors/Teachers

IV. ERIC CLEARINGHOUSE ON INFORMATION RESOURCES

Renewal Date: January 1, 1980

A. Research into Practice: School Library Media Centers
B. Research Into Practice: Educational Technology
C. Public Libraries/School Libraries: The Issues, the Research and the Future
D. Directory of Academic Programs in Information Science
E. Productivity in Instruction: Considerations, Conditions, and Costs
F. The School Library Media Specialist as a Linking Agent
G. AECT Annual Review Paper for ECTJ
H. Videodiscs for Education

V. ERIC CLEARINGHOUSE ON RURAL EDUCATION AND SMALL SCHOOLS

Renewal Date: April 1, 1980

A. College and University Outdoor Education Centers: Present Status and Recommendations for the Future
B. Cost Differential for Rural Schools
C. Guidelines for Librarians in Small Rural Schools
D. Organizing Migrant Parent Advisory Committees
E. Some Methods in Resolving Discipline Problems for Indian Student
F. Strategies Needed to Encourage Minority Students
G. Utilizing Rural Areas to Teach Scince
H. Utilizing Rural Areas to Teach Social Studies

VI. ERIC CLEARINGHOUSE FOR SCIENCE, MATHEMATICS, AND ENVIRONMENTAL EDUCATION

Renewal Date: January 1, 1980

A. Abstracts of Presented Papers, National Council of Teachers of Mathematics, 1981
B. Research in Mathematics Education (K-College)
C. Teaching Problem Solving in Mathematics
D. Unpublished Instruments in Mathematics Education, Volume 2
E. Applications of Mathematics to Science
F. Annual Review of Research in Science Education, 1979
G. Abstracts of Presented Papers (NARST), 1980
H. Activity Sourcebook for Earth Sciences
I. What Research Says to the Teacher, Volume III, Selected Findings from Project Synthesis
J. Selected Papers, Seventh Annual Conference, National Association for Environmental Education, 1980
K. Case Studies of Teacher Education in Environmental Education

HIDDEN WORD PUZZLE

See how many ERIC-related terms you can find in this puzzle. Terms may appear from left-to-right, right-to-left, or on a diagonal or vertically. Good luck!

D	E	S	C	R	I	P	T	O	R	S	O	C	C	I	R	E	D
X	D	B	I	D	N	C	E	H	S	Q	C	T	E	R	I	C	X
M	R	L	J	K	D	O	Z	U	G	R	I	E	C	D	K	O	M
Q	S	X	E	S	E	A	R	W	I	D	J	R	I	O	R	S	L
C	R	P	C	J	X	U	I	Y	R	A	E	M	R	P	Q	B	C
O	I	R	I	E	A	B	E	N	X	E	N	X	E	G	P	O	D
Q	P	J	J	S	F	G	P	O	L	I	Y	M	P	Z	L	A	Q
X	I	D	E	N	T	I	F	I	E	R	L	O	R	Y	X	K	B
Y	B	H	C	R	N	K	B	P	Z	B	I	N	T	E	R	M	H
R	T	E	R	M	I	N	A	L	D	E	R	I	C	G	I	A	T
O	R	Y	X	A	R	B	Z	W	X	Y	R	O	C	F	E	B	D

Answers: ERIC, Oryx, GPO, Thesaurus, Descriptors, RIE, CIJE, EDRS, Term, Terminal, Identifier

MANDATORY
"EDUCATIONAL LEVEL"
DESCRIPTORS
(Procedure implemented in February 1975)

In the ERIC system, one or more of the fourteen (14) Descriptors listed below must be used to index educational level, when a document or journal article deals with such levels.

These Descriptors are listed in this introduction for the convenience of ERIC indexers. Guidelines for their use are covered on pages 238-238(G) of the ERIC Processing Manual. Indexers should read and become familiar with these guidelines before using this list.

- -

o EARLY CHILDHOOD EDUCATION
Scope Note: Activities and/or experiences that are intended to effect developmental changes in children, from birth through the primary units of elementary school (grades K-3).

oo PRESCHOOL EDUCATION
Scope Note: Activities and/or experiences that are intended to effect developmental changes in children, from birth to entrance in kindergarten (or grade 1 when kindergarten is not attended).

oo PRIMARY EDUCATION
Scope Note: Education provided in kindergarten through grade 3.

o ELEMENTARY SECONDARY EDUCATION
Scope Note: Formal education provided in kindergarten or grade 1 through grade 12.

oo ELEMENTARY EDUCATION
Scope Note: Education provided in kindergarten or grade 1 through grade 6, 7, or 8.

ooo ADULT BASIC EDUCATION
Scope Note: Education provided for adults at the elementary level (through grade 8), usually with emphasis on communicative, computational, and social skills.

ooo PRIMARY EDUCATION
Scope Note: (See above.)

ooo INTERMEDIATE GRADES
Scope Note: Includes the middle and/or upper elementary grades, but usually 4, 5, and 6.

oo SECONDARY EDUCATION
Scope Note: Education provided in grades 7, 8, or 9 through grade 12.

ooo JUNIOR HIGH SCHOOLS
Scope Note: Providing formal education in grades 7, 8, and 9 -- less commonly 7 and 8, or 8 and 9.

ooo HIGH SCHOOLS (Changed from "Senior High Schools" in March 1980.)
Scope Note: Providing formal education in grades 9 or 10 through 12.

oo SECONDARY EDUCATION (Cont'd)

ooo HIGH SCHOOL EQUIVALENCY PROGRAMS
Scope Note: Adult educational activities concerned with the preparation for and the taking of tests which lead to a high school equivalency certificate, e.g., General Educational Development program.

o POSTSECONDARY EDUCATION
Scope Note: All education beyond the secondary level -- includes learning activities and experiences beyond the compulsory school attendance age, with the exception of adult basic education and high school equivalency programs. (Before APR75, restricted to "education beyond grade 12 and less than the baccalaureate level.")

oo HIGHER EDUCATION
Scope Note: All education beyond the secondary level leading to a formal degree.

oo TWO YEAR COLLEGES (Changed from "Junior Colleges" in March 1980.)
Scope Note: Public or private postsecondary institutions providing at least 2, but less than 4, years of academic and/or occupational education.

MANDATORY
"AGE-LEVEL"
DESCRIPTORS
(Procedure implemented in March 1980)

The eight (8) Descriptors listed below are used to index age level in the ERIC system. Each covers a specific age range. One or more of these Descriptors must be posted to ERIC documents or journal articles concerned strictly with age-level groups or populations. However, appropriate educational level Descriptors should always be considered first and be given precedence over these age levelers. For instance, a document properly indexed with EARLY CHILDHOOD EDUCATION (mandatory educational leveler) should not also carry the age leveler YOUNG CHILDREN, unless a subset of the total population with which the document is concerned falls outside the scope of early childhood education. (In other words, the use of YOUNG CHILDREN would be appropriate if a part of the subject population is not adequately conveyed by the activities and experiences with which early childhood education is normally concerned.) Also, the broader-narrower relationships among these terms should always be considered in indexing. As with the educational levelers, the use of a narrower term (e.g., YOUNG CHILDREN) would usually obviate the need to also use its broader term (e.g., CHILDREN), and vice versa.

Expanded guidelines for use of the mandatory age levelers are being incorporated into the next revision of the ERIC Processing Manual, scheduled for completion in the spring of 1980. In the meantime, indexers should base their decisions to use these Descriptors on the individual document and the importance of age-level as a retrieval tag.

- -

o CHILDREN
  Scope Note: Aged birth through 12 years.

  oo YOUNG CHILDREN
    Scope Note: Aged birth through 8 years.

    ooo INFANTS
      Scope Note: Aged birth to 24 months.

    ooo PRESCHOOL CHILDREN
      Scope Note: Aged 2 through 5 years.

o ADOLESCENTS
  Scope Note: Aged 13 through 17 years.

o ADULTS
  Scope Note: Aged 18 years and over.

  oo MIDDLE AGED ADULTS
    Scope Note: Aged 45 through 64 years.

  oo OLDER ADULTS
    Scope Note: Aged 65 years and over.

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS

a. *A Linguistic Guide to English Proficiency Testing in Schools.* Thomas Dieterich and Cecilia Freedman. Price: $5.95.

A critique and catalog of currently used measures of oral English proficiency.

b. *Testing in Foreign Languages, English as a Second Language, and Bilingual Education, 1966-1979: A Select, Annotated ERIC Bibliography.* Compiled by Dale Lange and Ray Clifford.

Contains approximately 1,600 annotated journal and document citations on language testing. Price: $7.95.

c. *A Guide to Language Camps in the United States.* Lois Vines. Price: $3.95.

A directory, resource guide, and annotated bibliography.

d. *ACTFL 1979: Abstracts of Presented Papers.* Price: $5.95.

500-word abstracts of more than 50 of the papers presented at the ACTFL annual meeting held in Atlanta in November 1979.

2. ERIC CLEARINGHOUSE FOR SCIENCE, MATHEMATICS, AND ENVIRONMENTAL EDUCATION

a. *Understanding the Realities of Problem Solving in Elementary School with Practical Pointers for Teachers.* December 1979. Price: $2.00.

This paper is divided into three parts. Part I connects the reality of the classroom with the idealism which arises from some of the problem solving literature. It is argued that a broader concept of problem solving is needed to provide a perspective for bridging the gap between the conceptions of the problem solving in the literature and typical classroom practice. Part II examines what "problem solving" might mean in the context of the elementary school classroom. Part III considers how children can be helped to understand the non-arbitrary character of rules of arithmetic by examining the connectedness of mathematical ideas, rules and procedures. Also included is a list of references and recommended readings, a list of specific pointers for teachers, and a conclusions section.

b. *Some Theoretical Issues in Mathematics Education: Papers From a Research Presession.* December 1979. Price: $2.50.

Three addresses by internationally renowned mathematics researchers and a fourth paper on the role of research are presented. Each of the addresses focuses on the learning process, but from different points of

view. Heinrich Bauersfeld provides an analysis of the miscommunication inherent in many teacher-student interactions. Four deficient areas of research are discussed. Efraim Fischbein directs attention to the role of intuition in learning. Hans Freudenthal traces the growth of number and geometry ideas in one child. The fourth paper, by Richard Lesh, identifies four problem areas needing research.

c. *Applied Mathematical Problem Solving*. November 1979. Price: $6.50

This collection of nine papers, prepared for a conference held at Northwestern University in 1978, presents varied perspectives on applied problem solving. Assessing applied problem solving, planning for interest and motivation, developing a theory, reviewing research findings, considering learning disabilities, analyzing through information processing, designing instruction, trends in research, and models for applied problem solving are presented.

d. *National Association for Research in Science Teaching 53rd Annual Meeting, Abstracts of Presented Papers*. 1980. Price: $4.25.

This publication contains abstracts of papers to be presented at the 53rd annual meeting of the National Association for Research in Science Teaching (NARST), held in Boston, Massachusetts, April 11-13, 1980. Papers relate to research techniques, learning, cognitive development, instruction, science curriculum, teacher education (preservice, inservice) and other topics.

e. *Research Reporting Sections, Annual Meeting of the National Council of Teachers of Mathematics*. 1980. Price: $1.75.

Presented are abstracts of 14 research reports. Topics covered include: (1) the effects of games on mathematics skills and concepts; (2) the use of problem-solving heuristics in the playing of games involving mathematics; (3) sex differences in electing mathematics; (4) the origins of sex differences in high school mathematics achievement and participation; (5) the long-term consequences of sex differences in high school mathematics achievement; (6) locus of control and mathematics instruction; (7) the interaction of general reasoning ability and Gestalt and analytic strategies of processing spatial tasks with transformational and nontransformational treatments in secondary school geometry; (8) student performances, individual differences, and modes of representation; (9) the development of problem-solving capabilities in primary grade children; (10) story problems; (11) spatial visualization skill and processes used in solving mathematical problems; (12) factors of organization and clarity in mathematics lessons; (13) the psychology of equation solving, an information processing study; and (14) number concepts and the introduction of calculus.

f. *Values Activities in Environmental Education*. December 1979. Price: $3.75.

This collection of class activities is intended to provide approaches to values discussion and clarification at all levels of the public

school. Activities are presented for elementary school, junior high school, and senior high school, and for ranges encompassing the entire range or various sequential ranges of grades. Subject areas involved in the activities include single subject areas or combinations of: science, mathematics, social studies, language arts, and fine arts. Each activity includes a purpose statement, grade level, subjects involved by discipline area, references, and an activity description. Activities place the student in a simulated circumstance where he or she must choose between conflicting values.

g. *An Analysis of Mathematics Education in the Union of Sovial Socialist Republics.* December 1979. Price: $4.25.

The current status of mathematics education in the Union of Soviet Socialist Republics is reported. The perceptions of Davis and Romberg reflect their own observations and discussions with Soviet educators. Kantowski and Rachlin give their impressions resulting from reading reports on Soviet research techniques and findings. Davis and Romberg discuss common practices in present Soviet schools, difficulties in language, Soviet mathematics curricula, and mathematics education research and development in the Soviet Union. Rachlin considers Soviet appraoches to the study of problem-solving processes in mathematics, while Kantowski gives another view of the value of studying mathematics education research and development in the Soviet Union.

h. *Current Issues V: The Yearbook of Environmental Education and Environmental Studies. Selected Papers from the Eighth Annual Conference of the National Association for Environmental Education.* November 1979. Price: 6.00.

These proceedings are divided into two major sections. Section I contains papers based on original research and thought and are intended as examples of products of rigorous scholarship. This section is subdivided into three subsections covering the future, the present, and the past. Papers appearing in this section were reviewed by at least two researchers selected for their expertise relative to the article being examined. Twelve papers appear in this section. The second section includes descriptive or journalistic papers and program reviews. Papers for this section are intended to be useful and of interest to environmental educators. In all, 16 papers appear in Section II. A section of guidelines for authors concludes the document.

3. <u>ERIC CLEARINGHOUSE FOR SOCIAL STUDIES/SOCIAL SCIENCE EDUCATION</u>

a. *Law in the Classroom: Activities and Resources.* Mary Jane Turner. (#239-3; Price: $17.00).

b. *Global Issues: Activities and Resources for the High School Teacher.* Kenneth A. Switzer and Paul T. Mulloy (#240-7; Price: $7.95).

c. *Learning to Live in Society: Toward a World View of the Social Studies.* Edited by Richard E. Gross and David Dufty (#241-5; Price: $14.95).

d. *Social Studies in the Mainstreamed Classroom, K-6.* Anna S. Ochoa and Susan K. Shuster (#242-3; Price: $11.95).

e. *Staff Development for the Social Studies Teacher.* Elizabeth Dillon-Peterson and G. Dale Greenawald (#234-1; Price: $6.95).

f. *Data Book of Social Studies Materials and Resources.* Volume 5, Edited by Judith E. Hedstrom (#244-X; Price: $10.00).

g. *Future Studies in the K-12 Curriculum.* John D. Haas (#245-8; Price: $8.95). Published jointly with ERIC/CAPS.

h. *Consumer Education Sourcebook.* Dorothy Lungmus et al. (#246-6; Price: (9.95).

Above publications available from:

Social Science Education Consortium
855 Broadway
Boulder, Colorado 80302.

RIEAPR80

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

SP 014 924	RIEOCT79	ED 171 672	SP 014 295
TM 009 839	RIEAUG78	ED 152 829	TM 007 025

2. Duplicates Appearing in RIE Three Months or More Ago

UD 019 791	RIEAUG79	ED 168 250	EC 113 925
UD 019 900	RIEJAN80	ED 175 100	EA 011 984

3. Duplicates Appearing in RIE in February, March, and April, 1980

RC 011 700	RIEMAR80	ED 177 699	EA 012 190
SP 015 120	RIEFEB80	ED 177 077	SO 012 021

B. REMOVES (7)

CS 005 088	Pulled by CERIC
CS 205 302	Pulled by CERIC
EC 122 049	Pulled by Clearinghouse
FL 010 740	Moved to RIEMAR80 at Clearinghouse request
IR 007 902	Pulled by Clearinghouse
SP 015 151	Pulled by CERIC
UD 019 967	Pulled by Clearinghouse

C. DELAYED (0)

None

CIJE INPUT BY CLEARINGHOUSE (CIJEMAR80)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH & ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1980
AA	0	0	0	0	245
CE	106	16	23	0	237
CG	207	23	23	33	402
CS	186	27	30	0	495
EA	206	31	33	32	457
EC	62	6	7	0	218
FL	86	12	15	0	189
HE	162	20	23	9	343
IR	41	6	6	0	295
JC	0	0	0	0	50
PS	114	6	7	0	194
RC	14	3	3	3	78
SE	97	11	11	0	326
SO	87	12	13	0	200
SP	70	5	5	0	301
TM	115	13	17	0	222
UD	11	4	4	0	206
TOTALS	1,564	195	220	77	4,458

CIJE INPUT BY CH (FOR APRIL '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	127	15	21	0	372
CE	34	7	9	0	271
CG	0	0	0	0	402
CS	188	11	19	0	683
EA	127	30	31	19	584
EC	113	14	16	0	331
FL	78	11	11	11	267
HE	109	20	22	3	452
IR	145	26	34	2	440
JC	15	2	2	6	65
PS	176	9	15	0	370
RC	12	3	3	0	90
SE	363	41	54	5	689
SO	60	8	9	0	260
SP	83	9	10	0	384
TM	24	5	5	1	246
UD	29	7	7	0	235
TOTALS	1683	218	268	47	6141

Attachment 7
Page 2 of 2

RIE INPUT BY CLEARINGHOUSE (RIEAPR80)

CH	NUMBER	BROUGHT FORWARD	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	4
CE	76	33	109	0	0	109	459
CG	72	0	72	0	0	72	312
CS	109	34	143	2	0	141	632
EA	23	0	23	0	0	23	265
EC	51	0	51	1	0	50	318
FL	48	0	48	1	0	47	253
HE	71	0	71	0	0	71	384
IR	45	19	64	1	0	63	337
JC	26	0	26	0	0	26	147
PS	44	0	44	0	0	44	229
RC	16	0	16	1	0	15	136
SE	89	0	89	0	0	89	385
SO	64	0	64	0	0	64	286
SP	64	0	64	3	0	61	299
TM	59	0	59	1	0	58	268
UD	58	18	76	3	0	73	224
TOTAL	916	*104	1,020	13	0	1,007	4,938

*Brought forward from May issue of RIE.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

March 26th., 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE Dec. 1979 Microfiche Inventory and Quality Check and the following is submitted.

(1) The following documents are not recomended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
173 596	CE	1	NO	Print on colored background
173 657	CE	1	NA	Filmed as rec'd. Poor xerox copy.
173 716	CG	1	NO	Filmed as rec'd. Small weak print.
174 018	FL	1	NO	Filmed as rec'd. Some small weak print.
174 062	HE	1	NO	No page 108. Filmed as rec'd.
174 363	RC	1	NO	Filmed as rec'd. White print on colored background.
174 364	RC	1	NO	Filmed as rec'd. White print on colored background.
174 366	RC	1	NO	Filmed as rec'd. White print on colored background.
174 367	RC	1	NO	Filmed as rec'd. White print on colored background.
174 368	RC	1	NO	Filmed as rec'd. Weak print on colored background.
174 387	RC	1	NO	Filmed as rec'd. Weak print on colored background.
174 388	RC	1	NO	Filmed as rec'd. Print on colored background.
174 546	SO	1	NO	Filmed as rec'd. Weak print
174 578	SP	2	NO	Filmed as rec'd. Very weak print.

Sincerely Yours,

J. N. Veale

John N. Veale
Director

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
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March 25th., 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE Jan. 1980 Microfiche Inventory and Quality Check and the following is submitted.

(1) The following documents are not recomended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
174 754	CE	1	NO	Poor xerox copy. Filmed as rec'd.
175 025	CS	1	NO	Filmed as rec'd. Weak print
175 466	IR	1	NO	Filmed as rec'd. Print and pictures on colored background
175 622	RC	1	NO	Filmed as rec'd. Poor xerox copy.
175 708	SE	2	YES	Filmed as rec'd. Small weak print. Page 340 no defect found.
175 716	SE	1	NA	Black print on colored background.
175 748	SO	1	NO	Filmed as rec'd. Weak, broken print
175 957	UD	1	NO	Filmed as rec'd. Small weak print.
175 958	UD	1	NO	Filmed as rec'd. Small weak print.

Sincerely Yours,

J. N. Veale

John N. Veale
Director

Volume: 4
Number: 5
Date: May 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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Attachment 1: List of Hotels Recommended By ALA for the ERIC Users Conference in New York City

Attachment 2: Preliminary Agenda for the ERIC Users Conference

Attachment 3: Pre-registration Form for the ERIC Users Conference

Attachment 4: *DJF Status Report*

Attachment 5: Remove List (RIEMAY80)

Attachment 6: RIE and CIJE Input by Clearinghouse (RIEMAY80)

ACTION ITEMS

1. COPYRIGHT RELEASE POLICY (REVISITED)

The copyright release policy stated in the April 1980 *ERIC Administrative Bulletin* has brought a number of inquiries regarding the requirement to obtain a copyright release statement for Federal documents that are not created by the Department of Education. We have discussed the issue with our copyright attorney and the policy is amended as follows:

> *"Federal documents produced inside and outside the Department of Education may be entered into ERIC without a copyright release, with the following exceptions:*
>
> - *If Department of Education documents claim copyright, a check should be made through the monitor to determine the validity of the claim.*
> - *If non-Department of Education documents claim copyright, then copyright release should be obtained for these documents."*

These copyright policies will be incorporated into the "Acquisitions" section of the *ERIC Processing Manual*.

...B.C. (Central ERIC)

2. NIE LIBRARY REQUEST FOR LEVEL 3 DOCUMENTS

The NIE Library requests that Clearinghouses collect and forward to it copies of Level 3 documents and books, where it is possible to do so. Frequently, Clearinghouses receive free copies for examination, or are in a position to request them, and do not keep them for their own use. The NIE Library makes a good central depository where these materials will continue to be available. Please send such material to Frank Bryars at NIE.

...B.C. (Central ERIC)

3. SHARING PRINTING COSTS OF IAPs

Central ERIC has sometimes requested from the Clearinghouses additional copies (over the 10 required) of IAPs in order to respond to specific requests from NIE staff and other important constituencies. We do this, however, only if we feel that it serves and promotes the best interest of ERIC. We understand that, for some Clearinghouses, providing these copies over time has been an added cost burden. We are therefore suggesting that,

if your Clearinghouse feels the need for NIE to share in this added expense, you include the following statement in your next Clearinghouse technical proposal and budget for it in the cost proposal:

> *"The Clearinghouse will supply NIE with 10 copies of each IAP produced during the contract year and, upon request, furnish up to an additional 20 copies of assorted IAPs."*

...Bob Chesley (Central ERIC)

I. ERIC TECHNICAL STEERING COMMITTEE ANNOUNCEMENTS

The ERIC Technical Steering Committee met immediately following the National Technical Meeting to consider issues that surfaced at the Meeting. As a result, the Committee will forward nine recommendations to Central ERIC for their decision. The recommendations, a summary of the Technical Meeting, and a review of the evaluations will be attached to a future issue of the EAB. In the meantime, here are a few announcements and reminders:

- In order to summarize the national meeting, session reports are needed. Recorders are reminded to forward their reports to Marilyn Shorr as soon as possible.
- Each Clearinghouse should send a list of its heavily posted Identifiers to the Facility.
- At the indexing sessions of the Technical Meeting, concensus was reached on several indexing principles. The next EAB will summarize these guidelines. They will also be referred to the Facility for appropriate consideration for the *ERIC Processing Manual*.
- Please remember that Clearinghouse responsibility for promoting the new ERIC *Thesaurus* did not end with the marketing session at the Technical Meeting. Continue to generate ideas for both Oryx Press and your individual Clearinghouse. Anything the Clearinghouses can do to promote the *Thesaurus* to its constituents is a vital part of this PR project.

...Marilyn Shorr (HE)

II. CENTRAL ERIC ANNOUNCEMENTS

A. ERIC Technical Meeting - 1980

The annual National ERIC Technical Meeting was held in Alexandria, Virginia, at the Seminary Road Ramada Inn on May 6-8, 1980. A packed

and interesting agenda structured by the ERIC Technical Steering Committee kept all the participants actively involved during the 2½ day conference.

This meeting was the first of its kind, concentrating on a specific theme rather than covering the entire gamut of ERIC operations. In this case, the principal topic of discussion concerned the implementation of the new and completely revised *Thesaurus* which has resulted from the intensive ERIC Vocabulary Improvement Program carried on over the past 2½ years.

Agenda items included work sessions on indexing and abstracting, design of search strategies using new *Thesaurus* terms, orienting users to the existence and implications of the new *Thesaurus*, search management issues from both manual and online aspects, the establishment of strategies for tough search topics, and methods of establishing consistent indexing practices.

Pleasant encouragement was provided during the conference's group luncheon when Dr. Milton Goldberg, Associate Director, NIE/DIP, addressed the conferees. In his remarks, Milt indicated how sincerely impressed he was with the dedication that ERIC personnel evidenced in their work and how apparent that spirit and professionalism was at the session of the meeting he had attended.

It was virtually unanimous on the part of the conferees that the meeting had been very intensive and extremely fruitful. In fact, many ERIC veterans expressed the feeling that this meeting had been the most productive of any held over the past twelve years, primarily because sufficient time had been provided to come to closure on the important issues being discussed.

...F.S. (Central ERIC)

B. *American Education* Magazine

In response to several Clearinghouse requests, arrangements have been made to have all ERIC Clearinghouses added to the Department of Education free mailing list for *American Education* magazine. Starting date for first delivery is not known at this time, but it should be in the not too distant future. (Expressions of gratitude should be addressed to Frank Bryars.)

...Frank Smardak (Central ERIC)

C. Collaboration with the R&D Exchange

The Appalachian Education Laboratory (AEL) Regional Exchange published in its March 1980 *Bulletin* a news item on the mini-bibliographies produced by the ERIC Clearinghouse on Reading and Communication Skills (CS). The *Bulletin* is mailed to 700 educators in the 11 southeastern states served by the AEL Regional Exchange.

I am informed the the AEL Regional Exchange would be pleased to announce in future issues of its *Bulletin* the availability of similar materials from other ERIC Clearinghouses, as space permits. If interested in this dissemination vehicle for reaching educators in the southeastern region of the country, send a sample packet of any materials that would be available to:

Ms. Marilyn B. Slack
Bulletin Editor
AEL Regional Exchange
Appalachia Educational Laboratory
P.O. Box 1348
Charleston, West Virginia 25325

Marilyn will then contact the Clearinghouse to make arrangements for featuring certain materials in a particular issue and for receiving multiple copies (100 suggested) for responding to requests.

We encourage this type of collaboration between ERIC and the R&D Exchange for the purpose of serving educators.

...Mildred Thorne (Central ERIC)

III. ERIC FACILITY ANNOUNCEMENTS

A. ERIC Users Conference to be Held at ALA in 1980

The ERIC Users Conference, in an effort to approach the large audience offered by librarians, academic librarians, school librarians, and media center staff, will be held in 1980 as an *ACRL-sponsored Pre-Conference of the American Library Association (ALA) Annual Conference in New York City.

ALA will run from June 29 to July 5; the Pre-Conference will run from June 27 to June 28.

Because of its size, the ALA conference typically uses several hotels in any city in which it is held, and New York is no exception. However, the central conference hotel, at which most sessions will be held, is the New York Hilton. The ERIC Users Conference will be held in that hotel. (Please see Attachment 1 for a list of hotels in the area recommended by ALA.)

Special efforts are being made this year to publicize this change in venue. Notice of the ERIC meeting will appear in the ALA Preliminary Program, the final Conference Program, and in several library-related journals appearing from March to June. A significantly increased audience is anticipated in 1980, with numerous new faces.

Attachment 2 is a copy of the Preliminary Agenda for the ERIC Users Conference. Total-group sessions last for 1½ days. Many

sessions are specifically designed for the first-time library and school library oriented attendee. Handouts will be numerous and in several cases there are handouts paralleling the presentations, thereby saving the attendees much note-taking. On Saturday afternoon the conference breaks up into small groups for some hands-on searching opportunities using the ERIC data base and all three of the major online vendors.

The ERIC Users Conference is free and all are invited who would like to find out more about how ERIC may fit into their information needs.

Pre-registration is requested, so that we can determine in advance the size of the rooms needed and other logistical requirements. Attachment 3 is a pre-registration form for your convenience. Please complete one form per person and return it to the ERIC Facility, as indicated on the form.

*ACRL—Association of College and Research Libraries

...T.B. (ERIC Facility)

B. OCR Keying

In a pair of memos dated February 5 and February 13, 1980, respectively, the ERIC Facility transmitted to the Clearinghouses stock of a new, smaller, and more convenient 8½" x 11" OCR form, together with instructions for its use. Since separate memos have a way of getting lost, we thought it might be prudent to repeat some of the information in the EAB, thereby making it more "findable." Some additional new information is also included.

- Follow-on Sheets

  Because of the smaller size, occasional resumes will require two sheets. Simply begin the second sheet with the Clearinghouse accession number, following the instructions in the *OCR Keying Manual* (p. 33).

- Line Corrections (Descending Order; CIJE on Same Sheet as Resume)

  Key line corrections in descending order, according to the *OCR Keying Manual*. RIE and CIJE keying conventions are now identical, with the sole exception being that CIJE corrections must be keyed on the same OCR form as the resume being corrected. The Oryx data processing subcontractor cannot handle corrections separated from the resume to which they apply.

- Typewriter Line Spacing (5 or 4½, but not 6)

  The typewriters in the Clearinghouse that were modified to produce 5 lines per inch may still be used. In addition, Correcting Selectrics that have not been modified from their regular 6 lines per inch may now also be used.

In our original memos we said that the new scanner will accept 6 lines per inch. This is true; however, we have had other types of equipment problems that have led us to occasionally use the prior scanner as a backup device. The prior scanner will not take 6 lines per inch. Therefore, when using a 6 lines per inch regular typewriter, please set the machine's line space lever at 1½. (This amounts to about 4½ lines per inch and makes the resulting resumes scannable on either machine we use.)

- Blue Pens and Pencils Not to be Used

  Do not make corrections or other editorial marks in blue pen or pencil (including non-reproducible blue). Such marks can be detected by the scanner. Red felt tip pens (not regular ink pens or red pencils, both of which contain lead) cannot be scanned and should be used in lieu of blue or other colors.

- Typewriter Maintenance

  Regular inspection of all OCR forms that are produced should be performed to ensure that the quality of the forms is acceptable. Faint, broken, or smudged characters are not acceptable to the scanner and are an indication that either the typewriter is in need of adjustment by a service technician or that the wrong type of ribbon, or a worn ribbon, is being used. Extra care should be taken to make sure that the first character of the accession number is centered in the box in the upper left corner of the OCR form and that the accession number is keyed correctly. If the accession number is not keyed accurately and positioned properly, the entire resume may be rejected by the ERIC computer system or overlayed onto another resume.

- CIJE Resumes

  Production keying at the Clearinghouse would be eased if more than one typewriter were available. As long as the OCR-A ball is used, the Clearinghouses may now use either the modified 5 lines per inch typewriter or regular unmodified typewriters set at 1½ line spacing. It is hoped that this new flexibility will permit improved keying production of both RIE and CIJE resumes.

...T.B. (ERIC Facility)

C. Indexing to the Specific Level of Subject Matter Dealt With by the Document—Why This Practice is Advantageous for Retrieval

It can be demonstrated that indexing to the specific level of subject matter dealt with by the document (and *not* indexing automatically to higher generic levels) captures the maximum possible amount of information at the time of indexing and therefore permits the later

searcher the maximum amount of flexibility in retrieval. In other words, if the indexer "indexes up," then paradoxically the additional term(s) confuse the situation and do not permit the searcher to isolate certain topics or to make as many discriminations as could be made if the "specificity" rule were observed.

This can perhaps best be shown via an example:

Assume subjects A and B occurring in the same hierarchy, with A broader than B, e.g.:

A Languages
B . American Indian Languages

Assume three documents, X, Y, and Z

X deals with Languages in general

Y deals with American Indian Languages in particular

Z deals with Languages in general and American Indian Languages in particular

Assume two distinct indexing efforts I1 and I2. In the first effort the rule of specificity is observed. In the second effort, the indexer "indexes up" generically as well:

Document	*I1 Index Terms*	*I2 Index Terms*
X	*A*	*A*
Y	*B*	*A,B*
Z	*A,B*	*A,B*

As can be seen, under the specificity rule, each document is indexed uniquely; under the "index up" rule, documents Y and Z are indexed identically and therefore cannot be distinguished during retrieval.

Assume four search requests R1, R2, R3, and R4. In the first case the searcher wants to retrieve all documents dealing with Languages in general. In the second instance, the searcher wants only documents dealing with American Indian Languages. In the third case the searcher wants to retrieve all documents dealing with Languages in general or American Indian Languages in particular. In the fourth case, the searcher wants material on Languages in general but also on American Indian Languages as exemplars.

Search	*Search Terms*	*Retrieval Under "Specific" Rule*	*Retrieval Under "Index-Up" Rule*
R1	*A*	*X, Z*	*X, Y, Z*
R2	*B*	*Y, Z*	*Y, Z*
R3	*A or B*	*X, Y, Z*	*X, Y, Z*
R4	*A and B*	*Z*	*Y, Z*

As can be seen, the "index-up" rule leads to the inability to distinguish in retrieval between document Y and document Z. These two documents become identical as far as retrieval is concerned and always emerge together, even though their coverage is quite different. Another way to put it is that the searcher cannot isolate documents dealing just with topic A because it is assigned whether the true topic is A or B.

On the other hand, the "specific" rule permits the best of both worlds. If retrieval should be restricted to documents dealing with topic A then term A alone can be used in the search. If retrieval should include documents dealing with A and should also include any topics narrower to A, then term A can be OR'd with term B (and any other terms at the same NT level as B) and quite different search results will be obtained. The *Thesaurus* provides the information needed to structure such a search.

"Indexing up" creates an irreversible confusion that the searcher cannot later untangle during retrieval. "Indexing specificity" permits the searcher, armed with the *Thesaurus* to go after either the material targeted specifically on the topic of interest *or* to go more broadly after *both* that topic and its many component topics. Indexing "specifically" gives the searcher option. "Indexing up" takes those options away.

...Ted Brandhorst (ERIC Facility)

D. Resumption of Monthly *DJF Status Report*

The *DJF Status Report* is included as Attachment 4. Issuance of this monthly report in the EAB was temporarily discontinued during the final days of the VIP. It last appeared in the EAB in October 1979.

The May 1980 report lists all new Descriptors processed since the issuance of the March 1980 *Thesaurus Working Copy*. Some of these terms are marked by asterisks; these will appear in the 1980 edition of the "Completely Revised" *Thesaurus* to be published by Oryx Press in June 1980. Another list of these asterisked terms, with Scope Notes and "USE" references, was given to all participants at the May 1980 National Technical Meeting. Asterisked or not, all new terms appearing in this *DJF Status Report* and marked as "implemented" may be used in current Clearinghouse indexing.

Now tht the VIP has been concluded, the 1-month turnaround for Facility responses to new term recommendations is being resumed.

...J.H. (ERIC Facility)

E. More VIP Statistics

The following new tabulations have been calculated for the VIP work, from November 1979 to April 1980:

- November 1979 *Thesaurus* Totals:

5,291	main (indexable) terms	
2,840	"use" terms	
0	"invalid" terms	(Percent of non-indexable to indexable terms = 54%)
8,131	total terms	

- VIP Totals:

512	new main terms
841	transferred main terms (now "use" terms)
123	"invalid" terms
18	purged main terms
563	new "use terms
716	deleted "use" terms

- April 1980 *Thesaurus* Totals:

4,821	main (indexable) terms	
3,528	"use" terms	
123	"invalid" terms	(Percent of non-indexable to indexable terms = 76%)
8,472	total terms	

...Jim Houston (ERIC Facility)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)*

1. CE Participates in Various Meetings

The staff of the ERIC Clearinghouse on Adult, Career, and Vocational Education attended four key professional meetings during March 1980:

- Juliet Miller, Director, gave two presentations and displayed ERIC materials at a convention booth during the recent American Personnel and Guidance Association meeting in Atlanta, Georgia.

- Joel Magisos, Associate Director of the Information Services Division at the National Center, discussed continuing linkages with Vocational Education Research Coordinating Unit Directors at their annual meeting in Hilton Head, South Carolina.

- Bob Bhaerman, Assistant Director for Career Education participated on a panel entitled, "Dissemination of Evaluation Information" at the "Communicating Career Education" Conference sponsored by the Northwest Regional Educational Laboratory in Seattle, Washington.

- Nevin Robbins, Assistant Director for Adult Education, coordinated several activities at the Adult Basic Education Conference in Houston, Texas.

...J.M. (CE)

2. Memorial to Bonna Somerlott

Bonna Somerlott, Secretary to the Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, died on Sunday, April 27, 1980. After graduating from Johnstown High School in Ohio in 1978, she attended Columbus Business University for one year before joining the Clearinghouse staff in 1979. Her love of life, determination, and courage have been an inspiration to all of us who knew her.

...Juliet Miller (CE)

B. *ERIC Clearinghouse on Counseling and Personnel Services (CG)*

1. CG Participates in Meetings

The staff of the ERIC Clearinghouse on Counseling and Personnel Services participated in several meetings during the month:

- Dr. Garry Walz, Director, presented the keynote address at the seminar on vocational education, sponsored jointly by the School of Education (University of Michigan) and the Michigan Department of Education. Libby Benjamin, Associate Director, served as a session leader.

- Carol Jaslow presented a one-day ERIC search-strategy workshop in Minneapolis, Minnesota for state education librarians who search ERIC but do not have collections. The group had free search time on Lockheed, SDC, and BRS, and made full use of it.

- Helen Mamarchev, in her capacity as elected graduate student representative to the National Association of Women Deans, Administrators, and Counselors (NAWDAC), was in Cincinnati for the annual NAWDAC convention at which she was an invited speaker. Once again, CAPS ran free minisearchers for participants, who expressed delight with the results.

...Carol Jaslow (CG)

C. *ERIC Clearinghouse on Handicapped and Gifted Children (EC)*

1. Cassette Tape IAP Available from the Council for Exceptional Children

To support the idea that the resources and expertise of the schools should be highly involved in the prevention of and programming for chronic norm violators, The Council for Exceptional Children convened an Invisible College Conference on Education's Responsibility for Disruptive, Alienated, and Incarcerated Youth.

Presentations were made by 12 participants on the cutting edge of knowledge in this field. The participants' concerns were directed toward the development of programs and procedures that facilitate the maturation of young people and help lead them toward meaningful and normalized adult roles.

This tape album contains significant parts of each presentation delivered as well as excerpts from discussions that followed in the closed two-day college conference held January 8-9, 1979 in Carmel, California. The IAP is entitled "The CED Invisible College Conference on EDUCATION'S RESPONSIBILITY FOR DISRUPTIVE, ALIENATED, AND INCARCERTAED YOUTH." It consists of six cassette tapes, a program brochure and study questions which can serve for purposes of discussion. These materials were prepared by M. Angele Thomas, CEC.

The tape is available from The Council for Exceptional Children, Publication Sales Unit, 1920 Association Drive, Reston, Virginia 22091 (Stock No. 201, $65.00, EC 123 069). A book (an IAP), based on the Invisible College Conference presentations, is in production. *Disruptive Youth in School* is now available.

...M.C. (EC)

2. EC Represented at Meeting Co-Sponsored by BEH and NDN

Lynn Smarte represented the ERIC Clearinghouse on Handicapped and Gifted Children at a meeting co-sponsored by the Bureau of Education for the Handicapped and the National Diffusion Network, on March 18-19, 1980. Participants included representatives from BEH and NDN, five State Facilitators, five State Implementation Grand Coordinators, and twelve Developer Demonstrators representing programs supported as Early Education Outreach Programs by BEH. All participants saw the Clearinghouse as a vital and integral part of this sub-network.

...M.C. (EC)

3. EC Advisory Board Meets on Acquisitions and Selection

Acquisitions and Selection procedures in the ERIC Clearinghouse on Handicapped and Gifted Children were examined

and evaluated by a 4-member Advisory Board on March 17-18, 1980. The members, who were invited to participate on the basis of acknowledged expertise in their fields of specialization and service to the educational community, were as follows:

- Dr. Albert Fink
  University of Indiana (behavioral disorders)

- Dr. Daniel P. Keating
  University of Minnesota (gifted)

- Dr. Barton B. Proger
  Montgomery County Intermediate School District 123, Pennsylvania (program development and evaluation)

- Dr. Geraldine Scholl
  University of Michigan (visually handicapped)

The Board studied ERIC and Clearinghouse guidelines, "walked a document through," engaged in "hands on" selection, brainstormed with the Clearinghouse selection team, and pored through acquisitions printouts to identify gaps and develop a model networking schema. Outcomes include invaluable suggestions for refining and upgrading the selection form, using the "hands on" selection exercise for periodic field evaluation, and implementing the model networking schema.

...M.C. (EC)

4. Donald K. Erickson Writes Preface for *Special Education Index to Parent Materials*

In the preface which he was invited to write for the forthcoming *Special Education Index to Parent Materials* (a NICSEM publication), Donald K. Erickson cited the significance of the seventies for the education of handicapped children and the challenges of the eighties.

The *Index* is important, according to Erickson, and will contribute to education for the handicapped learner in the eighties because it describes 2,580 materials to be used by parents of handicapped learners in the home. He notes that the law specifies involvement of parents in educational planning and that evidence shows an increasing number of parents are becoming involved in the education of their handicapped children.

...M.C. (EC)

5. EC Staff Attends the 58th Annual International Convention of The Council for Exceptional Children

The ERIC Clearinghouse on Handicapped and Gifted Children staffed the booth of The Council for Exceptional Children during

its 58th Annual International Convention in Philadelphia, Pennsylvania, April 21-25, 1980, where many questions were answered. Products of all ERIC Clearinghouses were displayed; systemwide products were dispensed upon request. Scheduled periods provided attendees with an opportunity to communicate with authors of Information Analysis Products produced by the EC Clearinghouse. Throughout, a captivated cluster of observers focused on the online searching. The kinds and numbers of special educators' questions about ERIC indicated increasingly sophisticated knowledge about and reliance upon the ERIC network.

...Marion Cambel (EC)

D. *ERIC Clearinghouse on Higher Education (HE)*

1. HE Staff Attends Annual Association for Institutional Research Conference

Jon Fife, Marilyn Shorr, and Lynn Barnett represented the ERIC Clearinghouse on Higher Education at this year's annual Association for Institutional Research Conference held in Atlanta, Georgia. The three staffed an ERIC exhibit and demonstrated computer searching.

...M.S. (HE)

2. Bill Mayville Receives Doctorate in Higher Education

Congratulations go to Bill Mayville, Research Associate, who received his doctorate in higher education at George Washington University's spring graduation.

...Marilyn Shorr (HE)

E. *ERIC Clearinghouse on Information Resources*

1. Quality of Indexing in ERIC Files

Apologies to Brutus, I write not to condemn ERIC but to praise him. Every time we go through an analysis of the quality of indexing and abstracting in ERIC, we note that, to really do an adequate job, we need to compare the indexing and abstracting records with the original document. I had an opportunity to do that this spring and thought you would like to know that the results were very encouraging. I had my indexing/abstracting class from the School of Information Studies review a random sample of 200 resumes selected from the 1979 volume of *Resources in Education*. The 1979 volume was selected because it followed in time such efforts at improving the quality of indexing and abstracting as the *Abstractor/Indexer Workbook*.

Indexing was reviewed in terms of evidence of scope, comprehensiveness, specificity, etc. Abstracts were considered using such criteria as appropriateness of type, quality of topic sentence, density of information, terseness, and cohesiveness of style.

For the sake of accuracy, some instances of over- and mis-indexing were noted, and there was an occasional sentence that would choke a horse. But a recurring theme in the analysis was: scope of document was evident; all indexable concepts were treated; indexing was to the level of specificity in the document; abstract was of appropriate type; there was a high density of information; the style was acceptable.

Here's to us——Cheers!

...Bruce Clark (IR)

F. *ERIC Clearinghouse for Social Studies/Social Science Education*

1. German Educators Visit SO

Dr. Heinz Reiske, Deputy Director of the Adult Education School Association, in Germany, and the Honorable Rudi Rohlmann, Chairman of the same organization, toured the ERIC Clearinghouse for Social Studies/Social Science Education on April 3, 1980. The two educators were interested in the uses of educational technology in the United States and wanted to learn about the ERIC system. The two were accompanied by Dr. Roy B. Minnis, Consultant, Educational Services, U.S. Office of Education in Denver.

...Charlotte J. Purvis (SO)

G. *ERIC Clearinghouse on Teacher Education*

1. Dr. Karl Massanari Provides Assistance to Barbados

Dr. Karl Massanari, Director of the ERIC Clearinghouse on Teacher Education, was a consultant for the Government of Barbados from May 5 to May 20, 1980, in support of a University of the West Indies mandate to upgrade the quality of pre- and inservice teacher education for that nation. Dr. Massanari is aiding in the construction of an evaluation system to measure progress of the project.

...M.B. (SP)

2. Computer Use at SP

As part of its 1979-80 contract obligations, the ERIC Clearinghouse on Teacher Education has written a summary of its

computerized document processing/publications editing system. The report is available to other interested Clearinghouses upon request.

...M.B. (SP)

3. SP Holds Orientation for Advisory Board

The ERIC Clearinghouse on Teacher Education held an orientation for its Advisory Board at the Clearinghouse on April 12, 1980. This springtime meeting was organized to acquaint new members of the Board with Clearinghouse staff, with other re-appointed members of the Board, and with the goals of the Clearinghouse for the 1980-81 contract year. The Board consists of twelve persons whose professional experiences are in the following areas: K-12 classroom teaching, teacher centers, elementary/secondary and higher education media services, staff development, research and development, teacher education, and the American Alliance for Health, Physical Education, Recreation, and Dance.

...Michael Butler (SP)

4. Staff Changes at SP

The following staff changes at the ERIC Clearinghouse on Teacher Education have occurred:

- Rob Gillette has been promoted from Program Assistant to Senior Information Analyst for the Clearinghouse. He will be responsible for the management of acquisitions, document processing, and abstracting/indexing.
- Donna Metz has been appointed an Abstractor/Indexer (part-time);
- Steve Seitz has been appointed Publications Assistant;
- Lisa Harvey has been promoted from Indexer/Abstractor to Assistant Information Analyst;
- Agnes Torres has been transferred from Document Processing Clark to Secretary/Receptionist.

...Dean Schwanke (SP)

H. *ERIC Clearinghouse on Urban Education*

1. UD Conducts SOC Tutorials

Two 1-day Standing Order Customer tutorials were held at the ERIC Clearinghouse on Urban Education in March. Rather than being workshops in the usual sense, these were small-group intense learning situations designed to develop the partipants' ability to offer ERIC-related services. Standing Order Customers were given the choice of attending either of two tutorials, one of which was on computer searching and the other on training ERIC users. Some elected to attend both. We found that this was a most successful model for training, as the small number of participants involved encouraged a great deal of interaction and information exchange.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

Attachment 1: List of Hotels Recommended by ALA for the ERIC Users Conference in New York City

Attachment 2: Preliminary Agenda for the ERIC Users Conference

Attachment 3: Pre-registration Form for the ERIC Users Conference

Attachment 4: *DJF Status Report*

Attachment 5: Remove List (RIEMAY80)

Attachment 6: RIE and CIJE Input by Clearinghouse (RIEMAY80)

ALA ANNUAL CONFERENCE, NEW YORK — JUNE 28-JULY 4 — HOTEL ACCOMMODATIONS

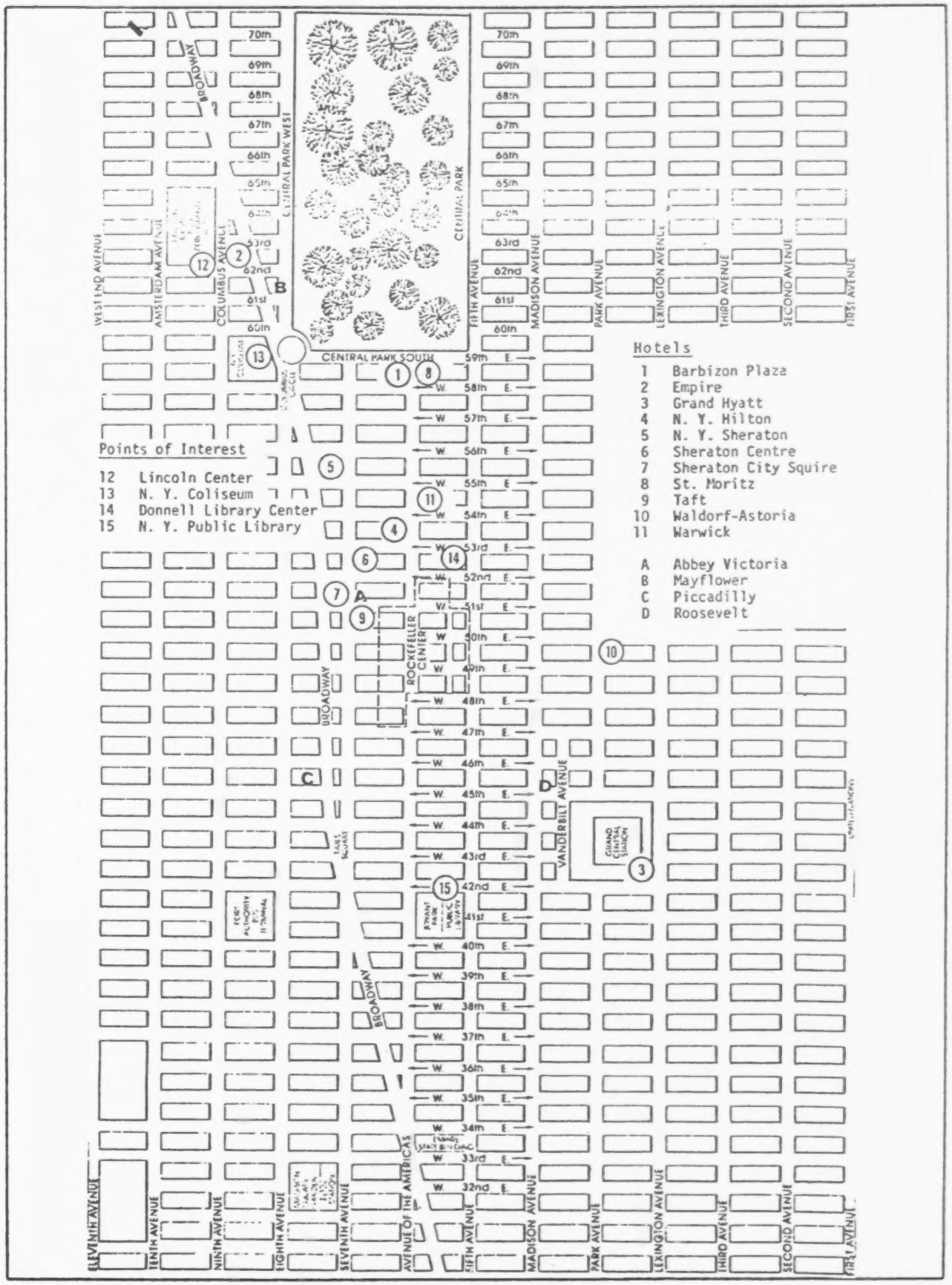
(See page 13 for map of locations)

Key	Hotel	Single Occupancy	Double Occupancy (Double)	Double Occupancy (Twin)	Suites P-1	Suites P-2
A	Abbey Victoria	$36	—	$45	—	—
1	Barbizon Plaza	$53, 58, 63	$62, 66, 72	$62, 66, 72	$145-200	—
2	Empire	$50	—	$60	—	—
B	Mayflower	$49	$60	$60	$75	—
4	New York Hilton	$52, 60, 68	$69, 77, 85	$69, 77, 85	$150 & up	$230 & up
5	New York Sheraton	$46, 50, 56, 60	$59, 63, 68, 72	$59, 63, 68, 72	$100, 120, 160	$180, 200
		(3 persons in a room, $69, 73, 79, 83; twin beds plus cot in each room)				
C	Piccadilly	$34	$45	$45	—	—
D	Roosevelt	$45, 51, 58	$57, 63, 68	$57, 63, 68	—	—
6	Sheraton Centre (formerly Americana)	$49, 55, 61	$64, 70, 76	$64, 70, 76	$150 & up	$215 & up
		(Tower rooms: singles, $95, 110; twins/doubles, $110, 125)				
7	Sheraton City Squire	$43, 52, 58	$55, 64, 70	$55, 64, 70	—	—
		(3 persons in a room, $69; 4 persons in a room, $76)				
8	St. Moritz	$55, 65	$65, 75	$65, 75	$75, 85	
		*($65 single rate, $75 double/twin rate, $85 P-1 suite rate are guaranteed parkview location)				
9	Taft	$34	$45	$45	—	—
		*(3 persons in a room, $47; 4 persons in a room, $56; quad rooms have 2 double beds)				
10	Waldorf-Astoria	$58, 68, 79	$82, 92, 103	$82, 92, 103	$165 & up	$265 & up
11	Warwick	$59, 65	$69, 75	$69, 75	—	—

*corrected information since publication in January 1980 *American Libraries*

Notes: (a) P-1 = parlor and 1 bedroom; P-2 = parlor and 2 bedrooms. (b) 8% state tax and $1 per room per day hotel occupancy tax is added to hotel bill. (c) Sheraton City Squire has swimming pool. (d) Parking arrangements available at most of above hotels with daily rates ranging from $8 to $14 (subject to change); free parking at Empire (no vans). (e) Most major credit cards acceptable to above hotels. (f) Grand Hyatt — #3 on map — will not be ready for occupancy in time for ALA conference; see note on p. 6.

Attachment 1
Page 1 of 3


Hotels
1 Barbizon Plaza
2 Empire
3 Grand Hyatt
4 N. Y. Hilton
5 N. Y. Sheraton
6 Sheraton Centre
7 Sheraton City Squire
8 St. Moritz
9 Taft
10 Waldorf-Astoria
11 Warwick
A Abbey Victoria
B Mayflower
C Piccadilly
D Roosevelt
Points of Interest
12 Lincoln Center
13 N. Y. Coliseum
14 Donnell Library Center
15 N. Y. Public Library
CENTRAL PARK
CENTRAL PARK WEST
CENTRAL PARK SOUTH
WEST END AVENUE
AMSTERDAM AVENUE
COLUMBUS AVENUE
FIFTH AVENUE
MADISON AVENUE
PARK AVENUE
LEXINGTON AVENUE
THIRD AVENUE
SECOND AVENUE
FIRST AVENUE
BROADWAY
ROCKEFELLER CENTER
VANDERBILT AVENUE
GRAND CENTRAL STATION
BRYANT PARK
PORT AUTHORITY BUS TERMINAL
AVENUE OF THE AMERICAS
ELEVENTH AVENUE
TENTH AVENUE
NINTH AVENUE
EIGHTH AVENUE
SEVENTH AVENUE

Mail this form to Housing Office; see address below.

American Library Association
Conference & Preconference Institutes
New York, NY • June 28—July 4, 1980
Hotel Room Reservations

☐ Attending ALA conference only
☐ Attending ALA preconference institute only
☐ Attending preconference and conference

If none of my housing choices is available and you need to make another selection, I am more concerned with location_____ rate_____

Hotel choice: 1st_____ 2nd_____
3rd_____ 4th_____

☐ Single ☐ Double ☐ Twin ☐ Suite (P-1 or P-2) Rate _____

☐ Room(s) must be suitable for handicapped person(s)

Names and addresses of occupants_____

_____

_____

Arrival date and hour_____ Departure date and hour_____

Confirm to_____

_____

I will be traveling by car_____plane_____train_____bus_____

Note: No housing reservations accepted by phone or wire.

Fill in completely. Insert form in stamped envelope and mail to New York Convention and Visitors Bureau, Inc., ALA Housing Office, 2 Columbus Circle, New York, New York 10019.

Attachment 1
Page 3 of 3

NEW YORK HILTON SUTTON PARLOR NORTH		ERIC USERS CONFERENCE JUNE 27 - 28, 1980, NEW YORK, NY Jointly Sponsored by the National Institute of Education (NIE) and the Association of College & Research Libraries (ACRL) as a Pre-Conference Session of the American Library Association (ALA) Annual Conference		
DAY	**TIME**	**SESSION**	**PARTICIPANTS**	**NOTES**
JUNE 27 FRIDAY	7:30 - 8:45	REGISTRATION		Coffee and tea Registration is free
	8:45 - 9:00	1. WELCOME	CENTRAL ERIC (NIE)	
	9:00 - 9:15	2. INTRODUCTION Statement of Conference Objectives	ERIC FACILITY	
	9:15 - 10:15	3. MEET THE ERIC NETWORK OF ORGANIZATIONS Central ERIC ERIC Clearinghouses ERIC Processing and Reference Facility CIJE Contractor (Oryx Press) ERIC Document Reproduction Service (EDRS) *Each component of the ERIC System will introduce itself and describe its role in the network. In addition, each will give a status report on current matters of interest to users.*	 Bob Chesley, NIE Marilyn Shorr, ERIC Steering Committee Ted Brandhorst, ERIC Facility Phyllis Steckler, Oryx Press Jack Veale, EDRS	 ERIC staff members attending the Preconference will wear colored badges identifying their affiliation
	10:15 - 10:45	BREAK		Coffee and tea
	10:45 - 12:00	4. HOW TO START AN ERIC COLLECTION *Three levels of a collection of ERIC resources are identified: MINIMAL (Beginning), INTERMEDIATE and COMPLETE. The financial, space, and equipment requirement commitments involved in each level are discussed in detail. Very appropriate for Librarians.*	Lynn Smarte, ERIC Clearinghouse on Handicapped and Gifted Children (ERIC/EC)	Copies of an ERIC publication covering this same topic will be available as handouts.
	12:00 - 2:30	LUNCH		On your own
	1:30 - 2:30	5. HOW TO MANAGE AN ERIC COLLECTION IN A LIBRARY ENVIRONMENT --- Specific applications discussed by a panel of Librarians. *This is a peer group panel, i.e., Librarians talking to Librarians, discussing specific case history solutions arrived at in their own Library/Media Center/Information Center environments.*	Moderator: Maggie Thorne, Northwest Regional Education Laboratory (NWREL) Panelists: (More To Be Selected) Mary Canapsey, Boulder Colorado School System	

Attachment 2
Page 1 of 3

DAY	TIME	SESSION	PARTICIPANTS	NOTES
	2:30 - 3:15	6. ERIC DOCUMENT REPRODUCTION SERVICE (EDRS) --- How to Interact with EDRS and Get What You Want *Many attendees will not have current access to on ERIC Microfiche Collection. A key factor in ERIC's usefulness to this group will be their ability to get documents in microfiche and paper copy from EDRS. This session is designed to be everything you should know about EDRS but didn't know to ask, e.g.:* *Annual Subscriptions* *Back Collections* *On-Demand Ordering (MF & PC)* *Price Codes* *Postage* *On-Line Ordering, e.g., DIALORDER* *Silver Microfiche (Available on subscription only)* *Vesicular Fiche (Blowback and Fiche-to-Fiche Duplication)* *Readers & Reader/Printers (Advice)* *Storage Cabinets (How many you need)* *Special Products* *Mini-File* *Search Fiche* *Common Problems in Filming and Reproducing Documents* *Customer Service*	Pam George, EDRS	Samples of all EDRS products will be on display.
	3:15 - 3:45	BREAK		Coffee and tea
	3:45 - 4:15	7. ERIC IN THE CLASSROOM --- Reports of Two Outreach (To Practitioners) Efforts A. Raising the Awareness of ERIC Among Classroom Teachers – *Report of a cooperative project between Lincoln (Nebraska) Public Schools and the ERIC Clearinghouse on Teacher Education.*	Michael Butler, ERIC Clearinghouse on Teacher Education (ERIC/SP) Betty Dillon-Peterson, Lincoln Public Schools	Requests for searches increased 300% after initiation of the project. The Media Center and Media Services staff were fully involved.
	4:15 - 4:45	8. B. Practical Uses of ERIC in a School Setting *ERIC as a source for curriculum guides, inservice training materials, student handbooks, CAI, and other "How to" materials—Report on a series of workshops conducted for the Michigan Department of Education.*	Carol Jaslow, ERIC Clearinghouse on Counseling and Personnel Services (ERIC/CG)	
	5:00	ADJOURN		

Attachment 2
Page 2 of 3

DAY	TIME	SESSION	PARTICIPANTS	NOTES
JUNE 28 SATURDAY	8:30 - 9:00	9. THE NEW ERIC THESAURUS --- Results of the General Revision Effort of the Past Two Years *The new Oryx-published Thesaurus should be out by the time of the Conference. The Thesaurus is a gateway to the content of the ERIC data base. A major revision effort (just completed) has added many Scope Notes and made many other improvements. These improvements will be reported, with some illustrations from topics of interest to this audience.*	Lynn Barnett, ERIC Clearinghouse on Higher Education (and Vocabulary Improvement Project Staff)	Copies of the new Thesaurus will be on display here and at the Oryx booth.
	9:00 - 10:00	10. AUDIOVISUAL RESOURCES ABOUT ERIC *Actual copies of all non-obsolete packages will be assembled and discussed. Selections from some packages will be shown (All will be available for viewing and ordering). Packages include slide-tape cassette shows, transparencies, videotapes, etc. Librarians will have a chance to decide which is best for their particular setting.*	Don Ely, ERIC Clearinghouse on Information Resources (ERIC/IR)	An ERIC/IR publication describing all major AV packages, and providing availability information, will be handed out. The ERIC Videotape Set, produced by ERIC/UD, will be screened on a published schedule in the ERIC/IR suite.
	10:00 - 10:30	BREAK		Coffee and tea
	10:30 - 12:00	11. SEARCHING ERIC: COMPUTER SEARCHING [AND/OR/NOT] MANUAL SEARCHING --- Teammates or Competitors? *SMERC performs a greater volume of ERIC searches than any other group. This session will attempt to take advantage of the special experience and capabilities SMERC has developed. It will be followed after lunch with small group sessions and opportunities for hands-on computer searching*	Kathy Clay, San Mateo Educational Resources Center (SMERC)	Copies of recent articles by Ms. Clay on searching ERIC will be available as handouts. A series of posters, each contributed by an ERIC Clearinghouse, will be on permanent display around the room. Each poster will display an actual question received from a library or school setting, together with search strategy, titles retrieved, printouts, microfiche, reproduced documents, IAP's (if any), complete information packages, etc.
	12:00 - 1:30	LUNCH		
	1:30 - 3:30	12. SMALL GROUP COMPUTER SEARCHING DEMONSTRATIONS *Groups will employ all three major online vendors: BRS, Lockheed, SDC. Groups will be led by experienced ERIC searchers. Hands-on opportunities will be provided.*	Organizer: Jim Prevel (NIE) (Assisted by Clearinghouse Staff)	
	4:00	ADJOURN		

Attachment 2
Page 3 of 3

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

Report Date May 10, 1980

Page 1 of 5

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANIZATION	DATE RECEIVED	VOCABULARY IMPROVEMENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLEMENTED	NOT IMPLEMENTED	
163	CONTROVERSIAL ISSUES (COURSE CONTENT) (New Main Term)	SO	8/79			5/80	X		9 mos
164*	READING MATERIALS (Addition of Synonym)	FL	10/79			4/80	X		6 mos
165*	APTITUDE TREATMENT INTERACTION (New Main Term)	TM	1/80			4/80	X		3 mos
166*	GRAMMATICAL ACCEPTABILITY (New Main Term)	FL	1/80			4/80	X		3 mos
167*	LATENT TRAIT THEORY (New Main Term)	TM	1/80			4/80	X		3 mos
168*	QUANTITATIVE TESTS (New Main Term)	TM	1/80			4/80	X		3 mos
169*	REGRESSION (STATISTICS) (New Main Term)	TM	1/80			4/80	X		3 mos
170	SPATIAL ABILITY (New Main Term)	TM	1/80			5/80	X		4 mos
171*	TEST THEORY (New Main Term)	TM	1/80			4/80	X		3 mos
172	THRESHOLD LEVEL (LANGUAGES) (New Main Term)	FL	1/80			5/80	X		4 mos

*In 1980 Thesaurus from Oryx Press

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

Report Date May 10, 1980

ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANI-ZATION	DATE RECEIVED	VOCABULARY IMPROVE-MENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
173	ADAPTIVE BEHAVIOR (Proposed New Main Term -- indistinguishable from ADJUSTMENT (TO ENVIRONMENT))	EC	2/80			5/80		X	3 mos
174	INTERLANGUAGE (New Main Term)	FL	2/80			5/80	X		3 mos
175	NOTIONAL FUNCTIONAL SYLLABI (New Main Term)	FL	2/80			5/80	X		3 mos
176	ACCESSIBILITY (FOR DISABLED) (Revision of Scope Note)	EC	3/80			5/80	X		2 mos
177*	CONTINUING EDUCATION (New Main Term)	CE	3/80			4/80	X		1 mo
178	DEINSTITUTIONALIZATION (OF DISABLED) (New Main Term)	EC	3/80			5/80	X		2 mos
179	EDUCATIONAL MALPRACTICE (New Main Term)	EA	3/80			5/80	X		2 mos
180	GOVERNMENTAL IMMUNITY (Proposed New Main Term -- much overlap with TORTS and LEGAL RESPONSIBILITY)	EA	3/80			5/80		X	2 mos
181	GROUP HOMES (New Main Term)	EC	3/80			5/80	X		2 mos

*In 1980 Thesaurus from Oryx Press

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

Report Date May 10, 1980

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ENTRY NO.	DESCRIPTION OF RECOMMENDED ACTION	SUBMITTING ORGANI-ZATION	DATE RECEIVED	VOCABULARY IMPROVE-MENT PROGRAM (VIP) (IF APPLICABLE)		DATE OF FINAL DJF ACTION	DISPOSITION		ELAPSED TIME FROM RECEIPT TO DISPOSITION
				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
182*	INSTRUCTIONAL DESIGN (Resurrected Main Term)	IR	3/80			4/80	X		1 mo
183*	NOUNS (New Main Term)	CS/ Facility	3/80			4/80	X		1 mo
184*	ORAL LANGUAGE (New Main Term)	CS	3/80			4/80	X		1 mo
185	SCOPE OF BARGAINING (New Main Term)	EA	3/80			5/80	X		2 mos
186*	SPATIAL PERCEPTION (New Main Term)	PS	3/80			4/80	X		1 mo
187*	CARD CATALOGS (New Main Term)	Facility	4/80			4/80	X		1 wk
188*	CHILD CAREGIVERS (New Main Term)	PS	4/80			4/80	X		1 wk
189*	CHRONOLOGICAL AGE (New Main Term)	Facility	4/80			4/80	X		1 wk
190*	DIALOGS (LANGUAGE) (New Main Term)	FL	4/80			4/80	X		1 wk
191*	DIALOGS (LITERARY) (New Main Term)	CS	4/80			4/80	X		1 wk

*In 1980 Thesaurus from Oryx Press

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

Report Date May 10, 1980

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
192*	HOSPITAL LIBRARIES (New Main Term)	Facility	4/80			4/80	X		1 wk
193*	INSTITUTIONAL LIBRARIES (New Main Term replacing INSTITUTION LIBRARIES)	Facility	4/80			4/80	X		1 wk
194*	MENTAL AGE (New Main Term)	Facility	4/80			4/80	X		1 wk
195*	PARTNERSHIP TEACHERS (Resurrected Main Term)	Facility	4/80			4/80	X		1 wk
196*	PRISON LIBRARIES (New Main Term)	Facility	4/80			4/80	X		1 wk
197*	READING ABILITY (Resurrected Main Term)	CS	4/80			4/80	X		1 wk
198*	REFERENCE SERVICES (New Main Term)	Facility	4/80			4/80	X		1 wk
199*	UNIT PLAN (1966 1980) ("Dead" Term)	Facility	4/80			4/80	X		1 wk
200*	UNWRITTEN LANGUAGE (1968 1980) ("Dead" Term)	Facility	4/80			4/80	X		1 wk
201*	UNWRITTEN LANGUAGES (New Main Term)	Facility	4/80			4/80	X		1 wk

*In 1980 Thesaurus from Oryx Press

DESCRIPTOR JUSTIFICATION FORM (DJF) STATUS REPORT

Report Date May 10, 1980

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				DATE SENT FOR VIP REVIEW	DATE VIP REVIEW COMPLETED		IMPLE-MENTED	NOT IMPLE-MENTED	
202	AGING (INDIVIDUALS) (New Main Term)	CG	5/80			5/80	X		1 wk
203	ANIMALS (New Main Term)	Facility	5/80			5/80	X		1 wk
204	LABORATORY ANIMALS (New Main Term)	Facility	5/80			5/80	X		1 wk
205	LIVESTOCK (Deletion of Synonyms)	Facility	5/80			5/80	X		1 wk
206	LONELINESS (New Main Term)	CG	5/80			5/80	X		1 wk
207	WILDLIFE (New Main Term)	Facility	5/80			5/80	X		1 wk

NOTE: Excluded from this list are approximately 200 DJFs prepared by the Clearinghouses & Facility over the past 2 months to correct certain inadequacies and inconsistencies in the March 1980 Thesaurus Working Copy.

(See also "ERIC Facility Announcements" -- Resumption of Monthly DJF Status Report.)

1145

*In 1980 Thesaurus from Oryx Press

RIEMAY80

REMOVE LIST

A. DUPLICATES (9)

1. Readmission of Clearinghouse's Own Input

PS 011 129	RIEMAR80	PS 010 977	ED 178 194
SP 013 879	RIEJAN80	SP 014 197	ED 175 815
SP 014 637	RIENOV79	SP 014 392	ED 173 325
SP 014 770	RIEJAN80	SP 014 843	ED 175 867
SP 015 056	RIENOV77	SP 011 208	ED 141 329

2. Duplicates Appearing in RIE Three Months or More Ago

FL 010 669	RIEJAN71	AL 002 478	ED 042 139
TM 009 902	RIEAUG77	SP 010 921	ED 137 280
UD 019 902	RIEMAY77	HE 008 465	ED 132 911

3. Duplicates Appearing in RIE in March, April, and May 1980

EC 121 840	RIEMAR80	EA 012 186	ED 177 695

B. REMOVES (5)

HE 011 772	Pulled by Clearinghouse
JC 790 350	Pulled by Clearinghouse
JC 800 023	Pulled by CERIC
SP 015 487	Pulled by CERIC
UP 020 113	Pulled by CERIC

C. DELAYED (0)

NONE

CIJE INPUT BY CH (FOR MAY '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	146	14	21	0	518
CE	34	11	11	0	305
CG	164	19	21	0	566
CS	243	25	33	1	926
EA	107	22	24	11	691
EC	83	14	14	4	414
FL	72	10	10	0	339
HE	166	19	21	1	618
IR	97	19	23	0	537
JC	49	5	5	0	114
PS	77	6	7	0	447
RC	51	10	11	1	141
SE	163	28	31	2	852
SO	25	5	5	0	285
SP	107	8	10	0	491
TM	56	8	14	0	302
UD	58	12	14	0	293
TOTALS	1,698	235	275	20	7,839

Attachment 6
Page 1 of 2

RIE INPUT BY CLEARINGHOUSE (RIEMAY80)

CH	NUMBER	ADDED TO PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	5
CE	178	33	145	0	0	145	604
CG	86	0	86	0	0	86	398
CS	173	34	139	0	0	139	771
EA	82	0	82	0	0	82	347
EC	46	0	46	1	0	45	363
FL	89	0	89	1	0	88	341
HE	161	0	161	1	0	160	544
IR	97	19	78	0	0	78	415
JC	70	0	70	2	0	68	215
PS	97	0	97	1	0	96	325
RC	70	0	70	0	0	70	206
SE	108	0	108	0	0	108	493
SO	85	0	85	0	0	85	371
SP	98	0	98	5	0	93	392
TM	61	0	61	1	0	60	328
UD	101	18	83	2	0	81	305
TOTAL	1,603	*104	1,499	14	0	1,485	6,423

*Moved forward from RIEMAY80 to RIEAPR80

Attachment 6
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Volume: 4
Number: 6
Date: June 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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3. A List of State Affiliate Presidents of the American Association of School Librarians
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I. CENTRAL ERIC ANNOUNCEMENTS

A. Visit to San Mateo Educational Resources Center (SMERC)

I have recently returned from a visit to the San Mateo Educational Resources Center (SMERC). Several facts and decisions are of interest to the ERIC system.

SMERC has decided to discontinue their Fugitive Information Data Organizer (FIDO) data base. They will, however, continue collection of the materials, many of which are curriculum guides and materials which may well be appropriate for ERIC. They will forward them to the ERIC Facility for distribution. These documents will have attached a Reply Card which will permit early notification to SMERC of the Clearinghouse's selection decision.

SMERC is the largest educational information center around, handling more than 20,000 information requests a year. It is also one of the few that is largely self-supporting. Frank Mattas, who originated the center and who has served as its director since the early days of ERIC, will be retiring at the end of June. Frank has stated his desire to continue to be active in educational dissemination.

SMERC is also acting as a sub-contractor to Oryx Press to index and annotate the backlog of journal articles inherited from Macmillan. They predict they will be finished with the 1979 journals by June, and up-to-date by November. The journals formerly indexed by Macmillan (and then SMERC) and which are now being assigned to Clearinghouses have already been completed through 1979. This effort will help considerably in bringing CIJE entries up-to-date.

...B.C. (Central ERIC)

B. IAP Rationale

"In a culture of warring specialisms, drowned in fragmented data and fine-tooth analysis, synthesis is not merely useful—it is crucial." This statement, extracted from Alvin (*Future Shock*) Toffler's new book *Third Wave* (1980), p. 17, has been called to our attention by Chuck Hoover. The Section from which it has been extracted is entitled "Knowledge (Information) Synthesis (Interpreted)" and is reprinted as Attachment 1.

...Bob Chesley (Central ERIC)

C. TITLES FOR IAP's

"Do I want to read this?"

"You've gotta be kidding."

"What do you suppose this is all about?"

How many times have you picked up a document or a bibliography, read a title, and asked yourself questions like those above? Those of us at

Central ERIC find ourselves looking at IAP titles and asking these questions too often. We are concerned that we and you are losing potential readers of some excellent ERIC IAP's.

An IAP should:

- accurately reflect the contents of the document;
- clearly indicate the audience for which it was developed (e.g., Rural Education, Special Education, Higher Education); and
- be stated in an interesting, appealing, or attractive way.

Please consider these criteria in developing all titles for future IAP's.

...Cheryl Chase (Central ERIC)

D. CONTRACT RENEWALS (CS and FL)

NIE has exercised the Government's option to renew the contracts for the operation of the ERIC Clearinghouse on Languages and Linguistics and the ERIC Clearinghouse on Reading and Communication Skills.

- ERIC Clearinghouse on Languages and Linguistics (FL)

  This marks the fourth year of this contract (June 1, 1980 to May 31, 1981). See Attachment 2 for IAP's to be developed by FL. During the contract year, FL will undertake two special projects:

  (1) The Clearinghouse will begin a long-term effort to increase its coverage of and service to the field of bilingual education. During the contract year FL will exchange acquisition information with the National Clearinghouse on Bilingual Education as part of its effort to increase RIE input in the bilingual area.

  (2) FL will plan and coordinate a workshop on educational information resources for librarians and other staff who provide information support to educational researchers. Participants will be selected from minority colleges presently cooperating with NIE's Minority and Women's Program. (This project is funded by the Minority and Women's Program.)

  ...Pat Coulter (Central ERIC)

- ERIC Clearinghouse on Reading and Communication Skills (CS)

  The contract basically was routine in nature providing for the customary ERIC services for the contract year June 1, 1980 through May 31, 1981. See Attachment 2 for IAP's to be developed by CS. Two special projects were funded in the contract:

(1) development of a series of ERIC broadcasts with local radio and possibly television stations.

(2) development of a prototype basic skills tool for teachers using the ERIC system. The prototype would be a bibliography (including abstracts) of materials in the ERIC data base that relate specifically to the classroom teacher. The initial basic skills subject areas covered would be in the reading and mathematics area. (The ERIC Clearinghouse on Science, Mathematics, and Environmental Education will collaborate in the preparation of the latter materials.)

...Frank Smardak (Central ERIC)

E. AASL CONTACTS

A list of State Affiliate Presidents of the American Association of School Librarians is presented as Attachment 3. You may find these people helpful in your outreach efforts with the school library community.

...Pat Coulter (Central ERIC)

F. ERIC REGIONAL TECHNICAL MEETINGS SCHEDULED FOR 1980

As previously announced, there will be two regional technical meetings held this year instead of the three held in the past year.

The locales, dates, sponsors, fiscal agents, and breakouts of units attending each of the meetings are as follows:

WESTERN REGIONAL

Date:	October 1-3, 1980 (Noon to Noon)
Location:	Boulder, Colorado
Sponsor and Fiscal Agent:	SO
Attendees From:	CG, CS, EA, JC, PS, RC, SO, and Oryx Press

EASTERN REGIONAL

Date:	October 22-23, 1980 (8:30 a.m.—4:00 p.m.)
Location	Washington, D.C.
Sponsor	UD
Fiscal Agent	EC
Attendees From:	CE, CS Module, EC, FL, HE, IR, SE, SP, TM, UD, Facility, EDRS, and CERIC

Details concerning motel arrangements, agendas, etc., are in the process of being worked out by the two meeting coordinators, Sydney

Meredith of SO and Betty Engle of UD. Suggestions concerning agenda items, etc., would be welcomed by both of these coordinators.

...Frank Smardak (Central ERIC)

II. ERIC FACILITY

A. DIALOG DIALORDER Service

The latest flyer on the ERIC DIALORDER Service recently received from Lockheed is provided in Attachment 4.

...Dorothy Slawsky (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)*

1. CE Focusing on Education and Work

Effective this year, the ERIC Clearinghouse on Adult, Career, and Vocational Education is developing the area of education and work as a fourth key scope area. Several strategies have been employed to provide coverage in this area.

- Acquisitions activities targeted to such groups as CETA prime sponsors, and other involved in the education and work area, have been initiated.
- Several short bibliographies have been developed on education and work.
- Announcements have been made in the ERIC/CE *Clipboard* alerting contributors and users to our interest in this area.
- Education and Work has been included as an area for consideration in our planning activities.
- CE is exploring cooperative efforts with CG and UD in this area.
- CE is communicating with two DOL funded Clearinghouses to explore cooperative arrangements in the area of employment and training.

...Juliet V. Miller (CE)

B. *ERIC Clearinghouse on Elementary and Early Childhood Education (PS)*

1. Dr. Katz Attends White House Reception

Dr. Katz recently attended a White House reception marking the 15th anniversary of Head Start. Lady Byrd Johnson was the guest of honor; other speakers included President Jimmy Carter and Patricia Harris. Dr. Katz originally taught in a Head Start classroom and designed the Enabler Model for the Head Start Planned Variation Project. She has also consulted on the Child Development Associate project which provides training for Head Start staff.

...L.B. (PS)

2. Dr. Katz Reviewer for *Encyclopedia of Educational Research*

Dr. Lilian Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, will be reviewing all early childhood education entries for the fifth edition of the *Encyclopedia of Educational Research*, which is sponsored by AERA.

...L.B. (PS)

3. PS Staff Participate in Library Information Fair

Dianne Rothenberg of the ERIC Clearinghouse on Elementary and Early Childhood Education served as chairperson of the exhibit of Online Services at a local Information Fair sponsored by the Lincoln Trails Library System. The Information Fair was held in the Market Place shopping mall and included exhibits of various services offered by libraries. Dianne arranged for demonstrations of online searching by representatives of DIALOG and SEC and supervised booth preparation and staffing. Norma Howard of EECE assisted in staffing the exhibit.

...Linda Baskin (PS)

C. *ERIC Clearinghouse on Tests, Measurement, and Evaluation (TM)*

1. FOREIGN VISITORS AT TM

During recent weeks, the ERIC Clearinghouse on Tests, Measurement, and Evaluation has been visited by two foreign scholars:

- Dr. Henk C. de Bruyre
  C.I.T.O. (National Institute for Educational Measurement)
  Netherlands

- Dr. Harold Herman
  University of the Western Cape
  South Africa

Both individuals toured the research facilities of ETS and were given demonstrations of computer searching.

...B.H. (TM)

2. Staff Changes at TM

The following staff changes have occurred recently at the ERIC Clearinghouse on Tests, Measurement, and Evaluation:

- Geralyn Kaminsky has been appointed to the position of Indexer/Abstractor.
- Virginia Mistic has been appointed to the position of Secretary.
- Mary Kreutzer has been appointed to the position of Clerical Assistant (Acquisitions), replacing David Ochmanek.
- Gail Dietz Conley (Document Processing Coordinator) has resigned to take a cataloging position at E.R. Squibb.
- Barbara Hunt (User Services Representative) has resigned to accept a position as Business Librarian at Sun Oil.
- Marilyn Halpern has been appointed to the position of User Services Representative.

...B.H. (TM)

3. EXCERPTS FROM THE *DICTIONARY OF USEFUL RESEARCH PHRASES*

A question which frequently arises at the ERIC Clearinghouse on Tests, Measurement, and Evaluation, and perhaps at other Clearinghouses, is whether or not a document is a research report. Perhaps the explanation from the *Dictionary of Useful Research Phrases* will provide a clue (see Attachment 5).

...Barbara Hunt (TM)

D. *ERIC Clearinghouse on Urban Education (UD)*

1. Black Educators Conference

Dr. Jerome Wright, Associate Director of the ERIC Clearinghouse on Urban Education, was invited to attend a Black Educators Conference in Washington, D.C. on March 27-28, 1980. The conference was sponsored by Congressman Augustus F. Hawkins and Congresswomen Shirley Chisholm, and the theme was "Schools That Work—Recommitment to Public Education."

Participants were organized into workshops on various educational themes, and each group was responsible for formulating concrete suggestions and/or models for the two Congresspersons. ERIC materials were provided to the participants by Dr. Wright. The results of the conference will be published by the Institute for the Study of Educational Policy at Howard University.

...S.T. (UD)

2. UD Clearinghouse IAP Entered into Senate Hearing Record

A section of a UD Cleairnghouse Information Analysis Product was included in the record of the *Hearing Before the Committee on Labor and Human Resources, United States Senate, on Shirley M. Hufstedler to be Secretary of Education.* The paper was "Hispanic Migration and Demographic Patterns: Implications for Educational Planning and Policy," by José Hernández, which was presented at a conference co-sponsored by the Clearinghouse. It was entered into the record by Al Perez, Associate Counsel of the Mexican American Legal Defense and Educational Fund, testifying in favor of Secretary Hufstedler's appointment.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

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Attachment 2: Announcement of Proposed IAP Titles for Renewed Clearinghouse Contracts

Attachment 3: A List of State Affiliate Presidents of the American Association of School Librarians

Attachment 4: Lockheed's ERIC DIALORDER Service Flyer

Attachment 5: Excerpts from the *Dictionary of Useful Research Phrases*

Attachment 6: New Information Analysis Products

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Attachment 10: CIJE Input By Clearinghouse (CIJEJUN80)

Attachment 11: RIE Remove List (RIEJUN80)

Knowledge (Information)Synthesis (Interpretation)

According to Alvin Toffler in
Third Wave, 1980 p. 17

A powerful tide is surging across much of the world today, creating a new, often bizarre, environment in which to work, play, marry, raise children, or retire. In this bewildering context, businessmen swim against highly erratic economic currents; politicians see their ratings bob wildly up and down; universities, hospitals, and other institutions battle desperately against inflation. Value systems splinter and crash, while the lifeboats of family, church, and state are hurled madly about.

Looking at these violent changes, we can regard them as isolated evidences of instability, breakdown, and disaster. Yet, if we stand back for a longer view, several things become apparent that otherwise go unnoticed.

To begin with, many of today's changes are not independent of one another. Nor are they random. For example, the crack-up of the nuclear family, the global energy crisis, the spread of cults and the emergence of separatist movements from Quebec to Corsica, may all seem like isolated events. Yet precisely the reverse is true. These and many other seemingly unrelated events or trends are interconnected. They are, in fact, parts of a much larger phenomenon: the death of industrialism and the rise of a new civilization.

So long as we think of them as isolated changes and miss this larger significance, we cannot design a coherent, effective response to them. As individuals, our personal decisions remain aimless or self-canceling. As governments, we stumble from crisis to crash program, lurching into the future without plan, without hope, without vision.

Lacking a systematic framework for understanding the clash of forces in today's world, we are like a ship's crew, trapped in a storm and trying to navigate between dangerous reefs without compass or chart. In a culture of warring specialisms, drowned in fragmented data and fine-tooth analysis synthesis is not merely useful--it is crucial.

ANNOUNCEMENT OF PROPOSED IAP TITLES FOR RENEWED CLEARINGHOUSE CONTRACTS

1. ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS

Renewal Date: June 1, 1980

Extensive Papers

- Indochinese Students in U.S. Schools: A Guide for Administrators and Managers
- Responding to Learner Needs: Listening and Speaking Activities for the Foreign Language Classroom
- Needs Assessment in English as a Second Language
- Readability in Foreign Language Tests
- Directory of Foreign Language Service Organizations
- Teaching Conversation in ESL

Short Papers

- The Non-traditional Language Learner
- Public Awareness and the Foreign Language Teacher
- Teaching French as a Multicultural Language
- Sociolinguistics and ESL: The Importance of Language Variation

2. ERIC CLEARINGHOUSE ON READING AND COMMUNICATION SKILLS

Renewal Date: June 1, 1980

- Standardized Reading Achievement Tests
- The Cloze Procedure as a Teaching Technique
- Screening for Problem Readers, and What to Do Next
- ERIC First Analysis: The National High School Debate Topic for 1981-82
- Integrating Basic Skills Instruction, K-6: (A TRIP Booklet)
- Teaching Comprehension Without Questioning (A TRIP Booklet)
- Reader's Theatre in the Classroom (A TRIP Booklet)
- Schema Theory Applied: Building Comprehension Skills (TRIP)
- Newspapers in Education (TRIP)
- Taming of Television: The Wise Use of Television for Children (TRIP)
- Techniques for Individualization in the Secondary English Classroom (TRIP)
- Annotated Bibliography of Research in the Teaching of English: 1 July 1980 through 31 December 1980
- Recommended English Language Arts Curriculum Guides K-12 and Criteria for Planning and Evaluation, 1980

FLORIDA ASSOCIATION FOR MEDIA IN EDUCATION
Patricia S. Deniston
No. 4 Eagle's Nest
Winter Haven, Florida 33880

GEORGIA LIBRARY ASSOCIATION
School and Children's Section
Kathy T. Brock
Route 3, Box 284
Bremen, Georgia 30110

GEORGIA LIBRARY MEDIA DEPARTMENT
Jerri Ann Hall
5555 Roswell Road, Q 3
Atlanta, Georgia 30342

HAWAII ASSOCIATION OF SCHOOL LIBRARIANS, INC.
Penny Boyne
2445J Kaala
Honolulu, Hawaii 56822

IDAHO LIBRARY ASSOCIATION
School Libraries Division
Virginia Moberly
Box 66
Middleton, Idaho 83644

ILLINOIS ASSOCIATION FOR MEDIA IN EDUCATION
Sarah M. Doerner
229 North Maple
DuQuoin, Illinois 62632

ASSOCIATION FOR INDIANA MEDIA EDUCATORS
Lavon Hart
Fort Wayne Community Schools
1201 S. Clinton
Fort Wayne, Indiana 46802

IOWA EDUCATIONAL MEDIA ASSOCIATION
William B. Oglesby
14 The Woods R.R.6
Iowa City, Iowa 52240

KANSAS ASSOCIATION OF SCHOOL LIBRARIANS
Marilyn Goodrich
RR #2, Box 82
Olathe, Kansas 66061

KENTUCKY SCHOOL MEDIA SSOCIATION
Janet Sue Tackett
240 Breckinridge Square
Louisville, Kentucky 40220

AMERICAN ASSOCIATION OF SCHOOL LIBRARIANS

STATE AFFILIATE PRESIDENTS

MAY 1980

ALABAMA INSTRUCTIONAL MEDIA ASSOCIATION
Mrs. Eloise Kirk
238 Montgomery
Troy, Alabama 36081

ALABAMA LIBRARY ASSOCIATION
Division of Children and School Librarians
Joan Atkinson
183 Woodland Hills
Tuscaloosa, Alabama 35401

ARIZONA STATE LIBRARY ASSOCIATION
School Library Division
Alice Johnson
P.O. Box 492
Florence, Arizona 85232

ARKANSAS ASSOCIATION OF SCHOOL LIBRARIANS
June Level
2669 Loxley
Fayetteville, Arkansas 72701

CALIFORNIA MEDIA & LIBRARY EDUCATOR'S ASSOCIATION
Curtis May
216 Swett Road
Woodside, California 94002

COLORADO EDUCATIONAL MEDIA ASSOCIATION
Janice Smith
11621 Shoshone Way
Northglen, Colorado 80234

CONNECTICUT EDUCATIONAL MEDIA ASSOCIATION
Noreen Michaud
378 Park Road
West Hartford, Connecticut 06119

DELAWARE SCHOOL LIBRARY MEDIA ASSOCIATION
Janet Dove
36 Windy Court
Newark, Delaware 19713

D.C. ASSOCIATION OF SCHOOL LIBRARIANS
Edna L. Becton
7607 Newburg Drive
Lanham, Maryland 20801

LOUISIANA ASSOCIATION OF SCHOOL LIBRARIANS
Allen Cunningham, Librarian
Walker High School
Rt. 1, Box 65-B
Tickfaw, Louisiana 70466

MAINE EDUCATIONAL MEDIA ASSOCIATION
Marcia E. Thompson
Maple Avenue
Farmington, Maine 04938

MARYLAND EDUCATIONAL MEDIA ORGANIZATION
Jane Love
209 Commerce Street
Centreville, Maryland 21617

MASSACHUSETTS ASSOCIATION FOR EDUCATIONAL MEDIA
James M. Donovan
9 Eel River Circle
Plymouth, Massachusetts 02360

MICHIGAN ASSOCIATION FOR MEDIA IN EDUCATION
Ruth Fitzgerald
4151 Louis Drive
Flint, Michigan 48507

MICHIGAN LIBRARY ASSOCIATION, SCHOOL DIVISION
Claudia Klee
41624 Bedford Drive
Canton, Michigan 48187

MINNESOTA EDUCATIONAL MEDIA ORGANIZATION
Sandy Husted
590 North Owasso Boulevard
St. Paul, Minnesota 55112

MISSOURI ASSOCIATION OF SCHOOL LIBRARIANS
Dorothy Smith
1525 N.E. 52nd Street
Kansas City, Missouri 64118

MONTANA LIBRARY ASSOCIATION
School Library Media Division
Bruce MacIntyre
Office of Public Instruction
Room 106 - State Capitol
Helena, Montana 59601

MOUNTAIN PLANS LIBRARY ASSOCIATION
Joe Anderson
Nevada State Library
Capitol Complex
Carson City, Nevada 89710

NEW ENGLAND EDUCATIONAL MEDIA ASSOCIATION
Audrey J. Friend
3 Wachusett Circle
Lexington, Massachusetts 02173

EDUCATIONAL MEDIA ASSOCIATION OF NEW JERSEY
Anne Ida King
3-25 Dorothy Street
Fairlawn, New Jersey 07410

NEW MEXICO LIBRARY ASSOCIATION
School Libraries, Children, Young Adult Services
Nova Duhrsen
908 West Conway Avenue
Las Cruces, New Mexico 88001

NEW YORK LIBRARY ASSOCIATION
School Library Media Section
Evelyn H. Daniel
602 Jamesville Avenue
Syracuse, New York 13210

NORTH CAROLINA ASSOCIATION OF SCHOOL LIBRARIANS
Arabelle P. Shockley
4020-C Huntingreen Lane
Winston-Salem, North Carolina 27108

NORTH DAKOTA LIBRARY ASSOCIATION
School Section
Alvina Skogen
608 Judy Boulevard
Harvey, North Dakota 58341

OHIO EDUCATIONAL LIBRARY
Media Association
Hugh Durbin
Columbus, Ohio 43211

OKLAHOMA ASSOCIATION OF SCHOOL LIBRARY MEDIA SPECIALISTS
Ann Henderson
Box 40
Stigler, Oklahoma 74462

OREGON EDUCATIONAL MEDIA ASSOCIATION
Jerry Deats
1941 NE Desert Court
Bend, Oregon 97701

PENNSYLVANIA SCHOOL LIBRARIANS ASSOCIATION
Sue A. Walker
6065 Parkridge Drive
East Petersburg, Pennsylvania 17250

RHODE ISLAND EDUCATIONAL MEDIA ASSOCIATION
Robert Callahan
5 Whitwell Place
Newport, Rhode Island 02840

SCHOOL AND CHILDREN'S SERVICES DIVISION OF
SOUTHEASTERN LIBRARY ASSOCIATION (SELA)
Patsy R. Scales
Apt. 16-G Yorktown Apts.
Greenville, South Carolina 29015

SOUTH CAROLINA ASSOCIATION OF SCHOOL LIBRARIANS
Alleene Holland
501 Nottingham Road
Columbia, South Carolina 29210

SOUTH DAKOTA SCHOOL LIBRARY MEDIA ASSOCIATION
Judith A. Johnson
Route 4, Box 937
Rapid City, South Dakota 57701

TEXAS ASSOCIATION OF SCHOOL LIBRARIANS
Linda Lankford
6926 Hollis
Dallas, Texas 75227

TENNESSEE EDUCATION ASSOCIATION
School Library Section
Margaret Lewis
708 Holley Avenue
South Pittsburg, Tennessee 37380

VERMONT EDUCATIONAL MEDIA ASSOCIATION
William Bugbee
RD #1, Box 230
Graniteville, Vermont 05654

VIRGINIA EDUCATIONAL MEDIA ASSOCIATION
Stanley Huffman
Virginia Polytechnic Institute and State University
105 Patton Hall
Blacksburg, Virginia 24060

WASHINGTON LIBRARY MEDIA ASSOCIATION
Robert L. Irvine
2766 S.W. 167th
Seattle, Washington 98166

WISCONSIN SCHOOL LIBRARY MEDIA ASSOCIATION
Carol Diehl
905 S. Bridge Street
Box 3
Manawa, Wisconsin 54949

WYOMING SCHOOL LIBRARY MEDIA SECTION
Deborah Kay Proctor
359 Foothills Boulevard
Gillette, Wyoming 82716

ERIC

DIALOG* DIALORDER™ SERVICE

ERIC DOCUMENT REPRODUCTION SERVICE (EDRS)
ERIC

SCOPE OF SERVICE

EDRS supplies **only** the ED-numbered items in the ERIC database. ERIC ED-numbered documents have three levels of availability: 1) Document available in **both** microfiche (MF) and paper copy (PC) form, 2) Document availabile only in MF form, or 3) Document not available from EDRS. The prices and level are shown with each ED record in the ERIC database.

.ORDER ERIC **must** include document form desired (MF or PC) as special instructions.

The "ship to" and "bill to" address will be supplied by DIALOG. Requests for an address other than those with your DIALOG account must be supplied as special instructions. EDRS service is worldwide.

OPTIONS AVAILABLE

Order is shipped 48 hours after receipt of order. Type of delivery should be requested, e.g., airmail, United Parcel Service, Federal Express, etc. All shipments are F.O.B. Arlington, Virginia.

CHARGES AND TERMS

Cost of document either in MF or PC is contained in ED record abstract data. Add $.50 per document ordered plus postage. Payment upon receipt of invoice in U.S. funds only.

Deposit accounts desired.

All postage charges are F.O.B. Arlington, Virginia, and will be billed on invoice.

MISCELLANEOUS

Supplier will retrieve orders daily from the DIALOG DIALORDER Service. No payments necessary to CCC.

CONTACT

Once an order has been retrieved by EDRS and a date and time appear in the .LIST TRANSMITTED column, all questions concerning the order should be directed to:

EDRS
3030 North Fairfax Drive
Arlington, VA 22201

Telephone: 703/841-1212

- see ordering procedures on verso -

*Trademark Reg. U.S. Pat. & Trademark Office.

(November 1979) ERIC-1

ERIC

ERIC ORDERING PROCEDURES

Only ERIC report documents (i.e., ED numbered items only) are supplied by the ERIC Document Reproduction Service. To be sure that you are requesting only publications that are available from EDRS, the following procedures are recommended:

```
1 ---------->? BEGIN 1
                 1nov79 20:12:12 User34/6
          $0.13  0.005 Hrs File1*
        File1*:ERIC 66-79/SEPT
                 Set Items Description (+=OR;*=AND;-=NOT)
                 --- ----- ----------------------------
2 ---------->? KED156700; KED148885; KED148884; KED148880
                  KEEP ED156700
                  KEEP ED148885
                  KEEP ED148884
                  KEEP ED148880
3 ---------->? TYPE 99/6/1-4
        99/6/1
        ED156700
          Declining Test Scores: a State Study.

        99/6/2
        ED148885
          List of Hypotheses Advanced to Explain the SAT Score Decline.

        99/6/3
        ED148884
          Motivational Factors in the SAT Score Decline.

        99/6/4
        ED148880
          Distribution of SAT Scores to Colleges as an Indicator of
        Changes in the SAT Candidate Population.

4 ---------->? .ORDER ERIC  (MF, 1 COPY EACH)
        0004 ITEMS IN ORDER
        ORDER SERIAL #00038

        ? LOGOFF
                 1nov79 20:16:17 User3476
          $1.75  0.070 Hrs File1*

        LOGOFF 20:16:21
```

1. BEGIN 1 in the ERIC file.

2. Enter accession numbers for which full document copies are requested; or perform search according to normal DIALOG procedures, KEEPing records in set 99 for order. Be sure to check first whether the document is available from EDRS. (This information is given in each ERIC ED-numbered record.)

3. TYPE set 99 in a short format to view for accuracy. Delete unwanted items using KEEP- EDnnnnnn if necessary.

4. Enter .ORDER ERIC (MF or PC) (number of copies) (special shipping instructions, if any). **All ERIC orders must include an indication of MF or PC.**

ERIC-2 (November 1979)

EXCERPTS FROM THE *DICTIONARY OF USEFUL RESEARCH PHRASES*

WHAT WAS SAID...	WHAT WAS MEANT...
"It has been known..."	I didn't look up the original reference.
"A definite trend is evident..."	These data are practically meaningless.
"Of great theoretical and practical importance..."	Interesting to me.
"While it has not been possible to provide definite answers to these questions..."	This was an unsuccessful experiment, but I still hope to get it published.
Three of the samples were chosen for detailed study..."	The others made no sense.
"Typical results are shown..."	The best results are shown.
"The most reliable results are those obtained by Jones..."	He was my grad assistant.
"It is believed that..."	I think...
"It is generally believed that..."	A couple of other guys think so, too..."
"It is clear that much additional work will be required before a complete understanding of the phenomena is possible..."	I don't understand it.
"Correct within an order of magnitude..."	Wrong.
"It is hoped that this study will stimulate more work in this field..."	This is a lousy paper, but so are the others in this field.
"Thanks are due to Joe Blotz for assistance with the experimental work and George Frink for valuable discussion..."	Blotz did the work and Frink explained to me what it meant.
"A careful analysis of obtainable data..."	Three pages of notes were obliterated when I knocked over a glass of beer.
"A statistically oriented projection of the findings..."	Wild guess.

NEW INFORMATION ANALYSIS PRODUCTS

ERIC CLEARINGHOUSE ON TESTS, MEASUREMENT, AND EVALUATION

1) TM Report 68
   The Educational Implications of Piaget's Theory and Assessment Techniques. Richard De Lisi. Price $5.00

2) TM Report 69
   Client Assessment: A Manual for Employment and Training Agencies. Volume I: Introduction to Assessment Program Development, Volume. II: Assessment Techniques. Thomas E. Backer. Price $4.00 or Both for $7.00

3) TM Report 70
   The Role of Measurement in The Process of Instruction. Jeffrey K. Smith. Price $3.50

4) TM Report 71
   Sex Bias in Testing: An Annotated Bibliography. Barbara Hunt. Price $5.00

5) Implications for Minority Groups of the Movement Toward Minimum-Competency Testing. Price $2.50

6) Teacher-Made Tests: An Annotated Bibliography. Jill Callahan Free

Number of Standing Order Customers:

March 1980	689
April 1980	686
May 1980	690

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

CHANGES FOR APRIL AND MAY 1980

NEW	RENEW	CANCELLATIONS
Library National College of Education 25361 Glen Park Road Lombard, Illinois 60148	Kinokuniya Book Store Co., Ltd. 17-7 Shinjuku 3 Chrome Sinjuku-Ku Tokyo 160-91 Japan	Area Coop. Ed. Service Education Resources Ctr. 800 Dixwell Avenue New Haven, Connecticut 06511
San Diego State University North County Center P.O. Box 5 Vista, California 92083	California State Library Acquisitions Sec. Sacramento, California 95809	Lawson State Community College 3060 Wilson Road Birmingham, Alabama 35221
Gardner-Webb College Library P.O. Box 836 - Highway 150 Boiling Springs, N.C. 28017	Mississippi Valley State University J.H. White Library Central Rec. Itta Bena, Mississippi 38941	North Adams State College Rec. Room, Campus Center North Adams, Massachusetts 01247
Baruch College Library Serials Division 156 East 25th Street New York, New York 10010	Central State University Hallie Q. Brown Memorial Library Willberforce, Ohio 45384 Attn: Mrs. Doris Vaughan, Media	Fayetteville State University Chestnut Library Fayetteville, N. C. 29301
State Dept. of Education Rm. 332 - Oliver Hodge Bldg. Jack Craddock 2500 N. Lincoln Oklahoma City, Oklahoma 73105		Seaton Hall University Accts. Payable Div. Purchasing Dept. South Orane, New Jersey 07079
C.B.N.U. Director C.B.N. Center Virginia Beach, Virginia 23463		Swetz Seitlinger Unam Box 5L7 Berwyn, Pennsylvania 19312
		Dallas Baptist College P.O. Box 21206 Dallas, Texas 75211
		University of Houston Lib. Acquisitions Dept. 4800 Calhoun Road Houston, Texas 77004

Attachment 7
Page 1 of 1

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

May 20, 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE February 1980 Microfiche Inventory and Quality Check and the following is submitted.

(1) Remakes: 176 752 1 of 1
176 956 all 3
176 990 1 of 1(Requested new document from clhse.)

(2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
176 030	CE	1	YES	Weak Print.Filmed as rec'd.
176 066	CE	1	YES	Filmed as received
176 094	CE	2	YES	Small print.filmed as rec'd.
176 099	CE	1	NO	Filmed as received
176 191	CG	1	NO	Small & Weak Print.
176 230	CS	1	NO	Weak print, pasted on pages.
176 232	CS	1	NO	Weak and broken characters
176 241	CS	1	NO	Filmed as received
176 243	CS	1	NO	Pasted on pages, filmed as received.
176 252	CS	1	NO	Filmed as received
176 409	EA	1	YES	No problem found. Replacement sent to N.I.E.
176 473	EC	1	NO	Filmed as received.
176 484	EC	1	YES	Filmed as received
176 490	EC	1	NO	Filmed as received
176 509	EC	1	YES	Filmed as received
176 526	EC	1	NO	Filmed as received
176 538	FL	1	NO	Weak characters. Replacement sent to N.I.E.
176 562	FL	1	NO	Poor quality document
176 571	FL	1	NO	Poor print pages
176 572	FL	1	NO	Poor print pages
176 573	FL	1	NO	Poor print pages
176 574	FL	1	NO	Filmed as received

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

Mr. Jim Prevel
National Institute of Education
May 20, 1980
.....2/

176 576	FL	1	NO	Filmed as received
176 583	FL	1	NO	Poor quality document
176 082	HE	1	NO	Filmed as received
176 677	HE	1	NO	Will be refilmed
176 776	IR	1	NO	Poor quality pages (110, 112 & 113)
176 861	PS	1	NO	Filmed as received
176 936	RC	1	NO	Filmed as received
176 945	SE	1	YES	Poor quality print in some pages.
176 972	SE	2	YES	Filmed as received
176 991	SE	1	YES	Filmed as received
176 995	SE	2	YES	Filmed as received
177 004	SE	1	YES	Pages with colored portions
177 017	SE	1	YES	No problem found, sent N.I.E. replacement
177 028	SO	2	NO	No problem found, sent N.I.E. replacement
177 056	SO	1	NO	Filmed as received
177 061	SO	2	NO	Filmed as received
177 137	SP	2	NO	Pages have colored portions
177 176	TM	1	NO	Small broken print.

Sincerely,

John N. Veale
Director

tr.

RIE INPUT BY CLEARINGHOUSE (RIEJUN80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	6
CE	170	0	170	1	0	169	773
CG	66	0	66	1	0	65	463
CS	124	0	124	0	0	124	895
EA	86	0	86	1	0	85	432
EC	104	0	104	2	0	102	465
FL	52	0	52	0	0	52	393
HE	101	0	101	1	0	100	644
IR	71	0	71	0	0	71	486
JC	59	0	59	2	0	57	272
PS	67	0	67	2	0	65	390
RC	50	0	50	3	0	47	253
SE	88	0	88	0	0	88	581
SO	65	0	65	1	0	64	435
SP	58	0	58	1	0	57	449
TM	40	0	40	2	0	38	366
UD	63	0	63	1	0	62	367
TOTAL	1,265	0	1,265	18	0	1,247	7,670

CIJE INPUT BY CH (FOR JUNE '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED
AA	211	23	27	0	729
CE	124	23	32	0	429
CG	158	17	17	0	724
CS	131	23	24	0	1057
EA	143	21	24	9	834
EC	152	16	20	0	566
FL	32	6	6	3	371
HE	177	21	24	1	795
IR	80	14	18	0	617
JC	24	3	3	0	138
PS	31	4	6	0	478
RC	35	3	6	0	176
SE	150	25	29	3	1002
SO	91	18	18	0	376
SP	132	8	16	0	623
TM	85	6	13	0	387
UD	108	16	19	0	401
TOTALS	1,864	247	302	16	9,703

Attachment 10
Page 1 of 1

RIEJUN80

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

None

2. Duplicates Appearing in RIE Three Months or More Ago

None

3. Duplicates Appearing in RIE in April, May, and June 1980

EC 122 861	RIEMAY80	HE 011 819	ED 180 280
JC 800 073	RIEJUN80	CE 023 751	ED 181 247

B. REMOVES (16)

CE 023 597	Pulled by CERIC
CG 014 279	Pulled by Clearinghouse
EA 012 373	Pulled by CERIC
EC 122 524	Pulled by Clearinghouse
HE 011 824	Pulled by CERIC
JC 800 116	Pulled by Clearinghouse
PS 011 173	Pulled by Clearinghouse
PS 011 190	Pulled by CERIC
RC 011 781	Pulled by CERIC
RC 011 809	Pulled by CERIC
RC 011 858	Pulled by CERIC
SO 012 328	Pulled by CERIC
SP 014 761	Pulled by CERIC
TM 010 007	Pulled by CERIC
TM 010 009	Pulled by CERIC
UD 020 109	Pulled by Clearinghouse

C. DELAYED (0)

None

Volume: 4
Number: 7
Date: July 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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LIST OF ATTACHMENTS

Attachment 1: Announcement to ERIC Users Concerning the New *Thesaurus of ERIC Descriptors*

Attachment 2: Results of the ERICTAPE Questionnaire Sent to Subscribers

Attachment 3: Reprint of Article Which Appeared in *Chronolog* Entitled "ERIC and NTIS Price Codes"

Attachment 4: New Information Analysis Products

Attachment 5: ERIC Facility - New Acquisitions Arrangements

Attachment 6: RIE Input By Clearinghouse (RIEJUL80)
CIJE Input By Clearinghouse (CIJEJUL80)

Attachment 7: Remove List (RIEJUL80)

I. CENTRAL ERIC ANNOUNCEMENTS

A. Computer Searching of the ERIC File

Over the past several years we have become aware of the increasing extent to which computers are being used to search the ERIC file. Until recently, there was little quantitative data available. Recent information indicates that in 1979 the approximate number of computer searches conducted at the major on-line vendors was 135,000. Approximately 56% of these were conducted at universities and library schools. Government agencies, public libraries, and other sources accounted for 22%. An additional and surprising 21% came from industrial and business concerns.

In addition to searches conducted at the on-line vendors, approximately 50 more agencies, universities or institutions subscribe to or individually purchase ERIC tapes. Preliminary and incomplete information from these sources indicate that they conduct searches numbering from a few hundred to 25,000 a year. The average is about 3,000 searches per site per year, but may not be representative of the entire group. If extended, this would represent an additional 150,000 searches per year.

Information on rate of increase is somewhat skimpy, but would seem to indicate an increase in searching activity of around 30% for the first quarter of 1980.

...B.C. (Central ERIC)

B. Portions of ERIC Microfiche File Available

The Oklahoma Capacity Building Project advises us that they have duplicates of portions of the ERIC microfiche collection which they would like to sell. These are:

ED 000 001 - 001 193
ED 000 194 - 002 400
ED 012 794 - 016 143
ED 066 621 - 071 507
ED 073 195 - 075 470
ED 075 482 - 075 686
ED 133 418 - 133 993

If any ERIC users are interested, they may contact:

Dr. Jack Craddock
Project SEEK
State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 72103

...B.C. (Central ERIC)

C. ERIC Slide-Tape Developed by UCLA Library

The library at UCLA has developed a slide-tape which describes the process of using ERIC from the perspective of the library. Some of you saw it at the recent ALA meeting. It is a well-developed presentation, and has the advantage of being easily adapted to other libraries with the substitution of a few slides. We will be announcing its availability for purchase in the next *Interchange*. Meanwhile, please use Clearinghouse communication channels to let librarians know of its availability for purchase. The price is $25 and includes 58 2" x 2" slides and a 12½ minute narration on cassette tape. It is available from:

Library Accounting
Room 22480
University Research Library
University of California, Los Angeles
Los Angeles, California 90024

...Bob Chesley (Central ERIC)

D. Advertising the New *Thesaurus of ERIC Descriptors*

An NIE Press Note was included in the last microfiche shipment to standing order customers announcing the new *Thesaurus of ERIC Descriptors* (see Attachment 1). You may reproduce this note for your own purposes in advertising the new *Thesaurus*.

...Pat Coulter (Central ERIC)

E. ERIC Users Meeting

The annual ERIC Users Meeting was held as a 2-day preconference session at the American Library Association Conference in New York City on June 27-28, 1980.

Approximately 40 non-ERIC persons attended and heard knowledgable and enthusiastic speakers discuss the ERIC system and describe library applications.

...J.P. (Central ERIC)

F. ERIC Tape User Referrals

Just a reminder that questions from ERIC users about the ERIC tapes and their applications may be referred to either Ted Brandhorst or Pat Brown at the ERIC Facility.

A recent ERICTAPES questionnaire was tabulated and the results appear as Attachment 2.

...Jim Prevel (Central ERIC)

G. CIJE Journals - An Effort to Get Earlier Information from Publishers

In order to cut down on the time between receipt of journals and the appearance of processed articles in CIJE, Clearinghouses and SMERC should contact each publisher of both cover-to-cover and selective journals on your lists and ask them if they can either provide you with galley proofs of each issue or send you pre-publication copies of an issue. You could tell the publishers that it is in their interests to have journal articles cited in CIJE as quickly as possible after publication.

So that you do not have to make an additional effort in the middle of a present subscription, the request should be made at the time of renewal, or when beginning a new subscription.

...Kit Welsh (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. ERIC Price Code Conversion Table Accessible on DIALOG

Beginning with RIE August 1979, specific EDRS prices were replaced with "Price Codes" that must be converted into actual dollars and cents via a table. The reason for this change was to better accommodate the ERIC data base to periodic changes in the EDRS pricing structure. In the past these changes required a revision of all existing prices in the data base. In the future only the table will have to be changed.

The new procedure did, however, create a problem for online users in that the conversion table contained in RIE was not always located conveniently near the terminal being used nor was it always included with the citation printouts being distributed.

This problem has now been alleviated somewhat by the fact that DIALOG has made the price code table accessible directly online via the "?ERICCODE" command. Lockheed's explanation of this new feature appears as Attachment 3.

...Ted Brandhorst (ERIC Facility)

B. Problems with Old and New Institutional Name Forms

Several documents from the Center for Social Organization of Schools, at John Hopkins University, have recently been cataloged under an older and obsolete form of the name (see new and old name forms below).

NEW NAME: Johns Hopkins Univ., Baltimore, Md.
Center for Social Organization of Schools.
(BBB15058)

OLD NAME: Johns Hopkins Univ., Baltimore,
Md. Center for the Study of Social Organization
of Schools (LYR39605).

This kind of cataloging error can be hard to catch at the Facility and requires expensive backfile changes when finally detected. It is mentioned here as a reminder to Clearinghouse catalogers to make certain they have selected the correct and most current institutional name form for the document in hand.

...Julie Holladay (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Counseling and Personnel Services*

1. Garry Walz and Libby Benjamin Participate in Florida Counselor Educators Renewal Conference

Garry Walz and Libby Benjamin, Director and Associate Director, respectively, of the ERIC Clearinghouse on Counseling and Personnel Services, recently participated in the second annual Florida Counselor Educators Renewal Conference held at Crystal River, Florida, where they were responsible for two days of the four-day program on "Adult Career Guidance."

More than 30 counselor educators and vocational educators from Florida's public and private universities, as well as State Department of Education personnel, returned home deluged with CAPS publications and resources which will be useful to them in their work with adults.

...C.J. (CG)

2. Carol Jaslow Conducts Session at the ERIC Users Conference in New York

Carol (K.) Jaslow presented a session entitled "Practical Uses of ERIC in a School Setting" at the ERIC Users Conference held in New York on June 27-28, 1980. The focus of the session was on ERIC as a resource for the classroom teacher. Numerous handouts of sample ERIC searches designed to respond to specific teacher informational needs were distributed.

...C.J. (CG)

3. Kit Welsh Makes Last Official Visit to CG

Early in June 1980, Kit Welsh of Central ERIC made a last official Site Visit to the ERIC Clearinghouse on Counseling and Personnel Services (CAPS) (she plans to retire early next spring). The staff of the Clearinghouse took the opportunity to show her how much she is valued, not only as a monitor, but as an extremely concerned and caring person. A special dinner party for Kit and Clem was held at which many pictures were taken and mementos of a long and happy association presented.

...Carol Jaslow (CG)

B. *ERIC Clearinghouse on Educational Management*

1. Copier Improves Quality of Document Input

Thanks to a new plain paper copier, the ERIC Clearinghouse on Educational Management is able to input a higher percentage of its documents at Levels I and II.

Last winter when we began shopping for a new copier, we were surprised by the reproduction quality attainable with the new generation of copiers. The copier we eventually bought (a Minolta 310) has contributed a new dimension to our document legibility screening procedures because of its ability to:

- make crisp black and white copies from colored inks (including dittoes) and colored papers;
- make better copies than the originals, improving fuzzy or smudged documents from marginal to satisfactory in legibility.

Acquisitions Librarian Clarice Watson estimated that about 10% of our documents could be upgraded one level (from II to I or from III to II) and that an additional 1% could be processed that would otherwise have to be rejected or delayed. Our experience during the two months since the copier was installed has borne out these estimates.

In case you're wondering, NIE's Contracts and Grants Office informed us we could use federal money to lease, but not purchase the copier. We bought it with local money instead.

...Stuart Smith (EA)

C. *ERIC Clearinghouse on Elementary and Early Childhood Education*

1. Staff Changes at PS

The following staff changes became effective July 1, 1980 at the ERIC Clearinghouse on Elementary and Early Childhood Education.

- Norma Howard became User Services Coordinator. She will continue to do computer searches and serve as VIP consultant.
- Janet Bowermaster became Index Editor and will also be working with Norma Howard as User Services Assistant.
- Linda Baskin became Project Manager for the Child Development Associate (CDA) Resource Center project directed by Dr. Lilian Katz. She will continue part-time as Assistant Director at ERIC/PS.

...Mima Spencer (PS)

D. *ERIC Clearinghouse on Handicapped and Gifted Children*

1. EC Exhibits at the Helen Keller Centennial Congress

Don Erickson and Lynn Smarte, Director and User Services Specialist, respectively, at the ERIC Clearinghouse on Handicapped and Gifted Children, staffed an ERIC exhibit booth at the Helen Keller Centennial Congress, Boston, Massachusetts on June 24-26, 1980. The Congress brought together for the first time participants representing over 200 different organizations involved with the blind and deaf blind. Lynn and Don were especially impressed with new technologies available from Kurzweil Computer Products, Inc., which enable a blind person to run a computer search and set the results in Braille or voice output!

...Marion Cambel (EC)

E. *ERIC Clearinghouse on Higher Education*

1. Jonathan Fife Serves on UNESCO Subcommittee

Dr. Jonathan D. Fife of the ERIC Clearinghouse on Higher Education served on the subcommittee to develop the U.S. position papers for the UNESCO Third Regional Conference for Ministries of Education of the European Region held in Sofia, Bulgaria on June 12-21, 1980.

The Clearinghouse staff worked with Dr. Fife in preparing a position statement on new tasks involved in the training of professional personnel. This conference has added importance because it was the first time that the United States had been present as a full member of the UNESCO European Region and it was the first international conference that Secretary Shirley Hufstedler attended as the head of the new Department of Education.

...M.S.S. (HE)

2. Jonathan Fife Elected to NCHEMS

Dr. Jonathan D. Fife was recently elected vice-chair, chair-elect of the National Advisory Council of the National Center for Higher Education Management Systems (NCHEMS).

...Marilyn Scutt Shorr (HE)

F. *ERIC Clearinghouse on Information Resources*

1. Call for Assistance at the IR Exhibit at ASIS (October 1980)

The ERIC Clearinghouse on Information Resources will be exhibiting at the annual meeting of the American Society for Information Science in Anaheim, California, October 6-10, 1980. Because of the distance, only one person from IR will be able to go. Remembering the proverb, "Many hands make light work," we would

like to invite any Clearinghouse or Facility staff who are attending the meeting to volunteer for an hour or so at the exhibit.

This would not only give participants visiting the exhibit a better and more balanced picture of the ERIC system, but remove some of the burden from the ERIC Clearinghouse for Junior Colleges (who have generously agreed to help out, but not take over the exhibit!), as well as preserve the sanity of our lone staff member.

If you are planning to be there and are willing to help out—even an hour a day would be great—please write or call Cheryl Willson at IR ((315) 423-3640) and give her your name and some idea of when you can be there. We would really appreciate any and all assistance you can provide.

...Barb Minor (IR)

G. *ERIC Clearinghouse for Junior Colleges*

1. A Fond Farewell from Bonnie Sanchez

It is with some regret that I make the announcement of my termination from ERIC.. As of July 31, I will be resigning from the Clearinghouse for Junior Colleges as Associate Director. My husband has obtained an administrative position in Escondido Unified Schools and we will be moving there the first part of August. Escondido is in the northern part of San Diego County, Southern California.

My major regret in leaving ERIC is in leaving all the fine people I have met and worked with during my five-year stay. It has been uplifting in today's work-world of noncaring attitudes and minimum efforts to be associated with such professional and dedicated individuals. I have made many friends I will never forget and I am thankful for my short time with you. If you ever get to the Escondido area, I hope you will look me up. Thanks again for the privilege of knowing each of you.

...Bonnie Sanchez (JC)

H. *ERIC Clearinghouse on Languages and Linguistics*

1. New Address for FL

The Center for Applied Linguistics and the ERIC Clearinghouse on Languages and Linguistics have moved from Arlington, Virginia. Their new address and telephone number are as follows:

ERIC Clearinghouse on Languages and Linguistics
Center for Applied Linguistics
3520 Prospect Street, N.W.
Washington, D.C. 20007
(Telephone: (202) 298-9292)

...Mary Neibuhr (FL)

I. *ERIC Clearinghouse on Reading and Communication Skills*

1. Dr. Appleby Goes to Stanford

Dr. Arthur Appleby, Associate Director of the ERIC Clearinghouse on Reading and Communication Skills, will leave the Clearinghouse in late August to assume a position as Associate Professor, School of Education, Stanford University, California. We are sorry to have him leave, but wish him much luck and happiness in his new job.

...M.K.M. (CS)

2. CS Participates in IRA Meeting

Dr. Karl Koenke, Jane McClellan, and other staff members recently participated in the International Reading Association (IRA) Convention held in St. Louis, Missouri. Dr. Koenke chaired a preconvention institute on adult learning disabilities; Ms. McClellan chaired a session on recreational reading; and staff members demonstrated computer searching at the exhibit.

...M.K.M. (CS)

3. More CS Networking

Mary K Monteith recently participated in planning for and working at a regional library system information fair held in Champaign, Illinois. The Lincoln Trail Libraries information fair included demonstrations of on-line bibliographic data base searching by representatives of DIALOG and ORBIT.

...Mary K Monteith (CS)

J. *ERIC Clearinghouse for Science, Mathematics, and Environmental Education*

1. SE Staff Activities and Awards

Dr. Stanley Helgeson, Associate Director for Science Education, became President of the National Association for Research in Science Teaching at the recent annual meeting. Dr. Helgeson also served as Program Chairman for the 1980 annual meeting.

Dr. Marilyn Suydam, Associate Director for Mathematics Education, was recently elected to the position of Director of the National Council of Teachers of Mathematics. Dr. Suydam has been active in many NCTM activities and has served as editor and contributing author for several NCTM yearbooks.

ERIC/SMEAC received the Distinguished Service Award for organizations and agencies from the National Association for Environmental Education at their recent annual meeting. Thirteen organizations and agencies were nominated for the award.

ERIC/SMEAC cooperated in producing the 1980 AETS Yearbook, *The Psychology of Teaching for Thinking and Creativity*, edited by Dr. Anton E. Lawson. The Yearbook, published by the SMEAC Information Reference Center, includes chapters by a number of well-known writers. The Foreword was written by Jean Piaget.

Staff of the SMEAC Information Reference Center and ERIC/SMEAC recently held workshops in 11 cities on sources of materials for energy and environmental education and training. Techniques for searching on-line data bases including ERIC were stressed. All participants were given the opportunity to operate a computer terminal and type their own searches. Over 400 people participated in the workshops. Funds for the workshops were provided by the Office of Education and the Environmental Protection Agency.

...Robert Howe (SE)

K. *ERIC Clearinghouse on Teacher Education*

1. Foreign Visitors at SP

The ERIC Clearinghouse on Teacher Education hosted four visitors from other parts of the world during May 1980. Dr. Ernest Goldschmidt from the Denmark Ministry of Education, and three university administrators from Jordan participated in orientations and discussions with Clearinghouse staff.

...Dean Schwanke (SP)

****

NOTES: (1) A small, white-handled pocket knife was found at the ERIC Users Conference in New York. If you have lost such an item, please contact Elizabeth Pugh at the ERIC Facility.

(2) Reminder to Clearinghouses: When submitting the list of IAP's for inclusion in the EAB, please include the ED (or CH number) and the price.

List of Attachments

Attachment 1: Announcement to ERIC Users Concerning the New *Thesaurus of ERIC Descriptors*

Attachment 2: Results of the ERICTAPE Questionnaire Sent to Subscribers

Attachment 3: Reprint of Article Which Appeared in *Chronolog* Entitled "ERIC and NTIS Price Codes"

Attachment 4: New Information Analysis Products

Attachment 5: ERIC Facility - New Acquisitions Arrangements

Attachment 6: RIE Input By Clearinghouse (RIEJUL80)
CIJE Input By Clearinghouse (CIJEJUL80)

Attachment 7: Remove List (RIEJUL80)

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
NATIONAL INSTITUTE OF EDUCATION
WASHINGTON, D.C. 20208

A Note to ERIC Users

The Educational Resources Information Center (ERIC) takes great pride in announcing the forthcoming publication of the THESAURUS OF ERIC DESCRIPTORS--COMPLETELY REVISED.

This new edition contains the definitive vocabulary of education. It includes over 8,000 subject descriptors and will serve as the main tool for access to and retrieval of information from the ERIC system.

For the past 2 years, educators and librarians in all 16 ERIC clearinghouses and other system components have researched, developed, and updated the ERIC vocabulary. As a result, the new THESAURUS will include over 1,400 revised definitions and several hundred new ones. It will also contain revised instructions for its use.

Publication of the THESAURUS OF ERIC DESCRIPTORS--COMPLETELY REVISED is planned for summer 1980. It will be available through the publisher--Oryx Press, 2214 North Central Avenue, Phoenix, AZ 85004--for $13.20 in the United States and $14.40 (postage included) in foreign countries.

April 1980

ERICTAPES QUESTIONNAIRE

(SUMMARY TABULATION)

1. *Documentation*

A. How would you rate the documentation that accompanies ERICTAPES, i.e., the document entitled *ERIC Tape Documentation?*

Excellent Superior [4] Very Good [9] Good [1] Fair Adequate [2] Poor [ ]

B. How would you rate the letters to tape users or the announcements in our newsletter *Interchange* as a means of informing you of data base changes?

Excellent Superior [5] Very Good [9] Good [1] Fair Adequate [ ] Poor [ ]

2. *Price*

How would you rate the price of ERICTAPES relative to the price of other data bases?

Expensive [1] Average [10] Low/Economical [6]

3. *Quality*

A. How would you rate the physical quality of the magnetic tapes provided by ERICTAPES?

Excellent Superior [8] Very Good [7] Good [1] Fair Adequate [ ] Poor [1]

B. How would you rate the quality of the data contained in the tapes, i.e., its accuracy, completeness, etc.?

Excellent Superior [4] Very Good [8] Good [1] Fair Adequate [2] Poor [ ]

C. How would you rate the overall quality of the data base as a source of useful educational information?

Excellent Superior [6] Very Good [8] Good [1] Fair Adequate [2] Poor [ ]

4. *Problems*

A. Have you had any significant problems with the data base?

No [15] Yes [2] If yes, please explain.

_____

_____

_____

B. Have you had any significant problems with the service provided by ERICTAPES?

No [12] Yes [5] If yes, please explain.

_____

_____

5. *Additional Services ERICTAPES Should Provide*

Is there anything ERICTAPES should be doing that it is not? Are there any additional services we should provide?

No [10] Yes [4] If yes, please explain.

_____

_____

6. *Usage*

A. How do you use ERIC tapes and what services do you provide?

Batch Searches [14] SDI/Current Awareness [9] Teaching Tool [6] Online Searches [4] Publications [3]

Other (Please describe) _____

_____

B. Please estimate the number of ERIC searches done per year by your service: _____

C. Please estimate the percentage of your users in the following categories:

undergradulate students _____ researchers _____

graduate students _____ administrators _____

faculty/teachers _____ other _____

7. *General Comments*

If you have time, we would appreciate a short narrative statement giving us, in your own words, your impression of the ERIC data base, its utility, its possible uses, its reception by users, and any suggestions for the future.

_____

_____

_____

Signature _____ Date _____

Organization _____

May we quote you: Yes [12] No [1]

CHRONOLOG

DIALOG INFORMATION RETRIEVAL SERVICE

Published by Lockheed Information Systems ISSN 0163-3732

ERIC AND NTIS PRICE CODES

Both ERIC (File 1) and NTIS (File 6) offer document delivery for items located in their respective databases. Copies can be purchased in either microfiche (MF) or paper copy (PC) reproduction forms. Price codes are given with each record. To provide easy decoding of the price codes, we have developed ?ERICCODE and ?NTISCODE.

ERIC (since August 1979) and NTIS (since 1977) both display price codes in their records indicating the cost of either form of reproduction, e.g.,

ERIC (ED records only)

```
ED174456
  Calculators & Computers in the Classroom.
  East, Philip; Moursund, David
  Oregon State Dept. of Education, Salem.
  67p.; Contains occasional marginal legibility; Part of page 54
and all of pages 55-57 deleted due to copyright restrictions  79
  EDRS Price - MF01/PC03 Plus Postage.<------- Price codes
```

NTIS

```
LETC/RI-79/3T   NTIS Prices: PC A03/MF A01 <------ Price codes

Animal Toxicity Evaluation of an in Situ Oil Shale Retort Water

Department of Energy, Laramie, WY. Laramie Energy Technology
Center.  (9507754)

AUTHOR: Hepler, D. I.; Schafer, A. S.; Larson, K. A.; Farrier, D.
S.
G1073G4    Fld: 6T, 6J, 57Y, 57U   GRAI8013
Jul 79   39p
```

The price codes are given instead of actual dollar amounts as the actual prices may change over the years.

A current list of prices corresponding to each code is available on request from the respective database producers. However, to make it more convenient for you, we have entered these codes and price equivalents online, so they can be accessed with a simple EXPLAIN (?) command, e.g., ?ERICCODE and ?NTISCODE:

```
? ?ERICCODE
ERICCODE: ERIC. THE CURRENT SCHEDULE OF
PRICE CODE CONVERSIONS FOR ERIC DOCU-
MENTS (ED-NUMBERED DOCUMENTS THAT ARE
AVAILABLE FROM EDRS-ERIC DOCUMENT REPRO-
DUCTION SERVICE) IS AS FOLLOWS:
                PAPERCOPY
   CODE         # OF PAGES    PRICE
   PC01           1 -  25     $1.82
   PC02          26 -  50      3.32
   PC03          51 -  75      4.82
   PC04          76 - 100      6.32
   PC05         101 - 125      7.82
   PC06         126 - 150      9.32
   PC07         151 - 175     10.82
   PC08         176 - 200     12.32
THE PC NUMBER INCREASES 1 DIGIT PER EACH
25 PAGE INCREMENT. ADD $1.50 FOR EACH
ADDITIONAL 25 PAGES OR FRACTION THEREOF.
                MICROFICHE
   CODE  # OF PAGES  # OF FICHE  PRICE
   MF01    1 - 480      1-5     $ .83
   MF02  481 - 576       6       1.00
   MF03  577 - 672       7       1.17
   MF04  673 - 768       8       1.34
   MF05  769 - 864       9       1.51
   MF06  865 - 960      10       1.68
ADD $0.17 FOR EACH ADDITIONAL MICROFICHE
(1-96 PAGES)
NOTE: PRICES ARE FOR MAIL ORDERS-DIALOR-
DER SERVICE REQUIRES A SURCHARGE.
```

NEW INFORMATION ANALYSIS PRODUCTS

1. *ERIC Clearinghouse on Higher Education*

   a. Federal Influence on Higher Education Curricula, William Mayville, 55 pages, $4.00.

   Recent federal regulations primarily designed to correct specific social ills or insure financial accountability have indirectly had significant impact on the academic area of institutions. This report identifies the federal programs and regulations that have had the greatest impact on college curriculum, reviews what this impact has been, and assesses its long-term implications.

   b. Program Evaluation, Charles Feasley, 59 pages, $4.00.

   The common practice of program evaluation is a recent phenomenon, taking hold across the nation within the past five years. This monograph discusses reasons institutions or their sub-units voluntarily undertook program evaluations, with particular attention given to the contrasts between what people say they value, and the things they actually measure.

   c. Liberal Education in Transition, Clifton Conrad and Jean Wyer, 66 pages, $4.00.

   The decade of the 1970's marked an unprecedented period of innovation in liberal education. This paper looks at recent developments including the history of liberal education, the range and diversity of innovations in liberal education, a summary of three distinctive programs, a review of research on the outcomes of liberal education.

   All of these publications are available through:

   American Association for Higher Education
   1 Dupont Circle, Suite 780
   Washington, D.C. 20036.

2. *ERIC Clearinghouse on Reading and Communication Skills*

   a. ERIC First Analysis: Consumer Interests, David L. Wagner, 96 pages, June 1980, CS 502 909, September 1980 RIE.

   The five chapters of this book are intended to prepare high school debaters and their coaches for the investigation of the 1980-81 High School Debate Problem Area and Resolutions, "How Can the Interests of U.S. Consumers Best Be Served?"

Available from:

- ERIC Document Reproduction Service
  P.O. Box 190
  Arlington, Virginia 22210

  Available in microfiche and paper copy.

- Speech Communication Association
  5205 Leesburg Pike
  Falls Church, Virginia 22041

  $2.50 single copy; 10% discount on 10 to 49 copies, 20% discount on 50 or more.

b. Speech Communication Activities in the Writing Classroom, Jane Blankenship, Sara Latham Stelzner, 44 pages, 1979, Received from Printer February 1980, CS 502 778, $3.00.

This booklet offers suggestions for integrating language arts instruction for older students. The authors describe an approach that focuses specifically on speech communication activities that have been incorporated successfully into English programs. Readers will find concrete plans, assignments, learning activities, and assessment techniques to guide them in incorporating speaking and listening into writing instruction.

Available from: Speech Communication Association
5205 Leesburg Pike
Falls Church, Virginia 22041

3. *ERIC Clearinghouse on Science, Mathematics, and Environmental Education*

a. Energy Education Programs, Elementary School Programs and Resources, Herbert L. Coon and John F. Disinger, Compilers, $1.50.

Fourteen energy education programs in elementary schools are described. Also included is an annotated bibliography of energy materials in Resources in Education available through ERIC.

b. Energy Education Programs, High School Programs and Resources, Herbert L. Coon and John F. Disinger, Compilers, $1.50.

Presents methods by which selected high schools have integrated energy education into classrooms. The twelve case studies report what resources the schools have employed and how they are utilized. An annotated bibliography includes information concerning other curriculum materials.

c. An Annotated Bibliography of Environmental Communication Research and Commentary: 1969-1979, Renee Guillierie and A. Clay Schoenfeld, $4.25.

Significant literature of the environmental communication field is identified and reviewed in this annotated bibliography. Included are (1) background on environmental communication; (2) strategy and tactics of the environmental communication literature review; (3) an index; (4) journal articles; and (5) book abstracts.

d. Review of Research: Teacher Questioning Behavior in Science Classrooms, Patricia E. Blosser, $1.75.

Selected for this review are dissertations and other research reports related to science teacher questioning behavior. Research is summarized separately for observational studies and experimental studies.

e. 1980 AETS Yearbook: The Psychology of Teaching for Thinking and Creativity. Anton E. Lawson, Editor, $7.00.

This seventh yearbook of the Association for the Education of Teachers in Science (AETS) contains papers that involve the relationship of teaching thinking and creativity as this activity is performed in a science education context. Following a foreword by Jean Piaget are eleven chapters written by Robert Gagne, Constance Kamii, Robert Case, A. E. Lawson and C. A. Lawson, Robert Karplus, D. P. Ausubel, J. D. Novak, E. P. Torrance, J. A. Vargas and P. A. Moxley, and M. A. Mogus.

f. Outdoor Areas as Learning Libraries, CESI Sourcebook, An Occasional Sourcebook of the Council for Elementary Science, International, Alan J. McCormack, $6.50.

This guide provides ideas for outdoor learning activities appropriate for youngsters in elementary, middle, and junior high schools. Activities are designed to assist the teacher in using outdoor areas surrounding the school as a laboratory for effective instruction.

g. Calculators: A Categorized Compilation of References, Marilyn N. Suydam, $5.50.

Provides annotated references that deal with the use of calculators in education. Each entry includes a limited set of descriptors which denote the focus of the reference. An index is appended.

h. Task Variables in Mathematical Problem Solving, Gerald A. Goldin and C. Edwin McClintock, Editors, $10.00.

A framework for research in problem solving is provided by categorizing and refining variables describing problem tasks. A model is presented in the first article for the classification of task variables into broad categories. Other articles define and discuss each category of task variables, give examples, survey the existing research literature, and explore the theoretical implications of task variables within the category.

i. Assessing Mathematical Achievement, John L. Higgins, Margaret Kasten and Marilyn N. Suydam, Compilers, $2.50.

Compiled to serve as a reference on assessment of achievement in pre-college mathematics, this report contains discussion of patterns of mathematical assessments in terms of the history and nature of assessments of achievement, the relationship between assessment and minimum competency testing, and the current status of state assessment programs. Portions of reports of the National Assessment of Education Progress and the California Assessment, grades 6 and 12, are presented to examine trends in mathematics achievement.

j. A Categorized Listing of Research on Mathematics Education, 1974-1978. Marilyn N. Suydam, $8.00.

Articles, dissertations, and ERIC documents for the five-year period are included in this compilation. An index cites the research reports by categories for major topics.

ERIC Facility
New Acquisitions Arrangements

EFAA NO.	AGENCY	CONTACT	CLASS OF DOCUMENTS	LEVEL OF PROCESSING	DOCUMENTATION
223	Queensland Dept. of Education, Curriculum Branch, Australia	J.E. Tunstall Senior Research Officer, (Curriculum)	Curriculum papers, Guidelines, Resource Reviews	I	Letter to Curriculum Branch, Blanket Reproduction Release signed by J. Tunstall
224	New England Teacher Corps Network	Sara Massey	Publications submitted as issued	I	Letter to S. Massey, Blanket Reproduction Release signed by S. Massey
225	Project ADVENTURE (NDN)	Robert R. Lentz	Publications as issued	I	Blanket Reproduction Release signed by R. Lentz
226	U.S. - China Education Clearinghouse	Linda Reed, NAFSA Program Administrator	Clearinghouse publications, China Exchange News and NAFSA Newsletter	I	Letters to and from Linda Reed
227	British Columbia Ministry of Education, Division of Public Instruction, Learning Assessment Branch	Olga Bowes, Research Officer	Publications from the Learning Assessment Branch as issued	I	Letter from Olga Bowes, Blanket Reproduction Release signed by O.Boes for Dr. R. Nancy Greer, Director

RIE INPUT BY CLEARINGHOUSE (RIEJUL80)

CH	NUMBER	BROUGHT FORWARD	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	7
CE	199	0	199	0	0	199	972
CG	67	0	67	0	0	67	530
CS	118	0	118	0	0	118	1,013
EA	74	0	74	0	0	74	506
EC	92	0	92	4	0	88	553
FL	76	0	76	3	0	73	466
HE	96	0	96	0	0	96	740
IR	91	1	92	0	0	92	578
JC	16	0	16	0	0	16	288
PS	58	0	58	0	0	58	448
RC	61	0	61	0	0	61	314
SE	70	0	70	0	0	70	651
SO	68	0	68	0	0	68	503
SP	70	0	70	2	0	68	517
TM	66	0	66	0	0	66	432
UD	89	0	89	3	0	86	453
TOTAL	1,312	*1	1,313	12	0	1,301	8,971

*Brought forward from August issue of RIE

Attachment 6
Page 1 of 2

CIJE INPUT BY CH (FOR JULY '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1980
AA	000	000	000	000	729
CE	18	3	3	0	447
CG	225	19	23	0	949
CS	236	30	31	0	1293
EA	105	23	26	9	939
EC	127	12	15	5	693
FL	96	17	17	0	467
HE	22	4	4	0	817
IR	0	0	0	0	617
JC	22	2	4	0	160
PS	228	9	24	0	706
RC	82	13	16	1	258
SE	152	28	31	0	1154
SO	121	13	15	0	497
SP	0	0	0	0	623
TM	176	19	30	1	563
UD	75	13	19	0	476
TOTALS	1,685	205	258	16	11,388

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Page 2 of 2

RIEJUL80

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

EC 123 075	RIEJUN80	EC 122 786	ED 181 677
FL 009 886	RIEFEB80	FL 010 395	ED 176 543
FL 010 935	RIENOV77	FL 008 593	ED 140 614
FL 010 936	RIEAUG77	FL 009 469	ED 136 596
SP 015 508	RIEJUN80	SP 015 638	ED 182 312

2. Duplicates Appearing in RIE Three Months or More Ago

None

3. Duplicates Appearing in RIE in May, June, and July 1980

UD 020 390	RIEJUL80	EA 012 441	ED 182 833

B. REMOVES (6)

EC 122 982	Pulled by Clearinghouse
EC 123 010	Pulled by Clearinghouse
EC 123 107	Pulled by Clearinghouse
SP 015 556	Pulled by CERIC
UD 020 348	Pulled by Clearinghouse
UD 020 392	Pulled by Clearinghouse

C. DELAYED (0)

None

Volume: 4
Number: 8
Date: August 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. SMERC TO BE ADDED TO CLEARINGHOUSE NEWSLETTER MAILING LISTS

Ms. Susan Long, Director of the SMERC information unit, requests that she be put on the mailing list for all Clearinghouse newsletters. Her address is:

Ms. Susan Long
San Mateo Educational Reference Center
333 Main Street
Redwood City, California 94063

...Bob Chesley (Central ERIC)

2. INDEXING, AND USE OF THE REVISED 1980 *THESAURUS*

The lexicographic staff is beginning to wonder where all the copies of the new 1980 *Thesaurus of ERIC Descriptors* have gone! The RIE validation program flagged 225 unauthorized Descriptors for the August 1980 issue (not including those with typographical or scanning problems). Most of these were former Descriptors that are now UFs or "dead." The 225 terms accounted for a minimum of 19 hours additional editorial processing time——each had to be checked in the new *Thesaurus*, manually corrected, rekeyed, and then proofed. It appears that a similar situation is occuring with the September 1980 CIJE, although precise figures are not yet available.

A few old Descriptors in the input were to be expected as indexers begin to shift to the new *Thesaurus*. However, there were still 156 unauthorized Descriptors used in the September 1980 RIE input. Since September covered 4 weeks, rather than 5 like August, the reduction in unauthorized Descriptor usage over August is more apparent than real. This is especially true considering the fact that *more unauthorized terms were used in the later input* (110 usages were flagged in the last 2 weeks).

It appears that after briefly getting acquainted with the new *Thesaurus*, many indexers are now still depending on their recall. Using recall for indexing should never be encouraged, but this is especially true with the new *Thesaurus*. Many old stand-bys such as PROGRAM PLANNING, CURRICULUM PLANNING, etc. are simply no longer there. Scope notes have altered the meaning of some terms. More specific terms have been added. Sparse usage of the new terms gives credence to the suspicion that old editions of the *Thesaurus* may still be in use.

After talking with some Clearinghouse vocabulary coordinators, it is apparent that there are some old vocabulary lists and old *Thesaurus* Working Copies that have not been discarded (or archived). Personnel involved with RIE or CIJE input should in all seriousness avoid the old *Thesaurus*. *Please* see that all copies of the old *Thesaurus* are confiscated from indexers, editors, typists, free lance personnel, and other staff members involved with input. Try to remove all traces of the old *Thesaurus* from bulletin boards, desks, binders, etc. If in-house lists are used, please re-establish such

lists using the new *Thesaurus*. References or copies of pages from the *ERIC Processing Manual* that reflect the old *Thesaurus* should be thrown away. (All sections of the *Manual* referring to the *Thesaurus* are presently being updated and should be completed over the next 2 months.)

A few additional reminders:

- "Educational level" Descriptors are *still* mandatory.
- Mandatory "Age-level" Descriptors were implemented in March, effective with the August 1980 RIE and September 1980 CIJE.
- Descriptors that are *identical* to the Publication Types and which are not the subject of the document are *not* to be entered in the Descriptor Field.

For a discussion of these items, see the introductions to the March 1980 Working Copy or the June 1980 published *Thesaurus of ERIC Descriptors*.

Let's use the new *Thesaurus*, and make all the "blood, sweat, and tears" of the VIP stand for something.

...Jim Houston (ERIC Facility)

I. ERIC TECHNICAL STEERING COMMITTEE ANNOUNCEMENTS

In addition to planning and managing technical meetings, the ERIC Technical Steering Committee receives suggestions for changes in the system. These recommendations are screened, reviewed, combined, and final recommendations made to Central ERIC. A recent set of recommendations and Central ERIC responses are included in Attachment 1.

...Bob Chesley (Central ERIC)

II. CENTRAL ERIC ANNOUNCEMENTS

A. Milton Goldberg Reassigned

Milton Goldberg, until recently NIE Associate Director for Dissemination and Improvement of Practice (DIP), has been assigned the responsibility for heading the Office of Dissemination and Professional Improvement in the Education Department. This new unit is located under the Assistant Secretary for Research and Improvement of Practice, the same organization that contains NIE. Eunice Turk, previously the Assistant Director for Program Coordination and Analysis in DIP is the new Acting Associate Director for DIP.

...B.C. (Central ERIC)

B. Russian Papers

The help of the ERIC Clearinghouses in putting together four documents concerning the status of educational research in Russia was well received at NIE. A belated note of thanks to those involved is displayed in Attachment 2.

...Bob Chesley (Central ERIC)

C. Proposed Vocabulary Development Program

An outline of the proposed procedure for future ERIC vocabulary development is displayed in Attachment 3. All Clearinghouse vocabulary coordinators and others involved in vocabulary work should carefully review this new procedure and accompanying forms:

- Attachment 4—ERIC Vocabulary Development Form
- Attachment 5—ERIC Vocabulary Development Program
- Attachment 6—ERIC Vocabulary Status Report

It is hoped that what is proposed will streamline the current method of updating and changing the ERIC vocabulary.

Please send or call in your comments and suggestions to me during the month of August. We hope to implement a new system in early September.

...Pat Coulter (Central ERIC)

D. 1979 IAP Bibliography Off the Press

The third edition of the publication *ERIC Information Analysis Products (and Other Clearinghouse Publications), 1979* is now off the press and Clearinghouses will soon be receiving their supply of copies. As you distribute these print copies, this would be a good opportunity to tell your clients about the *microfiche* copies of IAPs available in a mini-file from EDRS. Information on this min-file is written in news style as a sample item which could be submitted to the professional journals in your scope areas in order to publicize IAPs (see Attachment 7).

...Mildred Thorne (Central ERIC)

III. ERIC FACILITY ANNOUNCEMENTS

A. Back Issues of RIE

The Facility stocks a modest number of back issues of RIE for use in satisfying the requests of libraries for out-of-print issues to complete their sets. The following issues are available in larger quantities than we want to stock and could be obtained by Clearinghouses that might find them useful in training sessions.

Any Clearinghouse wishing to obtain copies of the RIE issues listed below should contact Al Hill at the ERIC Facility.

YEAR	MONTH	NUMBER OF COPIES AVAILABLE
1974	November	25
1976	November	150
1977	April	50
1977	October	50
1978	March	50
1978	May	50
1978	November	50
1979	July	50
1979	August	50
1979	December	50
1980	May	75
1980	June	75

...Ted Brandhorst (ERIC Facility)

B. Identifiers and the Identifier Authority List

The Identifier validation program was implemented for the first time in June 1980 with the August RIE. The new programs runs the Identifier Authority List (IAL) against the terms in the Identifier Field and flags as "Unauthorized Identifier" all terms not in the IAL. All flagged terms are reviewed by the lexicographic staff, and new Identifiers that are approved are added to the IAL prior to the release of the monthly issue. When the issue is released for publication, a second pass of the Identifier Field is made, and an *Identifier Exception Report* is created. This report provides a second Identifier check for the master files. The program that generates the *Exception Report* was implemented earlier than the Identifier validation program; this report has now been generated for three RIE issues (July, June, and August). On the basis of these reports, it appears that RIE alone will account for 250-300 new Identifiers each month. Figures are not currently available for CIJE, but it is expected that a comparable amount may be produced for that publication.

Over 350 occurrences of "Unauthorized Identifier" flags were reviewed for the August RIE (a 5-week issue). Those that did not result in a new Identifier added to the IAL were usually modified and then added, changed to an existing IAL Identifier, or moved to an appropriate Descriptor. While most of the new Identifiers could readily be added to the file after the addition of a category number, others presented some problems. Some guidelines intended to alleviate these problems are included as Attachment 8. This Attachment contains no really new guidelines, but reminders of established practices. Please review it and add it to your copies of the IAL.

Basically, the input of Identifiers for RIE has been good (i.e., reasonable in quantity as well as content). It appears that most indexers are using the IAL and not generating needless entries. If you have terms that you plan to use for a number of documents and that are not in the IAL and that may appear to the uninformed as "off-the-wall," call or drop a note to the lexicographic staff to alert us. Eventually, within the next few weeks, procedures and the "IAL Input Form" that were discussed at the National Technical Meeting will be implemented; these will further aid the generation of new Identifiers.

...Jim Houston and Carolyn Weller
(ERIC Facility)

IV. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. *ERIC Clearinghouse on Higher Education*

1. HE Participates in the Annual Conference of the National Association of College and University Attorneys

Lynn Barnett, Laura Ciarniello, and Margot Eddy staffed an exhibit and demonstrated computer searching at the National Association of College and University Attorneys Conference held in Washington, D.C. In addition, an ERIC bibliography on legal issues in higher education was distributed by HE to each registrant.

...Marilyn Scutt Shorr (HE)

B. *ERIC Clearinghouse on Languages and Linguistics*

1. Workshop for Minority Librarians

Staff from the FL Clearinghouse and Lynn Barnett from the HE Clearinghouse presented a workshop on ERIC which was sponsored by the NIE Office of Minorities and Women at Bowie State College on July 30-31, 1980. The 37 participants came from 18 states, the District of Columbia, and Puerto Rico.

...M.N. (FL)

2. Behrens Attends Meeting

Sophia A. Behrens attended the meeting of the American Speech-Language-Hearing Association's Steering Committee of the Board of Examiners in Speech Pathology and Audiology on July 12-14, 1980.

...M.N. (FL)

3. Linda Turner Departing FL

Linda Turner, User Services Coordinator at FL for the past three years, left the Clearinghouse to work on another contract at CAL on

June 13, 1980. She'll be a hard act to follow! Her replacement is Lori Street. Lori taught Spanish and French for three years at the secondary level and also has public relations experience.

...Mary Niebuhr (FL)

C. *ERIC Clearinghouse on Reading and Communication Skills*

1. CS Participates in AASA Conference

Linda Baskin and Janet Bowermaster participated in the summer instructional leadership conference held by the American Association of School Administrators in Chicago, Illinois in July. They conducted on-demand computer searches of the ERIC data base and answered questions about the ERIC system.

...M.S. (CS)

2. Mima Spencer Visits Louisiana SEA

Mima Spencer participated in the State Technical Assistance Team visit to the Louisiana State Department of Education, August 6-7, 1980.

...Mima Spencer (CS)

D. *ERIC Clearinghouse on Rural Education and Small Schools*

1. Edington Involved in International Meetings

Dr. Everett Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools, is to chair a session on "Rural Youth Organizations" and to present a paper entitled "Education of Rural Minorities in the United States and Selected Countries" at the Fifth World Congress of Rural Sociology in Mexico City, August 7-11, 1980.

At the same meeting, the International Rural Youth Researchers organization will also meet. Dr. Edington is one of the co-founders of that organization.

...A.H. (RC)

2. Edington Gives Presentation at ECS Meeting

Dr. Everett Edington, Director of ERIC/CRESS, gave an ERIC presentation at the Education Commission of the States annual meeting in Atlanta, Georgia, July 31 to August 2, 1980.

...Amelita Hill (RC)

E. *ERIC Clearinghouse on Social Studies/Social Science Education*

1. New FTS Number for SO

Please change the FTS number for the SO Clearinghouse which appears on page 19 of the *ERIC Directory* to 320-3308.

List of Attachments

Attachment 1: ERIC Technical Steering Committee Recommendations/ Central ERIC Responses

Attachment 2: "Thank You" Memo from Iris Rotberg Concerning Clearinghouse Work on Soviet Papers

Attachment 3: Proposed ERIC Vocabulary Development Program

Attachment 4: ERIC Vocabulary Development Form

Attachment 5: ERIC Vocabulary Development Program

Attachment 6: ERIC Vocabulary Status Report

Attachment 7: Mini-Libraries of IAPs on Fiche

Attachment 8: Basic Guidelines for ERIC Identifiers

Attachment 9: New Information Analysis Products

Attachment 10: Standing Order Customers, Additions, Renewals, and Cancellations for June 1980

Attachment 11: Microfiche Inventory and Quality Check for March 1980

Attachment 12: Microfiche Inventory and Quality Check for April 1980.

Attachment 13: Microfiche Inventory and Quality Check for May 1980.

Attachment 14: Remove List for RIEAUG80

Attachment 15: RIE Input By Clearinghouse for RIEAUG80)/ CIJE Input By Clearinghouse for RIEAUG80

ERIC TECHNICAL STEERING COMMITTEE RECOMMENDATIONS/CENTRAL ERIC RESPONSES

1. RECOMMENDATION:

That the indexing of the ERIC Processing Manual be revised to clarify (1) the relationship between the descriptors and the abstract, and (2) guidelines for assigning educational level terms when the intended level of the document is difficult to identify. (Specific suggestions for these recommended changes are as follows:

- ERIC Processing Manual, Section 7.4.2 (last paragraph, p. 234)

  Suggested change:

  "Whether the abstract is author-provided or written or modified within the ERIC system, it is a good idea to examine the index terms in relationship to the language of the document. The use in the abstract of author phrasing and terminology or other near synonyms for the index terms provides a supplementary means of access for full-text searching. However, the descriptors should all make sense in the context of the abstract. In cases where..."

- ERIC Processing Manual, Section 7.4.6, p. 225, #2

  Suggested change:

  "Are the concepts represented by the major terms reflected in the abstract, i.e., will the searcher coming to the abstract through the descriptors be able to see that they are appropriate to the context of the abstract?"

- ERIC Processing Manual, Section 7.4.3, p. 238ff

  Suggested change:

  "Some notes on determination of the educational level based on an 'educated guess,' as opposed to not assigning any level descriptor because of lack of information would be helpful. Example #6 on p. 238F seems to fall in the same category as #7 (i.e., 'Though designation of educational level might be applicable in this case, none could be indexed without further information.')

  "An example of 'educated guessing' might be as follows: A curriculum guide titled 'Heavy Equipment Mechanics: Trade and Industrial Education Two-Year Course' might be indexed:

  DESCRIPTORS: *AUTO MECHANICS; *DIESEL ENGINES; *TRADE AND INDUSTRIAL EDUCATION; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; HIGH SCHOOLS; POSTSECONDARY EDUCATION

"Although the document itself may make no reference to intended level for the guide, the indexer knows from experience that the material is typical of that in similar guides designed for vocational high school, private or public technical school, and community college programs. Thus, assigning the two leveling terms is preferred to not assigning any."

ACTION:

Approved. The proposed changes have been referred to the ERIC Facility for inclusion in the indexing section of the ERIC Processing Manual.

2. RECOMMENDATION

That the Facility lexicographer study the possibility and draft ideas of some alternative to the "USE"/"UF" references in the Thesaurus (particularly the double UFs) in cases where the reference is not intended to be taken literally but is intended to direct the indexer/searcher to "see" some other descriptor display(s).

ACTION:

In order to ensure a continued systemwide vocabulary development program, a new procedure for vocabulary development is now being considered. This new procedure includes the use of one review/advisory group. In addition to reviewing specific recommendations for changes and new terms, this group will be responsible for reviewing issues which were not resolved during VIP.

This suggestion will be referred to the Executive Committee of the Vocabulary Review Group (Facility lexicographer is a member of the Executive Committee). This group should be operational in September.

3. RECOMMENDATION

Future issues of Working Copies of the Thesaurus should carry RIE and CIJE postings, in order to facilitate searching at Clearinghouses and to help I/A people use terms more consistently. (Periodically, Clearinghouses can consider deletion of terms not being utilized.)

ACTION:

This effort would cost approximately $1,000. Since cost is a significant issue and the RIE/CIJE postings appear in the printed edition of the Thesaurus, this project will not be funded in order to fund recommendation #5: adding RIE/CIJE postings to the ERIC Identifier Authority List.

4. RECOMMENDATION

That in future editions of the Thesaurus of ERIC Descriptors every "invalid descriptor" carry as part of its scope note (or in a footnote on the same page) an indication that it must be used for retrieving material indexed before the descriptor's "death date."

ACTION:

This recommendation needs further study. During the next month the ERIC Facility and Central ERIC will review this subject further and in September this suggestion will be reviewed by the new Executive Committee of the Vocabulary Review Group.

5. RECOMMENDATION:

That future editions of the Identifier Authority List carry after each entry the number of RIE and CIJE postings to that identifier. Besides serving both searchers and indexers (in the same way that postings carried in the Thesaurus do), this information would help vocabulary improvement coordinators isolate identifiers which should be considered for descriptor status.

ACTION:

This recommendation will be implemented.

6. RECOMMENDATION:

That the indexing section of the ERIC Processing Manual be published separately for the general public (publicized in future editions of the Thesaurus, in RIE, etc.) so that serious searchers of the data base have access to the guidelines followed in ERIC indexing. Usefulness of the abstracting and cataloging guidelines to a wider audience might also be considered.

ACTION:

This is a good suggestion. In addition to providing basic information to users by clarifying ERIC indexing methods, users' comments may suggest improvements. It will be published by the Facility with a sales price comparable to other ERICTOOLS.

7. RECOMMENDATION:

All Clearinghouses should be required to use the disposition code on the Acquisitions Data Report. Those Clearinghouses that enter documents before selection will leave the code blank until the disposition is known. All disposition codes should be updated as necessary.

ACTION:

Central ERIC recognizes the need for use of a disposition code in every case where a document title is entered on the Acquisitions Data Report. However, since several other changes in the ADR section of the ERIC Processing Manual are under consideration, implementation of this recommendation is deferred until the other revisions are completed.

ERIC STAFF —

A nice comment on all the work you did. BB

MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
NATIONAL INSTITUTE OF EDUCATION

DATE: 8 July 1980

TO : Michael Timpane, Director Designate

Gladys Keith Hardy, Deputy Director Designate

FROM : Iris Rotberg, Assistant Director
Office of Planning & Program Development

SUBJECT: Soviet Papers

As you know, the Planning Office sponsored several papers on Soviet educational research and practice last year. At Chuck Hoover's suggestion, these papers were subcontracted through four ERIC Clearinghouses. Bob Chesley and his staff were extremely helpful in working with us and with the Clearinghouses so that the work was completed in a highly professional and efficient way. I would recommend this method of commissioning papers to NIE staff. I found it a most useful and relatively inexpensive way of accomplishing the work.

cc: Charles Hoover
Robert Chesley ✓
Milton Goldberg
Lois-ellin Datta
Marc Tucker

Proposed ERIC Vocabulary Development Program

As a result of the system's experience with VIP as well as the need to increase efficiency and reduce costs, the following procedure is suggested for future development and control of the ERIC vocabulary.

1. There will be one basic procedure and one form for the submission and review of all proposed changes to the ERIC vocabulary. (In the past, backfile changes and the submission of new terms were treated separately and required separate forms.)

2. ERIC Clearinghouses and selected users will have an opportunity to submit and review all proposed changes and additions prior to final review/implementation by the Facility.

3. The former Vocabulary Review Group will be reconstituted, reduced in number, and will serve as the one review/advisory group for the ERIC Vocabulary Development Program. In addition to receiving specific recommendations for changes and new terms, this group will be responsible for reviewing larger issues such as hierarchies, overlapping concepts, and other broad questions which were not resolved during the VIP program. The former Thesaurus Advisory Panel will be abolished. The new group will consist of the following members:

   - 16 - ERIC Vocabulary Coordinators
   - 1 - Facility Lexicographer
   - 1 - CIJE/Thesaurus Contractor
   - 1 - CERIC Project Monitor
   - 5 - Users representing the ERIC online users group, an online search facility, a university librarian, a school librarian (manual search facility), and an educational practitioner. Members of this group will be rotated every two years.

   Further, this group will have an Executive Committee composed of the former members of the VIP Executive Committee (4), the Facility Lexicographer, and an ERIC monitor. The purpose of this group is to resolve any problems/conflicts identified by the larger review group.

4. The Chair of the VRG will assume the following responsibilities:

   a. Coordinate activities of the VRG and act as liaison among Facility, Clearinghouses, users, and Central ERIC.

   b. Receive from Facility Lexicographers all negative comments from VRG members pertaining to proposed Thesaurus changes.

   c. Collate and summarize those negative responses.

d. Arrange monthly meetings (telephone, if possible) of the VRG Executive Committee to assess negative responses.

e. Prepare final recommendations for Facility Lexicographer.

5. The present DJF Status Report (revised and renamed "Vocabulary Status Report") will be used as the mechanism for alerting the Vocabulary Review Group to proposed changes. This new form will also be used to solicit comments and recommendations. This form will list proposed changes with brief annotation or a scope note for new terms. The present form lists only the term itself.) Reviewers will be able to comment directly on the form and/or attach more extensive comments.

6. The DJF form developed for the VIP program will be merged with the old TCN form to produce a basic form on which all changes and new term recommendations will be submitted. This new form will be known as the "Vocabulary Development Form."

This new procedure is still in "draft" form as are the new forms attached. We welcome your comments and suggestions.

ERIC

VOCABULARY DEVELOPMENT FORM

FACILITY USE ONLY

Receipt Date (Facility Use Only)

ADD_
DELETE_
CHANGE_
PURGE_

? X ADDING NEW TERM
• ☐ MODIFYING EXISTING TERM
? ☐ PURGING EXISTING TERM

? See reverse side of form for special instructions.
• Action Codes for Modifications Only.
A – ADD C – CHANGE D – DELETE

ELITE (12 pitch) typewriters stop at first mark
PICA (10 pitch) typewriters stop at end of block

1. Main Term (50 Character Limit)

TERM_ MAGNET SCHOOLS

2. Group Code

GROUP_470 Act.

3. Scope Note/Definition (370 Character Limit)

SCOPE_SCHOOLS OFFERING SPECIAL COURSES NOT AVAILABLE IN THE REGULAR SCHOOL CURRICULUM AND DESIGNED TO ATTRACT STUDENTS ON A VOLUNTARY BASIS FROM ALL PARTS OF A SCHOOL DISTRICT WITHOUT REFERENCE TO THE USUAL ATTENDANCE ZONE RULES -- OFTEN USED TO AID IN SCHOOL DESEGREGATION

Act.

4. Used For (i.e., Synonyms and Other Nonpreferred Terms)

UF_ MAGNET CENTERS

Act.

5. Narrower Terms

NT_

6. Broader Terms

BT_ SCHOOLS

7. Related Terms

RT_ BUSING
EDUCATIONAL PARKS
FEEDER PATTERNS
NONTRADITIONAL EDUCATION
SCHOOL DESEGREGATION
URBAN SCHOOLS
VOLUNTARY DESEGREGATION

JUSTIFICATION INFORMATION
(Attach additional sheets if necessary.)

A. Indexer & CH

A. Stevenson/UD
G. Chapin/UD

B. Supervisory Approval & Date

EJ 5/9/79

C. Personal Contacts
• Clearinghouse Consultation
(List CHs contacted, and indicate agreement/disagreement; state reasons for disagreement.)

EA agrees.

• Other Personal Contacts and Reactions

None.

(Cont'd on reverse side)

Disposition (Facility Use Only)

☐ Implemented ☐ Not Implemented

☐ Awaiting Further Action

Send form to:

ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

EFF-73 (6/80)

ERIC VOCABULARY DEVELOPMENT FORM

D. Authorities Used
(Citations of regularly used authorities may be copied onto the form.) Each authority used should be marked as X = Term Found, 0 = Term Not Found

- [0] Good, Dictionary of Education, 1973
- [X] Page & Thomas, International Dictionary of Education, 1977
- [0] NCES, Combined Glossary, 1974
- [X] ED156915 -- "The Role of Career Education in Desegregating Schools in Large Cities"

E. Impact on Thesaurus
Indicate potential impact of this transaction on hierarchies and other terms in the Thesaurus. Consider, particularly, any overlap with other terms. Homographs should be qualified; occasionally, additional forms, revising older scope notes and displays, will need to be submitted in order to avoid indexing misuse.

Unambiguous. No overlap. Not a homograph.

F. Impact on Data Base
1. New Term
- Attach full-text search, including strategy. *Do not limit the search (i.e., by Clearinghouse, by RIE or CIJE, etc.).* SEARCH ATTACHED
- List identifiers to be transferred to new term. Include all variations. It is unnecessary to also list accession numbers to which the identifiers are posted.

Magnet Schools
Magnet Centers
Magnet Programs
Magnet Program
Russell Conwell Middle Magnet School
Magnet School Plan
Conwell Middle Magnet School

- List all accession numbers to which the new term should be posted, *excluding those posted by the identifiers listed above.* Precede by an asterisk (*) those accession numbers where the new term should be a major Descriptor.

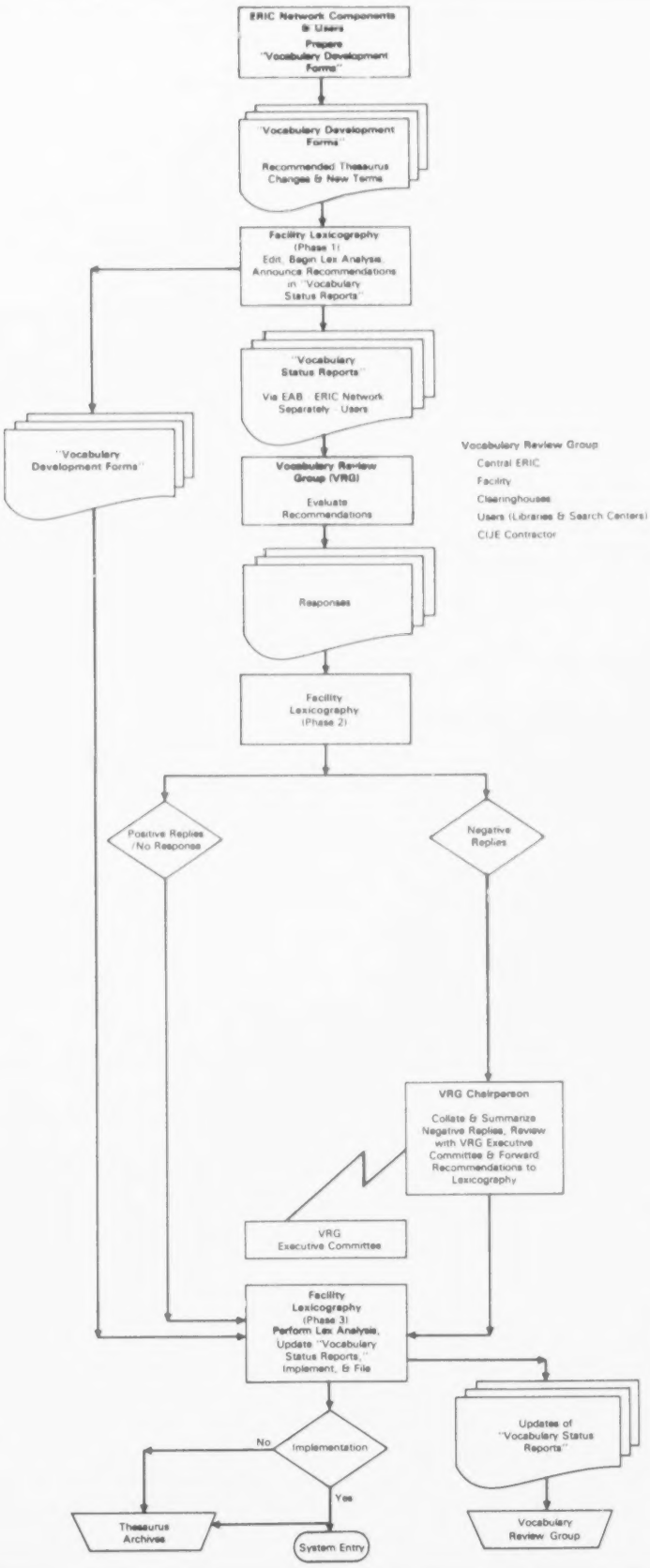
ED016718	ED064434	*ED117206	ED145054	ED148969	*ED156915	ED178646	*EJ203973
ED019341	ED078621	ED117226	ED145058	*ED149454	ED166314	*ED181931	*EJ207708
ED041056	ED094014	ED130450	*ED146313	ED152905	ED169172		*EJ210203
*ED064125	ED116307	ED137433	ED146708	ED152912	*ED170423		

2. Purge
- Attach search.
- Show total postings: _____
- Check one: ✓
  - [ ] Transfer all postings to _____
  - [ ] Transfer postings to _____, excluding
    (List accession numbers and show necessary manual reindexing for each.)

[ ] Postings are not transferrable.
(Attach 2nd form for invalid/"dead" term entry, or provide manual reindexing for all postings.)

EPF-73 (8-80)

ERIC Vocabulary Development



1227

ERIC VOCABULARY STATUS REPORT

Date: Page:

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG*		Date of Disposition		REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.	ELAPSED TIME
							Agree	Do Not Agree	Imple-mented ***	Not Imple-mented		

* A = Add; C = Change;
P = Purge
** Term may be used for indexing as of this date.

Return Copy By: _____

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

_____
Reviewer/Organization

Attachment 6
Page 1 of 1

MINI-LIBRARIES OF IAPs ON FICHE

ERIC (Educational Resources Information Center) has put the 944 "Information Analysis Products" produced by the 16 ERIC Clearinghouses from 1975 to 1979 on microfiche and made the collections available to educators in specially designed boxes. Contained in each mini-file are microfiche copies of interpretive reports on topics of high current interest, annotated bibliographies, research reviews, and state-of-the-art studies. A paper copy of a bibliography listing (by Clearinghouse) all the documents in the mini-file and indexing them by subject, author, and institution is enclosed with each box.

The mini-files for each year are available from the ERIC Document Reproduction Service (EDRS), P.O. Box 190, Arlington, Virginia 22210 at the following prices:

1975-1977 (574 documents) - $99.50 (includes postage)
1978 (211 documents) - $37.35 (includes postage)
1979 (159 documents) - $20.95 (includes postage)

(Reproduce and include in all copies of IAL)

Basic Guidelines for ERIC Identifiers

1. UFs of Descriptors are *not* permitted in the Identifier Field. To permit them would defeat the reason for their existence in the first place (i.e., to reduce the number of synonyms for a concept). If you disagree with a particular UF, submit a *Thesaurus* change or call the Lexicographers.

2. Identifiers should never have their first word abbreviated, i.e., not "Natl Commission Libraries and Information Science," but rather "National Commission Libraries Information Science."

3. To shorten a concept that exceeds 50 characters (including spaces):

    1. remove first conjunctions and/or prepositions;
    2. abbreviate common words such as association (Assn), education (Educ);
    3. truncate at the end of the line.

    Normally, the first and second procedures make the third unnecessary. Put yourself in place of the searcher, and imagine what would normally be the important words to be searched.

4. Invalid or "dead" Descriptors are just as invalid in the Identifier Field as they are in the Descriptor Field.

5. Homographs or potential homographs should be avoided *unless* qualified, e.g., "Flooding (Psychology)." Education jargon (being what it is and borrowing as it does from every field) is an area ripe for homographs, and new Identifiers should be reviewed with the non-subject specialist in mind.

6. Institutions, centers, schools, etc., should have the standard state postal abbreviation added if the state name is not a part of the term (e.g., "Wheaton College IL"). Other entities such as councils, organizations, projects, etc. should have the postal abbreviation added if the addition will help prevent confusion (e.g., "Northeastern State Council WA"). For all similar entities in countries other than the United States, follow the organization name with the name of the country in parentheses. Institutions, schools, organizations, etc., are being verified by the Lexicographers for their existence and correctness through use of such directories as NCES's *Higher Education Directory*, Patterson's *American Education*, and the *Encyclopedia of Associations*.

7. States (and provinces of Canada) are to be entered with the state/province name first followed by the city name within parentheses, e.g.:

    - California (Los Angeles);
    - Quebec (Montreal).

    Geographic entities of countries other than the United States and Canada should always begin with the name of the country followed by the subentity within parentheses. Remember that now that ERIC has a Geographic Source

geographic Identifiers should be used *only* when they represent the subject matter or area studied; they should *not* be used simply to indicate the source of the document.

8. Public Law numbers should be avoided and the name of the Act used instead. For example, "P L 94 142" should not be used. Use instead "Education for All Handicapped Children Act." If you have a public law number that you cannot translate into an Act name, call the Lexicographers and it can be looked up.

NOTE:

Identifiers may not contain ANY punctuation other than parentheses, i.e., () marks.

- No periods;
- No hyphens;
- No commas;
- No question marks;
- No exclamation marks;
- Nothing, except parentheses.

They may look "funny," but names such as "Smith (Sam P)," "45 15 Plan," etc. must be entered without punctuation. Please alert all indexers, editors, and typists.

Identifiers may not exceed 50 characters including spaces.

All Identifier guidelines and rules apply to *both* RIE and CIJE.

1232

NEW INFORMATION ANALYSIS PRODUCTS

ERIC Clearinghouse on Rural Education and Small Schools

a. American Indian Community Controlled Education. "Determination for Today, Direction for Tomorrow", Joseph C. Dupris, 57 pages, (NELP-$6.25, Stock No. EC-083), RC 012 058.

The Basic Indian Education Act and the Indian Self-Determination Education Assistance Act have helped to pave the way for American Indians to realize their historical right to controll their own education. This paper discusses the focus of the 1980's toward consolidation of school contracting procedures, including obtaining a centralized contractive authority under the BIA; curriculum development in the area of cultural education; and parental and tribal participation in public schools.

b. So You Need Information About Mexican Americans? Let ERIC Help!, Manuela L. Quezada and Richard Chabran, 68 pages, (NELP-$6.25, Stock No. EC-082), RC 012 072.

The guide describes ERIC's functions, what kinds of documents are found in the data base, where the documents come from, and who uses the system. Procedure is given for conducting both manual and computer searches of the data base, with detailed descriptions devoted to the use of descriptor and identifier retrieval terms under which all documents are indexed. The most commonly used Mexican American descriptors and identifiers are listed. Use of the "Thesaurus of ERIC Descriptors", the monthly "Resources in Education" abstract journal, and the monthly "Current Index to Journals in Education" is also explored.

c. Motivating Migrant Secondary Students: "No One Can Stop You But Yourself", Robert Lynch, 59 pages, (NELP-$6.00, Stock No. EC-081), RC 012 007.

To identify the factors contributing to the high dropout rate of secondary migrant youths, 350 youths were surveyed to assess what they viewed as "good" programs and why they had dropped out of school. This monograph discusses their reasons for dropping out; compares the responses with other studies; provides interviews with migrant students, excerpts from letters, and articles which shed light on the young people's experiences with secondary education; and describes nine exemplary programs.

d. The Impact of Interstate Programs on Continuity in Migrant Education, Cassandra Stockburger, 71 pages, (NELP-$6.50, Stock No. EC-078), RC 011 966.

Interstate planning has increased markedly in the past decade since the availability of migrant education funds under the Elementary and Secondary Education Act, but planning remains piecemeal with no effective coordination at the federal level. The most notable efforts to deal with the question of educational continuity have taken place outside the public school system. This report points out the need for migrant educators to develop new techniques to take advantage of the natural continuity which exists within the child and his family.

e. Directory of Selected State Outdoor Education Programs: State Responses to a 1979 Query Conducted by the Council on Outdoor Education/AAHPERD, Judi Conrad, Comp., 298 pages, (NELP-$8.75, Stock No. EC-087), RC 012 096.

Nearly 1200 on-going outdoor education programs, projects, and/or curricula in U.S. elementary and secondary schools are listed and annotated in this 1979 directory, the result of a national survey sponsored by the Council on Outdoor Education within the American Alliance for Health, Physical Education, Recreation, and Dance (AAHPERD). Following a brief introduction describing the purpose, method, and funding of the survey, results for each survey item are presented in tabular form. A state-by-state comparison of responses is included.

f. Establishing a State Outdoor Education Association: The New York Model, Thomas P. Benjamin, 44 pages, (NELP-$5.50, Stock No. EC-088), RC 012 054.

Because the New York Outdoor Education Association (NYSOEA) has made significant contributions to the establishment and expansion of outdoor education programs in the state and throughout the world, this guide is directed toward those who want to strengthen their own state or regional association or to create one. The paper provides an analysis of the strategies contributing to the success of the NYSOEA and suggests concrete procedures for establishing comparable state outdoor education associations.

g. Legal Liability--Adventure Activities, Betty van der Smissen, 48 pages, (NELP-$5.75, Stock No. EC-086), RC 012 055.

The adventure of adventure education comes in the testing of oneself, in pitting self against the environment and in striving to overcome the environment through personal skill. Unfortunately, instead of perceiving the risks in terms of physical and psychological challenges, many schools and other organizations perceive them in terms of liability suits. The five aspects of legal liability involved in most court cases are discussed, as are the four methods of financial risk management.

h. Utilizing Adventure Education to Rehabilitate Juvenile Delinquents, Gerald L. Golins, 74 pages, (NELP-$7.00, Stock No. EC-084), RC 012 057.

The use of adventure based education is a new and relatively unresearched but apparently successful practice in the rehabilitation of juvenile delinquents. Courses offered by schools, state social service systems, juvenile courts, youth service bureaus, and other agencies are generally patterned after the standard Outward Bound course and involve the mastery of such outdoor pursuits as mountaineering, sailing, or river rafting.

This document includes an out-line of steps in the development of an adventure education rehabiliation program; a sample program schedule; suggested teaching methodology; and a reprint of an article emphasizing the need for adequate follow-up activities.

i. America's Small School, Barbara L. Schneider, 50 pages, (NELP-$6.00, Stock No. EC-085), RC 012 073.

Dissatisfaction with the quality of education in large elementary and secondary schools has been one of the factors leading to rediscovery of the small school in America. The question is whether small schools are truly better places for educating elementary and secondary students. Although often viewed as being essentially rural in nature, small schools are found in metropolitan areas as well and may include religious schools, prep schools, American Indian schools, and alternative schools. Student enrollment, geographical location, organizational type and funding sources are all factors that must be considered in the study of small schools and their effectiveness. This document directs attention to several studies that look at the positive side of education in small schools.

j. Education for Rural Women: A Global Perspective, Lily Chu, 43 pages, (NELP-$5.00, Stock No. EC-080), RC 012 018.

This paper recognizes the urgent educational needs of rural women; summarizes research and statistical findings on rural women in the areas of education, income, employment, and values orientation; points out some cultural conflicts and dilemmas that may occur as a result of short-sighted, fragmented, and hastily implemented educational programs; presents a gobal perspecitve of the education of rural women which calls for social and policy changes and is multidimensional, grassroots based, and oriented to the culture and people of rural America; and delineates the needs for research, for regional rural centers, and for federal support in rural women's education.

k. You and the Rural Connection: Answers to Your Questions about Rural Career Guidance, Harry Drier and others, 34 pages, (NELP-$4.50, Stock No. EC-079), RC 012 016.

Samples of the approximately 1,900 requests for information received by the Rural Connection between September, 1977, and November, 1978, have been selected to give the reader a general idea of the kind of career information requested by guidance counselors in small, rural schools. The requests are organized into two main categories, Career Education and Information of Professional Interest to Gruidance Counselors. The source of each sample request is noted, along with information given in response and any additional action which may have been taken to help the caller. Statistics on the occupational categories of the callers, the kind of request, and how the caller learned of the Rural Connection are also provided.

All of these publications are available from NELP:

National Education Laboratory
Publishers, Inc.
813 Airport Boulevard
Austin, Texas 78702

Number of Standing Order Customers: 692

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

JUNE 1980

NEW	RENEW	CANCELLATIONS
Oklahoma State University Directory of Purchasing Office Stillwater, Oklahoma 74078	Albert R. Mann Library Order Department Acquisitions Division Ithaca, New York 14853	Utah State Board of Education Attn: Robert Olson 250 East 500 So. Salt Lake City, Utah 84111
Albert R. Mann Library Order Dept. Ithaca, New York 14853	San Francisco State University Library - Order Department 1630 Holloway Avenue San Francisco, California 94132	Southern Illinois University Library Serials Department Carbondale, Illinois 62901
The Network Inc. 390 South Main Street Andover, Massachusetts 01810		

1236

1237

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703) 841-1212
OPERATED BY COMPUTER MICROFILM INTERNATIONAL CORP.

May 22, 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Mr. Prevel:

We have reviewed the RIE March 1980 Microfiche Inventory and the Quality Check and the following is submitted.

1) Page versus frame counts:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
177 323	CE	1	N/A	Filmed as received
177 361	CE	1	N/A	Filmed as received
177 369	CE	2	N/A	Filmed as received
177 375	CE	1	N/A	Filmed as received
177 415	CG	1	N/A	Filmed as received
177 447	CG	2	N/A	Filmed as received
177 708	EA	1	N/A	Filmed as received
177 804	EC	2	N/A	Filmed as received
177 874	FL	1	N/A	Filmed as received
177 888	FL	1	N/A	Filmed as received
177 910	FL	1	NO	Filmed as received
178 011	HE	1	YES	Filmed as received
178 029	IR	1	N/A	Filmed as received
178 409	SO	2	N/A	Filmed as received Blank frame not affecting
178 413	SO	2	N/A	Filmed as received Blnk.frame not affecting
178 581	TM	1	N/A	Filmed as received
178 620	UD	1	NO	Filmed as received
178 664	UD	2	N/A	Filmed as received

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
177 304	CE	1	NO	No problem found-Replacement sent to N.I.E.
177 305	CE	1	NO	No problem found.Replacement sent to N.I.E.

Mr. Jim Prevel
National Institute of Education
May 22, 1980

177 306	CE	1	NO	No problem found Replacement sent to N.I.E.
177 318	CE	1	N/A	No problem found, Replacement sent to N.I.E.
177 324	CE	1	N/A	No problem found. Replacement sent to N.I.E.
177 325	CE	1	N/A	No problem found. Replacement sent to N.I.E.
177 337	CE	1	N/A	Filmed as received
177 385	CG	1	B.C.A.	Broken print, filmed as received.
177 396	CG	1	B.C.A.	No problem found. Replacement sent to N.I.E.
177 422	CG	1	N/A	No problem found Replacement sent to N.I.E.
177 492	CS	1	NO	No Problem found. Replacement sent to N.I.E.
177 502	CS	1	NO	No problem found. Replacement sent to N.I.E.
177 603	CS	1	NO	No problem found. Replacement sent to N.I.E.
177 768	EC	1	NO	Colored pages. Filmed as received.
177 889	FL	1	YES	Replacement sent to N.I.E.
177 892	FL	1	NO	Poor quality document replacement sent to N.I.E.
178 262	RC	1	N/A	No problem found. Replacement sent to N.I.E.
178 520	SP	1	N/A	Filmed as received
178 664	UD	2	N/A	Filmed as received
178 666	UD	1	N/A	Colored pages Filmed as received

Sincerely,

By: John N. Veale
Director

1239

ERIC DOCUMENT REPRODUCTION SERVICE
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May 27, 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Mr. Prevel:

We have reviewed the RIE April 1980 Microfiche Inventory and Quality Check and the following is submitted.

1) Remakes: ED 179 231

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
178 806	CG	1	BCA	Filmed as received
178 825	CG	2	NO	No problem found. Replacement copy sent to N.I.E.
178 848	CG	1	BCA	Filmed as received
178 873	CS	1	N/A	Filmed as received
178 967	CS	1	NO	Filmed as received
179 031	EC	2	YES	Filmed as received
179 062	EC	2	BCA	Poor Xerox copy. Filmed as received.
179 063	EC	2	BCA	Poor Xerox copy. Filmed as received
179 064	EC	2	BCA	Poor xerox copy. Filmed as received.
179 065	EC	2	BCA	Poor xerox copy. Filmed as received.
179 066	EC	2	BCA	Poor Xerox copy. Filmed as received.
179 068	EC	2	N/A	Poor Xerox copy. Filmed as received.
179 095	FL	1	NO	No problem found. Replacement sent to N.I.E.
179 236	IR	1	N/A	Filmed as received.
179 259	JC	1	NO	Filmed as received.
179 303	PS	1	NO	Filmed as received.
179 325	EC	1	NO	Filmed as received.
179 374	SE	1	NO	Filmed as received.
179 380	SE	1	YES	Filmed as received.
179 398	SE	1	YES	Filmed as received.
179 412	SE	2	N/A	Weak & Broken print. Filmed as received.
179 423	SE	1	NO	No problem found. Replacement copy sent to N.I.E.
179 426	SO	2	YES	Filmed as received.

Mr. Jim Prevel
National Institute of Education
May 27, 1980

179 433	SO	1	YES	Filmed as received
179 436	SO	1	NO	Filmed as received
179 447	SO	1	YES	Filmed as received
179 467	SO	1	NO	Filmed as received
179 468	SO	1	NO	Filmed as received
179 550	SP	2	NO	Filmed as received
179 572	TM	1	NO	Filmed as received
179 664	UD	2	YES	Filmed as received

Sincerely,

By: John N. Veale
Director

1241

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August 12, 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE May 1980 Microfiche Inventory and Quality Check and the following is submitted.

1) Remakes: ED 179 695 3 of 3
ED 180 327
ED 180 685
ED 180 910
ED 181 079

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
179 683	CE	1	NO	Filmed as received
179 724	CE	1	NO	Filmed as received
179 757	CE	1	NO	Filmed as received
179 808	CE	1	NO	No problem found. Replacement sent to Facility.
180 096	EA	1	N/A	Filmed as received
180 120	EA	1	N/A	Filmed as received
180 135	EC	1	NO	No problem found. Replacement sent to Facility.
180 162	EC	1	N/A	Filmed as received
180 260	FL	2	N/A	Filmed as received
180 334	HE	1	NO	No problem found. Replacement sent to Facility.
180 392	HE	1	N/A	Filmed as received
180 393	HE	1	N/A	Filmed as received
180 477	IR	1	NO	Filmed as received
180 495	IR	2	NO	Frame 114 filmed twice, not affecting count.
180 552	JC	1	NO	Filmed as received
180 608	PS	1	NO	Filmed as received
180 654	PS	2	N/A	Filmed as received
180 701	RC	1	NO	Frame 56 filmed twice, not affecting count.

Mr. Jim Prevel
August 12, 1980
.....2/

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
180 752	SE	1	N/A	Filmed as received
180 960	SP	1	N/A	Filmed as received
181 029	TM	1	N/A	No problem found. Replacement sent to Facility.

Sincerely,

John N. Veale
Director

JNV/tr.

1243

RIEAUG80

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

None

2. Duplicates Appearing in RIE Three Months or More Ago

EA 012 499	RIEAPR80	SP 015 183	ED 179 533
HE 012 388	RIEJUN79	CE 018 117	ED 164 797
HE 012 390	RIEMAY77	CE 009 278	ED 132 434
RC 011 922	RIEOCT74	SE 017 959	ED 092 388
SP 015 517	RIEJAN80	EA 012 032	ED 175 123

3. Duplicates Appearing in RIE in June, July, and August 1980

None

B. REMOVES (15)

CE 023 552	Pulled by CERIC
CS 005 363	Pulled by Clearinghouse
EA 012 542	Pulled by CERIC
FL 010 721	Pulled by CERIC
FL 010 983	Pulled by CERIC
HE 012 453	Pulled by CERIC
HE 012 457	Pulled by CERIC
HE 012 458	Pulled by CERIC
HE 012 534	Pulled by CERIC
JC 800 241	Pulled by Clearinghouse
PS 011 272	Pulled by Clearinghouse
SE 030 548	Pulled by CERIC
SP 015 314	Pulled by CERIC
SP 015 752	Pulled by CERIC
UD 020 387	Pulled by Clearinghouse

C. DELAYED (0)

None

1244

RIE INPUT BY CLEARINGHOUSE (RIEAUG80)

CH	NUMBER	ADDED TO PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	8
CE	252	0	252	1	0	251	1,223
CG	83	0	83	0	0	83	613
CS	145	0	145	1	0	144	1,157
EA	60	0	60	2	0	58	564
EC	44	0	44	0	0	44	597
FL	88	0	88	2	0	86	552
HE	122	0	122	6	0	116	856
IR	96	*1	95	0	0	95	673
JC	64	0	64	1	0	63	351
PS	77	0	77	1	0	76	524
RC	75	0	75	1	0	74	388
SE	98	0	98	1	0	97	748
SO	82	0	82	0	0	82	585
SP	71	0	71	3	0	68	585
TM	74	0	74	0	0	74	506
UD	106	0	106	1	0	105	558
TOTAL	1,539	*1	1,538	20	0	1,517	10,488

* Moved forward from RIEAUG80 to RIEJUL80

CIJE INPUT BY CH (FOR AUGUST '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1980
AA	321	29	39	000	1050
CE	159	33	55	2	606
CG	58	5	7	0	1007
CS	145	15	22	00	1438
EA	80	21	21	19	1019
EC	000	000	000	000	693
FL	27	3	3	0	494
HE	148	18	20	01	965
IR	94	22	25	00	711
JC	11	01	01	00	171
PS	107	07	13	00	813
RC	11	02	02	00	269
SE	109	22	23	00	1263
SO	9	2	2	00	506
SP	65	05	06	00	688
TM	161	15	22	04	724
UD	49	11	11	00	525
TOTALS	1,554	211	272	26	12,942

Volume: 4
Number: 9
Date: September 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. CLEARINGHOUSE MAILING LIST CHECK

Please review your mailing lists for newsletters and other general mailings to make sure that the NIE library is included. It is important that the mailings be directed *by name* to the following address:

Ms. Joanne Cassell
NIE Library
National Institute of Education
Washington, D.C. 20208

...Bob Chesley (Central ERIC)

2. THE NEW *THESAURUS*

Although the preface to the new *Thesaurus* invites users to send their comments directly to Central ERIC, questions have arisen within ERIC about a formal procedure for discussing such Clearinghouse staff comments.

In an effort to streamline handling of comments and suggestions, Lynn Barnett, who has been named Chair of the reconstituted Vocabulary Review Group, has been asked to receive *Thesaurus* comments from within the system. (See the August EAB for a description of the Vocabulary Review Group which includes Clearinghouse, Facility, and user representatives, which will be using the revised vocabulary development procedure.) Hopefully, we can benefit from the VIP experience to solve future problems. Please send your general comments, criticisms, or questions to Lynn at HE.

...P.C. (Central ERIC)

3. HOW TO CITE AN ERIC DOCUMENT

ERIC staff and librarians are frequently asked for the "correct" form for citing an ERIC document. Various forms are suggested by several style manuals. After reviewing these suggested forms (as well as those submitted from several people within the ERIC system), the following format has been concluded to be most useful to users and librarians.

Please review the format and let me know whether it should be adopted as the "official" ERIC recommendation on how to cite an ERIC document. Such a recommendation is planned for inclusion in RIE and CIJE and perhaps other publications as well.

EXAMPLES:

- RIE

  Cleek, John E. et. al. Directions: Addresses on Education. Overland Park, Kansas: Johnson County Community College, 1979. 42p. (Cited in ERIC, Resources in Education, ED 180 555).

- CIJE

  Wilhite, Lora. "Physics Teaching in a Rural School." Physics Teacher. Vol. 17, no. 6, p. 357-61, September 1979. (Cited in ERIC, Current Index to Journals in Education, EJ 210 087).

...P.C. (Central ERIC)

4. A REMINDER - FL HAS MOVED

As noted in the July 1980 EAB, the ERIC Clearinghouse on Languages and Linguistics has moved from Arlington, Virginia to Washington, D.C. Please be sure that all ERIC systemwide publications and Clearinghouse printed products carry the new FL address and telephone number, which is:

ERIC Clearinghouse on Languages and Linguistics
Center for Applied Linguistics
3520 Prospect Street, N.W.
Washington, D.C. 20007
(Telephone: (202) 298-9292)

...Pat Coulter (Central ERIC)

5. EAB STORY SUBMISSION

Articles for the EAB are currently being received in very casual and unstandardized form and while this poses no serious problem, there are occasional articles which do not bear the name of the person submitting the story, or the name of the Clearinghouse involved. This often requires some sleuthing, and while there are clues in the text as to which Clearinghouse is reporting, obtaining the name of the submitter requires calling the Clearinghouse.

A so-called "ERIC Article Submission Form" (Attachment 1) has been designed which may help the situation. There is no requirement for its use, but it might be helpful if several copies were Xeroxed and used when material for the EAB is written. Handwritten stores are still welcome, of course. Just be sure each story includes the following minimum information:

- Date of preparation;
- Headline;
- Text of article;
- Indication that the article has an attachment;

- Name and code of the Clearinghouse;
- Name of the person submitting the story.

Also, please keep in mind that all stories must be sent to the contract monitor by the 10th of each month. All news items must be approved by Central ERIC before they are included in the EAB.

...Elizabeth Pugh (ERIC Facility)

I. CENTRAL ERIC ANNOUNCEMENTS

A. No Advisory Board Meeting During Final Contract Year

The time is approaching when several ERIC Clearinghouse contracts will be recompeted. During the last round of competitions five years ago, the policy was established that Advisory Board meetings would not be held during the final year of any contract. We have recently reviewed this policy with the Contracts and Grants Division. They express serious concern about possibilities of protest due to unfair advantage. The policy will, therefore, remain in effect. However, the policy should not prevent communication and sharing of information unrelated to contract renewal.

...B.C. (Central ERIC)

B. Summary of Selected Clearinghouse Quarterly Report Data for 1979

Summaries of statistical data from the Clearinghouse Quarterly Reports in 1979 are displayed as Attachment 2. (These reports were:

- Breakdown of Users;
- Type of Requests;
- Question Answering Activities;
- Documents Acquired and Processed.)

Although there are some inconsistencies which the coming revision to the ERIC Administrative Manual should resolve in the future, the figures indicate extensive activity across the system.

...Bob Chesley (Central ERIC)

C. ERIC Clearinghouse Contracts Renewed for EC, HE, JC, and UD

The National Institute of Education has exercised the Government's option to renew contracts for the following four ERIC Clearinghouses:

- ERIC Clearinghouse on Handicapped and Gifted Children (EC)

  This marks the fifth year of this contract (September 1, 1980 to August 31, 1981). During the contract year EC will undertake two special projects:

(1) The Clearinghouse will perform the function of host to the Eastern Regional ERIC Technical Meeting to be held in the Fall of 1980.

(2) The Clearinghouse will coordinate the activities of the ERIC Clearinghouse Computer Search Committee and computer searching workshop.

- ERIC Clearinghouse for Higher Education

This marks the third year of this contract with George Washington University for operation of this Clearinghouse. The contract provides for customary ERIC input-output activities plus a small special project to provide for 10% of Lynn Barnett's time in assisting in the final implementation of the systemwide Vocabulary Improvement Program recommendations.

- ERIC Clearinghouse for Junior Colleges

This marks the third year of this contract (September 1, 1980 to August 31, 1980). During the contract year JC will undertake three special projects:

(1) The Clearinghouse will complete work on 60 research methodology descriptors for the *Thesaurus of ERIC Descriptors*.

(2) The 1974 ERIC *Directory of Acronyms, Initialisms, and Abbreviations* will be revised and updated.

(3) The Clearinghouse will conduct a bibliometric assessment of ERIC citations in the community college literature. This project supports ERIC's concern for spreading ideas that affect educational practice.

- ERIC Clearinghouse on Urban Education

The ERIC Clearinghouse on Urban Education has been awarded a renewal for the fourth year of their operation of the Clearinghouse under the present contract as of September 1, 1980 - August 31, 1981. The Director, Erwin Flaxman, and his staff are to be commended for the excellence of their work over the past year and for the interesting plans they have made for the coming year.

For lists of Information Analysis Products to be produced by these four Clearinghouses, please see Attachment 3.

...Cheryl Chase - EC
Frank Smardak - HE
Pat Coulter - JC
Kit Welsh - UD
(Central ERIC)

D. *THESAURUS* PROMO SLIDE TAPE SENT BY IR TO ALL CLEARINGHOUSES

The ERIC Clearinghouse on Information Resources has distributed copies of the *Thesaurus* Promo Slide Tape to all Clearinghouses. Reactions to the product have been extremely favorable. I would encourage you to use it whenever possible.

...Cheryl Chase (Central ERIC)

E. ERIC-RELATED ITEMS IN THE *NFAIS NEWSLETTER*

A copy of the *NFAIS Newsletter*, Volume 22, Number 4, 1980 is enclosed with this issue of the EAB. There are two-ERIC related news items carried in this edition:

- Page 10: National Institute of Education (NIE) Mini-Library on Fiche.
- Page 18: Educational Resources Information Center (ERIC) New ERIC *Thesaurus*.

...Pat Coulter (Central ERIC

F. EASTERN REGIONAL TECHNICAL MEETING

As previously announced in the EAB, the Eastern Regional Technical Meeting is scheduled to be held in Washington, D.C. on October 22-23, 1980. Arrangements have been made for out-of-town attendees to be housed at the Embassy Square Hotel at 2000 N Street, N.W., a little over one block away from NIE headquarters at 19th and M Streets.

NOTE: Out-of-towners should take care to emphasize to the Washington cab drivers that the desired destination is the Embassy Square Hotel and not the Embassy Row Hotel at 2015 Massachusetts Avenue, N.W. (The difference in tariff is about $30 a day for a single room.)

The meetings, however, will not be held at the hotel, but will be conducted in the main conference room (Room 823) of NIE Headquarters in the Brown Building, 1200 Nineteenth Street, N.W.

The ERIC Clearinghouse on Urban Education (assisted in fiscal matters by EC) is in charge of the program for this meeting. The agenda is in the final stages of development under the direction of Betty Engel and Stella Torgoff. Copies will be mailed directly to each of the individuals who have been designated as attendees. Questions concerning the agenda or any other aspects of the meeting should be directed to Betty or Stella or to Frank Smardak at Central ERIC.

...Frank Smardak (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. Staff/Telephone Number Changes at FL and TM

The ERIC Clearinghouse on Languages and Linguistics and the ERIC Clearinghouse on Tests, Measurement, and Evaluation have submitted information regarding staff and/or telephone changes. Their respective letters appear as Attachment 4. Please indicate these changes in your ERIC Directories.

...Elizabeth Pugh (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)

1. CE Loses Two Assistant Directors

Nevin Robbins, Assistant Director for Adult Education, left the Clearinghouse on August 15, 1980 to assume a position of Assistant Professor for Adult Education at the University of Southern Mississippi in Hattiesburg. He is missed.

Bob Bhaerman, Assistant Director for Career Education, left the Clearinghouse on August 30, 1980. However, he is remaining at the National Center for Research in Vocational Education as an information specialist on a new project—Technical Assistance and Training for Occupational Skills. He too will be missed at the Clearinghouse.

...J.W. (CE)

2. Reviewing the Past and Looking Ahead at CE

The entire Clearinghouse staff (professional, technical, and clerical) participated recently in a half-day retreat. It is nearing the end of the contract year and we moved out of the office to a relaxed atmosphere to discuss the past and to solidify plans for the next. We split into small groups and discussed acquisitions, processing, publications, and user services. Everyone attended two groups and contributed ideas, opinions, and suggestions.

...Judy Wagner (CE)

B. ERIC Clearinghouse on Counseling and Personnel Services (CG)

1. Mamarchev Participates in Conferences for Women

Helen Mamarchev made two presentations recently at the summer seminar of the Michigan Women's Center Consortium, August 21-22, 1980 in Grand Rapids, Michigan, on the topics of "How to Use ERIC

in Identifying Women's Issues" and "Assertiveness Training." In her capacity as the graduate student representative, she also attended a planning session of the 1981 Conference Program Committee of the National Association for Women Deans, Administrators, and Counselors.

...Helen Mamarchev (CG)

2. Walz and Benjamin Conduct Workshop in Florida

Garry Walz (Director) and Libby Benjamin (Associate Director) were invited by the Florida State Department of Education to do a workshop for counselors and other helping personnel in Oskaloosa County, Florida, early in August 1980. The focus of the workshop was on stress management, change agentry, and personnel and professional development. Nearly 50 people participated in the workshop.

...Carol Jaslow (CG)

C. *ERIC Clearinghouse on Elementary and Early Childhood Education (PS)*

1. Katz, Spencer, Baskin of EECE Attend OMEP Assembly in Quebec

Lilian Katz, Mima Spencer, and Linda Baskin attended the World Organization for Preschool Education (OMEP) assembly in Quebec, Canada from July 28 to August 2, 1980. This marks the first time that EECE has exhibited at an international conference.

Dr. Katz, who is currently serving as the President of the U.S. National Committee for OMEP, also attended a meeting of the World Council which was held just prior to the OMEP meeting. At the OMEP meeting, Ms. Spencer and Ms. Baskin did mini-searching, distributed resource sheets, informed conference attendees about microfiche locations in their own countries, and introduced ERIC to international early childhood professionals from 38 countries.

The EECE exhibit was enthusiastically received by conference participants and was chosen for coverage by the *Montreal Gazette* in a feature article headlined "Intelligent ERIC Knows More About Education Than Any Professional." Ms. Spencer commented that attending an international conference where the official languages included English, Spanish, and French made one aware of the limitations of having ERIC in only one language. One of the follow-up activities planned is publication of information about ERIC in the international OMEP journal.

...J.B. (PS)

2. Bowermaster of EECE to Speak to Illinois Regional Library Council

Janet Bowermaster of EECE, will be the featured speaker at the meeting of the Illinois Regional Library Council in downtown Chicago on September 25, 1980. Approximately thirty public, school, and academic libraries will attend to learn about the ERIC

Thesaurus, the uses of ERIC for school librarians, and the users of the ERIC system in general. The Clearinghouse was contacted to participate in this meeting after one of the council members attended the ERIC Users Conference at the American Library Association meeting in New York earlier this summer.

...J.B. (PS)

3. DIALOG Workshop Hosted by EECE

The ERIC Clearinghouse on Elementary and Early Childhood Education, in conjunction with the Champaign-Urbana Online Users Group, has arranged to have Lockheed Information Systems conduct an on-campus DIALOG computer searching workshop on September 9-10, 1980. The workshop will include a half-day seminar on new DIALOG features and advanced system capabilities and 1½ days of introductory sessions. The introductory sessions will cover all the DIALOG features from basic commands through "Search.Save," with additional material on search strategies and problem analysis. Norma Howard (EECE) is the local coordinator for the workshop.

...Janet Bowermaster (PS)

D. *ERIC Clearinghouse on Handicapped and Gifted Children (EC)*

1. Joyce Aegerter Leaves EC Clearinghouse

As the ERIC Clearinghouse on Handicapped and Gifted Children begins its new fiscal year on September 1, 1980, it does so without one very familiar face. Joyce Parrish Aegerter left the Clearinghouse during the past fiscal year.

Joyce began her tenure with the Clearinghouse in 1971 as a User Services Specialist. She drew heavily on her dual backgrounds as a reference librarian and a special education teacher to do a superb job in developing answers to the wide variety of questions that came to the Clearinghouse. In 1973 she was promoted to the position of Assistant Director for User Services and a year later assumed supervisory responsibility for all data base building activities in addition to the user services component.

Once again, in 1976, Joyce was promoted. At this time she became Assistant Director in charge of all CEC Information Services and Associate Director of the Clearinghouse. In this capacity, she supervised data base building, user services, publicity, and training. In addition to her local clearinghouse work, Joyce made many contributions to ERIC systemwide over the 9 years of her association with the program.

Joyce will be missed by all of us at EC, as well as by her many other "Information" friends across the country.

...D.E. (EC)

2. EC Staff Attend Conference on Emotionally Disturbed

Don Erickson, June Jordan, and Angele Thomas attended The Council for Exceptional Children's "Institutes and Topical Conference on the Seriously Emotionally Disturbed" in Minneapolis, Minnesota on August 11-15, 1980.

An IAP, *Education's Responsibility for Seriously Disturbed and Behaviorally Disordered Children and Youth*, edited by Frank Wood, will be produced based on key presentations. Additionally, the staff identified model programs and contributions for another IAP (*An Educator's Handbook of Promising Practices and Programs for Disruptive Youth*) to be edited by Angele Thomas, David Sabatino, and Rosemary Sarri.

...Don Erickson (EC)

3. EC Conducts Workshops for the Virginia Educational Media Association

Lynn Smarte presented three ERIC workshops for a total of 83 members of the Virginia Educational Media Association. Workshops were held in Newport News, Farmville (at Longwood College), and Radford (at Radford University). Attendees included school librarians, college librarians, library/media supervisors, and professional library staff. Many participants were surprised and pleased to learn about the existence of IAP's and that they were encouraged to contact Clearinghouses directly with information requests.

...L.S. (EC)

4. EC Success with Computer Search Reprint Technique

The ERIC Clearinghouse on Handicapped and Gifted Children has experienced success with its system for handling computer search reprints. Although ideas for reprint titles usually come from actual search requests, the citations which appear in a reprint are hand-picked and the DIALOG "KEEP" command is used to generate a "perfect" search. Photocopies are made of the reprint in small batches of 30-50 copies. (This avoids the storage problem and financial risk involved in maintaining a large inventory.)

Latest reprint titles are announced in the ERIC column in every edition of the journal, *Exceptional Children*, and in our Clearinghouse publications brochure. Announcement of a reprint always includes a cut-off date for availability which is 6 months from the date the search was run. At the end of 6 months, unpopular titles are dropped and popular titles are updated and announced as such. Users love the reprints because they get a "perfect" search for only $10. Searchers love them because popular topics that are tough to search can be hand-selected once and for all.

Even if that tough topic doesn't sell well, we save the master and when someone calls for that topic in the future, we simply combine the reprint with an update for a high precision, high recall search.

...Lynn Smarte (EC)

E. *ERIC Clearinghouse on Higher Education*

1. Foreign Visitors at HE

Twenty Venezuelan professors met with Laura Ciarniello on September 3, 1980 in a workshop to discuss ERIC and its role in the literature review phase of preparing research papers. The professors were hosted by George Washington University for a ten-day intensive study workshop on writing dissertations.

...Marilyn Shorr (HE)

F. *ERIC Clearinghouse for Junior Colleges*

1. Staff Changes at JC

The staff at the ERIC Clearinghouse for Junior Colleges has gone through some significant staff changes. Gayle Byock recently replaced Bonnie Sanchez, who had been Associate Director for a number of years. Gayle comes most recently from Boston, where she worked on a program for the city of Cambridge and did graduate studies at Harvard University. Previously she taught at a community college in Colorado.

Donna Dzierlenga is our User Services person as of September 1. She has been with JC in other capacities for the past two years.

Pam Inaba has joined the staff in the capacity of clerk-typist.

...G.B. (JC)

2. Popular Monograph Series

A series of 12 monographs on the sciences in two-year colleges has received widespread attention from the field and a special letter of commendation from the project monitor at the National Science Foundation:

> *"I think that you and your staff have made an important and valuable contribution to the science education community. Intuition and conjecture about the status of science instruction in the nation's community colleges will now be supported (or replaced) by systematic evidence on the representative reality of what really exists the country around. And that is a real milestone contribution for which you are all to be congratulated."*

Addressed to instructors, these publications draw on national data to present a portrait of curriculum and instruction in the following science areas:

- Economics;
- Physics;
- Biology;
- Chemistry;
- Mathematics;
- Environmental Sciences;
- Interdisciplinary Social Sciences;
- Earth and Space;
- Sociology;
- Engineering;
- Agriculture and Natural Resources;
- Psychology.

The monographs were produced as a joint effort of the Center for the Study of Community Colleges and the ERIC Clearinghouse for Junior Colleges. They have been distributed to department chairs in every two-year college in the country. SO and SE participated in the preparation.

...Gayle Byock (JC)

G. *ERIC Clearinghouse on Reading and Communication Skills (CS)*

1. Koenke Appointed to Reading Center Committee

Dr. Karl Koenke has recently been appointed a member of the Reading Education Committee for the Center for the Study of Reading, at the University of Illinois. The committee is responsible for evaluating the reading education reports prior to publication.

...MKM (CS)

2. African Educators Visit CS

A group of educators from French speaking African countries spent an afternoon in August visiting the CS Clearinghouse and learning about the ERIC system.

...MKM (CS)

3. CS Attends Association for Education in Journalism Meeting

Bernard O'Donnell and Dorcas Rohn attended the annual meeting of the Association for Education in Journalism held August 9-13, 1980 at Boston University. They took an exhibit, and Dorcas met with the ERIC liaison committee of AEJ to continue working on acquisition arrangements for AEJ papers.

...Mary K Monteith (CS)

H. *ERIC Clearinghouse for Social Studies/Social Science Education (SO)*

1. Western Regional Meeting for 1980

The ERIC Clearinghouse for Social Studies/Social Science Education is planning the arrangements and agenda for the Western Regional Meeting which will be held October 1-3, 1980 (noon to noon) in Boulder, Colorado. Attendees will include staff from CG, CS, EA, JC, PS, RC, SO, and Oryx Press.

Reservations for all participants from out-of-town have been made at the Boulder Rodeway Inn. Please note that the Rodeway is a change from the previously indicated Brokers Inn. (Brokers wound up having insufficient space to accommodate the ERIC tribe.)

...C.P. (SO)

2. SO Advisory Board Meeting

The necessity of presenting a preliminary renewal proposal and annual report earlier than usual meant that the regular fall meeting of the ERIC/ChESS Advisory Board had to be cancelled, since it would have occurred too late to assist in the writing of the proposal.

As a substitute, Director Irving Morrissett met in San Francisco with a small group of Advisory Board Members and Associate Director Jim Davis met in Chicago with another small group of Advisory Board Members. Although this is a makeshift procedure, it turned out to have advantages as well as disadvantages. The major advantage was that a much more thorough exploration of the ideas of individual Board members was possible. Board members like this procedure. In addition, some money was saved. Disadvantages were that Board members were somewhat inconvenienced and not all could be involved. (Also, Board members like to visit Boulder and the SSEC.)

...C.P. (SO)

I. *ERIC Clearinghouse on Teacher Education (SP)*

1. Staff Changes at SP

Lisa Harvey recently resigned as Assistant Information Analyst to take a position as Writer for a mangement consulting firm. Cathy Julius has been appointed as the new Assistant Information Analyst.

Donna Metz has moved from a part-time position as Abstractor/Indexer to the full-time position of Program Assistant.

...D.S. (SP)

2. Foreign Visitors at SP

Karl Massanari, Michael Butler, and Dean Schwanke spent the afternoon of September 10 with educators from Brazil.

The Clearinghouse also recently provided orientation for the following visitors:

- Mrs. Else Sejer Larsen, Principal
  State Teacher Training College
  Emdrupborg, Denmark

- Mrs. Adebisi Ogunfolu
  Nigeria

- Mr. Geoffrey Lloyd
  Assistant Director of Teacher Education
  Education Department
  Victoria, Australia

...D.S. (SP)

3. SP Exhibits at Teacher Conventions

The ERIC Clearinghouse on Teacher Education exhibited at two recent teacher conventions:

- National Education Association (NEA)
  July 1-3, 1980
  Los Angeles, California

- American Federation of Teachers (AFT)
  August 18-20, 1980
  Detroit, Michigan

Both conventions were well attended, and drew considerable attention from the Democratic Presidential candidates.

...Dean Schwanke (SP)

4. Massanari Participates in OSE Planning

Dr. Karl Massanari, Director of the Clearinghouse on Teacher Education, attended and participated in meetings of the Office of Special Education (OSE) and the National Support System Project on September 8 and 9, 1980. The purpose of the meeting was to determine long-range planning and activities for the OSE.

...Michael Butler (SP)

J. *ERIC Clearinghouse on Tests, Measurement, and Evaluation (TM)*

1. Foreign Visitors at TM

Each summer, the Educational Testing Service conducts special programs for visiting foreign scholars. During the summer of 1980, nearly 60 foreign educators were at ETS learning about program evaluation, educational testing, item response theory applied to practical testing problems, and cost/benefit analysis of educational programs. The visitors were given an orientation to ERIC and a tour of TM.

...M.H. (TM)

2. TM and AERJ Discontinue Special Project

The ERIC Clearinghouse on Tests, Measurement, and Evaluation and the *American Educational Research Journal* have decided to discontinue the special AERJ project in which exemplary research projects indexed in RIE were announced in AERJ. TM instead will produce a "How to Use ERIC" poster, based on NIE's "How to Use ERIC" brochure. It will be distributed to all microfiche standing order customers in the United States.

...M.H. (TM)

3. Staff Changes at TM

Reba Lippincott will be joining the Clearinghouse staff on September 2, 1980 as an Abstractor/Indexer.

Chuck Myers retired from ETS, effective August 29, 1980, after 33 years of service. He was associated with the Clearinghouse since 1978 as an Abstractor/Indexer and as Coordinator of the VIP project. His contributions to ERIC are greatly appreciated and will be sorely missed.

...Marilyn Halpern (TM)

LIST OF ATTACHMENTS

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ERIC Administrative Bulletin

ARTICLE SUBMISSION FORM

DATE _____

PAGE _____ OF _____

HEADLINE _____

ARTICLE: _____

THIS STORY HAS AN ATTACHMENT. ☐
(PLEASE CHECK BOX)

SUBMITTED BY: _____
(NAME)

CLEARINGHOUSE: _____ CODE ( )

CONSOLIDATION OF CLEARINGHOUSE QUARTERLY REPORTS, CALENDAR YEAR 1979

		CE	CG	CS	EA	EC	FL	HE	IR	JC	PS	RC	SE	SO	SP	TM	UD	TOTAL
DOCUMENTS ACQUIRED AND PROCESSED	RIE Solicited	2,287	985	1,617	693	714	1,395	423	947	515	527	941	1,092	834	793	1,224	701	15,598
	RIE Unsolicited	2,216	849	1,314	1,296	1,302	220	1,224	796	621	816	891	6,710	1,436	976	831	1,271	22,769
	Rejected	2,816	638	1,054	812	544	446	172	529	340	301	821	2,814	1,331	308	767	768	14,461
	Transferred	153	261	156	181	40	77	192	368	114	139	244	742	102	301	860	254	4,184
	Input RIE	1,977	971	1,721	1,204	933	791	1,239	1,240	580	705	699	1,182	804	945	905	953	16,849
	Core Assigned CIJE	32	56	64	67	93	52	36	26	30	72	28	0	49	77	46	23	741
	Selective CIJE	186	187	199	125	74	188	165	191	11	32	55	328	90	28	73	167	1,127
	Indexed Only	0	0	0	25	40	0	0	0	0	82	41	0	0	4	0	0	192
	Indexed and Annotated	998	1,799	2,057	1,525	1,163	995	1,476	1,339	220	571	448	2,947	880	1,190	852	867	19,327
QUESTION ANSWERING ACTIVITIES	Telephone	446	2,297	474	121	728	836	2,892	146	175	860	332	3,298	143	416	481	243	13,888
	Letter	2,992	1,868	2,580	5,084	4,285	2,744	522	1,404	1,610	1,900	1,609	5,042	1,140	1,577	1,072	2,515	37,944
	Visits	4,536	5,825	105	1,305	134	172	2,558	11	1,423	662	1,278	381	1,133	161	209	333	20,226
	Other	2,042	0	1	0	0	0	0	821	0	0	0	6,354	0	0	0	0	9,218
TYPES OF RESPONSES	Scope	1,530	6,124	714	1,363	5,129	3,344	1,750	1,297	315	2,399	1,225	7,936	1,461	1,617	465	658	40,327
	Non-Scope	15	616	395	158	18	431	169	104	911	1,023	1,006	2,639	167	404	44	185	8,285
	Special Search	187	1,126	355	1	279	910	2,138	122	364	1,653	1,644	169	307	198	597	416	10,466
	Clearinghouse Products	6,193	894	1,581	4,647	3,481	4,062	1,752	693	1,425	1,537	0	5,562	879	669	741	751	34,867
	General ERIC	479	737	319	9	145	1,992	1,562	467	89	607	1,300	3,814	1,299	773	364	208	14,164
	Mailing Lists	253	403	175	342	257	772	746	583	222	203	420	6,378	366	537	479	1,880	14,016
BREAKDOWN OF USERS	Practitioners	1,550	1,796	1,625	1,106	2,078	2,271	1,705	412	914	953	527	7,078	1,213	491	446	821	24,986
	Educational Decision Makers	2,856	863	408	2,588	500	452	1,790	59	641	232	400	1,517	323	224	134	254	12,741
	R&D Specialists	947	422	74	268	47	217	0	53	91	440	341	349	94	134	287	630	4,394
	Information Specialists	1,172	454	198	1,019	348	411	208	776	315	221	941	1,878	250	380	138	840	9,549
	Professional Organizations	425	105	144	121	37	173	625	24	32	165	223	137	102	356	133	45	2,847
	Students	682	5,922	475	1,127	1,162	206	2,449	905	1,041	986	787	0	296	185	227	320	16,770
	Government Agencies	197	152	156	48	49	12	130	13	18	170	0	0	75	57	72	51	1,200
	Other	66	276	88	233	926	10	195	140	162	260	0	3,936	59	320	83	129	6,883

Attachment 2
Page 1 of 1

INFORMATION ANALYSIS PRODUCTS TO BE DEVELOPED BY EC, JC, HE, AND UD

The following IAP's will be developed by EC, JC, and HE during the next contract year:

1. ERIC Clearinghouse on Handicapped and Gifted Children (EC)

   - Teacher Burnout: A Primer for Special Services Personnel.
   - An Educator's Handbook of Promising Practices and Programs for Disruptive Youth.
   - Education's Responsibility for Seriously Disturbed and Behaviorally Disordered Children and Youth.
   - Current Issues and Future Directions in Gifted Education.

2. ERIC Clearinghouse on Higher Education

   - The Politics of Higher Education
   - University Reform: An International Review.
   - Accreditation: History, Process and Problems.
   - The Competent Student: Functional Literacy in the College Setting.
   - Financial Analysis for Academic Units within Institutions of Higher Education.
   - Strategic Planning, Management, and Decision-making.
   - Indices of Quality of the Student Experience in Higher Education.
   - Identifying Criteria for Judging Excellence in Academic Programs.
   - Organizational Communication and Higher Education.
   - Access Issues for the 1980's.
   - Faculty Workload: A Measure of Faculty Productivity.
   - Evaluation of Tenured Faculty.
   - Adult Women: Next Student Pressures on Campus.
   - Adopting the Curriculum for Underprepared Students.
   - Federal Regulations and Higher Education: An Overview for College and University Administrators.

- Career Advancement of Women Administrators Within Higher Education.
- A Model Grievance Procedure for Higher Education.

3. ERIC Clearinghouse for Junior Colleges

- State of the Art/Soft Cover Book:
  - Teaching the Sciences.
  - Questioning the Community College Role.
  - Women Administrators in Community Colleges.
  - Expanding Occupational Education.
- Monograph:
  - Making Good on the Open Door Promise.
- State of the Art/Topical Paper:
  - Science for Women, Minorities and Handicapped.
  - Occupational Education for the 80's.
- Extensive Bibliography/Review:
  - The Impact of Energy on Community College Programming.
  - Responding to Student Needs Through Community Follow-up.
  - Pre-college Programs.
  - Reorganization of Community Colleges: Multi vs. Single Unit Colleges.
  - Adjusting to the Trends in RN Programs.
  - Lay Advisory Committees for the Humanities.

4. ERIC Clearinghouse on Urban Education

- Hispanic Special Education (conference proceedings).
- Successful Schooling for Black Students.
- Asian American Group Differences.
- The Implementation of Title IX Guidelines for Sex Equity in the Public Schools.
- Urban Schools and Their Communities.
- Private Sector and Urban School Collaborations.

ERIC Clearinghouse on
Languages & Linguistics

Peter A. Eddy, Director
Mary M. Niebuhr, Assistant Director

TO: CERIC
ERIC Clearinghouses
EDRS
ERIC Facility

FROM: ERIC Clearinghouse on Languages and Linguistics

RE: Address and staff changes

This information is to be used used to update your ERIC Directories.

ERIC Clearinghouse on Languages and Linguistics
Center for Applied Linguistics
3520 Prospect Street, N.W.
Washington, D.C. 20007

202/298-9292 Business hours: 9:00 am to 5:00 pm

Director	Dr. Peter A. Eddy
Assistant Director	Ms. Mary M. Niebuhr
Acquisitions Coordinator/ Document Analyst	Mr. John Brosseau
Acquisitions/Processing Assistant	Ms. Robin Ward
Administrative Assistant	Ms. Elizabeth K. Newman
Document Analyst	Sister Anne Marie Harnett
Editor/Publications Coordinator	Ms. Sophia A. Behrens
Editorial Assistant	Ms. Sonia Kundert
Processing Coordinator	Ms. Nancy C. Rhodes
User Services Assistant	Ms. H. Suzanne Convery (until Sept. 1)
User Services Coordinator	Ms. Lori Street

Center for Applied Linguistics
3520 Prospect Street, N.W. Washington, D.C. 20007 (202)298-9292

ERIC® ERIC CLEARINGHOUSE ON TESTS, MEASUREMENT, & EVALUATION
EDUCATIONAL TESTING SERVICE, PRINCETON, NEW JERSEY 08541

August 11, 1980

Ms. Elizabeth Pugh
ERIC Processing and Reference Facility
ORI, Inc.
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Dear Ms. Pugh:

Enclosed is a list of new telephone numbers for the staff of ERIC/TM:

Director	Dr. S. Donald Melville	734-5689
Associate Director	Ms. Barbara Wildemuth	734-5180
Acquisitions Coordinator	Ms. Carol Paskowsky	734-5182
Document Processing Coordinator	Ms. Geralyn Kaminski	734-5661
User Services Representative	Ms. Marilyn Halpern	734-5181
Secretary	Ms. Virginia Mistic	734-5176
Clerical Assistant	Ms. Cindi Post	734-5175

Sincerely,

Marilyn Halpern

Marilyn Halpern
User Services Representative

MH/vm

TELEPHONE: 609-921-9000

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

September 3, 1980

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE June 1980 Microfiche Inventory and Quality Check and the following is submitted.

1) Remakes: ED 181 641
ED 182 085
ED 182 332

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
181 467	CS	1	NO	No problem found. Replacement sent to Facility
181 953	JC	1	NO	No problem found. Replacement sent to Facility.
182 012	PS	1	NO	Light broken print. filmed as received.
182 225	SO	2	NO	Filmed as received
182 270	SP	1	NO	No problem found. Replacement sent to Facility.

Sincerely,

John N. Veale
Director

JNV/tr.

REMOVE LIST - RIESEP80

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

CE 024 335	RIEJUN80	CE 023 716	ED 181 230
FL 011 059	RIEJAN80	FL 010 427	ED 175 242
RC 012 015	RIESEP76	RC 009 219	ED 123 021

2. Duplicates Appearing in RIE Three Months or More Ago

None

3. Duplicates Appearing in RIE in July, August, and September 1980

None

B. REMOVES (13)

CE 024 778	Pulled by CERIC
CE 024 909	Pulled by CERIC
CG 014 290	Pulled by CERIC
CS 005 359	Pulled by CERIC
CS 502 864	Pulled by CERIC
HE 012 502	Pulled by CERIC
HE 012 590	Pulled by CERIC
HE 012 605	Pulled by CERIC
JC 800 301	Pulled by Clearinghouse
PS 011 316	Pulled by CERIC
RC 011 880	Pulled by CERIC
SE 030 563	Pulled by CERIC
TM 800 110	Pulled by CERIC

C. DELAYED (0)

None

RIE INPUT BY CLEARINGHOUSE (RIESEP80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE MONTH-TO-DATE
AA	1	0	1	0	0	1	9
CE	202	0	202	3	0	199	1,422
CG	64	0	64	1	0	63	676
CS	144	0	144	2	0	142	1,299
EA	71	0	71	0	0	71	635
EC	91	0	91	0	0	91	688
FL	74	0	74	1	0	73	625
HE	93	0	93	3	0	90	946
IR	85	0	85	0	0	85	758
JC	44	0	44	1	0	43	394
PS	62	0	62	1	0	61	585
RC	58	0	58	2	0	56	444
SE	83	0	83	1	0	82	830
SO	62	0	62	0	0	62	647
SP	85	0	85	0	0	85	670
TM	60	0	60	1	0	59	565
UD	81	0	81	0	0	81	639
TOTAL	1,360	0	1,360	16	0	1,344	11,832

CIJE INPUT BY CH (FOR SEPTEMBER '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS REPRESENTED	TOTAL NO. OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1980
AA	190	21	22	00	1240
CE	116	26	38	2	722
CG	517	37	50	6	1524
CS	199	24	25	00	1637
EA	188	29	34	14	1207
EC	161	24	25	3	854
FL	69	10	10	00	563
HE	147	17	25	2	1112
IR	127	23	30	00	838
JC	000	00	00	00	171
PS	162	9	18	00	975
RC	35	9	10	3	304
SE	203	26	29	4	1466
SO	75	15	17	8	581
SP	17	2	3	00	705
TM	40	6	9	00	764
UD	68	20	22	2	593
TOTALS	2,314	298	367	44	15,256

Attachment 7
Page 2 of 2

Number of Standing Order Customers: 700

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

AUGUST 1980

NEW	RENEW	CANCEL
Arkansas State Library One Capitol Mall Little Rock, Arkansas 72201	Montgomery County Public Schools Processing Service 570 Stonestreet Avenue Rockville, Maryland 20850 Arizona Department of Education Educational Information Center 1535 W. Jefferson Phoenix, Arizona 85007 School Supply SC HE1014 Doddseur Professional Library APO, NY 09164 Attn: HE1014-9187-9001 Serials-Acquisitions Dept. Bloomsburg State College Bloomsburg, Pennsylvania 17815	School Board of Palm Beach County Media Service -Bldg. 508 3323 Belvedere Road West Palm Beach, Florida 33402 Mrs. Ruth S. Keith Library Supervisor Mary Peake Annex 1306 Thomas Street Hampton, Virginia 23669 Southern University Library Central Storeroom Baton Rouge, Louisiana 70813 BOCES School Service Bldg. Pines Bridge Road Yorktown Heights, New York 10598 University of London Institute of Education Library 11-13 Ridgemount Street London, England WCIE 7AH

Attachment 8
Page 1 of 1

ERRATA SHEET

ERIC Administrative Bulletin

Volume 4, Number 10, October 1980, Page 21, Attachment 2.

Please change ordering information for New Information Analysis Products from the ERIC Clearinghouse on Languages and Linguistics to read:

"Ordering information: Center for Applied Linguistics, 3520 Prospect Street, N.W., Washington, D.C. 20007. Add $1.75 postage and handling per order. Checks may be made payable to CAL."

Volume: 4
Number: 10
Date: October 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. ERIC/STATE CAPACITY BUILDING PROJECT COOPERATION

During the recent meeting of the ERIC Directors, I asked all ERIC Clearinghouses to contact State Capacity Building Project Directors in their SOC regions, learn about the capacity building operations in various states, and discuss possibilities for collaboration. Since many of the capacity building projects focus largely on making use of ERIC, it is important that each of us be aware of the activities of the other.

State Capacity Building Projects provide a mechanism for the ERIC system to increase practitioner awareness and access of ERIC services and products. Although most capacity building projects are familiar with the ERIC data base, they may not be familiar with IAP's and the training Clearinghouses can provide in searching ERIC.

Next January, I will be asking all Clearinghouses to let me know who has been contacted and the results that have been or will be forthcoming.

...Bob Chesley (Central ERIC)

2. IDENTIFIER - "LIMITED ENGLISH SPEAKING"

It has come to FL's attention that documents which refer to programs for people of *limited English speaking ability* (LES) are surfacing in several subject areas. The italicized phrase is the legislation terminology. To keep all of this material together, FL requests that Clearinghouses use the population Identifier "LIMITED ENGLISH SPEAKING." There is a Descriptor, "NON ENGLISH SPEAKING," but it refers to a different population.

(NOTE: The need for one of these terms *does not* necessarily mean the other is also applicable.)

Should "LIMITED ENGLISH SPEAKING" be heavily posted within the next six months, FL will consider it for "Descriptorhood." Thank you in advance for your cooperation.

...Mary Niebuhr (FL)

I. CENTRAL ERIC ANNOUNCEMENTS

A. ERIC AT AASL (PART I)

A separate article in this issue (entitled "ERIC at AASL (Part II)" under the announcements of the ERIC Clearinghouse on Information Resources) describes the ERIC participation at the first meeting of the American Association of School Librarians. ERIC's participation, coordinated by IR, was very well received. The reaction by participants reinforces strong feelings about the importance of this group in helping us reach teachers and administrators. Of particular significance was the enthusiastic participation of the school librarians who spent two weeks at an NIE intern program last year. We also heard a number of times from those who have been involved in activities recently sponsored by ERIC Clearinghouses.

...Bob Chesley (Central ERIC)

B. ERIC SELECTION POLICY ON PUBLICATIONS THAT BECOME RAPIDLY OUTDATED

It has recently been suggested that documents in the ERIC system that become rapidly outdated either be updated annually or not included in the system at all.

In general, documents which become rapidly outdated, when they can be identified as such, should not be placed in RIE. Exceptions can be made when the document appears to have wide *applicability* or when they are *exemplary products*. (See Section 3.3.2 of the *ERIC Processing Manual*.)

...Cheryl Chase (Central ERIC)

C. ELECTRONIC MAIL PILOT PROJECT

Unfortunately the Electronic Mail Pilot Project for the ERIC system described during the recent ERIC Directors' meeting will not proceed due to the inability of the Purchasing Group at the Department of Education to process the purchase order before the end of the fiscal year.

...Jim Prevel (Central ERIC)

D. WESTERN REGIONAL TECHNICAL MEETING, 1980

The Western Regional Technical Meeting was held October 1-3, 1980 at the ERIC Clearinghouse for Social Studies/Social Science Education in Boulder, Colorado. Participants included representatives from seven ERIC Clearinghouses (CG, CS, EA, JC, PS, RC, and SO) and Oryx Press (Susan Slesinger), the ERIC Technical Steering Committee (Marilyn Shorr), and Central ERIC (Frank Smardak).

Agenda sessions were focused on:

- concerns that have arisen out of using the new *Thesaurus*, included problems caused by the breaking up of formerly precoordinated Descriptors and resulting confusing scope notes;
- improvement of CIJE turnaround time;
- need to establish and maintain frequent contact with the microfiche Standing Order Customers (SOC's);
- consideration of quality of RIE abstracts throughout the system;
- variations and inconsistencies in Clearinghouse indexing;
- acquisition trends and techniques;
- Clearinghouse user service activities; and
- revision of the EAB format.

Reports of the various sessions are being summarized along with resulting recommendations. These will be forwarded to the ERIC Technical Steering Committee for its consideration and disposition.

The meeting, as a whole, was considered to be a huge success judging from the evaluations received from the participants. The host Clearinghouse (SO) was voted kudos for doing an outstanding job on not only how it conducted the meeting and the handling of the logistics, but particularly its exceptional Western style hospitality.

...Frank Smardak (Central ERIC)

II. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)

1. CE Pre-Review Process of Drafts for IAP'S

The ERIC Clearinghouse on Adult, Career, and Vocational Education conducts pre-reviews of drafts for Information Analysis Products. The procedure for this pre-review is as follows:

- Three copies of the draft received from the author are distributed (two to recognized knowledge experts; one to a National Center staff member with knowledge expertise).

- Each reviewer completes a review form which provides for specific comments against selected criteria (scholarship, usefulness, equity, communicability, marketability), summarizes the strengths of the product, and makes recommendations for improvement. Reviewers are also encouraged to make comments in the margins of the manuscripts.

- Clearinghouse staff analyze the information from the reviews and then suggest revisions to the author.

This process takes approximately two weeks. CE would be happy to share copies of these pre-review forms with other Clearinghouses.

...Cathy Thompson (CE)

2. "RRS Meetings Exchange" Available at All Clearinghouses

Resource and Referral Service (RRS), which is funded by NIE and is a project of The National Center for Research in Vocational Education, puts out the *RRS Meetings Exchange*. This listing of national and regional meetings of interest to educators is distributed to all ERIC Clearinghouses. It is an invaluable tool for determining conferences in the various scope areas. We have found that convention sponsors are often willing to display ERIC materials at no cost, even though there are no representatives of ERIC at the meeting.

...Judy Wagner (CE)

B. ERIC Clearinghouse on Counseling and Personnel Services (CG)

1. ERIC Display Booth Set Up at APA Conference

For years the American Psychological Association (APA) has been coming to ERIC in the form of about 700 convention papers a year. For the first time, ERIC went to APA with a display booth and assorted handout materials. The meeting was in Montreal and was attended by many Canadian psychologists, although the largest contingent was from California.

...C.J. (CG)

2. Walz and Benjamin Return from Trip to Hong Kong, Philippines, and Hawaii

Dr. Garry R. Walz (Director) and Dr. Libby Benjamin (Associate Director) of the ERIC Clearinghouse on Counseling and Personnel Services have recently returned from Hong Kong, the Philippines, and Hawaii. The trip was supported by University of Michigan non-appropriated funds.

At Hong Kong University they met with interested faculty to discuss ERIC and career counseling; in Manila Dr. Walz presented the keynote speech at the 10th World Congress of the International Association of Educational and Vocational Guidance (IAEVG), and both Walz and Benjamin participated in panel discussions on ERIC, counseling education, and adult counseling; and in Hawaii, they met with counselor educators on counselor education and ERIC.

...Carol Jaslow (CG)

C. ERIC Clearinghouse on Educational Management (EA)

1. EA Has Role in NIE Project to Train Administrators

The ERIC Clearinghouse on Educational Management will have a role in a new NIE-funded inservice training program for school administrators. The program is based on the Project Leadership Model developed by the Association of California School Administrators for the training of California administrators. ACSA's Project Leadership is a short-term experience that uses presenters' guides and small regional groupings of administrators for efficient training and followup.

NIE has awarded a contract to ACSA and the Division of Educational Policy and Management (DEPM) at the University of Oregon to expand the Project Leadership Model for use in two other western states. A major part of the contract involves revising the presenter's guides to include research-based materials. This revision work will be subcontracted to the EA Clearinghouse, which will search the ERIC data base to identify relevant materials and then analyze the data in language understandable to practitioners.

The project also includes field testing the revised presenters' guides with particular emphasis on their utility in dissemination of research.

...Stuart Smith (EA)

D. ERIC Clearinghouse on Elementary and Early Childhood Education (PS)

1. PS Information Fair

The ERIC Clearinghouse on Elementary and Early Childhood Education held a second Information Fair/Open House in the College of Education at the University of Illinois on September 22, 1980. Following up last year's successful Open House, this year's publicity activities were designed to introduce new faculty, staff, students, and other potential local users to ERIC.

Among several displays, a particularly effective one was an attractively designed arrangement of computer printouts of the most recent ERIC citations authored by Deans and Department Heads in the College. The cited microfiche and a reader were located

next to the display of citations. This display received so much attention that it was made a continuing exhibit in the main faculty/student lounge after the Fair was over.

Other activities included demonstrations of on-line computer searches of the ERIC data base and handouts of coupons redeemable for mini-searches at specified later dates, and silver pencils bearing the words, "Try ERIC for Information on Education."

...J.B. (PS)

2. PS Hosts Visitor from Lousiana

Barbara Abshire, from the Louisiana Dissemination Capacity Building Project of the Louisiana State Department of Education, visited the ERIC Clearinghouse on Elementary and Early Childhood Education September 8-9, 1980. Ms. Abshire toured both the PS and CS Clearinghouses and discussed state file building and many aspects of document processing with staff members. Ms. Abshire also attended a DIALOG training workshop hosted by ERIC/PS in conjunction with the Champaign-Urbana Online Users Group on the University of Illinois campus on September 9-10, 1980.

...J.B. (PS)

3. Spencer and Rothenberg of PS Attend AASL Meeting

Mima Spencer and Dianne Rothenberg attended the first annual meeting of the American Association of School Librarians held in Louisville, Kentucky from September 24-28, 1980. The ERIC program was planned by Don Ely and Marilyn Laubacher of the IR Clearinghouse. Ms. Spencer participated in sessions on ERIC, computer searching, and state and regional resources. Ms. Rothenberg conducted on-line computer searches of ERIC and demonstrated the PLATO lesson created by the PS staff to disseminate information about the ERIC system by means of computer assisted instruction. In addition, Ms. Spencer and Ms. Rothenberg helped IR and other ERIC staff host an open house for the nearly 2,000 conference attendees.

...Janet Bowermaster (PS)

E. ERIC Clearinghouse on Handicapped and Gifted Children (EC)

1. EC Invites You to Piggyback Your Products for Display at ASHA Conference

The ERIC Clearinghouse on Handicapped and Gifted Children will have an exhibit booth at the American Speech, Language, and Hearing Association (ASHA) conference in Detroit, Michigan on November 21-24, 1980.

Other Clearinghouses are invited to send sample IAP's or a limited selection of other products. The products should deal specifically with the target population being served by the conference. Call Sharon Hudack or Marion Cambel for further information at (800) 336-3728.

...Marion Cambel (EC)

2. ERIC Online Project at EC

The ERIC Clearinghouse on Handicapped and Gifted Children is conducting a special project dealing with computer searching of ERIC. A history of what has happened to date as well as a description of the scope of the project is provided in Attachment 1.

...Lynn Smarte (EC)

F. ERIC Clearinghouse on Information Resources (IR)

1. ERIC at AASL (Part II)

The conference of the American Association of School Librarians (AASL) held in Louisville September 25-28, 1980, provides an example of cooperation among ERIC units, friends of ERIC, and other programs within the Division of Dissemination and Improvement of Practice/Information Resources. The plan for covering this conference was to program extensive offerings for school librarians who had a wide variety of experiences with ERIC. Staff was drawn from Central ERIC, Clearinghouses, other programs within DIP/IR, and friends of ERIC. Coordination was provided by the IR Clearinghouse. The program included:

- ERIC Open House - four hours when individuals could come and go as they pleased; six stations permitted one-on-one response to questions. A wide variety of ERIC resources were available.

- ERIC Update - a formal session intended for librarians familiar with ERIC who wanted state-of-the-art information.

- Information Services for Education - an introduction to a variety of educational information sources with emphasis on ERIC.

- Searching ERIC by Computer - for school librarians wanting to learn the basics of computer searching; some instruction and some hands-on experience were offered.

- ERIC Exhibit - 18 hours of face-to-face meetings with several hundred participants.

In addition to the ERIC programs, a session on "Librarians as Linkers" was conducted by John Peterson of RRS and a dissemination presentation, "School Improvement in the 80's," was done by Von Valletta. Ed Ellis was a resource person on the scene.

The ERIC team consisted of:

- NIE

  Chuck Hoover
  Bob Chesley
  Jim Prevel
  Alan Moorehead

- Clearinghouses

  Don Ely
  Marilyn Laubacher
  Diane Rothenberg
  Mima Spencer

- NWREL

  Maggie Thorne

- SMERC

  Curtis May

- AASL Interns from the ERIC/AASL Program Last Summer

  Marilyn Goodrich
  Carolyn Daniel
  Jim Weigel

From the notebook of "lessons learned," these observations:

- Provide multiple points of entry for the variety of experiences people bring to ERIC.
- Build ERIC into conference/convention sessions as an integral part of this program.
- Use friends of ERIC—their direct experience with the system often comes across as more credible than the experience of those who are within the system.
- "Open" formats permit custom interviews with individuals; however, sufficient staff must be available.
- Designate one person to coordinate all ERIC and ERIC-related efforts.
- Plan all aspects of the program and use of staff as far in advance as possible.

...Don Ely (IR)

G. ERIC Clearinghouse on Languages and Linguistics (FL)

1. FL and CAL Staff See BBC-Produced Russian Language Instructional Materials

On September 30, 1980, Mr. Terry Doyle of the BBC-TV presented a videotaped sample of the recently completed BBC Russian language

instructional materials to FL and CAL (Center for Applied Linguistics) staff, as well as to some Georgetown University Russian professors. Mr. Doyle has been responsible for the development of several such video instructional programs at the BBC, including their very successful French program.

...M.N. (FL)

2. FL Involvement in Workshops

Lori Street was on the program at the Fairfax County Inservice session for foreign language teachers on August 28, 1980. She described the services of ERIC and the Center for Applied Linguistics.

Mary Niebuhr presented a one-hour session on ERIC at the first annual WATESOL Convention at the University of Maryland, Baltimore County, September 27, 1980.

...Mary Niebuhr (FL)

H. ERIC Clearinghouse on Reading and Communication Skills (CS)

1. Outreach to Teachers and Students by CS

CS involvement with teachers and education students this month has included assisting at the ERIC/EECE open house on the University of Illinois campus and conducting a workshop for over 40 English teachers who are attending the university on one-year fellowships.

...MKM (CS)

2. CS Article Reprinted in *The Education Digest*

A CS article, "Implications of the Ann Arbor Decision: Black English and the Reading Teacher," written by Mary K Monteith for the March 1980 issue of *Journal of Reading* was condensed and appears in the October 1980 issue of *The Education Digest*.

...Mary K Monteith (CS)

I. ERIC Clearinghouse on Rural Education and Small Schools (RC)

1. RC Hosts Nigerian Visitor

The ERIC Clearinghouse on Rural Education and Small Schools was chosen by the Office of International Education, United States Department of Education, as one of the nine centers in six states to host Mrs. Adebisi Ogunfolu, Chief Inspector of Education, Ministry of Education, Abeokuta, Ogun State, Nigeria. Mrs. Ogunfolu was at the RC Clearinghouse October 12-15, 1980.

While in the United States, Mrs. Ogunfolu will be visiting primary schools and centers that are involved in educational innovation.

During her visit to the Clearinghouse, Mrs. Ogunfolu received a thorough orientation to the ERIC system and also visited several local primary schools.

...A.H. (RC)

2. ERIC/CRESS Announces Nuptials

Manuela (Nellie) L. Quezada, our Mexican American and Migrant Information Specialist, was married to Conrad Joseph Aragon, September 20, 1980. Nellie will be using Quezada-Aragon for her surname. She was with us nine years as Quezada and we hope she'll be with us many more years as Quezada-Aragon.

Eric Cress and Mary Contrares were married on June 14, 1980. Both Eric and Mary are teachers in the Las Cruces school system. Good luck to our fellow Eric Cress and his bride.

...Amelita Hill (RC)

J. ERIC Clearinghouse for Social Studies/Social Science Education (SO)

1. Election of Members of the Council of ERIC Directors (COED)

Election of new members of COED was held at the ERIC Directors' Meeting on September 18, 1980. The three-year terms of Don Ely (IR) and Erwin Flaxman (UD) expired. Julie Miller (CE) was newly elected and Erwin Flaxman was re-elected. Following the election, COED members met and elected Peter Eddy (FL) as chairman, replacing Irving Morrissett (SO), whose term continues for another year. The other continuing member is Art Cohen (JC), whose term runs for another two years.

...Irving Morrissett (SO)

K. ERIC Clearinghouse on Teacher Education

1. Barbadian Intern at SP

Ms. Annette Smith, Librarian, Barbados Public Library (Bridgetown), is a visiting intern at the American Association of Colleges for Teacher Education during the month of October 1980. She will be spending time in the SP Clearinghouse studying the abstracting/indexing principles of ERIC, actually performing some abstracting/indexing tasks, and visiting area curriculum libraries. On her return to Barbados, she will be working with the Carribean Examinations Council in organizing an ERIC-like regional center for secondary level curriculum materials.

...Michael Butler (SP)

2. SP Staff Meets with Advisory Board

The ERIC/Teacher Education Advisory Board met with the SP Clearinghouse staff on September 12-13, 1980 to discuss issues in Clearinghouse operations. With continued "level funding" for Clearinghouse operations in mind, the Board made a number of recommendations, including reducing the number of documents entered into RIE, and reducing the number of computer searches made available to the general public.

...D.S. (SP)

3. SP Conducts SOC Workshop in West Virginia

The Associate Director and User Services Specialist at the ERIC Clearinghouse on Teacher Education traveled to Charlestown, West Virginia on September 26 to conduct the first SOC workshop for the 1980-81 contract year. Much of the discussion centered around the new *Thesaurus*, and the promotional slide/tape produced by IR was used to clarify some of the changes in the *Thesaurus*.

...D.S. (SP)

4. New Address and Telephone Number for SP

The ERIC Clearinghouse on Teacher Education has not moved very far (the adjacent suite of offices), but the address and telephone number have changed to the following:

ERIC Clearinghouse on Teacher Education
One Dupont Circle, Suite 610
Washington, D.C. 20036
Telephone: (202) 293-2450

...Dean Schwanke (SP)

L. ERIC Clearinghouse on Urban Education

1. UD Contributions to *The Urban Review*

The Urban Review, published quarterly by Agathon Press, regularly features articles developed by the staff of the ERIC Clearinghouse on Urban Education. These articles are designed to provide readers of the journal with appropriate resources and/or summaries of recent research on urban education. Erwin Flaxman, Director of the UD Clearinghouse, is Consulting Editor of the journal.

...S.T. (UD)

2. Gordon Named Editor of *Review of Research in Education*

Edmund Gordon, Senior Research Associate at the ERIC Clearinghouse on Urban Education has been named Editor of the annual publication of the American Educational Research Association, *Review of Research in Education*. He will serve as editor for the 1982, 1983, and 1984 issues.

...Stella Torgoff (UD)

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ERIC®

The ERIC Clearinghouse on Handicapped and Gifted Children

ERIC Online Project

Lynn Smarte, ERIC/EC

Many of you may have wondered what happened to the "ERIC Clearinghouse Computer Searchers Committee" idea discussed at the 1980 ERIC National Technical Meeting in a session conducted by Linda Baskin and Lynn Smarte.

An abbreviated history is that Bob Chesley liked the idea and asked Cheryl Chase to meet with me to discuss a means of implementing the ideas generated at the tech meeting. We decided that the project would need a coordinator and some minimal funding, so we built it into ERIC/EC's FY80 clearinghouse contract as a special project. We've dropped the word "committee" because anyone in the ERIC system who's involved with searching will be involved with the project.

The exact text from the proposal follows:

5.2 Special Project #2.
Coordination of ERIC Clearinghouse Computer Search Committee and Computer Searching Workshops.

Two significant occurrences have prompted the proposal for this special project:

1. The final report on the ERIC Resource Management Workshops (1979) stated that 33% of the S.O.C.s attending expressed a need for further training in computer searching the ERIC data base.
2. Clearinghouse computer searchers held a session at the 1980 ERIC National Technical Meeting. At this meeting, searchers voiced strong support for setting up the means to achieve the following goals:
   * Provide a means for Clearinghouse searchers to communicate regularly with each other.
   * Provide a channel for searchers outside the ERIC network to communicate their suggestions, concerns, or questions about the ERIC data base.
   * Advise the ERIC system on problems with the data base, suggested improvements, suggested topics for national and regional technical meetings, etc.
   * Represent the ERIC system in communicating with online service vendors.
   * Coordinate the scheduling of workshops on computer searching the ERIC data base, prepare handouts that could be used in such workshops, etc.

The Council for Exceptional Children
1920 Association Drive, Reston, Virginia 22091 • (703) 620-3660

In FY 80, ERIC EC proposes to meet the needs expressed by standing order customers, other ERIC data base searchers, and by Clearinghouse searchers by conducting the following activities:

1. Serving as the "ERIC Search Hotline" to receive calls from searchers outside the ERIC network who have questions or suggestions for improving the data base. The Council for Exceptional Children has a toll free number which would facilitate this service. When appropriate, calls would be referred to other ERIC system components or the online service vendors.
2. Monitoring changes in the way the ERIC data base is loaded on BRS, Lockheed's DIALOG, and SDC's Orbit systems. This would involve spending time experimenting online when the vendors make changes or add new features in order to assure accurate retrieval of information.
3. Gathering searching tips, successful workshops ideas, etc., from Clearinghouse searchers and organizing them for input into a computer search section of the EAB.
4. Coordinating requests for workshops on searching the ERIC data base (when the request cannot logically be handled within the purview of another Clearinghouse). Workshops will be available on a cost recovery basis. The availability of this service will be announced to S.O.C.s, online user groups, and other ERIC searchers, with the stipulation that the workshop "host" arrange for payment of transportation, announcements, handouts, terminal rental, and other such expenses (i.e., everything except staff salaries). When appropriate, searchers from other Clearinghouses will be asked to participate.
5. Developing a model outline and handouts for conducting ERIC computer search workshop.

Right now I am in the process of:

1. Announcing the project within the ERIC system (i.e. EAB) and to searchers of ERIC outside the system (Interchange, vendor newsletters, direct mailing to online user groups, etc.)
2. Gathering searching tips, successful workshop ideas, etc. to share with other clearinghouse searchers and "outside" searchers when appropriate.

You can help by:

1. Spreading the word about the "ERIC Search Hotline" to potential users and referring here suggestions for changes in ERIC online. (NOTE: of course this doesn't mean individual clearinghouses should refer all questions about searching ERIC to ERIC/EC! Just send them here if you can't answer it or it's a suggestion for change.)
2. Writing to us or calling the hotline yourself if you notice a problem with the data base, have a suggestion for improvement, a searching tip, etc.
3. Referring to ERIC/EC requests for workshops on searching ERIC when your clearinghouse can't or doesn't want to handle it.

The project will be coordinated by:

Lynn Smarte and Sharon Hudack
ERIC Clearinghouse on Handicapped
and Gifted Children
1920 Association Drive
Reston, Virginia 22091
Hotline number 800-336-3728
(Va. residents call collect 703-620-3660)

NEW INFORMATION ANALYSIS PRODUCTS

ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS

1. *Graduate Theses and Dissertations in English as a Second Language: 1978-79*, by S. Cooper. 48 pp. $2.95.

   125 entries taken from information by 20 graduate programs in the U.S. and Canada.

2. *Teaching a Second Language: A Guide for the Student Teacher*, by C. Knop. 60 pp. $4.95.

   Discusses various interactions that student teachers engage in during the practicum and offers suggestions, techniques, and activities for benefiting from these interactions.

3. *Assessing Study Abroad Programs for Secondary School Students*, by H. Loew. 38 pp. $2.95.

   Covers information disclosure by sponsoring agencies, insurance, selection of staff and students, setting academic standards, facilities and accommodations abroad, and program evaluation.

4. *Chinese Language Study in American Higher Education: State of the Art*, by P. Eddy, J. Wrenn, and S. Behrens. 60 pp. $7.95.

   Results of a national survey of Chinese teaching in higher education, includes information about enrollments, program structure, materials, students, instructors, testing, study abroad, self-study, levels of attainment, and funding.

5. *Sentence Combining in Second Language Instruction*, by T. Cooper, G. Morain, and T. Kalivoda. 82 pp. $7.95.

6. *Teaching the Metric System in the Foreign Language Classroom*, by B. Stevens. 56 pp. $4.95.

   Provides rationale, definitions, terminology, and extensive classroom activities in French, German, and Spanish that can be used within existing school programs.

   Ordering information: Center for Applied Linguistics, 3520 Prospect Street, N.W., Washington, D.C. 20007. Orders for single titles are also accepted; add $1.75 postage and handling per order. Checks may be made payable to CAL. For information on Volumes 1 and 2, write to ERIC/CLL User Services.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

October 10, 1980

Mr. James Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE July 1980 microfiche inventory and Quality check and the following is submitted.

1) Remakes: ED 183 115 1 of 1
ED 183 369 2 & 3 of 4

2) The following documents are not recommended for refilming.

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
182 414	RIE			No problem found. Replacement sent to Facility.
182 422	CE	1	N/A	Filmed as received
182 434	CE	1	N/A	Filmed as received
183 372	SE	1	N/A	No problem found.
183 576	TM	2	N/A	Page 1528 blank according to Carol Paskowsky.

Sincerely,

John N. Veale
Director

JNV/tr.

Number of Standing Order Customers: 700

STANDING ORDER CUSTOMERS

ADDITIONS, RENEWALS, AND CANCELLATIONS

SEPTEMBER 1980

NEW	RENEW	CANCELLED
Longwood College Dabney Lancaster Library Farmville, Virginia 23901 Lenoir-Rhyne College Attn: A. Curtis Paul Rudisill Library Hickory, North Carolina 28603	Melbourne State College Serials Ed. Resource Center 757 Swanston Street Carlton, Victoria, Austrialia 3053 Kitao Publications Trading Company 3-18 Nakanoshima 2-chome Kita Ku Osaka 530 Japan Ateneo de Manila Libraries P.O. Box 154 Manila, Phillipines Acquisitions Dept. J. E. Shepard Library North Carolina Central University Durham, North Carolina 27707 Seton Hall University McLaughlin Library Order Department South Orange, New Jersey 07079	Arizona Dept. of Education Educational Information Center 1535 West Jefferson Phoenix, Arizona 85007 Montgomery County Public Schools Educational Materials Laboratory 850 Hungerford Drive Rockville, Maryland 20850 (Removed from silver list; placed on vesicular list) San Francisco State University Library-Order Department 1630 Holloway Avenue San Francisco, California 94132 USA Trans Technifo & Res. Center Bldg. 706 USATSCH Fort Eustis, Virginia 23604 Columbia Public School Title IV-C Facilitator 310 N. Providence Road Columbia, Mo. 65201 Central State University Hallie Q. Brown Memorial Library Wilberforce, Ohio 45386 Ed. Service Center Region XVII 700 Texas Commerce Bank Lubbock, Texas 79401

RIEOCT80

REMOVE LIST

A. DUPLICATES (14)

1. Readmission of Clearinghouse's Own Input

IR 008 393	RIEJUL79	IR 007 107	ED 167 185
SP 016 106	RIEMAY80	SP 015 191	ED 180 965
SP 016 137	RIESEP80	SP 015 999	ED 186 407
SP 016 184	RIEAUG76	SP 009 984	ED 121 724
TM 800 001	RIEJUL80	TM 800 001	ED 183 599
TM 800 002	RIEJUL80	TM 800 002	ED 183 600

2. Duplicates Appearing in RIE Three Months or More Ago

CG 014 343	RIEMAY80	HE 011 951	ED 180 293

3. Duplicates Appearing in RIE in August, September, and October 1980

*CE 025 232	RIENOV80	RC 012 077	
CE 025 354	RIESEP80	SP 016 111	ED 186 433
CE 025 355	RIEOCT80	JC 800 342	ED 187 398
CE 025 358	RIEOCT80	HE 012 778	ED 187 288
HE 012 807	RIEOCT80	CE 025 357	ED 186 731
HE 012 808	RIESEP80	SP 016 111	ED 186 433
RC 012 059	RIEOCT80	EA 012 706	ED 187 029

B. REMOVES (19)

CE 018 689	Pulled by Clearinghouse
CS 205 550	Pulled by CERIC
EA 012 673	Pulled by Clearinghouse
FL 011 025	Pulled by CERIC
FL 011 199	Pulled by CERIC
FL 011 200	Pulled by CERIC
FL 011 201	Pulled by CERIC
FL 011 202	Pulled by CERIC
FL 011 279	Pulled by CERIC
HE 011 823	Pulled by CERIC
HE 012 547	Pulled by CERIC
HE 012 589	Pulled by CERIC
IR 008 037	Pulled by CERIC
IR 008 395	Pulled by CERIC
JC 800 316	Pulled by Clearinghouse
JC 800 379	Pulled by Clearinghouse
TM 800 247	Pulled by CERIC
UD 020 450	Pulled by CERIC
UD 020 689	Pulled by Clearinghouse

C. DELAYED (0)

None

* Facility assigned document to RC Clearinghouse because of subject matter.

RIE INPUT BY CLEARINGHOUSE (RIEOCT80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	10
CE	203	0	203	5	0	198	1,620
CG	64	0	64	1	0	63	739
CS	140	0	140	1	0	139	1,438
EA	65	0	65	1	0	64	699
EC	42	0	42	0	0	42	730
FL	76	0	76	6	0	70	695
HE	151	0	151	5	0	146	1,092
IR	52	0	52	3	0	49	807
JC	77	0	77	2	0	75	469
PS	60	0	60	0	0	60	645
RC	31	0	31	1	0	30	474
SE	90	0	90	0	0	90	920
SO	60	0	60	0	0	60	707
SP	50	0	50	3	0	47	717
TM	62	0	62	3	0	59	624
UD	59	0	59	2	0	57	696
TOTAL	1,283	0	1,283	33	0	1,250	13,082

Attachment 6
Page 1 of 1

CIJE INPUT BY CH (FOR OCTOBER '80 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1980
AA	205	23	27	00	1445
CE	58	16	20	00	780
CG	454	26	40	00	1978
CS	58	7	7	00	1695
EA	107	17	20	3	1314
EC	365	34	48	13	1219
FL	62	12	13	1	625
HE	20	2	2	00	1132
IR	75	9	14	00	913
JC	20	2	2	00	191
PS	50	8	12	00	1025
RC	47	5	6	00	351
SE	172	19	21	00	1638
SO	70	11	14	2	651
SP	91	5	6	00	796
TM	23	3	3	00	787
US	57	19	20	00	650
TOTALS	1934	218	275	19	17,190

Volume: 4
Number: 11
Date: November 1980

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

1. CIJE—New Guidelines

Central ERIC has developed new guidelines for the processing of journal articles for *Current Index to Journals in Education*, with the assistance of the Clearinghouses, Oryx Press, and the ERIC Facility. These guidelines reflect Central ERIC's serious concern that CIJE be RIE's true sister publication. When it was felt some background was needed to explain a new procedure or to clarify an existing one, it has been provided below.

a. Processing Schedule for Articles

During the past year, studies have been made at various ERIC Clearinghouses on the difference between CIJE and *Education Index* in the elapsed time from original publication of a journal article to announcement in these two index journals (see EAB January 1980). This caused Central ERIC to survey all the Clearinghouses systematically as to the length of time it was taking to receive journals after their publication and to process journal articles from receipt of journals through the mailing of OCR forms to the ERIC Facility. There were wide variances in the times reported in both categories. Journals were reported up to nine months late (January issue received in October), and the processing of articles ranged from a one day turnaround to 18 weeks. Little or nothing can be done about the first time category, but processing time can clearly be considerably compressed.

New Central ERIC Policy in this matter is as follows: Journal articles should be processed as rapidly as possible. One day would, of course, be the optimum. However, three weeks is to be considered the maximum acceptable elapsed time under normal circumstances. Anything over that should have substantial justification and the Clearinghouse monitor should be made aware of it. It is anticipated that peak periods in the year, when many journals are received at once, will affect this elapsed time and cause it to vary, but not substantially. In order to record and track the processing cycles, the attached log form (Attachment 1) should be put into effect in January 1981 and copies should be included in Clearinghouse Quarterly Reports thereafter.

b. Acquiring Journals

Requesting page proofs for journals has not been successful and that effort should be discontinued. However, complimentary subscriptions and early copies should still be solicited. First class mail should be requested for all subscriptions.

c. Selective Coverage

In light of the 10% cut in input to CIJE being asked of the Clearinghouses by Central ERIC in the upcoming contract year, a new

policy regarding coverage of journals will be in effect. All journals should be reassessed for:

- Continuance on the Source Journal List;
- Regularity of publishing schedule;
- Cover-to-cover eligibility;
- Selective eligibility;
- Availability in major libraries (does not mean foreign journals are not acceptable).

Unless there is no question of a journal's close relationship to the field of education throughout its content, serious consideration should be given to reducing its status from "cover-to-cover" to "selective."

Selection decisions should observe the criterion that articles must add substantially to the body of educational knowledge. This should preclude the inclusion of less important articles and should sharpen the eye of the selectors for better material. Selective coverage should be the preferred category.

d. Re-evaluation of "One Shot" Policy

There appears to be an increasing need for Clearinghouses to have more flexibility in regard to the inclusion of "one shots." New journals that need to be assessed for possible coverage may have a trial period during which 1-3 articles may be indexed in issues in sequence, or intermittently, for not more than four months in all. If at the end of that time they are considered important enough, given the overall need to keep CIJE's list stable at around 780, they may be added to the Source Journal List, subject to Attachment 2, *Procedure for Hdndling New Journals to be Covered in CIJE*. Again selective coverage is preferred.

One-shot journals are presently shown in CIJE's monthly Journal Contents Index. The possibility of identifying them as one-shot sources is being explored and will be reported on next month.

e. Publication Types

Printing Publication Types in the monthly issues is also under consideration. This too would add to the size of each issue and does present some programming problems.

...Kit Welsh (Central ERIC)

2. Documents Approved for Refilming Must Have a Single Frame Resume Attached

A Single Frame Resume appears as page one of every ERIC document announced in RIE. Therefore, when a Clearinghouse returns a document to either EDRS or the ERIC Facility for refilming (with Central ERIC's approval), the resume must accompany the document. If the original single frame resume is not available, please recreate the resume according to the established format.

If a document is received at the Facility without its resume, processing is delayed because one has to be created at the Facility, or elsewhere, before it can be filmed. Please do not send a computer printout, as it is not in the proper format. If the document has already appeared in RIE, the information can be obtained from the entry in the Document Resume Section.

...L.S. (ERIC Facility)

3. Clearinghouses Asked to Flag IAP's

In order to prepare the new page at the front of RIE that will highlight IAP's (Pubtype 071) for users, the Facility needs to identify incoming IAP's as soon as possible. It would help a great deal, therefore, if Clearinghouses could flag IAP's on the "Clearinghouse Accession Log Sheet."

Just write "IAP" in the "Comments" column of the log sheet and that will be sufficient. Later, if the Facility goes to an online editing system, we will probably be able to search incoming data for Pubtype 071 and obviate the need for this flag, but until that time your assistance is requested.

...Lee Schreiber (ERIC Facility)

4. EAB—New Grouping of Information for Visitors and Upcoming Meeting Participation

A new grouping of information which will become a regular feature of the EAB has been added with this issue. Reports of Clearinghouse participation in meetings and reports of visitors to Clearinghouses will now be presented as attachments. This month's meeting participation has been submitted by JC, PS, and SE; visitor information has been reported by EA, JC, and TM. This new grouping of stories will tighten up the structure of the EAB and will allow readers to find this information in one place. (Please see Attachments 3 and 4.)

Along the same line, Central ERIC, at the Eastern Regional Technical Meeting in Washington, requested that Clearinghouses report through the EAB their plans to attend meetings at least 6 weeks in advance. To aid this request, a form entitled "Upcoming Meeting Participation" is displayed as Attachment 5. Please Xerox several copies of it and send completed forms to Elizabeth Pugh at the ERIC Facility where they will be compiled and also submitted to Central ERIC. This information too will become a regular feature of the EAB.

Reminder: if you have not submitted your *Conference Calendar* entry for 1981 meetings, please do so that this project can be completed.

...Elizabeth Pugh (ERIC Facility)

I. CENTRAL ERIC ANNOUNCEMENTS

A. Removal of Material from Documents

If a document being considered for the ERIC system contains materials that will not reproduce clearly because of either color or poor print quality, an attempt should be made to obtain a better copy. Usually the author or producer of the document would prefer to furnish a reproducible copy rather than have an incomplete version available from ERIC.

In many instances the illegible parts are tables or charts which are referred to in the text. Omission of such segments may adversely affect the value of the document, thereby frustrating the user. *In general, material should not be removed, despite poor legibility.*

In cases where better copies of a document cannot be obtained, consideration should be given to omitting the document, unless it provides a unique and valuable contribution to the literature, and the illegible material is considered to be minor.

...B.C. (Central ERIC)

B. Annual ERIC User Meeting to be Discontinued

The ERIC user meetings began in the early years of the system as a meeting to provide technical assistance to users of ERIC computer tapes. In the past several years, it has evolved to become a two-day meeting with sessions for a wide variety of individuals interested in ERIC and in helping others to use it. Although evaluations by participants have remained quite positive, the number of people attending has been relatively small in relation to the cost and effort of planning and holding the meeting. This is primarily due to the need to hold the sessions before or after association meetings. As a result of these considerations, in a time of serious budget problems, the decision has been made not to continue the annual users meeting.

We do desire to continue a program that will permit continued interaction with the kind of individuals who have attended user meetings in the past. These individuals include, but are not limited to, microfiche standing order customers. We plan to accomplish this interaction through inclusion of substantive sessions during meetings such as ALA, ASIS, and AASL. This strategy proved highly successful at the recent AASL meeting.

We would like to ask Clearinghouses which have money in their budgets for attending the annual user meeting to redirect it towards such sessions that will provide substantive information about ERIC at the kind of meetings where linkers can be trained and can provide a multiplier effect.

...Bob Chesley (Central ERIC)

C. Standardized Bibliographic Format for Citing ERIC Documents in Bibliographies and Lists of References

Several replies to the recent request for recommendations on how to cite an ERIC document have been received. Presently, Clearinghouses are recommending a variety of "suggested formats."

After reviewing the formats currently being used and discussing these with ERIC staff and ERIC users, Central ERIC is recommending that the format below be adopted systemwide as the recommended format:

Smith, John D. and Johnson, Jane. Career Education for Women. Chicago, Illinois: Central University, 1973. (ERIC Document Reproduction Service No. ED 654 321).

Price, John A. "Native American Techniques of Survival in the Country." Indian Historian 11 (4): 3-11, December 1978. (ERIC No. EJ123 465).

The CIJE citation is included because several of the periodical reproduction services (of which there are now many) give a price discount if the user supplies an accession/identification number.

After several months experience in using the above formats, we will evaluate our experience and perhaps incorporate the recommendations into RIE and CIJE.

...P.C. (Central ERIC)

D. School Library Interns

The Information Resources Division's pilot School Library/Media Specialist Internship program is now completed. From our perspective, as well as that of the participating interns, the program was most successful and enlightening to us all. The four interns are now actively sharing knowledge gained during their two-week visit (including information on ERIC) to conduct workshops, write articles, and make presentations. Clearinghouses should consider tapping these interns as resource people. They may be willing to help in workshops, presentations, reviewing practitioner oriented publications, or to provide ideas on how to reach and work with the library community. A listing of the fourteen interns is presented in Attachment 6.

...Patricia Coulter (Central ERIC)

II. ERIC FACILITY ANNOUNCEMENTS

A. Re-Load of ERIC Data Base on Lockheed's DIALOG System

The RIE and CIJE data bases were re-loaded by Lockheed the weekend of November 8-9, 1980. The resultant file is still in a "test" phase and bears a test file number, but will shortly be changed to its normal File 1 designation if everything checks out. The First International ERIC Search Contest, being held in conjunction with the Online 80 conference in San Francisco will serve as a significant "proving ground" for this new file.

Lockheed has informed us that no problems were experienced during the reload other than the presence of some Descriptors in the PUBTYPE field for recent CIJE data and the absence of Publication Date data in several thousand CIJE records. We are attempting to check into these problems. During the conversion, any Descriptors found in the PUBTYPE field in the CIJE data were ignored. They were left in the resumes, but are not available for retrieval via the inverted index files.

In the course of the re-load, several improvements were made by DIALOG that all ERIC searchers should be aware of and that we want to take this opportunity to highlight:

- Corporate Source (Institution), Sponsoring Agency, and Descriptive Note fields were not included in the "Basic Index." This is a deliberate change from previous practice and was done in response to user comments and in order to remove from the Basic Index many words that interfere with and create "noise" in the full text retrieval process.

- Publication Type codes have been "expanded" by DIALOG into a combination of text plus code, very much as they appear in the RIE resumes. A typical result of this DIALOG expansion would appear as follows: "Teaching Guide (052)." However, it should be noted that for reasons related to data compression and printout column width, DIALOG has selected its own "names" for the PUBTYPE codes and that these are not always identical with the generally longer "names" that appear in RIE. A complete list of the PUBTYPE codes and how DIALOG has translated them appears as Attachment 7. This action will be beneficial for the users in that the output of ERIC searches will carry not only the PUBTYPE code but also the meaning of that code, saving the user any sort of look-up.

- Clearinghouse Accession Numbers will be specifically selectable, just as are specific ED or EJ accession numbers. Formerly, only Clearinghouse Prefixes could be searched.

- Publication Year will refer to the date the given document or article was originally published or disseminated. Currently the write-up in the DIALOG documentation defines this field as the year of announcement in RIE or CIJE. This write-up will be changed to reflect the new status of this field.

  The fact that Lockheed found several thousand CIJE records not bearing Publication Date information should be noted by searchers. We will provide additional information on this situation after we have investigated it.

- A new "Rotated Descriptor" file is now available. This file is created from the contents of the Descriptor field and has a line entry for every word in every Descriptor.

- Output of searches may now be sorted online by Personal Author, Corporate Source, Journal Name, Publication Year, or Title, before being printed out.

- The standard DIALOG printed citation will include references to the abstract journal issue in which the entry originally appeared, e.g., "RIEMAR80."

Attachment 8 represents an advance pre-publication copy of the DIALOG "blue sheet" on ERIC.

...T.B. (ERIC Facility)

B. Womens Educational Equity Communications Network (WEECN)

As of this writing, the WEECN project has not been re-funded by the Womens Educational Equity Act Program within the Department of Education.

Since funding ran out at the end of September, there are currently no operating offices or staff to respond to inquiries and requests or to handle documents.

The various interactions between WEECN and ERIC must, therefore, be discontinued. ERIC will no longer be receiving input via WEECN and any previous WEECN input that is rejected should not be returned to the new non-existant WEECN Documentation Facility.

...T.B. (ERIC Facility)

C. Acquisitions Data Report (ADR)

The ADR software is programmed to flag as potential duplicates titles that match down to a certain point but then one title continues on farther than the other. An example is:

Title A: Motorcycle Safety Education

Title B: Motorcycle Safety Education. A Curriculum Guide.

This course of action seemed necessary to the Facility because so frequently subtitle information or series information is either not recorded at all or is recorded variably. The alternative rule of not flagging such situations seemed to us to create the possibility of the system not flagging many true duplicates. We decided it was better to be safe than sorry.

The Steering Committee recently asked us about this approach and we felt that the reasoning we gave them should be shared with all of you.

...Ted Brandhorst (ERIC Facility)

D. Last "DJF Status Report"

Attachment 9 is a report of the major *Thesaurus* changes implemented between May 1 and October 24, 1980 (i.e., changes not included in the commercially available, "completely revised" published edition of June 1980). The 19-page report is identical to one distributed to the Clearinghouse Vocabulary Coordinators on October 30 except for a summary on the last page concerning recommendated Descriptors that were not implemented.

This report does not appear in the familiar block form of earlier *DJF Status Reports*. This is because the one report was already done and to type the data again in the block format would have taken about as many pages but conveyed less information.

Attachment 9 is the "last" *DJF Status Report* because of a special reason. In December, and continuing on a monthly basis, a new *Vocabulary Status Report* will be used to list new *Thesaurus* recommendations. This new report will provide a mechanism for all Clearinghouse Vocabulary Coordinators to react fully to *Thesaurus* recommendations before they are actually implemented.

A few of the new terms listed in Attachment 9 were marked "implemented" back in May when the preceding *DJF Status Report* appeared in the EAB, but will actually carry *Thesaurus* add dates of Jul80 through Oct80. This has occurred because the lexicographic staff set priorities over the past months with respect to updating the *Thesaurus* file, and if an earlier approved term was getting little or no use in indexing, its input was delayed in favor of other transactions of more pressing need.

All changes in Attachment 9 will be included in the forthcoming October 1980 *Thesaurus Working Copy*. The delay in getting the Working Copy out was the result of a need to correct various discrepancies between the content of the published *Thesaurus* and what was actually done with postings in the VIP updates of the *RIE/CIJE Master Files*. Some terms shown as "transferred" in the *Thesaurus* were, in fact, not

transferred. This occurred because of insufficient postings checks by either Clearinghouses or the Facility during the VIP. For example, ANCILLARY SERVICES was not transferred to ANCILLARY SCHOOL SERVICES because too many of its postings had nothing to do with "schools or school services." Thus, ANCILLARY SERVICES had to be removed as a UF and added again as a "dead" term, with a note added to ANCILLARY SCHOOL SERVICES that the concept was formerly indexed under ANCILLARY SERVICES. Another example of this nontransferability was STUDENT DISTRIBUTION. The published *Thesaurus* logically says "use SCHOOL DEMOGRAPHY" for this concept. However, it was discovered during a postings check that STUDENT DISTRIBUTION was misused many times for test score distributions; therefore, a transfer was not possible. A third example of this *Thesaurus* vs. postings inconsistency was the proposed transfer of the Identifier WEST INDIANS to the new Descriptor LATIN AMERICANS. A search during the postings cleanup revealed that WEST INDIANS was too valuable an access point to be merged with a much broader term; therefore, it had to be deleted as a *Thesaurus* UF and reinstated as an approved Identifier.

The above examples are illustrative of 470 add/change/delete modifications that had to be made in order to make the *Thesaurus File* completely compatible with the VIP postings updates. In addition to these modifications, 43 new Descriptors were added for the current Oct80 Working Copy edition——25 from the Clearinghouses and 18 from the Facility. The current total number of *Thesaurus* terms is 8,558, including 4,859 indexable concepts and 3,699 nonindexable UF and "dead" terms.

...J.H. (ERIC Facility)

E. Homograph of the Month (and Runner-Up)

Recently, the Descriptor ENGLISH TEACHER EDUCATION (see Scope Note) was used by an indexer for an article on the education of teachers in the United Kingdom.

In addition, the Identifier GREEKS was used by an indexer to refer to sorority and fraternity students. This leads us to the observation that the new Descriptor GREEK AMERICANS currently has no Scope Note and maybe isn't so self-explanatory after all.

...Jim Houston and Carolyn Weller
(ERIC Facility)

F. Cataloging Notes

A miscellany of notes on recent problems encountered by the Facility RIE editors was assembled for distribution and discussion at the Eastern Regional Technical Meeting. The notes were felt to be useful enough to warrant inclusion in the EAB. The Facility will continue periodically to insert cataloging notes of this type into the EAB as the need arises. (See Attachment 10.)

...Lee Schreiber (ERIC Facility)

G. Cross-References in the *Source Directory*

The *Source Directory* is getting to be a very large authority list. It's size and the inclusion in it of so many old and no longer used name forms creates certain problems. The Facility is aware of these problems and has provided Central ERIC with a list of suggested improvements for the future, for their consideration.

However, while these recommendations are pending, some immediate help can be had in the form of needed and helpful cross-references. If you have some cross-references which, if included in the *Source Directory*, would help Clearinghouses find the correct name forms, please suggest these cross-references to the Facility Editorial Department. We will give them serious consideration and, if valid and justified, will insert them into the *Source Directory* at the earliest opportunity.

...Julie Holladay (ERIC Facility)

III. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)

1. Dr. Susan Imel Joins CE as Assistant Director

The ERIC Clearinghouse on Adult, Career, and Vocational Education is happy to announce that Dr. Susan Imel is joining the Clearinghouse as the new Assistant Director.

Since August 1976, Dr. Imel has been Director of Continuing Education at Avila College in Kansas City, Missouri. She has been active in the Missouri Association for Adult and Continuing Education and has served several consultancies in the area of planning and evaluation continuing education programs. She holds a Ph.D in Adult Education and a Masters in Library Science from the University of Michigan.

We are delighted to have Dr. Imel join the Clearinghouse staff to serve as liaison to the adult education community.

...Juliet Miller (CE)

2. CE Procedure for Handling Document Requests

The ERIC Clearinghouse on Adult, Career, and Vocational Education uses the following procedure for handling requests for specific documents:

- Obtain the ED number;
- Make a copy of the abstract;

- Fill out the EDRS form (ED number and number of pages);
- Send the abstract and the EDRS order form back to the user with a note that the document must be ordered from EDRS.

Occasionally the abstract is not copied, for instance, when the request is from a book store or a business and is for many documents.

This process works well because it assures that the patron is getting what was requested.

...Judy Wagner (CE)

B. ERIC Clearinghouse on Counseling and Personnel Services (CG)

A. CG Reaches Out to Newsletter Editors

Newsletters are an efficient vehicle for disseminating interesting ideas to professionals, therefore the ERIC Clearinghouse on Counseling and Personnel Services has recently intensified efforts to make ERIC/CAPS more visible.

A list of newsletters (with editors' names and addresses) was compiled and letters were sent to each offering to provide on a regular basis a short column highlighting recent ERIC documents specifically targeted to their audience. A sample was enclosed with a postcard (addressed and stamped) which stated, "Yes, I'm interested. Please contact me;" and "No, I'm not interested."

Editors who responded favorably were contacted by telephone to find out their publication schedule and to determine their areas of interest. Two charts were then developed: the first indicates publication deadlines for each month of the year; the second describes each newsletter's focus, plus ERIC descriptors to use when searching for documents that will be appropriate for each particular newsletter column.

...Helen Mamarchev and Martha Tobias (CG)

C. ERIC Clearinghouse on Elementary and Early Childhood Education (PS)

1. Notes on Computer Conferencing Via PLATO

The ERIC Clearinghouse on Elementary and Early Childhood Education staff have been experimenting with the use of PLATO for in-house staff conferencing. A notes file was reserved on PLATO for the Clearinghouse and staff members were instructed briefly in procedures for interacting with the system.

Staff get on-line regularly to leave and receive messages, announcements, and information bulletins, and to ask for information or opinions on various issues related to Clearinghouse operations. Both the original notes and responses to those notes are available on-line and are listed in an on-line notes directory.

This file has proven especially useful as an interactive means of disseminating information from staff meetings to staff members who were unable to attend the meetings. Future uses of this file may include development of resource lists and fact sheets on-line, accumulation of Clearinghouse statistics, and outreach to other PLATO users.

...J.B. (PS)

2. CDA Contract Renewal with PS

The contract for the Child Development Associate (CDA) Resource Center at the University of Illinois has been renewed for a second year. Dr. Lilian Katz, Director, and Linda Baskin, Assistant Director, of the ERIC Clearinghouse on Elementary and Early Childhood Education, are the Director and Project Manager respectively of the CDA Resource Center. CDA is a national program funded by the Administration for Children, Youth, and Families/Head Start for competency based training of child care workers.

Since early childhood education is a focus of both the CDA Resource Center and the Clearinghouse, staff of both centers work closely together in collecting, disseminating, and sharing information and resources.

...Janet Bowermaster (PS)

D. ERIC Clearinghouse on Higher Education (HE)

1. Vocabulary Review Group Members Announced

Representatives from Clearinghouses (many old VIP'ers), Central ERIC, the ERIC Facility, Oryx Press (SMERC), and the user world have indicated their willingness to serve on the rejuvenated Vocabulary Review Group. They will be looking at proposed changes to the *Thesaurus* and will also be looking for solutions to remaining vocabulary problems. See Attachment 11 for a VRG membership list, and feel free to offer suggestions (or gripes) to the Chair).

...L.B. (HE)

2. CIJE Mentioned in the *Journal of Optometric Education*

Current Index to Journals in Education (CIJE) was mentioned in the summer 1980 issue of the *Journal of Optometric Education*. In the annual report of the Association of Schools and Colleges of Optometry, the journal's coverage in CIJE was cited as proof of its own prestige and the professional growth of the organization.

...Lynn Barnett (HE)

3. Lynn Barnett Asked to Sit on NACUA Panel of Advisors

Lynn Barnett has been asked to sit on a panel of advisors for the National Association of College and University Attorneys (NACUA), which is exploring the feasibility of establishing a Clearinghouse on Higher Education and the Law. NACUA plans to offer an information service to its constituency, making use of its own internal legal files as well as law-related literature in ERIC. The first meeting was October 3, 1980, in Washington, D.C.

...Marilyn Shorr (HE)

E. ERIC Clearinghouse on Information Resources

1. Use of a Xerox 850 Word Processor at IR

At the recent ERIC Directors Meeting, I promised to provide a description of the sorts of things which IR has been doing since it gained access to a Xerox 850 word processor with communications capability. The Clearinghouse does not own the word processor and therefore is not in a position to make use of it on a full-time basis, but with the time available to us we have managed to do some interesting things.

All input for RIE and CIJE is entered in the processor. Initially we were generating OCR forms from the processor. We then moved to a stage where we simply shipped a floppy disc containing the resumes to the ERIC Facility, and now have moved to point-to-point transmission of resumes between our processor and that of the ERIC Facility. In addition to the ease of making corrections on a word processor, having the resumes stored in machine-readable form permits us to print clean copy of our input for our SDI service.

The second application of the word processor is in the area of our publications program. The text of all of our IAP's is entered in the processor. This enhances the possibilities of editing, the quality of the camera-ready copy produced, and the possibility of updating the products in the future with minimal cost and effort.

The third major application of the processor is in the area of acquisitions mailings. In the past we used form letters to solicit input for RIE. We are not taking advantage of the processor's capability of merging a variable list with a basic document, thereby allowing us to personalize our acquisition letters and to reference the specific item desired in the body of the letter. It is interesting to note that since we have gone to this method the response rate to our acquisitions mailings has climbed from about 20% to about 60%.

There are two other things which we have tried with some success. Because of the communications capability, it is possible to use the processor as an intelligent terminal for doing computer searching. This means, for example, that we can use the processor to conduct a search on DIALOG, store the results of the search, and then edit those results to produce a product. In a similar fashion we have linked the processor to Syracuse University's main frame computers, and have managed to have the best of both worlds.

...Bruce Clark (IR)

F. ERIC Clearinghouse for Junior Colleges (JC)

1. Cohen Named Consulting Editor of *Change* Magazine

Dr. Cohen has been named a consulting editor of *Change* magazine. Dr. Cohen and Dr. Florence Brawer have been working closely with Washington State Community Colleges on their humanities program. Some work has also been done with San Diego Community Colleges.

...G.B. (JC)

2. Cohen Delivers Address to Oregon Community College Representatives

On September 16, 1980, Dr. Cohen delivered a major address entitled "Planning for General Education" to the Faculty and administrative staff from several Oregon Community Colleges at a meeting at Mt. Hood in Portland, Oregon.

...G.B. (JC)

3. JC Produces Numerous Bibliographies

The Association of Community College Trustees distributed Topical Paper #72 entitled "Proposition 13: Implications for Community Colleges" at their annual meeting in October in Hawaii. Recently the Clearinghouse has made its presence known, in lieu of attendance, by producing numerous bibliographies. In the last few weeks, bibliographies have been on such topics as:

- retention/attrition of students;
- part-time faculty;
- teaching composition;
- community education and community services;
- developmental mathematics;
- general education.

We are looking forward to a joint publication with UD and a contribution towards IR's publication on media.

...Gayle Byock (JC)

G. ERIC Clearinghouse on Reading and Communication Skills (CS)

1. Holly O'Donnell to Give Workshop for COLUG

On December 4, 1980, Holly O'Donnell will be giving an all-day workshop for the Chicago On-Line Users Groups (COLUG) in Chicago on the topic of searching ERIC with the new *Thesaurus*. Comments other Clearinghouses may have concerning the use of the new *Thesaurus* in searching would be appreciated.

...MKM (CS)

2. Gail Taylor Leaves CS

We regret that Gail Cohen Taylor is leaving the ERIC Clearinghouse on Reading and Communication Skills for a full-time position as publications editor with the Illinois State Water Survey in Urbana, Illinois.

...Mary K Monteith (CS)

H. ERIC Clearinghouse on Rural Eduation and Small Schools (RC)

1. RC Staff Star on Radio Talk Show

Staff of the ERIC Clearinghouse on Rural Education and Small Schools were featured guests on the 30-minute talk show "Coffee Time," on October 2, 1980. A brief background to the ERIC system and current trends and problems concerning RC's scope areas were presented. Representing RC were:

- Betty Rose Rios
  Assistant Director

- Elaine Benally
  Information Specialist for American Indian Education

- Judy Conrad
  Information Specialist for Rural, Small Schools, and Outdoor Education

- Manuela Quezada-Aragon
  Inforamtion Specialist for Mexican American and Migrant Education.

...Amelita Hill (RC)

I. ERIC Clearinghouse for Science, Mathematics, and Environmental Education (SE)

1. Demand for ERIC Publication Increased by Review in *Christian Science Monitor*

A recent ERIC/SMEAC publication sponsored by NIE entitled *An Analysis of Mathematics Education in the Union of Soviet Socialist Republics* by Robert B. Davis, Thomas A. Romberg, Sidney Rachlin, and Mary G. Kantowski was reviewed by the *Christian Science Monitor*. The review has led to over 400 inquiries in less than a month for information about the publication or for purchasing the publication. About half the requests have been to purchase the monograph.

Several TV programs and one national TV network are among those requiring the monographs for possible reviews in the future.

...R.W.H. (SE)

2. EPA Grant to ERIC/SMEAC for Information Dissemination Project Renewed for 1981

The Environmental Protection Agency has renewed the grant for the EPA Information Dissemination Project for 1981. The grant provides funds to the SMEAC Information Center to conduct activities that support activities similar to ERIC/SMEAC in the areas of water quality and wastewater treatment education and training. Several ERIC/SMEAC staff are employed part-time on this project.

Major activities will include:

- collecting, reviewing, and abstracting materials (print and non-print);
- continuing a computerized database;
- writing and publishing several monographs;
- producing information bulletins;
- providing question-answering services;

- conducting workshops; and
- developing a demonstration microcomputer network for messages and information exchange.

...Robert W. Howe (SE)

K. ERIC Clearinghouse on Tests, Measurement, and Evaluation

1. New Publication on Copyright

Recommended reading is the *Final Report of the National Commission on New Technological Uses of Copyrighted Works*, especially the sections on authors' rights, copyright protection of data bases, and the legal definition of a publication. The document is printed by GPO; stock number: 030-002-00143-8. The price is $4.75.

...Carol Paskowsky (TM)

2. A Simple Promotional Idea That Worked

During 1979, TM averaged only 64 publications orders per month. In late January 1980, we began inserting a copy of our latest publications list with each order that was filled. We did not anticipate a very large return on this activity, but decided to try it.

Since the institution of this practice, our publications orders have increased 500%, now averaging 327 orders per month. Though I have not analyzed the orders from 1979, I assume that many of those users heard about one of our publications, and were not aware of the other publications produced by the Clearinghouse. With this promotional activity, we hope to make users aware of the wide range of publications and services available from the Clearinghouse.

...Barbara Wildemuth (TM)

3. New Telephone Number

The telephone number for Reba Lippincott, abstractor/indexer, is (609) 734-5174.

...Marilyn Halpern (TM)

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CIJE JOURNAL LOG

DATE JOURNAL RECEIVED	TITLE OF JOURNAL, DATE, VOLUME, AND NUMBER	DATE PROCESSED ARTICLES MAILED TO FACILITY

Attachment 1
Page 1 of 1

PROCEDURE FOR HANDLING NEW JOURNALS TO BE COVERED BY CIJE*

The question has arisen as to how new journals that are candidates for CIJE coverage should be handled. Central ERIC has made the following decisions:

1. New journals should be nominated by the Clearinghouse responsible for the subject area concerned. If a journal does not fall into a well-defined subject area, it may be nominated by any component of the ERIC system.

2. If non-Clearinghouse components (e.g., Oryx, EDRS, Central ERIC, ERIC Facility) learn of new candidate journals, they should transmit the information to the appropriate Clearinghouse. If the original recipient cannot determine the appropriate Clearinghouse the material should be sent to the ERIC Facility's Acquisitions Department (Grace Sundstrom) for this decision.

3. Journals that fall clearly into the general or mixed category that cannot be assigned to any one Clearinghouse, will be assigned for consideration to Oryx (and its sub-contractor SMERC).

4. Given the large number of journals covered in CIJE at the present time, Clearinghouses should generally attempt to delete a marginal journal (less valuable content or erratic publication schedule) in order to add a significant new journal. The responsibility for making this decision belongs to the individual Clearinghouse. If, however, it becomes necessary in the opinion of the Clearinghouse to add one or more journals and not delete any, justification should be submitted to Kit Welsh at Central ERIC who in consultation with Oryx Press will make a decision in the matter.

...Kit Welsh/Jim Prevel (Central ERIC)

*Originally appeared in EAB January 1980

Clearinghouse Participation in Conferences

1. ERIC Clearinghouse on Elementary and Early Childhood Education (PS)

Mima Spencer and Linda Baskin attended the American Society for Information Science (ASIS) meeting in Anaheim, California in early October 1980. Ms. Spencer co-chaired a program session on time management and setting priorities which was attended by 100 conferees and was well received. Ms. Spencer is the current chairperson of the ASIS Special Interest Group on Information Services to Education for which Ms. Baskin serves as an alternate cabinet representative. Barbara Wildemuth of TM is chairperson-elect of SIG/ISE. Ms. Baskin is the chairperson-elect of the Special Interest Group on Technology, Information, and Society. Ms. Spencer is serving as the cabinet representative to this group.

2. ERIC Clearinghouse for Junior Colleges (JC)

On September 16, Dr. Cohen delivered a major address entitled "Planning for General Education" to the faculty and administration from a number of Oregon Community Colleges at a meeting at Mt. Hood in Portland.

On November 20-23, Donna Dzierlenga will represent ERIC at the California Media and Library Association (CMLEA). The Clearinghouse will have a booth with materials from various Clearinghouses, and Donna will present a 1½ hour workshop entitled "ERIC: the Essential Informational Tool," which includes an introduction to the new *Thesaurus*.

3. ERIC Clearinghouse for Science, Mathematics, and Environmental Education (SE)

Dr. Marilyn Suydam has been involved in a number of conferences sponsored by ASCD. Marilyn has been making presentations regarding trends in mathematics education. Conferences have been held in several regions of the United States.

VISITORS HOSTED BY ERIC CLEARINGHOUSES

1. ERIC Clearinghouse on Educational Management (EA)

The Clearinghouse hosted two guests from Chile during October 1980. Dr. Guillermo Clericus Etchegoyen, President of the University of Concepcion, and Dr. Jorge Jimenez, a professor at the university, acting as interpreter. Clearinghouse Director, Dr. Philip Piele, discussed the ERIC system with Dr. Clericus and arranged for Ms. Jo Ann Mazarella to do a computer search for the visitors on higher education in Chile. The visitors expressed great interest in the system and appeared very pleased with the citations given them, especially one document written in Spanish.

2. ERIC Clearinghouse for Junior Colleges (JC)

James Rutherford, Assistant Secretary of Education for Research and Improvement of Practice, paid a visit to the Clearinghouse on October 21, 1980, spending about three hours reviewing document processing and the types and geographic distribution of search requests and IAP's. All in all it was a very interesting visit for all those present.

3. ERIC Clearinghouse on Tests, Measurement, and Evaluation (TM)

Students from Princeton Theological Seminary visited the Clearinghouse in October. Although ERIC might not be their primary information retrieval source, they were interested in using the system and were given a list of descriptors which dealt with theological and religious concepts. Descriptor displays included such groups as Religion, Religious Cultural Groups, Religious Conflict, Religious Education, Theological Education, Ethical Instruction, Moral Values, and Values Education.

ERIC COMPONENT: _____

UPCOMING MEETING PARTICIPATION

Date: _____

Page: _____ of _____

NAME OF MEETING	LOCATION OF MEETING	DATE(S) OF MEETING	LEVEL OF PARTICIPATION		
			BOOTH	SPEAKING	ATTEND.

NAMES OF PERSON(S) ATTENDING MEETING	THEME OF MEETING	DO YOU REQUEST ASSISTANCE AT MEETING?	
		YES/NO	SPECIFIC ASSISTANCE NEEDED

Please submit meeting information 6 weeks in advance to Elizabeth Pugh at the ERIC Facility.

Attachment 5
Page 1 of 1

NIE/AASL INTERNSHIP PARTICIPANTS

GROUP I FEBRUARY 1980	GROUP II APRIL 1980	GROUP III JULY 1980
Ms. Jo Ann Davison Head Librarian Gilman School 5407 Roland Avenue Baltimore, Maryland 21210	Ms. Lucille C. Jackson Library/Media Specialist Whittier Elementary School 5th & Sheridan Sts., N.W. Washington, D.C. 20011	Ms. Diane A. Ball Media Specialist Oakwood Junior-Senior High School 1200 Far Hills Avenue Dayton, Ohio 45419
Ms. Linda Goolsby Librarian Rawlins Middle School Brooks & Harshman Rawlins, Wyoming 82301	Ms. Gail M. Kish Librarian Cedar Park School P.O. Box 200 Beaverton, Oregon 97075	Ms. Carolyn Daniel Library Media Specialist McGavock High School 3150 McGavock Pike Nashville, Tennessee 37214
Ms. Judith Ann Johnson Librarian Rapid City Central High School 433 N. 8th Street Rapid City, South Dakota 57701	Ms. Beth A. Maass Media Specialist Stamford Board of Education 195 Hillandale Avenue Stamford, Connecticut 06902	Ms. Marilyn Goodrich School Library Media Specialist Rolling Ridge Elementary School 1500 West Elm Terrace Olathe, Kansas 66061
Ms. Cathy McLeod Library Media Specialist Selah Middle School North 1st Street Ext. Selah, Washington 98942	Mrs. Elizabeth R. Parker Library/Media Specialist Ruffner Junior High School 3601 Ferncliff Ave., N.W. Roanoke, Virginia 24017	Mr. Jim Weigel Librarian Killingsly Junior High School 52 Broad Street Danielson, Connecticut 06239
Ms. Kathleen Tessmer IMC Director Hogan Elementary School 18th & Winnebago Streets La Crosse, Wisconsin 54201	Ms. Gloria N. Trujillo Elementary Librarian/ Media Specialist Espanola Public Schools P.O. Box 249 Espanola, New Mexico 87532	

PUBLICATION/DOCUMENT TYPE CODES

AS TRANSLATED BY DIALOG

CODE	DIALOG TRANSLATION (Based on Preliminary Information)
010	Book
020	Collection
021	Conference Proceedings
022	Serial
030	Creative Work
040	?
041	Dissertation
042	Thesis
043	Practicum Paper
050	Classroom Material
051	Instructional Material
052	Teaching Guide
055	Non Classroom Material
060	Historical Material
070	Review Literature
071	ERIC Product
080	Journal Article
090	Legal Material
100	Audiovisual Material
110	Statistical Material
120	Position Paper
130	General Reference
131	Bibliography
132	Directory
133	Geographic Material
140	General Report
141	Project Description
142	Evaluative Report
143	Research Report
150	Conference Paper
160	Test, Questionnaire
170	Translation
999	Miscellaneous

1

ERIC

DIALOG INFORMATION RETRIEVAL SERVICE

FILE DESCRIPTION

ERIC is the complete database of educational materials collected by the Educational Resources Information Center. It consists of two subfiles: *Resources in Education* (RIE), which is concerned with the most significant and timely education research reports; and *Current Index to Journals in Education* (CIJE), an index to more than 700 periodicals of interest to every segment of the educational profession.

SUBJECT COVERAGE

The ERIC database includes a wide variety of educational information organized by the following broad subject areas:

- Adult, Career, and Vocational Education
- Counseling and Personnel Services
- Early Childhood Education
- Educational Management
- Handicapped and Gifted Children
- Higher Education
- Information Resources
- Junior Colleges
- Languages and Linguistics
- Reading and Communication Skills
- Rural Education and Small Schools
- Science, Mathematics, and Environmental Education
- Social Studies/Social Science Education
- Teacher Education
- Tests, Measurement, and Evaluation
- Urban Education

SOURCES

ERIC collects and indexes many document types: research reports, evaluation studies, curriculum guides, lesson plans, bibliographies, course descriptions, theses, journal articles, pamphlets, and other "fugitive" materials. All non-copyrighted items can be purchased from the ERIC Document Reproduction Service (EDRS) in paper copy or microfiche. There are approximately 650 locations throughout the country having collections of the ERIC microfiche, and most are open to the general public.

DIALOG FILE DATA

Inclusive Dates:	1966 to the present
Update Frequency:	Monthly (approximately 3,000 records per month)
File Size:	402,262 records as of September 1980

ORIGIN

ERIC is produced by:

National Institute of Education
Educational Resources Information Center
Washington, DC 20208

Questions concerning file content should be directed to:

ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 303
Bethesda, MD 20014

Telephone: 301/656-9723

No special terms or conditions.

DIALOG is a Trademark of LMSC, Inc. Reg. U.S. Pat. & Trademark Office.

(Revised December 1980) 1-1

FILE 1

ERIC
DIALOG FILE 1

SAMPLE RECORD

DIALOG Accession Number

AN* ED178312 SE029137

CH* Guidelines for Teaching Mathematics K-12. /TI

AU* Flax, Rosabel; And Others

CS* Kansas State Dept. of Education, Topeka. Div. of Education Services.

PY* Jun 1979 91p.; Best copy available

EDRS Price - MF01/PC04 Plus Postage.

LA* Language: English

DT* Document Type: Teaching Guide (052)

CP* Geographic Source: U.S./ Kansas

JA* Journal Announcement: RIEMAR80

GL* Government: State

This guide is intended to provide a basic outline for developing local mathematics programs. It was developed to give Kansas mathematics teachers from grades K-12 minimal sequential experiences in implementing the skills, values, and concepts of the mathematics program. The guide contains objectives, a checklist of topics appropriate for each grade level, and a human resources guide which provides the names of individuals willing to serve as technical assistants to local school districts. (MK) /AB

Descriptors: *Directories/ *Elementary School Mathematics/ Elementary Secondary Education/ Guidelines/ *Mathematics Curriculum/ *Resource Teachers/ *Secondary School Mathematics/ *State Curriculum Guides/ State Departments of Education /DE

Identifiers: *Kansas /ID

SEARCH OPTIONS

BASIC INDEX

SUFFIX	FIELD NAME	EXAMPLES
None	Basic Index (includes Abstract, Descriptor Identifier, and Title)	E SKILLS S RESOURCE?
/AB	Abstract	S MATHEMATICS(W)PROGRAM?/AB
/DE	Descriptor[1]	S MATHEMATICS CURRICULUM/DE
/ID	Identifier[2]	S KANSAS/ID
/TI	Title	S TEACHING(F)GUIDELINES/TI

[1]Also /DE*, /DF, /DF*.
[2]Also /ID*, /IF, /IF*.

ADDITIONAL INDEXES

PREFIX	FIELD NAME	EXAMPLES	
AN=	Clearinghouse Number	E AN=VT203158	S AN=SE029137
AU=	Author	E AU=BOOKER, E	S AU=FLAX, R?
CH=	Clearinghouse Code	E CH=VT	S CH=SE
CN=	Contract/Grant Number[3]	E CN=NIDA	S CN=NIDA-5-H81-DA-01496-03
CP=	Country of Publication[3,4]	E CP=JAPAN	S CP=U.S.
CS=	Corporate Source[3]	E CS=BRIHOR44	S CS=KANSAS(F)CS=STATE(F)CS=EDUCATION
DT=	Document Type[3]	E DT=TEACHING GUIDE	S DT=052
GL=	Government Level[3,4]	E GL=FOREIGN	S GL=STATE
JA=	Journal Announcement	E JA=CIJMAY80	S JA=RIEMAR80
JN=	Journal Name	E JN=LIBRARY	S JN=READING HORIZONS
LA=	Language[4]	E LA=FRENCH	S LA=GERMAN
PN=	Bureau/Project Number[3]	E PN=BR	S PN=BR-7-0883
PY=	Publication Year	E PY=1964	S PY=1979
RN=	Report Number[3]	E RN=ADM	S RN=ADM-79-678
SP=	Sponsoring Agency[3]	E SP=INST	S SP=BABCOCK(W)SP=FOUNDATION
UD=	Update	E UD=8003	S UD=9999
ZZ=	Rotated Descriptors	E ZZ=ABILITY	(Select from EXPAND display)

[3]RIE records only.
[4]For records from 1979 to the present.

LIMITING

SUFFIX	FIELD NAME	EXAMPLES
/ED	Accession Numbers and/or RIE Subfile	LIMIT 1/080788-999999/ED LIMIT 4/ED
/EJ	Accession Numbers and/or CIJE Subfile	LIMIT 5/082165-999999/EJ LIMIT 8/EJ
/AVAIL	Document Available from EDRS	LIMIT 6/AVAIL
/UNAVAIL	Document Not Available from EDRS	LIMIT 14/UNAVAIL
/MAJ	Major Descriptor or Identifier	LIMIT 7/MAJ
/MIN	Minor Descriptor or Identifier	LIMIT 9/MIN

SORTING

SORTABLE FIELDS	EXAMPLES
Online (.SORT) and offline (PRINT). AU,CS,JN,PY,TI	.SORT 8/1-56/JN/PY PRINT 15/5/1-129/AU

FORMAT OPTIONS

NUMBER	RECORD CONTENT	NUMBER	RECORD CONTENT
Format 1	DIALOG Accession Number	Format 5	Full Record
Format 2	Full Record except Abstract	Format 6	Title and DIALOG Accession Number
Format 3	Bibliographic Citation	Format 7	Bibliographic Citation and Abstract
Format 4	Abstract and Title	Format 8	Title and Indexing

DIRECT RECORD ACCESS

PREFIX	FIELD NAME	EXAMPLES	
None	DIALOG Accession Number	TYPE ED178312/6	PRINT EJ207531/5

DJF STATUS REPORT

THESAURUS OF ERIC DESCRIPTORS

CHANGES TO THE JUN80 "COMPLETELY REVISED" PUBLISHED EDITION

(to be included in forthcoming OCT80 Thesaurus Working Copy
and announced in the JAN81 "New Thesaurus Terms" lists of RIE/CIJE)

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Note: See page 19 for Descriptors recommended from JUN80 to OCT80 that were not implemented.

THESAURUS OF ERIC DESCRIPTORS

CHANGES TO THE JUN80 "COMPLETELY REVISED" PUBLISHED EDITION

(to be included in forthcoming OCT80 Thesaurus Working Copy
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- -

NOTE: FOR FULL CLEARINGHOUSE CIRCULATION.

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RESURRECTED DESCRIPTORS (JUN80)	CH
ADULT LITERACY	CS/Facility
CATALOGS SCOPE NOTE: (Note: use a more specific term if possible -- see also "Reference Materials" hierarchy for more precise terminology).	Facility
COURT REPORTERS SCOPE NOTE: Workers involved in the recording (by stenotype) and transcription of legal proceedings.	Facility
RADIATION EFFECTS USED FOR: Radiation Damage SCOPE NOTE: Changes in the properties of liquids, gases, and solids caused by radiation (e.g., gamma rays, x-rays, neutrons).	Facility

NEW DESCRIPTORS	THESAURUS ADD DATE	CH	"OLD" GROUP**
AGING (INDIVIDUALS) SCOPE NOTE: The physiological and psychological process of growing old.	JUL80	CG	130
AIR TRANSPORTATION	OCT80	Fa-cility	020
ANIMALS USED FOR: Animal Life SCOPE NOTE: (Note: use a more specific term if possible -- prior to Aug80, the instruction "Animal Life, use Zoology" was carried in the Thesaurus).	AUG80	Fa-cility	070
ASSISTANTSHIPS SCOPE NOTE: Financial aid in which college students, usually at the graduate level, are awarded assistant staff positions carrying stipends and, frequently, exemptions from fees.	OCT80	Fa-cility	220

**New Group Codes, as announced in the Jun80 published Thesaurus, are not yet carried in the Thesaurus master file.

(2)

COMMUNICATION RESEARCH SCOPE NOTE: Investigation into the nature and function of human communication, both verbal and nonverbal, in one-to-one or group settings (Note: do not confuse with "Language Research").	SEP80	CS	450
CONTROVERSIAL ISSUES (COURSE CONTENT) SCOPE NOTE: Matters of public concern and controversy that are taught, often through discussion, in social studies, current events, science, and other classes (Note: for the issues themselves, as opposed to teaching about them, use more precise terms).	OCT80	SO	110
COURT JUDGES USED FOR: Magistrates SCOPE NOTE: Public officials authorized to hear and decide cases in courts of law.	AUG80	Facility	380
DEINSTITUTIONALIZATION (OF DISABLED) SCOPE NOTE: Processes and services that enable disabled persons to live outside of the confines of asylums, nursing homes, and other residential institutions.	AUG80	EC	250
EDUCATIONAL MALPRACTICE USED FOR: Academic Malpractice SCOPE NOTE: Wrongful or negligent acts on the part of teachers or schools that result (or may result) in student detriments, especially including the failure of students to learn.	OCT80	EA	500
EPISTEMOLOGY USED FOR: Cognitive Theory SCOPE NOTE: The study of how knowledge is acquired.	OCT80	Facility	260
FREE EDUCATION SCOPE NOTE: Education that does not require the payment of tuition (Note: do not confuse with "Free Schools").	OCT80	Facility	140
GREEK AMERICANS	OCT80	UD	380
GROUP HOMES SCOPE NOTE: Nonconfining residential facilities providing professional supervision in a group living arrangement for either adults or juveniles, usually those who are unable to function independently -- intended to reproduce as closely as possible the circumstances of family life, and at minimum providing access to community activities and resources (Note: do not confuse with "Personal Care Homes").	AUG80	EC	210
HAITIANS SCOPE NOTE: Peoples of Haiti or Haitian descent.	OCT80	UD	380
INDIVIDUALIZED EDUCATION PROGRAMS SCOPE NOTE: Educational programs for handicapped children, each geared to the needs of an individual child and conducted in accordance with a written plan agreed on between school officials and the child's parents -- required by Federal law (i.e., the "Education for All Handicapped Children Act") to provide all school-age handicapped children with a free and appropriate education.	OCT80	EC	410

(3)

INTERLANGUAGE USED FOR: Approximative Systems (Language Learning) SCOPE NOTE: A learner's systematic, internally structured, and autonomous version of a target language -- this system evolves, is governed by rules, and defines the developing linguistic competence of the learner.	JUL80	FL	290
LABORATORY ANIMALS	AUG80	Facility	070
LATE REGISTRATION SCOPE NOTE: Enrolling after the school semester, quarter, etc. has begun (Note: for the age of students when they enter school, see "School Entrance Age").	AUG80	Facility	020
LEAST SQUARES STATISTICS SCOPE NOTE: Statistics that are designed to provide estimates that minimize the probability of large errors by minimizing the sum of squared errors (the "least squares method" fits a curve to a given set of data such that the sum of the squares of the distances from each point of the data to the fitted curve is a minimum).	OCT80	TM	340
LONELINESS SCOPE NOTE: Unhappiness caused by a lack of friends or companions.	AUG80	CG	420
LINKING AGENTS SCOPE NOTE: Individuals or groups who attempt change by connecting knowledge and related resources to practitioners -- the linker's role often includes providing necessary support for adoption/adaptation of new ideas or developments.	OCT80	Facility	380
MALPRACTICE SCOPE NOTE: Wrongful or negligent treatment of clients by professional personnel that results (or may result) in damage, injury, or loss (Note: coordinate with such Descriptors as "Medical Services," "Psychological Services," etc. as appropriate, or use the more specific Descriptor "Educational Malpractice" -- for malpractice of lawyers, court judges, etc., use the Identifier "Legal Malpractice").	OCT80	Facility	500
MAXIMUM LIKELIHOOD STATISTICS SCOPE NOTE: Statistics that are designed to provide estimates that maximize the probability of zero, or negligible, error (that is, estimates most likely to be correct).	OCT80	TM	340
METACOGNITION USED FOR: Meta Knowledge Metamemory SCOPE NOTE: Knowledge or beliefs about factors affecting one's own cognitive activities -- also, reflection on or monitoring of one's own cognitive processes, such as memory or comprehension.	OCT80	PS	310
MONOLOGS USED FOR: Interior Monologues Soliloquies	OCT80	Facility	260

(4)

NOTIONAL FUNCTIONAL SYLLABI USED FOR: Functional Notional Syllabi SCOPE NOTE: Foreign language course curricula based upon the learner's communicative needs and organized according to the content of what is to be communicated rather than the grammatical form of the language or specific situational requirements.	OCT80	FL	110
NUCLEAR ENERGY USED FOR: Atomic Energy SCOPE NOTE: Power derived from the fission (splitting) of the nuclei of heavy elements such as uranium, or the fusion of light elements such as the hydrogen isotopes deuterium and tritium).	OCT80	Facility	400
OBESITY USED FOR: Overweight (Excessive Body Fat) SCOPE NOTE: Body condition characterized by a disfiguring excess of weight or fat.	OCT80	CG	070
OBJECT PERMANENCE USED FOR: Object Concept SCOPE NOTE: The knowledge that objects continue to exist even when one is not perceiving them.	OCT80	PS	310
PHARMACOLOGY SCOPE NOTE: The science of the nature and properties of drugs, particularly their actions or effects (Note: see also "Pharmacy").	SEP80	Facility	250
PICTURE BOOKS SCOPE NOTE: Books (usually, but not necessarily for children) in which illustrations are essential to the presentation, either coordinated closely with the text or used alone without text.	SEP80	CS	320
READING ALOUD TO OTHERS SCOPE NOTE: Reading aloud for the sake of the listener's well-being (e.g., to inform or entertain the listener or audience, to develop his/her/their appreciation of literature or reading readiness, etc.) (Note: use "Oral Reading" when the purpose of reading aloud is to develop or diagnose the reader's language skills).	SEP80	CS	440
RESEARCH ASSISTANTS	OCT80	Facility	380
SCOPE OF BARGAINING SCOPE NOTE: The topics and issues accepted or contested as appropriate for consideration in collective bargaining.	OCT80	EA	150
SOCIAL COGNITION SCOPE NOTE: Conceptions about interpersonal and social phenomena (e.g., persons, the self, motives, feelings, relations, social rules, societal institutions) -- also, cognitive processes and skills used in social interaction (e.g., communication skills, perspective taking, empathy).	OCT80	PS	310

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STATISTICAL DISTRIBUTIONS — OCT80 TM 340
USED FOR: Distributions (Statistics)
Frequency Distributions
SCOPE NOTE: Tables or graphs of observed, predicted, or theoretical data indicating either the probability or the number of instances to be found along successive intervals of an ordered scale -- also, the mathematical functions of distributions.

TEACHER MADE TESTS — OCT80 TM 520
SCOPE NOTE: Tests and other measures that are planned, assembled, written, or otherwise prepared by teachers for use with particular groups of students (Note: for specificity, coordinate with other terms in the "Tests" and "Measures (Individuals)" hierarchies).

THRESHOLD LEVEL (LANGUAGES) — OCT80 FL 290
SCOPE NOTE: The minimum level of foreign language proficiency needed for learners to communicate in most everyday situations, including situations for which they have not been specifically trained -- emphasis is on oral skills and listening comprehension -- objectives for reading and writing skills are narrowly restricted.

WEIGHT (MASS) — OCT80 Facility 400
SCOPE NOTE: (Note: for living organisms, use "Body Weight").

WILDLIFE — AUG80 Facility 070
SCOPE NOTE: Animals and/or plants living in a natural (undomesticated or uncultivated) state.

WOMEN FACULTY — SEP80 Facility 380
USED FOR: Women Professors
**Women Teachers
SCOPE NOTE: Female academic staff members engaged in instruction, research, administration, or related educational activities.

WRITING PROCESSES — OCT80 CS 310
USED FOR: Composition Processes (Literary)
SCOPE NOTE: Series of thoughts and behaviors involved in planning, writing, and/or revising written compositions.

WRITING RESEARCH — OCT80 CS & Facility 450

***INVALID "DEAD" DESCRIPTORS (JUN80)

ANCILLARY SERVICES (1967 1980)
SCOPE NOTE: Invalid Descriptor -- see more precise Descriptors such as "Ancillary School Services," "Community Services," "Social Services," etc.

ARCHITECTURAL BARRIERS (1970 1980)
SCOPE NOTE: Invalid Descriptor -- coordinate other architecture/facility terms with "Physical Mobility" or "Visually Handicapped Mobility" -- also use "Accessibility (for Disabled)" if appropriate.

**See under Deleted Descriptors.
***All initiated by Facility. No transfers made during comprehensive 1980 tape updates.

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ASSISTANT SUPERINTENDENT ROLE (1966 1980)
SCOPE NOTE: Invalid Descriptor -- use "Superintendents" (Note: occasionally used indiscriminately in the past for "Assistant Principal Role" -- see "Assistant Principals" for that concept).

CLINIC PERSONNEL (SCHOOL) (1966 1980)
SCOPE NOTE: Invalid Descriptor -- see preferred Descriptors "Allied Health Personnel" and "School Health Services" (Note: postings will be transferred to the preferred terms in a forthcoming computer tape update).

CONTINUATION EDUCATION (1968 1980)
SCOPE NOTE: Invalid Descriptor -- scoped to refer to instruction for potential learners who have rejected conventional schooling, but used indiscriminately for "Continuing Education" -- see "Continuation Students."

FLES GUIDES (1967 1980)
SCOPE NOTE: Invalid Descriptor -- coordinate preferred Descriptors "Curriculum Guides" and "FLES" (Note: postings will be transferred to the preferred terms in a forthcoming computer tape update).

FLEXIBLE SCHEDULES (1967 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing for both school and job schedules -- see "Flexible Scheduling" and "Flexible Working Hours" respectively for those concepts.

INEQUALITIES (1970 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- for mathematical inequalities, use "Inequality (Mathematics)" -- for educational inequalities, use "Equal Education" -- for social and economic inequalities, see "Disadvantaged" or Descriptors relating to social, race, sex, or ethnic bias or discrimination.

LABORATORY TECHNIQUES (1967 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- use "Laboratory Training" for human relations laboratory techniques -- otherwise, use "Laboratory Procedures."

LANGUAGE AIDS (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used for both "Native Language Instruction" and "Second Language Instruction" -- see those Descriptors as well as "Educational Media."

LANGUAGE GUIDES (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used for both "Native Language Instruction" and "Second Language Instruction" -- see those Descriptors as well as "Curriculum Guides," "Dictionaries," etc.

PERFORMANCE CRITERIA (1968 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- see "Evaluation Criteria" and "Specifications."

PERFORMANCE SPECIFICATIONS (1969 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- see such Descriptors as "Equipment Standards," "Facility Requirements," and "Performance Factors."

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PRESSURE (1970 1980)
SCOPE NOTE: Invalid Descriptor -- originally intended as a physical science term but used inconsistently for social pressure, psychological stress, etc., as well as physical pressure -- see such Descriptors as "Pressure (Physics)," "Political Influences," "Social Influences," and "Stress Variables."

PROJECT APPLICATIONS (1967 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- see "Program Proposals" and "Program Descriptions."

READING DIFFICULTY (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used for both the reading problems of students and the reading level of materials -- see "Reading Difficulties" and "Readability" respectively for these concepts.

READING LEVEL (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used for both the reading level of people and the readability level of materials -- see "Reading Achievement" and "Readability" respectively for these concepts.

RETENTION STUDIES (1966 1980)
SCOPE NOTE: Invalid Descriptor -- see preferred Descriptor "Retention (Psychology)" (Note: postings will be transferred to the preferred term in a forthcoming computer tape update).

SCHOOL PLANNING (1966 1980)
SCOPE NOTE: Invalid Descriptor -- use "Educational Facilities Planning" or, if appropriate, the broader term "Educational Planning."

**SECURITY (1967 1978)
SCOPE NOTE: Invalid Descriptor -- use a more precise Descriptor such as "Security (Psychology)" or "School Security," or use an Identifier such as "Building Security."

SELF DIRECTED CLASSROOMS (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- see the more precise Descriptors "Open Education," "Independent Study," "Individualized Instruction," and "Student Projects."

STUDENT DISTRIBUTION (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used indiscriminately in indexing -- see such Descriptors as "School Demography," "Geographic Distribution," and "Test Norms."

TEACHING (1966 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- see "Instruction," "Teaching (Occupation)," and "Teaching Methods."

TEXTBOOK PUBLICATIONS (1966 1980)
SCOPE NOTE: Invalid Descriptor -- see the more precise Descriptors "Textbooks" and "Textbook Publication."

TRACKING (1968 1980)
SCOPE NOTE: Invalid Descriptor -- used indiscriminately in indexing -- see more precise Descriptors "Track System (Education)," "Perceptual Motor Coordination," and "Psychomotor Skills," as well as the Identifier "Tracking (Science)."

**Carries Add Date of Mar78. All other "dead" terms in this list carry Jun80.

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TRAINABLE MENTALLY HANDICAPPED (1967 1980)
SCOPE NOTE: Invalid Descriptor -- see preferred Descriptor "Moderate Mental Retardation" (Note: postings will be transferred to the preferred term in a forthcoming computer tape update).

WEIGHT (1968 1980)
SCOPE NOTE: Invalid Descriptor -- used inconsistently in indexing -- for inorganic physical objects, use "Weight (Mass)" -- for living organisms, use "Body Weight" -- for scores, use "Weighted Scores" -- for data other than scores, use the identifier "Weighted Data."

NEW UF'S

Absence (Students)
USE ATTENDANCE

Absence (Teachers)
USE TEACHER ATTENDANCE

Admission Tests (Higher Education)
USE COLLEGE ENTRANCE EXAMINATIONS

Admission Tests (Occupational)
USE OCCUPATIONAL TESTS

Advocates (Law)
USE LAWYERS

American Literature (1966 1980) (Latin America)
USE LATIN AMERICAN LITERATURE

American Literature (1966 1980) (United States)
USE UNITED STATES LITERATURE

Animal Biology
USE ZOOLOGY

Animal Science (1967 1980)
USE ANIMAL HUSBANDRY

Assistant Superintendents
USE SUPERINTENDENTS

Barrier Free Environment (for Disabled)
USE ACCESSIBILITY (FOR DISABLED)

Career Maturity
USE VOCATIONAL MATURITY

Child Centered Curriculum
USE STUDENT CENTERED CURRICULUM

Compulsory Attendance
USE COMPULSORY EDUCATION

Congresswomen
USE LEGISLATORS

Counting
USE COMPUTATION

Course Withdrawal
USE WITHDRAWAL (EDUCATION)

Debate Judges
USE JUDGES

Drill Press Operators
USE MACHINE TOOL OPERATORS

Education Departments (School)
USE SCHOOLS OF EDUCATION

Educational Quality Assessment
USE EDUCATIONAL ASSESSMENT
and EDUCATIONAL QUALITY

Energy Education (Conservation)
USE CONSERVATION EDUCATION
and ENERGY CONSERVATION

Financial Management
USE MONEY MANAGEMENT

Freshmen (1967 1980) (First Year College Students)
USE COLLEGE FRESHMEN

Freshmen (1967 1980) (Grade 9)
USE HIGH SCHOOL FRESHMEN

FTE
USE FULL TIME EQUIVALENCY

[1]Grant Proposals
USE GRANTS
and PROGRAM PROPOSALS

[1]Former UF of PROGRAM PROPOSALS only.

(9)

[1]Halfway Houses
USE GROUP HOMES
and REHABILITATION CENTERS

[2]Illiterate Adults (1966 1980)
USE ADULT LITERACY
and ILLITERACY

Information and Referral Services
USE INFORMATION SERVICES
and REFERRAL

Interest Centers (Classroom)
USE LEARNING CENTERS (CLASSROOM)

Job Conditions
USE WORK ENVIRONMENT

Job Restructuring
USE JOB DEVELOPMENT

Learning Stations (Classroom)
USE LEARNING CENTERS (CLASSROOM)

Library Orientation
USE LIBRARY INSTRUCTION

Life Span Education
USE LIFELONG LEARNING

Literature Surveys
USE LITERATURE REVIEWS

Local Education Authorities
USE SCHOOL DISTRICTS

Machinery Maintenance Workers
USE MACHINE REPAIRERS

Managers
USE ADMINISTRATORS

[3]Maximum Likelihood Factor Analysis
USE FACTOR ANALYSIS
and MAXIMUM LIKELIHOOD STATISTICS

Medical Record Librarians (1969 1980)
USE MEDICAL RECORD ADMINISTRATORS

Multiple Discriminant Analysis
USE DISCRIMINANT ANALYSIS

Nonresident Students (1967 1980) (Foreign)
USE FOREIGN STUDENTS

Nonresident Students (1967 1980)
(Out of District)
USE RESIDENCE REQUIREMENTS

Nonresident Students (1967 1980)
(Out of State)
USE OUT OF STATE STUDENTS

Occupational Adjustment
USE VOCATIONAL ADJUSTMENT

Painting (1966 1980) (Artistic)
USE PAINTING (VISUAL ARTS)

Painting (1966 1980) (Industrial)
USE PAINTING (INDUSTRIAL ARTS)

Plant Biology
USE BOTANY

Prior Knowledge
USE PRIOR LEARNING

Provincial Aid
USE STATE AID

Psychiatric Technicians
USE PSYCHIATRIC AIDES

Punch Press Operators
USE MACHINE TOOL OPERATORS

Radiobiology
USE RADIATION BIOLOGY

[4]Referral Services (Community)
USE COMMUNITY INFORMATION SERVICES
and REFERRAL

Resident Students (1967 1980) (In District)
USE RESIDENCE REQUIREMENTS

Resident Students (1967 1980) (In State)
USE IN STATE STUDENTS

Retention (of Employees)
USE LABOR TURNOVER

Satellite Laboratories (1966 1980)
USE SATELLITES (AEROSPACE)

School Renovation
USE EDUCATIONAL FACILITIES IMPROVEMENT

[1]Former UF of REHABILITATION CENTERS only.
[2]Former UF of ILLITERACY only.
[3]Former UF of FACTOR ANALYSIS only.
[4]Former UF of COMMUNITY INFORMATION SERVICES only.

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[1]Self Bias
USE EGOCENTRISM

Seniors (1966 1980) (Grade 12)
USE HIGH SCHOOL SENIORS

Seniors (1966 1980) (Last Year Undergraduates)
USE COLLEGE SENIORS

Skimming (Reading)
USE SPEED READING

Solicitors (Law)
USE LAWYERS

Spectators
USE AUDIENCES

Spectrograms (1967 1980)
USE SOUND SPECTROGRAPHS

[2]Speech Communication Curriculum
USE SPEECH COMMUNICATION and SPEECH CURRICULUM

Speech Communication Research
USE COMMUNICATION RESEARCH and SPEECH COMMUNICATION

Study Release Programs
USE RELEASED TIME

Village Extension Agents
USE EXTENSION AGENTS

[1]Former UF of BIAS.
[2]Former UF of SPEECH CURRICULUM <u>only</u>.

<u>SCOPE NOTES (ADDITIONS)</u>

ALLIED HEALTH PERSONNEL
(Note: Prior to Jun80, see also "Clinic Personnel (School)").

AMERICAN INDIANS
Both North and South American Indians.

COLLEGE SECOND LANGUAGE PROGRAMS
(Note: Prior to Mar80, this concept was indexed under "College Language Programs").

ETHNIC DISCRIMINATION
Restriction or denial of rights, privileges, and choice because of ethnic origins (Note: do not confuse with "Ethnic Bias").

EXPERIMENTAL SCHOOLS
Schools in which new teaching methods, new organizations of subject matter, personnel practices, and advanced educational theories and hypotheses are tested.

FACULTY MOBILITY
(Note: If possible, use the more precise term "Teacher Transfer").

HANDICRAFTS
Creative activities of making articles by hand, often with the aid of simple tools or machines -- also, the handiworks resulting from such activities.

HIGH INTEREST LOW VOCABULARY BOOKS
Books designed to interest learners whose reading abilities are below age or grade level.

LANGUAGE RESEARCH
Research in linguistics (Note: do not confuse with "Communication Research").

LITERACY
Ability to read and write -- also, communication with written or printed symbols (i.e., reading and writing).

(11)

ORAL READING
The act of reading aloud, often used to develop or test reading skills (Note: use "Reading Aloud to Others" when the purpose of oral reading is to inform or entertain a listener or group of listeners).

PHONICS
The study of sound-letter relationships in reading and spelling, and the use of this knowledge in recognizing and pronouncing words.

PREREADING EXPERIENCE
Preschool incidental learning that prepares children for reading (Note: use "Reading Readiness" for formal prereading training -- prior to Sep80, the use of this term was not restricted by a Scope Note).

PRIVATE FINANCIAL SUPPORT
Financial aid received from private sources (Note: do not confuse with "Private School Aid").

RACIAL DISCRIMINATION
Restriction or denial of rights, privileges, and choice because of race (Note: do not confuse with "Racial Bias").

READING FAILURE
Lack of achievement or accomplishment in reading.

READING READINESS
Act of preparing, or degree of preparedness, for formal reading instruction or any other reading activity or task.

SATELLITES (AEROSPACE)
(Note: if applicable, use the more specific term "Communications Satellites").

SCHOOL HEALTH SERVICES
(Note: prior to Jun80, see also "Clinic Personnel (School)").

SOCIAL DISCRIMINATION
Unfavorable treatment of individuals or groups on arbitrary grounds (Note: do not confuse with various "bias" terms, which refer to prejudicial attitudes that may lead to such treatment).

TEACHERS
(Note: see "Faculty" for other specific terminology related to "Teachers").

UNITED STATES HISTORY
(Note: prior to Mar80, "American History" was occasionally used for this concept).

VERBAL DEVELOPMENT
Growth in ability to use and comprehend words in either oral or written form.

SCOPE NOTES (CHANGES)

//ACCELERATION
The process of progressing through an educational program at a rate faster than that of the average student (Note: for the time rate of change of velocity, use the identifier "Acceleration (Physics)").

// = Added indexing note only; no change to basic scope.

(12)

ACCESSIBILITY (FOR DISABLED)
Characteristics of facilities, programs, and services that allow them to be entered or used by individuals despite visual, hearing, mobility, or other impairments (Note: for physical access, coordinate with "Physical Mobility" or "Visually Handicapped Mobility" -- prior to Jun80, see also "Architectural Barriers").

AMERICAN INDIAN STUDIES
Curriculum or subject area encompassing the culture, history, achievements, and contemporary concerns of American Indians.

BIAS
An inclination, or a lack of balance (Note: use a more specific term if possible).

CONTINUATION STUDENTS
Students enrolled in special continuation education programs -- continuation education enables youth and adults who have previously dropped out of or otherwise rejected conventional schooling to complete their formal education (Note: prior to Jun80, "Continuation Education" was also used to index this concept).

CRITICAL PATH METHOD
Technique used to coordinate and schedule the sequential activities of a project to complete it as efficiently and quickly as possible (Note: see also the identifier "Program Evaluation and Review Technique" -- prior to Mar80, the instruction "Path Analysis, use Critical Path Method" was carried in the Thesaurus).

//DAY CARE CENTERS
Professionally run facilities that care for groups of children on a partial or full day basis (Note: prior to Mar80, the instruction "Day Care Centers, use Day Care Services" was carried in the Thesaurus).

DESIGN REQUIREMENTS
Specifications that must be met for the designs of facilities or objects in order to satisfy the physical or psychological needs of users.

//DIFFUSION
Process by which an idea gets from its source or origin to its place of ultimate use (Note: prior to Mar80, the use of this term was not restricted by a Scope Note -- for the diffusion of humans, use "Population Distribution" -- for chemical, molecular, etc. diffusion, use the identifier "Diffusion (Natural Sciences)."

EDUCATIONAL FACILITIES PLANNING
Planning the facilities and grounds of educational institutions (Note: prior to Mar80, this concept was indexed under "School Planning").

FINANCIAL AID APPLICANTS
Individuals requesting financial support.

FREE SCHOOLS
Alternative schools offering a completely voluntaristic framework, including an unstructured curriculum and a spontaneous learning environment -- students are free to select what to learn, with whom, when, and how -- grades, competition, and comparisons between individuals are discarded (Note: do not confuse with "Free Education" or "Freedom Schools").

GERIATRICS
Branch of medicine dealing with the physiology and pathology of old age.

// = Added indexing note <u>only</u>; no change to basic scope.

(13)

HOSPITAL SCHOOLS
Schools in hospitals for formal instruction of hospitalized children (Note: do not confuse with "Teaching Hospitals" or "Patient Education" -- prior to Oct79, this term was not scoped).

INEQUALITY (MATHEMATICS)
Mathematical expression or proposition concerning the difference in size between two quantities (Note: for educational or socioeconomic inequality, refer to Scope Note of "Inequalities (1970 1980)").

JUDGES
Persons selected or appointed to decide in competitions or contests (Note: if possible, use the more specific term "Court Judges").

LANGUAGE ACQUISITION
Development in the individual of his/her native language (Note: do not use for "Second Language Learning" -- prior to Mar80, the Thesaurus carried the instruction "Language Acquisition, use Language Development" -- "Language Development" did not carry a Scope Note).

MEDICAL RECORD ADMINISTRATORS
Individuals who plan, develop, and administer medical record systems for hospitals, clinics, health centers, etc. (Note: for librarians in medical libraries, coordinate "Librarians" and "Medical Libraries" -- for librarians who are directly involved in patient care, use the identifier "Clinical Medical Librarians").

MIGRATION
Demographic movements of individuals or groups.

MINICOURSES
Courses at any educational level that are of relatively short duration (e.g., shorter than a school's regular academic term or session) and intended to achieve certain limited objectives.

//NONGRADED INSTRUCTIONAL GROUPING
Grouping students according to such characteristics as academic achievement, mental and physical ability, or emotional development rather than by age or grade level (Note: some of the former "nongraded/ungraded" Descriptors merged with this term were occasionally used to index "Nongraded Student Evaluation").

//NONGRADED STUDENT EVALUATION
Evaluation of student progress or achievement without the use of letter grades or other summary ratings -- provides feedback about a student's specific strengths and weaknesses rather than summarizing his or her overall performance (Note: some of the former "nongraded/ungraded" Descriptors merged with "Nongraded Instructional Grouping" were occasionally used to index this concept).

//OCCUPATIONAL TESTS
Tests designed to predict job performance by recording specific abilities and interests that correspond with those of persons successfully engaging in the particular field of work (Note: for occupational interest inventories, use "Interest Inventories").

PERCEPTION
The process of becoming aware of objects, qualities, or relations via the sense organs -- involves the reception, processing, and interpretation of sensory impressions (Note: use a more specific term if possible -- do not confuse with "Attitudes" or "Opinions").

// = Added indexing note <u>only</u>; no change to basic scope.

(14)

PHYSICAL MOBILITY
Individual's ability to move within his or her immediate environment (Note: for demographic or geographic mobility, use "Migration" -- prior to Mar80, "Architectural Barriers" was frequently used to index this concept).

//PRIVATE SCHOOL AID
Public or private financial support given to private, religious, or other nonpublic schools, colleges, or universities (Note: do not confuse with "Private Financial Support").

//READABILITY
The quality of reading matter that makes it interesting and understandable to those for whom it is written (Note: prior to Jun80, "Reading Difficulty" and "Reading Level" were occasionally used to index this concept).

//READING ACHIEVEMENT
Level of attainment in any or all reading skills, usually estimated by performance on a test (Note: prior to Jun80, "Reading Level" was occasionally used to index this concept).

READING DIFFICULTIES
Problems in reading, caused either by disabilities associated with psychological processes or by such factors as physical or sensory handicaps, cultural background, low ability, etc. (Note: do not use for "Readability" -- the previous term "Reading Difficulty" was not scoped and was often confused with "Readability").

RELEASED TIME
Time granted to students, employees, or institutionalized persons to pursue special activities.

RELIGIOUS EDUCATION
Instruction in religion at any level not leading to a degree in theology (Note: prior to Mar80, this term was not restricted by a Scope Note -- for formal education for careers in religion, including the clergy, use "Theological Education").

RESEARCH DESIGN
The underlying plan or organization of a research project or study that determines its scope and approach -- also, the process of planning and organizing research activities (Note: for documents/articles dealing with research methods or experimental procedures, use "Research Methodology").

RESEARCH METHODOLOGY
Procedures used in making systematic observations or otherwise obtaining data, evidence, or information as part of a research project or study (Note: do not confuse with "Research Design," which refers to the planning and organization of such procedures).

RESEARCH NEEDS
Questions or problems that require research (Note: prior to Mar80, the use of this term was not restricted by a Scope Note -- see also "Research Methodology," "Research Opportunities," and "Research Problems").

//RETENTION (PSYCHOLOGY)
That aspect of memory that involves either short- or long-term holding of information (Note: prior to Jun80, "Retention Studies" was also used to index this concept -- for the concept of "retention of personnel, teachers, students, etc.," see such Descriptors as "Employment Practices," "Teacher Persistence," and "School Holding Power").

// = Added indexing note <u>only</u>; no change to basic scope.

SPECIFICATIONS
Detailed written statements of characteristics or requirements (Note: use a more specific term if possible).

SPEECH HANDICAPS
Defects and disturbances that interfere with oral communication.

STRUCTURAL ANALYSIS (1966 1980)
Invalid Descriptor -- originally intended as a linguistics term but used indiscriminately -- see "Structural Analysis (Linguistics)" and "Structural Analysis (Science)" -- see also such Descriptors as "Chemical Analysis," "Literary Criticism," and "Group Structure," or such Identifiers as "Cognitive Structures," "Musical Analysis," "Structure of Knowledge," and "Structural Learning."

SUMMATIVE EVALUATION
Evaluation at the conclusion of an activity or plan to determine its effectiveness.

TEACHER PERSISTENCE
One's active continuance as a teacher by reason of personal choice.

TEACHER RESPONSE
Teacher reaction to instructional and/or classroom situations (Note: prior to Mar80, the instruction "Teacher Reaction, use Teacher Attitudes" was carried in the Thesaurus).

TEACHING ASSISTANTS
Persons, usually graduate students, who assist as instructors at the college level (Note: for K-12 assistants, use "Teacher Aides").

TEACHING HOSPITALS
Hospitals where formal medical training takes place, usually affiliated with nursing or medical schools (Note: do not confuse with "Hospital Schools" or "Patient Education").

TELECOURSES
Sequences of lessons offered over television for credit or auditing purposes (Note: for courses on the subject of television, use "Television Curriculum" -- prior to Mar80, this term did not carry a Scope Note).

THEOLOGICAL EDUCATION
Formal education in a higher education institution in preparation for careers in religion, including the clergy (Note: prior to Mar80, this term was not restricted by a Scope Note).

TRANSFORMATIONS (MATHEMATICS)
Substitution of one mathematical configuration or expression by another in accord with a mathematical rule.

<u>DELETED DESCRIPTORS</u>

CONTINUATION EDUCATION
(Now a "dead" term -- former UF CONTINUATION HIGH SCHOOLS (1968 1980) moved under CONTINUATION STUDENTS.)

DEVELOPMENTAL VOCABULARY
(Completely purged from Thesaurus -- postings will be transferred to appropriate terms in 1981.)

GEOGRAPHIC MOBILITY
(Synonym of MIGRATION -- any postings will be transferred there in 1981.)

(16)

LATE SCHOOL ENTRANCE
(Purged -- changed to LATE REGISTRATION.)

MONOLOGUES
(Postings transferred in 1980 updates to MONOLOGS.)

RESEARCH APPRENTICESHIPS
(Postings will be transferred to RESEARCH ASSISTANTS in 1981.)

TRACKING
(Made a "dead" term.)

WEIGHT
(Made a "dead" term -- had been used every which way.)

WOMEN TEACHERS
(Postings transferred in 1980 updates to WOMEN FACULTY.)

DELETED "DEAD" TERMS

ADULT LITERACY (1970 1980)
(Resurrected to main term status.)

AMERICAN LITERATURE (1966 1980)
(Changed to UF status -- all postings reassigned in 1980.)

ANIMAL SCIENCE (1967 1980)
(Changed to UF status -- all postings reassigned in 1980.)

CATALOGS (1967 1980)
(Resurrected to main term status.)

FRESHMEN (1967 1980)
(Changed to UF status -- all postings reassigned in 1980.)

MEDICAL RECORD LIBRARIANS (1969 1980)
(Changed to UF status -- all postings reassigned in 1980.)

PAINTING (1966 1980)
(Changed to UF status -- all postings reassigned in 1980.)

SATELLITE LABORATORIES (1966 1980)
(Changed to UF status -- all postings reassigned in 1980.)

SCHOLASTICISM (1971 1980)
(All postings either transferred to SCHOLARSHIP or to the identifier field -- purged from the Thesaurus.)

SENIORS (1966 1980)
(Changed to UF status -- all postings reassigned in 1980.)

SPECTROGRAMS (1967 1980)
(Changed to UF status -- all postings reassigned in 1980.)

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DELETED UF'S (Former USE terms are within parentheses. Excludes 23 former UF's that were changed to "dead" terms; for these, see Invalid "Dead" Descriptors listing beginning on page 5.

Absenteeism
(ATTENDANCE)

Advocates
(LAWYERS)

[1]Animal Life
(ZOOLOGY)

[2]Auditory Agnosia (1967 1980)
(PERCEPTUAL HANDICAPS)

Education Departments
(SCHOOLS OF EDUCATION)

[3]Electroplating
(FINISHING)

[4]Free Education
(FREE SCHOOLS)

Foreign Language Speakers
(NATIVE SPEAKERS)

Interest Centers
(LEARNING CENTERS (CLASSROOM))

Interest Tables
(LEARNING CENTERS (CLASSROOM))

[5]Nonfarm Youth (1966 1980)
(YOUTH)

[6]Nonresident Students (1967 1980)
(OUT OF STATE STUDENTS)

PERT
(CRITICAL PATH METHOD)

[7]Pharmacology
(PHARMACY)

Plant Life
(BOTANY)

[8]Program Evaluation and Review Technique
(CRITICAL PATH METHOD)

[9]Resident Students (1967 1980)
(IN STATE STUDENTS)

Solicitors
(LAWYERS)

Small Engine Mechanics
(AUTO MECHANICS)

Teacher Absence
(TEACHER ATTENDANCE)

Village Workers
(CHANGE AGENTS)

[10]West Indians
(LATIN AMERICANS)

[1]Now a UF of new term ANIMALS.
[2]See Identifier AGNOSIA.
[3]Resurrected as Identifier.
[4]Now a main term.
[5]All postings reindexed in 1980 tape updates; no longer in ERIC Data Base.
[6]See revision under New UF's.
[7]Now a main term.
[8]Resurrected as Identifier.
[9]See revision under New UF's.
[10]Resurrected as Identifier.

OTHER MISCELLANEOUS CORRECTIONS

A. SCOPE NOTES

AMERICAN INDIAN RESERVATIONS	Changed "...the Federal government..." to "...governments..."
ANCILLARY SCHOOL SERVICES	Added "prior to..." reference to "dead" term ANCILLARY SERVICES.
BUSINESS ADMINISTRATION EDUCATION	Added "Do not confuse with BUSINESS EDUCATION."

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BUSINESS EDUCATION	Added "Do not confuse with BUSINESS ADMINISTRATION EDUCATION."
LITERARY DEVICES (1970 1980)	Changed "Literature Devices" to "Literary Devices" in this Scope Note.
MODERATE MENTAL RETARDATION	Added "prior to..." reference to "dead" term TRAINABLE MENTALLY HANDICAPPED.
RECOGNITION (PSYCHOLOGY)	Added "see also..." note for RECALL (PSYCHOLOGY).
RESOURCE STAFF	Word "other" changed to "regular."
SEX DISCRIMINATION	Added "Do not confuse with SEX BIAS."
STUDENT ATTITUDES	Word "not" in "was not restricted" was left out of Apr80 entry.
TEACHING PROGRAMS (1966 1980)	"Instructional Programs" changed to "Instruction" in Scope Note as former term is now "dead."
VISIBLE SPEECH	Added "prior to..." reference that this term previously had no Scope Note.

B. UF/USE REFERENCES

ACADEMIC DEANS	UF "Deans of Faculties" changed to "Deans of Faculty."
ADMINISTRATORS	Pound sign (double USE) added to UF "Community School Directors (1967 1980) #."
ENUNCIATION IMPROVEMENT (1966 1980)	Changed to double UF -- that is, use ARTICULATION (SPEECH) and SPEECH IMPROVEMENT.
MAN MACHINE SYSTEMS	UF "Man Machine Dialogues" changed to "Man Machine Dialogs."
MATHEMATICS ANXIETY	Present UFs deleted. Added UF "Mathematics Avoidance."
UNIFIED STUDIES PROGRAMS (1966 1980)	Added this UF to the display of UNIFIED STUDIES CURRICULUM. It was inadvertently omitted from the Mar80 Thesaurus.

C. OTHER CROSS-REFERENCES

BIAS	Moved out of ATTITUDES hierarchy. ATTITUDES no longer fits as BT with introduction of NT STATISTICAL BIAS. See Scope Note on page 12.
CHANGE AGENTS	Made BT of EXTENSION AGENTS and new term LINKING AGENTS. Indexing note to "use a more specific term" added.

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LANGUAGE ACQUISITION	Removed BT COGNITIVE DEVELOPMENT and NTs VERBAL DEVELOPMENT and VOCABULARY DEVELOPMENT. Added VERBAL DEVELOPMENT as BT.
SATELLITES (AEROSPACE)	Made BT of COMMUNICATIONS SATELLITES.
SPECIFICATIONS	DESIGN REQUIREMENTS and FACILITY REQUIREMENTS removed from STANDARDS hierarchy and placed in the hierarchy of this term.

DESCRIPTORS RECOMMENDED FROM JUN80 TO OCT80 THAT WERE NOT IMPLEMENTED

CULTURAL CONTRIBUTIONS (submitted 7/80 by RC)
Appears to have no utility for indexing/retrieval precision beyond the existing terms CULTURAL INFLUENCES and MINORITY GROUP INFLUENCES.

DEATH EDUCATION (submitted 10/80 by CG)
Unnecessary -- retained as UF of DEATH.

ENTRANCE EXAMINATIONS (submitted 6/80 by TM)
Unnecessary -- COLLEGE ENTRANCE EXAMINATIONS or OCCUPATIONAL TESTS adequately cover all potential postings.

WEST INDIANS (submitted 9/80 by UD)
Removed as UF of LATIN AMERICANS, and reinstated as an identifier. Won't work as Descriptor since it can't be scoped unambiguously.

MISCELLANEOUS NOTES ON CATALOGING

Prepared by the Facility Editors,
on the basis of recent experiences,
for the Eastern Regional Technical Meeting
October 22-23, 1980

Title

- Foreign language titles should always be followed by their English translation in parentheses.
- Titles should be recorded as on the document and should not be changed arbitrarily, e.g., (1) to make a "maverick" title conform to the others in a related group, or (2) to change state names to the two-character postal abbreviation.
- Phrases designating a "Final Report" or "Progress Report" should be placed in the subtitle position, even if these phrases precede the substantive title. However, titles beginning "Annual Report of the..." should generally be recorded as on the title page. Series titles should also be placed in the subtitle position and should not precede the specific title for the document in hand.

Personal Author

- Position Titles such as "Project Director" should not accompany personal names in the Author field.
- Legitimate qualifiers following personal names, such as "Ed." or "Jr." or "II" should be set off by commas.

Level

- There are sometimes variances in the Level cited on the OCR form, the shipping log, and the release sticker on the document. These should be consistent (unless document legibility problems lead to a Level 2 assignment where permission was granted for Level 1).

Report Number

- Treat International Standard Book Numbers (ISBN's) as any other identifying number and record them in the Report Number field (for retrieval purposes).
- DHEW report numbers should be recorded in their standard format, e.g. "DHEW-ADM-77-454".
- Roman Numerals in Report Numbers should be changed to Arabic.

Contract Numbers

NIE contracts in the 100 to 600 series do not carry a prefix and should be recorded in the form "400-76-0116" regardless of how they appear on the document. In the case of other agencies, where we do not have the benefit of this knowledge, it is best to simply follow the form cited on the document.

Geographic Source

- When there are multiple authors,each from different locations,and no other clues as to where the document came from or was published, use the location of the prime (first listed) author.

Availability

- When citing the availability of GPO documents use the GPO Stock Number whenever it can be determined.

- When citing an availability contact point within an organization, it is better to use a position title then a personal name. Specific people come and go but positions often have more permanence.

Journal Citations

- If the item being cataloged is a journal article or an issue of a serial publication, the journal citation field should always be completed.

- If the item being cataloged is a "theme issue" of a serial publication, it is better to select as the item title the theme name, e.g., "Parachute Instruction", rather then the name of the journal.

Descriptive Note

- Use two character postal state abbreviations in this field, where appropriate,to shorten field length.

- When citing related ED numbers use proper format, e.g., "ED 150 996-997, ED 150 999"

- Separate completely different thoughts or notes with a period rather than a semicolon, just as you would in regular text.

- In citing a "paper present at .....", the words "Annual Meeting" or "Annual Conference" should be capitalized.

- Reference in a resume to CH numbers to appear in a later issue of RIE should be avoided when possible due to the confusion this can cause the user.

- If a document is pulled (by CH or CERIC) references to it by other accessions should also be removed.

Descriptors

- In addition to making sure that all Descriptors are in the new Thesaurus, the capitalization and word separations should be checked, e.g., "Postsecondary" not "Post Secondary".

Identifiers

- Institutions should not be cited in the Identifier field unless they are actually the subject of the document. There are too many situations where the same organization name appears in both the Institution field and the Identifier field.

- Now that the Publication Type scheme is in full swing and has a code for IAP's (071), it is not necessary to use "Information Analysis Products" as an Identifier, unless IAP's are the subject of the document.

- Don't forget to use state abbreviations after organization names, as shown in the IAL.

Abstract

- Never end a line with a hyphen.

- Do not abbreviate state names in the abstract.

- Use double parentheses when enumerating a list of items, e.g.: (1) ------; (2)------; (3)------.

- When doing a list of chapters or papers in the abstract, take particular care with author names. Authors do not like to have their names misspelled.

- Recognize that very long abstracts may not fit on the Single-Frame Resume (microfiche lead-in page) and may therefore be truncated on the SFR.

- When related documents are cited in the Note field it is not necessary to repeat this information in the Abstract. (and vice versa).

Analytics

- Analytics are cataloged as individual documents distinct from the parent document. Many data elements may vary from those on the parent document, e.g. Geographic Source.

Document Preparation

- Documents that are volumes or parts of the same work should be accessioned in sequence if at all possible.

- Information obtained from sources other then the document and used in the cataloging should be validated in some way, e.g., attaching the letter containing the information. The appearance of information that is not anywhere in the document gives the Facility editors a problem.

- When inserting additional material in a document or when grouping several documents into one accession, place the material securely in the proper position for pagination. The paginator paginates exactly what you send the Facility as it comes out of the wrapper. If it is not in order it gets paginated out of order.

- If the availability of a document has changed from that recorded on the document (as a result of later information received) then the information appearing in the document should also be changed so as not to mislead users.

ERIC VOCABULARY REVIEW GROUP

Clearinghouse Representatives

CE Janet Thorngate
CG Carol Jaslow
CS Jane McClellan
EA Ian Templeton
EC Dorothy Bloch
FL Mary Niebuhr
HE Lynn Barnett (Chair)
IR Pauline Atherton
JC Anita Colby
PS Ron Hutchison
RC Judi Conrad
SE Stan Helgeson
SO Sydney Meredith
SP Rob Gillette
TM Geralyn Kaminski
UD Stella Torgoff

CERIC Representative

Pat Coulter

Facility Representative

Jim Houston

Oryx Representative (SMERC)

Sarah Lake

User Representatives

Lynn Smarte
ERIC Online Group
ERIC/EC

Charles Brown
Idaho State Department of Ed.
ERIC Library
Jordan Office Building
650 West Street
Boise, ID 83720

Jo Ann Davison
Head Librarian
Gilman School
5407 Roland Avenue
Baltimore, MD 21210

Suzanne Wise
Belk Library
Appalachian State University
Boone, NC 28608

Gwen Edwards
Principal
Highland View Elementary School
9101 Providence Avenue
Silver Spring, MD 20901

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Reading and Communication Skills

- *Governing College Student Publications.* J. William Click. 24p, Fall 1980, CS 205 769. Available from: NCCPA Publications, School of Journalism, Lasher Hall, Ohio University, Athens, Ohio 45701.

  This publication analyzes governing and policy documents for student publications from various types of colleges and universities and discusses organizational arrangements and strengths and weaknesses of the documents' various approaches. An appendix includes a checklist for constructing governing documents and lists typical elements of such documents.

- *Communicating in Conferences: Parent-Teacher-Student Interaction.* Paul G. Friedman. 62p, Summer 1980, CS 502 917. Available from: Speech Communication Association, 5105 Backlick Road, Annandale, Virginia 22003. Price: $3.00.

  Addresses the communication processes involved in parent/teacher or parent/teacher/student conferences. Concentrates on "problem situations," such as when parents and teachers disagree, when misunderstandings occur, or when a student is not performing well.

2. ERIC Clearinghouse for Science, Mathematics, and Environmental Education

- *A Directory of Projects and Programs in Environmental Education. Fifth Edition.* John F. Disinger, Compiler. $16.00.

  Presented are more than 400 summaries of environmental education programs being implemented within school systems and institutions of higher education.

3. ERIC Clearinghouse on Tests, Measurement, and Evaluation (TM)

- *Research and Evaluation Studies from Large School Systems, 1979.* TM 800 602.

  This bibliography will be announced in the February 1981 issue of RIE. Companion volumes are:

  - Research and Evaluation Studies from Large School Systems, 1976. ED 142 584.
  - Research and Evaluation Studies from Large School Systems, 1977. ED 166 262.
  - Research and Evaluation Studies from Large School Systems, 1978. ED 182 350.

RIENOV80

REMOVE LIST

A. DUPLICATES (13)

1. Readmission of Clearinghouse's Own Input

FL 011 101	RIESEP70	FL 001 723	ED 038 901
FL 011 102	RIEAUG70	FL 001 725	ED 038 073
FL 011 103	RIEJUL68	FL 000 660	ED 016 430
HE 012 907	RIEMAY80	HE 012 061	ED 180 331
IR 008 459	RIEFEB76	IR 002 579	ED 012 869
IR 008 487	RIEMAY80	IR 007 939	ED 180 465
PS 011 519	RIEOCT80	PS 011 466	ED 187 450
SE 031 466	RIEDEC79	SE 027 988	ED 174 419

2. Duplicates Appearing in RIE Three Months or More Ago

FL 011 421	RIEJUL80	IR 008 076	ED 183 160
UD 019 958	RIEJUL80	EA 012 500	ED 182 860
UD 020 515	RIEJAN79	TM 007 523	ED 159 215

3. Duplicates Appearing in RIE in September, October, and November 1980

EA 012 798	RIENOV80	CE 025 658	ED 187 941
EA 012 802	RIEOCT80	HE 010 524	ED 187 154

B. REMOVES (10)

CG 014 418	Pulled by CERIC
CG 014 455	Pulled by CERIC
FL 011 038	Pulled by CERIC
FL 011 135	Pulled by CERIC
FL 011 351	Pulled by Clearinghouse
JC 800 150	Pulled by CERIC
JC 800 153	Pulled by CERIC
JC 800 350	Pulled by CERIC
JC 800 366	Pulled by Clearinghouse
UD 020 719	Pulled by Clearinghouse

C. DELAYED (173)

FL 011 067-089 (23) delayed by Clearinghouse
SE 031 300-330 (31) delayed by Clearinghouse
119 documents moved forward to RIEDEC80

RIE INPUT BY CLEARINGHOUSE (RIENOV80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	11
CE	244	0	244	0	44	200	1820
CG	79	0	79	2	0	77	816
CS	175	0	175	0	0	175	1613
EA	76	0	76	2	0	74	773
EC	75	0	75	0	0	75	305
FL	105	0	105	7	23	75	770
HE	79	0	79	1	8	70	1162
IR	100	0	100	2	28	70	877
JC	96	0	96	4	0	92	561
PS	75	4	71	1	11	59	704
RC	64	0	64	0	0	64	538
SE	125	0	125	1	31	93	1013
SO	74	0	74	0	0	74	781
SP	101	0	101	0	28	73	790
TM	101	0	101	0	0	101	725
UD	68	0	68	3	0	65	761
TOTAL	1,638	4	1,634	23	173	1,438	14,520

Attachment 14
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR NOVEMBER 1980 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1980
AA	114	10	14	00	1,559
CE	119	23	30	2	899
CG	159	13	15	00	2,137
CS	365	38	48	2	2,060
EA	111	28	29	16	1,425
EC	00	00	00	00	1,219
FL	35	3	4	00	660
HE	213	59	68	53	1,345
IR	131	26	36	2	1,044
JC	37	3	4	00	228
PS	184	12	15	00	1,209
RC	78	14	14	00	429
SE	241	38	52	18	1,879
SO	48	7	8	00	699
SP	125	12	13	00	921
TM	92	5	6	00	879
UD	50	13	13	00	700
TOTALS	2,102	304	369	93	19,292

Number of Standing Order Customers: 701

STANDING ORDER CUSTOMERS
ADDITIONS, RENEWALS, AND CANCELLATIONS
OCTOBER 1980

NEW	RENEW	CANCELLED
Southern Utah State College Receiving Building Cedar City, Utah 84720	Southern Illinois University at Carbondale Morris Library Carbondale, Illinois 62901 St. Mary's University Patrick Power Library Halifax, Canada B3H 3C3	

ACTION ITEM #8

ADDENDUM TO THE EAB - DECEMBER 1980

"VOCABULARY STATUS REPORT"

The first Vocabulary Status Report is Attachment 18 of the EAB. It includes all Thesaurus recommendations received by the ERIC Facility lexicographic staff since the last update of the Thesaurus file (i.e., during the October 27 - December 10 time frame). Unlike the old DJF Status Report, the new "report" asks for reactions among ERIC components before decisions are made on implementation. All representatives of the newly re-formed Vocabulary Review Group (VRG) are asked to vote on the new recommendations and to return your responses to the Facility no later than January 14, 1981. (Attachment 18 requests responses by January 7; this has been extended 1 week because of the lateness of the EAB.) The results of this voting and VRG Executive Committee dispositions will be announced in subsequent editions of this report. (See November 1980 EAB, Attachment 11, p. 61 for the list of current VRG representatives.)

For the immediate future, distribution of the Vocabulary Status Report to VRG representatives will be via the EAB. Those reviewers who do not get the EAB (external to the ERIC system) will receive a separate transmittal. If VRG representatives should want to retain the report in their EABs, copies will be suitable for responses to the Facility.

The designator "AA" will be used in the report to indicate recommendations of, and reactions by, the Facility lexicographic staff. Some initial reactions of the Facility are currently in the "Reviewer's Remarks"column. Reviewers may respond to all such remarks, as well as to the original recommendations. Your responses may be recorded on the report form itself or on separate sheets of paper.

...Jim Houston (ERIC Facility)

Volume: 4
Number: 12
Date: December 1980

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

Warmest greetings and good wishes for the Holiday Season

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ACTION ITEMS

1. NOMINATIONS FOR RIE HIGHLIGHTS

Beginning with the December RIE we are announcing in the front of RIE selected ERIC Clearinghouse publications. In doing so it is our desire not to announce all Clearinghouse publications, but only those of substantial length and content. For example, we would not announce user services publications, or even necessarily all the items contracted for as "information analysis products," nor would we plan to announce relatively short documents.

Please continue to use the Pubtype code 071 for those documents for which it is appropriate. Then, in the margin of the Clearinghouse accession log sheet, flag only those documents nominated for the highlight section with the notation "RIE Highlights." These instructions replace those in item 3, page 5 of the November *ERIC Administrative Bulletin*.

...B.C. (Central ERIC)

2. REPRODUCTION RELEASES FOR OLD ACQUISITION ARRANGEMENTS

It has come to our attention that some old acquisition arrangements made before the 1978 copyright law are not covered by a formal blanket reproduction release. Please review Clearinghouse standing acquisition arrangements for a formal blanket reproduction release. As in the case of individual documents, a cover letter is not sufficient. (See April 1980 EAB.)

...B.C. (Central ERIC)

3. SHARING CLEARINGHOUSE PRACTICES

For the past couple of issues of the EAB, there have been a number of descriptions of practices which individual Clearinghouses have developed and which merit sharing with the entire system. As we encounter these activities in the course of annual reviews, we have encouraged Clearinghouses to submit brief descriptions for the EAB. Please consider them in light of your own operation and make contact where further information is needed. Please don't wait for our suggestion to submit such material—the EAB is a good vehicle for such communication among Clearinghouses.

...Bob Chesley (Central ERIC)

4. REVISED *ACQUISITIONS DATA REPORT* (ADR) PROCEDURES

The considerable variance in the way ERIC Clearinghouses have been submitting data on acquisitions in the monthly ADR's has been a problem which has been discussed at some length at several of the regional technical meetings. An advance copy of the revision of that part of the *ERIC Processing Manual* pertaining to future ADR input is displayed as Attachment 1.

It should be noted that only documents which are selected are to be reported in the future. It is, therefore, important that Clearinghouse Directors take all steps necessary to assure that document selection procedures are streamlined as much as possible. Implementation of this revision is effective with the report that is due to be submitted for documents selected during the month of January 1981. The January report should include all documents selected in January (plus any leftovers from December which were not included in the December report).

Inasmuch as the January report will contain information of a different nature than that previously reported, a new running six-month cumulation will be started, with the January 1981 edition being the initial report in the new series. Succeeding months' data will be added until a six-month cumulation is built up. Thereafter, as additional months are added the oldest month will be deleted.

The ERIC Facility is in the process of producing new ADR input forms which will incorporate the new "Disposition Codes." These will be mailed to Clearinghouses during the latter part of December so that they may be used for the reports to be rendered at the end of January.

NOTE: Particular attention should be paid to the bracketed portions of the revised ADR section of the EPM, since these highlight the principal changes that have been made.

...Frank Smardak (Central ERIC)

5. ONE-SHOT JOURNALS—DUPLICATION OF COVERAGE MUST BE AVOIDED

While preparing the July-December 1980 Semiannual Cumulation of CIJE, it was found that two Clearinghouses abstracted the same article from the same one-shot journal. We are asking all Clearinghouses to help prevent such duplication in the future. Before entering a one-shot into CIJE, please check to be sure that you have not covered a journal that might fall within the scope of another Clearinghouse. If it is a possibility, please check with the other Clearinghouse to be sure that they are not abstracting any articles from that journal.

...Susan Slesinger (Oryx Press)

6. HELP! PLEASE SEND YOUR ACRONYMS AND INITIALISMS

The ERIC Clearinghouse for Junior Colleges is winding up the acronyms dictionary special project. Updating the six-year-old dictionary has resulted in significant changes. Only FL and CG have responded to the October request for a list of acronyms! JC needs to hear from the rest of the Clearinghouses.

...Gayle Byock (JC)

7. *ABSTRACTOR/INDEXER WORKBOOK* USAGE

The ERIC Steering Committee would like to share information about usage of the *Abstractor/Indexer Workbook* among the Clearinghouses. Marilyn Laubacher of the ERIC Clearinghouse on Information Resources is collecting information concerning the number of abstractors and indexers who have been trained using the workbook and would like to have a brief paragraph describing the ways the workbook has been used. Please send this information to Marilyn so that she may have time to compile it for inclusion in the next EAB.

...Marilyn Laubacher (Steering Committee)

I. CENTRAL ERIC ANNOUNCEMENTS

A. "How to Search the ERIC System" Slide Tape Presentation Now Available From UCLA

A new reference aid developed by Lorraine Mathies (at the Education Library of UCLA) to facilitate library use of ERIC materials by either individuals or groups is now available and is priced at $35. The new aid is very well done and can be adapted to another library with the substitution of a few slides. It consists of:

- 35 millimeter slides,
- 12½ minute recorded cassette,
- 12 page guide (script and index to slides).

An announcement and order form for this product is contained in Attachment 2.

...Bob Chesley (Central ERIC)

B. ORI Wins Competition for ERIC Facility Contract

On December 12, 1980, climaxing a long and strenuous competition that began 6 months earlier with the issuance of the RFP on June 23, ORI Inc. signed the new contract for the operation of the ERIC Facility.

The contract signed is for basic operations. Optional features such as system improvement projects have not yet been decided upon and will be announced in a future EAB.

...Jim Prevel (Central ERIC)

II. ERIC STEERING COMMITTEE ANNOUNCEMENTS

A. The ERIC Technical Steering Committee met November 10-12, 1980 to consider issues raised at the previous two regional technical meetings. The Committee forwarded 14 recommendations to Central ERIC for their

consideration. Decisions reached will be announced in a later issue of the EAB. For a general review of other topics discussed at the meeting, see Attachment 3.

...Marilyn Shorr (Steering Committee)

III. ERIC FACILITY ANNOUNCEMENTS

A. Season's Greetings From the ERIC Facility

The competition for the ERIC Facility contract has, for the last six months, occupied at least part of all of our minds and a considerable amount of our management time. It has now, just in time for Christmas, finally been decided.

We are, needless to say, very pleased that we will be back in 1981 to serve you. We would like to take this opportunity to thank all the well-wishers and voters-of-confidence that made the waiting period so much easier to take. We feel dedicated to ERIC and its goals and objectives and want to assure the other members of the ERIC network that we will continue to do our very best in the future to work for you and (within budget constraints, alas, always) to be responsive to your needs.

Merry Christmas (it is for us)!

...ERIC Facility Staff

B. *ERIC Processing Manual* (EPM)—New Sections Should Be Put Into Immediate Use

Five totally revised sections of the *ERIC Processing Manual* have now been distributed and are in the hands of Clearinghouse staff. These sections incorporate all recommended procedural changes approved to date and should be put into immediate use as soon as received.

Because of the many revisions and extensive re-write, it is suggested that Clearinghouses plan section-by-section review sessions with appropriate staff members to go over the changes and to discuss them in detail. To aid in this process, each section begins with a "Summary of Significant Rules" highlighting the most important rules.

When all sections have been issued, the Facility has been asked to prepare a summary outlining the major significant changes incorporated into the text of each section.

For the first time, the EPM is being made available for public sale. Individual sections are priced at $3.75 each (postpaid). The entire volume, when completed, will be available for $40.

A table summarizing the present state of EPM revision is displayed as Attachment 4.

...T.B. (ERIC Facility)

C. CIJE Field Size Statistics

The Facility recently ran its statistical program against the CIJE file (August 1979—October 1980) in order to obtain statistics on the use of the Publication Type field. In the course of making that run, average field size statistics were obtained as a by-product. We thought the Clearinghouses might be interested in them:

FIELD	AVERAGE FIELD SIZE
Personal Author	21.71
Descriptor	162.39
Identifier	29.40
Annotation	262.21
Journal Citation	50.90
Language	6.99
Title	59.81

...T.B. (ERIC Facility)

D. RIE Statistics For 1980 (Final)

With the completion of the December 1980 issue of RIE, the annual basic statistics shape up as follows:

Level 1 Documents	12,756	79.8%
Level 2 Documents	2,680	16.7%
Level 3 Documents	557	3.5%
	15,993	100.0%

The quantity of Level 3 documents is at a record low. It would be interesting to know whether this reflects greater success at obtaining reproduction permission or stricter selection criteria applied to documents that cannot be reproduced. If the latter is a significant factor, are the users going to miss the many Level 3 documents that ERIC formerly accessioned or will they applaud the closer correspondence between what they find in the data base and in the microfiche collection? It would be interesting to run a user "poll" on this question.

...T.B. (ERIC Facility)

E. CIJE Record Length Statistics (August 1979—October 1980)

The average length of the EJ records in CIJE is clearly on the increase in recent years. The reason is no doubt attributable largely to the increased number of annotations being written. It is now a rare EJ record that does not have an annotation.

In prior years when the Facility obtained these statistics for CIJE, the average record length was around 450-500. For the period August 1979—October 1980, the average EJ record length is around 700 characters. This distribution is shown in the table below. Considering the fact that the average size of a word is 6 characters and that a 50-word annotation would alone constitute 6 x 50 = 300 characters, perhaps these statistics are not all that surprising.

RECORD SIZE (IN CHARACTERS)	NUMBER OF RECORDS	PERCENT OF TOTAL ANALYZED
201- 250	0	0.0000
251- 300	4	0.0156
301- 350	36	0.1403
351- 400	145	0.5649
401- 450	518	2.0181**
451- 500	1154	4.4959****
501- 550	1866	7.2698*******
551- 600	2457	9.5722*********
601- 650	2991	11.6526**********
651- 700	3492	13.6045**********
701- 750	3720	14.4928**********
751- 800	3460	13.4798**********
801- 850	2778	10.8228*********
851- 900	1723	6.7126******
901- 950	822	3.2024***
951-1000	326	1.2701*
1001-1050	130	0.5065
1051-1100	36	0.1403
1101-1150	8	0.0312
1151-1200	2	0.0078
1201-1250	0	0.0000

...T.B. (ERIC Facility)

F. ERIC Clearinghouse Names in Japanese

The Kinokuniya Bookstore in Tokyo, Japan has long been an active "middleman" supplier of ERIC materials to the Japanese audience community. They recently published a booklet in mixed English/Japanese entitled *ERIC Documents Monthly Service*. The booklet contains a figure depicting the 16 ERIC Clearinghouses all transmitting bibliographic data to the ERIC Facility. We thought you might be interested in seeing your name in Japanese.

The question is—which one is your name? (Attachment 5.)

...T.B. (ERIC Facility)

G. DIALOG'S *CHRONOLOG* Announces "ERIC File Reloaded to Reflect New *Thesaurus*" and Highlights Major File Changes

Attachment 6 reports the announcement of the ERIC file reload in the December 1980 issue of *Chronolog*. This material supplements the new DIALOG "Blue Sheet" on ERIC included in last month's EAB. It is of particular interest because it summarizes both the ERIC-generated file changes and the Lockheed-generated changes, e.g., field prefix codes.

...Ted Brandhorst (ERIC Facility)

H. Standardization of ERIC Clearinghouse Name Forms in *Source Directory*

Central ERIC has approved the standardization of ERIC Clearinghouse names in the *Source Directory*. At the present time, some Clearinghouses appear as sub-components of their parent institutions and some appear directly under their own name. When names following these different approaches are displayed together, as in the IAP Bibliography, it creates some confusing entries.

The new name forms will all begin directly with "ERIC Clearinghouse...." The new names and cross-references that will be created are displayed in Attachment 7. The code numbers for the ERIC Clearinghouses will remain the same.

...Julie Holladay (ERIC Facility)

IV. EDRS ANNOUNCEMENTS

A. ERIC Clearinghouse Microfiche Files Now Available

ERIC Clearinghouse Microfiche files will be available on a standing order basis beginning January 1981. EDRS believes there is sufficient interest on the part of prospective and current ERIC users to offer the Clearinghouse files individually or collectively as a standing order product. The cost, per fiche, for Clearinghouse collections is $.162. Back orders of all Clearinghouse files are also available with a turnaround time to complete the order of 60 days minimum. Please contact EDRS for additional information.

...Stephanie Baker (EDRS)

V. ORYX PRESS ANNOUNCEMENTS

A. CIJE 1981 SCHEDULE

The revised 1981 schedule for input to CIJE is displayed as Attachment 8. Because of the lighter input from the Clearinghouses for the February issue, Oryx is pleased that it has been able to include 6 weeks' worth of resumes, rather than the 4 originally scheduled. This will have the effect of making CIJE more current, since a batch of resumes sent to the ERIC Facility will now be scheduled for CIJE announcement two weeks earlier. Oryx will continue to do everything possible to make CIJE a truly current publication.

...S.S. (Oryx Press)

B. Thinking of Changing Your Input Method?

Any Clearinghouse that is planning to change to an alternate method of input from OCR forms should contact the Facility and Oryx Press before doing so. Both the Facility and Oryx have established procedures that must be followed when submitting data in the form of a magnetic tape or some other form of direct input, e.g., word processing systems. The contact at the Facility is Pat Brown for RIE data and, at Oryx, Susan Slesinger for CIJE data.

...Susan Slesinger (Oryx Press)

VI. SMERC ANNOUNCEMENTS

A. Winners of the First Annual ERIC Search Tournament Announced

The First Annual ERIC Search Tournament was held at the Online '80 Conference in San Francisco on November 12-14, 1980. Over a two-day period, 1,700 registrants for Online '80 were invited to match their skills against search questions developed by SMERC specifically for the Online Conference (see Attachment 9 for the questions and rules and regulations). Online, Inc. donated a "search room" and telephones; BRS, SDC, and Lockheed each donated search time and the use of a TI.

There were three first, second, and third prizes, respectively:

First Prize: engraved plaques, selected by Kathy Clay (SMERC), paid for by Online, Inc., and presented by Bob Chesley.

Second Prize: "ERIC is for Learners" T-shirts, donated by the EA Clearinghouse, "wrapped" by Ian Templeton in *Directory of ERIC Search Services* covers, and stapled around the edges.

Third Prize: *Thesaurus of ERIC Descriptors*, donated by Oryx Press, "wrapped" by Kay Johnson of the SMERC Reproduction Room in computer printouts and "tied" with film which did not become a MF).

Each prize had a handprinted MF designing 1st, 2nd, and 3rd prize, plus location, etc.

SMERC judges (who could not enter the contest) evaluated each entry, and on the final day of the conference the winning strategy for each of the three questions was demonstrated by the winners in the telebeam room in which a TI was connected to a telephone, both of which were connected to a telebeam which projected what was happening on the TI into multiple giant screens which were scattered strategically around the room.

Two ERIC "users" and one Lockheed/DIALOG trainer won first prizes:

- Question #1: John Evans of Memphis State University Library (searching on BRS);
- Question #2: Anne Caputo of the Lockheed/DIALOG staff (searching on DIALOG);
- Question #3: Ann Scott of Farrell Library at Kansas State University (searching on DIALOG).

A "Rookie-of-the-Year" prize (2 free hours of DIALOG search time) was awarded by Lockheed (with gentle coercion from Kathy Clay) to J. A. Beale of Gulf Oil in Houston (searching on DIALOG) who had never searched ERIC before, and who was positive he was a winner because he located 4 perfect documents——4 out of 4 = 100% precision. Right?

Much fun. Anyone want to run a "Second Annual..." in Dallas in '81?

...Kathy Clay (SMERC)

B. SMERC Publishes Cumulative Edition of *Curriculum Guide Catalogs (1974-1980)*

The San Mateo Educational Resources Center (SMERC) has collected, indexed, abstracted, put into microfiche format, and published a catalog of California Curriculum guides submitted by county and local educators each year since 1974. The curriculum guides, and the catalogs, have been very popular with subscribing agencies.

The guides are practitioner-oriented, with a wide variety of lesson plans, activities, teaching techniques, and other practical materials of interest to teachers, administrators, aids, librarians, counselors, and almost anyone involved in the educational process.

This year, for the first time, SMERC has published a cumulative edition of all curriculum guide catalogs (1974-1980). A brochure describing the catalog is reproduced as Attachment 10.

...Susan Long (SMERC)

VII. ERIC CLEARINGHOUSE ANNOUNCEMENTS

A. ERIC Clearinghouse on Counseling and Personnel Services

1. ID's to DJF's—A Card File Does It All

CAPS maintains a 3"x5" alphabetic ID card file (one term to a card) of Identifiers so that it is easier to see which terms have enough Clearinghouse postings to be nominated to Descriptor status. Only those ID's with promise as potential Descriptors are recorded. When the editors for RIE and CIJE see that such ID's have been used in indexing, they note on the appropriate file card the Clearinghouse Accession Number and the date on which they edited the document or article. When postings are sufficient to warrant submission as a DJF, the information on the card provides at-the-fingertip support for the nomination.

...C.J. (CG)

2. CAPS Hosts Advisory Commission

Members of the 1980-81 Advisory Commission met with the staff at the Clearinghouse early in December to identify critical issues in the areas of counseling and student personnel services, and to suggest new avenues through which CAPS could respond. Consensus priority areas were to create more exposure for ERIC via the popular as well as professional press, and to increase awareness among educators of ERIC as a vehicle for making their professional work more visible. Additionally, they suggested specific topics for use in development of Fact Sheets.

...Carol Jaslow (CG)

3. IAP Marketing Strategies at CAPS

The primary strategy used by the ERIC Clearinghouse on Counseling and Personnel Services for marketing IAP's is the annual mailing of publications brochures and flyers to the mailing lists of the American Personnel and Guidance Association (approximately 40,000 names) and of ERIC/CAPS (approximately 7,500 names now and ever-expanding). In addition, IAP's are advertised extensively in the quarterly information bulletin, *CAPS Capsule*, and short promotional pieces on specific IAP's are submitted to selected journals and newsletters. When staff members travel to conventions or workshops, quantities of IAP materials are given away. Brochures are sent to conventions which cannot be attended by Clearinghouse staff.

...Penny Schreiber (CG)

4. ERIC/CAPS Reaches Out to University of Michigan Faculty

As part of ERIC/CAPS action plan to make University of Michigan educators aware of what ERIC can do and how ERIC can help them, each faculty member in the School of Education was recently sent a letter inviting them to come see and use the Clearinghouse's facilities. Attached to the letter was a Xeroxed copy of a mini-search on "Effective College-Level Teaching Techniques." The response was terrific, both from individual professors and from professors who brought their classes. The Clearinghouse has since done the same type of thing for the School of Public Health, the School for Social Work, and the Department of Psychology. For each group, courses from the Fall schedule were identified, from the most recent issues of RIE were retrieved. This effort has elicited very favorable comments from respondents.

...Carol Mills (CG)

B. ERIC Clearinghouse on Educational Management (EA)

1. Statistics Impress EA Advisory Board Members

At EA's National Advisory Board meeting in October, the members paid special attention to the presentation made by Clearinghouse Director Philip Piele. Prior to the meeting Piele directed the staff to prepare bar graphs showing the total number of documents and journal articles processed into ERIC's data base from each of the professional organizations represented on the board.

One chart portrayed the number of articles from the associations' journals that had been processed into CIJE. Another showed the number of documents published by each association that had been cataloged in RIE. The figures were easily obtained by searching CIJE's journal contents index and RIE's institutional source index.

The associations' executive directors were keenly interested in both the impressive overall figures and the relative standings of the various organizations.

Especially pleased was Scott D. Thomson of the National Association of Secondary School Principals, whose totals exceeded all the others. NASSP celebrated this fact in a front page article in its November *Newsletter* mailed to all members. The article cited the figures and commented that "the titles selected from NASSP's flagship journal in secondary shool administration outnumbered by several hundred those from other association journals."

...Stuart Smith (EA)

C. ERIC Clearinghouse on Elementary and Early Childhood Education (PS)

1. Teamwork Aids Abstracting/Indexing Process at PS

The ERIC Clearinghouse on Elementary and Early Childhood Education has begun to implement a new approach to editing and index-checking of RIE resumes. Working as a team, abstractor/indexers check one another's indexing work and make suggestions for improvement. Brief notes clipped to the resumes are used to query terms assigned, the weight given to them, and to suggest alternate and/or additional terms. Abstracts are also reviewed by members of the abstracting/indexing team.

Team members' written suggestions: (1) take less time than direct, face-to-face consultation; (2) provide a mini-inservice to the abstractors/indexers; and (3) result in a record of concerns that can be inspected by team members for repeated errors and other patterns. Team members merely make suggestions to one another. The original abstractor decides on the merits of the suggestions. As a result of the teamwork, continuous feedback to abstractor/indexers is more quickly provided. Resumes are improved before they are sent to the Clearinghouse editors for a final check.

...J.B. (PS)

2. ERIC/EECE Director Consultant to Encyclopedia/IEA

Dr. Lilian Katz has been appointed consulting editor to the *Encyclopedia of Education Research*. Dr. Katz is responsible for entries related to the subject of early childhood education for the fifth edition of the *Encyclopedia*, which will be published by Macmillan in 1981. This major scholarly undertaking of AERA is revised every ten years.

Dr. Katz has also been invited to attend a meeting of the International Evaluation Association (IEA) in Belgium in February 1981. IEA will be meeting to design a cross-national comparison of preschool children in twelve countries, including Australia, Israel, the United States, and European countries. Previously, IEA has made cross-cultural comparisons of children's achievement in mathematics and reading.

...Janet Bowermaster (PS)

D. ERIC Clearinghouse on Higher Education (HE)

1. User Services Detective Work

Recently the ERIC Clearinghouse on Higher Education received a letter forwarded from EDRS from a woman in Hawley, Minnesota requesting *"educational material for a young family from Laos."* The family was being sponsored by a group of churches whose Education Chairwoman was looking to ERIC for *"general information for secondary-adult and preschool education."* Laura Ciarniello contacted the Minnesota State Department of Education and was referred to Mr. Hung Nguyen, a specialist in Minnesota's Department of Education Indo-Chinese Education Program ((608) 296-8250). Mr. Nguyen will contact our letter writer with a catalog of educational material and programs for the Laotian immigrants. Congratulations, Laura!

...Lynn Barnett (HE)

E. ERIC Clearinghouse on Information Resources (IR)

1. "Database"—One Word Form Recommended by IR

It might be worthwhile pointing out that a common practice at the Clearinghouse on Information Resources is to use "database" as a single word, rather than two. While the two-word form is employed by the *Thesaurus*, and therefore used in the Descriptor field, it is customary for IR to spell the expression as a single word when used in the abstract. This practice follows the same rationale as making "online" one word. The general trend in the literature (witness the name of the latest journal in the field, *Database Magazine*) seems to be toward the one-word format.

As an aside, when doing full text searching, one should enter the single term form as well as an adjacency search on the two words.

...Bruce Clark (IR)

F. ERIC Clearinghouse for Junior Colleges

1. Selection Assistance Via Computer Searches—Summary Report on a Special Project

During the fiscal year 1980, the ERIC Clearinghouse for Junior Colleges conducted a study to assess the costs and benefits of incorporating into the selection process on-line statistical searches which would provide reviewers with objective data concerning the appropriateness of documents to the ERIC collection. Study methodology involved online subject searches for the 130

potentially acceptable documents received by the Clearinghouse during the months of July and August. Search objectives were to determine:

1. How many documents were already in the system on that particular topic;

2. How many documents were on a slightly broader topic;

3. How many of these related documents had been processed by JC; and

4. When the most recent document on that topic had been added to the data base.

Study findings indicate that reviewers were enthusiastic about the information they received for each document and that the data caused them (in many cases) to change their initial perceptions about a document's value to the collection. However, costs (which totaled $1,833.33) prohibited the full-scale implementation of this strategy in the selection process. Since reviewers found the searches to be most valuable in making decisions about "borderline" documents, it was recommended that implementation be modified to include only documents of questionable appropriateness. Such documents include those whose subjects overlap the scope areas of other Clearinghouses; those reporting "exemplary practices"; and those dealing with practicums and student papers. The full report of this project is displayed in Attachment 11.

...G.B. (JC)

2. JC Journal Article Publications

In October, an article of Dr. Arthur Cohen's entitled "Linking the Profession, the Discipline, and the Curriculum" appeared in *CEA Forum*'s special issue, "Separate but Equal: English in the Two-Year College."

An article by Dr. Cohen and Jack Friedlander, "What Do Two-Year College Instructors Want?," which appeared in *Community College Review* (Winter 1980) was reprinted in *The Education Digest* (November 1980).

...G.B. (JC)

3. Cohen of JC Appointed to Council

SWRL has appointed Dr. Arthur Cohen to the Secondary/College Council. He attended a meeting of the council on November 17, 1980 in San Diego, California.

...Gayle Byock (JC)

G. ERIC Clearinghouse on Reading and Communication Skills (CS)

1. Staff Changes—CS

Anne Auten recently left the Clearinghouse to work in the community relations department of a local hospital. Hilary Holbrook is joining the ERIC/RCS staff as a full-time research assistant.

...Mary K Monteith (CS)

H. ERIC Clearinghouse for Science, Mathematics, and Environmental Education (SE)

1. ERIC/SMEAC Assisting NSF Meta-Analysis Study

The University of Colorado has received National Science Foundation (NSF) funding to conduct a number of meta-analysis studies related to Science Education. Dr. Ronald Anderson and Dr. Eugene Glass are among the staff at Colorado providing leadership for this activity.

Six universities will be involved in the research.

- University of Colorado
- University of Georgia
- University of Iowa
- University of Minnesota
- Ohio State University
- Stanford University

ERIC/SMEAC and the SMEAC Information Reference Center are assisting by identifying relevant research and by loaning materials for the local SMEAC collection. Over 900 research studies not on ERIC microfiche have been loaned; approximately 2,000 more will be loaned during the next year.

Mr. Gary Sweitzer is serving as a Research Associate and Dr. Robert Howe is serving on the Steering Committee for the project.

...Robert W. Howe (SE)

I. ERIC Clearinghouse for Social Studies/Social Science Education (SO)

1. Portions of ChESS IAP's Gain National Recognition

Excerpts from two recent ERIC/ChESS IAP's have been reprinted in major national publications. Two chapters from *Social Studies in the Mainstreamed Classroom*, by Anna S. Ochoa and Susan K. Shuster (ED 184 911) form the first chapter in a new book on mainstreaming in the social studies published by the National Education Association. Portions of *Social Studies Teacher Education: Practices, Problems, and Recommendations*, by Jan L. Tucker and William W. Joyce (ED 170 187), were reprinted in the October 1980 issue of *Social Education*.

...Ann Williams (SO)

2. Staff Meeting at ChESS Utilize EAB

The ERIC Clearinghouse for Social Studies/Social Science Education has begun a new procedure for staff meetings. All staff meetings are now scheduled to take place two or three days after the arrival of a new EAB (and are held more frequently if needed). A major agenda item for each meeting is to review all EAB items that are of general interest, that need clarification, or that need responses which require staff discussion. Reminders are also given at this meeting of items that should be submitted for the next EAB. Thus far, this has proved to be a useful procedure, insuring staff awareness of important EAB items and assuring that work is begun on items that require action.

...Char Purvis (SO)

J. ERIC Clearinghouse on Tests, Measurement, and Evaluation (TM)

1. Reference Books on Tests

The most widely-used reference book in the area of testing is Oscar Buros' *Mental Measurements Yearbook* (MMY) series, published by Gryphon Press. The most recent additions to the series are *Tests in Print II* (1974) and the *Eighth Mental Measurements Yearbook* (1978). Each MMY contains factual information on all known tests published as separates in the English-speaking countries of the world; critical test reviews written by qualified professionals representing a variety of viewpoints; excerpts of test reviews which have been published in professional journals; bibliographies of references selected for their relevance to particular tests; and listings of books on measurement and closely related fields.

TM has found the MMY to be extremely helpful to people who are involved in selecting a test since it provides ordering information, reviews, and references to research about the test. It should be noted, however, that the MMY covers primarily published tests, and does not include listings for most research instruments.

...Barbara Wildemuth (TM)

2. Useful Acquisitions Tool

The 1980-81 edition of the *National Directory of Addresses and Telephone Numbers* bills itself as "the only book with the 50,000 most wanted numbers in the United States." It has real potential as an acquisitions tool since among the listings are over 11,000 government offices, over 4,000 colleges and graduate schools, and more than 2,500 educational, professional and trade associations and unions. Entries are arranged by broad subject classification and by organization title. The latest edition is available for $14.95 from Bantam Books, 666 Fifth Avenue, New York New York, 10019.

...Carol Paskowsky (TM)

TYPICAL ERIC-TYPE REQUEST

I don't remember the title . . . but it was something about love and had kind of a red and white cover . . .

from College Store Journal

Submitted by Lynn Barnett (ERIC Clearinghouse on Higher Education)

List of Attachments

Attachment 1: Excerpt from the *ERIC Processing Manual*: "*Acquisitions Data Report* (ADR)

Attachment 2: *How to Search the ERIC System*—A New Reference Aid

Attachment 3: Report from the Technical Steering Committee

Attachment 4: *ERIC Processing Manual*—Table of Contents

Attachment 5: *ERIC Documents Monthly Service*—Figure Depicting ERIC Clearinghouses Written in Japanese

Attachment 6: Excerpt from *Chronolog*: ERIC File Reloaded to Reflect New *Thesaurus*

Attachment 7: Standardization of ERIC Clearinghouse Names in the *Source Directory*

Attachment 8: CIJE Schedule for 1981

Attachment 9: First Annual ERIC Search Tournament—Rules and Regulations

Attachment 10: *Cumulative Curriculum Guide Catalog (1974-1980)*—Order Form

Attachment 11: Selection Assistance Searches: Special Project Final Report—ERIC Clearinghouse for Junior Colleges

Attachment 12: New Information Analysis Products

Attachment 13: Visitors Hosted by ERIC Clearinghouses

Attachment 14: Clearinghouse Participation in Conferences

Attachment 15: RIE Input by Clearinghouse (RIEDEC80)

Attachment 16: CIJE Input by Clearinghouse (RIEDEC80)

Attachment 17: Remove List (RIEDEC80)

Attachment 18: Vocabulary Status Report

m. *Acquisitions Data Report* (ADR)

Because of the decentralized nature of the ERIC system, it is necessary to devise some way for each of the Clearinghouses to be able to check on which documents are being processed by the other Clearinghouses. The differing subject specializations of each Clearinghouse are not enough to avoid potential duplicate effort. Document topics have a way of overlapping Clearinghouses, and it is not unusual for two or more Clearinghouses to feel equally justified in processing a given document.

The *Acquisitions Data Report* (ADR) is intended to accomplish this coordination. It is a composite list incorporating the previous month's selections of all the Clearinghouses. Only documents selected for announcement in RIE should be included in the ADR. It should not include any rejects, referrals, material retained solely for local files, or material not yet evaluated/selected. It is produced monthly by the Facility on the basis of input received from the Clearinghouses. The current format is a six-month running cumulation (e.g.: January-June, February-July, March-August, etc.), with entries made by title. See Figure IV-18 for a sample ADR page.

The ADR is intended as a supplement to the cumulated *Title Index*. The *Title Index* incorporates all items having an ED number; the ADR incorporates all items in process during the previous six months, but not yet assigned ED numbers.

At the time a Clearinghouse decides to assign a Clearinghouse Accession Number to a document, the accession should be recorded on the ADR Input Form (Figure IV-19). These forms are available from the ERIC Facility. On the last working day of every month the Clearinghouse should send to the Facility (separately and via Certified Mail) the ADR Input Forms containing records for all the documents accessioned during that month. The Facility waits until it has received input from all Clearinghouses (about one week), then keys the data, enters it into the special Acquisitions Data File, produces the ADR report, prints the report, and distributes copies to all Clearinghouses. The ADR containing a given month's data is available approximately three (3) weeks after the cut-off (or about the 21st of the next month).

The instructions for completing the ADR Input Form are as follows:

- Clearinghouse Accession Number

  Enter the Clearinghouse Accession Number in Columns 1-8, e.g., "CE123456."

- Pagination

  Enter the number of pages right-justified in Columns 9-12, e.g., 1357. This figure can be the last numbered page in the document and need not be an exact count. Unpaginated documents greater than ten (10) pages in length may be described here as "NP," i.e., not paginated. Pagination is intended as an additional discriminator to assist editors in differentiating items with similar titles.

- Publication Date

  Enter the publication date right-justified in Columns 13-19, e.g., "15May77," or "May77," or "77." Like pagination, publication date can help editors in telling like items apart.

- Disposition

  Enter the code for "Disposition" in Column 20. The sole permissible codes are as follows:

  1 = Selected for RIE, ready for immediate processing.

  2 = Selected for RIE, on hold awaiting release, legible copy, etc.

  3 = Selected for RIE, but for various reasons could not be processed.

  Completion of this field is mandatory. Transfers, rejects, and items retained solely for local files should not be reported.

  If the disposition of a document is changed, its ADR record should be changed accordingly.

- Title

  Enter the title in Column 21-80. Record the title exactly as it appears on the document, including initial articles and initial punctuation marks or special characters. This simple rule will facilitate both the original making of entries and the later comparison of titles during duplicate checking. Truncate the title if necessary, but do not abbreviate words in the title. Documents with titles that are the same throughout their length (or for at least 60 characters of their length) should be differentiated from one another by the addition of some distinguishing data, e.g., Vol. 1, Vol. 2, etc.

The month to which the data pertain should be recorded in the upper left corner of the ADR in the space provided. Since several sheets will normally be required to report one Clearinghouse's accessions, the sheets should be numbered in the upper right hand corner, e.g., Sheet 1 of 3, 2 of 3, 3 of 3, etc. Space is also provided for the date completed and the preparer's name.

Since keying is done directly from the forms, entries should either be typed or written neatly in unambiguous block capitals. When writing, the space marks on the form should be observed in order to ensure clarity. When typing, the space marks on the form can be ignored. Punctuation and special characters may be used only in the title field. The following conventions should be used when writing:

Alpha Character	Number
Ø (oh)	0 (zero)
I (eye)	1 (one)
Z (zee)	2 (two)

Please note that the ADR Input Form is not an OCR form and it is not necessary to use an OCR typewriter or to follow the OCR input conventions when keying this form.

Each monthly ADR will display in alphabetic sequence all title records gathered from the ADR Input Form during the previous six months and all potential duplicates gathered during the previous year. Potential duplicates will be flagged by printing an asterisk adjacent to the entry date column. Additionally, each Clearinghouse will receive monthly one copy of a customized Activity/Exception Report for that month.

Potential duplicates will be adjudged to be records that have the same title for as long as the shorter of the titles. This convention is necessary due to the variable practices in recording subtitles, series titles, etc. For example, suppose the following two titles have been entered into the system.

Title 1: Motorcycle Safety Education
Title 2: Motorcycle Safety Education. A Curriculum Guide.

The computer will flag these two titles as duplicates, leaving it to human editing to discern if they truly are duplicates. For the purposes of sorting and checking for potential duplicates, the leading articles and all special characters except the left parenthesis will be ignored. (However, these same characters will print in the ADR as part of the title, as recorded by the Clearinghouses.) The slightest difference in the remaining characters will cause the titles to be considered unique (e.g., misspelled words or using a number spelled out vs. a numeric will cause otherwise duplicate titles to be considered unique). Duplicate checking is done only by title. For these reasons, title input to the ADR must be done accurately, and the tool must be used carefully, with full knowledge of its limitations.

The individual "Clearinghouse Activity/Exception Report" will list alphabetically by title all available information for each of the following categories:

(1) Newly Added Records

Within this group, records that contain a valid Clearinghouse prefix, but that do not have six numeric characters immediately following it, will be flagged with a pound sign (#) adjacent to the Clearinghouse number when added to the system, but will also appear in the ADR as entered.

(2) Records Flagged as First Time Duplicates

The first time that a record is detected as a potential duplicate it will appear in this report. This will occur when a new record is entered if it is a potential duplicate to any record then in the file or being added at the same time. Records also appear in this report if a newly entered record appears to be a potential duplicate to an old record and the old record had not been previously considered to be a potential duplicate.

(3) Records Changed

It is possible to change the data in the Pagination, Publication Date, and Disposition fields of an existing record. Records to be changed should be recorded on a separate ADR Input Form and identified as changes rather than new input. When this occurs, the changed record appears in this report.

(4) Records Dropped (Routinely)

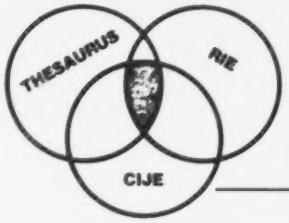
Records are dropped from the file after a one year retention period, at which time they appear in this report.

(5) Records Purged by Request

It is possible, by special request, to remove a record from the system. This is the only way, for example, to remove an incorrectly entered title. Records removed in this manner appear in this report. Contact the Acquisitions Department at the ERIC Facility if it is necessary to remove records. A purge request for a record that is not found in the system at the time the request is received, will be noted in a separate report.

Any of the above reports which do not have any entries for a given month will not be printed.

NOTE: If a document is entered into the ADR but then retained without further processing by the Clearinghouse for longer than 6 months, it should be re-entered into the ADR as a courtesy to other Clearinghouses who may acquire the document after its first ADR listing has "expired." Documents awaiting a release or a legible replacement copy may fall into this category.



HOW TO SEARCH THE ERIC SYSTEM

—a new reference aid

- Appropriate for individuals or groups, this "self-help" instructional program facilitates library use of ERIC materials. The program has been designed for use on a Singer Caramate 3300 Viewer or compatible equipment and can also be read and used with a slide projector.

- Developed by library experts, the program will help free librarians from routine or repetitive explanations about utilizing ERIC.

- The complete package consists of 59 35mm slides, a 12½ minute recorded cassette, and a 12-page guide containing the script and an index to the slides.

- $35.00. Checks should be made payable to The Regents of the University of California. California residents and institutions please add 6% sales tax.

- Mail orders should be addressed to
  Library Accounting Office
  University Research Library
  University of California
  Los Angeles, California 90024

- The package may be purchased in person from the Library Cashier, University Research Library, UCLA for $35.00 plus 6% California Sales Tax.

Please detach and use as purchase order

TO: Library Accounting Office
University Research Library
University of California
Los Angeles, California 90024

Payment enclosed for ____ copies @ $35.00 $ _____

Sales Tax @ $2.10 ea. copy (if applicable) $ _____

Total enclosed $ _____

Ship To: _____

_____

_____

Please bill me _____

Signature: _____ Date: _____

26630

Report from the Technical Steering Committee

This report reviews the responses of the Steering Committee to all recommendations from the Eastern and Western Regional Meetings that were not forwarded to CERIC for their consideration. The formal recommendations will be reported with CERIC's decisions in a forthcoming EAB.

RECOMMENDED THAT ON-LINE THESAURUS HELP WITH CROSS-REFERENCING BE PROVIDED ESPECIALLY WITH DELETED OR "USE" TERMS.

The expense involved in implementing such a project would be prohibitive. In lieu of this idea the Steering Committee has suggested to Lynn Smarte, Coordinator of the On-line Users Group, that she communicate with the vendors and ask that a message appear when users log on instructing them to use the new thesaurus. In addition, the Vocabulary Review Group will request that Clearinghouses generate and submit lists of particular problem terms.

RECOMMENDED THAT SOC'S AND USERS UTILIZE THE ROTATED AND/OR HIERARCHICAL DISPLAYS TO IDENTIFY MORE DESCRIPTORS.

The Steering Committee agrees with this recommendation. The suggestion will appear in the next issue of Interchange and in the letter to SOC's requesting their feedback on the Thesaurus.

RECOMMENDED THAT REFERENCE CARDS BE DEVELOPED TO SUMMARIZE CHANGES IN THE THESAURUS THAT COULD BE POSTED AT COLLECTIONS.

The Steering Committee has recommended to CERIC that the Facility develop Ready Reference Number 2 to cover this topic. In addition, IR is already producing a sheet on how to use the system which can be mass produced and supplied at collections. Also suggested is that Clearinghouse staff should call people's attention to the Thesaurus Introduction. It's written clearly and should be of help.

RECOMMENDED THAT THE VOCABULARY REVIEW GROUP DEVELOP A MECHANISM FOR THE REVIEW OF PROBLEM HIERARCHIES.

This will occur. It is within the purpose of the group to address this problem.

RECOMMENDED THAT CLEARINGHOUSE STAFF MAINTAIN AN ON-GOING LIST OF DELETED AND TRANSFERRED TERMS THAT ARE NOT SUFFICIENTLY REFERENCED BY THE "USE" TERM.

CERIC has already given authority to the Vocabulary Review Group to consider these terms. Lynn Barnett will be requesting this information in the near future. In the meantime Clearinghouse staff should be identifying these terms.

RECOMMENDED THAT CLEARINGHOUSES SHOULD COOPERATE IN THE PROMOTION OF IAP'S OF MUTUAL AND/OR OVERLAPPING INTEREST. PERHAPS ANNOUNCEMENT OF PUBLICATIONS AT THE PROPOSAL AND PUBLICATION STAGES WOULD STIMULATE THIS COOPERATION.

The Steering Committee agress that such cooperation should occur among Clearinghouses. It is our understanding that CERIC is considering ways to implement this type of cooperation.

RECOMMENDED THAT FURTHER INSTRUCTIONS ARE NEEDED TO GUIDE AUTHORS IN COMPLETING THE REPRODUCTION RELEASE FORM. MANY FAIL TO SEND THEIR PAPERS WITH THE FORM.

The form itself already contains so many instructions that to add more would increase confusion. In addition, many Clearinghouses send out forms after documents have been received and are not requesting that documents accompany the form. The best solution at this time appears to be well organized instructions in the cover letter that accompanies the form.

RECOMMENDED THAT CERIC SHOULD CONSIDER THE "NON-EXCLUSIVE REPRODUCTION RIGHTS CLAUSE."

CERIC is currently considering adding this clause to the next official form.

RECOMMENDED THAT (A) ALL POLICY CHANGES BE ANNOUNCED FIRST IN LETTERS FROM CERIC. THESE LETTERS SHOULD BE SENT TO DIRECTORS WITH A COPY TO THE APPROPRIATE TECHNICAL STAFF PERSON. (B) THAT POLICY CHANGES THAT HAVE ALREADY BEEN ANNOUNCED AS DESCRIBED IN (A) CONTINUE TO BE ANNOUNCED IN THE EAB AS WELL. THE STATEMENT IN THE EAB SHOULD IDENTIFY THE ORIGINAL LETTER.

It's the Steering Committee's understanding that there are times when CERIC announces policy changes through both letters and the EAB, and times when changes are announced only in the EAB. Regardless, <u>all</u> policy changes appear in the EAB. In an attempt to alleviate any problem people have over what is and isn't policy, the Committee has recommended to CERIC that a new heading be added to the EAB titled <u>POLICY</u>.

The Committee agrees that when possible, technical staff should receive copies of letters. It is often difficult, however, to determine who's the person to receive the copy. It continues to be an internal Clearinghouse matter to determine the best methods of communication flow.

RECOMMENDED THAT WHEN A CLEARINGHOUSE IS UNSURE OF WHETHER A DOCUMENT WILL REPRODUCE BECAUSE OF TEXTURE AND COLOR, THE DOCUMENT SHOULD BE SENT TO EDRS FOR TESTING.

The Steering Committee hesitates to support this suggestion for fear that Clearinghouses will deluge EDRS with documents. We have discussed this option with Jack Veale who is willing to try it on a trial basis. Documents should be sent to EDRS only after thorough study of the reproduction guidelines.

RECOMMENDED THAT AN ADHOC COMMITTEE BE FORMED TO STUDY THE USE OF MANDATORY LEVELING TERMS.

CERIC has already "okayed" the formation of this committee. Members (who volunteered at the Eastern Meeting) will be Dorothy Bloch, Chair, Jim Houston, Rob Gillette and John Brosseau. Any ERIC staff wishing to contribute ideas to this group should contact Dorothy Bloch.

The Committee has been charged with examining indexing practices as they relate to present guidelines in the area of mandatory leveling terms. The group will identify problems, look for inconsistencies among Clearinghouses and clarify what "mandatory" means. The recommendations from this group will be forwarded to the Steering Committee February 1, 1981 and scheduled as an agenda item for the National Technical Meeting.

RECOMMENDED THAT MORE CROSS REFERENCING IN THE ERIC SOURCE CODE DIRECTORY WOULD BE HELPFUL.

The Steering Committee is in full agreement. The Committee has talked with the Facility and Ted Brandhorst has suggested that Clearinghouses send their suggestions to Lee Schreiber. In addition, the Steering Committee has recommended to CERIC that an organizational chart and/or list be provided to each clearinghouse of government agencies, (particularly the Dept. of Ed.) since this seems to be the area of most confusion when consulting the Source Code Directory.

RECOMMENDED THAT THE PURPOSE AND SELECTION PROCEDURES FOR CIJE NEED TO BE CLARIFIED.

The Steering Committee totally supports this view and prepared a recommendation to forward to CERIC. In the meantime Kit Welsh released a paper that addresses many issues related to CIJE. By the time this report is published, all Clearinghouses will have read and commented on her paper. Therefore there is no need at this time to submit a recommendation for consideration.

RECOMMENDED THAT THE FACILITY SERVE AS THE "CENTRAL MAILER" OF ALL COMPLIMENTARY MICROFICHE TO STANDING ACQUISITIONS ARRANGEMENTS (SAA) CONTRIBUTORS. THEN ALL MICROFICHE WOULD BE SENT FROM A CENTRAL SOURCE.

In lieu of this recommendation, Grace Sundstrom has offered to provide each Clearinghouse with the names and addresses of SAA contact people. The Facility will not assume responsibility for distributing microfiche.

RECOMMENDED THAT THE WHOLE PROCEDURE OF DOCUMENT RELEASES BE REVIEWED AND IMPROVED.

The Committee feels that considerable time and effort already has been spent by the system in setting up document release procedures. Until specific areas are identified as problems the procedure cannot be thoroughly reviewed. Clearinghouse staff are free to communicate specifics to any Steering Committee member for consideration at a later time.

ERIC PROCESSING MANUAL

TABLE OF CONTENTS

		PUBLICATION DATE	PRICE **
PREFACE	ORGANIZATION, AUDIENCE AND AVAILABILITY OF THIS MANUAL	FEBRUARY 1981	Not sold separately
SECTION 1 -	INTRODUCTION	OCTOBER 1980	$3.75
SECTION 2 -	ACQUISITIONS	NOVEMBER 1980	$3.75
SECTION 3 -	SELECTION	OCTOBER 1980	$3.75
SECTION 4 -	HANDLING AND SHIPPING	JANUARY 1981 (Projected)	$3.75
SECTION 5 -	CATALOGING	FEBRUARY 1981 (Projected)	$3.75
SECTION 6 -	ABSTRACTING/ANNOTATING	SEPTEMBER 1980	$3.75
SECTION 7 -	INDEXING	OCTOBER 1980	$3.75
SECTION 8 -	VOCABULARY DEVELOPMENT AND MAINTENANCE	JANUARY 1981 (Projected)	$3.75
SECTION 9 -	DATA ENTRY*	---	---
SECTION 10-	DATA BASE CHANGES (POST PUBLICATION)	JANUARY 1981 Projected)	$3.75
APPENDIX A -	ERIC CLEARINGHOUSE SCOPE OF INTEREST GUIDE (FOR USE IN DOCUMENT ASSIGNMENT)	FEBRUARY 1981	$3.75
APPENDIX B -	GLOSSARY OF TERMS	FEBRUARY 1981	$3.75

*To be delayed pending possible new system and current tendency toward word processor to word processor transmission.

**Price for entire EPM, when completed, will be $40. The EMP will also be announced in RIE and will be available via EDRS (Level 1).

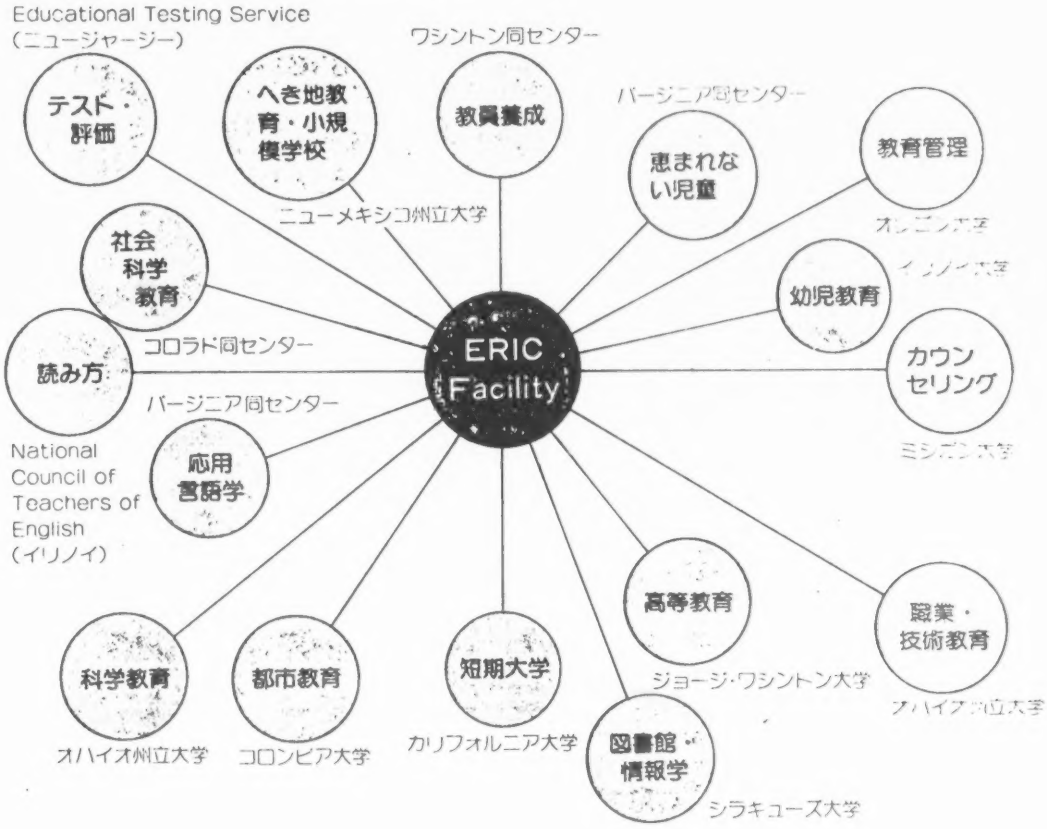
4. 特　　徴

情報活動の分担

従来の情報システムでは中央のセンターがすべての情報処理を行なっていましたが、ERIC では米国各地に配置した16のクレアリングハウスそれぞれが、情報の収集から分析・評価・選択・抄録・索引化作業までを行ないます。

主題別情報活動

各クレアリングハウスは、それぞれ特定の主題分野を受けもち、その主題分野に関連した情報の収集を行ないます。



膨大な情報の蓄積

ERIC が全国的規模のクレアリングハウス情報網をしき、実際の活動をはじめた1966年から今日に至るまで、同センターが蓄積した情報量は、雑誌記事が約152,700点、研究報告書が約14,200点、合計約166,900点にのぼります。

CHRONOLOG

DIALOG INFORMATION RETRIEVAL SERVICE

Published by Lockheed Information Systems ISSN 0163-3732

ERIC FILE RELOADED TO REFLECT NEW THESAURUS

The entire ERIC (File 1) database from 1966 to the present was reloaded in November to reflect the vocabulary of the new 1980 *Thesaurus of ERIC Descriptors*. The new version of ERIC reflects several millions of individual changes made in the records by ERIC. The following changes are of key importance.

- Changes in descriptors to conform to the new 1980 *Thesaurus* (e.g., NEGROES has been replaced by BLACKS as a descriptor in records).
- Changes in identifiers to conform to the ERIC editorial effort of the last few years that reduced identifier volume by 40% (e.g., SANTIAGO has been replaced by CHILE (SANTIAGO)).
- Changes to the Document Type (DT=) field to conform to the latest set of codes. All of the old single-character alpha codes have been replaced by the new three-character numeric codes. These may be viewed online by EXPANDing DT=. Each three-digit code has a scope note online reflecting its contents. The text of the scope note is also searchable with the DT= prefix.
- Changes to the EDRS Price field to reflect the new ERIC price codes in lieu of specific dollar prices. Current prices represented by the codes can be viewed online using ?ERICCODE.
- Miscellaneous corrections, additions, and deletions to correct errors in the previous tapes.

During the process of the reload, some field prefix codes were also changed to reflect DIALOG Service efforts at standardization of data elements. The following changes were made:

Field Name	New	Old
Corporate Source	CS=	/CS
Issue	JA=	IS=
Journal Name	JN=	JO=
Sponsoring Agency	SA=	/SA
Publication Year	PY=	YR=

Note in particular that the Corporate Source field (CS=) is no longer part of the Basic Index and that the Journal Name field (JN=) and the Publication Year field (PY=) have been changed to facilitate cross-file searching on the DIALOG system. Note also that the Publication Year field now reflects the actual publication date of the document.

An output sorting capability, both online using .SORT and offline using PRINT with sort features, has been added to this new version of ERIC. You can now sort output by Author (AU), Corporate Source (CS), Journal Name (JN), and Title (TI). Combinations of more than one data element can be used in the same sort request.

A revised Bluesheet for ERIC (File 1) is enclosed with this issue of the CHRONOLOG newsletter.

STANDARDIZATION OF ERIC CLEARINGHOUSE NAMES IN THE *SOURCE DIRECTORY*

CURRENT *SOURCE DIRECTORY* NAME	PREFERRED STANDARD NAME	CROSS-REFERENCE TO BE GENERATED
(EA) Oregon Univ., Eugene. ERIC Clearinghouse on Educational Management. SJJ69850 NOTE Formerly, ERIC Clearinghouse on Educational Administration. SN ERIC Clearinghouse on Educational Management.	ERIC Clearinghouse on Educational Management, Eugene, Ore.	Oregon Univ., Eugene. ERIC Clearinghouse on Educational Management. SJJ69850 USE: ERIC Clearinghouse on Educational Management, Eugene, Ore.
(EC) Council for Exceptional Children, Reston, Va. Information Services and Publications. BBB11445 NOTE Formerly CEC Information Center on Exceptional Children. SN ERIC Clearinghouse on Handicapped and Gifted Children, Reston, Va.	ERIC Clearinghouse on Handicapped and Gifted Children, Reston, Va.	Council for Exceptional Children, Reston, Va. Information Services and Publications. BBB11445 USE: ERIC Clearinghouse on Handicapped and Gifted Children, Reston, Va. Council for Exceptional Children, Reston, Va. Information Center on Exceptional Children BBB03018 USE: ERIC Clearinghouse on Handicapped and Gifted Children, Reston, Va.

CURRENT *SOURCE DIRECTORY* NAME	PREFERRED STANDARD NAME	CROSS-REFERENCE TO BE GENERATED
(IR) Syracuse Univ., N.Y. ERIC Clearinghouse on Information Resources. BBB14619 NOTE Functions of Stanford Univ., Calif. ERIC Clearinghouse on Information Resources were transferred to Syracuse Univ., N.Y. ERIC Clearinghouse on Information Resources (January 1977). SYN ERIC Clearinghouse on Information Resources, Syracuse, N.Y.	ERIC Clearinghouse on Information Resources, Syracuse, N.Y.	Syracuse Univ., N.Y. ERIC Clearinghouse on Information Resources BBB14619 USE: ERIC Clearinghouse on Information Resources, Syracuse, N.Y.
(JC) California Univ., Los Angeles. ERIC Clearinghouse for Junior Coll. Information. CIQ11705 SN ERIC Clearinghouse for Junior Colleges, Los Angeles, Calif.	ERIC Clearinghouse for Junior Colleges, Los Angeles, Calif.	California Univ., Los Angeles. ERIC Clearinghouse for Junior Coll. Information CIQ11705 USE: ERIC Clearinghouse for Junior Colleges, Los Angeles, Calif.

CURRENT *SOURCE DIRECTORY* NAME	PREFERRED STANDARD NAME	CROSS-REFERENCE TO BE GENERATED
(RC) New Mexico State Univ., University Park. ERIC Clearinghouse on Rural Education and Small Schools Q1159660 SN ERIC Clearinghouse on Rural Education and Small Schools, University Park, N. Mex.	ERIC Clearinghouse on Rural Education and Small Schools, Las Cruces, N. Mex.	New Mexico State Univ., University Park, ERIC Clearinghouse on Rural Education and Small Schools. Q1159660 USE: ERIC Clearinghouse on Rural Education and Small Schools, Las Cruces, N. Mex.
(SE) ERIC Information Analysis Center for Science, Mathematics, and Environmental Education, Columbus, Ohio. BBB06137 NOTE Formerly Named ERIC Information Analysis Center for Science Education.	ERIC Clearinghouse for Science, Mathematics, and Environmental Education, Columbus, Ohio.	ERIC Information Analysis Center for Science, Mathematics, and Environmental Education, Columbus, Ohio. BBB06137 USE: ERIC Clearinghouse for Science, Mathematics, and Environmental Education, Columbus, Ohio. ERIC Information Analysis Center for Science Education, Columbus, Ohio. USE: ERIC Clearinghouse for Science, Mathematics, and Environmental Education, Columbus, Ohio

CURRENT *SOURCE DIRECTORY* NAME	PREFERRED STANDARD NAME	CROSS-REFERENCE TO BE GENERATED
(UD) Columbia Univ., New York, N.Y. ERIC Clearinghouse on the Urban Disadvantaged. BBB00899 NOTE Name changed to ERIC Clearinghouse on Urban Education (Sept. 1974). SN ERIC Clearinghouse on the Urban Disadvantaged, New York, N.Y.	ERIC Clearinghouse on Urban Education, New York, N.Y.	Columbia Univ., New York, N.Y. ERIC Clearinghouse on the Urban Disadvantaged. BBB00899 USE: ERIC Clearinghouse on Urban Education, New York, N.Y.

CIJE SCHEDULE FOR 1981*

On Tuesday the Clearinghouses ship to the ERIC Facility.
On Thursday the Facility ships to Oryx Press.

ISSUE	Tuesday	Thursday	Tuesday	Thursday	Tuesday	Thursday	Tuesday	Thursday	Tuesday	Thursday	Tuesday	Thursday
JANUARY	9/2	9/11	9/9	9/18	9/16	9/25	9/23	10/2	9/30	10/9		
FEBRUARY	10/7	10/16	10/14	10/23	10/21	10/30	10/28	11/6	11/4	11/13	11/11	11/20
MARCH	11/18	11/30	11/25	12/4	12/2	12/11	12/9	12/18				
APRIL	12/16	12/24	12/23	12/31	12/30	1/8	1/6	1/15	1/13	1/22		
MAY	1/20	1/29	1/27	2/5	2/3	2/12	2/10	2/19				
JUNE	2/17	2/26	2/24	3/5	3/3	3/12	3/10	3/19				
JULY	3/17	3/26	3/24	4/2	3/31	4/9	4/7	4/16	4/14	4/23		
AUGUST	4/21	4/30	4/28	5/7	5/5	5/14	5/12	5/21				
SEPTEMBER	5/19	5/28	5/26	6/4	6/2	6/11	6/9	6/18				
OCTOBER	6/16	6/25	6/23	7/2	6/30	7/9	7/7	7/16	7/14	7/23		
NOVEMBER	7/21	7/30	7/28	8/6	8/4	8/13	8/11	8/20				
DECEMBER	8/18	8/27	8/25	9/3	9/1	9/10	9/8	9/17				

FIRST ANNUAL ERIC SEARCH TOURNAMENT - ONLINE '80

ENTRY FORM*

1. _____
YOUR NAME

2. _____) ORGANIZATION NAME,
_____) ADDRESS, & TELEPHONE
_____) NUMBER
_____)
_____)

3. SEARCH QUESTION - CHECK ONE #1_____ #2_____ #3_____

4. WHERE YOU MAY BE REACHED, OR A MESSAGE LEFT:
ROOM # (?) _____
TELEPHONE # (?) _____
OTHER ? _____

DEPENDING ON THE NUMBER OF ENTRIES WHICH MUST BE EVALUATED, ONE OF THE SMERC JUDGES WILL ATTEMPT TO CONTACT THE WINNERS (OR LEAVE A MESSAGE IN THE APPROPRIATE PLACE) PRIOR TO 10:00 A.M. ON FRIDAY, 8/14/80.

*ADDITIONAL ENTRY FORMS ARE AVAILABLE AT THE ONLINE REGISTRATION DESK SHOULD YOU NEED THEM.

FIRST ANNUAL ERIC SEARCH TOURNAMENT

ONLINE '80 - NOVEMBER 12 - 14, 1980

THINGS YOU SHOULD KNOW:

1. The contest is designed to be fun, informative, and casual. Bring your good search strategies, your intelligence, and your good humor.

2. The Embarcadero Room has been reserved for the ERIC Search Tournament. BRS, SDC, Lockheed, and SMERC have provided the following:

   a. Terminals (4)
   b. Free search time
   c. Logon procedures
   d. System search aids
   e. ERIC Thesauri
   f. Technical Assistance

3. Available Hours:

   a. 10:15 A.M. - 5:00 P.M. - Wednesday, 11/12/80
   b. 9:00 A.M. - 4:30 P.M. - Thursday, 11/13/80

4. Entries:

   a. Print FULL citations online
   b. Include Logon and Logoff information (so we know how long the search took)
   c. Include search strategy (so we can see what Descriptors and free texting were used)
   d. Up to three entries are allowed (one per search question)

5. Attach the enclosed entry form to your printout(s) and turn them in to the Online registration desk by 5:00 P.M. on Thursday, 11/13/80, at which time the entries will be picked up and evaluated based on specified criteria (see attached). Additional entry forms are available at the registration desk should you need them.

6. Winners will be personally contacted, or a message will be left in a prespecified spot (see Entry Form) prior to 10:00 A.M. on Friday, 8/14/80.

7. Winners will meet with the judges at 1:30 P.M. on Friday, November 14, 1980 in the telebeam room in order to coordinate the 2:00 P.M. presentation of winning search strategies. Winners will be asked to demonstrate their model strategies. Presentation assistance (narrators and/or computer operators) will be provided on request.

8. Judges will be from the San Mateo Educational Resources Center (SMERC) staff. SMERC fills approximately 20,000 requests for educational information from educational practitioners (teachers, administrators, librarians, etc.) each year. Hence their expertise; hence the focus on the practical.

1418

FIRST ANNUAL ERIC SEARCH TOURNAMENT

ONLINE '80 - NOVEMBER 12 - 14, 1980

SEARCH QUESTIONS

1. In 10 days I will be having an interview for the position of Director of Community Services, responsible for setting up an information and referral system which will link community people to appropriate community resources. I'm sure I can impress my interviewers if you could send me information on the following: (1) a form, or letter, or interview schedule that has been developed for gathering information on community agencies; (2) the best way to organize my office and staff and resources once I've gathered them; (3) other communities that have developed such a service. Have they documented their procedures? Do they charge? Have they evaluated their efforts? (4) promotional literature for such a service. (Assuming I will soon have something to promote.) GRATEFULLY YOURS.

2. I am the head librarian at XYZ Corporation. My colleagues in the area's public and college libraries want my business library to join the regional Cooperative Library Network. The Corporation's directors are somewhat skeptical of the value of such networks, worrying that the costs of our membership, the time spent supplying information needs to non-Company personnel, will outweigh any benefits we may receive in public relations and access to additional information resources. They've asked me to prepare a presentation for them on special library participation in regional networks and the advantages and disadvantages of cooperation with these other types of libraries. Could you send me some information for my presentation?

3. As the training director at a Bay Area electronics company, I am responsible for planning inservice for the engineering staff. How do I structure and schedule such an inservice program? Our company has followed the traditional pattern of workshops and retreats. I would, of course, be interested in these types of programs, but I am especially interested in other options. Can you help me out?

CRITERIA (AND SAMPLE SCORE SHEET) FOR SUCCESSFUL SEARCHES

IN KEEPING WITH THE "HOW-TO" PRACTICAL FOCUS OF ONLINE '80, THE SUCCESSFUL SEARCH MUST FOCUS ON PRACTICAL, "HOW-TO" MATERIAL. IT SHOULD BE TO THE POINT, PRECISE, CONCISE, BRIEF--50 CITATIONS MAXIMUM. SEARCH RESULTS WILL BE EVALUATED BY THE SMERC JUDGES (WHO WILL NOT ENTER THE CONTEST), BASED ON THE FOLLOWING CRITERIA:

POINTS

Search Strategy (inclusion of most relevant terms, and effective manipulation thereof)

1 2 3 4 5 _____

Knowledge/Use of Data Elements in ERIC

1 2 3 4 5 _____

Knowledge/Use of System Capabilities

1 2 3 4 5 _____

Bonus Points: Creativity/Unique Approach

1 2 3 4 5 _____

Relevance of Results

(Total number of "hits" to be entered here.)
DO NOT PRINT MORE THAN 50 CITATIONS TOTAL. _____

Speed of Searching

Number of relevant citations will be divided by the number of online minutes (rounded off) and multiplied by 10. For example, 10 hits in 20 minutes would result in a score of 20. _____

TOTAL _____

1420

California Curriculum Guides from SMERC

SAN MATEO EDUCATIONAL RESOURCES CENTER (SMERC)
333 Main Street
Redwood City, CA 94063
(415) 364-5600 ext. 4403

Please enter my order for _____ copies of the 1974-1980 Cumulative Curriculum Guide Catalog at $10.00 per copy.

All prices include postage and handling.

_____Check enclosed

_____Purchase Order enclosed

TOTAL ORDER $_____

Date_____

Name_____

Organization Name_____

Address_____

City_____State_____Zip_____

10/80

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ORDERING INFORMATION
(See Reverse)

San Mateo Educational
Resources Center (SMERC)
333 Main Street
Redwood City, CA 94063
(415) 364-5600 ext. 4403

EXCERPT FROM SUBJECT INDEX

GAMES
Classroom Ideas for October, 1978. CM 001 [illegible]
Classroom Ideas for November, 1978. CM 001 [illegible]
Classroom Ideas for December, 1978. CM 001 [illegible]
Classroom Ideas for January, 1979. CM 001 [illegible]
Guide to Teaching Junior High School Physical Education. CM 001 [illegible]
Classroom Ideas for February, 1979. CM 001 [illegible]
Classroom Ideas for March, 1979. CM 001 [illegible]
Classroom Ideas for April, 1979. CM 001 [illegible]
Classroom Ideas for May, 1979. CM 001 [illegible]
Mathematics Resource Guide, K-6. (Resource Book of Learning Center Activities, Games, Job Cards, Learning Activity Packages, and Multimedia Materials Correlated to the Minimum Mathematics Objectives for K-6 Mathematics Instruction). CM 001 [illegible]

GEOGRAPHY
Social Studies: Ninth Grade Geography Resource Book. CM 001 [illegible]

GLOBAL APPROACH
Social Studies Primary Resource Book, Kindergarten-Grade 2. CM 001 [illegible]

GRADING
Proficiency Requirements, Measurement Strategies and the High School Curriculum. CM 001 [illegible]

GRAMMAR
English Language: A Continuum and Curriculum Guide. Grades 9-12. CM 001 [illegible]

Compendium: Exercises in English Grammar, Cross Reference With English Continuum and Curriculum Guide. Grades 9-12. CM 001 [illegible]

SELECTION ASSISTANCE SEARCHES:

Special Project Final Report

ERIC Clearinghouse for Junior Colleges

During the summer of 1980, the ERIC Clearinghouse for Junior Colleges conducted a special project to test the feasibility of incorporating on-line statistical searches into Clearinghouse document selection procedures and to provide document reviewers with objective data concerning the availability of documents on particular topics.

As originally conceived, the project was to require the reviewers at the Clearinghouse to request searches on approximately 200 documents during the year. It was intended that the reviewers would select documents of borderline quality for the searches and that the information provided to them would help them assess the documents in terms of the ERIC collection as a whole.

After further consideration, it was decided to run searches on the entire group of documents received during July and August, 1980, in order to determine:

(1) the kinds of documents and topics that are easiest and most difficult to search;

(2) the kinds of documents and topics for which the searches are most useful in the reviewing process;

(3) if the incorporation of on-line searching into the selection process has any unforeseen implications.

(4) which information was most useful in selecting particular kinds of documents.

The procedures followed during the project were as follows:

(1) An initial screening by the Documents Coordinator eliminated those documents which were unsuitable for ERIC inclusion, such as catalogs, brochures, etc.

(2) Each potential ERIC document was assessed carefully to determine its principle subject.

(3) A search strategy was developed for that topic.

(4) In batches of ten to twenty documents, the computer searches were conducted.

(5) Titles of search results were printed on-line.

(6) The print-out was examined by the Documents Coordinator to identify false drops and titles of documents which seemed to be relevant to the topic.

(7) A memo was attached to each document indicating:

(a) how many documents were already in the system on that topic;

(b) if no documents were on that specific topic, how many documents were on a slightly broader topic;

(c) how many of the documents already in the system had been processed by the ERIC/JC; and

(d) when the most recent document on that topic had been added to the data base.[1]

(8) Reviewers evaluated the usefulness of the information on the memo in terms of various types of documents.

(9) The search print outs were grouped and stored by major topic (e.g., students, administration, etc.) in order to facilitate retrieval when a topic was recognized as one that had been searched before.

---

[1] Not all of this information was included for every document.

During July and August, 1980, 152 documents were received at the Clearinghouse. Of these, 130 were considered potential documents. In all, 125 searches were conducted during this period. This figure reflects that searches were not run on five documents because the topics had been searched earlier during the project.

The costs of conducting these searches were high. They are itemized below:

BRS training costs	$ 44.62
Personnel costs @ $9.42 per hour for 108.25 hours	$1019.72
Benefits	$ 183.55
Computer costs	$ 141.00
Subtotal	$1388.89
+ 32% overhead	444.44
Total costs	$ 1833.33

The greatest percentage of the costs of conducting the project were personnel costs. On an average, for each document, the Documents Coordinator spent 10 minutes determining the subject of the document, 15 minutes developing a search strategy, 3 - 4 minutes conducting each search, and 10 minutes evaluating search results and composing the memo for the reviewers. Additional time was expended due to computer and/or telecommunication problems, and in conferences with reviewers over difficult documents, and retrieving the search results for repeat topics.

From the searchers' perspective, it was found that certain documents did not lend themselves well to searching. In particular it was very difficult to conduct productive searches for:

(1) anthologies which contained articles on several aspects of

a broad topic. Searches which focused only on the broad content area had too many hits. In order to conduct a meaningful search, strategies would need to be developed for each essay in the collection. After the first efforts to conduct searches on conference proceedings, anthologies and collected essays, the Documents Coordinator and reviewers agreed that the efforts had not been worthwhile.

(2) works on vague or amorphous topics. For example, many papers written during the early part of 1980 dealt with "Critical Issues for the 1980's," "Future Trends for Community Colleges in the 1980's," and "The Changing Mission of the Community College in the Decade Ahead." Works such as these addressed numerous issues. Searching on each area discussed was as unproductive as searching on general descriptors such as FUTURES (OF SOCIETY) and COLLEGE ROLE.

The reviewers were ethusiastic about the project. They found that the memos increased the speed with which they made selection decisions, and that it increased their confidence in their decisions with regard to documents of marginal quality. They indicated that the information caused them to take a closer look at documents when there were numerous documents on the topic already in the system.

Our reviewers recorded several cases where the information recorded on the memos caused them to change their decision about a document. In one case, our reviewers were leaning favorably toward a dissertation on dropouts from general chemistry courses, because of the paucity of materials in the junior colleges collection on this topic. However, the search revealed 54 documents on course withdrawal and 39 documents on remedial chemistry instruction, and our reviewers decided, in view of the marginal quality of

the paper, not to accept it. In another case, our reviewers were inclined to discard a part-time faculty handbook on the basis of its primarily local value. The search revealed that although there were other such handbooks in the system, none had been added since 1975. In view of the excellence of the handbook, our reviewers decided to include it in the system as a model of exemplary practice.

The searches also proved valuable in that the reviewers were able to determine whether a topic was well covered for other levels of education, but not adequately covered with regard to community colleges. The reviewers also felt that information on the number of documents included on a given topic by other Clearinghouses helped them estimate the interest in that topic in the field.

Despite the numerous benefits of on-line selection assistance, the costs of the process--as it was conducted during the project--were prohibitive. As the reviewers found that the searches were most valuable to them in making decisions about "borderline" documents, the Documents Coordinator and reviewers recommend the following modifications to the procedure and its continued use:

(1) During the initial screening of potential documents, the Documents Coordinator will identify and conduct searches for: (a) documents whose subject overlaps the scope area of another Clearinghouse in order to determine how many documents may already have been added to the system by the other Clearinghouse; (b) documents reflecting "exemplary practices," in order to determine the frequency and recency of the inclusion of documents of that type; (c) practicums and student papers which are based primarily upon secondary

sources, to determine how well the area is covered; and (d) other documents which may seem to fit into the "borderline" category on initial evaluation.

(2) Reviewers will request searches on any other document when they desire additional information on the strengths and weaknesses of the collection in that topical area.

NEW INFORMATION ANALYSIS PRODUCTS

1. ERIC Clearinghouse on Higher Education

- *Adult Development: Implications for Higher Education*, by Rita Weathersby and Jill Mattuck Tarule. 58 pages. $4.00. HE 013 053.

  One of the few major student enrollment growth areas in higher education is the adult student. While there is considerable research examining adult development, this literature has not been drawn together to specifically look at it in light of lifelong learning. This report focuses on this literature and discusses its meaning for curriculum and teaching.

- *A Question of Quality: The Higher Education Ratings Game*, by Judith K. Lawrence and Kenneth Green. 68 pages. $4.00. HE 013 137.

  In addressing the question, "What is Quality in American Higher Education?" this report reviews the literature on three types of assessment: the accreditation process, academic studies and state program review.

- *Do Faculty Really Work That Hard?* by Carol H. Shuman. 4 pages. $.75. HE 013 138

  This paper addresses the problem of assessing the amount of time faculty devote to their employment obligations as it relates to making decisions on staffing, promotion, and institutional quality.

These publications are available through the American Association for Higher Education, 1 Dupont Circle, Suite 780, Washington, D.C. 20036.

VISITORS HOSTED BY ERIC CLEARINGHOUSES

ERIC Clearinghouse on Urban Education

Ms. Shoshana Langerman, Head of the Information Retrieval Center for Research in the Behavioral Sciences, Henrietta Szold Institute, Jerusalem, Israel, visited the UD Clearinghouse on November 26, 1980. She was interested in instituting a reciprocal arrangement for the exchange of documents. She met with Dr. Erwin Flaxman, and arrangements were made to provide her with ERIC documents; in exchange, documents developed by the Szold Institute will be sent to the Clearinghouse.

Ms. G. Mollie Lloyd, a teacher educator from the Southlands College of Higher Education, London, England, visited the Clearinghouse on November 7. She met with Dr. Erwin Flaxman and Dr. Jerome Wright to discuss the state of knowledge about multicultural education in the United States. The ERIC system was described to her, and she was provided with a number of ERIC and Clearinghouse brochures and publications.

...Stella Torgoff (UD)

Clearinghouse Participation in Conferences

1. ERIC Clearinghouse on Elementary and Early Childhood Education (PS)

Mima Spencer represented ERIC at a recent meeting of the Midwest Regional Exchange Advisory Board in St. Louis. Two items of interest from this meeting were:

1. An earlier decision was confirmed and plans are being made for a second regional educational dissemination forum next fall under the chairmanship of Peggy Manter of Columbus, Ohio.

2. A task force was created to investigate the feasibility of computer conferencing for the Exchange (which represents a 10-state region). The conference would focus on an exchange of educational information. Mima Spencer will chair the task force, assisted by Linda Baskin of ERIC/EECE and other members of the Advisory Board.

...Janet Bowermaster (PS)

2. ERIC Clearinghouse on Higher Education (HE)

Jonathan Fife addressed graduate students in the Education Department of the College of William and Mary in Williamsburg, Virginia, November 7, 1980. He spoke on current trends in higher education. The program was sponsored by the College's higher education department.

Lynn Barnett and Margot Eddy represented the Clearinghouse and staffed an exhibit at the Annual Conference of the American Association of State Colleges and Universities, November 16-18, 1980 in Williamsburg, Virginia.

Jon Fife, Marilyn Shorr, and Lynn Barnett presented a two-day workshop at Penn State University at the Center for the Study of Higher Education on October 30-31, 1980. The agenda included:

1. A presentation by Jon Fife to the Higher Education Student Association. John discussed trends in higher education and information resources.

2. A How-to-Use ERIC workshop for graduate students.

3. A workshop on computer searching of ERIC for dissertation level doctoral students.

In addition, Lynn and Marilyn spent an afternoon with the Penn State University staff responsible for microforms, reference, and computer searching. Discussion centered on an ERIC update.

...Lynn Barnett (HE)

3. ERIC Clearinghouse for Junior Colleges

Dr. Arthur M. Cohen continues to help establish humanities programs in Washington State. On December 1, 1980, he attended a meeting with administrators at Green River Community College; on December 2, he attended the Core Group Meeting of Washington's State Humanities Project.

On December 9, 1980, JC hosted an all-day conference of SCCCIRA (Southern California Community College Institutional Research Association). Dr. Florence Brawer gave a paper entitled "Institutional Research: Outside Agencies"; Dr. Arthur Cohen moderated. Anita Colby, Donna Dzierlenga, and Gayle Byock were available to offer information on aspects of the Clearinghouse's activities.

...Gayle Byock (JC)

4. ERIC Clearinghouse on Reading and Communication Skills

Several staff members have recently returned from the National Council of Teachers of English annual convention held in Cincinnati, Ohio. The current emphasis on writing was evidenced in the interest in the ERIC/RCS-sponsored sessions on holistic scoring and writing evaluation methods and also in the sales of computer searches on topics dealing with writing evaluation, writing across the curriculum, writing apprehension, and revision.

...Mary K Monteith (CS)

RIE INPUT BY CLEARINGHOUSE (RIEDEC80)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	12
CE	171	44	215	4	0	211	2,031
CG	64	0	64	0	0	64	880
CS	139	0	139	0	0	139	1,752
EA	56	0	56	0	0	56	829
EC	92	0	92	1	0	91	896
FL	81	0	81	2	0	79	849
HE	134	8	142	8	0	134	1,296
IR	99	28	127	1	0	126	1,003
JC	32	0	32	0	0	32	593
PS	59	11	70	1	0	69	773
RC	74	0	74	0	0	74	612
SE	51	31	82	3	0	79	1,092
SO	59	0	59	0	0	59	840
SP	84	28	112	0	0	112	902
TM	88	0	88	1	0	87	812
UD	62	0	62	2	0	60	821
TOTAL	1,346	150	1,496	23	0	1,473	15,993

CIJE INPUT BY CLEARINGHOUSE FOR DECEMBER 1980 ISSUE

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	283	23	36	00	1842
CE	174	29	51	3	1073
CG	222	18	21	11	2359
CS	307	21	28	00	2367
EA	138	41	44	39	1563
EC	101	14	17	4	1320
FL	84	14	15	00	744
HE	185	24	28	7	1530
IR	126	27	33	2	1170
JC	52	4	7	00	280
PS	178	13	17	6	1387
RC	11	4	4	00	440
SE	297	38	44	14	2176
SO	75	15	16	3	774
SP	87	8	9	00	1008
TM	101	13	15	00	980
UD	38	10	10	1	738
TOTALS	2459	316	395	90	21,751

Attachment 16
Page 1 of 1

RIEDEC80

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

NONE

2. Duplicates Appearing in RIE Three Months or More Ago

FL 011 725	RIEOCT79	JC 790 332	ED 171 338

3. Duplicates Appearing in RIE in October, November, and December, 1980

HE 012 979	RIEDEC80	SE 031 622	ED 190 406

B. REMOVES (21)

CE 024 685	Pulled by CERIC
CE 024 991	Pulled by CERIC
CE 025 826	Pulled by CERIC
CE 026 043	Pulled by CERIC
EC 124 395	Pulled by CERIC
FL 011 535	Pulled by Clearinghouse
HE 011 940	Pulled by CERIC
HE 012 955	Pulled by CERIC
HE 012 958	Pulled by CERIC
HE 012 984	Pulled by Clearinghouse
HE 013 062	Pulled by CERIC
HE 013 063	Pulled by CERIC
HE 013 064	Pulled by CERIC
IR 008 620	Pulled by CERIC
PS 011 626	Pulled by Clearinghouse
SE 031 421	Pulled by CERIC
SE 031 422	Pulled by CERIC
SE 031 479	Pulled by CERIC
TM 800 424	Pulled by CERIC
UD 020 450	Pulled by CERIC
UD 020 793	Pulled by CERIC

C. DELAYED (0)

NONE

ERIC VOCABULARY STATUS REPORT

Date: December 1980

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Orig'nator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1000	AGRICULTURAL CHEMICAL OCCUPATIONS Transfer postings to BT: OFF FARM AGRICULTURAL OCCUPATIONS			X	RC	10/80					If deletion approved, suggest also transferring to CHEMICAL INDUSTRY (AA)	
1001	AGRICULTURAL RESEARCH PROJECTS Transfer postings to AGRICULTURAL PROGRAMS (proposed new term)			X	RC	10/80					If deletion approved, postings should also be transferred to RESEARCH PROJECTS (AA)	
1002	AGRICULTURAL SAFETY Transfer postings to AGRICULTURE and SAFETY			X	RC	10/80						
1003	AGRICULTURAL SUPPLY OCCUPATIONS Transfer postings to BT: OFF FARM AGRICULTURAL OCCUPATIONS			X	RC	10/80					If deletion approved, suggest also transferring to AGRICULTURAL SUPPLIES (AA)	

* Return Copy By: January 7, 1981

To: ERIC Processing and Reference Facility
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4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

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ERIC VOCABULARY STATUS REPORT

Date: December 1980 Page: 2 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1004	PROJECTS (1966 1980) Add to present SN: See also RESEARCH PROJECTS		X		RC	10/80					Necessary? -- present SN directs users to PROGRAMS which has RESEARCH PROJECTS as an NT (AA)	
1005	RESEARCH PROJECTS Add SN: (Note: See also PROGRAMS for specific types of programs and projects)		X		RC	10/80						
1006	RURAL DROPOUTS Transfer postings to RURAL YOUTH and DROPOUTS			X	RC	10/80					Search needed to see if all postings are "youth" -- get rid of URBAN DROPOUTS, too? -- both terms have rec'd little use (AA)	
1007	DROPOUTS Add UF: Early School Leavers		X		AA	11/80						

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Date: December 1980 Page: 3 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1008	INDIVIDUAL NEEDS Add UF: Special Needs (Individuals) INDIVIDUALIZED INSTRUCTION Add UF: Special Needs Instruction INDIVIDUALIZED PROGRAMS Add UF: Special Needs Programs (Noneducational)		X		AA	11/80					DISABILITIES is often used for "Special Needs," and is frequently much too narrow (AA)	
1009	VICTIMS SN: Individuals suffering death, injury, hardship, or physical or emotional abuse	X			CG	11/80					Appears to be too broad, and could be misused -- Suggest either CRIME VICTIMS or VICTIMS OF CRIME -- Possible SN: Individuals suffering death, physical or mental distress, or loss of property, as the result of an actual or attempted criminal offense committed by another person (AA)	

* Return Copy By: January 7, 1981

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Attachment 18
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ERIC VOCABULARY STATUS REPORT

Date: December 1980 Page: 4 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1010	ARBITRATION Add SN: The hearing and determination of a case between parties in controversy by a person or persons chosen by the parties or appointed under statutory authority instead of by a judicial tribunal provided by law		X		SP	11/80						
1011	COLLECTIVE BARGAINING Add SN: Negotiation between an employer and union representatives usually on wages, hours, and working conditions		X		SP	11/80						
1012	DISCIPLINE POLICY ADD RT: Behavior Standards Del RT: Plagiarism		X		SP	11/80						

* Return Copy By: January 7, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

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Attachment 18
Page 4 of 7

ERIC VOCABULARY STATUS REPORT

Date: December 1980 Page: 5 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1013	FOUNDRIES Transfer postings to METAL WORKING			X	SP	11/80					Suggest keeping -- term is specific, unambiguous, and used to index an aspect of vocational education (AA)	
1014	NONINSTRUCTIONAL RESPONSIBILITY Add SN: Duties assumed by teachers or college faculty that are outside of their regular teaching responsibilities (e.g., lunchroom duty, research publication)		X		SP	11/80						
1015	PROFESSIONAL RECOGNITION Add SN: Formal acknowledgement of professional status		X		SP	11/80						
1016	TEACHER ATTENDANCE Transfer postings to ATTENDANCE			X	SP	11/80						

* Return Copy By: January 7, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

ERIC VOCABULARY STATUS REPORT

Date: December 1980 Page: 6 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use additional sheets, if necessary.)	ELAPSED TIME
1017	TEACHER PARTICIPATION Add SN: Teacher involvement in job-related activities other than classroom instruction Del BT: Teacher Behavior Add RT: Inservice Teacher Education; Parent Teacher Conferences; Staff Meetings; Teacher Centers; Teacher Strikes; Teacher Workshops		X		SP	11/80						
1018	AGENCIES Change SN: Service orgainzations or governmental administrative units (Note: Use a more specific term if possible)		X		AA	12/80					Old SN appeared government-specific (AA/RC)	

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1019	HEALTH EDUCATION Add SN: The presentation of scientific facts that promote understanding, attitudes, and practices consistent with individual, family, and community health needs (Note: For study and training in the health/health-related occupations, use "Medical Education" or "Allied Health Occupations Education")		X		AA	12/80						
1020	MEDICAL EDUCATION Add to existing SN: (Note: Do not confuse with "Health Education")		X		AA	12/80						
1021	SPATIAL PERCEPTION Transfer postings to new term SPATIAL ABILITY		X		AA, PS, TM	10/80					SN of SPATIAL ABILITY: Ability to perceive or solve problems associated with relationships between objects or figures, including position, direction, size, form, and distance -- Present indexing note of SPATIAL PERCEPTION will be retained (AA)	

* Return Copy By: January 7, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

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Volume: 5
Number: 1
Date: January 1981

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ERIC ADMINISTRATIVE BULLETIN——NEW FORMAT EXPERIMENT

The ERIC Technical Steering Committee has recommended that the EAB experiment with a new approach to presenting information in the *ERIC Administrative Bulletin* which is one of sorting the information by category rather than by Clearinghouse. To not lose the advantage of finding information submitted by a particular Clearinghouse, this issue of the EAB is employing the suggested method along with a "Guide to Clearinghouse Input" in the Table of Contents. Headings will be somewhat flexible, depending on the content of each issue. A category entitled "Central ERIC Policy" will be used in response to Steering Committee recommendation, as the occasion arises.

It is anticipated that the Clearinghouses will have a preference as to which format is the most readable, the most useful. Please express your feelings to Elizabeth Pugh at the ERIC Facility, who will compile your responses and communicate them to Central ERIC.

...Elizabeth Pugh (ERIC Facility)

FOREIGN/INTERNATIONAL AGREEMENTS AND CORRESPONDENCE——CENTRAL FILE AT THE ERIC FACILITY FOR ALL ERIC COMPONENTS

The International Relations Committee (formerly Foreign Documents Committee of the Council of ERIC Directors (COED)) has recommended that the ERIC Facility establish a central file of agreements, arrangements, and special contacts with international agencies and foreign governments, for the purpose of coordinating ERIC's international activities. The specific language of their recommendation, contained in their report of April 25, 1980, is as follows:

> *"The Committee recommends that the Facility monitor (Jim Prevel) arrange for the establishment of 'country files' as described in the recommendation.*
>
> *"A central file of agreements, arrangements, and special contracts with international agencies and foreign governments be maintained for the purpose of coordinating ERIC's international activities. Profiles of each country should be maintained. Profiles would contain notations of agreements, names and addresses of standing order customers, RIE and CIJE subscribers, institutions with known ERIC activity and names of key persons. All components of the ERIC system would contribute to the profiles."*

During 1981, the ERIC Facility will undertake to set up and coordinate these files, and to establish meaningful records which will be use to the ERIC system.

Beginning immediately, all Clearinghouses should send one copy of all significant foreign correspondence to Elizabeth Pugh at the ERIC Facility (appropriately marked as to what it is). Routine acquisition solicitations are not wanted. The correspondence transmitted should be only that of potential interest to an ERIC staffer journeying to the country in question. The Facility will organize all such correspondence by country and organization and will make it available on demand to any members of the system with a legitimate interest.

...Ted Brandhorst (ERIC Facility)

PRIORITY DOCUMENTS——DON'T MIX THEM WITH REGULAR WEEKLY INPUT

Recently an incident occurred which reinforced the need to keep PRIORITY documents separate from other input. A Clearinghouse sent the Facility a group of PRIORITY documents for the very next available issue of RIE (February), but did not separate them from their regular weekly input (which was for March). Also, the corrections for the PRIORITY documents were intermixed with the other March document corrections instead of with the February corrections.

It took the Facility a lot of effort to rearrange the input and get the documents moved over to the February issue and pointed up *the need to keep PRIORITY documents independent from regular input*. If they are kept separate, the Facility has the needed flexibility in moving them into the appropriate issue. If they and their corrections are intermingled with the input of a particular issue it is a time-consuming task to unbundle them.

...Lee Schreiber (ERIC Facility)

NATIONAL TECHNICAL MEETING DATE AND PLACE SET

Please mark your calendar. The 1981 National Technical Meeting is scheduled to be held from 9:00 a.m., June 16 to noon June 18 in Washington, D.C. Arrangements are being made with the Holiday Inn Capitol, a new hotel located in the Mall area in Southwest D.C.

Planning for this meeting will occur during the next several months. We will be in contact with you regarding logistical arrangements and agenda items.

...Pat Coulter (Central ERIC)

ERIC BIBLIOGRAPHY (PUBLICATIONS ABOUT ERIC)——NEW CITATIONS SOLICITED

During 1981, the Facility will be updating and revising the bibliography of publications about ERIC. Since the first edition in 1978, the Facility has identified approximately 40 new citations for documents and journal articles describing various aspects of the ERIC system. We don't want to miss any significant item, however, and would be grateful for any and all contributions from the Clearinghouses.

If you know of a significant document or journal article dealing with ERIC that is not in the existing bibliography, please send the citation to the following address.

ERIC Bibliography Project
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014
Attn: Dorothy Slawsky

...Ted Brandhorst (ERIC Facility)

REMINDERS FROM THE ERIC FACILITY

During the past month, two requests for information have been sent to the Clearinghouses (see Attachments 1 and 2). This is a reminder to return the questionnaires to the appropriate staff at the Facility.

- *ERIC Directory* (Liz Pugh), due January 20, 1981.
- *Information Analysis Products (Jan. 1980-December 1980)*, (Dorothy Slawsky), due January 30, 1981

On-going requests for information for inclusion in the EAB are:

- New IAP's
- Upcoming Conference Participation

...Elizabeth Pugh (ERIC Facility)

VOCABULARY STATUS REPORT

The January 1981 Vocabulary Status Report is displayed as Attachment 3. Members of the Vocabulary Review Group are asked to vote on the new recommendations and to return all responses to the Facility by February 17, 1981.

Voting results of the December 1980 report and final dispositions of the recommendations therein are expected to be ready for announcement in next month's report.

...Jim Houston (ERIC Facility)

ERIC Contract Renewals

CONTRACT RENEWALS (ORYX, CG, EA, IR, SE, SO, TM)

NIE has exercised the Government's option to renew contracts for the operation of the following ERIC components: Oryx Press, the ERIC Clearinghouses on (for): Counseling and Personnel Services; Educational Management; Information Resources; Science, Mathematics, and Environmental Education; Social Studies/Social Science Education; and Tests, Measurement, and Evaluation.

- Oryx Press

This contract has been renewed for the period January 1, 1981 to December 31, 1981. Oryx publishes CIJE, the *Thesaurus of ERIC Descriptors*, and Cumulations of both CIJE and RIE.

- ERIC Clearinghouse on Counseling and Personnel Services (CG)

This contract has been renewed for the fourth year of the present cycle from January 1, 1981 to December 31, 1981. There will be two Special Projects:

(1) Coordination, development, and distribution of 50 Answer Vans for new SOCs. In addition, 40 extra Answer Vans will be produced for sale at $35 each.

(2) A Clearinghouse Management and Technical Skills Self Development Handbook. This handbook would be an organized approach to identifying the most effective management method and technical skills utilized by different Clearinghouses, all of which will be contacted regarding the subject before a synthesis is developed. The handbook could be used as a resource for staff development activities for both Directors and the technical staff.

A list of prospective major Clearinghouse publications follows. (The titles are tentative.)

- A Model for Adult Counseling.
- Career Management, Career Pathing, and Career Counseling for Organizations: Business, Government, and Education.
- Counseling Approaches for Enhancing Self-Esteem for Minorities.
- Broadening Career Options for School-Aged Women.
- Stress Management Counseling.
- Peer Counseling.
- Counseling for Sex Equity.
- Counseling the Bilingual Student.
- Providing Services for Unemployed Youth.

- ERIC Clearinghouse on Educational Management (EA)

This marks the fourth year of this contract (January 1, 1981 through December 31, 1981). The contract provides for customary ERIC input-output activities within the Clearinghouse's scope. The following IAP's will be developed by EA during the FY 1981 contract year.

- Curriculum Planning Models.
- How to Live with Mandated Advisory Councils.
- Planning for Declining Enrollments.
- Student Discipline.
- School Board/School Staff Relations.
- Classroom Grouping.
- Collective Bargaining.
- Three additional Research Action Brief papers, which are to be defined.

- ERIC Clearinghouse on Information Resources

This contract has been renewed for the period January 1, 1981 to December 31, 1981. During this contract year IR will undertake the following special projects:

(1) Development of a section on the *Thesaurus* for inclusion in the *ERIC Instructional Module for Professional Education Programs in Library and Information Science*, and distribution of this new section to all institutions which have acquired the *Instructional Module* and the *Teacher Education Module*.

(2) IR will work cooperatively with ERIC/SMEAC to undertake a study dealing with the feasibility of using microcomputers for information retrieval by practitioners in elementary and secondary schools.

Major Clearinghouse publications to be developed by IR in 1981 are:

- A Review of the Literature Related to the Design of Instructional Print Information.
- A Survey of Instructional Development Models.
- Automation in the School Library Media Center.
- Case Studies in the Use of Microcomputers in Elementary and Secondary Schools
- Information Resources Management in Education
- Approaches to Teaching Viewing Skills
- Library Instruction for Elementary and Secondary Learners.

- ERIC Clearinghouse for Science, Mathematics, and Environmental Education

This contract has been renewed for the period January 1, 1981 to December 31, 1981. During this contract year SE will conduct two special projects:

(1) The marketing of selected products from all ERIC Contractors that wish to participate in the project. SE will utilize a strategy which has proven very successful for marketing its own Clearinghouse products, and will soon be contacting the Clearinghouses and EDRS to provide further details on this system project and solicit participation.

(2) A feasibility study on using microcomputers for the retrieval of educational information from the ERIC data base by practitioners in elementary and secondary schools. IR and SE will be cooperating on the various phases of this project, which is expected to extend beyond 1981.

Major Clearinghose publications proposed include:

- Reading on Calculators and Microcomputers for Mathematics Education.
- Research in Mathematics Education (K-College).
- Motivation, Anxiety, and Attitudes in Mathematics.

- Unpublished Instruments in Mathematics Education, Volume 2.
- Using Research: A Key to Elementary School Mathematics-Update
- Annual Review of Research in Science Education, 1980
- Abstract of Presented Papers (NARST), 1981
- Current Topics for Elementary School Science: Activities and Background Information.
- Rethinking Secondary School Science Curriculum and Teacher Education.
- Selected Papers, Seventh Annual Conference, National Association for Environmental Education, 1981.
- Teaching Activities in Natural Resources Management.
- A Review of Research in Environmental Education - 1970-80.
- Environmental Education Activities for Global Education.

- ERIC Clearinghouse for Social Studies/Social Science Education (SO)

The SO contract with the Social Sciences Education Consortium has been renewed for the third time (January 1, 1981 - December 31, 1981). The contract provides funding for two special projects, in addition to customary ERIC activities.

(1) Revision of the ERIC Filmstrip Kit, "ERIC: What It Is, How to Use It." The Clearinghouse will revise and update the filmstrip which was developed in 1973. One copy each will be provided ERIC Clearinghouses and the ERIC Facility. Sales and distribution will be handled by the National Audiovisual Aids Center.

(2) Funding was provided for continuation of the Council of ERIC Directors pending transfer of the operational responsibility to the new chairman of COED.

The following IAP's will be developed by SO during the FY 1981 contract year:

- Data Books of Social Studies Materials and Resources.
- Social Studies Education: Current Status and Future;
- Advanced Social Studies Skills: Reinforcement Lessons for High School Students.
- Global Issues in the Elementary Classroom.
- Economics in the High School Curriculum.
- Teaching Writing Skills in Elementary Social Studies.
- Planning a Law-Related Education Program.
- Tips for Teaching State and Local History and Government.

- ERIC Clearinghouse on Tests, Measurement, and Small Schools (TM)

This contract has been renewed for the period January 1, 1981 to December 31, 1981. This will be the fourth year of the current cycle. A list of planned major Clearinghouse publications follows. (The titles are tentative.) No special project was funded this year.

- Computerized Item Banks: State of the Art Reviews.
- Computerized Item Banks: A Sourcebook.
- Bibliography to Accompany the "Standards for Evaluation of Educational Programs, Projects and Materials.
- Evaluation of Basic Skills Remedial Program.

...Cheryl Chase, Frank Smardak, Mildred Thorne, Kit Welsh (Central ERIC)

ERIC Technical Steering Committee

ERIC TECHNICAL STEERING COMMITTEE RECOMMENDATIONS

Recommendations from the ERIC Technical Steering Committee are contained in Attachment 4. Although we are not able to respond favorably to all the recommendations, the large majority will be adopted. We find the process as well as the suggestions for improvement of the ERIC system a constructive and valuable one. We appreciate the time, effort, and concern that is represented by the recommendations.

...Bob Chesley (Central ERIC)

Network News

NEW ERIC MONITORS

As most ERIC Clearinghouses are aware, Frank Smardak and Kit Welsh are retiring in January and February, respectively. They have a combined ERIC experience of almost twenty-seven years and represent an impressive amount of experience and wisdom in data base management and operation. We at Central ERIC will miss their counsel and concern. It is clear that those of you who have worked with them share our feelings.

We are going to be able to hire only one new monitor to fill the two vacancies that will be created. I am pleased to announce that Judi Conrad from the ERIC Clearinghouse on Rural Education and Small Schools has been hired for that position. We are particularly pleased with the experience in Clearinghouse operations that she brings to the job. In addition, Kevin Arundel, presently a member of the Information Resources Division staff, and, incidentally, the monitor of the first ERIC Facility contract in 1966, will work part time with ERIC in order to take up some of the slack. All of the monitors also have responsibilities beyond their basic ERIC assignment.

ERIC monitoring responsibilities are as follows. Parentheses around a Clearinghouse code indicates a new assignment.

Arundel: (TM), (UD)
Chase: (EA), EC*, (SO), SP
Conrad: (CG), (CS), (HE), (PS), EC*
Coulter: FL, (IR), JC, RC
Prevel: EDRS, Facility, (CIJE)
Thorne: CE, SE, (GPO)

*planned for transfer in several months.

...Bob Chesley (Central ERIC)

LEVEL I AVAILABILITY FROM ERIC DOES NOT AFFECT PUBLISHER'S SALES: STATISTICS TO PROVE IT!

In response to those institutions or publishers who feel that citing EDRS as a source of their materials will cut into their profits, the following statistics are offered.

In 1974, the ERIC Clearinghouse on Languages and Linguistics published 200 copies of *Preparing and Using Self-Teaching Units for Foreign Languages* (17 pp.) EDRS was cited as the sole source (the Clearinghouse gave away the 200 copies). As of June 1980, EDRS had sold 371 paper copies and 10 microfiche copies of the publication. *Research with Cloze Procedure in Measuring the Proficiency of Non-Native Speakers of English* (1975, 32 pp.) sold 141 paper copies and 14 microfiche copies. *A Selected List of Instructional Materials for English as a Second Language: Secondary Level* (1975, 13 pp.): 166 paper copies and 6 microfiche.

In 1978 the Center for Applied Linguistics began publishing and marketing the Language in Education series. The publications were entered into the system at Level 1, and the EDRS price was lower than the price charged by the Center for Applied Linguistics.

ED NUMBER	CAL SALES 8/79-9/80	EDRS SALES 9/78-6/80 Paper Copy	EDRS SALES 9/78-6/80 Microfiche
153 503	740	0	1
153 504	476	1	0
153 505	403	1	1
153 506	639	1	3
154 620	745	5	3

Note that the time span covered by EDRS is almost double that of the sales period reported by CAL.

...Sophia A. Behrens (FL)

FIDO INPUT TO ERIC——PRELIMINARY RESULTS

In June 1980, SMERC began sending practitioner-developed materials for input to ERIC. The initial shipment for consideration for RIE was 186 documents. As of December 1, 1980, 131 documents have been accepted (a few of these were ready in ERIC) and 27 have been rejected. No word yet on the remaining 28. The guides were sent to ERIC without reproduction release forms so the Clearinghouses are probably waiting for these. We at SMERC knew that there was a need for this material. It is nice to see that the Clearinghouses agree. Thanks.

...Susan Long (SMERC)

SCHOOL BOARD JOURNAL REVIEWS EA MONOGRAPH

The ERIC Clearinghouse on Educational Management is one of twenty-six publishers whose books were accepted by *The American School Board Journal* for review in its annual December roundup of the "books you should have read this year——and still can."

The journal's editors, reviewers, and consultants searched through 2,000 titles to "come up with a list of 35 that merit your close attention." Among the chosen titles is the Clearinghouse's *The Politics of Educational Governance: An Overview*, A monograph written by Harvey J. Tucker and L. Harmon Zeigler. The authors use both theoretical and historical analyses to explore the tension between experts and laymen in school governance. According to the review, "the book's most interesting, insightful sections are those concerning the gradual shift toward 'depoliticization' of school governance, which occurred between 1835 and the present."

...Stuart Smith (EA)

ADVISORY BOARD ALERT BY ERIC/EECE

ERIC/EECE will be issuing a twice-yearly "Advisory Board Alert" during its 1981-82 contract year. Plans call for a two-sided, one-page bulletin which will keep Advisory Board members posted on plans for Clearinghouse projects, IAP's, and conferences to be attended.

...Dianne Rothenberg (PS)

ERIC/EECE USES TIME TO INCREASE SPACE

Since its move into the Education Building on the University of Illinois campus, ERIC/EECE has been trying to accommodate its operations to reduced floor space. In an attempt to increase effective space for users and staff, the Clearinghouse has begun scheduling the use of its one large open space on a time-sharing basis. On Monday, Wednesday, and Friday mornings and on Tuesday and Thursday afternoons, this space is open to the public as a user library. At other times it is closed to the public and used as a staff work area.

...Janet M. Bowermaster (PS)

NEW PRODUCTS/NEW IDEAS

NEW PRODUCTS, NEW PACKAGES FROM EDRS

With the beginning of 1981 comes the beginning of new products and services from EDRS. Two mailers will soon be distributed introducing the standing order customers to new and updated materials that complement the ERIC Data Base. One mailer is devoted to the IAP Mini-File and its application. The other consolidates the many one-sheet announcements of the past into a concise presentation of the entire cumulative and monthly products package. An order form will be attached to this pamphlet which offers over 25 items useful to the ERIC Collection, making ordering both easy and organized.

...Stephanie Baker (EDRS)

PRODUCT/SERVICE ROUNDTABLE——GOOD TECHNIQUE FOR CONFERENCES

At the recent American Vocational Association convention, the National Center for Research in Vocational Education held a product round table. Ten tables were set up, each with products in different areas, such as handicapped, career, entrepreneurship, and adult education. Attendees chose three areas and spent twenty minutes at each table. During that time, a National Center staff member explained the products and answered questions about them. This technique, which was very successfully rated by those in attendance, could be used to explain ERIC products and services.

...Judy Wagner (CE)

THE "RIPPLE EFFECT" AT WORK

In an effort to better utilize staff time in presenting "How to Use ERIC" orientations for graduate students at local colleges and universities, HE's been working with the Education Department at Howard University. Laura Ciarniello now trains the teaching assistants (TA's) who are responsible for the basic research course. They, in turn, educate their students. Laura maintains close, on-going contact with the TA's answering their questions and the questions raised by their students. In the future, HE will attempt to initiate this type of plan with other area colleges and universities.

...Laura Ciarniello (HE)

A MULTI-PURPOSE PRODUCT

If you are interested in a terrific acquisitioning tool, a public relations product to serve your clients and a Clearinghouse resource that answers the never-ending question, "Who's publishing what where," HE has a user services product for you.

The Clearinghouse produces a *Quarterly Report of Higher Education Association Publications*. Four times a year, a survey is sent to 35 higher education associations asking for a list of their recently and about-to-be published materials. From the responses, the titles are indexed under broad subject

Topics. The material is reproduced and distributed to a mailing list of 200. The Clearinghouse has had great success with this project for over five years. It helps us keep tabs on issues the associations are addressing, provides a quick check list for acquisitioning and provides a valuable service to the 200 individuals who receive the quarterly report. Contact Laura Ciarniello if you would like specific details.

...Laura Ciarniello (HE)

COURTESY CARDS FOR AUTHORS

To alleviate frequent calls by authors inquiring about document submissions, the Clearinghouse on Teacher Education uses a 3"x 5" courtesy card to inform each author of their document's SP number and the issue of RIE in which the abstract will appear. We believe that this practice enhances our relationship with authors, and thus it is an important component of our acquisitions program.

...Dean Schwanke (SP)

ERIC Staff Announcements

CS STAFF ANNOUNCEMENTS

Holly O'Donnell, Coordinator of User Services at ERIC/RCS, has been appointed an ex-officio member to the NCTE Commission on Alternative Careers for English Majors and English Professions for a three-year term.

Carol Osterbur was married on December 20, 1980. Her new name is Carol Coleman.

Hilary Holbrook has joined the ERIC/RCS staff as a Research Assistant, full-time.

...Jane McClellan (CS)

JONATHAN FIFE NAMED TO EDITORIAL POSITIONS

Jonathan Fife has been named a Consulting Editor for *Change* Magazine and Managing Editor of the *Review of Higher Education*.

...Laura Ciarniello (HE)

DIRECTOR OF FL RESIGNS

Peter Eddy, Director of the ERIC Clearinghouse on Languages and Linguistics since 1976, resigned as of January 16, 1981. He has accepted a position as head of a department in the CIA language school. We will miss his ability to

be calm admidst the storms, his sense of humor, and his expertise in ERIC, foreign language education, and bicycles.

...Mary Niebuhr (FL)

We at CERIC joint the FL staff in wishing Peter all the best in his new position. Peter's leadership talent, both at his Clearinghouse and in the several systemwide positions he has held, will be missed. Thanks for a job well done!

...Pat Coulter (Central ERIC)

STAFF CHANGES AT SP

Robert Gillette, Senior Information Analyst for the Clearinghouse on Teacher Education, has submitted his resignation and accepted another position in systems development with Conserva, Inc. We wish him the best in his new position.

Kathy Julius, formerly Assistant Information Analyst, has been promoted to the position of Senior Information Analyst, effective December 31, 1980.

...Dean Schwanke (SP)

LEE SCHREIBER TO RETIRE

On January 23, 1981 Lee Schreiber will edit her last RIE resume and will take an early retirement after 25 years with ORI, Inc., the last 11 of which have been with the ERIC Facility.

In the ten year period 1970-1980, RIE has had only two senior editors. Orabelle Nuthall and Lee Schreiber. Lee has been the senior editor since Orabelle left in 1978 and has guided the publication safely through innumerable deadlines and difficulties.

We have persuaded Lee to make herself available to us on occasion so that goodbyes sent after the 23rd will still get to her.

Both Lee and Kit are leaving in the same time frame and RIE staff throughout ERIC are going to miss them both tremendously.

...Ted Brandhorst (ERIC Facility)

MEETINGS, CONFERENCES

RC - PRESENTATIONS AND WORKSHOPS

Dr. Everett Edington, Director of ERIC/CRESS, gave four addresses at sessions of the Southwest Educational Development Labs' workshop entitled, "R&D Speaks: Rural and Small Schools," held in Austin, Texas.

Amilita Hill, Information Specialist, ERIC/CRESS, gave an ERIC presentation and conducted computer searching demonstrations during a one-day sharing session at the National Nutrition Education and Training (NET) Conference, Dallas, Texas, December 1-4, 1980. The NET Program is a part of the USDA's Food and Nutrition Services Division. The participants of this meeting passes a resolution to enter all materials developed by the NET Program into the ERIC data base.

Manuela Quezada-Aragon, ERIC/CRESS Information Specialist for Mexican American and Migrant Education, had a booth throughout the entire meeting of the Association for Mexican American Educators, Inc., San Diego, California, November 1980.

One Workshop became two plus an ERIC display when Elaine Roanhorse Benally, ERIC/CRESS Information Specialist for American Indian Education, attended the National Indian Education Conference in Dallas, Texas, December 1980. In addition to her scheduled workshop, she also provided one for the Title IV Indian Education Directors.

Two ERIC presentations were made by Judi Conrad, ERIC/CRESS Information Specialist for Rural, Small School, and Outdoor Education, at the "Workshop on Small Schools," Texas Tech University, Lubbock, Texas, December 1980.

...Amelita Hill (RC)

MIDWEST REGIONAL EXCHANGE ADVISORY BOARD MEETING

Mima Spencer represented ERIC at a recent meeting of the Midwest Regional Exchange Advisory Board in St. Louis. Two items of interest from this meeting were:

(1) an earlier decision was confirmed and plans are being made for a second regional educational dissemination forum next fall under the chairmanship of Peggy Manter of Columbus, Ohio, and

(2) a task force was created to investigate the feasibility of computer conferencing for the Exchange which represents a 10-state region. The conference would focus on an exchange of educational information. Mima Spencer will chair the task force, assisted by Linda Baskin of ERIC/EECE and other members of the Advisory Board.

...Janet Bowermaster (PS)

CONFERENCE PRESENTATION

Lynn Barnett presented a 1½ hour workshop on information retrieval for college presidents at the Association of American Colleges Conference in Denver, Colorado, January 7-10, 1981. In addition, she staffed a display and demonstrated computer searching during the three-day conference.

...Laura Ciarniello (HE)

VISITORS HOSTED BY ERIC

RUDOLF A. MAYER VISITS CS

On December 19, 1980, Rudolf A. Mayer of the Association of Information Service in Education, in West Germany (see Attachment 5) visited the CS Clearinghouse and talked at length with Jane McClellan and Holly O'Donnell.

...Jane McClellan (CS)

List of Attachments

Attachment 1: *ERIC Directory* Questionnaire

Attachment 2: *Information Analysis Products (and Other Clearinghouse Publications - 1980* Questionnaire

Attachment 3: Vocabulary Status Report - January 1981

Attachment 4: ERIC Technical Steering Committee Recommendations and Central ERIC Responses

Attachment 5: Short Description of the Association of Information Services in Education

Attachment 6: Upcoming Meeting Participation

Attachment 7: RIE Input by Clearinghouse (RIEJAN81)

Attachment 8: Remove List (RIEJAN81)

ERIC DIRECTORY QUESTIONNAIRE

NAME OF ERIC COMPONENT _____

AFFILIATION _____

ADDRESS _____

_____

TELEPHONE NUMBER _____ NIE PROJECT MONITOR _____

FTS NUMBER _____ BUSINESS HOURS _____

TITLE(S) OF DIRECTOR(S)	NAME(S) OF DIRECTOR(S)

TITLES OF STAFF MEMBERS	NAMES OF STAFF MEMBERS

CODE _____ ACRONYM _____ NOTES _____

_____

SPECIAL CONTACT POINTS WITHIN THE ERIC NETWORK

ABSTRACTING _____

ACQUISITION _____

CATALOGING _____

CIJE PROCESSING COORDINATION _____

CH INFORMATION ANALYSIS PRODUCTS _____

COPYRIGHT _____

INDEXING _____

MANAGEMENT _____

NIE PROJECT MONITOR _____

OCR KEYING _____

REFERENCE _____

RIE PROCESSING COORDINATION _____

SEARCHING (MANUAL) _____

SEARCHING (COMPUTER) _____

SECRETARIAL SUPPORT _____

SHIPPING _____

USER SERVICES _____

VOCABULARY/LEXICOGRAPHY _____

VOCABULARY COORDINATORS _____

FOREIGN LANGUAGE CAPABILITIES

LANGUAGE	PROFICIENCY			NAME
	READING	WRITING	SPEAKING	

ERIC

INFORMATION ANALYSIS PRODUCTS
(AND OTHER CLEARINGHOUSE PUBLICATIONS - 1980

The following publications of this Clearinghouse should be listed in the upcoming edition of ERIC Information Analysis Products, covering the period January-December 1980

CLEARINGHOUSE	DATE COMPLETED	FORM COMPLETED BY

TITLE	AUTHOR(S)	PUBLICATION DATE	ED NUMBER (OR CH NUMBER IF IN PROCESS)
1472			1473

Attachment 2
Page 1 of 1

Please return to: IAP Project, ERIC Processing and Reference Facility, 4833 Rugby Ave., Suite 303, Bethesda, Md. 20014.

ERIC VOCABULARY STATUS REPORT

Date: January 1981

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.	ELAPSED TIME
1022	DATA BASES Change & transfer postings to 1-word form DATABASES.		X		IR	12/80					See p15 of 12/80 EAB (AA)	
1023	CITIZEN PARTICIPATION Add UF: Public Participation		X		AA	12/80						
1024	CRAFTSMEN Transfer postings to the nonsexist term CRAFTS WORKERS. Add BUILDING TRADES, DESIGN CRAFTS, INDUSTRIAL ARTS, HANDICRAFTS, & NEEDLE TRADES as RTs to new term; add ARTISANS as a UF.			X	AA	12/80						
1025	RESEARCH AND INSTRUCTION UNITS Pluralize existing SN, i.e.: "Organizational units of local schools (each in a single school) that are concerned with the improvement of teaching methods."		X		AA	12/80						

* Return Copy By: February 17, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

Attachment 3
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ERIC VOCABULARY STATUS REPORT

Date: January 1981

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.	ELAPSED TIME
1026	SCHOOL BOYCOTTS Add RT: School Closing; Teacher Strikes.		X		AA	12/80						
1027	SCHOOL ORGANIZATION Add SN: (Note: Do not confuse with "School District Reorganization")		X		AA	12/80						
1028	STATEWIDE PLANNING Add UF: State Planning Add RT: State Programs		X		AA	12/80						
1029	BILINGUAL TEACHER AIDES Add SN: Paraprofessional school personnel in K-12 bilingual settings who assist teachers in the instructional process and who are able to communicate effectively in the languages of instruction		X		FL	1/81						

* Return Copy By: February 17, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

ERIC VOCABULARY STATUS REPORT

Date: January 1981 Page: Page 3 of 3

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.	ELAPSED TIME
1030	BILINGUAL TEACHERS Add SN: Teachers who can communicate effectively in more than one language		X		FL	1/81					Alternative, more restrictive SN: Teachers in bilingual settings who can communicate effectively in the languages of instruction (AA)	
1031	CREOLES Transfer postings of all NTs to Identifier field. Add following to present SN of CREOLES: (Note: Coordinate specific creoles as Identifiers -- in Mar81, postings of all NTs transferred to Identifier field, e.g., "Gullah," "Creole (Haitian)," "Creole (Sierra Leone)," etc.)		X	X	FL	1/81					FL has suggested that all low-posted, highly specific "language" names should be deleted from the Thesaurus and given Identifier status -- this transaction is expected to be the first of many in an effort to achieve this goal (AA)	

* Return Copy By: February 17, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

Attachment 3
Page 3 of 3

ERIC Technical Steering Committee Recommendations and Central ERIC Responses

RECOMMENDATION:

That a letter be sent to SOC's asking for feedback/comments/suggestions on the new Thesaurus.

RESPONSE:

Such a letter has been developed by Lynn Barnett and reviewed by Central ERIC. The Interchange mailing list will be used for distribution. The letter will suggest that a log be kept (for a month) to record reactions and problems encountered in using the new Thesaurus. Users will be instructed to forward this information to Lynn. These responses will be discussed with the Vocabulary Review Group at the spring National Technical Meeting.

RECOMMENDATION:

That the Vocabulary Review Group ask Clearinghouse staff to generate lists of formerly precoordinated terms that should be considered for reinstatement. These terms would be reviewed by the Vocabulary Review Group and appropriate action taken.

RESPONSE:

The Chair of the Vocabulary Review Group will ask the Clearinghouses to identify and make note of any problems encountered with formerly precoordinated terms which were separated as a result of VIP. This information will be collected by Lynn and discussed by the Vocabulary Review Group at the spring National Technical Meeting.

RECOMMENDATION:

That "Ready Reference" Number 2 be developed by the Facility outlining basic search steps. Lynn Barnett has volunteered to provide draft copy.

RESPONSE:

It will be developed. Lynn Smarte is working on the ERIC online search project and will be consulted by Lynn Barnett for input.

RECOMMENDATION:

That item 3b (pp. VII-1) in the ERIC Processing Manual be deleted because it is a misleading statement.

RESPONSE:

The item will be rewritten to clarify the issue.

RECOMMENDATION:

That if a detailed chart and/or list of government agencies is available (particularly Department of Education) that it be circulated to Clearinghouses for addition to the Source Code Directory.

RESPONSE:

Because of constant reorganizations in the Government, such organizational charts pose an accuracy problem. Each Clearinghouse should have a copy of the U.S. Government Manual (GPO #022-003-00982-5) containing all Government agencies and their organizational structures.

RECOMMENDATION:

That the ERIC Processing Manual's section on "Cataloging" contain instructions that every ERIC IAP be assigned the PUBTYPE Code 071, and in addition, any other code when appropriate, such as 170.

RESPONSE:

This instruction will be included in the new ERIC Processing Manual.

RECOMMENDATION:

That ERIC Processing Manual guidelines (VII-35) contain a sentence stating that the Institutional Source of a document is not to be used as an Identifier unless it is also the subject of the document.

RESPONSE:

This instruction will be in both Section VII, "Indexing" Section, and Section V, "Cataloging" Section, of the ERIC Processing Manual.

RECOMMENDATION:

That Interchange, as the system's primary contact with SOC's and other ERIC users, be evaluated.

It is important for this publication to become recognized as the official ERIC communication. It needs to be published on a regular basis (three or four times a year) and Clearinghouses should be encouraged to submit information they would like to have included.

Currently Interchange is published too seldom and too sporadically. When it is published it contains so much material it is overwhelming to even the most avid ERIC user.

RESPONSE:

The last issue of Interchange was late and larger than usual. Nonetheless, the general criticisms are still valid. Interchange will be published quarterly in March, June, September, and December. Readers will be encouraged to make feedback on its contents. Clearinghouses are also encouraged to make specific suggestions for improvement.

RECOMMENDATION:

That the system engage in a project to procure the names and position titles of various library staff at SOC locations. Specifically, the list should contain information about who is responsible for Microfiche Collections, Acquisitions, RIE, CIJE, and Computer Searching.

RESPONSE:

In light of library personnel turnover and subsequent time and effort required to maintain a list with several entries per subscriber, we will not engage in the recommended systemwide project. Individual Clearinghouses may certainly maintain such a list in their respective states and test its utility as well as the effort involved. We do ask all Clearinghouses to maintain a current list of primary contacts for their collections.

RECOMMENDATION:

That the ERIC Administrative Bulletin (EAB) contain a section specifically labelled POLICY.

This recommendation is in response to the expressed concern that when a statement appears in the EAB, it is sometimes unclear as to whether it is actual or contemplated policy. Having a section specifically labelled POLICY would leave no question in anyone's mind.

RESPONSE:

See next recommendation.

RECOMMENDATION:

That the EAB be formatted with the following monthly sections:

POLICY
ACTION ITEMS
REPORTS FROM: CERIC
FACILITY
EDRS
ORYX
STEERING COMMITTEE
ON-LINE USERS GROUPS
VOCABULARY REVIEW GROUP

CLEARINGHOUSE INPUT: PROCESSING
ACQUISITIONS/SELECTION
COMPUTER SEARCHING
USER SERVICES
HONORS
MISCELLANEOUS (public relations, equipment, training, staff development, all else)

CONTAINED AS ATTACHMENTS: Upcoming Meetings and Conferences
Clearinghouse Staff and Other Changes
IAP's

RESPONSE:

The two recommendations above deal with the format of the ERIC Administrative Bulletin. We will experiment with formats that will attempt to meet the needs expressed. Please give feedback to Liz Pugh at the ERIC Facility.

RECOMMENDATION:

That the total number of postings for each Identifier be included in the Identifier Authority List.

This recommendation is made assuming that there is no option for a further breakdown of postings due to cost. If cost weren't a factor, the Steering Committee would suggest postings be broken down by major/minor descriptors.

RESPONSE:

This feature will be a part of the next Identifier Authority List scheduled in June of 1981.

RECOMMENDATION:

That the separate sections of the ERIC Processing Manual be put into RIE individually.

RESPONSE:

The ERIC Processing Manual will be put into RIE as a single entry. However, individual sections will be available from the ERIC Facility, in paper copy, at $3.75 per section. Announcement of availability of individual sections will be made in the document resume.

RECOMMENDATION:

That PUBTYPE Codes be included in the Resume section (Main Entry Section) of CIJE Main Entry print issues. Although they are on the computer tapes and can be searched online, they are, for all intents and purposes, invisible to the average user. Having them visible would provide more identifying information to users.

RESPONSE:

It has been decided after consultation with Oryx Press not to print PUBTYPE codes in the monthly issue of CIJE. It is estimated that to do so would add approximately 16 pages per issue to the journal. Oryx has determined that this would require a raise in the subscription price. CERIC does not find this acceptable, at present, and therefore is not authorizing the printing of PUBTYPE codes.

Short description of the "Dokumentationsring Paedagogik" DOPAED (Association of Information Services in Education)

DOPAED was created in 1965. The Association has 22 members. Twenty member institutions are located in West Germany, one in Austria and one in Switzerland.

The DOPAED-Secretariat has the following address:

Leitstelle des Dokumentationsrings Paedagogik
Deutsches Jugendinstitut
Muenchen - 40
Saarstrasse 7
West Germany

Tel.: (089) 38183-242

Coverage: education science, pre-school education, school pedagogics, social pedagogics, vocational training, adult education, research in education, didadicts in various school disciplines, AV-media for schools and other constituencies, etc.

DOPAED-members publish 41 periodicals as well as reports, statistics, information analysis products, documentations on curricula, didactic material, etc.

The publication of "Bibliographie Paedagogik" is a common operation of all DOPAED-members.

DOPAED-members answer requests and provide referral services.

Some of the DOPAED-members have computerized information systems. (coverage: 500 periodicals plus books/70.000 titles annually).

DJI
Deutsches Jugendinstitut

Rudolf A. M. Mayer
Dipl rer.pol

Leiter des Arbeitsbereichs
Dokumentation/Information

Saarstraße 7
8000 München 40
Telefon 089/381 83 – 1
Durchwahl 089/381 83 – 242

UPCOMING MEETING PARTICIPATION

Name of Meeting:	American Alliance for Health, Physical Education, Recreation, and Dance National Convention
Location:	Boston, Massachusetts
Date:	April 13-17, 1981
Theme of Meeting:	
ERIC Component:	SP
ERIC Attendee:	Dean Schwanke
Level of Participation:	Booth
Assistance Requested:	No
Name of Meeting:	American Association for Higher Education
Location:	Washington, D.C.
Date:	April 4-7, 1981
Theme of Meeting	Promising Frontiers: Five Partnerships to Offset Decline
ERIC Component:	HE
ERIC Attendee:	Staff
Level of Participation:	Booth, Speaking, Attendance
Assistance Requested:	Yes; Clearinghouses are encouraged to send copies of brochures for the display table.
Name of Meeting:	American Association of Colleges for Teacher Education Annual Meeting
Location:	Detroit Plaza Hotel, Detroit, Michigan
Date:	February 17-20, 1981
Theme of Meeting:	Excellence in Education
ERIC Component:	SP
ERIC Attendees:	Michael Butler, Sharon Boardman, Karl Massanari
Level of Participation:	Booth, Speaking
Assistance Requested:	No
Name of Meeting:	Association for the Study of Higher Education
Location:	Washington, D.C.
Date:	April 3-4, 1981
Theme of Meeting:	
ERIC Component:	HE
ERIC Attendees:	Staff
Level of Participation:	Attendance
Assistance Requested:	No
Name of Meeting:	Association of Teacher Educators Annual Meeting
Location:	Hyatt Regency, Dallas, Texas
Date:	February 16-18, 1981
Theme of Meeting:	Teacher Education: A Decade of Promise
ERIC Component:	SP
ERIC Attendees:	Dean Schwanke
Level of Participation:	Booth
Assistance Requested	No

RIE INPUT BY CLEARINGHOUSE (RIEJAN81)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	1
CE	180	0	180	1	0	179	179
CG	63	0	63	0	0	63	63
CS	149	0	149	4	0	145	145
EA	64	0	64	1	0	63	63
EC	68	0	68	0	0	68	68
FL	86	0	86	3	0	83	83
HE	83	0	83	0	0	83	83
IR	92	0	92	3	0	89	89
JC	34	0	34	1	0	33	33
PS	58	0	58	2	0	56	56
RC	54	0	54	0	0	54	54
SE	98	0	98	1	0	97	97
SO	44	0	44	1	0	43	43
SP	60	0	60	1	0	59	59
TM	71	0	71	0	0	71	71
UD	62	0	62	2	0	60	60
TOTAL	1,267	0	1,267	20	0	1,247	1,247

Attachment 7
Page 1 of 1

RIEJAN81

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
FL 011 832	ED 180 233/FL 010 863	RIEMAY80
IR 008 795	ED 156 108/IR 005 663	RIENOV78

2. Duplicates Appearing in RIE Three Months or More Ago

NONE

3. Duplicates Appearing in RIE in November, December, 1980, and January, 1981

Duplicate Detected	Duplicate Of	Originally Announced In
EA 012 887	ED 191 371/HE 013 021	RIEJAN81

B. REMOVES (17)

Accession Removed	Reason for Removal
CE 026 258	Pulled by Clearinghouse
CS 005 605	Pulled by CERIC
CS 205 719	Pulled by CERIC
CS 205 773	Pulled by CERIC
CS 503 002	Pulled by CERIC
FL 011 812	Pulled by Clearinghouse
FL 011 831	Pulled by CERIC
IR 008 782	Pulled by CERIC
IR 008 783	Pulled by CERIC
JC 800 502	Pulled by Clearinghouse
PS 011 647	Pulled by Clearinghouse
PS 011 692	Pulled by Clearinghouse
SE 031 475	Pulled by CERIC
SO 012 472	Pulled by CERIC
SP 016 385	Pulled by Clearinghouse
UD 020 736	Pulled by CERIC
UD 020 913	Pulled by Clearinghouse

C. DELAYED (0)

NONE

Volume: 5
Number: 2
Date: February 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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*Includes input from CERIC and HE

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Policy Statement

FORMULATING AN ERIC POLICY ON INFORMATION ANALYSIS PRODUCTS (IAPs)

The need for an ERIC policy on information analysis products continually arises as we try to explain to others what these distinctive products are that have become associated with the ERIC name over the years. As a first step in formulating such a policy, CERIC drafted a policy statement on IAPs (see Attachment 1), which was sent in January to the sixteen ERIC Clearinghouse Directors for review and comment.

A number of Directors and their staffs provided thoughtful comments on the statement; and as a next step in establishing policy, CERIC responded to some of their expressed concerns in Attachment 2. The responses in this attachment are likely to become clarifying adjuncts to the final policy statement. Through this "dialogue" process, we seem to be moving together toward a resolution of this issue of mutual concern. We would welcome any further comments you have before we finalize the statement.

...Mildred Thorne and Bob Chesley (CERIC)

Action Items

VOCABULARY STATUS REPORT

The February 1981 *Vocabulary Status Report* is displayed as Attachment 3. The report is in two parts:

1) Pages 1-7 are "feedback pages" for the December 1980 report. Votes of the Vocabulary Review Group (VRG) are tallied, and final dispositions are indicated. Remarks ending with the designator "(VRG)" do not necessarily indicate VRG consensus. They are merely summary statements of the VRG Chair and the Facility Lexicographer based on their analysis of the VRG voting.

   Responses on the December 1980 report were received from 14 VRG representatives. "No opinion" votes were not tallied. Respondents were:

   Clearinghouses

   CE Janet Thorngate
   CG Carol Jaslow
   CS Jane McClellan
   EA Ian Templeton
   FL Mary Niebuhr
   HE Lynn Barnett
   JC Anita Colby
   SO Sydney Meredith

   AA (Facility)

   Jim Houston

   SMERC (for Oryx)

   Sara Lake

   User Representatives

   Charles Brown
   Jo Ann Davison
   Lynn Smarte
   Suzanne Wise

So-called "feedback pages" may be returned to the Facility at the individual reviewer's option. Any gripes or other opinions on "final" dispositions should be communicated to the Facility Lexicographer. Without such further communication, however, it is unnecessary to return these "feedback pages."

2) Pages 8-11 contain new recommendations received by the Facility in the January 10 - February 10 time frame. VRG representatives are asked to vote on these recommendations and to return your responses to the Facility by March 17.

Voting results of the January 1981 report (entry numbers 1022-1031) are currently being gathered and will be announced in next month's report.

Many thanks to the VRG members who responded to the first report! Your participation is making the new program work.

A request and a couple of reminders follow:

- Second Copy of Responses Requested. Clearinghouse VRG representatives are requested to make one copy of all monthly *Vocabulary Status Report* responses and to forward this copy with your originals to the Facility. The copy is needed for the Facility's lexicographic archives. The originals ultimately go to the VRG Chair (HE Clearinghouse) for final analysis.

- Full Clearinghouse Participation Expected. Central ERIC expects each Clearinghouse to review and comment on the monthly *Vocabulary Status Reports*. As noted above, not all Clearinghouses are participating in this new program. Please make sure that your responses are returned to the Facility by the requested date.

- Do You Need Original Justification? One VRG member has expressed some reservation concerning the limited information contained in the *Vocabulary Status Reports* on which to base decisions. The reports necessarily represent summaries of new *Thesaurus* recommendations. It is recognized that VRG members may occasionally need or want the complete justification information contained in the original *Thesaurus* input forms. When this is the case, a VRG member needs only to call the Facility Lexicographer. All justification information available will then be read over the phone or, if necessary, copied and forwarded to the caller. Such a procedure will undoubtedly delay dispositions of some recommendations, but this is perfectly OK. Delays on specific recommendations can always be arranged if particular VRG members want them.

...Lynn Barnett, VRG Chair (HE)
...Pat Coulter (CERIC)
...Jim Houston (ERIC Facility)

INTERCHANGE

During 1981, *Interchange* is to become a regularly scheduled quarterly publication. It is also to include contributions from the Clearinghouses (when they wish to make contact with all the SOCs) and contributions from the users

(who will be invited in the next issue to contribute). In addition, following a Steering Committee recommendation, each issue of *Interchange* will carry an evaluation form, seeking feedback from its readers as to which news items they found most useful and how they tend to use the information contained in *Interchange*.

The next issue is scheduled for March 31. The Facility's deadline for input to that issue will be the end of February. All Clearinghouses are invited to submit material suitable for the broad user distribution *Interchange* receives (about 1,500 addresses).

...Ted Brandhorst (ERIC Facility)

SCOPE OVERLAP: A REMINDER

As you know, Project Monitors visit the Facility once a month to look at the documents sent in by their respective Clearinghouses. Documents are examined for quality, overlap, and other factors. Since some Clearinghouses have greater difficulty than others in finding documents, the issue of scope overlap is a sensitive one. Please remember, therefore, that if your Clearinghouse, for some justifiable reason, wishes to input a document that is also within the scope of another Clearinghouse, it is your responsibility to notify the appropriate Clearinghouse before input. (See *ERIC Processing Manual*, Section III: Selection, p. 3.)

...Judi Conrad (CERIC)

ERIC TO PROVIDE SEARCHES TO AUTHORS OF THE *ENCYCLOPEDIA OF EDUCATIONAL RESEARCH*

Central ERIC, through the NIE Directors' reserve fund, has established a special project at the ERIC Clearinghouse on Handicapped and Gifted Children (EC) which is designed to improve the visibility of ERIC documents in the *Encyclopedia of Educational Research*. Specifically, the ERIC system has agreed to provide searches to the authors of articles in the *Encyclopedia*. Authors will send brief descriptions of their search questions to EC, which will distribute the requests to appropriate Clearinghouses. Individual Clearinghouses will be asked to:

- call the authors and negotiate the search request;
- conduct and screen the search;
- send it to the requester; and
- invoice EC.

Lynn Smarte at EC will be sending you more information on the procedures which will be used.

The cooperation between ERIC and the authors of the *Encyclopedia* is highly valued by Central ERIC. We hope to provide a useful service and to increase the visibility of ERIC in the research community. The editors of the *Encyclopedia* have agreed to include in the publication ED numbers for all ERIC documents used.

When you receive search requests, which result from this special project, please respond as quickly as possible to the author, since the papers are in the process of being written and the authors will need to receive the information quickly. Also, please exercise care in conducting the negotiations and the

searches. We hope to provide *Encyclopedia* authors with the highest quality searches possible.

We appreciate your cooperation.

...Cheryl Chase (Central ERIC)

MAILING OF EAB ARTICLES

A number of Clearinghouses have been mailing articles for the *ERIC Administrative Bulletin* as late as the 7th, 8th, or 9th of the month. These have not been arriving in time to meet the deadline of the 10th.

Please allow a week for mail delivery, which it sometimes takes, and send articles to the Clearinghouse monitor, not directly to the Facility.

...Bob Chesley (Central ERIC)

ERIC/EECE GETS NEW ADDRESS (MYSTERIOUSLY)

One dark night in January, the boundary lines between Champaign and Urbana appear to have crept unseen past the education building on the University of Illinois campus. The result is that ERIC/EECE has a new street address:

ERIC Clearinghouse on Elementary and
Early Childhood Education
College of Education
University of Illinois
131 South Sixth Street
Champaign, Illinois 61820

Please note that the last two lines of the address should always be written in that sequence for proper delivery by the post office (which is now using mechanical equipment for sorting). Please take appropriate action to change the Clearinghouse's address on all system and Clearinghouse brochures and publications.

...Janet Bowermaster (PS)

FAREWELLS

FAREWELLS FROM KIT AND FRANK

I would like to take this opportunity the EAB offers to thank everyone in the ERIC family for the warmly affectionate letters you have sent me as I retire. Jim Prevel gathered and bound them all in a handsome book with my name on it, which was presented at a delightful party given me by Oryx Press last week. Phyllis' gift to me was an exquisite glass sculpture of a graceful horned beast—that will always be my Oryx. I wish everyone could have been there, but you were represented by the wonderful letters.

You should also know that the Central ERIC staff gave Frank and me a dinner party at Chuck Hoover's when Frank retired. They gave me a lovely silver ERIC logo charm to wear on a necklace, which I do. Bob wrote a splendid poem (see Attachment 4) and a nostalgic version of "Wedding Bells are Breaking Up That Old Gang of Mine" (see Attachment 5) was sung to us dolefully. Also at that time Frank was presented with the great book of letters you all sent him and a PLAQUE from his CERIC colleagues.

These occasions leave us with special appreciation of the unique quality of the people and program we have worked with and for these many years. Our hearts are deeply touched by your affection. We're grateful.

...Kit Welsh and Frank Smardak (Central ERIC)

CONTRACT RENEWALS

NEW ERIC FACILITY "SYSTEM IMPROVEMENT PROJECTS"

A number of new "System Improvement Projects" (SIPs) have recently (end of January) been added to the ERIC Facility scope of work. Additional information will be in future EAB's as each starts up. Those affecting Clearinghouse activities are as follows:

1. Acquisitions Brochure for Foreign Documents

   To be distributed to Clearinghouses to ensure a degree of consistency in foreign acquisitions procedures throughout the system and to assist in the acquisition of high quality foreign materials.

2. Centralized Document Preparation for Filming

   In the past, some documents requiring additional preparation have been returned to the Clearinghouses or go into RIE unimproved. A very small effort will be undertaken at the Facility to correct some documents before filming. Each Clearinghouse will be notified of any additional preparation work their documents require. This SIP is not intended to relieve the Clearinghouses of their document preparation responsibility.

3. *ERIC Abstractor/Indexer Workbook* Republication (currently out of print)

   Republication to reflect changes made since its original publication. The principal changes involve recognition of the validity of mixed informative/indicative abstracts and the increased pressure to provide annotations for CIJE articles.

4. ERIC "Ready Reference #2"

   Basic ERIC facts and statistics (or other topic, to be decided).

5. Foreign/International Agreements and Correspondence Central File

The ERIC Facility will set up and maintain a central file of agreements, arrangements, and special contacts with international agencies and foreign governments to help coordinate ERIC's international activities.

6. Language Bank

A composite list of foreign language skills possessed by ERIC system members. This will be part of the next *ERIC Directory*.

7. Minicomputer Feasibility Study

To investigate the advantages that might be gained and the costs that would be involved in placing a minicomputer at the Facility to perform tasks such as:

- Online direct data entry and editing of RIE and CIJE;
- Duplicate checking;
- Computer conferencing and electronic mail.

8. Descriptive Cataloging Improvements

This SIP consists of the following:

- Clearinghouse Cataloging Practices Report;
- Review of Cataloging Fundamentals and Problems at Regional and National Technical Meetings;
- Development of a Cataloging Training Manual;
- Systematic Training (1 day sessions at five different Clearinghouses, or at the Facility, when appropriate).

9. Study of Current Availability of Level 3 Documents

A random sample of Level 3 documents entered in 1968, 1973, and 1978 to determine the current availability of such documents.

10. News Release

A press release system will be established to highlight major occurrences within the ERIC system. A mailing/distribution list is being developed to include education editors of newspapers, newsletters, journal editors, public affairs offices of state departments of education, etc.

11. Post VIP Lexicographic Improvements (or "Son/Daughter of VIP")

The following tasks will be undertaken:

- Posting data from RIE and CIJE inverted files will be merged into the authority lists and printed.

- Improvements in index term validation programs, e.g., any synonyms (UF's) appearing in RIE indexing will automatically be converted to the correct Descriptor.

- Conversion of *Thesaurus* to New Descriptor Groups.
- Updates of Identifier Category Lists.
- Cross References in IAL.

12. Computer Conferencing/Electronic Mail Pilot Program

At long last we're moving on this. More details will follow in later EAB's.

13. EDRS Order Data Analysis

To generate some basic statistical data concerning documents ordered on demand from EDRS.

14. *Guide to Searchers of the ERIC Data Base*

To provide comprehensive information about the properties of the ERIC data base, online vendor search systems, etc.

15. *ERIC Bibliography*

Revised with 1979-1980 citations.

16. Level 3 Accessions List

A cumulative list of Level 3 documents to provide users with an effective tool for identifying Level 3 documents.

...Jim Prevel (Central ERIC)

NETWORK NEWS

INCONSISTENCIES BETWEEN *THESAURUS* AND FINAL TAPE FILES

The November 1980 EAB included a list of major *Thesaurus* changes implemented after the Oryx *Thesaurus* was published. Searchers outside the ERIC system will have access to this list in the January issues of RIE and CIJE. Some of the changes have serious implications for searching. For example, The Oryx *Thesaurus* lists READING LEVEL as a UF to READING ACHIEVEMENT, which tells the searcher that old READING LEVEL postings have been transferred to READING ACHIEVEMENT. What the searcher does not know is that READING LEVEL was later made an invalid descriptor, and the postings were not transferred. Similarly, we received an ERIC Online Hotline call recently from a searcher who couldn't understand why TEACHING (OCCUPATION) yielded approximately 100 hits rather than over 1,000 as the *Thesaurus*

indicates. We discovered that the postings from the old term TEACHING were never transferred because this was later declared an invalid descriptor.

We suggest that those who intend to use the Oryx *Thesaurus* for developing search strategies insert changes where they belong throughout, or at least put a red mark next to all terms that have been changed as a signal to consult the list of changes. (We plan to communicate this to searchers outside the ERIC system through *Interchange*, vendor newsletters, etc.)

...Lynn Smarte (EC)

PROBLEM DESCRIPTORS, INSUFFICIENT "USE" REFERENCES, AND OTHER VOCABULARY PROBLEMS

It has become evident that some deleted Descriptors have not been transferred satisfactorily, or that insufficient "use" references have been given. For example, many people have noticed that the instruction, "COLLEGE DEANS Use DEANS and HIGHER EDUCATION" is misleading since the narrower terms ACADEMIC DEANS or DEANS OF STUDENTS might be more appropriate. A solution might be to add a scope note referring the user or indexer to the more specific terms.

Are there similar problems scattered through the *Thesaurus*? Please notify Lynn Barnett (HE) of the Vocabulary Review Group. List the problem Descriptors and possible solutions. An on-going list will be kept for eventual resolution by the VRG.

...Marilyn Shorr (HE)

AVAILABILITY OF PRIOR YEAR RIE CUMULATIONS

Many users have asked about the current availability of back cumulations of *Resources in Education* (RIE). RIE goes out-of-print very rapidly at the Government Printing Office (GPO) and obtaining older issues can be a genuine problem.

Macmillan Information still has available some of the annual cumulations they prepared during the period 1968-1978. Attachment 6 is a copy of the Macmillan price list for its remaining RIE annual cumulations.

At the same time, we would like to alert users to the plans of Oryx Press to publish (via COM) a microfiche cumulation of RIE (both resumes and indexes) covering the period 1966-1980. It is projected that this product will be available by mid-1981.

...Ted Brandhorst (ERIC Facility)

PROBLEMS WITH ERIC ON BRS

As of this writing, there are numerous problems with the ERIC Database Guide distributed with the December 1980 issue of the *BRS Bulletin*. The list below includes only the major errors. If you search BRS, please make note of these problems for yourself, and when you give workshops or have other contacts with BRS/ERIC searchers, please warn them.

- The LV paragraph is completely misinterpreted as a representation of "age or educational level" when it in fact represents level of availability from EDRS. Searchers are told that the LV codes (1, 2, or 3) can be used to restrict a search to elementary, secondary or post-secondary levels. The last two sample searches in the database guide include erroneous use of the LV paragraph.

- The address given for EDRS is actually the EC Clearinghouse address.

- The Oryx address is their old one.

- Publication Type codes are incorrectly described as applying to "RIE only" when they in fact are also assigned to CIJE. This paragraph is also said to contain Descriptors, which is no longer true.

- Appendix 4, EDRS Price Codes, is now out of date.

The ERIC Facility has transmitted to BRS a detailed list of the corrections necessary in the BRS/ERIC documentation. It is our understanding that BRS intends to reprint a corrected edition.

...Lynn Smarte (EC)

ERIC ONLINE PROJECT: PROGRESS REPORT

The ERIC Online Project is alive and well and doing exactly what it was supposed to do! To date we have received 38 requests from searchers with the following needs:

- 12 interested in hosting workshops on searching ERIC;
- 3 wanting clarifications of the project's purpose;
- 23 with specific search strategy questions.

We also put the ERIC test file through its paces before it was officially reloaded on DIALOG and found some problems which were reported to Lockheed and the Facility. If you see announcements of the project in journals or newsletters, please let us know. Also remember to call us with search tidbits or suspicions of problems we should check on. Since we frequently have reason to refer search strategy questions or requests for workshops to other Clearinghouses, please fill out the ERIC Clearinghouse Computer Searching Information form which appears as Attachment 7 to this EAB and return it to Sharon Hudack at ERIC/EC.

...Lynn Smarte (EC)

ASCD REPRINTS EA PRODUCT ON STAFF DEVELOPMENT

An article originally prepared and disseminated as an EA information analysis product was so admired by the Association for Supervision and Curriculum Development (ASCD) that it was printed verbatim in the November issue of *Educational Leadership*, the ASCD's monthly publication.

The article, originally entitled "Staff Development" in EA's *Research Action Brief* series and retitled "Synthesis of Research on Staff Development" by the ASCD, reviewed research on effective staff development programs and made suggestions about how administrators can institute a successful program.

The article was the second in a new series of articles in *Educational Leadership* "interpreting research on topics of interest." According to the journal's editor, Ronald Brandt, the series is a response to readers' requests for "authoritative articles that synthesize important research findings, generalize the results, and suggest implications for practice." Providing such information has long been the goal of our *Research Action Brief* series and we're glad to know that an organization like ASCD feels we are succeeding. The article was researched and written by Jo Ann Mazzarella.

ASCD has requested that the Clearinghouse prepare two manuscripts during 1981 expressly for publication in *Educational Leadership*.

...Stuart Smith (EA)

COOPERATIVE ARRANGEMENT ESTABLISHED BETWEEN HE AND THE INSTITUTE ON DESEGREGATION

The ERIC Clearinghouse on Higher Education and the Institute on Desegregation at North Carolina Central University have developed a cooperative arrangement to make available through ERIC papers and reports concerned with the general problems of minority students in higher education and the particular problems of desegregation in historically black colleges. The institute will identify sources of documents. HE and UD will share responsibility for acquiring and processing reports related to their particular scope areas. An annual bibliography on the materials identified will be published under the names of the Institute and ERIC.

...Lynn Barnett (HE)

ERIC/CAPS REACHES OUT TO LOCAL UNIVERSITY FACULTY

As part of an action plan to make local University educators aware of what ERIC can do and how ERIC can help them, ERIC/CAPS recently sent each faculty member in the School of Education a letter inviting them to come see the Clearinghouse and use its facilities.

Attached to the letter was a Xerox copy of a mini-search on "Effective College-Level Teaching Techniques." The response was excellent, both from individual professors and from those who brought their classes. The same type of thing has since been done for the School of Public Health, the School of Social Work, and the Department of Psychology. For each, ERIC/CAPS identified courses from the fall schedule, located appropriate Descriptors from the *Thesaurus*, and retrieved ten documents from the most recent issues of RIE. This effort has elicited very favorable comments from respondents.

...Carol Mills (CG)

ADVISORY BOARD ALERT

The ERIC Clearinghouse on Elementary and Early Childhood Education will be issuing a twice-yearly "Advisory Board Alert" during its 1981-1982 contract year. Plans call for a two-sided, one-page bulletin which will keep Advisory Board members posted on plans for Clearinghouse projects, IAPs, and conferences to be attended. It will also provide space for members to suggest acquisition contacts and provide other input for Clearinghouse use. The "Alert" will be issued in early spring and again in the fall in time for responses to be received for proposal planning.

...Dianne Rothenberg (PS)

SE PRODUCT IDENTIFIED AS "EXEMPLARY" FOR TEACHERS

Central ERIC has been informed that an SE publication, *Understanding the Realities of Problem Solving in Elementary School*, has been identified as one of the best in the field of mathematics education by a panel of national experts. The book is being included in a Mathematics Portfolio of exemplary products, collected by the R&D Interpretation Service (part of the NIE-sponsored R&D Exchange) and sent to the seven Regional Exchanges for responding to teachers' information requests.

Dr. Mark J. Driscoll, Research Associate for Mathematics at CEMREL, a regional educational laboratory, used the book last summer with teachers in a Webster College course in the MAT program. He said that the teachers' response to the book, as reflected in class discussions, was enthusiastic.

Kudos to SE!

...Mildred Thorne (Central ERIC)

SUMMARY RIE SCHEDULE

Attachment 8 is a one-page summary RIE schedule designed for easy reference and convenient consultation, courtesy of the Facility editors.

...Christine Taylor (ERIC Facility)

JC ARTICLE TO BE PUBLISHED IN THE *EDUCATION DIGEST*

"An ERIC Review: Why is Transfer Education Declining?" published in *Community College Review* (Fall 1980) is being condensed in *The Education Digest*. The article provides information on part-time and older students at two-year colleges.

...Gayle Byock (JC)

"WHY STUDENTS DROP OUT" DISTRIBUTED BY JC

Recently the ERIC Clearinghouse for Junior Colleges began distribution of "Why Students Drop Out" by Jack Friedlander. Dr. Friedlander discussed drop-outs from both campuses and classes.

...Gayle Byock (JC)

SUMMARIZING RESEARCH

Coordinators of IAP programs may be especially interested in a recent article by Harold Ladas of Hunter College. Applying a case study method to the research on note taking from lectures, the review uses "a preponderance of evidence" as a standard for drawing conclusions, rather than requiring that findings be consistently statistically significant. The citation is "Summarizing Research: A Case Study," *Review of Educational Research*; v50 n4 p597-624, Winter 1980.

...Barbara Wildemuth (TM)

NEED TO BORROW EXTRA COPIES OF THE *THESAURUS* FOR WORKSHOPS?

The ERIC On-Line Project has purchased fifteen copies of the *Thesaurus* so that we can provide hands-on experience to participants in ERIC workshops. If you would like to borrow them for a workshop you have scheduled, call or write Lynn Smarte or Sharon Hudack at ERIC/EC.

...Lynn Smarte (EC)

UPDATE FIELD ON DIALOG

The Update (UD) field of ERIC on DIALOG cannot be used to specify monthly updates prior to June 1980 (UD = 8006). Apparently the reload of the entire database obliterated this field prior to that date.

...Lynn Smarte (EC)

TELENET VS. TYMNET ON BRS

Are you dialing TELENET and being billed for TYMNET rates in BRS? If so, you are probably using C 315 20 which automatically switches you to TYMNET. If you want TELENET (which is cheaper) you must use C 315 20BR.

...Lynn Smarte (EC)

WORKSHOP TIPS

The introduction to the *Thesaurus* turns out to be an excellent handout at workshops, especially workshops for computer searches.

Also be sure to tell workshop participants about the new sections of the *ERIC Processing Manual*, which are now available from the Facility for $3.75 each (postpaid).

...Lynn Smarte (EC)

TREU REPORT ANNOUNCED IN RIE

The Siegfried Treu study *Computer Science and Technology: Investigation of Technology-Based Improvement of the ERIC System* was announced in the December 1980 RIE as ED 190 127 (MF01/PC05).

...Marilyn Laubacher (IR)

NEW PRODUCTS/NEW IDEAS

ERIC/TM IDENTIFIER AUTHORITY FILE

The ERIC Clearinghouse on Tests, Measurement, and Evaluation maintains a computerized authority file of identifiers indigenous to the field of tests, measurement, and evaluation. These identifiers are necessary to ensure accurate spelling and consistent word use, particularly in test titles and statistical terms. Currently, the printout includes approximately 1,870 identifiers. The advantages are: two-week (maximum) turnaround time for additions/deletions, and a copy for each staff member, including consultants.

How do we do it? It all started with a box of notecards, too clumsy and time-consuming to maintain. Fortunately, our parent organization (Educational Testing Service) has EASYTRIEVE, a versatile, easy-to-use information retrieval and data management system designed for an IBM 360/370. The system is not complex and allows all information stored in computer files to be available for use whenever needed. The Clearinghouse was able to load its information into this system. Since we began this process in May 1980, we have increased our list of identifiers by approximately 100 terms. To qualify for inclusion, a term must have potential for repeated, worthwhile usage in documents concerning tests, measurement, or evaluation. In addition, a need must exist to include the term in a reference source for grammatical specification, as previously mentioned.

This list, however, is used only to reinforce the IAL. Before any term is used, our indexer checks the IAL and the ETS Test Collection file. Only if the desired term fails to appear there does it become part of our inhouse identifier list.

...Geralyn Kaminski (TM)

CIJE LOGS AND PROCESSING NOTES

Journal logs and processing notes are two aids used at the ERIC Clearinghouse on Elementary and Early Childhood Education to control the processing of CIJE materials. Prominently displayed journal logs made of large sheets of posterboards provide at a glance the following categories of information:

- journal name;
- publication year;
- number of issues per year;
- issue number;
- date received;
- number of articles annotated;
- number of articles not annotated;
- date sent to Facility;
- CIJE issue in which annotation appears.

Gaps in the log immediately indicate journals late in arriving, issues that never arrive, and other snags in processing.

Processing notes, stapled to journal covers, are used to cumulatively record the completion of each step involved in CIJE processing. Individuals responsible for logging in, annotating, editing, indexing, index checking, typing and sending the resumes are asked to date and initial the note when they have completed their respective tasks. In this manner, a visual record is created which facilitates the identification of processing delays.

...Ron Hutchison (PS)

BROCHURES AND FLYERS SELL CAPS IAPs

In addition to creating an extensive brochure that describes all IAPs developed by the ERIC Clearinghouse on Counseling and Personnel Services, three special flyers about special publications were developed in 1980. For example, a leaflet designed to promote the popular *Searchlight* and *Searchlight Plus* series resulted in a tripling of sales. A colorful flyer detailing the contents of *Counseling Exceptional People* has contributed to making this book a genuine CAPS "best seller." Overall, CAPS has doubled publication sales in 1980. These attractive professional-looking brochures and special flyers sent to a wide audience are clearly responsible for the dramatic increase in sales.

...Penny Schreiber (CG)

VIDEOTAPE PRODUCTION FEATURES COMPUTER SEARCH OF ERIC

A 17-minute color television production featuring a computer search of the ERIC database has been developed by the Center for Rehabilitation Information and the School of Clinical Medicine at the University of Illinois, Urbana-Champaign. ERIC/EECE staff member, Janet Bowermaster, participated in the production of this videotape, portraying the information specialist who conducts the ERIC search.

The production, entitled "Access to Rehabilitation Information: Computer Searching," dramatizes a search negotiation, shows the results of the search, and explains the elements of the computer printout. The videotape is available in captioned and noncaptioned versions, on either 3/4 inch U-Matic or 1/3 inch Beta formats. The price for either version is $100. For further information, contact Jon Bowermaster, 1980 Medical Sciences Building, University of Illinois, Urbana, Illinois 61801, (217) 333-9284.

...Janet Bowermaster (PS)

JC TO REFORMAT ITS NEWSLETTER

The ERIC Clearinghouse for Junior Colleges is taking advantage of some of the UCLA computer equipment and is using the WYLBUR Text editing programs. The first project is reformatting the Clearinghouse newsletter. Since the newsletter layout and style are in transition, the "how and why" of newsletter changes from other Clearinghouses would be of interest to us.

...Gayle Byock (JC)

ERIC Staff Announcements

STAFF CHANGES AT RC

Mari Jane Orner, Cataloger/Processing, resigned in December 1980 and was replaced by Laura H. Connoly. Laura has a BS in English, has held several library positions, and is an avid conservationist.

Judi Conrad, Information Specialist for Rural, Small School and Outdoor Education, resigned in January 1981 after 6 years of service. Judi accepted a position with Central ERIC, Washington, D.C., as a Project Monitor. Due to budget restrictions, her duties have been distributed among other staff members.

Manuela Quezada-Aragon, Information Specialist for Migrant and Mexican American Education, will assume the added responsibility of our rural scope area and that of VIP Coordinator.

Elaine Roanhorse Benally, Information Specialist for American Indian Education, will assume the added responsibilities of the outdoor education and small school scope areas.

A half-time editor will be hired to edit RIE input, CIJE input, IAPs, and other Clearinghouse products.

...Amelita Hill (RC)

NEW COORDINATOR OF USER SERVICES AT SO CLEARINGHOUSE

Sheryl Robinson has joined the staff of the ERIC Clearinghouse for Social Studies/Social Science Education and will assume the duties of user service coordinator. Sheryl will be responsible for information requests, liaison with standing order customers, user workshops, and preparation of user services products. Sheryl is currently a doctoral candidate in social science education at Stanford University.

...Char Purvis (SO)

STAFF CHANGES AT TM

Carol Paskowsky, the Acquisitions Coordinator at TM since 1977, has moved to Colorado. We will all miss her very much.

Cindi Post, Clerical Assistant, has taken another position at the Educational Testing Service. Marie Palsir has been hired to replace Cindi and will begin work on March 2. Her telephone number will be (609) 734-5032.

...Barbara Wildemuth (TM)

NEW VOCABULARY REVIEW GROUP MEMBERS

Manuela Quezada-Aragon of RC and Cathy Julius of SP have assumed vocabulary duties for their Clearinghouses, replacing Judi Conrad and Rob Gillette, respectively.

...Marilyn Shorr (HE)

VAL ROJO JOINS CE STAFF

The ERIC Clearinghouse on Adult, Career, and Vocational Education welcomes Vallentine Rojo to its staff. Val, who is a native of Chile, has a background in journalism and art, and enjoys sculpting and painting in her time away from work. She will be serving the Clearinghouse by typing and helping generally with document processing.

...David Tipton (CE)

STAFF CHANGES AT JC

A new Library Assistant, Donna LeGrand, joined the JC Clearinghouse in January 1981. Donna is assistant to Anita Colby, Documents Coordinator.

...Gayle Byock (JC)

MEETINGS, CONFERENCES, SPEAKING ENGAGEMENTS

CRESS INVOLVEMENT WITH SCHOOL LIBRARIANS

The ERIC Clearinghouse on Rural Education and Small Schools has become increasingly involved with the State Library Associations in Texas and New Mexico.

A handout was developed for a special roundtable on "Bilingual Libraries," which was sponsored by several divisions of the NMLA. Betty Rose Rios and Amelita Hill also staffed a display booth and interacted with participants.

At the New Mexico regional library group "Calling All Local Librarians (CALL)" semi-annual meeting (6:30 a.m.), Betty Rose and Amelita gave an ERIC

presentation. The next CALL meeting will be hosted by ERIC/CRESS and a hands-on ERIC experience will be provided.

The response from these library groups was very favorable. Several of the school librarians were very surprised to find ERIC contained resource materials for the classroom teacher, i.e., cultural colorbooks, etc.

As a result of the meeting with the CALL group, Amelita Hill was invited to meet with a local school committee assigned to study the needs of students in special education classes. Resources developed by the Clearinghouse on Handicapped and Gifted Children were given to this committee, and they were referred to that Clearinghouse for a listing of their computer search copies.

ERIC/CRESS will present a workshop for school librarians and an open house for the SOCs at the Texas and New Mexico Library Association Conferences. The Texas Library Association Conference will be held in Houston, Texas, March 31 - April 4, 1981. The New Mexico Library Association Conference will be held in Albuquerque, New Mexico, April 29-May 2, 1981.

...Amelita Hill (RC)

JC PARTICIPATES IN MEETING WITH AACJC AND NEH

The American Association of Community and Junior Colleges and the National Endowment for the Humanities have conducted a series of workshops around the country entitled "Strengthening Humanities in Occupational Curricula."

Teams of three members from each of the invited two-year colleges present programs being developed on their campuses to merge the humanities and occupational issues in curriculum and policy decisions. ERIC staff handed out materials developed at the Clearinghouse about searching and acquisitions, as well as IAPs and ERIC-wide information. On Thursday, February 6, Donna Dzierlenga spent the afternoon conducting searches for the participants.

...Gayle Byock (JC)

ANITA COLBY SPEAKS BEFORE LIBRARY SCIENCE CLASS

Anita Colby was invited to speak to Dr. Roger Palmer's class in library science at UCLA. She discussed all apsects of the ERIC system and the decision-making process involved in acquiring documents for ERIC.

...Gayle Byock (JC)

ERIC/EECE PARTICIPATES IN SCHOOL LIBRARIAN MEETING

Dianne Rothenberg and Janet Bowermaster (ERIC/EECE) took part in a meeting for school librarians hosted by the Lincoln Trails Libraries System, part of the state library system in Illinois. The meeting was held to invite school librarians in the 5-county east-central Illinois region to join the Lincoln Trails System and to acquaint them with the resources available through member and affiliate libraries, inclding ERIC/EECE.

...Dianne Rothenberg (PS)

UNIVERSITY OF SOUTHERN MISSISSIPPI CONDUCTS ERIC TRAINING SESSION

Nevin Robbins, previously Associate Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, is now a professor of education at the University of Southern Mississippi. Under the sponsorship of the University, he is preparing a series of professional development seminars for 200 members of the School of Education faculty. He will be using extensively materials prepared by ERIC for training purposes, and we hope to take advantage of his experience to make others aware of the benefits of this type of activity. Nevin may be contacting individual Clearinghouses requesting Clearinghouse products and publications that you are able to spare or lend.

...Bob Chesley (Central ERIC)

VISITORS HOSTED BY ERIC

MEMBERS OF BRITISH PARLIAMENT VISIT UD CLEARINGHOUSE

On January 10, 1981, four members of the British Parliament's Home Affairs Sub-Committee on Race Relations and Immigration, visited the ERIC Clearinghouse on Urban Education to learn about how information on the education of ethnic minorities is collected and disseminated in the United States. They were John Daniel Wheeler, George A. Gardner, John Hunt, and Alexander Ward Lyon, all members of the House of Commons. Accompanying them were David Smith, Special Advisor to the Sub-Committee, and David Natzler, Clerk to the Sub-Committee. Also present were Derek Cherrington, Marika Sherwood, and Raymond Giles, of the British American Community Service Institute, Birmingham, England.

Several members of the Teachers College and Institute for Urban and Minority Education communities also attended the meeting, as did Cyril Tyson, Vice President of City College. Erwin Flaxman, Director of the Clearinghouse, spoke to the group on the ERIC system and on information collection and dissemination. A general discussion took place on the status of research on the education of ethnic minorities. The meeting was hosted by UD Clearinghouse staff: Erwin Flaxman, Director; Jerome Wright, Associate Director, and Stella Torgoff, Assistant Director.

On Monday evening, January 12, Erwin Flaxman was a guest at the British Consulate, where the discussion with the members of the Sub-Committee was continued.

...Stella Torgoff (UD)

REPRESENTATIVES FROM SCOTT COMMUNITY COLLEGE AND FROM THE INSTITUTE OF THE BLACK WORLD VISIT JC

The President, Dean, and two members of the faculty of Scott Community College spent the morning of Tuesday, February 3, 1981, at the Clearinghouse for Junior Colleges. They intend to use the resources of ERIC for research in administrative planning and curriculum development.

Howard Dodson, Executive Director of the Institute of the Black World in Atlanta, Georgia, and special consultant to the Chairman of NEH, visited the Clearinghouse and discussed the acquisition of documents about urban community colleges and black studies programs with Anita Colby and Gayle Byock. Dr. Dodson will be returning to the Clearinghouse at a later date for more extensive instruction to all aspects of the ERIC system.

...Gayle Byock (JC)

EA HOSTS VISITOR FROM GREAT BRITAIN

Dr. Harold Silver, Principal of Bulmershe College of Higher Education in Reading, Great Britain, visited the ERIC Clearinghouse on Educational Management on December 15, 1980. Dr. Silver spoke with Director Philip Piele about the products and services of the Clearinghouse. Dr. Silver was particularly impressed with the quantity and quality of the Clearinghouse's information analysis products. Dr. Silver said the Clearinghouse publications would serve as a valuable resource for the students and faculty of the College's new program in educational administration.

...Stuart Smith (EA)

GALLAUDET DOCTORAL FELLOWS BRIEFED ON ERIC

On Tuesday, November 25, Lynn Smarte and Don Erickson provided an intense briefing on ERIC and on ERIC/EC to six doctoral fellows from Gallaudet College. These students, who are special education administration majors, were accompanied by their Department Chairperson, Dr. Ed Skinski.

...Marion Cambel (EC)

THE LIGHT SIDE

FITNESS AND HEALTH AT SO

Syd Meredith is now teaching an "Early Bird" physical fitness class at 6:30 a.m. When you're in Boulder, you're invited to join Syd's class——she says it's a lot of fun!

Various staff members have given up the smoking habit, and wish to remain anonymous for a few months to make quite sure they have given up the habit. (Well, Jim Davis wants to remain anonymous, anyway!)

...Char Purvis (SO)

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The ERIC Information Analysis Product

One of the functions of the ERIC clearinghouses is to keep clients informed of developments in their subject fields. Clearinghouses are uniquely qualified to provide this service because they stay abreast of the current literature and happenings in their fields as they access and review documents for the ERIC data base. They also maintain close working relationships with professionals in the field and thus are on the forefront of new developments.

Clearinghouses use a variety of formats to disseminate information, e.g., journal articles, bibliographies, conference proceedings, information analysis products, newsletters, printed computer searches, and fact sheets. This paper looks briefly at one of these formats--the information analysis product--and discusses the characteristics which distinguish it from other clearinghouse products.

What Is an Information Analysis Product (IAP)?

Is an IAP different from a state-of-the-art report? Is an extensive bibliography an IAP? To help answer these questions, one can get some guidance from the literature.

A number of terms are used in the literature to refer to this type of document: knowledge synthesis, information analysis, distillation, state-of-the-art, literature review, critical review, literature summary, and knowledge interpretation. Although these terms are sometimes used synonymously, people's perceptions of their meanings may differ. The terms do, however, provide a useful clue for our purposes. Most of the terms have a common thread--the pulling together of information on a topic from many sources. But some of the terms imply an

additional characteristic--a "massaging" or analysis of that information for a new contribution to the literature. If we accept then a distinction between the two categories--a pulling together and reporting of information vs. a massaging or analysis of the information--and apply it to the various types of clearinghouse products, it becomes clear that some products logically fall into the first category (bibliographies, newsletters, conference proceedings, computer searches, etc.) while information analysis products fall into the second. Therefore, a bibliography--be it short, extensive, or annotated--is not an information analysis product, nor is a state-of-the-art report an IAP unless it provides an analysis of the information in addition to just the presentation of existing information. Although fact sheets could fall into either category, depending upon the nature of the material, they do not qualify as IAP's because of other required characteristics (see next section).

Characteristics of an IAP

A listing of the distinguishing characteristics of an information analysis product may further clarify its type and provide some guidelines for its development.

A true IAP--

--Not only brings together the literature/information from the ERIC data base and other relevant sources on a topic but also examines, analyzes, and organizes it into "new" information

--Presents the various perspectives on an issue or topic without advocating one over the others

--Is responsive to the information needs of a specific audience

--Suggests alternatives on the application of the information for the improvement of practice

--Represents a relatively high level of effort

--Generally requires about a year for development

--Is reviewed by both clearinghouse specialists and reviewers in the field for accuracy of content, timeliness, and technical quality

--Represents perspectives from multiple sources, rather than those of a single author or individual

--Is generally more than 50 manuscript pages in length

--May be written by clearinghouse specialists or by an author (or authors) under contract to the clearinghouse

IAP POLICY STATEMENT SHAPING UP

A number of Clearinghouse directors and their staffs responded to our request for reactions to the draft policy statement on information analysis products. We do appreciate their comments and found them to be very useful in helping us sharpen our own thoughts on the subject. We have revised the statement to incorporate some of them, and thought it appropriate to share our thoughts on others in order to further clarify our position on IAP's. We have taken the liberty of quoting, combining, and in some instances paraphrasing the comments for ease of response.

1. Depending on the topic, I can envision an issue that does not have various perspectives...People reading a book by a national or world authority would rather have the views of the individual than have him/her discuss views of others in the field.

   This type of product would be a scholarly treatise, not an IAP. It would be appropriate for a Clearinghouse to produce such a document, but it would fall under the new category "Other Major Publications." An emphasis, however, is desired on IAP-type products.

2. Perhaps an issue would have such a wide variety of perspectives that no one book could cover them all.

   The purpose of an IAP is to analyze and present information on a topic as succinctly as possible and still cover the subject. Varying perspectives should be presented briefly without providing too much detail on any one perspective.

3. If you analyze you probably draw some conclusions. Is that "advocating" something?

   Webster defines advocacy as "the action of...pleading for or supporting." An IAP should not advocate one position over another; rather, it should present the various perspectives and then draw conclusions and implications from those "findings" for educational practice. It must be apparent, however, that the conclusions and implications derive from the literature. Such statements as the following are appropriate: "The literature indicates that...," "It can be concluded that...," "This implication can be drawn from the literature...."

4. (Again on the advocacy issue) There are times when research, demonstration, or experienced opinion indicate a particular position. I like to think that ERIC is the the type of operation that would encourage and support bold thoughts and new ideas.

ERIC as a system and Government-sponsored program should not take advocacy positions on education issues. Its primary mission, as you well know, is to acquire and make the education literature available to the field, presenting multiple views on an issue as they appear in the literature. This would not preclude or restrict individual ERIC staff members or commissioned authors from expressing their own professional view on an issue. However, this perspective should not be represented as that of the Clearinghouse itself or of the ERIC system.

5. Do we complete IAP's in one contract year? The policy statement sounds like NIE is accepting multi-year IAP production.

IAP's are funded by NIE as part of the Clearinghouse scope of work for a one-year time period. All work under that scope must be completed within that year to fulfill the terms of the contract. ERIC's policy is that an IAP can and must be completed during the contract year; however, editing, production/printing, and distribution of the IAP may spill over into the following year. To be more precise in the policy statement, the characteristic concerning time will be combined with the preceding one to read: "An IAP represents a relatively high level of effort and must be completed within the contract year in which it was funded." (The intent is to infer a level of effort greater for IAP's than that required for a user services product.)

6. The statement should recognize the individual differences of Clearinghouses in their ability to obtain significant distribution for products beyond the ERIC system for major effort type publications...

The policy statement does not address production, distribution, or marketing of ERIC IAP's—only their development.

8. Instead of the word "true" there could be an overall statement defining/describing levels (maybe 2-4) of IAP's. This would deal both with depth of content as well as length of the document.

If we can made an analogy to Gertrude's Stein's quotation, "A rose is a rose is a rose," an IAP is an IAP is an IAP—regardless of length, depth, complexity, etc. The purpose of the policy statement is to broadly define the term without being too definitive or prescriptive concerning types, lengths, etc. CERIC recognizes that there are different levels of effort required to produce an IAP, that there is a need for varying lengths depending on the volume and complexity of information available, and that numerous circumstances govern production time schedules. Individual Clearinghouses have the freedom (and responsibility) to address these matters in the context of the guidelines provided and their own situations.

8. What is the meaning of "specific" (how inclusive, how exclusive) as applied to audience?

Perhaps the word defined would carry the meaning intended better than specific. Again we would not presume to be definitive about the audience other than to point out that dissemination theory tells us that information which is targeted to a particular audience (however broadly or narrowly defined) is more effective than the "buckshot" approach. Each Clearinghouse will have its own audience(s), and the size and nature of this audience would be determined by the purpose and topic of the IAP.

9. Certainly we do not want IAP's of 2 or 3 pages that presume to exhaust a topic, but on the other hand, a 50-page minimum is excessive.

In an attempt to convey some idea of desired length for an IAP, we hit on 50 manuscript pages as a reasonable indicator of level of effort. Fifty double-spaced manuscript pages would translate to approximately 30 single-spaced typed pages or fewer than 20 typeset pages. We consider these to be the minimum number of pages to adequately address most topics.

...Mildred Thorne and Bob Chesley (CERIC)

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1000	AGRICULTURAL CHEMICAL OCCUPATIONS Transfer postings to BT: OFF FARM AGRICULTURAL OCCUPATIONS			X	RC	10/80	11	2		2/81	CE, whose scope includes this concept, favors keeping (VRG)	4 mos
1001	AGRICULTURAL RESEARCH PROJECTS Transfer postings to AGRICULTURAL PROGRAMS (proposed new term)			X	RC	10/80	8	5		2/81	AGRICULTURAL PROGRAMS will not be added to the Thesaurus -- see new entry no. 1032 (VRG)	4 mos
1002	AGRICULTURAL SAFETY Transfer postings to AGRICULTURE and SAFETY			X	RC	10/80	8	4		2/81	CE favors keeping (VRG)	4 mos
1003	AGRICULTURAL SUPPLY OCCUPATIONS Transfer psotings to BT: OFF FARM AGRICULTURAL OCCUPATIONS			X	RC	10/80	10	3		2/81	CE favors keeping (VRG)	4 mos

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1004	PROJECTS (1966 1980) Change SN to: Invalid Descriptor -- See "Programs" and its hierarchy (i.e., narrower terms "Research Projects," "Pilot Projects," etc.)		X		RC	10/80	8	6	2/81		Modified by AA (VRG)	4 mos
1005	RESEARCH PROJECTS Add SN: (Note: Coordinate with another term for specificity (e.g., another program/project term in the "PROGRAMS" hierarchy) Add UF: Research Programs		X		RC	10/80	11	3	2/81		Modified by AA (VRG)	4 mos
1006	RURAL DROPOUTS Transfer postings to ~~RURAL/YOUTH/~~and DROPOUTS			X	RC	10/80	11	3	2/81		Deletion approved for URBAN DROPOUTS, too -- postings will be transferred to DROPOUTS -- other existing rural/urban terms will be added to records where none is already present (VRG)	4 mos
1007	DROPOUTS Add UF: Early School Leavers		X		AA	11/80	12	2	2/81		UF is the British equivalent for "school dropouts" (VRG)	3 mos

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1008	INDIVIDUAL NEEDS Add UF: Special Needs (Individuals) INDIVIDUALIZED INSTRUCTION Add UF: Special Needs Instruction INDIVIDUALIZED PROGRAMS Add UF: Special Needs Programs (Noneducational)		X		AA	11/80	8	6		2/81	Because of objections, AA now recommends only the 1st of these 3 UFs -- INDIVIDUALIZED INSTRUCTION, SPECIAL EDUCATION, etc. can be RTs of INDIVIDUAL NEEDS -- see new entry no. 1033 (VRG)	3 mos
1009	VICTIMS OF CRIME SN: Individuals suffering death, physical or mental distress, or loss of property, as the result of an actual or attempted criminal offense committed by another person	X			CG	11/80	7	7	2/81		Vote was evenly split between CG's original VICTIMS & AA's VICTIMS OF CRIME -- latter term chosen because (1) all ERIC postings of identifier VICTIMS are crime-related and (2) the form is carried in other contemporary thesauri (VRG)	3 mos

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1010	ARBITRATION Add SN: The process by which the parties to a dispute submit their differences to the judgment of an impartial party appointed by mutual consent or statutory provision		X		SP	11/80	12	2	2/81		Modified by AA (VRG)	3 mos
1011	COLLECTIVE BARGAINING Add SN: Negotiation on wages, hours, and other conditions of employment between an organization and its employees as represented by a union or an employee association		X		SP	11/80	12	2	2/81		Modified by AA (VRG)	3 mos
1012	DISCIPLINE POLICY Add RT: Behavior Standards Delete RT: Plagiarism		X		SP	11/80	11	3	2/81		Add PLAGIARISM and CHEATING as RTs to DISCIPLINE PROBLEMS (VRG)	3 mos
1013	FOUNDRIES Transfer postings to METAL WORKING			X	SP	11/80	1	12		2/81	Keep (VRG)	3 mos

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1014	NONINSTRUCTIONAL RESPONSIBILITY Add SN: Duties assumed by, or assigned to, teachers that are outside of their regular teaching responsibilities (e.g., lunchroom duty, advising, community involvement)		X		SP	11/80	13	1	2/81		Modified by AA, HE, & JC (VRG)	3 mos
1015	PROFESSIONAL RECOGNITION Add SN: Expressed or implied acknowledgement of one's professional efforts, qualities, and/or training		X		SP	11/80	8	5	2/81		Modified by AA (VRG)	3 mos
1016	TEACHER ATTENDANCE Transfer postings to ATTENDANCE			X	SP	11/80	5	9		2/81	Keep -- SP thinks that the term is ambiguous -- see possible SN in new entry no. 1034 (VRG)	3 mos

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1017	TEACHER PARTICIPATION Add SN: Teacher involvement in job-related activities other than classroom instruction Del BT: Teacher Behavior Add RT: Inservice Teacher Education; Parent Teacher Conferences; Staff Meetings; Teacher Centers; Teacher Strikes; Teacher Workshops		X		SP	11/80	12	2		2/81	SN too restrictive & not necessary -- BT TEACHER BEHAVIOR cannot be deleted as PARTICIPATION lies in the BEHAVIOR hierarchy -- RTs are document-dependent (VRG)	3 mos
1018	AGENCIES Change SN: Organizations serving the public -- also, administrative units of government (Note: Use a more specific term if possible)		X		AA	12/80	11	3	2/81		Modified based on recommendation by JC (VRG)	2 mos

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1019	HEALTH EDUCATION Add SN: Educational activities that promote understanding, attitudes, and practices consistent with individual, family, and community health needs (Note: For study and training in the health/health-related occupations, use "Medical Education" or "Allied Health Occupations Education")		X		AA	12/80	12	2	2/81		Modified by JC (VRG)	2 mos
1020	MEDICAL EDUCATION Add to existing SN: (Note: Do not confuse with "Health Education")		X		AA	12/80	14	0	2/81		OK as recommended (VRG)	2 mos
1021	SPATIAL PERCEPTION Transfer postings to new term SPATIAL ABILITY		X		AA, PS, TM	10/80	11	2	2/81		OK as recommended -- new SN is "ability to perceive or solve problems associated with relationships between objects or figures, including position, direction, size, form, and distance" with present indexing note of SPATIAL PERCEPTION included (VRG)	4 mos

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1032	AGRICULTURAL RESEARCH PROJECTS Transfer postings to RESEARCH PROJECTS -- Also, add other existing "agriculture" terminology to those records involved where none is already present			X	AA	2/81					See from entry no. 1001 (VRG)	
1033	INDIVIDUAL NEEDS Add UF: Special Needs (Individuals) Add RT: Special Education		X		AA	2/81					See from entry no. 1008 (VRG)	
1034	TEACHER ATTENDANCE Add SN: Teachers' presence for classroom and other assigned duties		X		AA	2/81					See from entry no. 1016 (VRG)	
1035	COMPUTER ASSISTED INSTRUCTION Add UF: Computer Assisted Learning		X		AA	2/81					CAL is British terminology for CAI -- CAL used unnecessarily in past as identifier (AA)	

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1036	INTERSCHOOL COMMUNICATION Add UF: School Communication		X		AA	2/81					Proposed UF is an embedded concept of the compound main term (AA)	
1037	CREATIONISM SN: Theory or belief that the universe and various forms of life were created by a transcendent God out of nothing -- also, the theological doctrine that God creates a new human soul for each individual born Add UF: Scientific Creationism; Special Creation Theory	X			AA	2/81					There are at least 20 accession numbers to which this term should be posted (AA)	
1038	DIALECTS Add SN: Special varieties within a language distinguished by differences in vocabulary, pronunciation, and grammar but not sufficiently different to be regarded as separate languages		X		FL	1/81						

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1039	LANGUAGE SKILLS Add SN: Aspects of a language that, once learned, allow a person to use a language for communication (usually defined as listening, speaking, reading, and writing)		X		FL	1/81						
1040	SECOND LANGUAGES Change SN: Any languages other than one's native or mother tongue, usually learned by formal language instruction (Note: Prior to Mar80, the instruction "Foreign Languages, use Languages" was carried in the Thesaurus)		X		FL	1/81						
1041	GRADE REPETITION Add RT: High Risk Students; Learning Problems; Low Achievement; Transitional Classes; Underachievement		X		SP	1/81						

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1042	STAFF ORIENTATION Add SN: The process of making organizational personnel aware of new policies or duties		X		SP	1/81						
1043	TEACHER ORIENTATION Add SN: The process of aquainting new teachers with the rules, traditions, and educational offerings of a school Add RT: Adjustment (to Environment); Beginning Teachers		X		SP	1/81						
1044	PHYSICAL DISABILITIES Add to existing SN: (Note: Do not confuse with "Hearing Impairments" or "Visual Impairments") Delete RT: Hearing Impairments; Visual Impairments		X		AA	2/81					This attempts to avoid misindexing "sensory" impairments (AA)	

* Return Copy By: March 17, 1981

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

Attachment 3
Page 11 of 11

PLEASE VOTE & RETURN THIS PAGE

ERIC's Lament

When Kit and Frank make up their minds
To kick the trace and tie that binds,
It is a sad day in our group.
It makes our smiles and spirits droop.

For twenty-seven years in sum
They've seen the ERIC System hum.
They've made it work in every way.
Won't you change your minds and stay?

When the staff has different views,
They offer things for us to muse.
Their modest ways do not give hint
They've never lost an argument.

You'll miss the names, and faces too
And all the alphabetic stew.
You'll dream of FCRs and such
And EAB you'll never touch.

And RFPs you will not see
Nor DJF nor PCB.
It must be dull to have to speak
In simple words with meanings weak.

We'll miss dear Frank whose awful wit
Has made us groan and want to quit.
We don't think Frank should rest content
Until he's had his punishment.

And then there's Kit whose clearinghouses
Protective instinct soon arouses.
But if a problem comes in sight,
Beware her fearsome, awesome might.

We know the mark that they have made
Will linger long and never fade.
We hate to see them leave our hall
But know that they will have a ball.

We wish you fun on every trip
Or if you wish: to double dip.
A site report is not required——
(Unless you want to be rehired.)

We give you up with saddened eyes,
A sacrifice of no mean size.
We hope retirement's not a rut
And may your budget not be cut.

Retirement bells, retirement bells,
We bid them each our fond farewells.
The ERIC System does lament
We hate to give you up for Lent.

KIT — WITH AFFECTION
BA

THOSE RETIREMENT BELLS ARE BREAKING UP THAT OLD GANG OF MINE

Not a soul in IR's corner,
That's a pretty certain sign,
That those retirement bells are breaking up
That old gang of mine.
All the people are singing blues songs,
They've forgot Sweet Adeline.
Those retirement bells are breaking up
That old gang of mine.
There goes Kit, there goes Frank
Strolling down happy lane.
Now and then, we meet again
but things don't seem the same.
How we get that lonesome feeling
When we hear those DIP bells chime.
Those retirement bells are breaking up
That old gang of mine.

MACMILLAN PRICE LIST FOR ANNUAL RIE CUMULATIONS

ERIC EDUCATIONAL DOCUMENTS ABSTRACTS

TITLE #		LIST PRICE
46867	VOLUME I 1968	$60.00
46868	VOLUME 2 1969	$60.00
46869	VOLUME 3 1970	$60.00
46870	VOLUME 4 1971	$60.00
46871	VOLUME 5 1972	$60.00
46881	VOLUME 6 1973	$60.00
~~46814~~	~~VOLUME 7 1974~~	~~$80.00~~
69301	VOLUME 8 1975	$60.00
69308	VOLUME 9 1976 (2volume set)	$75.00
69319	VOLUME 10 1977 (2 VOLUME SET)	$75.00
69287	VOLUME 11 1978	$90.00

ERIC EDUCATIONAL DOCUMENTS INDEX

TITLE #		LIST PRICE
~~46875~~	~~VOLUMES 1 & 2 1966-1969~~	~~$70.00~~
~~46878~~	~~VOLUME 3 1970-1971~~	~~$45.00~~
46879	VOLUME 4 1972	$45.00
46883	VOLUME 5 1973	$45.00
46816	VOLUME 6 1974	$45.00
69300	VOLUME 7 1975	$45.00
69307	VOLUME 8 1976	$45.00
69320	VOLUME 9 1977	$50.00
69288	VOLUME 10 1978	$60.00

Our ERIC EDUCATIONAL DOCUMENTS ABSTRACTS are annual, hardbound cumulations of RESOURCES IN EDUCATION. Our ERIC EDUCATIONAL DOCUMENTS INDEX are annual hardbound indexes to RESOURCES IN EDUCATION.

The Government Printing Office publishes the monthly issues of RESOURCES IN EDUCATION and the paperbound, semiannual indexes. They do not publish any annual cumulations or indexes.

Macmillan Publishing Co.,Inc.
Front & Brown Streets
Riverside, NJ 08370

Lined out items no longer available

Clearinghouse Name _____

_____

Name of person
completing form _____

ERIC CLEARINGHOUSE

COMPUTER SEARCHING INFORMATION

The ERIC Online Project can better serve you and searchers outside the ERIC system if we know the online capabilities of each Clearinghouse. Please take a minute to answer a few questions for us and return the form to Sharon Hudack at ERIC/EC.

1. What system do you use to search ERIC?

   [ ] BRS

   [ ] Lockheed

   [ ] SDC

   [ ] Other _____

2. If you have access to more than one system, which one(s) are you most proficient in, and which do you feel less comfortable with?

   _____

   _____

3. Please list the names of all clearinghouse personnel who know how to run computer searches. Please comment for each person on their level of experience with searching.

Searcher	Experience Level

4. Approximately how many computer searches of ERIC does your clearinghouse perform each year?

_____

5. Does someone in your clearinghouse feel comfortable giving workshops on computer searching of ERIC for beginning searchers?

[ ] YES [ ] NO

for experienced searchers? [ ] YES [ ] NO

6. For whom do you run searches? (Anyone who calls? Only requests in your scope? Only persons affiliated with your sponsoring agency or institution?)

_____

_____

7. How much do you charge for ERIC searches?

_____

8. Does someone in your clearinghouse feel competent to search other online databases? If so, which ones?

_____

_____

Thanks,
Lynn and Sharon

RIE SCHEDULE (1981)

ISSUE (MONTH)	SHIPMENT DATES COVERED	NUMBER OF WEEKS COVERED	DELIVERY DATE (TO NIE)
FEBRUARY	OCT. 24,31, NOV. 7,14,21	5	JAN. 14-16
MARCH	DEC. 1,8,12,19	4	FEB. 11-13
APRIL	DEC. 26, JAN. 2,9,16	4	MAR. 16-18
MAY	JAN. 23,30 FEB. 6,13,20	5	APRIL 16-20
JUNE	FEB. 27 MAR. 6,13,20	4	MAY 13-15
SEMIANNUAL INDEX (JAN.-JUNE)			JUNE 2-4
JULY	MAR. 27 APR. 3,10,17	4	JUN. 15-17
AUGUST	APR. 24 MAY 1,8,15,22	5	JULY 16-20
SEPTEMBER	MAY 29 JUN. 5,12,19	4	AUGUST 14-18
OCTOBER	JUN. 26 JUL. 3,10,17	4	SEP. 15-17
NOVEMBER	JUL. 24,31 AUG. 7,14,21	5	OCT. 15-19
DECEMBER	AUG. 28 SEP. 4,11,18	4	NOV. 12-16
ANNUAL INDEX (JAN.-DEC.)			DEC. 9-11

New Information Analysis Products

ERIC Clearinghouse on Adult, Career, and Vocational Education

- REVIEW AND SYNTHESIS OF RESEARCH AND DEVELOPMENT IN TECHNICAL EDUCATION.
  Charles R. Doty, Henry E. Tornell, and William Wenzel, 143 pp., 1980, $8.25.
  IN 206.

  Examines the literature, provides an overview of the research, and identifies resources and information in technical education. Intended for practitioners and researchers.

- MEASURING CAREER EDUCATION OBJECTIVES: CURRENT STATUS AND FUTURE DIRECTIONS.
  Anita Mitchell, 38 pp., 1980, $2.80. IN 207.

  Discusses career education infusion, especially for middle school and junior high school levels. Explores the relationship between student outcomes in curriculum guides and a comprehensive definition of career education.

- COMPETENCY-BASED ADULT EDUCATION: A CHALLENGE OF THE 80s.
  Carol Kasworm, 62 pp., 1980, $3.80. IN 208.

  Discusses various notions of functional adult education and describes major strands of diversified program and instructional processes. Presents administrative perspectives and current research issues.

- PREPARING HUMAN SERVICE PRACTITIONERS TO TEACH OLDER ADULTS.
  Roger Hiemstra, 68 pp., 1980, $4.50. IN 209.

  Overviews existing research on how one teaches the older person. Suggestions are outlined for the design and implementation of effective education for older persons.

- CREDIT FOR PRIOR OR EXPERIENTIAL LEARNING.
  Elizabeth Stanley, 71 pp., 1980, $4.50. IN 210.

  Focuses on the activities of colleges and universities providing options for the assessment of prior learning for adult students. Answers often asked questions concerning the adoption of a policy on credit for prior learning, and suggests appropriate resources for further study.

- CAREER EDUCATION INFUSION: A REVIEW OF SELECTED CURRICULUM GUIDES FOR THE MIDDLE SCHOOL.
  Carolyn D. Raymond, 50 pp., 1980, $3.25. IN 211.

  Explores the relationship between student outcomes in curriculum guides and a comprehensive definition of career education. Also examines the congruence of the outcomes and activities in the guides with appropriate theoretical career development stages.

- REVIEW AND SYNTHESIS OF CRITERIA USEFUL FOR THE SELECTION AND ADMISSION OF VOCATIONAL STUDENTS.
  David Pucel, 40 pp., 1980, $2.80. IN 212.

  Discusses strategies underlying studies to identify selection and admission criteria of vocational education students, and reviews prediction and classification studies.

- MARKETING AND DISTRIBUTIVE EDUCATION: REVIEW AND SYNTHESIS OF THE RESEARCH—1969-1978—THIRD EDITION.
  Robert G. Berns, James L. Burrow, and Harold R. Wallace, 140 pp., 1980, $2.80 IN 213.

  Presents an analysis of the research and new developments in marketing and distributive education for secondary and postsecondary teachers, counselors, teacher educators, and curriculum developers. A summary and reference are included.

- ADULT LEARNING PROBLEMS: INSIGHTS, INSTRUCTION, AND IMPLICATIONS.
  Laura P. Weisel, 60 pp., 1980, $3.80. IN 214.

  Offers information on the nature of learning, information processing, problems that can be diagnosed, and strategies suitable for adults with learning problems. Focuses on programmatic implications and services for adults with learning problems.

- CAREER EDUCATION AND THE TEACHING OF ENGLISH.
  Marjorie Farmer, 40 pp., 1980, $2.80. IN 215.

  Provides a framework for understanding the relationship between career education and English language arts, and suggests resources that describe specific practices related to career education in language arts.

- HEALTH OCCUPATIONS EDUCATION: A REVIEW OF THE LITERATURE.
  Wilma Gillespie and Jeannette Redford, 200 pp., 1980, $11.00. IN 216.

  Contains a review and synthesis of health occupations education covering philosophy, human resources, program planning, curriculum development, learner strategies, continuing education, evaluation, student services, and career education.

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UPCOMING MEETING PARTICIPATION

Name of Meeting:	Adult Basic Education Conference
Location:	Providence, Rhode Island
Date:	April 14-18, 1981
Theme of Meeting:	Chart New Destinations in Adult Education
ERIC Component:	CE
ERIC Attendee:	Susan Imel
Level of Participation:	Booth, Speaking, Attendance
Assistance Requested:	—
Name of Meeting:	Adult Education Research Conference (AERC)
Location:	DeKalb, Illinois
Date:	April 1-3, 1981
Theme of Meeting:	—
ERIC Component:	CE
ERIC Attendee:	Susan Imel
Level of Participation:	Speaking
Assistance Requested:	—
Name of Meeting:	American Educational Research Association
Location:	Los Angeles, California
Date:	April 13-17, 1981
Theme of Meeting:	—
ERIC Component:	TM
ERIC Attendees:	Donald Melville and Barbara Wildemuth
Level of Participation:	Booth
Assistance Requested:	Yes, specifically help at the ERIC Booth
Name of Meeting:	American Personnel and Guidance Association
Location:	St. Louis, Missouri
Date:	April 12-15, 1981
Theme of Meeting:	—
ERIC Component:	CG and CE
ERIC Attendees:	Carol Mills (CG) and Juliet Miller (CE)
Level of Participation:	Booth (CG & CE), Speaking (CE), and Attendance (CE)
Assistance Requested:	No
Name of Meeting:	California Personnel & Guidance Association
Location:	San Diego, California
Date:	February 10-13, 1981
Theme of Meeting:	—
ERIC Component:	CG
ERIC Attendees:	Garry Walz and Libby Benjamin
Level of Participation:	Speaking, Attendance
Assistance Requested:	No

Name of Meeting:	National Association for Women Deans, Administrators, and Counselors
Location:	San Francisco, California
Date:	March 22-26, 1981
Theme of Meeting:	Talent and Technology in Tandem. Our Educational Resources: Humanity and Technology.
ERIC Component:	CG
ERIC Attendee:	Helen Mamarchev
Level of Participation:	Booth, Speaking, Attendance
Assistance Requested:	No

Name of Meeting:	National Council on Aging Annual Conference
Location:	Nashville, Tennessee
Date:	March 29-April 1, 1981
Theme of Meeting:	Aging Today and Tomorrow
ERIC Component:	CE
ERIC Attendee:	Juliet V. Miller
Level of Participation:	Speaking
Assistance Requested:	No

1551

RIEFEB81

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
SE 031 904	ED 175 345/HE 011 649	RIEJAN80
SO 012 583	ED 184 367/FL 011 172	RIEAUG80

3. Duplicates Appearing in RIE in December 1980, January, and February, 1981

Duplicate Detected	Duplicate Of	Originally Announced In
SE 033 001	ED 192 144/CE 026 773	RIEFEB81

B. REMOVES (26)

Accession Removed	Reason for Removal
CE 026 242	Pulled by CERIC
CE 026 438	Pulled by CERIC
CS 005 637	Pulled by CERIC
CS 005 638	Pulled by CERIC
FL 011 822	Pulled by Clearinghouse
IR 008 541	Pulled by Clearinghouse
IR 008 790	Pulled by CERIC
IR 008 868	Pulled by CERIC
IR 008 918	Pulled by CERIC
RC 012 263	Pulled by CERIC
RC 012 264	Pulled by CERIC
SE 031 133	Pulled by CERIC
SE 031 138	Pulled by CERIC
SE 032 940	Pulled by CERIC
SP 016 789	Pulled by CERIC
SP 016 836	Pulled by CERIC
SP 016 837	Pulled by CERIC
SP 016 838	Pulled by CERIC
SP 016 839	Pulled by CERIC
SP 016 840	Pulled by CERIC

RIEFEB81
REMOVE LIST (Continued)

B. REMOVES (Continued)

Accessions Removed	Reason for Removal
SP 016 841	Pulled by CERIC
SP 016 842	Pulled by CERIC
TM 800 392	Pulled by CERIC
TM 800 541	Pulled by CERIC
TM 800 542	Pulled by CERIC
TM 800 579	Pulled by CERIC

C. DELAYED (0)

NONE

1553

RIE INPUT BY CLEARINGHOUSE (RIEFEB81)

CH	NUMBER	PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	1	0	0	1	2
CE	188	0	188	2	0	186	365
CG	75	0	75	0	0	75	138
CS	187	0	187	2	0	185	330
EA	36	0	36	0	0	36	99
EC	51	0	51	0	0	51	119
FL	111	0	111	1	0	110	193
HE	85	0	85	0	0	85	168
IR	112	0	112	4	0	108	197
JC	42	0	42	0	0	42	75
PS	72	0	72	0	0	72	128
RC	74	0	74	2	0	72	126
SE	91	0	91	5	0	86	183
SO	74	0	74	1	0	73	116
SP	75	0	75	8	0	67	126
TM	114	0	114	4	0	110	181
UD	69	0	69	0	0	69	129
TOTAL	1,457	0	1,457	29	0	1,428	2,675

Attachment 12
Page 1 of 1

CIJE INPUT BY CH (for FEBCIJE81)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	142	18	18	00	481
CE	141	26	29	9	253
CG	186	16	19	00	404
CS	206	22	25	00	367
EA	165	31	33	17	247
EC	132	13	16	1	506
FL	61	11	11	16	95
HE	115	12	14	00	237
IR	224	40	52	15	224
JC	32	2	5	00	95
PS	24	5	5	3	112
RC	42	9	9	6	62
SE	187	30	34	4	395
SO	62	10	11	00	141
SP	167	15	18	00	211
TM	121	15	21	00	235
UD	67	14	16	00	113
TOTALS	2,074	289	336	71	4,178

Attachment 13
Page 1 of 1

CUSTOMER SERVICE STANDING ORDER MONTHLY REPORT

TOTAL Standing Orders As Of November 1980 : 701

Total Vesicular : 665

Total Silver : 36

	Non NIE	NIE	Foreign
	560	34	71

Total Standing Order Vesicular ADDITIONS (New) : _____

Total Standing Order Vesicular ADDITIONS (Fr. Sil) : _____

Total Standing Order Silver ADDITIONS (Fr Ves) : _____

Total Standing Order Silver ADDITIONS (New) : _____

No change

Total Standing Order Vesicular CANCELLATIONS : _____

Total Standing Order Silver CANCELLATIONS : _____

Total Vesicular As Of December 1980 : 665

Total Silver As Of December 1980 : 36

	Non NIE	NIE	Foreign
	560	34	71

TOTAL STANDING ORDERS AS OF December 1980 : 701

Volume: 5
Number: 3
Date: March 1981

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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GUIDE TO ERIC CLEARINGHOUSE INPUT

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ACTION ITEMS

IMPROVING ERIC INDEXING

Over the last few months, increasing numbers of indexing "errors" have been noticed during the editing of RIE. These indexing discrepancies go considerably beyond the use of invalid or "dead" Descriptors (a matter addressed in the August 1980 EAB). Because there is a concern that the quality of indexing might continue to decline unless action is taken, the lexicographic staff at the Facility undertook an intensive review of all input for the April RIE. (Some examples from the February CIJE have also been included.) The complete report appears as Attachment 1. Specific areas for which detailed examples appear in the report are:

1. Scope Notes are often being ignored.

2. Major concepts treated by the document are too often overlooked in indexing.

3. Mandatory educational level terms, when applicable, are not being used consistently and not to the appropriate degree of specificity.

4. The important rule requiring indexing to the specific level of subject matter dealt with by the document is often disregarded, and the wrong level frequently selected.

5. Very broad top-of-the-hierarchy terms, such as those listed in the "Indexing Section" of the revised *ERIC Processing Manual* (page 45), are being used much too often, contrary to the instructions in that section.

6. Indexing is often not being done for the whole document on behalf of the entire ERIC network. Documents, either overlapping or on the fringes of a particular Clearinghouse's concerns are frequently not indexed to reflect the overlapped Clearinghouse's concerns. Often such indexing gives only "lip-service" to an overlapped Clearinghouse's terminology, and some documents are indexed with no such terminology at all, thereby reflecting only the viewpoint and "tunnel vision" of the one Clearinghouse in possession of the document. Indexing is either too general (i.e., use of terms such as "Reading," "Mathematics," etc.) thereby limiting search capability, or it is inappropriate (i.e., second language terminology used to index documents dealing with native language instruction). Two areas of greatest concern are documents dealing with bilingual education and education of the disabled.

The Facility has not the mandate nor funding to review comprehensively the indexing of the sixteen ERIC Clearinghouses for each issue of RIE and to make the necessary corrections. Obvious indexing errors are always corrected; however, it is primarily a Clearinghouse responsibility to index according to ERIC guidelines and to follow the *Thesaurus* and *Identifier Authority List*. Attachment 1 describes some specific corrective actions that you are asked to consider.

...Carolyn Weller (ERIC Facility)

VOCABULARY STATUS REPORT

The March 1981 *Vocabulary Status Report* (VSR) is displayed as Attachment 2. It contains "feedback pages" for the previously issued January 1981 report, as well as several pages of new recommendations received by the Facility lexicographic staff between February 10 and March 11. Each member of the Vocabulary Review Group should vote "aye" or "nay" on the new recommendations and return his/her responses to the Facility by April 17. It is unnecessary to return the feedback pages.

Respondents to the January 1981 VSR were:

Clearinghouses

CE Janet Thorngate
CG Carol Jaslow
CS Jane McClellan
EA Ian Templeton
EC Dorothy Bloch
FL Mary Niebuhr
HE Lynn Barnett
IR Pauline Cochrane
JC Anita Colby
RC Manuela Quezada-Aragon
SO Sydney Meredith
TM Geralyn Kaminski

AA (Facility)

Jim Houston

SMERC (for Oryx)

Sara Lake

User Representatives

Charles Brown
Jo Ann Davison
Lynn Smarte
Suzanne Wise

...Jim Houston (ERIC Facility)

CATALOGING WORKBOOK

During 1981 the Facility will be working on a "Cataloging Workbook" for use in training sessions. Since the Workbook is visualized as made up primarily of sample title pages (and other sample cataloging "problems") followed by their "solutions," we are on the lookout for documents that will provide good "problems." If the Clearinghouses have any such examples that they think would be useful to include in the cataloging workbook, we would be grateful for copies. Also, if any Clearinghouses have already prepared cataloging-training materials we would much appreciate the opportunity to review them for possible useful examples.

... Ted Brandhorst (ERIC Facility)

ERIC PROCESSING MANUAL—THE EDITORS' NOTEBOOK

GEOGRAPHIC SOURCE OF DOCUMENT—CATALOGING RULES

The GEO data element is intended to indicate the country of origin of the document. It answers the basic question "Where did the document come from?" Usually the country of origin is identical to the place of publication. Cataloging problems arise with some of the fugitive literature that is not formally published. For example, Clearinghouses frequently have problems deciding the appropriate GEO tag for papers presented at meetings. The author may have been at location A when he produced it, location B when he presented it, and be employed at location C now. In such a case, location A is the best choice for the document's origin. Locations B and C are essentially fortuitous. They both came after the document was produced and therefore should not decide the GEO tag unless location A cannot be determined.

Another situation that sometimes presents a problem is the case of a document produced at location A but distributed from location B. Again, location A is the best choice as the document could presumably have been distributed from any number of locations.

Interestingly, the documents that cause the most problems in deciding the GEO field are probably the ones for which the field is least important. One of the principal purposes of the data element is to be able to pull from the ERIC file subsets of documents that represent the input from, say, given states of the United States. The "papers presented at" and other documents that sometimes look a little "homeless" are usually not the materials of prime interest in such subsets.

The additional guidance provided here will be incorporated into the "Cataloging" section of the revised *ERIC Processing Manual*.

...Christine Taylor (ERIC Facility)

SOURCE NAME/CODE PROBLEMS

The Facility continues to receive many resumes suggesting that new source names/codes be developed for organizations that are already in the *Source Directory*. This takes extra time at our end to do this checking and tends to defeat the purpose of the *Source Directory*.

Some of the problems are due to failure to use the monthly Supplements issued in between the quarterly editions. Other examples are simply due to not looking far enough in the main *Source Directory* itself.

In addition to failure to identify an existing organization name, many Clearinghouse requests are for an unnecessarily small subdivision of an existing organization. Please remember that if the parent organization is already only of modest size, it is not necessary to go below that level.

...Julie Holladay (ERIC Facility)

FAREWELLS

CAROL CWITS CAPS

It's been 12-plus years since to CAPS I first came,
Thesaurus in hand to learn ERIC's game.
I've learned a lot, and it's been fun;
Now it's time to leave, and head west to the sun.

You've all been great, you've all been friends,
But, as in a book, this chapter now ends.
I move on to another place
And Helen M will fill my space.

Thank you, ERIC, for an experience rare,
For VIP and Tech Meetings, for fun we could share.
Knowing you all has been my pleasure—
A memory I shall always treasure.

We're off to Arizona with azure skies,
With caverns and canyons and mountains that rise.
And, so, a fond farewell to you—
Aloha! Au Revoir! Sayonara! Adieu!

Love to all—

...Carol Jaslow (CG)

NETWORK NEWS

DIALOG TRAINING SESSIONS RECOMMENDED

I recently completed an outstanding DIALOG Seminar and highly recommend it to Clearinghouse personnel (especially indexers, who need to be knowledgeable about computer searching techniques) and other ERIC users who would find this kind of information valuable. The training course is being offered at Lockheed's Washington office, conveniently located a block away from a Metro stop at 1901 N. Moore Street, Rosslyn, Virginia. An "open session," which runs one-half day, is followed by one full day per seminar on the following dates in June:

- June 2-3,
- June 11-12,
- June 22-23,
- June 24-25,
- June 29-30.

The cost is $65 per person for the session, including lunch the second day. Some of the advantages of this open session which make it worthwhile are:

- each seminar is limited to 12 people;
- one terminal is provided for every 2 people, so there is ample "hands-on" experience;
- the training personnel are tenured DIALOG personnel and are both well trained teachers and experts in the retrieval system.
- each participant is given an excellent packet, including a catalog of all DIALOG data bases and the DIALOG System Seminar handbook.

For more information, call Ann Caputo at (703) 872-5971 in Rosslyn, Virginia.

...Judi Conrad (Central ERIC)

ERIC FACILITY EDITORIAL DEPARTMENT UNDERGOES MAJOR CHANGES

The ERIC Facility Editorial Department underwent some major changes in January when Lee Schreiber, the Senior Editor for the last two years, retired. Christine St. Lawrence Taylor was appointed acting head of the Department and Mrs. Rochelle Siegel was transferred from ORI's GAO Project to complete the roster. The new lineup of Taylor, Holladay (Julie), and Siegel immediately set to work to get RIE firmly on schedule. With the assistance of Sandra Hixson of the Computer Systems Department, this was accomplished in remarkably short order and the group was able to give Kit Welsh a much appreciated going away present of an on-time and trouble-free March issue, to pass along to her successor. The Facility much appreciates the resolve of the new editorial team and hopes that the Clearinghouses will benefit from their energy and interest.

...Ted Brandhorst (ERIC Facility)

IDENTIFIER AUTHORITY LIST (IAL)

By now all ERIC components should have received the new March 1981 IAL. Additional sales copies are available to Clearinghouses as well as to ERIC users for $10 postpaid.

...Carolyn Weller (ERIC Facility)

NASSP SEEKS COLUMN FOR NEW JOURNAL

Responding to growing interest in middle/junior high schools, the National Association of Secondary School Principals soon will launch a new bimonthly periodical, *Schools in the Middle*.

In January, George Melton, NASSP's Executive Director, requested of Director Philip K. Piele (ERIC/CEM) that the Clearinghouse contribute a brief digest of research applicable to the middle school setting for each issue of the new journal. Dr. Piele complied, and the staff quickly prepared the first contribution, a summary of results of a study of seventh and eighth graders' attitudes toward disabled students.

Towards the end of March NASSP intends to mail the first issue of *Schools in the Middle* to about 12,000 of its members in middle and junior high schools.

...Stuart Smith (EA)

ERIC/EC INITIATES COOPERATIVE EXCHANGE WITH NARIC

In January the ERIC Clearinghouse on Handicapped and Gifted Children (EC) contacted Eleanor Lynch Bisco, recently appointed Director of the National Rehabilitation Information Center (NARIC), because of EC's concern that many fine documents in the areas of rehabilitation and developmental disabilities are rejected as being peripheral to the field of education.

The initial telephone contact resulted in a visit by Eleanor Bisco to ERIC/EC on January 14 to review mutual scope problems and Clearinghouse activities. Subsequently, Eleanor Bisco invited ERIC/EC to exchange personnel for a day in mid-March. The agenda includes a general orientation to NARIC operations and a one-on-one sharing between counterparts. Plans for specific follow-up exchanges should emerge from this staff experience.

...Marion Cambel (EC)

ERIC ONTAP TO BE REVISED

As we all know, the ERIC data base has been reloaded on the major retrieval systems (DIALOG, BRS, ORBIT). File 201 on DIALOG is called ERIC ONTAP, a subset of ERIC (only 1975 references), which can be used for training and practice. The ONTAP file contains several queries at simple, moderate, and difficult levels, together with "correct" answer sets against which the searcher's results can be compared.

The DIALOG staff intend to reload File 201 to reflect the new *Thesaurus*, new data elements, etc., and have asked ERIC/IR to coordinate an update of the queries which are searched on this file. (Should some queries be deleted and others added? Should the "correct set" be changed so that searchers' results would be compared with a set different from the current answer set?)

At the same time that we assist DIALOG, we will begin to revise and update the IR publication, *ONTAP: Online Training and Practice Manual for ERIC Database Searchers*. You may remember that this publication had to "force" some of the sample searches to fit individual Clearinghouse scopes because the DIALOG file was already in place. Now is the opportunity for the Clearinghouses to devise new queries which better reflect their content areas.

Ergo, we would like help from other Clearinghouses which might want to revise or add a query in their subject area (s), which might want to look at the ONTAP publication and suggest different search strategies, etc. In return for this help, we will provide a DIALOG password for one hour's worth of online searching. To get underway, anyone can search File 1 and restrict the results to 1975 with the following set: "S JA=RIE????75 OR JA=CIJ????75".

If interested, and willing to help during the next month or so, please write Pauline Cochrane at ERIC/IR, or phone the Clearinghouse at (315) 423-3640.

...Bruce Clark (IR)

A BIT OF HISTORY ON ERIC SOURCE CODES

Recently, a Clearinghouse indexer/cataloger raised the question as to why there are two different kinds of source codes in the *Source Directory*—one of a varied 3-letter configuration, e.g., RMQ66000, and the other, by far the majority, of a basic "BBB" configuration. While both prefix types are valid today, the former goes back to the 1966-69 period when source codes were used for:

- Alphabetical sorting of the *Source Directory* and *Institution Index*;
- Geographical sorting of the master file (the function now performed by the "GEO" data field).

The first function was a characteristic of the early, unsophisticated ERIC computer system in which alphabetization was based on the source code numbers, rather than the actual letters in the name of the source entry, as practiced today. Low numbers (e.g., XPT00055) fell at the beginning of the alphabet, and high numbers (e.g., ZZU99950) fell at the end. Deviations from this basic order in the current *Source Directory* are due to a 1969-70 conversion of three early source files (structured differently for early publications each having unique index requirements) into the one main file that we know today. For instance, the first old code (page 1) in the current *Source Directory* is:

XPT83094,

for which the early translation was late in the alphabet, as follows:

Texas, College Station. A and M Consolidated Independent School District.

This alphabetization by code often restricted the growth of the early source files. Number ranges had to be pre-assigned, and, if they happened to be used up, new codes couldn't be issued without fouling up the alphabetical sort.

The second function of geographic sorting was made possible by the letters in these old codes. Each state and country (and even an occasional government agency) had its own unique prefix. For example:

New York City Board of Education, Brooklyn, N.Y.,

has the code:

QPX60300.

A perusal of the same page of the current *Source Directory* on which this entry appears reveals that all the entries on the page beginning with New York (hence, located there) have codes either with the prefix QPX or BBB. QPX was the early prefix assigned to New York State.

Both of these original source code functions were eliminated in 1969 with the discontinuance of certain early publications and the advent of the software capability to alphabetize by the actual name of the organization. Since 1969, new codes have been added in simple numerical sequence with the single prefix "BBB" (though any prefix could have been used).

Knowing that the non-BBB prefixes are geographically oriented can sometimes be helpful in deciphering them when the type of the printed *Source Directory* is not quite clear. For example, Montana had an OWL for the code prefix; all old codes for that state carry this OWL.

...Jim Houston (ERIC Facility)

NEW PRODUCTS/NEW IDEAS

FREE LANCE ABSTRACTOR/INDEXER TRAINING PROCEDURE

The ERIC Clearinghouse on Adult, Career, and Vocational Education has established a successful new procedure for training and supervising free lance abstractor/indexers. These abstractor/indexers work off-site and are paid on a "per document" basis. Prospective free lancers agree to a 30-40 hour training period which includes 2-3 sessions with the staff trainer, who assigns the section of the *Abstractor/Indexer Workbook* to be studied and who evaluates their progress. At the end of the training period, a 1-month contract is negotiated.

Each week, when the documents are brought in and picked up, the abstractor/indexer and the trainer/supervisor discuss problems and progress. At the end of the month, if both parties wish to continue the arrangement and sufficient progress has been made (i.e., less editing and feedback required), a second 1-month contract is negotiated with the remaining training money. Succeeding

1-month contracts are negotiated individually with the rate per document being raised gradually to the standard rate at whatever point documents are ready to go into the regular processing flow without special attention. The procedure allows both free lancers and staff to "try it out" without a long-term investment or commitment on the part of either during the orientation period.

...Janet Thorngate (CE)

ERIC/EC DEVELOPS TOOL TO AID AUTHORS DELUGED BY REQUESTS FOR THEIR DOCUMENTS

The ERIC Clearinghouse on Handicapped and Gifted Children has developed an initial response and a form letter which is designed to help authors whose documents are being processed to cope with document orders.

The Clearinghouse suggests that the author send a form card to requesters which states that availability information will be forthcoming after the document is processed. The author is informed that as soon as the abstract appears in RIE, Clearinghouse staff will send the author two copies of the abstract, one copy of the microfiche, an EDRS order form, a prototype form letter, and a cover letter giving necessary information. The author may adapt the form letter to his/her current needs and respond to requesters by sending a copy of the adapted form letter and a copy of the EDRS order form. Authors usually appreciate this service. One author has become more and more "fancy" with his order information concerning the availability of his documents (now approaching 50), which are in an emerging field.

The cover letter to the author contains the usual directions for ordering from EDRS, plus the following paragraph:

> *"If you already have received or expect to receive many requests for any document, you might wish to adapt the enclosed form letter to your needs and send it to a requester with a copy you make of the order form."*

A copy of the prototype form letter may be found in Attachment 3.

...Marion Cambel (EC)

NEW PUBLICATIONS FROM ERIC/ChESS

The ERIC Clearinghouse for Social Studies/Social Science Education is announcing two new publications which can be ordered from the Social Science Education Consortium, 855 Broadway, Boulder, Colorado 80302.

- The tenth anniversary of the *Data Base of Social Studies Materials and Resources* (an annual review of new curriculum resources) is marked with the publication of the 1981 volume (SO 013 077). Edited by Laurel Singleton, the 1981 *Data Book* contains detailed analyses of 53 sets of new students materials as well as descriptions of resources in the ERIC system for teachers. (ISBN 0-89994-254-7; $10.00).

- Also new from ERIC/ChESS and the SSEC is *Ethnic Studies Sampler: The Best of the Title IX Project Materials* (SO 013 154), edited by Frances Haley, which contains selections and reprints from materials

produced by projects funded under the Ethnic Heritage Studies Program, Title IX, ESEA (ISBN 0-89994-251-2; $20.00).

...Ann Williams (SO)

SCOPE-SPECIFIC RETRIEVAL GUIDES

Some Clearinghouses have developed scope-specific retrieval guides which have proved to be both useful and popular. For example, RC and FL have developed retrieval guides for their Mexican American, American Indian, and foreign language users, respectively.

Because these guides should be: (1) updated to reflect the new *Thesaurus*, (2) used systemwide, and (3) shared via development with the Lexicographer, we are requesting that you let us know if you have developed or intend to develop such a guide and, if developed, what measures you intend to take for updating, sharing, etc. Please send responses to Judi Conrad at Central ERIC.

...Judi Conrad (Central ERIC)

IMAGES: A GUIDE TO FUTURIZING YOUR CLASSROOM—A BESTSELLER AT ERIC/CAPS

The ERIC Clearinghouse on Counseling and Personnel Services has a new Futures resource entitled *Images: A Guide to Futurizing Your Classroom* and it has proved to be a runaway bestseller. As of March 1, 1981, 63 copies had been sold at $25 each. *Images* is a looseleaf notebook with a bright, attractive cover and is structured to help educators prepare their students for living in the world of tomorrow.

Images was advertised in December 1980 by sending a brochure to the mailing list of the World Futures Society of 1,500 members and by printing an article in the CAPS newsletter (with a readership of 7,000). The initial printing was 114 copies and after the annual spring mailing campaign to promote 1981 publications is completed to 50,000 addresses, it may well sell out. A reprint is anticipated.

...Penny Schreiber (CG)

PERSONNEL NEWS

NEW ASSOCIATE DIRECTOR AT ERIC/RCS SPEECH MODULE

The Speech Module at the Speech Communication Association welcomes Don M. Boileau, formerly an Associate Professor of Speech and Dramatic Arts at Central Michigan University, as its new Associate Director.

...Mary K Monteith (CS)

DON ELY IN THE NETHERLANDS

Don Ely, Director of the ERIC Clearinghouse on Information Resources, has forsaken the joys of winter in Syracuse this year to spend five months at the University of Twente in Enscede, Holland, assisting in setting up a new department of Educational Technology. He writes that he has been developing an introductory course in Ed Tech, conducting colloquia, producing videotapes, and holding sessions of the Instructional Development Institute. He also notes that ERIC is alive and well in the Netherlands, and that he has been flying the ERIC flag every chance he gets.

...Bruce Clark (IR)

MEETINGS, CONFERENCES, SPEAKING ENGAGEMENTS

CS PRESENTATION ON ERIC RESOURCES FOR WRITING TEACHERS

Fran Lehr and Bob Lange, at the ERIC Clearinghouse on Reading and Communication Skills, gave presentations at teacher inservice meetings in both Champaign and Urbana, Illinois in late February. The topics covered in their presentations were: (1) practical materials for writing teachers, and (2) the results of the National Secondary School Writing Project. ERIC resource rooms and materials from all ERIC Clearinghouses were also made available.

...Mary K Monteith (CS)

ERIC/EC MEETS WITH GIFTED/TALENTED LEADERS

The ERIC Clearinghouse on Handicapped and Gifted Children co-sponsored (with CEC) a half-day meeting on February 23, which brought together a number of recognized specialists in the education of the gifted and talented. The Department of Education's Office of Gifted and Talented was represented by Martha Bokee, Rheable Edwards, and Gail Beaumont. Frances Karnes, President of The Association for the Gifted (TAG) and Joyce Jontune, President of The National Association for Gifted Children (NAGC) were both present and spoke on behalf of their associations.

The National Association of State Boards of Education has a special interest in the gifted and was represented by Patty Bruce Mitchell, Mary Henri Fisher and Jon DeWitt. Suzanne Richard and Jim Alvino spoke on behalf of the Educational Improvement Center——South of Sewall, New Jersey. The National Institute of Education sent Cheryl Chase, Judi Conrad, and Toni Haas to participate in the discussion while CEC was represented by John Crossi, Gifted Specialist, and a majority of its senior management staff.

This meeting concentrated on resources available to parents and educators who are involved with gifted students. The EC Clearinghouse was a major presenter.

...Donald K. Erickson (EC)

WORLD HUNGER SEMINAR

The Presidential World Hunger Commission will hold seven seminars throughout the United States to publicize the findings of the Commission. One of the seven seminars was held at New Mexico State University on February 18-19, 1981.

The ERIC Clearinghouse on Rural Education and Small Schools developed a 7-page handout showing how many citations were in ERIC dealing with world hunger and listing the ERIC microfiche collections and RIE subscriptions located in foreign countries. These handouts were distributed to participants in the seminar packets.

Betty Rose D. Rios and Amelita Hill attended the Presidential Breakfast and staffed an ERIC information booth.

...Amelita Hill (RC)

LIST OF ATTACHMENTS

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REVIEW OF ERIC INDEXING——APRIL RIE AND FEBRUARY CIJE

——*Carolyn Weller (ERIC Facility)**

INTRODUCTION

Over the last few months, concern has been building about the increasing occurrences of faulty indexing, i.e., incorrectly used Descriptors, under-indexing, inconsistent indexing, and other indexing not in accordance with the *ERIC Processing Manual* (EPM) guidelines. This concern led the Facility lexicographic staff to do a comprehensive review of one month's indexing for both RIE and CIJE. The April 1981 issue of RIE was selected because it was a 4-week issue, and input was relatively light——946 resumes. The published February 1981 issue of CIJE was also reviewed.

All indexing errors noted below for the April RIE were corrected by the Facility lexicographic staff during the "pre-pub" editing cycle. The February CIJE has received no post-publication corrections, and all CIJE errors noted below currently exist on the master file.

PROBLEMS

The specific problems that have been identified fall into the following areas:

1. Scope Notes are often being ignored.
2. Major concepts are often overlooked in indexing.
3. Mandatory educational level terms are not being used properly. (Since the status of the mandatory age levelers is currently being questioned by the Ad Hoc Committee on Mandatory Leveling Descriptors, a review of the use of age levelers was <u>not</u> done.)
4. The rule requiring specificity in indexing is often being disregarded.
5. Very broad top-of-the-hierarchy terms are being used much too often.
6. Indexing is often not being done for the <u>whole</u> document on behalf of the <u>entire</u> ERIC network.
7. Variants of Descriptors or the Descriptors themselves are appearing in the Identifier field.
8. Some terms are simply being overused unnecessarily.

Each of the above problem areas has been reviewed and examples chosen from all Clearinghouse input for:

1) April RIE——Clearinghouse Accession Numbers cited in those instances;

2) February CIJE——EJ Numbers cited followed (or preceded) by the Clearinghouse prefix.

**Gripes, comments, complaints, etc. should be directed to the author.*

Some Clearinghouses are represented more frequently in one area than another. This is because several Clearinghouses had relatively light input, have steadily maintained some degree of quality control on indexing, or did not have problems for the particular input included in the review. Absence of input data from a given problem area in no way means that a particular Clearinghouse has no difficulty in that area and need not be concerned with the problem.

1. Scope Notes Are Often Being Ignored.

The Vocabulary Improvement Project (VIP) found abundant evidence that in the past Scope Notes had frequently not been followed. The current review indicates that this problem has not gone away. Every effort should be made to observe Scope Note limitations. Continuing term misuse will have serious repercussions on retrieval and file management as the data base continues to expand. Several Descriptors are regularly being misused by indexers at many of the Clearinghouses:

a. ART EDUCATION
Scope Note: *Education in one or more of the visual arts.*

This term was scoped in the new *Thesaurus*. For the April RIE, it was incorrectly used 100% of the time to cover the total broader area of the Fine Arts. Some examples:

- CE 027 018
  Abstract of document clearly covered all of the fine arts, not just the visual arts. The Descriptor FINE ARTS had not been used.

- EC 130 846
  Title: Arts in Education.
  Abstract read "...*utilizes all the arts (visual arts, drama/theater, dance/movement, music).*"
  Descriptor ART ACTIVITIES (also limited to visual arts) also used incorrectly.

- JC 800 617
  Title: Humanities through the Arts.
  Abstract referred to "...*aural, tactile, and visual means by which artists share their experiences....*"
  Descriptor ART EDUCATION was inappropriate since all arts, not just visual, were treated; while ART EXPRESSION and ART, applying to all of the arts, were appropriate.

Since even the Clearinghouse that includes "Art Education" in its scope (SO) is having difficulty correctly using the terms ART EDUCATION and ART ACTIVITIES, a change in the Scope Notes of both terms has been requested. (See *Vocabulary Status Report* in this issue of the EAB, Entry #1070.)

b. ENVIRONMENTAL INFLUENCES

This term was a much discussed topic during the VIP, and its correct usage has not been followed since the new *Thesaurus*. Its Scope Note is

intended to restrict the term to the influence of the physical environment, i.e., weather, climate, pollution, etc. A review of the Subject Indexes for February CIJE and February RIE reveal so much misuse of this term that it is impractical and unnecessary to single out a particular Clearinghouse's errors. It is suggested that each Clearinghouse simply consult these indexes and see how far the term's usage has strayed from the physical environment context.

c. OLDER ADULTS
Scope Note: *Aged 65 years and older.*
UF: Aged, Elderly, Old Age, Senior Citizens.

A rose is a rose is a rose, but "older adults" in one ERIC document or article may not be the same as "older adults" in another document. Some examples of documents to which OLDER ADULTS was assigned incorrectly are:

- CG 014 797
  Document was about preretirement individuals——middle aged adults 45-64.

- EJ 231 642 (CG)
  Title: The Older College Student as Viewed by Younger Peers.
  Annotation: Results indicate that students under 28 rate students over 35...

The concepts "older workers" or "older adults" should not be automatically converted to the Descriptor, OLDER ADULTS. This term is being misused at least 50% of the time. MIDDLE AGED ADULTS is the term that should be considered for use especially when dealing with future retirement plans. Since there are no terms specifically covering the age range of 31 to 44, the term ADULTS must be used for this group. When the document is concerned with the older work force, the Identifier "Older Workers" should be used, supplemented by a particular age level Descriptor if an age or age range is specified. When the document deals with college students, the Descriptor NONTRADITIONAL STUDENTS can be used to cover students beyond the typical age range.

d. YOUNG ADULTS
Scope Note: *Aged 18 through 30 years.*

At the opposite end of the adult age spectrum, this term is frequently used in the fields of English education and library science as a euphemism for adolescents in their upper teens, e.g., the American Library Association has a division for "young adults" that actually serves students of high school age. Obviously, if a document referring to "young adults" is really about adolescents, then YOUNG ADULTS should not be used as a Descriptor. Example:

- EJ 231 961 (CS)
  Title: "Young Adult Literature..." *English Journal* (a journal intended for English teachers at the secondary level).
  Descriptors Assigned: ADOLESCENT LITERATURE; YOUNG ADULTS (Latter term should be corrected to ADOLESCENTS.)

The failure to follow the Scope Notes in indexing is not limited to the foregoing terms. Other Descriptors which were used incorrectly in the April RIE are:

- PS 011 862 LEARNING CENTERS (CLASSROOM)
- SP 017 146 LOCAL NORMS used instead of STATE NORMS for Canadian province norms.
- UD 020 970 DEVELOPMENTAL STUDIES PROGRAMS applied to a secondary program, grades 7-10. (This term is restricted to the postsecondary level.)

Scope Notes should be adhered to. When terms in the document have different meanings than their counterparts in the *Thesaurus*, then the indexer must find other (right) terms. Pure "word indexing" must be avoided. Part of the misuse of terms seems to be the result of indexing strictly from the Rotated Display. Terms should always be checked in the Alphabetical Display to assure conformity to the Scope Notes. Expansion of Scope Notes for terms that take on additional meanings over time may be requested via the Vocabulary Review process, but, in the interim, existing Scope Notes should be followed. Uncertainty about the meaning or coverage of a Scope Note can usually be resolved by looking at the term's full display.

2. Major Concepts Are Frequently Overlooked in Indexing

The title of the document usually bears some clue as to the principal subject matter. Normally, the concepts in the abstract of a document are reflected in the Descriptors or Identifiers assigned. The following examples all had a major concept missing:

- CS 005 764 (MAY RIE)
  Is Visual Information Processing Related to Reading?
  Missing Descriptor: COGNITIVE PROCESSES.
- CS 205 996
  Mothers and Daughers in the Fiction of Joyce Carol Oates...
  Missing Identifier: "Daughters"
  MOTHERS was included as a Descriptor.
- CS 503 131
  Effects of Aging...
  Missing Descriptor: AGING (INDIVIDUALS).
- EA 013 094
  A Look at Virginia Public Education.
  Missing Descriptor: PUBLIC SCHOOLS.
- EC 130 852
  A Guide for Exceptional Children and Youth.
  Missing Descriptor: GIFTED.
  Document covered both disabled and gifted.
  EC tends <u>not</u> to use EXCEPTIONAL PERSONS.

- SO 013 020
  Effects of Computer Oriented Student Research.
  Missing Descriptor: STUDENT RESEARCH.

In almost all of the examples found of a missing major concept, an existing Descriptor could have been used. Perhaps the main concept is in the indexer's head and is so obvious that he or she simply forgets to write the term down.

3. Mandatory Educational Level Terms, When Applicable, Are Not Being Used Consistently and Not to the Appropriate Degree of Specificity.

It is estimated that 85% of all ERIC documents can easily have a mandatory educational level Descriptor assigned. Articles in CIJE are also required to have an educational level assigned in indexing. The following list of selected examples indicates that the failure to assign a leveling term is greater in CIJE than with RIE but that too frequently "mandatory" is not being taken seriously. Almost all of these examples have a population or other term which indicates an educational level.

ACCESSION NUMBER		TERM MISSING
(CE)	EJ 231 514	TWO YEAR COLLEGES
	EJ 231 517	PRESCHOOL EDUCATION
(CS)	EJ 231 955	HIGH SCHOOLS
(IR)	IR 008 979	HIGHER EDUCATION
	IR 008 968	HIGHER EDUCATION
	EJ 232 507	TWO YEAR COLLEGES
	EJ 232 539	HIGHER EDUCATION
	EJ 232 642	HIGHER EDUCATION
(PS)	PS 011 275	ELEMENTARY EDUCATION
	PS 011 747	ELEMENTARY EDUCATION
	PS 011 854	ELEMENTARY EDUCATION
(RC)	EJ 232 769	HIGHER EDUCATION
	EJ 232 770	HIGHER EDUCATION
	EJ 232 801	JUNIOR HIGH SCHOOLS
(SE)	SE 031 474	ELEMENTARY EDUCATION
	EJ 232 915	INTERMEDIATE GRADES
(SP)	EJ 233 106	HIGHER EDUCATION
	EJ 233 150	JUNIOR HIGH SCHOOLS
(TM)	EJ 233 281	HIGHER EDUCATION

The Clearinghouses that seem to be most consistently assigning the mandatory educational level terms generally make a practice of assigning them as the first term in their indexing so that they will not be overlooked. Specificity in selecting the proper educational level is most often ignored for PRIMARY EDUCATION or INTERMEDIATE GRADES, with ELEMENTARY EDUCATION assigned instead. SECONDARY EDUCATION is also used frequently when either JUNIOR HIGH SCHOOLS or HIGH SCHOOLS would be better. When the document applies to all educational levels, of course, no level terms should be used.

4. The Fundamental Principle of Coordinate Indexing Is to Index at the Specific Level of the Subject Matter of the Document in Hand. (See Indexing Section of EPM, p. 39-42.)

There is a tendency too often to go with BT's even when available NT's are precisely on target. During the VIP, many BT's had the note added "Use a more specific term if possible." However, such notes appear to be largely ignored.

Frequently both BT and NT are indexed. While this may sometimes be appropriate, such occasions are less frequent than current indexing would suggest. Some examples of "specificity" errors are:

PS 011 747	REINFORCEMENT	used instead of	POSITIVE REINFORCEMENT.
PS 011 834	CHILDREN	used instead of	YOUNG CHILDREN.
SE 033 406	SURVEYS	used as a Major instead of	STATE SURVEYS.
UD 020 999	SURVEYS	used instead of	STATE SURVEYS.

Other examples of broad Descriptors used in lieu of more specific Descriptors are:

• CURRICULUM GUIDES	instead of	STATE CURRICULUM GUIDES.
• IDENTIFICATION	instead of NT's	HANDICAP IDENTIFICATION, CLINICAL DIAGNOSIS, and ABILITY IDENTIFICATION.
• ADMINISTRATION	instead of NT's	EDUCATIONAL ADMINISTRATION and PROGRAM ADMINISTRATION.
• POLICY	instead of	EDUCATIONAL POLICY, PUBLIC POLICY.
• BIAS	instead of	TEST BIAS, STATISTICAL BIAS, or SOCIAL BIAS (or its NT's)
• DISABILITIES	instead of	PHYSICAL DISABILITIES, BLINDNESS, DEAFNESS, etc.
• FEMALES	instead of or in addition to	EMPLOYED WOMEN, PREGNANT STUDENTS, MOTHERS, etc. (PREGNANT STUDENTS was recently added as an NT to FEMALES.)

5. Very Broad Top-of-the-Hierarchy Terms Are Being Used Much Too Often, Contrary to Instructions in the EPM. (See examples listed in the "Indexing Section," p. 45.)

Among the current indexing "favorites" are ACHIEVEMENT, PLANNING, PROGRAMS, STANDARDS, but the most popular are TESTING and TESTS with the newcomer, as of the Revised *Thesaurus*, INFLUENCES leading the list. Top-of-the-hierarchy Descriptors exist mainly for structural purposes.

(In some data bases, such terms are not postable at all.) All carry as part of the Scope Note "Use a more specific term if possible." The Descriptor TESTS has 29 possible direct NT's to select from in order to achieve greater specificity and INFLUENCES has 23. Used alone in indexing, these terms convey relatively little to the ERIC user. Moreover, deletion or merging of the "old favorites" SCHOOL PLANNING, PROGRAM PLANNING, and CURRICULUM PLANNING did not give license to go to the still broader term.

MEASURES (INDIVIDUALS) is a top-of-the-hierarchy term not on the list on p. 45. It was not included on the list because the staff never expected the term to get much use. During the VIP indexing, no hits were identified and thus no postings were available for the Oryx *Thesaurus*. Since that time, 123 postings have occurred. Since not even the TM Clearinghouse could find postings for the term originally, one wonders why all the postings are occurring.

6. Indexing Is Often Not Being Done for the "Whole Document" on Behalf of the Entire ERIC Network.

Documents, either overlapping or on the fringes of a particular Clearinghouse's scope are frequently not indexed to reflect the overlapped Clearinghouse's concerns. Often such indexing gives only "lip-service" to an overlapped Clearinghouse's terminology, and some documents are indexed with no such terminology at all, thereby reflecting only the viewpoint and "tunnel-vision" of the one Clearinghouse in possession of the document. Indexing is either too general (i.e., use of terms such as READING, MATHEMATICS, etc.) thereby limiting search capability, or it is inappropriate (i.e., second language terminology used on documents dealing with native language instruction).

"Tunnel-vision" indexing can frequently be attributed to an over-reliance by certain Clearinghouses on limited term lists. Such lists are developed primarily for Clearinghouse users interested in a limited number of terms for retrieval. The problem comes when indexers get hold of these lists and use them in the indexing process. Clearinghouses are ill-advised to use limited term lists in ERIC indexing.

Two areas currently causing the greatest concern are those dealing with bilingual education and education of the disabled. Since the flow of documents tends to follow the emphasis of federal funding or regulations, these subjects are appearing in documents from all sixteen Clearinghouses. These areas are currently of great interest to many ERIC users and the major concepts, ideas, and "buzzwords" must be reflected in the indexing.

The ERIC network has several aids available to assist indexing of documents overlapping in scope. Documents processed via the ERIC Facility are marked with a Scope Overlap Sticker (see EPM, Section 4: Handling, p. 3-4). This sticker should remain affixed to the document until the document has been indexed and abstracted. It provides

information as to which Clearinghouses probably have an indexing interest in the document. Indexers then can consult the *ERIC Clearinghouse Scope of Interest Guide* which not only lists the scope coverages of all Clearinghouses, but provides a list of "applicable terms" used by each Clearinghouse.

The following examples illustrate "lip-service" (a), "tunnel-vision" (b), or misuse of terminology (c):

	CE 026 941	(c)	ENGLISH INSTRUCTION used on a document about English as a Second Language.
(CE)	EJ 231 600	(b)	Document on Cree Tribe missing AMERICAN INDIANS, CANADA NATIVES.
	CG 014 792	(c)	SELF CARE SKILLS (a term intended for diabled persons) used on a document about pregnant students.
(CS)	EJ 231 993	(b)	AFRICAN LANGUAGES, "Kikongo," and/or BANTU LANGUAGES omitted on document about reading Kikongo.
(EA)	EJ 232 058	(c)	SPECIAL EDUCATION should be removed; article appears to cover only disabilities, not gifted.
	EC 013 856	(a)	EMPLOYMENT used instead of EMPLOYMENT PRACTICES.
(EC)	EJ 232 294	(a)	BEGINNING READING needed.
(FL)	EJ 232 354	(c)	ESKIMOS should have been added and the Identifier "Inuits" excluded.
(FL)	EJ 232 355	(c)	LANGUAGE ACQUISITION used on English as a second language document.
(HE)	EJ 232 465	(a)	Educational leveler too broad; TWO YEAR COLLEGES needed.
	IR 008 954	(c)	EXCEPTIONAL PERSONS removed; term includes gifted which were not covered in the document.
(IR)	EJ 232 665	(a)	INDIVIDUALIZED EDUCATION PROGRAMS should be added. (Since the term may not have graduated to Descriptor status at the time of indexing, the Identifier should have been added. IEP's are a very important aspect of mainstreaming activities and should be indexed.)
	PS 011 850	(a)	BILINGUALISM added.
	RC 012 384	(b)	Identifier "Teacher Burnout" added; this is a topic of current interest.
	SE 033 225	(b)	NORTH AMERICAN HISTORY added; document dealt with prehistory of the North American continent, specifically Kentucky, Illinois, etc.
	SO 012 976	(a)	PHYSICAL DISABILITIES removed; document dealt solely with visual impairments.
(SO)	EJ 233 031	(b)	READABILITY should have been added.

SP 017 158	(c)	DAILY LIVING SKILLS removed; document dealt with the field of education broadly and not with the disabled.
TM 810 028	(a)	SECONDARY SCHOOL MATHEMATICS added; document dealt with mathematics at junior high level.
UD 020 950	(c)	LANGUAGE HANDICAPS removed; COMMUNICATIVE COMPETENCE (LANGUAGES) added.
UD 020 970	(a)	READING, MATHEMATICS removed. READING ACHIEVEMENT, SECONDARY SCHOOL MATHEMATICS added along with REMEDIAL PROGRAMS. "Mathematics Achievement" added as an Identifier.

7. Descriptors (and Variants Thereof) Are Appearing in the Identifier Field.

Among the terms transferred: FREE SCHOOLS and ACCULTURATION. Population group Descriptors seem to be ignored and a country name used instead unnecessarily. Two Descriptors added: VIETNAMESE PEOPLE and LAOTIANS.

8. Some Descriptors Are Overused Unnecessarily and Seem to Be Used to Fill Up Space.

Many terms presently being overused have also been heavily posted in the past. Postings for TEACHING METHODS exceed 33,000 and PROGRAM DEVELOPMENT 16,000. Other terms that get "salted" in for good measure are MODELS, BILINGUAL EDUCATION (there are other alternatives for this term), and PROGRAM EVALUATION. While some of these very heavily posted terms are no doubt helpful for online retrieval, indexers should consider whether the users are helped in manual Subject Indexes when these terms appear in such profusion. For example, TEACHING METHODS consumes four 3-column pages in the July-December 1980 CIJE Index alone.

CORRECTIVE ACTION RECOMMENDATIONS

The lexicographic staff has already contacted many supervisors of indexing concerning major indexing problems at individual Clearinghouses. From these conversations it has become evident that action necessary to correct these indexing deviations will vary with each Clearinghouse. However, all Clearinghouses should consider carrying out the following activities:

1. A final review of the indexing by a senior indexer or supervisor. (See attached checklist.)

2. Interaction between user specialists and indexers.

3. Interaction among indexers through inservice training or discussions so that the Clearinghouse is handling its own documents consistently and resolving problem terms.

4. Interaction via phone or visits with Clearinghouses that have overlapping scopes.

5. Regular reviews of CIJE and RIE input after publication. Patterns of indexing practice often are easily detected when input can be reviewed in a large quantity.

6. Frequent checks to determine that all indexers—inhouse or free lance—are using only current copies of all ERIC indexing tools (ERIC *Thesaurus* Alphabetical, Rotated, and Hierarchical displays (all November 1980); IAL (March 1981); pertinent sections of the EPM; updates to the ERIC *Thesaurus* and IAL). In addition, all staff concerned with processing for RIE and CIJE should be on the routing for monthly EAB's.

7. Descriptors which need clarification or expansion of scope should be submitted to the Vocabulary Review Group.

During conversations with some indexing personnel, it has become apparent that some of the indexing errors may be the result of changes in staff, realignment of staff assignments, reduction in staff, etc. Improvement in indexing is possible without a lot of extra effort if indexers will read and use the current indexing tools. Several of the Clearinghouses that had to be contacted immediately when a decline in the quality of their indexing was noted have already taken corrective steps. Some improvement was already noticeable by the end of the May RIE shipments.

INDEXING CHECKLIST

1. Are all concepts in the title and/or abstract represented in the Descriptors (or Identifiers)?

2. Are there Descriptors (or Identifiers) being used that reflect a concept not obviously in the title and/or abstract? Are they justified?

3. Are Descriptors being used in accordance with their Scope Notes and Term Displays?

4. Is a mandatory educational level term present? Is it the most specific level term for the document?

5. Do the Major terms represent the emphasis of the document?

6. Are all appropriate concepts included in the indexing, including those outside of the scope of interest of the Clearinghouse doing the indexing? Is there a balance of Majors across scope areas?

7. Are all significant and important concepts in the document covered by Descriptors (or Identifiers)?

8. Are the Descriptors assigned in conformance with the ERIC *Thesaurus* as to spelling, validity, format, etc.?

9. Have any of the 20 Descriptors that correspond exactly to Pubtype Codes been assigned? (See list on page vii of Thesaurus Working Copy—Alphabetical Display.) If so, are they the subject of the document? (This rule applies to Minor as well as Major use.)

10. Have NT's been posted along with same-hierarchy BT's? If so, are both hierarchical levels truly appropriate?

11. Are very broad top-of-the-hierarchy terms being used? (See page 45, Section 7, EPM.) Aren't other terms available which are more specific to the document in hand?

ERIC VOCABULARY STATUS REPORT

Date: March 1981

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1022	DATA BASES Change & transfer postings to 1-word form DATABASES.		X		IR	12/80	17	1	3/81		OK as recommended (VRG)	3 mos
1023	CITIZEN PARTICIPATION Add UF: Public Participation		X		AA	12/80	18	0	3/81		OK as recommended (VRG)	3 mos
1024	CRAFTSMEN Transfer postings to the nonsexist term CRAFT WORKERS. Add BUILDING TRADES, DESIGN CRAFTS, INDUSTRIAL ARTS, HANDICRAFTS, & NEEDLE TRADES as RTs to new term; add ARTISANS as a UF.			X	AA	12/80	14	4	3/81		Postings will be transferred, but preferred term will be CRAFT WORKERS (VRG)	3 mos
1025	RESEARCH AND INSTRUCTION UNITS Pluralize existing SN, i.e.: "Organizational units of local schools or school districts that are concerned with the improvement of teaching methods."		X		AA	12/80	14	3	3/81		Modified by TM (VRG)	3 mos

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Attachment 2
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FEEDBACK PAGE---NO RETURN // SEE PAGES 4-12 FOR VOTING

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1026	SCHOOL BOYCOTTS Add RT: School Closing; Teacher Strikes.		X		AA	12/80	14	4	3/81		RT TEACHER STRIKES approved, but not SCHOOL CLOSING -- see new entry #1045 re latter term (VRG)	3 mos
1027	SCHOOL ORGANIZATION Add SN: (Note: Do not confuse with "School District Reorganization")		X		AA	12/80	17	1	3/81		OK as recommended (VRG)	3 mos
1028	STATEWIDE PLANNING Add UF: State Planning Add RT: State Programs		X		AA	12/80	18	0	3/81		OK as recommended (VRG)	3 mos
1029	BILINGUAL TEACHER AIDES Add SN: Teacher aides who can communicate effectively in more than one language		X		FL	1/81	15	3	3/81		Modified by AA to parallel approved SN of BILINGUAL TEACHERS (entry #1030) (VRG)	2 mos

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1030	BILINGUAL TEACHERS Add SN: Teachers who can communicate effectively in more than one language		X		FL	1/81	12	6	3/81		Six reviewers preferred alternative, more restrictive SN suggested by AA to parallel the one FL wrote for BILINGUAL TEACHER AIDES -- consensus was to go with less restrictive SNs for both terms -- see also entry #1029 (VRG)	2 mos
1031	CREOLES Transfer postings of all NTs to Identifier field. Add following to present SN of CREOLES: (Note: Coordinate specific creoles as Identifiers -- in Mar81, postings of all NTs transferred to Identifier field, e.g., "Gullah," "Creole (Haitian)," "Creole (Sierra Leone)," etc.)		X	X	FL	1/81	11	5		3/81	FL has suggested that all low-posted, highly specific "language" names should be deleted from the Thesaurus and given Identifier status -- this transaction is expected to be the first of many in an effort to achieve this goal (AA); Don't transfer -- issue of removing specific language names from the Thesaurus referred to VRG Exec. Committee with input from FL, RC, and Facility Identifier Editor (VRG)	2 mos

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1045	SCHOOL CLOSING Delete RT: Teacher Strikes; Vacations		X		AA	3/81					AA searched main term which is used for "permanent" closings and has virtually no relationship to these two RTs (AA)	
1046	MIDDLE AGED ADULTS Add UF: Midlife		X		AA	2/81						
1047	AFRICAN LANGUAGES Delete NT: Bemba; Chiluba; Chinyanja; Kinyaruanda; Kirundi; Kituba; Lingala; Shona; Swahili		X		AA	2/81					These NTs were invalid double entries in the LANGUAGES hierarchy -- each is an NT of BANTU LANGUAGES which is an NT of AFRICAN LANGUAGES (AA)	
1048	BALTIC LANGUAGES Delete BT: Languages Add BT: Indo European Languages		X		FL	2/81						

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							Agree	Do Not Agree	Implemented **	Not Implemented		
1049	COMPONENTIAL ANALYSIS Add SN: Analysis of the sounds, words, or sentences which looks at the characteristics of individual parts which make up the whole		X		FL	2/81						
1050	LANGUAGE Add SN: Systematic means by which human beings communicate ideas or feelings by using, in conventional ways, signs, gestures, words, or especially auditory symbols which have conventional meanings		X		FL	2/81						
1051	LANGUAGE CLASSIFICATION Add SN: Process of arranging languages into groups on the basis of historical development, structural features (see "LANGUAGE TYPOLOGY"), or geographic location		X		FL	2/81						

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1052	LANGUAGE TYPOLOGY Add SN: Method of language classification which groups languages on the basis of similarities and differences in their structural features--phonology, grammar, and vocabulary, including semantic meaning in specific contexts		X		FL	2/81						
1053	SEMANTICS Add SN: Study of word meanings and of the history and changes in those meanings		X		FL	2/81						
1054	MIDLIFE TRANSITIONS SN: Physical, occupational, social, and psychological change occurring among middle aged adults	X			CG	2/81						

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1055	SUPPORT SYSTEMS SN: Provision of resources, human or material, which offer help, comfort, encouragement, approval or acceptance to individuals or groups (Note: Do not confuse with "NETWORKS") BT: Interpersonal Relationship RT: Helping Relationship	X			CG	2/81						
1056	BUSINESS RESPONSIBILITY Change SN: Obligations of the commercial business community		X		HE	2/81					Change improves wording (HE)	
1057	COLLEGE APPLICANTS LAW SCHOOLS MEDICAL SCHOOLS Add Double UFs: 1. Law School Applicants USE College Applicants and Law Schools 2. Medical School Applicants USE College Applicants and Medical Schools		X		HE	2/81						

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1058	COLLEGE BOUND STUDENTS Add SN: Generally, high school students planning to attend a degree-granting postsecondary institution -- see also "REENTRY STUDENTS" and "NONTRADITIONAL STUDENTS"		X		HE	2/81						
1059	COLLEGE BUILDINGS Add NT: Dormitories; Living Learning Centers		X		HE	2/81						
1060	COLLEGE CHOICE Add RT: College Bound Students Delete RT: Students		X		HE	2/81						
1061	COLLEGE CREDITS Add SN: Units for expressing quantitatively the work completed by a student in a college course, in a program accepted by the college, or for prior learning accepted by the college		X		HE	2/81						

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1062	COLLEGE ROLE Add RT: Educational Benefits; Educational Responsibility		X		HE	2/81						
1063	COLLEGE SECOND LANGUAGE PROGRAMS Add BT: College Curriculum Delete RT: College Curriculum Delete BT: College Programs		X		HE	2/81						
1064	REENTRY STUDENTS Add RT: Adult Students; College Students; High School Students		X		HE	2/81						
1065	HOLISTIC SCORING SN: General impression of the overall quality of a piece of work gained by considering various aspects of content and form without marking or tallying these aspects	X			CS	3/81						

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1066	PREWRITING SN: All activities immediately preceding the first draft of a written work	X			CS	3/81						
1067	WRITING EVALUATION SN: Objective or subjective procedures for describing, appraising, or judging written language UF: Writing Assessment	X			CS	3/81						
1068	SELECTIVE DISSEMINATION OF INFORMATION SN: An information service, often computer-based, that distributes notices of relevant information to subscribers by matching recent acquisitions with their interest profiles UF: Current Awareness Services; SDI	X			IR	3/81						

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1069	ADJUSTMENT (TO ENVIRONMENT) Delete RT: Environmental Influences		X		AA	3/81					These terms/only loosely related now that ENVIRONMENTAL INFLUENCES is restricted to influences of the physical environment (AA)	
1070	ART ACTIVITIES ART EDUCATION ART TEACHERS Delete the SNs. Expand each display to reflect actual usage for "'ART' as aesthetics"		X		AA, SO	3/81					Current SN restrictions that limit the use of these terms to the "visual arts" should be abandoned -- Established in the VIP to allow certain "art" terms to be used strictly in the sense of ART as a standard subject in the school curriculum (rather than ART as aesthetics), these restrictions are found to be unrealistic -- The restrictions are not supported by actual use in the literature -- They encumber indexing, and indexers feel the need to ignore them (AA/SO)	

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1071	HIGH SCHOOL EQUIVALENCY PROGRAMS Add UF: General Educational Development Programs		X		AA	3/81						
1072	INDIVIDUALIZED EDUCATION PROGRAMS Change SN: Educational programs for individual students, each geared to the particular student's needs and conducted in accordance with a written plan agreed on between the student (and/or his/her parents) and school officials -- IEP's were originally conceived for use in educating handicapped children and were gradually expanded to include all special needs groups		X		AA, EC	3/81					In addition to the new SN, the display of this term will be toned down to better reflect the new, broader usage (AA/EC)	

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Dear Colleague:

Thank you for your recent request for _____ (title of document) _____

_____

We are pleased that this document has been selected for inclusion in the Educational Resources Information Center (ERIC) data base.

Microfiche or paper copies of the document may be ordered by sending the enclosed order form with ED No. _____ (supply number), number of pages (supply) and your personal check with the exact amount for cost of reproduction and postage to:

ERIC Document Reproduction Service
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Arlington, Virginia 22210

Please note that prices may be changed since the abstract was published in Resources in Education or the order form was published. To be certain of correct prices, you may call the number given on the order form.

Again thank you for your interest. We hope the ERIC system adequately meets your request.

Sincerely,

RIEMAR 81

REMOVE LIST

A. DUPLICATES (10)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
RC 012 347	ED 178 229/RC 011 496	RIEMAR80
TM 800 726	ED 186 469/TM 800 174	RIESEP80
UD 021 045	ED 185 174/UD 020 391	RIEAUG80

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
SP 017 101	ED 133 798/EA 009 013	RIEJUN77

3. Duplicates Appearing in RIE in January, February & March 1981

Duplicate Detected	Duplicate Of	Originally Announced In
CS 205 908	ED 193 230/SP 016 888	RIEFEB81
EA 013 009	ED 191 841/SP 016 697	RIEJAN81
EA 013 010	ED 191 842/SP 016 698	RIEJAN81
EA 013 011	ED 191 840/SP 016 696	RIEJAN81
EA 013 012	ED 191 839/SP 016 695	RIEJAN81
TM 800 755	ED 191 406/HE 013 088	RIEJAN81

B. REMOVES (7)

Accession Removed	Reason for Removal
CS 005 693	Pulled by CERIC
CS 503 074	Pulled by CERIC
CS 503 075	Pulled by CERIC
EA 012 736	Pulled by CERIC
IR 008 973	Pulled by CERIC
RC 012 301	Pulled by CERIC
SE 033 091	Pulled by CERIC

C. DELAYED (0)
None

1610

RIE INPUT BY CLEARINGHOUSE (RIEMAR81)

CH	NUMBER	PREVIOUS MONTH	BROUGHT FORWARD	ADDED TO PREVIOUS MONTH	TOTAL RECEIVED	TOTAL REMOVED	TOTAL DELAYED	TOTAL TO RIE	TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	0	0	1	3
CE	134	0	1**	7*	128	0	0	128	493
CG	56	0	0	0	56	0	0	56	194
CS	148	0	0	0	148	4	0	144	474
EA	74	0	0	0	74	5	0	69	168
EC	77	0	0	0	77	0	0	77	196
FL	88	0	0	0	88	0	0	88	281
HE	67	0	1**	0	68	0	0	68	236
IR	76	1	0	0	77	1	0	76	273
JC	61	0	0	0	61	0	0	61	136
PS	53	0	0	0	53	0	0	53	101
RC	65	0	0	0	65	2	0	63	189
SE	75	0	0	0	75	1	0	74	257
SO	75	0	0	0	75	0	0	75	191
SP	83	0	0	0	83	1	0	82	208
TM	118	0	0	0	118	2	0	116	297
UD	43	0	0	0	43	1	0	42	171
TOTAL	1,294	1	2	7	1,290	17	0	1,273	3,948

*Moved forward from RIEMAR81 to RIEFEB81.
**Moved forward from RIEAPR81 to RIEMAR81.

Attachment 5
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CIJE INPUT BY CLEARINGHOUSE (FOR MARCH 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	171	19	24	00	652
CE	148	26	31	14	401
CG	198	20	23	5	602
CS	186	22	22	00	553
EA	94	14	17	9	341
EC	163	24	27	12	669
FL	88	16	17	11	183
HE	160	20	23	00	397
IR	89	20	26	3	313
JC	47	5	5	00	142
PS	145	12	12	00	257
RC	79	11	12	4	141
SE	220	31	35	4	615
SO	129	21	25	4	270
SP	169	15	18	2	380
TM	74	12	13	1	309
UD	59	12	16	00	172
TOTALS	2,219	300	346	69	6,397

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Number: 4
Date: April 1981

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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POLICY STATEMENTS

POLICY CLARIFICATION—SUBMITTING JOURNAL ARTICLES TO RIE

Recently a number of journal articles and serial issues have been submitted to RIE, in some cases at Level 3. Although the ERIC Processing Manual (Section III.C.1) does permit inclusion of theme issue journals on an exception basis, journal articles themselves are unsuitable (Section III.C.3). Unless the entire journal falls under the exceptions noted in the EPM and is of high quality and significance as well as being available at Level 1 or 2, it should be submitted as an entry for CIJE.

...Bob Chesley (Central ERIC)

ACTION ITEMS

VOCABULARY STATUS REPORT

The April 1981 Vocabulary Status Report (VSR) is displayed as Attachment 1. It contains "feedback pages" for the previously issued February 1981 report, as well as several pages of new recommendations received by the Facility lexicographic staff between March 12 and April 10. Members of the Vocabulary Review Group (VRG) should vote "aye" or "nay" on the new recommendations and return their responses to the Facility by May 15. It is unnecessary to return the feedback pages.

Responses on the February 1981 report were received from 20 VRG representatives. "No opinion" votes are not tallied. Nonrespondents were:

- Two Clearinghouses —SE & SP
- One User Representative—G. Edwards

Clearinghouse VRG representatives are once again asked to mail to the Facility an extra copy of their monthly VSR response, along with the originals. Last month only 50% remembered to do this.

...Jim Houston (ERIC Facility)

VOCABULARY DEVELOPMENT PROGRAM

Over the past six months, vocabulary activity across the system has been minimal. The efforts of those Clearinghouses which have generated new terms or modifications are applauded, but full participation by all Clearinghouses is the goal. Directors should make sure that the Vocabulary Status Report is reviewed each month and comments and recommendations forwarded on a timely basis. Further, highly posted Identifiers (10 postings or more) should be reviewed and considered as candidate Descriptors.

We are committed to the maintenance and development of the ERIC vocabulary. This continuing effort is supported in all Clearinghouse budgets at approximately 2-3 percent of overall funding. To insure full participation in this program, each Clearinghouse should review its vocabulary development procedures to make certain that this effort receives appropriate attention.

...Patricia Coulter (Central ERIC)

WANTED: VOCABULARY FEEDBACK

Not that the Vocabulary Review Group has nothing to do, but it is anxious to know if there are serious Thesaurus problems hiding in Clearinghouses. A part of the National Technical Meeting in June will be devoted to resolving vocabulary conflicts such as the proposed transfer of highly specific language terms to Identifier status. Anyone having further comments on the 1980 Thesaurus or pressing vocabulary problems that need systemwide examination should submit them in writing to Lynn Barnett at HE by May 11.

...Lynn Barnett (Chair, Vocabulary Review Group)

INCREASE IN CIJE CITATION QUANTITIES

Despite the FY81 decrease in funding for processing CIJE articles (which began in January for some Clearinghouses), there has been a significant increase in citations for the first three months of 1981 as compared with the same period of the previous year. The monitors will be in touch with a number of the Clearinghouses to determine the cause and to get future projections. Meanwhile, if Clearinghouses are running ahead of the figures estimated in their proposals, they should be in touch with their monitor in order to discuss ways in which the figures can be brought in line without abrupt transitions.

...Bob Chesley (Central ERIC)

CONTRACT RENEWALS

CONTRACT RENEWALS——RC AND SP

The Government has exercised its third option to renew the contracts for the ERIC Clearinghouse on Rural Education and Small Schools and for the ERIC Clearinghouse on Teacher Education.

- ERIC Clearinghouse on Rural Education and Small Schools (RC)

  During the contract year (April 1, 1981 to March 31, 1982) RC will undertake a special project to translate into Spanish two ERIC publications——"How to Use ERIC" and "How to Start an ERIC Collection." Initial distribution is planned for the United States. Further distribution to South and Central America will be done in cooperation with the Organization of American States (OAS).

The following Information Analysis Products and other major publications were approved under the RC contract renewal:

1) Continuing a College Education: A Guide for the American Indian Student

2) Special Education and the Mexican American Child

3) A Handbook on Migrant Parents' Rights and Responsibilities

4) Role of the Rural School Principal

- ERIC Clearinghouse on Teacher Education (SP)

During the contract period (March 1, 1981 to February 28, 1981), SP will undertake a special project involving the dissemination of Using ERIC To Solve Educational Problems, a comprehensive resource module for teacher educators.

During the contract year, the Clearinghouse will develop the following four Information Analysis Products:

1) Competency Assessment in Teacher Education

2) Creating Conditions for Professional Practice

3) To Develop and Foster Those Qualities (which will deal with the goals of formal education), and

4) PE Teacher Preparation: Making It Work.

...Cheryl Chase (Central ERIC)

NETWORK NEWS

HOW TO ORDER A DOCUMENT FROM EDRS—ADVICE FROM EDRS

Orders can be handled much more efficiently if they cite an ED number. If the order cites only a Clearinghouse Accession Number, it is automatically delayed while we search the cross-reference lists to determine an ED number. If we can't determine an ED number, the order cannot be completed at all. Clearinghouses advising users to order by Clearinghouse Accession Number should understand the potential problems that this may inflict on the user.

It is of the utmost importance to proofread and get accurate the titles and ED numbers cited in your newsletters and other publications. Errors in ED numbers lead to considerable user dissatisfaction with the overall system.

When citing items that are available free from the Clearinghouse, please ensure that these are differentiated from items available from EDRS. We have

been receiving requests for such free materials and the users that have such requests returned are disheartened to say the least.

We also occasionally receive requests for computer searches. Please attempt to educate your users on this point. Such requests should go to either the Clearinghouses or to organizations listed in the Directory of ERIC Search Services (1981 edition).

...Ann Sarles (EDRS)

NEW MONITOR FOR EC

When Judi Conrad joined us last December, she was assigned immediately as monitor to a number of Clearinghouses but was phased in more gradually to the monitoring activities at the Clearinghouse for Handicapped and Gifted Children. That transition is now complete, and as of April 8, full monitoring responsibility for EC has been transferred from Cheryl Chase to Judi Conrad.

...Bob Chesley (Central ERIC)

SEARCHING FOR ARTICLES ON THE "PRESIDENT'S COMMISSION ON FOREIGN LANGUAGE AND INTERNATIONAL STUDIES"

The March 1981 Identifier Authority List gives the official form for the Identifier for this group: Presidents Comm Foreign Lang International Studies. Unfortunately, only the most recent ED's contain this form.

To help you find all relevant documents (I won't bore you with the 8 variations on the theme), the following ED/EJ numbers constitute all records containing the preferred form:

- ED 176 599
- ED 177 904
- ED 188 446
- EJ 192 591
- EJ 198 113
- EJ 198 176
- EJ 198 177
- EJ 209 586
- EJ 212 573
- EJ 231 992
- EJ 214 459
- EJ 228 022
- EJ 228 246
- EJ 232 341
- EJ 234 131

In addition, there are several documents that are published by the Commission:

- Their report: ED 176 599
- Background papers: ED 179 117
- Some that discuss the findings at length: ED 180 544, ED 186 305
- Some that simply refer to the Commission's work: ED 163 801, ED 170 288, ED 179 009

The backfile will be changed to reflect the official form of this Identifier at the next file update.

...Mary M. Niebuhr (FL)

ERIC NEWS RELEASE

By now every ERIC Clearinghouse should have received the first copy of the new ERIC News Release describing EDRS price increases. The News Release is distributed to approximately 100 key individuals and organizations to make them aware of significant new ERIC system-related events, such as the revised Thesaurus, new timely ERIC publications, etc. Since timing is important, a news item sent to the Facility can, if necessary, be mailed within 48 hours of receipt. Please keep this excellent dissemination method in mind for future significant events.

...Jim Prevel (Central ERIC)

TECHNOLOGY TRIUMPHS (Almost)

The Central ERIC bimonthly meeting with the ERIC Facility and EDRS was teleconferenced, thereby permitting Oryx Press, IR, PS, and SE to listen in via conference call arrangement. Of the 4 telephone attendees, one reported excellent reception, two fair, and one poor, although the sound was intelligible. This is the first such attempt to foster better communication within the ERIC system via the FTS teleconferencing system. Four different Clearinghouses will be asked to listen in at our next bimonthly meeting. In addition, three sessions at the June Technical meeting will be teleconferenced to all ERIC system components. A letter describing details is forthcoming.

...Jim Prevel (Central ERIC)

MARCH 1981 RIE AUTHOR INDEX HAS DEFECTIVE PAGE (p. 303)

When GPO ran the March 1981 RIE tape through the Videocomp photocomposer they experienced a problem with p. 303 of the Author Index. The problem went undetected and led to the failure to compose the bottom third of the page below "Jewell, Timothy Daniel." This is the first time such a problem has gone undiscovered through the entire printing process in over five years.

Since the upcoming RIE Semiannual Index replaces the individual issue indexes, it was decided not to issue an errata page for the issue. For the benefit of the ERIC Clearinghouses, however, we requested GPO to re-do the bad page. A copy of the correct p. 303/304 is appended as Attachment 2 and may be duplicated for any user requesting it.

...Pat Brown (ERIC Facility)

SUMMARY OF CLEARINGHOUSE CATALOGING PRACTICES

Clearinghouse personnel were very prompt in replying and returning the request for information on Clearinghouse Cataloging Practices. Your thoughtful replies and comments have been compiled and the summary appears as Attachment 3. Your 100% response in the time allotted was greatly appreciated.

...Carolyn Weller (ERIC Facility)

UNIVERSITY MARKETING DEPARTMENT ASSISTS CRESS

In-house sales of Information Analysis Products is a new venture at the ERIC Clearinghouse on Rural Education and Small Schools. Therefore, it was decided to utilize all of the resources available to develop a marketing plan.

The Marketing Department at NMSU was contacted for assistance. It was agreed that one professor would have students from the class use CRESS for their class project. An introductory session was held for the class and work with CRESS will begin in April.

...Amelita Hill (RC)

SEMANTIC ROLES AND ABSTRACT QUALITY

In a recent study, college students wrote summaries of eight short passages as a test of their ability to identify important information. After pairing summaries according to length and original passage, those summaries which judges identified as "better" were found to contain significantly more of the major "Semantic Roles," such as Agent and Instrument, than did summaries judged "not as good." It was also found that students wrote significantly better summaries when instructed to base the summaries on the major "semantic roles" within the passage. These summaries were significantly better than summaries based upon the traditional paragraph analysis of "topics" and "main ideas," and they were significantly better than summaries written without benefit of any special instructions.

The complete article was published as "Effects of Knowledge of Semantic Roles on Summarizing Written Prose," by Steven L. Christopherson, Contemporary Educational Psychology, v6, nl, p59-65, January 1981.

...Barbara Wildemuth (TM)

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP)

The National Assessment of Educational Progress (NAEP) is an NIE-sponsored project within the Education Commission of the States (ECS).

NAEP has made special arrangements with ERIC to ensure that NAEP documents are indexed by both the general Identifier "National Assessment of Educational Progress" and a second level Identifier indicating the specific assessment involved, e.g., "First Music Assessment (1972)."

The indexing agreements reached between ERIC and NAEP will be incorporated into the ERIC Processing Manual. Attachment 4 consists of the relevant material extracted from the "Identifier" section of the Manual.

It is important to note that the agreement stipulates that NAEP will take responsibility for tagging or otherwise identifying for ERIC the correct Identifiers to use for newly-produced NAEP documents.

...Jim Prevel (Central ERIC)

ABSTRACTOR/INDEXER WORKBOOK REVISED——AGAIN

Over the past few months I've received several inquiries about the status of the Abstractor/Indexer Workbook. I can now report that the system has a Version 3. It will be announced in RIE and updated copies will be distributed to the Clearinghouses through the Facility within a few months. We should once again applaud the efforts of Sydney Meredith and Betty Rose Rios. Syd updated all the indexing throughout the Workbook to reflect the new Thesaurus. This involved several hundred changes. Betty Rose reviewed and commented on Sydney's revisions. Thanks to you both!

...Marilyn Shorr (HE)

ERIC/EC A SHOPPER-STOPPER (OR THE BEST OF THEM *ALL*)

An unusual opportunity to acquaint the Saturday shopper with the effective mission of ERIC occurred April 4, 1981 when the ERIC Clearinghouse on Handicapped and Gifted Children displayed its products at an Exceptional Children's Fair in Tyson's Corner Shopping Center mall. Sponsored by the Northern Virginia Chapter of The Council for Exceptional Children, the fair highlighted Exceptional Children's Week by increasing public awareness of agencies and educational organizations which provide services.

...Marion Cambel (EC)

TEACHER CENTER/CLEARINGHOUSE COOPERATION

In an effort to become more closely attuned to the needs and concerns of classroom teachers, the Clearinghouse has joined in an informal arrangement with the District of Columbia Teacher Center for various activities during the current contract year. Included in the arrangements are:

- training at the Clearinghouse for approximately 25 D.C. school librarians in use and promotion of the EPIC system;
- monthly visits by Clearinghouse staff to participate in Center-developed activities;
- special consideration on use of the microfiche collection by Center clients;
- arrangements for 24 at-cost computer searches for classroom use;
- training for the Center librarian at the Clearinghouse;
- donation of surplus RIE and CIJE copies to the Center library;
- donation of duplicate copies of documents and journals not needed for the Clearinghouse collection.

The first formal activity will be an orientation for the Center staff on the value of ERIC to classroom teachers.

...Michael J. Butler (SP)

ERIC/EECE GETS FEEDBACK FROM SCHOOL LIBRARIANS

Staff of the ERIC Clearinghouse on Elementary and Early Childhood Education presented a session entitled "ERIC for Librarians" at the Urbana Midwinter Conference held February 25-27. Because the session was attended by a small number of interested school librarians, it was possible for staff to talk informally with them about their changing role in the public schools and their views of ERIC. Even recent library school graduates wanted more information about ERIC and how they could take advantage of ERIC services. However, the librarians emphasized that public school personnel are overloaded with work (particularly paperwork) and they expressed doubt that teachers would have time to make use of information unless it was both brief and immediately applicable. This feedback may be helpful to keep in mind when planning ERIC services and products targeted for teachers.

...Janet M. Bowermaster (PS)

JULIET MILLER ELECTED PRESIDENT-ELECT ON NVGA

Juliet Miller, Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education successfully competed for the office of President-Elect, National Vocational Guidance Association (NVGA). Her term will begin July 1, 1981.

...Judith O. Wagner (CE)

AID/DoS COMMENDATION FOR SP

The ERIC Clearinghouse on Teacher Education recently received a commendation from the Agency for International Development/Department of State for its contribution to international understanding and educational improvement in relation to a one-month internship in 1980 for Ms. Annette Smith, librarian of the Caribbean Examinations Council. The internship was arranged through the Administrative Internship Program of the International Council on Education for Teaching.

...Michael J. Butler (SP)

ADOPT-A-LIBRARIAN PROJECT

A CRESS special (non-funded) project for FY80-81 was Betty Rose Rios' brainchild called the "Adopt-A-Librarian" project.

The ERIC system has enjoyed acceptance and success in higher education, but the cost of investing in a complete ERIC collection has been prohibitive for most school districts. This situation has caused great concern among the ERIC components. CRESS is, therefore, looking for strategies whereby existing collections can "adopt" nearby schools and some sort of diffusion mechanism can be developed to share the wealth of knowledge stored in the data base. CRESS hopes its work with our "adoptee" will result in a model transferrable to other settings.

So far, a librarian has been selected and has accepted "adoption." The adopted librarian visited the Clearinghouse for a half-day in-depth training session which included a review of all the materials we were to place in the school system. The librarian arranged a special section in their professional library to house the ERIC materials and these were delivered by CRESS personnel.

The materials which CRESS felt would be of use to the school included the extra microfiche for the old "Disadvantaged Collection" and various other microfiche, RIE's from 1966-1976, IAPs, Title Indexes, Source Directories, Descriptor and Identifier postings, Thesaurus, etc.

The "adopted" librarian plans to hold several in-service workshops for teachers and administrators. CRESS staff has agreed to assist in these training sessions, if the librarian feels insecure in doing them.

...Amelita Hill (RC)

SCARECROW PRESS WANTS CHAPTER ON "INDEXING FOR ERIC" FOR BOOK ON INDEXING

The ERIC Facility has been contacted by Dr. Hilda Feinberg who is acting as general editor of a book on Indexing to be published by Scarecrow Press. Dr. Feinberg is interested in soliciting a chapter on "Indexing for ERIC." She is looking for a knowledgeable ERIC indexer with enough writing experience to create such a chapter and enough of an overview of ERIC to relate the indexing process to the Thesaurus, to Identifiers, and, especially, to the need to index both for the printed subject index and for machine retrieval. The honorarium is limited to $100 and the chapter would be due "the summer of 1981." Interested parties should contact Dr. Hilda Feinberg, 1685 Ocean Avenue, Apt. 2M, Brooklyn, New York 11230. A list of the chapters and authors planned to date, and a set of guidelines for contributors are available from the Facility upon request.

...Ted Brandhorst (ERIC Facility)

ERIC USER'S TEST

The ERIC Clearinghouse on Tests, Measurement, and Evaluation received the "ERIC User's Test" (see Attachment 5), which has been used as a training tool at Bridgewater State College in Massachusetts. Robert Simmons, the Curriculum Librarian, has granted us permission to reprint it here. If you have trouble with any of the answers, the key is also attached.

...Barbara Wildemuth (TM)

CLEARINGHOUSE ADDRESS CHANGES

Several Clearinghouses have changed location or mailing addresses during the past year. As new Clearinghouse publications are prepared, the new addresses and telephone numbers below should be incorporated, when appropriate.

- ERIC Clearinghouse on Elementary and
  Early Childhood Education
  College of Education
  University of Illinois
  1310 ~~131~~ South Sixth Street
  Champaign, Illinois 61820
  (217) 333-1386

- ERIC Clearinghouse on Languages and Linguistics
  Center for Applied Linguistics
  3520 Prospect Street, N.W.
  Washington, D.C. 20007
  (202) 298-9292

- ERIC Clearinghouse on Teacher Education
  One Dupont Circle, Suite 610
  Washington, D.C. 20036
  (202) 293-2450

...Bob Chesley (Central ERIC)

ERIC/ACVE PRODUCES OVERVIEW INFORMATION BRIEF

The ERIC Clearinghouse on Adult, Career, and Vocational Education's Information Brief, Overview, which is designed to provide practitioners and students with practical information on current interest topics in education, has a unique feature. In the section entitled "For Further Information..." there is an index box containing ERIC Descriptor and Identifier terms directly and indirectly related to the particular subject. (Terms directly related are indicated by asterisks.) The index box, which amounts to a brief search strategy for the subject, has several functions. Beyond the obvious one of providing the user with a pathway to additional and related information, the box is also a kind of built-in update device for the subject. When current information or strategies for a given program or topic have become dated, or even when they haven't and users simply want to check for new information several months after the Overview publication date, new information can be found quickly and simply by searching the referenced index terms. Further, the box is a very select bibliography of a bibliography; students, as well as practitioners and researchers, have easy access to reviewing all the work done to date on a given subject as it is represented in the ERIC Indexes. ERIC/ACVE feels that the addition of such a box gives the Information Brief a new and vital dimension which should enhance user of the total system.

...David Tipton (CE)

NEW PRODUCTS/NEW IDEAS

JOURNAL MONITOR BOARD UTILIZED BY CG

The ERIC Clearinghouse on Counseling and Personnel Services uses a Monitor Board in addition to a record card file to see at a glance the status of journal

arrivals. Journal titles are listed down the left edge of a poster board, with the months designated across the top. From previous information on journal arrivals (card file, date of arrival on journals themselves, previous Monitor Board), the staff ascertains the probably month in which each journal is likely to arrive, and places a red dot under the appropriate month. When the journal does arrive, it is recorded under the actual month of arrival, noting the issue and date of arrival. If the journal is overdue by more than a month, a form letter is sent to the subscription department requesting the missing ussue. With a Monitor Board the staff can keep on top of the journals, assuring that they will be announced in CIJE as promptly as possible.

...Carol K. Jaslow (CG)

CAPS MAKES CONTACT WITH SOC'S VIA NEWSLETTER

In an effort to maintain contact with our Standing Order Customers (SOC's), CAPS periodically compiles information which is then sent in the form of a newsletter, to all our SOC's. We try to include searching hints, Thesaurus tips, and items which are felt to be of interest and help to SOC's. This strategy has helped us stay in touch without spending a great deal of money—the armchair travel approach! A copy of CG's most recent newsletter is displayed as Attachment 6 for your perusal.

...Helen Mamarchev (CG)

SP IAP PUBLISHED BY AAHPERD

Managing Teacher Stress and Burnout, a 1980-81 IAP of the SP Clearinghouse, is being offered for sale by the American Alliance for Health, Physical Education, Recreation, and Dance. Requests should be addressed to AAHPERD Publications, P.O. Box 870, Lanham, Maryland 20801. Order number 245-26878. Single copies $4.00; 10 or more copies, 5 percent discount.

...Michael J. Butler (SP)

ERIC/RCS PUBLICATION ESPECIALLY FOR TEACHERS

The ERIC Clearinghouse on Reading and Communication Skills would like to call special attention to one of the publications included in the new IAP list this month. Especially for Teachers: ERIC Documents on the Teaching of Reading 1966-1980 is the first in a series of ERIC network published bibliographies based on selected documents from RIE and focused on practical materials for teachers. The document abstracts have been divided into fourteen topical sections, and a subject index based on major ERIC Descriptors and an Author Index are also provided. Similarly focused bibliographies are being prepared by several other ERIC Clearinghouses.

Plans are underway to provide approximately 500 sample copies of Especially for Teachers to state capacity building directors, state librarian/media specialists, teacher centers, and other information networks. A flyer describing the bibliography together with an accompanying order blank will be mailed to all Standing Order Customers.

...Mary K Monteith (CS)

PERSONNEL NEWS

STAFF CHANGES AT CG

Carol Jaslow will be leaving the ERIC Clearinghouse on Counseling and Personnel Services on April 24, 1981. She will be replaced by Helen Mamarchev as the new Assistant Director.

Kathy Friedrichs, CIJE Editor, is a new staff member.

...Helen Mamarchev (CG)

IAN TEMPLETON LEAVES ERIC/CEM

The ERIC Clearinghouse on Educational Management is sad to announce that as of March 20, 1981, long-time employee, Ian Templeton, has left the Clearinghouse. Ian has moved from Eugene to Portland where he will be a part-time student and part-time freelance writer for Clearinghouse publications. Ian was a document analyst and workshop coordinator at this Clearinghouse for almost eight years. His many contributions to the Clearinghouse and deep interest in developing and perfecting the system helped us all to understand and do our jobs better. His biting wit and his talent as a natural mime in times of frustration will be much missed.

...Jo Ann Mazzarella (EA)

CAROL SHULMAN LEAVES HE

Carol Shulman, a writer at HE for over 11 years, left the staff in April to join the Carnegie Foundation for the Advancement of Teaching. During her tenure she wrote over 35 research reports for the Clearinghouse publications series. She's a fine writer whose skills will be missed by the Clearinghouse.

...Marilyn Shorr (HE)

STAFF CHANGES AT TM

In January, Cindi Post left ERIC to become a secretary at the Educational Testing Service. In March, Pamela Dey was hired as our ERIC clerical assistant. Pam is responsible for OCR typing, clerical assistance in acquisitions, and handling of publication orders.

In February, Marilyn Halpern left ERIC to become head of the ETS Test Collection. In April, Anita Labib was hired as our new User Services Coordinator. She comes to us from the National Library of Canada, where she was the assistant to the chief of the Computer-Based Reference Services Department.

...Barbara Wildemuth (TM)

CONFERENCES, MEETING, SPEAKING ENGAGEMENTS

HE STAFF PARTICIPATES IN AAHE CONFERENCE

All of HE's staff was involved in this year's American Association for Higher Education Conference held in Washington, D.C. Activities included typical conference participation like sponsoring an exhibit, conducting computer searches, selling IAP's and presenting a conference session. In addition, the Clearinghouse co-sponsored with AAHE (meaning HE did all the organizing; AAHE did all the paying), a "Meet the Author" wine and cheese reception where conference participants could talk with IAP authors about their research reports. Also, the Clearinghouse sponsored a meeting of 20 higher education program directors where the favorite topic was Reagan's proposed budget cuts.

...Marilyn Shorr (HE)

FIFE LEADS SESSION AT WOMEN AND MINORITIES SEMINAR AND LEADS SESSION AT AAHE CONFERENCE

Jonathan Fife led a session on "Research Issues in Higher Education," at the recent "Washington Policy Seminar for Women and Minorities in Higher Education," sponsored by the Institute for Educational Leadership at George Washington University.

Dr. Fife also co-presented a session with Joan Stark, Dean, College of Education, University of Michigan, at the recent American Association for Higher Education Conference. The topic, "Resources for Administrators" was one in a series sponsored as part of the New Administrator's Colloquium.

...Marilyn Shorr (HE)

HE COORDINATES SEMINAR ON NATIONAL HIGHER EDUCATION POLICY

Jim Honan, Research Assistant at HE, coordinated the third annual Seminar on National Higher Education Policy, an event co-sponsored by several higher education associations. Twenty-three doctoral level graduate students in higher education were selected to meet in a two-day seminar highlighted by presentations by policy makers from the Department of Education, U.S. Senate and House of Representatives staffs, and higher education association staff.

...Marilyn Shorr (HE)

HE AND UD CO-SPONSOR EXHIBIT

The "Blacks in Higher Education Conference," held in March, provided an opportunity for the Higher Education and Urban Education Clearinghouses to co-sponsor an exhibit. Not only did the "sharing" cut costs for both Clearinghouses, HE's staff reported it was "fun" to work with UD's staff. We'd like to do more of it.

...Marilyn Shorr (HE)

DR. KATZ PARTICIPATES IN INTERNATIONAL EVALUATION ASSOCIATION MEETING

Dr. Lilian Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, represented the United States at the meeting of the International Evaluation Association (IEA) held in Belgium in February. The purpose of the meeting was for the experts assembled to develop the research question and design for a comparative study of young children in member countries. Dr. Katz reported that the European attendees were very interested in ERIC. In particular, they wanted to know how to obtain microfiche faster and how to get their own work included in ERIC.

...Janet M. Bowermaster (PS)

PUBLIC RELATIONS WORKSHOP PARTICIPATION BY RC

Betty Rose Rios and Amelita Hill attended a 1-day public relations workshop which was sponsored by the New Mexico State Library Association. Sessions covered such topics as public image, public relations policy and responsibility, writing news articles or radio spot articles, and evaluating PR programs.

...Amelia Hill (RC)

EDINGTON ATTENDS RURAL YOUTH CONFERENCE IN GERMANY

Dr. Everett Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools, was one of the two U.S. rural researchers who were invited to participate in the "1981 International Sociological Society Conference-Fredeburg." The conference was held at Deutsche Landjugend-Akademie, Fredeburg, West Germany, March 23-27, 1981.

The theme of the conference, "The Role and Status of Rural Youth in the Context of Industrialization and Modernization," was emphasized in Dr. Edington's paper entitled "Using Television as a Means of Training Rural Young—Adult Sheet Metal Apprentices in Solar Energy."

Papers were also presented by rural researchers from West Germany, Great Britain, Poland, Rumania, Iraq, India, Yugoslavia, and the USSR.

...Amelita Hill (RC)

VISITORS HOSTED BY ERIC

NEW ZEALAND VISITOR TO EA

On March 23, 1981, the ERIC Clearinghouse on Educational Management was visited by Ian Payne, a school administrator from Auckland, New Zealand. Mr. Payne, who is principal of the Avondale Intermediate School and regional administrator in charge of hiring and teacher promotions, was especially interested in information on staff development and declining enrollment. He

left with a large stack of free Clearinghouse publications that he felt would be especially helpful in these and other aspects of his work. Mr. Payne reported that New Zealand is facing the same problems of declining enrollemnt and reduction in force as is the United States. Since all teacher hiring is done at the state level, primary teachers applying for jobs now face a three-year wait for positions.

...Jo Ann Mazzarella (EA)

VISITORS AT HE

Staff of the ERIC Clearinghouse on Higher Education met with 55 foreign visitors during the last six months. Most visitors are referred through the Institute of International Education's (IIE) Washington Office. Most recently, Laura Ciarniello addressed a group which was meeting about "Mutual Concerns in Higher Education." The group represented 18 different countries including Egypt, Finland, Poland, Saudi Arabia, and Zambia. In addition to her presentation, she demonstrated computer searching. Sherry Mueller Norton, an IIE staff member, expressed in her thank you letter, "...I think they were a bit flabbergasted by the wonders of ERIC, but delighted to be introduced to such a comprehensive resource."

...Marilyn Shorr (HE)

AUSTRALIAN VISITOR TO SP

The ERIC Clearinghouse on Teacher Education enjoyed a visit on March 17, 1981 from Dr. William Pye, President, Melbourne State Teachers College, Melbourne, Australia. Dr. Pye spent time with the Director and Associate Director as well as with Dr. Frank Klassen, Director of the International Council on Education for Teaching, and discussed new trends in both preservice and inservice teacher education.

...Michael J. Butler (SP)

THE LIGHTER SIDE

ERIC/RCS WRITERS DREAM ON

The ERIC/RCS staff watched the Academy Awards this year with greater than usual enthusiasm, since Fran Lehr, writer and editor at the Clearinghouse, is the sister of Tom Rickman, author of the screenplay of Coal Miner's Daughter, who was nominated for an Academy Award. "There but for the grace of God go we."

...Mary K Monteith (CS)

ERIC WHO??

At ERIC/CAPS we are always on the lookout for a good laugh and frequently one arrives with the daily mail. Imagine our perplexity on receiving an invoice addressed to "ERICS Cleaning House." Not that we aren't tidy around here...

A great favorite was the lengthy letter that appeared one day from a school district in New Jersey. "Does your Clearinghouse have an existing director? If so, would you kindly send us a copy?" they inquired. We tried, but he just didn't fit on the Xerox machine.

And, of course, we receive endless mail addressed to "Mr. ERIC CAPS" or "Mr. Kaps" or "Dr. Eric Caps," and once we even received an engraved certificate announcing boldly that Mr. ERIC CAPS is entitled to a free copy of the Hammond World Atlas!

Recently the following letter landed in our mailbox from a school district in the state of Washington, "We would appreciate receiving free copies of the following: ERIC Clearinghouse on Counseling and Personnel Services. May we be placed on your permanent mailing list to receive this publication regularly as it is issued? Thank you very much." Now had that letter come from Hawaii, we would have packed ourselves in a crate, marked it "Bookrate," and left immediately."

...Penny Schreiber (CG)

CLEARINGHOUSE FOR SALE?

The User Services Department of the ERIC Clearinghouse on Elementary and Early Childhood Education recently received a purchase order from London, England for:

Quantity - 1

Item - ERIC Clearinghouse on Elementary and Early Childhood Education

The staff voted unanimously to start packing, but alas, the amount was for only $14.68. A letter requesting clarification of the order was reluctantly sent instead.

...Janet M. Bowermaster (PS)

ERIC/RCS HELPS SUPER STUDENT

Several ERIC/RCS staff members became involved in most unusual user services request last month. A student from Vermont called requesting information concerning miscue analysis and waited in a phone booth for our return call.

...Mary K Monteith (CS)

LIST OF ATTACHMENTS

Attachment # 1: Vocabulary Status Report (VSR) for April 1981

Attachment # 2: Copy of Replacement Page (303/304) of the March 1981 RIE Author Index

Attachment # 3: ERIC Clearinghouse Cataloging Practices (Request for Information) - Summary

Attachment # 4: Indexing Agreements Between ERIC and NAEP Extracted From the "Identifier Section" of the ERIC Processing Manual

Attachment # 5: ERIC User's Test

Attachment # 6: Standing Order Customer Newsletter from CG

Attachment # 7: New Information Analysis Products

Attachment # 8: Remove List (RIEAPR81)

Attachment # 9: RIE Input By Clearinghouse (RIEAPR81)

Attachment #10: CIJE Input By Clearinghouse (CIJEAPR81)

ERIC VOCABULARY STATUS REPORT

Date: April 1981 Page: 1 of 10

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRC* Agree	VRC* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1032	AGRICULTURAL RESEARCH PROJECTS Transfer postings to RESEARCH PROJECTS -- Also, add other existing "agriculture" terminology to those records involved where none is already present			X	AA	2/81	15	4	4/81		OK as recommended (VRG)	2 mos
1033	INDIVIDUAL NEEDS Add UF: Special Needs (Individuals) Add RT: Special Education		X		AA	2/81	17	2	4/81		EC thinks new term SPECIAL NEEDS PERSONS is a possibility, but distinctions between SPECIAL NEEDS and SPECIAL EDUCATION/ EXCEPTIONAL PERSONS/DISABILITIES first need to be clarified (VRG)	2 mos
1034	TEACHER ATTENDANCE Add SN: Teachers' presence for classroom and other assigned duties		X		AA	2/81	19	0	4/81		OK, but add in addition: "(Note: use TEACHER PARTICIPATION for attendance at unassigned functions)" -- reciprocal note will also be added to TEACHER PARTICIPATION (VRG)	2 mos
1035	COMPUTER ASSISTED INSTRUCTION Add UF: Computer Assisted Learning		X		AA	2/81	20	0	4/81		CAL is British terminology for CAI -- CAL used unnecessarily in past as identifier (AA); OK as recommended (VRG)	2 mos

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FEEDBACK PAGE---NO RETURN // SEE PAGES 5-10 FOR VOTING

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1036	INTERSCHOOL COMMUNICATION Add UF: School Communication		X		AA	2/81	10	9		4/81	Because of objections, AA withdraws this suggestion -- add RT SCHOOLS (VRG)	2 mos
1037	CREATIONISM SN: Theory or belief that the universe and various forms of life were created by a transcendent God out of nothing -- also, the theological doctrine that God creates a new human soul for each individual born Add UF: Scientific Creationism; Special Creation Theory	X			AA	2/81	16	3	4/81		There are at least 20 accession numbers to which this term should be posted (AA); OK as recommended, but in the near future, AA should also scope EVOLUTION and/or recommend a new term such as "Biological Evolution" or "Darwinian Evolution" (VRG)	2 mos
1038	DIALECTS Add SN: Special varieties within a language distinguished by differences in vocabulary, pronunciation, and grammar but not sufficiently different to be regarded as separate languages		X		FL	1/81	18	2	4/81		OK as recommended (VRG)	3 mos

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1039	LANGUAGE SKILLS Add SN: Aspects of a language that, once learned, allow a person to use a language for communication (usually defined as listening, speaking, reading, and writing)		X		FL	1/81	15	4		4/81	Information in this SN can be discerned from the term's display (VRG)	3 mos
1040	SECOND LANGUAGES Change SN: Any languages other than one's native or mother tongue, usually learned by formal language instruction (Note: Prior to Mar80, the instruction "Foreign Languages, use Languages" was carried in the Thesaurus)		X		FL	1/81	19	1	4/81		OK as recommended (VRG)	3 mos
1041	GRADE REPETITION Add RT: High Risk Students; Learning Problems; Low Achievement; Transitional Classes; Underachievement		X		SP	1/81	16	3		4/81	LOW ACHIEVEMENT & UNDER-ACHIEVEMENT will be added here and to the display of ACADEMIC FAILURE -- other suggested RTs are document-dependent (VRG)	3 mos

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1042	STAFF ORIENTATION Add SN: The process or programs an organization uses to make its personnel aware of policies or duties		X		SP	1/81	14	6	4/81		Modified by FL (VRG)	3 mos
1043	TEACHER ORIENTATION Add SN: The process of acquainting teachers with the policies, rules, traditions, and educational offerings of a school Add RT: Adjustment (to Environment); Beginning Teachers		X		SP	1/81	15	5	4/81		SN modified by FL & AA -- ADJUSTMENT (TO ENVIRONMENT) already an RT of ORIENTATION, and that is sufficient (VRG)	3 mos
1044	PHYSICAL DISABILITIES Add to existing SN: (Note: Avoid misindexing "Hearing Impairments" or "Visual Impairments" with this term) Delete RT: Hearing Impairments; Visual Impairments		X		AA	2/81	15	4	4/81		Suggested indexing note modified by HE (VRG)	2 mos

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1073	BEHAVIORAL OBJECTIVES Add UF: Performance Objectives		X		AA	3/81						
1074	DRUG ADDICTION Add UF: Chemical Dependency (Drugs)		X		AA	3/81						
1075	FUTURES (OF SOCIETY) Add UF: Educational Futures		X		AA	3/81						
1076	• BRICKLAYERS → BRICKLAYING • COSMETOLOGISTS → COSMETOLOGY • PRACTICAL NURSES → PRACTICAL NURSING • SHEET METAL WORKERS → SHEET METAL WORK • WELDERS → WELDING For each set, transfer postings from the 1st to the 2d term.			X	CE	4/81					Distinctions within these pairs of terms are unnecessary and impractical for searching -- recommend that displays of the retained terms incorporate most cross-references of the purged terms (i.e., move BTs of purged terms to RTs of retained terms, move UFs over, etc.) (CE)	

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1077	LANGUAGE RESEARCH Change SN to: Investigation regarding either the acquisition of spoken/written language or the elements of language as defined by linguistics--phonology, morphology, syntax, lexicon (Note: do not confuse with "Communication Research") Add RT: Communication Research; Sociolinguistics		X		CS, FL	4/81					Present SN (i.e., "research in linguistics") is not informative enough (CS/FL)	
1078	ADMINISTRATOR QUALIFICATIONS Add RT: Leadership Qualities		X		HE	4/81						
1079	MEDICAL STUDENTS Delete RT: Medical Vocabulary		X		HE	4/81						

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1080	MEXICAN AMERICANS Add UF: Chicanos		X		HE	4/81					User request (HE)	
1081	PROFESSIONAL OCCUPATIONS Add RT: Paraprofessional Personnel		X		HE	4/81						
1082	DIGLOSSIA Change SN to: The situation in which two languages or varieties are used for differing functions within a single speech community		X		PS	4/81						
1083	FAMILY (SOCIOLOGICAL UNIT) Add to existing SN: (Note: restrict usage to (1) explorations of structural relationships of the family unit to other social units and (2) studies of variables or accounts of factors impacting on the family as a whole -- use other terms in the family hierarchy whenever possible)		X		PS	4/81						

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1084	FAMILY POLICY SN: The aims, plans of action, and/or courses of action developed and/or implemented by governmental units, agencies, or other organizations in order to provide supporting services and resources to families BT: Public Policy RT: Administrative Policy	X			PS	4/81						
1085	PLACEMENT Add RT: Adoption; Foster Family		X		PS	4/81						
1086	REFERENCE GROUPS SN: Groups which an individual uses as points of reference for his/her aspirations or appraisal of self, others, situations, or groups to which he/she belongs	X			PS	4/81						

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1087	SELF ACTUALIZATION Change SN to: The human desire to fulfill, and the process of fulfilling, one's potentiality (to be all that one can be) -- involves developing one's capacities, accepting oneself, and integrating one's motives		X		PS	4/81						
1088	EXCEPTIONAL PERSONS Change indexing "note" of SN to: (Note: use a more precise term for documents dealing specifically with either the disabled or the gifted)		X		AA	4/81						

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1089	MATHEMATICS ACHIEVEMENT SN: Level of attainment in any or all mathematical skills, usually estimated by performance on a test	X			AA	4/81					Documents commonly deal with both reading and mathematics achievement, and the absence of a parallel math concept to READING ACHIEVEMENT makes indexing difficult and often inconsistent (AA)	
1090	SPECIAL EDUCATION In SN, change words: "handicapped and gifted children" to "disabled and/or gifted individuals"		X		AA	4/81						

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Jacobs, Ruth S.
Effects of Basic Learning Skill Training on Peabody Picture Vocabulary Test Scores of Severely Disruptive, Low Skill Children.
ED 193 856

Jacobson, Michael
Food Scorecard.
ED 194 461
Guttman-Jordan Facet Design and the Study of Law-Related Attitudes.
ED 194 625

Jaeger, Richard M.
Some Exploratory Indices for Selection of a Test Equating Method.
ED 194 564

James, William H.
A Multi-Dimensional Tutoring and Academic Counseling Model: Applications and Effects Upon Minority High School Students.
ED 194 677

Jankowski, Celia
The Fabric of Alaska's Past: A Curriculum for Historic Preservation. Report No. 26.
ED 194 429

Janne, Henri
Development of Adult Education. Final Report of the CDCC Project No. 3.
ED 193 505//

Jaskoski, Helen
A Word Has Power: Poetry and Healing in American Indian Cultures.
ED 193 660

Jeffery, Gary H.
Toys and Handicapped Children: An Annotated Bibliography.
ED 193 854

Jennings, Clara M.
The Impact of Television Cartoons on Child Behavior.
ED 194 184

Jennings, Thomas J., Jr.
The Effectiveness of Elaborate Visual Cueing and Reduced Step Size in Facilitating Student Achievement on Different Instructional Tasks.
ED 194 071

Jensen, Mary
Comparison of Selected Instructional Functions for Secondary Physical Education and Classroom Teachers.
ED 194 467

Jess, James D.
School Finance in Rural Education.
ED 194 293

Jessup, John E., Jr.
A Guide to the Study and Use of Military History.
ED 194 419

Jewell, Timothy Daniel
Outdoor Leisure and Environmentalism Among College Students.
ED 194 368

Joffe, Richard D.
Using Public Data to Evaluate Mobility-Based Occupational Classifications for Placement of Job Applicants.
ED 193 587

Johnson, Beverly L.
Where to Find BLS Statistics on Women.
ED 193 482

Johnson, Bruce
Who Is the 1979 Ohio News Photographer of the Year? The Anatomy of a Still Photo Contest and Implications of Its Structure.
ED 193 632

Johnson, Carl I.
The New Jersey Minimum Basic Skills Testing Program: From A to Z. Occasional Papers in Education.
ED 194 606

Johnson, Carol A.
Minority Groups in Nebraska Vocational Education Programs. Final Report, September, 1, 1979-August 31, 1980.
ED 193 475

Johnson, Carole M.
Preparing Handicapped Students for Work: Alternatives for Secondary Programing.
ED 193 844

Johnson, Dale D.
Interim Report: The Refinement of the Test Battery to Assess Word Identification Skills. Report from the Project on Studies in Language: Reading and Communication.
ED 194 575
The Word Identification Test Battery: A New Approach to Mastery and the Assessment of Word Identification Skills. Report from the Project on Studies in Language: Reading and Communication.
ED 194 590

Johnson, Dale L.
Instructions for Administration of the Maternal Interaction Structured Situation (MISS).
ED 194 538

Johnson, Judith
The ESL Student's Struggles with Written English.
ED 193 968

Johnson, Linda
Measuring Teachers' Attitudes About Energy and Related Subjects.
ED 194 367

Johnson, Nancy K.
Toward a Prototype for Training Classroom Ethnographers.
ED 194 673

Johnson, Roberta E.
The Development and Implementation of Surrogate Parent Services.
ED 193 836

Jonassen, David
Cognitive Style Predictors of Performance.
ED 194 072

Jones, Leroy, Ed.
Child Development Associate Day at the National Association for the Education of Young Children: Conference Proceedings.
ED 194 213

Jordan, Killian
Meeting the Challenge–Serving Migrant Children.
ED 194 483

Joyce, Bruce
Toward a Theory of Information Processing in Teaching. Research Series No. 76.
ED 194 525

Joyce, Bruce R.
The Social Ecology of the School: The Dynamics of the Internal/External Systems. The South Bay Project.
ED 193 776

Junghans, Barbara J.
Math Anxiety, Math Avoidance, Participation in Math: A Summary of Research Curriculum, Recommendations for Career Education.
ED 194 346

Junker, Linda K.
The Relationship of Student and Home Variables to Language Proficiency and Reading Achievement of Bilingual Children.
ED 193 942

Kanter, Rosabeth Moss
The Changing Shape of Work: Psychosocial Trends in America. Lives in Transition: The New Middle Ground. Current Issues in Higher Education, 1978.
ED 193 992

Kasworm, Carol
Competency-Based Adult Education: A Challenge of the 80s. Information Series No. 208.
ED 193 528

Katz, Lilian G.
Brotherhood/Sisterhood Begin at Home: Notes on Sibling Rivalry.
ED 194 191

Kayner, Nedra L.
Unit Time/Cost Study of the Cataloging Unit, Technical Services Division, Tucson Public Library.
ED 194 091

Keane, Willard
A Guide to Physical Skill Requirements in Academic Programs.
ED 194 119

Keck, James W.
Competency Tests and Graduation Requirements. Second Edition.
ED 194 573

Keierleber, Dennis L.
Project BORN FREE. Case Summaries of the Educational Change Process in Project BORN FREE Institutions 1976-1977. Technical Report No. 7.
ED 193 593
Project BORN FREE. Evaluation of Educational Change Process in Project BORN FREE Institutions 1976-1977. Technical Report No. 6.
ED 193 592
Project BORN FREE. Evaluation of the 1977 BORN FREE Summer Institute: A Workshop Model to Reduce Career-Related Sex-Role Stereotyping. Technical Report No. 5.
ED 193 591

Kelley, Douglas
Howard Y. McClusky and the Community Councils Idea: A Bibliographical Essay.
ED 194 120

Kelley, Richard
Introduction to Industrial Cooperative Training. A Guide for Industrial Cooperative Training Programs. Learning Activities Package. LAP 1.
ED 193 520

Kellstedt, Lyman A.
The Mass Media and Political Behavior: Television Viewing Habits and Vote Turnout.
ED 193 730

Kelly, Jeffrey A.
Reactions to Assertive Versus Unassertive Behavior: Differential Effects for Males and Females and Implications for Assertive Training.
ED 193 424

Kelly, Patricia
Exemplary Project Handbook: Planning for Economic Development. CETA & Reservation Economic Development.
ED 194 295

Kelsey, Frances W.
Women in Educational Administration in New England. Baseline Data Study.
ED 193 744

Kemerer, Richard W.
How to Assess Needs for Community Instructional Services: A Guide for Adult Education Practitioners.
ED 193 444

Kennedy, Michael S., Ed.
The Fabric of Alaska's Past: A Curriculum for Historic Preservation. Report No. 26.
ED 194 429

Kennedy, Patricia
The Development of a Court Reporter Training Internship Course at Vermont College.
ED 194 154

Kessler, Jean G.
College and Other Stepping Stones: A Study of Learning Experiences That Contribute to Effective Performance in Early and Long-Run Jobs.
ED 193 558

Kiah, Rosalie Black
The Black Teenager in Young Adult Novels by Award-Winning Authors.
ED 193 636

Kies, Cosette N.
Public Relations for Brazilian Libraries: Process, Principles, Program Planning, Planning Techniques and Suggestions.
ED 194 095

Kiewitt, Eva L.
Curriculum Materials Centers: A Survey of Their Policies and Practices.
ED 194 110

Kiewitt, Eva L., Ed.
Alternative Careers for Educators. A Workshop Presented by Pi Lambda Theta's Iota Chapter at Indiana University.
ED 193 458

Kim, T. W., Comp.
A Bibliographical Guide to the Study of Chinese Language and Linguistics. Current Inquiry Into Language and Linguistics 39.
ED 193 938

King-Stoops, Joyce
Migrant Education: Teaching the Wandering Ones. Fastback 145.
ED 194 262

King, Nicelma J.
Staff Development Programs in Desegregated Settings.
ED 194 674

King, Sarah Sanderson
Intersexual Communication in American Culture.
ED 193 717

King, Susan G.
A Guide to Using the Bibliographic Features of the Integrated Library System (ILS).
ED 194 082

Kinnick, Mary K.
Summative Evaluation: Promising Practices Diffusion Project.
ED 193 497

Kirschner, Alan H.
UNCF Statistical Report of the Member Institutions, 1980.
ED 194 026

Kissler, Gerald R.
Trends Affecting Undergraduate Education in the University of California.
ED 194 138

Klassen, Frank H., Ed.
Innovation Now! International Perspectives on Innovation in Teacher Education.
ED 194 513

Kley, Ray
Mainstreaming the Gifted: High Potential Program.
ED 193 878

Knefelkamp, L. Lee
Integrating Adult Development Theory With Higher Education Practice. Current Issues in Higher Education, No. 5, 1980.
ED 194 008

Knop, Constance K.
Toward Free Conversation and Communication in the Foreign Language Classroom: Supplement to Video-Tape Inservice Program on Teaching Second Languages. Instructor's Manual.
ED 193 901
Video Tape Inservice Program on Teaching Second Languages. Instructor's Manual.
ED 193 900

Koppelman, Kent
The Relationship of Cognitive Style to Teaching Style.
ED 194 609

Kotesky, Art
Report on Community Needs Survey of the Hispanic-American Population of Elgin.
ED 193 989

Kravitz, Marjorie, Comp.
Correctional Staff Development and Training: A Selected Bibliography.
ED 193 504

Krepps, Patrice E.
Intrinsic Motivation and Self-Reinforcement: The Role of Task Interest.
ED 193 584

Krukowski, Pat, Ed.
Energywatch: Designing Energy Education Into the Curriculum, Volume 1 - Grades K-6.
ED 194 352

Krusemark, Fred
Project BORN FREE. Evaluation of Educational Change Process and Project Impact in BORN FREE Institutions, 1977-1978. Technical Report No. 8.
ED 193 594

Kucera, Mary Ann
Task Force on Declining Enrollment. Data Review for Cluster V.
ED 194 238

Kuhara, Keiko
The Recognition Memory of Inferences from a Story among High and Low Critical Thinkers.
ED 194 633

Kuhl, D. H.
Derivation of Performance Statements for the Automotive Mechanics Basic Trade Course: Research Documentation.
ED 193 417

Kuvlesky, William P.
Adults' Prejudice Toward Youth: A Diagnostic Tool.
ED 194 286
Structural Elements of the Determination of Negative Social Status: Conceptual Reflections on the Notion of Minority Group Status.
ED 194 287

Lacefield, Warren E.
MACOS: Its Empirical Effects Versus Its Critics.
ED 194 397

Ladas, Harold
The Power of An Experiment: Potential Vs. Actual.
ED 194 630

Laff, Margaret O.
Five-Year-Olds' Recognition of Authorship by Literary Style. Technical Report No. 181.
ED 193 615

Lamar, Carl F.
A Study of CETA/Vocational Education Coordination, Cooperation and Collaboration in Kentucky. Final Report.
ED 193 455
A Study of the Kentucky Placement and Followup System. Final Report.
ED 193 456

Lamb, Richard R.
Criterion-Related Validity of Sex-Restrictive and Unisex Interest Scales: A Comparison.
ED 194 619

Lamberski, Richard J.
The Cognitive Effect in Bilingual Learners Given Different Pictorial Elaboration and Memory Tasks.
ED 194 062
A Comprehensive and Critical Review of the Methodology and Findings in Color Investigations.
ED 194 063

Lamkin, Jill S.
Getting Started: Career Education Activities for Exceptional Students (K-9).
ED 193 842

Langton, Stuart
The Future of the Environmental Movement.
ED 194 305

Lareau, William E.
World Energy Data Systems (WENDS).
ED 194 342

Larsen, Janet K.
Increasing Inter-Judge Agreement in Forensic Events.
ED 193 731

Larson, Mark A.
Mass Media Use by Activist and Non-Activist Publics.
ED 193 667

LaSalle, Donald P., Ed.
Energywatch: Designing Energy Education Into the Curriculum, Volume 2–Grades 7-12.
ED 194 353

Lash, Trude W.
State of the Child: New York City II.
ED 194 648

Lauter, Paul
The Women's Movement: Impact on the Campus and Curriculum. Current Issues in Higher Education, 1978.
ED 193 996

Lawlor, Joseph
State Competencies for Writing: Grades K-6. Technical Note.
ED 193 675
State Minimum Competencies for High School Graduation. Technical Note.
ED 193 674
State Requirements for High School Graduation: Communication Skills. Technical Note.
ED 193 673

Layton, James R.
The Psychology of Learning to Read.
ED 193 622//

Lazar, Alfred L.
Studying Attitude Acceptance of College Students toward the Handicapped with Sex and Age as Factors.
ED 193 824

Lear, George
Safety. A Guide for Industrial Cooperative Training Programs. Learning Activity Package. LAP 6.
ED 193 525

Lee, Alice
Rocks.
ED 193 946

Lee, Robert G.
Forestry: Research Issues for the 1980's.
ED 194 301

Lehman, Lois J.
Curriculum Materials Centers: A Survey of Their Policies and Practices.
ED 194 110

Lehne, Richard
Research Perspectives on State Legislatures and Educational Policy.
ED 193 800

Leinhardt, Samuel
Quantitative Methods for Public Management, Package XVI. Introductory Manual; Module II, Revised; Module III, Revised; Module IV, Revised.
ED 194 669

Leonard, Deni
An Intercultural Community - Input Process for Curriculum Development.
ED 194 239

Leps, A. Arvo
Visual Instructional Strategies and Cognitive Style.
ED 194 108

Levine, Adina
Synonymous Structures as Alternative Forms of Expression.
ED 193 913

Levine, Arthur
When Dreams and Heroes Died. A Portrait of Today's College Student. Prepared for the Carnegie Council on Policy Studies in Higher Education.
ED 194 021//

Lewis, Christine L.
PEGASUS: Providing Enrichment for the Gifted: Adapting Selected Units of Study.
ED 193 846

Lewis, James J.
Increasing Inter-Judge Agreement in Forensic Events.
ED 193 731

Lewis, Larry
Critical Issues in School Law.
ED 193 7[illegible]

Lewis, Michael
Assessing the Assessors: A Necessary and Important Training Function.
ED 193 885

ERIC CLEARINGHOUSE CATALOGING PRACTICES (REQUEST FOR INFORMATION)

SUMMARY

Numbers will frequently exceed 16 since Clearinghouses reported more than one job category for some assignments.

1. Who does descriptive cataloging for RIE?

Type of Personnel	No. of CH's	Inhouse Only	Inhouse & Free lance	Type of Staff
Indexers/Abstractors	4	2	2	---
Catalogers	11	11	0	---
Typist/Secretary/Clerical	2	2	0	---
Editors	2	2	0	---
Combination of individuals in different job classifications				Acquisitions Personnel

2. Who does descriptive cataloging for CIJE?

Type of Personnel	No. of CH's	Inhouse Only	Inhouse & Free lance	Type of Staff
Indexers/Abstractors	5	3	2	---
Catalogers	5	5	0	---
Typist/Secretary/Clerical	3	3	0	---
Editors	4	4	0	---

3. Is there a review of cataloging work?

Yes	No	If yes, who conducts the review?
15	1	Editors = 7
		Catalogers = 3
		Other = 11

Acquisitions Personnel = 2
Assistant Director = 4
Information Specialist = 2
Peer Review = 1
Abstractor = 1
Post Publication of RIE = 1

4. Assignment of PUBTYPE done by:

Cataloger = 2
Indexer (who also does cataloging) = 4
Indexer = 8
Other = 3

Information Specialist = 1
Acquisitions Personnel = 1
Assistant Director = 1

5. Are certain data elements, i.e., source name/codes, geo, pubtype, etc., the responsibility of one individual?

With the exception of the pubtype reported above, only 2 Clearinghouses reported fields that are cataloged by one person. Those fields are:

Source	= 1	Page	= 1
BN	= 1	Note	= 1
Rep No.	= 1	Jnl	= 1

6. What cataloging background do individuals doing cataloging have?

Editing Background	= 4
Library Background	= 10
English Background	= 6
Little or no experience and/or educational preparation in cataloging	= 5

7. What data elements give you specific problems? (Listed in order of frequency of problem reported.)

a. Institution = 8
Sponsor = 8

Problem experienced:

- How to distinguish one from the other.
- What to do if they are both the institution producing the document and the sponsor of the document.
- Difficult to determine.
- When are subdivisions of an institution/sponsor needed.

b. Note Field = 6

Problem experienced.

- Proper format.
- What information from the title page or elsewhere in the document should go in this field as opposed to the Title field.
- When should related documents be cited.

c. Title = 5

Problem experienced.

- Relationship of cover and title page.
- What to do with series titles, especially those that vary.
- Relationship of title and subtitle.

- How to handle collection of works input as one document.
- Sequence of wording when the main, subtitle, series, etc. not clear on title page.

d. Gov = 4

Problem experienced.

- Hard to determine if source funded or prepared the document.
- Clarification as to what constitutes a federal document.
- More examples needed for clarification.

e. Geo = 3

Problem experienced.

- Breakdown of Australian states is difficult to determine and necessitates going beyond the document. Why is it necessary to divide Australia by states?
- More examples needed for clarification.
- What to do if one author is from U.S. and one from a foreign country.

f. Author = 3

Problem experienced.

- Should names be taken from copyright release.
- When to use a project director as the author.
- What to use when there is an editor and an author; administrator, director and an author.

g. Level = 3

Problem experienced.

- Difficulty to decide the reproducibility level for 1 and 2.

h. Availability = 3

Problem experienced.

- Format.
- Could there be standard abbreviations in addition to the state codes.
- How to handle complicated information.

i. Report No. = 3

Problem experienced.

- Relationship to sponsoring agency.
- How to determine what is a report number.
- Importance of number and when to cite it.
- When may it go in the title field.

j. Contract Number = 2
Grant Number = 2

Problem experienced.

- How to distinguish one from the other.
- Relationship to sponsoring agency.
- What to use when the document doesn't indicate which type of number it is.

k. Project Number = 2

Problem experienced.

- Relationship to sponsoring agency.
- Importance of number and when should it be cited.

l. Publication Date = 2

Problem experienced.

- What to do if the only date available is that found in the bibliographic citations.
- When to use more specific date rather than just the year.
- Publication date versus the date of a conference—which do you use.

m. Pubtype = 2

Problem experienced.

- Hard to assign pubtype for CIJE.
- Ambiguity between types, i.e., is a document to teach teachers how to teach children 052 or 051.

INDEXING AGREEMENTS BETWEEN ERIC AND NAEP

EXTRACTED FROM THE "IDENTIFIER" SECTION OF THE ERIC PROCESSING MANUAL

12. Special Indexing Agreements and Recommendations

From time to time ERIC makes formal arrangements with specific organizations or programs to index the document output of that organization in a special way in order to facilitate retrieval. Usually these are organizations and projects funded by some element of the Department of Education, e.g., National Diffusion Network (NDN); National Assessment of Educational Progress (NAEP).

In addition, ERIC sometimes independently makes recommendations to the Clearinghouses concerning the indexing of certain classes of documents, e.g., Information Analysis Products.

All current agreements or recommendations are summarized in Figure VIII-2-7. (This figure also appears in Section 5: "Cataloging" in the discussion on the Identifier field.)

ORGANIZATION NAME OR TYPE OF DOCUMENT	AGREEMENT OR RECOMMENDATION
National Assessment of Educational Progress (NAEP)	• The NAEP is currently operated by the Education Commission of the States (ECS). All NAEP documents should be indexed: (1) by "National Assessment of Educational Progress, and (2) by one or more of the special Identifiers listed in Table 1.

SPECIAL INDEXING ARRANGEMENTS

SPECIFIC NAEP ASSESSMENTS

REGULAR ASSESSMENTS

First Art Assessment (1975)
Second Art Assessment (1979)

First COD Assessment (1974)
Second COD Assessment

First Citizenship Assessment (1970)
Second Citizenship Assessment (1976)
Third Citizenship Assessment (1983)

First Literature Assessment (1971)

First Mathematics Assessment (1973)
Second Mathematics Assessment (1978)

First Music Assessment (1972)
Second Music Assessment (1979)

First Reading Assessment (1971)
Second Reading Assessment (1975)
Second Literature Third Reading Assessment (1980)

First Science Assessment (1970)
Second Science Assessment (1973)
Third Science Assessment (1977)

First Social Studies Assessment (1972)
Second Social Studies Assessment (1976)
Third Social Studies Assessment (1983)

First Writing Assessment (1970)
Second Writing Assessment (1974)
Third Writing Assessment (1979)

MINI ASSESSMENTS

Adult Reading Mini Assessment (1977)
Adult Science Mini Assessment (1977)
Basic Life Skills Mini Assessment (1977)
Consumer Skills Mini Assessment (1978)
Energy Knowledge and Attitudes Mini Assessment (1977)
Functional Literacy Mini Assessment (1975)
Health Awareness Mini Assessment (1977)
Mathematics Mini Assessment (1976)

SPECIAL IDENTIFIERS TO BE ASSIGNED TO NAEP DOCUMENTS INPUT TO ERIC SYSTEM (ASSIGNMENT TO BE INDICATED BY NAEP ON ORIGINAL DOCUMENTS)

February 1981

CURRICULUM LIBRARY

Clement C. Maxwell Library
Bridgewater State College

ERIC USER'S TEST

by
Robert M. Simmons

The purpose of this test is to help you learn about the ERIC microfiche collection. Each question is designed to illustrate some important aspect of ERIC. If you are able to answer most of the questions correctly, you probably have a good basic understanding of ERIC and its use.

Directions. Place an "X" next to the correct response for each question. Each question has only one correct response.

1. ERIC is ....

   a) The name of the first U.S. Commissioner of Education ____
   b) An acronym ____
   c) A brand of microfilm ____

2. The ERIC microfiche collection is located ....

   a) In the Periodical Dept. ____
   b) In the Reference Dept. ____
   c) In the Curriculum Library ____

3. The ERIC collection ....

   a) Is updated with new material monthly ____
   b) Was completed as of December 1975 ____
   c) Is updated once annually ____

4. The range of subjects in the ERIC collection ....

   a) Is limited to education ____
   b) Extends to the behavioral and social sciences and beyond____
   c) Is limited to teacher education ____

5. The types of publications represented in the ERIC collection include ....

   a) Only government sponsored research reports ____
   b) The gamut of periodical literature in education ____
   c) A range of material from research to teaching guides ____

6. Duplication of ERIC microfiche ....

   a) Is forbidden by U.S. copyright laws ____
   b) Is available on both film and paper copies ____
   c) Must not exceed 5 pages per document ____

7. In addition to the microfiche collection and its accompanying index, ERIC also publishes ....

   a) The Current Index to Journals in Education (CIJE) ____
   b) The Encyclopedia of Educational Research ____
   c) The Yearbook of International Education ____

8. The ERIC collection is distributed ....

   a) Only to those institutions receiving a Congressional appointment ____
   b) To one federally designated resource center in each state ____
   c) To any institution able to pay the subscription fee ____

9. An important fact about ERIC is ....

   a) It is available exclusively to teachers, administrators and students ____
   b) It is a major data base providing information to those who seek it ____
   c) It is administered and subsidized by UNESCO ____

10. Persons doing thorough research in education ....

   a) Need go no further than ERIC ____
   b) Should consult numerous book and periodical listings in addition to ERIC ____
   c) Need go no further than the Encyclopedia of Educational Research ____

11. What is the meaning of the abbreviation "RT" as used in the Thesaurus of ERIC Descriptors ....

   a) Research test ____
   b) Related terms ____
   c) Released time ____

12. Descriptors are ....

    a) Abstracts of ERIC documents ____
    b) ERIC microfiche identification numbers ____
    c) Subject headings used in ERIC indices ____

13. ERIC microfiche are arranged in cabinets ....

    a) By subject classification ____
    b) By ERIC document (ED) numbers ____
    c) Alphabetically by author ____

14. A double slash mark (//) following an ED number means ....

    a) The document is continued on two or more sheets of film ____
    b) The document is part of a series ____
    c) The document is not available on ERIC microfiche ____

15. The typical ERIC document is ....

    a) An uncopyrighted monograph ____
    b) A magazine article ____
    c) A trade publication ____

16. The subject index to Resources In Education (RIE) includes the following information beneath each heading ....

    a) Author and title ____
    b) Title and date ____
    c) Title and ED number ____

17. The abstract section of Resources In Education (RIE) is arranged by ....

    a) ED number ____
    b) Author ____
    c) Subject ____

18. The abstracts found in Resources In Education (RIE) may be described as ....

    a) The full text of the document ____
    b) A one or two sentence note ____
    c) A 200 - 250 word summary ____

19. ERIC abstracts are listed in Resources In Education (RIE), and they are also found ....

    a) On the first page of every document ____
    b) On the last page of every document ____
    c) In the Thesaurus of ERIC Descriptors ____

20. Besides directing you to correct subject headings, the Thesaurus of ERIC Descriptors can also provide ....

    a) ED numbers ____
    b) Document abstracts ____
    c) Cross references ____

February 1981

ERIC USER'S TEST

Answer Key

1. b
2. c
3. a
4. b
5. c
6. b
7. a
8. c
9. b
10. b
11. b
12. c
13. b
14. c
15. a
16. c
17. a
18. c
19. a
20. c

Counseling and Personnel Services Clearinghouse

2108 School of Education The University of Michigan
Ann Arbor Michigan 48109 (313) 764-9492

SOC (ERIC Standing Order Customer) News Spring 1981

THESAURUS TIPS

•*Scope Note*

A Scope Note is a brief statement of the intended usage of a Descriptor and is often used to clarify an ambiguous term or to restrict the usage of a term. In the 1980 edition of the *Thesaurus*, be sure to read the entire Scope Note. Special instructions on using a term for materials indexed prior to March 1980 appear in parentheses following the brief definition of the Descriptor.

•*Identifiers*

"Identifiers" (ID's) are key words or "indexable" concepts intended to add a depth to subject indexing that is not always possible with Descriptors alone. ID's are not found in the *Thesaurus*, since they are generally: (1) proper names, or (2) concepts not yet represented by approved Descriptors. In the resume sections of *RIE* and *CIJE* they appear in a separate field below the Descriptors. ID's are used to index geographic locations, personal names, test or program names, special legislation, etc., as well as concepts not found in the *Thesaurus*. Although ID's do not appear in the *Thesaurus*, they may be manually searched in the ERIC Subject Index as if they were Descriptors. In computer searching the term may be run as an Identifier. See instructions for your vendor.

COMPUTER SEARCHING SUGGESTIONS

Many searchers of ERIC are not aware that about 8% of the materials cited in *RIE* are not available on microfiche. They become frustrated when they are unable to locate such documents in the microfiche files. To prevent such frustration, computer searchers should ask their clients if they want the unavailable documents dropped from their search. Here are search strategies for accomplishing this deletion, in BRS and Dialog.

•*Dialog*

Run your search to the final set. Separate into ED's and EJ's. Limit ED/AVAIL. Print resulting ED set and EJ set.

•*BRS*

The PR paragraph includes a code indicating the current price of the *RIE* document available from the ERIC Document Reproduction Service (EDRS). The codes are displayable only, and appear as 4-character codes:

PC07 ERIC PRICE CODE FOR PAPER COPY

MF02 ERIC PRICE CODE FOR MICROFICHE

For documents which are not available from EDRS, BRS has included the code PR-NA in the PR paragraph. For example, to specify documents that are available from EDRS:

```
1_: career-education not pr-na
RESULT     6794
```

In the above example, the NOT operator is used to eliminate documents which are unavailable from EDRS. If the document is not available from EDRS a note will be given and additional information regarding the availability of the document will be found in the AV paragraph.

INTERCHANGE

Interchange is a newsletter designed to share with ERIC users information of interest about the ERIC system. It is prepared several times a year by the ERIC Processing Facility, and is sent, free of charge, to ERIC Data Base Users. *Interchange* provides you with the opportunity to raise issues or make suggestions relative to improving patron use of the ERIC system. Perhaps your patrons have expressed problems in using ERIC--or, conversely, perhaps they have offered ideas and strategies for searching which might benefit others. We encourage you to send your suggestions or questions to:

Interchange
ERIC Processing Facility
4833 Rugby Avenue, Suite 303
Bethesda, MD 20014

(If you are not receiving *Interchange*, please contact the address above.)

EDRS NOTES

The ERIC Document Reproduction Service (EDRS) is solely responsible for the sale and distrubution of microfiche and paper copy of (available) ERIC documents cited in *RIE*. All such materials should be ordered directly from EDRS, not from Clearinghouses. Attached is an EDRS order form which you may freely duplicate for your patrons.

CLEARINGHOUSE ADDRESS CHANGES

The ERIC Clearinghouse on Languages and Linguistics (FL) has moved. The new address is:

ERIC Clearinghouse on Languages
and Linguistics
Center for Applied Linguistics
3520 Prospect Street, N.W.
Washington, DC 20007
(202) 298-9292

Although the Clearinghouse on Elementary and Early Childhood Education (PS) has not moved, area boundary lines have shifted. The new address is:

ERIC Clearinghouse on Elementary and
Early Childhood Education
College of Education
University of Illinois
1310 ~~131~~ S. Sixth Street
Champaign, IL 61820

FYI

•*Bibliographic Format for Citing ERIC Documents*
Central ERIC recommends that the format below be used in referencing ERIC-cited materials:

Smith, John D. and Johnson, Jane. Career Education for Women. Chicago, Illinois: Central University, 1973. (ERIC Document Reproduction Service No. ED 654 321).

Price, John A. "Native American Techniques of Survival in the Country." Indian Historian 11 (4): 3-11, December 1978. (ERIC No. EJ 123 465).

•*How to Search the ERIC System* (Slide Tape Presentation now available from UCLA)
A new reference aid developed by Lorraine Mathies (at the Education Library of UCLA) to facilitate library use of ERIC materials by either individuals or groups is now available and is priced at $35. The new aid can be adapted to another library with the substitution of a few slides. It consists of:

- 35 millimeter slides,
- 12 1/2 minute recorded cassette, and a
- 12 page guide (script and index to slides

NEW INFORMATION ANALYSIS PRODUCTS

ERIC CLEARINGHOUSE ON READING AND COMMUNICATION SKILLS

- Mainstreaming the Non-English Speaking Student. Rodrigues, Raymond J. and White, Robert H. 50 pages, March 1981, CS 206 091.

  Availability: National Council of Teachers of English, 1111 Kenyon Road, Urbana, Illinois 61801. $3.45 members; $3.95 nommenbers.

  Information on the nature of language and language acquisition and second language acquisition and learning, a comparison of first and second landugage learning, and a discussion of pedagogical principles are presented. Suggested classroom practices and activities for mainstreaming the non-English speaking student comprise the major portion of the booklet. The book has been produced in 8½ x 11 format so that teachers can easily photocopy activity pages.

- Especially for Teachers: ERIC Documents on the Teaching of Reading, 1966-1980. ERIC Clearinghouse on Reading and Communication Skills. March 1981, CS 005 873.

  Availability: ERIC/RCS, 1111 Kenyon Road, Urbana, Illinois. $4.00 prepaid.

  Designed to supplement the day-to-day planning, teaching, and evaluation activities of reading teachers at all educational levels, this selected bibliography contains 689 citations chosen from RIE. Document abstracts are divided into the following sections: adult literacy education, beginning reading, critical reading, reading comprehension, content reading, curriculum guides, decoding, exceptional children, instructional games, individualized instruction, parent involvement, reading program description, reading techniques, parent involvement, reading program descriptions, reading techniques and materials, and remedial reading instruction. A subject index based on major descriptors and an author index are also provided.

RIE APR 81

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
None		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
CE 026 475	ED 177 078/SO 012 022	RIEFEB80

3. Duplicates Appearing in RIE in February, March and April, 1981.

Duplicate Detected	Duplicate Of	Originally Announced In
EA 013 074	ED 194 015/HE 013 233	RIEMAR81
SE 033 632	ED 195 189/HE 013 279	RIEAPR81

B. REMOVES (5)

Accession Removed	Reason for Removal
CE 026 917	Pulled by CERIC
CE 026 927	Pulled by CERIC
FL 011 593	Pulled by CERIC
FL 011 982	Pulled by Clearinghouse
PS 011 866	Pulled by Clearinghouse

C. DELAYED (0)

None

RIE INPUT BY CLEARINGHOUSE (RIEAPR81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	4
CE	135	0	1*	3	131	624
CG	49	0	0	0	49	243
CS	82	0	0	0	82	556
EA	98	1	0	1	98	266
EC	80	0	0	0	80	276
FL	51	0	0	2	49	330
HE	52	0	1*	0	51	287
IR	63	1	0	0	64	337
JC	29	0	0	0	29	165
PS	43	0	0	1	42	223
RC	28	0	0	0	28	217
SE	63	0	0	1	62	319
SO	41	0	0	0	41	232
SP	61	0	0	0	61	269
TM	36	2	0	0	38	335
UD	40	0	0	0	40	211
TOTAL	952	+4	-2*	-8 =	946	4,894

*Brought forward to RIEMAR81 from RIEAPR81.

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CIJE INPUT BY CH (FOR April, 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	137	18	18	00	789
CE	264	43	56	16	665
CG	295	28	32	2	897
CS	224	29	31	00	777
EA	152	15	17	1	493
EC	118	11	11	22	787
FL	70	11	11	10	253
HE	113	28	28	17	510
IR	94	22	25	00	407
JC	69	7	8	00	211
PS	98	9	11	00	355
RC	57	8	8	10	198
SE	234	29	35	7	849
SO	66	12	12	8	336
SP	199	14	24	6	579
TM	86	18	19	00	395
UD	40	11	12	00	212
TOTALS	2316	313	358	99	8713

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ACTION ITEMS

VOCABULARY STATUS REPORT

The May 1981 Vocabulary Status Report (VSR) is displayed as Attachment 1. It contains nine (9) "feedback pages" for the previously issued March 1981 report, as well as three (3) pages of new recommendations received by the Facility Lexicographic staff between April 13 and May 11. Each member of the Vocabulary Review Group (VRG) should vote "aye" or "nay" on the new recommendations and return your responses to the Facility by June 17. It is unnecessary to return the feedback pages.

Responses on the March 1981 report were received from 21 VRG representatives, including all Clearinghouses and all but two user representatives. Votes shown for a particular entry may not total 21, however, because "no opinion" or "don't know" votes are not tallied.

...Jim Houston (ERIC Facility)

SHARING INFORMATION WITH CERIC ON THE IMPACT OF ERIC PRODUCTS AND SERVICES

This quarter, I was pleasantly surprised to find a section in the quarterly report submitted by the ERIC Clearinghouse on Educational Management which I had never seen before. It was entitled "Impact of Products and Services." It contained a letter from a university requesting permission to reprint two fact sheets and letters from a teacher, a superintendent, and a principal requesting specific products and explaining how useful they have found previous products from the Clearinghouse.

As you know, we at CERIC are often asked to describe who uses what we produce and to provide some indication of its usefulness in the field. Copies of these letters from users help us to understand how the field is reacting to products produced and to respond to inquiries on how the system is used.

Although this is not a requirement, I and the rest of the staff at CERIC would encourage all Clearinghouses to attach similar kinds of letters. We are not interested in copies of letters simply requesting products. We are interested in receiving copies of letters where users have indicated that products were helpful and were used, especially if the letter indicates how they were used or who used them. Our appreciation goes to Phil and the rest of the staff at EA for keeping this in mind.

...Cheryl Chase (Central ERIC)

ERIC PROCESSING MANUAL QUESTIONS REQUESTED PRIOR TO TECHNICAL MEETING

Clearinghouses, as well as any other participants in the forthcoming ERIC National Technical Meeting, are requested to submit to the ERIC Facility in advance any questions and/or comments about the published sections of the *ERIC Processing Manual*. Because the time for discussion of the EPM is limited at the National Meeting, it would be helpful if questions or comments were submitted by June 5, 1981.

...Carolyn Weller (ERIC Facility)

CLEARINGHOUSE INPUT TO INTERCHANGE (2nd QUARTER ISSUE)

All Clearinghouses have now received a memo requesting input for the June issue of *Interchange*. All input should be at the ERIC Facility no later than June 1, 1981 in order to permit us to make our schedule. (See Attachment 2 for an *Interchange* Article Submission Form.)

...Carolyn Weller (ERIC Facility)

MAJOR CLEARINGHOUSE PUBLICATION NEWS

ERIC/SP REVISES ITS GUIDELINES FOR AUTHORS OF CLEARINGHOUSE PUBLICATIONS

The ERIC Clearinghouse on Teacher Education has recently revised its guidelines for authors of information analysis products (IAPs), based partially on the IAP Policy Statement that appeared in the February 1981 *ERIC Administrative Bulletin*. A step-by-step approach for developing the IAP is outlined, and further specifications about style, typing quotations, permission to quote or reprint, headings, lists, footnotes, references, ERIC requirements, and writing in general are also included. The complete text is displayed in Attachment 3.

...Dean Schwanke (SP)

NEW CLEARINGHOUSE PUBLICATION PUBLISHED BY SSEC

A collaborative arrangement between two ERIC Clearinghouses and the Social Science Education Consortium, Inc., resulted in the recent publication of *Teachers Have Rights, Too: What Educators Should Know About School Law*, by Leigh Stelzer and Joanna Banthin (SO 013 200). The ERIC Clearinghouses for Social Studies/Social Science Education and for Educational Management shared the development tasks; the SSEC, sponsoring organization for ERIC/ChESS, is cooperating in publishing and distribution. The paperbound book is available for $7.95 from both ERIC/CEM and the SSEC.

...Ann Williams (SO)

ERIC/EC ANNOUNCES NEW CLEARINGHOUSE PUBLICATIONS

The following new publications are available from Publications Sales, The Council for Exceptional Children, 1920 Association Drive, Reston, Virginia 22091:

- Newest in the Series, "What Research and Experience Say to the Teacher of Exceptional Children," *Cross Age and Peer Tutoring: Help for Children with Learning Problems*, Joseph R. Jenkins and Linda M. Jenkins.

  Not a cookbook detailing how to install and manage a tutoring program in the schools, but a rationale for tutoring as a serious intervention for aiding low performing youngsters. Based on research and experience, the authors have addressed some concerns and some questions actually encountered by practitioners. The monograph focuses on tutoring as a means of improving student achievement. Stock #212. Price $7.25.

- *Stress and Burnout: A Primer for Special Eduation and Special Services Personnel*, Stan F. Shaw, Jeffrey M. Bensky, and Benjamin Dixon.

  This primer is designed to help professionals regain control over their time and the direction of their efforts. Chapters include: The Problems of Stress and Burnout for Educators; The Problem of Burnout for Special Services Personnel; Assessing Individual and Organizational Stress; Modifying Special Education Policies and Procedures; Inservice Training Program; Managing Stress and Preventing Burnout; What Administrators Can Do; and The Role of the Special Services Professional. Appendices include formats for analyzing observations of stress conditions; a bibliography; and models for intervention. Stock #223. Price $8.50.

- *Perspectives for a New Decade: Education's Responsibility for Seriously Disturbed and Behaviorally Disordered Children and Youth*, Frank H. Wood, Ed.

  A collection of papers selected for their current and future relevance from the August 1980 CEC Topical Conference on the Severely Emotionally Disturbed. Includes overviews of preschool children and adolescents with severe emotional or behavior disorders. Issues related to eligibility and service delivery are explored. Programs, with a special focus on secondary students, are described. Stock #224. Price $13.56.

- *Recent Concepts in Dyslexia: Implications for Diagnosis and Remediation*, by Steven R. Forness.

  Past theoretical approaches to the study of dyslexia, largely rooted in neurophysychological etiology, tended to emphasize perceptual deficits as primary causes of reading disability. More recent thinking has focued on attention, memory, and linguistic deficits as well as on maturational lag and interactive factors. These concepts which have appeared in the past decade are briefly reviewed followed by a discussion of selected implications for common practices in assessment and instruction of reading disabled youngsters.

- *Parent Advocate Groups for the Gifted and Talented*, John A. Crossi, Ed.

  A directory of 144 parent advocacy groups from 39 states. Provides name, address, and telephone number of contact person; size of membership; organization focus; past and present activities; and future directions.

...Jean Nazzaro (EC)

CATALOGING ADVISORIES

"CATALOGING" AT THE NATIONAL TECHNICAL MEETING

The agenda of the National Technical Meeting lists a session on "Cataloging." The session is described as: "Cataloging problems will be identified and discussed."

Lately the Facility has been responding to written cataloging inquiries by preparing a *Cataloging Advisory* on each problem and publishing them in the EAB. These have been very successful in that they give the Facility time to study the problem (and to consult reference works) and to prepare a thorough answer, suitable both for answering the immediate question question and for later incorporation into the EPM.

In order to focus the session at the Technical Meeting, we would very much like to get from the Clearinghouses examples of your most troublesome cataloging problems so that we can feature these problems and their solutions during the session, so whatever it may be, dissertations, monographic series, progress reports, books, analytics, etc., please let us know if there are any special cataloging problems that you would like to see treated at the technical meeting.

...Christine St. Lawrence (ERIC Facility)

ERIC PROCESSING MANUAL (EPM) PROGRESS—VALIDITY OF OLD CATALOGING SECTION

With the publication of the "Identifier" section of the *ERIC Processing Manual* in April, only two significant sections are yet to be completed: "Descriptors" and "Cataloging." The former is approximately 2/3 written and will be completed for Central ERIC review sometime during May. It has numerous examples from the *Thesaurus* which present a composition problem.

Now that the Vocabulary Development sections are essentially written, attention can be turned to the long-awaited "Cataloging" section. It might be well to emphasize at this point that the main changes in this section are going to involve: (1) additional examples to show how problem cases should be handled, (2) additional definitions and guidance to elaborate on areas where catalogers have expressed such a need, and (3) changes to reflect keying for OCR input. There will not be major changes in the guidance that already exists. No basic rules have been changed and the cataloging section of the old 1974 EPM is still essentially valid. We take this opportunity to state this because we have heard "rumors" that the Clearinghouses anticipate major changes in "Cataloging" and have therefore taken to not trusting or consulting the existing guidelines. Please do not fall victim to this misconception. The existing cataloging guidelines are valid and are merely going to be elaborated upon extensively.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY—LANGUAGE OF DOCUMENT (LANG)

The language (of document) data element was added to the ERIC data base primarily in order to permit searchers to restrict their output to materials in the language(s) they can utilize. To handle multi-language documents, the field permits the entry of up to five (5) different languages. If no language is entered by the Clearinghouse, the ERIC computer system automatically adds "English" to the record. The purpose of this "default to English" is to save the Clearinghouse data entry time, since the vast majority of ERIC accessions are English-language documents.

A question has been raised by the FL Clearinghouse concerning the proper way to catalog the language of documents that are instructional texts in one or more languages. Typically such documents are basically in English, but may contain large amounts of material in the language being taught (usually in the form of examples or passages to be read).

If we base the advice here on the original purpose of the data element, it can be clearly seen that such a document should be cataloged as in the language that its basic instructional text is in. The examples or illustrative passages in a language-teaching document are not the basic instructional text of the document and do not contain its "message." They would be meaningless without the accompanying text.

As a rule, therefore, language-teaching documents should not be cataloged as if they were actually in the language being taught. This would be misleading.

...Christine St. Lawrence (ERIC Facility)

CATALOGING ADVISORY—GEOGRAPHIC FIELD (GEO)

Continued experience with the GEO field reveals that the cataloging guidelines need to include additional guidance to cover the following situations:

Question: The document is a separate paper presented at a conference. The author is affiliated with an institution in state A; the conference was held in state B. What should the GEO code be:

Answer: *The location of the conference is strictly incidental. Groups move their conferences around for a wide variety of reasons, more having to do with the accidents of space availability than anything else. More fundamental is the location where the author resided when he prepared the paper. If the GEO choice is between these two, choose the author's location. If all you have is the conference location then you are forced to use what you have.*

Question: The document has two authors each of which is affiliated with an institution in a different state. There is no other location information. What state should be used to determine the GEO code?

Answer: *The first-named author is usually the principal author and should take precedence over second and subsequent authors in determining GEO code. If the authors are listed alphabetically, or there are other reasons to question principal authorship, it is always permissible to simply cite the "U.S." (for a domestic document), without a further breakdown by state.*

Question: The parent document is a formal Proceedings of a conference. The individual papers contained in the Proceedings have been "analyzed" out as separate accessions. The Proceedings volume itself has a formal publisher (e.g., Academic Press). Should the individual papers be given the same GEO code as the parent document or a GEO code in accordance with the particular author's affiliation?

Answer: It seems to us that it would be best to treat the "analytics" exactly as you would if they came through as separate papers (i.e., not published in the one-volume Proceedings). ERIC processes a lot of such material and whether ERIC gets it early (in the form of separate papers) or late (as part of a published Proceedings), it is probably best to have a consistent approach to the coding thereof. The entire Proceedings volume itself should, of course, be coded to the location of its publisher.

...Christine St. Lawrence
(ERIC Facility)

CATALOGING ADVISORY—GOVERNMENT FIELD (GOV)

Continued experience with the GOV field reveals that the new cataloging guidelines need to reinforce the following guidance already appearing there:

- Contractor Reports are not governmental reports. Contractor reports usually carry a disclaimer stating that they are not to be construed as "official" documents. Contractor Reports should, therefore, not be coded as "Federal," "State," or "Local" governmental reports, unless they have been reissued as such, complete with seal and other official apparatus.

- ERIC contains a vast number of documents emanating from school systems and school districts. If they were all coded as governmental, they would swamp the category and prevent the retrieval of regular government agency publciations. For this reason, school systems/school districts are not to be considered official arms of state or local government, at least for the purposes of ERIC cataloging.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY—HOW TO CATALOG CONGRESSIONAL HEARINGS

It has been suggested that the *ERIC Processing Manual* (EPM) should contain specific examples of how to catalog Congressional Hearings. We entirely agree. These are important documents. ERIC contains a significant number of them. They are complex and difficult to catalog. The EPM should clearly contain guidance as to their processing.

The kind of guidance we would propose to include is displayed in Attachment 4.

...Christine St. Lawrence (ERIC Facility)

NETWORK NEWS

ERIC TECHNICAL MEETING: TELECONFERENCING EQUIPMENT REQUIREMENTS

By now all Clearinghouses should have received the 1981 ERIC National Technical Meeting agenda.

The following sessions will be teleconferenced to all members of the ERIC system:

Tuesday, June 16, 11:15 a.m. - 12:15 p.m., ERIC System Reports
Wednesday, June 17, 11:00 a.m. - 12:00 p.m., Cataloging
3:00 p.m. - 4:45 p.m., Approach to Cost Cutting

To best allow Clearinghouse staff to listen as a group at their respective locations, it is suggested a telephone amplifier be used. Since most telephone amplifiers allow for the listener to speak and be heard by the calling party, this equipment feature should be disabled so that comments and conversation at the Clearinghouse will not interfere with the ongoing technical meeting.

Technical limitations of the Government FTS teleconferencing system prevent the use of extension telephones to listen in. Their use would severely reduce the incoming voice at the main telephone and make it unintelligible.

Should a telephone amplifier be purchased, a minimum of $50 must be allocated since lower priced units are generally inferior. The following models should be considered:

- Radio Shack #43-295 $59.95
- Panasonic Speakerphone, Pro-Series $99.00
- GTE Compact Speaker Phone #1020 $69.95

In addition, your local private telephone store should have other suitable models available between $50 and $100.

Please don't hesitate to call me with any questions or even to purchase your equipment here in Washington, D.C.

Remember, if only one person will listen to the teleconference, you don't have to buy anything. Just pick up your phone and listen.

...James Prevel (Central ERIC)

ERIC PROCESSING MANUAL—"IDENTIFIER" SECTION DELIVERED

Clearinghouses and other ERIC components have now received 5 copies each of the new "Identifier" section of the *ERIC Processing Manual*, Section 8, Part 2. Additional copies are available for $3.75 postpaid from the Facility, if Clearinghouses need additional copies in order to supply all their indexers.

...Carolyn Weller (ERIC Facility)

RIE STATISTICS (THROUGH 1980)

- Average Record Length: 1,685 characters
- Accessions at each level of Availability

Level	Accessions	Percent
1	141,126	76.8%
2	18,724	10.2%
3	23,840	13.0%
	183,690	100.0%

- Field (Data Element) Sizes

Field	Average Length of Field	Average Number of Subfields (when Subfields are Present)
Title	82.8	
Personal Author	22.92	
Publication Date	4.73	
Institution Name	61.63	
Sponsoring Agency Name	67.81	
Report Number	11.98	
Contract Number	14.60	
Grant Number	16.23	
Publication Type	3.79	1.16
Note	46.36	
Availability	107.33	
Journal Citation	49.02	
Language	7.17	
Geographic Location	15.22	
Governmental Status	6.12	
Descriptor	218.03	11.37
Identifier	34.70	1.61
Abstract	1,008.05	

...Ted Brandhorst (ERIC Facility)

CIJE SCHEDULE FOR REMAINDER OF 1981

A revised CIJE schedule for the remainder of 1981 was recently forwarded to the Facility from Oryx Press (Susan Slesinger). We have organized this schedule into the attached tabular format previously used and it appears in Attachment 5.

...Ted Brandhorst (ERIC Facility)

NAASP REPRINTS "THE BEST OF ERIC ON EDUCATIONAL MANAGEMENT"

The National Association of Secondary School Principals has been showing increased interest in the ERIC Clearinghouse on Educational Management's long-standing series, "The Best of ERIC on Educational Management."

With the Clearinghouse's permission, NAASP reprinted the January 1981 issue ("Administrators and the Courts") for distribution to its 35,000 members. On two previous occasions, when the Association chose to distribute copies of "The Best of ERIC" to its membership, it obtained copies directly from the Clearinghouse. The new arrangement has mutual benefits. By printing its own copies with negatives supplied by the Clearinghouse, NASSP avoids paying transcontinental shipping costs, and the Clearinghouse obtains wider distribution of its products at no increase in its printing costs. NASSP anticipates reprinting several issues of "The Best of ERIC" each year.

...Stuart Smith (EA)

INDEXING FORM AT ERIC/EC CONTAINS HELPFUL "REMINDERS"

Indexers at the ERIC Clearinghouse on Handicapped and Gifted Children have begun doing all their indexing on prepared forms to improve indexing. The form specifically asks for Population, Level, PUBTYPE, and Identifiers. Indexers find that the form serves as a reminder that a Level descriptor should always be there unless clearly not appropriate. We think "forgotten" elements in indexing have been minimized through use of this form.

...Dorothy Bloch (EC)

THE "MACNEIL-LEHRER REPORT" GETS ITS INFORMATION FROM ERIC/HE

The ERIC Clearinghouse on Higher Education was contacted by a researcher from the MacNeil-Lehrer Report television show who needed information about today's college students——QUICK! The staff pulled together a profile and returned the call. The researcher, Jane Villon, was extremely grateful for the prompt reply and indicated she was aware of the problems created when people ask for information at the last minute. We made sure she had the ERIC name correct (we've been there before!), so be listening in case we make the Big Time.

...Lynn Barnett (HE)

SOLICITATION OF AERA PAPERS BY ERIC/TM

Solicitation letters were sent by the ERIC Clearinghouse on Tests, Measurement, and Evaluation to over 2,700 participants in AERA. As of April 24, over 200 papers had been received at the ERIC/TM Clearinghouse. An additional pile of papers over four feet high is still in transit from Los Angeles to Princeton. They continue to arrive at the rate of about 20 per day, so we consider this solicitation effort to be very successful. Many of these papers will be transferred to more appropriate Clearinghouses, so you will be receiving papers throughout May.

...Barbara Wildemuth (TM)

ERIC/CS SELECTED MAILING LIST

All Standing Order Customers, members of the Clearinghouse Evaluation Committees, and other information networks automatically receive the newsbulletins and minibibliographies developed by the Clearinghouse every spring and fall, thus insuring a distribution to 1,270 individuals. The brochures, and especially the minibibs, have been so popular that this year the Clearinghouse has received twenty requests from state departments of education and regional laboratores for multiple copies of the minibibs and brochures for a total distribution of 26,600. Librarians requesting multiple copies have accounted for a distribution of another 2,100 items.

...Mary K Monteith (CS)

BIBLIOGRAPHIES DISTRIBUTED AT CONFERENCES BY JC

During March, a number of bibliographies were distributed by JC at conferences:

- "Transfer, Vocational, and Basic Skills Education"
  (Conference of the California Community Junior College Assocation's Research and Development Commission)

- "Allied Health Occupations and Nursing"
  (League for Innovation Conference, in Ohio)

- "Innovative Approaches to the Teaching of Composition"
  (Northern California Meeting of the English Council)

...Gayle Byock (JC)

ARTICLES BY THE ERIC/JC STAFF

Dr. Arthur M. Cohen, Director of the ERIC Clearinghouse for Junior Colleges, published an article entitled "A Funny Thing Happened on the Way to the Eighties" in the *ADE Bulletin* (spring 1981), published by the Association of Departments of English. A second article by Dr. Cohen, "Private Concern and Major Concepts in General Education" appeared in *Community College Review* (winter 1981).

...Gayle Byock (JC)

ERIC/CS STAFF JOURNAL ARTICLES MAKE IMPACT

Each year the ERIC Clearinghouse on Reading and Communication Skills contributes articles to regular columns in educational journals. Last year staff members wrote a total of 44 articles on topics in our scope based on materials in the ERIC data base. We estimated, with the aid of journal editors, that 1,084,838 copies of ERIC/RCS journal articles are printed regularly each year and distributed to 161,141 individual subscribers. Since market researchers have indicated that a minimum of five people read each journal issue, the total exposure of articles produced by the Clearinghouse should be somewhere over 5.4 million. Additionally, our user services staff send many copies of journal articles in response to questions they receive.

We always wonder what impact these articles may be making on readers. Two years ago, a survey by the International Reading Association of readers of their journal found that our work was reaching 95% of the members who received their journals. However, for the staff writers, tangible proof that we are "being read" comes in other forms. Recently, Bob Lange's article, "Making Sense with Schemata," originally published in the *Journal of Reading* was selected for inclusion in the Rutgers University 1981 Reading Conference Proceedings. Another way that we know the articles have actually been read occurs when someone takes the time to write, such as the recent note to Holly O'Donnell from an instructor of western literature complimenting Holly on her article on western literature in the *English Journal*.

Sometimes we find ourselves cited in articles we are abstracting for RIE, either with a direct quote or reference in the article or by noting a particular collection of sources that could only be ours and finding an ERIC/RCS article listed in the bibliography. We are particularly delighted with a full-page advertisement in both the April 1981 *Reading Teacher* and *Journal of Reading* by the Classical Association of the Middle West and South. The advertisement for Latin instruction as a way to improve vocabulary cites supporting evidence from Fran Lehr's 1979 *Journal of Reading* article.

...Mary K Monteith (CS)

FACT SHEETS FROM ERIC/SO

The first two fact sheets produced by the ERIC Clearinghouse on Social Studies/Social Science Education during the 1981 contract year, "The Teacher and Academic Freedom" and "Saving Money on Printing and Reproduction," were distributed as an insert in the April issue of *Keeping Up*, the ERIC/ChESS newsletter. Additional copies of both the newsletter and the fact sheets are available free from the Clearinghouse.

...Ann Williams (SO)

REMINDER ABOUT DAYLIGHT SAVINGS TIME IN ARIZONA—THERE ISN'T ANY

Just a reminder—Arizona doesn't go on Daylight Savings Time, therefore, Oryx Press is now three hours behind the East.

...Carolyn Weller (ERIC Facility)

MEETINGS, CONFERENCES, SPEAKING ENGAGEMENTS

FIFE SERVES ON COMMITTEE TO RESEARCH THE INDEPENDENT COLLEGE

The Council for the Advancement of Small Colleges (CASC) recently created a National Commission on the Independent College. Jonathan Fife participated in a three-day conference at Wingspread in Racine, Wisconsin, to plan the Commission's agenda.

...Marilyn Shorr (HE)

ERIC/HE SPONSORS MINI-COURSE AT AERA

Lynn Barnett developed the program and handout materials for a four-hour mini-training course at AERA's National Conference in Los Angeles, California. Co-presenters were Jonathan Fife (HE), Barbara Wildemuth (TM), and Donna Dzierlenga (JC). The session entitled "Literature and Research Identification through Computerized Information Systems" was highlighted by online demonstrations of ten data bases (including ERIC) that contain information of interest to educators and researchers. The handout packet summarized and compared the ten data bases. Twenty-seven individuals participated in the mini-course.

...Marilyn Shorr (HE)

AERA EXHIBIT

The ERIC Clearinghouse on Tests, Measurement, and Evaluation coordinated the ERIC exhibit booth at AERA/NCME. The exhibit area was open for three days, April 14-16. Six ERIC representatives participated in staffing the booth: Lynn Barnett (HE), Elaine Benally (RC), and Donna Dzierlenga (JC), Don Melville (TM), Barbara Wildemuth (TM), and Jerry Wright (UD). Several hundred conference attendees stopped by to drop off their papers, have a demonstration ERIC search run, or ask questions about ERIC.

...Barbara Wildemuth (TM)

CAPS AT APGA

The ERIC Clearinghouse on Counseling and Personnel Services was represented at the annual conference of the American Personnel and Guidance Association (April 12-15, 1981 in St. Louis, Missouri) by Garry Walz, Libby Benjamin, Doris Priehs, and Carol Mills. Doris and Carol promoted the uses of ERIC as well as the Information Analysis Products produced by CAPS at the display booth, where more than 300 people stopped by to visit or to see what was available.

Although conference attendance was lower than in previous years, Drs. Walz and Benjamin's workshop on Stress Management was filled to capacity——twice the number expected. Its success elicited many favorable comments and enthusiastic responses from the participants. Drs. Walz and Benjamin also conducted a pre-conference session and a workshop on Adult Counseling.

...Carol S. Mills (CG)

ERIC/JC CONDUCTING MEMBERSHIP DRIVE FOR COMMUNITY COLLEGE HUMANITIES ASSOCIATION

The ERIC Clearinghouse for Junior Colleges is actively conducting a membership drive for the Community College Humanities Association, Western-Pacific Division. Dr. Arthur Cohen is on the executive board. At their conference on April 24, Donna Dzierlenga presented information about ERIC.

...Gayle Byock (JC)

ERIC/JC PRESENTS PAPER AT AERA

Dr. Arthur Cohen, Dr. Jack Friedlander, and Dr. Florence Brawer of the ERIC Clearinghouse for Junior Colleges presented papers at the American Educational Research Association (AERA) in Los Angeles and at the American Association of Community and Junior Colleges (AACJC) in Washington, D.C. in April.

...Gayle Byock (JC)

ERIC AT THE CALIFORNIA STATE DISSEMINATION MEETINGS

The Northern California State Dissemination conference was held at Far West Laboratory for Educational Research on April 3, 1981. Donna Dzierlenga of ERIC/JC and Sue Long of SMERC were available to search ERIC and answer questions. James Palmer, abstractor/indexer at ERIC/JC, also attended and helped Donna. He was able to experience the use of ERIC from another angle. The southern meeting was held on April 10 at SWRL (Southwest Regional Laboratory). ERIC was represented by Donna Dzierlenga and Gayle Byock.

...Gayle Byock (JC)

ERIC/ChESS AT ROCKY MOUNTAIN REGIONAL SOCIAL STUDIES CONFERENCE

The Rocky Mountain Regional Social Studies Conference was held on April 8-10, 1981 in Denver, Colorado, at the Cosmospolitan Hotel. Staff of the ERIC Clearinghouse on Social Studies/Social Science Education participated in a number of sessions and conducted computer searches at their booth.

...Char Purvis (SO)

ERIC/UD LINKS WITH TWO ASIAN AMERICAN EDUCATION ASSOCIATIONS

Jerry Wright, Associate Director of the ERIC Clearinghouse on Urban Education, attended the Second Annual National Conference on Indochinese Education and Human Services in Anaheim, California on March 26-28, 1981. A presentation was made to illustrate the kinds of materials found in the ERIC system which support the aims of the Indochinese refugees' concern with easy transition into the American cultural tradition. The attendees represented numerous school districts, private organizations, and government officials who are involved in the resettlement programs.

As part of the same trip, an ERIC/UD display was provided at the National Association for Asian and Pacific American Education in Honolulu from April 23-25, 1981. Teachers, students, and librarians in Hawaii are enthusiastic about ERIC and express hope that its effectiveness will not be threatened by the proposed budget alterations.

One of the highlights of the trip was a visit to the famed Kamehameha School. Funded by a trust from the late Princess Bernice Pauahi Bishop, this school is one of the most exciting educational endeavors in America. The staff of the school's research department has promised to ensure the input of the school's research findings into the ERIC system.

...Jerry Wright (UD)

VISITORS HOSTED BY ERIC

WELSH EDUCATORS AT ERIC/JC

Dr. John Edward Williams of University College, Swansea, Wales, spent part of March 27, 1981, at the ERIC Clearinghouse for Junior Colleges in order to obtain information about the teaching of political science in two-year colleges in the United States. Louise Douglas, assistant chairperson of the Humanities Division, and Ann McCartney, a humanities instructor, from Shoreline Community College in Washington, State, spent the afternoon at ERIC/JC on March 26, 1981.

...Gayle Byock (JC)

OPERATION CROSSROADS AFRICA, INC. VISITS ERIC/EC

A group of 17 Africans from Operation Crossroads Africa, Inc. toured the facilities of the Council for Exceptional Children and the ERIC Clearinghouse on Handicapped and Gifted Children. Don Erickson and Lynn Smarte participated in the orientation and explained all aspects of the Clearinghouse to them.

...Don Erickson (EC)

REPRESENTATIVE OF JAPANESE GOVERNMENT VISITS ERIC/UD CLEARINGHOUSE

Mr. Yoshiro Nishimura, Assistant Director, Invention Division, R&D Promotion Bureau, Science and Technology Agency of the Japanese government, visited the ERIC Clearinghouse on Urban Education on April 15, 1981. He met with staff to learn about the ERIC system and watched some computer searches carried out.

...Stella Torgoff (UD)

LIST OF ATTACHMENTS

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1045	SCHOOL CLOSING Delete RT: Teacher Strikes; Vacations		X		AA	3/81	20	1	5/81		OK, but also add SN: "Permanent closing of schools" (VRG)	2 mos
1046	MIDDLE AGED ADULTS Add UF: Midlife		X		AA	2/81	17	4	5/81		OK as recommended -- add MIDLIFE TRANSITIONS (entry 1054) as RT (VRG)	3 mos
1047	AFRICAN LANGUAGES Delete NT: Bemba; Chiluba; Chinyanja; Kinyaruanda; Kirundi; Kituba; Lingala; Shona; Swahili		X		AA	2/81	17	2	5/81		OK as recommended (VRG)	3 mos
1048	BALTIC LANGUAGES Delete BT: Languages Add BT: Indo European Languages		X		FL	2/81	19	0	5/81		OK as recommended (VRG)	3 mos

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FEEDBACK PAGE---NO RETURN // SEE PAGES 10-12 FOR VOTING

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1049	COMPONENTIAL ANALYSIS Add SN: Methodological procedure in linguistics and cognitive anthropology used to explain, distinguish, or study the meaning of sounds, words, and sentences by specifying common components, features, or relationships (Note: Prior to May81, the use of this term was not restricted by a Scope Note)		X		FL	2/81	13	6	5/81		Modified by AA based on PS suggestion -- however, a written distinction is still needed between this term and DISCOURSE ANALYSIS, and the VRG recommends that FL also prepare a SN for the latter term (VRG)	3 mos
1050	LANGUAGE Add SN: Systematic means of communicating ideas and feelings through the use of signs, gestures, words, and/or auditory symbols (Note: For natural languages and language families, see "LANGUAGES")		X		FL	2/81	14	6	5/81		Modified by AA with remarks of CS, EA, JC, PS, and RC in mind (VRG)	3 mos
1051	LANGUAGE CLASSIFICATION Add SN: Arrangement of languages into groups on the basis of historical (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)		X		FL	2/81	19	1	5/81		development, structural features (see "LANGUAGE TYPOLOGY"), or geographic location-----Original SN slightly modified by AA (VRG)	3 mos

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1052	LANGUAGE TYPOLOGY Add SN: Classification of languages on the basis of similarities and differences in their structural features--phonology, grammar, and vocabulary, including semantic meaning in specific contexts		X		FL	2/81	17	2	5/81		Slightly modified by AA (VRG)	3 mos
1053	SEMANTICS Add SN: Study of meanings in language and of changes in those meanings		X		FL	2/81	16	4	5/81		Modified by AA from suggestions of CS & PS -- however, this still could be confused with ETYMOLOGY, and the VRG recommends that FL/CS write a SN for that term (VRG)	3 mos
1054	MIDLIFE TRANSITIONS SN: Physical, occupational, social, or psychological changes occurring among middle aged adults	X			CG	2/81	19	2	5/81		Slightly modified by AA per EA/JC suggestions -- Also, the following double UF will be added per HE: "Midcareer Change, USE CAREER CHANGE and MIDLIFE TRANSITIONS" (VRG)	3 mos

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1055	SUPPORT SYSTEMS SN: Provision of resources, human or material, which offer help, comfort, encouragement, approval or acceptance to individuals or groups (Note: Do not confuse with "NETWORKS") BT: Interpersonal Relationship RT: Helping Relationship	X			CG	2/81	18	3		5/81	This term is a homograph with many interpretations across various fields -- As defined by CG, it overlaps with existing Thesaurus terms such as those with the words aid, assistance, involvement, participation, service(s), as well as support -- It particularly overlaps with HELPING RELATIONSHIP, but its closest near-synonym is SERVICES where it should be placed as a UF (see new Entry #1091) (VRG)	3 mos
1056	BUSINESS RESPONSIBILITY Change SN: Obligations of the commercial business community		X		HE	2/81	20	1	5/81		OK as recommended (VRG)	3 mos
1057	COLLEGE APPLICANTS LAW SCHOOLS MEDICAL SCHOOLS Add Double UFs: 1. Law School Applicants USE College Applicants and Law Schools 2. Medical School Applicants USE College Applicants and Medical Schools		X		HE	2/81	20	0	5/81		OK as recommended (VRG)	3 mos

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1058	COLLEGE BOUND STUDENTS Add SN: ~~Generally,~~ High school students planning to attend a degree-granting postsecondary institution -- see also "REENTRY STUDENTS" and "NONTRADITIONAL STUDENTS"		X		HE	2/81	17	3	5/81		OK except for word "generally" -- according to BT, these are always high school students (VRG)	3 mos
1059	COLLEGE BUILDINGS Add RT: Dormitories; Living Learning Centers		X		HE	2/81	19	1	5/81		Modified by AA -- HE's original recommendation was to add these cross-references as NTs (VRG)	3 mos
1060	COLLEGE CHOICE Add RT: College Bound Students Delete RT: Students		X		HE	2/81	20	0	5/81		OK as recommended (VRG)	3 mos
1061	COLLEGE CREDITS Add SN: Units for expressing quantitatively the work completed by a student in a college course, in a program accepted by the college, or for prior learning accepted by the college		X		HE	2/81	19	1	5/81		OK as recommended (VRG)	3 mos

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1062	COLLEGE ROLE Add RT: ~~Educational Benefits;~~ Educational Responsibility		X		HE	2/81	20	1	5/81		One suggested RT approved (VRG)	3 mos
1063	COLLEGE SECOND LANGUAGE PROGRAMS Add BT: College Curriculum Delete RT: College Curriculum Delete BT: College Programs		X		HE	2/81	21	0	5/81		OK as recommended (VRG)	3 mos
1064	REENTRY STUDENTS Add RT: Adult Students; College Students; High School Students		X		HE	2/81	20	1	5/81		OK as recommended (VRG)	3 mos
1065	HOLISTIC EVALUATION SN: Determination of the overall quality of a piece of work or an endeavor by considering various aspects or components of the work without marking or tallying them	X			CS	3/81	16	5	5/81		Form of concept and SN changed per AA/JC/TM/EC (VRG)	2 mos

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1066	PREWRITING SN: All activities that precede the first draft of a written work -- includes planning, outlining, notetaking, oral discussion, use of visual aids, etc.	X			CS	3/81	12	7	5/81		Modified by CS per suggestions from JC/HE/AA (VRG)	2 mos
1067	WRITING EVALUATION SN: Objective or subjective procedures for describing, appraising, or judging writing skills (Note: Do not confuse with LITERARY CRITICISM)	X			CS	3/81	17	3	5/81		Term OK, but changed words "written language" in SN to "writing skills" (per JC/RC) & added JC's "do not confuse..." note -- reciprocal note will be added to LITERARY CRITICISM -- proposed UF Writing Assessment not approved (VRG)	2 mos
1068	SELECTIVE DISSEMINATION OF INFORMATION SN: An information service, usually computer-based, that periodically distributes copies or notices of current documents to its users -- such distribution is often based on the users' (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			IR	3/81	19	2	5/81		own statements (sometimes called "interest profiles") of what they need. Services UF: Current Awareness; SDI - * - * - * - * - * - SN broadened by AA per suggestion by CE (VRG)	2 mos

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1069	ADJUSTMENT (TO ENVIRONMENT) Delete RT: Environmental Influences		X		AA	3/81	13	6	5/81		The objective of this change is to discourage the continuing misuse of ENVIRONMENTAL INFLUENCES for all "influences" -- ECOLOGY will be substituted in the display for those reviewers who want to maintain this term's link with a physical/biological environment term (VRG)	2 mos
1070	ART ACTIVITIES ART EDUCATION ART TEACHERS Delete the SNs. Expand each display to reflect actual usage for "'ART' as aesthetics"		X		AA, SO	3/81	21	0	5/81		Current SN restrictions that limit the use of these terms to the "visual arts" should be abandoned -- Established in the VIP to allow certain "art" terms to be used strictly in the sense of ART as a standard subject in the school curriculum (rather than ART as aesthetics), these restrictions are found to be unrealistic -- The restrictions are not supported by actual use in the literature -- They encumber indexing, and indexers feel the need to ignore them (AA/SO) - * - * - * - * - * - OK as recommended (VRG)	2 mos

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1071	HIGH SCHOOL EQUIVALENCY PROGRAMS Add UF: General Educational Development Programs		X		AA	3/81	20	0	5/81		OK as recommended (VRG)	2 mos
1072	INDIVIDUALIZED EDUCATION PROGRAMS Change SN: Educational programs for individual students, each geared to the particular student's needs and conducted in accordance with a written plan agreed on between the student (and/or ~~his/her~~ parents) and school officials -- IEP's were originally conceived for use in educating handicapped children and were gradually expanded to include all special needs groups		X		AA, EC	3/81	20	1	5/81		In addition to the new SN, the display of this term will be toned down to better reflect the new, broader usage (AA/EC) - * - * - * - * - * - Eliminate "his/her" per HE (VRG)	2 mos

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1091	SERVICES Add UF: Support Systems (Services)		X		AA	5/81					See from Entry #1055 (VRG)	
1092	LABOR FORCE DEVELOPMENT Add UF: Human Resources Development (Labor)		X		AA	4/81						
1093	PERSONNEL NEEDS Add UF: Employee Needs		X		AA	4/81						
1094	SCIENTIFIC LITERACY Add UF: Technological Literacy		X		AA	4/81						
1095	• APPLIANCE REPAIRERS → APPLIANCE REPAIRING • STENOGRAPHERS → SHORTHAND • TYPISTS → TYPEWRITING For each set, transfer postings from the 1st to the 2d term.			X	CE	4/81					Distinctions within these pairs of terms are unnecessary and impractical for searching -- recommend that displays of the retained terms terms incorporate most cross-references of the purged terms (i.e., move BTs of purged terms to RTs of retained terms, move UFs over, etc.) (CE)	

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1096	FOOD SERVICE INDUSTRY FOOD SERVICE OCCUPATIONS FOOD SERVICE WORKERS Merge and transfer all postings of the above terms to FOOD SERVICE.			X	CE	4/81					Contacted EA, HE, and SE, all of whom agreed to this recommendation (CE)	
1097	DENTAL ASSISTANTS Add SN: Personnel who assist dentists at chairside in dental operatory, perform reception and clerical functions, and carry out dental radiography and selected dental laboratory work		X		CE	4/81					Based on ASAHP (Assn. of Allied Health Professions) definitions and DOT (Dictionary of Occup. Titles) descriptions (CE)	
1098	DENTAL HYGIENISTS Add SN: Licensed oral health clinicians and educators who help the public develop and maintain optimum oral health -- they may perform preventive, restorative, and therapeutic services under the supervision of dentists		X		CE	4/81					Based on ASAHP definitions and DOT descriptions (CE)	

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1099	DENTAL TECHNICIANS Add SN: Personnel who construct complete and partial dentures, make orthodontic appliances, fix bridgework, crowns, and other dental restorations and appliances, as authorized by dentists		X		CE	4/81					Based on ASAHP definitions and DOT descriptions (CE)	
1100	BLACK COLLEGES Add UF: Historically Black Colleges		X		HE	5/81						
1101	INDEXING Add SN: Process of producing systematic guides to information, consisting of lists of logically arranged items with references to their location (Note: Do not use for "COST INDEXES")		X		HE	5/81					Also suggest adding "Do not use for COST INDEXES" to existing SN of INDEXES (HE)	
1102	INTERNSHIP PROGRAMS Add UF: Clerkships (Judicial)		X		HE	5/81						
1103	JOB SEARCH METHODS Add RT: Employment Interviews		X		HE	5/81						

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INTERCHANGE

Article Submission Form

Date _____

Page _____ of _____

HEADLINE: _____

ARTICLE: _____

This story has an attachment. Yes ☐ No ☐

Submitted by: _____
(Name)

Clearinghouse: _____ Code ( )

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AUTHORS' GUIDELINES FOR PREPARING INFORMATION ANALYSIS PRODUCTS (IAPs)

Information analysis products (IAPs) constitute ERIC's response to the specific information needs of the targeted audiences for the 16 clearinghouses in the system. For each product, or monograph, authors should examine, analyze, and organize all relevant literature/information in the ERIC data bases (both document and journal literature) and from other sources (libraries, agencies, organizations, individuals) into "new" information. Monographs should bear witness that authors have investigated and reported as objectively as possible all perspectives on the specified topic (an IAP should not advocate a single perspective). The various perspectives should come from multiple sources and not from a single individual. Although IAPs are not vehicles for advocacy because of the nature of ERIC as a government-sponsored program, authors are encouraged to draw from their research conclusions and implications for educational practice. Simply, it must be apparent that conclusions are derived from the literature. Statements such as the following are appropriate: "The literature indicates that..."; It can be concluded that..."; "This implication can be drawn from the literature...."

Guidelines for Developing IAPs

1. The Clearinghouse provides authors of its products with complimentary searches of its computer data bases. Authors should arrange with the Clearinghouse user services specialist to perform as early as possible a computer search of both ERIC data bases--the document literature indexed in Resources in Education and the journal literature indexed in Current Index to Journals in Education. Searches can be arranged via telephone and take approximately two weeks for receipt.

2. Review the computer search to determine the extent and nature of coverage of the subject in the ERIC data bases. If limited or inadequate, seek other sources of information (libraries, agencies, organizations, individuals).

3. Submit a preliminary outline of the monograph to the Clearinghouse to show the scope, contents, sources, and style of treatment.

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SCOPE

The preparation and continuing development of elementary, secondary, and collegiate level instructional personnel, their roles and functions, and selected aspects of health education, physical education, and recreation education

4. Perform the necessary reading and research. Analyze the data, discussions, and personal experiences. Prepare the draft manuscript. (Note: When performing research, record complete bibliographic information on all resources and double check accuracy of spelling names and titles and recording dates of publication--see specifications for preparation.)

5. Submit the draft manuscript for review by the Clearinghouse staff and subject consultants appointed by the Clearinghouse.

6. Revise the draft manuscript as necessary to incorporate the recommendations of the referees and Clearinghouse staff.

7. Prepare the final manuscript in accordance with the specifications that follow. In this final manuscript, the Clearinghouse assumes that the writer has indicated appropriately all verbatim quotations; and that documents in the bibliography have been selected with care and do not require further evaluation by the Clearinghouse in terms of relevance, appropriateness, or currency. When questions arise, the writer should consult with the Clearinghouse editor so that the product may be satisfactory to all concerned.

8. Following technical editing and preparation of camera copy, authors will receive a copy of their manuscript as it will appear in the published monograph. Authors are requested to proofread this copy carefully, as it is the last opportunity to ensure the factual accuracy of the work.

9. Each author will receive two complimentary copies of the published monograph.

Specifications for Preparation

1. STYLE. In questions of style, spelling, punctuation, and other grammatical elements, the Clearinghouse uses the University of Chicago Press' A Manual of Style, 12th ed., 1969, and Webster's Seventh New Collegiate Dictionary. To minimize the amount of technical editing by the Clearinghouse, authors are encouraged to consult these references. Both can be found in most libraries.

2. TYPING INSTRUCTIONS. Manuscripts must be typed double spaced with one-inch margins on all sides; this requirement includes all quotations, bibliographic citations, charts and tables, as well as text and headings. The Clearinghouse needs one clean, legible, complete manuscript. All pages should be numbered sequentially.

1720

3. QUOTATIONS. Direct quotations can enhance a monograph, but authors should keep in mind that an abundance of quotes makes the reader's task more difficult. Quotations of more than five lines should be typed with a five-space indent on both left and right margins and still double spaced. Use of ellipses (...) in quoted passages should be kept to a minimum, but should be used in any quotation where words, sentences, or paragraphs have been omitted in the middle of the quote. Clearinghouse style for citing references in the text is as follows: "We suggest that whenever anyone sits down to write he should imagine a crowd of his prospective readers (rather than a grammarian in cap and gown) looking over his shoulder" (Graves and Hodge 1979, p. 19). (note punctuation) Always double check quotations for accuracy and remember to cite the page number.

4. PERMISSION TO QUOTE OR REPRINT. As the author, you are responsible for securing the permission to quote or reprint copyrighted material. Permission is required (a) when you borrow more than 150 words of text (or one percent of a short article), (b) when the material quoted is poetry or a table or chart, and (c) when the material is exceptional and indispensable to the quoted document. If you are sued for violation of copyright, in addition to quantitative measures, your use of the quoted material will be judged on the importance of the quotation to your work and the work from which you borrowed, and the effect of your use on the borrowed work's value.

To obtain permission, you must send a letter of request to the copyright holder, which is usually the publisher of a book, and both the editor and the author of a journal article. Your letter should contain the following information:

--your name and address
--author and full title of the publication or article to be quoted
--precise details of material to be quoted, i.e., page numbers, paragraphs, number of words, and any other identifying information to make clear exactly what you want
--author and full working title of publication to use quote
--publisher: ERIC Clearinghouse on Teacher Education, a nonprofit, federally funded educational institution, One Dupont Circle, Suite 610, Washington, DC 20036
--form of publication: monograph typed camera-ready
--printed copies (at least 100) to be distributed free of charge by the Clearinghouse; sale copies on microfiche, which are usually purchased by holders of the ERIC microfiche collection (most of whom are libraries); reprints available from the ERIC Document Reproduction Service

Also as the author, you are responsible for payment before publication of any fees required by the copyright holder. The Clearinghouse will assume responsibility of sending one confirmation copy of your publication to the copyright holder. Credit will be listed however the copyright holder desires, the standard form of which is:

Reprinted with permission from Title of Book or Magazine by Author(s), "Title of article where appropriate," copyright year, Name of Publisher.

The original signed letter granting permission to quote must accompany submission of your final manuscript to the Clearinghouse.

5. HEADINGS. The number of headings used to organize your presentation will depend on your content. Headings should be short, specific, and unambiguous in reflecting the passage to come. Humor in headings (when appropriate) is an added attraction for your reader, who is inclined to view the headings as an outline to your paper. The following levels of headings should allow sufficient latitude for you to emphasize successive points:
   a. First level--This is the title of your paper and should be typed centered in capital letters at the top of the first page.
   b. Second level--With two blank lines above and below it, this heading should be typed centered in capitals and lower case letters.
   c. Third level--With two blank lines above and one below, this heading is typed flush with the left margin in caps and lower and is underscored.
   d. Fourth level--This heading begins a paragraph; that is, it is indented and typed with an initial capital only; it is underscored and followed by a period and the text.

   Headings such as "Introduction" and "Conclusion" are considered weak because they don't tell the reader anything about the content other than what it is. Be creative in writing headings. Note also that different levels of headings should be separated by text.

6. LISTS. Numbered lists should be indented in their entirety (note how text aligns in these guidelines). Lists included as part of a paragraph (a) should run into the sentence; (b) should have the letters enumerating the list enclosed in parentheses with no punctuation; and (c) should be separated by commas or semicolons. In a numbered vertical list, complete sentences require appropriate punctuation; incomplete sentences need no punctuation.

7. FOOTNOTES. In lieu of reference footnotes, the Clearinghouse has adopted the style of listing references at the end of the monograph. Footnotes, then, are used only to explain a text passage or to add information that is of interest, but is inessential to the text. An asterisk should be used in the text where the reader is referred to the footnote, which is preceded by an asterisk at the bottom of the page.

8. REFERENCES AND ADDITIONAL SELECTED READINGS. The reference list at the end of the monograph should contain only those works used in preparing the text and cited therein. If you want to assist your reader with more sources of information than your reference list, add a separate list of Additional Selected Readings. Entries in both lists should be arranged in alphabetical order by author's surname. When citing multiple authors, all names are inverted (last name first). Complete names should be used unless the author is known to prefer initials.

   Bibliographical style for books includes: Author(s). Title. City, State of publication: Publisher, year.

   Example:

   Graves, Robert, and Hodge, Alan. The Reader over Your Shoulder: A Handbook for Writers of English Prose. 2d ed., rev. New York: Random House, Vintage Books, 1979.

Bibliographic style for magazines includes: Author(s). "Article Title." Publication Title vol, issue (month and year): inclusive pages.

Example:

Woodring, Paul. "Writing About Education." Phi Delta Kappan 62, 7 (March 1981):500-01. (ERIC EJ 000 000.)

(Note: Many journals are indexed in ERIC's Current Index to Journals in Education. The ERIC journal number gives the reader valuable information for use when seeking reprints. Because you are writing for the ERIC Clearinghouse on Teacher Education, you are expected to inlcude these ERIC numbers in your bibliography.)

Bibliographic style for unpublished papers includes: Author(s). "Title." Photocopied or Mimeographed. City, State: Institution, year published.

Example:

Boardman, Sharon G. "Authors' Buidelines for Preparing Information Analysis Products (IAPs)." Photocopied. Washington, D.C.: ERIC Clearinghouse on Teacher Education, 1981.

Bibliographic style for dissertations and theses includes: Author. "Title." Ph.D. dissertation, Name of University, year. (Use same format for Master's thesis; if no date is provided, use the abbreviation n.d.)

Bibliographic style for a paper presented includes: Author(s). "Title." Paper read at Name of Conference or Workshop, day month year, at Name of Institution. Photocopied or Mimeographed.

Example:

Public, John Q.; Public, Sally; and Popup, T.J. "The Letter 'A.'" Paper read at Mobilization for Better Writing Workshop, 1 April 1981, Washington, D.C. Photocopied. (ERIC Document Reproduction Service No. ED 000 000.)

(Note: In many cases, unpublished papers are indexed and abstracted in ERIC's Resources in Education. If so, you must list this availability (as above), because ERIC may be the only source for reprints. ERIC's cumulative title index is the handiest reference to the documents in the system.)

Bibliographic style for articles in published collections includes: Author(s). "Article Title." In Title of Publication, edited by Name of Editor(s), pp. inclusive. City, State: Publisher, year.

Example:

Public, Sally. "If Only I Could Write." In Writer's Block, edited by John Q. Public and T.J. Popup, pp. 73-9. Wano, Kan.: St. Francis Publishers, 1950.

In summary, if you are not sure that a bit of information is needed for a citation, put it in anyway and let the editor decide. Also, keep in mind that the Clearinghouse does not have the staff to check the accuracy of your references. If a name or a title is misspelled or the date of publication is wrong, your readers will be misled. Be advised to double check the accuracy of references and also to cross-check names and dates referred to in the text with names and dates in your reference section. If you have any questions, call your editor.

ERIC Requirements

1. The ERIC Clearinghouse on Teacher Education operates under Federal contract no. 400-78-0017 with the National Institute of Education, U.S. Department of Education. Authors are expected to observe appropriate provisions of the U.S. Civil Rights Act and other pertinent acts of Congress.

2. Because your work is commissioned and produced with Federal funds, you are required to reassign your copyright to the ERIC Clearinghouse on Teacher Education, agent for the United States Government. Your work will be in the public domain. A separate contract is used for this reassignment; you must sign the contract before publication.

3. The ERIC Clearinghouse on Teacher Education operates on a one-year contract that runs from March 1 to February 28 (29). Projects begun in a contract year must be completed in that year. In conjunction with the Clearinghouse editorial staff, you have agreed to meet a set schedule for delivery of draft and final manuscripts. Failure to meet your schedule may result in cancellation of your contract.

On Writing in General

Every author has his or her personal style of writing (literary expression), a fact of which editors are well aware. However, editors also must think of the reader who is inundated with papers of every description, journals, magazines, brochures, pamphlets, newspapers, etc. (You probably experience the same flood of reading material, so you know that other people are likely to have little time to devote to your monograph if its not a hot, burning issue that interests them personally.) Clarity in writing is as important as accuracy in research. You should understand that your manuscript will be edited for clarity and conciseness in addition to the usual editing for grammatical mistakes, punctuation, and spelling. However, you will be given the opportunity to proofread a typescript of your manuscript after editing and before it is published.

The best advice on writing appears in the introduction to The Elements of Style by William Strunk, Jr. and E.B. White (1979):

> Vigorous writing is concise. A sentence should contain no unnecessary words, a paragraph no unnecessary sentences, for the same reason that a drawing should have no unnecessary lines and a machine no unnecessary parts. This requires not that the writer make all his sentences short, or that he qvoid all detail and treat his subjects only in outline, but that every word tell.

Many of the suggested readings on the next page also provide valuable tips on writing. Check them out before you begin writing.

SELECTED READINGS

Bates, Jefferson D. Writing with Precision: How To Write so that You Cannot Possibly Be Misunderstood. Washington, D.C.: Acropolis Books, 1978.

Barzun, Jacques. On Writing, Editing and Publishing: Essays Explicative and Hortatory. Chicago: University of Chicago Press, Phoenix Books, 1971.

_____. Simple and Direct: A Rhetoric for Writers. New York: Harper & Row, Harper Trade Books, 1975.

Bernstein, Theodore M. The Careful Writer: A Modern Guide to English Usage. New York: Atheneum, 1965.

_____. Dos, Don'ts & Maybes of English Usage. New York: Quadrangle/The New York Times Book Co. Inc., Times Books, 1977.

_____. Watch Your Language. New York: Atheneum, Pocket Books, 1965.

Elbow, Peter. Writing Without Teachers. New York: Oxford University Press, 1973.

Graves, Robert, and Hodge, Alan. The Reader over Your Shoulder: A Handbook for Writers of English Prose. 2d ed., rev. New York: Random House, Vintage Books, 1979.

Johnston, Donald F. Copyright Handbook. New York: R.R. Bowker Co., 1978.

Katz, Sidney B.; Kapes, Jerome T.; and Zirkel, Perry A. Resources for Writing for Publication in Education. New York: Teachers College Press, 1980.

Strunk, William, Jr., and White, E.B. The Elements of Style. 3d ed. New York: Macmillan, 1979.

University of Chicago Press. A Manual of Style. 12th ed., rev. Chicago, University of Chicago Press, 1969. (A new edition is forthcoming in Spring 1982.)

Van Til, William. Writing for Professional Publication. Boston: Allyn & Bacon, 1980.

Revised 4/81
SGB

SEX DISCRIMINATION REGULATIONS

HEARINGS

BEFORE THE

SUBCOMMITTEE ON POSTSECONDARY EDUCATION

OF THE

COMMITTEE ON EDUCATION AND LABOR
HOUSE OF REPRESENTATIVES

NINETY-FOURTH CONGRESS

FIRST SESSION

REVIEW OF REGULATIONS TO IMPLEMENT TITLE IX OF PUBLIC LAW 92-318 CONDUCTED PURSUANT TO SEC. 431 OF THE GENERAL EDUCATION PROVISIONS ACT

HEARINGS HELD IN WASHINGTON, D.C.
JUNE 17, 20, 23, 24, 25, 26, 1975

Printed for the use of the Committee on Education and Labor
CARL D. PERKINS, *Chairman*

U.S. GOVERNMENT PRINTING OFFICE
84-977 WASHINGTON : 1975

1726

CATALOGING ADVISORY (CONGRESSIONAL HEARINGS)

The information on the Title Page of a Hearing can usually be subdivided into the following groups:

- Subject-Oriented Title
- Committee/Congress Information
- Subtitle
  (usually administrative information concerning the legislation involved)
- Location/Date Information

The *subject-oriented title* should be selected as the main title.

The *administrative subtitle* is included at the discretion of the cataloger. If its substance is going to be covered in the abstract, then it can be dispensed with as part of the title.

The *Committee/Congress information* is essential to uniquely identifying the Hearings and should appear directly after the Title/Subtitle information. Hearings are *always* published out of the GPO in Washington, D.C. and will be tagged as such in the GEO field. This is usually sufficient. The location of Hearings should be recorded as part of the Title Page information *only* in those rare cases where they are not held in D.C.

The *date of publication* of Hearings is invariably shortly after they have taken place. The date of the Hearing is typically accepted as the date of publication. This will be recorded in the Publication Date field and this is usually sufficient. The actual date of the Hearings should *only* be recorded as part of the Title Page information in those cases where they take place on multiple days.

In order to bring the foregoing advice together into an intelligible whole, we are displaying a sample Hearing Title Page together with how it should be cataloged.

Subject-oriented Title HEARING *Administrative Subtitle (Optional)*

SAMPLE CATALOGING

Congress/Committee Information

TITLE:: Sex Discrimination Regulations. Review of Regulations to Implement Title IX of Public Law 92-318. Conducted Pursuant to Sec. 431 of the General Education Provisions Act. Hearings Before the Subcommittee on Postsecondary Education of the Committee on Education and Labor. House of Representatives, Ninety-Fourth Congress, First Session (June 17, 20, 23-26, 1975).

Date of Hearings

PDAT:: JUN75

GEO:: U.S.; District of Columbia

CIJE SCHEDULE

JUNE - DECEMBER 1981

CIJE Issue	SHIPMENT #1		SHIPMENT #2		SHIPMENT #3		SHIPMENT #4		SHIPMENT #5	
	CH to Facility (Tues.)	Facility to Oryx (Thurs.)	CH to Facility (Tues.)	Facility to Oryx (Thurs.)	CH to Facility (Tues.)	Facility to Oryx (Thurs.)	CH to Facility (Tues.)	Facility to Oryx (Thurs.)	CH to Facility (Tues.)	Facility to Oryx (Thurs.)
June	3/3	3/12	3/20	3/19	3/17	3/26	3/24	4/2		
July	3/31	4/9	4/7	4/16	4/14	4/23	4/21	4/30	4/28	5/7
August	5/5	5/14	5/12	5/21	5/19	5/28	5/26	6/4		
September	6/2	6/11	6/9	6/18	6/16	6/25	6/23	7/2		
October	6/30	7/9	7/7	7/16	7/14	7/23	7/21	7/30	7/28	8/6
November	8/4	8/13	8/11	8/20	8/18	8/27	8/25	9/3		
December	9/1	9/10	9/8	9/17	9/15	9/24	9/22	10/1		

Attachment 5
Page 1 of 1

NEW ACQUISITIONS ARRANGEMENTS

Seven new Facility Acquisitions Arrangements should be added to the EAA List as follows:

EFAA 251: Agency for Educational Development, Clearinghouse on Development Communication
Level 1 Blanket release signed by J. Merrick, Director

EFAA 252: The Foundation for the Advancement of Computer-Aided Education
Individual Release

EFAA 253: Council for Basic Education
Blanket pending

EFAA 254: Massachusetts State Dept. of Education, Bureau of Research and Assessment
Level 1 Blanket release signed by M.Towle

EFAA 255: Development Associates, Inc.
Blanket pending

EFAA 256: Arizona State Dept. of Education
Individual Release

EFAA 257: Education Development Center, Women's Education Equity Act Publishing Center
Level 2 Blanket release signed by T. Sidberry for sales publications

Change in EFAA 172: Facility has on file a Level 1 Blanket release signed by D. Bassett, Colorado Dept. of Education, for all Colorado State Dept. of Education publications received by the Facility from the Colorado State Library.

CIJE INPUT BY CLEARINGHOUSE FOR MAY 1981 ISSUE

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	94	13	13	04	883
CE	157	30	35	17	822
CG	161	21	26	04	1,058
CS	210	21	24	00	987
EA	117	16	17	13	610
EC	167	27	37	00	954
FL	105	10	13	11	358
HE	83	13	14	11	593
IR	32	09	10	00	439
JC	39	05	05	00	250
PS	97	12	14	04	452
RC	33	05	05	00	231
SE	179	38	42	12	1,028
SO	40	11	11	03	376
SP	109	11	13	03	688
TM	76	08	10	00	471
UD	11	07	07	01	223
TOTALS	1,710	257	296	83	10,423

Attachment 7
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEMAY81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	5
CE	226	0	0	1	225	849
CG	70	0	0	0	70	313
CS	187	0	0	0	187	743
EA	65	0	0	1	64	330
EC	80	0	0	1	79	355
FL	56	0	0	0	56	386
HE	86	0	0	0	86	373
IR	56	1	0	0	57	394
JC	55	0	0	0	55	220
PS	65	0	0	1	64	287
RC	64	0	0	1	63	280
SE	98	0	0	0	98	417
SO	68	0	0	0	68	300
SP	120	0	0	0	120	389
TM	43	0	0	1	42	377
UD	82	1	0	2	81	292
TOTAL	1,422	+2	-0	-8	= 1,416	6,310

Attachment 8
Page 1 of 1

RIEMAY 81

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
EC 131 372	ED 192 798/IR 008 879	RIEFEB81

3. Duplicates Appearing in RIE in March, April and May, 1981.

Duplicate Detected	Duplicate Of	Originally Announced In
CE 027 636	ED 193 558/CG 014 719	RIEMAR81
RC 012 413	ED 195 544/SP 017 178	RIEAPR81

B. REMOVES (5)

Accession Removed	Reason for Removal
EA 013 163	Pulled by CERIC
PS 011 888	Pulled by CERIC
TM 810 074	Pulled by Clearinghouse
UD 021 126	Pulled by CERIC
UD 021 127	Pulled by CERIC

C. DELAYED (0)

NONE

Volume: 5
Number: 6
Date: June 1981

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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POLICY STATEMENTS

POLICY STATEMENTS—MORE ABOUT COPYRIGHT

When both Government and non-government funds are involved in the production of a document, a copyright release should generally be obtained in order to be safe. Government funding may have been only minimal, and the author or institution may have assumed copyright ownership.

When it is indicated that a paper or other document is "based on" research supported by the National Institute of Education, or other Government agency, a copyright release should be obtained. The author may have produced the document independently of Government funding.

...Bob Chesley and Frank Bryars
(Central ERIC)

ACTION ITEMS

VOCABULARY STATUS REPORT

The June 1981 Vocabulary Status Report (VSR) is displayed as Attachment 1. It contains six "feedback pages" for the previously issued April 1981 report, as well as twelve pages of new recommendations received by the Facility Lexicographic staff between May 12 and June 10, 1981. Each member of the Vocabulary Review Group (VRG) should vote "aye" or "nay" on the new recommendations and return his/her responses to the Facility by July 17. It is unnecessary to return the feedback pages.

Responses on the April 1981 report were received from eighteen VRG representatives. Votes shown for a particular entry may not total eighteen, however, because "no opinion" or "don't know" votes are not tallied. Nonrespondents this month were EC, IR, PS, Smarte, and Edwards.

...Jim Houston (ERIC Facility)

REQUEST FOR FACT SHEET SUBJECTS

It has been helpful in planning new publications for the Clearinghouses to know the subjects of all forthcoming major Clearinghouse publications. We would now like to extend this level of awareness even further by requesting Clearinghouses to report, for the EAB, the subjects of Fact Sheets when work on them is initiated. This will prevent possible duplication and may also encourage assistance from other Clearinghouses. A Fact Sheet subsection in the EAB will be initiated. For the next issue, please report Fact Sheets begun since January. Also report when Fact Sheets are published.

...Bob Chesley (Central ERIC)

CONTRACT RENEWALS AND COMPETITIONS

CONTRACT RENEWALS FOR FL AND RC

The National Institute of Education has renewed the contracts for the ERIC Clearinghouse on Languages and Linguistics (June 1, 1981 - May 31, 1982) and the ERIC Clearinghouse on Rural Education and Small Schools (April 1, 1981 - March 31, 1982). The following major Clearinghouse publications and special projects are being funded:

- ERIC Clearinghouse on Languages and Linguistics

  — Special Projects

    1. Operation of the Council of ERIC Directors

    2. The Development of Scope Notes for Certain Language Names in the Identifier Field

  — Major Clearinghouse Publications

    1. Classroom Adaptation of Notional/Functional Concepts
    2. Creative and Imaginative Activities for the Foreign Language Classroom
    3. Teaching English to Young Children: K-2
    4. Foreign Language Teacher Certification: State of the Art
    5. Teaching ESL Literacy
    6. Teaching FL Composition: A Text Editing Approach
    7. The Listening Skill in ESL: Theory and Practice
    8. Training Translators and Interpreters in the U.S.

- ERIC Clearinghouse on Rural Education and Small Schools

  — Special Projects

    1. Spanish translation of How to Use ERIC

    2. Spanish translation of How To Start an ERIC Collection

  — Major Clearinghouse Publications

    1. Continuing a College Education: A Guide for the American Indian Student
    2. Special Education and the Mexican American Child
    3. A Handbook on Migrant Parents' Rights and Responsibilities
    4. Role of the Rural School Secondary Principal

...Pat Coulter (Central ERIC)

COMPETITIONS UNDERWAY FOR THE CE AND EC CLEARINGHOUSE CONTRACTS

Two Requests for Proposals (RFPs) are on the street for recompeting the ERIC Clearinghouse on Adult, Career, and Vocational Education and the ERIC Clearinghouse on Handicapped and Gifted Children. The closing dates for submission of proposals are June 9, 1981 (CE) and June 17, 1981 (EC).

All ERIC Clearinghouses will be interested to learn of a recent Government contracting regulation that will affect new ERIC Clearinghouse contracts: it requires that contracts be awarded for a 3-year time period instead of 1 year with four options to renew, as has been the case in recent competitions. This means that proposals must project work to be done over the 3-year period and must include a 3-year budget to cover that work. It also means, however, that Clearinghouses will not have to submit new proposals and budgets each succeeding year, although adjustments/modifications to the contract may be initiated by either party (the Government or the contractor) during the 3-year time period.

...Mildred Thorne (Central ERIC)

MAJOR CLEARINGHOUSE PUBLICATIONS

CS - NEW PUBLICATIONS

Learning to Spell by Richard Hodges (May 1981) is available from the National Council of Teachers of English, No. 27894 for $2.00 for members and $2.50 for nonmembers. This new TRIP (Theory and Research Into Practice) booklet reviews important theoretical views and emerging research evidence about the nature of English spelling and its acquisition, and considers their implications for teaching spelling. The major portion of the booklet presents word games and other activities as examples of exercises that can both enhance the young child's growing awareness of words and how they are spelled and provide enjoyable written language encounters.

...Mary K Monteith (CS)

JC - NEW PUBLICATIONS

New Directions for Community Colleges: Occupational Education was recently published by Jossey-Bass, Publishers. The sourcebook included topics such as articulation with industry, vocational education and jobs, college responsiveness to community needs, and the marriage of the humanities and the trades.

...Gayle Byock (JC)

IR - NEW PUBLICATIONS

Computer-Based Education. The Best of ERIC, June 1976-August 1980 by Keith A. Hall is available from Syracuse University Printing, 125 College Place, Syracuse, New York 13210. Its price is $6.50 (IR-48), (ED 195 288; 96 pages). A brief discussion of trends in computer-based education is followed by a

bibliography of more than 200 abstracts and annotations of reports, reviews, conference proceedings, other ERIC documents, and journal articles. Items are listed in categories including new technology, new audiences, content area applications, developmental efforts, basic research, and collections of papers and reports.

School Library Media Centers: Research Studies and the State-of-the-Art by David V. Loertscher, Editor is also available from the Syracuse University Printing Services. Its price is $6.50 (IR-49), (ED 195 287; 62 pages). Six capsulized reports on research in learning resource centers include preview questions, introduction, methodology, findings, conclusions, marginal notes, and a pathfinder. Guidelines for local research projects and the implementation of change are also provided.

Published by IR for the International Division of AECT, Masters Curricula in Educational Communications and Technology: A Descriptive Directory, March 1981 contains listings of 154 programs, including two in Australia and one in Canada, Colombia, Hong Kong, and Nigeria. These listings are designed for use by students and their faculty advisers, and the information on each program includes a list of courses, prerequisites, acceptance of transfers, program duration, summer sessions, thesis requirements, program content, major and minor fields, course waiver policies, areas of emphasis within the curriculum, instructional techniques used, grading and evaluation, and number of faculty. A separate list of faculty includes their academic preparation and current research interests. Any ERIC Clearinghouse desiring a complimentary copy should contact either Barb Minor or Bruce Clark; additional copies are available through Information Resources Publications, 130 Huntington Hall, Syracuse University, Syracuse, New York 13210 for $12.00 each.

...Barbara Minor (IR)

RC - NEW PUBLICATIONS

Resolving Discipline Problems for Indian Students: A Preventive Approach by Barbara Lockart is priced at $6.90 (50p.; ED 197 907). Cultural differences concerning discipline methods are described in terms of the American Indian student. Traditional Indian disciplinary methods are presented along with suggested ways for parents, students, and teachers to cope with the problems that occur in the classroom setting.

Theories and Research in Second Language Acquisition by Ricardo J. Cornejo and Luz O. Cornejo is priced at $9.55 (101p.; ED 198 982). Intended for students, teachers, parents, and administrators in charge of educating bilingual children, the monograph provides a summarized account of information available regarding theories and research in second language acquisition. The book is divided into the following four chapters: an historical overview; modern theories, research, and controversies; recent research on first and second language acquisition; and summaries of fifty exemplary research projects on language acquisition.

Hispanics, Engineering, and the Sciences: A Counseling Guide by Roy C. Rodriquez and Robert L. Gallegos is priced at $6.85 (51p. ED 197 905). Fewer than 1% of all practicing scientists are Hispanics. In the field of engineering, Hispanics represent only 3.2% of all full-time students, 1.2% of all masters

students, and .7% of all doctoral students. Hispanic underrepresentation in engineering and science results from several factors. These factors are discussed and recommendation for solutions are presented in this monograph.

Community Resources for Rural Social Studies Teachers by A. Earl McCain and Murray Nelson is priced at $6.20 (34p. ED 197 906). This guide provides an inventory of over 100 kinds of readily available community resources for elementary and secondary social studies teachers, especially those in rural areas.

The Science Program in Small Rural Secondary Schools by R. W. Colton is priced at $6.40 (49p.; ED 197 913). Rural schools may have an advantage over urban schools in science teaching if sciences are perceived as means of exploring our surroundings, are presented as many viewpoints of one overall picture, and are taught in a form that deals with human situations. Collectively taught, rural science curricula can include study of agricultural ecology, rural biology, rural science, rural studies, world food supplies, the energy crisis, and solar energy. This teaching guide provides specific topics for each course suggested.

Meeting Educational Needs in Rural Communities Confronting Rapid Growth by Lynne Clemmons Morris and Judson Henry Morris, Jr. is priced at $7.55 (55p.; ED 199 002). A strategy to enhance community development can help rural schools in rapidly growing areas meet the changing educational needs of their communities. As rapid growth manifests itself in a community, schools can provide leadership and decision making simulations to improve the community's ability to respond to growth and related change. Discussion of the types of problems faced in rapid growth communities and suggested solutions are provided in this book.

Special Funding for Small and/or Isolated Rural Schools by Lyle O. Wright is priced at $8.35 (53p.; RC 012 498). Chief state school officers in all 50 states were surveyed to gather information regarding various states' funding arrangements for small and/or isolated rural schools and to develop a financial planning tool for use by state legislators and boards of education. Data were gathered from every state except Hawaii. Completing the study is a detailed explanation of each states' funding arrangement.

Directory of Outdoor Education Internship Opportunities by Russell Bachert is priced at $8.50 (91p.; ED 197 889). In an attempt to facilitate the professional preparation of outdoor educators, the directory lists and describes 46 outdoor or environmental education internship programs in 21 states.

The above RC publications are available from ERIC/CRESS, Box 3AP, Las Cruces, New Mexico 88003.

...Amelita Hill (RC)

SE - NEW PUBLICATIONS

Recent publications produced by the ERIC Clearinghouse for Science, Mathematics, and Environmental Education are announced in a new publication list released this spring. Free copies of the list (which supplements previous lists) are available from the SMEAC Information Center, 120 Chambers Road, Room 310, Columbus, Ohio 43212.

ERIC/SE and ERIC/RCS (the ERIC Clearinghouse on Reading and Communication Skills) have cooperated to produce a publication entitled Especially for Teachers: ERIC Documents on the Teaching of Mathematics 1966-1980. This publication contains practical materials for teachers. Abstracts are grouped by topics; subject and author indexes are included.

This publication can be obtained on microfiche from EDRS and in paper copy ($6.00) from the SMEAC Information Reference Center.

...Robert W. Howe (SE)

SO - NEW PUBLICATIONS

Social/Political Education in Three Countries: Britain, West Germany, and the United States (SO 013 204), edited by Irving Morrissett and Ann M. Williams, is based on the proceedings of an international conference of educators held in Gildford, England in July 1980. The introductory overview was written by Dr. Morrissett, Director of the ERIC Clearinghouse for Social Studies/Social Science Education and Executive Director of the Social Science Education Consortium, Inc. (SSEC), primary sponsor of the conference and the host organization for the Clearinghouse. The book is being distributed through the SSEC publications program (ISBN 0-89994-253-9, $14.95).

Essential Social Studies Skills for Senior High School Students (SO 013 356) edited by Stuart Stockhaus, is a spiral-bound handbook containing test items and reinforcement lessons for four major categories of social studies skills: locating information, evaluating information, using time and place, and analyzing social problems. Each broad skill area is divided into several subskills. Between one and thirty lessons are devoted to each subskill. This handbook is also available from the SSEC (ISBN 0-89994-262-8, $15.00.)

To order either book, send prepayment or institional purchase request to SSEC Publications, 855 Broadway, Boulder, Colorado 80302.

...Ann Williams (SO)

NETWORK NEWS

CLEARINGHOUSE INPUT FOR INTERCHANGE REQUESTED

Several of the Clearinghouses having access to the electronic mail system (EIES) have submitted their Interchange input using the system. Bob Howe of the ERIC Clearinghouse for Science, Mathematics, and Environmental Education, has suggested that Clearinghouses submitting input to the EAB and desirous of having the same article appear in Interchange send one message to their project monitor and another to the ERIC Facility to the attention of the Interchange editor.

Clearinghouses not currently up on the Electronic Mailbox or that wish to mail their input for Interchange may duplicate the Interchange Article Submission Form which appeared in the May EAB (Attachment 2, page 33) and submit it to the Facility.

The June Interchange is just being completed. The deadline for input for the September issue is September 1. Please mark your calendars.

...Carolyn Weller (ERIC Facility)

PUBLICATION TYPES IN THE ERIC DATA BASE

The coding of documents by Publication Type has been with us now for over six years. Most of the categories were added in September 1974, but the scheme was expanded in July 1979 when thirteen new categories were added.

In order to see whether the desired differentiation of documents was taking place, a statistical run was made on the RIE file extending through December 1980. The results of that run are presented in Attachment 2.

As with previous examinations of this data, Research/Technical Reports are holding steady at around 30-33% of total input. The spread seems adequate across the other categories and all categories were put to use. Please note that use of the Miscellaneous category occurred almost entirely prior to the 1979 expansion.

...Ted Brandhorst (ERIC Facility)

DIALOG TO BECOME FULL-FLEDGED SUBSIDIARY OF LOCKHEED

The DIALOG information retrieval service, once a virtually one-man research effort within Lockheed, has confirmed its commercial success by becoming a full-fledged wholly-owned subsidiary of Lockheed, effective June 1, 1981. The name of the new company is DIALOG Information Services, Inc. A news release containing complete details appears as Attachment 3.

...Ted Brandhorst (ERIC Facility)

CLEARINGHOUSE STATISTICAL DATA—1980

A summary of statistical data from 1980 quarterly reports is contained in Attachment 4. It is clear that a few categories are being interpreted differently by some Clearinghouses. We hope the soon-to-be revised ERIC Administrative Guidelines will clarify these questions.

...Bob Chesley (Central ERIC)

ERIC/SMEAC INITIATES SUBSCRIPTION PLAN FOR INFORMATION BULLETINS AND FACT SHEETS

During the past two years, requests for SMEAC Information Bulletins and Fact Sheets have frequently exceeded 80,000 and on several occasions exceeded 100,000. Federal (NIE) support provided funds for about 3,000 copies of each

issue and other funds provided support for 17,000 to 22,000 copies of each issue; many people requesting copies were told no more were available and that they would have to order a set through EDRS.

Due to budget restrictions with ERIC and with our local funds, we could not expand our free bulletin and fact sheet service; hence, we decided to go with a subscription plan. Subscriptions for the ERIC/SMEAC bulletins go for $3.00 for four issues. Fact sheets are available in science (4 for $1.00), mathematics (4 for $1.00), and environmental education (4 for $1.00). A limited number of bulletins and fact sheets are being distributed free of charge in 1981 to ERIC SOCs, state departments of education, professional associations, federal offices, and others. We plan to do a survey of about 1,200 of these users to determine how they use the bulletins.

We sent announcements to about 25,000 people and agencies; responses are being received at a very good rate and subscriptions are running ahead of our projected rate. We are receiving some complaints about charges, but complaints are running only about 3% of the responses.

We estimate this procedure should save ERIC/SMEAC and our local funds between $50,000 to $60,000 in personnel, materials, and postage. Early responses suggest the procedure will reduce our contact with users by about 20%.

...Robert W. Howe (SE)

ERIC/RCS LOCAL ADVISORY BOARD IS ALMOST FIVE YEARS OLD

For the past four and one-half years a local Advisory Board of practicing teachers has met with Karl Koenke, Associate Director, and other staff members of ERIC/RCS to evaluate and discuss the needs of teachers that might be addressed through the publications and services of the Clearinghouse. This year, specific topics discussed by the Board members included thoughts on the future of the profession, ways to secure documents from teachers, the selling of computer searches, and the use of computers in the classroom. The Board members reacted to our recent publications, a list of proposed publications, and the special project bibliography. The seven members of the board represent diverse areas of interest and specialization within our scope and include a first grade teacher, a junior high school reading teacher, the chair of a high school English department, a junior college reading instructor, a librarian who is coordinator of staff development for a large school district, an elementary curriculum consultant, and a district language arts specialist from the Illinois Office of Education. Additionally, each year two members of the local Advisory Board also serve on the ERIC/RCS National Advisory Board.

...Mary K Monteith (CS)

THE RIPPLE EFFECT WORKS...TA WORKSHOPS CONTINUE

Last year, in conjunction with Theresa Montgomery of Howard University, Laura Ciarniello developed a workshop on "How To Use ERIC" for Teacher Aides (TAs) in Howard University's Education Program. The TAs then instructed undergraduates on how to use ERIC. The ripple effect worked well and Ms. Ciarniello contacted the TA's at intervals throughout the year to be sure all was well. The TA workshop was recently evaluated by all parties concerned

and it was decided to use the same program with the new TAs for the 1981-82 school year. The idea ripples on!

...Laura Ciarniello (HE)

EIGHT ERIC/HE PUBLICATIONS CITED

The ERIC Clearinghouse on Higher Education has had eight of its recent publications cited in the newly published (January 1981) Collective Bargaining in Higher Education, Bibliography No. 8-9. Among the topics covered in these publications are middle managers, administrator evaluation, faculty workload, academic planning, and tenures. Several of the HE publications cited are from the 6-page Research Currents Series which has been so popular among faculty and administrators for several years.

...Lynn Barnett (HE)

SO NOW SENDS WEEKLY RIE INPUT SHIPMENTS VIA WORD PROCESSING TELEPHONE COMMUNICATIONS

Starting with the first shipment in June of 1981, the ERIC Clearinghouse for Social Studies/Social Science Education sent to the ERIC Facility both RIE and CIJE shipments across the telephone lines using its IBM System 6 as a word processor. SO has consolidated its operations to include a word processing center for acquistions letters, user service products, Clearinghouse publications, mailing list and typing of the shipment. At this date, we estimate that the consolidation will save approximately $4,000 annually. For any further information, contact Jim Davis.

...Jim Davis (SO)

HE PREPARES A BIBLIOGRAPHY FOR UNESCO

The ERIC Clearinghouse on Higher Education was contacted by the Office of International Affairs of the Department of Education to help prepare materials for an upcoming UNESCO meeting. Although HE was not invited to attend the November 1981 meeting in Geneva, Switzerland, it did prepare a bibliography on "the development of U.S. higher education" in the past two years. UNESCO specifically asked for the inclusion of non-governmental publications. The annotated bibliography, which included several Clearinghouse publications, is planned as part of Progress of Education in the United States, a publication of UNESCO's International Bureau of Education.

...Lynn Barnett (HE)

ENTHUSIASTIC RESPONSE TO ERIC MINI-FILE BY OKLAHOMA LIBRARIANS

Efforts by the ERIC Clearinghouse for Social Studies/Social Science Education to cooperate with the Oklahoma State Capacity Building Projects have paid off. A very supportive letter was sent to me by the Oklahoma project director describing a workshop provided by SP (see Attachment 5). The workshop focused on ERIC and on the Mini-File. I would like again to encourage all Clearinghouses to explore possible cooperation with Capacity Building Projects in SEAs.

...Bob Chesley (Central ERIC)

PORTABLE FICHE READERS

Library Technology Reports (November-December 1980) includes evaluations of four portable microfiche readers in the $200 to $300 range. In addition to a general description of each, information is provided on electrical requirements, the screen, fiche transport and focusing mechanisms, image rotation, projection lenses, cooling, light source, fuse, accessories, operation, and laboratory observations. The four models are the MAP Cube, MicroDesign Portable, Realist Agent, and Topper Dual.

...Marilyn Laubacher (IR)

SUMMER HOURS FOR CE, CG, AND UD

Three ERIC Clearinghouses have reported changes in their hours for the summer:

- CE - 7:30 - 4:30 - June 15 to the beginning of the fall semester.
- CG - 7:30 - 4:00 - Until the end of August.
- UD - 8:30 - 5:30 - June 5 - August 28. The Clearinghouse will be closed on Fridays. Friday calls can come in on (212) 678-3433, 3437, or 3438. The will be monitored by a special Teachers College operator; calls can be returned on Mondays.

...Carolyn Weller (ERIC Facility)

NEW PRODUCTS/NEW IDEAS

DIRECTORY ASSISTANCE FOR CIJE USERS

The ERIC Clearinghouse on Counseling and Personnel Guidance has compiled a journal directory for its users, which provides the locations of CIJE journals available on the University of Michigan campus. Information about journal locations is taken from the journal directory at the graduate library, which is the central source for all library holdings on the University of Michigan campus. The CIJE directory contains an abbreviations key for all the campus libraries (i.e., Graduate Library - GL), a map showing their location, and an alphabetical listing of the ICJE titles. It is updated once a year. Resource users find this a very handy tool for locating desired materials quickly.

...Carol S. Mills (CG)

RIE/CIJE RETROSPECTIVE CUMULATION ON MICROFICHE

The Oryx Press cumulation of the RIE file (1966-1980) and the CIJE file (1969-1980) on microfiche continues to find a warm reception by users and is moving closer to its publication date. The latest flyer from Oryx on this ambitious project is reproduced as Attachment 6.

...Ted Brandhorst (ERIC Facility)

CE USES WORD PROCESSOR FOR CLEARINGHOUSE PUBLICATION PRODUCTION

The ERIC Clearinghouse on Adult, Career, and Vocational Education has begun using a word processor to reduce production time on major Clearinghouse publications. Following an initial edit, the paper is prepared for input to the word processor by the Clearinghouse at the same time it is being reviewed by three individuals external to the project. Once review of the paper is completed, it is quite simple to make suggested changes or revisions, as well as perform further editing on the paper, using the word processor. In addition, papers will be automatically typeset using word processor output when they are ready for publication.

...Susan Imel (CE)

ERIC/EECE INTRODUCES "READY SEARCHES"

The publications office of the College of Education, in cooperation with the ERIC Clearinghouse on Elementary and Early Childhood Education (ERIC/EECE) is now selling duplicate printouts from recent EECE computer searches of the ERIC data base. These printouts, called "Ready Searches," contain from 35 to 75 citations for ERIC documents and journal articles. The Ready Searches cost $10 each and are mailed within 48 hours of receipt of order. Some of the topics for which Ready Searches are currently available include: effects of divorce on children; computers in education; day care staff training; and stress in schools.

...Janet Bowermaster (PS)

KEEPING TRACK OF CLEARINGHOUSE PUBLICATIONS AT ERIC/CAPS

The ERIC Clearinghouse on Counseling and Personnel Services has a new way of instantly "eye-balling" progress on Clearinghouse publications. In the old days, dates slipped by and authors remained unprodded because contracts and correspondence were kept in folders hidden away from view——organized, neat, labeled, but easily forgotten in the press of seemingly more important matters. CAPS now has a huge (6' x 9') chalkboard on which proposed titles and authors' names, and dates regarding all the nitty-gritty things like drafts, reviews, payments, editing, typing, and printing are displayed.

It's easy now to call authors if they are even a day late, and very easy to know just where we are in the publication process on any of our Clearinghouse publications. Knowing that we are concerned and on top of agreed-upon dates also seems to help authors adhere more closely to their commitments.

...Libby Benjamin (CG)

ERIC DRAWING

The ERIC Clearinghouse on Rural Education and Small Schools (ERIC/CRESS) recently developed a means to keep track of the number of persons visiting our booth during conferences and to increase attendance. Have a drawing! We gave away a free computer search! The response to our give-away was excellent.

The visitors were requested to give a search topic (if they knew what they wanted) and write down their name, address, and phone number. The search topics will provide input for off-the-shelf items and the names were added to our mailing list (which we are trying to build up to strengthen our publications marketing project).

A form letter, announcing the name of the person who won the search, was sent to all who had signed up for the drawing.

...Amelita Hill (RC)

"SPOTLIGHTING" CAPS

As part of its outreach efforts, the ERIC Clearinghouse on Counseling and Personnel Services has created multi-colored information cards each entitled "Spotlight." Spotlights focus on ERIC documents targeted to current topics of interest for the purpose of helping professionals. After a topic has been selected, Clearinghouse staff review recent issues of RIE for appropriate documents. Our 1981 titles include: Counseling Bilingual Students, Counseling Displaced Homemakers, Counseling for Business and Industry, Counseling Reentry Students, Counseling the Exceptional, and Counseling to Reduce Family Violence.

Spotlights are available to our patrons, are included in workshop and information packets, and are eye-catching for our bulletin board readers. (Samples of our Spotlight collection are enclosed; ink and paper colors have been written on each Spotlight to provide you hopefully with a stronger visual image.) (See Attachment 7.)

...Doris Priehs (CG)

PERSONNEL NEWS

JANE McCLELLAN APPOINTED TO STEERING COMMITTEE

The ERIC Technical Steering Committee is comprised of three regional representatives, one Facility representative, and a chairperson. Jane McClellan from the Clearinghouse on Reading and Communication Skills has recently been appointed to represent the midwest region. Jane has been with the ERIC system a total of nine years. Jane has worked at demanding positions over the years (abstracting, indexing, coordination of publication production, vocabulary improvement, and administration.) Jane will be replacing Janet Thorngate, who will be missed for her outstanding contributions to the Steering Committee and the ERIC system.

Other Steering Committee members include Sydney Meredith, Marilyn Laubacher, Marilyn Shorr, and Grace Sundstrom.

...Judi Conrad (Central ERIC)

MARY NIEBUHR APPOINTED TO ERIC STEERING COMMITTEE

Mary Niebuhr (ERIC Clearinghouse on Languages and Linguistics) has been appointed to the ERIC Technical Steering Committee. The Steering Committee will continue to be chaired by Marilyn Shorr (ERIC Clearinghouse on Higher Education) through the Regional Technical Meeting next spring. In June 1982 Mary Niebuhr will assume the chair.

...Bob Chesley (Central ERIC)

ANITA COLBY TO HEAD VOCABULARY REVIEW GROUP

Lynn Barnett (ERIC Clearinghouse on Higher Education) will continue to chair the Vocabulary Review Group (VRG) until the new Thesaurus is produced at the end of the year. In March 1982 Anita Colby (ERIC Clearinghouse for Junior Colleges) will become chairperson of the VRG.

...Bob Chesley (Central ERIC)

JANET THORNGATE LEAVES ERIC (AGAIN)

Janet Thorngate, who has the sole (I think) distinction of being the only person to work at three ERIC Clearinghouses, has left the ERIC Clearinghouse on Adult, Career, and Vocational Education for New Jersey. Janet's skills and talents in abstracting, training, and vocabulary building will be greatly missed by the whole ERIC system. We will miss her quiet wit, her stability, her sense of humor. We will miss Janet.

...Judy Wagner (CE)

ERIC/CEM HIRES TWO DOCUMENT ANALYSTS

Roger Walke joined the ERIC Clearinghouse on Educational Management staff in May as a document analyst. He recently completed a job as a research analyst for the Oregon Bureau of Labor and Industries. In 1979 he produced for the Oregon State System of Higher Education a report informing prospective handicapped students of the services available to them in Oregon's public colleges and universities.

Wynn De Bevoise, a former teacher of English as a Second Language in Eugene at the secondary and community college levels, has been a part-time document analyst with ERIC/CEM since February. Before coming to Oregon in 1979, she had taught English in Thailand and Chile. She received a B.A. in creative writing from Stanford University in 1966.

...Stuart Smith (EA)

STAFF CHANGES AT ERIC/EECE

Lisa Zschunke has joined the ERIC Clearinghouse on Elementary and Early Childhood Education's clerical staff, assuming responsibility for the final stages of RIE and CIJE preparation. Lisa has a bachelor's degree in English Literature from the University of Illinois. She replaces Rita Nason who resigned to return to New York.

Jane Amundsen in ERIC/EECE's new abstractor/indexer. Jane was the director of a local day care center and has a bachelor's degree in elementary education and a master's degree in child development. Her degrees are from the University of Illinois.

...Janet Bowermaster (PS)

FIFE APPOINTED TO AIR COMMITTEE

Jonathan D. Fife has been appointed to the Association for Institutional Research Articulation Committee. The task of this Committee is to identify ways that the major higher education research associations (Association for Institutional Research, American Educational Research Association, Society for College and University Planning, and the Association for the Study of Higher Education) can work together to improve the quality of their publications, minimize costs, and reduce unnecessary duplication of effort.

...Laura Ciarniello (HE)

JAMES HONAN OF HE APPOINTED HEG SECRETARY

Research Assistant, James Honan was elected secretary of the Higher Education Group of Washington, D.C. (HEG) at their monthly dinner meeting on June 9, 1981. Congratulations, Jim!

...Laura Ciarniello (HE)

PAULINE COCHRANE NAMED OCLC VISITING SCHOLAR

Pauline Cochrane, Associate Director of the ERIC Clearinghouse on Information Resources, views her appointment as Visiting Scholar for 1981 with OCLC's Research Department as a tremendous opportunity to be involved in the development of online catalogs. Pauline's primary interest is to better understand how people use catalogs and how they can be made easier to use. She will be working closely with the Retrieval Advisory Group at the Library of Congress as they study current online catalog use in the LC Computer Catalog Center.

...Barbara Minor (IR)

SOME PROFESSIONAL ACTIVITIES AT JC

Dr. Florence B. Brawer made an accreditation visit to Santa Barbara City College in April. Dr. Arthur Cohen and Dr. Brawer have been asked to give a "Functional Literacy" presentation in which they discuss some of their findings from recent research projects. The presentation will be at the Literacy in the 1980's at the University of Michigan.

Dr. Jack Friedlander has been working with Clark County Community College on a project to improve the quality of education provided to students. Dr. Friedlander is presenting the results to the Board of Trustees and to the Postsecondary Board of Nevada.

Assistant Director Gayle Byock has been appointed a member of the Publications Committee and the Newsletter Committee of Division J, AERA's Postsecondary Division. The Community College Special Interest Group recently joined the Division.

...Gayle Byock (JC)

DIRECTOR OF JC PERFORMS MARRIAGE CEREMONY!

Dr. Arthur M. Cohen is very versatile, but his newest vocation is quite unusual. He obtained a special license to perform the ceremony for Dr. Jack Friedlander's marriage to Marcie Cox on Sunday, June 7, 1981. Dr. Friedlander is a staff writer for the ERIC Clearinghouse for Junior Colleges and a former student of Dr. Cohen. Staff members of the Clearinghouse were at the wedding to cheer on both Dr. Friedlander and Dr. Cohen...and, of course, Marcie.

...Gayle Byock (JC)

PERSONNEL CHANGE AT SO

Char Purvis will retire from her position as Administrative Assistant effective June 11. Cindy Cook will be replacing Char and will have the title Administrative Secretary. We will miss Char and wish her the best in her retirement. We look forward to having Cindy with us. Cindy has been a member of the Social Science Education Consortium staff for the past seven years.

...Jim Davis (SO)

MEETINGS, CONFERENCES, SPEAKING ENGAGEMENTS

ERIC EXPLAINED TO CINTERFOR

Juliet Miller participated in a two-day meeting for representatives of the technical committee of CINTERFOR* of the International Labour Organisation (ILO). At the meeting, which was attended by representatives of twenty-six countries, Joel Magisos presented information about ERIC. Both Dr. Miller and Dr. Magisos held individual discussions with participants about possible uses of ERIC on an international basis.

*CINTERFOR = one of the ILO's regional vocational research and development centers, headquartered in Montevideo.

...Judy Wagner (CE)

IR HITS THE TRAIL

IR activities at the Association for Educational Communications and Technology convention, held in Philadelphia, Pennsylvania on April 5-10, 1981, included both an exhibit and a series of workshops. Both sessions of "ERIC Basics" were well attended, and the microcomputer projects aroused a great deal of interest. Franz Frederick, author of the recent IR/AECT publication Guide to Microcomputers, sat in on one workshop and helped field questions on the potential of microcomputers for online searching.

On IR's conference schedule are Special Libraries in Atlanta, June 13-18; American Library Association in San Francisco, June 26-July 1; and the Association of Jewish Libraries in Liberty, New York, June 21-24, where ERIC will have a prominent place on the program as well as an exhibit.

...Barbara Minor (IR)

WORKSHOP AT THE UNIVERSITY OF SOUTHERN MISSISSIPPI

Nevin Robbins, former Assistant Director at the ERIC Clearinghouse on Adult, Career, and Vocational Education, has recently completed a training session on ERIC for over 70 faculty members at the University of Southern Mississippi. The seminar used material adapted from the training module of the ERIC Clearinghouse on Teacher Education, RIE and CIJE issues, and other material loaned by Oryx Press and the ERIC Facility, and Nevin's own background and enthusiasm. It was a highly successful meeting. Nevin has offered to summarize the content and format in a brief report which may be of use to others. Meanwhile, if you would like to put Education School faculty in touch with him, the address is:

College of Educational Psychology
Adult Education
University of Southern Mississippi
Southern Station, Box 5154
Hattiesburg, Mississippi 39401
Telephone: (601) 266-4147

...Bob Chesley (Central ERIC)

EC DEVELOPS SELF-CONTAINED WORKSHOP

In April, the ERIC Clearinghouse on Handicapped and Gifted Children exhibited at the Council for Exceptional Children's Annual International Convention in New York. Lynn Smarte gave a student-oriented CEC-sponsored workshop session at the convention entitled, "Discovering Special Education Resources: A Workshop on ERIC/ECER." This will soon be available as a self-contained workshop for use by individuals or groups.

...Dorothy Bloch (EC)

UD HOSTS TWO ADVISORY COMMITTEES

In addition to regular contacts with its own Advisory Board, the staff of the ERIC Clearinghouse on Urban Education invited two ad hoc advisory groups to a day-long meeting at the Clearinghouse. One group was made up of individuals representing seven ethnic professional associations and the other was made up of urban educators.

Meeting within a week of each other, each group met with the staff to discuss ways in which the Clearinghouse could provide more effective ongoing services to the constituencies of the two groups, and to identify new issues on which the staff should focus acquisition efforts in order to meet some of the present and future needs of the groups.

The meetings proved to be valuable. We gained considerable insight into the concerns, issues, and future needs of the groups represented. A resounding cry from all concerned was that, "We need ERIC more than ever now that we've been flooded with more and more information and have too little time to synthesize it. The fact sheets provide us with one way of coping with this problem." Our only regret was the one day sessions allowed us to only begin to critically examine the issues.

...Jerry Wright (UD)

ERIC/EECE STAFF ATTEND INFORMATION TECHNOLOGY CONFERENCES

Mima Spencer and Dianne Rothenberg exhibited for ERIC at the Second Annual National Online Meeting, sponsored by Learned Information, Inc., which was held March 24-26, 1981 in New York. They also presented a product review session on ERIC which was attended by approximately forty people. The conference centered on the speed of new developments in the information technology field, growth in online activity and proliferation of new data bases and computer graphics. At the exhibit booth, many visitors complimented ERIC on the revised ERIC Thesaurus and expressed interest in the kinds of ERIC documents which were not strictly for education (e.g., information on management, staff training, career and technology development).

On March 2-4, Linda Baskin and Mima Spencer attended the First Annual Information Utilities Conference sponsored by ONLINE in New York. As the name suggests, this group expects computerized information services to be offered to a mass market and to be available in consumer homes by mid-decade, just as electric, water, and telephone utilities presently are. Attended primarily by business and computer executives and managers, topics covered by the conference included personal computers, videotext systems, electronic publishing and cable television. Of particular interest was the emergence of information conglomerates as businesses, publishing houses and computer firms merged. Some data base producers are also becoming their own vendors, providing access and training. Baskin and Spencer plan to send a formal report to Central ERIC on the new trends and their implications for the ERIC system.

...Janet Bowermaster (PS)

JC HOLDS WORKSHOP FOR LIBRARIANS

Anita Colby and Donna Dzierlenga conducted an ERIC workshop at the SMERC facilities in San Mateo, California. The staff members of SMERC were active in each aspect of the workshop, especially in the tour of the facilities and the demonstration of the minicomputer. The workshop was well attended, and at least one librarian has phoned the Clearinghouse with requests resulting from the workshop.

...Gayle Byock (JC)

ERIC/EECE AT ASCD MEETING

Dr. Lillian Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, presented a paper at the Annual Conference of the Association for Supervision and Curriculum Development (ASCD), which was held in St. Louis from March 7-10, 1981. Norma Howard and Diane Rothenberg also represented ERIC/EECE, helping to staff an ERIC exhibit booth and demonstrating online computer searching of the ERIC data base.

...Janet Bowermaster (PS)

VISITORS HOSTED BY ERIC

AUSTRALIAN EDUCATOR/INFORMATION SPECIALIST VISITS ERIC/SP

Dr. Peter Wilkenson, Director of the Australian Institute for Multicultural Affairs, visited the Clearinghouse on May 29 and June 1, 1981 for an in-depth look at the technical processes involved in Clearinghouse input into the ERIC system. Dr. Wilkenson is organizing a national data base on multicultural information for the government of Australia, and spent lengthy periods of time examining each function the Clearinghouse performs.

...Michael J. Butler (SP)

VISITORS FROM THE NETHERLANDS AT ERIC/IR

Two visitors from the Ministry of Education of The Netherlands, Dr. L. E. H. Vredvoogd, Deputy Director General for Higher Education and Scientific Research, and Dr. R. E. Paulus, Deputy Director for Higher Vocational Education, visited the ERIC Clearinghouse on Information Resources on May 22, 1981. Their primary interest was research on computer-assisted instruction, and it was a pleasant surprise to find, among numerous reports on PLATO, a study in Dutch (with a 2,000 word resume) on the feasibility of using PLATO software at the university level in The Netherlands.

...Barbara Minor (IR)

VISITORS TO ERIC/JC

Claus Leuthold from the University of Zurich visited the ERIC Clearinghouse for Junior Colleges in search of information about economics and political science in two-year colleges. He especially wanted to see how the ERIC system worked and the types of publications available.

1757

On June 5, 1981 Gail Urato of the College of Eduation at the University of Hawaii visited the Clearinghouse, especially to understand the processing and methods of abstracting used at JC.

...Gayle Byock (JC)

THE LIGHTER SIDE

SELECTION CRITERIA: THE USE OF "HARD" DATA

The Winter 1980-81 issue of the Educational Research Quarterly contains an article by J. T. Dillon, entitled "Functions of the Colon: An Empirical Test of Scholarly Character." He identified a phenomenon called titular colonicity (presence of colon in title), and used it to study the degrees of scholarship in published work. Journals were categorized as theoretical, empirical, or pedagogical. Three journals in each category were selected and all articles in a year's volume were rated for colonicity. Theoretical journals exhibited the greatest colonicity (34%), empirical next (18%), and pedagogical least (10%).

Based on this research, we might want to include titular colonicity as one criterion for selection of research papers. It might also be useful as a criterion for assignment of Publication Type 143. What do you think?

...Barbara Wildemuth (TM)

RECENT REAL REQUEST

"Dear ERIC,

Please send me information about the contents of your memory.

Kind Regards,"

...Judy Wagner (CE)

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1073	BEHAVIORAL OBJECTIVES Add UF: Performance Objectives		X		AA	3/81	17	1	6/81		UF is OK, but existing SN will be broadened to better reflect usage, i.e., "Aims of instruction or any learning activity stated as..." -- a few changes will be made to the display to reflect this slightly broader application (VRG)	3 mos
1074	DRUG ADDICTION Add UF: Chemical Dependency (Drugs)		X		AA	3/81	17	0	6/81		OK as recommended (VRG)	3 mos
1075	EDUCATIONAL TRENDS FUTURES (OF SOCIETY) Add UF: Educational Futures #		X		AA	3/81	11	6	6/81		Double UF approved, i.e., "EDUCATIONAL FUTURES, Use EDUCATIONAL TRENDS and FUTURES (OF SOCIETY)" (VRG)	3 mos
1076	• BRICKLAYERS → BRICKLAYING • COSMETOLOGISTS → COSMETOLOGY • PRACTICAL NURSES → PRACTICAL NURSING • SHEET METAL WORKERS → SHEET METAL WORK • WELDERS → WELDING For each set, transfer postings from the 1st to the 2d term.			X	CE	4/81	15	2	6/81		Distinctions within these pairs of terms are unnecessary and impractical for searching -- recommend that displays of the retained terms incorporate most cross-references of the purged terms (i.e., move BTs of purged terms to RTs of retained terms, move UFs over, etc.) (CE) All purges approved, but see new Entry #1104 re PRACTICAL NURSES (VRG)	2 mos

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1077	LANGUAGE RESEARCH Change SN to: Study of either the acquisition of spoken/written language or the elements of language as defined by linguistics, e.g., phonology, morphology, syntax, lexicon (Note: do not confuse with "Communication Research") Add RT: Communication Research; Sociolinguistics		X		CS, FL	4/81	16	2	6/81		Present SN (i.e., "research in linguistics") is not informative enough (CS/FL) SN modified by HE (VRG)	2 mos
1078	ADMINISTRATOR QUALIFICATIONS Add RT: Leadership Qualities		X		HE	4/81	18	0	6/81		OK as recommended (VRG)	2 mos
1079	MEDICAL STUDENTS Delete RT: Medical Vocabulary		X		HE	4/81	17	1	6/81		OK as recommended (VRG)	2 mos

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1080	MEXICAN AMERICANS Add UF: Chicanos		X		HE	4/81	14	3		6/81	User request (HE); RC, whose scope includes this concept, says no (VRG)	2 mos
1081	PROFESSIONAL OCCUPATIONS Add RT: Paraprofessional Personnel		X		HE	4/81	15	3		6/81	"Paraprofessional occupations" would be an appropriate RT, but that concept is not a Descriptor (VRG)	2 mos
1082	DIGLOSSIA Change SN to: Situation in which two (or more) languages or language varieties are used for differing functions (e.g., vernacular and literary, colloquial and formal) within a single speech community		X		PS	4/81	13	2	6/81		Modified by AA (verified with FL) in response to concerns of HE, JC, & TM -- Broadening of this SN will necessitate moving DIGLOSSIA out of the LANGUAGE VARIATION hierarchy; BILINGUALISM and MULTILINGUALISM will be added as RTs, along with LANGUAGE VARIATION (VRG)	2 mos
1083	FAMILY (SOCIOLOGICAL UNIT) Add to existing SN: (Note: use a more specific term if possible)		X		PS	4/81	10	8	6/81		Original recommendation shortened per objections from AA, CS, JC, RC, SO, and UD (VRG)	2 mos

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1084	FAMILY POLICY SN: The aims, plans of action, and/or courses of action developed and/or implemented by governmental units, agencies, or other organizations in order to provide supporting services and resources to families BT: Public Policy RT: Administrative Policy	X			PS	4/81	9	9		6/81	Homograph -- coordinate PUBLIC POLICY and an appropriate "Family" term (VRG); See new Entry #1105 for JC's recommendation to use this SN for FAMILY PROGRAMS, combined with AA's suggestion to add the double UF "FAMILY SERVICES POLICY, Use FAMILY PROGRAMS and PUBLIC POLICY (VRG)	2 mos
1085	PLACEMENT Add RT: Adoption; Foster Family		X		PS	4/81	13	5	6/81		"Foster Care" would be a better RT, but it's not a current Descriptor -- PS will consider collapsing FOSTER FAMILY & FOSTER HOMES into the new term FOSTER CARE (VRG)	2 mos
1086	REFERENCE GROUPS SN: Real or theoretical groups (social, cultural, ethnic, family, etc.) that serve as sources for identification, motivation, aspiration, attitudes, behavior patterns, or modes of living (Note: (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			PS	4/81	11	5	6/81		do not confuse with the Identifier "Reference Individuals" or the Descriptor "Role Models," both of which refer to individuals rather than groups, the former emulated in many or all roles and the latter emulated in one or a few roles) - * - * - * - * - * - Original SN modified by AA/HE -- PS & AA will work on a Thesaurus "fit" for the terms "Reference Individuals" & "Significant Others" (VRG)	2 mos

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1087	SELF ACTUALIZATION Change SN to: The human desire to fulfill, and the process of fulfilling, one's potentiality (to be all that one can be) -- involves developing one's capacities, accepting oneself, and integrating one's motives		X		PS	4/81	12	6		6/81	Existing SN will be retained -- decision based on reactions/comments by AA, CG, CS, EA, JC, and SO (VRG)	2 mos
1088	EXCEPTIONAL PERSONS Change SN to: Persons atypical due to disabilities and/or giftedness (Note: this term refers to both disabilities and giftedness -- use a more precise term for documents dealing with either of the two conditions)		X		AA	4/81	15	1	6/81		Original recommendation modified by AA/HE based on comment by UD (VRG)	2 mos

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1089	MATHEMATICS ACHIEVEMENT SN: Level of attainment in any or all mathematical skills, usually estimated by performance on a test	X			AA	4/81	16	2	6/81		Documents commonly deal with both reading and mathematics achievement, and the absence of a parallel math concept to READING ACHIEVEMENT makes indexing difficult and often inconsistent (AA); OK as recommended, but add RT QUANTITATIVE TESTS as per suggestion by TM (VRG)	2 mos
1090	SPECIAL EDUCATION In SN, change words: "handicapped and gifted children" to "disabled and/or gifted individuals"		X		AA	4/81	16	0	6/81		OK as recommended, but add RT GIFTED as suggested by TM (VRG)	2 mos

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1104	PRACTICAL NURSES Transfer to NURSES and PRACTICAL NURSING after isolating (notting out) any accessions posted by the NT SCHOOL NURSES		X		AA	5/81					PRACTICAL NURSES already approved for purging (see Entry #1076) -- With the retention of NURSES as a Descriptor, this double transfer is appropriate (AA)	
1105	FAMILY PROGRAMS Add SN: The aims, plans of action, and/or courses of action developed and/or implemented by governmental units, agencies, or other organizations in order to provide supporting services and resources to families (Note: prior to Aug81, the use of this term was not restricted by a Scope Note) Add the double UF: FAMILY SERVICES POLICY USE FAMILY PROGRAMS and PUBLIC POLICY		X		AA, JC	5/81					See from Entry #1084 (AA)	

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1106	ASIAN STUDIES Update SN: Change "Ceylon" to "Sri Lanka" and eliminate "Sikkim"		X		AA	5/81						
1107	DAUGHTERS SONS	X			AA	5/81					Both of these candidate Descriptors have many potential postings in the database -- Most are in the context of such combinations as Parent/Daughter or Son, Mother/Daughter or Son, and Father/Daughter or Son, but this is not always the case -- Separate terms will provide greater flexibility -- There appears to be no need for SNs (AA)	
1108	EDUCATIONALLY DISADVANTAGED Add UF: Academically Disadvantaged		X		AA	5/81						

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1109	PERFORMANCE CONTRACTS Add UF: Student Learning Contracts		X		AA	5/81						
1110	PREVOCATIONAL EDUCATION Add to existing SN: -- may include training in work habits and skills applicable to a variety of jobs (i.e., following directions, punctuality, etc.) (Note: prior to Mar80, ...) Add RT: Career Planning; Vocational Aptitude		X		AA, EC	5/81					This term appears frequently in the literature on educating disabled children -- the proposed changes are meant to cover this context (AA/EC)	
1111	ARCHITECTURAL DRAFTING Add SN: Process of drawing artistic architectural and structural features of any class of buildings and like structures -- includes delineating design and details, and confirming compliance with building codes		X		CE	5/81					Based on DOT (Dictionary of Occup. Titles) description (CE)	

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1112	CABINETMAKING Add SN: Cutting, shaping, assembling, and repairing prepared parts of complex wood products such as store fixtures, office equipment, and home furniture Add UF: Cabinetmakers Switch WOODWORKING from RT to BT		X		CE	5/81					SN based on DOT description (CE)	
1113	ENGINEERING DRAWING Add SN: Preparation of clear, complete, and accurate working plans and detail drawings from rough or detailed sketches or notes for engineering or manufacturing purposes, according to specified dimensions (Note: prior to Aug81, the use of this term was not restricted by a Scope Note)		X		CE	5/81					Based on DOT, DHEW/NCES's Combined Glossary, and Good (CE)	

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1114	ENGINEERING GRAPHICS Add SN: Technical field including engineering drawing, problem solving or analytical graphics, and descriptive geometry Add RT: Computer Graphics Switch ENGINEERING DRAWING from RT to NT		X		CE	5/81					Recommendation based on contact with R.W. Parkinson, School of Engineering, Ohio State Univ. (CE)	
1115	MACHINE TOOL OPERATORS Add SN: Semiskilled workers who tend any variety of mechanized equipment, such as lathes, drill presses, milling machines, grinders, or special machinery (Note: prior to Aug81, the use of this term was not restricted by a Scope Note) Add RT: Manufacturing Industry		X		CE	5/81					SN based on DOT, DHEW/NCES's Combined Glossary, and Good (CE) Think that 1st word in SN should be "skilled" (AA)	

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1116	MACHINISTS Add SN: Persons who set up and operate machine tools, and fit and assemble parts to make or repair metal parts, mechanisms, tools, or machines, applying knowledge of mechanics, shop mathematics, metal properties, and layout and machining procedures Add RT: Machine Repairers; Machinery Industry		X		CE	5/81					SN based on DOT, DHEW/NCES's Combined Glossary, and Good (CE)	
1117	TECHNICAL ILLUSTRATION Add SN: Process of laying out and drawing illustrations for reproduction in reference works, brochures, and technical manuals dealing with assembly, installation, operation, maintenance, and repair of machines, (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)		X		CE	5/81					tools, and equipment (Note: prior to Aug81, the use of this term was not restricted by a Scope Note) - * - * - * - * - * - SN based on DOT description (CE)	

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1118	TOOL AND DIE MAKERS Add SN: Persons who analyze specifications, lay out metal stock, set up and operate machine tools, and fit and assemble parts to make and repair metalworking dies, cutting tools, jigs and fixtures, gauges, and machinists' handtools, applying knowledge of tool and die designs and construction, shop mathematics, metal properties, and layout, machining, and assembly procedures Add RT: Trade and Industrial Education Shift MACHINISTS from RT to BT		X		CE	5/81					SN based on DOT description (CE)	
1119	WOODWORKING Add SN: Construction, finishing, and reclaiming of wood articles or structures -- also, an area of study relating to industries producing or using lumber		X		CE	5/81					Based on DOT, Good, Webster's New Collegiate Dict., and DHEW/NCES's Combined Glossary (CE)	

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1120	• CARPENTERS → CARPENTRY (new term---see below) • DRAFTERS → DRAFTING • ROOFERS → ROOFING For each set, transfer postings from the 1st to the 2d term.			X	CE	5/81					Distinctions within these pairs of terms are unnecessary and impractical for searching (CE)	
1121	CARPENTRY SN: Process of building or repairing structures or their structural parts made from wood or materials that can be worked like wood, e.g., plastic, fiber glass BT: Construction (Process); Woodworking RT: Building Trades; Cabinetmaking Industrial Arts; Skilled Occupations Skilled Workers	X			CE	5/81						

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ERIC VOCABULARY STATUS REPORT

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1122	DRAFTING Add SN: Communication of ideas through drawings, sketches, charts, graphs, and maps according to mathematical rules of projection -- also, the use of drafting instruments in lettering, sketching, geometric construction, orthographic and pictoral drawings, working drawings, etc.		X		CE	5/81					SN based on DHEW/NCES's Combined Glossary and Good (CE)	
1123	ROOFING Add RT: Skilled Workers		X		CE	5/81					This RT is former BT of merged term ROOFERS -- see Entry #1120 (CE)	
1124	ADJUSTMENT (TO ENVIRONMENT) Add RT: Attitude Change		X		HE	5/81						
1125	LABOR EDUCATION Add RT: Industrial Training		X		HE	5/81						

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1126	INDIVIDUALIZED INSTRUCTION Delete UF: Clinical Teaching		X		HE	5/81					IR agrees -- see Entry #1127 (HE)	
1127	CLINICAL TEACHING (HEALTH PROFESSIONS) SN: Instruction for allied health occupations students that focuses on patient, client, or laboratory management -- e.g., medical student instruction in clinical diagnosis of patients (Note: prior to Aug81, the instruction "Clinical Teaching, USE Individualized Instruction" was carried in the Thesaurus) UF: Clinical Instruction (Health Professions) BT: Teaching (Occupation) RT: Allied Health Occupations Education; Clinical Experience; (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			HE	5/81					Medical School Faculty; Practicum Supervision; Teaching Hospitals; Teaching Methods - * - * - * - * - * - IR agrees (HE)	

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ERIC VOCABULARY STATUS REPORT

Date: June 1981 Page: 17 of 18

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1128	COMPUTER PROGRAMS Add UF: Computer Software		X		IR	5/81					SE agrees (IR)	
1129	SOCIAL STUDIES CURRICULUM SN: A planned group of courses and experiences relating to the social studies that the school offers to students	X			SO	5/81					Parallels existing Thesaurus terms such as SCIENCE CURRICULUM, MATHEMATICS CURRICULUM, ENGLISH CURRICULUM, and SPEECH CURRICULUM (SO)	
1130	ART ACTIVITIES Add SN: Productive or appreciative participation in aesthetic experiences, including the use of such experiences generally in the school curriculum		X		AA	6/81					Recommended to replace old SN, which was approved by VRG for deletion in May '81 (VSR Entry #1070) (AA)	

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ERIC VOCABULARY STATUS REPORT

Date: June 1981

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1131	ART EDUCATION Add SN: Education concerned with one or more of the fine or applied arts, including studies and creative experiences		X		AA	6/81					Recommended to replace old SN, which was approved for deletion by VRG in May '81 (VSR Entry #1070) (AA)	
1132	BURNOUT SN: Set of feelings and/or behaviors which are response(s) to chronic stress and which may have physiological and/or psychological consequences BT: Responses	X			CG	6/81						
1133	HELPLESSNESS SN: A psychological state often resulting when events are uncontrollable UF: Learned Helplessness BT: Psychopathology	X			CG	6/81						

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PUBLICATION TYPES IN THE ERIC DATA BASE

(SEPTEMBER 1974 - DECEMBER 1980)

CODE	PUBLICATION TYPE	DATE INITIATED	ACCESSIONS CODED BY PUBTYPE	PERCENT OF ACCESSIONS CARRYING PUBTYPE
143	Research/Technical Reports	9-74	32,578	32.5
150	Speeches/Conference Papers (Single Papers)	9-74	18,846	18.8
050	Guides - General	9-74	13,595	13.5
141	Project/Program Descriptions	9-74	9,572	9.5
010	Books	9-74	6,030	6.0
131	Bibliographies	9-74	5,031	5.0
052	Teaching Guides (For Teacher)	7-79	2,980	3.0
120	Opinion Papers	9-74	2,477	2.5
040	Dissertations (Level Undetermined)	9-74	2,470	2.5
110	Numerical/Quantitative Data	9-74	2,214	2.2
055	Guides—Non-Classroom (For Support Staff)	7-79	2,118	2.1
080	Journal Articles	9-74	1,960	2.0
021	Conference Proceedings	9-74	1,903	1.9
070	Information Analyses	9-74	1,863	1.9
051	Instructional Materials (For Learner)	7-79	1,819	1.8
142	Evaluative/Feasibility Reports	7-79	1,541	1.5
090	Legal/Legislative/Regulatory Materials	9-74	1,493	1.5
160	Tests, Measurement Instruments	9-74	1,290	1.3
132	Directories/Catalogs	9-74	914	.9
999	Miscellaneous	9-74	886	.9

PUBLICATION TYPES IN THE ERIC DATA BASE

(SEPTEMBER 1974 - DECEMBER 1980)

CODE	PUBLICATION TYPE	DATE INITIATED	ACCESSIONS CODED BY PUBTYPE	PERCENT OF ACCESSIONS CARRING PUBTYPE
022	Serials	7-79	685	.7
140	Reports - General	7-79	343	.3
060	Historical Materials	9-74	310	.3
020	Collected Works	7-79	261	.3
134	Vocabularies/Classifications	9-74	197	.2
030	Creative Works	7-79	134	.1
130	Reference Materials - General	7-79	89	.1
071	ERIC Information Analysis Products	6-80	83	.1
100	Audiovisual Materials	9-74	80	.1
042	Masters Theses	7-79	37	.04
041	Doctoral Dissertations	7-79	33	.03
043	Practicum Papers	7-79	23	.02
170	Translations	7-79	20	.02
133	Geographic Materials	9-74	6	.01
			113,881	

LOCKHEED WORLDWIDE DIALOG SERVICE BECOMES NEW CORPORATE SUBSIDIARY

Lockheed's Dialog service -- the largest online information retrieval service in the world -- will become a subsidiary of the Lockheed Corporation on June 1.

To be known as DIALOG Information Services, Inc., the new company will be headed by Dr. Roger K. Summit, president.

The Dialog service has operated within the Advanced Systems Division of Lockheed Missiles & Space Company in Sunnyvale, California, since its inception in the mid-60s. It now provides users worldwide with immediate computerized access to more than 40 million references and abstracts in 132 public database files. References available through the Dialog service cover virtually all fields of study in business and economics, humanities and sciences.

Under its new corporate structure, the Dialog service will be a wholly owned subsidiary of the Lockheed Corporation but will continue its centralized computer operations from its recently upgraded facilities in Palo Alto, California.

Summit has been with the information retrieval program since its beginning and directed its growth from a fledgling project involving a single, local terminal in 1966.

As an international clearing house for information, the Dialog service is used by scientists, librarians, engineers and others in more than 60 countries. It serves all 50 states of the U.S., and its databases are drawn not only from the U.S. but from other countries including Great Britain and The Netherlands. The service has offices in Toronto, Canada; Sydney, Australia; Tokyo, Japan; and London, England.

Although Summit plans no immediate changes in staff or facilities, he expects the new structure to provide greater organizational strength and to serve as a basis for continued growth.

Lockheed's Dialog service enables the user to talk directly with a computer through a typewriter-like terminal that connects to the service via a common telephone. The references sought by the user are displayed on a cathode ray tube or printed out on a high-speed typewriter. The system is interactive -- that is, the user can continuously see search progress and re-direct the computer as necessary to further narrow the search to the specific material being sought.

The Dialog service is an outgrowth of company research into information retrieval that began in 1962. In 1966 the company won a contract from NASA to establish a retrieval system for a collection of some 260,000 aerospace technical documents -- a collection indicative of the mushrooming growth of technological information that would accelerate further in the years following.

The success of this early NASA/RECON system led to other contracts from government agencies, and ultimately to a full-fledged commercial service providing online interactive access via terminal in any user's office.

The Dialog service now covers an array of subjects that includes medicine, arts, technology, business, law, economics, and a full range of sciences. Expansion of databases will continue as user requirements continue to grow.

# # #

5-28-81

1801

ERIC CLEARINGHOUSE DATA

1980

		CE	CG	PS	EA	EC	HE	IR	JC	FL	CS	RC	SE	SO	SP	TM	UD	TOTAL
STAFF	FTE Staff (Budgeted)	11.83	6.60	8.58	9.0	6.85	7.0	10.75	6.00	8.02	11.95	10.00	7.20	9.45	9.71	7.45	7.83	8.67 AV
	FTE Staff (Contributed)	.65	2.31	.86	1.0	.5	.2	–	.50	.70	2.10	.66	1.46	—	.15	–	–	.89 AV
	Total Staff	12.48	8.91	9.43	10.0	7.35	7.8	10.75	6.50	8.72	14.05	10.66	8.66	9.45	9.86	7.45	7.83	9.56 AV
ACQUISITIONS	Documents Received-Solicited	2373	820	674	678	608	435	911	508	937	2568	1045	956	797	489	1777	480	16056
	Documents Received-Unsolicited	1588	557	803	1143	1535	1190	811	543	278	1390	910	4762	1034	1335	820	1478	20177
	Total	3961	1377	1477	1821	2143	1625	1722	1051	1215	3958	1955	5718	1831	1824	2597	1958	36233
	Documents Rejected	1442	367	593	708	414	210	415	247	488	1039	980	1834	892	389	910	770	11698
	Documents Transferred	119	218	127	126	29	179	101	78	71	166	288	549	162	301	817	183	3514
	Total	1561	585	720	834	443	389	516	325	559	1205	1268	2383	1054	690	1727	953	15212
RIE	Documents Retained for RIE	2400	792	833	987	1145	1236	1206	726	1037	1818	687	1037	866	391	858	1005	17024
	Documents Retained for Local Files	–	0	0	0	454	0	–	–	–	0		2299	0	30	–	–	2783
	Documents Submitted for RIE	2231	828	787	852	867	1242	1030	589	994	1723	698	1057	810	930	901	877	16416
	Docs. Holding for Repro. Release	–	52	0	0	35	30	–	–	–	0	173	1373	185	90	–	–	1938
	Total Documents Processed	2231	1672	787	1839	1356	1236	1030	589	994	3541	871	2430	1861	1544	901	877	23759
JOURNAL INVENTORY	Selective Journals	60	49	9	106	63	43	46	3	10	51	15	76	34	9	26	35	
	Cover-to-Cover Journals	6	14	19	68	25	8	5	8	31	16	10	–	11	18	10	5	
	One-shot Journals	–	0	0	–	12	65				0	1	–		–	–	–	
	Total	66	63	28	174	100	116	51	11	41	67	26	76	45	27	36	40	
	Articles Indexed only	2	0	171	1	–	0	–	–	–	0	–	–	0	2			176
	Articles Indexed & Annotated	1311	2743	1302	1446	1937	1422	1235	373	750	2418	493	2254	823	1209	1081	703	21500
	Total	1313	2743	1473	1447	1937	1422	1235	373	750	2418	493	2254	823	1211	1081	703	21676
REQUESTS RECEIVED	Telephone Requests Received	206	2852	707	211	1251	2784	213	358	767	419	514	3376	109	281	516	239	14803
	Letter Requests Received	1588	1726	1423	4072	3646	471	1492	1789	2035	3216	1432	5959	1296	2372	1076	1801	35394
	Visits	7727	6509	1106	1907	64	3178	834	1011	106	213	1620	333	704	240	150	163	25865
	Total	9521	11087	3236	6190	4961	6433	2539	3158	2908	3855	3698	14654	2109	2882	1742	2203	81181
TYPE OF REQUEST	Scope	3113	6953	2463	1835	4931	1383	2501	1108	2411	726	2416	8736	1521	2316	602	455	43470
	Non-Scope	12	509	536	224	30	170	38	544	215	258	1282	726	137	551	107	203	5542
	Specific Search	182	1055	1820	257	250	2287	398	614	413	290	451	492	304	249	288	276	9626
	Clearinghouse Products	6647	691	1017	3522	2535	1193	1036	1789	2723	2193	5978	13036	730	1017	3868	604	38579
	General Questions on ERIC	1606	750	547	42	143	1463	1033	240	1088	397	6675	2602	583	898	1914	166	20147
	Mailing List	520	1129	134	310	152	451	409	292	163	488		3531	473	795	209	1095	9851
	Other	–	354	0	–	–	0				0	4661	–	–	–	–	–	5015
	Total																	

...Continued on next page...

		CE	CG	PS	EA	EC	HE	IR	JC	FL	CS	RC	SE	SO	SP	TM	UD	TOTAL
BREAKDOWN OF USERS	General Practitioners	4081	2371	782	1276	1939	1596	451	1016	1225	1859	800	8167	965	780	512	550	28370
	Decision Makers	556	808	224	1581	337	1912	126	592	266	640	527	2562	394	455	77	50	11107
	Research & Devel. Specialists	1205	476	311	208	36	0	98	218	275	98	317	311	55	138	411	493	4650
	Information & Dissem. Specialist	2396	429	222	1204	322	15	920	389	532	443	630	1434	151	368	256	708	10419
	Professional Organ.	205	95	116	116	147	650	29	89	130	92	141	155	124	519	33	61	2702
	Students	238	6474	1197	1647	772	1883	803	576	230	480	1229		231	214	132	187	16293
	Government Agencies	211	222	102	158	120	136	10	71	23	113	41		75	106	32	27	1447
	Other	629	212	282	-	1286	141	103	207	174	146	13	2030	114	302	289	127	6055
	Total	9521	11087	3236	6190	4959	6333	2540	3158	2855	3871	3698	14659	2109	2882	1742	2203	81043
PROMOTIONAL PRODUCTS	Newsletter/Promotional Prod.																	
	No. of copies distributed																	
	Journal Columns																	
	No. of subscribers reached																	

NOTES:

(a) Total does not add. Data reported inconsistently.
  (1) includes reading room users;
  (2) in addition there were 5,100 ERIC referrals from NICTAC;
  (3) Includes 132 "Other";
  (4) includes 4,991 "Other" - meetings and conferences.

Attachment 4
Page 2 of 2

Project SEEK

ERIC IAP Workshop

April 30, 1981

Conducted by Dr. James Davis, Associate Director;
ERIC/Chess, Boulder, Colorado

Workshop Objective

To have participants know how the ERIC system functions and how ERIC Information Analysis Products (IAP) can be used to help solve educational problems.

Agenda

9 a.m.	Workshop Introduction
9:15	Educational Problem Solving (See Handout No. 1, Brainstorm Sheet No. 1)
9:40 a.m.	Introduction to ERIC and Project SEEK (See Registration Packet)
10:15 a.m.	A Quick Search of ERIC Using Resources In Education (RIE, CIJE, Thesaurus, Packet)
10:45 a.m.	How an ERIC Clearinghouse Functions (See Posting Sheet No. 1)
11 a.m.	Introduction to IAP Mini-File
11:10 a.m.	Lunch
12:15 p.m.	Using the IAP Mini-File
12:45 p.m.	Search Question Negotiation (See Handout No. 2, Posting Sheet No. 2)
1:30 p.m.	Mini-File Follow-up, a Discussion
1:45 p.m.	What Project SEEK Can Do to Help Proposing to Use the Mini-File
2:15 p.m.	Small Group Brainstorming - Mini-File Use and Mini-File Marketing (See Posting Sheets 3,4,5,6)
2:35 p.m.	Debriefing
2:45 p.m.	Wrapup and Evaluation (See Evaluation Summary)

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1808

SPOTLIGHT

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(Blue Ink on Cream)

Counseling Bilingual Students

HUMANISTIC COUNSELING OF BILINGUAL STUDENTS: A CONTINUOUS PROCESS K-12. Leodoro Hernandez and Karen Carlquist-Hernandez. Field independence, traditions, and assertiveness of counselors and Latino students are explored to help counselors function more effectively with Latino students. Latino students can be taught to be bicognitive, biaffective, and assertive. A model is offered to assist counselors in this effort. Six examples of counseling methods, using teacher-counselor teams, are presented and analyzed. Suggestions are offered for strong, innovative counseling teams to serve students. (1976, ED 174 915, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 30 p.)

MEXICAN AMERICANS IN SCHOOL: IMPLICATIONS FOR THE COUNSELOR-EDUCATOR. John Michaelson. The opportunities and role of the counselor in education are expanding, partially due to the increasing numbers of Mexican American students and their demands for equal education. While many researchers have traced the problem of poor education for Mexican American children to their cultural and family background, both teachers and counselors have contributed to the situation by setting lower expectations for Mexican American students and by using rigid "tracking" systems which tend to limit student achievement. One much-heralded approach to the problem is bilingual/bicultural education. Another approach is using counselors, preferably bilingual, at all educational levels and expanding the counselor role to include parent orientation, community liaison, and student placement, as well as helping the student with problems. In particular, the counselor can assist with the growing numbers of elementary aged minority students who exhibit high anxiety and low self-concept, and the "alingual" or "bicultural illiterate" student. Currently, counselors are often misused by the institutions that employ them, but they are generally well trained. Anglo counselors must be versatile, skilled, more culturally aware of their minority students, and must know which methods work best with those clients. (1978, ED 173 011, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 14 p.)

ENTRE DOIS MUNDOS: VIDA QUOTIDIANA DE CRIANCAS PORTUGUESAS NA AMERICA (BETWEEN TWO WORLDS: THE DAILY LIFE OF PORTUGUESE CHILDREN IN AMERICA). Fernando de Meneses. This Portuguese reader describes the culture shock that Portuguese children and their families face when they immigrate to North America. The reader, divided ino 75 short stories about families coming from the rural areas of Portugal where there has been little industrialization, is designed to help children grow to modes of thinking adaptable to the industrial city without losing the values implicit in the life and culture of their village. To achieve this goal, four steps are suggested: (1) listening with respect to all elements of the old culture; (2) searching for the general values that are at the origin of the different customs; (3) finding the economic and historic reasons why those values were expressed in such customs; and (4) finding ways that permanent values can be incorporated into practices consistent with life in the modern city. For each story, the teacher's guide contains the counseling goal for dealing with the certain cultural aspect of the story, discussion questions, project suggestions, and explanations of certain language and cultural terms. The text is in Portuguese and the teacher's guide is in English. (1977, ED 179 075, EDRS Price: MF $0.91, PC $16.85 Plus Postage, 228 p.)

The documents cited in this issue of SPOTLIGHT are among the many indexed and abstracted in the ERIC system. Documents are generally available in two forms: microfiche (MF) and/or paper copy (PC). Both forms may be ordered from EDRS/CMIC, P.O. Box 190, Arlington, VA 22210. Payment must accompany orders.

Other documents may be searched in the monthly ERIC indexes, Resources in Education (RIE) and Current Index to Journals in Education (CIJE), both available in most education resource centers and university libraries. For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

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(Black Ink on Orange)

Counseling Reentry Students

THE EFFECTS OF CAREER COUNSELING ON SUBSEQUENT JOB SATISFACTION IN MATURE WOMEN RETURNING TO COLLEGE. Sharon B. Covitz. The effects of career counseling on subsequent job satisfaction in mature women returning to college was investigated. Subjects, women 25 years or older upon graduation, were drawn from two populations—one that had been involved in career counseling through an established counseling program for mature women, and one that had not. While career counseling did not have a measurable effect on job satisfaction, other variables such as income, marital status, number of children, level of education, and profession did. It is possible that, over time, the positive effects of career counseling were obscured by other factors which fulfilled needs of the subjects. (The questionnaire administered for the study is included.) (1980, ED 186 786, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 18 p.)

BARRIERS TO REENTRY WOMEN: COLLEGE TRANSFER POLICIES, RESIDENCY AND GRADUATION REQUIREMENTS. Jeanne Fisher-Thompson. Problems and barriers concerning transfer policies, residency, and graduation requirements that women often face when reentering the educational system are identified. Additionally, ways in which institutions can be more responsive to the needs of reentry students are suggested. A wide range of possible actions is included so that institutions can pursue those appropriate to their individual circumstances. Credit transfer is one of the major barriers to women seeking to reenter college. The following topics are considered: credit by examination; the time limit for completion of graduate study; credit for prior experience; the requirement that all or a certain number of credits can be earned as a full-time student; extension courses and residency; courses for military personnel; special populations; legal considerations; recruitment of reentry women as transfer students; admissions; counseling; registration; and other student services. (1980, ED 189 909, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 13 p.)

REENTRY: A HANDBOOK FOR ADULT WOMEN STUDENTS. Nancy Maes. In this handbook of practical advice for adult women who are reentering undergraduate and graduate programs at institutions of higher education, interviews with 60 reentry women provide helpful suggestions for organizing time inside and outside the university while balancing other relationships and responsibilities with academic demands. The majority of reentry women manage a household and care for a family while pursuing a university career. Priorities often need to be reshuffled when adult women return to the university, and time management techniques become crucial in negotiating compromises with husbands, children, friends, and relatives. Within the university, adult women students can find useful information on selecting classes, university publications, faculty advice, student responses, scheduling classes, registration, study habits, career counseling, financial aid, discrimination, and relationships with students and faculty. (1979, ED 187 215, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 26 p.)

The documents cited in this issue of SPOTLIGHT are among the many indexed and abstracted in the ERIC system. Documents are generally available in two forms: microfiche (MF) and/or paper copy (PC). Both forms may be ordered from EDRS/CMIC, P.O. Box 190, Arlington, VA 22210. Payment must accompany orders.

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Counseling Displaced Homemakers

NEW BEGINNINGS. A MANUAL FOR FACILITATING GROWTH FOR DISPLACED HOMEMAKERS. Nancy Burnside and Others. This resource manual shares ideas and exercises with those persons interested in and working with the specific concerns of displaced homemakers. Sections correspond to steps in an adjustment process leading to job search. An introduction provides helpful hints for use by peer counselors, professional therapists, and group leaders. Part 1 contains 17 exercises which look at the person and the identity from childhood to adulthood, from past experience to present, from outside influences to inside characteristics. Four exercises on communications are intended to facilitate the movement from knowledge about self to sharing that self with others. Other exercises evaluate interests, skills, needs, and wants to assist the displaced homemaker to mold her characteristics with her identity and establish career goals. Additional exercises cover necessary skills in finding employment and provide a list of agencies, organizations, colleges, people, and places of assistance to displaced homemakers and leaders/counselors. (1980, ED 189 449, EDRS Price: MF $0.91, PC $10.25 Plus Postage, 130 p.)

NEGLECTED WOMEN: THE EDUCATIONAL NEEDS OF DISPLACED HOMEMAKERS, SINGLE MOTHERS, AND OLDER WOMEN. Carol Eliason. The educational needs of neglected women are described in the form of testimony from nationwide hearings on the subject, profiles of specific types of women, and case histories. Following each profile, solutions to the problems presented are suggested and existing programs are listed. Recommendations are made to revise existing legislation and programs so that they will be of greater benefit to displaced homemakers, single mothers, and older women. Also recommended is new legislation which would aid educationally disadvantaged women by: (1) providing financial assistance for such women; (2) providing for non-taxable assistance by employers for career advancement education for such women; and (3) including in new legislation on displaced homemakers a broad definition of eligibility. (1978, ED 163 138, EDRS Price: MF $0.91, PC $5.30 Plus Postage, 63 p.)

DISPLACED HOMEMAKERS: A CETA PROGRAM MODEL, FITCHBURG, MASSACHUSETTS. Lynne Billman. Divorced, widowed, or separated women need help in three basic areas in the transition from sheltered home life to the world of work in: (1) recognizing their own interests and abilities; (2) obtaining up-to-date, salable skills; and (3) finding support services, such as counseling, job placement, peer group support, and role models. A Homemakers Reentry Program (HRP) addressing these needs was developed using CETA (Comprehensive Employment and Training Act) funding. Groups of women were enrolled every three months following an assessment and testing preselection phase. The program stressed individual development rather than skills development per se, and involved orientation for self-assessment and study of career options. A work experience component consisted of two two-month stints working for nonprofit agencies and a final two-week job-readiness seminar or series of workshops. Some women chose basic education or other training prior to the work experience, and some were referred to CETA for courses following graduation. Weekly seminars and peer support continued throughout the five-month program. (1978, ED 179 778, EDRS Price: MF $0.91, PC $5.30 Plus Postage, 58 p.)

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Counseling to Reduce Family Violence

FAMILY VIOLENCE: THE WELL-KEPT SECRET. Melinda Longtain. The myths maintaining the violence between men and women are woven deeply into the matrix of society's norms and values. Crisis intervention succeeds to the extent that it is supported by wider reaching interventions—interventions that challenge the myths. Such programs include day care for mothers wanting to work and flexible time schedules for working mothers. Other examples of preventive mental health in this area include allowing men to be more nurturant and relieving them of the pressure to achieve constantly. (1979, ED 177 410, EDRS Price: MF $0.91, PC $3.65 Plus Postage, 39 p.)

SPOUSE ABUSE: A SELECTED BIBLIOGRAPHY. Carolyn Johnson (Comp.) and Others. This collection of resources is designed to assist those helping professionals dealing with victims of spouse abuse as well as those individuals interested in learning more about this particular subject area. This annotated bibliography has been compiled to highlight the problem of spouse abuse and the various forms of intervention currently available. The citations are presented in two sections, the first covering the nature of the problem with a focus on descriptions of spouse abuse and violence in the family, analyses of the causes, and suggestions for change; and the second covering intervention strategies with an emphasis on the role of the law enforcement system, options available to battered spouses, and examples of places of refuge. (1978, ED 174 892, EDRS Price: MF $0.91, PC $5.30 Plus Postage, 66 p.)

FAMILY VIOLENCE. Carol Sorgen (Ed.). This quarterly publication, issued by the National Institute on Alcohol Abuse and Alcoholism (NIAAA), contains articles dealing with family violence and alcohol abuse, children of alcoholic parents, training programs for counselors, and confidentiality of client records. The three articles on alcohol abuse suggest that: (1) there is a clear association between alcoholism and all kinds of domestic violence such as wife battering, child abuse, and incest; (2) many abuse victims are "silent" victims until threat of serious injury or death appears imminent; and (3) social services and the criminal justice system are beginning to develop programs involving hotlines, emergency shelters, and crisis centers to help with these problems. Other articles focus on the provision of services for all children of alcoholics, not just those who exhibit behavioral problems, a program model for training counselors to handle referrals to child protective services, and policy issues related to federal regulations governing confidentiality of patient records and child abuse/neglect reports. A partial listing of family violence agencies is also provided. (1979, ED 184 008, EDRS Price: MF $0.91, PC $3.65 Plus Postage, 39 p.)

SCHOOL-AGED VICTIMS OF SEXUAL ABUSE: IMPLICATIONS FOR EDUCATORS. Phillip M. Wishon. Each year in the United States, thousands of school-aged children become involved in sexual activities arranged by adults for purposes of pleasure and profit. Nationwide, annual profits from the child pornography industry and from female and male child prostitution are in the tens of millions of dollars. Heretofore, the majority of child-care-givers have been largely unmindful of the problems of childhood sexual exploitation and its educational and sociological concomitants. An overview of the problem of child sexual abuse is provided. Measures are recommended which can assist professional educators in responding to the needs of child victims and to the concerns of high-risk individuals. (1979, ED 181 373, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 13 p.)

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The University of Michigan
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Counseling the Exceptional

COUNSELING EXCEPTIONAL PEOPLE. Libby Benjamin and Garry R. Walz (Eds.). This guide offers counselors and special education and classroom teachers assistance in counseling handicapped children. Major articles focus on counseling children who are mentally retarded, emotionally, visually and hearing impaired, learning disabled, and gifted. Additional information is provided on: (1) sexual fulfillment for the handicapped; (2) prescriptive interventions for exceptional children; and (3) a model of consultation for exceptional children and youth. (1980, ED 181 397, EDRS Price: MF $0.91, PC $18.50 Plus Postage, 263 p.)

RESOURCE GUIDE: VOCATIONAL COUNSELING FOR THE HANDICAPPED. Thomas H. Hohenshil and Carolyn Maddy-Bernstein. This resource guide is designed to assist educational personnel to expand and increase the effectiveness of their vocational guidance and counseling programs for the handicapped. The guide includes a combination of articles, books, research reports, audiovisual materials, staff training materials, organizations, and directory lists. The references, which were compiled from a variety of sources, i.e., ERIC, federal and state research and training projects, and private and governmental agencies, address the following areas of concern for the handicapped: (1) counseling; (2) education; (3) job placement; (4) career education; (5) legislation; (6) family counseling; and (7) national and Virginia-based organizations. (1980, ED 186 789, EDRS Price: MF $0.91, PC $10.20 Plus Postage, 133 p.)

COUNSELING YOUR GIFTED CHILD. OREGON SERIES ON TALENTED AND GIFTED EDUCATION. Alfreda Ebeling. Intended for parents, this booklet discusses how parents can counsel their gifted or talented child. Some tips for effective counseling are presented, focusing on observation, listening, accepting, and making suggestions. The question of when a parent should counsel his/her gifted child is considered. Some helpful attitudes a parent can have toward giftedness are described, such as being different, using one's ability responsibly, and having others appreciate one's achievement. A list of sources of information on the talented and gifted is also provided. (1979, ED 185 721, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 24 p.)

THE CAREER DEVELOPMENT NEEDS OF TALENTED STUDENTS: A PERSPECTIVE FOR COUNSELORS. Philip A. Perrone and Others. Intended for counselors, this paper discusses the critical periods and patterns of gifted child development related to career and life style determination. Case histories of two gifted and talented students are offered, following their lives from early childhood through early adulthood. Twelve critical issues with regard to the development of gifted and talented children are outlined, including that talented people: (1) are likely to look for a career as their principal means of self expression; (2) experience conflict between achieving excellence and being accepted as normal; and (3) if female, still perceive marriage and career as mutually exclusive and make unnecessary compromises in career planning. General career guidance needs of the gifted are also discussed and summarized. (1979, ED 185 731, EDRS Price: MF $0.91, PC $2.00, Plus Postage, 20 p.)

LIFE COPING SKILLS FOR EXCEPTIONAL CHILDREN. Laura L. Mohr and Others. A role playing technique designed to promote good mental health in exceptional children is described. This life coping skills approach emphasizes that exceptional children are first of all children. A sequence for guiding role playing is provided: building comfort, building involvement, introducing interaction among players, adding dialogue, involving the class, and using role play in the classroom. The appendices contain tips on role playing as well as examples of role playing activities for exceptional children. (1980, ED 188 405, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 23 p.)

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Counseling for Business and Industry

DESIGNING CAREER DEVELOPMENT PROGRAMS FOR BUSINESS AND INDUSTRY. Zandy Leibowitz and Nancy Schlossberg. This staff development module is designed for helping professionals who have the responsibility of providing career development services to adults employed in business and industrial settings. The goal of this module is to help participants: (1) apply concepts of adult career development to client problems; (2) gain skills in organizational needs assessment; (3) plan a career development program; and (4) design a program evaluation plan. The module format consists of an overview, goals, objectives, outline, time schedule, glossary, readings, skill development activities, and bibliography. A Coordinator's Guide is also included. (1979, ED 182 675, EDRS Price: MF $0.91, PC $13.55 Plus Postage, 189 p.)

FIRST-LINE SUPERVISORY TRAINING. This document contains 10 information modules designed for use in an industrial supervisory training seminar. Module 1 focuses on the role of the supervisor as well as a definition of supervision and its four basic functions: planning, organizing, directing, and controlling. Module 2 deals with authority, power influence, and the supervisor's responsibility. Module 3 explores the uses and disadvantages of the informal organization. Module 4 focuses on human relations in organizations. Module 5 deals with factors that influence morale, unions and morale, and improvement techniques. Module 6 examines the motivation of people. Module 7 looks at the problems of handling grievances and taking disciplinary actions. Module 8 discusses communication, including its purpose, barriers, techniques, channels, and written versus oral methods. Module 9 focuses on the training of employees, i.e., methods and techniques, the purpose of evaluation, and the art of questioning. Module 10 identifies time pressures and ways to make more time available for dealing with top priority items. (1979, ED 178 710, EDRS Price: MF $0.91, PC $8.60 Plus Postage, 107 p.)

COMMITTEE LEADERSHIP: GROUP PROBLEM-SOLVING AND CONFLICT RESOLUTION. PAPER NO. 85. John P. Fry. This guide presents suggestions to committee chairpersons for making meetings more effective, including: (1) preparation of the agenda and physical arrangements for the meeting; (2) management of meetings to avoid negative outcomes; and (3) methods to overcome blocks in conflict resolution and decision-making. Examples of frequent problems occurring at committee meetings are illustrated along with several solutions. Appendices include tips on problem-solving, identifying constraints before brainstorming for ideas, comparing and ranking ideas, and gaining acceptance for a proposal. (1979, ED 191 829, EDRS Price: MF $0.91, PC $8.60 Plus Postage, 102 p.)

A REGRESSION APPROACH TO IDENTIFYING WAYS TO INCREASE LEADERSHIP EFFECTIVENESS. Dana L. Farrow and Others. The possibilities of providing, for a manager, an individualized prescription of what he can do to increase the performance of his work unit on designated criteria in selected organizational settings are demonstrated. The information is couched in terms of a 31-variable system described by the manager and his immediate subordinates. Regression analyses combine each of five leadership styles and situational elements to isolate the variables of consequence. Results reflect a validation sample of 78 managers and their 312 subordinates for a variety of profit organizations on three criteria: workgroup effectiveness, satisfaction and supervision, and job satisfaction. (1979, ED 181 364, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 14 p.)

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NEW ACQUISITIONS ARRANGEMENTS

Two new Facility Acquisitions Arrangements should be added to the EAA List as follows:

EFAA 258: National Institute for Work and Learning
(formerly National Manpower Institute)
Level 2 Blanket Release signed by Archie E. Lapointe, Pres.

EFAA 259: Mid-Atlantic Regional Resource Center
The George Washington University, Dept. of Spec. Ed.
Level 1 if documents show federal funding, otherwise a release is necessary.

Change information on EAA for two EFAAs:

EFAA 138: American Driver and Traffic Safety Education Association
Level 2 Blanket Release now signed by Laura Cuthbertson.

EFAA 238: Western Australian Post Secondary Education Commission
Level 1 Blanket Release signed by W.J. Howse has been received

RIE JUN 81

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
RC 012 477	ED 196 597/RC 012 411	RIEMAY81

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

3. Duplicates Appearing in RIE in April, May and June, 1981.

Duplicate Detected	Duplicate Of	Originally Announced In
CE 027 460	ED 197 948/SE 033 915	RIEJUN81
CE 027 651	ED 198 239/UD 021 248	RIEJUN81
IR 009 122	ED 196 865/SP 017 207	RIEMAY81
TM 810 128	ED 195 537/SP 017 158	RIEAPR81
UD 021 242	ED 195 818/CE 027 542	RIEMAY81

B. REMOVES (16)

Accession Removed	Reason for Removal
CE 027 151	Pulled by CERIC
CG 014 905	Pulled by CERIC
CG 014 908	Pulled by CERIC
HE 013 456	Pulled by CERIC
HE 013 469	Pulled by CERIC
HE 013 471	Pulled by CERIC
HE 013 472	Pulled by CERIC
IR 009 089	Pulled by CERIC
IR 009 158	Pulled by CERIC
JC 810 020	Pulled by CERIC
JC 810 108	Pulled by Clearinghouse
RC 012 498	Pulled by Clearinghouse
SE 034 392	Pulled by CERIC
SO 013 100	Pulled by CERIC
SP 017 407	Pulled by Clearinghouse
SP 017 538	Pulled by CERIC

C. DELAYED (0)

NONE

1816

RIE INPUT BY CLEARINGHOUSE (RIEJUN81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	6
CE	180	1	0	3	178	1,027
CG	56	0	0	2	54	367
CS	140	0	0	0	140	883
EA	84	0	0	0	84	414
EC	75	0	0	0	75	430
FL	50	0	0	0	50	436
HE	77	0	0	4	73	446
IR	62	0	0	3	59	453
JC	47	0	0	2	45	265
PS	51	1	0	0	52	339
RC	81	0	0	2	79	359
SE	80	0	0	1	79	496
SO	54	0	0	1	53	353
SP	77	0	0	2	75	464
TM	41	0	0	1	40	417
UD	61	0	0	1	60	352
TOTAL	1,217	+2	-0	-22 =	1,197	7,507

Attachment 10
Page 1 of 1

CIJE INPUT BY CH (FOR JUNE 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	158	20	22	02	1041
CE	144	30	35	04	966
CG	190	20	24	00	1248
CS	264	32	38	01	1251
EA	67	12	12	04	677
EC	182	26	38	00	1136
FL	76	08	08	21	434
HE	105	23	23	11	698
IR	90	28	32	01	529
JC	31	04	04	00	281
PS	28	06	06	01	480
RC	50	08	08	00	281
SE	231	35	41	06	1259
SO	101	13	17	04	477
SP	151	11	18	00	839
TM	60	11	12	00	531
UD	92	22	24	09	315
TOTALS	2020	309	362	64	12,443

Volume: 5
Number: 7
Date: July 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

This issue of the ERIC Administrative Bulletin is an abbreviated one. The "raw data" for the EAB was lost in transit between Central ERIC and the ERIC Facility and was not located until after the decision was made to "go to press" with the material available. Articles which were submitted for the July issue (and do not appear within) will be included in the August issue.

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NEW ERIC PUBLICATIONS

FACT SHEET REPORT

The ERIC Clearinghouse for Social Studies/Social Science Education has published the following fact sheets during 1981:

- Fact Sheet No. 1: The Teacher and Academic Freedom (March 1981)
- Fact Sheet No. 2: Saving Money on Printing and Reproduction (April 1981)

The following fact sheets are now in preparation:

- Fact Sheet No. 3: Getting What You Need Out of ERIC (September 1981)
- Fact Sheet No. 4: Teaching About Global Issues (September 1981)

...Ann Williams (SO)

NEW PUBLICATIONS FROM EECE

The following publications are available from EECE:

1. Classroom Management in the Elementary School, by Janet Bowermaster, May 1980. Cat. #192, 44pp., $3.00.

   A review of classroom management research with emphasis on practical implications for teachers.

2. Final Report of the National Day Care Study, Vols. II & IV, by Abt Associates. 1980. Cat. #191, 1,505 pp. on microfiche, $5.50.

   The two newest volumes of the National Day Care Study are available in inexpensive microfiche with the summary on paper copy. Vol. II describes the study design and sample, analytic issues and approaches, instruments, analyses, and results. Vols. IV A-C contain the technical appendices including background materials, measurement and methods, and effects analyses.

3. Parenthood in A Changing Society: Papers From A Symposium at Memphis State University. Dec. 1980. Cat. #190, 100 pp., $5.00.

   A collection of papers on contemporary views of the family by Jean Carew, Ellen Goodman, Edith Grotberg, Lilian Katz, William Wattenberg, and Edward Ziegler and Rose Cascione.

4. School-Age Child Care: Programs and Issues, edited by Andrea Genser and Clifford Baden. Nov. 1980. Cat. #189, 106 pp., $5.00.

   Papers from a conference at Wheelock College. A collection of reports and discussions on needs of school-age children and their caregivers, models for school-age programs, and issues in program planning and operation.

...Janet Bowermaster (PS)

CATALOGING ADVISORY

CATALOGING ADVISORY

A number of Clearinghouses are still not identifying the Clearinghouse publications (IAPs) they want included on the "Highlights" page at the front of RIE on the log sheets. Please write "IAP Feature" or "IAP Highlights" in the "Comments" column on the log sheet.

A Reminder: "Paper presented at..." documents should be assigned Pubtype "150." Also, the correct note format for "Paper presented at..." documents is: "Paper presented at the Annual Meeting of the American Anthropological Association (Washington, D.C., December 6, 1980)."

...Christine Lisa St. Lawrence
(ERIC Facility)

NETWORK NEWS

COUNCIL OF ERIC DIRECTORS (COED) MEETING

Irving Morrissett, acting chairman of the Council of ERIC Directors (COED) since Peter Eddy's resignation as the Director of the ERIC Clearinghouse on Languages and Linguistics, will chair a meeting of COED in Washington, D.C. on July 9 and 10, 1981. The major agenda items are preliminary planning for the fall Directors' meeting and consideration of implications for the Clearinghouses of the current status of NIE and ERIC funding for FY 1981 and 1982. A meeting to discuss budget matters and the status of ERIC is scheduled for July 9 with Dr. Arthur Goldberg, Acting Director of NIE, and Dr. Donald Senese, Assistant Secretary for Educational Research and Development. All ERIC Directors have been asked to submit agenda items for the COED meeting and for the fall Directors' meeting.

...Irving Morrissett (SO)

CUMULATIVE LIST OF LEVEL 3 ACCESSIONS (DOCUMENTS NOT AVAILABLE FROM EDRS IN MICROFICHE OR PAPER COPY)

This publication was first issued in April 1978 and covered the eleven-year span 1966-1977. It was intended as a useful adjunct to the ERIC microfiche collection (where it readily explained a missing microfiche), and for those ordering ERIC documents from EDRS (it prevented abortive orders for documents that couldn't be reproduced).

There has been enough interest expressed by librarians and others in this reference tool to warrant a supplement and one has been prepared covering the 3½ year period 1978-1981 (June). This item can be purchased from the ERIC

Processing and Reference Facility for $3.75 postpaid. Pre-publication orders already in hand will be filled and an invoice will accompany the shipment.

...Ted Brandhorst (ERIC Facility)

RESULTS OF FACILITY SURVEY ON CURRENT AVAILABILITY OF OLD LEVEL 3 DOCUMENTS

The results of the ERIC Facility survey on the current availability of Level 3 documents from a sampling of 1968, 1973, and 1978 previously announced documents was reported at the National Technical meeting. (See Attachment 1 for the full report.)

...Grace Sundstrom (ERIC Facility)

REPRINT OF SO ARTICLES IN STANDARD EDUCATION ALMANAC (SEA)

"Breaking Into ERIC: Here's How to Do It," the lead article in the January 1981 issue of Keeping Up, the news bulletin of the ERIC Clearinghouse for Social Studies/Social Science Education, will be reprinted in the 14th edition of the Standard Education Almanac (SEA), published by Marquis Academic Media, a division of Marquis Who's Who, Inc., publisher of various reference works, including Who's Who in the United States. The article described guidelines and procedures for submitting documents into the ERIC system.

SEA is described by its publisher, Marquis Academic Media, as "a compendium of educational information, including representative viewpoints on current issues as well as government and private statistics, evaluative studies, specially selected educational articles and reports, and lists of resources and addresses covering all aspects of education in the United States and Canada." The 14th edition will be available in October 1981.

...Ann Williams (SO)

CAPS ORIENTATION FOR TEACHERS

Many teachers working on their Masters degress or returning for refresher courses attend summer school classes in the School of Education at the University of Michigan. CAPS presents ERIC orientations to these students, at the instructor's request, showing them how to retrieve ERIC documents and journal articles by using the three basic reference tools (Thesaurus, RIE Index, and CIJE Index). One hour sessions are preferred (a half hour for the presentation and a half hour for some "hands on" experience in locating information for their papers). The types of classes vary from a two-week workshop on Global Education to Elementary School Curriculum and Remedial Reading. These efforts promote ERIC to teachers already in the classroom, by identifying useful teaching materials. The majority of these new users become avid ERIC "fans" and tell others, thus increasing patronage of our Learning Resource Center. The worksheet used for ERIC presentations is presented in Attachment 2.

...Carol S. Mills (CG)

INTERCHANGE MAILING LIST AVAILABLE

The ERIC Facility can provide interested Clearinghouses with the 1,800-address Interchange mailing list. In mailing label form the list can be obtained for $50, to cover the costs of running it. In Xerox form the list can be obtained free of charge; however, only those genuinely having a use for the list should request it. It is recognized that this mailing list contains numerous obsolete addresses. The next issue of Interchange will carry with it a postcard for the use of those wishing to discontinue distribution or to change addresses in any way.

...Ted Brandhorst (ERIC Facility)

NEW ZIP CODE FOR THE ERIC FACILITY

The Zip Code for the ERIC Facility has been changed from 20014 to 20814, effective June 30, 1981. While the Postal Service will continue to deliver mail bearing the old Zip Code for one year, please start using the new code on all material sent to the Facility. Facility forms and stationary will continue to bear the old code for the time being; they will be changed as the stock is reprinted.

...Carolyn Weller (ERIC Facility)

SUMMER HOURS AT CAPS

CAPS is now open Monday through Friday from 7:30 a.m. to 4:00 p.m., in accordance with the University of Michigan summer hours policy. These hours will be in effect through 1 September 1981. Please note that we are on Eastern Daylight Savings Time (just like the East Coast!).

...Helen Mamarchev (CG)

THE BRITISH LINK!

CAPS recently sold a copy of the ERIC Answer Van to the British Embassy in Washington, D.C. While the Answer Van has always been popular, we were wondering why the British Embassy would want a copy. CAPS has learned through reliable (?), anonymous sources that the British Ambassador is planning to make a gift of the Answer Van to Prince Charles and his bride-to-be, Lady Diana.

...Penny Schreiber (CG)

PERSONNEL NEWS

NEW FACES AT CAPS

Kathy VanderPloeg is the new processing secretary, replacing Martha Tobias who has moved to Houston for a new position. Debbie Herbert is the new publications editorial assistant, replacing Penny Schreiber, who is soon to be Mommy Penny.

...Helen Mamarchev (CG)

CAROL JASLOW ENJOYING RETIREMENT

We have received word from Carol Jaslow in Sun City, Arizona that she is enjoying "retirement" and is busy with house remodeling, conversational Spanish classes, aerobic dancing, and lots of golf!

...Helen Mararchev (CG)

HELEN MAMARCHEV RECEIVES DOCTORATE

July 1 was a day of great rejoicing at CAPS, the "official" date of completion for Helen Mamarchev's Ph.D. in guidance and counseling from the University of Michigan. "Doctor" Helen is now in!!

...The CG Staff

VISITORS

HIGH SCHOOL DEBATERS LEARN ABOUT ERIC

In June, 67 high school forensic students from Michigan, Illinois, and Ohio, attending the University of Michigan High School Debate Institute, visited CAPS to learn about the ERIC system. They quickly began locating descriptors, retrieving information from RIE and CIJE, and reading the microfiche. Their nationwide debate topic for 1981-82 is "Resolved that the Federal government should establish minimum educational standards for elementary and secondary schools in the United States." The students were surprised and pleased to find a wealth of material in ERIC.

...Carol S. Mills (CG)

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Study of Current Availability of Level 3 Documents
Previously Entered in RIE (SIP-I-23)

In response to SIP-I-23, the Facility selected at random 300 Level 3 documents (100 each from 1968, 1973, and 1978). The Sample was subdivided by nine (9) categories of source--Commercial, Non-Profit, Foreign, Government, Individual, Journal Article, University Microfilms, National Technical Information Service (NTIS), and Other, so that statistical results could be examined in each category. The enclosed chart has been prepared to show in detail the results of the survey. It provides figures and percentages in each category sampled.

A letter questionnaire was drafted and approved (letter enclosed). The questionnaire requested information concerning the present accuracy of the original RIE ordering information and contained a space to attach a Xerox copy of the original resume. This letter was sent to all organizations whose documents required verification of availability (with the exception of the Government Printing Office (GPO) where availability was checked telephonically). Fifty (50) documents did not need any verification. These were documents available from NTIS or University Microfilms, or journal articles available in the original journal issues in library collections. (We did not sample this group to determine pricing changes.)

Mailing of the letters began on February 24th. Six weeks were allowed for response. At the end of the 6 weeks a second attempt was made to readdress those letters that had been returned by the Post Office as undeliverable. A simple check for a better address for these documents was made in order to emulate the kind of effort an actual ERIC user might make using only easily available tools, e.g. the list of publishers in Books in Print, the telephone book for local associations, and a long distance operator for those organizations outside the Washington Metropolitan area. If we came up with a newer address through these limited means, a second mailing was initiated. If we could not locate a better address, the document was counted as "Undelivered (2d Attempt)". The first two columns on the chart indicate these figures.

The third column shows the figures for those letters sent out for which we had no reply and no post office return, i.e. obstensibly delivered but no response back. We asked on the questionnaire for the current correct price and/or address information. If the ordering information has changed over time, this fact is indicated in the column headed "Availability Information Changed". The figures shown combine price and/or address changes; however, more often it was the price that had changed.

Out of the total sample of 300 documents, 52.5% can still be obtained and 47.5% are no longer available. The percentage still available decreases with age:

1978	73% available
1973	47% available
1968	38% available

It should be noted that the 1968 figure is boosted by 29 documents where no verification was necessary. At that time the ERIC selection policy did not eliminate as many NTIS, University Microfilms, or journal articles as the present policy. If the figure 29 is disallowed and a sample figure of 71 is taken as a base figure for that year instead of 100, only 9 documents or 12.5% could still be ordered from 1968. Extending this reasoning to 1973 and eliminating the 17 in the above categories, only 21 documents (25.5%) would still be available from 1973.

Documents from the commercial and non-profit sectors follow the overall percentages closely. Foreign documents, did not hold up well with age (1968 foreign documents were all unavailable) but scored better than other catagories for the more recent time periods. Surprisingly, the undeliverable category was not as large for foreign documents as might have been expected.

In the Government category, all documents listed in 1968 as available from GPO are no longer available. However, all GPO documents are now entered at Level 1 and this problem is no longer a concern.

Individuals cited as sources score poorly. Of the total of 4 in the sample, only 1 is still available.

There are few surprises in the study. For an archival data base, Level 3 documents appear to fade away to unavailability rather rapidly, and ordering information (mostly prices) goes out-of-date fairly quickly. The only "dependable" Level 3 documents are those available from another data base or as journal articles. It seems the present policy of deemphasizing Level 3 documents in ERIC is substantiated by this study.

STUDY OF CURRENT AVAILABILITY OF LEVEL 3 DOCUMENTS PREVIOUSLY ENTERED IN RIE

SOURCE OF DOCUMENT	UNDELIVERED OR NO RESPONSE: FIRST ATTEMPT	UNDELIVERED OR NO RESPONSE: SECOND ATTEMPT	UNDELIVERED OR NO RESPONSE: DELIVERED BUT NO RESPONSE	UNDELIVERED OR NO RESPONSE: TOTAL	AVAILABLE (NO VERIFICATION NEEDED)	DELIVERED AND RESPONSE RECEIVED: AVAILABLE: AVAILABILITY INFORMATION CHANGED	DELIVERED AND RESPONSE RECEIVED: AVAILABLE: AVAILABILITY INFORMATION UNCHANGED	DELIVERED AND RESPONSE RECEIVED: NO LONGER AVAILABLE	TOTAL STILL AVAILABLE	TOTAL NO LONGER AVAILABLE	TOTAL SAMPLE SIZE	PERCENT-AGES
COMMERCIAL	17	6	30	53		39	11	28	50	64	114	
1968	6	3	6	9		2	1	12	3(13%)	21(87%)	24	100%
1973	7	3	12	15		13	1	14	14(33%)	29(67%)	43	100%
1978	4	0	12	12		24	9	2	33(71%)	14(29%)	47	100%
NON-PROFIT	17	10	18	28		29	12	24	41	52	93	
1968	5	3	8	11		6	0	14	6(20%)	25(80%)	31	100%
1973	10	7	5	12		8	2	7	10(35%)	19(65%)	29	100%
1978	2	0	5	5		15	10	3	25(75%)	8(25%)	33	100%
GOVERNMENT								8	0	8	8	
1968	-	-	-			-	-	7	0	7(100%)	7	100%
1973	-	-	-			-	-	0	0	0	0	-
1978	-	-	-			-	-	1	0	1(100%)	1	100%
INDIVIDUAL			2	2			1	1	1	3	4	
1968	-	-	1	1		-	0	1	0	2(100%)	2	100%
1973	-	-	1	1		-	0	0	0	1(100%)	1	100%
1978	-	-	0	0		-	1	0	1(100%)	0	1	100%
FOREIGN	2	2	7	9		11	3	4	14	13	27	
1968	1	1	3	4		0	0	2	0	6(100%)	6	100%
1973	1	1	2	3		5	1	1	6(60%)	4(40%)	10	100%
1978	0	0	2	2		6	2	1	8(73%)	3(27%)	11	100%
UNIVERSITY MICROFILMS					21				21		21	
1968	-	-	-		10				10(100%)	-	10	100%
1973	-	-	-		9				9(100%)	-	9	100%
1978	-	-	-		2				2(100%)	-	2	100%

Attachment 1
Page 3 of 4

STUDY OF CURRENT AVAILABILITY OF LEVEL 3 DOCUMENTS PREVIOUSLY ENTERED IN RIE

SOURCE OF DOCUMENT	UNDELIVERED OR NO RESPONSE				AVAILABLE	DELIVERED AND RESPONSE RECEIVED			TOTAL STILL AVAILABLE	TOTAL NO LONGER AVAILABLE	TOTAL SAMPLE SIZE	PERCENT-AGES
						AVAILABLE		NO LONGER AVAILABLE				
	FIRST ATTEMPT	SECOND ATTEMPT	DELIVERED BUT NO RESPONSE	TOTAL	(NO VERIFICATION NEEDED)	AVAILABILITY INFORMATION CHANGED	AVAILABILITY INFORMATION UNCHANGED					
JOURNAL ARTICLE					13				13		13	
1968					11				11(100%)	-	11	100%
1973					1				1(100%)	-	1	100%
1978					1				1(100%)	-	1	100%
NTIS					16				16		16	
1968					8				8(100%)	-	8	100%
1973					7				7(100%)	-	7	100%
1978					1				1(100%)	-	1	100%
OTHER	2	2		2			2		2	2	4	
1968	1	1	-	1		-	0	-	0	1(100%)	1	100%
1973	0	0	-	0		-	0	-	0	0	0	
1978	1	1	-	1		-	2	-	2(67%)	1(33%)	3	100%
TOTALS	38	20	47		50	79	29	65	158	142	300	
1968	13	8	18		29	8	1	36	38(38%)	62(62%)	100	100%
1973	18	11	20		17	26	4	22	47(47%)	53(53%)	100	100%
1978	7	1	19		4	45	24	7	73(73%)	27(27%)	100	100%

ERIC MANUAL SEARCH WORKSHEET

1. State your search question _____

_____

_____

2. Locate the *Thesaurus of ERIC Descriptors*. There are abbreviations in the *Thesaurus* which you should know: NT - Narrower Term; BT - Broader Term; RT - Related Term; UF - Used For; and SN - Scope Notes. (For more information about these abbreviations, you can read pages xvi and xvii in the *Thesaurus*.

   (Due to inconsistent usage, some Descriptors have been entered into the *Revised Thesaurus* as "invalid" terms. For further explanation of the terms, see page xviii of the *Thesaurus*.)

3. Using the listing of Descriptors in the *Thesaurus*, identify as least two Descriptors to use in searching your topic.

   _____ _____

4. Locate a *RIE* (monthly or cumulative).

5. Looking at the top of the page, find the section called the *Subject Index*.

6. Find the Descriptors you chose in item 3 in the *Subject Index*. List the ED number for at least one document under those Descriptors.

   _____

7. Looking at the top of the page in the *RIE*, find the section labeled *Document Resumes*. Find the ED number noted in item 6. (ED numbers followed by "//" are not available through ERIC. Other availability is cited.)

8. Read the resume.

9. If you want to read the entire document, locate it by number in the microfiche collection. If not, go back to Step 4 and search for another ED number.

(over)

JOURNAL SEARCH

10. Locate a monthly *CIJE*; find the *Subject Index*. Find the Descriptors you chose in item 3. List the EJ number for at least one article under those Descriptors.

_____

11. Looking at the top of the page in the *CIJE*, find the *Main Entry Section*. Find the EJ number listed in item 10.

12. Read the annotation. If you want to read the entire journal, copy the journal title, volume number, page numbers and dates. (NOTE: Journal articles are not available on microfiche.)

13. Using the *Journal Directory* (brown folder) located on the shelf below the *CIJE*, discover the location of the journal in the University library system.

GOOD LUCK

CIJE INPUT BY CH (FOR July, 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	133	16	19	05	1174
CE	125	29	33	07	1091
CG	158	22	23	00	1406
CS	133	19	19	00	1384
EA	220	24	36	10	897
EC	000	00	00	00	1136
FL	87	12	14	00	527
HE	147	19	21	10	845
IR	133	28	33	00	662
JC	007	01	01	00	288
PS	45	06	08	00	525
RC	10	03	03	00	291
SE	155	24	27	07	1414
SO	88	15	16	00	565
SP	99	08	12	00	938
TM	81	06	07	00	612
UD	68	12	16	06	383
TOTALS	1689	244	288	45	14,132

Attachment 3
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEJUL81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED IN FROM LATER MONTHS	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	7
CE	159	0	0	0	159	1,186
CG	56	0	14	0	70	437
CS	129	0	0	1	128	1,011
EA	52	0	0	1	51	465
EC	44	0	0	2	42	472
FL	53	0	0	0	53	489
HE	33	0	13	5	41	487
IR	48	0	0	1	47	500
JC	52	0	11	0	63	328
PS	50	0	12	0	62	401
RC	55	0	12	0	67	426
SE	69	1	20	1	89	585
SO	56	0	13	0	69	422
SP	71	0	0	0	71	535
TM	36	0	10	1	45	462
UD	63	0	13	2	74	426
TOTAL	1,027	+1	+110*	-14	1,132	8,639

*Moved forward from RIEAUG81.

RIEJUL 81

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
HE 013 512	ED 175 080/EA 011 746	RIEJAN81

3. Duplicates Appearing in RIE in May, June, and July 1981.

Duplicate Detected	Duplicate Of	Originally Announced In
UD 021 260	ED 197 848/PS 011 992	RIEJUN81

B. REMOVES (12)

Accession Removed	Reason for Removal
CS 005 750	Pulled by CERIC
EA 013 434	Pulled by CERIC
EC 132 411	Pulled by CERIC
EC 132 417	Pulled by CERIC
HE 013 479	Pulled by CERIC
HE 013 480	Pulled by CERIC
HE 013 494	Pulled by CERIC
HE 013 495	Pulled by CERIC
IR 009 222	Pulled by CERIC
SE 034 435	Pulled by CERIC
TM 810 200	Pulled by Clearinghouse
UD 021 073	Pulled by CERIC

C. DELAYED (0)

NONE

NEW ERIC FACILITY ACQUISITIONS ARRANGEMENTS

EFAA #260

Indiana Dept. of Public Instruction
Division of Reading Effectiveness

Level 1 - Blanket signed by B.R. Johnson

EFAA #261

Appalachia Educational Laboratory
Occasional Papers

Level - Blanket pending

EFAA #262

The World Bank, Education Dept.

Level - Individual release thru John Merriam at World Bank

EFAA #263

Vermont Dept. of Education
Vermont Educational Resource Center

Level 1 - Blanket Release signed by D. Joslyn

Volume: 5
Number: 8
Date: August 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

NON-USE OF ELECTRONIC MAIL (IF THE SHOE FITS, WEAR IT!)

Much to my disappointment, the initial group of ERIC Clearinghouses to access the Electronic Mail system are guilty of NON-USE!

During the first 30 to 60 days there was indeed excellent use by each Clearinghouse. Apparently once the initial novelty wore off, the Electronic Mail system was used less and less. Hopefully with the third group of Clearinghouses just beginning, the communications lines should start to hum again.

To all those users holding back, for whatever reason, let's get going again. (See also article entitled "Electronic Mail——All Clearinghouses Now Up" in the Network News section.)

...Jim Prevel (Central ERIC)

CLEARINGHOUSE INPUT TO INTERCHANGE (3RD QUARTER ISSUE)

All Clearinghouses are requested to submit input for the next issue of Interchange. All input should be at the ERIC Facility no later than September 1, 1981 in order to permit us to make our schedule. You may use EIES to submit input or, if the input is relatively short, you may phone in the information and follow it by a written copy. Of interest to Interchange readers are: IAPs, briefly described, accompanied by price, ED no., and other availability information; search techniques or tips (these should be at least a paragraph); education news; a new user reference tool; RIE input such as difficult-to-obtain hearings, new "hot topic" documents, etc.

...Carolyn Weller (ERIC Facility)

CATALOGING ADVISORY (CORRECTION)

Christine St. Lawrence, Senior Editor of RIE, offered a reminder in the July 1981 EAB (p. 4) as to how "Paper presented at..." documents should be formatted. In typing her article, I misread "DC" (which is correct) for "D.C." (which is incorrect).

The sentence should have read: "Paper presented at the Annual Meeting of the American Anthropological Association (Washington, DC, December 6, 1980)." In this particular situation, the state is displayed as the standard two-letter postal code, without punctuation. I hope that this error has not caused any inconsistency to occur in your cataloging practices.

...Elizabeth Pugh (ERIC Facility)

"IN-HOUSE" INDEXING GUIDELINES

At the National Technical Meeting this year, Sydney Meredith (SO) and Anita Colby (JC) agreed to review Clearinghouse "in-house" indexing guidelines and rules. These are guidelines which are practiced within the Clearinghouses, but have not been shared with other Clearinghouses and users. One of the tasks is to recommend

a mechanism for sharing these rules; i.e., see that the ideas are incorporated in the Thesaurus, Identifier Authority List, ERIC Processing Manual, or the Abstractor/Indexer Workbook, as appropriate.

If you are aware of any indexing rules which have not been written down and which you are using in a particular manner at your Clearinghouse, will you please let us know?

...Sydney Meredith (SO)

CLEARINGHOUSE PRODUCTS ON BILINGUAL EDUCATION REQUESTED BY FL

For FL's ERIC exhibit at the National Association for Bilingual Education in May, we invited other Clearinghouses to send any materials they had developed on bilingual education which they wanted us to distribute. Frankly, we were amazed at the numerous items other ERIC Clearinghouses have done in what we thought was basically our scope area (with a little overlap at RC and UD)! In order for us to more adequately represent what ERIC is doing in this area, we would like all Clearinghouses to send one copy of any past/present/future publications (and ordering information) to Mary Niebuhr at FL (fact sheets, minibibs, IAPs) to CS, JC, RC, and UD. Hopefully, we can be of more help than we have been in the past when bilingual education questions come our way. Thanks.

...Mary M. Niebuhr (FL)

CIJE JOURNAL LOG FORMS NO LONGER REQUIRED WITH QUARTERLY REPORTS

In the November issue of the EAB, Clearinghouses were asked to submit a CIJE journal log form with each Quarterly Report. Since this time CIJE processing time has been reduced considerably. Therefore, we wish to suspend, at least temporarily, the requirement that this log be submitted with Quarterly Reports. Hopefully this will reduce some extra paperwork.

The Central ERIC policy on processing articles for CIJE remains the same—journal articles should be processed as rapidly as possible, with 3 weeks considered the maximum acceptable elapsed time under normal circumstances.

...Pat Coulter (Central ERIC)

ABSTRACT EVALUATION PROJECT RESPONSES NEEDED

Very few responses to the checklist for the abstract evaluation project (that was distributed at the National Technical Meeting) have been received so far. Please send your comments to the ERIC Clearinghouse for Junior Colleges as soon as possible. See Attachment 1.

...Anita Colby (JC)

NETWORK NEWS

"THANK YOU" TO THE ERIC NETWORK

CERIC has been experiencing some rather hectic moments lately due to staff vacations, the tremendous gap from Bob Chesley's absence, requests from policy makers for information to be used in Congressional hearings, and papers that indicate "what would happen if."

We here in CERIC are somewhat used to this, although the anxiety about reorganization of the Department does exacerbate the concerns this year. My point in all of this is that we thank all of you—the ERIC family—for your patience, understanding, and most important, your prompt response for information. I wish that I could predict what will be the results of our joint efforts, but at the moment all I can say is that what you've done has helped us tremendously. We are grateful.

Final decisions on the FY82 budget have not been made. The best information seems to indicate that ERIC will probably have a reduction of 13 to 20 percent. With your help, once the final figure is set, we will try to adjust activities and functions so that we will continue to maintain as effective and efficient a system as possible. We also intend to continue to seek your advice and counsel in these times "which try women's souls."

...Chuck Hoover (Central ERIC)

TELENET AND TYMNET ACCESS PRICES CHANGE

Effective August 1, 1981, there will be a change in TELENET and TYMNET access prices. The price for TELENET will be raised to $6.00 per hour and price for TYMNET will be lowered to $6.00. Access prices will thus be the same for both networks.

...Carolyn Weller (ERIC Facility)

DUPLICATE SOURCE NAME/CODE

The "Office of Vocational and Adult Education (ED), Washington, D.C." was inadvertently established twice in the Source Directory.

The Clearinghouses should use the correct code: BBB18325. The incorrect code (BBB18589) will be deleted.

...Julie Holladay (ERIC Facility)

ELECTRONIC MAIL—ALL CLEARINGHOUSES NOW UP

By now all Clearinghouses should have received the red looseleaf binder from EIES. If you have not received the EIES binder, or need assistance in using the electronic mail system, contact Sandra Hixson at the ERIC Facility. PLEASE USE THE SYSTEM. (See also the article entitled "Non-Use of Electronic Mail" under the Action Items section.)

...Jim Prevel (Central ERIC)

COUNCIL OF ERIC DIRECTORS (COED)

Irving Morrissett, chairperson, and other members of COED (Erwin Flaxman, Julie Miller, and Art Cohen) met in Washington, D.C. on July 9 and 10 to make plans for the meeting of Directors on September 16 and 17 and to consider other matters of concern to the Directors and the ERIC system. All matters referred to the Council by ERIC Directors were considered for inclusion in the agenda, and a provisional agenda was later sent to all Directors. Chuck Hoover met with the Council, representing Bob Chesley.

The Council also met with Donald Senese, Assistant Secretary for Research and Improvement of Education of the Department of Education, with Milton Goldberg, Acting Director of NIE, and with David Florio, a staff member of the American Educational Research Association, for the purpose of getting an update on budget prospects for NIE and ERIC.

The September meeting will be at the new Holiday Inn, near the Capitol building. Clearinghouse directors who have not made their hotel reservations well before they read these words may expect the wrath of Pat Coulter, the CERIC coordinator for logistics. (They may also find themselves without accommodations.)

...Irving Morrissett (SO)

DEPARTMENT OF HEW/HHS/ED

Several calls have been received from Clearinghouses pertaining to the old HEW Source Directory names versus the new HHS/ED names.

ERIC is still processing documents that bear the HEW name. For this reason alone it would be necessary to retain HEW as a distinct organizational entity. In addition, however, there are the thousands of documents in the data base that are validly cataloged under the older HEW names. In order to retrieve these documents properly it is necessary to retain the HEW name forms.

New agency names are set up as we receive documents that carry those names. the National Institute of Education is currently in the Source Directory two ways:

BBB06621 National Inst. of Education (DHEW), Washington, D.C.
BBB18183 National Inst. of Education (ED), Washington, D.C.

As subdivisions of the latter name are required to catalog documents and are requested by catalogers, they will be established.

...Julie Holladay (ERIC Facility)

PUBLICATION DATE SEARCHING PROBLEMS

The ERIC Data Base carries publication date information in a standard format, e.g.:

14MAY81
MAY81
81
[81] Date Supplied

When the ERIC file was recently reloaded by DIALOG, this data was manipulated so that the year would look like year data in other DIALOG data bases. Specifically, "19" was added in front of the last two characters so that "81" became "1981." While this worked fine for most of the records, it did not work for the records carrying supplied dates. The conversion system identified the last numeric and then placed the "19" after the second character from the right. This resulted in "[80]" becoming "8190," a futuristic date indeed. Through the June 1981 issue of RIE this mishap has impacted some 13,015 records with a supplied publication date ranging between 1970 and 1979 and 263 records with a supplied date of 1980.

DIALOG has been informed of the problem and it was corrected for new input beginning with May 1981. Until the backfile situation is fixed (expected by the end of August), however, users interested in searching on publication year and on getting comprehensive results will have to use not only the valid format "PY = 1979," but also the format created for supplied dates by the faulty conversion, i.e., "PY = 7199."

Since supplied (i.e., formerly bracketed) dates have actually been changed by DIALOG on the ERIC citation file and appear in the printed output in their faulty form, information centers dealing in ERIC searches may wish to explain to clients why certain publication dates look so peculiar.

...Carolyn Weller (ERIC Facility)

ERIC/EC ANNOUNCES CHANGES IN JOURNALS MONITORED FOR CIJE

The following publications have been dropped:

- Bureau Memorandum
  (no issues received for several months)
- American Journal of Orthopsychiatry
  (few education-related articles)

The following journals have been added:

- Journal of Special Education Technology
- Journal for Special Educators

...Marion Cambel (EC)

CIJE JOURNALS DELETED

Due to the low number of journal articles within our scope and the difficulty in obtaining issues on a regular basis, the ERIC Clearinghouse on Reading and Communication Skills will no longer (as of June 24, 1981) be annotating the following journals:

- CEA Critic
- English in Education
- ETC: A Review of General Semantics
- Journalism History
- Media and Methods
- Public Opinion Quarterly

...Hilary Holbrook (CS)

THE UNKNOWN ERIC

Scarecrow Press has just published a 239-page book by Joseph Gerald Drazan entitled The Unknown ERIC: A Selection of Documents for the General Library. It is described as a bibliography which lists 516 ERIC documents which are "worthwhile" and "of special merit," but which "are only remotely related to the discipline of education." The book is priced at $12.50.

...Barbara Wildemuth (TM)

COMPARATIVE DATABASE CHART WELL RECEIVED

A chart comparing features of 11 computerized databases relevant to education was used as a handout at the April AERA mini-training session sponsored by HE. Compiled by Lynn Barnett to help summarize details presented at the session, the chart provides information on DIALOG databases covering such subjects as business, psychology, finance, and general news, as well as "pure" education. Session participants found it to be a convenient guide to the types of information available. The chart appears as Attachment 2.

...Lynn Barnett (HE)

VOCABULARY PAPERWORK CLEANUP (VPC?)

Questions have been raised about what to do with the old VIP Vocabulary Review Forms (i.e., "Can we throw them away?"). In case memories fail, those were the forms showing the display and postings for each descriptor. Roughly 130,000 review forms were produced by the Facility (5,200 terms times about 25 reviewers). It's the remains of these 130,000 pieces of paper divvied up among the Clearinghouses for analysis, that we are talking about. It is the current consensus of the VRG/CERIC authorities that those various piles of paper across the country may not be sent to Descriptor Heaven. HOWEVER, please save those related to descriptors (probably VIP second-priority terms) that still need to be worked on.

...Lynn Barnett (HE)

RURAL DIFFUSION STRATEGIES PROGRAM

The ERIC Clearinghouse on Rural Education and Small Schools and the Center for Resource Managment (from New York), which is the contractor for technical assistance to the National Diffusion Network (NDN), are working with Western Montana College at Dillon, Montana to develop diffusion strategies for rural schools. A week long workshop will be held in late September in a rural school at Jordan, Montana with the staff at Western Montana College and a follow-up workshop will be held in May 1982. One of the matters being addressed is how the rural schools in Montana can utilize the ERIC Standing Order Customers within the state.

...Amelita Hill (RC)

VISIT TO GELMAN LIBRARY (GEORGE WASHINGTON UNIVERSITY)

Lynn Barnett, Assistant Director at the ERIC Clearinghouse on Higher Education, met with Martha Bowman, Associate University Librarian, George Washington University, to discuss online database systems. Lynn toured the Gelman Library's new online circulation system facilities and OCLC section. Useful information was shared and a working relationship established.

...Jim Honan (HE)

NEW PUBLICATIONS

NEW PUBLICATIONS——EC

The following were fact sheets initiated since January 1, 1981:

- New Titles
  - Learning Related Visual Problems (3/81)
  - Serving the LD Student in a Vocational Classroom (3/81)
  - Programing for the Gifted——Facts for the Administrator
  - Cost Effectiveness of Special Education
  - Advocacy for the Handicapped
- Revised Titles
  - Parents of Handicapped Children (6/81)
  - Parents' Rights and Responsibilities (6/81)
  - Children on Medication (6/81)
  - Individualized Education Programs (6/81)
  - Procedural Safeguards (6/81)
  - Educational Rights of American Indian and Alaskan Native Handicapped Children (6/81)
  - Rights of the Handicapped (6/81)
  - Arts and the Handicapped (6/81)
  - Argument for Early Intervention (6/81)
  - Careers in Special Education (3/81)

The following are new major publications produced by the Clearinghouse:

- Overcoming Communication Barriers: A Cooperative Action Planning Workshop for Parents and Educators of Exceptional Children, Susan Gorin, Mary S. Lowry, Jean N. Nazzaro, Barbara Scheiber.

  Directions for a full day workshop for parents and educators aimed at uncovering barriers to communication and developing a plan of action that will address a problem area that both groups feel needs attention. 25pp. $1.00 for postage and handling.

- ERIC Hot Topic Papers

  - Computers for Special Education Management: Progress, Potential, and Pitfalls. Kirk Wilson.

    Provides an overview of current approaches to special education management, answers questions about what a computer can do for teachers and administrators. Gives examples of existing management systems. Describes pitfalls to be avoided. 36 references. 10pp. $1.00 for postage and handling.

  - Make IYDP a Hot Topic

    1981 is the international year of the disabled person (IYDP). The paper provides some background information and suggests ways of getting involved including public awareness projects, prevention and early intervention, and educational, social, and medical projects. 10 resources. 6pp. $1.00 for postage and handling.

- ERIC Exceptional Child Education Reports: A Directory of Special Education Resources, Carol Lloyd and Donald K. Erickson.

  A directory of agencies, publications and services that include addresses, contact person, telephone numbers, and IEF descriptions of the entry. Resources are broken down into seventeen categories such as general information, statistical/incidence/demographic data, research and development, exceptional ITY specific organizations, and legal resources. 66 pages. $1.00 for postage and handling.

...Jean Nazzaro/Dorothy Beling (EC)

NEW PUBLICATIONS—HE

- A Question of Quality: The Higher Education Ratings Game. Judith K. Lawrence and Kenneth C. Green. AAHE-ERIC/Higher Education Research Report No. 5, 1980. ($4.00). (ED 192 667).

  This report reviews the literature on three types of assessment: the accreditation process, academic studies and state program review.

- Accreditation: History, Process, and Problems. Fred F. Harcleroad. AAHE-ERIC/Higher Education Research Report No. 6, 1980. ($4.00). (ED 198 774).

  This report is a definitive review of what is accreditation. It includes such areas as: How did accreditation start? What is the accreditation process? What are the legal implications of accreditation? What role will accreditation play in the 1980s?

- The Politics of Higher Education. Edward Hines. AAHE-ERIC/Higher Education Research Report No. 7, 1980. ($4.00). (HE 013 741).

  The objective of this research is to use a limited number of major issues, such as accountability through fiscal oversight, state and federal information requirements, and academic program review, as the means to identify and explicate the broader political contexts in which these and other salient public policies are formulated for higher education.

- Student Retention Strategies. Oscar Lenning, Ken Sauer, and Phillip E. Beal. AAHE-ERIC/Higher Education Research Report No. 8, 1980. ($4.00). (HE 013 602).

  This monograph reviews both the state-of-the-art and the state of practice in the area of student retention.

- The Financing of Public Higher Education. Jacob Stampen. AAHE-ERIC/Higher Education Research Report No. 9, 1980. ($4.00). (HE 014 033).

  Reviewed is the relationship of low-tuition public institutions with the goals of equal educational opportunity and the underlying assumptions of financing higher education. Examined is the research on levels of tuition, types of student aid, and enrollment, and the interaction of these elements.

- University Reform: An International Perspective. Philip G. Altbach. AAHE-ERIC/Higher Education Research Report No. 10, 1980. ($4.00). (HE 014 034).

  Discussed are the various definitions of reform, some approaches which have been taken to it in various countries, and the like. The report will sensitize the reader to the importance of looking at the issue from the cross-national perspective and indicate that this perspective has relevance for American policy makers and administrators.

Copies of the above publications may be ordered from: Publications Department, American Association for Higher Education, One Dupont Circle, Suite 780, Washington, D.C. 20036.

The following are new Fact Sheets from ERIC/HE:

- Organization Theory: Implications for Design. David A. Young. AAUA-ERIC/Higher Education Administrator Update. Vol. 1, No. 3, Winter, 1980. (ED 189 915).

- Federal Regulations and Higher Education: An Overview for College and University Administrators. Ronald H. Stein and Judy Zuckerman. AAUA-ERIC/Higher Education Administrator Update. Volume 2, No. 1, Summer 1980. (ED 190 011).

- Federal Regulations and Higher Education: An Overview for College and University Administrators: Part II. AAUA-ERIC/Higher Education Administrator Update. Volume 2, No. 2, Fall 1980. (ED 195 211).

- Women in Higher Education Administration: Status and Strategies. Cheryl S. Finlay and Patricia H. Crosson. AAUA-ERIC/Higher Education Administrator Update. Volume 2. No. 3, Winter 1981. (HE 013 604).

Copies of Administrator's Update may be ordered for 50¢ from the American Association of University Administrators, P.O. Box 536, Oneonta, N.Y. 13820.

- Mandatory Retirement of Higher Education Faculty. Janet Novotny. AAHE-ERIC/Higher Education Research Currents. February 1981. (ED 197 693).

- Faculty Development: A Survey of Literature of the 70's. Barbara Stordahl. AAHE-ERIC/Higher Education Research Currents. March 1981. (HE 013 603).

- In Search of the Meaning of Yeshiva. Perry Alan Zirkel. AAHE-ERIC/Higher Education Research Currents. April 1981. (ED 198 788).

- Instructional Television——Higher Education Without Commercial Interruption. Carol H. Shulman. AAHE-ERIC/Higher Education Research Current. May 1981. (HE 013 740).

- Faculty Response to Retrenchment. Margot S. Eddy. AAHE-ERIC/Higher Education Research Currents. June 1981. (HE 013 987).

Copies of the Research Currents listed above are available for 75¢ a single copy from the Publications Department, American Association for Higher Education, One Dupont Circle, Suite 780, Washington, D.C. 20036.

...Lynn Barnett (HE)

NEW PUBLICATIONS——JC

The following are new publications from ERIC/JC:

- New Directions for Community Colleges: Women in Community Colleges is available from Jossey-Bass, Publishers, for $6.95. The sourcebook discusses current contributions of and opportunities for women in community colleges.

- Responding to Community Needs Through Community Follow-Up is the most recent Junior College Resource Review. It is by Mantha Vlahos Mehallis and can be ordered from the ERIC Clearinghouse for Junior Colleges free of charge. The review analyzes the literature on determining and responding to community needs and makes recommendations for community colleges seeking to improve accountability.

The following is a new Fact Sheet available from ERIC/JC:

- Community Needs Assessment Surveys is available from the ERIC Clearinghouse for Junior Colleges. This Fact Sheet explains the steps in the needs assessment process and cites examples of such surveys conducted by community colleges.

A Fact Sheet on two-year colleges and another one on grant opportunities and proposal writing for community college administrators and practitioners will be published in the next month.

...Donna Dzierlenga (JC)

NEW PUBLICATIONS——TM

The following ERIC/TM Reports listed below are available from:

ERIC/TM
Educational Testing Service
Rosedale Road
Princeton, New Jersey 08541

- How Attitudes are Measured: A Review of Investigations of Professional, Peer, and Parent Attitudes Toward the Handicapped. Marcia D. Horne. $5.50.

  Because recent legislation mandates mainstreaming of handicapped students, it is important to understand attitudes and expectations of those populations who will be interacting with the handicapped. Types of attitudinal measures and commonly used instruments are reviewed. Measurement techniques include attitude scales; rank-order scales and items; Q-sorts; paired comparisons; semantic differential measures; adjective checklists; sociometric procedures; interviews; observational techniques; projective methods; and special techniques, including mainstreaming questionnaires.

- The Reviewing Processes in Social Science Publications. Susan E. Nelson and Carnot E. Nelson. $4.00.

  Publication of articles in archival journals is governed by strict social norms, among them refereeing of manuscripts by peers, a method almost universally used by American and British Commonwealth journals. The high rejection rate of articles submitted to social science journals and the increased pressure on faculty to publish are some of the reasons which have led to increased concern with the refereeing process. There have been a number of studies which have examined parts of this process. This research review describes the methods used by the various scientific communities to evaluate manuscripts, and discusses the research findings related to the evaluation process, and the reliability and validity of referee ratings and other criteria.

- Intelligence Testing, Education, and Chicanos: An Essay in Social Inequality. Adalberto Aguirre, Jr. $5.50.

  Intelligence testing evolved in the early 20th century to meet demands brought about by increased socialization of the population, an increasing demand for specialization, and the belief in common solutions across institutions. Intelligence testing was incorporated into educational processes as an instrument for formalizing individuals' acceptance of external, institutional demands. Whatever the original and evolving rationale for testing has been, the author concludes that intelligence testing and the correspondent ideology of equal educational opportunity are instrumental in justifying and maintaining current patterns of inequality by suggesting that Chicanos are nct intelligent enough to share in the high quality of American life.

- Contract Grading. Hugh Taylor. $7.50

  Although the philosophical and psychological rools of contract grading go back many years, the procedure is a phenomenon of the 1970s. More than 130 articles on contract grading are reviewed and listed in an annotated bibliography. The purpose of this review is to provide information for instructors who may be considering contract grading and for others who wish to improve their grading practices or to use the method in research studies.

- Intelligence, Intelligence Testing, and School Practices. Richard DeLisi. $4.50.

  The intended audiences for this paper are parents and teachers who want information on intelligence testing as a school practice. It focuses on an account of the factors which led to intelligence testing and its use in schools. Opinions about the use of intelligence tests are not only based on knowing terms, facts, and concepts, but are also a matter of individual views on the role of education. The author's purpose is to make individuals aware that there are no right or wrong answers on the subject of intelligence testing, but that the knowledge gained from learning more about intelligence testing will help in formulating more informed opinions.

- Measuring Attitudes Toward Reading. Ira Epstein. $9.50.

  Although information sources on reading achievement measures or issues are abundant, the same cannot be claimed for reading attitude measures. Information on reading attitude evaluation is scattered in dissertations, journal articles, unpublished research reports, and various other sources. This sourcebook attempts to provide some control over the information scatter by exploring issues related to reading attitude assessment and by providing a wide-ranging sample of existing measurement instruments. The publication is divided into two basic sections: (1) a general discussion of the nature of attitudes and a more specific discussion of attitudes toward reading, and (2) copies of 14 representative reading attitude measures, including information on availability and administration and scoring guidelines.

- Methods of Identifying Gifted Minority Students. Ernest M. Bernal. $4.50.

  Several problems are discussed in this publication: Methods of identifying gifted students from minority populations; the potential changes which these methods may cause; and the issues which will be raised in redefining the concept of giftedness and in selecting students for gifted programs. Redefining giftedness by recognizing characteristics or patterns of ability previously outside the conceptualization of giftedness has implications for curriculum development and planning.

NEW PUBLICATIONS——PS

The ERIC Clearinghouse on Elementary and Early Childhood Education has completed its first short report (Fact Sheet), a mini-review of research on effective classroom management practices in the elementary school. Another short report on sources of statistical information in early childhood education is currently in progress. Other reports planned for this year are: an early childhood education expert's common sense view of emerging issues in the field of children's rights and a look at sources of stress that affect children's school behavior and performance, with suggestions for teachers who wish to help children reduce stress.

...Janet M. Bowermaster (PS)

NEW PRODUCTS/NEW IDEAS

CE USES WORD PROCESSOR FOR IAP PRODUCTION

The ERIC Clearinghouse on Adult, Career, and Vocational Education has begun to use a word processor in order to reduce the time spent on information analysis products. Following an initial edit, the paper is prepared for input to the word processor at the same time it is being reviewed by three individuals external to the project. Once reviews of the paper are complete, it is quite simple to make suggested changes or revisions as well as perform further editing on the papers using the word processor. In addition, papers will be automatically typeset using word processor copy when they are ready for publication.

...Susan Imel (CE)

IAP AUTHORS ASKED FOR MARKETING SUGGESTIONS BY CE

CE sends every IAP author a final copy of his/her paper (the one signed off on) and a questionnaire designed to solicit ideas for the marketing of the IAP. The suggestions are given to National Center Publications, which picks up on those deemed appropriate. See Attachment 3 for a copy of the questionnaire.

...Judy Wagner (CE)

WHERE DO ALL THOSE FREEBIES COME FROM?

There are many free publications/brochures which are not produced by the Clearinghouse, but which are available through the Clearinghouse. The ERIC Clearinghouse on Languages and Linguistics maintains a list of such publications and their sources and this is reproduced as Attachment 4. This list is updated when new products are received from NIE or the ERIC Facility. Several people on the staff have copies beside the User Services Coordinator. We have found

the list useful for training new staff, especially when there is no overlap between the old and the new person, or when the person in charge is gone and we run out of something.

...Mary Niebuhr (FL)

ERIC/EECE COOPERATES IN HHS BIBLIOGRAPHY PREPARATION

The ERIC Clearinghouse on Elementary and Early Childhood Education recently added ED numbers to citations in a bibliography of parenting materials compiled by the Office of Families of the Department of Health and Human Services. By assisting in the compilation of this bibliography, we have been able to insure: (1) that information included about ERIC and our Clearinghouse is correct, and (2) that price information and address listing are up-to-date. We were also able to check this newly compiled listing of documents against our own acquisition effort to see if we should solicit any additional documents. We feel that the small amount of staff time spent on this type of project increases our visibility to the general public and insures the dissemination of accurate information about ERIC.

...Dianne Rothenberg (PS)

PERSONNEL NEWS

JULIE HOLLADAY OF THE ERIC FACILITY TO MARRY

Julie Holladay, RIE Editor at the ERIC Facility, will be married on August 29, 1981 to Frederick Mann. We wish them the very best of everything in their new life together.

...Elizabeth Pugh (ERIC Facility)

DOROTHY BLOCH BECOMES DOROTHY BELING

Dorothy Bloch of the ERIC Clearinghouse on Handicapped and Gifted Children recently married and is now Dorothy Beling. Best wishes to both her and her new husband.

...Elizabeth Pugh (ERIC Facility)

STAFF CHANGES AT CS

Mary K Monteith recently left the Clearinghouse to relocate near Detroit, Michigan. Anne Auten has returned to the Clearinghouse, and will be working part-time in abstracting and user services and part-time on a special project on writing.

...Hilary Holbrook (CS)

ERIC/CEM STAFF MEMBER GIVES BIRTH

Jo Ann Mazzarella, a very capable writer for the ERIC Clearinghouse on Educational Management during the past six years, is taking a six-month leave of absence in order to be a full-time mother. Kathryn Ann (Katie) was born to Jo Ann and Richard on June 11, 1981. Jo Ann plans to return to half-time employment at the Clearinghouse in January.

...Stuart Smith (EA)

STAFF CHANGES AT FL

After six months of being directorless (not to be confused with directionless), the ERIC Clearinghouse on Languages and Linguistics has a new director, Dr. John L. D. Clark, Dr. Clark comes to FL after fifteen years at the Educational Testing Service where he was a Senior Test Examiner. He officially began full-time work at the Center for Applied Linguistics on July 1, 1981.

Jeanne L. Rennie started as the new User Services Coordinator on June 15. Jeanne has a degree in French from Michigan State University and comes to us from the National Association of Social Workers, where she was a correspondent.

...Mary Niebuhr (FL)

STAFF NEWS AT PS

Director Lilian Katz recently returned from a 3-month stay in Germany, where she served as a Visiting Professor of Comparative Education at the University of Hamburg. Dr. Katz has resigned as the chairperson of the Elementary and Early Childhood Education Department at the University of Illinois and will increase her time at ERIC to fifty percent.

Dianne Rothenberg, Acquisitions Coordinator, has been promoted to the position of Assistant Director at ERIC/EECE. She will continue to be responsible for acquisitions.

Jane Amundsen, Abstractor/Indexer, will be leaving ERIC/EECE in the fall. She will be annotating documents for the CDA Resource Center at the University of Illinois.

Janet Bowermaster, User Services Assistant, will be leaving ERIC/EECE after six years on the staff to enter law school at the University of Illinois.

Charlotte Watkins, Publications Coordinator, will also be leaving ERIC/EECE after six years to enter law school at Harvard University. Paula Wagemaker, currently Assistant Editor, will become Senior Editor for the Clearinghouse.

Lisa Azchunke will be leaving ERIC/EECE's clerical support staff this fall to travel in Europe.

...Janet M. Bowermaster (PS)

MEETINGS/CONFERENCES/WORKSHOPS

EC CONDUCTS WORKSHOP

On May 13, 1981, Sharon Brecher conducted a five-hour ERIC workshop for 25 SOCs and ERIC searchers at the University of South Florida in Tampa, Florida.

...Lynn Smarte (EC)

HE HOSTS BREAKFAST MEETING AT AIR CONFERENCE

The ERIC Clearinghouse on Higher Education took full advantage of its presence at the conference of the Association for Institutional Research (AIR) held in Minneapolis/St. Paul, Minnesota on May 17-20, 1981. Besides sponsoring an ERIC exhibit, Dr. Jonathan Fife and Laura Ciarniello hosted a breakfast meeting for a representative group of AIR members. The purpose of the meeting was to update the AIR members on some of the Clearinghouse's activities and to seek their advice on several projects and system improvements. The meeting served its purpose well——engendering good suggestions, as well as encouraging feedback. A well digested meeting for ERIC!

...Laura Ciarniello (HE)

STATE ACADEMIC OFFICERS LEARN ABOUT ERIC

Lynn Barnett represented her Clearinghouse and ERIC at the fifth annual State Academic Officers Seminar in St. Paul, Minnesota, July 19-21, 1981. Participants included staff members from state boards or commissions of higher education from across the U.S. Many were aware of ERIC, but were not familiar with many details of the system. The Clearinghouse prepared a special bibliography on the two themes of the seminar, program planning and instructional technology in academe, and provided information packets for each participant. In addition, Lynn was a speaker on the panel "From Theory to Practice," and demonstrated computer searching.

...Marilyn Shorr (HE)

HOWARD UNIVERSITY WORKSHOP SPONSORED BY ERIC/HE

Ms. Laura Ciarniello conducted an ERIC workshop for 25 professors from black colleges and universities taking part in a 4-week seminar at Howard University on information utilization. The session targeted on how ERIC can be a useful resource tool in proposal writing.

...Laura Ciarniello (HE)

SP EXHIBIT AT NATIONAL TEACHER CENTERS WORKSHOP

The Clearinghouse staffed an exhibit at the National Teachers Center Workshop on "New Strategies for Inservice Education," held in Washington, D.C. on June 24-27, 1981. An effort was made to present the exhibit as an all-ERIC booth, rather than a specifically ERIC/SP effort. As a consequence, four tables

were filled with all of the latest publications and brochures of all Clearinghouses and network components, and attracted a large number of interested workshop participants.

...Michael Butler (SP)

SUMMER WORKSHOP ACTIVITIES BY UD

Mike Webb and Jerry Wright of the ERIC Clearinghouse on Urban Education were involved in the National Urban League conference held in Washington, D.C. At the ERIC exhibit, attendees were able to obtain computer searches and fact sheets, as well as being able to browse through an array of ERIC materials, including IAPs from several of the Clearinghouses. We thank the NIE Library and Reference Center for sending over Bill Higgins to do our computer searching.

Brian Maruffi and Jerry Wright travelled to Los Angeles and San Diego where they held two workshops on ERIC. These programs were organized in conjunction with Ms. Jo Bonita Perez, Multicultural Curriculum Specialist with the Los Angeles County Schools, and Ms. Dorothy Collins, Head of the Instructional Resource Center at the San Diego County Schools. The attendees were primarily researchers and information specialists from various educational institutions in the two areas. Sessions included an overview, manual searching, computer search negotiations, and strategy information. Emphasis was placed on securing information on urban education and urban schools, although the specific resources available through all of the Clearinghouses were highlighted.

We want to especially thank the staff of the ERIC Clearinghouse for Junior Colleges for coming to our aid when it seemed as if UPS had forgotten to deliver our handouts and display materials.

...Jerome Wendell Wright (UD)

VISITORS HOSTED BY ERIC

GRADUATE STUDENTS HOSTED BY CS

On June 26, 1981, Fran Lehr and Bob Lange hosted two groups of graduate students in Elementary Education from the University of Illinois. The 79 students were in Language Arts and Children's Literature classes.

...Hilary Holbrook (CS)

ERIC/HE HOSTS SRI LANKA MINISTER OF EDUCATION

Dr. Jonathan Fife, Director of the ERIC Clearinghouse on Higher Education, met with Mr. Ranil Wickremesinghe, the Minister of Education from Colombo, Sri Lanka. The Government of Sri Lanka is reorganizing its educational system to increase the relationship between curricula and the needs of the job market. Discussed was ERIC in general, as well as the experience of the American educational system and how its experiences may serve as examples and lessons

for the Sri Lanka system. Dr. Fife and Lynn Barnett were later guests at a reception held in honor of Mr. Wickremesinghe at the Sri Lanka Embassy.

...Laura Ciarniello (HE)

HIGH SCHOOL STUDENTS VISIT HIGHER EDUCATION

Announcing that they were "terrorists" and carrying briefcases galore, a group of high school students entered the ERIC Clearinghouse for Higher Education and stayed for four days! They were part of a group of 500 students participating in the Georgetown University Forensics Institute. The three-week summer program is for members of high school debate teams from all over the country. The topic for this year is minimum standards in education. The students rapidly learned about the wealth of material in ERIC, calling the system "extremely helpful," "fantastic," "great." All agreed that "the materials are very useful." Jim Honan, Laura Ciarniello, and Lynn Barnett enjoyed having such an enthusiastic audience in the ERIC reading room, and Jim and Laura were especially pleased to hear that their home states of New York and Ohio had a lot of debate teams. (They carry on the tradition in the Clearinghouse.) (See story from SP below.)

...Lynn Barnett (HE)

HIGH SCHOOL DEBATERS USE ERIC

A group of 450 secondary school debaters recently converged on Washington, D.C. for three weeks to attend a workshop and tournament. The workshop was sponsored by the Georgetown University Forensics Department; the topic for the debate was: "Resolved: The federal government should establish minimum educational standards for elementary and secondary schools in the U.S." This topic was controversial and definitely "debatable."

The students were referred to a number of ERIC publications (including a publication by the ERIC Clearinghouse on Reading and Communication Skills written especially for this debate topic), and given mini-lessons in searching the ERIC indexes under terms such as "Minimum Competency Testing." The use of ERIC by these students illustrated clearly that ERIC is not only for educators, but for students as well. The staff was delighted to have the opportunity to participate directly in the educational process. (See story from HE above.)

...Dean Schwanke (SP)

KUWAIT VISITOR AT HE

Dr. A. E. Noor, a professor of commerce at Kuwait University, visited the ERIC Clearinghouse on Higher Education on July 24, 1981, where he discussed ERIC with Dr. Jonathan Fife. Research Assistants Laura Ciarniello and Jim Honan conducted an in-depth orientation to ERIC for Dr. Noor, whose interests lie in management systems and information networks.

...Jim Honan (HE)

HE ROLE IN FACULTY DEVELOPMENT AT WESLEY COLLEGE

For the third time in as many months, Dr. Jerry Mars, Academic Dean of Wesley College, Dover, Delaware, visited the ERIC Clearinghouse on Higher Education for information relevant to current issues at Wesley. He was accompanied by Dr. David Bakerian, Director of Continuing Education for the college, who was given an introduction to ERIC. Dr. Mars is enthusiastic about using ERIC in day-to-day problem-solving, and plans to continue introducing his faculty to the system. There are tentative plans for the HE staff to conduct an ERIC workshop at the Delaware college as a faculty development project.

...Lynn Barnett (HE)

ITALIAN VISITORS TO LEARN ABOUT ERIC

Giovanni Biondi and Fiora Imberciadori-Polito, educators from Florence, Italy, will be spending 10 days with various components of the ERIC system in an attempt to learn exactly how ERIC works. The representatives from the Italian Ministry of Education are hoping to apply what ERIC teaches them to the development of a similar system in Italy. Chuck Hoover (Central ERIC) and Laura Ciarniello (HE) have developed an agenda for the visitors; Wright Baker (Institute of International Education) has handled travel and lodging arrangements. A very special "thank you" must go out to all the ERIC components involved who have responded in the usual enthusiastic manner: Central ERIC, the ERIC Facility, EDRS, EC, FL, HE, IR, SP, TM, and SO. The travel schedule for the visitors is displayed in Attachment 5. Benvenuto!!

...Laura Ciarniello (HE)

YUGOSLAVIAN VISITORS AT HE

Mr. Janez Benkovic and Mr. Janko Urbanc from the University of Ljubljana in Yugoslavia spent a morning at the ERIC Clearinghouse on Higher Education and the ERIC Clearinghouse on Teacher Education learning about the ERIC system. The Yugoslavian visitors were sponsored by the UNESCO Center For Chemical Studies. Both professors expressed interest in having the ERIC file in their country and plan to pursue the matter with UNESCO.

...Laura Ciarniello (HE)
Michael Butler (SP)

EDITOR FROM CHINA VISITS ERIC/JC

The editor-in-chief of the Science and Technology Review, a Chinese educational journal published in Beijing, visited the ERIC Clearinghouse for Junior Colleges on July 1. Ning Chien was interested in discussing the development of the American community college and the future of short-cycle education in the People's Republic of China.

...Donna Dzierlenga (JC)

FOREIGN NATIONALS VISIT TM

During June, 33 foreign nationals visited the ERIC Clearinghouse on Tests, Measurement, and Evaluation. These scholars were participants in the Educational Testing Service's International Program in Educational Testing. The Clearinghouse provided the visitors with an overview of the ERIC system, and distributed relevant literature.

...Anita Labib (TM)

AUSTRALIAN VISITOR AT UD

Dr. Peter Wilkinson, Senior Research Fellow with the Australian Institute of Multicultural Affairs, spent the afternoon of June 10, 1981 at the ERIC Clearinghouse on Urban Education. Established by the Australian government as a Federal statutory authority, the Institute's principal responsibilities are to provide advice to the Commonwealth Government on multicultural matters, to carry out research, to undertake community education and information activities, and to establish a repository of ethnic cultural heritage materials.

Dr. Wilkinson met with Stella Torgoff and Jerry Wright to discuss information activities and Clearinghouse operations on migration and multicultural affairs.

...Jerry Wright (UD)

THE LIGHTER SIDE

CONVICT INDEXING?

Your list of required reading should include an article by Joseph Drazon (Acquisitions Librarian, Whitman College, Walla Walla, Washington), taken from The Indexer, 12(1): 27-28, April 1980. Please refer to Attachment 6.

...Barbara Wildemuth (TM)

CAN ANYONE TOP THIS???

Over the years I've kept a list of inventive author excuses for missing IAP deadlines. The most recent contribution has to be one of the best: "It's sheep-shearing time at the farm." (!!)

...Sophia Behrens (FL)

STOP, YOU'RE DRIVING ME CRAZY!

The following wins a "statement of the month" award from the SO Clearinghouse. Borrowed from one of our documents, it appears here verbatim for your reading pleasure. The author shall remain nameless.

"A word about where we are now in respect to some aspects at least of these pursuits may be in order at the outset."

...Diana Beer (SO)

LIST OF ATTACHMENTS

Attachment 1: Abstractor Evaluation Form (Working Draft)

Attachment 2: Computerized Databases Relevant to Education/ Educational Researchers

Attachment 3: Promotional Ideas

Attachment 4: Outside Source of Handouts

Attachment 5: Schedule for Italian Visitors

Attachment 6: "The Indexer."

Attachment 7: Remove List (RIEAUG81)

Attachment 8: RIE Input By Clearinghouse (RIEAUG81)

Attachment 9: CIJE Input By Clearinghouse (CIJEAUG81)

Attachment 10: Microfiche Inventory and Quality Check (March through June 1981)

ABSTRACTOR EVALUATION FORM

(WORKING DRAFT)

ERIC Document No. _____ Evaluator/Clearinghouse _____

Clearinghouse Accession No. _____ Document Type _____

Abstractor _____

A. Selection of Abstract Type

	YES/NO
1. Is the type of abstract (informative, indicative, mixed) appropriate to the document? See EPM, p. 9-10.	
2. Is the reader always certain as to whether the viewpoint expressed in the abstract is that of the author or that of the abstractor?	

Comments:

B. Style and Vocabulary

	YES/NO
3. Is the abstract a single, coherent paragraph containing connected sentences each following the other in logical order?	
4. Does the abstract have a topic sentence, i.e., some coherent statement of the document's major thesis from which the rest of the abstract develops?	
5. Are complete sentences used?	
6. Does the abstract avoid confusingly long and complex sentences?	
7. Does sentence length vary as much as possible?	
8. Are new or technical terms and abbreviations or acronyms defined?	
9. Is the abstract clear, so that it can be read with understanding by all users of the ERIC system?	
10. Is the abstract free of grammatical or spelling errors?	

Comments:

C. Information Content (General)

	YES/NO
11. Are all important topics covered in the document reflected in the abstract?	
12. Is the abstract weighted in the same proportion and with the same emphases as the document?	
13. Is the reader able to find in the document the full and corresponding information mentioned in the abstract?	

Comments:

D. Information Content (Specific Types of Documents

	YES/NO
14a. If written for a research or technical report, does the abstract contain objectives and hypotheses of the research, methodology, findings and emphasized conclusions, implications, or recommendations, and limitations?	
14b. If written for a speech or presentation, does the abstract contain a statement of the premise or thesis, development or ideas or arguments with proofs and major supporting facts, and conclusions?	
14c. If written for a program description or administrative report, does the abstract contain information on the objectives of the program; the target population; types of special teachers and other personnel involved; total number of students or classes involved; means used to carry out the program; special methods used to overcome problems; progress to date on the program?	
14d. If written for a textbook or other instructional materials, does the abstract deal with the objectives of the text, the general nature of the subject matter, and special methods used in meeting objectives, such as illustrations, exercises, and accompanying activities?	

	YES/NO
14e. If written for a curriculum or teacher guide, does the abstract indicate the guide's subject and grade level, specific course or program objectives, methods used, and whether supplementary activities and materials are suggested?	
14f. If written for a bibliography or directory, does the abstract detail subjects considered; the presence of annotations; dates of materials included; types of materials listed; potential users or target audience; and the number of entries?	
14g. If written for a multiple-author work, does the abstract state the subject and scope of the collection and provide a narration of the table of conetents, including authors and titles?	
14h. If written for a test or measurement materials, does the abstract detail the purpose and objective of the test, forms and levels of the test, including length and whether verbal or non-verbal; group to be tested; methods of testing, scoring, and grading; normative data; and information concerning reliability, validity, and test development?	

Comments:

E. Indexing Basics

15. Is one of the mandatory educational level terms in the resume, if appropriate?

15a. Is the appropriate educational level term on the resume?

16. Is the population discussed in the document indexed by other than educational or age level descriptors (i.e., are appropriate student groups, ethnic groups, religions, etc. indexed)?

COMPUTERIZED DATABASES RELEVANT TO EDUCATION/EDUCATIONAL RESEARCHERS

DATABASE	DIALOG FILE NO.	CONTENT	INDEXING AUTHORITY	PERIOD OF COVERAGE	NO. RECORDS IN FILE	COST ONLINE PER HOUR/OFF-LINE PER PRINT	AVAILABILITY OF COMPLETE DOCUMENTS	PRINTED PUBLICATIONS	SUPPLIER
ABI/INFORM	15	Business/Management Administration (journal articles)	ABI/INFORM User Guide	1971-	107,000	$75/15¢	supplier or journal publisher as as indicated		Data Courier, Inc. Louisville, KY (502) 582-4111 (800) 626-2823
CIS/Index	101	U.S. Congressional papers, hearings		1970-	110,000	$90/15¢		CIS Index	Congressional Services, Inc. Washington, D.C. (800) 638-8380 MD: (301) 654-1550
Comprehensive Dissertation Abstracts	35	U.S. and Canadian dissertations	controlled vocabulary	1861-	648,000	$55/12¢	University Microfilms, Inc. (UMI)	Dissertation Abstracts International; American Doctoral Dissertations; Comprehensive Dissertation Abstracts	Xerox University Microfilms Ann Arbor, MI (800) 521-0600 x311
ERIC	1	Education (all levels) Literature (excluding textbooks, most dissertations)	Thesaurus of ERIC Descriptors	1966-	360,000	$25/10¢	ERIC Document Reproduction Service (ED #'s); UMI (ED #'s, as indicated)	Resources in Education (ED); Current Index to Journals in Education (EJ)	National Institute of Education Washington, D.C. (202) 255-5400
Foundation Grants Index	27	Grants over $5,000 awarded by 400 U.S. philanthropic foundations	full text only	1973	68,000	$60/30¢	Total information is online	Foundations Grants Index	The Foundation Center New York, NY (212) 975-1120
Grants Database (to be loaded, Aug. '81)	85	Summaries of governmental, commercial, association, foundation grant programs	full text only	1977-	1,500	$60/30¢	Total information is online	(1) Grant Information System (monthly and quarterly updated indexes) (2) Directory of Research Grants (annual)	The Oryx Press Phoenix, AZ (602) 254-6156
National Newspaper Index	111	Articles from Christian Science Monitor, Wall Street Journal, New York Times	Library of Congress subject headings	1979-	165,000	$75/10¢	Original newspapers	MICROFILM SUBSCRIPTION	Information Access Corp. Los Angeles, CA (800) 227-8431 CA: (415) 941-1000
Psychological Abstracts	11	Psychology/Behavioral Science (mostly journals, some dissertations, books)	Thesaurus of Psychological Index Terms	1967-	305,000	$65/10¢	UMI, original publisher, as indicated	Psychological Abstracts	American Psychological Association Washington, D.C. (202) 833-7600 Washington, D.C.

Prepared by Lynn Barnett, ERIC Clearinghouse on Higher Education, for the AERA Mini Training Session, "Literature and Research Identification Through Computerized Information Systems," AERA Annual Meeting, Los Angeles, April 14, 1981.

Attachment 2
Page 1 of 2

DATABASE	DIALOG FILE NO.	CONTENT	INDEXING AUTHORITY	PERIOD OF COVERAGE	NO. RECORDS IN FILE	COST ONLINE PER HOUR/OFF-LINE PER PRINT	AVAILABILITY OF COMPLETE DOCUMENTS	PRINTED PUBLICATIONS	SUPPLIER
Social Scisearch[1]	7	Social/behavioral science (journals and some monographs)	full text only	1972-	765,000	$70/10¢			The Institute for Scientific Information Philadelphia, PA (215) 923-3300
Sociological Abstracts	37	Social/behavioral science literature (journal articles and conference papers)	controlled vocabulary	1963-	99,600	$55/15¢	from Social Abstracts, Inc. as indicated	Sociological Abstracts—includes Bibliography of Book Reviews since 1979 (Bibliography not online)	Sociological Abstracts, Inc. San Diego, CA (714) 565-6603
SSIE Current Research[2]	65	Physical, social, engineering, life sciences research-in-progress (200 word project summaries, contact person with address and phone, sponsoring agency	SSIE Subject Term and Cross-Reference List Guide to SSIE Subject Indexes and Vocabulary	most recent 2-3 years	299,000	$90/20¢	Total information is online		Smithsonian Science Information Exchange, D.C. Washington, D.C. (202) 634-3933

[1]Author's cited references are also searchable (e.g., CR = Smithfield)

[2]For most up-to-date information, it is recommended to have your search done by SSIE since their tapes are more current than the vendors'.

PROMOTIONAL IDEAS

Product:
National Center Project Contact: Susan Imel

1. What special groups would be interested in this publication?

GROUP	CONTACT	ADDRESS

2. What conferences will you be attending where you would be willing to present the product?

3. To what publications would you submit an article?

4. How many copies of a one-page informational piece would you like to distribute?

5. What other activities could you undertake to promote this product?

6. What activites would you like the National Center to undertake in support of this publication?

Please return to:
Susan Imel
ERIC Clearinghouse on Adult, Career
and Vocational Education
Ohio State University
1960 Kenny Road
Columbus, OH 43210

Outside Source of Handouts

ERIC Processing and Reference Facility, Bethesda, MD (301/656-9723)

1. Directory of Microfiche Collections
2. Directory of ERIC Search Services
3. ERIC Information Analysis Products 1975-77 (blue)
4. ERIC Information Analysis Products 1978 (brown)
5. ERIC Information Analysis Products 1979 (green)
6. How to Start an ERIC Collection
7. How to Use ERIC
8. A Bibliography of Publications about ERIC

Brochures:

1. "ERIC Information Analysis Products"
2. RIE order forms
3. A Pocket Guide to ERIC
4. Submitting Documents to ERIC

ERIC Document Reproduction Service, Arlington, VA (703/841-1212)

1. Order forms for RIE citations
2. RIE order form
3. "For Your Convenience"

ORYX Press, Phoenix, AZ (602/956-6233)

1. Order forms for CIJE journal
2. Order forms and information about ERIC thesaurus

UMI, Ann Arbor, MI (800/521-0600)

1. CIJE article order forms

6/23/81

SCHEDULE FOR ITALIAN VISITORS

DATE	TIME	COMPONENT VISITED	ADDRESS	CONTACT PERSON
August 10 Monday	9-12/1:30-3	CENTRAL ERIC	1200 19th St. Washington, D.C. 20208 (202) 254-5500	Chuck Hoover
August 11 Tuesday	10-3	FACILITY	4833 Rugby Avenue Suite 303 Bethesda, MD 20014 (301) 656-9723	Ted Brandhorst
August 12 Wednesday	9-11	Higher Education Clearinghouse	One Dupont Circle Suite 630 Washington, D.C. 20036 (202) 296-2597	Laura Ciarniello
	1-3	Teacher Education Clearinghouse	One Dupont Circle Suite 610 Washington, D.C. 20036 (202) 293-2450	Mike Butler
August 13 Thursday	9-11	ERIC Document Reproduction Service	3030 N. Fairfax Drive Suite 200 Arlington, VA 22210 (703) 841-1212	Jack Veale
	1-3	Handicapped & Gifted Clearinghouse	1920 Association Dr. Reston, VA 22091 (703) 620-3660	Lynn Smarte
AUGUST 14 Friday	9-11	Language & Linguistics Clearinghouse	3520 Prospect St.,N.W. Washington, D.C. 20017 (202) 298-9292	Mary Niebuhr

Attachment 5
Page 1 of 2

DATE	TIME	COMPONENT VISITED	ADDRESS	CONTACT PERSON
August 15-16 Saturday & Sunday		TRAVEL		
August 17 Monday	9-12	Information Resources Clearinghouse	Syracuse University 130 Huntington Hall Syracuse, New York 13210 (315) 423-3640	Marilyn Laubacher
August 18 Tuesday		TRAVEL		
August 19 Wednesday	11-3	Tests & Measurements Clearinghouse	Rosedale Road Princeton, New Jersey 08540 (609) 921-9000	Dr.Melville
August 20 Thursday		TRAVEL		
August 21 Friday	10-1	Social Studies &Social Sciences Clearinghouse	855 Broadway Boulder, Colorado 80302 (303) 492-8434	Jim Davis
August 22-24 Saturday - Monday		TRAVEL & Colorado		
August 25 Tuesday	9-11	Central ERIC	1200 19th St., N.W. Washington, D.C. 20208 (202) 254-5500	Chuck Hoover

PROJECT CONTACT PERSONS: Chuck Hoover (Central ERIC) (202) 254-5500
Laura Ciarniello (ERIC/HE) (202) 296-2597
Wright Baker (Institute of International Education) (202) 775-0600
Elio Grande (Interpeta)

Attachment 5
Page 2 of 2

THE INDEXER

April 1980

Journal of

The Society of Indexers

and of the affiliated

American & Australian & Canadian Societies

Vol. 12 No. 1
Pages 1-56

ISSN 0019-4131 £2.25

Indexing as hard labor: 'Convict indexing' in the 1880s

Joseph Drazan

The author is Acquisitions Librarian for Whitman College, Walla Walla, Washington; author of a bibliography of Alaskan librarianship and a complete index to the journal Research studies *(Washington State University)*

Reading through the Letters to the Editor of *The Nation* of the last century is a delightful experience. *The Nation* is that American news weekly, still going strong, that began publication prior to the US War of Rebellion, and has a history of fascinating correspondence by names great and unknown (and often cryptic or unsigned). Many of the letters are hot debates by writers scattered around the country on such diverse topics as football in colleges, George Washington's ancestry, the best way to eat an orange, faculty salaries, is it 'one hundred twenty' or 'one hundred *and* twenty'? much on philology due to Murray's segments of the *New English Dictionary* that were coming out, and, of all things, the indexing of books!

During the 1880s and 1890s over a dozen letters were written on this subject, many by librarians, and several prompted in part by the indexing efforts of Poole and others. Many of these seem mundane today, but perhaps were controversial or startling at the time. Here I have chosen to follow a flurry of letters on indexing, that while amusing, can still be viewed as relevant to today's issues and the purpose of indexing societies.

Ninety-six years ago in *The Nation*, a writer calling himself Anobium Pertinax from Johns Hopkins University set the stage with this blast which the editor titled 'A New Field for Convict Labor'. He said, 'Let all convicts who can read and write be set, under competent supervision, to indexing books; and let those who cannot, receive the necessary instruction as soon as may be.'[1]

Pertinax then stated these two claims for his scheme. 'That it will not conflict with the interests of any class of laboring persons, or at least any that has a claim to consideration,' and, 'That the kind of labor proposed is peculiarly suited to the reformatory idea, being incomparable for teaching order, patience, humility, and for thoroughly eradicating the last trace of the Old Adam in whoever pursues it.'

A few months later, William Hand Browne joined the row with this barb in response to an 'onslaught' upon him by W. F. Poole. Browne reiterated that his idea that convict labor be used in the making of indexes was not his (Browne's) original thought, but that of one Joseph Scaliger. Browne says that Scaliger looked only to the penal advantages, while he liked the idea of relieving 'many worthy persons of an humble, though certainly useful, drudgery, of which I can speak feelingly, having made indexes myself'.[2]

In the very next issue of *The Nation*, W. I. F. of Hartford, Connecticut, lambasted Mr Browne with a terse reply. In part, he said, 'No more can we, who have made indexing the field for the exercise of our best energies and efforts, and found in it ample scope for all our powers and all possible culture and scholarship, consider inoffensive the suggestion that it is mere hack-work, drudgery, convict labor.'[3] He goes on to say that this suggestion '. . . voices one of the rankest literary heresies of the age—namely, the idea that anybody can make an index, if he only knows the alphabet'. W. I. F. then lists four instances of hack-work indexes he has noticed recently; they are to *Scribner's Monthly, Harper's Magazine, Appleton's Journal,* and *Popular Science Monthly. Appleton's* article on the East River Bridge is found in the index under one entry only—'Spiders, Up among the'! W. I. F. concludes, 'Shall we, who rejoice in the character of professional indexers, take it kindly if we are asked to let the "convicts" take *all* indexing into their own hands? Rather shall we not magnify our office, and insist that such first-class literary work be no longer butchered by being put into the hands of hacks and drudges?'

The whole issue must have heated up rapidly, because just one week later W. M. G. of the Library of Congress wrote to contradict W. I. F. on three points. W. M. G. thinks that it is only an assumption that convict labor is bungling:

'convict hat-makers, of course, have to be trained, but so, also, do indexers'.[4] He also thinks it is unjust to the prison system to conclude that they would allow such bungling of indexing to be done. Finally, he says that '. . . certain "professional indexers" must be convicts in disguise . . .' since many important indexing errors have been exposed in the columns of *The Nation* as occurring in Poole's Index.

A week later, W. I. F. got in the last word of the debate (often the Editor of *The Nation* would end these types of exchanges simply by saying he could not print any more letters on a certain topic). W. I. F. elaborates by saying that convict indexing '. . . lacks brains and heart, and that indexing which shows neither intelligence in nor love for the work is fairly called convict indexing.'[5]

In the end a stalemate seems to have been reached, but tempers must have flared more than a little throughout. After reading these five letters, one well might wonder why indexing societies were not formed as early as 1883.

References

1. *The Nation*, **36** (919) 8 Feb. 1883, 123.
2. *The Nation*, **36** (929) 19 Apr. 1883, 340.
3. *The Nation*, **36** (930) 26 Apr. 1883, 360.
4. *The Nation*, **36** (931) 3 May 1883, 380.
5. *The Nation*, **36** (932) 10 May 1883, 402.

RIE AUG 81

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
EC 132 445	ED 174 167/HE 011 623	RIEDEC79

3. Duplicates Appearing in RIE in June, July, and August, 1981.

Duplicate Detected	Duplicate Of	Originally Announced In
RC 012 621	ED 198 399/CE 028 191	RIEJUL81
UD 021 337	ED 198 988/RC 012 549	RIEJUL81

B. REMOVES (32)

Accession Removed	Reason for Removal
CE 028 227	Pulled by CERIC
EA 013 327	Pulled by CERIC
EC 132 446	Pulled by CERIC
EC 132 460	Pulled by CERIC
EC 132 461	Pulled by CERIC
EC 132 462	Pulled by CERIC
EC 132 463	Pulled by CERIC
EC 132 464	Pulled by CERIC
EC 132 465	Pulled by CERIC
EC 132 466	Pulled by CERIC
EC 132 467	Pulled by CERIC
EC 132 468	Pulled by CERIC
EC 132 469	Pulled by CERIC
EC 132 470	Pulled by CERIC
EC 132 471	Pulled by CERIC
EC 132 490	Pulled by CERIC

RIEAUG81

REMOVE LIST

B. REMOVES - Continued

Accession Removed	Reason for Removal
HE 013 502	Pulled by CERIC
HE 013 544	Pulled by CERIC
HE 013 549	Pulled by CERIC
HE 013 571	Pulled by CERIC
HE 013 572	Pulled by CERIC
HE 013 622	Pulled by CERIC
IR 009 197	Pulled by Clearinghouse
IR 009 242	Pulled by CERIC
IR 009 308	Pulled by CERIC
JC 810 195	Pulled by Clearinghouse
JC 810 196	Pulled by Clearinghouse
SE 034 548	Pulled by CERIC
SE 034 582	Pulled by Clearinghouse
SP 017 375	Pulled by CERIC
SP 017 722	Pulled by CERIC
UD 021 275	Pulled by CERIC

RIE INPUT BY CLEARINGHOUSE (RIEAUG81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	8
CE	196	1	0	1	196	1,382
CG	71	0	14	0	57	494
CS	174	0	0	0	174	1,185
EA	135	0	0	1	134	599
EC	71	0	0	15	56	528
FL	71	0	0	0	71	560
HE	141	0	13	6	122	609
IR	74	0	0	3	71	571
JC	55	0	11	2	42	370
PS	53	0	12	0	41	442
RC	63	0	12	1	50	476
SE	88	1	20	2	67	652
SO	68	0	13	0	55	477
SP	95	0	0	2	93	628
TM	54	0	10	0	44	506
UD	72	0	13	2	57	483
TOTAL	1,482	+2	-118	-35	1,331	9,969

Attachment 8
Page 1 of 1

CIJE INPUT BY CH (FOR August, 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	101	13	14	04	1275
CE	95	27	28	10	1186
CG	108	13	13	00	1514
CS	139	18	23	02	1523
EA	117	14	15	11	1014
EC	52	10	10	00	1188
FL	49	09	11	10	570
HE	224	34	37	17	1069
IR	137	30	37	09	799
JC	48	04	05	00	336
PS	48	08	09	03	573
RC	32	08	09	00	323
SE	169	22	27	04	1583
SO	81	14	14	03	646
SP	152	18	22	00	1090
TM	68	11	12	01	680
UD	96	19	25	15	479
TOTALS	1716	272	311	89	15,848

Attachment 9
Page 1 of 1

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

July 24, 1981

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE March 1981 Microfiche Inventory and Quality Check and the following is submitted:

1) Remakes: ED 193 465 (3 of 7)
ED 193 539 (All)

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
193 460	CE	2	No	No text lost, filmed as received
193 503	CE	2	Yes N/A	Filmed as received
193 739	CS	1	No	Filmed as received
193 845	EC	1	No	Filmed as received
193 857	EC	1	Yes	Filmed as received
193 913	FL	1	No	Filmed as received
193 967	FL	1	No	No problem found. Replacement sent to Facility.
193 968	FL	1	No	No problem found. Replacement sent to Facility.
193 970	FL	1	No	No problem found. Replacement sent to Facility.
193 972	FL	1	Yes N/A	Filmed as received
194 044	IR	1	No	Filmed as received
194 199	PS	1	No	No text lost. Replacement sent to Facility.

Sincerely,

John N. Veale
Director

JNV/tr.

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July 24, 1981

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE April 1981 Microfiche Inventory and Quality Check and the following is submitted:

1) Remakes: ED 194 699 (2 and 3 of 3)
ED 195 189

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
194 802	CE	1	No	Filmed as received
194 865	CG	1	No	Filmed as received
195 297	JC	1	No	Filmed as received
195 594	UD	2	No	Filmed as received

Sincerely,

John N. Veale
Director

JNV/tr.

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July 24, 1981

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE May 1981 Microfiche Inventory and Quality Check and the following is submitted:

1) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
195 635	CE	1	Yes N/A	No problem found. Replacement sent to Facility.
195 819	CE	2	Yes	Filmed as received

Sincerely,

John N. Veale
Director

JNV/tr.

ERIC DOCUMENT REPRODUCTION SERVICE
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July 24, 1981

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE June 1981 Microfiche Inventory and Quality Check and the following is submitted:

1) Remakes: ED 197 148 (3 of 3)
ED 197 149 (1 of 3)
ED 197 581
ED 197 786
ED 198 015
ED 198 023 (1 of 2)

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
197 165	CE	2	No	Filmed as received
197 830	PS	1	No	Filmed as received

Sincerely,

John N. Veale
Director

JNV/tr.

Volume: 5
Number: 9
Date: September 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

"ONCE MORE INTO THE BREACH..."

A number of clearinghouses are still not identifying on their log sheet the Clearinghouse publications (IAPs) they want included on the "Highlights" page at the front of RIE. Please write "IAP Highlights" or some similar tag in the "Comments" column on the log sheet. Those ERIC IAPs that are not to be included on the "Highlights" page should also be identified in the "Comments" column. Incidentally, the PUBTYPE code 888, which the clearinghouses have probably noticed in corrected printouts returned to them, is a strictly internal Facility device used to distinguish the two types of IAPs. Only those pubtyped 888 will be featured on the "Highlights" page. This code is applied internally after review of the IAPs by Facility and NIE staff. It does not appear on the final tapes.

...Christine St. Lawrence (ERIC Facility)

RE-SUBMISSION OF DOCUMENTS REMOVED FROM PRIOR ISSUES OF RIE

Documents submitted for announcement in RIE are occasionally removed by Central ERIC or the Clearinghouse. The reasons vary, e.g., legibility questions, suitability questions, copyright questions, author requests, missing pages, etc. If it appears to the Facility that the problems may be resolved and the document may later be resubmitted, we keep the computer record "alive and waiting." We may even have some manual records pertaining to the document.

For this reason, when removed documents are later resubmitted, it is important to clear our records and to keep our statistics straight. The best way to do this is to simply send them in on a separate log sheet (with a notation such as "resubmission" so that we can distinguish them from the routine input.)

In the future we would be grateful if all re-submissions could be distinguished for our benefit in this way. It would really help us in our work.

...Christine St. Lawrence (ERIC Facility)

NIE DISCLAIMER STICKERS

The Facility has noticed that a number of clearinghouses have been neglecting a small procedure of checking the NIE disclaimer stickers placed on documents. A check mark in one of the spaces provided on the document indicates whether any changes have been made to improve reproduction quality, or if the document has been reproduced exactly as it was received from the author or performing agency. We appreciate your cooperation.

...Julie Mann (ERIC Facility)

TO CAP OR NOT TO CAP

There seems to be inconsistency throughout the system concerning the capitalization of clearinghouse when referring to the ERIC clearinghouses. The GPO Style Manual provides guidance on this in Sections 3.5 (page 23) and 3.17 (page 26). Both of these rules call for lower casing a common noun when used alone as a substitute for the name of a place or thing.

In order to standardize practice across the system, CERIC recommends that the GPO Style Manual rule be followed. Accepted practice will be as follows:

Name of a specific clearinghouse: ERIC Clearinghouse on ...
(upper case)

Common-noun substitute: The 16 ERIC clearinghouses...
(lower case)

...Mildred Thorne (CERIC)

SOURCE DIRECTORY - SAVE THE SEPTEMBER 1981 EDITION

The September 1981 edition of the Source Directory is a complete authority list containing the names of nearly 25,000 organizations that have either prepared or sponsored documents entering the ERIC system.

Analysis reveals that a large number of these organizations have not been used by ERIC catalogers in recent years. In the interests of creating a streamlined, more usable, and cheaper-to-print authority list, the Facility has decided to experiment in the next Source Directory by including only those organizations that have been used in cataloging within the last five calendar years.

This means that the clearinghouses (and any other users) must save the "complete" September 1981 edition for use if a name cannot be found in the reduced size December 1981 edition. Do not throw the September 1981 edition away; it will not be replaced by the December 1981 edition.

...Julie Mann (ERIC Facility)

NETWORK NEWS

CLEARINGHOUSES RISE TO THE OCCASION

Central ERIC very much appreciates the graciousness with which all affected clearinghouses responded to work presented by the recent Educational Encyclopedia Project. Not only did you perform a rather difficult and time consuming task, but you did it without the luxury of prior planning. While we do not like to have to ask for this kind of immediate response, it is most gratifying to know that when such an opportunity presents itself, the ERIC clearinghouses can and will rise to the occasion. It is equally gratifying to know that we have personnel at hand who with very little notice will assume major responsibility for coordinating such a project. Thank you, Lynn Smarte, for a job well done!

...CERIC Staff/Chuck Hoover (CERIC)

ERIC REGIONAL MEETINGS

ERIC Regional Meetings will be held only in alternate years, when there is not a National Meeting, i.e., 1982, 1984, 1986, etc.

...CERIC Staff

EDRS ORDER DATA ANALYSIS

The Facility prepared and distributed to all ERIC components an analysis of data found on the EDRS sales data tape. Some of the more interesting statistics were:

- 77% (122,837) of all Level 1 and 2 documents have experienced sales; 23% (37,067) have never been ordered.
- There is a direct correlation between the age of an announcement and the chance that it has been sold. The longer an announcement has been out there "on the market," the greater the chance that it has been sold. The range extends from 100% for 1966 accessions to 52% for 1979 accessions (the last year with a full year of sales behind it).
- The Clearinghouse reporting the most "popular" accessions sold 90% of their "sellable" input. The clearinghouses whose input sold least as a percentage of "sellable" input sold 67.4% of their Level 1 and 2 input. For all Clearinghouses, 77% of their Level 1 and 2 input has experienced sales.
- Since order data have been captured, 1,047,804 on demand orders have been recorded. 543,866 (52%) were for microfiche; 503,938 (48%) were for paper copy.
- Approximately 761,412 microfiche cards have been ordered on an on demand basis.

- Approximately 36,283,536 reproduced paper pages have been ordered on an on demand basis.

- The best selling accession overall (ED-106 376) sold 1,160 copies. The best selling microfiche (ED-092 164) sold 414 copies. The best selling paper copy (ED-106 376) sold 1,085 copies.

- The Clearinghouse with the most "Best Sellers" in the top 200 had 29. The Clearinghouse with the fewest "Best Sellers" in the top 200 had 0.

...Ted Brandhorst (ERIC Facility)

ERIC/ACVE DEVELOPS OUTREACH BROCHURES

The ERIC Clearinghouse on Adult, Career, and Vocational Education has developed Outreach brochures for professional associations, SOCs, and state departments of adult, career, and vocational education. The program is designed to establish relationships with those who disseminate information about ERIC and to enhance their services to ERIC users. Again, copies of the brochures are available.

...Judy Wagner (CE)

ATTENTION ACQUISITION COORDINATORS!

The ERIC Clearinghouse on Counseling and Personnel Services is now sending document solicitation letters to individual presenters at the American Psychological Association, the 89th Annual Convention, August 24-28, 1981, Los Angeles, California. For those acquisitioners who may be new to ERIC, please remember that CAPS solicits the entire APA program book for all the clearinghouses and then transfers documents as necessary. We anticipate sending over 1,000 form letters in this acquisition effort.

...Helen Mamarchev (CG)

CAPS CONTACTS UNIVERSITY OF MICHIGAN SCHOOL OF EDUCATION FACULTY

At the beginning of each academic term, a memo and information packet filled with brochures and fliers about ERIC and CAPS are sent to each faculty member in The University of Michigan School of Education. Faculty members are encouraged to schedule a class session in the Learning Resources Center so that students can become familiar with ERIC. This "reminding" process has always generated a great deal of interest in CG's facilities, and has offered a way to identify a group of professors who are "repeat customers." A sample of the memorandum is included as Attachment 1.

...Carol Mills (CG)

OFFICE HOURS CHANGE AT CAPS

As of September 8, 1981, CAPS returned to regularly scheduled hours of 8:00 a.m. to 5:00 p.m., Eastern time, Monday-Friday. With the termination of summer hours, the first snows of winter may not be far behind.

...Helen Mamarchev (CG)

MODEL ERIC SEARCH WORKSHOP SENT TO CLEARINGHOUSES

On August 27, 1981, each clearinghouse was sent a copy of the model workshop on searching the ERIC database online which was developed by Lynn Smarte and Sharon Brecher at the ERIC Clearinghouse on Handicapped and Gifted Children. The workshop is housed in a 2-pocket folder and includes an outline and handouts.

...Lynn Smarte (EC)

ERIC/EC DIRECTOR VISITS NTID

The National Technical Institute for the Deaf (NTID) is the first and only effort to educate deaf persons on a college campus planned primarily for the hearing students. NTID, located at the Rochester Institute of Technology (Rochester, New York), provides postsecondary educational opportunities for technical and professional careers for the deaf through "mainstreamed" classes. NTID staff provided a day-long orientation to ERIC/EC Director Don Erickson focusing on the instruction and research carried on at the Institute.

...Don Erickson (EC)

ARTHUR COHEN, FEATURED SPEAKER

"Curriculum Trends in the Community College" was the title of Dr. Cohen's presentation as the guest speaker at the opening of Triton College in Illinois. On August 17, Dr. Cohen opened Vincennes University Junior College with a speech entitled "Some Recent Problems in Literacy," and on August 24, Dr. Cohen gave the opening address at the Community College of Denver on "Searching for Quality."

...Gayle Byock (JC)

ERIC RESOURCE MODULE FOR TEACHER EDUCATION

Professional preparation and development require access to the thinking and experience of professional practitioners. That thinking and experience make up the knowledge base for the profession, and ERIC is a primary resource for accessing that knowledge. The ERIC Clearinghouse on Teacher Education recently developed a new module that can be used by teacher educators, prospective teachers, and practitioners for enhancing both preservice and inservice teacher education.

Entitled "Using ERIC to Solve Educational Problems," the module has several distinctive features. First, it is oriented around the solution of educational problems, and demonstrates how to use ERIC for that purpose. Secondly, it consists of both an instructor-directed learning unit and an independent learning unit, to provide flexibility. Thirdly, it incorporates a simulation exercise which provides the student with an opportunity to work on an educational problem using ERIC resources; it guides the student's thinking through this process. In addition, it includes an instructor's guide and a list of references to enrich instruction as desired or needed.

The Clearinghouse on Teacher Education was fortunate in securing the services of Dr. W. Robert Houston, University of Houston, to develop this module.

A limited supply of this module has been produced for free distribution to libraries and teacher educators. Orders will be filled on a first-come first-served basis, so mail your request today to the ERIC Clearinghouse on Teacher Education, One Dupont Circle, Suite 610, Washington, D.C. 20036.

...Mike Butler (SP)

ERIC FOR SCHOOL-BASED STAFF DEVELOPERS

The ERIC Clearinghouse on Teacher Education was recently invited to submit occasional articles for inclusion in the new Journal of Staff Development, published by the National Staff Development Council. The journal is directed toward school-based staff developers. We are pleased to be able to reach out through new channels to what we feel is an important audience for ERIC materials.

...Dean Schwanke (SP)

NEW PUBLICATIONS/FACT SHEETS

FACT SHEET REPORT - CE

The ERIC Clearinghouse on Adult, Career, and Vocational Education has developed overviews (fact sheets) on the following topics: experiential education, military curriculum, career education and guidance for gifted and talented students, vocational education and CETA, computer-based career information systems, energy and vocational education, career resource centers, career assistance for older adults, adult learning disabilities, and competency-based adult education. Copies of any or all are available upon request (via EIES, if you prefer).

...Judy Wagner (CE)

NEW PUBLICATIONS - CG

Eight new information analysis products will be available this fall from CAPS.

- The Searchlight Plus series has four new titles on topics of major interest:

  - Counseling for Stress Management
  - Peer Counseling
  - Sex Equity in Guidance and Counseling
  - Counseling the Bilingual Student

  These are computer searches with abstracts of the entire ERIC database from 1968-80 and in-depth analyses of issues, programs and trends. They may be ordered in September at a cost of $3.95 each from ERIC/CAPS Publications, 2108 School of Education, The University of Michigan, Ann Arbor, Michigan 48109.

- Highlights, an ERIC/CAPS Fact Sheet, will make its first appearance in November. This is a succinct, up-to-date factual summary of a single topic. The "inaugural issues" will cover:

  - displaced homemakers
  - teenage pregnancy
  - career guidance in two-year colleges
  - counseling the gifted student.

  We plan to offer four new sheets each year, free of charge.

...Debbie Herbert (CG)

FACT SHEETS - EC

The following fact sheets have been initiated since January 1, 1981:

- New Titles

  - Learning Related Visual Problems (3/81)
  - Serving the LD Student in a Vocational Classroom (3/81)
  - Programming for the Gifted...
  - Facts for the Administrator
  - Cost Effectiveness of Special Education
  - Advocacy for the Handicapped

- Revised Titles

  - Parents of Handicapped Children (6/81)
  - Parents' Rights and Responsibilities (6/81)
  - Children on Medication (6/81)
  - Individualized Education Programs (6/81)
  - Procedural Safeguards (6/81)
  - Educational Rights of American Indian and Alaskan Native Handicapped Children (6/81)
  - Rights of the Handicapped (6/81)
  - Arts and the Handicapped (6/81)
  - Argument for Early Intervention (6/81)
  - Careers in Special Education (3/81)

...Jean Nazarro (EC)

FACT SHEETS - JC

A fact sheet on grant getting for two-year colleges points out how an ERIC search can enhance a grant proposal. ERIC provides a means of finding what has been done in the area of the prospective proposal and lets the funding agency know that the applicant has done his/her homework. Each clearinghouse will be sent a sample.

...Gayle Byock (JC)

REVIEW OF CLEARINGHOUSE PRODUCT IN "CHANGE"

Roger Yarrington of AACJC gave a very favorable review of New Directions for Community Colleges: Questioning the Community College Role in the July/August issue. The IAP addressed the necessity of taking a critical stance when investigating community colleges and included as its authors those scholars who over the years have the reputation of being most critical, such as Burton Clark, Arthur Cohen, as well as David Riesman, David Breneman, and Steven Zwerling.

...Gayle Byock (JC)

FACT SHEETS (RC)

The following are new fact sheets available from RC since January 1, 1981:

- American Indian Enrichment Activities
- Mexican American Special Education
- Educational Testing for Migrant Students
- People and Organizations in Rural Education
- Outdoor Programs for Gifted Children

The following are fact sheets initiated since April 1, 1981:

- Strategies for Locating American Indian Materials in ERIC
- Motivating the Mexican American Student
- Measuring the Accountability of Migrant Programs
- Developing an Outdoor Education Program for Public Schools
- Status of Rural School Personnel Preparation Programs
- Independent Schools: A Quick Look at ERIC

...Manuela L. Quezada-Aragon (RC)

NEW PUBLICATIONS (TM)

The following publications are available from the ERIC Clearinghouse on Tests, Measurement, and Evaluation, Educational Testing Service, Rosedale Road, Princeton, New Jersey 08541.

- Evaluation of Gifted Programs. Free.

  In an age of accountability, sufficient documentation is necessary to justify gifted programs as beneficial to those for whom they were developed; that is, those children whose unique needs are best served through educational programs that differ significantly from those offered to the general school population. Gifted program evaluation provides information useful in making decisions about the future of such programs at local, state, and national levels, and helps to assess the effectiveness of the program development steps followed in establishing the gifted program. This bibliography includes citations to documents cited in Resources in Education through January 1981.

- Research and Evaluation Studies from Large School Systems. Compiled by Reba Lippincott. $6.00.

  This overview of the research and evaluation activities sponsored or conducted by the larger school systems in the United States and Canada provides excellent references to studies in areas of concern to educators today. As an index to research and evaluation efforts, this annotated bibliography will facilitate the exchange of information by local school systems. The 168-item bibliography is based on a search of the material announced in Resources in Education (RIE) and Current Index to Journals in Education (CIJE) from January to December 1980. The document resumes are arranged by school system. Subject and institution indexes appear at the end of the bibliography. The instituion index includes the full address of each school district and the name and phone number of a contact person.

- Field Dependence-Independence: Matching Teacher and Learner Styles. $3.00.

  Two learning styles, field independence and field dependence, refer to a students' consistent way of responding and using stimuli in the context of learning. Field independent people see things analytically, whereas field dependent people take a more global view. Matching learning style with instructional mode facilitates positive interpersonal relations, and may lead to more effective learning. This bibliography includes citations to documents cited in Resources in Education and articles announced in Current Index to Journals in Education through January 1981.

...Anita Labib (TM)

PERSONNEL NEWS

CHANGE OF DIRECTORS AT SP

After five years as Director of the ERIC Clearinghouse on Teacher Education and 15 years as Associate Director of the American Association of Colleges for Teacher Education, Dr. Karl Massanari announced his retirement last month, effective September 1, 1981. Karl will be moving with his wife Chris to Florida, where he intends to spend his time gardening, playing the piano and organ, and pursuing various other recreational as well as professional activities. We know he'll be busy, and we wish him well.

Stepping in as new Director on September 1 was Dr. Joost Yff. Dr. Yff is no stranger to ERIC, having served as Manager of the Clearinghouse from 1968 to 1969, as Assistant Director from 1969 to 1973, and as Director from 1974 to 1976. During the past several years, Dr. Yff has worked in Jamaica, and at the University of Maryland, College Park.

...Dean Schwanke (SP)

CATHY KENDALL LEAVES ERIC/ACVE

Cathy Kendall is leaving the ERIC Clearinghouse on Adult, Career, and Vocational Education after 5 years with the project. She came to ERIC when the center got the contract 5 years ago and will miss the full five years by 2 days. She and Phil and Matt are moving to Chicago where Phil works for the Hyatt Hotel chain. We wish them all the best and will greatly miss her organization, her efficiency, and her unfailing good humor.

...Judith O. Wagner (CE)

LARRY ARRINGTON LEAVES ERIC/ACVE

Larry Arrington, former graduate research associate, received his doctorate in June and is teaching at Florida State University in Gainesville. We wish him well and miss him greatly.

...Judith O. Wagner (CE)

DONNA DZIERLENGA LEAVES JC

Donna Dzierlenga, user services specialist, will be leaving the Clearinghouse at the end of September to attend the UCLA School of Library and Information Sciences. Fortunately for us, Donna will be just upstairs from the Clearinghouse. Donna was the first full-time user services specialist at JC and has done a terrific job. We will miss her and wish her luck at the library school.

At the same time, we will be gaining a new user services specialist from the UCLA library school. Jim Palmer, who recently received his MLS and whose initials you have seen for the last two years as the JC abstractor, will be moving from processing to user services. We are pleased that Jim is staying with the Clearinghouse and look forward to his implementing some of his ideas about the direction of the Clearinghouse services.

...Gayle Byock (JC)

ANN FAUSTINI JOINS TM

Ann Faustini recently joined the ERIC Clearinghouse on Tests, Measurement, and Evaluation as an abstractor/indexer. A native of England, Ann studied in Worcester for her degree in education, art, and English and comes to TM from the Educational Testing Service in Princeton, where she was a client relations assistant. Ann replaces Reba Lippincott who is now a school librarian with the Watchung Hills Regional High School in New Jersey.

...Anita Labib (TM)

DOROTHY ALTMAN SLAWSKY

Reference Librarian, Former D.C. Teacher

Dorothy Altman Slawsky, 59, a reference librarian for the Educational Resources Information Center (ERIC) in Bethesda, a division of Operations Research Inc. of Maryland and Virginia, died of cancer Saturday at her Chevy Chase home.

Mrs. Slawsky was born in Washington. She graduated from Roosevelt High School and the old Wilson Teachers College.

After service in the WAVES in World War II, she taught for four years in D.C. public schools.

She joined ERIC after earning a master's degree in library science from the University of Maryland in 1969.

She was a member of Adas Israel Congregation.

Survivors include her husband, Dr. Zaka I. Slawsky, of Chevy Chase, whom she married in 1945; two sons, Albert, of New York City, and Dr. Richard Slawsky, of Pittsburgh; her mother, Sadie Altman of Chevy Chase, and three sisters, Anne Strassman, of Hallandale, Fla., and Zalma Slawsky and Ellen Glassman, both of Silver Spring.

The family suggests that expressions of sympathy be in the form of contributions to the Slawsky Memorial Fund, c/o the University of Maryland Foundation Office of Development in Adelphi.

THE WASHINGTON POST

Monday, August 24, 1981

FAREWELL...

When Dorothy Slawsky retired in June of 1981, it was not generally known that she had been waging a war with cancer which had consumed more than a decade. In all that time, she never once failed to maintain her characteristic charm and dignity in performing her duties as the Reference Librarian for the ERIC Processing and Reference Facility. Dorothy believed in ERIC and made its presence and its value known to all who came in contact with her. In the more than ten years she was at the Facility, she touched the lives of thousands of ERIC users, many of whom came to know her not only as a dependable resource, but as a friend who genuinely cared about them and saw that their needs were fulfilled.

A Book of Letters is being compiled from friends and colleagues of Dorothy's to be presented to her husband, Dr. Zaka Slawsky, as a remembrance of ERIC's respect and affection for her. The directors of the clearinghouses have had the opportunity to contribute to this gift. If, however, any others in the network would like to have their letter included, please send them to Elizabeth Pugh at the ERIC Facility.

Elizabeth is also acting as a collection point for any individual or clearinghouse wishing to make a contribution to the Slawsky Memorial Fund. Some of you have submitted contributions independently, others have expressed an interest, but have not known how to go about it. Please mail a check made out to "Slawsky Memorial Fund" to Elizabeth Pugh, who will forward it to the University of Maryland, Office of Development, Adelphi, Maryland 20783. This fund supports the Slawsky Physics Clinic, which is a tutorial program for all students who must take physics at the University. This program is taught without charge by Dr. Zaka Slawsky (Dorothy's husband) and his twin brother, Dr. Milton M. Slawsky.

Dorothy was proud of ERIC and served it well. She will be missed.

...The ERIC Facility

VISITORS HOSTED BY ERIC

AFRICAN TEACHERS VISIT CS

On August 3, 1981, Holly O'Donnell and Anne Auten hosted 13 French-speaking teachers from various African nations. Instructors in college-level English as a Second Language, the Africans were attending a summer seminar at the University of Illinois in order to become familiar with teaching materials, methods, and programs. Several of the visitors expressed an interest in making ERIC collections available at their universities.

...Hilary Taylor Holbrook (CS)

INTERNATIONAL STUDENTS VISIT CRESS

Eighteen students representing 10 foreign countries and the United States were given an ERIC presentation and computer searching demonstration. In addition to the ERIC files, AGRICOLA and Commonwealth Agriculture Bureau (CAB) were explored.

The New Mexico State University Office of International Programs provided funds for a computer search for each student.

...Amelita Hill (RC)

ITALIAN EDUCATORS

As announced in the August EAB, a number of ERIC components, including SO, were to receive visits of two Italian educators. Giovani Biondi and Fiora Imberciadori-Polito, of the Biblioteca Di Documentazione Pedagogica, in Florence, Italy, visited SO on August 21, near the end of their 15-day tour, which started and ended at CERIC. It was a pleasant visit for all of us. We assumed that SO was chosen for their only visit west of the Cumberland Gap as a result of our outstanding reputation. As it turned out, their reason was that they are both social scientists—Imberciadori-Polito (we all practiced the pronunciation), a sociologist and Biondi, a historian. Both were interested in learning about social science education in the United States, after having been so well educated about ERIC in the vicinity of Washington (and at Syracuse). The acumen of the visitors was further evidenced by their plan to visit SO on a Friday, making it entirely logical for them to spend Saturday and Sunday sampling the grandeur of Colorado before returning East. The visitors were accompanied by a State Department interpreter, Elio Grande, but it turned out that wasn't entirely essential, since Imberciadori-Polito (there it is again) is quite fluent in English. With considerable effort, we managed to persuade the entire SO staff to volunteer for foreign duty when the Florence library is ready to install an ERIC-like system.

...Irving Morrissett (SO)

THE LIGHTER SIDE

A DILLY OF A STORY!

Promoting the *dill*iciousness of pickles at a recent APGA convention doesn't seem quite kosher, but it broke the ice and led to some interesting conversations, which resulted in the dubious acceptance of an offer for a free sample. A box arrived three months later and was opened with relish. Anyway you slice it, 12 jars of an assortment of Aunt Jane's pickles is a dilly of a sample! The CAPS staff think the donor is one cuke counselor.

...Carol Mills (CG)

ERRATA

CORRECTION TO STORY IN AUGUST EAB

The story entitled "Vocabulary Paperwork Cleanup (VPC?)" in the August issue of the EAB carried a sentence which read:

> "It is the current consensus of the VRG/CERIC authorities that those various piles of paper across the country may not be sent to Descriptor Heaven."

The sentence should have read, of course, "...may now be sent..." Perhaps the keyer could not believe her eyes. In any event, the error is sincerely regretted.

...Elizabeth Pugh (ERIC Facility)

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Counseling and Personnel Services Clearinghouse

2108 School of Education The University of Michigan
Ann Arbor Michigan 48109 (313) 764-9492

DATE: August 1981

TO: School of Education Faculty

FROM: Garry R. Walz GRW

DO YOU KNOW...

- that the ERIC/CAPS Clearinghouse is located right here on our campus?
- that ERIC stands for Educational Resources Information Center? ERIC is a national information system containing about 400,000 documents on education.
- that CAPS stands for Counseling and Personnel Services and we are one of the sixteen clearinghouses, located around the country, that comprise the ERIC system?

ERIC/CAPS CAN HELP YOU AND YOUR STUDENTS...

- locate valuable information on topics of interest in our Learning Resources Center (2nd floor SEB, open Monday-Friday, 9-5).
- obtain computer searches on topics requiring comprehensive coverage.
- become familiar with the ERIC system through individual or class orientation sessions. Contact our Learning Resources Coordinator, Mrs. Carol Mills, at 764-9492 to set up an orientation appointment for your class.

ERIC®

Garry R. Walz, Director • Libby Benjamin, Associate Director • Carol K. Jaslow, Assistant Director

RIE SEP 81

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
CE 028 740	ED 195 070/EC 130 847	RIEAPR81
EC 132 585	ED 197 196/CE 027 837	RIEJUN81
EC 132 586	ED 197 195/CE 027 836	RIEJUN81
EC 132 597	ED 183 158/IR 008 073	RIEJUL80

3. Duplicates Appearing in RIE in July, August, and September, 1981

Duplicate Detected	Duplicate Of	Originally Announced In
EC 132 592	ED 200 323/PS 012 085	RIEAUG81
HE 013 776	ED 200 660/UD 021 257	RIEAUG81

B. REMOVES (5)

Accession Removed	Reason for Removal
CE 028 530	Pulled by CERIC
CG 015 139	Pulled by CERIC
EC 132 526	Pulled by CERIC
IR 009 291	Pulled by Clearinghouse
UD 021 361	Pulled by CERIC

C. DELAYED (0)

NONE

RIE INPUT BY CLEARINGHOUSE (RIESEP81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	9
CE	130	0	0	2	128	1,510
CG	56	0	0	1	55	549
CS	137	0	0	0	137	1,322
EA	44	0	0	0	44	643
EC	103	0	0	5	98	626
FL	46	0	0	0	46	606
HE	79	2	0	1	80	689
IR	47	0	0	1	46	617
JC	32	1	0	0	33	403
PS	39	0	0	0	39	481
RC	51	0	0	0	51	527
SE	73	0	0	0	73	725
SO	57	0	0	0	57	534
SP	45	1	0	0	46	674
TM	43	0	0	0	43	549
UD	36	0	0	1	35	518
TOTAL	1,019	+4	-0	-11	1,012	10,982

Attachment 3
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (SEPTEMBER 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	129	17	18	10	1404
CE	88	25	28	4	1274
CG	186	22	24	0	1700
CS	193	22	25	0	1716
EA	102	13	18	0	1116
EC	62	12	13	8	1250
FL	73	8	9	4	643
HE	107	26	27	21	1176
IR	40	11	12	0	839
JC	8	1	1	0	344
PS	125	4	5	0	698
RC	50	7	7	4	373
SE	106	20	23	4	1689
SO	15	5	7	4	661
SP	50	4	4	0	1140
TM	40	7	8	0	720
UD	57	12	15	0	536
TOTALS	1431	216	244	59	17,279

Attachment 4
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ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

August 26th, 1981

Mr. Jim Prevel
National Institute of Education
1832 M Street, N. W.
Washington, D. C. 20208

Dear Jim:

We have reviewed the RIE July 1981 Microfiche Inventory and Quality Check and the following is submitted.

1) Remakes: ED 198 789 (3 & 4 of 4)
ED 198 812

2) The following documents are not recommended for refilming:

ACCESSION	CLHSE	LEVEL	NOTE	REASON FOR NOT REFILMING
198 356	CE	1	No	No problem found. Replacement sent to Facility.
198 357	CE	1	No	No problem found. Replacement sent to Facility.
198 358	CE	1	No	No problem found. Replacement sent to Facility.
198 359	CE	1	No	No problem found. Replacement sent to Facility.
198 363	CE	1	Yes N/A	No problem found. Replacement sent to Facility.
198 804	IR	1	No	Filmed as received
199 208	SP	1	No	Filmed as received
199 222	SP	1	No	Filmed as received
199 243	SP	1	No	Filmed as received
199 249	SP	1	No	Filmed as received
199 331	UD	II	Yes N/A	No problem found. Replacement sent to Facility.

Sincerely,

John N. Veale
Director

Volume: 5
Number: 10
Date: October 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ELECTRONIC MAIL PILOT PROJECT COMPLETED

As of October 15, the ERIC electronic mail pilot project comes to an end. Clearinghouse staff directly involved with the EIES system should discuss the experienced and potential utility of the system at their next staff meeting and let me know the results of their discussions. It is only by virtue of such responses that we at CERIC are provided the information necessary to plan future systemwide improvements.

...Jim Prevel (Central ERIC)

IDENTIFIERS READY FOR "GRADUATION"

Following the production of the latest IAL, we reviewed the IAL and prepared a list of candidates for Thesaurus status (either as Descriptors or UFs) (Attachment 1). All candidate terms have 40 or more postings (or are similar to terms with more than 40 postings). We believe most clearinghouses will recognize their own terms and we recommend that an effort be made to "graduate" these identifiers to the Thesaurus as soon as possible.

...Carolyn Weller (ERIC Facility)

INDEXING ADVISORIES

BILINGUAL STUDENTS

"Bilingual" terms used in the ERIC Thesaurus generally refer to the ability to communicate effectively in more than one language. Except for "Bilingual Education," which covers the educational process involved in acquiring or teaching a second language, all other "Bilingual" terms ("Bilingual Teacher Aides," "Bilingual Students," "Bilingual Teachers") assume that the individuals possess more than one language. (FL has already scoped "Bilingual Teachers" and "Bilingual Teacher Aides" and they will be submitting a Scope Note for "Bilingual Students.") Regardless of the document, if the student is non English speaking and attempting to learn English, he/she is not bilingual unless the student possesses the ability to communicate in more than one language (Spanish and French, for example).

The concept of non English speaking students enrolled in classes for the purpose of acquiring English should be indexed (at least) by the Descriptor "English (Second Language) in combination with "Non English Speaking," or "Spanish Speaking" or other appropriate Descriptors. The Identifier "Limited English Speaking" should be used when that population group is specifically discussed. Please note that "Non English" and "Limited English" are different populations and should be so distinguished in indexing practice. The ethnic group should be identified, when appropriate. Specific groups within a population, e.g., Indochinese, can be delineated further by Identifiers, if no appropriate Descriptor(s)

exist. To cite one example, "Spanish Speaking" is usually more appropriate than "Hispanic Americans" and is so used by FL.

In addition to a Scope Note for "Bilingual Students," FL will soon be submitting Vocabulary Input Forms for the Identifiers: "Limited English Speaking"; "Bilingual Programs"; and possibly "Bilingual Materials." Indexing supervisors are urged to call Mary Niebuhr at FL if they have any special questions about indexing documents in the area of bilingual education.

...Carolyn Weller (ERIC Facility)

INVALID DESCRIPTORS ON INCREASE

Indexing with invalid Descriptors seems to be once again on the increase. Moreover, a few clearinghouses within the last month have been entering Identifiers in the Descriptor field. As before, the problem appears to arise as a result of depending on memory (instead of on the Thesaurus) and also from not using the Thesaurus updates. The Thesaurus updates should be circulated and implemented by all indexers upon receipt. This applies to CIJE staff as well as RIE staff.

...Carolyn Weller (ERIC Facility)

GEOGRAPHIC LOCATION OF ORGANIZATIONS USED AS IDENTIFIERS

In the last month or so there has been a significant increase in the assignment of incorrect geographic locations to organizations being used as Identifiers. This "relocation" appears to be the result of guesswork rather than verification. Some examples of the problem:

1. Manhattan Christian College was identified as in New York because the ERIC reply card had a New York address. (The college is actually in Kansas.)

2. East Saint Louis (a city on the east bank of the Mississippi River) was identified as in Missouri instead of Illinois.

3. Clark University was identified as in Minnesota because it was in a study along with the University of Minnesota. (The school is actually in Massachusetts.)

While the locations of institutions are often not specifically stated, usually the text will provide adequate clues to the location. All locations should be verified in one of the standard reference sources cited in Section VIII (Part 2) of the ERIC Processing Manual. If the location proposed by the indexer does not agree with that in the standard reference, it probably means that the proposed location is incorrect.

If the name of the institution cannot be verified in any source, even at a different location, it is probable that either the institution is very new (rarely the case) or that the name is a fictional creation of the author (a device used surprisingly often). All other facts in the document may be true,

including the population studied, age groups, etc. but the institutional name changed to permit the author to make recommendations or conclusions that might be "embarrassing" to the institution studied (or to the author).

...Carolyn Weller (ERIC Facility)

DOCUMENT PREPARATION ADVISORY

DOCUMENT PREPARATION REMINDERS

The following are reminders for those who prepare documents for entry into the ERIC system:

- Space for ED Numbers

  Guidelines in the ERIC Processing Manual, Section 4: "Handling and Shipping" state that the ED Number will be affixed to the document in the upper left hand corner of the cover (or first page to be filmed) of the document (p. IV-13). The upper left hand corner should, therefore, not be used to affix the disclaimer and/or permission stickers, as some clearinghouses have been doing. When the document is shipped to the Facility, that space must be left open for the ED number to be stamped on (see Figure IV-15 in the Manual).

- Location and Legibility of Clearinghouse Accession Numbers

  Clearinghouse Accession Numbers are to be entered on the lower left hand corner of the cover (or first page to be filmed) of the document (ERIC Processing Manual, p. IV-28). Not only does this placement balance the ED number and give the document a neater appearance, but the standardized format is needed during processing in order that documents may be easily and quickly located.

  Accession Numbers are to either be stamped or legibly printed. Legibility in the Clearinghouse Number is of importance throughout the entire processing cycle:

  —Accession Numbers on the documents are checked against the logsheets
  —Documents are filed at the Facility by Accession Number
  —Numbers are checked against the resumes
  —Documents are arranged in Clearinghouse Number order prior to the attachment of the Single Frame Resumes.

  Illegible numbers may cause confusion at any or all steps in the process, thus adding extra work where it might be avoided by legible numbers.

- NIE Disclaimer Labels and Reproduction Release Labels

The NIE Disclaimer Labels and Reproduction Release Labels, if appropriate, are to be affixed to the cover (of the first sheet to be filmed) of the document. These labels may be placed anywhere there is vacant space on this page, except for the upper and lower left hand corners, which are reserved for the ED and Clearinghouse Accession Numbers.

They should be placed in such a manner and location that they do not cover, even slightly, the text, title, author's name, etc. They may be trimmed down in order to fit; it is not recommended, however, that the labels be cut into parts. They especially should not be cut into parts and distributed perpendicularly, to the text. If there is no space for the labels (for instance, when the document's first page is the first page to be filmed and is packed with text, or when the margins are narrow at both the top and bottom), the simplest and neatest thing to do is to type a title page and place the labels there. Contrary to "oral tradition" there is no EPM requirement that either or both of these labels be placed in the upper center of the document. Other than the "off limits" space in the left hand corners, labels may be placed anywhere, in any empty space on the title page as long as they can fit without overlapping the text.

Labels, however, should never hang over the document's edge. Labels are to be placed entirely on the document——overhangs must be trimmed. Overhanging labels not only look carelessly applied, but, more importantly, attach themselves to other documents. Overhanging labels can catch on surfaces or other documents and the document itself can be damaged. ERIC documents are handled numerous times at the Facility and at EDRS; protruding labels can get bent over, wrinkled, or torn off during the processing.

Remember that when you are preparing that critical first page of the document, it will reflect on you (to insiders) and on ERIC (to outsiders) what pride you take in your work. All labels should be straight, balanced, attractive, and in the proper position.

...Christine St. Lawrence (ERIC Facility)

CONTRACT RENEWAL

CE AND EC CONTRACTS AWARDED

Central ERIC is pleased to announce the award of the ERIC Clearinghouse on Adult, Career, and Vocational Education contract to the incumbent, the National Center for Research in Vocational Education at Ohio State University. Dr. Juliet Miller will continue as Clearinghouse Director and Dr. Susan Imel as Assistant Director. (Details concerning the award of the contract to the Council for Exceptional Children (the incumbent) to operate the ERIC Clearinghouse on Handicapped and Gifted Children will appear in the November issue of the EAB.)

During the first year of the 3-year contract, CE will produce 5 major publications, 1 practice application paper, and 2 compilations of scholarly articles. Their titles are:

- "Adult Education for Handicapped Adults"
- "Leisure: The Neglected Component in Life Planning"
- "The Quality Circle: Its Implications for Worker Training"
- "Adult Learning in Noninstitutional Settings"
- "Career Education: Collaboration at the Local Level"
- "Guidelines for Developing Career Assistance Programs Within Business and Industry"
- "New Directions in Retirement Policy"
- "Communications Technology: Changing Roles for Adult, Career, and Vocational Educators"

We look forward to a continued pleasant working relationship with CE.

...Mildred Thorne (Central ERIC)

NETWORK NEWS

CIJE SCHEDULE FOR 1982

The old CIJE schedule has run out. We have received a new schedule from Oryx that covers the first six issues for 1982 (January-June). The calendar period covered is October 1981-March 1982. Oryx prefers to schedule for the half-year period, insofar as their experience has shown that usually something occurs to change a schedule done any further ahead than that. The new schedule, prepared in the same format as the old schedule, is provided as Attachment 2.

...Ted Brandhorst (ERIC Facility)

CLEARINGHOUSE PROCESSING OF JOURNALS FORMERLY PROCESSED BY SMERC

Just a reminder that by now all clearinghouses have been supplied titles of those CIJE journals previously processed by SMERC and in the future to be processed by the clearinghouses. (Re: Hoover memo to Directors, August 25, 1981.) Please take whatever steps are necessary to insure that your clearinghouse begins processing those journals assigned to you beginning with their January 1982 issues.

...James Prevel (Central ERIC)

MORATORIUM ON DEPARTMENT OF EDUCATION PUBLICATIONS

Last fiscal year the Department of Education put a moratorium on all Department publications to be published at GPO, and two ERIC publications have been caught in this moratorium: All About ERIC (a revision of How to Use ERIC) and ERIC—The First Fifteen Years, 1964-1979 (the long awaited

history of ERIC). The moratorium is continuing into this fiscal year, and there is no indication of when it will be lifted.

The Facility's supply of How To Use ERIC is exhausted; fortunately, however, we recently reprinted an adequate supply of the Pocket Guide to ERIC, which can be used as a substitute mailout or handout until the new publication becomes available. Request copies from the Facility if your supply of this folder is running low.

...Mildred Thorne (Central ERIC)

TECHNICAL ASSISTANCE TO STATES ENGAGED IN FILE BUILDING

For the past three years, ERIC has offered the assistance of a team of experienced file builders to state education agencies engaged in such activity. The consultation is performed without charge to the agency and typically consists of a 1½ day meeting at which the agency activity is reviewed and problem areas are discussed. The ERIC team usually consists of one person from Central ERIC at NIE (who can discuss policy matters), one person from an ERIC clearinghouse (who can discuss cataloging; indexing, and abstracting), and one or two members from the ERIC Facility (who can discuss file design, data processing, and computer systems matters).

Thus far the ERIC team has visited seventeen (17) states across 42 months, for an average of one visit every 2.4 months. The situations in the states vary considerably and it is necessary for the team to spend most of the first morning grounding itself in the problems faced by the state. (Often in this process a great deal is learned about the state's "capacity building" project (funded by NIE). The sessions are intended to be brain-picking, advice-giving, and non-prescriptive. The objective is for the states to take advantage of the team's expertise developed over 15 years of operating the ERIC system. The states are free to use or not use any of the information exchanged. Options and the impact of alternative courses of action are covered at length. The advantage of using various standards and of compatibility between information systems is discussed.

Attachment 3 lists the states visited thus far in this inexpensive but very useful program.

...Ted Brandhorst (ERIC Facility)

ERIC FACTS

The annual updating of the ERIC Fact Sheet was distributed to the Clearinghouses in August. It is reprinted in this EAB as Attachment 4 for those who may have missed the first distribution (and, frankly, so that it can be easily found when it is wanted.)

...Ted Brandhorst (ERIC Facility)

NEW IDENTIFIER AUTHORITY LIST HAS POSTINGS

A new edition of the Identifier Authority List was distributed recently to Clearinghouse Vocabulary Coordinators. This latest edition for the first time contains postings for all authorized Identifiers. Clearinghouses are urged to circulate this publication among their user services personnel as well as among their indexers.

...Carolyn Weller (ERIC Facility)

AERA ENCYCLOPEDIA PROJECT: FINAL REPORT

The ERIC Clearinghouse on Handicapped and Gifted Children (EC) has submitted a final report (reprinted as Attachment 5) on the AERA Encyclopedia Project. Central ERIC is highly pleased with both the results of this project and the fact that AERA has requested that we write a couple of paragraphs for inclusion in the Encyclopedia describing ERIC's contribution to its development. April 1982 is the projected publication date.

...Judi Conrad (Central ERIC)

COLOMBIA

The correct spelling of the South American country of this name is, as you see above, "Colombia." Documents (and their authors) frequently misspell this name "Columbia." No matter what the document may say, the usage of this name in the Identifier and Geographic Source fields should use the correct spelling.

...Carolyn Weller (ERIC Facility)

ERIC/EC WILL BE LINKED WITH FIVE NEWLY ESTABLISHED RESOURCE CENTERS IN LATIN AMERICA AND THE CARIBBEAN

Marion Cambel represented the ERIC Clearinghouse on Handicapped and Gifted Children at a Partners of the Americas' briefing on their new PATH Project on September 23, 1981. The project has evolved from partnerships, now numbering 50, which link 44 U.S. states with 21 Latin American and Caribbean states. The Partners Appropriate Technology for the Handicapped Program (PATH), endeavors to promote use of simple techniques, low cost equipment, and practical methods to prevent disabilities and rehabilitate people.

Central to the Project are 5 newly established Resource Centers in Ecuador, Costa Rica, Uruguay, Brazil, and Jamaica. Presently, PATH is preparing a multivolume resource catalog (some ERIC documents are cited therein) for the Centers, the reason for the briefing and brainstorming session. Others present were representatives from Closer Look, National Rehabilitation Information Center, Peace Corps Information Collection and Exchange, and Volunteers in Technical Assistance. The role of ERIC/EC will be to cooperate with the Resource Centers to "provide teachers with the best available low-cost methods and materials to educate handicapped children."

...Marion Cambel (EC)

EA DOCUMENT ANALYSTS RECEIVE ADDED DIALOG TRAINING

Three EA document analysts (Mary Lou Finne, Roger Walke, and Wynn DeBevoise) recently received training on the DIALOG information retrieval system. The training included 8 hours of instruction by the University of Oregon's Coordinator of Search Services and four hours of connect time for demonstration and application of search techniques.

The training covered a brief history of online information retrieval and telecommunications, logging on to DIALOG, basic system commands, ERIC vocabulary handling, free-text searching, and search strategies.

The participants found the training most useful, not only for conducting searches on particular topics, but also for preparing DJFs, clarifying the use of Identifiers, compiling statistics, and understanding the ERIC system from the user's point of view.

...Wynn DeBevoise (EA)

CE REACHES 30,000TH DOCUMENT!

Fanfare, please! October is a red letter month for ERIC/ACVE. Brenda Hemming announced that we have accessioned our 30,000th document since 1976. Let's hear it for acquisitions!

...Judy Wagner (CE)

SOC MEDIA SPECIALIST PROMOTES ERIC

Ferris State College in Michigan has a "special" specialist. Ann Breitenwischer, who is not hiding their recently purchased ERIC collection in a corner, is presenting a series of workshops on educational resources, including ERIC, to the Ferris School of Education faculty. Ann is also a speaker at an AAUW workshop at Alma College and is using the "ERIC Basics" kit to introduce her audience to ERIC. We at CAPS were delighted to assist her by loaning our slide/tape kit and providing copies of the new brochure, "A Pocket Guide to ERIC," for distribution.

...Carol S. Mills (CG)

FOR YOUR CONSIDERATION

A recent opportunity to do some intensive searching of the Psych Abstracts files made me aware of their practice of tagging the number of references at the end of the abstract for their documents. It seems to me that this can be, in many cases, a valuable service for the user, who may be looking for a springboard for additional information, or as an indication of the level of information the document would provide. At IR, we have begun to include the number of references at the ends of abstracts and annotations (omitting the op. cit.'s and ibid's) with an occasional note for an "extensive bibliography" rather than an actual number. I wonder if we would want to come to an agreement on how to handle this kind of information consistently throughout the system, or whether I am alone in considering this important.

...Barb Minor (IR)

ERICKSON SERVES ON NARIC ADVISORY BOARD

On Friday, October 2, EC Director Erickson represented the clearinghouse by serving as a member of the Advisory Board to the National Rehabilitation Information Center (NARIC). NARIC, housed at and operated by Catholic University, seeks to provide database and information services to the rehabilitation community in much the same way as ERIC does to the education community. A large portion of NARIC's database comes from project reports funded through the National Institute of Handicapped Research and the Rehabilitation Services Administration. ERIC/EC has been very much involved with NARIC over the past 12-18 months in order to avoid duplication and to insure appropriate coverage of literature that could "fall between the cracks" of education and rehabilitation. A good working relationship now exists between ERIC/EC and NARIC.

...Donald K. Erickson (EC)

NEW PUBLICATIONS

NEW PUBLICATIONS——CE

The following nine major publications have been submitted to ERIC by the ERIC Clearinghouse on Adult, Career, and Vocational Education (CE)

- Organizing to Work with CETA. Thomas J. Jacobson.

  Discusses ways in which local educational authorities can coordinate with the CETA prime sponsor. Describes steps for seeking and obtaining funds from external sources.

- Retaining Adult Students. Gordon G. Darkenwald.

  Provides a synthesis of research and theory directly related to adult students and presents a general theoretical model of the dropout-persistence process in adult education. Includes general guidelines for promoting adult student retention.

- Developing Career Education at the College Level. Robert C. Reardon.

  Presents a review of the literature on postsecondary career education including an overview of its history and a summary of the state of the art. Discusses some persistent issues and their implications for practitioners.

- Educating for the Future in Family Life. Elizabeth J. Simpson.

  Utilizes knowledge gained from work on future issues related to families, the work of futurists on social issues, and technological development and recent studies in home economics to draw conclusions regarding what people will need to know in the eighties and beyond to be intelligent consumers and effective homemakers.

- From School to Work: A European Perspective. Beatrice Reubens.

  Surveys school-to-work transition issues as they have developed in Europe. Discusses the activities, research, and programs of each of the following organizations: the European Community, the Organisation for Economic Cooperation and Development, the Council of Europe, and the Nordic Council.

- Career Educationfor the Gifted and Talented. Barbara A. Kerr.

  Presents an overview of the research on gifted and talented students and discusses their major career development problems. Includes model programs for the gifted and suggests strategies for meeting career development needs of gifted and talented students.

- Employer-Sponsored Career Development Programs. Anita Sklare Lancaster and Richard R. Berne.

  Overviews employer-sponsored career development program. Reviews pertinent theories and research in the area of adult development and adult career development and examines career programs and practices for adult workers including factors contributing to their development. Concludes with case studies of career development programs in specific settings.

- Business and Office Education: Review and Synthesis of Research. Judith Lambrecht, J. Eugene Jones, Marianne D'Onofrio, Thomas Bichanich, and Patricia A. Merrier.

  Contains a review and synthesis of business and office education research during the past ten years. Includes sections on philosophy, social and business environment, accounting and bookkeeping, basic business, and data processing.

- Tailoring Vocational Education to Adult Needs. Norma B. Brewer.

  Examines adult vocational education in the context of the current vocational education system. Discusses the background of adult vocational education and suggests models for designing a learning environment for adult vocational education. Examines selected adult populations with special needs for vocational education.

...Judith O. Wagner (CE)

NEW PUBLICATIONS——CS

The following publication has been announced by CS:

- Beginning Readers Theatre: A Primer for Classroom Performance. Gerald Lee Ratliff. 40 pages. September 1981. CS 503 579. Available from: Speech Communication Association, 5105 Backlick Road, Suite E, Annandale, Virginia 22003. $3.00.

  This new TRIP (Theory and Research Into Practice) booklet explains the basic principles of Readers Theatre as a technique for enhancing students' appreciation of literature and spoken language, and provides nineteen specific readers theatre exercises.

...Hilary Taylor Holbrook (CS)

NEW PUBLICATIONS——EC

The following are new major publications produced by EC:

- Days of Reckoning——Days of Opportunity. James J. Gallagher. 19 pp.

  This is the Statesmen's Roundtable presentation from the 1981 CEC Convention, which reviews public reaction to special education's past and present, and challenges the field in general and CED in particular to meet the demands of the future. Specifically, Gallagher is proposing a campaign to have special educators assume a leadership role in comprehensive self-evaluation and self-improvement. Responses of 14 other past CEC presidents and Wallin Award recipients are also included.

- Computerized Aids for the Handicapped. Donalee Flaningam.

  Using computers in rehabilitation engineering and education of the handicapped is a fairly new concept. A brief description of many computerized aids is given. The first section of this Report deals with visual and auditory aids such as talking meters for technicians, and devices to enable those with visual handicaps to read standard print. The next section discusses aids for paralyzed individuals: motorized wheelchairs, environmental controllers, and office-like worktables which utilize robotic arms. The last parts deal with communication devices for the vocally impaired and education of those with mental and emotional handicaps.

- Discovering Special Education Resources: A Workshop on ERIC and ECER.

  A step by step procedure for locating resources in the ERIC and ECER databases. Describes RIE, CIJE, ECER, and the Thesaurus. Shows how to conduct a manual search of printed indexes, how to initiate a computer search and how to access other ERIC resources.

...Jean Nazzaro (EC)

NEW PUBLICATIONS—HE

The following new fact sheet has been produced by HE:

- Quality Control in Off-Campus Degree Programs. James P. Honan. AAHE-ERIC/Higher Education Research Current. September 1981.

...Laura Ciarniello (HE)

NEW PUBLICATIONS—IR

The following new fact sheets have been produced by IR:

- The Field of Educational Technology: A Dozen Frequently Asked Questions
- Educational Technology and Distance Education
- School Library Public Relations
- Competency Based Education

...Bruce Clark (IR)

NEW PRODUCTS/NEW IDEAS

KEEPING UP WITH CONFERENCES

As part of the acquisition process, CAPS uses a Pendaflex file system of 12 folders labeled month-by-month into which notices of upcoming conferences, workshops, programs, and the like are placed by staff members. At the beginning of each month, the Acquisitions Coordinator reviews the file contents and determines which programs should be requested. The Facility Conference Calendar information is also placed in the files to eliminate the problem of soliciting a program which is already being covered by another Clearinghouse.

...Helen Mamarchev (CG)

ADDITIONAL RESOURCES FILE

User Services staff at CS maintain a vertical informationfile on topics related to the scope of the clearinghouse. These files contain pertinent newsletter clippings, journal article reprints, relevant pages copied from

books, materials from educational organizations, etc. These are used when a response requires a more complete answer than an off-the-shelf item can provide or when the ERIC file yields little or no information. This vertical file is reviewed and updated annually.

...Holly O'Donnell (CS)

PERSONNEL NEWS

NEW ADDITION TO CE'S FAMILY

Cathy Thompson, Publications Specialist at ERIC/ACVE, and her husband, Ed, are the proud parents of a son, Daniel. Cathy has returned to work half-time. Our congratulations!

...Judy Wagner (CE)

BART BEAUDIN JOINS CE STAFF

Bart Beaudin has joined ERIC/ACVE as a graduate research associate. A native of Canada, Bart has spent the past several years as a department director for the Kenya Technical Teachers College. He's a welcome addition to our staff.

...Judy Wagner (CE)

NEW STAFF MEMBER AT CAPS

CAPS welcomes Lynette Kosky as the new Secretary to the Director. Lynette comes to us from Green Bay, Wisconsin, where she worked at a branch office of The Rand Corporation.

...Helen Mamarchev (CG)

NEW COORDINATOR OF USER SERVICES AT CS

To pursue her studies in nursing, Holly O'Donnell has switched roles from Coordinator of User Services to Research Associate and will continue half-time with the Clearinghouse. In turn, Anne Auten has switched roles from Research Associate to the new Coordinator of User Services. We wish success to each in her endeavors.

...Hilary Taylor Holbrook (CS)

ERIC/CEM HIRES ACQUISITIONS ASSISTANT

Janet Hiley joined the ERIC Clearinghouse on Educational Management staff on October 1, 1981, as assistant to Acquisitions Librarian Clarice Watson.

Janet has a B.A. in fine arts from the University of Oregon and has done graduate work in counseling and art education. She has served as a teacher at Echo Hill Outdoor School in Worton, Maryland.

...Stuart Smith (EA)

PAULINE COCHRANE'S TRAVELS

Pauline Cochrane, Associate Director of the ERIC Clearinghouse on Information Resources, recently returned from a working vacation in Australia, where she delivered six lectures in nine days under the auspices of the Library Association of Australia's cataloging sections in four states (Western Australia, South Australia, Queensland, and New South Wales). All of these lectures were concerned with subject access and online library catalogs. En route, she stopped in London, Nairobi, Johannesburg, and Praetoria, where she met with members of the library/information community to discuss international and/or local concerns and promised to send information on ERIC as well as OCLC.

...Barb Minor (IR)

NEW STAFF ASSIGNMENTS AT PS

Karen Steiner has joined the staff of PS as half-time Assistant Editor. She has ERIC expertise as well as editorial expertise, as some years ago she served on the staff of CS. In her spare time, she is a graduate student majoring in poetry.

Linda Baskin, Assistant Director, has resumed her duties as User Services Coordinator (after having served as project manager of the Child Development Associate contract last year, in addition to being at ERIC.)

Norma Howard is now serving again as Vocabulary Coordinator, in addition to working with Linda Baskin as User Services Associate.

...Norma Howard (PS)

EDINGTON NEW MEXICO DELEGATE

Dr. Everett Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools, will be a delegate for the State of New Mexico at the Rural Education Association conference to be held in Tucson, Arizona on October 10-14, 1981. Cress will also have a booth at this national conference.

...Amelita Hill (RC)

NEW FACE AT CRESS

Theresa (Terry) Johnson has replaced Isauro (Sonny) Gonzales in the half-time Administrative Assistant position at ERIC/CRESS. Terry worked in the NMSU Business Office for six years before joining CRESS and is pursuing a degree in Business at NMSU.

...Amelita Hill (RC)

STAFF CHANGE AT UD

Nothing lasts forever. At the end of the summer Ms. Stella Torgoff, Assistant Director, and Dr. Jerry Wright, Associate Director, officially left the Clearinghouse. Stella left to take care of personal business and Jerry accepted an appointment to the Anthropology Department at California State University at Fullerton. We wish them well.

To start a new chapter as of September 1981, Mr. Michael Webb has been appointed Assistant Director of the Clearinghouse. He has a diverse background in educational research and development. Prior to coming to Teachers College, he was a Development and Training Specialist at the Far West Laboratory for Educational Research and Development in San Francisco, an intern in the National Institute of Education's Women's and Minority Leadership Program in Educational Research and Development Management, an adult education practitioner, and a consultant in various staff development and community projects. He has also authored several state-of-the-art papers dealing with high-risk students.

...Maryellen LoBosco (UD)

MEETINGS, CONFERENCES, WORKSHOPS

CE STAFF TO ATTEND CONVENTIONS

Susan Imel, Assistant Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, will attend and make presentations at the Adult Education Association Convention to be held in Anaheim, California on October 28-November 1, 1981.

Juliet Miller, Director, will be attending and making several presentations at the American Vocational Association, which will hold its annual convention in Atlanta, Georgia in early December.

...Judy Wagner (CE)

EC SOLICITS CLEARINGHOUSE PRODUCTS FOR DISPLAY AT NOVEMBER GIFTED CONFERENCE

Lynn Smarte will have an ERIC exhibit and workshop at the CEC/TAG National Topical Conference on the Gifted and Talented Child in Orlando, Florida. (Other clearinghouses are welcome to send relevant materials to Lynn at ERIC/EC by November 9, 1981.)

...Lynn Smarte (EC)

JIM HONAN PRESENTS PAPER AT CONFERENCE

James Honan presented a paper entitled "The State of Quality Control in Off-Campus Credit Programs" at the fourth annual Quality in Off-Campus Credit Programs conference in Nashville, Tennessee, October 4-7, 1981. The conference

was hosted by Kansas State University, National Issues in Higher Division of Continuing Education. Word has it that Jim gave the Grand Old Opry a hard act to follow!

...Laura Ciarniello (HE)

PS PRESENTS COMPUTER LITERACY WORKSHOPS

Mima Spencer and Linda Baskin recently presented a workshop on computer literacy for CS and PS staffs. Another computer literacy workshop is planned this month for the College of Education faculty.

...Norma Howard (PS)

BOOTH AT NEA CONFERENCE

CRESS will have an ERIC booth at the New Mexico National Education Association Conference, Las Cruces, New Mexico, October 22-23, 1981.

...Amelita Hill (RC)

BORDER REGIONAL LIBRARY ASSOCIATION

Amelita Hill, User Services, and Betty Rose Rios, Assistant Director, of the ERIC Clearinghouse on Rural Education and Small Schools, conducted an ERIC orientation for participants of the Border Regional Library Association meeting in El Paso, Texas on September 26, 1981.

...Amelita Hill (RC)

THE "WHOLE ENCHILADA FESTIVAL"

CRESS displayed ERIC materials in the Phi Delta Kappa booth at the "Whole Enchilada Festival," Las Cruces, New Mexico, on October 2-4, 1981. The theme of the PDK booth was "What's Right with Education."

...Amelita Hill (RC)

BENALLY OFF TO AMERICAN INDIAN CONFERENCES

Elaine Roanhorse Benally, Information Specialist for American Indian Education will give an ERIC presentation at the National Indian Education Conference, Portland, Oregon, October 12, 1981. From Portland, Ms. Benally will travel to Anchorage, Alaska, where she will participate in the National Congress of American Indians Conference, October 13-16, 1981.

...Amelita Hill (RC)

STRENGTHENING UNIVERSITY-MINORITY COMMUNITY TIES IN THE 80's

The Third Annual National Multicultural Conference was held on October 1-3, 1981, at the University of Wisconsin, Oshkosh, Wisconsin. The theme of this year's conference was strengthening ties between the University and the minority community. ERIC/CUE was represented at the conference by an information table. Materials displayed included IRCD Bulletins, editions of the Equal Opportunity Review, Fact Sheets, and publications of the Clearinghouse on Higher Education. Approximately 150 persons were in attendance.

Assemblywoman Shirley Chisolm, the keynote speaker, addressed "the potential phasing out of the United States Department of Education." Michael Webb, Assistant Director of ERIC/CUE paid a courtesy call to the University Library; the reference librarian was pleased to receive fifty copies of "A Pocket Guide to ERIC."

...Michael Webb/Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

VISITORS HOSTED BY RCS

On September 17, 1981, Anne Auten presented an ERIC orientation for 10 undergraduate students from the University of Illinois. The students were in an Elementary Education seminar in preparation for student teaching. On October 1, Anne presented a similar workshop for 22 University of Illinois students in English Education.

...Hilary Taylor Holbrook (CS)

INDIA (MINISTER OF EDUCATION) EXPRESSES SUPPORT FOR ERIC

The Minister for Education from India visited the ERIC Clearinghouse on Higher Education this summer and was very impressed with the mission and workings of the ERIC system. He expressed concern about the future of ERIC and recently sent us a very supportive and encouraging letter. We hate to tell him that ERIC's budget picture is still unsettled, but it was good to get such an obviously sincere expression of sympathy and concern from such a source.

...Laura Ciarniello (HE)

VISIT BY TIMOTHY RAISON, MP, HOME OFFICE FOR RACE, LONDON, SW1

Mr. Timothy Raison, MP of the Home Office for Race, visited the ERIC Clearinghouse on Urban Education to discuss race relations in the United States. In attendance were Michael Webb, Assistant Director of ERIC/CUE, Dr. George

Bond from the Department of Anthropology at Teachers College, and Dr. Marguerite Ross Barnett, Director of the Institute for Urban and Minority Education. Mr. Raison was accompanied by his personal secretary and aide. Topics discussed included bilingual education, current thinking about black English (as an academic area), problems of race relations in Great Britain, Compensatory Education in the United States, and current efforts on the part of the British Government to provide educational services to Great Britain's minorities (West Indians in particular).

...Michael Webb/Maryellen LoBosco (UD)

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HEAVILY POSTED IDENTIFIERS WHICH SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

IDENTIFIER	POSTINGS
Adult Performance Level	(52)
Agenda Setting	(49)
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American Sign Language	(42)
At Risk (for Handicap)	(69)
Audience Analysis	(32)
Audience Awareness	(43)
Audience Response	(97)
Back to Basics	(63)
Bilingual Materials	(63)
Bilingual Programs	(66)
Biofeedback	(72)
Chemical Engineering	(58)
Childrens Rights	(43)
Cognitive Mapping	(41)
Communication Apprehension	(68)
Conversation	(73)
Delphi Technique	(186)
Dictation	(58)
Donors	(44)
Domain Referenced Tests	(59)
Domain Referenced Testing	(10)
Dyadic Communication	(55)
Emerging Occupations	(42)
Energy Education	(210)
Entrepreneurs	(60)
Entrepreneurship	(22)
Estimation (Mathematics)	(95)
Field Dependence	(48)
Field Dependence Independence	(83)
Field Independence	(34)
Forensics	(53)
Functions (Mathematics)	(112)
Geometric Constructions	(68)
Holistic Approach	(47)
Heuristics	(56)
Institutional Advancement	(104)
Inter Rater Reliability	(58)
Intercultural Communication	(83)
Interdependence	(54)
Intellectual Freedom	(47)
Judgment	(32)
Judgment Analysis	(28)
Judgmental Processes	(11)
Library Statistics	(85)
Library Users	(75)
Life Satisfaction	(58)
Life Skills	(38)
Limited English Speaking	(65)
Machine Readable Cataloging	(103)
Mathematics Education Research	(236)
Media Effects	(86)
Noise (Sound)	(105)
Note Taking	(72)
Nuclear Energy Occupations	(98)
Nuclear Power Plants	(60)
Nuclear Technology	(98)
Nurse Practitioners	(50)
Obscenity	(44)
Number Operations	(50)
Parent Resources	(63)
Participative Management	(42)
Personal Experiences	(51)
Proof (Mathematics)	(260)
Properties (Mathematics)	(51)
Questions	(56)
Reader Response	(85)
Reading Strategies	(53)
Revision (Written Composition)	(65)
Sample Size	(51)
Schemata	(65)
Science Education Research	(217)
Scientific and Technical Information	(252)
Self Paced Instruction	(51)
Solid Waste	(89)
Speech Acts	(51)
Suggestopedia	(62)
Tailored Testing	(63)
Test Length	(68)
Test Manuals	(69)
Test Score Decline	(64)
Tense (Verbs)	(68)
Token Economy	(53)
Transactional Analysis	(83)
Vocational Evaluation	(49)
Waste Water Treatment	(180)
Water Treatment	(98)
Writing for Publication	(45)
Word Processing	(118)

CIJE SCHEDULE FOR JANUARY-JUNE 1982

DAY	1982—CIJE ISSUE					
	JANUARY *	FEBRUARY	MARCH	APRIL	MAY	JUNE
TUESDAY (Clearinghouse to Facility)	10/ 6 10/13 10/20 10/27	11/ 3 11/10 11/17 11/24 12/ 1	12/ 8 12/15 12/22 12/29	1/ 5 1/12 1/19 1/26 2/ 2	2/ 9 2/16 2/23 3/ 2	3/ 9 3/16 3/23 3/30
THURSDAY (Facility to Oryx)	10/15 10/22 10/29 11/ 5	11/12 11/19 11/26 12/ 3 12/10	12/17 12/24 12/31 1/ 7	1/14 1/21 1/28 2/ 4 2/11	2/18 2/25 3/ 4 3/11	3/18 3/25 4/ 1 4/ 8

*9/29 shipment by Clearinghouses to Facility and 10/8 shipment by Facility to Oryx will go in the December 1981 issue.

Attachment 2
Page 2 of 2

LIST OF STATES VISITED DURING TECHNICAL ASSISTANCE PROJECT

STATE	DATE OF VISIT	CONTACT
ALABAMA	8/28/78	Mr. R. Meade Guy, Director Ms. Jackie A. Walsh, Assistant Director Alabama State Department of Education State Office Building Montgomery Alabama 36130 (205) 832-3138
ALASKA	7/2/79	Ms. Eula Ruby, Administrator Program Development & Dissemination Alaska State Department of Education Division of Educational Program Support State Office Building Pouch F Juneau, Alaska 99811 (907) 465-2800
ARIZONA	5/19-20/80	Ms. Beverly Wheeler, Ed.D Director of Dissemination Arizona Department of Education 1535 West Jefferson Phoenix, Arizona 85007 (602) 255-4361
COLORADO	3/23/78	Ms. Cheryl Chase Project ACCESS Colorado Department of Education State Office Building 201 East Colfax Denver, Colorado 80203 (303) 839-2212
HAWAII	7/7-11/80	Mr. Kellet I. Min, Ph.D. Administrator Planning Section State of Hawaii Department of Education P.O. Box 2360 Honolulu, Hawaii 96804

STATE	DATE	CONTACT
ILLINOIS	7/25/78	Ms. Carol Reisinger Illinois Office of Education Illinois Resource and Dissemination Network 100 North First Street Springfield, Illinois 62777 (217) 782-1862)
KANSAS	4/10/78	Ms. Nancy Flott, Director Kansas State Department of Education Kansas State Education Building 120 East 10th Street Topeka, Kansas 66612 (913) 296-3136
LOUSIANA	8/6-7/80	Mrs. Sue F. Wilson Section Chief, Dissemination State of Louisiana Department of Education P.O. Box 44064 Baton Rouge, Louisiana 70804 (504) 342-4268
MAINE	2/26-37/81	Ms. Daryl Hahn, Director Information Exchange R.F.D. 1, Box 1437 Rockland, Maine 04841 1-800-432-7903 (207) 594-5428
MINNESOTA	1/18/79	Mr. Roy Tally, Supervisor Minnesota Information Network for Educators Department of Education Capitol Square 550 Cedar Street St. Paul, Minnesota 55101 (612) 296-8033
MONTANA	10/26/78	Mr. Wayne Pyron, Consultant Project Exchange Office of Public Instruction State Capitol Helena, Montana 59601 (406) 449-3085

STATE	DATE	CONTACT
NEBRASKA	9/4/78	Ms. Joan Orender, Co-Director Ms. Paula Durling, Co-Director Dissemination Project Nebraska Department of Education Box 94987 301 Centennial Mall South Lincoln, Nebraska 68509 (402) 472-2637
NEW YORK	9/24-25/81	Mr. Robert M. Trombly Educational Information Systems Specialist The University of the State of New York The State Education Department Albany, New York 12234 (518) 474-3759
OKLAHOMA	4/5/79	Mr. Jack Craddock, Director Project SEEK State Department of Education 2500 North Lincoln Boulevard Oklahoma City, Oklahoma 73105 (405) 521-3331
TENNESSEE	9/9-10/81	Dr. Charles R. Moffett, Director Project Support for Tennessee Educators State Department of Education Cordell Hull Bldg., C-3-302 Nashville, Tennessee 37219
TEXAS	9/6-7/81	Ms. Jan B. Anderson Information Consultant CITE Research Center Southwest Tower 211 East 7th Street Austin, Texas 78701 (512) 476-6861

STATE	DATE	CONTACT
WISCONSIN	2/14/79	Ms. Loretta Harmatuck, Coordinator Wisconsin Dissemination Project Department of Public Instruction 126 Langdon Street Madison, Wisconsin 53702 (608) 266-3390

ERIC FACTS*

I. ABSTRACT JOURNAL SERVICES

A. *Resources in Education* (RIE)

1. Subscriptions (primarily libraries, including approximately 1,000 foreign)	4,000
2. Documents announced in RIE	
a. Monthly (Average)	1,250
b. Annually (Current Level)	15,000
c. To date (1966 through June 1981)	191,197
3. Documents Evaluated Annually for Possible Announcement in RIE	35,000

B. *Current Index to Journals in Education* (CIJE)

1. Subscriptions	1,700
2. Journals Covered	760
3. Journal Articles Announced in CIJE	
a. Monthly (Average)	2,000
b. Annually (Current Level)	24,000
c. To date (1969 through June 1981)	241,678

II. DOCUMENT REPRODUCTION SERVICES

A. Organizations Subscribing to Complete ERIC Microfiche Sets (including approximately 75 foreign)	700
B. Titles Filmed (less than 5% of current document input is copyrighted)	
1. Monthly (per RIE issue)	1,200
2. Annually	14,500
C. Microfiche Delivered Per Subscriber	
1. Monthly (per RIE issue)	1,700
2. Annually	20,000
D. Sales (Annually)	
1. Microfiche on Subscription (including back sets)	16,000,000

*Many of these statistics are constantly changing and therefore have been rounded rather than made exact as of any one day.

2. Microfiche Titles On Demand	23,000
3. Hard Copy Titles On-Demand	45,000

III. DATA BASE SEARCHING SERVICES

A. Subscriptions to ERIC Magnetic Tapes (via ERIC Facility) (including 10 foreign and all major online vendors)	50
B. Locations Offering Computer Searches of ERIC Files	500

IV. REFERENCE SERVICES (NON-COMPUTERIZED)

A. Inquiries/Questions Answered Annually	
1. ERIC Facility	20,000
2. Clearinghouses (16)	75,000

V. MISCELLANEOUS STATISTICS

A. *Thesaurus* Descriptors	
1. Main (Indexable) Terms	4,863
2. Synonyms	3,584
3. "Dead" terms (valid at one time, but no longer)	137
4. Total Terms	8,584
B. Information Analysis Publications (IAPs) Produced by ERIC Clearinghouses (1967-1980)	3,662
C. Organizations/Institutions Represented by Documents in ERIC Data Base (Source Directory)	25,000

ERIC/AERA PROJECT: FINAL REPORT OF ACTIVITIES

I. Brief Background on Project.

In January 1981, ERIC/EC was asked to conduct a special project involving computer searches for authors contributing to the American Educational Research Association's Encyclopedia of Education Research.

The contract included the following objectives:

- Receive, analyze, and distribute to the appropriate ERIC Clearinghouses all search requests from the AERA/Macmillan Encyclopedia of Education Research (Encyclopedia) authors.
- Provide assistance to the ERIC Clearinghouses in search strategies for the Encyclopedia papers.
- Followup with Encyclopedia authors to insure that the authors received the searches.
- Reimburse ERIC Clearinghouses for searches they conduct.

II. Project Activities.

Between January 1981 and August 1981, ERIC/EC has conducted the following ERIC/AERA Project activities:

- Received, analyzed, and distributed to the appropriate ERIC Clearinghouses all 86 search requests received from Encyclopedia authors.
- Provided assistance to the ERIC Clearinghouses which had questions about search strategies for the Encyclopedia papers.
- Sent a followup letter to all authors to ensure that they had received their searches and requested return of Search Evaluation forms.
- Initiated reimbursement to the 14 Clearinghouses from which invoices had been received.
- Received and distributed to various Clearinghouses approximately 200 reference lists from Encyclopedia papers to be checked for appropriate citing of ERIC documents.

III. Project Evaluation.

Of the search requests received, 82 searches were run and distributed to AERA authors at a mean cost of approximately $50 per search.

Search evaluation forms were obtained from 59 of the 82 AERA authors receiving searches.

A breakdown of evaluation form questions and responses follows:

- Was the search useful to you?
  Yes 47 No 10 No response 2

- Of the citations you received, approximately how many of them were useful to you?

% of Citations	No. of Respondents
0-10%	18
15-25%	10
30-45%	8
50-75%	11
Above 75%	3
No response	9

- For how many of the journal article references did you actually attempt to locate a copy of the article?

No. of Articles	No. of Respondents
0	8
1-10	12
11-25	14
26-50	7
No response	8
Other comments	10

  - "...already had located most of these"
  - "...came too late..."
  - "All"
  - "Few/several"

- For how many of the ERIC documents did you actually attempt to locate a copy of the document?

No. of Documents	No. of Respondents
0	18
1-10	13
11-25	9
26-42	3
No response	8
Other comments	8

  - "Several"
  - "We had already done this."
  - "Deadline had passed."

- Would you consider searching the ERIC database for future information needs?

  Yes 55 No 1 No response 3

- Had you had an ERIC search run before?

  Yes 37 No 20 No response 2

Forty-two authors wrote additional comments, 32 of which were positive such as:

- "Very excellent service..."
- "Good 'P.R.' for ERIC"
- "Very excellent response - helpful"
- "Turned up several papers that were completely new to me"

The 10 critical comments included:

- "Major deficiency...failure to include significant research in the field published in books and monographs"
- "Too late..."
- "Difficult to relate Thesaurus descriptors to specific questions such as this one."

IV. Summary.

Despite the short notice and the "rush" nature of the project, all the ERIC Clearinghouses cooperated enthusiastically. The original AERA mailing which offered the complimentary ERIC searches went out to approximately 280 authors, of which 30% (or 86) responded. Several Clearinghouses, those who had run the fewest searches for authors, checked through Encyclopedia reference lists (approximately 200) for documents available from EDRS. A guesstimate of 75% of all references "looked like" possible ERIC documents and were therefore checked against the title/author indexes. Of these, approximately 50% did indeed turn out to be available through EDRS and were appropriately cited with ED numbers.

V. Suggestions for Improvement in Future Similar Projects.

- Start project early enough to be useful to authors.
- Limit size of searches (no. of abstracts) and/or total amount that can be spent per search.
- Give authors deadline for submitting requests for searches.
- Provide clearer guidelines to Clearinghouses regarding reimbursement (e.g. whether and how they should charge the project for staff time).
- Standardize search package sent to authors. (In this case each Clearinghouse used their own style.) Have special project cover letter, cover sheet ("Here is your special complimentary search..."). Include other ERIC brochures and promotional materials such as brochures on how to submit documents for ERIC.

RIE INPUT BY CLEARINGHOUSE (RIEOCT81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	10
CE	181	0	0	1	180	1,690
CG	55	1	0	0	56	603
CS	121	0	0	0	121	1,443
EA	105	0	0	0	105	748
EC	17	0	0	0	17	643
FL	54	0	0	0	54	660
HE	197	0	0	1	196	885
IR	45	0	0	2	43	660
JC	73	0	0	0	73	476
PS	48	0	0	0	48	529
RC	51	0	0	0	51	578
SE	77	0	0	0	77	802
SO	54	0	0	0	54	588
SP	64	0	0	0	64	738
TM	62	0	0	0	62	611
UD	61	0	0	0	61	579
TOTAL	1,266	1	0	4	1,263	12,243

Attachment 6
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RIEOCT 81

REMOVE LIST

A. DUPLICATES (1)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

3. Duplicates Appearing in RIE in August, September, and October, 1981

Duplicate Detected	Duplicate Of	Originally Announced In
HE 013 915	ED 201 366/JC 810 257	RIESEP81

B. REMOVES (4)

Accession Removed	Reason for Removal
CE 028 883	Pulled by CERIC
HE 013 781	Pulled by Clearinghouse
IR 009 369	Pulled by CERIC
IR 009 375	Pulled by CERIC

C. DELAYED (0)

NONE

CIJE INPUT BY CH (FOR: OCTOBER 1981 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1981
AA	113	16	16	0	1517
CE	68	22	26	5	1342
CG	144	21	25	0	1844
CS	170	22	25	0	1886
EA	91	13	16	4	1207
EC	126	21	26	3	1376
FL	68	13	14	12	711
HE	144	22	24	5	1320
IR	93	19	25	0	932
JC	30	4	4	0	374
PS	81	9	10	4	779
RC	29	6	6	9	402
SE	149	27	35	2	1838
SO	64	12	14	1	725
SP	91	12	12	5	1231
TM	67	11	12	1	787
UD	66	10	10	8	602
TOTALS	1594	260	300	59	18,873

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Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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POLICY/ACTION ITEMS

RIE HIGHLIGHTS PAGE EXPANDED

Several clearinghouses have requested that the highlights page in each monthly issue of RIE be broadened to include any and all clearinghouse publications submitted for RIE that are deemed significant enough to call them to the attention of practitioners. Such publications would include not only in-depth information analysis products, but also research briefs and directories which have proved to be popular with educators in the past. There would no longer be any restriction on the number of pages in a document for it to qualify, just so long as the clearinghouse considered it to be "significant."

Central ERIC has discussed the matter and agrees that many clearinghouse products which do not fall in the "major publications" category merit this highlight treatment. We have therefore revised the introductory narrative material on this page to reflect this new focus. We will continue to rely on the clearinghouses to select those publications which should be included on this page; and as in the past, those selected should be starred on the log sheet sent to the ERIC Facility. Keep in mind that educational significance should be the prime criterion for a publication being highlighted.

This expansion of scope will be effective with shipments for the March 1982 issue of RIE.

...Mildred Thorne (Central ERIC)

CONTRACT RENEWALS

RENEWAL OF ERIC FACILITY CONTRACT

The contract to operate the ERIC Facility for the second year was recently signed with ORI. Due to ongoing budget cuts, certain tasks and services that have been a regular part of the Facility operation in past years have been reduced or eliminated, as follows:

1. The frame-by-frame examination of ERIC microfiche will be eliminated. The system will henceforth have to depend on EDRS to maintain their excellent quality control procedures of the past few years.

2. State Technical Assistance visits will be reduced from 5 to 2. These popular and very effective assistance visits by members of the Facility and Central ERIC staff will be greatly reduced in number and will be concentrated in states that are far along in their planning and support for state-wide educational information systems.

3. The purchase of reference works and lexicographic tools, and other printed aids to the Facility's work will be sharply curtailed. The Facility will use 1981 copies of such works until 1983, when they will again update their reference collection.

4. Production of duplicate computer tapes of the ERIC master file paid for by the contract will be reduced.

5. Messenger/courier service between Central ERIC and the ERIC Facility will be reduced from 5 to 3 times per week.

6. The following Facility-generated publications will be eliminated or reduced in frequency:

   a. Source Usage Report
      reduced from 2 to 1

   b. Contract/Grant Index
      cumulative eliminated; supplements kept.

   c. Report Number Index
      eliminated

   d. Source Directory
      reduced from 4 to 2; with supplements made cumulative

   e. Thesaurus of ERIC Descriptors
      alphabetical, rotated, and hierarchical displays
      reduced from 2 to 1

   f. ERIC Directory
      reduced from 2 to 1

   g. Interchange
      reduced from 4 to 2

   h. Directory of ERIC Search Services
      will not be updated in 1982.

   i. Directory of ERIC Microfiche Collections
      will not be updated in 1982

7. Electronic Mail - Eliminated (cannot be continued, much as we would like to have done so).

8. System Improvements——none in 1982; hopefully there will be some activity in this category in 1983.

In addition to the above, the Facility operation is being carefully examined to reduce staff hours wherever possible. As members of the ERIC system are discovering, the budget cuts are real and are here to stay. It is only with careful attention to costs and everyone's effort to achieve maximum efficiency that the ERIC system will be able to survive these difficult times.

...Jim Prevel (Central ERIC)

CEC WINS EC CONTRACT

As announced last month, a three-year contract has been awarded to the Council for Exceptional Children to operate the ERIC Clearinghouse on Handicapped and Gifted Children. Working titles of the EC Information Analysis Products scheduled for FY82 include the following:

1. The School Psychologist and the Exceptional Child
2. Your Students with Physical Disabilities - A Handbook for Teachers
3. A Multi-Arts Approach to Fostering Creativity in Gifted Handicapped Children
4. Counseling the Gifted - Guidelines for School Personnel
5. A Handbook on the Assessment and Placement of the Culturally Diverse Exceptional Child.

...Judi Conrad (Central ERIC)

NETWORK NEWS

RIE SCHEDULE FOR 1982

The RIE Schedule for 1982 is displayed as Attachment 1. The "full-size" RIE Master Schedule will be available at the end of November.

...Ted Brandhorst (ERIC Facility)

RESOURCES IN EDUCATION: FREE FOR THE ASKING!

Every six months the Government Printing Office discards surplus copies of subscription items. These are offered to the originating government agency at no charge, and unless the agency accepts them, they are, to use GPO's term, "trashed."

Each month, approximately four hundred copies of RIE are available; semiannual indexes are available every six months. These surplus RIE's can be used in several ways and it is a shame to let them be discarded, especially in these austere times when funds are scare and there is no reliable source for back issues.

They are valuable tools for use in training sessions, especially since each participant can be supplied with the same issue. They can be offered to universities and colleges for use in conducting courses in the use of ERIC. Libraries can use copies to replace missing or worn issues; others would like to have duplicate copies.

In addition to the surplus GPO stock, the ERIC Facility has a limited stock of single copies of RIE and semiannual indexes that are also available for the asking.

...Frank Bryars (Central ERIC)

SYNTHESIS PRODUCTS FROM STATE CAPACITY BUILDING PROJECTS

State Capacity Building Projects have, over the years, created products that meet the needs of educators in their states. Many of them have met National needs and a number have been put into ERIC in the past.

We have recently requested (through the Office of Regional Programs (RP) in NIE) that these products be systematically submitted to ERIC (through the Facility) for consideration. They will be forwarded to the appropriate clearinghouse.

...Bob Chesley (Central ERIC)

ERIC ADMINISTRATIVE MANUAL

Replacement pages for the recently revised ERIC Administrative Manual are enclosed with this issue of the EAB in three sets. These changes are based on suggestions and comments from several clearinghouses. Please discard the older pages.

...Patricia Coulter (Central ERIC)

RETURN TO TWO RIE SEMIANNUAL INDEXES

Prompted by user demand, Central ERIC discussions with the Joint Committee on Printing have resulted in a return to publication of two semiannual indexes to Resources in Education, starting in 1982. The two indexes (January-June and July-December) will, as before, be available from the Superintendent of Documents, U.S. Government Printing Office (GPO) on a subscription basis. When the prices for domestic and foreign subscriptions have been determined by GPO, they will be announced here and in future issues of RIE.

...Mildred Thorne (Central ERIC)

INDEXING CHAPTER TO BE PUBLISHED BY SCARECROW PRESS

Lynn Barnett of the ERIC Clearinghouse on Higher Education, has recently completed a 50-page manuscript entitled "Indexing in ERIC" that will appear as one of 23 chapters in a book on indexing due to be published by Scarecrow Press next summer. Dr. Hilda Feinberg is the editor. Other chapters will include descriptions of various kinds of indexing systems and databases.

...Laura Ciarniello (HE)

ERIC/CRESS ADVISORY BOARD MEETS

The ERIC Clearinghouse on Rural Education and Small Schools (CRESS) held its Annual Advisory Board Meeting in Las Cruces, New Mexico, October 26-27, 1981. Members and the CRESS scopes they represent are as follows:

- Stuart Tonemah
  Native American Research Institute
  Norman, Oklahoma
  (American Indian Education)

- Oscar Mendoza
  Hatch New Mexico Public Schools
  (Migrant Education)

- Norman Skliar
  BOCES of Nassau County
  Office of Outdoor and Environmental Education
  Westbury, New York
  (Outdoor Education)

- James Jess
  CAL Community School
  Latimer, Iowa

- Wilma Jo Lane
  Cloudcroft New Mexico Public Schools
  (Rural Education and Small Schools)

- Russell Vlaanderen
  Education Commission of the States

- Darrell Willey
  NMSU Educational Research Center
  (General)

Rebecca Robbins, Arizona State University, who is a former CRESS board member, was also present (American Indian Education). Leobardo Estrada, UCLA, representing the Mexican American scope area was unable to attend.

James Jess and Russell Vlaanderen, who have completed their three-year term on the CRESS Advisory Board, were presented plaques of appreciation.

...Amelita Hill (RC)

"PHOOEY" ON THAT OCR THIEF!

Imagine my dismay upon walking into the office early Monday morning, September 21, and discovering a blank space where my typewriter should be! Sometime during the previous weekend, some desperate IBM Selectric typewriter

thief had stolen the only relatively new Selectric that had not been bolted down——my OCR! How was I to finish corrections on CIJE?! How was the RIE shipment going to get out?!! Well, the answer was right there in its cubbyhole, beckoning for understanding and use. It was/is our Datamedia 3000, a CRT previously used only for records upkeep and now to serve as our vital link to the ERIC Facility via on-line transmission of RIE and CIJE input.

Understanding did not come overnight. It took many days of frustration and aborted communication attempts with academic computer services where only one person understood the many uses (and pitfalls) of SCRIPT, the computer program language used for text input. Finally, the day came when Pat Brown at the Facility called to say, "Only a few minor changes and your input is looking good." Hallelujah! Of course those "few minor changes" were not so minor for one who had less than a bare minimum of computer knowledge, but they were eventually ironed out and we have now transmitted a total of 34 RIE abstracts and 12 CIJE annotations. And "phooey" on that OCR thief!

...Laura Connolly (RC)

CRESS CITED IN EUROPEAN NEWSLETTER

"The ERIC Clearinghouse on Rural Education and Small Schools (ERIC/CRESS)," CONTACT, Newsletter of the European Society for Rural Sociology, No. 5, July 1981, provides an overview of ERIC in general and CRESS in particular. The article also gives information on how to submit materials for inclusion in the ERIC system.

...Amelita Hill (RC)

DEMAND FOR ERIC WORKSHOPS

Recently the ERIC/Teacher Education Quarterly Information Bulletin ran a front page article on the availability of ERIC workshops. The article stipulated that the Clearinghouse was willing to conduct a workshop for any institution that was willing to foot the travel and per diem expenses. Five inquiries were immediately received from various parts of the country, and our response has been to refer some of the inquiries to clearinghouses that are responsible for the state in question while offering to perform others ourselves. Considering that our mailing list consists of only 2,500 names, and that travel and per diem expenses would range between $200 and $600, I was surprised to receive so many inquiries. Although five responses is by no means overwhelming, it does lead me to believe that there is a significant demand for information about ERIC that has not yet been met.

...Dean Schwanke (SP)

NSBA A VOCAL ERIC ALLY

The National School Boards Association, under the leadership of Executive Director Thomas A. Shannon, has long been supportive of the ERIC system and the ERIC Clearinghouse on Educational Management. Shannon is a veteran member

of the Clearinghouse's National Advisory Board. In recent weeks Shannon has given an extra measure of expression to this support in the following ways:

1. In a letter dated September 15, 1981, Shannon wrote to the executive directors of NSBA's state associations soliciting their recommendations of topics for Clearinghouse information analysis products. He recalled in the letter that last year NSBA, in cooperation with the state associations, recommended two topics on which the Clearinghouse subsequently prepared Research Action Briefs for distribution by NSBA.

2. On September 15, NSBA hosted the annual meeting of the Clearinghouse's National Advisory Board at the association's headquarters office in Washington, D.C. NSBA then followed up its gracious hospitality with a story and picture on the meeting in the September 30 issue of "School Board News," mailed to its entire membership.

3. On October 21, Shannon wrote a strongly worded letter of support for ERIC and the Clearinghouse to NIE Director Edward Curran. Writing "on behalf of the nation's 95,000 local school board members," Shannon referred to ERIC information analysis publications as "the primary back-up system that we at the National School Boards Association use to provide ready and usable information to local school board members, state school boards associations, and to respond to a plethora of inquiries——literally hundreds of them that come in each month."

NSBA's vocal support of ERIC is a strong testimony to the importance of Clearinghouse advisory boards in maintaining relationships with important user groups. It also provides gratifying evidence that ERIC's many products do meet its users' needs.

...Stuart Smith (EA)

MICROFICHE QUALITY CHECK (POST PRODUCTION)

Due to budget considerations, the monthly Microfiche Inventory audit will no longer be performed by the ERIC Facility. A minimal number of remakes have resulted from this audit in recent years.

EDRS is anxious that quality and correctness of data continue in future microfiche distribution. We would appreciate it if clearinghouses would please advise us of any and all inadequacies detected so that we may determine what corrective action may be taken.

...Jack Veale (EDRS)

A REAL, LIVE PRACTICE FILE

All clearinghouses should have received information for the Education Service Group (associated with BRS) about the formation of SPIN (School Practices Information Network) and SPIF (School Practices Information File).

If it has been buried beneath the stack of "things to do next week," it may be useful to retrieve it or request a new set of information from Ms. Deborah Pietro, Director, SPIN/SPIF, BRS/Education Service, 1200 Route 7, Latham, New York 12110.

The COED Committee on Database Linkages (Ely - IR, Erickson - EC, Spencer - PS, and Wildemuth - TM) received a briefing from Charles Mojkowski of ESG as did the Central ERIC staff on October 27.

SPIN has about 50-60 members (including ERIC/IR and ERIC/SMEAC). SPIF has about 5,000 records and is growing at the rate of 500/month. Its scope includes practices, programs and materials which are currently in use. Access is gained by using the ERIC Thesaurus, 1980 Edition as a search aid plus additional search terms which are not in the Thesaurus. Document delivery is through the contact person/place named on each record.

The Committee on Database Linkages is exploring ways in which ERIC can cooperate with SPIN/SPIF and avoid overlapping, duplication of effort, and confusion with terminology. Meanwhile, it would be helpful if each clearinghouse became familiar with this non-government-sponsored database.

...Don Ely (IR)

A THANK YOU

In October, the Ad Hoc Committee on Mandatory Leveling Descriptors submitted its final recommendations to the Technical Steering Committee. This group was charged with a difficult task and has worked hard to resolve several important issues with systemwide implications. We thank the following members of this committee for a job well done——Dorothy Beling, Chairperson, John Brosseau, and Jim Houston.

...Pat Coulter (Central ERIC)

IAP PUBLICATIONS DATA RECORD

Keeping track of IAP inventory and sales is easier with the use of a month-by-month publications data chart. Every month the following information is recorded for each IAP:

- Number sold
- Cumulative number sold
- Number remaining
- Dollar amount sold
- Cumulative dollar amount sold

This procedure helps us to identify, at a glance, best sellers and non-best sellers, as well as peak selling periods.

...Carol S. Mills (CG)

CORRECTION

In the second paragraph of "Network News" (p. 9, October 1981 issue of the EAB) concerning processing of journals formerly processed by SMERC, it is stated that the clearinghouses taking over these journals begin indexing with their January 1982 issues. This is incorrect. They should begin with the issue directly following the last issue indexed by SMERC.

...Susan Slesinger (Oryx)

NEW PUBLICATIONS

NEW PUBLICATIONS——CE

The following major publications have been submitted to ERIC:

- Organizing to Work with CETA. Thomas J. Jacobson.

  Discusses ways in which local educational authorities can coordinate with CETA prime sponsor. Describes steps for seeking and obtaining funds from external sources.

- Retaining Adult Students. Gordon G. Darkenwald.

  Provides a synthesis of research and theory directly related to adult students and presents a general theoretical model of the drop-out persistence process in adult education. Includes general guidelines for promoting adult student retention.

- Developing Career Education at the College Level. Robert C. Reardon.

  Presents a review of the literature on postsecondary career education including an overview of its history and a summary of the state of the art. Discusses some persistent issues and their implications for practitioners.

- Educating for the Future in Family Life. Elizabeth J. Simpson.

  Utilizes knowledge gained from work on future issues related to families, the work of futurists on social issues, and technological development and recent studies in home economics to draw conclusions regarding what people will need to know in the eighties and beyond to be intelligent consumers and effective homemakers.

- From School to Work: A European Perspective. Beatrice G. Reubens.

  Surveys school-to-work transition issues as they have developed in Europe. Discusses the activities, research, and programs of each of

the following organizations: the European Community, the Organisation for Economic Cooperation and Development, the Council of Europe, and the Nordic Council.

- Career Education for the Gifted and Talented. Barbara A. Kerr.

  Presents an overview of the research on gifted and talented students and discusses their major career development problems. Includes model programs for the gifted and suggests strategies for meeting career development needs of gifted and talented students.

- Employer-Sponsored Career Development Programs. Anita Sklare Lancaster and Richard R. Berne.

  Overviews employer-sponsored career development programs. Reviews pertinent theories and research in the area of adult development and adult career development and examines career programs and practices for adult workers including factors contributing to their development. Concludes with case studies of career development programs in specific settings.

- Business and Office Education: Review and Synthesis of Research. Judith Lambrecht, J. Eugene Jones, Marianne D'Onofrio, Thomas Bicanich, and Patricia A. Merrier.

  Contains a review and synthesis of business and office education research during the past ten years. Includes sections on philosophy, social and business environment, accounting and bookkeeping, basic business, and data processing.

- Tailoring Vocational Education to Adult Needs. Norma B. Brewer.

  Examines adult vocational education in the context of the current vocational education system. Discusses the background of adult vocational education and suggests models for designing a learning environment for adult vocational education. Examines selected adult populations with special needs for vocational education.

...Judith O. Wagner (CE)

NEW PUBLICATIONS——HE

The following publications have been produced by HE:

- Minority Access to Higher Education. Jean L. Preer. AAHE-ERIC/Higher Education Research Report #1. 1980. ($5.50). HE 014 491

  This report takes a careful look at the status of minority access to higher education by examining the current status of minority enrollment and specific concerns that affect students in institutions.

- Institutional Advancement Strategies in Hard Times. Michael D. Richards and Gerald Sherratt. AAHE-ERIC/Higher Education Research Report #2. 1980. ($5.50). HE 014 492.

  This report examines the historical role of institutional advancement and then reviews specific activities and trends currently affecting it.

Copies of the above publications may be ordered from the Publications Department, American Association for Higher Education, 1 Dupont Circle, Suite 780, Washington, D.C. 20036.

...Laura Ciarniello (HE)

NEW PUBLICATIONS——SP

The following new Fact Sheets have been produced by SP since March 1, 1981:

- Teaching as a Career and a Profession
- Teacher Centers and Higher Education
- Competency Assessment in Teacher Education

Three others are planned, one on physical education curricula, one on federal block grants and education, and one yet to be decided.

...Dean Schwanke (SP)

NEW PUBLICATIONS——UD

The ERIC Clearinghouse on Urban Disadvantaged has recently incorporated its ongoing fact sheets, brief bibliographies, and resource directories under the umbrella heading of "Compact Guides," seminal tools which can quickly provide information on a specific field of interest within Urban Education.

Most recently published in the series is Alternative Schools——Some Answers and Questions. Fact sheet number seven succinctly portrays the current state of alternative schools and reviews the research and practice which tracks successes and failures.

- Fact Sheets

  School Crime and Disruption
  Complying with Title IX Regulations
  Burnout in Schools and Other Human Service Institutions
  Instructionally Effective Schools
  How to Make School Desegregation Work——Some Advice from the Research

- Brief Bibliographies

  Strategies for Community Organization: Asian Americans
  Communities and School Closings
  Minority Groups and the Arts

- Refugee Resettlement and Integration: An Organizational Guide

The following have recently been published:

- IRCD Bulletin, Volume XV, numbers 3 & 4 excerpts and reprints "Title IX Compliance and Sex Equity." Rita Bornstein.

- "Research and Evaluation in Urban Education Policy." Michael Kean.

Both articles were originally published in the Urban Diversity Series. Rita Bornstein presents guidelines which will help formulate a concrete compaign to achieve maximum compliance with the spirit of Title IX.

IRCD Bulletin is a publication of the Institute for Urban and Minority Education.

Equal Opportunity Review is an annotated bibliography of ERIC References on Urban and Minority Education which is meant to be a guide to the literature on urban and minority education accessible through the ERIC system. Citations from Resources In Education are from January through December of 1980, and are meant to update the bibliographies published by the Clearinghouse covering similar topics in previous issues of Resources in Education (see ED 128 492, ED 143 720, ED 162 013, ED 173 506, and ED 190 736).

...Maryellen LoBosco (UD)

PERSONNEL NEWS

FACILITY EDITORIAL DEPARTMENT CHANGES

Julie Mann has resigned from her post as an RIE Editor to accept a position with the Alumni Office of the University of Maryland. She will be considerably closer to the new home she has resettled in since her recent marriage.

Rochelle Siegel has transferred internally from the ERIC Facility to ORI's GAO Project, an activity with which she has been engaged off and on as lead Editor for several years.

Kathleen Crim has been hired as an RIE Editor and is currently being trained by Christine St. Lawrence in the various RIE editorial responsibilities.

The Source Name/Code work (i.e., Source Directory maintenance) formerly handled by Julie will henceforth be handled by Carolyn Weller, who will also continue her regular work dealing with new Identifiers coming into both RIE and CIJE.

...Ted Brandhorst (ERIC Facility)

STAFF CHANGES AT CE

Brenda Hemming, Acquisitions Secretary, is leaving to assume a secretarial position in the German Department at The Ohio State University. We will miss her.

Valentina Rojo, our OCR typist of the last year, has left ERIC/ACVE. She has joined the staff of Ceramics Monthly. We wish her well.

Josephine Waiters has joined the staff as a graduate research assistant. A native of North Carolina, Jo is a welcomed addition to our staff.

...Judy Wagner (CE)

NISSEN JOINS CRESS STAFF

Connie Nissen is the new secretary for acquisitions at ERIC/CRESS. Connie replaces Bertha Nava who had been with the Clearinghouse for a year and a half.

...Amelita Hill (RC)

MEETINGS, CONFERENCES, WORKSHOPS

HIGHER EDUCATION STAFF MEETS ASIS PARTICIPANTS

The ASIS annual meeting was held in Washington, D.C. last month. Laura Ciarniello helped staff the ERIC/IR booth at ASIS while Lynn Barnett attended sessions. Lynn particularly enjoyed chatting with Valery Martinov, the cultural affairs attache at the Russian Embassy in Washington.

...Laura Ciarniello (HE)

JIM HONAN SPEAKS AT GRANTSMANSHIP WORKSHOP

James P. Honan, Research Assistant, was a panel speaker at the "Grantsmanship Workshop for Minority Research Organizations" which was sponsored by the National Endowments for the Humanities. The workshop was held in Washington, D.C. from October 25-27, 1981.

...Laura Ciarniello (HE)

RCS STAFF ATTEND CONFERENCE

The following clearinghouse staff attended three annual conferences during the last week in October:

- Karl Koenke, Associate Director, attended the College Reading Association in Louisville, Kentucky where he was elected chairperson of the clinical division of CRA. He will share in the program responsibilities for next year's meeting.

- Anne Auten and Fran Lehr attended the annual convention of the Illinois Association of Teachers of English in Peoria, Illinois. In addition to staffing the ERIC display, both Fran and Anne attended several presentations. Anne noted that interest in computer literacy and computer applications in English and Language Arts was extremely high. Fran and Anne also contacted the director of the convention, who informed speakers that ERIC materials were available for distribution at their presentations.

- Hilary Holbrook staffed the ERIC display at the annual East Central-Eastern Illinois University Reading Conference in Charleston, Illinois. ERIC materials on creative writing were very popular, indicating a trend toward interest in the reading writing relationship.

...Hilary Taylor Holbrook (CS)

CAPS GOES INTERNATIONAL

Right after the Directors' meeting in September, Garry Walz and Libby Benjamin boarded a plane for Brisbane, Australia (say "Brisbane" like "Lisbon"), where they conducted a career development workshop for 91 counselors, counselor educators, and career guidance officers from various academic settings in Queensland, plus guidance personnel from the Queensland State Department.

The trip was made at the invitation of the Senior Counsellor (note those double "ll's"!) at the University of Queensland who had attended a Walz-Benjamin workshop and visited for six weeks at ERIC/CAPS in 1979 while on sabbatical leave. Australians are wonderful and the trip was highly rewarding both professionally and personally.

After one day at home, they left for Offutt Air Force Base in Omaha where they were responsible for three days of a five-day program presented every three years for counselors from the 26 Air Force bases of the Strategic Air Command (SAC). The journey included a tour of the underground which was awesome indeed. They reported that counselors in a governmental milieu live in a truly different world. Both trips were taken at no cost to the ERIC budget.

...Libby Benjamin (CG)

VISITORS

VISITING PROFESSOR AT CAPS

Educators from foreign countries often visit the CAPS clearinghouse to become familiar with the ERIC system. One such individual is Dr. Wu-tien Wu from the National Taiwan Normal University, where he is a professor in the Department of Eduational Psychology and Director of the Special Education Center. Dr. Wu has become an avid fan of ERIC and will be returning to Taiwan with numerous documents and publications.

...Carol S. Mills (CG)

CANADA NATIVES VISIT CRESS

Adam Eneas, President, Native Courtworker and Counselling Association of British Columbia and Stephen C. Olson, Director of Programs, Indian Training and Research Institute of British Columbia, visited ERIC/CRESS on September 26, 1981. Elaine Roanhorse Benally spent four hours with the visitors explaining the functions/services of ERIC. The visitors were gathering resources to assist in the planning and development of a training institute in British columbia. A computer searching demonstration was provided by Amelita Hill.

...Amelita Hill (RC)

CRESS VISITORS

The proximity of the Rural Education Association Conference in Tucson, Arizona, to the ERIC Clearinghouse on Rural Education and Small Schools in Las Cruces, New Mexico, made it feasible for two of the conference participants to visit the clearinghouse on October 14, 1981.

Tom Schultz, Chairman of the NIE Task Force on Rural Education, spent the entire day with Everett Edington discussing the services and functions of CRESS. This was Tom's first visit to an ERIC clearinghouse.

Doyle Slater, Rural Education Center, Eastern Oregon College, La Grange, was given an orientation to ERIC and the Clearinghouse on Rural Education and Small Schools by Manuela Quezada-Aragon.

...Amelita Hill (RC)

AMERICAN INDIAN EDUCATOR OF THE YEAR

An ERIC/CRESS Advisory Board member, Stuart Tonemah of Norman, Oklahoma, received the "American Indian Educator of the Year" award at the National Indian Education Conference held in Portland, Oregon on October 11, 14, 1981.

...Amelita Hill (RC)

UD MEETS AND GREETS HER MAJESTY'S INSPECTORS

Sybil Woodroffe and Gordon Benefield, Her Majesty's Inspectors of the Department of Education and Science of the British Government, and Bev Woodroffe, Head of the Multi-ethnic Unit in the Inner London Education Authority visited the ERIC Clearinghouse on Urban Education on October 21, and met with Dr. Erwin Flaxman, Director, and Dr. Marguerite Barnett, Senior Research Associate. Discussed was current knowledge about multicultural/ multi-ethnic education in the United States.

Dr. Flaxman explained the workings of the ERIC system, and initiated a dialogue about how more exchange of information between the U.S. and the United Kingdom concerning the education of minorities could be implemented.

...Maryellen LoBosco (UD)

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RIE SCHEDULE (1982)

ISSUE (MONTH)	SHIPMENT DATES COVERED	NUMBER OF WEEKS COVERED	DELIVERY DATE (TO NIE)
February	Oct. 16, 23, 30 Nov. 6, 13 1981	5	Jan. 14-18
March	Nov. 20, 27 Dec. 4, 11 1981	4	Feb. 16-18
April	Dec. 24, 31 Jan. 8, 15 1981-2	4	Mar. 15-17
May	Jan. 22, 29 Feb. 5, 12, 19 1982	5	Apr. 15-19
June	Feb. 26 Mar. 5, 12, 19 1982	4	May 14-18
Semiannual Index (January-June)			June 2-4
July	Mar. 26 Apr. 2, 9, 16 1982	4	Jun. 14-16
August	Apr. 23, 30 May 7, 14, 21 1982	5	Jul. 14-16
September	May 28 Jun. 4, 11, 18 1982	4	August 13-17
October	Jun. 25 Jul. 2, 9, 16 1982	4	Sep. 13-15
November	Jul. 23, 30 Aug. 6, 13, 20 1982	5	Oct. 13-15
December	Aug. 27 Sep. 3, 10, 17 1982	4	Nov. 12-16

1978

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	MOVED FORWARD TO OTHER ISSUES	REMOVED (DUPS, REJECTS, ETC.)		NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0		1	11
CE	223	0	1*	2		222	1,912
CG	70	0	0	0		70	673
CS	146	0	0	1		145	1,588
EA	117	0	0	0		117	865
EC	117	0	0	0		117	760
FL	70	0	0	0		70	730
HE	121	0	0	1		120	1,005
IR	43	0	0	0		43	703
JC	95	0	0	0		95	571
PS	56	0	0	0		56	585
RC	63	0	0	0		63	641
SE	89	0	0	1		88	890
SO	67	0	0	0		67	655
SP	90	1	0	0		91	829
TM	72	0	0	0		72	683
UD	61	0	0	0		61	640
TOTAL	1,501	+1	+1	-5	=	+1,498	13,741

*Moved Forward From RIEDEC81.

RIE INPUT BY CLEARINGHOUSE (RIENOV81)

ATTACHMENT 2
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CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	45	6	6	0	1562
CE	42	16	16	3	1384
CG	142	20	24	0	1986
CS	84	14	14	1	1970
EA	35	6	6	13	1242
EC	306	31	47	38	1682
FL	43	5	5	0	754
HE	94	9	16	24	1414
IR	99	23	23	0	1031
JC	63	6	6	0	437
PS	56	5	5	0	835
RC	8	4	4	1	410
SE	88	17	21	8	1926
SO	67	15	15	0	792
SP	111	14	15	0	1342
TM	84	7	7	0	871
UD	41	12	12	0	643
TOTALS	1408	210	242	88	20,281

1981 CIJE INPUT BY CH (FOR NOVEMBER 1981 ISSUE) 1982

RIENOV 81

REMOVE LIST

A. DUPLICATES (1)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
CE 028 176	ED 171 939/CE 021 075	RIENOV79

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

3. Duplicates Appearing in RIE in September, October, and November, 1981

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

B. REMOVES (4)

Accession Removed	Reason for Removal
CE 029 236	Pulled by Clearinghouse
CS 006 096	Pulled by CERIC
HE 014 018	Pulled by CERIC
SE 035 247	Pulled by Clearinghouse

C. DELAYED (0)

NONE

1983

Volume: 5
Number: 12
Date: December 1981

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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POLICY STATEMENT

FUNDING GUIDELINES

Guidelines for FY82 funding indicate a call for a decrease of 10% to 15% in CIJE cost (PCB line item). If a clearinghouse has recently assumed responsibility for journals formally processed by SMERC, then before calculating the decrease, the clearinghouse's base cost should first be increased to include the cost of processing the additional CIJE articles.

...Bob Chesley (Central ERIC)

ACTION ITEMS

QUARTERLY REPORTS

Central ERIC is frequently asked for the current "hot topics" or priority areas in a given subject area. Department, NIE staff, and others need this information for a variety of reasons, including establishing priorities and confirming trends. While we often manage to obtain this kind of information during clearinghouse annual review sessions, a more systematic method is now needed.

We are, therefore, asking that a short section be added to the Clearinghouse Quarterly Report. On page VI-10 of the Administrative Manual please add the following item:

F. Current "cutting edge" topics or subjects within the clearinghouse scope area(s) are:

A list of these topics is sufficient; further elaboration is not necessary.

This item should be added to the Administrative Manual; an appropriate replacement page will follow.

...Pat Coulter (Central ERIC)

COST CONSCIOUSNESS

As the ERIC budget is made less both by reduction and by inflation, the system has to make special efforts to reduce costs in all activities. A significant proportion of ERIC's budget is for travel. The following tips on cutting travel costs are timely and effective. I hope other clearinghouses will investigate and use these and other innovative methods to reduce operational costs.

...Bob Chesley (Central ERIC)

SOME TECHNIQUES FOR SAVING MONEY WHILE TRAVELING— GOOD FOR BUSINESS OR PERSONAL TRAVELING

At a recent ERIC Technical Meeting, Dr. Patricia E. Blosser and Dr. John F. Disinger of ERIC/SMEAC presented several ways we try to save funds while on travel status. Several people have asked for some of this information to be reported.

We have used several techniques during the past several years and have saved over $10,000 per year on travel costs. Our savings in 1980 exceeded $20,000 and savings for 1981 will equal or exceed this.

- Money Saver #1

  We try to schedule workshops going to and returning from conferences or meetings. If expenses are paid for any one of the three, we can reduce travel expenses and frequently cover nearly all expenses. This procedure also allows us to conduct more workshops with less net travel (fewer returns to Columbus and less travel distance in going to the workshops or conference sites).

- Money Saver #2

  A few times each year we try to schedule as many as three or four workshops in a trip combination with one or two conferences. In 1980 we had two trips with six workshops and several with four or five. In 1981 we had two trips with four or five and several with three. We have used Eastern Airline Fly Anywhere tickets on many of these trips. If two people are involved in the workshops and conferences we have been able to save substantial amounts of money. If one person is involved we usually still save, but the savings depend on distance and cities involved.

  We have always checked multiple sources on ticket prices to be certain the Eastern price is or is not the best. For combination trips of four or more distant sites it has been our best buy about 80% of the time.

- Money Saver #3

  These coupon books are available for $20 or less per book. The Entertainment book covers primarily local areas, but does include some out of state listings. The Travel America book covers much of the United States. Coupons provide 50% off the cost of a room (or two nights for the price of one), some meals (two for the price of one), and some events.

  In many cases we have used non-convention hotels and motels at meetings or used coupon hotels or motels when giving workshops. Savings from these procedures have been substantial. Many of the

hotels and motels are fine facilities. Many are rated three star by AAA. Some are rated four star.

We order our Travel America books from our Entertainment 82 office in Columbus. They cost $20 (or $12 each if you have an Entertainment 82 book).

If you are interested and do not have an Entertainment office in your area, you can contact me and we will provide you with a source of books.

These are a few of the techniques we have used to save funds and to provide more services to users. We would be interested in other ideas and we will share some others we use in future EABs.

...Robert W. Howe (SE)

PLACEMENT OF ERIC REPLY CARDS ON DOCUMENTS

At present the ERIC Reply Card is placed on the front page of the documents coming into the ERIC Facility. Because they catch on other documents, this has resulted in torn or lost cards. Please staple these cards on the inside lower right corner of the document cover in future shipments. By putting them on the reverse side of the front cover, they will remain neat, out of the way, and safe.

...Frank Bryars (Central ERIC)

ERIC COST AND USAGE STUDY

A draft copy of the ERIC Cost and Usage Study has been received from King Research by Central ERIC. It has been reviewed by DIP staff and final copy is being prepared. The information contained in the report will be useful during the coming year of budget justifications. The Final Report will be entered into the ERIC system as soon as it is received. An executive summary of the cost and usage report is being prepared and will be shipped to the clearinghouse directors as soon as it is completed.

...Bob Chesley (Central ERIC)

VOCABULARY STATUS REPORT

The December 1981 Vocabulary Status Report (VSR) is displayed as Attachment 1. It contains twenty (20) "feedback pages" for the previously issued July 1981 and August 1981 reports, as well as nine (9) pages of new recommendations received by the Facility lexicographic staff through December 11. Each member of the Vocabulary Review Group (VRG) should vote "aye" or "nay" on the new recommendations and return your responses to the Facility by January 18, 1982. It is unnecessary to return the feedback pages.

Responses were received from 17 VRG members on the Jul81 VSR (entries 1134 - 1164) and from 20 members on the Aug81 report (entries 1165 - 1195). "No opinion" and "don't know" votes are not tallied on the VSR forms. July nonrespondents

were IR, PS, RC, UD, Davison, and Edwards. August nonrespondents were HE, UD, and Edwards. (Gwen Edwards has resigned from the VRG, effective November 25.)

Please note that the July and August VSRs did not appear in the EAB. Both reports were late being completed and had to be sent to the VRG in other distributions. No VSRs were issued by the lexicographic staff from September through November in the interest of meeting the production schedule for the new 1982 published Thesaurus.

...Jim Houston (ERIC Facility)

CATALOGING/INDEXING ADVISORIES

CATALOGING ADVISORY——MISCELLANEOUS MATTERS

Some of the points covered below, we know, have been directed your way on previous occasions, but recent input still exhibits these problems and they cause significant editing work.

- State Abbreviations

  The two letter postal abbreviations for the states should be used in both the Note and Availability fields.

- Periods

  The Title, Note, and Availability fields should all close with a period, just like the Abstract field.

- Series Titles

  Series titles should generally be entered following the unique and distinctive specific title of the document (see EPM, p. 163).

- NIE Source Name/Code

  Documents prepared by or sponsored by NIE as a part of the Department of Education should use the new code BBB18183. Older documents prepared or sponsored by NIE as a part of DHEW should use the code BBB06621.

- Publication Type Code 150 (Conference Papers)

  Individual papers presented at conferences should be assigned PUBTYPE 150. The proper format for Notes describing such papers is: "Paper presented at the Annual Meeting of the American Psychological Association (Washington, DC, December 6, 1980)."

- Duplicates

  The number of duplicates detected by the Facility (prior to publication) is on the rise. Every duplicate represents some amount of wasted resources. Please make sure that you check the Acquisitions Data Report (ADR) under all possible versions of the title. This is a serious problem which we will continue to monitor closely.

- Institutions and Sponsoring Agencies

  A surprising number of resumes sent from the clearinghouses have ignored legitimate Institutions and Sponsoring Agencies that should have been cataloged. In most cases, these are organizations already in the Source Directory so we are at a loss to explain the omission of this important information. A second problem in this area pertains to incorrect source codes (i.e., transposed digits) apparently due to errors made at look-up time. These errors, if not caught, can lead to totally inappropriate institutions being cited and are one of the most embarrassing errors that can be made.

- OCR Keying

  (a) The first character of the Clearinghouse Accession Number should always be lined up in the box provided on the form. Incorrect placement or alignment results in the resume overlaying the previous record and requires a total re-keying by the Facility.

  (b) Refer to the OCR Keying Manual for how to make line corrections if at all uncertain about how to do so. We have had to contact several clearinghouses who were doing this incorrectly and thereby forcing the Facility to key several lines of additional corrections.

...Christine St. Lawrence (ERIC Facility)

INDEXING ADVISORY——DESIGNATING MAJOR INDEX TERMS

Recently, several clearinghouses have tried to use 8 (eight) or more major (asterisked) subject index terms. The total number of major terms which may be used is restricted by the ERIC Processing Manual to 7 (seven). Indexers may assign as majors a maximum of either 6 (six) Descriptors and 1 (one) Identifier or 5 (five) Descriptors and 2 (two) Identifiers.

While fewer than 7 (seven) majors may be assigned, there must be a minimum of 1 (one) major Descriptor assigned to each item, so that all resumes will have at least one appearance in the Subject Index.

In assigning major index terms, the indexers should not treat the maximum as a quota to be reached if at all possible. The maximum is necessary for two basic reasons:

(a) to limit the size of the printed index;

(b) to provide additional discrimination for the searcher while still indexing deeply.

Searchers seeking highly relevant output depend on the major index terms. The assignment of major index terms should, therefore, be done with discretion and not carelessly. Generally, there is a correlation between the size of a document and the total number of Descriptors needed to index it. For this reason, CIJE articles, being shorter, will often not require the maximum of 6 (six) major Descriptors.

Please check your major term totals before submitting ED or EJ resumes. It will save editing effort and will save you effort in responding to Facility or Oryx telephone calls.

...Carolyn Weller (ERIC Facility)

INDEXING ADVISORY——NON-ENGLISH LANGUAGE DOCUMENTS

Many clearinghouses are now processing materials that are written in a language other than English or that are bilingual (usually English and another language). Examples of such documents are:

(1) a guide on job safety, written in Japanese;

(2) a bilingual handbook in Greek and English on Greek American contributions to U.S. history;

(3) a handbook in Spanish for parents of school age children.

In such cases, the language is not the subject but merely the vehicle of communication. Therefore, do not use Descriptors in these cases to denote the language, rather use the Language field.

In those rare cases where documents in a non-English language also have that language as their subject matter, appropriate language Descriptors may be used.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

FORMATION OF A COMMITTEE ON THE FUTURE OF ERIC

During the annual meeting of the American Society for Information Science, on October 28, a group of ERIC directors, associate directors, and Central ERIC ERIC staff met informally to discuss some issues related to the future of ERIC. A number of people within the system felt that some of the planning at the September directors meeting should go forward during the next year.

From the clearinghouses, the attendees were:

- Michael Butler (SP)
- John Clark (FL)
- Donald Ely (IR)
- Donald Erickson (EC)
- Jonathan Fife (HE)
- Erwin Flaxman (UD)
- Marilyn Shorr (HE)
- Mima Spencer (PS)
- Barbara Wildemuth (TM)
- Joost Yff (SP)
- Robert Chesley (Central ERIC)
- Judi Conrad (Central ERIC)
- Charles Hoover (Central ERIC)

The group felt that the following issues and tasks could appropriately be considered a formal committee:

(1) provision of information support by the ERIC system in order to meet the changes in education in the 1980s;

(2) articulation of the ERIC structure and services with the general education service and information delivery system;

(3) alternative sources and means of funding Clearinghouse operations and activities in response to reduced funding;

(4) political realities in which the clearinghouses and the system function;

(5) proposed changes in Federal dissemination policies;

(6) examination of the current structure and configuration of the system in the context of one to five of the above;

(7) promotion of the use of the system and greater exposure of ERIC services and products; and

(8) refinement of existing technology to improve or make ERIC operations more cost effective, and adoption of new technology to advance the system.

On November 24, 1981, a working group of directors met to devise a plan for gathering information relating to these questions. This group is called "A Committee on the Future of ERIC." Members include:

- Don Erickson (EC)
- Erwin Flaxman (UD)
- Bob Howe (SE)
- Julie Miller (CE)
- Joost Yff (SP)

In order to formulate questions for consideration, this group is currently examining some of the Federal dissemination policies, various studies of the ERIC system, the Walz future study, directors' ideas for the future of education, and outreach activities developed for the small group sessions at the last directors meeting. The Committee plans to meet again in early February 1982. The members will be writing or speaking to individual directors soon afterward.

...Erwin Flaxman (UD)

REMINDER FROM IR—INFORMATION CONCERNING COMPUTERS IS IN IR'S SCOPE

The increasing volume of documents and journal articles concerned with the computer in general and microcomputers specifically offers an opportunity to remind all clearinghouses that information regarding computers is within the scope of the ERIC Clearinghouse on Information Resources. IR is following the same guideline for computers as for other audiovisual media when selecting items for input; if the document or journal article deals primarily with the computer as a tool, instrument, or medium in teaching, learning, management, and information retrieval, it is within the scope of IR. This includes the design and use of computer software which emphasizes the instrumentation itself. When the primary focus is on substantive knowledge and concepts within a field or discipline, the clearinghouse which normally handles information in that field or discipline would process the document or journal article.

...Donald P. Ely (IR)

GPO INCREASES RIE PRICES

Clearinghouses have been notified of an RIE price increase that will become effective on January 15, 1982. (There has not been a price increase since January 1975.) The scheduled price increases are as follows:

	DOMESTIC	FOREIGN
Annual Subscription (12 issues)	$70.00	$87.50
Single Issue of RIE	7.00	8.75
Semiannual Index*	21.00*	26.25*
Single Issue of Semiannual Index	12.00	15.00

*2 per year (January-June; July-December)

...Mildred Thorne (Central ERIC)

REVIEW OF ERIC ABSTRACT PROJECT

As clearinghouse personnel are aware, the ERIC Clearinghouse for Junior Colleges is undertaking a special project dealing with document abstracting. The project is designed to allow clearinghouses to receive feedback from other members of the ERIC system concerning abstract elements and quality. The project will focus needed attention on abstracting practices and guidelines and should result in more consistent abstracts being prepared across the system.

The primary goal of this activity is to improve abstract quality and consistency and to provide a training opportunity for clearinghouse staff. It is expected that all clearinghouses will be fully involved. The project is not designed to rate or rank the clearinghouses. I have asked that, barring serious or unresolved problems, the report to Central ERIC not specifically identify clearinghouses.

...Bob Chesley (Central ERIC)

SDC RELOAD OF ERIC DATABASE

SDC has informed us that when they last reloaded the ERIC database a substantial number of accessions (some 50,000) on the tapes sent to them were inadvertently overlooked. This came to their attention via users who noticed decreased numbers of hits on old searches being re-run.

SDC plans to reload the missing data in approximately 2 weeks (i.e., early December). The reloaded data will be out of sequence on their files, however, and will result in regular search output not being in strict accession number sequence, unless the user specifically requests a sort by accession number.

...Ted Brandhorst (ERIC Facility)

EPA INSTRUCTIONAL RESOURCES CENTER TO CONTINUE AT OHIO STATE UNIVERSITY

The SMEAC Information Reference Center which operates the ERIC Clearinghouse for Science, Mathematics, and Environmental Education was recently awarded a grant to continue education and training information services related to water quality for the Environmental Protection Agency.

The name of the EPA Information Dissemination Project at Ohio State University has been changed to the EPA Instructional Resources Center to reflect changes in activities. The center will continue acquiring instructional materials, abstracting and indexing items, developing a database, and providing a variety of user services and products. In addition, EPA has moved its audio/visual aids library to Columbus. The EPA IRC will provide a loan service, on a cost recovery basis for several hundred films, video-cassettes, and tape/slide packages.

The grant provides funds to continue the EPA IRC at Ohio State University for approximately another 30 months.

...Robert W. Howe (SE)

ADVISORY BOARD NEWS

During the present contract year, the ERIC Clearinghouse on Elementary and Early Childhood Education is publishing a twice-yearly newsletter, Advisory Board Alert. The Alert lists new publications, resource lists, fact sheets and Ready Searches and summarizes recent clearinghouse activities in a simple two-page format. The Advisory Board Alert has been well received by our national board membership.

As a way of reducing costs, Advisory Board meetings will be held in conjunction with professional association conferences. Board members met for lunch with the ERIC/EECE staff attending the annual convention of the National Association for the Education of Young Children held in Detroit, November 5-8, 1981. Most advisors liked the informal structure of the two-hour meeting and offered to meet at conferences at other times throughout the year.

...Dianne Rothenberg (PS)

A HELPFUL HINT FOR THE CATALOGER

Whenever we have received only one copy of an RIE document, we copy the title page and all other pages that have information used in cataloging. This procedure enables us to refer back to the "why and wherefore" of the cataloging should questions arise from the Facility or from a review of the monthly LIDS.

...Carol S. Mills (CG)

RECENT PUBLICATIONS FROM ERIC/SMEAC AND THE SMEAC INFORMATION REFERENCE CENTER

A publication list that included many recent publications available from ERIC/SMEAC and the SMEAC Information Reference Center was sent to all clearinghouses last spring. (The publication list was dated March 1981.) A Supplemental list will be sent to people on our mailing lists including clearinghouses, in December 1981. If clearinghouses desire single copies of any publications on those lists, contact Dr. Robert W. Howe or Dr. Patricia E. Blosser.

...Robert W. Howe (SE)

1982 SCHEDULE FOR RIE (REVISION)

A "shorthand" version of the 1982 RIE schedule was included in the November issue of the EAB. It was prepared and distributed before the formal "Master Schedule" was completed and does not reflect true shipment and delivery dates. A revised version of this schedule is displayed as Attachment 2.

...Janet Bailey (ERIC Facility)

DR. HUSSEIN MAHMOUD RETURNING TO EGYPT

Dr. Hussein Mahmoud recently completed his doctoral studies in science education while working as an information analyst at ERIC/SMEAC. He has also been working on technical publications with both ERIC/SMEAC and the EPA IRC. He and his family will be returning to Egypt in December. Hussein will be working in the National Center for Educational Research in Cairo when he returns.

...Robert W. Howe (SE)

HISTORY OF ERIC IN PRESS

The story of how ERIC developed into the largest information database in education that it is today will be preserved in print for posterity through the soon-to-be-released publication, ERIC: The First Fifteen Years (1964-1979). The history represents a significant writing effort by an author who is thoroughly familiar with the system——Del Trester. Dr. Trester was ably assisted in this undertaking by many of you who are still working in the system.

The publication is in press (through arrangements with SE), and copies are expected in early January. It will contain over 350 pages, and each clearinghouse will receive two copies. Copies will also be on sale from: ERIC/SMEAC Information Reference Center, The Ohio State University, 1200 Chambers Road, Columbus, Ohio 43212 (price to be announced).

...Mildred Thorne (Central ERIC)

NEW PUBLICATIONS

NEW PUBLICATIONS——SO

Hot off the press from the ERIC Clearinghouse on Social Studies/Social Science Education is Global Issues in the Intermediate Classroom, Grades 5-8 (SO 013 647), by Jacquelyn Johnson and John Benegar, a handbook of lessons for promoting global perspectives and learning in the middle-school classroom. The Social Science Education Consortium and Global Perspectives in Education are copublishers (ISBN 0-89994-265-2; $8.95).

...Ann M. Williams (SO)

NEW PUBLICATIONS—UD

The ERIC Clearinghouse on Urban Education announces the recent publication of two monographs in The Urban Diversity Series.

- Special Education and the Hispanic Child, edited by Herminio Martinez.

  Collected here are the written versions of five conference papers delivered at the Second Annual Colloquium on Hispanic Issues held in February of 1981 at Teachers College, Columbia University. The theme of the conference recognized the plight of this nation's fastest growing ethnolinguistic minority—the handicapped child in need of bilingual special education. Addressed in this collection are legal issues, assessment techniques, state-of-the-art evaluations, teacher-training strategies, and the attitudes of parents toward their handicapped children (UDS #74; 72p.)

- The United States' New Refugees, by Carol Ascher.

  Dr. Ascher, Research Associate at the Clearinghouse, offers administrators and policy makers in education and other human services an overview of the research on resettlement for this country's newest ethnic minority immigrants: Indochinese, Cubans, and Haitians. The major issues related to the successful resettlement of the new refugees which are covered in this paper include education for cultural pluralism, federal policy concerning these groups, and their employment, sociocultural and emotional adjustment needs. The experience of immigration and life in the refugees camps, cultural background, and culture shock are explored as factors which affect the acculturation process. This paper is a resource tool for those who are treating the problems of the new refugees and grappling with possible solutions. (UDS #75, 40p.)

PERSONNEL NEWS

PAT NAPPER LEAVES ERIC/ACVE

Pat Napper, User Services Secretary at ERIC/ACVE for the past three and a half years, recently left the Clearinghouse. She is now working in the Records and Admissions Office at The Ohio State University. Our best wishes go with her.

...Judy Wagner (CE)

GOODBYE, LIBBY

Libby Benjamin is retiring from our Clearinghouse at the end of this contract year and will move to Florida with her husband for the winter, returning to northern climes in the late spring to enjoy the truly lovely Michigan summer weather in their lakeside cottage. Libby has been the Associate Director of

ERIC/CAPS for eight years. Her major responsibilities were the coordination of the user services program and the production of IAPs.

...Garry Walz (CG)

JULIE STITT JOINS PS

Julie Stitt has joined the staff of the ERIC Clearinghouse on Elementary and Early Childhood Education as Clerk-Typist (Processing). Julie has a degree in elementary education from Northern Illinois University, as well as good clerical skills, and is a welcome addition to our staff.

...Norma Howard (PS)

PATRICIA E. BLOSSER ELECTED CHAIRPERSON OF COLLEGE OF EDUCATION SENATE AT THE OHIO STATE UNIVERSITY

Dr. Patricia E. Blosser, Associate Director of ERIC/SMEAC and Professor of Science Education, was elected to serve as Chairperson of the College of Education Senate at The Ohio State University. The College Senate consists of representatives from all the faculties in the College; it is the faculty group that establishes policies for the operation of the College.

...Robert W. Howe (SE)

MEETINGS, CONFERENCES, WORKSHOPS

CE ADULT EDUCATION ADVISORY SUB-GROUPS MEETS

The Adult Education Sub-group of the ERIC/ACVE Advisory Committee met recently during the National Adult Education Conference held in Anaheim, California. Members of the Adult Education Sub-group are:

- Don Dutton, Professor of Adult Education, University of Arkansas, and Member, National Adult Education Advisory Committee, and former president of the Adult Education Association of the USA (AEA-USA)
- Carol Kasworm, Assistant Professor of Adult Education, University of Texas at Austin, and Chairperson, Publications Committee, AEA-USA
- Violet Malone, associate Professor, Cooperative Extension Service, University of Oillinois, and Immediate Past-president, AEA-USA
- Fran Spinelli, Director, National Adult Education Clearinghouse, Montclair State College

THANK YOU FROM IR FOR CONFERENCE ASSISTANCE

I would like to thank all of those who helped to staff the ERIC/IR booth at the American Society for Information Science Conference in Washington, D.C., and also those who offered to help who were not needed (I'll contact you first next time!). It was good to see so many ERIC faces at the conference and on the program.

...Marilyn Laubacher (IR)

MINI-BIBLIOGRAPHIES FOR CONFERENCE SESSIONS

This year I tried approaching leaders of workshops or continuing education sessions (scheduled to occur at conferences) prior to the conference to see if they would be interested in handing out one of our "Information Resources on..." mini-bibliographies on the topic to be covered at the meeting. Before making the initial contact, I obtained a copy of the program to get the session title and contact person's name and address, did a brief-search to make sure that ERIC contained current and appropriate resources on the topic, and sent sample copies of the title I found and one of our other mini-bibliographies along with the inquiry. A copy of the letter I used is displayed as Attachment 3. We have provided 13 mini-bibs to groups this year and the service seems to have been appreciated, as well as providing good exposure for ERIC materials. I also sent copies of our Clearinghouse brochure and/or "A Pocket Guide" to be handed out with the bibs.

...Marilyn Laubacher (IR)

PS ATTENDS THE NATIONAL ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN CONFERENCE

Five staff members from the ERIC Clearinghouse on Elementary and Early Childhood Education attended the annual conference of the National Association for the Education of Young Children (NAEYC) in Detroit, Michigan on November 5-8, 1981. There was much interest in information on industry-sponsored day care, which has surfaced throughout this past year as a "hot topics." This conference attracted approximately 11,000 educators.

...Norma Howard (PS)

CRESS CONFERENCES

Elaine Roanhorse Benally gave an ERIC presentation at the National Outdoor Education Council Conference sponsored by AAHPED in Alisomar, California on November 15-19, 1981.

Elaine Roanhorse Benally and Manuela Quezada-Aragon had a booth at the New Mexico Women's Studies Conference, Las Cruces, New Mexico, November 7, 1981.

Everett Edington presented a paper at the Kansas Rural Education Conference, Manhattan, Kansas, November 16-17, 1981.

Everett Edington gave a presentation at a "Small Schools Boards Meeting," Elida, New Mexico, November 4, 1981.

...Amelita Hill (RC)

Dr. Susan Imel, Assistant Director and Adult Education Specialist at ERIC/ACVE, met with the group and discussed their role as advisory committee members. Members of the group made suggestions about emerging trends in the field of adult education and began identifying possible topics for clearinghouse user service products and publications.

...Susan Imel (CE)

ERIC PRESENTATION AT D&U CONFERENCE

Judy Wagner made two presentations on the ERIC system at the 4th Annual Dissemination and Utilization Conference held at the National Center for Research in Vocational Education in mid-November. The Conference was attended by about 85 people from 39 states working in all aspects of vocational education.

...Judy Wagner (CE)

WORKSHOPS/CONFERENCES ATTENDED BY CS

Anne Auten, new Coordinator of User Services at the ERIC Clearinghouse on Reading and Communication Skills presented an ERIC workshop for the Hammond Area Reading Council in Indiana on November 19, 1981. The majority of the 40 reading researchers attending the workshop were not familiar with ERIC, and were equally interested in manual and computer searching.

Anne also attended a day-and-a-half DIALOG Systems Seminar in Chicago, November 23 and 24. RCS searches DIALOG primarily, and Anne learned several time-saving (and consequently cost-saving!) techniques now available from the Lockheed subsidiary. Four files are currently available for training novice searchers: three ONTAP files (ERIC, Chemical Abstracts, and CHEMNAME) and DIALINDEX. Seminar participants received passwords for free online training time.

Bernie O'Donnell, Jame McClellen, Karl Koenke, and Holly O'Donnell attended the NCTE Annual Convention in Boston, Massachusetts, November 19-25. In addition to staffing the ERIC display, Jane organized and chaired an ERIC co-sponsored session on teaching English as a second language; Karl participated in the meeting of NCTE's Commission on Reading as an ERIC representative; and Holly conducted an ERIC sponsored workshop on minicomputers in the language arts classroom. Materials distributed at Holly's workshop are available from RCS for $12.50 for each packet, which includes a search printout on computers in the English classroom. A very special thanks to Sally Standiford and Kathy Haycox for their assistance. Thanks also to Mary Niebuhr of FL who answered some ERIC questions at the RCS display while straying from the booth of the Center for Applied Linguistics.

A successful RCS Advisory Board meeting was also convened during the NCTE Convention.

Penny Demo and Don Boileau, from the Speech Communication Module, attended the SCA Convention in Anaheim, California, November 13 and 14. Don conducted and contributed to a session on getting materials accepted in the ERIC system. Penny organized a walk-in "ERIC Resource Room," featuring computer search demonstrations conducted by Jim Palmer from ERIC/JC.

...Hilary Taylor Holbrook (CS)

NEA PARTICIPANTS WIN FREE CRESS SEARCHES

The ERIC Clearinghouse on Rural Education and Small Schools had a booth at the New Mexico NEA Conference, Las Cruces, New Mexico, October 22, 1981. There were 96 educators who signed up for our free computer searches.

The out-of-town winner was Margaret Fernandez, Cultural Awareness Bilingual Assessment Center (CABAC), University of New Mexico, Albuquerque, New Mexico. The local winner of a computer search was Leo Cervantes, a student at New Mexico State University.

...Amelita Hill (RC)

SO AND SMERC PARTICIPATE IN ONLINE CONFERENCE

Jim Davis, Associate Director of the ERIC Clearinghouse for Social Studies/ Social Science Education, participated with Kathy Clay and Susan Long of SMERC in an Education and Training Track of the national ONLINE conference, held in Dallas, Texas, on November 3. Davis talked about knowledge utilization and educational change; Clay and Long discussed the training of linking agents.

...James E. Davis (SO)

SO ATTENDS NATIONAL COUNCIL FOR THE SOCIAL STUDIES CONFERENCE

Irving Morrissett, Jim Davis, and Sheryl Robinson attended the National Council for the Social Studies (NCSS) conference in Detroit, Michigan, November 21-24, 1981. There were approximately 2,500 people in attendance. Jim and Sheryl held a session on knowledge acquisition and utilization. In addition, a number of acquisition contacts were made.

...Jim Davis (SO)

STAFF FROM ERIC/CUE ATTEND ANNUAL CONFERENCE OF THE NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS

Michael Webb, Assistant Director, and Darryl Alladice, Processing Coordinator for ERIC/CUE, attended the Ninth Annual Conference of the National Alliance of Black School Educators held at the Hyatt Regency Hotel Convention Center in Baltimore, Maryland on November 18-22, 1981. New contacts were made with over fifty educators, and contacts were reestablished with many others, particularly Dr. Chris Moody of the Ann Arbor Public Schools (Michigan), Dr. Ogle Duff of the Race Desegregation Assistance Center at the University of Pittsburg, and Dr. Albert G. Oliver, Director of the New York City Board of Education.

Interest was expressed in most of the ERIC/CUE's fact sheets, especially Burnout in Schools and Other Human Service Institutions, Reforming the Large Urban High School, and Instructionally Effective Schools, and (in the most recent newsletter) "Special Report on the Urban Schools Project." Some of the topics of the seminars conducted at the conference included district administration, local school administration, higher education, and instruction and instructional support. Deputy Secretary of the Department of Education, Dr. Vincent Reed, gave the keynote address.

...Darryl Alladice (UD)

CONFERENCE ON THE ERIC THESAURUS HELD BY UD

On November 6, 1981, the ERIC Clearinghouse on Urban Education held a librarian's conference on the use of the ERIC Thesaurus. In attendance were members of the Clearinghouse staff and local librarians who wished to gain expertise in the use of the Thesaurus so that they could more easily assist researchers in both manual and computer searches of the database. Sample project titles submitted by one librarian were used to explore possible research strategies.

...Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

EDUCATORS FROM THE NETHERLANDS VISIT SO

Four educators from the Foundation for Curriculum Development in the Netherlands visited the ERIC Clearinghouse for Social Studies/Social Science Education on October 12 and 13, 1981. Frans Tielens, Han Plas, Jan Mistrate, and Jan Greven were on an educational tour of the United States. Their special interest was elementary social studies education.

During their Boulder, Colorado visit, they learned about the ERIC system, talked with staff about the Consortium's Social Studies/Social Science Education: Priorities, Practices, and Needs (SPAN) Project, and visited some elementary schools.

...Regina McCormick (SO)

ERIC PRESENTATION IN SPANISH

On November 9, 1981, 25 educational administrators from technical institutes in Mexico visited the ERIC Clearinghouse on Rural Education and Small Schools. Manuela Quezada-Aragon gave an ERIC orientation in Spanish. Following the orientation, Amelita Hill provided an online computer searching demonstration. Guests were also shown how to pull their own microfiche and how to work the reader-printer.

...Amelita Hill (RC)

BOARD OF REGENTS VISIT RC

The New Mexico State University Board of Regents and 27 other dignitaries visited the ERIC Clearinghouse on Rural Education and Small Schools during the Regent's annual meeting on November 20, 1981. Everett Edington welcomed the guests and presented a report on the status of the Clearinghouse. Betty Rose Rios provided an orientation session on ERIC in general and CRESS in particular. Amelita Hill conducted an online computer searching demonstration using topics generated by the guests to emphasize the utility of ERIC.

...Amelita Hill (RC)

BRITISH EDUCATIONAL RESEARCHER VISITS ERIC/CUE

On November 18, 1981, Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, met with a visitor from Slough, England, David Streathfield, of the National Federation for Educational Research. The meeting focused on an information dissemination project in England and Wales, and Dr. Flaxman spoke about his perceptions of the British educational system.

...Maryellen LoBosco (UD)

LIST OF ATTACHMENTS

Attachment 1 - Vocabulary Status Report (VSR) - December 1981

Attachment 2 - 1982 Schedule for RIE (Revised)

Attachment 3 - Letter Used by IR as Part of User Services Program

Attachment 4 - RIE Input by Clearinghouse (RIEDEC81)

Attachment 5 - CIJE Input by Clearinghouse (CIJEDEC81)

Attachment 6 - Remove List - RIEDEC81

ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 1 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition Implemented **	Date of Disposition Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1134	BANDS (MUSIC) Add UF: Marching Bands		X		AA	6/81	17	0	10/81		OK as recommended (VRG)	4 mos
1135	RELEASED TIME Add UF: Work Release		X		AA	6/81	17	0	10/81		OK as recommended (VRG)	4 mos
1136	COMPONENTIAL ANALYSIS Change SN: Methodological procedure in linguistics and cognitive anthropology used to explain, distinguish, or study the meaning of sounds, words, and sentences (including the concepts behind terminological choices of particular cultures) by specifying common components, features, or relationships (Note: Prior to Jun81, the use of this term was not restricted by a Scope Note)		X		EA	6/81	16	1	10/81		Add underscored parenthetical to this VRG-approved SN (Entry #1049) in order to better reflect the use of COMPONENTIAL ANALYSIS in anthropology (EA) Slightly modified by EA/AA/JC (VRG)	4 mos

* Return 2 copies by: Jan 18, 1982

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** Term may be used for indexing as of this date.

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2007

FEEDBACK PAGE---NO RETURN // SEE PAGES 21-29 FOR VOTING

2008

ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 2 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1137	ACADEMIC RANK (PROFESSIONAL) Add SN: Professional position or standing among faculty members of an educational institution, usually expressed by official titles (professor, lecturer, instructor, etc.) Add UF: Faculty Rank Add RT: College Faculty; Degrees (Academic) Delete RT: Doctoral Degrees		X		HE	7/81	9	7	10/81		SN modified by AA using suggestions of EA, EC, JC, SO, SP, & TM -- Cross-reference changes approved, but add UF "Professorial Rank" as suggested by JC (VRG)	3 mos
1138	ACCESS TO EDUCATION Change SN: Ease of approach (theoretical or actual) for potential students to appropriate educational facilities, institutions, materials, and personnel (Note: Do not confuse with "Accessibility (for Disabled)") Add RT: Nondiscriminatory Education; Open Enrollment		X		HE	7/81	10	7		10/81	Present SN repeats term -- Addition of "do not confuse" warning should help make the difference between these two terms more obvious (HE) Keep existing SN per AA, CE, CS, EA, JC, & SMERC -- However, addition of indexing note is OK -- Cross-reference changes are OK, too (VRG)	3 mos

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ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 3 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1139	ACTIVISM Add SN: Movements and procedures[redacted] designed to force changes in rules and practices or to hasten social change Add RT: Lobbying		X		HE	7/81	13	4	10/81		SN based on Good 3d's "activism, student" and restricts usage -- see other typical meanings under Good's "activism" (HE) "Such as..." clause removed as per SP (VRG)	3 mos
1140	COLLEGE STUDENTS Add UF: University Students		X		HE	7/81	15	2	10/81		OK as recommended (VRG)	3 mos
1141	DOCTORAL PROGRAMS Add to existing SN: "... -- such as a Ph D or Ed D" Add RT: Doctoral Dissertations		X		HE	7/81	13	4	10/81		"Usually" changed to "such as" (VRG)	3 mos
1142	DRUG LEGISLATION Add RT: Drug Use; State Legislation		X		HE	7/81	16	1		10/81	DRUG USE's two NTs are already in this display -- RT STATE LEGISLATION would be document-dependent (VRG)	3 mos
1143	EDUCATIONAL LEGISLATION Delete RT: Educationally Disadvantaged		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos

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2011

FEEDBACK PAGE---NO RETURN

2012

ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 4 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition Implemented **	Date of Disposition Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1144	EDUCATIONAL SUPPLY Delete RT: Consumer Economics~~;/EDUCATIONAL ECONOMICS~~		X		HE	7/81	13	4	10/81		Keep RT EDUCATIONAL ECONOMICS per EA, SP, TM, & AA (VRG)	3 mos
1145	EDUCATIONAL TRENDS Add RT: Educational History; Enrollment Trends		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos
1146	ENROLLMENT TRENDS Add RT: Enrollment Rate; Feeder Patterns; School Demography		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos
1147	EXPENDITURE PER STUDENT Add RT: Equalization Aid; Program Costs		X		HE	7/81	16	1	10/81		OK as recommended (VRG)	3 mos
1148	FACULTY DEVELOPMENT Add to existing SN: "... (Note: Most common at the postsecondary level -- see also "Staff Development," "Teacher Improvement," or "Inservice Teacher Education")"		X		HE	7/81	13	4		10/81	Proposed clarification only confuses the issue (VRG)	3 mos

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2013

2014

FEEDBACK PAGE---NO RETURN

ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 5 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1149	FACULTY WORKLOAD In SN: Replace two uses of "which" with "that" Delete RT: Collective Bargaining; Professional Associations; Teacher Associations		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos
1150	GRADUATE MEDICAL STUDENTS Change SN: Medical school graduates preparing for professional certification as specialists, usually in teaching hospitals		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos
1151	INSTRUCTIONAL STUDENT COSTS Change SN: Costs incurred by students specifically for instruction, e.g., tuition, laboratory fees (Note: Use "Noninstructional Student Costs" for student costs not directly related to instruction, such as transportation expenses and room and board) Add RT: ~~Fees~~; Noninstructional Student Costs		X		HE	7/81	14	2	10/81		SN change modified by JC/AA -- FEES already related to BT STUDENT COSTS which is sufficient (VRG)	3 mos

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Attachment 1
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2015

FEEDBACK PAGE---NO RETURN

2016

ERIC VOCABULARY STATUS REPORT

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1152	INTELLECTUAL DISCIPLINES Add SN: Areas of knowledge or instruction Add UF: Academic Disciplines Add RT: Majors (Students)		X		HE	7/81	14	3	10/81		SN modified per CS, SO, & SP objections -- also, RT ACADEMIC DEANS should be deleted per CG (VRG)	3 mos
1153	INTEREST Transfer postings to new term INTEREST (FINANCE)			X	HE	7/81	17	0	10/81		Retain SN & display of old term, but add 2d BT COSTS, add RTs CREDIT (FINANCE) and INFLATION (ECONOMICS), and delete RT PRODUCTIVITY (HE) OK as recommended (VRG)	3 mos
1154	MARRIED STUDENTS Add RT: ~~Pregnant Students~~; Self Supporting Students		X		HE	7/81	12	5	10/81		RT PREGNANT STUDENTS disapproved per AA, JC, & SE (VRG)	3 mos
1155	MEDICAL ASSOCIATIONS Add RT: Medicine; Nurses; Physicians		X		HE	7/81	17	0	10/81		Also add PHARMACISTS and PSYCHIATRISTS as RTs per AA and JC (VRG)	3 mos

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1156	MEDICAL STUDENTS Add SN: Students enrolled in medical schools (Note: excludes undergraduate students preparing for medical school -- prior to Oct81, the use of this term was not restricted by a Scope Note) Add BT: Graduate Students Delete BT: Students		X		HE	7/81	16	1	10/81		SN modified by JC (VRG)	3 mos
1157	NONPROFIT ORGANIZATIONS Move from RT to NT: Churches; Colleges; Philanthropic Foundations; Religious Organizations; Universities Add RT: Settlement Houses		X		HE	7/81	14	3		10/81	OK on the RT; however, proposed NTs do not fit the mandatory "are always" criterion (VRG)	3 mos
1158	PARTICIPANT SATISFACTION Add UF: Student Satisfaction; Teacher Satisfaction Add RT: Community Satisfaction; Job Satisfaction		X		HE	7/81	13	4		10/81	UFs inappropriate; PARTICIPANT SATISFACTION should be coordinated with a precise population term for specificity. RTs only loosely related and would encourage unwarranted double-postings. (VRG)	3 mos

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1159	REVENUE SHARING Add BT: Federal Aid Add RT: Grants Delete RT: Federal Aid		X		HE	7/81	17	0	10/81		OK as recommended (VRG)	3 mos
1160	STANDARDS Add UF: Regulations		X		HE	7/81	13	4		10/81	The Identifier RULES AND REGULATIONS is currently used for this concept & should probably be elevated to Descriptor status (VRG)	3 mos
1161	STUDENT GOVERNMENT Change SN: Organized group(s) of student representatives participating in the governance of a school, with authority delegated by the school administration -- applies to all levels of education		X		HE	7/81	12	5	10/81		Modified by AA (VRG)	3 mos
1162	TITULAR COLONICITY SN: Presence of a colon in the title of a scholarly article BT: Punctuation	X			HE	7/81	(NOT APPLICABLE)			10/81	This was a simple test on jargon recognition. Severe cases of tunnel vision caused nearly 50% of the reviewers (who shall remain anonymous) not to recognize the empirical witticism of this proposal. Thirty lashes with a wet Thesaurus to the anonymous crowd. (VRG)	3 mos

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1163	TRUSTS (FINANCIAL) Add SN: Property or finances held by one party for the benefit of another ~~(Note: Prior to Aug80, this term was not designated by a Scope Note)~~ Add UF: Charitable Trusts; Trust Funds Add RT: ~~Private Financial Support~~		X		HE	7/81	16	1	10/81		SN based on Good 3d & American Heritage (HE) Indexing note unnecessary -- Qualifier "(financial)" is suitable for differentiating this kind of trust from the industrial kind -- RT PRIVATE FINANCIAL SUPPORT not approved -- instead, add RT MONEY MANAGEMENT (VRG)	3 mos
1164	DISEASES Change SN: (Note: Use "Special Health Problems" for discussions of the effects (or potential effects) of particular diseases on individual learning and development -- prior to Mar80, this term did not carry a Scope Note) Add UF: Chronic Illnesses; Sicknesses		X		AA	7/81	15	1	10/81		The current instruction in this SN on "Special Health Problems" is too general -- for example, one should not use "SHP" in describing illnesses or injuries typically encountered in outdoor educational activities such as camp programs, particularly when the illnesses have no long-term debilitating effect on individual development -- suggest also changing one clause in the SN of "SHP" as follows: "...that interfere with ~~well-being~~ learning and development..." (AA) DISEASES Scope Note modified by JC (VRG)	3 mos

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1165	ACTION RESEARCH Add SN: Research designed to yield practical results that are immediately applicable to a specific situation or problem (Note: As of Oct81, use as a Minor Descriptor for examples of this kind of research -- use as a Major Descriptor only as the subject of a document)		X		JC	7/81	17	2	10/81		Modified by JC & AA (VRG) Entries #1165-1168 represent 4 of 52 "research methodology" SNs written by JC as a special vocabulary project. The 48 remaining SNs were evaluated by Houston (Facility), Wildemuth (TM), & Barnett (HE) at the request of Central ERIC. All 52 SNs appear in a Nov 16, '81 report entitled "Thesaurus Changes and Statistical Data -- Oct81/Nov81 Updates," which was previously sent to all VRG members. (VRG)	3 mos
1166	FEASIBILITY STUDIES Add SN: Investigations or surveys to determine the practicability of instituting a program, course, larger study, or other proposed activity (Note: As of Oct81, use as a Minor Descriptor for examples of this kind of research -- use as a Major Descriptor only as the (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)		X		JC	7/81	17	2	10/81		subject of a document) ~~Add UF: Exploratory Studies~~ Add RT: Experimental Programs; Pilot Projects - * - * - * - * - * - * - See "Reviewer's Remarks" for Entry #1165 -- Basic indexing note established by JC -- Per TM & AA, proposed UF "Exploratory Studies" is too broad (what research doesn't involve exploration?) (VRG)	3 mos

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1167	OPERATIONS RESEARCH Add SN: The application of scientific and especially methematical methods to the analysis of operating procedures in an organization or system (Note: As of Oct81, use as a Minor Descriptor for examples of this kind of research -- use as a Major Descriptor only as the subject of a document)		X		JC	7/81	17	2	10/81		See "Reviewer's Remarks" for Entry #1165 -- Basic indexing note written by JC -- SN definition modified by SP (VRG)	3 mos
1168	PILOT PROJECTS Add SN: Organized exploratory or trial undertakings conducted as preparation for larger, more involved programs (Note: as of Oct81, use as a Minor Descriptor for examples of pilot projects -- use as a Major Descriptor only as the subject of a document) Add RT: Experimental Programs; Feasibility Studies; Research Methodology ~~Delete RT: Research~~		X		JC	7/81	17	3	10/81		SN simplified by AA per objections of CS, EA, and SMERC -- RT additions OK, but RESEARCH should be retained in the display -- see also "Reviewer's Remarks" for Entry #1165 (VRG)	3 mos

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1169	COOPERATION Add UF: Collaboration		X		AA	8/81	20	0	11/81		OK as recommended (VRG)	3 mos
1170	SEX Add UF: Gender (Sex) SEX DIFFERENCES Add UF: Gender Differences (Sex)		X		AA	8/81	19	0	11/81		An accommodation for authors (& indexers) who don't like "sex" (AA) OK as recommended (VRG)	3 mos
1171	INTERACTION Add to indexing "note" in SN: (Note: ...Use a more specific term if possible)		X		AA	8/81	20	0	11/81		OK as recommended (VRG)	3 mos
1172	INTERVENTION Add to existing SN: (Note: If possible, use "Crisis Intervention" or other, more precise terminology)		X		AA	8/81	18	2	11/81		Minor modifications made by AA to clarify (VRG)	3 mos
1173	LANGUAGE USAGE SEX BIAS Add Double UF: Sexist Language USE Language Usage and Sex Bias		X		FL	8/81	20	0	11/81		OK as recommended (VRG)	3 mos

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1174	ADJUSTMENT (TO ENVIRONMENT) Delete UF: Adaptive Behavior		X		EC	8/81	13	7		11/81	Present SN for this term is quite inappropriate for the way that "Adaptive Behavior" is used in Special Education -- See also Entry #1177 (EC); EC withdraws this recommendation & will consider developing a new Descriptor for this concept (VRG)	3 mos
1175	ADVOCACY SN: Full and active support for and representation of an individual, group, cause, or idea UF: Citizen Advocacy NT: Child Advocacy	X			EC	8/81	17	3	11/81		SN based on "Dict. of Spec. Educ. & Rehabilitation" (Kelly) (EC) SN modified per EA, JC, and SO (VRG)	3 mos
1176	COMMUNICATION AIDS (FOR DISABLED) SN: Devices and materials that enable persons with communication disorders to communicate more normally RT: Hearing Aids; Sensory Aids	X			EC	8/81	16	4	11/81		Can't find an appropriate BT -- Some COMMUNICATION AIDS (like Alphabet Boards) aren't SENSORY AIDS (EC) Main term qualified, and SN modified, per EC & AA (VRG)	3 mos

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1177	COPING Change SN: The effectiveness or degree with which an individual meets appropriate standards of personal independence and social responsibility despite difficulties (Note: Prior to Sep81, the Thesaurus carried the instruction "Adaptive Behavior, USE Adjustment (to Environment)") Add UF: Adaptive Behavior		X		EC	8/81	12	7		11/81	See from Entry #1174 -- Existing SN seems more a definition of "bullheadedness" or, at best, "persistence" -- Suggested SN is a combination of AAMD definition of "adaptive behavior" & Webster definition of "coping" -- This SN would allow EC to index adaptive behavior documents with COPING (EC) The phrase "without altering purposes or goals" in existing SN is what distinguishes COPING from ADJUSTMENT (TO ENVIRONMENT) -- See "Psychiatric Dictionary" & APA's "A Psychiatric Glossary" (AA) EC withdraws this recommendation & will consider developing a new Descriptor to cover "adaptive behavior of the disabled" (VRG)	3 mos
1178	DINING FACILITIES Add UF: Restaurants		X		EC	8/81	20	0	11/81		OK as recommended (VRG)	3 mos

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1179	LONG TERM MEMORY SN: Process of recalling information or performing appropriately a long time after instruction or presentation of material -- characterized by slow decay and a large volume of remembered material (in contrast to "short term memory") BT: Memory RT: Short Term Memory	X			EC	8/81	15	4	11/81		51 "hits" in titles & Identifiers (EC) SN modified per EA (VRG)	3 mos
1180	SHORT TERM MEMORY SN: Process of recalling information or performing appropriately soon after instruction or presentation of material -- characterized by rapid decay and a limited volume of remembered material (in contrast to "long term memory") BT: Memory RT: Long Term Memory	X			EC	8/81	16	3	11/81		224 "hits" in titles & Identifiers (EC) SN modified per EA (VRG)	3 mos

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1181	TRANSITIONAL ~~EDUCATIONAL~~ PROGRAMS SN: Special classes, courses, or other programs designed to prepare individuals to move from one grade, school, or activity to the next UF: TRANSITIONAL CLASSES (1966 1981) BT: PROGRAMS	X			EC	8/81	11	9	11/81		Main term will be TRANSITIONAL PROGRAMS, and TRANSITIONAL CLASSES will be transferred to it -- thus, the term is broadened to cover the context EC needs, as well as those mentioned by other reviewers (VRG)	3 mos
1182	TIME ON TASK SN: The period of time during which a student is actively engaged in a learning activity (Note: Prior to Oct81, this concept was frequently indexed under "Time Factors (Learning)") UF: ACADEMIC LEARNING TIME RT: Attention; Learning Activities; Performance; Persistence; Student Behavior; Study; Time Factors (Learning)	X			SP	8/81	17	2	11/81		AA added indexing note per comment by CS -- STUDENT BEHAVIOR moved from BT to RT (VRG)	3 mos

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1183	TEACHER EDUCATION CURRICULUM Delete ~~RT/~~ Education NT: Courses		X		SP	8/81	18	2	11/81		Removal of invalid double reference -- EDUCATION COURSES is presently both NT and RT (SP); Per JC & AA, it's the NT that should go -- all "education courses" aren't for prospective teachers (VRG	3 mos
1184	FOOD Move GRAINS (FOOD) and MEAT from RTs to NTs		X		SP	8/81	20	0	11/81		Entries #1184 to #1189 relate to the placement of hierarchical isolates (SP) OK as recommended (VRG)	3 mos
1185	FRINGE BENEFITS Move TEACHER EMPLOYMENT BENEFITS from RT to NT		X		SP	8/81	17	3		11/81	Per FL, Wise, & AA, all "Teacher Employment Benefits" aren't "Fringe Benefits" and vice versa (VRG	3 mos
1186	HUMAN BODY Move EARS, EYES, and CARDIOVASCULAR SYSTEM from RTs to NTs		X		SP	8/81	18	2		11/81	Per JC & AA, animals have ears, eyes, & cardiovascular systems. Why restrict to humans? (VRG)	3 mos
1187	PREVENTION Add NT: Contraception		X		SP	8/81	14	6		11/81	Forced hierarchical placement per AA, CE, EC, JC, TM, and SMERC (VRG)	3 mos
1188	REPRODUCTION (BIOLOGY) Move BIRTH from RT to NT		X		SP	8/81	15	5		11/81	AA, CE, EA, SE, and SMERC object -- this is part/whole, not class membership, relationship (VRG)	3 mos

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1189	STAFF ROLE Move COUNSELOR ROLE and TEACHER ROLE from RTs to NTs		X		SP	8/81	19	1		11/81	Per AA, counselors & teachers aren't necessarily "staff" -- these terms will remain RTs (VRG)	3 mos
1190	TEST USE SN: The ~~appropriate and/or inappropriate~~ uses of tests and test results UF: Test Abuse RT: Predictive Measurement; Scores; Test Bias; Test Interpretation; Test Results; Test Selection; Test Validity; Tests; Testing; Testing Problems	X			TM	8/81	16	4	11/81		SN changed per Wise (VRG)	3 mos
1191	COHERENCE SN: The presentation of thoughts or statements ~~within a discourse~~ so that the meaning ~~of the whole may be~~ is clear and intelligible BT: ~~Comprehension~~ Rhetoric RT: ~~Cognitive Processes;~~ Comprehension; (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			CS	8/81	17	3	11/81		Cohesion (Written Composition); Discourse Analysis; Language Processing; Paragraphs; ~~Composition; Rhetoric;~~ Writing (Composition); Writing Evaluation; Semantics; Speech; Verbal Communication - * - * - * - * - * - * - SN changed per CS -- Cross-references changed per AA (VRG)	3 mos

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1192	COHESION (WRITTEN COMPOSITION) SN: The combination of language usage and stylistic choices to hold the parts of a written discourse together as a unit BT: Connected Discourse RT: Coherence; Comprehension; Discourse Analysis; ~~LANGUAGE/SKILLS~~; Language Usage; Paragraph Composition; ~~RHETORIC~~; Sentence Structure; Syntax; Writing (Composition); Writing Evaluation; Writing Skills	X			CS	8/81	17	3	11/81		Word "written" added to SN -- all changes per AA (VRG)	3 mos
1193	WRITING READINESS SN: Degree of preparedness for formal writing (composition) instruction BT: Readiness RT: Learning Readiness; Prewriting; Writing (Composition); Writing Instruction	X			CS	8/81	18	2	11/81		Add indexing note: "(Note: Do not confuse with "Prewriting" or "Handwriting Readiness")"-----Add add'l RTs: HANDWRITING READINESS and SCHOOL READINESS (VRG)	3 mos

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1194	ACADEMIC ADVISING SN: A decision-making process in which a student and academic adviser use the resources of a postsecondary education institution to analyze and coordinate learning experiences consistent with the student's needs, abilities, interests, values, and goals (Note: Use "Educational Counseling" for academic advising at the secondary school level) BT: Educational Counseling	X			AA	8/81	17	3	11/81		The UF "Academic Advisement" will be deleted should this term be approved -- This term & SN were requested by Carol Ryan, representing the Board and Research Committee of the National Academic Advising Association (NACADA), which, in the past, has experienced much difficulty in searching "academic advising" (AA) Modified by AA (VRG)	3 mos
1195	WHEEL CHAIRS Change & transfer postings to 1-word form WHEELCHAIRS		X		AA	8/81	20	0	11/81		In a full-text search of the ERIC database, there are twice as many usages of the 1-word form (AA) OK as recommended (VRG)	3 mos

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1196	DAILY LIVING SKILLS Add UF: Life Skills; Survival Skills (Daily Living) Add RT: Coping; Decision Making Skills; Health; Homemaking Skills; Humanistic Education; Language Skills; Minimum Competencies; Safety Delete RT: Disabilities		X		AA	9/81					These display changes are based on this term's actual use in indexing (AA)	
1197	JEALOUSY SN: An anxiety reaction stemming from distrust and envy of others BT: Psychological Patterns RT: Anxiety; Emotional Response; Interpersonal Relationship; Personality Traits	X			CG	9/81						

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1198	LIFE SATISFACTION SN: The feeling or state resulting from the attainment of life goals or the gratification of life needs BT: Psychological Patterns RT: Individual Power; Job Satisfaction; Need Gratification; Psychological Needs; Quality of Life; Self Actualization	X			CG	9/81						
1199	STEPFAMILY (SOCIOLOGICAL UNIT) SN: Persons related as a result of the remarriage of a parent UF: Stepchildren; Stepfathers; Stepmothers; Stepparents BT: Family (Sociological Unit) RT: Divorce; Marriage; Widowed	X			CG	9/81						

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ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 23 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1200	WELL BEING SN: The state resulting from positive responses to one's environment BT: Adjustment (to Environment) RT: Coping; Environmental Influences; Psychological Patterns; Quality of Life; Responses	X			CG	9/81						
1201	FAMILY CHOICE SN: Choices made available to families or parents which permit individualized selection among public or private schools, alternative programs, or different school systems with little or no added financial cost (via tax credits, vouchers, magnet schools, open enrollment, or other alternatives) UF: Educational Choice; Parent Choice; Parental Choice; School Choice NT: Free Choice Transfer Programs (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			EA	9/81					RT: Educational Vouchers; Nontraditional Education; Private School Aid; Tax Credits; Tuition - * - * - * - * - * - * - SCHOOL CHOICE would appear to be less ambiguous -- it's used equally in the literature (AA)	

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1202	COOPERATIVES Add UF: Co ops Add RT: Business; Consumer Economics; Consumer Education; Consumer Science; Economics; Economic Opportunities; Marketing; Purchasing		X		RC	9/81					Majority of usage represents business aspects not reflected in current display (RC)	
1203	INFORMATION NETWORKS Add UF: Electronic Information Exchange		X		IR	11/81						
1204	VIDEOTEX SN: Electronic information services which use adapted telephone and television sets -- includes "teletext" which broadcasts information to television sets and "viewdata" which links computers to television sets by telephone lines UF: Teletext; Videotext; Viewdata BT: Information Services; Telecommunications (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			IR	11/81					RT: Computers; Delivery Systems; Home Instruction; Information Networks; Online Systems; Telephone Communications Systems; Television; Videodisc Recordings - * - * - * - * - * - * -	

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1205	CHINESE PEOPLE SN: Natives or inhabitants of China or their descendants NT: Chinese Americans BT: Groups	X			SO	11/81						
1206	CRIME PREVENTION BT: Prevention	X			SO	11/81						
1207	CROWDING SN: Massing together a large number of persons BT: Personal Space	X			SO	11/81						
1208	FASCISM SN: A political philosophy, movement, or regime that exalts nation and race and stands for a centralized autocratic government headed by a dictatorial leader, severe economic and social regimentation, and forcible suppression of opposition NT: Nazism BT: Social Systems	X			SO	11/81						

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2055

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ERIC VOCABULARY STATUS REPORT

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1209	MODERNIZATION SN: The process of social change whereby less developed societies acquire characteristics common to more developed societies BT: Social Change	X			SO	11/81						
1210	NAZISM SN: The body of political and economic doctrines founded on fascist principles and put into effect in 1919 by the National Socialist German Workers' Party in the Third German Reich, which was headed by Adolf Hitler UF: National Socialism BT: Fascism	X			SO	11/81						
1211	PATRIOTISM SN: Love for or devotion to one's country BT: Nationalism	X			SO	11/81						

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ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition Implemented **	Date of Disposition Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1212	ALARM SYSTEMS Add UF: Security Systems (Alarms)		X		AA	12/81						
1213	ACADEMIC DEANS Add UF: Provosts		X		HE	12/81						
1214	STUDENT PERSONNEL SERVICES Add UF: Student Affairs		X		HE	12/81						
1215	STUDENT PERSONNEL WORKERS Add UF: Student Affairs Workers		X		HE	12/81						
1216	ORNITHOLOGY SN: Study of birds UF: Birds BT: Zoology	X			SE	12/81						
1217	CAMBODIAN Add UF: Khmer		X		FL	10/81						
1218	KOREAN Add UF: Hangul; Hanja; Hankul		X		FL	10/81						

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ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 28 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1219	PERSIAN Add UF: Farsi		X		FL	10/81						
1220	LANGUAGES (Hierarchy) Delete all language names with 20 or fewer postings (i.e., uncommonly taught languages)* and transfer them to the Identifier field. Under the FL plan, these language names and the many similar names that have always been identifiers will be handled consistently, i.e., specific names coordinated with family names -- family names majored when specific names are majored. Each language name in the Identifier Authority List will be scoped with indexing (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN) *The plan does not include any American Indian language names, which are in the province of of the RC Clearinghouse.		X		FL	10/81					notes like the one below: BIELORUSSIAN SN: Coordinate with the Descriptor "Slavic Languages" -- Major/minor designators should be the same for both terms UF: Belorussian; Byelorussian A corresponding note will also be included in the Thesaurus under the language family name that indicates that the family name Descriptor should be coordinated with any specific language name in that family that is not also a Thesaurus Descriptor. There are 86 language names to be transferred under this plan. They are listed on page 29 of this report.	

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Continuation of VSR Entry #1220

Afrikaans	Buriat	Foochow	Kirundi	Mongolian	Singhalese
Akan	Burmese	Fulani	Kituba	Mossi	Siswati
+Albanian	Burushaski	Ga	Kurdish	Nembe	Slovenian
Armenian	Cebuano	Ganda	Latvian	Nepali	Somali
Azerbaijani	+Chamorro	Gbaya	Lingala	Okinawan	Susu
Baluchi	Cheremis	Gujarati	Lithuanian	Ossetic	Tajik
Basaa	Chiluba	Ibo	Luo	Ostyak	Tatar
Bashkir	Chinyanja	Igbo	Malagasy	Panjabi	Telugu
Basque	Chuvash	Javanese	Malayalam	Pashto	Tibetan
Bemba	Dagur	Kabyle	Manchu	Riff	Uzbek
Bielorussian	Dusun	Kannada	Mandingo	Samoan	Visayan
Bikol	Dyula	Kashmiri	Maranao	Sango	Vogul
Bini	Estonian	Kinyaruanda	Marathi	Sanskrit	Wolof
Bulgarian	Ewe	Kirghiz	Mende	Sara	Yakut
				Shona	Yurak

+ These two terms actually have more than 20 postings, but postings which represent fewer unique documents than the numbers suggest -- i.e., the terms were assigned to several volumes (separate accession numbers) of a course of study or an anthology.

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Attachment 1
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Dear

As part of our User Services program at the ERIC Clearinghouse on Information Resources we have provided free mini-bibliographies for conference sessions within our scope areas of library and information science and educational media and technology. We feel that this serves as an awareness and outreach service for the ERIC system, as well as providing participants with a chance to pursue conference topics in which they are interested.

Your continuing education workshop topic for the _____ meeting in _____, is represented by resources in the ERIC database. Sample titles found in an ERIC search are listed below:

I am enclosing a mini-bibliography done this year for the _____ conference. If you are interested in receiving one for your workshop, please contact me to let me know how many copies you will need and where to send them.

Please contact me if you have further questions. I hope you will take advantage of our offer to provide this service, or let me know if I can assist you in some other way.

Sincerely,

Marilyn R. Laubacher
User Services Librarian

RIE SCHEDULE (1982) (REVISED)

ISSUE (MONTH)	SHIPMENT DATES COVERED	NUMBER OF WEEKS COVERED	DELIVERY DATE (TO NIE)
February	Oct. 23, 30 Nov. 6, 13, 20 1981	5	Jan. 14-18
March	Nov. 27, Dec. 4, 11, 18 1981	4	Feb. 12-16
April	Dec. 24, 31 Jan. 8, 15 1981-2	4	Mar. 15-17
May	Jan. 22, 29 Feb. 5, 12, 19 1982	5	Apr. 15-19
June	Feb. 26 Mar. 5, 12, 19 1982	4	May 14-18
Semiannual Index (January-June)			June 2-4
July	Mar. 26 Apr. 2, 9, 16 1982	4	Jun. 14-16
August	Apr. 23, 30 May 7, 14, 21 1982	5	Jul. 16-20
September	May 28 Jun. 4, 11, 18 1982	4	August 13-17
October	Jun. 25 Jul. 2, 9, 16 1982	4	Sep. 15-17
November	Jul. 23, 30 Aug. 6, 13, 20 1982	5	Oct. 13-15
December	Aug. 27 Sep. 3, 10, 17 1982	4	Nov. 12-16

RIE INPUT BY CLEARINGHOUSE (RIEDEC81)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)		NET TOTAL TO RIE THIS ISSUE	YEAR-TO-DATE
AA	1	0	0	0		1	12
CE	166	0	1	1		164	2,076
CG	57	0	1	0		56	729
CS	134	1	0	2		133	1,721
EA	40	0	0	2		38	903
EC	126	1	0	0		127	887
FL	57	0	1	0		56	786
HE	109	0	0	2		107	1,112
IR	64	0	0	1		63	766
JC	34	0	0	0		34	605
PS	45	0	0	0		45	630
RC	64	0	0	1		63	704
SE	67	0	0	26		41	931
SO	55	0	0	0		55	710
SP	67	0	0	0		67	896
TM	85	0	0	0		85	768
UD	57	0	0	1		56	696
TOTAL	1,228	+2	-3	-36	=	1,191	14,932

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CIJE INPUT BY CLEARINGHOUSE (CIJEDEC81)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	31	6	6	0	1593
CE	54	19	20	0	1438
CG	165	22	22	0	2151
CS	81	11	12	1	2051
EA	80	10	13	0	1322
EC	12	3	3	1	1694
FL	23	4	4	3	777
HE	85	17	18	7	1499
IR	97	23	25	0	1128
JC	7	1	1	0	444
PS	75	5	9	0	910
RC	28	5	5	5	438
SE	91	18	20	24	2017
SO	128	18	24	0	920
SP	99	9	10	0	1441
TM	48	6	7	0	919
UD	43	6	6	0	686
TOTALS	1147	183	205	41	21,428

REMOVE LIST (RIEDEC81)

A. DUPLICATES (28)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate of	Originally Announced in
HE 014 064	ED 200 130/HE 013 614	RIEAUG81

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate of	Originally Ann ed in
None		

3. Duplicates Appearing in RIE in October, November, and December 1981

Duplicate Detected	Duplicate of	Originally Announced in
EA 013 794	ED 202 837/SP 018 173	RIEOCT81
SE 035 517	ED 204 559/CE 029 482	RIEDEC81
SE 035 518	ED 204 560/CE 029 483	RIEDEC81
SE 035 519	ED 204 561/CE 029 484	RIEDEC81
SE 035 520	ED 204 562/CE 029 485	RIEDEC81
SE 035 521	ED 204 563/CE 029 486	RIEDEC81
SE 035 522	ED 204 564/CE 029 487	RIEDEC81
SE 035 523	ED 204 565/CE 029 488	RIEDEC81
SE 035 524	ED 204 566/CE 029 489	RIEDEC81
SE 035 525	ED 204 567/CE 029 490	RIEDEC81
SE 035 526	ED 204 568/CE 029 491	RIEDEC81
SE 035 527	ED 204 569/CE 029 492	RIEDEC81
SE 035 528	ED 204 570/CE 029 493	RIEDEC81
SE 035 529	ED 204 571/CE 029 494	RIEDEC81
SE 035 530	ED 204 572/CE 029 495	RIEDEC81
SE 035 531	ED 204 573/CE 029 496	RIEDEC81
SE 035 532	ED 204 574/CE 029 497	RIEDEC81
SE 035 533	ED 204 575/CE 029 498	RIEDEC81
SE 035 534	ED 204 576/CE 029 499	RIEDEC81
SE 035 535	ED 204 577/CE 029 500	RIEDEC81
SE 035 536	ED 204 578/CE 029 501	RIEDEC81
SE 035 537	ED 204 579/CE 029 502	RIEDEC81
SE 035 538	ED 204 580/CE 029 503	RIEDEC81
SE 035 539	ED 204 581/CE 029 504	RIEDEC81
SE 035 540	ED 204 582/CE 029 505	RIEDEC81
SE 035 541	ED 204 583/CE 029 506	RIEDEC81
SE 035 542	ED 204 584/CE 029 507	RIEDEC81

B. REMOVES (8)

Accession Removed	Reason for Removal
CE 029 524	Pulled by CERIC

Accession Removed (Cont.)	Reason for Removal (Cont.)
CS 006 125	Pulled by CERIC
CS 206 529	Pulled by Clearinghouse
EA 013 787	Pulled by CERIC
HE 014 019	Pulled by CERIC
IR 009 496	Pulled by CERIC
RC 012 884	Pulled by CERIC
UD 021 539	Pulled by Clearinghouse

C. DELAYED (0)

None

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Number: 1
Date: January 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

VOCABULARY STATUS REPORT

The January 1982 Vocabulary Status Report (Attachment 1) includes all Thesaurus recommendations received by the Facility lexicographic staff over the last 30 days (through January 8). Members of the Vocabulary Review Group are asked to vote "aye" or "nay" on this month's 15 recommendations and to return two copies of all responses to the Facility by February 17, 1982.

All recommendations this month are for new Descriptors. Most have significant Identifier postings and are recommended in response to the action item on Identifier "graduation" in the October 1981 EAB. We are looking forward to additional clearinghouse responses to that appeal.

Voting results of the December 1981 report and final dispositions of the recommendations therein are expected to be ready for announcement in next month's report.

...Jim Houston (ERIC Facility)

TRANSFER OF DOCUMENTS

Occasionally conference information does not appear on papers received for processing. In these cases, conference papers transferred from clearinghouse to clearinghouse should include on the Transfer Form (or attached note) complete information on the conference. Also, to avoid confusion, do not use acronyms when giving this information. Cooperation between clearinghouses in the exchange of information is vital in the preparation of accurate resumes.

...Grace Sundstrom (ERIC Facility)

REQUEST FROM CS TO FORWARD SPEECH-RELATED DOCUMENTS DIRECTLY TO SPEECH MODULE

The ERIC Clearinghouse on Reading and Communication skills has asked that when clearinghouses or the Facility have documents clearly within the Speech Module's scope of interest that they forward them directly to Penny Demo at the Speech Communications Association rather than to CS at Urbana. The previous practice was to forward everything to CS and to let them decide what was to be re-routed to the Speech Module.

...Grace Sundstrom (ERIC Facility)

CLEARINGHOUSE PROCESSING OF SMERC JOURNALS

Clearinghouses should expect to receive a letter from Oryx Press listing all titles of journals previously covered by SMERC and identifying the first issue each clearinghouse will be expected to process. Please try to maintain continuity in handling these journals.

...Jim Prevel (Central ERIC)

NETWORK NEWS

CIJE ON MICROFICHE

The January 1982 issue of CIJE is the first example of ERIC's new arrangement with the Joint Committee on Printing to supply the GPO depository libraries with CIJE products. ERIC will be providing GPO with microfiche masters of CIJE monthly, CIJE semiannual indexes, RIE semiannual indexes and the Thesaurus of ERIC Descriptors. This will be a continuing program permitting GPO to give free microfiche copies to depository libraries of publications they previously had to pay for.

...Jim Prevel (Central ERIC)

SDC RELOAD PROBLEM

A second problem has surfaced with the recent SDC reload of the ERIC file. The ERIC Clearinghouse for Junior Colleges was the first to notice that the accessions ED-182 414 through 187 825 (5,412 records) and ED 200 707 through 201 718 (1,012 records) were on the SDC resume file in two duplicative sequences. Hence, whenever they were "hits" they were printed out twice.

SDC plans to remedy the situation by the end of January. Meanwhile they are giving credit to those who are mischarged due to duplicate output.

...Ted Brandhorst (ERIC Facility)

"PHANTOM" RECORDS ON DIALOG'S ERIC FILE

Several users have called our attention to the record for ED 162 407, which seems to have lost its ED number during the recent DIALOG reload of the ERIC file and seems to emerge in searches willy-nilly without rhyme or reason.

An inquiry to DIALOG revealed that during the recent reload, record ED 131 586 was "lost" and then incorrectly re-assigned to the range ED 162 400 - 162 407. They have asked us for replacement records for all nine records involved. As soon as these records are received they plan to delete the faulty records and re-load the correct records, which should rectify the situation.

If any of your search output has been bothered by these "phantom" records, please be patient. They are about to be laid to rest.

...Ted Brandhorst (ERIC Facility)

HANDOUT LITERATURE RATIONED DUE TO PRINTING FREEZE

The NIE printing freeze is putting a severe strain on the Facility's ability to respond to clearinghouse requests for brochures, directories, and other handout literature. Since it is not known how long the freeze will last, we have to assume that we must make the existing stock last for at least several months.

In addition to supplying the clearinghouses, the Facility must supply its own letter-answering activity. For these reasons, the clearinghouses will find that requests for large quantities of handout literature are being cut to very modest numbers, e.g., request for 1,000 copies cut to 100. Some of the items that are being rationed in this way are:

- Pocket Guide to ERIC;
- Submitting Documents to ERIC;
- How to Start an ERIC Collection;
- Directory of ERIC Microfiche Collections;
- Directory of ERIC Search Services.

Forms and labels are not affected by the freeze as they are printed directly by the Facility.

...Ted Brandhorst (ERIC Facility)

DEPARTMENT OF EDUCATION——ORGANIZATIONAL STRUCTURE

The other day, in connection with setting up some names for the Source Directory, we had occasion to examine and summarize the organizational structure of the Department of Education (ED). The resultant table seemed nicely compact and is duplicated here as Attachment 2 for whatever use you may make of it.

...Liz Pugh (ERIC Facility)

ERIC/ACVE PREPARES UPDATES

The ERIC Clearinghouse on Adult, Career, and Vocational Education has prepared ten packaged searches, UPDATES, which are available from National Center Publications at $3.80 each. The titles are:

- Employer-Sponsored Training;
- Adults in Career Transition;
- Employment Policy for Older Workers;
- Postsecondary Career Education;
- Educational Technology in Adult, Career, and Vocational Education;
- Program Evaluation in Adult, Career, and Vocational Education;
- Bilingual Curriculum Materials for Vocational and Adult Education;
- Vocational Education for the Handicapped;
- Adult Learning Disabilities;
- Entrepreneurship.

...Judy Wagner (CE)

NASSP PUBLICIZES ERIC JOURNAL INDEXING

Last September, at the ERIC Clearinghouse on Educational Management's National Advisory Board meeting, Director Philip K. Piele gave each board member a chart showing the total number of articles indexed in CIJE from journals of the major professional organizations.

The National Association of Secondary School Principals, whose NASSP Bulletin ranked first in the number of articles indexed, decided to inform its members about their association's preeminence. In the November 1982 issue of NASSP News Leader, mailed to 35,000 members, the association reprinted the chart over a caption that said, "The NASSP Bulletin led the list of 45 journals indexed by the ERIC Clearinghouse on Educational Management from January 1970 to August 1981 for inclusion in Current Index to Journals in Education."

Now if we can just find a category about which each of the other professional organizations represented on our advisory board can boast to its members!

...Stuart Smith (EA)

CHRISTMAS GIFT IDEA: GIVE AN EDRS PAPER COPY OF YOUR DOCUMENT TO YOUR SIGNIFICANT OTHER

Which is exactly what one of our authors decided to do for Christmas 1981! She called on December 8 to ask whether EDRS could blowback her document in time for her to wrap it and take it with her when she visits her family for Christmas. She still had my letter with the abstract I had sent her in 1975. Perhaps for next Christmas we should all make rubber stamps and stamp each outgoing microfiche card sleeve with the above headline in green ink.

...Marion Cambel (EC)

ERIC/HE DIRECTOR WELCOMES BURMESE EDUCATORS

Dr. Jonathan Fife met on January 5, 1982 with five scholars from Burma who are presently at the University of Illinois under the Fulbright Program. The visit was arranged by the Council for International Exchange of Scholars because of the visitors interest in the U.S. national educational policy, curriculum development, accreditation and teacher education.

...Laura Ciarniello (HE)

MILITARY BUYS HE IAP IN BULK

Stars and Stripes, the armed forces newspaper, has ordered 45 copies of a recent HE IAP, Adult Development: Implications for Higher Education, by Rita Preszler Weathersby and Judith Mattuck Tarule.

...Lynn Barnett (HE)

HE SELLS CRIB SHEETS

CRIB Sheets are HE's version of pre-packaged annotated bibliographies on popular topics in higher education. These CRitical Issues Bibliographies are promoted through displays at conferences and special mailings. The Clearinghouse sells the CRIB Sheets for $7.50 each. A photocopy of the promo advertising the searches is displayed as Attachment 3.

...Marilyn Shorr (HE)

SHARING EXPERTISE

Dr. Jonathan Fife met with David Streatfield who is the project head for the Education Management Information Exchange (England). The aim of the EMIE project is "to launch and develop a system for computerized search, retrieval and exchange of 'quality controlled' management information on educational policy and practice." Mr. Streatfield described his discussion with Dr. Fife on management information systems as "very useful and it provided a first class preparation for later encounters with the ERIC system."

...Laura Ciarniello (HE)

BLANKET RELEASE REPORT FROM HE

Carla Kreppein recently contacted institutions and authors for blanket releases. The response was very impressive. HE now has 107 institutional blanket releases and 81 author blanket releases. Although very satisfied with the responses, Carla's acquisitions projects continue!

...Laura Ciarniello (HE)

FREE SUBSCRIPTIONS TO JOURNALS

In an effort to secure free subscriptions to journals it indexes for CIJE, the ERIC Clearinghouse on Information Resources has tried the following with some success and recommends:

1. Conduct a contest between the Director and Associate Director to see which can talk the greatest number of freebies out of their friends and acquaintenances who are editors. Since the staff will help the victor celebrate, make sure the prize is of a year and vintage acceptable to the staff. (See Attachment 4 for successful letter.)
2. Trade free copies of IAPs for a free subscription to the journal.

To date, of 25 editors contacted, 11 responded "Yes," two said "No," and we are awaiting responses from the rest.

...W. Bruce Clark (IR)

ERIC BASICS

The color fiche/sound package, "ERIC Basics" produced in 1979 by IR as an introduction to using the ERIC Indexes and Thesaurus, was recently reviewed favorably by College and Research Libraries. Given the renewed interest in this package by the library community, we would like to remind other ERIC clearinghouses of its existence. Following is the "official" description of the product.

ERIC BASICS

Intended for new users of ERIC who ask general questions about what ERIC is and how to use it. Provides information about types of materials included in RIE and CIJE, the Thesaurus of ERIC Descriptors, how to find information, and how to obtain copies of relevant titles.

53 frame color microfiche, 12 minute audiocassette, 1979. $10.00.

Available from Information Resources Publications, 130 Huntington Hall, Syracuse University, Syracuse, New York 13210.

...W. Bruce Clark (IR)

INSTRUCTIONAL DESIGN/DEVELOPMENT

In these post-VIP days, the Thesaurus contains two terms, "Instructional Design" and "Instructional Development" where the old Thesaurus contained only "Instructional Design." I've been concerned in some recent searches to find the two terms being interchanged, and would like to take this opportunity to clarify their meaning in the interest of confusing everybody.

The general rule is, "For 'Instructional Development,' think comprehensive; for 'Instructional Design,' think focused."

"Instructional Development" describes the systematic process which examines the nature of a body of knowledge that must be taught, analyzes the organization and context in which it must be taught, selects and/or develops materials and methods to teach it, and engages in a cycle of evaluation and revision until satisfactory results are achieved. Also included are the management functions which support this process. Some of the jargon used to describe components of the instructional development process includes: Front End Analysis, Needs Assessment, Audience Analysis, Constraint Analysis, Instructional Design, Formative and Summative Evaluation, Product Validation.

"Instructional Design" focuses upon the organization of the content for the actual process of instruction, including the prescription of optimal instructional methods and such student aids as "advance organizers," "inserted questions," and "mnemonics." This applies both at the "macro" level——whole courses like teaching how to index and abstract for ERIC, and at the "micro" level——small bits of instruction like how to assign Pubtype Codes. Among the jargon of instructional design are: Task Analysis, Learning Prerequisites, Hierarchical Analysis. Instructional Design is often a component of Instructional Development.

A major problem for indexers is that some writers use "design" when the process they are describing is really "development." I would suggest that we let that be their problem, that we continue to index according to our scope notes, and may the Lord have mercy on our souls.

...W. Bruce Clark (IR)

ABSTRACT EVALUATION PROJECT UNDERWAY

I want to pass on a suggestion from Helen Marmarchev at CG. She suggests either making a copy of the single frame resume on your reader printer or making a photocopy of the abstract from RIE. She finds it much easier to complete the evaluations when she can refer back to this copy as she looks at the document. Thanks, Helen. I also want to thank the rest of you for your cooperation with this project.

...Anita Colby (JC)

INHOUSE INFORMATION SERVICE AT PS

One function of the ERIC User Services department is to keep the staff informed of new developments in early childhood and elementary education. Last spring PS developed a biweekly inhouse newsletter, the Bluesheet NewsAlert, for this purpose. The NewsAlert presents highlights from incoming newsletters, journals, legislative reports, new books, etc., along with special information about user service requests that have been received or noteworthy information about early childhood educators and practitioners. The news summaries are prepared from notes made by the User Services Associate while scanning newsletters and publications received by the Clearinghouse. The highlighted publications are kept on a rack in the PS library for use by staff and visitors.

...Norma Howard (PS)

PS SUPPLIES INFORMATION TO NEWSPAPERS

The New York Times and Newsday (a Long Island newspaper) called the ERIC Clearinghouse on Elementary and Early Childhood Education in November to request information on specific topics they were researching for news articles. The Times wanted information on how effective magnet schools have been in bringing about voluntary desegregation. Newsday needed materials on children's toys. Staff at the newspapers said they had used ERIC before and were pleased with the content of the database and our Clearinghouse response. It's good to know ERIC is appreciated.

...Norma Howard (PS)

TEACHER CORPS AND AGENDAS FOR TEACHER EDUCATION

Because Teacher Corps will soon be phased out, interest has arisen concerning what has been learned over the past 15 years of the program's existence. The American Association of Colleges for Teacher Education, Teacher Corps, and the ERIC Clearinghouse on Teacher Education are collaborating on a project that will help clarify this issue and bring it to the forefront of educational policy-making.

The project will involve eight major associations:

- American Association of Colleges for Teacher Education;
- American Educational Research Association;
- American Federation of Teachers;
- Association of Teacher Educators;
- Council of Chief State School Officers;
- National Association of State Boards of Education;
- National Education Association; and
- National School Boards Association

in a series of four meetings that will explore the significance of Teacher Corps experiences for the future of teacher education. The result will be an agenda for teacher education, with inputs from all of the various organizations. The project should be complete by mid-summer of 1982, when the Clearinghouse and AACTE will co-publish a monograph that will document this agenda as well as the research and policy inputs that support it.

...Dean Schwanke (SP)

DECIDING TO INDEX A JOURNAL FOR CIJE

The November issue of American Psychology (v36 n11) contains a brief article which may assist you in deciding which journals to continue indexing for CIJE. Buffardi and Nichols studied the citation impact of 99 psychologically-oriented journals. Citation impact is the average citation rate of a journal's articles, i.e. a ratio of the number of times a journal has been cited divided by the number of items it has published. Citation impact was measured using the 1977 and 1978 editions of the Social Sciences Citation Index.

By the way, Psychological Review had the highest citation impact.

...Barbara Wildemuth (TM)

FREQUENTLY CITED EDUCATION JOURNALS

The Winter 1982 issue of the American Educational Research Journal (v18 n4 pp399-413) contains a study by John Smart and Charles Elton of the citation rates of educational journals. Citation rate was defined as the total number of times each journal was cited by the 1,312 journals in the Social Sciences Citation Index. Citation rate was found to be affected by the number of articles in the journal, the self-cited rate, the reference ratio (average number of references per research article in each journal), and an immediary index (percent of citations received by a journal that were to research articles in that journal from the previous year).

Approximately 75 percent of all citations were to articles published in 30 education journals. The top five journals were:

- Child Development;
- Developmental Psychology;
- Journal of Educational Psychology;
- Journal of Applied Behavioral Analysis; and
- Journal of Counseling Psychology.

Since the size of the journal was such a significant factor in these rankings, a separate listing was compiled based on citations per article. The top five journals on this list were:

- Review of Educational Research;
- Harvard Educational Review;
- Monograph of the Society for Research in Child Development;
- Educational Research; and
- Journal of Applied Behavioral Analysis.

The rest of the list is potentially useful in determining which journals should be retained for CIJE.

...Barbara Wildemuth (TM)

NEW PUBLICATIONS

NEW PUBLICATIONS--JC

In response to a call by humanities instructors in community colleges who are trying to put together groups of community members as an advisory group, similar to the types of groups available to vocational educators, the ERIC Clearinghouse for Junior Colleges has published a handbook called Advisory Committees to the Humanities in our topical paper series. The monograph tries to help practitioners develop an advisory group by including useful, practical information on possible committee activities, conducting effective meetings, and evaluating meetings.

Available beginning Febraury 1982 is a new IAP, The American Community College by Arthur M. Cohen and Florence B. Brawer. This comprehensive study contains thirteen chapters covering all major aspects of community college education, an annotated bibliography of key literature and useful journals, and a large number of charts and tables giving data on all aspects of community college education. The publisher is Jossey-Bass and the price is $17.95.

...Gayle Byock (JC)

JC SPECIAL PROJECT PUBLISHED

Last year Jim Palmer, then a part-time abstractor for the ERIC Clearinghouse for Junior Colleges and a library student at the UCLA School of Library and Information Sciences, compiled and edited the Dictionary of Educational Acronyms, Abbreviations, and Initialisms. This year Oryx Press took an interest in the Dictionary and it has been expanded, edited, and given a new introduction by Jim Palmer and Anita Colby. We recently received a flyer--the cost is $15. It includes a reverse display.

...Gayle Byock (JC)

PERSONNEL NEWS

DEWECE BELLMAN RETIRES

Dewece Bellman, who has functioned in various editorial and reference positions for the ERIC Facility and who was most recently Acting Reference Librarian, retired on January 11, 1982 after twenty years with the company.

Dewece will be retiring to the Southwest where most of her family reside. A retirement party was held at the Facility on January 8. Dewece was given a mantle clock, complete with three different sets of chimes, and numerous other expressions of our regard for her. We will miss her very, very much.

... Ted Brandhorst (ERIC Facility)

STAFF ADDITIONS AT ERIC/ACVE

We are pleased to have Darlene Park, Valerie Covington, and Pat Carson on our staff. They serve the Clearinghouse in various clerical capacities. Welcome aboard!

...Judy Wagner (CE)

NEW LIFE AT ERIC/HE

On October 3, 1981, Peter and Margot Eddy became the proud parents of Elizabeth Armes Eddy. A very warm congratulations to the Eddy's from us all.

...Laura Ciarniello (HE)

CRIS EGGEN JOINS TM STAFF

On December 1, Cris Eggen joined the staff of the ERIC Clearinghouse on Tests, Measurement, and Evaluation as an indexer/abstractor. She comes to us after working on the ETS temporary staff, at the European headquarters of the Experiment in International Living, and at the American College (the theological institute of the Catholic University of Leuven). She is involved in several local activities, including serving on the Hopewell (NJ) Board of Education. Finding time for free-lance writing, she is on the creative staff of the newly formed Princeton Magazine. We welcome Cris, and are sure that she will make important contributions to the ERIC system.

...Barbara M. Wildemuth (TM)

CENTRAL ERIC MONITOR CHANGES

Cheryl Chase who has monitored ERIC clearinghouse contracts for the past 2 years has been offered a position with the new National Commission on Excellence in Education. As a result, she will be transferring her clearinghouse monitoring responsibilities to Sam Pisaro, a long term department staff member whom we welcome to the Central ERIC staff. The clearinghouses involved are Educational Management (EA), Social Studies/Science Education (SO), and Teacher Education (SP).

Cheryl will be liaison between the Commission and available educational resources and will continue to work closely with ERIC. She will also retain responsibility during part of her time for continuing development of the Practice File.

...Bob Chesley (Central ERIC)

MEETINGS, CONFERENCES, WORKSHOPS

JULIET MILLER MEETS WITH ADVISORY COMMITTEE

Juliet Miller met with the Vocational Education sub-group of our Advisory Committee at the American Vocational Association convention in Atlanta in December.

The group includes:

- Norm Gysbers, Chairperson, ERIC/ACVE Advisory Committee
  University of Missouri, vice-president, Guidance Division, AVA
- Anita Barber, Alabama Department of Education

- Iris Officer, Career Center, Winston Salem, North Carolina
- Margaret Fergueron, Florida State Department of Education

...Judy Wagner (CE)

AN ERIC TELEPHONE WORKSHOP

Want to cut down on travel expenses? Consider giving your next ERIC workshop by telephone! Don Erickson and Lynn Smarte used a speaker phone to give a 1½ hour workshop for 13 doctoral students at Peabody College for Teachers in Nashville, Tennessee. Materials including clearinghouse brochures, sample fact sheets and IAPs, and a workshop booklet on use of ERIC and ECER were sent ahead so students could read them before the workshop. Their instructor arranged to borrow copies of RIE, CIJE, ECER, 2 sample microfiche, and the Thesaurus from the college library. Display materials were passed around as they were being discussed by Don and Lynn. Since there were speaker phones at both sites, everyone could participate fairly easily. At the end of the workshop, the students discussed their reaction to an IAP that had been used in the course with Marion Cambel who had edited the IAP. All responses to the workshop evaluation were positive. One student from Brazil asked us to send order forms for starting an ERIC collection to her university there.

...Lynn Smarte (EC)

PROJECT HOPE HOLDS SYMPOSIUM ON BEHALF OF THE DISABLED CHILD

Marion Cambel participated in a symposium sponsored by The Project HOPE Institute for Health Policy November 2-5 in Milleroad, Virginia on Development of Programs for Disabled Children and Their Families: International Strategies. Approximately 40 pediatricians, rehabilitation specialists, and special educators from the United States, Central and South America, Africa, Europe, and the Middle East exchanged ideas, presented papers, and strategized to accomplish the following abjectives:

1. prepare a resource document for development of comprehensive and coordinated education and health programs for the disabled child in any culture or nation;

2. describe practical and effective models for delivery of services;

3. assist participants desiring strategies for introduction and development of programs; and

4. foster, initiate, and establish an ongoing communication network among participants.

Proceedings will be published in some form and, therefore, will become a part of ERIC's collection. Also, ERIC as a resource, will be incorporated in the international manual for program initiation and development. Finally, at least 2 participants at the conference requested and by now have received esoteric information gleaned from ERIC documents.

...Marion Cambel (EC)

CEC'S ERIC STAFF VISITS LOCAL CEC CHAPTERS

Staff from the ERIC Clearinghouse on Handicapped and Gifted Children has traveled to 3 local chapter meetings this fall—Montgomery County, Maryland; Fairfax County, Virginia; and Washington, D.C. The programs they conducted had two purposes:

- to inform the members about the variety of products and services currently available from ERIC (and CEC);
- to elicit feedback from those attending about the kinds of publications and services CEC/ERIC should produce in the future to meet their needs as practicing professionals.

The meetings have been very beneficial, based on the interaction and written feedback the staff requested and received. This activity constitutes one aspect of the ERIC Clearinghouse Advisory Board function.

...M. Angele Thomas (EC)

PSYCHOLOGY STUDENTS LEARN ABOUT ERIC

Laura Cianniello conducted an ERIC workshop for 60 psychology students at the University of the District of Columbia on November 18, 1981. The ERIC session was sponsored by the U.D.C. psychology club.

...Laura Ciarniello (HE)

HE EXHIBIT AT COUNCIL FOR GRADUATE SCHOOLS CONFERENCE

Jim Honan and Laura Ciarniello staffed an ERIC exhibit at the Council For Graduate Schools annual conference held December 2-3, 1981 at the Washington Hyatt Hotel. The Council of Graduate Schools invited the Higher Education Clearinghouse to exhibit, free of cost, at the conference. In attendance were approximately 500 college and university deans.

...Laura Ciarniello (HE)

FOREIGN EDUCATORS ADDRESSED

Marilyn Shorr addressed a group of university presidents and deans from twenty foreign countries on December 2, 1981. The meeting's focus was on ERIC and other information resources that serve American higher education. The group, sponsored by the Institute of International Education, is spending a month visiting universities and higher education associations across the country.

...Laura Ciarniello (HE)

SP CONDUCTS WORKSHOP FOR SOCS

The ERIC Clearinghouse on Teacher Education has completed two major SOC workshops during October and November, and a third is planned for February. Unlike most other clearinghouses, SP is fortunate in having SOC assignments that are very nearby (DC, Maryland, and West Virginia). This allows us to arrange these workshops with minimum travel expense. We have found that the interest level is strong, with most SOCs sending a representative, many of them traveling long distances at their own expense. We also find that these workshops are helpful to us in learning about the concerns and problems of SOCs.

In arranging the workshops, we worked cooperatively with other NIE funded organizations, e.g. the Appalachian Educational Laboratory in Charleston, West Virginia and the Maryland State Capacity Building Project in Baltimore, Maryland. This gave us an opportunity to learn more about their efforts in research and/or dissemination, and we hope to continue the close ties that have been established.

All in all, the workshops have been fruitful experiences for everyone involved, and we hope to be able to offer them, on a semi-annual basis, in the coming years.

...Dean Schwanke (SP)

COOPERATIVE WORKSHOP BY SP AND HE FOR DC SCHOOL LIBRARIANS

Lucille Jackson, a "graduate" of the NIE Library Intern Program of 1980, was the impetus behind the organization of a December workshop for District of Columbia school librarians that was conducted by Dean Schwanke of SP and Laura Ciarniello of HE. Its always nice to see the ripple effect in action.

...Dean Schwanke (SP)

EVALUATION NETWORK/EVALUATION RESEARCH SOCIETY

On October 3, 1982, Anita Labib, User Services Coordinator, conducted an ERIC workshop at the Evaluation Network/Evaluation Research Society Joint Conference, which was held in Austin, Texas. The workshop included a detailed overview of the ERIC system, computerized literature searches, distribution of relevant literature, and a question/answer period.

...Anita Labib (TM)

WORKSHOPS IN RHODE ISLAND AND MASSACHUSETTS

On October 20, 1981, Anita Labib, User Services Coordinator, conducted an ERIC workshop at the University of Rhode Island, Kingston, Rhode Island. A similar workshop was given at Fitchburg State College in Fitchburg, MA on October 22.

...Anita Labib (TM)

AMERICAN SOCIETY FOR INFORMATION SCIENCE, ANNUAL MEETING

Barbara Wildemuth chaired two sessions at this year's ASIS meeting: a technical session on Computer Literacy, and a demonstration session on Computer Applications in Education. Linda Baskin (PS) and Don Ely (IR) were presenters at the demonstration session. Mima Spencer (PS) chaired the business meeting of the Special Interest Group on Information Services to Education (SIG/ISE). To keep up on the latest in information technology, I would urge other ERIC staff to join ASIS and become actively involved with SIG/ISE.

...Barbara M. Wildemuth (TM)

LIST OF ATTACHMENTS

Attachment 1: Vocabulary Status Report

Attachment 2: Department of Education——Organizational Structure

Attachment 3: Promo for HE's Annotated Bibliographies

Attachment 4: Letter Intended to Secure Free Subscriptions to Journals Indexed for CIJE

Attachment 5: Remove List——RIEJAN82

Attachment 6: RIE Input by Clearingnouse——RIEJAN82

Attachment 7: CIJE Input by Clearinghouse——RIEJAN82

ERIC VOCABULARY STATUS REPORT

Date: January 1982 Page: 1 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1221	DELPHI TECHNIQUE SN: A method for collecting and refining information into a consensus, using the knowledge of a group of experts with minimal influence from social pressures -- usually carried out by questionnaire, the technique is characterized by anonymity, controlled feedback, and statistical response BT: Methods	X			CG	12/81					TM says OK -- Term has nearly 200 postings as an identifier (CG)	
1222	HOLISTIC APPROACH SN: Techniques and philosophies that consider the whole person in an environmental, physical health, or mental health context -- involves a concern for the entire person rather than constituent parts (Note: See also SYSTEMS APPROACH for non-human applications) BT: Humanities	X			CG	12/81					HE agrees -- Term has about 50 identifier postings (CG)	

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Date: January 1982 Page: 2 of 7

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1223	TRANSACTIONAL ANALYSIS SN: A group therapy technique that analyzes the structured reciprocal interactions between people and emphasizes environmental responses, feelings of security, self-esteem and inferiority, and acceptance BT: Psychotherapy	X			CG	12/81					Approx 80 postings as an Identifier (CG)	
1224	ADAPTIVE BEHAVIOR (OF DISABLED) SN: The degree to which a disabled individual meets the normal standards of personal and social functioning expected of his/her age and cultural group BT: Behavior	X			EC	12/81					See from Entry #1177 (EC)	

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1225	AT RISK (PERSONS) SN: Individuals or groups identified as possibly having or potentially developing a problem (i.e., health, handicap, or educational) requiring further evaluation and/or intervention UF: High Risk Persons BT: Groups RT: Handicap Identification; High Risk Students	X			EC	12/81					Transfer Identifiers "At Risk (for Handicap)" and "High Risk Infants" to this term (approx 80 postings) -- PS agrees (EC)	
1226	SCREENING PROGRAMS SN: Programs involving one or more formal or informal evaluative measures to identify persons with possible special needs requiring further in-depth evaluation and intervention BT: Programs RT: Handicap Identification; Screening Tests	X			EC	12/81						

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1227	EQUATIONS (MATHEMATICS) SN: Two or more numbers or other variables put into an equality relationship with each other UF: Mathematical Sentences BT: Mathematical Concepts	X			SE	12/81						
1228	ESTIMATION (MATHEMATICS) SN: Process of determining an approximate solution for numerical or measurement situations BT: Mathematical Concepts	X			SE	12/81					Approx 100 postings as an Identifier (SE)	
1229	FUNCTIONS (MATHEMATICS) SN: Mathematical association between two sets which assigns to each member of the first set exactly one member of the second set BT: Mathematics	X			SE	12/81					Approx 110 postings as an Identifier (SE)	

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Date: January 1982 Page: 5 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1230	GEOMETRIC CONSTRUCTIONS SN: Forming diagrams which illustrate geometric relationships, figures, or patterns BT: Geometric Concepts; Geometry	X			SE	12/81					Approx 70 postings as an Identifier (SE)	
1231	NUMBER OPERATIONS SN: Addition, subtraction, multiplication, and division are all involved in solving mathematical problems -- used primarily for but not restricted to whole number operations NT: Addition; Division; Multiplication; Subtraction BT: Numbers	X			SE	12/81					Approx 50 postings as an Identifier (SE)	

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ERIC VOCABULARY STATUS REPORT

Date: January 1982 Page: 6 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1232	PROOF (MATHEMATICS) SN: An argument which establishes the truth of a statement, formed through a series of logical steps BT: Geometry	X			SE	12/81					Approx 260 postings as an Identifier (SE)	
1233	COMPUTER LITERACY SN: Having knowledge about computers (their capabilities, applications, and limitations), sometimes including the skill to develop procedural or algorithmic solutions to problems and/or the ability to use computerized instructional and data-analysis packages BT: (None)	X			AA	1/82					Title/abstract/Identifier search revealed approx 75 relevant "hits" (AA)	

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ERIC VOCABULARY STATUS REPORT

Date: January 1982 Page: 7 of 7

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1234	WORD PROCESSING SN: The automation and systemization of document production, involving the use of automatic or text-editing typing machines, magnetic dictation units, and rapid messenger service back to originators (Note: Do not use for psychological/cognitive word processing -- instead, use WORD RECOGNITION) UF: Text Processing BT: Information Processing	X			AA	1/82					Title/abstract/Identifier search revealed approx 150 relevant "hits" (AA)	
1235	AGING EDUCATION SN: Educational programs at all levels aimed at helping students learn about the nature and problems of growing old (Note: Do not confuse with EDUCATIONAL GERONTOLOGY) BT: Education	X			SO	1/82					CG agrees (SO)	

* Return 2 copies by: Feb 17, 1982

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

Reviewer/Organization

** Term may be used for indexing as of this date.

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2103

2104

PLEASE VOTE & RETURN THIS PAGE

DEPARTMENT OF EDUCATION

WASHINGTON, D.C.

- Office of the Secretary
  - General Counsel
    - Departmental Service
    - Program Service
    - Regulations and Legislation Service
  - Inspector General
    - Office of Fraud Control
    - Office of Audit
    - Office of Investigation
    - Office of Policy Planning and Management Services
  - Office of Bilingual Education and Minority Languages Affairs
    - Bilingual Education Capacity Building Programs Division
    - Bilingual Education Program Development and Support Programs Division
    - Bilingual Education Training and Technical Assistance Resource Division
  - Institute of Museum Services
    - National Museum Services Board
  - Educational Liaison for Overseas Dependents
    - Office of Planning and Implementation
- Office of the Under Secretary
  - Deputy Under Secretary for Intergovernmental and Interagency Affairs
    - Departmental Committee Management Staff
    - Education Appeals Board
    - Federal Interagency Committee on Education
    - Intergovernmental Advisory Council on Education
  - Deputy Under Secretary for Management
    - Management Service
    - Architectural and Transportation Barriers Compliance Board
    - Controller
      - Financial Management Service
      - Information Resources Management Service
      - Procurement and Assistance Management Service

- Human Resources Service
  - Administrative Resources Management Service
  - Personnel Resource Management Service
  - Civil Rights Reviewing Authority
- Organizational Performance Service

- Deputy Under Secretary for Planning, Budget and Evaluation
  - Budget Systems Service
  - Office of Program Planning and Budget Analysis Service
  - Planning and Evaluation Service

- Assistant Secretary for Civil Rights
  - Litigation, Enforcement and Policy Service
  - Planning and Compliance Operations Service
  - Program Review and Assistance Service

- Assistant Secretary for Legislation and Public Affairs
  - Congressional Service
  - Legislative Policy Service
  - Public Information Service
    - News and Information Division
    - Editorial Services Division
    - Special Service Division

- Assistant Secretary for Educational Research and Improvement
  - Dissemination and Professional Development Programs
  - Learning Technologies and Library Programs
  - National Center for Education Statistics
  - National Institute of Education
    - Administration, Management and Budget Service
    - Dissemination and Improvement of Practice Program
    - Educational Policy and Organization Program
    - Teaching and Learning Program
    - National Council on Educational Research

- Assistant Secretary for Elementary and Secondary Education
  - Educational Support Programs
  - Equal Educational Opportunity Programs
  - Indian Education Programs
  - Migrant Education Programs
  - School Improvement Programs

- Energy and Education Action Center
- Parent/Early Childhood and Special Programs
- Arts in Education Program
- Basic Skills Program
- Ethnic Heritage Program

- Assistant Secretary for Postsecondary Education

  - Fund for the Improvement of Postsecondary Education
  - Institutional Support

    - Institutional Support Programs
    - International Education Programs

  - Student Financial Assistance

    - Student Financial Assistance Programs

- Assistant Secretary for Special Education and Rehabilitative Services

  - Office of Information and Resources for the Handicapped
  - Special Education Programs
  - Rehabilitation Services Administration

    - Management Services Staff
    - Office of Developmental Programs
    - Office of Program Operations

  - National Institute of Handicapped research

- Assistant Secretary for Vocational and Adult Education

  - Administrative Program Support Staff
  - Policy Analysis and Legislation Staff
  - Special Programs Staff
  - Adult Learning Division
  - Development and Dissemination Division
  - National Vocational Programs Division
  - State Vocational Programs Division

PROMO FOR HE'S ANNOTATED BIBLIOGRAPHIES

New FROM ERIC

CRIB SHEETS
(CRitical Issues Bibliographies)

Annotated bibliographies on frequently requested topics in *higher education* are now available. References are drawn from the ERIC database *(Current Index to Journals in Education* and *Resources in Education).*

Check **CRIB Sheets** ordered:

- ☐ A-1 Administrator Evaluation
- ☐ A-2 Collective Bargaining
- ☐ A-3 College Response to Section 504
- ☐ A-4 Faculty Evaluation
- ☐ A-5 Fund Raising
- ☐ A-6 Institutional Survival
- ☐ A-7 Lifelong Learning
- ☐ A-8 Long-Range Planning
- ☐ A-9 Presidential Selection/Evaluation
- ☐ A-10 Program Evaluation
- ☐ A-11 Retirement/Age Discrimination
- ☐ A-12 Student Retention
- ☐ A-13 Tenure
- ☐ A-14 Marketing of Higher Education
- ☐ A-15 Reentry of Women Students
- ☐ A-16 Sloan Commission Reports
- ☐ A-17 Retrenchment
- ☐ A-18 Economic Impact of Academe
- ☐ A-19 Administrator Mobility/Job Satisfaction
- ☐ A-20 Educational Technology

Order **CRIB Sheets** ($7.50 each) with this form. Make checks payable to The George Washington University. Mail to: ERIC Clearinghouse on Higher Education, Suite 630, One Dupont Circle, N.W., Washington, D.C. 20036.

Name _____

Address _____

_____

Amount enclosed: $_____

The shape and size of the promo for HE's CRIB Sheets was chosen because it fits into the Clearinghouse brochure or it can be mailed separately in a standard size envelop.

For special mailings to promote the CRIB Sheets, the ad can be a self-mailer by printing it on heavy stock paper with the return address and bulk mailing seal on the reverse side.

October 9, 1981

Re:

Dear :

As you may be aware, your journal is one of 780 whose articles are reviewed, indexed, and annotated for the monthly reference publication entitled Current Index to Journals in Education (CIJE). CIJE is published by Oryx Press for the Educational Resources Information Center (ERIC) system under the National Institute of Education, and each journal cited is assigned to one of the 16 ERIC Clearinghouses according to its subject coverage. I am enclosing brochures describing CIJE and the Clearinghouses, as well as samples of the entries we have prepared for articles from your journal which have appeared in CIJE.

We feel that our coverage of your journal provides you with important exposure. There are approximately 2,000 CIJE subscribers, mostly libraries, and countless users of the ERIC online database which is made up of all CIJE and RIE (Resources in Education) references, for a current total of 500,000 items.

Almost half of the journal titles we cover are provided to us on a complimentary basis. Since the ERIC system is being affected by recent budget cutbacks, we must review all subscriptions with a view to reducing the number of journals which we index. We would like to ask that you consider providing us with a complimentary subscription so that we can continue to select relevant education-oriented articles from your journal for announcement in CIJE. If a complimentary subscription is not possible, would you consider an exchange where we provide you each year with five of our Information Analysis Products (see enclosed list and sample)?

Please contact me if you have any questions. I hope to hear from you soon.

Sincerely,

Pauline A. Cochrane, Associate Director

RIEJAN82

REMOVE LIST

A. DUPLICATES (7)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate of	Originally Announced In
CE 029 878	ED 193 500/CE 026 955	RIEMAR81

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate of	Originally Announced In
CG 015 361	ED 205 466/SP 018 112	RIEDEC81

3. Duplicates Appearing in RIE in November, December 1981 and January 1982

Duplicate Detected	Duplicate of	Originally Announced In
HE 014 333	ED 204 637/CE 029 651	RIEDEC81
PS 012 329	ED 205 466/SP 018 112	RIEDEC81
SP 018 787	ED 204 637/CE 029 651	RIEDEC81
SP 018 807	ED 205 133/HE 014 174	RIEDEC81
UD 021 571	ED 206 619/SP 018 875	RIEJAN82

B. REMOVES (15)

Accession Removed	Reason for Removal
CS 206 556	Pulled by Clearinghouse
EA 013 762	Pulled by Clearinghouse
FL 012 508	Pulled by CERIC
FL 012 509	Pulled by CERIC
HE 014 340	Pulled by CERIC
IR 009 545	Pulled by Clearinghouse
IR 009 566	Pulled by Clearinghouse
IR 009 587	Pulled by Clearinghouse

Accession Removed (Con't.)	Reason for Removal (Con't.)
IR 009 588	Pulled by Clearinghouse
IR 009 589	Pulled by Clearinghouse
IR 009 630	Pulled by Clearinghouse
RC 012 526	Pulled by Clearinghouse
TM 810 603	Pulled by Clearinghouse
UD 021 637	Pulled by CERIC

2111

RIE INPUT BY CLEARINGHOUSE (RIEJAN82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	1
CE	161	0	0	1	160	160
CG	56	1	0	1	56	56
CS	153	0	0	1	152	152
EA	79	0	0	1	78	78
EC	34	0	0	0	34	34
FL	54	1	0	2	53	53
HE	57	0	0	2	55	55
IR	77	0	0	6	71	71
JC	40	0	0	0	40	40
PS	48	0	0	1	47	47
RC	28	0	0	1	27	27
SE	71	0	0	0	71	71
SO	49	0	0	0	49	49
SP	64	0	0	2	62	62
TM	115	0	0	1	114	114
UD	59	0	0	2	57	57
TOTALS	1,146	+ 2	0	- 21	= 1,127	1,127

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CIJE INPUT BY CLEARINGHOUSE (JANUARY 1982 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	112	15	15	8	112
CE	53	22	22	-	53
CG	100	14	14	-	100
CS	69	11	12	-	69
EA	97	14	15	17	97
EC	24	5	5	-	24
FL	73	7	11	7	73
HE	79	18	18	14	79
IR	44	12	13	-	44
JC	18	2	2	-	18
PS	97	7	7	-	97
RC	25	4	4	-	25
SE	145	23	23	8	145
SO	58	14	14	9	58
SP	41	6	6	-	41
TM	64	9	9	-	64
UD	27	7	9	1	27
TOTALS	1126	190	199	64	1126

Volume: 6
Number: 2
Date: February 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

CLEARINGHOUSE PUBLICATIONS

We are still having difficulty identifying those items that should be included on the "Highlights" page. Many clearinghouses are forgetting to identify these items for us by marking their log sheets. Please help us with this problem. We don't want to miss (and fail to announce) an appropriate item, but unless you mark it for us that could happen. Remember also that all clearinghouse publications should be noted on the log sheet and tagged with the Publication Type code 071.

...Christine St. Lawrence (ERIC Facility)

DOCUMENT PREPARATION

Before submitting documents to the Facility as input for RIE, clearinghouses should ensure that the pages of the document are in the proper order for pagination and filming. A number of recent documents have had to be totally re-paginated because they were later found to be out of order, e.g. appendices placed at the beginning, errata sheets out of place, table of contents in middle of document, charts out of sequence, etc. Please send the documents in with the pages in order exactly as you would want to see them on the final microfiche.

...Christine St. Lawrence (ERIC Facility)

EVALUATION, DISSEMINATION AND ASSESSMENT CENTERS FOR BILINGUAL EDUCATION (EDACs)

It has come to our attention that clearinghouses other than the ERIC Clearinghouse on Languages and Linguistics (FL) are entering documents from the Evaluation, Dissemination and Assessment Centers for Bilingual Education (EDACs). All clearinghouses should be alerted to the fact that FL has a blanket arrangement with these centers. The coverage confusion probably arises from the fact that the EDACs used to be called by other names, and documents are still around bearing those old names. The November 1981 Acquisitions Arrangements list cites the EDACs under the old name. We will see that this is corrected for the next run. Please note that the following groups are EDACs and that FL has a blanket arrangement with them:

LOCATION	NAME IN ACQUISITION ARRANGEMENTS LIST
Cambridge, MA:	National Assessment and Dissemination Center, Cambridge, MA
Los Angeles, CA:	California State Univ., Los Angeles. National Dissemination and Assessment Center
Austin, TX:	Dissemination and Assessment Center for Bilingual Education, Austin, TX

...Mary Niebuhr (FL)

EXAMPLES OF ERIC USAGE

We recently received, through the Speech Module, an enthusiastic report on how 15 ERIC documents were used in a seminar of the University of Wisconsin. (See Attachment 1 for a listing.) Periodically we request these sorts of examples of ERIC's utility to its users. During the year we use them on numerous occasions to support budget figures, and to illustrate the many different uses of ERIC by researchers, administrators, and classroom teachers.

As you become aware of these uses, or receive letters from users, please share them with us. They are extremely helpful.

...Bob Chesley (Central ERIC)

ACQUISITIONS ADVISORY—— AVOIDING DUPLICATION OF EFFORT

Clearinghouses are reminded to clear with the Facility any NIE/ED funded reports they receive independently. Please reread Section II-E-6, page II-29 of the ERIC Processing Manual. This section was written not only to ensure that NIE/ED funded reports are cleared for release, but also as an aid in preventing duplicate processing.

Utilize the ERIC Acquisitions Arrangements (EAA) list for maximum efficiency. If you are soliciting documents, check to see if another clearinghouse or the Facility has listed an automatic acquisitions arrangement with the same organization. If so, do not proceed with the request, but if you wish, indicate to the reporting clearinghouse your interest in the documents.

If you receive the documents normally acquired by another clearinghouse or the Facility, they may be part of a general mailing which has arrived at various clearinghouses simultaneously; therefore, be aware that you may not find these documents listed on the current ADR. Before proceeding be sure to double check the EAA and communicate with the clearinghouse listed as the prime processor.

Communication between clearinghouses and with the Facility in the processing of documents is of paramount importance. In these straitened times we would like to stress the advisability of this extra effort before acquiring and processing documents in order to help reduce processing costs and to improve processing efficiency.

...Grace Sundstrom (ERIC Facility)

CORRECTION TO CONTRACT DELIVERABLE ITEM SCHEDULE

. Please make a note of a change in the ERIC Facility Contract Deliverable Item (CDI) Schedule. The correct dates for C.13 - Acquisitions Arrangements (Cumulative List) - should be May 15 and November 15.

...Grace Sundstrom (ERIC Facility)

NETWORK NEWS

ERIC COST AND USAGE STUDY

The final report from King Research, Inc. entitled "Cost and Usage of the Educational Resources Information Center (ERIC) System" has been received and will be announced in the March issue (ED 208 902) of RIE. An executive summary of this large report will be treated as a separate document in the same issue (ED 208 903).

...Bob Chesley (Central ERIC)

NEW VRG CHAIR

As of March 1, 1982 Anita Colby, ERIC Clearinghouse for Junior Colleges, will assume the duties of Chair, Vocabulary Review Group. In this capacity she will coordinate activities of the Vocabulary Development Program and act as its liaison with users and among the components of the ERIC network.

We all wish to thank Lynn Barnett of the ERIC Clearinghouse on Higher Education for serving as the first Chair of the group. During Lynn's tenure, some 220 new terms were reviewed and two Oryx Press editions of the Thesaurus of ERIC Descriptors were produced.

Thank you, Lynn.

...Patricia Coulter (Central ERIC)

HISTORY OF ERIC NOW AVAILABLE

The history of ERIC entitled ERIC—The First Fifteen Years, written by Dr. Delmer J. Trester, is now off the press. Clearinghouses will soon receive two free copies from Central ERIC. Additional copies may be purchased

for $7 each (no postage on prepaid orders) from: SMEAC Information Reference Center, College of Education, Ohio State University, 1200 Chambers Road, Columbus, Ohio 43212. A 10% discount is available on orders of 10 or more copies. Please see Attachment 2 for the announcement which will appear in RIE and Interchange.

...Mildred Thorne (Central ERIC)

HANDBOOK OF EFFECTIVE ERIC CLEARINGHOUSE PRACTICES

The Handbook of Effective ERIC Clearinghouse Practices has been completed and all clearinghouses will be receiving a copy within the month. We are pleased with the design and format of the Handbook, which employs tabs and white space judiciously for ease of use. We were also impressed with the depth and breadth of the solutions the clearinghouses provided to the various problems faced by ERIC. This compilation illustrates the ingenuity of ERIC's highly motivated personnel and at the same time documents a sophisticated and increasingly streamlined operation. Special thanks go to each of you who participated in this project and especially to the ERIC Clearinghouse on Counseling and Personnel Services which did an outstanding job of designing and producing what promises to be a most useful product.

...Judi Conrad (Central ERIC)

NEW EDITION OF ERIC THESAURUS (9TH EDITION, 1982)

A copy of the Oryx Press Publicity Release announcing the new 1982 edition of the ERIC Thesaurus is displayed as Attachment 3.

Please note that only hardback copies are available and that the $25 price applies only to prepaid orders. Other orders will have postage added to the invoice.

...Ted Brandhorst (ERIC Facility)

DEPARTMENT OF EDUCATION DOCUMENTS (PREPARED BY OR SPONSORED BY) TO BE RELAYED TO GPO BY ERIC

Under the terms of a new agreement between ERIC, the Joint Committee on Printing (JCP), and the Government Printing Office (GPO), ERIC will relay to GPO the paper copies of all official documents it puts into Resources in Education (RIE) that are either prepared by the Department of Education (or its subunits) or sponsored by them (i.e. contractor/grantee reports).

The ERIC Facility will write a program to generate a list of all RIE accessions where the Department of Education (or its subunits) is cataloged either as an Institution or a Sponsoring Agency (in which case the accession must also have a contract/grant number. A compilation of those Department of Education units which are currently in the Source Directory has been developed and will be kept updated for use with the program. Needless to say, the accuracy of the list of accessions will depend on the accuracy of clearinghouse cataloging). The list will be sent to EDRS which, after filming, will pull the selected accessions and forward them to GPO. The first three lists can be seen in Attachment 4.

The purpose of the arrangement is to ensure that Department of Education documents get listed in the Monthly Catalog of Government Publications and get included in the system of providing Government documents to Depository Libraries at no cost.

GPO will have responsibility for detecting duplicates between the ERIC items sent them and what they may already have received from other sources. Each item included in the Monthly Catalog of Government Publications will carry a statement referring to its EDRS availability.

For any further details please contact Central ERIC.

...Jim Prevel (Central ERIC)

ORYX TO CHANGE COLORS ON CERTAIN PUBLICATIONS

For everyone who has written to Oryx Press complaining about the constant use of red for all of the ERIC related publications, here is good news!

Although CIJE and the CIJE Semiannual Cumulation will continue to be red, the 9th edition of the Thesaurus of ERIC Descriptors will be bright yellow and the RIE Annual Cumulation, both abstracts and index, will be blue.

...Susan Slesinger (Oryx Press)

RCS STAFF PARTICIPATE IN RESEARCH STUDY

Fran Lehr and Anne Auten served as research associates to Arthur Applebee's study of writing across the high school curriculum, recently published in NCTE's research report series. Lehr and Auten observed and recorded each pencil-and-paper task in over 300 ninth and eleventh grade class sessions in English, foreign languages, mathematics, science, social science, business education, and special education. The researchers also recorded interviews with 8 high school teachers and 41 students regarding their attitudes toward writing. The final report of the study has been accessioned into ERIC as ED 197 347.

...Anne Auten (CS)

CIJE JOURNALS DELETED

Due to the ever-decreasing number of articles related to education in certain journals and the recent difficulty in obtaining these journal issues on a regular basis, the ERIC Clearinghouse on Reading and Communication Skills will, as of January 25, 1982, no longer be annotating the following journals:

- Community College Journalist
- College Press Review
- Newspaper Research Journal
- Reading
- Scholastic Editor
- School Press Review
- Visible Language

...Hilary Taylor Holbrook (CS)

ERIC STEERING COMMITTEE FOR TECHNICAL OPERATIONS——UPDATE

The Steering Committee held a meeting via telephone conference call in December to discuss recommendations from the Mandatory Leveling Terms Committee. Their recommendations will be submitted to Central ERIC for consideration. Also, the Steering Committee "pulled together" agenda suggestions to submit to regional meeting planners Gail Byock (western) and Barbara Wildemuth (eastern).

Recently CERIC asked the Steering Committee to consider the issue of journal articles appearing in RIE. The Committee will be soliciting clearinghouse input on this issue.

Clearinghouse staff are reminded that though the Steering Committee will meet together in Washington, DC only once a year, following the regional meetings, members of the committee can be contacted with technical issues or problems at any time. Conference calls will be scheduled on a "when-needed" basis. Members of the Committee are:

- Marilyn Shorr (HE)
- Sydney Meredith (SO)
- Jane McClellan (CS)
- Marilyn Laubacher (IR)
- Mary Niebuhr (FL)
- Grace Sundstrom (Facility)

...Marilyn Shorr (HE)

ERIC/EECE MOVES TO LARGER QUARTERS

The ERIC Clearinghouse on Elementary and Early Childhood Education is moving back to its former location in the big stone house at 805 West Pennsylvania Avenue, Urbana, Illinois 61801-4897. Effective data for the mailing address change is February 10th. Please note the new nine-digit zip. The 805 location on the edge of campus will give us about twice as much space as the site we have occupied in the College of Education in the past 2.5 years.

...Norma Howard (PS)

RIEs AND CIJEs PROVIDED BY CRESS FOR LIBRARY CLASSES

CRESS has donated their excess copies of single issues of RIE (vol. 15, no. 11 and vol. 16, no. 3) as well as older monthly issues of CIJE, to the Zimmerman Library, University of New Mexico, Albuquerque. These RIEs and CIJEs will be used in library science classes. Twenty-one of each RIE volume and a total of 21 CIJE volumes were donated.

...Amelita Hill (RC)

ERIC FACT SHEET

The ERIC Fact Sheet for January 1982 is displayed as Attachment 5.

...Ted Brandhorst (ERIC Facility)

NEW PUBLICATIONS

NEW PUBLICATIONS——CG

Four new monographs for helping professions are now available from the ERIC Clearinghouse on Counseling and Personnel Services.

- Broadening Career Options for Women, Smith, Smith, Stroup, and Ballard. $9.00.

  Presents five hypotheses for women's underrepresentation in nontraditional careers and provides developmental counseling strategies for use in each area.

- Career Development in Organizations, edited by Garry R. Walz. $10.00.

  Provides concepts and strategies to help individuals chart careers in the company and to help organizations utilize human resources. Contributed articles develop a number of high priority, innovative ideas.

- Counseling Approaches for Enhancing the Self-Esteem of Minorities, Dorothy Kim Singleton. $8.00.

  Describes "human mutuality" as the most useful frame of reference for counselors and clients because it focuses on similarities between people, the capacity for love and choice, and the potential for significant change.

- Enhancing the Adult Experience: Counseling Approaches and Activities. Benjamin and Walz. $10.00.

  Discusses divorce, midlife career change, preretirement, and leisure and provides three field-tested counseling activities for each of these life transitions. All four monographs contain extensive reference and resource lists.

CAPS also has four new "Searchlight Plus" (computer searches with abstracts plus information analysis):

- Counseling for Stress Management;
- Peer Counseling;
- Sex Equity in Guidance and Counseling; and
- Counseling the Bilingual Student.

The above are $3.95 each. The following four "Fact Sheets" are free:

- Career Guidance in Two-Year Colleges;
- Counseling Gifted Students;
- Displaced Homemakers; and
- Teenage Pregnancy.

...Debbie Herbert (CG)

NEW REFERENCE LIST ON EXCEPTIONAL STUDENTS FROM ERIC/EC

The ERIC Clearinghouse on Handicapped and Gifted Children's Winter 1982 Information Bulletin contains a listing of publications currently available from 14 ERIC Clearinghouses on exceptional students. A copy will be sent to every clearinghouse. Thanks for your input.

...Lynn Smarte (EC)

NEW FACT SHEET——HE

"Higher Education Management: The Name of the Game is Change." James H. Brahney. AAUA-ERIC/Higher Education Administrator Update, Volume 3, No. 1, Summer 1981 (HE 014 787).

Copies of Administrator Update may be ordered for 50¢ from the American Association of University Administrators, P.O. Box 536, Oneonta, New York 13820.

...Lynn Barnett (HE)

NEW PUBLICATIONS——UD

The ERIC Clearinghouse on Urban Education announces Dealing with Decline: The Politics of Public School Closings, by Jonathan Deans, a new monograph (UDS #77), in the Urban Diversity Series. Dr. Dean argues that the decision to close a school often becomes a political issue. The objective of his paper is to establish guidelines for closing a school which will be reasonable and productive for all parties involved——students, educators, administrators, policy makers, and members of the community. Selected topics include declining enrollment, managing school closings, citizen participation, rural consolidations, and urban school closings.

...Maryellen LoBosco (UD)

NEW PRODUCTS/NEW IDEAS

CS STREAMLINES COMPLIMENTARY MF DISTRIBUTION

When Carol Coleman, Assistant Coordinator of Documents, types OCR forms for the weekly shipment of documents to the Facility, she simultaneously prepares letters to the authors notifying them that their papers have been processed and when they will appear in RIE. Rather than mailing the letters immediately, she files them until the clearinghouse receives its monthly complimentary MF shipment, then sends the letters out with complimentary copies of their fiche to the authors. First authors receive a request-for-ERIC-services form along with their notification (Attachments 6 and 7); second and third authors receive a straight notification (Attachment 8). CS has found that this system both expedites the distribution of author copies of microfiche and builds good will among ERIC contributors.

...Anne Auten (CS)

COMPLIMENTARY JOURNAL SUBSCRIPTIONS AT HE

We were interested to note in last month's EAB that IR too is tackling the cost problem of obtaining journals for CIJE processing. Since HE long ago tapped all of its personal friends in the editing/publishing businesss, we have now adapted the "special plea letter" approach. When subscriptions come due, the letter (see Attachment 9) is sent requesting free copies. The letter cites the advantages of CIJE coverage and emphasizes budget constraints that we all face. Of the 52 journals covered by HE for CIJE, 43 are now being received gratis. A recent respondent wrote, "ERIC's CIJE is indeed a significant resource for journals of higher education. The Society (for College and University Planning) would deem it a privilege to send a complimentary subscription of its journal, Planning for Higher Education."

...Lynn Barnett (HE)

NEW MEXICO STATE UNIVERSITY ART STUDENTS DESIGN ERIC IAP COVERS

For the last two years, Elaine Benally, IAP Coordinator at the ERIC Clearinghouse on Rural Education and Small Schools, has worked with the New Mexico State University Art Department to secure artists to design the IAP covers. A professor either assigns students to the project or gets volunteers to work on the covers. In addition to class credit, student artists receive a nominal fee for their efforts.

Reactions to the CRESS IAP covers prepared in this way have been very favorable.

...Amelita Hill (RC)

PERSONNEL NEWS

CAPS WELCOMES TWO NEW STAFF MEMBERS

Mary Frenza is the new Information Specialist at the ERIC Clearinghouse on Counseling and Personnel Services. She will be working primarily in the technical processing area. Before joining CAPS, she worked as an editorial assistant for University Microfilms International. Mary has a B.A. in English and Education and an M.A. in Counseling.

Jeanne Collet joined the CAPS staff in January and will be working in the area of user services and outreach efforts. She has a master's degree in guidance and counseling and recently completed coursework toward a doctorate in educational research and program evaluation. Jeanne has been a research associate and teaching assistant for CERTS (Consortium for Evaluation Research, Training, and Service), a University of Michigan unit that provides graduate training in educational program evaluation.

...Helen L. Mamarchev (CG)

CONFERENCES, WORKSHOPS, AND SPEAKING ENGAGEMENTS

DUPLICATE REPRESENTATION AND SOLICITATION AT CONFERENCES

In an attempt to conserve system funds, Central ERIC monitors recently contacted clearinghouse directors to discuss and resolve overlaps in representation at conferences and solicitation of conference papers, as noted in the ERIC Conference Calendar covering 1982. To avoid the problem of more than one clearinghouse contacting presenters for copies of conference papers and to reduce the burden on any one clearinghouse for soliciting conference papers, CERIC requests that the following clearinghouses assume primary responsibility for soliciting papers for the ERIC system prior to and approximately 2 months after a conference. If papers have not been received by that time, "open season" prevails whereby any clearinghouse may solicit papers in their scope areas.

CONFERENCE/LOCATION/DATE	CLEARINGHOUSE
National Association of Independent Schools Pittsburgh, Pennsylvania February 25-27, 1982	EA
American Educational Research Association New York, New York March 19-23, 1982	TM
International Bilingual/Bicultural Education (National Association for Bilingual Education), Detroit, Michigan April 4-9, 1982	FL
American Alliance for Health, Physical Education, Recreation, and Dance Houston, Texas April 22-26, 1982	SP
Association of American Medical Colleges Research in Medical Education special Interest Group Washington, D.C. November 6-11, 1982	HE

Clearinghouses will be asked to respond to three additional data elements for the 1983 Conference Calendar: proposed number of clearinghouse attendees at a conference, whether travel costs and expenses are to be funded by an organization other than ERIC, and whether travel to a conference will be "piggybacked" on another meeting. Obviously these factors affect travel budgets and the number of conference trips a clearinghouse can afford to make.

...Mildred Thorne (Central ERIC)

EDUCATION CONVENTIONS

The date and place of 1982 education conventions which do not appear in the ERIC Conference Calendar for this year are displayed in Attachment 10. This list is provided with the thought that clearinghouses might like to have this information and perhaps solicit papers from some of the more appropriate ones.

...Grace Sundstrom (ERIC Facility)

RCS STAFF ATTEND CHICAGO CONFERENCE

Anne Auten of the ERIC Clearinghouse on Reading and Communication Skills attended the three-day conference in Chicago conducted by the ERIC Clearinghouse on Urban Education (see article entitled "Two Workshops Held By ERIC/UD For Urban Educators" later in this section). The conference was an introduction to the use of the ERIC system and other resources in urban education for the Chicago school district's middle management staff. Anne worked as part of a strategist/searcher team conducting short computer searches during the ERIC demonstration.

...Hilary Taylor Holbrook (CS)

INTERNATIONAL TRAVEL BY DON ELY

Donald P. Ely, Director of the ERIC Clearinghouse on Information Resources, reported on his recent return from Indonesia that he had a reunion in Jakarta with two of the four former directors of the clearinghouse covering instructional media. They were Richard E. Clark, former IR director, and Wilbur Schramm, founding director of the Clearinghouse on Educational Media and Technology.

In Indonesia as a consultant to the planning team for the Indonesian Open University, Don gave a paper on Media Selection for Distance Teaching in Jakarta, and conducted a workshop on instructional development in Yogyakarta for conference participants from Nepal, Malaysia, Korea, Pakistan, New Zealand, Thailand, and Indonesia. Sponsored by the Center for Communication Technology for Education and Culture of the Indonesian government, and by the U.S. Agency for International Development, the conference was coordinated by the East West Center in Hawaii. (Needless to say, this trip was not funded by ERIC.)

...Barb Minor (IR)

ALA MIDWINTER MEETING

Donald P. Ely, Director of the ERIC Clearinghouse on Information Resources, attended the Midwinter Meeting of the American Library Association in Denver the last week in January. While there, he met with the Library Instruction Roundtable, the American Association of School Librarians Networking Committee, the AASL Microcomputer Interest Group, the Library Information Literature Membership Interest Group, and the Association of College and Research Libraries/Education and Behavioral Sciences Section. He also spoke with various key people regarding ERIC, e.g. members of the IR National Advisory Board, staff and officers of ALA, and candidates for president of ALA, and database vendors.

...Barb Minor (IR)

NEW MEXICO LIBRARY ASSOCIATION CONFERENCE——CALL FOR CLEARINGHOUSE MATERIALS

The New Mexico Library Association will hold its annual meeting in Las Cruces, New Mexico on April 14-16, 1982.

In addition to a 3-hour workshop for American Indian, Mexican American, and public school librarians, all librarians will be encouraged to drop by anytime during the conference.

Any clearinghouse wishing to display/disseminate materials should send 20 copies of fact sheets, brochures, etc., to Amelita Hill by April 10, 1982.

...Amelita Hill (RC)

FIRST ANNUAL SOUTHWESTERN CONFERENCE FOR RURAL EDUCATION

The New Mexico Center for Rural Education is hosting the First Annual Southwestern Conference for Rural Education on March 30-31, 1982 in Las Cruces, New Mexico.

Invited speakers include:

- Dr. Vincent Reed, Assistant Secretary, Department of Education
- Norman Hearn, Special Assistant to the Assistant Secretary, Department of Education
- Harrison Schmidt, Chairman, Senate Appropriations Subcommittee for Education, Human Services, and Labor

CRESS will host an open house for the participants. In addition, Dr. Everett Edington will take Dr. Vincent Reed on a tour of rural schools in New Mexico.

...Amelita Hill (RC)

CONFERENCE ON THE EDUCATION OF ETHNIC MINORITY IMMIGRANTS

On December 15, 1981, Dr. Erwin Flaxman presented a paper on "Information Resources in the Education of Ethnic Immigrants: Some Lessons from the Past," at a conference on the education of ethnic minority immigrants sponsored by the Center for Urban and Minority Education and the South Atlantic Bilingual Education Service Center of the Florida International University, in Miami Beach, Florida. Dr. Flaxman also discussed the ERIC system and its resources with conference participants. Approximately 80 people attended the conference.

...Maryellen LoBosco (UD)

TWO WORKSHOPS HELD BY ERIC/UD FOR URBAN EDUCATORS

A three-day staff-development program for the Chicago, Illinois, public schools was conducted on January 26-28, 1982, by the ERIC Clearinghouse on Urban Education. Workshops were conducted by:

- Dr. Erwin Flaxman
  Director, ERIC Clearinghouse on Urban Education

- Mr. Michael Webb
  Assistant Director, ERIC Clearinghouse on Urban Education

- Ms. Anne Auten
  Research Assistant, ERIC Clearinghouse on Reading and Communication Skills

- Dr. Jerome Wright
  former Associate Director of the ERIC Clearinghouse on Urban Education.

The purpose of the program was to increase the awareness of the Chicago school personnel of the resources available through ERIC, to improve their ability to use the ERIC system, and to increase their awareness of other information resources which are available to educators. The program is an outgrowth of ERIC/UD's continuing effort to increase usage of information resources by big city school districts. Participants included a broad cross-section of field and central office personnel, including district superintendents, high school principals, and high school librarians. On the first two days, 210 people attended the morning sessions. Smaller groups assembled in the afternoons with 110 people participating in workshops which focused on sample computer searches.

Thursday, January 28, was reserved for appointments with central office personnel who had information questions and needed individualized instruction or tailored assistance. Dr. Flaxman and Mr. Webb kept appointments with 70 people who assembled in small groups. ERIC/UD was invited to the windy city by the Office of Staff Development at the Center for Urban Education, which is a division of the Board of Education of the city of Chicago.

On January 29, 1982, Erwin Flaxman led a workshop in St. Louis, Missouri, for 25 district advisors who are currently working with principals and teachers in 125 schools to bring about instructional and curricular change. The title of the workshop was "Using Information for Local School Problem Solving." Dr. Flaxman discussed the ERIC system as an information base which can be used by change agents in their work.

...Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

CHINESE EDUCATORS VISIT CAPS

Learning about the ERIC system and its components captured the interest of recent foreign visitors to the ERIC Clearinghouse on Counseling and Personnel Services. The group included 10 people from China, 2 from UNICEF, and 4

consultants from Denmark, Thailand, England, and Australia, respectively. The Chinese educators represented the Chinese Peoples' National Committee for the Defense of Children (NCDC), who are participating in the development of a Center for Child Development to be built in Peking during 1982-85 under the support of UNICEF. Their primary goal in visiting the United States is to gather information to assist in the design of organizational and administrative structures along with a set of activities for the proposed Center. Special packets of ERIC materials were given to the group, including "How To Start an ERIC Collection," which was specifically requested by the group.

...Carol S. Mills (CG)

VISITORS HOSTED BY ERIC/RCS

Staff from the National Council of Teachers of English (NCTE) participating in an on-site writing course will be using ERIC as a resource for their research paper assignments. On January 29, 1982, Fran Lehr and Bob Lange gave several staff members a tour of the Clearinghouse and conducted individualized conferences on manually searching the system. Among the topics of interest were minimum competency testing, mainstreaming, and drunk driving.

...Hilary Taylor Holbrook (CS)

HE HOSTS AUSTRALIAN LIBRARIAN-IN-RESIDENCE

Washington's dreary January was brightened by the two-week visit of Margaret Findlay, Librarian in Charge, Australian Council for Educational Research (ACER). Ms. Findlay reviewed the operation of the ERIC Clearinghouse on Higher Education, which she made home base for her stay. HE and Central ERIC helped arrange meetings with other libraries and associations in the area, including the Facility and EDRS. She was especially interested in database management and thesaurus development, since ACER is in the process of producing a thesaurus peculiar to its own database instead of "making do" with ERIC's, which does not always adequately represent Australian English.

The HE clearinghouse thoroughly enjoyed working with Ms. Findlay and learning more about life and education "down under." It was especially fun to watch her initial fascination and enthusiasm for falling snow degenerate into near-disgust with having to cope with slippery streets and iced-over car windshields.

...Lynn Barnett (HE)

INDIAN EDUCATION DIRECTOR VISITS CRESS

Rena Salazar, Director, Division Indian Education, New Mexico State Department of Education, visited CRESS on January 28, 1982. Elaine Benally, American Indian Information Specialists, provided her with an in-depth ERIC orientation and a tour of the facilities.

...Amelita Hill (RC)

THE LIGHTER SIDE

SYSTEMS MAINTENANCE CAN BE FUN; OR VIDEO TEX RIDES AGAIN!

Vocabulary development need not be drugery if you let the creative juices flow. A recent IR-proposed term, "videotex" (Scope Note: Electronic information services that use adapted telephone and television sets) proves the point. See Attachment 11 for TM's response on the December Vocabulary Status Report.

...Lynn Barnett (HE)

ATTACHMENTS

Attachment 1 - Base Syllabus - Organizational Communication Seminar: Training and Development - University of Wisconsin

Attachment 2 - History of ERIC Announcement

Attachment 3 - Oryx Press Publicity Release - Thesaurus (9th Edition, 1982)

Attachment 4 - Department of Education Documents (Prepared or Sponsored By) to be Relayed to GPO by ERIC

Attachment 5 - ERIC Fact Sheet

Attachment 6 - Letter to First Authors

Attachment 7 - Request for ERIC Services Form

Attachment 8 - Letter to Second/Third Authors

Attachment 9 - Letter Requesting Complimentary Journal Subscriptions for CIJE

Attachment 10 - Education Conventions Which Do Not Appear in the 1982 Conference Calendar

Attachment 11 - Video-Tex Rides Again!

Attachment 12 - RIE Input by Clearinghouse (RIEFEB82)

Attachment 13 - CIJE Input by Clearinghouse (RIEFEB82)

Attachment 14 - Remove List for RIEFEB82

COM 393/593

Williams
X-2243

BASE SYLLABUS

Organizational Communication Seminar:

Training & Development

Goals and Major Limitation

The general goals of this seminar are:

1. To orient students to the profession of Human Resource Development (HRD) and to the place of communication within that profession;

2. To provide students with fundamental knowledge of the traditional "training process";

3. To develop in students skills applicable to assessing needs, planning objectives, designing and evaluating communication training; and

4. To expose students to HRD problems, methods and areas as represented by "real world" sources.

The emphasis among these goals is on training design. Given this emphasis, the seminar's career orientation is toward the HRD generalist rather than the specialist. Consequently, the major limitation is that specialist functions (e.g., media selection and usage, presentation skills, etc.) are not addressed directly in this seminar.

Student Evaluation

There are no exams in this seminar. All grades are evaluations of student performance in seminar exercises. The grading scale is 10 - 1 (10=A; 1=D). Half the final grade is based on the Training Design Exercise; the other half on the average posted for minor exercises.

COM 393/593
BASE SYLLABUS

Williams--2.

SEMINAR MATERIALS

A. Handouts

1. "Careers in Human Resource Development," Training and Development Journal (ASTD), July, 1981.

2. "Communication Careers in Human Resource Development," ACA Bulletin, April, 1981.

3. "Compensation in Human Resource Development," Training and Development Journal (ASTD), May, 1981.

4. "The Trainer's Role in the Organization," from ASTD Professional Development Manual, 1974 (by permission).

5. "AIS Doctrine Package," Academic Instructor School/Air University/ USAF (by permission).

6. "Structured Experience Format."

7. "FIRO-B" Instrument and Score Sheet.

8. "Criterion Measurement Tools"

B. Purchases

1. ED 078 245 Workshops in Employee Development for State and Local Training Officers. Instructor's Guides. 227 pp.

2. ED 083 465 Basic Management and Skills. Instructor Guide. 73 pp.

3. ED 085 546 Planning, Organizing, and Evaluating Training Programs. Personnel Bibliography Series Number 41. 144 pp.

4. ED 097 489 Evaluation of Training: Strategy, Tactics and Problems. Training Information Sources No. 3 (ASTD). 49 pp.

5. ED 112 125 Supervision and Group Performance; Instructor's Guide: Interagency Training Program. 253 pp.

6. ED 112 232 Human Relations Revised. A Training Course for People Who Manage People. 192 pp.

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BASE SYLLABUS
Seminar Materials (cont'd)

B. Purchases (cont'd)

7. ED 132 372 The Training Methods Manual. 112 pp.

8. ED 142 193 The Management of Communication Resources. A Guidebook for Course Directors. 116 pp.

9. ED 150 665 Methodologies for Trainers: A Compendium of Learning Strategies. 96 pp.

10. ED 155 367 Training for Individual and Group Effectiveness and Resourcefulness (TIGER). A Handbook for Trainers. 547 pp.

11. ED 170 638 Training of Trainers: Resource Manual, Revised. 706 pp.

12. ED 178 790 Group Facilitator Training Package: Trainer's Manual and Participant's Manual. 424 pp.

13. ED 178 803 Supervision: Trainer's Manual and Resource Manual. 218 pp.

14. ED 181 298 Managing Adult and Continuing Education Programs and Staff. 374 pp.

15. ED 195 775 Issues in Career and Human Resource Development (ASTD) 171 pp.

SEMINAR EXERCISES

Needs Exercise

Consult ED 170 638 (F2). Complete Training Activity Sheet 1 (p. III-7) and Training Activity Sheet 2 (pp. III-20 to III-25). This exercise is due on _____.

Objectives Exercise

Consult ED 170 638 (F2). Complete Training Activity Sheet 3 (pp. III-39 and III-40). This exercise is due on _____.

Activity Design Exercise

Redesign "The Game," following the handout "Structured Experience Format." Rewrite instructions for the game, if needed. Duplicate your design for all members of the seminar. This exercise is due on _____.

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BASE SYLLABUS
Seminar Activities (cont'd)

Testing Exercise

Consult ED 078 245 (F3, pp. 71-75). Treat the "Discussion Questions" as a content test over doctrine in ED 078 245. Take the test. Then critique the test according to types of questions as detailed in the handout "Criterion Measurement Tools." Hand in your answer sheet to the test (p. 75) along with your critique. This exercise is due on _____.

Training Design Exercise (50% of final grade)

Consult ED 083 465. You are asked to revise Session II of the course on "Basic Management Methods and Skills" which has not been changed since 1973. Your only limitation is to stay within the time frame established for Session II in the course schedule. Session content may change and the design format of the original need not be followed. Your design of Session II should be preceded by an imputed needs analysis and by goals and objectives for each module within the Session. Your training design should be followed by exhibits of any particular training materials (handouts, visuals, etc.) and by an evaluation plan for the Session. The original evaluation plan (1973) is not an option for this exercise. This exercise, in final form, is due on _____.

Notes

For RIE's Special
Announcement page -
March 1982 issue

HISTORY OF ERIC NOW AVAILABLE

Anyone planning to develop an information storage and retrieval system, or working in the field of information science, will find the new publication ERIC—The First Fifteen Years, 1964-1979 of special interest and use. How ERIC (Educational Resources Information Center) evolved from a small file of "fugitive" (unpublished) education research reports to the foremost information database in education, storing and accessing all types of education literature, has been documented in this new publication just off the press.

Written by Dr. Delmer J. Trester, who worked in Central ERIC for over a decade during ERIC's formative years, the publication presents a detailed and candid account of ERIC's development during its first 15 years. It discusses the political realities that helped to shape the system; it describes the budgetary debates and results that impacted operation of the system; and it presents the alternative system models which were considered at various times in the face of budget problems.

Copies of ERIC—The First Fifteen Years are available at $7 each (no postage on prepaid orders) from: SMEAC Information Reference Center, College of Education, Ohio State University, 1200 Chambers Road, Columbus, Ohio 43212.

The publication is also available on microfiche in the ERIC database as document ED 195 289, and may be purchased on microfiche for $0.91 from the ERIC Document Reproduction Service (EDRS), 3030 N. Fairfax Drive, Suite 200, Arlington, Virginia 22201.

Advance Book News

The Oryx Press
Suite 103
2214 N. Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

Title: THESAURUS OF ERIC DESCRIPTORS, 9th edition

Author/Editor: Compiled by ERIC
Publication Date: April, 1982
ISBN: 0-89774-019-X

Format: Clothbound
Pages: 512
Price: $25.00

NEW EDITION OF ERIC THESAURUS

The Oryx Press announces the publication of the 9th edition of the THESAURUS OF ERIC DESCRIPTORS. This standard reference is compiled by the Educational Resources Information Center (ERIC), the information system of the National Institute of Education (NIE) of the U.S. Department of Education.

The Thesaurus lists the terms used by the ERIC system in indexing and abstracting education literature and is indispensable in searching CURRENT INDEX TO JOURNALS IN EDUCATION and RESOURCES IN EDUCATION as well as the ERIC computer database.

New features of the 9th edition include word-by-word alphabetization of the Alphabetical Display, "Use" references in the Rotated Display, new Descriptor Group Codes in the Alphabetical Display, a clearinghouse "scope of interest" statement, and over 800 term and cross-reference additions or modifications. An extensive Introduction describes the ERIC system and provides keys for using the Thesaurus.

Priced at $25.00, THESAURUS OF ERIC DESCRIPTORS, 9th edition, is available from The Oryx Press, 2214 North Central at Encanto, Phoenix, AZ 85004. In response to requests from buyers of the 8th edition, the 9th edition has been bound in cloth to withstand heavy use.

Other ERIC resources available from The Oryx Press include CURRENT INDEX TO JOURNALS IN EDUCATION (CIJE), in Semiannual Cumulations as well as monthly subscription, and the Annual Cumulation of the Abstracts and Indexes of RESOURCES IN EDUCATION (RIE). A retrospective microfiche cumulation of CIJE and RIE, featuring a combined subject index, is also available.

For review copies, contact Janice Thompson, Oryx Press Publicity Director

RIEOCT81

DOCUMENTS PREPARED OR SPONSORED BY THE

DEPARTMENT OF EDUCATION (OR ITS SUBUNITS)

*ED 201 719	ED 201 964	~~ED 202 129~~	ED 202 856
~~ED 201 742~~	ED 201 976	ED 202 184	ED 202 881
~~ED 201 743~~	ED 201 977	ED 202 188	~~ED 202 883~~
ED 201 745	ED 201 987	ED 202 189	ED 202 886
~~ED 201 767~~	ED 201 988	ED 202 191	~~ED 202 890~~
~~ED 201 768~~	ED 201 989	ED 202 193	~~ED 202 893~~
~~ED 201 770~~	ED 201 990	ED 202 199	~~ED 202 934~~
ED 201 790	ED 201 991	~~ED 202 234~~	~~ED 202 935~~
ED 201 791	ED 201 992	*ED 202 396	~~ED 202 936~~
ED 201 792	ED 201 993	~~ED 202 405~~	ED 202 937
ED 201 793	ED 202 013	ED 202 436	ED 202 938
*ED 201 799	ED 202 016	ED 202 478	~~ED 202 939~~
*ED 201 823	~~ED 202 031~~	~~ED 202 482~~	*ED 202 944
*ED 201 824	ED 202 082	~~ED 202 617~~	~~ED 202 947~~
ED 201 867	~~ED 202 086~~	ED 202 655	ED 202 948
ED 201 868	ED 202 094	ED 202 656	ED 202 950
ED 201 880	ED 202 095	ED 202 665	ED 202 951
ED 201 881	~~ED 202 101~~	~~ED 202 669~~	ED 202 952
ED 201 882	~~ED 202 102~~	ED 202 768	ED 202 953
ED 201 883	ED 202 105	ED 202 798	ED 202 954
ED 201 884	ED 202 109	~~ED 202 827~~	ED 202 955
ED 201 958	*ED 202 125	ED 202 831	ED 202 956

ISSUE COUNT

*Dept. of Education Documents	7
Dept. of Education Contractor/Grantee Documents (with Contract/Grant Numbers)	55
	62

RIENOV81

DOCUMENTS PREPARED OR SPONSORED BY THE

DEPARTMENT OF EDUCATION (OR ITS SUBUNITS)

ED 202 982	~~ED-203-469~~	ED 203 718	*ED 204 214
ED 203 032	ED 203 478	ED 203 719	~~ED-204-238~~
ED 203 033	ED 203 479	ED 203 720	~~ED-204-239~~
ED 203 034	ED 203 480	~~ED-203-729~~	~~ED-204-240~~
ED 203 082	ED 203 481	*ED 203 730	~~ED-204-241~~
*ED 203 083	ED 203 483	~~ED-203-764~~	~~ED-204-242~~
ED 203 096	ED 203 484	ED 203 872	~~ED-204-243~~
ED 203 097	ED 203 485	ED 203 882	~~ED-204-248~~
ED 203 098	ED 203 487	~~ED-203-923~~	ED 204 258
ED 203 099	ED 203 488	~~ED-203-924~~	ED 204 278
ED 203 100	~~ED-203-529~~	~~ED-204-008~~	ED 204 280
ED 203 101	~~ED-203-530~~	ED 204 021	ED 204 282
*ED 203 117	~~ED-203-531~~	*ED 204 043	ED 204 284
*ED 203 128	~~ED-203-532~~	ED 204 046	ED 204 292
*ED 203 129	~~ED-203-579~~	ED 204 049	~~ED-204-329~~
*ED 203 134	ED 203 593	~~ED-204-058~~	ED 204 337
*ED 203 156	ED 203 594	ED 204 062	ED 204 342
~~ED-203-177~~	ED 203 595	~~ED-204-072~~	ED 204 344
~~ED-203-183~~	~~ED-203-643~~	~~ED-204-075~~	ED 204 363
ED 203 189	ED 203 660	~~ED-204-076~~	~~ED-204-368~~
ED 203 198	ED 203 676	~~ED-204-077~~	ED 204 376
~~ED-203-254~~	ED 203 692	ED 204 080	ED 204 378
ED 203 269	ED 203 693	*ED 204 086	~~ED-204-393~~
ED 203 275	ED 203 704	ED 204 100	ED 204 410
ED 203 297	ED 203 711	ED 204 102	ED 204 413
ED 203 298	ED 203 712	ED 204 124	ED 204 418
~~ED-203-304~~	ED 203 713	ED 204 125	ED 204 443
~~ED-203-305~~	ED 203 714	ED 204 126	ED 204 459
ED 203 378	ED 203 715	ED 204 127	ED 204 464
ED 203 382	~~ED-203-716~~	ED 204 187	ED 204 465
ED 203 387	ED 203 717	ED 204 188	ED 204 473

ISSUE COUNT

*Dept. of Education Documents	10
Dept. of Education Contractor/Grantee Documents (with contract/Grant Numbers)	81
	91

RIEDEC81

DOCUMENTS PREPARED OR SPONSORED BY THE

DEPARTMENT OF EDUCATION (OR ITS SUBUNITS)

*ED 204 480	ED 204 582	ED 204 925	~~ED 205 420~~	ED 205 589
ED 204 508	ED 204 583	ED 204 926	~~ED 205 421~~	ED 205 590
ED 204 530	ED 204 584	ED 204 932	~~ED 205 422~~	ED 205 591
ED 204 532	*ED 204 596	ED 204 934	*ED 205 428	~~ED 205 592~~
ED 204 550	ED 204 598	ED 204 935	*ED 205 434	ED 205 596
ED 204 551	ED 204 599	ED 204 956	ED 205 436	~~ED 205 598~~
ED 204 552	~~ED 204 602~~	~~ED 204 964~~	ED 205 437	~~ED 205 600~~
ED 204 559	ED 204 603	~~ED 204 969~~	ED 205 438	~~ED 205 604~~
ED 204 560	*ED 204 605	ED 204 982	~~ED 205 465~~	ED 205 612
ED 204 561	*ED 204 606	ED 204 998	~~ED 205 473~~	ED 205 613
ED 204 562	~~ED 204 607~~	ED 205 007	ED 205 474	ED 205 614
ED 204 563	ED 204 612	~~ED 205 031~~	ED 205 475	~~ED 205 615~~
ED 204 564	ED 204 613	~~ED 205 032~~	ED 205 476	~~ED 205 616~~
ED 204 565	~~ED 204 626~~	~~ED 205 033~~	~~ED 205 478~~	~~ED 205 617~~
ED 204 566	~~ED 204 627~~	~~ED 205 034~~	ED 205 487	~~ED 205 618~~
ED 204 567	~~ED 204 628~~	ED 205 061	ED 205 490	~~ED 205 619~~
ED 204 568	~~ED 204 629~~	ED 205 138	ED 205 500	~~ED 205 620~~
ED 204 569	~~ED 204 630~~	ED 205 154	ED 205 501	~~ED 205 621~~
ED 204 570	*ED 204 637	~~ED 205 156~~	ED 205 528	~~ED 205 622~~
ED 204 571	~~ED 204 638~~	~~ED 205 231~~	~~ED 205 546~~	~~ED 205 623~~
ED 204 572	~~ED 204 639~~	ED 205 340	ED 205 567	~~ED 205 624~~
ED 204 573	ED 204 643	ED 205 341	ED 205 568	~~ED 205 625~~
ED 204 574	ED 204 711	ED 205 351	ED 205 572	~~ED 205 626~~
ED 204 575	ED 204 712	ED 205 360	*ED 205 576	~~ED 205 627~~
ED 204 576	~~ED 204 713~~	ED 205 367	~~ED 205 577~~	ED 205 628
ED 204 577	~~ED 204 722~~	ED 205 369	~~ED 205 578~~	ED 205 632
ED 204 578	ED 204 834	ED 205 407	~~ED 205 579~~	ED 205 654
ED 204 579	~~ED 204 913~~	~~ED 205 417~~	ED 205 581	ED 205 660
ED 204 580	ED 204 919	~~ED 205 418~~	~~ED 205 584~~	ED 205 664
ED 204 581	ED 204 924	~~ED 205 419~~	ED 205 588	ED 205 666

ISSUE COUNT

*Dept. of Education Documents	11
Dept. of Education Contractor/Grantee Documents (with contract/grant numbers)	89
	100

January 1982

ERIC FACTS*

I. ABSTRACT JOURNAL SERVICES

A. Resources in Education (RIE)

1. Subscriptions (primarily libraries, including approximately 1,000 foreign)	4,000
2. Documents announced in RIE	
a. Monthly (Average)	1,250
b. Annually (Current Level)	15,000
c. To date (1966 through December 1981)	198,624
3. Documents Evaluated Annually for Possible Announcement in RIE	35,000

B. Current Index to Journals in Education (CIJE)

1. Subscriptions	1,800
2. Journals Covered	760
3. Journal Articles Announced in CIJE	
a. Monthly (Average)	1,800
b. Annually (Current Level)	21,500
c. To date (1969 through December 1981)	250,663

II. DOCUMENT REPRODUCTION SERVICES

A. Organizations Subscribing to Complete ERIC Microfiche Sets (including approximately 75 foreign)	700
B. Titles Filmed (less than 5% of current document input is copyrighted)	
1. Monthly (per RIE issue)	1,200
2. Annually	14,500
C. Microfiche Delivered Per Subscriber	
1. Monthly (per RIE issue)	1,700
2. Annually	20,000
D. Sales	
1. Microfiche sold on subscription (annually)	16,000,000
2. Total individual document orders through 1980 (543,886 for microfiche; 503,938 for paper copy)	1,047,804

*Many of these statistics are constantly changing and therefore have been rounded off rather than made exact as of any one day.

III.	DATABASE SEARCHING SERVICES	
	A. Subscriptions to ERIC magnetic tapes (via ERIC Facility) (including 10 foreign and all major online vendors)	50
	B. Locations offering computer searches of ERIC files	700
IV.	REFERENCE SERVICES (NON-COMPUTERIZED)	
	A. Inquiries/questions answered annually	
	1. ERIC Facility	8,000
	2. Clearinghouses (16)	80,000
V.	MISCELLANEOUS STATISTICS	
	A. Thesaurus Descriptors (as of 9th edition, 1982)	
	1. Main (Indexable) Terms	4,868
	2. Synonyms	3,634
	3. "Dead" terms (valid at one time, but not longer)	134
	4. Total terms	8,636
	B. Information Analysis Products (IAPs) produced by ERIC Clearinghouses (1967-1980)	3,662
	C. Organizations/institutions represented by documents in the ERIC database (Source Directory)	25,000
	D. Usage Statistics (Estimated)*	
	1. Institutions in U.S. providng access to ERIC products	3,269
	2. Usages of ERIC Resources (Annually)	2.7 million
	3. ERIC bibliographic records retrieved in searches and provided to clients	30 million
	4. Annual expenditure by institutions to support distribution of ERIC resources to users	$26 million
	5. Total annual expenditure for the development, distribution, and use of ERIC resources in U.S. (only 4.1% provided by the Federal government)	$136 million

*Source: King Research, Inc. Cost and Usage Study of the Educational Resources Information Center (ERIC) System. Final Report. January 1982.

ERIC Clearinghouse on Reading and Communication Skills

director
Bernard O'Donnell

associate director
Karl Koenke

assistant director
Jane McClellan

We believe that it will interest you to learn that your document is considered a substantial contribution to the literature of education and has been processed for inclusion in the ERIC system by this Clearinghouse. A copy of the document has been forwarded to the ERIC Document Reproduction Service. An abstract, with appropriate index terms, will appear in the issue of Resources In Education, and will be stored on computer tape for retrieval at education centers which provide searches of the ERIC data base. (None of this activity, of course, affects your copyright.) In addition, a microfiche copy of your material, similar to the one enclosed, is available to users at the more than 700 libraries and information centers around the world that subscribe to the ERIC collection.

As a contributor to the ERIC system and as an author, you know the importance of bibliographic material in the development of your papers or speeches. The Clearinghouse accepts approximately 1,800 documents each year and the ERIC system as a whole grows at an annual rate of approximately 15,000 documents. We would be happy to help you find those which contain information that you could use in any of the following ways: (1) provide quick references on topics of interest; (2) conduct a computer search of the entire ERIC data base for a small fee; (3) provide single copies of ERIC/RCS articles at no cost; and (4) provide multiple copies of our brochures and minibibliographies for conferences, classrooms, etc.

We hope ERIC can be of assistance to you. Use the request form on the back of this letter to request further information on any of these services. If you would like to discuss or request any of the services, please write or call Anne Auten, Coordinator of User Services.

The staff at the Clearinghouse feels that ERIC has a lot to offer. We hope to hear from you.

Sincerely,

Bernard O'Donnell

Bernard O'Donnell
Director

National Council of Teachers of English • 1111 Kenyon Road, Urbana, Illinois 61801 • Phone (217) 328-3870

Please send me:

_____ Further information on requesting computer searches

_____ An ERIC/RCS All Products List

_____ Information on submitting documents to ERIC

_____ A list of ERIC/RCS Journal Articles

_____ A list of ERIC/RCS Minibibliographies

Please send materials for the _____ conference/workshop.

Focus _____ Number in Attendance _____

I am interested in the following topics _____

_____. Please send pertinent references.

I would like to have a computer search run on the following topic:

_____

Purpose for search _____

Educational Level (if pertinent) _____

Restrictions _____

Telephone Number _____

Mailing Address _____

_____

_____

ERIC Clearinghouse on Reading and Communication Skills

director
Bernard O'Donnell

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Jane McClellan

We believe that it will interest you to learn that your document cited below is considered a substantial contribution to the literature of education and has been processed for inclusion in the ERIC system by this Clearinghouse. A copy of the document has been forwarded to the ERIC Document Reproduction Service. An abstract, with appropriate index terms, appears in the issue of Resources in Education, and is stored on computer tape for retrieval at education centers which provide searches of the ERIC data base. (None of this activity, of course, affects your copyright.) In addition, a microfiche copy of your material is available to users at the more than 600 libraries and information centers which subscribe to the ERIC collection. 700

The purpose of this Clearinghouse is to discover and evaluate all materials relating to the teaching of English, reading, journalism, speech, and theatre and to make this information available. You can assist in this major task by sending us other materials of yours or by recommending documents you believe should be entered into the ERIC system. We would appreciate your help.

Sincerely,

Bernard O'Donnell
Director

National Council of Teachers of English • 1111 Kenyon Road, Urbana, Illinois 61801 • Phone (217) 328-3870

Dear

(name of journal) has been indexed for some time now in ERIC's Current Index to Journal in Education (CIJE). We are pleased to announce it in CIJE since we feel that it is important for students and professionals in higher education to be aware of the significant literature in their field. It is noteworthy that over 700 libraries subscribe to CIJE, making journals announced in it even more widely visible. Unfortunately, ERIC is now faced with severe budget cuts and we are being asked to inquire about the possibility of complimentary subscriptions for the journals we cover in CIJE.

We realize that scholarly publications are confronting many of the same financial constraints that education as a whole is facing, but we would appreciate your consideration of our request. We are at the point where the alternatives seem to be either acquiring complimentary subscriptions or dropping coverage in CIJE--a very undesirable option.

I hope that in lieu of the attached subscription renewal form, you will consider our request for a complimentary subscription. Thank you very much for your understanding.

Sincerely yours,

Lynn Barnett
Assistant Director

EDUCATION CONVENTIONS FOR 1982
(WHICH DO NOT APPEAR IN THE ERIC CONFERENCE CALENDAR FOR 1982)

March 21-24 Washington, DC	Council of Great City Schools 1707 H Street, N.W., Suite 500 Washington, D.C. 20006 (202) 298-8707
March 21-24 Charleston, SC	National Home Study Council 1601 18th Street, N.W. Washington, D.C. 20009 (202) 234-5100
March 24-26 Washington, DC	State Higher Education Executive Officers 1860 Lincoln Avenue Denver, Colorado 80295 (303) 830-3785
March 26-28 Washington, DC	National Association for Equal Opportunity in Higher Education 2243 Wisconsin Avenue, N.W. Washington, D.C. 20007 (202) 333-3855
April 2-7 New York, NY	National Art Education Association 1916 Association Drive Reston, Virginia 22091 (703) 860-8000
April 14-17 Washington, DC	National Business Education Association 1914 Association Drive Reston, Virginia 22091 (703) 860-8300
April 18-20 Denver, CO	Association of Governing Boards of Universities and Colleges One Dupont Circle, N.W. Washington, D.C. 20036 (202) 296-8400
April 18-23 Kansas City, MO	American Association of Collegiate Registrars and Administrations Officers One Dupont Circle, N.W., Suite 330 Washington, D.C. 20036 (202) 293-9161
April 22-24 Seattle, WA	National Association for Asian and Pacific American Education P.O. Box 31601 Seattle, Washington 98055 (206) 235-2433

April 22-25 Washington, DC	Education Writers Association P.O. Box 281 Woodstown, New Jersey 08098 (609) 769-1313
April 26-27 New York, NY	National Center for Study of Collective Bargaining in Higher Education Baruch College 17 Lexington Avenue New York, New York 10010 (212) 725-3390
May 9-12 Detroit, MI	American Association for Affirmative Action State University Plaza, Room S 508 Albany, New York 12246 (518) 473-1091
May 10-12 Marco Island, FL	Association of American Publishers 1701 L Street, N.W., Suite 481 Washington, D.C. 20036 (202) 293-2585
May 10-14 Orlando, FL	Association for Educational Data Systems 1201 16th Street, N.W. Washington, D.C. 20036 (202) 833-4100
June 1-4 St. Petersburg, FL	National Association of State Scholarship Grant Programs/ National Council for Higher Education Loan Programs 1860 Lincoln Avenue Denver, Colorado 80295 (303) 830-3785
June 6-9 Nashville, TN	National Parent Teachers Association 1201 16th Street, N.W., Suite 621 Washington, D.C. 20036 (202) 833-4424
June 6-9 Phoenix, AR	Association of Physical Plant Administrators of Universities and Colleges 11 Dupont Circle, N.W., Suite 250 Washington, D.C. 20036 (202) 234-1662
June 20-25 Niagara Falls, NY	International Association of Campus Law Enforcement Administrators P.O. Box 98127 Atlanta, Georgia 30359 (404) 261-8136

June 27-30 San Antonio, TX	American Association of University Administrators 1000 Vermont Avenue, N.W. Washington, D.C. 20005 (202) 628-4634
June 28-July 1 Cincinnati, OH	American Home Economics Association 2010 Massachusetts Avenue, N.W. Washington, D.C. 20036 (202) 862-8300
July 7-10 New York, NY	National Association of College and University Attorneys One Dupont Circle, N.W., Suite 650 Washington, D.C. 20036 (202) 296-0207
July 11-14 Dearborn, MI	National Association of Student Financial Aid Administrators 1815 H Street, N.W., Suite 650 Washington, D.C. 20006 (202) 785-0453
July 15-18 Mackinac Island, MI	National Association of Attorneys General 444 N. Capitol Street, N.W., Suite 177 Washington, D.C. 20001 (202) 624-5459
July 18-23 Kansas City, MO	National School Transportation Association P.O. Box 2639 Springfield, Virginia 22152 (703) 323-5900
July 25-28 Los Angeles, CA	National Association of College and University Business Officers One Dupont Circle, N.W., Suite 510 Washington, D.C. 20036 (202) 861-2500
July 26-30 Chicago, IL	National Conference of State Legislatures 444 N. Capitol Street, N.W., Suite 203 Washington, D.C. 20001 (202) 624-5400
August 8-10 Ashton, OK	National Governor's Association 444 N. Capitol Street, N.W., Suite 250 Washington, D.C. 20001 (202) 624-5300
August 8-13 Seattle, WA	State Higher Education Executive Officers 1860 Lincoln Avenue Denver, Colorado 80295 (303) 830-3785

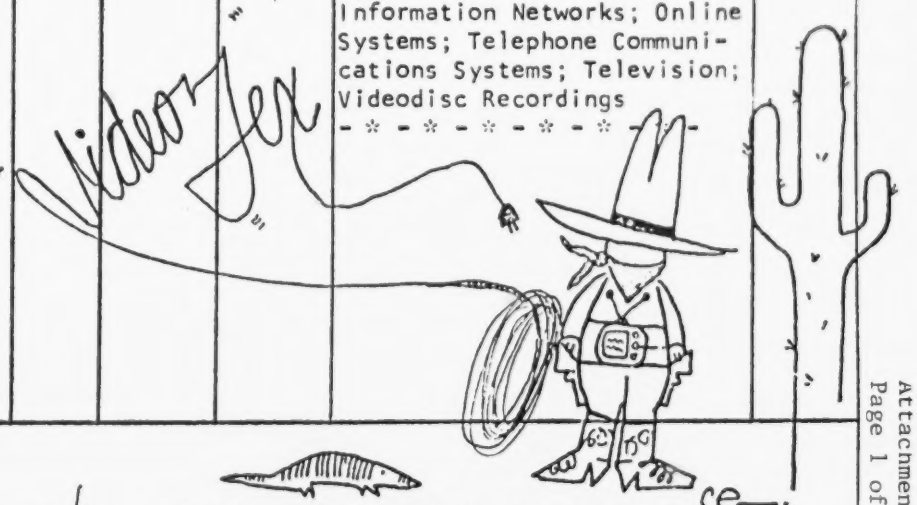
August 15-19 Baltimore, MD	American Driver and Traffic Safety Education Association 1201 16th Street, N.W. Washington, D.C. 20036 (202) 833-4140
August 18-20 Portland, OR	Education Commission of the States 1860 Lincoln Avenue Denver, Colorado 80295 (303) 830-3784
October 5-8 Colorado Springs, CO	National Association of State Scholarship and Grant Programs/ National Council of Higher Education Loan Programs 1860 Lincoln Avenue Denver, Colorado 80295 (303) 830-3785
October 5-9 Phoenix, AZ	American School Health Association P.O. Box 708 Kent, Ohio 44240 (216) 678-1601
October 10-13 Pittsburgh, PA	College and University Personnel Association 11 Dupont Circle, N.W., Suite 120 Washington, D.C. 20036 (202) 462-1038
October 10-15 Scottsdale, AR	National Association of State Directors of Special Education 1201 16th Street, N.W., Suite 601E Washington, D.C. 20036 (202) 833-4193
October 12-16 New Orleans, LA	Association of Community College Trustees 6928 Little River Pike Annandale, Virginia 22003 (703) 941-0770
October 18-22 Chicago, IL	National Safety Council 444 N. Michigan Avenue Chicago, Illinois 60611 (312) 527-4800
October 31- November 3 Nashville, TN	American Association of State Colleges and Universities One Dupont Circle, N.W., Suite 700 Washington, D.C. 20036 (202) 293-7070
November 7-10 St. Louis, MO	National Association of State Universities and Land Grant Colleges One Dupont Circle, N.W., Suite 710 Washington, D.C. 20036 (202) 293-7120

November 8-10 Washington, DC	National College and University Research Association One Dupont Circle, N.W., Suite 540 Washington, D.C. 20036 (202) 466-3894
November 8-10 Baltimore, MD	EDUCOM P.O. Box 364 Princeton, New Jersey 08540 (609) 734-9195
November 10-11 Iowa City, IA	American College Testing 2201 N. Dodge Street P.O. 168 Iowa City, Iowa 52243 (319) 337-1000
November 14-17 Point Clear, AL	Council of Chief State School Officers 400 N. Capitol Street, N.W. Washington, D.C. 20001 (202) 624-7702
December 1-3 Colorado Springs, CO	Council of Graduate Schools in the United States One Dupont Circle, N.W., Suite 430 Washington, D.C. 20036 (202) 223-3791
December 8-11 Atlanta, GA	National Community Education Association 1030 15th Street, N.W., Suite 536 Washington, D.C. 20005 (202) 466-3530

ERIC VOCABULARY STATUS REPORT

Date: December 1981 Page: 24 of 29

ENTRY NUMBER	DESCRIPTOR AND DESCRIPTION OF RECOMMENDED ACTION	New Term	Change	Purge	Originator	Date Received	VRG* Agree	VRG* Do Not Agree	Date of Disposition: Implemented **	Date of Disposition: Not Implemented	REVIEWER'S REMARKS (Please detail any objections; use back of form, if necessary.)	ELAPSED TIME
1202	COOPERATIVES Add UF: Co ops Add RT: Business; Consumer Economics; Consumer Education; Consumer Science; Economics; Economic Opportunities; Marketing; Purchasing		X		RC	9/81		✓			Majority of usage represents business aspects not reflected in current display (RC) drop Consumer Education and Consumer Science as RTs.	
1203	INFORMATION NETWORKS Add UF: Electronic Information Exchange		X		IR	11/81	✓					
1204	VIDEOTEX SN: Electronic Information services which use adapted telephone and television sets -- includes "teletext" which broadcasts information to television sets and "viewdata" which links computers to television sets by telephone lines UF: Teletext; Videotext; Viewdata BT: Information Services; Telecommunications (CONT'D UNDER "REVIEWER'S REMARKS" COLUMN)	X			IR	11/81	✓				RT: Computers; Delivery Systems; Home Instruction; Information Networks; Online Systems; Telephone Communications Systems; Television; Videodisc Recordings - * - * - * - * - * -	



* Return 2 copies by: Jan 18, 1982

To: ERIC Processing and Reference Facility
ATTN: Lexicographer
4833 Rugby Avenue, Suite 303
Bethesda, Maryland 20014

G Kaminski TM
Reviewer/Organization

** Term may be used for indexing as of this date.

"Vocabulary Is Fun," by Geralyn Kaminski and Cris Eggan of TM

RIE INPUT BY CLEARINGHOUSE (RIEFEB82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	2
CE	178	0	34	3	141	301
CG	71	0	14	0	57	113
CS	163	0	35	1	127	279
EA	169	0	26	0	143	221
EC	57	0	0	1	56	90
FL	57	0	14	0	43	96
HE	142	0	29	0	113	168
IR	139	0	0	3	136	207
JC	53	0	0	0	53	93
PS	75	0	15	2	58	105
RC	60	0	0	0	60	87
SE	84	0	0	2	82	153
SO	64	0	0	0	64	113
SP	57	0	0	2	55	117
TM	116	0	28	7	81	195
UD	63	0	0	5	58	115
TOTALS	1,549	0	-195	-26	+1,328	= 2,455

Attachment 12
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR FEBRUARY ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	92	13	13	5	204
CE	84	22	24	4	137
CG	110	16	20	0	210
CS	129	16	16	0	198
EA	61	7	8	0	158
EC	50	8	8	0	74
FL	38	8	8	0	111
HE	160	14	15	0	239
IR	63	20	23	0	107
JC	24	3	3	0	42
PS	78	5	5	0	175
RC	9	3	3	0	34
SE	174	24	28	9	319
SO	71	11	14	0	129
SP	65	8	8	0	106
TM	113	7	10	0	177
UD	47	14	14	1	74
TOTALS	1368	199	220	19	2494

Attachment 13
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RIEFEB82

REMOVE LIST

A. DUPLICATES (12)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
EC 140 042	ED 160 585/SP 013 135	RIEFEB79

3. Duplicates Appearing in RIE in December 1981, January and February, 1982.

Duplicate Detected	Duplicate Of	Originally Announced In
PS 012 435	ED 206 827/CE 029 870	RIEFEB82
SP 018 714	ED 204 630/CE 029 605	RIEDEC81
TM 810 651	ED 206 841/CE 029 926	RIEFEB82
TM 810 652	ED 206 842/CE 029 927	RIEFEB82
TM 810 653	ED 206 843/CE 029 928	RIEFEB82
TM 810 655	ED 206 844/CE 029 929	RIEFEB82
TM 810 656	ED 206 845/CE 029 930	RIEFEB82
TM 810 657	ED 206 848/CE 029 925	RIEFEB82
UD 021 794	ED 206 191/FL 012 495	RIEJAN82
UD 021 795	ED 206 194/FL 012 498	RIEJAN82
UD 021 796	ED 208 055/TM 810 811	RIEFEB82

B. REMOVES (14)

Accession Removed	Reason for Removal
CE 029 956	Pulled by Clearinghouse
CE 029 957	Pulled by Clearinghouse
CE 030 019	Pulled by Clearinghouse
CS 206 531	Pulled by CERIC
IR 009 690	Pulled by CERIC
IR 009 694	Pulled by CERIC
IR 009 695	Pulled by CERIC

RIEFEB82

REMOVE LIST
(Continued)

Accession Removed	Reason for Removal
PS 012 386	Pulled by CERIC
SE 035 652	Pulled by Clearinghouse
SE 035 722	Pulled by Clearinghouse
SP 018 766	Pulled by Clearinghouse
TM 810 813	Pulled by Clearinghouse
UD 021 669	Pulled by Clearinghouse
UD 021 679	Pulled by Clearinghouse

C. DELAYED (195)

195 Documents moved to RIEMAR82

Volume: 6
Number: 3
Date: March 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ESTABLISHMENT OF A TECHNOLOGY COMMITTEE

There are a number of technological developments such as mass storage on optical disks, laser printers, and optical character recognition (OCR) of normal fonts (not to mention computer conferencing and microcomputer developments) that have exciting implications for information systems like ERIC. I have asked Don Ely (ERIC Clearinghouse on Information Resources) to form a standing committee to deal with issues of technology and their significance for information system activity.

Clearinghouse Directors are asked to submit names of staff interested in serving on such a committee (members will not be limited to management staff) to Don Ely, along with issues and ideas for development and direction. Although the core committee will not be able to have members from all clearinghouses, due to budget limitations, we would like to have liaison representatives with all interested system elements.

...Bob Chesley (Central ERIC)

USE OF ED NUMBERS IN BIBLIOGRAPHIES

We are attempting to get all NIE documents with bibliographies to show ED numbers for those documents that are in ERIC. Please ensure that your ERIC publications follow this practice as well.

...Bob Chesley (Central ERIC)

FAILURE TO PUBTYPE JOURNAL ARTICLES AND SERIAL ISSUES PROPERLY

A recent search of the ERIC database across the last three years (January 1979 - February 1982) revealed a total of 139 accessions that have good journal citations in the Journal Citation field, but that were not coded with Publication Type code 080 "Journal Articles" or 022 "Serials-entire issues," as they should have been. A list of clearinghouses in order by number of instances is shown below:

UD	- 30	CE, EA, EC, JC	- 7
PS	- 15	HE	- 6
FL	- 11	CS, IR, RC	- 5
CG	- 10	SO	- 4
SE	- 9	TM	- 3
SP	- 8		
		TOTAL	139

Please reinforce this very straightforward point with your catalogers. All journal articles <u>must</u> be coded 080. All serial issues <u>must</u> be coded 022. The RIE editors at the Facility have also been alerted to this problem.

...Ted Brandhorst (ERIC Facility)

CONTRACT RENEWALS/REQUESTS FOR PROPOSALS

OPERATION OF IR CLEARINGHOUSE AWARDED TO SYRACUSE UNIVERSITY

A 34-month contract for the operation of the ERIC Clearinghouse on Information Resources was awarded by the National Institute of Education to Syracuse University for the period March 1, 1982 to December 31, 1984.

The tentative titles of 5 major clearinghouse products supported during the first 10 months of this contract are:

- Selecting Media: What the Research Says
- Guidelines for Post Secondary Learning Resource Center Programs
- Microcomputers in Education
- Educators' Guide to Cable Television
- Networking for School Libraries

...Patricia Coulter (Central ERIC)

RFP TO OPERATE THE FL CLEARINGHOUSE ANNOUNCED

The Request for Proposal (RFP) for the operation of the ERIC Clearinghouse on Languages and Linguistics (FL) was announced in the Commerce Business Daily (CBD) on February 26 with a proposal due date of March 31. The contract is scheduled for 3 years scheduled to begin on June 1, 1982.

Requests for this RFP are available by writing: Sue Sullivan, NIE Contracts and Grants Management Division, 1200 19th Street, N.W., Room 808, Washington, DC 20208. Refer to RFP Number NIE-R-82-0003.

...Patricia Coulter (Central ERIC)

PRACTICE FILE RFP SOON TO BE AVAILABLE

The National Institute of Education (NIE) is soliciting proposals from organizations wishing to enter into a cooperative agreement with NIE for the development of an information file system to improve the availability and use of information about educational practice by teachers and building-level school administrators.

The procurement will result in one award for a twenty-four (24) month period in the form of a cooperative agreement. A copy of the RFP may be obtained on or about March 24, 1982. Requests for the RFP should be addressed to: Ms. Joyce Calloway, Contracting Officer, ED/National Institute of Education/Contracts & Grants Management Division, 1200 - 19th Street, N.W., Room 808, Washington, DC 20208. Please cite RFP: NIE-R-82-0005 on the envelope. Offerors may submit self-addressed labels. Only written requests for the RFP directed to the above address will be accepted.

...Cheryl Chase (Central ERIC)

ERIC TECHNICAL STEERING COMMITTEE

ERIC TECHNICAL STEERING COMMITTEE RECOMMENDATIONS

The following recommendations from the ERIC Technical Steering Committee have been received and approved. They will be discussed at the Regional Technical Meetings, but may be implemented at once. ERIC Processing Manual update pages will be prepared and distributed to Clearinghouses with the April EAB.

...Bob Chesley (Central ERIC)

Recommendations:

1. It is the consensus of the Committee that the existing educational level descriptors, which have been in use since 1974, adequately serve the system and that no additions or deletions to the existing list need be made at this time.

2. We recommend that the following material be added to the ERIC Processing Manual to clarify when an educational level term is not necessary and when it should be majored.

   I. An educational level term of major or minor status should be on every document except in cases of:

      1. Documents where educational level is incidental and educational practice is not specifically treated.

      2. Documents which could apply to any or all educational levels equally.

   II. The educational level term should be majored only when the central focus of the document is on the subject of that educational level.

   To assure assigning of an educational level descriptor when appropriate, indexers are encouraged to select the educational level term first, before further indexing.

3. We recommend that the mandatory use of the age level descriptors be discontinued. The Committee has concluded that retrieval of age level concepts is not improved by requiring mandatory applications of the age level terms, though age is still often an appropriate indexable subject concept.

4. We recommend that "Lifelong" and "Adult Education" documents (other than "Adult Basic Education" which is an Educational Level term) not necessarily require an educational level term. It is assumed that the Descriptors "Adult Education" or "Lifelong Learning" would be applied to such documents.

   The necessary changes to the ERIC Processing Manual should be made to implement these recommendations and examples should be provided to illustrate the new practices.

...Ad Hoc Committee on Mandatory Leveling Descriptors (Beling, Brosseau, Barnett, Houston)

NETWORK NEWS

MICROFICHE OF ERIC PRODUCTS

Within the next few days each clearinghouse will receive from the ERIC Facility microfiche copies of the January and February 1982 issues of CIJE and the Thesarus of ERIC Descriptors.

This is the first example of ERIC's continuing arrangement with the Joint Committee on Printing (JCP) to distribute ERIC publications to depository libraries through GPO.

Additional documents being distributed in this manner will be the RIE and CIJE Indexes, as well as Department of Education funded project reports announced in RIE.

...Jim Prevel (Central ERIC)

LILIAN KATZ: OUR DISTINGUISHED SCHOLAR AND INTERNATIONAL AMBASSADOR

Central ERIC is proud to announce that Lilian Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, has been awarded a Fulbright Scholarship. Based at the University of Baroda in India, Lilian will be traveling to other Indian campuses to conduct seminars on early childhood education. Her tenure at the University of Baroda will be January through March of 1983.

Also during the spring of 1983, Lilian will be a visiting professor at the University of the West Indies in Barbados. More details on these ventures will be forthcoming.

Lilian's cryptic comment on all of this was "Well, it certainly makes married life rather complicated, but my policy is to make my husband an offer he can't refuse." We think this means he will be able to join her for a period of time in both locations....

Congratulations, Lilian! It couldn't happen to a more worthy person.

...Judi Conrad (Central ERIC)

RIE COVER FOR FEBRUARY 1982

By now you have no doubt noticed the difference in the January and February 1982 covers of RIE. They were indeed supposed to be the same throughout the calendar year. We have discussed the problem with GPO, and they assure us that the March cover, and all subsequent covers for the calendar year, will be like the January cover, which we definitely prefer. Let's hope they follow through—only time will tell.

...Mildred Thorne (Central ERIC)

ERIC TAPS VECM

To identify potential candidates for inclusion in ERIC from the vast sea of curriculum materials, the ERIC Clearinghouse on Adult, Career, and Vocational Education (CE) is tapping into the National Center for Research in Vocational Education (NCRVE) Clearinghouse's Vocational Education Curriculum Materials (VECM) database by scanning printouts of curriculum products made available through the six regional Curriculum Coordination Centers (CCC).

Because these materials have already been through a type of screening process at the CCC level, the "best of the best" (products that are unique, innovative, address new and emerging curricular areas, etc.) can be readily selected for acquisition, which helps reduce a potential flood of materials to efficient and manageable size.

...Sandra Kerka (CE)

EVALUATING AND RANKING THE JOURNALS

The Personnel and Guidance Journal contains an article by J. M. Walton in its February issue (v60 n6 p338-341) that reports the findings of a study designed to determine which journals are most prestigious among a randomly selected group of counselor educators. The three most prestigious journals in the field of counseling and guidance are, according to the article:

- Personnel and Guidance Journal
- Journal of Counseling Psychology
- Counselor Education and Supervision.

...Helen L. Mamarchev (CG)

WHERE DID YOU FIND ALL THESE IDEAS FOR TEACHING READING?

"Where else but ERIC can one find materials applicable for teaching illiterate adults how to read?"

A class presentation by Carol Mills on this topic (with handout materials) led to an on-the-spot ERIC orientation for fellow class members, who were eager to learn where and how they could find all these new ideas for teaching reading in the secondary school. Carol is now known as the resource person of her class. (Carol is working on her Master's degree in Reading at Eastern Michigan University and expects to graduate in August of this year.)

...Carol S. Mills (CG)

NASSP REPRINTS ANOTHER "BEST OF ERIC ON EDUCATIONAL MANAGEMENT"

The National Association of Secondary School Principals is printing its own edition of School Size, which is the October 1981 issue of the series produced by the ERIC Clearinghouse on Educational Management entitled "The Best of ERIC on Educational Management." NASSP will distribute copies to its 35,000 members. (See p. 11 for the announcement of this series by EA.)

...Stuart Smith (EA)

ERIC DISCOVERED BY SCIENCE FICTION FREAKS

The readers of Analog: Science Fiction/Science Fact (the benchmark for science fiction writing) now know about ERIC. An article entitled "Scientific Research Made Easy" (in the March 1, 1982 issue) describes bibliographic databases; our old friends DIALOG, ORBIT, BRS, and MEDLARS; and the wonderful world of computer searching. ERIC is mentioned on p. 44.

...Mary M. Niebuhr (FL)

ERIC ANSWERS PRAYERS

Mr. Robert Gale, President of the Association of Governing Boards of Colleges and Universities, enthusiastically accepted 25 copies of Resources on Private Sector Grantsmanship by Lynn Barnett and Jim Honan of the ERIC Clearinghouse on Higher Education, calling it the answer to his prayers. This publication will be used as a handout at the Association of Governing Boards of Colleges and Universities/Council for the Advancement and Support of Education (AGB/CASE) conference, which covers fund-raising and other leadership issues. Its participants include college presidents, trustees, and development officers.

...Laura Ciarniello (HE)

DIANNE ROTHENBERG TO SERVE ON STATE LIBRARY COMMITTEE

Dianne Rothenberg, Assistant Director of the ERIC Clearinghouse on Elementary and Early Childhood Education has been asked to serve on a Lincoln Trails Libraries (LTL) Advisory Committee. LTL is a division of the Illinois State Library System. The Committee will evaluate the current effort to reach and serve school libraries through the Lincoln Trails system. They also will propose new methods for promoting this networking concept, which makes access to ERIC and other information sources easier for classroom teachers and school administrators.

...Norma K. Howard (PS)

ORYX ADVERTISEMENT FOR NEW ERIC THESAURUS

The Oryx Press flyer announcing the new 9th edition of the ERIC Thesaurus is displayed as Attachment 1. The ERIC Facility is finding the flyer useful in responding to inquiries concerning the availability of the new edition.

...Ted Brandhorst (ERIC Facility)

NEW PUBLICATIONS

NEW PUBLICATIONS——EA

Publications issued since August 1981 are as follows:

The Best of ERIC on Educational Management
(4-page summaries of significant reports and journal articles)

- Motivating Teachers
- School Size
- School Effectiveness
- Teacher Absenteeism

Research Action Briefs
(4-page reviews of empirical research, drawing implications for schools)

- The Middle School
- Board or Superintendent: Who Manages the Schools?
- Schools——And Their Principals—— Do Make a Difference

Book

- School Leadership: Handbook for Survival.
  Edited by Stuart C. Smith, Jo Ann Mazzarella, and Philip K. Piele.
  362 p. $13.95.

  Twelve chapters on three aspects of school leadership: the person, the structure, and the skills.

...Stuart Smith (EA)

NEW MINIBIBS——FL

The following minibibs are now available upon request from the ERIC Clearinghouse on Languages and Linguistics:

- Developing Communicative Competence
- Foreign Languages and Career Education
- Innovative Methods in Teaching FL
- Language Laboratories
- Teaching Conversational Skills in ESL

...Mary M. Niebuhr (FL)

IAP——HE

The following recent publication has been produced by the ERIC Clearinghouse on Higher Education:

Indices of Quality in the Undergraduate Experience.
George D. Kuh. AAHE-ERIC/Higher Education Research Report No. 4, 1981 (HE 014 805).

...Laura Ciarniello (HE)

FACT SHEETS——SP

The ERIC Clearinghouse on Teacher Education has published five of the six fact sheets scheduled for this year:

Published

- Competency Assessment in Teacher Education (August 1981)
- Teacher Centers and Higher Education (September 1981)
- Teaching as a Career and a Profession (October 1981)
- Understanding Educational Block Grants (December 1981)
- Physical Education Curriculum Resources (January 1982)

In Press

- Individual Needs and Inservice Education

...Mike Butler (SP)

NEW PUBLICATIONS——TM

The following publications are available from the ERIC Clearinghouse on Tests, Measurement, and Evaluation, Educational Testing Service, Rosedale Road, Princeton, New Jersey 08541.

- ERIC/TM REPORTS

#80 The Evaluation of College Remedial Programs.
Smith, Jeffrey, K., and Others. December 1981. $8.50.

Detailed descriptions of some of the ways that evidence can be gathered for the purposes of evaluating remedial basic skills programs in colleges are presented. If combined with a text on evaluation which covers basic philosophical, theoretical and design issues, this monograph would provide the "specifics" for translating generalities into the tasks which face the college basic skills individual who must actually conduct an evaluation. The examples used in this report come from the authors' experiences in New Jersey. An annotated list of 32 studies conducted in colleges around the country is provided at the end of the document.

#79 An Introduction to Rasch's Measurement Model
Gustafsson, Jan-Eric. December 1981. $5.50.

Some basic concepts of the one-parameter logistic latent-trait model, or the Rasch model, are presented. This model assumes that the probability of a correct answer to an item is a function of two parameters, one representing the difficulty of the item and one representing the ability of the person. In relation to a concrete example, it is

demonstrated how the parameters in the model can be estimated and how the assumptions of the model can be tested. Some possible areas of application of the Rasch model are also discussed.

- ERIC/TM Highlights
  (Annotated Bibliographies——Edited Computer Searches)

• Administrator Evaluation	12/81	$6.00
• Equating with the Rasch Model	12/81	$6.00
• Evaluation Utilization	12/81	$6.00
• Identifying Effective Schools	12/81	$6.00
• Meta-Analysis	12/81	$6.00
• Survey of State Minimum Competency Testing	12/81	$6.00

- ERIC/TM UPDATES (Mini-bibliographies and Fact Sheets)

• Assessing Experiential Learning	1981	Free
• Citing ERIC Materials	1981	Free
• Minimum Competency Testing and the Handicapped	1981	Free

...Anita Labib (TM)

PERSONNEL NEWS

BOARDMAN REASSUMES FAMILY NAME OF "GIVENS"

Ms. Sharon G. Boardman, Editor at the ERIC Clearinghouse on Teacher Education, has reassumed her family name. Please change your directories to read "Sharon Givens."

...Mike Butler (SP)

DIXON JOINS SP; MOORE AND SEITZ LEAVE SP

Ms. Vanessa Dixon has joined the staff of the ERIC Clearinghouse on Teacher Education in the position of Project Secretary. Ms. Toni Moore, who was with the Clearinghouse since December 14, 1981 as secretary, left at the end of the contract year (February 28, 1982). Stephen Seitz resigned the position of Publications Assistant effective January 25, 1982.

...Mike Butler (SP)

CONFERENCES/MEETINGS/WORKSHOPS

IMEL GIVES PRESENTATION AT ADULT EDUCATION RESEARCH CONFERENCE

Susan Imel, Assistant Director at the ERIC Clearinghouse on Adult, Career, and Vocational Education, attended the Adult Education Research Conference in Lincoln, Nebraska on April 1-3, 1982. Dr. Imel made a presentation entitled "Using ERIC in Adult Education Research," on April 2.

...Judy Wagner (CE)

ERIC/ACVE INVOLVED IN APGA CONVENTION ACTIVITIES

The ERIC Clearinghouse on Adult, Career, and Vocational Education organized three program sessions at the American Personnel and Guidance Association (APGA) Convention in March. All three were based on Information Analysis Products, including Employer Sponsored Career Development Programs, Career Education for the Gifted and Talented, and Career Education at the College Level.

In addition, the Clearinghouse displayed products and ERIC user services information at a booth sponsored by the National Center for Research in Vocational Education. Juliet Miller was involved in many activities in her role as President-Elect of the National Vocational Guidance Association.

...Judy Wagner (CE)

ERIC/ACVE CONDUCTS SESSION AT CBAE CONFERENCE

Dr. Norm Singer, Research Specialist at the National Center for Research in Vocational Education, in cooperation with the ERIC Clearinghouse on Adult, Career, and Vocational Education, conducted a major session at the Competency-Based Adult Education (CBAE) Conference in Boston, Massachusetts.

The focus of the conference was Linking Education, Human Services, Business and Industry. Dr. Singer led a group interaction, the "Frame Game: A Staff Development Technique in Identifying Assumptions About CBE." The Frame Game is a technique which can be used to explore concepts, including competency-based education.

...Judy Wagner (CE)

JUDY WAGNER PRESENTS ERIC TO JACKSON STATE UNIVERSITY

Judy Wagner, User Services and Trailing Coordinator at the ERIC Clearinghouse on Adult, Career, and Vocational Education, gave a workshop on the ERIC system to faculty and students at Jackson (MS) State University. The main portion of the workshop concentrated on manual searching of RIE and CIJE and search preparation. An intensive session on computer searching was given to the University's search analysts.

...Judy Wagner (CE)

ERIC/ACVE PRODUCTS PRESENTED TO NCRVE STAFF

Juliet Miller, Susan Imel, and Judy Wagner presented an overview of products produced by the ERIC Clearinghouse on Adult, Career, and Vocational Education at a staff meeting of The National Center for Research in Vocational Education. The presentation focused on the new IAPs and the UPDATE series.

...Judy Wagner (CE)

ERIC/CAPS DIRECTOR PARTICIPATES IN CPGA CONVENTION

Dr. Garry R. Walz, Director of the ERIC Clearinghouse on Counseling and Personnel Services, presented two workshops at the California Personnel and Guidance Association (CPGA) Convention which was held February 12-14, 1982 in San Francisco, California. The titles of the workshops were "Helping People Manage Life Transitions" and "Career Management and Development in Organizations."

...Jeanne Collet (CG)

ERIC/RCS STAFF SPONSORS SESSIONS AT TEACHER CONFERENCES

Anne Auten and Fran Lehr, Research Associates at the ERIC Clearinghouse on Reading and Communication Skills, spent a day at two midwinter teachers' conferences, one in Urbana on February 24th and the other in Champaign on February 25th. Fran staffed the ERIC exhibits, while Anne offered mini-workshops on computer applications in the English language arts, featuring online computer search demonstrations of the ERIC database. Nearly 800 second copies of documents acquisitioned for ERIC were given away at the exhibits, and materials from EC, PS, SE, and SO as well as from CS were distributed. Response from the K-12 teachers was very positive, and the conference presenters requested that in the future, ERIC be present all days of each conference.

...Hilary Taylor Holbrook (CS)

ERIC/HE SPEAKS TO GRADUATE STUDENTS AT HOWARD UNIVERSITY

Laura Ciarniello, User Services Specialist, met with 25 graduate students on February 10 at Howard University in Washington, DC, to discuss ERIC as a research tool. The workshop was slightly different in format than the usual workshop in that the students had knowledge of the ERIC system and wanted the session to zero in on their individual topics. It proved to be a real "hands-on" experience for the studnets. The students were very pleased, with one remarking, "ERIC really works!"

...Laura Ciarniello (HE)

ERIC/HE EXHIBITS AT GERONTOLOGY CONFERENCE: SHORR JOINS ROUND TABLE

The ERIC Clearinghouse on Higher Education exhibited for the first time at the Gerontology in Higher Education Conference, which was held February 11-13, 1982 at the Capitol Hilton, Washington, DC. The conference planners expressed much interest in having us present and were very pleased with the welcome we received from the conference participants.

Marilyn Shorr, Associate Director, took part in a round table discussion on information resources and gave a 10 minute presentation on the ERIC system, as well as answered several questions about ERIC. It is our hope that our presence at the conference will lead to the acquisition of the conference papers, which seem very timely and targeted for the topic of gerontology.

...Laura Ciarniello (HE)

ERIC/HE EXHIBITS AT NAICU CONFERENCE

James Honan and Laura Ciarniello represented the ERIC Clearinghouse on Higher Education with a conference display February 3-4, 1982 at the conference of the National Association for Independent Colleges and Universities (NAICU), which was held at the Hyatt Hotel in Washington, DC. NAICU was very anxious to have the Clearinghouse present and gladly picked up the cost for the table and space. Although relative small (about 300 participants) this conference always proves to be one of the most active conferences with the participants taking advantage of the complimentary searches and materials.

...Laura Ciarniello (HE)

ERIC/PS PRESENTS WORKSHOP FOR SCHOOL LIBRARIANS

Two ERIC Workshops were presented by Dianne Rothenberg and Linda Baskin of the ERIC Clearinghouse on Elementary and Early Childhood Education at a School Librarian Workshop and Minifair sponsored by the Illinois State Library System on February 27, 1982, in Champaign, Illinois.

The event was attended by 72 people, with 20 at the ERIC Workshops. The participants expressed much interest in the ERIC information system, and in the Illinois Center for Educational Improvement's free custom computer searches of the ERIC database to teachers and librarians affiliated with Public schools.

...Norma K. Howard (PS)

ERIC/TM CONDUCTS WORKSHOP IN RHODE ISLAND

On March 23, 1982, Anita Labib, User Services Coordinator, conducted an ERIC workshop at the University of Rhode Island, Kingston, Rhode Island. The workshop included a detailed overview of the ERIC system, computerized literature searches, distribution of relevant literature, and a question/answer period.

...Anita Labib (TM)

ERIC/TM COORDINATES EXHIBIT BOOTH AT AERA/NCME

The ERIC Clearinghouse on Tests, Measurement, and Evaluation will be coordinating the ERIC exhibit booth at the American Educational Research Association/National Council on Measurement in Education (AERA/NCME) Conference on March 20-22 in New York City.

Several mini-bibliographies, the topics of which correspond to training sessions/workshops to be conducted prior to the annual meetings, have been prepared by ERIC/TM for distribution at this conference. These are as follows:

- Developing a Publishable Test
- Educational Criticism
- Issues in Test Bias
- The Microcomputer as a Research Tool
- Teacher Assessment.

ERIC/TM has worked closely with workshop instructors in developing the mini-bibliographies. For the "Writing Assessment" workshop, the ERIC Clearinghouse on Reading and Communications Skills has kindly contributed relevant publications.

...Anita Labib (TM)

VISITORS HOSTED BY ERIC

DR. FIFE MEETS WITH BURMESE EDUCATORS

Dr. Jonathan Fife met with four Burma educators to discuss the ERIC system and the higher education system in the United States. The visitors were:

- Mr. U Than Shwe
  (Deputy Director, Ministry of Education)

- Mr. U Tin Myint
  (Administrator, Rangoon University

- Dr. Soe Myint Win
  (Planning Officer for Higher Education, Ministry of Education)

- Mr. U Maung Tin
  (Divisional Education Officer, Ministry of Education)

The visitors spent two hours at the Clearinghouse discussing such topics as:

- information utilization
- grading practices
- student development
- program development
- evaluation in higher education

...Laura Ciarniello (HE)

LIST OF ATTACHMENTS

Attachment 1: Advertising for the 9th Edition of the ERIC Thesaurus produced by Oryx Press

Attachment 2: Remove List (RIEMAR82)

Attachment 3: RIE Input by Clearinghouse (RIEMAR82)

Attachment 4: CIJE Input by Clearinghouse (CIJMAR82)

2180

Ready access to the documents in the ERIC system.

Thesaurus of ERIC Descriptors

The 9th Edition is available, featuring:

- Sturdy cloth, reinforced binding, designed to stand up to the THESAURUS'S continual heavy use!
- 834 changes new terms, deletion of "dead" terms, other changes—from the 8th Edition.
- Group codes in the Alphabetical Display, giving two-way access between the Alphabetical and Descriptor Group Displays.
- USE References in the Rotated Display, giving access via the component words of every term in the THESAURUS.

ISBN 0-89774-019-X. Available January 1982.
Price: $26.15, U.S.; $28.65, Foreign, both prices include postage.

Available from:

ORYX PRESS
2214 North Central at Encanto
Phoenix, AZ 85004

REMOVE LIST (RIEMAR82)

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
NONE		

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
TM 810 781	ED 197 029/UD 021 156	RIEMAY81

3. Duplicates Appearing in RIE in January, February and March, 1982.

Duplicate Detected	Duplicate Of	Originally Announced In
PS 012 176	ED 207 738/RC 012 910	RIEFEB82

B. REMOVES (11)

Accession Removed	Reason for Removal
CS 503 640	Pulled by CERIC
EA 014 040	Pulled by Clearinghouse
EA 014 140	Pulled by CERIC
EA 014 141	Pulled by CERIC
IR 009 813	Pulled by Clearinghouse
PS 012 497	Pulled by CERIC
SE 035 778	Pulled by CERIC
TM 810 523	Pulled by CERIC
TM 810 761	Pulled by Clearinghouse
TM 810 777	Pulled by Clearinghouse
UD 021 750	Pulled by Clearinghouse

C. DELAYED (7)

7 TM documents moved to RIEAPR82.

RIE INPUT BY CLEARINGHOUSE (RIEMAR82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	3
CE	105	34	0	0	139	440
CG	57	14	0	0	71	184
CS	80	35	0	1	114	393
EA	130	26	0	3	153	374
EC	37	0	0	0	37	127
FL	38	14	0	0	52	148
HE	77	30	0	0	107	275
IR	105	0	0	1	104	311
JC	28	0	0	0	28	121
PS	60	15	0	2	73	178
RC	59	0	0	0	59	146
SE	57	0	0	1	56	209
SO	51	0	0	0	51	164
SP	72	0	0	0	72	189
TM	99	28	7	4	116	311
UD	65	0	0	1	64	179
TOTALS	1,121	+196	-7	-13	1,297	3,752

CIJE INPUT BY CLEARINGHOUSE (CIJMAR82)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	163	21	23	7	367
CE	85	25	26	1	222
CG	189	22	24	0	399
CS	146	20	21	1	344
EA	82	10	11	14	240
EC	0	0	0	0	74
FL	56	11	14	15	167
HE	161	23	31	5	400
IR	62	13	15	0	169
JC	20	2	2	0	62
PS	61	10	11	2	236
RC	26	7	8	13	60
SE	154	26	31	7	473
SO	12	1	1	0	141
SP	69	9	9	0	175
TM	98	14	17	0	275
UD	60	10	11	0	134
TOTALS	1444	224	255	65	3938

Attachment 4
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Volume: 6
Number: 4
Date: April 1982

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

This issue of the ERIC Administrative Bulletin is dedicated to Bob Chesley, in recognition of his great contribution to ERIC in general and to this publication in particular.

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A Fond Farewell...

At the end of April, I will be leaving the ERIC system and Government employment in order to establish an independent business involved in computer graphics. I would like to take this opportunity to thank all the members of the ERIC system for the work and support they have provided over the past several years. I have never been associated with an activity, inside the Government or out, where the people involved have had the ability and enthusiasm exhibited by individuals across the ERIC system. The many positive comments made by people who have had contact with the clearinghouses and support contractors are effective testimony to the job you all are doing.

The past several years have been difficult from the standpoint of budgets within NIE. Although ERIC has fared considerably better than NIE as a whole, inflation and cutbacks have made life difficult for everyone. Recent indications are encouraging with regard to support for the future, and I am hopeful that the most difficult period is behind us. I look forward to seeing, as an appreciative user, further development and achievements by ERIC.

...Bob Chesley (Central ERIC)

ACTION ITEMS

CIJE SOURCE JOURNAL INDEX——COPIES OF ALL CHANGE LETTERS TO BE SENT TO CERIC

Throughout the year, as clearinghouses add and drop journals they have the responsibility of indexing for CIJE, a letter is sent to Susan Slesinger of Oryx Press indicating the proposed changes.

It would be appreciated if a copy of the letter to Oryx Press would also be sent to Jim Prevel, CERIC, for information purposes.

...Jim Prevel (Central ERIC)

CLEARINGHOUSE USER SERVICES PRODUCTS: LIST REQUESTED

Because Central ERIC is in the process of compiling ERIC user services products and because we are not certain that we have copies of each and every product used/produced, we would like each clearinghouse to submit to us a list of all current user service products. Please send your list by April 30th directly to Judi Conrad.

...Judi Conrad (Central ERIC)

ERIC CLEARINGHOUSE PUBLICATIONS AND PUBLICATION TYPE CODE 071

All ERIC clearinghouse publications announced in RIE should be identified by being tagged with the Publication Type code 071. When this code was originally developed, clearinghouse publications were generally known as "Information Analysis Products" or "IAPs" and the code was defined accordingly. Since that time, the phrase "ERIC Clearinghouse Publications" seems to have replaced IAPs, but the intent of the code remains the same——to identify the total output of the ERIC clearinghouses for easy computer search.

...Ted Brandhorst (ERIC Facility)

INDEXING ADVISORY

INDEXING ADVISORY: DESIGNATING MAJOR INDEX TERMS——THE SECOND TIME AROUND

In the December issue of the ERIC Administrative Bulletin (p. 9), an advisory appeared discussing the problem of the number of major indexing terms exceeding the EPM guidelines. The guidelines allow either of two situations:

1. a maximum of 6 Major Descriptors and 1 Major Identifier; or
2. a maximum of 5 Major Descriptors and 2 Major Identifiers.

AT NO TIME IS THE NUMBER OF MAJOR DESCRIPTORS TO EXCEED SIX (6), EVEN IF NO MAJOR IDENTIFIERS ARE USED.

The ERIC Facility is finding that the number of resumes assigned 7 or more Major Descriptors is still increasing for both RIE and CIJE. We realize that an individual resume with 7 Major Descriptors shouldn't cause a lot of concern, but if each and every resume going into the system were to be so structured, the monthly Subject Indexes for RIE and CIJE would increase by approximately 15-20 pages.

Allow us, therefore, to offer 3 suggestions:

- Please refamiliarize all indexers/editors with the EPM guidelines on this matter.
- Try to get all indexers into the habit of counting the number of Major Descriptors before turning their work in.
- Have all indexers reconsider all major term assignments before finalizing their input. Somewhere between 50% and 75% of all resumes are now using the maximum number of majors permitted, even though many of the majors are excessively broad terms that add little, if anything, to the printed subject indexes.

...Carolyn Weller (ERIC Facility)

RFP ANNOUNCEMENT

RFP FOR OPERATION OF THE ERIC CLEARINGHOUSE ON HIGHER EDUCATION ANNOUNCED

The Request for Proposal (RFP) for the ERIC Clearinghouse on Higher Education and the ERIC Clearinghouse on Urban Education were announced in the Commerce Business Daily on March 24, 1982. The three-year contracts are scheduled to begin September 1, 1982.

To obtain a copy of this RFP, a written request must be submitted to:

Sue Sullivan
NIE Contracts and Grants Management Division
1200 19th Street, N.W., Room 808
Washington, DC 20208

References must be made to RFP Number NIE-R-82-0006 (Urban Education) and to RFP Number NIE-R-82-0007 (Higher Education), respectively.

...Keven Arundel (Central ERIC)
...Judi Conrad (Central ERIC)

NETWORK NEWS

LANGUAGE FIELD IN DIALOG'S ERIC FILE

The Language of Document data element was initiated by ERIC and first added to the tapes in January 1979. Due to a program error occurring at DIALOG, the word "ENGLISH" was incorrectly added to all the pre-1979 ERIC records on DIALOG's ERIC citation file (both RIE and CIJE). The DIALOG inverted index files contain matching errors. This means that virtually all the ERIC records are tagged as being in "ENGLISH," even when it isn't so. If left uncorrected, this situation would cause some confusion and would reduce the effective use of this data element for search limitation purposes.

The problem exists only on the DIALOG file. The SDC and BRS files are correct on this particular score.

We have been informed by DIALOG that they will correct the inverted index files by the end of March 1982, but that they will not be able to correct the citations themselves until the next reload.

The action they have taken certainly helps the problem while not completely fixing it. Searchers should therefore keep in mind two things:

- When using the Language field in a search (via <u>any</u> vendor) apply it <u>only</u> to data from January 1979 forward.
- When looking at pre-1979 ERIC citations (both RIE and CIJE) obtained via DIALOG remember that the word "ENGLISH" will be ubiquitous and will not necessarily reflect the true language of the document (though it will be correct in 98% of the cases because ERIC processes so few non-English documents).

...Ted Brandhorst (ERIC Facility)

ACQUISITIONS AND USER SERVICES COOPERATE

Acquisitions and User Services personnel at CE have begun a series of cooperative targeted mailings. The packets include a "this is what you can do for us and this is what we can do for you" letter and some samples of clearinghouse shelf products. Mailings have been or will be sent to state directors of adults, career, and vocational education, adult education faculty members, newsletter editors, and professional organizations among others.

...Judy Wagner (CE)

AN ACQUISITIONS REMINDER

Following up on Mildred Thorne's article entitled "Duplicate Representation and Solicitation at Conferences," which appeared in the February 1982 issue of the EAB (p. 14), CAPS reminds other acquisitions people that since 1977 the clearinghouse has been responsible for soliciting materials for all ERIC clearinghouses from the following organization (and all its regional association meetings). All transfer documents will be sent promptly to the appropriate clearinghouse.

American Psychological Association (APA)
(Annual Convention)

- Southeastern Psychological Association (SEPA)
- Eastern Psychological Association (EPA)
- Southwestern Psychological Association (SWPA)
- Western Psychological Association (WPA)
- Midwestern Psychological Association (MWPA)
- Rocky Mountain Psychological Association (RMPA)

...Helen L. Mamarchev (CG)

PHIL PIELE COMPILES CIJE ARTICLES FOR LAW JOURNAL

The Journal of Law and Education has asked Philip K. Piele, Director of the ERIC Clearinghouse on Educational Management, to contribute to each issue a selected bibliography of ERIC journal articles on educational law and policy.

Dr. Piele has already submitted the first installment, which compiles articles announced in the December 1981 and January 1982 issues of Current Index to Journals in Education. A note accompanying the bibliography states that the annotations were written by document analysts at the various ERIC clearinghouses.

The Journal of Law and Education is published four times a year and has a circulation of 5,000.

...Stuart Smith (EA)

WALKE TEACHES CLASS ABOUT ERIC

Roger Walke, Document Analyst at the ERIC Clearinghouse on Educational Management, while auditing a University of Oregon class on financial reporting, took advantage of classes on school budget reporting to make a short presentation on ERIC. Using documents in the ERIC system as examples, he showed how ERIC could be an excellent journalistic source on educational finance. He also touched on computer searching and passed out copies of "A Pocket Guide to ERIC." The presentation was too brief for questions, but the teacher, Professor Roy Halverson, expressed appreciation and noted his surprise at the wealth of detailed data available in ERIC.

...Roger Walke (EA)

EC TRACKS DOCUMENTS VIA NEW AUTOMATION PROCESS

The ERIC Clearinghouse on Handicapped and Gifted Children has implemented an automated process for tracking and keying bibliographic data and resumes. A document is keyed into the computer the day it arrives. Evaluation data, full cataloging information, the abstract, and indexing are added as appropriate. The computer generates labels for communication with document sources, a weekly and monthly printout for duplicate checking, the RIE log sheet and quarterly report data. It also checks all descriptors and produces RIE and CIJE tapes. The procedure has eliminated repetitive keying and allows us better access and more information at all steps of processing.

...Dorothy Beling (EC)

EC HOLDS OPEN HOUSE

On March 9, the ERIC Clearinghouse on Handicapped and Gifted Children sponsored an Open House that featured ERIC products and search services. The atmosphere was made festive by red, white, and blue streamers, balloons, and flags. Punch and popcorn were available for guests. Did it attract a record crowd? Not a record at 74, but did it satisfy those who attended? Definitely yes!

Visitors know what they were looking for and were genuinely pleased with our response to their needs. A secondary benefit was that the event provided a dress rehearsal for our spring convention exhibit. Will we do it again next year? You bet!

...Lynn Smarte (EC)

DR. FIFE RECEIVES "THANK YOU" FOR SERVICES RENDERED

Jonathan D. Fife, Associate Professor of Education and Director of the ERIC Clearinghouse on Higher Education concluded his term as a member of the National Center for Higher Education Management Systems' Executive Committee and Board of Directors and Chairman of their National Advisory Council at the annual Board meeting held in Denver, Colorado on March 21-22, 1982. In recognition of his services he was presented with an engraved desk pen set.

...Laura Ciarniello (HE)

THE THESAURUS HITS THE STREETS

It's very timely that The Oryx Press began distributing copies of the 9th edition of the Thesaurus of ERIC Descriptors about the same time that thesauri as a whole have come of age. For proof, see what Goosemyer (in The Washington Post) has to say on the next page.

--from The Washington Post

(Submitted as a parting gesture by the out-going chair of the ERIC Vocabulary Review Group who hopes the new chair, Anita Colby, has as much enjoyment with the job as she did.)

...Lynn Barnett (HE)

MICROSEARCH DEMONSTRATION PACKAGE NOW AVAILABLE

The software for MICROsearch, a computer program designed for the retrieval of information from selected portions of the ERIC database on microcomputer diskettes, is now available from the ERIC Clearinghouse on Information Resources in a package which includes also a demonstration database diskette and a user's manual.

In addition to the search program, two other computer programs permit printing the resumes and the inverted files on an 80-column printer. The software is written for the APPLE II microcomputer with 48K RAM, APPLE DOS 3.3 operating system, and at least one disk drive. (Those wishing to print the contents of the diskettes would also find a printer useful.) The demonstration database diskette contains 208 records from CIJE from January to September, 1981; each record includes the bibliographic citation and indexing information. The records were selected from educational technology journals which tend to carry articles on microcomputers. One free set will be sent to each ERIC Clearinghouse which requests it. (Cost of the demonstration set to the world at large is $10.)

ALSO...any Clearinghouses interested in having database diskettes produced and made available on subject matter within their scope area(s) should contact Bruce Clark at IR.

...Bruce Clark (IR)

A REMINDER OF PS' NEW ADDRESS

In February 1982, the ERIC Clearinghouse on Elementary and Early Childhood Education (ERIC/EECE) moved to a different building on the University of Illinois campus. If you haven't changed the address in your ERIC Directory, please do so. The new address is:

ERIC Clearinghouse on Elementary and Early Childhood Education
College of Education
University of Illinois
805 W. Pennsylvania Avenue
Urbana, IL 61801-4897

...Norma Howard (PS)

FROM INDIA TO ALASKA WITH PS

Mima Spencer, Associate Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, returned from a 5-week personal trip to India and Pakistan, where she also acted as an informal ambassador for ERIC. Mima lived in Afghanistan for two years during the 1950s, so that part of the world is familiar to her.

After only a week back home on the Illinois prairie, Mima flew to Anchorage, Alaska, with Linda Baskin, also of the PS staff, where they presented workshops on computers and early childhood education. While there, they also staffed an ERIC booth at the state meeting of the Alaska Association for the Education of Young Children. Dr. Lilian Katz, Clearinghouse Director, was a keynote speaker at the Alaska meeting.

...Norma Howard (PS)

DR. MORRISSETT HONORED BY AMERICAN ASSOCIATION FOR THE ADVANCEMENT OF SCIENCE

Dr. Irving Morrissett, Director of the ERIC Clearinghouse on Social Studies/Social Science Education, was recently elected a Fellow of the American Association for the Advancement of Science. A Fellow is defined by AAAS as "a member whose efforts on behalf of the advancement of science or its applications are scientifically or socially distinguished."

Irving was nominated for the honor because of his "leadership in facilitating communication and cooperation among social scientists and educators and in the analysis and dissemination of social science education information." Congratulations, Irving!

...Cindy Cook (SO)

CANADIANS DISCOVER ERIC/SO USER SERVICES

The ERIC Clearinghouse on Social Studies/Social Science Education started receiving a large number of user requests from Canada this year, so we have been wondering about the identity of our publicity ambassador. The mystery has been solved at last. We received a notice that our products were announced in the publication FREE! THE NEWSLETTER OF FREE MATERIALS AND SERVICES. Other clearinghouses wishing to request publicity from the ambassador should contact:

Editor Ken Haycock
Dyad
P.O. Box 46258
Station "G"
Vancouver, B.C.
Canada V6R 4G6

...Sheryl Robinson (SO)

NEVER A SHORTAGE OF MICROFICHE OR SEARCH SERVICES DIRECTORIES AT SO

The ERIC Clearinghouse on Social Studies/Social Science Education has decreased its need for copies of the Directory of ERIC Microfiche Collections and the Directory of ERIC Search Services while maintaining the quality of its user services. Photocopies of pages from the directories are sent to users which list resources in their own states. This enables the clearinghouse to distribute its limited supply of the directories to users who have a real need for them.

...Sheryl Robinson (SO)

ERIC: WHAT IS IS, HOW TO USE IT (REVISED EDITION)

The revised edition of ERIC: What It Is, How To Use It has been turned over by the ERIC Clearinghouse on Social Studies/Social Science Education to the National Audiovisual Center for publication. As yet, the Center's publication plans for the revised series are unknown. The product is expected to be available in either filmstrip/cassette or slide/cassette format. Orders have been placed for each clearinghouse to receive one copy of the product. The Clearinghouse will keep you informed concerning availability, price, etc. so you can advertise. If you have any questions, call Jim Davis, SO.

...Jim Davis (SO)

OCR 9 + ONLINE TRANSMISSION 6 + MAGNETIC TAPE 1 = 16

Beginning with the June 1982 issue of RIE, the ERIC Clearinghouse on Elementary and Early Childhood Education began sending bibliographic data to the Facility via its communicating word processor. This brings to seven the number of Clearinghouses using other than OCR approaches. The others using direct transmission are HE, IR, RC, SO, SP. EC sends a magnetic tape.

...Pat Brown (ERIC Facility)

NEW PUBLICATIONS

NEW PUBLICATIONS—EC

A new product of the ERIC Clearinghouse on Handicapped and Gifted Children called "Alternative Programs for Disruptive Youth" has become available. The book is a handbook of 16 successful programs throughout the United States and provides information regarding admission, referral and class placement, effective program resources, curriculum, family support, work study, student management, crisis intervention, program evaluation and funding.

...June B. Jordan (EC)

NEW PUBLICATIONS—HE

- Marketing in Higher Education. Stanley M. Grabowski. AAHE-ERIC/Higher Education Research Report No. 5, 1981. ($5.50). (HE 014 897).

- Computer Literacy in Higher Education. Francis E. Masat. AAHE-ERIC/Higher Education Research Report No. 6, 1981. ($5.50). (HE 014 898).

- Financial Analysis for Academic Units. Donald H. Walters. AAHE-ERIC/Higher Education Research Report No. 7, 1981. ($5.50). (HE 014 902).

- Corporate Education: Threat or Opportunity? James P. Honan. AAHE-ERIC/Higher Education Research Currents. March 1982. ($.75).

The Research Reports and Research Currents can be ordered from: Publications Department, American Association for Higher Education, One Dupont Circle, Suite 780, Washington, DC 20036.

...Laura Cierneillo (HE)

NEW PUBLICATIONS—IR

The second edition of ONTAP: Online Training and Practice Manual for ERIC Data Base Searchers by Karen Markey and Pauline A. Cochrane reflects changes in both ERIC and DIALOG since the first edition appeared in 1978. New material include six of the 16 sample searches of ONTAP, postings for each of the terms used in the 10 Search Saves that are appended, and most recent descriptions of ERIC and ONTAP from DIALOG Information Retrieval Service that were available at the time of publication. Available from Information Resources Publications, 130 Huntington Hall, Syracuse University, Syracuse, NY 13210 as IR-56 for $8.50 postpaid.

In The Design of Instructional Materials: Research on Illustrations and Typography, Thomas C. Wilson, Fred C. Pfister, and Bruce Fleury have identified research which they feel is potentially useful to both producers and evaluators of textbooks and other printed instructional materials. Topics include illustrations and their effectiveness for motivation and learning, and such variables of typography as readability, legibility, justification, line width, columns, paragraphs, and format and layout. Available from Information Resources Publications, 130 Huntington Hall, Syracuse University, Syracuse, NY 13210 as IR-55 for $4.25, postpaid.

Gene Wilkinson presents a new perspective on the analysis of educational technology for effectiveness and productivity in Educational Media, Technology, and Instructional Productivity: Occasional Paper Number 2. Not a how-to-do-it manual, this paper presents an argument to be used in support of cost-effectiveness studies and of the experimentation in educational organizations which is needed to support the redesign of public education as a capital intensive rather than a labor intensive organization. Available from Information Resources Publications, 130 Huntington Hall, Syracuse University, Syracuse, NY 13210 as IR-52 for $3.00 postpaid.

...Barb Minor (IR)

NEW PUBLICATIONS——PS

The following new publications are available from the ERIC Clearinghouse on Elementary and Early Childhood Education:

- "Effects of Teacher Behavior on Preschool Children: A Review of Research," by Elizabeth Phyfe-Perkins. Cat. #194, 57p., $3.00, November 1981.

- "Infant/Toddler Caregiving: An Annotated Bibliography," compiled by Alice Honig and Donna Sasse Wittmer. Cat. #195, 55p., $6.00, April 1982.

Also available are three new Short Reports, or fact sheets:

- "How Children Develop Racial Awareness"

- "The Role of Motivation in the Elementary School"

- "Staff Burnout in Child Care Settings"

New ReadySearch (pre-prepared computer search) titles are:

- "Research on Children's Play"

- "Research on Preschool Children"

ReadySearches sell for $10 each, and a total of 12 titles are available from PS.

...Norma Howard (PS)

NEW PUBLICATIONS——SO

The ERIC Clearinghouse on Social Studies/Social Science Education and the Social Science Education Consortium have recently copublished volume 7 of the Data Book of Social Studies Materials and Resources. This year's edition, the fourth funded as an ERIC information analysis product, contains 52 two-page analyses of new elementary and secondary social studies curriculum materials along with 45 briefer descriptions of teacher resources and ERIC documents. The Data Book has been very positively reviewed in American Reference Books Annual and continues to be enthusiastically received by educators and publishers alike.

SO recently published two new information analysis products:

- Writing in Elementary School Social Studies, edited by Barry K. Beyer and Robert Gilstrap, 215 pp., $10.95.

- Preparing to Teach Economics: Approaches and Resources, revised and expanded edition, by Suzanne W. Helburn and James E. Davis, 112 pp., $7.95.

During February and March five of 32 reference sheets were also updated: economics, future studies, geography, legal education, and psychology/sociology. These reference sheets are available free of charge.

...Laurel Singleton (SO)

NEW PUBLICATIONS——UD

The ERIC Clearinghouse on Urban Education announces new Compact Guides by Carol Ascher.

- Stereotyping in Children's Books and School Curriculum: Strategies for Change (Brief Bibliography #6). An introduction to the literature which includes resources for promoting balanced sex/race fair images of women and minority groups.

- Alternative Schools——Some Answers and Questions (Fact Sheet #7). Portrays the current state of alternative schools, both their successes and failures.

- Writing for Dialectally Different Youths (Fact Sheet #8). Outlines the research geared toward the teaching of writing to youths who speak nonstandard English.

- Counseling in a Multicultural Education Setting (Fact Sheet #9). Highlights the problem of counseling in a multicultural society and discusses effective strategies.

- Desegregation as an Equal Educational Opportunity Strategy for Hispanics. (Fact Sheet #10). A brief history of Hispanic segregation and its effects on students.

- Issues in ESEA Title VII Bilingual Education (Fact Sheet #11). Discusses the history of bilingual education and its use as an equal opportunity strategy, characteristics and kinds of bilingual programs, and the research on bilingual learning and its effects on students.

...Maryellen LoBosco (UD)

PERSONNEL NEWS

CARMEN SMITH JOINS CE

Carmen Smith has joined the staff of the ERIC Clearinghouse on Adult, Career, and Vocational Education as a typist, jill-of-all-trades. She does a bit of everything from typing the shipment to User Services responses. We are delighted to have her with us.

...Judy O. Wagner (CE)

JANICE ROMANISH LEAVES EC

Janice Romanish, Clerk Typist for Acquisitions, has left the ERIC Clearinghouse on Handicapped and Gifted Children to have her second child.

...Dorothy Beling (EC)

ANN WILLIAMS LEAVES SO

Ann Williams, Publications Manager at the ERIC Clearinghouse on Social Studies/Social Science Education since 1977, left the clearinghouse on February 26. After her twin daughters graduate from high school this spring, Ann will be moving to southern California, where her husband has a new job. We'll miss Ann's wit, professionalism, and slashing blue pencil! Laurel Singleton will be coordinating production of the user services products, SO newsletter, and IAPs.

...Laurel Singleton (SO)

CONFERENCES, SPEAKING ENGAGEMENTS, WORKSHOPS

WAGNER PRESENTS TO NATIONAL ACADEMY

Judy Wagner gave a presentation on ERIC and other National Center produced databases to a National Academy Workshop on "Your Role as Change Agent." The response was good and some participants returned the next day for a demonstration.

...Judy Wagner (CE)

CAPS PARTICIPATES IN APGA CONVENTION

Dr. Garry R. Walz was an active participant in the American Personnel and Guidance Association's Annual Convention which was held March 17-20, 1982, in Detroit, Michigan. In addition to being a key speaker at a special luncheon honoring C. Gilbert Wrenn (The Art of Caring Through Mentoring), he presented two workshops: Innovations in Stress Management and Counseling the Abused and Abuser.

ERIC/CAPS also sponsored an exhibitor's booth at the convention. All staff members rotated "booth duty" which included publicizing ERIC services and publications and conducting free "quickie" computer searches.

...Jeanne Collet (CG)

CG ATTENDS TESTING CONFERENCE

Helen Mamarchev, Jeanne Collet, and Mary Frenza attended the 22nd Annual Michigan School Testing Conference held in Ann Arbor, Michigan on March 16-17, 1982. The objectives of this year's conference were the exploration of assessment in career guidance and the provision of a broad range of testing information and perspectives. Two days of clinics and workshops concerning such topics as test data and school public relations, selecting tests and building test programs, and information about testing for vocational programs for the gifted and the handicapped were presented by nationally prominent test authors and experts. A demonstration of the use of the microcomputer for career guidance activities was a highlight of the program.

...Mary C. Frenza (CG)

ERIC STAFF ATTENDS AERA CONFERENCE

Karl Koenke, Associate Director of the ERIC Clearinghouse on Reading and Communication Skills, was invited to speak at a symposium on defining the reading database, at the AERA annual conference in New York, March 18-21, 1982. One of the three guests speaking on their respective databases, Karl spoke on the nature of the reading research in the ERIC system, the trends in research as shown by the materials, and how the Clearinghouse has reflected those trends.

...Hilary Taylor Holbrook (CS)

ERIC REPRESENTED AT READING COUNCIL MEETINGS

Staff members from the National Council of Teachers of English (NCTE) running Council exhibits displayed ERIC materials and answered questions about ERIC at meetings of three state affiliates of the International Reading Association in Springfield, Illinois; Oconomowac, Wisconsin; and Indianapolis, Indiana. Among the topics of interest at the meetings were censorship, schemata, children's literature, and an integrated language arts curriculum. A tip for future exhibitors: the NCTE representative in Wisconsin received a bouquet of roses at the exhibit table and noted that so many people stopped by the table just to admire the flowers that she was able to converse with more people about the materials than she might otherwise have done.

...Hilary Taylor Holbrook (CS)

ERIC HIGHLIGHTED AT AAHE SESSION FOR ADMINISTRATORS

ERIC was highlighted as a major information resource for administrators at a conference session of the American Association for Higher Education, called "New Administrator's Colloquium: Resources for Administrative Problems." Marilyn Shorr presented the ERIC portion of the program by describing ERIC, discussing the services of the Clearinghouse and distributing handouts to the 48 people in attendance at the session.

...Laura Ciarniello (HE)

AMERICAN ASSOCIATION OF HIGHER EDUCATION CONFERENCE

All hands joined at the ERIC Clearinghouse on Higher Education to staff the ERIC booth at the American Association for Higher Education Annual Conference held March 3-5, 1982 at the Washington Hilton in Washington, DC. This is the biggest conference for HE because it brings together many of the people in the higher education community that associate with the clearinghouse. This year, as in years past, the clearinghouse sold their publications and was happy to report that the HE Research Reports Series attracted a crowd!

...Laura Ciarniello (HE)

DR. FIFE—— MARCH CONFERENCE ACTIVITIES

Jonathan D. Fife, Associate Professor of Education and Director of the ERIC Clearinghouse on Higher Education presented a paper on "The Past and Future of Degree Programs in Higher Education," at the annual meeting of the Association for the Study of Higher Education on March 2, 1982 at the Washington Hilton.

Dr. Fife, Executive Secretary-Treasurer of the Association for the Study of Higher Education, coordinated the Association's annual meeting held at the Washington Hilton on March 2-3, 1982.

On March 19-20, Dr. Fife attended the Executive Committee Sessions of Division J——Postsecondary Education——at the annual meeting of the American Educational Association in New York City.

...Laura Ciarniello (HE)

ERIC/HE SPONSORS SEMINAR

For the fourth consecutive year, ERIC/HE co-sponsored a Seminar on National Higher Education Policy with the American Association for Higher Education and the Association for the Study of Higher Education. The seminar was held February 28-March 2, 1982 in conjunction with the national meetings of AAHE and ASHE. Twenty-three advanced graduate students representing 16 institutions participated in the seminar. Speakers included prominent policy-makers from the Department of Education, Office of Management and Budget, U.S. House of Representatives, and the Washington higher education associations. James P. Honan served as seminar coordinator.

...Laura Ciarniello (HE)

JAMES HONAN HELPS TRAIN GRADUATE STUDENTS IN INTERVIEWING SKILLS

James P. Honan assisted Dr. Martha Burns, Associate Professor of Education, George Washington University, with an interviewing skills workshop at the American Association for Higher Education conference. The workshop was designed to train graduate student interviewers who conducted AAHE conference evaluations.

...Laura Ciarniello (HE)

HE HOSTS WORKSHOP FOR HIGHER EDUCATION ASSOCIATION STAFFS

On March 25th, the ERIC Clearinghouse on Higher Education hosted its annual workshop for research and information specialists on staff in the higher education associations in Washington. In addition to covering the basic ERIC workshop topics and clearinghouse services and publications, this workshop also presented an opportunity to talk about the Clearinghouse's external relations and cooperative arrangements with a variety of higher education organizations. A particularly gratifying part of this year's workshop was an unsolicited but eloquent testimonial by an HE "groupie" we've worked with for years, and some very supportive comments from a new participant.

...Margot Sanders Eddy (HE)

HE COORDINATING BOARD MEETS

The Clearinghouse's annual coordinating board meeting took place on March 15 at the Brookings Institution. Each year the ERIC Clearinghouse on Higher Education hosts this meeting as an opportunity for research and information officers in the higher education associations in Washington, DC to exchange ideas and information on their organization's current activities and publications. This year seventeen representatives of sixteen associations, as well as the Clearinghouse staff, met for a particularly fruitful (and long) meeting.

...Margot Sanders Eddy (HE)

NATIONAL CONFERENCE USED AS MINI ADVISORY MEETING

Taking advantage of the presence of so many national leaders in higher education, the ERIC Clearinghouse on Higher Education sponsored a breakfast meeting in conjunction with the annual conferences of the American Association for Higher Education (AAHE) and the Association for the Study of Higher Education (ASHE). Since both conferences were held back-to-back at the same hotel in Washington, DC, it was convenient to gather 15 representatives from universities, state education commissions, and research centers.

Jon Fife, Marilyn Shorr, and Lynn Barnett hosted the meeting, which elicited both advice and praise from the attendees. These meetings have become annual events that have been very beneficial to the Clearinghouse in terms of both maintaining contact with its constituencies and obtaining valuable suggestions for ERIC services and efficiency.

...Lynn Barnett (HE)

BARNETT ATTENDS INDEXING SEMINAR

A day-long indexing seminar sponsored by the American Society of Indexers and held in Washington, DC, was held by Lynn Barnett, Assistant Director of the ERIC Clearinghouse on Higher Education. More than 100 registrants listened to formal presentations by speakers representing a variety of indexing businesses. Free-lance indexers were also in abundance. One of the speakers was Hilda Feinberg, who is editing a book called Indexing: Specialized Formats and Subjects, to be published in late fall 1982 by Scarecrow Press. Dr. Feinberg highlighted chapters from the forthcoming book, including one on ERIC's indexing by Lynn.

...Laura Ciarniello (HE)

JAMES P. HONAN ADDRESSES STUDENTS

James P. Honan spoke to members of the freshmen class at Marist College, Poughkeepsie, New York on the federal policy process and student financial aid legislation on April 1, 1982.

...Laura Ciarniello (HE)

ERIC EXHIBIT AT THE ANNUAL MEETING OF THE ASSOCIATION FOR SUPERVISION AND CURRICULUM DEVELOPMENT

The ERIC Clearinghouse on Social Studies/Social Science Education sponsored an exhibit booth at the Association for Supervision and Curriculum Development annual meeting at the Anaheim Convention Center, Los Angeles, California, March 20-22, 1982. Jim Davis of SO staffed the booth and conducted an action lab on curriculum planning. Anita Colby and Jim Palmer of the ERIC Clearinghouse for Junior Colleges assisted with booth duty. Brochures and publications lists from most of the clearinghouses were distributed to many of the 3,500 attendees.

...Jim Davis (SO)

SP AT AACTE AND ATE CONFERENCES

February is always a busy time for the ERIC Clearinghouse on Teacher Education, one of the reasons being the two national teacher education conferences that are held during this month.

The Annual Meeting of the American Association of Colleges for Teacher Education was held in Houston, and Director Joost Yff and Associate Director Michael Butler represented ERIC through an exhibit booth and a presentation on the teacher education module Using ERIC to Solve Educational Problems.

Meanwhile, the Annual Conference of the Association of Teacher Educators was held in Phoenix, where User Services Coordinator, Dean Schwanke, represented ERIC at an exhibit.

...Dean Schwanke (SP)

UD CONVENES A WORKSHOP IN MIAMI

As part of its ongoing efforts to establish strong lines of communication between ERIC and the big city schools, Erwin Flaxman, Director, and Michael Webb, Assistant Director at the ERIC Clearinghouse on Urban Education, held an information seminar for the Dade County Public Schools at Florida International University in Miami. The seminar, held on March 19, 1982, was coordinated by Molly Hickman of the Management Institute and had 75 people, primarily librarians and media specialists, in attendance. These sessions covered an overview of the ERIC system, ERIC/CUE, and available local information resources; discussion of local information needs and possible strategies to tackle problems; and a demonstration of computer searching which used participant questions.

...Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

APPALACHIA STATE UNIVERSITY'S ERIC ADVOCATES

Two faculty members and six graduate students from Appalachia State University in North Carolina visited the ERIC Clearinghouse on Handicapped and Gifted Children on April 16 during an extensive visit to The Council for Exceptional Children. The students were well aware of the many capabilities of ERIC and use their university's ERIC microfiche collection copiously, having been taught modern research methods by their professors, who also depend on ERIC for their own specialties. The how, and the where of document processing for ERIC, previously a mystery to this group, was explained briefly to round out the knowledge of these ERIC advocates.

...Marion Cambel (EC)

VISITORS TO ERIC/IR DEMONSTRATE ONLINE INNOVATIONS

Jeffery Pemberton, Editor of ONLINE Magazine, visited the ERIC Clearinghouse on Information Resources recently to demonstrate the ONLINE CHRONICLE, his new listing for job-seekers and employers in the online industry. Updated every second Monday, this database includes both international and U.S. listings, and is available through DIALOG. While he was here, Bruce Clark introduced him to MICROsearch, and he seemed to enjoy putting the program through its paces. (What is this urge on the part of experienced microcomputer users to make the system crash?)

Ray McAleese of the University of Aberdeen and Elizabeth Duncan of Robert Gordon's Institute of Technology, also in Aberdeen, spent several days at IR recently, and made presentations to faculty and students in educational technology on their Qualified Citation Indexing Project. Intended for use with the literature of educational technology, the prototype system permits access by author with two types of qualifiers available to narrow the search—

publication type and relational or descriptive terms. For more information about the project, see ED 207 567 and ED 208 839. They too were intrigued with MICROsearch and enjoyed working with it.

...Barb Minor (IR)

****

"The American Library system is one of the wonders of this world and one of the major reasons why we prosper; from my little library on the Eastern Shore in Maryland, I can borrow practically any book ever written."

—James Michener, The New York Times, March 17, 1982

LIST OF ATTACHMENTS

Attachment 1 - REMOVE LIST (RIEAPR82)

Attachment 2 - RIE INPUT BY CLEARINGHOUSE (RIEAPR82)

Attachment 3 - CIJE INPUT BY CLEARINGHOUSE (CIJAPR82)

RIE APR 82

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
SP 019 150	ED 152 778/SP 012 592	RIEAUG78

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
UD 021 797	ED 172 536/FL 010 287	RIENOV79

3. Duplicates Appearing in RIE in February, March, and April 1982

Duplicate Detected	Duplicate Of	Originally Announced In
UD 021 849	ED 209 720/EA 014 083	RIEAPR82
UD 021 856	ED 208 486/EA 013 964	RIEMAR82
UD 021 857	ED 208 160/CE 030 198	RIEMAR82
UD 021 919	ED 209 768/EA 014 231	RIEAPR82

B. REMOVES (8)

Accession Removed	Reason for Removal
CE 030 335	Pulled by CERIC
CG 015 549	Pulled by Clearinghouse
CG 015 550	Pulled by Clearinghouse
CS 006 273	Pulled by Clearinghouse
IR 009 818	Pulled by CERIC
IR 009 821	Pulled by CERIC
PS 012 402	Pulled by CERIC
PS 012 487	Pulled by CERIC

C. DELAYED (5)

CE 030 394
CE 030 446
CE 030 522
CE 030 564

HE 014 225

RIE INPUT BY CLEARINGHOUSE (RIEAPR82)

CH	RECEIVED	TRANSFERRED IN FROM OTHER ISSUES	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)		NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0		1	4
CE	106	37	4	1		138	578
CG	57	13	0	2		68	252
CS	87	0	0	1		86	479
EA	63	2	0	0		65	439
EC	130	0	0	0		130	257
FL	33	18	0	0		51	199
HE	42	0	1	0		41	316
IR	45	0	0	3		42	353
JC	42	0	0	0		42	163
PS	36	0	0	2		34	212
RC	23	0	0	0		23	169
SE	55	0	0	0		55	264
SO	48	0	0	0		48	212
SP	27	0	0	1		26	215
TM	27	22	0	0		49	360
UD	82	18	0	5		95	274
TOTALS	-904	+110	-5	-14	=	994	4,746

CIJE INPUT BY CLEARINGHOUSE (CIJAPR82)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	7	1	1	7	374
CE	95	26	30	1	317
CG	191	25	31	10	590
CS	127	19	21	10	471
EA	129	17	18	5	369
EC	0	0	0	0	74
FL	0	0	0	0	167
HE	21	7	7	4	421
IR	47	12	13	0	216
JC	27	3	3	0	89
PS	40	8	8	2	276
RC	51	11	13	3	111
SE	202	31	39	53	675
SO	153	26	30	13	294
SP	119	15	16	4	294
TM	63	9	10	0	338
UD	45	8	10	0	179
TOTALS	1317	218	250	112	5255

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ERIC® Administrative Bulletin

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ACTION ITEMS

CATALOGING ADVISORY——CATALOGING PURCHASE ORDERS AND COOPERATIVE AGREEMENTS

Purchase Order Numbers, i.e., P-80-605, are not Contract or Grant Numbers and because they lack the continuity of such numbers need not be captured during cataloging. That does not mean, however, that the appropriate sponsorship should not be cataloged. Legitimate sponsors should always be cataloged in the SPON field.

Cooperative Agreements, if deemed by the cataloger to be of potential interest to the user, can be referred to in the NOTE field. The parties to the agreement would simply be entered in the INST field. Any number associated with the agreement may be incorporated in the Note and need not be treated as a Contract or Grant number.

...Ted Brandhorst (ERIC Facility)

CATALOGING SECTION OF EPM PUBLISHED

By now all ERIC components should have received their copies of Section V: "Cataloging" of the ERIC Processing Manual. This new section, which was shipped on May 14, 1982, is to be implemented immediately. All clearinghouse personnel involved with RIE and CIJE processing (cataloging, indexing, document preparation, keying, etc.) should review the section. Sessions will be held at both regional technical meetings to review the changes in the section.

...Ted Brandhorst (ERIC Facility)

CLEARINGHOUSE PRODUCTS——A REMINDER

The ERIC Facility maintains the archives for the ERIC system. Clearinghouses are reminded that one (1) copy of all clearinghouse products should be sent to the Facility for inclusion in the archives. The address for these submittals should be:

Library
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, Maryland 20814

These products include not only the formal publications of the clearinghouses, but also the short bibliographies, information brochures, and other items that do not appear in RIE, but are available for users. Frequently we find that Xeroxes of these "freebies" are just the answer to a user question; so please be sure the Facility is on the distribution list for all products, publication lists, etc.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

DIRECT DATA ENTRY STATUS REPORT

A Status Report on direct data entry from the ERIC clearinghouses to the ERIC Facility via communicating word processors, microcomputers, and other systems, is displayed as Attachment 1.

...Ted Brandhorst (ERIC Facility)

RIE CUMULATIVE INDEXES

A summary of the history of the RIE Cumulative Indexes is displayed as Attachment 2. This sheet may be reproduced to respond to users interested in these publications.

...Ted Brandhorst (ERIC Facility)

THE WASHINGTON CIRCLE INN

Since many of you who travel to the Washington, DC area are unfamiliar with hotel accommodations and would, perhaps, appreciate a recommendation, a brochure describing the Washington Circle Inn is enclosed. This hotel offers fully equipped kitchens and separate sitting rooms in addition to the standard bedroom accommodations. It is located on Pennsylvania Avenue and is competitive with prices in the DC area.

...Jim Prevel (Central ERIC)

CLASS ANNOUNCES CROSS-SYSTEM DATABASE SEARCH GUIDES

An advertisement for CLASS (California Library Authority for Systems and Services) for "Cross-System Database Search Guides" is displayed as Attachment 3. The Social Science and Humanities group lists eight databases of which ERIC is one.

...Ted Brandhorst (ERIC Facility)

NEW CIJE SOURCE JOURNALS INDEX PUBLISHED BY UMI

In April 1982, UMI issued a new and expanded list of journals that have been covered by CIJE. UMI states that they now hold publisher reproduction permissions for 65% of the total journals listed. The letter from UMI describing the new list appears as Attachment 4.

...Ted Brandhorst (ERIC Facility)

SUMMER HOURS FOR CE, CG, PS, SE, TM, UD, AND ORYX

The following clearinghouses have reported their summer hours to be as follows:

CE - 7:30 - 4:30	June 14 - Sept. 15
CG - 7:30 - 4:00	June 1 - Sept. 1
PS - 8:00 - 12:00; 1:00 - 5:00 (phones not answered between 12:00 and 1:00)*	
SE - 7:30 - 4:30	June 14 - Sept. 7
TM - Friday, closes at 4:00	July and August
UD - 9:00 - 5:00 - Monday through Thursday 9:00 - 3:00 - Friday	July 9 - July 12
8:30 - 5:30 - Monday through Thursday - Friday closed	July 12 - July 23

Oryx is in Arizona which does not observe daylight time, i.e., they are now 3 hours behind Eastern Daylight.

...Carolyn Weller (ERIC Facility)

ERIC FACILITY ACQUISITIONS ARRANGEMENTS

Three new ERIC Facility Acquisitions Arrangements (EFAAs) are listed below:

1. Connecticut State Department of Education
   Level 1 - Blanket Release signed by D. Headspeth

2. Florida Univ. P. K. Yonge Laboratory School
   Level 1 - J. Jenkins, Director

3. National Home Study Council
   Level 1 - M. P. Lambert, Assistant Director

...Grace Sundstrom (ERIC Facility)

PRICES FOR THE NINTH EDITION OF THE THESAURUS OF ERIC DESCRIPTORS

As of May 1, 1982, the price of the 9th edition of the Thesaurus of ERIC Descriptors will be increased to $35.00. Orders received from the clearinghouses, however, will be processed at the Oryx author discount rate of 50%. Clearinghouses will therefore pay $17.50.

...Susan Slesinger (Oryx Press)

1982 CIJE SCHEDULE (JULY-DECEMBER)

The 1982 CIJE Schedule for July through December is displayed as Attachment 5.

...Susan Slesinger (Oryx Press)

*Year round

NEW BULLETIN BOARD DISPLAY CREATED BY CAPS

"Spring into the Future with ERIC" are the words emblazoned across the top of an eye-catching display publicizing new CAPS publications. This display, created and designed by work/study student, Lori Peters, splashes colorful spring flowers, stars, and planets on a hall bulletin board strategically located by the Dean's Office in the School of Education, and invites all passersby to solve the question..."ERIC Who?"

...Carol Mills (CG)

ERICKSON AND SMARTE PARTICIPATE IN DC EVENTS

Don Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, met with a number of other clearinghouse directors on Monday, April 26 in a discussion of ERIC's role in responding to the Practice File RFP.

Don Erickson and Lynn Smarte, Assistant Director, User Services, attended the farewell party for Bob Chesley at NIE on April 27.

...Donald K. Erickson (EC)

OUTSIDE REVIEW OF USER SERVICES PRODUCTS

This year the ERIC Clearinghouse on Handicapped and Gifted Children is sending many of its user services products out for external review (primarily by members of its advisory board). Products such as fact sheets and hot topics papers have been written by both clearinghouse staff and experts in the field, but in the past the drafts were not usually sent out for review.

Although it is always a risky process because reviewers may recommend major changes, they may spot misinformation or the omission of significant information. There has also been success with outside review of a computer search "reprint." The reviewers categorized 400 citations as major references on the topic, minor references, or insignificant ones, which enabled EC to reduce the final bibliography to 150 citations.

...Lynn Smarte (EC)

ERIC/EECE ONLINE

The ERIC Clearinghouse on Elementary and Early Childhood Education (ERIC/EECE) has recently reorganized document processing in order to transmit RIE resumes to the Facility via an Apple II microcomputer and a word processing program. Rather than typing resumes on paper, abstractors now enter resumes directly into the EasyWriter word processing program on the Apple microcomputer. After making revisions or corrections as needed, the abstractor prints out a double spaced paper copy of the resumes for editing. A clerk typist receives the corrected versions of the resumes from the abstract and index editors, enters any changes into the word processor version of the resume, and transmits the online shipment once a week.

Making the transition from OCR forms to computer required testing the ability of the Apple program to be transmitted, staff training in use of the word processor, and planning work flow within the clearinghouse. Plans are underway to include CIJE in the weekly transmissions.

...Linda Baskin (PS)

ACQUISITIONS FROM AERA

As you know, the ERIC Clearinghouse on Tests, Measurement, and Evaluation solicits all the papers presented at the annual meeting of the American Educational Research Association. This year, over 2,700 solicitation letters were sent out, based on the computerized mailing list provided to us by the AERA offices.

By the end of April, 600 of these papers had already been received. They are still coming in the mail at a rate of about 10-15 per day. Approximately half of the papers received have been transferred to clearinghouses other than TM. In addition, TM has also received a copy of each of the papers submitted for the AERA Division H awards competition for the best reports from or about school districts. Unfortunately, because of the loss of AERA's copies of these papers during shipping, TM will be returning all these to the competition coordinator. However, we will be sending a list of the reports within each clearinghouse's scope area to that clearinghouse for direct solicitation.

If you have any questions about the AERA solicitation in general, or the papers that have been transferred to you, please call me.

...Barbara M. Wildemuth (TM)

ERIC TECHNOLOGY COMMITTEE

A system-wide committee has been formed to come up with recommendations for using new technologies to reach ERIC's goals. It will investigate such technologies as microcomputers, videodiscs, and other delivery systems which offer the potential for reaching our goal of improved access to ERIC users. The committee consiste of:

- Linda Baskin (PS)
- Dorothy Beling (EC)
- Ted Brandhorst (Facility)
- John Clark (FL)
- Don Ely (Chair) (IR)
- Jim Prevel (CERIC)
- Barbara Wildemuth (TM)

In addition, the committee will include several correspondent members:

- Bruce Clark (IR)
- Jim Davis (SO)
- Chuck Hoover (CERIC)
- Susan Imel (CE)
- Bernard O'Donnell (CS)

Since ERIC does not have research and development funds, the approach of the committee will be to meet with people who are actively exploring information storage, retrieval, and delivery through computer/videodisc interfaces. The committee will gather information and consider its relevance for the future of the ERIC system.

The first committee meeting was held on April 12 and 13. We first visited Peter Urbach at Pergamon International Information Corporation to see Video Patsearch in operation. Over 750,000 U.S. Patents issued since 1971 can be searched online, and the front page (text and drawing) of any patent will be displayed from one of eight videodiscs. The system is operational and updated on a quarterly basis. The text from the videodisc was sufficiently clear on a 525-line TV monitor, but it would not be comfortable for long periods of reading.

The second visit was to the Lister Hill National Center for Biomedical Communications, National Library of Medicine (NLM). Dr. George Thoma showed us the Fairchild CCD optical scanner; and described a microfiche scanner from Planning Research Corporation which stores data on magnetic tape, and the Kurzweil data entry machine which converts existing printed materials to computer-compatible formats. Dr. Charles Goldstein, author of "Optical Disk Technology and Information" (Science, February 12, 1982), provided us with an overview of videodisc technology, and also provided a demonstration of a "user cordial interface" using NLM's Integrated Library System.

A second meeting, planned for May, will include visits with David Remington, Library of Congress; Roger Knaus, Medlars, NLM; and staff from Metamedia Systems, Germantown, Maryland. Any suggestions which you might have for committee activities, or for ideas which we should consider in our planning, should be sent to Don Ely or any member of the committee.

...Barbara Wildemuth (TM)

NEW PUBLICATIONS

NEW SPOTLIGHTS AT CAPS

The CAPS "Spotlight" series of multicolored information cards has four new titles:

- Counseling for Abuse and Neglect
- Counseling and Individualized Education Programs (IEP's)
- Counseling for Stress and Burnout
- Counseling Troubled Youth.

The cards feature 3-5 ERIC documents about topics of current interest to helping professionals. We make them available to patrons as an off-the-shelf item, include them in workshop and information packets and in publication orders, and display them on bulletin boards and at conventions. See Attachment 6 for samples. (See also June 1981 EAB, p. 16 for article entitled "Spotlighting CAPS.")

...Debbie Herbert (CG)

NEW PUBLICATIONS——RC

Four new publications are now available from the ERIC Clearinghouse on Rural Education and Small Schools:

- The Principalship in Rural America. Alfred P. Wilson. $10.00.

  Presents a review of relevant available literature by dividing the functions of rural principals into six categories (instruction/curriculum leadership, personnel guidance, school/community relations, administrative responsibilities, evaluation, professional improvement) and provides helpful suggestions and material for each role.

- The Mexican American Child in Special Education. Richard F. Rodriguez. $8.00.

  A state-of-the-art review that discusses the over-representation of minority children, particularly Mexican Americans, in special education classes; the need for integration of cultural and linguistic characteristics into psychological assessment instruments; and the need for early identification of gifted students.

- Migrant Parents' Rights and Responsibilities: A Handbook. Ramon Gonzales. $9.50.

  Provides information to assist school personnel in informing migrant parents about the rights and responsibilities they have, both as members of parent advisory councils and as individual parents, in the education of their children. The handbook is written in both English and Spanish.

- Continuing a College Education:
  A Guide for the American Indian Student
  A Guide for the Family of the American Indian Student
  A Guide for Counseling the American Indian Student

  The 3-volume set of resource guides, written by Carol Minugh, were developed to assist the American Indian student transfer successfully from a 2-year community college to a 4-year college or university. The guides are available at $4.50 each or $10.00 a set.

...Elaine R. Benally (RC)

PERSONNEL NEWS

BOYLE REPLACES CAGLE AT EC

Nancy Cagle, Administrative Assistant at the ERIC Clearinghouse on Handicapped and Gifted Children for the past three years, resigned on April 30, 1982 in order to assume a similar position with another company in Reston,

Virginia. Her position will be filled by Mrs. Carolyn Boyle, who has been a secretary with the Clearinghouse for the past 3½ years.

...Donald K. Erickson (EC)

CHISOLM AND MOORE HIRED BY TM

Pamela Chisolm has been hired as a clerical assistant, effective April 5. She comes to the Clearinghouse after working as a clerical assistant and as a key entry operator in other areas of the Educational Testing Service.

Cheryl Moore is the new indexer/abstractor at ERIC/TM. Cheryl studied English and secondary education at Glassboro (NJ) State College and received her MLS from Rutgers University. Prior to joining the Clearinghouse staff, she worked as a night reporter for Asbury Park Press and as a reference librarian in various technical and public libraries. One of Cheryl's many interests is writing poetry.

Welcome Pamela and Cheryl!

...Anita Labib (TM)

MEETINGS, WORKSHOPS, SPEAKING ENGAGEMENTS

ERIC/ACVE ADVISORY COMMITTEE MEETS

Five members of the ERIC/ACVE Advisory Committee came to Columbus for a two-day meeting in April. After an overview of clearinghouse operations, the group discussed possible topics and authors for major clearinghouse publications, linkages with professional organizations, and acquisitions arrangements with various agencies. Members attending were Norm Gysbers, Jan Kilby, Carol Kasworm, Don Clark, and Irma Keyes.

...Judy Wagner (CE)

SEARCHING WORKSHOP IN LEXINGTON

Judy Wagner gave a workshop on ERIC searching to the Central/Eastern Kentucky Online Users Group. About 35 librarians/searchers attended the workshop which was held at the University of Kentucky in Lexington.

...Judy Wagner (CE)

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CAPS ATTENDS NAWDAC CONFERENCE

The 66th Anniversary Conference of the National Association for Women Deans, Administrators, and Counselors, held in Indianapolis, Indiana, March 30-April 3, was attended by Helen Mamarchev. She participated in two presentations on the topics of computer literacy in student personnel services and differences and similarities between black and white female educators. Spring was in full evidence in Indy, complete with tornado watches throughout the duration of the conference.

...Helen L. Mamarchev (CG)

ERIC/EC PROVIDES ALL ERIC DISPLAY AT CEC 60th

A display of products from all ERIC Clearinghouses was a focal point at the 60th Annual International Convention of The Council for Exceptional Children in Houston, April 12-16, 1982.

Carol Lloyd ran minisearches steadily for both novices and "old" ERIC users while Don Erickson, Lynn Smarte, Angele Thomas, Jean Nazzaro, and Marion Cambel extolled the advantages of ERIC to large numbers of the 6,000 convention attendees. Current findings are that ERIC is heavily used by university students, who often have studied its use in introductory special education courses.

...Marion Cambel (EC)

EXTENDING EC'S WORKSHOP CAPACITIES

In a 1½ hour workshop session at The Council for Exceptional Children's annual convention in Houston (April 12-16), Lynn Smarte trained 110 people to give workshops on the ERIC and ECER databases. This network of Special Education Resource Specialists includes undergraduate and graduate students, special education teachers, media specialists, and university professors, who will give workshops for their local CEC chapters and other colleagues using display materials and a booklet furnished by ERIC/EC. Anne Auten at ERIC/CS has adapted the booklet with examples in their scope. Copies of the booklet will be provided to every clearinghouse.

...Lynn Smarte (EC)

ERIC/TM CONDUCTS WORKSHOP

On April 1, Anita Labib, User Services Coordinator, conducted an ERIC workshop for the Monmouth County Area (NJ) Reference Council. The workshop, held at Brookdale Community College, included a detailed overview of the ERIC system, computerized literature searches, distribution of relevant literature, and a question/answer period.

...Anita Labib (TM)

ERIC/UD ATTENDS CONFERENCES AND PRESENTS INFORMATION SEMINARS

Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, attended the annual meeting of the National Association for Asian and Pacific American Education held in Seattle, Washington, between April 22-24, 1982. Dr. Flaxman spoke to the Executive Council about both Clearinghouse and system activities which were related to Asian and Pacific American Education. An exhibit booth displayed Clearinghouse materials.

Michael Webb, Assistant Director of ERIC/CUE, presented a paper at the tenth annual conference on Minority and Ethnic Studies held in Santa Clara, California, between April 14-17, 1982. The paper was entitled "Disadvantaged Minorities and the Arts." Themes of the conference were "Ethnicity and Political Viability," and "Ethnicity and the Arts." ERIC/CUE and systemwide products were exhibited.

Darryl Alladice, Processing Coordinator, attended the annual meeting of the Urban Affairs Association in Philadelphia, Pennsylvania, between April 14-17, 1982. Some of the key issues addressed were the impact of the Reagan Administration on urban policy, citizen participation, and urban management with a multi-governmental perspective. There was a display of Clearinghouse materials, and conference papers were solicited.

On April 19-20, 1982, Michael Webb conducted an ERIC Information Seminar with bilingual coordinators in the San Jose (California) Unified School District. The seminar, part of the Clearinghouse's Urban Schools Project, was designed to increase participant's knowledge of and ability to use the ERIC system. In addition, the seminar was designed to acquaint participants with the range of ERIC resources that were developed by or for urban school districts. Approximately twenty participants were in attendance. While Mr. Webb was in the area, he paid a courtesy call to Gene Holbrook, Director of the San Mateo Educational Resources Center and discussed recent ERIC/CUE and system products and activities.

Ten research and evaluation specialists of the Newark (New Jersey) Unified School District attended an ERIC information seminar held in Newark on April 29, 1982. The seminar, conducted by Michael Webb and George Morrow, Information Specialists, focused on ERIC resources developed by urban school districts across the country in the areas of academic achievement, school program improvement, and basic skills improvement. The seminar was the fifth and last in a series that included the following school districts: Chicago, St. Louis, Miami, and San Jose.

...Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

TAIWANESE MANPOWER SPECIALIST VISITS CAPS

Tien-Chih Yen, Senior Manpower Specialist for the Manpower Development Committee of the Council for Economic Development and Planning and Associate

Professor at the National Cheng-Chi University in Taiwan, Republic of China, visited the ERIC Clearinghouse on Counseling and Personnel Services on April 6, 1982.

Dr. Yen was most interested in the history of ERIC, as well as current "hot" topics in the fields of school counseling and career development programs. Although he had been a visiting professor in Chicago for several months, he was not quite prepared for Ann Arbor's sudden spring snowstorm, particularly since Taiwan does not receive much white stuff!

...Helen L. Mamarchev (CG)

DR. JOSE DE RABAGO VISITS ERIC/CUE

Dr. Jose De Rabago at the University of Santiago, Spain, visited the ERIC Clearinghouse on Urban Education on April 12, 1982. Dr. De Rabago met with Michael Webb, Assistant Director, to discuss the state-of-the-art with respect to curriculum for nontraditional courses taught in institutions of higher education, and instructional programs and practices utilizing film and television on the higher education level.

...Maryellen LoBosco (UD)

****

"Language...you depend on it for so much, but is any man really its master?"

Star Trek, "The Medusan."

LIST OF ATTACHMENTS

ATTACHMENT 1: DIRECT DATA ENTRY FROM THE ERIC CLEARINGHOUSES TO THE ERIC FACILITY VIA COMMUNICATING WORD PROCESSORS, MICROCOMPUTERS, AND OTHER SYSTEMS——A STATUS REPORT

ATTACHMENT 2: RESOURCES IN EDUCATION (RIE)——CUMULATIVE INDEXES

ATTACHMENT 3: INFORMATION ON CLASS' "CROSS-SYSTEM DATABASE SEARCH GUIDES" GUIDES"

ATTACHMENT 4: NEW CIJE SOURCE JOURNALS INDEX PUBLISHED BY UMI

ATTACHMENT 5: 1982 CIJE SCHEDULE (JULY-DECEMBER)

ATTACHMENT 6: NEW SPOTLIGHTS AT CAPS

- Counseling for Abuse and Neglect
- Counseling and Individualized Education Program (IEP's)
- Counseling for Stress and Burnout
- Counseling Troubled Youth

ATTACHMENT 7: REMOVE LIST——RIEMAY82

ATTACHMENT 8: RIE INPUT BY CLEARINGHOUSE (RIEMAY82)

ATTACHMENT 9: CIJE INPUT BY CLEARINGHOUSE (CIJEMAY82)

DIRECT DATA ENTRY FROM THE ERIC CLEARINGHOUSES TO THE ERIC FACILITY VIA COMMUNICATING WORD PROCESSORS, MICROCOMPUTERS, AND OTHER SYSTEMS

——STATUS REPORT——

At present, the ERIC Facility is receiving non-OCR RIE and CIJE document resume input from seven of the sixteen ERIC Clearinghouses (44%). A variety of systems and procedures (as listed below) are being used by the seven participating Clearinghouses to prepare and transmit their resume input to the Facility.

CLEARINGHOUSE	HARDWARE
EC	Galaxy minicomputer (generates computer-compatible magnetic tape that is then physically transmitted to the Facility)
HE	Vector microcomputer
IR	Xerox 860 Word Processing System
PS	Apple II microcomputer
RC	IBM 370 Computer (SCRIPT Text Editing System)
SO	IBM Office System/6 Word Processing System
SP	PRIME 550 minicomputer

Located at the Facility is a Xerox 850 Word Processing System equipped with a communications option that makes it capable of receiving and transmitting data at 300-1200 BAUD, either asynchronously or bisynchronously. Two modems are interfaced to the system to permit either mode of transmission: a BELL 212A (asynchronous 300-1200 BAUD), and a BELL 202S (bisynchronous 300-1200 BAUD). The Facility's Xerox 850 system can be used as either a communicating intelligent terminal (receiving and controlling data transmitted by other word processing systems and microprocessors), or as a slave station (simply recording data sets as stored on another computer's disk packs). This latter mode of transmission is employed when receiving data from the RC and SP computers.

The Xerox 850 System is capable of receiving data in either ASCII or EBCDIC codes. Transmission rates vary between Clearinghouses and are dependent upon the modem capability at the sending station. A transmission rate of 1200 BAUD should be used, when available, as the higher transmission rate reduces the transmission time and associated connect time costs.

Throughout this evolving process, the ERIC Facility has felt that it was essential to accommodate itself to the differing equipment situations at the different Clearinghouses. However, now that approximately 50% of the Clearinghouses are bypassing the Optical Character Recognition (OCR) mode of data entry, we are anxious to shift the remaining 50% over to direct methods so that we can dispense with the scanning operation altogether.

CH	CITY	CONTACT	TELEPHONE NUMBER	HARDWARE	TRANSMISSION MODE	SCHEDULE
EC	Reston, VA	Dorothy Beling	(703) 620-3660	Galaxy (Mini)	Mail	EC mails tape once a month.
HE	Washington, DC	Lisa Hoogstra	(202) 296-2597	Vector (Micro)	Asynchronous	Every Wednesday. HE calls in at 10:30 a.m.
IR	Syracuse, NY	Carol Harris	(315) 423-3614	Xerox 860 (WPS)	Asynchronous	Every Tuesday. Facility calls in at 3:00 p.m.
PS	Urbana, IL	Linda Baskin	(217) 333-1386	Apple II (Micro)	Asynchronous	Every Wednesday. PS calls in at 3:00 p.m.
RC	Las Cruces, NM	Laura Connolly	(505) 646-4942	IBM-370 (SCRIPT)	Asynchronous	Every Tuesday. Facility dials in after lunch.
SO	Boulder, CO	Paulette Bliss	(303) 492-8434	IBM-OS/6 (WPS)	Bisynchronous	Every Tuesday. SO calls in at 10:30 a.m.
SP	Washington, DC	Cathy Julius	(202) 659-5812	PRIME-550 (Mini)	Asynchronous	Every Wednesday. Facility dials in, as convenient.

RESOURCES IN EDUCATION (RIE)

CUMULATIVE INDEXES

RIE cumulative indexes have had a checkered history. At one time (1966-1974) annual indexes were published by GPO. When these volumes became too large, a change was made to two semiannual indexes (1975-1979). As a cost-saving measure, a further change was then made for 1980-1981 to a single GPO-produced semiannual index covering January-June. It was felt that the second semiannual index (for July-December) was unnecessary in view of the fact that across this same span, commercial publishers prepared annual indexes. Macmillan covered the period 1966-1978; Oryx Press picked up the sequence in 1979.

In 1982, however, a return was made to two GPO-printed Semiannual Indexes in order to satisfy the needs of the national depository library system.

The table on the reverse side of this sheet describes the situation that pertained for each year of publication of RIE. Addresses are provided for all three sources. The Oryx volumes are all still in print. Macmillan volumes are still in print for the years 1973-78. GPO generally retains in print only the last year or two.

GPO

Superintendent of Documents
U.S. Government Printing Office
Washington, DC 20402

ORYX PRESS

2214 North Central at Encanto
Phoenix, Arizona 85004

MACMILLAN

Macmillan Information
216R Brown Street
Riverside, New Jersey 08075

RIE CUMULATIVE INDEXES (PRINTED)

YEAR	GPO	COMMERCIAL PUBLISHER (ANNUAL INDEXES)
1966		—
1967	1966-1967	—
1968	January-December (Annual)	—
1969	January-December (Annual)	1966-1969 Macmillan 46875 o.p.*
1970	January-December (Annual)	—
1971	January-December (Annual)	1970-1971 Macmillan 46878
1972	January-December (Annual)	1972 Macmillan 46879 o.p.*
1973	January-December (Annual)	1973 Macmillan 46883
1974	January-December (Annual)	1974 Macmillan 46816
1975	January-June July -December (2 semiannuals)	1975 Macmillan 69300
1976	January-June July -December (2 semiannuals)	1976 Macmillan 69307
1977	January-June July -December (2 semiannuals)	1977 Macmillan 69320
1978	January-June July -December (2 semiannuals)	1978 Macmillan 69288
1979	January-June July -December (2 semiannuals)	1979 Oryx — o.p.*
1980	January-June (1 semiannual)	1980 Oryx —
1981	January-June (1 semiannual)	1981 Oryx —
1982	January-June July- December (2 semiannuals)	

*o.p. = out of print

California Library Authority for Systems and Services

CLASS

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San Jose, CA 95112-4698
(408) 289-1756

May 5, 1982

Ted Brandhorst
Director
ERIC Processing and Reference Facility
4833 Rugby Avenue
Suite 303
Bethesda, MD 20014

Dear Mr. Brandhorst:

In answer to your letter of April 12 regarding the Quick*Search charts, enclosed is a flyer listing the new prices. Note that ERIC is included. The charts are sold only as sets, not individually.

Sincerely,

Janet Bruman

Janet Bruman
Coordinator, Online Services

Enclosure
JB:kjb

CLASS On-Line Reference Services (COLRS)

ANNOUNCES

QUICK*SEARCH

CROSS-SYSTEM DATABASE SEARCH GUIDES

- Includes 21 of the most heavily-used databases in Social Science and Humanities and Science. Files covered are listed below:

SOCIAL SCIENCE & HUMANITIES	SCIENCE	MULTIDISCIPLINARY
ABI/INFORM	BIOSIS PREVIEWS	CONFERENCE PAPERS INDEX
EXCEPTIONAL CHILD EDUCATION RESOURCES	CAB ABSTRACTS	COMPREHENSIVE DISSERTATION INDEX
ERIC	COMPENDEX	NTIS
LIBRARY & INFORMATION SCIENCE ABSTRACTS	ENERGYLINE	PAIS INTERNATIONAL
MANAGEMENT CONTENTS	ENVIROLINE	SSIE CURRENT RESEARCH
PSYCHOLOGICAL ABSTRACTS	FOOD SCIENCE & TECHNOLOGY ABS	
SOCIAL SCISEARCH	INSPEC	
U.S. POLITICAL SCIENCE ABS	OCEANIC ABSTRACTS	

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To: CLASS
1415 Koll Circle, Suite 101
San Jose, CA 95112

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International

April 19, 1982

Mr. James Prevel
NATIONAL INSTITUTE OF EDUCATION
Educational Resources Information Center
1200 19th Street, N.W.
Washington, D.C. 20028

Dear Mr. Prevel:

Enclosed is the revised CIJE Master list. Please accept my apologies for the delay, but considerable work has been put into this list and we believe it was well worth the effort.

The list has been re-created virtually from the first CIJE Source Journals Index published in 1969. Every title has been individually compared against that list; any not on it were added (except those which may have appeared only once), and our permissions for those titles have been carefully checked.

We have also added a key to the symbols used throughout, located on the last page, and one we hope will give you a better idea of our specific permissions.

The number of titles contained on this list rose from 856 to 1,110 because of this project, and we hold full permissions for approximately 65% of those titles. As this list is considerably different from previous ones, we will not note all changes individually. As before, you will continue to be notified of any new additions on a monthly basis.

We are confident that this is now a more accurate representation of the journals indexed in CIJE and our permissions for those journals.

Please call or write if you have questions, comments, or suggestions, or if I can assist you in any way.

Sincerely,

Christine

Christine M. Kwasny
Serials Development and Operations

CMK/mam
Enclosure: Master List

300 N. ZEEB ROAD, ANN ARBOR, MI 48106 USA 313 761 4700 30/32 MORTIMER ST., LONDON W1N 7RA, ENGLAND 01 631 5030

1982 CIJE SCHEDULE (JULY-DECEMBER)

	JULY 5 WEEKS	AUG. 5 WEEKS	SEP. 4 WEEKS	OCT. 5 WEEKS	NOV. 4 WEEKS	DEC. 5 WEEKS
TUESDAY Clearinghouse to Facility	3/30 4/6 4/13 4/20 4/27	5/4 5/11 5/18 5/25 6/1	6/8 6/15 6/22 6/29 —	7/6 7/13 7/20 7/27 8/3	8/10 8/17 8/24 8/31 —	9/7 9/14 9/21 9/28 10/5
THURSDAY Facility to Datagraphics	4/8 4/15 4/22 4/29 5/6	5/13 5/20 5/27 6/3 6/10	6/17 6/24 7/1 7/8 —	7/15 7/22 7/29 8/5 8/12	8/19 8/26 9/2 9/9 —	9/16 9/23 9/30 10/7 10/14

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SPOTLIGHT

from ERIC/CAPS

Counseling for Abuse and Neglect

A CURRICULUM ON CHILD ABUSE AND NEGLECT: LEADER'S MANUAL. J. A. Reyes Associates, Inc., Washington, D.C. This leader's curriculum guide is designed to help multidisciplinary, multiagency, or single agency groups understand and organize effective community action against child abuse and neglect. The eight units are: (1) understanding abuse and neglect; (2) physical abuse; (3) neglect; (4) emotional maltreatment; (5) sexual abuse; (6) protective intervention; (7) role of the courts; and (8) community planning and coordination. Each unit lists goals, objectives, rationale, equipment, space, staff requirements, teaching reminders, and titles of resource materials. Units also include detailed activity suggestions, role play profiles and instructions, and scripts for filmstrips. (1979, ED 203 601, EDRS Price: MF $0.91, PC $24.15 Plus Postage, 333p.)

FAMILY VIOLENCE: INTERVENTION STRATEGIES. Ellen R. Barnett and others. Problems related to family violence are complex and involve large numbers of people in this country. Numerous types of family violence are initially identified in this manual, but the focus is on the concerns of battered women, or interspousal abuse. Information includes: (1) the nature, causes and effects of family violence; (2) identification of violent families; and (3) intervention strategies. Legal issues are discussed, as are program planning, coordination and evaluation. Several exhibits and crisis assessment profiles are provided. (1980, ED 195 925, EDRS Price: MF $0.91, PC $8.60 Plus Postage, 103p.)

WHERE DO YOU LOOK? WHOM DO YOU ASK? HOW DO YOU KNOW? INFORMATION RESOURCES FOR CHILD ADVOCATES. Janet L. Shur and Paul V. Smith. This handbook focuses on institutional rather than on individual neglect and abuse of children. Specific problems facing children are documented and strategies offered for alleviating those problems at the federal, state, and local levels, as well as in the public and private sectors. A discussion is presented on the United States Census and the use of census data to obtain helpful demographic information on children. Guides to specific sources of information are appended. (1980, ED 204 287, EDRS Price: MF $0.91 Plus Postage, PC Not Available From EDRS, 143p.)

ELDER ABUSE; JOINT HEARING BEFORE THE SPECIAL COMMITTEE ON AGING, UNITED STATES SENATE. This report examines elder abuse as a growing problem in America. The testimony considers the benefits of community-based services for the elderly living with relatives, explores other forms of long-term care, and investigates ways to aid victims of elder abuse. An overview of the problem is given in the statements of both witnesses and victims of elder abuse. A description of the legal process, the relocation of victims, and other methods used to resolve the abuse problem are presented. The reluctance of victims to report abuse and their fear of retaliation from abusive relatives are discussed. The appendices contain a state-wide survey on current protective services, the Model Adult Protective Services Act, and a discussion of suggested legislation. (1980, ED 204 663, EDRS Price: MF $0.91 Plus Postage, PC Not Available From EDRS, 170p.)

CHILD ABUSE AND NEGLECT: THE RESPONSIBILITIES OF EDUCATORS. Rosann K. Manchak. This annotated bibliography of resources about child abuse and neglect begins with an introduction to the problem and causes of child abuse, legal definitions of abuse and neglect, and statistics illustrating the incidence of abuse. Designed to serve as an informational resource for educators, the materials are classified by categories pertaining to definition, recognition, reporting procedures and policies, treatment of victims, rehabilitation of perpetrators, and prevention. The references are arranged alphabetically by author within each category. Additionally, the responsibilities of educators dealing with child abuse and neglect are outlined in the bibliography, as well as suggestions directed toward teachers, administrators, counselors, and school health personnel. (1981, ED 204 675, EDRS Price: MF $0.91, PC $3.65 Plus Postage, 30p.)

The documents cited in this issue of SPOTLIGHT are among the many indexed and abstracted in the ERIC system. Documents are generally available in two forms: microfiche (MF) and/or paper copy (PC). Both forms may be ordered from EDRS/CMIC, P.O. Box 190, Arlington, VA 22210. Payment must accompany orders.

For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

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2108 School of Education
University of Michigan
Ann Arbor, MI 48109
(313) 764-9492

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SPOTLIGHT

from ERIC/CAPS

Counseling and Individualized Education Programs (IEP's)

A PRIMER ON INDIVIDUALIZED EDUCATION PROGRAMS FOR EXCEPTIONAL CHILDREN: PREFERRED STRATEGIES AND PRACTICES. Daniel P. Morgan. This revised primer was developed as a "how to" guide to assist administrators, teachers, and parents in the development and implementation of individualized education programs (IEP's) for exceptional children. The revision reflects a broadened scope which defines as exceptional not just the handicapped child but any child who needs specially designed instruction. The philosophy and rationale of IEP's, the meeting to develop the IEP, planning and goal setting, program implementation, assessment guidelines, special services selection, and the roles of teachers, parents, and administrators in IEP development and implementation are presented. Samples of instructional materials, program objectives, evaluation forms and tables of relevant data are included. Where applicable, the chapters include a section of the 1977 federal regulatory requirements (P.L. 94-142) for specific IEP concerns and the clarification of those requirements in the policy paper of the Office of Special Education of the U.S. Department of Education, DAS Information Bulletin #64. Three appendices provide excerpts from the Federal Register concerning IEP's, additional IEP resources and samples of IEP's. (1981, ED 202 186, EDRS Price: MF $0.91, PC $10.25 Plus Postage, 129p.)

A HANDBOOK FOR IEP DEVELOPMENT: IMPLEMENTATION OF PUBLIC LAW 94-142. Barbara S. Merves and others, Editors. This manual describes the procedures and forms developed by the Montgomery County, Pennsylvania, Intermediate Unit to assist teachers and administrators involved with exceptional students to implement the requirements of the Education for All Handicapped Children (P.L. 94-142). An initial section discusses the purpose and provisions of the 1979 law and includes Pennsylvania's broadened definition of exceptional to include mentally gifted. A concise statement of the seven mandated components of an Individualized Education Program (IEP) and a brief discussion of its underlying philosophy are presented. Additional topics covered by the Manual include: 1) IEP procedures for exceptional students in vocational education; 2) parent participation in the IEP process; 3) evaluation procedures; 4) IEP procedures for dismissal, graduation, and transfer; and 5) procedures for due process. A section of sample forms to be used at each level of the IEP process is included. Final sections defining state standards and common terms conclude the manual. (1980, ED 203 585, EDRS Price: MF $0.91, PC $8.60 Plus Postage, 109p.)

COUNSELING AS A RELATED SERVICE. New York State Education Department, Albany. Guidelines in this publication are concerned with the provision of counseling as a related service for handicapped children. They are written to assist school personnel in discharging their responsibilities when the Committee on the Handicapped (COH) determines that a pupil requires counseling. Legal authorization for such counseling is reviewed and the counseling procedure is discussed. The COH recommendation for counseling is described as one section of Phase I of the development of the Individualized Education Program (IEP). Other Phase I activities are presented, e.g., the basis for the COH recommendation and a description of the school-based assistance for the handicapped student and his/her family. Phase II of the IEP is detailed as an outline of specific objectives, goals, and evaluation procedures. The various stages of school-based counseling and its synchronization with the IEP are described. Case illustrations of counseling at Prephase I, Phase I, Phase II, and a counseling continuum are provided. Although geographically specific, this document could serve as a useful guide for developing counseling programs for handicapped students. (1980, ED 203 248, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 22p.)

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For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

ERIC/CAPS
2108 School of Education
University of Michigan
Ann Arbor, MI 48109
(313) 764-9492

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SPOTLIGHT

from ERIC/CAPS

Counseling for Stress and Burnout

STRESS AND BURNOUT: A PRIMER FOR SPECIAL EDUCATION AND SPECIAL SERVICES PERSONNEL. Stan Shaw and others. The primer is designed to help promote mental, physical, and emotional health in school personnel and to prevent job burnout. The primary focus is on interventions that special education and special services personnel, administrators, and teacher trainers can implement to manage stress and prevent burnout. Nine chapters address the following topics: the problems of stress and burnout for educators, the problem of burnout for special services personnel, assessment of individual and organizational stress, modification of special education policies and procedures, inservice training, management of stress and preventon of burnout, the administrator's role, the role of the special services professional, and strategies for preservice training. A final chapter summarizes each of the nine previous chapters and concludes that on a formal level, schools and colleges of education in cooperation with local school districts should encourage and support major research in the areas of stress management and burnout prevention. It also suggests that school boards and teacher organizations carry out informal study projects aimed at investigating what makes a superior teacher superior and what prevents a poor teacher from becoming significantly better. Appended are a paper on analyzing observations of stress conditions, a bibliography, and information on general models of intervention. (1981, ED 201 168, EDRS Price: MF $0.91, PC $5.30 Plus Postage, 69p.)

AN EPIDEMIOLOGICAL APPROACH TO STAFF BURNOUT. Edna Kamis. This paper describes a conceptual model of staff burnout in terms of independent, intervening and dependent variables. Staff burnout is defined, symptoms are presented, and the epidemiological approach to burnout is discussed. Components of the proposed model, which groups determinants of mental health into three domains, consist of: (1) determined and changeable predisposing risk factors; (2) developmental and situational precipitating risk factors; and (3) intervening variables of skills and support, manifested as degrees of vulnerability or of strength. The model suggests that the combination of risk factors, mediated by skills and support systems, determines mental health and modes of coping. Suggestions and examples for prevention and intervention strategies are given, and both direct and indirect costs of burnout are discussed. A diagram of the model is also provided. (September 1981, ED 203 253, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 17p.)

BIBLIOGRAPHY OF SELECTED LITERATURE IN THE 1970's RELATED TO CRISES, FAMILY STRESS, COPING, AND ADAPTATION. Barbara Chesser. This bibliography of literature from the 1970's related to crises, family stress, coping, and adaptation contains references of particular interest to professionals in counseling, education, and family social, psychological and health services. The bibliography is divided into 26 categories; references are classified according to major themes as well as publication date and related reference sources. References in other categories focus on areas including: theory, crises, stressors, sexuality, developmental crises, coping, parenthood, pregnancy, children, children with disabilities, mid-life crises, divorce, women, aging, illness, death, childhood death, widowhood, violence, rape, suicide, substance abuse, mental illness, and crises in specific situations or with specific populations. (1980, ED 201 921, EDRS Price: MF $0.91, PC $8.60 Plus Postage, 111p.)

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For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

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Ann Arbor, MI 48109
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Counseling Troubled Youth

COVERT SELF-INSTRUCTION AMONG DELINQUENT ADOLESCENTS: GETTING THEM TO STOP AND THINK BEFORE THEY ACT. Michael J. White and James J. Snyder. This document describes a behavior modification program for adolescents in a residential treatment center and illustrates positive results of the research. The program focuses on teaching the adolescent self-verbalizations which are conducive to supportive behavior. Results of the study indicate that the addition of this self-instructional component to the behavior modification program created change in adolescents who were admitted to the treatment center because of severe behavior problems. (1979, ED 201 550, EDRS Price: MF $0.91, PC $2.00 Plus Postage, 24p.)

ON THE RUN: A GUIDE FOR HELPING RUNAWAY YOUTH IN TRANSPORTATION CENTERS. U.S. Department of Transportation. This guide is developed for individuals, organizations, and communities interested in helping runaway youth. The first four sections discuss the numbers and types of runaways and illustrate the problems presented by youth using buses and trains to run away from home. Specific characteristics and behavior of runaways are outlined to assist in the design of programs for identifying and assisting these youth. The fifth section highlights successful elements of existing runaway programs; recommendations for establishing and maintaining programs are presented. The sixth section consists of detailed case studies of four separate programs that address the problem of runaways in and around bus stations. A directory of organizations familiar with the problems of and programs for runaways in and around transportation centers is also included. (1980, ED 203 247, EDRS Price: MF $0.91, PC $3.65 Plus Postage, 30p.)

DROPOUT PREVENTION: WHAT ARE THE EFFECTIVE INGREDIENTS? James W. Augustin and Jan L. Novak. From 1976-1979, over 46,000 Wisconsin youth left high school before receiving a high school diploma, a number reflective of a national trend. Research has documented dropout characteristics, their reasons for leaving school, and the consequences of their decisions, but little effort has been made to examine ways in which schools and communities attempt to deal with potential dropouts. The existing programs in Wisconsin designed to assist potential dropouts were identified and catalogued to develop a model for comprehensive dropout prevention strategies. Telephone and mail surveys, site visits, and reviews of school program reports were conducted with school administrative personnel and community-based agency coordinators. Results suggested a dropout intervention strategy which would: (1) be student-centered; (2) offer a variety of services and activities; (3) provide school and community programs at the K-12 level; and (4) use preventive and therapeutic counseling techniques. (1980, ED 192 235, EDRS Price: MF $0.91, PC $3.65 Plus Postage, 32p.)

TEENAGE PREGNANCY: A NEW BEGINNING [AND] WORKING WITH CHILDBEARING ADOLESCENTS. A GUIDE FOR USE WITH TEENAGE PREGNANCY: A NEW BEGINNING. Linda Barr and Catherine Monserrat. These materials comprise a classroom or individualized curriculum for education of school-age parents. The student textbook covers these topics: pregnant teenager's self-image, questions and concerns; decision-making process; family planning concepts; and parenting concepts and concerns. A guide for use with the text assists professionals from varied disciplines in improving their effectiveness in working with pregnant teenagers and teenage parents and includes materials on teenage sexuality, implications of adolescent childbearing, strategies for intervention, and bibliographic resources. This package also includes five other booklets for professionals and students. (1979, ED 202 991, EDRS Price: MF $0.91 Plus Postage, PC Available From New Futures, Inc., 2120 Louisiana, N.E., Albuquerque, NM 87110, 415p.)

The documents cited in this issue of SPOTLIGHT are among the many indexed and abstracted in the ERIC system. Documents are generally available in two forms: microfiche (MF) and/or paper copy (PC). Both forms may be ordered from EDRS/CMIC, P.O. Box 190, Arlington, VA 22210. Payment must accompany orders.

For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

ERIC/CAPS
2108 School of Education
University of Michigan
Ann Arbor, MI 48109
(313) 764-9492

ERIC®

A. DUPLICATES (5) REMOVE LIST——RIEMAY82

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
HE 014 748	ED 150 938/HE 009 717	RIEJUL78

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
SE 036 067	ED 195 289/IR 009 223	RIEAPR81
SO 013 781	ED 183 533/SP 015 673	RIEJUL80

3. Duplicates Appearing in RIE in March, April, and May 1982

Duplicate Detected	Duplicate of	Originally Announced In
EC 140 659	ED 211 302/RC 013 108	RIEMAY82
PS 012 573	ED 210 794/EA 014 273	RIEMAY82

B. REMOVES (14)

Accession Removed	Reason for Removal
CE 030 618	Pulled by Clearinghouse
EC 140 670*	Pulled by CERIC
FL 012 714	Pulled by Clearinghouse
HE 012 157*	Pulled by CERIC
IR 009 877	Pulled by Clearinghouse
IR 009 879	Pulled by Clearinghouse
SE 035 954*	Pulled by CERIC
SE 035 957*	Pulled by CERIC
SE 035 971*	Pulled by CERIC
SP 019 275*	Pulled by CERIC
TM 820 023	Pulled by Clearinghouse
UD 021 879*	Pulled by CERIC
UD 022 048	Pulled by Clearinghouse
UD 022 053*	Pulled by CERIC

C DELAYED (0)

NONE

*ISS-RIEREMOV

RIE INPUT BY CLEARINGHOUSE (RIEMAY82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	5
CE	184	0	36	1	147	725
CG	69	1	13	0	56	303
CS	143	0	0	0	143	622
EA	63	1	0	0	64	503
EC	73	0	0	2	71	328
FL	65	0	18	1	46	245
HE	91	0	0	2	89	405
IR	94	0	1	2	91	444
JC	51	0	0	0	51	214
PS	61	2	0	1	62	274
RC	82	0	0	0	82	251
SE	74	0	0	4	70	334
SO	60	0	0	1	59	271
SP	110	0	0	1	109	324
TM	69	0	15	1	53	413
UD	70	0	18	3	49	323
TOTALS	1,360	+3	-101	-19	+1,243	5,989

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CIJE INPUT BY CLEARINGHOUSE FOR MAY 1982 ISSUE

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	0	0	0	0	374
CE	63	16	16	8	380
CG	192	21	24	0	782
CS	150	21	21	6	621
EA	95	11	12	0	464
EC	156	19	24	0	230
FL	48	12	12	11	215
HE	54	10	11	0	475
IR	95	26	30	1	311
JC	32	3	3	0	121
PS	32	6	6	0	308
RC	89	9	12	23	200
SE	179	32	40	23	854
SO	103	14	14	3	397
SP	70	8	10	6	364
TM	25	5	6	0	363
UD	46	11	11	0	225
TOTALS	1429	224	252	81	6684

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ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ERIC USERS-DESERVE THE BEST——SEND ORIGINALS FOR MICROFILMING

From time to time clearinghouses send Xeroxes of originals for filming by EDRS and retain the original for clearinghouse use. While it is understandable that a clearinghouse may have a need for a document that is being entered in RIE, it should be remembered that the EDRS should receive the best copy, i.e., the original, for filming and not a copy that is one generation removed. Frequently these Xeroxes are of government publications which may be received in duplicate by the clearinghouse. If only one copy is received, the clearinghouse should retain the Xerox; a second copy is frequently obtainable via Frank Bryars, if one is needed. In any case, originals should be sent for filming.

...Carolyn Weller (ERIC Facility)

NECESSITY OF ADHERING TO RIE MASTER SCHEDULE FOR SHIPMENTS

Clearinghouses are reminded that while they may be sending bibliographic data to the Facility electronically, the actual shipment schedule for the physical documents must still be adhered to, i.e., each week's documents mailed by Friday at the latest. The Facility must paginate all documents and seriously late shipments can conceivably lead either to a late RIE or to the removal of some documents from an issue, neither of which is desirable. If for any reason a shipment will not be made for a given week, the Clearinghouse should always notify the Facility.

...Ted Brandhorst (ERIC Facility)

ERIC BACKFILE CORRECTIONS

As an online database available at one of the lowest prices, the ERIC files receive a great deal of user exposure. Any errors contained in the files inevitably are noticed eventually. Since the online vendors periodically re-load files, ERIC has the opportunity to correct its errors in a kind of never-ending quality control function. For this reason, we urge all components of the ERIC system to report any significant errors discovered to the Facility so that we can change the ERIC Master Files accordingly. At the present time, certain user organizations, such as SMERC, are routinely forwarding to us errors discovered in the course of their work. We would like to see the clearinghouses also active in this area. ERIC has a reputation as a "clean" database. Let's all help keep it that way.

...Ted Brandhorst (ERIC Facility)

By popular demand, we are republishing the following note:

CLEARINGHOUSE PUBLICATIONS: *ALL* WITH PUBTYPE 071; *SOME* HIGHLIGHTED

We are still having difficulty identifying those items that should be included on the "Highlights" page. Many clearinghouses are forgetting to identify these items for us by marking their log sheets. Please help us with this problem by marking these items "Highlight." We don't want to miss (and fail to announce) an appropriate item, but unless you mark it for us that could happen. Remember also that all clearinghouse publications should be noted on the log sheet and tagged with the Publication Type code 071.

...Sandra Hixson (ERIC Facility)

CATALOGING ADVISORIES

CATALOGING ADVISORY——SEND DOCUMENTATION FOR ANY INFORMATION NOT IN DOCUMENT

If the clearinghouses include in their cataloging any information that has not been taken from the document itself, then some supporting documentation (e.g., correspondence, permission forms, etc.) for the information should always be sent along with the document.

Care should always be taken to ensure that the source for cataloging data not be deleted during the document preparation process, e.g., a cover should not be deleted if it contains information not available elsewhere (unless the information is transferred to the new first page).

Along these same lines, whatever documentation is sent along with Level 3 entries should always be sufficient to support the cataloging job done on the item.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY——CFDA NUMBERS

Recently documents have been received that contain CFDA numbers. This acronym stands for Catalog of Federal Domestic Assistance. The number that is associated with the acronym, e.g., CFDA: 13.433A, refers to a citation in that catalog that describes in detail a funding program, supporting legislation, eligibility, etc. The number is not document specific and should not be construed as a report number, contract, or grant number. It can safely be omitted in cataloging.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY——SOURCE CODE DIRECTORY ALPHABETIZATION

The monthly cumulative edition of the Source Code Directory was recently sent out to clearinghouses. This edition included the July RIE codes which implemented the changes in the institutional names according to the 1982 EPM guidelines. Many of the new names require the two-character postal iation abbreviation that in turn affects the alphabetization of names in the Directory. Clearinghouses are cautioned to thoroughly check the listing before determining that a name does not exist.

Examples of Effect of State Abbreviations on Sort Position:

Detroit Public Schools, Mich. Dept. of Curriculum Development Services.	BBB19971
Detroit Public Schools, Mich. Dept. of School Libraries	BBB19677
Detroit Public Schools, Mich. Dept. of Social Studies.	BBB19748
Detroit Public Schools, Mich. Div. of Curriculum and Educational Research.	BBB19747
→ Detroit Public Schools, MI. Dept. of Bilingual Education.	BBB20192

...Carolyn Weller (ERIC Facility)

CONTRACT AWARD

OPERATION OF THE FL CLEARINGHOUSE AWARDED TO CENTER FOR APPLIED LINGUISTICS

A 3-year contract for the operation of the ERIC Clearinghouse on Languages and Linguistics was awarded by the National Institute of Education to the Center for Applied Linguistics for the period June 1, 1982 - May 30, 1985.

The working titles of six major clearinghouse products supported during the first year of this contract are:

- "Bilingual and Foreign Language Education: A Partnership in Progress"
- "Educational Technology in Second Language Teaching"
- "Language Variation in English as a Second Language"
- Small-Group Communication Activities in ESL and FL Classrooms"

- "Testing Second Language Skills in Communicative Contexts"
- "The High School Goes Abroad: International Homestay Exchange"

...Pat Coulter (Central ERIC)

NETWORK NEWS

CHRISTINE ST. LAWRENCE RESIGNS AS RIE EDITOR

At the end of April 1982, Christine St. Lawrence left the ERIC Facility to go to the Clearinghouse on Bilingual Education (operated by Interamerica, Inc.). Christine had worked as an RIE editor for over three years and had functioned as the Senior Editor, in charge of the group, for the past year.

In her new job, Christine hopes to get into Marketing and to also make more use of her educational background in Sociology. During her tenure with ERIC, Christine was dedicated to achieving a quality database. We will miss her, but wish her well in her new career objectives.

...Ted Brandhorst (ERIC Facility)

ERIC/SE TRANSMITS RIE DATA VIA AMCARD WORD PROCESSING SYSTEMS

Beginning in early June, the ERIC Clearinghouse on Science, Mathematics, and Environmental Education became the 8th clearinghouse to transmit its RIE data to the Facility electronically.

A report on the status of data entry at all clearinghouses was made by the Facility at both of the recent regional meetings, and is repeated here as Attachment 1.

...Pat Brown (ERIC Facility)

CS, EC, AND FL REPORT SUMMER HOURS

In addition to the 6 clearinghouses (CE, CG, PS, SE, TM, and UD) and Oryx Press who announced their summer hours in the May 1982 issue of the EAB (page 7), CS, EC, and FL have now reported theirs:

CS - During June CS will close at noon on Friday.

EC - 8:00 - 5:00 - Monday through Thursday - June 1 to August 27
Friday closed

FL - 8:30 - 5:15 - Monday through Thursday - June 1 to September 3
8:30 - 12:30 Friday

...Elizabeth Pugh (ERIC Facility)

THE ANSWER VAN KEEPS ON TRUCKIN'

A great big thank you to each Clearinghouse for sending your Answer Van materials so promptly!!! We are now in the process of putting everything together for a dissemination date of about July 1. Although this product is a sales item, a certain number will be disseminated as complimentary copies. Please send the names and addresses of ERIC collection holders who may benefit from this resource to me as candidates for the complimentary copies.

...Helen L. Mamarchev (CG)

ERIC/EC HOSTS PROJECT MONITOR AND DIRECTOR OF SMERC

The staff of the ERIC Clearinghouse on Handicapped and Gifted Children spent a profitable and pleasant afternoon on May 6 playing host to Judi Conrad (our project monitor) and Jean Holbrook, Director of SMERC. Jean also visited the ERIC Clearinghouse on Higher Education on her visit to Washington, DC. We were pleased to be one of the stops on her itinerary.

...Donald K. Erickson (EC)

ERICKSON PARTICIPATES IN NARIC EVALUATION

Don Erickson spent two full days (May 18 and 19) as part of an onsite evaluation team that examined all operational aspects of NARIC. NARIC is The National Rehabilitation Information Center operated by The Catholic University in Washington, DC. This evaluation coincides with the last year of a five-year NIHR grant under which NARIC has been operating. An RFP is expected within the next new months which will call for the continued operation of NARIC.

...Donald K. Erickson (EC)

ERIC/HE PROVIDES INFORMATION FOR TIME MAGAZINE ARTICLE

A representative of Time Magazine called the ERIC Clearinghouse on Higher Education for information on current trends and publications in liberal arts, general education, and core curriculum. Margot Sanders Eddy sent her a number of our Research Reports and Research Currents, and referred her to some specialists in the field. A large article is forthcoming in Time.

...Margot Sanders Eddy (HE)

MARGOT SANDERS EDDY ELECTED HEG SECRETARY

Margot Sanders Eddy, Research Associate, has been elected to the office of Secretary of the Higher Education Group of Washington, DC.

...Laura Ciarniello (HE)

THE TEACHER'S ATTITUDE TOWARD EDUCATION RESEARCH

A brief article, "Teachers Tell All" by John Hollifield in the February-March 1982 issue of Today's Education explains why research seems to have no direct utility for teachers. "The main reason," he says, "is that education research is directed towards the goals of researchers rather than of teachers.... Usefulness comes only after the research builds an information base from which someone can derive practical applications and put those applications into a 'how-to-do-it' structure." Beatrice Ward responds from the perspective of the classroom teacher and says research information must have applicability, personal utility, and timeliness.

...Donald P. Ely (IR)

ERIC/PS DIRECTOR LILIAN KATZ TO BELGIUM FOR INTERNATIONAL COMMITTEE

Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, traveled to Liege, Belgium on June 6 for a two-week work session for the International Evaluation Association (IEA). Dr. Katz and her co-chairman from the University of Liege are completing a proposal for a study of provisions for and characteristics of preschool education for 3-year-olds in approximately 20 developed and underdeveloped nations. After the proposal is submitted to the General Assembly of the IEA in October, long range plans for the study will be developed.

...Norma K. Howard (PS)

EDINGTON TESTIFIES BEFORE SENATE COMMITTEE

Dr. Everett Edington was invited to give testimony to the Senate Appropriations Subcommittee on Education, Labor, and Human Services on May 5, 1982. He was invited by Senator Harrison Schmitt. Of the nine people on the panel making presentations, there were only two outside of the Washington area. Dr. Edington's presentation was concerned primarily with the research and dissemination of educational information and providing equity for education in rural America.

...Amelita Hill (RC)

BRS ELECTRONIC MAIL SYSTEM

All Clearinghouses which have a contract to search via BRS can also use their computerized mail system. The general procedures are described below:

When you have signed on, request the MSGS database:

ENTER DATA BASE NAME -: msgs

The system will give you the time and date, just like any other database. If a message is waiting, you will see:

01 MESSAGES PENDING. ENTER R TO RECEIVE OR HIT CR TO CONT-: r

If you wish to see your message, type in and enter r. If you wish to send a message, but do not want to pick up any messages, hit the carriage return. After delivering the requested message, the system will ask:

DO YOU WISH TO SEND MESSAGES (YES/NO)?-: yes

If you reply yes, it will say:

ENTER MESSAGE (MAX OF 12 LINES)

ENTER ..D TO END

You can then enter your message, just like we did on EIES, but without any fancy text editing capability. When you are finished, type ..d or .. done. The system will then say:

ENTER RECEIVING ADDRESS OR SEND OR CANCEL -:

You should enter the T number of the person to whom you are sending the message, leave a space and type send. The system will respond:

MESSAGE HAS BEEN QUEUED

At this point, you are probably wondering, what is a T number? Each password on BRS is also assigned a unique T number. You probably have a record of yours on the sheet originally sent to you by BRS to tell you your password. Our T number is T897. If you will send me your T number, I will publish a directory in the next issue of the EAB.

The cost of using the MSGS database is the same hourly charge as ERIC, i.e., very inexpensive. However, it does not have all the capabilities that we experienced with EIES. As far as I know, you cannot send group messages; though I will be testing this as soon as I accumulate several T numbers. You cannot send a single message longer than 12 lines. Also, it does not store messages after they have been received; therefore, if you are working at a CRT you may not wish to pick up your messages until you are at a print terminal. You can check to see if you have any messages for no cost, because the "MESSAGE PENDING" line also appears as soon as you sign on to BRS, before you have incurred any charges.

I would encourage you to use this facility for inter-clearinghouse communication. It is especially appropriate for asking another clearinghouse about possible duplicate documents, sending brief messages that do not require discussion, or requesting assistance on devising a search strategy.

...Barbara Wildemuth (TM)

NEW PUBLICATIONS

NEW PUBLICATIONS—CS

The following publication is available from the Speech Communication Association, 5105 E. Backlick Road, Annandale, Virginia 22003.

Evaluating Classroom Speaking. Douglas G. Bock and E. Hope Bock. 1982.

Designed to assist communication teachers in understanding the process of evaluating, this booklet provides information on how to critique and grade classroom performances in such areas as public speaking, oral interpretation, or group projects. The booklet also describes the process of rating, the various errors in the evaluation process, and characteristics of raters.

...Jane McClellan (CS)

NEW PUBLICATIONS—HE

The following publications have been produced by HE:

- IAP

  Assessing the Impact of Faculty Collective Bargaining. J. Victor Baldridge, Frank R. Kemerer, and Associates. AAHE-ERIC/Higher Education Research Report, No. 8, 1981. ($5.50). (HE 015 121).

- New Fact Sheet

  The Academic Dean. Lee H. Bowker. AAUA-ERIC/Higher Education. Volume 3, No. 2. Fall 1981. ($1.00). (HE 015 120).

...Margot Sanders Eddy (HE)

MEETINGS, CONFERENCES, SPEAKING ENGAGEMENTS

CAPS ATTENDS MAWDAC

Helen L. Mamarchev attended the spring meeting of the Michigan Association for Women Deans, Administrators, and Counselors held in Plymouth, Michigan on May 14. She provided information about ERIC and CAPS along with information packets that included the CAPS Fact Sheets on teenage pregnancy, displaced homemakers, gifted students, and career guidance in two-year colleges.

...Helen L. Mamarchev (CG)

RCS STAFF ATTEND IRA CONVENTION

Staff from the ERIC Clearinghouse on Reading and Communication Skills participated in the 27th Annual International Reading Association Convention in Chicago, April 25-30 (which had an attendance of about 12,000 people).

Associate Director Karl Koenke and Assistant Director Jane McClellan attended the ERIC/IRA Liaison Committee meeting and, with Coordinator of User Services Anne Auten, staffed the Exhibit, where free computer searches were run for those who were interested. Anne, Karl, and Jane also presented a session entitled "Teachers as Consumers of Reading Research: ERIC as an Aid." Responses both at the exhibit and in the session were gratifying; many people were already familiar with and enthusiastic about ERIC. In fact, over 3,000 RCS products (minibibs, brochures, etc.) were distributed.

The topics in which attendees were most interested were:

- Computers and Reading
- Close Procedure
- Vocabulary Instruction/Games
- Gifted Students and Reading
- Parent Involvement in Reading
- Reading Aloud
- Teacher Preparation in Content Area Reading
- Writing and the Child

Because the convention was held in Chicago, many other members of the RCS staff were able to spend one day at the convention, attending sessions and visiting the exhibits.

...Jane McClellan (CS)

ERIC/HE PARTICIPATES IN AIR ANNUAL MEETING

The ERIC Clearinghouse on Higher Education exhibited at the Twenty-Second Annual Forum of the Association for Institutional Research (AIR) on May 16-19, held in Denver, Colorado. Dr. Jonathan Fife and Lynn Barnett represented the Clearinghouse.

ERIC/HE sponsored a breakfast meeting at the AIR meeting. Twenty participants were selected at random from the AIR membership list to insure a sample representation. The researchers offered information about their institutions and offered suggestions as to how ERIC might improve its services and visibility. The general atmosphere was very positive. ERIC/HE found the breakfast meeting an inexpensive way to reach conference participants for random sampling of how they use or can use ERIC.

...Lynn Barnett (HE)
Laura Ciarniello (HE)

TWO MINISESSIONS PRESENTED TO PENNSYLVANIA SCHOOL LIBRARIANS

On April 23, Margot Sanders Eddy and Marilyn Scutt Shorr presented two minisessions at the annual meeting of the Pennsylvania School Librarians Association in Philadelphia. Over 50 participants attended, and Marilyn and Margot found that despite little actual experience with the ERIC system, the participants had some basic information (experience with ED numbers, for instance) on which to build.

...Margot Sanders Eddy (HE)

ERIC/PS PRESENTS COMPUTER LITERACY WORKSHOPS FOR EDUCATORS

During the month of May, Mima Spencer, Linda Baskin and Dianne Rothenberg of the ERIC Clearinghouse on Elementary and Early Childhood Education, presented three workshops on the uses of microcomputers for teachers, administrators and students in elementary and early childhood education.

On May 1 Linda and Dianne traveled to Indiana/Purdue University, Fort Wayne, Indiana, and presented two 45-minute sessions, "Software Starters" and "Information on Microcomputers: Resources and Research," at the Combined Campus Learning Resources Laboratory Conference for Area Educators. About 75 teachers and administrators attended the sessions.

On May 5 Mima and Linda, assisted by Dianne, presented a preconference 1½-hour workshop, "Computers and Early Childhood Education," for the Midwest Association for the Education of Young Children Conference, in Indianapolis, Indiana. About 30 early childhood educators attended.

On May 26 and 27, Mima, Linda, and Dianne presented two half-day computer literacy workshops for faculty and graduate students of the Department of Elementary and Early Childhood Education at the University of Illinois, at the invitation of the Department. Thirty-two faculty and graduate students attended and participated in the discussions and demonstrations.

...Norma K. Howard (PS)

NATIONAL SEMINAR ON RURAL EDUCATION

Everett Edington, Director of the ERIC Clearinghouse on Rural Education and Small Schools was asked to speak at a national 3-day seminar on rural education which was held in Washington, DC. The title of the seminar was "Ensuring Excellence in Education in Rural America." Dr. Edington's presentation related to development of networks to ensure information for those educational decision makers in rural America.

...Amelita Hill (RC)

NATIONAL MIGRANT CHILD CONFERENCE

An ERIC workshop was conducted by Manuela Quezada-Aragon for participants of the 16th Annual National Migrant Child Conference, San Juan, Puerto Rico, April 28, 1982.

...Amelita Hill (RC)

VISITORS HOSTED BY ERIC

FRANCIS DATABASE—EDUCATION SUBFILE

The ERIC Facility was recently visited by Veronique Vincent of the Centre de Documentation Sciences Humaines (CDSH). Among other things, Ms. Vincent brought to our attention the existence of an education "subfile" (containing over 65,000 records) in the larger FRANCIS database sponsored by CDSH. We requested a writeup on the subfile and that appears here as Attachment 2.

While the subfile is primarily in French, we felt the Clearinghouses should nevertheless be aware of it both for referral purposes and for those special reference problems where it might apply.

...Ted Brandhorst (ERIC Facility)

PARTNERS OF THE AMERICA'S PATH RESOURCE CENTER DIRECTORS VISIT ERIC/EC

As a part of the ongoing cooperation between The Partners Appropriate Technology for the Handicapped (PATH) program and ERIC/EC (see EAB, vol 5, no. 10, October 1981, p. 11-12), two Resource Center Directors visited ERIC/EC in May and early June.

Teresita de Wheeler, Director of the Costa Rica Resource Center in San Jose, added to her knowledge of ERIC May 19, and before leaving Washington, arranged for Deposit Accounts with the USGPO and EDRS, with the purpose of receiving RIE regularly and ordering paper copies of documents from EDRS with minimal difficulty.

From June 1 through June 4, Gilda Macias de Velez, Resource Center Coordinator at FASINARM, Guayaquil, Ecuador, trained intensively at ERIC/EC and attended the ERIC Eastern Regional Technical Meeting. Because the Ecuadorian Center has a TRS 80, Gilda was very pleased with the strong focus on microcomputer capability at the ERTM. Her goal is to develop microcomputerized control of the present 5,000 documents in the center which will be compatible with ERIC. This Center will give future technical assistance to the Ecuadorian Ministry of Education for development of a nationwide system of resource centers for handicapped persons.

Both directors affirmed a need for documents in Spanish for their colleagues and will assist ERIC in acquiring the kinds of documents they need.

...Marion Cambel (EC)

ERIC/HE INTRODUCES A NETHERLANDS VISITOR TO THE AMERICAN STYLE OF SERVICE

On May 27, a faculty member specializing in planning and organization from the State University of Limburg in the Netherlands came to the Higher Education Clearinghouse with a long bibliography and scribbled notes about American documents he wanted to find, some dating back ten years.

Margot Eddy spent two hours showing him how to use ERIC, where to find journals in Washington, and making a number of telephone calls to pave the way for a foreigner's search. Upon leaving, when told to contact us for further help when he got home, the visitor said, "I will, now that I know how friendly ERIC is."

...Margot Sanders Eddy (HE)

LIST OF ATTACHMENTS

Attachment 1: Direct Data Entry from the ERIC Clearinghouses to the ERIC Facility via Communicating Word Processors, Microcomputers, and Other Systems—— A Status Report

Attachment 2: Centre de Documentation Sciences Humaines (CDSH)—— FRANCIS database

Attachment 3: RIE Input by Clearinghouse (RIEJUN82)

Attachment 4: CIJE Input by Clearinghouse (CIJJUN82)

Attachment 5: Remove List (RIEJUN82)

May 13, 1982

DIRECT DATA ENTRY FROM THE ERIC CLEARINGHOUSES TO THE ERIC FACILITY VIA COMMUNICATING WORD PROCESSORS, MICROCOMPUTERS, AND OTHER SYSTEMS

——STATUS REPORT——

At present, the ERIC Facility is receiving non-OCR RIE and CIJE document resume input from seven of the sixteen ERIC Clearinghouses (44%). A variety of systems and procedures (as listed below) are being used by the seven participating Clearinghouses to prepare and transmit their resume input to the Facility.

CLEARINGHOUSE	HARDWARE
EC	Galaxy minicomputer (generates computer-compatible magnetic tape that is then physically transmitted to the Facility)
HE	Vector microcomputer
IR	Xerox 860 Word Processing System
PS	Apple II microcomputer
RC	IBM 370 Computer (SCRIPT Text Editing System)
SO	IBM Office System/6 Word Processing System
SP	PRIME 550 minicomputer

Located at the Facility is a Xerox 850 Word Processing System equipped with a communications option that makes it capable of receiving and transmitting data at 300-1200 BAUD, either asynchronously or bisynchronously. Two modems are interfaced to the system to permit either mode of transmission: a BELL 212A (asynchronous 300-1200 BAUD), and a BELL 202S (bisynchronous 300-1200 BAUD). The Facility's Xerox 850 system can be used as either a communicating intelligent terminal (receiving and controlling data transmitted by other word processing systems and microprocessors), or as a slave station (simply recording data sets as stored on another computer's disk packs). This latter mode of transmission is employed when receiving data from the RC and SP computers.

The Xerox 850 System is capable of receiving data in either ASCII or EBCDIC codes. Transmission rates vary between Clearinghouses and are dependent upon the modem capability at the sending station. A transmission rate of 1200 BAUD should be used, when available, as the higher transmission rate reduces the transmission time and associated connect time costs.

Throughout this evolving process, the ERIC Facility has felt that it was essential to accommodate itself to the differing equipment situations at the different Clearinghouses. However, now that approximately 50% of the Clearinghouses are bypassing the Optical Character Recognition (OCR) mode of data entry, we are anxious to shift the remaining 50% over to direct methods so that we can dispense with the scanning operation altogether.

CH	CITY	CONTACT	TELEPHONE NUMBER	HARDWARE	TRANSMISSION MODE	SCHEDULE
EC	Reston, VA	Dorothy Beling	(703) 620-3660	Galaxy (Mini)	Mail	EC mails tape once a month.
HE	Washington, DC	Lisa Hoogstra	(202) 296-2597	Vector (Micro)	Asynchronous	Every Wednesday. HE calls in at 10:30 a.m.
IR	Syracuse, NY	Carol Harris	(315) 423-3614	Xerox 860 (WPS)	Asynchronous	Every Tuesday. Facility calls in at 3:00 p.m.
PS	Urbana, IL	Linda Baskin	(217) 333-1386	Apple II (Micro)	Asynchronous	Every Wednesday. PS calls in at 3:00 p.m.
RC	Las Cruces, NM	Laura Connolly	(505) 646-4942	IBM-370 (SCRIPT)	Asynchronous	Every Tuesday. Facility dials in after lunch.
SO	Boulder, CO	Paulette Bliss	(303) 492-8434	IBM-OS/6 (WPS)	Bisynchronous	Every Tuesday. SO calls in at 10:30 a.m.
SP	Washington, DC	Kathy Julius	(202) 659-5812	PRIME-550 (Mini)	Asynchronous	Every Wednesday. Facility dials in, as convenient.

Centre National de la Recherche Scientifique
Centre de Documentation Sciences Humaines
54, boulevard Raspail 75270 PARIS CEDEX 06 Tél 544 38 49
TELEX MSH 203 104F

May 1982

The Centre de documentation sciences humaines CDSH produces the data base FRANCIS.

Available online in the U.S. through QUESTEL (1625 Eye Street N.W. Suite 818 Washington, D.C. 20006 Tel. 800/424 96 00) this large (some 700 000 refs) multidisciplinary database covers a wide range of social sciences and humanities.

A subfile covers Education. Subfiles containing additional material interesting this subject are : Employment and Vocational Training, Linguistics, Religion, Social Anthropology, Sociology.

Table 1 presents these subfiles : size, annual growth, % of documents in different languages etc... Those subfiles present 267 000 references on january 1st 1982 and grow each year by 28 400 references.

Education subfile has english descriptors since 1976. However it may be a problem to search on a base whose titles and abstracts are in French.

SDIs : CDSH offers standard batch retrospective searches and SDIs on FRANCIS. The profiles have been established by the producers and are well controlled. No risk of "noise" or "silence". The following list presents a sample of our standard SDIs and retrospective searches. Of course, personalized searches are also possible.

STANDARD RETROSPECTIVE SEARCHES

Education Subfile
- Dyslexia
- History of Education in France
- Group Learning
- Gifted Children
- School Rythms and Student's Work Load
- Rural Education in Developped Countries
- Sexism and School
- Mode of Child Care and Individual Development

Education and Peripheral Subfiles
- One parent Family
- Reading Comprehension
- Teaching French as a Foreign Language
- Scientific Research and Higher Education
- Religious Education
- Mathematics Instruction
- History Instruction

STANDARD SDIs

Education Subfile
- Educational Research
- Migrants
- Reading Instruction
- Family Educational Style and Cognitive Development
- Preschool Socialization

Education and Peripheral Subfiles
- Vocational Training
- Youth Attitudes towards Work
- Body
- Drug Abuse
- Medicine and Society
- Delinquency
- Social Work
- Animation
- Foreign Language Instruction
- Latin America

Those searches could offer a useful complementary information for the ERIC Clearing Houses. They can be run on FRANCIS database excluding U.S. references, so as to avoid duplication for their patrons.

PRICES : Our prices are quoted in french francs, postage included. Change varies according to the current exchange rate.

For a SDI 120 Frs if run on one subfile ; 140 Frs if run on several subfiles.

For a retrospective 30 Frs basic charge per subfile, plus 0.50 Frs per ref.

Subfile Code	F R A N C I S Subfile field	Beginning	Number of Updates Per Year	Number of References on January 1, 1982	Annual Growth	English Descriptors	Languages of Documents (%)			Type of Documents (%)		Presence of Abstracts (in %)
							French	English	Others	Periodical Articles	Others	
520	- EDUCATION	1972	8	64,313	6,000	X	36	46	18	92	8	60
600	- EMPLOYMENT AND VOCATIONAL TRAINING	1974	4	7,198	1,000	-	80	14	6	60	40	00
524	- LINGUISTICS	1972	8	38,800	4,500	-	23	52	25	94	6	31
527	- RELIGION	1972	8	90,489	9,700	-	32	28	40	95	5	92
529	- SOCIAL ANTHROPOLOGY	1972	8	22,307	3,000	X	40	46	14	91	9	70
521	- SOCIOLOGY	1972	8	43,994	4,200	-	32	48	20	84	16	79

TABLE 1: Presentation of Education and peripheral subfiles of F R A N C I S

RIE INPUT BY CLEARINGHOUSE (RIEJUN82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	6
CE	204	0	0	2	202	927
CG	56	0	0	0	56	364
CS	115	0	0	2	113	735
EA	61	0	0	1	60	563
EC	36	0	0	1	35	363
FL	51	0	0	1	50	295
HE	75	0	0	0	75	480
IR	47	0	0	1	46	490
JC	48	0	0	0	48	262
PS	46	0	0	0	46	320
RC	66	0	0	0	66	317
SE	48	0	0	0	48	382
SO	49	0	0	0	49	320
SP	86	0	0	0	86	410
TM	44	0	0	2	42	455
UD	70	0	0	1	69	392
TOTALS	1,103	0	0	-11	+1,092	7,081

Attachment 3
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR JUNE 1982 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0	0	0	0	374
CE	127	29	32	0	507
CG	125	18	19	1	907
CS	260	21	28	0	881
EA	105	13	15	1	569
EC	130	18	22	8	360
FL	13	1	1	0	228
HE	110	23	23	6	585
IR	62	17	20	12	373
JC	35	2	3	9	156
PS	38	2	2	0	346
RC	28	5	6	0	228
SE	156	29	31	11	1,010
SO	149	26	29	5	546
SP	115	16	16	9	479
TM	27	3	4	0	390
UD	76	16	20	1	301
TOTALS	1,556	239	271	63	8,240

RIEJUN82

REMOVE LIST

A. DUPLICATES (3)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
EA 014 343	ED 209 719/EA 013 793	RIEAPR82
EC 141 520	ED 181 692/EC 122 855	RIEJUN80

2. Duplicates Appearing in RIE in April, May, and June 1982

Duplicate Detected	Duplicate of	Originally Announced In
CE 030 908	ED 211 231/PS 012 609	RIEMAY82

B. REMOVES (8)

Accession Removed	Reason for Removal
CE 030 021	Pulled by CERIC
CS 503 733	Pulled by CERIC
CS 503 745	Pulled by CERIC
FL 012 739	Pulled by Clearinghouse
IR 009 978	Pulled by CERIC
TM 820 069	Pulled by Clearinghouse
TM 820 115	Pulled by Clearinghouse
UD 022 052	Pulled by Clearinghouse

C. DELAYED (0)

NONE

Volume: 6
Number: 7
Date: July 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ARTICLES BY ERIC SYSTEM COMPONENTS

Central ERIC - Farewell - Jack Veale

Facility - ERIC Directory Update
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RC - ERIC Tools in Spanish

ACTION ITEMS

INTERCHANGE ARTICLES SOLICITED

The ERIC Facility is working on the next issue of the Interchange newsletter, but is handicapped by a shortage of material. The Clearinghouses are urged to submit suggestions and/or actual materials that would be appropriate for dissemination to Interchange's 1,800 users. Remember, the emphasis is no longer solely on computer-related matters but has been expanded to include material of interest to manual users of ERIC as well.

Please submit your material to the attention of the Editor, Interchange.

...Ted Brandhorst (ERIC Facility)

MISSING CIJE ISSUES

The Facility is missing CIJE issues for May, November, and December 1969. If any Clearinghouse should have extra copies of these issues, we would be grateful if you could help fill in our gaps.

...Al Hill (ERIC Facility)

ERIC DIRECTORY UPDATE

The ERIC Directory is now published once a year (because of budgetary cutbacks). An updated version is being planned for September 1982. Please return the Directory questionnaire (Attachment 1) to Elizabeth Pugh at the ERIC Facility by August 27, 1982.

...Elizabeth Pugh (ERIC Facility)

FAREWELL

JACK VEALE—

It is with great regret that I announce the death of Jack Veale. Jack assumed the directorship of EDRS in 1974, shortly after the contract was assumed by Computer Microfilm International, Inc. Plagued by many serious start-up problems, EDRS brought Jack on the scene and in a systematic, organized manner, he eventually created a smooth-running organization routinely shipping over 1 million microfiche per month to 19 countries around the world.

The ERIC network will miss Jack's professionalism and competence and I personally will miss our meetings and his quiet, unassuming way. He was a fine human being.

...Jim Prevel (Central ERIC)

CATALOGING ADVISORIES

INSTITUTIONS AND SPONSORS—OCCASIONAL USE OF THE DESCRIPTIVE NOTE FIELD FOR THIS INFORMATION

As many of you have noted from the computer printouts marked-up by the RIE Editors, occasionally the Descriptive Note field is used to supply or augment information concerning organizations associated with a given document. The situations in which this is done are generally of the following types:

1. Sponsor Is a Transient Organization That Will Not Have a Continuing Existence

   An organization such as a memorial fund or search committee may exist for a year or two and then fade from existence, never to be seen again. Rather than clutter up the Source Directory with such transient organizations, it is often the better course to simply cite the information in the Note field.

2. Document Cites a Long List of Sponsors

   Sometimes a document will cite so many financial supporters that it is not practical to catalog them all. In such instances a major supporter (or supporters), if this can be determined, may be cataloged selectively. If it is thought desirable, the other organizations can then be referenced in the Note field.

3. The Organization Appearing in the Document is a Subunit of an Already Small Organization

   Rather than establish a new code for a subunit of an already small organization, it is better to catalog under the main organization and, if necessary, cite the subunit in the Note field. It is not a service to the user to excessively subdivide a small organization which has few postings. In most cases, it will not even be necessary to to mention the subunit.

4. The Organization Name Contained on the Document is Incomplete and Cannot Be Verified as to Format, Geographic Location, or Relationship to Document

   In such situations, where there is not enough information on which to base the creation of an entry in the Authority list, the information is best cataloged in the Note field verbatim, as it appears on the Title Page.

As can be seen, the decision not to create a new organization name and code for the authority list, but rather to incorporate the information in the Note field is a judgment call that can be based on many factors. The Clearinghouse cataloger should keep in mind in considering these factors that the Note field provides a "safety valve" whereby pertinent cataloging information can be displayed while avoiding the adding of questionable new entries to an already overflowing Source Directory.

...Carolyn Weller (ERIC Facility)

CATALOGING THE CONTRACTOR/SUBCONTRACTOR RELATIONSHIPS

Sometimes documents are received that have been prepared by an institution under a subcontract with a prime contractor with a governmental agency (such as NIE or the Department of Education).

Example:

NIE funded Computer Information Inc. under contract 400-58-0000 to survey the use of computers in education. Computer Information Inc. in turn subcontracted the work to Smith & Jones. When the survey was concluded, the report was written and prepared by Smith & Jones, submitted to Computer Information Inc., which in turn submitted the report to NIE.

Question:

How to catalog the Institution and Sponsor?

Guidance:

When such a relationship is prominent on the document, both the main contractor and the subcontractor may be considered as institutions responsible for the work and therefore cataloged in the Institution Field. When the relationship is hidden or buried in the document, the subcontractor can often safely be ignored. In either case, NIE would still be the only valid sponsor. Whether the contractor or someone the contractor hires does the actual work does not change the fact that a sponsoring agency has issued a contract and will hold its contractor (not the subcontractor) responsible for what is produced. In such situations, the clearinghouses should not be misled into interpreting the Contractor as some sort of Sponsor. The Contractor is responsible for the work, whether done by its full time employees, part-timers, consultants, or subcontractors.

...Carolyn Weller (ERIC Facility)

SOURCE CODES——NEW PREFIXES FOR DEPARTMENT OF EDUCATION AND NIE CODES

In order to easily identify documents emanating from the units of the Department of Education and the National Institute of Education, two new prefixes have been established and are beginning to be assigned. The prefix for the Department of Education and its subunits, except for NIE, will be "EDD." The new prefix for NIE and all of its subunits will be "EDN." These new prefixes will permit the Facility to readily identify all Department of Education documents, as is necessary for various special purposes. In addition, online searching of the Institution and Sponsor Fields to restrict searches to all Department of Education documents will be simplified by virtue of this action.

The new prefixes will begin with EDD00001"——Department of Education, Washington, DC. and "EDN00001"—— National Inst. of Education, Washington, DC.

The latest supplement to the Source Directory, for March 1982 through August 1982, reflects the beginning of the changeover and clearinghouses should use the new codes as they are announced in future supplements and editions of the Source Directory.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

PHOTOCOMPOSITION ERRORS——RIEMAY82

The may issue of RIE contains photocomposition errors on two pages: p. 10 and 146. In the first case, a few lines of bad characters partially obscure two entries. In the second case, the bottom third of the page was not composed. The magnetic tape sent to GPO has been checked and is correct. The problem is strictly a photocomposition problem and should have been caught by GPO before printing took place. The Facility has recommended that GPO reissue the two pages as "errata." We will keep you informed.

...Ted Brandhorst (ERIC Facility)

ADR REMINDER——HOW IT WORKS

Some recent questions by Clearinghouses about the ADR reports that they receive, indicate that it would be a good idea to remind clearinghouses of exactly how the ADR works in some respects.

- Use of Shortest Common Form

  In determining potential duplicates the program uses the shortest common form. For example, in the October 1981 - March 1982 ADR, the single-word title "Research" appears. Following it are 65 multi-word titles all beginning with the word "Research." All 65 are asterisked as potential duplicates of the first item. It is up to the human editor to discern which, if any, are truly duplicates.

  This practice is warranted because there are a large number of situations where one clearinghouse takes advantage of subtitle information and another does not. If the shortest common form were not used to flag duplicates, a large number of true duplicates would not be flagged.

- Titles Flagged by an Asterisk But For Which No Potential Duplicate Can Be Found

  In the ADR and in the customized reports sent to Clearinghouses, there often appear titles flagged with an asterisk as potential

duplicates, but for which no matching title can be immediately found. The explanation is that the program's search for duplicates extends back over a twelve month period whereas the current ADR extends back over only a six month period. If you cannot find the duplicate to the title you have in hand, you probably only need to look in earlier ADR's (or in RIE). For example, in the September 1981 - February 1982 ADR, there appears the title "Identification of Communication Skills and Problems Found," with an asterisk, but with no similar title listed. A check reveals that the same title (but with a different publication date) appears as far back as the ADR for October 1980 - March 1981.

The Introduction to the ADR explains both the above wrinkles, but then who reads Introductions?

...Grace Sundstrom (ERIC Facility)

ERIC CONTRACT/GRANT NUMBER INDEX—RECENT SUPPLEMENT COVERS LAST TWELVE MONTHS, NOT LAST SIX MONTHS

The recently-issued supplement to the ERIC Contract/Grant Number Index incorrectly cites the six-month period "January - June 1982" on its cover when it should have cited the twelve-month period "July 1981 - June 1982."

A corrected Title Page appears as Attachment 2 (unmarked as such) to this issue of the EAB. Please either substitute the correct title page for the faulty page or, alternatively, make a hand-correction. The Facility's shelf stock will be similarly corrected.

...Al Hill (ERIC Facility)

CAPS VISITS EECE AND RCS

While on a pleasure trip for a reunion at her alma mater (the University of Illinois), Jeanne Collet, CAPS Assistant Director for User Services, visited EECE and RCS. She was given a warm welcome at both clearinghouses and, as a relatively new ERIC staff member, found the exchange of information and ideas very useful.

Thanks, EECE and RCS!

...Jeanne Bleuer Collet (CG)

NEW OFFICE FOR DR. CLARK

Dr. John L. D. Clark, Director of the ERIC Clearinghouse on Languages and Linguistics, has been elected to the executive committee of the American Council on the Teaching of Foreign Languages.

...Mary M. Niebuhr (FL)

NEW PUBLICATIONS

NEW PUBLICATIONS——FL

- The following new IAPs are available:

  43. Teaching Writing in the Foreign Language Curriculum, by Claire Gaudiani. $8.95 paper/$15.95 cloth. ED 209 961.

  44 Functional-Notional Concepts: Adapting the FL Textbook, by Gail Guntermann and June K. Phillips. $6.00.

  45. Teaching the Non-English-Speaking Child: Grades K-2, by Mary Ashworth and Patricia Wakefield. $5.75.

  46. ESL/Coping Skills for Adult Learners, by Ellen D. Vaut. $5.00.

  47. Children's Second Language Learning, by Barry McLaughlin. $7.00.

  48. Creative Activities for the Second Language Classroom, by Diane W. Birckbichler. $8.95.

  49. ESL/Literacy for Adult Learners, by Wayne W. Haverson and Judith L. Haynes. $6.00.

  50. Error Correction Techniques for the FL Classroom, by Joel C. Walz. $5.75.

- Other clearinghouse publications are:

  Careers in Linguistics: New Horizons, $2.50.

  International Directory of Applied Linguistics Organizations, (loose-leaf binder format), $4.95.

- New or updated minibibliographies:

  Evaluation of Immersion Programs
  Testing Communicative Competence
  Teaching Literacy in ESL
  Teaching Composition in ESL

We will be happy to supply complimentary copies to clearinghouses on request.

...Mary M. Niebuhr (FL)

ERIC TOOLS IN SPANISH

Two ERIC tools, All About ERIC and How to Start an ERIC Collection, are now available in Spanish. These tools were translated and published through the cooperative efforts of the ERIC Clearinghouse on Rural Education and Small Schools and the Organization of American States.

ERIC ENFOCADO (All About ERIC) and EMPEZANDO UNA COLECCION ERIC (How to Start an ERIC Collection), are available from the ERIC Clearinghouse on Rural Education and Small Schools (ERIC/CRESS) (free).

...Amelita Hill (RC)

CONFERENCES

ERIC/CAPS PARTICIPATES IN OFFICE OF THE 80's CONFERENCE

On June 9, the University of Michigan's Extension Service and Office of Human Resource Development jointly sponsored a one-day conference on "Office of the 80's: Facing Change." Jeanne Collet conducted a 1½ hour workshop on "The Self-Directed Search: A Guide to Vocational and Educational Planning." Lynette Kosky and Kathy VanderPloeg attended sessions on Time Management, The Changing Role of Equipment in the Office, Effective Communication Skills, and Brave New Office: Its Possibilities and Problems.

...Jeanne Collet (CG)

VISITORS

VISITORS AT CAPS

Johan Van Halm was a recent visitor at CAPS. He is a library consultant from the Netherlands on a tour of the United States to gather information from a variety of information services and libraries about the development and use of information analysis products. Ellen Stanley, a professor in the math department at Saint Mary's College, Notre Dame, Indiana, also visited to find out what's new in ERIC in the areas of computer literacy and teaching mathematics to elementary and secondary students.

...Helen L. Mamarchev (CG)

LIST OF ATTACHMENTS

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Time Zone _____

ERIC DIRECTORY QUESTIONNAIRE

NAME OF ERIC COMPONENT _____

AFFILIATION _____

ADDRESS _____

_____

TELEPHONE NUMBER _____ NIE PROJECT MONITOR _____

FTS NUMBER _____ BUSINESS HOURS _____

SOC'S (STATES) _____

TITLE(S) OF DIRECTOR(S)	NAME(S) OF DIRECTOR(S)

TITLES OF STAFF MEMBERS	NAMES OF STAFF MEMBERS

SPECIAL INFORMATION, i.e. HOTLINE NUMBERS, CLOSED AT NOON, etc.

CODE _____ ACRONYM _____ NOTES _____

_____

SPECIAL CONTACT POINTS WITHIN THE ERIC NETWORK

ABSTRACTING _____

ACQUISITION _____

CATALOGING _____

CIJE PROCESSING COORDINATION _____

CH INFORMATION ANALYSIS PRODUCTS _____

COPYRIGHT _____

INDEXING _____

MANAGEMENT _____

NIE PROJECT MONITOR _____

OCR KEYING _____

REFERENCE _____

RIE PROCESSING COORDINATION _____

SEARCHING (MANUAL) _____

SEARCHING (COMPUTER) _____

SECRETARIAL SUPPORT _____

SHIPPING _____

USER SERVICES _____

VOCABULARY/LEXICOGRAPHY _____

VOCABULARY COORDINATORS _____

FOREIGN LANGUAGE CAPABILITIES

LANGUAGE	PROFICIENCY			NAME
	READING	WRITING	SPEAKING	

ERIC

CONTRACT/GRANT NUMBER INDEX

JULY 1981 - JUNE 1982

ERIC PROCESSING AND REFERENCE FACILITY

OPERATED FOR **THE NATIONAL INSTITUTE OF EDUCATION**
BY **ORI, Inc., Information Systems Division**
4833 RUGBY AVENUE, SUITE 301, BETHESDA, MARYLAND 20814

2292

RIE INPUT BY CLEARINGHOUSE (RIEJUL82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	7
CE	163	0	0	0	163	1,090
CG	56	0	0	0	56	420
CS	97	0	0	2	95	830
EA	84	0	0	1	83	646
EC	97	0	0	1	96	459
FL	25	0	0	0	25	320
HE	117	0	0	2	115	595
IR	54	0	1	0	53	543
JC	41	0	0	1	40	302
PS	58	0	0	3	55	375
RC	38	0	0	1	37	354
SE	42	0	0	2	40	422
SO	45	0	0	0	45	365
SP	66	0	0	0	66	476
TM	50	0	0	0	50	505
UD	48	0	1	2	45	437
TOTALS	1,082	0	2	-15	+1,065	8,146

Attachment 3
Page 1 of 1

CIJE INPUT BY CH (FOR JULY 1982 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0	0	0	0	374
CE	138	33	35	3	645
CG	192	24	25	0	1,099
CS	197	26	27	0	1,078
EA	125	11	14	2	694
EC	196	23	29	8	556
FL	113	19	24	10	341
HE	189	27	29	11	774
IR	92	23	26	3	465
JC	19	3	3	0	175
PS	71	7	9	0	417
RC	52	10	12	2	280
SE	239	31	40	16	1,249
SO	153	21	25	1	699
SP	76	11	12	0	555
TM	120	10	11	0	510
UD	110	19	21	6	411
TOTALS	2,082	298	342	62	10,322

Attachment 4
Page 1 of 1

RIEJUL82

REMOVE LIST

A. DUPLICATES (3)

Duplicates Appearing in RIE Three Months or More Ago

Duplicates Detected	Duplicate of	Originally Announced In
EC 141 199	ED 195 011/EA 013 099	RIEAPR81
PS 012 651	ED 210 255/SP 019 148	RIEAPR82
RC 013 193	ED 121 976/CE 006 731	RIEJUN74

B. REMOVES (12)

Accession Removed	Reason for Removal
CS 206 726	Pulled by Clearinghouse
CS 206 754	Pulled by CERIC
EA 014 390	Pulled by CERIC
HE 014 689	Pulled by CERIC
HE 014 730	Pulled by CERIC
JC 800 358	Pulled by Clearinghouse
PS 012 661	Pulled by CERIC
PS 012 729	Pulled by CERIC
SE 035 602	Pulled by CERIC
SE 036 053	Pulled by CERIC
UD 022 129	Pulled by CERIC
UD 022 158	Pulled by CERIC

C. DELAYED OR MOVED FORWARD (2)

Accession	Moved To
IR 010 058	RIEJUN82
UD 021 637	RIEAUG82

Volume: 6
Number: 8
Date: August 1982

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

STOCK OF SYSTEM DOCUMENTS

- Pocket Guide to ERIC - For the past several months we have been restricting the number of copies of this folder sent to each clearinghouse because our supply is low and our request for reprinting is still under consideration by the Department of Education. The camera-ready copy of the folder has been updated and is ready to go to the printer when (if?) approval is received. Until then, continue to be conservative in your distribution of this basic ERIC document.

- ERIC Information Analysis Products, 1979 and ERIC Clearinghouse Publications, 1980 - We have an ample supply of both of these documents available for distribution. They would be appropriate for work materials or handouts at ERIC workshops and conferences. The 1981 version of this document is nearing completion; however, whether it will be printed this fiscal year is also uncertain at this time. It too must be approved by the Department prior to printing.

- RIE Order Form - This form has been obsolete since the new GPO price schedule went into effect. The Facility is currently revising the form, and we hope to have a new supply shortly.

- All About ERIC - Designed in the same format as its predecessor How To Use ERIC, this document has also been caught in the printing freeze, awaiting Department approval. Until it is printed, the Pocket Guide can be used to inform educators in a general way about ERIC.

.....Mildred Thorne (Central ERIC)

ERIC TECHNOLOGY COMMITTEE

ERIC TECHNOLOGY COMMITTEE

On May 20 and 21, the ERIC Technology Committee made three more site visits to projects which are utilizing optical disk storage of information. (See the May EAB for a list of Committee members.) Our first visit was to David Remington at the Cataloging Distribution Service of the Library of Congress. With the assistance of Xerox Electro-Optical Systems, they have developed a system which uses the latest technology to store and reproduce non-MARC catalog cards. A laser scans each catalog card; the image information is stored in magnetic form on optical disk; the LC card number is keyed for control and retrieval; and the card image can later be printed on-demand with laser xerographic printing. Two sheets of six card images each are produced each second. The project was three years in development and is currently becoming operational at LC.

Next we visited Roger Knaus, who is in the forefront of the group designing the third generation of Medlars. A key goal of this group is to make Medline accessible to the end user without the necessity of a search intermediary. Because of this goal, Roger has gone into a fairly extensive investigation of how to apply natural language to formal search queries. The basic approach is the use of "menus," with additional flexibility to skip intermediate menus and go directly to a specified menu. An RFP is about to be issued which will give the precise requirements of the new system.

A third visit was with Donna Lynn and William Form of Online Computer Systems, Inc., a small company which specializes in design, development, and production of computer systems which can be integrated with optical disks, videodiscs, or other graphic systems. Their staff has participated in development of the Video Pat Search system (described in the May EAB), Discover (a computer-based career guidance system), the National Library of Medicine's Integrated Library System, and a stand-alone system for OCLC. They had prepared several demonstrations for our visit and were clearly interested in the possibility of developing an advanced technology system related to ERIC.

Over the next several months, the Technology Committee will be using scenarios developed by individual committee members to create the specifications for the next generation of ERIC. Please send your comments and/or suggestions to Don Ely at ERIC/IR.

.....Barbara Wildemuth (TM)

CATALOGING ADVISORIES

NEW CONTRACT AND GRANT LISTINGS NOW AT FACILITY

Thanks to the efforts of Frank Bryars, the ERIC Facility now has listings of total Department of Education contract and grant awards made between 1978 and 1981. The grant listing, which runs more than 4000 pages, is arranged by grant number only, so its use will be primarily for identifying institutions when the grant number is known. The entry for each grant includes the complete mailing address of the institution as well as the title of the grant. The contract listing is also arranged by contract number; however, a second part of the listing is arranged by state. Since each part of the smaller contract listing is about 300 pages each, it is not difficult to locate institutions in the state volume.

Both of these listings have already proven useful at the Facility in resolving questions as to whether or not (and how) an institution should be listed in cataloging. These listings will be companion resources to the existing inhouse listing of NIE grants and contracts. Clearinghouses wishing to make use of these resources by telephone may call the Facility User Services Coordinator.

.....Carolyn Weller (ERIC Facility)

REFERRING TO A DOCUMENT IN A FUTURE ISSUE OF RIE

The Facility Editors have been having a lot of trouble lately brought about by the practice of referencing documents that are not only not already in RIE, but also that are not even in the current issue being worked on. Instead, these documents are projected for an issue or two ahead of the item referencing them.

This practice is not recommended (see p. V-131 of the EPM). It creates an essentially "blind" reference, calculated to seriously frustrate any user that attempts to find the item he is ostensibly being led to. If the "future" item should be held up for any reason, or even perhaps prevented from going in, the "blindness" of the situation is aggravated.

The correct practice is to bring the documents together in the same issue, either by delaying the one or accelerating the other. We would be grateful if Clearinghouses would adhere to this reasonable policy.

.....Sandra Hixson (ERIC Facility)

The Art of Abstracting

As we all tear our hair out over what constitutes an "excellent" abstract, a timely publication has just been released by ISI Press — *The Art of Abstracting*, by Edward T. Cremmins. The focus is on the fundamental cognitive skills involved in meaningful abstracting. The book is described as "an essential work for people who prepare their own abstracts, who work professionally in publishing environments where abstracting of articles and books is performed, and who utilize abstracts in their own professional or research setting." It might be just the thing clearinghouses need to help train or re-train A/I personnel. The book can be ordered directly from ISI Press, a Subsidiary of the Institute for Scientific Information, 3501 Market Street, Philadelphia, Pennsylvania 19104. ($13.95; Residents of California, Pennsylvania, New Jersey add sales tax).

.....Lynn Barnett (HE)

NETWORK NEWS

HE USES INCOMING NEWSLETTERS FOR MANY PURPOSES

At Higher Education, all incoming newletters--which amounts to a large number--are reviewed from cover to cover for: direct acquisitions; new sources for regular acquisitions (organizations, programs, etc.); meetings to attend or to which ERIC materials can be sent; potentials for ERIC columns or articles; potential IAP topics; articles related to current or forthcoming IAPs; conferences or meetings at which IAPs can be marketed; and newsletters themselves as marketing potentials for IAPs and prepackaged searches. Suffice to say, the yield from newsletter review is substantial.

.....Margot Sanders Eddy (HE)

THE CIJE CONNECTION: HE ENCOURAGES JOURNALS TO ACKNOWLEDGE (IN THEIR FRONT MATTER) INDEXING COVERAGE BY CIJE

Two years ago, HE looked carefully at the front matter of the journals it annotates for CIJE and noticed that many journals did not mention the CIJE connection. A letter mailed to the managing editors of all the journals not showing "indexed in *Current Index to Journals in Education*" notes yielded some new notations, and a second mailing a little over a year later yielded a few more. The process is slow, since it naturally takes a few months for editors to make the change, but we see gradual increases in the number of journals showing this notation. Regular encouragement by the clearinghouses might ultimately bring 100% success. As part of the letter we mailed, several options for the format of the note were suggested.

.....Margot Sanders Eddy (HE)

UPDATED RIE/CIJE MICROFICHE INDEXES FROM EDRS

All clearinghouses will shortly be receiving microfiche of the following ERIC indexes:

- Title Index 1966-81 ($7.05)
- Author Index 1966-81 ($11.85)
- Institution Index 1978-81 ($1.35)
- Subject Index 1966-81 ($7.40)
- RIE Descriptors ($6.15)
- RIE Identifiers ($4.30)
- CIJE Descriptors ($5.80)
- CIJE Identifiers ($4.40)
- Annual RIE 1966-81 ($76.50)

This entire set will be available from EDRS for approximately $125 or at the individual prices indicated here. Please let me have your comments after you have had a chance to examine this collection.

.....Jim Prevel (CERIC)

DATABASE SEARCH AIDS—EDUCATION — ERIC

The Facility has just received its copy of the "Education" volume of the *Database Search Aids* series. The lead section of this volume deals with ERIC.

Ordinarily, we tend to be skeptical about such writeups, but we are pleasantly surprised by this one. The material on ERIC is written with an impressive grasp of the details of ERIC's procedures and idiosyncrasies. The organization and presentation is sensitive to user's needs. The whole thing could hardly be improved on and could well be used internally to help train and educate new personnel.

We recommend that you take a look at this excellent product.

.....Ted Brandhorst (ERIC Facility)

INTERDISCIPLINARY RESEARCHERS USE ERIC

Jon Fife, Lynn Barnett, and Laura Ciarniello took part in the Symposium on Research in Postsecondary Education, Arlington, Virginia, July 15-16, 1982. The 125 participants represented various institutions and disciplines. In addition to demonstration computer searching and displaying HE publications, the clearinghouse staff distributed a special bibliography that highlighted literature utilizing the HEGIS (Higher Education General Information Survey) database of the National Center for Education Statistics. One participant, an engineering professor, said he requires his engineering students to learn to use ERIC because it's "the technology of the future" for literature identification.

.....Lynn Barnett (HE)

TEST COLLECTION PRIVATE FILE

The Test Collection at the Educational Testing Service (ETS) is an extensive library of approximately 10,000 standardized tests and research instruments. The collection was established to provide information on tests to those engaged in research, advisory services, education, and related activities. The collection consists of tests in the following areas: achievement, aptitude, attitudes and interests, personality, sensory-motor, tests for special populations, vocational-occupational, and miscellaneous categories such as counseling aids, biographical inventories, courtship and marriage, and social skills.

The Test Collection has contracted with DIALOG Information Services to mount a private file of its test records. Currently 500 records are searchable, another 600 records are being keyed, and approximately 1,500 more are ready for processing. The eventual goal is to provide public access to a bibliographic database of test instruments.

The ERIC Facility is creating magnetic tapes from the Test Collection cataloging records and is preparing them in the DIALOG Intermediate File format. The file will be compatible with ERIC in that it uses ERIC Descriptors, the ERIC Identifier Authority List, and the ERIC Source Directory for institutional authors.

The cataloging record contains the following fields: accession number, title, author (personal and institutional), note publication date, availability source, time needed to take the test, number of test items, age and/or grade level, subtests, descriptors, identifiers, annotation.

Since the ERIC database contains many research papers and journal articles in which information on tests and test reviews are available, the Test Collection file, once it is made public, and ERIC, should provide complementary databases for those interested in the area of tests and measurements. Questions about the Test Collection can be addressed to Marilyn Halpern at (609) 734-5737.

.....Barbara Wildemuth (TM)

LOCAL JUNIOR COLLEGE USES ERIC/CS

Through a liaison between ERIC/RCS and Parkland Community College Library in Champaign, the Clearinghouse is now donating to the library back issues of RIE and CIJE journals as they are replaced with the clearinghouse copies of cumulative volumes. The library director is a long-time ERIC supporter, but has not yet been able to sell his administration on becoming a SOC because of the already existing collections at the University of Illinois Library and the two ERIC Clearinghouses. He hopes that demonstrating use of the journals will be a selling point in future negotiations with his administration.

.....Anne Auten (CS)

BRS ELECTRONIC MAIL ADDRESSES

The following clearinghouses may be reached by sending a message on the BRS MSGS system:

CERIC	at	T28A
ERIC/CE	at	TB80
ERIC/CAPS	at	T878
ERIC/RCS	at	TEDV
ERIC/CEC	at	T529
ERIC/IR	at	T457
ERIC/SMEAC	at	T63E
ERIC/TM	at	T897

One of the common frustrations with the EIES experiment was that people did not pick up their messages often enough. For those of us who search BRS frequently, this is not a problem, since we are alerted to waiting messages whenever we log on. For those who do not generally use BRS, I would suggest that you consider assigning the task of picking up the "computer mail" to the same person in your Clearinghouse who picks up and/or sorts the regular mail. We found this to be a very workable system, and has provided our support staff with a new exposure to computers.

Judy Wagner, at ERIC/CE, has had a good deal of experience with the BRS MSGS system, and has offered the following suggestions for its use:

(1) The BRS system does not tell you if a message has been picked up. If it's important for you to know, it's a good idea to say "Please acknowledge this message" at the end of the message you're sending.

(2) You can send a message to more than one address at a time, but you must list the T numbers separately, i.e., ENTER RECEIVING ADDRESS OR SEND OR CANCEL-: T123,456,TEDV SEND
Be sure to put a comma and no spaces between T numbers, and one space between the last T number and SEND.

As you gain experience in using the BRS MSGS system, please share any suggestions for its use with the rest of us.

.....Barbara Wildemuth (TM)

ERIC MICROFICHE SUBSCRIBERS — THEIR ASSIGNMENT TO SPECIFIC ERIC CLEARINGHOUSES FOR PERSONALIZED INFORMATION SERVICES

Since 1975, when ERIC microfiche subscribers were initially assigned to Clearinghouses, several Clearinghouses have been relocated and the number of subscribers has dramatically increased. This resulted in an uneven distribution of subscribers among Clearinghouses and some confusion as to which Clearinghouse would serve specific new subscribers in a state, territory, or Canadian province. In early 1982 a new distribution plan was devised and agreed to by the Clearinghouses and Central ERIC. It is intended to provide more equitable distribution of subscribers among the Clearinghouses and result in more efficient services to subscribers.

With one exception (New York), all subscribers within a given state, territory, or Canadian province have been assigned to one Clearinghouse; thus any new subscribers in that defined area will automatically be served by the Clearinghouse already responsible for that area. In the case of New York, the state has been divided into Upstate and Downstate (a usual political dichotomy in that state, we understand). Subscribers in Upstate New York will be served by the Clearinghouse of Information Resources; those in Downstate New York, by the Clearinghouse on Urban Education.

Assignments of subscribers by clearinghouse are as follows:

Alabama - CE*
Alaska - EA
Arizona - SO
Arkansas - SE
California - JC
Colorado - SO
Connecticut - UD
Delaware - HE
D. C. - SP
Florida - EC
Georgia - EC
Hawaii - EA
Idaho - EA
Illinois - CS
Indiana - CS
Iowa - PS
Kansas - PS
Kentucky - CE
Louisiana - SE
Maine - UD
Maryland - SP
Massachusetts - TM
Michigan - CG
Minnesota - CG
Mississippi - CE
Missouri - PS
Montana - EA
Nebraska - PS
Nevada - JC
New Hampshire - UD
New Jersey - TM
New Mexico - RC
New York:
  Upstate - IR
  Downstate - UD
North Carolina - FL
North Dakota - CG
Ohio - SE
Oklahoma - SO
Oregon - EA
Pennsylvania - HE
Rhode Island - TM
South Carolina - FL
South Dakota - PS
Tennessee - CE
Texas - RC
Utah - SO
Vermont - UD
Virginia - FL
Washington - EA
West Virginia - SP
Wisconsin - CS
Wyoming - SO

Guam - JC
Puerto Rico - HE
Virgin Islands - HE

Alberta - EA
British Columbia - EA
Manitoba - CG
New Brunswick - IR
Newfoundland - IR
Nova Scotia - IR
Ontario - CG
Quebec - IR
Saskatchewan - EA

* Acronyms used for Clearinghouses: CE - Adult, Career, and Vocational Education; CG - Counseling and Personnel Services; CS - Reading and Communication Skills; EA - Educational Management; EC - Handicapped and Gifted Children; FL - Languages and Linguistics; HE - Higher Education; IR - Information Resources; JC - Junior Colleges; PS - Early Childhood Education; RC - Rural Education and Small Schools; SE - Science, Mathematics, and Environmental Education; SO - Social Studies/ Social Science Education; SP - Teacher Education; TM - Tests, Measurement, and Evaluation; and UD - Urban Education.

ERIC values its microfiche subscribers not only because they are an important group of users of the system, but also because of the many good suggestions they have made for system improvement. We encourage subscribers to contact the Clearinghouse to which they have been assigned whenever they feel the need for personalized services, and, conversely, Clearinghouses will periodically contact subscribers in their assigned areas concerning information workshops, services available, and new ERIC products.

.....Mildred Thorne (CERIC)

ERIC ABSTRACTING FAME GROWS

Ms. Deborah Gilliland, Director of Education at the Lakeview Medical Center in Danville, Illinois, recently requested a copy of the abstracting guidelines from the ERIC Processing Manual. She had been asked to develop a course on abstract writing for the hospital's medical staff to aid their preparation of papers for conferences and journal publication. Having heard of the high quality of ERIC abstracts from her mother, a local reading council president, she called on CS for help in designing her course.

.....Anne Auten (CS)

COMPUTERS AND ENGLISH AT CS

Professor Edward R. Fagan of the Pennsylvania State University's Department of Curriculum and Instruction visited the National Council of Teachers of English headquarters and the RCS Clearinghouse during the week of June 7-11, 1982. Fagan, a member of the editorial board for the NCTE publication *English Education*, was interested in ERIC data on the impact of research on the teaching of English. Being an active user of Penn State's version of the WYLBUR system called INTERACT, Fagan also wanted to explore the capabilities of the University of Illinois' PLATO system in the area of text editing and word processing. After reviewing ERIC information on PLATO, arrangements were made for Fagan to spend a day with the director of UI's Computer-Based Education Research Laboratory and to "play" on the PLATO terminal in the NCTE library.

.....Anne Auten (CS)

EC STAFF TRAVELS TO NIE FOR ANNUAL REVIEW AND SUBMITS CONTINUATION PROPOSAL

Eight members of the EC staff traveled to NIE Headquarters on Thursday, June 17. The occasion for this mass movement of people was our Annual Review. The results of that activity suggest that we are pretty much on schedule with the current year's set of deliverables.

On Friday, July 30, ERIC EC submitted its continuation proposal for the 2nd year of operation in a three year contract. EC is on a contract year which begins on September 1 and ends on August 31. Although all major performance categories are still included in the plan, several of them have been noticeably reduced because of NIE/ERIC funding restrictions. The reductions being made pretty much follow the recommendations made by the ERIC Directors at their 1981 meeting. As all Directors know from experience, these reductions are now more than a matter of budgeting inconvenience; they are beginning to effect the quality and quantity of program that can be delivered. Prayer (or voodoo) on behalf of ERIC funding levels appears to be in order.

.....Donald K. Erickson (EC)

NEW PUBLICATIONS

SEARCHLIGHT PLUS SERIES — CG

CAPS *Searchlight Plus* series has two new titles just off the press: *27 + Counseling Women for Life Decisions* and *55 + Career Management and Career Pathing in Organizations*. *Searchlights Plus* are computer searches (with abstracts) of the ERIC database, plus in-depth analyses of the documents retrieved in the search. *Counseling Women for Life Decisions*, based on a search from November 1966 through February 1982, explores the dimensions of decision-making for women today in terms of current theories of women's and adolescents' motivation, programs for adolescents, multiple roles for women, role conflicts, life satisfaction, midlife and midcareer change, reentry, and implications for counselors. *Career Management and Career Pathing in Organizations* is based on a search of three databases: (1) ERIC 1966-1981; (2) ABI/INFORM 1971-1981; (3) and Management Contents 1974-1981. This review of the literature looks at career management and career pathing in organizations in terms of definitions, a model for human resource development, career development system components, programs and activities, implications for counselors, and future directions.

.....Debbie Herbert (CG)

NEW IAP'S FROM HE

- Strategic Planning, Management, and Decision Making. Robert G. Cope. AAHE-ERIC/Higher Education Research Report No. 9, 1981. ($5.50). (HE 015 265)

- Organizational Communication and Higher Education. Robert D. Gratz and Phillip J. Salem. AAHE-ERIC/Higher Education Research Report No. 10, 1981. ($5.50). (HE 015 266).

- Assessing the Impact of Faculty Collective Bargaining. J. Victor Baldridge Frank R. Kemerer, and Associates. AAHE-ERIC/Higher Education Research Report No. 8, 1981. ($5.50) (HE 015 121).

NEW FACT SHEET FROM HE

- Creating a Healthy Organizational Climate. James T. Bolding and James J. VanPatten. ERIC-AAUA/Administrator's Update. Winter 1982.

- Institutional Vitality in Higher Education. Thomas Maher. AAHE-ERIC/Higher Education Research Currents. June 1982. (.75¢). (HE 015 218).

.....Lynn Barnett (HE)

NEW FACT SHEETS — SO

With the June edition of our newsletter, KEEPING UP, all subscribers received two new fact sheets: "Integrating Writing and Social Studies, K-6" and "Using Data Bases in Social Studies." A number of our reference sheets have been updated this year; updated topics include curriculum development, economics, future studies, geography, legal education, psychology/sociology, political science/U.S. government, reading in the social studies, and women's studies. All of these products are available free of charge.

.....Laurel Singleton (SO)

SP ANNOUNCES NEW "GLOBAL EDUCATION" PUBLICATION

The Clearinghouse announces a new publication, Teacher Education and Global Prespectives, written by Dr. Frank Klassen and Dr. Howard Leavitt. Executive and Associate Director, respectively, of the International Council on Education for Teaching (ICET). The publication focuses on the need for development of a global approach to teacher education. Highlighted were the areas of "Global Realities," describing a frame of reference for global education; "The Rationale for Global Educaton," presenting a case for the introduction of global education into teacher education programs; and "A Global Dimension for Teacher Education," illustrating the incorporation of global perspectives into teacher education institutions.

.....Vanessa Dixon (SP)

PHYSICAL EDUCATION TEACHER EDUCATION SUBJECT OF NEW SP IAP

SP has completed work on its most recent IAP, Physical Education Teacher Education Curriculum, Pedagogy, Certification . . .History, Issues, Trends, by Florence D. Grebner, Doris E. Henderson, Betty J. Keough, and Jo Mancuso. The monograph investigates the evolution, current status, issues, trends, and future perspectives of physical education teacher education (P.E.T.E.) undergraduates.

Single copies are available for internal ERIC distribution by calling or writing Dean Schwanke, User Services Coordinator, at the SP Clearinghouse.

.....Mike Butler (SP)

COMPACT GUIDES AND URBAN DIVERSITY SERIES — UD

The latest publication in the Compact Guides Series is entitled The High-Risk Secondary Student and Experiential, Competency-Based Education. This Fact Sheet (number 12) is a capsule review of the literature on high-risk students, those with poor study habits, lack of motivation, and serious academic deficiencies. Highlighted are strategies found effective in promoting the academic growth of this group.

Also published as part of the Compact Guides is Refugees in the United States: A Bibliography of ERIC Documents, compiled by Carol Ascher and Darryl Alladice. This extensive bibliography (26 pages) covers the following topics: refugee background; orientation materials; refugee adjustment/host acceptance; health and associated services for refugees; school curriculum; government documents; testing; and bibliographic resources.

The latest addition to the Urban Diversity Series is an information analysis paper entitled International Compensatory Education Programs, by Erwin Flaxman (UDS #79). Covered are the definition of compensatory education, the nature of disadvantagement, compensatory education programs and services, and the outcomes of compensatory education. The international perspective is reflected in reviews of programs in the United States, Western Europe (particularly the United Kingdom), Australia, New Zealand, and Israel. The final version of this paper will be published in International Encyclopedia of Education: Research and Studies, edited by Torsten Husen and T. Neville Postelthwaite. (Oxford: Pergamon Press. 1983).

.....Maryellen LoBosco (UD)

PERSONNEL NEWS

KAREN STEINER APPOINTED PUBLICATIONS COORDINATOR AT PS, AS WAGEMAKER RETURNS TO NEW ZEALAND

In mid-July, assistant editor Karen Steiner succeeded Paula Wagemaker as Publications Coordinator at the ERIC Clearinghouse on Elementary and Early Childhood Education. Paula has returned to her native New Zealand with her husband, who has completed his doctoral studies in this country.

.....Norma K. Howard (PS)

PATRICIA PINE JOINS SP

On July 6, Patricia Pine joined the clearinghouse as Abstractor/Indexer. Her previous experience includes free-land writing, writer/editor for American Education, and other education-related writing/editing assignments. Pat will be primarily involved in CIJE resume production.

.....Vanessa Dixon (SP)

COBURN JOINS TM; LABIB LEAVES FOR RCA

Effective July 7, Anita Labib resigned from ERIC/TM to accept a position as manager of a new divisional library being established by RCA Laboratories.

Louisa Coburn joined our staff on July 26 as User Services Coordinator. She comes to ERIC/TM from the ETS Southern Regional Officer, where she served as an editor to Scarvia Anderson, Senior Vice President. We welcome her and are sure she will contribute to ERIC/TM's program of activities.

.....Barbara Wildemuth (TM)

CONFERENCES, WORKSHOPS, SPEAKING ENGAGEMENTS

ERIC INVOLVEMENT WITH DIALOG AND BRS USER MEETINGS

Under the 1982-83 funding for the ERIC Online Project, ERIC/EC is proposing to represent the ERIC database at the next DIALOG Update User Meeting (New Orleans, October 7-8) and the BRS User Meeting (Philadelphia, November 8-9). We are also planning to offer attendees at these meetings an advanced ERIC search workshop the day before the DIALOG Update Meeting (October 6) and the day after the BRS meeting (November 10). Hopefully the ERIC workshop will be held in the same hotel as the User Meetings, or at a nearby SOC site. If you know of any ERIC searchers who might be interested, send them to Lynn Smarte for more information.

.....Lynn Smarte (EC)

RECENT CONFERENCING AND CONSULTING ACTIVITIES AT ERIC/UD

Mr. Michael Webb, Assistant Director, attended the "First National Conference on Issues Facing Black Administrators at Predominantly White Colleges and Universities" on June 24-27, 1982 in Cambridge, Massachusetts. Papers were solicited for ERIC.

Representatives of the educational consulting firm of Clark, Phipps, and Harris visited ERIC/CUE in May and June to obtain information on ERIC Resources in the areas of desegregation of historically black colleges and universities, and the recruitment of black administrators for positions at white institutions of higher education.

Dr. Erwin Flaxman, Director, traveled to Yale on July 13, 1982 in order to participate in a week-long seminar for school administrators and community people from St. Louis, Missouri, who were developing leadership strategies for the conception of voluntary metropolitian school desegregation plans. Dr. Flaxman spoke about information resources available to develop such strategies and highlighted ERIC's role.

.....Maryellen LoBosco (UD)

TEACHER EDUCATION SEMINAR STUDENTS LEARN ABOUT ERIC AT PS

Advanced graduate students in early childhood education attended a 3½-week summer seminar on research issues in teacher education on the University of Illinois campus. They learned how to use the ERIC/EECE library and search tools and were offered complimentary computer searches of the ERIC database to assist in their research. Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, was co-presenter of the seminar.

.....Norma K. Howard (PS)

AGENDAS FOR TEACHER EDUCATION PROJECT MEETINGS COMPLETED

The third and final conference of the Agendas for Teacher Education project, chaired by Dr. Joost Yff, Clearinghouse Director, was held on May 17-18. Involving representatives of eight national professional associations, the series identified twenty critical issues that need to be addressed in the further development of teacher education and staff development in the United States. A final report, to be published jointly by the ERIC Clearinghouse on Teacher Education and the American Association of Colleges for Teacher Education, will be available this fall.

.....Dean Schwanke (SP)

ICET "PLUGS" ERIC

Dr. Frank Klassen, Executive Director of the International Council on Education for Teaching, discussed the topic of ERIC capabilities at the 29th ICET World Conference held in Rome, Italy, July 20-24. The conference theme was "Preparing for the Profession of Teaching: International Perspectives". Two hundred ERIC information packets were made available to conference participants.

.....Vanessa Dixon (SP)

AFT AND NEA CONVENTIONS ATTENDED BY SP

From July 1-3, Michael Butler, Clearinghouse Associate Director, attended the American Federation of Teachers annual meeting, in New York City, while at the same time, User Services Coordinator Dean Schwanke attended the National Education Association annual convention in Los Angeles. At both locations, Clearinghouse materials were distributed to participants from booths in the exhibit areas and passersby were asked to list what they believed the most pressing issues in preservice and inservice teacher education would be over the next year.

.....Vanessa Dixon (SP)

SSEC ANNUAL CORPORATION MEETING ATTENDED BY SO STAFF

ERIC staff members Irving Morrissett, Jim Davis, and Fran Haley attended the Board of Directors Meeting and the Annual Corporation meeting of the Social Science Education Consortium, sponsoring agency of SO, in East Lansing, Michigan, June 1-5, and reported on ERIC and SO activities.

.....Irving Morrissett (SO)

SO WORKS WITH U.S. VIRGIN ISLANDS GROUP

On June 28, 29, and 30, Jim Davis of ERIC/ChESS worked with a 30 member social studies curriculum planning Task Force of the U.S. Virgin Islands schools. The Task Force, under the direction of the College of the Virgin Islands and the Virgin Islands Department of Education, is rethinking the entire social studies program for the Virgin Islands. Davis' work included helping the Task Force members identify appropriate ERIC resources to assist in the planning effort.

.....Jim Davis (SO)

AAUP EXHIBIT BY HE

Laura Ciarniello and James Honan staffed an ERIC/HE exhibit at the American Association of University Professors' Annual Conference held June 26 and 27 at the Capitol Hill Holiday Inn (D.C.). The exhibit proved to be very successful. The group was especially interested in Clearinghouse publications on issues of immediate interest to them. In one case a panel leader at the AAUP panel on collective bargaining asked to use an ERIC/HE Research Current on collective bargaining as part of the panel material.

.....James Honan (HE)

WASHINGTON EDUCATION PRESS ASSOCIATION WORKSHOP ATTENDED BY HE

Lynn Barnett and Margot Eddy attended the annual spring workshop of the Washington Education Press Association. Margot Eddy was also a speaker on the panel that highlighted management issues related to part-time workers.

.....Laura Ciarniello

BARNETT ATTENDS ASIS CHAPTER MEETING AT BRITISH EMBASSY

Lynn Barnett attended an ASIS Potomac Valley Chapter meeting at the British Embassy on June 9, 1982. The featured speaker was Dr. John K. L. Thompson, the embassy's science counselor, who spoke on "Science and Technology in Britain."

.....Lynn Barnett (HE)

DR. JONATHAN FIFE SERVES AS FACILITATOR ON STUDENT AID PANEL

Dr. Jonathan Fife, Associate Professor of Education and Director, ERIC/HE was a critic/facilitator on a contributed papers panel on student aid at the 22nd Annual Forum of the Association for Institutional Research held in Denver, Colorado on May 16-19, 1982.

.....Laura Ciarniello (HE)

HE REPRESENTATIVES MEET 1982 PRESIDENTIAL SCHOLARS IN THE ARTS

Jon Fife and Lynn Barnett represented the clearinghouse at the annual awards luncheon for the 1982 Presidential Scholars in the Arts. Twenty-one graduating HS students were honored June 14 at D.C.'s International Club by the National Foundation for Advancement in the Arts. The scholarship program is administered for the Foundation by the Educational Testing Service. Approximately 150 representatives from educational and arts organizations were in attendance.

.....Laura Ciarniello (HE)

VIDEODISCS AND THEIR APPLICATIONS WORKSHOP

June 24, 1982, John Brosseau attended a workshop on "Videodiscs and Their Applications" at Catonsville Community College, Catonsville, Maryland. The workshop, which was sponsored by the Maryland Library Association, included presentations by Judith Paris of Advanced Management Technology, Inc., and Richard Boss of Information Systems Consultants, Inc.

General information on the encoding of analog (video) and digital (character) information on optical disks was presented, and implications of this developing technology for libraries, databases, and other information-related enterprises were discussed. Educational applications of interactive videodiscs were touched upon. The potential for storage of huge amounts of information on compact discs, combined with the durability and potentially low cost of the medium, has a wide range of implications for storage, formatting, and dissemination of information. The simultaneous development of other technologies such as high-resolution video and omnifont optical character recognition seems to signal within the next few years exciting and challenging opportunities for large database producers to move in new directions.

.....Mary Niebuhr (FL)

JULIET MILLER IS AHEA LUNCHEON SPEAKER

Juliet Miller, ERIC/ACVE director, was a luncheon speaker at the American Home Economics Association national convention in Cincinnati, Ohio, June 28 - July 1. Her speech was entitled "Coping With the World of Work." Approximately 175 members of the Elementary, Secondary, and Adult Education section and the Home Economics Teacher Education section attended the luncheon.

.....Judith O. Wagner (CE)

ENGLISH IN THE TWO-YEAR COLLEGE CONFERENCE ATTENDED BY THE O'DONNELL'S

Bernard and Holly O'Donnell were invited to serve on the faculty of the Institute on Technical Communication sponsored by the Southeastern Conference on English in the Two-Year College. Participants at the week-long Institute, held in Gulfport, Louisiana, on the Gulf of Mexico, were interested in the wealth of material on technical writing available in ERIC and in computerized applications to technical communication.

.....Anne Auten (CS)

GRADUATE LIBRARY STUDENTS WORKSHOP AT PS

In July, Dianne Rothenberg and Norma Howard, staff member of the ERIC Clearinghouse on Elementary and Early Childhood Education, presented a 2-hour workshop on ERIC for 17 graduate students in library science. The students were members of a student chapter of the American Society for Information Science and requested information particularly on the organization and structure of the ERIC system, and on indexing and thesaurus building and development.

.....Norma K. Howard (PS)

VISITORS HOSTED BY ERIC

TWO EDUCATORS FROM ISRAEL AT PS

Two educators from Israel visited the ERIC Clearinghouse on Elementary and Early Childhood Education recently to learn more about ERIC. The visitors were Mazal Mashat Purimi, head of government kindergartens, Ministry of Education, Givataim, Israel, and Nehoma Chen, kindergarten teacher from Rehovot, Israel.

Also visiting EECE to use its information facilities was Jacqueline Sfeir, who works with parents of young children in a Palestinian refugee camp, and Alan Hall, Head of the Education Department, Hamilton Teachers College, Hamilton, New Zealand.

.....Norma K. Howard (PS)

DR. KHEZ MUTTAQUIEN OF BANDUNG ISLAMIC UNIVERSITY HOSTED BY HE

James Honan, Research Assistant, met with Dr. Khez Muttaquien, President of Bandung Islamic University and Chairman of Indonesia Private University Development Foundation. They discussed the uses of ERIC in Academic decision-making and various issues in higher education.

.....Laura Ciarniello (HE)

CS HOSTS CHINESE VISITOR

Mr. Gao Luduan, the External Relations Secretary of the Foreign Experts Bureau of the People's Republic of China, spent a day at the National Council of Teachers of English and the Clearinghouse. Mr. Gao is responsible for administering China's Foreign Experts program which annually engages several hundred Americans and other nationals to teach English at Chinese institutions. He was interested in a demonstration of computer searching, particularly DIALOG's Career Placement Registry, and in microfilm data storage. His recruiting efforts are largely directed at literature teachers, as that mode of instruction in the teaching of English is of particular interest to the Chinese in understanding how the Western mind works.

.....Anne Auten (CS)

DR. ROMAINE MACKIE VISTS EC

Clearinghouse personnel had the opportunity to meet and talk to Dr. Romaine Mackie, one of the preeminent "old timers" in the field of special education. Dr. Mackie served as Chief of the Unit on Exceptional Children, U. S. Office of Education, 1954-1964. In 1975, The Council for Exceptional Children presented her the J. E. Wallace Wallin Award (CEC's highest honor) in recognition of an exemplary career spanning 50 years of dedicated service and leadership. Her visit with us was informative, inspiring, and just a great occasion.

.....Donald K. Erickson (EC)

"LIGHT SIDE"

EC MAY HAVE A WINNER!

On July 6, a document received at ERIC EC was assigned sequential Control Number 0636. A page check revealed 636 pages. Janet Drill, who usually is almost blase about any unusual occurrence, was struck amidships by the coincidental numbers. Staff opined that a numerologist should have a field day with this one. Explanations, portents, and potential investment advice are welcome.

.....Marion Cambel (EC)

RIE INPUT BY CLEARINGHOUSE (RIEAUG82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	8
CE	215	0	0	1	214	1,304
CG	70	0	0	1	69	489
CS	126	0	0	0	126	956
EA	89	0	0	1	88	734
EC	51	0	0	3	48	507
FL	45	0	0	0	45	365
HE	86	0	1	1	84	679
IR	55	0	0	0	55	598
JC	76	0	0	0	76	378
PS	68	0	0	0	68	443
RC	60	0	0	0	60	414
SE	58	0	0	3	55	477
SO	51	0	0	0	51	416
SP	80	0	0	0	80	556
TM	67	0	0	1	66	571
UD	72	0	1	1	70	507
TOTALS	1,270	0	-2	-12	+1,256	9,402

Attachment 1
Page 1 of 1

RIEAUG82

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
CE 031 769	ED 186 695/CE 025 265	RIEOCT80
EC 141 565	ED 165 431/EC 113 495	RIEJUN79
UD 022 253	ED 117 286/UD 015 706	RIEMAY76

2. Duplicates Appearing in RIE in June, July, and August 1982

Duplicate Detected	Duplicate of	Originally Announced In
CG 015 806	ED 213 493/PS 012 678	RIEJUL82
SE 036 788	ED 212 469/SE 036 078	RIEJUN82

B. REMOVES (7)

Accession Removed	Reason for Removal
EC 141 521*	Pulled by CERIC
EC 141 538*	Pulled by CERIC
EA 014 495*	Pulled by CERIC
HE 014 918*	Pulled by CERIC
SE 036 372*	Pulled by CERIC
SE 037 050	Pulled by Clearinghouse
TM 810 921*	Pulled by CERIC

C. DELAYED OR MOVED FORWARD (2)

Accession	Moved To
HE 014 986	RIESEP82
UD 022 179	RIESEP82

*ISS-RIEREMOV

2321

CIJE Article Copy Order Form

1. Please complete all columns.
2. Article copy orders must be prepaid in full (other than deposit accounts). Please include check, money order, or credit card information.
3. If credit card payment, fill in all credit lines below order information and sign in the appropriate space.
4. Mail order to:

University Microfilms International
Article Copy Dept.
300 No. Zeeb Rd.
Ann Arbor, Mich. 48106

or

University Microfilms International
Article Copy Dept.
30/32 Mortimer Street
London W1N 7RA, England

QTY.	EJ ACCESSION NO.	JOURNAL TITLE	ARTICLE TITLE	VOLUME, ISSUE, DATE

Total Number of Articles_____ @$12.00 = $_____

Total Number Copies of same Article_____ @$2.25 = $_____

Total $_____

METHOD OF PAYMENT

__ Check or money order enclosed

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Expiration date _____

__ Visa/BankAmericard # _____

Expiration date _____

__ Charge my deposit account _____

Authorizing signature _____

SHIP TO:

Name _____

Organization _____

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Address _____

City/State/Zip _____

Phone No. _____

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ACTION ITEM

ERIC/SEA REPLY CARD REMINDER

At their request, State contributors receive a supply of ERIC/SEA Reply Cards for their convenience in tracking submitted documents. These cards differ from the standard ERIC Reply Cards attached by the Facility. Please do not leave the SEA cards attached to the documents when they are sent to the Facility. These contributors want to know the disposition of their documents earlier in the processing cycle. That is why this card was designed. The SEA cards should be detached and returned to contributing State agencies as soon as the processing disposition is determined. Note that there is no place on these cards for the entry of an ED number. Clearinghouses must detach and mail back these cards.

...Grace Sundstrom (ERIC Facility)

CATALOGING ADVISORIES

COMMON NOUNS DENOTING SEQUENCE—SHOULD THEY BE CAPITALIZED IN THE ABSTRACT?

Several Clearinghouses have asked whether phrases such as "chapter III," "part I," "section 3," or "volume X" should be capitalized when they appear in the Abstract.

The authority we have chosen to use in the matter is the GPO Style Manual, which states that "a common noun used with a date, number, or letter, merely to denote time or sequence...does not form a proper name and is therefore not capitalized." (3.9)

Of course, when these phrases appear in Titles/Subtitles they would be capitalized just as any other major word in the Title/Subtitle. (See Attachment 1.)

...Sandra Hixson (ERIC Facility)

NUMBERS, MEASUREMENT, TIME, ETC.

The ERIC Processing Manual provides guidance on the handling of numerals on p. V-16-17. The guidance starts out: "Follow the rules in the GPO Style Manual, Section 12 on 'Numerals.' These rules are too extensive to summarize here, but some major points are:...."

Unfortunately, we have found that not all clearinghouses have equipped themselves with the GPO Style Manual. We regard this as a basic and relatively inexpensive tool that all clearinghouses should have on the shelf. Until that occurs, however, the major subsections in the "Numerals" chapter that are causing difficulties ("Numbers and numbers in series" (12.5) and "Measurement and Time" (12.9)) are reproduced here as Attachment 2.

...Sandra Hixson (ERIC Facility)

COUNTRY NAMES USED IN GEO FIELD

The Clearinghouses are reminded the the only acceptable country names in the GEO field are those that appear in the authority list on p. V-150-153 of the ERIC Processing Manual. The Facility attempts to monitor the birth of new countries and to add any new names to the list as soon as possible. Eventually it is intended that the list will become a computerized authority file for use in automative computer editing of data appearing in the GEO field.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

CHANGE IN CLEARINGHOUSE JOURNAL COVERAGE

Just a reminder that should a clearinghouse wish to add or delete processing a journal for CIJE, all that is required is to inform Susan Slesinger at Oryx Press of the change by letter, copying both the clearinghouse monitor and Jim Prevel at Central ERIC.

...Jim Prevel (Central ERIC)

CAPS GOES HOLLYWOOD!

LIGHTS! CAMERA! ACTION! Those are familiar words heard around the CAPS Clearinghouse these days. The Instructional Strategy Services Center at the University of Michigan School of Education is in the process of filming a series of teacher preservice/inservice training videotapes on supervisory skills assessment, and is using the Learning Resources Center and CAPS offices as its set. Maybe Steven Spielberg will be our next patron!

...Helen L. Mamarchev (CG)

TRAVELS WITH CAPS

On August 24, the staff of the ERIC Clearinghouse on Counseling and Personnel Services (CAPS) traveled to Columbus, Ohio for a morning visit to the ERIC Clearinghouse for Science, Mathematics, and Environmental Education and an afternoon with the ERIC Clearinghouse on Adult, Career, and Vocational Education as a CAPS staff development activity. Because most CAPS staff members have been with the clearinghouse for about a year, they enjoyed the opportunity to talk with their counterparts at the other two clearinghouses and to share information and ideas. Thanks to both SE and CE for an informative and interesting day!

...Helen L. Mamarchev (CG)

CLEARINGHOUSE COOPERATION

The CS and SP Clearinghouse combined efforts recently in response to a user request for ERIC information on teachers sharing the same teaching assignment. A local teacher seeking half-time employment came to CS for assistance with writing a proposal to her principal relative to pairing up with another teacher in the district who also was looking for a part-time position. As a result of a quick phone call and the ready assistance of Dean Schwanke and his colleagues at SP, the key descriptor term, "Partnership Teachers," was identified and one more teacher joined the ranks of satisfied ERIC users.

...Anne Auten (CS)

CS ON THE GULF

Bernard and Holly O'Donnell were invited to serve on the faculty of the Institute on Technical Communication sponsored by the Southeastern Conference on English in the Two-Year College. Participants at the week-long Institute, held in Gulfport, Louisiana, on the Gulf of Mexico, were interested in the wealth of material on technical writing available in ERIC and in computerized applications to technical communication.

...Anne Auten (CS)

PERSONNEL NEWS

NEWS OF FRENZA, FRIEDRICHS, AND MILLS

Mary Frenza, Information Specialist, has assumed the position of CIJE Editor this month. Kathy Friedrichs, the former CIJE Editor, is returning to school in the fall to pursue a graduate degree in telecommunications. Carol Mills, Learning Resources Center Coordinator, recently completed her master's degree in reading at Eastern Michigan University.

...Helen L. Mamarchev (CG)

JAMES P. HONAN IN PH.D PROGRAM AT HARVARD

James P. Honan resigned his position as research assistant at the ERIC Clearinghouse on Higher Education to work towards a PH.D at Harvard. The Clearinghouse applauds Jim's acceptance into Harvard and will miss him very much.

...Laura Ciarniello (HE)

DEAN SCHWANKE LEAVES ERIC/SP

After four years with the ERIC Clearinghouse on Teacher Education, Dean Schwanke has resigned his position as User Services Coordinator to accept a new position with the Urban Land Institute, where he will be overseeing information services and helping to develop several new information systems. As those of you who have worked with him can imagine, his expertise and his presence will be missed.

...Michael J. Butler (SP)

MEETINGS, CONFERENCES, AND WORKSHOPS

HE TAKES ERIC TO PUERTO RICO

Marilyn Shorr, Laura Ciarniello, and Carla Kreppin conducted three one-day workshops in Puerto Rico on August 18-20, 1982. Liza Vigo-Cepeda, President of the Puerto Rico Librarians Association, worked closely with the clearinghouse in arranging the workshop schedule. The first workshop was an advanced searching workshop attended by college and university librarians who computer search the ERIC database.

The second workshop was for librarians throughout the Island and focused on how to use ERIC and what could be found in ERIC. The third workshop was attended by deans, faculty, and administrators from various colleges and universities. This workshop proved to be very successful, particularly since two of the universities in attendance were in the process of setting up graduate programs in education and were very anxious to learn about ERIC's offerings.

Marylyn Shorr met separately with HE's SOCs on the second day of the workshop to inform them about what is happening in the system and to respond to their concerns and questions. The staff agreed that it was a very successful workshop and the Puerto Rican people are most gracious.

Laura Ciarniello (HE)

SP DIRECTOR PRESENTS A REVIEW OF AGENDAS PROJECT TO THE FORUM OF EDUCATION LEADERS

Dr. Joost Yff, Director of the ERIC Clearinghouse on Teacher Education, made a joint presentation on activities under the Agendas for Teacher Education Project to the Forum of Education Leaders (FOEL) on August 30. Dr. Yff, joined by Dr. Tom Fox (Project Associate, University of Wisconsin-Madison), described the issues which have been identified by the Project to date, and their potential effect on education delivery in the coming years. The FOEL consists of the executive officers of eleven major educational associations, including the American Association of Colleges for Teacher Education.

...Michael Butler (SP)

VISITORS HOSTED BY ERIC

ERIC/CAPS VISITS ERIC/ACVE

On August 24, Helen Mamarchev, Cathy VanderPloeg, Lynette Kosky, Mary Frenza, Debbie Herbert, and Lori Peters from the ERIC Clearinghouse on Counseling and Personnel Services came to the ERIC Clearinghouse on Adult, Career, and Vocational Education for a visit. After an initial group get-acquainted session, the various counterparts got together for an idea/procedure exchange. It was a delightful afternoon and the staffs of both clearinghouses benefitted.

...Judy Wagner (CE)

TERESA SERAFINI FROM ROME VISITS CS

The ERIC Clearinghouse on Reading and Communication Skills was host to an Italian secondary school teacher and textbook author traveling in the United States to gather data on writing instruction. While a fellow in language and linguistics at Stanford during the 1980-81 school year, Ms. Teresa Serafini became intrigued with American rhetoric and composition pedagogy. Returning to her country and her teaching position last year, she succeeded in convincing her minister of education that similar writing instruction would be viable in Italy and received a grant to gather material for a manual for students on the study of literature and composition, which will be the first such text produced in Italy.

...Anne Auten (CS)

INTERESTED DOCUMENT AUTHORS VISIT SP

Two ERIC document authors, both curriculum specialists for Fairfax County Public Schools, were interested recently in knowing more about what ERIC does in its document processing activities. Polly DeButts and Patricia Harbour visited the Clearinghouse on August 18, 1982, where they received a two-hour orientation to Clearinghouse abstracting, indexing, and cataloging activities. Cathy Julius and Dean Schwanke met with the teachers, answered their questions, and sent them back home with an increased knowledge of the system and an armload of handouts to distribute in their school.

...Michael J. Butler (SP)

****

"...anything that depersonalizes is an enemy of language..."

Edwin Newman, Strictly Speaking,
Warner Books, 1974, p. 95.

LIST OF ATTACHMENTS

Attachment 1: Reprint from GPO Style Manual Concerning Capitalization of Common Nouns

Attachment 2: Reprint from GPO Style Manual Concerning Numbers, Measurement, Time, etc.

Attachment 3: Remove List (RIESEP82)

Attachment 4: RIE Input By Clearinghouse (RIESEP82)

Attachment 5: CIJE Input By Clearinghouse (RIESEP82)

3.9. A common noun used with a date, number, or letter, merely to denote time or sequence, or for the purpose of reference, record, or temporary convenience, does not form a proper name and is therefore not capitalized. (See also rule 3.39.)

abstract B
act of 1928
amendment 5
appendix C
article 1
book II
chapter III
chart B
class I
collection 6
column 2
drawing 6
exhibit D
figure 7
first district (not congressional)
form 4
graph 8
group 7
mile 7.5
page 2
paragraph 4
part I
plate IV
region 3
rule 8
schedule K
section 3
signature 4
station 27
table 4
title IV
treaty of 1919
volume X
war of 1914
ward 2

3.10. The following terms are lowercased, even with a name or number. (For capitalized forms, see geographic terms, p. 46.)

aqueduct
breakwater
buoy
chute
dam (lowercase with number or in conjunction with lock; capitalize with name, *but* Boulder Dam site; Boulder Dam and site)
dike
dock
drydock
irrigation project
jetty
levee
lock
pier
reclamation project
ship canal
shipway
slip
spillway
tunnel (see also Tunnel, p. 58)
watershed
weir
wharf

12. NUMERALS

(See also Tabular Work; Leaderwork)

Numbers and numbers in series

☆**12.5.** Figures are used in a group of 2 or more numbers, or for related numbers, any one of which is *10* or more. The sentence will be regarded as a unit for the use of figures.

Each of 15 major commodities (9 metal and 6 nonmetal) was in supply.
but Each of nine major commodities (five metal and four nonmetal) was in supply.

Petroleum came from 16 fields, of which 8 were discovered in 1956.
but Petroleum came from nine fields, of which eight were discovered in 1956.

That man has 3 suits, 2 pairs of shoes, and 12 pairs of socks.
but That man has three suits, two pairs of shoes, and four hats.

Of the 13 engine producers, 6 were farm equipment manufacturers, 6 were principally engaged in the production of other types of machinery, and 1 was not classified in the machinery industry.
but Only nine of these were among the large manufacturing companies, and only three were among the largest concerns.

There were three 6-room houses, five 4-room houses, and three 2-room cottages, and they were built by 20 men. (See rule 12.21.)
There were three six-room houses, five four-room houses, and three two-room cottages, and they were built by nine men.
Only 4 companies in the metals group appear on the list, whereas the 1947 census shows at least 4,400 establishments.
but If two columns of sums of money add or subtract one into the other and one carries points and ciphers, the other should also carry points and ciphers.
At the hearing, only one Senator and one Congressman testified.
There are four or five things which can be done.

Measurement and time

12.9. Units of measurement and time, actual or implied, are expressed in figures.

a. Age:
6 years old
52 years 10 months 6 days
a 3-year-old
at the age of 3 (*years* implied)

b. Clock time (see also Time):
4:30 p.m.
10 o'clock *or* 10 p.m. (*not* 10 o'clock p.m.; 2 p.m. in the afternoon; 10:00 p.m.); 12 m. (noon); 12 p.m. (midnight); this p.m.; in the p.m.
half past 4
4^h30^m *or* 4.5^h, in scientific work, if so written in copy
0025, 2359 (astronomical and military time)

c. Dates:
June 1935; June 29, 1935 (*not* June, 1935, *nor* June 29th, 1935)
March 6 to April 15, 1935 (*not* March 6, 1935, to April 15, 1935)
May, June, and July 1935 (*but* June and July 1935)
15 April 1951 (military)
the 2d (*or* 3d) instant
4th of July (*but* Fourth of July, meaning the holiday)
the 1st [day] of the month (*but* the last of April or the first [part] of May, not referring to specific days)

In referring to a fiscal year, consecutive years, or a continuous period of 2 years or more, when contracted, the forms 1906–38, 1931–32, 1801–2, 1875–79 are used (*but* 1895–1914, 1900–1901); for two or more separate years not representing a continuous period, a comma is used instead of a dash (1875, 1879); if the word *from* precedes the year or the word *inclusive* follows it, the second year is not shortened and the word *to* is used in lieu of the dash (from 1933 to 1936; 1935 to 1936, inclusive).
In dates, *A.D.* precedes the year (A.D. 937); *B.C.* follows the year (254 B.C.).

d. Decimals: In text a cipher should be supplied before a decimal point if there is no unit, and ciphers should be omitted after a decimal point unless they indicate exact measurement.

0.25 inch; 1.25 inches
silver 0.900 fine
specific gravity 0.9547
gage height 10.0 feet

but .30 caliber (meaning 0.30 inch, bore of small arms); 30 calibers (length)

e. Degrees, etc. (spaces omitted):

longitude 77°04′06″ E.
latitude 49°26′14″ N.
35°30′; 35°30′ N.
a polariscopic test of 85°
45.5° to 49.5° below zero
an angle of 57°
strike N. 16° E.
dip 47° W. *or* 47° N. 31° W.

gravity 16.6° B
25.5′ (preferred); *also* 25′.5 *or* 25′5, as in copy

but two degrees of justice; 12 degrees of freedom
32d degree Mason
150 million degrees Fahrenheit

f. Market quotations:

4½ percent bonds
Treasury bonds sell at 95
Metropolitan Railroad, 109

gold is 109
wheat at 2.30
sugar, .03; *not* 0.03

g. Mathematical expressions:

multiplied by 3

divided by 6

h. Measurements:

7 meters
about 10 yards
8 by 12 inches
8- by 12-inch page
2 feet by 1 foot 8 inches by 1 foot 3 inches
1½ miles
6 acres
9 bushels
1 gallon
3 ems
20/20 (vision)

30/30 (rifle)
60μ
2,500 horsepower
15 cubic yards
6-pounder
80 foot-pounds
10s (for yarns and threads)

but tenpenny nail; fourfold; three-ply; five votes; six bales; two dozen; one gross; zero miles (see also rule 12.22)

i. Money:

$3.65; $0.75; 75 cents; 0.5 cent
$3 (*not* $3.00) per 200 pounds
75 cents apiece
Rs32,25,644 (Indian rupees)
2.5 francs *or* fr2.5

£2 4s. 6d.
T£175
65 yen
₱265

j. Percentage:

12 percent; 25.5 percent; 0.5 percent (*or* one-half of 1 percent)
3.65 bonds; 3.65s; 5–20 bonds; 5–20s; 4½s; 3s (see also rule 5.28)
50–50 (colloquial expression)
5 percentage points

k. Proportion:

1 to 4
1–3–5

1:62,500 (equal space each side of colon)

l. Time (see also Clock time):

6 hours 8 minutes 20 seconds
10 years 3 months 29 days
8 days
7 minutes
1 month
3 fiscal years

but four centuries; three decades; three quarters (9 months)
statistics of any one year
in a year or two
four afternoons

m. Unit modifiers:

5-day week
8-year-old wine
8-hour day
10-foot pole
½-inch pipe
5-foot-wide entrance

10-million-peso loan
a 5-percent increase
20th-century progress

but two-story house
five-man board
$20 million airfield

RIESEP82

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
UD 022 257	ED 186 567/UD 020 593	RIESEP80

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
CE 031 141	ED 210 788/EA 014 263	RIEMAY82
CE 031 142	ED 210 775/EA 014 247	RIEMAY82

3. Duplicates Appearing in RIE in July, August, and September 1982

Duplicate Detected	Duplicate Of	Originally Announced In
SE 037 065	ED 214 614/JC 820 171	RIEAUG82
SE 037 271	ED 214 855/SO 014 018	RIEAUG82

B. REMOVES (2)

Accession Removed	Reason for Removal
EC 142 162	Pulled by CERIC
IR 010 105	Pulled by CERIC

C. DELAYED OR MOVED FORWARD (1)

Accession	Moved To
HE 014 999	RIEOCT82

2334

RIE INPUT BY CLEARINGHOUSE (RIESEP82)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	9
CE	162	0	0	2	160	1,464
CG	56	0	0	0	56	545
CS	100	1	0	0	101	1,057
EA	54	1	0	0	55	789
EC	110	0	0	1	109	616
FL	33	0	0	0	33	398
HE	72	1	1	0	72	751
IR	47	0	0	1	46	644
JC	45	0	0	0	45	423
PS	46	0	0	0	46	489
RC	62	0	0	0	62	476
SE	57	0	0	2	55	532
SO	43	0	0	0	43	459
SP	54	0	0	0	54	610
TM	40	1	0	0	41	612
UD	41	0	0	1	40	547
TOTALS	1,023	+4	-1	-7	+1,019	10,421

CIJE

CIJE INPUT BY CLEARINGHOUSE FOR OCTOBER 1982 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0	0	0	0	374
CE	79	18	20	3	919
CG	157	24	24	0	1543
CS	86	17	18	1	1491
EA	56	7	7	1	937
EC	164	15	25	0	913
FL	54	10	11	8	506
HE	190	26	30	0	1182
IR	161	31	34	3	848
JC	59	6	9	0	314
PS	36	6	7	0	550
RC	70	12	12	6	422
SE	64	11	12	6	1691
SO	88	16	17	0	990
SP	96	12	14	22	762
TM	73	7	9	0	714
UD	27	9	10	2	562
TOTALS	1460	227	259	52	14,718

Volume: 6
Number: 10
Date: October 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP)

During the past year, whenever NAEP has submitted a document to ERIC they have included a completed resume form to assist whatever clearinghouse was assigned the document.

Of particular note is the fact that NAEP has built into this resume Identifiers that identify the specific assessment involved and a trailing phrase in the Abstract that identifies the type of information provided about that assessment.

The ERIC Processing Manual (EPM) treats these two data elements on pages V-94 and VIII-2-17-19, respectively.

NAEP has informed us, however, that in some cases the clearinghouses have not been using the NAEP-provided information and that therefore the records as they appear in RIE and on the database are lacking the very data that NAEP is striving to see included in ERIC.

Please review the EPM guidelines referenced above. If you receive a NAEP document, be aware that special arrangements have been established to see that the NAEP documents contain Identifier and Abstract information essential for their internal retrieval needs. Also, it would assist the Facility if you could send the NAEP-prepared resume along with the document, so that we can cross-check the input.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY

"OPTIONS IN EDUCATION" SERIES

The ERIC Clearinghouse on Higher Education recently called our attention to the fact that individual documents issued in the "Options in Education" series have not had their titles cataloged in a uniform way.

A list of the 46 items in this series, showing the great variety ERIC catalogers have introduced into the cataloging of these items appears as Attachment 1.

For future reference, catalogers are urged to note that "Options in Education" is a series. The EPM calls for Series Titles (and Series Numbers) to follow the title of the specific item in hand, e.g.,

General Model: Title of Program. Series Title followed by Number.

Specific Example: Mainstreaming in Pittsburgh. Options in Education Program 345.

...Ted Brandhorst (ERIC Facility)

DOCUMENT REPRODUCIBILITY ADVISORIES

PLASTIC/VINYL BINDERS AND ERIC DOCUMENTS

The first page of a printed document will often adhere to the inside cover of a plastic or vinyl coated binder. When the document is removed, that first page will often stick to the binder, causing the printing to lift off, leaving the page smeared and unreadable. The ERIC Facility must occasionally retype such damaged pages and therefore offers the following suggestions.

When storing or shipping documents, a piece of cardboard or a blank sheet of paper should be placed between the binder cover and the document to protect that first page. The back page of a document suffers similarly with the added problem of sometimes being curled up or pulled out of the binder completely as a result of not being properly straightened when the binder is closed. A piece of cardboard at the back would eliminate this problem as well. Since documents must be removed from binders before filming anyway, removing documents from binders prior to shipment would solve the problem.

Clearinghouses are also reminded that binder covers may not be used as page 2 (the single-frame resume is frame 1 on the fiche) of a document to be filmed, even if it contains information found nowhere else in the document. Such information should be transferred to an inside page.

...Carolyn Weller (ERIC Facility)

PROCESSING OF DOCUMENTS WITH MIXED ONE-SIDED AND TWO-SIDED PAGES

When clearinghouses are processing those documents that employ a combination of "front only" and "front/back" printed pages, the guidelines given on pages V-27 and V-172-73 of the ERIC Processing Manual must be adhered to. These guidelines require that front-only (one-sided) pages, which may be scattered throughout a document that uses a basically front/back (two-sided) approach, must be stamped BLANK PAGE DO NOT FILM. While this notice may seem unnecessary, it is of great help to the Facility Paginator and later to the EDRS camera operator to be able to confirm that the blank page in question is truly blank and not a case where a page escaped printing.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

LEVEL 3 DOCUMENTS IN RIE IN 1982

At Central ERIC's request, a brief statistical analysis of the Level 3 documents accessioned thus far in 1982 (January-August) has been prepared by the ERIC Facility (see Attachment 2).

In studying these statistics, it should be kept in mind that there are two kinds of Level 3 documents:

(1) the kind that ERIC has not obtained permission to produce;

(2) chapters or sections analyzed out of a larger "parent" document.

The first kind of Level 3, ERIC has traditionally made an effort to keep to a minimum. The second kind, "analytics," are however, often fully justified by the importance of the "parent" document. Also analytics do not aggravate the availability problem, because they are almost always available via the "parent" document.

The following generalizations can be made from the data:

- The percentage of non-reproducible Level 3's is only 2%. This is an excellent low percentage and does not justify any complaints about clearinghouse performance on this score.

- The overall Level 3 percentage is running at 4.2%, only marginally larger than last year's 3.2%. 2.2% (of the 4.2%) is generated by analytics.

- Two clearinghouses have zero Level 3 documents in their input: CG and TM. This is probably due to a conscious policy on their part to avoid Level 3 accessions.

- Four clearinghouses have significantly increased their volume of Level 3's over their 1981 rate: EA, FL, IR, and SP. However, this increase is due almost entirely to analytics. Only EA in this group has a significant number of non-analytic Level 3's.

- Seven clearinghouses have decreased their volume of Level 3's from their 1981 rate: CE, CG, HE, RC, SO, TM, and UD. The decreases are all drastic except for CG, whose volume of Level 3's was always negligible.

- Five clearinghouses account for the total volume of analytics: EA, FL, IR, SP, and UD. It is clear that the clearinghouses do not uniformly take advantage of the occasionally very useful "analytic" option.

- Only one clearinghouse analyzed out the parts of a "parent" document that was itself a Level 3 document (EA had 2 groups of 6 each, for a total of 12 such accessions).

- The clearinghouses with the highest volume of non-reproducible Level 3's thus far in 1982 are, in order:

HE (39 = 5.7%)	SE (21 = 4.4%)
EA (30 = 4.1%)	CS (20 = 2.1%)
PS (25 = 5.6%)	SO (17 = 4.1%)

Do these statistics reveal any serious problems? We don't think that they do. The percentage increase over last year is attributable entirely to analytic-type Level 3's. Perhaps the best thing that can come out of this analysis is the recognition that the analytic type of accession exists, that it can be justified, but that it is employed unevenly by the clearinghouses.

...Jim Prevel (Central ERIC)

NATIONAL EDUCATION PRACTICE FILE

On September 30, 1982 NIE entered into a Cooperative Agreement with the San Mateo Educational Resources Center (SMERC) for the development and testing of a national education practice file. The purpose of this new database is to improve the availability and use of information about educational practice by teachers and building level school administrators through the development of an information file targeted specifically to their needs.

As is appropriate under a Cooperative Agreement, NIE will have substantial involvement in the project as will the ERIC clearinghouses and the ERIC Facility. As a subcontractor to SMERC, ERIC-ChESS will be responsible for ERIC system liaison and project evaluation and the ERIC Facility, also a subcontractor, will be involved with search strategy design, computerized file development, and software development and modification. Pat Coulter will serve as the Project Monitor.

...Patricia Coulter (Central ERIC)

ERIC/CAPS USES SIMPLE MANAGEMENT TOOL TO ESTABLISH WORK BEHAVIOR GOALS

The ERIC Clearinghouse on Counseling and Personnel Services employs a management procedure which may be of value to other clearinghouses. Using a CAPS developed tool known as a "Work and Behavior Statement," each staff member establishes on a quarterly basis work and behavioral objectives which clearly detail major and secondary responsibilities, major working relationships, major backup responsibilities, and personal growth goals.

Because the instrument and the procedure are simple and straightforward, is implemented on a quarterly basis, and is made for both personal and organizational growth, it is recommended that clearinghouse managers consider this ERIC/CAPS model for adaptation for their own use. (See Attachment 3.)

...Judi Conrad (Central ERIC)

MICROFICHE STANDING ORDER CUSTOMERS——CHANGES TO THE LIST

At one time the ERIC Facility routinely promulgated information received from EDRS concerning new and cancelled ERIC microfiche standing order customers. Because of changes at EDRS, that information stopped flowing to the Facility and therefore its further dissemination to the clearinghouses ceased.

We have recently begun to receive the information again and would like to resume relaying it to the clearinghouses. Attachment 4 represents the additions and deletions made for the September 1982 issue of RIE. We plan to make this list a regular EAB feature in future issues.

...Ted Brandhorst (ERIC Facility)

ERIC/ACVE USES CBMS

The ERIC Clearinghouse on Adult, Career, and Vocational Education (ACVE) plans to deliver user services through a computer-based message system (CBMS) coordinated through the National Center. The major audiences for this project are personnel in state departments of vocational education, reseach coordinating units, state vocational education curriculum liaison offices, curriculum coordination centers, related vocational education information centers, the U.S. Department of Education's Office of Vocational and Adult Education, and the National Center.

...Judy Wagner (CE)

A SUCCESSFUL OUTREACH EFFORT

We would like to pass along an outreach idea, particularly to those clearinghouses that are located on a university campus or have ready access to ERIC users. In our outreach effort to University of Michigan School of Education faculty members this term, we provided a "facts sheet" about ERIC as well as a response sheet that gives each professor an opportunity to express orientation needs and interests that could be served by ERIC. To date, we have received requests for orientation sessions and course bibliographic materials from many more than our usual cadre of ERIC enthusiasts. We aren't sure exactly why this outreach effort has been so successful, but we wanted to share (!) our success with you. Attachment 5 displays a copy of our letter to the faculty, the "facts sheet," and the response sheet.

...Helen L. Mamarchev (CG)

ERIC/EC CONTRACT RENEWED

Official notification was received on August 31, 1982 of the continuation of the contract for the 1982-83 Fiscal Year to operate the ERIC Clearinghouse on Handicapped and Gifted Children.

...Donald K. Erickson (EC)

QUEBEC STARTS NEW DATABASE SIMILAR TO ERIC

The ERIC Clearinghouse on Languages and Linguistics has learned of a new database produced by the provincial government of Quebec. Called EDUQ, the database is devoted to materials related to educational research and development in Quebec. The types of documents included and the bibliographic

treatment given them suggest much influence from ERIC. Important features include on-line searchability, indexing from a thesaurus, and a microfiche component. EDUQ's introductory brochure has been translated in Attachment 6.

...John Brosseau (FL)

ERIC/HE MINGLES PRODUCTIVELY

On September 24, 1982, Jon Fife, Marilyn Shorr, and Lynn Barnett attended a reception hosted by the Council of Independent Colleges (CIC), an association neighbor at One Dupont Circle in Washington. They were delighted to bask in the praise of attendees of staff from CIC and other organizations for the ERIC/Higher Education Research Report Series. In fact, they learned that CIC is currently sponsoring a series of workshops for small colleges around the country and using one of the monographs, Strategic Planning, Management, and Decision-Making, by Robert Cope, as a resource. Another benefit of the "mingling" was tentative arrangements with the new CIC newsletter editor to feature the Clearinghouse in future editions.

...Lynn Barnett (HE)

STATE REPRESENTATIVE, EDUCATORS AT PS OPEN HOUSE

The ERIC Clearinghouse on Elementary and Early Childhood Education hosted an Open House for local educators on September 22, 1982. Among those attending the Open House, which received local media coverage, was State Representative Helen Satterthwaite from the Urbana-Champaign area. She was looking for information on the pros and cons of early versus late school entrance for a bill currently being considered by the Illinois legislature. She also discussed ways in which ERIC information could best be disseminated to state legislators, supplied names of committees and staff members who might be able to use information in ERIC most effectively, and took away with her an ERIC/EECE ReadySearch on kindergarten scheduling options for school districts.

Other attendees included local teachers, library science and education graduate and undergraduate students, university faculty members, and representatives from the Illinois Department of Children and Family Services. Short computer searches of ERIC were offered free to the first 25 visitors. Approximately 45 people attended the Open House.

...Norma Howard (PS)

ERIC: WHAT IT IS, HOW TO USE IT—— NEW AUDIOVISUAL KIT AVAILABLE

After almost nine months, the complete kit of the revised version of ERIC: What It Is, How To Use It has finally been received. A kit has been sent to each clearinghouse under separate cover.

Here is a brief blurb you can put into your news bulletins or other vehicles that you use to advertise:

ERIC: What It Is, How To Use It (Revised Edition) is now available from the National Audiovisual Center. Packaged in an attractive box, the kit contains three slide tapes and accompanying print materials. The first two slide tapes introduce the user to the ERIC system and its basic tools. The third slide tape focuses on utilization of knowledge. A Coordinator's Manual accompanies the kit.

To order: Send a check or purchase order for $94.00 per kit to:

Order Section
Order #A07869
National Archives Trust Fund Board
National Audiovisual Center
Washington, D.C. 20409

For additional information: Call Kathy Bryant
(800) 638-1300 or
(301) 763-1891

...Jim Davis (SO)

NEW PUBLICATIONS

NEW PUBLICATIONS——CE

The following fact sheets, OVERVIEWS, have been developed by the ERIC Clearinghouse on Adult, Career, and Vocational Education. If you would like copies of any or all, let Judy Wagner know. For those of you on BRS, CE's T# is TB80, and you can just send a message.

- Career Development in the Work Place
- Retaining Adult Students
- Tailoring Vocational Education to Adult Needs
- Vocational Education in Rural America
- Postsecondary Career Education
- Employer Sponsored Training
- Employment and Older Adults
- Alternative Work Patterns as Innovations in the Work Place
- Adults in Career Transition.

...Judy Wagner (CE)

NEW PUBLICATIONS——EA

Publications issued since January 1982 are as follows:

- The Best of ERIC on Educational Management (4-page summaries of significant reports and journal articles)
- The Effective Principal
- Academic Learning Time
- Principal Selection

- Research Action Briefs (4-page reviews of empirical research drawing on implications for schools)
- School Size: A Reassessment of the Small School

BOOKS

- Collective Bargaining, Strikes, and Financial Costs in Public Education: A Comparative Review, by Bruce S. Cooper. 140 pages, $7.85.

- The Best of the Best of ERIC (on Educational Management), Volume 3. 122 pages, $7.75.

- The Computer: Extension of the Human Mind. (Proceedings of a July 1982 conference sponsored by the College of Education at the University of Oregon; the Clearinghouse served as publisher). 236 pages, $10.00.

NEW PUBLICATIONS——HE

New IAPs

- Rating College Teaching: Criterion Validity Studies of Student Evaluation-of-Instruction Instruments. Sidney E. Benton. AAHE-ERIC/Higher Education Research Report No. 1, 1982. ($6.50). (HE 015 512).

- Faculty Evaluation: The Use of Explicit Criteria for Promotion, Retention, and Tenure. Neal Whitman and Elaine Weiss. AAHE-ERIC/ Higher Education Research Report No. 2, 1982. ($6.50). (HE 015 513).

The Research Reports can be ordered from:

Publications Department
American Association for Higher Education
One Dupont Circle, Suite 600
Washington, DC 20036

New Fact Sheets

- Fostering Faculty Vitality: Options for Institutions and Administrators. Roger G. Baldwin. ERIC-AAUA/Administrator's Update. Fall 82.

The Administrator's Update can be ordered from:

American Association of University Administrators
1000 Vermont Avenue, N.W.
Washington, DC 20005

NEW PUBLICATIONS——SO

Titles of ERIC/ChESS fact sheets for 1982 are:

- Using Data Bases in Social Studies (fact sheet 5, June 1982)
- Integrating Writing and Social Studies, K-6 (fact sheet 6, June 1982)
- Microcomputer Software and the Social Studies (fact sheet 7, Dec. 1982)
- Implementing Effective LRE Programs (fact sheet 8, Dec. 1982)

New reference sheets in 1982 are:

- Social Studies for the Gifted and Talented (June 1982)
- Social Studies for Special Learners (October 1982)

We have recently completed one of our major clearinghouse publications for 1982. Evaluating Social Studies Programs: Focus on Law-Related Education (Order no. 277-6; $14.95), by G. Dale Greenawald and Douglas P. Superka, is a spiral-bound paperback containing a generic model for evaluating social studies programs, along with 14 workshop activities for developing evaluation skills. Examples are drawn from the area of law-related education.

...Laurel Singleton (SO)

NEW PUBLICATIONS——UD

The latest addition to the COMPACT GUIDES series, Developing Non-Biased Criteria for Mainstreaming Minority Students (number 13), discusses the problem of overrepresentation of minorities in special education classes and summarizes the literature on alternatives in testing minority students.

In the URBAN DIVERSITY SERIES, new publications include two volumes by David and Marilyn Kapel titled The Preparation of Teachers for the Urban Schools (UDS #81, Part I and Part II); State-of-the-Art of Pre-service and In-service Education synthesizes current research findings about effective schools and examines kinds of programs available for the education of urban teachers. Part II, Selected Programs Offered by Institutions of Higher Education and Urban School Districts describes specific pre-service and in-service programs around the country. Developing Programs for the High-Risk Secondary School and College Student (UDS #80), by Mark Blum and Stephen Spangehl, examines the high-risk student in contemporary education, and comprehensively studies elements of actual and proposed programs——educationally sound and financially feasible——that may be implemented at the secondary school or college level. Finally, Carol Ascher's monograph titled Student Alienation, Student Behavior and the Urban Schools (UDS #82) looks at those high school characteristics most likely to decrease the alienation of inner city minority students.

...Maryellen LoBosco (UD)

KEEP IT SIMPLE TO MAKE A POINT

A recent issue of the College Store Journal included a helpful hint for effective writing, culled from Communication Briefings, April 1982. The suggestion? See below.

Study the masters. One way to improve your writing is to examine the works of wordsmiths such as Winston Churchill and Abraham Lincoln.

Example: Churchill, when facing Hitler's armed forces in 1940, said to the Americans, "*Give us the tools and we will do the job.*"

He did not say, "*Supply us with the necessary inputs of relevant equipment and we will implement the program and accomplish its objectives.*"

Example: Seventy percent of the words in Lincoln's Gettysburg Address contain five or fewer letters.

...Lynn Barnett (HE)

Editor's Note: Strictly Speaking by Edwin Newman, Warner Books, 1974 LC #74-6525, ISBN 0-446-79898-3, is recommended if you find yourself nodding in agreement with Lynn's article.

PERSONNEL NEWS

CAROLYN WELLER APPOINTED HEAD OF FACILITY'S RIE EDITORIAL DEPARTMENT

Effective September 27, 1982, Carolyn Weller assumed the leadership of the ERIC Facility's Editorial Department. In that position, Carolyn will be responsible for all editorial efforts related to RIE data, including the checking of new Identifiers and the generation of new Source Names and Codes. Working with Carolyn will be Helen Wilson and Edith Ritter, both formerly of ORI's GAO Project.

As many of you are aware, Carolyn has been associated with ERIC for many years and brings a wealth of ERIC-related experience and knowledge to bear on her new assignment.

Quality Control over the input to RIE is one of the Facility's priority tasks and we are pleased to be able to put it in the hands of a person as dedicated as Carolyn is to accuracy and professional standards.

...Ted Brandhorst (ERIC Facility)

FRANCO REPLACES CONNOLLY

On July 20, 1982, Barbara Franco joined the staff of the ERIC Clearinghouse on Rural Education and Small Schools as Coordinator of Processing. She comes to the Clearinghouse from the New Mexico State University Library. We welcome her!

Laura Connolly resigned as CRESS' Coordinator of Processing to attend the University of Denver where she will be working on her MLS.

...Amelita Hill (RC)

VANESSA DIXON TRANSFERS TO AACTE POSITION

Vanessa Dixon, Secretary with the ERIC Clearinghouse on Teacher Education since November 1981, will assume the position of Secretary for Professional Development with the American Association of Colleges for Teacher Education, effective September 13. Her departure from the Clearinghouse is regretted, but we all wish her the best of luck in her new position.

...Michael J. Butler (SP)

MEETINGS, CONFERENCES, WORKSHOPS

PARTNERS OF THE AMERICAS PATH CENTRAL AMERICAN WORKSHOP

During the week of August 30 to September 3, Marion Cambel represented The Council for Exceptional Children and ERIC at the Partners of the Americas PATH Central American Workshop. Approximately 60 special educators, rehabilitation specialists, and special group representatives shared information, learned about individual needs, and developed strategies to work together relative to the workshop theme: Expanding Access to Knowledge, Information and Technology to Prevent Disability and Benefit Handicapped People.

Countries represented were Costa Rica, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, and the United States. Participating organizations, in addition to CEC and ERIC, were Gallaudet College, Goodwill Industries, New TransCentury Foundation, National Rehabilitation Information Center (NARIC), Rehabilitation International, Rehabilitation International U.S.A., University Center for International Rehabilitation (UCIR), and World Rehabilitation Fund. Specially invited persons included representatives from UNICEF, the Peace Corps, and FASINARM in Ecuador.

PATH Program sponsors, the National Institute of Handicapped Research and IBM Americas Far East Corporation, also were represented at the workshop. (It should be noted that Marion's participation was at no cost to the ERIC system.)

Thanks to ERIC/RC, each particiant received a copy of ERIC Enfocado and Empezando una Coleccion ERIC. Thanks to Bruce Clark of ERIC/IR the latest technological information was transmitted to participants. Two boxes of materials disappeared almost immediately. We can expect heightened interest in subscriptions to RIE, deposit accounts with EDRS, and, later, assistance in developing ERIC Microfiche Collections. Immediately we can expect very fine documents in Spanish with 1500 word English abstracts. For more specific information, call Marion Cambel at ERIC/EC.

...Marion Cambel (EC)

ERIC/HE PROFESSIONAL DEVELOPMENT AT BROWN BAG LUNCHES

Marilyn Shorr and Lynn Barnett attended the first brown bag lunch of the academic season sponsored by the National Center for Higher Education women's group. Held in the conference room of the American Association of Community and Junior Colleges, the featured speaker was Donna Shavik, Director of the National Identification Program (NIP). NIP is part of the Office of Women in Higher Education of the American Council on Education.

...Lynn Barnett (HE)

ERIC/HE EXHIBITS AT GETTYSBURG'S CONFERENCE

Laura Ciarniello represented the ERIC system at the College and Research Division of Pennsylvania Library Association and the Delaware Valley and Tri-State chapters of the Association of College and Research Libraries conference held in Gettysburg, Pennsylvania on September 23-24. The conference's focus was on-line searching and the librarians were very anxious to learn how to search ERIC by computer terminal.

Laura Ciarniello joined HE's SOCs for an informal breakfast meeting where various experiences, questions, and suggestions on using the ERIC system were shared. It was surprising to hear from many of the librarians that they were "surprised" at the range of documents in the ERIC system, i.e., on office management, administrative styles. It seems that they thought of ERIC as a database designed for teachers, education students, and the like. Laura was pleased to leave the conference knowing the ERIC image was expanded in a most positive way.

...Laura Ciarniello (HE)

WORKSHOP FOR LIBRARY SCIENCE GRAD STUDENT COMPUTER SEARCHERS AT PS

A presentation on ERIC indexing practices as related to computer searching was given September 9 for 8 graduate students in library science by Norma Howard of the ERIC Clearinghouse on Elementary and Early Childhood Education.

The students are employed part-time by the Graduate Library of the University of Illinois and will be doing ERIC online computer searches for library patrons. After the workshop, the group asked that ERIC/EECE hold a follow-up problem solving session later on in the semester after they had had more experience searching online.

...Norma Howard (PS)

ERIC/RC CONFERENCE ACTIVITIES

- Association for Experiential Education Conference

  Elaine Roanhorse Benally gave an ERIC presentation and provided a display booth at the Association for Experiential Education Conference, in Arcata, California, September 9-10, 1982.

- Rural Education Association

  Everett Edington will provide two workshops on "Sources of Information for Rural Educators" at the Rural Education Association - NDN meeting, Rockport, Maine, October 10-12, 1982.

- Rural Sociology Meeting

  Betty Rose Rios attended the Rural Sociological Society annual meeting, San Francisco, California, September 1-4, 1982.

- American Association of School Librarians Conference

  Everett Edington and Amelita Hill will co-chair a session "ERIC for the Rural/Small School," at the American Association of School Librarians Conference, Houston, Texas, October 21-23, 1982.

- Correctional Education Conference

  Amelita Hill will chair a session "Computers in Education" at the Sixth Annual New Mexico Correctional Education Conference, Albuquerque, New Mexico, October 7, 1982.

- Southwestern Rural Conference

  Several members of the CRESS staff will participate in the Second Annual Southwestern Rural Education Conference, Las Cruces, New Mexico, November 5-6, 1982.

...Amelita Hill (RC)

ERIC/SO STAFFERS BONE UP ON MICROS

To get up-to-date on microcomputer capabilities and courseware available in the social studies, five ERIC/ChESS staff members are participating in a five-week seminar on "Microcomputers and the Social Studies." For two hours each week, we meet at the microcomputer instructional laboratory at the University of Colorado School of Education. Working with Apple IIPlus micros, we are working through and evaluating social studies courseware while learning about microcomputer capabilities. The course is being taught free of charge by Dr. John Haas, professor in the University's School of Education and a member of the Social Science Education Consortium, our sponsoring organization.

...Laurel Singleton (SO)

VISITORS HOSTED BY ERIC

A VISITOR FROM THE PHILIPPINES

Mrs. Chit J. Concepcion recently visited the ERIC Clearinghouse on Counseling and Personnel Services as a part of her vacation to see relatives in Michigan and in other parts of the United States. She is currently the Director of the College Guidance Center at the Ateneo de Manila University as well as a faculty member of the university's counselor training program and a Board Member of the Philippines chapter of the American Personnel and Guidance Association. She purchased a number of Clearinghouse publications for use in her teaching responsibilities.

...Helen L. Mamarchev (CG)

A VISITOR FROM AUSTRALIA

Peter Moss, Senior Lecturer in English at Adelaide University, Adelaide, Australia, spent several days at the ERIC Clearinghouse on Reading and Communication Skills during a month-long stay in the United States. Moss was participating in a lecturer exchange program between his university and the University of North Carolina at Charlotte and had speaking engagements scheduled at Penn State and the University of Utah. His stop at CS in Urbana was motivated by having several documents acquisitioned by ERIC through CS and by wanting to learn more about the ERIC system. He was delighted and a bit chagrined to realize that he'd come to America to learn that there was an ERIC collection on his own campus in Australia!

...Anne Auten (CS)

A VISITOR FROM BRAZIL

Anna Carolina Sampaio, Associate Professor of Early Childhood Education at the Bahia College of Education in Salvador, Bahia, Brazil, along with her State Department interpreter, was a September visitor at the ERIC Clearinghouse on Elementary and Early Childhood Education.

Sampaio was especially interested in how an ERIC online computer search quickly retrieves information. (ERIC documents and PS publications in her scope of interest were located for her to take back to Brazil.) She was also interested in computer-assisted instruction and enjoyed the lesson on ERIC on the PLATO computer terminal located in the EECE Clearinghouse.

...Norma Howard (PS)

A VISITOR FROM TURKEY

Dr. Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, attended a meeting of the National Commission on Excellence in Education on September 28, 1982, in New York City. Dr. Flaxman was interviewed by Professor A. Vural Turker, a Turkish educator specializing in the education of the poor,

for a book he is currently writing on compensatory education. Mr. Michael Webb, Assistant Director, conducted a manual search of RIE on compensatory education for Dr. Turker, and gave him system and Clearinghouse publications. Dr. Turker is currently a scholar-in-residence at the University of Alabama.

...Maryellen LoBosco (UD)

THE LIGHTER SIDE

EXCUSES FOR LATE MANUSCRIPTS, CONTINUED...

- Caught in a snowstorm
- Lost contact lenses
- Nervous breakdown caused by stepdaughter
- Typist committed suicide

...Sophia Behrens (FL)

LIST OF ATTACHMENTS

Attachment 1: "Options in Education" Series - Cataloging Variations

Attachment 2: Level 3 Documents in RIE in 1982

Attachment 3: Work and Behavior Statement

Attachment 4: Microfiche Standing Order Customers - Additions/Deletions/ Changes

Attachment 5: Outreach Effort - "Just the Facts"

Attachment 6: EDUQ: A New Educational Data Base from Quebec

Attachment 7: RIE Input by Clearinghouse (RIEOCT82)

Attachment 8: CIJE Input by Clearinghouse (CIJEAUG82)

Attachment 9: CIJE Input by Clearinghouse (CIJESEP82)

Attachment 10: Remove List (RIEOCT82)

"Options in Education" Series
Accessions in this Series in the RIE File
(in reverse chronological order)

ED NUMBER	TITLE
214 943	Options in Education: Takes Listeners to the Core of the Issues. Standardized Testing, Parts 1-6, Program Nos. 280-285.
212 226	International Baccalaureate. Options in Education Takes Listeners to the Core of the Issues. Program No. 305.
212 225	Getting into College. Options in Education Takes Listeners to the Core of the Issues. Program No. 307-308.
211 641	Race Against Time: School Desegregation - Parts 1-8, Program Nos. 250-257. Options in Education
211 435	"The Duke Ellington School of the Arts." Options in Education. Program No. 287.
210 257	"Children's Health Care, Parts 1-4." Options in Education Takes Listeners to the Core of the Issues.
198 528	Options in Education, Program Nos. 266-267. "College Writing." Parts I & II.
198 299	Options in Education, Program Nos. 268-269. "Readings," Parts I & II.
196 847	Options in Education. Teacher Burnout, Parts One and Two. Programs No. 248-249.
196 564	Foster Care, Part 1-4. Options in Education Program Nos. 276-279.
196 563	Single Parent Families. Parts 1-4. Options in Education Program Nos. 272-275.
195 185	Back to School, Parts One and Two, Program Nos. 264-265.
195 183	Options in Education. Technology in College, Parts One and Two, Program Nos. 244-245.
195 182	Options in Education. Paying for College, Parts One and Two, Program Nos. 242-243.
194 258	Options in Education. Program No. 238-241: Indian Education, Parts One-Four.
193 969	Refugee Education. Options in Education, Program Numbers 232-237.
175 348	Options in Education Transcript: Programs Nos. 184-187 (Cheating in College, Black Colleges, College Marketing, Co-Education in College).

ED NUMBER	TITLE
174 554	Options in Education Transcript: "Education in China, One-Six".
173 716	Options in Education Transcript: Program No. 152: "Kids and Drugs, One."
172 509	Bilingual Education. Options in Education: Program Transcripts of a Weekly Series Broadcast by Member Stations of National Public Radio. Program No. 98.
172 482	Learning Disabilities. Part I through IV. Programs 144-147.
171 848	Options in Education Transcript: Program No. 158: "Black Studies, One." Program No. 159: "Black Studies, Two."
164 694	Options in Education Transcript: Program No. 138: "Beyond Bakke."
162 948	Options in Education Transcript: Program No. 136 & 137: "Religious Schools" Part I and Part II.
162 947	Options in Education Transcript: Program No. 135: "Learning To Be an American."
161 854	How Good Is Your Teacher? Options in Education Transcript: Program No. 134.
161 210	Gifted and Talented Children: Update. Program 112.
161 209	Kids in Mental Institutions. Part II. Program 131.
161 208	Kids in Mental Institutions. Part I. Program 130.
161 207	Learning Disabilities. Part II. Program 114.
161 206	Learning Disabilities. Part I. Program 113.
160 681	Options in Education Transcript: Program No. 126: "Communities and Their Schools."
160 680	Options in Education Transcript: Program No. 125: "Title One."
160 679	Options in Education Transcript: Program No. 124: "Minimum Competence, Part Two."
169 678	Options in Education Transcript: Program No. 123: "Minimum Competence: Part One."
155 999	College Today, Part I. Options in Education Transcript: Program No. 119.
155 998	College Today, Part II: Women's Colleges. Options in Education Transcript: Program No. 120.

ED NUMBER	TITLE
155 997	College Today, Part III: College Closings. Options in Education Transcript: Program No. 121.
155 996	College Today. Part IV: Lifelong Learning. Options in Education Transcript: Program No. 122.
154 607	Program No. 111: Foreign Languages. Options in Education Transcript.
152 816	Research & Testing, Part II. Options in Education: Program Transcripts of a Weekly Series Broadcast by Member Stations of National Public Radio. Program No. 79.
152 815	Testing & Research, Part I. Options in Education: Program Transcripts of a Weekly Series Broadcast by Member Stations of National Public Radio. Program No. 78.
149 554	Handicapped Children in the Classroom: Program No. 97.
148 801	Physical Education, Part II. Options in Education, Program No. 100.
148 774	Physical Education, Part I. Options in Education. Program No. 99.
131 171	The Minorities are Coming. Transcript from Program Scheduled for Broadcast for the Week of June 7, 1976. Program No. 32.

LEVEL 3 DOCUMENTS (1982 Input by Clearinghouse) - Jan-Aug (8 mos.)

		A		B		C		D (B+C)		E
	CH	INPUT JAN-AUG 1982	%	ANALYTICS[1]	%	NO PERMISSION TO REPRODUCE	%	TOTAL LEVEL 3 (1982)	%	TOTAL LEVEL 3 (1981)
1	AA	8	.08	0	0	0	0	0	0	0
2	CE	1304	13.9	0	0	4	.3	4	.3	28
3	CG	489	5.2	0	0	0	0	0	0	3
4	CS	956	10.2	0	0	20	2.1	20	2.1	37
5	EA	734	7.8	58[2]	7.9	30	4.1	88	12.0	85
6	EC	507	5.4	0	0	1	.2	1	.2	2
7	FL	365	3.9	53	14.5	9	2.5	62	17.0	56
8	HE	679	7.2	0	0	39	5.7	39	5.7	116
9	IR	598	6.4	31	5.2	0	0	31	5.2	2
10	JC	378	4.0	0	0	6	1.6	6	1.6	7
11	PS	443	4.7	0	0	25	5.6	25	5.6	33
12	RC	414	4.4	0	0	4	1.0	4	1.0	35
13	SE	477	5.1	0	0	21	4.4	21	4.4	27
14	SO	416	4.4	0	0	17	4.1	17	4.1	42
15	SP	556	5.9	57	10.2	11	2.0	68	12.2	15
16	TM	571	6.1	0	0	0	0	0	0	14
17	UD	507	5.4	6	1.2	4	.8	10	2.0	55
		9402	100%	205	2.2%	191	2.0	396	4.2	557

1 Analytics = Parts of larger documents; substantial enough to warrant being accessioned and announced as separate items. Generally analytics are not microfiched separately because they exist on the microfiche of the "parent" document. For the lone exception in 1982, see note 2.

2 For 12 of these analytics, the parent document is also Level 3 (i.e., no MF).

Name Mary Frenza

Date

CAPS Staff
Work and Behavior Statement
Instructions

This statement is to be completed in consultation with your coordinator and should represent a consensus judgment. Focus on major responsibilities/tasks, i.e., list no more than six to eight areas for either numbers one or two. Be as specific and behavioral as possible.

1. Major Responsibilities and Tasks.

   I. CIJE

      log in journals
      select articles
      edit indexing/annotating
      proof OCR

   II. RIE Processing

      Editing
        cataloguing (learn)

      Screening acquisitions

   III. Computer Searching

   IV. Train abstractor/indexers

   V. Writing

      reports
      Clearinghouse publications

2. Secondary Responsiblities and Tasks.

   Editing
   Proofreading
   LRC (assist)

3. Top Priority Actions.

CIJE all
RIE processing
editing
cataloguing

4. Person(s) with whom I coordinate my work:
HM, GRW

5. Person(s) and tasks for which I act as backup:
HM/RIE processing

6. Personal growth goals for the 4th quarter, Oct. 1 to Dec. 31, 1982.

Master cataloguing
Edit RIE (capability to do so)
Master computer searching

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ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

September/October 1982

MICROFICHE STANDING ORDER CUSTOMERS—

ADDITIONS/DELETIONS/CHANGES

ADDITIONS

BRIERCREST BIBLE COLLEGE
Archibals Library
Caronport, Saskatchewan
Canada

THE CITADEL
The Daniel Library
Attn: Col. J. M. Hillard
Charleston, South Carolina 29409

NORTHWEST MISSOURI STATE UNIVERSITY
Wells Library
Acquisitions Department
Maryville, Missouri 64468

PEMBROKE STATE UNIVERSITY
Livermore University
Pembroke, North Carolina 28372

HUNTER COLLEGE
Library Acquisitions
695 Park Avenue, Room 10070
New York, New York 10021

FLORIDA EDUCATORS INFORMATION SERVICE
P.O. Box 2617
Tallahassee, Florida 32304

DELETIONS

MILLERSVILLE STATE COLLEGE
Receiving Unit
Millersville, Pennsylvania 17551

TEXAS EASTERN UNIVERSITY
Library
100 E. Berta
Tyler, Texas 75701

FLORIDA EDUCATORS INFORMATION SERVICE
2003 Apalachee Parkway, 3rd Floor
Tallahassee, Florida 32301

DATE: September 7, 1982

TO: School of Education Faculty

FROM: Jeanne Collet, Assistant Director for User Services
ERIC/CAPS

SUBJECT: ERIC Class Orientations
Course Bibliography Search Services

We are again offering SOE faculty the opportunity to schedule an ERIC orientation for your Fall Term classes. This year, however, we are adding something new! At the end of each group orientation, we will conduct up to three free computer mini-searches (10 citations each). Topics for the searches may be selected either by you or by the class, but we suggest that you spend some time in advance identifying areas for which a computer search would be suitable; i.e., those areas that are too difficult or time-consuming for a manual search.

Our hours are:

Monday, Thursday, Friday	9:00 - 5:00
Tuesday	9:00 - 7:00
Wednesday	9:00 - 5:00 AND 7:00 - 9:00

Many students don't discover the LRC until they are desperately searching for information for their prelims or dissertation. The comment we hear most often from these students is: "If only I had known about this place while I was taking courses!"

Perhaps one reason that many faculty members don't refer students to ERIC is that they, themselves, are not aware of the full set of resources availabe through ERIC. The attached "Just the Facts, Please" sheet addresses some of the common misconceptions about ERIC, but we would also be very happy to give you a personal tour/orientation if you would like to update your knowledge of our current resources and services.

ERIC documents on microfiche can be a valuable supplement to your course bibliography. First, they provide students access to conference papers, reports, curriculum guides, etc. that are difficult or impossible to locate elsewhere. Second, their inclusion will encourage students to become familiar with (and comfortable using) the ERIC system. If you would like assistance in locating a few "on target" documents to add to your course bibliography, or would like to explore some "creative financing" ideas for a full bibliographic computer search, check the appropriate blank on the attached form. We will contact you as soon as possible.

We look forward to hearing from you. If you have any questions, give us a call at 4-9492.

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JUST THE FACTS, PLEASE!

MYTH: "ERIC is complicated."

FACT: *Using ERIC is as easy as 1-2-3.*

(1) Use the ERIC Thesaurus to identify the most appropriate descriptors for the topic(s) in which you're interested.

(2) Look up your descriptor(s) in one of the indexes: RIE (Resources in Education) for ERIC documents, CIJE (Current Index to Journals in Education) for journal articles.

(3) After reading the abstracts of promising titles, locate the documents you wish to read in full.

--Titles with ED numbers are ERIC documents, and can be found on microfiche, which are filed in numerical order in the center of the LRC [Learning Resource Center, located in Room 2202 of the School of Education Building (SEB)].

--Titles with EJ numbers are found in journals, and cannot be found on microfiche. To read the complete article, you must locate the journal, which usually means a trip to the Graduate Library or UGLi. CAPS does house journals dealing with counseling and the helping professions.

MYTH: "ERIC/CAPS just has stuff on counseling."

FACT: *The ERIC/CAPS Clearinghouse at the University of Michigan has specific responsibility for acquiring and disseminating significant literature in the area of Counseling and Personnel Services. But ERIC/CAPS is just one of 16 subject-specialized clearinghouses contributing to the ERIC information system. Each ERIC collection (over 200,000 microfiche) contains all the materials put into the system by all 16 clearinghouses. At ERIC/CAPS, the microfiche collection is located in the Learning Resource Center (LRC); here you will find information on all topics relevant to education--from "ability" to "zoos"! (There is also a complete ERIC microfiche collection at the Graduate Library.)*

MYTH: "ERIC just repeats what's in the card catalogue."

FACT: *ERIC specializes in the acquisition of "fugitive" documents--that is, materials that are difficult to locate from sources other than standard commercial publishers. Examples of materials collected are: research/technical reports, evaluation studies, program/project descriptions, conference papers and proceedings, state-of-the-art reviews, instructional materials, teaching guides, manuals, handbooks, curriculum materials, legislation/regulations, tests, questionnaires, taxonomies, and bibliographies.*

MYTH: "ERIC just does computer searching, which is expensive and doesn't always give you what you're looking for."

FACT: *Most ERIC/CAPS users conduct their own manual searches using a step-by-step worksheet developed by CAPS. Computer searches are recommended only for those users who need extensive, in-depth coverage of a topic or who are looking for information that requires a combination of several descriptors. ERIC/CAPS has three trained search strategists who conduct searches by appointment. For a search to be "on target," it is essential that the strategist and client work together closely to develop a detailed statement of the research question(s) and to narrow the question's scope to avoid irrelevant references. The minimum charge, $20, covers up to 50 citations and abstracts from the ERIC database. Additional citations/abstracts cost 10¢ each.*

Remember that ERIC/CAPS staff members are always happy to provide individual assistance. The LRC's nine easy-to-use readers and one reader/printer for producing paper copies of microfiche (at 15¢/page) make researching a logical, confusion-free process.

2367

Please Complete and Return to:

Jeanne Collet, ERIC/CAPS
2108 SEB
(4-9492)

Name:_____ Phone:_____

_____I would like to schedule an ERIC orientation for the following classes:

Course No.	Date/Time (1st Choice)	Date/Time (2nd Choice)	(optional) Topics of Special Interest
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____I would like to schedule a personal orientation/update of ERIC resources and services. Please call me.

_____I would like to discuss possibilities for developing course bibliographic materials. Please call me.

2368

EDUQ: A New Educational Data Base from Quebec

EDUQ: A Reference Tool

EDUQ is a bibliographic data base devoted to educational research development in Quebec.

Over the last two decades, educational research development in Quebec has flourished as never before. Education, long neglected as a specific field of research, has become a multidisciplinary domain of investigation, owing in particular to programs subsidized by the Ministry of Education. In a given year, over 1200 persons work in this field.

Until now, the body of material produced by this effort was not readily accessible. It was, therefore, vital to develop a data base whose function would be to index and announce documents and make them available and easy to use.

Types of Documents Indexed

EDUQ indexes French- or English-language documents that contain

- the results of educational research
- experiments in instructional innovation
- experimentally developed products
- statistical reports
- bibliographies

Only items produced in Quebec or that concern Quebec since the beginning of scholastic reform are included.

Contents of the Bibliographic Announcement

Each announcement in EDUQ contains:

- a complete, standardized bibliographic description
- classification under the Dewey and Library of Congress systems
- indexing from a controlled vocabulary and from supplementary identifiers created from a free vocabulary
- a substantial structured abstract
- notes that complete the information; these concern
  - the geographic region of the research
  - the date the data were collected
  - subsidized programs
  - the availability of the document in microfiche
  - and more

Access to EDUQ

Access to the EDUQ data base is available through:

- the printed document entitled EDUQ: Bibliographie analytique sur l'éducation en Québec, which appears twice a year (in spring and autumn). Each issue announces approximately 500 documents.

- direct searching of the data base, which will be accessible through Informatech sometime in 1983.

Searching for documents is facilitated by four indexes:

- name index: authors, organizations, projects
- title index
- index of collections
- subject index

Users can refer to the Thésaurus de descripteurs sur l'éducation published in Montreal by CADRE, which serves as the basis for subject indexing.

Microfiche

An indication in the bibliographic notice identifies certain documents as available on microfiche; permission in these cases has been given by the copyright owners.

This service aims at making accessible:

- certain unpublished documents which would have only a limited dissemination
- government documents whose supply has been exhausted
- previously published documents that are out of print

The cost of a document on microfiche is determined by multiplying the number of microfiche indicated at the end of the announcement by the price of the microfiche: $2.00.

To obtain a document in microfiche, please contact:

EDUQ
La Centrale des bibliothèques
1685, rue Fleury est
Montréal, P.Q.
CANADA H2C 1T1
(514) 381-8891

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Submitting Documents to EDUQ

Any person or organization wishing to include in EDUQ documents that correspond to the profile described above should send the documents (in duplicate if possible) to the following address:

EDUQ
Direction de la recherche
Secteur de la planification
Ministère de l'Education
Québec, P.Q.
CANADA G1R 5A5

Organizations responsible for the creation and dissemination of EDUQ:

- -Research Branch, Planning Section, Ministry of Education
- -Centrale des bibliothèques
- -Informatech

(Translation prepared by John Brosseau and Jeanne Rennie)

2371

RIE INPUT BY CLEARINGHOUSE (RIEOCT82)

CH	RECEIVED	TRANSFERRED IN FROM OTHER ISSUES	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	10
CE	157	0	0	1	156	1,620
CG	56	0	0	0	56	601
CS	116	0	0	0	116	1,173
EA	43	0	0	0	43	832
EC	46	0	0	1	45	661
FL	58	0	0	0	58	456
HE	102	1	0	0	103	854
IR	36	0	0	1	35	679
JC	60	0	0	0	60	483
PS	35	0	0	0	35	524
RC	54	0	0	0	54	530
SE	88	0	0	0	88	620
SO	50	1	0	0	51	510
SP	53	0	0	0	53	663
TM	39	0	1	0	38	650
UD	33	1	0	1	33	580
TOTALS	1,027	+3	-1	-4	+1,025	11,446

CIJE INPUT BY CLEARINGHOUSE (CIJEAUG82)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	0	0	0	0	374
CE	91	21	23	1	736
CG	160	26	27	0	1259
CS	274	27	31	0	1352
EA	108	10	14	0	802
EC	72	13	13	1	628
FL	40	7	8	0	381
HE	119	9	15	1	893
IR	117	25	33	8	582
JC	42	3	4	0	217
PS	72	8	9	0	489
RC	50	10	10	0	330
SE	236	29	40	12	1485
SO	137	19	20	11	836
SP	76	10	11	2	631
TM	72	6	6	0	582
UD	72	20	24	12	483
TOTALS	1738	243	288	48	12,060

CIJE INPUT BY CLEARINGHOUSE (CIJESEP82)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1982
AA	0	0	0	0	374
CE	104	26	29	0	840
CG	127	16	18	0	1386
CS	53	12	12	12	1405
EA	79	11	11	1	881
EC	121	19	21	9	749
FL	71	11	12	18	452
HE	99	13	15	7	992
IR	105	22	27	0	687
JC	38	4	5	0	255
PS	25	4	6	0	514
RC	22	2	2	0	352
SE	142	31	39	16	1627
SO	66	12	13	1	902
SP	35	6	6	0	666
TM	59	6	8	0	641
UD	52	13	13	1	535
TOTALS	1198	208	237	65	13,258

RIE OCT82

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In
EC 142 438	ED 192 494/EC 130 156	RIEFEB81

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In
CE 032 178	ED 038 551/AA 000 536	RIESEP70

3. Duplicates Appearing in RIE in _____

Duplicate Detected	Duplicate Of	Originally Announced In

B. REMOVES (2)

Accession Removed	Reason for Removal
IR 010 023	Pulled by CERIC
UD 022 303	Pulled by CERIC

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C. DELAYED ( )

Volume: 6
Number: 11/12
Date: November/December 1982

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

SAMPLE SEARCH TOPICS AND STRATEGIES NEEDED

Experienced searchers who attend workshops on searching ERIC frequently ask us for examples of typical search topics and corresponding appropriate search strategies. Since most of us have trouble thinking of topics outside our own clearinghouse scopes, Lynn Smarte at the ERIC Clearinghouse on Handicapped and Gifted Children would like each ERIC User Services Coordinator to send to her one sample topic in his/her scope and a possible strategy. The topics and strategies will be duplicated and distributed as a package to all clearinghouses for use in future workshops. (See ERIC Computer Search Strategy Development Form, Attachment 1.)

...Lynn Smarte (EC)

ACQUISITIONS DATA REPORT (ADR)——QUALITY OF INPUT COPY

All of the data submitted for the Acquisitions Data Report each month are keyed by the Facility for input into the ADR file. While the data may be submitted in either typed or hand-printed form, it is preferable that the forms be typed as they are then much easier to read. If hand-printed forms are submitted, however, they must be legible so that they can be keyed correctly. Hand-printed forms should be printed, not written, in block letters, upper-cased (see EPM, Section 4). Since the forms are blue and white, it is preferable that black ink be used as it provides a superior contrast. Pencil should be avoided as it too frequently smears.

Since the Facility does not have access to the documents listed on the ADR, it is essential that all titles be legible and accurate. Lettering that is unclear or open to interpretation may be inadvertently keyed incorrectly and could result in an incorrect entry that may in turn cause potential duplicates to go undetected.

...Al Hill (Facility)

CATALOGING ADVISORIES

GOV FIELD. WHAT IS MEANT BY "FOREIGN GOVERNMENT"?

The "Governmental Status of Document" field was established primarily to get a handle on what documents in the ERIC system were the product of Federal, State, or Local governmental bodies. Since ERIC was not interested in achieving this same level of detail in the case of foreign documents and since in many of the foreign instances it would have been difficult to determine or research the level, it was felt sufficient to use one tag for all foreign governmental documents no matter what their level. In other words, the tag "Foreign" is to be used in this field whenever a foreign

document appears to be the product of government whether at the national, provincial, or city level. This explicit statement will be added to the EPM in a future revision in order to remove all possibility of confusion.

...Ted Brandhorst (Facility)

PUBLICATION TYPE GROUPS

While multiple Pubtype codes (up to 3) are permitted in ERIC cataloging, there are certain groups of codes that should logically be regarded as mutually exclusive within themselves. For example:

COLLECTED WORKS (the 020-022 Group)

This category deals with collections of independent works by different persons or organizations. A serial/periodical publication comprised of separate individual articles is one type of collected work (022). The proceedings of a conference, containing either the papers given at that conference or surrogates of them, is another form of collected work (021). All other types of collections, not falling into the above two subcategories, are assigned 020. While it is not impossible for an item to be both a serial and a conference proceeding, it is relatively rare. As a rule, therefore, a given document would be assigned one code at most from this group.

DISSERTATIONS/THESES (the 040-043 Group)

A given document should never be assigned more than one code from this group. A document cannot be both a Masters Thesis and a Doctoral Dissertation at the same time.

PRACTITIONER-ORIENTED MATERIALS (the 050-055 Group)

Most practitioner-oriented materials are either classroom-oriented or not. If classroom-oriented, such documents are usually intended either primarily for the student or primarily for the teacher. For these reasons, a document should generally not be assigned more than one code from this group.

Exceptions occur on those relatively infrequent occasions when a single document encompasses both the material intended for the teacher and the material intended for the student (or when two separate documents treating these two areas are combined by the clearinghouse as one accession).

INFORMATION ANALYSES (the 070-071 Group)

Provision is made for identifying ERIC information analyses as a subgroup of this group. It is assumed that if it is a member of the subgroup, it is also a member of the larger group. Therefore, a given document should never be assigned more than one code from this group.

REFERENCE MATERIALS (the 130-134 Group)

While it is possible for a document to belong to more than one of the subgroups listed under this group, it happens relatively infrequently. As a practical matter, only one of these codes will normally be assigned to a given document.

REPORTS (the 140-143 Group)

This is such a large category (30% of all input to RIE) that it was felt essential to provide some subgroups to break it down into more manageable size. If the document is oriented toward reporting research/technological results then it is 143. If the document concentrates on evaluation or studying the feasibility of something then it is 142. If the document simply describes how a given project or program has gone then it is 141. It was intended that the cataloger would assign a single code from this group based on the principal emphasis of the document, recognizing that the lines between subgroups are not completely sharp and that all reports contain at least some aspects of the various subgroups.

When assigning documents to the above-mentioned Pubtype categories, catalogers should, therefore, almost always restrict themselves to one code from each relevant group. This guideline will be made more explicit in future revision pages for the EPM.

...Ted Brandhorst (ERIC Facility)

STYLE MANUALS AND THEIR USE WITH ERIC DATA

Most of the data fields in ERIC require fairly rigid conformance to standards established by the ERIC Processing Manual. However, in the Abstract field a more practical and laissez faire approach is followed by the Facility editors.

The principal authorities used are the GPO Style Manual and the University of Chicago Manual of Style. Where meaning would be adversely affected, as with incomplete sentences, disagreement of verb and subject, dangling participles, incorrect capitalization, lost antecedents, incorrect spelling, etc., the guidance provided by the manuals is followed closely. Where frequently repeated structures are involved, such as lists, in which lack of uniformity would be very visible, the standard format is observed.

However, in many other situations where the change involved would be strictly for cosmetic reasons and not for any substantive or retrieval-based reasons, the Facility frequently goes along with what the Clearinghouse has done. An example might be the use of Roman numerals rather than the preferred Arabic to identify document sections. Sometimes in the case of a series of documents, if consistency is achieved within the items in the series and a change would involve multiple abstract lines for each item in the series, the Facility will leave the abstracts as is, but note on the LIDS printout

(which is returned to the Clearinghouse) how it should preferably have been done, for future reference. This is simply a practical and expedient solution to the problem, given the available personhours to work on it.

During the course of the recent abstract project, some clearinghouses have noticed these situations and have remarked that the Facility has been "inconsistent" in editing RIE abstracts. We prefer to think that the Abstract field, unlike the other fields, does not operate under a rigid set of rules but rather a flexible set of guidelines which permit considerable latitude in style as long as it is basically correct and the substantive meaning is clear.

...Ted Brandhorst (Facility)

MULTIPLE TITLES (MORE THAN ONE DOCUMENT TREATED AS ONE ACCESSION)

Occasionally the clearinghouses package several documents together to make one accession. There is usually a close relationship among the documents which produces a rationale for such grouping. A recent example, for instance, involved three brochures, all from the American Council on Science and Health and all involving advice on the intake of food and drink. Each brochure alone would have been probably too slight to be accepted, but all three together, having the unity of subject matter they did, made a reasonable accession.

However, this practice raises a multitude of cataloging questions that have not yet been addressed in the ERIC Processing Manual (EPM). The purpose of this advisory is to provide some guidance in handling the Title data element. Using the same example cited above, we believe a reasonable way of handling the Title field for the accession in question is as follows:

TITLE:: Alcohol Use During Pregnancy [and] Fast Food and the American Diet [and] Food Additives and Hyperactivity.

We are not in favor of completely fabricated titles for such situations (as has been tried) and we have found that without the conjunctions the idea of separate works does not come across. The fact that separate works are involved should, of course, be elaborated on in the Abstract.

The guidance provided here, and other guidance associated with "bound with" situations, will be inserted into the EPM in future revisions.

...Ted Brandhorst (Facility)

NETWORK NEWS

ERIC THESAURUS TO BE TRANSLATED INTO JAPANESE

Central ERIC was pleased to receive a request recently from the director of the Center for Educational Technology, Aichi University of Education,

Kariya, Aichi, Japan, to permit translation of portions [Descriptors] of the Thesaurus of ERIC Descriptors, 9th Edition, into Japanese. Their purpose is twofold:

(1) to add key words to educational technology articles written by Japanese for scholars outside Japan, and

(2) to help Japanese researchers have an accurate understanding of the Descriptors when they use RIE, CIJE, and other databases.

In his letter Mr. Kitaoka stated that the ERIC Thesaurus was "highly evaluated throughout the world" and "also easily accessible to researchers in Southeast Asia." You can all take credit for a product that is obviously serving its audiences well.

...Chuck Hoover (Central ERIC)

ALL ABOUT ERIC OFF THE PRESS

All About ERIC, the replacement for How To Use ERIC, has finally come off the press. Copies (450) have been sent to each clearinghouse, and additional copies are available from the Facility as needed. The Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402 is stocking the booklet for sale at $4.25 per copy, with discounts for quantity lots (Stock No. 065-000-00147-1).

...Mildred Thorne (Central ERIC)

CHICAGO MANUAL OF STYLE - REVISED AND EXPANDED EDITION AVAILABLE

The University of Chicago Press has announced the 13th edition (1982) of its well-known Manual of Style. The following notice appeared in a recent edition of the Library Journal. Since ERIC utilizes the Chicago Manual of Style as one of its principal authorities of matters of style (EPM V-vii), and since the new edition appears to be considerably expanded, the ERIC Clearinghouses may wish to note its availability.

...Ted Brandhorst (Facility)

The Chicago Manual of Style. 13th ed. rev. & exp. ed.
Univ. of Chicago Pr. 1982. 738p. bibliog. index. LC 82-2832. ISBN 0-226-10390-0. $25. REF
The most obvious difference between this edition and its predecessors is its title. Since the *Manual of Style* has been popularly known as *The Chicago Manual of Style* for so long, the editors decided to adopt the familiar nickname. But more than the title has changed. A decade of technological developments in publishing are reflected (the previous edition was published in 1969). There is a very useful discussion of the new copyright laws. More sample citations of footnotes and bibliographic entries are offered, as well as more guidance on the basics of style, including proper punctuation, quotation, and abbreviation. All libraries that serve a clientele of writers, editors, printers, and publishers will definitely want to acquire this impressive edition.—*Nancy L. Baker, Univ. of Utah Lib., Salt Lake City*

GPO/ERIC ANNOUNCEMENT OF DEPARTMENT OF EDUCATION DOCUMENTS

A copy of the notice sent by the Facility to depository libraries clarifying the situation with regard to GPO's announcement of Department of Education-prepared or sponsored documents (which have also been announced in RIE) in its Monthly Catalog of United States Government Publications is displayed as Attachment 3.

...Ted Brandhorst (Facility)

NIE ENTERS INTO COOPERATIVE AGREEMENT WITH SMERC

On September 30, 1982, the National Institute of Education (NIE) entered into a Cooperative Agreement with the SMERC (San Mateo Educational Resources Center) Information Center to determine the feasibility of developing the National Education Practice File (NEPF).

We at SMERC are excited about the project and believe that much of the success of the venture lies in accurately predicting the types of materials best suited for such a file and in developing an acquisition network which will gather in such materials. We also believe that tapping into the acquisitions network of the ERIC clearinghouses, and into the clientele of ERIC clearinghouses, information centers, State Departments of Education, and other heavy users of ERIC, is essential to the favorable outcome of this effort.

Attachment 2 is a brief article written for the California ASCD newsletter, and explains a bit more fully the goals of the NEPF project.

...Kathy Clay (SMERC)

IMEL APPOINTED TO AAACE PUBLICATION SERVICE UNIT AND EDITORIAL BOARD

Susan Imel has been appointed to the Publications Service Unit of the American Association of Adult and Continuing Education (AAACE), the newly formed adult education association. The Publications Service Unit establishes policy for AAACE publications and serves in an advisory capacity to journal editors. Dr. Imel has also been appointed to serve as a member of the editorial board of The Adult Education Quarterly: A Journal of Research and Theory, an AAACE publication.

...Judith O. Wagner (CE)

CAPS OPEN HOUSE A SUCCESS

Fresh donuts, sweet cider, and friendly faces greeted those who attended the recent CAPS Open House, held to expand University awareness of the ERIC system. Faculty, administrators, and graduate and undergraduate students who visited our Learning Resource Center received free computer mini-searches on topics of their choice, and learned more about ERIC resource materials and research in general. A doctoral candidate won the free computer search offered as a prize in our drawing. Public response to the Open House was so encouraging that future gatherings are planned, one each semester, to alert the local University community to a useful resource——ERIC!

...Lori J. Peters (CG)

PROJECT BEST AND ERIC/CS

Cheryl B. Petty, Senior Project Associate for Project BEST, visited National Council of Teachers of English headquarters and CS to briefly sketch the goals of the project for supervisory staff and to show the Project BEST orientation tape that had been aired on PBS to particiating

state teams. Discussions centered on how our Clearinghouse and NCTE could contribute to the success of the project. CS Director Bernard O'Donnell serves on the Project BEST Advisory Board, representing both NCTE and ERIC/CS.

...Anne Auten (CS)

ED NUMBER ASSIGNMENT A PUBLISHER'S PRIORITY

The ERIC Clearinghouse on Reading and Communication Skills received an interesting request from the International Writing Institute in Cleveland: How to get an ED number assigned to their upcoming publication, An Executive Guide to Grammar. The publisher had determined that acquiring an ERIC number was as essential as the assigning of Library of Congress and ISBN numbers and requested that his assistant call ERIC to "initiate the process."

...Anne Auten (CS)

FBI AN ERIC USER

The Federal Bureau of Investigation (FBI) recently had cause to avail itself of ERIC. Prompted by its investigation of Tylenol poisonings, the FBI sought information from the ERIC Clearinghouse on Reading and Communication Skills on the frequency of misspellings in the writing of adults and the link, if any, between various spelling aberrations and mental disorders.

...Anne Auten (CS)

AUTHOR RELIES ON ERIC/CEM RESEARCH ACTION BRIEF

A Research Action Brief published by the ERIC Clearinghouse on Educational Management in 1981 provided the substance for an article in the November 1982 issue of The American School Board Journal. The article, "Who Runs Our Schools? A Definitive Answer is Impossible," was written by Paul Salmon, Executive Director of the American Association of School Administrators. Early in his article, Salmon makes the following statement:

> "Many of the ideas I will cite hereafter are drawn from a research brief prepared in October 1981 by the ERIC Clearinghouse on Educational Management in cooperation with the National School Boards Association. It's entitled, 'The Board or Superintendent: Who Manages the Schools'."

...Stuart C. Smith (EA)

"CEC.RESTON" JOINS SPECIALNET

In November 1982, CEC and ERIC/EC joined SpecialNet, the rapidly growing communication/information electronic network for special educators. SpecialNet is available to anyone in the United States who has access to a computer terminal or microcomputer. Organizations and individuals subscribing to SpecialNet can send and receive electronic mail from any of the other subscribers on the network. Currently, there are approximately 450 subscribers, but the information exchanged via the network reaches thousands more through the use of subnetworks within states.

If you already subscribe or have access to SpecialNet, you may contact the ERIC Clearinghouse on Handicapped and Gifted Children by sending messages to our user name CEC.RESTON.

...Donald K. Erickson (EC)

ERIC ABSTRACTING QUALITY CONTROL WORKSHOP: FEBRUARY 15-17, 1983

Funds have been made available allowing CERIC to sponsor a professional development workshop for clearinghouse personnel. Concerns that surfaced in the Abstract Evaluation Project and at the regional technical meetings earlier this year will be addressed in information presentations and working sessions. It will all happen immediately following the national technical meeting. The Steering Committee has recommended that each clearinghouse nominate for attendance one abstractor and the staff member who "edits" the abstracts.

This workshop is unique to such ERIC activities in that it is expected that many abstractors attending will be free-lancers. A tentative agenda was sent to all clearinghouse directors in October with the request for feedback by the end of October. The Steering Committee finalized the workshop plans at its November meeting. Thanks to all who provided input.

...Mary Niebuhr (Steering Committee Chairman)

NATIONAL TECHNICAL MEETING DATE SET

The 1983 national technical meeting will be held on February 14-15, 1983, at the Holiday Inn Georgetwon, Washington, DC. Clearinghouses were asked to contribute concerns for session topics. Their replies were a part of the agenda of the November 17-18 meeting of the Steering Committee. Preliminary agendas for the technical meeting were mailed to all clearinghouses on December 1. Thanks to all who called or wrote their ideas.

...Mary Niebuhr (Steering Committee Chairman)

WASHINGTON POST USES HE PUBLICATION

A recent popular publication produced by the ERIC Clearinghouse on Higher Education is being used by a reporter at The Washington Post as background material for an article on computer literacy. The monograph, Computer Literacy in Higher Education (AAHE-ERIC/Higher Education Research Report No. 6, 1981) is on its way to becoming a bestseller. Interested parties can purchase it from AAHE at One Dupont Circle, Suite 600, Washington, DC 20036 ($6.33 postage paid).

...Lynn Barnett (HE)

DR. FIFE JOINS NATIONAL HIGHER EDUCATION CEREMONIES

Dr. Jonathan Fife, as Executive Secretary-Treasurer of the Association for the Study of Higher Education, participated in the delegation of the higher education associations and learned societies at the convocation ceremonies

marking the end of the National Higher Education Week and the presentation of the 1982 Jefferson Medal. The convocation was held on September 30, 1982 at the Jefferson Memorial. Following the convocation there was a reception honoring the 1982 Jefferson Medal winner, Rev. Theodore M. Hesburgh, President of the University of Notre Dame. In attendence were Secretary of Education, Terrell H. Bell, Charles Robb, Governor of Virginia, Robert L. Patton, President, Exxon Education Foundation and other representatives from the public and private sector of higher education.

...Laura Ciarniello (HE)

DR. FIFE INTERVIEWED BY CHRONICLE OF HIGHER EDUCATION

Dr. Jonathan Fife, Associate Professor of Education and Director of the ERIC Clearinghouse on Higher Education was interviewed by Janet Hook of the Chronicle of Higher Education for the article "New Roadblocks Stall Higher Education Grants at NIE." It appeared in the September 29, 1982 issue.

...Carla Krennin (HE)

EDUCATION AND THE CORPORATE WORLD AT HE

A recent request for information was a welcome relief from the usual research questions at HE. Lynn Barnett fielded a call from the Valley National Bank in Phoenix. The caller wanted to know about any "problems in education" that corporate financial support could help alleviate.

What an opportunity for wish-list making! After a brainstorming session in the clearinghouse and a quick computer search, several suggestions were forwarded, including the ultimate in dreaming - purchasing an ERIC collection for a struggling college or a rural school district. (More realistic ones were also offered.)

...Laura Ciarniello (HE)

PS DEVELOPING MICROCOMPUTER DISK FOR EARLY CHILDHOOD STUDENT TEACHERS

The ERIC Clearinghouse on Elementary and Early Childhood Education is preparing a simulation for use by early childhood education teachers. This simulation is intended to teach students ways of thinking about responses to a critical incident. (A "critical incident" is defined as the kind of situation likely to occur in the course of every teacher's experience.) Responsible for the development of this simulation are: Dr. Lilian Katz, Linda Baskin, and Mima Spencer.

The disk, designed for an Apple II Plus microcomputer, presents an incident which has occurred on a playground between two children. The disk user (student or teacher) is asked to respond to the situation, selecting her response from a list of several different choices. Some possible responses of the teacher and the children, and the possible effects of and reasons for these responses are presented.

When the responses actually solve the problem, the sequence ends; when additional choices and responses are needed, the process is repeated. The program also periodically analyzes the reasoning behind certain decisions and consequences. The purpose of the simulation is to give the student insight into the children's behavior and into his or her own behavior.

The new teacher education disk is in "working copy" state and is expected to be available this spring.

...Norma Howard (PS)

LOEX FOR ERIC BIBLIOGRAPHIC INSTRUCTIONAL MATERIALS

Since 1972, the LOEX Clearinghouse, Eastern Michigan University, Ypsilanti, Michigan, has assembled and provided on loan to schools and institutions the largest and most comprehensive collection of library user orientation and instructional materials in North America. Included in its collection are materials for teaching and learning the ERIC system. ERIC bibliographic instructional materials that are available from LOEX take the form of brochures, flowcharts, pre-tests and post-tests, workbook exercises, audiovisual scripts, annotated bibliographies, etc.——all explaining in detail how to use the ERIC Thesaurus and the printed indexes, CIJE and RIE. Though, in most cases, the materials have been submitted by librarians for use in their bibliographic instruction and orientation seminars, they can easily be adapted for use by classroom teachers, students, and information dissemination specialists, as well as librarians.

The LOEX Clearinghouse encourages and welcomes individuals and institutions to contribute their own instructional materials to the LOEX collection. All sixteen of the ERIC clearinghouses would benefit by sending their general ERIC orientation brochures, pamphlets, factsheets, etc. to LOEX since LOEX lends its materials to a wide audience. If you are interested in contributing copies of your clearinghouse materials to LOEX, please write Carolyn Kirkendall, Director, LOEX Clearinghouse, 217 H Library, Eastern Michigan University, Ypsilanti, Michigan 48197 or call (313) 487-0168 for more information.

The attached brochure outlines LOEX policies, services and charges. ERIC clearinghouse representatives may find it a helpful reference tool for explaining LOEX to SOC workshop participants, who may be interested in obtaining user education and orientation materials. (See Attachment 4.)

...Elaine R. Martin (SP)

NCES AND OSE USE AACTE/ERIC-SP ANNUAL REVIEW MATERIAL

Introductory material to the ERIC Clearinghouse on Teacher Education Annual Review Report has been shared with the National Center for Education Statistics for use as a prime planning document for a chapter on teacher education in the 1983 Condition of Education publication. It has also been shared with ED's Office of Special Education Programs as a policy

piece for a current project on quality in education. The essay, written by Dr. David G. Imig, executive director of the American Association of Colleges for Teacher Education, addresses the status of teacher education in its many manifestations, including preservice education; inservice education (both college- and school-based); student characteristics, employment outlook; resource bases; program development; accreditation, certification, and evaluation; and, issues for action.

...Michael J. Butler (SP)

KNOWLEDGE INDEX (NEW DIALOG OFFERING)

"Can I search ERIC at home on my own computer?"

That question was asked repeatedly at Evaluation '82. We were interested, therefore to see an announcement by DIALOG of their new service called KNOWLEDGE INDEX.

The INDEX will provide users with a simplified version of DIALOG's search capabilities (i.e., some features of DIALOG——offline prints, search saves, SDI——have been removed) and low-cost access to a selected group of DIALOG's files, including, among others, ERIC, ABI/INFORM, PSYCINFO, MEDLINE, and NEWSEARCH.

The cost of access will be $24/hour for all files; there is a $35 fee to initiate service. Hours of access will be from 6 p.m. until 5 a.m., Monday through Friday; 8 a.m. until midnight on Saturday, and 3 p.m. Sunday until 5 a.m. Monday. Further information can be obtained by calling (800) 528-6050, Ext. 415 or (in Arizona) (800) 352-0458, Ext. 415.

...Louisa V. Coburn (TM)

NEW PUBLICATIONS

JUST THE FACTS, PLEASE

Users of the second set of fact sheets produced by the ERIC Clearinghouse on Counseling and Personnel Services are responding to them enthusiastically. These fact sheets were mailed out this fall with a business reply evaluation card (see below). More than 600 cards have been returned so far from the more than 7,500 recipients who constitute our regular mailing list. The ratings have been consistently positive, and we've received a large variety of topic suggestions and ideas/criticisms for improvement.

Please tell us what you think about our Fact Sheets:

	Excellent	Good	Satisfactory	Fair	Poor
Topic	☐	☐	☐	☐	☐
Length	☐	☐	☐	☐	☐
Depth	☐	☐	☐	☐	☐
Format	☐	☐	☐	☐	☐

Suggestions for future Fact Sheets:

Titles in this second set are:

- Divorce and One-Parent Counseling
- Career Resource Centers
- Comprehensive Guidance Program Design
- Conducting a Needs Assessment

Titles in the "inaugural" set mailed earlier are:

- Displaced Homemakers
- Career Guidance in Two-Year Colleges
- Teenage Pregnancy
- Counseling Gifted Students

We plan to produce four each year. All fact sheets are available free upon request from the ERIC/CAPS Office, 2108 School of Education, University of Michigan, Ann Arbor, Michigan 48109.

...Debbie Herbert (CG)

NEW PUBLICATIONS——CS

The following fact sheets have been developed by the ERIC Clearinghouse on Reading and Communication Skills. If you would like copies of any or all, let Anne Auten know. For those of you on BRS, the CS "T" number is TEDV, and you can place your order electronically.

- Bibliotherapy
- Help from ERIC/RCS
- Project Best
- Schemata
- Semiotics

New IAPs include:

- ERIC First Analysis: National Defense Commitments. By David L. Wagner. 1982. $3.75 single copy, 10% discount on 10-49 copies. 20% discount on 50+.

- Especially for Teachers: ERIC Documents on the Teaching of Writing 1966-1981. By ERIC staff. 1982. Stock #15829, $8.50.

- Improving Spelling and Vocabulary in the Secondary School. By Richard E. Hodges. 1982. Stock #46627, $4.00.

- Listening Skills Schoolwide: Activities and Programs. By Thomas G. Devine. 1982. Stock #29560, $6.50.

- Revising: New Essays for Teachers of Writing. Edited by Ronald A. Sudol. 1982. Stock #41269, $8.75.

...Anne Auten (CS)

NEW PUBLICATIONS - EC

A Case for the Small Special Education Personnel Preparation Program is a new Hot Topics paper developed by William L. Geiger, University of Arkansas, Little Rock; Lesley Wheatley, Furman University, Greenville, South Caroline; and Joyce Blasi, Eastern New Mexico University, Portales. This paper was written to address issues vital to students and teacher educators who are searching for the right place to study and work. Characteristics and advantages of the small program are explored including convenience, community orientation, the personal touch, counseling, opportunity to influence program and continued professional growth. Hot Topics papers may be duplicated and distributed freely.

The following is a new IAP:

- Assessment, Placement, and Programming of Bilingual Exceptional Pupils: A Practical Approach, by Maximino Plata. 54 pages, $7.00 (Stock No. 259).

The following are new ERIC Exceptional Child Education Reports:

- Special Education in America: Legal and Governmental Foundation Series
  - Policy Considerations Related to Early Childhood Special Education, by Barbara J. Smith. 24 pages, $4.00 (Stock No. 253).
  - An Appropriate Education for Handicapped Children of Limited English Proficiency, by Leonard Baca and Jim Bransford. 25 pages, $4.00 (Stock No. 254).
  - Planning State Fiscal Policies to Meet Local Needs, by Frederick J. Weintraub and Scottie Higgins. 26 pages, $4.00 (Stock No. 255).
- Programming for the Gifted Series—Stewardship: Training the Gifted as Community Mentors, by Ted Runions. 52 pages, $4.00 (Stock No. 265).
- Educating the Other Half: Implications of Left/Right Brain Research, by Ronald L. Rubenzer. 44 pages, $4.00 (Stock No. 264).

...Jean Nazzaro (EC)

NEW PUBLICATIONS - HE

The following are two new IAPs:

- The Enrollment Crisis: Factors, Actors, and Impacts. J. Victor Baldridge, Frank R. Kemerer, and Kenneth C. Green. AAHE/ERIC/Higher Education Research Report No. 3, 1982. ($5.00). (HE 015 656).
- Improving Instruction: Issues and Alternatives for Higher Education. Charles C. Cole, Jr. AAHE/ERIC-Higher Education Research Report No. 4, 1982. ($5.00). (HE 015 657).

The following is a recent Fact Sheet:

- Salary Equity in Higher Education: Where Do We Stand? James V. Koch. AAHE/ERIC - Higher Education Research Currents. October 1982. ($.78).

The Research Reports and Research Currents can be ordered from: Publications Department, American Association for Higher Education, One Dupont Circle, Suite 600, Washington, DC 20036.

...Laura Ciarniello (HE)

PERSONNEL NEWS

PENNY SCHREIBER REJOINS CG STAFF

Penny Schreiber, a former publications editor at the ERIC Clearinghouse on Counseling and Personnel Services, who left to have a baby in 1981, has returned as an Abstractor/Indexer. Her familiarity with the system and proven writing skills make her an ideal choice for the job. She fits the category of at-home-mother that experience has shown to work well in this position. We hope to have her with us for a long time.

...Mary Frenza (CG)

PAUL BRUCKER JOINS HE STAFF

HE welcomes its new staff member, Paul Brucker, as Publications Coordinator. Paul comes to the Clearinghouse from George Washington University's Public Relations Office. In addition to his new responsibilities with ERIC, Paul just began hosting a bi-weekly radio program called "Poetry Party."

...Marilyn Shorr (HE)

NEW SOCIAL SCIENTIST

Sheryl Robinson, Coordinator of User Services at the ERIC Clearinghouse for Social Studies/Social Science Education, gave birth to Colorado's youngest social scientist on October 10. Congratulations to Sheryl and her husband, Stephen, on the birth of their son, Jonas Bram Jacobson.

...Laurel Singleton (SO)

PATRICIA NOETH REPLACES CHERYL MOORE WHO REPLACES GERALYN KAMINSKI

Cheryl J. Moore has been appointed Processing Coordinator at the ERIC Clearinghouse on Tests, Measurement, and Evaluation. She replaces Geralyn Kaminski, who left for a position with a private investment firm. Cheryl formerly held the position of Indexer/Abstractor at the Clearinghouse.

Patricia E. Noeth, newly appointed Indexer/Abstractor at the Clearinghouse, joined the staff full-time in October. Pat has worked part-time for the Clearinghouse since the summer. She assumed the position previously held by Cheryl Moore.

...Louisa V. Coburn (TM)

STAFF CHANGES AT UD

Mr. Michael Webb, Assistant Director at the ERIC Clearinghouse on Urban Education since September of 1981, will be leaving his full-time position on November 5, 1982. Michael Webb has been involved in acquisitions, conferencing and training, user services, and of course, the day-to-day management of the

Clearinghouse. Mike's combination of high level expertise and efficiency with well-developed interpersonal skills have gone a long way toward making life easy and pleasant at the Clearinghouse for all concerned. His presence will be sorely missed.

On the bright side, Mike will continue to work on a part-time basis. He will be conducting workshops for the Clearinghouse at professional meetings while he is finishing up his dissertation at Teachers College. Correspondence formerly addressed to the Assistant Director can be sent to Maryellen LoBosco, who will either take care of it or route it to the appropriate person.

Maryellen LoBosco is now Managing Editor at the Clearinghouse. She will supervise all publications operations as well as the RIE/CIJE editing/abstracting.

New staffers at the Clearinghouse are two part-time secretaries: Devora Tulcensky and Veronica Newton. Ms. Tulcensky is a candidate for a masters degree in art education. Ms. Newton is working on a masters degree in developmental psychology. Both are students at Teachers College.

...Erwin Flaxman (UD)

MEETINGS AND CONFERENCES

SUSAN IMEL MEETS WITH ADVISORY COMMITTEE MEMBERS; ATTENDS COMPETENCY-BASED ADULT EDUCATION CONFERENCE; AND PRESENTS AT AAACE

During the recent National Adult Education Conference, Susan Imel met with adult education subgroup members of ERIC/ACVE's Advisory Committee. Committee members discussed trends in the field of adult education and made suggestions about major publication topics. Adult education subgroup members are:

- Dr. Donnie Dutton
  University of Arkansas
- Dr. Carol Kasworm
  University of Texas
- Dr. Violet Malone
  University of Illinois
- Ms. Fran Spinelli
  Montclair State College

Dr. Imel also attended the Competency-Based Adult Education Conference held in San Antonio, Texas on November 10-11, 1982. Dr. Imel presented a session, "Inventing New Wheels: the Dissemination of CBAE Innovations," with James Parker, Development and Dissemination Branch, Office of Vocational and Adult Education, USDE.

Dr. Imel attended the National Adult Education Conference in San Antonio, Texas on November 12-16, 1982. During the conference, which marked the founding of the American Association for Adult and Continuing Education (AAACE), Dr. Imel presented a session, "Career Development in the Workplace," and moderated a presentation on "A Model for Lifelong Learning: Reviewing

Self-Directed Learning Research." She also participated as a panelist for sessions on "Information Dissemination in Adult Education via National Clearinghouses" and "Publication and Dissemination Opportunities in Adult Education."

...Judy Wagner (CE)

CAPS PARTICIPATES AT MPGA AND NCACES

On October 31-November 2, 1982, Director Garry R. Walz and staff members Lynette Kosky, Jeanne Collet, and Mary Frenza attended the annual Michigan Personnel and Guidance Association meeting in Flint, Michigan. A highlight of the program was the workshop presentation on program evaluation given by Dr. Walz and Ms. Collet. Even though the overhead projector failed to function for her portion of the program, Jeanne carried on superbly with blackboard and chalk.

Dr. Walz and Ms. Collet also presented two sessions at the annual meeting of the North Central Association for Counselor Education and Supervision which was held in Minneapolis, Minnesota, October 14-16. Both sessions focused on program evaluation and accountability for counseling and counselor training programs. The first session addressed issues involved in providing evaluation consultation for school guidance programs. The second, a three hour skill building workshop, presented a strategy for designing an internal, self-conducted program evaluation. Relevant computer searches of the ERIC database were provided to participants.

...Jeanne Collet (CG)

ERIC/EC TO EXHIBIT AT MICROCOMPUTER CONFERENCE

The ERIC Clearinghouse on Handicapped and Gifted Children (EC) will participate in a National Conference on the Use of Microcomputers in Special Education. This conference, sponsored by The Council for Exceptional Children, will be held in Hartford, Connecticut on March 10-12, 1983. The Conference will include plenary and professional sessions, demonstrations and exhibits all designed to explore administrative concerns and the application of hardware and software to specific special education populations.

ERIC/EC will manage an exhibit at this conference. If any ERIC system component has materials that should be displayed at this conference, please contact Lynn Smarte or Don Erickson immediately.

...Donald K. Erickson (EC)

ERIC REPRESENTED AT DIALOG USERS MEETING

Lynn Smarte from the ERIC Clearinghouse on Handicapped and Gifted Children represented ERIC at the DIALOG Users Meeting in New Orleans on October 7-8, 1982. An indepth ERIC search workshop was presented for 25 participants the day before the DIALOG meeting. Participants were very

appreciative that ERIC was represented, seemed pleased with the clothbound Thesaurus (and its contents), but are confused by the difference between "invalid" and "used for" descriptors.

...Lynn Smarte (EC)

JEAN NAZZARO ATTENDS CONFERENCE ON MARKETING AND PROCUREMENT OF TECHNOLOGY ASSISTED LEARNING SYSTEMS

On October 27-28, Jean Nazzaro attended a professional development conference on Marketing and Procurement of Technology Assisted Learning Systems, sponsored by The Society for Applied Learning Technology. The focus of the meeting was on how organizations can work with school systems and local education agencies to enhance cooperative industry/education ventures. It was a most helpful conference and provided many new ideas for products, training, and information dissemination.

...Jean Nazzaro (EC)

ERIC/EC EXHIBITS AT PHOENIX CONFERENCE

Don Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, managed an exhibit of ERIC materials (including some from ERIC/CRESS) at a conference which focused on The Exceptional Bilingual Child. The conference, sponsored by The Council for Exceptional Children, was held at the Hyatt Regency in Phoenix, Arizona, October 31-November 2.

...Donald K. Erickson (EC)

ERIC/CLL REQUESTS MATERIALS ON BILINGUAL EDUCATION TO EXHIBIT AT NABE

The ERIC Clearinghouse on Languages and Linguistics will have a booth at the annual conference of the National Association for Bilingual Education (NABE) in Washington, DC in February 1983. We would like very much to display appropriate materials (minibibs, IAPs, etc.) from other clearinghouses. We did so two years ago at NABE, and the materials were greatly appreciated by conference participants. If you would like us to display and/or distribute anything for you, please send your materials to ERIC/CLL, Attention: Jeanne Rennie, no later than February 1, 1983.

...Jeanne Rennie (FL)

DON ELY KEYNOTE SPEAKER AT THE ANNUAL MEETING OF ICEM

Wearing his hat as Professor of Instructional Design, Development, and Evaluation, as well as that of Director of the ERIC Clearinghouse on Information Resources, Donald P. Ely gave one of the keynote sessions at the 32nd annual meeting of the International Council for Educational Media in Mexico City on October 27. His paper, "The Cross Cultural Use of Educational Media," was based on the cultural translation of materials developed in the U.S. for use in the Philippines, pre-revolutionary Iran, Indonesia, the Netherlands, and Puerto Rico. More than 100 participants from 14 nations were in attendance. This trip was taken at no expense to the ERIC system.

...Barb Minor (IR)

ERIC/IR CONFERENCE ACTIVITIES—ASIS, AASL, AND ONLINE

- American Society for Information Science

B. J. Vaughn and Bruce Clark attended the annual convention of ASIS October 17-21 in Columbus, Ohio. Bruce presented a paper, "MICROsearch--Extending the ERIC Database to Microcomputers," at a contributed paper session, and B. J. coordinated the ERIC exhibit. Assisting with the exhibit were Bruce Clark, Tom Grimes from SE, and Sandra Kerka and Judy Wagner from CE.

- American Association of School Librarians

Donald P. Ely represented ERIC at the AASL convention in Houston, Texas, October 21-24, where he made two presentations. "Using Microcomputers to Search ERIC" reported on current developments in downloading a large database for use on a microcomputer, and "Case Studies of ERIC Use in School Media Centers" focused on ways in which rural, suburban, and urban schools use ERIC.

- Online Conference

Barbara Minor attended the Online conference in Atlanta, November 1-3, where keynote speaker William Marovitz, the new president of BRS, expressed the concern of major online vendors with the wholesale downloading of files onto microcomputers for local use. The major focus of the convention was microcomputers, and a number of sessions were devoted to how to download files and/or search online with micros, as well as the copyright ramifications of downloading. Other sessions were concerned with word processing, information resources management, videodisc technology, networking, online catalogs, teletext, and the development of a program to provide a single access point to heterogeneous databases using natural language.

...Barb Minor (IR)

PS EXHIBITS AT CONFERENCE OF 14,000 EARLY CHILDHOOD EDUCATORS

Attendance soared to 14,000 this year at the annual conference of the National Association for the Education of Young Children held November 10-13 in Washington, DC.

Director Lilian Katz presented or participated in three sessions at the NAEYC conference. Mima Spencer and Dianne Rothenberg joined two other presenters to offer a session on computer literacy which was attended by more than 200 people and prompted enthusiastic discussion on the role of the educator in working with children and computers.

PS also held a luncheon meeting for advisory board members attending the conference at which Clearinghouse plans were discussed.

Spencer, Rothenberg, and Norma Howard staffed the ERIC/EECE booth and demonstrated computer searching of ERIC and explained "all about ERIC you ever wanted to know" to a seemingly endless flow of conference attendees. Great interest was expressed in the "working copy" of the microcomputer disk being developed at ERIC/EECE for students in training to become early childhood teachers. The disk was demonstrated on an Apple II Plus microcomputer at the booth.

...Norma Howard (PS)

SO ATTENDS NCSS

Staff from the ERIC Clearinghouse on Social Studies/Social Science Education exhibited and conducted sessions at the National Council for the Social Studies meeting held in Boston, Massachusetts on November 23-27, 1982. ChESS also distributed materials for the ERIC Clearinghouse on Higher Education.

...Jim Davis (SO)

ERIC/ChESS MAKES PRESENTATION AT COLORADO STATE LIBRARY ASSOCIATION MEETING

Regina McCormick demonstrated the new slide cassette program "ERIC: What It Is and How To Use It. Revised Edition (1982)" to a group of librarians attending the Colorado State Library Association meeting. The purpose of the session was to show the librarians how they can use the kit to teach their clients about ERIC. The response was very enthusiastic.

...Regina McCormick (SO)

JIM DAVIS VISITS REPUBLIC OF KOREA

From October 10 to 24, Jim Davis, along with 19 U.S. social studies textbook authors and publishers, participated in a seminar as guest of the Korean Ministry of Education in the Republic of Korea.

The purpose of the seminar was to acquaint the participants with accurate and up-to-date information about Korea that might be included in U.S. social studies textbooks. The Korean Educational Development Institute (KEDI) coordinated the seminar.

KEDI has an ERIC microfiche collection and subscribes to many of the journals indexed for CIJE. Davis gave the KEDI staff a one-half day seminar on the status and uses of ERIC. KEDI does about 300 hand searches per month for Korean researchers and curriculum developers. KEDI also produces its own RIE type index which includes ERIC type abstracts (in Korean) on KEDI-developed products.

...Jim Davis (SO)

SO MAKES ERIC PRESENTATION AT SOUTHWEST LIBRARY ASSOCIATION CONFERENCE

How to use the new "ERIC: What It Is, How To Use It" slide program with students and library clients was the topic of a presentation made by Regina McCormick on November 6, 1982, at the Southwest Library Association Conference in Phoenix, Arizona. Participants in the session were very enthusiastic about this new teaching tool.

...Regina McCormick (SO)

ERIC/SP CONDUCTS SOC/RIE WORKSHOP

Michael J. Butler, Associate Director, and Elaine R. Martin, User Services Coordinator, from the ERIC Clearinghouse on Teacher Education, conducted an ERIC workshop for West Virginia ERIC microfiche collection and RIE subscribers on November 18, 1982. The workshop, held at the Appalachia Educational Laboratory, Charleston, West Virginia, included a discussion of the latest developments and products of the ERIC system; a show-and-tell of materials available for ERIC user education and orientation seminars (including a presentation of the revised slide-tape "ERIC——What It Is, How To Use It"); and a demonstration of computer searching techniques.

In addition, an overview of the Appalachia Educational Laboratory by Sevilla Finley, Information Specialist, and an overview of the West Virginia Library Commission by Karen Goff, Reference Librarian, led to a stimulating discussion of networking among the West Virginia libraries, in general, and networking within the ERIC system, in particular. The workshop ended with some possibilities for promoting the use of ERIC throughout the state by building and maintaining a network of librarians and educators.

...Elaine R. Martin (SP)

EXHIBIT AT EVALUATION NETWORK/EVALUATION RESEARCH SOCIETY

The ERIC Clearinghouse on Tests, Measurement, and Evaluation was one of a small number of organizations invited to exhibit at Evaluation '82, the joint meeting of the Evaluation Research Society and the Evaluation Network held in Baltimore, Maryland on October 28-30, 1982. Barbara Wildemuth and Louisa Coburn answered questions about ERIC and conducted demonstration searches of the ERIC database for interested evaluators.

...Louisa V. Coburn (TM)

CONFERENCE NEWS AND MEETINGS - UD

Dr. Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, discussed emerging trends in urban education with a task force meeting of urban superintendents devoted to the social and economic context of schooling on Friday, November 5, 1982, at the National Institute of Education. The superintendents represented the schools in Atlanta, Boston, Kansas City, Oakland, and Detroit.

Michael Webb attended the annual conference of the National Black Child Development Institute, October 27-29, 1982, in Los Angeles, California. The theme of the conference was "Mobilizing for Black Children in a Time of Crisis." Approximately 350 people attended, ERIC/CUE and system materials were exhibited and papers were solicited for ERIC.

...Maryellen LoBosco (UD)

VISITORS HOSTED BY ERIC

VISITORS——EA

On November 11, 1982, the ERIC Clearinghouse on Educational Management received two visitors from Sweden. Gunnar Berg and Myrens Sodustrom of the Department of Educational Research at Uppsala University interviewed Director Philip K. Piele on the products and services of ERIC. They were particularly interested in the extent to which the ERIC database is accessible in Europe and worldwide.

...Stuart C. Smith (EA)

VISITOR——HE

Mr. Philip Narendra, Deputy Registrar at the University of the South Pacific, spent time at HE discussing Higher Education. Laura Ciarniello met with Mr. Narendra who was very anxious to look into the possibility of starting an ERIC collection at his university.

...Laura Ciarniello (HE)

VISITORS——PS

Seven visitors from China and one from Japan came to the ERIC Clearinghouse on Elementary and Early Childhood Education during October.

Six Chinese visitors from Nanjing Teachers College were led by College President Wu Ren on a UNICEF-sponsored preschool education study tour. They were shown how to find information in the ERIC system and given a computer search demonstration and publications in their areas of interest.

Dr. Cao Xiaoning, Associate Professor at Beijing Normal University, China, will be in this country as a visiting professor for one year. She is spending a concentrated amount of time at the Clearinghouse to study topics in early childhood education with Dr. Lilian Katz, Director, and to learn more about our information system.

Hisao Miyajima, an ERIC visitor from Tokyo, Japan, works with the Japan Employment Promotion Agency and is especially interested in the application of computer technology to vocational education.

...Norma K. Howard (PS)

VISITOR——SO

Mrs. Alie Dijkstra-Kruit was a recent visitor to the ERIC Clearinghouse for Social Studies/Social Science Education. She is a project leader for the "middenschool" (middle school), a new form of secondary education which was recently introduced by the Netherlands Ministry of Education and Science. The purpose of her visit to the United States was to investigate the way in which the American schools deal with changes in curricula, in particular the integration of subjects.

...Sydney J. Meredith (SO)

VISITOR——UD

Dr. Flaxman met with Mr. William Green, Director of Dissemination, Region II, U.S. Department of Education, to discuss trends in urban education on November 10, 1982. Mr. Green is preparing a policy analysis paper on urban education for the Secretary of the Department. He received various Clearinghouse publications.

...Maryellen LoBosco (UD)

With Best Wishes
for the New Year

LIST OF ATTACHMENTS

Attachment 1: ERIC Computer Search Strategy Development Form

Attachment 2: Expansion of ERIC Focuses on the Practitioner by Katherine Clay

Attachment 3: Department of Education Prepared or Sponsored Documents Announced in ERIC's Abstract Journal Resources in Education (RIE) to be Provided to GPO for Inclusion in Depository Library Distributions

Attachment 4: LOEX Brochure

Attachment 5: RIE Schedule for 1983 - Summary Version

Attachment 6: CIJE Schedule for January-June 1983 - Summary Version

Attachment 7: Customer Service Report for November/December 1982

Attachment 8: Remove List - RIENOV82

Attachment 9: Remove List - RIEDEC82

Attachment 10: RIE Input by Clearinghouse (November 1982)

Attachment 11: RIE Input by Clearinghouse (December 1982)

Attachment 12: CIJE Input by Clearinghouse (November 1982)

Attachment 13: CIJE Input by Clearinghouse (December 1982)

Submitted by _____
(name)

_____
(clearinghouse)

ERIC

Computer Search Strategy Development Form

1. Topic:

2. Please list appropriate descriptors, identifiers, and other searchable elements (such as publication type codes) that should be used to search this topic:

Concept I	Concept II
Concept III	Concept IV

3. If you feel it would be helpful, please run the strategy for this search, print a few titles retrieved, and attach.

Send to: Lynn Smarte
ERIC EC
1920 Association Drive
Reston, VA 22091

EXPANSION OF ERIC FOCUSES ON THE PRACTITIONER

by Katherine Clay

In an attempt to make ERIC* of even more use to the educational practitioner, NIE* has entered into a 2-year, 4-phase Cooperative Agreement with the SMERC* Information Center at the San Mateo County Office of Education. ERIC itself is a computerized file of about a half million educational documents collected and processed by a network of ERIC clearinghouses, each of which specializes in a specific educational area.

Phase I of this new project is designed to find out from the educational practitioner what materials would be helpful to the educational practitioner (a "user drived approach"); Phase II is designed to find out what is already in ERIC which is most used or most helpful to the educational practitioner; Phase III is designed to locate, index, and abstract new materials identified in Phase 1; Phase IV is designed to computerize and make available to practitioners through field test sites, materials located in Phase III. SMERC will be one of the five test sites; the ERIC Clearinghouse on Social Studies/Social Science Education in Boulder, Colorado will be another; the additional three test sites have not yet been selected.

Two months into Phase I, five information specialists have identified and defined multiple types of information which are not now generally in ERIC, but which might be of potential use to educators. The culmination of Phase I will take place in Washington, DC, in early March 1983, when 28 educators (hand-picked teachers; administrators; information specialists; representatives of federal education agencies; representatives of such organizations as: NEA (National Education Association), AFT (American Federation of Teachers), NASSP (National Association of Secondary School Principals), NAESP (National Association of Elementary School Principals), AASA (American Association of School Administrators), and ASCD (American Society of Curriculum Development); plus others, meet to discuss, accept, reject, or expand on, the types of materials identified as candidate documents for this new addition to ERIC.

When ERIC changed its name from Educational Research Information Center to Educational Resources Information Center in 1974, it took one small step toward indicating its intention to serve the educational practitioner as well as the educational teacher. We expect this new file will be an adjunct to, or addition to, or subfile of ERIC. By whatever name it eventually comes to be called, it is likely to be NIE's giant step toward making ERIC an even more effective practitioner-oriented body of information.

---

*ERIC - Educational Resources Information Center
NIE - National Institute of Education
SMERC - San Mateo Educational Resources Center

Some of the special types of materials identified and under consideration for this new file are: corporate materials; education-oriented materials developed by trade associations or community organizations; educational materials developed by non-education state, local, and federal agencies; administrative materials from management consulting firms; book reviews; and many, many others.

If you are a practitioner and have ever searched (or had searched for you) ERIC, and wish ERIC had a particular type of material, or had more of a particular type of material, or wish further information on this project, please contact Kathy Clay, Project Director, SMERC, 333 Main Street, Redwood City, California 94063. Telephone: (415) 363-5450.

DEPARTMENT OF EDUCATION PREPARED OR SPONSORED DOCUMENTS
ANNOUNCED IN ERIC'S ABSTRACT JOURNAL
RESOURCES IN EDUCATION (RIE) TO BE PROVIDED TO GPO
FOR INCLUSION IN DEPOSITORY LIBRARY DISTRIBUTIONS

The Government Printing Office (GPO) has made arrangements with ERIC to obtain the original paper copies of documents announced in *Resources in Education* (RIE) that are either directly published products of the U.S. Department of Education or that the agency has sponsored (i.e., contractor reports).

This amounts to a little over 100 documents per issue of RIE or somewhat less than 10% of ERIC's total announcements.

The items that are selected from this group by GPO for announcement in the *Monthly Catalog of United States Government Publications* will then be microfiched by GPO (following GPO's standards for this activity, including the Superintendent of Documents Number in the masthead) and will be included in Depository Library System shipments, under the appropriate categories.

For the benefit of libraries, several points need to be made about this arrangement:

- The material obtained from ERIC by GPO represents only those Department of Education prepared or sponsored documents that have been released by the agency and that have met ERIC selection criteria. They do not necessarily represent the total Department of Education output.

- The material obtained from ERIC by GPO represents less than 10% of the total ERIC database. The resultant GPO microfiche in no way substitute for subscribing to the total ERIC microfiche collection.

- Since the GPO selection takes place months after ERIC has processed the materials in question, there is no way for ERIC to tag these materials in its abstract journal *Resources in Education* (RIE). Whether GPO will note the ERIC ED number for these items in its *Monthly Catalog* is not known at this time.

- Availability of full-size paper copy of the documents involved will still be through the ERIC Document Reproduction Service (EDRS). GPO will not be a source of availability for reproduced paper copy of any ERIC documents.

LOEX CLEARINGHOUSE

A NATIONAL EXCHANGE FOR THE COLLECTION AND DISSEMINATION OF BIBLIOGRAPHIC INSTRUCTION MATERIALS AND INFORMATION

WRITE: LOEX Clearinghouse
217 H Library
Eastern Michigan University
Ypsilanti, Michigan 48197

PHONE: 313/487-0168
mornings

OR VISIT: On the First Floor
of the
EMU Library

ASK US

whom to contact
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what local libraries are doing
what studies, plans & reports are available
where more information can be obtained
for background information
for samples of materials
how to improve your library instruction program

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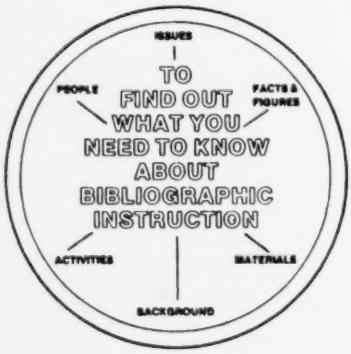

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Contact Person: _____ New Membership ☐

Address: _____ Renewal ☐

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RIE SCHEDULE FOR 1983

(Summary Version)

ISSUE (MONTH)	SHIPMENT DATES	DELIVERY DATE (TO NIE)
January (4 weeks)	Sep. 24 Oct. 1 Oct. 8 Oct. 15	Dec. 15
February (5 weeks)	Oct. 22 Oct. 29 Nov. 5 Nov. 12 Nov. 19	Jan. 17
March (4 weeks)	Nov. 26 Dec. 3 Dec. 10 Dec. 17	Feb. 17
April (4 weeks)	Dec. 27 Dec. 31 Jan. 7 Jan. 14	March 17
May (5 weeks)	Jan. 21 Jan. 28 Feb. 4 Feb. 11 Feb. 18	April 14
June (4 weeks)	Feb. 25 Mar. 4 Mar. 11 Mar. 18	May 13

ISSUE (MONTH)	SHIPMENT DATES	DELIVERY DATE (TO NIE)
July (4 weeks)	Mar. 25 Apr. 1 Apr. 8 Apr. 15	June 15
August (5 weeks)	Apr. 22 Apr. 29 May 6 May 13 May 20	July 14
September (4 weeks)	May 27 June 3 June 10 June 17	Aug. 18
October (4 weeks)	June 24 July 1 July 8 July 15	Sep. 15
November (5 weeks)	July 22 July 29 Aug. 5 Aug. 12 Aug. 19	Oct. 14
December (4 weeks)	Aug. 26 Sep. 2 Sep. 9 Sep. 16	Nov. 14

NOTE: GPO takes approximately 2-3 weeks, after delivery to them of a magnetic tape, to deliver printed copies of RIE.

Complimentary distribution of RIE to the clearinghouses is done by the ERIC Facility.

CIJE SCHEDULE (JANUARY-JUNE 1983 ISSUES)

	JAN. ISSUE (5 WEEKS)	FEB. ISSUE (4 WEEKS)	MAR. ISSUE (5 WEEKS)	APR. ISSUE (4 WEEKS)	MAY ISSUE (5 WEEKS)	JUNE ISSUE (4 WEEKS)
TUESDAY Clearinghouse to Facility	10/12 10/19 10/26 11/2 11/9	11/16 11/23 11/30 12/7 —	12/14 12/21 12/28 1/4 1/11	1/18 1/25 2/1 2/8 —	2/15 2/22 3/1 3/8 3/15	3/22 3/29 4/5 4/12 —
THURSDAY Facility to Datagraphics (Oryx Subcontractor)	10/21 10/28 11/4 11/11 11/18	11/25 12/2 12/9 12/16 —	12/23 12/30 1/6 1/13 1/20	1/27 2/3 2/10 2/17 —	2/24 3/3 3/10 3/17 3/24	3/31 4/7 4/14 4/21 —

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
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NOVEMBER 29, 1982

CUSTOMER SERVICE REPORT FOR NOVEMBER, 1982

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LIBRARY ACQUISITIONS, SERIALS
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THE NETWORK
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ANDOVER, MA. 01810

DECEMBER 14, 1982

CUSTOMER SERVICE REPORT
DECEMBER, 1982

NEW	CANCELLED
NONE	NONE

RIE NOV82

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A. DUPLICATES (10)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 032 621	ED 211 714/CE 030 970	RIEJUN82	Fac.
SE 037 814	ED 210 192/SE 035 952	RIEAPR82	Fac.
SE 038 246	ED 138 453/SE 022 344	RIESEP77	Fac.
SE 038 268	ED 101 959/SE 018 625	RIEJUN75	CH

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 032 392	ED 168 408/HE 011 105	RIEAUG79	Fac.
EC 142 476	ED 211 991/CS 206 712	RIEJUN82	Fac.
UD 022 289	ED 192 506/EC 130 168	RIEFEB81	Fac.

3. Duplicates Appearing in RIE in September, October, and November 1982

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EA 014 673	ED 217 089/UD 022 158	RIEOCT82	CH
HE 015 224	/SE 038 226	RIENOV82	Fac.
TM 820 346	ED 216 669/HE 015 268	RIEOCT82	Fac.

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B. REMOVES (13)

Accession Removed	Reason for Removal
CE 031 702	Pulled by CERIC
CE 031 703	Pulled by CERIC
CE 031 704	Pulled by CERIC
CE 031 705	Pulled by CERIC
CE 032 609	Pulled by CERIC
IR 010 252	Pulled by CERIC
PS 012 880	Pulled by CERIC
PS 012 913	Pulled by CERIC
RC 013 416	Pulled by Facility
RC 013 444	Pulled by Clearinghouse
RC 013 458	Pulled by CERIC
RC 013 459	Pulled by CERIC
SE 037 665	Pulled by Facility

C. DELAYED (20)

	Moved To
TM 820 303-321	?
TM 820 410	RIEDEC82

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RIEDEC82

REMOVE LIST

A. DUPLICATES (11)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 032 833	ED 204 519/CE 029 401	RIEDEC81	FAC
CE 032 834	ED 204 518/CE 029 400	RIEDEC81	FAC
CE 033 121	ED 208 242/CE 030 388	RIEMAR82	FAC
CE 033 123	ED 208 243/CE 030 389	RIEMAR82	FAC
CS 006 722	ED 208 342/CS 006 231	RIEMAR82	CH
EC 142 792	ED 207 285/EC 140 021	RIEFEB82	FAC
TM 820 440	ED 206 648/TM 810 538	RIEJAN82	FAC

2. Dulicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CG 016 031	ED 187 002/EA 012 670	RIEOCT80	CERIC
TM 820 435	ED 215 228/CE 032 225	RIESEP82	FAC

3. Duplicates Appearing in RIE in October, November, and December 1982

Duplicate Detected	Duplicate of	Originally Announced In	Detected By
HE 015 306	/SE 038 745	RIEDEC82	FAC
SE 038 763	/SO 014 208	RIEDEC82	FAC

B. REMOVES (11)

Accession Removed	Reason for Removal
CE 032 574	Pulled by CERIC
CE 033 170	Pulled by CERIC
HE 015 276	Pulled by CERIC
PS 012 934	Pulled by CERIC
SE 037 431	Pulled by CERIC
SE 038 244	Pulled by FAC
SE 038 288	Pulled by CERIC
SE 038 769-771	Pulled by CERIC
SE 038 774	Pulled by CERIC

C. DELAYED (41)

Accession	Moved To
CG 016 032	RIEJAN83
CG 016 033	RIEJAN83
EA 014 982	RIEJAN83
FL 013 078	RIEJAN83
JC 820 347-349	RIEJAN83
JC 820 351	RIEJAN83
JC 820 353-355	RIEJAN83
SE 038 791	RIEJAN83
SP 020 500-525	RIEJAN83
SP 020 551	RIEJAN83
SP 020 554	RIEJAN83
TM 820 409	RIEJAN83

RIE INPUT BY CLEARINGHOUSE (RIENOV82)

CH	RECEIVED	TRANSFERRED IN FROM OTHER ISSUES	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	11
CE	188	0	0	7	181	1,801
CG	71	0	0	0	71	672
CS	145	0	0	0	145	1,318
EA	66	0	0	1	65	897
EC	108	0	0	1	107	768
FL	55	0	0	0	55	511
HE	88	0	0	1	87	941
IR	66	0	0	1	65	744
JC	70	0	0	0	70	553
PS	52	0	0	2	50	574
RC	52	0	0	4	48	578
SE	105	0	0	4	101	721
SO	55	0	0	0	55	565
SP	64	0	0	0	64	727
TM	102	0	20	1	81	731
UD	54	0	0	1	53	633
TOTALS	1,342	0	- 20	23	+1,299	12,745

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RIE INPUT BY CLEARINGHOUSE (RIEDEC82)

CH	RECEIVED	TRANSFERRED IN FROM OTHER ISSUES	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	12
CE	116	0	0	6	110	1,911
CG	55	0	2	1	52	724
CS	122	0	0	1	121	1,439
EA	112	0	0	0	112	1,009
EC	108	0	0	1	107	875
FL	69	0	0	1	68	579
HE	72	0	0	2	70	1,011
IR	34	0	0	0	34	778
JC	39	0	7	0	32	585
PS	45	0	0	1	44	618
RC	57	2	0	0	59	637
SE	71	0	1	8	63	784
SO	49	0	0	0	49	614
SP	79	0	1	27	52	779
TM	76	0	1	2	74	805
UD	35	0	0	0	35	668
TOTALS	1,140	+2	-12	50	+1,080	13,825

Attachment 11
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (NOVEMBER ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0000	0000	0000	0000	374
CE	0114	0027	0028	0004	1033
CG	0117	0020	0021	0000	1660
CS	0075	0012	0012	0000	1566
EA	0081	0012	0019	0002	1018
EC	0000	0000	0000	0000	913
FL	0055	0010	0010	0000	561
HE	0098	0014	0014	0000	1280
IR	0095	0019	0021	0004	943
JC	0024	0003	0003	0000	338
PS	0023	0007	0007	0000	573
RC	0049	0005	0007	0000	471
SE	0169	0033	0051	0043	1860
SO	0094	0015	0016	0002	1084
SP	0069	0009	0011	0004	831
TM	0097	0010	0010	0000	811
UD	0113	0028	0030	0041	675
TOTALS	1273	0224	0260	0108	15,991

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CIJE INPUT BY CH (DECEMBER ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1982
AA	0000	0000	0000	0000	374
CE	0110	0023	0026	0004	1143
CG	0161	0010	0013	0000	1821
CS	0116	0015	0015	0000	1682
EA	0033	0006	0007	0005	1051
EC	0128	0015	0017	0010	1041
FL	0025	0006	0006	0003	586
HE	0106	0017	0019	0007	1386
IR	0026	0006	0006	0000	969
JC	0028	0004	0004	0000	366
PS	0026	0005	0005	0010	599
RC	0008	0004	0004	0001	479
SE	0187	0030	0033	0011	2047
SO	0073	0012	0013	0000	1157
SP	0066	0009	0010	0006	897
TM	0089	0008	0009	0000	900
UD	0040	0012	0013	0007	715
TOTALS	1222	0182	0200	0064	17,213

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Volume: 7
Number: 1
Date: January 1983

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

EAB REVERTS TO MONTHLY SCHEDULE

The November/December issue of the ERIC Administrative Bulletin (EAB) was an experiment in combining two months of ERIC news into one issue. The purpose behind this experiment was to save printing money. It became readily apparent, however, that the value of the EAB was substantially reduced when the contents of the publication were spread out over double months. Central ERIC has concluded that the EAB is an essential ERIC tool for internal communication and is dependent to a large extent on timeliness. Therefore, commencing with the January 1983 issue, the EAB will revert to being a monthly publication.

The goal of reduced printing costs remains, however. With this in mind, there will be more extensive editing of articles than has been true in the past. The clearinghouses are urged to consider this an opportunity to "fine tune" the contents of the EAB by bringing into focus only those articles which are truly important and newsworthy.

Consider also good writing style. Make it incumbent upon yourselves as "reporters" that you consider these questions when submitting your stories: who, what, where, when, and how. Write clearly and concisely. Adhere also to the cardinal rule of story writing: Make it worth reading.

Because the clearinghouses were not forewarned that their articles would be so treated in the future, the articles in this issue of the EAB appear essentially as submitted. Future articles, however, may be substantially altered or deleted on the basis of length of story and importance to the network.

The EAB is a network publication. There is much that goes on within the ERIC network that should be shared. There is much that is learned from outside of ERIC that is of value to the network. The EAB is the place to share it and to record it.

...Kevin Arundel (Central ERIC)

DEPARTMENT OF EDUCATION DOCUMENTS, IF ACCEPTED, SHOULD BE PRIORITY DOCUMENTS

When Department of Education documents, especially those of the National Institute of Education (NIE) and the National Center for Education Statistics (NCES), are published, press releases are often issued simultaneously. Consequently, an immediate public demand is created, making it important that these documents be made available by ERIC as quickly as possible. Although it is not absolutely mandatory that they be accepted, if they are selected for RIE input, they should be assigned PRIORITY status and processed as soon as possible.

...Charles Hoover (Central ERIC)

SUDDEN INCREASE SEEN IN ANALYTICS

For the period January - August 1982, the percentage of Level 3 documents in RIE was 4.2%. For the January 1983 issue, the percentage of Level 3's experienced a sudden increase to 5.8%.

The Facility hopes that the increase is not attributable to the article that appeared in the October 1982 EAB on Level 3 Documents in RIE in 1982. This article pointed out that only 5 clearinghouses used analytics and the other 11 never used analytics. This was not intended to encourage a higher percentage of analytics (and hence Level 3's) in an RIE issue as a whole, but we can see how that might have occurred if the non-using 11 clearinghouses suddenly started doing analytics. Investigation reveals, however, that most of the January analytics are coming from the same small group of clearinghouses that have always used them.

Word to the wise: please keep analytics modest in number and well-justified as significant contributions worthy of separate treatment.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORIES

PRIORITY DOCUMENTS

PRIORITY documents are those that must be processed for the very next possible issue of RIE. Every month there are at least a few PRIORITY documents. In order to ensure that PRIORITY documents can proceed unhindered, we would like to remind you of the following points (see the ERIC Processing Manual, p. IV-4, IV-27):

1. Resume Transmittal - Clearinghouses that transmit RIE data to the Facility online should notify the computer department staff prior to transmittal of their data that they have a PRIORITY document and that its data should be kept separate from that week's regular transmittal. Clearinghouses that transmit via OCR forms should submit the standard forms.

2. Shipment of Documents - PRIORITY documents must be kept separate from the regular weekly shipment. They should have their own log and it should be marked "PRIORITY." Note, however, that PRIORITY document shipments should be addressed to the regular location and not to specific editors or other individuals.

3. Deadline - Normally, the deadline for adding PRIORITY documents is the first day of the "Release" cycle line on the RIE Master Schedule. (However, the final decision of which issue a PRIORITY document will be announced in is dependent on the size and quantity of PRIORITY documents and is subject to change by the Facility). Documents received by the Facility after that date will be processed for the succeeding issue of RIE.

4. Special Information - If any special information about the PRIORITY document must be communicated to the Facility, attach a note to the document.

...Carolyn Weller (ERIC Facility)

CAPITALIZATION OF NAMES OF ETHNIC GROUPS

The question has arisen as to whether to capitalize the words "black" (as the preferred alternative to "Negro") and the word "white" (as the preferred alternative to "Caucasian").

The commonly accepted practice is to lower-case these two terms, at least when they are the only groups being discussed. However, a cosmetic and "consistency" problem arises when these terms are used along with the names of other ethnic groups, e.g., "Hispanics," "Orientals," "Asian Americans," etc., that are commonly capitalized. In ERIC abstracts, arrays of these terms have sometimes been all lower-case, sometimes been all with initial capitals, and sometimes been in mixed format.

After consultation with the National Council of Teachers of English (NCTE), we have arrived at the following guidelines, which we would propose to build into the EPM at the next opportunity, if there are no objections.

EPM Guidelines:

"Documents concerned with the two broad racial groups, blacks (Negroes) and whites (Caucasians), should follow the practice of lower-casing these terms in their abstracts, i.e., blacks and whites.

"Documents concerned with Blacks and Whites and other racial groups, such as Asian Americans, Hispanics, Orientals, etc., should follow the practice of using initial capital letters for all racial group names appearing in the abstracts, i.e., Blacks, Whites, Asian Americans, Hispanics, Orientals."

...Carolyn Weller (ERIC Facility)

CONTRACT RENEWALS & COMPETITIONS

NEW CLEARINGHOUSE CONTRACTS (CG, EA, SE, SO, TM)

Congratulations are in order to the following organizations for successfully competing for new 3-year ERIC clearinghouse contracts starting January 1, 1983:

CLEARINGHOUSE	CONTRACTOR	LOCATION	MONITOR
ERIC Clearinghouse on Counseling and Personnel Services	University of Michigan	Ann Arbor, Michigan	Judi Conrad
ERIC Clearinghouse on Educational Management	University of Oregon	Eugene, Oregon	Sam Pisaro
ERIC Clearinghouse for Science, Mathematics, and Environmental Education	Ohio State University Research Foundation	Columbus, Ohio	Mildred Thorne
ERIC Clearinghouse for Social Studies/ Social Science Education	Social Science Education Consortium, Inc.	Boulder, Colorado	Sam Pisaro
ERIC Clearinghouse on Tests, Measurement, and Evaluation	Educational Testing Service	Princeton, New Jersey	Kevin Arundel

Central ERIC looks forward to continuing good working relationships with these "new" contractors.

Four additional clearinghouses are currently in competition, and the awards of these contracts will be announced when they are finalized.

...Kevin Arundel, Judi Conrad,
Sam Pisaro, and Mildred Thorne
(Central ERIC)

NETWORK NEWS

RIE INPUT (BY CLEARINGHOUSE)——STATISTICAL ANALYSIS

Input by clearinghouse for each issue of RIE during 1982 is displayed in Attachment 1.

We would like to use the table to preach a little about the principal aspect of these shipments that can cause us difficulties here at the Facility——that is, large variances in shipment size and hence input volumes.

Some clearinghouses are remarkably stable in the size of their shipments and in their overall input for a month. This kind of stability helps the Facility to even out its workflow and to make the RIE schedule. Other clearinghouses have large variances in their shipments and sometimes in overall input for the month. This forces the Facility to adjust to the variable workflow and sometimes even to shift documents from one issue to another in order to even out the size of the RIE issues.

Consistency is very desirable in this task and we would like to thank the following four clearinghouses for keeping their variance between high and low months to under 50 documents: CG, PS, SO, and UD. Of this group, CG was head and shoulders the most consistent with a high input of 71 and a low of 55 for a variance of only 16.

FL, JC, and RC also kept their variance to under 50, but had a significant number of shipment abstentions, which also can have a deleterious effect on Facility workflow and which should be avoided whenever possible. Abstentions will be reported on next month.

...Carolyn Weller (Facility)

MICROsearch

The ERIC Clearinghouse on Information Resources developed "A Brief Description" of their MICROsearch software to use in servicing public inquiries. This appeared as Attachment 7 in the September 1982 issue of Interchange. In addition, it has recently come to our attention that they have also developed two order forms: (1) Subscription Order Form, and (2) Demonstration Set Order Form. These are reproduced here as Attachment 2 for possible use by other clearinghouses receiving inquiries about MICROsearch.

...User Services Staff (ERIC Facility)

COMPUTER-BASED USER SERVICES AT ERIC/ACVE

The ERIC Clearinghouse on Adult, Career, and Vocational Education is beginning on-line user services as a member of the vocational education computer-based message system which is coordinated by the National Center for Research in Vocational Education. This system involves networking with research units, state departments of education, curriculum centers, and professional associations. We will be experimenting with such services as on-line user services product announcements and ordering, transmission of mini-bibs and fact sheets, and on-line assistance in developing search strategies.

...Judy Wagner (CE)

FULBRIGHT LECTURER KATZ TRAVELS TO INDIA

With the support of a Fulbright Lecture Award, Lilian Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, will be a visiting lecturer in India for three months starting in January. Her assignment includes teaching graduate seminars in the Child Development Department of the Facility of Home Science at the University of Baroda as well as lectures and seminars for faculty, students and teachers concerned with young children, child care, and preschool education in various parts of India.

...Norma Howard (PS)

KATZ ARTICLES SELECTED FOR RESEARCH AND DEVELOPMENT CENTER SERIES

An article presenting provocative views on the value of follow-up studies in the evaluation of teacher education programs, by Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, James Raths, et al, was selected as the lead article in one of a "Point Counterpoint" series published by the Research and Development Center for Teacher Education, at the University of Texas, Austin.

The publication, "Teacher Education Program Evaluation: Point Counterpoint," reprints the original Katz et al article, which first appeared in the March-April 1981 Journal of Teacher Education, a "counterpoint" or rejoinder article by Ronald D. Adams, James R. Craig et al, which appeared in the September-October 1981 Journal, and also a letter by Katz and Raths in response to the rejoinder.

...Norma Howard (PS)

SP TO CONDUCT SPECIAL PROJECT

The ERIC Clearinghouse on Teacher Education is conducting a two-month study of major issues confronting education policymakers at state and local levels. Funded by NIE/DIP/CERIC as a special project, the study findings will help to enhance ERIC's responsiveness to information needs of this population. The target population is defined as the constituencies of the National Association of State Boards of Education, the National Congress of Parents and Teachers, the National Conference of State Legislatures, the National School Boards Association, and the Education Commission of the States. A letter to each clearinghouse director, dated 3 January 1983, provided more detail. Joost Yff is principal investigator of the project.

...Joost Yff (SP)

BRS INTRODUCES PREP DATABASE

BRS introduced its PRE-PSYC (Search Label PREP) database during the summer, and, by its own report, the file met with enthusiastic support during the free-access introductory offer. The purpose of PREP is to provide timely access to citations from 98 key pyschological journals. Although its primary focus is on clinical psychology, PREP also covers certain psychological aspects of gerontology, criminal justice, sociology, and education. It is BRS's policy to include journal articles in the file only if the individual article title appears in the journal's table of contents. Book reviews and correspondence are not included if only a section heading is provided for this type of article.

According to BRS, searchers familiar with BRS/MEDLINE, HEALTH PLANNING AND ADMINISTRATION, and PRE-MED will quickly learn to search PREP, since all of these databases have similar formats and are indexed using Medical Subject Headings (MeSH). PREP has no royalty fee and can be accessed at your basic connect hour rate.

...Louisa V. Coburn (TM)

BRS/AFTER DARK OFFERED TO HOME COMPUTER USERS

BRS/After Dark is the name of the new service BRS has developed for personal computer users. Described as a user friendly system which requires no formal training, BRS/After Dark allows personal or home computer users access to many of the same comprehensive databases (including ERIC) available to organizations during the day. The service is available from 6 p.m. until midnight, local time. Rates include a one-time subscription charge of $50.00. Access to BRS/After Dark is available for a minimum fee of $6.00 per connect hour, including UNINET telecommunications charges, and there is a $12.00 per month minimum usage fee. (Individual database royalties are not included in the $6.00 per connect hour charge, but have been reduced for this program.) Subscribers are billed through their personal bank credit cards.

...Louisa V. Coburn (TM)

SCIL NEWSLETTER

Small Computers in Libraries (SCIL) is the title of a monthly newsletter available from the Graduate Library School, College of Education, University of Arizona, Tucson, Arizona 85721.

SCIL describes microcomputer projects which have been implemented in schools and libraries around the country and also offers reviews of microcomputer-related books; announcements of new products, programs, and seminars; and feedback from users. Of particular interest for example, is the announcement in the October issue of an online terminal/microcomputer guide and directory which offers practical advice on choosing between a terminal or a computer for online database searching.

Subscriptions to the newsletter are available for $20.00 per year. Orders should be sent to the address given above.

...Louisa V. Coburn (TM)

NEW PUBLICATIONS

NEW PUBLICATIONS——CE

The following eight major publications, produced by the ERIC Clearinghouse on Adult, Career, and Vocational Education, will be announced in the February 1983 issue of RIE. A set of these papers will be sent to each clearinghouse in the near future.

- Adult Education for the Handicapped. Gordon A. Larson.

  Serves as a general guide for adult educators interested in developing educational programs for handicapped adults. Gives an overview of facts, problems, and programs unique to each of four handicapped populations: physically handicapped, blind, deaf, and mentally retarded.

- Lifelong Learning: Formal, Nonformal, Informal, and Self-Directed. Donald W. Mocker and George E. Spear.

  Provides a model of lifelong learning to clarify the concept. The model is based on four identified situations of learning——formal, nonformal, informal, and self-directed——and it demonstrates how all planned or deliberate learning is located along a continuum. The paper also examines current research and trends in the area of self-directed learning.

- Quality Circles: Implications for Training. Carl L. Harshman.

  Explores the background to and process of quality circles (QCs) as well as the implications of circles for management, facilitator, team leader, and circle member training. Includes information on the history and the theoretical and conceptual bases of QCs.

- Leisure: Integrating a Neglected Component in Life Planning. Carl McDaniels.

  Provides a framework for considering leisure as an integral part of life planning according to six life stages: childhood; adolescence; young adulthood; adulthood; midlife; and retirement. Each stage is treated individually indicating the most positive features of leisure at that stage and how various institutions can assist a person in taking advantage of the opportunities of that stage.

- Career Education: Collaboration with the Private Sector. Robert D. Bhaerman.

  Reviews aspects of career education and private sector collaboration. Focuses on the advantages as well as the problems with collaboration and suggests guidelines for future positive collaboration efforts. Specific examples of career education/private sector collaboration are given in an appendix.

- Retirement Policy: Planning for Change. Kathryn H. Anderson, Editor.

  Includes four papers that examine past and current retirement policies for the elderly and the implications of these policies for labor supply, job choice, and educational planning for the elderly. Proposed changes in federal retirement policies are discussed as well as the effect of retirement policies on labor force participation and labor supply. The need for vocational and adult educators to design effective programs to support and retrain the elderly is emphasized.

- Communications Technologies: Their Effect on Adult, Career, and Vocational Education. Norman M. Singer, Editor.

  Overviews recent developments in communications technologies and suggests how these developments will affect adult, career, and vocational education. Offers perspectives by four noted authors on ways in which communications technologies are affecting the world of work, and subsequently, educational content and delivery.

- Career Development in the Work Place. Susan Imel, Richard L. Knowdell, and Anita Sklare Lancaster

  Presents nine tasks to be performed in planning organizational career development programs. Helps planners address organizational issues about career development of staff as well as plan systematic programs.

NSBA ACCLAIMS ERIC/CEM BOOK

The National School Boards Association selected a book published by the ERIC Clearinghouse on Educational Management to appear in its end-of-the-year review of the "big books in education" that should be read by school board members.

Among the twenty-seven books highlighted for this recognition by NSBA's editors, reviewers, and consultants, is Collective Bargaining, Strikes, and Financial Costs in Public Education: A Comparative Review, by Bruce S. Cooper. The 120 page monograph is the latest issue in the Clearinghouse's state-of-the-knowledge series.

...Stuart C. Smith (EA)

NEW PUBLICATIONS——EC

- New IAPs:

  Microcomputers in Special Education: Selection and Decision Making Process. Florence M. Taber. 112 pages, $7.95 (Stock No. 248).

  Reflections on Growing Up Disabled. Reginald Jones. 112 pages, $7.50 (Stock No. 258).

  Career Education for Behaviorally Disordered Students. Albert H. Fink and Charles J. Kokaska. 133 pages, $14.95 (Stock No. 261).

- New ERIC Exceptional Child Education Report:

  Divestiture in Special Education——A Personal Point of View: The 1982 Statesperson's Roundtable. M. Stephen Lilly. 19 pages, $2.00 (Stock No. 618).

- ERIC/EC Hot Topics Paper

  The Extended School Year Controversy: Judicial v Educational Considerations is a new Hot Topics paper developed by William C. Healey and Julie Reichman, University of Arizona, Tucson, Arizona.

  This paper was written to address the following issues:

  - the right to extended school year programs for handicapped children
  - the need for such programs by these children
  - court considerations of pupil eligibility
  - implementation of extended school year programs in Pennsylvania

Under educational considerations the authors discuss eligibility criteria; pupil need and instructional time; and recommendations. Hot Topics papers may be duplicated and distributed freely.

...Jean Nazzaro (EC)

NEW PUBLICATIONS——HE

IAPs:

Planning for Program Discontinuance. From Default to Design. Gerlinda Melchiori. AAHE/ERIC-Higher Education Research Report No. 5, 1982. ($5.00). (HE 015 830).

State Planning, Budgeting, and Accountability. Carol Everly Floyd. AAHE/ERIC-Higher Education Research Report No. 6, 1982. ($5.00). (HE 015 831).

...Laura Ciarniello (HE)

MEETINGS/CONFERENCES/SPEAKING ENGAGEMENTS

DECEMBER IS CONFERENCE MONTH AT ERIC/ACVE

Juliet Miller, Director of the ERIC Clearinghouse on Adult, Career, and Vocational Education, gave several presentations recently. She discussed ERIC at the National Invitational Workshop on Career Education, and gave three presentations at the American Vocational Association convention. Both meetings were held in St. Louis during December.

...Judy Wagner (CE)

ERICKSON PARTICIPATES IN ERIC FUTURES AND TECHNOLOGY COMMITTEES MEETING

Donald K. Erickson, Director of the ERIC Clearinghouse on Handicapped and Gifted Children, travelled to Boulder, Colorado on December 9-10 under co-ed sponsorship. He participated in a meeting of selected members of the ERIC Futures and Technology Committees. These two groups who have been working independently brought interim reports to this meeting for discussion and analysis, and emerged with a joint report which makes recommendations for the ERIC system based on the concerns of both committees.

After the official meeting was over, Erickson stayed an additional day for skiing in the Rockies and managed to come home without a broken bone.

...Donald K. Erickson (EC)

HE GIVES TECHNICAL ASSISTANCE

As a follow-up to a summer meeting with Chuck Hoover, Ted Brandhorst, and representatives of the Maryland State Department of Education, Lynn Barnett hosted a half-day technical assistance meeting with those same Maryland representatives in December to discuss indexing procedures in database building. The project at hand is the development of a Maryland Instructional Resources Network, which is being produced at the State Media Services Center.

...Laura Ciarniello (HE)

LIBRARY AUTOMATION TAUGHT BY BASKIN AND ROTHENBERG

Linda Baskin and Dianne Rothenberg, of the ERIC Clearinghouse on Elementary and Early Childhood Education, taught a course in Library Automation at the University of Illinois Graduate School of Library and Information Science during the fall semester.

Computer basics and specific applications of computers for library automation were studied by the thirty students in the class, who included doctoral candidates and practicing librarians.

...Norma Howard (PS)

MEETINGS WITH KLINGENSTEIN FELLOWS AND DIRECTOR OF HISPANIC POLICY DEVELOPMENT PROJECT

On November 23, 1982, Dr. Erwin Flaxman, Director of the ERIC Clearinghouse on Urban Education, spoke to fellows of the Klingenstein Program concerning U.S. information dissemination policies in education, especially the policies and practices of the ERIC system. The Klingenstein Fellows are faculty and administrators of private independent schools who are on leave for one year to pursue individual interests.

On November 18, 1982, Dr. Flaxman met with Ms. Siohban Oppenheimer-Nicolau, President of the Hispanic Policy Development Project, an organization created to develop leadership among officials of business firms to assist the development of Hispanic youth. He discussed ways that the Project could benefit from the products and services of the Clearinghouse and the system.

...Maryellen LoBosco (UD)

ATTACHMENTS

Attachment 1: RIE Input (By Clearinghouse)——Statistical Analysis

Attachment 2: MICRO Search: (1) Subscription Order Form
(2) Demonstration Set Order Form

Attachment 3: Remove List - RIEDEC82

Attachment 4: RIE Input by Clearinghouse (RIEDEC82)

Attachment 5: CIJE Input by Clearinghouse (CIJEJAN83)

RIE INPUT

(By Clearinghouse)

	ERIC CH	1982 ISSUES OF RIE													SHIPMENT STATISTICS					
		JAN (4)	FEB (5)	MAR (4)	APR (4)	MAY (5)	JUN (4)	JUL (4)	AUG (5)	SEP (4)	OCT (4)	NOV (5)	DEC (4)		TOTAL INPUT	HIGH SHIPMENT	LOW SHIPMENT	AVERAGE SHIPMENT	VARIANCE (HI-LO)	RANK
1	CE	161	178	105	106	184	204	163	215	162	157	188	116		1939	215 (5)	105	162	100	14
2	CG	56	71	57	57	69	56	56	70	56	56	71	55		730	71 (5)	55	61	16	1
3	CS	153	163	80	87	143	115	97	126	100	116	145	122		1447	163 (5)	80	121	83	11
4	EA	79	169	130	63	63	61	84	89	54	43	66	112		1013	169 (5)	43	84	126	16
5	EC	34	57	37	130	73	36	97	51	110	46	108	108		887	110 (4)	34	74	76	9
6	FL	54	57	38	33	65	51	25	45	33	58	55	69		583	69 (4)	25	49	44	5
7	HE	57	142	77	42	91	75	117	86	72	102	88	72		1021	142 (5)	42	85	100	13
8	IR	77	139	105	45	94	47	54	55	47	36	66	34		799	139 (5)	34	67	105	15
9	JC	40	53	28	42	51	48	41	76	45	60	70	39		593	76 (5)	28	49	48	6
10	PS	48	75	60	36	61	46	58	68	46	35	52	45		630	75 (5)	35	53	40	3
11	RC	28	60	59	23	82	66	38	60	62	54	52	57		641	66 (4)	23	53	43	4
12	SE	71	84	57	55	74	48	42	58	57	88	105	71		810	105 (5)	42	68	63	8
13	SO	49	64	51	48	60	49	45	51	43	50	55	49		614	64 (5)	43	51	21	2
14	SP	64	57	72	27	110	86	66	80	54	53	64	79		812	110 (5)	27	68	83	10
15	TM	115	116	99	27	69	44	50	67	40	39	102	76		844	116 (5)	27	70	89	12
16	UD	59	63	65	82	70	70	48	72	41	33	54	35		692	82 (4)	33	58	49	7
	TOTAL* RECEIVED	1146	1549	1121	904	1360	1103	1082	1270	1023	1027	1342	1140	=14067	14055**					
	ADDS OR REMOVES	-19	-221	+176	+90	-117	-11	-17	-14	-4	-2	-43	-60	-242						
	NET TOTAL	1127	1328	1297	994	1243	1092	1065	1256	1019	1025	1299	1080	13825						

*AA Item in each issue must be added in to make total

**Will be short the 12 AA items

Attachment 1
Page 1 of 1

MICROsearch

SUBSCRIPTION ORDER FORM

Quarterly MICROsearch Database Diskettes contain citations to journal articles and documents processed for the Educational Resources Information Center (ERIC) Database in particular subject areas. Each diskette contains between 200-300 records together with additional files that are necessary for searching. Two to three diskettes are required for each subject area each quarter. MICROsearch will only currently work on an APPLE II Plus microcomputer with Apple DOS 3.3 operating system, and at least one disc drive.

* *

Please enter my subscription to the **MICROsearch** quarterly update service for the subject area(s) checked below. I understand that I will receive diskettes on a quarterly basis, and will be billed $6.00 per diskette plus $1.00 postage and handling per subject area.

Check choice(s) of database: ___Educational Technology ___Library/Information Science

Check if you need the MICROsearch Search Program and Manual (additional cost of $10.00) ___

- Ship to: NAME _____

  ADDRESS _____

  CITY, STATE, ZIP CODE _____

- Bill to: SAME AS ABOVE _____

  OR

  NAME _____

  ADDRESS _____

  CITY, STATE, ZIP CODE _____

NOTE: If billing is to an institution, this order form must be accompanied by the institution's purchase order. There is an additional cost of 50¢ per quarter if the bill is to be sent to a different address.

Payment for one quarter's diskettes must be received before the set for the next quarter will be shipped.

Send order to : Information Resources Publications
130 Huntington Hall, Syracuse University
Syracuse, New York 13210

MICROsearch
DEMONSTRATION SET ORDER FORM

WHAT IS IT?

A new way to search ERIC using a microcomputer.

Beginning in August, 1982, the ERIC Clearinghouse on Information Resources will package current subject-related portions of the ERIC database on diskette. Each diskette will contain 200-300 citations taken from recent issues of Resources in Education and/or Current Index to Journals in Education.

EQUIPMENT NEEDED

Apple II Plus microcomputer with 48K RAM
Apple DOS 3.3 operating system
Printer (optional for searching)

DEMONSTRATION SET

A demonstration set is now available for $10.00 (plus $1.00 for postage and handling). It contains:

- Program Diskette
  (Includes the search program plus programs to print the contents of the database diskettes on an 80-column printer.)
- Database Diskette
  (Choice of Educational Technology or Library/Media)
- User Manual

* *

- Please send ____ MICROsearch demonstration sets at $10.00 each _____
- Postage and handling @ $1.00 plus $ .50 for each set over one. _____
- New York State residents add appropriate sales tax _____

TOTAL ORDER _____

Check choice of database: ___Educational Technology ___Library/Information Science

- Ship to: NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

Send order to : Information Resources Publications
130 Huntington Hall, Syracuse University
Syracuse, New York 13210

RIEDEC82

REMOVE LIST

A. DUPLICATES (11)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 032 833	ED 204 519/CE 029 401	RIEDEC81	FAC
CE 032 834	ED 204 518/CE 029 400	RIEDEC81	FAC
CE 033 121	ED 208 242/CE 030 388	RIEMAR82	FAC
CE 033 123	ED 208 243/CE 030 389	RIEMAR82	FAC
CS 006 722	ED 208 342/CS 006 231	RIEMAR82	CH
EC 142 792	ED 207 285/EC 140 021	RIEFEB82	FAC
TM 820 440	ED 206 648/TM 810 538	RIEJAN82	FAC

2. Dulicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CG 016 031	ED 187 002/EA 012 670	RIEOCT80	CERIC
TM 820 435	ED 215 228/CE 032 225	RIESEP82	FAC

3. Duplicates Appearing in RIE in October, November, and December 1982

Duplicate Detected	Duplicate of	Originally Announced In	Detected By
HE 015 306	/SE 038 745	RIEDEC82	FAC
SE 038 763	/SO 014 208	RIEDEC82	FAC

Attachment 3
Page 1 of 2

B. REMOVES (11)

Accession Removed	Reason for Removal
CE 032 574	Pulled by CERIC
CE 033 170	Pulled by CERIC
HE 015 276	Pulled by CERIC
PS 012 934	Pulled by CERIC
SE 037 431	Pulled by CERIC
SE 038 244	Pulled by FAC
SE 038 288	Pulled by CERIC
SE 038 769-771	Pulled by CERIC
SE 038 774	Pulled by CERIC

C. DELAYED (41)

Accession	Moved To
CG 016 032	RIEJAN83
CG 016 033	RIEJAN83
EA 014 982	RIEJAN83
FL 013 078	RIEJAN83
JC 820 347-349	RIEJAN83
JC 820 351	RIEJAN83
JC 820 353-355	RIEJAN83
SE 038 791	RIEJAN83
SP 020 500-525	RIEJAN83
SP 020 551	RIEJAN83
SP 020 554	RIEJAN83
TM 820 409	RIEJAN83

RIE INPUT BY CLEARINGHOUSE (RIEDEC82)

CH	RECEIVED	TRANSFERRED IN FROM OTHER ISSUES	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	0	0	0	1	12
CE	116	0	0	6	110	1,911
CG	55	0	2	1	52	724
CS	122	0	0	1	121	1,439
EA	112	0	0	0	112	1,009
EC	108	0	0	1	107	875
FL	69	0	0	1	68	579
HE	72	0	0	2	70	1,011
IR	34	0	0	0	34	778
JC	39	0	7	0	32	585
PS	45	0	0	1	44	618
RC	57	2	0	0	59	637
SE	71	0	1	8	63	784
SO	49	0	0	0	49	614
SP	79	0	1	27	52	779
TM	76	0	1	2	74	805
UD	35	0	0	0	35	668
TOTALS	1,140	+2	-12	- 50	+1,080	13,825

Attachment 4
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR JANUARY 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0000	0000	0000	0000	0000
CE	0075	0019	0020	0000	0075
CG	0159	0018	0019	0000	0159
CS	0101	0011	0011	0000	0101
EA	0105	0015	0015	0004	0105
EC	0105	0015	0015	0000	0105
FL	0032	0006	0006	0012	0032
HE	0113	0016	0016	0000	0113
IR	0143	0024	0040	0011	0143
JC	0019	0003	0003	0000	0019
PS	0071	0007	0007	0000	0071
RC	0026	0004	0004	0000	0026
SE	0149	0026	0028	0018	0149
SO	0129	0019	0023	0000	0129
SP	0167	0016	0018	0014	0167
TM	0091	0010	0012	0012	0091
UD	0038	0013	0014	0007	0038
TOTALS	1523	0222	0251	0078	1523

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Date: February 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

GET IT IN WRITING!

A perennial ERIC problem is the clearinghouse attendee who rushes back from a national or regional technical meeting and puts into action a change that was discussed at the meeting and agreed upon as a "good idea."

The enthusiasm and initiative demonstrated in this situation is commendable, but the fact of the matter is that the "good idea" must first be considered by the ERIC Steering Committee for Technical Operations. If the Steering Committee likes it, they make a specific recommendation to Central ERIC. If Central ERIC likes it, they issue specific instructions to the ERIC Facility (or other contractor that may be impacted) to implement the change. At this point, the Facility issues revised ERIC Processing Manual (EPM) pages, or other necessary documentation relating to the change. No action should be taken by the clearinghouses until such documentation is received from Central ERIC or the Facility. Only by observing this careful procedure for review, central decision, and written documentation can ERIC maintain an orderly process of change, with all components of the system properly coordinated.

...Jim Prevel (Central ERIC)

LIAISON WITH STATE CAPACITY BUILDING PROJECTS

As you know, many of the State Capacity Building (SCB) projects are nearing the end of their five-year grants. Because the ultimate SCB goal is institutionalization of capacity building processes and because we feel ERIC clearinghouses can and should be supportive of that goal, we would like each clearinghouse to make a special effort to contact all SCB projects. Specifically, we would like each clearinghouse to send each SCB project a single copy of every one of their user services products, so that the SCB projects will avoid duplication of effort and can copy and disseminate ERIC products as needed.

At the same time, we will send out a letter from NIE asking each SCB project to make sure that:

1. they are not developing products already in existence and available from the clearinghouses (e.g., a fact sheet on computer technology for the handicapped);

2. they are submitting all appropriate state-developed materials to ERIC for possible inclusion in the database.

The names of contact persons and the SCB addresses are displayed in Attachment 1. Please draft a cover letter to go with your products and send carbon copies to your monitor and Barbara Lieb-Brilhart, SCB Program Manager, Regional Programs, NIE (Stop 26B), Washington, DC 20208.

...Judi Conrad (Central ERIC)

NEW PUBLICATION TYPE CODE 171

Pubtype code 171 -- "Multilingual/Bilingual Materials" has been approved as an additional category in ERIC's publication type scheme (per a recommendation of the ERIC Vocabulary Review Group). Clearinghouses may begin immediately to use the new code for RIE or CIJE input. (As always, the maximum number of codes that may be used for a given citation is three (3).)

The new code is a subcategorization of code 170 -- "Translations." Figure V-12 of the ERIC Processing Manual is being revised to carry definitions of these two categories as follows:

170	TRANSLATIONS	To be applied to any document translated from its original language into a second language. The usual case will be a translation into English from an original non-English text, but other translation situations also apply. Should also be classified elsewhere when possible.
171	--Multilingual/ Bilingual Materials	Materials whose contents include equivalent or near-equivalent information in two or more languages. Also classify elsewhere when possible. CAUTION: Do not misuse. Nonequivalent content in two or more languages (collections of disparate articles in different languages, most foreign language textbooks, etc.) should be excluded from this category.

Also, the following indexing note is being added to the Descriptor MULTILINGUAL MATERIALS in the ERIC Thesaurus:

"(Note: Corresponds to Pubtype 171 -- do not use except as the subject of a document)"

Revisions to the EPM and other materials to reflect this change will be issued in the near future. Until then, Clearinghouses are requested to update their present cataloging materials (e.g., ERIC Ready Reference #2) as a reminder to use code 171 whenever appropriate.

...Jim Houston (ERIC Facility)

NETWORK NEWS

From Central ERIC...

Attachments 2-4 are statistical analyses created by the ERIC Facility. You will note that I have deleted the identification of clearinghouse names or acronyms to avoid unwarranted "finger pointing." The purpose of the analyses is to identify potential problem areas and to alert you to possible corrective actions.

You can be assured that we in CERIC are not interested in embarrassing any person or organization. We are proud of both your performance and the quality of ERIC products. We do not make arbitrary or capricious judgments. We do attempt to discuss problems with a clearinghouse on a case by case basis.

...Charles Hoover (Central ERIC)

CIJE INPUT (BY CLEARINGHOUSE)——STATISTICAL ANALYSIS

Attachment 2 depicts the input by clearinghouse for each issue of CIJE during 1982.

Extreme variances between shipments are not desirable because they make it difficult for the Facility to balance their CIJE workload in concert with their other ERIC functions. Clearinghouses should be aware of the problem and try to "even" out shipments for both RIE and CIJE as much as possible.

...Charles Hoover (Central ERIC)

DUPLICATES DETECTED IN CLEARINGHOUSE INPUT TO RIE——PUBLICATION YEAR 1982

During 1982, a total of 71 duplicates were detected in clearinghouse shipments for RIE and were removed by the Facility prior to publication. This is many more than the 41 duplicates found in 1981, but not as high as the total of 80 in 1980. Because of the added cost and lost time and effort, duplicates should be kept as low as possible.

Attachment 3 displays the count of duplicates by RIE issue and by clearinghouse number.

...Charles Hoover (Central ERIC)

CLEARINGHOUSE INPUT TO RIE AND CIJE——SHIPMENT ABSTENTIONS DURING PUBLICATION YEAR 1982

The RIE and CIJE schedules call for clearinghouses to ship every Friday whatever they have ready at that time. During the course of a year there are occasional abstentions due to individual circumstances at each clearinghouse.

Attachment 4 shows that during 1982 there were a total of 46 abstentions to RIE input (or an average of almost one per week).

CIJE input was much more erratic than RIE input. During 1982 there were a total of 110 CIJE shipment abstentions of 2.1 per week on the average. Some issues of CIJE suffered through as many as 15 abstentions. We realize there can be many varied and valid reasons for a clearinghouse abstaining from either a shipment for RIE or CIJE. You can realize, however, for the overall efficiency of the system, abstentions should be kept to a minimum. Please help us in this effort.

...Charles Hoover (Central ERIC)

NAESP JOURNAL SERVES AS VEHICLE FOR DISSEMINATION OF ERIC/CEM PRODUCTS

Two recent articles in The Principal, journal of the National Association of Elementary School Principals, give evidence of the efforts by the ERIC Clearinghouse on Educational Management to achieve more cost effective dissemination of its products.

Two articles on legal self-defense for principals, by Jo Ann Mazzarella, clearinghouse research analyst and writer, appeared in the journal's November 1982 and January 1983 issues. Originally planned as Research Action Briefs for publication by the clearinghouse, the products were tailored to The Principal's specifications when its editor showed interest in the topic. The result is that the products have been delivered to 23,000 subscribers at no cost to the clearinghouse.

...Stuart C. Smith (EA)

ERIC/FL USES MICROCOMPUTER TO KEEP HOUSE

The Center for Applied Linguistics recently acquired an IBM Personal Computer. Many of the initial applications for the microcomputer have involved ERIC activities (financial planning aspects of clearinghouse management, maintenance of local document records, and, of course, input for RIE and CIJE).

In the near future, we hope to be keeping user services records on computer files, and perhaps also to expand our mailing list capabilities. We welcome an exchange of information with other clearinghouses on micro applications to clearinghouse activities, and we'll certainly keep everybody informed as we make more extensive use of this new technology.

...John Brosseau (FL)

CLEARINGHOUSES WORKING TOGETHER

Needing to be well-informed about computers in education because he was conducting a program which included Steven Jobs of Apple Computers, a television interviewer from EDP News Services contacted ERIC for assistance. Margot Eddy (HE) and Marilyn Laubacher (IR) worked together to produce a list of resources for the user within a couple of hours.

...Margot Eddy (HE)

JC CHANGES ADDRESS

At the ERIC Technical Meeting held in Washington, DC, JC announced a change of address:

ERIC Clearinghouse for Junior Colleges
University of California at Los Angeles
Mathematical Sciences Building, Room 8118
405 Hilgard Avenue
Los Angeles, California 90024

The telephone number remains the same.

...(Elizabeth Pugh (ERIC Facility))

INSTRUCTOR MAGAZINE TO FEATURE KATZ' COLUMNS

Instructor magazine will feature a monthly column to be contributed by Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, beginning in the fall. Since the Instructor is one of the most widely-read teachers' magazines, this column will have the effect of bringing ERIC/EECE to the attention of more than 270,000 readers on a monthly basis.

Dr. Katz also writes a monthly column for Parents magazine, another publication which has wide readership.

...Norma Howard (PS)

NEW YORK TIMES AND NEWSDAY CALL ON ERIC FOR ASSISTANCE

The New York Times and Newsday recently called the ERIC Clearinghouse on Elementary and Early Childhood Education for background information for news articles on issues in the education of young children. The Times article, which appeared January 27, concerned the effects on children of early school entrace age. Reporter Edward Fiske quoted several well-known educators in the article, David Weikart, Irving Lazar, and Dorothy and Raymond Moore, to whom he was referred by ERIC/EECE.

Newsday, with a half million readers in the Long Island, New York area, requested information on the effects of preschool education on socially advantaged children for an article by reporter John Hildebrand.

...Norma Howard (PS)

PERSONNEL NEWS

ERIC/EC REDUCES STAFF

It is with great regret that I announce the departure of several clearinghouse employees who have served ERIC/EC faithfully and well for many years. They are:

- Marion Cambel, Acquisitions Coordinator
- Carol Lloyd, Abstractor/Indexer and User Services
- Sharon White, Abstractor/Indexer and User Services
- M. Angele Thomas, Writer/Editor

Their departure was the direct result of a reduction in force action by the EC's host organization, The Council for Exceptional Children. The ERIC duties performed by these people will be assumed by other clearinghouse personnel.

It is impossible to adequately recognize and honor the contributions made by these four employees. They have been an important part not only of this clearinghouse, but of the ERIC system as a whole. They will be sorely missed by all of us.

...Donald K. Erickson (EC)

FAREWELL MY ERIC FRIENDS

This is my last contribution to the EAB. As I have purged files preparatory to leaving ERIC/EC, I have thought about each of you with whom I have worked closely the past 10 years and of the more recent ERIC staff members I do not yet know. ERIC is unique not only because it is an ingenious system, but because each of you makes it work with your knowledge, diverse talents, humor, dedication, and capacity to interact positively with other people. I promise you that even on the "outside" I shall continue to hold the banner high for ERIC. A fond farewell to each of you.

...Marion Cambel (EC)

MARGOT EDDY RESIGNS FROM HE

HE regretfully announces the resignation of Margot Sanders Eddy, effective February 11, 1983. Margot worked for the Clearinghouse on a full and part-time basis for seven years, mainly in the area of user services. She will devote full time to family responsibilities. À bientôt, Margot.

...Marilyn Shorr (HE)

COCHRANE AND CLARK LEAVE ERIC/IR

The ERIC Clearinghouse on Information Resources ended the old year by saying au revoir to two valued staff members——Associate Director Pauline A.

Cochrane, who has gone on sabbatical leave, and Assistant Director W. Bruce Clark, who has joined the faculty of the School of Education at the University of Calgary. Bruce will continue to work with the clearinghouse on the MICROsearch project on a consultant basis.

The new year began on a more cheerful note with the appointment of Dr. Evelyn H. Daniel, Dean of the School of Information Studies at Syracuse University, as the new Associate Director of the clearinghouse. Evelyn has pioneered a new program in information resources management in the School of Information Studies. She has taught in the areas of information resources management and in school media librarianship. She has worked closely with the clearinghouse since its move to Syracuse University and is the author of several ERIC/IR IAPs.

...Barb Minor (IR)

LIST OF ATTACHMENTS

Attachment 1: State Dissemination Grants-Project Directors and Project Officers

Attachment 2: CIJE Input——Statistical Analysis

Attachment 3: Duplicates Detected in Clearinghouse Input to RIE (1982 Publication Year)

Attachment 4: Clearinghouse Shipment Abstentions During Publication Year 1982

Attachment 5: Meetings/Conferences/Workshops

Attachment 6: New Publications

Attachment 7: CIJE Input By Clearinghouse (For February 1982 Issue)

Attachment 8: Customer Service Report, January 1983 (EDRS)

STATE DISSEMINATION GRANTS-PROJECT DIRECTORS AND PROJECT OFFICERS

COHORTS I-V

COHORT	STATE		PROJECT OFFICER
II	ALABAMA	Dr. Meade Guy Project Director Alabama Information and Development System Alabama Department of Education State Office Building Montgomery, AL 36130 205-832-3138	Arch Steiner CLOSED
I	ALASKA	Ms. Sandra Berry Project Director Alaska Dissemination Capacity Building Project Office of Planning and Research Pouch F., State Office Building Juneau, AL 99811 907-465-2841	Richard Otte CLOSED
III	ARIZONA	Dr. Beverly Wheeler Project Director Arizona Department of Education General Operations/Dissemination 1535 West Jefferson Phoenix, AZ 85007 602-255-5391	John Coulson
V	ARKANSAS	Dr. Sara A. Murphy Associate Director for Communication and Dissemination Arkansas Department of Education Arch Ford Education Building Capitol Mall Little Rock, AR 72201 501-370-5036	Arch Steiner
II	CALIFORNIA	Ms. Donna Bolen Project Director California State Department of Education Office of Information 721 Capitol Mall Room 532 Sacramento, CA 95814 916-322-6140	John Coulson CLOSED
II	COLORADO	Mr. Bob Ery Project Director Colorado Department of Education Senate Office Building 201 East Colfax Denver, CO 80203 303-839-2232	Evelyn Belton-Kocher CLOSED
I	CONNECTICUT	Mr. Robert Margolin Associate Commissioner Division of Elementary & Secondary Education Connecticut State Dept of Education Box 2219 Hartford, CT 06115 203-566-5079	Mary Campbell CLOSED
I	DELAWARE	Dr. Wilmer Wise Project Director Delaware Dissemination Capacity Building Project John G. Townsend Building Dover, DE 19901 302-678-4583	Judy Stark CLOSED
V	DISTRICT OF COLUMBIA	Barbara Lieb-Brilhart Ms. Lucille Laisner Project Director Office of Staff Development Bryan Elementary School Independence Avenue between 13th & 14th Streets Washington, DC 20003 202-724-8796	Susan Talley
	FLORIDA	Mr. Mike Kuhn, Project Director Florida Department of Education Knott Building Tallahassee, FL 32304 904-487-1078	Richard Lallmang CLOSED
II	GEORGIA	Dr. Jess Elliott Project Director Georgia State Department of Education 242 State Office Building Atlanta, GA 30334 404-656-2402	Richard Lallmang CLOSED
IV	HAWAII	Richard Fort, Project Director Ms. Kathleen Steffen Project Manager Hawaii State Department of Education Office of Instructional Services Curriculum Materials and Services Development Section 595 Papaekeo Street Building H Honolulu, HI 96825 808-396-6356	John Coulson
II	IDAHO	Mr. Charles A. Brown Project Director Idaho Department of Education Len B. Jordan Office Building Boise, ID 83720 208-334-3998	Richard Otte CLOSED
I	ILLINOIS	Dr. E. L. (Bud) Grossner Project Director Illinois Dissemination Capacity Building Project Program Services Illinois Office of Education 100 North First Street Springfield, IL 62777 217-782-5418	Richard Otte CLOSED
V	INDIANA	Mr. Patrick Gavigan Project Director Indiana Department of Public Instruction Div. of Federal Resources and School Improvement Room 229, State House Indianapolis, IN 46204 317-927-0296	Richard Otte
II	KANSAS	Dr. Nancy Flott Project Director Kansas State Department of Education 120 East 10th Street Topeka, KS 66612 913-296-3136	Evelyn Belton-Kocher CLOSED

COHORT	STATE		PROJECT OFFICER
I	KENTUCKY	Ms. Shirley Williamson Project Director Dissemination Capacity Building Project Office of Communication Services Kentucky State Department of Education Capital Plaza Tower Frankfort, KY 40601 502-564-4743	Tom Israel CLOSED
V	LOUISIANA	Ms. Sue F. Wilson Project Director Louisiana State Department of Education Division of Research and Development P.O. Box ~~4444~~ Baton Rouge, LA 70804 504-389-2941	Richard Lallmang
V	MAINE	Ms. Daryl Hahn Information Exchange Department of Education Cultural Service Station 23 Augusta, ME 04333 207-289-2139	Arch Steiner
IV	MARYLAND	Ms. Elsie Leonard Project Director Maryland State Department of Education Division of Library Developmental Services 200 W. Baltimore Street Baltimore, MD 21240 301-659-2106	Arch Steiner
II	MASSACHUSETTS	Dr. Cecelia DiBella Project Director Massachusetts Department of Education Bureau of Educational Resources 27 Cedar Street Wellesley, MA 02181 617-431-7013	Judy Stark CLOSED
II	MICHIGAN	Dr. Philip H. Hawkins Project Director Michigan State Department of Education Box 30008 Lansing, MI 48902 512-373-7398	Arch Steiner
II	MINNESOTA	Mr. Roy Tally Project Director Minnesota State Department of Education Capitol Square Building Room 401 St. Paul, MN 55101 612-296-0596	Richard Otte
V	MISSISSIPPI	Dr. Clyde Hattern Project Director Mississippi State Department of Education P.O. Box 771 Jackson, MS 39205 601-354-7328	Richard Lallmang
I	MONTANA	Mr. Wayne Pyron Project Director Montana Dissemination Capacity Building "Project Exchange" State Capitol Helena, MT 59601 406-449-3095	Richard Otte CLOSED
III	NEBRASKA	Joan Orender Nebraska Department of Education Planning, Evaluation and Research Director/Information Consultant P.O. Box 94987 301 Centennial Mall South Lincoln, NB 68509 402-471-2637	Richard Otte
II	NEW HAMPSHIRE	Mr. Paul Fillion Project Director New Hampshire State Department of Education State House Annex Concord, NH 03301 603-271-3453	Arch Steiner
II	NEW JERSEY	Dr. Joe Picogna Project Director New Jersey Department of Education 225 West State Street Trenton, NJ 08625	Tom Israel CLOSED
I	NEW YORK	Mr. Robert M. Trombly Project Director New York Capacity Building Project New York State Education Department Albany, NY 12234 518-474-3639	Doris Edmonson CLOSED
III	OKLAHOMA	Mr. Jack Craddock Project Director Oklahoma State Department of Education Federal Programs Division Oliver Hodge Memorial Education Building Oklahoma City, OK 73105 405-521-3331	Pat Coulter
II	OREGON	Mr. George Katagiri Project Director Oregon Department of Education 942 Lancaster Drive, N.E. Salem, OR 97310 503-378-3566	CLOSED
IV	PENNSYLVANIA	Ms. JoAnn Weinberger Project Director Office of Policy Management Pennsylvania Department of Education 333 Market Street Harrisburg, PA 17126 717-787-9744	John Coulson
	PUERTO RICO	Ms. Helen Sosa(Acting) Project Director Department of Education P.O. Box 759 Hato Rey, PR 00919 809-759-8240	Susan Talley CLOSED
II	RHODE ISLAND	Dr. Janice Baker Project Director Rhode Island Department of Education 22 Hayes Street Providence, RI 02908 401-277-2841	Mary Campbell CLOSED
I	SOUTH CAROLINA	Dr. Elmer Knight Project Director South Carolina Capacity Building Project South Carolina State Department of Education 1429 Senate Street Columbia, SC 29201 803-758-5733	Arch Steiner CLOSED
V	SOUTH DAKOTA	Donna Fjelstad Project Director South Dakota Department of Educational and Cultural Affairs Kneip Building Pierre, SD 57501 605-773-4571	Richard Otte
IV	TENNESSEE	Dr. Charles Moffett Project Coordinator Tennessee Department of Education Cordell Hull Building Room C3-302 Nashville, TN 37219 615-741-5082	Arch Steiner
I	TEXAS	Dr. William Scannel Project Director Coordinating Information for Texas Educators (CITE) Texas Education Agency 201 East 11th Street Austin, TX 78701 512-475-5601	Richard Lallmang CLOSED

COHORT	STATE		PROJECT OFFICER
III	UTAH	Dr. Kenneth P. Lindsay Project Director Utah State Board of Education Division of Research and Development 250 East Fifth South Salt Lake City, UT 84111 801-533-5891	Alan Moorehead
V	VERMONT	Ms. Mary Perry Project Director Vermont Capacity Building Project Division of Federal Assistance Vermont Department of Education Montpelier, VT 05602 802-828-3124	Mary Campbell
III	VIRGIN ISLANDS	Mr. James Oliver Project Director Virgin Islands Department of Education P.O. Box 630 St. Thomas, VI 00801 809-774-4319	Arch Steiner
V	WASHINGTON	Dr. Joan Newman KNOW-NET Dissemination Project Project Director Washington State Department of Public Instruction 7510 Armstrong Street Pumwater, WA 98504 206-753-6723	Richard Otte
III	WISCONSIN	Ms. Loretta Harmatuck Ms. Dianne McAfee Hopkins Project Directors Department of Public Instruction Wisconsin Dissemination Section 125 South Webster Street P.O. Box 7841 Madison, WI 53707 608-266-2127	Judy Stark

CIJE INPUT

(By Clearinghouse)

	ERIC CH	1982 ISSUES OF CIJE													SHIPMENT STATISTICS				
		JAN (4)	FEB (5)	MAR (4)	APR (5)	MAY (4)	JUN (4)	JUL (4)	AUG (3)	SEP (4)	OCT (5)	NOV (4)	DEC (5)		TOTAL INPUT	HIGH SHIPMENT	LOW SHIPMENT	AVERAGE SHIPMENT	VARIANCE HI-LO
1		45	110	99	85	28	147	138	73	103	115	95	105		1143	147	28	95	119
2		100	135	299	121	129	187	130	154	131	153	123	170		1832	299	100	153	199
3		45	221	80	180	197	224	118	277	37	103	82	102		1666	277	37	139	240
4		116	62	118	95	93	98	121	87	75	80	57	106		1108	121	57	92	64
5		12	24	50	81	156	130	196	72	121	73	91	128		1134	196	12	95	184
6		73	61	33	37	11	13	113	40	71	72	39	48		611	113	11	51	102
7		97	163	122	75	72	118	149	111	154	126	85	118		1390	163	72	116	91
8		48	91	47	74	58	59	87	90	148	109	95	67		973	148	47	81	101
9		32	18	12	45	27	29	23	32	58	39	31	21		367	58	12	31	46
10		97	90	49	55	21	77	39	61	31	36	20	43		619	97	20	52	77
11		12	28	18	87	54	14	61	39	36	54	50	22		475	87	12	40	75
12		109	220	121	248	171	144	214	225	131	107	98	188		1976	248	98	165	150
13		50	67	93	117	130	93	142	120	90	64	135	31		1132	142	31	94	111
14		50	105	79	88	119	57	57	56	89	43	71	120		934	120	43	78	77
15		62	148	73	60	5	87	55	99	46	82	112	64		893	148	5	74	143
16		32	59	51	55	66	76	99	55	55	59	81	63		751	99	32	63	67
17	SMERC	76	128	127	7	--	--	--	--	--	--	--	--		338				
	TOTAL TRANS-MITTED	1056	1730	1471	1510	1337	1553	1742	1591	1376	1315	1265	1396	=	17,342				
	TOTAL INTO ISSUE	1126	1368	1444	1317	1429	1556	2082	1738	1198	1460	1273	1222	= 17,213					

DUPLICATES DETECTED IN CLEARINGHOUSE INPUT TO RIE

(1982 Publication Year)

ERIC CLEARINGHOUSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL DUPS
1	1					1		1	2	1	2	4	12
2								1				1	3
3												1	1
4						1					1		2
5		1			1	1	1	1		1	1	1	8
6													0
7	1				1						1	1	4
8													0
9													0
10	1	1	1		1		1						5
11							1						1
12								1	2		3	1	8
13					1								1
14	2	1		1									4
15		6	1								1	2	10
16	1	3		5				1	1		1		12
TOTAL	7	12	2	6	5	3	3	5	5	2	10	11	71

Attachment 3
Page 1 of 1

CLEARINGHOUSE SHIPMENT ABSTENTIONS

DURING PUBLICATION YEAR 1982

ERIC CLEARINGHOUSE	RIE INPUT ABSTENTIONS	CIJE INPUT ABSTENTIONS
1	3	2
2	0	0
3	3	5
4	0	2
5	0	0
6	8	16
7	2	6
8	2	7
9	7	17
10	1	5
11	8	16
12	4	0
13	1	3
14	4	1
15	2	6
16	1	0
TOTAL	46	86

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MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	NOTES
CE	1/11/83	Columbus, OH	Susan Imel spoke to the Ohio Directors of Adult Basic Education during their annual meeting. Dr. Imel gave a brief overview of ERIC and suggested how ERIC/ACVE could assist them with some of their areas of concern such as recruitment and retention of students, job training and retraining, and identifying exemplary programs for use in their communities.
HE	1/23/73		HE staff met with the publications experts from 16 higher education associations. The agenda focused on topics for further research and on what is being done and what has been completed in the higher education field. The HE staff met with key contact people in various associations. The meeting proved very profitable for acquisitions purposes. The ERIC/HE Research Series was applauded by several in attendance.
UD	11/19-12/82	Atlanta, GA	Michael Webb attended the National Council of States on Inservice Education conference. Approximately 350 people attended. ERIC system products and Clearinghouse materials were exhibited.
	12/15-16/82	Philadelphia, PA	Mr. Webb conducted a seminar as part of an ongoing series of information seminars for personnel in large urgan schools. Four seminars were held for 55 people from the Dept. of Research and the Division of Curriculum and Instruction. Mr. Webb explained ways that urban school personnel can best use the ERIC system. A number of targeted computer searches were also conducted.
	1/6-7/83	New Orleans, LA	Erwin Flaxman and Michael Webb conducted an information seminar for the New Orleans Public Schools which was attended by librarians, principals, and board staff.
	1/10/83	Boston, MA	Erwin Flaxman and Michael Webb conducted a tutorial for Standing Order Customers from Maine, New Hampshire, and Rhode Island. The tutorial concentrated on indexing in the ERIC system and on requirements for computer searching.

NEW PUBLICATIONS

CH	PUBLICATION INFORMATION	ORDERING INFORMATION
HE	New Publications The Process of Change in Higher Education Institutions. Robert C. Nordvall. AAHE/ERIC-Higher Education Research Report No. 7, 1982. ($5.00) (HE 015 832). Information Systems and Technological Decisions: A Guide for the Nontechnical Administrator. Robert L. Bailey. AAHE/ERIC-Higher Education Research Report No. 8, 1982. ($5.00) (HE 015 916). Fact Sheet Students' Evaluations of Teaching: An Update. Jesse U. Overall and Herbert W. Marsh. AAHE/ERIC Research Currents. December 1982. ($.78) (HE 015 833).	The Research Reports and Research Currents can be ordered from: Publications Dept., American Association for Higher Education, One Dupont Circle, Suite 600, Washington, DC 20036.

CIJE INPUT BY CLEARINGHOUSE (FOR FEBRUARY 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0000	0000	0000	0000	000
CE	0103	0022	0024	0005	178
CG	0181	0018	0024	0005	340
CS	0155	0020	0021	0001	256
EA	0094	0010	0012	0000	199
EC	0000	0000	0000	0000	105
FL	0027	0011	0011	0004	59
HE	0070	0013	0013	0011	183
IR	0054	0014	0016	0000	197
JC	0017	0002	0002	0000	36
PS	0029	0005	0006	0000	100
RC	0008	0001	0001	0000	34
SE	0172	0030	0033	0028	321
SO	0125	0017	0018	0000	254
SP	0085	0008	0008	0000	252
TM	0130	0013	0026	0000	221
UD	0062	0006	0006	0000	100
TOTALS	1312	0190	0221	0054	2835

Attachment 7
Page 1 of 1

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Volume: 7
Number: 3
Date: March 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEM

Identifiers Ready for "Graduation"

Following the production of the latest Identifier Authority List (IAL), we reviewed the heavily posted Identifiers and prepared a list of candidates for Thesaurus status (see Attachment 1). All terms in the list have 40 or more postings. Most of them should either be Descriptors or UFs, although a few might involve mere postings transfers without actually being represented per se in the Thesaurus listings.

We believe most clearinghouses will recognize their own terms, and we recommend that an effort be made to "graduate" these Identifiers to the Thesaurus as soon as possible.

Terms marked with an asterisk are those from the previous list that originally appeared in the Oct81 EAB.

...Carolyn Weller (ERIC Facility)

ABSTRACTING/INDEXING ADVISORIES

Abstracting Advisories

- Author Abstracts

  In recent weeks there have been several cases where authors have raised questions about changes made by Clearinghouses to author abstracts provided with the document. In one example, information was lost to no purpose. In another example, the change affected the meaning adversely. While obviously any typographic errors and misspellings that are detected in an author abstract should be corrected, other substantive changes should be made only when there is a compelling and justifiable reason to do so. It is much harder to fault ERIC for using an author abstract verbatim than it is for changing an author abstract unnecessarily.

- Abstract Page

  Some Clearinghouses have been removing from the document the page containing the author abstract, particularly when this abstract was not used by ERIC. This should not be done. The page containing the author abstract is part of the document and should be left intact whether or not ERIC chooses to make use of it.

- Abstract Attribution

Some Clearinghouses have felt that if they make use in their abstract of any phrases that appear in the document, they should attribute the abstract to the author. This is not the case. An abstract should be attributed to the author only when the document actually contains a specific author-prepared abstract. The occasional use of the author's terminology in an abstract does not make it an author abstract. If the Clearinghouse created the abstract then it should be attributed to the Clearinghouse.

...Ted Brandhorst (ERIC Facility)

Indexing Advisory——Avoiding Excessively Broad Descriptors

The ERIC Facility staff is beginning to notice, once again, misuses by some Clearinghouse indexers of excessively broad Descriptors. Indexers are reminded to review pages VII-45-46 of the ERIC Processing Manual (EPM), which warns against overusing such terms.

We would also ask that you add the term MEASURES (INDIVIDUALS) to the "broad Descriptors" list on page VII-46. (We will correct this omission in an upcoming EPM revision, and I'll recommend to the Vocabulary Review Group that a "use a more specific term" note be added to this term's Thesaurus scope.) We note with interest that when MEASURES (INDIVIDUALS) was added to the Thesaurus in Mar80, we had to struggle to find any documents whose scopes were broad enough to justify posting this "top-of-the-hierarchy" term. Now after only 2 years of existence, the term has more than 450 postings!

...Jim Houston (ERIC Facility)

NETWORK NEWS

CompuServe——Using E-Mail and ACCESS to Transfer Information

A folder containing the details of how you can use two areas on the CompuServe Information Service, E-Mail and ACCESS, to transfer files and/or exchange information among ERIC Clearinghouses is enclosed with this issue of the EAB.

...Jim Prevel (Central ERIC)

University Microfilms Requests ERIC to Not Cite Prices for Dissertations

Like everything else, the price University Microfilms International (UMI) charges for dissertations periodically goes up. As a result, they find that the prices ERIC has heretofore cited for those few dissertations in RIE become obsolete more rapidly than is convenient. They have concluded that it would

be better if ERIC cited only the Order Number. We have agreed to comply with this request and will issue corresponding changes to the ERIC Processing Manual (EPM).

...Ted Brandhorst (ERIC Facility)

EAB Article Submission Form

While many Clearinghouses are using an EAB Article Submission Form, others are not. If you find it would be easier to use a standard form, please see Attachment 2. You may Xerox it and use it to send in your monthly EAB articles.

...Elizabeth Pugh (ERIC Facility)

GPO Increases RIE Subscription Price

A flyer announcing GPO's increase in RIE's subscription price was enclosed with last month's EAB. It is reprinted in Attachment 3 more "formally" this month.

...Elizabeth Pugh (ERIC Facility)

ERIC Facts

The ERIC Fact Sheet has been updated and is included in this issue of the EAB as Attachment 4.

...Elizabeth Pugh (ERIC Facility)

Acquisition of Ford Foundation Materials

The Facility has recently been contacted by Carolee Iltis at the Ford Foundation. She has asked that the Facility act as the exclusive go-between for Ford and ERIC. All Clearinghouses should request titles through the Facility and not directly, because too many Clearinghouses have been requesting the same titles. The Ford Foundation will not sign a Blanket Release; therefore, the Facility will include individual releases with documents assigned. Note that some Clearinghouses may be on the Ford Foundation complimentary mailing list; however, all documents will be assigned by the Facility to a Clearinghouse for processing thereby eliminating confusion and duplication. This is essentially the same agreement the Facility has with the Rand Corp.

...Grace Sundstrom (ERIC Facility)

RIE February 1983 Issue

GPO has informed us that publication of the RIE issue for February 1983 was delayed due to the internal loss of the page negatives and the need to regenerate them.

...Carolyn Weller (ERIC Facility)

ERIC/ACVE Goes To Direct Input

The ERIC Clearinghouse on Adult, Career, and Vocational Education (ERIC/ACVE) recently began direct data entry of our input to the ERIC Facility. We use an AMText 425 Word Processor connected via a direct telephone link with an Anderson-Jacobson 1233 modem for 1200 baud communication. Data preparation is done on IBM Selectrics with input via an AMText Jacquard 325 OCR reader for storing on disc.

...Judy Wagner (CE)

ERIC/ACVE Profiles Users

A tabulation of our 1982 user requests shows that most users fit the following profile:

- Role Type: Administrators, researchers, teachers, information specialists
- Organization Type: 4-year college or university, local education, educational research and dissemination
- Mode of Request: Mail
- Topic: Vocational, adult, career education, special needs populations
- Areas: New York, California, Pennsylvania, Ohio, International

This survey does not include convention coverage, only those requesters who personally contacted the clearinghouse for information.

...Judy Wagner (CE)

CAPS Participates in Michigan School Testing Conference

The ERIC Clearinghouse on Counseling and Personnal Services (CAPS) staff participated in the Michigan School Testing Conference February 22-23 on the University of Michigan campus. Director Garry Walz gave a special address to the entire conference entitled "Technology and Education: What's Ahead?" and Mary Frenza and Jeanne Collet gave a workshop presentation on the use of ERIC, focusing on retrieving test information (with the help of ERIC/TM's guide). At our CAPS booth we displayed our own and ERIC/TM and ERIC/CE handouts, and also conducted "mini" computer searches.

...Mary Frenza (CG)

CAPS Plans for 1983

Planning and evaluation have always been an essential ingredient in the functioning of ERIC/CAPS. Periodically a day is set aside for the staff to meet and establish priorities for the coming year. We prefer to call this all day session an "Advance," as opposed to a Planning "Retreat."

On January 27 the CAPS staff held an in-house Advance. Items on the agenda included re-evaluation of assigned tasks and changes made, inventory of publications and authors, suggestions for future IAP's, planning for workshops, job objectives, use of our new Apple computer and word processor and a brain-storming session. By late afternoon everyone agreed it was a day well spent and the "shot in the arm" we all needed, making us all ready and eager for the challenges of the new year ahead.

...Carol S. Mills (CG)

Second CAPS Open House a Success

Heart-shaped cookies and bright red tropical punch was the fare for the second CAPS Open House of the year. Although our first (held in October) drew more of a crowd, the Valentine theme and the staff's eagerness to share its knowledge of the ERIC system made the event festive, and enjoyable for the students and faculty members who attended. Once again, we held a drawing to award a free computer search, and give mini-search demonstrations. We hope that our Open Houses increase University awareness of the usefulness of the ERIC system, and the friendliness of the CAPS staff.

...Lori J. Peters (CG)

Thanks To Those Involved in the Abstracting Quality Control Workshop

Due to the contributions of many people throughout the ERIC system, the "Abstracting Quality Control Workship" was a very successful venture. I'd like to extend my thanks, as well as the appreciation of those who benefitted from the meeting, to the following people:

- Central ERIC, who provided monetary and moral support for the workshop and brought the issue of abstract quality to our attention.
- The ERIC Technical Steering Committee, whose members helped plan the agenda and arranged the logistical details for the meeting.
- The ERIC Facility staff, who dealt with the workshop finances; and Pat Brown and Janet Bailey of the Facility, who prepared the packets for many of the sessions.
- Roger Walke (EA), who coordinated a small survey of ERIC users to determine their perceptions of ERIC abstracts, and presented the survey results at the workshop.

- Jane McClellan (CS), who led the small group sessions on Mixed Mode Abstracts.

- Sydney Meredith (SO), who led the small group sessions on Informative Abstracts, as well as the session on maintaining quality control in-house.

- Lynn Barnett (HE), who led the small group sessions on informational content of abstracts, dealing with the infamous ARS Manual, and who also presented a session on the role of the editor and stylistic considerations.

- Hugh Byrne (JC), who led the small group sessions dealing with the equally infamous...Telecommunications in a Subarctic Region.

- Helen Mamarchev (CG), who conceived of and implemented the small group working sessions to develop checklists for the informational content of particular publication types, and also surveyed the Clearinghouses to find out their practices concerning formatting, checklists and other ways to facilitate abstracting.

- Barb Minor (IR), who discussed two models for training abstractors.

- The following people who chaired discussion sessions on problem documents during which innovative approaches and suggestions were exchanged:

  - Mary Frenza (CG)
  - Karen Steiner (PS)
  - Dorothy Beling (EC)
  - Cathy Julius (SP)
  - Susan Willcher (HE)
  - Elaine Benally (RC)

And very importantly, I'd like to thank all of the workshop participants who brought to the workshop a dedication, professionalism, and concern for abstract quality that made the meeting a truly valuable forum for the exchange of ideas, concerns, and expertise.

...Anita Colby (JC)

PS Competes Successfully for Contract

The ERIC Clearinghouse on Elementary and Early Childhood Education was pleased to hear that they were awarded a 3-year contract beginning February 1, 1983. The staff look forward to three more productive years with ERIC.

...Norma Howard (PS)

CRESS Marketing Project Update

At the end of September 1982, the ERIC Clearinghouse on Rural Education and Small Schools (CRESS) completed its first full year of marketing their major Clearinghouse products.

Several different marketing announcements were developed. News releases were written for each publication. Separate publication lists, which featured an adaptation of the newest publication on the front panel, were prepared for each scope area. In addition, a general publications list, carrying the Clearinghouse logo on the front panel, was produced. (Each publications list carried the titles of all CRESS publications, only the cover panels changed.)

In addition to running the abstract of each publication in the news bulletin, several other mailings were made. News releases were sent to a mail list containing the addresses of newsletters, journals, and teacher centers. Scope area publications lists were sent to computer generated mail lists which contained names of those persons interested in each particular scope. General publication lists were enclosed in the news bulletins and sent to the entire CRESS mail list. Additionally, every letter going out of the clearinghouse contained a pub list.

Analysis of the orders received revealed that to be effective, an announcement of some sort should be sent to the public every three months. By the beginning of the fourth month after an announcement was mailed, sales dropped off considerably.

Each publications list was coded so that analysis could be made of the kind of announcements that produced the best response. There was no evidence that the fancier scope area publications lists produced a better rate of return than the general publications list, which was attractive, but not on slick paper, etc.

Returns continue to come in from some of the very first announcements which were mailed, but the majority of sales for a given period come from the latest publications list mailed out.

...Amelita Hill (RC)

International Computer EdGame Challenge

Verbatim Corporation is sponsoring an innovative contest, the Computer EdGame Challenge, which was launched internationally in January. The contest is a three-month competition to develop high quality educational software that is informative, imaginative, entertaining, and nonviolent. Teachers, professionals, and students may compete in any of the twenty contest categories that cover a variety of academic subjects. Information and contest pamphlets are available from MicroSIFT or CONDUIT, the administrators and judges of the contest. Telephone queries should be directed to MicroSIFT at 1-800-221-4052 (in Oregon, call 248-6800). Written queries should be sent to Computer EdGame Challenge, P.O. Box 388, Iowa City, Iowa 52244.

...Louisa Coburn (TM)

PERSONNEL NEWS

Pattie Beck Joins the ERIC Facility

Patty Beck has joined the staff of the ERIC Facility as an editor. She comes to us with a solid background in editing and writing skills from CTEC, Inc. and Aspen Systems Corp. Welcome, Pattie!

...Elizabeth Pugh (ERIC Facility)

Judy Threadgill Replaces Donna Prahl at RC

Judy Threadgill is the new secretary at CRESS. She replaces Donna Prahl as user services/acquisitions secretary. Prior to moving to Las Cruces, she had worked several years for the Bernallio County Detention Center, Albuquerque, New Mexico. Welcome aboard, Judy!

...Amelita Hill (RC)

Toni Thiebault Joins SO Staff

Toni Thiebault joined the staff of the ERIC Clearinghouse for Social Studies/Social Science Education in January. She is working for the Clearinghouse as a half-time secretary, handling CIJE and question/answering.

...Cindy Cook (SO)

NEW PUBLICATIONS

New Publications——CE

ERIC/ACVE has recently developed the following fact sheets that are now available for distribution:

- Alternative Work Patterns as Innovations in the Work Place
- Adults in Career Transition
- Displaced Workers
- Communications Technologies in Adult, Career and Vocational Education
- Adult Education for the Handicapped

If you would like copies, please get in touch with Judy Wagner by mail, phone (800) 848-4815, or BRS Message switching (TB8Ø).

...Judy Wagner (CE)

New Publications——CG

The CAPS "Spotlight" series of multicolored information cards has four new titles:

- Counselors and Computers
- Counseling for Life Skills
- Counseling for Student Achievement
- Counselors as Consultants

The cards feature 3-5 ERIC documents about topics of current interest to helping professionals. We make them available to patrons as an off-the-shelf item, include them in workshop and information packets and in publication orders, and display them on bulletin boards and at conventions. They're a colorful, handy way to introduce a friend to ERIC!

Titles and descriptions of four new publications on counseling topics (see below) of great interest and significance are now available from CAPS.

Counseling Topics

- counseling disruptive students
- child and spouse abuse
- outplacement counseling
- guidance program resources

New Publications

- Don't Do That! and other Counseling Strategies for the Chronically Disruptive, by Donna R. Eyde and Albert H. Fink. 95p., $10.00.

  Provides storehouse of knowledge and innovative, practical counseling techniques for chronically disruptive students. Explores the educator role of counselors through suggested modifications in curriculum, management and motivation.

- Outplacement Counseling, by Richard L. Knowdell, Carl McDaniels and Al Hesser, and Garry R. Walz. 117p., $9.50.

  Views outplacement counseling from three vantage points: business/industry, higher education, and an overall perspective. Defines the process, essentially, as one of helping terminated employees deal with job loss, make alternative plans, and follow through with them successfully.

- Violence in the Family: Child and Spouse Abuse, by Libby Benjamin and Garry R. Walz. 100p., $9.50.

  Surveys the multiple facets of child abuse and neglect (Part 1) and spouse abuse (Part 2). Discusses contributing factors and identifies characteristics of abused and abusing persons. Provides sample intervention and treatment strategies, as well as broad components of effective programs.

- Resources for Guidance Program Improvement, compiled by Garry R. Walz, Helen L. Mamarchev, and Mary C. Frenza. 462p., $18.50.

  Contains over 100 guidance program models and individual guidance practices. Consists of three sections representing elements of a comprehensive guidance program: Guidance Program Components, Educational Planning in Guidance Services, and Life/Career Planning in Guidance Services.

...Debbie Herbert (CG)

New Publications——HE

The following are new Clearinghouse publications:

- Government Support for Minority Participation in Higher Education. Kenneth C. Green. AAHE/ERIC-Higher Education Research Report No. 9, 1982. ($5.00) (HE 015 969).

- The Department Chair: Professional Development and Role Conflict. David B. Booth. AAHE/ERIC-Higher Education Research Report No. 10, 1982. ($5.00) (HE 015 970).

The Research Reports can be ordered from Publications Dept., American Association for Higher Education, One Dupont Circle, Suite 600, Washington, DC 20036.

...Laura Ciarniello (HE)

New Publications—SO

SO recently completed two major clearinghouse publications:

- Data Book of Social Studies Materials and Resources, vol. 8 (ISBN 0-89994-279-2; $10.00).

  The latest edition of our annual publication including reviews of new social studies curriculum materials, teacher resources, and practice-related ERIC documents.

- Tips for Social Studies Teachers: Activities from ERIC (ISBN 0-89994-280-6; $10.95).

  A collection of action-oriented lessons—the majority from documents in the ERIC database—for use by K-8 social studies teachers, including substitutes.

...Laurel Singleton (SO)

New Publications—TM

Three new IAPs are available from ERIC/TM. Titles and brief descriptions of each follow:

- Microcomputers in Educational Research (TM Report 82), by Craig W. Johnson. ($8.50).

  Johnson reviews applications of microcomputers to educational research and provides guidance for evaluating and comparing microcomputers, pursuing research objectives with microcomputers, and obtaining further information.

- Statistical Methodology in Meta-Analysis (TM Report 83), by Larry Hedges. ($7.00).

  (Interest in the development of systematic statistical theory for meta-analysis prompted ERIC/TM to commission this major clearinghouse publication.) Hedges provides a unified treatment of vigorous statistical methods for meta-analysis that will be useful in responding to criticisms of meta-analysis.

- Assessment of Learning Disabilities (TM Report 84), by Lorrie A. Shepard. ($6.50).

  Shepard presents a summary of the issues in LD assessment. The report is organized into two main sections: (1) specific propositions and supporting evidence regarding the context of LD identification; and (2) technical issues in LD assessment, including recommendations to improve training of specialists.

Each clearinghouse will receive complimentary copies of these reports. For convenience, the order form included at the back of each report may be copied and distributed as needed.

...Louisa Coburn (TM)

LIST OF ATTACHMENTS

Attachment 1: Heavily Posted Identifiers That Should Be Considered for the ERIC Thesaurus

Attachment 2: ERIC Administrative Bulletin Article Submission Form

Attachment 3: GPO Increases RIE Subscription Price

Attachment 4: ERIC Facts

Attachment 5: EDRS Customer Service Report - February 1983

Attachment 6: CIJE Input By Clearinghouse (Quarterly Report - March 1983)

MARCH 1983

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

IDENTIFIER	POSTINGS
Aboriginal People	(52)
Access to Information	(52)
Adaptive Testing	(43)
*Adult Performance Level	(62)
*Agenda Setting	(59)
Alternative Energy Sources	(63)
Analogy	(43)
Andragogy	(50)
Area	(45)
Assessment	(59)
Assessment Centers	(44)
*Audience Analysis	(46)
*Audience Awareness	(109)
*Audience Response	(153)
Audits	(53)
Bidialectalism	(43)
Chi Square	(52)
*Cognitive Mapping	(53)
Community Based Education	(48)
Computer Simulation	(52)
Computer Uses in Education	(42)
Conservatism	(44)
Distance Education	(77)
*Domain Referenced Tests	(65)
*Dyadic Communication	(60)
Early Retirement	(42)
Editors	(44)
*Emerging Occupations	(56)
Encoding	(42)
Encoding (Psychological)	(64)
Energy Consumption	(51)
*Energy Education	(318)
Environmental Health	(44)
Evaluation Problems	(106)
Evaluation Research	(54)
Free Materials	(48)
Freshman Composition	(52)
Gestalt Therapy	(41)
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Goal Setting	(49)
Habituation	(40)
Holidays	(46)
Ideology	(50)
Impact	(59)
Impact Studies	(77)
Improvisation	(47)
Infant Schools (United Kingdom)	(58)
Inference	(47)
Information Transfer	(71)
Instructional Management Systems	(41)
*Interdependence	(60)
International Communication	(42)
Intimacy	(52)
Invention (Rhetorical)	(51)
Knowledge	(41)
Learning Hierarchies	(46)
Learning Strategies	(63)
*Library Statistics	(116)
*Library Users	(153)
Linkage	(62)
*Machine Readable Cataloging	(113)
Manpower Programs	(51)
Manpower Research	(59)
Marine Education	(68)
Markov Processes	(50)
Marxism	(81)
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Prepositions	(46)
Presidential Campaigns	(46)
Professionalism	(92)
*Properties (Mathematics)	(73)
Prose Learning	(88)
Public Access	(41)
*Questions	(73)
*Reading Strategies	(125)
Research Administration	(48)
Research and Development	(74)
Research Papers (Students)	(71)
Research Practice Relationship	(41)
Resumes	(53)
Rules and Regulations	(48)
*Scientific and Technical Information	(287)
Self Awareness	(49)
Self Disclosure	(122)
*Self Paced Instruction	(51)
Social Desirability	(42)
Songs	(40)
Story Grammar	(43)
Strategic Planning	(44)
Stress Management	(62)
*Suggestopedia	(72)
Survival Skills	(51)
*Tailored Testing	(74)
*Tense (Verbs)	(81)
*Test Length	(84)
*Test Score Decline	(65)
Theory Practice Relationship	(83)
Toddlers	(49)
Tribal Government	(54)
Trust	(51)
Users	(40)
Writing Laboratories	(53)

*Carry-overs from Oct81 list.

ERIC Administrative Bulletin

ARTICLE SUBMISSION FORM

DATE _____

PAGE _____ OF _____

HEADLINE _____

ARTICLE _____

THIS STORY HAS AN ATTACHMENT.
(PLEASE CHECK BOX.)

SUBMITTED BY: _____
(NAME)

CLEARINGHOUSE: _____ CODE _____

SPECIAL ANNOUNCEMENT

GPO Increases RIE Subscription Price

Effective April 1, 1983, GPO has increased the prices for RIE as follows:

	Subscription		Single Copy	
	Domestic	Foreign	Domestic	Foreign
RIE Monthly Issues (12)	$95.00	$118.75	$ 9.50	$11.90
RIE Semiannual Index (2)	$29.00	$36.25	$16.00	$20.00

Existing subscriptions will be honored through their normal termination date. Renewals will then be at the new rate.

January 1983

ERIC FACTS*

I. ABSTRACT JOURNAL SERVICES

A. Resources in Education (RIE)

1. Subscriptions (primarily libraries, including approximately 1,000 foreign)	4,000
2. Documents announced in RIE	
a. Monthly (Average)	1,200
b. Annually (Current Level)	14,000
c. To date (1966 through December 1982)	212,449
3. Documents Evaluated Annually for Possible Announcement in RIE	35,000

B. Current Index to Journals in Education (CIJE)

1. Subscriptions	1,800
2. Journals Covered	760
3. Journal Articles Announced in CIJE	
a. Monthly (Average)	1,400
b. Annually (Current Level)	17,000
c. To date (1969 through December 1982)	267,876

II. DOCUMENT REPRODUCTION SERVICES

A. Organizations Subscribing to Complete ERIC Microfiche Sets (including approximately 75 foreign)	725
B. Titles Filmed (less than 5% of current document input is copyrighted)	
1. Monthly (per RIE issue)	1,150
2. Annually	14,500
C. Microfiche Cards Delivered Per Subscriber	
1. Monthly (per RIE issue)	1,600
2. Annually	19,500
D. Sales	
1. Microfiche sold on subscription (annually)	16,000,000
2. Total individual document orders through 1980 (543,886 for microfiche; 503,938 for paper copy	1,047,804

*Many of these statistics are constantly changing and therefore have been rounded off rather than made exact as of any one day.

III. DATABASE SEARCHING SERVICES

A. Subscriptions to ERIC magnetic tapes (via ERIC Facility) (including 10 foreign and all major online vendors)	40
B. Locations offering computer searches of ERIC files	700

IV. REFERENCE SERVICES (NON-COMPUTERIZED)

A. Inquiries/questions answered annually	
1. ERIC Facility	8,000
2. Clearinghouses (16)	80,000

V. MISCELLANEOUS STATISTICS

A. Thesaurus Descriptors (as of 9th edition, 1982)	
1. Main (Indexable) Terms	4,868
2. Synonyms	3,634
3. "Dead" terms (valid at one time, but not longer)	134
4. Total terms	8,636
B. Information Analysis Products (IAPs) produced by ERIC Clearinghouses (1967-1981)	3,835
C. Organizations/institutions represented by documents in the ERIC database (Source Directory)	25,000
D. Usage Statistics (Estimated)*	
1. Institutions in U.S. providing access to ERIC products	3,269
2. Usages of ERIC Resources (Annually)	2.7 million
3. ERIC bibliographic records retrieved in searches and provided to clients	30 million
4. Annual expenditure by institutions to support distribution of ERIC resources to users	$26 million
5. Total annual expenditure for the development, distribution, and use of ERIC resources in U.S. (only 4.1% provided by the Federal government)	$136 million

*Source: King Research, Inc. Cost and Usage Study of the Educational Resources Information Center (ERIC) System. Final Report. January 1982.

ERIC DOCUMENT REPRODUCTION SERVICE
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CUSTOMER SERVICE REPORT
FEBRUARY 1983

NEW

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5229 PARK AVE.
BRIDGEPORT, CT. 06606

D.C. PUBLIC SCHOOLS
PRESIDENTIAL BLDG. ROOM 1013
415 12TH ST. N.W.
WASHINGTON, D.C. 20004

CANCELLED

WEST VIRGINIA INSTITUTE OF
TECHNOLOGY
LIBRARY
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EVANSDALE CAMPUS
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2501

CIJE INPUT BY CLEARINGHOUSE (QUARTERLY REPORT - MARCH 1983)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNALS	TOTAL CLEARINGHOUSE ONE-SHOTS	TOTAL CLEARINGHOUSE RESUMES PUBLISHED IN 1983
AA	0000	0000	0000	0000	0000
CE	0095	0025	0026	0003	273
CG	0156	0021	0024	0000	496
CS	0210	0023	0024	0000	466
EA	0047	0008	0010	0004	246
EC	0155	0017	0018	0024	260
FL	0009	0003	0003	0000	68
HE	0106	0016	0017	0001	289
IR	0102	0028	0032	0001	299
JC	0022	0003	0003	0000	58
PS	0063	0006	0006	0000	163
RC	0012	0002	0002	0000	46
SE	0123	0020	0022	0031	444
SO	0079	0013	0013	0000	333
SP	0092	0012	0013	0000	344
TM	0125	0008	0009	0000	346
UD	0033	0009	0009	0003	133
TOTALS	1429	0214	0231	0067	4264

2502

2503

Volume: 7
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Date: April 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

COMPUTER SEARCHES——WHICH CLEARINGHOUSES DO THEM FOR USERS?

CERIC is often asked which Clearinghouses do computerized database searches for users, and what the charges involved are. Unfortunately not all Clearinghouses are listed in the Directory of ERIC Search Services. We want, therefore, to create an up-to-date referral list of Clearinghouses doing such searches. In order to provide accurate information and to answer related questions, we request that each Clearinghouse complete Attachment 1 and return it to Kevin Arundel at CERIC by May 15. The results will appear in the EAB.

...Kevin Arundel (Central ERIC)

MICROFICHE OF GEORGIA DEPT. OF EDUCATION DOCUMENTS TO GO TO MOUGHON

Anne Moughon has asked that when her office submits Georgia documents and they are selected for RIE that the complimentary microfiche be sent back to her office rather than to individual authors. Address fiche to:

Susan Ivey, Librarian
Office of Planning and Development
Georgia Dept. of Education
Twin Towers East
Atlanta, Georgia 30334

She also commented that when she receives SEA Reply Cards indicating that a document has been selected, Clearinghouses sometime neglect to include the "Clearinghouse Temporary Accession Number."

...Grace Sundstrom (ERIC Facility)

DIRECT ACQUISITIONS CONTACTS WITH LABS AND CENTERS——A FACILITY FUNCTION

It has come to the attention of the Facility Acquisitions Dept. that Clearinghouses are soliciting documents directly from NIE Labs and Centers, e.g., Wisconsin Center for Education Research, Johns Hopkins Center for Social Organization of Schools, Appalachia Educational Labs., Northwest Regional Educational Laboratory.

Please refer to the EPM, Section II, Acquisitions, p. 47. All NIE Labs and Centers publications are to enter the system through the Facility. No Clearinghouse should be soliciting documents from an NIE-funded Lab or Center. If a document arrives at a Clearinghouse unsolicited, the Clearinghouse should report receipt of the document to the Facility.

...Grace Sundstrom (ERIC Facility)

PROOFING CLEARINGHOUSE INPUT

In recent weeks there has been a noticeable increase in keying errors appearing in the online input from Clearinghouses. It is apparent that in some cases proofing has either been reduced in scope or perhaps even totally eliminated. While it is understood that the ERIC budget pressures are leading all of us to seek ways to reduce personhours, the elimination of the Clearinghouse proofing function is not an acceptable option. Proofing is not "just repeating what the Facility does later," as some have told us. Unlike the input via OCR, in online input the Facility receives no paper backup from the Clearinghouse against which to proof. If there are errors in the input, unless they are quite obvious, they may well go undetected by the Facility.

It is especially important that the Clearinghouses proof for the following items:

- Clearinghouse Accession Number

  A wrong number here can cause one record to "overlay" an existing record.

- Keywords

  Typographical errors in Keywords either cause the data to totally "blow" or to be affixed to the preceding field. Also, Clearinghouses should make sure that the Keyword used is the correct one for the data that follows.

- Mandatory Fields

  See EPM Figure V-4.

- All Keying Conventions

  ——All Keywords must be followed by an underscore or, with some terminals, by a double colon (that is how they are identified by the computer as Keywords)

  ——Subfields separated by semicolons (that is how they are identified by the computer as subfields)

  ——Institutions and Sponsor names preceded by an equal (=) sign.

All the Clearinghouses inputting data online are now using equipment on which typographical and other keying errors are easily changed on a character basis. Once the data has been put into the Facility's computer and a preliminary RIE file has been built, generally speaking there is more effort involved in making a change. Therefore, please give your input to the Facility at least one good proofing. Your transmissions to the Facility should be essentially as you would like to see the data appear in RIE—— because it just might happen that way.

...Carolyn Weller (ERIC Facility)

RIE PROCESSING ADVISORY—LOGSHEETS

The Logsheets that accompany documents being input to RIE are essentially "Packing Slips," indicating exactly what a Clearinghouse has sent to the Facility. When the shipment is received, the documents are checked against the Logsheet to determine if everything shipped was received, if the accession numbers on the log and on the documents match, and if the Levels indicated on the Logsheet match the Level stickers on the documents.

The Logsheets are used by the Facility Paginator to record the page count for each document, and by the keying staff to input the page count into the computer. The same Logsheets are used by the editorial staff throughout processing. The Logsheets are essential and pervasive processing forms, and documents arriving without Logsheets cannot be properly processed until one has been received. The Facility does not have the staff to prepare missing Logsheets and, in any case, would have no way of determining whether the shipment was complete or incomplete.

Because the Logsheets are used for such a variety of processing purposes, documents should be entered on the Logsheet in numerical sequence. Clearinghouses that maintain several ranges of accession numbers should use a separate Logsheet for each range.

When Clearinghouses begin to run low on their supply of Logsheets, they should request a supply from the Facility (Al Hill). Please use the blue and white original Logsheets for all shipments; do not send Xeroxed Logsheets to the Facility.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

RC CLEARINGHOUSE CONTRACT RENEWED

NIE recently awarded a 3-year contract to New Mexico State University for the operation of the ERIC Clearinghouse on Rural Education and Small Schools. During the first year four IAPs are planned:

- Secondary Education for Migrant Students: Progress or Stalemate?
- Adult and Continuing Education in Rural Communities
- Trends in American Indian Education
- Utilizing Educational Technology in Small Schools

Central ERIC looks forward to continuing our good working relationship with NMSU.

...Patricia Coulter (Central ERIC)

THE "WRAPAROUND" PROBLEM

The ERIC Facility recently performed a free text computer search of DIALOG's ERIC file looking for "Hand Computers." We specified "Hand(w)Computer?" appearing in the Abstract field and were perplexed when the two hits that resulted appeared not to fulfill the search conditions. However, a closer look revealed the operation of the so-called "wraparound" problem.

When numbering the words that appear in a lengthy free text field, DIALOG numbers 1 through 128 (the maximum that can be numbered using one byte) and then starts over again. The 129th word is numbered 1; the 130th word is numbered 2, etc.

In one of our false drops, the word "computer" had been word 11 and the word "hand" had been word 139. In re-numbering, word 139 became the second word 11. The program treats words with the same numeric value as adjacent. The first word 11, "computer," was judged to be adjacent to the second word 11, "hand," and we got a hit.

In the other false drop, "hand" was word 46 and "computer" was word 175. Word 175 became the second 47th word in the "wraparound," which resulted in another hit. See Attachment 2 for a display of the two abstracts, and where "hand" and "computer(s)" fall in each.

It is interesting to note that such re-numbering generates a rapidly escalating number of possible false drops if it is repeated very many times. This is illustrated in the Table displayed as page 2 of Attachment 2.

Needless to say, the design feature that creates the "wraparound" problem would probably have to be changed to accommodate any database involving really lengthy free text fields.

Meanwhile we describe the system limitation here for your information. It just may explain some of those false drops you couldn't understand.

...Ted Brandhorst (ERIC Facility)

ONLINE SEARCH STRATEGIES

A new book entitled Online Search Strategies was published by Knowledge Industry Publications, Inc., in 1982. The section on the "Social and Behavioral Sciences" (p. 137-174) was written by Donna R. Dolan of BRS. ERIC is touched on only lightly (see p. 157) but the section has cogent advice to give on the subject of when to do controlled vocabulary searching, when to do free text searching, and the differences between the two (see p. 164). There are also some helpful flowcharts concerning the database selection process. You may want to check it out if you are looking for training materials in this area.

...Ted Brandhorst (ERIC Facility)

THANK YOU——(ERIC CLEARINGHOUSE PUBLICATIONS)

The ERIC Facility wants to thank all of the Clearinghouses which responded quickly and thoroughly with their responses regarding the 1982 ERIC Clearinghouse Publications. Your cooperation is greatly appreciated by those working on this project.

...Carolyn Weller (ERIC Facility)

JANET BAILEY LEAVES THE ERIC FACILITY

After nearly 7 years with the ERIC Facility, Janet Bailey will be leaving to go to work in the Accounting Department of ORI, Inc., which is a little like leaving the home, but not leaving the family. We will miss her very much.

...Elizabeth Pugh (ERIC Facility)

NEW SPOTLIGHTS AT CAPS

The CAPS "Spotlight" series of multicolored information cards has four new titles:

- Counselors and Computers
- Counseling for Life Skills
- Counseling for Student Achievement
- Counselors As Consultants

The cards each feature 3-5 ERIC documents about topics of current interest to helping professionals. We make them available to patrons as an off-the-shelf item, include them in workshop and information packets and in publication orders, and display them on bulletin boards and at conventions. They're a colorful, handy way to introduce a friend to ERIC! (See Attachment 3.)

...Debbie Herbert (CG)

NASSP REPRINTS THE "BEST OF ERIC"

The National Association of Secondary School Principals (NASSP) has reprinted "Effective Instructional Leadership," the January 1983 issue of The Best of ERIC on Educational Management.

In March NASSP distributed copies of the publication to all of its 35,000 members.

This is the sixth issue of The Best of ERIC on Educational Management that NASSP has disseminated to its membership in the last four years.

...Stuart C. Smith (EA)

ERIC SEARCHING NEWS

Attachment 4 is a copy of a page from ERIC/EC's Winter '83 Information Bulletin consisting of several brief items on searching ERIC. Clearinghouses are welcome to use these information pieces, if interested.

...Lynn Smarte (EC)

HE MONOGRAPH SERIES HAS NEW CO-SPONSOR

The ERIC Clearinghouse on Higher Education is pleased to announce that its acclaimed IAP series, Higher Education Research Reports, now in its eleventh year, is now being co-sponsored by the Association for the Study of Higher Education (ASHE). For 10 years it was published by the American Association for Higher Education (AAHE). ASHE is looking forward to an active role in topic and author selection and in promoting the publications.

The Higher Education Research Reports are used by faculty, administrators, students, researchers, and campus committees for decision-making, college planning, and classroom instruction. The new ASHE-ERIC series has a new look as well as timely topics. Topics covered in the 1983 series include academic quality on campuses, faculty recruitment and retention, faculty career development, burnout, and academe and public service. Any Clearinghouse interested in having brochures (see portion in Attachment 5) for distribution on their own campuses can contact Paul Brucker at HE.

...Lynn Barnett (HE)

NEWSWEEK CONTACTS HE

Newsweek, a national news magazine, contacted the ERIC Clearinghouse on Higher Education for assistance on a story being written about U.S. colleges having early (before the end of May) commencement activities. Lynn Barnett was able to supply the information quickly and the Newsweek caller, impressed with the service, indicated he would call again and that he would pass on an HE IAP on quality to the writers working on the story.

...Marilyn Shorr (HE)

HE PROVIDES CONTINUING TECHNICAL ASSISTANCE

As part of a continuing follow-up activity to a summer 1982 meeting involving Chuck Hoover, Ted Brandhorst, and staff at the Maryland State Department of Education, Lynn Barnett conducted a day-long indexing workshop for three state employees working on a new instructional resources database for the state of Maryland. The Maryland Instructional Resources Network (MIRN) will include information abstracted by teachers in the field and then indexed in-house at the Maryland State Media Services Center.

...Lynn Barnett (HE)

IAP AUTHORS HONORED BY HE

A dozen authors of recent Higher Education Research Reports were honored by HE at a reception held in March during the national conference of the American Association for Higher Education. The authors mingled with Clearinghouse staff and conference participants, discussing their books and future plans. The meeting was found to be very productive for renewing professional relationships, as well as for marketing the Higher Education Research Report series.

...Lynn Barnett (HE)

HE TO SUPPLY JOSSEY-BASS AUTHORS WITH BIBLIOGRAPHIES

As a result of an agreement between the Clearinghouse on Higher Education and the editor of a forthcoming quarterly sourcebook, ERIC will become more visible to the higher education community. HE is serving as a resource to chapter authors writing for a New Directions for Institutional Research issue on quality in higher education. HE will provide each author with an ERIC computer search, to be paid for by the journal publisher, Jossey-Bass, Inc.

...Lynn Barnett (HE)

ERIC/IR JOINS BEST NET

The ERIC Clearinghouse on Information Resources is a member of the experimental electronic mail network set up by Project BEST (Basic Education Skills through Technology) to address the needs and concerns of state education agency personnel working with the new information technology and its applications to basic skills instruction. BEST NET serves as a message and information resource for 41 state education agencies, the U.S. Department of Education, and the department's 10 regional dissemination offices. Other participants include the president of the Association for Educational Communications and Technology (AECT), the Urban School Superintendents Task Force, the Northeast Regional Education Exchange (NEREX), and EduTech. The network is scheduled to operate through September 1983. Marilyn Laubacher, User Services Coordinator, is the ERIC/IR contact person.

...Barb Minor (IR)

COMPARISON OF COVERAGE BETWEEN EDUCATION INDEX AND CIJE

According to the Source Journal Indexes in the January 1983 issues of Education Index and CIJE, the former is covering 312 publications, all cover to cover, while CIJE is covering 733 periodicals, 140 of them cover-to-cover. Most of the titles covered in Education Index are periodicals, but some other publications are also included such as yearbooks, the Chronicle of Higher Education, and the Interracial Books for Children Bulletin. Of the 312 titles in Education Index, 236 are also covered by CIJE, 95 of them cover-to-cover.

...Marilyn Laubacher (IR)

FREE COMPUTER JOURNAL

Perspectives in Computing, a quarterly journal published by IBM and intended primarily for the academic community, is available free upon written request on institution or company letterhead. Articles are multidisciplinary and demonstrate a variety of problem-solving applications in research and education. Although applications described ivolve IBM products, the emphasis is on technique rather than hardware or software. (Editor, Perspectives in Computing, IBM Corporation, 44 South Broadway, White Plains, New York 10601).

...Marilyn Laubacher (IR)

SO BOOK FEATURED IN SOCIAL EDUCATION

The most recent issue of Social Education, the journal of the National Council for the Social Studies, featured an article extracted from one of SO's recent publications, Global Issues in the Intermediate Classroom. Since global issues is one of the areas in which we receive a great number of information requests and since the readers of Social Education are one of our major user groups, we hope the article will make users aware of some of the ways we can provide service in this area of high interest.

...Laurel Singleton (SO)

PRIMER OFFERED ON COMPUTER SEARCHING

The Fall 1982 issue of Contemporary Education Review includes an article by George and Priscilla Gaehigan entitled "Using Computers to Search the Educational Literature: A Primer." The Geahigans argue that in order to make maximum use of education, social science, and humantities databases, researchers should participate in planning their own literature searches. They offer a primer containing information on 30 databases, Boolean operators, searching specific fields, and tactics for increasing recall and precision.

...Louisa Coburn (TM)

ERIC ANNOUNCEMENT SUGGESTED AS EQUIVALENT TO ANNOUNCEMENT IN REFEREED JOURNALS

A recent "Opinion" column in the Chronicle of Higher Education (February 16, 1983) documented the growing practice of requiring substantial authors' fees from those who wish to publish their articles in professional journals. Under such circumstances, R. Allan Spanjer and Carolyn Boiarsky, the authors of the column, suggest that it is perhaps time that university administrators and tenure and promotion committees consider acceptance of a paper for inclusion in RIE as the equivalent of publishing in a refereed journal.

...Louisa Coburn (TM)

ERIC IS THE MOST FREQUENTLY SEARCHED FILE

Advanced Technology/Libraries, a newsletter published by Knowledge Industry Publications, recently did a survey of 50 public, academic, and special libraries that subscribe to online services. As reported in the February 1983 issue, ERIC is the most frequently searched file. Among the libraries surveyed, DIALOG Information Services is the most popular online database vendor.

...Barbara Wildemuth (TM)

TELL ME ABOUT ERIC...

The ERIC Facility has developed a handout entitled "Tell Me About ERIC..." which is being used in its reference activities. A copy is enclosed for your information.

...Elizabeth Pugh (ERIC Facility)

LIST OF ATTACHMENTS

Attachment 1: Computer Searches——Which Clearinghouses Do Them For Users?

Attachment 2: Wraparound Problem

Attachment 3: Spotlights

- Counselors and Computers
- Counseling for Life Skills
- Counseling for Student Achievement
- Counselors As Consultants

Attachment 4: Reprint of a page from ERIC/EC's Winter '83 Information Bulletin: ERIC Searching News

Attachment 5: ASHE-ERIC Higher Education Research Reports (partial reprint)

Attachment 6: New Publications

Attachment 7: Clearinghouse Participation in Meetings/Workshops/Seminars

Attachment 8: Visitors to the ERIC Network

Attachment 9: Education-Related Activities of Clearinghouses

Attachment 10: CIJE Input by Clearinghouse (for April 1983 Issue)

Attachment 11: Customer Service Report for March 1983 (EDRS)

COMPUTER SEARCHES---WHICH CLEARINGHOUSES DO THEM FOR USERS?

1. Does your clearinghouse limit computerized database searching to serve only in-house purposes? Yes_____ No _____

2. If you do not provide such a service for users, please indicate:

   a. The reasons you are not able to do so:

      - Staff time constraints _____
      - Lack of funds _____
      - Other (Please specify) _____

      _____

   b. Where you refer such requests:

      - Institution: _____
      - Address: _____
      - Telephone Number: ( ) _____
      - Person to contact: _____

   c. Do you provide help in the development of search strategies before referring users to the above institution(s)? Yes_____ No _____

3. If your clearinghouse does provide computerized database searching:

   a. Is it limited to specific clientele (e.g., researchers, students, etc.)?

      Yes_____ No _____ If limited, please specify. _____

      _____

   b. Is it restricted to the ERIC database? Yes_____ No _____

   c. Is it restricted to your own scope area? Yes_____ No _____

   d. Which vendors do you use?

      BRS_____ DIALOG_____ SDC/ORBIT_____ Others (Please specify).

      _____

   e. What fees do you charge? _____

      _____

      _____

f. Do you sell pre-packaged searches? Yes_____ No _____

g. If yes, do you maintain a list of the pre-packaged searches that are available? Yes_____ No _____

- What do you charge for each search? _____

_____

_____

- Do you offer a separate subscription price for multiple pre-packaged searches? Yes_____ No _____ If yes, please specify.

_____

_____

4. Would your clearinghouse object to search service referral by the ERIC Facility, Central ERIC, other clearinghouses, and/or other information centers? Yes_____ No _____

If you have any qualifications/limitations, please specify. _____

_____

_____

_____

5. To whom should users be referred? Please list name(s) of staff member(s).

_____

_____

_____
Signature / CH

WRAPAROUND PROBLEM

? S HAND(W)COMPUTER?
47 2 HAND(W)COMPUTER?
? T 47/4/1-2
47/4/1 11 (w) 11
ED208894 WORD #11
COMPUTER-ASSISTED RARE BOOK CATALOGUING: PROBLEMS AND SOLUTIONS.
THIS STUDY PROPOSES ANSWERS TO QUESTIONS OF HOW AND WHY COMPUTERS CAN BE USED TO CATALOG RARE BOOKS. DIVIDED INTO TWO PARTS, THE FIRST EXAMINES THE NATURE OF RARE BOOK CATALOGING NEEDS AND CONSIDERS PROBLEMS ASSOCIATED WITH MACHINE-READABLE RARE BOOK CATALOGING. THE QUESTION OF HOW RARE BOOK CATALOGING DIFFERS FROM STANDARD CATALOGING IS ANALYZED AND DIFFERING OPINIONS ABOUT THE EXTENT OF DESCRIPTION CATALOGERS SHOULD PROVIDE IS DISCUSSED. THE SECOND PART DESCRIBES SOLUTIONS TO THESE PROBLEMS IN THE FORM OF SIX COMPUTER-ASSISTED RARE BOOK CATALOGING PROJECTS: (1) THE INDEPENDENT RESEARCH LIBRARIES ASSOCIATION (IRLA) AD HOC COMMITTEE ON STANDARDS FOR RAREBOOK CATALOGING IN MACHINE READABLE FORM; (2) THE EIGHTEENTH CENTURY SHORT-TITLE CATALOG (ESTC); (3) THE NORTH AMERICAN IMPRINTS PROGRAM (NAIP); (4) THE INTERNATIONAL STANDARD BIBLIOGRAPHIC DESCRIPTION FOR ANTIQUARIAN BOOKS; (5) THE APPLE PIE PROJECT; (6) AND THE HAND PRINTED BOOKS PROJECT. APPENDICES INCLUDE A GLOSSARY OF STANDARD TERMS, A DRAFT THESAURUS OF GENERIC TERMS FOR OLDER MATERIALS, AND A DRAFT STANDARD FOR TERMS RELATING TO ILLUSTRATIVE AND GRAPHIC PROCESSES. TWENTY-FIVE REFERENCES ARE INCLUDED. (AUTHOR/RAA)
WORD #137

47/4/2 46(w)47
ED085933
PROCEEDINGS, 1972 CARAHAN CONFERENCE ON ELECTRONIC PROSTHETICS.
PRESENTED ARE 28 PAPERS GIVEN AT A 1972 CONFERENCE ON ELECTRONIC PROSTHETICS FOR THE HANDICAPPED. AMONG THE PAPERS ARE THE FOLLOWING TITLES: "THERAPY FOR CEREBRAL PALSY EMPLOYING ARTIFICIAN SENSE ORGANS FOR ALTERNATIVES TO PROPRIOCEPTIVE FEEDBACK"; "EXCESSIVE NEUROMUSCULAR TIME DELAY AS A POSSIBLE CAUSE OF POOR HAND-EYE COORDINATION AND HYPERACTIVITY"; "THE ELECTRIC PENCIL--A DEVICE FOR TRAINING IN FINE MOTOR SKILLS"; "THE TUFTS INTERACTIVE COMMUNICATOR"; "A COMMUNICATIONS PROSTHESIS FOR THE QUADRIPLEGIC"; "APPARATUS ACTUATING AND CALL SYSTEM FOR INCAPACITATED PATIENTS"; "MAGNETICALLY COUPLED STIMULATION OF THE OSSICULAR CHAIN IN KANGAROO RAT AND MAN"; "MECHANICAL SPEECH RECOGNITION FOR THE PARALYZED OR PROFOUNDLY DEAF"; "TOWARD OPTIMUM SYNTHETIC SPEECH FOR THE DEAF"; "TRANSPORTATION FOR THE SEVERELY DISABLED--DESIGN PROBLEMS IN A PERSONAL CAR"; "A DIGITAL PITCH-SENSITIVE CONTROLLER FOR AN ELECTRIC WHEELCHAIR"; "A RECLINING WHEELCHAIR THAT PROVIDES WEIGHT SHIFTING MOBILITY FOR THE QUADRIPLEGIC"; "A SURVEY OF ELECTRIC WHEELCHAIR POWER SUPPLIES"; "A VOICE CONTROLLED TELEPHONE FOR THE MOTION HANDICAPPED"; "A SELF-TIMING INDEX TONE GENERATOR"; "AN AUTOMATED READING SERVICE FOR THE BLIND"; "AN ON-LINE SYSTEM FORIMMEDIATE BRAILLE PRESENTATION OF COMPUTER STORED INFORMATION TO THE BLIND"; "TOWARD IMPROVING THE OPTACON"; "MOBILE PLATFORM FOR THE PARAPLEGIC"; "EVALUATION OF THE ULTRASONIC BINAURAL SENSOR IN REHABILITATION AND MOBILITY OF THE BLIND"; "THE HEUGEL QUILL--A NEW TACTILE DEVELOPMENT FOR THE BLIND"; AND "OPTICAL ANALOG BIOFEEDBACK CONTROL AND LEARNING DEVICES". (DB)
WORD #46
WORD #175

? LOGOFF

WRAPAROUND PROBLEM

SEQUENCE OF 128 WORDS	WORD NUMBER	NUMBER OF ABSOLUTE "ADJACENCIES" (i.e., FRONT AND BACK ADJACENCIES)	DIALOG "W" COMMAND NUMBER OF DIALOG "ADJACENCIES" (i.e., FRONT ONLY)
1	1	1 (Word 2)	1 (Word 2)
	2	2 (Word 1, 3)	1 (Word 3)
	3	2 (Word 2, 4)	1 (Word 4)
	4	2 (Word 3, 5)	1 (Word 5)
	5	2 (Word 4, 6)	1 (Word 6)
	∫		
2	129 = 1	3 (Word 1, 2, 130)	3 (Word 1, 2, 130)
	130 = 2	5 (Word 1, 2, 3, 129, 131)	3 (Word 2, 3, 131)
	131 = 3	5 (Word 2, 3, 4, 130, 132)	3 (Word 3, 4, 132)
	132 = 4	5 (Word 3, 4, 5, 131, 133)	3 (Word 4, 5, 133)
	133 = 5	5 (Word 4, 5, 6, 132, 134)	3 (Word 5, 6, 134)
	∫		
3	257 = 1	5 (Word 1, 2, 129, 130, 258)	5 (Word 1, 2, 129, 130, 258)
	258 = 2	8 (Word 1, 2, 3, 129, 130, 131, 257, 259)	5 (Word 2, 3, 130, 131, 259)
	259 = 3	8 (Word 2, 3, 4, 130, 131, 132, 258, 260)	5 (Word 3, 4, 131, 132, 260)
	260 = 4	8 (Word 3, 4, 5, 131, 132, 133, 259, 261)	5 (Word 4, 5, 132, 133, 261)
	261 = 5	8 (Word 4, 5, 6, 132, 133, 134, 260, 262)	5 (Word 5, 6, 133, 134, 262)
	∫		

SPOTLIGHT

from ERIC/CAPS

Counselors and Computers

COMPUTERIZED SYSTEMS OF CAREER INFORMATION AND GUIDANCE: A STATE-OF-THE-ART. Marilyn C. Jacobson and Barbara T. Grabowski. The need for timely, accurate, and locally relevant career information has been escalating. Within the last 15 years, computer-based systems have been developed that put occupational descriptions, labor market information, plus education, training, and financial aid information into formats usable by students and adults in school and non-school settings. Various computer-based occupational information delivery systems are described in detail in this paper, including batch process types (SEARCH, VIP, VOCOMP), online career information (CHOICES, CIS, SCAD), and online career guidance (DISCOVER, EXPLORE, SIGI). A summary of the characteristics of each type is provided as well as an explanatory list of their acronyms and developers/representatives. (1981, ED 210 552, EDRS Price: MF $0.97, PC $3.90 Plus Postage, 37p.)

EXPLORATION OF CAREER INFORMATION DELIVERY SYSTEMS VIA COMPUTERIZATION. Rod Moore and others. This monograph presents information in a variety of formats on seven computerized career information systems: (1) microcomputers, which have the advantage of low cost, amenability to the production of locally generated databases, and portability; (2) the Coordinated Occupational Information Network (COIN); (3) the Computerized Vocational Information System (CVIS); (4) the DISCOVER II program for microcomputers; (5) the Computerized Educational and Career Information Link (CECIL); (6) the Guidance Information System (GIS); and (7) the System for Interactive Guidance and Information (SIGI). In addition to individual descriptions of each system, a chart is provided which compares these systems on the basis of the information they include: cost of the software and hardware; occupation groups (e.g., by values, interest, Dictionary of Occupational Title numbers, or Holland Codes); the number of occupations listed; and the frequency of updating. Two other articles are Vince Landau's description of how Kansas Wesleyan College uses a microcomputer for listing teacher vacancies, career planning, computer-assisted instruction, and providing career information, and Sue Captain's discussion of the advantages of housing a Career Information Center in the college library. (1981, Ed 203 910, EDRS Price: MF $0.97, PC $3.90 Plus Postage, 40p.)

A REVIEW OF ISSUES IN COMPUTER-ASSISTED COUNSELING AND A NEW APPROACH TO ITS APPLICATIONS IN COLLEGE SELECTION. Kenneth A. Colburn. This thesis discusses issues and approaches in computer-assisted counseling; it focuses on the ineffectiveness of school guidance counselors in helping students make college selections and on reconceptualization of counseling as a technology of helping. Uses of computers in counseling are examined along with their improvements in and effects on guidance programs. Reasons for schools' reluctance to use computer-assisted guidance information systems are considered; e.g., counselor familiarity and orientation, threat to counselor job security and control over work, computer accuracy and impersonality, threat to privacy, and cost. A history of computer-assisted guidance information systems is presented, with descriptions and analyses of current and future systems, including CHOOSE, a new computer-assisted guidance information system for college selection. The future of school guidance and implications for counselor education and research are also considered. A bibliography is included along with an appendix of CHOOSE user manuals and source code listings. (1980, ED 195 891, EDRS Price: MF $0.97, PC $19.65 Plus Postage, 267p.)

The documents cited in this issue of SPOTLIGHT are among the many indexed and abstracted in the ERIC system. Documents are generally available in two forms: microfiche (MF) and/or paper copy (PC). Both forms may be ordered from EDRS/CMIC, P.O. Box 190, Arlington, VA 22210. Payment must accompany orders.

For additional information contact the ERIC Clearinghouse on Counseling and Personnel Services (CAPS).

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2108 School of Education
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Counseling for Life Skills

THE HIGH SCHOOL STUDENT IN THE WORKING WORLD — A HANDBOOK FOR COUNSELORS. Christopher Borman and others. This handbook is designed for counselors and teachers to use with students who plan to work during or following high school. Chapters cover the following: (1) helping students explore interests, abilities, and limitations; (2) standardized tests; (3) career and general decision making; (4) involving the student's family in career decisions; (5) getting hired; (6) exploring self-employment; (7) vocational education programs in secondary schools; (8) postsecondary vocational-technical training programs; (9) counseling the handicapped; (10) information sources for local career opportunities that do not require a college degree; (11) planning a career guidance program. Each chapter contains charts, worksheets, and student activity sheets. An extensive source list for free and inexpensive career information materials is also included. (1981, ED 205 808, EDRS Price: MF $0.97, PC $9.15 Plus Postage, 116p.)

PROJECT IDEABOOK: SAMPLE STUDENT PROJECTS USING THE COMMUNITY AS A LEARNING RESOURCE. A SUPPLEMENT TO EBCE STAFF TRAINING. Northwest Regional Educational Laboratory. This book presents 60 sample field-tested projects that can be used in an experience-based career education (EBCE) program, defined as a program in which high school students spend a major portion of their time on learning projects in the community. EBCE activities are tailored to individual needs, abilities, learning styles and goals, and student learning is guided through ongoing relationships with working adults. The samples in this packet illustrate a wide range of approaches and are related to one of the EBCE curriculum's five life skills categories: critical thinking, personal/social development, science, functional citizenship, and creative development. Each section provides learning objectives, a predesigned "starter" project, and several individually negotiated projects. Three appendices show how the same interest area can be interpreted differently for students with different basic skills needs, and how a student's learning needs and interests can lead to several individually negotiated projects. (1976, ED 202 989, EDRS Price: MF $1.17, PC $40.65 Plus Postage, 575p.)

BASIC LIFE SKILLS FOR COOPERATIVE PART-TIME TRAINING (1). PERSONAL DEVELOPMENT FOR COOPERATIVE PART-TIME TRAINING (2). JOB-RELATED INSTRUCTION FOR COOPERATIVE PART-TIME TRAINING (3). COORDINATOR'S GUIDES. Durwin Hohhertz. These three documents present a program entitled Related Instruction for Part-Time Training. Each unit covers more than one instruction period and includes the following basic components: unit and specific objectives; notes to the coordinator (steps for accomplishing the objectives); answers to assignment sheets and tests; information essential for meeting the cognitive objectives of the program; transparency masters, assignment sheets, and tests. Topics in each document are as follows: (1) Basic Life Skills — survival skills, income tax, you and the law, communications, banking, consumerism, credit, budgeting, insurance, and the metric system; (2) Personal Development — leadership development, personal appearance, understanding yourself, assuming responsibility, human relations, and decision making; (3) Job Related Instruction — orientation, job application and interview, safety, employer-employee relations, getting along with co-workers, salaries, changing jobs and resignations, labor unions, and free enterprise. (1981, ED 216 176 (1), EDRS Price: MF $1.17, PC $35.40 Plus Postage, 490 p.; ED 216 177 (2), EDRS Price: MF $0.97, PC $17.90 Plus Postage, 249 p.; ED 216 178 (3), EDRS Price: MF $0.97, PC $33.65 Plus Postage, 468p.)

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University of Michigan
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(313) 764-9492

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Counseling for Student Achievement

FACULTY-COUNSELOR COLLABORATION IN THE DEVELOPMENTAL CLASSROOM: A HOW-TO MANUAL. Mary Anne Reynolds, Editor. This teacher's manual, designed to improve the math and writing skills and self-images of entering college students, offers a model for faculty-counselor collaboration within the developmental classroom and focuses on affective and cognitive learning. Chapters cover the following areas: an administrative strategy for encouraging faculty-counselor collaboration, step-by-step accounts of developmental classroom writing activities in writing and mathematics, the role of the counselor inside the classroom, and program evaluation results. The appendices contain course syllabi, questionnaire and survey results, and guidelines for goal setting. (1981, ED 214 056, EDRS Price: MF $0.97, PC $5.65 Plus Postage, 63p.)

FOSTERING STUDENT LEARNING AND MOTIVATION IN THE ELEMENTARY SCHOOL CLASSROOM. OCCASIONAL PAPER NO. 51. Jere E. Brophy. This paper reviews educational theory and research on student learning gains (especially in basic skills in elementary grades) and on motivating students to value and engage willingly in academic tasks. Research on the link between teacher behavior and student learning and attitudes is addressed in the first section. Topics include teacher expectations and role definitions, importance of student time on task, value of active instruction from a teacher, need for flexible teacher behavior, and feasibility of teacher-student matching. The relevance and potential applications of recent research on student motivation are examined in the next section; e.g., need theory, reinforcement theory, relevance of education to the needs of students, attribution theory, and building intrinsic and continuing motivation in students. Recommendations which are made for teacher education in the final section would affect entry standards, accountability, and preservice and inservice education programs. A list of references is appended. (1982, ED 216 008, EDRS Price: MF $0.97, PC $5.65 Plus Postage, 66p.)

CREATIVE RESEARCH: GETTING STUDENTS TO TAKE CHARGE. Lillian M. Bisson. Far too many students handle a research assignment by copying materials from books and plastering the foreign matter into their papers, which are doomed to mediocrity or worse. Teachers have overstressed the dichotomy between critical and creative writing and thus overlooked the creative dimension of doing research. Overcoming students' feelings that their experiences cannot possibly yield insights valuable enough to write about is an essential step toward having them take a more active command of their material. The following techniques can help students see themselves as creative researchers putting information together in new ways for specific purposes and audiences: introducing students to media models that combine personal voice and experience with secondary sources; asking students to take stock of their prior knowledge on a subject and incorporate their personal experiences into their research papers; heightening their awareness of the malleability of facts by designing exercises to show that the same facts can support different, even opposing, points; encouraging them to use interviews as a source of information; and having them cope consciously with their audience. (1982, ED 216 381, EDRS Price: MF $0.97, PC $2.15 Plus Postage, 17p.)

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Counselors As Consultants

PRIMARY PREVENTION: REDUCING INSTITUTIONAL RACISM/SEXISM THROUGH CONSULTATION. CASE STUDY. James M. O'Neill and Robert Conyne. This paper describes the history, process, and outcomes of consultation at a large midwest university that resulted in reduced institutional racism and sexism. Consultation is presented as a vehicle for primary prevention and positive institutional change along with outlines of various consultation forms. The CONSULCUBE model of possible consultation activities is detailed, and each model is examined for sensitivity to primary prevention work and institutional racism and sexism. Implications for further counselor intervention are also discussed. (1981, ED 212 921, EDRS Price. MF $0.97, PC $3.90 Plus Postage, 30p.)

DIVERGENT PERCEPTIONS OF SCHOOL PSYCHOLOGICAL SERVICES. Charles E. Bowen and Tom Dalton. Research results support the hypothesis that the importance of school psychological services are perceived differently by the psychologists themselves and by teachers. While school psychologists want to spend most of their time consulting with teachers, teachers prefer that they spend more time counseling students. Teachers also rate report items on behavior change/management as the most valuable. The findings suggest that an appropriate role for school psychologists is to help teachers develop techniques for working with special needs students. (1981, ED 205 848, EDRS Price: MF $0.97, PC $2.15 Plus Postage, 10p.)

THE COUNSELOR'S ROLE IN THE SECONDARY READING PROGRAM: SELECTED ISSUES AND IMPLICATIONS. Michael P. French. Intended as a basis for the development of cooperation and consultation between school counselors and reading teachers, this paper discusses the role of the school counselor; reading instruction at the secondary level; the relationship of school counseling and reading; and the role of the school counselor as an implementer of mainstreaming, as a referral agent, and as a diagnostician. (1982, ED 216 341, EDRS Price: MF $0,97, PC $2.15 Plus Postage, 19p.)

COUNSELOR ACCOUNTABILITY MODEL OF GROSSMONT COLLEGE: A WORKING PAPER. This accountability model for counselors states the general purposes of counseling and identifies the following counselor functions: academic advising; career and personal counseling; consultation; liaisons with academic divisions, other student services programs, and the community; peer and foreign student advising; staff development; testing; articulation with secondary and postsecondary institutions; and responsibilities for interns and special programs. (1981, ED 214 581, EDRS Price: MF $0.97, PC $7.40 Plus Postage, 79p.)

A CASE STUDY RESEARCH OF THE SUPPORT ACTIONS AND ACTIVITIES OF EXTERNAL SCHOOL CONSULTANTS TO NEW BASIC SCHOOL INNOVATIVE SCHOOLS. In the Netherlands, the immediate support and coaching of primary schools and kindergartens is institutionalized in a nationwide local/regional network. The theoretical framework for school innovation support by consultants is described, along with the activities of consultants and school personnel and the characteristics of the consultants and their relationships with the schools. (1981, ED 210 267, EDRS Price: MF $0.97, PC $2.15 Plus Postage, 21p.)

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ERIC Searching News

ERIC at DIALOG Update

Representatives from ERIC will attend the Update '83 DIALOG Users Conferences in Los Angeles (June 23-24) and Boston (September 12-13).

The DIALOG Users Conferences feature subject sessions, led by DIALOG staff, in which the database producers discuss searches they have submitted to answer typical or exemplary questions in that subject area. ERIC searches will be submitted on the following topics: hyperactive children (Social Science and Humanities), the trend toward gentrification of urban residential areas (Current and Consumer Affairs and Government), legal issues concerning asbestos (Legal), and personal privacy in regard to computerized data systems (Legal).

ERIC user aids and publications will be displayed at the database bazaar, and free copies of *All About ERIC* will be distributed. A copy of the *Thesaurus of ERIC Descriptors*, 9th Edition, 1982 will be given as a door prize at the reception.

For more information on the DIALOG User Conferences, write DIALOG Information Services, Inc., 3460 Hillview Avenue, Palo Alto, California 94304.

Introduce Yourself to the ERIC Thesaurus

One of the most popular handouts for participants in ERIC search workshops is the introductory material from the *Thesaurus of ERIC Descriptors*, 1982 edition.

On page ix of your *Thesaurus* you'll find a section entitled "Indexing and Retrieval in the ERIC System." This section includes an overview of the ERIC system; an explanation of vocabulary maintenance (that encourages you to submit comments on ERIC vocabulary and the *Thesaurus*), a discussion of guidelines followed by ERIC indexes; and a list of educational level descriptors and publication types that are vital to most ERIC search strategies.

Page xviii begins a section on "Thesaurus Construction and Format" that explains the elements within alphabetical descriptor display listings, such as SNs, UFs, BTs, NTs, etc., as well as the often overlooked GCs (Descriptor Group Codes).

Even if you are an experienced ERIC searcher, we suggest you take the time to read the introductory sections of the *Thesaurus*. Also, use these sections as required reading when training new ERIC searchers.

Descriptor Group Codes

As a searcher, have you ever needed a list of all of the descriptors for the arts? Or for disabilities? Or for test terms? These lists *exist*, along with several others you may find useful in the Descriptor Group Display section (pp. 549-569) of the 1982 *Thesaurus of ERIC Descriptors*. There are 41 Descriptor Groups including categories such as health and safety, counseling, humanities, reading, mathematics, tests and scales, and facilities. If you familiarize yourself with these groups, they may save you time in preparing future search strategies.

ERIC Online Hotline Lives!

Although it is no longer a toll free call, searchers can still get help with questions about ERIC online by calling CEC/ERIC at (703) 620-3660. CEC/ERIC staff will be happy to help with search strategy development, accept suggestions for improving ERIC online, or facilitate ERIC workshops for groups of interested searchers.

Contact Clearinghouses via Electronic Mail

Searchers with passwords on the Bibliographic Retrieval Services (BRS) system can communicate with some ERIC clearinghouses by sending a message on the BRS MSGS electronic mail system. Here are the "T" numbers of those clearinghouses:

ERIC Clearinghouse on Adult, Career, and Vocational Education	TEB80
ERIC Clearinghouse on Counseling and Personnel Services	T878
ERIC Clearinghouse on Reading and Communication Skills	TEDV
ERIC Clearinghouse on Handicapped and Gifted Children	T529
ERIC Clearinghouse on Information Resources	T457
ERIC Clearinghouse on Science, Mathematics, & Environmental Education	T63E
ERIC Clearinghouse on Tests, Measurement, and Evaluation	T9P4
ERIC Clearinghouse on Languages and Linguistics	TXU9

Use Those Publication Types

CEC/ERIC staff talk with many ERIC searchers at workshops and on the ERIC Online Hotline. We have noticed that many searchers are not aware of the value of incorporating ERIC publication type codes in their search strategies.

Publication types (also referred to as PUBTYPE or document types) have been used since 1974 to categorize all RIE and CIJE documents and articles by their "form" of publication. They enable you to limit your search to (or eliminate from your search) document types such as research reports, bibliographies, instructional materials, dissertations, or opinion papers. Codes and category names for the 34 PUBTYPES are printed below. For an explanation of the specific procedures for searching PUBTYPES see the ERIC database guides available from the online vendors or call the ERIC Online Hotline at (703) 620-3660. A more detailed discussion of PUBTYPES is located on p. xv of the *Thesaurus of ERIC Descriptors*, 1982 edition.

CODE	PUBLICATION/DOCUMENT TYPES
010	BOOKS
	COLLECTED WORKS
020	General
021	Conference Proceedings (See also 150)
022	Serials
030	CREATIVE WORKS (Literature, Drama, Fine Arts)
	DISSERTATIONS/THESES
040	Unpublished
041	Doctoral Dissertations
042	Masters Theses
043	Practicum Papers
	GUIDES
050	General
	Classroom
051	For Teacher (Instructional Materials)
052	For Teacher (Teaching Guides)
053	Non Classroom Use (For Administrative and Support Staff, Teachers, Parents, Clerks, Researchers)
060	HISTORICAL MATERIALS
070	INFORMATION ANALYSES (Literature Reviews, State of the Art Papers)
071	ERIC Information Analyses Products
080	JOURNAL ARTICLES
090	LEGAL/LEGISLATIVE/REGULATORY MATERIALS
100	AUDIOVISUAL MATERIALS
110	STATISTICAL DATA (Numerical/Quantitative)
120	VIEWPOINTS (Opinion Papers, Position Papers, Essays, etc.)
	REFERENCE MATERIALS
130	General
131	Bibliographies
132	Directories/Catalogs
133	Geographic Materials
134	Vocabularies/Thesauri/Classifications/Glossaries
	REPORTS
140	General
141	Descriptive (Program/Project Descriptions)
142	Evaluative/Feasibility
143	Research/Technical
150	SPEECHES, CONFERENCE PAPERS (Individuals, See also 021)
160	TESTS, EVALUATION INSTRUMENTS
170	TRANSLATIONS
180	OTHER/MISCELLANEOUS (Not Classifiable Elsewhere) (Avoid use of this category if at all possible)

ASHE-ERIC HIGHER EDUCATION RESEARCH REPORTS

(A portion of the brochure reprinted below.)

Series now in its 11th year

The 1983 Series: Now Available

1. Path to Excellence: Quality Assurance in Higher Education. Laurence R. Marcus, Anita O. Leone, and Edward Goldberg

2. Faculty Recruitment, Retention, and Fair Employment: Obligations and Opportunities. John S. Waggaman

Why are ASHE-ERIC Higher Education Research Reports the answer? Listen to the experts:

"The series is directly responsive to the current issues in higher education that are of immediate concern."

Alan W. Ostar, President
American Association of State Colleges and Universities

"The literature of higher education is fragmented and scattered. The ASHE-ERIC Higher Education Research Reports provide enormously useful summaries and bibliographies on a wide range of important topics."

Howard R. Bowen
R. F. Stanton Avery Professor of Economics and Education
Claremont Graduate School

"Rarely do I put a report on the shelf—I read and share them because they are both timely and substantive."

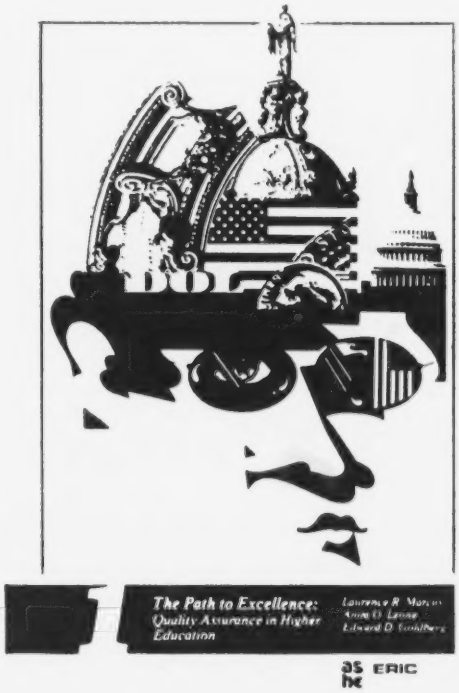
Martha Church, President
Hood College

"I have found these Research Reports invariably helpful on current and vital issues."

Robert M. O'Neil, President
University of Wisconsin System

The Reports are ". . . clear, concise, and comprehensive overviews on topics of critical importance."

William Tetlow, Director
Information Management Program, NCHEMS



Reports 3 through 10 to be selected from the following topics in preparation:

Faculty Career Development
Burnout
Distance Learning
Academic Libraries
Institutions as Workplaces
Academe and Public Service
Sex Fairness
Professional Associations
Competence, Admissions, and Articulation
Faculty Retirement
Improving Learning and Retention
The Humanities
Part-Time Students
Allied Health Degrees
Foreign Students
Survival Strategies for Recovery

NEW PUBLICATIONS

CH	DESCRIPTION
HE	The Path to Excellence: Quality Assurance in Higher Education. ASHE-ERIC Higher Education Research Report No. 1, 1983, by Laurence R. Marcus, Anita O. Leone, and Edward D. Goldberg. 66pp. $6.50. Available from: ASHE, One Dupont Circle, Suite 630, Washington, DC 20036. HE 016 057. This book argues for institutional self-evaluation as a means of preserving institutional autonomy and improving quality. Specific approaches are described.
HE	Faculty Recruitment, Retention, and Fair Employment: Obligations and Opportunities. ASHE-ERIC Higher Education Research Report No. 2, 1983, by John S. Waggaman. 65pp. $6.50. Available from: ASHE, One Dupont Circle, Suite 630, Washington, DC 20036. HE 016 066. The conditions affecting faculty employment are addressed in this book, which includes sections on availability of positions and vacancies, preliminary planning, organizing recruitment, applicant review, and retaining new faculty.
HE	State-Level Agencies, the Curriculum, and Program Duplication. AAHE-ERIC Higher Education Research Currents, by Owen F. Cargol. 4pp. $1.00. Available from: AAHE, One Dupont Circle, Suite 600, Washington, DC 20036. HE 016 053. A discussion of reducing program duplication, insuring at least one in-state program by subject areas, and promoting quality in college programs.
IR	Sources of Information for Educational Technology. Ann L. Wiley. 69p. $4.50. (IR-59). (New IAP.)
IR	Computer Literacy. (New Fact Sheet.) Developed by Marilyn Laubacher, this 4-page paper discusses various definitions of computer literacy, its significance, issues of concern, topics that might be covered in a computer literacy course, computer literacy for teachers, and community computer literacy projects. Sources of relevant curriculum materials and references are listed.

NEW PUBLICATIONS (CONTINUED)

CH	DESCRIPTION
UD	Fact Sheets in the Compact Guides Series: • Secondary School Ethos and the Academic Success of Urban Minority Students (#14) Gives a capsule review of the literature on effective schooling and emphasizes the role of school ethos in academic achievement. • Hispanics and Employment (#15) Reviews the employment picture for Hispanic Americans and current policy recommendations concerning this group's barriers to success in the job market.
SO	Planning a Social Studies Program: Activities, Guidelines, and Resources* (ISBN 0-89994-266-0). $14.50. Edited by James E. Davis. *Revised and expanded edition. ***** In March the reference sheet on social studies skills was updated and a new reference sheet on Asian studies was produced.

CLEARINGHOUSE PARTICIPATION IN MEETINGS/WORKSHOPS/SEMINARS

CH	DATE	LOCATION	STAFF	NOTES
CG	Feb. 22-23	Univ. of Michigan campus	Garry Walz Mary Frenza Jeanne Collett	Conference Name: Michigan Testing Conference Director Garry Walz gave a special address to the entire conference entitled, "Technology and Education: What's Ahead?" Mary Frenza and Jeanne Collet gave a workshop presentation on the use of ERIC, focusing on retrieving test information (with the help of ERIC/TM's search guide). At the CAPS booth CE, CG, and TM handouts were displayed. "Mini" computer searches were conducted.
CE	March 18	Columbus, Ohio	Robert Bhaerman Susan Imel	Conference Name: National Industry-Education Showcase Conference Robert Bhaerman and Susan Imel gave a presentation which featured ERIC/ACVE products and services that emphasize cooperation between educators and business/industry/labor. Dr. Bhaerman discussed cooperative activities between career education and the private sector based on his ERIC information analysis paper, "Career Education: Collaboration with the Private Sector." Bob, formerly assistant director of ERIC/ACVE, is now serving as a Research Specialist at the National Center.
HE	March 27-29	Washington, D.C.	Marilyn Shorr Lynn Barnett	Conference Name: American Association for Higher Education Marilyn Shorr and Lynn Barnett were presenters, giving a view of ERIC compared to other databases. The 1½ hour session, "Database Know-How for the Higher Education Professional," drew 100 conferees and provided an overview of computerized literature databases relevant to the social sciences and education. A focus of the session was the use of home or office microcomputers to search these databases. Extensive handouts were received enthusiastically. A similar session was also presented by Lynn and Marilyn at the Eastern Educational Research Association annual meeting in Baltimore in February, which was also well-received.

CLEARINGHOUSE PARTICIPATION IN MEETINGS/WORKSHOPS/SEMINARS (CONT.)

CH	DATE	LOCATION	STAFF	NOTES
HE			Laura Ciarniello Lynn Barnett	Conference Name: PsycINFO Workshop This free, day-long search seminar sponsored by PscyINFO helped Laura Ciarniello and Lynn Barnett brush up on techniques for searching that database; pick up good ideas for conducting similar workshops for ERIC users; learn from other participants about other resources in Washington, DC (e.g., that the Library of Congress has microfiche copies of all dissertations held by UMI); and get a fresh perspective on what ERIC has to offer social and behavioral scientists.
SO	March 18	Utah	Sheryl Robinson	Conference Name: Utah State Library Association Meeting Sheryl Robinson conducted an ERIC workshop. The participants, standing order customers and new users, were especially pleased to learn about ERIC's participation in the Practice File project.
UD	January 25	Louisville, Kentucky	Michael Webb	Conference Name: ERIC Information Seminar Michael Webb held an ERIC Information Seminar for the Louisville (Kentucky) public schools. Twenty-one participants attended a morning and afternoon session. Targeted computer searches were conducted on various topics, including cost effective analysis for instructional programs, special education (student placement), and library management. ERIC systemwide products and clearinghouse materials were displayed and distributed.
UD	January 28	New York	Georganne Chapin	Conference Name: Association of College and Research Libraries (New York metropolitan area chapter) Ms. Chapin conducted a workshop on ERIC indexing. The workshop was attended by 27 people, most of whom were reference librarians and database searchers from the New York area college and university libraries. Various systemwide and clearinghouse products were distributed.

VISITORS TO THE ERIC NETWORK

CH	NAME OF VISITOR	NOTES
HE	Eight African Educators	The visitors, who visited with Laura Ciarniello, were sponsored by the International Institute of Education located in Washington, DC. They were interested in education in the United States and in information centralization.
HE	Erwin Rosenthal	Professor Rosenthal is a guest of the U.S. Government's United States Information Agency (USIA) and is currently Dean of the Arts and Sciences at Sao Paulo in Brazil.
HE	Dr. Riccomi	Dr. Riccomi is the Rector of the University of Rosario and was sent to HE by Dr. Karen Wenk from the International Visitors Branch of the U.S. Department of Education. Dr. Wenke reported that because foreign visitors were so pleased with the wealth of information received through ERIC, she plans to make HE a regular on her foreign visitor agenda.
RC	Foreign Students	Several foreign students attending New Mexico State University were given an ERIC orientation right before they returned to their respective homes in Guinea, Mali, Nigeria, and Gambia. The students were very impressed with the many resources contained in ERIC and felt ERIC would be very beneficial to their countries. At their request, extra packets of materials were provided for them to take to their Ministers of Education.
SO	Sue M. Tobin	Ms. Tobin is the Elementary Social Studies Coordinator for the Catholic Education Office, Brisbane, Queensland (Australia). She spent two weeks in February visiting ERIC/ChESS, the resources center of the Social Science Education Consortium, and Boulder Valley Public Schools. Commenting on the use of ERIC, Ms. Tobin exclaimed, "You certainly can retrieve information rapidly here. I didn't realize I could go to one of our colleges of advanced education and examine the microfiche!"

EDUCATION-RELATED ACTIVITIES OF CLEARINGHOUSES

CH	ERIC STAFF MEMBER(S)	LOCATION	DATE	NOTES
SO	Irving Morrissett	Cleveland, Ohio	March 21-24	At the request of the Cleveland Foundation, Dr. Morrissett evaluated two programs of the Cleveland Public Schools—one elementary school program on law-related education and the other a new magnet school focused on "law and public school." He found that many Cleveland school people are doing a fine job under the most trying circumstances of a literally bankrupt school system and detailed segregation activities closely monitored by a federal court.
SO	Jim Davis	Christian-sted, St. Croix	March 21-26	Dr. Davis worked with the Social Studies Task Force of the Department of Education of the U.S. Virgin Islands. He assisted the Task Force in developing a much needed social studies curriculum guide. The newly published ERIC/ChESS product, Planning a Social Studies Program: Activities, Guidelines, Resources (Revised Edition), was used to help the Task Force develop the guide.

Attachment 9
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR APRIL 1983 ISSUE)*

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0000	0000	0000	0000	0000
CE	0107	0026	0029	0010	380
CG	0112	0014	0015	0000	608
CS	0183	0023	0025	0002	649
EA	0164	0023	0026	0003	410
EC	0058	0009	0009	0000	318
FL	0082	0013	0014	0017	150
HE	0096	0010	0018	0001	385
IR	0091	0022	0027	0003	390
JC	0028	0004	0005	0000	86
PS	0030	0004	0004	0000	193
RC	0057	0009	0009	0000	103
SE	0346	0050	0063	0035	790
SO	0053	0007	0007	0000	386
SP	0108	0015	0015	0022	452
TM	0099	0007	0010	0000	445
UD	0098	0017	0020	0002	231
TOTALS	1712	0253	0296	0095	5976

*Data provided by Oryx Press

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MARCH, 1983

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ACTION ITEM

TECHNOLOGY CORNER

About a month ago, while John Cark and I were discussing ERIC/FL's new IBM microcomputer and the growth of microcomputers within the ERIC system, we also discussed whether it might be worthwhile to have a corner of the EAB reserved for notes, experiences, helpful hints, etc., dealing with microcomputers. This idea also surfaced at the latest ERIC Technology Committee meeting (see story on page 5), with one change, however.

It was suggested that the concept should be broadened to include all technology of interest to the ERIC "family." In that vein, then, this is a "call" to those interested in technology and its applications to ERIC needs. At least on an experimental basis, we will have a corner in the EAB reserved specifically for items, issues, suggestions, etc., dealing with technology and the ERIC system. Please forward any such items, appropriately identified as technology items, i.e., "ERIC TECHNOLOGY CORNER - EAB," to your Clearinghouse monitor.

...Kevin F. Arundel (CERIC)

NETWORK NEWS

RIE/CIJE CUMULATIONS (1982-) AVAILABLE FROM ORYX TO ERIC CLEARINGHOUSES AT A SPECIAL 50% DISCOUNT

Beginning with the 1982 RIE Annual Cumulation, due to be published by Oryx Press in the spring of 1983, all Oryx cumulations of CIJE and RIE resumes and indexes will be made available to the Clearinghouses at a special 50% discount.

Please note, however, that this special offer requires each Clearinghouse to explicitly order this publication directly from Oryx Press (i.e., it will not happen automatically and it will not be available via jobbers.)

...Jim Prevel (CERIC)

BACK ISSUES OF RIE AVAILABLE FROM SMERC

An inventory of the SMERC (San Mateo Educational Resources Center) basement revealed that it has extra copies of selected RIE issues. If any of the readers of the EAB would like any or all of the following, we would be glad to supply them for the cost of postage and handling ($1.00 for each issue).

- All of 1976 (12 issues)
- All of 1977 (12 issues)
- All of 1978, EXCEPT AUGUST (11 issues)
- May 1979 (1 issue)

The above are on a first come, first served basis. All catalogs will be shipped Library Rate. In addition, SMERC has multiple copies of its cumulative (1974-1980) Curriculum Guide catalog, plus all the materials (in microfiche form) cited therein. We will supply these SMERC catalogs to any interested party for the cost of postage (Library Rate) and handling ($.25 per catalog).

If interested, please write or call:

Katherine Clay
SMERC
333 Main Street
Redwood City, California 94063
(415) 363-5450

...Katherine Clay (SMERC)

FACILITY REVIEW OF CLEARINGHOUSE ABSTRACTS

At the recent ERIC Technical Meeting, the Facility was requested to prepare a description of exactly what kinds of things the Facility editors are instructed to do to the abstracts received with RIE input from the Clearinghouses. Attempts to respond to that request are displayed in Attachment 1.

...Ted Brandhorst (ERIC Facility)

A NATION AT RISK

The National Commission on Excellence in Education's final report entitled A National At Risk will appear in the June issue of RIE. The commissioned papers referenced in this report are being processed by one Clearinghouse (SP - Teacher Education) to ensure consistent cataloging. The papers are being handled as PRIORITY documents by SP.

...Grace Sundstrom (ERIC Facility)

ERIC/ACVE TARGETS MAILING TO STATE POLICY MAKERS

The ERIC Clearinghouse on Adult, Career, and Vocational Education sent materials to all state governors, chief state school officers, and to selected state legislators, primarily heads of committees such as finance, education, ways and means, and to Speakers and Presidents. Included in the packet were two of our fact sheets and a list of all of the clearinghouses' shelf products. The accompanying letter urged these state policy makers to send for additional materials, as appropriate.

...Judy Wagner (CE)

CS REPRESENTED IN STATEWIDE DISSEMINATION PROJECT

A major effort by the state of Washington's Superintendent of Public Instruction to support speaking and listening will utilize 1,250 ERIC/RCS TRIP booklets. An earlier survey of ways the state could help classroom teachers pinpointed oral and written communications as one of three major need areas.

Two booklets, both edited by Barbara S. Wood and directed at distinct educational levels (elementary and secondary), will be included in packets with other materials provided by the state's Oral and Written Communication Task Force to help teachers use the ERIC materials. The titles are:

- Development of Functional Communication Competencies: Pre-K—Grade 6
- Development of Functional Communication Competencies: Grades 7-12.

...Anne Auten (CS)

ERIC/PS INTRODUCES COMPUTER NEWSLETTER

"MicroNotes on Children and Computers" is a new bimonthly subscription newsletter published by the ERIC Clearinghouse on Elementary and Early Childhood Education. This new user services product, edited by Dianne Rothenberg and Mima Spencer, will feature reports on how computers are being used to teach children and news on computer-related publications.

"MicroNotes" will also feature ERIC documents, research projects, and conferences of interest to those working with children and computers. Included will be information on microcomputer applications for instructional, creative, administrative, and recreational purposes. Of particular interest is the fact that "MicroNotes" is written, edited and produced via microcomputer and printer. The finished copy is then used as camera-ready copy at the print shop - very inexpensive! Limited quantities of the first issue are available on request for other Clearinghouses to use at conferences or for user services.

...Norma Howard (PS)

CONTRACT FOR OPERATION OF ERIC/SP CONTINUES WITH AACTE

The American Association of Colleges for Teacher Education successfully bid for continued operation of the ERIC Clearinghouse on Teacher Education, and began work on its new contract March 1, 1983. The contract, for one year with two renewal options, will result in the following IAPs during the first year:

- Essential Knowledge for Beginning Educators
- Health, Physical Education and Recreation for the Mature Adult

FORD, GIVENS, GILLMAN LEAVE SP—FINSTAD, McGETTRICK, GRIFFITH COME ABOARD

The past three months have seen significant staff changes at the ERIC Clearinghouse on Teacher Education. The names of the people who have left the Clearinghouse and the names of those people who have replaced them appear below:

• Catherine Ford (Secretary)	replaced by	Celia Finstad (Secretary)
• Sharon Givens (Editor)	replaced by	Devon Griffith (Formerly Assistant Editor, Now Editorial Associate)
• Frances Gillman (Assistant Information Analyst)	replaced by	Jane McGettrick (Assistant Information Analyst)

...Michael Butler (SP)

ERIC TECHNOLOGY COMMITTEE

The ERIC Technology Committee met in Washington, DC, on April 18. Those attending the meeting included:

Don Ely, Chair	(IR)	Chuck Hoover	(CERIC)
Kevin Arundel	(CERIC)	Jim Prevel	(CERIC)
Dorothy Beling	(EC)	Mima Spencer	(PS)
Ted Brandhorst	(Facility)	Barbara Wildemuth	(TM)
John Clark	(FL)		

The purpose of the meeting was to revise the Committee's report, which addresses the interface between ERIC and its users. Assumptions about users, locale of use, information needs, financial support, delivery systems, and the roles of ERIC system components are explicitly stated in the report. The Committee's recommendations included:

(1) The feasibility of eventual full text document input in magnetic format should be studied by using appropriate ERIC Information Analysis Products and Fact Sheets as test cases.

(2) An "Introduction to Searching ERIC Online" should be developed on a microcomputer disc.

(3) A series of microcomputer discs should be prepared by partitioning the ERIC file by subject.

(4) The feasibility of including "Table of Contents" type information in records within the ERIC database should be studied.

(5) ERIC should create an experimental videodisc that would contain a variety of materials, including several fact sheets, information analysis products, an ERIC training videotape, an ERIC training slide/tape, and recent basic skills information.

(6) Technology available for enhancing the ERIC document delivery system should be explored.

(7) Further revisions of MICROSearch and dealings with major online vendors should be oriented toward making access to ERIC data more user-friendly.

(8) A full-text online Fact Sheet file should be created to explore its usefulness to ERIC clients.

(9) The Technology Committee should monitor optical videodisc developments, examine technology applications to internal ERIC operations, explore possible videotex applications, and clarify and advocate those technology applications which will benefit the ERIC system.

The final version of the Committee's report will be submitted to CERIC and the Executive Committee of the Council of ERIC Directors in May. A copy will be sent to each Clearinghouse before the Director's Meeting, and the recommendations will be a discussion item at that meeting.

...Barbara Wildemuth (TM)

The Government are very keen on amassing statistics. They collect them, add them, raise them to the nth power, take the cube root and prepare wonderful diagrams. But you must never forget that every one of the figures comes in the first instance from the village watchman, who just puts down what he damn pleases.

...Sir Josiah Stamp
Inland Revenue Department (England)
1896-1919

LIST OF ATTACHMENTS

Attachment 1: Guidelines for the Editing of RIE Abstracts at the ERIC Facility

Attachment 2: Clearinghouse Participation in Meetings/ Workshops/Seminars

Attachment 3: New Clearinghouse Publications

Attachment 4: EDRS Customer Service Report - April 1983

Attachment 5: Remove List - RIEMAY83

Attachment 6: RIE Input by Clearinghouse - RIEMAY83

Attachment 7: CIJE Input by Clearinghouse - CIJEMAY83

GUIDELINES FOR THE EDITING OF RIE ABSTRACTS AT THE ERIC FACILITY

The ERIC Facility editors review all abstracts received from the ERIC Clearinghouses and watch for the following kinds of situations, making needed changes as indicated:

1. Overall Size

"...abstracts are limited to approximately 200 words." (EPM VI-13).

Abstracts that significantly exceed 200 words should be brought to the attention of the submitting clearinghouse, but should generally not be re-written unless the size exceeds 300 words. The objective is to catch the problem at the point abstracts are written and to keep the occurrences to isolated instances that do not require re-write. If the problem persists, it should be pursued via managerial channels. Recurrences may, at the judgment of the editor, be negotiated with the clearinghouses for either: (1) return to the clearinghouse for re-write, or (2) reduction in size by the Facility.

Abstracts significantly under the 200 words size limitation are not to be considered a problem.

2. Type of Abstract (Informative vs. Indicative vs. Informative/Indicative)

The choice of type of abstract is the clearinghouse's. The Facility should, in general, not question this choice.

3. Missing Information

There may be cases where the Facility editor feels that significant information has been left out of the abstract. The most usual situation occurs when there are significant indicative aspects of the document that might be communicated, but the clearinghouse has ignored these aspects, e.g., appendices, attachments, large bibliography, multi-volumes, etc. The Facility editors may, at their discretion, add such information to the abstract, alerting the clearinghouse when this is judged advisable. (See also EPM VI.E.2.)

4. Acronyms

Facility editors should ensure that all acronyms appearing in the abstract are interpreted somewhere in the abstract (preferably at their first occurrence).

5. Abbreviations (as Distinguished from Acronyms)

Facility editors should replace abbreviations with the full form of the word, except in special situations such as when the abbreviation is in quotes or the abbreviation is the standard form of the concept, e.g., "SES."

6. Slang, Swear Words, etc.

Facility editors should generally replace slang and swear words with meaningful and non-offensive equivalents, except in special situations such as when the colloquial word is being treated per se and is essential to the statement being made.

7. Derogatory, Pejorative, or Libelous Statements Concerning Individuals or Organizations

Facility editors should question all seemingly derogatory, pejorative, or libelous statements found in abstracts. Such statements should either be deleted or the editor should receive management approval for their inclusion.

8. Evaluative Statements and Product Comparisons

Facility editors should question all statements making evaluations or direct comparisons of organizations or commercial products. Such statements should either be deleted or the editor should receive management approval for their inclusion.

9. Typographical Errors/Misspelled Words

All typographical errors and misspelled words detected by the editors should be corrected.

10. Non-Complete Sentences

Telegraphic sentences are not acceptable in RIE abstracts and should be expanded by the Facility editors to complete sentences.

11. Missing Words or Lines

Occasionally words or phrases are inadvertently deleted in the keying process, resulting in ungrammatical or incongruous sentences. The editors should research the missing information and replace the missing material.

12. Abstract Attribution

The abstract should be attributed accurately. If the abstract appears in the document, but is attributed to the clearinghouse abstractor, a correction to "author" abstract status should be made. If the abstract is attributed to the author, but does not appear in the document, a correction to the clearinghouse abstractor's initials should be made.

13. Repetitive/Redundant Information

If information that appears in the Title field, Note field, or other field is repeated unnecessarily in the abstract, the Facility editors may, at their discretion, remove such redundant information from one or the other of the two fields, making the necessary transitions. (See also EPM V-95.)

14. Author/Abstractor Confusion (Who's Talking?)

If there is significant confusion between what in the abstract is said by the author of the document and what in the abstract is said by the abstractor, the Facility editor may eliminate the confusion, contacting the clearinghouse as needed to accomplish this.

15. Paragraph Structure

All abstracts must be self-contained in one paragraph. Abstracts structured as more than one paragraph must be converted to the one paragraph format.

16. Lists (VI.E.1.b.(7))

Lists are to follow the format specified in the EPM: "The following conclusions were drawn: (1) xxxxxx; (2) xxxxx; and (3) xxxxxx." Lists in the abstract not in this format should be converted to it.

17. Numbers, Measurement, Time (GPO Section 12; Chicago Section 8)

In general, the GPO Style Manual calls for Arabic numbers in preference to Roman numerals*, numbers rather than words for values of ten or over, units of measurement or time expressed in numbers rather than words, commas in numbers of four digits or more. Where the GPO rules have not been adhered to, the Facility may make the changes necessary to achieve consistency within a clearinghouse-produced or modified abstract (but not within an unmodified author abstract). Because such changes can be numerous, however, it is critical that the Facility contact the clearinghouse to ensure that the problem is fixed at the source. Because rules pertaining to numbers have cosmetic value, but little or no impact on computerized retrieval, it is more important to be consistent within an abstract then it is to be consistent across the whole of RIE. (The use of author abstracts alone would prevent such consistency across the database.)

The Chicago Manual of Style says, "It is difficult if not impossible to be entirely consistent in the use of numbers in textual matter." (p. 232). The GPO Style Manual and the Chicago Manual of Style, while they do not entirely agree on all points pertaining to numbers, are both useful because they each cover some ground not covered by the other.

18. Commonly Confused Words

Occasionally words that are commonly confused may appear in their "confused" form in ERIC abstracts. For example, the abstractor intended to say the data "imply" something and instead says the data "infer" something. When such a situation is detected, the Facility should replace the incorrect word with the correct word. The Facility will, of course, only take this type of action when absolutely certain about

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*Note: Roman numerals are acceptable, however, when being used to describe something that is clearly identified in the source by Roman rather than Arabic numerals and when conversion to Arabic might result in confusion for the user.

the validity of the change and when it is clearly supportable in the standard authorities.

19. Ungrammatical Sentences (Creating Problems With Meaning)

Lengthy sentences, with poor connectives and other grammatical faults, may make it difficult if not impossible to understand what was meant. If the Facility editors cannot, after repeated readings, understand a given sentence, they may assume that the user would have the same problem. Such a sentence should be re-structured so that its meaning is clearer. It may be necessary to contact the clearinghouse in order to accomplish this, but such contact is not mandatory. The objective should be to make the meaning clear without the addition or deletion of any information.

20. Grammar/Usage Problems

The English language has many rules of grammar. Some are widely observed. Some are widely ignored. Those that affect the meaning of the statement being made are the easiest justified and tend to be the most widely accepted. Those that are the most subtle but do not affect meaning (or jar the ear) tend to be the most ignored.

The Facility editors should be on the alert primarily for those violations of the rules of grammar that affect the meaning of what is being said. An example of a rule that can affect meaning would be to place the word "only" next to the word it modifies, e.g., "He ate only a sandwich," not "He only ate a sandwich." Examples of rules that do not affect meaning are: (1) the dying distinction between "shall" and "will," (2) the subtle distinction between "because of" and "due to," (3) the split infinitive (often awkward but sometimes justified).

Grammar or usage problems detected that adversely affect the meaning of what is being said in an abstract should be corrected by the Facility editors. Usages that are widely regarded by the authorities as unacceptable should also be corrected. However, usages that do not affect meaning, that do not jar the ear, and that have some reasonable constituency (e.g., American Heritage Dictionary Usage Panel vote of 15% acceptability or above), should be left alone.

21. Punctuation

There are certain well-accepted rules of punctuation about which there is little or no disagreement, e.g., questions are followed by a questionmark; a colon precedes a list; possessives require an apostrophe; in the structure "A, B, and C" there should be a comma after B if three distinct entities are intended; titles of written words are enclosed in quotation marks. When such standard rules of punctuation, verifiable in the authorities, are violated, the Facility editors should correct the error.

There are other areas of punctuation that are less clear-cut and where personal preference may determine the punctuation used, e.g., use of a semicolon in lieu of a period to separate two conceptually-related sentences; use of a comma after a phrase within a longer sentence, to indicate a "breathing space"; eliding or not eliding dates, e.g., "1980-1982" or "1980-82," use of a hyphen to more closely relate two words that could just as well be separated (problem-solving/problem solving; free-form/free form)*. In these more "optional" areas, where either form used is "correct," the Facility editors should not intrude their preferences, but should go with whatever the author or clearinghouse abstractor wrote, as long as consistency is maintained within a given abstract. As with Numbers and Capitalization, punctuation matters have little or no effect on computerized retrieval.

22. Capitalization

There are commonly accepted capitalization rules that should be adhered to, e.g., months of the year are capitalized; seasons of the year are not capitalized; names of specific entities are capitalized (Valium drug, Helvetica type, Dental Students Attitudes' Test, Project OSIRIS; "west coast" is not capitalized. The GPO Style Manual and the Chicago Manual of Style agree on most of the rules for capitalization, but there are significant differences**. When standard rules of capitalization (as contained in either of the two principal authorities used by ERIC) are violated, the Facility editors should correct the error. Capitalization practices that can be supported by either authority should be let stand.

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*Note: But see Chicago "Compound Words," 6.24-31.

**Note: ERIC lower cases all articles, conjunctions, and prepositions in title (unless they are the first or last word of the title), in accordance with Chicago 7.123), whereas GPO (3.52) capitalizes 4-character prepositions (such as "with").

CLEARINGHOUSE PARTICIPATION IN MEETINGS/WORKSHOPS/SEMINARS

CH	DATE	LOCATION	STAFF	NOTES
CG	---	Houston, Texas	Helen Mamarchev	Conference Name: National Association for Women, Deans, Administrators, and Counselors (NAWDAC) (Annual Conference) Helen Mamarchev was a member of a six-person panel of women leaders from NAWDAC and the American College Personnel Association (ACPA), which discussed "Women's Involvement in Professional Organizations." The presentation focused on three broad categories: (1) Professional: What are the major issues facing the development of women in our profession in the next five years? (2) Organizational: What benefits and opportunities do you see your organization providing women in the next five years? (2) Personal: Given your obvious professional success both within your professional organization and in your home institution, how have you balanced your professional commitments with your personal life? In addition, Mamarchev assisted with a presentation on resources for microcomputer applications at the ACPA annual conference in Houston that immediately preceded the NAWDAC conference.
CG	March 20-23	Washington, DC	Garry Walz plus 5 staff members	Conference Name: American Personnel and Guidance Association (APGA) CG's new booth displayed the most recent CAPS publications and off-the-shelf items, attracting many of the 6,000 conferees. Free mini-computer searches were once again offered on a first come/first served basis. Topics of interest included elementary school guidance, adolescent suicide and counseling those with eating disorders.
CG	April 7	Ann Arbor, Michigan	CH staff (freelance abstractors)	A 4-hour afternoon workshop was held for CAPS' free lance abstractors. A desire to share the positive experience of the Abstract Quality Control Workshop and a need to re-tread our abstractors who seemed to be suffering from burnout, led to our decision to have the concentrated session. Response from the abstractors has been positive, indicating they found the session helpful and renewing. As a follow-up to the workshop, special weekly feedback sessions are planned for each abstractor for a period of 6 weeks.

CH	DATE	LOCATION	STAFF	NOTES
CS	---	Univ. of Illinois	CH staff	Numerous workshops for students.
CS	---	Univ. of Illinois	Anne Auten	Conference Name: Illinois School Administrators Roundup. Presentation on educational management resources (with the help of materials from ERIC/EA).
CS	---	William Rainey Harper	Anne Auten	Conference Name: National Association of Education Supervisors (First Annual Conference) Presentation on the sociological impact of technology on a school system.
CS	---	St. Louis	Anne Auten	Conference Name: National Association of Elementary School Principals. Presentation on technological support for principals and teachers. Administrators were especially interested in the accessibility of information resources through their desk-top personal computers.
CS	---	Chicago & Indiana-polis	Anne Auten	Three all-day ERIC online user workshops in Chicago and Indianapolis where librarians and school personnel learned the idiosynracies of searching ERIC using, among other ERIC tools, Descriptor Group Codes and the Identifier Authority List.
PS	April 6-7	Palatine, Illinois	Mima Spencer; Diane Rothen-berg	Conference Name: Computers for Educators (Midwest Fair) Two sessions presented: one on computer basics and one on information resources. They also attended sessions, exhibited ERIC materials, and demonstrated online searching of ERIC.
PS	April 12-14	New York, New York	Mima Spencer; Diane Rothen-berg	Conference Name: National Online Conference Participation in a microcomputer session on training people to use computers and attended presentations on information services and online searching.

CH	DATE	LOCATION	STAFF	NOTES
PS	April 14-15	Cleveland, Ohio	Norma Howard	Conference Name: Association for Childhood Education International (Annual Conference) Exhibition at an ERIC booth and demonstrated computer searching.
PS	April 21-23	Detroit, Michigan	Diane Rothenberg; Mima Spencer	Conference Name: Society for Research in Child Development. Biennial Conference Exhibition at an ERIC booth, demonstration of computer searching, presentation of software under development. Sessions attended.
PS	April 24-26	Univ. of Illinois	Linda Baskin; Mima Spencer	Conference Name: Twentieth Annual Clinic on Library Applications of Data Processing. Presentation of a session on training people to use computers.
PS	March 9	Univ. of Maryland	Diane Rothenberg	Conference Name: Young Children in Our Technological Environment: The Impact of Microcomputers. Presentation on computers and social policy.
SP	April 9-10	Minneapolis, Minnesota	Joost Yff; Laurie Priest; Elaine Martin	Conference Name: American Alliance for Health, Physical Education, Recreation and Dance (HPERD) The advisory board for health, physical education, recreation, and dance (HPERD) of the ERIC Clearinghouse on Teacher Education met during the annual meeting of American Alliance for HPERD. The 5-member board, established as a separate unit from the advisory board for teacher education for the first time, identified the following issues as topics of high priority for the HPERD community: continued inclusion of physical education in the K-12 curriculum, corporate wellness; wellness programs for teachers, sexually-transmitted diseases, past and continued progress of Title IX in physical education and athletics for girls and women.

CH	DATE	LOCATION	STAFF	NOTES
SP	April 8-12	Minneapolis, Minnesota	Director, Associate for HPERD, User Services Coordinator	Conference Meeting: American Alliance for Health, Physical, Education, Recreation, and Dance Display booth, advisory board meeting.
SP	April 8-10	Washington, DC	Associate Director	Conference Meeting: QUEST Conference, American Federation of Teachers (Annual Meeting) Display booth.
UD	March 24-25	Washington, DC	Michael Webb, Maryellen Lo Bosco	Conference Name: National Conference on Single Parent Families and the Schools (Hosted by the Home and School Institute at the National Education Association Center) The conference was attended by approximately 400 people, including educational policymakers, mental health professionals, and community representatives. Papers were solicited for ERIC, and demonstration computer searches were conducted. Ms. Lo Bosco and Mr. Webb exhibited and distributed ERIC/UD's products and materials as well as systemwide materials and products from other clearinghouses.
UD	April 21-23	Chicago, Illinois	Maryellen Lo Bosco	Conference Name: National Conference on Asian and Pacific American Education Theme: "Unity in Diversity." Approximately 100 people attended the conference. Other interested persons, particularly from the Chicago Board of Education, dropped by the exhibit area. Clearinghouse and systemwide products were exhibited and distributed. Ms. Lo Bosco and Florence Hongo, of the Japanese American Curriculum Project, promoted the recently published book, The Education of Asian and Pacific Americans: Historical Perspectives and Prescriptions for the Future. The volume was developed by the ERIC Clearinghouse on Urban Education and was published by Oryx Press.

CH	DATE	LOCATION	STAFF	NOTES
UD	April 25	San Antonio, Texas	Michael Webb	Conference Name: ERIC Information Seminar Michael Webb conducted an ERIC workshop as part of the ongoing Urban Schools Seminar project developed for the big city school districts. It was attended by members of the curriculum and research departments. Eight computer searches were conducted. Clearinghouse and systemwide materials were distributed.

NEW CLEARINGHOUSE PUBLICATIONS

CH	DESCRIPTION
CE	"Quality Circles." Fact Sheet. BRS T-number: TB8Ø. Copies available from CE.
CS	The RCS "Minibib" spring series of bookmark-sized, multicolored reference cards offers twelve new or updated titles: Basal Reading, Communication Apprehension, Computers and Reading, Corrective Reading in the Content Areas, Film in the Classroom, Gifted Students and Reading Programs, Journalism in Secondary Schools, Parent Involvement in Reading, Reading and Television, Reading in the Two-Year College, Reading Tests, and Word Processing and Writing. Minibibs feature 4-7 ERIC documents on more than 70 topics selected for their usefulness to the classroom teacher. Ideal for workshop handouts, exhibits, and question answering, they are available in multiple copies at no charge.
EC	A Practical Guide to Counseling the Gifted in A School Setting, edited by Joyce VanTassel-Baska. 48 pages, $5.95 (Stock No. 268). New IAP.
PS	ERIC/PS has recently developed the following new resource lists in response to increased user interest in these topics: One-Parent Families, Employer-Supported Day Care, Intergenerational Programs: Adults & Older Children. Other resource list titles recently updated are: Child Development, Early Childhood Education; Day Care, Children's Health and Nutrition.
PS	"Research on Children's Play," is the topic of a new Short Report, or Fact Sheet, from ERIC/EECE. A companion publication is the ReadySearch (pre-prepared computer search) "Research on Children's Play," which sells for $10 and is updated every 6 months."

CH	DESCRIPTION
SE	An International Review of Gender and Mathematics, by Erika Schildkamp-Kundiger. Reports from nine countries are included in this review on gender and mathematics. An introductory chapter provides an overview of concerns, with comments pertaining to data from West Germany as well as points made in the nine reports. Each report summarizes the prevailing status of concern about gender and mathematics education, research findings, conferences, and other developments, and concludes with a list of publications. A bibliography on gender and mathematics is the final item in the review. ERIC/SMEAC price is $5.75. (SE 039 181)
SE	Mathematics Teachers: An Endangered Species, by Peggy A. House. The author proposes a taxonomy and a model for teacher education programs from preservice through in-service. The book begins with a broad overview of developments in mathematics teacher education, as a perspective from which to view the present position. Then the taxonomy is presented, categorized by knowledge, comprehension, application, analysis, synthesis, and evaluation objectives. The operation of a teacher education program based on the taxonomy is then described, with the taxonomy related to the on-going nature of teacher education. Both content and experiences to be included in a teacher education program are given, with a model for designing a program based on the taxonomy proposed. Finally, preliminary experiences with the model and an evaluation of it are given. ERIC/SMEAC price is $4.50. (SE 039 476)
SE	Research on Mathematics Education Reported in 1981. The twelfth annual listing of research in mathematics education, compiled by Marilyn N. Suydam, has been published as the July 1982 (issue of the Journal for Research in Mathematics Education). It includes references to 13 research summaries, 206 articles, and 360 dissertations published during 1981. Most of the references are annotated and an index is included. Single copies of the journal issue are available for $3.50 from the National Council of Teachers of Mathematics, 1906 Association Drive, Reston, VA 22091.
SE	Environmental Education in Action V: International Case Studies in Environmental Education, by William B. Stapp and Margaret E. Cowan, Compilers-Editors More than 30 case studies of environmental education programs around the world are presented in this book. Persons involved in the activities reported represent more than twenty nations and all continents. Both formal (school-based) and out-of-school cases are included, with target audiences ranging from young children through university students to total communities. ERIC/SMEAC price is $12.50. (SE 039 605)

CH	DESCRIPTION
SE	Environmental Education in Action VI: Change Agents in and for Environmental Education, by John F. Disinger, Compiler-Editor A set of case reports from the ERIC data base is focused on schools, individuals, agencies, and organizations which, through their actions, have affected change in the presentation and development of environmental education. A spectrum of age levels and target audiences is represented. ERIC/SMEAC price is $12.00. (SE 039 606)
SE	Environmental Education Teaching Activities for Global Education, by William B. Stapp and Lori D. Mann, et al. Classroom activities for students in grades K-12 provide a variety of approaches to help students view environmental education within a global education perspective. Activities are keyed to concepts at the interface between global education and environmental education, grade levels, and appropriate curricular areas. ERIC/SMEAC price is $12.50. (SE 039 607)
SE	National Association for Research in Science Teaching, 56th Annual Meeting, Abstracts of Presented Papers, 1983, by Arthur White and Patricia Blosser, Editors. Abstracts of papers presented at the 56th annual meeting of the National Association for Research in Science Teaching are contained in this publication. Papers relate to research techniques (meta-analysis, time series design, etc.) teacher education (preservice, inservice), cognitive development and learning, science curriculum, instruction and other topics. ERIC/SMEAC price is $5.00. (SE 039 731)
SE	1983 AETA Yearbook - Teaching Children Science: Changing Adversity into Advocacy, by Bernard W. Benson, Editor The intent of this yearbook is to provide a positive posture for nurturing desirable changes in the status of science teaching. It is written for elementary school teachers and all who are involved or concerned with curriculum and instruction in the elementary school. The yearbook provides the basis for continued professional growth of teachers by stressing ways to logically and realistically infuse science and science-related instructions into schools and to assure that science will remain valued as new patterns of schooling evolve. ERIC/SMEAC price $7.50. (SE 039 826)

CH	DESCRIPTION
SP	Technological Literacy: Challenge for Teacher Education. Joost Yff and Michael Butler. 1983, 32 pages, $4.50. The authors examine the broad relationship between technology and education, and the implications of this relationship to teacher education. Technological literacy as a component of general education is examined and responses teacher educators might make to the challenge of "tech lit" are suggested.
SP	Who Teaches Health? Margaret Smith. 1983, 44 pages, $4.50. The author examines the reasons for implementing a comprehensive program of health education in public schools, examines the role of those who teach health, and discusses national, state, and local strategies for improving teacher preparation.
SP	Stages of Teachers' Careers and Implications for Professional Development. Judith Christensen, Peter Burke, Ralph Fessler, David Hagstrom. 1983, 29 pages, $2.00. Literature on adult development, adult learning, and teacher growth and change are examined to reveal principles useful in constructing appropriate, effective programs for inservice staff development.
SP	Field Experiences in Teacher Education: From Student to Teacher. D. John McIntyre, 1983, 55 pages, $6.00. Recognizing the complicated nature of the field experience, the author examines its positive and negative results, how the teacher trainee is influenced, and whether modifications can be made within the field experience component to produce general improvement in preservice teacher education programs.
NOTE:	The Field experiences monograph is available from the Foundation for Excellence in Teacher Education, One Dupont Circle, Suite 610, Washington, DC 20009. The other SP publications are available from the ERIC Clearinghouse on Teacher Education.

CH	DESCRIPTION
UD	The Education of Asian and Pacific Americans: Historical Perspectives and Prescriptions for the Future, edited by Don Nakanishi and Marsha-Hirano-Nakanishi. Oryx Press, 141 pages. A collection of scholarly essays on the education of the five Asian-American minorities (Japanese, Chinese, Korean, Flipino, and Indochinese) and on Hawaiian Americans. An Introduction by Bob Suzuki is included.
UD	Topical Bibliographies of ERIC References. These computer bibliographies include entire ERIC resumes for each citation. #1: Black Achievement in Elementary and Secondary Education. 58 citations. $3.00. #2. Compensatory Education: Assessment and Program Evaluation and Implementation in Elementary and Secondary Education. 182 citations, $5.00. #3. High Achieving Blacks and Hispanics. 96 citations, $4.00. #4. Bilingual/Multicultural Education Programs for Asian American Students in Elementary and Secondary Schools. 157 citations, $5.00. #5. Special Education for Hispanics in Elementary and Secondary Schools: Assessment, Placement, and Program Implementation and Evaluation. 61 citations, $3.00. #6. Special Education for Black Students in Elementary and Secondary Schools: Assessment, Placement, and Program Implementation and Evaluation. 61 citations, $3.00. #7. School Desegregation: Research and Evaluation of Programs in Elementary and Secondary Schools. 160 citations, $5.00. #8. Equal Educational Opportunity in Institutions of Higher Education. 51 citations, $2.00. #9. Compensatory Education: Assessment, Implementation, and Evaluation of College and University Programs. 79 citations, $3.00. #10. The Minority Elderly. 43 citations, $2.00.

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RIEMAY83

REMOVE LIST

A. DUPLICATES (5)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
IR 050 041	ED 188 603/IR 008 465	RIENOV80	FAC
SE 039 859	ED 211 330/SE 035 913	RIEMAY82	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
TM 820 897	ED 221 073/HE 015 009	RIEFEB83	FAC

3. Duplicates Appearing in RIE in March, April and May 1983

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 033 734	ED 222 149/HE 015 588	RIEMAR83	FAC
CG 016 340	ED 223 756/UD 022 605	RIEAPR83	FAC

Attachment 5
Page 1 of 2

B. REMOVES (6)

Accession Removed	Reason for Removal
CE 034 034	Mispagination
CE 034 351-353	Missing Parts
FL 013 353	Legibility
SP 021 656	Problems with Repro. Release

C. DELAYED (5)

Accession	Moved To
CE 034 290-293	RIEJUN83
HE 015 765	RIEJUN83

RIE INPUT BY CLEARINGHOUSE (RIEMAY83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	1	5
CE	150	-	-	9	141	742
CG	70	-	14	1	55	292
CS	144	-	26	-	118	567
EA	126	-	31	-	95	325
EC	98	-	-	-	98	287
FL	90	-	14	2	74	292
HE	127	-	26	-	101	413
IR	63	1	10	1	53	286
JC	45	-	-	-	45	222
PS	82	-	17	-	65	272
RC	89	-	22	-	67	198
SE	56	1	13	1	43	351
SO	53	-	12	-	41	248
SP	38	-	-	1	37	332
TM	56	1	17	1	39	378
UD	21	-	-	-	21	158
TOTALS	1309	+3	-202	-16	= 1094	5368

Attachment 6
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR MAY 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 198
AA	0000	0000	0000	0000	0000
CE	0090	0021	0022	0009	470
CG	0177	0019	0020	0000	785
CS	0155	0013	0016	0000	304
EA	0053	0006	0006	0000	463
EC	0168	0016	0017	0000	486
FL	0073	0011	0011	0000	223
HE	0140	0016	0020	0001	525
IR	0101	0024	0026	0000	491
JC	0032	0005	0005	0000	118
PS	0121	0009	0013	0000	314
RC	0069	0009	0012	0000	172
SE	0199	0036	0038	0036	989
SO	0132	0019	0021	0000	518
SP	0119	0017	0017	0008	571
TM	0102	0014	0017	0000	547
UD	0078	0021	0022	0003	309
TOTALS	1309	0256	0285	0057	7785

*Source of this information: Oryx Press

Attachment 7
Page 1 of 1

Volume: 7
Number: 6
Date: June 1983

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

DUPLICATES IN 1983 CLEARINGHOUSE INPUT FOR RIE ALMOST DOUBLE 1982 RATE

A total of 71 duplicates were found (prior to publication) in the 1982 input. Thus far in 1983, 76 duplicates have already been detected. If duplicates continue at this rate, ERIC will experience nearly a doubling in duplicate input by the end of 1983. Such a substantial increase indicates that the system has a serious problem which should be corrected.

Each Clearinghouse needs to review the duplicate submission figures to see if it needs to strengthen its procedures for eliminating duplicates. We all need to remember in this time of ever tightening budgets that duplicate input costs not only time, but money. Each duplicate costs ERIC approximately $100. This means that about $7,600 has already been lost that could have been used much more productively. Observing the following guidelines should help reduce the problem:

1. Processing Federal Documents

   While the ERIC Facility has been designated as the central point to solicit and acquire Federal documents, it is recognized that the Facility may not always be aware of or obtain every education-related Federal document published. Therefore, if a Federal document is acquired (presumably unsolicited) from a source other than the Facility, the Clearinghouse must check with the Facility's Acquisitions Department to make sure the document is not already in process somewhere in the system.

2. Documents Acquired from Organizations Having a Standing Acquisition Arrangement with Another Clearinghouse

   Any Clearinghouse acquiring a document from an organization that is listed in the ERIC Acquisitions Arrangements as having an on-going arrangement with another Clearinghouse, runs the risk of handling a document already in process. Before processing any such document, first check with the Clearinghouse having the acquisition arrangement.

3. Documents Self-Described as Reprints

   Documents identified as reprints are likely candidates for being duplicates. They should be checked especially carefully.

4. Use of the Acquisitions Data Report (ADR)

   The ADR is currently the ERIC system's only control over in-process materials. All document input should be checked in the ADR. Each Clearinghouse should also review every month its own copy of the Exception Report to identify any duplicates cited as potential by the Facility computer. Because variations in recording titles can cause problems, ADR checking should be done by a person familiar with its conventions. When a duplicate or potential duplicate is detected, the

Clearinghouse finding the problem should contact the other Clearinghouse identified by the ADR to negotiate which Clearinghouse will process the document. Careful use of the ADR can be helpful in eliminating duplicates in the system.

...Chuck Hoover (Central ERIC)

PROCESSING ADVISORY——
CORRECTION OF RIE DATA PREVIOUSLY TRANSMITTED ONLINE TO THE FACILITY

If a Clearinghouse detects an error in data that have already been transmitted to the Facility online, please do not attempt to make the correction in subsequent online transmittals.

If a major error is involved, such as an incorrect Clearinghouse Accession Number or the omission of the Abstract (or large amounts of data), you should contact by telephone the Facility personnel in charge of data entry (i.e., Dan Kautz or Millie O'Donnell). They can investigate where the earlier data are in the process and can let you know how to proceed.

If an ordinary typographical correction is involved, send the change in writing (or Xerox) to the RIE editors and ask them to make the correction when they eventually see the data. Needless to say, the vast majority of typographical corrections should be made on the Clearinghouse's system before the data are transmitted to the Facility.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

NATIONAL ALLIANCE FOR OPTIONAL PARENTHOOD DISBANDED

In response to a request from Marjory J. Immer (former Administrative Manager, NAOP), please be advised that the National Alliance for Optional Parenthood went out of business as of September 1, 1982, due to lack of funding.

...Grace Sundstrom (ERIC Facility)

EC ANNOUNCES SUMMER HOURS

The summer hours for EC will be:

8:00 - 5:00 -- Monday through Thursday

-- Friday closed

from June 17 through August 19, 1983

...Donald K. Erickson (EC)

PS APPLE HELPS TRACK DOCUMENTS

A computerized acquisitions and order file has been designed by Dianne Rothenberg of ERIC/EECE to facilitate ordering documents and tracking them until their abstracts appear in RIE or they have been transferred or rejected and the author/source notified. The system is also designed to collect the statistics required for the quarterly report. The tracking system was designed for the Apple IIe or II+ by using PFS (a very simple database management system available from Software Publishing, Inc.). A copy of the printout or additional details on the design of the tracking system may be requested from Dianne.

...Dianne Rothenberg (PS)

CURRENT TOPICS IN EARLY CHILDHOOD EDUCATION—CALL FOR PAPERS

A call for papers to be considered for Current Topics in Early Childhood Education appeared this quarter in Educational Researcher, the APA Monitor, and the SRCD Newsletter. To date, the notice has generated 62 requests for detailed information about manuscript submission, as well as four unsolicited manuscripts. (More manuscripts are expected.) Following compilation of a PFS file of respondents, each individual requesting information received author guidelines, a brochure describing the contents of previous volumes of Current Topics, an ERIC reproduction release, and the ERIC/EECE flyers "Be an ERIC Author" and "Available from ERIC/EECE." A letter enclosed with these materials explained the submissions process both for Current Topics and for ERIC inclusion. In this way, an acquisitions effort and a user services promotion were combined with the solicitation of IAP materials.

...Karen Steiner (PS)

NEW PUBLICATIONS REVIEW FORM

The design of a publications review form (see Attachment 1) has aided in the process of obtaining external reviewers' comments on potential ERIC/EECE publications, and has additionally helped remind reviewers within the Clearinghouse of basic criteria for selection. The two external readers selected are asked to return their comments within a month of receiving the manuscript. So far, reviewers -- many of whom are members of the ERIC/EECE Advisory Board -- have conscientiously contributed helpful suggestions.

...Karen Steiner (PS)

Library of Congress Awards 2 Contracts for Optical-Disk Storage

WASHINGTON

The Library of Congress has awarded two contracts in its pilot program to store library materials on optical disks.

The three-year program is intended to evaluate the use of optical disks—which are read by laser beams—to preserve texts and pictures and provide fast access to such materials.

The Library of Congress already uses an optical-disk system for storing and duplicating catalogue cards.

In one aspect of the pilot program, digital optical-disk storage will be used for printed materials. One side of a 12-inch digital disk can store between 10,000 and 20,000 pages of text.

An optical-disk recording does not deteriorate with use because its surface is touched only by a beam of light, whose fluctuations recreate the original electronic patterns encoded on the disk.

Because the stored information is in digital form, copies of the original disk can be made without any loss of quality, assuring preservation of materials for an unlimited time.

The contract for the digital-disk project was awarded to Integrated Automation, formerly Teknekron Controls, Inc., of Berkeley, Cal.

Library officials said they would give top priority in the digital-disk project to current periodicals that are frequently used, including government documents on public-affairs topics provided by the Congressional Research Service, other government documents; journals of science, technology, and business; Brazilian, French, German, Hebraic, Japanese, and Thai journals; and selected maps, atlases, microforms, manuscripts, and sheet music.

The second project in the pilot program is for storage of images on videodiscs. The videodisc contract was awarded to Sony Video Communications Products Company in Lanham, Md.

Video disc recording, an analog rather than digital system, can store up to 54,000 black-and-white or color images on one side.

Images to be put on videodiscs during the pilot program include 600 glass lantern slides, 20,000 glass negatives and transparencies, 32 paper-print motion picutres, and 91,000 stills from motion pictures.

Library users will be able to retrieve the disk-recorded materials through terminals connected to the library's computer system.

Library officials said the digital-disk equipment is scheduled for delivery in October, with copying expected to begin in January.

—JACK MAGARRELL

WASHINGTON • THE CHRONICLE OF HIGHER EDUCATION

The full text of 18 journals of the American Chemical Society will be available in a computerized file beginning June 1. In a joint announcement with Bibliographic Retrieval Services, Inc., the chemical society said the journal texts from 1980 until the present will be available for computerized search, display, and printing. The file will be updated every two weeks. Fees for use of the file will range from $66 to $85 per hour, plus telephone-line charges.

—JACK MAGARRELL

WASHINGTON • THE CHRONICLE OF HIGHER EDUCATION

...Don Ely (IR)

LIST OF ATTACHMENTS

Attachment 1: ERIC/EECE Publications Review

Attachment 2: 1983 CIJE Schedule (July-December)

Attachment 3: New Clearinghouse Publications

Attachment 4: Clearinghouse Participation in Meetings/Workshops/Seminars

Attachment 5: RIE Input by Clearinghouse (RIEJUN83)

Attachment 6: CIJE Input by Clearinghouse (For June 83 Issue)

Attachment 7: Remove List——RIEJUN83

ERIC/EECE PUBLICATIONS REVIEW

Manuscript title:_____

Reviewer:_____ Date:_____

The enclosed manuscript is being considered for possible inclusion in the publications program of our Clearinghouse. Your assistance in evaluating its suitability will be very helpful to us as well as to the author(s).

While we would like to select some of your comments to share with the author(s), the identities of all reviewers and authors will remain confidential.

Please return your comments to us by_____. If your schedule does not permit you to evaluate this paper, we would appreciate your returning the manuscript promptly so that we may request the evaluation of another reviewer.

Thank you for helping us in this way.

I. We have listed six broad criteria below for you to use as guides in evaluation. Please use other criteria as needed.

	Good	Adequate	Inadequate
1. Value of topic	___	___	___
2. Thoroughness of treatment	___	___	___
3. Accuracy of content	___	___	___
4. Adequacy of conclusions and recommendations	___	___	___
5. Currency of references and supporting discussion	___	___	___
6. Clarity of presentation	___	___	___
7. Other_____	___	___	___

_____

II. Recommendations

___Publication of manuscript as is

___Publication following revisions

___Rejection of manuscript

(Please see the reverse)

III. In the space below please add any further comments you wish to make. It would be especially useful to indicate to the author(s) what questions or issues readers are likely to wish to have addressed at further length.

Please return this page along with the manuscript to Dr. Lilian G. Katz, Director, ERIC/EECE, College of Education, University of Illinois, 805 W. Pennsylvania Ave., Urbana, IL 61801. A stamped envelope has been provided for your convenience.

1983 CIJE SCHEDULE (JULY-DECEMBER)*

	JULY 5 WEEKS	AUG. 4 WEEKS	SEP. 5 WEEKS	OCT. 4 WEEKS	NOV. 5 WEEKS	DEC. 4 WEEKS
TUESDAY Clearinghouse to Facility	4/19 4/26 5/3 5/10 5/17	5/24 5/31 6/7 6/14	6/21 6/28 7/5 7/12 7/19	7/26 8/2 8/9 8/16	8/23 8/30 9/6 9/13 9/20	9/27 10/4 10/11 10/18
THURSDAY Facility to Datagraphics	4/28 5/5 5/12 5/19 5/26	6/2 6/9 6/16 6/23	6/30 7/7 7/14 7/21 7/28	8/4 8/2 8/9 8/16	9/1 9/8 9/15 9/22 9/29	10/6 10/13 10/20 10/27

*Information Supplied by Oryx Press

NEW CLEARINGHOUSE PUBLICATIONS

CH	DESCRIPTION
PS	Resource List titles available from PS: New: One-Parent Families; Employer-Supported Day Care; Intergenerational Programs: Older Adults & Children Updated: Child Development; Early Childhood Education; Day Care; Children's Health and Nutrition
RC	The following publications are available from: New Mexico Center for Rural Education, Publications Department, Box 3CRE, NMSU, Las Cruces, New Mexico 88003. • The Preparation and Certification of Teachers for Rural and Small Schools. Clark E. Gardener and Everett D. Edington. $9.00. A 25-page state-of-the-art review discusses the need for better teacher preparation and certification for teachers going into rural or small schools, looks at current preservice and inservice programs and models, and suggests ways to upgrade the status of rural teacher preparation and certification. • Assertion Training with American Indians: Cultural/Behavioral Issues for Trainers. Teresa Davis LaFromboise. $11.25 Designed for educators, human development specialists, and mental health professionals in developing assertion training programs with American Indian people, this 113-page manual provides an introduction to assertion training; elements of Indian culture and Indian thinking; a selected assertion training model composed of instruction, modeling, behavior rehearsal, and feedback.

NEW CLEARINGHOUSE PUBLICATIONS (CONT.)

CH	DESCRIPTION
RC	• Outdoor Education for the Handicapped Project: An Overview. Anne E. Cassidy. $8.00. Developed for the practitioner who wants a general overview of the major program development considerations necessary for accommodating handicapped persons in the out-of-doors, this 27-page paper discusses the major highlights and results of research activities conducted by the Outdoor Education for the Handicapped Project at the University of Kentucky. A major portion of the paper presents a detailed description of the process used to develop and evaluate an instructional program model designed specifically for educators, park and resource management personnel, and parents of exceptional children. • Education of the Mexican American in the United States: Progress and Stalemates. Narcisa Zarate. $9.15. The 39-page report is designed to provide information about the status of education of the American of Mexican descent who is more commonly labeled Mexican American (Chicano). An analysis and synthesis of many studies that have been done about the Mexican American throughout the United States, the Southwest, and the State of New Mexico is provided. Citations on concrete points are included for clarification and illustrations are presented for precedent value on substantive points that apply to educational matters affecting the Chicano. • Eliciting Spontaneous Speech in Bilingual Students: Methods and Techniques. Richard J. Cornejo, Alice C. Weinstein, and Caryn Najar. $9.95. Prepared to provide practical information in the area of methods and techniques for speech elicitation and production, this 113-page guide is the second volume in a series on language and reading developed by the authors and published by ERIC/CRESS. The comprehensive set of methods and techniques emcompass: (1) some insight into the nature of research on child language, (2) language observation and recording techniques applicable and valid in recording children's speech, and (3) a corpus of language samples that will provide the reader with a vivid and "live" example of authentic language acquisition.

NEW CLEARINGHOUSE PUBLICATIONS (CONT.)

CH	DESCRIPTION
RC	The following user services products are available from ERIC/CRESS:
	Fact Sheets: Parents' Roles and Responsibilities in Indian Education Hispanic Culture and Literature: An Overview ERIC: Outdoor Education Resources Four Day School Week for Small Rural Schools Relationship of State Departments of Education with Rural Schools
	Migrant Fact Sheet: Utilizing Available Resources at the Local Level
	Directories: Organizations in American Indian Education Organizations in Rural Education
	Booklet: Rural Librarians and ERIC

CLEARINGHOUSE PARTICIPATION IN MEETINGS/WORKSHOPS/SEMINARS

CH	DATE	LOCATION	STAFF	NOTES
FL	April 29	---	John Clark Mary Niebuhr	Conference Name: Northeast Conference on the Teaching of Foreign Languages in Baltimore. Workshop Session Name: "Tapping the Cornucopia: The Language Teacher and Current Information Sources" John Clark and Mary Niebuhr gave a workshop session. Part of the presentation involved having the participants fill out a questionnaire which asked, among other things, whether they currently have access to a microcomputer. Of the 27 teachers and administrators completing the questionnaire, almost eight out of ten (78%) said they presently have "fairly ready access to a microcomputer at my school/institution." Although only two respondents said they presently have a home microcomputer, an additional five (combined total of 33%) indicated that they would probably acquire a computer for their own home or office within the next twelve months. Growing opportunities for end-user online searching and/or searching of partitioned files on floppy disks?!
PS	April 6-7	Palatine, IL	Mima Spencer Dianne Rothenberg	Conference Name: Computers for Educators, Midwest Fair Two sessions presented by Mima Spencer and Dianne Rothenberg: (1) computer basics, (2) information resources. They also attended sessions, exhibited ERIC materials, and demonstrated online searching of ERIC.
PS	April 12-14	New York, NY	Mima Spencer Dianne Rothenberg	Conference Name: National Online Conference Mima Spencer and Dianne Rothenberg participated in a microcomputer session on training people to use computers and attended presentations on information services and online searching.

CLEARINGHOUSE PARTICIPATION IN MEETINGS/WORKSHOPS/SEMINARS (CONTINUED)

CH	DATE	LOCATION	STAFF	NOTES
PS	April 14-15	Cleveland, OH	Norma Howard	Conference Name: Association for Childhood Educational International (Annual Conference) Norma Howard exhibited at an ERIC booth and demonstrated computer searching.
PS	April 21-23	Detroit, MI	Mima Spencer Dianne Rothenberg	Conference Name: Society for Research in Child Development (Biennial Conference) Dianne Rothenberg and Mima Spencer exhibited at an ERIC booth, demonstrated computer searching, presented software under development, and attended sessions.
PS	April 24-26	University of Illinois	Linda Baskin Mima Spencer	Conference Name: Twentieth Annual Clinic on Library Applications of Data Processing Linda Baskin and Mima Spencer presented a session on training people to use computers.
PS	March 9	University of Maryland	Diane Rothenberg	Conference Name: Young Children in Our Technological Environment: The Impact of Microcomputers. Dianne Rothenberg spoke on computers and social policy at this conference.

RIE INPUT BY CLEARINGHOUSE (RIEJUN83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
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CS	100	26	-	-	126	693
EA	52	31	-	-	83	408
EC	35	-	-	-	35	322
FL	58	14	1	-	71	363
HE	88	26	-	-	114	527
IR	67	10	2	1	74	360
JC	36	-	-	-	36	258
PS	47	17	5	2	56	328
RC	87	22	-	1	108	306
SE	68	13	-	1	80	431
SO	43	12	1	-	54	302
SP	72	-	1	1	70	402
TM	50	-	-	2	65	443
UD	27	-	-	1	26	184
TOTALS	1048	+331	-10	-10	=1234	6602

Attachment 5
Page 1 of 1

CIJE INPUT BY CLEARINGHOUSE (FOR JUNE 83 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0000	0000	0000	0000	0000
CE	0160	0036	0037	0009	0630
CG	0169	0020	0021	0001	0954
CS	0275	0027	0033	0000	1079
EA	0148	0017	0019	0009	0611
EC	0129	0015	0018	0012	0615
FL	0081	0013	0013	0006	0304
HE	0095	0014	0016	0000	0620
IR	0106	0029	0034	0010	0597
JC	0022	0003	0003	0000	0140
PS	0052	0002	0005	0000	0366
RC	0006	0001	0001	0000	0178
SE	0252	0029	0051	0011	1241
SO	0162	0015	0019	0000	0680
SP	0117	0013	0014	0000	0688
TM	0068	0003	0004	0000	0615
UD	0023	0003	0004	0000	0334
TOTALS	1865	0240	0292	0058	9650

Information supplied by Oryx Press

Attachment 6
Page 1 of 1

RIEJUN83

REMOVE LIST

A. DUPLICATES (6)

1. Resubmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
TM 820 881	ED 202 891/TM 810 314	RIEOCT81	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
SE 039 478	ED 221 298/PS 013 071	RIEFEB83	FAC
SP 021 756	ED 208 065/TM 810 841	RIEFEB82	FAC
TM 820 840	ED 209 701/CS 503 655	RIEAPR82	FAC

3. Duplicates Appearing in RIE in April, May and June 1983

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
PS 013 304	ED 224 801/SP 021 655	RIEMAY83	FAC
UD 022 646	ED 225 658/PS 013 305	RIEJUN83	FAC

Attachment 7
Page 1 of 2

B. REMOVES (2)

Accession Removed	Reason for Removal
IR 050 088	Pulled by CERIC
SO 014 475	Pulled by CERIC

C. DELAYED (11)

Accession	Moved To
FL 013 454	Future Issue
IR 050 053	Future Issue
PS 013 103-109	RIEAUG83
RC 013 728	RIEJUL83
SP 021 809	RIEJUL83

Volume: 7
Number: 7
Date: July 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

FURTHER CLARIFICATION OF ERIC'S PUBLICATION POLICY AND THE PRINTING OF IAPs

Some of the comments we have received concerning my recent memo on ERIC publication policy and the printing of IAPs seem to warrant further clarification of the matter.

The appearance of an ERIC IAP in RIE (the equivalent of putting it in the "public domain") makes it possible for any publisher to print and market the document, and thus does not give one publisher an unfair advantage over another. Clearinghouses' past procedure of contacting a single publisher to print an IAP before its existence is made known in some national organ (e.g., RIE) gives the appearance of preferred treatment for a publisher of a federally-funded manuscript (regardless of the fact that that publisher may be the only one interested in publishing it). This is illegal——or (the term usually used) "in noncompliance."

Clearinghouses should be aware that ERIC may still be considered to be in noncompliance with Federal printing rules and regulations because of the following:

> "38. Publications by Private Publishers. ——When a department uses appropriated funds to create information for publication, the printing and binding of that information is subject to the provisions of Section 103 and 501 of Title 44, United States Code, and it shall not be made available to a private publisher for initial publication without the prior approval of the Joint Committee on Printing.
>
> Government Printing & Binding Regulations
> published by the Joint Committee on Printing.
> Congress of the United States,
> April 1977"

If we are able to say, however, that all clearinghouse-produced manuscripts are in the public domain prior to their being published, Central ERIC hopes to allay the Department's and JCP's concerns that ERIC is operating outside the law with regard to printing.

Central ERIC is not insensitive to the problems this may create for the clearinghouses. However, consider the alternatives:

- Do we want to submit all manuscripts to the Department's clearance body——PAVAC (Publications and Audiovisual Advisory Council) which, incidentally, has an extremely high rejection rate, or to the Joint Committee on Printing?

- Do we want to have all ERIC clearinghouse manuscripts printed at GPO? Where will the printing money come from? Who would market the publications? Also recall GPO's long, drawn-out printing time schedule.

...Chuck Hoover (Central ERIC)

ERIC/EC TO EXHIBIT AT EXCEPTIONAL BLACK CHILD CONFERENCE

The ERIC Clearinghouse on Handicapped and Gifted Children will organize and conduct a tabletop exhibit of materials at a July 25-27 Conference in Atlanta, Georgia. The conference, sponsored by CEC and its Minority Concerns Committee, has a content focus on the education of the exceptional black child. If other clearinghouses have materials that could appropriately be displayed at this conference, please contact Lynn Smarte at EC.

...Donald K. Erickson (EC)

PROCESSING ADVISORY—THE IMPORTANCE OF CLEARINGHOUSE ACCESSION NUMBERS

The Clearinghouse Accession Number is analogous to a ticket required before you can make a journey. Without a ticket you cannot ride. If your ticket is not properly written or if it duplicates another ticket, the discrepancy has to be resolved before you can ride.

Since you all want your documents to "ride" unimpeded, the Facility advises that Clearinghouses observe the following practices with respect to this important number:

- Proof Clearinghouse Accession Numbers Carefully

  Proof for accuracy, correctness of prefix, use of "1" (one) and not "l" (el), agreement between number on resume and number on document. Be very careful to accurately proof accessions from multiple ranges of Clearinghouse numbers, especially if the keyer has had to switch back and forth among such ranges in preparing the input.

- Do Not Re-Use Numbers

  If a document is pulled for some reason, it is better to not re-use the number. Re-use of numbers can cause problems with internal record-keeping, including the ADR. More importantly, however, since documents removed from RIE input tend to be removed as a group at the end of a cycle, a re-used number in the same issue runs a serious risk of a good record being incorrectly removed or being overlayed with fields from the other record.

...C. Weller (ERIC Facility)

NETWORK NEWS

EDUCATION JOURNALS EVALUATED HIGHLY BY THE "ALA COMMITTEE ON WILSON INDEXES" THAT ARE NOT CURRENTLY COVERED BY CIJE

Attachment 1 displays 99 journals (grouped by major category) evaluated positively by the above-mentioned committee, but not currently covered by CIJE (according to Oryx Press).

Clearinghouses should evaluate these journals (in the context of the journals they now cover) for possible future coverage by CIJE. In other words, if ERIC doesn't cover these journals, it should be as a result of a conscious decision, not an inadvertent oversight.

...Ted Brandhorst (ERIC Facility)

COMPUTER SEARCHING AT THE ERIC CLEARINGHOUSES——RESPONSES TO APRIL 1983 QUESTIONNAIRE

All Clearinghouses completed the questionnaire on computer searching that appeared in the April 1983 issue of the EAB, and Central ERIC forwarded the responses to the Facility for compilation. A summary, in chart form, is provided as Attachment 2. A more detailed report, in directory form, is attached as an enclosure (one copy per Clearinghouse). The "directory" is intended for use within the ERIC network, not as a handout for external users.

...Jim Houston (ERIC Facility)

BRANDHORST ELECTED VICE-CHAIR AND CHAIRPERSON-ELECT OF Z39

Ted Brandhorst has been elected Vice-chair and Chairperson-elect of Z39, the American National Standards Committee dealing with library and information sciences and related publishing practices. Ted currently serves as the chair of Subcommittee J, Bibliographic Data Source File Identification, and is a member of the Z39 Program Committee and Executive Council.

...Elizabeth Pugh (ERIC Facility)

CIJE COVERAGE——ADDITIONS AND DELETIONS OF JOURNALS

Beginning with this issue of the EAB, we are inaugurating a new feature that will itemize the changes made to the list of journals covered by CIJE. Additions, deletions, and name changes will be reported to the Facility by Oryx Press each month. The Facility will incorporate the information in the EAB.

It is hoped that this information will assist the Clearinghouses in avoiding the kind of duplicates that have been a problem in CIJE, i.e., duplicate input (especially "one-shots" from newly added journals not yet appearing in the Source Journal Index. (See Attachment 3.)

...Ted Brandhorst (ERIC Facility)

2612

ERIC/CS HAS NEW CONTRACT AND NEW DIRECTOR

The National Council of Teachers of English successfully bid for continued operation of the ERIC Clearinghouse on Reading and Communication Skills and was granted a new three-year contract on 1 June 1983. As of that date, Dr. John C. Maxwell, Executive Director of NCTE, became Acting Director of ERIC/CS, taking over for Dr. Bernard O'Donnell, who is on medical leave. We welcome Dr. Maxwell to the ERIC network.

...Anne Auten (CS)

ERIC/EC PROVIDES FREE "MINI" SEARCHES TO USERS

When the ERIC Clearinghouse on Handicapped and Gifted Children (ERIC/EC) receives an information request on a specific topic for which we have no user services product or other publication, we sometimes do a quick computer search and send the user 3-4 citations (without abstracts) from the database. We also indicate how many more references are in ERIC on that topic so the user can decide whether it's worth conducting a more thorough manual or computer search. Most of these mini searches take only 3-4 minutes on the computer, but the time adds up (we've run 130 in 8 months), so remember to budget for it if you decide to offer this service.

...Lynn Smarte (EC)

NEW INDEXING BOOK PUBLISHED

After many months of waiting, Scarecrow Press has begun distribution of Indexing Specialized Formats and Subjects, edited by Hilda Feinberg, and including a chapter by Lynn Barnett on "Indexing in ERIC." The other 13 chapters cover such topics as decisions in indexing systems design, indexing biomedical literature, law book indexing, indexing at the New York Times Information Service, indexing encyclopedias, indexing for videotex systems, the use of microcomputers in indexing, and the design of a periodical indexing service. The 288-page hardback book (ISBN 0-8108-1608-3) is available from Scarecrow Press, 52 Liberty Street, P.O. Box 656, Metuchen, New Jersey 08840. ($37.50).

...Lynn Barnett (HE)

HE NATIONAL ADVISORY BOARD REVIEWS SELECTION GUIDELINES

At its annual National Advisory Board meeting on April 18, HE's staff was pleased to be able to review its document selection criteria with Advisory Board members. A particularly rewarding decision was that the Advisory Board would form a standing committee to adjudicate those rare documents whose rejection is protested by the author.

...Lynn Barnett (HE)

HE COLLECTS OTHER NATIONAL COMMISSION PAPERS

The National Commission on Student Financial Assistance has contacted the ERIC Clearinghouse on Higher Education regarding putting its consultant reports as well as its several official Commission reports into the ERIC database. HE is in the process of gathering all of them (about 40) and plans to have them ready for the September issue of RIE. The Commssion was set up by Congress and concluded business June 1, 1983.

...Lynn Barnett (HE)

HE IAPS TAKE OFF

HE is especially pleased to announce that since taking over the distribution and marketing function of its ASHE-ERIC Higher Education Research Report series, it has doubled the number of subscribers in 7 weeks. Press releases and executive summaries are being widely distributed and the reports are being publicized in various organizations' newsletters. From May 1 until July 1, Clearinghouse staff processed more than 1,200 orders, representing approximately 8,000 individual IAPs.

...Lynn Barnett (HE)

CURRENT TOPICS—CALL FOR PAPERS

A call for papers to be considered for Current Topics in Early Childhood Education appeared this quarter in Educational Researcher, the APA Monitor, and the SRCD Newsletter. To date, the notice has generated 62 requests for detailed information about manuscript submission, as well as four unsolicited manuscripts. (More manuscripts are expected.) Following compilation of a PFS file of respondents, each individual requesting information received author guidelines, a brochure describing the contents of previous volumes of Current Topics, an ERIC reproduction release, and the ERIC/EECE flyers "Be an ERIC Author" and "Available from ERIC/EECE." A letter enclosed with these materials explained the submissions process both for Current Topics and for ERIC inclusion. In this way, an acquisitions effort and a user services promotion were combined with the solicitation of IAP materials.

...Karen Steiner (PS)

PERSONNEL NEWS

GOODBYE, DR. MAMARCHEV!

At the end of July, the ERIC Clearinghouse on Counseling and Personnel Services (CAPS) bids fond farewell (and hearty congratulations) to Helen Mamarchev, our Assistant Director for Information Processing for the past two years. Helen is on her way to the University of Florida in Gainesville to take on a new post as Assistant Vice President for Student Affairs. She has been with CAPS since 1976 (as CIJE Editor, Senior Information Specialist, and Assistant Director) in the process mastering just about every Clearinghouse task and inventing a few more. She leaves us far better organized and geared to problem-solving than we'd ever thought possible. As No. 2 person in student affairs at the University of Florida, Helen will work in program development, evaluation, and staff development, as well as policymaking for budgetary and data processing functions.

...Debbie Herbert (CG)

CIARNIELLO BECOMES CASAL

After years of explaining to users how to pronouce and/or spell her last name, Laura Ciarniello has opted to change her name to Laura Casal (her mother's family name). With the change, she has decided to suppress the Italian in her and let the Spanish side surface!

...Lynn Barnett (HE)

HOOGSTRA AND BRUCKER LEAVE HE

HE's administrative associate, Lisa Hoogstra, left the Clearinghouse after nearly 3 years to assume a position with a law firm. She remains available, however, so we can take advantage of her computer knowledge on a consulting basis. Paul Brucker is also no longer with the Clearinghouse.

...Lynn Barnett (HE)

LIST OF ATTACHMENTS

Attachment 1: Education Journals Evaluated Highly by the "ALA Committee on Wilson Indexes" that Are Not Currently Covered by CIJE

Attachment 2: Computer Searching at the ERIC Clearinghouses

Attachment 3: Source Journal Index Updates - July 1983

Attachment 4: Meetings/Conferences/Workshops

Attachment 5: New Clearinghouse Publications

Attachment 6: EDRS Customer Service Report, June 1983

Attachment 7: RIE Input By Clearinghouse (RIEJUL83)

Attachment 8: Remove List (RIEJUL83)

Attachment 9: CIJE Input By Clearinghouse (for July 1983 Issue)

Attachment 10: Apple II ←→ IBM PC Communications Plus "Change File Type in Catalog" by George V. Kinal

EDUCATION JOURNALS EVALUATED HIGHLY BY THE "ALA COMMITTEE ON WILSON INDEXES" THAT ARE NOT CURRENTLY COVERED BY CIJE

ADULT EDUCATION

Yearbook of Adult and Continuing Education

ADMINISTRATION & SUPERVISION

Association for Supervision and Curriculum Development. Yearbook.
EPIEgram: Equipment
EPIEgram: Materials
The Yearbook of School Law

ARTS

American Journal of Art Therapy
Art Journal (Art Ind.)
Arts and Activities
Bulletin of the Council for Research in Music Education
Clavier
Design for Arts in Education (Art Ind.; R.G.)
Instrumentalist
Journal of Music Therapy
Music Journal
The School Musician/Director & Teacher
Theatre Crafts (R.G.)
Theatre Journal (Hum. Ind.)

AUDIOVISUAL EDUCATION

Educational & Industrial Television
Educational Media Internationl
International Journal of Instructional Media
Media & Methods

COMPARATIVE & INTERNATIONAL EDUCATION

British Educational Research Journal
British Journal of Educational Studies
Cambridge Journal of Education
Comment on Education
Compare (formerly Journal of Comparative Education)
McGill Journal of Education
Orbit
The Times (London) Educational Supplement
The Times (London) Higher Education Supplement

COMPUTERS & EDUCATION

Association for Educational Data Systems Journal
Micro

COUNSELING & PERSONNEL SERVICES

The Journal of the National Association for Women Deans, Administrators, and Counselors

CULTURALLY DEPRIVED/MULTICULTURAL EDUCATION

Inequality in Education
Interracial Books for Children Bulletin

ENGLISH & LANGUAGE ARTS

Clarmont Reading Conference. Yearbook.

New England Reading Association Journal.

GENERAL (EDUCATION)

American Teacher
Constructive Triangle
The Delta Kappa Gamma Bulletin
The Education Digest (Abr. R.G.; R.G.)
New Directions for Teaching and Learning
Phi Delta Kappa Fastbacks
Review of Education
School and Community (Missouri State Teachers Association)
Studies in Philosophy and Education
THE Journal (Technical Horizons in Education)

HEALTH & PHYSICAL EDUCATION

American Journal of Sports Medicine
Athletic Administration
Athletic Journal
Coaching Clinic
International Journal of Physical Education
Journal of Traffic Safety Education
SIECUS Report (Sex Information and Education Council of the U.S.)
Scholastic Coach
Therapeutic Recreation Journal

HIGHER EDUCATION

The Chronicle of Higher Education
Current Issues in Higher Education Annual Series
New Directions for College Learning Assistance
New Directions for Student Services

LANGUAGES & LINGUISTICS

The Classical Journal
The German Quarterly
Teaching Language Through Literature

LIBRARY & INFORMATION SCIENCE

Learning Today
School Library Media Quarterly (Lib. Lit.)

PRESCHOOL & ELEMENTARY EDUCATION

Early Years
Instructor and Teacher
Middle School Journal

PSYCHOLOGY & MENTAL HEALTH

American Journal of ORTHOPSYCHIATRY (Soc. Sci. Ind.)
Child Psychiatry & Human Development
Educational Psychologist
The Journal of Applied Behavioral Science (Soc. Sci. Ind.)
Journal of Applied Psychology
Journal of Instructional Psychology
Journal of Personality (Soc. Sci. Ind.)
Journal of Psychohistory
Journal of the American Academy of Child Psychiatry
The Psychoanalytic Study of the Child
Psychology of Learning and Motivation
Society for Research in Child Development. Monographs.

RELIGIOUS EDUCATION

Jewish Education
Lumen Vitae
Lutheran Education
Religious Education

RESEARCH

National Society for the Study of Education. Yearbook.
Research in Education [Resources in Education---Ed.)

SCIENCE & MATHEMATICS

Investigations in Math Education
National Council of Teachers of Mathematics. Yearbook.
UMAP Journal (Undergraduate Mathematics Applications Project)

SECONDARY EDUCATION

American Secondary Education

SOCIAL STUDIES

[All covered by CIJE]

SPECIAL EDUCATION & REHABILITATION

Association for the Severely Handicapped Journal
Topics in Early Childhood Special Education
Topics in Language Disorders

TEACHER EDUCATION

[All covered by CIJE]

VOCATIONAL EDUCATION

Agricultural Education
American Council on Industrial Arts Teacher Education
Forecast for Home Economics
Journal of Nursing Education (Gen. Sci. Ind.)
School Shop
What's New in Home Economics

MISCELLANEOUS

Child Care Information Exchange
Thinking
Women's Studies Quarterly

COMPUTER SEARCHING AT THE ERIC CLEARINGHOUSES

SUMMARY OF QUESTIONNAIRE RESPONSES

QUESTIONS	CE	CG	CS	EA	EC	FL	HE	IR	JC	PS	RC	SE	SO	SP	TM	UD
1. In-house purposes only?	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no
2A. If "yes" in #1, what is the reason?																
2B. If "yes" in #1, where do you refer?																
2C. If "yes" in #1, do you help with strategy?																
3A. If "no" in #1, is clientele limited?	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no	yes
3B. If "no" in #1, search ERIC only?	no	no	no	yes	no	yes	yes	yes	yes	no	yes	no	no	yes	no	yes
3C. If "no" in #1, own scope only?	no	no	yes	yes	no	yes	yes	yes	no	yes	no	yes	no	yes	yes	yes
3D. If "no" in #1, which online vendors?	B,D	B,D	B,D	D	B,D	B,D	D	B,D	B,S	B,D	S	B,D	D,S	D	B,D	D
3E. If "no" in #1, fees to users?	SEE PRICES ON REVERSE SIDE OF SHEET															
3F. Sell pre-packaged searches?	yes	yes	yes	yes	yes	yes	yes	no	yes	yes	yes	yes	yes	no	yes	yes
3G. List of pre-packaged searches?	yes	yes	yes	yes	yes	yes	yes	---	yes	yes	yes	yes	yes	---	yes	yes
Charge for pre-packaged search?	SEE PRICES ON REVERSE SIDE OF SHEET															
Subscriptions to pre-packaged searches?	no	no	no	no	no	no	no	---	no	no	no	no	no	---	no	no
4. Would you accept referrals?	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes /no	yes	yes	yes	yes /no
5. Contact point?	SEE NAMES ON REVERSE SIDE OF SHEET															

Attachment 2
Page 1 of 2

CH	QUESTION 3E FEES TO USERS	QUESTION 3G CHARGE FOR PRE-PACKAGED SEARCH	QUESTION 5 CONTACT POINTS
CE	Cost + 35%	$4.95	Wagner
CG	50 citations = $20	$4-5	Collet, Frenza
CS	50 citations = $25 (15¢ each additional)	$5	Auten, Black
EA	Cost	Varies	Mazzarella, Finne
EC	50 citations = $27.50 (CEC); $38.50 (non-CEC)	$8.50 (CEC); $10.00 (non-CEC)	Smarte
FL	100 citations = $30 (10¢ each additional)	$10	Niebuhr
HE	100 citations = $30 (15¢ each additional)	$10	Casal
IR	50 citations = $20 (10¢ each additional)	---	"User Services"
JC	50 citations = $20	$7	Palmer
PS	$15 + cost	$10	Howard, Rothenberg
RC	50 citations = $25 (15¢ each additional)	$5-10	Hill
SE	50 citations = $15 ($10 each additional 50)	Varies	Blosser, Howe
SO	50 citations = $25	$10	McCormick, Robinson
SP	100 citations = $35 (15¢ each additional)	---	Martin
TM	$25 + 10¢ each citation	$6	Coburn, Wildemuth
UD	100 citations = $30 (10¢ each additional)	$5	Chapin, LoBosco

SOURCE JOURNAL INDEX UPDATES

JULY 1983

RESPONSIBLE CLEARINGHOUSE	JOURNALS ADDED TO CIJE COVERAGE	RESPONSIBLE CLEARINGHOUSE	JOURNALS DELETED FROM CIJE COVERAGE
EC	The A.C.E.H.I. Journal	EC	Creative Child and Adult Quarterly
EC	Perspective for Teachers of the Hearing Impaired	EC	Education Unlimited
EC	Education and Treatment of Children	EC	Journal of Abnormal Child Psychology
EC	Learning Disabilities: An Interdisciplinary Journal	EC	Topics in Early Childhood Special Education
EC	Analysis and Intervention in Developmental Disabilities	IR	Educational Media International
EC	Child Abuse and Neglect: The International Journal	EA	Economics of Education Review
EC	Special Education in Canada	EA	Educational Administration
EC	Journal of Communication Disorders	EA	National Elementary Principal
EC	International Journal of Rehabilitation Research	CG	Essence: Issues in the Study of Aging, Dying, and Death
SP	European Journal of Teacher Education		
IR	The Computing Teacher		
EA	CEFP Journal		

TITLE CHANGES

CLEARINGHOUSE	FROM: OLD TITLE	TO: NEW TITLE
CG	Southern College Personnel Association Journal	College Student Affairs Journal
CG	Offender Rehabilitation	Journal of Offender Counseling, Services, and Rehabilitation
CS	Adult Education	Adult Education Quarterly

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
CG	June 27-June 29	Ann Arbor, MI	___	Conference Name: Counseling in a Hi-Tech Age "Counseling in a Hi-Tech Age" was the focus of our recent workshop. Counselors, department directors, administrators, and private practitioners flocked from all parts of the country to attend the 3-day session, which featured seminars on topics including projections of future images of counseling and evaluation of software and hardware equipment. Participants also engaged in hands-on experimentation with numerous software packages, from children's games to adult career development assessments.
CS	April 30-May 1	Anaheim, CA	Karl Koenke Jane McClellan	Conference Name: Center for the Study of Reading CORR 4 Seminar. Sessions attended.
CS	May 2-May 6	Anaheim, CA	Karl Koenke Jane McClellan Fran Biederman	Conference Name: International Reading Association Convention Exhibited at an ERIC booth and demonstrated computer searching; sponsored a session on what an educational researcher is learning from teachers in her research on writing/reading.
CS	June 12-June 15	Kansas City, MO	Don Boileau	Conference Name: National Forensic League Meeting Exhibited ERIC materials.
CS	June 23	Univ. of Illinois	Anne Auten	Workshop for graduate students on CAI materials in ERIC.

MEETINGS/CONFERENCES/WORKSHOPS (CONT.)

CH	DATE	LOCATION	STAFF	NOTES
CS	June 21- June 24	Radford, VA	Don Boileau	Conference Name: Standards of Learning Conference. Exhibited ERIC Materials.
CS	June 27	Univ. of Illinois	Anne Auten	ERIC workshop for graduate students on database searching.
CS	June 27- June 28	Univ. of Illinois	Anne Auten	Conference Name: Executive Leadership Center Seminar. Presentations on word processing, evaluation of educational software, and in-house databases.
HE	May 23- May 26	Toronto, Canada	Jon Fife Marilyn Shorr Lynn Barnett	Conference Name: Annual Forum of the Association for Institutional Research HE staffed an exhibit booth featuring recent IAPs and attended Forum sessions. Marilyn Shorr and Lynn Barnett held a 3-hour workshop called "Database Know-how for Institutional Researchers," which was attended by 22 people who had paid a special registration fee to AIR specifically for this workshop. Although HE had suggested that 10-12 people would be the optimal number for such a workshop, AIR asked that we accept the additional registrants. Thirteen databases besides ERIC were compared and demonstration searching was available.
HE	May 20	Washington, DC	Laura Casal	Conference Name: Automation Update Laura demonstrated computer searching at a seminar, "Automation Update," sponsored by the University of the District of Columbia. The 50 participants came from all over the east coast for this professional development workshop.

NEW CLEARINGHOUSE PUBLICATIONS

CLEARINGHOUSE	DESCRIPTION
CS	Secondary School Reading: What Research Reveals for Classroom Practice. Allen Berger and H. Alan Robinson, editors. 206 pages, 1982, ED 221 837 Available from: National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. NCTE Stock No. 42958, $10.75 nonmenber, $9.50 member. Offers twelve essays describing findings, tendencies, and applications of research over the past ten years in reading instruction in the secondary schools.
CS	Questioning: A Path to Critical Thinking Leila Christenburg and Patricia P. Kelly. 35 pages, 1983, ED 226 372. Available from: National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. NCTE Stock No. 38047, $3.50 nonmember, $3.00 member. This TRIP (Theory and Research Into Practice) booklet stresses the value of talking and of asking and answering questions to reveal thoughts and feelings.
CS	Computers in the English Classroom: A Primer for Teachers Sally Standiford, Kathleen Jaycox, and Anne Auten. 55 pages, 1983, CS 207 452 (to appear in the September 1983 issue of RIE). Available from: National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. NCTE Stock No. 08180, $5.50 nonmember, $4.75 member. Intended to help English teachers make informed decisions about the use of computers in their classrooms. The chapters in this book consider (1) computer basics, (2) a variety of instructional strategies, (3) examples of software, and (4) samples of various software evaluation guidelines.

NEW CLEARINGHOUSE PUBLICATIONS (CONT.)

CLEARINGHOUSE	DESCRIPTION
EA	The Emerging Science of Individualized Instruction: A Survey of Findings on Learning Styles, Brain Research, and Learning Time with Implications for Administrative Action by John Lindelow. School Management Digest. ISBN 0-86552-083-6. EA 015 603. ix + 39 pages. $4.75. IAP. Surveys research findings that make a strong theoretical case for individualized instruction and specifies what administrators can do to implement the findings in schools today.
EA	Administrator's Guide to Computers in the Classroom, by John Lindelow. School Management Digest. ISBN 0-86552-974-4. EA Number not yet assigned. ix + 53 pages. $5.50. IAP. Describes the current state of the art in computer hardware and software; examines use of computers for management of individual learning programs and for instruction itself; offers advice on implementing computer literacy programs, overcoming "computerphobia," purchasing hardware and software, and integrating computers into the instructional program; and presents case studies of four districts and schools that have successfully introduced computers into their educational programs.
EA	Titles of The Best of ERIC on Educational Management that have appeared in 1983 are as follows: • "Effective Instructional Leadership" • "Program Evaluation" • "Microcomputers and Instruction" • "Improving Teacher Effectiveness"

NEW CLEARINGHOUSE PUBLICATIONS (CONT.)

CLEARINGHOUSE	DESCRIPTIONS
HE	Meeting the Challenges: Faculty Career Options. ASHE-ERIC Research Report No. 3, 1983. Michael C. T. Brookes and Katherine German. 46 pages, $6.50, Available from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. Suggests that the faculty academic award system urgently needs to be reformed and that faculty be given as much support and recognition for teaching as for publication and administrative duties.
HE	Faculty Recruitment, Retention, and Fair Employment: Obligations and Opportunities. ASHE-ERIC Higher Education Research Report No. 2, 1983. John S. Waggaman. 65 pages. $6.50 from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. A guidebook for hiring and keeping faculty that includes suggestions for evaluating and encouraging new faculty, as well as steps to consider in the entire recruiting process.
HE	Path to Excellence: Quality Assurance in Higher Education. ASHE-ERIC Research Report No. 1, 1983. Laurence R. Marcus, Anita O. Leone, and Edward Goldberg. 68 pages. $6.50 from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. Suggests the value of institutional self-evaluation as a way to ensure program quality and avoid state intervention. Provides guidelines for conducting such assessments.

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RIE INPUT BY CLEARINGHOUSE (RIEJUL83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	1	7
CE	160	-	-	2	158	1065
CG	56	-	-	-	56	418
CS	87	-	-	-	87	780
EA	119	-	-	-	119	527
EC	49	-	1	-	48	370
FL	58	1	7	-	52	415
HE	67	9	-	-	76	603
IR	70	1	-	-	71	431
JC	47	-	-	-	47	305
PS	59	-	-	2	57	385
RC	73	1	-	1	73	379
SE	65	-	-	4	61	492
SO	48	-	-	-	48	350
SP	63	1	1	2	61	463
TM	70	-	1	2	67	510
UD	25	-	-	-	25	209
TOTALS	1117	+13	-10	-13	=1107	7709

Attachment 7
Page 1 of 1

RIEJUL83

REMOVE LIST

A. DUPLICATES (12)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
PS 013 400	ED 190 242/PS 011 610	RIEDEC80	FAC
SE 040 369	ED 101 984/SE 018 687	RIEJUN75	CH
SE 040 370	ED 101 981/SE 018 684	RIEJUN75	CH
SE 040 371	ED 101 983/SE 018 686	RIEJUN75	CH
SE 040 372	ED 101 987/SE 018 690	RIEJUN75	CH
TM 830 172	ED 216 038/TM 820 200	RIESEP82	FAC
TM 830 185	ED 218 343/TM 820 384	RIENOV82	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 034 873	ED 108 452/EC 083 312	RIENOV75	FAC
RC 013 917	ED 073 473/CS 200 351	RIEJUL73	FAC

3. Duplciates Appearing in RIE in May, June, and July 1983

CE 035 101	ED 224 586/PS 013 255	RIEMAY83	FAC
PS 013 373	ED 225 876/SE 040 378	RIEJUN83	FAC
SP 021 864	ED 227 204/UD 022 712	RIEJUL83	FAC

B. REMOVES (1)

Accession Removed	Reason for Removal
SP 021 956	Pulled by CH

C. DELAYED (9)

Accession	Moved To
EC 151 030	RIEAUG83
FL 013 476-477	RIEAUG83
FL 013 529-533	RIEAUG83
SP 022 215	

CIJE INPUT BY CLEARINGHOUSE (FOR JULY 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0000	0000	0000	0000	0000
CE	0142	0025	0028	0005	772
CG	0130	0015	0015	0005	1084
CS	0180	0018	0019	0000	1259
EA	0052	0007	0008	0000	663
EC	0083	0010	0010	0000	698
FL	0050	0010	0010	0003	354
HE	0131	0020	0024	0000	751
IR	0082	0016	0029	0018	679
JC	0015	0002	0002	0000	155
PS	0061	0006	0007	0000	427
RC	0035	0008	0008	0000	213
SE	0175	0026	0035	0011	1416
SO	0091	0016	0017	0000	771
SP	0104	0014	0017	0000	792
TM	0068	0008	0008	0000	683
UD	0070	0010	0012	0000	402
TOTALS	1469	0211	0249	0042	11,119

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Volume: 7
Number: 8
Date: August 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

PROCESSING ADVISORY——NATIONAL COMMISSION DOCUMENTATION

When processing the reports issued by a National Commission (or equivalent well-publicized group), please keep in mind the following processing tips:

- Assign an uninterrupted sequence of Clearinghouse accession numbers to the documents so that they come out in RIE as a batch and without other kinds of documents interspersed.

- If there is a logical sequence to the documents (e.g., a series of report numbers), follow this sequence in assigning ERIC Clearinghouse numbers so that ERIC doesn't "scramble" the natural sequence of the documents.

- If there is a pattern to the titles/subtitles/volume numbers, follow this single pattern for all documents. The fact that they may be cataloged by different individuals should not create unwarranted variations in the cataloging. These documents receive heavy scrutiny as a group, and any inconsistences by ERIC in their processing will be noticed. Let one editor review all the documents in such a special group in order to ensure consistency in cataloging, indexing, and abstracting.

...Ted Brandhorst (ERIC Facility)
(with Central ERIC approval)

TARGET AUDIENCE DATA ELEMENT——A REMINDER

This is a reminder that:

- The Target Audience data element should be initiated at the Clearinghouses beginning with the input for the January 1984 issue of Resources in Education (RIE).

- The ERIC Processing Manual (EPM) pages pertaining to Target Audience were sent in single copy draft to the Clearinghouses in July. In early August, a Target Audience Self-Test was sent to the Clearinghouses to help familiarize processing staff with the guidelines pertaining to the new field. In August, the final version of the EPM pages dealing with this new data element was sent to all the Clearinghouses in 5 copies on the familiar buff-colored paper.

- The exact date that Clearinghouses will begin the processing of January 1984 input will vary from Clearinghouse to Clearinghouse. However, since the first date on which January 1984 input must be shipped to the Facility is September 23, it is presumed that in most cases cataloging for 1984 input will begin no more than a month earlier, or about August 29.

Central ERIC originally settled on this schedule with the objective of giving the Clearinghouses plenty of lead time from the first notification of

the new data element to its actual implementation. It is also the latest possible date that would permit the necessary retrieval field testing required by the Practice File project.

...Jim Prevel (Central ERIC)

CATALOGING ADVISORY——NICKNAMES

There seems to be an increasing number of documents in which the personal author has chosen to include a nickname or some other familiar variation of a proper name on the Title Page as part of his or her formal name. Actual examples are:

A. H. "Susie" Frohman
William A. "Bill" Griffin, Jr.

The question arises as to how best to catalog these names in a system like ERIC's that does not have the advantage of a personal author authority list with its built-in cross-reference structure.

Cataloging authorities offer very little guidance on this problem and the advice that follows is basically an attempt to apply common sense to the situation.

The options would seem to be as follows:

1.	Frohman, A. H. Griffin, William A., Jr.	Ignore the nickname.
2.	Frohman, Susie Griffin, Bill, Jr.	Use the nickname in lieu of the intials.
3.	Frohman, A. H. Susie Griffin, William A. Bill, Jr.	Use the nickname as a regular part of the name in addition to the initials.
4.	Frohman, A. H. "Susie" Griffin, William A. "Bill," Jr.	Use the nickname and highlight it, as was done on the Title Page. (This option is technically unfeasible.)

An additional consideration is the fact that in some instances authors will use their nicknames, but in others they use only their formal names. If the nickname is picked up on the one hand and not on the other the same author gets in the system under two name forms.

For this reason, we have elected the option of ignoring nicknames (Option #1) and the ERIC Processing Manual guidelines will be updated accordingly. It appears that often a nickname is simply a more familiar variation of the author's given name or initials, e.g., William = "Bill." It also seems that as the author ventures into more formal publishing realms the nickname tends to get dropped. Ignoring the nickname (unless it's the only name available) provides, therefore, the best chance of keeping the author's works together under one name form.

...Ted Brandhorst (ERIC Facility)
(with Central ERIC approval)

PRACTICE FILE UPDATE

I have been asked to clarify several issues with regard to Practice File operations. After discussing them with Central ERIC. I have their approval to advise you of the following:

1. Payment to Clearinghouses for documents submitted to the Practice File:

   a. Clearinghouses will be reimbursed $20 for documents which are accompanied by a completed copyright release form. Because we want to process documents as quickly as possible, we strongly encourage Clearinghouses to make every effort to obtain copyright releases for documents sent to the Practice File.

   b. Reimbursement to Clearinghouses for documents submitted without a completed copyright release will be $10 per document.

   c. Reimbursement to Clearinghouses for documents submitted to the Practice File project and rejected by Practice File staff will be $5 per document. THIS IS A CHANGE FROM WHAT YOU HAVE BEEN TOLD PREVIOUSLY. We assume that anything submitted to the Practice File will meet the specifications of the Acquisitions and Selection Plan sent to all Clearinghouses in June 1983, and we assume there will be very few documents rejected by the Practice File. We know there is an expense involved in submitting anything; hence the $5 even for documents ultimately rejected.

2. We have been asked by Clearinghouses when they should begin submitting documents. NOW! Some Clearinghouses have already begun, and we thank them. You may submit them in large batches, one-by-one, or however best suits you. The sooner the better. We will reimburse you on a quarterly basis beginning September 30, 1983.

3. Keep in mind that the Practice File is designed to test out and evaluate the value of types of documents, as well as the content of documents which focus on the practitioner. Consequently:

   a. Please don't submit 30 or 40 curriculum guides or 30 or 40 book reviews. Try to vary the types.

   b. Don't exceed the maximum number of documents projected for your Clearinghouse without first checking with me because the Practice File input is limited to approximately 1,200 documents during the project year.

   c. Try to submit at least the minimum number of documents projected for your Clearinghouse because we want all Clearinghouses to have an opportunity to submit documents in their scope.

   I am preparing a recordkeeping device which will track the source and types of documents processed into the Practice File each month. After I coordinate with Central ERIC, I will routinely share the information with all of the Clearinghouses so everyone can see how we're doing.

4. The Practice File staff is generating a lot of reading material for the Clearinghouses. Please share the proper pieces with the proper Clearinghouse staff members. We know there's a fine line between keeping you informed and inundating you, and we're trying not to cross it. We welcome any questions. Please feel free to phone or write.

...Katherine Clay (SMERC)
(with Central ERIC approval)

NETWORK NEWS

POLICYMAKERS RESPOND TO MAILING

In May we sent letters and fact sheets to all state governors, chief state school officers, and selected state legislators (see EAB, May 1983, page 3). As of July 1, we have received 20 acknowledgments and requests for additional materials. Topics most frequently requested included industry/education cooperation, employer-sponsored training, quality circles, and entrepreneurship. One hundred and forty (140) off-the-shelf products have been disseminated, in addition to those included in the original mailing.

...Judy Wagner (CE)

POLITICAL DEBATE OVER MERIT PAY

A Research Action Brief published by the ERIC Clearinghouse on Educational Management in February 1981, in cooperation with the National School Boards Association, has been used as evidence in the growing political debate over merit pay for teachers. Education Week (June 15, 1983), in a lengthy article entitled "Merit-Pay Issue Dominates School-Reform Debate," quoted from the EA Brief as one of its sources citing the research literature on the topic.

...Stuart C. Smith (EA)

NARIC STAFF VISITS EC

Seven staff members from the National Rehabilitation Information Center visited ERIC/EC for 3 hours on Wednesday, July 20, 1983. Don Erickson, Dorothy Beling, and Lynn Smarte shared copies of our most recent annual review document to give the NARIC staff an overview of our Clearinghouse activities. They were especially interested in document acquisition processes, our "pipeline" system for tracking the progress of documents, dissemination of user services products, and thesaurus development. A special guest was Ms. Ana M. Damini de Frappola, an education technician with a special education information center in Uruguay, who is interested in using aspects of the ERIC system to organize a literature collection.

...Lynn Smarte (EC)

ERIC ON THE AIR

A telephone call was recently received from a teacher in Utah, who had heard about the ERIC Clearinghouse on Elementary and Early Childhood Education on an evening radio talk show. She identified KSL as being the biggest radio station in the Salt Lake City area. The talk show host was discussing a book which informs people as to how to obtain information from the Government. During the discussion, the Clearinghouse was mentioned and the telephone number supplied.

The teacher said she got right off the thru-way and called the Clearinghouse. Needless to say, EECE has mailed out information to her. With that kind of response, maybe ERIC should consider radio advertising!

...Norma Howard (PS)

THE GERMAN CONNECTION

Norma Howard, Coordinator of Information Services at the ERIC Clearinghouse on Elementary and Early Childhood Education, visited ERIC collections in West Berlin and in Bielefeld, West Germany during a trip to Europe in June.

In-depth discussions with librarians at both sites yielded much interesting information about usage of the ERIC system in Germany. Although the collections are housed in modern and well-equipped information and resource centers (5 new reader-printers and 6 readers in the room where ERIC is located at the University of Bielefeld site), usage is low because most people don't know about them. Norma also met with two professors and several graduate students at the University of Bielefeld, told them about ERIC and provided ERIC materials for a symposium for 200 faculty and students.

She also saw ERIC microfiche collection sites in Copenhagen, Oslo, and Stockholm.

...Norma Howard (PS)

DR. LILIAN KATZ RETURNS FROM INDIA AND BARBADOS

The ERIC Clearinghouse on Elementary and Early Childhood Education welcomed back Director Dr. Lilian Katz after a 6-month sabbatical leave. Dr. Katz was a Fulbright Professor at the University of Baroda, India, where she worked with students and staff in the Department of Child Development from January to March, as well as lecturing in other major cities in India.

From April to June Dr. Katz had an appointment as Visiting Professor at the University of the West Indies, Cave Hill Campus, Barbados, where she was attached to the Primary Education Project in the School of Education. Dr. Katz visited schools and gave workshops and seminars for teachers and students in teacher training colleges and universities in Barbados, Montserrat, Antigua, St. Lucia, and St. Vincent.

...Norma Howard (PS)

BENALLY RECEIVES ROCKEFELLER FELLOWSHIP

Elaine Roanhorse Benally, American Indian Education and Outdoor Education Information Specialist for the ERIC Clearinghouse on Rural Education and Small Schools, has been accepted into the Rockefeller Indian Administration Fellowship Program (a 1-year master's degree program) at New Mexico State University. She will continue in her role of American Indian Education Specialist at CRESS on a part-time basis.

...Amelita Hill (RC)

CONSULTING ACTIVITIES

Dr. Erwin Flaxman, Director, is acting as consulting editor of the chapter on "Knowledge Transfer and Utilization in Education" that is being prepared by John Love (Mediax Corporation) for Volume XI of the Review of Research in Education, to be published by the American Educational Research Association (AERA).

...Maryellen LoBosco (UD)

PERSONNEL NEWS

DEBBIE HEREFORD JOINS ERIC FACILITY EDITING STAFF

Debbie Hereford has replaced Pattie Beck on the ERIC Facility editorial staff. She brings with her a solid editing background and we are very pleased to have her with us.

...Elizabeth Pugh (ERIC Facility)

COLEMAN, LEIBOWICZ LEAVE CS——BRIGMAN, MIER JOIN STAFF

After almost 10 years with the ERIC Clearinghouse on Reading and Communication Skills, Carol Coleman, Assistant Coordinator of Documents, has left her full-time career to take up the more leisurely work of helping her husband in his business. Dianne Brigman comes to the position of Assistant Coordinator with experience as a legal secretary. Dianne had never heard of ERIC before joining the Clearinghouse staff, but is learning quickly and thinks it's a "marvelous system."

Joseph Leibowicz, abstractor and indexer, has left the CS Clearinghouse for the Yale University Law School and has been replaced by Margaret Mier, a Master's candidate in English literature at the University of Illinois.

Welcome aboard, Dianne and Margaret!

...Anne Auten (CS)

LIST OF ATTACHMENTS

Attachment 1: Meetings/Conferences/Workshops

Attachment 2: EDRS Customer Service Report (July 1983)

Attachment 3: RIE Input by Clearinghouse (RIEAUG83)

Attachment 4: Remove List (RIEAUG83)

Attachment 5: CIJE Input by Clearinghouse (for August 1983 Issue)

... RUN THAT BY ME AGAIN...???

"Programs of study might be offered that would require the students to complete half their cursework in another language..."

****

"...subjects' affiliative preferences were indicated by having children choose between playing with a same-sex peer of preferred weight status and a same-sex peer of nonpreferred, overweight status who possessed an attractive prop."

...From the September LIDS

2554

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
CS	July 25-26	University of Illinois	Anne Auten	Conference Name: National Association of Educational Office Personnel. Anne Auten presented two sessions during the week-long national conference, on training school staff to use microcomputers to search ERIC and other information databases.
CS	August 1	National Council of Teachers of English	Anne Auten Jane McClellan Dorcas Rohn	Conference Name: Conference for Secondary School English Department Chairpersons (CSSEDC) More than 100 participants from the United States and Canada attended the first annual CSSEDC 4-day workshop sponsored by NCTE. As part of the orientation, they toured NCTE and the ERIC Clearinghouse, and heard presentations on the ERIC network and the PLATO system.
EC	July 25-27	Atlanta, GA	Lynn Smarte	Conference Name: CEC National Conference and Training Workshops on the Exceptional Black Child. Conference papers were solicited for ERIC and ERIC publications were exhibited and disseminated.
PS		Illinois	Dianne Rothenberg	Conference Name: Illinois Association of Police Chiefs' Wives Auxiliary. Presentation Name: "Home Is Where the Computer Is." The presentation was given by Dianne Rothenberg who discussed uses of home and school computers and distributed copies of relevant ERIC fact sheets and newsletters to an attentive audience of 50 women. For her efforts, Dianne was awarded an official set of gold earrings shaped like police badges, which she says she plans to wear the next time she feels like speeding.

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
RC		Portland, OR	Manuela Quezada-Aragon	Conference Name: 17th Annual National Migrant Conference Ms. Quezada-Aragon provided a workshop for participants.
RC		Michigan/ Texas/ Utah	Everett Edington	Everett Edington's Activities: 1. provided a workshop for rural and small school administrators for the Marquette-Alger ISD, Michigan 2. gave testimony at the Dallas, Texas hearings on the status of the labs and centers 3. provided an ERIC presentation for educators at Brigham Young University.
RC		Spokane, WA	Elaine Benally	Conference Name: National Indian Child Conference. Provided a workshop.
RC		El Paso, TX	Betty Rose Rios Amelita Hill	Conference Name: Conference on Research Needs in Chicano Spanish. Provided an ERIC awareness session for researchers.

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
SO	June 8-11	Athens, GA	Irving Morrissett Jim Davis Fran Haley	Conference Name: Social Science Education Consortium. The annual conference, board, and corporation meetings were attended. The conference topic was, "The New Information Technology: Educational Implications and Social Issues." Morrissett and Davis presented papers. Among other presenters were half a dozen invited guests from western Europe. Speakers elaborated on the current uses and future promise of computers and other technology in education, and some dwelt on the hazards and pitfalls of reliance on computers. The status of computer usage, interest in computers, and problems and prospects related to the usage of computers appeared to be surprisingly similar, in many European countries, to experience in the United States. Conference papers will be announced soon in RIE.
UD			Erwin Flaxman	Conference Name: Klingenstein Summer Workshop at Teachers College for Independent High School Teachers. These are promising teachers, all with fewer than five years experience, who compete for the opportunity to attend the workshop. The workshop is designed to provide intellectual support for their work as a means of encouraging them to stay in teaching. Dr. Flaxman spoke on the state of knowledge production and dissemination in education.
UD	June 12-14	Albuquer-que, NM	Maryellen LoBosco Michael Webb	Conference Name: National PTA's Annual Meeting. Over 500 people were in attendance; over 200 attendees stopped by the ERIC table to pick up free materials, to ask for a computer search, or to find out more about ERIC or the Clearinghouse. Exhibit materials included our own, system materials, and publications/products from several other Clearinghouses. The display provided this audience, many with no previous exposure to ERIC, with a wealth of information on a wide range of topics. A brochure on A NATION AT RISK was included in every attendee's conference packet.

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
UD	June 22	New York, NY	Erwin Flaxman	Conference Name: National Competition for Regional Educational Laboratories and R&D Centers. Dr. Flaxman presented comments on the National Competition for Regional Educational Laboratories and R&D Centers at the open meeting in New York. Part of his remarks dealt with the relationship of the regional labs and R&D centers with the educational dissemination structure in the United States.

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IR	68	-	-	-	68	499
JC	41	-	-	-	41	346
PS	62	7	25	-	44	429
RC	61	-	-	-	61	440
SE	69	-	-	1	68	560
SO	60	-	-	-	60	410
SP	88	-	-	-	88	551
TM	92	17	18	3	88	598
UD	48	-	5	-	43	252
TOTALS	1285	+32	-112	-32	=1173	8882

RIEAUG83

REMOVE LIST

A. DUPLICATES (15)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CG 016 543	ED 215 254/CG 015 860	RIESEP82	FAC
FL 013 560	ED 217 690/FL 012 909	RIENOV82	FAC
SE 040 932	ED 186 239/SE 030 566	RIESEP80	FAC
TM 830 176	ED 218 303/TM 820 334	RIENOV82	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CG 016 521	ED 223 857/CE 034 402	RIEMAY83	FAC
CG 016 522	ED 223 854/CE 034 399	RIEMAY83	FAC
CG 016 523	ED 223 855/CE 034 400	RIEMAY83	FAC
CG 016 524	ED 223 856/CE 034 401	RIEMAY83	FAC
FL 013 522	ED 221 565/TM 820 588	RIEFEB83	FAC
FL 013 525	ED 221 566/TM 820 589	RIEFEB83	FAC
FL 013 530	ED 221 567/TM 820 590	RIEFEB83	FAC
FL 013 533	ED 221 568/TM 820 591	RIEFEB83	FAC
FL 013 536	ED 221 569/TM 820 592	RIEFEB83	FAC
TM 830 147	ED 219 728/CS 006 761	RIEJAN83	FAC
TM 830 248	ED 214 891/SP 019 830	RIEAUG82	FAC

B. REMOVES (26)

Accession Removed	Reason for Removal
CE 032 947	Combined with other documents
CE 032 949	"
CE 032 969-974	"
CE 032 976-977	"
CE 032 979	"
CE 032 981-983	"
CE 032 985-986	"
CE 032 988	"
EC 151 066-069	Pulled by CERIC(FB)
EC 151 077	Pulled by CERIC(FB)
EC 151 083-085	Pulled by CERIC(FB)
EC 151 099	Pulled by CERIC(FB)

C. DELAYED (5)

Accession	Moved To
UD 022 652	RIESEP83
UD 022 714-717	RIESEP83

CIJE INPUT BY CLEARINGHOUSE (FOR AUGUST 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0000	0000	0000	0000	0000
CE	0131	0027	0032	0009	0903
CG	0127	0018	0020	0000	1211
CS	0187	0025	0025	0001	1446
EA	0149	0017	0022	0005	0812
EC	0051	0007	0007	0000	0749
FL	0040	0009	0010	0000	0394
HE	0074	0011	0013	0000	0825
IR	0086	0025	0030	0001	0765
JC	0025	0005	0005	0000	0180
PS	0000	0000	0000	0000	0427
RC	0024	0003	0003	0000	0237
SE	0171	0023	0026	0005	1587
SO	0104	0010	0010	0000	0875
SP	0095	0011	0011	0000	0887
TM	0107	0011	0012	0000	0790
UD	0107	0025	0030	0017	0509
TOTALS	1478	227	256	38	12,597

Data supplied by Oryx Press.

Volume: 7
Number: 9
Date: September 1983

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ERIC'S SCOPE OF INTEREST

ERIC's scope of interest is well-defined in the ERIC Clearinghouse Scope of Interest Manual. What to do about pure subject matter documents is discussed in the ERIC Processing Manual (p. III-2, Section B.1). Sometimes these written guidelines are not being observed by some Clearinghouses in the selection of materials for ERIC.

As we examine the RIE input, in addition to the good, solid input, we see sociological documents, psychological documents, population control documents, environmental documents, etc. Many of these documents bear no discernible connection with the field of education.

As a result, we feel that ERIC is in danger of losing a sense of what it is about. A database that can accept documents on everything from activated sludge to the behavior of patrons entering X-rated movie theaters is a database that cannot be characterized either by itself or by the users.

The world of bibliographic databases is, for the most part, subdivided by discipline: Chemistry, Biology, Psychology, Environmental Sciences, Sociology, Demography, etc. ERIC is the "Education" component of this system. ERIC, however, is spilling over into the other disciplines and including a lot of material that would be better left to them. It is getting harder and harder to intellectually defend the appearance in ERIC of certain materials. Every document in ERIC should have an obvious link to the field of education and this linkage should be made explicit in the abstract when there is any doubt.

We think this is an issue that should receive the same kind of attention as the recently-attacked topic of abstracting quality. A within-ERIC effort should be formed to evaluate the present coverage and to determine whether there is a problem, the extent of the problem, and what might be done about it. The self-examination that would be fostered by such a project might in itself be enough to keep ERIC's selection standards up to the level of the written guidelines. Should we divert scarce resources to this type of project?

Discussion and suggestions are invited. At a minimum please check your input over the past year.

...Chuck Hoover (Central ERIC)

RIE INPUT QUALITY

Documents and bibliographic data submitted by the Clearinghouses for input into Resources in Education (RIE) receive two kinds of review. The Central ERIC technical monitors review the documents for suitability, relevance, legibility, etc. The ERIC Facility editors review the cataloging, indexing, abstracting, and document preparation for conformance to the ERIC Processing Manual guidelines.

Recent experience on the part of these two groups seems to indicate a falling off of quality in both areas. The number of documents detained by the monitors because of questions concerning their suitability for ERIC (or their technical reproducibility) is on the increase. The number of documents delayed because of document preparation problems (e.g., no title page, two copies of document sent as one document, a multi-volume set of documents entered out of proper sequence, etc.) is on the increase. The number of editorial corrections (e.g., misspelled words due to lack of proofing) appears as well to be running ahead of previous averages.

As is usually the case, not all Clearinghouses are contributing to these problems. Those of you that are contributing are probably aware of it due to increased telephonic contact with your monitors, your documents being removed or delayed, and the amount of red ink on the computer printouts being returned to you by the Facility.

We realize that the ERIC budgetary pressures lead many of you to seek less expensive ways of processing or the elimination of certain functional steps. We should all remember, however, that the single most important product we produce is RIE and that its quality and its schedule must be our top priority.

I am confident that a reminder that we must not shortchange the quality of our RIE input will be sufficient to get us back on an even keel.

...Chuck Hoover (Central ERIC)

ONLINE DATA ENTRY—KEEP YOUR DISKS FOR AWHILE FOR "INSURANCE"

It is a good idea for the Clearinghouses to retain copies of the machine-readable data they transmit to the Facility for a period of around 6-8 weeks. The Facility holds this data until the documents have been paginated and the pagination data keyed. In other words, the editors do not get to the data immediately and if it were to turn out that serious problems (e.g., missing fields) existed, it could be necessary to go back to the original data. To avoid the possible need for extensive re-preparation, it is only prudent to hang on to the original disks (both RIE and CIJE) for a safe period.

...Pat Brown (ERIC Facility)

CIJE LOGSHEETS STILL NECESSARY

Although Clearinghouses are no longer sending OCR forms for CIJE input, it is still necessary at this stage to send a logsheet for each journal issue processed so that the intended input can be verified by both the ERIC Facility (first stage data receiver) and Oryx Press (editor and ultimate publisher). The logsheets may, as long as they are separately distinguishable, be incorporated with RIE-related transmittals to the Facility, if the Clearinghouses wish to do so.

...Dan Kautz (ERIC Facility)

NETWORK NEWS

ERIC SHORT REPORT FILE CONTRACT AWARDED TO PS

Central ERIC is pleased to announce that the Contract for development of an ERIC Short Report File (heretofore known as the ERIC Fact Sheet File) has been awarded to PS. As you know, each Clearinghouse has been awarded $5,300 for development of 5-6 short reports targeted at policymakers. The $5,300 is to cover developments of new short reports to go into the short report file. The format for these reports will be standard and will be developed by PS in consultation with CERIC and all Clearinghouses.

The subject matter of these reports should be jointly determined in consultation with PS as they will be building upon the policymakers needs assessment conducted by SP and will have determined where there are information gaps in the existing reservoir of fact sheets/short reports. Based on needs identified in the SP report, PS will also select a number of existing fact sheets to be revised and updated. Written guidelines for both revisions and development of new short reports will be forthcoming; therefore, Clearinghouses should not actually begin this work until such time as the guidelines are in hand. Recognizing the inherent coordination difficulties of this project, your cooperation is requested.

...Judi Conrad (Central ERIC)

CIJE SCHEDULE

A new CIJE schedule for the six-month period from January-June 1984 is displayed as Attachment 1.

...Susan Slesinger (Oryx Press)

DR. LILIAN KATZ DIRECTS INTERNATIONAL STUDY

Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, was recently appointed chair of the Steering Committee of the Preprimary Study of the International Association for the Evaluation of Educational Achievement (IEA). The project is a study of preprimary education of four-year-olds and includes follow-up studies of the children until the end of the first year of their primary schooling. At present twenty-one countries have indicated their intention to participate in the study, projected to take ten years to complete. The Steering Committee carries full responsibility for guiding the study throughout its ten-year operation. The countries thus far included are: Australia, Belgium, Canada, England, Federal Republic of Germany, Finland, Ghana, Hong Kong, India, Indonesia, Ireland, Israel, Italy, Jamaica, Kenya, Korea, Netherlands, New Zealand, Nigeria, Thailand, U.S.A.

...Norma Howard (PS)

CRESS CONTACTS SOCS

The SMERC announcement "ERIC IS E-X-P-A-N-D-I-N-G ITS FOCUS!" reminded CRESS that it was time to contact its SOCs again. A brief cover letter was compiled which explained the reason for the packet being sent and elicited responses from SOCs on items such as suggesting topics for consideration for future user services products, submitting their own and their institutions' publications for input into ERIC, their need for assistance or for ERIC products such as those enclosed, etc.

Packets were made up of ERIC materials received by the Clearinghouse since our last contact with the SOCs (ERIC Clearinghouse Publications, 1981; IAP mini-file brochure; RIE, CIJE, Thesaurus brochures; All About ERIC (Spanish and English); How to Start an ERIC Collection (Spanish); etc.) and CRESS products like their latest fact sheets, general Clearinghouse brochure, pub list, and last, but not least, the SMERC flyer on the e-x-p-a-n-d-i-n-g focus of ERIC.

...Amelita Hill (RC)

"A NATION AT RISK" ED NUMBERS

The ERIC Clearinghouse on Teacher Education has had enough requests for the ED numbers of the 39 papers commissioned by the National Commission on Excellence in Education to inspire it to prepare a single-page ready reference sheet. Thinking it might be useful to other Clearinghouses as well, it is included here in the EAB as Attachment 2. The list provides the RIE issue in which the item was announced, a partial title, personal author, ED number, and prices for paper and microfiche copies. It is arranged alphabetically by author, except for the first item, which is the final report issued by the National Commission. [Editor's Note: A longer list, containing the complete titles, was prepared by the ERIC Facility and appears as Attachment 83-1 in the July 1983 issue of the Interchange newsletter.]

...Francie Gilman (SP)

ERIC IS CITED

A recent article by Carol A. Mandel and Judith Herschman, entitled "Online Subject Access——Enhancing the Library Catalog," noted that "...the ERIC Vocabulary Improvement Program provides a model for collecting and editing suggestions for new and revised terms as well as for references." The rest of the article can be read in The Journal of Academic Librarianship; v9, n3, p. 148-55, July 1983. The author's information about ERIC came from Barbara Booth's 1979 article about the new ERIC Thesaurus, published in Online.

...Barbara Wildemuth (TM)

Paperless catalog may speed access

A paperless catalog for automotive parts was predicted as "the wave of the future" at a recent national meeting of the Automotive Advertisers Council. Jack Dmoch, eastern regional manager of Mnemos Ltd., Lawrenceville, NJ, said that "catalogs have always been extremely time consuming to use because of the difficulty involved in simply finding information." He added that they are also costly to produce and distribute, cumbersome to use, and expensive and difficult to update.

"Today's catalog producer needs to be aware of new developments that can provide him with a better, easier way to produce, store and access extensive volumes of information," Dmoch said. "For example, the Mnemos System 6000 combines the best of micrographics and computer technology by using electronics, optics, lasers and electronic beam recording to store and instantly access both product text and graphic material."

A 12-in. clear plastic MnemoDisc, Dmoch explained, is capable of containing optically reduced images of 6,000 standard 8½ x 11-in. pages, or one million characters of digital data, or combinations of the two.

"By turning to the paperless catalog, manufacturers and distributors can provide faster access to the merchandise they sell," Dmoch added. "This makes the ordering process simpler, and can create a competitive advantage when a clerk or customer has the choice of ordering from either the convenient paperless catalog, or the cumbersome traditional one."

—FWM

Infosystems, Vol. 30, No. 8 (August 1983), p. 33

Teletext: A Reality

Teletext moved out of the laboratory and into the hands of consumers today as the nation's first broadcast teletext service was introduced in the Cincinnati market. Cincinnati is the first American city where consumers will be able to purchase teletext receiving equipment. These teletext decoders, specially designed and produced by Zenith, will allow Cincinnati TV viewers to receive "Electra," Taft's Broadcasting Company's rapid news and information service. Electra is a 100-page electronic newspaper broadcast over the signal of Taft's station WKRC-TV here.

Teletext may prove to be an important new and information service in the 1980s. It can bring the TV viewer almost instant access to the latest headlines, stock prices, sports scores, weather, and dozens of other items at the touch of a button.

Satellite Communications, Vol. 7, No. 10 (September 1983), p. 10

1987: The year for Teletext and Videotext?

If sales for telecommunications hardware continue to grow at their present rate, 1987 could be the year in which teletext and videotext capture a mass market, says a new report by Frost and Sullivan, *Videotext and Teletext Home Market in the United States.* By that time, internal teletext decoders will be standard equipment in 37 to 52 million households, lowering the cost of broadcast teletext, says the report. By 1995, assuming a 50% home penetration by **cable TV, cable teletext** will generate $140 to $250 million (1982 dollars).

The report ties the growth of videotex to the growth of the microcomputer market, which should produce a subscriber base of 11 to 16 million persons by 1995, who will pay $14 to $28 per month for the service. As for which signal standards will eventually become the accepted ones for the entire industry, the report puts its money on the North American Broadcast Presentation Level Protocol Syntax for broadcast teletext; As for videotex, "it remains to be seen," says the report. (Frost and Sullivan, 212-233-1080).

Satellite Communications, Vol. 7, No. 10 (September 1983), p. 11

PERSONNEL NEWS

OLGA STANCZAK RETIRES FROM THE ERIC FACILITY

After twenty years with ORI, Inc., Olga Stanczak retired on August 31, 1983 from her duties as Document Control Clerk with the ERIC Facility to care for Kazimierz, her husband of nearly 31 years, who was seriously ill with emphysema. Olga's dedication to her job, her attention to detail, and her insistence on accuracy were legendary and will be missed. Typically, Olga stayed on for awhile to help train her replacement, Cindy Addison.

...Ted Brandhorst (ERIC Facility)

[Postscript: A mass was held for Kazimierz Stanczak at Our Lady of Lourdes Catholic Church in Bethesda, Maryland on September 23, 1983.]

MORE NEW STAFF AT CG

Judy Clements is our new CIJE Editor, taking over for Mary Frenza, who has assumed Helen Mamarchev's responsibilities as Assistant Director for Information Processing. Judy's background is in journalism and ERIC/CAPS processing, as she worked for three years as a CAPS abstractor/indexer before becoming CIJE Editor.

Wendy Steadman and Barbara Leroy have recently come on the staff as Abstractor/Indexers. Wendy has an M.S.W. and has worked in a variety of community social service agencies in southeastern Michigan. Barbara has degrees in English and guidance and counseling, and is presently working on a Ph.D. in rehabilitation counseling. She has recently served as a consultant to school districts on the program design for vocational skills centers for the handicapped.

We also have two new work-study students as aides in the Learning Resources Center: Michael Barone, a senior economics major at the University of Michigan, and Heidi Hennink, a University of Michigan freshman. Lori Peters, who was our LRC aid and summer library assistant for two years, has taken off for Aix-en-Provence, France, where she is spending her senior year on a University of Michigan/University of Wisconsin study abroad program.

...Carol Mills (CG)

LAUBACHER AND RAUSCHER LEAVE IR

Marilyn Laubacher left her position as User Services Coordinator with the ERIC Clearinghouse on Information Resources early in July to become the Director of the Baldwinsville Public Library in Baldwinsville, New York. Marilyn had been with the Clearinghouse since it came to Syracuse University in January 1977, and served as a member of the ERIC Steering Committee.

Betsy Rauscher had worked with the Clearinghouse in several capacities——senior secretary and word processor operator—— when she left to seek her fortune in San Jose, California.

Pamela McLaughlin will take over as User Services Coordinator on September 12, and Joan Laskowski is now putting the Xerox 860 through its paces.

...Barb Minor (IR)

BETTY-JO (B.J.) DUNBAR JOINS PS STAFF

The ERIC Clearinghouse on Elementary and Early Childhood Education welcomes B. J. Dunbar, who joined us in September as an abstractor/indexer. B. J. brings an extensive background in elementary education, both as a board of education administrator (8 years) and as a teacher (8 years) in the Chicago public school system. She is currently a doctoral student in the Department of Elementary and Early Childhood Education at the College of Education, University of Illinois.

...Norma Howard (PS)

MARTIN LEAVES SP; GILMAN REJOINS

Elaine Martin has left the ERIC Clearinghouse on Teacher Education to become a reference librarian at the Paul Himmelfarb Health Sciences Library, George Washington University. Francie Gilman is replacing her as User Services Coordinator.

...Francie Gilman (SP)

LIST OF ATTACHMENTS

Attachment 1: CIJE Schedule (Six Month Period January-June 1984)

Attachment 2: "A Nation at Risk" ED Numbers

Attachment 3: EDRS Customer Service Report for August, 1983

Attachment 4: RIE Input by Clearinghouse (RIESEP83)

Attachment 5: CIJE Input by Clearinghouse (for September 1983 Issue)

Attachment 6: CIJE Input by Clearinghouse (for October 1983 Issue)

Attachment 7: Remove List - RIESEP83

Attachment 8: New Publications

Attachment 9: Meetings/Conferences/Workshops

CIJE SCHEDULE

Six Month Period January-June 1984

	ISSUE MONTHS					
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
TUESDAY CLEARINGHOUSE TO FACILITY	10/25/83 11/1/83 11/8/83 11/15/83 11/22/83	11/29/83 12/6/83 12/13/83 12/20/83	12/27/83 1/3/84 1/10/84 1/17/84 1/24/84	1/31/84 2/7/84 2/14/84 2/21/84	2/28/84 3/6/84 3/13/84 3/20/84 3/27/84	4/3/84 4/10/84 4/17/84 4/24/84
THURSDAY FACILITY TO DATAGRAPHICS	11/3/83 11/10/83 11/17/83 11/24/83 12/1/83	12/8/83 12/15/83 12/22/83 12/29/83	1/5/84 1/12/84 1/19/84 1/26/84 2/2/84	2/9/84 2/16/84 2/23/84 3/1/84	3/8/84 3/15/84 3/22/84 3/29/84 4/5/84	4/12/84 4/19/84 4/26/84 5/3/84

Announced in RIE	Partial Title	Author	ED#	Paper	Fiche
June 1983	A Nation at Risk	Gardner	226006	$5.65	$ .97
July 1983	Twenty-five years of American	Adelson	227108	3.90	.97
July 1983	Summary Report on the Educational	Ailes	227106	3.90	.97
July 1983	Excellence and Equity in American	Astin	227098	3.90	.97
July 1983	American Freshman, 1966-198i	Astin	227070	5,65	.97
June 1983	Demographic Chnage and Curriculum	Blake	225994	3.90	.97
July 1983	University Entrance Examinations	Brod	227102	5.65	.97
June 1983	Analytic Comparison of Educational	Burn	225991	7.40	.97
July 1983	Secondary Public Schools in America	Cusick	227105	3.90	.97
July 1983	Overview of Science Education	Hurd	227076	10.90	.97
July 1983	Academic Work .	Doyle	227097	7.40	.97
August 1983	Some Ideas About Student Cognition	Duckworth	228240	2.15	.97
July 1983	Comparative Review of Curriculum	Eckstein	227068	9.15	.97
June 1983	Little Light on the Subject	Gamson	225993	5.65	.97
June 1983	Certification and Accreditation	Gardner	226003	5.65	.97
July 1983	What is Learned in Schools	Good	227100	7.40	.97
August 1983	Schooling in America: Some Descriptive	Good	228246	9.15	.97
July 1883	Time, Content and Expectations as	Holsinger	227077	5.65	.97
June 1983	Charting Directions for Preserviee	Howey	226004	5.65	.97
June 1983	Cross-National Perspective on	Husen	225992	5.65	.97
August 1983	Time on Task:Research Review	Karweit	228236	7.40	.97
July 1983	Academic Standards in the American	London	227071	3.90	.97
July 1983	Motivational Factors in School	Maehr	227095	7.40	.97
August 1983	Extent of Adoption of Effective	Miles	228242	5.65	.97
August 1983	Review of Effective Schools Research	Neufield	228241	3.90	.97
July 1983	College Press and Student Fit	Neumann	227112	3.90	.97
July 1983	Achievement and Quality of Student	Pace	227101	3.90	.97
July 1983	Intelligence, Motivation and the	Prokop	227103	2.15	.97
July 1983	Standards, Curriculum, and Performance	Resnick	227104	5.65	.97
June 1983	Educational Excellence--The Secondary	Rudolph	225995	3.90	.97
July 1983	College Admissions and the Transition	Sjogren	227094	3.90	.97
July 1983	Intelligence, Motivation and Academic	Snow	227107	2.15	.97
July 1983	Understadding Intelligence	Sternberg	227110	7.40	.97
July 1983	Motivating Stdents to Learn	Stipek	227111	5.65	.97
July 1983	Values Learned in School	Torney-Purta	227072	7.40	.97
August 1983	Years between Elementary School	Ward	228239	5.65	..97
July 1983	Faculty Role in Educational Excellence	Warren	227069	5.65	.97
August 1983	Value Added and Other Related	Whitla	228245	3.90	.97
July 1983	Inservice Education	Yarger	227075	5.65	.97
July 1983	Changing American Child	Zimiles	227099	5.65	.97

Prepared by SP.

"A NATION AT RISK" ED NUMBERS

Attachment 2
Page 1 of 1

ERIC DOCUMENT REPRODUCTION SERVICE
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OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

CUSTOMER SERVICE REPORT FOR AUGUST, 1983

NEW

NONE

CANCELLED

ESSEX COUNTY COLLEGE
LIBRARY
303 UNIVERSITY AVENUE
NEWARK, N.J. 07102

ALABAMA STATE UNIVERSITY
G.W. TRENHOLM MEMORIAL LIBRARY
MONTGOMERY, AL. 36101

MINISTRY DE L EDUCATION
CENTRE DE DOCUMENTATION
600 RUE FULLAM
MONTREAL, QUEBEC, CANADA
H2K 4L1

RIE INPUT BY CLEARINGHOUSE (RIESEP83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	1	9
CE	160	14	5	-	169	1401
CG	56	-	-	1	55	538
CS	85	-	-	-	85	966
EA	51	10	-	-	61	651
EC	84	-	-	1	83	500
FL	61	13	-	2	72	564
HE	58	18	-	3	73	767
IR	80	-	1	1	78	577
JC	44	-	-	-	44	390
PS	56	25	-	2	79	508
RC	48	-	1	10	37	477
SE	69	-	-	-	69	629
SO	48	-	-	-	48	458
SP	68	-	10	-	58	609
TM	45	18	-	-	63	661
UD	46	5	-	1	50	302
TOTALS	1060	+103	-17	-21	=1125	10,007

CIJE INPUT BY CLEARINGHOUSE (FOR SEPTEMBER 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1983
AA	0000	0000	0000	0000	0000
CE	0172	0033	0034	0009	1075
CG	0157	0019	0019	0000	1368
CS	0093	0010	0010	0008	1539
EA	0033	0007	0007	0001	0845
EC	0241	0022	0032	0000	0990
FL	0052	0009	0010	0000	0446
HE	0115	0020	0020	0000	0940
IR	0118	0031	0040	0008	0883
JC	0030	0002	0002	0000	0210
PS	0143	0008	0017	0000	0570
RC	0043	0007	0008	0000	0280
SE	0241	0051	0057	0075	1828
SO	0106	0016	0016	0000	0981
SP	0103	0012	0012	0000	0990
TM	0117	0011	0013	0000	0907
UD	0100	0018	0020	0004	0609
TOTALS	1864	0276	0317	0105	14,461

Information supplied by Oryx Press.

CIJE INPUT BY CLEARINGHOUSE (FOR OCTOBER 1983 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED IN 1983
AA	0	0	0	0	0
CE	0060	0013	0014	0012	1135
CG	0133	0018	0018	0004	1501
CS	0074	0011	0011	0003	1613
EA	0021	0001	0002	0000	0866
EC	0191	0018	0038	0000	1181
FL	0061	0009	0009	0007	0507
HE	0107	0017	0019	0000	1047
IR	0033	0008	0009	0000	0916
JC	0030	0004	0004	0000	0240
PS	0031	0004	0004	0000	0601
RC	0024	0005	0005	0000	0304
SE	0122	0024	0026	0027	1950
SO	0077	0013	0014	0000	1058
SP	0072	0011	0011	0000	1062
TM	0049	0006	0007	0000	0956
UD	0054	0018	0019	0006	0663
TOTALS	1139	0180	0210	0059	15,600

Information supplied by Oryx Press.

Attachment 6
Page 1 of 1

RIESEP83

REMOVE LIST

A. DUPLICATES (7)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
HE 016 140	ED 220 035/HE 015 394	RIEJAN83	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CG 016 572	ED 225 668/PS 013 319	RIEJUN83	FAC
FL 013 145	ED 220 658/CE 033 556	RIEFEB83	FAC
HE 015 956	ED 225 849/SE 040 208	RIEJUN83	FAC
PS 013 473	ED 188 372/EC 124 176	RIENOV80	FAC
UD 022 718	ED 224 886/CE 034 493	RIEJUN83	FAC

3. Duplicates Appearing in RIE in July, August, and September

Duplicate Detected	Duplicate Of	Originally Announced In	Dectected By
PS 013 412	ED 227 180/UD 022 211	RIEJUL83	FAC

B. REMOVES (14)

Accession Removed	Reason for Removal
EC 151 623	Pulled by FAC
FL 013 691	Pulled by CH
HE 015 786	Pulled by CERIC
IR 050 225	Pulled by CERIC
RC 014 027-036	Pulled by FAC--to be combined with 014 026

C. DELAYED (17)

Accession	Moved To
CE 034 552-556	RIEOCT83
IR 010 638	RIEOCT83
RC 014 026	RIEOCT83
SP 022 256	RIEOCT83
SP 022 258	RIEOCT83
SP 022 260-267	RIEOCT83

NEW PUBLICATIONS

CLEARINGHOUSES	PUBLICATIONS
CE	Fact Sheet "Guidelines for Working with Older Adults." Mini-Bib "Adult Development." Copies of either or both are available from Judy Wagner via phone, mail, or BRS TB8Ø.
IR	Information Technology in Education: The Best of ERIC. Donald P. Ely. 56 pages. $4.25. (IR-62). New IAP. Computer-Based Education: The Best of ERIC June 1976-1982. Keith A. Hall. 150 pages. $6.00. (IR-61). Extensive revision of IAP. School Library Media Centers and Networking. Mary Robinson Sive. 93 pages. $4.75. (IR-60). New IAP. "Careers for Information Professionals." Fact Sheet. Copies available from IR. "Videotex 1983." Fact Sheet. Copies available from IR. "Computer Literacy." Fact Sheet. Copies available from IR. "Microcomputers: A Sampling of the ERIC Database." Revised and updated resource list. Copies available from IR.

MEETINGS/CONFERENCES/WORKSHOPS (CONTINUED)

CH	DATE	LOCATION	STAFF	NOTES
PS	---	SMERC	Mima Spencer	After attending the Nova conference, Mima Spencer visited SMERC, meeting with Director Jean Holbrook, NEPF Project Manager Kathy Clay and Project Coordinator Mary Moray at the resource center. The practice file, SMERC activities, and the problems and pleasures of managing and disseminating information were among the topics discussed. A visit to Softswap, the microcomputer for educators directed by Ann Lathrop at the SMERC Library was one of the highlights of the day. Californian hospitality and competence were everywhere evident!
PS	Aug. 29 Sept. 1	New York	Mima Spencer Dianne Rothenberg	Conference Name: Everychild Conference, the First Annual Conference Sponsored by the Children's Book Council Mima Spencer and Dianne Rothenberg represented the ERIC system. A session entitled "ERIC: What It Is and How to Use It" was attended by 21 teachers, librarians, publishers, and authors who exhibited lively interest in ERIC and asked many questions about access and use. ERIC materials, particularly from PS and CS, were also available on a display table near the exhibit area. The conference sessions provided some interesting perspectives on professional groups not usually reached by ERIC who would like to know more about our system and services.
TM	May 13	ETS, Princton, New Jersey	Louisa Coburn	Conference Name: New Jersey Consortium on the Community College. Eighteen representatives of community colleges in New Jersey and Pennsylvania attended this day-long workshop, along with several New Jersey Department of Education staff.

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
CE	---	Kansas City, Missouri	Susan Imel	Conference Name: "Train the Trainer: Skills for Working with Adults," for the National Center for Research in Vocational Education's National Academy. This 2-day workshop was conducted by Susan Imel and was attended by vocational educators from throughout the country. The workshop focused on appropriate skills and methodologies to be used in planning and implementing training programs for adults.
PS	---	Mills College Oakland, California	Mima Spencer	Conference Name: Summer Institute sponsored by Nova University. Mima Spencer was invited by Nova University of Fort Lauderdale, Florida, to serve as a special resource person on computers and children at Nova's Summer Institute for education doctoral students held the last week in July at Mills College in Oakland, California. In addition to Nova faculty from the Ed.D. Program in Early Childhood, speakers at the "High Touch, High Tech" conference included Bill Paisley of Stanford's Institute for Communication Research; Martha Ramirez of the Computer Literacy Corporation; Barbara Bowan, Director of Apple Education Foundation; and Sandra Curtis, Director of Research for Hakansson Associates, Inc. Conference presentations focused on research on computers and children and computer applications in educational settings, day care, and homes. Although attending as a representative of The Main Branch, a private consulting firm, Mima found, as usual, that ERIC was of great interest and distributed ERIC materials, consulted on computer searching, and put people in touch with Clearinghouses appropriate for their special concerns.

MEETINGS/CONFERENCES/WORKSHOPS (CONTINUED)

CH	DATE	LOCATION	STAFF	NOTES
TM	June 20; July 18	ETS Princeton, New Jersey	Barbara Wildemuth Louisa Coburn	Conference Name: International Program in Educational Testing Presentations to 27 foreign scholars and researchers representing such diverse nations as the People's Republic of China, Hong Kong, Jordan, Malaysia, the Philippines, England, Nigeria, Tanzania, and Indonesia.

Volume: 7
Number: 10
Date: October 1983

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEM

ERIC FACILITY ARCHIVAL COLLECTION OF ERIC CLEARINGHOUSE PUBLICATIONS BEING INVENTORIED FOR COMPLETENESS

Maintenance of a complete archival collection of ERIC Clearinghouse publications is a contractual responsibility of the ERIC Facility. As Clearinghouse personnel have changed over the years, the mechanism for providing the Facility with one copy of all Clearinghouse publications has occasionally lapsed. As a result we are now finding that our archival collection is not as complete as it should be.

We are currently conducting an inventory to determine any missing titles. Within a few weeks, each ERIC Clearinghouse will receive a list of documents that are missing from the archive and that are believed to be products of that Clearinghouse. Each Clearinghouse will be asked to either provide a copy of the missing item or to identify the missing item as not being a Clearinghouse product. The transmittal letter accompanying the list will provide more specific details.

Meanwhile, until the lists are issued, we would be grateful if each Clearinghouse would double check to ensure that the Facility is on their distribution list to receive one copy of each and every Clearinghouse product.

...Ted Brandhorst (ERIC Facility)

CATALOGING AND PROCESSING ADVISORIES

CATALOGING ADVISORY——TARGET AUDIENCE FIELD

Early reviews of the RIE January 1984 input indicate that some Clearinghouses did not notice that POLICYMAKERS was changed from two words to one word between the draft and the final version of the Target Audience guidelines that appeared in the ERIC Processing Manual (EPM). The most recent English-language dictionaries indicate that one word is the preferred spelling for this term. Please be sure to use the term as one word.

...Carolyn Weller (ERIC Facility)

PROCESSING ADVISORY——PRIORITY DOCUMENTS AND DATA ENTRY TRANSMISSIONS

The quantity of "PRIORITY" documents is increasing and resulting in considerably more "special handling" situations at the Facility. Clearinghouses are requested to treat the use of "PRIORITY" status as the exception, rather than the rule, whether for their own IAPs or for other documents.

Before processing a "PRIORITY" document, it is recommended that you contact the Facility in order to determine in which issue of RIE the item would be entered. If the schedule permits, the document can be shipped with the regular weekly shipment (but with a separate logsheet to identify it as "PRIORITY"). The resume for the priority document should be transmitted on the same scheduled day as your regular transmission, but it must be kept separate from the regular shipment. Please call Dan Kautz or Millie O'Donnell before your transmission is scheduled so that the record can be identified and pulled off for special handling.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

CE CONTRACT RENEWED

The ERIC Clearinghouse on Adult, Career, and Vocational Education (CE) has been funded for the third and final year of its current contract period. IAPs to be developed during this period include:

- Distance Education: Technologies and Systems for the Remote Delivery of Education
- Adult Literacy Education: Strategies and Techniques
- Adult Development Theories: Implications for Learning
- Labor Unions in Training and Development
- Occupationally Related Basic Skills Training
- Career and the Family

CE will also address the National Commission on Excellence in Education's recommendations concerning its subject area in a compilation of five papers which will "provide a research-based perspective of the issues and problems in achieving excellence in vocational education."

...Mildred Thorne (Central ERIC)

ERIC ONLINE DATABASE USAGE DATA OBTAINED BY INFOMETRICS, INC.

The online vendors (e.g., DIALOG, BRS, SDC) provide the generators of each of their databases with usage data pertaining to their particular database, but zealously guard against providing the same data in the aggregate.

Since many databases want to know where they stand relative to other databases or relative to the market as a whole, this has led to the formation of companies like Infometrics, Inc. that attempt to assemble this data via other channels. Specifically, Infometrics obtains the database billing data from some 550 user organizations, selected statistically to be representative of the entire user population.

This effort is supported by subscribers and NIE has become a subscriber in order to obtain the ERIC-related data. Under the terms of the agreement, each subscriber may promulgate the data pertaining to itself, but may not promulgate the data pertaining to the other databases covered by the study.

Since this statistical information about ERIC's online usage is of interest to virtually all components of the ERIC system, we have sifted through the first Infometrics report (August 1983) and extracted just those lines pertaining to ERIC. (See Attachment 1.) The Table and Column Headers have been retained as they are in the original report. Where the meaning of the data is not obvious, we have appended some explanatory footnotes. (See Attachment 1 - Footnotes.)

Generalizations

The following generalizations can be made about the data pertaining to ERIC.

1. ERIC is used most via DIALOG (about 74%), secondarily via BRS (about 25%), and least via SDC (about 1%).

2. ERIC is the second most used database offered by BRS (behind NLM).

3. ERIC is the second most used database offered by DIALOG (behind Chemical Abstracts).

4. In revenues, ERIC ranks 7th on the BRS list and 13th on the DIALOG list. This is attributable partially to the low hourly rate charged for ERIC (because no royalties need be paid to the Government).

5. Among all databases and all online vendors, ERIC ranks 4th in total connect time and 13th in total revenues.

6. Among social science databases ERIC is the most used, with usage amounting to three times the second-most used database (PSYCINFO).

7. Within Academia, ERIC is the second most used database (behind MEDLARS).

8. Within Government, ERIC is the second most used database (behind MEDLARS).

9. Within Industry, ERIC is the 15th most used database.

10. Within Public Libraries, ERIC is the fourth most used database.

11. Within regions of the U.S., ERIC ranks in usage as follows: (1) West, (2) Northeast, (3) North Central, (4) South.

...Ted Brandhorst (ERIC Facility)

PERSONNEL NEWS

DR. YFF LEAVES ERIC, JOINS ICET

Effective October 3, 1983, Dr. Joost Yff has joined the staff of the International Council on Education for Teaching as its director for program development. All of the Clearinghouse staff will miss his expertise and his concern for the betterment of the Clearinghouse and the system. While he will be fully involved with ICET activities, we will continue to see much of him, since his office will be in Suite 616, adjacent to the Clearinghouse offices.

Until the appointment of the new director, Michael Butler will serve as acting director.

...Francie Gilman (SP)

LIST OF ATTACHMENTS

Attachment 1: ERIC Online Database Usage Data Obtained by Informetrics, Inc.

Attachment 2: Meetings/Conferences/Workshops
and
New Clearinghouse Publications

Attachment 3: EDRS Customer Service Report - September 1983

Attachment 4: Remove List - RIEOCT83

Attachment 5: RIE Input by Clearinghouse (RIEOCT83)

Attachment 6: CIJE Input by Clearinghouse (for November '83 Issue)

ERIC ONLINE DATABASE USAGE DATA OBTAINED BY INFOMETRICS, INC.

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 1, page 18
Third Quarter 1982

DATABASE NAME WITHIN PRODUCER -- ALPHA SEQUENCE

	Producer / DATABASE / DISTRIBUTOR	Q4 80	Q1 81	Q2 81	Q3 81	Q4 81	Q1 82	Q2 82	Q3 82	Y-T-D	Last 4 Q
		Last Eight Quarters									
Hrs	Educ Resrces Info Ctr	-	-	-	-	-	-	12340	10758	34647	46196
000 $ Tot	(3 entries)	-	-	-	-	-	-	359	339	1048	1397
Rev Shr $		-	-	-	-	-	-	1.2	1.0	1.1	1.1
Hrs	ERIC	-	-	-	-	-	-	3088	2930	9026	12035
000 $ Tot	DRS	-	-	-	-	-	-	53	50	154	205
Rev Shr $		-	-	-	-	-	-	0.2	0.1	0.2	0.2
Hrs	ERIC	-	-	-	-	-	-	9089	7706	25192	33590
000 $ Tot	DIS	-	-	-	-	-	-	300	284	876	1168
Rev Shr $		-	-	-	-	-	-	1.0	0.8	0.9	0.9
Hrs	ERIC	-	-	-	-	-	-	< 200	< 200	< 600	< 800
000 $ Tot	SDC	-	-	-	-	-	-	< 25	< 25	< 75	< 100

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 3, pages 1, 4, 9
Third Quarter 1982

PRODUCER WITHIN DISTRIBUTOR -- REVENUE BREAKDOWN

DISTRIBUTOR / Producer	No. DBs	Hrs Used	Total 000 $	Time 000 $	Time %	Output 000 $	Output %	Runs 000 $	Runs %	Store 000 $	Store %	Comm 000 $	Comm %	Other 000 $	Other %
DRS															
Educ Resrces Info Ctr	1	2930	50	49	98	0	0	1	2	0	0	0	0	0	0
DIS															
Educ Resrces Info Ctr	1	7706	284	193	68	90	32	1	0	0	0	0	0	0	0
SDC															
Educ Resrces Info Ctr	1	< 200	< 25	*	94	*	6	*	0	*	0	*	0	*	0

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 6, page 1
Third Quarter 1982

PRODUCERS RANKED BY TIME USED

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	Producer	No. D.B.	Hours Used: Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Cost $ per hr
5	5	5	Educ Resrces Info Ctr	1	10758	3.28	34647	3.56	46196	3.56	62.09	-0.49	85	31.51

IMI Reports
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Online Databases
U.S. Information Center/Library Market

Table 7, page 1
Third Quarter 1982

PRODUCERS RANKED BY REVENUE

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	Producer	No. D.B.	Total Revenue: Curr Q 000 $	Curr Q %	Y-T-D 000 $	Y-T-D %	Last 4 Q 000 $	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Tot $ per hr
15	15	15	Educ Resrces Info Ctr	1	339	1.01	1048	1.10	1397	1.10	70.45	-0.07	84	31.51

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 8, page 1
Third Quarter 1982

DATABASES RANKED BY TIME USED

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	DATABASE	Hours Used: Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Cost $ per hr
4	4	4	ERIC	10758	3.28	34647	3.56	46196	3.56	53.51	-0.49	85	31.51

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 9, page 1
Third Quarter 1982

DATABASES RANKED BY REVENUE

Rank Curr Q	Rank YTD	Rank Last 4 Q	DATABASE	Total Revenue Curr Q 000 $	Curr Q %	Y-T-D 000 $	Y-T-D %	Last 4 Q 000 $	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Tot $ per hr
14	13	13	ERIC	339	1.01	1048	1.10	1397	1.10	63.86	-0.07	84	31.51

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 11, page 8
Third Quarter 1982

DATABASES RANKED BY TIME USED WITHIN DATABASE CLASS

Db Class / SOCIAL SCIENCES	Connect Time Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Total Revenue Curr Q 000 $	Curr Q %	Y-T-D 000 $	Y-T-D %	Last 4 Q 000 $	Last 4 Q %	Curr Q Last Q +/- %
ERIC	10758	61.3	34647	62.9	46196	62.9	339	43.7	1048	44.0	1397	44.0	-12.82

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 13, page 1
Third Quarter 1982

DATABASES RANKED BY TIME USED WITHIN USER CLASS

User Class / DATABASE	Connect Time Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Total Revenue Curr Q 000 $	Curr Q %	Y-T-D 000 $	Y-T-D %	Last 4 Q 000 $	Last 4 Q %	Curr Q Last Q +/- %
Academe													
ERIC	4263	13.8	14069	14.2	18758	14.2	138	8.3	432	8.5	577	8.5	-16.68
Government													
ERIC	3578	9.7	11653	10.7	15537	10.7	126	4.5	382	4.3	510	4.3	-14.63
Industry													
ERIC	1754	1.9	5124	1.9	6832	1.9	43	0.5	129	0.5	172	0.5	5.55
Legal													
ERIC	*	*	*	*	*	*	*	*	*	*	*	*	*
Not-For-Profit Other													
ERIC **	270	5.4	928	6.0	1237	6.0	7	1.5	23	1.7	31	1.7	-22.28
Public Libraries													
ERIC	534	6.6	1721	6.8	2295	6.8	16	2.3	50	2.4	66	2.4	-12.98

IMI Reports
Volume 1, Issue 1/2

Online Databases
U.S. Information Center/Library Market

Table 16, page 2
Third Quarter 1982

REGIONAL USE OF PRODUCERS

PRODUCER	No. D.B.	Total Revenue All Regions Total 000 $	%	Northeast Region 1 000 $	%	North Central Region 2 000 $	%	South Region 3 000 $	%	West Region 4 000 $	%
Educ Resces Info Ctr	1	339	1.01	116	34.32	45	13.24	25	7.35	153	45.09

FOOTNOTES

Table 1

Hrs	=	Connect Hours
$Tot	=	Revenue Dollars (in thousands)
Rev Shr %	=	Revenue Share expressed as a percentage of the total market
BRS	=	Bibliographic Retrieval Services
DIS	=	DIALOG Information Services
SDC	=	System Development Corp.
Q	=	Quarter

Table 3

Time	=	Connect Time
Output	=	Prints, displays, types, etc.
Runs	=	SDI's, search units, computer resource units, and other non-hourly search charges
Store	=	Search saves, stored searches, etc.
Comm	=	Telecommunications
Other	=	Credits or charges not specifically attributable to any of the above categories, e.g., volume discounts, training, etc.
*	=	Value is low, has a high margin of error, and is therefore subject to misinterpretation.

Tables 6, 7, 8, 9

Growth Index	=	The connect time growth rate of the entire industry is treated as 100 and related to the growth of each database. Thus the value shown is the ratio of individual database growth to the growth of the industry as a whole.
Cum Share	=	Additive percent of market, progressing from the top of the column downward.

MEETINGS/CONFERENCES/WORKSHOPS

CH	DATE	LOCATION	STAFF	NOTES
EC	September 12-13, 1983	Boston, Massachusetts	Lynn Smarte	Conference Name: DIALOG Users' Conference. Lynn Smarte represented ERIC at the conference. As usual, several searchers praised ERIC's Thesaurus and overall indexing quality, and there was considerable interest in the Interchange newsletter and the Identifier Authority List (IAL). Believe it or not, there were no complaints or suggestions for improvement!

NEW CLEARINGHOUSE PUBLICATIONS

CH	DESCRIPTION
EC	The Underserved: Our Young Gifted Children. Edited by Merle B. Karnes. $15.00. The purpose of this book is to: emphasize the need for early identification; foster commitment to early educational programming; and review research, expert opinion, and current practices. Contents explore identification, conceptual models, teacher qualifications, curriculum, affective development, creativity and play, role of the family, and evaluation. The audience includes teachers, administrative and supervisory personnel, teacher trainers, students, and parents.

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CUSTOMER SERVICE REPORT
SEPTEMBER, 1983

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MONTGOMERY, AL. 36101

REFERENCE, COPLEY LIBRARY
UNIVERSITY OF SAN DIEGO
ALCALA PARK
SAN DIEGO, CA. 92110

TEACHER EDUCATION CENTER, PRC
1080 LABARON DRIVE
MIAMI SPRINGS, FL. 33166

CANCELLED

WESTERN CONNECTICUT STATE COLLEGE
LIBRARY ATTN: PERC-ERIC
181 DANBURY ST.
DANBURY, CT. 06810

2714

RIEOCT83

REMOVE LIST

A. DUPLICATES (2)

1. Readmission of Clearinghouse's Own Input

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
IR 010 697	ED 226 977/SE 040 718	RIEJUL83	FAC

3. Duplicates Appearing in RIE in August, September and October

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
UD 022 796	ED 228 232/SP 022 182	RIEAUG83	FAC

B. REMOVES (14)

Accession Removed	Reason for Removal
EA 015 608	Pulled by CERIC
EC 151 917	Pulled by CERIC
HE 016 229	Pulled by CERIC
IR 010 710	Pulled by CERIC
IR 050 252	"
IR 050 257	"
IR 050 265	"
IR 050 268-269	"
SE 041 902-903	Pulled by CERIC
SO 014 715	Pulled by CERIC
TM 830 422-443	Pulled by CERIC

C. DELAYED (14)

Accession	Moved To
CE 035 836	Delayed
CE 036 049-051	RIENOV83
EC 151 941	Delayed
EC 151 949	"
EC 152 533	"
EC 152 535	Delayed
EC 152 550	"
EC 152 556	"
EC 152 560	"
PS 013 706	RIENOV83
SE 041 911	Delayed
SP 022 272	Delayed

2715

RIE INPUT BY CLEARINGHOUSE (RIEOCT83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	1	10
CE	159	5	4	-	160	1561
CG	56	-	-	-	56	594
CS	106	-	-	-	106	1072
EA	62	-	-	1	61	712
EC	136	3	7	1	131	631
FL	56	1	-	-	57	621
HE	91	-	-	1	90	857
IR	50	1	-	7	44	621
JC	57	-	-	-	57	447
PS	51	-	1	-	50	558
RC	49	-	-	-	49	526
SE	83	-	1	2	80	709
SO	42	-	-	1	41	499
SP	63	10	1	-	72	681
TM	75	-	-	2	73	734
UD	37	-	-	1	36	338
TOTALS	1174	+ 20	- 14	- 16	= 1164	11,171

CIJE INPUT BY CH (FOR November '83 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0	0	0	0	0
CE	0081	0023	0026	0006	1216
CG	0161	0016	0017	0000	1662
CS	0077	0011	0011	0003	1690
EA	0130	0015	0018	0000	996
EC	0138	0015	0022	0007	1319
FL	0057	0010	0010	0000	564
HE	0073	0014	0014	0001	1120
IR	0076	0017	0019	0001	992
JC	0011	0002	0002	0000	251
PS	0119	0006	0009	0008	720
RC	0042	0009	0009	0005	346
SE	0177	0034	0044	0057	2127
SO	0131	0019	0025	0000	1189
SP	0069	0009	0010	0000	1131
TM	0089	0009	0012	0000	1045
UD	0062	0011	0011	0008	725
TOTALS	1493	0220	0259	0096	17,093

Information supplied by Oryx Press.

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Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

DEPARTMENT OF EDUCATION DOCUMENTS——A REMINDER

In the January 1983 EAB, I noted that Department of Education documents, selected for RIE, should be processed as quickly as possible. Despite that "Action Item," in recent weeks we have noticed several instances of Department of Education documents taking 4-6 months from the time they are sent to the Clearinghouse to the time they are shipped to the Facility for input to RIE. Since these documents do not require Reproduction Releases, it is difficult to imagine an excuse for such a delay.

A reminder, therefore, please, in the future, see that Department of Education documents do not experience delays and are processed as soon as possible.

...Chuck Hoover (CERIC)

PUERTO RICO STATE CAPACITY BUILDING PROJECT REQUESTS ERIC DIGESTS

The Puerto Rico State Capacity Building Project has requested that the ERIC system provide them with a full set of ERIC Digests (ERIC Fact Sheets). They have indicated that they will, then, translate selected Digests into Spanish and provide ERIC with copies of the translations. To that end, we are requesting that each ERIC Clearinghouse send a full set of its Digests to:

Puerto Rico Department of Education
Dissemination Capacity Building Project
Attn: Ms. Maria Agosto
P.O. Box 759
Hato Rey, Puerto Rico 00919

...Judi Conrad (CERIC)

CATALOGING ADVISORY——EXTRACTS, SUMMARIES, DERIVATIONS, ETC. FROM LARGER DOCUMENTS

ERIC Digests are often attempts to "boil down" much larger documents to a one- or two-page format. A problem arises for the cataloger of an ERIC Digest as to how to reference the larger document being winnowed down.

In general, the best place to put this information is in the NOTE field. Since the process of shortening the larger document is done in different ways, it is often best to use the same language as the creators of the Digest. Some examples follow:

NOTE_ Based on "Education and Society," by John Jones, see ED 123 456.

NOTE_ Excerpted from "Education and Society," by John Jones, E., see ED 123 456.

NOTE_ Derived from "Education and Society," by John Jones and Mary Smith, see ED 123 456.

NOTE_ Summarized from "Education and Society," by John Jones and others, see ED 123 456.

On occasion, the information of this nature may be so detailed or lengthy, or so closely related to other information contained in the Abstract, that it becomes too much for the poor little NOTE field and is better incorporated in the ABST field. An example of such a message is as follows:

ABST_ This ERIC Digest summarizes advice for improving parent/teacher communication contained in three documents prepared by John Jones of Central Midwestern University: (1) AAAAA (ED 123 456); (2) BBBBB (ED 234 567); and (3) CCCCC (ED 345 678). Jones' studies lead him to believe that....

Whether the information is placed in the NOTE field or in the ABST field, it should be kept as short, simple, and direct as possible. Follow the models provided in this advisory in order to have the information presented in a consistent way. It is recognized, of course, that variations in cataloging such information will be called for, as the cataloger adjusts to the individual characteristics of particular documents. Nevertheless, if we follow the guidelines presented here, much of the unnecessary variation we are now experiencing can be avoided.

...Ted Brandhorst (ERIC Facility)

CATALOGING ADVISORY——ORYX PRESS ADDS DESCRIPTIVE NOTE FIELD TO LIST OF PERMISSIBLE CIJE DATA ELEMENTS

Beginning with the January 1984 issue of CIJE, Oryx Press has added the Descriptive Note (NOTE::) field to the list of data elements that may be cataloged in preparing a CIJE resume.

The ERIC Facility has long requested this change in order to have a way to keep non-subject information out of the CIJE annotation.

Examples of information that should now be placed in the NOTE field and not in the annotation or elsewhere are:

- Journal availability information, e.g., publisher addresses for obscure one-shot journals
- The "Theme" name, when the issue being selected from has an overall theme
- "Related" accessions
- Conference presentation information, if felt desirable to retain

In short, virtually any of the kinds of information that are typically found in the RIE Note field may now be placed in the CIJE Note field.

The relevant ERIC Processing Manual (EPM) documentation will be revised accordingly. In the meantime, beginning with CIJE input for the January 1984 issue, Clearinghouse catalogers may begin to use the Note field in accordance with the above examples.

...Ted Brandhorst (ERIC Facility)

DOCUMENT PREPARATION——COVERS VERSUS TITLE PAGES

The ERIC Processing Manual (p. V-171) suggests that when a document has a cover and title page that are identical, then one or the other can be dispensed with during document preparation in order to avoid completely redundant filming.

Unfortunately, many Clearinghouses are destroying covers or title pages that, while somewhat repetitive of one another, are not identical.

Since these actions, if left as is, would either lose important cataloging information or a unique and often integral part of the document (e.g., cover art work), the Facility has been spending an inordinate amount of time trying to reverse many of these actions. It is particulary difficult to rehabilitate a cover when it has been defaced with non-eraseable ink.

Clearinghouses are, therefore, requested to forward the entire document unless there is a strong reason for eliminating a given page. A cover or title page should be removed only if:

- the cover and title page are identical; or
- either the cover or title page are of such a color (e.g., red on red) that it can't be filmed successfully; or
- the cover is essentially blank, e.g., a "window" type cover.

In the last two instances, care must be taken to ensure that all information on a discarded cover or title page is already present on, or is added to, the cover or title page that is retained.

If none of these conditions exist, then the Clearinghouse should simply let both the cover and title pages go through as filmable pages.

...Ted Brandhorst (ERIC Facility)

LAB AND CENTER COMPETITION DELAYED

The Institute's Lab and Center recompetition, the largest grant and contract competition of its type ever conducted by the Department of Education, has been delayed by Congress and will be conducted in fiscal year 1985.

However, planning for the project will proceed, based on statements made by Congressional leaders. Secretary T. H. Bell and Dr. Justiz endorsed the action as an opportunity to gain more input from the field on the conduct of the competition. [Please note that input is encouraged and that this is a chance for ERIC Directors to make a case for coordinating existing ERIC dissemination activities with Lab and Center efforts.]

"This delay does not mean that the Department has to cease all its planning activities," said Sen. Mark Hatfield, chairman of the Senate Appropriations Committee, in an October 20 speech on the Senate floor.

"The bill language does not prevent the Secretary from planning the competition, meeting with his advisory committees, conducting a bidders' conference, or publishing rules and regulations, if he so desires," the senator said.

Sen. Hatfield said the postponement was made "primarily to remove the competition from an election year."

"Many of our members have received expressions of concern that this competition, representing approximately $150 million worth of discretionary funds, would likely become entangled in election-year politics," he said.

Sen. Hatfield noted the competition "represents the largest ever mounted by the Department of Education" and that it will "chart the course of our federal research effort in education for five years." He said it is "far too important to become enmeshed in the political climate of a major election year."

"I am fortunate to have two of the NIE-supported institutions in my own state of Oregon. They conduct high-quality research and provide valuable services to the school districts in the Northwest region of the country. I am confident that they will fare well in a fair and open competition in fiscal year 1985," he concluded.

That same day, Rep. Silvio Conte, R-Mass., ranking member of the House Appropriations Committee, reiterated that planning could continue and that the competition would be held in fiscal year 1985.

"It is my understanding that this language is not intended to preclude all activities relating to the recompetition, but will permit certain activities in preparation for the recompetition which is now to take place in fiscal year 1985," Rep. Conte said.

The congressman said his committee will work together with Sen. Hatfield's panel, the NIE, and the Department to define what those planning activities should entail.

Rep. Conte participated with Dr. Justiz and Harvard officials in announcing the designation of Harvard as the site for the School Technology Center September 30.

Here at the Institute, meetings are being held to develop positive and constructive approaches to the matter. Recommendations will be forwarded to the Department and to leaders of both spending committees.

...Manual J. Justiz, Director
National Institute of Education
[Submitted by Jim Prevel (CERIC)]

CONGRESS APPROVES $48.2 MILLION IN FUNDING FOR NIE IN 1984

Included in the legislation affecting the Lab and Center competition was the Institute's fiscal year 1984 appropriation. The amount approved by Congress for FY 1984 was $48.2 million—a 13 percent decrease from the $55.6 million the institute received in FY 1983.

The bill did not specify where the cuts should be made. The director's office is in the process of determining how to make the most effective use of the appropriation for the improvement of American education and will recommend possible courses of action to the Department shortly.

The funding reduction is consistent with budget cuts being made throughout the government in an effort to bring the monstrous, growing federal deficit of $200 billion under control. Many economists feel that it's essential that the government continue to cut spending in order to hold down interest rates and preserve the economic recovery.

So even though a funding decrease like this is a little hard to swallow, we're certainly not alone at NIE. Many other Federal agencies are facing similar reductions.

A Senate appropriations subcommittee had voted in September to appropriate $44.2 million to the Institute. However, the full Senate Appropriations Committee later restored the President's request of $48.2 million.

...Manual J. Justiz, Director
National Institute of Education
[Submitted by Jim Prevel (CERIC)]

PRACTICE FILE (PF) PROJECT REPORT

Phase III of the Practice File (PF) Project has ended and a status report has been prepared by the Project Director (see Attachment 1).

Of particular note for Clearinghouses is a request from SMERC that Clearinghouses be on the watch for certain types of documents not yet represented well enough in the Practice File input.

...Kathy Clay (SMERC)

ALA YEARBOOK WRITINGS ON ERIC

Each year the ERIC Clearinghouse on Information Resources prepares a summary on ERIC for the ALA Yearbook. A draft copy of the summary covering calendar 1983 (to be printed in the 1984 Yearbook) is displayed in Attachment 2. This write-up is always the first place that ERIC year-end statistics can be found.

...Kevin Arundel (CERIC)

REPORTS ON EDUCATIONAL REFORM (AND THEIR RECOMMENDATIONS)

The December 6, 1983 issue of Education Daily (p. 9-10) contained an interesting list of reports dealing with educational reforms, together with brief mention of some of their major recommendations.

With the idea that this list would be of interest to the ERIC Clearinghouses, Central ERIC has asked that it be included with this EAB as Attachment 3.

...Kevin Arundel (CERIC)

ANNUAL REVIEW OF THE ERIC CLEARINGHOUSE ON COUNSELING AND PERSONNEL SERVICES

The Annual Review of the ERIC Clearinghouse on Counseling and Personnel Services conducted November 16, 1983 was particularly informative. It would seem that there were two reasons for the special success of this review:

- First, the review document was well organized, complete, and contained a brief perspective on the state of the counseling and personnel services field, focusing the discussion on the unique problems and challenges of this particular year. Members of the Central ERIC staff are not always subject specialists, therefore presentations on Clearinghouse subject areas are extremely helpful and genuinely appreciated because they facilitate proper referral of subject area questions to the appropriate Clearinghouses.

- Secondly, Garry Walz presented the year's work in terms of "Debits, Pluses, and New Vistas" (i.e., "Problems," "Advantages," and "Potentials"). This approach helped the CERIC staff to understand and, therefore, better evaluate where the Clearinghouse has been in the past year and where it ought to go in the coming year.

Because the Annual Review document is now considered the major report document produced by the Clearinghouses and because the annual review is the only time throughout the year that Clearinghouses can command the attention of the entire CERIC staff, Clearinghouses are encouraged to take advantage of this opportunity to communicate the unique aspects of their particular operations.

...Judi Conrad (CERIC)

TARGET AUDIENCE DATA ELEMENT TO EVENTUALLY BE PRINTED IN RIE CITATION

Central ERIC has expressed the view that the Target Audience data element is potentially of considerable value to the user (manual or computer searcher) and should, therefore, eventually be printed in the RIE citation.

Since this new data element (with RIEJAN84) is just coming into use by all components of the system, the Facility (with CERIC's concurrence) is planning to allow a period of three months for everyone to "settle in" to using the element in a clear and consistent manner before it is added to the printed RIE citation. Meanwhile, the Facility will calculate the impact of printing this data on the overall page size of RIE for the year.

Clearinghouse catalogers should ensure that the "Audience" decisions they are now beginning to make are supported by hard evidence in the document itself. If there is no clear statement or supporting evidence of the author's intended audience, no entry should be made for the Target Audience data element.

...Ted Brandhorst (ERIC Facility)

PUBLICATION TYPE COVERING COMPUTER SOFTWARE

Some of the documents recently submitted for announcement in RIE have been actual computer programs, i.e., the coded program instructions in printed form. In some cases the entire document has consisted of the software; in other cases the software has been an attachment or appendix.

There have been enough documents of this type to lead us to believe that their number is on the increase and that a Publication Type to identify them would be useful. A recommendation was therefore made to Central ERIC that "Computer Programs (101)" be added to the Publication Type scheme. Approval to implement this addition was recently received and the Facility is in the process of making the necessary revisions to the relevant ERIC Processing Manual (EPM) pages.

It is estimated that this new PUBTYPE code can be implemented beginning with the April 1984 issue of RIE, but please don't start using it until you receive the actual EPM pages.

...Ted Brandhorst (ERIC Facility)

ETS TEST COLLECTION

The ETS Test Collection is now described in a bibliographic database accessible via the BRS SPIN/SPIF system.

ETS has prepared a brief notice to this effect and the notice is displayed here for the benefit of the Clearinghouses, as Attachment 4.

...Ted Brandhorst (ERIC Facility)

BRS PROVIDES ACCESS TO "TARGET AUDIENCE" DATA ELEMENT

In the November 1983 issue of the BRS Bulletin, (p. 5), BRS announced how it will provide access to ERIC's new Target Audience data element (please see article to the right).

When queried about the appropriateness of using the Identifier field for a non-subject data element, BRS replied that ERIC has reached the limit on the number of distinct data elements that BRS will permit and that the data had to be placed with one of the existing data elements. Their detailed explanation of this unfortunate circumstance appears as Attachment 5.

...Ted Brandhorst (ERIC Facility)

New Target Audience Information On ERIC

The Identifier (ID) field of ERIC citations will contain important target audience information where appropriate. ERIC target audiences include:

- Policymakers
- Researchers
- Practitioners
  - Administrators
  - Teachers
  - Counselors
  - Media Staff
  - Support Staff
- Students
- Parents
- Community

The major target audience "Practitioners", the largest single audience, has been subdivided into five specific categories. The user may search the generic term "practitioners" in order to retrieve all subcategories, or may search any subcategory heading individually.

Target audience designations are assigned to documents aimed at a particular group. The term "Policymakers" might be assigned to materials targeted at school boards, legislators or trustees. Such materials could include feasibility studies or National Commission reports.

The designation "Researchers" could be considered applicable to research reports or statistical compilations aimed at statisticians, surveyors, experimenters or analysts. "Practitioners: Administrators" might be assigned to administrative guides, handbooks, laws or program evaluation guides aimed at superintendents, supervisors, principals or deans.

These examples reflect common, rather than universal applications, and should by no means be regarded as comprehensive. Be sure to sign-on to ERIC and investigate this new target audience information.

/DE VERSUS /DF IN THE DIALOG SYSTEM

There has been some confusion amongst users concerning the proper use of the /DE and /DF commands when searching via the DIALOG system. The documentation on ERIC and on searching in general, prepared by DIALOG, is not as explicit as it could be on this matter.

In order to illustrate exactly how these different commands (or absence of commands) operate, we have prepared hypothetical searches on two sets of terms.

Search #1 is on the word "Training," and is done in three ways:

- with no command,
- with the /DE command,
- with the /DF command.

"Training" is a word that appears both as a Descriptor by itself and as part of many other multi-word Descriptors.

Search #2 uses the only two terms in the ERIC Thesaurus that contain the string "Special Education." One term is the Descriptor "Special Education" (a "full" Descriptor, complete as is) and the second term is "Special Education Teachers." These two terms are first searched in the same three ways as Search #1 was, i.e.:

- with no command,
- with the /DE command,
- with the /DF command.

Each of these searches is then repeated using the free-text operator "(w)" between the words of the terms.

The search results are displayed in Attachment 6, together with explanatory notes that describe exactly what each command achieved. In order to fully demonstrate the functioning of these commands, we have performed various set combinations at the end of the searches and have prepared a graphic illustration of the sets to aid in visualization.

The following points emerge from this demonstration:

- The meaning of "/DF" is "Descriptor, Full" and <u>it should be used only with single-word Descriptors</u> to restrict hits to the appearance of that word only as a full Descriptor and not as a part of other multi-word terms.

- The command "/DE" directs searching to be done only in the Descriptor field, and permits free-text searching of that field. <u>It should be used only when searching for the same character string in two or more Descriptors</u>. If a single word is searched for with this command, then the searching process will be in effect a free-text search, i.e., searching for that particular character string wherever it appears in the Descriptor Field, by itself or as part of a multi-word Descriptor.

- Searches on multi-word Descriptors do not require either the /DE or /DF commands. The very fact that the terms are input as multi-words and without any free-text operators is sufficient to cause the computer search system to examine only the index term fields and to treat the multi-word terms as full Descriptors or full Identifiers.

...Ted Brandhorst (ERIC Facility)

ORYX PRESS ERIC-RELATED PRODUCTS

Oryx Press produces and sells a number of ERIC-related products. No single brochure or advertising sheet lists all these products and their prices. As a matter of fact, prices for some of the products can actually be hard to find.

Since the ERIC Facility responds to thousands of reference inquiries every year, many of which involve these Oryx products, we decided to create our own single-page "fact sheet" listing these products, their prices, and their postage costs.

The result appears in this EAB as Attachment 7. All the data on this sheet have been verified with Oryx.

The Clearinghouses are urged to duplicate and use Attachment 7 as needed in their reference/user services work.

...Ted Brandhorst (ERIC Facility)

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP) PUBLISHES COMPREHENSIVE BIBLIOGRAPHY OF NAEP DOCUMENTATION FOR THE PERIOD 1969-1983, BASED ON ERIC DATABASE

In October 1983, NAEP published a comprehensive 237-page bibliography announcing 575 documents and journal articles dealing with NAEP produced either directly by NAEP or by others. The bibliography represents a record of the accomplishments of NAEP during the period it was housed at the Education Commission on the States (ECS). It is arranged basically by specific assessment, e.g., "Third Reading Assessment," "Second Mathematics Assessment," etc. Publications by NAEP are listed separately from those by external organizations. Subject, Institution, and Personal Author indexes are provided.

This compilation was based on documentation collected across the fourteen year span (1969-1983) for the ERIC database, serving as an archive of significant domestic education documents. Most of the documents listed in the compilation may be obtained through the ERIC Document Reproduction Service (EDRS).

The NAEP bibliography entitled "National Assessment of Educational Progress 1969-1983: A Bibliography of Documents in the ERIC Database" and edited by Theodore Pratt, is announced in the January 1984 issue of Resources in Education (RIE).

...Ted Brandhorst (ERIC Facility)

ERIC THESAURUS 10th EDITION ORDER FORM

Oryx Press has prepared an order form for the new 10th edition of the Thesaurus of ERIC Descriptors, scheduled for publication in January 1984. The price has been set as $45 if prepaid, otherwise, $45 plus postage and handling. See Attachment 8 for a copy of this form. Clearinghouses are encouraged to reproduce the form as needed in order to respond to reference inquiries.

...Jim Houston (ERIC Facility)

SUPERFILE AS A TOOL FOR DOWNLOADING AND LOCAL CLEARINGHOUSE FILE MAINTENANCE

SUPERFILE is a free format information retrieval software package from FYI, Inc. It has been tested by the staff at JC, working together with William Burgess, and me, as a possible means of maintaining a searchable subset of ERIC on local media such as floppy disks, and of keeping bibliographic information and other types of text-heavy records related to Clearinghouse local files. Attachment 9 consists of an extended description of how SUPERFILE works and how it might benefit Clearinghouse local operations.

...John Brosseau (FL)

ERIC MEETS WITH PUERTO RICAN CAPACITY BUILDING STAFF

Representatives from the Puerto Rico Dissemination Capacity Building Project met with HE's Laura Casal on October 18 in a two-hour meeting that helped bring them up-to-date with what ERIC has to offer. Laura gave them a general ERIC briefing, described RIE and CIJE processing, and demonstrated online searching, including the answering of several requests the visitors had received from their own users, but were unable to answer.

Unlike the higher education users in Puerto Rico that HE has met with in the past, the Capacity Building people were relatively unfamiliar with ERIC and other computerized retrieval systems. They welcomed the chance to spend time with Laura.

Participants were:

- Maria Agosto, Project Director
- Sonja Casteneda, Project Coordinator of the PR Capacity Building Project
- Susan Talley, NIE monitor of the project.

...Lynn Barnett (HE)

STATE DEPARTMENT REQUEST: HIGHER EDUCATION GLOSSARY FOR EUROPE

At the request of the State Department via the Department of Education, Lynn Barnett of the ERIC Clearinghouse on Higher Education recently contributed to the Study on Terminology of Higher Education in Europe, sponsored by the European Centre for Higher Education (CEPES) in Bucharest. CEPES is affiliated with UNESCO. The study was co-sponsored by the International Association of Universities.

The aim of the study was to identify higher education terminology in order to compile a "GLOSSARY OF HIGHER EDUCATION that will help promote university exchanges, particularly to stimulate the mobility of students, teachers and researchers as well as [to recognize] studies, diplomas, and degrees in Europe."

Each participant (HE included) was asked to fill out a lengthy questionnaire, identifying terms commonly used in his or her own country in such categories as Governing and Administrative Bodies, Academic Staff, Students, Access and Admissions. Nearly 350 terms were identified by HE in the main and sub-categories. In response to CEPES' request for definitions and references for <u>each</u> term listed, HE cited the <u>Thesaurus of ERIC Descriptors</u> as the American authority for educational terminology and sent a copy of it along with the questionnaire responses.

The publication date of the GLOSSARY OF HIGHER EDUCATION is still unknown, but it will contain English, French, and Russian term equivalents.

...Lynn Barnett (HE)

FAKE IAPs

Times are tough all over and some faculty may be taking the old adage "publish or perish" to heart. HE recently had an unfortunate experience that other Clearinghouses might also look out for.

After receiving a call for a price check from the Chronicle of Higher Education for one of "our" books, we did some additional checking. It seems that an RIE contributor had forged a memo with Carla Kreppein's signature and sent it, along with his document, to the Chronicle for announcement in the newspaper's new publications section. His memo said (over the forged signature) that the ERIC Clearinghouse on Higher Education considered the report to be, in essence, the best thing since sliced bread. We were fortunate to have been called by the Chronicle and to have caught it. The Chronicle, obviously, did not announce it. However, it was merely the call and Carla's good memory that prevented the false announcement. The author had included on this title page the following:

> "An ERIC Monograph,
> ERIC Clearinghouse on Higher Education"
> (with our address)

When we originally processed the document for RIE, we had simply taped over the above "misconception" so that it wouldn't appear in the microfiche version.

Maybe the lesson in this is that ERIC has truly come of age and that authorship of an IAP is (as we have always thought) a prestigious accomplishment.

...Lynn Barnett (HE)

BESTnet JOINS EDLINE

Since August 1982, the ERIC Clearinghouse on Information Resources has been a member of BESTnet, an electronic mail system instituted by Project BEST (Basic Education Skills through Technology). The purpose of BESTnet is:

- to familiarize its members with the technology of electronic mail, and
- to facilitate the exchange of current information on the planning and use of the latest technologies in order to enhance the effectiveness of basic skills teaching and learning.

Forty-one state education agencies, the U.S. Department of Education, the Department's ten regional dissemination offices, and several other organizations comprise the membership of BESTnet.

On October 1, the SOURCE took over the electronic mail arrangements from Stanford University, providing BESTnet users (now known as EDLINE on the SOURCE) with a much broader audience and enriched information capabilities such as AM and PM daily editions of educational news, daily federal legislation, "WHAT'S NEW IN RESEARCH," and a user bulletin board. For information concerning membership, contact Virginia Santucci at the National School Public Relations Association (703) 528-5840.

...Jane Klausmeier (IR)

ERIC INFORMS THE MASS MEDIA

The ERIC Clearinghouse on Elementary and Early Childhood Education continues to receive and respond to requests for information from representatives of the newspaper, magazine, and television media.

Telephone requests were recently received from Time-Life, the Washington Post, the Dallas Times-Herald, Venture magazine, Sietegias (Seven Days, an Argentine magazine), and from CBS television.

Topics for which information was requested were:

- latchkey (self-care after school) children
- infant day care
- effects of preschool experience on later development of children
- open space classrooms
- the effect of television viewing on children's reading.

...Norma Howard (PS)

TECHNOLOGY CORNER

JASIS ARTICLES CONCERNING VIDEODISCS

The November 1983 issue of the Journal of the American Society for Information Science (vol. 34, no. 6) includes a special section on "Videodisc and Optical Disk: Technology, Research, and Application," edited by Lois F. Lunin and Judith Paris. The articles included in the section are:

- "Introduction and Overview"
  Lois F. Lunin
  Pages 406-07

- "Basics of Videodisc and Optical Disk Technology"
  Judith Paris
  Pages 408-13

- "Information Providers and Videodisc/Optical Disk Technology"
  Emily Galloway and Judith Paris
  Pages 414-16

- "Instructional Videodisc"
  Greg Kearsley
  Pages 417-23

- "Retrieving Information with Interactive Videodiscs"
  Joan M. Sustik and Terrence A. Brooks
  Pages 424-32

- "Videodisc Research at the MITRE Corporation,"
  Harry Strong and David H. Lehman
  Page 433

- "Optical Disk for Digital Storage and Retrieval Systems"
  Denis A. Rose
  Pages 434-38

- Suggested Readings: Pages 439-40

Of particular interest for ERIC staff will be the articles by Paris, Sustik and Brooks, and Rose.

...Barbara Wildemuth (TM)

PERSONNEL NEWS

GRACE SUNDSTROM TO RETIRE

Grace Sundstrom, the Acquisitions Librarian at the ERIC Facility, will retire as of February 3, 1984.

Grace has been with the ERIC Facility in the acquisitions function since 1974. She has fifteen years with ORI, Inc., ten of which have been with the ERIC Facility.

No doubt the most considerate and diplomatic member of the Facility staff, Grace is universally respected by the Clearinghouse staff, has served on numerous committees (including the ERIC Technical Operations Committee), and has made numerous ERIC technical conference presentations.

Routinely bringing in some 6,000-7,000 documents a year for consideration by the Clearinghouse selectors, Grace has had a tremendous impact on the makeup of the ERIC database over the years.

We will greatly miss her calm competence and stabilizing influence, but we can understand her desire to slow down and smell the flowers a bit more.

Those of you who have known and worked with Grace are encouraged to call or write her during January to wish her well.

...Ted Brandhorst (ERIC Facility)

ELIZABETH ASHBURN NAMED DIRECTOR OF SP

David G. Imig, Director of the American Association of Colleges for Teacher Education, announced in a letter to the ERIC network that Dr. Elizabeth (Betsy) Ashburn, has been named Director of the ERIC Clearinghouse on Teacher Education. The letter appears as Attachment 10.

...Ted Brandhorst (ERIC Facility)

BERNARD O'DONNELL, 1929-1983

Dr. Bernie O'Donnell, Director of the ERIC Clearinghouse on Reading and Communication Skills, died of cancer at his home on Friday, October 28, 1983. He was one of the original ERIC directors and served the system over the years in many capacities. He served as a member of the Executive Committee of the Council of ERIC Directors for 8 years, was a member of the headquarters staff of the National Council of Teachers of English, helped to develop the current program of Regional Conferences on Teaching English in the Two-Year College, and represented NCTE on the National Committee on Copyright Revision, which contributed to creation of the Copyright Act of 1976.

Bernie was extremely valuable to the network as a hard worker and innovator, but he was also a man of great warmth and compassion. He will be sorely missed.

...[NCTE]

[A News Release from the National Council of Teachers of English entitled "Bernard O'Donnell Dies: Aided Development of Information System for Education" is appended as Attachment 11.]

LISA HOOGSTRA REJOINS AND KAREN WITTENAUER JOINS HE

HE is happy to announce the return to our staff of Lisa Hoogstra. She is serving as the new publications coordinator and is offering invaluable skills to general office operations.

In addition, HE welcomes Karen Wittenauer to the staff as a publications assistant. She will be working full-time for the Clearinghouse while attending George Washington University part-time to finish her Bachelor's degree.

...Lynn Barnett (HE)

DR. LILIAN KATZ APPOINTED TO INTERNATIONAL COMMITTEE

Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, has been appointed a member of the Education Committee of the Council for the International Exchange of Scholars. This committee is responsible for screening applicants for Fulbright Awards. Dr. Katz' appointment is for three years.

...Norma Howard (PS)

KAISER-COOK AND SUSAN SOMMER JOIN SO

Kay Kaiser-Cook assumed the position of Clearinghouse editor October 15, 1983. She replaces Laurel Singleton, who has become an editor with a private publishing firm.

Susan Sommer has replaced Georgia Hauser as library assistant.

...Jim Davis (SO)

MOORE LEAVES TM

Because of a recent staff reduction, Cheryl Moore is no longer with the Clearinghouse. Barbara Wildemuth will assume her coordination responsibilities in document processing and vocabulary development.

...Barbara Wildemuth (TM)

WEBB RETURNS TO UD; ALLADICE LEAVES

After a leave of one year, Mr. Michael Webb has returned to the ERIC Clearinghouse on Urban Education as Assistant Director as of November 1, 1983. During his time away in Atlanta, Georgia, he continued to conduct ERIC workshops in the big city schools. For awhile, the Clearinghouse had an annex, ERIC/UD-Dixie, you might say.

Mr. Darryl Alladice has resigned as a full-time employee as of October 31, 1983. He is going to pursue his acting career. All questions relating to processing should be directed to Ms. Georganne Chapin; questions about acquisitions should be directed to Mike Webb.

...Erwin Flaxman (UD)

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PRACTICE FILE (PF) PROJECT REPORT

Phase III of the Practice File (PF) ended with the selection of three Test Sites:

- INFORMS (Iowa State Department of Education)
- Wayne County, Michigan;
- NYCTC (New York City Teachers Center Consortium)

Personnel from those sites came to SMERC on September 26 and 27, 1983 to be familiarized thoroughly with the PF Project and the evaluation thereof. They are now searching the PF for their practitioner clientele.

Most ERIC Clearinghouses are now returning promptly the documents sent to them for approval/disapproval. Some are retaining documents sent to them as potential PF documents for their regular ERIC input. This, of course, is as it should be where potential PF documents are appropriate for regular ERIC input.

Most Clearinghouses are sending potential PF documents to SMERC for consideration for inclusion in the Practice File. We will continue to try to locate documents which represent all Clearinghouse scopes, and will continue to use the Clearinghouse Accession Numbers assigned to the project. After January 15, 1984, however, we will add to the PF all practitioner-oriented materials whether or not they uniformly represent Clearinghouse scopes. Consequently, we encourage all Clearinghouses to continue sending appropriate documents to us as soon as possible.

Twenty-five thousand (25,000) documents, located through a computer search of ERIC, were screened for inclusion in the PF. Of these, 14,470 were deemed practitioner-oriented and were tagged with PRACTITIONERS. These can now be located on DIALOG by the command TA=PRACTITIONERS. BRS and SDC have been requested to reload the ERIC file with this "TA=" modification, but as yet they have not done so. The DIALOG reload was complete and operational on October 10, 1983. All ERIC users are encouraged to use this new search capability when appropriate.

As of the end of November 1983, the Practice File has acquired 961 documents; has selected 488 documents; has processed approximately 300 documents. The remainder are out for Clearinghouse review, awaiting Reproduction Release, awaiting processing, etc. We have many documents (a plethora) of the following types:

- Fact Sheets/Ready References/Tip Sheets
- Research Summaries and Syntheses
- Resource and Background Materials
- Annotated Bibliographies
- Promising Practices

We have few documents (a dearth?) of the following types:

- Units of Study/Lesson Plans
- Games/Puzzles/Simulations
- Worksheets/Task Cards
- Pictorials (Bulletin Board ideas, etc.)
- Public Relations Materials

(See the acquisitions and Selection Plan for definitions of the above.)

We are having some difficulty in assigning documents to a specific category; e.g., where does a curriculum guide containing games, puzzles, lesson plans, worksheets, etc. fit? But we are trying.

Continue being on the lookout for good practitioner-oriented documents, especially those that fit into the "dearth" categories above. The exception to this would be "Promising Practices," which is one of our high priority items, but only when the Promising Practice is replicable.

The most heartening and gratifying part of this project so far is the contact we've had with heavy and regular ERIC searchers and the reinforcement this contact has provided for our belief that practitioners do in fact want and need materials and resources for their day-to-day classroom and school site operations.

Our thanks to the Clearinghouses for their efforts to date.

...Kathy Clay (Practice File Project)

ALA YEARBOOK, 1984

DRAFT OF WRITE-UP ON ERIC
(WITH YEAR-END STATISTICS)

By

Barbara Minor and Don Ely

The Educational Resources Information Center (ERIC) is an information system funded through the National Institute of Education (NIE) that provides access to the literature of education not usually available through normal channels, e.g., research reports, project descriptions, evaluations, bibliographies, conference proceedings and papers, curriculum guides, and speeches. Through a decentralized network of 16 clearinghouses, materials on all aspects of education are collected and processed for inclusion in the database and announcement in the monthly index, Resources in Education (RIE). The clearinghouses also monitor more than 700 journals and select articles from them for announcement in another monthly index, Current Index to Journals in Education (CIJE).

On the average, 1,200 documents are announced monthly in RIE, and the 13,627 documents processed in 1983 bring the total number of documents announced to 226,076 from the inception of the system in 1966 to the end of 1983. The full text of 95% of these documents is made available on microfiche; of these, about 14% are available only on microfiche, but the remaining 86% are also available in paper copy from the ERIC Document Reproduction Service. The microfiche are also available in some 779 libraries and information centers that subscribe (or have subscribed) to the ERIC Microfiche Collection. Journal articles announced in CIJE average 1,400 per month, and the 18,324 announced in 1983 bring the total to 286,200 since the first issue of CIJE in 1969. There are about 4,000 subscribers to RIE, approximately 1,000 of whom are foreign, and 1,800 subscribers to CIJE. Microfiche sold on subscription total more than 16,000,000 annually.

Publications. Systemwide publications produced during 1983 include the tenth edition of the Thesaurus of ERIC Descriptors, which will be published by Oryx Press in January 1984. This edition will reflect approximately 700 changes since the ninth edition (published in 1982), including more than 200 new searchable main terms. The tenth edition will list a total of 9,076 terms; of these, 5,086 are main terms, 3,865 are synonyms (use terms), and 125 are invalid descriptors (used at one time but no longer in use).

ERIC Clearinghouse Publications 1982, the 13th in a series of annotated bibliographies of major clearinghouse publications, lists 181 documents produced by the 16 clearinghouses and the ERIC Processing and Reference Facility and announced in RIE in 1982.

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The 1983 update of the Directory of ERIC Microfiche Collections (last published in 1980) lists 779 collections. Of these, 89 are in government agencies at various levels, 544 in institutions of higher education, 25 in public libraries, 27 in other not-for-profit organizations, 1 each in a for-profit and an international organization, and 92 in foreign agencies and institutions.

The ERIC Clearinghouse on Information Resources at Syracuse University has available a subscription service to MICROsearch, a microcomputer database of selected portions of the ERIC file. The two regular series of quarterly updates cover clearinghouse input on educational technology and on library/information science. Two additional special disks prepared during the year contain citations on "Computer Literacy" and on "Microcomputer Hardware and Software Evaluation" from the entire database over a period of several years.

Database Activities. The Education Practice File, which is being developed under an NIE contract with the San Mateo Educational Resources Center (SMERC), with cooperation from the ERIC Clearinghouse for Social Studies/Social Science Education and the ERIC Processing and Reference Facility, as reached the operational stage. About 15,000 items in the ERIC database have been tagged as being of special interest to educational practitioners and about 1,200 examples of new types of materials are being entered in the files as well. This addition to the ERIC system will be evaluated by computer searchers in New York City Teacher Centers, Wayne County, Michigan, and the Iowa State Department of Education, as well as at SMERC and ERIC/SO. New items for the Practice File appeared for the first time in the December issue of RIE.

In addition to the Education Practice File tags, a new field has been added to RIE entries that indicates the "Target Audience." Categories include Policymakers, Researchers, Practitioners (Administrators, Teachers, Counselors, Media Staff, Support Staff), Students; Parents, and Community. An additional Publication Type has also been added for multi-lingual documents, i.e., publications in which essentially the same content is presented in more than one language, such as bilingual readers with alternating pages in English and another language. A Note field has been added to CIJE and will appear for the first time in the January 1984 issue.

Technical. ERIC is one of a number of databases now being made available for searching after regular business hours at a reduced rate and using modified search techniques by DIALOG Information Services——"Knowledge Index"——and Bibliographic Retrieval Services, Inc.——"BRS After Dark."

Current Status. Despite reduced funding by NIE, ERIC continues to be one of the most frequently used databases according to vendors' reports. The database is being maintained even though publication and service programs have been reduced. Studies show that users continue to spend about $7.00 of their own money for every $1.00 spent by the Federal Government in support of ERIC.

WHAT THE EXPERTS SAY: A LISTING OF REPORTS ON REFORM

■ Education reform was put on the map by the most heralded of the recent reports, A Nation At Risk, by the National Commission on Excellence in Education. The brief document, released in April, cites the now-familiar "rising tide of mediocrity" in curricula, teaching standards and time spent on learning. The panel recommends stiffer high school graduation standards, longer time spent in school, a career ladder system for teachers, increased student testing and higher college admission standards, among other things (ED, April 27). Copies of the report are available for $4.50 each from Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

■ The Carnegie Foundation for the Advancement of Teaching released in September a report on American high schools that says most are not doing much more than surviving. For 10 percent to 15 percent of their students, high schools provide an outstanding education, Carnegie says. But 20 percent to 30 percent of high school students just mark time in school and ultimately drop out (ED, Sept. 16). A group of 25 educators visited 15 high schools from coast to coast for a month, interviewing and observing students, teachers and administrators to produce the 300-page report, High School. The work, which was funded by the Atlantic Richfield Foundation and the Carnegie Corp., is published by Harper & Row and is available in bookstores for $15.

■ An upcoming report on public and private high schools says a "clustered curriculum" would help the learning process by reducing the number of students a teacher encounters in a given day. Theodore R. Sizer, former dean of education at Harvard University and author of A Study of High Schools, calls for an end to putting students in grades by age, maintaining that intellectual, social, moral and physiological growth cannot be measured simply in years (ED, June 9). Sponsored by the National Association of Secondary School Principals and the Commission on Educational Issues, the first volume of the report will be issued in 1984, with a history of high schools since 1940 and a summary volume to follow. For more information, contact the research department at the National Association of Secondary School Principals at (703)860-0200.

■ The College Board in 1980 initiated a 10-year study aimed at developing a consensus on the "essential" skills high school students need to prepare for college. The latest report of Project EQuality outlines seven areas students should study in high school: English, the arts, mathematics, science, social studies, foreign language and computer science (ED, May 12). The College Board will continue to release findings of the project as they become available. For copies of Academic Preparation For College: What Students Need to Know and Be Able to Do, write to the College Board, Office of Academic Affairs, 888 Seventh Ave., New York, N.Y. 10106.

■ A presidential panel in September recommended that the federal government play a key role in ensuring adequate precollege math and science training. The report of the National Science Board Commission on Precollege Education in Mathematics, Science and Technology advocates a federal investment of $1.5 billion the first year and about $1 billion afterwards to set up exemplary schools and programs in math, science and technology and for retraining teachers (ED, Sept. 14). Single copies of the report, Educating Americans for the 21st Century, are available free from the NSB Commission, 1800 G St. NW, Washington, D.C. 20550.

■ Mortimer Adler, the director of the Chicago-based Institute for Philosophical Research and chairman of the Board of Editors of Encyclopaedia Britannica, is the father of the Paideia Proposal, which was developed by 35 educators and philosophers. The Paideia Proposal, named after the Greek word for humanistic learning,

(more)

WHAT THE EXPERTS SAY: A LISTING OF REPORTS ON REFORM (Cont.)

calls for a one-track system of education, giving all students, college-bound or not, the same quality of schooling (ED, Aug. 11, 1982). The Paideia Proposal: An Educational Manifesto is available in most bookstores or can be obtained by sending $6.95 for clothbound or $2.95 for paperback to MacMillan Publishing Co. Inc., 866 Third Ave., New York, N.Y. 10022.

■ Governors in every state should set education as their top priority for 1984 and make education the recipient of any extra revenues, says a report released by a task force of the nation's governors. Sponsored by the Education Commission of the States, 13 governors sat on the 41-member Task Force on Education for Economic Growth, producing the report, Action for Excellence (ED, June 23). Copies are available for $5 from the ECS Distribution Center, 300 Lincoln Tower, 1860 Lincoln St., Denver, Colo. 80295, (303)830-3800.

■ John I. Goodlad, dean of the graduate school of education at the University of California at Los Angeles has been studying schooling for several years, visiting some 1,000 classrooms. Several books are expected to result from Goodlad's observations, although a comprehensive report has been released, titled A Place Called School. Goodlad recommends, among other things, that elementary schooling begin at age 4, with secondary schooling ending at age 16 (ED, Dec. 1). The book, which was published by McGraw-Hill, is available in bookstores for $18.95.

■ The Business-Higher Education Forum of the American Council on Education released a report in April called America's Competitive Challenge. The report focuses on ties between industry and education, offering suggestions on fostering better business-higher education relationships. Copies of the report are available for $17.50 prepaid; those wishing first-class mail delivery should add $2.50 to the check to the Business-Higher Education Forum, 1 Dupont Circle NW, Suite 800, Washington, D.C. 20036.

■ A panel of educators recommended school improvements that could almost double the $6 billion a year the federal government spends on elementary and secondary education. The Twentieth Century Fund Independent Task Force on Federal Education Policy: Making the Grade concluded in May that low-achieving students should receive intensive remediation in individualized programs and that five-year "master teacher" grants should be extended to outstanding teachers in every state. One of the chief goals of American education should be literacy in English, the report says. Copies of the study are available for $6 each prepaid from the Twentieth Century Fund, 41 East 70th St., New York, N.Y. 10021.

■ The Education Commission of the States published a 1983 School Improvement Book that lists education initiatives in each of the 50 states. Research for the report came from the Ford Foundation and the Spencer Foundation. Copies may be obtained for $6 from the Distribution Center, Education Commission of the States, Suite 300, 1860 Lincoln St., Denver, Colorado 80295.

■ The Southern Regional Education Board formed a 17-member task force to compare the problems and needs of education at the elementary, secondary and higher education levels. The Need for Quality, which was released by The Task Force on Higher Education and the Schools in 1981, contains recommendations for higher education officials and school administrators in the South. A large section of the study is devoted to teacher education (ED, July 8, 1981). Copies of the report are available for $3 each prepaid from SREB, Publications Dept., 1340 Spring St. NW, Atlanta, Ga. 30309.

EDUCATIONAL TESTING SERVICE PRINCETON, N.J. 08541

609-921-9000
CABLE-EDUCTESTSVC

Finding tests with selected characteristics is now very easy. Complete descriptions of over 5,000 tests are available to test users at most college and school libraries. Any library with a computer terminal can search these test descriptions through BRS, a commercial vendor of databases, and help test users find information about the tests they need.

The Test Collection at Educational Testing Service prepared the descriptions found in the BRS database. The tests described include measures of achievement, aptitude, intelligence, interests, personality, sensory-motor skills, special populations, vocational-occupational areas, and more. The descriptions include the test title, subtests, author, year of publication, indexing terms, availability, grade levels, age levels, number of items, time required, and an abstract describing these and other pieces of information in more detail.

Descriptions of new tests will be added to the database quarterly.

For information on how to access the Test Collection database through BRS, contact Michael Kremin, BRS, 1200 Route 7, Latham, NY 12110, (518) 783-1161 or Marilyn Halpern, Test Collection, Educational Testing Service, Princeton, NJ 08541, (609) 734-5737.

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BRS

1200 RT7 • LATHAM • NEW YORK 12110 • (518) 783-1161

December 8, 1983

Mr. Ted Brandhorst, Director
ERIC Processing and Reference Facility
4833 Rugby Avenue
Suite 301
Bethesda, MD 20814

Dear Mr. Brandhorst:

The article in the BRS Bulletin on the new target Audience was simply intended to let our users know how to find Target Audience Information in the BRS version of ERIC, and that is in the ID field. As we discussed, BRS has a limitation on number of paragraphs for a database, and ERIC is at that limit. Although Target Audience is not, in fact, a real identifier as far as you are concerned, it was felt by both Customer Service and Quality Control that this was the most appropriate place to put target audience, since it could not be a separate data element. To separate target audience data from other ID data, we have inserted the heading TARGET AUDIENCE: before each actual target audience term. Thus the 10 paragraph might appear:

ID IDENTIFIERS: California State Department of Education
TARGET AUDIENCE: Practitioners

This gives our users the capability of searching "target with practitioners" to uniquely identify all practitioners as the ERIC target audience designation, even though it had to be physically placed in ID.

I am forwarding a copy of your letter to Documentation so they will be sure and provide a detailed explanation in our next ERIC guide, in our Training Syllabus etc.

Please don't hesitate to question me further.

Sincerely,

Bette Brunelle

Bette S. Brunelle
Director

BB/car

cc: Alison Cuyler, Manager BRS Documentation

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/DE VERSUS /DF IN THE DIALOG SYSTEM

I. SEARCHING USING A SINGLE-WORD TERM

1. S TRAINING (58,585 hits)	The single word "Training" is searched for in <u>any</u> field in the Basic Index, including Descriptor, Identifier, Abstract, and Title fields. This is referred to as free-text or full-text searching. It generates the largest volume of hits.
2. S TRAINING/DE (23,701 hits)	The single word "Training" is searched for <u>only</u> in the Descriptor field. It may appear either as the one-word term "Training" <u>or</u> as part of a multi-word term such as "Transfer of Training." This approach generates the second largest volume of hits.
3. S TRAINING/DF (2,550 hits)	The single word "Training" is searched for <u>only</u> in the Descriptor field. It may appear <u>only</u> as the one-word term "Training." Appearances as part of a multi-word term will be ignored.

II. SEARCHING USING A MULTI-WORD TERM

A. "Special Education"

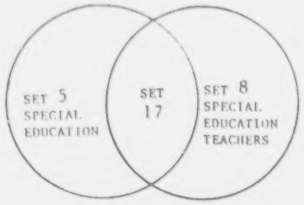
4. S SPECIAL EDUCATION (3,974 hits)	The search system, detecting two distinct words without a (w) or other free-text operator, and without a field-to-be-searched designation, automatically searches the index term fields <u>only</u>, i.e., the Descriptor and Identifier fields. Since, in this case, "Special Education" doesn't exist as an Identifier, the search is the same as if "/DE" had been affixed at the end. If "Special Education" had existed as an Identifier, the hit levels would have been somewhat larger.
5. S SPECIAL EDUCATION/DE (3,974 hits)	Searches the Descriptor field for this index term. Multi-word Descriptors, containing this character string within them, such as "Special Education Teachers," will <u>not</u> be counted as hits.
6. S SPECIAL EDUCATION/DF (3,974 hits)	The command "/DF" should be used <u>only</u> with single-word terms. When used with multi-word terms, in the manner of this example, "/DF" is simply equivalent to "/DE".

B. "Special Education Teachers"	
7. S SPECIAL EDUCATION TEACHERS (870 hits)	See note for Set #4.
8. S SPECIAL EDUCATION TEACHERS/DE (870 hits)	See note for Set #5.
9. S SPECIAL EDUCATION TEACHERS/DF (870 hits)	See note for Set #6.
C. "Special" with "Education" (Free-Text Search)	
10. S SPECIAL(w)EDUCATION (7,766 hits)	The search system detects two single words with a free-text operator. It therefore searches the Basic Index (including the Descriptor, Identifier, Title, and Abstract fields) for any appearance of these two words adjacent to each other (and in the sequence shown).
11. S SPECIAL(w)EDUCATION/DE (4,695 hits)	Searches the Descriptor field only for any appearance of these two words adjacent to each other (and in the sequence shown). Same as Set #5 OR'd with Set #8.
12. S SPECIAL(w)EDUCATION/DF (0 hits)	Since this string of characters (apparently including the "(w)") doesn't exist as a "full Descriptor," there are no hits for this specification. Even if both "Special" and "Education" had been valid single-word Descriptors, there would still have been zero hits.
D. "Special" with "Education" with "Teachers" (Free-Text Search)	
13. S SPECIAL(w)EDUCATION(w)TEACHERS (1,127 hits)	See note for set #10.
14. S SPECIAL(w)EDUCATION(w)TEACHERS/DE (870 hits)	See note for Set #11.
15. S SPECIAL(w)EDUCATION(w)TEACHERS/DF (0 hits)	See note for Set #12.

E. Set Combinations

16. C 5 or 8 (4,695 hits)	4,695 items are indexed by <u>either</u> "Special Education" <u>or</u> "Special Education Teachers." Same as Set #11.
17. C 5 and 8 (149 hits)	149 items are indexed by <u>both</u> terms mentioned above.
18. C 5 not 8 (3,825 hits)	3,825 items are indexed by "Special Education," <u>but not</u> by "Special Education Teachers."
19. C 8 not 5 (721 hits)	721 items are indexed by "Special Education Teachers," <u>but not</u> by "Special Education."
20. C 11 or 14 (4,695 hits)	Same as "Set #5 or Set #8." Same as "Set 16." Same as "Set 11."
21. C 11 and 14 (870 hits)	Same as "Set #8." Same as "Set #14."

SET		HITS
5	=	3,974
8	=	870
5 or 8	=	4,695
5 and 8	=	149
5 not 8	=	3,825
8 not 5	=	721



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ORYX PRESS

PRICE LIST FOR ERIC-RELATED PRODUCTS

	SUBSCRIPTION PRICE						POSTAGE COSTS (ADDITIONAL)								
								POSTAGE (1982-84)		POSTAGE (1981)		(POSTAGE (1980)		POSTAGE (1979)	
	Back Years					Current									
	1979	1980	1981	1982	1983	1984	Library	4th Cls.	(1) Foreign	4th Cls.	(1) Foreign	4th Cls.	(1) Foreign	4th Cls.	(1) Foreign
Current Index to Journals in Education (CIJE)															
• Monthly Issues (12)	O.P.	O.P.	$85.00	$115.00	$125.00	$150.00	$8.00	$14.50	$21.00	$5.00	$10.00	$5.00	$10.00	$4.20	$8.40
• Semiannual Cumulations (Abstracts and Indexes)	(1) $40.00	(1) $40.00	$75.00	$ 95.00	$125.00	$150.00	$3.00	$ 6.00	$21.50	$5.00	$10.00	---	---	---	---
• Monthly Issues and Semiannual Cumulations	O.P.	O.P	$150.00	$210.00	$250.00	$300.00	$11.00	$20.50	$42.50	$10.00	$20.00	---	---	---	---
• Single Issues	$10.00	$10.00	$ 15.00	$ 15.00	$ 15.00	$ 15.00	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Resources in Education (RIE)								POSTAGE 1983		POSTAGE 1981-82		POSTAGE 1979-80			
• Abstracts (Two Volumes)	(1) $45.00	(1) $65.00	$115.00	$115.00	$130.00			$ 6.00	$11.50	$ 5.00	$15.00	$4.25	$ 8.50		
• Indexes (One Volume)	(1) $23.75	(1) $23.75	$ 45.00	$ 45.00	$ 65.00			$ 5.50	$ 9.25	$ 2.50	$ 9.00	$3.50	$ 6.00		
• Abstracts and Indexes (Three Volumes)	(1) $68.75	(1) $88.75	$160.00	$160.00	$195.00			$11.50	$20.75	$ 7.50	$30.00	$7.75	$14.50		
Thesaurus of ERIC Descriptors															
• 9th Edition (1982)	$35.00 Domestic (includes postage, if prepaid) $36.25 Domestic (if invoiced) $40.95 Foreign (must be prepaid)						[For prices including postage, see prices to left.]								
• 10th Edition (1984)	$45.00 Domestic (includes postage, if prepaid)														
Microfiche Products															
• CIJE Abstracts (1969-1980)	$750.00														
• CIJE Abstracts (1981-1982)	$ 85.00														
• RIE Abstracts (1966-1980)	$750.00														
• RIE Abstracts (1981-1982)	$ 85.00														
• RIE/CIJE Combined Subject Index (1966-1980)	$950.00														
• RIE/CIJE Combined Subject Index (1981-1982)	$ 85.00														
RIE/CIJE Abstracts and Combined Subject Index															
• 1966-1980	$2200.00														
• 1981-1982	$ 255.00														

Footnotes:

(1) Foreign postage rate includes registered mail costs.

(2) Single issue price includes postage.

(3) Available in microfiche only.

Attachment 7
Page 1 of 1

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004

November 11, 1983

Announcing publication of the new 10th edition of the definitive vocabulary for education

Dear ERIC user:

The Thesaurus of ERIC Descriptors contains the definitive vocabulary of education. It lists the terms used in the ERIC system in indexing and abstracting education literature and is indispensable in searching *Current Index to Journals in Education* and *Resources in Education* as well as the ERIC computer database.

Oryx Press is proud to announce publication of the 10th edition of the Thesaurus of ERIC Descriptors. This new edition contains 9,076 vocabulary terms. Other features include

- 680 changes from the 9th edition
- 228 new Descriptors and 231 new USE references
- Several hundred modifications of scope notes and cross-references
- Sturdy cloth reinforced binding, designed to stand up to the Thesaurus's continual heavy use!

Developed under the auspices of the Educational Resources Information Center (ERIC) of the National Institute of Education (NIE), the Thesaurus of ERIC Descriptors reflects ERIC's years of monitoring educational literature.

Make sure you have ready access to the hundreds of thousands of documents cited in this literature. Use the order form below to order your copy of the Thesaurus of ERIC Descriptors, 10th edition, today.

Sincerely,

Dick DeBacher
Director of Marketing

ORDER FORM

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If using a purchase order, attach this coupon. **Send payment with order and we pay postage!**

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Exp. Date _____ Country _____

ORDERS FROM INDIVIDUALS MUST BE ACCOMPANIED BY PAYMENT. Publisher's prices are subject to change and are higher outside the U.S. and its possessions.

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SUPERFILE AS A TOOL FOR DOWNLOADING AND LOCAL CLEARINGHOUSE FILE MAINTENANCE

How SUPERFILE Works

SUPERFILE organizes discrete records of any length into a searchable file or database in the following manner:

1. Records are created on the user's word processor. A record may be a page of text, a bibliographic citation, or alphanumeric information organized in virtually any manner.

2. Each record is assigned keywords by the user, which are put in an index file to facilitate retrieval. For practical purposes, the keywords for a given record may be thought of as equivalent to its descriptors plus its identifiers.

3. SUPERFILE organizes the records with keywords into a database which can be searched and updated (by appending information from another word-processor-created file).

4. Records can be retrieved from the database using keywords combined with the standard Boolean operators AND, OR, and NOT. Records may be retrieved in full or in a short format. Database files may be sorted in their entirety so that searches will also be output in sorted order; however, automatic sorting at search time is not available.

Ease of Use and Reliability

SUPERFILE is amazingly easy to use, especially if one has any experience with a range of microcomputer software, some of which seems to have been written for members of another species. I was able to put it through a test of virtually all its features (and to understand what I was doing) in less than an hour. Furthermore, SUPERFILE did everything the manual claimed it would do. The only thing I was not able to test was its effectiveness on large databases, since I hadn't the time to key or reformat a large number of records. I suspect that file size only becomes a problem when one is impatient with the generally slow disk-read/write operations characteristic of microcomputers. The manual claims that SUPERFILE will search approximately 100 records per second.

Usefulness in Making Downloaded Files Searchable

I will assume that a user interested in searching a downloaded file will have already solved the problem of capturing the desired ERIC citations on a local medium (hard or floppy disk), and will be starting with an ASCII file full of citations, but without any software to search it with. Unfortunately, SUPERFILE will not automatically recognize descriptors and identifiers as keywords to be put in a SUPERFILE index. In fact, there are several things missing from the "raw" file that SUPERFILE must have:

- a beginning-of-record marker before each new citation
- a short format terminator
- a beginning-of-keyword marker
- a "/" between each keyword
- an end-of-record marker.

While each marker is simple and straightforward ("^C" for beginning of record), manually going through and making these textual changes on more than a few citations with a word processor is not a practical approach to maintaining searchable downloaded files. The only way to make it practical would be to write a program that automatically reformatted the text, preferably at download time; this is possible, but requires fairly advanced programming skills.

Usefulness in Maintaining Local Files

First, let me make it clear that SUPERFILE is not a database management system. The closest thing to that in the microcomputer world of which I'm aware is DBaseII by Ashton-Tate, which FL uses to maintain local document records. With DBase II, we can write programs that automatically do the counting and calculating necessary for the acquisitions statistics in quarterly and annual reports and the like; furthermore, document records can be retrieved using many points of access, since each record is divided into fields, and a file can be indexed on any and every field. This is not a plug for DBaseII, which is far from a world-beating program, but merely an illustration of available and rather standard database management features which SUPERFILE will not perform. SUPERFILE's big advantage is that it doesn't care how long records are or whether or not they're all of the same length. Therefore, you can include abstracts and even full-text information in a record and not worry that short records will take up as much storage as the longest possible record. DBaseII's fixed record length and limited field size make inclusion of extensive narrative information in a record impractical.

Conclusions

SUPERFILE is an excellent and easy-to-use file manager for text-heavy files in which retrieval is likely to be via subject-related keywords. ERIC descriptors and identifiers map nicely onto the keyword area of SUPERFILE records, and in fact the problem of controlling the search vocabulary has already been solved for us. If a clearinghouse wants to maintain an extensive local bibliographic file in which records will be keyed at the clearinghouse (and not downloaded), and if the main utilization of the file is likely to be record retrieval by combinations of keywords, then SUPERFILE should prove a good choice for a file management package.

Additional Information about SUPERFILE

SUPERFILE will run on any Z80-based system running CP/M, or on any 8086/88-based system using MS-DOS 1.1 or MS-DOS 2.00 (such as the IBM PC and its "work-alikes"). It will not run on an Apple unless it is equipped with a CP/M card, or on a TRS-80 unless it is running CP/M.

A SUPERFILE database may have up to about 65,000 records. The total number of characters is limited only by available storage; if floppy disks are used, any single database may be stored on up to 255 of them. The most severe limitation of SUPERFILE is the number of keywords that can be used at one time, about 3000.

FYI promises to release very shortly a new package called FYI 3000, which uses the SUPERFILE concept, but overcomes the keyword limitation and adds many new features, including optional full-text indexing and better sorting utilities. I have been promised a review copy of FYI 3000 and will report here to potential users in the ERIC network any information that might be useful.

SUPERFILE may be ordered by sending $195.00 to FYI, Inc., 4202 Spicewood Springs, Suite 204, Austin, Texas 78759. Telephone: (512) 346-0133.

...John Brosseau (FL)

AMERICAN ASSOCIATION OF COLLEGES FOR TEACHER EDUCATION
One Dupont Circle, Washington, D.C. 20036 (202) 293-2450

Dear

I'm pleased to announce that Dr. Elizabeth (Betsy) Ashburn, formerly associate director of the American Association of University Women, will become director of AACTE information services and the ERIC Clearinghouse on Teacher Education on December 19, 1983.

As director of the ERIC Clearinghouse on Teacher Education, Ashburn will supervise a staff of nine, responsible for gathering and processing educational literature in the teacher education and health/physical education/recreation scope areas. She will oversee activities in database building, information analysis, and user services in this important contract with the National Institute of Education.

As director of information services for the Association, Ashburn will develop and implement Association research programs, generate up-to-date demographic information on teacher education using available data bases and AACTE's data collection, and respond to the needs of the membership regarding information services.

Ashburn received her undergraduate training at Smith College and at the University of New Hampshire, and received her M.Ed and Ph.D in educational psychology at the State University of New York at Buffalo.

In her work with the ERIC Clearinghouse, Ashburn succeeds Michael J. Butler, acting director since the departure of Dr. Joost Yff.

Sincerely,

David G. Imig

David G. Imig
Executive Director

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NCTE

National Council of Teachers of English
1111 Kenyon Road, Urbana, Illinois 61801
Telephone (217) 328-3870

Public Information Office

FOR IMMEDIATE RELEASE
October 28, 1983

NEWS

CONTACT: Diane Allen
Public Relations Associate

BERNARD O'DONNELL DIES: AIDED DEVELOPMENT
OF INFORMATION SYSTEM FOR EDUCATION

Bernard O'Donnell, 54, of Urbana, Illinois, died of cancer at home Friday, October 28. O'Donnell was director of the Educational Resources Information Center Clearinghouse on Reading and Communication Skills, based at the Urbana headquarters of the National Council of Teachers of English. He headed that clearinghouse and its predecessor, the Clearinghouse on the Teaching of English, from the founding of the English facility in 1967 until June of this year.

As a member for eight years of the Executive Committee of the Council of ERIC Directors, O'Donnell helped to develop the policies of the federally funded system of the Educational Resources Information Center operating out of the National Institute of Education in Washington, D.C. He aided in expanding that system's services to users.

O'Donnell was "one of the original directors of the Educational Resources Information Center, and has been a major contributor to the development and acceptance of this internationally known system," said Charles Hoover, assistant director of information resources, National Institute of Education.

"O'Donnell's efforts made greater resources in education available to people throughout the U.S.," said Robert Howe, director of the ERIC Clearinghouse on Science, Mathematics, and Environmental Education in Columbus, Ohio. "Ultimately, his work contributed to school improvement in the nation." Howe pointed out that O'Donnell served on the Executive Committee of the Council of ERIC Directors during years when funding problems, increasing need for services, and outside pressures made the committee's assignment difficult. "Bernie was a stabilizing factor during that time," Howe commented. "By providing humor and levity, he helped us keep our perspective. He drew on his experience of cooperating with the National Council of Teachers of English to suggest ways all clearinghouses could work with associations. He brought about a very helpful dialogue."

O'Donnell also served as a member of the headquarters staff of the National Council of Teachers of English, as liaison for NCTE groups concerned with college teaching of English, research in the teaching of English, and other aspects of that discipline. He helped to develop the current program of Regional Conferences on Teaching English in the Two-Year College, and represented NCTE on the National Committee on Copyright Revision, which contributed to development of the Copyright Act of 1976.

He earned a master's degree in English from Columbia University in 1957 and a doctorate in English education from Harvard University in 1963. Before assuming the ERIC directorship at NCTE, he was an assistant professor at Ball State University, Indiana, and at the University of Iowa. He served as a visiting professor at the University of Illinois at Urbana-Champaign 1971-73. He is the author of a number of articles on curriculum trends and information storage and retrieval, which have appeared in education journals.

O'Donnell served in the U.S. Army, 1951-53. He was a member of the American Educational Research Association, the Modern Language Association, the Association for Educational Communication and Technology, the Association for Supervision and Curriculum Development, the National Conference on Research in English, the International Reading Association, NCTE, its affiliate, the Illinois Association of Teachers of English, and other education related organizations.

Born in Teaneck, New Jersey, July 26, 1929, O'Donnell is survived by his wife, Holly, nee Fiebelkorn, and a son, Erich, at home. Other survivors include two sons, Kelly, of Chicago, and Padriac, of Ridgefield Park, New Jersey; two daughters, Mrs. Colleen O'Donnell Ciaccio of St. Paul, Minnesota, and Erin of Ridgefield Park, New Jersey; his mother, Mrs. James E. O'Donnell of Danville, Pennsylvania; and two brothers, Joseph M. O'Donnell of Windsor, Connecticut, and James E. O'Donnell Jr., of New York City.

DHA: 10/24/83

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Page 1 of 1

NEW PUBLICATIONS

CH	PUBLICATIONS/COMMENTS
PS	The ERIC Clearinghouse on Elementary and Early Childhood Education has recently developed new resource lists on Day Care Standards and Certification and Children's Health and Nutrition, and new Short Reports on Microcomputers and Young Children and Assessing Preschoolers' Development, in response to increased user interest in these topics. Other resource list titles recently updated are: Child Development; Computers and Young Children; Early Childhood Education; Elementary Education; Infants; Kindergarten; and One Parent Families. PS is also pleased to announce the publication of two new books: • Talks with Parents: On Living with Preschoolers ($6.95) Collects 54 articles written originally for Parents Magazine by Dr. Lilian G. Katz, Director. These brief topical discussions will be of interest not only to parents and teachers of young children, but also to teachers in the fields of home economics, family life, and child development. In addition, day care providers and teacher trainers at the community college and college levels will find these articles relevant to real-life situations. • What's Happening in Elementary School Classrooms? Research on Time Use, Classroom Operations, and Activity Management ($6.00) Offers an in-depth discussion of these three important aspects of the school environment. Author Rhonda P. Ross cites over 125 recent studies and reports, providing access to information for further study and establishing a basis for informed decisionmaking by teachers, program planners, and administrators.
RC	Everett Edington, Director, ERIC Clearinghouse on Rural Education and Small Schools, co-authored "Research Synthesis: Teacher Preparation for Rural Schools," which appeared in Research in Rural Education, Volume 2, Number 1, Spring 1983.

NEW PUBLICATIONS (CONTINUED)

CH	PUBLICATIONS/COMMENTS
SO	Law in U.S. History: A Teacher Resource Manual. Melinda R. Smith, Ed., 333 pages, $18.95 New Fact Sheets: • "Behind a Nation at Risk: Papers of the National Commission on Excellence." Copies available from SO. • "Teaching About Controversial Issues." Copies available from SO. • "At Issue: Free Enterprise Education." Copies available from SO.
UD	New reference tools from the ERIC Clearinghouse on Urban Education are: • Guidebook to Hispanic Organizations and Information, compiled by Ellen Meir and Maryellen LoBosco. The Guidebook profiles key organizations involved in the educational, cultural, social, and political concerns of Hispanic Americans and identifies information sources. • Urban Schools Bibliography 1982, which is the fifth in a series. It contains 140 citations (from RIE for the period January-December 1982), which provide information on issues, programs, and practices in urban education. The newest monograph in the Urban Series is Women and Minorities in School Administration: Strategies for Making a Difference, by Effie Jones and Xenia Montenegro (UDS #85). The paper investigates trends in the representation of women and minorities in school administration, the barriers facing these groups in obtaining administrative positions, and the strategies that can be utilized to overcome these barriers. Two other monographs in the Urban Diversity Series are Home, School and Community in Adolescent Education (UDS #84), by Francis Ianni, and More Effective Schooling: From Research to Practice, by Anthony Codianni and Gretchen Wilbur. Dr. Ianni's monograph combines a synthesis of the research literature with original fieldwork in a comparison of urban, suburban, and rural youth. The monograph prescribes methods of dealing with the transition from childhood to adulthood. In the second monograph, Codianni and Wilbur identify programs and practices making use of findings and recommendations that have grown out of the research on effective schools.

NEW PUBLICATIONS (CONTINUED)

CH	PUBLICATIONS/COMMENTS
UD	New Short Reports include: • Improving the Mathematical Skills of Low-Achievers (#18). Reviews the literature on the mathematics performance of low-income, minority students, and outlines elements of instructional programs that have been successful with low-achievers. • Helping Minority Students with Nontraditional Skills Enter and Complete College (#17). Considers ways to increase college attendance, promote equitable distribution of students on various campuses and across programs, and ensure the likelihood of graduation. • School Learning and Corporation-School Alliance (#16). A presentation of cooperative educational ventures with a summary of possible benefits and risks of school-business alliances.

VISITORS TO ERIC

CH	DATE	VISITOR NAMES	COMMENTS
EC	October 5	---	Participants in "A Training Course on Developing Resource Centers for Handicapped People in Latin America and the Carribean" spent a day at ERIC/EC. Sponsored by Partners of the Americas and the Gallaudet College International Center on Deafness, the course also included visits to institutions such as the National Institute of Handicapped Research and the National Rehabilitation Center. Other recent visitors have included 30 graduate students from Denmark and Ireland interested in special education and rehabilitation.

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SOURCE JOURNAL INDEX UPDATES FOR OCTOBER (3d Quarter, 1983)

Additions:

CE International Journal of Lifelong Education

ea Issues in Education: A Forum of Research and Opinion

FL CALICO Journal

SE Classroom Computer News

SP Teacher Education Quarterly

UD American Journal of Public Health

UD The Puerto Rican Journal(will appear in next issue)

Deletions:

AA Popular Computing (picked up by IR)

CE Florida Vocational Journal

CG Journal of the International Association of Pupil Personnel Workers

EA NOLPE School Law Journal

Title Changes:

FROM:	TO:
CG Journal of the NAWDAC	Journal of the National Assoc. of Women Deans and Counselors
SP California Journal of Teacher Education	Teacher Education Quarterly
SP Interchange on Educational Policy	Interchange on Education
UD School Review	American Journal of Education

Changes:

Title:	Change:
CE Journal of Correctional Education	Price and address: q, $25.00/y stud. $15.00; CEA Treasurer PO Box 217, Circle Pines, MN 55014
CG Journal of Management	Price and address: foreign add $5.00 postage and handling mem. Southern Management Assoc free; Production Editor, Jrnl of Management, Management Area College of Bus. Admin., Texas Tech. Univ., Box 4320, Lubbock TX 79409
IR Behavioral and Social Sciences Librarian	Price: q, $30.00; inst.$48.00
IR British Journal of Educational Psychology	Price: ta Pound 15; sc Pound 5.50
IR Bulletin of the American Society for Information Science	Price: US, Canada, Mexico, $40.00, other (should be) $47.50
IR Computers and Education	Price: q, $120.00
IR Curriculum Review	Address: 517 S. Jefferson
IR Educational Computer	Price ba $15.00
IR Information Processing and Management	Price:inst.$190.00
IR Instructional Science	Price: q, (should be) $73.20, inst. $34.00
IR International Library Review	Price: q, $110.00
IR Journal of Computer-Based Instruction	Price and address: inst. $36. 409 Miller Hall (in lieu of "Computer Center")
IR Journal of Documentation	Price: UK British Pound 38.00, oversess 51.00, mem. 30.00
IR Journal of the American Society for Information Science	Price: mem-mem. $75.00
IR Library Journal	Price: US $45.00, other $60.00 sc $3.50
IR Library Quarterly	Price: $30.00 inst., sc $7.50
IR Library Trends	Price: q, $20.00, sc $6.00
IR Performance and Instruction	Price: 10/yr $50.00
IR Popular Computing	Price: sc $2.50
IR Programmed Learning and Educational Technology	Price: q, British Pound 18.00, sc 6.00
IR School Library Media Quarterly	Price: q, $20.00, sc $6.00
IR Simulation and Games	Price: q, $25.00, inst. $52.00
IR Popular Computing	Clearinghouse: changed from AA
PS School Review	Clearinghouse: now UD (title changed to American Journal of Education
SE Classroom Computer News	Price and address: $12/yr 51 Spring St.
UD American Journal of Education	Address: PO Box 37005 Chicago, IL 60637
UD Journal of Education	Price and address: 3/yr $16, foreign $26.00, inst. $16.00, foreign inst. $20.00 Journal of Education, Boston University School of Education, 605 Commonwealth Ave.

Information Supplied by Oryx Press

SOURCE JOURNAL INDEX UPDATES FOR JANUARY (4th Quarter, 1983)

Additions:

SE Bulletin of Environmental Education
SE EDUCOM
SE For the Learning of Mathematics--An International Journal of Mathematics Education
SE InCider
SE Personal Computing
SE Research in Science and Technological Education
UD The Puerto Rican Journal

Deletions:

SE American Journal of Physics
SE American Mathematical Monthly
SE BioScience
SE Education in Chemistry
SE Educational Research and Methods
SE Environment
SE Physics Today
SE Sierra Club Bulletin
IR Journal of Biocommunication

Title Changes:

From:	To:
CE Man/Society/Technology	The Technology Teacher
CE Human Resource Development	Journal of European Industrial Training
CE Lifelong Learning: The Adult Years	Lifelong Learning

Changes:

Title:	Change:
CS Australian Journal of Reading	Subscip: Subscrip. included in Australian Reading Assn. mem; non-mem. and inst. $22.00 (Aus.): ARA Treasurer, Garfield Dr., Paddington Qld., 4064 Australia
CS Journal of Reading	Price: $30.00, sc $3.75
CS Journal of Research in Reading	Subscrip: $21.00; Subscript Dept., Holt, Rinehart, and Winston Ltd, 1 St. Anne's Rd., Eastbourne, East Sussex BN21 3UN, OK
CS Reading Teacher	Price: $30.00, sc $3.75
CS Clearing House	Price: $28.00, sc $4.00
CS Discourse Processes	Price: $22.50, inst. $57.50
CS Communication: Journalism Education Today	Price: $20.00, inst $25.00
CS Journalism Educator	Price: $15.00, sc $5.00
CS Journalism Quarterly	Price: $20.00, inst. $30.00, sc $7.50
CE Lifelong Learning	Subscrip: 8/yr; $25.00, sc $2.75
CS Reading World	Price: sc $8.00
CS Quill and Scroll	Subscrip: bm, $8.00, sc $2.25
CS Teachers and Writers Magazine	Subscrip: bm, $12.50, five issues; $22.50 ten issues
CG Journal of College Admissions	Subscrip: q
IR Bulletin of the ASIS Instructional Science	Price: $47.50
IR Classroom Computer News	Clearinghouse: SE
AA Popular Computing	Clearinghouse;IR

Information Supplied by Oryx Press

Attachment 15
Page 1 of 1

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MEETINGS/WORKSHOPS/CONFERENCES

CH	DATE	LOCATION	STAFF	COMMENTS
CE	October 21	Columbus, OH	Judy Wagner	Conference Name: Central Ohio Teachers Association Judy Wagner gave an overview of ERIC to school librarians attending the conference. Approximately 35 school librarians attended the session that included examples of how school librarians can use the system. As a result of the presentation, Judy Wagner will give a presentation at Bexley High School in February. The workshop will include an overview of ERIC with specifics on how and why it is of use to high school librarians. The inservice program will be open to librarians, teachers, and administrators of the Bexley school system.
CE	---	---	---	Conference Name: --- The staff of ERIC/ACVE participated in a series of computer workshops sponsored by the Information Systems Division of The National Center for Research in Vocational Education and conducted by the Instruction and Research Computer Center at The Ohio State University. Sessions were held on introduction to computers, office technology, electronic spreadsheets, and dBase 2. All of the Clearinghouse staff participated in some or all of the sessions.
CE	October 31-November 1	Boston, MA	Judy Wagner	Conference Name: BRS User Meeting and seminar The seminar was on end users and featured discussions by database producers, information specialists and end users. The user meeting included announcements of new products soon to be available through BRS, especially the new COLLEAGUE Educator and MCI Electronic Mail. There was also a review of the past year at BRS.

MEETINGS/WORKSHOPS/CONFERENCES (CONTINUED)

CH	DATE	LOCATION	STAFF	COMMENTS
EC	November 6-9	Philadelphia, PA	Don Erickson Lynn Smarte	Conference Name: National Association for Gifted Children Convention attendees who stopped by the ERIC exhibit booth expressed considerable interest in IAPs and user services products on preschool gifted, counseling gifted students, and the special needs of gifted underachievers and gifted students with learning disabilities. Attendance was estimated at 1,200.
IR	October 2-6	Washington, DC	Barbara Minor	Conference Name: 46th Annual Meeting of the American Society for Information Science Barb Minor coordinated an ERIC exhibit with the generous (and greatly appreciated) assistance of volunteers from the Washington area and SMERC (Kevin Arundel and Pat Counter (CERIC), Kathy Clay (SMERC), Dorothy Beling (EC), Marilyn Shorr and Lynn Barnett (HE), Mike Butler and Francie Gilman (SP), and Grace Sundstrom (Facility)).
PS	September 11-13	Champaign, IL	Dianne Rothenberg	Conference Name: Libraries and Microcomputers Conference and Microcomputer Fair Dianne Rothenberg was a panelist for a discussion of educational and recreational uses of the microcomputer with preschool and primary school children. The conference, which was co-sponsored by the technical services divisions of the Indiana Library Association and the Illinois Library Association, was attended by more than 250 people. Norma Howard (PS) and Anne Auten (CS) represented ERIC at a booth, answered questions about using the ERIC system, and demonstrated searching using ERIC MICROsearch disks.

MEETINGS/WORKSHOPS/CONFERENCES (CONTINUED)

CH	DATE	LOCATION	STAFF	COMMENTS
PS	October 11-12	Chicago, IL	Mima Spencer Dianne Rothenberg	Conference Name: Online '83 Conference and Exposition The ERIC representatives demonstrated computer searching and answered search questions of attendees, talked with database producers and vendors, and attended sessions. Hundreds of conference participants visited the ERIC booth and seemed equally interested in the individual clearinghouse materials and the system-wide materials displayed. Microcomputering was a major theme of the conference and presenters emphasized particular hardware/software applications for information professionals.
PS	October 12-14	Omaha, NB	Norma Howard	Conference Name: Nebraska Library Association Norma Howard presented two "ERIC Update" sessions at the annual conference. The conference was attended by more than 500 librarians and information dissemination specialists in Nebraska and northern Kansas. Among those attending the ERIC sessions were representatives of all five Nebraska microfiche collections in Omaha, Kearney, Lincoln, Chadron, and Wayne.
RC	---	Santa Fe, NM	---	Conference Name: --- RC conducted a workshop for state educational policymakers. The major purpose was to aid those agencies developing educational legislation to be aware of ERIC and how the information in the system can be utilized in their work. The major objectives were: • to be aware of ERIC as an information database for educational policymakers. • to become acquainted with ERIC locations in New Mexico. (The primary source in Santa Fe is the New Mexico State Library.)

MEETINGS/WORKSHOPS/CONFERENCES (CONTINUED)

CH	DATE	LOCATION	STAFF	COMMENTS
				• to know the steps necessary to obtain the necessary information to develop educational legislation. • to discuss how they can cooperate with the ERIC Clearinghouse on Rural Education and Small Schools and the State Library for additional information. Personnel from three agencies attended the workshop: (1) Legislative Educational Study Committee; (2) Governor's Office of Education; and (3) State Department of Education. Personnel from the Board of Educational Finance were unable to attend due to a conflict of schedule. An invitation will be sent to the executive secretary for his or her staff to visit the Clearinghouse for a similar briefing when they are on the New Mexico State University Campus. Participants ranged from those who had extensive knowledge of ERIC to those who had none. Some did not know that an ERIC collection existed at the State Library in Santa Fe. The major concern voiced was that once the abstracts were made available to them that they were limited on time to analyze the information. ERIC/CRESS offered two solutions to this problem: • that each of the state agencies concerned with developing educational legislation contract with the ERIC Clearinghouse at New Mexico State University for a certain number of analysis reports during the year. If each could come up with around $3,000, a graduate assistant could be hired from a pool. This would provide a trained person to provide analysis of the information necessary for their legislative needs. • Contract with the Clearinghouse each time they had a special problem with information analysis.

MEETINGS/WORKSHOPS/CONFERENCES (CONTINUED)

CH	DATE	LOCATION	STAFF	COMMENTS
SO	October 26-29	Hartford, CT	Frances Haley	Conference Name: Northeast Regional Conference for the Social Studies Frances Haley met with members of the ERIC/ChESS Regional Associate Network and Acquisitions Network, had a booth display, and gave a workshop on ERIC utilization. Twenty-five hundred educators attended the conference.
UD	July 15	Jacksonville, FL	Michael Webb	Conference Name: ERIC Information Seminar for the Duval County Public Schools Thirteen computer searches were conducted and ERIC products were distributed. Participants were from the administrative offices of the district media departments and from Research and Evaluation.
UD	September 21-24	Washington, DC	Michael Webb Darryl Alladice	Conference Name: National Congressional Black Caucus Legislative Weekend Approximately 400 people were in attendance; approximately 150 people stopped by the ERIC table. Clearinghouse and systemwide products were displayed and distributed. Messrs. Webb and Alladice attended seminars on the state of various issues facing the Black community, on recent legislative developments, and on Blacks in the media.
UD	November 9-12	Chicago, IL	Michael Webb	Conference Name: National Alliance of Black School Educators Two hundred people stopped by the ERIC table; Clearinghouse and systemwide products were displayed and distributed. Mr. Webb took the opportunity to visit Hispanic organizations and the NAACP in the area in order to strengthen acquisitions contacts and to make some new ones.

MEETINGS/WORKSHOPS/CONFERENCES (CONTINUED)

CH	DATE	LOCATION	STAFF	COMMENTS
UD	November 2-6	Cleveland, OH	Michael Webb	Conference Name: National Coalition of Title I/Chapter I Parents Mr. Webb introduced 40 participants to ERIC resources in the area of Title I/Chapter I program evaluations. ERIC and Clearinghouse products were distributed and displayed at the conference. Approximately 150 people stopped by the ERIC table.

RIENOV83

REMOVE LIST

A. DUPLICATES (14)

1. Readmission of Clearinghouse's Own Input

Duplicated Detected	Duplicate Of	Originally Announced In	Detected By
EC 152 669	ED 230 007/EC 152 574	RIEOCT83	FAC
IR 050 286	ED 221 204/IR 010 379	RIEFEB83	FAC
TM 830 495	ED 220 486/TM 820 499	RIEJAN83	FAC
UD 022 865	ED 166 310/UD 019 084	RIEJUN79	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 036 268	ED 227 915/JC 830 146	RIEAUG83	FAC
EA 015 782	ED 212 710/UD 022 063	RIEJUN83	FAC
PS 013 595	ED 045 281/RC 004 932	1971	FAC

3. Duplicates Appearing in RIE in September, October, and November 1983

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 036 273	ED 231 479/JC 830 328	RIENOV83	FAC
CS 207 522	ED 229 298/SO 014 611	RIESEP83	FAC
EA 015 714	ED 229 587/CE 035 888	RIEOCT83	FAC
EA 015 715	ED 229 588/CE 035 889	RIEOCT83	FAC
RC 014 180	ED 229 626/CE 035 987	RIEOCT83	FAC
UD 022 845	ED 229 207/RC 014 043	RIESEP83	FAC
UD 022 847	ED 231 759/SP 022 381	RIENOV83	FAC

B. REMOVES (36)

Accession Removed	Reason for Removal
CE 036 159-160	Pulled by CERIC
CE 036 369	Pulled by FAC } comb. w/other documents
CE 036 373	Pulled by FAC } comb. w/other documents
CS 207 545-547	Pulled by CH
EC 151 943-947	Pulled by FAC
EC 152 668	Pulled by CERIC
HE 016 238	Pulled by CERIC
HE 016 376	Pulled by FAC
SE 042 080-094	Pulled by FAC/combined with other documents
SE 042 189-192	Contributor withdrew approval
SE 042 202	Pulled by CERIC
UD 023 006	Pulled by CH

C. DELAYED (6)

Accession	Moved To
CS 504 261	RIEFEB84
EA 015 722	RIEDEC83
EC 052 513-514	Delayed
HE 016 381	RIEDEC83
TM 830 437	RIEDEC83

2787

RIEDEC83

REMOVE LIST

A. DUPLICATES (7)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 036 493	ED 230 765/CE 036 221	RIENOV83	FAC
CE 036 473	ED 210 440/CE 030 595	RIEMAY82	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EA 015 814	ED 228 456/CE 035 595	RIESEP83	FAC
EA 015 796	ED 190 658/TM 800 455	RIEDEC80	FAC

3. Duplicates Appearing in RIE in October, November, and December 1983

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
SE 042 624	ED 231 898/UD 022 837	RIENOV83	FAC
UD 022 840	ED 230 118/HE 016 181	RIEOCT83	FAC
UD 022 886	ED 230 702/CE 036 069	RIENOV83	FAC

B. REMOVES (12)

Accession Removed	Reason for Removal
EA 015 918*	Pulled by FAC/SMERC
EA 015 819	Pulled by FAC
CS 007 236	Pulled by CERIC
EC 152 614	Pulled by FAC
EC 152 696	Pulled by CERIC
PS 013 530-536	Pulled by FAC

C. DELAYED (22)

Accession	Moved To
CE 036 441	Delayed
CE 036 553-554	RIEJAN84
CS 007 161	RIEJAN84
CS 007 217	RIEJAN84
CS 007 235	RIEJAN84
CS 006 989	RIEJAN84
CS 504 247	Delayed
CS 504 256	RIEJAN84
EC 160 023	RIEJAN84
HE 016 379	RIEJAN84
HE 016 383	RIEJAN84
IR 060 002*	RIEJAN84
IR 050 321	Delayed
IR 020 032*	Delayed
IR 020 005*	RIEJAN84
IR 020 000*	RIEJAN84
JC 830 352	Delayed
PS 013 529	RIEJAN84
SO 014 789*	RIEJAN84
SP 022 863	Delayed
UD 022 819	Delayed

*Practice File Items

2788

RIE INPUT BY CLEARINGHOUSE (RIENOV83)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	1	11
CE	160	3	2	4	157	1718
CG	70	-	-	-	70	664
CS	124	-	1	4	119	1191
EA	86	-	1	3	82	794
EC	94	-	8	1	85	716
FL	69	-	-	-	69	690
HE	81	-	2	1	78	935
IR	79	-	-	1	78	699
JC	94	-	-	-	94	541
PS	54	1	-	1	54	612
RC	57	-	-	1	56	582
SE	84	1	5	15	65	774
SO	77	-	-	-	77	576
SP	85	-	-	-	85	766
TM	53	-	1	1	51	785
UD	53	-	-	4	49	387
TOTALS	1321	+5	-20	-36	=1270	12,441

2789

2790

Attachment 21
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEDEC83)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	12
CE	135	-	-	3	2	130	1848
CG	56	1	-	-	-	57	721
CS	122	2	-	6	1	117	1308
EA	68	11	1	-	3 (1-PF)	77	871
EC	110	1	1	1	2	109	825
FL	54	5	-	-	-	59	748
HE	129	1	1	2	-	129	1064
IR	62	40	-	6 (4-PF)	-	96	795
JC	43	-	-	1	-	42	583
PS	39	9	-	2	6	40	652
RC	45	4	-	-	-	49	631
SE	48	1	-	-	1	48	822
SO	39	35	-	1 (PF)	-	73	649
SP	62	1	-	1	-	62	828
TM	60	3	1	-	-	64	849
UD	37	-	-	1	2	34	421
TOTALS	1110	114	+4	-24 (5-PF)	-17 (1-PF)	=1187(108PF)	13,627

*Practice File

CIJE INPUT BY CH (FOR November '83 ISSUE)

CH	TOTAL CH RESUMES IN ISSUE	TOTAL NUMBER OF JOURNALS REPRESENTED	TOTAL NUMBER OF ISSUES OF JOURNAL	TOTAL CH ONE-SHOTS	TOTAL CH RESUMES PUBLISHED 1983
AA	0	0	0	0	0
CE	78	20	26	19	1213
CG	133	15	18	5	1634
CS	79	11	11	0	1692
EA	43	7	9	0	909
EC	230	29	41	19	1411
FL	36	9	9	7	543
HE	42	8	8	1	1039
IR	85	20	25	2	1001
JC	6	1	1	0	246
PS	35	3	3	0	636
RC	43	8	10	0	347
SE	137	28	33	19	2087
SO	127	14	18	0	1105
SP	99	11	12	0	1161
TM	26	4	4	0	982
UD	32	8	9	2	695
TOTALS	1231	196	237	74	16831

Information supplied by Oryx Press.

Attachment 23
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Volume: 8
Number: 1
Date: January 1984

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

ACQUISITIONS DATA REPORT (ADR) SHIPPING SCHEDULE (A REMINDER)

The Acquisitions Data Report (ADR) is produced monthly, after input is received from all 16 Clearinghouses. In a number of instances, the Facility has been receiving input much later than would normally be expected. Please note that ADR input is required to be shipped on "...the last working day of the month...separately and via Certified Mail...." (EPM, IV-31). When a Clearinghouse is not open on the last working day(s) of a month (vacation, holidays, etc.), please ensure that the material is mailed before the Clearinghouse closes, rather than waiting until after it reopens.

The ADR shipping dates for 1984 are:

Jan. 31 (Tuesday)	May 31 (Thursday)	Sep. 28 (Friday)
Feb. 29 (Wednesday)	June 29 (Friday)	Oct. 31 (Wednesday)
Mar. 30 (Friday)	July 31 (Tuesday)	Nov. 30 (Friday)
Apr. 30 (Monday)	Aug. 31 (Friday)	Dec. 31 (Monday)

...Central ERIC

COMPLIMENTARY MICROFICHE SHOULD NOT BE SENT TO GOVERNMENT AGENCIES

On the bottom of EPM page II-23 appears the special note:

> "Complimentary microfiche should not be sent to the following kinds of organizations: Congress, Department of Education, Government Printing Office (GPO), large organizations when the specific name of an individual or department is unknown."

Clearinghouses are reminded to observe this note. There have recently been several instances of complimentary microfiche being sent inappropriately to the Secretary of Education, Department of Education, or National Institute of Education.

...Frank Bryars (CERIC)

NO NEED TO SEEK REPRODUCTION RELEASES FOR GOVERNMENT-SPONSORED DOCUMENTS

As incoming documents are reviewed at the ERIC Facility by Central ERIC, we are seeing a large number of instances where the Clearinghouse has sought a Reproduction Release for a document that was prepared on a Federally funded contract. This is an unnecessary action and can result in the loss of a lot of time. Please note the guidance on page II-40 of the EPM. If a document is Federally funded and does not carry a copyright notice, it may be processed directly into the ERIC database at Level 1 without benefit of Reproduction Release. (If a Federally funded document should have a copyright notice, or other copyright-related problem, the Clearinghouse should check with Central ERIC before proceeding with processing.)

...Frank Bryars (CERIC)

DUPLICATES IN RIE INPUT CONTINUE TO INCREASE

In 1983, the number of duplicates detected by the Facility in RIE input totalled 106. This reflects an increase of 35 (or 50%) over the amount (71) found in 1982.

In 1984 input, the rate continues to increase. Through the first shipment for RIEMAR84, the Facility has already found 37 duplicates.

The primary reasons for duplicates appear to be the following:

- Soliciting and/or processing documents from organizations having standing acquisition arrangements with other Clearinghouses (or the Facility), i.e., failure to check the Acquisitions Arrangements List.
- Failure to clear NIE or Department of Education documents with the Facility or Frank Bryars.
- Apparent failure to use the monthly Acquisitions Data Report (ADR) or the Title Index during duplicate checking.

The following table summarizes the RIE duplicate statistics for the last four years. Your assistance in keeping the number of duplicates processed by ERIC to the "acceptable" range of 5-6 per issue would be greatly appreciated.

YEAR	TOTAL INPUT	NUMBER OF DUPLICATES DETECTED (PRIOR TO PUBLICATION)	AVERAGE DUPLICATES PER ISSUE	"GOOD" ACCESSIONS PER DUPLICATE
1980	15,993	80	6.67	200
1981	14,934	69	5.75	217
1982	13,823	71	5.91	195
1983	13,627	106	8.82	129

...Central ERIC

RIE BACK ISSUES AVAILABLE

The ERIC Facility stocks back issues of RIE for the ERIC system and currently has an accumulation of copies on hand, some as far back as 1967. We would like to have these copies put to good use by the ERIC Clearinghouses. If you have a worthy use for the back copies (to complete a collection, for workshop materials, for display or handouts at conferences, etc.) call or drop Al Hill a note at the Facility and request them. Be sure to specify any deadline dates so that the copies will reach you on time; and if you want multiple copies of a single issue, indicate that as well.

...Mildred Thorne (CERIC)

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP) DECIDES TO DISCONTINUE SCHEME OF APPENDING CERTAIN STANDARD PHRASES TO RIE ABSTRACTS

During the period the NAEP was located at the Educational Commission of the States (ECS), special arrangements were made with ERIC to add certain standard phrases to the RIE abstracts that described, according to an internal NAEP scheme, the kind of NAEP data to be found in the document.

Now that the NAEP has shifted location from ECS to the Educational Testing Service (ETS), the new NAEP management has decided to discontinue this practice. Page V-94 of the ERIC Processing Manual (EPM) will be changed to reflect this decision.

NAEP wishes to continue, however, the practice of indexing NAEP-related documents by "National Assessment of Educational Progress," as well as by the specific assessment involved (see EPM pages VIII-2-18, 19).

...Ted Brandhorst (ERIC Facility).

ERIC FACT SHEET

The latest ERIC Fact Sheet for January 1984 is displayed as Attachment 1.

...Elizabeth Pugh (ERIC Facility)

DR. JONATHAN FIFE—HONORS AND ACTIVITIES

Dr. Jonathan Fife, Director of the ERIC Clearinghouse on Higher Education, was recently notified that he will be included in the next edition of Who's Who in America.

Dr. Fife was inducted in December to Omicron Delta Kappa, a national leadership honor society. The society was founded in 1914 at Washington and Lee University to recognize students, faculty, and administrators demonstrating "leadership of exceptional quality and versatility." The induction ceremony was held at George Washington University.

Dr. Fife was interviewed in October by the Voice of America regarding the procedures and criteria for getting admitted to colleges and universities in the United States. We look forward to hearing about it in 56 foreign languages!

...Marilyn Shorr (HE)

BRS ANNOUNCES NEW DATABASE FOR EDUCATORS

BRS has announced the availability of a new file: "Resource Organizations and Meetings for Educators" (search label ROME). The ROME file provides descriptions of hundreds of research and professional organizations, advocacy groups, and other non-profit agencies involved in education and related

disciplines. Subfiles include descriptions of meetings, projects, and products which are produced and sponsored by each educational organization. The principal search aid for ROME is the Thesaurus of ERIC Descriptors. The file will be updated quarterly and contains 3,569 records as of December 1983. ROME is royalty free, with an online citation charge of $.03 for TI or AB. The producer is the National Center for Research in Vocational Education, 1960 Kenny Road, Columbus, Ohio 43210. Contact Carl Oldsen at (614) 486-3655. The ERIC Clearinghouses are included as entries in the ROME database.

...Pamela W. McLaughlin (IR)

PS REPRESENTS ERIC AT THE NATIONAL FORUM ON EXCELLENCE IN EDUCATION

Approximately 2,300 invited educators, legislators, and policymakers attended the National Forum on Excellence in Education on December 6-8, 1983 at the Indianapolis Convention Center. Among those at the Forum were governors, state legislators, college presidents, superintendents, principals, teachers, parents, and some high school students.

Four staff members from the ERIC Clearinghouse on Elementary and Early Childhood Education exhibited for the ERIC system. Each Clearinghouse was represented by brochures, publication lists, ERIC Digests, and two IAPs.

Computer searches of ERIC were offered as a free service at the booth with searchers busy at three computer terminals almost constantly when sessions were not being held. Many of the visitors were familiar with ERIC, but others discovered the database for the first time. Two staff members from the ERIC Clearinghouse on Reading and Communication Skills assisted at the booth on the afternoon of December 7.

President Reagan spoke to the Forum and cited the need for better discipline, control of alcohol and other drug abuse, prayer in schools, more respect and money for teachers at all levels, and the rights of parents to make choices about educating their children through vouchers and tax credits.

Representing ERIC at the Forum was useful when measured in terms of the number of people served and the number introduced to the ERIC system. In addition, the exhibit staff had a unique opportunity to talk directly with policymakers, educators, and representatives of agencies and institutions from many states and to learn firsthand about current educational problems and proposed solutions.

...Mima Spencer (PS)

DR. LILIAN KATZ APPOINTED TO INTERNATIONAL COMMITTEE

Dr. Lilian G. Katz, Director of the ERIC Clearinghouse on Elementary and Early Childhood Education, has been appointed a member of the Education Committee of the Council for the International Exchange of Scholars. This committee is responsible for screening applicants for Fulbright Awards. Dr. Katz' appointment is for three years.

...Norma Howard (PS)

TECHNOLOGY CORNER

TRAVELHOST PUTS VIDEOTEX TERMINALS IN HOTEL ROOMS

Travelhost, Inc. has designed a small terminal with a built-in modem, microcomputer, video generator, and tone generator for attachment to hotel room TV sets. The terminal will permit travellers to connect with the Travelhost central computer (provided by ITT Dialcom in Silver Spring, Maryland), via UNINET, and obtain a variety of videotex-type services (e.g., electronic mail, travel reservations, restaurant reservations, etc.). A complete "Application Note" on the effort, prepared by Micro Switch, the developer of the touchpanel keyboard, is provided as Attachment 2.

...Kevin Arundel (CERIC)

LIST OF ATTACHMENTS

Attachment 1: ERIC Facts

Attachment 2: Videotex Hits the Road

Attachment 3: New Publications

Attachment 4: RIE Input by Clearinghouse (RIEJAN84)

Attachment 5: Remove List (RIEJAN84)

Attachment 6: EDRS Customer Service Report——December 1983

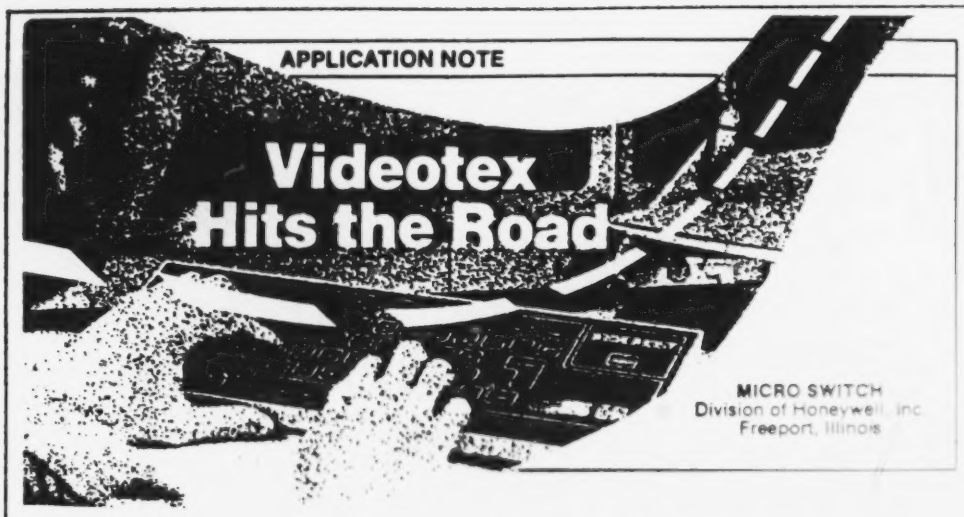
ERIC FACTS

I. USAGE STATISTICS (ESTIMATED)*	
A. Institutions in U.S. providing access to ERIC products	3,269
B. Usages of ERIC resources (Annually)	2.7 million
C. ERIC bibliographic records retrieved in searches and provided to clients (Annually)	30 million
D. Annual expenditure by institutions to support distribution of ERIC resources to users	$26 million
E. Total annual expenditure for the development, distribution, and use of ERIC resources in U.S. (only 4.1% provided by the Federal government)	$136 million
II. ABSTRACT JOURNAL SERVICES	
A. Resources in Education (RIE)	
1. Subscriptions (primarily libraries, including approximately 1,000 foreign)	4,000
2. Documents announced in RIE	
a. Monthly (Average)	1,200
b. Annually (Current Level)	14,000
c. To date (1966 through December 1983)	226,076
3. Documents Evaluated Annually for Possible Announcement in RIE	35,000
B. Current Index to Journals in Education (CIJE)	
1. Subscriptions	1,800
2. Journals Covered	760
3. Journal Articles Announced in CIJE	
a. Monthly (Average)	1,500
b. Annually (Current Level)	18,000
c. To date (1969 through December 1983)	286,200
III. DOCUMENT REPRODUCTION SERVICES	
A. Microfiche Collections	
1. Organizations Currently Subscribing to Complete ERIC Microfiche Sets (including approximately 90 foreign)	725
2. Organizations Offering Significant ERIC Microfiche Collections for Public Access	779

Many of these statistics are constantly changing and therefore have been rounded off rather than made exact as of any one day.

B. Titles Filmed (less than 5% of current document input is copyrighted)	
1. Monthly (per RIE issue)	1,150
2. Annually	13,500
C. Microfiche Cards Delivered Per Subscriber	
1. Monthly (per RIE issue)	1,600
2. Annually	19,500
D. Sales	
1. Microfiche Sold on Subscription (Annually)	16,000,000
2. Total Individual Document Orders Through 1980 (543,886 for microfiche; 503,938 for paper copy)	1,047,804
IV. DATABASE SEARCHING SERVICES	
A. Subscriptions to ERIC magnetic tapes (via ERIC Facility) (including 10 foreign and all major online vendors)	40
B. Locations offering computer searches of ERIC files	700
V. REFERENCE SERVICES (NON-COMPUTERIZED)	
A. Inquiries/Questions Answered Annually	
1. ERIC Facility	8,000
2. Clearinghouses (16)	80,000
VI. MISCELLANEOUS STATISTICS	
A. Thesaurus Descriptors (as of 10th Edition, 1984)	
1. Main (Indexable) Terms	5,086
2. Synonyms	3,856
3. "Dead" Terms (valid at one time, but no longer)	134
4. Total Terms	9,076
B. Identifiers (as of Identifier Authority List, March 1983)	33,300
C. Information Analysis Products (IAPs) produced by ERIC Clearinghouses (1967-1982)	4,016
D. Organizations/Institutions Represented by Documents in the ERIC Database (Source Directory)	27,000

*Source: King Research, Inc. Cost and Usage Study of the Educational Resources Information (ERIC) System. Final Report, January 1982.



The weary business traveler, alone at last in the hotel room, touches a few flat switching stations on a trim keyboard terminal sitting in front of the television set. In a few moments he has entered the day's orders into the home office's computer and received an inventory and shipping update; he has gained access to and answered a private electronic mailbox; he has changed airline reservations because of new business demands; he has ordered some presents for his family at good rates and has checked the menu at a nearby restaurant where he will join customers later in the evening.

This may read like a scene from a futuristic novel; but it is happening today thanks to a new 24-hour, interactive videotex network developed by Dallas-based Travelhost, Inc. The Travelhost terminal, which complies with the new international DIN standard for angle and height, weighs only 2 lbs. It has a built-in modem, a microcomputer, a video generator, a tone generator, and assorted other features. The terminal is assembled in Carrollton, Texas by Quazon Corporation.

The low-profile terminal uses an embossed, touch-panel keyboard from Micro Switch. Across the top of the traditional "Qwerty" keyboard are 10 menu key stations, which direct the traveler to messages, news items, stock listings, jobs, airlines, dining information, games, and other data bases. "YES," "NO," and "HELP" key stations are located to the right of the alphanumeric keyboard.

A great deal of human-factors engineering has been used in the design of the Micro Switch touch-panel keyboard; the graphics design, the placement of the keys, audible feedback, backspacing to correct errors, and the muted colors of the board combine to make communications easy for the traveler.

An auto log-on sequence and the ease of data-base selection also facilitate the use of the system. To the left of the Qwerty key stations are credit card selection positions. A built-in electronic credit-approval process permits direct billing to the customer's credit card at month's end.

Use of the Travelhost network will cost travelers 34 cents per minute during peak time (daytime) and as little as 17 cents per minute during the night. There is a $3.00 minimum fee. The hotel also receives a share of the fee from Travelhost when the occupant uses the terminal. Travelhost is predicting 500,000 hotel rooms will offer its services by 1985.

The central computer for the Travelhost network is provided by ITT Dialcom and is located in Silver Springs, Maryland. Electronic credit card verification and authorization is done through First Data Resources, Inc. in Omaha, Nebraska. The communications link between the terminal and computer mainframe is provided by Uninet, Inc.

The terminal operates as a programmed learning sequence at every step. Although operating instructions are provided in printed form, the average non-technical person will find the network easy to use simply by following instructions given by the TV set. After turning on the TV set and setting the channel to 3 or 4 as directed, the user turns on the terminal. Turning on the terminal disconnects the TV set from its local antenna and connects it into the Travelhost network automatically. The terminal automatically gains access to the local data network node and then transmits its data to the mainframe computer in Silver Spring through the direct-connect modem in the terminal. All of this happens without any user interaction, of course. The screen welcomes the user to the Travelhost network and provides the information the user needs to continue.

Upon verification of the credit card number entered into the system during the entry sequence and the selection of the menu function, the terminal is ready to go to work. The terminal continues to operate in any of the menu modes until the business at hand is finished. Movement from one data base to another is accomplished by pressing the appropriate key. A touch of the "off" key ends the transaction.

Throughout the connection process, the user can hear dial tones, ring-back, and busy signals through the TV set as the telephone connection is made. This audio feedback lets the user know that something is happening in the network at all times.

The Travelhost terminal was designed specifically for use in the lodging industry. A fully portable personal model for use at the home or office will be introduced later this year. Production of the units began in February 1983. The company expects to have 100,000 terminals installed in hotel rooms by the end of this year — making Travelhost the largest videotex network in the USA. □

NEW PUBLICATIONS

CH	PUBLICATIONS
HE	**Information Analysis Products**

- Meeting the Challenges: Developing Faculty Careers. ASHE-ERIC Higher Education Research Report No. 3. 1983. Michael C. T. Brookes and Katherine L. German. 45 pp. $6.50.

  An analysis of the changes affecting higher education, how faculty can be helped, the uniqueness of faculty careers, faculty development, and the outlook for the future.

- Raising Academic Standards: A Guide to Learning Improvement. ASHE-ERIC Higher Education Research Report No. 4. 1983. Ruth Talbott Keimig. 86 pp. $6.50.

  An analysis of how to use research to improve learning and retention. Includes a "decision guide for effective programs," which details goal-setting, instructional methods, policy determination, and evaluation of learning improvement programs.

- Serving Learners at a Distance: A Guide to Program Practices. ASHE-ERIC Higher Education Research Report No. 5. 1983. Charles E. Feasley. 69 pp. $6.50.

  An examination of why people will learn at a distance (i.e., off-campus), the role of distance faculty, media used, support services for students, program organization, funding and evaluation, and implications for colleges.

- Competence, Admissions, and Articulation: Returning to the Basics in Higher Education. ASHE-ERIC Higher Education Research Report No. 6. 1983. Joan L. Preer. 105 pp. $6.50.

  A study of the efforts of educators and policymakers to define and measure competence at the high school and college levels, and an assessment of the complexities involved in "returning to the basics." Suggests a need for colleges to articulate clearly admissions policies.

Higher Education Research Reports are available from ASHE, Publications Department, One Dupont Circle, Suite 630, Washington, DC 20036.

New HE Publications

- Planning Faculty Reduction. AAUA-ERIC Administrator's Update. Winter 1982. Homer C. Rose, Jr. and Stephen R. Hample. 6 pp. $2.00.
- The Administrator's Use of Microcomputer Systems. AAUA-ERIC Administrator's Update. Summer 1983. Kenneth C. Brown. 6 pp. $2.00.
- Administrative Responsibility for Faculty Development. AAUA-ERIC Administrator's Update. Fall 1983. Stanley M. Grabowsky. 6 pp. $2.00.

Available from the American Association of University Administrators, 1133 Fifteenth Street, NW, Washington, DC 20005.

- Teaching Problem-Solving and Creativity in College Courses. AAHE-ERIC Higher Education Research Currents. 1983. Neal Whitman. 55 pp. $1.00.
- Fifteen Years Down, Twenty-Five Years to Go: A Look at Faculty Careers. AAHE-ERIC Higher Education Research Currents. Carol Herrnstadt Shulman. 1983. 4 pp. $1.00.

Available from the American Association of Higher Education, One Dupont Circle, Suite 600, Washington, DC 20036.

RIE INPUT BY CLEARINGHOUSE (RIEJAN84)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	1
CE	126	6	3	-	19	116	116
CG	56	-	-	-	-	56	56
CS	131	1	5	-	2	135	135
EA	76	3	-	6	1	72	72
EC	55	4	3	-	3 (1-PF)	59	59
FL	45	4	-	-	-	49	49
HE	59	2	2	1	2	60	60
IR	66	6	4	-	-	76	76
JC	39	-	-	3	2	34	34
PS	42	2	1	-	-	45	45
RC	46	3	1	-	-	50	50
SE	37	1	-	-	-	38	38
SO	46	7	1	-	-	54	54
SP	74	14	-	1	-	87	87
TM	47	1	-	2	2	44	44
UD	39	3	-	1	2	39	39
TOTALS	985	57	+20	-14	-33 (1-PF)	=1015 (56-PF)	1015

*Practice File

REMOVE LIST (RIEJAN84)

A. DUPLICATES (28)

1. Readmission of Clearinghouse's Own Input

DUPLICATE DETECTED	DUPLICATE OF	ORIGINALLY ANNOUNCED IN	DETECTED BY
*CE 036 662-63, 698, 700-714, 754		RIESEP79	FAC
EA 016 041	ED 231 068/EA 015 740	RIENOV83	FAC
EC 160 055	ED 229 938/EC 151 940	RIEOCT83	FAC
HE 016 168	ED 216 585/HE 014 991	RIEOCT82	FAC
HE 016 251	ED 231 265/HE 016 251	RIENOV83	FAC
JC 830 387	ED 216 735/JC 820 233	RIEOCT82	FAC
UD 023 053	ED 234 119/UD 023 052	RIEJAN84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

DUPLICATE DETECTED	DUPLICATE OF	ORIGINALLY ANNOUNCED IN	DETECTED BY
JC 830 404	ED 229 582/CE 035 853	RIEOCT83	FAC
TM 830 592	ED 229 932/EC 151 931	RIEOCT83	FAC

3. Duplicates Appearing in RIE in November, and December 1983, and January 1984

DUPLICATE DETECTED	DUPLICATE OF	ORIGINALLY ANNOUNCED IN	DETECTED BY
UD 023 073	ED 234 040/SP 022 911	RIEJAN84	FAC

B. REMOVES (5)

Accession Removed	Reason for Removal
EC 160 028	Pulled by CERIC
EC 165 103	Pulled by FAC (merged with EC 152 679)
TM 830 572	Pulled by FAC (duplicated in CG 016 785)
TM 830 574	Pulled by CERIC
UD 023 018	Pulled by CERIC

C. DELAYED (14)

Accession	Moved To
CS 007 249-250	RIEFEB84
EA 016 027	RIEFEB84
EA 015 847-851	RIEFEB84
HE 015 129	Delayed
JC 830 423-425	RIEFEB84
SP 023 010	RIEFEB84
TM 830 585	Delayed

*"Revised 1983" indicated by institution turned out to be an exact reprint of an earlier edition.

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

DECEMBER CUSTOMER SERVICE
REPORT

NEW

ACQUISITIONS DEPARTMENT/LIBRARY
GEORGIA SOUTHERN COLLEGE
LANDRUM BOX 8074
STATESBORO, GA. 30460

MACKEY LIBRARY
TREVECCA NAZERINE COLLEGE
333 MURFREESBORO RD.
NASHVILLE, TN. 37203

FITCHBURG STATE COLLEGE
PERIODICAL LIBRARIAN
FITCHBURG, MA. 01420

CANCELLED

ATLANTA UNIVERSITY
ROBERT W. WOODRUFF LIBRARY
111 CHESTNUT ST. S.W.
ATLANTA, GA. 30314

2810

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ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

NEW ERIC POLICY ON ANALYTICS

There has been some debate over the years as to whether analytics (defined as sections or chapters of a larger work treated as individual accessions) should be included in the ERIC database as separately filmed items, along with a filmed larger parent document. Among the "pros" on this issue are: it permits a user to obtain only that part of a larger document that is of interest, without having to order/pay for the whole document. Among the "cons" are: the same text is double-filmed (once as the parent and a second time as the analytic), i.e., the same text appears in the microfiche collection twice and microfiche subscribers must pay for it twice.

Central ERIC has decided that the convenience to the user of separately available items outweighs the double-filming issue and that, therefore, analytics should be available individually from EDRS in microfiche and/or paper copy. As a consequence of this policy decision, analytics should always be entered into the ERIC database at either Level 1 or Level 2; analytics should never be assigned Level 3 (except in very special cases, which should be discussed in advance with your monitor).

As before, documents being analyzed into separate parts should have chapters or sections which can stand relatively independently. That is, the sections or chapters should usually have: (1) different authors, and (2) significant topical differences (and hence different major index terms). In other words, there should be a strong justification for treatment of the section as an independent item, worthy of separate indexing and abstracting.

The major impact of this policy on Clearinghouses is that when a document is to be entered into ERIC as both a parent document and as a series of analytics, the Clearinghouse must either obtain two copies of the document or make copies of the sections analyzed. The submission to the Facility of independent documents for both the parent document and the analyzed parts will allow for filming the entire document under one accession number and the parts under their separate accession numbers.

The ERIC Processing Manual (EPM) will be changed to reflect this new policy.

...Central ERIC

USE (AND NON-USE) OF AUTHOR ABSTRACTS

Central ERIC is seeing more and more instances where a document contains an adequate author abstract, but that abstract is not utilized by the Clearinghouse and a completely new abstract is written. When this first came to our attention, we thought that probably the author abstract was found to be inadequate in some way, but later instances revealed on inspection that in many cases the author abstract was the superior abstract.

We don't know exactly why this is occurring. One supposition on our part is that with the increased use of free-lancers (who don't get paid for abstracting unless they actually do one) the tendency is for ERIC-prepared abstracts to be written no matter what may exist in the document.

We think the Clearinghouses need to keep an eye on this. Remember:

- An author abstract is much more economical.
- An author abstract doesn't leave you open to author complaints of misrepresentation.
- An author abstract doesn't leave you open to user complaints of misrepresentation.
- An author abstract gets the document through the processing cycle faster and results in faster announcements (on average).

The Clearinghouses are urged to use author-prepared abstracts when they are adequate!

...Central ERIC

NETWORK NEWS

STAFF ASSIGNMENT CHANGES AT CENTRAL ERIC

Judi Conrad has been made Special Assistant to Dr. Laurabeth Hicks, Associate Director for Dissemination and Improvement of Practice (DIP) at NIE. While we are sorry to have Judi leave the ERIC program, she will still be in the immediate vicinity and, we know, never really lose her ERIC family association.

With Judi's leaving ERIC, monitoring assignments for the Clearinghouses are being changed and the new/re-aligned assignments are:

Kevin Arundel	Monitor:	EC, FL, IR, TM, UD
Pat Coulter	Monitor:	HE, JC, RC
Sam Pisaro	Monitor:	CG, CS, EA, PS, SO
James Prevel	Monitor:	CIJE, EDRS, FACILITY
Mildred Thorne	Monitor:	CE, SE, SP

...Kevin Arundel (CERIC)

FINDING GOOD EDUCATIONAL SOFTWARE/COURSEWARE FOR COMPUTERS

Quite often we have heard comments on how effective the computer can be in instruction, but there also seems to be a perennial problem on how to locate effective software/courseware. An article from Electronic Learning gives an update on where, at least, the process can begin, with reviews of the software/courseware's effectiveness. (See Attachment 1.)

...Kevin Arundel (CERIC)

TREND ANALYSES USING THE ERIC DATABASE

In the March 1984 issue of Online magazine, there is an article by Jack E. Hibbs, and others, entitled "How to Use Online Databases to Perform Trend Analysis in Research." The article makes heavy use of the ERIC database to illustrate its points and contains tables graphing ERIC announcements on the subjects of "Desegregation," "Busing," and "Magnet Schools" by year for the period 1966-1980.

While the emphasis of the article is on "Trend Analysis," its use of ERIC is substantial enough to make it of interest to the Clearinghouses and other students of the ERIC database.

...Ted Brandhorst (ERIC Facility)

RIE DATA ELEMENTS——THE LONG AND THE SHORT OF IT—— SELECTED STATISTICS THROUGH 1983

ABSTRACT FIELD

Shortest	21 Characters	(ED-033681)
Longest	3,878 Characters	(ED-232155)
Average	1,039 Characters	

DESCRIPTOR FIELD

Shortest	10 Characters	(ED-010351)
Longest	699 Characters	(ED-158694)
Average	222 Characters	

IDENTIFIER FIELD

Shortest	3 Characters	(ED-017360)
Longest	544 Characters	(ED-132937)
Average	36 Characters	

PERSONAL AUTHOR FIELD

Shortest	4 Characters	(ED-044686)
Longest	64 Characters	(ED-001048)
Average	23 Characters	

TITLE FIELD

Shortest	4 Characters	(ED-164156)
Longest	499 Characters	(ED-062415)
Average	83 Characters	

...Ted Brandhorst (ERIC Facility)

PUBLICATION TYPES IN RIE

A statistical analysis of the RIE file through December 1983 reveals that the distribution of Publication Types remains remarkably stable. As compared to the same statistics through the previous years, the following categories increased their rank very slightly:

Doctoral Dissertations (041)
Evaluative/Feasibility Reports (142)
Legal/Legislative/Regulatory Materials (090)
Masters Theses (042)
Opinion Papers (120)
Serials (022)
Teaching Guides (For Teacher) (052)
Tests, Measurement Instruments (160)

The following categories lost rank very slightly:

Bibliographies (131)
Books (010)
Creative Works (030)
Directories/Catalogs (132)
Instructional Materials (For Learner) (051)
Journal Articles (080)
Reference Materials—General (130)

To indicate the relatively slight changes that occurred, the two largest increases were 1.1% for Opinion Papers (120) and 1% for Conference Papers (150).

One new category entered the scheme: Multilingual/Bilingual Materials (171) and acquired 48 members in only a half year of operation.

The average number of Publication Types assigned per document is 1.3, as compared to last year's 1.2.

Attachment 2 provides a complete display of the RIE Publication Type statistics through 1983.

...Ted Brandhorst (ERIC Facility)

DISCOUNT FOR ERIC CLEARINGHOUSES ON 10TH EDITION THESAURUS

ERIC Clearinghouses may order the new 1984 Thesaurus of ERIC Descriptors from Oryx Press at a one-half price discount, or $22.50/copy (includes postage and handling if prepaid).

No complimentary copies will be distributed, so those Clearinghouses that want or need the published Thesaurus should take advantage of this discount.

...Jim Houston (ERIC Facility)

PROJECT CITE RESOURCE CENTER HAS ERIC MICROFICHE COLLECTION FOR SALE

The Project CITE Resource Center in Austin, Texas has a complete (ED 002 747 to present) ERIC microfiche collection for sale. If you know an organization that would be interested in purchasing it, please contact Jan Anderson at (512) 476-6861, Ext. 249 (not 248, as appears in their entry from the ERIC Microfiche Directory, which appears at right).

***Project CITE Resource Center**
Southwest Tower
211 East Seventh Street
Austin, Texas 78701

Telephone:	(512) 476-6861, Ext. 248
Contact:	Jan Anderson
Collection Status:	Complete
Equipment:	4 portable microfiche readers; 1 reader printer
Services:	Paper copy reproduction at $.15 per page; microfiche reproduction at $.20 per copy
Access Hours:	Mon.-Fri., 8:00 a.m.-5:00 p.m.

...Elizabeth Pugh (ERIC Facility)

ERIC DIGEST REVIEW FORM

The ERIC Clearinghouse on Adult, Career, and Vocational Education has developed a form for use in reviewing the ERIC Digests. This form is presented as Attachment 3. Please feel free to use it as is or adapt it to your needs. See also Attachment 4 for five currently available ERIC Digests.

...Judy Wagner (CE)

EA INSTALLS LOCAL AREA NETWORK (LAN)

The ERIC Clearinghouse on Educational Management has installed a local area network (LAN) linking its microcomputers for greater efficiency. The LAN allows every computer (currently two Apple IIIs and an IBM PC) to access all printers, modems, and computers/monitors connected to the system. All that is needed to talk to any of these peripherals is communications software.

The system, a Sytek Localnet (a broadband communications system), represents the current state-of-the-art. It is installed on a one-month trial basis, during which time the Board of the Oregon State System of Higher Education will make a special visit to the Center for Advanced Technology in Education (of which the Clearinghouse is a part) to view the system in operation.

Clearinghouse Director Philip K. Piele, on sabbatical January through June of 1984 at Stanford University, returned to the Clearinghouse on January 16-18 to supervise installation of the network. The use of LANs in both instructional and management applications is a special focal point of Piele's sabbatical studies.

...Stuart C. Smith (EA)

EA BECOMES PART OF NEW TECHNOLOGY CENTER

On August 26, 1984, the ERIC Clearinghouse on Educational Management moved its offices in order to become a part of the new Center for Advanced Technology in Education made up of university, school district, state, community, and other agencies and organizations with an interest in technology in education. Located in a remodeled public school building on the edge of the University of Oregon campus, the center's functions include training and research and development in the use of computers and other advanced technology in the schools.

Other agencies in the building include the International Council for Computers in Education, the Career Information System, the College of Education's Technology Laboratory, and the Eugene School District microcomputer training center. There will also be a resource library made up of ERIC materials, books and journals relating to computers in education, and other materials. There will be a microcomputer laboratory containing at least 20 microcomputers and its own software library, and facilities will be available for classes and workshops. A computer graphics area will be under the auspices of the School of Architecture and Allied Arts.

The staff at ERIC/CEM is very excited about being a part of a center of expertise, networks, and resources that has the potential to make a significant contribution to education's growing use of computer technology. (ERIC/CEM's address remains the same.)

...Jo Ann Mazzarella (EA)

FL ABSTRACTOR PHONES IN HER WORK

Margot Eddy, who has been doing CIJE annotating and indexing for FL for some time, is now using her newly acquired Apple microcomputer to write her resumes and transmit them to FL's IBM PC via telephone. This saves FL the time needed to key her resumes from scratch and permits us to do all editing online. Let's just say that we wish all abstractors, IAP authors, etc. had communicating micros!

...John Brosseau (FL)

PERSONNEL NEWS

NANCY STEWART REPLACES GRACE SUNDSTROM;
MAUREEN ROBERTS BECOMES LIBRARY ASSISTANT

Nancy Stewart has replaced Grace Sundstrom as the Acquisitions Librarian at the ERIC Facility. She worked previously as a Research Librarian for the Oregon State Legislature. Nancy will be assisted by Maureen Roberts, who has assumed the position of Library Assistant. Maureen was formerly a secretary at the ERIC Facility. We are very pleased to have two such capable people in our Acquisitions Department.

...Elizabeth Pugh (ERIC Facility)

WAGNER WINS PRIZE IN SEARCHING CONTEST

Judy Wagner won third prize in a searching contest sponsored by Management Contents (MC). The objective was to find the single record in the MC database that fit 6 clues that were given.

...Judy Wagner (CE)

SYLVIA O'CONNOR NEW ACQUISITIONS COORDINATOR AT PS

Sylvia O'Connor has joined the staff of the ERIC Clearinghouse on Elementary and Early Childhood Education as Acquisitions Coordinator.

Sylvia brings to her work at ERIC a valuable background in both library science and education. A graduate of the University of Illinois School of Music and also of the Graduate School of Library and Information Science, Sylvia has worked as a librarian in medical, university and public school libraries. She has also had experience as an elementary school music teacher.

...PS

MIKE BUTLER LEAVES SP

After 7 years with the ERIC Clearinghouse on Teacher Education, first as part-time abstractor/indexer, and finally as Associate Director, Mike Butler has left ERIC. We will miss his expertise and his ability to keep cool under pressure. We wish him all the best in his job with Informatics, Inc., of Rockville, Maryland, where he will be a project leader in compiling a legal database.

...Francie Gilman (SP)

NAME AND TITLE CHANGES FOR CATHY JULIUS (NOW BUTLER) AT SP

We may have lost one Butler, but we are gaining another. Now that Mike Butler has left SP, Cathy Julius will be using her married name, Cathy Butler. No, they are not married or related, just good friends. Also, with Mike's departure, Cathy is being promoted to the position of Assistant Director/Database Building.

...Francie Gilman (SP)

THE ERIC FAMILY GROWS

We are pleased to announce that Nathaniel Arcadius Trawick Coburn was born to Louisa and Oakley Coburn on December 4, 1983. Both mother and son are prospering, and Louisa will be back at the Clearinghouse in April.

...Barbara Wildemuth (TM)

PROCESSING/CATALOGING ADVISORIES

CATALOGING ADVISORY——PROCESSING NEWSLETTERS INTO RIE

Newsletters and other very short and specialized serial publications are being processed into RIE at an increasing rate. The practice varies as follows:

1. A single article from a newsletter is being treated.
2. The entire issue of the newsletter is being treated.
3. A compilation of newsletter issues (e.g., one year's worth) is being treated.

The following cataloging advice is offered:

- Accession an entire single issue of a serial only when there is a specific unified theme to the entire issue and only when that issue theme can be distinguished from the general subject matter always covered by the serial. In such a case, the theme title should be used as the title of the accession.

- If it is felt desirable to use RIE as an archive for a particular newsletter or serial (for which reproduction permission can be obtained), then it is best to gather together a significant quantity of that serial (at least a year's worth) in one accession. In such a case, the name of the journal is the title of the accession. It is not desirable to sprinkle ordinary run-of-the-mill single serial issues across the database as multiple accessions that cannot be differentiated from one another subject-wise.

- If an article or feature from a newsletter or serial is the focus, then restrict the cataloging (i.e., journal citation, inclusive pagination, publication type (080), abstract, index terms, etc.) to that single article. In such a case, the name of the single article is the title of the accession. Please note also that such an item is to be publication typed as a "Journal Article (080)," not as an entire "Serial (022)."

...Central ERIC

CATALOGING ADVISORY——PERSONAL AUTHOR FIELD

When the author's name is known but does not appear on the document, it should be added to the title page. If desired, the cataloger may place it within brackets on the title page in order to indicate that it was supplied. This should only be done when there is documented knowledge that the person in question should be regarded as the author. Whatever the circumstances, the Personal Author field should be processed in the regular manner. Please note that there is no provision in the EPM for brackets in the Personal Author field. The presence of brackets in this field will result in extraneous characters being added to the author's name when the name is changed to italics in the photocomposition process.

...Carolyn Weller (ERIC Facility)

PROCESSING ADVISORY——TEMPORARY CLEARINGHOUSE ACCESSION NUMBERS MAY BE CHANGED OR REARRANGED IN ORDER TO GET DOCUMENTS IN THE PROPER SEQUENCE

Normally, Clearinghouse accession numbers are placed on a document at the time a decision is made to enter the item into ERIC; presumably, the item is also entered on the Acquisitions Data Report (ADR) at about the same time. These actions generally take place before cataloging and abstracting. If a given document is later determined to be part of a series or to be out of sequence in its series, it is permissible to change the accession numbers of the items in the series as long as the resumes have not been transmitted to the Facility.

It is important to realize that even if the Clearinghouse accession numbers have already appeared in the ADR, they can still be re-arranged within a series, as long as the resumes have not been transmitted. From the user's standpoint it is always better to have related documents, especially documents in a series, announced in their natural sequence. If that means changing a Clearinghouse accession number assignment, then that should be done. Clearinghouse accession numbers are not immutable just because they have been assigned. They should be regarded as merely a means for entering documents into the database. As long as the number has not previously been used and has the correct prefix followed by a 6-digit number, the system will accept that number. At no time does the ERIC computer system check the number on the incoming resume against the ADR file.

...Carolyn Weller (ERIC Facility)

LIST OF ATTACHMENTS

Attachment 1: "Where to Find Good Reviews of Educational Software," Electronic Learning, October 1983, Volume 3, Number 2, (Article Reprint)

Attachment 2: Publication Types in RIE (September 1974 - December 1983)

Attachment 3: ERIC Digest Review Form

Attachment 4: New Clearinghouse Publications

Attachment 5: Source Journal Index Updates - March

Attachment 6: EDRS Customer Service Reports for January and February 1984

Attachment 7: Remove List (RIEFEB84)

Attachment 8: Summary of CIJE Input by CH (for January 1984 Issue)

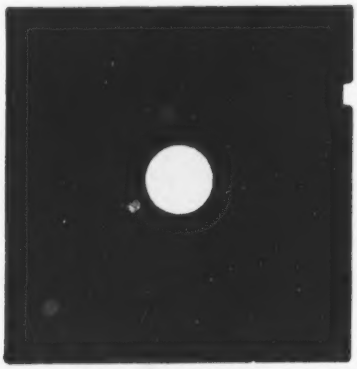
Attachment 9: Summary of CIJE Input by CH (for February 1984 Issue)

Attachment 10: RIE Input by Clearinghouse (RIEFEB84)

Attachment 11: Conferences/Meetings/Workshops

SOFTWARE SPECIAL

WHERE TO FIND GOOD REVIEWS OF EDUCATIONAL SOFTWARE



BEFORE YOU PLUNK DOWN YOUR MONEY FOR SOFTWARE, WHAT SHOULD YOU DO? CONVENTIONAL WISDOM says, "If at all possible, preview the program before you buy." But if you *can't* preview the program—not an unlikely prospect these days—then you've got to do a little detective work. Software reviews can be found through local educational organizations, educational journals, and computer magazines. There are also, however, a number of national organizations that specialize in educational software reviews, and they may well be your best source of information.

The following list offers information on the reviews published by ten such organizations. Although all of the organizations include the same standard product information (memory and peripherals required, the computers that the program runs on, grade level, publisher's address, cost, etc.) within their reviews, details about the programs reviewed vary widely. Before you begin weighing your software purchasing decisions on the strength of any reviewer's comments, it would behoove you to look at what each reviewing organization has to offer.

Although the length of a review is certainly one indication of thoroughness, for example, it may not be the best indicator of the review's overall quality. One of the most important things to look for in any software evaluation is whether or not the program has been used with real students in a real classroom as part of the evaluation. (Most of the organizations listed here do so as a matter of course.) Experienced, professional reviewers tend to produce fairer, higher quality reviews than the "persons on the street." Some reviews provide different levels of information—such as a single, overall rating, a capsule summary, and a more detailed review—and this can be an important plus, particularly if you're looking at a good number of software reviews.

The information contained here will give you a good idea of what each reviewing organization has to offer. However, the best way to judge the quality of each organization's reviewing is to read through a sample program review, which most of the publishers listed here will send at a modest cost.

By Glenn Fisher

Glenn Fisher is School Computing Specialist for the Alameda County Superintendent of School's Office in Haywood, CA, and a frequent contributor to Electronic Learning.

Illustration by Hovik Dilakian © 1983

Electronic Learning, October 1983, Volume 3, Number 2

California Library Media Consortium Reviews
San Mateo County Office of Education
333 Main Street
Redwood City, CA 94063
Price: $10/issue
Total reviews published: 100
Reviews per issue: 50
Issues per year: 2
Review format: One paragraph description of content and format, one sentence summaries of strengths, weaknesses, documentation, and student response, followed by 29-item checklist in the areas of general design, content, instruction, input, and screen output. Each review is compiled from at least two teacher reviews; dates and sources of other reviews are included.

Courseware Report Card—Elementary and Secondary Editions
Educational Insights
150 W. Carob Street
Compton, CA 90220
Price: $59.50 each; $95.00 for both
Total reviews published: 206
Reviews per issue: 25-30
Issues per year: 5 each
Review format: Each 2–4 page review includes a brief overview and a one paragraph content summary, followed by detailed descriptions and evaluative comments in the areas of performance, ease of use, error handling, appropriateness (both in computer use, and for grade level), documentation, and educational value. Reviews written by teachers and staff specialists; publishers' responses are printed in later issues. Available in separate editions for users of Apple, Atari, Commodore, and Radio Shack machines.

DISC Project
DISC Project, IICD, Oakland Schools
2100 Pontiac Lake Road
Pontiac, MI 48054
Price: $20 for the single volume
Total reviews published: 91
Reviews per issue: (Not applicable)
Issues per year: (Not applicable)
Review format: Four paragraphs: behavioral objectives, content description, major strengths, and major weaknesses; the microSIFT checklist is included. Reviews are written by teachers with no student input. Only recommended programs are included in the volume, which also provides lesson-planning materials and worksheets.

EPIE Evaluations
Educational Products Information Exchange
Box 18
Teacher's College, Columbia University
New York, NY 10027
Price: $125/year
Total reviews published: 60
Reviews per issue: 30
Issues per year: 4
Review format: Two to four pages as follows: overall ratings in instructional design and software design; brief summary by teacher-reviewer; information on curriculum role, goals and objectives, contents, methods and approach, and evaluation and management. Reviewer evaluates general program structure, how teacher and students use program, and instructional/educational value of program. Student input limited to observation of student users. Includes references to other reviews.

Evaluations
Province of British Columbia
Ministry of Education, Province Ed. Media Center
7351 Elmbridge Wy.
Richmond, BC Canada V6X 1B8
Price: (Unavailable)
Total reviews published: 200
Reviews per issue: 25
Issues per year: 9
Review format: One paragraph description of content and format, one paragraph summary of evaluator's comments on strengths and weaknesses. Rating on 1-5 scale in content, instructional quality, and technical quality. Future issues will include 2-4 paragraphs of description and comment. Reviews are written by teachers, with heavy student input.

Journal of Courseware Review
Apple Computer
20525 Mariana Avenue
Cupertino, CA 95014
Price: $5.95/issue
Total reviews published: 31
Reviews per issue: 15
Issues per year: Variable
Review format: No standard format; very comprehensive reviews, including description of content and format, and evaluation. Reviews written by staff specialists, with no student input. Only Apple-compatible programs are reviewed. The publication is available through Apple dealers.

microSIFT Reviews
microSIFT, NWREL
300 S.W. Sixth Avenue
Portland, OR 97204
Price: Varies, according to source
Total reviews published: 150
Reviews per issue: 25/quarter
Issues per year: Varies
Review format: One page of comments in the areas of instructional objectives, instructional prerequisites, content and structure, potential uses, major strengths and weaknesses, and a 21-item checklist. All reviews are a composite of at least two teacher-reviewers' comments, with some student input. Available through regional and local educational services agencies; for the agency nearest you, contact microSIFT. Also published in *The Computing Teacher, AEDS Monitor, School Microware Reviews,* and *ACCESS.*

SECTOR
Special Education Technical Online Resources
Exceptional Child Center
Utah State University
Logan, UT 84322
Price: $8 for the complete package
Total reviews published: 58
Reviews per issue: Varies
Issues per year: The complete package of SECTOR reviews is available upon request on an ongoing basis. The package is amended monthly.
Review format: Two to three pages of ratings and comments regarding content, instructional design, recordkeeping/management, and ease of use. A descriptive overview follows. Each review reflects input from a number of teachers.

Software Reports
Allenbach Industries
2101 Las Palmas
Carlsbad, CA 92008
Price: $42.95 + updates
Total reviews published: 382
Reviews per issue: 200 (planned)
Issues per year: 4 updates (planned)
Review format: One paragraph description of content, followed by an A B C grade in documentation, ease of use, program content, instructional technique, and educational usefulness. An overall grade is given with a summary comment. Reviews written by teachers and staff specialists. No reviews of programs graded below C- are published. Information on guarantee, preview, backup and replacement policies, and volume discounts is included, as is a one-page "at a glance" summary for each subject area.

Digest of Software Reviews: Education
Digest of Software Reviews
1341 Bulldog Lane, Suite C
Fresno, CA 93710
Price: $52.95/year
Total reviews published: 150
Reviews per issue: 50
Issues per year: 4
Review format: Rather than providing reviews, the *Digest* provides abstracts and indices of reviews from over 60 publications in the U.S. and Canada. A program is selected only if it has at least two reviews to be abstracted. Entries include a one paragraph publisher's description and a 40 to 80 word abstract of evaluative comments from all available reviews. Full reference information for the original reviews is provided, as well as Dewey Decimal classification and subject headings for cataloging. Programs are selected to achieve a balance between levels and subjects. EL

PUBLICATION TYPES IN RIE

(September 1974 - December 1983)

RANK	CODE	PUBLICATION TYPE	DATE INITIATED	ACCESSIONS CODED BY PUBTYPE	PERCENT OF ACCESSIONS CARRYING PUBTYPE
1	143	Research/Technical Reports	9/74	45,551	31.9
2	150	Conference Papers/Speeches (Single Papers)	9/74	29,921	21.0
3	141	Project/Program Descriptions	9/74	16,847	11.8
4	050	Guides - General	9/74	14,011	9.8
5	120	Opinion Papers	9/74	8,297	5.8
6	052	Teaching Guides (For Teacher)	7/79	7,893	5.5
7	010	Books	9/74	6,801	4.8
8	131	Bibliographies	9/74	6,412	4.5
9	055	Guides - Non Classroom (For Support Staff)	7/79	6,360	4.5
10	070	Information Analyses	9/74	5,417	3.8
11	142	Evaluative/Feasibility Reports	7/79	4,475	3.1
12	051	Instructional Materials (For Learner)	7/79	4,465	3.1
13	110	Numerical/Quantitative Data	9/74	3,693	2.6
14	021	Conference Proceedings	9/74	3,086	2.2
15	160	Tests, Measurement Instruments	9/74	2,637	1.8
16	040	Dissertations (Level Undetermined)	9/74	2,492	1.7
17	090	Legal/Legislative/Regulatory Materials	9/74	2,305	1.6
18	080	Journal Articles	9/74	2,120	1.5
19	022	Serials	7/79	1,456	1.0
20	132	Directories/Catalogs	9/74	1,403	1.0
21	140	Reports - General	7/79	1,066	.7
22	999	Miscellaneous	9/74	887	.6
23	020	Collected Works	7/79	635	.4
24	060	Historical Materials	9/74	620	.4
25	071	ERIC Information Analysis Products	6/80	556	.4
26	134	Vocabularies/Classifications	9/74	325	.2
27	042	Masters Theses	7/79	278	.2
28	130	Reference Materials - General	7/79	247	.2
29	041	Doctoral Dissertations	7/79	181	.1
30	030	Creative Works	7/79	166	.1
31	100	Audiovisual Materials	9/74	134	.1
32	043	Practicum Papers	7/79	89	.06
33	170	Translations	7/79	52	.04
34	171	Multilingual/Bilingual Materials	4/83	48	.04
35	133	Geographic Materials	9/74	14	.01
		TOTAL		180,891	

NOTE: Number of Accessions in this Period of Time = 142,765

$\frac{180,891}{142,765}$ = 1.3 Pubtypes per Accession

ERIC DIGEST REVIEW FORM

Title: _____ Program Code: _____

Audience: _____ Project Director: _____

CRITERIA	RATINGS		
Please rate the short report on each of the categories below by checking the appropriate rating.	Release as it	Needs revision	Don't release
A. CONTENT			
The content is			
1. Accurate	___	___	___
2. Current	___	___	___
3. Focused on essential subject matter	___	___	___
4. Based on important references	___	___	___
5. Objective/factual/balanced	___	___	___
6. Appropriate for intended audience	___	___	___
B. STYLE			
The material presented includes			
1. An informative overview that serves as an introduction to the topic	___	___	___
2. A logical flow of ideas/concepts	___	___	___
The language is			
3. Grammatically correct	___	___	___
4. Clear and understandable	___	___	___
C. EQUITY			
The language used			
1. Encompasses both sexes	___	___	___
2. Avoids derogatory references to any groups/agencies	___	___	___

OVERALL QUALITY (Circle appropriate response)	Excellent	Very Good	Good	Fair	Poor

(OVER)

Suggestions for Improvement. Please indicate priority of recommendations: A. essential--"must do"; B. important--"should do"; C. relevant--"nice to do"

Reviewer Signature: _____ Date: _____

Position: _____

Institution: _____

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Page 1 of 1

NEW CLEARINGHOUSE PUBLICATIONS

CH	PUBLICATIONS
CE	The following ERIC Digests have been developed and are available from ERIC/ACVE. For free copies, please contact Judy Wagner, (800) 848-4815 or BRS TB8Ø. (1) Career Education for the Underemployed; (2) Career Development in Adult Basic Education; (3) Human Resource Development, an Introduction; (4) Retirement Education Programs; (5) Part-time Teachers in Adult and Vocational Education.
CG	Famine at the Feast: A Therapist's Guide to Working with the Eating Disordered, by H. Mitzi Doane, 111p., 1983, $10.50. A guidebook for counselors and therapists of all disciplines who work with bulimics and anorexics. Includes definitions and clinical characteristics of the disorders, a psychodevelopmental profile of the clients, and therapeutic techniques for individuals, families, and groups. Counseling Youth for Employability: Unleashing the Potential, by Edwin L. Herr and Thomas E. Long, 139p., 1983, $10.75. A timely work providing a comprehensive view of the work context, emerging occupations, and employability skills for today's youth. Summarizes reports of programs and techniques that facilitate youth employability, defined as the traits and skills necessary to meet the demands of the workplace. Issues in Training Marriage and Family Therapists, by Barbara F. Okun and Samuel T. Gladding, Editors, 146p., 1983, $9.75. A unique collection of eleven papers in the following areas: systems problems in new program development and implementation; alternative forms of training and supervision in marriage and family counseling in university-based programs; and training components for divorce and single-parent family counseling. Resources for Guidance Program Improvement (Vol. 2), by Mary C. Frenza, Garry R. Walz, Helen L. Mamarchev, and Anaruth Gordon, 311p., 1983, $17.75. Designed like volume one to provide busy counselors with ready access to current, practical programs, activities and references. Covers four areas: Guidance Program Models, Guidance and Computers, Counseling for Personal/Social Concerns, and Counseling Students with Special Needs. Cumulative Subject Index of ERIC Documents in Counseling and Personnel Services, 1977-1982, compiled by ERIC/CAPS, 608p., 1983, $25.00. An indispensable reference tool listing over 5,200 counseling titles acquired by ERIC/CAPS and announced in RIE from 1977 to 1982. Shaping Counselor Education Programs in the Next Five Years: An Experimental Prototype for the Counselor of Tomorrow, by Garry R. Walz and Libby Benjamin, Editors, 209p., 1983, $10.95. Sixteen papers from the 1983 ACES Flagship Conference scanning the future of counseling. Covers a variety of subjects: creative leadership and paradigm shifts; changes in counselor education with regard to research, new fields of counseling, cultural pluralism, and sex equity; a systems approach to professional identity; the impact of technology, including ethical issues and the need for renewal; the future direction of guidance; and the challenge to counselors of the coming one-world society. Searchlights Plus, computer searches of the ERIC database from 1966 to 1983, including a review and analysis of selected documents. $5.00 each. (1) Counselors and Testing: Academic Testing (14+); (2) Needs Assessment in Counseling, Guidance, and Personnel Services (21+); (3) Counseling for Career Change (24+); (4) Divorce and Single-Parent Family Counseling (26+); Career Resource Centers (31+).
TM	TM Report 85, Reporting Test Scores to Different Audiences, by Joy Frechtling and N. James Myerberg. A complimentary copy will be sent to each Clearinghouse in February. New and revised bibliographies: (1) Computer-Assisted Tailored Testing; (2) Minimum Competency Testing: General Issues; (3) Surveys of State Minimum Competency Testing Programs; (4) Teacher-Made Tests New Digests and Mini-bibliographies: (1) Coaching for Tests; (2) Computerized Adaptive Testing; (3) Minimum Competency Testing and The Handicapped.

SOURCE JOURNAL INDEX UPDATES--MARCH (1st QUARTER, 1984)

Additions:

None

Deletions:

NCTM Yearbook
Graduate Woman
Journal of Veterinary Medical Education
Journal of Podiatric Education
Zeilsprache Deutsch

Changes:

Title: The 2-year College Mathematics Journal is now The College Mathematics Journal

Classroom Computer News is now Classroom Computer Learning

Audio-Visual Language Journal is now British Journal of Language Teaching

Coverage:
Journal of Child Language will now be covered selectively as will:
Journal of Legal Education
Educational Record
Journal of Medical Education
Higher Education
Journal of Higher Education
New Directions for Higher Education
New Directions for Institutional Advancement
New Directions for Institutional Research
New Directions for Experiential Learning

Price: Association for Communication Administration Bulletin is now single copy-$7.00, not $6.00

Communication Quarterly is now single copy-$10.00, not $5.00

Journal of Applied Communication Research is now $10.00, inst. $15.00, sc $7.00

Address: Western Journal of Speech Communication can be obtained from: Lynn Wells, Fine Arts Div., Saddleback Community College, 28000 Marguerite Parkway, Mission Viejo, CA 92692

2829

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RIEFEB84

REMOVE LIST

A. DUPLICATES (6)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
FL 013 940	ED 230 036/FL 013 697	RIEOCTS3	FAC
IR 010 769	ED 213 393/IR 010 014	RIEJUL82	FAC
PS 013 838	/PS 013 091	RIEAPR83 (pulled from)	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CS 504 392	ED 214 521/IR 010 093	RIEAUG82	FAC
HE 016 689	ED 214 908/SP 019 951	RIEAUG82	FAC

3. Duplicates Appearing in RIE in December 1983 and January and February 1984

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
HE 016 581	ED 233 107/UD 023 012	RIEDEC83	FAC

4. Total Number of 1984 Duplicates through Latest Issue - 34

B. REMOVES (8)

Accession Removed	Reason for Removal
EC 160 067	Pulled by FAC
FL 013 947-948	Pulled by CERIC
HE 016 608	Pulled by CERIC
IR 050 400	Pulled by CH
PS 013 560	Pulled by CERIC
RC 013 948	Pulled by CH
RC 014 345	Pulled by CERIC

C. DELAYED (16)

Accession	Moved To
CE 037 005	RIEMAR84
CG 016 928	"
EC 160 045	"
EC 160 437	"
EC 160 439	"
EC 160 443-44[illegible]	"
HE 016 691	"
HE 016 697	"
IR 050 430	"
IR 050 541	"
SE 043 170	"
TM 830 552	"
TM 830 597	"
TM 830 627	"
UD 023 054	"

SUMMARY OF CIJE INPUT BY CH (FOR JAN. 84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	90	20	6	
CG	170	15	5	
CS	96	7	0	
EA	138	11	0	
EC	19	2	0	
FL	35	7	0	
HE	145	24	3	
IR	114	20	2	
JC	58	5	0	
PS	54	4	9	
RC	40	4	0	
SE	209	25	33	
SO	136	16	11	
SP	67	12	0	
TM	76	9	0	
UD	62	10	7	
TOTALS	1509	191	76	

Attachment 8
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR FEB 84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	61	16	3	151
CG	132	17	0	302
CS	189	22	3	285
EA	95	10	0	233
EC	85	8	12	104
FL	45	7	5	80
HE	84	11	0	229
IR	146	37	4	260
JC	13	2	0	71
PS	37	4	0	91
RC	9	2	0	49
SE	160	17	16	369
SO	165	21	3	301
SP	102	14	0	169
TM	70	8	0	146
UD	69	13	9	131
TOTALS	1462	209	55	2971

Attachment 9
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RIE INPUT BY CLEARINGHOUSE (RIEFEB84)

CH	RECEIVED REG	RECEIVED PF	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	2
CE	165	7	-	30	-	142	258
CG	70	2	-	15 (1-PF)	-	56	112
CS	152	5	2	30	1	128	163
EA	49	10	6	7 (1-PF)	-	57	129
EC	93	5	-	22	1	75	134
FL	63	1	-	10	3	51	100
HE	110	11	-	21 (9-PF)	3	88	148
IR	109	4	-	21	2	90	166
JC	47	28	3	10 (11-PF)	-	57	91
PS	64	2	-	15	2	49	94
RC	60	5	-	14 (2-PF)	2	47	97
SE	84	2	-	17 (1-PF)	-	68	106
SO	53	31	-	12 (5-PF)	-	67	121
SP	71	3	-	12	-	62	149
TM	99	-	1	29	-	71	115
UD	59	6	-	17	-	50	89
TOTALS	1349	124	+12	-312*(30-PF)	-14	=1159(94-PF)	2174

PF=Practice File

*Total includes 296 documents from week 5 of February that were moved to March.

Attachment 10
Page 1 of 1

CONFERENCES/MEETINGS/WORKSHOPS

CH	DATE	LOCATION	CH STAFF	NOTES
CE	11/16/83	Ohio State University	Susan Imel	Conference Name: Sixth Nationwide Vocational Education Dissemination Conference. Susan Imel gave a presentation on "Dissemination in Adult Education, What's in it for You?" The session's co-presenter was Jane Zinner, Director, California Dissemination Network for Adult Educators.
CE	11/28-30/83	New York	Susan Imel	Conference Name: Eighth Annual Competency-Based Adult Education Conference. Susan Imel made the following presentations: (1) Educational Technologies: Questions for Competency-Based Educators; (2) ERIC: Information Source for CBAE.
CE	---	Philadelphia, Pennsylvania	Susan Imel	Conference Name: National Adult Education Conference. This conference was sponsored by the American Association for Adult and Continuing Education (AAACE). Susan Imel led the following presentations: (1) Perspectives on Retirement Planning, with Carl Brahce, University of Michigan, ERIC/ACVE IAP author; (2) ERIC: An Adult Education Information Source; (3) Infusing Career Development in Adult Basic Education, with Richard S. Deems of Richard S. Deems and Associates, Ames, IA., ERIC/ACVE IAP author.
CE	12/2-6/83	Anaheim, California	Juliet Miller	Conference Name: American Vocational Association. Juliet Miller gave four presentations which included "What Can Vocational Educators Learn from Career Education/Private Sector Collaboration," "Learning Styles Roundtable," "A Second Look at the Goals of Career Education," and "Career Development and Cognitive Styles."
CS	9/8/83	University of Illinois	Anne Auten	Presented a workshop to 25 graduate students on searching ERIC both manually and by computer.
CS	9/9/83	University of Illinois	Anne Auten	Presented a workshop to 10 graduate students on searching ERIC both manually and by computer.
CS	9/12/83	Champaign, Illinois	Anne Auten	Conference Name: Libraries and the Microcomputer—An Illinois-Indiana Institute and Microcomputer Fair. In cooperation with ERIC/EECE shared time in an ERIC exhibit booth and demonstrated ERIC's self-contained MICROsearch software for the Apple II+.
CS	9/14/83	University of Illinois	Anne Auten	Presented a workshop to 35 undergraduate students on how to use ERIC.
CS	9/22/83	Arcola, Illinois	Anne Auten	Presented a workshop to an extramural group of classroom teachers (grades 3-12) on ERIC database searching. The teachers were very interested in the potential of searching the ERIC database with their microcomputers.
CS	9/28-30/83	Monticello, Illinois	Jane McClellan	Conference Name: Illinois Association for Personalized Learning Programs 1983 Allerton Park Conference. Distributed ERIC materials to 100 junior college teachers.
CS	10/10/83	Chicago, Illinois	Anne Auten	Conference Name: ONLINE '83 Conference and Exposition. In cooperation with ERIC/EECE, shared an exhibit space and conducted computer searches of ERIC.

CH	DATE	LOCATION	CH STAFF	NOTES
CS	10/83	University of Illinois	Anne Auten	Presented a workshop to 20 undergraduate students on how to use ERIC.
CS	10/21-22/83	Macomb, Illinois	Anne Auten	Conference Name: Illinois Association of Teachers of English. Sponsored an ERIC exhibit and an ERIC session on word processing and composition instruction.
CS	10/27-29/83	Charleston, South Carolina	Charles Suhor	Conference Name: Southeastern Regional Conference of the National Council of Teachers of English. Charles Suhor, Director of ERIC/RCS, conducted a session on "Thinking Skills in the Teaching of Composition."
CS	10/28/83	University of Illinois	Anne Auten	Presented a workshop to 21 preservice teachers on how to use ERIC.
CS	11/2/83	University of Illinois	Anne Auten	Presented a workshop to 15 undergraduates on how to use ERIC.
CS	11/21-23/83	Denver, Colorado	Charles Suhor Karl Koenke Jane McClellan Anne Auten	Conference Name: National Council of Teachers of English, 73rd Annual Convention. In addition to staffing the ERIC display, Anne Auten conducted three ERIC sponsored all-day workshops on "Using a Word Processor in Composition Instruction: Help or Hindrance?"; Charles Suhor was a panelist on a "Computers in the English Program" discussion; and Jane McClellan chaired a session on "Approaches to Writing Instruction."
CS	12/1/83	Arcola, Illinois	Anne Auten	Presented a workshop on word processing and composition to a University of Illinois extramural class.
CS	12/1/83	University of Illinois	Anne Auten	Presented a computers and composition workshop to 25 graduate students.
CS	12/7-12/83	Indianapolis, Indiana	Jane McClellan Anne Auten	Conference Name: National Forum on Excellence in Education. Cooperated with ERIC/EECE in exhibiting ERIC materials and conducting computer searches.
EC	1/25-28/84	Reno, Nevada	Don Erickson Jean Nazzaro	Conference Name: National Conference on Technology and Special Education. Almost 1,000 persons, largely of the decision-maker variety, attended the conference. Many of the recognized leaders in this field were on the program in various capacities. A highlight of the conference was the exhibit show which featured 63 companies and/or agencies with products and services of interest to the attendees. ERIC/EC was one of the popular exhibits at the conference; Jean Nazzaro reported that significant interest was shown in the products and services of our Clearinghouse as well as in the ERIC system as a whole.
TM	1/27/84	ETS	Barbara Wildemuth	An introduction to ERIC was provided to 22 staff of the New Jersey Department of Education. Several members of the audience had performed online searches of ERIC, and one person was actively using his personal computer to do searches at home.
TM	1/31/84	ETS	Barbara Wildemuth	Conference Name: Invitational Symposium on Long-Range Planning for Microcomputer Use in Schools. Three of New Jersey's leading school districts participated in sharing their experiences with microcomputers and defining issues to be considered in planning for microcomputer use.
UD	11/18/83	Kansas	Michael Webb	Mr. Webb conducted an information seminar for the Kansas City Public Schools for 30 central office staff, curriculum specialists, and planning and evaluation personnel. Computer searches were also conducted and ERIC/CUE products were displayed and distributed.
UD	12/6/83	Boston Public Schools	Michael Webb	Mr. Webb gave two information seminars: an overview of ERIC and a special workshop for curriculum personnel. Twenty-three computer searches were conducted and ERIC and Clearinghouse products were distributed.

Volume: 8
Number: 3/4
Date: March/April 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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MAINTAINING THE INTEGRITY OF THE CLEARINGHOUSE PREFIX, OR, THE IMPORTANCE OF STAYING WITHIN YOUR SCOPE

The documents announced in Resources in Education (RIE) are arranged in what a librarian would call a classified arrangement. The announcements are grouped by Clearinghouse and each Clearinghouse is described as covering documents within a particular subject scope. The basic purpose of such classified arrangements in abstract journals is to facilitate browsing within the particular field of interest to the user. For example, the user who chooses to scan only the announcements of the IR Clearinghouse should reasonably expect to find only materials dealing with information, library, and educational media and technology matters. This is one reason for ERIC to ensure that the Clearinghouses restrict their announcements to documents that can reasonably be justified as falling within their scope of interest.

In addition, each ERIC computer record contains information (in the form of the Clearinghouse prefix) that forever links that record to the inputting Clearinghouse and to the subject area covered by that Clearinghouse. This prefix can and is used in online computer searching to restrict search output to the announcements of particular Clearinghouses. As the ERIC database grows in size, this search technique can be a valuable and useful method for achieving high relevance and avoiding excessive "hits." This is a second reason for ERIC to ensure that Clearinghouses stay within their subject scopes.

Whether it is because of reduced document input or other reasons, the ERIC system is experiencing fewer transfers of documents between Clearinghouses. Clearinghouses are tending to hang onto documents that they acquire and to process them, sometimes without careful regard as to whether they fall within their subject scope. About the only time this can be justified is when it is judged more important to keep a particular series of documents together and in proper sequence in RIE, e.g., commissioned papers of the National Commission on Excellence in Education.

Clearinghouses are advised to maintain the integrity of their subject scope area and not to detract from it by permitting announcements under their prefix that cannot be justified topically and that can be confusing to the user.

...Central ERIC

EDRS INITIATES 800 NUMBER FOR INQUIRIES (NOT ORDERS)

Effective May 1, 1984, EDRS will have an 800 telephone number providing nationwide free telephone access to EDRS for inquiries and general information (but not for microfiche or paper copy orders). EDRS's policy about telephone orders remains the same: no orders will be accepted over the telephone.

The 800 number is 1-800-227-ERIC. (Virginia residents must still use the old number (703) 841-1212).

All ERIC Clearinghouses are requested to publicize this new easy access telephone number for EDRS through the various channels available to them.

...Jim Prevel (Central ERIC)

"FRENCH NIE" REQUESTS ERIC CLEARINGHOUSE PUBLICATIONS

The National Institute for Educational Research in Paris, has sent a request to ERIC to be placed on the distribution lists of the ERIC Clearinghouses to receive as many of the Clearinghouse products as possible.* The Institute has a Resource Center that it is in the process of developing and it wants to collect as much of the ERIC output as possible.

Clearinghouses are requested to give this request their careful consideration and to place this French equivalent of the National Institute of Education (NIE) on distribution for as much free material as is feasible.

The address to which ERIC Clearinghouse publications should be sent is as follows:

Institute National de Recherche Pedagogique
(National Institute for Educational Research)
Centre de Documentation Recherche
(Resource Center for Research)
29 rue d'Ulm
75230 Paris, CEDEX 05
France

...Frank Bryars (Central ERIC)

*The Institute has, in turn, offered to send their publications to Central ERIC (which will be transmitted to the appropriate Clearinghouses).

RE-SUBMITTING DOCUMENTS THAT HAVE BEEN RETURNED TO THE CLEARINGHOUSE FOR REVIEW OR ADDITIONAL WORK

Occasionally Central ERIC (usually Frank Bryars) or the Facility cause a document to be returned to the submitting Clearinghouse for review, change, or additional work. If such documents are then re-submitted to the Facility, they should not be "hidden" within a regular shipment and a regular log. They should be handled separately and submitted on a separate log. They shouldn't be re-transmitted online.

The reason for segregating re-submissions is that the Facility saves the original resumes for a period of 3-4 months specifically to allow for the possibility of re-submission. But we have to know that it is a re-submission. We don't want to count it twice and we need to go to a special place in the computer to recover the "saved" resume. Re-submissions are no problem to us if they are identified as such, but they can cause a lot of trouble and grief if they are not brought to our attention or if the bibliographic data is re-transmitted online to overlay data already in existence.

Your attention to this special handling for re-submissions would be greatly appreciated.

...Carolyn Weller (ERIC Facility)

ERIC CLEARINGHOUSE PUBLICATIONS (19--) NO LONGER TO BE PRINTED IN QUANTITY BY GPO

As a result of a recommendation from the ERIC Technical Steering Committee, the bibliography ERIC Clearinghouse Publications (19--) will no longer be printed by GPO for general distribution. The committee found that most Clearinghouses made very little use of this publication and concluded that the money allocated for its printing could be used for other, more useful, products.

We will continue to compile the annual listing of IAPs; however, only a limited number of copies will be produced by the Facility for primarily within-system use.

...Pat Coulter (CERIC)

RIE RECIPIENTS (STATISTICAL/GEOGRAPHICAL ANALYSIS)

The Facility has obtained the GPO list of RIE subscribers and the GPO list of Depository Libraries that automatically receive RIE. Both lists are up-to-date as of March 1984.

Attached are two Tables that constitute a statistical/geographical analysis of these two lists. The number of RIE recipients in each country and state/territory of the U.S. are shown in Table 1 (Attachment 1). Table 2 (Attachment 2) compares, by state, the RIE recipients in 1979 (the last time the lists were analyzed), with the RIE recipients in 1984 (i.e., four years later). During that time, RIE suffered a net loss of 575 recipients.

- Eleven (11) states show small gains, with the largest being Pennsylvania (+ 14) and Florida (+10).
- Two states stayed even (Indiana and Wyoming).
- Thirty-seven (37) states, and the District of Columbia, lost recipients, with the largest losers in absolute numbers being:

• Massachusetts	(- 74)
• California	(- 63)
• Ohio	(- 58)
• District of Columbia	(- 52)
• New Jersey	(- 31)
• New York	(- 31)

By percentage, the largest losers were:

• District of Columbia	(- 57%)
• Arizona	(- 52%)
• Delaware	(- 50%)
• Idaho	(- 50%)
• Massachusetts	(- 44%)
• Vermont	(- 42%)
• Ohio	(- 41%)

...Ted Brandhorst (ERIC Facility)

SEARCHING THE ERIC AND ECER DATABASES AND ELIMINATING DUPLICATES

Periodically the EC Clearinghouse refines its technique for eliminating duplicates when doing a computer search involving both the ERIC and ECER (Exceptional Child Education Resources) databases. The latest version of this advice sheet (dated November 1983) is reproduced here as Attachment 3.

Technical questions concerning this technique should be addressed to Lynn Smarte at EC (703) 629-3660, Ext. 289).

...Ted Brandhorst (ERIC Facility)

CIJE SCHEDULE

Oryx Press has submitted its CIJE Schedule for the six-month period, June - December 1984). Please see Attachment 4.

...Elizabeth Pugh (ERIC Facility)

AACD VISITS CAPS CLEARINGHOUSE

ERIC/CAPS had the pleasure of an all-day visit from two staff members of our major professional association, the American Association for Counseling and Development, whose headquarters are in Alexandria, Virginia. Bill Hunter, assistant executive director for business, finance and administrative relations, and Sylvia Nisenoff, professional information specialists, came to Ann Arbor on February 9 for all of us to get to know one another and to discuss possibilities for professional collaboration. The meeting was a successful exchange of ideas and experiences, and we hope it will be the forerunner of a number of mutual endeavors.

...Debbie Herbert (CG)

DR. WALZ RECEIVES HUMANITARIAN AWARD

Dr. Garry Walz, Director of the ERIC Clearinghouse on Counseling and Personnel Services, received the 1984 Wrenn Award for a Humanitarian and Caring Person from the American Association for Counseling and Development (formerly APGA) at its annual conference in Houston, Texas, March 18-22, 1984. C. Gilbert Wrenn, for whom the award was named, has been a respected leader in the guidance profession for over fifty years. The award is particularly meaningful to Garry because Dr. Wrenn has been his mentor.

...Carol S. Mills (CG)

ERICKSON AND SMARTE VISIT COLUMBUS, OHIO

Don Erickson and Lynn Smarte spent March 12-14, 1984 in Columbus, Ohio visiting a number of different agencies. Our purpose was to assess the effectiveness of some of our Clearinghouse procedures and products with both user groups and other similar service providers. We had a very profitable visit with Julie Miller and her staff. Unfortunately our time schedule did not allow a visit to Bob Howe and his group. We highly recommend this type of site visit. It was very useful to us.

...Donald K. Erickson (EC)

CERIC CONDUCTS SITE VISIT AT EC

The ERIC Clearinghouse on Handicapped and Gifted Children had the pleasure of hosting a meeting with Chuck Hoover, Alan Moorehead, and Kevin Arundel on Monday, March 19. This get-together masqueraded as a site visit, but accomplished several outcomes: (1) It gave the EC staff a chance to interact with NIE officials and to hear what's going on in the agency; (2) It gave us the opportunity to meet our new project monitor, Kevin Arundel (Judi Conrad got "bumped upstairs"); (3) It permitted us to test out the new site visit forms (they worked fine); and (4) Oh yes, as a site visit the meeting went just fine.

...Donald K. Erickson (EC)

SMEAC INFORMATION REFERENCE CENTER COUNT OF USER ASSISTANCE EFFORTS TOPS 100,000 IN 1983

Ohio State University's SMEAC Information Reference Center (which includes the ERIC Clearinghouse for Science, Mathematics, and Environmental Education (ERIC/SMEAC), the U.S. Environmental Protection Agency Instructional Resources Center (EPA/IRC) for water quality education and training, and related activities) provided materials, print and non-print, and information directly to more than 100,000 individuals, agencies, and organizations during 1983. Services were provided to people in every state and territory in the United States and in 39 other countries. An approximate average of 100 requests for assistance were received each day.

SMEAC staff members produced 16 fact sheets and bulletins distributed to a total of more than 70,000 people, made presentations or provided workshops and exhibits for more than 40 professional associations and other groups, produced more than 20 publications exceeding 70 pages in length (and involved more than 225 people from the United States and 12 foreign countries in their development), and published articles in journals distributed to more than 300,000 people.

...Robert W. Howe (SE)

TEACHERS COLLEGE/UD CLEARINGHOUSE RECEIVE NDN TECHNICAL ASSISTANCE CONTRACT

Teachers College, through the ERIC Clearinghouse on Urban Education, has received a three-year contract to provide technical assistance in the area of technology to the National Diffusion Network. Dr. Erwin Flaxman is the Director of the new project.

In general, the scope of work entails:

(1) developing a file (on disks) of adoptions of NDN projects (approved by the Joint Dissemination Review Panel);

(2) providing technology technical assistance to projects in the network and to the National Diffusion Network Division in the Department of Education; and

(3) linking members of the Network with one another using new electronic technologies.

We look forward to a closer relationship in the future between ERIC and the National Diffusion Network through this project.

...Erwin Flaxman (UD)

ERIC/UD'S INVOLVEMENT WITH THE URBAN SUPERINTENDENTS NETWORK

Dr. Erwin Flaxman and the staff of the ERIC Clearinghouse on Urban Education are working with the Regional Programs-sponsored Urban Superintendents Network. The staff has developed summaries of the major reform commission reports and studies and has developed matrixes of their findings. Some meeting programs were jointly planned by the Clearinghouse and the NIE Urban Team on issues related to current efforts to reform education. In the future, the Clearinghouse will be developing other synthesis products.

...Erwin Flaxman (UD)

PROCESSING ADVISORIES

PROCESSING ADVISORY——DOCUMENT PREPARATION——DOCUMENTS WITH SOMETHING MISSING

There has been a marked increase over the past year in the number of documents received that are missing pages, sections, appendixes, or named attachments. The missing material has generally not been noticed by the Clearinghouse and its absence is not detected until either the Facility paginator notices it while paginating or the Facility editor notices it while checking the actual contents of the document against the Table of Contents.

The responsibility for providing a complete and filmable document rests with the Clearinghouses and all documents should receive a page-by-page check before they are submitted for RIE. Incomplete documents, if not detected at the Facility, embarrass both the author and ERIC and the re-filming and microfiche re-distribution necessary to correct the error are costly.

...Central ERIC

DONNA CASPER REPLACES SUSAN SOMMER AT SO

Susan Sommer left the ERIC Clearinghouse for Social Studies/Social Science Education on March 16 to pursue her career in recreation. Donna Casper has replaced Susan as RIE Processing secretary and User Services secretary.

...Cindy Cook (SO)

NAME CHANGE FOR DEVON GRIFFITH (NOW PHILLIPS) AT SP

Devon Griffith, editor with the SP Clearinghouse, was married on April 14 and will henceforth be known as Devon Phillips.

...Devon Phillips (SP)

DIANE FLANAGAN REPLACES PAT PINE AT SP

Pat Pine, CIJE Indexer/Abstractor at SP, has left for the life of a freelance writer and researcher. While we were sorry to have Pat leave, we welcome Diane Flanagan, a former elementary school teacher, who will assume the part-time position.

...Francie Gilman (SP)

LIST OF ATTACHMENTS

Attachment 1: RIE Recipients Statistics By Country and By State (of U.S.)

Attachment 2: RIE Recipients (A Comparison Between 1979 and 1984)

Attachment 3: Searching the ERIC and ECER Databases and Eliminating Duplication (Revised November, 1983)

Attachment 4: CIJE Schedule (Six Month Period, June - December 1984)

Attachment 5: Revisions in CIJE Coverage (April 1984)

Attachment 6: EDRS Customer Service Report for March, 1984

Attachment 7: RIE Input by Clearinghouse (RIEMAR84)

Attachment 8: Summary of CIJE Input by Clearinghouse (RIEMAR84)

Attachment 9: Summary of CIJE Input by Clearinghouse (RIEAPR84)

Attachment 10: Remove List (RIEMAR84)

Attachment 11: ERIC Clearinghouse Publications

Attachment 12: Workshops/Conferences/Meetings

RIE RECIPIENTS

March 1984

STATISTICS BY COUNTRY AND BY STATE (OF U.S.)

FOREIGN COUNTRY	RIE SUBSCRIBER
Argentina	2
Australia	94
Austria	1
Bahamas	1
Belgium	4
Brazil	10
Canada	147
Chile	4
China	3
Colombia	1
Costa Rica	1
Czechoslovakia	1
Denmark	3
Egypt	1
England	64
Fiji	1
Finland	11
France	10
Hong Kong	2
Hungary	2
India	5
Indonesia	1
Iran	1
Iraq	3
Ireland (Republic of)	5
Israel	9
Italy	10
Japan	16
Jordan	1
Kuwait	1
Malaysia	5
Mexico	11
Netherlands	23
New Zealand	9
Nigeria	3
Northern Ireland	6
Norway	14
Peru	1
Philippines	7
Portugal	3
Saudi Arabia	2
Scotland	10
Singapore	3
South Africa	14
Spain	18
Sweden	8
Switzerland	5
Taiwan	4
Tasmania	3
Thailand	4
Tunisia	1
Turkey	4
USSR (Russia)	2
Venezuela	1
Wales	2
West Germany	39
Yugoslavia	2
TOTAL	617

STATE OF U.S.	RIE SUBSCRIBER	DEPOSITORY LIBRARY	TOTAL RIE RECIPIENTS
Alabama	17	20	37
Alaska	5	5	10
Arizona	8	8	16
Arkansas	8	15	23
California	107	60	167
Colorado	15	17	32
Connecticut	14	17	31
Delaware	3	3	6
District of Columbia	25	14	39
Florida	61	29	90
Georgia	29	21	50
Hawaii	8	5	13
Idaho	1	6	7
Illinois	67	41	108
Indiana	21	28	49
Iowa	25	15	40
Kansas	14	15	29
Kentucky	15	16	31
Louisiana	7	20	27
Maine	10	9	19
Maryland	51	15	66
Massachusetts	74	20	94
Michigan	36	34	70
Minnesota	24	20	44
Mississippi	15	10	25
Missouri	19	23	42
Montana	2	7	9
Nebraska	17	11	28
Nevada	1	3	4
New Hampshire	11	7	18
New Jersey	81	39	120
New Mexico	1	8	9
New York	185	70	255
North Carolina	28	28	56
North Dakota	6	6	12
Ohio	37	45	82
Oklahoma	13	17	30
Oregon	12	13	25
Pennsylvania	103	48	151
Rhode Island	3	7	10
South Carolina	31	17	48
South Dakota	4	8	12
Tennessee	27	19	46
Texas	61	51	114
Utah	1	9	10
Vermont	7	7	14
Virginia	50	27	77
Washington	42	14	56
West Virginia	12	10	22
Wisconsin	33	22	55
Wyoming	2	6	8
TOTAL	1451	985	2436
OUTLYING TERRITORY OF THE U.S.			
Guam	1	2	2
Puerto Rico	13	3	16
Virgin Islands	2	1	3
American Samoa	---	1	1
Trust Territory of Pacific Islands			
TOTAL	16	8	24

RIE RECIPIENTS

(A COMPARISON BETWEEN 1979 AND 1984)

STATE	RIE RECIPIENTS IN 1979	RIE RECIPIENTS IN 1984	GAIN OR LOSS	PERCENT CHANGE
Alabama	52	37	-15	-29%
Alaska	8	10	+ 2	+25%
Arizona	33	16	-17	-52%
Arkansas	22	23	+ 1	+ 4.5%
California	230	167	-63	-27%
Colorado	44	32	-12	-27%
Connecticut	43	31	-12	-28%
Delaware	12	6	- 6	-50%
District of Columbia	91	39	-52	-57%
Florida	80	90	+10	+12.5%
Georgia	61	50	-11	-18%
Hawaii	16	13	- 3	-19%
Idaho	14	7	- 7	-50%
Illinois	125	108	-17	-14%
Indiana	49	49	=	=
Iowa	53	40	-13	-25%
Kansas	26	29	+ 3	+12%
Kentucky	35	31	- 4	-11%
Louisiana	33	27	- 6	-18%
Maine	14	19	+ 5	+36%
Maryland	62	66	+ 5	+ 6%
Massachusetts	168	94	-74	-44%
Michigan	93	70	-23	-25%
Minnesota	59	44	-15	-25%
Mississippi	22	25	+ 3	-14%
Missouri	47	42	- 5	-11%
Montana	13	9	- 4	-31%
Nebraska	30	28	- 2	- 7%
Nevada	5	4	- 1	-20%
New Hampshire	28	18	-10	-36%
New Jersey	151	120	-31	-21%
New Mexico	14	9	- 5	-36%
New York	286	255	-31	-11%
North Carolina	74	56	-18	-24%
North Dakota	11	12	+ 1	+ 9%
Ohio	140	82	-58	-41%
Oklahoma	29	30	+ 1	+ 3%
Oregon	38	25	-13	-34%
Pennsylvania	137	151	+14	+10%
Rhode Island	16	10	- 6	-38%
South Carolina	46	48	+ 2	+ 4%
South Dakota	13	12	- 1	- 8%
Tennessee	51	46	- 5	-10%
Texas	129	114	-15	-12%
Utah	15	10	- 5	-33%
Vermont	24	14	-10	-42%
Virginia	94	77	-17	-18%
Washington	82	56	-26	-32%
West Virginia	26	22	- 4	-15%
Wisconsin	59	55	- 4	- 7%
Wyoming	8	8	=	=
TOTAL	3011	2436	+46 -621	

*NET: -575

DEPARTMENT OF INFORMATION SERVICES
THE COUNCIL FOR EXCEPTIONAL CHILDREN

THE ERIC CLEARINGHOUSE ON
HANDICAPPED AND GIFTED CHILDREN

Searching the ERIC and ECER Databases and Eliminating Duplication

(Revised November, 1983)

When and why you should search both the ERIC and ECER databases

A comprehensive literature search on a topic related to handicapped or gifted students should include both the ERIC and Exceptional Child Education Resources (ECER) databases.

About 50% of the citations in ECER are also in ERIC; however, a search of the ECER database will include the following types of materials not generally covered in ERIC:

* books
* dissertations
* nonprint professional materials

The ECER database also includes full abstracts of journal articles.

On the other hand, ERIC includes hundreds of special education references not available in the ECER database.

How to search ERIC and ECER

When searching the same topic in both ERIC and ECER, you need to do two things to eliminate duplicate citations:

1. Eliminate the ERIC journals contributed by the EC clearinghouse from ERIC.
2. Eliminate the ERIC documents (EDs) from ECER.

Examples

BRS

Run your search in ERIC:

1_: learning-disabilities and self-concept
RESULT 141
2_: 1 not (ej.an. and ec.ch.)
RESULT 101

Run the same search in ECER:

1_: learning-disabilities and self-concept
RESULT 202
2_: 1 not ed.an.
RESULT 161

These are your final sets which will include few or no duplicate citations.

THE COUNCIL FOR EXCEPTIONAL CHILDREN OPERATES THE ERIC CLEARINGHOUSE ON HANDICAPPED AND GIFTED CHILDREN UNDER A CONTRACT WITH THE NATIONAL INSTITUTE OF EDUCATION

1920 Association Drive, Reston, Virginia 22091 • (703) 620-3660

DIALOG

Run your search in ERIC (File 1):

```
? s learning disabilities and self concept
            5118 LEARNING DISABILITIES
            8521 SELF CONCEPT
        1   141  LEARNING DISABILITIES AND SELF CONCEPT
? s ch=ec
        2 27282 CH=EC
? limit2/ej
        3 16133 2/EJ
? c 1 not 3
        4   101   1 NOT 3
```

Run the same search in ECER (File 54):

```
? s learning disabilities and self concept
            6697 LEARNING DISABILITIES
            1130 SELF CONCEPT
        1   202  LEARNING DISABILITIES AND SELF CONCEPT
? s sl not ch=ed
            11802 CH=ED
        2   159  SI NOT CH=ED
```

These are your final sets which will include few or no duplicate citations.

Notes:

1. If the search strategy is longer than the example above, you may want to "save" it after running in ERIC and "EXECUTE" in ECER. Just be careful that the final steps to eliminate duplicates are different for the ERIC and ECER searches.

2. If you have any questions about this method of searching ERIC or ECER, call Lynn Smarte at CEC/ERIC, 703-629-3660, ext. 289.

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CIJE SCHEDULE*

(Six Month Period, June - December 1984)

	ISSUE MONTHS						
	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TUESDAY CLEARINGHOUSE TO FACILITY	4/10/84 4/17/84 4/24/84 5/1/84	5/8/84 5/15/84 5/22/84 5/29/84 6/5/64	6/12/84 6/19/84 6/26/84 7/3/84	7/10/84 7/17/84 7/24/84 7/31/84 8/7/84	8/14/84 8/21/84 8/28/84 9/4/84	9/11/84 9/18/84 9/25/84 10/2/84 10/9/84	10/16/84 10/23/84 10/30/84 11/6/84
THURSDAY FACILITY TO ORYX PRESS	4/19/84 4/26/84 5/3/84 5/10/84	5/17/84 5/24/84 5/31/84 6/7/84 6/14/84	6/21/84 6/28/84 7/5/84 7/12/84	7/19/84 7/26/84 8/2/84 8/9/84 8/16/84	8/23/84 8/30/84 9/6/84 9/13/84	9/20/84 9/27/84 10/4/84 10/11/84 10/18/84	10/25/84 11/1/84 11/8/84 11/15/84

*Provided by Oryx Press

Attachment 4
Page 1 of 1

REVISIONS IN CIJE COVERAGE*

(APRIL 1984)

JOURNALS ADDED:

COGNITIVE PSYCHOLOGY, q, $94.00; Academic Press, Inc., 111 Fifth Avenue, New York, New York 10003 (TM)

COMPUTERS, READING, AND LANGUAGE ARTS, q, $14.00 Inst. $18.00; Modern Learning Publishers, Inc., 6517 Liggett, Oakland, California 94611 (CS)

REMEDIAL AND SPECIAL EDUCATION (RASE) (bm), James M. Kauffman, Senior Editor, PRO-ED, 5341 Industrial Oaks Boulevard Austin, Texas 78735 (EC)

TOPICS IN LANGUAGE DISORDERS, q, Margaret Quinlin, Editorial Director, Aspen Systems Corporation, 16792 Oakmont Ave., Gaithersburg, Maryland 20877 (EC)

WRITING INSTRUCTOR, sa, $12.00, Inst. $16.00; The Freshman Writing Program, University of Southern California, Los Angeles, California 90089-1291 (CS)

JOURNALS DELETED:

BRITISH JOURNAL OF PSYCHOLOGY (CG)

CLEARING HOUSE (CS)

COLLEGE STUDENT AFFAIRS JOURNAL (CG)

COLLEGE STUDENT JOURNAL (CG)

CRIME AND DELINQUENCY (CG)

CRIMINAL JUSTICE AND BEHAVIOR (CG)

DISCOURSE PROCESSES (CS)

ENVIRONMENTAL PSYCHOLOGY AND NONVERBAL BEHAVIOR (CG)

EXCEPTIONAL EDUCATION QUARTERLY (EC)

GROUP AND ORGANIZATIONAL STUDIES (CG)

INTERNATIONAL JOURNAL OF FAMILY THERAPY (CG)

JOURNAL FOR SPECIAL EDUCATION (EC)

JOURNAL OF EXPERIMENTAL PSYCHOLOGY: HUMAN PERCEPTION AND PERFORMANCE (TM)

JOURNAL OF EXPERIMENTAL PSYCHOLOGY: LEARNING, MEMORY, AND COGNITION (TM)

JOURNAL OF FAMILY ISSUES (CG)

*Provided by Oryx Press

REVISIONS IN CIJE COVERAGE (CONT.)
(April 1984)

JOURNALS DELETED (CONTINUED)

JOURNAL OF GERONTOLOGY (CG)

JOURNAL OF HUMANISTIC PSYCHOLOGY (CG)

JOURNAL OF MANAGEMENT (CG)

JOURNAL OF RESEARCH IN PERSONALITY (CG)

JOURNAL OF THE ASSOCIATION FOR THE STUDY OF PERCEPTION (CG)

JOURNAL OF THOUGHT (TM)

NJEA REVIEW (TM)

PERCEPTUAL AND MOTOR SKILLS (TM)

READING IMPROVEMENT (CS)

CHANGES:

COMMUNICATION: JOURNALISM EDUCATION TODAY (C:JET) (CS) changed from cover-to-cover to selective status

JOURNALISM QUARTERLY (CS) changed from cover-to-cover to selective status

JOURNAL OF THE NATIONAL ASSOCIATION FOR WOMEN DEANS, ADMINISTRATORS, AND COUNSELORS (CG) word "ADMINISTRATORS" deleted

READING HORIZONS (CS) changed from cover-to-cover to selective status

READING PSYCHOLOGY (CS) changed from cover-to-cover to selective status

READING WORLD (CS) changed from cover-to-cover to selective status

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CUSTOMER SERVICE REPORT*
MARCH, 1984

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ADMINISTRATION
25 CAPITAL ST.
CONCORD, N.H. 03301-6396

CANCELLATIONS

NONE

*Provided by EDRS

RIE INPUT BY CLEARINGHOUSE (RIEMAR84)

CH	RECEIVED REG	RECEIVED PF	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	2
CE	103	4	30	38 (1-PF)	-	99	357
CG	54	5	16 (1-PF)	13 (1-PF)	-	62	174
CS	119	3	30	69	1	82	245
EA	46	21	8 (1-PF)	21 (13-PF)	-	54	183
EC	66	3	29	18	-	80	214
FL	19	-	10	11	-	18	118
HE	80	16	29 (9-PF)	49 (21-PF)	-	76	224
IR	72	3	21	22 (2-PF)	2	72	238
JC	26	4	21 (11-PF)	15	2	34	125
PS	60	-	15	20	1	54	148
RC	63	-	16 (2-PF)	15 (2-PF)	-	64	161
SE	61	2	18 (1-PF)	16	2	63	169
SO	47	2	17 (5-PF)	13	-	53	174
SP	47	11	13	26	-	45	194
TM	96	3	29	26 (2-PF)	3	99	214
UD	47	15	17	25 (14-PF)	1	53	142
TOTALS	1007	92	+319 (30-PF)	-397 (56-PF)	-12	=1009 (66-PF)	3183 (216-PF)*

*Total Practice File (PF) for December 1983 - March 1984 = 314)

Attachment 7
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR MARCH 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	88	23	4	239
CG	172	15	0	474
CS	188	23	0	473
EA	120	12	0	353
EC	249	20	28	353
FL	56	9	0	136
HE	82	13	0	311
IR	70	19	2	330
JC	36	4	0	107
PS	44	4	0	135
RC	34	7	0	83
SE	224	23	22	593
SO	144	20	0	445
SP	84	10	0	253
TM	74	11	0	220
UD	62	10	0	193
TOTALS	1727	223	56	4698

Attachment 8
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR APRIL 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	128	23	14	367
CG	135	23	0	609
CS	200	16	15	673
EA	191	15	0	544
EC	154	16	0	507
FL	91	15	5	227
HE	83	13	2	394
IR	135	29	7	465
JC	28	5	0	135
PS	47	3	0	182
RC	46	7	4	129
SE	104	13	13	697
SO	189	24	0	634
SP	38	6	0	291
TM	72	9	0	292
UD	117	17	8	310
TOTALS	1758	234	68	6456

Attachment 9
Page 1 of 1

RIEMAR84

REMOVE LIST

A. DUPLICATES (8)

1. Resubmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
PS 013 891	ED 233 816/PS 013 817	RIEOCT83	Facility
UD 023 161	ED 215 067/UD 022 246	RIEAUG82	Facility

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CS 007 326	ED 229 875/EA 015 661	RIEOCT83	Facility
SE 043 303	ED 229 442/TM 830 347	RIESEP83	Facility
SE 043 304	ED 230 594/TM 830 378	RIEOCT83	Facility

3. Duplicates Appearing in RIE Within Last Three Months

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
IR 010 844	ED 234 947/RC 014 334	RIEFEB84	Facility
IR 010 848	ED 234 949/RC 014 336	RIEFEB84	Facility
TM 830 732	ED 235 731/HE 016 708	RIEMAR84	Facility

B. REMOVES (51)

Accession Removed	Reason for Removal
CE 037 106	Pulled by Facility
CE 800 021	Pulled by CERIC
CG 400 175	Pulled by CERIC
CS 007 322	Pulled by Facility
EC 160 826	Pulled by CERIC
FL 013 984-987	Pulled by Facility. Document parts not analyzed.
HE 016 652	Pulled by CERIC
HE 016 753	"
IR 010 856	Pulled by Facility
IR 010 862	"
IR 050 477	Pulled by CERIC

2867

RIEMAR84
REMOVE LIST - continued
Page Two

Accession Removed	Reason for Removal
JC 830 803	Pulled by CERIC
PS 013 873	Pulled by Facility
SE 043 389	Pulled by CERIC
SE 043 402	"
SP 023 244-257	Pulled by Facility
TM 830 612	Pulled by CERIC
TM 830 747	"
TM 832 008-009	"
UD 022 911	Pulled by CERIC
UD 022 913	"
UD 022 919-920	"
UD 023 187	"

C. DELAYED (90)

Accession	Moved To
CE 037 005	RIEAPR84
CS 207 904-927	"
CS 207 929-944	"
EA 015 885	"
EA 015 914	"
EA 015 945-956	"
HE 016 286-287	"
HE 016 289	"
HE 016 297-302	"
HE 016 304-314	"
HE 016 316	"
IR 060 009	"
IR 020 033	"
JC 830 810-818	"
RC 014 109	"
RC 014 116	"
SO 015 097	"

ERIC CLEARINGHOUSE PUBLICATIONS

CH	PUBLICATION
CE	The following ERIC Digests have been developed and are available from the ERIC Clearinghouse on Adult, Career, and Vocational Education. For free copies, please contact Judy Wagner, (800) 848-4815 or BRS TB8Ø. • Career Education for the Underemployed • Career Development in Adult Basic Education • Human Resource Development: an Introduction • Retirement Education Programs • Part-time Teachers in Adult and Vocational Education The following ERIC Digests on Excellence have been developed: • Effective Schools Research and Vocational Education • Effects of Career Education on Student Achievement and Retention • Learning the New Basics through Vocational Education • Employers Expectations of Vocational Education The following major publication in the 1983 series have been produced: • Preretirement Planning: Individual, Institutional, and Social Perspectives. by Carol I. Brahce. • Career Development in Adult Basic Education Programs, by Richard S. Deems. • Using Information in Career Development: From Cognitions to Computers, by Lenore W. Harmon. • Microcomputer Software for Adult Vocational Education: Guidelines for Evaluation, by Antonia Stone. • Review and Synthesis of Research in Trade and Industrial Education by Curtis R. Finch. • Reemployment Assistance for Laid-off Workers, by Robert G. Wegmann. • Human Resource Development: the Perspective of Business and Industry, by Leonard Nadler.

ERIC CLEARINGHOUSE PUBLICATIONS (CONT.)

CH	PUBLICATIONS
CG	The following are new publications from ERIC/CAPS:

- Famine at the Feast: A Therapists's Guide to Working with the Eating Disordered, by H. Mitzi Doane, 111p., $10.50.

  A guidebook for counselors and therapists of all disciplines who work with bulimics and anorexics. Includes definitions and clinical characteristics of the disorders, a psychodevelopmental profile of the clients, and therapeutic techniques for individuals, families, and groups.

- Counseling Youth for Employability: Unleasing the Potential, by Edwin L. Herr and Thomas E. Long, 139p., 1983, $10.75.

  A timely work providing a comprehensive view of the work context, emerging occupations, and employability skills for today's youth. Summarizes reports of programs and techniques that facilitate youth employability, defined as the traits and skills necessary to meet the demands of the workplace.

- Issues in Training Marriage and Family Therapists, by Barbara F. Okun and Samuel T. Gladding, Editors, 146p., 1983, $9.75.

  A unique collection of eleven papers in the following areas: systems problems in new program development and implementation; alternative forms of training and supervision in marriage and family counseling in university-based programs; and training components for divorce and single-parent family counseling.

- Resources for Guidance Program Improvement (Vol. 2), by Mary C. Frenza, Garry R. Walz, Helen L. Mamarchev, and Anaruth Gordon, 311p., 1983, $17.75.

  Designed like volume one to provide busy counselors with ready access to current, practical programs, activities and references. Covers four areas: Guidance Program Models, Guidance and Computers, Counseling for Personal/Social Concerns, and Counseling Students with Special Needs.

ERIC CLEARINGHOUSE PUBLICATIONS (CONT.)

CH	PUBLICATIONS
CG	• Cumulative Subject Index of ERIC Documents in Counseling and Personnel Services, 1977-1982, compiled by ERIC/CAPS, 608p., 1983, $25.00. An indispensable reference tool listing over 5,200 counseling titles acquired by ERIC/CAPS and announced in RIE from 1977 to 1982. • Shaping Counselor Education Programs in the Next Five Years: An Experimental Prototype for the Counselor of Tomorrow, by Garry R. Walz and Libby Benjamin, Editors, 209p. 1983, $10.95. Sixteen papers from the 1983 ACES Flagship Conference scanning the future of counseling. Covers a variety of subjects: creative leadership and paradigm shifts; changes in counselor education with regard to research, new fields of counseling, cultural pluralism, and sex equity; a systems approach to professional identity; the impact of technology, including ethical issues and the need for renewal; the future direction of guidance; and the challenge to counselors of the coming one-world society. • Searchlights Plus, computer searches of the ERIC database from 1966 to 1983, including a review and analysis of selected documents in the search, $5.00 each: • Counselors and Testing: Academic Testing (14+) • Needs Assessment in Counseling, Guidance, and Personnel Services (21+) • Counseling for Career Change (24+) • Divorce and Single-Parent Family Counseling (26+) • Career Resource Centers (31+)
EC	The following are new publications from ERIC/EC: • Judicial Interpretation of the Education for All Handicapped Children Act, January 1984. H. Rutherford Turnbull, III, Esq., and Craig R. Fiedler, Esq., 24p. $6.00, Stock No. 277, New IAP. Reviews current judicial interpretations of the major policy and implementation issues stemming from P.L. 94-142.

ERIC CLEARINGHOUSE PUBLICATIONS (CONT.)

CH	PUBLICATIONS
EC	• Enrichment Through Creative Arts. Claire S. Krause, 1984, $6.00, New IAP, approx. 80p. • Proceedings of the National Conference on the Use of Microcomputers in Special Education, Hartford, CT, March 10-12, 1983, 1984, Michael M. Behrmann, Editor and Liz Lahm, Assistant Editor, 218pp., $20. New IAP.
PS	ERIC/EECE has sold 241 copies of its recent publication, Talks with Parents: On Living with Preschoolers, by Clearinghouse Director Lilian G. Katz. March sales got an added boost as a result of a mention included in Parents Magazine (circulation 1,500,000), with 56 of 91 new orders originating from that source.
SO	The following are new publication from SO: • Microcomputers in the Social Studies Classroom, Edited by Robert B. Abelson, 144p, $8.95) Offers a series of articles designed to make the educator "feel comfortable with computers." Topics include why and how microcomputers are being used in schools, evaluating courseware, and social and educational issues and directions. • Data Book of Social Studies Materials and Resources, Vol. 9, Edited by Laurel R. Singleton, 188p, $10. Offers analyses of over 100 current or newly revised teacher and student resource materials. Separate sections evaluate elementary curriculum materials, secondary curriculum materials, teacher resource materials, and ERIC documents. A list of new supplementary materials is also included. The following is a new ERIC Digest: • "Teaching About the Constitution." Copies available from SO. The following are new Reference Sheets (copies available from SO): • Latin American Studies • World History/World Cultures • Global Studies • Microcomputers and Social Studies • Evaluating Social Studies Programs

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	Feb. 17	Troy, Alabama	Judy Wagner	Judy Wagner gave a day-long workshop to faculty and librarians at Troy State University. Approximately 35 attended the seminar that included a detailed description of the ERIC system, how to submit documents, and how to search the database. The workshop was videotaped and will be used at Troy State for those who were unable to attend the sessions.
CE	March 15	Columbus, Ohio	Susan Imel	Conference Name: National Association of Industry/Education Cooperation Conference Susan Imel's presentation was based on two of CE's 1983 major publications and was entitled "Employment Assistance for Laid-Off Workers: the Role of Educators." It was based on papers by Robert Wegmann and Richard Deems.
CG	Feb. 22	Michigan	CG Staff	Conference Name: Michigan School Testing Conference. Jeanne Bleuer and Mary Frenza presented a session on using the microcomputer to search ERIC and provided demonstration searching of the newly available online database, Mental Measurements Yearbook. Lynette Kosky and Carol Mills staffed the CAPS booth which also displayed material from TM.
CG	March 6-7	Grayslake, Illinois	Garry Walz Jeanne Bleuer	Conference Name: Lake County Career Guidance Consortium "Impact of Technology on Schools and Students" Garry R. Walz, dinner address on March 6: "What the technological future holds for society, education and counseling.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
				Jeanne Bleuer and Garry R. Walz, day-long workshop on March 7: Counseling in a high tech age, specifically helping counselors develop (1) an awareness of the characteristics of high tech society; (2) an understanding of potential new counselor roles and methods appropriate to a high tech society; (3) an awareness and acquisition of useful resources; and (4) an action strategy for becoming tomorrow's counselor today.
CG	March 18-22	Houston, Texas	Staff	Conference Name: Annual Convention of the American Association for Counseling and Development • "Counselors and Computers" - Walz/Bleuer • "The Quintessential Counselor" - Walz/Benjamin • "Accountability in Counseling" - Bleuer/Frenza
CG	March 22-24	Detroit, Michigan	Staff	Conference Name: Educating Tomorrow---Exploring Alternative Futures Together Sponsors: World Future Society, MetroDetroit Chapter; Macamb Intermediate School District; Oakland Schools; Wayne Intermediate School District. Special issue tracks: • "Cool Heads or Warm Hearts? The Effective Person of Tomorrow Will Need To Be Technologically Proficient AND Interpersonally Skilled" ---Walz/Bleuer • "Uses of 'New Tech' in Administration---Applications and Implications" ---Bleuer
CG	March 30	Oakland Univ., Michigan	Garry Walz	Annual Convention of the Graduate Counseling Student Association "Tomorrow's Counselor...Today" Walz, keynote speaker, on future trends and development in counseling.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
EC	April 25-27	Washington, DC	Staff	ERIC/EC's big promotion event of the year was held in the beautiful new Washington, DC Convention Center. The Clearinghouse takes part in an extensive exhibit as a part of the annual convention of the host organization.
PS	March 11	Springfield, Illinois	Lilian Katz	On March 11 a conference organized by Michael Madigan, Speaker of the Illinois House of Representatives on "School Reform and Improvement" was held in Springfield. Some 700 people from around the state representing a variety of groups and educational roles were invited to the conference. Lilian Katz served as a participant on a panel entitled "Renewing Confidence in Education Through Discipline and Improving the Role of the Home, School and Community," one of 10 panels on special topics in education. Following presentations by each panelist, the invited participants were encouraged to ask questions, state their views and report on problems and programs in their own communities.
SO	March 8-10	Los Angeles, California	Jim Davis	Conference Name: California Council for the Social Studies Jim Davis co-presented in an all-day workshop on K-12 social studies skill development. He also staffed an ERIC booth.

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Number: 5
Date: May 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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Talks with Parents Selling Well 4
Dr. Jack T. Cole Becomes New Director of RC 4

LIST OF ATTACHMENTS 5

NETWORK NEWS

ORYX PRESS——PRICE LIST FOR ERIC-RELATED PRODUCTS

The "Price List for ERIC-Related Products" published by Oryx Press has recently been revised by Oryx Press. Certain items have gone out-of-print and postage costs have changed for other items.

The revised list is provided as Attachment 1. If you are using this list in any way in your reference activity, please replace the earlier copies with this revised and up-to-date version.

...Nancy Stewart (ERIC Facility)

ERIC DIGESTS FILE

The ERIC Digests Online File project is on schedule, according to the ERIC/EECE project staff. To date, the 20 sample Digests to be revised have been selected and delivery dates arranged. The project staff has completed and returned computer searches to help Clearinghouses update these particular Digests.

Twenty new Digest topics have also been identified and scheduled, and all 16 Clearinghouses have been sent guidelines for the preparation of future Digests, as well as a reference style sheet.

It is anticipated that, funds permitting, the second year of the Digest file-building project will see the expansion of the file to encompass all Clearinghouses' scope areas and audiences. For this reason, all Digests should be written to the new style guidelines so that they may quickly and easily be processed for the online file.

A small group of ERIC Digests will soon appear as a file on The Source in its new "Personal Computing" Section. Although the Digests used on The Source will constitute only a small segment of those first forty Digests (primarily those that deal with computers in education), trying out this segment of the ERIC Digest File on The Source will give all the Clearinghouses a chance to see and comment on the full text format and the searching options planned for this kind of file. We will also have an opportunity to test user reaction to the file. If your Clearinghouse would like to contribute a technology-related Digest to be placed on The Source test file, please call Mima Spencer or Dianne Rothenberg at ERIC/EECE immediately.

Meanwhile, negotiations with other online vendors are underway. We hope to see the entire Digest File mounted online and made publicly accessible on several online vendors within the next half year.

...Mima Spencer (PS)

EDRS CHANGES TELEPHONE NUMBER

When CMIC moved its offices from its previous location at 3030 North Fairfax Drive, Arlington, Virginia to its present location at 3900 Wheeler Avenue, Alexandria, Virginia, the telephone company assigned it the number of (703) 823-0500. As a courtesy to its users, CMIC originally decided to keep (at considerable expense) the well-known number (703) 841-1212 for its EDRS customers. CMIC has now decided to drop that number, and henceforth will be using the company number of (703) 823-0500 for its general CMIC/EDRS operations.

At the same time, EDRS has added an 800 number to be used for inquiries dealing with documents, microfiche prices, availability, etc. As before, no telephone orders will be accepted on either number. While the new 800 number is intended primarily for customer use, the Clearinghouses are invited to use the number as well.

Toll Free Number: (800) 227-ERIC (i.e., 227-3742)
(For use in all states except Virginia, Hawaii, and Alaska. Does not include Canada).

Virginia, Hawaii,
Alaska: (703) 823-0500

...Elizabeth Pugh (ERIC Facility)

ERIC/ACVE TRIES NEW ACQUISITION STRATEGY

In an effort to uncover new sources of material for ERIC, staff at ERIC/ACVE have been meeting with Research Specialists who are staff at the National Center for Research in Vocational Education (NCRVE). During the meetings, NCRVE staff share information about their current research projects, as well as make suggestions regarding groups and organizations that might serve as potential acquisitions sources. ERIC/ACVE staff have used the meetings as an opportunity to provide NCRVE staff with more detailed information about ERIC acquisitions. Meetings have resulted in several new acquisitions sources and an increased understanding of ERIC needs by the NCRVE staff.

...Susan Imel (CE)

ERIC/ACVE GETS NEW MICROCOMPUTER

ERIC/ACVE has acquired an IBM-PC/XT microcomputer equipped with built-in modem (Smartmodem 1200B), a hard disk and 2 disk drives, QuadRAM Drive—a disk emulation program, dBASEII, and WordStar. An acquisitions database and formats for statistical reporting are currently being installed. This ERIC acquisitions file will serve as the core database for other databases developed at the National Center, such as ROME, VECM, and RIVE. Under development are an acquisitions on-order file, an Acquisitions Data Report (ADR) subfile for eventual online transmission, a Clearinghouse mailing list file, and a CIJE journal log file.

...Sandra Kerka (CE)

TALKS WITH PARENTS SELLING WELL

ERIC/EECE has sold 241 copies of its recent publication entitled Talks with Parents: On Living with Preschoolers, by Clearinghouse Director Lilian G. Katz. March sales got an added boost as a result of a mention included in Parents Magazine (circulation 1,500,000), with 56 of 91 new orders originating from that source.

...Mima Spencer (PS)

DR. JACK T. COLE BECOMES NEW DIRECTOR OF RC

New Mexico State University is pleased to announce that Jack T. Cole, Ph.D., became Director of the ERIC Clearinghouse on Rural Education and Small Schools, effective May 1, 1984. Dr. Cole has been with the College of Education at New Mexico State University since 1976 and is currently completing a sabbatical at Keele University where he is gathering information on educational services in rural England.

...Dr. David R. Byrne, Dean
New Mexico State University

LIST OF ATTACHMENTS

Attachment 1: Oryx Press Price List for ERIC-Related Products

Attachment 2: ERIC Document Reproduction Service Customer Service Report, April 1984

Attachment 3: RIE Input by Clearinghouse (RIEAPR84)

Attachment 4: RIE Input by Clearinghouse (RIEMAY84)

Attachment 5: Remove List - RIEAPR84

Attachment 6: Remove List - RIEMAY84

Attachment 7: Conferences/Meetings/Workshops

ORYX PRESS

PRICE LIST FOR ERIC-RELATED PRODUCTS

	SUBSCRIPTION PRICE						POSTAGE COSTS (ADDITIONAL)								
								POSTAGE (1982-84)		POSTAGE (1981)		POSTAGE (1980)		POSTAGE (1979)	
	Back Years					Current									
	1979	1980	1981	1982	1983	1984	Library	Fourth Class	(1) Foreign	Fourth Class	(1) Foreign	Fourth Class	(1) Foreign	Fourth Class	(1) Foreign
CURRENT INDEX TO JOURNALS IN EDUCATION (CIJE)															
• Monthly Issues (12)	O.P.	O.P.	$125.00	$125.00	$125.00	$150.00	$12.00	$14.50	$25.00	$ 5.00	$10.00	---	---	---	---
• Semiannual Cumulations (Abstracts and Indexes)	(3) O.P.	(3) O.P.	(3) O.P.	$125.00	$125.00	$150.00	$ 6.00	$ 6.00	$21.50	---	---	---	---	---	---
• Monthly Issues and Semiannual Cumulations	O.P.	O.P.	O.P.	$250.00	$250.00	$300.00	$18.00	$20.50	$46.50	---	---	---	---	---	---
• Single Issues	$15.00	$15.00	$ 15.00	$ 15.00	$ 15.00	$ 15.00	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
RESOURCES IN EDUCATION (RIE)								POSTAGE 1983		POSTAGE 1981-82		POSTAGE 1979-80			
• Abstracts (Two Volumes)	(1) $45.00	(1) $65.00	$115.00	$115.00	$130.00			$ 6.00	$11.50	$ 5.00	$15.00	$4.25	$ 8.50		
• Indexes (One Volume)	(1) $23.75	(1) $23.75	$ 45.00	$ 45.00	$ 65.00			$ 5.50	$ 9.25	$ 2.50	$ 9.00	$3.50	$ 6.00		
• Abstracts and Indexes (Three Volumes)	(1) $68.75	(1) $88.75	$160.00	$160.00	$195.00			$11.50	$20.75	$ 7.50	$24.00	$7.75	$14.50		
THESAURUS OF ERIC DESCRIPTORS															
• 10th Edition (1984)	$45.00 Domestic (includes postage, if prepaid)														
MICROFICHE PRODUCTS															
• CIJE Abstracts (1969-1980)	$ 750.00														
• CIJE Abstracts (1981-1982)	$ 85.00														
• RIE Abstracts (1966-1980)	$ 750.00														
• RIE Abstracts (1981-1982)	$ 85.00														
• RIE/CIJE Combined Subject Index (1966-1980)	$ 950.00														
• RIE/CIJE Combined Subject Index (1981-1982)	$ 85.00														
• RIE/CIJE Abstracts and Combined Subject Index															
• 1966-1980	$2200.00														
• 1981-1982	$ 255.00														

Footnotes:

(1) Foreign postage rate includes registered mail costs.

(2) Single issue price includes postage.

(3) Available in microfiche only.

Revised April 1984, by Oryx Press

Attachment 1
Page 1 of 1

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.

CUSTOMER SERVICE REPORT
APRIL, 1984

NEW

UNIVERSITY OF WISCONSIN/STEVENS POINT
L.R.C. LIBRARY, REFERENCE DEPARTMENT
STEVENS POINT, WI. 54481

BRANDON UNIVERSITY
JOHN E. ROBBINS LIBRARY
BRANDON, MANITOBA, R7A 6A9
CANADA

U.S. DEPARTMENT OF LABOR
BUREAU OF INTERNATIONAL AFFAIRS
WASHINGTON, D.C. 20210

CANCELLED

NONE

RIE INPUT BY CLEARINGHOUSE (RIEAPR84)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	4
CE	138	5	38	36	6	134	491
CG	90	3	12	20	1	84	258
CS	150	40	69	30	-	229	574
EA	37	3	21 (13-PF)	2	1	58	241
EC	84	18	17	22	1	96	310
FL	31	1	8	1	-	39	157
HE	79	2	42 (21-PF)	16	2	105	329
IR	59	3	19 (2-PF)	14	-	67	305
JC	47	16	15 (9-PF)	12	-	66	191
PS	58	2	19	16	1	62	210
RC	52	5	15	11	-	61	222
SE	59	6	14	17	-	62	231
SO	69	7	13	15	-	74	248
SP	51	11	13	8	-	67	261
TM	56	3	24	11	-	72	286
UD	49	3	10	15	1	46	188
TOTALS	1110	128	+349 (47-PF)	-251	-13	=1323 (175-PF)	4506 (391-PF)*

*PF = Practice File
Total Practice File for December 1983 - April 1984 = 489

Attachment 3
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEMAY84)

CH	RECEIVED REG	RECEIVED PF	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	5
CE	121	36	37	3	2	189	680
CG	80	5	20	-	-	105	363
CS	110	11	30	1	-	160	734
EA	115	7	3	1	1	123	364
EC	28	9	21	20 (6-PF)	-	38	348
FL	59	1	-	1	-	59	216
HE	81	-	15	5	3	88	417
IR	51	6	13	4	2	64	369
JC	44	2	10	-	-	56	247
PS	55	19	15	3	1	85	295
RC	61	4	11	4	1	71	293
SE	48	13	13	1	2	71	302
SO	61	7	15	1	-	82	330
SP	53	11	8	-	-	72	333
TM	44	7	11	4	-	58	344
UD	53	-	12	4	-	61	249
TOTALS	1075	138	+234	-52 (6-PF)	-12	=1383 (132-PF)	5889 (523-PF)*

*PF = Practice File
Total Practice File for December 1983 - April 1984 = 489

Attachment 4
Page 1 of 1

RIEAPR84

REMOVE LIST

A. DUPLICATES (8)

1. Readmission of Clearinghouse's Own Input

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
PS 013 977	ED 235 895/PS 013 898	RIEMAR84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 037 380	ED 226 808/JC 830 135	RIEJUL83	FAC
CG 017 048	ED 229 157/PS 013 514	RIESEP83	FAC
EA 016 149	ED 233 112/UD 023 025	RIEDEC83	FAC

3. Duplicates Appearing in RIE in February, March, and April

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EC 160 870	ED 237 213/PS 013 961	RIEAPR84	FAC
HE 016 782	ED 237 133/JC 830 507	RIEAPR84	FAC
HE 016 815	ED 237 329/SE 043 413	RIEAPR84	FAC
UD 023 107	ED 235 588/EA 016 153	RIEAPR84	FAC

B. REMOVES (22)

Accession Removed	Reason for Removal
CE 037 137-139	Pulled by CERIC
CE 037 186	"
CE 037 485-489	Pulled by FAC
HE 016 641	Pulled by CERIC
HE 016 784	"
IR 050 529	Pulled by CERIC
JC 830 512	Pulled by CERIC
JC 830 522	"
PS 013 967	Pulled by CERIC
SE 043 397-398	Pulled by CERIC
SE 043 540	"
SE 043 565	"
UD 023 186	Pulled by CERIC
UD 023 210-211	"

C. DELAYED (8)

Accession	Moved To
CE 037 451	Delayed
EC 160 873	Delayed
EC 160 880	RIEMAY84
FL 014 094	Delayed
IR 010 895	Delayed
IR 050 503	RIEMAY84
SP 023 709-710	RIEMAY84

Week 5 of RIEAPR84 was moved to RIEMAY84.

RIEMAY84

REMOVE LIST

A. DUPLICATES (8)

1. Readmission of Clearinghouse's Own Input

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
HE 016 899	ED 236 975/HE 016 660	RIEAPR84	FAC
HE 016 911	ED 230 121/HE 016 185	RIEOCT83	FAC
HE 016 958	HE 016 649	RIEMAY84	CERIC

2. Duplicate Appearing in RIE Three Months or More Ago

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 037 848	ED 228 321/TM 830 246	RIEAUG83	CH

3. Duplicates Appearing in RIE in March, April, and May

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 037 697	ED 237 140/JC 830 520	RIEAPR84	FAC
PS 014 069	ED 236 323/CE 037 321	RIEAPR84	CH
RC 014 491	ED 236 944/FL 014 110	RIEAPR84	FAC
SE 043 697	ED 238 391/HE 016 945	RIEMAY84	FAC

4. Total Number of 1984 Duplicates through Latest Issue - 59

B. Removes (18)

Accession Removed	Reason for Removal
CS 503 838	Pulled by CERIC
EA 016 260	Pulled by FAC
IR 050 546	Pulled by CERIC
IR 050 556-557	"
IR 050 570	Pulled by FAC/CH
IR 050 573	"
PS 014 041	Pulled by CH
PS 014 046	Pulled by CERIC
RC 014 523-524	Pulled by CERIC

Accession Removed	Reason for Removal
SE 043 677	Pulled by CERIC
SE 043 773	"
SO 014 736	Pulled by CERIC
UD 023 286-289	Pulled by CERIC

C. Delayed (36)

Accession	Moved To
CE 037 578-580	Delayed
EC 161 110-123	Delayed
EC 165 137-142	RIEJUN84
FL 014 156	Delayed
HE 015 674-675	Delayed
HE 016 649	Delayed
HE 016 852	Delayed
HE 016 923	Delayed
PS 014 066	Delayed
RC 014 508	RIEJUN84
RC 014 525	RIEJUN84
TM 830 842-845	Delayed

CONFERENCES/MEETINGS/WORKSHOPS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	May 11	---	Susan Imel	Conference Name: Ohio Association for Adult Educators (Annual Spring Conference) Susan Imel presented a session entitled "Microcomputers...A Tool for Adult Educators."
CE	--	Bexley (Ohio) High School	Judy Wagner	Judy Wagner talked to librarians at Bexley (Ohio) High School about the use of ERIC in schools. The five librarians in attendance were impressed, surprised, and delighted with potential applications. Besides administrative uses—they were particularly interested in material on mainstreaming—they plan to explain ERIC to seniors who will, it is hoped, be using ERIC's database when they get to college.
CG	May 11	Ann Arbor, Michigan	Garry Walz	Conference Name: Michigan Association for Counselor Education and Supervision (MACES) Garry Walz presented a session on "The Possible Person."
CG	May 15 and 16	Florida	Garry Walz	Garry Walz made a presentation entitled "High Tech Counseling" to the Student Services Career Guidance Advisory Committee for the Florida Department of Education
EA	March 5	University of Oregon	Mary Lou Finne	Mary Lou Finne discussed ERIC indexing at a University of Oregon graduate-level class, "Educational Library Resources." The ERIC system was the subject of the class that day. Mary Lou selected a number of EA entries that she had indexed and abstracted in RIE and CIJE and explained the rationale for the Descriptors and Identifiers selected. The students had copies of the old ERIC Thesaurus and issues of RIE and CIJE to examine during the presentation. The 15 class members (most of whom are graduate students in education) were especially interested in learning how to find and retrieve ERIC documents that could be used in their research and dissertations. ERIC and EA handouts were provided.

Volume: 8
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Date: June 1984

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

DIGEST FILE POLICIES

Central ERIC issued a memo on June 5, 1984 to answer various questions that have arisen about the "Digest File" and to establish various guidelines for that enterprise. The memo appears as Attachment 1.

...Jim Prevel (Central ERIC)

NETWORK NEWS

CMIC IS AWARDED EDRS CONTRACT

CMIC has been declared the winner of the recently-competed contract for the ERIC Document Reproduction Service (EDRS). However, a protest disputing the award has been filed by one of the competitors and will have to be resolved before any public announcements can be made.

Whatever the resolution of the situation, changes will eventually occur in the EDRS price structure and a new order form will eventually be forthcoming. Clearinghouses that might be in the process of producing new brochures or other publications that cite the EDRS prices are advised to check with Central ERIC before going to press.

...Jim Prevel (Central ERIC)

SCHOOL DESEGREGATION - 19 CORE STUDIES

A recent major NIE-supported report on school desegregation entitled School Desegregation and Black Achievement (ED 241 671), listed 19 "Core Studies" of the subject. The Facility checked this list against the database and could find ED numbers for only 4 of the 19. Another 7 were dissertations with UMI order numbers. One was a journal article. Two appeared to be dissertations/theses not in the UMI collection. Five were documents that ERIC would be expected by users to have.

The list of "19 Core Studies" in school desegregation appears as Attachment 2. The 7 items (including the two non-UMI dissertations) that ERIC might be expected to have are items 2, 4, 7, 8, 9, 11, and 15. The Facility will attempt to get these (7) items for the database. If any Clearinghouses should have copies of the missing seven documents, we would appreciate your assistance.

...Nancy Stewart (ERIC Facility)

JAPANESE VERSION OF ERIC THESAURUS

Recently, ERIC received complimentary copies of a Japanese version of ERIC's Thesaurus of ERIC Descriptors. The Japanese-English Educational-Use Keyword Equivalents, published by the Center for Educational Technology, Aichi University of Education, lists close to 5,000 ERIC Descriptors together with their Japanese language equivalents. The authors acknowledge the contribution of Charles Hoover for "honoring us with permission to publish this translation" and state that the ERIC Thesaurus is a well known publication in Japan.

Additional copies of this translation have been requested by the ERIC Facility. When received, one will be sent to ERIC/IR to be considered for inclusion in the ERIC database.

...Pat Coulter (Central ERIC)

GPO STYLE MANUAL AVAILABLE IN NEW EDITION

The famous GPO Style Manual has finally been revised and reprinted in a new 1984 edition replacing the venerable 1973 edition. We understand that, among other things, the new edition incorporates the new two-letter postal abbreviations for states.

Hardback copies are available from GPO for $15; paperback copies are available for $11.

The Clearinghouses will want to avail themselves of at least a single copy of this important reference work, so frequently used by Central ERIC to settle editorial issues.

...Carolyn Weller (ERIC Facility

CIJE TITLE FILE DUPLICATE CHECK

Beginning in May 1984, the Facility is running all CIJE data received from the Clearinghouses through a special computerized CIJE Title File duplicate check. Incoming titles that are the same through the first 34 characters as earlier titles already in the CIJE database are flagged for editorial attention. The resultant printout is transmitted to the Oryx Press editors (Susan Slesinger) for their use in eliminating duplicates. We are hopeful that this added quality control feature will help to avoid some of the CIJE duplicate problems experienced in the recent past (e.g. one-shot journals processed by two different Clearinghouses).

...Ted Brandhorst (ERIC Facility)

TARGET AUDIENCE STATISTICS (JAN.-MAY 1984)

In order to evaluate the first few months of usage by the Clearinghouses of the new Target Audience data element, the Facility has performed a statistical analysis of this field for the first 5 issues of RIE during 1984 (See Attachment 3).

During this period, 70% of the accessions processed (4118 out of 5889) were assigned Target Audience. During earlier Facility tests, the percentage was only around 50%. The 70% figure supports the Facility's general feeling that Clearinghouses are tending early on to "fill the vacuum" and force this assignment somewhat. The field is not mandatory, but its very presence seems to challenge Clearinghouses to fill it. Clearly, users would be better served if Target Audiences were assigned only when explicitly stated or when persuasive evidence exists to support them.

The data show that all components of the Target Audience scheme were used significantly during this period. "Practitioners" was used a total of 1,685 times. This amounts to 28.6% of the total accessions during the period and 40.9% of the documents during this period that were assigned a Target Audience of any type. (It is important to realize that all the documents assigned one of the practitioner sub-types, e.g., "Teachers," were also automatically assigned the generic "Practitioners.")

As it stands so far, the spread indicates a data element that should prove useful to computer searchers trying to increase the relevance of their output.

...Ted Brandhorst (ERIC Facility)

A NATION RESPONDS: RECENT EFFORTS TO IMPROVE EDUCATION

The Facility recently acquired an early copy of NIE's summary of responses to the Final Report of the National Commission on Excellence in Education. This document, entitled "A Nation Responds," will be announced in the July 1984 issue of RIE (ED 240 748), together with the Special Announcement displayed as Attachment 4 .

Please note that the ERIC Facility Acquisitions Department will make an effort to acquire the various documents referenced in the text of "A Nation Responds."

...Nancy Stewart (ERIC Facility)

NEW ERIC FACILITY ACQUISITIONS ARRANGEMENTS

The ERIC Facility has initiated several new acquisitions arrangements. They are listed as Attachment 5. Clearinghouse Acquisitions Coordinators may wish to incorporate the information into the latest ERIC Acquisitions Arrangements (EAA) List (May 1984).

...Nancy Stewart (ERIC Facility)

EA DOCUMENT ANALYSTS ATTEND CLASS IN COMPUTER SEARCHING

In April, six EA document analysts participated in two one-hour training sessions using DIALOG to search the ERIC database. The class was conducted especially for the EA staff members by University of Oregon Research Librarian Ruth South, who spends approximately 20 percent of her working hours searching ERIC and other databases for faculty, students, and town patrons using both the DIALOG and BRS systems.

A handout consisting of DIALOG's "File 1 ERIC" write-up served as the basis for explanation and question-answer interchanges about searches and their strategy. Since the two sessions, class participants have, one at a time, been involved in hands-on Clearinghouse searches. The "/DE versus /DF in the DIALOG System" section from the EAB for Nov/Dec 1983 was discussed in class and a copy given to Ms. South.

...Mary Lou Finne (EA)

STAFF DEVELOPMENT SEMINARS HELD AT PS

ERIC/PS has begun holding bi-monthly seminars on topics of interest to PS users and staff. The first two seminar topics were "The Only Child" and "Super Babies--the Issue of Early Academics". A seminar on discipline in schools will be held towards the end of June.

The seminars serve multiple purposes--to update staff on issues of high interest for people in our field, to stimulate staff discussion and development, and to serve as an impetus to put together information that can be used in a variety of ways for other Clearinghouse purposes. Searches of the popular literature and ERIC on "the only child" and "super babies" concepts, for example, became the basis for ERIC/EECE newsletter articles, and "the only child" information is also being used in an ERIC Digest.

Staff members suggest the topics and volunteer to conduct the seminars. Articles and books are collected by the presenter(s) and made available to other staff members prior to the seminar to invite discussion. The seminars are held in place of the regular weekly staff meeting.

...Dianne Rothenberg (PS)

SUMMER SCHEDULE BEGINS AT ERIC/FL

ERIC/FL begins its summer hours schedule on Monday, June 4, 1984 and will continue on that schedule through Friday, August 31, 1984. Hours are: M-Th: 8:30-5:15 EDT, Friday: 8:30-12:30 EDT.

...Mary Niebuhr (FL)

CS CHANGES IN CIJE COVERAGE

As of June 1, 1984, ERIC/CS will be making the following changes in CIJE coverage:

Journals Added	Journals Deleted
Computers, Reading and Language Arts	Clearing House
Writing Instructor	Discourse Processes
Written Communication	Reading Improvement

Reading Horizons, Reading World, and Reading Psychology will move from selective to cover-to-cover coverage.

English Journal and Journalism Quarterly will move from cover-to-cover to selective coverage.

...CS

PERSONNEL NEWS

NEW ERIC/CS STAFF MEMBER

Valerie Leigh Cobb has joined the Reading and Communications Skills staff as Assistant to the Coordinator of Documents. A 1984 graduate of the University of Illinois, majoring in Speech Communication, Valerie comes to the CS Clearinghouse with a specialty in Oral Interpretation and a diverse background in community theater. She considers herself a real theater buff, with experience in stage managing, house managing, and set building and striking, as well as acting. About ERIC, Valerie comments, "I have learned a lot of interesting information about my major and about English in general from reading ERIC abstracts. I never would have read all the papers and books that these abstracts represent!" We're delighted to have her on our staff.

...CS

SO STAFF ASSIGNMENT CHANGES

ERIC/ChESS announces the following new job assignments effective June 1, 1984:

- Sydney Meredith, Assistant Director for Operations
- Sheryl Robinson, Cataloger/Coordinator of User Services
- Lynn Parisi, Coordinator of Outreach Services
- Leslie Hendrikson, Coordinator of RIE

...Jim Davis (SO)

ERIC/FL STAFF TEMPORARILY DEPLETED

We regretfully announce that John Brosseau, ERIC/FL's faithful Acquisitions Coordinator for the past 4 years and, more recently, the "microcomputer man" for all of the Center for Applied Linguistics, left ERIC/FL on May 11 to begin a new job with Berul Associates in Rockville, MD. (Kathleen McLane, formerly of ERIC, is the "Associates" part of Berul.) In addition, Jeanne Rennie, ERIC/FL's User Services Coordinator for the past 3 years, will leave us June 15 to pursue a Master's degree at Middlebury College. We will certainly miss not only the expertise, diligence, and effectiveness with which John and Jeanne have carried out their respective assignments during their tenure at ERIC/FL, but also the more intangible but nonetheless real qualities of cooperation, professionalism, and excellent interpersonal relationships that they brought to these activities. We all wish them the very best in their new endeavors.

...John L. D. Clark (FL)

LIST OF ATTACHMENTS

Attachment 1: Memo regarding "Digest File"

Attachment 2: "19 Core Studies"

Attachment 3: Target Audience Data Element - Statistical Analysis

Attachment 4: A Nation Responds: Recent Efforts To Improve Education (Special Announcement)

Attachment 5: New Acquisitions Arrangements

Attachment 6: EDRS Customer Service Report May, 1984

Attachment 7: ERIC Clearinghouse Publications

Attachment 8: Workshops/Conferences/Meetings

Attachment 9: Summary of CIJE Input by CH (for May 1984 Issue)

Attachment 10: Summary of CIJE Input by CH (for June 1984 Issue)

Attachment 11: Source Journal Index Revisions—June 1984

MEMORANDUM

UNITED STATES DEPARTMENT OF EDUCATION
NATIONAL INSTITUTE OF EDUCATION

TO: Clearinghouse Directors

DATE: June 5, 1984

FROM: Charles W. Hoover CWH
Assistant Director, IR

SUBJECT: Digest File

I want to clarify CERIC's position on the online Digest File because of both the importance of the file, and the questions that have been asked about it by ERIC clearinghouse staffs:

1. CERIC is committed to the continuing development and expansion of the online Digest File. Funds permitting, the scope of the file will be extended to include all clearinghouse areas of interest, so that Digests will be responsive to all clearinghouse audiences.

2. Because Digests developed by the clearinghouses will eventually be entered into the online file, all Digests should be prepared according to the Project guidelines and models. The Project reference style sheet should also be followed.

3. To ensure a large enough file to interest users, CERIC will ask each clearinghouse to prepare 4-6 Digests annually as part of the regular clearinghouse scope of work. Completed Digests will be sent to the Project staff for inclusion in the file in much the same way as Digests are being processed during the 1983-84 pilot year.

4. All Digests are to be reviewed by both clearinghouse and external reviewers prior to acceptance for the online file. If there is any question as to whether a given Digest should be included in the file, the clearinghouse originating the Digest will make the final decision.

5. If a clearinghouse is not able to either spend the time or resources necessary for revising a Digest, the Project staff may, after coordinating details with the clearinghouse and CERIC, update the Digest for entry into the Digest File.

6. Project File staff will be responsible for updating (adding new material or revising an existing file), entering new records, and purging obsolete records, as well as coordinating input of Digests, monitoring file users' patterns and feedback, and interacting with vendors.

SCHOOL DESEGREGATION

19 CORE STUDIES

1. Anderson, Lewis V. The effect of desegregation on the achievement and personality of Negro children. Unpublished doctoral dissertation, George Peabody College for Teachers, 1966. (UMI 66-11, 237)

2. Baker, Jerome. A study of segregation in racially imbalanced urban public schools. Syracuse, New York: Syracuse University Youth Development Center, Final Report, May 1977.

3. Bowman, Orrin H. Scholastic development of disadvantaged Negro pupils: A study of pupils in selected segregated and desegregated elementary classrooms. Unpublished doctoral dissertation, University of New York at Buffalo, 1973. (UMI AAD73-19176)

4. Carrigan, Patricia M. School desegregation via compulsory pupil transfer: Early effects on elementary school children. Ann Arbor, Michigan: Ann Arbor Public Schools, 1969.

5. Clark, El Nadel. Analysis of the difference between pre- and post-test scores (change scores) on measures of self-concept, academic aptitude, and reading achievement earned by sixth grade students attending segregated and desegregated schools. Unpublished doctoral dissertation, Duke University, 1971. (UMI AAD72-00307)

6. Evans, Charles L. Short term desegregation effects: The academic achievement of bused students 1971-1972. Fort Worth, Texas: Fort Worth Independent School District, 1973. (ED 086 759)

7. Iwanicki, E.F., & Gable R.K. A quasi-experimental evaluation of the effects of a voluntary urban/suburban busing program on student achievement. Paper presented at the Annual Meeting of the American Educational Research Association, Toronto, Canada, March 1978.

8. Klein, Robert Stanley. A comparative study of the academic achievement of Negro tenth grade high school students attending segregated and recently integrated schools in a metropolitan area in the south. Unpublished doctoral dissertation, University of South Carolina, 1967.

9. Laird, M.A., & Weeks, G. The effect of busing on achievement in reading and arithmetic in three Philadelphia schools. Philadelphia, Pennsylvania: The School District of Philadelphia, Division of Research, 1966.

10. Rentsch, George J. Open-enrollment: An appraisal. Unpublished doctoral dissertation, State University of New York, Buffalo, 1967. (UMI AAD67-11516)

11. Savage, L. W. Arithmetic achievement of Black students transferring from a segregated junior high school to an integrated junior high school. Unpublished masters thesis, Virginia State College, 1971.

12. Sheehan, Daniel S. "Black achievement in a desegregated school district." Journal of Social Psychology, 1979, 107, 165-182.

13. Slone, Irene W. The effects of one school pairing on pupil achievement, anxieties and attitudes. Unpublished doctoral dissertation, New York University, 1968. (UMI AAD68-11808)

14. Smith, Lee Rand. A comparative study of the achievement of Negro students attending segregated junior high schools and Negro students attending desegregated junior high schools in the City of Tulsa. Unpublished doctoral dissertation, University of Tulsa, 1971. (UMI AAD71-22730)

15. Syracuse City School District. Study of the effects of integration -- Washington Irving and Host Pupils. Hearing held in Rochester, New York, September 16-17, 1966, U.S. Commission on Civil Rights.

16. Thompson, E.W., & Smidchens, U. Longitudinal effects of school racial/ethnic composition upon student achievement. Paper presented at the Annual Meeting of the American Educational Research Association, San Francisco, California, April 1979. (ED 169 204)

17. Van Every, D.W. Effects of desegregation on pupil school groups of sixth graders in terms of achievement levels and attitudes toward school. Doctoral dissertation, Wayne State University, 1969. Dissertation Abstracts International, 1969. (UMI 70-19074)

18. Walberg, Herbert J. An evaluation of an urban-suburban school busing program: Student achievement and perception of class learning environments. Paper presented at the Annual Meeting of the American Educational Research Association, New York, New York, February 1971. (ED 047 076)

19. Zdep, Stanley M. "Educating disadvantaged urban children in suburban schools: An evaluation." Journal of Applied Social Psychology, 1971, 1. (ED 053 186)

ED = ERIC Accession Number Prefix. Use number to order from ERIC Document Reproduction Service (EDRS).

UMI = University Microfilms International. Use number to order from UMI.

TARGET AUDIENCE	TOTAL ACCESSIONS WITH THIS SUBFIELD	PERCENT OF TOTAL TARGET AUDIENCE ASSIGNMENTS (6372)	PERCENT OF TOTAL ACCESSIONS WITH TARGET AUDIENCE FIELD (4118)	PERCENT OF TOTAL ACCESSIONS DURING PERIOD (JAN-MAY 1984) (5889)
Policymakers	698	11.0%	16.9%	11.9%
Researchers	1,196	18.8%	29.0%	20.3%
Practitioners	1,685	26.4%	40.9%	28.6%
Administrators	620	9.7%	15.1%	10.5%
Teachers	1,277	20.0%	31.0%	21.7%
Counselors	122	1.9%	3.0%	2.1%
Media Staff	97	1.5%	2.4%	1.6%
Support Staff	55	.9%	1.3%	.9%
Students	361	5.7%	8.8%	6.1%
Parents	90	1.4%	2.2%	1.5%
Community	171	2.7%	4.2%	2.9%
	6,372	100.0%		

SUMMARY

- Total Accessions During Period = 5,889
- Total Accessions with Target Audience Assigned = 4,118 (70%)
- Total Target Audiences Assigned (Total Subfields) = 6,372
- Average Target Audiences per Accession Assigned a Target Audience = 1.55
- Average Target Audience per Accession (Considering Total Accessions) During Period = 1.08
- Average Size of Field When Present = 18.27 characters

Attachment 3
Page 1 of 1

TARGET AUDIENCE STATISTICS

(FOR FIVE MONTH PERIOD JANUARY-MAY 1984)

A NATION RESPONDS:

RECENT EFFORTS TO IMPROVE EDUCATION

In May 1984, the Department of Education published this summary of the Nation's responses to recent studies in education, including the report of the National Commission on Excellence in Education, A Nation at Risk. This document extends the information provided in December 1983 in the publication Meeting the Challenge (ED 240 114) and consists of three parts:

- An overview that describes national developments in education in the last 12 months and summarizes State and local efforts to improve education.
- A section on State initiatives that provides a State-by-State profile of recent activities and a chart summarizing these initiatives.
- An informal sampling of significant efforts by local schools, school districts, postsecondary institutions, associations, and the private sector.

This report is available from the U.S. Government Printing Office (GPO), Superintendent of Documents, Washington, DC 20402 ($7.50, Stock #065-000-00198-5).

It is also available from the ERIC Document Reproduction Service (EDRS), P.O. Box 190, Arlington, Virginia 22210, in microfiche ($.97) or paper copy (231 pages, $17.90). Order by the ERIC Accession Number (ED-240748, announced in the July 1984 issue of Resources in Education).

ERIC Facility Acquisitions Arrangements
Update

Organization/Agency (per Source Directory)	CH/ EFAA#	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
Florida State Advisory Council on Vocational and Technical Education, Tallahassee, FL	290	84	1	J. Culligan	Blanket, automatic
Further Education Staff Coll., Coombe Lodge, Bristol, England	288	84	1	P. Rawlings	Blanket, automatic
LEARN, Inc., Washington, DC	291	84	2	L. Uzzell	Blanket, automatic
MDC, Inc., Chapel Hill, NC	289	84	1	R.C. Smith	Blanket, automatic
National Association of Independent Schools, Boston, MA	287	84	2	B. McElroy	Blanket, automatic
Policy Studies Associates, Inc., Washington, DC	292	84	1	E. Reisner	Blanket, automatic

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MAY, 1984

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P.O. BOX 4208
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CH	ERIC CLEARINGHOUSE PUBLICATIONS
CS	The following titles in the ERIC/CS series of pre-run computer searches entitled "Ready Computer Searches" are available from CS for $5.00 each:

- Characteristics of Active Adult Readers
- Class Size and Freshman/Developmental Composition
- Cloze Procedure and Reading Instruction
- Cognitive Style and Reading
- Computers and Reading
- Computers and Speech Pathology
- Computers in the English Curriculum
- Effective Vocabulary Instruction
- Effects on Writing Performance
- Extended Kindergartens
- Freshmen Composition in Two-Year Colleges (includes DAI data)
- Language Experience Approach since 1980
- Learning Labs and Tutoring Programs in Higher Education
- Mainstreaming and Language Arts Instruction
- Music and Reading Instruction
- Physical Factors Influencing Reading Performance
- Prewriting in the Elementary Grades
- Reading and Thinking Skills
- Reading Readiness Programs: Kindergarten
- Reading Strategies
- Second Language Learning Difficulties
- Speed Reading Research
- Student Journal Writing
- Study Skills Programs for College Students
- Test Wiseness
- Textbook Evaluation
- Trends in English Instruction
- Vocabulary Acquisition K-12
- Writing across the Curriculum
- Writing Assessment/Evaluation

CS

Information Analysis Products

- Teaching Technical Writing in the Secondary School. By Bertie E. Fearing and Jo Allen. 1984. Designed for secondary teachers who wish to supplement their units in traditional composition in mid- to high-level English courses with units in technical writing. Theory and Research Into Practice (TRIP) booklet. Available from the National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. $6.00 nonmembers, $4.75 members.

- Reducing Writing Apprehension. By Michael W. Smith. Offers a good theoretical introduction followed by well-related practical techniques to decrease writing apprehension; a TRIP booklet for secondary and higher education composition teachers. Available from the National Council of Teachers, 1111 Kenyon Road, Urbana, IL 61801. $5.75 nonmembers, $4.50 members.

- Communication Consulting: Another Teaching Option. By Evan E. Rudolph and Barbara R. Johnson. 1983. Designed to help the teacher adapt to the different demands consulting makes by helping the client with communication skills and aiding the teacher in understanding the communication needs occurring in business settings. TRIP booklet. Available from the Speech Communication Association, 5105 Backlick Road, Suite E, Annandale, VA 22003. $4.00.

- Time for Writing in the Elementary School. By Eileen Tway. 1984. Directed to elementary school teachers and principals, this TRIP booklet emphasizes the importance of providing the opportunity in school for practice that will accommodate the off-stage and on-stage process of writing. Available from the National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. $4.00 nonmembers, $3.50 members.

- Training Tutors for Writing Conferences. By Donald McAndrew and Thomas J. Reigstad. 1984. Presents information on research, as theory, concerning the use of peer tutors, and practical discussions of training and using peer tutors for writing instructors, researchers, and teachers in other content areas. TRIP booklet. Available from the National Council of Teachers of English. $4.00 nonmembers, $3.50 members.

- Reading in the Content Areas: Research for Teachers. Edited by Mary M. Dupuis. 1984. Intended for both elementary and secondary school teachers, this book is a reference source for the most recent research in content area reading instruction. An appendix lists texts in content area reading. Available from the International Reading Association, 800 Barksdale Road, Box 8139, Newark, DE 19714. $6.00 nonmembers, $4.00 members.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EC	The following ERIC Digests have been developed by EC. Single copies are available from the Clearinghouse: • Professional Training for Teachers of the Gifted and Talented • Using Your Microcomputer to Acquire Special Education Information • The Imperative for Educational Reform: Implications for Special Education
SE	NARST Annual Meeting Abstracts Available from ERIC/SMEAC • National Association for Research and Science Teaching. Annual Conference, (57th, New Orleans, Louisiana, April 28-30, 1984). Abstracts of Presented Papers. By Patricia E. Blosser, Ed. and Stanley L. Helgeson, Ed. December 31, 1983. 157 p. Offset, perfect bound. $5.75. Single copies are available free to each ERIC Clearinghouse.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CS	Jan. 23	University of Illinois	Anne Auten	Presented a workshop to 30 undergraduates on the resources in ERIC on multicultural education.
CS	Jan. 25	University of Illinois	Anne Auten	Presented a workshop to a combined class of 60 undergraduates on ERIC resources on mainstreaming.
CS	Jan. 27	University of Illinois	Anne Auten	Presented a workshop to 40 undergraduates on using ERIC to prepare a research paper.
CS	Jan. 30	University of Illinois	Anne Auten	Presented a workshop to 60 graduate students on searching ERIC both manually and by computer.
CS	Feb. 9	Clarke College Dubuque, IA	Anne Auten	Presented two seminars to English teacher education students and English faculty on word processing and composition instruction.
CS	Feb. 15	Peoria, IL	Anne Auten	Illinois State Department of Correcitons Chapter I Math and Reading Conference. Presented a half-day workshop on computers and reading instruction.
CS	March 2	NCTE, Urbana	Anne Auten & Margaret Mier	Presented an afternoon seminar to high school English faculty members on the use of ERIC as a teaching resource.
CS	March 8	Tallahassee, FL	Charles Suhor	Conference on Writing Assessment. Presentation on "The Impact of Testing in Writing on Curriculum and Instruction"
CS	March 10	New York, NY	Charles Suhor	Association for Supervision and Curriculum Development (ASCD) Convention. Presentation on "Computers in the English Language Arts Program."

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CS	April 2	Lawrence, KS	Charles Suhor	The Writing Conference. Presentation on "Writing Across the Curriculum."
CS	April 12-14	Columbus, OH	Karl Koenke and Jane McClellan	National Council of Teachers of English Spring Conference. Exhibited ERIC materials.
CS	April 14	Columbus, OH	Charles Suhor	National Council of Teachers of English Spring Conference. Presentation on "English in a Semiotics-Based Curriculum."
CS	April 14	Greensboro, NC	Anne Auten	Presented a workshop on computers and composition to English faculty at North Carolina A&T State University.
CS	April 23	New Orleans, LA	Charles Suhor	American Educational Research Association (AERA) Convention. Presentation on "A Study of the Media Movement."
CS	April 27-28	Urbana, IL	Anne Auten & Jane McClellan	Presented a one and a half day workshop for Standing Order Customers.
SO	March 29-30	New Orleans, LA	Jim Davis	Southeast Regional Social Studies Conference. Gave two presentations and staffed an ERIC booth.
SO	April 12-13	Phoenix, AZ	Jim Davis	Rocky Mountain Regional Social Studies Conference. Gave presentation and staff and ERIC booth.

SUMMARY OF CIJE INPUT BY CH (FOR MAY 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	70	15	4	437
CG	209	20	0	818
CS	190	20	28	863
EA	61	7	0	605
EC	162	20	7	669
FL	57	10	0	284
HE	85	14	9	479
IR	138	22	8	603
JC	27	4	0	162
PS	54	7	0	236
RC	35	6	0	164
SE	208	23	23	905
SO	148	19	1	782
SP	71	9	0	362
TM	44	7	0	336
UD	101	14	4	411
TOTALS	1660	217	84	8116

Attachment 9
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR JUNE 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	128	25	3	565
CG	165	14	0	983
CS	237	26	24	1,100
EA	262	17	61	867
EC	142	14	28	811
FL	113	15	7	397
HE	128	14	1	607
IR	110	17	8	713
JC	24	3	0	186
PS	55	6	0	291
RC	28	6	0	192
SE	158	20	25	1,063
SO	132	15	0	914
SP	143	17	0	505
TM	107	12	0	443
UD	81	16	8	492
TOTALS	2,013	237	165	10,129

Attachment 10
Page 1 of 1

Current Index To Journals in Education (CIJE)

SOURCE JOURNAL INDEX REVISIONS--JUNE1984

(Prepared by Oryx Press)

Additions

HE Higher Education in Europe
FL The ESP Journal
FL Reading in a Foreign Language
CS Written Communication
HE American Journal of Dental Education

Deletions

FL Revue de phonetique applique
HE Australian Journal of Mental Retardation
HE Kappa Delta Pi Record
HE New Frontiers in Education
SE Australian Science Teachers Journal
SE Biology and Human Affairs
SE Calculators/Computers Magazine
SE EPA Journal
SE Education in Science
TM Journal of Experimental Psychology: Learning, Memory, and Cognition
CG Southern College Personnel Association Journal (College Student Affairs)
CG Together
SP Scholar and Educator

Change to Selective Coverage

HE College and University
HE Journal of College and University Law
HE Research in Higher Education
EC Academic Therapy
EC American Annals of the Deaf
EC B.C. Journal of Special Education
EC Behavioral Disorders
EC Career Development for Exceptional Individuals
EC Education and Training of the Mentally Retarded
EC Education of the Visually Handicapped
EC Exceptional Children
EC Gifted Child Quarterly
EC Journal of Learning Disabilities
EC Journal of Special Education
EC Journal of Visual Impairment and Blindness

...Selective Coverage

EC Journal of the Association for People With Severe Handicaps
EC Language, Speech, and Hearing Services in the Schools
EC Learning Disability Quarterly
EC Mental Retardation
EC New Outlook for the Blind
EC Rehabilitation Literature
EC Roeper Review
EC Teacher Education and Special Education
EC Teaching Exceptional Children
EC Volta Review

Name Changes

HE Alternative Higher Education: The Journal of Nontraditional Studies to Innovative Higher Education: The Journal of Nontraditional Studies

HE Case Currents to Currents

EC Journal of the Association for the Severely Handicapped to Journal of the Association for People With Severe Handicaps

EC Australian Journal of Developmental Disabilities to Australian and New Zealand Journal of Developmental Disabilites

SE Aerospace to Aviation Space

CS Journal of the University Film and Video Association to Journal of Film and Video

CG Measurement and Evaluation in Guidance to The Journal for Measurement and Evaluation in Counseling and Development

TM Evaluation in Education: International Progress to Evaluation in Education: An International Review Series

Miscellaneous

EC Australia and New Zealand Journal of Developmental Disabilities. Incorrectly assigned to HE; now assigned to EC

Ceased Publication

HE Education Policy Bulletin
HE New Directions for Experiential Learning
HE Directions for Institutional Advancement

Volume: 8
Number: 7
Date: July 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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NETWORK NEWS

ERIC National Technical Meeting (1985)

With regional meetings having been held in 1984, ERIC will hold a single national technical meeting in 1985. Planning is currently underway to schedule this meeting sometime during May 1985 in the Washington metropolitan area. Responsibility for the meeting is being given to the FL Clearinghouse, which currently holds the chair to the ERIC Steering Committee. As the timing and other details of the meeting are decided upon, they will be announced in the EAB.

...Pat Coulter (Central ERIC)

Electronic Mail "Windows" Dispensed With

Usage data thus far has shown that the Clearinghouses on average use less then 10 minutes of their allotted 30-minute window. As a result, Central ERIC has decided to dispense with the time windows. Access to the MULTILINK electronic mail system will henceforth (July 16 forward) be on a first-come-first-served basis, and Clearinghouses may attempt to access the system at any time of the day and night.

...Pat Brown (ERIC Facility)

Advisory Board to Help HE with RIE Selection Problems

HE was pleased to have its National Advisory Board propose a solution for those rare problems when an author protests a Clearinghouse decision not to put his or her document in RIE. The Advisory Board will form a standing committee to adjudicate such situations.

...Lynn Barnett (HE)

New Slant on Acquiring Conference Papers

Due to the never-ending need to find candidate documents for RIE, coupled with severe staff time restrictions, HE has begun concentrating on a new acquisitions approach for fugitive documents. We are reviewing upcoming conferences in our scope area, and then contacting the conference program chairs to encourage them to include "submit to ERIC" information in their registration packets and/or instructions to speakers who might have prepared papers. This approach can be much more timesaving than trying to contact individual presenters after the conference. One of the flyers used in this effort appears as Attachment 1.

...Lynn Barnett (HE)

Executive Summaries of HE IAPs Promoted to ERIC Users

The Clearinghouse on Higher Education has been using the Executive Summaries of its ASHE-ERIC Higher Education Research Reports (a 10-monograph series now in its 12th year of publication) as a marketing device. An Executive Summary, reprinted as a separate flyer, is mailed to 25,000 higher education professionals. With 10 reports a year, this means that 250,000 copies of Executive Summaries alone are reaching practitioners annually across the U.S. and in many foreign countries.

...Lynn Barnett (HE)

HE Indexes Its 1983 ASHE-ERIC Higher Education Research Reports Series

For the first time in 12 years, the Clearinghouse on Higher Education offers a back-of-the-book subject index to its ASHE-ERIC Higher Education Research Reports. The index (with 200+ headings, sub-headings, and cross-references) appears in Report No. 10 of the 1983 series, and it references all 10 reports in that year's series. Since there are more than 1,500 subscribers to the Research Report series, the index has been welcomed as a reference aid. The Clearinghouse is studying the possibility of providing a complete subject index to reports from previous years.

...Lynn Barnett (HE)

"Academic Workplace", an HE IAP, is Publicized Nationwide

A recent HE IAP, Academic Workplace: New Demands, Heightened Tensions, part of the ASHE-ERIC Higher Education Research Report monograph series, was mentioned in the May 21 issue of USA Today ("the nation's newspaper"). The newspaper contacted one of the authors, Ann Austin of the University of Oklahoma, for commentary on college faculty and job satisfaction.

...Lynn Barnett (HE)

HE Publications Go Arabic

The Arab Bureau of Education for the Gulf States requested permission from the ERIC Clearinghouse on Higher Education to translate into Arabic the first four ASHE-ERIC Higher Education Research Reports from the 1983 series. According to the Director General of the Arab Bureau, the translated reports will be distributed to leaders of education centers in the Arab Gulf States and faculty members of the 17 universities in the region. The Bureau has also promised to supply the Clearinghouse with complimentary copies of the Arabic translatons.

...Lynn Barnett (HE)

Recommendations from SOC Representatives

In a June visit with librarians at Arizona State University (ASU), several recommendations for SOC workshops emerged. The ASU information specialists requested information on how the ERIC database is put together. They felt it would be useful to them as searchers to know, for example, how Descriptors are assigned, who assigns them, and how quality control and uniformity in Descriptor use are maintained. They mentioned that, in searching ERIC, they are often concerned with fine shades of difference between related Descriptors. In general, however, they felt that ERIC was the best organized of the databases they use.

...Lynn Parisi (SO)

PROCESSING ADIVSORY

Clearinghouse Accession Numbers — Accuracy in Assignment is Essential

In recent weeks, the Facility has been requested several times by Clearinghouses to change the accession numbers on items already transmitted to the Facility.

In the case of CIJE input especially, such requests can be a problem because the input only remains at the Facility for approximately one week before it is sent to Oryx Press. After the first week then, the Clearinghouses should directly notify Oryx Press about any known duplicates in their CIJE input, because the Facility no longer has any control over the data. When it's necessary to notify Oryx, it's important to carefully explain the situation because the later input may have partially overlaid the earlier set, causing confusion and making it advisable to temporarily delete both sets of data until the problem is resolved.

Fixing this kind of problem with RIE data is facilitated by the fact that the data are at the Facility longer, but it is still a time-consuming and troublesome process. Clearinghouses are urged to take extreme care in proof-reading the Clearinghouse accession numbers they assign.

...Carolyn Weller (ERIC Facility)

PERSONNEL NEWS

HE Director Serves Unesco Group

Dr. Jonathan Fife recently served as the U.S. delegate to the liaison group for the European Center for Higher Education (CEPES), a UNESCO center headquartered in Bucharest, Rumania. The week-long meeting was held in Pont-à-Mousson, France, and included delegates from 34 countries. Dr. Fife was honored to be named rapporteur of the group.

...Marilyn Shorr (HE)

Fife in Who's Who

Dr. Jonathan Fife, Director of HE, was recently contacted for information to be included in the upcoming edition of Who's Who in America. Aside from his ERIC duties, he also chairs the Higher Education Program at George Washington University and serves at Executive Secretary-Treasurer of the Association for the Study of Higher Education (ASHE).

...Marilyn Shorr (HE)

Shorr Elected Treasurer of Higher Education Group

Marilyn Shorr was recently elected Treasurer of the Higher Education Group of Washington, DC, a 35-year-old organization of higher education professionals who meet regularly to discuss current issues facing academe.

...Lynn Barnett (HE)

Kreppein a Candidate for Guinness Book of World Records!

Carla Kreppein recently recorded her 17,000th accession number for an RIE document. HE feels sure that this must be an ERIC record and challenges the other Clearinghouses to come up with another staff person who can match her longevity and expertise in processing!

...Lynn Barnett (HE)

New Permanent Part-time Secretary at SP

Donna Tobias is a much-needed addition to the staff at the Teacher Education Clearinghouse as a part-time Project Secretary.

...Francie Gilman (SP)

TECHNOLOGY CORNER

SchoolNet -- A New Network for Educators

Techware Telecommunications Services (Eugene, OR) has announced a new information service for educators, beginning in April. Built around Telenet's Telemail service, SchoolNet is an electronic bulletin board system designed for high school teachers and administrators. it will be expanded to cover other user groups at a later date. It includes:

- bulletin board
- electronic mail
- online store for microcomputer software, hardware, and school supplies
- teleconsulting services

Other plans are in the works, including online course work and tutorials. Cost is $300, which includes start-up costs, registration fees, plus a monthly minimum billing of $10.00. For more information, contact:

Techware Telecommunications Services
474 Willamette Street, Suite 201
Eugene, OR 97401
(503) 484-0520

...Pamela W. McLaughlin (IR)

LIST OF ATTACHMENTS

Attachment 1: HE Flyer "Wanted for ERIC"

Attachment 2: RIE Input by Clearinghouse (RIEJUN84)

Attachment 3: RIE Input by Clearinghouse (RIEJUL84)

Attachment 4: Remove List (RIEJUN84)

Attachment 5: Remove List (RIEJUL84)

Attachment 6: Summary of CIJE Input by Clearinghouse (RIEJUL84)

Attachment 7: EDRS Customer Service Report (June 1984)

Attachment 8: ERIC Clearinghouse Publications

Attachment 9: Workshops/Conferences/Meetings

CSSHE PRESENTERS:

Consider submitting your written papers for possible inclusion in the education database--ERIC (Educational Resources Information Center).

ADVANTAGES

- Announcement: Some 5,000 organizations receive ERIC's abstract journal Resources in Education (RIE).
- Publicity: Addresses and price information is included for reports that are for sale by the originator.
- Dissemination: Documents accepted by ERIC are reproduced on microfiche and distributed (at no cost to you) to more than 700 libraries subscribing to the microfiche collection.
- Retrievability: Abstracts of papers in ERIC are retrievable to thousands of subscribers to online database venders such as DIALOG, BRS, and System Development Corporation, as well as hundreds of locations offering batch-oriented computer searches of ERIC, and countless manual users.
- Always "In Print": Thanks to master microfiche at the ERIC Document Reproduction Service (EDRS), ERIC documents are constantly available and never go out of print.

SELECTION CRITERIA

All documents received are evaluated by subject experts for: contribution to knowledge, significance, relevance, newness, innovativeness, effectiveness of presentation, thoroughness of reporting, relation to current priorities, timeliness, authority of source, intended audience, comprehensiveness.

SEND: Two clear copies of your paper to the ERIC Clearinghouse on Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036 (202) 296-2597. Please include a signed reproduction release (attached).

NOTE: Authors retain copyright even after a paper becomes part of the ERIC database.

RIE INPUT BY CLEARINGHOUSE (RIEJUN84)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	6
CE	135	13	2	28 (1PF)	3 (1PF)	119	799
CG	76	6	-	14	-	68	431
CS	140	23	-	29	-	134	868
EA	93	14	-	17	2	88	452
EC	76	2	6	23	-	61	409
FL	42	1	-	4	-	39	255
HE	77	-	-	21	-	56	473
IR	88	11	2	17	1	83	452
JC	58	5	-	13	-	50	297
PS	67	27	-	11	13	70	365
RC	67	2	2	18	-	53	346
SE	80	26	-	8	2	96	398
SO	75	59	-	15	-	119	449
SP	71	16	-	14	-	73	406
TM	52	5	-	9	-	48	392
UD	65	3	-	12	-	56	305
TOTALS	1263	213	+12	-253 (1PF)	-21 (1PF)	=1214 (211PF)	7103 (734-PF)*

* Total Practice File for December 1983 - June 84 = 832

Attachment 2
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEJUL84)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	7
CE	145	19	23	3	3	181	980
CG	56	11	14	-	-	81	512
CS	114	38	29	10 (8PF)	1	170	1038
EA	58	18	17	1	2	90	542
EC	43	18	22	4	3	76	485
FL	56	2	4	-	-	62	317
HE	68	-	19	1	-	86	559
IR	68	2	29 (12PF)	-	2	97	549
JC	31	5	15	-	1	50	347
PS	54	4	12	1 (1PF)	-	69	434
RC	45	2	15	-	1	61	407
SE	72	36	17	18 (8PF)	2	105	503
SO	60	23	15	-	-	98	547
SP	65	7	14	-	-	86	492
TM	54	1	9	1	-	63	455
UD	57	1	13	-	1	70	375
TOTALS	1047	187	+267	-39 (17PF)	-16	=1446 (170PF)	8549 (904-PF)*

* Total Practice File for December 1983 - July 1984 = 1002

RIEJUN84

REMOVE LIST

A. DUPLICATES (12)

1. Resubmission of Clearinghouse's Own Input (4)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
EA 016 338	ED 238 139/EA 016 234	RIEMAY84	FAC
IR 050 582	ED 230 201/IR 050 256	RIEOCT83	FAC
SE 043 906	ED 194 334/SE 033 161	RIEMAR81	FAC
SE 043 908	ED 201 520/SE 034 916	RIESEP81	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
PS 014 105	ED 235 384/CE 037 323	RIEMAR84	FAC

3. Duplicates Appearing in RIE in April, May, and June 1984 (7)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 037 944	ED 239 678/JC 840 051	RIEJUN84	FAC
CE 037 979	ED 240 031/SO 015 404	RIEJUN84	FAC
(PF) CE 800 079	ED 239 759/PS 014 107	RIEJUN84	FAC
EA 016 357	ED 238 563/PS 014 040	RIEMAY84	FAC
PS 014 070	ED 238 869/SP 023 640	RIEMAY84	FAC
PS 014 123	ED 240 114/SP 023 821	RIEJUN84	FAC
PS 014 137	ED 240 071/SP 023 658	RIEJUN84	FAC

4. Total Number of 1984 Duplicates through Latest Issue - 71

B. REMOVES (19)

Accession Removed	Reason for Removal
CE 037 126	Pulled by CERIC
CE 037 775	"
CE 037 907	"
EC 161 810	Pulled by CERIC
HE 016 966-967	Pulled by CERIC
IR 050 587	Pulled by CERIC
PS 013 907	Pulled by CH
PS 013 909-911	"
PS 014 086	Combined with PS 014 085
PS 014 134	Pulled by CH
PS 014 148	"
PS 014 155	"
PS 014 159	"
RC 014 544	Pulled by CERIC
RC 014 577-578	"

C. Delayed (4)

Accession	Moved To
CE 036 791	Delayed
(PF) CE 800 036	"
FL 014 199	Delayed
IR 010 889	RIEJUL84

RIEJUL84

REMOVE LIST (45)

A. DUPLICATES (10)

1. Resubmission of Clearinghouse's Own Input (1)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
IR 050 591	ED 233 734/IR 050 381	RIEJAN84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (4)

Duplicate Detected	Duplicate of	Originally Announced In	Detected By
CE 037 828	ED 209 753/EA 014 210	RIEAPR82	FAC
CS 208 155	ED 226 709/IR 010 588	RIEJUL83	FAC
EA 016 468	ED 217 872/IR 010 258	RIENOV82	CH
UD 023 419	ED 235 347/CE 037 147	RIEMAR84	FAC

3. Duplicates Appearing in RIE in May, June, and July 1984 (5)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EA 016 472	ED 233 522/EC 160 043	RIEJAN84	FAC
EC 161 863	ED 239 778/PS 014 160	RIEJUN84	FAC
JC 840 096	ED 237 647/CE 037 394	RIEMAY84	CH
SE 043 776	ED 241 408/SO 015 436	RIEJUL84	FAC

4. Total Number of 1984 Duplicates through Latest Issue - 81

B. REMOVES (7)

Accession Removed	Reason for Removal
CE 038 153	Pulled by CERIC
CE 038 207	"
HE 017 024	Pulled by CERIC
IR 010 977	Pulled by CERIC
PS 014 156	Pulled by CH
RC 014 346	Pulled by CH
TM 840 113	Pulled by FAC

C. Delayed (28)

Accession	Moved To
CE 037 950	RIEAUG84
CE 038 224	Delayed
CE 038 235	RIEAUG84
(PF) CS 007 403	RIEAUG84 (as CS 208 317)
(PF) CS 208 010	RIEAUG84
(PF) CS 208 016	RIEAUG84
(PF) CS 208 169-174	RIEAUG84 (as CS 208 315-316 & 318-321)
(PF) CS 208 214	RIEAUG84 (as CS 208 014)
EC 161 849-852	Delayed
EC 161 800-861	RIEAUG84
SE 044 018	RIEAUG84
(PF) SE 044 126-132	RIEAUG84
(PF) SE 044 136	RIEAUG84 (as CE 800 119)

SUMMARY OF CIJE INPUT BY CH (FOR July 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	106	25	7	671
CG	164	12	0	1147
CS	158	15	16	1258
EA	41	4	0	908
EC	100	11	11	911
FL	26	5	0	423
HE	48	9	0	655
IR	96	21	0	809
JC	30	4	0	216
PS	28	3	0	319
RC	30	3	0	222
SE	166	19	21	1229
SO	127	22	0	1041
SP	58	8	0	563
TM	49	6	0	492
UD	50	10	1	542
TOTALS	1277	177	56	11406

Attachment 6
Page 1 of 1

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CANCELLED

NONE

2948

CH	ERIC CLEARINGHOUSE PUBLICATIONS
UD	The following are three new monographs in the Urban Diversity Series from ERIC/UD: • Faculty Desegregation: The Law and Its Implementation, by Michael Rebell and Arthur Block (UDS 86). The paper provides an overview of legal standards for faculty integration and an analysis of the problems and issues that have arisen in complying with standards set by the Office of Civil Rights. • Reforming Schools in the 1980s: A Critical Review of the National Reports, by A. Harry Passow (UDS 87). This paper looks at the important findings of the reform commissions and places them in a history of educational reform. Dr. Passow shows where the reports agree about what can be done to improve American secondary education. • A Review of the Major Current Reports on Secondary Education, by A. Harry Passow (UDS 88). This paper summarizes the findings of the major commissions and studies. The following are new ERIC Digests from ERIC/UD: • Microcomputers: Equity and Quality in Education for Urban Disadvantaged Students (#19) discusses researchers' concern that the use of microcomputers in education may increase disparity between rich and poor, white and minority, and male and female students. • Helping Hispanic Students to Complete High School and Enter College (#20) summarizes data on Hispanic college attendance and retention. • The Social and Psychological Adjustment of Southeast Asian Refugees (#21) discusses sources of stress in the acculturation of Southeast Asian refugees and ways immigrants may be helped in adjusting to the United States.
HE	Many HE IAPs are relevant to staff on any campus. The following publications in the ASHE-ERIC Higher Education Research Report monograph series are available. Complete publications lists are available on request. ($7.50 each; 10% discount for any 10 or more; order from Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036): • Path to Excellence: Quality Assurance in Higher Education, by Laurence R. Marcus, Anita O. Leone, and Edward Goldberg. 68 pp. (#83-1). Suggests the value of institutional self-evaluation as a way to ensure program quality.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
HE	• Faculty Recruitment, Retention, and Fair Employment: Obligations and Opportunities, by John S. Waggaman. 65 pp. (No. 83-2). A guidebook for hiring and keeping faculty. • Meeting the Challenges: Faculty Career Options, by Michael C. T. Brokes and Katherine German. 46 pp. (No. 83-3). Suggests the need for reform of the faculty reward system. • Raising Academic Standards: A Guide to Learning Improvement, by Ruth Talbott Keimig. 86 pp. (No. 83-4). A review of developmental studies programs and how to make them most effective in colleges. • Serving Learners at a Distance: A Guide to Program Practices, by Charles E. Feasley. 66 pp. (No. 83-5). A primer for distance education at the postsecondary level. • Competence, Admissions, and Articulation: Returning to the Basics in Higher Education, by Jean L. Preer. 102 pp. (No. 83-6). An examination of the preparation of students for college. • Public Service in Higher Education: Practices and Priorities, by Patricia H. Crosson. 127 pp. (No. 83-7). Suggestions for college faculty service to business/industry, community, and government. • Academic Employment and Retrenchment: Judicial Review and Administrative Action, by Robert M. Hendrickson and Barbara A. Lee. 119 pp. (No. 83-8). A review of legal action affecting college employees and suggestions for administrators. • Burnout: The New Academic Disease, by Winifred Albizu Maléndez and Rafael N. de Guzmán. 100 pp. (No. 83-9). A look at burnout affecting faculty and administrators, with suggestions for combatting and preventing it. • Academic Workplace: New Demands, Heightened Tensions, by Ann E. Austin and Zelda M. Gamson. 109 pp. (No. 83-10). A look at college and universities as workplaces, including suggestions for how to improve them. • Adult Learning: State Policies and Institutional Practices, by K. Patricia Cross and Anne-Marie McCartan. 150 pp. (No. 84-1). A review of state and college-level responses to the increasing numbers of adult students in postsecondary institutions.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
IR	Feb. 14	Albany, NY	Pamela McLaughlin	Learning Technologies Fair Ms. McLaughlin served on a panel on microcomputer software evaluation and discussed the materials that are available in ERIC and strategies for accessing them.
IR	March 19-20	Chelmsford, MA	B. J. Vaughn	Northeast Regional Exchange (NEREX) Panel Meeting B. J. Vaughn represented ERIC on a NEREX panel aimed at exploring methods of disseminating software information in the schools. Other panel members were representatives of the State Boards of Education for seven northeast states and other members of NEREX.
IR	April 10-12	New York, NY	Jane Klausmeier & Pamela McLaughlin	National Online Meeting Approximately 2,000 people (including exhibitors) attended this three-day conference. Ms. Klausmeier presented a paper on MICROsearch and downloading that was published in the proceedings.
IR	April 13	Syracuse University, Syracuse, NY	Pamela McLaughlin & Jane Klausmeier	Spring Media Conference Ms. McLaughlin presented two workshops on new sources of information on microcomputer hardware and software. Ms. Klausmeier presented two workshops on telecommunications. The conference was attended by librarians and school media specialists from the upstate New York area.
IR	April 16-20	Syracuse, NY	Jane Klausmeier	Dutch Educators Seminar Ms. Klausmeier demonstrated MICROsearch to 40 educators from the Netherlands, who were attending a week-long seminar.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
UD	Jan. 10	Cleveland, OH		Information Seminar An ERIC information seminar was conducted in conjunction with the Cleveland Public Schools. Thirty-two people attended and sixteen computer searches were conducted. ERIC/CUE products and other systemwide products were distributed and displayed.
UD	March 28-31	Anaheim, CA	Michael Webb	National Assn. of Vietnamese American Education (NAVAE) Conference Approximately 200 people were in attendance. Michael Webb solicited papers for ERIC.
UD	April 2-4	Los Angeles, CA	Michael Webb	Information Seminar The Los Angeles Unified School District participated. The seminar was conducted by Michael Webb and 117 persons attended. Demonstration computer searches were conducted on 23 topics. ERIC/CUE products and other systemwide products were distributed and displayed.
UD	May 2-5	New Orleans, LA		National Assn. for Asian and Pacific American Education (NAAPAE) Conference ERIC/CUE maintained an exhibit of Clearinghouse and systemwide publications. Copies were distributed.

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ACTION ITEMS

ERIC POSTERS

At various times, the ERIC Clearinghouses have produced ERIC posters suitable for display in library and information center environments. Usually the producing Clearinghouses have made the posters available to their own clientele, and there has been no central source of information or availability for such material.

Recently the Facility has received a rash of requests for ERIC posters, sometimes phrased in terms of specific posters (e.g. "Try ERIC" or "ERIC Who"), sometimes simply requesting ERIC posters in general. As a result, it would be helpful if copies of any ERIC posters that Clearinghouses are currently disseminating could be sent to the Facility, together with information as to their availability.

...Nancy Stewart (ERIC Facility)

REPRODUCTION RELEASES OBTAINED DURING PRACTICE FILE PROJECT

The ERIC Facility has received photocopies of all Blanket Releases obtained by SMERC during the National Education Practice File project. These Blanket Releases were also assigned by SMERC to Clearinghouses selectively, based on scope statements. In reviewing these release forms, we noticed that several involve organizations with which ERIC already has an arrangement. Therefore, if you wish to solicit documents from the organizations signing these Releases, please first check the ERIC Acquisitions Arrangements List (May 1984) in order to avoid duplicate acquisitions efforts.

Since the assignment by SMERC of the Releases was presumably based on the subject matter of a specific document, not all of them seem completly appropriate in terms of the total document output of the organization. In making acquisitions contacts, please be certain you are approaching an organization whose subject area reasonably matches that of your Clearinghouse.

...Nancy Stewart (ERIC Facility)

ERIC ONLINE DATABASE USAGE DATA -- INFOMETRICS, INC. STATISTICS FOR FOURTH QUARTER 1982

The online vendors (e.g., DIALOG, BRS, SDC) provide the generators of each of their databases with usage data pertaining to their particular database, but zealously guard against providing the same data in the aggregate.

Since many databases want to know where they stand relative to other databases or relative to the market as a whole, this has led to the formation of companies like Infometrics, Inc. that attempt to assemble these data via other channels. Specifically, Infometrics obtains the database billing data from some 550 user organizations, selected statistically to be representative of the entire user population.

This effort is supported by subscribers and NIE has become a subscriber in order to obtain the ERIC-related data. Under the terms of the agreement, each subscriber may promulgate the data pertaining to itself, but may not promulgate the data pertaining to the other databases covered by the study.

Since this statistical information about ERIC's online usage is of interest to virtually all components of the ERIC system, we have sifted through the second Infometrics report (July 1984), covering the fourth quarter of 1982, and extracted just those lines pertaining to ERIC. (See Attachment 1.) The Table and Column Headers have been retained as they are in the original report. Where the meaning of the data is not obvious, we have appended some explanatory footnotes. (See Attachment 1 - Footnotes.) The first Infometrics report was dated August 1983 and covered the third quarter of 1982. It was summarized in the EAB for October 1983.

Generalizations

The following generalizations can be made about the data pertaining to ERIC (for the fourth quarter of 1982):

1) ERIC is used most via DIALOG (about 75%), secondarily via BRS (about 24%), and least via SDC (about 1%).
2) ERIC is the second most used database offered by BRS (behind NLM).
3) ERIC is the second most used database offered by DIALOG (behind Chemical Abstracts).
4) In revenues, ERIC ranks 4th on the BRS list and 8th on the DIALOG list. This is attributable partially to the low hourly rate charged for ERIC (because no royalties need be paid to the Government).
5) Among all databases and all online vendors, ERIC ranks 4th in total connect time and 12th in total revenues.
6) Among social science databases ERIC is the most used, with usage amounting to over three times the second-most used database (PYSCINFO).

7) Within Academia, ERIC is the third most used database (behind LEXIS and MEDLARS). These top three databases accounted for 61.37% of all academic usage. The low-cost ERIC and MEDLARS databases accounted for 26.27% of all revenues from academia.

8) Within Government, ERIC is the second most used database (behind MEDLARS).

9) Within Industry, ERIC is the 14th most used database.

10) Within Public Libraries, ERIC is the 2nd most used database (behind INFOBANK).

11) Within the Medical community, ERIC is the 12th most used database.

12) Within the Not-For-Profit community (as a whole), ERIC is the 5th most used database.

13) ERIC's usage geographically ranks as follows:

    (1) West (51%); (2) Northeast (30%); (3) North Central (12%); (4) South (7%)

14) ERIC experienced more growth in the 4th quarter (over 2000 hours) then most databases (probably because the 4th quarter corresponds with the fall semester).

...Ted Brandhorst (ERIC Facility)

EDUCATION-RELATED DATABASES

The Spring 1984 issue of Education Libraries, the organ of the SLA Education Division, contains an article by Anne Johnson, of Harvard's Gutman Library, with the title "A Review of Databases for Education" (see attachment 2).

The article covers true databases, as well as vendor services such as CompuServe. It is useful for the addresses, telephone numbers, and capsule descriptions it provides.

ERIC is the second item described.

...Ted Brandhorst (ERIC Facility)

SDC/ORBIT PROVIDES PROXIMITY SEARCHING OF ERIC DATABASE

The SDC Searchlight newsletter for March-June 1984 contains an article on Proximity searching using the ERIC database. A sample search dealing with computers in the classroom is included. The Searchlight article appears as Attachment 3.

...Ted Brandhorst (ERIC Facility)

ERIC MICROFICHE COLLECTION AVAILABLE FROM UNIVERSITY OF MARYLAND

The University of Maryland, Curriculum Laboratory has an ERIC microfiche collection, extending from 1966 through 1980, that they must sell. Attachment 4 describes the collection being offered (complete with storage cabinets!) and refers to a "modest negotiable compensation". Clearinghouses may wish to promulgate the offer to likely clients.

...Ted Brandhorst (ERIC Facility)

PRIVATE MESSAGE FEATURE IS ADDED TO MULTILINK ELECTRONIC MAIL SYSTEM

In response to popular demand, Pat Brown of the ERIC Facility has programmed a private message feature into the MULTILINK electronic mail software.

When a user initially signs on to the system and logs ".MSG," a check is made to see whether there are any private messages for that user. If there are such messages, the system gives the user the option of viewing them. Only a person knowing the user's private password will be able to see private messages directed to that user. After a user has read his/her last private message, the system asks the user to re-sign on to the system to view any global messages.

If you wish to send a private message, you should enter the command ".PRI" and then proceed as with the regular ".ENT" command.

In sending private messages, care should be taken to spell the receiver's name exactly as they do to sign on to MULTILINK. This standard form can be found in the ".USER" file. Name variations are assumed to be different individuals by the system and a message directed to a name the receiver doesn't use will result in a failure of the message to get to its intended destination.

Any problems experienced with the new ".PRI" command should be brought to the attention of Pat Brown at the ERIC Facility.

...Pat Brown (ERIC Facility)

PROCEDURES AT CE FOR HANDLING REQUESTS FOR DOCUMENTS WITH ED NUMBERS

When we receive requests for documents that are already in the system, we take the following steps:

1) Xerox the complete citation from RIE,

2) Put the ED number and number of pages on an EDRS Order Form,

3) Return citation and Order Form to the client with a letter telling them to complete the form and mail it to EDRS.

The principal reason for this procedure is to ensure that the user wants what we think they want. Often the title requested is close to but not quite matching with the title found in RIE and this method gives the user the chance to check everything over before actually ordering. It works well and we have had favorable comments on it.

...Judy Wagner (CE)

EA HOSTS ISRAELI EDUCATION OFFICIAL

Benjamin Feinstein, director of computer-assisted instruction for Israel's Ministry of Education, visited the EA Clearinghouse on Wednesday, July 18, for the purpose of selecting research in the area of computers and instruction. Clearinghouse Director Philip Piele spent an hour talking to him about networks and communications and ERIC's international connections.

Piele suggested that Feinstein contact Chuck Hoover of Central ERIC and Don Ely at the IR Clearinghouse for further information on using ERIC to access documents and journals dealing with computer-aided instruction.

...Stuart Smith (EA)

ERIC EASTERN REGIONAL TECHNICAL MEETING

Participant evaluations of the Eastern Meeting indicated that, once again, the aspect of these meetings we find most useful is the interaction with each other both during and outside of structured sessions. Major conclusion--ERIC Clearinghouse people find each other to be very stimulating company. The only formal recommendations concerned changes in a number of user services products (e.g., Directory of ERIC Microfiche Collections, Directory of ERIC Search Services, etc.). A lot of useful discussion centered on larger ERIC concerns such as the future of CIJE, the impact of home micros on ERIC, acquisitions needs, and Practice and Digest Files. A summary of the meeting will be sent to all Clearinghouses. Many thanks to Pat Coulter for her handling of the hotel details and to all the session leaders for their cooperative and competent work.

...Dorothy Beling (EC)

ERIC/HE INVOLVED IN INTERNATIONAL TRAINING EFFORT

As part of an ongoing agreement between the George Washington University and the University of Santa Catarina in Brazil, GW sponsored a 3-day training segment for Latin American college presidents from several countries. The segment (June 29-July 2) was part of a 2-month training program sponsored by the Inter-American Organization for Higher Education, Quebec, Canada. Included in the GW segment was a presentation by HE director Dr. Jonathan Fife on the ERIC system in general, the Higher Education Clearinghouse specifically, and the use of databases such as ERIC.

...Lynn Barnett (HE)

TELEVISION PRODUCER CALLS ON ERIC/PS FOR PARENT INFORMATION

Bread and Butter Television, Inc., New York City, producers of the "Working Mothers" program shown nationally on Lifetime Cable Network, called ERIC/PS recently to request information on various topics of interest to parents of young children. The topics, which will be the subject of future programs, include: living with a newborn; teenage parents; private leisure time for parents; choosing the best child caregivers; working mothers' support groups.

...Norma Howard (PS)

TEACHER EDUCATION MONOGRAPH SERIES AT SP OFF TO A FLYING START

Using Research to Improve Teacher Education: The Nebraska Consortium, the first volume in SP's Teacher Education Monograph series, has been selling briskly, due largely to a direct mail campaign (and the temperature of the topic). We used a mailing house to send a one-page self-mailer featuring Using Research and containing a coupon to 3,127 teacher educators on AACTE's mailing list. In 3 weeks we've received 96 requests for a total of 174 copies. This is a 3.05% response rate, which we think is very good and which certainly surpasses the results of our more passive IAP promotions in the past. It seems that direct mail announcements have the potential for getting the information to the people that need it.

...Francie Gilman (SP)

NATIONAL EDUCATION PRACTICE FILE: UPDATE

Several ERIC Clearinghouses have included news of the Practice File in their newsletters, and occasionally this news is only partially correct. In order to set the record straight, the following are some highlights of the physical composition of the Practice File:

1. Core File: A computer strategy was developed by the Practice File staff and executed by the ERIC Facility. The printout consisted of approximately 20,000 ERIC resumes which were reviewed by Information Specialists at SMERC for their relevance to the practitioner. This review resulted in the selection of 14,470 resumes which were tagged with PRACTITIONERS in the Target Audience field. This initial group of resumes is referred to as the "core" of the Practice File, or the Core File. These documents are primarily from July 1979 to April 1983.

2. Expanded Core: During testing of the Practice File "core," it was evident that the output was excellent in terms of "hits" or precision. However, it was also apparent that we should have allowed our "core" search to go back farther in time (prior to July 1979) in order to pick up "timeless" practitioner-oriented documents. Consequently, the Practice File staff requested permission of Central ERIC to execute a second search of ERIC using a simplified search strategy which would cut off the Practice File input at ED 100 000 (approximately May 1975). Permission was granted by CERIC; the search was run by the ERIC Facility; and resumes were again reviewed by the Practice File Project staff. By the end of January 1984, an additional 13,325 ERIC documents (the "expanded core") had been tagged with PRACTITIONERS in the Target Audience field.

3. "Official" Practice File: 1,234 documents were acquired, selected, and processed by Practice File staff. The first of these entered the ERIC system in the December 1983 RIE. The last will appear in the August 1984 RIE. Besides any appropriate Target Audience tags, these documents carry the Identifier "PF Project" in order to specifically identify the SMERC input. All documents in the "core," the "expanded core," and the "official" Practice File are Level 1 or Level 2.

4. Clearinghouse Practice File Input: In September 1983, Clearinghouses began using the Target Audience tag (which included applying the tag PRACTITIONERS to documents targeted for the educational practitioner). These documents can be Level 1 or Level 2 or even Level 3.

ALL DOCUMENTS CARRYING THE TARGET AUDIENCE TAG "PRACTITIONERS" CAN BE SEARCHED ON DIALOG BY THE USE OF "TA=PRACTITIONERS."

5. CIJE Tagging Project: When the Target Audience tag was first developed, it was applied to RIE documents only. During the field test of the Practice File, it was found that using that tag in computer searching resulted in an extremely precise printout when the search strategy was correct. That knowledge, coupled with the fact that some clients of the test sites and some of the test site searchers were disappointed that Practice File searches contained

no journal articles, prompted Practice File staff to request permission of Central ERIC to apply a similar search strategy to the CIJE backfile and to tag practitioner-oriented journal articles with the PRACTITIONERS Target Audience tag. Permission to do this was granted. The initial backfile search of CIJE was run by the ERIC Facility in June 1984. It covered the period July 1975 to May 1984, and resulted in approximately 20,000 resumes which are currently being reviewed by Practice File Project staff. A supplemental search to cover June/July/August 1984, will be run by the Facility in late August 1984. In the meantime, beginning July 1, 1984, ERIC Clearinghouses began applying the Target Audience tag routinely to journal articles. By October 1984, all CIJE citations from July 1975 through August 1984 should carry a PRACTITIONERS tag where appropriate; and all CIJE citations from September 1984 forward will be tagged by the Clearinghouses with the appropriate Target Audience tag (whether practitioner or otherwise).

The Final Report and Evaluation Report for the NEPF project is currently in draft form. It will be completed prior to the ERIC Director's meeting in mid-September in Washington, D.C., at which time a verbal report will be made. The Final Report will include, among other things, the advantages and disadvantages of full text, journal compilations, and short documents in a practitioner-based database; an evaluation of the project; and recommendations. By approximately January 1985, the Evaluation Report, the Final Report, and a separate Appendix to the Final Report will be available through ERIC. In the meantime, SMERC will put the above reports into microfiche format for limited distribution to the ERIC Clearinghouses (upon request), to the field test sites, and to members of the Working Group who helped define acquisition and selection criteria for the National Education Practice File in March of 1983.

...Katherine Clay (SMERC)

AERA SOLICITATIONS — PROGRESS REPORT

Because all of the Clearinghouses receive papers as a result of our solicitation of the American Educational Research Association (AERA) annual meeting, I thought you might be interested in an update of our progress.

In early April and again in late May, form letters were sent to all the presenters at the AERA meeting. At our exhibit booth during the meeting, we directly received 136 papers. At the Clearinghouse, we have received by mail an additional 559 papers so far. We expect to receive another 25-30 papers before the end of the year, bringing the grand total to 725. If realized, this would exceed the 1983 grand total by 65.

Of those papers we have received, 312 have been transferred to other Clearinghouses. Some of you received just a few, while others received as many as 40 or 50. If you feel there were papers presented at AERA that you should have received, but did not, please feel free to send a solicitation letter to the author, but only AFTER verifying that the paper is not already listed on the ADR and already being processed at another Clearinghouse.

A second solicitation activity which TM undertakes during the AERA meeting is to collect all the papers submitted to AERA Division H (School Evaluation and Program Development) in connection with their competition for the best evaluation reports. This year, we received 144 such papers, and they are currently being screened. Those that are not noteworthy for their methodology will be transferred to the appropriate Clearinghouse. These papers should be carefully checked for duplication because many of them are already in the database.

If you have any questions or comments about these AERA solicitation activities, please drop me a note on the MULTILINK electronic mail system, or phone me.

...Barbara M. Wildemuth (TM)

PERSONNEL NEWS

NEW STAFF MEMBER AT ERIC/EC

Joan Flamm has joined the staff of ERIC/EC as a part-time secretary. Beverly Gardner is still with us, but has reduced her schedule to part-time. We welcome Joan to the ERIC family and hope Bev will find enjoyable ways to spend her new "free" time.

...Lynn Smarte (EC)

TWO NEW STAFF MEMBERS JOIN ERIC/FL

We reported in the June 1984 EAB that two of our staff, John Brosseau and Jeanne Rennie, had resigned. We are now pleased to report that FL now has two new staff members, both of whom started work on June 18th. Molly J. Silliman, our new Acquisitions Coordinator, was a French major at Middlebury, whose courses included a year at the University of Paris studying political science and literature. In addition to being a fluent speaker of French, with additional background in Spanish, Molly has had two years of experience in microcomputer work and dBase II programming, which should stand her in good stead with regard to document tracking and processing procedures. Laura K. Wenzel, our new User Services Coordinator, has a B.A. in Philosophy and French from George Washington University and has taken a journalism sequence (with French minor) at the Boston University School of Public Communication. Her pre-FL activities have included daily and weekly newspaper reporting, free-lance magazine reporting, and planning and production of both public service announcements and radio interview programs, all of which have helped her to develop the communicative and interpersonal skills called for in her new assignment. We are certainly happy to welcome both Molly and Laura to FL, and look forward to their help in continuing a very effective clearinghouse operation.

...John Clark (FL)

STAFF CHANGES AT TM

Patricia Noeth recently left TM to pursue a master's degree in reading at Rider College. The Indexer/Abstractor position has been filled by Elizabeth (Betsy) Smith. Betsy comes to us after recently receiving her MLS from Drexel University, and working as a librarian at the George School (PA) and Camden Catholic High School (NJ).

Louisa Coburn has also left the Clearinghouse in order to move to South Carolina with her family. The User Services position has been filled by Emma Gonzalez-Stupp. After receiving her MLS from the University of Texas at Austin, Emma spent two years as an information specialist at the National Clearinghouse on Bilingual Education and two years as a reference librarian for the Mercer County Library (NJ).

I know that you will want to join us in welcoming Emma and Betsy.

...Barbara Wildemuth (TM)

MARYELLEN LO BOSCO LEAVES UD

Maryellen Lo Bosco has left the ERIC Clearinghouse on Urban Education. She worked for the Clearinghouse for three years as editor (formerly on RIE and CIJE abstracts and more recently on Clearinghouse IAPs and user services products) and as public relations coordinator. She has moved to the American Management Association in downtown New York, where she will be an Associate Editor for four of AMA's human resources periodicals. We at the Clearinghouse will miss her, and we give her our very best wishes for the future.

...Michael Webb (UD)

LIST OF ATTACHMENTS

Attachment 1: ERIC Online Database Usage Data Obtained by Infometrics, Inc.

Attachment 2: A Review of Databases for Education

Attachment 3: SDC/ORBIT Provides Proximity Searching of ERIC Database (SDC Searchlight, Mar.-June 1984)

Attachment 4: ERIC Microfiche Collection Available - Letter

Attachment 5: Summary of CIJE Input by Clearinghouse (AUG84 Issue)

Attachment 6: Source Journal Index Revisions - August 1984

Attachment 7: RIE Input by Clearinghouse (RIEAUG84)

Attachment 8: Remove List (RIEAUG84)

Attachment 9: EDRS Customer Service Report (July 1984)

Attachment 10: Workshops/Conferences/Meetings

Attachment 11: ERIC Clearinghouse Publications

ERIC ONLINE DATABASE USAGE DATA OBTAINED BY INFOMETRICS, INC.

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — DATABASE WITHIN PRODUCER -- ALPHA SEQUENCE — Table 1, page 22

	Producer / DATABASE / DISTRIBUTOR	Q1 81	Q2 81	Q3 81	Q4 81	Q1 82	Q2 82	Q3 82	Q4 82	Y-T-D	Last 4 Q
		Last Eight Quarters									
Hrs	Educ Barcos Info Ctr	-	-	-	-	-	12613	10990	13312	48716	48716
000 $ Tot	(3 entries)	-	-	-	-	-	369	348	456	1531	1531
Rev Shr %		-	-	-	-	-	1.2	1.0	1.3	1.1	1.1
Hrs	ERIC	-	-	-	-	-	3088	-2930	3121	12147	12147
000 $ Tot	BRS	-	-	-	-	-	53	50	53	207	207
Rev Shr %		-	-	-	-	-	0.2	0.1	0.2	0.2	0.2
Hrs	ERIC	-	-	-	-	-	9361	7938	10034	35982	35982
000 $ Tot	DIS	-	-	-	-	-	309	293	397	1300	1300
Rev Shr %		-	-	-	-	-	1.0	0.8	1.1	1.0	1.0
Hrs	ERIC	-	-	-	-	-	< 200	< 200	< 200	< 800	< 800
000 $ Tot	SDC	-	-	-	-	-	< 25	< 25	< 25	< 125	< 100

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — PRODUCER WITHIN DISTRIBUTOR -- REVENUE BREAKDOWN — Table 3, page 1

DISTRIBUTOR / Producer	No. DBs	Hrs Used	Total 000 $	Time 000 $	Time %	Output 000 $	Output %	Runs 000 $	Runs %	Store 000 $	Store %	Comm 000 $	Comm %	Other 000 $	Other %
BRS															
Educ Barcos Info Ctr	1	3121	53	52	98	0	0	1	2	0	0	0	0	0	0
DIS															
Educ Barcos Info Ctr	1	10034	397	250	63	146	37	1	0	0	0	0	0	0	0
SDC															
Educ Barcos Info Ctr	1	< 200	< 25	*	100	*	0	*	0	*	0	*	0	*	

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — PRODUCERS RANKED BY TIME USED — Table 6, page 1

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	Producer	No. D.B.	Hours Used: Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Cost $ per hr
4	4	4	Educ Barcos Info Ctr	1	13312	4.05	48716	3.74	48716	3.74	60.38	0.70	122	34.28

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — PRODUCERS RANKED BY REVENUE — Table 7, page 1

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	Producer	No. D.B.	Total Revenue: Curr Q 000 $	Curr Q %	Y-T-D 000 $	Y-T-D %	Last 4 Q 000 $	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Tot $ per hr
13	14	14	Educ Barcos Info Ctr	1	456	1.31	1531	1.15	1531	1.15	60.37	0.31	131	34.28

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — DATABASES RANKED BY TIME USED — Table 8, page 1

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	DATABASE	Hours Used: Curr Q hr	Curr Q %	Y-T-D hr	Y-T-D %	Last 4 Q hr	Last 4 Q %	Cum Share	Curr Q Last Q +/- %	Growth Index	Avg Cost $ per hr
4	4	4	ERIC	13312	4.05	48716	3.74	48716	3.74	55.40	0.70	122	34.28

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — Table 9, page 1

DATABASES RANKED BY REVENUE

Rank: Curr Q	Rank: YTD	Rank: Last 4 Q	DATABASE	Total Revenue: Curr Q 000 $	Curr Q $	Y-T-D 000 $	Y-T-D $	Last 4 Q 000 $	Last 4 Q $	Cum Share	Curr Q Last Q +/- $	Growth Index	Avg Tot $ per hr
12	12	12	ERIC	456	1.31	1531	1.15	1531	1.15	53.38	0.31	131	34.28

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — Table 11, page 10

DATABASES RANKED BY TIME USED WITHIN DATABASE CLASS

Db Class / Producer / DATABASE	Connect Time: Quarter hr	Quarter $	Y-T-D hr	Y-T-D $	Last 4 Q hr	Last 4 Q $	Total Revenue: Quarter 000 $	Quarter $	Y-T-D 000 $	Y-T-D $	Last 4 Q 000 $	Last 4 Q $	Curr Q Last Q +/- $
Social Sciences													
ERIC	13312	65.4	48716	63.6	48716	63.6	456	50.1	1531	45.6	1531	45.6	21.13

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — Table 13, page 1

DATABASES RANKED BY TIME USED WITHIN USER CLASS

User Class / DATABASE	Connect Time: Quarter hr	Quarter $	Y-T-D hr	Y-T-D $	Last 4 Q hr	Last 4 Q $	Total Revenue: Quarter 000 $	Quarter $	Y-T-D 000 $	Y-T-D $	Last 4 Q 000 $	Last 4 Q $	Curr Q Last Q +/- $
Academe													
ERIC	5533	11.6	19881	13.4	19881	13.4	190	9.5	633	8.7	633	8.7	27.34
Government													
ERIC	4679	13.2	16634	11.4	16634	11.4	182	5.9	575	4.5	575	4.5	27.53
Industry													
ERIC	1764	2.1	6982	2.0	6982	2.0	48	0.5	179	0.5	179	0.5	-1.16
Medical													
ERIC	334	1.0	1191	0.9	1191	0.9	9	0.5	32	0.5	32	0.5	16.28
Public Libraries													
ERIC	641	7.3	2403	7.0	2403	7.0	19	2.7	70	2.6	70	2.6	17.01

Online Databases
U.S. Information Center/Library Market

Issue 3 — Fourth Quarter 1982

IMI Reports — Table 16, page 2

REGIONAL USE OF PRODUCERS RANKED BY REVENUE

PRODUCER	No. D.B.	Total Revenue: All Regions Total 000 $	All Regions Total $	Northeast Region 1 000 $	Northeast Region 1 $	North Central Region 2 000 $	North Central Region 2 $	South Region 3 000 $	South Region 3 $	West Region 4 000 $	West Region 4 $
Educ Resces Info Ctr	1	456	1.31	137	29.93	54	11.75	31	6.73	235	51.58

FOOTNOTES

Table 1

Hrs	=	Connect Hours
$Tot	=	Revenue Dollars (in thousands)
Rev Shr %	=	Revenue Share expressed as a percentage of the total market
BRS	=	Bibliographic Retrieval Services
DIS	=	DIALOG Information Services
SDC	=	System Development Corp.
Q	=	Quarter

Table 3

Time	=	Connect Time
Output	=	Prints, displays, types, etc.
Runs	=	SDI's, search units, computer resource units, and other non-hourly search charges
Store	=	Search saves, stored searches, etc.
Comm	=	Telecommunications
Other	=	Credits or charges not specifically attributable to any of the above categories, e.g., volume discounts, training, etc.
*	=	Value is low, has a high margin of error, and is therefore subject to misinterpretation.

Tables 6, 7, 8, 9

Growth Index	=	The connect time growth rate of the entire industry is treated as 100 and related to the growth of each database. Thus the value shown is the ratio of individual database growth to the growth of the industry as a whole.
Cum Share	=	Additive percent of market, progressing from the top of the column downward.

A Review of Databases for Education

by Anne M. Johnsen

This review of databases treats searching in BRS or DIALOG. The databases most frequently searched by those in education have been included with an eye toward communicating information which may not appear in the database documentation. A label in parentheses following the title of a database indicates that a file is up through BRS only. Asterisks to the left of the beginning date of the file signify that an authority list or thesaurus exists for use in subject searching. Following this text is a description of three vendors with audiences wider than those of the academic or school library, plus blurbs on services offered by BRS and DIALOG which serve the home market. These vendors as well as AFTER DARK and KNOWLEDGE INDEX should be watched for potential use in traditional settings.

BILINGUAL EDUCATION BIBLIOGRAPHIC ABSTRACTS (BEBA)

National Clearinghouse for Bilingual Education
1555 Wilson Boulevard, Suite 605
Arlington, VA 22209

* 1978 —
800-336-4560
703-522-0710
(Washington area residents only)

Bilingual/bicultural education is the focus of this database. Six of the twelve major content areas are bilingual education history and legislation; bilingual programs (descriptions, effectiveness, evaluation); curriculum and instructional methodology; ESL; languages and linguistics; and tests, measurement and evaluation. Curricula materials account for some 38% of the database, non-curricula materials 46%, and journal articles the remaining 12%. Seventy-three percent of the material is in English with the remainder representing more than 50 languages. Some of the 10,000 records also appear in ERIC so that the multidatabase search strategy should follow protocol for eliminating duplicate material. Acquisition practice at the Clearinghouse is now making a concerted attempt to deal selectively with material known to be in ERIC.

Among the available search fields are language series titles, language, full name of language in which the document is written; institution, organizational source of the document; and sponsoring agency. The *ERIC Institutional Sources Directory* is used for assigning institution names and codes and *ERIC Thesaurus* terms are used in subject searching.

EDUCATIONAL RESOURCES INFORMATION CENTER

ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 303
Bethesda, MD 20014

* 1966 —
301-656-9723

The mission of ERIC is to bring the literature of education under bibliographic control for access by and dissemination to all levels of the educational community. Database content, in terms of literature type, reflects a wide range of interests. There are more than one-half million items in ERIC, divided almost equally between entries in *Resources in Education* (RIE) and *Current Index to Journals in Education* (CIJE). The largest concentrations of literature types in RIE reveals the following: research and technical reports, 32%; conference papers, 20%; project and program descriptions, 11.2%; guides, 11%.

Although the database is nearly all English-language materials, there is a significant body of literature dedicated to education in other countries, especially developing nations. The system lends itself well to country searching via the title and identifier fields. Those areas peripheral to education — psychology and sociology — receive significant coverage in both the document and journal indexes. Literature useful for business applications can be found when there exist questions dealing with multi-disciplinary principles/procedures or for matters dealing with personnel and training and development.

Since documents and journal articles receive an average of eleven and seven terms, respectively, it is important that users be informed of the potential for and consequences of weighted versus unweighted searches. Given the indexing procedures and the size of the database, there exists the possibility for significant off-target literature if the preceding factors are not taken into consideration.

EDUCATIONAL TESTING SERVICE TEST COLLECTION (ETSF)

Educational Testing Service
Test Collection
Princeton, NJ 08541

* 1983 —
609-734-5737

ETSF has descriptions of more than 5000 test materials, evaluation tools and assessment/screening devices. Educational tests (achievement, aptitude, subject mastery, etc.)

account for the preponderance of the materials; however, personality, attitude, self-concept, and aptitude tests and measures are found in the file. A particular effort is made to put research instruments in the database.

Currently the quarterly updates number some 600 records. Once the back-file has been input they will average some 100 -500. Subject searching is done through ERIC descriptors. Tests from other countries — in particular England, Canada and Australia — may be excluded with the not operator and "foreign countries." Among the available search fields are title, subtest, author, descriptor, identifier (ERIC or ETS), abstract and target. In regard to this latter field, it is to be noted that anyone over 18 is described as "adults." Literals must be employed to search numbers and since number ranges have been exploded, searching "12" would retrieve the audience 10-13. Availability is included in the record and is searchable in different ways. Free text and truncation should be used since source names appear in varying formats.

EXCEPTIONAL CHILD EDUCATION RESOURCES
Council for Exceptional Children • 1966 —
1920 Association Drive 703-620-3660
Reston, VA 22091

ECER online corresponds directly to the quarterly print product with the same title. It is intended for use by those researchers, educators and psychologists who are concerned with all areas of exceptionality, including the handicapped and the gifted. Journal articles, curriculum materials, books, program descriptions, convention and conference papers, and dissertation citations are contained in the database. Significant percentage breakdowns which give an indication of these document types are journal articles: 55%; published books: 22%; ERIC documents: 20%; and dissertation citations: 3%. CIJE articles (some 28% of the journal literature) plus the ERIC documents combine to form almost half the database. When doing an ERIC and an ECER search, it is important to follow procedures to exclude duplicate material.

ERIC terms are used in subject searching. A significant application of subject terms is made for "special education" and "disabilities." The former is used for general literature/trends in the field while the latter is applied to articles which deal with three or more handicapping conditions. The capacity for weighting in ECER was first added in 1975. This file of over 50,000 items is updated monthly.

LANGUAGE AND LANGUAGE BEHAVIOR ABSTRACTS
Sociological Abstracts, Inc. • 1973 —
P.O. Box 22206 619-565-6603
San Diego, CA 02122

The total file of LLBA numbers some 66,000 documents of which the majority are journal articles. Association papers and book reviews are also included. Quarterly, approximately 1,800 records are added. An authority file presents terms available for subject searching. Natural language identifiers provide additional access points to the literature. Several of the fields available for searching are author, document type, author affiliation, language, abstract, and year and country of publication.

Broad subject areas from LLBA of interest to educators are language acquisition, language disabilities and second language learning. Additional topics concern subjects such as reading readiness; materials and testing; adult language development; non-native language acquisition; language tests; and special education, including therapies, e.g., language and hearing therapies.

MENTAL MEASUREMENT YEARBOOK (MMYD)
Buros Institute of Mental Measurements 1978 —
University of Nebraska - Lincoln 402-472-1739
135 Bancroft Hall
Lincoln, NE 68588-0348

Approximately 1400 tests drawn from the eighth edition of the MMY plus tests to appear in the forthcoming ninth MMY are included in this database. The file is dynamic and contains new tests as well as those which have been revised since the 1978 eighth MMY. The complete record, with the exception of the references, is available for online or offline printing. Almost the entire record is available for searching. Monthly, approximately 40 records are added. Among available fields are test name, author(s), publishers, population, scores, manual information, and reliability and validity data.

MICROCOMPUTER INDEX
Microcomputer Information Services 1981 —
2464 El Camino Road, Suite 247 408-984-1097
Santa Clara, CA 95051

Microcomputer Index appeared online one year after the appearance of its print counterpart. It provides access to some 50 popular microcomputer magazines of which 30-35 are indexed cover to cover. File content numbers some 20,500 items with monthly updates of approximately 700 records. Representative of the topics covered are the broad areas of business, law and education. Of particular use is the capability of searching for reviews — hardware, software or book. Further, reviews are categorized as non-favorable, favorable, mixed or unfavorable. A search field is also available for programming languages.

NATIONAL COLLEGE DATABASE (PETE)
Peterson's Guides, Inc. 14th Edition
P.O. Box 2123 609-924-5338
166 Bunn Drive
Princeton, N.J. 08540

This file is the online counterpart to the two annual volumes which comprise *Peterson's Annual Guides to Undergraduate Study*. Full-text or field searching is available on the complete record and includes college name, state name, undergraduate profiles, freshman data, enrollment patterns, majors, etc. Category code searching permits access to information which includes admissions requirements and patterns, level of competitiveness, percentage of part-time

students, demographic information, etc. Hence, in addition to being useful to guidance counselors the file has potential for use by educational researchers and statisticians. Approximately 3,000 profiles of United States and Canadian two- and four-year colleges and universities are contained in the database.

ONTARIO EDUCATION RESOURCES (ONED)
MOWAT Block, 13th Floor — 1970 —
Queens Park — 416-965-4110
Toronto, Ontario, Canada M7A 1L2

The "Ontario Education Resources Information System" is online through this database. It contains approximately 6,000 records and is updated every other month. Material is contributed from a variety of sources; among them are the Ontario school boards, ministries of education, and ministries of colleges and universities. Educational research, reports and curriculum guidelines are included. Several of the searchable fields are material type (bibliographies, conference papers and proceedings, statistical tables and journal articles, etc.), educational level, target population, funding source and special features (literature reviews, appendices, and tables or charts).

PSYCHOLOGICAL ABSTRACTS
PsycINFO — * 1967 —
User Services Department — 800-336-4980
American Psychological Association — 703-247-7829
1400 North Uhle Street — (Virginia
Arlington, VA 22201 — Residents Only)

Online since 1967, PsycINFO annually scans more than 1300 journals for incorporation into the database. Purporting to cover the world's literature in psychology, it also selectively treats the fields of education, sociology and business. Significant focuses of interest to those in education are educational psychology, curriculum, achievement, learning, teaching methods, testing and measurement, counseling, attitudes of students and teachers, and classroom dynamics. General behavioral articles as well as articles on special and remedial education can be found in PsycInfo when they may not have appeared in the educational literature.

As of 1980, dissertations are retrievable online only and books have been omitted. Journal and serial publications account for 75-80% of the database, dissertations about 20%, with the remainder devoted to miscellaneous publications and technical reports. Approximately 90% of the yield from PsycINFO will be in the English language; however, provision is made for capturing literature by language type. The average number of subject headings is 6-7, but, pre-1973 items can have as few as two. Since the database includes literature on both animals and humans, searchers must be cognizant of limiting capabilities as the search warrants it.

The time lag from publication date to an item's appearance in PsycINFO is 3 to 6 months or longer. As of February 1984, an attempt will be made to shorten this via a new file, PsycAlert. To date, arrangements have been made for this file to be only through DIALOG. PsycAlert will be updated weekly; material will be accessible, in an abbreviated record, within one to two weeks of publication.

PUBLIC AFFAIRS
INFORMATION SERVICE
Public Affairs Information Service — * 1972 — Foreign
11 West 40th Street — Language Index
New York, NY 10018 — 1976 — Bulletin
212-736-6629

PAIS is an international social sciences database covering issues of public policy, international relations, education, economics, public administration, law, social welfare and social anthropology. Education is examined in terms of specific countries as well as in terms of broad issues, e.g., academic achievement and degrees, area studies, education of particular groups, and training and development. Both PAIS indexes combine to form a total of more than 202,000 records with a document type distribution of periodical articles; books; serials; conference proceedings; and federal, state and local documents. The indexes can be searched as separate subfiles.

Since foreign language material accounts for approximately 39% of the database, language type warrants attention during the search interview. Subject terms are assigned from a controlled vocabulary list of more than 9,000 main headings plus over 20,000 subject or geographic subheadings. Up to four subject descriptors are assigned to each item.

RESOURCES IN
COMPUTER EDUCATION (RICE)
Northwest Regional
Education Laboratory — * 1979 —
300 S.W. Sixth Avenue — 503-248-6800,
Portland, OR 97204 — Ext 551

RICE is funded by NIE and operated by the Northwest Lab. It contains information on educational computer applications. Record type and the approximate number of entries are as follows: producers of application packages for computers in education, 2100; the software packages themselves, 280; computer literacy materials, 160-170; and projects, 80. These parameters should be included in most search strategies to avoid false drops.

Both ERIC descriptors and database supplier identifiers can be used for subject searching. Each record contains a range of information useful both as record access points or in locating specific types of material. These include contact information, hardware type, system requirements, grade level, and evaluations.

RESOURCES IN
VOCATIONAL EDUCATION (RIVE)
The National Center for
Research in Vocational Education — * 1978 —
1960 Kenny Road — 800-848-4815,
Columbus, OH 43210 — Ext. 76

RIVE provides information on state and federal curriculum development projects, ongoing or recently completed R & D efforts, and exemplary and innovative programs. ERIC descriptors serve as the basis for subject access to the 10,000 items in the file. Updating of the database occurs on a quarterly basis with the addition of some 500 records. It is to be noted that the descriptors used to conform to the most recent edition of the *ERIC Thesaurus*, available at the time of indexing, e.g., for FY '78 - FY '79 the 7th was in use. In some cases, therefore, "invalid" descriptors may work.

SCHOOL PRACTICES INFORMATION FILE (SPIF)
Education Service Group • 1981 —
1200 Route 7 518-783-1161
Latham, NY 12110

This file, updated monthly, contains some 20,000 records devoted to descriptions of educational programs, practices, materials and products. Subject descriptors are drawn from the *ERIC Thesaurus*. The informative record permits ease in follow-up for programs and materials. Among the items it includes are title, author, publisher, year of publication or operation, resource type, availability, contact person, grade level and target audience. At its inception, the database contained material from members of the SPIN network as well as government agencies, commercial publishers, and state departments of education. Currently, the file is augmented by contributions from any BRS customer. It is to be noted that all ETSF material is contained in SPIF.

SOCIAL SCIENCES CITATION INDEX
Institute for Scientific Information (ISI) 1972 —
325 Chestnut Street 800-523-1850
Philadelphia, PA 19106 215-923-3300,
Ext. 357 (PA)

Currently SSCI contains some 1,064,000 records drawn from some 5,200 journals, of which 1,400 are fully covered and the remainder treated selectively. The preponderance of retrievable literature is journal articles; however, book reviews, discussions, editorials, biographical items, letters, meetings and literature reviews are included.

Social science is broadly defined, so the Index includes much of particular interest to those in education such as communication, educational research, linguistics, psychology and sociology. Cited author, cited reference, author (personal or corporate), and subject searching are viable approaches to the literature; each reveals the relationship between people working in a field and those whom they cite or by whom they are cited. It is to be remembered that subject searching is drawn from a keywork-in-title index. ISI's computer-based operation permits database input within 2 weeks of item receipt.

SOCIOLOGICAL ABSTRACTS
Sociological Abstracts, Inc. • 1963 —
P.O. Box 22206 619-565-6603
San Diego, CA 92122

Sociological Abstracts screens 1,500 serials annually of which some 160 are core publications. Some areas which are of specific interest to those in education are the sociology of education, women's studies, social psychology, social structure, the family, social problems and community development.

After 1972 abstracts were added to the file. The majority of the literature is journal articles, but representative of other document types are book abstracts and association papers. Several of the available search fields are document type, language type, country of publication and abstract. Non-English language material accounts for 22% of the file content. An authority file of several thousand controlled vocabulary terms is available for subject searching. At the present time this file numbers approximately 135,000 records. Updating the file occurs five times a year with some 1,800 records.

VOCATIONAL EDUCATION
CURRICULUM MATERIALS (VECM)
Curriculum Coordination Centers
and the National Center for
Research in Vocational Education • 1977 —
Ohio State University 800-848-4815,
1960 Kenny Road Ext. 76
Columbus, OH 43210

VECM contains information about current print and non-print curriculum materials. Subject terms are drawn from the NCES *Classification of Instructional Programs*. Entries are searchable by sponsoring agency, state, educational level, intended user, and student target population, etc. An availability statement is given for each record. Quarterly updates augment the file by approximately 250 records. Currently the file size stands at some 3,500 items.

Keep your eye on developments from the following vendors:

AFTER DARK
Bibliographic Retrieval Services 518-783-1161 or
1200 Route 7 800-833-4707
Latham, NY 12110

The AFTER DARK Search Service offers access to 34 databases in the broad areas of sciences/medicine, business/financial, reference, education and social sciences/humanities. Database coverage is the same as that for the regular search service. The system is designed for the layperson and is either command or menu driven. Commands are more limited than those available in the regular service. Access hours are Monday through Friday 6:00 p.m. - 4:00 a.m., Saturday 6:00 a.m. - 4:00 a.m., and Sunday 6:00 a.m. - 2:00 p.m. and 7:00 p.m. - 4:00 a.m. Charges are $6.00/connect hour plus any producer connect hour royalties. A $50.00 start-up charge includes documentation and a bi-monthly newsletter. Individuals pay for service through establishing a deposit account or by credit card while institutions pay

through either of these two mechanisms or institutional billing. No offline printing is available for either the full-text or bibliographic databases.

COMPUSERVE
CompuServe Information Service 800-848-8199
5000 Arlington Center Blvd. 614-457-0802
Columbus, OH 43220 (Ohio residents only)

CompuServe is a utility offering a wide range of programs in information retrieval and communications. Representative of the types of information are financial (news reports, figures on securities, descriptive and financial facts about major publically-held companies, etc.), electronic encyclopedic, shopping, banking, and text editing. Of particular interest to those in education are Grolier's *Academic American Encyclopedia* (full-text, searchable by title only, but, soon to be enhanced) and the upcoming files of EPIE (initially, softward reviews), ERIC (to be loaded for the last five calendar years), and the Minnesota Educational Computing Consortium (MECC) software catalog. Searching after 6:00 p.m. on weekends or on holidays permits access at almost one-half the cost of week-day searches. There are no start-up, subscription or monthly fees entailed with CIS.

KNOWLEDGE INDEX
DIALOG Information Services, Inc. 800-528-6050,
3460 Hillview Avenue Ext. 415
Palo Alto, CA 94304

Twenty-two databases are available for searching through KNOWLEDGE INDEX. They cover the broad areas of medicine/psychology, corporate news/business and legal information, computers/electronics/engineering, magazines/news/books, and education and government publications. With the exception of two engineering databases retrospective coverage is the same as that for the regular search service. The system is designed for searching by the layperson. Knowledge Index is command driven, offering a simpler and more abbreviated array of commands than in the regular service. Access hours are Monday-Thursday 6:00 p.m.-5:00 a.m., Friday 6:00 p.m.-12 a.m., Saturday 8:00 a.m.-12:00 a.m., and Sunday 3:00 p.m.-5:00 a.m. A $35.00 start-up fee includes documentation, two hours of free searching, and the quarterly newsletter. The hourly connect rate is $24.00. Billing is done through major cards.

NEXIS
Mead Data Central 513-859-1611
9333 Springboro Pike
P.O. Box 933
Dayton, OH 45401

NEXIS searching permits access to the full text wide range of newspapers, magazines and wire services. One can elect to search the entire database, or to search specific files such as the Britannica 3 or the New York Times, plus yearbooks. This latter "library" was loaded in full text from 1980 - retrospective coverage of NYT abstracts dates to 1969. In general, newspapers and wire services will be included from January, 1977 - and magazines will include material from January, 1975 -. New publications, with varying degrees of coverage, are added as agreements are made. The price structure is being changed to reduce connect rate and to make search charges predictable. Currently, NEXIS can be searched on custom terminals, on an IBM PC, an IBM Displaywriter, an IBM 3101, a Televideo 950 or a Hazeltine model. There is a monthly subscription fee. Training, follow-up and documentation are available without charge and whenever requested.

THE SOURCE
1616 Anderson Road 800-336-3366
McLean, VA 22102

The Source is a menu-driven multifaceted system of more than 700 programs. Areas fall broadly into the categories of news and information, business services, consumer services, entertainment, publishing, travel, career information, and word processing. The system permits storage, transfer and retrieval of information as well as communication. Searching after 6:00 p.m. affords a cost reduction of nearly two-thirds that incurred from 7:00 a.m.-6:00 p.m. A start-up fee includes the ID number, password, manual, and monthly newsletter. A minimum dollar amount must be used each month.

Anne Johnsen, Head of Reference, Guiman Library, Harvard University; became Librarian, North Shore Community College, Beverly, MA on May 1, 1984.

Computers in the classroom: Search in file ERIC shows how computers are changing the shape of education

Now PROXIMITY-searchable!

Computers are fast becoming standard equipment in many elementary and secondary schools, learning centers, colleges, and universities. Instructors are using computers and educational software and often programming their own software to aid in classroom instruction, to assist students with learning disabilities and, often, to equip students with the computer skills and applications so highly prized in the job market. The ERIC database contains the latest research on computers and education. Coverage includes computer-assisted instruction, computer literacy, computer uses in education, educational software, and microcomputer applications.

ERIC Sample Search: An instructor in the area of special education is designing a course curriculum for deaf children. The instructor would like to incorporate computer-aided instruction into the curriculum and wants to know what computer applications exist specifically for deaf children. A quick search of the ERIC database gives the instructor several useful citations:

USER:
FILE ERIC
PROG:
ELAPSED TIME ON ORBIT: 0.01 HRS.
YOU ARE NOW CONNECTED TO THE ERIC DATABASE.

USER:
COMPUTER/IW AND (DEAF OR HEARING (W) IMPAIRED) AND ALL CHILD:

PROG:
SS 1 PSTG (35)

SS 2 /C?
USER:
PRT AN TI 10

PROG:

-1-
AN - ED233517
TI - Computer Graphics and Creativity/Problem Solving Skills with Deaf and Severely Language Disordered Students: Parts I, II, and III

-2-
AN - EJ271350
TI - Early Reading in Young Deaf Children Using Microcomputer Technology

-3-
AN - ED232619
TI - Information Resources on Microcomputers: A Sampling of the ERIC Database

-4-
AN - ED211050
TI - Instructional Technology for Special Needs. Discussion Paper 02/81

-5-
AN - ED210849
TI - Placement and Programming

-6-
AN - ED216200
TI - Interfacing an Inexpensive Home Computer to the Videodisc: Educational Applications for the Hearing Impaired

-7-
AN - EJ194579
TI - Computer Graphics and Language Instruction for the Deaf

-8-
AN - EJ194577
TI - Development of a PLATO Based Curriculum for Tactile Speech Recognition

-9-
AN - EJ192546
TI - Computer-Based Instruction for Hearing-Impaired Children in the Classroom

-10-
AN - EJ192543
TI - An Interactive Computer System for Teaching Language Skills to Deaf Children

PROXIMITY Searching in ERIC

The following fields have been made PROXIMITY-searchable:

Basic Index—Includes single words from Titles, Index Terms, Supplementary Terms and Abstracts; no qualification required: LANGUAGE (W) ALL SKILL # (CHILD OR DAY) (W) CARE

Title (/TI): /TI GOVERNMENT (W) ALL FUND:, MONTESSORI/TI

(Continued on page 8.)

Broad coverage in ERIC

ERIC covers the broad spectrum of education including emerging technologies such as computers. It covers report and periodical literature in education and education-related areas: counseling and personnel services; career education; early childhood education; educational management; exceptional children; information resources; languages and linguistics; reading and communications; rural education; tests, measurement, and evaluation; and teacher education. ERIC is supplied by the ERIC Processing & Reference Facility of the National Institute of Education. The database coverage corresponds to the printed publications *Resources in Education* (RIE) and *Current Index to Journals in Education* (CIJE). Coverage is from 1966 to the present, and the database is updated monthly.

Database News & Development

ERIC (Continued)

Index Terms (/TI) and Supplementary Terms (/IT)—Major Index Terms can be retrieved with an *:
COMMUNITY INVOLVEMENT, MATHEMATICS /IT, *ECONOMICALLY DISADVANTAGED

Index Term Words (/IW)—Major Index Words can be retrieved with an *:
/IW PROGRAM (W) EVALUATION, *EDUCATIONAL (W) *NEEDS, *CHILDREN

Abstract (/AB): /AB TITLE (W) I (S) ALL PROGRAM:

Organizational Source (/OS): /OS NATIONAL (W) RESEARCH (W) COUNCIL

Source (/SO)—Includes date, pagination and notes; appears in print fields SO, NO:
/SO INTERGROUP (W) RELATIONS AND 1982

Sponsoring Organization (/SPO): /SPO PUBLIC (W) HEALTH (W) SERVICE

For more details on searching ERIC with PROXIMITY, consult the *Quick Reference Guide* page enclosed with this *Searchlight*.

UNIVERSITY OF MARYLAND
COLLEGE PARK 20742

COLLEGE OF EDUCATION
CURRICULUM LABORATORY
454-5466

July 24, 1984

Mr. Ted Brandhorst
ERIC Facility, Suite 301
4833 Rugby Avenue
Bethesda, MD 20014

Dear Mr. Brandhorst:

Presently the Curriculum Laboratory maintains a microfiche collection of approximately 130,000 ERIC research documents dating from 1966 through 1972 (incomplete) and from August 1972 through 1980 (complete). Unfortunately, however, we must soon remove the eight cabinets which house the collection in order to make room for additional book shelves.

Consequently, we are seeking another library interested in acquiring the documents to make their ERIC collection more complete or to fill in gaps of missing documents.

For only a modest negotiable compensation we can provide your library with this sizable ERIC microfiche collection plus eight steel, eight-drawer storage cabinets designed to store the documents.

If you are at all interested in the ERIC collection or the storage cabinets, please contact me by mail or by phoning (301)454-5467.

Sincerely yours,

Charles F. Brand, Director
The M. Lucia James Curriculum Lab

CFB:pp

SUMMARY OF CIJE INPUT BY CH (FOR AUG. 1984 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	72	17	5	743
CG	177	18	0	1,324
CS	143	21	14	1,401
EA	98	10	7	1,006
EC	155	13	40	1,066
FL	49	8	0	472
HE	87	13	7	742
IR	102	17	2	911
JC	20	2	0	236
PS	45	3	5	364
RC	64	1	56	286
SE	65	7	4	1,294
SO	118	14	0	1,159
SP	104	13	0	667
TM	58	10	0	550
UD	61	12	0	603
TOTALS	1,418	179	140	12,824

Attachment 5
Page 1 of 1

SOURCE JOURNAL INDEX REVISIONS--AUGUST 1984

Additions

RC White Cloud Journal of American Indian Mental Health
RC North Carolina Journal of Outdoor Education
RC Research in Rural Education
FL Classical Outlook
FL Reading in a Foreign Language

Deletions

PS American Journal of Education
PS Children Today
PS International Review of Education
PS Journal of Child Psychology and Psychiatry and Allied Disciplines
PS Journal of Genetic Psychology
PS Journal of Personality and Social Psychology
PS Journal of Psychology
PS Psychological Bulletin
RC AGENDA
RC Human Organization
RC Confluencia
RC Northian
RC Sociology and Social Research
RC American Indian Journal
RC Rural Regional Education Association Bulletin
JC UCLA Educator
JC Community College Frontiers
FL Forum for the Discussion of New Trends in Education
FL Yelmo

Title Changes

EA Journal of Educational Communication to Journal of Educational Public Relations
RC Communicator to Outdoor Communicator

Change to Selective Coverage

SP Today's Education

Miscellaneous

SP Instructor. Incorrectly assigned to PS; now assigned to SP

RIE INPUT BY CLEARINGHOUSE (RIEAUG84)

CH	RECEIVED REG	RECEIVED PF*	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1	-	-	-	-	1	8
CE	164	12	21 (16PF)	37	3 (1PF)	157	1137
CG	70	4	1 (1PF)	15	-	60	572
CS	95	21	11 (11PF)	29	1 (1PF)	97	1135
EA	134	39	1	47 (1PF)	5 (2PF)	122	664
EC	88	6	2	13	-	83	568
FL	39	-	-	7	-	32	349
HE	82	-	1 (1PF)	24	1	58	617
IR	79	3	1 (1PF)	22	1	60	609
JC	53	-	-	12	-	41	388
PS	60	17	1 (1PF)	11	7 (5PF)	60	494
RC	57	4	1 (1PF)	10	7	45	452
SE	81	28	9 (2PF)	23	15 (14PF)	80	583
SO	74	34	1 (1PF)	19 (3PF)	2 (2PF)	88	635
SP	94	2	3 (3PF)	24	2	73	565
TM	80	5	3 (2PF)	17	2 (1PF)	69	524
UD	75	5	2 (1PF)	17	2	63	438
TOTALS	1326	180	+58 (41PF)	-327**(4PF)	-48 (26PF)	1189 (191PF)	9738 (1106PF)

* Total Practice File for December 1983 - August 1984 = 1214
** Includes 274 August Week 5 Transferred to September

Attachment 7
Page 1 of 1

RIEAUG84

REMOVE LIST (105)

A. DUPLICATES (18)

1. Resubmission of Clearinghouse's Own Input (3)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
CE 038 548	ED 230 742/CE 036 165	RIENOV83	FAC
PS 014 227	ED 241 138/PS 014 168	RIEJUL84	FAC
PS 014 325	ED 241 177/PS 014 225	RIEJUL84	FAC

2. Duplicates Appearing in RIE Three Months Ago (11)

Duplciate Detected	Duplicate Of	Originally Announced In	Detected By
CE 038 586	ED 057 240/VT 014 416	1972	FAC
EA 016 617	ED 238 939/TM 840 041	RIEMAY84	FAC
EA 016 618	ED 238 943/TM 840 046	RIEMAY84	FAC
EA 016 619	ED 238 934/TM 840 036	RIEMAY84	FAC
RC 014 716	ED 075 224/SE 015 892	1973	FAC
RC 014 717	ED 075 217/SE 015 885	1973	FAC
RC 014 718	ED 075 218/SE 015 886	1973	FAC
RC 014 719	ED 075 219/SE 015 887	1973	FAC
RC 014 720	ED 075 220/SE 015 888	1973	FAC
RC 014 721	ED 075 221/SE 015 889	1973	FAC
RC 014 722	ED 075 222/SE 015 890	1973	FAC

3. Duplicates Appearing in RIE in June, July, and August 1984 (4)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
HE 017 139	ED 242 794/TM 840 224	RIEAUG84	FAC
SP 023 989	ED 240 737/EA 016 523	RIEJUL84	FAC
UD 023 479	ED 240 853/FL 014 229	RIEJUL84	FAC
UD 023 481	ED 240 849/FL 014 225	RIEJUL84	FAC

4. Total Number of 1984 Duplicates through Latest Issue - 100

B. REMOVES (45)

Accession Removed	Reason for Removal
CE 038 270-271	To be reaccessioned
(PF) CE 800 108	Reaccessioned
(PF) CS 007 156	Reaccessioned

RIEAUG84
REMOVE LIST - Continued
Page Two

Accession Removed	Reason for Removal
(PF) EA 015 982	Reaccessioned
(PF) EA 015 991	Reaccessioned
(PF) EA 016 443	Pulled by CERIC
EC 162 133	To be reaccessioned
HE 017 086	Pulled by FAC
IR 011 054	Pulled by FAC
IR 050 683	Pulled by CERIC
IR 050 687	"
(PF) PS 013 668	Reaccessioned
(PF) PS 013 671	Reaccessioned
(PF) PS 013 677-678	Reaccessioned
(PF) PS 013 691	Reaccessioned
PS 014 231	Pulled by CERIC
PS 014 335-337	Pulled by CERIC
(PF) SE 041 705-706	Reaccessioned
(PF) SE 041 719-729	Reaccessioned
(PF) SE 044 155	Reaccessioned
SE 044 379	Pulled by CERIC
(PF) SO 015 237	Reaccessioned
(PF) SO 015 276	To be reaccessioned
(PF) SO 015 460	Reaccessioned
SO 015 586	Reproduction release needed
SP 024 106	Pulled by CERIC
(PF) TM 832 026	Reaccessioned
UD 023 485	To be reaccessioned
UD 023 492	Pulled by CERIC
UD 023 566	To be reaccessioned

C. DELAYED (42)

Accession	Moved To
CG 017 333	RIESEP84
EA 016 603-611	Delayed
EA 016 620-631	Delayed
EA 016 647	Delayed
EA 016 686-687	RIESEP84
EA 016 767	RIESEP84
IR 011 014	RIESEP84
IR 050 701	RIESEP84
SE 044 361-366	Delayed
(PF) SO 015 474	Delayed
(PF) SO 015 476	RIESEP84
SP 024 157-161	Delayed
UD 023 421	Delayed

ERIC DOCUMENT REPRODUCTION SERVICE
P.O. Box 190 ARLINGTON, VIRGINIA 22210 • (703)841-1212
OPERATED BY: COMPUTER MICROFILM INTERNATIONAL, CORP.
3900 WHEELER AVE., ALEXANDRIA, VA. 22304

CUSTOMER SERVICE REPORT
JULY, 1984

NEW

NONE

CANCELLED

BOROUGH OF NORTH YORK
5050 YONGE ST.
WILLOWDALE, ONTARIO,
CANADA M2N 5N8

CARL S. SWISHER LIBRARY
BETHUNE-COOKMAN COLLEGE
640 SECOND AVE.
DAYTONA BEACH, FL. 32015

CALIFORNIA STATE COLLEGE, SONOMA
LIBRARY, ACQUISITIONS DEPT.
1801 EAST COTATI AVE.
ROHNERT PARK, CA. 94928

2987

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
EC	May 4	Columbus, OH	Don Erickson	Don Erickson participated in a one-day meeting of the ERIC Futures Committee. The meeting was held with Bob Howe, Chairperson of the committee, acting as host.
SP	July 25	Washington, DC	Francie Gilman	Francie Gilman gave an ERIC workshop at a seminar conducted by Shirley Chisholm sponsored by the School of Education of the University of the District of Columbia. The seminar series was entitled "Politics and Future Trends in Education".
TM	May 1	Princeton, NJ	Louisa Coburn	An orientation was provided for seven Hawaii State Department of Education visitors to ETS.
TM	July 19 July 23	Princeton, NJ	Barbara Wildemuth	ETS International Instruction Programs Orientations were presented to participants in two classes on Educational Testing. The 21 participants were from Guatemala, Indonesia, Jordan, Malaysia, Saudi Arabia, Singapore, Thailand, Taiwan, and Uganda.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EC	The following publication was developed by ERIC/EC for CEC: "Technology in Special Education" - A special topical issue of TEACHING Exceptional Children (Summer 1984) Volume 16, Number 4. Editor, June B. Jordan; Consulting Editors for the issue, Edward J. Cain, Jr., Ted S. Hasselbring, Charles J. Horn, Jr., and Judy Smith-Davis. Single copy price: $4.00. Topics of the articles include: The Challenge of Technology: Educating the Exceptional Child for the World of Tomorrow; A Tool for Evaluating Educational Software; Planning and Managing Instruction: Computer-Based Decision Making; Microcomputer Activities for Gifted Elementary Children: Alternatives to Programming; Computer-Assisted Learning for Mildly Handicapped Students; Computer Literacy for the Special Student: A Personal Experience; Educational Computing and the Gifted Child: A How-To Approach; and Technology and Special Education: A Resource Guide. TEACHING Exceptional Children is a journal publication of The Council for Exceptional Children with a circulation of over 50,000.
IR	The following are new publications by ERIC/IR: • How to Prepare for a Computer Search of ERIC: A Non-Technical Approach. Revised and Updated. Marilyn R. Laubacher. 54 pages. $3.75. (Original edition in 1975 by Judith Yarborough) (IR-63) • The Direct Use of Online Bibliographic Information Systems by Untrained End Users: A Review of Research. Michael Eisenberg. 40 pages. $3.00. (IR-64) • Microcomputers in Elementary and Secondary Education: A Guide to the Resources. Janice Resnick Levine. 64 pages. $3.75. (IR-65) • "Software Evaluation for Microcomputer Programs." Fact Sheet. Copies available from IR. • "Accessing ERIC with Your Microcomputer." Fact Sheet. Copies available from IR. • "Microcomputers: Some Basic Resources." Revised and updated resource list. Copies available from IR. • "Online Public Access Catalogs." Minibibliography. Copies available from IR. • "Education and Training for Online Searching." Minibibliography. Copies available from IR. • "Computer Networking and Higher Education." Minibibliography. Copies available from IR. • "Interactive Video." Minibibliography. Copies available from IR. • "Microcomputer Software Evaluation." Minibibliography. Copies available from IR. • "ERIC Clearinghouse on Information Resources." Brochure. Copies available from IR.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
UD	The following are new ERIC/CUE Digests: • The 1983 Educational Reform Reports. (ERIC/CUE Digest Number 22). Highlights some of the recommendations of the major reports on American secondary education. • A Closer Look at Children in Single-Parent Families. (ERIC/CUE Digest Number 23). Points out the diversity in the research findings about one-parent families, and examines a constellation of factors that are likely to affect the school performance of the one-parent child.
CE	ERIC/ACVE has produced the following ERIC Digests that are available from Judy Wagner. Send her a message if you'd like any of them. • Private Sector Involvement in Vocational Education • Education for High Technology Jobs • Retirement Policy • Vocational Education and Defense Preparedness • Adult Literacy Education
TM	The following are three new bibliographies currently available from ERIC/TM. To request complimentary copies of any of these titles, just send TM a note on the electronic mail. • Criterion-Referenced Tests: Technical Issues • Research and Evaluation Studies from Large School Districts, 1983 Edition • State Testing Programs, 1983 Edition One new digest is also currently available: • Student Evaluation of Teacher Performance

Volume: 8
Number: 9
Date: September 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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PROCESSING ADVISORY

EDUCATION CONSOLIDATION AND IMPROVEMENT ACT (ECIA) CHAPTER NUMBERS

When the Elementary Secondary Education Act program went out of existence, all of its Title I, II, etc. parts went with it. In its place, the Education Consolidation and Improvement Act (ECIA) was created. Subdivisions of this new act are called Chapters 1, 2, etc. Please note that Arabic numbers are used for these chapters instead of Roman numerals.

If a document title references ECIA and mistakenly uses a Roman number for a Chapter, it is necessary to catalog the document in that manner. However, within the Abstract and Identifier fields, the correct Arabic numbers should be used.

...Carolyn Weller (ERIC Facility)

NETWORK NEWS

RIE SEMIANNUAL INDEX (JANUARY - JUNE 1984)

The RIE Semiannual Index for January-June 1984 is 872 pages long (counting actual indexes only) and covers the indexing of 7,103 accessions. Even though it is a very attractive and informative index, it is almost as large as the RIE Annual Index used to be.

One of the reasons for this size is that the "discretionary" indexes, the Subject and Publication Type indexes, continue to be very large (492 pages and 138 pages, respectively).

We have observed that there seems to be a general tendency for document processors to "fill the vacuum" and to index up to the limit of seven major subject index terms and three Publication Types. This tendency needs to be controlled by Clearinghouse managers and supervisors. We urge the Clearinghouses to keep a critical eye on the indexing for these two fields and to do their best to avoid an RIE indexing "bloat" that could eventually cause publication problems.

...Central ERIC

NIE BROCHURE

Thanks to Pam McLaughlin's (IR) noticing a recent announcement of an NIE brochure, we were made aware that Clearinghouses may not have seen the Institute's latest booklet on its organization, priorities, and activities. A copy of the brochure accompanies this EAB. If additional copies are wanted please contact CERIC.

...Kevin Arundel (Central ERIC)

PCB CHANGE

As discussed at the ERIC Directors Meeting, a change has been made to the Performance Category Budget (PCB) form. The former category, "User Workshops", has been modified to "Outreach and User Training". The appropriate revisions to the Administrative Procedures Manual are attached. (See Attachment 1).

...Pat Coulter (Central ERIC)

WRITERS GROUP TO BE ADDED TO CLEARINGHOUSE MAILING LISTS

As agreed at the ERIC Directors Meeting, the following members of the NIE Writers Group should be added to each Clearinghouse mailing list:

Mr. Jim Bradshaw
Office of Public Affairs (OPA)
National Institute of Education (NIE)
1200 19th Street N.W., Room 816-E
Washington, D.C. 20208

Ms. Laurie Maxwell
Office of Public Affairs (OPA)
National Institute of Education (NIE)
1200 19th Street N.W., Room 816-F
Washington, D.C. 20208

Mr. James Greene
Office of Public Affairs (OPA)
National Institute of Education (NIE)
1200 19th Street N.W., Room 816-H
Washington, D.C. 20208

Ms. Kay McKinney
Office of Public Affairs (OPA)
National Institute of Education (NIE)
1200 19th Street N.W., Room 816-G
Washington, D.C. 20208

Mr. Phillip Whiteman
Office of the Director
National Institute of Education (NIE)
1200 19th Street N.W., Room 639-E
Washington, D.C. 20208

...Pat Coulter (Central ERIC)

CE CLEARINGHOUSE CONTRACT WON BY OHIO STATE UNIVERSITY

Central ERIC is pleased to announce the award of a new 5-year contract to Ohio State University, Columbus, for the continued operation of the ERIC Clearinghouse on Adult, Career, and Vocational Education.

The new contract period extends from September 14, 1984 to September 13, 1989. During the first year of the contract, CE will develop major information analysis products on the following topics:

- Using Videodisc Technology in Vocational Education and Occupational Training
- Education and Improvement: Review and Synthesis of the Research
- Vocational Training and Adjustment of Immigrant Workers
- Use of Volunteers in Adult Literacy Programs
- Part-Time Teachers and Program Excellence in Adult and Post-secondary Vocational Education
- An Overview of Quick Start and Customized Training Programs
- Agricultural Education: Review and Synthesis of Research. Fourth Edition

...Mildred Thorne (Central ERIC)

"TABLE OF CONTENTS" - TYPE ABSTRACTS AND THE PROBLEM OF ABSTRACT SIZE

Sometimes when confronted by a large and complex conference proceedings document, the best solution to the abstracting problem is to simply do a "Table of Contents" type of indicative abstract. The titles of the papers presented often do the best possible job of conveying to the reader the content of the document.

When the list of titles and authors is extremely lengthy, however, such an abstract can easily exceed the ERIC guideline of 200 words per abstract. Three hundred words is not unusual for indicative abstracts of this type and we have seen some that have even reached 400 words, or twice the normal size. Several Clearinghouses have asked as to what should be done under such circumstances.

Let us start by saying that for this type of document we are of the firm opinion that a "Table of Contents" indicative abstract transmits the maximum possible amount of information about the document. Also, in these days of full text searching, such an abstract can be extremely productive in terms of providing key search terms and author names that can be retrieved using full text search techniques. Granted, it is sometimes possible to do informative-type abstracts for proceedings documents, especially when the papers fall into categories or conceptually-related clumps. However, when the papers can not be grouped, an attempt at an informative abstract for a large proceedings can become badly muddled.

Sometimes the education-related material represents only a part of the total proceedings and the abstract can, therefore, limit itself to listing solely those papers that are relevant to the Clearinghouse's scope. It is not a good idea, however, to be arbitrarily selective about the papers one lists in an abstract.

Sometimes a proceedings contains both full papers and mere abstracts (or even mere titles), in which case the RIE announcement can limit itself solely to the full papers that the user of the document would be able to actually read.

If a proceedings document is analyzed, the RIE records for the papers individually processed (i.e. the "analytics") will provide adequate title and author retrieval capability. An analyzed proceedings may, therefore, dispense with a "Table of Contents" type abstract because the individual papers are getting even more exposure than they would in such an abstract.

These devices, aimed at shortening the abstract field, should always be kept in mind by the abstractor as possible options, and when appropriate they should be used. However, when they cannot be used and the list of titles is long, the abstractor would seem to have little choice but to exceed the EPM guideline figure for abstract size.

During the recent Practice File project, Central ERIC set a limit of 500 words for the size of documents entered into the RIE abstract field in their entirety — so-called "full-text documents." With this in mind, perhaps 400 words would be a good upper limit to observe in the case of Table of Contents-type indicative abstracts. This has been discussed preliminarily with CERIC and they concur with most of the points made here. However, they stress that the existing emphasis in the EPM on informative abstracts over indicative abstracts must be retained. Any new EPM guidelines approved by CERIC will be reported to you in the EAB and via EPM revised pages. Meanwhile, the Facility will continue to make size exceptions for this particular kind of abstract.

Lurking over this entire discussion is the limitation imposed by the RIE annual page limitations. A small number of long abstracts can be accommodated across the year, but an excessive number could begin to threaten these limitations. Clearinghouses should try to make very long abstracts a relatively rare occurrence, hopefully compensated for somewhat by other more succinctly expressed abstracts for shorter documents.

NOTE: The preferred format for a Table of Contents listing in the abstract is to enclose the exact title in quotation marks followed by the author(s) within parentheses, e.g. "Title" (Authors); "Title" (Authors); etc.

...Ted Brandhorst (ERIC Facility)

PRACTICE FILE FINAL REPORT — EXECUTIVE SUMMARY

At the ERIC Directors Meeting on September 12-13, 1984, Kathy Clay of SMERC delivered a summary of the Practice File Final Report. The Executive Summary of the Final Report was a handout roughly corresponding to her oral presentation and is reproduced here as Attachment 2.

...Ted Brandhorst (ERIC Facility)

ACCESSING ERIC VIA COMPUSERVE

The SE Clearinghouse has been working closely with the CompuServe Information Service to add the ERIC database to the information files offered by CompuServe. Attachment 3 provides a detailed description of exactly what ERIC services are currently available from CompuServe and what services will be available in the future. Instructions on how to subscribe are provided.

...Ted Brandhorst (ERIC Facility)

ORYX PRESS DEVELOPS "PERIODICAL FACT SHEETS"

Oryx Press has developed Periodical Fact Sheets for their product line. The sheets pertaining to CIJE and the microfiche cumulations of RIE and CIJE can be of great utility to ERIC user services staff responding to reference inquiries, and are reproduced here as Attachments 4 and 5 .

...Ted Brandhorst (ERIC Facility)

BRS PROMISES TO RE-DEFINE LV FIELD

BRS has agreed to delete the Program Area field (long obsolete) and to re-define the LV field (incorrectly defined as Educational Level rather than Level of Availability) in its ERIC documentation. (See the exchange of correspondence in Attachment 6.) We will let you know when these changes have been completed by BRS.

...Ted Brandhorst (ERIC Facility)

NATIONAL INFORMATION CENTER FOR EDUCATIONAL MEDIA (NICEM)

NICEM has been purchased by Access Innovations Inc. Under its new Director, Jay Johnstone, NICEM plans in 1985 to offer a variety of new products and services. The new name, address, and telephone number for NICEM and its parent are:

NICEM/Access Innovations, Inc.
3716 South Hope Street, Suite 301
Los Angeles, CA 90007
(213) 743-6681
(800) 421-8711

Access Innovations, Inc.
P.O. Box 40130
Albuquerque, NM 87196
(505) 265-3591

...Ted Brandhorst (ERIC Facility)

ERIC CLEARINGHOUSE PUBLICATIONS BIBLIOGRAPHY COVERING 1984 OUTPUT

The current plan for the next edition of this publication is to restrict it to documents (IAP's) announced in RIE during the January-December 1984 issue year.

Some Clearinghouses have not yet announced any IAP's in 1984 RIE issues to date.

Please get any published IAP's into RIE at the earliest possible date if you want to see them in the next IAP Bibliography.

...Ted Brandhorst (ERIC Facility)

ERIC PROCESSING MANUAL (EPM) REVISIONS — ACQUISITIONS SECTION

Two changes have been made to the Acquisitions Section of the ERIC Processing Manual (EPM). Revised pages are being printed and will be sent to each Clearinghouse. We are describing the changes here for your information.

The first change involves NIE reports received by the Clearinghouses from a source other than the Facility (EPM, p. II-29). Under the former policy, Clearinghouses were requested to obtain clearance by sending a copy of the title page of such documents to the Facility, holding the document until notified of clearance by Central ERIC or the Facility. Under the revised policy, Clearinghouses may proceed with processing if no negative feedback is received from Central ERIC or the Facility within two weeks.

The second revision involves Clearinghouse Acquisition Requests to the Facility. A new form to better systematize Clearinghouse requests has been approved by Central ERIC and distributed to each Clearinghouse. The two revisions have been recorded on p. II-20, 21 and II-29, 31.

...Nancy Stewart (ERIC Facility)

ERIC CLEARINGHOUSE PUBLICATIONS BIBLIOGRAPHIES - "FIRE SALE"!

The ERIC Facility will be drastically reducing its stock levels of the annual bibliography of ERIC Clearinghouse publications. If you can use any copies of these bibliographies for conference handouts, training sessions, or other purposes, now is the time to get them. After the inventory reduction, large quantities of these publications will no longer be available.

The years 1980, 1981, and 1982 are available in the largest quantities. Call Al Hill at the ERIC Facility if you would like to obtain any of these "last chance" items.

...Al Hill (ERIC Facility)

CONFERENCE CALENDAR FOR 1985 (A REMINDER)

Sometime in late October the Facility is aiming to send out the annual questionnaire soliciting information from the ERIC Clearinghouses for the 1985 Conference Calendar.

Central ERIC likes to see this calendar available as close to the first of the year as possible. Requesting the information in October is the only way we can meet this schedule.

This is just an alert so you can start thinking about assembling the information.

...Joy Olson (ERIC Facility)

ANOTHER "NATION AT RISK" SPIN-OFF

The following special announcement has been prepared for appearance in the 4th quarter issues of RIE:

ALLIANCE FOR EXCELLENCE: LIBRARIANS RESPOND TO "A NATION AT RISK"

Various groups have responded to the challenge posed by the National Commission on Excellence in Education in its report, A Nation at Risk (ED 226 006). The latest group to respond is librarians through a new document, Alliance for Excellence (ED 243 885).

Alliance for Excellence is a report of the Libraries and Learning Society Project funded by the Department of Eudcation. The report contains 13 recommendations which show how libraries and librarians can support the findings and recommendations of A Nation at Risk and make major contributions toward the development of a "Learning Society" in the United States. The document is available at $2.50 per copy from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402, as long as the supply lasts. It is also available from the ERIC Document Reproduction Service (EDRS), 3900 Wheeler Ave., Alexandria, Virginia 22304, in microfiche ($.97) and paper copy ($5.65).

...Carolyn Weller (ERIC Facility)

RIE AUGUST 1984 - ERRATA (p. 30)

Page 30 of RIEAUG84 was mis-composed by GPO and was not detected by their quality control unit. As a result, ED 241 845 - 241 851 (7 accessions) do not appear completely in RIE. GPO will be requested to issue an errata sheet (i.e. a new page 30) and to distribute it simultaneously with the next issue of RIE (probably the October issue).

...Carolyn Weller (ERIC Facility)

DIALOG UPDATE MEETING, JULY 12-13, 1984

ERIC was well represented (in both quality and quantity) at the DIALOG Update Annual Users Meeting, July 12-13 in Washington, D.C. Lynn Smarte (ERIC/EC) prepared the handouts on ERIC and Lynn Barnett and Laura Casal (ERIC/HE) performed as "pinch-hitters" when Lynn had to leave early. We also spied Ted Brandhorst, Carolyn Weller, and Jim Houston from the Facility and Bill Higgins and Mary Campbell from the NIE Library and Educational Reference Center.

...Lynn Smarte (EC)

ERIC—AN AWARD WINNER!

Most Helpful Reference Tools: In its long-standing efforts to support the publication of quality reference tools, the Reference and Adult Services Division (RASD) of the American Library Association (ALA) has annually recognized new resources through its awards program and its recommended lists. Last year the division sponsored its first RASD-MATAZZ award to give recognition to major, heavily-used reference works that have been around for some time. Ballots were printed in the Winter 1982 issue of Reference Quarterly, and distributed at the Public Library Association (PLA) national conference in Baltimore in March 1983. The following list is the result of a tabulation of the returned ballots.

The most helpful reference tools by type were:

1. Almanac: World Almanac and Book of Facts
2. Atlas: Rand-McNally Commercial Atlas and Marketing Guide
3. Biographic verification tool: Books in Print
4. Biographical source: Current Biography
5. Current events source: Facts On File
6. Dictionary: Webster's Third New International Dictionary, Unabridged
7. Directory: Encyclopedia of Associations
8. Encyclopedia: World Book Encyclopedia
9. Handbook: U.S. Government Manual
10. → Online database: ERIC
11. Periodical index: Readers' Guide to Periodical Literature
12. Statistical data source: Statistical Abstract of the United States

The single most helpful reference tool: World Almanac and Book of Facts.

...Don Ely (IR)

EA PRESENTS PAPER, WORKSHOP AT COMPUTER CONFERENCE

Four personnel from the EA Clearinghouse participated in a conference held August 1-3 at the Hilton Conference Center in Eugene, Oregon on the theme of "The Computer: Extension of the Human Mind III." The conference, with approximately 260 registered entrants, was sponsored by the Center for Advanced Technology in Education (CATE) at the University of Oregon.

The meeting was aimed at classroom teachers, administrators, and educational specialists concerned about the rapid growth of technology in education and having serious questions about what is happening in that area in today's schools. It addressed the critical issue: "Do computers make a significant difference in education?" The 3-day conference included 5 general sessions and 30 special interest sessions on diverse topics. An extensive exhibit hall featured continuous presentations by hardware and software vendors. A theater showing the latest video and film materials related to computers in education was open throughout the conference.

Clearinghouse Director Philip Piele's address, "Local Area Networks for Microcomputers in Education," was one of five general presentations at the conference. Piele, who completed a six-month study program at Stanford University on the potential of networking in educational settings, discussed basic elements of networks and their potential for instruction, information services, and administration. Piele also directed a postconference all-day workshop on "Networking Microcomputers: An Introduction," held at the CATE facility.

Mary Lou Finne, document analyst, directed a session entitled "Online Searches of the ERIC Database." Approximately 30 persons attended her workshop, which began with an explanation of the ERIC system and displayed copies of RIE, CIJE, the ERIC Thesaurus, and other handouts. After several short demonstrations of database access, audience members were asked to suggest search topics relevant to their particular interests and at the end of the presentation, were presented with the printouts of 5 to 10 citations generated in response to their requests.

Clearinghouse staff brought their own Apple III computer, monitor, extra disk drive, modem, and Apple Dot Matrix printer. Cynthea Richardson, word processing specialist for the Oregon School Study Council and the Clearinghouse, supervised the operation. Tom Ellis, document analyst, also assisted by answering questions while Mary Lou was typing in the searches. During the conference, Clearinghouse personnel presided over a table in the lobby that displayed materials from ERIC and the CATE organizations, answered questions about ERIC, and responded to requests for other information related to the conference topics.

The conference proceedings are in the process of being entered in the ERIC database.

...Mary Lou Finne (EA)

PERSONNEL

IR STAFF MEMBER CHOSEN FOR LIBRARY OF CONGRESS (LC) SPECIAL INTERN PROGRAM

Elizabeth Reifsnyder, an IR Document Analyst for the past two years, is one of 12 persons nationwide chosen to participate in the 1984-85 Library of Congress Special Intern Program.

Participants were selected on the basis of their ability to make significant contributions to the library field. All candidates were required to hold a master's degree (M.L.S.) in Library Science and to rank in the upper 25% of their class.

...Don Ely (IR)

ERIC CLEARINGHOUSE PUBLICATIONS

ERIC/IR ANNOUNCES NEW DIGESTS

The ERIC Clearinghouse on Information Resources has the following new ERIC Digests available:

- "Teleconferencing in Education"
- "Electronic Networks"
- "A Review of Reviews of Research on Computer Assisted Instruction"
- "Computer Literacy for Teachers"

...Pamela W. McLaughlin (IR)

LIST OF ATTACHMENTS

Attachment 1: Performance Category Budget (PCB) Form Revisions

Attachment 2: Practice File Final Report - Executive Summary

Attachment 3: A Short Guide to Accessing ERIC on CompuServe

Attachment 4: Oryx Press — Periodical Fact Sheet - Resources in Education/ Current Index to Journals in Education (RIE/CIJE)

Attachment 5: Oryx Press — Periodical Fact Sheet - Current Index to Journals in Education (CIJE)

Attachment 6: BRS Promises to Re-define LV Field — Correspondence

Attachment 7: Source Journal Index Revisions SEP84

Attachment 8: Summary of CIJE Input By CH (For Sept. 84 issue)

Attachment 9: EDRS Customer Service Report - September, 1984

each clearinghouse at the end of its contract year correspond exactly with the number estimated on the PCB at the onset of the contract year.

c. Outreach and User Training

All effort related to user workshops, presentations, or user training conducted locally, regionally, or nationally, involving multiple user audiences. The PCB should include here costs covering such items as:

- staff planning for workshops or training sessions
- correspondence
- staff and participant travel and per diem (if applicable)
- expendable materials
- production of workshop exhibit and handout materials
- space and equipment rental for workshop activities
- special consultant honoraria, travel, and per diem
- publicizing the workshop
- public relations costs not otherwise assignable

4. Major Clearinghouse Publications

This general category includes all activities associated with the preparation of major clearinghouse publications:

- Information Analysis Products (IAP's), e.g., state-of-the-art reports, syntheses of knowledge, comprehensive reviews of pertinent literature, and other substantive publications. Such products may be prepared inhouse, commissioned to an out-of-house author (or authors), or prepared jointly by clearinghouse staff and outside authors. In all cases, Information Analysis Products are subject to both internal and outside expert review.

- Other Major Clearinghouse Products, such as extensively annotated bibliographies drawing substantially on the ERIC database, comprehensive resource directories, etc.

All costs associated with the planning, conceptualization, preparation, review, production, distribution, and marketing of such publications, regardless of whether the products are prepared inhouse or out-of-house, should be included in this category. The PCB should include all costs associated with:

- staff planning and conceptualization related to the publications program

- selection of and negotiation with prospective authors

- liaison with professional organizations concerning products

- screening of literature and/or ERIC searches

PERFORMANCE CATEGORY BUDGET (PCB)

	SUBMITTED BY:	CONTRACT YEAR (CONTRACTED FOR)			CONTRACT YEAR (ACTUAL)			CONTRACT YEAR (PROPOSED)		
		# ITEMS	DOLLAR AMT.	UNIT COST	# ITEMS	DOLLAR AMT.	UNIT COST	# ITEMS	DOLLAR AMT.	UNIT COST
DATABASE BUILDING	ACQUISITIONS									
	SELECTION									
	RIE INPUT									
	CIJE INPUT									
	TOTAL DATABASE BUILDING									
USER SERVICES	USER SERVICES PRODUCTS									
	QUESTION-ANSWERING									
	OUTREACH AND USER TRAINING									
	TOTAL USER SERVICES									
MAJOR PUBLICATIONS	INFORMATION ANALYSIS PRODUCTS									
	OTHER MAJOR PUBLICATIONS									
	TOTAL MAJOR PUBLICATIONS									
ADMINISTRATION	CLEARINGHOUSE MANAGEMENT									
	SYSTEM MAINTENANCE AND IMPROVEMENT									
	STAFF TRAINING									
	ADVISORY BOARD									
	TOTAL ADMINISTRATION									
SPECIAL PROJECT	[To be named.]									
	[To be named.]									
	TOTAL SPECIAL PROJECTS									
	GRAND TOTAL (All Items)									

INDIRECT COST RATE % OF SALARIES & WAGES % OF TOTAL BUDGET % (OTHER)

NATIONAL EDUCATION PRACTICE FILE

Executive Summary

INTRODUCTION

The purpose of the National Education Practice File (NEPF) was: (1) to find out from the educational practitioner what types of information would be of value to the educational practitioner; (2) to locate the types of information identified; and (3) to make this information easily accessible to the educational practitioner through the development of a computerized file of practitioner-oriented materials. The NEPF was a two-year, four-phase project which took place from October 1, 1982 to September 30, 1984. The prime contractor was the San Mateo Educational Resources Center (SMERC), a program within the San Mateo County Office of Education, Redwood City, CA. There were two subcontractors: (1) the Social Science Education Consortium, contractor for the ERIC Clearinghouse on Social Studies/Social Science Education, which evaluated the NEPF; and (2) the ERIC Processing and Reference Facility which provided technical support.

PHASE I of the NEPF

Phase I of the NEPF was to produce clear and concise specifications of the types of materials which teachers and building level school administrators need to support improvement efforts at the classroom and building level. To find out from the practitioner what types of information are of value, a three-day Working Group meeting was held in Washington, D.C. on March 1-3, 1983. A diverse group of educators was selected to participate in the Working Group, including 7 teachers, 3 school librarians, 4 school principals, 4 representatives from federal education agencies and 5 representatives from national organizations which serve building level school personnel.

The Working Group analyzed 35 different document types (pre-identified by project staff) and recommended that the NEPF focus on the following top priority document types: (1) promising practices; (2) learning activities; (3) units of study; (4) resource and background materials; (5) compilations of ideas from journal articles; (6) brief research summaries/syntheses; (7) curriculum guides; (8) lesson plans; (9) fact sheets or ready reference materials; (10) games/puzzles; (11) annotated bibliographies; and (12) worksheets. The Working Group also developed criteria for selecting documents for the NEPF.

PHASE II of the NEPF

Phase II of the NEPF was to create a separate computerized file of all the materials contained in ERIC which met the specifications developed by teachers and administrators in Phase I. Project staff developed a computer strategy designed to pull from ERIC those documents meeting the specifications developed by the Working Group. This strategy

identified approximately 20,000 citations which were reviewed by project staff. Of these 20,000 citations, 14,470 (primarily from July, 1979 to April, 1983) were selected by information specialists for inclusion in the test file. This subset of the ERIC system (representing practitioner-oriented materials) was tagged PRACTITIONERS, using a Target Audience file partitioning data element developed jointly by project staff and the ERIC Facility. Subsequently, a second search of the ERIC system was conducted by the ERIC Facility; the results were reviewed by project staff; and practitioner-oriented documents were tagged with PRACTITIONERS. This resulted in an additional 13,325 ERIC documents (for a total of 27,795) tagged with PRACTITIONERS.

Practice File staff requested permission of Central ERIC to apply a similar search strategy to the CIJE backfile and to tag practitioner-oriented journal articles with the PRACTITIONERS Target Audience tag. Permission was granted; the search was run by the ERIC Facility; the results were reviewed by project staff and resulted in the tagging of approximately 16,000 CIJE documents with the PRACTITIONERS Target Audience Tag.

PHASE III of the NEPF

Phase III of the NEPF was to develop new sources of practitioner-oriented documents and to add these new types of documents to ERIC. The total number of documents acquired during the life of the NEPF was 2,548. The total number of documents selected for inclusion and processed into the NEPF was 1,234. All documents in the NEPF were reviewed by at least two professionals: the NEPF Project Director (or designee) and one ERIC Clearinghouse Director (or designee). The five categories containing the largest number of documents were (1) resource and background materials (283 documents); (2) promising practices (246 documents); (3) learning activities (194 documents); (4) units of study (120 documents); and (5) fact sheets or ready reference materials (113 documents).

The breakdown of the length of documents is: 1 page (6.8%); 2-3 pages (21.1%); 4-11 pages (23.9%); 11-100 pages (39.4%); 100+ pages (8.6%). There are 84 full text documents in the NEPF, each a maximum of 500 words in length. Most of the 6.8% one-page documents are these full text documents. Due to the initial problems in obtaining multiple reproduction releases, there are only 12 compilations of journal articles in the NEPF. However, obtaining reproduction releases was becoming increasingly easy toward the end of the project.

PHASE IV of the NEPF

Phase IV of the NEPF was to test the file and collect data related to its strengths and weaknesses in meeting the information needs of teachers and school administrators. Nine test sites were nominated by ERIC clearinghouses and Working Group members. In-depth telephone

interviews were conducted with personnel at each site, and the following official test sites were selected: INFORMS (Iowa State Department of Education); the Wayne County (Michigan) Intermediate School District; and the NYCTCC (New York City Teacher Centers Consortium). Online connect time, telecommunications time, DIALOG prints, a 2-day training session at SMERC, materials and recordkeeping forms, and on-site visits by project staff were provided to the test sites at no charge. The SMERC Information Center and the ERIC Clearinghouse on Social Studies/Social Science Education operated as unofficial test sites.

Evaluation was conducted using on-site observation; semi-structured, open-ended interviewing; and structured data collection through client search request forms and search evaluation cards. The total number of searches conducted was 563. Over half (51%) of the requesters were either K-12 teachers or school administrators. The remainder were librarians, counselors, students, coordinators, consultants, professors, or persons from intermediate agencies. Overall, the top three general request areas were social studies, handicapped and gifted, and science/math/environmental education. Urban education, rural and small schools, and junior colleges were the least requested scope areas. The search request form listed 20 types of materials that searchers could indicate were needed by their clients. The top ten types of materials requested (in rank order) were: (1) research summaries; (2) research syntheses; (3) curriculum guides; (4) resource materials; (5) learning activities; (6) annotated bibliographies; (7) promising practices; (8) units of study; (9) lesson plans; and (10) handbooks.

Due to technical problems of varying magnitudes at both the ERIC Processing and Reference Facility and at DIALOG Information Services, the whole of the test file was not searchable during the whole of the test phase.

Twenty-seven conclusions were drawn from evaluation data. Following are some of the highlights:

1. The types of materials thought to be most needed by the Working Group were very similar to the actual types of materials requested by clients of the test sites.

2. At this stage of development of the NEPF, the File probably is not very useful to clients without additional materials from the larger ERIC database.

3. Across all sites, almost all clients were satisfied enough with the search information provided to use the system again.

4. Information recipients are less concerned with the source of the information in terms of a specific database than with the usefulness of the information received.

5. There is strong support for information service providers, but little knowledge of (and perhaps support for) the database searched.

6. Most users of the search services share their information with at least one other person; leadership persons often share the information they receive with numerous others.

7. Clients who received either full text documents or journal article compilations were favorably impressed. This is particularly true of classroom teachers who say they do not have the time to use microfiche. Searchers also felt the full text document input was a worthwhile endeavor, and that the journal compilations were very useful.

8. There is a continuing demand for more practical, "how to" documents that could be put to immediate use in the classroom/school.

9. As presently constituted, the NEPF is neither large enough nor does it have a sufficient variety of documents to stand alone in providing a full range of practitioner information.

10. A major concern as a result of the NEPF project, and a policy issue to be addressed by Central ERIC and clearinghouse directors, is the matter of selection and input quality for practitioner-oriented documents.

RECOMMENDATIONS

The following recommendations are an outgrowth of experiences with, and evaluation of, the NEPF project. Some are minor; some would require significant changes in ERIC policy. They fall into three major categories: (1) The Educational Practitioner as Audience of ERIC; (2) Building a Database for Practitioners; and (3) Outreach. These are expanded upon in the Final Report.

The Educational Practitioner as Audience of ERIC

1. It is recommended that ERIC clearly define its intended audience(s), with all documents entered into the system justified in light of this defined audience.

2. It is recommended that ERIC locate new sources and re-activate old sources of documents targeted for the practitioner.

3. It is recommended that ERIC investigate mounting the NEPF on DIALOG's Knowledge Index and BRS After Dark once the File is large enough to provide a full range of practitioner information.

4. It is recommended that ERIC clearinghouses consider using the NEPF as a file partitioning device to monitor the type of input in their

scope areas.

5. It is recommended that consideration be given to funding an additional evaluation of the NEPF in six or eight months.

Building a Database for Practitioners

6. It is recommended that consideration be given to including full text documents.

7. It is recommended that compilations of journal articles continue to be included.

8. It is recommended that short documents (of high quality) continue to be included.

9. It is recommended that grade level be added as a data element.

10. If the full text of some documents continue to be included, it is recommended that a tag be applied to these documents to allow a searcher to exclude or include these documents in a search.

Outreach

11. It is recommended that the ERIC system consider the development of a sensing network.

12. It is recommended that an ERIC hotline be established.

13. It is recommended that a review be undertaken to determine who does and who does not receive information about the operation of the ERIC system.

14. It is recommended that a review be undertaken of all products (videotapes, filmstrips, print materials) which describe and explain the ERIC system.

CONCLUSION

It is clear that ERIC is a powerful and useful system for disseminating needed information to the educational community, yet it needs continuing client support. It is the belief of NEPF staff that by keeping in mind the needs of the user of the system, ERIC could be even more powerful and useful in the national push for excellence in education.

September, 1984

A SHORT GUIDE TO ACCESSING ERIC ON COMPUSERVE

Introduction

The Educational Resources Information Center (ERIC) is a nationwide information network in existence since 1966 and currently sponsored by the National Institute of Education, within the U.S. Department of Education. ERIC provides teachers, administrators, supervisors, librarians, researchers, media specialists, counselors, policymakers, parents, students, and anyone else interested in education with access to primarily the English-language literature related to education. Included in ERIC are references to journal articles as well as such materials as research and technical reports, speeches and presentations, syllabi, instructional materials, manuals, handbooks, bibliographies, legislation and regulations, teaching guides, and conference proceedings.

Although users have been able to search ERIC on such services as BRS and Dialog, ERIC is now available for on-line searching on the CompuServe Information Service (CIS). ERIC on CompuServe, produced by the SMEAC Information Reference Center, at the Ohio State University, contains the input of documents and journal references from all 16 ERIC Clearinghouses; thus, users can locate materials related to social studies/social science education, teacher education, information resources, science education, mathematics education, counseling and personnel services, etc. Currently, ERIC searches on CompuServe provide the EJ and/or ED numbers which can be used to locate and read abstracts in Resources in Education (RIE) and Current Index to Journals in Education (CIJE). Abstracts WILL be provided on CompuServe in the future!

This guide provides brief comments on: (1) the type of equipment needed to access CompuServe; (2) the type of modems available; (3) software requirements; (4) subscriptions to CompuServe; and (5) ERIC services on CompuServe.

Equipment

The basic equipment needed to access CompuServe includes a microcomputer, a modem, and display device (television or monitor). Although the type of equipment selected will depend on the personal preference of the user, the microcomputer of choice must be compatible with either an acoustic or direct-connect modem. Please note that CompuServe may also be accessed using a terminal or a communicating word processor.

A printer is also recommended (but not required) to obtain printed copies of information obtained during sessions on CompuServe. Printers are especially useful for obtaining (on paper) the results of ERIC searches.

Modems

The word "modem" is short for MOdulator-DEModulator, which describes the electronic function of the device. There are two types of modems currently available, the acoustic modem and the direct-connect (DC) modem.

Acoustic Modems

These relatively inexpensive modems consist of a device which contains a speaker and a microphone. The speaker and microphone are usually surrounded by rubber cups which act as a seal to keep out extraneous noise which might cause errors in transmission or reception. While using the modem, the handset of a standard telephone is inserted into these rubber cups.

These modems are not only simple to use, but also may be used with portable systems at any location (such as in a hotel/motel room or in a telephone booth which does not have a modular jack). However, there are disadvantages in using these modems. Only standard telephone handsets can be used; telephones with non-standard handsets (e.g., octagonal-shaped mouthpieces) or such models as the Trimline cannot be used. In addition, the chance for transmission errors is greater than with DC modems.

Direct-Connect (DC) Modems

These modems do not require an acoustic cradle or telephone handset. Instead, they connect directly to the modular telephone jack. Because they tie directly into the telephone lines, there is less chance of error transmissions. In addition, many of these modems support such "built-in" features as call-receiving, call-answering, automatic dialing, and automatic log-on. DC modems range from $300-$400 and up depending on the features offered.

Interface Cards

...for acoustic modems- A serial interface card is needed to connect the modem to the computer. The card plugs into the expansion slot of the computer. In some cases, the card is sold with the modem as a single package; in other cases, the card must be purchased separately.

...for DC modems- An interface card is also needed to connect the modem to the computer. These cards may be included with the modem or purchased separately. In some cases, the entire modem is on the card, eliminating the external circuitry box characteristic of many of these modems.

Smart Terminal Software

Various types of software are available to enable the user's computer to act like a "smart terminal." A smart terminal offers capabilities above and beyond those needed to access CompuServe. Depending on the software selected, these capabilities include such features as: (1) downloading and/or uploading data files with error checking; (2) user direction of input to screen or printer while on-line; (3) text editing; (4) user definable key functions; (5) auto-dial/re-dial and auto log-on; (6) user-selectable terminal or local modes of operation; and (7) RAM buffer storage of on-line information so the user can store it to disk and print it out later.

Subscribing to CompuServe

A "starter kit" is needed to initially access CompuServe. This kit may be purchased (for approximately $40) through many retail stores that sell computers and/or computer equipment or from such stores as Best Products, Computerland, Dolgins, Game Player, Great Western JAFCO, LaBelle's, Miller's, Sears, Service Merchandise, Target, Team Electronics, Toys 'R' Us, and Waldenbooks.

Starter kits include a temporary user identification number (ID), a temporary password, a user's guide, and a credit toward a CompuServe account. In addition, subscribers receive an introductory subscription to Today Magazine, a CompuServe publication. In some cases, access packages may be included as promotional items with communications equipment and/or software by selected manufacturers. Users are encouraged to ask their local computer store representative about such offers. (Note- if a user's guide is not included in a promotional package, it may be purchased separately from CompuServe).

After purchasing a starter kit and logging on, users will be able to obtain a regular subscription on-line. After entering the required information (including name, address, billing information, etc.) a new password will arrive in about one week.

On-Line CompuServe Rates

CompuServe currently has two connect charge rates. Standard connect charges are $6.00/connect hour (300 Baud) and $12.50/connect hour (1200 Baud). These charges are in effect 6 p.m. - 5 a.m. weekdays, all day Saturday, Sunday, and announced CompuServe holidays. Prime connect charges are $12.50/connect hour (300 Baud) and $15.00/connect hour (1200 Baud) from 8 a.m. - 6 p.m. weekdays. All rates exclude local telephone charges (i.e., message units, long distance, etc.).

CompuServe may be accessed using a CompuServe telephone number (no surcharge) or through Tymnet (Datapak/Tymnet in Canada) or Telenet. A surcharge is assessed for Tymnet and Telenet.

ERIC Services on CompuServe

Once you have subscribed to CompuServe and logged on, you will be able to use ERIC and the other services offered by CIS. Item 1 (What's New) on the User Information Menu will tell you how to access ERIC. Once accessed, you will see the menu ERIC DATABASE with two choices (1- What is ERIC? and 2- ERIC Database Items). Selecting item 1 will give you information about ERIC, the organizations that comprise ERIC, major ERIC products and services, on-line retrieval, and user assistance. Selecting item 2 will give you the opportunity to search ERIC and to search for locations with ERIC microfiche locations (a surcharge is assessed for these services).

Two additional services may be obtained by selecting item 2. They are a monthly newsletter and a feedback option. The feedback option allows users to receive assistance in using ERIC, to receive help with searching ERIC on CompuServe, and to offer comments and suggestions about the ERIC database on CompuServe.

Future ERIC services on CompuServe include: (1) ordering selected ERIC publications; (2) obtaining (on-line) annotated bibliographies on selected topics of interest to users; (3) receiving on-line instruction (CAI) on selected topics; and (4) purchasing or downloading ERIC (non-CompuServe) search software.

Important Numbers

Should you need help in using CompuServe, please call CompuServe's toll-free customer service office at 1-800-484-8890 or 614-457-8650 in Ohio. You may also write or call Dr. John A. Novak at the SMEAC Information Reference Center, 1200 Chambers Road, Room 310, Columbus, OH 43212; 614-422-6717.

A Final Note

Users are strongly encouraged to meet with a local computer representative to discuss their individual needs and the types of options available before purchasing hardware and/or software.

The Oryx Press

Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004-1483
Order Toll-Free: 1-800-457-ORYX
In Arizona Call: (602) 254-6156

Periodical Fact Sheet

For more information contact the Marketing Department

Resources in Education/ Current Index to Journals in Education (RIE/CIJE)

Microfiche Cumulations and Annual Updates

Description:
The Educational Resources Information Center (ERIC), which provides the material for the Current Index to Journals in Education (CIJE), also publishes the monthly journal Resources in Education (RIE). RIE covers current educational research findings, technical reports, speeches, unpublished manuscripts, and books. The Oryx Press combines this coverage with that offered by CIJE, bringing the whole world of educational research together. Both are now accessible through these special microfiche cumulations. Covering more than a decade of important educational literature (1966-1980), these CUMULATIONS offer ease of use and tremendous savings of space and storage. A combined subject index provides a completely integrated cumulation of all document and journal article titles, arranged by major descriptors and identifiers, using the latest ERIC vocabulary. You can keep your valuable RIE/CIJE MICROFICHE collection completely up-to-date through ANNUAL UPDATES which contain Main Entry sections for RIE and CIJE, an accumulated Fiche Index from 1966 to the present, along with the useful Combined Subject Index.

Note:
RIE monthly editions are published by U.S. Government Printing Office, Washington, D.C. All CIJE publications prior to March 1979, published by Macmillan Inc., 866 Third Avenue, New York, NY 10022.

Prices are listed on the reverse side.

--OVER--

For subscription items published and distributed throughout the world by The Oryx Press, customers in these areas please consult the listed agent: **Europe and United Kingdom**—Clio Distribution Services, 55 St Thomas' Street, Oxford OX1 1JG England • **Malaysia and Southeast Asia**—Information Publications Pte Ltd 02-06 1st FL PEI-FU, 24 New Industrial Road, Upper Paya Lebar Road, Singapore 1953 Malaysia

Resources in Education/
Current Index to Journals in Education (RIE/CIJE)

Microfiche Cumulations and Annual Updates

Rates:

Title/Year	U.S. & Can	Postage	Foreign	Postage
RETROSPECTIVE CUMULATIONS				
RIE Main Entry 1966-1980	$750.00	$10.00	$750.00	$25.00
CIJE Main Entry 1969-1980	$750.00	$10.00	$750.00	$25.00
Combined RIE/CIJE Subject and Fiche Index 1966-1980	$950.00	$10.00	$950.00	$25.00
Complete RIE/CIJE Cumulation	$2,200.00	$10.00	$2,200.00	$25.00
ANNUAL UPDATES				
RIE Main Entry 1981-1982 (combined); or 1983; or 1984	$85.00	$6.50	$85.00	$9.00
CIJE Main Entry 1981-1982; or 1983; or 1984	$85.00	$6.50	$85.00	$9.00
Combined RIE/CIJE Subject and Fiche Index 1981-1982; or 1983; or 1984	$85.00	$6.50	$85.00	$9.00
RIE/CIJE Complete 1981-1982; or 1983; or 1984	$255.00	$10.00	$255.00	$17.50

The Oryx Press

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In Arizona Call: (602) 254-6156

Periodical Fact Sheet

For more information contact the Marketing Department.

Current Index to Journals in Education (CIJE)

Semiannual Cumulations

Publication Date: Semiannually in September and February

Size/Binding: 8 1/2 X 11 Clothbound

Description:
To consolidate the valuable information contained in the CIJE monthly issues in a format suitable for permanant reference, The Oryx Press publishes the CIJE SEMIANNUAL CUMULATIONS. Twice a year six monthly issues are integrated into a single clothbound volume with cumulated Subject, Author, and Journal Contents indexes, which enhance the usefulness of the work.

Yearly Subscription Rates

Year	U.S. & Canada	Postage	Foreign	Postage
1985	$175.00	$6.00	$175.00	$21.50
1984	$150.00	$6.00	$150.00	$21.50
1983	$150.00	$6.00	$150.00	$21.50
1982	$150.00	$6.00	$150.00	$21.50

Note:
The 1979, 1980, and 1981 SEMIANNUAL CUMULATIONS are out of print, but are available from The Oryx Press on microfiche. Individual years are priced at $60.00 plus $1.15 postage and handling in the U.S. and Canada or $3.00 postage and handling in foreign countries.

CIJE publications prior to March 1979 were published by Macmillan Inc., 866 Third Avenue, New York, NY 10022.

Use of the CIJE SEMIANNUAL CUMULATION augments the CIJE Monthly, and the CIJE Main Entry Cumulations and Updates on Microfiche, all available from The Oryx Press.

For subscription items published and distributed throughout the world by The Oryx Press, customers in these areas please consult the listed agent: Europe and United Kingdom—Clio Distribution Services, 55 St Thomas Street, Oxford OX1 1JG England • Malaysia and Southeast Asia—Information Publications Pte Ltd, 02-06 1st FL PEI-FU, 24 New Industrial Road, Upper Paya Lebar Road, Singapore 1953 Malaysia

ERIC PROCESSING AND REFERENCE FACILITY
4833 RUGBY AVE., SUITE 301, BETHESDA, MARYLAND 20814-3073 • (301) 656-9723
OPERATED FOR THE NATIONAL INSTITUTE OF EDUCATION by ORI, Inc., Information Systems Division

August 24, 1984

Ms. Bette S. Brunelle
Bibliographic Retrieval Services (BRS)
1200 Route 7
Latham, New York 12110

Dear Bette:

We would appreciate it if two matters relating to the ERIC database at BRS would receive your attention:

1. Program Area Code (PA)

   This is truly an obsolete data element. It has not been used by ERIC since 1977 and even before that time appeared very sporadically. It would be best if BRS would simply delete this data element and all reference to it in their documentation.

2. Age or Educational Level (LV)

   The Level field in ERIC refers to the level of availability of the document from the ERIC Document Reproduction Service (EDRS).

   Level 1 = Paper Copy or Microfiche

   Level 2 = Microfiche Only

   Level 3 = Not available from EDRS, but an external source is cited in the RIE citations.

   Somehow, this data element has been completely misinterpreted by BRS and the three levels have been construed to refer to educational levels (see attached write-up in your ERIC documentation).

   This anomaly has led to great confusion on the part of ERIC searchers. We are frankly amazed that you haven't been bombarded by enough users on this problem to lead you to change it much earlier, when it first appeared.

   At any rate, since the information contained in the BRS write-up is completely wrong, we believe you owe it to your users and to ERIC to issue a revised description of the LV data element.

Please let me know what you plan to do on these two matters.

Sincerely yours,

Ted Brandhorst, Director
ERIC Processing and Reference Facility

Enclosures: PA and LV write-ups from BRS manual on ERIC

cc: Michael Kremin (BRS)
J. Prevel (Central ERIC)

WTB:aeb

BRS

1200 RT7 • LATHAM • NEW YORK 12110 • (518) 783-1161

September 10, 1984

Mr. Ted Brandhorst
Director, ERIC Processing and Reference Facility
ERIC, Processing and Reference Facility
4833 Rugby Ave. Suite 301
Bethesda, MD 20814-3073

Dear Ted:

Thank you for writing BRS regarding your concerns about ERIC.

I have processed a request to the Technical Department to delete the PA (Program Area Code) and will let you know when that will take place. This will also be removed from documentation.

I have also forwarded to our Documentation Department a request to rewrite the LV (age or education level) section of the database guide as well as inquired as to the difficulty of adding the text as a table to the actual display of the paragraph online.

We will follow up with you when these items are completed.

Thank you for bringing these items to our attention.

Sincerely,

Iris L. Rugoff
Director, Producer Relations/Sales

cc: Jane Kelly, Director
Customer Relations

Bette Brunelle, Director
Production

ILR/sbp

TWX 710 444 4965

SOURCE JOURNAL INDEX REVISIONS SEP84

Additions

EC Journal for Special Educators

Deletions

SO International Journal of Political Education
UD Classical Outlook
UD Ethnic Forum
UD Ethnicity
UD Journal of Refugee Resettlement
UD New York University Education Quarterly
UD School Review

Change from Cover-to-Cover to Selective Coverage

CS Journalism Quarterly

SUMMARY OF CIJE INPUT BY CH (FOR SEPT. 84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	109	22	10	852
CG	212	18	0	1,536
CS	77	9	0	1,478
EA	161	11	8	1,167
EC	186	22	0	1,252
FL	64	15	5	536
HE	135	14	3	877
IR	127	21	8	1,038
JC	32	4	0	268
PS	64	5	0	428
RC	100	14	0	386
SE	204	20	19	1,498
SO	174	29	5	1,333
SP	109	12	0	776
TM	37	6	0	587
UD	94	13	8	697
TOTALS	1885	235	66	14,709

Attachment 8
Page 1 of 1

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CUSTOMER SERVICE REPORT
SEPTEMBER, 1984

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EL PASO, TX. 79997

Volume: 8
Number: 10/11
Date: October/November 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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NETWORK NEWS

PAVAC Review of ERIC Clearinghouse Products

As you will probably have already heard by now, PAVAC has agreed to review ERIC Clearinghouse products in groups, by Clearinghouse. The review will involve two separate categories of products, major Clearinghouse products and user service products. The review will be done in the product planning stage, that is, 2-3 weeks before the beginning of a new contract period. Standardized forms for this purpose have been sent directly to all Clearinghouses, together with instructions on how to complete them.

...Kevin Arundel (Central ERIC)

EC Clearinghouse Contract Won by Council for Exceptional Children (CEC)

Central ERIC is pleased to announce the award of a new 5-year contract to the Council for Exceptional Children (CEC), Reston, Virginia, for the continued operation of the ERIC Clearinghouse on Handicapped and Gifted Children.

...Kevin Arundel (Central ERIC)

Facility Acquires New Microfiche Reader-Printer (Canon PC-70)

The Facility's collection of ERIC microfiche is one of the most complete and carefully inventoried outside of EDRS itself. The Facility has long had a need to reproduce selected pages of documents in the ERIC microfiche collection, e.g. to respond to reference inquiries, to interact with Clearinghouse document processing staff, and to illustrate selected situations to EDRS.

With the recent acquisition of a Canon PC-70 Reader-Printer, these functions will now be greatly facilitated. The Canon PC-70 is a new state-of-the-art dry process (xerographic) printer. It uses a closed cartridge of toner (good for 3000 copies) and regular bond paper. It is as simple to operate as any office copier.

The acquisition of this piece of hardware represents one step in an overall plan to gradually upgrade the Facility's capabilities with the most modern of automated office equipment, in order to better serve Central ERIC and the ERIC Clearinghouses.

...Ted Brandhorst (ERIC Facility)

ERIC/RCS Pleased Over Direct Mail Results

Don Boileau, associate director of the CS Speech Module, reports the success of a recent direct mail effort developed by Penny Demo. Penny sent a cover letter and flyer on Communication Consulting: Another Teaching Option to the domestic membership list (976 names) of the American Business Communication Association. During the first four weeks, the Module experienced a 9% sales response rate; by the end of six months, the rate grew to 12%.

...Anne Auten (CS)

ERIC/RCS Writers Reach Wide Audience

The third edition of Readings on Reading Instruction, an anthology edited by Albert J. Harris and Edward R. Sipay (Longman Inc., 1984), features articles authored by two CS staff writers and a former staffer who produced her article while with the Clearinghouse. The articles selected for the anthology are:

"Integrating Reading and Writing Instruction" by Fran Lehr
"Computer Literacy, Part II: Classroom Applications" by Holly O'Donnell
"How Well Does the Average American Read? Some Facts, Figures and Opinions" by Mary K Monteith

Charles Suhor, director of CS, also authored articles featured in recent publications of NCTE affiliates: "Curriculum Models: You Get What You Ask For" in Texas English, and "English Textbooks Based on Research and Theory--A Possible Dream" in Connecticut English Journal.

...Anne Auten (CS)

Electronic Transfer of Manuscript to IR

In August, the ERIC Clearinghouse on Information Resources received an electronically transmitted manuscript by way of a network called BITNET. Syracuse University is a member of BITNET, a national network of academic computing centers. The author, who was affiliated with another university in the BITNET system, sent his 50-page, single-spaced manuscript online to Syracuse University's academic computer. ERIC/IR was then able to have it downloaded to their XEROX-860, thereby eliminating the task of re-keying the text. There are many possibilities and advantages associated with the electronic transmission of text. For further information, please feel free to contact IR's Jane Klausmeier.

...Jane A. Klausmeier (IR)

SP Collecting National Commission on Excellence in Teacher Education Papers

The National Commission on Excellence in Teacher Education (sponsored by NIE) is working with ERIC/SP to coordinate input of testimony and hearings into the ERIC system. Other Clearinghouses which receive papers from the NCETE hearings are requested to forward them to Cathy Butler at SP. Hearings were as follows: Sept. 25-26 at the University of Minnesota; Oct. 4-5 at the University of Texas at Austin; Oct. 15-16 at Georgia State University; Oct. 18-19 at New York University; and Oct. 22-23 at San Francisco State University.

...Cathy Butler (SP)

The Paperless Search

ERIC/TM was recently asked to provide the output from a computerized literature search to the requester in machine-readable form. In response to this request, the combined ERIC and Psychological Abstracts output of the search was downloaded onto an IBM-PC diskette. This allowed the user to access and edit the information on her own IBM-PC in the privacy of her office and gave her the flexibility to print only what she considered relevant. This experience was a first for ERIC/TM, and we hope it marks the beginning of a new approach in servicing search requests.

...Emma Gonzalez-Stupp (TM)

PROCESSING ADVISORIES

CIJE Duplicates

Now that Oryx is receiving from the Facility a list of potential duplicates with each shipment of bibliographic data, they tell us that they are making more contacts with the Clearinghouses concerning duplicate input. The primary source of duplicates seems to be "oneshot" articles that either come from a journal already covered by another Clearinghouse or that another Clearinghouse has also put in as a "oneshot".

With this in mind, please do the following:

1. Before processing any journal on a "oneshot" basis, check the Source Journal Index in the front of the CIJE (and the list of changes to it regularly printed in the EAB). A journal listed as being regularly covered should never be processed as a "oneshot".

2. "Oneshot" articles, whether from new or previously uncovered journals, should always be processed with caution. When the subject matter of a potential "oneshot" article overlaps with that of other Clearinghouses, contact should be made with the other Clearinghouses to avoid possible duplicate processing efforts.

There is no Acquisitions Data Report (ADR) for CIJE and, therefore, the only way to prevent duplicate processing is to rely on the Source Journal Index (and its updates) and the very circumspect use of the "oneshot" option.

CIJE dupicates should not be minimized just because microfiche is not involved. They should be avoided with as much care as RIE duplicates. Duplicates in CIJE involve the unnecessary expenditure of Clearinghouse resources and Oryx editorial time to resolve, and, if they are not caught, searchers end up paying twice for the same hit.

...Jim Prevel (Central ERIC)

RIE/CIJE Shipment Schedule

Clearinghouses are reminded that the Master Schedule shows no transmission of bibliographic data or shipment of documents for either RIE or CIJE for the weeks of November 19-23 and December 24-28 (Thanksgiving and Christmas, respectively). Input for RIEFEB84 ended with the shipment of November 16. Input for RIEMAR84 starts November 30 and ends December 21. Input for RIEAPR84 begins with the January 4 shipment.

...Carolyn Weller (ERIC Facility)

Document Processing

1. Covers

Please do not remove cover pages from documents. In a number of cases covers have been destroyed and/or mutilated when it was later found they had valuable information that did not appear on the title page. If the cover and title page are identical, use a pencil and lightly mark "Do not film" on the cover page. If they differ in any way, both should be filmed.

2. "Window" - Type Covers

Some documents have covers with a "window" opening onto the inside Title Page. Unfortunately, when such a cover is filmed as a separate page, the window shows up simply as a hole without a title. If such a cover is to be filmed (and often they should be for they contain institutional or other information not repeated on the Title Page), then the "window" must be filled in so as to display the title.

This topic was covered in the EAB some months ago and an immediate improvement was noticed. However, with the passage of time, more and more window documents are being submitted without proper preparation.

3. Multi-Piece Documents

Occasionally a single item submitted for RIE consists of a number of distinct parts or pieces, e.g. a teachers guide, a student guide, handouts, activity sheet, pre-test/post-test, etc. In such cases, it is not necessary to put the same accession number and labels on each piece, but it is necessary to indicate clearly what the appropriate sequence of the pieces should be. Usually this will be the same as indicated in the table of contents or other front matter. In order to help the Facility retain the proper sequence for a multi-piece document, it is helpful if the Clearinghouse can lightly number (a light blue pencil is best) the first page of each piece, e.g. first piece -- 1, second piece -- 2, third piece -- 3, etc. Whatever the technique used, the objective is to avoid a multi-piece document where the Facility cannot determine the intended sequence of parts.

...Carolyn Weller (ERIC Facility)

PERSONNEL

CE Personnel Change

Sandra Kerka is now the Documents Coordinator at CE for both RIE and CIJE. The new Acquisitions Coordinator is Naomi Jacobs.

...Mildred Thorne (Central ERIC)

ERIC Facility Personnel

Please update your ERIC Directory to reflect the following additions and name changes:

Ms. Deborah Hottel	add as	Secretary (to Ted Brandhorst)
Ms. Deborah Hereford	change to	Mrs. Deborah Hereford Burk
Ms. Ruth Balkam	change to	Mrs. Ruth Balkam Chite

Ms. Hottel replaces Liz Pugh and will be in contact with the Clearinghouses on a wide variety of projects, e.g. ERIC Directory, Directory of ERIC Service Providers, ERIC Administrative Procedures Manual (revisions), etc.

Mrs. Burk has been an outstanding RIE editor for the past two years and is well-known for her diplomacy and gracious telephone work.

Mrs. Chite, who is a part-time RIE editor, was recently appointed the student representative to the Montgomery College Board of Trustees (see following article).

...Ted Brandhorst (ERIC Facility)

Ruth Balkam Chite Appointed to Montgomery College Board of Trustees

Ruth Balkam Chite, one of the ERIC Facility's RIE editors, was recently honored by being appointed as the student member of the Board of Trustees of Montgomery College (formerly Montgomery County Community College). The announcement below appeared in the Washington Post and other local papers:

Ruth Balkam Chite of Rockville recently took the oath of office as the student member of the Montgomery College Board of Trustees. The board oversees three campuses and 20,000 students. Chite was named to the eight-member board by Gov. Harry Hughes. Chite, an editor at the Educational Resources Information Center in Bethesda, attends Montgomery College's Rockville campus. She is preparing for a career as an elementary school teacher.

RUTH BALKAM CHITE
.. named to college trustees board

...Ted Brandhorst (ERIC Facility)

Sophia Behrens Retires from FL To Be Succeeded by Gina Doggett

After a total of ten years of extremely productive service to ERIC/FL in her capacity as editor and publications coordinator, Sophia Behrens has resigned from this position as of September 14, in order to begin to enjoy a retirement-cum-world travel life to which she has been looking forward for some time. Those of us who have known and worked with Sophia greatly appreciate the major role which she has played in making our IAPs and other Clearinghouse publications a household word among language teachers, supervisors, and linguistic researchers/curriculum developers, both in the U.S. and abroad. I am sure the entire ERIC family will join us in expressing heartfelt thanks for Sophia's contribution and wishing her all the best as she begins her exciting new "leisure time" activities.

While we will certainly miss Sophia's presence and collaboration, we are pleased to report that Ms. Gina Doggett has joined the FL staff as of mid-September in the editor/publications coordinator role. Gina earned a B.A. in French and Linguistics at Swarthmore and is completing work on an M.S. in Sociolinguistics at Georgetown University. Before joining the Clearinghouse, she was managing editor for periodicals at the Alexander Graham Bell Association for the Deaf, where she edited the bimonthly Volta Review and Newsounds, the association's newsletter. In addition to her editorial background, Gina has done work in typesetting and in publication layout and design, all of which should stand her in good stead in her new position. A warm welcome to Gina from all of us!

...John Clark (FL)

John Disinger Receives National Award from NAEE

Dr. John F. Disinger, Professor of Environmental Education in the Ohio State University's School of Natural Resources and Associate Director of the ERIC Clearinghouse for Science, Mathematics, and Environmental Education, has received the "Walter E. Jeske" award from the North American Association for Environmental Education (NAEE). The award was presented at the Association's 13th Annual Conference which was held October 5-9, 1984 at Chateau Lake Louise, Alberta, Canada.

The award is presented to an NAEE member based on his or her contributions to the Association and the field of environmental education. Dr. Disinger has contributed to the advancement of the field through his teaching, research, and public service activities in both the School and ERIC. He has written or edited nearly sixty publications in environmental education. Five years as treasurer of NAEE tops the list of his contributions to the Association. This list also includes his current positions as chairman of the program committee for the 1985 NAEE conference and president-elect of the organization.

...Robert W. Howe (SE)

LIST OF ATTACHMENTS

Attachment 1: CIJE Schedule for Period December 1984 - December 1985

Attachment 2: Source Journal Index Updates - October 1984

Attachment 3: Source Journal Index Updates - November 1984

Attachment 4: Summary of CIJE Input by CH (For October 1984 issue)

Attachment 5: Summary of CIJE Input by CH (For November 1984 issue)

Attachment 6: EDRS Customer Service Report - October 1984

Attachment 7: EDRS Customer Service Report - November 1984

Attachment 8: RIE Input by CH - SEP84

Attachment 9: RIE Input by CH - OCT84

Attachment 10: Remove List (RIESEP84)

Attachment 11: Remove List (RIEOCT84)

Attachment 12: ERIC Clearinghouse Publications

CLJE SCHEDULE

13 MONTH PERIOD DECEMBER 1984 - DECEMBER 1985

	ISSUE MONTHS												
	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY*	JUNE	JULY	AUGUST	SEPTEMBER*	OCTOBER	NOVEMBER	DECEMBER
TUESDAY CLEARINGHOUSE TO FACILITY	10/09/84 10/16/84 10/23/84 10/30/84	11/06/84 11/13/84 11/27/84	12/04/84 12/11/84 12/18/84 01/02/84	01/08/85 01/15/85 01/22/85 01/29/85	02/05/85 02/12/85 02/19/85 02/26/85	03/05/85 03/12/85 03/19/85 03/26/85 04/02/85	04/09/85 04/16/85 04/23/85 04/30/85	05/07/85 05/14/85 05/21/85 05/28/85	06/04/85 06/11/85 06/18/85 06/25/85	07/02/85 07/09/85 07/16/85 07/23/85 07/30/85	08/06/85 08/13/85 08/20/85 08/27/85	09/03/85 09/10/85 09/17/85 09/24/85	10/01/85 10/08/85 10/15/85 10/22/85
THURSDAY FACILITY TO ORYX	10/18/84 10/25/84 11/01/84 11/08/84	11/15/84 11/29/84 12/06/84	12/13/84 12/20/84 01/03/85 01/10/85	01/17/85 01/24/85 01/31/85 02/07/85	02/14/85 02/21/85 02/28/85 03/07/85	03/14/85 03/21/85 03/28/85 04/04/85 04/11/85	04/18/85 04/25/85 05/02/85 05/09/85	05/16/85 05/23/85 05/30/85 06/06/85	06/13/85 06/20/85 06/27/85 07/04/85	07/11/85 07/18/85 07/25/85 08/01/85 08/08/85	08/15/85 08/22/85 08/29/85 09/05/85	09/12/85 09/19/85 09/26/85 10/03/85	10/10/85 10/17/85 10/25/85 10/31/85

*Indicates a 5-week issue

SOURCE JOURNAL INDEX UPDATES

OCT 1984

Additions

IR Cognitive Science: A Multidisciplinary Journal of Artificial Intelligence, Psychology and Language
IR Collegiate Microcomputer
IR Computers in the Schools
IR Electronic Library
IR Journal of Visual/Verbal Languaging
IR Library Hi Tech
IR Media and Methods
IR Media Management Journal
IR Perspectives in Computing: Applications in the Academic and Scientific Community

Deletions

IR Educational Computer
IR UNESCO JOurnal of Information Science, Librarianship and Archives Administration

Name Changes

SP Interchange on Education to Interchange: A Quarterly Review of Education
CE Journal of Career Education to Journal of Career Development
IR Journal of Education for Librarianship to Journal of Education for Library and Information Science
IR Library Research to Library and Information Science Research, An International Journal
IR Videodisc/Videotect to Videodics and Optical Disc

SOURCE JOURNAL INDEX UPDATES

NOV84

Additions

EA Curriculum Perspectives
HE Chronicle of Higher Education

Name Change

UD Perspectives: The Civil Rights Quarterly to New Perspectives

SUMMARY OF CIJE INPUT BY CH (FOR October'84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	97	21	13	949
CG	193	20	0	1,729
CS	86	14	0	1,564
EA	9	0	9	1,176
EC	210	26	10	1,462
FL	36	5	0	572
HE	83	9	6	960
IR	82	13	0	1,120
JC	33	4	0	301
PS	42	3	0	470
RC	45	5	0	431
SE	160	20	13	1,658
SO	30	6	0	1,363
SP	67	10	0	843
TM	101	11	0	688
UD	63	14	5	760
TOTALS	1,337	181	56	16,046

Attachment 4
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR November 84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	98	10	7	1,047
CG	277	25	0	2,066
CS	86	15	1	1,650
EA	100	8	0	1,276
EC	72	7	8	1,534
FL	41	7	5	613
HE	156	13	2	1,110
IR	115	17	18	1,235
JC	28	3	0	320
PS	61	3	0	531
RC	34	7	0	405
SE	156	18	28	1,014
SO	95	13	0	1,440
SP	71	10	0	911
TM	61	5	0	749
UD	66	14	5	826
TOTALS	1,509	189	83	17,555

Attachment 5
Page 1 of 1

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CUSTOMER SERVICE REPORT
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CHEYNEY, PA 19319

3044

RIE INPUT BY CLEARINGHOUSE (RIESEP84)

CH	RECEIVED REG	RECEIVED PF	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS., REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE (YEAR-TO-DATE)
AA	1					1	9
CE	99		35		1	133	1270
CG	56		15			71	643
CS	75		29	1		103	1238
EA	61		25		2	84	748
EC	44		12	7		49	617
FL	28		7		1	34	383
HE	53		25	3	3	72	689
IR	72		20		1	91	700
JC	53		12			65	453
PS	40		7		1	46	540
RC	23		10			33	485
SE	68		18			86	669
SO	60		18 (2PF)			78	713
SP	60		24			84	649
TM	63		21			84	608
UD	57		15	1		71	509
TOTALS	913		293	12	9	1185 (2PF)	10923 (1124PF)

*Total Practice File for December 1983 - September = 1232

Attachment 8
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEOCT84)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1				1	10
CE	123		2	3	118	1388
CG	57		1		56	699
CS	99				99	1337
EA	84			1	83	831
EC	112	7	14		105	722
FL	31		15	1	15	398
HE	55				55	744
IR	70				70	770
JC	70			1	69	522
PS	39		10		29	569
RC	31				31	516
SE	69		1	1	67	736
SO	61			2	59	772
SP	58			2	56	705
TM	46				46	654
UD	53				53	562
TOTALS	1059	+7	-43	-11	1012	11935

Attachment 9
Page 1 of 1

RIESEP84

REMOVE LIST

A. DUPLICATES (6)

1. Resubmission of Clearinghouse's Own Input (1)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
FL 014 350	ED 239 509/FL 014 200	RIEJUN84	CH

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EA 016 676	ED 224 836/TM 830 030	RIEMAY83	FAC

3. Duplicates Appearing in RIE in July, August, and September 1984 (4)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
HE 015 959	ED 243 673/SE 044 404	RIESEP84	FAC
HE 015 960	ED 243 674/SE 044 405	RIESEP84	FAC
HE 015 962	ED 243 675/SE 044 406	RIESEP84	FAC
PS 014 389	ED 244 017/US 023 553	RIESEP84	FAC/CH

B. REMOVES (4)

Accession Removed	Reason for Removal
CE 038 668	Combined with CE 038 667
EA 016 660	Pulled by FAC
HE 017 162	Pulled by CERIC
IR 050 708	Pulled by FAC/CH

C. DELAYED (3)

Accession	Moved To
CS 007 582	Delayed
HE 016 649	Delayed
HE 016 958	Delayed

RIEOCT84

REMOVE LIST (53)

A. DUPLICATES (6)

1. Resubmission of Clearinghouse's Own Input (2)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
FL 014 374	ED 225 410/FL 013 460	RIEJUN83	FAC
JC 840 269	ED 133 013/JC 770 053	RIEMAY77	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
EA 016 784	ED 235 425/CG 016 959	RIEMAY84	FAC
SO 015 692	ED 225 876/SE 040 378	RIEJUN83	FAC
SO 015 693	ED 225 877/SE 040 379	RIEJUN83	FAC

3. Duplicates Appearing in RIE in August, September, and October 1984 (1)

Duplicate Detected	Duplicate Of	Originally Announced In	Detected By
SE 044 490	ED 244 401/EA 016 860	RIEOCT84	FAC

B. REMOVES (28)

Accession Removed	Reason for Removal
CE 038 883	FAC (Series rearranged and documents combined)
CE 039 011-012	FAC (Combined into CE 039 010)
EC 162 431-438	Pulled by CERIC
FL 014 316-330	Pulled by CERIC
SP 023 864	Pulled by FAC
SP 024 471	FAC (Combined into SP 024 470)

C. DELAYED (19)

Accession	Moved To
CE 038 022	Delayed
CE 038 890	Delayed
EC 162 430	Delayed
EC 162 481-485	RIENOV84
PS 014 048-051	Delayed
PS 014 053-058	Delayed
SE 044 505	Delayed

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CS ERIC/RCS produces minibibliographies of recent ERIC documents on more than seventy topics selected for their usefulness to the classroom teacher. Printed on bookmark-sized card stock and ideal for workshop handouts, minibibs are available in multiple copies from ERIC/RCS in Urbana at no charge. The latest set of minibibs covers ERIC resources on the following topics:

- Class Size Research
- Computers and Composition
- Prewriting
- Remedial Reading/Secondary
- Women's Studies in English
- Word Processing and Writing
- Writing Assessment
- Writing Processes
- Writing Projects

The following are new monographs from ERIC/RCS:

- Composing and Comprehending. Julie M. Jensen, editor. 1984. Available from: National Council of Teachers of English (NCTE), 1111 Kenyon Road, Urbana, IL 61801. NCTE Stock No. 08024, $13.00 nonmember, $10.00 member.

  Reflects several years of scholarship on the topic of teaching understanding as a part of the writing process.

- Large Scale Assessment of Oral Communication Skills: Kindergarten through Grade 12. 1984. Donald Rubin and Nancy Mead. Available from: Speech Communication Association, 5105 Backlick Road, Suite E, Annandale, VA 22003. $11.95, 10% member discount.

  Provides a descriptive and evaluative review of 45 assessment instruments that includes target age range, cost, and time required to administer tests, as well as a report of test validity, reliability, practicality, and overall adequacy.

- Study Skills Handbook: A Guide for All Teachers. Kenneth G. Graham and H. Alan Robinson. 1984. Available from: International Reading Association, 800 Barksdale Road, Box 8139, Newark, DE 19714. No. 858, $8.00 nonmembers, $5.50 members.

  Discusses an extensive range of study strategies from those as simple as using an index or table of contents to locate information in a single text, to one as complex as taking a test.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
CS	• Writing About Literature. Elizabeth Kahn and others. 1984. Available from: NCTE. Stock No. 58773, $6.00 nonmembers, $5.00 members. Teaches students to support an interpretation, explicate an implied relationship, analyze an author's generalizations and other skills needed to write about literature. The following ERIC/RCS Digests are currently being distributed: • Bibliotherapy • Class Size and Writing Instruction • How to Find Good Computer Software in English and Language Arts • Language Across the Curriculum • Large Scale Writing Assessment • Metacomprehension • Qualities of Effective Writing Programs • Resources for Involving Parents in Literacy Development • Responses of English Language Arts Professionals to A Nation at Risk • Schemata • Semiotics • Software Evaluation for the Teacher of the English Language Arts • Spelling • Thinking Skills in English—And across the Curriculum • Vocabulary
SP	The following is a new publication from ERIC/SP: The second volume in SP's Teacher Education Monograph series is available: A Model for Evaluating Teacher Education Programs, by Elizabeth Nelli and Norma Nutter. 68 pages, $6.50. All ERIC Clearinghouses and the ERIC Facility were sent copies in early November. If you have not yet received your copy, please let Celia Finstad know.

Volume: 8
Number: 12
Date: December 1984

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION NEWS

Major Publication Planning Sheet — New Data Element Added ("Proposed Number of Copies")

A new data element, "Proposed No. of Copies", should be added to the Major Publication Planning Sheet (1985 form), following the line for "Estimated Printing Cost (Non-Federal Funds)". A total for these two figures is later requested on the Summary Publication Plan (1985 form).

In answer to several inquiries, administrative costs should be included in the "Estimated Developmental Cost" and the second footnote should be modified to note the addition. Attachment 1 is a revised Major Publication Planning Sheet reflecting these changes.

...Mildred Thorne (Central ERIC)

Bibliography of Documents and Articles on the Subject of ERIC

The Facility is updating its bibliography of publications about ERIC. The last edition of this bibliography covered the period from 1966-1980. We now want to cover the last four years 1981-1984. We would appreciate receiving from the clearinghouses any citations for documents/articles in which ERIC is a significant subject/topic. We would appreciate it even more if you would send us copies of the documents/articles themselves. Central ERIC occasionally asks for such items and we try to keep a modest collection at the ERIC Facility in order to respond to their requests. Please send all contributions to my attention.

You may also be interested to know that we started by searching the ERIC database itself for materials. The search strategy we used is shown below:

```
 1  S ERIC/ID
 2  S ERIC/IF
 3  C 1-2/or
 4  Limit 3/190737-999999/ED
 5  Limit 3/229236-999999/EJ
 6  C 4-5/or

 7  S ERIC/TI,AB
 8  S ERIC(W) Processing (1W) Reference (W) Facility
 9  S ERIC (W) Document (W) Reproduction (W) Service
10  S EDRS
11  S Educational (W) Resources (W) Information (W) Center
12  C 7-11/or
13  Limit 12/190737-999999/ED
14  Limit 12/229236-999999/EJ
15  C 13-14/or

16  C 6 or 15
17  Print 16/5/1-?
```

...Ted Brandhorst (ERIC Facility)

Title Index

Clearinghouses are advised to retain their 1977-1983 Title Index cumulations (all copies), indefinitely. The 1966-1976 Title Index cumulation was 1,351 pages in two volumes. The 1977-1983 Title Index cumulation was 1,551 pages (200 pages longer), and required three volumes. Theoretically, a 1977-1984 cumulation would be around 1,800 pages and might require four volumes. Printing restrictions and costs argue inexorably for bowing to the inevitable, that is, cutting off the cumulation process, and beginning again with 1984 (and forward).

This means that the 1977-1983 cumulation will become a semi-precious item (like the now-out-of-print 1966-1976 product) and should be bound and cared for accordingly.

This creates the potential of three places to look when checking for duplicates by title, (when date is not known), but that can't be totally avoided when dealing with printed media. We regret the lack of advance notice in this case, but it wasn't until the 1984 data were all in that we could estimate accurately the size of a new cumulation.

The 1984 cumulation should be available by early January.

...Pat Brown (ERIC Facility)

NETWORK NEWS

New Facility Publications: IAL, Source Directory (Truncated), and ERIC Acquisitions Arrangements List

The IAL (Alphabetical and Category Display) along with the ERIC Acquisitions Arrangements list and truncated Source Directory were printed at the end of November. Copies were shipped to all Clearinghouses in early December. If your copies have not arrived by the first week of January, please contact the Facility.

...Ted Brandhorst (ERIC Facility)

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New (and Reduced!) GPO Subscription Rates for RIE

After much work by Mildred Thorne, GPO has finally re-considered its subscription rates for Resources in Education (RIE).

The new prices, effective February 1, 1985, are:

Monthly Issues

Subscription (12 issues)	$56.00	domestic
	70.00	foreign
Single Issue	8.50	domestic
	10.63	foreign

Semiannual Index

Subscription (2 volumes)	20.00	domestic
	25.00	foreign
Single Volume (Jan-June or July-Dec)	15.00	domestic
	18.75	foreign

...Carolyn Weller (ERIC Facility)

SO Attends NCSS Annual Meeting

Members of the SSEC Executive Board and the ERIC/ChESS Regional Associate Network (RAN) assisted at the ERIC/ChESS-SSEC exhibit at this year's National Council for the Social Studies Annual Meeting held in Washington, D.C., November 15-19. Free searches of the ERIC database, both through DIALOG and DIALOG's Knowledge Index, were offered for several hours each day. ERIC/ChESS coordinator of user services, Lynn Parisi, gave a conference workshop on using databases in the social studies. A special meeting was held for RAN members (about 15 in number) on the subjects of: (1) How to improve RAN services; (2) How to conduct an ERIC Workshop; and (3) How to increase visibility of RAN members. The overall conference was attended by approximately 5,000 social studies/social science educators.

...Lynn Parisi (SO)

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PERSONNEL

Frank Bryars Retires — Duties Assumed by Kathy FitzGerald

After 26 years of Federal service, Frank Bryars retired on December 3 from NIE as "ERIC Information Specialist". For as long as anyone remembers, Frank has served as the ERIC coordinator at NIE for the acquisition of Department of Education and National Institute of Education publications. The Clearinghouses will also long remember Frank's role as a reviewer of Clearinghouse input to RIE. In one way or another over the years Frank's work has benefited almost everybody in the ERIC network, not to mention the many users of ERIC. With warm regards (and a touch of envy), we wish Frank and his wife Velma the best of luck in their retirement. They can be reached at the following address:

Frank and Velma Bryars
1102 Dobbs Road
Route 6, Box 76
Alexander City, AL 35010

Frank's duties have been assumed by Kathy FitzGerald of the NIE Educational Reference Center. Kathy has understudied with Frank at various times over the past two years. Prior to joining NIE, Kathy was a Project Officer at the Teacher Corps. She holds an Ed.M. degree from the Harvard Graduate School of Education. In addition to handling Frank's tasks, Kathy assumes the monitorship of RIE and other Central ERIC publications formerly performed by Mildred Thorne (who retires in early January).

...Central ERIC

Mildred Thorne to Retire in Early January

Mildred Thorne will retire in early January 1985, after 26 years of Federal service. She was one of ERIC's most dedicated workers and together with Frank Bryars a substantial source of the "institutional memory" so important to information systems. Known for her editorial skills, patience, and gracious charm, it was Mildred who watched over RIE and who determinedly managed to get the best possible approval arrangement for ERIC products from the Department of Education's PAVAC publication review group.

We will miss Mildred as both a friend and a colleague and wish her the very best in her retirement.

...Central ERIC

Facility Acquisitions Librarian — Joanna Eustace

The new Acquisitions Librarian at the ERIC Facility is Joanna Eustace, formerly the librarian for the Austin (Texas) Independent School District. Joanna comes to us with skills in both OCLC and DIALOG, a background in education, and a home microcomputer (an Apple). She is looking forward to working with the ERIC Clearinghouses. Please feel free to call and introduce yourselves to Joanna. If she doesn't meet you before, she will see you at the next ERIC Technical Meeting.

...Ted Brandhorst (ERIC Facility)

3059

HE Presents Frank Bryars' with Certificate, on Occasion of His Retirement

Marilyn Shorr and Lynn Barnett represented the Clearinghouse on Higher Education at the NIE-sponsored retirement party for Frank Bryars. In keeping with the spirit of the day, HE presented Frank with a magnifying glass (for "monitoring documents of marginal legibility") and a special Press Release, which appears as attachment 2.

...Lynn Barnett (HE)

Staff Change at TM

Gloria J. Woods-Williams has been hired as TM's new secretary, replacing Virginia Mistic. Mrs. Woods-Williams comes to TM with several years secretarial experience and training, including college coursework in the areas of computers and word processing. Please help us welcome Gloria to the ERIC network.

...Emma Gonzalez-Stupp (TM)

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LIST OF ATTACHMENTS

Attachment 1: Major Publication Planning Sheet, 1985

Attachment 2: Press Release — Frank Bryars Retires

Attachment 3: Remove List (RIEDEC84)

Attachment 4: Source Journal Index Update - December 1984

Attachment 5: Summary of CIJE Input by CH (For December 1984 issue)

Attachment 6: RIE Input by CH - DEC84

Attachment 7: EDRS Customer Service Report - December 1984

3961

MAJOR PUBLICATION PLANNING SHEET, 1985

TITLE:

AUTHOR(S):

ADDRESS:

TYPE OF PUBLICATION: 1/

PURPOSE AND NEED:

METHOD OF TOPIC SELECTION:

TARGET AUDIENCE:

ESTIMATED NO. OF MS. PAGES:

ESTIMATED DEVELOPMENTAL COST: 2/

COMPLETION DATE:

PUBLICATION ARRANGEMENT:

ESTIMATED PRINTING COST (Non-Federal Funds):

PROPOSED NO. OF COPIES:

1/ Information analysis product, state-of-the-art review, resource guide compilation, extensive bibliography, other (specify).

2/ Includes author honorarium/expenses, document searches, editing, typing, review costs, artwork, camera-ready copy, and administrative costs.

3062

ERIC CLEARINGHOUSE ON HIGHER EDUCATION
THE GEORGE WASHINGTON UNIVERSITY

HIGHLIGHTS

FOR IMMEDIATE RELEASE
November 27, 1984

FRANK RETIRES AMID UPROAR

The National Institute of Education announcement of Frank Bryars' November retirement caught the ERIC Clearinghouse on Higher Education in a state of shock. "It seems like only yesterday that Frank pulled our first document," said one tearful staffer. "How can we ever make another 'marginal legibility' judgment without him?" cried another. A third gasped, "Or determine what is of 'parochial interest?" between sobs. Pulling themselves together, the Clearinghouse issued a formal statement congratulating Frank on his decades of service --unparalleled, by many accounts--and wished him well as he leaves ERIC for his new position as state chairman of the Democratic Party in Alabama.

For further details, contact:

Jon
Jonathan D. Fife
Director

Marilyn
Marilyn Shorr
Associate Director

Lynn
Lynn Barnett
Assistant Director

Carla
Carla Kreppein
Administrative Associate

One Dupont Circle, Suite 630, Washington, D.C. 20036 (202) 296-2597

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RIEDEC84

REMOVE LIST (48)

A. DUPLICATES (7)

1. Resubmission of Clearinghouse's Own Input (4)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
EA 016 878	ED 242 079/EA 016 612	RIEAUG84	FAC
EC 162 816	ED 246 573/EC 162 761	RIEDEC84	FAC
FL 014 496	ED 180 222/FL 010 818	RIEMAY80	FAC
PS 014 457	ED 242 394/PS 013 695	RIEAUG84	FAC

2. Duplicates Appearing in RIE Three Months Or More Ago (1)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
CE 039 308	ED 242 289/IR 010 998	RIEAUG84	FAC

3. Duplicates Appearing in RIE in October, November and December 1984 (2)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
HE 017 433	ED 245 912/SE 044 645	RIENOV84	FAC
UD 023 777	ED 246 545/EA 016 997	RIEDEC84	CH

4. Total Number of 1984 Duplicates Through Latest Issue = 129

B. REMOVES (4)

Accession Removed	Reason For Removal
FL 014 457	To Be Reaccessioned
HE 017 374	Pulled by CERIC
IR 050 790	Pulled by CERIC
SE 044 740	Pulled by CERIC

C. DELAYED

	Moved To
EC 162 762-765	RIEJAN85
EC 162 771	RIEJAN85
EC 170 026	RIEJAN85

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RIEDEC84
REMOVE LIST (Continued)
Page Two

C. DELAYED (cont'd)

Acession Removed	Moved To
EC 170 030	RIEJAN85
EC 170 032	RIEJAN85
EC 170 034-035	RIEJAN85
FL 014 483-487	RIEJAN85
FL 014 506	Delayed
HE 017 371-372	RIEJAN85
IR 011 171	RIEJAN85
IR 050 787	RIEJAN85
RC 014 621-634	RIEJAN85
SP 025 054	Delayed
TM 840 525	Delayed
TM 840 536	Delayed

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SOURCE JOURNAL INDEX UPDATE
DEC84

Name Change

CG Personnel & Guidance Journal to Journal of Counseling and Development

Deletion

EC Journal for Special Educators

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SUMMARY OF CIJE INPUT BY CH (FOR DEC. '84 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	72	16	0	1,119
CG	117	9	0	2,123
CS	125	12	0	1,775
EA	23	5	1	1,299
EC	156	17	12	1,690
FL	78	9	0	691
HE	96	13	0	1,214
IR	127	20	1	1,362
JC	19	3	0	348
PS	89	4	11	620
RC				465
SE	128	16	21	1,942
SO	75	9	0	1,523
SP	81	11	0	995
TM	45	3	0	794
UD	50	6	1	876
TOTALS	1,281	153	47	18,936

Attachment 5
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEDEC84)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	12
CE	108	30	-	1	137	1592
CG	56	14	-	-	70	826
CS	114	23	-	-	137	1587
EA	36	5	-	1	40	992
EC	34	62	10	1	85	917
FL	47	15	6	2	54	502
HE	118	25	2	2	139	964
IR	68	18	3	-	83	906
JC	51	14	-	-	65	655
PS	41	12	-	1	53	688
RC	44	11	14	-	41	587
SE	54	16	1	-	69	874
SO	52	15	-	-	67	899
SP	8	11	1	-	18	774
TM	76	16	2	-	90	820
UD	34	13	-	1	46	652
TOTALS	942	+300	-39	-9	1195	14,247

ERIC DOCUMENT REPRODUCTION SERVICE
3900 WHEELER AVE ALEXANDRIA VA 22304 1 800 227 3742
OPERATED BY
COMPUTER MICROFILM INTERNATIONAL CORP
703 823 0500
EDRS

CUSTOMER SERVICE REPORT
DECEMBER, 1984

NEW

SOUTHWEST BAPTIST UNIVERSITY
ESTER LIBRARY
ATTN. CINDY HAVENS, ACQ. SUPERVISOR
BOLIVAR, MO 65613

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ERIC Administrative Bulletin

Volume: 9
Number: 1/2
Date: January/February 1985

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

MultiLink - Identifying the Author of Electronic Mail Messages

Users are requested to "sign" the Electronic Mail messages with the actual author of the message when the message has been written by someone other than the person signing onto the system.

At the present time, the Electronic Mail system inserts the name of the individual who has "signed" onto the system in the "FROM:" position in displayed messages. As a result, the authors of certain messages have been incorrectly identified. Thank you for your cooperation.

...Jim Prevel (Central ERIC)

New IBM/PC Software with Possible Application to ERIC

New IBM/PC software, possibly applicable to ERIC, is being introduced on a daily basis.

Typical of the many new programs are:

FONTRIX - produces near typeset quality printed output from any word processing program.

SAMNA III - A word processor with all the bells and whistles including automatic index and table of contents generators, an 85,000 word spelling dictionary, etc.

POWERBASE - a truly easy-to-use relational database system permitting up to 5 simultaneous files.

If there is any interest, these programs can be demonstrated at the May ERIC Technical Meeting. Please let me know.

...Jim Prevel (Central ERIC)

Postal Rates Increase February 17, 1985

Effective February 17, 1985, the U.S. Postal Service (USPS) increased its postal rates virtually across the board. The cost for a single one ounce first class letter went from 20¢ to 22¢ (a 10% increase). A postcard went from 13¢ to 14¢ (a 8% increase). Attachment 1 is a "Summary of Postal Rate Increases" provided by the USPS in January 1985 and covering all classes of mail.

...Al Hill (ERIC Facility)

PROCESSING ADVISORIES

Clearinghouse Processing of Department of Education Publications (Including NIE, NCES, Etc.)

Clearinghouses are reminded that publications issued by the Department of Education (and its divisions, such as NIE and NCES) should be processed for RIE as soon as possible after they are received. While it is not mandatory they they be accepted, they should be evaluated as soon as they are received and if they are selected for RIE input, they should be processed as quickly as possible. The more important ones should be assigned PRIORITY status.

Press releases are sometimes issued concerning these documents and a public demand for them is often created. Because the supply is usually limited from the Department of Education, it is important that these documents be made available from ERIC as soon as possible. Since Reproduction Releases are not required for this type of item, there is no reason for any delay once they have been accepted for input. If they are not accepted, the Clearinghouse should notify the Facility immediately.

Timely processing of ED/NIE publications has continued to be a recurring problem, indicating that some Clearinghouses may need to establish internal procedures to identify and flag such publications so that their processing will be expedited.

...Kevin Arundel (Central ERIC)

PRIORITY Documents

PRIORITY documents are those that are to be processed for the very next possible issue of RIE. PRIORITY status is usually assigned by Central ERIC to documents that are expected to have a high demand.

Normally, before a PRIORITY document is sent to a Clearinghouse, the Facility's Acquisition Librarian consults with the RIE Editorial Staff to determine for what RIE issue the document should be targeted. Clearinghouses are then alerted by phone to expect a PRIORITY document assignment. At the time the document is sent, a PRIORITY Document Form (Attachment 2) is attached to the document; a copy of this form is also given to the RIE Editorial Staff.

When the document is returned to the Facility (processed on a separate logsheet), the Form should still be attached. Clearinghouses will be called if an assigned PRIORITY document has not been received by the deadline established for it.
(NOTE: The resume must be transmitted and the document received in order for processing to be completed. In some extreme cases where 24-hour turnaround is needed, a second copy of the Document may be paginated at the Facility while the Clearinghouse abstracts and indexes the document, in order to save time.)

...Kathy FitzGerald (Central ERIC)

Acquisitions Data Report Processing

Because of omissions or errors on the Acquisitions Data Report (ADR), input to the March 1985 RIE has suffered a number of duplicates that were not detected by the submitting Clearinghouses. Clearinghouses are reminded that just as they proof the input for RIE and CIJE before transmitting the data online, the online data for the ADR should also be proofed for typographical errors. In addition, all documents assigned to RIE should be reported on the ADR.

The ADR is the only way ERIC currently has of determining what documents are in process at the 16 Clearinghouses. The ADR can only be effective in detecting duplicates if all Clearinghouses follow the guidelines in the ERIC Processing Manual (EPM) and make use of the full 60 characters for the title entry, when the length of the title requires it. (EPM IV-32). Ellipses or abbreviations should not be used in entering a title unless they are actually an explicit part of the title. The title should be entered as is until the 60 characters are used and then the ADR entry should stop, no matter how much longer the real title may continue. Arbitrarily abbreviating or artificially truncating a title before the end of the 60 characters may prevent a duplicate from being detected.

...Ted Brandhorst (ERIC Facility)

NETWORK NEWS

UMI Article Clearinghouse

In June 1984, University Microfilms International (UMI) announced a new internal organization called the "UMI Article Clearinghouse". The services of the new ACH unit are geared heavily toward electronic ordering and deposit accounts or credit card debits. Electronic ordering is possible via: DIALOG, OCLC, OnTyme, ITT Dialcom, and ALANET. Deposit account customers can, by the size of their deposit, achieve lower unit prices per article down to a minimum of $4.00 per article. Credit card customers are billed at a rate of $8.00 per article. Price reductions do not apply to orders transmitted via the postal service or verbally over the telephone; in all such cases the old full price applies, whatever it may be.

The front matter to the ACH June 1984 Catalog, explaining in detail the various ordering, pricing, and shipping options, is appended as Attachment 3.

...Ted Brandhorst (ERIC Facility)

Acronyms, Initialisms, and Abbreviations in Native and Second Language Acquisition (by Charles Thurston)

Mr. Thurston has compiled a large list of acronyms (1036), but of special interest is the way he assembled them: He manually searched the FL and UD sections of RIE and CIJE from their beginnings through the September 1984 issues! (A part of this document is reproduced as Attachment 4.)

The document has been sent to FL for processing and will no doubt appear in a forthcoming issue of RIE.

...Joanna Eustace (ERIC Facility)

OVAE Provides Second Level Dissemination of Their Documents in ERIC

For several years, ERIC/ACVE has routinely collected documents resulting from projects funded under Section 310 of the Adult Education Act. Recently, we provided the Director of the Division of Adult Education, the Office of Vocational and Adult Education (OVAE), USDE, with a copy of an ERIC search containing more than 225 abstracts for Section 310 projects that have been selected by ERIC since 1980.

In order to encourage individuals in adult education to use these project results in their work as well as to contribute materials to ERIC, OVAE personnel duplicated and distributed the search in a special mailing to Directors of Adult Education in all fifty states and the territories. Staff members in the Division of Adult Education are also using the search in their particular areas of expertise. For example, the English-as-a-Second-Language (ESL) specialist has pulled the abstracts related to ESL and packaged them to send to all ESL specialists in the states and territories. We think this is an excellent example of second level dissemination.

...Susan Imel (CE)

HE IAP Authors Command National Recognition

The ERIC Clearinghouse on Higher Education was pleased to see the publicity garnered for the recent report, "Involvement in Learning: Realizing the Potential of American Education," prepared by the Study Group on the Conditions of Excellence in American Higher Education. The seven-member Study Group was appointed by NIE Director Manuel Justiz. Of the seven members, five have previously authored at least one IAP each for ERIC/HE, and two members have two or more IAP's in progress.

...Lynn Barnett (HE)

HE Hosts DIP Director

On October 25, ERIC/HE was pleased to host a half-day informal meeting with Laurabeth Hicks, NIE Associate Director for Dissemination and Improvement of Practice. Jon Fife and Lynn Barnett found her to be very open to "grass roots" viewpoints and very supportive of the ERIC system as a whole.

...Lynn Barnett (HE)

Kudos for HE Reports and for ERIC

HE was pleased to see in the Bulletin of the British Society for Research into Higher Education that Clearinghouse publications are well received outside the U.S. Dr. Christopher Knapper, a teaching resource person at the University of Waterloo in Canada, writes that he uses HE's IAPs in his own research because they are "done so well." (See Attachment 5).

...Lynn Barnett (HE)

ERIC/CRESS Appoints Local Advisory Board

The ERIC Clearinghouse on Rual Education and Small Schools has formed a local advisory board to supplement its national advisory board. Each of the Clearinghouse's six major scope areas is represented on each board, providing dual coverage and expertise for each scope. In addition, the new advisory board members provide the Clearinghouse with virtually immediate accessibility to experts within each scope area and ensure representation for each scope area at the advisory board meetings.

The first meeting of the new local advisory board members was held on November 12, 1984.

...Amelita Hill (RC)

ERIC/CRESS Contacted for Movie Material

CRESS has been contacted by Rex Gogarty, a writer for the John Deere Company, to provide information for a forthcoming film. The subject is one-room schools today and will feature schools that are using technology in innovative ways. The film will run for 5-6 minutes and will be shown at John Deere dealerships before being released to the general public. The project is scheduled for completion next spring.

...Betty Rose Rios (RC)

PERSONNEL

Staff Changes at ERIC/CS

Ann Auten, Coordinator of User Services, resigned her position last October to move to Minneapolis, MN.

Craig Hollingsworth joined the Clearinghouse last June as a Research Assistant. In October 1984, Craig was promoted to User Services Specialist.

Also in October 1984, Bruce Wood was hired as a full-time Research Assistant.

...(CS)

New Administrative Assistant at CRESS

On September 6, 1984, Yolanda Arteaga joined the staff of the ERIC Clearinghouse on Rural Education and Small Schools. Yolanda replaces Terri Johnson in the position of Administrative Assistant. A seven-and-one-half year veteran of New Mexico State University, Yolanda may be reached at the Clearinghouse between 8 and 12, Monday through Friday.

...Amelita Hill (RC)

Staff Title Change for Sydney Meredith (SO)

Sydney J. Meredith, former Assistant Director of the SO Clearinghouse, has been promoted to Associate Director.

...Cindy Cook (SO)

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LIST OF ATTACHMENTS

Attachment 1: Summary of Postal Rate Increases (January 1985)

Attachment 2: PRIORITY Document Form (EFF-77, Jan. 1985)

Attachment 3: UMI Article Clearinghouse — Front Matter, June 1984 Catalog

Attachment 4: Acronyms, Initialisms, and Abbreviations in Native and Second Language Acquisition (by Charles Thurston), p. 1-3

Attachment 5: Kudos for HE Reports and for ERIC

Attachment 6: Summary of CIJE Input by CH (for January 1985 issue)

Attachment 7: Summary of CIJE Input by CH (for February 1985 issue)

Attachment 8: Source Journal Index Update - January 1985

Attachment 9: Source Journal Index Update - February 1985

Attachment 10: Workshops/Conferences/Meetings

Attachment 11: ERIC Clearinghouse Publications

Attachment 12: EDRS Customer Service Report - January 1985

Attachment 13: EDRS Customer Service Report - February 1985

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Summary of postal rate increases

	FORMER RATES (cents)	NEW RATES (cents)
FIRST CLASS		
Nonpresorted Letters		
First ounce	20	22
Additional ounces	17	17
Presorted Letters		
3-5 digit presort	17	18
Additional ounces	17	17
Carrier route presort	16	17
Additional ounces	16	17
Cards		
Basic card rate	13	14
Presorted cards		
3-5 digit presort	12	12
Carrier route presort	11	11
Business Reply		
Advance deposit account	5	7
Other business reply	18	23
PRIORITY MAIL	$2.24 to $70.96	$2.40 to $72.24
EXPRESS MAIL	$5.85 to $93.00	$8.35 to $104.95
SECOND CLASS		
In County[1]		
Per pound	4.1	5.8
Per piece	2.6/2.1	3.3/1.5
Outside		
Nonprofit:[1] per pound	8.0 to 20.7	7.5 to 23.9
per piece	3.3 to 5.9	1.0 to 6.5
Regular Rate: per pound	12.8 to 38.3	11.8 to 28.9
per piece	4.4 to 7.0	3.8 to 12.3
Classroom:[1] per pound	4.7 to 16.6	5.3 to 21.1
per piece	2.6	2.9 to 3.9
THIRD CLASS		
Single Piece	$.20 to $1.35	$.22 to 1.38
Bulk Rate Regular		
Minimum Piece Rates		
Required	11.0	12.5
Five Digit	9.3	10.1
Carrier Route	7.4	8.3
Pound Rates	45.0 at Required Presort Level[2]	38.0 at Carrier Route Presort Level[3]
Nonprofit Bulk[1]		
Minimum Pieces Rates		
Required	5.2	6.0
Five Digit	4.3	4.9
Carrier Route	3.3	3.4
Pound Rates	23.3 at Required Presort Level[2]	20.9 at Carrier Route Presort Level[3]
FOURTH CLASS		
Parcel Post	$1.38 to $18.66	$1.19 to $24.35
Bound Printed Matter		
Single Piece	$.69 to $2.78	$.55 to $5.49
Bulk	$.351 to $2.33	$.226 to $4.98[4]
Special Rate		
First pound		
Unpresorted	63	69
Level A presort (5-D)	46	47
Level B presort (BMC)	58	60
Additional pounds		
to 7 pounds	23	25
over 7 pounds	14	15
Library Rate[1]		
First pound	35	40
Additional pounds		
to 7 pounds	12	14
over 7 pounds	7	8

[1] Phased rate levels.
[2] Per-piece discounts apply for other presort levels.
[3] Per-piece add-ons apply for other presort levels.
[4] Separate carrier route presort rate available.

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DATE RETURNED: _____

PRIORITY DOCUMENT
(Do Not Remove This Form From Document)

TO: _____
(Assigned Clearinghouse)

ATTENTION: _____

FROM: Acquisitions Department,
ERIC Facility

Title of Document
Being Sent: _____

_____

RIE Issue To Be
Processed For: _____

Date Document Needed
Back at Facility: _____

Please expedite the processing of the attached document and return it to the ERIC Facility by the date indicated above in order for it to be announced in the issue of RIE also indicated above.

When returning this document, use a separate Log Sheet. This PRIORITY form should be left on the document in order to identify it as an item requiring special handling.

If, for some reason, you cannot meet this deadline, or if this document should not be selected for RIE, please notify the Facility's Acquisitions Department as soon as possible.

cc: Editorial Dept.

PRIORITY DOCUMENT
(Do Not Remove This Form From Document)

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EFF-77 (January 1985)

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B. International security. (Cambridge)
ISSN: 0162-2889
Order number: 12322
1978-1979*
1979+

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$200-999	$6
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$2,000 +	$8
$1,000-1,999	$9
$200-999	$10
Institutional Deposit Accounts (Multiple Shipping Addresses)	
$10,000 +	$4
$5,000-9,999	$5
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VISA, MasterCard or American Express	$8

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3085

ACRONYMS, INITIALISMS AND ABBREVIATIONS IN NATIVE AND SECOND LANGUAGE ACQUISITION

Charles Thurston

University of Texas at San Antonio Library

It is ironic that the disciplines of foreign language instruction, English as a Second Language and bicultural-bilingual education, which seek to improve communication skills and foster understanding of other peoples and cultures, should employ a bewildering array of acronyms and display an utter disregard for uniformity of stylistic prescription and definition, thus contributing to a babel of obscure and sometimes meaningless expressions. One wonders about the intellectual content, clarity and coherence of disciplines which employ ESD (English as a Second Dialect) and ESOD (English for speakers of other dialects) interchangably; that are as likely to refer to BEV (black English vernacular) as VBE (Vernacular Black English), and use seventeen definitions for FLES. Lum noted a decade ago that "The almost complete lack of consensus as to the meanings, perspectives, and proper uses of bilingual-bicultural terms does nothing but add confusion to an area of education that holds promise."[1]

The following list of 1,036 terms and definitions in native and second language acquisition, linguistics, language testing and bicultural/multicultural education perpetuates the glut of acronyms and expressions which in many instances express the same thing (see ESL and SGAV). However, it is the compiler's hope that by listing each acronym and its meaning, including every jot and tittle differentiating one entry from its almost identical neighbor,

exactly as they are found in the literature with respect to capitalization, punctuation, and definition, with no judgements rendered as to correctness or appropriateness, the list will indicate the problem of lack of standardization and serve as a corpus for debate.

The terms derive from a manual search of the FL (Languages and Linguistics) and UD (Urban Education) sections of Current Index to Journals in Education and Resources in Education from their inceptions through the September 1984 issues. Language Teaching was scanned in its entirety. Several sections of Language and Language Behavior Abstracts ("Non-Native Language Pedagogy," "Non-Native Language Acquisition," and "Bilingualism, Bilingual Education") were checked. Bibliographies and texts in linguistics, English as a Second Language, and varieties of English were consulted. The compiler of any list of acronyms would be foolish to claim comprehensiveness; each issue of an index adds new terms.

Acronyms of journal titles, monographs (e.g. DARE, Dictionary of American Regional English), academic and professional associations and research centers are excluded.

Alphabetization disregards spacing and punctuation.

[1] John B. Lum. Will the Real Bilingual-Bicultural Please Stand Up? A Non-Taxing Taxonomy (Bethesda, Md.: ERIC Document Reproduction Service, ED 115 106, 1975), p. 2.

AA	audio active
AA	audio-active
AA	audio-active laboratory
AAC	audio-active-comparative
A/A/C	audio-active-compare
AAR	audio-active-record laboratory
AB	articulation basis
A.B.C.	Academic Bilingual Career Program
ABE	Aboriginal Bilingual Education
ABLE	Achievement through Bilingual Education
ABLE	Achieving Through Bilingual Education
ACCT	Active Communicative Competence Test
ACE	Aid to Commonwealth English
ACTAP	African Community Theatre Arts Program
AE	American English
AE	American-English
AID	Ampex Intrinsic Device
AL	applied linguistics
A-L	audiolingual
ALLP	Audio-Lingual Language Program
ALLP	audiolingual language programming
ALM	audiolingual materials
ALM	audiolingual method
ALM	Audio-Lingual Method
ALM	audio-lingual method
ALP	Audio-Lectal Practice
A.L.P.	Audio-Lectal Practice
ALP	audio-lectal practice
ALPBP	Assessment of Language Proficiency of Bilingual Persons Project
ALSED	Anthropology and Language Science in Educational Development
ALSED	Anthropology and Language Science in Educational Development Program
ALTP	Advanced Language Training Program
AMLEX	alternate-modality listening exam
AOA	Age of Arrival
AP	audio-passive
APA	Asian and Pacific Americans'
APA	Asian Pacific American
APAs	Asian and Pacific Americans
API	Automated Pronunciation Instructor
APL	adult performance level
APSLE	Advanced Placement Spanish Language Examination
AR	analagous rendering
AR	appropriate replacement
AR	average reader
ARM	authentic resource materials
ASHS	Auxiliary Services for High Schools Program
ASL	American Sign Language
ASLPR	Australian Second Language Proficiency Ratings
ASLPR	Australian second language proficiency ratings
ASM	abstractly stated meaning
ASPA	Automatic Speech-Pause Analyzer
ASPLR	Australian Second Language Proficiency Ratings Scale
ASR	automatic speech recognition

LETTERS TO THE EDITOR

I should like to endorse the suggestion by Charles Engel in his letter to the editor about state of the art reviews on educational thought and practice -- the sort of thing that is done so well in the short monographs prepared jointly by the American Association for Higher Education and ERIC (but, in the case of the AAHE-ERIC series, concentrating almost exclusively on American literature). I personally would find such surveys far more useful than abstracts. Although I realise that the SRHE abstracts are highly valued by many members, I myself hardly ever use them in my research and writing: for my own work I would generally go to a much broader literature base (s[illegible]s ERIC) or go directly to primary sources I can find in my library.

Christopher K. Knapper, Ph.D.
Teaching Resou[illegible] Person
University of
Waterlo[illegible]nt
Canada

--Society for Research into
Higher Education Bulletin

* * * * * *

3089

SUMMARY OF CIJE INPUT BY CH (FOR Jan. '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1985
CE	60	12	0	60
CG	162	13	0	162
CS	83	12	3	83
EA	42	4	0	42
EC	94	12	1	94
FL	52	6	0	52
HE	79	12	0	79
IR	77	20	0	77
JC	13	1	0	13
PS	87	4	0	87
RC	6	1	0	6
SE	108	13	9	108
SO	70	10	0	70
SP	26	5	0	26
TM	66	7	0	66
UD	76	15	3	76
TOTALS	1,101	147	16	1,101

Attachment 6
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR Feb. '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1985
CE	146	22	0	206
CG	160	15	0	322
CS	214	15	0	297
EA	106	12	3	148
EC	114	15	27	209
FL	29	7	0	81
HE	138	16	0	217
IR	129	20	0	206
JC	15	2	0	28
PS	88	3	19	175
RC	33	6	0	39
SE	238	28	30	346
SO	103	12	0	173
SP	62	8	0	88
TM	135	15	0	201
UD	50	5	0	132
TOTALS	1,766	201	87	2,867

Attachment 7
Page 1 of 1

SOURCE JOURNAL INDEX UPDATE
JAN85

ADDITIONS

IR Education for Information: The International Review of Education and Training in Library and Information Science

IR Information Services and Youth

IR Voice of Youth Advocates

DELETION

UD Metas

NAME CHANGE

IR Journal of Broadcasting to Journal of Broadcasting and Electronic Media

3094

SOURCE JOURNAL INDEX UPDATE

FEB85

ADDITIONS

CS Clearing House
CS Rhetoric Review
CS Visible Language
UD Equity and Choice

DELETIONS

CG Death Education

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WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	Nov. 6-10, 1984	Louisville, KY	Susan Imel	At the National Adult Education Conference, Susan Imel made the following presentations: "Databases: Tools for Learning in an Information Society" "Communications Technologies: Their Application in Adult Education" In a session entitled "Adult Literacy Education in the U.S.: Where is it now?" Susan co-presented with Arlene Fingeret, author of an ERIC information analysis paper on the subject, a comprehensive review and synthesis of the adult literacy literature.
CE	Nov. 13-15, 1984	Columbus, OH	Susan Imel Kathy Thiel Judy Wagner	At the Dissemination and Utilization Conference held at the National Center for Research in Vocational Education, Susan Imel and Kathy Thiel presented a session, "Trends in Adult Education." At the same conference, Judy Wagner gave a presentation entitled "A Search in Time...Saves!"
HE	Sept. 21, 1984	University Park, PA	Jon Fife Marilyn Shorr Lynn Barnett	On-Site Workshop for Graduate Students Jon Fife, Marilyn Shorr, and Lynn Barnett met on September 21 with the staff and students at Pennsylvania State Unviersity's Center for the Study of Higher Education in two separate workshops that were enthusiastically attended. Dr. Fife briefed doctoral students on the current status of the field of higher education. Lynn and Marilyn reviewed what ERIC has to offer graduate students and focused on search negotiation strategies. Penn State paid all expenses (including our football tickets!).
HE	Oct. 14-17, 1984	Philadelphia, PA	Lynn Barnett Marilyn Shorr	NACADA Conference At the request of the president of the National Academic Advisors Association (NACADA), Lynn Barnett and Marilyn Shorr presented a 2-hour workshop and staffed an exhibit at the organization's annual conference in Philadelphia. The workshop was an introduction for faculty and administrators to the wide range of computerized literature databases accessible to them. ERIC searches were conducted in the exhibit area and were enthusiastically received by many people who had never used ERIC before. All searching fees were waived for the occasion by NACADA.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Dec. 6, 1984	Washington, DC	Laura Casal Lynn Barnett	Workshop Spinoff — Peer Advising for ERIC Searches HE hosted a half-day workshop for a graduate student from Pennsylvania State University's Center for the Study of Higher Education. The purpose was to instruct the student in ERIC computer searching techniques for the purpose of serving as a knowledgeable liaison between other Penn State students in the higher education program and the University library (which conducts their searches). The feeling was that such a liaison person could act as a resource for the peer group and could help them focus their search requests more precisely. Laura Casal and Lynn Barnett gave the student more detailed tips than would be conveyed in a normal workshop session such as the one conducted at Penn State in September. We feel that this procedure is a new slant on peer advising as well as a new way to spread expertise about ERIC searching techniques.
HE	Dec. 18, 1984	Washington, DC	Marilyn Shorr Lynn Barnett	Women in Higher Education Marilyn Shorr and Lynn Barnett attended the monthly meeting of Women Administrators in Higher Education, a group housed largely within the National Center for Higher Education, where the HE Clearinghouse is located. The meeting consisted of a panel presentation by women representing U.S. Department of Education programs, including those in vocational education, elementary/secondary education, and within the NIE. A large amount of information was conveyed, and names and phone numbers of contact people for the various programs were distributed.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EA	The following are the titles of the eight new ERIC Digests that have been produced by EA to date: • No. 5 Dismissing Incompetent Teachers • No. 6 Motivating Teachers for Excellence • No. 7 Extending the School Year and Day • No. 8 Microcomputers in the School Office • No. 9 Teacher Competency: What Administrators Can Do • No.10 Merit Pay for Teachers • No.11 Class Size • No.12 Student Discipline Policies
HE	The following books are now available from HE. Orders should be directed to the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. ($7.50 each, 10% discount for any 15 or more, 20% discount to book stores): • Student Stress: Effects and Solutions, by Neal A Whitman, David C. Spendlove, Claire H. Clark. ASHE-ERIC Higher Education Research Report No. 2, 1984. 103pp. Discusses the relationship between stress and coping on the college campus and focuses on how institutions can deal with aspects of the problem for undergraduate students, graduate students, law students, and medical students/residents. Authors are all from the University of Utah School of Medicine. • Part-Time Faculty: Higher Education at a Crossroads, by Judith M. Gappa. ASHE-ERIC Higher Education Research Report No. 3, 1984. 109 pp. Considers the following aspects of part-time faculty: scope, national profile, characteristics, constraints on institutional policy and practice, institutional policies and practices (recruiting, workload, support services, etc.), and improving performance. The following Digests are available from HE: • Self-Study in Higher Education: The Path to Excellence • College Search Committees • College Learning Improvement Programs
SO	The following are recent publications from SO: IAPs: • Citizenship and the Critical Role of the Social Studies, by Walter Parker and John Jarolimek • Social Studies Dissertations: 1977-1982, by Mary A. Hepburn and Alfred Dahler • Law in the Classroom, rev. ed., by Mary Jane Turner and Lynn Parisi ERIC Digests: • The Social Studies and A Nation at Risk • Academic Freedom in the Public Schools • Controversial Issues: Concerns for Policymakers • Sex Equity in Computer Education: Implications for the Social Studies • Science-Related Social Issues: Challenges for the Social Studies • Active Learning Reference Sheets: Updated • Humanities • Local and Oral History • Area Studies • Middle East and Africa New • Competency Testing for Students • Citizen/Legal Education

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3103

Volume: 9
Number: 3
Date: March 1985

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

RIE Subscription Price Reduction

Central ERIC has requested that we attempt to get some "mileage" out of the recent reduction in RIE's subscription price. It is suggested, therefore, that the Clearinghouses attempt to place the information in their regular journal outlets, where appropriate. A News Release, created by the Facility as a model for such dissemination, appears as Attachment 1.

...Ted Brandhorst (ERIC Facility)

Heavily Posted Identifiers (Descriptor Candidates)

The Dec84 Identifier Authority List revealed a substantial number of heavily posted Identifiers that need to be evaluated as candidate Descriptors. A list of these Identifiers, with postings updated through Feb85, has been prepared as Attachment 2. All terms in the list have 40 or more postings. Most should either be Descriptors or UFs, although a few might involve only postings transfers without actually being represented, per se, in the Thesaurus.

Terms from previous lists of heavily posted Identifiers (Mar83 and Oct81 EABs) that have yet to be evaluated for Thesaurus status are flagged with asterisks. Of these, some also carry an additional flag (+) indicating 10 or fewer postings since Mar83. Terms with this additional flag need a closer look to see why their usage has trickled off (e.g., are they obsolete?, are they former "hot" items since cooled down?). Answers are needed from Clearinghouses responsible for the earlier heavy postings. Maybe their "Candidate Descriptor" status is not warranted; if so, they can be dropped from future lists.

Each Clearinghouse needs to take responsibility for its own terms. The Facility lexicographic staff has grouped the terms by Clearinghouse based on postings and/or scope area, so give us a call if you're wondering where to start.

Also, once you've decided to tackle a subgroup of terms, duplication of effort can be avoided by distributing your list to the rest of the Vocabulary Review Group.

...Jim Houston (ERIC Facility)

Presenters Named For National Teleconference

Presenters have been named for the national video teleconference on Educational Microcomputer Software: Identification, Evaluation, and Integration, to be broadcast via satellite from Oklahoma State University (OSU) on April 13.

The teleconference, to be coordinated by the OSU College of Education, will examine resources which are available to assist educators in identifying software for their subjects and grade levels and in finding objective evaluations of the quality of that software.

In addition, the teleconference will focus on ways in which educational microcomputer software can be integrated into the curriculum.

The teleconference will be broadcast from 12:30 to 4:30 p.m., Eastern time, and will combine presentations by a panel of experts drawn from across the United States, demonstrations, videotapes of model classroom situations which illustrate the effective use and integration of microcomputer software, and two extended question-and-answer periods, during which questions from receive sites throughout the United States can be phoned in to the studio and asked live on the air.

Panel members include:

—Kenneth Komiski, executive director of the Educational Products Informational Exchange (EPIE) and executive producer and host of the PBS weekly television series, Educational Computing.

—Ann Lathrop, editor of the Digest of Software Reviews: Education.

—Don Holznagel, director of the Computer Technology Program of the Northwest Regional Educational Laboratory and coordinator of the MicroSIFT Project.

—Vicki Smith, president-elect of the International Council for Computers in Education (ICCE) and regional coordinator for Computer-Based Instruction, Texas Education Agency.

—Suzanne Damarin, associate professor in education, theory, and practice, Ohio State University.

—Manuel J. Justiz, director of the National Institute of Education (NIE), U.S. Department of Education, who will summarize the most recent grants and contracts awarded by NIE for research and development in the area of educational software and forecast the kinds of resources and information to be produced by these grants in the years ahead.

Because the teleconference is focused on evaluation resources and integration techniques, it is appropriate for teachers and administrators at all levels—elementary, secondary, and postsecondary.

A list of institutions scheduled to receive the teleconference and additional details on the program may be obtained by contacting Connie Lawry, Teleconference Coordinator, College of Education, Oklahoma State University, 108 Gundersen, Stillwater, OK 74078, (405) 624-6254.

Technological Horizons in Education
v12n6p35 Feb. 1985

Purchase Program Allows Educators Computer Discounts

Apple Computer, Inc. of Cupertino, Calif., has announced a special purchase program that allows full-time teachers and other professional employees of educational institutions in the United States to purchase one Apple personal computer system at a 25 percent or more discount off suggested retail prices.

During the next three years, Apple officials say they estimate that U.S. schools will purchase 1.2 million personal computers, bringing the installed base of microcomputers in the K through 12 education market to almost two million units.

Dubbed "An Apple for the Teacher," the program gives educators a one-time opportunity to buy one of the following Apple systems at the discounted price:

—one Apple IIe personal computer with 64 Kbytes of internal memory, one Disk II floppy disk drive, one Monitor II display, and an interface card that provides 80-column display capability;

—one Apple IIe personal computer with 64 Kbytes of memory, two Disk II floppy disk drives, one Monitor II display, and an interface card that provides both 80-column display capability and an additional 64 Kbytes of memory;

—one Apple IIc personal computer, one Monitor IIc display and a monitor stand; or

—one Macintosh computer with 128 Kbytes of memory.

In addition, those educators who take advantage of this offer will be able to order Imagewriter printers with their systems at a similar discount, Apple officials added.

The offer will be available only through Sept. 30.

Technological Horizons in Education
v12n6p14 Feb. 1985

ERIC Facility Working Toward Distribution of ERIC Database on Compact Discs (CD-ROMs)

ORI, as the operator of the ERIC Facility, has distributed the ERIC database to the public on magnetic tape for years. The subscribers peaked several years ago at around 100 and have fallen off steadily as the online vendors expanded their services.

With the advent of compact laser discs, or CD-ROMs as they are called, ORI has been working toward the ability to disseminate ERIC data by this new "high tech" format. Recently, ORI signed an agreement with International Standard Information Systems (ISIS) Inc. that it is hoped will lead to a demonstration of ERIC on CD-ROMs in mid-1985 and a distribution service by the end of the calendar year.

A copy of the News Release issued jointly by ISIS and ORI is shown as Attachment 3.

...Ted Brandhorst (ERIC Facility)

ERIC/EC Acquires a New IBM PC/XT

ERIC/EC finally has an IBM PC/XT. We're using dBase III, Framework, and Wordstar. Some of our up and running applications include maintaining the Acquisitions Arrangements List, maintaining our journal records, MultiLink, ADR, SpecialNet, downloading from BRS and DIALOG, maintaining a database of current federally funded special education projects, letters, and mailing lists. We're working on other possibilities including monitoring conference papers and an address list of frequent contributors. Our equipment consists of the XT with 640K of internal memory, a 10 MG hard disk, an Okidata 93 printer, and a VanTel modem. We're all becoming computer literate through a lot a trial and error and sharing whatever we manage to figure out. It's been fun!

...Dorothy Beling (EC)

Technology Projects Complement ERIC/EC

Two new projects awarded to The Council for Exceptional Children add to its information and dissemination capabilities and, in so doing, complement the work of the Clearinghouse. One project, The Center for Special Education Technology Information Exchange, will collect, analyze and distribute information on all technologies as they are applicable to the education of handicapped children. This three year project will also conduct an annual R and D symposium focusing on technology and special education. The second project, in which CEC is a subcontractor, is called The Special Education Software Center. This project concentrates exclusively on the development, modification, and application of computer software in special education. For more information about either of these projects please feel free to direct inquiries to Don Erickson.

...Donald K. Erickson (EC)

NETWORK NEWS

Canadian Education Association (CEA)

Central ERIC has been in correspondence with the CEA concerning their plan to establish an online bibliographic retrieval system, similar to ERIC, for Canadian education literature. They are interested in basing their indexing vocabulary on the ERIC Thesaurus, but would have to add terms unique to Canadian education. The Canadian thesaurus would also be made completely bilingual, English-French. A copy of their original contact letter appears as Attachment 4.

...Chuck Hoover (Central ERIC)

RIE Field Length Statistics, 1966-1984

For the record, we would like to publish field length statistics for the RIE Master File for the entire period 1966-1984. These can be seen in Attachment 5. Probably of primary interest to the Clearinghouses are the figures for Title, Author, Descriptors, Identifiers, and Abstract. The average Title is 83 characters. The average Personal Author field is 23 characters. The average Descriptor field is 223 characters. The average Identifier field is 36 characters. The average Abstract is 1049 characters.

...Ted Brandhorst (ERIC Facility)

Online Vendor Updates of RIE/CIJE Files — Schedule

At the request of the online vendors -- DIALOG, SDC, and BRS -- monthly ERIC update tapes are not distributed by the Facility until both the RIE and CIJE tapes for the particular month are available for shipment. Normally this means that the RIE monthly tape is delayed until the corresponding CIJE tape is received and processed for distribution. For example, the February RIE tape was completed and ready for distribution by January 24, but was held until the February CIJE tape (which arrived the week of February 11-14) was ready for distribution on February 22.

In the past, the two update tapes were on different schedules. Users can always determine exactly how far the file has been updated at the time of "logon".

...Carolyn Weller (ERIC Facility)

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EC Has Advice Galore!

The ERIC Clearinghouse on Handicapped and Gifted Children has gone from famine to feast where advisory input is concerned. During the pervious contract period, which ended September 1, 1984, we did not have an official advisory board that met in one place at one time. Now, as part of our new contract, we have three! And they have all met within the last three months. Here is a brief summary. (1) Association Liaison Board - because of our unique location near the District of Columbia, home of many educational associations, we invited 30 different regular and special education related groups to spend a day at the Clearinghouse on November 6, 1984. Nineteen groups sent a representative. Our purpose was to give an overview of ERIC in general and to seek their input on their concerns regarding handicapped and gifted children. Laurabeth Hicks, Judi Conrad and Kevin Arundel from NIE participated. It was a productive day. (2) Advisory Board - our regular, ten member Advisory Board came to the Clearinghouse on December 6 and 7, 1984. We had a tightly organized agenda for them to wrestle with and they did so in a very productive manner. This Board has a broad base of interests represented on it including the director of the Appalachian Educational Laboratory. It too, was a productive session. (3) Special Project Advisory Board - the Office of Special Education Programs in the Department of Education attached a special project to our Clearinghouse during the last procurement exercise. One of the purposes of this project is to examine the impact that funded research has had on educational policy and practice. Since this is not a particularly simple question to answer a special advisory board was established to help direct our efforts. They met at the Clearinghouse on January 17 and 18, 1985.

...Donald K. Erickson (EC)

ERIC -- A Business Source??

The January 1985 issue of Online (Shorthill, Rachel R., "Unexpected Online Sources for Business Information," v9n1 p68-78) reviewed ERIC as a source of information on business education. Comparisons were made between ERIC (CIJE), Psychological Abstracts (PSYC INFO), Health Planning & Administration (HPA), and Public Affairs Information Service (PAIS). As we already knew, they concluded that "ERIC is a fine source for information on business education, but it also contains a great deal of information on general business topics, including over 6000 cites in the subject of industry and over 1400 in economics."

...Emma Gonzalez-Stupp (TM)

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PROCESSING ADVISORY

Notify Oryx Press When "Source Journal Index" Needs Revision — A Reminder

Whenever a new journal is added to a Clearinghouse's CIJE coverage or an old journal is deleted or an existing journal changes its name, the Clearinghouse with the information should notify Oryx Press so that the Source Journal Index can be brought up-to-date.

Lately there have been some journals found listed in the Source Journal Index that have long since ceased publication or been deleted from coverage. Don't forget to provide Oryx Press with any new information concerning the journals covered by your Clearinghouse, after having checked with your Central ERIC Monitor to clear the selection.

...Jim Prevel (Central ERIC)

PERSONNEL

Chuck Hoover Retires!

Chuck Hoover will retire as the Head of ERIC on April 3, 1985, after a total of 16 years with the ERIC system. Chuck's tenure with ERIC has been memorable. He was loyal, steadfast, and persistent in doing his job. He could also be vociferous, stubborn, and combative when it came to arguing for the things in which he believed. He fought hard for the good of ERIC and his devotion to the system never waned. He was a force to contend with whether you were friend or foe. His drive to increase awareness of and access to ERIC contributed greatly to ERIC's becoming the premier bibliographic database serving education. The entire network will miss him and wishes him well!

...Central ERIC

Kathy Clay Redivivus

Kathy Clay would like all her ERIC friends to know that she has left SMERC and accepted a 2-3 year position with the Shasta County School System. She now lives in the mountains, within breathtaking view of Mount Lassen. Her new address is 4690 Memory Lane (!), Redding, CA 96001 (916/244-4600 x252). She has bought a house (with a swimming pool) and would welcome any and all visits and contacts from old friends.

...Debbie Hottel (ERIC Facility)

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EC's Personnel Changes

Carolyn Boyle, Administrative Assistant at the Clearinghouse on Handicapped and Gifted Children for two and one half years, resigned her position in September, 1984 to move into CEC's Production Department. Betty Amos who served as Secretary was elevated to the position. Her replacement was Joan Flamm who had part-time status in the Clearinghouse and became full time with the transfer.

The Clearinghouse added a full-time clerk-typist, Elizabeth Bates, to complement Lynn Smarte and Beverley Gardner in Information Services.

...Donald K. Erickson (EC)

ERIC/EC Staff Service Awards

Three people on the staff of the ERIC Clearinghouse on Handicapped and Gifted Children were recently honored for their years of service to The Council for Exceptional Children: Betty Amos, 5 years; Janet Drill, 10 years; and Lynn Smarte, 10 years.

...Lynn Smarte (EC)

Dr. Ashburn (SP) Named to Advisory Board and Task Forces

At the annual meeting of the Association of Teacher Educators in February, Betsy Ashburn was appointed to the Advisory Board of ATE's SIG on Research and Evaluation.

A week later at the annual meeting of the American Association of Colleges for Teacher Education, she was made staff liaison to AACTE's Task Force on Professional Development and become an ex officio member of the Task Force on Research and Information.

...Francie Gilman (SP)

Ashburn Attended NIE Urban Superintendents Network

Betsy Ashburn was invited to give a presentation on AACTE and Clearinghouse activities for the NIE-sponsored Urban Superintendents Network, which met in Washington in March. Among the issues discussed were the importance of improving preservice teacher education and differences in preservice training needs for elementary and secondary school teachers.

...Francie Gilman (SP)

Staff Change at TM

Patricia E. Tomko has been recently hired as TM's new publications/acquisitions assistant, replacing Pamela Chisholm. Pat comes to TM from ETS with several years of secretarial experience and training. Please help us welcome Pat to the ERIC network.

...Emma Gonzalez-Stupp (TM)

LIST OF ATTACHMENTS

Attachment 1: News Release - RIE Subscription Price Reduction

Attachment 2: Heavily Posted Identifiers (Descriptor Candidates)

Attachment 3: News Release - Agreement between ORI and ISIS

Attachment 4: Canadian Education Association (CEA) - Contact Letter

Attachment 5: RIE Field Length Statistics, 1966-1984

Attachment 6: RIE Remove List (RIEJAN85)

Attachment 7: RIE Remove List (RIEFEB85)

Attachment 8: RIE Remove List (RIEMAR85)

Attachment 9: RIE Input by CH (RIEJAN85)

Attachment 10: RIE Input by CH (RIEFEB85)

Attachment 11: RIE Input by CH (RIEMAR85)

Attachment 12: Source Journal Index Update - March 1985

Attachment 13: Summary of CIJE Input by CH (for March 1985 issue)

Attachment 14: ERIC Clearinghouse Publications

Attachment 15: EDRS Customer Service Report - March 1985

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NEWS RELEASE

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By ORI, Inc., Information Systems Division

FOR IMMEDIATE RELEASE DATE March 21, 1985

GPO Subscription Prices Reduced for ERIC Abstract Journal

Resources in Education (RIE)

For the first time since November 1966, the prices charged by the U.S. Government Printing Office (GPO) for a subscription to the monthly abstract journal of the Educational Resources Information Center (ERIC) — Resources in Education (RIE) — have been reduced.

Effective February 1, 1985, the prices charged by GPO for RIE and its indexes have been re-established as shown below:

Monthly Issues	Domestic	Foreign
Subscription (12 Issues)	$51.00	$70.00
Single Issue	8.50	10.63
Semiannual Indexes		
Subscription (2 volumes)	20.00	25.00
Single Issue (Jan.-June or July-Dec.)	15.00	18.75

The new price of $51 for a domestic subscription represents a substantial 46% reduction from the corresponding old price of $95. It is hoped that this price reduction will help to stimulate renewed interest in RIE subscriptions, which have been affected adversely by previous GPO price increases.

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FEBRUARY 1985

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List

IDENTIFIER	POSTINGS
*Aboriginal People	(70)
*Access to Information	(145)
←**Adult Performance Level	(68)
←**Agenda Setting	(66)
←*Analogy	(50)
Anger	(42)
Assessment Instruments	(49)
**Audience Awareness	(224)
**Audience Response	(197)
*Audits	(69)
Authority	(41)
Behaviorism	(46)
Bibliometrics	(52)
Blue Ribbon Commissions	(41)
Board of Education Members	(42)
Brain Research	(45)
Causal Models	(44)
←*Chi Square	(61)
Coding	(52)
Cognitive Dissonance	(41)
College Athletics	(51)
College Costs	(51)
Commitment	(66)
*Community Based Education	(69)
Computer Centers	(42)
Computer Games	(108)
Computer Networks	(52)
*Computer Uses in Education	(246)
Conflict of Interest	(40)
Consensus	(56)
Content Validity	(41)
Contests	(62)
Context Effect	(66)
Corporate Support	(41)
Corporations	(57)
Critical Analysis	(44)
Criticism	(46)
Curriculum Theories	(54)
Deception	(43)
Developmental Patterns	(62)
Direct Instruction	(47)
Distractors (Tests)	(42)
←**Domain Referenced Tests	(67)
Dreams	(44)
Economic Impact	(58)
Economic Impact Studies	(43)
*Editors	(59)
Educational Information	(46)
Educational Marketing	(45)
Effort	(63)
Electrochemistry	(49)
Elitism	(46)
Employer Surveys	(44)
←*Energy Consumption	(56)
Energy Development	(43)
Engineering Curriculum	(63)
Environmental Awareness	(49)
←*Environmental Health	(51)
Environmental Management	(47)
Environmental Problems	(47)
Epidemiology	(45)
*Evaluation Research	(83)
Excellence	(52)
Extraversion Introversion	(41)
Faculty Publishing	(57)
Fair Use	(63)
Fairy Tales	(56)
Formal Operations	(53)
Free Enterprise System	(40)
←*Free Materials	(56)
Freedom of Information	(60)
French Canadians	(69)
*Freshman Composition	(112)
Gender Identity	(49)
*Goal Setting	(78)
Graphing (Mathematics)	(42)
Guilt	(46)
Helping Behavior	(41)
*Ideology	(109)
*Impact	(129)
*Impact Studies	(131)
←*Improvisation	(57)
Informal Education	(58)
Information Analysis	(42)
*Information Transfer	(107)
Institutional Mission	(47)
Institutional Survival	(53)
Instructional Effectiveness	(49)
←*Instructional Management Systems	(48)
Instructions	(42)
Intention	(53)
Interactive Systems	(64)
**Interdependence	(100)
←*International Communication	(45)
*Intimacy	(78)
Intrinsic Motivation	(52)
Isolation (Geographic)	(48)
Journal Articles	(57)
Journal Writing	(46)
Journalism History	(85)

*Carry-overs from Mar83 list.
**Carry-overs from Oct81 list.
←Carry-overs with 10 or fewer postings since Mar83.

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FEBRUARY 1985

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List (Cont'd)

IDENTIFIER	POSTINGS
Juvenile Justice System	(42)
Kibbutzim	(69)
*Knowledge	(60)
Learning Environment	(43)
←*Learning Hierarchies	(50)
Libel	(41)
Library Development	(49)
Library Funding	(55)
Life Cycles	(58)
Life Events	(74)
Life Planning	(48)
*Linkage	(88)
←**Machine Readable Cataloging	(123)
Mail Surveys	(44)
←*Manpower Programs	(51)
←*Manpower Research	(61)
←*Markov Processes	(54)
*Mathematics History	(55)
Media Role	(113)
*Media Use	(100)
Microelectronics	(42)
Misconceptions	(58)
Mission Statements	(40)
Modal Auxiliary Verbs	(43)
←*Modular Arithmetic	(54)
Monitoring	(63)
←*Names	(45)
Naturalistic Research	(54)
Networking	(46)
←*Nonmetropolitan Areas	(46)
Objectivity	(48)
Olympic Games	(50)
Oral Tradition	(48)
←*Ownership	(66)
Parent Behavior	(45)
Performance Appraisal	(49)
Piagetian Stages	(76)
Piagetian Tasks	(92)
Policy Analysis	(48)
Polymers	(53)
Power (Statistics)	(55)
←*Preapprenticeship Programs	(89)
Private Sector	(96)
*Professionalism	(138)
Program Discontinuance	(47)
Proofreading	(57)
**Properties (Mathematics)	(86)
←*Prose Learning	(98)
*Public Access	(54)
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*Carry-overs from Mar83 list.
**Carry-overs from Oct81 list.
←Carry-overs with 10 or fewer postings since Mar83.

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INTERNATIONAL

Standard Information Systems

.... NEWS RELEASE January 1985

945 Concord Street
Framingham
Mass 01701
(617) 620-4724

International Standard Information Systems (ISIS) is pleased to announce the signing of an agreement with ORI, Inc., Information Systems Division. ORI operates the central computer facility for the Educational Resources Information Center (ERIC) and manages the ERIC bibliographic database of education-related documents and journal articles. ERIC is a national information system sponsored by the National Institute of Education (NIE). Under the terms of the agreement, ORI and ISIS will work together to develop SilverPlatter* CD-ROM laser disks containing the complete ERIC database, together with associated indexes. The disks will be distributed to libraries and information centers on a subscription basis, through the ISIS SilverPlatter* Service.

Parke P. Lightbown, one of the founders of ISIS, stated, "The usage-based charges of the online systems take a big bite from library budgets. We think that the fixed price of the SilverPlatter* subscriptions will be very attractive to libraries. The level of information service provided can be increased without a concomitant increase in expenditures. ISIS will lend subscribers a micro-computer Information Workstation, fully equipped with a CD-ROM disk player and search/retrieval software, so that there is no hardware or software investment required of the user. And, since all the interchangeable SilverPlatter* disks have fixed prices, it won't cost libraries a penny more to allow patrons to search the ISIS-provided databases as much as they need or want."

Mr. Lightbown added that, "We are very pleased to offer ERIC as one of our first databases. It is one of the most extensively used databases in the world today, particularly in libraries and information centers. In an academic setting, for example, a comprehensive and top quality database like ERIC can be an extremely useful and valuable tool to students and faculty alike. But no matter what the environment, our fixed subscription price eliminates the escalating usage-dependent costs that very often force libraries to limit their patrons access to ERIC in its electronic form."

Ted Brandhorst, Director of the ERIC Processing and Reference Facility, points out that, "ERIC's basic mandate is to foster educational change and innovation by making its database available to the educational community as broadly as possible and at the lowest possible price. The ISIS SilverPlatter* disk provides an attractive, state-of-the-art distribution medium that is, nevertheless, economically still in keeping with ERIC's long-term effort to keep its prices to the user affordable."

Information Providers should contact:

ISIS
IP Support Group
150 A Street
New England Industrial Center
Needham, MA 02194
(617) 449-0708

or:

ERIC Processing and Reference Facility
ERICDISKS/ERICTAPES/ERICTOOLS
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814
(301) 656-9723

* SilverPlatter is a trademark of ISIS

CANADIAN EDUCATION ASSOCIATION

ASSOCIATION CANADIENNE D'ÉDUCATION

February 1, 1985

Mr. Charles W. Hoover
Head, ERIC
National Institute of Education
Washington, D.C. 20208
U.S.A.

Dear Mr. Hoover:

I'm writing to inform you of a national initiative the Canadian Education Association is undertaking in education information. The CEA has formed two committees - a Database and a Steering Committee - to advise them on the overall feasibility of establishing an on-line bibliographic retrieval system for Canadian education literature. The system would be based on the CEA's two print indexes - the Canadian Education Index and the Directory of Education Studies in Canada.

The Database Committee has just mailed out approximately 2,000 copies of the attached questionnaire to:

- all Index and Directory subscribers
- all Canadian education institutions and associations
- individual Canadian educators

Responses have been requested by February 28th. The questionnaire seeks to define the current interest in, and use of, on-line retrieval of information in Canadian education. The questionnaire's covering letter, also attached, describes the advisory committee process we have established surrounding this project. Although Canada has no federal government agency for education (constitutionally, education is a provincial matter), we hope that the interest in an on-line database will be sufficient to warrant its implementation and support.

I have enclosed two copies of our questionnaire here. I would greatly appreciate it if you could arrange for one to be completed by someone on your staff.

Some time ago, I wrote to you about our potential interest in using the ERIC thesaurus, or more probably, basing a thesaurus on ERIC's and adding terms unique to Canadian education and parallel French terminology. It seems clear that a change to subject descriptors would be highly preferable as a preliminary to going on-line. However, it is a change that could probably only be justified in the context of going on-line (and therein lies the big question mark).

.../2

Suite 8-200, 252 Bloor Street West, Toronto, Ontario M5S 1V5 (416) 924-7721

3117

...2

The next meeting of the Database Committee is tentatively scheduled for mid-April, the purpose of which will be to discuss and analyze the results of the questionnaire. The Committee will have one more meeting following that in late May or early June. At that meeting, they will formulate the specific model which will be recommended to the CEA Board of Directors in September 1985. I wondered if you would be interested in having one of your staff join us for a day at that meeting. It would be an excellent opportunity to learn first-hand what is going to be proposed for Canada. I'm sure that we could profit from the perspective and experience of ERIC as well. Our Committee of six includes representatives of:

- Onteris (Ontario Ministry of Education on-line database)
- ÉDUQ (Ministère de l'Éducation du Québec's database, soon to be on-line)
- a liaison with the Council of Ministers of Education which is about to launch an on-line education software database
- an in-house system at the University of Alberta for Albera education materials
- the National Library of Canada
- a federal government agency (IDRC) which vends IBE and other international databases here in Canada

We would be most pleased and appreciative if arrangements could be made to have an ERIC representative join us at that meeting.

I also have two rather direct questions I would like to put to you. We realize that ERIC already indexes several Canadian education journals and select reports; however, we have never known whether this was a matter of general policy or individual clearinghouse policy. Does ERIC have a policy on the selection and inclusion of Canadian and/or foreign education literature in the ERIC database? Also, if Canada established its own on-line database, would this be likely to have any effect on the inclusion of Canadian materials in the ERIC database? I don't mean to question your policies or practices, but it would be useful to know the extent the ERIC's interest in Canadian materials.

If you have any questions about our on-line investigations, I would be most pleased to try to answer them. I'll look forward to hearing from you.

Yours truly,

Maureen Davis

Maureen Davis
Index Editor

MD/ck
Enclosures

RIE

Field Length Statistics
(1966-1984)

FIELD ID	FIELD NAME	Length (in characters) MINIMUM	AVERAGE	MAXIMUM
19	Publication Type(s)	3	4.75	18
26	Title	4	83.19	499
27	Personal Author(s)	4	23.06	64
35	Descriptor(s)	10	223.23	699
36	Identifier(s)	3	35.89	544
38	Note	2*	51.42	588
44	Abstract	21	1048.60	3878
45	Report Number	1*	12.75	298
46	Contract Number	1*	13.99	70
47	Grant Number	3*	15.69	128
49	Availability	3*	108.13	449
50	Journal Citation	5*	47.56	138
51	Target Audience	7	20.58	66
76	Language	5	7.12	62
77	Geographic Location	4	15.34	39
78	Governmental Status	4	6.28	15
128	Institution Name	5	62.41	391
132	Sponsoring Agency Name	5	67.48	378

*These values are excessively low for the fields involved and probably represent faulty data in early records.

3119

RIEJAN85

REMOVE LIST (19)

A. DUPLICATES (6)

1. Resubmission of Clearinghouse's Own Input (1)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
CE 039 524	ED 203 159/CE 029 313	RIENOV81	FAC

2. Duplicates Appearing in RIE Three Months Or More Ago (1)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
UD 023 786	ED 244 160/CE 039 037	RIEOCT84	FAC

3. Duplicates Appearing in RIE in November and December 1984 and January 1985 (4)

Duplicated Detected	Duplicate of	Originally Announced In	Detected By
EA 017 055	ED 246 005/SP 024 353	RIENOV84	FAC
HE 017 535	ED 247 359/UD 023 740	RIEDEC84	FAC
JC 840 473	TM 840 586	RIEJAN85	FAC
SP 025 069	ED 247 196/SO 015 819	RIEDEC84	FAC

B. REMOVES (5)

Accession Removed	Reason For Removal
CS 504 682	Pulled by CERIC
IR 011 273	Pulled by FAC
PS 014 459	Pulled by CERIC
SE 044 871	Pulled by CH
SP 025 160	Combined with SP 025 159

C. DELAYED

	Moved To
CG 017 682	RIEFEB85
EC 162 763	RIEFEB85
EC 170 085	RIEFEB85
EC 170 089	RIEFEB85
PS 014 409	Delayed
RC 014 890	RIEFEB85
SO 015 589	Delayed
TM 840 558	RIEFEB85

RIEFEB85

REMOVE LIST (56)

A. DUPLICATES (7)

1. Resubmission of Clearinghouse's Own Input (4)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
EA 017 075	ED 245 398/EA 016 950	RIENOV84	FAC
EC 170 428	ED 209 907/EC 140 627	RIEAPR82	FAC
IR 011 367	ED 247 924/IR 011 275	RIEJAN85	FAC
PS 014 548	ED 243 593/PS 014 349	RIESEP84	CH/FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
IR 011 321	ED 227 226/CE 034 789	RIEAUG83	FAC
PS 014 618	ED 228 360/UD 022 727	RIEAUG83	FAC

3. Duplicates Appearing in RIE in December 1984 and January and February 1985 (1)

Duplicate Detected	Duplicate of	Originally Announced In	Detected By
CS 208 563	ED 249 325/UD 023 835	RIEFEB85	FAC

B. REMOVES (10)

Accession Removed	Reason For Removal
CE 039 618	Combined with CE 039 617
CE 039 709	Pulled by FAC
CG 017 692-693	Combined with CG 017 694
CS 208 576	Pulled by CERIC
EA 017 090	Pulled by CERIC
JC 840 493	Pulled by FAC
JC 840 535	Pulled by FAC
PS 014 540	Pulled by CH
SE 044 884	Pulled by CH

3121

C. DELAYED (39)

	Moved To
CS 007 779	Delayed
EA 017 125-128	Delayed
EA 017 134-138	Delayed
EC 170 464-483	RIEMAR85
FL 014 592	RIEMAR85
IR 011 320	RIEMAR85
JC 840 534	RIEMAR85
PS 014 543	RIEMAR85
PS 014 545	RIEMAR85
PS 014 570	RIEMAR85
RC 014 887	Delayed
RC 014 963	RIEMAR85
TM 840 558	RIEMAR85

RIEMAR85

REMOVE LIST (85)

A. DUPLICATES (12)

1. Resubmission of Clearinghouse's Own Input (7)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CS 007 826	ED 229 727/CS 007 093	RIEOCT83	FAC
EA 017 179	ED 242 035/EA 016 537	RIEAUG84	FAC
EA 017 233	ED 228 735/EA 015 585	RIESEP83	FAC
FL 014 471	ED 221 044/FL 013 159	RIEFEB83	FAC
HE 017 798	ED 156 096/HE 010 237	RIENOV78	FAC/CH
JC 840/557	ED 115 356/JC 760 031	76	FAC
TM 840 685	ED 226 060/TM 830 101	RIEJUN83	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CS 007 781	ED 039 090/RE 002 388	70	FAC
CS 007 795	ED 246 263/CE 039 310	RIEDEC84	FAC*
FL 014 618	ED 240 994/IR 010 989	RIEJUL84	FAC

3. Duplicates Appearing in January, February, and March 1985 (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
PS 014 653	ED 248 459/CS 007 682	RIEFEB85	FAC
SE 045 156	ED 249 598/EA 017 123	RIEMAR85	FAC*

4. Total Number of 1985 Duplicates through Latest Issue = 27

B. REMOVES (30)

Accession Removed	Reason for Removal
CE 039 817	Combined with CE 039 816
CE 039 819	Combined with CE 039 818
CE 039 822	Pulled by FAC
CE 039 824	Pulled by FAC
CE 039 826	Pulled by FAC
CE 039 828	Pulled by FAC
CE 039 830	Combined with CE 039 829

3123

RIEMAR85
REMOVE LIST (Continued)
Page two

Accession Removed	Reason for Removal
CS 504 726	Pulled by CERIC
EC 170 474-475	Pulled by FAC
EC 170 816	Pulled by CERIC
FL 014 600	Pulled by FAC
HE 017 763-764	Pulled by CERIC
IR 011 381-382	Pulled by CERIC
IR 050 979	Combined with IR 050 978
SE 044 891-892	Pulled by CERIC
SE 045 138	Pulled by CERIC
SE 045 163-164	Pulled by CERIC
SE 045 179	Pulled by CERIC
TM 840 737	Combined with TM 840 736
UD 023 215-217	Pulled by CERIC
UD 023 819	Pulled by CERIC
UD 023 932	Pulled by CERIC
UD 023 935	Pulled by CERIC

C. DELAYED (43)

	Moved To
CE 039 773	RIEAPR85
CE 039 816	RIEAPR85
CE 039 882	RIEAPR85
CS 208 593	Delayed
CS 208 624	RIEAPR85
EA 017 208	Delayed; will have new acc. no.
EA 017 216	RIEAPR85
EC 170 484	Delayed
EC 170 489-490	Delayed
IR 011 371-372	RIEAPR; will have new acc. nos.
IR 050 857	Delayed
PS 014 348	RIEAPR; will have new acc. no.
PS 014 364	RIEAPR; will have new acc. no.
PS 014 629	Delayed
TM 840 700-705	Delayed
TM 840 711-730	Delayed
UD 023 883	Delayed; will have new acc. no.

*CS & SE unable to detect duplicates as accessions never appeared on ADR.

RIE INPUT BY CLEARINGHOUSE (RIEJAN85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	1
CE	92	3	-	1	94	94
CG	56	-	1	-	55	55
CS	117	-	1	-	116	116
EA	28	-	-	1	27	27
EC	74	9	3	-	80	80
FL	31	5	-	-	36	36
HE	100	3	-	1	102	102
IR	79	1	-	1	79	79
JC	39	-	-	1	38	38
PS	54	-	2	-	52	52
RC	36	14	1	-	49	49
SE	52	-	-	1	51	51
SO	40	1	1	-	40	40
SP	62	-	1	1	60	60
TM	29	-	1	-	28	28
UD	40	-	-	1	39	39
TOTALS	930	+36	-11	-8	947	947

Attachment 9
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEFEB85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	2
CE	95	-	1	1	93	187
CG	44	1	-	2	43	98
CS	118	-	2	1	115	231
EA	61	1	10	1	51	78
EC	83	3	20	1	65	145
FL	47	-	1	-	46	82
HE	96	1	-	-	97	199
IR	79	-	1	2	76	155
JC	45	-	3	-	42	80
PS	57	-	3	3	51	103
RC	43	1	2	-	42	91
SE	76	-	-	1	75	126
SO	60	-	-	-	60	100
SP	53	-	-	-	53	113
TM	66	1	1	-	66	94
UD	49	-	-	-	49	86
TOTALS	1073	+8	-44	-12	=1025	1972

3127

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Attachment 10
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEMAR85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	3
CE	76	-	2	8	66	253
CG	52	-	-	-	52	150
CS	113	-	3	3	107	338
EA	102	1	1	3	99	177
EC	77	21	4	2	92	237
FL	61	2	-	3	60	142
HE	99	2	2	1	98	297
IR	102	3	3	3	99	254
JC	40	1	-	1	40	120
PS	56	3	2	3	54	157
RC	34	2	-	-	36	127
SE	77	-	6	1	70	196
SO	54	1	-	-	55	155
SP	47	-	-	-	47	160
TM	110	3	26	2	85	179
UD	44	-	6	1	37	125
TOTALS	1145	+39	-55	-31	=1098	3070

Attachment 11
Page 1 of 1

SOURCE JOURNAL INDEX UPDATE
MAR85

Addition

HE New Directions for Teaching and Learning

Deletions

PS Probe
EC Learning Disabilities: An Interdisciplinary Journal
SO British Journal of Sociology of Education
SO The Humanist
SO Journal of Philosophy of Education

Name Change

HE Improving College and University Teaching to College Teaching

SUMMARY OF CIJE INPUT BY CH (FOR March '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	87	16	5	293
CG	125	12	0	447
CS	151	20	0	448
EA	25	2	0	173
EC	168	19	1	375
FL	68	12	6	149
HE	97	13	1	314
IR	161	26	0	357
JC	18	3	0	45
PS	104	3	0	279
RC	39	3	0	73
SE	193	26	21	539
SO	107	12	0	280
SP	33	10	0	176
TM	44	5	0	245
UD	58	11	0	190
TOTALS	1,533	201	35	4,400

Attachment 13
Page 1 of 1

CH	ERIC CLEARINGHOUSE PUBLICATIONS
CS	New ERIC/CS Information Analysis Products: ERIC First Analysis: Welfare Reforms. 1984-85 National High School Debate Resolutions. By David L. Wagner. 1984. Prepares high school debaters and their coaches for the investigation of the 1984-85 High School Debate Problem Area and Resolutions. Available from the Speech Communication Association, 5105 Backlick Road, Annandale, VA 22003. $4.00. Recommended English Language Arts Curriculum Guides, K-12. Edited by Evelyn Copeland. 1984. Annotates guides reviewed by the NCTE Committee to Evaluate Curriculum Guidelines. Available from the National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. $1.00.
EC	The following ERIC Digests are new or revised for 1984: • #366 - Being at Ease with Handicapped Children (Revised) • #393 - Argument for Early Intervention (Revised) • #395 - Parents Rights and Responsibilities (Revised) • #406 - Fostering Peer Acceptance of Handicapped Students (Revised) • #415 - Serving the Learning Disabled Student in a Vocational Education Classroom (Revised) • #428 - The Imperative for Educational Reform: Implications for Special Education (New) • #429 - Using Your Microcomputer to Acquire Special Education Information (New) • #430 - Professional Training for Teachers of the Gifted and Talented (New) • #431 - What is Downs Syndrome? (New) • #432 - Diagnosis and Treatment of Dyslexia (New) • #433 - Personnel Preparation in Special Education Quality vs Quantity (New) The following are new publications from ERIC/EC: "Integration of Students with Severe Handicaps into Regular Schools" by Susan and William Stainback. The book is written to show how the support and cooperation of both regular and special class teachers can give students with severe handicaps the opportunity to become integral members of regular schools. Price is $15.75. CEC Member price $13.39. "Education of Culturally and Linguistically Different Exceptional Children" Philip C. Chinn, Editor. This essential resource for program directors and researchers brings together, under one cover, state-of-the-art information on bilingual and culturally different exceptional children. These research-based papers will provide data against which local programs can be evaluated. An invaluable resource for grant writers and project personnel. Price is $8.00. CEC Member price is $6.80. "Progress in the Education of the Handicapped and Analysis of P.L. 98-199, The Education of the Handicapped Act Amendments of 1983". This is the latest offering in the "Special Education in America Series". Edited by Frederick J. Weintraub and Bruce Ramirez, it provides historical reference for the Education of the Handicapped Act Amendments of 1983, analyzing the amendments, highlighting significant differences between PL 94-142 and PL 98-199. The publication includes a complete citation of the 1983 amendments. Price is $6.00. CEC Member price $5.10.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EC	(Cont'd) "Quality Services for Blind and Visually Handicapped Learners. Statements of Position" - Geraldine T. Scholl, Editor. These statements were developed to reflect state-of-the-art thinking among professionals who serve blind and visually handicapped students. These papers can be used to provide background information to a variety of audiences including teachers, parents, college and university personnel, administrators, and other leadership personnel. Price is $7.00. CEC Member price is $5.95.
TM	The ERIC Clearinghouse on Tests, Measurement, and Evaluation has the following IAP and two bibliographies available: • The Effects of Testing on Teaching and Curriculum in a Large Urban School District, by Floraline Stevens (TME Report #86) • "Test Score Decline" • "Courseware Evaluation" Individual copies of our IAP will be sent to all Clearinghouses. Copies of our bibliographies may be requested by contacting ERIC/TM.

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CUSTOMER SERVICE REPORT
MARCH, 1985

NEW

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8099 COLLEGE PARKWAY, S.W.
FT. MYERS, FL 33907
ATTN. J. NELSON

WINSTON-SALEM STATE UNIVERSITY
CENTRAL RECEIVING
WINSTON-SALEM, NC 27110

CANCELLED

IREEP UNIVERSITE D. ABIDJAN
ENSEIGNEMENT ET PEDAGOGIE
BOITE POSTALE V 34,
ABIDJAN, IVORY COAST

NORTH ADAMS STATE COLLEGE
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NORTH ADAMS, MA 01247

Volume: 9
Number: 4
Date: April 1985

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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CATALOGING ADVISORIES

NEA Publications Availability

Clearinghouses are reminded that NEA publications, which are usually processed at Level 2, should always have the non-ERIC availability cited as:

NEA Professional Library
P.O. Box 509
Westhaven, CT 06516

The stock number and price of the document should be included whenever available.

...Joanna Eustace (ERIC Facility)

Contract Numbers for Labs and Centers

The contract numbers of the various national Labs and Centers for educational research and development, are now often found in documents carrying an additional designator at the end of the number, e.g. "400-83-0001, P-6."

These are large contracts and it is our understanding that the designator identifies a specific program within the larger contract.

NIE has requested that these special designators be considered part of the contract number and that they be retained. Since no spaces are permitted in contract numbers, the number should be recorded in the form:

"400-83-0001-P-6"

...Carolyn Weller (ERIC Facility)

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INDEXING ADVISORY

"Excellence in Education" Reports

In the last year or so, there have been a number of major reports on the condition of education in the United States: e.g. A Nation At Risk; A Place Called School; High School: A Report on Secondary Education in America; Action for Excellence, etc.

The ERIC System is now receiving a significant number of reviews, summations, reactions, commentary, and responses to one or more of these major reports. We believe that it would be helpful for searchers and other users if retrieval of these related documents, as a group, could be facilitated. Since most of the major reports being discussed are generally described as dealing with the topic of excellence in American education, we propose that when dealing with reviews of such reports ERIC indexers should apply the following Identifiers (at a minimum):

1. "Excellence in Education" (usually as a major subject index term)

2. The specific name(s) of the report(s) discussed (major or minor, as appropriate)

It is usually preferable to index to the name of the report (rather than to the name of the Committee or Commission preparing it).

Similarly, when writing abstracts for documents reviewing these major reports, it is helpful to the reader/user to list in the abstract the names of the specific reports being discussed.

...Carolyn Weller (ERIC Facility)

TECHNOLOGY CORNER

CD-ROM (Optical Digital Disc) Availability of ERIC Database

ORI and ISIS are working together to make ERIC available to the public on CD-ROM discs. While this is an entrepreneurial venture being pursued without Government funding or support, it is our intent to keep the ERIC components informed of developments as we move along the way to this new service. In this vein, two news items that appeared on this subject in the March 1985 issues of Information Today and Advanced Technology/Libraries (AT/L), respectively, are reproduced as Attachment 1.

...Ted Brandhorst (ERIC Facility)

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NETWORK NEWS

"Wish List" Items That Database Users Wish Database Generators Would Provide

At the recent NFAIS annual meeting (March 3-6), one session devoted itself to a "wish list" of ideal characteristics of bibliographic databases. Some of the items that show up in my notes are the following:

- Use a controlled vocabularly for indexing; don't rely completely on the words appearing in free text to provide your subject indexing.
- Make your processing policies and practices clearly known and available to users, especially your indexing and abstracting policies. Announce them up front; provide them economically.
- Provide informative-type abstracts.
- Incorporate into the record all key or significant names/acronymns appearing in the bibliographic entity being processed.
- Provide clear and informative user aids, explaining how to search your database. Price it economically.
- Update your controlled vocabularly regularly, at least once a year, to keep your terminology current and responsive to the literature.
- Use index phrases in their natural sequence; do not invert them.
- When indexing, indicate the major or most important terms and distinquish them from the minor or peripheral terms.
- Use unabbreviated journal names.
- Establish indexing standards and use quality control mechanisms to ensure that your standards are observed.
- Keep your database clean and free of typographical errors. Do not get it keyed abroad by non-English-speaking keyers.

The two databases that were cited as good examples of organizations observing most of these tenets and that had "up front" processing policy statements (e.g. in the Introduction to the ERIC Thesaurus), were ERIC and MC (Management Contents).

...Ted Brandhorst (ERIC Facility)

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ERIC Thesaurus and ERIC Database Receive Kudos for Coverage of History of the Social Sciences

In the February 1985 issue of Database magazine (vol. 8, no. 1, p. 28-36), Robert Skinner has published an article entitled "Searching the History of the Social Sciences Online".

The article covers eight (8) major bibliographic databases, including ERIC. The author gives ERIC several compliments:

> "ERIC is one of the most valuable sources for history that one can find online"
>
> "The ERIC thesaurus is one of the best and in history it really shines."

The section of the article dealing with ERIC, and a sample search dealing with "History in ERIC" is reproduced as Attachment 2.

...Ted Brandhorst (ERIC Facility)

ERIC Selection Criteria Studied

Two authors who were originally very doubtful about ERIC's selection practices, but who decided to determine the facts, have recently published an article on their investigation. Behavioral and Social Sciences Librarian (v. 3, no. 4, Summer 1984, p. 25-31) contains an article by Mary Sellen and Robert Tauber entitled "Selection Criteria for ERIC: A Survey of Clearinghouse Acquisition Coordinators". The article is reproduced as Attachment 3.

The authors conclude their study with the observation that "it is readily apparent that the selection criteria for documents in RIE are as rigorous as the criteria for the standard journal literature. It is hoped that understanding this process will further enhance librarians' understanding of RIE and promote usage of this valuable educational resource." (p. 31)

...Ted Brandhorst (ERIC Facility)

1984 RIE Index — Annual Cumulation (by Oryx Press)

Oryx Press has announced that the Index portion of their annual RIE cumulation has been delayed until "late June" for technical reasons. The Abstract portion has already been published.

A copy of their announcement appears as Attachment 4.

...Ted Brandhorst (ERIC Facility)

Title Index Subscribers

The size of ERIC's printed Title Index is such that cumulations must periodically be stopped and the cumulation process begun again with a new year. The cumulations thus far are as follows:

Years Covered	Accessions	Number of Pages	Status
1966 - 1976	120,351	1,350	Out-of-print
1977 - 1983	105,689	1,551	Limited Quantity Available
1984 -	14,246	209	Available

Subscribers are advised to retain the early Title Index cumulations as there are no plans to re-print.

The Title Index for 1984 above has been priced at $15. Subscribers who prepaid for 1984 currently have a credit on our books for $25 towards this product (anticipating a full cumulation). After we have sent you the 1984 volume, you will be left with a credit for $10. This amount may be used for your next order (in which case you need to do nothing) or you may request a refund (in which case please send us a note).

This price adjustment is a one-time change to accommodate the new cumulation process. The price of a 1985 subscription, including the 1984-1985 cumulation, remains at the old advertisement price $45/year.

Should you have any questions regarding this matter please do not hesitate to contact me at the following:

Al Hill
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, Maryland 20814

(301) 656-9723

...Al Hill (ERIC Facility)

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"Target Audience" and the Online Vendors

Current handling of ERIC's newest data element "Target Audience" (TA) by the online vendors varies as follows:

DIALOG -- TA is treated as a separate field and is accessed via the prefix "TA=," e.g.:

S TA=Practitioners

TA searching can be done on either of the two DIALOG versions now available online, but the TA field is displayed only in "DIALOG2." (DIALOG2 will completely replace the old DIALOG system later this year.) TA entries exist in DIALOG for 41,391 records through Mar85, including:

- 13,806 records originally cataloged with TA since Nov83, i.e., RIE from Jan84, CIJE from Sep84, and RIE Nov-Dec83 entries ("Practitioners" and "Students" only) from the Practice File pilot project.

- 27,585 RIE records (May75-Oct83) retrospectively updated ("Practitioners" and "Students" only) during the Practice File pilot project.

BRS -- TA is handled as part of the Identifier field and is displayed with Identifiers in the document records, as follows:

IDENTIFIERS: Great Britain. West Indians. TARGET AUDIENCE: Practitioners. Policymakers. Students.

Searching must be done with this in mind, e.g.:

Practitioners and (Target adj Audience).ID.

TA postings in the BRS ERIC file exist for the 13,806 records originally cataloged with TA from Nov83 through Mar85. Retrospective postings of TA before Nov83 are not included.

SDC -- The SDC/Orbit IV system currently does not carry TA data in its ERIC file. A July83 letter to SDC from the Facility, announcing TA and requesting SDC accessibility to this data element, was not acted upon. Negotiations with SDC on the TA issue have now been reopened. Implementation seems likely sometime later this year; however, retrospective reloading appears unlikely, even for 1984 and earlier 1985 records.

...Jim Houston (ERIC Facility)

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National Technical Meeting (1985)

The ERIC National Technical Meeting for 1985 will be held May 13-14 at the following hotel:

Westpark Hotel
1900 North Fort Myer Drive (1 block from Metro stop)
Rosslyn (Arlington), VA

Tel.: 527-4814 Metro Stop: Rosslyn

There will be a wine and cheese get-together on Sunday evening preceding the meeting, from 8-10 p.m. in the room of Amelita Hill (RC). First-time attendees should make a special effort to attend the Sunday function. The hotel has free inside parking.

A draft agenda and map are reproduced as Attachment 5.

...Mary Niebuhr (FL)

PERSONNEL

Ashburn Involved in AERA's New Division K

Betsy Ashburn has been named to AERA's Division K (Teacher Preparation Curriculum) Committee on Program Analysis and Evaluation, which is chaired by Walter Doyle (Univ. of Texas at Austin) and Joe Vaughn (NIE). While at AERA, Ashburn chaired a symposium on "Research in Teacher Education: What are the Questions?" The panel consisted of David Smith (immediate past president of the American Association of Colleges for Teacher Education), David Berliner (University of Arizona at Tucson), Walter Doyle, and Lillian Katz.

...Francie Gilman (SP)

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LIST OF ATTACHMENTS

Attachment 1: CD-ROM articles appearing in March 1985 issues of Information Today and Advanced Technology/Libraries

Attachment 2: "Searching the History of the Social Sciences Online" - Database magazine (vol. 8, No. 1, p. 28-36)

Attachment 3: "Selection Criteria for ERIC: A survey of Clearinghouse Acquisitions Coordinators" — Behavioral and Social Sciences Librarian (v. 3, no. 4, Summer 1984, p. 29, 32-33)

Attachment 4: 1985 RIE Index Annual Cumulation

Attachment 5: National Technical Meeting — Agenda and Map

Attachment 6: Summary of CIJE Input by CH (for April 1985 issue)

Attachment 7: Source Journal Index Update - April 1985

Attachment 8: ERIC Clearinghouse Publications

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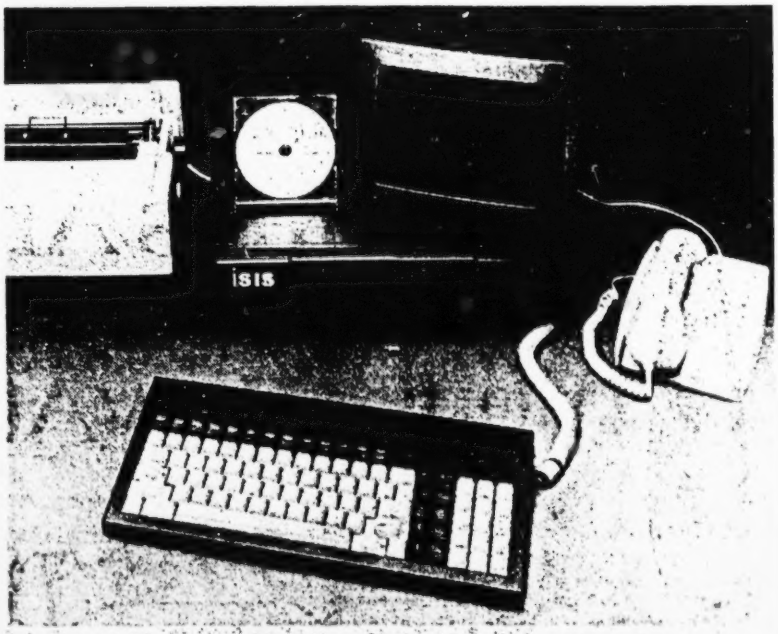

ISIS will introduce its SilverPlatter CD ROM workstation at ALA in July.

ISIS Dishes Up Silver Platter CD ROM Service

ERIC and PsycLit, a subset of the PsycInfo database produced by the American Psychological Association, will make their debut on 4¾-inch compact optical disks when International Standard Information Systems (ISIS) introduces its SilverPlatter Service at the American Library Association's Annual Meeting in Chicago July 6–11.

ISIS's new CD-ROM service is targeted to be operational at alpha site installations in September, followed by beta sites in January 1986. General installations will begin in the first half of 1986.

For a set annual or monthly rate, SilverPlatter subscribers will receive complete databases contained on compact optical disks as well as the use of a microcomputer information workstation provided by ISIS which includes a keyboard, monitor, CD-ROM disk player, and search/retrieval software.

Parke P. Lightbown, an ISIS founder, stressed that they will be marketing "a complete service, not a software package for general purpose micros."

"Our production model Information Workstation," he said, "is a dedicated machine, and the user interacts only with the application, not with any traditional operating system."

The ISIS software allows the user to search the laser disk databases using

(continued on page 17)

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Silver Platter Service

(continued from page 1)

Boolean operators, field name and content limits, proximity, truncation, and valued parameters.

Subscription prices and frequency of updates for the different databases will be established cooperatively by ISIS and the various information providers. Lightbown said that he expects the minimum subscription rate will probably run about $1,000 for an annual disk or $3,000 for a monthly update service.

Multiple subscription discounts to a single product will be available for institutions. There will also be an option for each information provider to participate in a Secondary Use Program which provides "out-of-date" disks to small libraries at significant savings.

Under the terms of the agreement with ORI, Inc., the firm which operates the central computer facility for the Education Resources Information Center (ERIC), ISIS will distribute via CD ROM the complete ERIC database, together with associated indexes.

The PsycLit CD-ROM subset will contain all the material from the serial literature in the PsycInfo database from 1974 to present. The actual structure of the PsycLit database will probably differ from the online PsycInfo file, and the new structure will be evaluated by ISIS and the APA before regular production begins in the fourth quarter of 1985.

Other databases to be made available on CD ROMs will be announced by ISIS over the next several months. For further information, contact Parke P. Lightbown, International Standard Information Systems, 150 A. St., New England Industrial Center, Needham, MA 02194. (Phone: 617-449-0708)

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AT/L March 1:

LASER DISC DATABASE SERVICE TO BE SHOWN AT ALA

International Standard Information Systems (150 A St., New England Industrial Center, Needham, MA 02194, 617/449-0708) has announced plans to demonstrate a laser disc-based database retrieval system at ALA's Annual Conference in July.

The Silver Platter Service will provide users with indexed databases on compact laser discs and microcomputer workstations to read them. Each disk holds over 500 million characters of information, the equivalent of over 200,000 printed pages. Disks are in standard format and are interchangeable.

The I.S.I.S. workstation includes a keyboard, monitor and system unit; a CD-ROM optical disk drive; two RS232C serial ports for connection with a printer and another computer; a modem and communication software allowing the user to search remote databases with the I.S.I.S. search language; and search software which permits the user to search the databases using Boolean operators, field name and content limits, proximity, truncation and valued parameters.

I.S.I.S. has signed an agreement with ORI Inc., Information Systems Division, manager of the *ERIC* database, to develop laser disks containing the *ERIC* database as well as associated indexes. An agreement has also been signed with the American Psychological Assn. to develop a subset of its PsycINFO database; the new product, to be called PsycLIT, will contain all the material from the serial literature from 1974 to the present that is in the PsycINFO database. The company is negotiating agreements with several other database producers and expects to exhibit six databases at ALA.

The workstation is furnished to users at no charge; however, there is a $70/mo. fee to cover equipment maintenance and service, complete documentation, and a HOTLINE telephone number. Annual subscription prices for the individual databases are expected to vary from $1000 for an annual disc to $3000 for a monthly update.

Test installations at public, academic and special libraries, including the Baltimore County Public Library, are scheduled to begin in September. Commercial installations are expected to begin during the first half of 1986.

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The ERIC thesaurus is one of the best and in history it really shines.

ERIC

Surely one of the commonest and most used databases in the entire spectrum is ERIC, which is available through practically every commercial online system. It is just as surely one of the most valuable, since it covers virtually every aspect of the field of education and includes, as well, valuable material on psychology, counseling, testing, and statistics. Included in the file are the contents of both *Current Index to Journals in Education* and *Resources in Education* from 1966 to the present. It is updated on a monthly basis.

Surprisingly enough, ERIC is one of the most valuable sources for history that one can find online. The ERIC thesaurus is one of the best and in history it really shines. Aside from the really obvious term, **EDUCATIONAL HISTORY**, there is a large number of more specific terms to be found under the array term **HISTORY.**

A look at Figure 2 shows that in their zeal to be as complete as possible, the folks at ERIC have made the use of combination strategies in their database a must. Relying on any one "history" term in this database could well result in missed citations. It is important to note, as well, that there are some inconsistencies in the indexing and that **HISTORY/DE** is sometimes used for articles and reports about the study of history.

FIGURE 2
HISTORY IN ERIC

```
BRS/ERIC/1966 - AUG 1984 (BOTH)
BRS - SEARCH MODE - ENTER QUERY
    1:     EDUCATIONAL – HISTORY AND BOOKS.DE.
    RESULT     51
    2:     . .P 1 TI/DOC = 1-3
    1
TI Resources for Historical Research.

    2
TI Looking Back: "Fifty Years of Children's Books. ".

    3
TI Book Publishing in Wisconsin. Including a Directory of Wisconsin Book Publishers. Proceedings of the Conference on Book Publishing
  in Wisconsin (Madison, WI. May 6, 1977).

          END OF DOCUMENTS

    2:     HISTORY.DE. AND BOOKS.DE.
    RESULT        411

    3:     ..P 2 TI/DOC = 1-3
    1
TI Viewpoint: The Use of English and the Writing of History.

    2
TI Oral History: A Selective Bibliography.

    3
TI Making History Come Alive: The Place of History in the Schools.
  Report of the History Commission.

          END OF DOCUMENTS

    3:     HISTORY.DE. AND EDUCATIONAL-PRACTICES NOT EDUCATIONAL-HISTORY
    RESULT        96

    4:     ..P 3 TI/DOC = 1-33
    1
TI Teaching History in Libertyville.

    2
TI Japan.

    3
TI Nova Scotia. Reference Series No. 32.

          END OF DOCUMENTS
```

DIFFERENT STRATEGIES PRODUCE TWO SETS OF CITATIONS ABOUT HISTORY OF BOOKS

WHERE **HISTORY.DE.** *AND* **EDUCATIONAL-HISTORY** *DO NOT OVERLAP. THERE ARE CITATIONS HAVING NOTHING TO DO WITH THE HISTORY OF EDUCATION*

Selection Criteria for ERIC: A Survey of Clearinghouse Acquisition Coordinators

Mary Sellen
Robert Tauber

ABSTRACT. Acquisition Coordinators from each of the 16 ERIC Clearinghouses are surveyed in an attempt to determine: (1) what is the acceptance rate of manuscripts submitted to the Clearinghouse; (2) what are the academic credentials and experience of the reviewers; (3) what are the criteria used to evaluate unsolicited manuscripts. Fifteen coordinators respond.

For those who use *Resources in Education*, the abstract journal sponsored by ERIC, whose mission it is to gain bibliographic control over documents and journal articles in the field of education, little needs to be said as to the value of the information retrieved from the system.[1] ERIC resources are used more than 2.7 million times annually, providing clients with more than 30 million bibliograpic records and/or primary documents. Persons employed by or primarily affiliated with institutions of higher learning account for 45.6% of the annual use of ERIC, while employees in basic education account for 24.8% of the usage. According to Heinmiller,[2] the three most frequent uses of ERIC information are for research, school improvement and the support of academic study.

What ERIC is, how the system works, and more recently how ERIC has improved have been the focus of previous articles in education journals.[3] Every year the *Bowker Annual* and the *ALA Yearbook* contain descriptive articles and reports on trends and developments within ERIC. With the advent of ERIC online, much of the

Mary Sellen is Head Librarian, Penn State Behrend, Erie, PA 16563. Dr. Tauber is Assistant Professor of Education, Penn State-Behrend, Erie, PA 16563.

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library literature has been devoted to database descriptors and usage, ease of searchability (both online and manually) as well as feasibility and maintenance of collections and use studies, to name a few.

While wide solicitation of documents by ERIC is seen by some as an indicator of poor quality, librarians working in education know the value of this resource for research in education. In order to understand ERIC better, a description of its internal mechanics for selection is presented.

Resources in Education, in contrast to *Current Index to Journals in Education*, abstracts, indexes and announces fugitive material not usually available through library channels, including documents, solicited and unsolicited manuscripts, conference proceedings, etc. Fugitive literature is important to researchers and decision makers because it makes up a majority of the literature produced on education.[4] The potential impact of documents appearing in *RIE* is significant given that approximately 5,000 organizations or individuals in 60 countries, receive this abstract journal. It is the credibility of information cited in *RIE* that is suspect to some, since they are not aware of *RIE's* selection standards.

Although "Quality of Content" for *RIE* publications is addressed under the "Selection Criteria Employed by ERIC,"[5] it is not only buried among topics such as "Legibility and Reproducibility" and "Where to Send Documents," but it is presented without a prerequisite description of the qualifications of those who actually make the selection decisions. For *RIE* citations to receive the legitimization they deserve, the internal mechanics of the selection process need to be made known and subject to scrutiny. Although *RIE* publishes many print (vs. non-print) materials, the remaining comments will be directed towards one specific type of print material—the unsolicited manuscript; typically, conference papers, opinion papers and end products of research efforts.

TRADITIONAL JOURNAL CRITERIA

Since ERIC is relatively new in the world of academia (less than 18 years old), what basis should be used to scrutinize the selection process for *RIE* citations? Perhaps one should use the questions directed at establishing the worth of those unsolicited manuscripts submitted to more traditional journals. One might ask the journal's

acceptance rate, ask the qualifications of those who act as referees, and ask the criteria used to evaluate the quality of a manuscript. A relatively low acceptance rate, strong and appropriate academic credentials of referees, and recognized indicators of quality of content would be used to validate the credibility of articles appearing in a traditional journal.

What acceptance rate would be an indicator of a "good" journal? Although there is no hard and fast rule, generally the lower the rate the more respected the journal. All other factors being equal, a lower acceptance rate suggests that the editors have been more discriminating concerning selection.

The question of the proper professional credentials for editors, referees, or others who determine which manuscripts are accepted or rejected is more universally agreed upon. Referees ought to have acquired, at a minimum, a terminal degree in the academic discipline, obtain a position as a recognized authority in the field, demonstrated their own research competence, and accumulate experience as a referee. Referees possessing these characteristics to some degree should judge which manuscripts are worthy of publication.

One "should be able" to determine the criteria used by referees to make acceptance decisions by referring to various journals' "Guidelines for Publication." We say "should be" because often such guidelines stress the length and margin parameters, theme focus, interest of readers, and range of submission topics considered, rather than the content selection criteria used by referees. Where specific criteria are cited, they often include such descriptors as: should provoke thought, balance theoretical and practical ideas, be timely, have educational significance, etc.

SELECTION CRITERIA IN RIE *PUBLICATIONS*

In an effort to determine the internal mechanics of selection for *RIE* publications, the Acquisitions Coordinators from each of the 16 ERIC clearinghouses were contacted. It was explained that what had started as an effort to establish the credibility of ERIC publications for our benefit and satisfaction had evolved into a more comprehensive data collection effort aimed at informing a wider audience.

Each of the 16 ERIC Clearinghouse acquisition coordinators was asked to provide answers to three questions concerning *RIE*'s internal mechanics for evaluating unsolicited manuscripts. The questions were:

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1. What is the acceptance rate of unsolicited manuscripts (documents, etc.) submitted to your Clearinghouse for possible publication?
2. What are the academic credentials and experience of those who evaluate unsolicited manuscripts?
3. What criteria are used to evaluate the quality of unsolicited manuscripts?

Responses to the three questions were received from 15 of the 16 Clearinghouses. They are summarized in Table I. Keeping in mind

TABLE I

ACCEPTANCE RATES, REVIEWER QUALIFICATIONS, SELECTION CRITERIA OF RIE UNSOLICITED MANUSCRIPTS

Clearinghouse	Accept. Rate (1)	Reviewer Qualif.	Selection Criteria for Quality (2)
Adult, Career & Vocational Education	50%	Doctorate	Contribution to Knowledge, Significance, Relevance, New Applications of Knowledge, Authority of Author, Comprehensiveness
Counseling & Personnel Services	40%-60%	Doctorate Masters	Same as Clearinghouse on Teacher Education
Educational Management	47%	Doctorate	None Stated
Elementary & Early Childhood Education	40%-60%	Doctorate	None Stated
Handicapped & Gifted Children	54%	Masters	Reflect emerging trends in field, Concerned with outer edge of knowledge
Higher Education	85%	Doctorate Masters	Significant research, Scholarly contributions of relevant literature, Substantive analyses of issues
Information Resources	31%	Doctorate Masters	Timely, Relevant, Contributing to knowledge, Effective methods and programs
Junior Colleges	50%	Doctorate	Relevance, Significance, Thoroughness of presentation, Authority of author
Languages & Linguistics	72%	Advanced Degrees	None Stated

TABLE 1 (continued)

Clearinghouse	Accept. Rate (1)	Reviewer Qualif.	Selection Criteria for Quality (2)
Reading & Communication Skills	50%	Doctorate	Originality, Significance Appropriate research methodology
Science, Mathematics and Environmental Education	30%	Doctorate	Relevance to education Integration of study with relevant research
Social Studies/Social Science Education	50%	Director	Thoroughness of Reporting, Timeliness, Contribution to knowledge, Significance
Teacher Education	50%	Doctorate	Substantive content, Adds to knowledge base, Presents new material
Tests, Measurements, and Evaluation	60%-70%	Doctorate	High Quality, Substance, Pertinence, Significance, Timely
Urban Education	50%	Doctorate	Relevance, New applications of knowledge Significance, Authority of author

1. Acceptance rates based upon Fall 83, Acquisitions Coordinators' responses to our inquiries. Some Clearinghouses explain higher acceptance rates due to the fact that often the manuscripts received have already undergone a referee process, e.g., conference papers.
2. Detailed "Selection Criteria" for unsolicited manuscripts are available upon request from each Clearinghouse. All criteria basically follow those outlined in Section III of the ERIC PROCESSING MANUAL October 1980, and in the "Criteria for Selection," (April 1983) established by the Clearinghouse National Advisory Board. This list is not exhaustive. It is only meant to reflect the breadth of criteria offered by Acquisition Coordinators.

the traditional journals' criteria listed earlier, we found that these same characteristics were universally included in the internal mechanics for selecting *RIE* publications.

The reported ACCEPTANCE RATE for nonsolicited manuscripts ranges from 30% to 85%, with the average rate cited being approximately 50%. This supports Chesley's[6] statement that, ". . . the ERIC system acquires over 30,000 educational docu-

ments a year, of which approximately 16,000 are selected for input and announcement in *RIE*." By comparison, there are traditional journals with acceptance rates lower, higher, and about the same. Only two of the Clearinghouses cited an acceptance rate above 60%. The most lenient acceptance rate, 85% for the Clearinghouse on Higher Education, was explained by the fact that they have standing acquisitions arrangements with certain professional organizations where "most of these (manuscripts) have obviously been through some sort of organizational review and evaluation before they are sent to ERIC."[7]

The ACADEMIC CREDENTIALS of reviewers for ERIC's respective Clearinghouses are impressive, paralleling those of referees for the more traditional journals. In almost every case, reviewers possess PhDs in their respective disciplines, have up to 15 years of experience with ERIC, are faculty of universities (e.g., Ohio State, UCLA, Rutgers, University of Oregon), have teaching and research experience, have gained a national reputation, and often serve as referees on editorial review boards of one or more journals. These reviewers possess the academic background and experience to sit in judgement of nonsolicited manuscripts (and other documents) submitted to *RIE* for possible publication.

In addition to documents being screened by these subject experts, documents are further checked for "presentation," "writing style," and "usefulness to users of ERIC," as they are abstracted and prepared for publication. "Documents can (and have been) "pulled" (rejected) at any point in processing."[8]

The SELECTION CRITERIA used to evaluate nonsolicited manuscripts include: relevance to education, integration of the study with relevant research, innovative practices, significance, new applications of knowledge, appropriateness of content/subject matter, contribution to knowledge, authority of source, comprehensiveness, and more. These criteria were gleaned from written responses to our inquiries. Several of the Clearinghouses sent along copies of their selection criteria, some of which were 8-11 pages long. One, the Clearinghouse for Junior Colleges, took great pains to underline, emphasize, and explain that, "*quality is the single most important selection criteria.*"[9] There is little recognizable difference between these selection criteria and the criteria used for traditional journals. This is especially true when one realizes that these criteria are evaluated by people with, as shown in the previous paragraph, very strong academic credentials. A response from the director of

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the ERIC Clearinghouse for Science, Mathematics, and Environmental Education sums up the selection criteria issue. He states, "Requirements are not substantially different from many journals; a major difference is that we accept some items that have things we would like to see changed. On the other hand, we reject items that later are published in other journals."[10]

CONCLUSION

From the responses to our questions from the clearinghouse acquisition coordinators, it is readily apparent that the selection criteria for documents in *RIE* are as rigorous as the criteria for the standard journal literature. It is hoped that understanding this process will further enhance librarians' understanding of *RIE* and promote usage of this valuable educational resource.

REFERENCES

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9. Colby, A. Documents Coordinator, ERIC Clearinghouse for Junior Colleges, October 1983, letter.

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The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004

Dear Customer:

Thank you for ordering the 1984 RIE Index (whether by itself or as part of the complete 1984 RIE Annual Cumulation.) Although the Abstracts portion of the Annual Cumulation has been published, the Index has been delayed by technical problems beyond our control.

It appears now that the Index will not be published until late June. We apologize for any inconvenience this may cause. We appreciate your business and hope to serve you better in the future. If charges for the Index should appear on your statement, please disregard them. Please notify your billing office. Your copy of the Index will be shipped to you promptly upon publication.

Sincerely,

Karen Heuman Parry

Karen Heuman Parry
Director of Customer Service

Telephone (602) 254-6156 • Telex 910-951-1333 • Cable Address ORYXPHX

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Agenda
National Technical Meeting
May 12-14, 1985

Sunday

8:00 pm - 10:00 pm — Wine and cheese get-together at hotel (whose room to be determined later). Packets for meeting will also be available.

Monday

8:30 - 9:00 — Coffee and danish

9:00 - 9:30 — General ERIC Reports
1) CERIC - state of ERIC
   - NIE/Dept. of Education projects related to ERIC
2) EDRS
3) Oryx Press
4) ERIC Facility

9:30 - 10:15 — Clearinghouse Projects
1) ERIC/PS: ERIC Digests On-line
2) ERIC/TM: Workshop from AERA (they would like feedback on the early version of manual).
3) Others we should know about?

10:15 - 10:30 — BREAK

10:30 - 11:45 — Acquisitions (Lynn Barnett)
1) What records are kept, where, how long?
2) Scope overlap: How to decide if it's reasonably yours. Guidelines like: source of document; acquisitions list
3) Duplicate checking
4) Acquiring documents
5) Document preparation (mimeograph and dot-matrix copy; natural sequence of related documents; missing covers with useful information)
6) Selection procedures, e.g., What makes an analytic worthwhile versus entering it only as one document?

CONCURRENT — User Services (Lynne Smarte/Judy Wagner)
1) Sending materials but not people to conferences: Is it worth it? Other ways to reach conference-goers
2) User services products: finding and compensating authors and reviewers
3) Is anyone downloading search results and supplying disks instead of paper? If so, what's the procedure?
4) TM's new service called "Pathfinders" (search strategy assistance)

12:00 - 1:30 — Group lunch

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Agenda
National Technical Meeting
Page 2

1:45 - 3:15	Data Processing (Mary Frenza) 1) Using micros for indexing/abstracting 2) Editing and proofing 3) Remembering manual searchers 4) Writing CIJE annotations (Penny Demo/Fran Lehr) They have done this before and it's about time to do it again.
CONCURRENT	User Services (cont'd) 1) Doing SOC workshops unfunded 2) Dealing with questions beyond ERIC, e.g., other appropriate databases; using micros to search. Share prepared materials (ERIC/HE has developed some). 3) Marketing ERIC
3:15 - 3:30	BREAK
3:30 - 4:00	Microcomputers: General Problems
4:00 - 5:00	Microcomputer User Groups A chance to share how you use your micros for acquisitions, processing, user services, publications, whatever. Come with sample records, etc. Printouts of little utility programs you're using might be what another clearinghouse needs to avoid reinventing the wheel. Also be prepared to share successes and failures. IBM PC — Molly Silliman Apple II — Diane Rothenberg/Mima Spencer TRS-80 — To be determined
CONCURRENT	Overall Clearinghouse Concerns (Elaine Benally/Amelita Hill) Staffing overlaps, burnout
Dinner	VRG meets (Anita Colby) --Let Anita know of items you want to discuss
Tuesday 9:00 - 9:30	Microcomputer Concerns (Emma Stupp)
	ERIC at CompuServe (ERIC/SE, John Novak) Demonstration or at least overhead slides of the process for using this (in addition to a brief history of the project).
9:30 - 12:00 (coffee break when convenient)	Gateway Packages (Jane Klausmier) Choose two or three that offer access to ERIC, e.g., In Search, Search Helper, PC/Net-Link, EASYsearch, EasyNet, Sci-Mate. Provide demo of how they work, or at least overhead slides. Discuss pros and cons.

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Agenda
National Technical Meeting
Page 3

Tuesday 9:30 - 12:00 (cont'd)	On-Line Systems (Emma Stupp) BRS After Dark, Knowledge Index. Again, if not demos, at least good overhead slides. Discuss pros and cons. Use TM manual.
12:00 - 12:30	Marketing ERIC to Microcomputer Users (Pam McLaughlin) Using the foregoing as the focus, we should be able to brainstorm methods, products, etc., to speak to this potential user group.
12:30 - 12:45	Wrap-up
After lunch	Tour of EDRS, if appropriate and if there are takers.

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Arlington
Arlington National Cemetery
Pentagon City
Crystal City
National Zoological Park
Georgetown University
Georgetown Hospital
Washington Cathedral
American University
Catholic University
Brookland-CUA
Rhode Island Ave
Fort Totten
Van Ness UDC
Cleveland Park
Tenleytown
Friendship Heights
Bethesda
Silver Spring
Takoma
Deanwood
Minnesota Ave
Benning Rd
Capitol South
Eastern Market
Navy Yard
Anacostia
Congress Heights
Suitland
Naylor Rd
Southern Ave
Branch Ave
Addison Rd
Morningside
Ft. Lincoln
Brentwood
Rhode Island Ave
Gallaudet College
Howard University
Children's Hospital
Washington Hospital Center
Veterans Hospital
US Soldiers Home
Trinity College
St Paul College
Washington Navy Yard
Ft. McNair
Washington National Airport
Dulles Int'l Airport
Dulles Airport
Dulles Toll Road
Dulles Access Rd
Glebe Rd
Washington Blvd
Lee Hwy
Wilson Blvd
Arlington Blvd
Fairfax Dr
Ft. Myer Dr

SUMMARY OF CIJE INPUT BY CH (FOR April '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	73	21	4	366
CG	210	18	0	657
CS	171	16	1	619
EA	150	11	30	323
EC	132	17	7	508
FL	34	8	0	183
HE	120	13	7	434
IR	101	18	0	463
JC	19	2	0	65
PS	36	3	0	315
RC				78
SE	110	16	6	649
SO	126	19	0	406
SP	114	14	0	290
TM	75	7	0	320
UD	90	14	23	230
TOTALS	1,561	197	83	5,951

Attachment 6
Page 1 of 1

SOURCE JOURNAL INDEX UPDATE
APR85

Name Changes

IR Instructional Innovator to TechTrends

Corrections

IR Information Services and Use to Information Services and Youth
IR Deleted all references to UNESCO Bulletin for Libraries and UNESCO Journal for Libraries.

Addition

IR Microcomputers for Information Management: An International Journal for Library and Information Services

CH	ERIC CLEARINGHOUSE PUBLICATIONS
CE	The following major publications are now available from ERIC/ACVE: • Adult Development: Implications for Adult Education, by Sharon Merriam • Distance Education: An Information Age Approach to Adult Education, by James Zigerell • Adult Literacy Education: Current and Future Directions, by Arlene Fingeret • Job-related Basic Skills: Cases and Conclusions, by Thomas Sticht and Larry Mickulecky • Organized Labor Education and Training Programs by John Mackenzie • Excellence in Vocational Education: Four Levels, Four Perspectives, by Joal Magisos, Susam Imel, Madge Attwood and Ruth Hughes • The Family-Career Connection: A New Framework for Career Development, by Juliet Miller The following are new mini-bibs from ERIC/ACVE: • ERIC Digest 41: Adult Development: Implications for Adult Education • ERIC Digest 42: Job-related Basic Skills • ERIC Digest 43: Organized Labor Education and Training Programs • ERIC Digest 44: Distance Education
EA	The following are new ERIC Digests from ERIC/EA • No. 5 Dismissing Incompetent Teachers • No. 6 Motivating Teachers for Excellence • No. 7 Extending the School Day and Year • No. 8 Microcomputers in the School Office • No. 9 Teacher Competency: What Administrators Can Do • No. 10 Merit Pay for Teachers • No. 12 Student Discipline Studies The following are new Best of ERIC titles: • No. 76 Small Group Cooperative Learning, November 1984 • No. 77 Improving Students' Thinking Skills, December 1984 • No. 78 Teacher Collegiality, January 1985 • No. 79 Substitute Teachers, February 1985 • No. 80 Conditions for Effective Teaching, March 1985 • No. 81 Preparation of Principals, April 1985 The following are recent publications from ERIC/EA: Managing the Incompetent Teacher by Edwin M. Bridges with the assistance of Barry Groves. This School Management Digest is a useful guide for administrators who must face the troublesome and delicate, but necessary task of identifying and weeding out incompetent teachers in their districts. Bridges presents an integrated organizational approach, devoting the majority of his book to a detailed discussion of the eight elements that make up this approach. Price is $4.25.

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CH	ERIC CLEARINGHOUSE PUBLICATIONS
EA	Cont'd

Microcomputers in the School Office: A Primer for Administrators by John Lindelow. Just as computers can be effectively used in the classroom, so can they be put to work in the school office. The author reviews management uses of microcomputers in all applications such as record keeping, data analysis, and the management of specific programs and budgets. Current developments in technical areas are described so that even the novice can understand. The Digest also serves as a valuable guide to the array of literature on microcomputers. Price is $4.95.

Local Area Networks in Education by Philip K. Piele. Educators now see the advantages of connecting microcomputers to one another, so information can be transmitted efficiently from one microcomputer to another within a classroom, building, central office, or district. Piele defines the four interrelated elements of a local area network (LAN) -- media, topology, channel access methods, and bandwidth; describes the basic components of a LAN; reports on instructional and management applications; describes the limitations of current LANs; and advises school leaders about steps they should take concerning LANs now. Price is $4.00.

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ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEM

ERIC Staff Turnover -- Request for Statistics

During the past year, the ERIC Clearinghouses have lost an unusual number of veteran staff. Additional turnover of experienced individuals is projected during the next few months. We are concerned, because the loss of such staff tends to result in a generally higher level of problems in virtually all areas of acquisitions and processing.

In order to get a grip on the magnitude of the problem, each Clearinghouse is requested to send their monitor a list of the staff that have left their Clearinghouse during the past 18 months. For each individual listed, record the area in which the person worked and the number of years of experience in working for ERIC.

...Jim Prevel (Central ERIC)

PROCESSING ADVISORIES

NOTE Field in CIJE

The NOTE Field is occasionally being mis-used in CIJE. It was originally added as a CIJE field in order to house information about the availability of obscure "one-shot" journals and to keep other such non-subject information out of the annotations. Examinations of recent issues of CIJE reveal that it is being used in many instances to record non-essential information, e.g.: (1) information about some earlier document on which the present article is based; (2) information about volume discounts for multiple copies of article reprints.

Because of the large quantity of CIJE accessions, succinctness is a virtue in CIJE processing. Annotations are used in lieu of abstracts. Data elements are fewer in number. Large and flowery notes could adversely affect the present fine balance.

Therefore, please scrutinize your CIJE notes and ensure that they are used only for information that is significant and that would genuinely help the user comprehend (or obtain) the item. (This guidance will be added to the ERIC Processing Manual.)

...Ted Brandhorst (ERIC Facility)

"Quality" Journals and Their Coverage by CIJE

The January 1985 issue of College & Research Libraries (CRL) contains an article by David F. Kohl and Charles H. Davis entitled "Ratings of Journals by ARL Library Directors and Deans of Library and Information Science Schools" (p. 40-47).

The article is of interest to ERIC because certain of the high-rated journals are not currently covered by CIJE.

The journals in question are listed below. IR (Pamela McLaughlin) is taking this opportunity to review the following titles:

- Journal of Library History, Philosophy, and Comparative Librarianship
- Collection Management
- Harvard Library Bulletin
- Reference Services Review
- Library Acquisitions: Practice and Theory
- Micrographics Today
- Law Library Journal
- International Journal of Law Libraries
- Library of Congress Quarterly Journal
- Public Libraries

The identification of "quality" journals occurs periodically in every field. While the above list is relevant primarily to IR, other Clearinghouses should be alert for such reviews occurring in their own fields of specialization and should take the opportunity to make sure that the "best" journals in their field are covered by CIJE.

...Joanna Eustace (ERIC Facility)

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NETWORK NEWS

Egyptian National Scientific and Technical Information Network (ENSTINET)

The ENSTINET Record Format Manual for Bibliographic Databases has recently been issued in an edition dated April 1985. This manual will be used in the generation of Egyptian bibliographic databases that will feed into international systems such as AGRIS.

It may be of interest to the ERIC network that the data elements described in the ENSTINET manual bear certain resemblances to the ERIC data elements because of Ted Brandhorst's involvement as a consultant for the contractor developing the system for the Egyptians. Another example of ERIC's influence on the development of information systems in the developing nations!

...Pat Brown (ERIC Facility)

ERIC Clearinghouse Use of Online Networks

At the recent ERIC National Technical Meeting, it was suggested that information be assembled on which online networks were being used by the ERIC Clearinghouses. Some Clearinghouses are beginning to send this information to the Facility, via the regular mail and via electronic mail.

It is suggested that any information provided follow the format below:

Example:

	CH	NETWORK	ID	HOST
Judy Wagner	CE	ADVOCNET	AV00003	ITT DIALCOM (System 50)
		The Source	BCD805	
Pam McLaughlin	IR	The Source	BCX248	
		ALANET	ALA0184	ITT DIALCOM (System 41)
Lynn Smarte	EC	Special Net	?	?

When all the returns are in, the Facility will compile the network information into a single summary table for Clearinghouse reference use.

...Pat Brown (ERIC Facility)

Down Under Version of ERIC Thesaurus

The Australian Council for Educational Research has recently published a modified ERIC Thesaurus especially tuned for indexing and retrieval of the educational literature of Australia.

Description: G.B. Lavender and M.S. Findlay. Australian Thesaurus of Education Descriptors. 1st Edition. 1984. 267 pages. 8½ x 11. Hardbound. ISBN 0-85563-385-9.

Prepared under the auspices of the Australian Education Council, and with the assistance of the ERIC Facility's Computer Systems group, the new Australian Thesaurus was adopted for the Australian Education Index beginning in February 1984.

The new Thesaurus offers a number of changes to the ERIC vocabulary. Among these are changes in spelling (e.g., Organisation, Behaviour, Counselling), new terms that give the vocabulary a particularly Australian flavor (e.g., Aborigines, Anglo Australians, Deschooling, Legitimation, Numeracy, TAFE Colleges), and deletions of "Americanese" and other terms not likely to be used in an Australian context. (Note to VRG insiders: "Working Class" has a SN!)

The Thesaurus' Alphabetical Descriptor Display is formatted exactly like ERIC's (see Attachment 1). The ERIC Group Codes are retained, but there's no accompanying Descriptor Group Display. Rotated and Hierarchical Displays are conspicuously absent, too; we understand that these may appear in future editions.

The front matter of the Thesaurus is much like ERIC's, including schemes for educational/age-level Descriptors. Publication Type Codes are also listed, showing a nearly exact matching of the ERIC codes. All in all, this emulation of ERIC is very flattering and lends support for possible future cooperation among English-speaking countries in educational terminology development.

Availability: Australian Council for Educational Research
Distribution Services Division
P.O. Box 210
Hawthorn Victoria 3122
AUSTRALIA

Those of you who frequently process Australian documents may want to acquire a copy of this new Thesaurus. The price per copy is $A39 (Australian dollars), plus a postage and handling charge of $A2 ($A30 per copy for orders of 5 or more).

...Jim Houston (ERIC Facility)

Kudos for HE Publications

Two publications from the Clearinghouse on Higher Education were cited in "Ten Best on Learning," a bibliography of essential sources for college instructors, written by Maryellen Gleason and appearing in College Teaching (v33 n1 1985). The two are: Improving Instruction: Issues and Alternatives for Higher Education , by Charles C. Cole (AAHE-ERIC Higher Education Research Report 4, 1982); "Teaching Problem-Solving and Creativity in College Courses," by Neal Whitman. The latter, an AAHE-ERIC Higher Education Research Current, appeared in the AAHE Bulletin (Feb. 1983). Two of the other ten items in the bibliography were also by ERIC/HE authors.

...Lynn Barnett (HE)

HE Briefs New NASEA "Clearinghouse"

Lynn Barnett met with a staff member of the Native American Science Education Association (NASEA) in March to discuss how a clearinghouse is set up. NASEA is collecting original curriculum materials for pre-college science and math. They want to organize the literature using ERIC descriptors and will eventually submit the material for RIE. Information on RC and SE was passed along. At this point there is no specific estimate of when documents will be ready for submission to ERIC.

...Lynn Barnett (HE)

Two HE IAPs Have Impact at SCUP Meeting

Two of HE's Research Reports are the basis for one of the pre-conference seminars at the July 1985 conference of the Society for College and University Planning. The day-long workshop, "Practical Approaches to Contextual Planning Using Futures Research Techniques," is being conducted by Dr. Robert Cope of the University of Washington and Dr. James Morrison of the University of North Carolina at Chapel Hill. Both are HE IAP authors. Dr. Morrison's Research Report, Futures Research and the Strategic Planning Process: Implications for Higher Education, is soon to be published. Dr. Cope is the author of Strategic Planning, Management, and Decision-Making, Research Report No. 81-9.

...Lynn Barnett (HE)

David Stockman Uses ERIC!

HE was pleased and astounded to field an information request in April for one of its regular users researching statistics on federal and state aid to education. The end user turned out to be David Stockman, who was preparing for a Congressional hearing. Laura Casal handled the request, making sure that all the paperwork was clearly marked "ERIC".

...Lynn Barnett (HE)

Latest Information on ERIC MICROsearch

In the interest of providing all the ERIC Clearinghouses with the latest information on IR's MICROsearch product, we are providing as Attachment 2 two recent articles on this topic:

(1) Donald P. Ely
"MICROsearch: Extending the ERIC Database to Microcomputers". Technicalities, v4, n2, p.11-12, February 1984..

(2) "MICROsearch. [A Product Review.]" Eric S. Anderson. The Computing Teacher, March 1985.

Also included is the very latest MICROsearch Order Form.

...Pamela McLaughlin (IR)

ERIC Digests Online

The PS Clearinghouse has prepared a brief announcement outlining their plans to make an "ERIC Digests Online" file available via The Source sometime during 1985. The announcement is provided here as Attachment 3.

... Mima Spencer (PS)

SMEAC Information Reference Center Activities for 1984

The SMEAC Information Reference Center includes: (1) the ERIC Clearinghouse for Science, Mathematics, and Environmental Education (ERIC/SMEAC); (2) the Environmental Quality Information Reference Center (EQ/IRC) for water quality education and training; and (3) related activities. Through the work of these components of the SMEAC Information Reference Center, materials (print and non-print) and information were provided directly to over 90,000 individuals and agencies in 1984. Services were provided to persons in every state and territory in the United States and in 41 foreign countries.

The staff produced 23 fact sheets or digests and bulletins that were distributed to more than 70,000 people. They made presentations or provided workshops and exhibits for over 30 professional associations and other groups. They also produced over 20 publications of 70 pages or more in length. More than 200 people from the United States and other countries were involved in writing parts of these publications. Also, ERIC/SMEAC staff members published articles in professional journals distributed to over 300,000 people.

...Bob Howe (SE)

SO Names First Winner in Its Evaluation Card Drawing

In order to encourage ERIC/ChESS patrons to return evaluation cards on reference sheets and digests they had ordered, ERIC/ChESS instituted a drawing to be held semi-annually. The person whose name is drawn from all returned cards in a six-month period is awarded either $50.00 in ERIC/ChESS publications or a customized computer search. Our first winner, drawn in January 1985, was Marilyn Shepard, Materials Specialist, Flinthills Instructional Materials Center, Emporia, Kansas. Ms. Shepard chose $50.00 worth of publications, and wrote a letter of thanks which appeared, in part, in our ERIC/ChESS newsletter, KEEPING UP, in March. Our next drawing will be June 1985.

...Lynn Parisi (SO)

ERIC Bibliography on Bilingual Education Prepared for NABE Conference Packet

The Clearinghouse on Urban Education recently prepared a short bibliography of RIE and CIJE citations on bilingual education for the National Association for Bilingual Education. The bibliography was included in a conference packet given to the 2000 participants at the Association's national conference in San Francisco on March 12-16, 1985.

...Carolyn Riehl (UD)

PERSONNEL

Staff Changes at ERIC/SE

New Staff: Ms. Diana Hunn, Faculty Research Associate. Diana is completing her doctoral dissertation in science education at the University of Indiana. She is working at the SMEAC Clearinghouse and also teaching in science education at The Ohio State University. She is assisting with abstracting and indexing and also with conference activities.

Resignations: Mrs. Donna Charles. Donna recently resigned after adding another member to her family. Donna was serving as Acquisitions Assistant and the primary person on RIE processing.

...Bob Howe (SE)

SO Announces a New Arrival

SO announces the arrival of Holly Hendrikson, born March 25. Both daughter and mother (Leslie Hendrikson, Coordinator of RIE) returned to work on April 8.

...Lynn Parisi (SO)

Barbara Wildemuth (TM) Says Farewell to ERIC After Many Years

"With mixed feelings, I am preparing to leave ERIC. I have accepted a teaching assistantship at Drexel's College of Information Studies, and will begin teaching a course on 'Information Management Tools' this summer. I am looking forward to the opportunity to focus on my doctoral program, but at the same time I feel sad at leaving the ERIC family. My personal and professional contacts with all of you have made my life richer, and I will try to continue keeping track of ERIC from outside the system. Farewell."

...Barbara Wildemuth (TM)

Staff Changes at ERIC/CUE

The Clearinghouse on Urban Education is happy to welcome several new staff members. Mercedes Alicea began work in October as a Senior Information Specialist. When she is not busy tracking down documents, Mercedes pursues work on a doctoral degree in international educational development at Teachers College, specializing in music and music education. In November, Carolyn Riehl joined the staff as an Editor/Writer. A doctoral student in educational administration at Teachers College, Carolyn's previous experience includes having been editorial assistant to a literary agent, coordinator of a medical school teaching program in ethics, and high school English teacher. Joan Friedman started in January as a part-time Secretary; she is also a full-time student in the Department of Languages, Literature, and Social Sciences at Teachers College.

All of us at ERIC/CUE were sad to say farewell in December to Georganne Chapin, who had been on the staff since 1978 and was the "jack-of-all-trades" for RIE/CIJE processing. Georganne left to take a position as Assistant to the President of New York Medical College, and reports that although she likes her new job just fine, she misses talking to Carolyn Weller on the phone. We're glad to report that Christine Grove, former abstractor, has assumed the duties of Editor, Rob Nixon has become the new Abstractor (a job he shares with Karen Hornick), and Dharma Chinapen is now the RIE/CIJE Processor.

...Michael Webb (UD)

LIST OF ATTACHMENTS

Attachment 1: How To Use The Australian Education Thesaurus

Attachment 2: Two articles on MICROsearch along with MICROsearch Order Form

Attachment 3: Announcement: ERIC Digests Online: New Full Text Database For Educators

Attachment 4: RIE Input By CH (RIEAPR85)

Attachment 5: RIE Input By CH (RIEMAY85)

Attachment 6: RIE Input By CH (RIEJUN85)

Attachment 7: RIE Remove List (RIEAPR85)

Attachment 8: RIE Remove List (RIEMAY85)

Attachment 9: RIE Remove List (RIEJUN85)

Attachment 10: Summary of CIJE Input By CH (for June 1985 issue)

Attachment 11: EDRS Customer Service Report - April 1985

Attachment 12: EDRS Customer Service Report - May 1985

Attachment 13: Source Journal Updates - JUN85

Attachment 14: Workshops/Conferences/Meetings

Attachment 15: ERIC Clearinghouse Publications

HOW TO USE THE AUSTRALIAN EDUCATION THESAURUS

1. Read the Introduction carefully.
2. "Translate" your topic into subject index terms (descriptors).
3. Look up the descriptors.
4. Read the scope notes.
5. Look at the terms under your descriptors.
6. Make a list of the other terms that could have been used for the same concept.
7. Look up those terms and repeat steps 4-6.

DESCRIPTOR as it appears in Alphabetical Descriptor Display

ADD DATE date term was added to the Thesaurus

SCOPE NOTE

USED FOR

NARROWER TERM

BROADER TERM

RELATED TERM

DESCRIPTOR GROUP CODE

COLLEGES OF ADVANCED EDUCATION 340

Sep. 1982

SN Higher education institutions other than universities conducting courses in diverse vocational studies such as accountancy, engineering, health sciences and teacher education

usage definition

UF CAEs
College Academics #
Colleges of Technology
Higher Education Institutions #
Institutes of Advanced Education
Institutes of Technology

two or more descriptors are used to represent this term ... the term's main entry shows the appropriate coordination

NT Library Schools
Schools of Education

BT Colleges

RT Academic Staff
Agricultural Colleges
Church Related Colleges
College Business Relationship
Community Colleges
Higher Education
Higher Education Programs
Multicampus Colleges
Noncampus Colleges

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MICROsearch: Extending the ERIC Database to Microcomputers

by Donald P. Ely

ERIC can now be searched through microcomputer diskettes—with some limitations.

Microcomputers first found their way into schools for administrative purposes. Later, instructional applications were introduced under the banner of computer literacy. More recently, school libraries have found that microcomputers can be used for cataloging and circulation purposes. The use of these same devices for information storage and retrieval purposes in the library offers yet another application.

Many educators know that ERIC (Educational Resources Information Center) is a major source of information for the field of education and the associated social sciences. Many people also know that nearly one-half million items in ERIC can be searched online with a computer or microcomputer terminal connected to commercial database search services. What many people do not know is that ERIC can now be searched on microcomputer diskettes.

Of course, one-half million items cannot be squeezed onto a 5¼" diskette, but about 200–300 can—and if these items are current, focused, and easy to use, we have discovered MICROsearch, a microcomputer-based information storage and retrieval service that makes portions of the ERIC database available to microcomputer users. MICROsearch permits direct search of selected parts of the ERIC database without using a telephone connection. The purpose of this article is to describe the functions and use of MICROsearch.

Background

In 1981, the National Institute of Education noted the rapidly expanding use of microcomputers in the schools and wanted to explore the feasibility of using these new instruments to further disseminate ERIC. An additional objective was to increase awareness of ERIC through another medium beyond the normal print publications *Resources in Education* and *Current Index to Journals in Education* and the commercial database search services. Several stipulations were placed on the study: (1) the Apple II+ microcomputer was to be used since it was in extensive use in the schools at that time; (2) one disk drive was deemed desirable since many schools were limited to one-disk operating systems; and (3) the target audience was end users in educational settings—school library media specialists, teachers, and students (not online searchers).

The Current Configuration

MICROsearch requires an Apple II+, IIe, III (with emulator), or Franklin ACE 1000 with a minimum of 48K RAM, Apple DOS 3.3 operating system, and one disk drive. A printer is useful but not essential.

The software consists of the MICROsearch program disk and a variety of database diskettes that have been downloaded from the ERIC tapes. Each database diskette contains 200–300 bibliographic records. Each record includes accession number, author, title, journal citation, and indexing terms. Abstracts have been omitted due to the limited storage on the diskettes. In addition to the files containing the bibliographic records, each diskette contains the basic index (which consists of single words from the title, descriptor, and identifier fields), author index, and descriptor index.

The Search Program

MICROsearch has been designed for use by those without training or experience in online searching. It uses a formatted screen which guides the user through the process of a search. In a search mode, the screen is divided into upper and lower sections. The upper part of the screen displays the last term entered and kept and also the total number of "hits" retrieved (Figure 1). Below this are 2 lines (1) the search term line (FIND) and (2) the decision line (KEEP?). When a user begins the search routine, the system automatically begins with the search term line and moves in a circular fashion through the decision line back to the search term line. Single words entered after FIND are searched in the basic index; multiple words are searched in the descriptor index. To search for authors, single word descriptors, or major descriptors, the prefixes AU=, DE=, or DE*= are required. Simple truncation is also available.

Figure 2 illustrates the use of the command line (AND/OR/SHOW/BEGIN/END). The commands NOT and RX (for RE-EXECUTE) are also available. (RX was included to compensate for the limited range of the 5¼" diskette when additional diskettes are used.) The system stores the original search term and the logical operator for up to 10 search terms. Records for citations in TOTAL may be displayed on the screen (using the SHOW command) and may be sent directly to the printer.

The decision line (KEEP?) permits the searcher to decide whether or not to keep the results of the last search statement. A third possibility is offered by the VIEW function. Before the user keeps or rejects a set for new search terms, it is possible to see an abbreviated version of the citation on the lower portion of the screen. The VIEW function brings title and authors to the screen and permits the set to be modified by keeping or rejecting individual titles. Upon termination of the VIEW function, the effect of the selections upon the temporary total (TEM) is returned to the screen, and the user is given a final opportunity to keep or reject the results.

> *The most appropriate function MICROsearch can serve is as a current awareness tool in particular subject areas.*

Donald P. Ely is director, ERIC Clearinghouse on Information Resources, School of Education, Syracuse University, Syracuse, NY 13210.

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Figure 1

```
LAST TERM ENTERED        TOTAL
                         XXXXX

FIND --> COMPUTERS        32
KEEP? Y/N/V ▮            TEM 32

.......................................
```

Figure 2

```
LAST TERM ENTERED        TOTAL
COMPUTERS                 32

AND/OR/SHOW
BEGIN/END ? ▮

FIND — >
KEEP? Y/N/V

.......................................
```

The bottom half of the screen is also used for a HELP function to display 7 brief instructions without referring to the manual.

The Database Diskettes

It is not possible to describe MICROsearch without considering the limitations of the 5¼" diskette. By the time space is reserved on each diskette for the necessary inverted files, there is only limited room (i.e., 200–300 records per disk). Obviously, it would not be possible to download the entire database to diskette. The most appropriate function MICROsearch can serve is as a current awareness tool in particular subject areas. For example, the input of one quarter's new citations in the area of Educational Technology or Library/Information Science will fit on 2 diskettes. The ERIC Clearinghouse on Information Resources now offers a subscription to each of the 2 areas (Educational Technology and Library/Information Science) at $6.00 per disk. Each quarter, there are 2 disks for each area. Anyone who wants to be current in library/information science could review the 2 disks each quarter and retain them for further use. They could also be printed and serve as a current bibliography. Of course, they could be reused once they have served their purpose. Other special diskettes on "Computer Literacy" and "Selection and Evaluation of Computer Software and Hardware" are also available at $6.00 each.

MICROsearch for Teaching Searching

One of the unexpected outcomes of MICROsearch's availability has been its usefulness in teaching searching. The use of a relatively small, focused database with a simple program, which leads a user through the steps of searching, offers an inexpensive and satisfying approach to begin the process. Practice in using the Boolean operators without a set of complex rules provides a first step toward independence in the search process. The on-screen instructions reduce the need for delving into a manual at the point of specific need. There is a manual that points out some of the special features of MICROsearch and helps a person who wants more information than a simple "what to do next." The self-contained package is inexpensive and can be used endlessly without concern for telephone charges and computer connect time. For these reasons, MICROsearch has become a useful training tool for individuals who want to experience simulated online searching.

Summary

MICROsearch, with its formatted screen and focused, subject-oriented database diskettes, does show promise of fulfilling its goal of extending the ERIC database to microcomputer users as a current awareness service. Another application is as a new tool for teaching the concept of searching computer databases.

. . . Garfield

are charged $85 an hour for a 15-minute search, yet they scream and holler about *SCI* because it is selling at $150 an hour but requires only 5 minutes to search. They don't look at what they get for the results of their search. The average search on *SCI* is $7. The hourly charge is completely deceptive. If you go in and out in one minute and get what you want, it doesn't matter.

Consulting Editors

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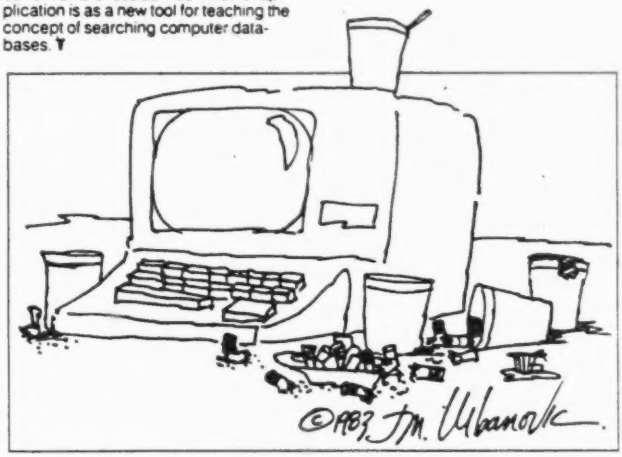

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MICROSEARCH

ERIC Clearinghouse on Information Resources
Grade/Target Age Group: Grade 10-adult
Subject: On-line search emulator with data base
Hardware Required: Apple II+, IIe, IIc; 1 disk drive, DOS 3.3; printer recommended
Cost: $20 demonstration set; $7.50 per disk for updates

Reviewed by: Eric S. Anderson, Librarian, Dakota Community Unit 201, Dakota, IL 61018

The desire to give kids the opportunity to do on-line searching is usually overridden by the tremendously high cost involved. First you pay for a password, and then, everytime you connect, the meter is running. Ma Bell's take must also be added in. For those in metropolitan areas served by TeleNet (and other such money-saving devices), the long distance charge may be less, but the connect time is still substantial. *MICROsearch* is a very sensible alternative.

A single program disk is accompanied by data disks which are updated on a quarterly basis. The program emulates a basic ERIC search with and/or/not operators and provides for ending truncation. You may search the basic index, and author or descriptor indexes. Major descriptors may also be indicated for the strategy.

In performing a *MICROsearch*, you enter a term, have the temporary result number of "hits" displayed and decide whether or not to keep them displayed. You may decide to keep the results, or view them and keep only the ones you want. You may then throw in an "and / or /not" limiter if you care to, and enter another search term. The total hits are then recalculated and you choose whether or not to keep the results. If you run through all of the records on one data disk, you may save the same strategy and search it on other data disks as long as the strategy is no longer than 10 terms.

Search results can be displayed on the screen or printed out with great flexibility. The user may print all records, print an individual record, print a range of records in either descending or ascending order, or print the short form of the record in the same manner. The manual is well done, serves as a good introduction to searching, and clearly illustrates program function and operation.

For a very reasonable $20 you get the program disk, the manual and one data base disk of your choice. There are five data bases available, and the records come downloaded from the ERIC data base. Quarterly updates are available and back orders are available for $7.50/disk. Data bases available are Educational Technology, Library/Information Science, Computer Literacy, Micro Hardware/Software Evaluation and Selection, and Basic Skills.

You will find two uses for *MICROsearch*. If you can't afford all the charges involved in searching, you nevertheless can teach students some search skills they can certainly use when they get to college. You won't be able to do it all, but I can see the face on some college librarian's face when the lowly little freshman walks up and asks, "Where are your search terminals?" I also intend to use the update service to keep up on the literature (albeit limited because of the ERIC-only nature of the data disks) from my outpost out here in the cornfields. If you can't afford the high cost of searching, at least there is a limited solution.

Publisher's Reply

I am very pleased that *The Computing Teacher* is running Eric Anderson's review of *MICROsearch*, especially since ERIC/IR indexes your journal for *Current Index to Journals in Education* (CIJE).

One paragraph may be confusing to some. The Educational Technology and Library/Information Science data bases are updated quarterly, with disks available from 1982 to the present. The Computer Literacy, Micro Hardware/Software Evaluation and Selection and Basic Skills disk are special disks created from the entire ERIC data base and do not have updates available at the present time.

Pamela W. McLaughlin
Coordinator of User Services
ERIC CLearinghouse on Information Resources
Syracuse University
School of Education
Syracuse, NY 13210

MICROsearch

—A Brief Description—

Background

In 1981 the National Institute of Education awarded a contract to the ERIC Clearinghouse on Information Resources at Syracuse University to conduct feasibility studies to see if some advantage could be taken of the proliferation of microcomputers in schools to further disseminate the ERIC database. The equipment specified for the study was the APPLE II Plus microcomputer with Apple DOS 3.3 operating system and one disk drive. Out of this project came MICROsearch, a microcomputer program which is used to search the contents of specially prepared diskettes containing small subject-related segments of the ERIC database.

Equipment Required

MICROsearch requires an APPLE II Plus, IIC, IIE, III with Emulator or Franklin ACE1000 microcomputer with a minimum of 48K RAM, Apple DOS 3.3 operating system, and at least one disk drive. A printer is useful, but not essential.

The Search Program

MICROsearch has been designed for use by those without training or experience in online searching. It uses a formatted screen which guides the user through the process of a search. A simple set of aids is available online and these are supplemented by a 34-page manual. Searching may be done on authors, on words in the title, and on descriptors (keywords taken from the Thesaurus of ERIC Descriptors) or identifiers. It is possible to use three logical operators, AND, OR and NOT, as well as right-hand truncation. A VIEW feature allows the user to screen the titles and authors of items found and discard any that are not of interest. A Re-eXecute feature permits a search to be automatically rerun on subsequent database diskettes without having to reenter the searchterms. It is possible to display items retrieved on the screen and/or to have them printed.

Database Diskettes

Each database diskette contains between 200-300 bibliographic records in a particular subject area selected from Resources in Education (RIE) and Current Index to Journals in Education (CIJE). Each record includes Accession Number, Author, Title, Journal Citation, Descriptors, and Identifiers. (Abstracts have been omitted due to limited storage on the diskettes.) In addition to the files containing the bibliographic records, each diskette contains the Basic Index (which consists of single words from the title, descriptor, and identifier fields), Author Index, and Descriptor Index.

For additional information contact:

The ERIC Clearinghouse on Information Resources
030 Huntington Hall
Syracuse University
Syracuse, NY 13210

Phone: (315) 423-3640

ERIC MICROsearch ORDER FORM

MICROsearch is available in two basic forms:

1. The DEMONSTRATION SET. It serves to acquaint users with MICROsearch, as well as to teach the concepts of online searching, computerized information retrieval, and search strategy. It contains:

- Program Diskette
  (Includes the search program plus programs to print the contents of the database diskettes.)
- Database Diskette (Choices listed below)
- User Manual

2. The SUBSCRIPTION SERVICE. This service is provided for those who want to do end-user searching of the ERIC database in the subject areas of Library/Information Science and/or Educational Technology. As a subscriber, shortly following the previous quarter you will receive disks containing the most recent ERIC input in your chosen subject area. Database disks can be obtained starting in 1982.

All users will need the level 3.5 program disk (released May, 1983) and a manual to search any of the database disks.

* * * \

University of Illinois
at Urbana-Champaign

ERIC
Clearinghouse on Elementary and Early Childhood Education
805 West Pennsylvania Avenue
Urbana
Illinois 61801
217 333-1386

ANNOUNCEMENT

ERIC DIGESTS ONLINE: NEW FULL TEXT DATABASE FOR EDUCATORS

ERIC Digests Online, a full text database of short topical reports on education, is being developed by the Educational Resources Information Center (ERIC) with funding from the National Institute of Education (NIE). Each Digest, approximately 1000 words in length, provides information on an education-related topic. Among the titles to be included in the new file are "Academic Freedom," "Dismissing Incompetent Tenured Teachers," "The Effects of Corporate Involvement in Education," and "Improving the Mathematical Skills of Minority Students."

ERIC Digests Online is expected to be available later this year through ED-LINE on The Source, an online information service. The file will be searchable by menus and/or key words.

A cooperative effort of Central ERIC and the 16 ERIC clearinghouses, development of the Digest file is being coordinated by the Clearinghouse on Elementary and Early Childhood Education. To receive sample Digests and a partial list of titles, contact project manager Mima Spencer at the above address.

RIE INPUT BY CLEARINGHOUSE (RIE APR85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	4
CE	144	3	2	4	141	394
CG	70	-	2	-	68	218
CS	112	1	2	-	111	449
EA	76	1	1	1	75	252
EC	73	1	1	3	70	307
FL	71	-	15	1	55	197
HE	104	-	5	-	99	396
IR	63	-	-	-	63	317
JC	55	-	3	9	43	163
PS	88	2	4	1	85	242
RC	39	-	2	-	37	164
SE	60	-	16	2	42	238
SO	81	-	4	1	76	231
SP	63	-	-	-	63	223
TM	67	-	17	1	49	228
UD	84	-	12	3	69	194
TOTALS	1251	+ 8	-86	-26	=1147	4217

Attachment 4
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEMAY85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	5
CE	144	1	5	7	133	527
CG	66	-	-	-	66	284
CS	103	3	2	-	104	553
EA	80	21	2	-	99	351
EC	65	-	2	1	62	369
FL	67	1	17	3	48	245
HE	76	-	4	-	72	468
IR	76	-	2	1	73	390
JC	27	-	2	-	25	188
PS	54	2	-	-	56	298
RC	47	1	-	-	48	212
SE	48	16	2	1	61	299
SO	60	1	1	1	59	290
SP	33	-	-	1	32	255
TM	55	22	-	-	77	305
UD	51	4	9	2	44	238
TOTALS	1053	+72	-48	-17	=1060	5277

Attachment 5
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIEJUN85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	6
CE	107	-	5	2	100	627
CG	63	-	1	-	62	346
CS	108	-	3	3	102	655
EA	75	-	1	1	73	424
EC	78	1	19	-	60	429
FL	68	11	2	1	76	321
HE	77	4	7	3	71	539
IR	67	1	2	1	65	455
JC	40	-	3	-	37	225
PS	60	-	1	-	59	357
RC	36	-	-	-	36	248
SE	50	2	2	-	50	349
SO	60	2	2	-	60	350
SP	44	-	-	-	44	299
TM	53	-	1	-	52	357
UD	58	2	10	2	48	286
TOTALS	1045	+23	-59	-13	=996	6273

Attachment 6
Page 1 of 1

RIEAPR85

REMOVE LIST (112)

A. DUPLICATES (11)

1. Resubmission of Clearinghouse's Own Input (4)

Duplicates Detected	Duplicates of	Originally Announced in	Detected By
EA 017 328	ED 246 557/EA 017 028	RIEDEC84	FAC
FL 014 667	ED 244 516/FL 014 364	RIEOCT84	CH/FAC
SE 045 284	ED 249 081/SE 045 086	RIEFEB85	FAC
UD 023 854	ED 238 999/UD 023 302	RIEMAY84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicates of	Originally Announced in	Detected by
CE 039 893	ED 246 965/JC 840 438	RIEDEC84	FAC
JC 840 563	ED 246 450/CS 208 474	RIEDEC84	FAC
UD 023 891	ED 247 381/CE 039 381	RIEJAN85	FAC

3. Duplicates Appearing in RIE in February, March, and April, 1985 (4)

Duplicates Detected	Duplicates of	Originally Announced in	Detected by
EC 170 883	ED 249 634/EA 017 200	RIEMAR85	FAC
PS 014 652	ED 249 325/UD 023 835	RIEFEB85	FAC
SE 045 270	ED 250 818/EA 017 326	RIEAPR85	FAC
TM 840 781	ED 250 464/CE 892	RIEAPR85	CH/FAC

B. REMOVES (40)

Accession Removed	Reason for Removal
CE 039 887-889	Pulled by CH
CE 040 050	Pulled by FAC
CG 017 823-824	Pulled by CERIC
EA 017 060	Pulled by CERIC
EC 170 898-899	Combined with EC 170 897

3190

RIEAPR85
REMOVE LIST (Continued)

Page Two

Accession Removed	Reason for Removal
HE 017 831	Pulled by CERIC
HE 017 864-866	Pulled by CERIC
HE 017 881	Pulled by CERIC
JC 840 621	Pulled by CH
JC 840 622-623	Pulled by CERIC
JC 840 625	Pulled by CERIC
JC 840 631-637	Pulled by FAC
PS 014 272	Pulled by CERIC
RC 015 067	Pulled by CERIC
SO 016 086	Combined with SO 016 085
TM 850 001-007	Pulled by CERIC
UD 023 936-937	Pulled by FAC
UD 023 960	Pulled by CERIC
UD 023 971	Pulled by CERIC
UD 023 974	Pulled by FAC

C. DELAYED (61)

Accession Number	Moved To
CE 039 773	RIEMAY85
CS 007 622	RIEMAY85
CS 208 662	RIEMAY85
EC 171 128	Delayed
FL 014 644	Delayed
FL 014 662-666	Delayed
FL 014 668	Delayed
FL 014 679-686	Delayed
PS 014 282	RIEMAY85
PS 014 686	Delayed
PS 014 702	Delayed
RC 015 056	Delayed
SE 045 303-318	RIEMAY85

3191

RIEAPR85
REMOVE LIST (Continued)

Page Three

Accession Number	Moved To
SO 015 745-746	Delayed
SO 016 137	Delayed
SO 016 145	RIEMAY85
TM 840 804-812	Delayed
TM 850 019	Delayed
UD 023 920	Delayed
UD 023 952-953	Delayed
UD 023 972-973	Delayed
UD 023 976	Delayed
UD 023 982	Delayed
UD 023 988	RIEMAY85

RIEMAY85

REMOVE LIST (65)

A. DUPLICATES (13)

1. Resubmission of Clearinghouse's Own Input (1)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
SP 025 709	ED 241 503/SP 023 958	RIEJUL84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (8)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 039 212	ED 238 226/EC 161 142	RIEMAY84	FAC
CE 039 214	ED 248 717/FL 014 573	RIEFEB85	FAC
CE 040 365 CE 040 366	ED 246 669/FL 014 455	RIEDEC84	FAC
EC 171 173	ED 248 403/CE 039 738	RIEFEB85	FAC/CH
FL 014 785	ED 241 648/UD 023 411	RIEJUL84	FAC
FL 014 786	ED 241 649/UD 023 412	RIEJUL84	FAC
FL 014 787	ED 241 650/UD 023 413	RIEJUL84	FAC

3. Duplicates Appearing in RIE in March, April and May 1985 (4)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 040 367	ED 250 951/FL 014 722	RIEAPR85	FAC
CE 040 368	ED 250 952/FL 014 723	RIEAPR85	FAC
CE 040 369	ED 250 950/FL 014 721	RIEAPR85	FAC
IR 050 963	ED 250 532/CE 040 088	RIEAPR85	FAC/CH

4. Total Duplicates for 1985 through Latest Issue = 49

B. REMOVES (16)

Accession Removed	Reason for Removal
CE 040 293	Pulled by CERIC
CE 040 307	Pulled by CERIC
CS 007 851	Pulled by CERIC
EA 017 403-404	Pulled by CERIC
EC 171 159	Pulled by CERIC
HE 017 943-945	Pulled by CERIC
HE 017 950	Pulled by CERIC
SE 045 301-302	Pulled by CERIC
SE 045 320	Combined with SE 045 319
SO 016 119	Combined with SO 016 118
UD 024 016-017	Combined with UD 024 015

RIEMAY85
REMOVE LIST (Continued)
Page two

C. DELAYED (36)	Moved To
CE 040 205	Delayed
CE 040 263	Delayed
CE 040 282	Delayed
CS 208 679	Delayed
EC 171 156	Delayed
FL 014 734	RIEJUN85
FL 014 766-778	Delayed
FL 014 790-792	Delayed
IR 011 440	RIEJUN85
IR 011 456	Delayed
JC 850 029-030	Delayed
SO 016 011	Delayed
UD 023 725	Delayed
UD 023 992	Delayed
UD 023 996	Delayed
UD 024 006	Delayed
UD 024 010	Delayed
UD 024 014-015	Delayed
UD 024 022	RIEJUN85
UD 024 035	Delayed

RIEJUN85

REMOVE LIST (72)

A. DUPLICATES (9)

1. Resubmission of Clearinghouse's Own Input (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 040 420	ED 199 406/CE 028 144	RIEAUG81	FAC/CH
FL 014 867	ED 226 612/FL 013 539	RIEJUL83	FAC/CH

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
EA 017 468	ED 238 878/SP 023 652	RIEMAY84	FAC
UD 023 926	ED 248 405/CE 039 742	RIEFEB85	FAC
UD 024 082	ED 214 976/TM 820 182	RIEAUG82	FAC

3. Duplicates Appearing in RIE in Aril, May, and June 1985 (4)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 039 925	ED 251 546/UD 023 929	RIEAPR85	FAC
HE 017 993	ED 252 615/UD 023 989	RIEMAY85	FAC
HE 017 994	ED 252 616/UD 023 990	RIEMAY85	FAC
HE 018 075	ED 250 464/CE 039 892	RIEAPR85	FAC

4. Total Duplicates for 1985 through Latest Issue = 58

B. REMOVES (29)

Accession Removed	Reason for Removal
CE 040 433	Pulled by CERIC
CS 007 846	Pulled by FAC
CS 208 768	Pulled by CERIC
CS 504 814-815	Pulled by FAC
EC 171 377-382	Pulled by CERIC
HE 018 025-030	Pulled by CERIC
IR 011 501	Pulled by CERIC
IR 051 012	Pulled by CERIC
IR 051 017	Pulled by CERIC

RIEJUN85
REMOVE LIST (Continued)
Page 2

JC 840 624	Pulled by CERIC
JC 850 046	Pulled by CERIC
JC 850 056	Pulled by CERIC
SE 045 383	Pulled by CERIC
SE 045 394	Pulled by CERIC
UD 024 046	Pulled by CERIC
UD 024 049	Pulled by CERIC
UD 024 058-059	Pulled by CERIC

C. DELAYED (34)

	Moved To
CE 040 416	Delayed
CE 040 521-522	Delayed
CE 040 568	RIEJUL85
CG 017 977	Delayed
CS 208 771-772	Delayed
EA 017 478	Delayed
EC 171 309-318	Delayed
EC 171 359	RIEJUL85
EC 171 367	Delayed
EC 171 374	Delayed
FL 014 022	Delayed
FL 014 026	Delayed
HE 018 063	Delayed
PS 014 868	Delayed
SO 016 177-178	Delayed
TM 850 116	Delayed
UD 023 457	Delayed
UD 023 640	Delayed
UD 023 933-934	RIEJUL85
UD 024 055	Delayed
UD 024 092	Delayed

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SUMMARY OF CIJE INPUT BY CH (FOR JUNE 85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	96	22	33	573
CG	168	19	0	1,035
CS	207	17	31	1,091
EA	86	12	3	596
EC	166	10	0	908
FL	65	13	6	296
HE	90	13	9	687
IR	140	29	0	790
JC	29	4	0	147
PS	105	6	12	519
RC	20	3	0	124
SE	136	18	29	955
SO	64	9	2	643
SP	84	9	0	487
TM	40	6	0	450
UD	36	14	3	413
TOTALS	1,582	213	128	9,714

Attachment 10
Page 1 of 1

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SOURCE JOURNAL UPDATES
JUN85

DELETIONS

CE Balance Sheet
CE Illinois Vocational Education Journal
CE Indian Journal of Adult Education
CE International Journal of Manpower
CE Technical Education News
CE Thrust
EC Journal of Mental Deficiency Coverage

ADDITIONS

CE Canadian Home Economics Journal
CE Management Education and Development
CE Workplace Education
CE Occupational Therapy Journal of Research
CE Contemporary Analyses in Education
CS Journal of Teaching Writing
CS Highway One
CS Reading
CG Journal of Offender Counseling
HE New Directions for Teaching and Learning
EC Topics in Early Childhood Special Education Quarterly
EC Journal of the Division for Early Childhood
EC Journal of Childhood Communication Disorders

NAME CHANGES

CS ABCA Bulletin to Bulletin of the Association for Business Communication
HE Assessment and Evaluation in Higher Education to Assessment in Higher Education
EC Special Education: Forward Trends to British Journal of Special Education

3201

Page 2
Updates con't

NAME CORRECTION

HE Innovative Higher Education: The Journal of Nontraditional Studies
to Innovative Higher Education

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WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Jan. 28, 1985	Washington, D.C.	Lynn Barnett Marilyn Shorr	Education Policy Forum Sponsored by AERA-IEL Attended By HE Marilyn Shorr and Lyn Barnett represented ERIC/HE at an Education Policy Forum sponsored jointly by the American Educational Research Association and the Institute for Educational Leadership (AERA-IEL) on January 28, 1985, at the Library of Congress. The topic was "Conditions of Excellence in Higher Education: Implications for Federal Policymaking," and the speaker was Dr. Kenneth Mortimer of Penn State University, who is chair of the NIE Study Group on the Conditions of Excellence in American Higher Education. Approximately 50 people were in attendance, representing various federal offices, associations and Congressional staffs. In addition to being a lively meeting, the gathering allowed ERIC staff to make themselves visible to legislative and federal professions.
HE	March 15, 1985	Chicago, IL	Lynn Barnett Marilyn Shorr	HE Presents Workshop on Online Searching at ASHE Annual Meeting Marilyn Shorr and Lynn Barnett, accompanied by a professor and a graduate student from Pennsylvania State University, presented a 2 hour workshop at the annual meeting of the Association for the Study of Higher Education (ASHE) in Chicago on March 15, 1985. The workshop served to introduce faculty, researchers, and graduate students to online searching. Our Penn State colleagues spoke of their own experience using ERIC as a resource, and emphasized the need for planning search strategies when working through a library staff person. Handouts included information on searching with microcomputers, comparative information on different databases, etc. One of the participants was impressed enough to want us to conduct the same workshop for her graduate students in the fall.
HE	March 18, 1985	Chicago, IL	John Fife Lynn Barnett Marilyn Shorr Laura Casal	AAHE Conference Meeting Stimulates Ideas HE sponsored a two-hour meeting at the annual conference of the American Association for Higher Education on March 18, 1985, that once again was extremely beneficial. Guests included college professors, administrators, and researchers who might not otherwise get together. The 10 guests provided outstanding ideas for promoting IAP author visibility as well as the status of ERIC and its acquisitions projects.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
SO	April 14-19, 1985	Irsee Bavaria W. Germany	Irving Morrissett	Citizenship Education — International Conference Attended By SO Irving Morrissett, Director of SO, participated in a conference on citizenship education of German and American youth, at Irsee, Bavaria, West Germany, from April 14 to 19. The conference was sponsored by the (U.S.) Center for Civic Education and co-sponsored and hosted by the (West German) Bundeszentrale fur Politischebildung. Papers presented and topics discussed included problems and methods of citizenship and law-related education, attitudes of youth about responsibilities toward their nations, and problems of delinquency. The 15 American participants included persons involved in citizenship and law-related education from several federal agencies and Congressional staff members. All of the English-language papers will be entered in ERIC by SO.
SO	March 28-30, 1985	Cedar Rapids, IA and Denver, CO	Staff Members	SO Attends Regional Conference ERIC/ChESS staff members exhibited materials at two recent regional social studies conferences: the Great Lakes Regional Social Studies Conference, held in Cedar Rapids, Iowa, March 28-30, and the Rocky Mountain Regional Social Studies Conference in Denver, Colorado, April 17-19. Lynn Parisi, SO's Coordinator of User Services, conducted sessions entitled "Keep Your Courses Up-to-Date With Databases" at both conferences. These sessions focused on ERIC as a case study in social studies-related databases accessible by personal computer users. Other SO staff, Cindy Cook and Kay Cook, assisted at the ERIC booth at the Denver conference.
SO	April 8, 1985	Boulder, CO		Foreign Visitors to SO Three African educators visited the SO Clearinghouse on April 8: Ibrahim Drammeh, Assistant Director of Education, Gambia; Vincent E. Bua, Director of the National Curriculum Development Center, Uganda; and William Chileshe, Head of the Social Studies Department of Curriculum Development Center, Zambia. The visitors were taking part in the "Teaching about American" program, an international educational exchange program sponsored by the United States Information Agency.

CH	ERIC CLEARINGHOUSE PUBLICATIONS
HE	The following HE Digests are now available: • Part-Time Faculty • Student Stress: Effects and Solutions • Public Service in Higher Education The following books were recently released by ERIC/HE in the ASHE/ERIC Higher Education Research Report Series. They are available from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, D.C. 20036 ($7.50 each, 10% discount for any 15 books, 20% discount to bookstores): • Sex Discrimination Law In Higher Education: The Lessons of The Past Decade. ASHE/ERIC Higher Education Research Report No. 4, 1985 by J. Ralph Lindgren, Patti T. Ota, Perry A. Zirkel, and Nan Van Gieson. 71 pp. This book clarifies the obligations of colleges and universities under existing laws prohibiting sex discrimination. Two parts discuss developments in the law relating to sex discrimination against employees and against students. The final part identifies three practical and cost-efficient strategies for complying with the law. • Faculty Freedoms and Institutional Accountability: Interactions and Conflicts. ASHE-ERIC Higher Education Research Report No. 5, 1985 by Steven G. Olswang and Barbara A. Lee. 74 pp. This publication includes four major sections: (1) academic freedom and tenure, (2) emerging institutional responsibilities and accountabilities (financial reductions, effort reporting, outside consulting, conflict of interest), (3) institutional regulation of faculty freedoms (full-time performance, student interaction, sexual harassment, scientific misconduct patent/copyright ownership), and (4) faculty performance, accountability, and periodic review. Includes recommendations for the institutional environment, faculty morale, etc. Barbara A. Lee is a member of the NIE Study Group on the Conditions of Excellence in American Higher Education. • The High-Technology Connection: Academic/Industrial Cooperation for Economic Growth, by Lynn G. Johnson. ASHE-ERIC Higher Education Research Report No. 6, 1984. 112 pages. This publication examines the "high-tech" connection in which colleges/universities and industrial firms are joined in cooperative efforts to stimulate technological change. Takes into consideration the major spheres of academic/industrial cooperation, the primary mechanisms of interaction, and some of the most significant emerging problems and opportunities.
SE	The following major publications are available from ERIC/SE: • Anderson, Charles, Editor; Observing Science Classrooms: Perspectives from Research and Practice (1984 AETS Yearbook).

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CH	ERIC CLEARINGHOUSE PUBLICATIONS

SE Cont'd

- Holliday, William; Helgeson, Stanley, L.; Blosser, Patricia E.; and McGuire, Barry, L. S. A Summary of Research in Science Education - 1983 (John Wiley).

- Sacks, Arthur B., Editor; Monographs in Evironmental Education and Environmental Studies, Volume 1.

- Iozzi, Louis A. NAEE Monograph II. The Second Report of the National Commission for Environmental Education Research.

- Suydam, Marilyn N.; Research in Mathematics Education Reported in 1983. (National Council of Teachers of Mathematics).

- Suydam, Marilyn N.; Assessing Achievement Across the States: Mathematical Strengths and Weaknesses.

- Holliday, William and McGuire, Barry L.S. A Comprehensive Description of Research in Science Education (1983).

The following bulletins are available from ERIC/SE:

- Attitude Research in Science Education. No. 1, 1984
- Using Computers for Environmental Education, No. 2, 1984
- Achievement in Mathematics Education, No. 3, 1984
- Annual Issue, No. 4, 1984

The following digests are available from ERIC/SE:

- 1984 Science Education Digests

  No. 1, Some Implications for Science Education from National Reports
  No. 2, A Review of "Research Within Reach: Science Education"

- 1984 Mathematics Education Digests

  No. 1, Achievement in Mathematics Education
  No. 2, The Role of Review in Mathematics Instruction

- 1984 Environmental Education Digests

  No. 1, Field Instruction in School Settings
  No. 2, Studying the Future through Environmental Education

UD The following are new Digests from ERIC/UD:

- Urban Magnet Schools and Educational Excellence (No. 24). Discusses a recent survey of magnet schools and its findings regarding magnet school characteristics, educational quality, selectivity of students, and school desegregation.

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CH ERIC CLEARINGHOUSE PUBLICATIONS

UD Cont'd

- Increasing Science Achievement for Disadvantaged Students (No. 25). Describes recent indicators of student achievement in science and science career choices; discusses the effects of race and class, classroom factors, and counseling on achievement; and suggests strategies to increase science involvement among disadvantaged students.

NDN Technology Directory Published by ERIC/CUE

With funding from the U.S. Department of Education, the "The Technology for the National Diffusion Network (NDN) Project" operates under the auspices of the ERIC Clearinghouse on Urban Education. Recently the Project published Technology Programs That Work, a directory of over forty NDN programs that make effective use of technology for educational management, communication, and instructional purposes. Michael Webb, Associate Director of ERIC/CUE, was editor of the directory. Copies are available for $3.50 ($3.00 for 10 or more) and can be obtained from NDN through the Clearinghouse on Urban Education.

Two new monographs have been published in the Urban Diversity Series (UDS) from ERIC/UD:

- Safe Schools, Sound Schools: Learning in a Non-Disruptive Environment, by Dora Schriro (UDS #89). This paper examines the extent of school violence and develops an analytic framework in which order and discipline are by-products of a sound educational program.

- Beyond Angel Island: The Education of Asian Americans, by Sau-Lim Tsang and Linda C. Wing (UDS #90). In this well-documented report, the authors present data on the educational attainment of Asian Americans and analyze three major reasons for the high level of success.

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ACTION ITEMS

Distributing Products to Other Clearinghouses

We would like to remind Clearinghouses that it is to everyone's advantage that each Clearinghouse, whenever possible, send copies of its products (IAPs, Digests, etc.) to all of the other Clearinghouses. Besides keeping us well informed about the system, it provides material for use in booths, answering questions, etc. Please remember, also, to send one copy of each product to the ERIC Facility for the "ERIC Clearinghouse Products Archival Collection."

...Kevin Arundel (Central ERIC)

Processing ERIC Digests for the ERIC Database

ERIC Digests have proven to be such an effective and handy information item that we want to enter Digests into the database. The following guidelines are to be used when entering Digests into RIE.

1. The printed version of the Digest should be entered into the database.

2. Each Digest is to be a single accession and indexed accordingly.

3. Since Digests are Clearinghouse-originated publications, each one should be assigned Pubtype 071 and the minor Identifier "ERIC Digests" (note the plural form).

4. Each Digest should carry the ERIC disclaimer and ERIC logo.

5. One copy of each Digest should be forwarded to the ERIC Facility for the "ERIC Clearinghouse Products Archival Collection" (in addition to the 10 sent to the CERIC monitor).

...Kevin Arundel (Central ERIC)

PROCESSING ADVISORY

Schedule for the Shipment of Documents

Clearinghouses are reminded that the RIE Master Schedule calls for shipments of documents to be made no later than the Friday of each week. The Friday shipping day was selected so that documents would be in transit over a weekend, thus utilizing to best advantage the time ERIC is not working and ensuring that documents would arrive at the Facility early in the following week. In recent weeks, the Facility has noticed that postmarks are frequently bearing a Monday date instead of a Friday date, indicating that shipments are not leaving the mailroom of the Clearinghouse or its sponsor organization until after the weekend. Clearinghouses are requested to work with their mailroom staff and to ensure that the pickup for either the Post Office or UPS is actually done on Friday as the schedule requires.

...Al Hill (ERIC Facility)

SEARCHING ADVISORIES

"DIALOG Version 2" Enhancements

Three ERIC Facility staff members -- Joanna Eustace, Jim Houston, and Carolyn Weller -- recently attended one of the free seminars currently being offered by DIALOG on "DIALOG Version 2." All agreed that the seminar is worthwhile and that any searchers in the network who have the opportunity to attend one would find it helpful. Among the enhancements (for detailed information, see the Technical Memos that come with Chronolog) are:

1. Using suffixes on S-numbers, E-numbers, and R-numbers to increase the searcher's flexibility in designating sets

   Examples ss s3/ti,de -- ss e4/de,id

2. Distributed suffixes or prefixes

   Examples ss (therm? or heat?)/de,id
   ss cs=(general(w)electric or ge)

3. New options for restricting sets and search terms (e.g., by language, date of publication, etc.)

   Examples ss s9/eng
   ss s3/eng,1982-1984
   ss s12/maj,eng

4. New proximity operators

   (n) for Near (i.e., without regard to sequence)
   (not w)

   Examples ss mail (1n) order
   ss pc (not w) jr

5. Maximum number of sets increased from 98 to 200 -- however there will be no more warnings when you are approaching the limit.

6. Maximum number of characters in a proximity string increased from 50 to 240 characters.

7. Maximum number of items in all sets increased from 1 million to 2 million. Again the limit warning will no longer be present.

8. New options in print command as well as new layout formats.

9. The limit feature /ed or /ej, which was not present for a time, has now been fixed. (See following article, this EAB.)

10. LOGOFF HOLD guarantees 10-minute hold of last search.

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As part of DIALOG 2, all databases are gradually being reloaded to the file. As the databases are reloaded, bluesheets will appear in Chronolog and searchers are instructed to get rid of the old bluesheets as they will no longer be valid. ERIC has yet to be reloaded. It is our understanding that when it is, the "wrap-around problem," which causes some false drops, will be eliminated.

A few warnings or cautions --

a. Searching using the symbols "+," "-." or "*" has been discontinued on DIALOG 2.

b. If you search in a database that has charges for typing citations online, be careful when you use "type 7/5/all" or "type 7/5/1-150" (or any large quantities) as you will be billed for all of the citations even if you hit the Break key and stop after several have been printed out because you decide you can't use them.

c. Search results -- Print command. DIALOG 2 puts a hold on Print commands for two hours. After that it is impossible to cancel them. If you order a search and you haven't received it within a reasonable amount of time, contact them immediately. Tapes with Print orders are retained for only two weeks -- after that you would have to rerun the search. All Print requests are being assigned transaction numbers that can be used for cancelling or making inquiries.

d. Search saves -- Permanent search saves incur a monthly charge of 10¢ per command line, plus 20¢ -- the trainer recommended that you string your commands (selects) together as much as possible in order to reduce the cost. Temporary search saves have no storage cost; they are held for 7 days and then they are automatically erased. To execute search saves on DIALOG 2, you no longer have to enter the period (.execute). The June Chronolog also provided instructions on how to label a search save.

DIALOG 2 has had the normal glitches attendant on system changes and will probably encounter others as it puts the above enhancements into effect. Clearinghouse searchers are urged to forward any problems they encounter to the Facility -- Attention Ted Brandhorst. As the tape supplier, the Facility has a good working relationship with DIALOG and has worked with them in the past to ensure fixes are made as soon as possible. Any glitch that will require some time to fix will be reported in the EAB.

...Carolyn Weller, Jim Houston, and
Joanna Eustace (ERIC Facility)

DIALOG 2 Restores "/ED" and "/EJ" as Limit Qualifiers

In response to several letters, including one from the ERIC Facility, DIALOG has corrected a feature in DIALOG 2 that was considered by reviewers to be regressive rather than progressive. The change involves restoring the capability of using the "/ED" and "/EJ" limit qualifiers that had served so well in DIALOG 1. Attachment 1 is the response from DIALOG that announces the change.

The Clearinghouses are urged to examine DIALOG 2 carefully, as it pertains to ERIC, and to let the Facility know about features that in their opinion should be changed.

...Ted Brandhorst (ERIC Facility)

USER SERVICES ADVISORY

DIALORDER

ERIC searchers should be aware that DIALORDER is not currently available on "DIALOG Version 2" -- the new enhanced searching system that is gradually being introduced to DIALOG users. Searchers needing to order from EDRS and who wish to order online must conduct their search on DIALOG Version 1 (the old system).

For searchers accessing DIALOG via Uninet, as of July 4, the only version available to search is now DIALOG 2. This means that searchers must either switch to Dialnet, Telenet, or Tymnet if they wish to order via DIALORDER. Their only other alternative is to order directly from EDRS.

Dialog does not have an estimate of how long it will be before DIALORDER is available on Version 2. When it is available, it will be announced in Chronolog. Apparently DIALOG is having problems programming DIALORDER within the framework of DIALOG 2. After DIALORDER is available on DIALOG 2, "old" DIALOG 1 will be phased out entirely.

...Carolyn Weller (ERIC Facility)

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NETWORK NEWS

ERIC Fact Sheet (July 1985)

The ERIC Fact Sheet has been slightly revised to bring totals up to date as of mid-1985. A copy appears as Attachment 2. Please duplicate it as needed.

...Jim Prevel (Central ERIC)

Access To ERIC Database Via CD-ROM Compact Disc Demonstrated at ALA Conference (Chicago, July 5-9, 1985)

A CD-ROM disc containing CIJE Resume data for the period January-June 1984, inverted file indexes to the same set of resumes, and a newly-written body of retrieval software, was demonstrated at the recent ALA Annual Conference.

The demonstration went well. The prototype retrieval system performed very well while revealing the occasional "bug" that will gradually be eliminated. Response time was generally good. As later discs get loaded more to capacity, it will be interesting to see what happens to the response time.

The flyer prepared for the demonstration appears as Attachment 3. ORI would welcome Clearinghouse suggestions as to the best and most useful way to group the data on the discs. The maximum capacity of one disc (allowing for indexes and retrieval software) is about 10 years of RIE data. How would you like to see it organized? RIE and CIJE data together or separate? Last two years, three years, or five years on the most recent disc?

...Ted Brandhorst (ERIC Facility)

Directory of ERIC Information Service Providers

The Facility has begun work on a new Directory of ERIC Information Service Providers that will combine the contents of the two existing directories dealing with "Microfiche Collections" and "Search Services". Attachment 4 is the letter we are using to solicit information from the service-providing population. We have asked each of the online vendors to include our request for information in their respective newsletters.

We would be grateful if the Clearinghouses could help to circulate this request to likely ERIC service-providers that may not have been in the previous directories.

...Ted Brandhorst (ERIC Facility)

ERIC on Dialog

We have been informed by DIALOG that they have updated their retrieval software to incorporate the new Publication Type codes (101 and 171) recently added by ERIC and to structure the Journal Citation data (see example) so that it relies entirely on the "JN" field for journal publication date and does not repeat data unnecessarily from the separately searchable Publication Year ("PY").

Example: JN American Education, v14 n10 p37 Dec 1978 ~~1978~~ Removed

...Ted Brandhorst (ERIC Facility)

ERIC Online Usage Rankings

Information Market Indicators (IMI), the product of Martha Williams' Infometrics Company that attempts to determine online usage by database, is no longer subscribed to by NIE and therefore cannot be summarized by the Facility, as we have done in the past. We have, however, obtained a copy of the front matter to the Winter 1985 Issue #6. This issue (covering the third quarter of 1983) makes the following statements pertaining to ERIC:

> "The first 4, MDC, NLM, CAS, and ERIC are in exactly the same order as in Q283. These 4 have been in exactly the same position for 4 quarters running; prior to that New York Times had been in 4th and ERIC was 5th, but since NYT's announcement that it would cease operating as a vendor its usage dropped drastically until the actual cessation in July of Q383." (p.6)

> "Databases are ranked by time in Table 8. The first four, LEXIS, MEDLARS, CA Search, and ERIC have remained in the top 4 for 6 quarters running, but CA Search and ERIC changed places with CA Search assuming the no. 3 position..." (p.9)

...Ted Brandhorst (ERIC Facility)

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ERIC-Related Advertising in Oryx Catalog

The new Oryx Catalog is just out and the ERIC-related products (e.g., CIJE, RIE cumulations, RIE/CIJE microfiche) are described on p. 27-28. These pages can be useful in responding to reference inquiries involving the Oryx products and we reproduce them here for your convenience as Attachment 5.

...Joanna Eustace (ERIC Facility)

European Online Centers

Five major European online retrieval and referral centers have banded together in a request for information that has been directed at various database generators. A copy of the request directed at ERIC is reproduced as Attachment 6.

The ERIC Facility has sent each of the five centers a package of standard ERIC handout material, including sample RIE and CIJE issues. The ERIC Clearinghouses may be interested in sending these centers some of their more specialized Clearinghouse handout materials.

...Joanna Eustace (ERIC Facility)

ERIC Microfiche Collection Available from The Network, Inc.

An ERIC microfiche collection dating from the beginning of 1966 through 1982 is being offered for sale by The Network, Inc. The collection is being offered as currently housed in metal storage cabinets, at a price that is approximately 45% of the cost for a new set for the same period. The price is negotiable and may be paid across an 18-month period. The complete description of the collection and the offer is provided as Attachment 7. The Network has asked if the ERIC Clearinghouses could help to circulate their offering.

...Al Hill (ERIC Facility)

Australia Announces New Education Thesaurus

The Australian Thesaurus of Education Descriptors has been annnounced by the Australian Council for Educational Research (ACER) in their Apr85 newsletter. ACER has also distributed an order form for this publication. The newsletter article and the order form are both included as Attachment 8.

This new Thesaurus is an adaptation of the ERIC Thesaurus. A description appeared in the May/June85 EAB.

...Jim Houston (ERIC Facility)

ERIC Aquisitions Arrangements List Update

The ERIC Acquisitions Arrangements (EAA) List has been updated and the changes are included here as Attachment 9. A total of 52 additions, changes, and deletions have been made based on Facility information and forms sent to us by Clearinghouses.

The list of changes is arranged in alphabetical order by organization name and follows the same form as the November 1984 List. A change in an arrangement is shown by a percent sign (%) and an arrangement which has been removed is marked with an "X". All other entries are additions to the previous list.

The November 1984 EAA List should be updated by changing, adding, or deleting entries as necessary in alphabetical order. In regard to the distribution of complimentary microfiche, two changes should be made in the "Names and Addresses for Selected Contributor Contact Points and Authorizers" Section of the List. Alberta Education (EFAA #123) has had an address change and the Peace Corps (EFAA #118) wishes to be added to the List. The correct addresses for these organizations are given in Attachment 10.

In order to keep the List as current and informative as possible, changes will continue to be issued in this way via the EAB until the overall volume of changes warrants a completely revised list. The Facility Acquisitions staff appreciates the cooperation of the Clearinghouses in submitting changes to their arrangements as they occur, so that the List will continue to be a useful tool for all components of the ERIC system.

...Joanna Eustace (ERIC Facility)

Databases Used -- Top 40

The July 1985 issue of Online contains an article by Fred Chatterton and Jeff Penberton entitled "The Online Professionals -- Who Does What... The Marquis/Online, Inc. Project." On p. 23 there is a table ranking (by number of users) the top 40 databases reached online. This table is reproduced as Attachment 11. ERIC appears in this table as #4, with 1326 users (out of those who responded to this particular survey). The ranking of fourth corroborates the data received earlier from the Infometrics Inc. survey, wherein ERIC was also ranked fourth among databases searched online.

...Ted Brandhorst (ERIC Facility)

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Duplicates and Other Types of Removes from RIE Input — Statistics for 1980-1985

Displayed as Attachment 12 is a table containing the statistics for duplicates and other types of documents removed from RIE input for the years 1980-85.

The average number of duplicates per issue has increased from about 6 per issue in the 1980-82 time frame to about 10 per issue in the 1983-85 period. Of continuing concern is the fact that one-third of the duplicates were "self-duplicates," i.e., duplicates of the Clearinghouse's own input. An analysis of the first 6 months of the 1985 input reveals that while 9 self-duplicates were of items submitted more than a year ago, only 3 regular duplicates (of another Clearinghouse's input) were more than a year old. Since Clearinghouse input for the first 6 months of 1985 was about 100 below the same period in 1984 (with the Practice File excluded), it would appear that the trend in duplicates is stabilizing. However, a decrease would be desirable.

The number of documents removed for other reasons has nearly tripled (from approximately 20 to 60 per issue). This is cause for serious concern. With staff turnover higher, and the amount of time available for adequate training limited, Clearinghouses appear to be finding it more difficult to keep up the quality of their document processing.

The implications of the statistics are self-evident. Your assistance in reducing especially the number of "other removes" would be greatly appreciated.

...Carolyn Weller (ERIC Facility)

ERIC/CAPS Director Garry R. Walz and ERIC/CAPS Consultant Libby Benjamin Win Publications Award

CAPS Director Garry R. Walz and consultant Libby Benjamin, former CAPS Associate Director, received the 1985 Publications Award from the Association for Counselor Education and Supervision, a division of the American Association for Counseling and Development (AACD). The award recognizes ten years of outstanding contributions to publishing in the field of counseling and counselor education. It was presented at the annual AACD Convention April 2-5 in New York City.

...Debbie Herbert (CG)

Acquisitions and User Services Staffs at EC Cooperate

ERIC/EC is using feedback from reviewers of user service products to alert acquisitions staff of documents worth soliciting. Specifically, we use outside experts to review the searches that will become our "computer search reprints." When the reviewers send us additional relevant references that did not appear in the ERIC printout, we pass these on to the acquisitions folks.

...Lynn Smart and Dorothy Beling (EC)

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Clearinghouse Hosts NIE Director of Planning

On Thursday, May 2nd, the Clearinghouse was host to Mr. Tom Carroll of NIE, Alan Moorehead, Acting Head of Central ERIC, and Kevin Arundel, Project Monitor. The purpose of the visit was to familiarize Mr. Carroll with the workings of a clearinghouse and its various functions. To aid in this process, Don Erickson gave a general orientation; Dorothy Beling explained the database with its various components; Jean Nazzaro talked about the continuum of services through different kinds of publications; Lynn Smarte described the various services provided to people either by phone or written request. In addition, Susan Elting gave an overview of the various affiliated projects ongoing--how they are interrelated and how they differ. After these sessions, Mr. Carroll was given a tour of the facilities and samples of all the literature on ERIC.

...Don Erickson (EC)

Representation at ERIC Technical Meeting

As part of the User Services session at the ERIC Technical Meeting, I provided information on and handouts from two workshops that I had recently given for 60 Standing Order customers and other ERIC users in Florida and Georgia. Copies of the workshop needs assessment form and the workshop invitation are included in this EAB as Attachments 13 and 14.

At the beginning of the workshop, attendees were asked to fill out a checklist dealing with ERIC Awareness. Responses from the 20 attendees, all of whom were clearly experienced ERIC users, are tallied on Attachment 15. Here are a few other suggestions received from the workshop participants:

- Put ERIC Digests in the database.
- Identify in RIE those ERIC Documents which will also be available in government document depository collections.
- Use the Marquis Directory of Online Professionals to locate people who should be invited to ERIC workshops.
- Provide a rotated Identifier Authority List (IAL).

...Lynn Smarte (EC)

FL - New Location

The ERIC Clearinghouse on Languages and Linguistics is now settled into its new surroundings and is ready for business. In case you missed it the first time, the new address is 1118 22nd Street, N.W., Washington, D.C. 20037. The new phone number is 202-429-9292.

...Laura Wenzel (FL)

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American Association of University Professors (AAUP) Links Up With ERIC

In another joint venture, the Clearinghouse on Higher Education has coordinated several activities with the AAUP--an enticing relationship due to AAUP's large size: 70,000 members. The October issue of RIE will contain 48 collective bargaining agreements that have been carefully gathered by the AAUP office from their individual chapters. These will provide an excellent source of data on many faculty and governance issues.

At the recent AAUP annual meeting in Washington, Lynn Barnett staffed an ERIC exhibit and conducted a workshop for AAUP members interested in searching ERIC. A followup workshop is tentatively scheduled for December. Other ERIC-AAUP activities under discussion include Thesaurus additions and possible joint publications. AAUP already provides us with complimentary advertising space in its monthly journal.

...Lynn Barnett (HE)

CERIC/HE Brief OMB Budget Examiner

Prompted by an article in the Chronicle of Higher Education about the HE acquisitions project with the American Association of University Professors, a staff member of the Office of Management and Budget (OMB) contacted Central ERIC about ERIC selection guidelines for RIE. Alan Moorehead, Pat Coulter, Jon Fife, and Lynn Barnett met for two hours with Bayla White of OMB on July 15 at HE. CERIC and HE were pleased to take advantage of the opportunity not only to explain ERIC's acquisitions policy, but also to brief Ms. White, who is the senior budget examiner overseeing NIE's and therefore ERIC's budget, on problems facing ERIC. She was cordial and receptive to our comments on staff turnover, salaries, general acquisitions and outreach problems, overall Clearinghouse budgets, the desirability of an 800 telephone number, and travel funds for sharing ERIC technical expertise with foreign governments that ask for assistance. She left us with no promises, but it was nice to see someone at that level of the Federal government take an interest in ERIC.

...Lynn Barnett (HE)

Kudos for HE Publications

Overheard at the Annual Meeting of the American Association of University Professors -- Passerby 1: "It would be good to spend some of the AAUP chapter money on the ASHE-ERIC Reports to put on faculty reserve." Passerby 2: "Yes, and if we don't have enough money, I'll get some from the university research office."

...Lynn Barnett (HE)

EDPRESS Workshop Yields Good Ideas

In June, Lynn Barnett attended the annual workshop of the Washington Education Press in Washington, DC, where presenters were full of tips for producing more marketable publications. This continues to be a workshop well worth attending.

...Lynn Barnett (HE)

Fife Serves as Visiting Scholar at University of Nebraska

Dr. Jon Fife of HE spent two days in June at the University of Nebraska as a distinguished visiting scholar for the School of Education, during which time he met with faculty, administrators, and graduate students about current issues in higher education.

...Lynn Barnett (HE)

Financial Aid Packets Available from HE

Laura Casal has prepared a packet of information useful for responding to inquiries from users about sources of student financial aid for college students. Copies have been sent to user services coordinators at all Clearinghouses, but if more are needed, contact Laura via electronic mail (MultiLink).

...Lynn Barnett (HE)

Searching Down Under

HE was pleased to host Elizabeth Oley of the Australian Council for Educational Research in May when she visited Washington, D.C. After asking for details on how our documents are processed, she discussed with us the Australian Education Index, which is now online and accessible from the U.S. We're eagerly awaiting searching instructions so we can try it out as a possible source for acquisitions!

...Lynn Barnett (HE)

ERIC Thesaurus Gets Around

The Clearinghouse on Higher Education recently lent a copy of the ERIC Thesaurus to the Academy for Educational Development (AED), located in Washington, so as to enable AED to identify appropriate Descriptors to use (in combination with its own) in compiling a core collection of "development communication materials."

...Lynn Barnett (HE)

Databases in Education

Paying tribute to ERIC as one of the pioneers in the online field, Bonnie Gratch's article "Information Retrieval Technology in Education," Journal of of Educational Technology Systems, 13(4), 271-280, presents a comprehensive list of databases and vendors that deal with the literature of education. Please see Attachment 16 for a copy of the article.

...Pamela W. McLaughlin (IR)

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"Library Technology Reports" Studies Online Vendors

The January-February 1985 issue of Library Technology Reports (v. 21 no. 1) is devoted to an article by William Saffady entitled "Availability and Cost of Online Search Services." This article is a lengthy comparative study (112 p.) of the costs of supplying online search services. The ERIC database is used as an example throughout the report. Costs for "typical" searches of ERIC, LISA, PSYCINFO, and COMPENDEX are provided, based on services with annual volumes of 250 searches and 1,000 searches, respectively. See Attachment 17 for a copy of the relevant LTR issue title page.

...Pamela W. McLaughlin (IR)

PERSONNEL

ERIC Facility Staff Changes

Edith Ritter Retires

This summer has been a time of staff changes in the Facility's Editorial Department: At the end of July, Edith Ritter, a part-time editor, who has given such professional dedication to her work that her colleagues thought of her as a "full-timer," retired. Edith, as most RIE processing personnel know, was, in addition to being a first-rate editor, the delightful person at the other end of the phone who coordinated all the duplicates, removes, transfers, and priority documents that accompany each issue. We wish her a happy and well-deserved retirement.

Debbie Burk Becomes a Bridal Shop Owner

Also at about the same time, Debbie Burk, a full-time senior editor, purchased a bridal shop in Silver Spring, Maryland. While relinquishing her full-time status, she will continue working as a part-time editor for a period of time during this period of staff transition. We all wish her well in her new endeavor; she will be greatly missed.

Helen Wilson Returns

Returning on a part-time basis to the Facility at the end of July was Helen Wilson, who has worked for the Facility in the past and who will be familiar to many Clearinghouse staff.

...Ted Brandhorst (ERIC Facility)

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Staff Changes at ERIC/CS

Elaine Lutz has recently been hired as a Research Assistant, replacing Bruce Wood.

Debbie Fox joined the Clearinghouse on June 3, and is being trained to take over Craig Hollingsworth's duties as User Services Specialist. Craig resigned his position to move to Chapel Hill, NC, in mid-June.

...CS

Secretary Position Open at ERIC/FL

FL has announced an immediate opening in their Clearinghouse for a secretary. The job is full-time (35 hours/week) and will pay in the range of $14,000-$15,500, depending on qualifications. Clearinghouses are invited to refer possible applicants to Dr. John Clark, the FL Director (202-429-9292).

...FL

Staff Changes at HE

We are pleased to announce that, after seemingly endless years of fewer and fewer people, at long last HE has a new staff member. Dianne Alston is the new voice on the telephone as the Clearinghouse secretary. She comes to us from a position on campus in the George Washington University Office of Career Development.

On another note, Lisa Hoogstra, our publications coordinator, is leaving mid-August to pursue a Ph.D. in psychology at the University of Chicago. Her self-taught computer skills will be missed after being crucial for several years. Lisa's successor is Christopher Rigaux, who will leave his job as bookstore manager and join HE on August 1. He is from Indiana and is a graduate of Notre Dame University and the George Washington University graduate-level Publications Program. His bookkeeping and marketing skills and general enthusiasm will serve us well.

...Lynn Barnett (HE)

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LIST OF ATTACHMENTS

Attachment 1: DIALOG 2 Restores "/ED" and "/EJ" as Limit Qualifiers

Attachment 2: ERIC Fact Sheet (July 1985)

Attachment 3: CD-ROM Flyer

Attachment 4: Directory of ERIC Information Service Providers — Letter of Solicitation

Attachment 5: ERIC-Related Advertising in Oryx Catalog

Attachment 6: European Online Centers

Attachment 7: ERIC Microfiche Collection Available from The Network, Inc. - Description

Attachment 8: Australia Announces New Education Thesaurus

Attachment 9: ERIC Acquisitions Arrangements List Update

Attachment 10: Address Changes for Complimentary Microfiche Distribution

Attachment 11: Databases Used — Top 40

Attachment 12: Duplicates and Other Types of Removes from RIE Input - Statistics for 1980-1985

Attachment 13: Letter and Workshop Needs Assessment Form - EC

Attachment 14: Invitation to Workshop - EC

Attachment 15: Tallied Responses from 20 Workshop Attendees - EC

Attachment 16: Information Retrieval Technology in Education

Attachment 17: "Library Technology Reports" Jan-Feb85 Title Page

Attachment 18: ERIC Clearinghouse Publications

Attachment 19: Workshops/Conferences/Meetings

Attachment 20: RIE Remove List (RIEJUL85)

Attachment 21: RIE Input By CH (RIEJUL85)

Attachment 22: CIJE Source Journal Updates - JUL85

Attachment 23: CIJE Source Journal Updates - AUG85

Attachment 24: Summary of CIJE Input By CH (for July 1985 issue)

Attachment 25: Summary of CIJE Input By CH (for August 1985 issue)

Attachment 26: EDRS Customer Service Report - June 1985

Attachment 27: EDRS Customer Service Report - July 1985

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DIALOG
INFORMATION SERVICES, INC.
3460 Hillview Avenue
Palo Alto, CA 94304
(415) 858 2700 TELEX 334499

August 1, 1985

Ted Brandhorst, Director
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814-3073

Dear Ted:

In response to your June 14th letter, you will be pleased to learn that we have finally implemented /ED and /EJ as limit qualifiers in the ERIC file on DIALOG 2. They are now available for searching.

Both of these qualifiers may be used with the SELECT command as well as the LIMIT and LIMITALL commands. When used with the SELECT command, individual terms, E or R numbers from the EXPAND list, or set numbers may be qualified with /ED or /EJ, e.g.

```
SELECT CHILDREN/ED,MAJ
SELECT S1-S3/ED          (implied OR between S1,S2,S3)
LIMIT 6/EJ
```

There is another difference. If you wish to restrict to either ED or EJ sections of the file AND also to a particular accession period, then, the appropriate accession number range should be used, e.g.

```
LIMIT S1/EJ123456-EJ999999
```

I believe the implemented changes will serve the needs of the ERIC searching community. If you have further questions about these changes, Sophie Hudnut, the DIALOG 2 Specialist in Customer Services, can assist you.

Sincerely,

Charles P. Bourne
Director
General Information Services

CPB:kir
85213DIS0011

cc: Roger Summit
Dona Holloway
Sophie Hudnut

A SUBSIDIARY OF LOCKHEED CORPORATION

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July 1985

ERIC Fact Sheet*

I. USAGE STATISTICS (ESTIMATED)**

A. Institutions in U.S. Providing Access to ERIC Products	3,269
B. Usages of ERIC Resources (Annually)	2.7 million
C. ERIC Bibliographic Records Retrieved in Searches and Provided to Clients (Annually)	30 million
D. Annual Expenditure by Institutions to Support Distribution of ERIC Resources to Users	$26 million
E. Total Annual Expenditure for the Development, Distribution, and Use of ERIC Resources in U.S. (only 4.1% provided by the Federal government)	$136 million

II. ABSTRACT JOURNAL SERVICES

A. Resources in Education (RIE)

1. Subscriptions (primarily libraries)	2,000
2. Documents Announced in RIE	
a. Monthly (Average)	1,200
b. Annually (Current Level)	14,000
c. To date (1966 through December 1984)	240,323
3. Documents Evaluated Annually for Possible Announcement in RIE	35,000

B. Current Index to Journals in Education (CIJE)

1. Subscriptions (primarily libraries)	1,800
2. Journals Covered	760
3. Journals Articles Announced in CIJE	
a. Monthly (Average)	1,500
b. Annually (Current Level)	18,000
c. To date (1969 through December 1984)	305,036

---

* Many of the statistics reported here are constantly changing and therefore have been rounded rather than made exact as of any one day.

** Source: King Research, Inc. Cost and Usage Study of the Educational Resources Information Center (ERIC) System. Final Report. January 1982. (ED-208 902 and ED-208 903)

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III. DOCUMENT REPRODUCTION SERVICES

A. Microfiche Collections

1. Organizations Currently Subscribing to Complete ERIC Microfiche Sets (including approximately 90 foreign)	725
2. Organizations Offering Significant ERIC Microfiche Collections for Public Access	779

B. Titles Filmed (less than 5% of current document input is copyrighted)

1. Monthly (per RIE issue)	1,150
2. Annually	13,500

C. Microfiche Cards Delivered Per Subscriber

1. Monthly (per RIE issue)	1,600
2. Annually	19,500

D. Sales (from ERIC Document Reproduction Service (EDRS))

1. Microfiche Sold on Subscription (Annually)	16,000,000
2. On Demand Document Orders Processed Annually (MF and PC)	50,000
3. Total Individual Document Orders Through 1980 (543,886 for microfiche; 503,938 for paper copy)	1,047,804

IV. DATABASE SEARCHING SERVICES

A. Subscriptions to ERIC Magnetic Tapes (via ERIC Facility) (including 10 foreign and all major online vendors)	30
B. Locations Offering Computer Searches of ERIC Files (estimated)	700

V. REFERENCE SERVICES (NON-COMPUTERIZED)

A. Inquiries/Questions Answered Annually

1. ERIC Facility	4,000
2. Clearinghouses (16)	50,000

VI. MISCELLANEOUS STATISTICS

A. Thesaurus Descriptors (as of 10th Edition, 1984)

1. Main (Indexable) Terms	5,086
2. Synonyms	3,856
3. "Dead" terms (valid at one time, but no longer)	134
4. Total Terms	9,076

B. Identifiers (as of Identifier Authority List, December 1984)	36,500
C. Information Analysis Products (IAPs) Produced by ERIC Clearinghouses (1967-1984)	4,275
D. Organizations/Institutions Represented by Documents in the ERIC Database (Source Directory)	27,600

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ERIC

The Educational Resources Information Center (ERIC) database is the national U.S. bibliographic database covering the literature of education. It is one of the most widely searched databases in the world. It is comprised of two separate files: (1) Resources in Education (RIE), handling the document and report "fugitive" literature, and (2) Current Index to Journals in Education (CIJE), handling the published journal article literature (as contained in over 775 major education-related serials/periodicals).

ERIC on compact disc

ERIC, available to the public for years on magnetic tape and on-line will soon be available in an exciting new high-tech format—compact digital disc (commonly known as the CD-ROM disc).

The entire ERIC database will be provided on SilverPlatter™ compact laser discs, together with the hardware required to use the disc, the indexes providing access to the ERIC records, and powerful and flexible search software. For the first time, the ERIC database will be available in a totally self-contained, fixed-cost system for local use without connect or communication costs and under your direct control. In keeping with ERIC's long tradition of promoting low-cost dissemination of its information, this system has been especially designed to provide unlimited and economical searching for the entire educational community—policymakers, administrators, teachers, counselors, researchers, and students.

The ERIC database will be available on one or more archival discs that do not require updating (e.g., 1966–1975 and 1976–1985). Current year data will be contained on a separate disc that will be updated and issued on a quarterly basis. Each disc will be totally independent, containing the records, indexes, and software necessary for full use. The RIE and CIJE files will each be on separate discs.

Searching ERIC on compact disc

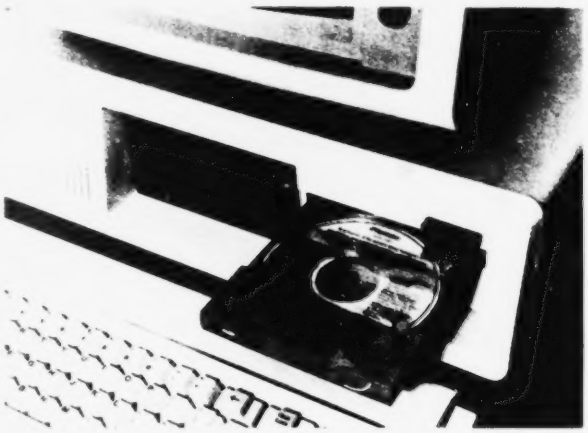
The *Resources in Education* (RIE) printed abstract journal contains indexes by subject, author, institution, and publication type. The *Current Index to Journals in Education* (CIJE) printed index journal contains indexes by subject and author.

Using the powerful and flexible search software incorporated into the ERIC database on SilverPlatter™ compact disc, you will be able to perform all of the search tasks available through the printed reference tools and most of the search tasks now possible on the major on-line systems such as DIALOG, BRS, and SDC. For example:

- **Search** both subject matter fields (descriptors, identifiers, words in title, words in abstract) and non-subject matter fields (author names, institution names, publication type, language, geographic source, target audience, etc.).
- **Browse** the dictionary of available index terms.
- **Specify** output requirements using Boolean operators AND, OR, and NOT.
- **Interact** with the system to adjust your requirements based on initial outputs at your workstation.

More specifically the following features have been built into the SilverPlatter™ search program:

- **Full Boolean capability**—AND, OR, NOT.
- **Search** for controlled index terms or words/phrases in full text, or both at once.
- **Truncation capability,** allowing you to search all words having a common base prefix.



- **Proximity Searching,** permitting you to specify that certain words must be adjacent or near one another in the field searched.
- **Select and Display options,** allowing users to select from the output and print the selected items in the desired format.
- **Context-sensitive help information,** contained on each disc to permit even first-time users to effectively conduct their own searches.

Subscribing to ERIC on SilverPlatter™ compact disc

- Everything you need is provided with a single subscription: workstation* (including keyboard, display monitor, compact disc reader, and microcomputer), compact discs (containing database, indexes, and search software), telephone Hotline support.
- Your costs are fixed and fully identified up front. The ERIC database on SilverPlatter™ compact disc provides unlimited access within your predefined budget.
- A number of different SilverPlatter™ database subscriptions can be supported on the same single workstation*.

For further information

If you are interested in the ERIC database on SilverPlatter™ compact discs and would like to be kept informed of the availability and subscription costs as the product is introduced (early to mid-1986), please write or call the following address:

ERIC Database on SilverPlatter™ Compact Disc
c/o ORI, Inc., Information Systems Division
4833 Rugby Ave., Suite 301
Bethesda, Maryland 20814
(301) 656-9723

*Workstation is loaned to the subscriber with a nominal monthly charge for equipment maintenance.

SilverPlatter is a trademark and service mark of IMLAC Corporation.

ERIC 8230

Printed in U.S.A.

DIRECTORY OF ERIC INFORMATION SERVICE PROVIDERS

REQUEST FOR INFORMATION FOR 1985 EDITION

Dear Colleague:

The ERIC Processing and Reference Facility has in the past regularly maintained and periodically published two directories to assist the users of ERIC:

(1) Directory of ERIC Microfiche Collections

(2) Directory of ERIC Search Services

These two directories have been, since their inception, very popular reference tools, helping ERIC users to locate and gain access to ERIC microfiche collections and organizations providing ERIC search services in their geographic area that would otherwise have remained unknown to them.

The overlap between these two directories has gradually increased over the years and, therefore, ERIC has decided to attempt to merge them into a new combined Directory of ERIC Information Service Providers. It is envisaged that this new directory would contain entries for all organizations providing to the public significant information services relating to the ERIC database, e.g. maintaining an ERIC Microfiche collection; providing ERIC computer searches (either batch or online); subscribing to the ERIC abstract journals (Resources in Education and Current Index to Journals in Education) and other printed ERIC reference products; providing access to ERIC Clearinghouse Information Analysis Products, etc.

If your organization provides such services and would like to be listed in ERIC's new directory, we would like to hear from you and to receive some basic information about your organization and the ERIC-related services you provide. The basic information we seek falls into the following categories: name, address, telephone number (and other communications links), contact points, population served, equipment available, ERIC collection data, and services provided.

Attached is a blank form which you may use to communicate this information to us. If you would prefer to structure your own entry, a sample of how our entries will look is printed on the back of this letter. We would welcome your providing us with an already formatted description. To facilitate your response, if you had an entry in one of the existing ERIC directories, we are providing below a copy of that entry. You may wish to use it as a basis for providing updated information for the new directory. If you should receive two of our requests for information, please discard one of them. We have tried to eliminate duplicate mailings caused by the same organization being listed in both our existing directories, but may not have been completely successful.

We hope you will take the time to respond if you are an ERIC information service provider. All information (and any questions) should be sent to the address below:

Directory Project
ERIC Processing and Reference Facility
4833 Rugby Ave., Suite 301
Bethesda, MD 20814

Tel. (301) 656-9723

EFF-80A(6/85)

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Sample Directory Entry

Central University
General Library
1234 Main Street
Middletown, DC 54321

Communications: Telephone: (800) 987-6543 FTS: 999-9999
Telex: 12345 Cable: INFOLIB
E-Mail: ALANET

Contact: John Smith, Director
William Brown, Reference Librarian

Clientele Served:
(1) University faculty;
(2) University students;
(3) Area residents

Equipment:
(1) Microfiche reader;
(2) Microfiche reader/printer;
(3) Microfiche duplicator;
(4) Office copier;
(5) Microcomputer;
(6) Computer terminal

ERIC Collection:
(1) RIE [Dates];
(2) CIJE [Dates];
(3) ERIC Thesaurus [Edition];
(4) ERICTOOLS;
(5) ERIC Microfiche Collection [Dates];
(6) ERIC Clearinghouse Publications

Services:
(1) Paper copy reproduction;
(2) Microfiche duplication;
(3) Computer search services [batch or online] [search system used];
(4) Library services

Directory of ERIC Information Service Providers
Request for Information for 1985 Edition

NAME: _____

_____

Full organizational name (no abbreviations), generally citing the largest unit first.

ADDRESS: _____

_____

Full street address and zip code (not just box number, but how to get there).

COMMUNICATIONS: _____

_____

Telephone number(s) (including area code), FTS Number, Telex number, Cable address, electronic mail systems, etc. All the options for communicating with your organization.

CONTACT: _____

_____

Preferred contact person(s). May be a specific person or a position title (e.g. "Reference Librarian"). Some organizations may want to list both manager and reference contact points.

POPULATION SERVED (CLIENTELE): _____

_____

Which group(s) the organization will serve. Organizations that do not restrict their clientele should be identified by the notation "Open", otherwise cite the specific group(s) served in order of priority, e.g. "(1) University faculty and students; (2) State educational community; (3) State residents."

EQUIPMENT AVAILABLE:

- ☐ Microfiche reader
- ☐ Microfiche reader/printer
- ☐ Microfiche duplicator
- ☐ Office copier
- ☐ Microcomputer
- ☐ Computer terminal
- ☐ Other (Specify) _____

EFF-80B(6/85)

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ERIC COLLECTION:

- ☐ Resources in Education (RIE) _____ (Dates)
- ☐ Current Index to Journals in Education (CIJE) _____ (Dates)
- ☐ Thesaurus of ERIC Descriptors _____ (Edition)
- ☐ ERICTOOLS (Title Index, Source Directory, Identifer Authority List, etc.)
- ☐ ERIC Microfiche Collection _____ (Dates)
- ☐ ERIC Clearinghouse Information Analysis Products
- ☐ Other (Specify) _____

SERVICES PROVIDED:

- ☐ Paper Copy Reproduction
- ☐ Microfiche Duplication
- ☐ Computer Search Services (Search System Used _____)
  - ☐ Batch ☐ Online
- ☐ Library Services
- ☐ Other (Specify) _____

RETURN TO:

Directory Project
ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814

Tel.: (301) 656-9723

Food and Nutrition Quarterly Index

The most complete and up-to-date source of nutritional information available, this index is produced in a quarterly format to allow users to find this information more quickly and conveniently than ever. It will index and abstract both print and nonprint materials in food, human nutrition, and food service management acquired by the USDA's Food and Nutrition Information Center (FNIC). Each entry indicates subject terms (Descriptors) and each quarterly volume provides a Main Entry Section plus a comprehensive indexing system including subject, title, personal author, corporate author, intellectual level, and media indexes. Coverage by the new FOOD AND NUTRITION QUARTERLY INDEX supersedes the annual volumes of the *Food and Nutrition Bibliography* (see p. 34). Volume 1 covers materials acquired by FNIC in 1985.

ISSN 0732-1171 / December 1985 / Quarterly / 208 pages / 8½ × 11 / Paperbound / Subscription rate: $95.00 per year plus postage and handling

Current Index to Journals in Education (CIJE)

This monthly journal and its companion publications provide an array of reference resources that offer access to the vast world of educational literature. The material contained in these publications is collected and produced by specialists from the 16 clearinghouses of the Educational Resources Information Center (ERIC), a division of the National Institute of Education.

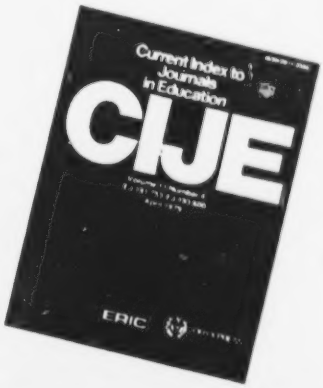
CIJE Monthly

Offering the most timely and complete coverage of the periodical literature of education, each monthly issue of the CURRENT INDEX TO JOURNALS IN EDUCATION indexes an average of 1,500 journal articles from approximately 780 publications. Each entry includes complete bibliographic information and a thoughtful annotation written by an ERIC specialist. Access is facilitated by Subject, Author, and Journal Contents Indexes. No other publication offers the comprehensive coverage and incisive annotations contained in each issue of CIJE.

". . . recommended for any library serving teachers and educators."
—ARBA 85

ISSN 0011-3565 / 8½ × 11 / Paperbound / 1985 / Monthly Subscription: $175.00 plus postage and handling

Back issues available. Please call for further information.



CIJE Semiannual Cumulations

To consolidate the valuable information contained in the CIJE monthly issues in a format more useful for permanent reference, The Oryx Press publishes the CIJE SEMIANNUAL CUMULATIONS. Twice a year six monthly issues are integrated into a single clothbound volume with cumulated Subject, Author, and Journal Contents Indexes.

1985 / Two Volumes / 8½ × 11 / Clothbound / $175.00 plus postage and handling

Back volumes available. The back semiannual cumulations from 1979, 1980, and 1981 are now available on microfiche. Please call for details.

CIJE Author Index, 1969–1984

Now, access to 15 years of CIJE is made easy with this new searching tool. For further information, see the description on p. 6.

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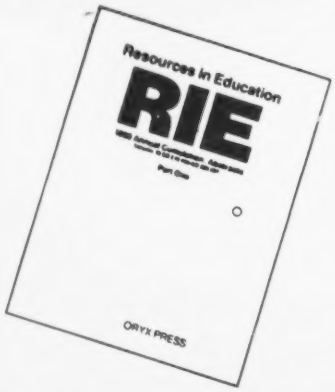
Resources in Education (RIE) Annual Cumulation



This indispensable resource provides access to the world of educational report literature. RIE is a monthly abstract journal published by ERIC covering current educational research findings, technical reports, speeches, unpublished manuscripts, and books. The Oryx Press publishes the RIE ANNUAL CUMULATION to bring this valuable information together annually in three easy-to-use clothbound volumes. The entries in the two-volume Abstracts cite author, source, publication date, availability, and price of the original report as well as providing a clear 200-word abstract of the contents. The third volume (Index) provides titles and identification/accession numbers to the documents and report literature in cumulated indexes by subject, author, institution, and publication type, plus an ERIC clearinghouse number/ED number cross reference index.

ISSN 0197-9973 / June 1985 / 1984 Abstracts and Index / Three Volumes / 2,160 pages / 8½ × 11 / Clothbound / $225.00 plus postage and handling

March 1985 / 1984 Abstracts / Two Volumes / 1,144 pages / 8½ × 11 / Clothbound / $150.00 plus postage and handling

June 1985 / 1984 Index / One Volume / 1,016 pages / 8½ × 11 / Clothbound / $75.00 plus postage and handling

Print editions of the previous Cumulations are available. All editions become available on microfiche when the clothbound issues are sold out. Editions published in 1979, 1980, and 1982 are available on microfiche. Please call for details.

RIE/CIJE Microfiche Cumulations and Annual Updates

The ERIC Clearinghouses also collect information for *Resources in Education* (RIE), the monthly ERIC publication that covers report literature (research findings, technical reports, speeches, unpublished manuscripts, and books). Its coverage, combined with the journal coverage offered by CIJE, brings the whole world of educational research together. Both are now accessible through these microfiche cumulations. Covering more than a decade of important educational literature (1966–1980) these CUMULATIONS offer ease of use and tremendous savings of space and storage. A combined subject index provides a completely integrated cumulation of all document and journal article titles, arranged by major descriptors and identifiers, using the latest ERIC vocabulary. You can keep your valuable RIE/CIJE MICROFICHE collection completely up-to-date through ANNUAL UPDATES which contain Main Entry sections for CIJE and RIE, an accumulated Fiche Index from 1966 to the present, along with the useful Combined Subject Index.

RETROSPECTIVE CUMULATIONS

RIE Main Entry Cumulation on Microfiche 1966–1980 / $750.00 plus postage and handling

CIJE Main Entry Cumulation on Microfiche, 1969–1980 / $750.00 plus postage and handling

Combined RIE/CIJE Subject and Fiche Index, 1966–1980 / $950.00 plus postage and handling

Complete RIE/CIJE Cumulation / $2,200.00 plus postage and handling

ANNUAL UPDATES

RIE 1984 Main Entry Update / $91.50 plus postage and handling

CIJE 1984 Main Entry Update / $91.50 plus postage and handling

Combined RIE/CIJE 1984 Subject Index and Fiche Index / $91.50 plus postage and handling

RIE/CIJE Complete 1984 Microfiche Update / $265.00 plus postage and handling

1981–83 Microfiche Update available. Please write or call for details.

EUROPEAN ONLINE CENTRES

June 1985

Dear Sir/Madam,

In Europe there are at the moment five organizations in five different countries which act as an interface between the users in their countries and information providers, database producers or host organizations. These organizations do not act as information brokers, but give information and services to interested organizations and individuals. All organizations have been appointed by their respective governments to promote the use of online services in any possible way. We call ourselves online centres and we would like to introduce ourselves to you.

Going from North to South you find in Sweden the Swedish Diane Center, in Denmark the Danish Diane Center, in Britain the Aslib Online Information Centre, in the Netherlands COBIDOC and in Italy the Italian Diane Referral Center. Although there are slight differences between the various centres, we like to ask your attention for the services we can give to your organization. We are aware that you might already know some of the centres, but we consider it important that you know all the centres and that you are aware that all the centres can give information on your organization to the users in their respective countries.

In the first place we would like to be kept up to date on your activities; all the centres have a newsletter in which they publish new developments, new databases, news from hosts and database producers, seminars etc. In the second place we would like to have brochures and service agreements on your services to meet the demand from our users. We would also like to have information on seminars which you will be giving in the respective countries.

Since from time to time we get requests for demonstration of your services, we would appreciate if you could supply us with a demonstration password and if possible a manual or a short guide (database fact sheets and such) how to access.

Finally, we can help you in various ways in finding a market in our countries. We have listed our respective activities in an appendix, but we can e.g. assist you in the organization of training seminars, marketing days, mailings etc. As a national online centre we naturally have good contacts with users and potential users. For this kind of services please contact the respective centres, taking into consideration the profit or non-profit (promotional) nature of each of them. In the list of centres you will find contact persons; we would appreciate if you could let us know a contact person at your organization to ease communication between our organizations.

We hope you will get in touch with us and look forward to cooperating with you.

On behalf of:

Liliana Karafarski — Swedish Diane Center

Ulla Rettler — Danish Diane Center

Geraldine Jupp — Aslib Online Information Centre

[illegible] — COBIDOC

Maria Pia Cavallo — Italian Diane Referral Center

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Appendix I

Activities per online center

Activities	Sweden	Denmark	Italy	UK	Netherlands
- newsletter	x (2 p/y)	x (5 p/y)	x	x (12 p/y)	x
- information	x	x	x	x	x
- hosting courses	x*	x	x	via Aslib	x
- giving courses	x	x	x	via Aslib	
- participation in seminars	x	x	x	x°	x
- demonstrations, lectures etc.	x	x	x	x°	x
- cooperation with specific hosts					x
- mailing list for various information	x (1000)	x (700)	x	x (1000)	x (1600)
- demonstration passwords for hosts	x (8)	x (30)		some	x (7)
- information on videotex		x (10 p)		via Aslib	x (445 p)
- training accommodation	x (4 tms)	x (4 tms)	x (4tms)	via Aslib	x (3tms)
- own information material (e.g. guide on online information centers, database guides, guide to online searching etc.	x	x	x	x	x
- database on online users (trying on a yearly basis)		x		x	

* for the time being limited to European hosts

** run on a cost recovery basis

° by special arrangements

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Appendix II

ADDRESS LIST OF ONLINE CENTRES

Ms. L. Kanafarski
Svenskt Diane Center
IDC-KTHB
S-10044 STOCKHOLM
Sweden
tel. (8)7878960
telex 10389

Ms. U. Retlev
Dansk DIANE Center
Danmarks Tekniske Højskole
Byg. 101
DK 2800 LYNGBY
Denmark
tel. (2)886666
electronic mailbox (Databoks): NUA 238246101234; identity DKA054

Ms. J.B. Deunette
ASLIB Online Information Centre
ASLIB Information House
26/27 Boswell Street
LONDON WC1N 3JZ
United Kingdom
tel. (1)4302502
telex 23667

Mr. P.J.C. Rosenbrand
COBIDOC
Postbus 16601
1001 RC AMSTERDAM
The Netherlands
tel. (20)223955
telex 18766

Ms. M.P. Carosella
Italian Diane Referral Centre
ISRDS-CNR
Via Cesare De Lollis 12
00100 ROMA
Italy
tel. (6)4952351
telex 610076

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Description of Collection:

The collection dates from 1965 to 1982. The microfiche dating from August 2, 1965 to December 8, 1971 is currently being stored in boxes. The microfiche dating from December 9, 1971 to October 27, 1982 is stored in microfiche cabinets.

The collection has been used by our staff and, to a limited degree, by some of our clients. During the period when it received the most use (1979-1982), it was maintained by a librarian.

The Cabinets:

There are six storage cabinets. Five cabinets are identical, each has eight drawers. The outside measurements are 51 1/4" high, 19" deep, 41 1/2" wide. Each cabinet is blue, white, and orange, and has one lock.

One cabinet has five drawers; the outside measurements are 67 1/2" high, 18" deep, and 42" wide. It is white and does not have a lock.

Photographs of the cabinets are available upon request.

Price:

We have established a price of $12,000 for the microfiche, but are willing to negotiate. (This represents approximately 45% of the cost to buy the collection new.) In addition, we would consider a payment schedule that extends over a period of up to 18 months.

The price for the storate cabinets is $1,500 if sold with the collection and $2,000 if sold separately.

Transportation and shipping charges are negotiable.

Terms of Sale:

The collection is available immediately. In the event that multiple parties are interested, we will accept the highest bid. All offers must be on an official organization form or letterhead and signed by an individual who is authorized to commit the institution to that amount of purchase.

The microfiche and cabinets are available for inspection at the address below. For an appointment contact:

Ruth Anne Shepard
The NETWORK, Inc.
290 South Main Street
Andover, MA 01810
617-470-1080 or
800-322-1030 (inside Massachusetts)
800-225-7931 (outside Massachusetts)

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A·C·E·R NEWSLETTER No. 53, April 1985

Launching of The Australian Thesaurus of Education Descriptors

Dr Norman Curry, Director General of Education in Victoria and Chairperson of the Australian Education Council (AEC) Standing Committee, launched the *Australian Thesaurus of Education Descriptors* at ACER on 28 February.

Representatives from the education and library fields, members of the AEC Working Party on Information Retrieval Systems in Education, those involved in the production of the volume, members of the press, and representatives from library and online organizations and associations were invited.

The ACER was commissioned by the AEC in 1982 to develop an Australian Thesaurus suitable for indexing Australian educational literature. This Thesaurus was developed through a systematic revision of the *Thesaurus of ERIC Descriptors* (Oryx Press) developed in the USA. Geoffrey Lavender was seconded from the Secretariat of the AEC and worked with Margaret Findlay, former librarian at the ACER, preparing the Thesaurus. Subject specialists also participated in evaluating terms in their field of interest.

Until now education information retrieval services in Australia have used several different tools for indexing because there has been no standard controlled vocabulary of Australian educational terminology. The *Thesaurus of ERIC Descriptors* had been adapted for use in a number of Australian systems. These include the *Australian Education Index*, the National TAFE Clearinghouse, and the *Directory of Education Research and Researchers in Australia*. Often the changes made were inconsistent, so that terms used in one system could not be used in another.

As a result there was a need for a core thesaurus of terms suitable for indexing Australian educational literature. It would be based on the actual terminology of education in Australia, and be available widely for use in existing information retrieval systems and in the development of new services. Thesaurus updates will be announced from time to time in the *Australian Education Index*.

The *Australian Thesaurus of Education Descriptors* is up-to-date, accurate, and relevant to the literature of education in Australia today.

The Thesaurus helps all those interested in education to use a variety of education indexes, abstracts and computer-based information systems since it includes all the key words and phrases used about education in Australia. These key terms are used by indexers as subject headings, or 'descriptors', in information retrieval systems. To help find the required information, users can now look in the Thesaurus to identify the best subject headings to use when checking indexes and abstracts.

The *Australian Thesaurus of Education Descriptors* has been used for indexing in the *Australian Education Index* (AEI) (published quarterly with an annual cumulation) and the annual *Bibliography of Education Theses in Australia* (BETA) commencing with the 1984 volumes. Both AEI and BETA are available for online searching through the information system AUSINET.

Elizabeth Oley, ACER Librarian (above right) who completed publication of the *Thesaurus*, replacing Margaret Findlay, former ACER Librarian.

AUSTRALIAN THESAURUS OF EDUCATION DESCRIPTORS

Prepared by G.B. Lavendar and M.A. Findlay

If you are a teacher, librarian, student, researcher or administrator you will be able to get the information you need using the *Australian Thesaurus of Education Descriptors*.

The *Thesaurus* helps all those interested in education to use a variety of education indexes, abstracts and computer-based information systems.

The *Thesaurus* includes all the key words and phrases used when talking or writing about education in Australia. These key terms are used by indexers as subject headings, or 'descriptors', in information retrieval systems. To help find the information they want, users can now look in the *Thesaurus* to identify the best subject headings to use when checking the indexes and abstracts.

The *Thesaurus* contains the definitive vocabulary of education in Australia. Features include:

- actual terminology of education in Australia
- alphabetical display of all subject index terms (headings)
- extensive scope notes to clarify meaning and usage of terms
- full introduction and comprehensive explanatory chapters
- hard cover and sturdy reinforced binding designed to stand up to the continuous heavy use.

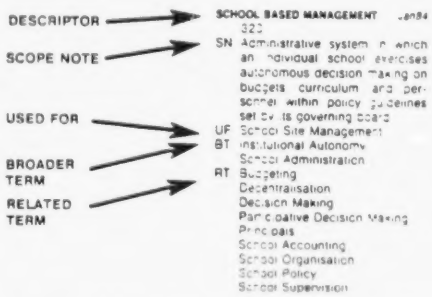
Until now education information retrieval services in Australia have used several different tools for indexing because there has been no standard controlled vocabulary of Australian educational terminology. The *Thesaurus of ERIC Descriptors*, a thesaurus devised for an information system operated in the United States, had been adapted for use in a number of Australian systems. These include the Australian Education Index, the National TAFE Clearinghouse, and the Directory of Education Research and Researchers in Australia. However, the changes made were often inconsistent so that terms used in one system could not be used in another.

As a result there has been a need for a core thesaurus of terms suitable for indexing Australian educational literature. It would be based on the actual terminology of education in Australia, and be widely available for use in existing information retrieval systems and in the development of new services.

This revision is now complete and procedures are being developed to ensure that the new *Thesaurus* is responsive to the changing nature and literature of education and to the indexing requirements of *Thesaurus* users. *Thesaurus* updates will be announced from time to time in the *Australian Education Index*.

The *Australian Thesaurus of Education Descriptors* is up-to-date, accurate and relevant to the literature of education in Australia today.

SAMPLE DESCRIPTOR



ORDER FORM

AUSTRALIAN THESAURUS OF EDUCATION DESCRIPTORS

To: **ACER**
Distribution Services
P.O. Box 210, Hawthorn,
Vic. 3122, Australia
Phone: (03) 818 1271

	Cat. No.	Price	Qty
Australian Thesaurus of Education Descriptors	053BK	$39	
		Total	

Please supply the above item as indicated.

Enclosed is a cheque for $_____ or charge to:

Name: _____

School: _____

Address: _____

_____ Postcode _____

Bankcard Authorisation

4	9	6													

Signature: _____

Expiry Date: _____

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆ / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
‡ #	Alberta Department of Education (Canada).	123	77	1	S. Wolodko	Blanket, automatic
	American Council on Consumer Interests, Columbia, MD.	CE	85	2	B.J. Slusher	Blanket, automatic, cite availability
‡	American Library Association (ALA), Chicago, IL.	IR	79	3	M. Heinz	Automatic
‡ ☆	American Vocational Association, Inc., Arlington, VA.	CE	85	2	A. Thomas	Blanket, automatic
	Anchorage Community Coll., AK. Office of Institutional Research.	JC	84	1	R. Sugtogha-Dikke	Blanket
	Australian Inst. of Multicultural Affairs, Melbourne.	UD	85	2	J. Bennellick	Blanket, cite availability
	Ball Foundation, Glen Ellen, IL.	CG	85	1	H. Dong	Blanket (Technical Reports)
‡	Brigham Young Univ., Provo, Utah. School of Library and Information Sciences.	IR	81	1	M.R. Marchant	Blanket, monitor & request
	British Columbia Ministry of Education, Victoria. Div. of Special Education.	EC	84	1	K. Forshaw	Blanket
x	California Child Service Demonstration Center, Castro Valley.					
	Center for Early Adolescence, Carrboro, NC.	PS	84	2	S. Rosenzweig	Blanket, cite availability

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove ‡ = Change

EFF-5B (Rev. 9/84) July 1985 Update

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

* / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
x	Child Abuse and Neglect Resource Center, Austin, TX.					
§	Dade County Public Schools, Miami, FL. Office of Educational Accountability.	TM	84	1	R. Turner	Blanket for publications produced and submitted by OEA to NIE. Individual release needed for test item documents
	Educators for Social Responsibility, Cambridge, MA.	SO	85	2	C. Keys	Blanket, cite ESR availability
§	Franklin County Special Education Cooperative, Union, MO.	EC	78	1	B. Schroeder	Blanket, automatic
#	Georgia State Univ., Atlanta. Div. of Developmental Studies.	HE	85	1	N. Stahl	Blanket for Coll. Reading & Learning Assistance Technical Reports & Occasional Papers. Automatic
#	Higher Education Research Institute, Los Angeles, CA.	HE	85	2	K. Green	Blanket for Freshman Norms, Occasional Reports & Miscellaneous Reports. Automatic, scope, cite availability
	Hill Top Preparatory School, Rosemont, PA.	EC	85	1	E. Fisher	Blanket for Hill Top Spectrum series
	Illinois Univ., Chicago. Institute for the Study of Developmental Disabilities.	EC	84	1	D. Braddock	Blanket
§	Institute of Family Studies, Melbourne (Australia).	247	81	2	E. Sharman	Blanket, automatic, cite availability
x	Institute of Family Studies, Melbourne (Australia).	PS				
	International Council for Distance Education, Edmonton, Alberta (Canada).	IR	84	1	B.L. Snowden	Blanket

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove § = Change July 1985 Update

EFF-58 (Rev. 9/84)

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

* / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Johns Hopkins Univ., Baltimore, MD. Center for the Advancement of Academically Talented Youth (CTY).	EC	85	1	S. Cohn	Blanket for Academic Talent series, cite availability
	Lindell Press, Inc., South Salem, NY.	EC	85	2	L. Murphy	Blanket for Special Parent/Special Child, cite availability
	Los Angeles Trade-Technical Coll., CA. Office of Academic Affairs.	JC	85	1	T. Lakin	Blanket for Report Series
	Maine State Dept. of Education and Cultural Services, Augusta. Div. of Special Education.	EC	85	1	D.M. Gray-Hanc	Blanket
*	Metropolitan Life Foundation, New York, NY.	HE	85	1	S. Jacobson	Blanket for MLF Competitive Awards Programs
	Michigan Community Colleges, Ann Arbor. Economic Development and Job Training Network.	JC	85	1	B. Eldersveld	Blanket
	Michigan Univ., Ann Arbor. National Study of Black College Students.	UD	85	1	W.R. Allen	Blanket
*	Missouri State Coordinating Board for Higher Education, Jefferson City.	HE	75	1	S. Aery	Blanket, monitor & request, scope
	National Alliance of Business, Inc., Washington, DC.	CE	85	2	V. Wertman	Individual release, automatic
%	National Easter Seal Society, Chicago, IL.	EC	85	2	M. Petkovsek	Blanket, automatic
	National Rural Project, Bellingham, WA.	228	85		D. Helge	Automatic, individual release
	National School Safety Center, Sacramento, CA.	296	85	1	S. Greenbaum	Blanket, automatic
	New York City Board of Education, Brooklyn, NY. Div. of Special Education.	EC	85	1	L.W. Lawson	Blanket

* = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove % = Change July 1985 Update

EFF-58 (Rev. 9/84)

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆/#	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	New York City Technical College, Brooklyn. Div. of Continuing Education and Extension Services.	JC	84	1	F. Eisenstein	Blanket
#	North Carolina Legislative Research Commission, Raleigh. Legislative Services Office.	HE	85	1	T. Sullivan	Blanket - uncopyrighted documents - monitor & request, scope
	Northwestern University, Midwest Talent Search, Evanston, IL.	EC	85	1	J. VanTassel-Baska	Blanket for Talent Development Series (formerly Midwest Talent Search Quarterly), cite availability
#	Ohio Board of Regents, Columbus, OH.	HE	85	1	M. Noonan	Blanket, monitor & request
	Ohio State Dept. of Education, Columbus. Div. of Equal Educational Opportunities.	UD	84	1	J.A. Bell	Blanket
§	Open University, Milton Keynes (England). Audio-visual Media Research Group (AVMRG).	IR	84	2	A.W. Bates	Blanket for TET Papers on Broadcasting
§ #	Peace Corps, Washington, DC. Information Collection & Exchange.	118	77	1	T. Heady	Blanket
	Pennsylvania Resources and Information Center for Special Education (PRISE). King of Prussia.	EC	84	1	S. Banerjee	Blanket for PRISE Reporter
	Philadelphia Community College, PA. Office of Institutional Research.	JC	85	1	J. Grosset	Blanket
§	Project on Equal Education Rights (PEER), Washington, DC.	157	78	2	D. Hellinger	Blanket, automatic
	Puerto Rico Univ., Rio Piedras. College of Education.	UD	84	1	M.R. Rodriguez	Blanket

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EFF-58 (Rev. 9/84)

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆/#	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Puerto Rico Univ., Rio Piedras. Social Science Research Center.	UD	85	1	C.E. de Cintron	Blanket
	Rhode Island Community College, Warwick. Office of Institutional Research.	JC	85	1	W. LeBlanc	Blanket
	Special Education Resource Network (SERN), Hayward, CA.	EC	85	1	A. TeSelle	Blanket, automatic
	Texas A&M University, College Station. Center for Education and Research on Free Enterprise.	SO	85	1	S. Rejovich	Blanket for Public Issues and Pathfinder series
‡	Texas Univ., Austin. National Institute for Staff and Organizational Development (NISOD).	JC	84	1	S. Roueche	Blanket, Innovation Abstracts
	Vocational Training Council, Wellington (New Zealand).	CE	85	1--free 2-sales	D. Wood	Individual release
	West Virginia State Dept. of Education, Charleston. Office of Special Education Administration.	EC	85	1	W.L. Capehart	Blanket

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove ‡ = Change

EFF-58 (Rev. 9/84)

July 1985 Update

ADDRESS CHANGES FOR

COMPLIMENTARY MICROFICHE DISTRIBUTION

Please forward complimentary microfiche to:

Alberta Education Library Services (EFAA #123)
11160 Jasper Ave., 4th Floor
Edmonton, Alberta T5K OL2
CANADA

Contact: Jane Starr
Head of Technical Services
Alberta Education Library

Peace Corps (EFAA #118)
806 Connecticut Ave., N.W., Room M-701
Washington, DC 20526

Contact: Trish Heady
Information Collection and Exchange

3253

Databases Used

Top 40 Ranking:

1. MEDLINE	1719 users
2. ABI/Inform	1650
3. CA Search	1417
4. ERIC	1326
5. Compendex	1186
6. PsycINFO	1182
7. BIOSIS	1125
8. NTIS	1101
9. Management Contents	916
10. INSPEC	909
11. Magazine Index	790
12. SciSearch	781
13. PTS Promt	757
14. Comprehensive Distribution Index	634
15. OCLC	579
16. Social SciSearch	560
17. Excerpta Medica	549
18. Toxline	528
19. Health, Planning & Admin.	523
20. Disclosure	503
21. NAT Newspaper Index	435
22. CAB Abstracts	397
23. Agricola	394
24. WPI	391
25. NEXIS	390
26. Concelet	381
27. Books In Print	376
28. PTS F&S Indexes	370
29. Info Bank (NY Times)	362
30. Newsearch	359
31. Sociological Abstracts	324
32. PAIS International	319
33. CLAIMS/U.S. Patents	309
34. Dun's Market Identifiers	304
35. Chemname	303
36. Dow Jones News/Retrieval	296
37. LEXIS	268
38. Catline	267
39. GPO Monthly Catalog	241
40. CAS	236

Subject Searched/expertise		% of biographees (6166)
Ranking:		
1. Bus., Econ. & Mgmt.	1735	28%
2. Medicine & Biosciences	1477	24%
3. Sci. & Tech.	1138	18%
4. Chemistry	1022	17%
5. Education	987	16%
6. Social Science	771	13%
7. Info. Science	767	12%
8. Life Sciences	752	12%
9. Psychology	678	11%
10. Current Affairs	677	11%
11. Computer Science	641	10%

DUPLICATES AND OTHER TYPES OF REMOVES FROM RIE INPUT
STATISTICS FOR 1980-1985

YEAR	TOTAL DUPLICATES	DUPLICATES PER ISSUE	TOTAL OTHER REMOVES*	OTHER REMOVES PER ISSUE	TOTAL DUPLICATES AND REMOVES	DUPLICATES AND REMOVES PER ISSUE
1980	80	6.7	202	16.8	282	23.5
1981	69	5.8	141	11.7	210	17.5
1982	71	5.9	204	17.0	275	22.9
1983	106	8.8	293	24.4	399	33.2
1984	129	10.8	523	43.5	652	54.3
1985 (JAN-JUN)	58	9.6	351	58.5	409	68.1

* "Other removes" include documents delayed for receipt of better copy, missing pages, abstract rewrite, reproduction release, missing appendix or other volume, review by Central ERIC, etc.

DEPARTMENT OF INFORMATION SERVICES
THE COUNCIL FOR EXCEPTIONAL CHILDREN

ERIC

THE ERIC CLEARINGHOUSE ON
HANDICAPPED AND GIFTED CHILDREN

January 28, 1985

Dear ERIC Subscriber:

As we remind you from time to time, the ERIC Clearinghouse on Handicapped and Gifted Children (ERIC/EC) is officially designated as your liaison to the ERIC System. One of the responsibilities of a clearinghouse is to provide awareness and update training for new and experienced users of ERIC products and services. The purpose of this letter is to seek your input on 1) whether you would be interested in attending an ERIC workshop in your state this Spring, and 2) what topics you would like covered in the workshop.

In determining the needs at your institution, please share this letter with all appropriate ERIC Users, i.e. computer searchers, handlers of the ERIC microfiche collection, and those who assist patrons with the manual indexes Resources in Education and Current Index to Journals in Education.

If there is sufficient interest, two 5-hour workshops will be held: one in Florida (probably Orlando) and onein Georgia (probably Atlanta). There will be no registration fee, but ERIC cannot cover your expenses.

Please return the enclosed survey form to me by February 15 so that I can use your feedback in planning. If you run into problems mailing by that date, please give me a call at (703)620-3660 with your response.

I look forward to hearing from you.

Sincerely,

Lynn Smarte

Lynn Smarte
Associate Director for User Services

LS:jf
enc.

THE COUNCIL FOR EXCEPTIONAL CHILDREN OPERATES THE ERIC CLEARINGHOUSE ON HANDICAPPED AND GIFTED CHILDREN UNDER A CONTRACT WITH THE NATIONAL INSTITUTE OF EDUCATION

1920 Association Drive, Reston, Virginia 22091 • (703) 620-3660

3257

ERIC STANDING ORDER CUSTOMERS'
WORKSHOP NEEDS ASSESSMENT

Name: _____
(contact person or person completing this form)

Institution: _____

Address: _____

_____

1) Would you be interested in sending one or more people to an ERIC workshop in your state this spring? _____YES _____NO

2) If no, please explain briefly why not: _____

_____

_____

3) If yes, please list the names of probable attendees below and describe briefly their ERIC responsibilities:

NAME(s)	ERIC RESPONSIBILITIES: (i.e. computer searching, RIE & CIJE, microfiche collection)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4) Please note how many people from your institution would be interested in each of the topics listed below:

TOPICS:	NUMBER OF INTERESTED PEOPLE
* Introduction/overview of the ERIC System	_____
* Availability and effective use of ERIC print products (e.g. RIE, CIJE, Identifier Authority List, Thesaurus, Special indexes, etc.)	_____
* Availability and effective use of ERIC microfiche products (ERIC documents on microfiche; title, author and subject indexes; special microfiche collections)	_____

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TOPICS (cont'd)

NUMBER OF INTERESTED PEOPLE

- ERIC Guidelines for indexing (assigning descriptors identifiers, publication type codes, target audience, etc.) _____
- Online searching of the ERIC database:
  - Introduction (for beginners) _____
  - Tips for experienced searchers _____
  - Search negotiation strategies _____
- Effective use of the Thesaurus of ERIC Descriptors: 10th Edition, 1984 _____

  (Could you bring one or more copies of the Thesaurus for "hands on" activities?_____)
- ERIC training products and tips (to help you teach end users about ERIC _____
- Other (Please note topics or questions of special interest) _____

_____

_____

_____

5) Please indicate your preference for a workshop date in April, May or June.

Best: Month:_____ Week(s)_____

Day of the week_____

Worst: Month:_____ Week(s)_____

Day of the week:_____

6) Please indicate your preference for time of day for the location most convenient for you.

Orlando, Florida - 9:00 - 2:00 _____
11:00 - 5:00 _____

Atlanta, Georgia - 9:00 - 2:00 _____
11:00 - 5:00 _____

RETURN THIS FORM TO: Lynn Smarte
Associate Director for User Services
ERIC Clearinghouse on Handicapped and Gifted Children
The Council for Exceptional Children
1920 Association Drive
Reston, Va 22091

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THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

and

ATLANTA UNIVERSITY
SCHOOL OF LIBRARY AND INFORMATION STUDIES

invite you to attend a

WORKSHOP ON ERIC

WHEN: Friday, May 10, 1985
10:00 a.m. - 3:00 p.m.

WHERE: Atlanta University
School of Library and Information Studies
Trevor Arnett Building, Room 121
223 Chestnut Street, S.W. (Corner of Greensferry and Chestnut streets)
Atlanta, Georgia 30314

HOSTED BY: Lorene B. Brown, Dean
School of Library and Information Studies,
Atlanta University

PRESENTER: Lynn Smarte, Associate Director for User Services, ERIC Clearinghouse on Handicapped and Gifted Children

TOPICS:

* Availability and effective use of ERIC print products (e.g. RIE, CIJE, Thesaurus of ERIC Descriptors, Identifier Authority List, other special indexes, etc.)

* Availability and effective use of ERIC microfiche products (ERIC documents on microfiche; title, author, and subject indexes; special microfiche collections)

* ERIC guidelines for indexing (assigning descriptors, identifiers, publication type codes, target audience indicators, etc.)

* Online searching of the ERIC database

  - Effective search negotiation

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- Effective search strategy design

* Effective use of the Thesaurus of ERIC Descriptors

* ERIC training products and tips (to help you teach end users about ERIC)

DO YOU NEED THIS WORKSHOP?

If you are wondering whether this workshop will be worth your time, ask yourself these questions:

1. Did you know that there is an ERIC Identifier Authority List which indicates the current number of postings and the preferred format for over 25,000 identifiers used to index ERIC documents and CIJE articles? Do you have a copy next to your Thesaurus?

2. Did you know that there is a Cumulative Clearinghouse Number to ED Number Cross-Reference List which enables you to convert from accession numbers assigned by clearinghouses to ED numbers?

3. Did you know that there are cumulative title, author, and subject indexes to ERIC available on microfiche?

4. Did you know that the entire ERIC database will soon be available for searching on microcomputers?

5. Are you on the mailing list to receive Interchange, the newsletter for ERIC subscribers?

6. When planning ERIC computer search strategies, do you know:

   * that it's dangerous to limit education-level or age-level descriptors to majors?

   * that you often should search "invalid" descriptors?

   * how to use publication types and the target audience field effectively?

7. Did you know that each of the 16 ERIC clearinghouses has a user services coordinator and that clearinghouses not only collect but also produce special publications?

You may have learned something just by reading these questions. If you'd like to learn more about how to get the most from ERIC, join us for this informative workshop.

WORKSHOP FEATURES

* Extensive handouts
* Display copies of special ERIC indexes, directories, and clearinghouse publications for you to examine
* Small group practice designing ERIC search strategies
* Terminal available for demonstrations of effective search techniques and strategies and for experimenting with tough search topics that you have faced.

INTERESTED?

Just send in the enclosed Workshop Registration Form. The workshop is FREE, but you will need to bring a little money for lunch. Bring as many colleagues as you wish. Also please bring along questions you would like answered about ERIC and, if possible, **one or more copies of the Thesaurus of ERIC Descriptors** to use in practicing design of search strategies.

QUESTIONS?

For more information about the contents of the workshop, call Lynn Smarte at 703-620-3660.

For directions to the workshop location, call Lorene Brown at 404-681-0251.

NOTE: Although Ms. Smarte is from the ERIC Clearinghouse on Handicapped and Gifted Children, this is a general system-wide workshop on ERIC. If you do have a special interest in special education literature, she will be happy to highlight ERIC products and services in this area.

ERIC

REGISTRATION FORM

ERIC Workshop at Atlanta University
Friday, May 10, 1985
10:00 a.m. - 3:00 p.m.

Names of attendees:

_____ _____

_____ _____

_____ _____

_____ _____

Institution: _____

Address: _____

_____

Phone: _____

Please mail this form by April 22, 1985 to:

Lynn Smarte
ERIC Clearinghouse on Handicapped and
Gifted Children
1920 Association Drive
Reston, Virginia 22091

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(Below are tallied responses from 20 experienced ERIC users)

Checklist of ERIC Awareness

1. Please check all applicable spaces to describe yourself:

	never	several times	often
A. I have used the ERIC print indexes (Resources in Education & Current Index to Journals in Education)	0	1	19
B. I have requested/ordered computer searches of ERIC (to be executed by someone else)	10	7	3
C. I have run ERIC computer searches myself	0	10	10

2. ERIC Print Products
For each of the following products, please note whether you knew it existed and whether you have access to a copy where you work.

	I knew it existed	I have access to a copy
A. Thesaurus of ERIC Descriptors	6	19
B. Identifier Authority List	8	8
C. Printed Title Index	8	6
D. Source Directory	6	7
E. Clearinghouse Number to ED Number Cross Reference List	7	11

3. ERIC Microfiche Products

	I knew it existed	I have access to a copy
A. Author Index (on microfiche)	8	10
B. Title Index "	7	8
C. RIE Identifiers "	11	8
D. Cumulative Annual RIE (on microfiche)	9	5

	True	False
4. Searching a broader descriptor will automatically retrieve documents on narrower topics (e.g. searching TEACHER EDUCATION will retrieve most citations on INSERVICE TEACHER EDUCATION	3	17
5. When searching for references about a particular age group, it is a good idea to limit the age or educational level terms (e.g. secondary education) to major descriptors.	6	14

6. How would you limit a search to research studies?

(No idea)	(Some idea)	(Aware of Publication Type)
7	4	9

7. How would you remove opinion or position papers from a search?

(No idea)	(Some idea)	(Aware of Type Codes)
7	4	9

8. How can you limit a search to documents written for parents?

(No idea)	(Some idea)	(Aware of Target Audience)
12	5	3

9. The current entry for RACISM in the Thesaurus of ERIC Descriptors - 10th Edition, 1984, is listed below. Would you need to include the term RACISM in a search on that topic? 6 Yes 10 No 4 No answer

RACISM (1966 1980) Mar. 1980
CIJE: 517 RIE: 352 GC: 540
SN Invalid descriptor - used for both actions and attitudes - see such descriptors as "racial discrimination" and "racial bias."

10. The current Thesaurus entry for ORTHOPEDICALLY HANDICAPPED is listed below. Would you need to include the term in a search on that topic? 6 Yes 10 No 4 No answer

Orthopedically Handicapped (1968 1980)
USE PHYSICAL DISABILITIES

Notes:

- o Even among these 20 experienced ERIC users, very few were familiar with Target Audience. (For what it's worth, less than 10% of all attendees had neard of the ERIC Practice File.)
- o Most of the experienced users did not understand that invalid descriptors still have to be included in search strategy.

J. EDUCATIONAL TECHNOLOGY SYSTEMS, Vol. 13(4), 1984-85

INFORMATION RETRIEVAL TECHNOLOGY IN EDUCATION

BONNIE G. GRATCH
Bowling Green State University

ABSTRACT

Microcomputer technology has had a tremendous effect on the way information and research in education can be retrieved. Since the early 1960's and the availability of online computer searching of the ERIC database, about thirty U.S.-produced databases specifically oriented to educators have become available. Microcomputer technology makes direct access possible to these databases by anyone with a microcomputer, modem, and printer. Such direct access means that educators who have not had the opportunity to use library computer search services may now conduct their own online, interactive searches of the vast body of published literature and other products of educational research and practice. This article identifies and describes many of the educational databases and the information retrieval companies that offer information search services for educators.

Similar to most disciplines, online computer-based information retrieval systems of educational literature and products have sprouted up in great number during the last few years. Online searching implies two-way interactive and nearly immediate communication between a remote computer and a terminal or microcomputer. The field of education was one of the pioneers in online computer-based information retrieval with the development of the ERIC database in the early 1960's. Since then, however, hundreds of databases have been produced and are accessible through such information vendor companies as Lockheed's DIALOG Information Services and information utilities companies, such as The Source and CompuServe. Vendors are organizations that make remote databases available for online use. Information utilities are organizations which provide a variety of online services, such as information retrieval, electronic bulletin boards, shopping, and computing services.

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Up until the last two years databases of particular interest to educational professionals were only available through libraries' or other organizations' computer search services. This type of indirect accessibility usually meant that a librarian or information specialist conducted the actual computer search. With developments in microcomputer technology and communications, however, most of the education-related databases are now available to microcomputer owners. All one needs in addition to the microcomputer is a printer and a modem, which is connected to a telecommunications network to interact in a conversational mode with databases stored in another computer.

There is also a much greater variety of databases available, although the great majority of databases can be classified as bibliographic or source. Bibliographic databases contain references to publications or materials. Source databases contain the information in full. Examples are directory-type databases, databases of stock quotations, and full-text databases with an entire encyclopedia or journal stored in computer-readable format.

Such convenient availability means that the educational professional, who may not have easy access to a library or other organization's computerized search services, may now perform his/her own searches. This is known as end-user searching. While there are still such barriers as cost and time spent in self-training, the exciting opportunities this technology offers are just beginning to be realized. It will probably take some time, however, for the impact of such convenient and direct access to information and research to funnel down to the busy educational practitioner. The trend, however, is for more and more educational professionals to use their home computers or their school's microcomputer to access information. The first step toward more end-user searching must be awareness; therefore, the following descriptions are presented of education databases and online searching organizations available to the personal computer user. For detailed information and accurate costs, readers are encouraged to write or call the online service organization. More information about equipment needed, procedures, searching examples, and a much more thorough coverage of databases and organizations, can be found in Carol Hansen's excellent book, *The Microcomputer User's Guide to Information Online,* published in 1984 by Hayden Book Company, New Jersey.

Many of these databases, such as ERIC, Exceptional Child Education Resources, and PsychInfo, are available through the less expensive information vendors, BRS Afterdark, Knowledge Index, or the information utility, CompuServe—all of which are described in the final section. A few are currently available only through the BRS Colleague Educator, a more expensive service, but designed for end-user searching. Virtually all twenty-nine of the databases in Table 1 can also be searched by a librarian or other information specialist in a public, academic, or special library.

Table 1. Education-Related Online Databases

Database	*Online Service*	*Producer*	*Description*
ABLEDATA	BRS Colleague Educator	National Rehabilitation Information Center	Lists of manufacturers, distributors and costs of over 6,000 rehabilitation aids and devices applicable to the disabled.
Abstrax	BRS Afterdark and Colleague	Abstrax, Inc.	References with brief abstracts to 400 popular and professional periodicals.
Academic American Encyclopedia	BRS Afterdark, Colleague and CompuServe	Grolier Electronics Publishers	Multi-disciplinary, full-text encyclopedia.
Bilingual Education Bibliographic Abstracts	BRS Afterdark and Colleague	National Clearinghouse for Bilingual Education	References and abstracts to bilingual/bicultural education and related topics from technical reports, state-of-the-art reviews, conference papers, program descriptions, dissertations, books, journal articles and classroom materials.
College Press Service	CompuServe	College Press Service	Current enrollment figures, campus housing patterns, faculty tenure disputes, etc.

Table 1. (Cont'd)

Database	*Online Service*	*Producer*	*Description*
Dissertation Abstracts	BRS Colleague Educator	University Microfilm	The definitive subject, title, and author index to virtually every U.S. dissertation accepted at an accredited institution since 1861.
ED-LINE	The Source	National School Public Relations Association	Current news and legislative information. (Corresponds to *Education U.S.A.*)
Educational Research Forum	CompuServe	Mid-Western Educational Research Association	Full-text of user-submitted articles for educational researchers, practitioners.
EPIE	CompuServe	Educational Products Information Exchange	Reviews of educational hardware and software.
ERIC	BRS Afterdark and Colleague, CompuServe, Knowledge Index	Educational Resource Information Center	References and abstracts to educational research and resources from journals and nonpublished sources.
ETS Test Collection	BRS Colleague	Educational Testing Service	Descriptions of over 5,000 standardized tests and research questionnaires.

Exceptional Child Education Resources	BRS Afterdark and Colleague, Knowledge Index	Council for Exceptional Children	References to English language print and nonprint materials dealing with the education of gifted and handicapped.
Language and Language Behavior Abstracts	BRS Colleague	Sociological Abstracts, Inc.	References and abstracts to the literature on the nature, use, and teaching of language.
Magazine Index	Knowledge Index	Information Access Company	References to the articles in over 400 popular magazines.
Medline	BRS Afterdark and Colleague, Knowledge Index	U.S. National Library of Medicine	One of the major sources of references to biomedical literature. One component of interest to physical education is the physical fitness/sports medicine subfile produced by the President's Council on Physical Fitness.
Mental Measurements Yearbook	BRS Afterdark and Colleague	Buros Institute of Mental Measurements	The on-line equivalent of some of the references to tests and reviews of tests in the series of *Mental Measurements Yearbooks.*
MENU (The International Software Database)	Knowledge Index	International Software Database Corp.	Lists commercially available software for any type of mini or microcomputer. Purchasing information is listed, and even software delivery is offered.

Table 1. (Cont'd)

Database	*Online Service*	*Producer*	*Description*
Microcomputer Index	Knowledge Index	Microcomputer Information Services	References to articles and software reviews in over 500 microcomputer journals
National Rehabilitation Information Center	BRS Afterdark and Colleague	National Rehabilitation Information Center, Catholic University	References to rehabilitation literature. Citations and abstracts to nonprint educational materials for all levels.
Online Micro-Software Directory	BRS Afterdark and Colleague	Online, Inc.	Descriptions and references to reviews of over 2,000 software packages for microcomputers.
Ontario Education Resources Information	BRS Afterdark and Colleague	Ontario Ministry of Education	Ontario's version of ERIC, references to all types of educational information produced in Ontario.
Peterson's College Databank	BRS Afterdark and Colleague, CompuServe	Peterson's Guides	Information and profiles of about 3,000 U.S. and Canadian colleges and universities.
Psychinfo	BRS Afterdark, Colleague, and Knowledge Index	American Psychological Association	References and abstracts to the world's psychological literature.

Resources in Computer Education	BRS Afterdark and Colleague	Northwest Regional Educational Laboratory	Descriptions of microcomputer software for educational applications and information on software producers, computer literacy resources and R&D projects.
Resources in Vocational Education	BRS Afterdark and Colleague	National Center for Research in Vocational Education	Summary descriptions of ongoing and recent development projects in vocational education.
Resource Organizations and Meetings for Educators	BRS Colleague	National Center for Research in Vocational Education	Profiles of over 800 research and professional organizations involved in education. Descriptions of publications and meetings included.
School Practices Information File	BRS Afterdark and Colleague	Bibliographic Retrieval Service	Descriptions of educational practices, programs, materials and products, including A/V and microcomputer software.
Social Scisearch	BRS Afterdark and Colleague	Institute for Scientific Information	Citations to articles from over 4,000 social science journals.
Vocational Education Curriculum Materials	BRS Colleague	National Center for Research in Vocational Education	Descriptions and information about availability of current print and nonprint vocational education curriculum materials.

ONLINE DATABASE VENDORS

Databases included and prices change, so call or write to get the most current information.

BRS AfterDark, a special service of Bibliographic Retrieval Services, Inc., 1200 Route 7, Latham, NY 12110 (800) 833-4707 (518) 783-7251 (New York State).

As of September 1984 AfterDark has forty-one databases in nearly all subject areas, including two full-text databases—the Harvard Business Review and the Academic American Encyclopedia. Other services offered include electronic mail and a data processing newsletter. Shop-at-home programs and instant software delivery are planned. Cost is less than BRS/Search because searching is restricted to the hours of 6 P.M. (your local time) to 4 A.M. Eastern time. Cost: One-time subscription fee of $75 plus database usage charges of between $6-$15 per connect hour. Communication charges are included. Monthly minimum charge of $14.

BRS Colleague Educator, a special service of Bibliographic Retrieval Services, Inc., 1200 Route 7, Latham, NY 12110 (800) 833-4707 (518) 783-7351 (New York State).

As of September 1984 BRS Colleague Educator provides access to seventy-eight databases in nearly all subject areas. Users of this search service can access or generate electronic newsletters. Also offered are two electronic mail services. The MCI Mail service plans to offer online storage capability for standardized forms, and address lists, as well as a logo and signature service to personalize correspondence. Searching is available nearly all hours, Monday through Sunday. Uses the same menu-driven system as BRS AfterDark. Cost: One time membership fee of $150.00 plus monthly minimum fee of $18.00. Hourly searching rate is $18.00/hour for non-profit educational organizations serving pre K-12 grade levels and $35.00 for colleges. Additional charges are for telecommunications, database royalty fee, and printing charges. Several of the educational databases do not have royalty fees.

Knowledge Index, a special service of Dialog Information Services, Inc., 3460 Hillview Avenue, Palo Alto, CA 94304 (800) 227-1927 (415) 858-3796 (California).

As of October 1984 Knowledge Index provides access to twenty-three databases in nearly all subject areas. Not as many educational databases are available as on BRS AfterDark or Colleague. Cost is less than the Dialog Search Services, since searching is restricted to late hours—Monday through Thursday 6 P.M. to 5 A.M. (local time); Friday 6 P.M. to midnight (local time); Saturday 8 A.M. to midnight (local time) and Sunday 3 P.M. to

5 A.M. (local time). Cost: One time registration fee of $35 plus $24 per connect hour. No monthly minimum. Communications charges are included.

INFORMATION UTILITIES

These well known general services, The Source and CompuServe, are called information utilities because they provide a wide range of services. For example, they offer electronic mail and bulletin board services; general, entertainment information; consumer information services such as movie reviews, restaurant guides, and airline reservations; financial information such as stock market quotes or corporate financial information; and news databases. One of the most recent information utilities is the Delphi system of General Videotex Corp.

CompuServe, produced by CompuServe Information Service, 5000 Arlington Centre Blvd., Columbus, OH 43220 (800) 848-8199 (614) 457-8600 (Ohio).

All the information services are available twenty-four hours a day. Three education databases are available. Of particular note is the Educational Research Forum database. (See description above.) There are numerous options for subscription, and they can be purchased at computer stores. Cost: hourly connect costs vary depending on the speed of the data transmission and the time of day, range from $6.00 to $15.00 per hour. No monthly minimum fee.

The Source, produced by The Source Telecomputing Corporation, 1616 Anderson Road, McLean, VA 22102 (800) 336-3366 (703) 734-7500 (Virginia).

A wide variety of services are offered twenty-four hours daily. In addition to the services described above, The Source also has files for 1) education and careers, which contain teaching programs, information on college financial assistance, and an employment opportunity and resume database; 2) government and politics which contains legislation, news commentary and interviews; 3) science/technology which allows mainframe computing capability for performing statistical computations and modeling; 4) creating and computing, which allows for creating and editing of files. One can even market the product created. Cost: there is a one-time registration fee, but there are numerous options for subscriptions. Hourly connect costs vary depending on the speed of the data transmission and time of day. Costs range from $7.75 to $44.75 per hour.

Delphi, produced by General Videotex Corp., 3 Blackstone St., Cambridge, MA 02139 (800) 544-4005 (617) 491-3393 (Massachusetts).

Provides access to over 200 databases twenty-four hours daily, plus sign-on capability to DIALOG Information Services and Dialcom Computer Services. Delphi offers some services similar to The Source and CompuServe, such as communication services (banking, shopping, travel arrangements); entertainment services; computing services; and information services. Unique services provided are the ability to send mail to users of other systems (The Source, CompuServe, etc.), and an unusual information service called ORACLE. This is a group of experts who will reply to your questions through one's Delphi mailbox. Also available for searching is the Kussmaul Encyclopedia. Delphi also offers typesetting by which one can produce camera-ready copy. Costs are less than The Source and CompuServe. Cost: there's a $49.95 membership charge and hourly connect charges range from $6.00 to $16.00. No minimum charges.

Direct reprint requests to:

Bonnie G. Gratch
Library User Education
Bowling Green State University
Bowling Green, OH 43403

Library Technology Reports

January-February 1985 Howard S. White, Editor
Volume 21 Number 1

Contents

DEPARTMENTS About This Issue

REPORTS 1 Availability and Cost of Online Search Services
By *William Saffady*

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CH	ERIC CLEARINGHOUSE PUBLICATIONS
CE	The state of West Virginia's Adult Literacy Campaign will be distributing copies of ERIC/ACVE Digest #40, "Adult Literacy." The digest will be sent to individuals who call their toll-free hotline to inquire about volunteer literacy training.
CS	The following are new ERIC/CS Information Analysis Products: ERIC First Analysis: Water Resources, 1985-86 National High School Debate Resolutions. By David L. Wagner and Douglas Fraleigh. 1985. Designed to serve as a framework from which high school debate students, coaches, and judges can evaluate the issues, arguments, and evidence present in the availability and quality of water resources in the United States, this booklet provides guidelines for research on the 1985-86 debate resolutions selected by the National Federation of State High School Associations. Available from the Speech Communication Association, 5105 Backlick Road, Building E, Annandale, VA 22003. $5.00. (10% discount for 10-49 copies, 20% discount for 50 or more copies). Workshops on Family Communication. By Kathleen M. Galvin. 1985. Intended to help speech communication professionals become involved in developing, implementing, and evaluating marital or family enrichment programs, this TRIP booklet discusses the theory and practice of using marital enrichment programs to increase family harmony. Available from the Speech Communication Association, 5105 Backlick Road, Building E, Annandale, VA 22003. $5.00. (10% discount for SCA members). A TV News Approach to Oral Communication. By Pat Kane. 1985. Presenting a studio-workshop approach toward the study of oral communication, this TRIP booklet discusses current theories of communication and broadcast journalism as a model for public communication. The major portion of the booklet offers classroom exercises for sharpening communication skills, a semester syllabus for an oral communication workshop, and seven units to be covered in this workshop/course. Available from the Speech Communication Association, 5105 Backlick Road, Building E, Annandale, VA 22003. $5.00. (10% discount for SCA members). Writing is Reading: 26 Ways to Connect. By Eileen Tway. 1985. Reviews current research on the relationship between reading and writing, and presents activities using the twenty-six letters of the alphabet. Available from the National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. $6.00 ($5.00 NCTE members). Measures for Research and Evaluation in the English Language Arts, Volume 2. Edited by William Fagan, Julie Jensen, and Charles Cooper. 1985. Provides information on instruments created by researchers for measuring skill development in various language arts. Available from the National Council of Teachers of English, 1111 Kenyon Road, Urbana, IL 61801. $16.75 ($13.00 NCTE members).
EC	EC Publishes Major New Text For School Psychologists EC has published a new text, The School Psychologist and the Exceptional Child, designed specifically to provide school psychologists in training with practical information in relation to the assessment process about the characteristics and needs of various types of exceptional children. Following an opening chapter on the role and function of the school psychologist in special education, each exceptionality is examined. Addressed are such questions as: How can I best communicate with this student? What strategies and instruments

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EC	Cont'd. have been used most successfully with similar students? What special concerns must I keep in mind? Exceptionalities include: Gifted and Talented, Mental Retardation, Learning Disabilities, Emotionally Disturbed, Physical and Multiple Handicaps, Hearing Impairments, Visual Impairments, and Communications Disorders. This product, which has 256 pages, a publication date of 1985, and an order number of ISBN-0-86586-153-6, is being distributed by the National Association of School Psychologists for $18.95 per copy.
HE	The following book is now available from HE. Orders should be directed to the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. ($7.50 each, 10% discount for any 15 or more, 20% discount to book stores). Employee Educational Programs: Implications for Industry and Higher Education, by Suzanne W. Morse. ASHE-ERIC Higher Education Research Report No. 7, 1984. 81 pages. Analyzes the following: the development of employee education and training programs; traditional education's role in educating the workforce; overview of such programs as job-related training, trade seminars, tuition aid programs, college credit and degree programs, corporate approaches to employee education and training; implications for academe in cooperative endeavors.

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CH	DATE	LOCATION	STAFF	COMMENTS
CG	June 23-25, 1985	Ann Arbor, MI	Garry Walz Jeanne Bleuer	ERIC/CAPS Conducts Counselors and Computers Workshop "Computer Enhanced Counseling," a workshop aimed at extending counseling effectiveness through the imaginative use of microcomputers, was held in Ann Arbor on June 23-25. Organized and conducted by ERIC/CAPS, the workshop trained 150 participants in a five-step plan to improve the quality and cost-effectiveness of counseling programs through the use of the latest computer technology. The lectures, demonstrations, and hands-on activities focused on such topics as computers with proven track records, promising innovations in technology, strategies in program design, customized applications for different counseling settings, assessment methods, and designing a customized computer-enhanced counseling program. At round-table discussions, counseling professionals shared information on current high-tech projects in computer-assisted counseling. Special clinics and evening sessions were available on creating software for K-12, college and university settings, and private practice. Two pre-sessions were also offered on June 22 on microcomputer basics and advanced microcomputer skills for counselors. ERIC/CAPS Director Garry Walz and acting Associate Director Jeanne Bleuer led the workshop. Major presenters included: William H. Ford, Jr., president of Online Systems, Inc.; Dean Carl Berger of the U of M School of Education; John D. Krumboltz, Professor of Education and Psychology at Stanford University; and James Lee, Professor of Counselor Education at the University of Wisconsin. Various educators in the fields of training and professional development also made presentations. The workshop was co-sponsored by the American Association for Counseling and Development, the American Vocational Association/Guidance Division, the Association for Counselor Education and Supervision, the National Vocational Guidance Association, and the University of Michigan Center for the Study of Higher Education.
CG	July 1-3, 1985 July 8-12, 1985	Burlington, VT Minneapolis, MN	Garry Walz Jeanne Bleuer	ERIC/CAPS Workshops Held in Vermont and Minnesota in July 1985 ERIC/CAPS staff were far flung this July, running workshops in Vermont and Minnesota. At the University of Vermont in Burlington, CAPS Director Garry R. Walz and Acting Associate Director Jeanne Bleuer conducted a three-day program on microcomputer applications to counseling. The July 1-3 workshop covered the four key phases of computers in counseling:

CH	DATE	LOCATION	STAFF	COMMENTS
CG				ERIC/CAPS Workshops (Cont'd) computer-managed, computer-complemented, computer-assisted, and computer-enhanced. Walz then joined Sunny Hansen on July 8-12 at the University of Minnesota in Minneapolis to lead a workshop on leadership for career development in a new age. Hansen is Professor of Educational Psychology and Director of BORN FREE at the University of Minnesota. The workshop was jointly sponsored by CAPS and University of Minnesota'a Counseling and Student Personnel Psychology Program. The workshop was designed to enhance the effectiveness of administrators, teachers, counselors, and human resource specialists in imaging, creating, and implementing innovative career development programs for a variety of settings. Individual sessions covered leadership development and team building; career development -- a new paradigm; new-age framework for career programs; power and roles in organizations; gender, culture, and career; managing change and change agentry; managing life transitions; and marketing yourself and your career program. Walz, who earned his doctorate at the University of Minnesota, gave the distinguished graduate lecture at the workshop. Noted as one of the futuristic thinkers in the counseling field, he spoke on "becoming the counselor of tomorrow."
EC	March 13, 1985	Washington, DC	Don Erickson Lynn Smarte	HEATH Open House Don Erickson and Lynn Smarte attended an Open House for the HEATH Resource Center on March 13 at the National Clearinghouse on Postsecondary Education for Handicapped Individuals. HEATH, which stands for "Higher Education and the Handicapped", is an information project of the American Council on Education and is funded by the Special Education Program office of the Department of Education. It is located at The National Center for Higher Education at One Dupont Circle, Washington, DC.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	June 10, 1985	Washington, DC	Laura Casal	Project HEATH Laura Casal represented the Clearinghouse at an all-day meeting sponsored by the American Council on Educaton's HEATH (Higher Education and the Handicapped) Resource Center in Washington. The purpose was to gather representatives from campuses, associations, students, and scholarship groups to discuss issues that might be addressed in a new edition of the HEATH publication, "Money for College."
IR	May 25-28, 1985	Philadelphia, PA	Jane Klausmeier Pam McLaughlin	IR Displays at ADCIS Conference Jane Klausmeier and Pam McLaughlin staffed an exhibit at the 26th international conference of the Association for the Development of Computer-based Instructional Systems (ADCIS), held in Philadelphia, PA. Even though the IR Clearinghouse regularly writes a journal column for the ADCIS newsletter and journal, the ERIC display attracted many new users, a lot of interest, and provided the clearinghouse with a new 2000 name mailing list.
IR	April 30-May 2, 1985	New York, NY	Jane Klausmeier	National Online Meeting Jane Klausmeier presented a paper entitled "Microcomputer Based System for End User Training" at the sixth annual National Online Meeting in New York City. The presentation focused on a recent usage study conducted to determine how and in what settings MICROsearch was being used.

RIEJUL85

REMOVE LIST (90)

A. DUPLICATES (6)

1. Resubmission of Clearinghouse's Own Input (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
SP 025 869	ED 253 530/SP 025 819	RIEJUN85	FAC
UD 024 112	ED 252 646/UD 024 036	RIEMAY85	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (4)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CE 040 723	ED 251 555/UD 023 945	RIEAPR85	FAC
CE 040 753	ED 196 700/SE 033 642	RIEMAY81	FAC
HE 018 159	ED 222 210/JC 820 470	RIEMAR83	FAC
SP 025 729	ED 239 766/PS 014 115	RIEJUN84	FAC

3. Duplicates Appearing in RIE in May, June, and July 1985 (0)

4. Total Duplicates for 1985 through Latest Issue = 64

B. REMOVES (43)

Accession Removed	Reason for Removal
CE 040 624-627	Pulled by FAC/CH
CE 040 631-632	Pulled by FAC/CH
CE 040 634	Pulled by FAC/CH
CE 040 636-644	Pulled by FAC/CH
CE 040 646	Pulled by CERIC
CE 040 649	Pulled by CERIC
CE 040 732	Pulled by CH
CE 040 762-763	Pulled by CERIC
CE 040 797	Pulled by CERIC
FL 014 913-914	Pulled by FAC
HE 018 024	Pulled by FAC
IR 011 533-534	Pulled by FAC
JC 850 102-105	Pulled by CERIC

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REMOVE LIST (Continued)
Page 2

PS 014 914	Pulled by CERIC
PS 014 950	Pulled by CERIC
PS 014 960-963	Combined with PS 014 959
PS 015 014	Pulled by FAC
SP 025 752	Pulled by FAC/CH
UD 023 418	Pulled by CERIC
UD 024 100-101	Pulled by CERIC
UD 024 130	Pulled by CERIC

C. DELAYED (41)

	Moved To
EA 017 423-444	Delayed
EA 017 540	RIEAUG85
EC 171 750	Delayed
EC 172 008	Delayed
FL 014 855	RIEAUG85
HE 017 853-855	RIEAUG85
HE 018 023	RIEAUG85
IR 011 535	Delayed
PS 014 521	Delayed
RC 015 165	RIEAUG85
SE 045 450	Delayed
SE 045 460-461	Delayed
SE 045 463	Delayed
SP 025 764	Delayed
SP 025 988	Delayed
UD 023 925	Delayed
UD 024 027	Delayed

3291

Attachment 21
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIE JUL85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	7
CE	156	1	5	19	133	760
CG	66	-	-	-	66	412
CS	74	1	-	-	75	730
EA	81	1	23	-	59	483
EC	81	1	2	-	80	509
FL	47	8	1	2	52	373
HE	75	10	5	1	79	618
IR	70	2	3	-	69	524
JC	39	6	4	-	41	266
PS	63	-	2	6	55	412
RC	38	1	1	-	38	286
SE	43	2	4	-	41	390
SO	60	-	-	-	60	410
SP	36	-	3	2	31	330
TM	48	-	-	-	48	405
UD	41	6	6	1	40	326
TOTALS	1019	+39	-59	-31	=968	7241

CIJE SOURCE JOURNAL UPDATES

JUL85

ADDITION

CS Discourse Processes

3294

CIJE
SOURCE JOURNAL UPDATES
AUG85

Additions

IR Australian Library Journal
IR AEDS Monitor
IR Canadian Journal of Educational Communication
IR Journal of Educational Computing Research
IR Information Development
IR Research Strategies
SO OAH Magazine of History
SO Futures Research Quarterly

Deletions

SO World Future Society Bulletin
CG Journal of College and University Student Housing

Name Change

IR Television and Children to Television and Families

SUMMARY OF CIJE INPUT BY CH (FOR July '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	89	10	7	662
CG	164	13	0	1,199
CS	223	20	11	1,314
EA	82	6	3	673
EC	134	14	0	1,042
FL	49	6	3	345
HE	109	17	0	796
IR	119	26	0	909
JC	20	2	0	167
PS	82	5	0	601
RC	0			124
SE	136	14	21	1,091
SO	110	14	1	753
SP	65	10	0	552
TM	63	9	0	513
UD	39	7	0	452
TOTALS	1,484	173	51	11,198

Attachment 24
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR August '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	113	26	15	775
CG	165	19	0	1,364
CS	157	21	1	1,471
EA	123	15	15	801
EC	174	23	15	1,216
FL	94	12	0	439
HE	101	13	0	897
IR	112	31	0	1,021
JC	30	3	0	197
PS	21	3	0	622
RC	0	0	0	124
SE	139	20	9	1,230
SO	114	18	0	867
SP	36	4	0	588
TM	70	9	0	583
UD	86	18	10	538
TOTALS	1,535	235	65	12,733

Attachment 25
Page 1 of 1

ERIC® DOCUMENT REPRODUCTION SERVICE
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703-823-0500
EDRS

CUSTOMER SERVICE REPORT
JUNE, 1985

NEW

ACQUISITIONS DEPARTMENT
UNIVERSITY LIBRARY
UNIVERSITY OF CALIFORNIA /DAVIS
DAVIS, CALIFORNIA 95616

LEHIGH UNIVERSITY
ORDER DEPARTMENT/SERIALS
LINDERMAN LIBRARY #30
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CUSTOMER SERVICE REPORT
JULY, 1985

NEW

BIOLA UNIVERSITY
13800 BIOLA AVENUE
LA MIRADA, CA 90639

CANCELLED

THE RIVERINA COLLEGE OF ADVANCED ED.
SERIALS DEPARTMENT
INFORMATION RESOURCES CENTRE
P.O. BOX 588 - WAGGA WAGGA. N.S.W. 2650
AUSTRALIA

AMERICAN UNIV OF BEIRUT
UNIV. LIBRARY - SERIALS DEPT.
C/O UNSWORTH & CO. INC.
HOOKCREEK BLVD & 145TH AVENUE
VALLEY STREAM, NY. 11581

MIAMI DADE COMMUNITY COLLEGE - SOUTH
PERIODICALS SOUTH CAMPUS LIBRARY
11011 S.W. 104TH STREET
MIAMI, FL 33176

3301

Volume: 9
Number: 9/10
Date: September/October 1985

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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ACTION ITEMS

RIE Master Schedule

The RIE Master Schedule for 1984-1985 (Tabular Display) extends through the December 1985 issue of RIE and includes shipments through September 1985.

The RIE Master Schedule for 1986 is currently in preparation. In order to provide Clearinghouses with a basic shipment schedule for use up until the new RIE Master Schedule is finally distributed, we are including an interim RIE schedule as Attachment 1.

Please note that documents should continue to be shipped on each Friday. There will be no shipment on 11/29 (Thanksgiving week) and 12/27 (Christmas week). There will also be no transmission of bibliographic data during the weeks of 11/25-29 and 12/23-27. Any shipment/transmission planned for Thanksgiving week or Christmas week should simply be delayed 1 week.

...Carolyn Weller (ERIC Facility)

CIJE Schedule for 1986

The new CIJE Schedule for the 1986 issue year is included as Attachment 2. There will be no bibliographic transmissions/log shipments during the weeks of Thanksgiving and Christmas.

...Oryx Press

Online Transmission of Data

Some Clearinghouses have apparently arranged their online transmission schedule so that documents are now being shipped before the corresponding bibliographic data are transmitted. At times this has resulted in situations where a document is shipped, but the corresponding data are never transmitted, or vice versa. This "asynchronous" scheduling has occurred apparently because Clearinghouses converted to online transmission over a period of time and not all at one time.

In a decentralized system such as ERIC, it is important that all components adhere to the same schedule. In order to get back on track, beginning with the document shipment of February 7 (for the first week of the May issue), the bibliographic data for the documents shipped on Friday, the 7th, should be transmitted during that same week, i.e., prior to the shipment on Friday.

Clearinghouses are also reminded that if they are planning to make any major changes in either the software and/or hardware used to transmit data, they should contact Pat Brown in order to ensure that what they are considering is compatible with the Facility's receiving equipment.

...Pat Brown (ERIC Facility)

ERIC Technical Steering Committee

A. Definition

The ERIC Technical Steering Committee serves as a conduit between the network's technical processing staff and CERIC for the purpose of promoting system improvements and enhancing system operations. Suggestions for system improvements or modifications in ERIC technical procedures may originate in the ERIC Clearinghouses or other system components, with members of the Steering Committee, or as a result of national/regional technical meetings or other system meetings. In coordination with CERIC, the Steering Committee is responsible for: (1) planning and implementing the agenda for the National Technical Meeting; (2) providing planning assistance for Regional Technical Meetings; (3) considering all recommendations resulting from national/regional technical meetings or recommendations received from Clearinghouses at any time; (4) making recommendations for action to CERIC; and (5) carrying out projects on behalf of the ERIC network, as approved by CERIC.

Membership on the Steering Committee is comprised of five people, including representatives from three ERIC Clearinghouses (one each from the east, midwest, and west coast), one ERIC Facility representative, and a chairperson chosen by CERIC. A balance between processing and user services skills is desirable. Terms are staggered in order to permit annual rotation. Members of the Committee recommend new representatives to CERIC; new members are selected by CERIC. Clearinghouse representatives serve for three years. When a new member is appointed to fill out an unexpired term, the following shall apply: (a) If there is one year left in the unexpired term, the replacement serves out that year and serves for his/her own three-year term in addition (a total of four years); (b) If there are two years left in the unexpired term, the replacement serves out those two years and then cycles off the committee. The ERIC Facility determines how long its representative serves. The Steering Committee Chair is appointed for three years. If the Chair's term is not completed, the replacement does not "fill out" the rest of the term, but rather is appointed for a new three-year term.

B. Members

The following are the current members of the ERIC Technical Steering Committee:

	CH	Term Exp.
Amelita Hill	RC	1986
Dorothy Beling	EC	1987
Jane McClellan	CS	1988
Carolyn Weller	Fac	open
Lynn Barnett, chair	HE	1988

Pat Coulter serves as the Central ERIC liaison person, and Betty Rose Rios of RC is the liaison between the committee and the Council of ERIC Directors (COED).

C. Meetings

The ERIC Technical Steering Committee will be meeting in Washington on December 5, 1985, to review plans for the Regional Technical Meetings next spring and systemwide recommendations that have come before it in the past 6 months or so. Any ERIC staff member is welcome to submit recommendations. Please direct them to Lynn Barnett at HE.

...Lynn Barnett (HE)

"/ED" and "/EJ" Suffix Commands on DIALOG 2

As indicated in the last EAB, the familiar "/ED" and "/EJ" restrictive suffixes have been restored on DIALOG 2. DIALOG announced this enhancement in its September 1985 Chronolog newsletter. This announcement appears as Attachment 3.

...Ted Brandhorst (ERIC Facility)

ERIC File of Search Strategies

The ERIC Clearinghouse for Junior Colleges (JC) has been funded by NIE to develop a prototype "Search Strategy File" for nonlibrarian end users who conduct their own computer searches of the ERIC database. The file, as we envision it, will be an indexed listing of search strategies on topics of current interest to educational practitioners. An end user searching, for example, for information on the role of merit pay in collective bargaining agreements at high schools or community colleges, would find the following search strategy (made up of ERIC Descriptors):

(1) Secondary Education OR High Schools OR Two Year Colleges OR Community Colleges
(2) Merit Pay
(3) Collective Bargaining
(4) 1 AND 2 AND 3

This file of strategies could be used together with manuals produced earlier by ERIC on how to conduct online searches.

In the process of developing the Search Strategy File, we will be requesting the assistance of user services personnel systemwide. Specifically, each Clearinghouse will be asked to provide 20 search strategies on major topics of recurrent interest within its individual scope area. Additional information on the types of search strategies to be covered will be forwarded to each Clearinghouse in January 1986. The success of the search strategy file depends on this systemwide input, because staff at the individual Clearinghouses are in the best position to know what topics are of greatest interest to practitioners.

Please do not hesitate to contact us with any questions or suggestions.

...Jim Palmer (JC)/Diane Zwemer (JC)

LOGO Database (Based on ERIC) Mounted on CompuServe

A bibliographic database of citations dealing with the programming language LOGO has been assembled by Information on Information, Inc., and has been mounted on the CompuServe online system. Most of the LOGO citations have been extracted from the ERIC database.

We requested Information on Information, Inc. to provide us with a short write-up on their new product that could be used by the ERIC Clearinghouses. This write-up appears as Attachment 4.

...Ted Brandhorst (ERIC Facility)

EASYsearch

Inspired by the success the IR Clearinghouse has had with MICROsearch and the distribution of selected ERIC information on floppy discs, a local New York firm called Renaissance Learning Systems, Inc., has developed a similar product called EASYsearch.

Attachment 5 is a reproduction of the EASYsearch brochure and provides a complete description of the product (except for prices).

...Barbara Minor (IR)

ERIC Digests Online -- A Progress Report

The most recent Progress Report on the ERIC Digests Project at the PS Clearinghouse, dated September 15, 1985, is reproduced as Attachment 6.

...Ted Brandhorst (ERIC Facility)

New EDRS Order Form

A new EDRS order form, dated October 1985 (Attachment 21), has been prepared, incorporating the revised microfiche and paper copy prices that resulted from the recent competition for EDRS. 500 copies of this form have been sent to each Clearinghouse.

Please note especially the following:

1. The base MF price has been reduced from .97 cents to .75, a reduction of 23%.

2. The base PC price has been reduced from $2.15 to $1.80, a reduction of 16%.

3. The prices for all Back Collections and Special Collections have been reduced.

4. The name of the company operating EDRS has been changed from CMIC to "Computer Microfilm Corporation" (CMC).

5. The microfiche distributed to Standing Order Customers will change from vesicular fiche to diazo fiche.

6. The new prices are effective October 1, 1985.

The Facility received the new price information on October 18. We will be working to build it into the first possible issue of RIE, namely the December issue.

With prices like these, ERIC's document delivery operation compares to the Staten Island ferry ride in being one of America's last really good deals!

This is advance information, put together for this EAB (in preparation when the information arrived). Additional details concerning the EDRS operation will be forthcoming in the near future.

...Ted Brandhorst (ERIC Facility)

ERIC Acquisitions Arrangements List Update

The ERIC Acquisitions Arrangements (EAA) List has been updated, and the changes are included here as Attachment 7. A total of 31 additions, changes, and deletions have been made based on Facility information and forms sent to us by Clearinghouses.

The list of changes is arranged in alphabetical order by organization name and follows the same form as the printed EAA List dated November 1984. A change in an arrangement is shown by a percent sign (%), and an arrangement which has been removed is marked with an "X". All other entries are additions to the previous list. The November 1984 list should be updated by changing, adding, or deleting entries as necessary in alphabetical order.

The November 1984 list has been kept current through monthly updates in the EAB. A new, completely revised list, projected now for November 1985, will cumulate all changes made to Facility and Clearinghouse acquisitions arrangements through October 1985.

The Facility Acquisitions staff appreciates the cooperation of the Clearinghouses in submitting changes in their arrangements as they occur.

...Joanna Eustace (ERIC Facility)

Freelance Canadian Indexer/Abstractor Offers Services

Patrick Kavanagh, a freelance Canadian indexer/abstractor is offering his services to any ERIC component who would like coverage of certain Canadian journals (or other sources). Patrick operates out of Ottawa and has access to all the major Canadian national and federal libraries. His address is:

Patrick Kavanagh
150 Queen Elizabeth Driveway, #215
Ottawa, Ontario, K2P 1E7
CANADA

...Ted Brandhorst (ERIC Facility)

South African Medical Research Council, Institute for Medical Literature, Looking for Presentations on ERIC

Dr. S.F. Rossouw, Director of the Institute for Medical Literature, in Tygerberg, South Africa, has approached ERIC with a request for a knowledgeable speaker who could come to South Africa to give two kinds of ERIC-related presentations: (1) general promotional addresses to librarians and educators; (2) a full "course" on ERIC for online searchers, print product users, etc. He is looking for somebody who could stay about two weeks and make presentations in the major cities. Financial terms for the visit are negotiable.

If there are any interested parties in the ERIC family, they should request the full file on this contact from the ERIC Facility.

...Ted Brandhorst (ERIC Facility)

SO Goes to Japan

Lynn Parisi, Coordinator of User Services for SO, recently spent one month in Japan as coordinator for a Fulbright Teacher Group Project Abroad. While there, Parisi met with Tim Smith, United States Information Service representative, and Warren Obluck, cultural attache, and discussed availability and use of ERIC database materials in Japan.

...Lynn Parisi (SO)

ERIC/CRESS Hosts Computer Workshop by Dr. Alan Hofmeister

ERIC/CRESS will host a one-half day workshop on computer applications for rural schools on November 1, 1985. Dr. Alan Hofmeister, Associate Vice President for Research, Utah State University, will conduct the workshop.

Dr. Hofmeister established an interdisciplinary research and doctoral program in technology and special education at Utah State University in 1970. Since then, he has been actively involved in a wide range of technological applications to education.

Currently, Dr. Hofmeister is actively involved in research in laser videodisc technology and the application of artificial intelligence to education. He is the author of a wide range of books and scholarly articles. His most recent books include Microcomputer Applications in the Classroom, published in 1983 by Holt, Rinehart, & Winston, and Technological Tools for Rural Education published in 1984 by the ERIC Clearinghouse on Rural Education and Small Schools.

...Amelita Hill (RC)

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ICET Fellow to Intern at ERIC/CRESS

Brother Manuel P. Uluan, FMS, President of Notre Dame of Dadiangas College, General Santos City, Philippines, will spend a two-week internship at ERIC/CRESS during his ICET (International Council on Education for Teaching) fellowship in rural education in the United States. (ICET is a non-governmental organization member of UNESCO.)

While at the Clearinghouse, Brother Uluan will become acquainted with the ERIC system and will utilize the system in his quest for information concerning the use of computer networks to help resolve administrative problems inherent in small colleges located in rural areas of his country. Visits to small colleges in New Mexico will be conducted.

During his ICET fellowship, Brother Uluan has attended the Rural Education Association National Meeting in Iowa, the National Rural Teacher Education Conference in Washington state, the Rural and Small Schools Conference at Kansas State University and has visited many small and isolated colleges in each of those states.

...Amelita Hill (RC)

PERSONNEL

ERIC/CRESS Staff Changes

In June 1985, there were several changes in the staffing of the Clearinghouse. The 3/4-time position of secretary, which was filled by Phyllis Quintana until April, was expanded to a full-time position, and was filled in June by Jimmie Smith. Jimmie had worked for Dr. Cole in the Department of Special Education prior to joining the CRESS crew. She's caught on fast and is now assisting in the user area, getting out the acquisitions letters for Elaine Benally and Manuela Quezada-Aragon, filling requests for off-the-shelf materials and publications, and typing IAP's on the IBM-PC. Welcome aboard Jimmie!

Yolanda Arteaga, CRESS' half-time administrative assistant, resigned in June. Her position was abolished and her duties were assumed by Amelita Hill. Amelita will now be responsible for user services, financial accounting, and budget development.

...Amelita Hill (RC)

Ellie Cortese Replaces Joy Olson at Facility

Ellie Cortese has been promoted to Secretary for the Facility's Assistant Director for Computer and Management Information Systems. She replaces Joy Olson who has transferred to ORI's Computer Applications and Software Division.

...Deborah Hottel (ERIC Facility)

Staff Changes at FL

Mary Niebuhr has left FL to become Project Coordinator at the Linguistics Society of America. Replacing Mary as Associate Director at FL is Jeannie Rennie. Jeannie was the User Services Coordinator at FL from 1981-84. She has just returned from a year in France where she received her M.A. Also returning to the ERIC fold is Anne Marie Harnett who replaces Nancy Rhodes as Processing Coordinator at FL. Anne Marie was with FL from 1978-82 as an Abstractor/Indexer. From 1982-85, she was at the National Clearinghouse for Bilingual Education. Other FL staff changes that should be noted in your ERIC Directory are the deletion of the Administrative Assistant title and the addition of Nancy Perry as Secretary/Processing Assistant, replacing Cynthia McMillian as Processing Assistant.

...FL

Staff Changes at TM

Barbara Wildemuth resigned as ERIC/TM's Associate Director at the end of May to accept a teaching assistantship at Drexel University's College of Information Studies. Barbara began the doctoral program at Drexel last September. Emma Gonzalez-Stupp, former User Services Coordinator, is TM's newly appointed Associate Director, and Betsy Smith, former Indexer/Abstractor, is TM's new User Services Coordinator. We hope to be able to introduce a new Indexer/Abstractor by the next EAB!

...Betsy Smith (TM)

THE LIGHTER SIDE

Workers Need Youth

A recent abstract submitted to the Facility contained the sentence "Vocational education will serve workers who need a shorter, more focused period of retraining and youth."

The Facility editors could so easily agree that workers need more youth that they were tempted at first to let the sentence go through.

...Anonymous

LIST OF ATTACHMENTS

Attachment 1: RIE Schedule for 1986 (interim)

Attachment 2: CIJE Schedule - 1986 issue year

Attachment 3: "/ED" and "/EJ" Suffix Commands on DIALOG 2

Attachment 4: LOGO Database (Based on ERIC) Mounted on CompuServe

Attachment 5: EASYsearch Brochure

Attachment 6: ERIC Digests Online: New Full Text Database for Educators

Attachment 7: ERIC Acquisitions Arrangements List Update

Attachment 8: ERIC Clearinghouse Publications

Attachment 9: Workshops/Conferences/Meetings

Attachment 10: RIE Remove List (RIEAUG85)

Attachment 11: RIE Remove List (RIESEP85)

Attachment 12: RIE Input by CH (RIEAUG85)

Attachment 13: RIE Input by CH (RIESEP85)

Attachment 14: CIJE Source Journal Update - (September 1985)

Attachment 15: CIJE Source Journal Update - (November 1985)

Attachment 16: Summary of CIJE Input by CH (for September 1985)

Attachment 17: Summary of CIJE Input by CH (for October 1985)

Attachment 18: Summary of CIJE Input by CH (for November 1985)

Attachment 19: EDRS Customer Service Report - August 1985

Attachment 20: EDRS Customer Service Report - September 1985

Attachment 21: EDRS Order Form - Revised, October 1985

RIE SCHEDULE FOR 1986 (INTERIM)

	RIE Issue	Clearinghouse Shipment Dates	Notes
1986	January	OCT 4, 11, 18, 25 (1985)	
	February	NOV 1, 8, 15, 22	No shipment 11/29 (Thanksgiving)
	March	DEC 6, 13, 20; JAN 3	No shipment 12/27 (Christmas)
	April	JAN 10, 17, 24, 31 (1986)	
	May	FEB 7, 14, 21, 28	
	June	MAR 7, 14, 21, 28	
	July	APR 8, 11, 18, 25	
	August	MAY 2, 9, 16, 23, 30	
	September	JUN 6, 13, 20, 27	
	October	JUL 3, 11, 18, 25	July 4 = Holiday
	November	AUG 1, 8, 15, 22, 29	
	December	SEP 5, 12, 19, 26	

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CIJE SCHEDULE

1986 ISSUE YEAR

ISSUE MONTHS

	JANUARY	FEBRUARY	MARCH	APRIL	MAY*	JUNE	JULY	AUGUST	SEPTEMBER*	OCTOBER	NOVEMBER	DECEMBER
TUESDAY CLEARINGHOUSE TO FACILITY	10/29/85 11/04/85 11/12/85 11/19/85	12/03/85 12/10/85 12/17/85 12/31/85	1/06/86 1/14/86 1/21/86 1/28/86	2/04/86 2/11/86 2/18/86 2/25/86	3/04/86 3/11/86 3/18/86 3/25/86 4/01/86	4/08/86 4/15/86 4/22/86 4/29/86	5/06/86 5/13/86 5/20/86 5/27/86	6/03/86 6/10/86 6/17/86 6/24/86	7/01/86 7/08/86 7/15/86 7/22/86 7/29/86	8/05/86 8/12/86 8/19/86 8/26/86	9/02/86 9/09/86 9/16/86 9/23/86	9/30/86 10/07/86 10/14/86 10/21/86
THURSDAY FACILITY TO ORYX	11/07/85 11/14/85 11/21/85 12/05/85	12/12/85 12/19/85 1/02/86 1/09/86	1/16/86 1/23/86 1/30/86 2/06/86	2/13/86 2/20/86 2/27/86 3/07/86	3/13/86 3/20/86 3/27/86 4/03/86 4/10/86	4/17/86 4/24/86 5/01/86 5/08/86	5/15/86 5/22/86 5/29/86 6/05/86	6/12/86 6/19/86 6/26/86 7/03/86	7/10/86 7/17/86 7/24/86 7/31/86 8/07/86	8/14/86 8/21/86 8/28/86 9/04/86	9/11/86 9/18/86 9/25/86 10/02/86	10/09/86 10/16/86 10/23/86 10/30/86

*Indicates a 5-week issue

3313

3314

Attachment 2
Page 1 of 1

ERIC Enhancements – You Asked for Them!

Among the most requested features for addition to **ERIC, File 1**, on DIALOG Version 2 have been the suffixes /ED, /EJ. These are now available for searching.

File 1 consists of two major subfiles, the non-journal literature (*Resources in Education* (RIE)) and journal literature (*Current Index to Journals in Education* (CIJE)). Any search term or set may now be restricted to either of these subfiles by using the appropriate suffix – /ED for non-journal literature and /EJ for journal literature. The subfile designation may be applied directly to search terms, e.g.,

```
? S GAME?/DE,ED
    S1     2156  GAME?/DE,ED
```

Or it may be applied to a resulting set, e.g.,

```
? SELECT STEPS ROLE(W)PLAY? AND GAME?/DE
    S2   74618  ROLE
    S3   14371  PLAY?
    S4    3478  ROLE(W)PLAY?
    S5    4815  GAME?/DE
    S6     350  ROLE(W)PLAY? AND GAME?/DE
? SELECT S6/ED
    S7     223  S6/ED
```

Searches may be restricted to accession years by applying the appropriate accession number range either to the term or to the set number, e.g.,

```
? SELECT S6/ED233123-ED999999
    S8      13  S6/ED233123-ED999999
```

When restricting to specific accession year ranges, the ED or EJ suffix designation is retained as part of the accession number, on DIALOG Version 2 as shown above. The complete list of accession year ranges may be found online by entering the command ?LIMIT1.

LOGO Database (Based on ERIC) Mounted on CompuServe

Information on Information, Inc., a Maryland-based company, has recently installed a bibliographic and information database, consisting of citations about the programming language LOGO, on the CompuServe nationwide data communications service. Subscribers to CompuServe will be able to access the service by entering "GO LGO" after accessing the system through a telecommunications modem.

The LOGO database will mark one of the first full bibliographic databases to appear on a videotex type system. The initial database contains over 200 citations relating to LOGO extracted from the ERIC database, as well as other information on LOGO. The retrieval process is menu-driven.

The selection categories currently available to searchers are:

Grade (Early Childhood, Elementary, Secondary, Special Education, Higher Education and Teacher Education);

Subject (English, Math, Music, Computer Science and Science);

Applications (Word Processing, Computer Literacy, Computer Aided Instruction, Disabilities/Handicapped and Instructional Development).

As experience is gained with the system, Information on Information, Inc. will expand the menu selections. Bibliographic citations not covered by ERIC will eventually be added to the system.

Creation of the database involved a combination of the special power and simplicity of videotex and the regular intellectual skills associated with developing conventional bibliographies. The compilers of the LOGO database, Emil H. Levine and Judy Burnam, both information scientists, are personally involved with LOGO and are parents of young children.

Research was conducted at the University of Maryland, in both the College of Library and Information Services and the College of Education, in order to determine a statistical rank order of requirements of educators for computer-related educational materials. A similiar rank order was made of material in ERIC, and a statistical comparison was made to determine what was feasible for development of the bibliographies. The result is 16 preselected short form bibliographies, each leading to full citations (with abstract). This allows the searcher to access a specific ERIC citation with as little as 10 keystrokes after signing on!

A list of major LOGO information sources and LOGO meetings is available on the database, as well as procedures for ordering ERIC documents, (including prices for paper copy and microfiche).

Information on Information, Inc.
8815 Churchfield Lane
Laurel, MD 20208

How do I obtain the documents and articles that are identified by EASYsearch?

You can obtain copies of articles and documents from :

- your school library.
- a nearby ERIC information center -- there are over 700 worldwide centers that maintain an up-to-date ERIC microfiche collection.
- the Educational Document Reproduction Service (EDRS). Order forms are provided with EASYsearch.
- the periodical. Each of the EASYsearch **database guides** contains addresses for all periodicals cited in that database.

What do I need to use EASYsearch?

Any Apple II computer with **64K memory** and **2 disk drives.** You don't need to know anything about computers. EASYsearch is so user-friendly that a complete novice can conduct a search right away.

EASYsearch™

Making new ideas and materials accessible for

-inservice teacher education
-teaching practice
-student assessment
-school administration

What is EASYsearch?

EASYsearch is a **collection** of information about thousands of **quality** resources that are of practical and immediate use to teachers and administrators. This information has been grouped into 7 different subject area databases: social studies, reading/literature, language arts / ESL, foreign languages, math, science and administration.

EASYsearch is also a **search program** that makes your computer search through all this extensive information in a matter of seconds to present you with just the specific information you want and need.

Where does this information come from?

This information is from the Educational **Resources Information Center (ERIC)**, which has spent millions of dollars collecting tens of thousands of citations that are useful to teachers.

What type of information will EASYsearch give me?

EASYsearch will give you the titles, abstracts and sources of resources that meet your specific needs. EASYsearch can also give you information that will help you to expand your search if you want to.

What types of resources will EASYsearch tell me about?

A team of educators has gone through the tens of thousands of citations in the ERIC System and has chosen only those citations for resources that are of practical use to educators. These include the following types of resources:

-tests
-projects
-individualized materials
-educational games
-activites
-lesson plans
-techniques for motivating and managing student learning

EXTRA Features

- You can **copy** the program disk, so each department can have one.
- The 7 database packages cannot be copied, but damaged disks will be **replaced** for only a handling and postage fee.
- Should you ever have any problems with EASYsearch, you can call our **toll-free customer service number.**

TAKE ADVANTAGE OF THE NO-RISK, NO-OBLIGATION, TEN-DAY TRIAL PERIOD

Order EASYsearch now! If after ten days you are not completely satisfied, return it to us and receive a full refund.

RENAISSANCE LEARNING SYSTEMS
Tecumseh Building, Jamesville, New York 13078
(315) 445-2508
For information, call toll free
1-800-821-2779
In New York: 1-800-854-0700

AN EDUCATOR'S BIGGEST PROBLEM

Developing lesson plans, projects, tests and activities can take up a lot of your valuable time!

Now it is easy to make use of the work and ideas already developed by educators from all over the country.

Announcing

EASYsearch™

A timesaving new technology for more effective teaching

EASYsearch makes it quick and easy to find the ideas and materials you want from among the many educational resources that have been developed in recent years.

RENAISSANCE LEARNING SYSTEMS™

Attachment 5
Page 1 of 2

TITLES OF SAMPLE RESOURCES

Administration

- Teacher/Principal Conferences: 16 Ways to Brighten Them
- Common Sense Strategies for Managing Conflicts
- A Dozen Cost-Free Steps to Increase Student Achievement

Math

Elementary:
- Games and Teaching Aids
- Fun With Logical Reasoning
- Fractions Taught by Folding Paper Strips

Secondary:
- Toothpick Mathematics
- Mathematical contributions of the Mayas, Aztecs and Incas: A Native American Curriculum Unit for Middle and High School
- Construction Industry Related Mathematics

Science

Elementary:
- Into the Woods: A 6th Grade Nature Trail
- Individualized Science Packets for Gifted Students
- High Flight: Aerospace Activities K-12

Secondary:
- Crova's Disc: A Way to Make Sound Waves "Visible"
- Humor in the Physics Classrooom
- Science Activities for School Trips

Reading / Literature

Elementary:
- A Successful Program for First Grade Remedial Reading Instruction
- A Mini-Unit on the Little Prince: Antoine DeSaint Exupery
- I Did It, I Said It, I Wrote It, I Read It: A Language Experience Approach to Reading

Secondary:
- Reading Reinforcement through Magic Squares
- Spine-Chilling Spells in the Literary Chamber of Horrors: Supernatural Literature and Basic Skills
- Using the Adolescent Novel in a Secondary Reading Lab

Social Studies

Elementary:
- Innovations for Multilingual/Multicultural Teacher
- A Supplement for Social Studies Curriculum
- The Child's World of Choices
- Breathe Life into a Dead Subject

Secondary:
- Simulating History
- Sources and Resources for Teaching about the Holocaust
- Teaching Social Studies through Literature

Foreign Languages

Elementary:
- African Studies in French for Elementary Grades
- Elementary Foreign Language Guide to Resources
- Navajo Area Language Arts Program

Secondary:
- Game-Like Activities and the Teaching of Foreign Languages
- Foreign Language Projects for the Gifted Student
- Idea Bank: Creative Activities for the Language Class

Language Arts / ESL

Elementary:
- The Newspaper in the Primary Classroom: An Interdisciplinary Teaching Guide of Suggested Newspaper Classroom Activities
- The 7 T's of Using Puppets in the Classroom
- Expressive Writing: An Affective Approach to Writing

Secondary:
- Chance Dance: An Experience in Language and Dance
- Television and Radio Program Production, Language Arts
- English for the Academically Talented, Grade 7-12

Resources in a Nutshell

Here is how EASYsearch works

- You wish to find resources to support an instructional unit.
- You decide upon a word or words **(keywords)** that describe what it is you wish to do. For example, if you wish to identify student activities that would support your unit, then "activities" would be a keyword. If your unit were remedial in nature the word "remedial" would be a keyword.
- Place the EASYsearch program disk in **disk drive #1** and a database disk for the appropriate subject area in **disk drive #2**. Turn on your Apple II computer.
- The computer asks you to enter your first keyword. EASYsearch finds all the entries (citations) on that disk that use your keyword.
- You can then enter additional keywords one at a time to broaden or narrow your search.
- You can inspect a summary/**abstract** of a document or article on the screen while you conduct the search, or as a final check after it has been conducted, to make sure the citations are what you really want.
- You can **print** out the results of a search on a printer and then automatically **repeat** the same search on the remaining disks in your subject area database. And you can **save** your search routine so that you can automatically repeat that search later on each **Updates** disk for your subject area.
- Finally, you can **obtain** the articles and documents that contain the resources you identified.

EASYsearch Updates Subscription Service

Subscribing to EASYsearch Updates enables you to receive update disks for any or all of the subject area databases you have. New citations are entered by ERIC every day. Much of this material, however, is not immediately useful to teachers or administrators. RLS reviews all new citations entered by ERIC and selects the ones that have immediate relevance for you and your school.

A subscription provides you with the following services:

- You will **automatically** receive Updates over a two year period.
- An Updates disk will be sent to you as soon as there are enough new citations in a subject area to fill a disk.
- Your cost of an Updates disk **will not** be affected by any price increases during the period of your subscription.
- You will receive **revisions** of the program disk **free** during the period of your subscription (complete set subscriptions only).
- You will receive **free** information on **new** databases that become available.
- You will receive **free** information on dynamic and practical educational packages from RLS.

Attachment 5
Page 2 of 2

University of Illinois
at Urbana-Champaign

ERIC

Clearinghouse on Elementary and Early Childhood Education

805 West Pennsylvania Avenue
Urbana
Illinois 61801

217 333-1386

ANNOUNCEMENT

ERIC DIGESTS ONLINE: NEW FULL TEXT DATABASE FOR EDUCATORS

ERIC Digests Online, a full text database of short topical reports on education, is being developed by the Educational Resources Information Center (ERIC) with funding from the National Institute of Education (NIE). Each Digest, approximately 1000 words in length, provides information on an education-related topic. Among the titles to be included in the new file are "Academic Freedom," "Dismissing Incompetent Tenured Teachers," "The Effects of Corporate Involvement in Education," and "Improving the Mathematical Skills of Minority Students."

ERIC Digests Online is expected to be available later this year through ED-LINE on The Source, an online information service. The file will be searchable by menus and/or key words.

A cooperative effort of Central ERIC and the 16 ERIC clearinghouses, development of the Digest file is being coordinated by the Clearinghouse on Elementary and Early Childhood Education. To receive sample Digests and a partial list of titles, contact project manager Mima Spencer at the above address.

September 15, 1985

ERIC DIGESTS ONLINE: A Progress Report

Plans are underway to make ERIC Digests Online (EDO) available for public use on ED-LINE on The Source by the end of December (1985).

This new file will offer online the full texts of ERIC Digests, short reports on all aspects and levels of education.

Among the titles of particular interest to ERIC/EECE Bulletin readers are: "Extending the School Year and Day," "Motivating Teachers for Excellence," "The Argument for Early Intervention," "Being at Ease with Handicapped Children," and "Choosing Software for Children."

A pilot test, scheduled for late October, will involve teachers, representatives from professional organizations, colleges of education, and policymakers at state and /or local levels, as well as others interested in education.

The test will provide file developers with feedback on file design, particularly ease of access, ease of use, and menu construction. The unique "user notespace" feature, which will encourage users of the database to comment on a Digest, read comments others have made, or order a search of the ERIC database will also be available for trial. A special effort will be made to involve inexperienced computer users in the pilot test.

EDO is being designed and developed by the ERIC Clearinghouse on Elementary and Early Childhood Education, in cooperation with the 15 other ERIC clearinghouses. Additional information may be obtained by writing to Mima Spencer, Project Director, ERIC/EECE, 805 W. Pennsylvania, Urbana, IL 61801.

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆/#	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Akron Public Schools, OH. Dept. of Research and Evaluation.	TM	85	1	D.W. McCarthy	Blanket
%	Alaska State Dept. of Education, Juneau.	158	78	1	R.B. Engen	Blanket, automatic
#	Association of California School Administrators (ACSA), Burlingame. Foundation for Educational Administration.	EA	85	2	A.N. Thayer	Blanket, automatic, cite availability
	Buffalo Public Schools, NY.	TM	85	1	R.E. Banks	Blanket
%	California State Dept. of Education, Sacramento. Div. of Special Education.	EC	79	1	L.M. Roy	Blanket, automatic, scope
x	Capital Systems Group, Inc., Rockville, MD.					
	Colorado State Dept. of Health, Denver. Migrant Health Program.	RC	84			Monitor & request, scope, individual release
	Corpus Christi Independent School District, TX.	TM	85	1	K. Kyle	Blanket
%	Council of State Governments, Lexington, KY.	293	84	3	B. Schneider	Monitor & request. Contact through Facility only
	Des Moines Public Schools District, IA. Dept. of Evaluation, Research & Testing.	TM	85	1	M.D. Wilson	Blanket
	East Baton Rouge Parish School Board, LA.	TM	85	1	R.G. Arveson	Blanket, selective
	Economic Research Service (DOA), Washington, DC.	297	85	1		Automatic for research reports
	Fort Worth Independent School District, TX. Dept. of Planning, Research and Evaluation.	TM	85	1	D. Powell	Blanket

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove % = Change

EFF-58 (Rev. 9/84)

September 1985 Update

Attachment 7
Page 1 of 3

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

* / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Hartford Public Schools, CT. Evaluation, Research and Testing.	TM	85	1	H. LaFontaine	Blanket
	Human Sciences Research Council, Pretoria (South Africa).	299	85	1	J.G. Garbers	Blanket, automatic
	Illinois Div. for Learning Disabilities, Waukegan.	EC	85	1	R.E. Abbott	Blanket
	Illinois Office of Education, Springfield. Chapter I Division.	RC	84			Monitor & request, scope, individual release
%	National Easter Seal Society, Chicago, IL.	EC	78	2	M. Petkovsek	Blanket, automatic
	National Logo Exchange, Charlottesville, VA.	IR	85	2	T. Lough	Blanket, cite availability
%	National Science Foundation, Washington, DC. Directorate for Science Education.	120	77	1		Monitor & request
	Nebraska Dept. of Education, Lincoln. Special Education Branch.	EC	85	1	P.D. Biaggio	Blanket
#	New York State Legislative Commission on Expenditure Review, Albany.	EA	85	1	B.P. Geizer	Blanket, automatic, cite availability
	Oakland Unified School District, CA. Dept. of Research and Evaluation.	TM	85	1	S. Osterlind	Blanket
	PACER Center, Inc., Minneapolis, MN.	EC	85	2	P.F. Goldberg	Blanket, automatic

* = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove % = Change

EFF-58 (Rev. 9/84)

September 1985 Update

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆/#	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Rochester City School District, NY.	TM	85	1	D.W. Hunt	Blanket
	San Antonio Independent School District, TX. Office of Evaluation.	TM	85	1	D.F. Splitek	Blanket
#	Southeastern Regional Council for Educational Improvement, Research Triangle Park, NC.	EA	85	1	B.H. Willis	Blanket, automatic
☆	Southern Regional Education Board (SREB), Atlanta, GA.	132	77	1	M.A. Sullivan	Blanket, automatic, cite availability
☆	United Indians of All Tribes Foundation, Seattle, WA.	RC	78		C. Minugh	Monitor & request, scope
	Virginia Beach City Public Schools, VA. Office of Planning, Assessment and Resource Development.	TM	85	1	K.E. Brown	Blanket
	Wake County Public School System, Raleigh, NC. Dept. of Testing and Research.	TM	85	1	D.H. Rinne	Blanket, Evaluation of the Schools of Choice Program

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove Σ = Change September 1985 Update

EFF-58 (Rev. 9/84)

CH	ERIC CLEARINGHOUSE PUBLICATIONS
EC	New EC Publication "Careers in Service to Exceptional Individuals" is a pictorial treatment of career options in areas of handicapped and gifted special education. It is designed for high school students and college freshmen and is intended to be useful in career counseling. Topics covered include: (1) What is special education?; (2) Who are these special kids?; (3) Careers in the schools---special education teachers, psychologists, school social workers, counselors, vocational counselors and instructors, parent-infant educators, teacher aides, administrators and supervisors, college teachers, and inservice trainers; (4) Careers in the health-related professions---physical therapists, occupational therapists, rehabilitation counselors, and creative arts therapists; (5) List of organizations. Single copies are $4.00, 10 copies, $20.00, 50 copies, $50.00. Write for sample copies to the ERIC Clearinghouse on Handicapped and Gifted Children, 1920 Association Drive, Reston, VA 22091, or call (703) 620-3660.
RC	Major Clearinghouse Products Preparing Mexican Americas for Mathematics- and Science-Based Fields: A Guide for Developing School and College Intervention Models, Laura I. Rendon, 100 pp. 1985. The guide includes practical recommendations and how-to-do-it ways teachers, counselors, administrators, and parents can facilitate the implementation of mathematics and science programs that will encourage Mexican American students to develop an interest in these fields. ($6.50) Ideas that Work for Outdoor Teachers and Leaders: Papers, Activities and Resources from the 1985 National Outdoor Education Conference. 150 pp. 1985. Emphasizing the ethics of conservation, the 56 presentation summaries include environmental ethics statements, activities, favorite quotations, and resources and references. Topics include leadership, legal liability, curriculum development, program rationale, and the establishment of outdoor education centers. Specific learning activities cover rappelling, primitive fire making, basic archery, canoe trip planning, orienteering, fly fishing, shooting sports, and field trips. ($8.50) Digests which are currently available from ERIC/CRESS include the following: "Facilitating Certification and Professional Development for Small Schools" "Planning Staff Development Programs for Rural Teachers" "Excellence in Rural Education: 'A Nation at Risk' Revisited" "Finding and Keeping Teachers: Strategies for Small Schools" "Four Day School Week for Small Rural Schools" "Outdoor Education for Behavior Disordered Students" "Developing an Outdoor Education Program for Public Schools"

CH	ERIC CLEARINGHOUSE PUBLICATIONS
RC	Cont'd. "Out of the Fields and Into Computers" "Alternative Funding Sources for Migrant Education" "Educational Testing for Migrant Students" "Utilizing Available Resources at the Local Level" "Career Education Counseling for Migrant Students" "Migrant Education: A Quick Look at ERIC" "Hispanics in Math and Science: Attracting Student Teachers and Retraining Experienced Teachers" "Hispanic Culture and Literature: An Overview" "Mexican American Special Education" "Undocumented Children: An Ongoing Issue for the Public Education System" "Public School Administration on Indian Reservations"
SO	New "Reference Sheets" Available from SO Four new "Reference Sheets" are now available from SO. They are: "Teaching About Science-Related Social Issues," "Teaching About Peace and Nuclear War," "Social Studies Skills," and "Future Studies." Reference sheets are 8-10 page annotated bibliographies on specific topics containing citations to student resources, teacher resources, textbooks, audiovisual material, organizations, and newsletters.
	3360

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	TITLE/ COMMENTS
EC	April 16-18 1985	Anaheim, CA	Jean Nazzaro Lynn Smarte Susan Elting	Council for Exceptional Children (63rd Annual Convention). Jean, Lynn and Susan staffed an ERIC exhibit booth. There was lots of interest in searching ERIC on microcomputers.

RIEAUG85

REMOVE LIST (44)

A. DUPLICATES (7)

1. Resubmission of Clearinghouse's Own Input (3)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
FL 014 939	ED 250 960/FL 014 752	RIEAPR85	FAC
FL 014 974	ED 238 256/FL 014 113	RIEMAY84	FAC
PS 015 051	ED 234 915/PS 013 859	RIEFEB84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
FL 014 943	ED 224 659/RC 013 713	RIEMAY83	FAC

3. Duplicates Appearing in June, July, and August, 1985 (3)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
IR 011 553	/FL 014 973	RIEAUG85	FAC
PS 015 056	ED 254 509/SP 025 886	RIEJUL85	FAC
SP 025 918	ED 252 952/EA 017 462	RIEJUN85	FAC

4. Total Duplicates for 1985 through Latest Issue = 72

B. REMOVES (18)

Accession Removed	Reason for Removal
CE 039 033	Combined with CE 039 032
CE 040 802	Pulled by FAC
CE 040 919	Pulled by FAC/CH
CE 040 906-910	Pulled by CERIC
CG 018 083	Combined with CG 018 082
EC 172 062-067	Combined with EC 172 061
SE 045 477	Pulled by CERIC
UD 024 129	Pulled by CERIC
UD 024 162	Combined with UD 024 161

RIEAUG85
REMOVE LIST (Continued)
Page 2

C. DELAYED (19)	Moved To
CE 039 032	Delayed
CE 040 950	Delayed
CG 018 081	Delayed
CS 208 793	Delayed
FL 014 916	Delayed
FL 014 971	Delayed
HE 017 040	Delayed
HE 018 181-182	Moved to RIEJUL85
IR 011 563	Delayed
IR 011 565	Delayed
PS 014 426	RIESEP85
PS 014 588	RIESEP85
PS 015 022	Delayed
RC 015 191	RIESEP85
SE 045 291	Delayed
TM 840 706	RIESEP85
TM 850 094	RIESEP85
UD 024 115	Delayed

RIESEP85

REMOVE LIST (32)

A. DUPLICATES (13)

1. Resubmission of Clearinghouses Own Input (3)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
FL 014 984	FL 014 916	Delayed	FAC/CH
PS 015 136	ED 253 351/PS 014 937	RIEJUN85	FAC
SE 045 543	ED 200 440/SE 034 587	RIEAUG81	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (5)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
CS 008 026	ED 233 022/SP 022 901	RIEDEC83	FAC
EA 017 639	ED 253 334/PS 014 891	RIEJUN85	FAC
SP 025 907	ED 253 613/UD 024 056	RIEJUN85	FAC
SP 025 948	ED 252 608/UD 023 852	RIEMAY85	FAC
UD 024 225	ED 107 417/RC 008 545	1975	FAC

3. Duplicates Appearing in July, August, and September, 1985 (5)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
IR 051 090	ED 256 150/EC 172 555	RIESEP85	FAC
PS 015 055	ED 256 065/EA 017 699	RIESEP85	FAC
TM 850 326	ED 255 467/SO 016 404	RIEAUG85	FAC
TM 850 327	ED 255 468/SO 016 405	RIEAUG85	FAC
UD 024 186	ED 254 833/CS 007 959	RIEAUG85	FAC

4. Total Duplicates for 1985 through Latest Issue = 85

B. REMOVES (4)

Accession Removed	Reason for Removal
EC 172 521	Pulled by CH
SO 016 478	Combined with SO 016 177
SP 025 890	Combined with SP 025 891
SP 025 893	Combined with SP 025 892

RIESEP85
REMOVE LIST (Continued)
Page 2

C. DELAYED (15)	Moved To
EA 017 694-98	Delayed
EA 017 709	Delayed - Awaiting NIE Clearance
EA 017 711	RIEOCT85
EC 172 514	Delayed
EC 172 517	Delayed
FL 014 960	Delayed
FL 014 983	RIEOCT85
FL 014 986	RIEOCT85
FL 014 987	RIEOCT85
IR 011 589	Delayed - Awaiting NIE Clearance
UD 024 163	RIEOCT85

RIE INPUT BY CLEARINGHOUSE (RIEAUG85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	8
CE	191	1	42	3	147	907
CG	77	2	17	1	61	473
CS	105	-	30	-	75	805
EA	86	1	17	-	70	553
EC	82	1	15	6	62	571
FL	71	15	16	3	67	440
HE	96	4	24	-	76	694
IR	91	1	20	1	71	595
JC	48	2	7	-	43	309
PS	64	1	15	2	48	460
RC	30	1	9	-	22	308
SE	56	-	14	-	42	432
SO	95	-	21	-	74	484
SP	80	1	19	1	61	391
TM	68	-	13	-	55	460
UD	52	2	13	1	40	366
TOTALS	1293	+32	-292*	-18	=1015	8256

* Includes Week 5 which was transferred to September.

Attachment 12
Page 1 of 1

RIE INPUT BY CLEARINGHOUSE (RIESEP85)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	9
CE	114	35	-	-	149	1056
CG	65	16	-	-	81	554
CS	129	30	35	1	123	928
EA	66	44	7	1	102	655
EC	62	22	14	1	69	640
FL	43	-	4	1	38	478
HE	76	21	-	-	97	791
IR	73	21	1	1	92	687
JC	76	7	-	-	83	392
PS	49	14	-	2	61	521
RC	30	9	-	-	39	347
SE	74	13	17	1	69	501
SO	79	21	21	1	78	562
SP	58	19	11	4	62	453
TM	49	14	12	2	49	509
UD	43	15	11	2	45	411
TOTALS	1087	+301*	-133**	-17	=1238	9494

* Includes August Week 5 which was transferred in to this issue.
** Includes half of September Week 4 which was transferred to October.

Attachment 13
Page 1 of 1

CIJE
SOURCE JOURNAL UPDATE

SEP 85

Addition

FL TESL Canada Journal

3340

CIJE SOURCE JOURNAL UPDATES

NOV85

Name Changes

CE VocED to Vocational Education Journal
CS Reading World to Reading Research and Instruction

Additions

CS Critical Studies in Mass Communication
CS Public Relations Review
PS Journal of Reading, Writing, and Learning Disabilities International
SE Focus on Learning Problems in Mathematics

SUMMARY OF CIJE INPUT BY CH (FOR Sept. "85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	144	29	27	919
CG	216	19	1	1,580
CS	85	13	6	1,556
EA	88	7	9	889
EC	192	24	9	1,408
FL	42	7	0	481
HE	127	14	4	1,024
IR	118	32	0	1,139
JC	21	4	0	218
PS	23	3	0	645
RC	52	6	0	176
SE	170	16	18	1,400
SO	132	19	0	999
SP	131	15	0	719
TM	56	7	6	639
UD	88	17	5	626
TOTALS	1,685	232	85	14,418

Attachment 16
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR Oct. '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES
CE	49	12	5	968
CG	174	19	0	1,754
CS	113	13	0	1,669
EA	38	2	0	927
EC	157	18	30	1,565
FL	63	13	0	544
HE	49	8	0	1,073
IR	67	23	0	1,206
JC	27	4	0	245
PS	0	0	0	645
RC	30	2	0	206
SE	136	20	21	1,536
SO	94	12	0	1,093
SP	70	9	0	789
TM	66	7	0	705
UD	22	3	2	648
TOTALS	1,155	165	58	15,573

Attachment 17
Page 1 of 1

SUMMARY OF CIJE INPUT BY CH (FOR Nov. '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1984
CE	83	16	18	1,051
CG	150	12	0	1,904
CS	93	11	5	1,762
EA	26	6	0	953
EC	175	19	25	1,740
FL	23	5	0	567
HE	119	17	0	1,192
IR	109	28	10	1,315
JC	17	2	0	262
PS	16	2	0	661
RC	33	3	0	239
SE	170	18	49	1,706
SO	87	15	0	1,180
SP	63	8	6	852
TM	38	6	0	743
UD	0	0	0	648
TOTALS	1,202	168	113	16,775

Attachment 18
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AUGUST, 1985

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DENTON, TEXAS 76204

BROWARD COUNTY LIBRARY
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CUSTOMER SERVICE REPORT
SEPTEMBER, 1985

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PROJECT MANAGEMENT OFFICER
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EDRS

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IMPORTANT INSTRUCTIONS

- **ORDER BY ED NO.** (6 digits) See Resources in Education (RIE)
- **SPECIFY EITHER:** Microfiche (MF) or Paper Copy (PC)
- **ENTER UNIT PRICE** (See Below)
- **INCLUDE SHIPPING CHARGES** (See Charts Below For U.S. Shipments) (Foreign shipments are based on International Postal Rates)
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- **OR U.S. CUSTOMERS MAY ENCLOSE AN AUTHORIZED ORIGINAL PURCHASE ORDER**
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Date _____

Signature _____

Title _____

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TOTAL NO. OF PAGES				SUBTOTAL	
TAX EXEMPT NO. _____		VA RESIDENTS ADD 4% SALES TAX			
DEPOSIT ACCT. NO. _____		SHIPPING			
		TOTAL			

UNIT PRICE SCHEDULE

MICROFICHE (MF)

NUMBER FICHE EACH ED	#PRICE CODE	Price
1 to 5 (up to 480 pages)	MF01	$ .75
1 to 6 (481-576 pages)	MF02	.90
1 to 7 (577-672 pages)	MF03	1.05
1 to 8 (673-768 pages)	MF04	1.20
Each Additional microfiche (additional 96 pages)		.15

PAPER COPY (PC)

NUMBER PAGES EACH ED #	PRICE CODE	Price
1 to 25	PC01	$1.80
26 to 50	PC02	3.60
51 to 75	PC03	5.40
76 to 100	PC04	7.20
Each additional 25 pages		1.80

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$1.74	$2.16	$2.57	$2.99	$3.40	$3.82	$4.24	$4.65-$9.64

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Revised October 1985

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Customers who have a continuing need for ERIC documents may open a Deposit account by depositing a minimum of $250.00. Once a deposit account is opened, ERIC documents will be sent upon request, and the account charged for the actual cost and postage. A monthly statement of the account will be furnished.

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Customers who desire to receive microfiche copies of all ERIC reports announced in each issue of **Resources in Education** may do so by depositing $1,800.00 or submitting an executed purchase order. The cost of each issue and postage will be charged against the account. A monthly statement of the account will be furnished.

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A paper copy (PC) is a xerographic reproduction, on paper, of the original document. Each paper copy has a Vellum Bristol cover to identify and protect the document.

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OTHER ERIC COLLECTIONS AVAILABLE FROM EDRS

STANDING ORDERS

Subscription orders for microfiche copies of all ERIC reports announced in each issue of **Resources in Education** average $140.00 per month.

BACK COLLECTIONS (Postage extra)

Reports in Research in Education for 1966 and 1967	$ 349.67
Reports in Research in Education for 1968	1080.64
Reports in Research in Education for 1969	1256.03
Reports in Research in Education for 1970	1278.87
Reports in Research in Education for 1971	1492.54
Reports in Research in Education for 1972	1544.85
Reports in Research in Education for 1973	1345.45
Reports in Research in Education for 1974	1406.21
Reports in Resources in Education for 1975	1575.11
Reports in Resources in Education for 1976	1650.42
Reports in Resources in Education for 1977	1572.98
Reports in Resources in Education for 1978	1634.44
Reports in Resources in Education for 1979	1767.87
Reports in Resources in Education for 1980	1788.96
Reports in Resources in Education for 1981	1677.40
Reports in Resources in Education for 1982	1517.83
Reports in Resources in Education for 1983	1483.01
Reports in Resources in Education for 1984	1552.43

AIM/ARM MICROFICHE COLLECTIONS (postage extra)	$0.186/fiche
CLEARINGHOUSE MICROFICHE COLLECTIONS (postage extra)	0.200/fiche
SPECIAL COLLECTIONS (postage extra)	0.129/fiche
Office of Education Research Reports 1956-65	$ 427.64
Pacesetters in Innovation, Fiscal Year 1966	152.87
Pacesetters in Innovation, Fiscal Year 1967	185.37
Pacesetters in Innovation, Fiscal Year 1968	118.55
Selected Documents on the Disadvantaged	353.46
Selected Documents in Higher Education	162.28
Manpower Research: Inventory for Fiscal Year 1966 and 1967	84.24
Manpower Research: Inventory for Fiscal Year 1968	46.96
Manpower Research: Inventory for Fiscal Year 1969	61.02

ERIC CLEARINGHOUSE PUBLICATIONS (postage included)

1975 - 1977	$ 120.95
1978	43.45
1979	36.93
1980, 1981, 1982	39.05
1983	25.00

ERIC Administrative Bulletin

Volume: 9
Number: 11/12
Date: November/December 1985

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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Note

This issue of the ERIC Administrative Bulletin (EAB) has been prepared by Kathleen Leahy, a new member of the ERIC Facility staff, replacing Eleanor Cortese.

SPECIAL ANNOUNCEMENT

ERIC Clearinghouse for Social Studies/Social Science Education Moves to Indiana University

After 15 years at the Social Science Education Consortium in Boulder, Colorado, the ERIC Clearinghouse for Social Studies/Social Science Education has moved to Indiana University. The results of the competition for the Clearinghouse were announced January 10, 1986. The address and management staff of the new Clearinghouse are as follows:

ERIC Clearinghouse for Social Studies/Social Education (SO)
Indiana University
Social Studies Development Center
2805 East 10th Street
Bloomington, IN 47405

John Patrick, Director
Fred Risinger, Associate Director
(812) 335-3838

The new Clearinghouse will be operational early in February 1986 and will gradually accelerate to "full speed" in all areas, e.g., acquisitions, document processing, information analysis publications, etc. Contributors should send all social science documents to the new address.

PROCESSING ADVISORY

CIJE Advisory

With all of the new people recently in the ERIC network, several questions have arisen about CIJE and what information needs to be reported to Oryx:

1. Who is Responsible for the Entries in the "Source Journal Index?

   Individual entries in the Source Journal Index at the front of CIJE are the responsibility of each Clearinghouse. It is recommended that Clearinghouses periodically review the entries for the journals they index. Changes or corrections, including changes in address, journal title, frequency, coverage, etc., should be reported to Oryx as they are discovered.

2. What Does a Clearinghouse Do if it Wishes to Change a Coverage from Cover-to-Cover to Selective or if it Wishes to Drop or Add a Journal?

   Since CIJE resumes are a contract deliverable, changes in coverage or journals indexed should be conveyed to the Clearinghouse's monitor and Jim Prevel (OERI's liaison with Oryx). It is recommended that change notices from the Clearinghouses accompany the first shipment to Oryx in which the changes are involved.

3. Who is Responsible for Reporting on the Availability of a Journal From University Microfilms (UMI)?

   Changes in UMI availability should be reported to Oryx just as are other changes. Oryx does not check the entire Source Journal Index list against the latest UMI catalog of journals reprinted.

4. How Should Any Exceptions to Immediate UMI Availability be Handled?

   Some Journal publishers apparently have put restrictions on the availability of reprints, e.g., 1985 articles are not available for two years. These exceptions should be reported to Oryx. The suggested entry for the Source Journal Index would then read "Reprint: UMI (2 year delay on availability)".

...Jim Prevel (CERIC)

NETWORK NEWS

Irving Morrissett Writes A Retrospective Goodbye As the SO Clearinghouse Leaves the Social Science Education Consortium (SSEC)

The decision by SSEC not to compete for the SO Clearinghouse in 1986 is a major milestone both in the life of SSEC and the life of ERIC. Irving Morrissett, the Director of SSEC has expressed this well in a moving farewell (recently printed in the Fall 1985 issue of SO's newsletter Keeping Up), that is also a retrospective review of the social studies scene across the last fifteen years. Dr. Morrissett's perspective makes for thoughtful reading for us all and the article is reprinted here as Attachment 1.

...Ted Brandhorst (ERIC Facility)

RIE 1985 Annual Cumulation (by Oryx Press)

The regular annual cumulation of the RIE Resumes and Indexes done by Oryx Press is now being advertised for 1985. The price of the Abstracts and Indexes (3 volumes) is $225. The Abstracts alone are $150; the Indexes alone are $75. The Oryx flyer for this product appears as Attachment 2.

...Al Hill (ERIC Facility)

EDRS Price Change Notices

ERIC Ready Reference #5 has been updated as of October 1985 to reflect the prices effective with the new EDRS Contract. The notice that appeared in the November RIE and ERIC Ready Reference #5 appear as Attachments 3 and 4, respectively.

...Ted Brandhorst (ERIC Facility)

Dialog and System Development Corporation (SDC) Provide ERIC with Revised Online Document Ordering Instructions

Dialog and SDC have provided the ERIC Facility with new and up-to-date write-ups on their commands that permit online searchers to automatically order documents from EDRS. The new write-ups (See Attachments 5 and 6) will be added to the back of RIE.

...Ted Brandhorst (ERIC Facility)

Vertical File Index Seeks ERIC Materials

ERIC/IR has recently responded to a request from the editor of the Vertical File Index (VFI), one of the H. W. Wilson Co. indexes. They were sent a complete set of IR's ERIC Digests and mini-bibs. These materials were announced in the October and November issues of VFI. The response has been tremendous; over 500 requests in 4 weeks. Requesters are from organizations that we have previously had difficulty reaching, e.g., small public libraries, secondary public and private schools, and community colleges. The VFI editor would be happy to receive additional such materials from all the ERIC Clearinghouses. Selection Criteria/Requirements are:

- an actual copy of each item must be submitted to VFI before they will list it;
- no more than 18 months to 2 years since publication; cost under $10;
- less than 150 pages in size;
- must be paperbound;
- price and mailing instructions must be supplied, e.g., SASE, mailing address, costs, etc.

Send all submissions to:

Editor, Vertical File Index (VFI)
H. W. Wilson Co.
950 University Ave.
Bronx, NY 10452

...Pamela McLaughlin (IR)

Early Childhood Research Quarterly

The National Association for the Education of Young Children, in collaboration with the ERIC Clearinghouse on Elementary and Early Childhood Education, announces a new journal for early childhood educators: The Early Childhood Research Quarterly. To be published by Ablex Publishing Corporation of Norwood, New Jersey, the Quarterly will be devoted to research and scholarship on all topics relating to the care and education of children from birth through 8 years. (See Attachment 7).

The intended audience for the Quarterly includes scholars, researchers, decisionmakers, and administrators, as well as practitioners interested in scholarships in this area. Contents will reflect the interdisciplinary nature of the field and will emphasize work with a clear relevance to application and practice in the care and education of young children. The first issue is scheduled for publication in the Spring of 1986.

Dr. Lilian G. Katz, Director of ERIC/EECE and Professor of Early Childhood Education at the University of Illinois at Urbana, is Editor of the new journal.

Dr. Rhoda McShane Becher, Associate Professor of Early Childhood Education at the University of Illinois at Urbana, will serve as Associate Editor. Karen Steiner, ERIC/EECE Publications Coordinator, will be Managing Editor.

The Quarterly welcomes manuscript submissions. In addition to research reports, of special interest are papers addressing methodological concerns, policy issues, and historical, theoretical, and philosophical matters. For complete information on manuscript submission, write to the Editor, Early Childhood Research Quarterly, University of Illinois, College of Education, 805 W. Pennsylvania Ave., Urbana, IL 61801.

...Karen Steiner (PS)

ERIC/EECE Cooperates with Time-Life Books

A book describing various preschool programs and parenting skills is being prepared by Time-Life publications. Upon request, the ERIC Clearinghouse on Elementary and Early Childhood Education recently supplied information and additional resources on preschool programs and parenting skills to the Time-Life publications staff.

...Norma Howard (PS)

Acquisitions/User Services Joint Effort

During the past six months, ERIC/EECE has increased efforts to encourage early childhood conference organizers to include Clearinghouse brochures "Be an ERIC Author" and "Resources from ERIC/EECE" in conference registration packets. Although past conference organizers were not usually willing to stuff packets with ERIC materials because of limited staff time, this year several organizations have agreed to do so. The Society for Research in Child Development and the Head Start conference are two major organizations for which the Clearinghouse has supplied more than 3500 brochures.

This experience reminds those of us in acquisitions and user services that even though a certain approach may not have been effective in the past, it may be worth trying again; times change, not only for ERIC, but also for our clients.

...Norma Howard (PS)

Australian Thesaurus of Education Descriptors - Reviewed

The Australian Thesaurus of Education Descriptors, which "Australianized" the ERIC Thesaurus, is reviewed in the June 1985 issue of Australian Academic and Research Libraries (See Attachment 8.) The review, by D. H. Borchardt, acknowledges the debt to ERIC and its remarks on the Australian literature of education are of interest.

...Jim Houston (ERIC Facility)

Databases Concerned With "Education"

Just to wet your appetite for more information, the machine-readable databases listed in Attachment 25 have all been indexed under the subject heading "Education" in Martha Williams' well-known database of databases. To save you the trouble of counting, there are 103 education-related databases in her comprehensive compilation.

...Ted Brandhorst (ERIC Facility)

Mid-Continent Regional Educational Laboratroy (McREL) -- Address and Telephone Number Changes

McReL has effected various address and telephone number changes. These were communicated recently to OERI and may be of interest to those of you having occasion to contact or work with McREL. The changes are complicated enough that the best way to present them is through their own letter (See Attachment 9).

...Al Hill (ERIC Facility)

Peace Issues Bibliography Service (PIBS)

The Peace Issues Bibliography Service (PIBS) is a service of the Center for International Cooperation at the National College of Education. The bibliography is a computerized, annotated listing of resources on a wide range of peace-related topics, selected primarily for use by educators and parents. The service can provide a selective bibliography geared to the specific grade, format/s, and subject/s requested. Currently, the bibliography contains a total of approximately 700 different resources. When available, information on obtaining the resources is included in the annotation. Attachment 10 is the standard PIBS flyer/order form.

...Joanna Eustace (ERIC Facility)

Unsolicited Testimonial or Need I Say More!!!

At a recent college alumnae potluck, one of the women mentioned that the local Literacy Council was looking for clerical help. Knowing a potential ERIC user when I see one, I later told her that I would send her a packet of goodies on adult literacy. She asked where I worked and before I could finish "The ERIC Clearinghouse on Adult,...," She pointed at me and screamed (in a ladylike fashion, of course), "Digest #40!!! We love it !!! I just made scads of copies!!! You're wonderful!!!

...Judy Wagner (CE)

TECHNOLOGY CORNER

Technologies Used by ERIC

What technologies have been used or are being used by ERIC? Sometimes we get this question. The answer is often surprising to the asker. For the benefit of those of you who may not have thought of ERIC as a heavy user of "technology", the list in Attachment 11 may prove illuminating.

...Jim Prevel (Central ERIC)

Grolier Publishes its Academic American Encyclopedia on CD-ROM Disc

One of the more innovative publishing efforts underway involving CD-ROM discs is Grolier Inc's project to publish its entire encyclopedia. The encyclopedia, consisting of 9 million words in 21 volumes, will occupy 110 megabytes on a single disc (with a capacity of 600 megabytes). The searcher can look up articles alphabetically, just as one normally uses a printed encyclopedia, or can search on individual words or phrases appearing in the text. A news item from InfoWorld (July 29, 1985) that describes this exciting new product appears as Attachment 12.

...Jim Prevel (Central ERIC)

PERSONNEL

Al Hill Retires From ERIC Facility

Effective February 7, 1986, Al Hill leaves the ERIC Facility to pursue a second career in real estate. Al has supervised the Facility's Document Control Department since its inception and has been with ORI (or its legal predecessors) for over 25 years), since 1960. Innumerable ERIC Clearinghouse staff have interacted with Al over the years by sending him their document shipments or by requesting ERIC forms or labels or standard handout brochures. Some of you may want to wish him well in his new endeavor; don't worry about any lateness, we will forward any messages.

Al will be succeeded by Cindy Addison who has backstopped Al since August 1983.

...Ted Brandhorst (ERIC Facility)

Cheryl Harrison Joins Staff at ERIC/ACVE

Cheryl Harrison has joined CE as Acquisitions Coordinator. She replaces Naomi Jacobs, who is now the full-time librarian at the National Center for Research in Vocational Education.

...Judy Wagner (CE)

Staff Changes at ERIC/SP

We are pleased to announce that our new User Services Coordinator is Dorothy K. Stewart. Dorothy was previously with the Urban Institute, Life-Ring, Inc., and the National Oceanic and Atmospheric Administration. We are also pleased that Barbara Kennedy has joined us as our secretary. Barbara is a graduate of Careerworks, Inc. and was previously a licensed practical nurse at Washington Hospital Center.

Francie Gilman, the previous User Services Coordinator, is taking a well-deserved break before plunging into the job market. We wish her the best of luck.

...Margaret Mann (SP)

Changes in Staff Responsibilities at CG

Several changes in staff responsibilities have been made at ERIC/CAPS in the past month. Please note the following: RIE coordination, Nancy Beekman; cataloging and user services, Kathy Bidelman; acquisitions and user services, Laurie LaChance; and CIJE coordination and editing, Barbara LeRoy.

...Debbie Herbert (CG)Healthy

ERIC PUBLICATIONS

Healthy Moves for Older Adults, by Leslie A. Stenger and Christel M. Smith. 62 p. $7.95. The "graying of America" is not a myth - it is a reality that professionals in the fields of health, physical education, recreation, and dance should acknowledge and influence.

This book is written to assist professionals working with older adults and can also be used as a text by students in health, physical education, recreation, and dance professional preparation programs who plan to work with older adults. It addresses not only the physical needs and characteristics of older individuals, but also the psychological and sociological aspects of aging. The authors then focus on designing and implementing wellness programs that will meet the many needs of older adults.

...Margaret Mann (SP)

Methods of Assessing Teacher Education Students: Conference Proceedings. Elizabeth A. Ashburn and Robert L. Fisher, Editors. 80 p. $7.50. This volume provides a record of stimulating discussions on present practices in student assessment in teacher assessment programs and significant problems associated with assessment procedures. The conference, sponsored by Illinois State University and the American Association of Colleges for Teacher Education, was held in July 1985 and was attended by deans and faculty from 47 teacher education institutions. At a time when the value of teacher education programs was severely questioned, it provided a forum for what one observer called "a real commitment to program evaluation and student assessment for program improvement purposes."

...Margaret Mann (SP)

A Model for Evaluating Teacher Education Programs-, by Elizabeth Nelli and Norma Nutter. 68 p. $6.50. Intense interest in and criticism of teacher education from the public and the profession requires current, accurate information about the quality of teacher preparation. Elizabeth Nelli (Kentucky Department of Education) and Norma Nutter (University of Northern Colorado) show their model can be used to evaluate programs by examining interrelationships among:

- Planned goals and objectives
- Qualitative and quantitive data collection
- Pre-existing conditions (student and faculty characteristics, budget, governance, etc.)
- Interactions among the students, faculty, and curriculum in the teaching/learning process, and
- Intended and unintended program outcomes.

...Margaret Mann (SP)

Motivation Theory and Practice for Preservice Teachers. Kay Alderman and Margaret W. Cohen, Editors. 80 p. $7.50. Change involves wanting to learn. Wanting to learn is motivation. In this volume, originally developed as papers for the 1984 annual meeting of the American Educational Research Association, the authors propose expanding the topic of motivation in the preservice teacher education program by including contemporary research. These papers clearly establish that there is a body of research available to help educators understand and promote student motivation, although much of this new information has not been compiled or disseminated for beginning teachers. Motivation Theory and Practice for Preservice Teachers is the first step in that direction.

...Margaret Mann (SP)

WORKSHOPS/CONFERENCES/MEETINGS

DATE	LOCATION	STAFF	COMMENTS
Nov. 6-9, 1985	Milwaukee, WI	Susan Imel	Susan Imel Presents at AAACE Susan Imel, Associate Director of the CE Clearinghouse, made the following presentations at the National Adult Education Conference held in Milwaukee, WI, November 6-9, 1985: (1) ERIC: An Information Resources For Lifelong Learning. (2) Adult Literacy Education: An Analysis. The conference was sponsored by the American Association of Adult and Continuing Education.
Oct. 9- Nov. 1985	Bellingham, WA	Margaret Mann	Margaret Mann exhibited CTE's newly designed display unit at the Rural Teacher Educators Conference at Western Washington University, in Washington.
Oct. 30, 1985	Washington, DC	Francie Gilman Dorothy Stewart Margaret Mann	Francie Gilman, Dorothy Stewart, and Margaret Mann conducted a workshop for 15 librarians from the greater Washington area at the AACTE conference room. A demonstration of downloading was conducted by a representative from Sci-Mate.
Aug. 30, 1985	W. Virginia	Francie Gilman Margaret Mann	Francie Gilman and Margaret Mann conducted a workshop for 20 librarians at the University of West Virginia College of Graduate Studies in Institute, West Virginia.
Aug. 13, 1985	Washington, DC	Francie Gilman	Francie Gilman conducted a workshop to orient 10 teachers taking a course "Computer Technology for Teachers" at George Washington University.
July 25, 1985	Washington, DC	Francie Gilman Margaret Mann	Francie Gilman and Margaret Mann conducted a workshop on "How to Use the ERIC System" for Shirley Chisholm and the 35 teachers and graduate students attending her seminar at the University of the District of Columbia.

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ERIC KEEPING UP

NEWS BULLETIN OF THE CLEARINGHOUSE FOR SOCIAL STUDIES/SOCIAL SCIENCE EDUCATION Fall 1985

A Retrospective Update on The Social Science Education Consortium and the ERIC Clearinghouse for Social Studies/Social Science Education

by Irving Morrissett, Executive Director of SSEC and Director of ERIC/ChESS

A major change is in store for the ERIC Clearinghouse on Social Studies/Social Science Education, and for its sponsor, the Social Science Education Consortium. After 15 years of operating this clearinghouse, from the time that it became a part of ERIC in 1970, SSEC will cease its sponsorship on December 31 of this year, having decided not to compete for renewal of the ERIC contract when it expires on that date.

It was difficult to make this decision, since the activities of the clearinghouse have been so compatible with, and supportive of, the objectives of SSEC and of its other activities. The circumstances behind this decision, not surprisingly, are financial. SSEC has since its birth in 1963, lived dangerously—on "soft money," that is, periodic grants and contracts, mainly from agencies of the federal government. With the progressive decline in support for activities other than the clearinghouse, as well as decreasing funds for the clearinghouse itself, it has become increasingly difficult, and finally impossible, to keep a critical mass of competent professional support staff.

At this juncture in the life of SSEC, I have become contemplative about the history, purposes, and functions of the Consortium, and of its place in the long history of efforts to improve education. As I look back on SSEC as a case study in federal funding of educational change, the picture is one of much excitement and a little frustration in exploring new (or rediscovered) ideas about the content and methods of education, together with very little excitement and much frustration with respect to the financial and organizational aspects.

The "new social studies" was a secondary outcome of the caustic criticisms of education during the 1950s, typified by Bestor's description of our "educational wasteland," and more specifically of the USSR's launching of Sputnik in 1958. The more immediate results of these events were the launchings of "the new science" and "the new math"; then followed support for social studies. Early in the 1960s, the National Science Foundation established a Course Content Improvement Section, paralleled by the Curriculum Improvement Program in the U.S. Office of Education. These efforts were a part of the burgeoning efforts of President Johnson's Great Society to improve the health, welfare, wisdom, and military preparedness of America.

The initial meeting of scholars and educators, which resulted in the formation of the Social Science Education Consortium, was financed by the National Science Foundation (NSF), sponsored by a committee of the Big Ten and the University of Chicago, and held at Purdue University, where Lawrence Senesh and I organized the gathering. The conference was attended by 24 educators and scholars, all from midwestern organizations (mostly universities) and by representatives of the President's Office of Science and Technology, NSF, and USOE (the U.S. Office of Education).

The conference focused on the problems of social studies education, what was being done about these problems, and what might be done about them by a group such as this. The diagnosis of problems makes interesting reading even today. I have speculated on the extent to which this analysis was pertinent, in the light of subsequent knowledge, how pertinent it is today, and how much if any progress has been made toward resolving the problems. I will withhold those speculations but share some of the conclusions that came out of that meeting with respect to deficiencies in social studies.

1. Presentation and memorization of facts are emphasized, with little attention given to causal relationship, analytical methods, and critical thinking.

2. Despite the emphasis on facts, factual deficiencies are common...the facts are greatly over-simplified...community pressures may prevent objective treatment of many social facts.

3. Facts and value judgments are not distinguished.

4. The curriculum lacks balance and integration. Western countries and cultures are given a disproportionately large share of attention. History and geography dominate the curriculum...social sciences are not presented as part of a meaningful total framework. A bridge is lacking between the areas of science and the social sciences. Due to the impact of science and technology on society, such an omission can be catastrophic to our cherished democratic values.

5. The social studies curriculum lags far behind the latest knowledge in subject matter and methodology.

6. Recent advances in learning theory and child development have hardly begun to affect teaching methods in the social sciences.

7. Insufficient attention has been given to the differing needs of children.

8. A general emphasis on "citizenship training" has obscured the fact that the social sciences include systematic bodies of knowledge which are useful in their own right. An advanced concept of citizenship today must include an understanding of the concepts, methods, and applications of the social sciences to personal and social problems.

A possible outcome of this meeting could have been the establishment of a curriculum development project of the kind that was being funded with increasing generosity by USOE and, especially, NSF. Instead, the direction was set toward the fostering of communication among social science scholars and educational practitioners, with a view to organizing and disseminating information that could be of use in the improvement of the social studies. This has been the general direction the SSEC has taken in these intervening 22 years.

Strong encouragement was given to SSEC by respresentatives of USOE and NSF, at the initial conference and through the succeeding months, to submit a joint proposal to the two agencies to develop the activities of SSEC. Most of us involved in the effort at this time were neophytes in grantsmanship, and so were unusually frustrated by the events of the next 15 months. Through numerous versions of

(continued on page 3)

a proposal and numerous consultations with officials of USOE and NSF, it became apparent that we were not going to receive joint funding; and, to my knowledge, no such grant has ever been made. We were eventually funded by the Office of Education for $115,000 for one year. That grant was made to Purdue University as the funding agent. After incorporation of the Consortium in November 1965, subsequent grants and contracts were made directly to SSEC.

In 1965, the ERIC system was also getting underway. It opened for business in 1966, but with several great gaps in this very promising educational information system: one of these gaps was the absence of a clearinghouse for social studies. I participated in some of the lobbying to correct this deficiency, and several new clearinghouses were established in 1970, among them one for social studies. In view of SSEC's major objective of disseminating information about new developments in social studies, ERIC was a natural complement to SSEC activities. We competed for the initial contract to operate the clearinghouse and have successfully competed for renewals on the contract, up to the last competition, in 1982, for a three-year contract.

Many, although not all, SSEC members (and others) have not been much concerned with the debate over the distinction between social studies and social science which surfaces periodically. Personally, I am quite willing to equate social studies with social science education, while realizing that there are important differences (some of them unwarranted) between the teaching of social sciences in universities and the teaching of social studies in elementary and secondary schools. In any event, the debate was sidestepped in 1970 by dubbing the new activity as the ERIC Clearinghouse for Social Studies/Social Science Education, out of which the acronym ERIC/ChESS was concocted. (No one has, to my knowledge, defined exactly what a "/" in the middle of two words or phrases means.)

In addition to the base of activities given by the ERIC clearinghouse for 15 years, SSEC has had one other source of long-term, continuing support. This was the funding by NSF from 1967 to 1977. Although this funding always took the form of particular projects—federal agencies always want something "new," even if the "old" warrants continuation—it amounted to institutional support. It was terminated, at least in part, because of the MACOS (Man: A Course of Study) controversy of the mid-seventies.

Other funding has always been much more ad hoc for particular, short-term projects. In 1968-70, SSEC staff members were the core of an exciting Experienced Teacher Fellowship Program. For a two-year period in the early 1970s we had funding to send out missionaries to 40 small teacher-education institutions to talk about new developments in social studies, most of it then under the rubric of the "new social studies." We published a teacher-generated series of promising practices in social studies. We have had various projects for the development or modification of curriculum materials, including materials on quantitative understanding in social studies, on ethnic studies, and on science-related social issues; also materials for the visually impaired and child adoption; and in recent years, some substantial work in evaluation and dissemination of law-related education activities. A major project, supported from 1979 to 1982 by NSF and especially suited to the purpose of SSEC, was SPAN, which assessed the status, needs, and possible future directions of social studies. Among the products of this project was Hazel Hertzberg's outstanding and perceptive *History of Social Studies Reform, 1880-1980* (a work that readers may think I am trying to match in this report). Along the way, SSEC staff have conducted various and numerous training activities, in Boulder and around the country.

While none of SSEC's activities have been antithetical to SSEC's main purpose of fostering communication for the improvement of social studies, it can scarcely be argued that all of the activities fit into an integrated whole. This is because "we do what we are funded to do." SSEC has never had an income or a fund that it could spend as it wished. We have always had to be on the lookout for potential funding that would fit our general mandate. This has been a continuous concern of staff (not unlike other soft-money institutions), with occasional able assistance from members.

The lack of funds to pursue goals defined by board, members, and staff has been a source of frustration. It has been suggested that SSEC should be on the "cutting edge" of educational developments in our field, that it should be a kind of "think tank," providing a focused leadership for the improvement of social science education. These ideals have run against the basic fact of life that "we do what we are funded to do."

Nevertheless, the Consortium has provided a forum for considering exciting and sometimes urgent problems in education. With membership deliberately kept small to enhance personal interaction, annual meetings over the last 20 years have provided a forum for members to explore new ideas and exchange views. Some publications of significance to the field have come out of these conferences.

In addition to participation in annual conferences, members have often served on SSEC projects—as consultants, as authors, on advisory boards, and sometimes as temporary or part-time staff. There has always been a greater readiness on the part of members to be active participants than there have been funds to support such activities. Members have occasionally brought project funding to SSEC, although they understandably give preference on funding opportunities to the institutions that pay their salaries.

A major shortcoming I see in social studies today, and one that I had hoped we might have made progress on in SPAN and other activities, is the lack of integration of the various subject areas that crowd into the social studies in increasing numbers. The various interest groups—in women's studies, law-related education, ethnic studies, and many others—talk of "infusing" their subjects into mainline courses. This approach has some limited applicability, but also is a bit of a cop-out from the major issue of how to integrate or plan or select the content for social studies.

My greatest regret about the state of social studies, and education in general, is that we (not just SSEC) have failed to use the extensive resources at our command to make education more engaging and exciting for the great majority of students. Most children go to kindergarten and first grade eager for a new adventure. I believe that this interest and excitement could be maintained at a much higher level than is generally the case. My oversimplified diagnosis of the problem is lack of involvement and activity. As I scan the economic literature that flows through our ERIC clearinghouse, I note fairly frequently an enthusiastic account by a teacher about a class activity that was judged to be highly successful in enlisting the interest and enthusiasm of students. Almost invariably, these activities involve very active participation by the students—gathering data, interacting with classmates, working in or studying the community, and similar activities requiring that students get out of their seats and take on a task that requires them to think and act. Most often, such accounts come from elementary teachers. As students progress through the grades, such active involvement becomes less and less frequent, ending with the nadir of education which is undergraduate work in the large university.

While I feel that SSEC has provided a uniquely suitable home for ERIC/ChESS, I know that there are other competent organizations that can and will do justice to this important part of ERIC. We at ERIC/ChESS stand ready to help make a smooth transition to a new home. We give our best wishes to that new organization, to our friends and colleagues in the ERIC system, to the increasing millions of educators whose work is enhanced by ERIC, and to the coming generations of students whose lives may be enhanced by the continuing creative efforts of millions of dedicated educators.

Attachment 2

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(Effective October 1, 1985)

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The new base price for an ERIC title in paper copy is $1.80 (down from $2.15) for a document of up to 25 pages. Each additional 25 page increment costs $1.80 (up from $1.75).

The prices for back collections, collections by clearinghouses, and other special collections have also been reduced. The EDRS Order Form and the ERIC Price Code Conversion Tables have been revised to reflect the new prices. For further information, call EDRS at 1-800-227-3742.

Attachment 4

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***AUSTRALIAN thesaurus of education descriptors; a word-stock for indexing and retrieving Australian educational literature*, prepared by G. B. Lavender and Margaret A. Findlay. Hawthorn, Vic., The Australian Council for Educational Research Ltd., 1984. 247pp.**
ISBN 0 85563 3859. A$30.00.

The appearance in print of the *Australian thesaurus of education descriptors* marks a significant stage in the development of educational thought and writing in Australia. A child of the most prestigious Australian educational institution whose maturity (at 55) has not affected its seemingly perennial fertility, this work will be welcomed by all who are concerned with the literature of and on Australian education.

That literature goes back one and a half centuries and shows no signs of abating. The first book published in Australia on the subject appeared in 1831 with the long-winded title *Account of steps taken, in England, with a view to the establishment of an academical institution or college, in New South Wales*. Its author, the Rev. J. D. Lang, could scarcely foresee that the church vs. state debate, innocently opened by him, would last practically forever, though the torrent of words poured out over it in the 19th century has abated somewhat in the 20th.

The literature related to Australian education is voluminous and its bibliographic control presents wide ranging problems among which the use and effect of a loose terminology is not the least. The creation of this *Thesaurus* will assist everyone involved in that literature, be it as a creator, a transmitter or a user, because it will help to define the words used.

The introduction to the *Thesaurus* explains the several specific Australian bibliographical services involved in the bibliographic control of the literature on Australian education, ranging from the well established *Australian education index*, created by ACER in 1957, to the recently initiated *Australian library and information science abstracts*. The authors emphasize the usefulness of specific indexes but say nothing about the larger ones, e.g. *APAIS*. This is a pity because the extraordinarily wide parameters of the subject make reference to the larger retrieval systems surely of considerable importance for the researcher.

There follows a helpful set of "guidelines for indexing" adopted by ACER, the study of which will be useful also to those who merely use indexes. I like, above all, the first rule, taken from ERIC: "index only what is in the document". The rider is, obviously, that an index can only be as good as the work or journal(s) to which it refers.

The authors acknowledge their indebtedness to the ERIC thesaurus and refer to the many years during which that US model has served Australian indexers. Indeed, no claim is made that the Australian *Thesaurus* represents a novel approach to indexing and bibliographic control. What is claimed, and rightly so, is that the ACER *Thesaurus* defines for the Australian scholarly community the terminology appropriate for educational writing and its indexing in this country. The point is also well made that the guidelines for indexing do not relate only to major bibliographic enterprises but can be adapted (and some hints are given to this end) for the in-house control of small data bases or for research projects.

The introductory section finishes with a detailed description of the structure and format of the thesaurus, with numerous examples. This apparatus is not novel, but its mastery is essential for the proper exploitation of bibliographic data bases, be they manual or computer based.

The scope notes (SN) (and the explanation of the descriptor groups) are of particular importance in this context because they define the Australian connotations of words. Librarians have struggled for decades with the problem of Australian subject headings as distinct from Library of Congress headings — and there is more to it than longshoremen vs. watersiders, or footpath vs. sidewalk — and the *Thesaurus* will be an important basis for the correct (i.e. accepted) employment of technical terms in the field of Australian education.

A quick glance at some of the terms used revealed little that could be considered unexpected — though an eyebrow or two may rise at the example Prisoners — UF Inmates; Jail [!] inmates. Nor can it be seriously accepted that Biography is identical with Hagiography even though there are cases of extraordinary congruence. It is never difficult to criticize so large an undertaking, consisting of hundreds of terms and thousands of directly or indirectly related forms.

The *Australian thesaurus of education descriptors* should be in the hands of every contributor to the literature on education and of every student of education and its related fields. All of these users, above all librarians with their experience and overview should take the trouble and write to ACER about any strange instances of word usage they might become aware of. Though the *Australian thesaurus* is yet another great leap forward, it is not and cannot be perfect, just as it can never be complete. Language and the use of words change. There are procedures, we are told "to ensure that the thesaurus is responsive to the changing nature and literature of education and to the indexing needs of thesaurus users". In the absence of a defined programme of revision and reprinting, that promise does not mean as much as I would like. An undertaking like this might have been better in loose leaf format, with stronger paper, for continuous revision. Yet the work before us is well and attractively produced and modestly priced. In spite of these few critical comments, ACER deserves applause.

D. H. Borchardt

Attachment 9

McREL
Mid-continent Regional
Educational Laboratory

2600 South Parker Road · Building 5 · Suite 353 · Aurora, Colorado 80014 · (303) 337-0990

November 4, 1985

National Institute of Education
Ms. Judy Conrad
1200 19th Street, N.W.
Washington, D.C. 20208

Dear Colleague:

Please note the status of mailing addresses and telephone numbers of McREL, The Mid-continent Regional Educational Laboratory.

1. Effective November 30, 1985 we will close the St.Louis office; we request that you take that address and phone number off your mailing list. Claire Heidma, the only staff person from that office who will remain with McREL is moving to our Kansas City Office.

2. The Aurora office has recently relocated. It's new address is:

McREL
Suite 201
12500 East Iliff
Aurora, CO 80014

Please use this address instead of the old one at Suite 333, Parker Road. The telephone number remains the same --303-337-0990. Larry Hutchins and Shirley McCune are both located in this office.

3. The Kansas City address remains the same:

McREL
4709 Belleview Avenue
Kansas City, Kansas 64112

The telephone number is 816 756 2401. The corporate office and business office are located there. Norma Watson and Susan Everson can both be reached there.

Thank you for making these changes.

Sincerely,

Larry

C.L. Hutchins
Executive Director

The **Peace Issues Bibliography Service (PIBS)** is a service of the Center for International Cooperation at National College of Education. The bibliography is a computerized, annotated listing of resources in a wide range of peace-related topics, selected primarily for use by educators and parents. The service can provide a selective bibliography geared to the specific grade, format/s, and subject/s requested. Currently, the bibliography contains a total of approximately 700 different resources from which each PIBS listing is selected. When available, information on obtaining the resources is included in the annotation.

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Attachment 10
Page 1 of 2

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Technologies Used By ERIC

1. Computer Technology (Mainframe)

   Database Building/Database Management

   Computerized Index Production

   Photocomposition/Computerized Full Page Makeup
   (See also Electronic Typesetting)

   Distribution of ERIC Database on Magnetic Tape (ERICTAPES)

   Online Access to ERIC Database (DIALOG, BRS, SDC)

2. Computer Technology (Microcomputers)

   Online Transmission of Bibliographic Data from Remote Clearinghouses to Facility

   Electronic Mail Linking ERIC Components

   Distribution of ERIC File Segments on Floppy Disc (MicroSearch)

   Online Editing (Under Development)

3. Computer-Output-Microform (COM)

   All ERIC publications were once produced using COM technology. The EDRS cumulative indexes for ERIC (e.g., Title Index) are still produced via COM.

4. Electronic Typesetting

   Photocomposition of Resources in Education, using first LINOTRON and then VIDEOCOMP electronic typesetting devices.

5. Micrographics Technology

   Microfiche Production (Silver, Diazo, Vesicular)
   High Speed, Step-and-Repeat Automatic Cameras

   Paper Copy Blowback
   High Speed, Step-and-Repeat, Automatic Copiers

6. Optical Character Recognition (OCR)

   Single-keyed Data, using OCR-A Font, transmitted from ERIC Clearinghouses to ERIC Facility in Scanner-Readable Form

7. Optical Disc Data Storage

   Compact Disc (CD-ROM Storage of Entire ERIC Database, For Retrieval via Microcomputer/Data Disc Player

8. Word Processing

   All Clearinghouses now equipped with either word processors or word-processing microcomputers.

9. Satellite Transmission

   In Alaska and Appalachia, schools in remote valleys have been supplied with ERIC information via satellite transmission.

10. Videotex

    ERIC Digests file on CompuServ online Videotex service.

MASS STORAGE

Grolier Puts Works on CD-ROM

COMPANY THINKS COMPACT DISK ENCYCLOPEDIA WILL REVIVE HOME COMPUTER MARKET WITH USEFUL APPLICATION

Grolier Inc. plans to be the first publisher of a new type of software product with a CD-ROM (compact disk read-only memory) containing an electronic encyclopedia.

"The comment made repeatedly to us by dealers and distributors is, 'Thank God, we've finally got a real, legitimate application that justifies a computer in the home,' " says Frank J. Farrell, group vice president for Grolier's U.S. Reference Group in Danbury, Connecticut. Farrell believes that new personal computers, such as the Atari 520 ST and the forthcoming Commodore Amiga, in combination with CD-ROM drives, offer low-cost but powerful delivery vehicles that will make interactive reference products such as Grolier's Academic American Encyclopedia viable.

The 4.72-inch disk will retail for a price of $199 when it begins shipping in October for the IBM PC and the Atari, assuming that disk drives are available. "Obviously, we are dependent on Atari's shipping its promised $500 disk drive this fall and on Hitachi, Sony, Phillips, and others," says Farrell. "We are in the unusual position of being out in front of the parade on this and having to wait for the hardware to catch up with us." Farrell believes that Commodore and Apple will have CD-ROM disk drives in the near future that will also support the 4.72-inch format.

The Academic American Encyclopedia consists of 21 volumes or 9 million words that occupy 110 megabytes on the CD-ROM disk. An icon-based menu system allows the user to locate specific article entries, much as one would with printed encyclopedia volumes, and to conduct searches based on words or phrases in the text.

In a demonstration on an IBM PC and a Phillips CD-ROM disk drive conducted July 15 at the National Computer Conference (NCC), searches for encyclopedia articles with occurrences of two words took less than five seconds. The search function reports the number of articles with occurrences of a chosen word or words and produces a list of titles in which they occur, from which the user can select the article he wishes to read.

Along with providing the equivalent of a $450 to $650 printed encyclopedia for $199, Farrell believes a major attraction of the product will be the interactive discovery process a computerized encyclopedia provides. "In searching through a traditional encyclopedia, you are limited by the frame of reference and the vocabulary that you bring to the subject," he says. "With this, the discovery process can be like a bomb — over and over you find things you didn't know or expect."

An example Farrell pointed out at the NCC demo was a search of the words *German* and *submarine*, which, along with more predictable article titles, yielded the Ernest Hemingway entry as containing both words. Finding the highlighted words in the text of the Hemingway biography led to a passage which discussed the unexpected fact that Hemingway had equipped his personal yacht with anti-submarine gear during World War II to hunt German subs.

Farrell says that Grolier will build on its first CD-ROM version of the encyclopedia over the next 18 months with new products. Additional reference tools such as a dictionary, atlas, or thesaurus will be added to the encyclopedia to interact with it, and general productivity tools for database, word processing, or spreadsheet operations might be included as well on the disk, which can hold an additional 400 megabytes. While the first version of the encyclopedia lacks graphics, future versions will include them. Farrell also expects that updated versions of the encyclopedia will be made available to users on a regular basis, although the company has not yet set a price for the upgrades.

A product like the Academic American Encyclopedia could raise some unusual software protection issues, and Farrell says that Grolier has considered a number of aspects related to its product introduction. Direct reproduction of CD-ROM-based software is not much of a concern owing to many technical obstacles, including the fact that a user would need a high-capacity disk to write to in order to copy it. It would be hard to stop a user from downloading files he wanted to copy, but it is doubtful that an encyclopedia company, which for years has had its articles copied word for word by students, will be overly concerned. "The real danger for us is if somebody recompiles data from the encyclopedia and then adds something to it to get a database they can sell," Farrell says, because it would be difficult for Grolier to prove it had been done.

Grolier also plans to sell the encyclopedia on a 12-inch laser disk for video laser disk players. The Academic American Encyclopedia is identical to the electronic version of the product, which has been available on several on-line database services such as Compuserve and Dow Jones. The retrieval and interface software for the Grolier encyclopedia was developed by Activenture Corp. of Monterey, California.

— Edward Foster

HARD DISKS

Tandy Will Sell Bernoulli Box

RADIO SHACK TO SELL REMOVABLE HARD DISK SYSTEM UNDER PRIVATE LABEL WITH MODELS 1000, 1200, AND 1600

Iomega Corp. has clinched a contract with Tandy Corp. to supply its Bernoulli Box 10-megabyte disk-cartridge storage system to Tandy to sell as a "private label subsystem" in its nationwide outlets. The agreement allows Tandy to sell the system as a component for its Model 1000 and 1200 IBM PC-compatible computers and its Model 1600 multiuser Xenix machine.

According to Iomega senior product manager David Cornaby, the Bernoulli Box will look very similar to a Tandy product. It will display the Tandy name and "the Tandy color, fawn-gray."

Cornaby says that it will be called the Tandy Disk Cartridge System or the Tandy DCS, and will use one half-height Bernoulli drive, expandable to two drives that will stack one on top of the other.

Cornaby compares the deal to that in which refrigerator manufacturer Maytag makes refrigerator units for department store Sears, Roebuck & Co., to sell under the Sears label, Kenmore.

This is different from an original equipment manufacturer (OEM) agreement in which a manufacturer provides a product that is built into a system as a component,

Grolier Inc. Offers Disk-Based Unit That Includes Full-Text Encyclopedia

DANBURY, Conn. — Grolier Inc. is marketing a compact-disk read-only-memory device (CD-ROM) that can store approximately 100 million words and includes the company's 21-volume Academic American Encyclopedia (AAE).

The disk is designed to be used with any computer manufacturer's CD-ROM-disk drive, as well as with most personal computers that have at least 256K bytes of RAM, the company said.

Product Compatibility

The compact disk is said to be compatible with IBM Corp.'s Personal Computer and with the new Atari Corp. 520 ST.

The disk's storage capacity is equal to about 220,000 pages of text, or about 1,500 times more data than a typical 5.25-inch floppy disk can handle, Grolier said. The CD-ROM disk is the same size as a digital audio-system compact disk.

The company said that a search for any particular word or group of words in the encyclopedia can be completed within three to five seconds.

The manufacturer will attempt to market its compact disk to educators, librarians, business people, researchers and home users, according to Robert B. Clarke, chairman and chief executive officer of Grolier.

The new product, which will carry a suggested retail price of $199, is expected to be available through computer-specialty outlets in major U.S. cities beginning in October.

In order to scan and display the encyclopedic data, the company explained, a user needs a monitor and a personal computer equipped with a CD-ROM-disk drive. Grolier said it expects such disk drives to become available for most personal computers in the near future.

To date, Hitachi Ltd., Sony Corp. and several other manufacturers have developed CD-ROM-disk drives for personal computers, Clarke said.

Marketing Plans

He added that Atari is planning to market a CD-ROM drive for its new ST computer in the fall, and that Digital Equipment Corp. is expected to equip its MicroVax computer with a CD-ROM drive as well.

The electronic AAE, which is comprised of about 9 million words, was developed by Grolier Electronic Publishing Inc., a division of the company's U.S. Reference Group.

The AAE CD-ROM display and retrieval software were designed and produced by Activenture Corp. of Monterey, Calif., in cooperation with Grolier.

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Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL UPDATES

DEC85

Additions

CG Computers in Human Services

Name Changes

JC Journal of Developmental & Remedial Education to Journal of Developmental Education

JC Community and Junior College Journal to Community, Junior and Technical College Journal

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

Attachment 17

The Oryx Press

Suite 103
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Phoenix, Arizona 85004

SOURCE JOURNAL INDEX UPDATES

JAN 1986

Additions

CG Journal of College and University Student Housing

Name Change

CE Journal of Business Education to Journal of Education for Business

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

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CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	11
CE	165	-	45	2	118	1276
CG	80	-	-	-	80	700
CS	180	3	2	-	181	1248
EA	54	-	1	-	53	761
EC	96	-	20	2	74	797
FL	63	-	12	8	43	539
HE	54	-	1	-	53	930
IR	72	-	6	-	66	820
JC	106	-	25	-	81	539
PS	51	-	1	-	50	617
RC	58	-	-	-	58	439
SE	61	-	3	1	57	621
SO	89	-	14	-	75	725
SP	61	-	10	2	49	564
TM	63	-	1	-	62	617
UD	77		35	3	39	499
TOTALS	1331	+3	-176 *	-18	1140	11703

* Includes documents from week 5 transferred to December.

Attachment 18

RIE INPUT BY CLEARINGHOUSE (RIEDEC85)

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AA	1	-	-	-	1	12
CE	132	45	7	10	160	1436
CG	64	-	-	-	64	764
CS	135	1	2	2	132	1380
EA	49	2	-	5	46	807
EC	53	21	2	-	72	869
FL	34	13	1	1	45	584
HE	100	-	-	-	100	1030
IR	64	6	-	-	70	890
JC	29	24	-	-	53	592
PS	32	-	1	1	30	647
RC	34	-	2	-	32	471
SE	80	1	-	-	81	702
SO	66	-	-	3	63	788
SP	59	1	-	-	60	624
TM	51	-	1	-	50	667
UD	32	25	16	-	41	540
TOTALS	1015	+139 *	-32	-22	1100	12803

* Includes documents transferred in from November.

Attachment 19

SUMMARY OF CIJE INPUT BY CH (FOR Dec. '85 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	92	18	17	1,143
CG	138	13	0	2,042
CS	70	7	0	1,832
EA	47	4	5	1,000
EC	96	11	6	1,836
FL	38	8	7	605
HE	125	16	13	1,317
IR	91	30	8	1,406
JC	39	4	0	301
PS	22	1	0	683
RC	35	7	0	274
SE	136	11	46	1,842
SO	127	13	11	1,307
SP	64	9	0	916
TM	27	4	0	770
UD	78	16	8	726
TOTALS	1,225	172	121	18,000

Attachment 20

SUMMARY OF CIJE INPUT BY CH (FOR Jan. '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	125	17	30	125
CG	175	19	0	175
CS	180	22	2	180
EA	212	16	17	212
EC	140	17	11	140
FL	47	9	0	47
HE	151	18	0	151
IR	93	20	1	93
JC	38	5	0	38
PS	76	7	0	76
RC	68	9	1	68
SE	143	15	57	143
SO	88	13	0	88
SP	77	10	0	77
TM	58	10	0	58
UD	98	16	4	98
TOTALS	1,769	223	123	1,769

Attachment 21

RIEOCT85

REMOVE LIST (3)

A. DUPLICATES (5)

1. Resubmission of Clearinghouses Own Input (1)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
EA 017 763	ED 240 708/EA 016 475	RIEJUL84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
UD 024 260	ED 203 660	RIENOV81	FAC
UD 024 270	ED 248 146	RIEJAN85	FAC

3. Duplicates Appearing in August, September, October 1985 (2)

Duplicates Detected	Duplicate of	Originally Announced In	Detected By
PS 015 068	ED 256 460/SO 016 329	RIESEP85	FAC
UD 024 303	ED 257 032/CG 018 302	RIEOCT85	FAC

4. Total Duplicates for 1985 through Latest Issue = 90

B. REMOVES (17)

Accession Removed	Reason for Removal
CE 041 397	Combined with CE 041 396
CE 041 404	Pulled by CERIC
CE 041 522-524	Combined with CE 041 521
CE 041 528	Combined with CE 041 527
CE 041 530	Combined with CE 041 529
PS 015 058	Pulled by CERIC
SO 016 390	Combined with SO 016 177
SO 016 454	Pulled by CERIC
SO 016 574	Combined with SO 016 573
SP 026 109	Pulled by Facility
UD 024 064	Pulled by Facility - Related to UD 024 275
UD 024 182	Pulled by CERIC
UD 024 271	Pulled by CERIC
UD 024 275	Pulled by CERIC
UD 024 291	Pulled by CERIC

C. DELAYED (8)

Accession Removed	Moved To
CE 041 468	Delayed
CS 208 810	Delayed
IR 011 602	Delayed
IR 051 140	Delayed
SE 045 772	Delayed
TM 850 235	Delayed
UD 024 196	Delayed
UD 024 257	Delayed

RIENOV85

REMOVE LIST (69)

A. DUPLICATES (10)

1. Resubmission of Clearinghouse Own Input (6)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
CE 041 580	ED 239 113/CE 038 047	RIEJUN84	FAC
CE 041 663	ED 248 391/CE 039 724	RIEFEB85	CH
EC 172 908	ED 214 340/EC 141 558	RIEAUG82	FAC
PS 015 134	ED 253 300/PS 014 761	RIEJUN85	FAC
SP 026 179	ED 257 790/SP 026 030	RIEOCT85	FAC
UD 024 321	ED 198 233/UD 021 233	RIEJUN81	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EC 180 205	ED 255 495/SP 025 937	RIEAUG85	FAC
FL 015 047	ED 254 351/PS 015 013	RIEJUL85	FAC
SE 045 787	ED 255 305/PS 015 016	RIEAUG85	FAC

3. Duplicates Appearing in September, October, November, 1985 (1)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
SP 026 405	ED 257 032/CG 018 302	RIEOCT85	FAC

4. Total Duplicates for 1985 through Latest Issue = 100

B. REMOVES (10)

Accession Removed	Reason for Removal
FL 015 029-35	Combined with FL 015 028
UD 024 114	Combined with UD 024 113
UD 024 290	Pulled by CH
UD 024 220	Pulled by FAC

C. DELAYED (49)

Accession Removed	Moved to/Delayed/Reason
CE 039 375	Delayed - Incomplete
CS 008 079	Delayed - Clearance

RIENOVS5
REMOVE LIST (Continued)
Page 2

Accession Removed	Moved to/Delayed/Reason
CS 208 966	Delayed
EA 017 785	Delayed
HE 018 407	Delayed - Reproducibility
IR 011 686	Delayed - Clearance
IR 011 701	Delayed - CERIC
IR 011 703	Moved to December
IR 051 204-205	Delayed
IR 051 260	Delayed - CERIC
JC 850 318	Delayed - CERIC
SE 045 793	Delayed - CERIC
SE 045 829	Delayed
SE 045 839	Delayed - CERIC
SO 016 593-98	Delayed
SO 016 614-18	Delayed
SO 016 655	Delayed - CERIC
SO 016 691	Delayed
SO 016 702	Delayed - CERIC
SP 026 390	Moved to December per CH
SP 026 402-404, 406-11	Delayed - Clearance
TM 850 279	Delayed - Reproducibility
UD 024 296	Delayed - Incomplete
UD 024 304	Delayed - CERIC/Clearance
UD 024 306	Delayed - FAC
UD 024 307	Delayed - CERIC
UD 024 308	Delayed - CERIC/Clearance
UD 024 309	Delayed - CERIC
UD 024 311	Delayed - CERIC/Clearance
UD 024 314	Delayed - CERIC
UD 024 345	Moved to December

RIEDEC85

REMOVE LIST (54)

A. DUPLICATES (7)

1. Resubmission of Clearinghouses Own Input (1)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
CE 040 920	ED 117 539/CE 006 241	RIEJUN76	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 017 804	ED 256 824/UD 024 035	RIESEP85	FAC
EA 017 809	ED 242 401/PS 014 141	RIEAUG84	FAC

3. Duplicates Appearing in October, November, December 1985 (4)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
CE 041 130	/RC 015 071	RIENOV85	CH/FAC
CE 041 808	ED 257 912/UD 024 969	RIEOCT85	FAC
EA 017 819	ED 259 041/UD 024 295	RIENOV85	FAC
EA 017 820	ED 257 928/UD 024 294	RIEOCT85	FAC

4. Total Duplicates for 1985 through Latest Issue = 107

B. REMOVES (14)

Accession Removed	Reason for Removal
CE 041 769-70	Pulled by Facility
CE 041 945	Pulled by Facility
CE 041 960	Combined with CE 041 961
CE 041 962	Combined with CE 041 963
CE 041 976	Combined with CE 041 977
CE 041 978	Combined with CE 041 979
CS 209 133	Pulled by Facility
EA 017 929	Combined with EA 017 814
FL 015 117	Combined with FL 015 116
PS 015 167	Pulled by Facility
SO 015 615-16	Pulled by Facility
SO 016 860	Combined with SO 016 859

RIEDEC85
REMOVE LIST (Continued)
Page 2

C. DELAYED (33)

Accession Removed	Moved to/Delayed/Reason
CE 041 683	Delayed - Clearance
CE 041 738	Delayed - Incomplete
CE 041 740	Delayed - Incomplete
CE 041 961	Delayed
CE 041 963	Delayed
CE 041 977	Delayed
CE 041 979	Delayed
CS 209 159	Delayed
CS 209 214	Delayed - Clearance
CS 209 217	Delayed - Clearance
EC 180 213-14	Delayed
FL 015 116	Delayed
PS 015 176	Delayed
RC 015 361	Delayed
RC 015 392	Delayed - Clearance
TM 850 443	Delayed
UD 024 175	Delayed
UD 024 362-75	Delayed - Clearance
UD 024 381	Delayed

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication. The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

NETWORK NEWS

OERI Organization Charts and Roster

In response to requests made at the recent COED meeting, we are including in this EAB copies of the most recent OERI Organization Charts and Senior Staff Roster (see Attachment 1).

...Ted Brandhorst (ERIC Facility)

ERIC Yearbook of Education

The preparation of an ERIC "Yearbook of Education" is now underway. It will consist of sixteen chapters each devoted to critical issues within the scope of a particular Clearinghouse. It will also have an overview chapter that integrates the separate discussions and makes some general observations. The individual chapters will, in all likelihood, be written by the Clearinghouse directors and their staffs; the author of the overview chapter will be an "outside" educator.

There has been discussion about the possibility of such a work for a number of years. Although the Clearinghouses have collaborated on SOC Workshops, the Vocabulary Improvement Program, and the building of special files, among other technical projects, the "Yearbook" will be the first systematic information analysis product produced by the Clearinghouses acting in concert. (We have, of course, been "collaborating" on RIE and CIJE for years!)

Erwin Flaxman (UD) is editor-in-chief of the Yearbook. The following Directors are members of the Yearbook's Editorial Advisory Board: Garry Walz (CG), Charles Suhor (CS), Philip Piele (EA), Donald Ely (IR), Robert Howe (SE), Elizabeth Ashburn (SP).

The first draft of the Yearbook is expected in the Spring of 1986.

...Erwin Flaxman (UD)

Electronic Networks for Educators

The following paragraph describes a project of the Resource and Referral Service at the National Center for Research in Vocational Education. The project report, "Resource and Referral Service: A Report on Electronic Networks for Educators, has been submitted to ERIC (CE-042 700). A list of national and state electronic networks relevant to educators has been extracted from the report and is reproduced here as Attachment 2.

Project staff identified and compiled information about existing national and state networks that have been developed to link various specialized educational groups. This information is presented in the report in the form of network "profiles" that include: name of network, target audience, cost, method of access, features, a brief description of content, and start date. Project staff used several networks to disseminate information on upcoming professional meetings, resource lists available at no charge, and research findings. These dissemination activities included submitting information to several networks and actively participating in one network by actually developing data files and monitoring their use. Project staff also responded to requests that resulted from the various network announcements. Based on the project's experiences, the following steps are suggested for persons having similar dissemination needs: (1) identify existing networks of interest and request detailed information on costs, features, and number of users; (2) determine dissemination requirements; (3) decide which electronic networks meet all or some of these requirements; (4) considering costs and benefits, decide which networks (if any) to join; (5) submit information for announcement on other networks; and (6) keep up to date on new networks that are formed. In addition to the network profiles, the report includes references to the literature on the topic and examples of the information disseminated.

...Judy Wagner (CE)

"DIALOG in the Classroom"

DIALOG has prepared an exciting new brochure enumerating the files offered by DIALOG that are of particular interest to the educational community. Some of the files mentioned are: ERIC, ECER, Dissertation Abstracts, Directory of Education (electronic), and Peterson's College Database. This assemblage is clearly DIALOG's competitive response to BRS's SPIN/SPIF family of files.

The DIALOG brochure is reproduced in its entirety for your convenience as Attachment 3.

...Ted Brandhorst (ERIC Facility)

CIJE Author Index, 1969-1984

Oryx Press has produced a new printed cumulative index providing Personal Author access to the CIJE database for the sixteen (16) year period 1969-1984. It is priced at $120.00 plus postage. This is a large volume containing some 2000 pages. The Oryx flyer/order form for this new product is reproduced as Attachment 4.

...Joanna Eustace (ERIC Facility)

EC Hosts Jim Bencivenga and Alan Moorehead

Jim Bencivenga and Alan Moorehead visited the Reston (VA) home of ERIC/EC on Tuesday, January 28, 1986. Management staff of the Clearinghouse provided a brief overview of procedures, objectives, and products in each of the four major "Performance Category" areas of Clearinghouse operations. Discussion included a constructive interchange regarding ERIC system-wide problems and potential. EC staff enjoyed the opportunity to interact with OERI's new Director of Information Services.

...Don Erickson (EC)

AERA Time is Coming Up Again -- Attention Acquisitions Coordinators

As it does every year, in order to avoid duplicate acquisitions efforts, the ERIC/TM Clearinghouse will solicit all papers presented at the annual meeting of the American Educational Research Association (70th, San Francisco, CA, April 16-20, 1986). TM will transfer AERA papers to the appropriate ERIC Clearinghouses as quickly as possible, but as there are large numbers (over 3,000 presenters), this process will take several months. Please feel free to contact us with any questions about papers of special interest to your particular Clearinghouse.

...Betsy Smith (TM)

ALA Yearbook (for 1984) -- "Databases, Computer-Readable"

The article on "Databases, Computer-Readable" in the 1984 ALA Yearbook states that out of the 300 major databases currently available online only five (5) were used more than 50,000 connect hours in the year. These five were: LEXIS, MEDLARS, CA Search, ERIC, and NEXIS. The article is by David Grossman and the source of the data reported is not given, but the data do confirm the earlier Infometrics, Inc. reports in which ERIC is ranked fourth among databases in terms of total connect hours.

...Ted Brandhorst (ERIC Facility)

National Clearinghouse for Bilingual Education (NCBE) - RFP Statements Pertaining to Practitioners

The recent RFP for NCBE contains some new language emphasizing the importance of serving practitioners. The relevant passages are quoted below. They are indicative of the priority being given this area. Similar language will no doubt be used in other future ED procurements.

"It will perform a highly active role in outreach to pre-college practitioners..." (p.3)

"The principal users of the Clearinghouse are to be practitioners and those individuals or institutions that interact with or aid the practitioners..." (p.3)

"...the practitioner, as well as those entities and others who serve the practitioners, is the main focus of Clearinghouse efforts." (p.4)

"It is imperative that the practitioner be made aware not only of available classroom materials, but also of the level of satisfaction that users of program materials have experienced. Too often teachers and administrators must rely on personal experience to gather information on the appropriateness and quality of curriculum materials. Too often school districts and teachers resort to materials development because it appears that none are available that fill their students' needs. A readily accessible central file of curricular information, will save bilingual education practitioners time and energy. They could also begin to exchange ideas on a national level.

"What is required is a procedure for collecting information from practitioners regarding what bilingual materials are being used, where they are being used, how and when they were developed (i.e., commercially developed or, teacher/school/district made), the level of satisfaction that practitioners experience with the materials, etc. This information should be placed on a readily accessible file and updated routinely. A teacher or another practitioner will then be able to search the file for appropriate materials, gather some backround information, determine what schools or districts are using the materials, establish where the materials are available, and get some notion of the level of satisfaction that users have experienced with the materials. All information and opinions would come from practitioner peers...

"The contractor shall develop a method for collecting the necessary information from practitioners and a file on which the information will be stored and searched. Procedures shall be developed to routinely update this file and make it readily accessible to practitioners in the field. A system that merely lists available curricular materials by subject matter will not be acceptable. Such lists and systems already exist and are of limited use to

practitioners since they lack input from practitioners re: actual classroom experiences. Moreover, they generally contain only commercially available materials. What is required is a system that solicits input from practitioners on their use and satisfaction with bilingual curricular materials both commercially and practitioner developed." (p.7)

...Ted Brandhorst (ERIC Facility)

Who-Has-Done-the-Most-ERIC-Abstracts Contest

The individuals listed below rank the highest in terms of ERIC abstracts written (not edited) through 1985. The study methodology is available upon request.

Individual	Institution	Number of ERIC Abstracts Prepared
Susan Willcher	CE (RIE)	539
	FL (RIE)	955
	HE (RIE)	8,240
	HE (CIJE)	5,869
	TOTAL	15,603
Carol Lloyd	EC	7,346
Joan Dirksen	SP	6,895
Ron Hutchison	PS	6,672
Mary Lou Finne	EA	5,885
Lynn Barnett	HE	4,011

...Margaret Mann (SP)

Request for Charitable Contributions of Documents for Philippine Mining Communities Association

During the holidays, many ERIC components received a letter from the "Southern Philippines Small Mining Communities Association" (SOPSMICA), requesting books, periodicals, magazines, and other educational materials. For those who did not receive the letter and would like to contribute something, the original request is reproduced as Attachment 5.

...Ted Brandhorst (ERIC Facility)

Eastern Regional Technical Meeting (May 15-16, 1986)

The site of the Eastern Regional Technical Meeting has been established as: Chevy Chase Presbyterian Church, at the corner of Connecticut Avenue and Western Avenue, Washington, DC. The meeting room is identified as: Geneva Hall. More information will follow across the next few months.

...Pamela McLaughlin (IR)

Stored Searches -- An Example from NASA's RECON System

ERIC (via JC) is currently investigating the feasibility of generating and storing for on-demand use a set of optimum search strategies any one of which could be called up and used without going through the sometimes lengthy process of researching and developing an original search strategy.

The January 1986 issue of STI-RECON Bulletin and Tech Information News has a short article describing how NASA provides this particular service to its users. Unfortunately the example used, "Halley's Comet", does not cite the actual search strategy, but only how to recall it; however, the joy of having stashed away the "perfect search strategy" for others to use comes across nicely in the write-up (see Attachment 6).

...Ted Brandhorst (ERIC Facility)

ERIC PERSONNEL

Lynn Smarte's New Arrival

Christopher Lee Smarte joined the ERIC family on February 10, 1986, weighing 6 lbs. 10 oz. Mother and baby are doing fine. Lynn will be on maternity leave from EC until May 1.

...Pauline Moran (EC)

ERIC Staff Members Honored by NCRVE for Length of Service

Several members of the CE staff were recently honored for their continued service to the National Center for Research in Vocational Education (NCRVE). Recognized for five or more years of service were: Juliet Miller, Susan Imel, Judy Wagner, Sandra Kerka, Cathy Thompson, and Brenda Hemming.

...Judy Wagner (CE)

Staff Changes at TM

We are happy to announce that the position of Indexer/Abstractor at ERIC/TM was filled on November 1, 1985, by Lucie Olson. Lucie has an M.L.S. and has worked as a children's librarian. Her prior work experience at ETS is proving very helpful in dealing with the kinds of materials processed by TM.

...Betsy Smith (TM)

ERIC PUBLICATIONS

EC "Teaching Learning Disabled Students at the Secondary Level" by Zigmond, Sansone, Miller, Donahoe and Kohnke is an addition to "What Research and Experience Say to the Teacher of Exceptional Children" series. It provides practical suggestions for structuring and implementing programs that work. Part one looks at program options at the secondary level, including the Resource Room, Self-contained Class, Consultation, and Work Study. Part two provides guidelines for planning for instruction. Factors such as assessment of individual instructional needs, motivation, behavior management, and organizing the environment are explored. Part three describes how to organize instruction for maximum student learning. 50pp., #305. $6.00, CEC member price $5.10.

"Exceptional Asian Children and Youth" by Kitano and Chinn, Eds. integrates the research to date and provides insight into special education problems of Asian students. Includes chapters on demographics, cultural perspectives, assessment, family influences, gifted and talented, and curriculum modifications. 68pp., No. B620. Price $7.00, CEC member price $5.95.

"Educational Services to Handicapped Students with Limited English Proficiency: A California State-Wide Study" by Cegelka, Lewis and Rodriguez and Pacheco is a comprehensive resource for developing programs. Includes a literature review and analysis for over 100 promising practices. 96pp., No. B621. Price $8.00, CEC member price $6.80.

All available from The Council for Exceptional Children, 1920 Association Drive, Reston, VA 22091.

...Jean N. Nazzaro (EC)

CE During 1985, the ERIC Clearinghouse on Adult, Career, and Vocational Education developed seven major publications. These papers are available through the ERIC system or may be ordered from the National Center Publications Office using the order information below.

Agricultural Education: Review and Synthesis of the Research, Fourth Edition, by Jasper S. Lee. (ERIC Document Reproduction Service No. ED 260 300; Order No. IN298; Price $4.75). This publication, the fourth edition of a review and synthesis of agricultural education research, concentrates on the period from 1978 to 1984 covering these aspects of agricultural education: (1) vocational-technical agriculture programs; (2) personnel preparation; (3) instructional materials and technology; (4) professionalism; (5) relationships with publics; (6) international agricultural education; and (7) extension education. A summary section highlights areas for future research and the need for a National research agenda.

Videodiscs in Voc Ed, by William P. Olivier. (ERIC Document Reproduction Service NO.ED 260 301; Order No. IN299; Price $4.75). This paper provides teachers and trainers with the concepts and procedures involved in using interactive videodisc technology for instruction and is intended to help teachers and trainers produce their own videodisc materials. The first section of the paper reviews some of the methods of delivering individualized instruction: programmed and computer-aided instruction. Next, four kinds of configurations for learner interaction with video are illustrated, and a brief description of some of the existing interactive video training materials is provided. The major portion of the paper is devoted to a discussion of the design and production of interactive videodiscs including a case study that describes the development and implementation of a videodisc on machine lathe operations.

Part-Time Occupational Faculty: A Contribution to Excellence, by Michael H. Parsons. (ERIC Document Reproduction Service No. ED 260 302; Order No. IN300; Price $5.50). Part-time faculty continue to play a vital role in postsecondary occupational education despite reductions in budgets in some institutions and increasing diversity of students. This paper explores the recruitment and use of part-time faculty in postsecondary institutions. The author discusses legal issues, the need for support systems, evaluation, and development of part-time faculty members. Their role in marketing the institution is also emphasized. A systems view of the part-time faculty member prevails throughout the paper.

Part-time faculty members comprise an essential element of any postsecondary occupational education program. From the demographics of their use to their role in needs assessment and institutional marketing, the publication stresses that they are an integral part of the mission of postsecondary institutions.

Adult Literacy Volunteers: Issues and Ideas, by Paul Ilsley. (ERIC Document Reproduction Service No. ED 260 303; Order No. IN301; Price $5.50). The purpose of this review and synthesis paper is to promote awareness of literacy voluntarism, its literature, history, and programs. In order to provide information to researchers and practitioners, the subject of adult literacy voluntarism is examined for its developments, trends, and issues. The paper includes the following sections: an analysis of the literature base of literacy voluntarism; an overview of current delivery systems including questions regarding current efforts; an examination of the types of literacy volunteer programs; administrative concerns and policy considerations that should be addressed in developing programs; and six common assumptions about literacy voluntarism and recommendations for further research to improve policy and practice.

Immigrant Workers and the American Workplace: The Role of Voc Ed, by Joan E. Friedenberg, Nancy Lee Lucas, Nick Kremer, and Tipawan Reed; edited by Jeanne Lopez-Valadez. (ERIC Document Reproduction Service No. ED 260 304; Order No. IN302; Price $5.50). The papers in this compilation highlight the issues and strategies used by programs to prepare limited English-proficient (LEP) immigrants and native-born adults for employment. The readings are intended for use by administrators and practitioners and are desigend as informational tools for program development. The following sections are included: learning English, including the immediacy and diversity of language needs of LEP immigrants ranging from life coping to employment related; cultural influences and cross-cultural teaching; methods for providing employment and training opportunities for LEP adults; and accessing employment for LEP immigrants (or job development).

Underemployment from a Human Services Perspective, by David P. Meyer. (ERIC Document Reproduction Service No. ED 260 305; Order No. IN303; Price $6.25). This paper examines underemployment--a developing socioeconomic problem--from a human service perspective. First, a definition of underemployment that considers three essential elements of hours worked, skill utilization, and compensation is developed. Next, three types of underemployment are examined: part-time, below skill, and low compensation. Groups most likely to experience underemployment are described including farm workers, women, youth, minorities, and college graduates, and factors that contribute to underemployment are enumerated.

Because of the variety of underemployment, each calls for its own special kind of career assistance. The paper includes one career assistance model that has been used with underemployed workers in the automobile industry. The paper concludes with a discussion of future trends that will affect the underemployment situation.

Education and Work: The Essential Tension, by Louise F. Fitzgerald. (ERIC Document Reproduction Service No. ED 260 306; Order No. IN304; Price $5.50). This paper analyzes and synthesizes the knowledge base in the area of education and employment with particular emphasis on the work done by the National Institute of Education (NIE) Regional Laboratories and Research Centers and other relevant grants. The approach taken is to identify the critical questions, both theoretical and practical, that appear to have guided this body of inquiry and to reflect the state of knowledge that bears on these questions. To establish a framework for the inquiry, the paper begins by examining the broad philosophical question of the role of education in society. Next, the empirical relationship between education and occupational attainment is examined in terms of general themes, the subpopulations of blacks and women, the outcomes of vocational education, and the question "Are Americans overeducated?" The third section of the paper examines the question "Which parts of education are salient for employability?" and looks at basic skills, general employability skills, and occupational adaptability and transferable skills. In the fourth section, the effectiveness of various environments and programs for teaching and learning are examined. The paper concludes with observations about the body of research that describe the nature of the relationship between education and work.

These papers may be ordered by IN number from National Center Publications, 1960 Kenny Road, Columbus, OH 43210-1090. Orders under $10.00 must be prepaid.

...Judy Wagner (CE)

LIST OF ATTACHMENTS

Attachment 1: OERI Organization Charts and Roster

Attachment 2: Electronic Networks for Educators (List)

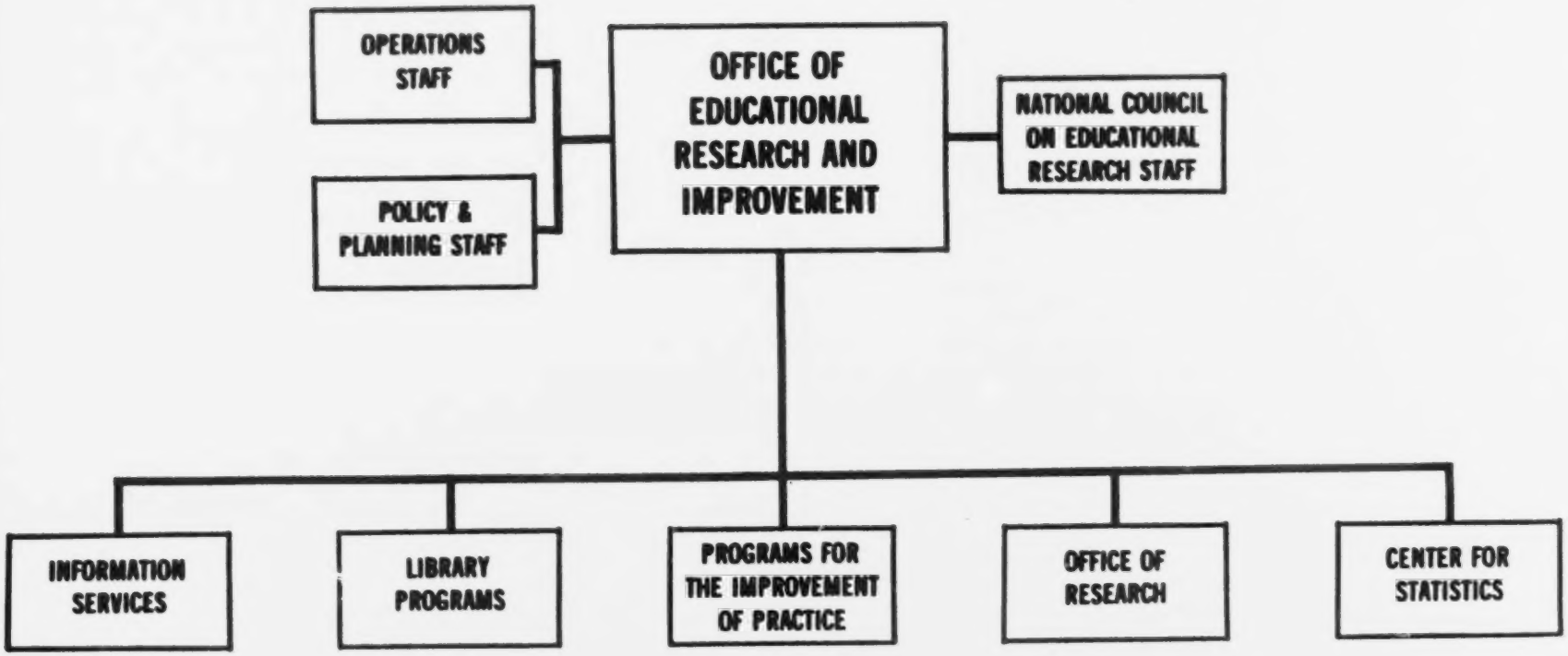
Attachment 3: "DIALOG in the Classroom" Brochure

Attachment 4: CIJE Author Index, 1969-1984 (Oryx Flyer)

Attachment 5: SOPSMICA Request for Documents (Charitable Contribution)

Attachment 6: Stored Search from NASA's RECON System

Attachment 7: EDRS Customer Service Report - January 1986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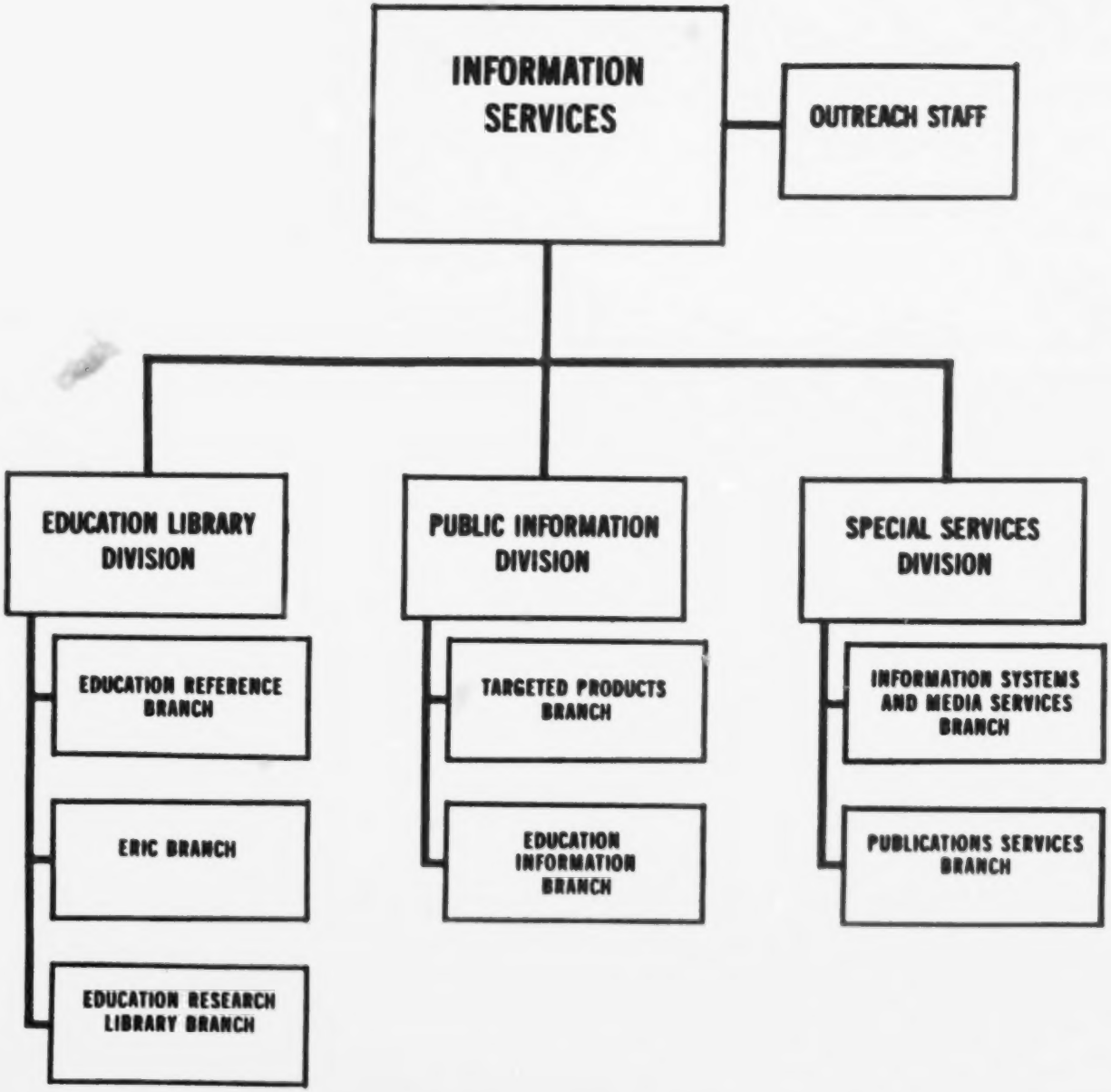
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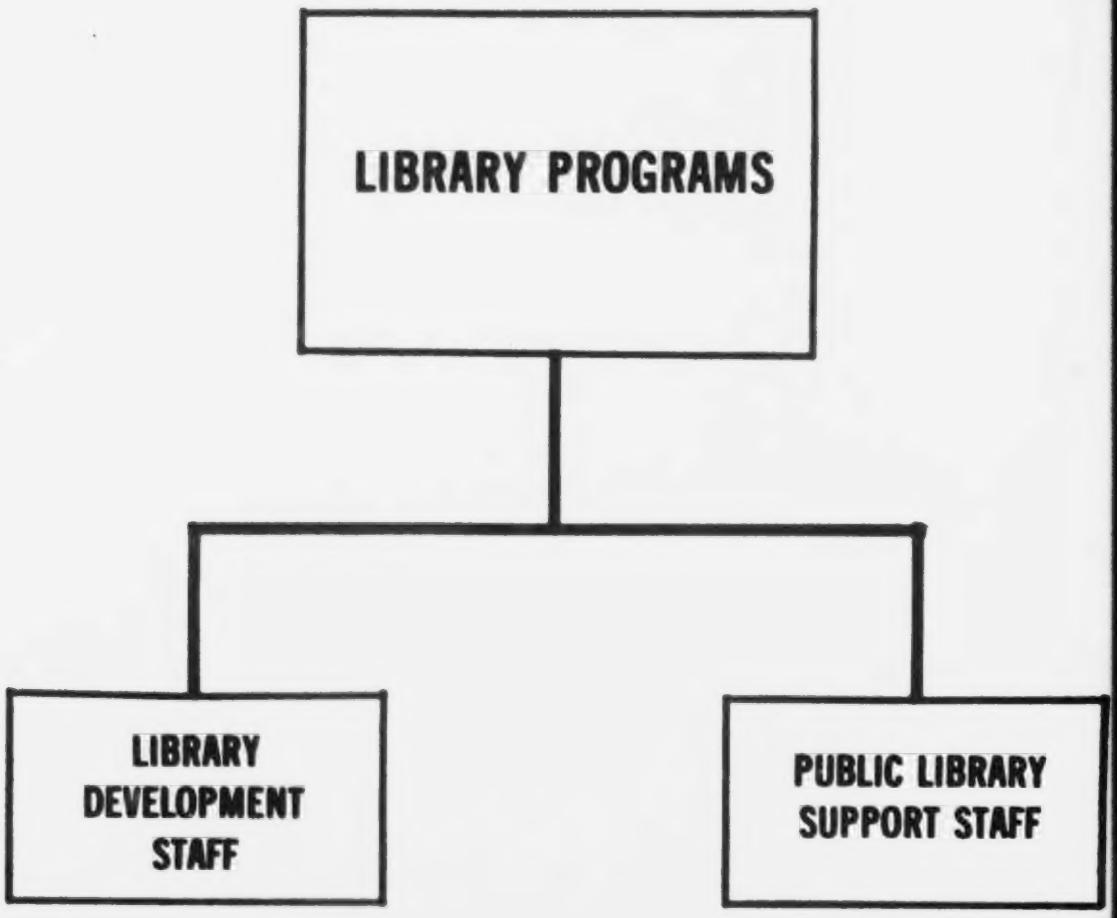
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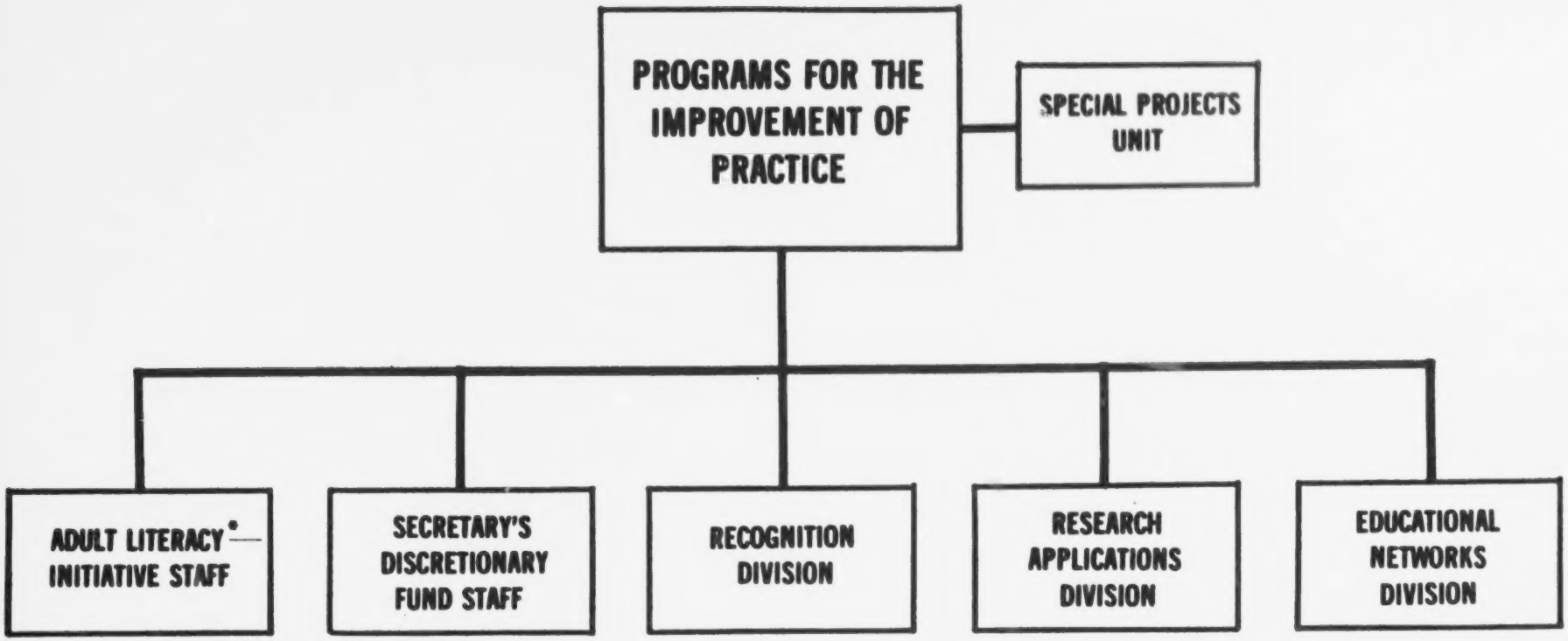

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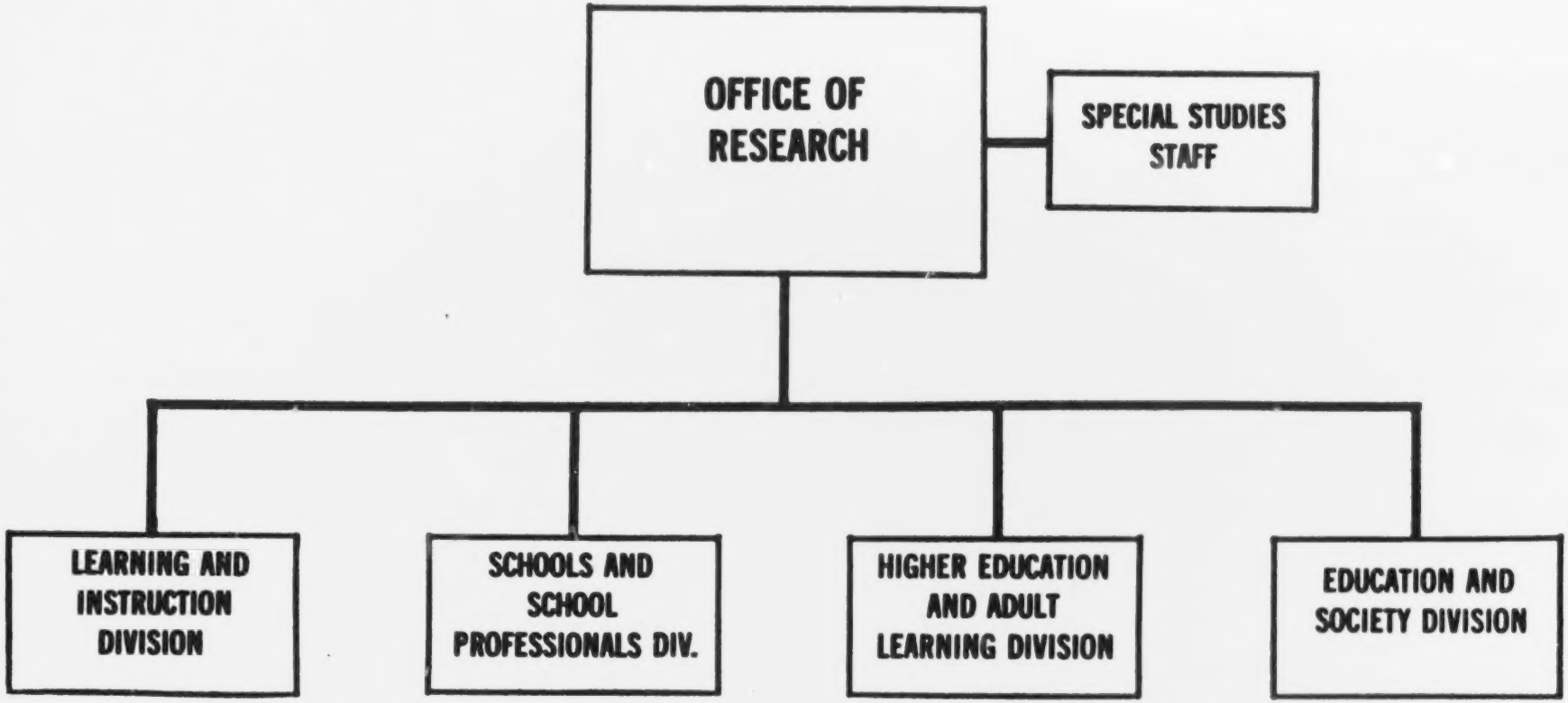
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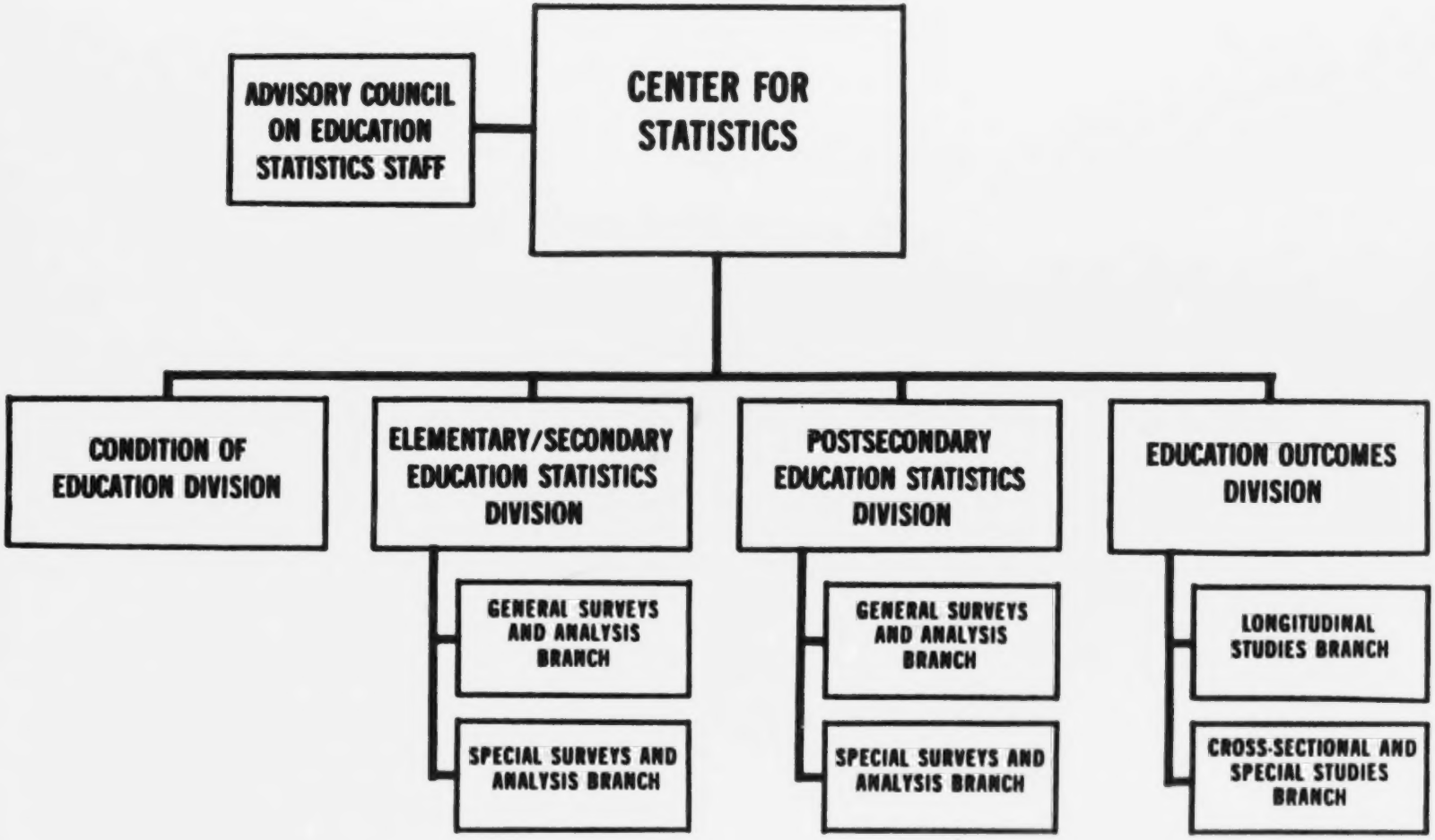
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TABLE 1

NATIONAL ELECTRONIC NETWORKS

Network/Access	Target Audience	Content	Information Contact
ADCIS Forum CompuServe	Professionals in computer-based education and training	Information exchange and data files contributed by forum members	CompuServe, Inc. 5000 Arlington Centre Boulevard P.O. Box 20212 Columbus, OH 43220 (614) 457-8600
ADVOCNET ITT Dialcom	Federal, states, and local adult, vocational, and technical education personnel	Includes newsletters on program improvement, entrepreneurship, and National Center products	Wes Budke, Rita Horn, Judy Wagner The National Center for Research In Vocational Education The Ohio State University 1960 Kenny Road Columbus, OH 43210-1090 (614) 486-3655 (800) 848-4815 (within continental United States except Ohio)
Ag Ed Network AgriData Network	High school agriculture teachers	Curriculum, software reviews, idea exchange, and news from Future Farmers of America headquarters	Larry Squire Ag Ed Network 330 East Kilbourn Avenue Milwaukee, WI 53202 (414) 278-7676 (800) 558-9044; (800) 242-6001 in Wisconsin
BETNET BRS Information Technologies	Bilingual education organizations, state and local education agencies	Newsletter on a variety of relevant topics, job bank, and database of document abstracts	Technical Assistance Unit National Clearinghouse for Bilingual Education 1555 Wilson Boulevard, Suite 605 Arlington, VA 22209 (800) 336-4560 (outside Virginia) (703) 522-0710 (in Virginia)
DCI Deafnet GTE Telemail	Deaf and hearing-impaired persons	Information exchange	Brenda Monene Deaf Communications Institute P.O. Box 247 Fayville, MA 01745 (617) 872-9406 VOICE and TDD

TABLE 1--Continued

Network/Access	Target Audience	Content	Information Contact
ED-LINE the Source	Educators at all levels	Includes several national, regional, and state subnetworks plus bulletin boards on a variety of topics	Laura Bono National School Public Relations Association 1501 Lee Highway, Suite 201 Arlington, VA 22209 (703) 528-5840
Education Forum CompuServe	Teachers, parents, and all persons interested in education	Information exchange and data files on a wide range of educational concerns	CompuServe, Inc. 5000 Arlington Centre Boulevard P.O. Box 20212 Columbus, OH 43220 (614) 457-8600
Educational Research Forum CompuServe	Educational researchers	Research findings (files correspond to divisions of the American Educational Research Association)	CompuServe, Inc. 5000 Arlington Centre Boulevard P.O. Box 20212 Columbus, OH 43220 (614) 457-8600
EDUTEL CompuServe	Computer educators and all persons interested in educational technology	Curriculum, software news and reviews, hardware, policy issues	Anita Best International Council for Computers in Education University of Oregon 1787 Agate Street Eugene, OR 97403 (503) 686-4414
Electronic Information Exchange System (EIES) New Jersey Institute of Technology	Nonprofit organizations, government agencies, and community groups	Communication using computer technologies	Computerized Conferencing and Communications Center 323 Martin Luther King Boulevard Newark, NJ 07102 (201) 596-3437

TABLE 1--Continued

Network/Access	Target Audience	Content	Information Contact
EPIE Forum CompuServe	Teachers, parents, and community educators	Educational courseware, products, and services	EPIE Institute P.O. Box 839 Water Mill, NY 11976 (516) 283-4922
Foreign Language Education Forum CompuServe	Educators, students, and professionals in foreign language education	Information exchange and data files on topics related to foreign language education	CompuServe, Inc. 5000 Arlington Centre Boulevard P.O. Box 20212 Columbus, OH 43220 (614) 457-8600
4-Sights Network Direct dial	Visually impaired persons and persons who work with or assist the visually impaired	Rehabilitation, technological aids, and issues of visual impairment	Benjamin J. Pumo Greater Detroit Society for the Blind 16625 Grand River Detroit, MI 48227 (313) 272-3900
JTPAnet Direct dial	Employment and training agencies, private industry councils, national and state organizations, state, county, and city governments	Laws and regulations for JTPA and guidelines for funding sources	Jim Masters Center for Community Research P.O. Box 5309 Elmwood Station Berkeley, CA 94705 (800) 843-2687
MAILNET Direct dial	Higher education institutions	Intercampus electronic mail network	Candice Willut EDUCOM P.O. Box 364 Princeton, NJ 08540 (609) 734-1878
Science/Math Education Forum CompuServe	Teachers, students, and all persons with an interest in science or mathematics	Software, practice problems, science updates, and job bank	CompuServe, Inc. 5000 Arlington Centre Boulevard P.O. Box 20212 Columbus, OH 43220 (614) 457-8600

TABLE 1--Continued

Network/Access	Target Audience	Content	Information Contact
SpecialNet GTE Telenet	Educators, resource organizations, advocacy groups, parents, and others interested in special education	A wide range of bulletin boards maintained by various organizations and groups	SpecialNet: National Association of State Directors of Special Education 2021 K Street, NW, Suite 315 Washington, DC 20006 (202) 296-1800
TECHCENTRAL GTE's the Networks the Source (ED-LINE)	Persons interested in instructional technology	News and information about new developments and products, bibliographic citations, software reviews, job bank, conferences	Association for Educational Communications and Technology 1126 16th Street, NW Washington, DC 20036 (202) 466-4780

TABLE 2

STATE ELECTRONIC NETWORKS

Network/Access	Target Audience	Content	Information Contact
LEARN/ALASKA Direct dial	Public schools and colleges in Alaska, state and federal agencies, nonprofit public organizations	Instructional programs and electronic mail	Charles Hickman Operations Manager LEARN/ALASKA NETWORK 2533 Providence Drive Building K-146 Anchorage, AK 99508 (907) 786-1512
VOICE/JTPO Electronic Mailbox (California) Direct dial	Personnel in the 50 service delivery areas in California responsible for JTPA monies	Private network for interagency communication	Nona Verloo Coordinator, VOICE Vocational and Occupational Information Center for Educators 721 Capitol Mall, 4th Floor Sacramento, CA 95814-4785 (916) 445-0404
COLOCONNECT (Colorado) EasyLink	Colorado school districts and boards of cooperative educational services	Electronic mail and bulletin boards	Doug Bassett, Executive Director Communications Center 303 West Colfax Avenue 6th Floor Denver, CO 80204 (303) 573-3208
FIRNCOM (Florida) Direct dial	Florida public educational institutions or agencies	Bulletin boards and document files	Michelle French Department of Education Knott Building Tallahassee, FL 32301 (904) 487-1630
VOSCAN (Illinois) Direct dial	Vocational educators	Bulletin board on vocational subject areas, meetings, and other topics	Jeff Lake Illinois Vocational Curriculum Center Sangamon State University, F-30 Springfield, IL 62708 (217) 786-6375

TABLE 2--Continued

Network/Access	Target Audience	Content	Information Contact
EDNEB (Nebraska) Direct dial	Nebraska educators at all levels	Bulletin boards include legislation, news, human resource bank, meetings, and school food service	Bob Beecham Information Services Nebraska Department of Education P.O. Box 94987 301 Centennial Mall South Lincoln, NE 68509 (402) 471-2367
MVEIS (Michigan) Direct dial	Michigan vocational educators	Bulletin board includes news items, task lists, job bank, meetings, and products	Tim McLaughlin, Specialist Michigan Career and Vocational Education Resource Center Michigan State University 133 East Erickson Hall East Lansing, MI 48824-1034 (517) 353-4397
TECH ED Teachers Network (Texas) The Electric Pages	Texas secondary technical education teachers	A private network for members of the Texas Industrial Arts Association	David Gibbs The Electric Pages P.O. Box 2550 Austin, TX 78768 (512) 472-6432
TCEA Electronic Resource Center (Texas) The Electric Pages	Texas Computer Education Association members; users of Apple Computers	News and information for members; information about Apple products and services	David Gibbs The Electric Pages P.O. Box 2550 Austin, TX 78768 (512) 472-6432
TASBNET (Texas) The Electric Pages	Texas Association of School Boards members	A private network for Texas school districts	David Gibbs The Electric Pages P.O. Box 2550 Austin, TX 78768 (512) 472-6432

TABLE 2--Continued

Network/Access	Target Audience	Content	Information Contact
JCANET (Texas) The Electric Pages	Members of the Texas Junior College Association	A private network for all 50 of Texas' junior colleges	David Gibbs The Electric Pages P.O. Box 2550 Austin, TX 78768 (512) 472-6432
West Virginia Microcomputer Educational Network Direct dial	West Virginia schools	Curriculum for teachers, a bulletin board for such information as news, statistics, legislation	Brenda Williams Computer Network Coordinator West Virginia Department of Education State Office Building 1900 Washington Street, East Charleston, WV 25305 (304) 348-6318

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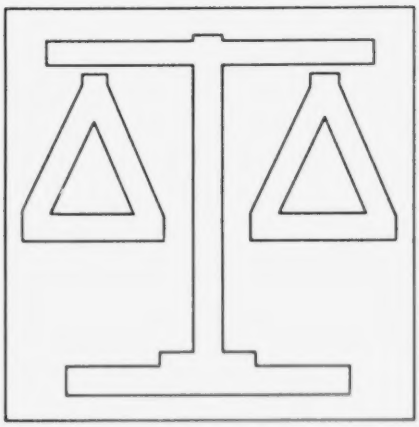
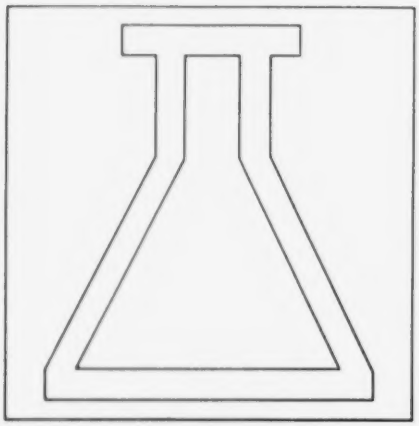

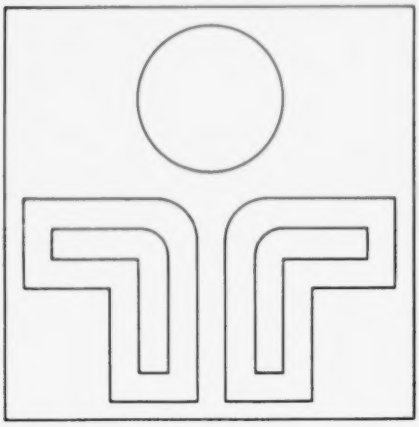
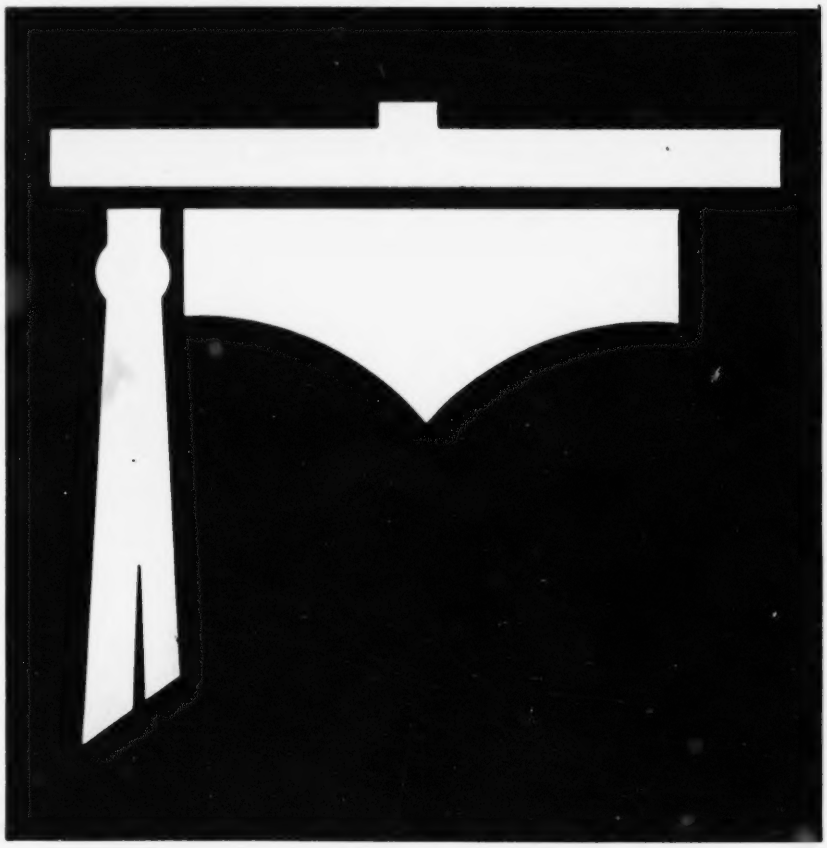
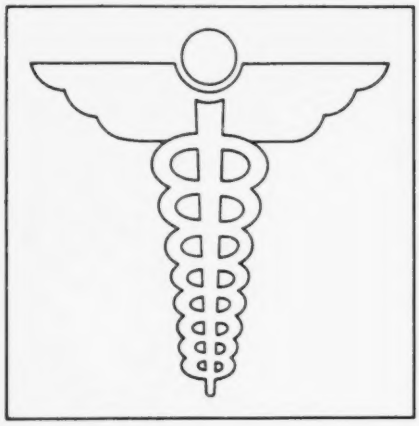

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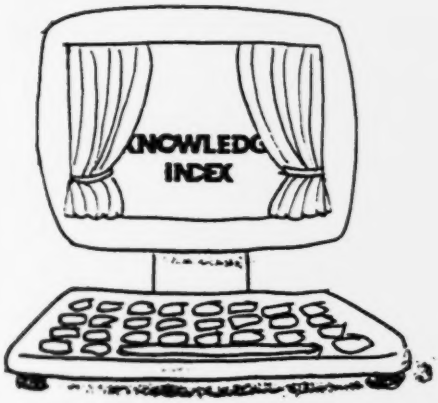

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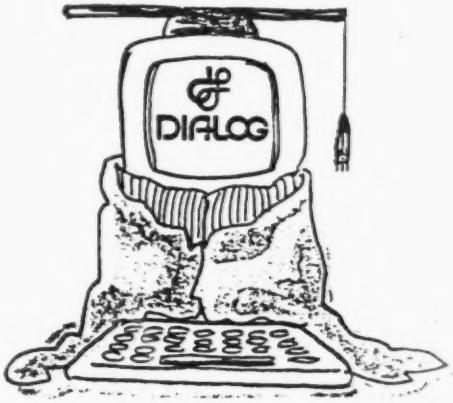

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Attachment 5

AMELIORATION and SOCIO-CIVIC ACTIONS GROUP

a division of

Southern Philippines Small Mining Communities Association (SOPSMICA)
Cagayan de Oro City, Philippines

December 5, 1985

Eric Processing & Reference Facility
Suite 301, 4833 Rugby Ave., Bethesda
MD 20814

ATTN: Mr. W. T. Brandhorst, Director

Dear Mr. Brandhorst:

The Amelioration and Socio-Civic Group of which the undersigned is the Chairman, has been tasked by its parent organization, the SOPSMICA, to put up, among other projects, a pioneer community Library. This library has been conceived as a means to alleviate the growing illiteracy and idleness of people, especially among the mining communities in the depressed areas of southern Philippines.

Our group has been assigned to produce a few hundred volumes of books, periodicals and magazines to equip that pioneer library. It is therefore our intention to look for sources of educational and recreational reading materials which our group can "buy" very cheaply or receive as DONATIONS. Redundant, obsolete or second-hand items are very much acceptable to start off with this civic-minded undertaking.

We are therefore soliciting your help through the facilities of your organization/office in obtaining some names and address of entities, private and/or public, you may feel may be capable and willing to help in this endeavor.

In the spirit of the coming Christmas season, we thank you so much. More power to your organization!

Very truly yours,

SOPSMICA

by: D. M. NOCHE
Exec. Director

P.S. Your office and your branches just might be able to participate by donating or "selling" some volumes you can spare. Many thanks again.

DMN/4decno-1

(Shipping Label)

Mr. DOMINGO M. NOCHE
Executive Director-SOPSMICA
32 R. Gonzales St., BF Homes
Parañaque, Metro Manila 3128
PHILIPPINES

In reply, please use this address:

Coordinating Center Office: ATTN: MR. DOMINGO M. NOCH
32 R. Gonzales St., BF Homes, Parañaque, Metro Manila,

Contents: Educational Materials -DONATIONS

3449

Search Hints

RECON—Stored Search

—submitted by Dian Marincola

One of the great pleasures in RECON searching is devising the perfect search strategy. Oh, what joy we experience over combining logical statements which execute in harmonious sequence to yield the optimal retrieval output. Another great pleasure comes from sharing these bits of logistical wisdom with a colleague. This can be easily accomplished by using RECON's stored search feature for networking. All you need is the search name and the terminal identifier on which it is stored. This capability is also especially useful when you are working on a terminal other than your own.

To demonstrate this technique, we have stored the search on Halley's Comet which appears in the lead article of this newsletter. To execute it, signon to File Collection A or D and simply enter:

QUERY EXECUTE HALLEY(ID43)

or

Q EXE HALLEY(ID43)

QUERY EXECUTE is the RECON command for enacting a stored search on RECON. Halley is the name of the search and it is stored on terminal number 43. Notice that there is no space between the word Halley and the left parenthesis.

Once executed you may manipulate the sets or refine the strategy according to your own particular needs. Use the SET STATUS command to display the intermittent search results. You will not be able to alter the original HALLEY strategy that is stored on ID 43. To receive a printout of the results, follow the standard RECON PRINT procedures.

Any stored search can be shared with any NASA/RECON user, if desired. You may want to use this capability within your own organization or with colleagues in other facilities as a form of information dissemination. Just exchange the name of the search strategy and the terminal ID on which it is stored.

All file restrictions attached to your password remain intact when executing another user's stored search. In other words, if you are restricted to unclassified citations, you will not be permitted to display or print confidential and secret citations. You will, however, be able to execute any search, whether it retrieves classified citations or not. You just won't be able to see them.

I must caution you that once someone knows a terminal identifier, he or she may execute any other search stored in the corresponding library. Although that person will not be able to alter or purge those stored queries, we suggest that you coordinate within your facility to select one terminal which may have shared access. Store strategies pertaining to sensitive issues on another terminal. Do not publicize the terminal ID on which these are stored.

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ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication. The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEMS

Cataloging Advisory -- Capitalization of Non-English Titles

The significant words in the titles of works in English are commonly capitalized. Prepositions and conjunctions are commonly lower-cased. This is standard English usage.

The question has arisen as to how to handle capitalization when the title of the document is in a non-English language. The simplest rule is the one to follow: emulate the practice of the document itself. You can not be faulted for following the document in this regard. The titles most commonly at variance with English usage are French titles. French practice is to lower-case the words in titles, except for proper names.

If the non-English title appears in the document only in upper case, follow the guidelines for capitalization found in the GPO Manual, Chicago Style Manual, or Anglo-American Cataloging Rules, when converting to upper/lower case. Titles should generally not be recorded in all upper case, unless they consist solely of acronyms.

...Carolyn Weller (ERIC Facility)

ERIC Acquisitions Arrangements List Update

The ERIC Acquisitions Arrangements (EAA) List has been updated and the changes are included here as Attachment 1. A total of 36 additions, changes, and deletions have been made based on Facility information and forms sent to us by Clearinghouses.

The list of changes is arranged in alphabetical order by organization name and follows the same form as the January 1986 List. A change in an arrangement is shown by a percent sign (%), and an arrangement which has been removed is marked with an "X". All other entries are additions to the previous list.

The January 1986 EAA List should be updated by changing, adding, or deleting entries as necessary in alphabetical order. In regard to the distribution of complimentary microfiche, one change should be made in the "Names and Addresses for Selected Contributor Contact Points and Authorizers" Section of the List. The Oregon State Department of Education (EFAA #304) wishes to be added to the List. The correct address for this organization is:

Oregon State Department of Education (EFAA #304)
700 Pringle Parkway SE
Salem, Oregon 79310
Contact: Juanita Maloney, Administrative Assistant

In order to keep the List as current and informative as possible, changes will continue to be issued in this way via the EAB until the overall volume of changes warrants a completely revised list. The Facility Acquisitions staff appreciates the cooperation of the Clearinghouses in submitting changes to their arrangements as they occur, so that the List will continue to be a useful tool for all components of the ERIC system.

...Joanna Eustace (ERIC Facility)

Clearinghouse Acquisitions Data Report (ADR) -- Exception Report Online

The Facility Computer Systems staff has developed a system that performs a duplicate check of the ADR input when it is transmitted directly by Clearinghouses to IBM-PC/XT. The system operates on the IBM-PC/XT and uses the Multilink Electronic Mail system. A few of the Clearinghouses currently are transmitting their monthly ADR input directly to the IBM-PC/XT by connecting to Multilink and issuing the "upload" command ".UP". When the ".UP" command is entered, the system responds with the prompt: "Enter filename:". At this point, the Clearinghouse operator names the ADR input data in the following format: the two character Clearinghouse prefix, e.g., "CE"; followed by two characters "AD"; followed by the numerals for day and month, i.e., "0903" (9 March). A properly structured filename would be entered, for example as, "CEAD0903", indicating CE's ADR input transmitted on 9 March.

The Clearinghouse operator then initiates the transmission of the monthly ADR input to the system. At the end of the transmission, the system automatically saves the data that has been received and assigns the indicated filename to the data set.

The ADR duplicate checking system has been designed to automatically initiate execution at 9:00p.m. each evening, identifying any Clearinghouse ADR input that was transmitted to the system during the day. This ADR input is then "title checked" against the previous six months cumulative ADR file identifying potential duplicate entries in the process. A data set containing the potential duplicate ADR entries for each Clearinghouse is created by the system. The system assigns a Clearinghouse-specific name to the data set. For example, CE's ADR exception report would be named "CEAR". The individual files of potential duplicates are then available for viewing on Multilink by the submitting Clearinghouses the following day, thus eliminating the normal two week delay before the monthly printed ADR report is available.

To view a Clearinghouse's ADR exception file, the Clearinghouse operator simply enters the system-assigned data set name, e.g., "CEAR", preceded by a period, following the command prompt " " issued by Multilink. For example, to view CE's ADR exception report file, the operator need only enter ".CEAR" and the contents of the exception report would be displayed.

It is strongly suggested that all of the Clearinghouses take advantage of this new feature and begin to move in the direction of transmitting their monthly ADR input directly to the IBM-PC/XT through Multilink. This new feature will not replace the need for a monthly printed ADR report, but it will give you your exception report overnight.

If you should need assistance of have any questions getting started with this new capability, please contact Pat Brown at the Facility.

...Pat Brown (ERIC Facility)

NETWORK NEWS

EDRS Changes Microfiche Film Base from Vesicular to Diazo

Beginning with RIE MAR86 (ED-262 152), EDRS will manufacture diazo microfiche rather than the former vesicular microfiche. The diazo fiche will be distributed without envelopes, thereby reducing the cost of ERIC subscription fiche to 7.7 cents per fiche and reducing shipping costs by about 30%.

A letter describing the advantages of diazo fiche went to all Standing Order Customers (SOC's) in March 1986 and is reproduced here as Attachment 2.

...Jim Prevel (CERIC)

DIALOG Increases Prices for ERIC Online Retrieval

Beginning March 1, DIALOG announced the first increase in thirteen years in its rates for accessing the ERIC database. The CHRONOLOG announcement to this effect appears below.

Unfortunately, DIALOG neglected to discuss the increase with ERIC in advance. Central ERIC has objected to the lack of advance notification and to the new charge of $0.10 per record TYPEd or DISPLAYed.

If DIALOG agrees to any changes or rollbacks, they will be announced in the EAB as soon as we learn of them.

Catching up with Inflation

Remember when a hamburger was 19 cents at McDonald's? Or when you could still get a paperback book for 75 cents? Back in 1973, when ERIC was introduced on DIALOG, an ERIC search cost only $25 per hour. We're proud of the fact that we've held ERIC at that 1973 level for the past thirteen years, despite ongoing increases in the cost of providing the database.

Beginning March 1, inflation catches up with **ERIC** as the price for **File 1** goes from $25 to $30 per hour, $0.10 per full record TYPEd or DISPLAYed online, and $0.14 per full record PRINTed offline. ERIC on DIALOG is still your best buy, with not only the lowest price of any online service, but also the highest quality of service and support. □

...Ted Brandhorst (ERIC Facility)

ERIC MICROsearch for the IBM-PC

The ERIC Clearinghouse on Information Resources (IR) has produced an IBM version of their product ERIC MICROsearch. The revised version provides the same searching capabilities as the Apple version, but is menu-driven and provides context-sensitive help. Additional enhancements for the IBM version include the ability to accumulate citations on a hard disk, the ability to reformat indexes, a color screen, faster retrieval, and an EXPAND command that allows the user to view portions of any of the indexes. The demonstration set sells for $49.00 and includes the program disk, one database disk, and the manual. Subscription service will be available in the two subject areas of LIBRARY/INFORMATION SCIENCE and EDUCATIONAL TECHNOLOGY. Each disk will contain data for an entire quarter (approximately 350-400 citations) and is priced at $10.00 per disk. Database disks will be available going back to 1984.

...Jane A. Klausmeier (IR)

BRS Issues ERIC "Aidpage"

BRS has recently issued an "Aidpage" for the ERIC database. Such pages represent a very useful concept. Unfortunately, the ERIC page was not cleared in advance with anyone in ERIC and contains some obsolete information, e.g., EDRS address. The Facility has notified BRS of the needed corrections. (See Attachment 3).

...Jim Houston (ERIC Facility)

TECHNOLOGY CORNER

Library of Congress (LC) Announces Public Opening of Access to Optical Disk Technology

On January 23, LC opened its optical disk project to public access. In the interests of keeping the ERIC Clearinghouses abreast of developments in optical disk technology, reproduced here as Attachment 4 is LC's announcement in the February 17, 1986 LC Information Bulletin.

...Pat Brown (ERIC Facility)

ERIC PUBLICATIONS

CS NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

Activities for Teaching Speaking and Listening: Grades 7-12. By Pamela J. Cooper. 1985. The activities included in this book were developed to increase students' repertoire and use of effective oral communication behaviors. Designe to appeal to students of all ability levels, these activities provide for studen interaction and involvement and for integrating oral communication across the curriculum. The activities are divided by grade levels (7-9 and 10-12) and by skills (communication codes, oral message evaluation, basic communication skills and human relations). Each activity includes (1) an objective, (2) procedures for implementing the activity, (3) follow-up suggestions and/or questions, and (4) evaluation/assessment procedures. Available from the Speech Communication Association, $11.95. (ED 258 310)

Recommended English Language Arts Curriculum Guides, K-12 1985. (Annual publication.) Edited by Adele Stern. Annotates recommended guides reviewed by the NCTE Committee to Evaluate Curriculum Guides and Competency Requirements. Available from the National Council of Teachers of English, $1.00 (ED 249 504)

Research on Written Composition: New Directions for Teaching. By George Hillocks, Jr. 1985. Information gained from a meta-analysis of research on writing instruction from 1963 through 1982 is synthesized. Implications and recommendations for practice are presented, and a bibliography of approximately 3,000 items is included. Available from the National Council of Teachers of English, $24.75 nonmembers, $19.00 members. (CS 209 529)

The Teacher-Researcher: How to Study Writing in the Classroom. By Miles Myers. 1985. Ways that teachers can analyze writing samples and the writing process to meet the need of a school or program assessment are presented. Teacher research among K-12 teachers is promoted by providing examples of different ways teachers can study writing in their classrooms. Available from the National Council of Teachers of English, $13.00 nonmembers, $10.00 members. (ED 261 394)

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CS	Aug. 4-6, 1985	Memphis, TN	Charles Suhor	Association for Education in Journalism and Mass Communication Annual Convention. ERIC presentation, and Clearinghouse materials distributed.
	Oct. 23-26, 1985	Pittsburgh, PA	Karl Koenke	College Reading Association Convention, panel presentation.
	Oct. 25-26, 1985	St. Louis, MO	Charles Suhor	Illinois Association of Teachers of English. Clearinghouse materials distributed.
	Nov. 6-10, 1985	Denver, CO	William Work Don Boileau Penny Demo Jane McClellan	Speech Communication Association Annual Convention. ERIC presentation, ERIC exhibit, ERIC computer search demonstrations.
	Nov. 22-27, 1985	Philadelphia, PA	Charles Suhor Karl Koenke Jane McClellan Debbie Fox Don Boileau	National Council of Teachers of English Annual Convention. ERIC Presentation, ERIC exhibit, ERIC computer search demonstrations.
	Feb. 11, 1986	Champaign-Urbana, IL	Charles Suhor	University of Illinois, presentation to elementary education language arts class on "Trends in Elementary Language Arts Instruction."
	Feb. 11, 1986	Urbana, IL	Debbie Fox	Illinois Reading Council, ERIC presentation.
IR	Feb. 3-6, 1986	New Orleans, LA	Jane Klausmeier	The Operations Manager of ERIC/IR attended the 27th meeting of the Association for the Development of Computer-Based Instructional Systems (ADCIS), where she gave a presentation on using the ERIC system.

LIST OF ATTACHMENTS

Attachment 1: ERIC Acquisitions Arrangements List Update

Attachment 2: EDRS Notice of Change to Diazo Microfiche Base

Attachment 3: BRS "Aidpage" for ERIC

Attachment 4: LC Opens Optical Disk Technology to Public (LC Information Bulletin, Feb. 17, 1986)

Attachment 5: RIE Input by Clearinghouse (RIE JAN86)

Attachment 6: CIJE Input by Clearinghouse (CIJE FEB86)

Attachment 7: CIJE Input by Clearinghouse (CIJE MAR86)

Attachment 8: EDRS Customer Service Report February 1986

Attachment 9: CIJE Source Journal Index Update - Feb-Mar86

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

☆/#	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Alaska State Commission on the Status of Women, Anchorage.	RC	85			Monitor & request
%	Arkansas Univ., Hot Springs. Arkansas Rehabilitation Research and Training Center.	EC	83	1	B. Means	Blanket, automatic
%	Association of Governing Boards of Universities and Colleges, Washington, DC.	HE	68	1	L. F. Henderson	Blanket
%	Association of Research Libraries (ARL), Washington, DC.	143	78	1	C. Mandel	Blanket, automatic, cite availability
	Australian Teachers' Federation, Canberra.	HE	86	1	S. W. Marginson	Blanket, cite availability
%	Center for Statistics, Washington, DC. (Formerly: National Center for Education Statistics).	268	81	1	S. Mauchamer	Blanket, automatic
	Foundation for Children with Learning Disabilities, New York, NY.	EC	85	1	A. Gardner	Blanket, cite availability
	Full Employment Action Council, Washington, DC.	UD	86	1	E. M. Vollinger	Blanket for First Friday Reports
	Guelph Univ., Ontario (Canada). Arboretum.	RC	86			Monitor & request
	Hiroshima Univ. (Japan). Research Inst. for Higher Education.	HE	86	1	J. E. Hicks	Blanket
	Independent Sector, Washington, DC.	HE	86	1	B. O'Connell	Blanket
	Kansas Univ., Lawrence. Dept. of Special Education.	EC	85	1	E. L. Meyen	Blanket
	Library of Congress, Washington, DC. Center for the Book.	301	85			Monitor & request, individual release
	Migrant Education Resource List Information Network (MERLIN), Harrisburg, PA.	RC	85		J. Sheffer	Mointor & request, scope
%	Mississippi Band of Choctaw Indians, Philadelphia. Research and Curriculum Development.	RC	85	1	W. Brescia	Blanket, automatic, scope, cite availability
	Mississippi State Legislature, Jackson. Performance Evaluation and Expenditure Review Committee.	HE	86	1	J. W. Turcotte	Blanket for publications released directly to HE

☆ = Conference Regularly Attended # = Send mf to Organization/Agency x = Remove % = Change February 1986 Update

EFF-58 (Rev. 9/84)

Attachment 1
Page 1 of 3

ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

* / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
%	National Aeronautics & Space Administration (NASA), Washington, DC.	70	73	1		Automatic for EP and SP publications
%	National Center for Education Statistics (NCES), Washington, DC. (See: Center for Statistics).	268				
%	National Centre for Research on Rural Education, Nedlands (Western Australia).	RC	85	1	D. Tomlinson	Blanket for Research Series
	National Childminding Association, Bromley (England).	PS	85	1	S. Owen	Blanket
%	New Mexico State Board of Educational Finance, Santa Fe.	HE	75	1	D. Matthews	Blanket
	North Carolina Commission on Higher Education Facilities, Chapel Hill.	HE	86	1	C. L. Wheeler	Blanket for Facilities Inventory and Utilization Study Series
	Northwest Regional Educational Laboratory (NWREL), Portland, OR.	RC	85	1	J. E. Coburn	Blanket for Indian Reading Series: Stories and Legends of the Northwest
	Ohio State Dept. of Education, Columbus.	302	85	1	F. B. Walter	Blanket
%	Oregon College of Education, Monmouth. (See: Western Oregon State College).	EC				
% #	Oregon State Dept. of Education, Salem.	304	75	1	S. J. Case	Blanket, automatic
	Pennsylvania State Dept. of Education, Harrisburg. Div. of School Library Media Services.	IR	86	1	D. M. Epler	Blanket
	Pennsylvania State Univ., University Park. Inst. for the Study of Adult Literacy.	CE	85	1	E. Askov	Blanket, automatic
	Point Loma Nazarene College, San Diego, CA.	HE	86	1	K. E. Pagan	Blanket
	Public/Private Ventures, Philadelphia, PA.	UD	86	2	N. Jaffe	Blanket
	Puerto Rico Dept. of Education, Hato Rey.	303	85	1	M. S. Lacot	Blanket

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ERIC Clearinghouse/ERIC Facility

Combined List of Acquisitions Arrangements and Blanket Releases

* / #	Organization/Agency (per Source Directory)	CH / EFAA #	Date (Yr.) Begun	Level(s)	Authorizer (Initial/ Last Name)	Notes/Comments
	Resources for the Future, Inc., Washington, DC. National Center for Food and Agricultural Policy.	RC	85	1	K. R. Farrell	Blanket for Rural Development, Poverty, and Natural Resources Workshop Paper Series
	Saint Mary-of-the Woods College, IN.	HE	86	1	J. Knoerle	Blanket
	Special Libraries Association, Washington, DC.	IR	85	1	E. B. Williams	Blanket
	Swedish Inst. for the Handicapped, Bromma.	EC	85	1	J. Brodin	Blanket
	Western Oregon State College, Monmouth. Education Evaluation Center.	EC	81	1	T. Rowland	Blanket, automatic

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NOTICE

To all ERIC Subscribers to the Monthly RIE

Beginning with the March 1986 RIE there will be three (3) significant changes that will be of benefit to you.

FIRST: The film base will change from vesicular to diazo film.

SECOND: The microfiche will be furnished without envelopes and your cost per microfiche will be reduced to $0.077.

Third: Your shipping charges will be reduced by about 20-40% due to the fact that there will be no envelopes.

You will enjoy a number of advantages because of the change from vesicular to diazo film. Specifically:

* Clearer, sharper, eye readable titles, especially in reflected light. Titles will have a white transparent stripe for ease of reading and the title will be reproducible if the microfiche are duplicated.

* Better microfiche copies from film to film. Paper copies from reader printers will be as good as from vesicular film.

* The wear characteristics of diazo film are better than vesicular film and far better than silver film. Diazo film has virtually a higher resistance to scratching then all other film bases.

* When properly stored, the diazo film fully meets the American National Standards Institute (ANSI) Specification PH 1.60-1985 for long term storage of up to 100 years.

* Diazo film is preferred for an active user file as opposed to an archival storage file, because of its superior handling characteristics.

* Due to the superior handling and wear characteristics of diazo film, paper envelopes are not needed for protection.

The space and weight savings realized by the elimination of envelopes should be of considerable benefit to you. You should consider removing all your vesicular microfiche from the envelopes, thereby reducing your storage requirements by at least 50%.

Please contact us if we can be of any assistance or if you have any questions.

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BRS INFORMATION TECHNOLOGIES

Educational Resources Information Center

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Search Aids:
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ERIC Contract/Grant Number Index. (Annual).
ERIC Report/Project Number Index (Cumulative).
ERIC Title Index 1966–1976 (Annual cumulations with quarterly supplements, 1977 – Date).
Institutional Source Directory (Annual).

BIBL Paragraphs:
AN, AU, TI, SO, SN, IS, YR

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4833 Rugby Ave., Suite 301
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Contact:
Ted Brandhorst
Telephone: 301–656-9723
703–620-3660
(for search assistance)

Document Delivery:
Most RIE documents are available on microfiche or in paper copy from EDRS or on microfilm from Computer Microfilm Corporation:

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P.O. Box 190
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Alexandria, VA 22304-5110
1–800–227-3742

Years of Coverage:
1966 to date

Total Size:
Over 576,000 citations;
RIE: 253,102 citations,
CIJE: 323,024 citations.

Updates:
Approximately 3,500 citations added monthly.

Print Counterparts:
Current Index to Journals in Education (CIJE).
Resources in Education (RIE).

Record Structure

Label	Paragraph	Function	Example
AN	ERIC Accession Number	..s ..l	ej266520.an. ..l/1 an > ej266520
AU	Author/s	..s	jones-t$.au.
IN	Name of institution where work was performed (RIE only)	..s	education adj products adj information adj exchange.in. qpx23895.in.
TI	Title	..s	bilingual adj immersion.ti.
SO	Journal title, volume, issue, number, date, pages.	..s	journal adj child adj language with jun82.so.
*LG	Language	..s	fr.lg.
*GS	Geographic source (RIE only)	..s	ontario.gs.
SN	Sponsoring agency name and code (RIE only)	..s	cooperative adj state adj research adj service.sn. edn0001.sn.
PA	Program area code (RIE only)	..s	'08'.pa.
IS	RIE or CIJE issue number	..s	rienov81.is.
NO	Numbers: grant, contract, report, project (RIE only)	..s	dhhs-adm-80-1037.no.

Label	Paragraph	Function	Example
CH	Clearinghouse code	..s	ps.ch.
*GV	Governmental status (RIE only)	..s	state.gv.
PR	EDRS price codes (RIE only) Not available from EDRS = PR-NA	..s	pr-na.pr.
PT	Publication type code	..s	'150'.pt.
AV	Availability statement	..s	umi.av.
LV	Level of availability (RIE only)	..s	'2'.lv.
NT	Descriptive note (RIE only)	..s	kenya.nt.
YR	Year of publication or generated entry date	..s ..l	81.yr. ..l/1 yr > 81
MJ	Major subject descriptors	..s	liberal-arts.mj. liberal-arts.de.
MN	Minor subject descriptors	..s	cultural-background.mn. cultural-background.de.
ID	Identifiers	..s	cats.id.
AB	Abstract	..s	folk adj tale$1 with spanish.ab.

* Data elements added in 1979.

☎ 800-345-4BRS

Sample BRS/ERIC Citations

CIJE Citation

AN EJ323029.
AU Perkins, D. N.
TI The Fingertip Effect: How Information-Processing Technology Shapes Thinking.
SO Educational Researcher; v14 n7 p11-17 Aug-Sep 1985. 85.
LG EN..
IS CIJDEC85.
CH UD511746.
PT 080; 120.
AV UMI.
YR 85.
MJ Cognitive-Processes. Information-Processing. Technological-Advancement.
MN Cognitive-Style. Data-Processing. Elementary-Secondary-Education. Learning-Theories. Technological-Literacy. Word-Processing.
AB Typical contacts with information-processing technology (IPT) do not significantly reshape thought. Although some suggest that IPT will have a narrowing, dehumanizing influence, the diversification of ITP now underway will allow for more styles of involvement. Because of this diversification, thinking may change as it did in response to literacy and print. (KH).

RIE Document

AN ED260172.
AU Warren, Paul; Johnson, Hadley.
IN California State Legislative Analyst's Office, Sacramento. BBB20286.
TI Job Search, Training, and Work Experience: The Lessons for California from Eight Evaluations of the Work Incentive Program.
LG EN..
GS U. S. California..
IS RIEDEC85.
CH UD024397.
GV State.
PR EDRS Price — MF01/PC03 Plus Postage.
PT 142.
LV 1.
NT 70p.
YR 85.
MJ Program-Effectiveness. Welfare-Recipients.
MN Cost-Effectiveness. Employment-Programs. Job-Training. Program-Costs. State-Federal-Aid. State-Legislation. State-Programs. Unemployment.
ID IDENTIFIERS: Aid to Families with Dependent Children. California. Service Delivery Areas. Target Populations. Work Incentive Program.
AB As part of a review of California's strategy for helping recipients of Aid to Families with Dependent Children (AFDC) find jobs through the Work Incentive Program (WIN), eight demonstration programs were analyzed. There were four major findings. First, the Department of Social Services (DSS), which targets AFDC recipients with recent job experience for WIN employment and training services, should instead target AFDC recipients who lack recent work experience. To that end, legislation is needed to redesign State employment and training programs. Furthermore, increases in participant earnings, not placement rates, should be made the primary measure of the success of employment programs. Second, the most cost-effective services are job search and skill training services. Third, State and local coordination of WIN and Job Training Partnership Act services is essential if their impact on increasing participant earnings and reducing AFDC is to be maximized. Local WIN managers should be given responsibility for determining the types of services provided locally, and legislation should be created that requires DSS to develop guidelines and procedures for supplying local managers with the information needed to determine the types of services appropriate to different economic conditions. And fourth, the two primary goals of the WIN program are to reduce welfare dependency by increasing the earning power of AFDC recipients and to reduce AFDC grant expenditures. To address both goals, a two-tiered strategy is required. (KH).

Library Announces Public Opening Of Access to Optical Disk Technology

The Library of Congress officially opened the print project of its Optical Disk Pilot Program to the public during a special ribbon-cutting ceremony on January 23. The event, which inaugurated public access to the new optical disk technology in the Library, was held in the Newspaper and Current Periodical Reading Room of the Serials Division.

Deputy Librarian William J. Welsh cut the ribbon surrounding the optical disk console and printer and made a brief presentation on the background of the project and the Library's goals for the new technology. "We at the Library of Congress are concerned about the speed with which our collections are deteriorating," Mr. Welsh said. "As one part of a far-reaching preservation program, we are investigating the possible preservation benefits of optical disk technology. In addition, we hope to learn whether the technology will be practical in helping us to provide better, faster service to the public. Now that the public can use our new system, we will be scrutinizing the performance of our equipment and our patrons' response to this new world of service. We will keep everyone posted."

Following the briefing there was a demonstration of the optical disk equipment by Katherine Gould, coordinator of reference service in the Serials Division. Ms. Gould reiterated that a primary purpose of the technology is service and that other advantages of the optical disk program are its storage capacity, preservation qualities, and elimination of the not-on-shelf or "N.O.S." problem. Ms. Gould demonstrated retrieval of materials such as journal articles, which are accessed via "BIBL" (the Library's online bibliographic citation file, which covers many periodicals in the field of public affairs). Future files to be put on optical disk include the *Congressional Record,* full texts of entire issues of journals, and a selection of manuscripts, maps, music scores, law reports, and technical reports.

The Optical Disk Pilot Program was begun in 1982 for improving access to Library materials, solving certain preservation problems, and saving space for collections which are growing at a rate of almost 6,000 items per working day. A number of companies presented proposals to the Library on developing a pilot program and a contract was awarded to Integrated Automation, Inc., Berkeley, Calif., to provide the optical disk equipment for the project. The optical disk print project (digital) uses state-of-the-art equipment to store, scan, and retrieve text materials. The Library of Congress received copyright permission to copy more than 70 journals on optical disk. That permission covers the items published between 1983 and 1986. An advisory commission consisting of publishers and librarians was established to address copyright issues raised by the use of optical disk technology. Efforts are continuing to broaden the scope of materials utilized in the optical disk program.

The system will be available for public use from 9 a.m. to 4 p.m., Monday through Friday. It is still in its developmental stages, and the Library invites the public to assist in both testing and evaluating the technology. Public reader stations are located in the Newspaper and Current Periodical Reading Room, the Main Reading Room, the Science Reading Room, and the Law Reading Room. Some terminals have printers attached providing immediate printouts; all terminals permit patrons to order printouts from a central printer.

The Library is using analog video disk technology for non-print materials with reader stations now open in the Prints and Photographs Reading Room and the Motion Picture, Broadcasting and Recorded Sound Division Reading Room. An announcement about upgrades for the video disk system will be made later this month.

Katherine Gould (seated) demonstrates a user terminal to Peter Sparks (left), Suzy Platt, Robert Zich, and Steven Herman. Joseph Price is in the background.

Library of Congress Information Bulletin
Vol. 45, No. 7 -- February 17, 1986

RIE INPUT BY CLEARINGHOUSE (RIEJAN86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	1
CE	139	-	-	6	133	133
CG	64	-	-	-	64	64
CS	135	-	4	13	118	118
EA	33	-	1	-	32	32
EC	55	-	3	-	52	52
FL	31	-	1	1	29	29
HE	82	-	1	1	80	80
IR	67	-	11	-	56	56
JC	47	-	-	-	47	47
PS	68	-	-	-	68	68
RC	34	-	1	-	33	33
SE	65	-	3	-	62	62
SO	60	-	3	1	56	56
SP	60	-	2	1	57	57
TM	39	-	-	1	38	38
UD	43	-	-	-	43	43
TOTALS	1023	-	-30	-24	969	969

Attachment 5
Page 1 of 3

RIE JAN 86

REMOVE LIST (46)

A. Duplicates (4)

1. Resubmission of Clearinghouses Own Imput (2)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
FL 015 192	ED 226 597/FL 013 504	RIEJUL83	FAC
HE 018 558	ED 247 798/HE 017 396	RIEJAN85	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
TM 850 414	ED 256 734/SP 025 984	RIESEP85	FAC

3. Duplicates Appearing in November, December, January (1)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
SO 016 630	ED 258 804/SE 045 800	RIENOV85	FAC

4. Total Duplicates for 1985 through Latest Issue = 4.

B. Removes (20)

Accession Removed	Reason for Removal
CE 041 964	Combined with CE 041 965
CE 041 966	Combined with CE 041 967
CE 041 968	Combined with CE 041 969
CE 041 970	Combined with CE 041 971
CE 041 972	Combined with CE 041 973
CE 041 973	Combined with CE 041 975
CS 209 204-210	Pulled by Facility
CS 209 295	Pulled by Facility
CS 209 309	Pulled by Facility
SP 026 484	Part of SP 026 473

C. Delayed (22)

Accession Removed	Moved to/Delayed/Reason
CS 007 937	Delayed-Clearances
CS 209 216	Delayed-Copyright clearance
CS 209 224	Delayed-Copyright clearance
EA 017 959	Delayed-Copyright clearance
EC 180 228	Delayed-Awaiting Volume 4
EC 180 229	Delayed-Awaiting Part 1
EC 180 514	Delayed-Incomplete
FL 015 178	Delayed-Incomplete
HE 018 651	Moved to February 86
IR 011 786-87	Delayed-Clearance
IR 051 163	Moved to December 85
IR 051 169	" " " "
IR 051 273-276	" " " "
IR 051 228	Delayed
IR 051 232-33	"
RC 015 418	Delayed-Reproducability
SE 045 866-67	Delayed-Clearance
SE 045 873	Delayed-Clearance
SO 016 539	Delayed
SO 016 743	Moved to February-Revision received
SO 016 786	Delayed-Related documents in February 86
SP 025 974	Delayed
SP 026 734	Delayed

SUMMARY OF CIJE INPUT BY CH (FOR February '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1986
CE	123	24	14	248
CG	106	12	0	281
CS	197	20	4	377
EA	53	2	21	265
EC	82	11	1	222
FL	35	6	0	82
HE	100	12	25	251
IR	108	30	7	201
JC	7	1	0	45
PS	38	5	0	114
RC	20	5	0	88
SE	126	12	10	269
SO	127	17	0	215
SP	50	8	0	127
TM	80	7	6	138
UD	60	9	3	158
TOTALS	1,312	181	91	3,081

Attachment 6

SUMMARY OF CIJE INPUT BY CH (FOR March '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 1986
CE	148	26	39	396
CG	146	15	0	427
CS	170	21	12	547
EA	58	2	0	323
EC	201	20	41	423
FL	41	7	0	123
HE	109	13	0	360
IR	98	33	3	299
JC	18	3	0	63
PS	102	4	11	216
RC	5	2	0	93
SE	149	15	23	418
SO	0	0	0	215
SP	56	8	0	183
TM	44	7	0	182
UD	20	2	0	178
TOTALS	1,365	178	129	4,446

Attachment 7

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CUSTOMER SERVICE REPORT
FEBRUARY, 1986

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PROCESSING REFERENCE CENTER
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MIAMI SPRINGS, FL 33166

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Phoenix, Arizona 85004
(602) 254-6156

SOURCE JOURNAL INDEX UPDATE

FEB - MAR 1986

Additions

CS Feedback
SP Physician and Sportsmedicine

Miscellaneous

EDUCOM Bulletin, formerly covered by SE, is now covered by IR.

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Volume: 10
Number: 3
Date: March 1986

ERIC® Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication. The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEM

EDRS Order Form Revised (April 1986)

The EDRS Order Form (See Attachment 1) has been revised to reflect all the new prices. The new form is dated April 1986. Copies are being sent to the Clearinghouses directly by EDRS. Additional copies should be obtained by contacting EDRS.

Please ensure that all stock of the old EDRS Order Form is discarded.

Whenever EDRS prices appear in Clearinghouse brochures or other literature, they should be changed to reflect the new prices shown in this new order form.

...Vic Fortin (EDRS)

PROCESSING ADVISORIES

Journal Articles and Issues of Serials in RIE

The push to obtain "practitioner-oriented" materials for RIE (and the general shortage of good documents) is leading the Clearinghouses to input more and more items made up of issues of serial publications, articles from serial publications, compendiums of articles, and runs of several issues of serial publications.

In doing this, the Clearinghouses must observe the ERIC Processing Manual restrictions that are designed to maintain a logical distinction between RIE and CIJE and to avoid a proliferation of undifferentiatable entries in RIE.

Issues of Serials

Entire individual issues of serial publications should generally only be put in RIE when they are "theme issues" in which every article in the issue deals with the same theme and the issue can be treated as a monograph on that theme. If a serial issue is not a theme issue, then each article in the issue should be treated individually in CIJE. It is generally bad practice to permit individual issues of serials to go into RIE because the entries for them are virtually identical and this would lead to a proliferation of clone-like accessions clogging the database.

Articles from Serials

Single articles from serials should generally go into nIJE. CIJE was specifically designed for that kind of input. Exceptions can be made in the case of old articles (i.e., no longer "current") of classic or high quality and significance that for one reason or another never went into CIJE in the first place and for which reproduction permission has now been obtained. Alternatively, such articles could be handled in CIJE as one-shots, but if they can be microfiched it is just as well to process them for RIE.

Single articles from current journals should go into CIJE, otherwise the distinction between RIE (documents) and CIJE (journals) becomes blurred and would eventually disappear.

Compendiums of Journal Articles/Columns/Features

Regularly appearing journal columns or features often have a unity of subject-matter (e.g., Valentines Day projects) that argues for their being grouped together as one item. This kind of accession came into its own during the Practice File Pilot Project and continues to be a viable option. It amounts to assembling a body of material from several serial issues (perhaps even a year's worth) and treating it as if it were a monograph on a single topic. It is essential in such cases that reproduction permission be obtained, otherwise the material has not really been brought together and there is little value in pushing it into RIE instead of its normal home CIJE.

Runs of Several Issues of a Serial Publication

If a serial publication is relatively rare or obscure or very specialized and it is unlikely that it would be subscribed to by very many university/college libraries, then RIE processing (with its microfiche process) may be a better way to make the serial available to users than CIJE processing.

In such cases, it is essential that reproduction permission be obtained (otherwise RIE provides no advantage over CIJE) and it is essential that at least a year's worth of the serial comprise the accession (in order to avoid the proliferation of clone-like entries).

Across the past year, many adjustments have had to be made to RIE input in order to make it conform to the above guidelines. It would be appreciated if Clearinghouses could observe these guidelines carefully in the future in order to save time, effort, and money in document processing.

...CERIC

Missing Pages, Pages Out of Order, Unfilmable Pages

Documents with missing pages (or sections), pages out of order, or pages that are unfilmable for one reason or another, are on the increase. These situations can cause problems far out of proportion to the original error. When a document must be re-filmed because of one of these defects, it requires a major effort on EDRS's part, including the manufacturing and distribution of some 750 replacement fiche.

Documents should routinely be subjected to a completeness test by the Clearinghouses, i.e.:

- Are all the pages there?
- Are the pages in proper sequence?
- Is every section referred to in the Table of Contents present?
- Are all listed appendixes present?
- Are there any cropped pages?
- Are any pages too faint to film?
- Is a better copy of this document needed?

Our impression is that some Clearinghouses are not checking document completeness adequately and that pages presenting filming problems are often simply being ignored. Please try to catch this class of problem before it gets any worse.

Document completeness and page order is a major aspect of quality control and we are hearing from OERI in no uncertain terms that "Quality is job one".

...CERIC

NETWORK NEWS

EDRS Special Products Brochure (New)

EDRS has prepared a new brochure (See Attachment 2) covering the various special microfiche products EDRS offers other than the RIE documents themselves. Copies of the brochure are being sent directly from EDRS to the Clearinghouses. Additional copies are available from EDRS upon request.

...Vic Fortin (EDRS)

Statement of Chester E. Finn, Jr., Assistant Secretary for Research and Improvement and Counselor to the Secretary...before the Subcommittee on Select Education, February 19, 1986

Attachment 3 consists of an 8-page statement by Chester Finn before the House Subcommittee on Select Education. The statement is extremely useful as a summary of what the OERI reorganization is all about and what the new priorities are.

...Joanna Eustace (ERIC Facility)

Frequent User of Clearinghouse IAPs Requests Rapid and Timely Announcement in RIE

A letter was recently received from the Georgia Department of Education complaining about some Clearinghouse publications that were announced in RIE over a year after their publication. In the examples cited, the explanation lay in the fact that the items in question were of the "Digest" or "Short Report" variety and had not been selected for RIE for that reason. Later, when the policy was clearly stated that Digests should go in RIE, the items in question were belatedly announced.

The main interest of the letter is, however, in the fact that this key active user of ERIC really looks forward to ERIC Clearinghouse publications and regularly reviews the RIE Highlights page for items of interest to their clients. The letter is a strong argument for ensuring that ERIC Clearinghouse publications are accessioned for RIE virtually as they roll off the presses. I think we are now accomplishing this for most Clearinghouse publications. Hopefully, some day we will get Department of Education documents in with the same comprehensiveness and alacrity.

...Joanna Eustace (ERIC Facility)

Good News at TM

Daniel Stupp was born April 6, weighing in at 7 lbs 10 ozs. Emma and son are doing fine. Emma is on maternity leave until mid-June. Betsy Smith is filling in as Associate Director, and Lucie Olson is covering User Services.

...Pat Tomko (TM)

Steering Committee Recommendations - CERIC Actions

The following actions have been taken by Central ERIC recently on the basis of steering committee recommendations:

1. "Microcomputer Use in ERIC Clearinghouses". The Facility is conducting this survey and it should be completed by May 30.

2. EDRS has been asked (and has produced) a brochure with information about products and prices.

3. CERIC has forwarded a written request to DIALOG to make the NOTE field searchable (as it is in BRS and SDC).

4. All Clearinghouses will be listed in the new "Directory of ERIC Information Service Providers" being produced by the Facility.

5. All Clearinghouse special projects will be announced in the EAB at the time of their funding, with details of how they may affect other Clearinghouses. Periodic updates on the projects will also be provided via the EAB.

6. EDRS has sent written notification to the microfiche standing order customers about the new diazo fiche and the elimination of the paper envelopes.

7. After the "ERIC Redesign Study", CERIC will consider improving the procedures for making and announcing Clearinghouse scope of interest changes.

8. After the EDRS marketing effort, which is now underway, a decision will be made about continuing the special ERIC IAP fiche collections and announcing them in RIE.

9. Central ERIC has contacted the director of a project at San Francisco State University to see about ERIC input to her microcomputer tutorial on how to use ERIC. This is being produced with private money.

10. A procedure is being developed internally at OERI to get all OERI-funded documents into ERIC, including those from the Labs and Centers, once they have been approved by the responsible OERI project officer.

A few other recommendations having to do with RIE/CIJE and tech/director meeting schedules are on hold until the "ERIC Redesign Study" is completed.

...Lynn Barnett (HE)

Regional Tech Meetings

Just a reminder--dates, locations, and organizers of the ERIC Regional Tech Meetings are as follows:

West - May 8-9, 1986 (Mary Lou Finne/EA)

Midwest - May 12-13, 1986 (Nancy Beekman/CG)

East - May 15-16, 1986 (B.J. Vaughn/IR)

Please let your planner know of any items you would like to see placed on the agenda and discussed at these meetings.

...Lynn Barnett (HE)

LIST OF ATTACHMENTS

Attachment 1: EDRS Order Form (April 1986)

Attachment 2: EDRS Special Products Brochure (April 1986)

Attachment 3: Statement of Chester E. Finn, Jr. ...before the Subcommittee on Select Education, February 19, 1986

Attachment 4: EDRS Customer Service Report - March 1986

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		TOTAL			

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1 to 7 (577-672 pages)	MF03	1.05
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Each Additional microfiche (additional 96 pages)		.15

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51 to 75	PC03	5.40
76 to 100	PC04	7.20
Each additional 25 pages		1.80

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NOTE—Orders for 81 or more microfiche and all orders for paper copies (PC) will be shipped via United Parcel Service unless otherwise instructed.

Revised April 1986

GENERAL INFORMATION

1. PRICE LIST
The prices set forth herein may be changed without notice, however, any price change will be subject to the approval of the Contracting Officer/USED/Office of Educational Research & Improvement/Contracts and Grants Management Division.

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STATEMENT
of
CHESTER E. FINN, Jr.
ASSISTANT SECRETARY FOR RESEARCH AND
IMPROVEMENT AND COUNSELOR TO THE SECRETARY
U.S. DEPARTMENT OF EDUCATION
before
THE SUBCOMMITTEE ON SELECT EDUCATION
U.S. HOUSE OF REPRESENTATIVES
WASHINGTON, D.C.
February 19, 1986

Mr. Chairman, it is a pleasure to appear before this Subcommittee for the first time. I am also pleased to represent Secretary Bennett.

I would like to begin by recounting some pertinent history. In December of 1867, the Congress enacted a statute establishing a Department of Education for the following purposes:

> ...collecting such statistics and facts as shall show the condition and progress of education in the several States and Territories, and of diffusing such information respecting the organization and management of schools and school systems and methods of teaching as shall aid the people of the United States in the establishment and maintenance of efficient school systems, and otherwise promote the cause of education throughout the country.

This mandate to gather statistics and engage in research pertaining to education is as appropriate today as it was six score years ago. Indeed, it is the core and clearest responsibility of the Federal government in the field of education. The Federal government is uniquely equipped to support and encourage education research, data collection, and dissemination of knowledge about effective educational practices. The Federal government can economically and efficiently establish uniform procedures and definitions for statistical purposes. Likewise, the Federal government has a unique ability and interest in disseminating knowledge about successful educational practices.

The information that the Department's Office of Educational Research and Improvement produces is so familiar that it requires some effort to visualize its absence. Federal statistics tell us how many students are in our nation's classrooms, how many teachers are at work in those classrooms, and how many professors are training teachers. In the future, we hope to learn more about the characteristics of teachers, where they come from, where and why they leave, and how many more teachers must be found for the classrooms of the next decade. Through Federal activities in the field, we learn how much money is being spent on education and, equally important, what people are studying and how well they are learning. We are so accustomed to knowing

these facts that we can easily forget that reports such as A Nation at Risk are only potent when established on a base of solid facts.

Besides collecting data, the Federal government has demonstrated that it can and should sponsor education research of high quality. We know more about what works and what doesn't in the classroom as the result of federally sponsored research. In fact, Secretary Bennett will soon release an important compilation of research findings entitled, "What Works." This slender volume sets forth in easily understandable language more than three dozen findings and conclusions that we believe will be of interest and value to parents, teachers, and education policy-makers across the land as they work together for better education. I think that OERI can also point with pride to its role in the production of "Becoming A Nation of Readers," last year's superb report by the Commission on Reading. That report has been well-received--and properly so--as an excellent distillation of what we know about the learning and teaching of reading. During the past year, we also released the "Reading Report Card" of the National Assessment of Educational Progress (NAEP) which showed that students were reading better in 1984 than in 1971 when NAEP first assessed reading but that, distressingly, minority children's achievement falls far below an acceptable level. These reports and other earlier efforts are tangible evidence that research can produce findings that are both understandable and useful.

In 1867, Congress recognized the obligation to get research findings into the hands of those who could benefit from them. Our major inadequacy thus far has been an unsatisfactory record of disseminating understandable and useful research findings and data to a variety of audiences in the "several States and Territories." We are making a concerted effort to remedy that problem by concentrating the efforts of two divisions of the new OERI on serving the distinctive information needs of professionals, policy-makers, and the lay public.

Because the Administration acknowledges and supports the vital role that the Federal government can play in the generation of education statistics and research, we strongly support reauthorization of the research and data collection functions found in sections 405 and 406 of the General Education Provisions Act (GEPA). Last year, we took steps to revitalize those functions by reorganizing and consolidating the National Insititute of Education (NIE) and the National Center for Education Statistics, as well as several other components of the Office of Educational Research and Improvement (OERI). This reorganization effort was an expression of this Administration's commitment to greater efficiency and responsiveness in the conduct, support, analysis, and dissemination of education research and statistics.

The Administration also has submitted for the consideration of the Congress a measure, which I shall outline shortly, that proposes to reauthorize the research and statistics functions of

sections 405 and 406 of GEPA, some of which will otherwise expire at the close of this fiscal year.

Let me next turn to a brief summary of the reorganization, some recent OERI accomplishments and present goals, and our reauthorization proposal.

II. Reorganization

Secretary Bennett decided to restructure the Federal education research and statistics operations because he shared the view held by many scholars and policymakers that the structure and operations of the old Office of Educational Research and Improvement and National Institute of Education were inefficient, duplicative, and insufficiently productive. In devising a new framework, the Secretary sought advice from Department officials, members of Congress, expert consultants, the scholarly community, leading education practitioners, those with experience under the previous structure (including former NIE Directors), education associations, the National Council on Educational Research, and the general public. The result was a new organizational structure that reflected a consensus among those who advised the Secretary.

Secretary Bennett officially initiated the reorganization of OERI on July 2, 1985. At that time, he notified Congress of his intent to restructure in 90 days the various research and data collection functions found in sections 405 and 406 of GEPA, as well as certain other activities of the Office of Educational Research and Improvement. During that 90-day period and beyond, the Secretary responded to questions and comments from members of Congress, the public, and the press. On October 27, 1985, at the end of the 90-day period and after some additional time for intra-departmental management actions, the reorganization took effect, and the new OERI came into being.

As you know, the restructuring of the Department's educational research enterprise involved the consolidation of the Office of Educational Research and Improvement, the National Institute of Education, the National Council on Educational Research, the National Center for Education Statistics and the Center for Libraries and Education Improvement. OERI now includes five program units: the Office of Research; the Center for Statistics; Programs for the Improvement of Practice; Information Services; and Library Programs.

The Office of Research retains most of the familiar functions of the National Institute of Education dealing with the conduct of research. The overriding goal of this Office over the next several years will be to develop reliable knowledge that people can use to solve pressing problems in education.

The Center for Statistics retains most of the functions of the National Center for Education Statistics and assumes responsibility for monitoring the National Assessment of Educational Progress. Through it, we will continue to gather, analyze, and synthesize data on the characteristics and

performance of American education, and we are striving to do this faster and better.

Programs for the Improvement of Practice (PIP) are aimed at narrowing the gap between what is known and what is done about American education. In other words, the primary mission of this unit is to ensure that research findings and information about exemplary practices are easily accessible to education practitioners. The function of the Programs for the Improvement of Practice is to examine, organize, and communicate these research findings and exemplary practices to those we depend upon to bring about reform and renewal in American education.

Information Services addresses the more specialized information needs of parents, policymakers, journalists, and scholars. To gain the full value of educational research, the Secretary believes that we needed to make such knowledge more accessible and understandable to those who could benefit from it. Information Services also administers the Education Resources Information Center (ERIC), the world's largest computerized bibliographic education information system.

Our fifth component, Library Programs, continues to make Federal grants to support operations of public libraries and to aid research libraries.

III. Accomplishments and Goals

Many of our efforts these past few months have been concerned with management, personnel, and resource allocation. Reshaping an organization of this size and complexity is difficult. We are convinced, however, that we have an OERI that can achieve the important scientific and educational goals that Congress and the President have established for it. Moreover, we have not been sitting still; much good work has gone on during the transition period.

One of the major accomplishments of the last several years has been the reconstruction, with encouragement by Congress, of the regional laboratory and research centers network. For the first time, we now have a nationwide system of laboratories prepared to serve all regions of the country. Likewise, the ten new centers and four already in existence are better prepared to serve the nation's research needs. Almost every center has entered into a consortium arrangement with scholars and universities in other states. Thanks in large part to the work of my predecessors and the staff, the process for making these awards was open, fair, professional and efficient. The competition was based on almost two years of public consultation that included hearings, expert study group deliberations, and advice from the Congress, individual experts and practitioners around the country. The competition resulted in grants for centers and contracts for laboratories that can total up to $150 million over the next five years.

As you know, the regional laboratories and the university-based research centers were created to increase the

nation's institutional capacity for responding to significant educational problems on a national and regional basis. Specific missions, functions, and governance structures have been carefully defined for the regional laboratories and for each of the centers. The centers' missions are in the areas of teacher education; student testing, evaluation, and standards; writing; learning; effective secondary schools; effective elementary schools; education and employment; postsecondary management and governance; postsecondary teaching and learning; and State and local policy development in education. Four other centers (on teaching; reading; bilingual and foreign languages; and technology) resulted from earlier competitions. We also are committed to devoting substantial resources to studying teacher quality.

The laboratory and center competition is a milestone in several respects:

1.) It represented the first full recompetition of the laboratories and centers since their creation in the nineteen sixties.

2.) It served as a model for future competitions in that it embodied a rigorous, open and participatory planning process and the use of peer review to appraise quality.

3.) It represented a renewed Federal commitment to the concept of laboratories and centers as legitimate means of responding to significant educational problems on a national and regional basis.

Besides our work with the laboratories and centers, we are readying for publication the 1986 Condition of Education Report. We have already announced initial plans for a major redesign of our elementary and secondary school data collection system. To rekindle the process of encouraging promising and fresh ideas from different sources, we have recently announced that the Office of Research is accepting proposals under an "unsolicited grants" program. Peer review panels will advise us regarding competitions, and the Secretary anticipates making awards periodically during the year.

To guide our continuing and future work, we have established four top priorities (joined, of course, by many others):

-- Repairing the nation's education data base. It is our foremost responsibility but today our data base is not what it should be.

-- Enlarging our understanding of educational outcomes and quality by strengthening such activities as the National Assessment of Educational Progress.

-- Improving efforts to disseminate useful, reliable,

and timely information to educators, policymakers, the public and the media.

-- Replenishing the intellectual capital of education through well-chosen programs of research into important issues.

In the months ahead, the Center for Statistics will concentrate on the first of these priorities--repairing the data base. The Center will generate detailed statistics on instructional staff at all educational levels; we will provide new and more comprehensive outcome measures through longitudinal studies, assessment, and international comparisons; we will provide the first comprehensive national data on student financial aid; and we will develop better education indicators for the annual, Congressionally mandated, Condition of Education report. We will also expand the coverage of our postsecondary education statistics by doubling the number of postsecondary institutions we will survey--from 8,000 to 16,000. We call this program the Integrated Postsecondary Education Data System. It will play a key role in strengthening the data base.

As I noted earlier, the Office of Research will be largely responsible for defining and implementing our research efforts. The Office will devote a large amount of its energies to developing a solid and productive partnership with the centers, as well as with other scholars and practitioners, to assure the optimal use of limited research funds. Moreover, the research staff is developing a planning and monitoring system that will identify high priority policy questions for all our research activities.

The Programs for the Improvement of Practice staff will be involved in over a dozen major programs designed to support, facilitate, and enhance the exchange of information on improving educational practice nationwide. For instance, the division will develop, assemble, and present summaries of information on the status of educational practice, reforms, and improvement efforts occurring across the United States.

To help increase public awareness of and access to educational data and research, Information Services is about to launch a "quick response" toll-free telephone service for people who need information about education in a hurry. In addition, Information Services is making our Department library more accessible to educators and the public. Information Services is also examining the structure and performance of the ERIC system. We will also be considering the feasibility of increasing the databases for ERIC and developing low-cost subject area database subsets for use on microcomputers. This in an effort to increase the utility of the ERIC system for educational scholars and students and--perhaps even more importantly--for practitioners, policymakers, and the general public.

IV. Reauthorization

We have submitted for the consideration of the Congress a proposed reauthorization measure. It is a straightforward attempt to update sections 405 and 406 of GEPA, retaining the major features and purposes contained in those sections. The bill was developed with due regard for what this Committee has heard in past hearings, and after much informal consultation, over a long period, with many in and out of government who are deeply interested in the progress of educational research. This proposal retains for the complete entity the current name of "The Office of Educational Research and Improvement."

We have attempted in our legislative proposal to modify sections 405 and 406 of GEPA to make them compatible with the reorganization plan now in effect, to heed a number of sound recommendations, and to improve the quality and performance of the agency.

1.) Our proposal vests authority in the Secretary for the conduct and support of the section 405 and 406 activities.

2.) The research and development policies and priorities contained in section 405 have been updated.

3.) The National Council on Educational Research has been reauthorized as the National Advisory Council on Educational Research and Improvement. It will be a Presidentially appointed advisory body and its advisory function will conform with the Charter developed for it under the reorganization plan of last July.

4.) The proposal requires the Secretary to achieve a balanced portfolio in the procurement of educational research from regional laboratories and research and development centers, and through solicited and unsolicited proposals from individual researchers, and other institutions (including institutions of higher education).

5.) To ensure quality in all awards made by OERI, we have added a new paragraph to section 405 that provides that in making awards the Secretary shall, to the extent possible --

a.) solicit recommendations and advice regarding research priorities, opportunities and strategies from qualified experts, such as education professionals and and policy-makers, personnel of the regional educational laboratories and of the research and development centers, the Council, as well as parents and other members of the general public;

b.) employ suitable selection procedures embodying the principles of peer review; and,

c.) determine that the activities will be of high quality, will be efficiently conducted, and will be consistent with of the purposes and priorities of the Office;

6.) The measure combines in one authorization the various authorizations of appropriations for NIE, NAEP, and NCES.

7.) The proposal contains numerous technical changes to reflect the reconfiguration of the Office of Educational Research and Improvement and eliminates outdated or unnecessary provisions.

8.) The bill would terminate FEDAC, whose functions have been made redundant by the Paperwork Reduction Act.

The Secretary and I welcome questions and suggestions from members of Congress about this proposal and about the improvements under way within OERI. I look forward to working with the Congress during the reauthorization process. Let me note in closing, as I said at the outset, that this set of functions and activities has been a Federal responsibility since 1867; it is reasonably described as a singularly important element of the Federal role in education. I share Secretary Bennett's oft-stated conviction that the American people, equipped with reliable information, accurate data, and solid research findings, can be counted upon to fix their own schools and postsecondary institutions. OERI is the largest single source, within the Department of Education, of such information, data and research findings. For this reason, and for others, it warrants reauthorization.

Thank you for the opportunity to appear before the Subcommittee today. I will be happy to answer your questions.

Attachment 4

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ERIC Administrative Bulletin

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ACQUISITIONS ADVISORIES

OERI Bulletin

The OERI Bulletin is a new monthly publication of the Office of Educational Research and Improvement, U.S. Department of Education. Its purpose is to disseminate information concerning educational research funded by OERI.

CERIC and the ERIC Facility's Acquisitions Department have added all ERIC Clearinghouses to the mailing list for automatic distribution of the OERI Bulletin. Although it is published monthly, each issue deals with a separate and distinct topic and is, therefore, appropriate for RIE as a "theme" issue. In order to avoid duplication in processing, Clearinghouses should not process an issue of the OERI Bulletin unless it was sent to them as a "for the system" document by the Facility.

...Kevin Arundel/CERIC and
Joanna Eustace/ERIC Facility

National Governors' Association (NGA)"The 1991 Report"

The National Governors' Association (NGA) has recently announced a five-year project, "The 1991 Report", to study problems facing American education. This project will result in a variety of reports and documents which are of interest to ERIC.

Due to the large number of requests for these documents, it has been arranged that they will be sent to CERIC and forwarded to the ERIC Clearinghouses, as appropriate, via the Facility. Clearinghouse Acquisitions Coordinators therefore, should, not contact the National Governors' Association for documents concerning this project.

...Joanna Eustace (ERIC Facility)

NETWORK NEWS

ERIC Regional Technical Meetings - Agendas

The agendas for at least two of the ERIC Regional Meetings were prepared and distributed to prospective attendees. Even though by the time they appear in the EAB, the meetings will have been held, there is some utility in reproducing them here as Attachments 1 and 2. Each year, the old agendas are sought around the time when the new agendas are being contemplated. Having them in the EAB will facilitate this "looking back for inspiration" process.

...Debbie Hottel (ERIC Facility)

ERIC Redesign Study

A U.S. Department of Education News Release, on April 28, 1986, announced the formation of a 13-member panel to study the redesign and operation of ERIC. The news release, the mandate of the panel, and the membership of the study group are included here as Attachment 3. The final report of the panel is due in five months, at the end of September 1986.

...Jim Prevel (CERIC)

Letter from Jim Bencivenga to the Newspaper Community

Jim Bencivenga recently directed a letter to the newspaper community that transmitted the "key issues and trends" summary submitted by one Clearinghouse. The idea was to demonstrate to the editors and reporters how they might make use of such ERIC information in their work. He promised to provide additional such trends and issues papers "on a regular basis". A copy of the letter is provided as Attachment 4.

...Jim Prevel (CERIC)

Most Frequently Consulted Databases - ERIC at Top of Top 20!

The Online Database Search Directory, edited by John Schmittroth, Jr. and Doris Maxfield, and published in 1983 by Gale Research Company, was recently reviewed in the May 1986 issue of JASIS. The review reprints two tables from the Directory. (See Attachment 5). One of the tables shows ERIC as the most accessed database of those covered by the Directory. 595 organizations, or 52% of the total, reported that they "frequently searched" ERIC.

...Ted Brandhorst (ERIC Facility)

Target Audience (ERIC Ready Reference #8)

The ERIC Facility has developed a new item in the "ERIC Ready Reference" series. The new item covers the Target Audience field. It describes the eleven distinct audiences that have been defined and it illustrates how each of the major online vendors (DIALOG, BRS, and SDC) provide access to the data in this field for searching purposes. A copy of ERIC Ready Reference #8 appears as Attachment 6. Stock will be provided to each ERIC Clearinghouse.

...Ted Brandhorst (ERIC Facility)

Pocket Guide to ERIC -- Revision

The Pocket Guide to ERIC has been revised and delivered to OERI for printing. Since we are not certain how long that process will take, we have reproduced the new Pocket Guide panels on a series of four pages (3 panels per page) and included it as Attachment 7 to this EAB. This is intended as a contingency resource, should the GPO printing take excessively long.

...Ted Brandhorst (ERIC Facility)

Thesaurus "Introduction" to be Updated for 1986 Edition

Oryx Press is planning to publish the next edition of the ERIC Thesaurus in the fall. This will include an update of the "Introduction". Any comments are welcome about what should be added or deleted to the "Introduction" I wll have to have the revised text done by July 1, so now is the time for suggestions.

...Lynn Barnett (HE)

OERI Outreach Office Assists HE in Conference Activities

ERIC/HE was pleased to have Gene Huddle of OERI's Outreach Office provide complimentary OERI publications for the HE booth at the national meeting of the American Association for Higher Education (AAHE) in March. The "freebies" on the table (including Involvement in Learning and other higher education-related reports) went like hotcakes. Gene was able to spend several hours with us at the booth meeting AAHE participants and helping answer questions about OERI programs. He was also able to provide complimentary publications for the HE booth at the annual meeting in Washington of the National Association of Student Personnel Administrators (NASPA).

...Lynn Barnett (HE)

Authoritative Reference Book in Higher Education Cites HE Publications More Than Those of Any Other Organization

Oryx Press has recently published a second edition of Research in Higher Education: A Guide to Source Bibliographies, by Richard Quay. As stated in the press release, Oryx published this book in order "to provide researchers with the most complete bibliographies of higher education related topics..." The book cites ERIC/HE monographs (IAPs) 128 times. This number equals 14% of all publications cited, making the HE Clearinghouse the most often cited source of publications with extensive bibliographies in the field of higher education.

...Lynn Barnett (HE)

HE IAP to be Included as Book Chapter

A recent HE monograph, "Futures Research and the Strategic Planning Process: Implications for Higher Education", will be cited in a new Jossey-Bass book by Warren Groff, Institutional Research and Assessing the External Environment. Groff says the IAP is "super" and writes in the Jossey-Bass book that it is an "excellent resource for the applications of futures research to organizational development." He goes on to say, "The series "ASHE-ERIC Higher Education Reports" is invaluable, particularly the documents by Johnson The High-Tech Connection: Academic/Industrial Cooperation for Economic Growth, by Cross Adult Learning: State Policies and Institutional Practices, and by Moran Academic Libraries: The Changing Knowledge Centers of Colleges and Universities."

...Lynn Barnett (HE)

TECHNOLOGY CORNER

ERIC on SilverPlatter CD-ROM Disc

The "ERIC on CD-ROM" product planned by ORI, Inc. and SilverPlatter Inc. jointly, is progressing satisfactorily and subscription forms were distributed in April. A special status report mailing is being sent by ORI to all organizations that responded to an earlier questionnaire. This mailing is an independent ORI commercial effort and is not being done with ERIC resources. It is reproduced here as Attachment 8 simply to keep the ERIC Clearinghouses up-to-date with respect to "ERIC on CD-ROM" developments.

...Pat Brown (ERIC Facility)

ERIC Digests Online on ED-Line

ERIC Digests Online (EDO) is up and running on ED-Line on The Source: as of April 1, 108 digests, representing all 16 ERIC Clearinghouses, can be accessed by menu, key word search, or fast command. Each Digest has its own "Notespace" for user comments. A general user notespace contains comments on the EDO file.

PS plans to add ten new Digests each month. It is imperative that Clearinghouses send us all new Digests (with index terms and annotations) as soon as they have been completed.

If you already subscribe to The Source and ED-Line, please try out the file and let the PS project staff have your reactions. For information on subscribing to The Source and ED-Line, call Laura Bono of ED-Line at (703) 528-5840. Attachment 9 is a notice that has been prepared in order to respond to user inquiries.

...Mima Spencer (PS)

MICROSearch for the IBM-PC

IR has developed an IBM version of their "ERIC MICROSearch" product. The new brochure for this version is provided as Attachment 10.

...B.J. Vaughn (IR)

PERSONNEL

Judi Conrad Leaves CERIC

After several years with Central ERIC, Judi Conrad left in late May to join the Clearinghouse on Handicapped and Gifted Children as an Associate Director, Management. We are all sorry to see her leave. She was an untiring worker, whose enthusiasm and willingness to further ERIC "awareness and access" will be much missed at CERIC, but we are pleased she will still be with the ERIC family.

...CERIC

New Staff at HE

HE is overjoyed to have a new secretary on staff after going without since October! Suzanne Trapasso joined us at the end of February. She is in the Master's Program in Higher Education Administration at George Washington University and was most recently employed in the Office of Resident Life at Catholic University. She replaces Dianne Alston.

...Lynn Barnett (HE)

Personnnel at SP

We are pleased to announce that Penny Purdue has joined the SP staff as a part time Writer/Editor. She worked for SP previously assembling the new Directory of Teacher Education-Related Organizations. Penny has a Masters Degree in Education and is currently a graduate student at George Washington University in the field of Public Administration.

Among existing staff, Diane Flanagan, our Processing Coordinator, is going on maternity leave in mid-April to have her second child. Celia Finstad, our Administrative Assistant is also pregnant and will be leaving on April 30, but unfortunately will not be returning. She and her husband have purchased a hardware store and are embarking on a career in business. Dorothy K. Stewart, SP's User Services Coordinator, is going to undergo surgery in mid-April and will return to full-time duty sometime in May.

...Margaret Mann (SP)

The Lighter Side

Kudos For ERIC

Overheard from a librarian at the Association of College and Research Libraries (ACRL) convention in Baltimore. "Oh, there's ERIC--that's the best program in the Federal government."

...Lynn Barnett (HE)

VISITORS

Brazilian VIPs Visit HE

Twelve Brazilian university rectors (vice-presidents) visited the HE Clearinghouse on April 14 as part of the Seminar on University Administration for Pro-Rectors for Adiministration. The seminar was co-sponsored by Partners of the Americas, George Washington University. Pennsylvania State University, the Fulbright Commission of Brazil, the Council of Rectors of Brazilian Universities, and the U.S. Agency for International Development (AID). The Brazilians were briefed on ERIC by Lynn Barnett, who then, with Laura Casal, conducted demonstrations of computer searching of the ERIC database. The visitors were each allowed to take with them two HE IAPs of their choice, paid for by George Washington University.

...Lynn Barnett

ERIC PUBLICATIONS

EA NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

"Decision Support Systems and the Microcomputer Revolution," by John Lindelow. Article in Educational Technology, November 1985 (circulation: 50,000).
Explores the nature and origins of the new computerized decision-making tools and describes their entry into the work lives of managers in every type of organization, including schools.

It is Time for Principals to Share the Responsibility for Instructional Leadership with Others, by Keith A Acheson with Stuart C. Smith (February 1986).
Prepared by the ERIC Clearinghouse on Educational Management for publication by the Oregon School Study Council. Defines the role of the instructional leader, argue that the principal alone cannot carry out this role, and points to several other personnel who can assist with instructional leadership. Teachers, in particular, could be trained to observe one another and provide feedback as part of the staff development program.

Collegial Support for Professional Improvement: The Stanford Collegial Evaluation Program, by Susan Stavert Roper and David R. Hoffman (March 1986).
Prepared by the ERIC Clearinghouse on Educational Management for publication by the Oregon School Study Council. Describes a tested program in which pairs of teachers observe and confer with each other. The resulting data are used only for professional development purposews, not for personnel decisions. Barriers to collegiality are also discussed

HE Academic Libraries: The Changing Knowledge Centers of Colleges and Universities. ASHE-ERIC Higher Education Research Report No. 8, 1984. By Barbara B. Moran. 94 pp.
Focuses on collegiate administrative issues related to academic libraries, including new technologies, organization and management, budgeting, personnel issues and faculty status, collection development/cooperation.

Futures Research and the Strategic Planning Process: Implications for Higher Education. ASHE-ERIC Higher Education Research Report No. 9, 1984. By James L. Morrison, William Renfro, and Wayne I. Boucher. 125 pp.
Examines the rationale for futures research, the strategic planning process, stages of strategic planning, developing a strategic planning capability within an academic institution, and the relevance of environmental scanning and forecasting to higher education.

ERIC PUBLICATIONS

HE NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

Faculty Workload: Research, Theory, and Interpretation. ASHE-ERIC Higher Education Research Report No. 10, 1984, by Harold E. Yuker. 110 pp. (Index issue for 1984 series).

Examines concepts and uses of faculty workload data, data from institutional reports and faculty reports, variations in instructional activities, research/scholarship/creative activities, other faculty activities, and total workload.

Flexibility in Academic Staffing: Effective Policies and Practices. ASHE-ERIC Higher Education Report No. 1, 1985, by Kenneth P. Mortimer, Marque Bagshaw, and Andrew T. Masland. 108 pp. Subject index.

Discusses staffing in the institutional context and institutional coping strategies, types of flexibility (part-time, non-tenure track, etc.), faculty flow models, reallocation and reduction strategies, and specific recommendations. Supported by grant form TIAA-CREF.

Associatins in Action: The Washington, D.C. Higher Education Community. ASHE-ERIC Higher Education Report No. 2, 1985, by Harland G. Bloland. 113 pp. Subject index.

Reviews the higher education associations and society, the environment of the DC-based association community, historical review of the 1960s, 1970s, and 1980s and their political climates, and current issues.

And on the Seventh Day: Faculty Consulting and Supplemental Income. ASHE-ERIC Higher Education Report No. 3, 1985, by Carol M. Boyer and Darrell R. Lewis. 76 pp. Subject index.

Studies questions related to who consults, whether faculty consulting is increasing, whether faculty who consult are shirking their campus responsibilities and exploiting their consulting opportunities, whether faculty are motivated to consult primarily for economic reasons, and the adequacy of institutional policies and procedures.

Faculty Research Performance: Lessons from the Sciences and the Social Sciences. ASHE-ERIC Higher Education Report No. 4, 1985, by John W. Creswell. 73 pp. Subject index.

Examines measures of faculty research performance (publication counts, citation counts, performance ratings), conceptual explanations of research performance, correlates of research performance, and implications for practice and research.

Academic Program Reviews: Institutional Approaches, Expectations, and Controversies. ASHE-ERIC Higher Education Report No. 5, 1985, by Clifton F. Conrad and Richard F. Wilson. 93 pp. Subject index.

Considers program review is historical perspective and its growth, diverse approaches (including program selection, reviews, models for evaluation, evaluative criteria), major issues in program review, and proposals for improving it.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Feb. 20-23, 1986	San Antonio, TX	Lynn Barnett Jon Fife Marilyn Shorr	Marilyn Shorr, Lynn Barnett, and Jon Fife attended the annual meeting of the Association for the Study of Higher Education (ASHE).
	Mar. 13-14, 1986	Washington, DC	Lynn Barnett Jon Fife Marilyn Shorr Suzanne Trapasso	Marilyn Shorr, Lynn Barnett, and Jon Fife, and Suzanne Trapasso represented HE at the National Conference of the American Association for Higher Education (ASHE).
	Apr. 2-4, 1986	Washington, DC	Lynn Barnett	Marilyn Shorr, Lynn Barnett, and Suzanne Trapasso staffed the HE exhibit at the National Association of Student Personnel Administrators (NASPA) conference. CG publication lists and workshop information were also displayed.
	Apr. 9-11, 1986	Baltimore, MD	Lynn Barnett Marilyn Shorr Suzanne Trapasso	Marilyn Shorr, Lynn Barnett, and Suzanne Trapasso helped Chris Rigaux and Karen Wittenauer staff an ASHE exhibit at the convention of the Association of College and Research Libraries (ACRL). The exhibit was designed to promote the ASHE-ERIC Higher Education Reports series and to market subscriptions to the IAP monograph series.
SP	Feb. 24-26, 1986	Atlanta, GA	Margaret Mann Dorothy K. Stewart	Margaret Mann and Dorothy K. Stewart attended the annual meetings of Association of Teachers Educators.
	Feb.26-Mar.1 1986	Chicago, IL	Margaret Mann Dorothy K. Stewart	Margaret Mann and Dorothy K. Stewart attended the American Association of Colleges of Teacher Education. The conference participants were given a free pen for visiting the booth and that pen created more interest in the display than any monograph ever did. The pens were a big hit. Maybe we could put the abstracts on pens...

LIST OF ATTACHMENTS

Attachment 1: ERIC Regional Technical Meeting (Eastern) -- Agenda

Attachment 2: ERIC Regional Technical Meeting (Midwestern) -- Agenda

Attachment 3: ERIC Redesign Study (News Release, List of Members Mandate, etc.)

Attachment 4: Letter from Jim Bencivenga to Newspaper Community

Attachment 5: JASIS Review of Online Database Search Directory

Attachment 6: ERIC Ready Reference #8: "Target Audience"

Attachment 7: Pocket Guide to ERIC -- Revised Version

Attachment 8: "ERIC on CD-ROM" Mailing

Attachment 9: ERIC Digests Online (EDO) Flyer

Attachment 10: MICROSearch for the IBM-PC

Attachment 11: EDRS Customer Service Report April - May 1986

Attachment 12: CIJE Source Journal Index Update - Apr-May86

Attachment 13: RIE Input by Clearinghouse (RIE FEB86)

Attachment 14: RIE Input by Clearinghouse (RIE MAR86)

Attachment 15: CIJE Input by Clearinghouse (CIJE APR86)

Attachment 16: CIJE Input by Clearinghouse (CIJE MAY86)

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Eastern Regional Technical Meeting, Thursday, May 15, and Friday, May 16, 1986.

Thursday, May 15

8:30-9:00	Registration Coffee and Danish
9:00-9:30	General session for announcements, introductions
9:30-11:00	OERI/CERIC Panel. Chairperson: Margaret Mann/SP Status report ERIC Re-design Questions/Answers/Discussion
11:00	Break
11:05-12:15	General session on User Services. Chairperson: Laura Casal/HE *Gene Huddle will speak on the outreach ideas
12:30-2:00	Lunch
2:00-3:30	Facility/EDRS Panel. Chairperson: B.J. Vaughn/IR Questions/Answers/Discussion
3:30	Break
3:35-5:30	Concurrent sessions A. Acquisitions. Chairperson: Janet Drill/EC *Judy Conrad will discuss and answer questions about the cooperation with Labs and Centers. B. Model Workshop: Betsy Smith/TM
6:00-8:00	Wine and Cheese

Friday, May 16

8:30-9:00	Coffee and Danish
9:00-10:00	General session on Training. Chairperson: Margaret Mann/SP
10:00-11:00	Steering Committee report - Lynn Barnett/HE Clearinghouse reports/Special projects - Pam McLaughlin/IR Opportunity to discuss copyright concerns with R. Werksman ERIC 20th Anniversary celebration ideas Discussion of common problems/concerns/leftovers
11:00	Break
11:05-12:30	**Demonstrations of ERIC MICROsearch and CD ROM**

Counseling and Personnel Services Clearinghouse

2108 School of Education, The University of Michigan
Ann Arbor, Michigan 48109-1259 (313) 764-9490

MONDAY, MAY 12

8:30 - 9:00 Coffee and rolls

9:00 -10:00 General Business
- Clearinghouses are invited to make any announcements during this time

10:00 -12:00 Acquisitions (Nancy Beekman, CG)
- will discuss conference and non-conference acquisitions efforts, federal copyright problems, and scope overlaps

12:00 - 1:00 Buffet Lunch

1:00 - 2:30 Teleconference with Jane Klausmeier at IR on microsearching (Laurie Lachance, Tom Wilson, CG)
- a one-hour hands-on demonstration of the microsearch for both Apple and IBM computers will be followed by a 30-minute teleconference call when Jane will answer questions

2:30 - 3:30 Recordkeeping (Sylvia O'Connor, PS)
- will discuss clearinghouse recordkeeping with an emphasis on the use of microcomputers

3:30 - 5:00 Outreach (Judy Wagner, CE)
- will discuss innovative outreach techniques for reaching practitioners/audiences

Monday night - picnic supper planned at Garry Walz' cottage

TUESDAY, MAY 13

8:30 - 9:00 Coffee and rolls

* 9:00 -11:00 Abstracting/Indexing (Hilary Holbrook, CS)
- will discuss quality control in both RIE and CIJE inputs

11:00-12:00 Plans for ERIC's 20th anniversary (Lynn Parisi, SO)

12:00-12:30 Closing

*Optional special interest group discussions for people not interested in abstracting/indexing - groups and topics to be decided Monday P.M.

UNITED STATES
DEPARTMENT OF EDUCATION NEWS

FOR RELEASE
Monday, April 28, 1986

Eileen Nicosia--(202) 254-7930
Jane Glickman --(202) 245-8564

**PANEL TO SEEK WAYS TO IMPROVE ERIC --
WORLD'S LARGEST EDUCATION DATABASE**

A 13-member panel to study the redesign and operation of the Educational Resources Information Center (ERIC) has been named by Chester E. Finn, Jr., the Department of Education's Assistant Secretary for Educational Research and Improvement.

The redesign study panel will advise Finn on the future direction of ERIC, which is the information database devoted to education. ERIC is funded by the Department of Education and is the world's largest computerized collector of education information. Its resources are used more than 2.7 million times a year.

"Secretary Bennett and I firmly believe that the American people, equipped with good information, are ready, willing and able to improve schools and colleges," Finn said.

"The purpose of ERIC is to put such information into the hands of classroom teachers, students, parents, scholars and others with an interest in education.

"ERIC is 20 years old this year and is generally respected by members of the research and scholarly community. But it is capable of reaching a much wider audience," Finn said, "and this panel can offer sound advice and guidance toward that end."

The final report of the panelists is due in September.

-MORE-

The panelists are primarily drawn from the information science and education communities, but also include a reporter from the Dallas Times Herald, a member of the Missouri governor's staff, and several Education Department staffers. Finn has asked the panel to examine ERIC to determine whether:

-- It adequately meets current requests for information and is technologically prepared to meet future needs;

-- Its dissemination efforts effectively meet the needs of current and potential users, and whether awareness and access to ERIC can be improved;

-- Its quality control procedures are adequate to assure that the materials put into the system are accurate, reliable and of high quality.

The ERIC system presently includes 16 specialized clearinghouses across the country. Their particular areas of expertise range from early childhood to postsecondary education to subject areas such as reading and math.

The information stored in ERIC is made available to the public on microfiche at more than 3,000 locations worldwide, mostly in public and school libraries, colleges, universities and educational organizations.

The ERIC database includes research studies, program descriptions and evaluations, conference proceedings, bibliographies, curriculum guides, state-of-the-art papers, journal articles and other education materials.

In keeping with OERI policy to seek advice and counsel from peer reviewers, Finn has asked six individuals, including a principal and a college president, also to look at ERIC and to review the recommendations of the ERIC Redesign Study Panel. Five have accepted and one remains to be named.

"We attach a great deal of value to external review of our projects by capable scholars, practitioners and policymakers," Finn said. "Another group of individuals will undoubtedly provide a slightly different perspective."

The Department is also inviting the public to provide ideas for improving ERIC. Suggestions and comments about its redesign should be sent to Pat Coulter or Elizabeth Payer, Information Services, Department of Education, OERI, Washington, D.C. 20208. The comments will be reviewed by the panel and should be submitted before July 1. The panel will meet twice.

# # #

NOTE TO EDITORS: A list of panel members and reviewers is attached.

ERIC Redesign Study Panel and Reviewers

Chair (Ex-officio member)
Jim Bencivenga, Director
Information Services
Office of Educational Research and Improvement (OERI)
Washington, D.C.

Dr. John Collins, III, Librarian
Monroe Gutman Library
Graduate School of Education
Harvard University
Cambridge, MA

Kenneth Dowling, Director
Pikes Peak Library District
Colorado Springs, CO

Tom Duncan
Education Policy Advisor to the Governor
Office of the Governor
Jefferson City, MO

Michael Durso, Principal
Woodrow Wilson High School
Washington, D.C.

Dr. Donald K. Erickson, Director
ERIC Clearinghouse on Handicapped and Gifted Children
Council for Exceptional Children
Reston, VA

Dr. Steven Frankel, Director
Department of Educational Accountability
Montgomery County Public Schools
Rockville, MD

Debra Gerald
OERI Mathematical Statistician

Jeffrey R. Holland, President
Brigham Young University
Provo, UT

Dr. Richard Lodish, Principal
Lower School
Sidwell Friends School
Bethesda, MD

Dr. Bruno Manno
OERI Director of Planning

Anne Mathews, Director
OERI Library Programs

Dr. David N. Plank
Assistant Professor of Educational Administration
School of Education
University of Pittsburgh
Pittsburgh, PA

Dale Rice
Dallas Times Herald
Austin Bureau
Austin, TX

Larry Rudner
OERI Senior Associate

Dr. Marshall Smith, Director
Wisconsin Center for Education Research
Madison, WI

Tommy Tomlinson
OERI Senior Associate

Dr. Garry R. Walz, Chairman
Council of ERIC Directors and
Director, ERIC Clearinghouse for Counseling
and Personnel Services
University of Michigan
Ann Arbor, MI

ERIC Redesign Study

Purpose

The purpose of the study is to examine and evaluate the effectiveness and efficiency of the ERIC system in terms of its capacity to respond to existing and projected information needs of educators, policymakers, scholars, students, the press and the general public.

Objectives:

1. Examine the system's current coverage of the field of education assessing (a) its adequacy for meeting the educational information needs of the next two decades and (b) the appropriateness of the present clearinghouse configuration to meet these needs.

2. Assess the effectiveness of ERIC's dissemination mechanisms for providing awareness and access to educational information both to current and potential users. Identify the multiple audiences which ERIC should serve and appraise their specific needs.

3. Evaluate the system's quality control procedures to assure the selection of materials of high quality, substance and significance.

4. Evaluate the adequacy and efficacy of the system's technology and provide cost data for implementing any proposed technological improvements.

5. Assess the relationship of ERIC to other educational information service providers. Identify areas of overlap and duplication and opportunities for integration or linkage with other information systems and resources including related Departmental programs.

6. Clarify priorities within the system given current and projected resources and recommend the most cost-effective allocation of resources for operating the ERIC system.

7. Identify system activities which warrant growth, improvement, deletion or modification.

ERIC Redesign Study Plan

Purpose of the Study

The purpose of the ERIC Redesign Study is to examine and evaluate the effectiveness and efficiency of the ERIC system in terms of its capacity to respond to existing and projected information needs of educators, policymakers, scholars, students, the press and the general public.

The study will be conducted by the ERIC Redesign Study Panel which will consist of 12 members representing the Council of ERIC Directors, OERI staff, the education and library/information communities, the press and State government. In addition to the Study Panel, six people will react and provide independent written critiques of the Study Panel's findings. Staff support will be provided by Information Services. A three member Study Staff will coordinate the study activities and provide ongoing support for the redesign project which will be conducted over a seven-month period.

Purpose of the Panel

The purpose of the Study Panel is to advise the Assistant Secretary for Educational Research and Improvement on issues relating to the design, operation and allocation of resources of the Educational Resources Information Center (ERIC) program. The Assistant Secretary will use the information and recommendations generated by the Study Panel to plan and direct the ERIC system. The study's recommendations on the role and structure of the clearinghouses will be considered in planning for the 1987 ERIC competitions.

Concerns of the Assistant Secretary

The Assistant Secretary has identified three priority concerns related to the ERIC system--technology, quality control and dissemination. Specifically, he is concerned about:

- What is the adequacy and efficacy of the ERIC's present technology and its ability to respond to future demands?
- How effective are ERIC's dissemination efforts in meeting the needs of current and potential users? How can awareness and access to the system be improved?
- Are ERIC's quality control procedures adequate to assure the selection of materials of high quality, substance and significance?

Issue papers on these three concerns are being developed by two external experts and The Council of ERIC Directors. These papers will serve as the take-off point for the study.

Procedures

Upon receipt of these papers, ERIC program staff will review and add their reactions and comments. For two of the topics (technology and quality control), comparative information on at least two other large information systems will be gathered.

On April 30, the Study Staff will send the issue papers (along with staff comments on and syntheses of these papers) to all members of the ERIC Redesign Study Panel. Additional selected material and data on the ERIC system will be included in this package.

Two meetings of the ERIC Redesign Study Panel will follow. The first will be held on May 22-23 and the second on August 7-8.

May Meeting Anticipated Outcomes

Study panel members will:

1. Acquire a thorough understanding of the present operation of the ERIC system.

2. Identify the major problems and issues that should be addressed (based on the issue papers) and obtain the data needed to respond to these issues. Problem identification must be tied to the objectives of the study.

3. Identify specific study tasks and make subgroup assignments in the areas of technology, quality control, and dissemination. Agree upon issue paper requirements.

4. Think about and develop alternative models for structuring the ERIC clearinghouse network. Send recommendations for alternative models to the Study Staff by June 27.

5. Agree upon the next steps to be undertaken.

Following this meeting, members of the three subgroups will develop issue papers with recommendations in their respective areas. Subgroup chairpersons will submit these papers to the Study Staff by June 27. In addition, subgroup members will also submit their ideas regarding the structuring of the ERIC network by June 27. The Study Staff will then develop a synthesis of all comments related to the ERIC structure and mail this synthesis as well as subgroup papers to all Study Panel members on July 11. Each member will be asked to comment on the two papers he/she was not involved in writing.

August Meeting Anticipated Outcomes

Study Panel members will:

1. Identify system activities which warrant growth, improvement, deletion or modification on the basis of the issue papers developed by the subgroups.

2. Present three options with accompanying recommendations for structuring the ERIC clearinghouse network.

3. Discuss a final plan for strengthening the ERIC system.

Based on the discussions of the August meeting as well as the subgroup issue papers, Central ERIC and the Study Staff will produce a plan which will serve as the basis for ERIC's strategic planning for the next two decades.

Work will begin on the procurement process for the 1987 ERIC competitions.

ERIC Redesign Study
Schedule

Begin Planning Process for Study	2/5/86
Preliminary Recommendation of Panel Members	2/7
ERIC Program Staff Planning Meeting	2/12
Final Panel Member selection by Asst. Sect.	3/3
Initial phone contact followed by letter of invitation	3/10
Study Plan completed & mailed with letter of invitation	3/10
Receive initial issue papers from ERIC Directors on 3 priority areas defined by Asst. Sect.	3/14
Prepare contracts for panel members	3/17
Develop budget & secure funding	3/31
Background reading materials distributed	4/11
Mail Expanded issue papers to group	4/30
#1 Panel Meeting in D.C. (initial briefing and site visit to Reston clearinghouse)	5/22-23
Panel Members submit recommendations on clearinghouse structure and Chair persons submit written reports	6/27
Distribute reports to all panel members and reactor group	7/11
#2 Panel Meeting in D.C. (discuss reports and make recommendations)	8/7-8
Final Recommendations submitted to Asst. Sect.	9/10
Final Decision by Asst. Sect. on clearinghouse structure	10/27

Composition of the ERIC Redesign Study Panel and Individual Reactors

Study Panel	
ERIC Clearinghouse Director	1
OERI Staff	5
Education Community	3
Library/Information Community	1
Journalist	1
State Government	1
	12
Reactors	6

Revised 4/25/86

ERIC Redesign Study Panel

Ex officio - Chair:

Jim Bencivenga, Director
Information Services
Office of Educational Research and Improvement
Department of Education

Panel Members:

Council of ERIC Directors (representative)

Dr. Donald E. Erickson
Director
ERIC Clearinghouse on Handicapped and Gifted Children
Council for Exceptional Children
1920 Association Drive
Reston, Virginia 22091
(703) 620-3660

OERI Staff

Bruno Manno
Policy and Planning

John Wirt
Office of Research

Anne Mathews
Library Programs

Tommy Tomlinson
Program for the
Improvement of Practice

Debra Gerald
Center for
Statistics

Education Community

Dr. David N. Plank
Assistant Professor of Educational
Administration
School of Education
5S03 Forbes Quadrangle
University of Pittsburgh
Pittsburgh, Pennsylvania 15260
(412) 624-6274

Education Community (con't)

Dr. Steven Frankel
Director
Department of Educational Accountability
Montgomery County Public Schools
850 Hungerford Drive
Rockville, Maryland 20850
279-3448

Dr. Richard Lodish
Principal, Lower School
Sidwell Friends School
5201 Hampden Lane
Bethesda, Maryland 20814
(202) 537-8140

Library/Information Community

Dr. John Collins, III
Librarian
Monroe Gutman Library
School of Education
Harvard University
#6 Appian Way
Cambridge, Massachusetts 02138
(617) 495-4225

Journalist

Mr. Dale Rice
Dallas Times Herald
1005 Congress
Suite 910
Austin, Texas 78701
(512) 478-7609

State Government

Mr. Tom L. Duncan
Assistant for Education and Policy
Executive Office
State Capitol
P.O. Box 720
Jefferson City, Missouri 65102
(314) 751-3222

Reactors - ERIC Redesign Study

Dr. Marshall Smith
Director, Wisconsin Center for Education
Research
1025 West Johnson Street
Madison, WI 53706
(608) 263-4200

Mr. Kenneth Dowling
Director of the Pikes Peak
Library District
P.O. Box 1579
Colorado Springs, Colorado 80901
(303) 473-2080

Dr. Garry R. Walz
Chairman, Council of ERIC Directors and
Director, ERIC Clearinghouse for
Counseling and Personnel Services
University of Michigan
Ann Arbor, Michigan 48109-1259
(313) 764-9492

Mr. Michael Durso
Principal
Woodrow Wilson High School
Chesapeake and Nebraska Avenues, N.W.
Washington, D.C. 20016
282-0120

Dr. Jeffrey R. Holland
President
Brigham Young University
Provo, Utah 84602
(801) 378-4636

Mr. Robert Frahm
Hartford Courant
285 Broad Street
Hartford, Connecticut 06115
(203) 241-6200

Study Staff

Information Services	-	Pat Coulter
	-	Dorothy Myers
	-	Elizabeth Payer

In addition to the Panel and Reactor groups, some 30 individuals (list to be developed) will be informed of the progress of the study and their comments and suggestions will be sought. This group will include representatives of NEA, AFT, other associations, practitioners, ERIC users and others.

Issue Papers - External Contributors

The Council of ERIC Directors

Ms. Cynthia Parsons
Former Education Editor
Christian Science Monitor

Assistant Professor for Environmental Studies
University of Vermont
Burlington, Vermont 05405
(802) 656-4055

Dr. James W. Guthrie
Department of Education - Tolman Hall
University of California/Berkeley
Berkeley, California 94720
(415) 642-7223

UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF THE ASSISTANT SECRETARY
FOR EDUCATIONAL RESEARCH AND IMPROVEMENT

Attachment 4

MAY 2 1986

Dear Colleague:

Your editor wants an article on competency tests for teachers. Or a story analyzing the benefits and drawbacks of full-day kindergarten. Where do you turn for background information?

Since 1966, the U. S. Department of Education has sponsored what is now the world's largest information system providing material about education. Called ERIC--Educational Resources Information Center--the center collects information at 16 "clearinghouses" throughout the country. The information is then made available to the public at about 3,000 locations worldwide. There is no charge to use most ERIC services and products, which include:

- An index of articles that have appeared since 1968 in more than 700 journals from the Phi Delta Kappan to Nurse Educator. (ERIC does not distribute copies of the articles because of copyright laws. But copies of these articles are available at most large libraries or can be ordered.)

- A second index to ERIC's own educational document collection of about 250,000 items dates back to 1956. Some have previously been published.

This collection includes research studies, program descriptions and evaluations, conference proceedings, bibliographies, curriculum guides, state-of-the-art papers, and other education materials. Almost all of these documents are available on microfiche, and paper copies of most can be ordered.

Most of the 3,000 locations where it is possible to use ERIC are in colleges and universities or in educational organizations. At many of these locations, librarians and information specialists can, for a fee, conduct computer searches to help find articles and publications quickly.

Each of the 16 clearinghouses analyzes and selects materials in a specific subject--"testing, measurement, and evaluation," for example, or "handicapped and gifted children."

And each recently submitted a summary of key issues and trends in its area of expertise to the U. S. Department of Educations' Office of Educational Research and Improvement, which today oversees ERIC.

I thought the enclosed information, which highlights issues from one of the clearinghouses, might trigger story ideas. My office will provide such trends and issues papers from the ERIC clearinghouse directors on a regular basis. Please keep in mind, however, that the clearinghouse director's points of view do not necessarily represent the official views or opinions of the U. S. Department of Education. After you have received a few of these trends and issues papers, please let me know if you have found them useful in your work.

Sincerely,

Jim Bencivenga

Jim Bencivenga
Director, Information Services

Enclosure

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WASHINGTON, D.C. 20208

Online Database Search Directory. First edition. Parts one and two. John Schmittroth, Jr., and Doris Morris Maxfield, Editors. Detroit: Gale Research Company; 1983: Price of the set $110.00 (ISBN 0-8103-1698-6, ISSN 0741-0077).

The organizations in this directory are those that will provide searching of online databases to the general public, or at least to some individuals outside their own organizations, through the use of publicly available online searching systems.

Many agencies will be providing their own searching services and may wonder why they might need referal information to other organizations in competition with them. The answer lies in the proliferation of vendors of database searching systems in the United States and Canada, the geographical scope of this directory. In fact, pages 191 and 192 of part one list 86 different searching systems which have been reported as being searched by listed agencies. Part two, issued 11 months later, lists 107. It is unlikely that most libraries have accounts with this many search services.

The basic record contains sixteen items of descriptive information on the services including names, addresses, telephone numbers, age, staff size, fee and availability policies, and system accessed.

The problem, it seems to this reviewer, will be in keeping the material up to date in a rapidly changing field. People and expertise at the services listed are certainly subject to change.

Nonetheless, the indices to organizations by database searched and systems accessed should be quite valuable. The geographical index, by state and subarranged by city, (the Canadian section by city alone) may well be useful for the "where can I get a search done while I'm in . . ." sort of question. The search personnel index provides something of a directory to active searchers, and the organization index is useful if one desires to find the main description of a service without knowledge of its official name. As an example, entry under "BLISS", the acronym used by the Middleton Library at Louisiana State University, will lead you to the complete record.

I suspect that the index by subject area searched will have the least value. There are 23 broad topics that the services were asked to check if they considered them a specialization. There are ten and three quarter pages of entries for services specializing in Education, twelve pages specializing in Medicine and the Biosciences, nine and a quarter in Social Sciences, and eight in "any topic", and eight in Science and Technology (which might not include Chemistry, Engineering, Medical, or Materials Science, which have separate entries). Patents, the smallest specialization, has entries covering two pages. Since it seems unlikely that "any topic" can really be a specialty or that one can specialize in Science and Technology but not in Chemistry, Bioscience or Engineering at the same time, one must believe there was some confusion in the use of these categories. The only question this reviewer can conceive of answering with this index is "What search services believe that they specialize in one of these topics?" The person with a subject search will, I suspect, first use the geographical index, and then check the physically close entries to see if they handle the desired topic.

However, the availability of this index in no way detracts from the usefulness of the tool as a whole. Since the indices in the second part accumulate those in the first, those in the first are now of minimal value, and part one is retained only because of its register of the first 634 search service entries. The 510 in part two are in a separate alphabet, but since the index entries reference an entry number, this provides no serious problem.

The following chart provided by Gale, with its publicity release and derived from the directory, may be of interest to JASIS readers.

*Top 20 Online Systems Accessed**

Rank	Name of System	Number of Organizations Accessing	% of Total Organizations in *OLDSS*
1.	DIALOG Information Systems	1,011	88
2.	BRS	597	52
3.	OCLC	490	43
4.	SDC	371	32
5.	MEDLARS	353	31
6.	NEXIS	127	11
7.	ISI Search Network	125	11
8.	Dow Jones News/Retrieval	124	11
9.	New York Times	106	9
10.	RLIN	84	7
11.	Info Globe	67	6
12.	Pergamon InfoLine	66	6
13.	QL Systems	62	5
14.	WESTLAW	62	5
15.	LEXIS	60	5
16.	DOE RECON	59	5
17.	CAN/OLE	57	5
18.	Source Telecomputing	56	5
19.	CAS ONLINE	54	5
20.	NIH-EPA Chemical Information System	39	3

107 different online systems were reported as being accessed by respondents.

*Top 20 Databases Reported as Frequently Searched**

Rank	Name of Database	Number of Organizations Accessing	% of Total Organizations in *OLDSS*
1.	ERIC	595	52
2.	PsycINFO	529	46
3.	MEDLINE	491	43
4.	BIOSIS Previews	321	28
5.	ABI/INFORM	320	28
6.	CA Search	234	20
7.	Management Contents	162	14
8.	COMPENDEX	129	11
9.	NTIS	129	11
10.	Magazine Index	116	10
11.	SOCIAL SCISEARCH	114	10
12.	Comprehensive Dissertation Index	108	9
13.	Health Planning & Administration	108	9
14.	SCISEARCH	80	7
15.	INSPEC	76	7
16.	AGRICOLA	70	6
17.	Sociological Abstracts	69	6
18.	TOXLINE	59	5
19.	PAIS	56	5
20.	Predicasts Databases	52	5

211 different databases were reported as being frequently searched by respondents.

*Information taken from *Online Database Search Services Directory*. First edition (Gale, 1984).

Bert R. Boyce
School of Library and Information Science
Louisiana State University
Baton Rouge, LA 70803

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ERIC Ready Reference #8
May 1986

TARGET AUDIENCE

Educational documents and journal articles are sometimes written for particular audiences. ERIC currently identifies these audiences in a special "Target Audience" field (data element). The field is used when an author clearly specifies an intended audience; otherwise, it is left blank. For consistency, eleven (11) distinct audiences have been defined by ERIC, as follows:

- **Policymakers**
- **Researchers**
- **Practitioners***
  - **Administrators**
  - **Teachers**
  - **Counselors**
  - **Media Staff**
  - **Support Staff**
- **Students**
- **Parents**
- **Community**

**Note:* *The ERIC computer system automatically adds the generic audience "Practitioners" to records cataloged by any of the five "practitioner" sub-categories.*

Each of the major online retrieval vendors provides access to ERIC's "Target Audience" data, and computer searchers can employ this data to limit output and improve relevance. Each vendor provides access in a different way and has a different segment of records containing "Target Audience" data on its file. These differences are summarized below:

DIALOG

Access: Via the prefix "TA=," e.g., S TA=PRACTITIONERS
File Segment: RIE from Jan84; CIJE from Sep84.
Retrospective RIE postings (May75-Dec83, "Practitioners" and "Students" only).

BRS

Access: "Target Audience" data merged with Identifier data, e.g.:
IDENTIFIERS: Great Britain. West Indians. Caribbean. TARGET AUDIENCE: Policymakers.
Searching must be done with this in mind, e.g.:
POLICYMAKERS.ID. AND (TARGET ADJ AUDIENCE).ID.
File Segment: RIE from Jan84; CIJE from Sep84.
Retrospective RIE postings (Nov83-Dec83, "Practitioners" and "Students" only).

SDC

Access: Via the suffix "/TG," e.g., PRACTITIONERS/TG
File Segment: RIE from Aug85; CIJE from Aug85.

How to Submit Documents to ERIC

Where to Send Documents

Documents usually enter the ERIC system through one of two ways:

They may be sent to the clearinghouse most closely related to their subject matter. (A list of the clearinghouses and their addresses appears in this brochure.) Material is expedited if it is directed to the attention of "Acquisitions."

If it is uncertain which clearinghouse is appropriate, materials may be sent to the following address:

ERIC Processing and Reference Facility
Acquisitions Department
4833 Rugby Avenue, Suite 301
Bethesda, Maryland 20814

The ERIC Facility will forward all submissions to the appropriate ERIC clearinghouse.

What Kinds of Documents to Send

ERIC would like to be given the opportunity to examine virtually any document dealing with education or its aspects. The ERIC audience is so broad (encompassing teachers, administrators, school board members, librarians, researchers, media specialists, students and their parents, counselors, and every other type of educator or educational practitioner) that it must collect a wide variety of documentation in order to satisfy its users. Examples of types of materials collected are the following:

- Research Reports/Technical Reports
- Program/Project Descriptions
- Opinion Papers, Essays, Position Papers
- Monographs, Treatises
- Speeches and Presentations
- Evaluation Studies
- Feasibility Studies
- State-of-the-Art Studies
- Instructional Materials
- Classroom Materials
- Syllabi
- Teaching Guides
- Resource Guides
- Manuals
- Handbooks
- Curriculum Materials
- Conference Papers
- Proceedings
- Bibliographies, Annotated Bibliographies
- Legislation and Regulations
- Tests, Questionnaires, Measurement Devices
- Vocabularies, Dictionaries, Glossaries, Thesauri
- Statistical Compilations
- Taxonomies and Classifications
- Dissertations

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a pocket guide to ERIC

April 1988

ERIC—A General Description

ERIC stands for the Educational Resources Information Center, an information system in existence since 1966 and currently sponsored by the Office of Educational Research and Improvement, within the U.S. Department of Education.

ERIC is designed to provide users with ready access to primarily the English-language literature dealing with education. It does this through a variety of products and services, many of which are described in this brochure e.g., databases, abstract journals, microfiche, computer searches, online access, document reproductions, analyses and syntheses, etc.

Organizationally ERIC consists of a central Government office (establishing policy, funding, and monitoring the entire system); sixteen subject-specialized "clearinghouses" (collecting and analyzing the literature and producing information products); a central editorial and computer facility (maintaining the database and preparing the abstract journal ***Resources in Education*** and other products); a central "ERIC Document Reproduction Service" (preparing microfiche and document reproductions); a commercial publisher (publishing ***Current Index to Journals in Education***, the ERIC Thesaurus, and other ERIC publications). Full names and addresses for all the components of ERIC appear elsewhere in this brochure.

This brochure provides users with an introduction to what ERIC is and what it offers, and also serves as a quick reference source answering a wide variety of everyday questions about ERIC that users commonly have. A wealth of information is packed into a relatively small space and we hope that it is information that will prove useful to you.

Contents

1 ERIC—A General Description
2 The Organizations That Make Up ERIC
3 Major ERIC Products
4 Document Delivery
5 Microfiche Collections
6 Online Retrieval
7 Search Services
8 Question-Answering Services
9 Information Analysis
10 How To Submit Documents to ERIC

The Organizations That Make Up ERIC

U.S. Department of Education
Office of Educational Research and Improvement (OERI)
Educational Resources Information Center (ERIC)
Washington, DC 20208
Telephone: (202) 254-5500

Clearinghouses

Adult, Career, and Vocational Education
Ohio State University
1960 Kenny Road
Columbus, Ohio 43210
Telephone: (614) 486-3655

Counseling and Personnel Services
University of Michigan
School of Education, Room 2108
610 East University Street
Ann Arbor, Michigan 48109
Telephone: (313) 764-9492

Educational Management
University of Oregon
1787 Agate Street
Eugene, Oregon 97403
Telephone: (503) 686-5043

Elementary and Early Childhood Education
University of Illinois
College of Education
805 W. Pennsylvania Ave.
Urbana, Illinois 61801
Telephone: (217) 333-1386

Handicapped and Gifted Children
Council for Exceptional Children
1920 Association Drive
Reston, Virginia 22091
Telephone: (703) 620-3660

Higher Education
George Washington University
One Dupont Circle, N.W., Suite 630
Washington, D.C. 20036
Telephone: (202) 296-2597

Information Resources
Syracuse University
School of Education
Huntington Hall, Room 030
Syracuse, New York 13210
Telephone: (315) 423-3640

Junior Colleges
University of California
Math Sciences Building, Room 8118
405 Hilgard Avenue
Los Angeles, California 90024
Telephone: (213) 825-3931

Languages and Linguistics
Center for Applied Linguistics
1118 22nd Street, N.W.
Washington, D.C. 20037
Telephone: (202) 429-9551

Reading and Communication Skills
National Council of Teachers of English
1111 Kenyon Road
Urbana, Illinois 61801
Telephone: (217) 328-3870

Rural Education and Small Schools
New Mexico State University
Computer Center, Room 218,
Stewart Street
Box 3AP
Las Cruces, New Mexico 88003
Telephone: (505) 646-2623

Science, Mathematics, and Environmental Education
Ohio State University
1200 Chambers Road, Third Floor
Columbus, Ohio 43212
Telephone: (614) 422-6717

Social Studies/Social Science Education
Indiana University
Social Studies Development Center
2805 East 10th Street
Bloomington, Indiana 47405
Telephone: (812) 335-3838

Teacher Education
American Association of Colleges for Teacher Education
One Dupont Circle, N.W., Suite 610
Washington, D.C. 20036
Telephone: (202) 293-2450

Tests, Measurement, and Evaluation
Educational Testing Service (ETS)
Rosedale Road
Princeton, New Jersey 08541
Telephone: (609) 734-5176

Urban Education
Teachers College, Columbia University
Box 40
525 West 120th Street
New York, New York 10027
Telephone: (212) 678-3433

Support Organizations

ERIC Document Reproduction Service *(EDRS)*
Computer Microfilm Corporation (CMC)
3900 Wheeler Avenue
Alexandria, Virginia 22304
Telephone: (800) 227-3742
(703) 823-0500

ERIC Processing and Reference Facility
ORI, Inc., Information Systems
4833 Rugby Avenue, Suite 301
Bethesda, Maryland 20814
Telephone: (301) 656-9723

Oryx Press
2214 North Central at Encanto
Phoenix, Arizona 85004
Telephone: (602) 254-6156
(800) 457-6799

Major ERIC Products

The information available from ERIC is disseminated in a variety of products. This panel lists the various products and indicates where each can be obtained. Detailed addresses of the sources can be found in this brochure under the heading "The Organizations That Make Up ERIC".

PRODUCT	SOURCE
Abstract Journals	
• *Resources in Education* (RIE) (Announcing Documents)	U.S. Government Printing Office (GPO) Washington, D.C. 20402 ($56. /year)
• *Current Index to Journals in Education* (CIJE) (Announcing Journal Articles)	Oryx Press ($175. /year)
Microfiche 4" x 6" microfiche of documents announced in RIE. Available on subscription or on demand. Back collections available.	ERIC Document Reproduction Service (EDRS) Annual Subscriptions: Approx. $1500 (approx. 14,000 fiche) Titles: $0.75 (1-5 fiche)
Magnetic Tapes (ERICTAPES) Computer-compatible tapes containing the contents of RIE and CIJE and the related authority files and inverted files. Available on subscription or on demand.	ERIC Facility (Write for price list)
Information Analysis Products State-of-the-art reports; interpretive summaries; syntheses; etc.	Specific ERIC Clearinghouses
Computer Searches • Complex searches by computer of the ERIC files, negotiated with the supplier and provided to the user in the form of printouts.	Please consult *Directory of ERIC Information Service Providers* (approximately 900 locations, geographically arranged); available from ERIC Facility.
• Online access, searching, retrieval from ERIC files via computer terminal.	Online vendors: BRS, DIALOG, SDC. See online retrieval panel for addresses.
ERICTOOLS Various printed indexes and other tools produced for the benefit of those working closely with the ERIC files, e.g., *Title Index, Identifier Authority List, Report Number Index, Contract/Grant Number Index*, etc.	ERIC Facility (Write for price list)
Thesaurus of ERIC Descriptors The master list of approved Descriptors (index terms) used by the ERIC system, with a complete cross-reference structure and rotated and hierarchical displays.	Oryx Press ($45.00)
Computer-Output-Microform (COM) • Cumulative title and author indexes for RIE • *Descriptor and Identifier usage reports for RIE* • RIE resume cumulations from 1966 to present.	EDRS (Write for price list)
Document Reproductions • *Paper copy reproductions of documents announced in RIE.*	ERIC Document Reproduction Service (EDRS) ($1.80 for each 1-25 page increment)
• Paper copy reproductions of journal articles announced in CIJE.	University Microfilms International, Article Clearinghouse, 300 N. Zeeb Road, Ann Arbor, MI 48106 Institute for Scientific Information, Original Article Tear Sheet Service, 3501 Market Street, Philadelphia, PA 19104 (Several journal article copy services exist of which the above are major examples)

Document Delivery

ERIC is notable among information systems in providing for the availability of reproductions of the documents and journal articles announced in its abstract journals RIE and CIJE.

ERIC obtains permission from authors and producers to reproduce approximately 98% of the documents currently being announced in RIE. This means that in a monthly issue announcing 1,500 documents, some 1,470 documents are microfilmed and made available to users in either microfiche or paper copy reproductions. Alternative availability instructions are always cited for the small number of items ERIC cannot make available.

The document delivery arm of ERIC is the ERIC Document Reproduction Service (EDRS). EDRS sells subscriptions to the total set of ERIC microfiche at a rate of 7.7¢ per fiche card. EDRS also sells microfiche copies and paper copies of documents on an on-demand basis. On-demand microfiche cost $0.75 per title (up to 5 fiche cards) and $0.15 for each additional fiche card required. On-demand paper copies cost $1.80 for 1-25 pages and $1.80 for each additional 25 pages required. For current prices, always consult the most recent edition of RIE.

For order forms and ordering instructions contact:

ERIC Document Reproduction Service (EDRS)
3900 Wheeler Avenue
Alexandria, Virginia 22304
Telephone: (703) 823-0500
(800) 227-3742

It is more difficult to provide copies of the journal articles announced in CIJE because of copyright restrictions on the original journals. However, several organizations provide reprint services and have made arrangements to reimburse the original publishers appropriately. Among these are: (1) University Microfilms International (Article Clearinghouse), 300 North Zeeb Road, Ann Arbor, Michigan 48106 Tel.: (800) 732-0616; (2) Institute for Scientific Information, Original Article Tear Sheet Service, 3501 Market Street, Philadelphia, Pennsylvania 19104, Tel.: (800) 523-1850.

For those journals that do not permit reprints, it may be necessary to consult an original issue of the journal in your local university or public library. Some service organizations, such as the San Mateo Educational Resources Center (SMERC), maintain relatively complete collections of the journals indexed by CIJE.

Microfiche Collections

Microfiche (MF) of the documents announced in *Resources in Education* may be obtained on a monthly subscription basis from the ERIC Document Reproduction Service (EDRS). When purchased in this way, the price is a very economical 7.7¢ per microfiche card. The table immediately below displays for each calendar year the accession number range, total titles, total microfiche cards, and current price.

Year	Accession Range	Documents Filmed	Total MF Cards	Price
1966-1967	ED-010 000 - ED-012 348	2,347	4,426	$ 331.96
1968	ED-012 349 - ED-021 151	6,946	13,679	1,025.95
1969	ED-021 152 - ED-031 604	8,331	15,899	1,192.45
1970	ED-031 605 - ED-042 060	8,448	16,188	1,214.13
1971	ED-042 061 - ED-054 390	9,728	18,893	1,417.01
1972	ED-054 391 - ED-066 620	10,079	19,555	1,466.65
1973	ED-066 621 - ED-080 787	11,623	17,031	1,277.34
1974	ED-080 788 - ED-095 253	12,175	17,800	1,335.04
1975	ED-095 254 - ED-110 594	13,390	19,938	1,495.38
1976	ED-110 595 - ED-127 413	14,660	20,891	1,566.86
1977	ED-127 414 - ED-142 684	13,842	19,911	1,493.36
1978	ED-142 685 - ED-157 987	14,196	20,689	1,551.70
1979	ED-157 988 - ED-174 743	15,816	22,378	1,678.39
1980	ED-174 744 - ED-190 736	15,436	22,645	1,698.41
1981	ED-190 737 - ED-205 670	14,459	21,233	1,592.51
1982	ED-205 671 - ED-219 495	13,203	19,213	1,441.01
1983	ED-219 496 - ED-233 122	13,099	18,772	1,407.93
1984	ED-233 123 - ED-247-369	13,977	19,651	1,473.85
1985	ED-247 370 - ED-260 172	12,609	17,636	1,322.74
	TOTAL	224,364	346,428	$25,982.67

Complete collections of ERIC microfiche are currently being subscribed to by approximately 750 organizations. In addition, there are several organizations that, while not currently subscribing, have substantial ERIC microfiche collections in their possession. All such organizations are listed in the *Directory of ERIC Information Service Providers*. This reference tool is arranged geographically in order to facilitate referral of users to the closest possible microfiche service point. Each entry in the *Directory* provides the address, telephone number, contact person, collection status, and services provided. (See the "Search Services" panel for a sample entry).

The *Directory of ERIC Information Service Providers* is prepared by the ERIC Processing and Reference Facility and can be obtained free of charge from the Facility.

Online Retrieval

The ERIC database (both RIE and CIJE components) can be searched online by computer via all three of the major vendors of online retrieval services: DIALOG Information Services, System Development Corporation (SDC), and Bibliographic Retrieval Services (BRS).

ERIC was one of the very first bibliographic data bases to take advantage of this advanced technology and remains File #1, for example, among the many files offered by DIALOG.

Individuals and organizations wishing to search ERIC online need only the following:

- a computer terminal (that can link by phone with the online vendor's computer),
- an open purchase order with one or more vendors (you pay only for what you use).

Online computer searching is a superior way to perform retrieval for the following reasons:

- You get responses back in real time, while you wait.
- You can search both subject matter and non-subject matter fields, e.g., authors, institutions.
- You can make complex logical demands that your output must meet; requirements more complex than you can apply manually.
- You get to interact with the computer and can adjust your requirements as you see what the computer selects.
- You can search both controlled input fields (e.g., index terms selected from a thesaurus) and free text fields (e.g., words in the abstract). Free text fields are not normally searchable manually.

In order to establish your own online searching capability contact one or more of the online vendors listed alphabetically below. Each vendor offers different retrieval software, command structure, and training and user support facilities. You should choose the one best fitted for your particular needs.

BRS Information Technologies
1200 Route 7
Latham, New York 12110
Telephone: (518) 783-7251
(800) 345-4277

DIALOG Information Services
3460 Hillview Avenue
Palo Alto, California 94304
Telephone: (415) 858-3810
(800) 334-2564

SDC Information Services
2525 Colorado Avenue
Santa Monica, California 90406
Telephone: (213) 453-6194
(800) 421-7229

Search Services

The ERIC database (consisting of both RIE and CIJE data) is one of the most widely searched and heavily used bibliographic databases in the world today. Approximately 50 organizations all over the world (including all the major online vendors) purchase the ERIC tapes and provide computerized access to them. Via these primary sources, several hundred service centers that provide computer searches of ERIC to various classes of users can be identified. The *Directory of ERIC Information Service Providers* attempts to identify these sources and to provide complete entries describing the address, telephone number, contact person, clientele served, ERIC collection status, equipment available, and services provided (including search system used). The 1986 *Directory* lists approximately 900 service points. It is estimated that over 250,000 computer searches are made of the ERIC file each year by these service centers.

Displayed below is a typical entry from the *Directory of ERIC Information Service Providers*.

San Mateo Educational Resources Center (SMERC)
San Mateo County Office of Education
333 Main Street
Redwood City, CA 94063

Communications:	(415) 363-5449
Contact:	Nasua Raza, Director
Clientele:	(1) San Mateo County public school employees; (2) Subscribers
Collection:	RIE (1966-); CIJE (1969-); Thesaurus (10th, 1984); ERICTOOLS; Microfiche (1966-); Clearinghouse publications
Equipment:	MF Reader; MF Reader/Printer; MF Duplicator; Office copier; Microcomputer; Computer terminal
Services:	PC reproduction; MF duplication; Search services (online: DIALOG)

If you would like to be listed in the next edition of the *Directory*, please request a questionnaire from the ERIC Facility. If you would like a free copy of the *Directory*, write or call the ERIC Facility. Multiple copies are available for use with conferences, seminars, classes, etc.

Question-Answering Services

Within the ERIC system, subject expertise resides primarily within the various specialized ERIC clearinghouses. Questions that involve answers to substantive matters are therefore best directed to the particular clearinghouse whose scope includes the area covered by the question. From this brochure, clearinghouse scopes can be determined only from their names; however, there is a single page flyer available from the ERIC Processing and Reference Facility that contains detailed scope notes for each clearinghouse.

In the course of a year, all the ERIC components combined answer more than 100,000 written and telephoned inquiries from users. Many of these inquiries are requests involving identification of specific documents and can be answered fairly rapidly and simply. (This type of request is best directed to the ERIC Facility.) Many other requests, however, involve some level of subject expertise in the development of a customized response. ERIC clearinghouses will accept such questions in their subject areas. For inquiries involving computer searches, cost recovery is normally sought. Referrals to other organizations where computer searches or other information services may be purchased are also made, as appropriate. In summary:

- **Specific Documents**
  Requests to identify (and determine availability and price for) specific documents (including OERI publications) that are needed should normally be directed to the ERIC Processing and Reference Facility.
- **Subject-Oriented Questions**
  Requests to answer subject-oriented questions should be directed to the particular ERIC clearinghouse most closely associated with the subject matter involved.
- **Computer Searches**
  Requests known in advance to require a computer search should be directed to the most appropriate service point, as determined from the *Directory of ERIC Information Service Providers* (listing approximately 900 service points nationwide).
- **ERIC Clearinghouse Publications**
  Requests for specific publications of the ERIC clearinghouses should be directed to the clearinghouse that prepared the document. (Clearinghouses often have stocks of printed copies that are either available free or that cost less than reproduced copies from the ERIC Document Reproduction Service.)

Information Analysis

What are Information Analysis Products?

In addition to collecting the literature of education for announcement in RIE and CIJE, the ERIC clearinghouses analyze and synthesize the literature into research reviews, knowledge syntheses, state-of-the-art studies, interpretive studies on topics of high current interest, and many similiar documents designed to compress the vast amount of information available and to meet the needs of ERIC users. These products constitute new contributions to the literature by ERIC.

How are ERIC Information Analysis Products Available?

ERIC information analysis products are published by the individual ERIC clearinghouses responsible for producing them. As long as stocks last, original copies are usually available directly from the responsible clearinghouse. In addition, information analysis products are announced in RIE, if appropriate. When announced in RIE, they are contained in all ERIC microfiche collections and may be ordered in microfiche or paper copy from: ERIC Document Reproduction Service (EDRS), 3900 Wheeler Avenue, Alexandria, Virginia 22304. Full ordering details and current prices are to be found in RIE.

Bibliographies and Indexes of ERIC Information Analysis Products

Periodically, ERIC prepares bibliographies of its information analysis products and other major publications. All items in the series to date are listed below.

Accession Number of Bibliography	Size	Period Covered	Number of Items
ED-029 161	24 p	1968	149
ED-034 089	34 p	1969	240
ED-041 598	47 p	1970	366
ED-054 827	54 p	1971	416
ED-077 512	55 p	1972	415
ED-087 411	74 p	1973	396
ED-126 856	144 p	1974-1975	534
ED-168 608	168 p	1975-1977	600
ED-180 499	74 p	1978	211
ED-191 502	58 p	1979	159
ED-208 882	64 p	1980	176
ED-224 505	72 p	1981	173
ED-237 098	77 p	1982	181
ED-246 919	52 p	1983	117
ED-261 711	61 p	1984	142
Total Information Analysis Products (1968-1984)			4275

ORI, Inc.
Information Systems Division
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814

Telephone (301) 656-9723

April 1986

Dear Colleague:

The purpose of this letter is to provide a status report to all interested parties on the joint SilverPlatter/ORI project to distribute the ERIC database on CD-ROM compact disc.

The response from the field concerning this proposed product has been extremely gratifying, and the number of organizations that have completed our survey form or otherwise expressed an interest in the product has been so large as to make individual responses impractical thus far.

Alpha Test

The Alpha Test phase for ERIC will start on May 27, 1986 at four East Coast sites that have been selected for a combination of their level of searching activity, level of interest and willingness to provide feedback, level of multidatabase activity, type of institution, and geographic proximity to SilverPlatter/ORI staff.

Subscription Service

Beginning in April 1986, we are accepting subscription orders, with the first production discs scheduled for distribution by the end of July. Order forms are enclosed with this mailing.

Disc Content and Frequency

The first ERIC disc is the "current" disc, upon which we will build over the next few years. It will contain both parts of the ERIC database (RIE and CIJE) beginning with January 1983 and it will be updated on a quarterly basis. All quarterly updates will be cumulative, i.e., each new disc will contain all data from the older disc, plus 3 month's worth of new data.

The first disc will be delivered in July and will contain data through the March 1986 issues of the abstract journals. The second disc will be distributed in October and will contain data through the September 1986 journal issues. The third disc will be distributed in January 1987 and will contain data through December 1986, and so on.

Each first year subscriber will receive five discs in order to give them the basic starter disc plus a year's worth of updates. Continuing subscribers will thereafter receive four discs annually.

Return of Old Discs

Subscribers will be enjoined in the terms and conditions of sale from re-selling their old discs. To further preclude such an illegal "gray" market, subscribers will be requested to return old discs before new update discs will be sent, but the arrangement will be such to ensure that subscribers are never without the last disc. For example, after subscribers have received their first two discs, they will be asked to return disc #1 before disc #3 will be shipped, to return disc #2 before disc #4 will be shipped, and so on.

Archival Discs

After the "current" disc subscription process is up and running during the first year, SilverPlatter/ORI will proceed to prepare archival discs for the ERIC backfile. This will require two discs for RIE (1966-1975, 1976-1982) and one disc for CIJE (1969-1982). These will be offered for sale as one-time purchases and will not require updating. Subscribers to the current disc will be offered a discount on the archival discs.

Subscription Price

The ERIC subscription price is $2,995 per year for the current discs. There is currently a 25% discount for subscriptions to multiple SilverPlatter databases beyond the first one ordered.

Equipment

An IBM-PC microcomputer (or compatible equipment) with a minimum of 256K of memory is needed in order to run the SilverPlatter retrieval software. Additional memory, e.g., 512K, substantially improves response time and is highly recommended. A printer is useful for output purposes. Subscribers are expected to make their own local arrangements for obtaining the necessary microcomputer and (optional) printer.

SilverPlatter will sell or lease to subscribers (on a lease-purchase basis) a CD-ROM data disc drive. The initial price is $1,295 to purchase or $700/year for a two-year lease-purchase arrangement. Equipment price reductions from manufacturers will be announced to customers as they occur. A separate maintenance agreement for the disc is available. Purchase or lease of a drive includes the microcomputer interface board and the connecting cable.

Indexes

Each disc contains a defined set of ERIC records and the inverted file indexes to those same records. The inverted file indexes are based on the controlled vocabulary fields (e.g., Descriptors and Identifiers), the natural text fields (e.g., Title, Abstract), and certain other numeric, alphanumeric, and coded fields. Virtually every ERIC data field is indexed and accessible via the SilverPlatter retrieval system.

Retrieval System

The retrieval system is a proprietary system developed by SilverPlatter during the last two years. It is designed especially for the CD-ROM environment. The system provides searchers with as complete a set of capabilities as can be provided on microcomputers. It offers both straight Boolean operators (AND, OR, NOT) and natural text operators (adjacency, in same sentence, in same field). Searchers are able to specify the fields in which the terms searched must appear. As improvements are made in the retrieval software, subscribers will automatically be sent the improved versions.

HELP

Context-sensitive HELP is available to all searchers. This aspect of the system will be constantly evolving as feedback is received from users. New releases of the retrieval software will incorporate such tutorial improvements.

Support

SilverPlatter will provide troubleshooting and support through a toll-free 800 number.

Documentation

Subscribers will receive documentation on the SilverPlatter retrieval software and on the ERIC database. Even though the system is designed to be used with very little advance training and will contain considerable built-in HELP information, the documentation will permit the searchers inclined to study it to increase their searching skills considerably.

Demonstration

The SilverPlatter/ORI system will be demonstrated for prospective subscribers at the offices of either organization (see addresses on attached flyer) and at exhibits at various professional association conferences during 1986, e.g., ACRL, SLA, ALA, National Online, etc. (See list of conferences attached).

* * * * * * * * * *

1986 has been called the "year of the compact disc". We anticipate that during the year ahead you will see many CD-ROM products offered to you. SilverPlatter and ORI are working diligently to ensure that our ERIC CD-ROM product will measure up to the needs of the users. We think you will be pleased with the results and we look forward to serving you.

SilverPlatter Information, Inc.
ORI, Inc., Information Systems

Enclosures: (1) SilverPlatter Order Form
(2) SilverPlatter ERIC Flyer
(3) "The CD-ROM Services of SilverPlatter Information, Inc." (Article from Library Hi Tech, issue 12, 1985, p. 49-60)

(4) Conferences at which SilverPlatter will be exhibiting during 1986.

Information on a SilverPlatter CD-ROM

A multitude of databases on SilverPlatter compact discs (CD-ROM) in your library at a fixed cost.

Now, subscribe to:

PsycLIT
Information on psychology and behavioral sciences from the PsycINFO department of the American Psychological Association. Current disc covers 1981 to the present and is updated quarterly.

ERIC
Bibliographic database sponsored by the U.S. Department of Education, consisting of Resources in Education (RIE) file and the Current Index to Journals in Education (CIJE) file as prepared by the Information Systems Unit of ORI. Current disc covers 1983 to the present and is updated quarterly.

EMBASE
Summaries of the world literature in biomedicine and related disciplines produced by Elsevier Scientific Publishers. Annual discs from 1983 to present with quarterly updates.

A-V ONLINE
Database of audiovisual materials from the National Information Center for Educational Media (NICEM). Covers the complete database through March 1986. Updated annually.

PAIS
Primary reference database for the public policy aspects of the social sciences, business, law and economics produced by Public Affairs Information Service. Covers the complete database to present. Pricing and updating to be announced.

SilverPlatter order form

Yearly subscription prices

☐ PsycLIT	$4,995
☐ ERIC	$2,995
☐ EMBASE	$9,995 (1984–1986) $12,400 (1983–1986)
☐ AV ONLINE	$795
☐ PAIS	Please send me pricing when available.
☐ Compact disc drive Two year lease/ purchase	$700/year with a two year subscription (includes one year maintenance)
Purchase price	$1,295

☐ Payment is enclosed
☐ Please bill me. Reference: _____
You will receive a subscription/licensing agreement from the publisher.

Name _____
Title _____
Organization _____
Street _____
City _____ State _____ Zip _____
Telephone _____

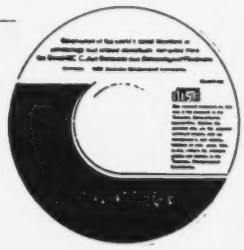
Please send more information

☐ I would like to receive pricing information on multiple subscriptions for:
☐ PsycLIT ☐ ERIC ☐ EMBASE
☐ AV-ONLINE ☐ PAIS

☐ I am interested in ordering retrospective discs for:
☐ PsycLIT ☐ ERIC ☐ EMBASE

☐ I would like to see the following publications/ databases available on SilverPlatter CD-ROM:
_____
_____

☐ I need other information on:
_____
_____



SilverPlatter
INFORMATION SERVICES

SilverPlatter Information, Inc.
37 Walnut Street
Wellesley Hills, MA 02181
617-239-0306

What you need

Only an IBM PC, an XT or an AT with 512K memory (or IBM compatible). And, use an existing printer to output hardcopy of database information.

What you get with your SilverPlatter Subscription

- ☐ Powerful, user-friendly, SilverPlatter information retrieval software on a floppy disc
- ☐ Compact Disc (CD-ROM) with all the necessary information for the selected database
- ☐ On-line help screens for both the retrieval software and the database to be searched
- ☐ Comprehensive documentation for the first-time user as well as the experienced searcher
- ☐ Toll-free telephone support
- ☐ New releases and updates of the retrieval software
- ☐ A CD-ROM disc drive either included as an option in the subscription price or purchased as a separate item

SilverPlatter
INFORMATION SERVICES

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37 Walnut Street
Wellesley Hills, MA 02181
617-239-0306

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Wellesley Hills, MA 02181-9990

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ERIC on SilverPlatter™

The Educational Resources Information Center (ERIC) database is the national U.S. bibliographic database covering the literature of education. One of the most widely searched databases in the world, it is now available on SilverPlatter Compact Discs. It is comprised of two separate files: (1) Resources in Education (RIE), handling the document and report "fugitive" literature, and (2) Current Index to Journals in Education (CIJE), handling the published journal article literature, as contained in over 775 major education-related serials/periodicals.

ERIC on SilverPlatter compact disc

Available to the public for years on magnetic tape and online, ERIC is now available in an exciting new high-tech format—compact digital disc, or CD-ROM, from SilverPlatter.

The entire ERIC database is provided on SilverPlatter CD-ROM discs, with indexes to access ERIC records and powerful and flexible search software. SilverPlatter offers the ERIC database for the first time in a totally local, self-contained, fixed cost system under your direct control without connect or communication costs.

The ERIC database is available on one or more archival discs that do not require updating (for example, 1966-1975 and 1976-1982). Data from 1983 to the current year is contained on a separate disc and is updated on a quarterly basis. Each disc is totally independent, containing all the records, indexes and software necessary for full use. The RIE and CIJE retrospective files are on separate discs while the current disc contains both RIE and CIJE records.

Searching ERIC on SilverPlatter compact disc

SilverPlatter's powerful and flexible search software is incorporated into ERIC's records on a compact disc. The user can perform all the search tasks available through the printed reference tools and most of the search tasks now possible on the major online systems without the connection and communication costs. For example, the user can:

- ☐ SEARCH both subject matter fields (descriptors, identifiers, words in title, words in abstract) and non-subject matter fields (author names, institution names, publication type, language, geographic source, target audience, etc.).
- ☐ BROWSE the dictionary of available index terms.
- ☐ SPECIFY output requirements using Boolean operators: AND, OR, and NOT.
- ☐ INTERACT to adjust your requirements based on initial outputs at your workstation.

Additional SilverPlatter™ Searching Features

- ☐ Truncation capability, allows you to search all words with a common base prefix.
- ☐ Proximity searching, permits you to specify that certain words must be adjacent or near one another in the field searched.
- ☐ Context sensitive HELP information is contained on each disc to permit even first-time users to effectively conduct their own searches.

Subscribing to ERIC on SilverPlatter compact disc

- ☐ Everything you need is provided with a single subscription. It operates on your IBM personal computer with a compact disc drive that can be purchased from SilverPlatter. The subscription includes: compact discs (containing database, indexes and search software), documentation, and telephone Hotline support.
- ☐ Your costs are fixed and fully identified up front. The ERIC database on SilverPlatter compact disc provides unlimited access within your predefined budget.
- ☐ A number of different SilverPlatter database subscriptions can be supported on the same workstation.

For complete information about ERIC on SilverPlatter, contact:
ERIC Database on SilverPlatter Compact Disc
c/o ORI, Inc. Information Systems Division
4833 Rugby Ave., Suite 301
Bethesda, Maryland 20814
301-656-9723
or:

SilverPlatter
INFORMATION SERVICES

SilverPlatter Information, Inc.
37 Walnut Street
Wellesley Hills, MA 02181
617-239-0306

SilverPlatter is a trademark and service mark of SilverPlatter, N.V.

The CD-ROM Services of SilverPlatter (tm) Information, Inc.

Robert J. Allen

The SilverPlatter system is a complete, stand-alone system, consisting of an IBM (or compatible) personal computer, a CD-ROM drive, software, and one or more databases. The search and retrieval software is logical, powerful, and simple. Very large databases, such as ERIC and PsycLIT, will soon be available on the system for "local" installation in schools, libraries, and (even) psychiatrists' offices.

SilverPlatter™ Information, Inc., provides access to information databases in a convenient, readily available form. Information is provided on a fixed-cost basis that allows users to have unlimited, interactive access in their local environment—without per-hour connect charges from the online vendors and without charges for telephone connect time.

As the cost of computer memory has decreased, computer power has increased. Outwardly simple, but inwardly sophisticated, software programs have become user-friendly. For example, communications in a natural language (similar to "plain" English) can be supported. The SilverPlatter system has harnessed the remarkable storage capability of the optical digital disc to the personal computer's high performance and wide availability.

Ease of usé is a design priority in the SilverPlatter system. The search software is user-friendly and there is virtually unlimited space on the disc for "help" information. Persons who are already familiar with the procedure of making an online search using such sources as DIALOG, BRS, and SDC will be comfortable with the SilverPlatter command structure. Those without prior experience will also be able to conduct effective searches, thanks to the extensive "help" information that is built into each compact disc database. For example, the "map" information provided on each disc allows the publishers to tell first-time users what they need to know about the database structure in order to conduct a productive search. This information also helps users achieve greater sophistication in developing search techniques. The SilverPlatter map, described in more detail below, consists of a main map that provides an introduction to and explanation of the

Allen is President of Robert Allen Associates, Inc., 49 Lexington St., Newton, MA.

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Library Hi Tech, v3 n4 (consecutive issue #12), 1985, p.49-60.

database. Sub-level screens provide more detailed information about specific characteristics of the database.

Another feature of the SilverPlatter system is the tutorial database that will be incorporated into future releases. Complementing the database-specific information contained in the database map, this tutorial will utilize a sample database to show users, step-by-step, how to conduct searches with the SilverPlatter system. As a service to subscribers, SilverPlatter Information, Inc., will provide this tutorial on every SilverPlatter disc.

The SilverPlatter/CD-ROM Approach

SilverPlatter Information provides a variety of databases on compact optical discs with read-only memory (CD-ROM). It also provides the hardware and software that allow these databases to be used in a local environment.

The SilverPlatter system is a complete, stand-alone system. It consists of an IBM or IBM-compatible personal computer; a compact disc drive; one or more SilverPlatter compact digital discs containing fully-indexed databases; and the SilverPlatter search and retrieval software. (See Figure 1.)

SilverPlatter Information, Inc. has resolved to provide the new capability within the framework of a standardized system; that is, one which eliminates concern with changes in technology and hardware/software compatibility. Since it makes use of the CD-ROM (which is an internationally supported hardware standard already adopted by more than 40 manufacturers), SilverPlatter discs can be used on many machines. Any number of SilverPlatter databases can be supported on a single SilverPlatter workstation. (SilverPlatter Information has submitted a proposal for the "Layout of Databases on CD-ROM" to the National Information Standards Organization [NISO]. A NISO subcommittee is currently working to develop this standard.)

Figure 1: The SilverPlatter system, consisting of a microcomputer, laserdisc drive, software and database(s).

> ***". . . the CD-ROM . . . is an internationally supported hardware standard already adopted by more than 40 manufacturers . . . ."***

CD-ROM is a perfect vehicle for carrying information to users. To the millions of people who use audio laser discs, the word "compact" in "compact disc" refers to the disc's size (since the amount of program material contained on the disc is not dramatically more than on conventional LPs). But with the *digital data* version of these laser discs, "compact" has considerably more meaning. In the 4¾ inch compact disc format almost 600 megabytes of digital information can be stored (the equivalent of approximately 200,000 pages of printed material). Optical discs are much more reliable than floppy discs; this makes them attractive to both database publishers and their users.

SilverPlatter also provides a mechanism for gathering information on the usage of the databases – information of value to both database publishers and user organizations. Such information is not normally available in online sources such as BRS and DIALOG.

The "Map" Function

The map information on SilverPlatter discs is designed by the database publisher. It consists of the following screens:

- An ***introduction*** screen, with a general description of the database, its contents, and application, and an overview of other information available through remaining map options. (See Figure 2.)
- A ***vocabulary*** screen, which contains information on the overall terminology for the database and on paragraph-specific vocabulary, such as the structure of reference numbers, and the database thesaurus.
- A ***fields*** screen, which contains sample contents and a list of the database paragraphs. The fields screen also indicates which are non-searchable.
- A ***noisewords*** screen, which lists the non-indexed stop-words such as "an," "the," etc.
- An ***examples*** screen, which provides sample searches together with useful hints and tips.

Generally, each record in a database consists of a number of data fields (such as the name of the author). The identifying taps these fields have in the CD-ROM system (such as AUTH for name of author) are listed in the map. As users gain experience

with the structure of the database, they become familiar with all the fields listed in the map and become much more adept at making selective searches, (by field or material type) relevant to their specific search needs.

Conducting a search is not complex. The user controls the system with a small number of straightforward commands (FIND, SHOW, GLOSSARY, PRINT, and so on) and the powerful HELP command, which can be called at any time. HELP is a context-sensitive command; that is, it responds with assistance specifically related to where the user is in her or his dialogue with the database.

"Conducting a search is not complex."

A logical sequence of steps comprise the search. The initial selection of a database is followed by a series of interactive search and display steps. These continue until the user retrieves sufficient references or wishes to terminate the session. The session may be terminated by switching off the computer, searching a new database, or replacing the disc. The basic components of the system are reviewed below.

SilverPlatter Searching

The following operations are among those the SilverPlatter search software allows users to perform. A user can:

- Search quickly and efficiently through large databases using either free-text or appropriate field qualifiers. Fully indexed databases let users find any word without having to learn or remember special vocabulary "key words." Searchers can look for specific phrases just as they would appear in the text. They can also scan a dictionary of all the words in the database (accessed via the GLOSSARY command).
- Expand a search, by looking for a family of words that begin in the same way (truncation) or by specifying alternative terms (using the OR parameter) and retrieving text containing any of the terms.
- Narrow a search to pinpoint desired information (by using the AND parameter) and eliminate un-

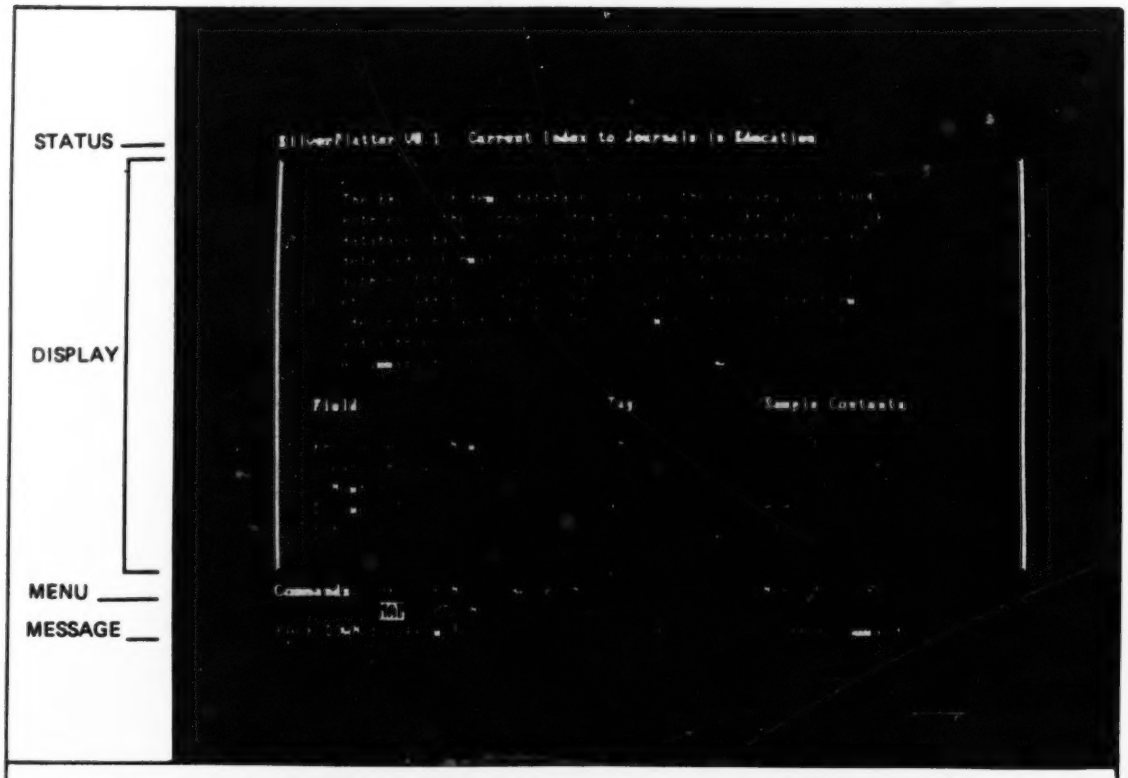

Figure 2: An introduction (MAP) screen describing the features of the ERIC database. Note the arrangement of the screen into "Status," "Display," "Menu," and "Message" areas.

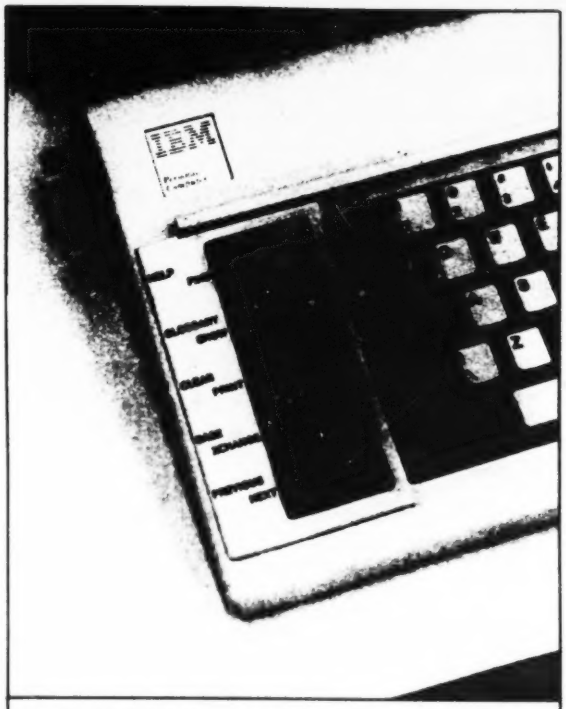

Figure 3: Definition of function keys when used with SilverPlatter.

wanted information (with the NOT parameter). Another means of limiting retrieval is by specifying various degrees of proximity. For example, AND will retrieve a record containing both words anywhere within the record. WITH locates all words in the same section or paragraph of the same record. The NEAR parameter will find words in the same sentence or subfield in a record, and ADJACENT will retrieve those words that are literally next to a specified search word. One may even specify "NEAR n"; n indicates that the linked elements must occur within the same sentence and within n words of one another.

"In an interactive "environment," users can adjust their search based on an initial results."

- Display the information with the option of seeing any or all of the search results. The information can be read in continuous form or specific fields can be presented for display. Search terms are highlighted in the retrieved text.

In an interactive "environment," users can adjust their search based on the initial results. If the information is too voluminous (as indicated by the number in the "items" column) or too peripheral (as may be determined by reviewing highlighted search terms in retrieved records), a refined search can be implemented using a more sophisticated combination of the search parameters. (See the section below on SHOW.) For example, a law student could narrow a search by specifying with logical operators only those legal cases dealing with "(Firearms) AND (Alcohol OR Drugs)." Searches can also be narrowed with use of such parameters as language, a range of dates, types of material (such as articles or monographs) and virtually any other category of information provided in the database.

A System Overview

Users interact with five basic types of screen, moving easily between them as necessary. Each screen has

- A ***status*** area (line 1) with the name of the service ("SilverPlatter"), the version of the software being used, the title of the currently selected database (such as ERIC), and, when displaying documents, the number of the current document.
- A ***display*** area (lines 2 through 22), the contents of which depend on where the user is in his or her dialogue with the database.
- A ***menu*** area that displays the commands currently available to the user. When a command that requires parameters has already been selected, this area will be used for parameter selection.
- A ***message*** area that is used for all prompts and error messages. A distinction is made between "user messages" (that is, prompts, warnings, and messages resulting from invalid user input) and "system error messages" (which are caused by the workstation hardware, software malfunction, a faulty disc, or invalid information on a disc).

There are two modes of command selection: screen oriented and function-key oriented. In the first, users peruse the commands, and activate the one they want with the ENTER key. As an alternative, they can type the first letter of the desired command (F= FIND). In the second mode, special function keys are used to select commands. Frequently used commands are normally performed via the function keys. (See Figure 3.)

SilverPlatter presents five basic screens:

1. The ***Database Selection screen*** shows the name and version of the database in use and lists the databases on the currently loaded disc. (Each disc lists a minimum of two databases—the main information database itself and a tutorial database.) In this opening screen there is a limited entry menu that offers the commands HELP, BASE (for selecting a new database), XCHANGE (for inserting a new disc), and ADMIN (for administrative functions).

2. The ***Search screen*** shows responses to FIND commands. Each response consists of a parameter and the number of documents indexed by that para-

meter. The parameter entered by the searcher is displayed to show exactly how it has been interpreted by the SilverPlatter system. As responses to the FIND commands are added and the display area is filled, older responses are automatically scrolled up and off the screen. They can be recalled with the PAGE UP key. The SilverPlatter system stores the results of up to 99 searches.

3. The ***Display screen***, which can be more than a page long, displays the text of retrieved documents. To facilitate scanning the information, the system highlights the search words in boldface. It shows the number of the displayed document and the total number of documents retrieved (for example, "Item 1 of 12" shown on the status line).

4. The ***Dictionary screen***, called via the GLOSSARY command, displays the contents of the dictionary in the alphabetical area of the word specified. This screen starts with the specified word, which is followed by subsequent entries in alphabetical order. Each entry consists of a *word*, the *number of occurrences* of that word in the database, and the *number of database documents* containing that entry. If the word sought is not in the database, the place where it would have been in the glossary is displayed. This feature enables users to browse and become familiar with thesauraus terms and general database vocabulary. It also provides a handy means for checking spelling by merely typing in the first few letters or root of a word. (See Figure 4.)

The ***information screens*** use the same frame as all other screens and include a database entry screen, a database map screen, and help screens.

The database entry screen describes the contents of the database selected and includes copyright information.

The database-specific map screen explains the structure of the current database as well as the format and purpose of each data field. (See Figure 2.)

There are two types of help screens—command-specific help and general help. There is a command-specific help screen for every available top-level command except for HELP, PAGE UP, PAGE DOWN, NEXT, PREVIOUS, and RESUME.

Six general help screens constitute an important part of the user documentation.

a. The ***introduction*** screen explains how to use the HELP system, provides an introduction to com-

Figure 4: Dictionary screen containing words, and the corresponding number of references and items containing the words, resulting from the command to "look up" the truncated work "educat."

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mand selection, and gives an outline of the other general help screens available.

b. The ***commands*** screen introduces the concept of a command, describes the commands available ("if you want to search a database, use the FIND command"), and refers the user to the parameters screen.

c. The ***parameters*** screen explains the concept of a parameter and describes how to identify default values, override default values, and move from parameter to parameter.

d. The ***databases*** screen describes the basic structure of a database at a general level and refers to the database map screen as a source of information about the current database.

e. The ***discs*** screen explains the handling and use of compact (CD-ROM) discs.

f. The ***keyboard*** screen reviews the use of the keyboard.

Commands

Commands available at any time are usually displayed in the commands (menu) area. If not, they can be called up by pressing the ESCAPE key. Most commands are selected by pressing the labeled function keys: HELP, FIND, SHOW, PRINT, BASE, XCHANGE, CLEAR, GLOSSARY, PREVIOUS and NEXT. Upon selection, the command is either implemented immediately or the system asks for the input of specific additional parameters:

- ***HELP*** gives access to information on how to proceed.
- ***FIND*** searches a database.
- ***SHOW*** displays retrieved documents.
- ***PRINT*** prints retrieved documents.
- ***BASE*** selects a new database.
- ***XCHANGE*** signals that a new compact disc is to be inserted.
- ***CLEAR*** clears the system of stored details concerning previous search requests that are no longer needed. This command can clear all or selected searches.
- ***GLOSSARY*** displays a selected word and alphabetically adjacent words.
- ***OPTIONS*** sets display and other options.
- ***MAP*** shows information about the structure of the database in use, including information about the format and purpose of each data field.
- ***ADMIN*** allows the user to gain access to administrative facilities.

"Upon selection, the command is either implemented immediately or the system asks for the input of specific additional parameters . . . . "

Detailed information on any command's parameter is obtained by selecting the command and then pressing HELP.

A Closer Look at the Search Procedure

A search consists of manipulating the basic FIND and SHOW commands to search and retrieve selected information. Explanations of how these basic commands function are given below.

FIND Command

Moving from the database entry screen into the search screen merely involves hitting the ENTER key, after which the FIND command is automatically selected. The commands area will then prompt users to type in the word or string to be searched. (See Figure 5.) As searches are conducted, the system automatically assigns sequential statement or set numbers to them. These set numbers can be used in combination with each other or with a new string to define subsequent searches. For example, if searches have resulted in the following:

1. Alcohol 26 [items]
2. Child abuse 38 [items]

all items containing both "Alcohol" and "Abuse" can be retrieved by typing the set numbers "1 and 2" instead of retyping "Alcohol" and "Abuse." (See Figure 6.) When a search is looking for numbers as text in the database, the numbers are typed with quotation marks (for example, "2") to distinguish them from set numbers.

"The logical (or Boolean) operators—AND, OR—are used to achieve selectivity in the search."

Operators can review the database vocabulary with the glossary command and the structure of the database with the map command as often as necessary during the find or search phase.

The logical (or Boolean) operators—AND, OR—are used to achieve selectivity in the search. When the system is told to look for all items containing word A AND word B, it will retrieve only those items containing *both* words.

When the system is told to look for all items containing word A OR word B, it will retrieve items containing just word A, just word B, or both word A and word B. Obviously the OR command is a functional way to round up synonyms such as cow, calf, bull, cattle.

Using the proximity operators—WITH and NEAR—is another way to qualify a search. To find a word in the same paragraph or data field as another specific word, type "Juvenile WITH Authority." The search

Figure 5: SilverPlatter searches can incorporate Boolean operators such as AND and OR, and proximity concepts such as NEAR. Priority search relationships are indicated by parenthesis.

Figure 6: Search screen showing the number of items retrieved in preliminary searches and in a "combined" search.

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will retrieve only those records that contain both words in the same data field (section) of the same record. To find words in the same sentence or subfield of the same record, specify "Juvenile NEAR Authority."

Interpreting Search Strings

Search strings are interpreted by the system from left to right. Therefore, the ambiguous specification "ALCOHOL and DRUGS or ABUSE," for example, is seen as "(ALCOHOL and DRUGS) or ABUSE." This, of course, is logically not the same as "ALCOHOL and (DRUGS or ABUSE)." When displaying any string, the SilverPlatter system inserts the parentheses in order to verify precisely how the search string has been interpreted. Regardless of what combination of upper and lower case was entered, the system will display the words to be searched in upper case and the logical operators in lower case, for easy distinction.

When an operator's error prevents the system from interpreting a string, a message at the bottom of the screen advises the user. While more sophisticated searchers can use nesting, logical operators, and other parameters very effectively, novice users can keep searches short and simple.

When a sufficient number of records has been retrieved, the records can be displayed with the SHOW command.

SHOW Command

The SHOW command is exceptionally versatile; it lets users separate the wheat from the chaff. In response to the SHOW command, the system displays items retrieved for the last search. The "commands-area" now prompts for the records and fields of data that the user would like to view. Specifically, the parameters and defaults are:

Parameter	Default
Sections (Fields)	ALL
Items (Records)	ALL (See Figure 7.)

The user is not required to see every data field in the record. If the user types HITS or just "H", the system responds with only those fields containing the search words or terms (for example: DATE, DESC[ription]). This is particularly useful in allowing users to determine quickly the relevancy of retrieved documents and to evaluate the accuracy of their search strategy.

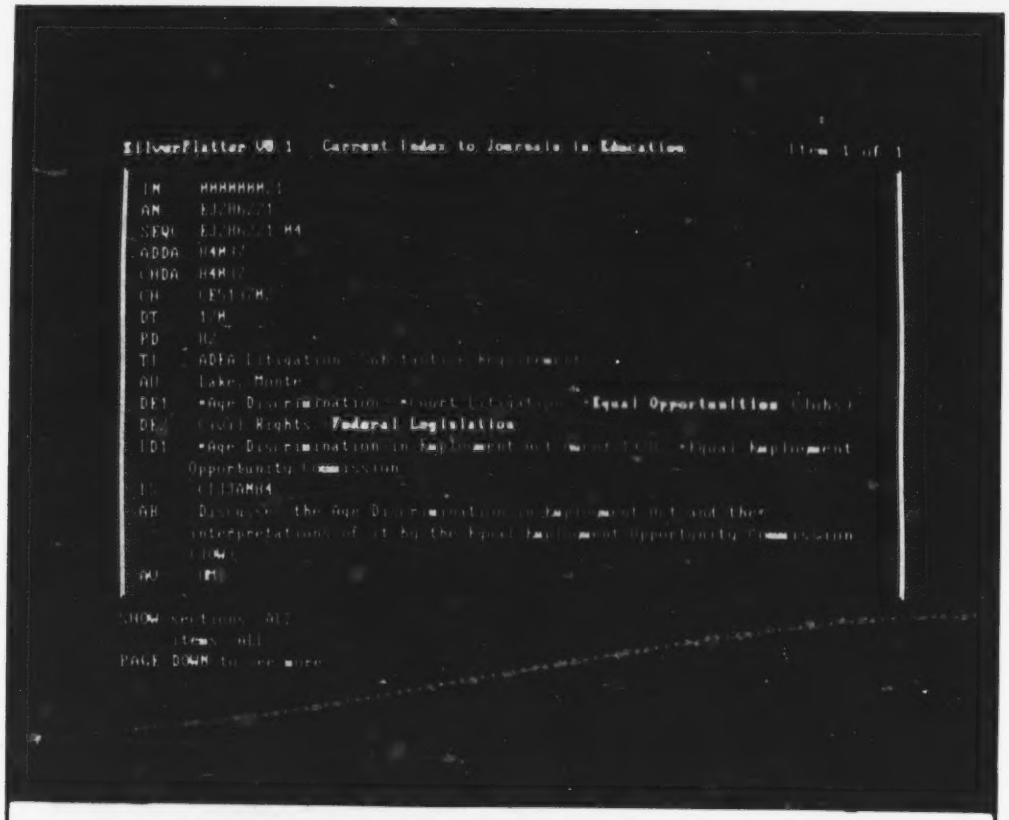

Figure 7: This is a SHOW screen (the first of several) displaying ALL sections and ALL items containing defined search terms, which are highlighted.

Users can specify those search items they wish to see by typing in the item numbers (for example, 7, 9, 12, 16, 24). In the same manner, users can specify a printout of the information that is essential to finding the desired documents (such as author or citation), as opposed to printing out the entire retrieved text. (See Figure 8.)

Pressing PAGE DOWN lets users browse through the complete text found in each record. The NEXT and PREVIOUS commands let them move forward or backward from record to record.

Summary

CD-ROM database systems (like those produced by SilverPlatter) place considerable search power into the hands of large numbers of end-users. This is done in a way that provides not only simple access, but also the economic benefits of unlimited usage of the information, a fixed yearly subscription price, and no telephone connect charges. For information providers or database publishers, the system opens new markets, permits feedback and statistical information from users, and provides a system tailored specifically to the publisher's database.

> ***"CD-ROM database systems . . . place considerable search power into the hands of large numbers of end-users."***

SilverPlatter's compact disc-based systems has considerable advantages over other means of information access. As striking as these advantages may be, it is important to note that the capabilities described here represent only the first version of the software. Many new, enhanced features are being prepared by SilverPlatter for future softwear releases. These include the ability to store and use pre-defined search profiles and the ability to have logic indexes other than alphabetical ones.

SilverPlatter Information, Inc. is committed to insuring that the system is constantly responsive to the needs of its users. Among the programs planned to provide essential feedback are SilverPlatter user groups, which will also maintain a close relationship with database publishers.

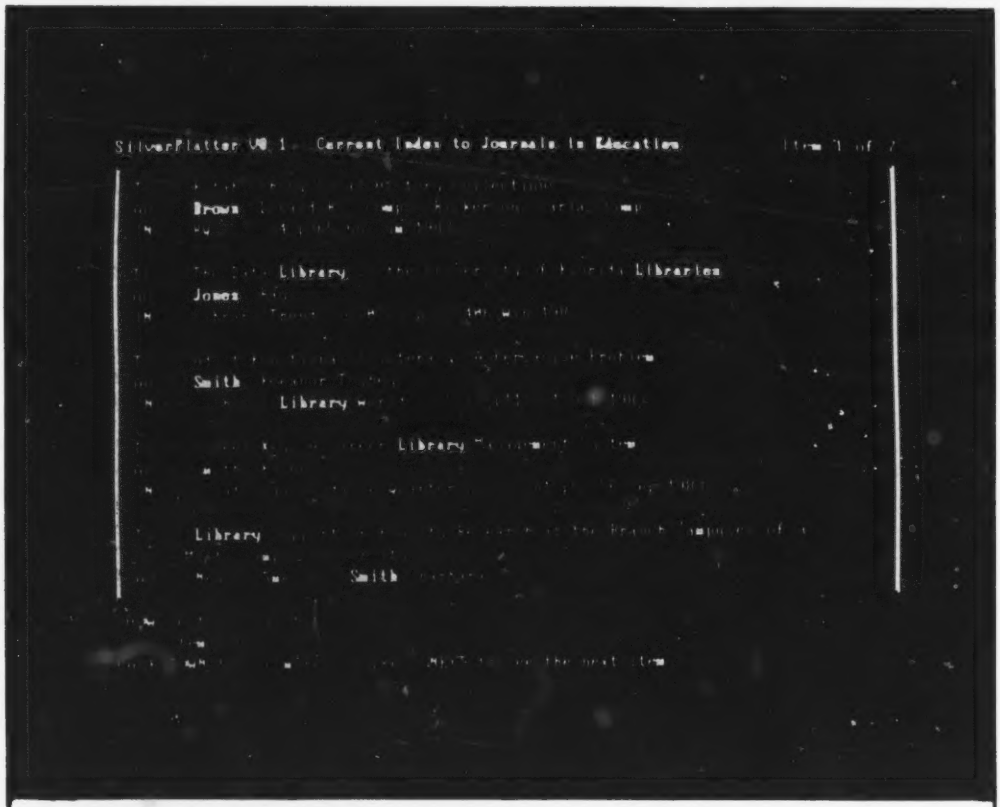

Figure 8: A SHOW screen displaying only author, title and jounal information containing defined search terms. This is the first of several screens.

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Sidebar 1: PsycINFO on CD-ROM

by Lois Granick

General

The collection and dissemination of information in the field of psychology is a major activity of the American Psychological Association (APA). As a membership organization of over 65,000 psychologists, the APA includes in its ranks most of the authors of original research in psychology, as well as most of the educators and administrators involved with students of psychology. *Psychological Abstracts*, a monthly publication of summaries of the world's literature in psychology and related disciplines, was established by the APA in 1927. The APA publishing program, which includes 18 primary journals and numerous books, dates from the 1890s.

In the intervening years of information collection and dissemination, the APA has remained attentive to changes in the needs of its readership and to the emerging technologies for meeting them. CD-ROM, simply as a new technology, would not necessarily involve the APA in its use. It appears, however, to offer solutions to some problems psychologists have in searching for information.

Background

The American Psychological Association's PsycINFO department produces *Psychological Abstracts*, *The Thesaurus of Psychological Index Terms*, and several other publications, as well as the PsycINFO and PsycALERT databases. This department's involvement with the online distribution of databases began in 1970. For most of the years since 1970, and increasingly in the last eight or ten, the views of the database users regarding the various world-wide systems that make the databases available have been actively sought. While all the databases serve their clients well, many requests for change simply cannot be accommodated, because these requests address the very nature and structure of online distribution.

In 1981 and 1982 PsycINFO began to hear the first rumblings of discontent from the academic and institutional librarians about overload and burnout due to the increasing demand for online searches. Intermediaries were spending their whole day at the terminal—day after day. Requests for more detailed user manuals, more educational seminars and workshops, and lower connect time fees all had the goal of permitting end-users to conduct their own searches. In conjunction with other developments, specifically the increased number of requests for permission to download, PsycINFO reduced its connect hour royalty fee by 50 percent in 1983. Not all distributors passed the full 50 percent along to customers; nevertheless, the generally lower connect hour charge encouraged novice users to spend more time refining a search strategy. If these users refrained from displaying the full text of retrieved abstracts, the lower fee resulted in reduced costs for libraries.

The rising expectations of users has contributed to another escalation in need. User-friendly front-end systems began to appear and are helping to ease the problem for many users.

An increasing number of professionals and students (in psychology) are joining the ranks of end-users of online information. They know the vocabulary, and frequently are familiar with many of the actual references they want to retrieve. In the opinion of the PsycINFO staff, the general library patron and the specialist in psychology can best be served by a new technology—CD-ROM— and new retrieval software that require no extended training for effective use.

PsycLIT

The PsycLIT database, which is to be made available to end-users through CD-ROM technology (SilverPlatter), is a new compilation of all journal literature (the actual articles) cited in the PsycINFO database and *Psychological Abstracts* since 1974. The serial publications incorporated into PsycLIT represent the source documents that are most widely available to students. The serials publications include those that are the preferred first publication outlets for research in psychology and publications that account for about 75 percent of the material covered in PsycINFO. Initially including over 300,000 articles, the file will grow by about 25,000 articles per year. These additions will be delivered in quarterly updates.

With the resident tutorial instruction and help screens available on SilverPlatter, individuals can use PsycLIT in almost any way desired. Searching can be as unstructured as browsing the pages of a book. It can also be a focused and efficient sweep of the database, utilizing the tremendous number of access points provided by computer processing. Students at all levels can use the product. Professionals will find in it the resources for their research and writing (heretofore available only through the use of telecommunications and the online services) without placing demands on a librarian's time and expertise.

Granick is Director of PsycINFO, The American Psychological Association, 1400 N. Uhle St., Arlington, VA 22201.

Sidebar 2: ERIC on CD-ROM

by Ted Brandhorst

General

"ERIC" stands for the Educational Resources Information Center, an information system sponsored by the National Institute of Education (NIE) within the United States Department of Education.

ERIC was founded in 1966 in order to achieve bibliographic control over the domestic, English-language, "fugitive" literature of education; that is, research and technical contractor reports, conference presentations, studies by commissions and committees, descriptions of projects and programs, dissertations, speeches, instructional materials, and the like. This literature is called "fugitive" because it is not well controlled by conventional library systems. In 1969, journal articles began to be included in ERIC.

ERIC provides ready access to these segments of the literature on education. It does this through a variety of products and services, such as databases, abstract/announcement journals, microfiche, computer searches, online databases, document reproductions, and analyses and syntheses. The two principal ERIC publications are the monthly abstract journals *Resources in Education* (RIE), covering documents, and *Current Index to Journals in Education* (CIJE), covering journal articles. ERIC also publishes the premier vocabulary of education, the *Thesaurus of ERIC Descriptors*.

ERIC's objective is to disseminate its bibliographic data as widely as possible throughout the educational community, (policy makers, researchers, administrators, teachers, counselors, and librarians) at the lowest possible cost to the consumer. Distribution via compact laser disc (CD-ROM) is the latest in a wide variety of strategies that ERIC has used over the years.

Organization

ERIC consists of a central government office that establishes policy, and funds and monitors the entire system; 16 subject-specific "clearinghouses" that collect the literature and produce information products; a central editorial and computer facility that maintains the database and prepares *Resources in Education* (RIE) and other products; a central "Document Reproduction Service" that prepares microfiche and document reproductions; and a commercial publisher that produces *Current Index to Journals in Education* (CIJE), the ERIC Thesaurus, and other publications.

Document Delivery

ERIC is notable among information systems in that it provides or tells people how to get reproductions of the documents and journal articles mentioned in its abstract journals. ERIC obtains permission from authors and producers to reproduce approximately 95 percent of the documents currently indexed in *Resources in Education* (RIE). This means that in a monthly issue listing 1,000 documents, about 950 are microfilmed and made available to users on either microfiche or paper. Instructions for obtaining the small number of items ERIC cannot make available are always given. The document delivery arm of ERIC is the ERIC Document Reproduction Service, (EDRS), 3900 Wheeler Ave., Alexandria, VA 22304.

It is more difficult to provide copies of the articles listed in *Current Index to Journals in Education* because of copyright restrictions. However, reprint services are available from organizations such as University Microfilms International (Article Reprint Service), 300 North Zeeb Rd., Ann Arbor, MI 48106.

Computer Searching

The ERIC database (consisting of information from both abstract services—RIE and CIJE) is one of the most widely searched and heavily used bibliographic databases in the world today. Approximately 35 organizations all over the world purchase the ERIC tapes and provide computerized access to them. Via these primary sources, several hundred service centers that provide computer searches of ERIC to various classes of users can be identified. The *Directory of ERIC Search Services*, a biennial compilation, attempts to identify those sources and to provide complete descriptions of each organization and the services it offers. The last directory lists over 500 service points. It is estimated that over 250,000 computer searches are made of the ERIC file each year by these service centers.

The ERIC database can be searched online by computer via all three of the major vendors of online retrieval services: DIALOG Information Services, System Development Corporation (SDC), and Bibliographic Retrieval Services (BRS).

According to most surveys, the only bibliographic databases in the United States that are used more frequently than ERIC are LEXIS, Chemical Abstracts, and MEDLINE. ERIC is used more than any other database in the social sciences.

The ERIC records are constructed so that one can use any of a wide variety of words or phrases to identify the material one needs. Some of the ERIC data fields that can be searched are: personal author, title, preparing institution, sponsoring agency, report number, contract/grant number, publication date, journal name, publication type, language, availability, geographic source, government level, target audience; and, of course, the indicators of subject content and grade level (descriptors, identifiers, and words in abstract).

Brandhorst is Director, ERIC Processing & Reference Facility, 4833 Rugby Ave., Suite 301, Bethesda, MD 20814-3073.

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ERIC and the Compact Disc Technology

The ERIC database is an ideal application of the compact data disc technology. ERIC is a large database. The *Resources in Education* (RIE) file alone contains almost 500 million bytes of information; the *Current Index to Journals in Education* (CIJE) file contains about 150 million bytes. With [illegible] nearly doubling this number, it is easy to see why the vast storage capacity of the laser disc is required. A search of a database this large requires sophisticated retrieval techniques that can be had only in a computer-based system. In addition, the members of the educational community who use ERIC are [illegible] geographically dispersed, and the number of searches they perform is steadily increasing.

A turnkey system that includes the entire ERIC database, indexes to it, hardware to read the disc and manipulate the data, and software to perform the retrieval, will enable people to do as much searching as they care to for one fixed subscription price. No longer will users have to worry about connect time and telecommunication charges mounting up as they labor over a difficult search. No longer will the printing of a large search with many citations seem excessively costly. The system could be used for 24 hours a day without any associated increase in cost. Many subscribers will be able to enjoy an immediate reduction in their ERIC searching costs.

The ERIC CD-ROM system will be a particular boon for persons in foreign countries and remote areas of the United States who find prohibitive the cost of subscribing to the centralized databases. The ERIC CD-ROM system will provide users in those areas with virtually all the searching power of advanced online systems, but without the attendant telecommunication costs.

All things considered, the ERIC CD-ROM system will, we believe, expand the market and provide users with an exciting, "high tech" means of obtaining the educational literature they need. It is to be hoped that making this literature universally available will improve the quality of education throughout the world.

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Conferences at Which SilverPlatter Will be Exhibiting During 1986

Date	Name	Place
April 3-4	Public Library Association (PLA)	St. Louis, MO
April 9-11	Association of College and Research Libraries (ACRL)	Baltimore, MD
May 6-8	National Online	New York, NY
May 19-21	Medical Library Association (MLA)	Minneapolis, MN
June 8-11	Special Libraries Association (SLA)	Boston, MA
June 28-July 1	American Library Association (ALA)	New York, NY
July 6-9	American Association of Law Libraries (AALL)	Washington, DC
Sept. 24-28	American Association of School Librarians (AASL)	Minneapolis, MN
Sept. 28-Oct. 4	American Society for Information Science (ASIS)	Chicago, IL
Nov. 4-6	ONLINE	Chicago, IL
Nov. 9-12	Information Industry Association (IIA)	New York, NY

SPECIAL ANNOUNCEMENT

ERIC DIGESTS ONLINE (EDO)
A New Full Text Database

ERIC DIGESTS ONLINE (EDO), a full text database of short topical reports on education (called "Digests") from the 16 ERIC Clearinghouses, is now available on ED-LINE (an online information service for educators) via the online network known as The Source.

Users of EDO are able to access ERIC Digests through either menus or key words. A special feature permits users to comment on (or to read others' comments on) Digests in a field called "User Notespace."

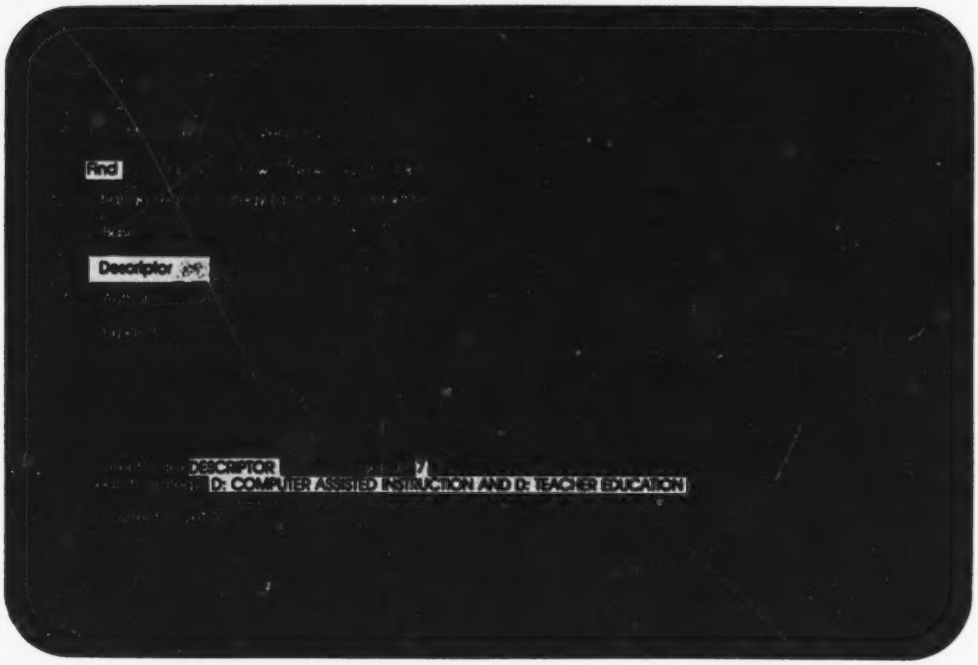
Examples of titles in the new file are: "Full Day or Half Day Kindergarten?," "Qualities of Effective Writing Programs," "Dismissing Incompetent Tenured Teachers," and "Part-Time Faculty: Higher Education at a Crossroads." New Digests will be added to the EDO file on a monthly basis.

EDO is coordinated by project staff at the ERIC Clearinghouse on Elementary and Early Childhood Education, with the cooperation of the 15 other ERIC Clearinghouses.

Funding for EDO is provided by the Office of Educational Research and Improvement (OERI), U.S. Department of Education. Additional information and sample Digests may be obtained by writing to EDO Project, ERIC Clearinghouse on Elementary and Early Childhood Education, 805 W. Pennsylvania, Urbana, IL 61801 (217-333-1386).

For information on subscribing to The Source and ED-LINE, call ED-LINE at (703) 528-5840.

MICROsearch for the IBM PC



The ERIC Clearinghouse on Information Resources has produced an IBM version of their product **ERIC MICROsearch.** The program is used to search the contents of specially prepared diskettes containing small subject-related segments of the ERIC database.

Equipment Required

ERIC MICROsearch will run on any of the IBM family of microcomputers (except the PC Jr.) and most fully compatibles. It requires 265K, IBM PC DOS, and either two disk drives or one drive and a fixed disk. A printer is useful, but not essential.

The Search Program

ERIC MICROsearch has been designed for use by those without training or experience in online searching. It uses a series of menus to guide the user through the process of a search. In addition to the manual, HELP can be accessed at any point in the search process by pressing a single key. Searching may be done on authors, on words in the title, and on descriptors (keywords taken from the THESAURUS of ERIC DESCRIPTORS) or identifiers. It is possible to use three logical operators, AND, OR, and NOT, as well as right-hand truncation. To assist users in selecting search terms, an EXPAND command will display selected portions of any of the indexes.

Database Diskettes

Each database diskette contains between 300-450 bibliographic records in a particular subject area selected from *Resources in Education* (RIE) and *Current Index to Journals in Education* (CIJE). Each record includes Accession Number, Author, Title, Journal Citation, Descriptors, and Identifiers. (Abstracts have been omitted due to limited storage on the diskettes.) In addition to the files containing the bibliographic records, each database diskette contains the Basic Index (which consists of single words from the title, descriptor, and identifier fields), Author Index, and Descriptor Index.

Special Features

ERIC MICROsearch has several special features designed to assist in the search process. The RE-EXECUTE function permits the current search strategy to be automatically rerun on subsequent database diskettes without having to reenter the search terms. In addition, a routine has been provided that will allow database files to be combined on a fixed disk and new indexes generated. And finally, a STORE function will allow users to store the results of a search to an ASCII file to aid in the creation of bibliographies.

ERIC MICROsearch ORDER FORM

ERIC MICROsearch is available in two basic forms:

The **DEMONSTRATION SET** serves to acquaint users with **ERIC MICROsearch** as well as to teach the concepts of online searching, computerized information retrieval, and search strategy. It contains:

- Program Diskette
  (Includes the search program plus programs to print the contents of the database diskettes.)
- Database Diskette (Choices listed below)
- User Manual

- Please send ____ **MICROsearch** demonstration sets at $49.00 each. _____

Choose one database per set:

____ Educational Technology ____ Library/Information Science

All users will need the level 2.0 program disk and a manual to search any of the database disks.

INDIVIDUAL ITEMS may also be purchased separately.

- Please send ____ Database disks at $10.00 each. _____

Database disks

____ Educational Technology ____ Library/Information Science

- Program disk ($34.00 each) _____
- Manual ($5.00) _____

POSTAGE AND HANDLING @ $1.50 plus $.50 for each additional set. _____

- Airmail postage additional $3.00/U.S. and Canada — $8.00/Overseas _____

TOTAL ORDER _____

SUBSCRIPTION SERVICE. This service is provided for those who want to do end-user searching of the ERIC database in the subject areas of Library/Information Science and/or Educational Technology. As a subscriber, you will receive disks containing the most recent ERIC input in your chosen subject area shortly after the end of every quarter. Database disks can be obtained starting in 1984.

- I would like to order the subscription service in ____ Educational Technology or ____ Library/Information Science beginning with ____ quarter, ____ (year). I understand that I will be billed $10.00 per disk (approximately two disks per quarter).

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Unless specified, all shipments are sent surface mail. Please allow 3-4 weeks delivery within the U.S. Prices may change without notice.

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ADDITIONS

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ADDITIONS

CE Canadian Journal on Aging
CE Health Education Quarterly
CE Public Administration Review
EC Learning Disabilities Research
EC Learning Disabilities Focus
TM International Journal of Educational Research
TM Journal of Education Statistics

DELETION

CE The Human Element

NAME CHANGES

IR Videodisc & Optical Disk to Optical Information/Information Systems

EC Special Education in Canada to Canadian Journal for Exceptional Children

3571

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

RIE INPUT BY CLEARINGHOUSE (RIEFEB86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	2
CE	123	5	5	-	123	256
CG	68	-	-	-	68	132
CS	124	-	6	-	118	236
EA	23	-	-	1	22	54
EC	61	-	4	-	57	109
FL	56	-	24	2	30	59
HE	82	-	-	-	82	162
IR	73	-	2	1	70	126
JC	47	-	-	-	47	94
PS	51	-	2	1	48	116
RC	50	-	-	-	50	83
SE	54	-	-	-	54	116
SO	62	2	5	-	59	115
SP	69	-	2	-	67	124
TM	71	-	-	-	71	109
UD	42	1	-	-	43	86
TOTALS	1057	+8	-50	-5	1010	1979

RIEFEB86

REMOVE LIST (55)

A. Duplicates (4)

1. Resubmission of Clearinghouse's Own Input (4)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 017	ED 257 191/EA 017 733	RIEOCT85	FAC
FL 015 143	ED 226 612/FL 013 539	RIEJUL83	FAC
FL 015 198	ED 255 077/FL 014 975	RIEAUG85	FAC
PS 015 353	ED 247 006/PS 014 444	RIEDEC84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (0)

3. Duplicates Appearing in December, January, or February (0)

4. Total Duplicates for 1986 through Latest Issue = 8.

B. Removes (1)

Accession Removed	Reason for Removal
IR 051 278	Merged with IR 051 279

C. Delayed (50)

Accession Removed	Moved to/Delayed/Reason
CE 041 884	Delayed
CE 042 242	"
CE 042 343	Delayed - Reproducibility
CE 042 359	Delayed
CE 042 415	"
CS 209 301-304	Delayed
CS 209 334	Delayed - Clearance Needed
CS 209 356	Delayed
EC 180 555	Delayed
EC 180 566-567	"
EC 180 595	"
FL 015 202-209	Delayed
FL 015 218-219	"
FL 015 232-245	"

C. Delayed Cont'd

Accession Removed	Moved to/Delayed/Reason
IR 011 822-823	Delayed
PS 015 319	Moved to March 86
PS 015 352	" " " "
SO 016 724	Delayed
SO 016 792-795	"
SP 026 306-307	Delayed

RIE INPUT BY CLEARINGHOUSE (RIEMAR86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	3
CE	148	1	2	2	145	401
CG	74	-	-	-	74	206
CS	77	3	-	-	80	316
EA	42	-	-	4	38	92
EC	62	3	1	-	64	173
FL	95	25	2	-	118	177
HE	71	1	-	-	72	234
IR	78	6	-	-	84	210
JC	29	-	-	-	29	123
PS	65	3	-	2	66	182
RC	30	1	1	-	30	113
SE	79	-	-	6	73	189
SO	38	4	26	-	16	131
SP	69	1	1	-	69	193
TM	109	8	2	4	111	220
UD	71	6	-	1	76	162
TOTALS	1138	+62	-35	-19	1146	3125

RIEMAR86

REMOVE LIST (53)

A. Duplicates (14)

1. Resubmission of Clearinghouse's Own Input (7)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 021	ED 261 456/EA 017 974	RIEFEB86	FAC
PS 015 085	ED 258 703/PS 015 158	RIENOV85	FAC
PS 015 405	ED 245 816/PS 014 386	RIENOV84	FAC
SE 046 223	ED 247 096/SE 044 692	RIEDEC84	FAC
SE 046 230	ED 261 884/SE 046 015	RIEFEB86	FAC
SE 046 231	ED 261 886/SE 046 017	RIEFEB86	FAC
SE 046 233	ED 261 888/SE 046 019	RIEFEB86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 020	ED 260 068/SP 026 440	RIEDEC85	FAC
SE 046 204	ED 259 035/UD 023 908	RIENOV85	FAC
UD 024 525	ED 238 792/SO 015 330	RIEMAY84	FAC

3. Duplicates Appearing in January, February or March (4)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 042 358	ED 261 117/UD 024 415	RIEJAN86	FAC
EA 018 023	ED 261 097/TM 850 523	RIEJAN86	FAC
EA 018 027	ED 262 017/SP 026 617	RIEFEB86	FAC
TM 850 608	ED 262 475/EA 018 025	RIEMAR86	FAC

4. Total Duplicates for 1986 through Latest Issue = 22

B. Removes (5)

Accession Removed	Reason for Removal
CE 042 436	Combined with CE 042 425
SE 046 054	Pulled
TM 850 597-599	Pulled

C. Delayed (34)

Accession Removed	Moved to/Delayed/Reason
CE 042 580-581	Clearance Needed
EC 180 951	Delayed
FL 015 220	Delayed - Incomplete
FL 015 294	Delayed
SO 015 955-957	Delayed
SO 016 849	Moved to April per CERIC
SO 016 854-855	" " " " "
SO 016 878	" " " " "
SO 016 881-882	" " " " "
SO 016 889-892	" " " " "
SO 016 894-898	" " " " "
SO 016 944-951	" " " " "
SP 026 623	Delayed
TM 850 655	Delayed - Incomplete
TM 850 656	Delayed - Related to TM 850 656

SUMMARY OF CIJE INPUT BY CH (FOR April '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	77	22	9	473
CG	144	16	0	571
CS	195	21	1	742
EA	143	14	0	466
EC	140	18	13	563
FL	56	12	4	179
HE	107	16	0	467
IR	123	25	26	422
JC	30	5	0	93
PS	98	7	0	314
RC	36	5	0	129
SE	176	20	36	594
SO	0	0	0	215
SP	119	15	0	302
TM	90	12	0	272
UD	61	12	7	239
TOTALS	1,595	220	96	6,041

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Attachment 15

SUMMARY OF CIJE INPUT BY CH (FOR May '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	61	17	13	534
CG	184	16	0	755
CS	239	20	0	981
EA	126	12	7	592
EC	200	22	17	763
FL	83	15	0	262
HE	149	21	0	616
IR	122	25	11	544
JC	29	5	0	122
PS	64	4	0	378
RC	27	3	0	156
SE	141	17	19	735
SO	113	12	0	328
SP	118	14	0	420
TM	54	8	1	326
UD	38	9	0	277
TOTALS	1,748	220	68	7,789

Attachment 16

Volume: 10
Number: 5-8
Date: August 1986

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication. The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

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ACQUISITIONS ADVISORIES

ERIC Logo Requires Circled "R"

The ERIC Logo ERIC® is a registered trademark. This means that the logo was registered with the United States Patent Office; such registration limits the logo's use to OERI and components of the ERIC system. The circled "R" that appears with the logo indicates such registration to the public; absence of such a symbol could lead to non-ERIC components using it on publications and giving the false impression that the documents are ERIC products.

Clearinghouses should note that the copies of the logo that they receive from the Facility for use in their publications contain this registration mark. In recent months some Clearinghouses have submitted for RIE processing IAPs without the "R". It has been added by the Facility to the copy going into the database. Clearinghouses are reminded that they should ensure that whenever the ERIC logo appears on any of their publications that the circled "R" also appears as well.

...Central ERIC

Harvard Education Letter Should be Added to Clearinghouse Mailing Lists

We would like to have the following person added to the mailing list of each ERIC Clearinghouse:

Ms. Helen J. Featherstone, Editor
The Harvard Education Letter
Harvard Graduate School of Education
Appian Way
Cambridge, Massachusetts 02138-3752

...Pat Coulter (ERIC)

EDRS Marketing Plan for ERIC

On June 24, 1986, EDRS announced via a mailing a new ERIC marketing plan. The EDRS offerings are detailed in a special brochure (Attachment 1A) and an accompanying letter (Attachment 1B) explains the distribution the brochure received.

...Vic Fortin (EDRS)

Scope of Interest Statements -- Should Be Carefully Observed in Both Selection and IAP Production in Order To Avoid Overlap With Other Clearinghouses

Lately, there has been concern voiced by some Clearinghouse, Facility, and CERIC personnel about the problem of scope overlap. It is vital for contractual and practical reasons for each Clearinghouse to maintain the integrity of its formal, contractually-stated scope of interest. While we all know there can be legitimate scope overlap on the part of incoming documents, this should be less so with ERIC-produced publications, such as Digests, IAPs, etc.

The Contracts and Grants Management Division of OERI has informed us that "spill over" of coverage or publishing efforts into other Clearinghouses' topical areas is potentially a serious contractual problem and in extreme cases could be subject to disallowal of costs after audit.

Maintaining the integrity of Clearinghouse scope statements has practical ramifications in, for example, the new offering by EDRS of microfiche packages grouped by Clearinghouse accession number. These packages could have their value seriously diminished if scope infringement were a common occurrence. Please make sure that Clearinghouse personnel are aware of your Clearinghouse's formal scope of interest statement and that they observe it both in the selection process and in the information analysis product process.

...Kevin Arundel (CERIC)

NETWORK NEWS

Thesaurus of ERIC Descriptors (11th Edition, 1986)

The Oryx Press has printed a flyer advertising the new Thesaurus edition that will be rolling off the presses later this year. The price is pegged at $65. A copy of the flyer is reproduced as Attachment 2.

...Jim Houston (ERIC Facility)

BRS Inadvertently Drops Large RIE Records

The ERIC Facility recently discovered that BRS was inadvertently dropping RIE records that exceeded certain size limitations. This fact was called to their attention in a letter dated May 9, 1986. This letter and BRS's reply are reproduced as Attachment 3. The two 1986 deletions have been corrected. The three 1984 deletions and seven 1985 deletions will not be corrected until some future reload.

...Pat Brown (ERIC Facility)

Writing Abstracts for ERIC-Text Searching

An article on this subject by Raya Fidel appeared in the March 1986 issue of the Journal of Documentation (v42,n1,p11-21) and was called to our attention by IR.

123 database producers were examined. 57 (46%) had instructions pertaining to how to write abstracts to enhance retrieval based on the full text of abstracts. The following were some of the major kinds of advice given:

- Complement descriptors (controlled vocabulary terms) with terms in abstracts (i.e. use synonyms, author language, or more specific terms in abstract)
- Use specific and well-accepted terminology for particular categories of information (e.g. materials, processes, products)
- Do not use the negative (e.g. use "sick" instead of "not healthy".
- Do not list terms that have a common last word in such a fashion that the common word must be assumed (e.g. don't say "upper, middle, and working class")
- Always spell out terms. Do not use abbreviations unless you express terms in both their abbreviated and complete forms.
- When a term in the abstract and a controlled Descriptor are essentially the same, record the term in the form used by the Descriptor (i.e., don't create minor and inconsequential variations among terms)
- Use in the abstract any terminology that would be useful as indexing, but that would not be picked up by the controlled vocabulary or other indexing fields, e.g., geographic names, product names, etc.

It seems clear that ERIC could use such advice written into the "Abstracting" section of the ERIC Processing Manual. The concurrence of the ERIC Steering Committee will be sought to accomplish this.

...Ted Brandhorst (ERIC Facility)

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NASA's Data Field: "Country of Intellectual Origin" (CI)

The NASA database has a data element or field called "Country of Intellectual Origin" that corresponds in intent to ERIC's field "Geographic Source". It is sometimes interesting to compare the way other databases handle particular retrieval needs in order to determine whether your own design was good. For example, the two fields vary in the way each solved the fact that "United States" was a predominating entity. NASA left out explicit mention of the "United States", therefore requiring that a complicated exception procedure be followed during retrieval. ERIC opted to make it easier on the searcher by explicitly inserting "U.S." in applicable records.

A description of this relatively new NASA field appeared in the May 1986 STI-RECON Bulletin and Tech Info News (p.2) and is provided here as Attachment 4.

...Pat Brown (ERIC Facility)

ERIC Digests Online (EDO)

The Clearinghouse on Elementary and Early Childhood Education (ERIC/PS) has developed a handout for use in keeping users informed of the ERIC Digests Online (EDO) project. For your convenience, the handout is reproduced as Attachment 5.

...Joanna Eustace (ERIC Facility)

ERIC/CS Contract Awarded to National Council of Teachers of English (NCTE)

The National Council of Teachers of English (NCTE) in Urbana, Illinois, has been awarded a new two year contract for the continued operation of the ERIC Clearinghouse on Reading and Communication Skills. Under the new contract, the former responsibilities of the ERIC/RCS Speech Module in Annandale, Virginia, will be incorporated within those of the main Clearinghouse at NCTE. Mr. Michael Spooner has been appointed Assistant Director/Speech Communication and Journalism.

...CERIC

HE Clearinghouse Represented at Ramapo College Presidential Inauguration

Jonathan Fife, representing both the ERIC Clearinghouse on Higher Education and the George Washington University, was an official delegate in the inaugural procession for Dr. Robert Scott, new president of Ramapo College of New Jersey. Dr. Scott is a member of HE's national advisory board and is a strong supporter of ERIC. He has been particularly effective in making ERIC more visible to state education agencies and college trustees.

...Lynn Barnett (HE)

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CE Changes in CIJE Coverage

Adding: Canadian Journal on Aging
Health Education Quarterly
Public Administration Review

Dropping: The Human Element

...Judith Wagner (CE)

ERIC Technical Steering Committee Membership Changes

Many thanks to Amelita Hill and Dorothy Beling, who are leaving the Steering Committee. Amelita's term has expired and Dorothy is leaving ERIC/EC. We will sorely miss their expertise, institutional memory, broad outlook, and wonderful sense of humor.

At the same time, we welcome our incoming new members: Jim Palmer of ERIC/JC (representing the Western region), and Margaret Mann of ERIC/SP (representing the Eastern region). We look forward to their contributions.

...Pat Coulter (CERIC)

EC Says Goodbye to Two Key Staff Members

Dorothy Beling, Associate Director for Data Base Building, and Lynn Smarte, Associate Director for User Services, recently resigned their positions with the EC Clearinghouse. Both decided to do new things--Lynn to try fulltime motherhood and Dorothy to explore different career horizons. Their many contributions have helped us build and conduct a quality service program for the field of exceptional child education. Dorothy has been with the Clearinghouse for 13 years and Lynn for 12 years. They will both be greatly missed.

In addition to their Clearinghouse responsibilities, Dorothy and Lynn contributed their talents to ERIC system-wide projects. Dorothy served on the ERIC Technical Steering Committee, the Technology Committee, and organized the Eastern Regional Technical Meeting in 1984. She also led sessions at many technical meetings. Lynn authored a "Do-It-Yourself" workshop booklet on how to use ERIC and a major brochure "How to Start an ERIC Collection." She too served on the ERIC Technical Steering Committee and led sessions at various technical meetings.

...June Jordan (EC)

ERIC PUBLICATIONS

CS NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

Class Size and English in the Secondary School, by William L. Smith, et al., 1986.

Examines the question of class size specifically from the point of view of available research as related to secondary English and language arts instruction. Available from the National Council of Teachers of English, $6.00 nonmembers, $5.00 members.

Language Across the Curriculum in the Elementary Grades, by Christopher Thaiss, 1986.

Describes the language across the curriculum approach to learning, in which talking, writing, listening, and reading play critical roles in teaching all subjects. The research findings underlying this approach to teaching are reviewed, and the spicific language across the curriculum methods of five elementary teachers -- teachers of first, third, and sixth graders, a a speech therapist, and a teacher of learning desabled students -- are illustrated. Available from the National Council of Teachers of English, $7.80 nonmembers, $6.00 members.

TRIP (Theory and Research Into Practice) Booklets: Affecting Critical Thinking through Speech, by Virginia P. O'Keefe, 1986.

Intended for teachers, this booklet shows how spoken language can affect student thinking and presents strategies for teaching critical thinking skills. Available from the Speech Communications Association, $6.50 nonmembers, $6.00 members.

Answering Students' Questions About Words, by Gail E. Tompkins and David B. Yaden, Jr., 1986.

Designed to provide teachers with the necessary information to answer typical student questions about the English language, this booklet includes a brief history of the English language and student activities to stimulate further interest. Available from the National Council of Teachers of English, $6.50 nonmembers, $5.00 members.

Teaching Writing With a Word Processor Grades 7-13, by Dawn and Raymond Rodrigues, 1986.

Provides teachers with a review of current research and suggested techniques for teaching composition with a word processor. Available from the National Council of Teachers of English $5.00 nonmembers, $4.00 members.

ERIC PUBLICATIONS

EC NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

"Educational Services to Handicapped Students With Limited English Proficiency: A California State-Wide Study" by Cegelka, Lewis, Rodriguez, and Pacheco.

Editors is a comprehensive resource for developing programs. Includes a literature review and analysis for over 100 promising practices. Stock #B621, 96pp., $8.00, CEC member price $6.80.

"Life Centered Career Education: Activity Books I and II" by Miller, Glascoe, and Kokaska are direct descendants of another successful publication of The Council for Exceptional Children, "Life Centered Career Education: A Competency Based Approach" (Brolin, 1978, 1983).

These two new activity books add to the Life Centered curriculum by providing planned activities to be used with elementary and secondary school students. Book I is stock #303 (Elementary Level) and Book II is stock #304 (Secondary Level). Each is $9.95 regular price and $8.45 for CEC member price.

"Teaching Learning Disabled Students at the Secondary School Level" by Zigmond, Sansone, Miller, Donahoe and Kohnke is a new addition to the series "What Research and Experience Say to the Teacher of Exceptional Children.

These provide practical suggestions for structuring and implementing programs that work. Topics include: Selecting a model; planning for instruction; organizing instruction to maximize student learning; beyond direct services; recommendations for teachers. 50pp. and regular price is $6.00, $5.10 CEC member price, stock #305.

HE Post-Tenure Faculty Evaluation: Threat or Opportunity? ASHE-ERIC Higher Education Report No. 1, 1986, by Christine M. Licata, 101 pages.

A scholarly review of a volatile subject. Discusses post-tenure evaluation in terms of the need for accountability and productivity, while considering academic freedom and job security issues. Focuses on evaluation relationship to faculty development, and gives practical suggestios for implementation.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	Apr. 25-26, 1986	Columbus, OH	Susan Imel	Susan Imel Presented "Adult Literary Education: An Analysis" and served as moderator for a session "Literacy Needs in Industry: Issues and Answers" at the 1986 ACE Conference sponsored by the Ohio Association for Adult and Continuing Education.
	Apr. 18, 1986	Ohio State Univ.	Judy Wagner	Judy Wagner represented ERIC at the "OSU Online Colloquium," held April 18, 1986, at The Ohio State University. The day-long event, designed to acquaint OSU faculty, staff, and students with the online industry, included a keynote address, panel discussion, and presentations by representatives of databases and online vendors.
CS	Apr. 3-4, 1986	Atlanta, GA	Charles Suhor	Popular/American Culture Association. ERIC session
CS	Apr. 14-17, 1986	Philadelphia, PA	Charles Suhor Karl Koenke Jane McClellan Debbie Fox	International Reading Association Annual Convention. ERIC presentation, exhibit, and computer search demonstration.
HE	May 1, 1986	Williamsburg, VA	Lynn Barnett Marilyn Shorr	Semiannual meeting of the Interassociation Management Related Group (an "association of associations" in higher education administration). ERIC workshop presented to association staff directors and elected chief executive officers. Primary focus on acquisitions and options for cooperative efforts between ERIC and associations (publications, staff development, etc.).
	Apr. 20-22, 1986	Atlanta, GA	Lynn Barnett Marilyn Shorr	"National Conference on Higher Education and Economic Development," sponsored by the American Association of State Colleges and Universities (AASCU). Copies of the executive summary of the ASHE-ERIC Higher Education Report (84-5), The High Technology Connection: Academic/Industrial Cooperation for Economic Growth, were provided for participants.

LIST OF ATTACHMENTS

Attachment 1: EDRS Marketing Plan
A. Brochure
B. Letter from Josh Retterer

Attachment 2: Thesaurus of ERIC Descriptors (11th Edition, 1986)
Oryx Press Flyer

Attachment 3: BRS Inadvertently Drops Large RIE Records
(Correspondence)

Attachment 4: NASA's Data Field: "Country of Intellectual Origin
(CI)" -- How to Search It

Attachment 5: ERIC Digests Online -- PS Handout Package

Attachment 6: EDRS Customer Service Report (June 1986)

Attachment 7: CIJE Input for June 1986

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TWO NEW UNIQUE SUBSCRIPTION PLANS

ERIC® FOR THE 80's

BACKGROUND: ERIC — The Educational Resources Information Center, sponsored by the National Institute of Education, is now 20 years old. With the anniversary of this important educational database, we here at the ERIC Document Reproduction Service (EDRS) have recently completed a national survey of ERIC's Standing Order Subscribers.

We discovered that a large percentage of them feel that the 1980 thru 1985 issues of ERIC are the most often accessed and used by their students and faculty.

Therefore, we are now offering these selected years of the ERIC microfiche collection by a new monthly subscription format. *You may purchase the entire collection* for these years or now specialize in *selected* topics by choosing only *individual clearinghouse issues and pay monthly.*

REASON: For 20 years, ERIC has only been offered with prepayment of its issues. With this *monthly subscription format,* it is our goal to make ERIC more accessible to library systems like your own. Libraries that have strong potential need for ERIC but due to the ever expanding initial cost needed in the past have not been able to introduce this valuable research tool to their students, faculty or patrons.

PROGRAM: Titled — "ERIC For The 80's". Now, through this program, a library can choose to receive these selected 6 years of ERIC from us immediately while paying for them on a monthly basis over the next 3 years.

Furthermore, in implementing this program we noted that many institutions have needs and interests by which only selected clearinghouse topics would best balance cost with assistance. For this reason, we are further separating the collection by clearinghouse specialty and have spread out the cost of each clearinghouse issue to be comparable with the cost of a magazine subscription.

We here at EDRS hope these two new plans assist you in your decision about the best way to go with ERIC. If I can be of further assistance or if more copies are needed of this information — please don't hesitate to call or drop me a note.

Sincerely,

Josh Retterer

Josh Retterer
National Marketing Coordinator
EDRS
(703) 823-0500

P.S. Please note, U.S. Depository Libraries receive approximately 10% of the ERIC Collection.

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NEW LOW COST ERIC PROGRAMS FOR HIGH SCHOOL LIBRARY SYSTEMS

ATTN: DIRECTOR OF LIBRARY AND MEDIA SERVICES

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ERIC CLEARINGHOUSES

The Eric Clearinghouses provide users with ready access to literature in the field of education. Over 85,000 documents alone are housed in an "ERIC for the 80's" microfiche collection. Starting even an individual Clearinghouse Collection will provide users with educational literature that includes:

Research Reports • Speeches • Curriculum Guides • Program Descriptions • Books • Conference Proceedings • Bibliographics • and Unpublished Manuscripts

There are 16 ERIC clearinghouses in the nationwide network. Each specializes in a different, multidiscipline educational area. Each has responsibility within the network for acquiring the significant educational literature within their particular areas, selecting the highest quality and most relevant material, processing (i.e., cataloging, indexing, abstracting) the selected items for input to the data base, and also for providing information analysis products and various user services based on the data base. These 16 clearinghouses are listed below with brief scope notes describing the areas they cover.

ERIC Clearinghouse on *Adult, Career, and Vocational Education* (CE)
Ohio State University

All levels and settings of adult and continuing, career, and vocational/technical education. Adult education, from basic literacy training through professional skill upgrading. Career education, including career awareness, career decisionmaking, career development,career change, and experience-based education. Vocational and technical education, including new subprofessional fields, industrial arts, corrections education, employment and training programs, youth employment, work experience programs, education/business partnerships, entrepreneurship, adult retraining, and vocational rehabilitation for the handicapped.

ERIC Clearinghouse on *Counseling and Personnel Services* (CG)
University of Michigan

Preparation, practice, and supervision of counselors at all educational levels and in all settings; theoretical development of counseling and guidance; personnel procedures such as testing and interviewing and the analysis and dissemination of the resultant information; group work and case work; nature of pupil, student, and adult characteristics; personnel workers and their relation to career planning, family consultations, and student orientation activities.

ERIC Clearinghouse on *Handicapped and Gifted Children* (EC)
Council for Exceptional Children

All aspects of the education and development of the handicapped and gifted, including prevention, identification and assessment, intervention, and enrichment, both in special settings and within the mainstream.

ERIC Clearinghouse on *Reading and Communication Skills* (CS)
National Council of Teachers of English

Reading, English, and communication skills (verbal and nonverbal), preschool through college; educational research and instruction development in reading, writing, speaking, and listening; identification, diagnosis, and remediation of reading problems, speech communication (including forensics), mass communication, interpersonal and small group interaction, interpretation, rhetorical and communication theory, speech sciences, and theater. Preparation of instructional staff and related personnel in these areas.

All aspects of reading behavior with emphasis on physiology, psychology, sociology, and teaching; instructional materials, curricula, tests/measurement, and methodology at all levels of reading; the role of libraries and other agencies in fostering and guiding reading; diagnostics and remedial reading services in schools and clinical settings. Preparation of reading teachers and specialists.

ERIC Clearinghouse on *Educational Management* (EA)
University of Oregon

The leadership, management, and structure of public and private educational organizations; practice and theory of administration; preservice and inservice preparation of administrators; tasks and processes of administration; methods and varieties of organization and organizational change; and the social context of educational organizations.

Sites, buildings, and equipment for education; planning, financing, constructing, renovating, equipping, maintaining, operating, insuring, utilizing, and evaluating educational facilities.

ERIC Clearinghouse on *Languages and Linguistics* (FL)
Center for Applied Linguistics

Languages and language sciences; theoretical and applied linguistics; all areas of foreign language, second language, and linguistics; instruction, pedagogy, or methodology; psycholinguistics and the psychology of language learning; cultural and intercultural context of languages; application of linguistics in language teaching; bilingualism and bilingual education; sociolinguistics; study abroad and international exchanges; teacher training and qualifications specific to the teaching of foreign languages and second languages; commonly and uncommonly taught languages, including English as a second language; related curriculum developments and problems.

PLAN A

1980-1985 Total collection of issues from all 16 clearinghouses for these years.

- Includes Annual Cumulative Issues of RIE for these 6 years. $46.25 Value—Free!
- Shipping charges *are included* within this plan.
- Monthly charge for this program is $315/month for 3 years.

Note: The current monthly issue of ERIC costs approximately $130/month with shipping charges. This means that for about $445/month an organization will be able to develop a very good ongoing working collection of the ERIC Database.

PLAN B

1980-1985 Individual Clearinghouses/Subscriber Selected

- Includes Annual Cumulative Issues of RIE for these years.
- Shipping charges *are not* included in monthly charge due to the wide variety in weight for each Clearinghouse's issues.
- The monthly service charges for each clearinghouse are outlined in the chart to the right.

Note: Each Clearinghouse is symbolized by a two letter acronym which is explained above and also listed to the right. Example: "PS" symbolizes the clearinghouse specializing in Elementary and Gifted Children. Therefore, following the chart, to purchase the selected 6 years of this Clearinghouse's issues by prepayment places the cost at $1,041.00. Purchasing these same issues by the subscription format limits the cost as stated to $35/month for 3 years. The estimated monthly cost to continue as an ongoing subscriber with this clearinghouse is $15/month.

YEAR
80-85 TOTAL
3 YR. PLAN PER MO.
EST. MO CONT. SUB

ERIC Clearinghouse on *Higher Education* (HE)
George Washington University

Topics relating to college and university conditions, problems, programs, and students. Curricular and instructional programs, and institutional research at the college or university level. Federal programs, professional education (medicine, law, etc.), professional continuing education, collegiate computer-assisted learning and management, graduate education, university extension programs, teaching-learning, legal issues and legislation, planning, governance, finance, evaluation, interinstitutional arrangements, management of institutions of higher education, and business or industry educational programs leading to a degree.

ERIC Clearinghouse on *Information Resources* (IR)
Syracuse University

Educational technology and library and information science at all levels. Instructional design, development, and evaluation are the emphases within educational technology, along with the media of educational communication: computers and microcomputers, telecommunications (cable, broadcast, satellite), audio and video recordings, film and other audiovisual materials, as they pertain to teaching and learning. Within library and information science the focus is on the operation and management of information services for education-related organizations. All aspects of information technology related to education are considered within the scope.

ERIC Clearinghouse for *Junior Colleges* (JC)
University of California at Los Angeles (UCLA)

Development, administration, and evaluation of two-year public and private community and junior colleges, technical institutes, and two-year branch university campuses. Two-year college students, faculty, staff, curricula, programs, support services, libraries, and community services. Linkages between two-year colleges and business/industrial organizations. Articulation of two-year colleges with secondary and four-year postsecondary institutions.

ERIC Clearinghouse on *Elementary and Early Childhood Education* (PS)
University of Illinois

The physical, cognitive, social, educational, and cultural development of children from birth through early adolescence; prenatal factors; parental behavior factors; learning theory research and practice related to the development of young children, including the preparation of teachers for this educational level; educational programs and community services for children; and theoretical and philosophical issues pertaining to children's development and education.

ERIC Clearinghouse on *Rural Education and Small Schools* (RC)
New Mexico State University

Economic, cultural, social, or other factors related to educational programs and practices for rural residents; American Indians/Alaska Natives, Mexican Americans, and migrants; educational practices and programs in all small schools; outdoor education.

ERIC Clearinghouse for *Science, Mathematics, and Environmental Education* (SE)
Ohio State University

Science, mathematics, and environmental education at all levels, and within these three broad subject areas, the following topics: development of curriculum and instructional materials; teachers and teacher education; learning theory/outcomes (including the impact of parameters such as interest level, intelligence, values, and concept development upon learning in these fields); educational programs; research and evaluative studies; media applications; computer applications.

ERIC Clearinghouse for *Social Studies/Social Science Education* (SO)
Indiana University

All levels of social studies and social science education; content of the social science disciplines; applications of theory and research to social science education; contributions of social science disciplines (anthropology, economics, geography, history, sociology, social psychology, political science); education as a social science; comparative education (K-12), content and curriculum materials on "social" topics such as law-related education, ethnic studies, bias and discrimination, aging, adoption, women's equity, and sex education.

ERIC Clearinghouse on *Teacher Education* (SP)
American Association of Colleges for Teacher Education

School personnel at all levels; teacher selection and training, preservice and inservice preparation, and retirement; the theory, philosophy, and practice of teaching; curricula and general education not specifically covered by other clearinghouses; all aspects of physical education, health education, and recreation education.

ERIC Clearinghouse on *Tests, Measurement, and Evaluation* (TM)
Educational Testing Service

Tests and other measurement devices; methodology of measurement and evaluation; application of tests, measurement, or evaluation in educational projects or programs; research design and methodology in the area of testing and measurement/evaluation; learning theory in general.

ERIC Clearinghouse on *Urban Education* (UD)
Teachers College, Columbia University

Programs and practices in public, parochial, and private schools in urban areas and the education of particular racial/ethnic minority children and youth in various settings — local, national, and international; the theory and practice of educational equity; urban and minority experiences; and urban and minority social institutions and services.

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June 24, 1986

Dear Sirs,

I am writing this letter to keep you informed about a new marketing program we here at EDRS have prepared for the ERIC program. To start, we have developed a new subscription format to ERIC we call ERIC FOR THE 80's. This format is being offered to provide academic institutions a new alternative towards purchasing the ERIC microfiche collection for their faculty and students.

We began our marketing by contacting all the universities, colleges, and junior colleges within the U.S. that presently do not have an ERIC collection. A sample of the letter we sent to these schools is enclosed with this note. In addition to informing these institutions of a new format for purchasing ERIC, we provided each institution with a brief explanation of each clearinghouse's function and an EDRS order form for purchasing.

Furthermore, we have recently completed a direct mail campaign to a larger pool of potential ERIC users. Enclosed with this letter is a listing of the different academic groups we contacted.

For these institutions and educators, we prepared two almost identical flyers for their review. The only difference being in the generic title of the person addressed. Our research indicated that the correct title for the person to reach within the selected academic library systems should read - Director of Library and Media Services. For reaching the appropriate state library personnel, we discovered this title should be modified to read - Director of Library and Acquisitions. I am enclosing a packet of 25 each for your review and advertising use.

At this time, we have contacted over 32,000 libraries. It is our hope here at EDRS that this marketing effort will expand the use of ERIC and aid and assist the fine job performed by

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you the clearinghouses.

Please note that with all of our marketing material, we have requested that they contact the EDRS facility. If by mistake an institution contacts you directly, would you please notify Thelma Rodriquez or myself so that this error can be corrected.

If after reviewing this information you have any questions, please do not hesitate to write or give me a call.

Sincerely

Josh Retterer
National Marketing
Coordinator of EDRS

JR/rr

P.S. If further packets of this flyer are needed, please just drop me a note and I will personally send them out.

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June 25, 1986

From : EDRS

To : All ERIC Clearinghouses

Reason : The following is a list of the various academic libraries we have contacted by letter or by one of the newly created flyers.

U.S. Colleges & Universities	(letter)
U.S. Public Libraries	(flyer)
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Private H.S. "	(flyer)
Catholic H.S. "	(flyer)
Sp.List of Sch.Lib. Supervisors	(flyer)
Canadian Superintendants of Sch's	(flyer)
Military Installations	(flyer)
Schs. for Handicapped Secondary Pupils/Mental	(flyer)
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Canadian Public Libraries	(flyer)
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Josh Retterer
National Marketing
Coordinator of EDRS

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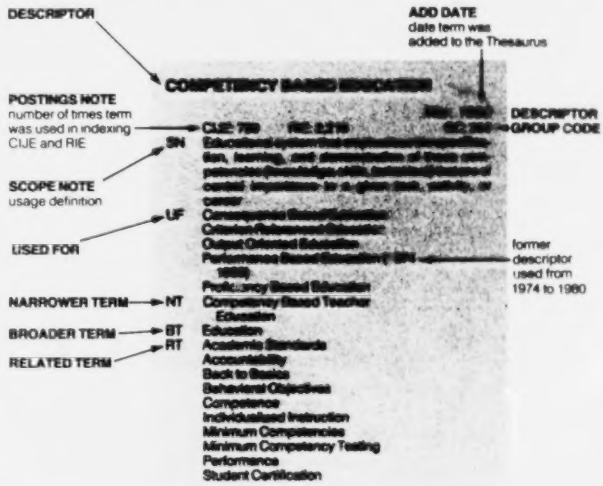

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May 9, 1986

Ms. Bette Brunelle
BRS Information Technologies
1200 Route #7
Latham, NY 12100

Dear Ms. Brunelle:

We were recently searching the ERIC database on BRS when we discovered some missing accession numbers in recent data. It appears that BRS is deleting certain valid ED accession records when an extra long abstract is involved. For example, in the April 1986 issue of RIE, BRS deleted ED-263 913 and ED-263 384. Both these records had exceptionally long abstracts and we, therefore, deduce that that is the reason for the deletion. Indications are that in 1984 BRS deleted eight valid ED records for the same reason. We have not tested 1985 data, but presumably there are valid records in that year deleted for the same reason.

We cross-checked against DIALOG and SDC and both those organizations processed the records in question correctly.

The problem creates a difference between the BRS outputs and the outputs of the other online vendors that we assume you will want to correct. If you are unable to handle the record length involved, we would suggest you simply truncate the abstract rather then delete the entire record.

Please let us know your disposition of this matter.

Sincerely yours,

Ted Brandhorst, Director
ERIC Processing and Reference Facility

cc: J. Prevel
A. Moorehead
J. Houston

BRS INFORMATION TECHNOLOGIES

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Latham, New York 12110
518 783 1161

Mr. Ted Brandhorst
Director
ERIC Processing and Reference Facility
4833 Rugby Ave.
Suite 301
Bethesda, Md. 20814-3073

June 6, 1986

Dear Mr. Brandhorst,

I have recently looked at a recompiled version of the ERIC program on BRS/SEARCH. It has been changed to handle any size document. Updates from 1986 have been reloaded to recover documents # ED-263913 and ED-263384. The years 1984 and 1985 are missing 3 and 7 documents, respectively. The decision has been made not to reload these years of data. We regret the omission.

Please note that contacts should appropriately be made with our Database Technical Liason, Ms. Laurie Jacobson. Her supervisor is Ms. Roberta Kolman, Director of Product Development--BRS. Again, the current BRS version of ERIC will accept any length document.

Sincerly,

John Schumacher

John Schumacher
BRS Product Development

How to Search Country of Intellectual Origin

—submitted by Dian Marincola

Country of Intellectual Origin (CI) refers to the national source or origin of a report. For translated reports, the origin of the original report is the determining factor, not the translation organization. It is a mandatory data element for all A, N and X accessions, and is displayed on NASA/RECON for these accession series from 1962 to date.

Each entry in the CI field is displayed in a standardized format, taken from an authority list. Use the EXPAND command to familiarize yourself with the form and lexicon of the valid country names or terms. As you look at the EXPAND display, note that there are entries for "International Organization," "Other," and "Unknown" and the UNITED STATES is omitted. Reports for which the CI cannot be determined are indexed to Unknown; Other is used if the source is not on the authority list; and International Organization is used if the report was a joint venture among several countries or was generated by an international organization, i.e., WMO, NATO, The Hague, etc.

Although the term UNITED STATES displays as a CI on a NASA/RECON accession, it is not directly searchable. The term UNITED STATES is omitted because the majority of the reports in the STI database are indexed to this term. Due to the size of the complete set, it is more effective to use an exception processing technique to locate reports from the United States in a set than to directly search on the term itself.

The Country of Intellectual Origin can be searched using the SELECT and EXPAND commands and the mnemonic CI. The SELECT command generates a set of accessions indexed to the country name entered; the EXPAND command provides an alphabetized display of the country names in the authority file and shows the number of accessions indexed to each.

Sets can be SORTed by Country of Intellectual Origin using the mnemonic CIO (as of this publication). Any set can be SORTed in ascending or descending order within a 5,000 accession limit.

EXAMPLE: SORT 1/CIO,d (descending order)
or SORT 1/CIO,a (ascending order)

To isolate accessions in a set whose Country of Intellectual Origin is the UNITED STATES, simply SORT the set by Country of Intellectual Origin in descending order. This clusters the UNITED STATES' accessions near the top of the sorted set. Next use the SPECIFY FORMAT option to display the accession number and the country of intellectual origin. Remember to use the mnemonic CIO in the SORT command and in the SPECIFY FORMAT option. DISPLAY the sorted set in Format 4 and use the KEEP command to select the UNITED STATES accessions. The KEEP set, or set 99, now contains accessions with the UNITED STATES as the country of intellectual origin.

Note: Review the accessions indexed to "Unknown," many reports from the United States may be found in this set.

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ERIC DIGESTS ONLINE (EDO), a full text database of short topical reports on education from the 16 ERIC clearinghouses, is now available through ED-LINE (an online information service for educators) on The Source.

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Among the titles in the new file are "Full Day or Half Day Kindergarten?," "Qualities of Effective Writing Programs," "Dismissing Incompetent Tenured Teachers," and "Part-Time Faculty: Higher Education at a Crossroads." New Digests will be added to EDO monthly.

ERIC DIGESTS ONLINE (EDO) is coordinated by project staff at the ERIC Clearinghouse on Elementary and Early Childhood Education, in cooperation with the 15 other ERIC clearinghouses.

Funding for ERIC DIGESTS ONLINE is provided by the Office of Educational Research and Improvement, U. S. Department of Education. Additional information and sample Digests may be obtained by writing to EDO Project, ERIC/EECE, 805 W. Pennsylvania, Urbana, IL 61801.

For information on subscribing to The Source and Ed-Line, call Laura Bono of Ed-Line at (703) 528-5840.

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ERIC Clearinghouse on
Elementary and Early Childhood Education

Mima Spencer
Dianne Rothenberg

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A collection of short reports produced by the 16 ERIC Clearinghouses on topics of current interest in education

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Enter category number when asked to enter a command.

1. Introducing ERIC DIGESTS ONLINE
2. Search for Digests by menu categories
3. Search for Digests by key words
4. New ERIC Digests
5. User Notespace
6. Fast commands for EDO
7. Information about ERIC

Enter command or [RETURN] for help:

DIGEST TOPICS
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1. Teachers (K-12)
2. Administrators (K-12)
3. Students (K-12)
4. School/Community Groups
5. Parents/Family
6. Special Education (K-12)
7. Subject/Curriculum (K-12)
8. Testing/Evaluation
9. Computers/Technology
10. Counseling/Guidance
11. Adult/Career/Vocational Education
12. Higher Education
13. Libraries/Information

Enter command or [RETURN] for help:

TEACHERS
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1. Teacher Education
2. Teachers/Teaching
3. Teachers and Special Education

Enter command or [RETURN] for help: 1

TEACHERS

Teacher Education

1. Computer Literacy for Teachers
2. What First Year Teachers Need to Know
3. Professional Training for Teachers of the Gifted and Talented
4. ESL Teacher Certification
5. Foreign Language Teacher Certification
6. Foreign Language Teacher Education
7. Teaching Early Childhood Educators and Other Adults How to Use Computers
8. Planning Staff Development Programs for Rural Teachers

Enter command or [RETURN] for help:

KEY WORD SEARCH

ERIC Digests can be found by searching with a key word or key word phrase such as kindergarten or academic achievement.

Choose one of the following options:

1. Start key word searching now
2. Learn to do a key word search
3. Look at the key word list
4. Exit to the Main Menu

(OR, any other command.)

Enter command or [RETURN] for help: 3

KEY WORD LIST

The key word list (currently containing nearly 200 words) scrolls by very quickly. You may find it useful to print out the list for reference. The key word list changes every month as new Digests are added.

When you have found the key word or words you want, notice the form used (singular or plural, etc.).

Key word phrases used to identify Digests which are about a particular level of education are listed below. Use one of them by itself or to (E)xpand or (N)arrow a search as directed.

Elementary Education
Secondary Education
Higher Education
Adult Education

Choose one of the following options:

1. Look at key words A - D
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3. Look at key words K - R
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6. Start key word searching now
7. Exit to EDO Main Menu

(OR, type any other command)

Enter command or [RETURN] for help: 1

KEY WORDS A - D

Academic Achievement
Academic Freedom
Academic Standards

Active Learning
Administrator Responsibility
Administrator Role
Administrator Selection
Administrators
Adolescents
Adult Basic Education
Adult Counseling
Adult Development
Adult Education
Adult Literacy
Advisory Committees
Aging (Individuals)
Andragogy
Anorexia Nervosa
Apprenticeships
Army
Associate Degrees
Attitude Change
Attitude Measures
Audio Equipment
Audiographics
Basic Skills
Beginning Teachers
Behavior Standards
Bulimia
Cable Television
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Civil Liberties
Class Size
Classroom Techniques
Clinical Diagnosis
Cognitive Processes
College Bound Students
College Curriculum
College Faculty
College Preparation
College Role
College Students
College Transfer Students
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Computer Software
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Counseling Techniques
Counselor Performance
Counselor Role
Course Evaluation
Course Taking Patterns
Court Litigation
Critical Thinking
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Data Processing Occupations
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Decision Making
Defense Preparedness
Delivery Systems
Developmental Stages
Developmental Studies Programs
Differentiated Staffs
Disabilities
Discipline
Discipline Policy
Distance Education
Downs Syndrome
Dropout Prevention
Dropout Rate
Dropouts
Drug Abuse
Drug Addiction
Dyslexia

Choose one of the following options:

1. Look at key words A - D
2. Look at key words E - J
3. Look at key words K - R
4. Look at key words S - Z
5. Learn to do a key word search
6. Start key word searching now
7. Exit to EDO Main Menu

(OR, type any other command)

Enter command or [RETURN] for help: 2
3
4

KEY WORDS E - J

Eating Disorders
Education Work Relationship
Educational Administration
Educational Assessment
Educational Cooperation
Educational Discrimination
Educational Environment
Educational Finance
Educational History
Educational Improvement
Educational Media
Educational Needs
Educational Objectives
Educational Planning
Educational Policy
Educational Quality
Educational Technology
Educational Testing
Educational Trends
Educationally Disadvantaged
Efficiency
Electronic Bulletin Boards
Electronic Mail
Elementary Education

EATING DISORDERS: COUNSELING ISSUES

Deborah Herbert

ANNOTATION: This Digest describes characteristics and extent of anorexia and bulimia, provides psychosocial and family profiles of the victims, and discusses the role of counseling programs.

KEY WORDS: Females, Adolescents, Anorexia Nervosa, Psychological Characteristics, Counseling Techniques, Family Characteristics, Bulimia, Eating Disorders

---

Bulimia and anorexia are binge-eating and starving disorders afflicting thousands of adolescent and young adult women each year.

CHARACTERISTICS OF BULIMIA AND ANOREXIA

Diagnostic criteria established in 1980 by the American Psychiatric Association include the following:

Bulimia

The majority of bulimics binge in secret and resort to self-induced vomiting or purging. A typical binge averages 4,000 calories, lasts an hour, and occurs twice a day. Diagnostic criteria include recurrent episodes of binge-eating; awareness that the eating pattern is abnormal and fear of being unable to stop voluntarily; and depressed mood and self-deprecating thoughts after binging.

Anorexia

Anorexics may also binge/purge and abuse physical exercise. Usually, they suffer from more severe psychological and medical problems than bulimics.

Diagnostic criteria include a 25% weight loss or a body weight 25% below normal; an intense fear of becoming obese that does not diminish with weight loss; a distorted body image (feeling fat or "just right" even when emaciated); and a refusal to maintain weight above a minimum norm for age and height.

EXTENT OF BULIMIA AND ANOREXIA

Estimates of the extent of eating disorders range from 500,000 for bulimia and anorexia combined to 5 million for bulimia alone. Estimates of incidence also vary, from 3.8% to 13% for bulimia and .6% to 11% for anorexia. The lack of consensus on data derives from variables inherent in victims' self-reports, an inconsistency among operational

definitions of the disorders, and the differences between clinical and non-clinical populations.

PSYCHOSOCIAL PROFILE

The typical image of the eating disordered is the "model child" or "perfect little Princess"; behind this image lies a poor sense of self, intense need for approval; and compulsive high-achievement. Because flaws are seen as failures which can invite rejection, a pervasive anxiety dominates their lives. To cope socially, bulimics tend to be gregarious impression-managers, while anorexics may simply withdraw.

The wider context for these disorders, according to some theorists, is women's social dependency in a culture that idealizes thin female bodies. In this view, dependency defines females in terms of "other" rather than "self," making them highly responsive to external demands and rewards, less likely to develop internal resources, and especially vulnerable to perceived failure and rejection.

FAMILY PROFILE

Bulimics and anorexics typically come from families who depend excessively on each other and cannnot handle stess and anger. "Enmeshed" is an apt description: what they consume, wear and do and how well they appear, behave, and perform are all regarded as everybody's business and extremely important.

Paradoxically, the eating disorder functions to preserve family stability. The victim secures some sense of identity, approval, and control through the special attention her illness requires; other members acquire a unifying focus for their own roles. The net effect is to reinforce the family's mutual dependencies and to hide underlying conflicts.

ROLE OF COUNSELING PROGRAMS

Multidisciplinary intervention programs offering individual and family or group counseling, as well as adjunct self-help or support groups, are able to help significant numbers of the eating disordered. The most successful program combines individual with family counseling and uses a team approach that includes a physician and nutritionist. Chemical dependency programs often provide useful models. The core elements of the three types of counseling programs are individual counseling, family counseling, and group counseling.

Individual Counseling

Individual counseling involves journal keeping; nutritional intervention; altering antecedent events; using cognitive-behavioral techniques; manipulating consequences; and eliciting the support of family and friends.

Family Counseling

Family counseling involves discussing realistically how the disorder affects each member; designing tasks to fit the developmental level of each member; providing alternate ways to respond to the illness; establishing rules of eating conduct to clarify areas of control and responsibility; helping members meet each others' emotional needs; and looking for abusive or addictive patterns in other members.

Group Counseling

Group couseling involves educating the group on family dynamics, dependency, stress management, nutrition, womens' issues, depression, feelings, sexuality and assertiveness; using a mix of therapeutic devices, such as rational-emotive techniques, gestalt and process techniques, spiritual counseling, neurolinguistic programming, behavior modification, desensitization and confrontation.

Among client populations of bulimics, 63% to 80% eventually become binge/purge-free; among anorexics, 50% regain normal weight and eating habits, 25% improve but have pronounced weight and/or eating habit problems, and 25% are resistent to intervention. Early identification and treatment are crucial to a successful outcome for both disorders.

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ERIC Clearinghouse on Elementary and Early Childhood Education
University of Illinois
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ERIC Digest

Full-Day or Half-Day Kindergarten?

According to educator Barry Herman (1984) and others, the majority of 5-year-olds in the United States today already are more accustomed to being away from home much of the day, more aware of the world around them, and more likely to spend a large part of the day with peers than were children of previous generations. These factors, plus the demonstrated ability of children to cope with a longer day away from home, have created a demand in many communities for full-day kindergarten programs.

This Digest examines how changing family patterns have affected the full-day/half-day kindergarten issue, discussing why schools are currently considering alternative scheduling and describing the advantages and disadvantages of each type of program.

Changes in Family Patterns

Among the changes occurring in American society that make full-day kindergarten attractive to families are

An increase in the number of working parents. As reported by the National Center for Education Statistics (Grant and Snyder 1983), the number of mothers of children under 6 who work outside the home increased 34 percent from 1970 to 1980. The National Commission on Working Women (1985) reports that, in 1984, 48 percent of children under 6 had mothers in the labor force.

An increase in the number of children who have had preschool or day care experience. Since the mid-1970s, the majority of children have had some kind of preschool experience, either in Head Start, day care, private preschools, or early childhood programs in the public schools. These early group experiences have provided children's first encounters with daily organized instructional and social activities before kindergarten (Herman 1984).

An increase in the influence of television and family mobility on children. These two factors have produced 5-year-olds who are more knowledgable about their world and who are apparently more ready for a full-day school experience than the children of previous generations.

Renewed interest in academic preparation for later school success. Even in families without both parents working outside the home, there is great interest in the contribution of early childhood programs (including full-day kindergarten) to later school success.

Schools and Full-Day Kindergarten

School systems have become interested in alternative scheduling for kindergarten partly because of the reasons listed above and partly for reasons related to finances and school space availability. Some of these reasons concern

State school funding formulas. Some states provide more state aid for all-day students, although seldom enough to completely pay the extra costs of full-day kindergarten programs. Other states allow only half-day aid; in these states, funding formulas would have to change in order for schools to benefit financially from all-day kindergarten attendance.

Busing and other transportation costs. Eliminating the need for noon bus trips and crossing guards saves the school system money.

Availability of classroom space and teachers. As school enrollment declines, some districts find that they have extra classroom space and qualified teachers available to offer full-day kindergarten.

In addition, school districts are interested in responding to parents' requests for full-day kindergarten. In New York City, for example, parents who were offered the option of full-day kindergarten responded overwhelmingly in favor of the plan ("Woes Plague New York's All-Day Kindergartens" 1983).

Advantages of Full-Day Programs

Herman (1984) describes in detail the advantages of full-day kindergarten. He and others believe full-day programs provide a relaxed, unhurried school day with more time for a variety of experiences, greater opportunity for screening and assessment to detect and deal with potential learning problems, and more occasions for good quality interaction between adults and students.

While the long term effects of full-day kindergarten are yet to be determined, Thomas Stinard's (1982) review of 10 research studies comparing half-day and full-day

kindergarten indicates that students taking part in full-day programs demonstrate strong academic advantages as much as a year after the kindergarten experience. Stinard found that full-day students performed at least as well as half-day students in every study (and better in many studies) with no significant adverse effects.

A recent longitudinal study of full-day kindergarten in the Evansville-Vanderburgh, Ohio, School District indicates that fourth graders maintained the academic advantage gained during full day kindergarten (Humphrey 1983).

Despite often-expressed fears that full-day kindergartners would experience fatigue and stress, school districts that have taken care to plan a developmentally appropriate, nonacademic curriculum with carefully paced activities have reported few problems (Evans and Marken 1983; Stinard 1982).

Disadvantages of Full-Day Programs

Critics of full-day kindergarten point out that such programs are expensive because they require additional teaching staff and aides to maintain an acceptable child-adult ratio. These costs may or may not be offset by transportation savings and, in some cases, additional state aid.

Other requirements of full-day kindergarten, including more classroom space, may be difficult to satisfy in districts where kindergarten or primary grade enrollment is increasing and/or where school buildings have been sold.

In addition to citing added expense and space requirements as problems, those in disagreement claim that full-day programs may become too academic, concentrating on basic skills before children are ready for them. In addition, they are concerned that half of the day's programming in an all-day kindergarten setting may become merely child care.

Advantages of Half-Day Programs

Many educators still prefer half-day, everyday kindergarten. They argue that a half-day program can provide high quality educational and social experience for young children while orienting them adequately to school.

Specifically, half-day programs are viewed as providing continuity and systematic experience with less probability of stress than full-day programs. Proponents of the half-day approach believe that, given the 5-year-old's attention span, level of interest, and home ties, a half day offers ample time in school and allows more time for the young child to play and interact with adults and other children in less-structured home or child care settings (Finkelstein 1983).

Disadvantages of Half-Day Programs

Disadvantages of half-day programs include midday disruption for children who move from one program to another and, if busing is not provided by the school, difficulty for parents in making transportation arrangements. Even if busing is provided and the child spends the other half day at home, schools may find providing the extra trip expensive. In addition, the half-day kindergartner may have little opportunity to benefit from activities such as assemblies or field trips.

Conclusion

While both full-day and half-day programs have advantages and disadvantages, it is worth noting that length of the school day is only one dimension of the kindergarten experience. Other important issues include the nature of the kindergarten curriculum and the quality of teaching. In general, research suggests that, as long as the curriculum is developmentally appropriate and intellectually stimulating, either type of scheduling can provide an adequate introduction to school.

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ERIC Clearinghouse on Elementary and Early Childhood Education
University of Illinois
805 West Pennsylvania Avenue
Urbana, Illinois 61801
(217) 333-1386

ERIC Digest

Children's Peer Relationships

Christine B. Burton

Children's friendships have inevitable ups and downs. Yet the feelings of satisfaction and security that most children derive from interacting with peers outweigh periodic problems. For a number of children, however, peer relations are persistently problematic. Some children are actively rejected by peers. Others are simply ignored, or neglected. It even appears that some popular children have many friends but nevertheless feel alone and unhappy. This Digest examines factors that contribute to children's peer relationship problems and describes ways to help children overcome these problems.

Why Are Peer Relationships Important?

Children who are unable to form close or satisfying relationships with peers should be of concern to parents and teachers alike. For one thing, these children miss out on opportunities to learn social skills that will be important throughout their lives. Especially critical are the skills needed to initiate and maintain social relationships and to resolve social conflicts, including communication, compromise, and tact (Asher, Renshaw, and Hymel 1982). Children who lack ongoing peer involvements also may miss opportunities to build a sense of social self-confidence.

These children may develop little faith in their own abilities to achieve interpersonal goals and, thus, are discouraged by the normal ups and downs of social interaction. Implications for the children's future social and professional adjustment are obvious.

Finally, children without satisfying friendships may suffer from painful feelings of isolation (Asher, Hymel, and Renshaw 1984). School may be an unpleasant place for such children. They may ultimately become truant or drop out altogether (Kupersmidt 1983). Or, in their search for a sense of group belonging, the children may become vulnerable to the influence of delinquent or drug-abusing peers (Isaacs 1985).

What Factors Contribute to Peer Relationship Problems?

As adults become aware of children with significant peer relationship problems, their concern should focus on why such problems are occurring. Fortunately, recent research has expanded insight into the following factors that contribute to children's peer relationship problems.

Social behavior. Some children behave in an aggressive or disruptive manner and, hence, are rejected by peers. Other children withdraw from peer interactions and, in this way, limit their ability to gain acceptance and friendship (Coie and Kupersmidt 1983; Dodge 1983). Each type of ineffective social behavioral pattern can stem from different root causes. One possible cause is a lack of knowledge about effective interaction strategies. Another potential cause relates to the children's emotional states. Children who are anxious or fearful about peer relations are unlikely to behave in an effective manner. Academic problems also can contribute to ineffective social behavior. Children who cannot engage themselves with classroom work assignments often disrupt and irritate their peers (Burton in press).

Differentness. Similarity fosters social acceptance. Conversely, children tend to encounter social rejection when they are perceived to be dissimilar from their peers. This may occur when children are of a different ethnic group or sex, are physically unattractive or handicapped, or are newcomers to their classrooms (Asher and others 1982).

Family problems. Family problems can have damaging effects on children's peer relations. For example, children of divorcing parents may act out feelings of anger at school, eliciting rejection from peers in the process. Children with family problems, such as parental alcoholism, may feel reluctant to bring friends home, avoiding close friendships as a result.

Reputation. Even if children overcome the circumstances that originally led them to experience peer problems, a reputation as a social outcast is extremely difficult to change.

How Can Children Overcome Peer Relationship Problems?

Children require help from adults if they are to overcome serious peer relationship problems. The most successful helping strategies are matched to the specific needs of the children involved.

Social skills training. Children whose behavior leads to social rejection often need to learn new interpersonal skills. In such cases, specific instruction on ways to make peer interactions mutually satisfying and productive can be effective in improving the children's peer relations (Asher and others 1982).

Intervention for related problems. When peer problems co-occur with serious academic problems, children may need intensive academic intervention if they are to become accepted members of their classroom groups (Coie and Krehbiel 1984). Similarly, children should be given school support for dealing with family problems, when possible, to minimize potential adverse effects on the children's peer relations.

Nonthreatening social experiences. Large groups can be threatening to children who lack self-confidence. Shy children may therefore benefit from opportunities to interact with peers in small groups. Parents can encourage shy children to invite classmates over one at a time for special activities. Or shy children can be encouraged to develop outside interests, like music or art, that will provide a natural basis for interacting with other children. Both of these approaches can boost shy children's self-confidence and may help them start friendships in the process.

Cooperative classroom projects. Cooperative group projects can foster peer acceptance of children who are trying to improve their social reputations, including children who are seen as different by their classmates. Under this scheme, teachers assign interesting tasks to small work groups. The group members must work cooperatively to achieve the tasks. In so doing, they must interact with peers they would typically avoid and often discover new bases for liking them (Bierman and Furman 1984; Isaacs 1985).

General Guidelines for Adults

Beyond intervention for specific peer problems, there are several general strategies that may help all children maintain a healthy outlook on their own social lives (Burton in press):

- Give children explicit opportunities to share any peer-related concerns they might have. Show respect for children's unique social needs. Some children may be contented with few friends. Some popular children may have such high expectations that they never feel socially successful.
- Create social options for children without creating pressures. Take care not to communicate the expectation that children should be liked by "all of the people all of the time."

Conclusion

In sum, the message regarding children's peer relationships is a clear one. Peer relationships are important contributors to the quality of both children's current lives and their future development. Children who have difficulty in relating to peers can be helped. Such intervention is most effective when it is tailored to fit the specific nature of the children's peer problems.

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Volume 4, No. 6
March/April 1986

ERIC DIGESTS ONLINE!

A brand new information service designed to give education leaders a fast, accurate summary of key education issues will be available exclusively on EDLINE's National Network's menu starting April 1, 1986.

Called ERIC DIGESTS ONLINE (EDO), the new service has been developed by the Educational Resources Information Center (ERIC). EDO consists of over 100 digests on issues that ERIC considers of critical importance to educators. New digests will be added to EDO monthly, and each digest will be 1000 to 1500 words in length (approximately 2 screens). Digests will be deleted when they no longer are current.

EDO reports are produced by the 16 clearinghouses in the ERIC system. And, each digest is reviewed by content specialists before going on-line.

"Now it will be easy for busy educators to get up-to-date summary information on critical topics without having to personnally review hundreds of documents," explains Mima Spencer, director of the EDO project.

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10. Counseling/Guidance
11. Adult/Career/Vocational Education
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C	200	23	0	963
L	44	6	11	306
E	119	15	21	735
R	113	30	4	657
C	16	3	0	138
S	87	3	44	465
C	16	3	1	172
E	179	22	13	914
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D	32	7	0	309
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The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

3630

ACTION ITEM

RIE Processing Advisory -- Duplicate Clearinghouse Accession Numbers

Over the last few issues of RIE there has been a dramatic increase in duplicated Clearinghouse accession numbers, i.e., two documents submitted with the same number. The August RIE contained 10 records involving such duplication. The Facility's editorial and computer staff have to perform many operations to straighten out such duplication: contacting the Clearinghouse to determine which document gets the original number and which gets a new number, correction of the number on the document itself, doublechecking both resumes to ensure that the data are with the proper document, tracking both documents through the re-processing -- including receipt of a re-transmitted record to go with the newly assigned number, etc. All of these activities require extra time and care to ensure that they are accurately performed.

It appears, from conversations with Clearinghouses submitting such duplicate numbers, that part of the problem is caused by the computerization of some portion of the accessioning activity. In converting to the computer, some Clearinghouses are merely maintaining a list of numbers with no titles assigned; they then fill out the ADR data at a later date. Such a procedure can easily result in duplicate accession numbers being assigned if someone forgets to write a number down. Since it is understandable that staff may find it inconvenient to go up on the computer every time they assign numbers, the Facility continues to make available the ADR forms that can be used as a paper copy log.

Assignment of Clearinghouse Accession Numbers should always follow these steps:

1. Entry on the ADR (Acquisitions Data Report) -- including accession number, title, other data as required.

2. Entry of the accession number on the document; and

3. Entry of the accession number on any subsequent paperwork or computer record.

Until now the Facility has made every effort to fix the duplicate numbers with the least amount of work on the part of the Clearinghouse. However, if there is no reduction in duplicated accession numbers, because of staff and time constraints the Facility will start to pull <u>both</u> documents (along with any related documents) and the accompanying resumes from processing and to return them to the Clearinghouse for re-accessioning and retransmission.

...CERIC

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NETWORK NEWS

New Director for the ERIC Clearinghouse on Languages and Linguistics

After five years as Director of ERIC/CLL, John Clark left the Clearinghouse and the Center for Applied Linguistics on May 30 to accept a position with the Defense Language Institute in Monterey, California. He will be in charge of DLI's testing program, as well as having responsibilities in the areas of computer-assisted instruction and testing. John's leadership, guidance, encouragement, enthusiasm, and professionalism are already sorely missed by the ERIC/CLL staff.

We are fortunate, however, to have succeeded in luring yet another language testing expert away from ETS (whence came John Clark five years ago), Dr. Charles Stansfield. Since 1981, Charlie has been Associate Program Director for the Test of English as a Foreign Language (TOEFL). Prior to that time, he was Assistant and then Associate Professor of Spanish at the University of Colorado. He has a B.A. in Spanish, an M.A. in Foreign Language Education, an M.S in Teaching English as a Second Language, and a Ph.D. in Foreign/Second Language Education. His strong background in both ESL and foreign language education will stand him in good stead in his new position as Director of ERIC/CLL. He will officially join our staff on September 22, 1986.

...Jeanne Rennie (FL)

The Office of Educational Research and Improvement (OERI) -- America's Education Fact Finder

OERI has prepared a brief 4-page handout (dated July 1986) describing the various services of its five program offices. The handout is provided for Clearinghouse use as Attachment 1. ERIC is mentioned on page 2 as a database of the Information Services (IS) program.

...Ted Brandhorst (ERIC Facility)

Governors' Aides Responsible for Education Policy

In the process of compiling a mailing list for an IAP on "blue ribbon" commissions, HE obtained a special list of Governors Aides that are responsible for education policy in their respective states. The COED Executive Committee thought the list might be useful to all Clearinghouses for standard distribution of Digests, etc. The list is reproduced as Attachment 2.

...Lynn Barnett (HE)

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ERIC/CE Develops New Acquisitions Brochure

ERIC/CE has developed a new acquisitions brochure (See Attachment 3) that helps cut down on paperwork. The front page of the four full pages is a letter that can be changed to allow us to target a specific audience. The generic brochure, which is attached, is useful for answering phone-in or walk-in requests for information on submitting documents.

...Judy Wagner (CE)

ERIC Acquisitions Arrangements List Update

The ERIC Acquisitions Arrangements (EAA) list has been updated and the changes are included here as Attachment 4. A total of 37 additions, changes, and deletions have been made based on Facility information and forms sent to us by Clearinghouses.

The list of changes is arranged in alphabetical order by organization name and follows the same form as the January 1986 list. The January 1986 EAA list should be updated by changing, adding, or deleting entries as necessary in alphabetical order. A change in an arrangement is shown by a percent sign (%) and an arrangement which has been removed is marked with an "X". All other entries are additions to the previous list.

In order to keep the list as current and informative as possible, changes will continue to be issued in this way via the EAB until the overall volume of changes warrants a completely revised list. The Facility Acquisitions staff appreciates the cooperation of the Clearinghouses in submitting changes to their arrangements as they occur, so that the List will continue to be a useful tool for all components of the ERIC system.

...Joanna Eustace (ERIC Facility)

Oryx Press Periodical Fact Sheets (Revised Versions)

Newly revised "Periodical Fact Sheets" have been received from Oryx Press covering the following products: (1) CIJE (monthly); (2) CIJE (cumulations); (3) RIE (cumulations); (4) RIE/CIJE cumulations on microfiche. They are reproduced as Attachment 5.

...Ted Brandhorst (ERIC Facility)

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UD Has a New Location (But Same Mailing Address)

UD has moved to new quarters. When you visit us - and we hope you will - please come to Room 300, Main Hall, Teachers College, 525 West 125th Street, New York, New York. Our mailing address, however, remains the same: Teachers College, Box 40, Columbia University, New York, New York 10027.

...Wendy Schwartz (UD)

Write-Up on ERIC in "Introduction to United States Public Documents", by Joe Morehead

The write-up on ERIC that appears in the above cited reference work (See Attachment 6) is unusually thorough and good. It was published in 1983 and is just beginning to show its age three years later, but is still a model of completeness.

This is at least partially attributable to the fact that the author took pains to check his text with ERIC before going to press.

...Joanna Eustace (ERIC Facility)

CONSER Abstracting & Indexing Project -- ERIC Participation Reveals Degree of Overlap Between CIJE and Other Major Index Services

The ERIC Facility recently cooperated with the CONSER Project at the Library of Congress in a special effort designed to establish bibliographic control over the serials covered by the nation's Abstracting and Indexing (A&I) services. Some 85 A&I services participated, contributing more than 101,000 serial titles.

As a benefit of participation, selected statistics have been returned to ERIC. For example, 767 serials covered by CIJE were reported to CONSER. Of these, 82% were U.S., 15% were foreign, and 3% were Canadian. Of perhaps greater interest are the statistics pertaining to overlap. Attachment 7 is a list of all the major A&I services that covered one or more serials also covered by CIJE. The list is arranged alphabetically by the name of the service and provides two numbers: (1) the absolute number of journal titles covered by both CIJE and the service in question, and (2) the percentage that number is of the 767 total titles.

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The series that overlapped the most with CIJE (down to a level of 28 titles) were the following:

A&I Service	Titles Overlapping With CIJE	% of CIJE Titles Overlapping
1. Education Index	297	38.87%
2. Psychological Abstracts	222	29.06%
3. Sociological Abstracts	187	24.48%
4. Social Welfare, Social Planning	109	14.27%
5. Exceptional Child Education	95	12.43%
6. Women Studies Abstracts	86	11.26%
7. Public Affairs Information Service	82	10.73%
8. Language and Language Behavior	77	10.08%
9. Book Review Index	76	9.95%
10. Reference Sources	76	9.95%
11. Excerpta Medica	74	9.69%
12. Historical Abstracts	73	9.55%
13. Social Sciences Index	68	8.90%
14. Biological Abstracts	58	7.59%
15. MLA International Bibliography	57	7.46%
16. Index Medicus	55	7.20%
17. Language Teaching	52	6.81%
18. Social Work Research & Abstracts	48	6.28%
19. Media Review Digest	47	6.15%
20. Cumulative Index to Nursing	43	5.63%

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A&I Service	Titles Overlapping With CIJE	% of CIJE Titles Overlapping
21. INSPEC	43	5.63%
22. Hospital Literature Index	40	5.24%
23. ABI/INFORM	37	4.84%
24. Library and Information Science Abstracts	35	4.58%
25. Library Literature	35	4.58%
26. Energy Research Abstracts	34	4.45%
27. Environment Abstracts	34	4.45%
28. Chemical Abstracts	33	4.32%
29. International Aerospace Abstracts	32	4.19%
30. Writings on American History	30	3.93%
31. Popular Magazine Review	30	3.93%
32. Readers Guide to Periodical Literature	29	3.80%
33. Bibliography of Agriculture	28	3.66%
34. Life Sciences Collection	28	3.66%

...Ted Brandhorst (ERIC Facility)

Microfiche Envelopes Offered by National Commercial Envelope Company

Ever since EDRS dropped the microfiche envelopes, there have been several firms offering such envelopes to SOC's should they want to retain that method of storage. The latest offering received is from National Commercial Envelope Company and is reproduced here (as Attachment 8) for Clearinghouse use in responding to SOC inquiries.

...Ted Brandhorst (ERIC Facility)

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PERSONNEL

Personnel Changes at ERIC/SE

ERIC/SMEAC has recently lost two staff members. Pamela Kern, who worked with RIE and CIJE processing, completed her Bachelor's degree in Marketing and was subsequently employed by a major local and regional bank. Dr. John Novak, who coordinated abstracting and indexing and assisted with user services, accepted a faculty position in biology and science education at Eastern Michigan University. Both Pam and John have made strong contributions to the ERIC/SE program and will be missed.

Ms. Marylin Lisowski, a doctoral student in science and environmental education at Ohio State University, has assumed the position of coordinator of indexing and abstracting. Marylin has been on the SMEAC staff for the past year. Another doctoral student will join our staff in the Fall to do the work usually done by Dr. Novak. We are currently interviewing to replace Pam. Mrs. Linda Shinn, Administrative Assistant, should be contacted for any RIE and CIJE processing questions.

...Robert W. Howe (SE)

Personnel Changes at UD

Carolyn Riehl, who was UD's in-house editor for nearly a year, and an abstractor before that, has moved on to a new project. She will be managing a study of dropout prevention efforts in the New York City public schools.

UD's new editor is Wendy Schwartz. She has written and edited material on virtually all the social sciences, and has been the director of a public foundation supporting social change projects.

...Wendy Schwartz (UD)

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ERIC PUBLICATIONS

HE NEW ERIC/CS INFORMATION ANALYSIS PRODUCTS:

Post-Tenure Faculty Evaluation: Threat or Opportunity? ASHE-ERIC Higher Education Report No. 1, 1986. By Christine M. Licata.

ABST Factors that have led to post-tenure evaluation of faculty are considered, along with limitations of tenure in general and current post-tenure evaluation practices. Positions of advocacy and oppositon to post-tenure evaluation are identified, along with practical considerations that institutions might consider before modifying or implementing a formal process for post-tenure evaluation. Three purposes of post-tenure evaluation are identified: to supply documentation for removal for incompetence; to provide input for decisions in the areas of reductions in force, merit raises, and promotions; and especially to support facilty development and improved instruction. Five principles of faculty evaluation are recommended: a clearly defined purpose, multiple sources of input ot the evaluation, identifying areas and criteria to be assessed, measurable standards, and a flexible and individualized evaluation plan. Appended is a summary of a survey of 30 institutions, 16 of which had a formal post-tenure evaluation plan. Information is provided on evaluation objectives, effectiveness, frequency, participants, process followed, and the names of the 16 institutions. Also appended are information on sources of sample rating forms for faculty evaluation.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	Jul. 7, 1986	Cincinnati, Ohio	Susan Imel	Susan Imel and Judy Wagner presented "The ERIC Database: A Resource for Corrections Educators: at the Correction Education Association annual convention in Cincinnati, Ohio on July 7, 1986.
HE	June 22-25, 1986	Orlando, FL	Jonathan Fife Lynn Barnett	Attended the Annual Forum of the Association for Institutional Research. Staffed an exhibit booth, provided free ERIC computer searches, and arranged for conference papers to be collected and screened for ERIC.
HE	June 17, 1986	Washington, DC	Christopher Rigaux	Attended the annual workshop of EdPress, where Secretary Bennett was the keynote speaker.

LIST OF ATTACHMENTS

Attachment 1: The Office of Educational Research and Improvement (OERI) -- America's Education Fact Finder (July 1986)

Attachment 2: Governors' Aides Responsible for Education Policy

Attachment 3: New Acquisitions Brochure (ERIC/CE)

Attachment 4: The ERIC Acquisitions Arrangements List

Attachment 5: Oryx Press Periodical Fact Sheets (Revised Versions)
A. CIJE (Monthly) B. CIJE (Cumulations)
C. RIE (Cumulations) D. RIE/CIJE Cumulations On Microfiche

Attachment 6: Write-Up On ERIC in "Introduction to United States Public Documents" by Joe Moorehead

Attachment 7: CONSER Project: Current Index to Journals in Education (Overlap Statistics)

Attachment 8: Microfiche Envelopes Offered by National Commercial Envelope Company

Attachment 9: EDRS Customer Service Report

Attachment 10: CIJE Source Journal Index Updates July 86

Attachment 11: Summary of CIJE Input by CH (For July 86 Issue)

Attachment 12: RIE Input by Clearinghouse (RIE APR86) & (RIE MAY86)

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Office of Educational Research and Improvement

America's Education Fact Finder

July 1986

DID YOU KNOW... that the U.S. Department of Education has a wealth of statistical and research information? That the data are available on disk, tape, and in hard-copy? That for a fee, special tabulations can be run on computer specifically to meet your information needs?

These services and more are offered by the Department of Education's Office of Educational Research and Improvement (OERI).

OERI supports and conducts research on education, collects and analyzes education statistics, administers grant and contract programs to improve libraries and library education, and disseminates information to parents, students, teachers, school administrators, policymakers, researchers, the media, and others.

The work of OERI is carried out by five program offices – Office of Research, Center for Statistics, Programs for the Improvement of Practice, Library Programs, and Information Services.

Office of Research – The Office of Research (OR) supports the scholarly and academic work of individuals and institutions. The research is designed to advance knowledge about educational practice and is aimed at solving or alleviating specific education problems. OR supports basic and applied research, evaluations, and analyses of Federal, State, and local educational policies. A major OR function is to fund and coordinate research conducted by 14 national educational research and development centers based in universities. In addition, OR administers a program of unsolicited, field-initiated research projects and several small grant programs.

The educational research and development centers conduct research in the following areas: teaching, learning, teacher education, reading, writing, education and employment, effective elementary and middle schools, effective secondary schools, postsecondary teaching and learning, postsecondary governance and finance, State and local policy development and leadership, bilingual and foreign language education, educational technology, and student testing, evaluation and standards.

Center for Statistics – The Center for Statistics (CS) collects, analyzes, and disseminates statistics on the condition of education in the United States, and helps State and local education agencies improve their statistical systems.

The Center's activities include: Maintaining data bases on public and private elementary and secondary, postsecondary, vocational, and adult education to monitor trends in enrollments, staff, and finances. The data bases are the core of the Center's most widely used publications, *The Condition of Education* and *The Digest of Education Statistics.* The Center also administers the collection and analysis of data from specialized surveys, including the National Assessment of Education Progress (NEAP) and a longitudinal studies program. NAEP surveys the education attainments of 9-, 13-, and 17-year-olds in 10 learning areas, including reading, writing, and math. The longitudinal studies (High School Beyond and the National Longitudinal Study of 1972) follow the progress of students as they make the transition from high school, through college, to work and family formation.

Data from these and other Center data bases permit informed debate and decision-making on educational policies and practices.

Programs for the Improvement of Practice-- The primary mission of Programs for the Improvement of Practice (PIP) is to ensure that education data, research findings, and exemplary practices are easily accessible to teachers, school administrators, and others seeking to improve American education. PIP activities are concentrated on learning from practices that work and sharing this information nationally. Housed in PIP are the regional educational laboratories, the National Diffusion Network, and the recognition programs for schools.

The nine regional educational laboratories provide research, development, and technical assistance within their multi-State regions. The National Diffusion Network helps schools and colleges adapt exemplary education programs through State facilitators who provide training on model programs. The school recognition programs identify unusually successful schools, reward their excellence with national recognition, and provide information to all schools about the qualities that make a school outstanding.

Library Programs -- Library Programs (LP) administers grant and contract programs to State Library administrative agencies, State educational agencies, institutions of higher education and other public or private agencies, institutions, and organizations. These programs are for the improvement of public library services, the construction of public libraries, interlibrary cooperation, acquisition of postsecondary library resources, support of training and research in library and information science, strengthening of major research libraries, improvement of library services for Indian tribes, and literacy programs in State and local public libraries.

Information Services – The Information Services (IS) program coordinates the agency's external liaison activities and serves as the support group for the other OERI components. In addition to providing writing, editing, and graphics services in-house, IS offers a variety of services to people and organizations outside the Department of Education.

IS sells education data on tape and runs special tabulations against OERI data bases, maintains the Department of Education Library, and administers ERIC (the Educational Resource Information Center), the world's largest computerized educational information data base.

In an effort to reach a broader audience Information Services operates a toll-free number through which the Department, other Federal, State, and local agencies, outside organizations, the Congress, the media, and the public can get answers to questions about education statistics, research, technology, and programs.

For more information about OERI or to get assistance with your education questions, call toll-free 800-424-1616 (in the metropolitan Washington, D.C. area call 626-9854), or write:

Information Services, OERI
555 New Jersey Avenue NW.
Washington, D.C. 20208

For more information about specific projects in each program area contact:

Office of Research	(202) 357-6079
Unsolicited Proposal Program	(202) 357-6028
OERI Fellowships	(202) 357-6079
Center for Statistics	(202) 357-6828
Programs for the Improvement of Practice	(202) 357-6828
Library Programs	(202) 357-6293
Information Services	800-424-1616
Data Tape Sales	800-424-1616
Press Relations	(202) 357-6556

Other U.S. Department of Education contacts:

Student financial aid information	(202) 732-3391
Contracts and grants	(202) 732-4217
Public affairs office	(202) 245-8601

How to Apply for Funds

OERI announces its intention to support new work through a Request for Proposals or grants competition. A Request for Proposals (RFP) solicits bids from qualified researchers to accomplish a specific task. The *Commerce Business Daily* publishes summaries of all RFP's as they are issued.

A Grants Competition solicits a variety of research approaches to a broad problem area. Grant competitions are announced in the *Federal Register*.

Governors Aides Responsible for Education Policy

ALABAMA
Rex Cheatham
Exec. Asst to the Governor
for Education Affairs
State Capitol
Montgomery, Alabama 36130
(205) 261-3299

ALASKA
James R. Kelly
Special Asst to the Governor
Capitol Office Building
Pouch A
Juneau, Alaska 99811
(907) 465-3500

ARIZONA
Tim Waters
Special Advisor to the
Governor for Education
1700 West Washington
Phoenix, Arizona 85007
(602) 255-4952

ARKANSAS
Don Ernst
Staff Liaison for Education
Office of the Governor
State Capitol
Little Rock, Arkansas 72201
(501) 371-2345

Representative Gloria Cabe
Office of the Governor
State Capitol
Little Rock, Arkansas 72201
(501) 371-2345

CALIFORNIA
William L. Cunningham
Assistant to the Governor
1400 10th Street, Room 109
Sacramento, California 95814
(916) 323-0611

COLORADO
Barbara O'Brien
Assistant to the Governor
State Capitol, Room 136
Denver, CO 80203
(303) 866-5790

CONNECTICUT
David J. McQuade
Adm. Aide for Programs & Policy
State Capitol
Hartford, Connecticut 06106
(203) 566-4840

DELAWARE
Helen Foss
Assistant to the Governor
for Education
820 N. French St.
Wilmington, Delaware 19801
(302) 571-3210

DISTRICT OF COLUMBIA
Rolin Sidwell
Coordinator
Mayor's Education Office
Room 400, District Building
Washington, D.C. 20004
(202) 727-3537

FLORIDA
Debra Gallay
Education Policy Coordinator
Exec. Office of the Governor
The Capitol
Tallahassee, Florida 32301
(904) 487-1880

GEORGIA
William M. Tomlinson
Exec. Asst to the Governor
Room 111, State Capitol
Atlanta, Georgia 30334
(404) 656-1713 or 6451

HAWAII
Joseph W. Lapilio III
Assistant to the Governor
State Capitol
Honolulu, Hawaii 96813
(808) 548-3124

IDAHO
Brad Foltman
Financial Management Analyst
Exec. Office of the Governor
Statehouse
Boise, Idaho 83720
(208) 334-3900

ILLINOIS
Gail Lieberman
Assistant to the Governor
For Education
105 State House
Springfield, Illinois 62702
(217) 782-9575

INDIANA
Nancy DiLaura
Asst to the Governor for Education
Room 206, State House
Indianapolis, Indiana 46204
(317) 232-4566

John R. Hammond, III
Exec. Asst to the Governor
Room 206, State House
Indianapolis, IN 46204
(317) 232-4583

IOWA
Mary Jo (M.J.) Dolan
Administrative Assistant
Office of the Governor
State House
Des Moines, Iowa 50319
(515) 281-4300

KANSAS
Bob Wootton
Asst to the Governor for Policy
Second Floor, State House
Topeka, Kansas 66612
(913) 296-4052

KENTUCKY
Joan Taylor
Education Liaison
State Capitol Building
Frankfort, Kentucky 40601
(502) 564-2611

LOUISIANA
Mona Davis
Education Asst to the Governor
P. O. Box 94004
Baton Rouge, LA 70804
(504) 342-0913

MAINE
Elizabeth Mitchell
Special Assistant
Office of the Governor
State House Station #1
Augusta, Maine 04333
(207) 289-3531

MARYLAND
Sheila M. Tolliver
Exec. Assistant for Education
Room 212, State House
Annapolis, Maryland 21404
(301) 269-2377

MASSACHUSETTS
Gerard T. Indelicato
Special Asst to the Governor
for Educational Affairs
Governor's Office of Educational Affairs
Boston, Massachusetts 02133
(617) 727-0770

MICHIGAN
Thomas Baldini
Education Consultant
2nd Floor
State Capitol Building
Lansing, Michigan 48909
(517) 373-3421

MINNESOTA
Ed Hunder
Assistant Director, State Planning Agency
550 Cedar Street
St. Paul, Minnesota 55101
(612) 297-3247

Lis Christenson
Research Associate, State Planning Agency
550 Cedar Street
St. Paul, Minnesota 55101
(612) 297-3279

MISSISSIPPI
James Dixon
Assistant to the Governor
State Capitol, P.O. Box 139
Jackson, Mississippi 39205
(601) 359-3106

MISSOURI
Tom L. Duncan
Asst for Education and Policy
Executive Office, State Capitol
P.O. Box 720
Jefferson City, Missouri 65102
(314) 751-3222

MONTANA
J. Michael Pichette
Administrative Assistant
State Capitol
Helena, Montana 59620
(406) 444-3111

NEBRASKA
Stan Sibley
Ass't to the Governor
State Capitol
P.O. Box 94848
Lincoln, Nebraska 68509
(402) 471-2244

NEVADA
Dennis Baughman
Administrative Assistant
Office of the Governor
Capitol Complex
Carson City, Nevada 89710
(702) 885-5670

NEW HAMPSHIRE
Norman C. VanderNoot
Director of Communications
Office of the Governor
State House
Concord, New Hampshire 03301
(603) 271-2121

NEW JERSEY
Richard Mills
Special Asst to the Governor
for Education
State House, CN-001
Trenton, NJ 08625
(609) 292-6000 ext. 274

NEW MEXICO
Dr. Luciano Baca
Director, Office of Education
Tapia Building
515 Don Gaspar
Santa Fe, NM 87501-4498
(505) 827-3860 or 3861

NEW YORK
Cornelius J. Foley
Asst Secy to the Governor
for Ed. and the Arts
State Capitol, Room 242
Albany, NY 12224
(518) 474-3321

NORTH CAROLINA
Lee E. Monroe
Senior Educational Policy Advisor
for Higher Education
116 West Jones Street
Raleigh, North Carolina 27611
(919) 733-2880

Gene Baker
Public Education Advisor K-12
116 West Jones Street
Raleigh, North Carolina 17611
(919) 733-2880

NORTH DAKOTA
Carol M. Siegert
Administrative Assistant
to the Governor
State Capitol
Bismarck, North Dakota 58505
(701) 224-2200

OHIO
Carla Edlefson
Admin. Asst to the Governor
State House
Columbus, OH 43215
(614) 466-6710

OKLAHOMA
Carolyn Smith
Senior Administrative Assistant
to the Governor
Room 212, State Capitol
Oklahoma City, OK 73105
(405) 521-2345 or 3993

OREGON
Robert W. Oliver
Assistant to the Governor
State Capitol
Salem, OR 97310
(503) 378-5690

PENNSYLVANIA
Frank Wright
Secretary for Policy
Room 238, Main Capitol Building
Harrisburg, Pennsylvania 17120
(717) 783-3840

RHODE ISLAND
Rich Edwards
Principal Policy Analyst
Office of the Governor
Providence, Rhode Island 02903
(401) 277-2080

SOUTH CAROLINA
Terry Peterson
Executive Asst to the Governor
P.O. Box 11450
Columbia, South Carolina 29211
(803) 758-3208

3543

SOUTH DAKOTA
James Hansen
Secretary of Education and Cultural Affairs
Office of the Governor
700 North Illinois
Kneip Building
Pierre, South Dakota 57501
(605) 773-3134

TENNESSEE
Keel Hunt
Special Assistant to the Governor
State Capitol
Nashville, TN 37219-5081
(615) 741-4132

TEXAS
Larry Yawn
Director, Education Division
Office of the Governor
Capitol Station, P.O. Box 13561
Austin, TX 78711
(512) 475-2427

UTAH
Carol Clark
Assistant to the Governor
210 State Capitol
Salt Lake City, UT 84114
(801) 533-5231

VERMONT
Ellen Mercer-Sallon, Esq.
Counsel to the Governor
Office of the Governor
Montpelier, VT 05602
(802) 828-3333

VIRGINIA
Don Finley
Secretary of Education
6th Floor
9th Street Office Building
Richmond, Virginia 23219
(804) 786-1151

WASHINGTON
Ann Daley
Special Ass't for Policy (Higher Ed.)
Office of the Governor
The Legislative Building
Olympia, WA 98504
(206) 753-6780

Sam Hunt
Special Ass't for Policy (K-12)
Office of the Governor
The Legislative Building
Olympia, Washington 98504
(206) 586-0828

WEST VIRGINIA
Catherine Bullard
Adm. Ass't for Fed. Relations
Governor's Office
State Capitol
Charleston, WV 25305
(304) 340-1600

WISCONSIN
Nancy J. Wenzel
Governor's Policy Advisor
on Education
State Capitol, P.O. Box 7863
Madison, WI 53707-7863
(608) 266-1212

WYOMING
Nancy Freudenthal, Esq.
Atty for Intergovermental Agencies
Governor's Office
State Capitol
Cheyenne, Wyoming 82002
(307) 777-7437

AMERICAN SAMOA
Fuaileleo P. Sunia
Director, Department of Education
Government of Am. Samoa
Pago Pago, Am. Samoa 96799
(684) 633-5237

PUERTO RICO
Evaresto Elcutice
Office of the Governor
La Fortaleza
San Juan, PR 00901
(809) 721-6292

VIRGIN ISLANDS
Charles W. Turnbull
Commissioner of Education
Department of Education
P.O. Box 630, Charlotte Amalie
St. Thomas, VI 00801
(809) 774-2810

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THE NATIONAL CENTER
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ERIC serves a wide audience of teachers, administrators, researchers, students, and others by abstracting and indexing documents for announcement in *Resources in Education* (RIE) (a monthly abstract journal) and in a computer database. Documents are made available in microfiche and paper copy from the ERIC Document Reproduction Service (EDRS). Microfiche collections of ERIC documents are also available to the public at over 700 locations throughout the world.

There are some concrete advantages to submitting materials to ERIC. These include free publicity, wide dissemination, quick retrievability via online database search services, and the fact that ERIC documents never go out of print. Additionally, ERIC sends a complimentary microfiche to each contributor when the document is announced in RIE.

Submit your materials to be considered for the database simply by sending them to ERIC/ACVE together with the completed reproduction release form (on the next page).

This brochure describes the scope of ERIC/ACVE, types of documents to send, selection criteria, and other information about the submission process. We encourage you to send your materials today!

The ERIC Clearinghouse on Adult, Career, and Vocational Education is funded by the Office of Educational Research and Improvement, U.S. Department of Education.

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The ERIC Clearinghouse on Adult, Career and Vocational Education acquires documents in all areas of adult and continuing education from basic literacy training through professional skill upgrading; vocational and technical education covering all service areas for secondary, postsecondary, and adult populations; career education and career development programs for all ages and populations in educational, institutional, business, and industry settings.

Types of Documents to Submit

- Research reports
- Annotated bibliographies
- Conference papers
- Instructional materials
- Essays, position papers
- Program descriptions and evaluations
- Curriculum guides
- Proceedings
- Lesson plans and teaching guides
- Resource guides

ERIC cannot accept nonprint materials, but if there is an associated printed text, we will include it as long as a source of availability for the nonprint component can be cited.

Practitioner-Oriented Materials

ERIC is particularly interested in collecting materials ready for immediate application in the classroom or school. Examples of such materials are fact sheets, games, worksheets, bulletin board ideas, promising practices, public relations materials, and practice handbooks, particularly those that are teacher-made, locally produced, or developed by sources not previously tapped by ERIC.

Selection Criteria

All materials are evaluated by subject specialists according to the following criteria:

- Significance
- Relevance
- Timeliness
- Applicability
- Authority of author
- Comprehensiveness
- Clarity of presentation
- Reflection of emerging trends
- Capability of meeting users' needs
- Generalizability

Every item submitted is given careful consideration. If an item is not selected for ERIC, authors are given an explanation of why it did not meet the selection criteria.

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To include materials in the database and make them available from EDRS, we must have the permission of document contributors on a reproduction release form. We must have this permission regardless of whether the material is formally copyrighted. Granting this permission to ERIC does not affect your copyright status. If the material is also available from another source, we will cite this availability in the abstract if the information is provided on the release form. A reproduction release form is included on the second page of this brochure.

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For microfiche and paper reproduction, documents should be legible and easily readable with clear, dark type on white or light background. They may be typeset, typewritten, photocopied, or otherwise duplicated. Standard 8½ x 11" paper is preferred. Very small type does not reproduce well.

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Send two copies to:

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%	AAA Foundation for Traffic Safety, Falls Church, VA.	198	79	2	S. Yaksich, Jr.	Blanket, automatic
	Alaska State Senate, Juneau. Rural Research Agency.	IR	86	1	R. Rainery	Blanket
	Angleton Independent School District, TX.	EC	86	1	L. B. Perryman	Blanket
%	Appalachia Educational Lab., Charleston, WV.	261	81			Individual release, monitor & request (NIE Lab)
	Arkansas State Dept. of Education, Little Rock. Instructional Microcomputer Project for Arkansas Classrooms (IMPAC).	IR	86	1	C. McDermott	Blanket, cite availability
	Association of American Colleges, Washington, DC. Project on the Status and Education of Women.	HE	86	1	J. K. Ehrhart	Blanket
	California Univ., Los Angeles (UCLA). Graduate School of Education.	HE	86	1	B. R. Clark	Blanket for Working Papers of the Comparative Higher Education Research Group
	Carnegie Mellon Univ., Pittsburgh, PA. Communications Design Center.	CS	85	1	T. M. Duffy	Blanket, automatic, scope/nonscope transfer
	Centre for Studies on Integration in Education (CISE), London (England).	EC	86	2	M. Vaughan	Blanket, cite availability
	The College Board, Washington, DC.	HE	86	1	L. E. Gladieux	Blanket, cite availability
X	The College Board, New York, NY. (Formerly College Entrance Exam. Board).	TM				
%	The College Board, New York, NY. (Formerly College Entrance Exam. Board).	HE	68	2	S. W. Gardner	Blanket, monitor & request, scope/nonscope transfer
%	The College Board, New York, NY. Research and Development Planning.	270	81			Individual release, automatic for College Board Reports
%	Council for Children with Behavioral Disorders, Reston, VA.	EC	86	2	R. B. Rutherford	Blanket
	Council of Independent Colleges, Washington, DC.	HE	86	2	S. G. Pelletier	Blanket, cite availability

* = Conference Regularly Attended # = Send mf to Organization/Agency X=Remove %=Change August 1986 Update

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	European Centre for the Development of Vocational Training (CEDEFOP), Berlin (West Germany).	CE	86	1	C. Politi	Blanket, automatic
X	Government Printing Office (GPO), Washington, DC.	136				
	Harvard Univ., Cambridge, MA. Office for Information Technology.	IR	86	1	J. J. Simon, Jr.	Blanket for Information Technology Newsletter and Quarterly, cite availability
%	International Council for Educational Development, Princeton, NJ.	HE	86	2	S. A. Sheridan	Blanket for Occasional Papers
	Iowa State Dept. of Public Instruction, Des Moines.	309	86			Individual release, monitor & request
	Manpower Demonstration Research Corp., New York, NY.	307	86	1	S. E. Mandel	Blanket, automatic, cite availability
	Massachusetts State Dept. of Education, Quincy. Office for Gifted and Talented.	EC	86	1	R. Frank	Blanket
	Minnesota State Board of Vocational-Technical Education, St. Paul.	CE	86	1	J. P. Graba	Blanket
	Minnesota State Dept. of Education, St. Paul. Education Statistics Section.	305	86	1	M. K. Mueller	Blanket, automatic
	Mission Hospital, Peshawar (Pakistan). Mental Health Centre.	EC	86	1	M. Miles	Blanket
%	New York State Education Dept., Albany.	137	78		R. M. Trombly	Individual release, automatic
	Northern Regional Management Centre, Tyne & Wear (England).	CE	86	2	H. V. Pardue	Blanket, cite availability
	Northwest Center Child Development Program, Seattle, WA.	EC	86	1	L. L. Gil	Blanket
	Office of Technology Assessment, Washington, DC.	306	86	1		Monitor & request
%	Pennsylvania State Univ., University Park. Center for the Study of Higher Education.	HE	86	2	M. T. Downing	Blanket, automatic, scope, cite availability
	Primary English Teaching Association, Rozelle (Australia).	CS	85	1	M. Carr	Blanket, automatic, scope, cite availability

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Attachment 4
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	San Mateo County Office of Education, Redwood City, CA. SMERC Information Center.	310	86	1	J. Holbrook	Blanket for SMERC Administrative Reports, automatic
	Southeastern Educational Improvement Laboratory, Research Triangle Park, NC.	308	86	1	B. H. Willis	Blanket, monitor & request
X	Southwest Educational Development Laboratory (SEDL), Austin, TX.	115	76	1	D. Wilson	Blanket, automatic, cite availability (NIE Lab)
	Texas Education Agency, Austin. Div. of Educational Assessment.	TM	86	1	K. L. Cruse	Blanket
	Texas Univ., Austin. Lyndon B. Johnson School of Public Affairs.	UD	86	2	M. Duncan	Blanket, cite availability
%	Utah State Board of Education, Salt Lake City.	220	80	1	D. E. Nelson	Blanket, automatic

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For more information contact the Marketing Department.

Current Index to Journals in Education (CIJE)
Monthly

ISSN: 0011-3565 Size/Binding: 8 1/2 X 11 Paperbound

Publication Schedule: Monthly

Description:
This monthly journal and its companion publications provide an array of reference resources that offer access to the vast world of educational literature. The material contained in these publications is collected and produced by specialists from the sixteen clearinghouses of the Educational Resources Information Center (ERIC), a division of the National Institute of Education. Each monthly issue of the CURRENT INDEX TO JOURNALS IN EDUCATION indexes an average of 1,500 journal articles from approximately 780 publications. Each entry includes complete bibliographic information and a thoughtful annotation written by an ERIC specialist. Access is facilitated by Subject, Author, and Journal Contents indexes. No other publication offers the comprehensive coverage and incisive annotations contained in each issue of CIJE.

Note:
Single issues from April 1979 through December 1985 are available for $16.25 each in the U.S., Canada, and Mexico; $18.00 each elsewhere. The back issue for March 1979 is out of print.

Issues published prior to March 1979 were published by Macmillan Inc., 866 Third Avenue, New York, NY 10022.

Use of the CIJE MONTHLY is augmented by the CIJE Semiannual Cumulations and the CIJE Microfiche Cumulations and Annual Updates.

CIJE subscriptions run from January through December. Subscriptions may begin at any time throughout the year but will be retroactive to January of that year.

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Current Index to Journals in Education (CIJE)
Monthly

Yearly Subscription Rates

Year	U.S., Canada, and Mexico	Elsewhere
1987, Vol. 19	$207.00	$228.00
1986, Vol. 18	$190.00	$211.00
1985, Vol. 17	$190.00	$211.00
1984, Vol. 16	$165.00	$186.00
1983, Vol. 15	$165.00	$186.00
1982, Vol. 14	$165.00	$186.00
1981, Vol. 13	$165.00	$186.00
1980, Vol. 12	$165.00	$186.00
1979, Vol. 11	(Full set not available)	

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Semiannual Cumulations

ISSN: 0011-3565 Size/Binding: 8 1/2 X 11 Clothbound

Publication Date: Semiannually in September and February

Description:
To consolidate the valuable information contained in the CIJE monthly issues in a format suitable for permanant reference, The Oryx Press publishes the CIJE SEMIANNUAL CUMULATIONS. Twice a year six monthly issues are integrated into a single clothbound volume with cumulated Subject, Author, and Journal Contents indexes, which enhance the usefulness of the work.

Yearly Subscription Rates

Year	U.S., Canada, and Mexico	Elsewhere
1987, Vol. 19	$198.00	$213.50
1986, Vol. 18	$181.00	$196.50
1985, Vol. 17	$181.00	$196.50
1984, Vol. 16	$156.00	$171.50
1983, Vol. 15	$156.00	$171.50
1982, Vol. 14	$156.00	$171.50

Note:
The 1979, 1980, and 1981 SEMIANNUAL CUMULATIONS are out of print, but are available from The Oryx Press on microfiche. Partial sets for these years are priced at $78.00 in the U.S., Canada, and Mexico; $85.75 elsewhere. Contact The Oryx Press for availability.

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Use of the CIJE SEMIANNUAL CUMULATIONS augments the CIJE Monthly, and the CIJE Main Entry Cumulations and Updates on Microfiche, all available from The Oryx Press.

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Resources in Education (RIE)
Annual Cumulation

ISSN: 0197-9973 Size/Binding: 8 1/2 X 11 Clothbound

Publication Schedule: Annually in March

Description:
The Educational Resources Information Center (ERIC), which provides the material for the Current Index to Journals in Education (CIJE), also publishes its own journal, Resources in Education (RIE). RIE covers current educational research findings, technical reports, speeches, unpublished manuscripts, and books. The Oryx Press publishes the RIE ANNUAL CUMULATION (clothbound) to bring this valuable information together annually in three easy-to-use volumes. The entries in the two volume Abstracts cite author, source, publication date, availability, and the price of the original report as well as providing a clear 200-word abstract of the contents. The third volume (Index) provides titles and ED (accession) numbers for the documents and report literature in cumulated Subject, Author, Institution, Publication Type, and Clearinghouse Number/ED Number Cross-Reference indexes.

Note:
Microfiche become available as the bound editions are sold out.

RIE Monthly editions are published by the U.S. Government Printing Office, Washington, D.C.

Use of the RIE ANNUAL CUMULATION is augmented by the RIE/CIJE Microfiche Cumulations and Updates.

Order both the ABSTRACTS and the INDEX at the same time and SAVE!

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Yearly Subscription Rates

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Year	U.S., Canada, and Mexico	Elsewhere
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1985, Vol. 20	$237.00	$247.00
1984, Vol. 19	(Full set not available)	
1983, Vol. 18	(Full set not available)	
1982, Vol. 17	$207.00	$217.00
1981, Vol. 16	$207.00	$217.00
1980, Vol. 15	$207.00	$217.00
1979, Vol. 14	(Full set not available)	

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1986, Vol. 21	$201.00	$207.25
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1982, Vol. 17	$136.00	$142.25
1981, Vol. 16	$136.00	$142.25
1980, Vol. 15	$136.00	$142.25
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Index

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1983, Vol. 18	$71.00	$74.75
1982, Vol. 17	$71.00	$74.75
1981, Vol. 16	$71.00	$74.75
1980, Vol. 15	$71.00	$74.75
1979, Vol. 14	(Not available)	

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Retrospective and Semiannual Cumulations, Annual Updates, Abstracts, and Index

Description:
The Educational Resources Information Center (ERIC), which provides the material for the Current Index to Journals in Education (CIJE), also publishes the monthly journal Resources in Education (RIE). RIE covers current educational research findings, technical reports, speeches, unpublished manuscripts, and books. The Oryx Press combines this coverage with that offered by CIJE, bringing the whole world of educational research together. Both are now accessible through these special microfiche cumulations. Covering more than a decade of important educational literature (1966-1980), these CUMULATIONS offer ease of use and tremendous savings of space and storage. A Combined Subject Index provides a completely integrated cumulation of all document and journal article titles, arranged by major descriptors and identifiers, using the latest ERIC vocabulary. You can keep your valuable RIE/CIJE MICROFICHE collection completely up-to-date through ANNUAL UPDATES which contain Main Entry Sections for RIE and CIJE, an accumulated Fiche Index from 1966 to the present, along with the useful Combined Subject Index.

Note:
RIE monthly editions are published by U.S. Government Printing Office, Washington, D.C. All CIJE publications prior to March 1979, published by Macmillan Inc., 866 Third Avenue, New York, NY 10022.

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Yearly Subscription Rates

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Complete RIE/CIJE Cumulation	$2,440.00	$2,459.50
RIE Main Entry 1966-1980	$836.00	$852.50
CIJE Main Entry 1969-1980	$836.00	$852.50
Combined RIE/CIJE Subject and Fiche Index 1966-1980	$1,057.00	$1,072.50

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RIE/CIJE Complete 1981-1982; or 1983; or 1984	$302.50	$310.75
RIE Main Entry 1981-1982 (combined); or 1983; or 1984	$108.15	$110.90
CIJE Main Entry 1981-1982; or 1983; or 1984	$108.15	$110.90
Combined RIE/CIJE Subject and Fiche Index 1981-1982; or 1983; or 1984	$108.15	$110.90

Abstracts

RIE Abstracts 1984, 1983, 1982, 1980, or 1979 (per individual year)	$81.25	$85.50

Index

RIE Index 1982, 1980, or 1979 (per individual year)	$42.00	$44.50

Semiannual Cumulations

CIJE Semiannual Cumulations 1982, 1981, 1980, or 1979 (per individual year)	$70.25	$74.50

EDUCATIONAL RESOURCES INFORMATION CENTER

The administration's federal budget proposal for FY 1983 called for the abolition of the Department of Education, an entity that was established in 1980 (90 *Stat.* 668), and its reorganization as a subcabinet foundation with reduced regulatory power and funds. As of 1982, however, the Department (ED) survives. The Educational Resources Information Center (ERIC), a nationwide information network, is a unit of the National Institute of Education (NIE) within the Education Department. Its purpose is to acquire, index, and disseminate timely education-related materials for the use of teachers, administrators, researchers, students, and other interested persons. This is accomplished by a central coordinating staff in Washington, DC, and sixteen clearinghouses located at universities or professional organizations across the country. Each clearinghouse is responsible for a particular subject area of education and for collecting all relevant unpublished, noncopyrightable material of value in that area. Clearinghouse areas include rural education; adult, career, and vocational education; reading and communication skills; and information resources. The latter, known as ERIC/IR, is located at Syracuse University in New York and is sponsored by the university's School of Information Studies and School of Education.

BIBLIOGRAPHIC TOOLS

Two major indexing/abstracting services provide the bibliographic control of educational materials screened by the clearinghouses and accepted into the ERIC database. *Resources in Education* (RIE) announces "document" literature, and *Current Index to Journals in Education* covers "journal" literature.

RESOURCES IN EDUCATION

RIE, a monthly abstract journal, is sold through the Superintendent of Documents and is distributed to depository libraries (ED 1.310; item 466-A). It consists of a main entry section composed of "resumes" and indexes by subject, author, institution, publication categories (books, dissertations, reports, audiovisual materials, etc.), and clearinghouse number/ED number cross-references. Other features of RIE include New Thesaurus Terms, ordering information, and a current list of ERIC clearinghouses. Semiannual indexes (January-June; July-December) are available for sale or on deposit. An annual cumulative index by subjects, authors, and institutions is available for sale from the Oryx Press, Phoenix, Arizona.

On July 19, 1982, Survey 82-16 that accompanied *Depository Shipping List No. 17,246* offered depository libraries the opportunity to subscribe to *Education Documents Announced in RIE* (ED 1.310/2; item 466-A-3). The annotation for this new category conveyed the impression that *all* the documents listed in RIE would be made available on microfiche. The September 1982 issue of *Administrative Notes* apologized for this inaccuracy, stating that "only those publications printed by the National Institute of Education or otherwise federally funded will be distributed to depository libraries. Thus you will not receive all of the documents announced in RIE. Under Title 44, section 1903, GPO is only authorized to distribute Government publications." Unfortunately, even this putative clarification was misleading. It remained for ERIC officials to provide the correct information. The fact is that *Education Documents Announced in RIE* comprise somewhat less than 10 percent of ERIC's total announcements. The 100 or so documents per issue of RIE obtained from ERIC by GPO for this microfiche shipment represent *only* those Department of Education prepared or sponsored documents that have been issued by the entity *and* that have met ERIC selection criteria. They do not necessarily represent the total departmental output.

CURRENT INDEX TO JOURNALS IN EDUCATION

CIJE is a monthly guide to current periodical literature in education. Articles published in almost 800 education and education-related journals are indexed and abstracted by the sixteen clearinghouses plus the San Mateo (California)

Educational Resources Center (SMERC), which provides information on journals that do not fall within the subject disciplines of the regular clearinghouses. Copies of many of the articles included in CIJE are available from University Microfilms International, Ann Arbor, Michigan, indicated by the words "(Reprint: UMI)" in the main entry section.

The main entry section of CIJE includes full bibliographic information and an "annotation" (abstract) of the article, followed by indexes for subjects, authors, and journal contents. Prior to 1982, CIJE was not a depository library item; the monthly issues and semiannual cumulations were and continue to be published by Oryx Press and sold to libraries in a printed edition. Beginning in January 1982, however, CIJE became a depository item (ED 1.310/4; item 466-A) and was made available to depository institutions in a microfiche format.

THESAURUS OF ERIC DESCRIPTORS

The *Thesaurus of ERIC Descriptors*, ninth edition, was published in a clothbound edition by Oryx Press in 1982. In addition, it is distributed through GPO on microfiche to depository libraries. The *Thesaurus* is a controlled vocabulary of educational terms called "descriptors" which conform to the major terms used in the subject indexes of both RIE and CIJE. Subjects can be located through a main Alphabetical Display providing a variety of information including terms no longer valid; a Rotated Descriptor Display grouping related terms in an alphabetical index; a Hierarchical Display providing "generic trees" for each descriptor; and Descriptor Groups serving as a "table of contents" for the *Thesaurus*. The *Thesaurus* is kept current by the section in both RIE and CIJE called New Thesaurus Terms until a new revision of the basic *Thesaurus* is published.

IDENTIFIER AUTHORITY LIST

In addition to descriptors, "identifiers" (which are *not* found in the *Thesaurus*) are semi-controlled retrieval terms intended to add a depth to indexing that is not always possible with descriptors alone. An identifier is usually the name of a specific entity like a project, public law, organization, item of equipment, group, person, or place. It may also be a new concept, under consideration for descriptor status once its scope, definition, and "staying power" have been established. Transitory identifiers or those represented in the literature infrequently do not achieve descriptor status.

The *Identifier Authority List* (IAL) is an alphabetical arrangement of preferred identifier forms that are used to achieve consistency in indexing and searching alike. Issued semiannually in printed form, it serves as a companion volume to the *Thesaurus*. Additional identifiers continue to be added to the IAL as a result of the monthly RIE and CIJE input to the database, and items are purged from the IAL as they are upgraded to descriptor status and shifted to the *Thesaurus*. The IAL is available for sale from the ERIC Processing and Reference Facility, Bethesda, Maryland.

DUPLICATION OF INFORMATION

While a few documents in RIE are also found in GRA&I in COSATI Subject Category 5 (Behavioral and Social Sciences), the "incursion is numerically

insignificant."[16] Approximately 4 percent of RIE duplicates information found in *Dissertation Abstracts International.* However, there is a 25 percent overlap in the journals regularly scanned and indexed in CIJE and *Psychological Abstracts.* A much greater duplication is found "between CIJE and *Education Index* ... though CIJE covers about three times the number of journals as does *Education Index.*"[17]

ONLINE SEARCHES

The documents and journals in RIE and CIJE may be searched online via DIALOG, ORBIT, and BRS.

Figures 8 and 9 show, respectively, sample main entries for RIE and CIJE. Main entry arrangement is by ERIC accession number; there is also a clearinghouse accession number which identifies the clearinghouse responsible for the preparation of the bibliographic information in each entry.

Figure 8
Resources in Education: Sample Entry

SAMPLE RESUME

Figure 9
Current Index to Journals in Education: Sample Entry

Main Entry Section

Complete information about each article included in CIJE is given in the Main Entry Section, which is arranged by Clearinghouse and sequential EJ numbers.

Accession No. — EJ 123 465 — RC 503 097 — Clearinghouse No.

Article Title — **Native American Techniques of Survival in the Country.** Price, John A. *Indian Historian;* v11 n4 — Issue No.

Author — p3-11 Dec 1978 (Reprint: UMI) — Volume No.

Pages — *Descriptors:* *American Indians; Fire Science Education; *Foods Instruction; *Medicine; *Outdoor Education; *Plant Identification; *Safety; Trees — Journal Title

Major and Minor Descriptors (major descriptors are starred) — *Identifiers:* American Indian Education; *Survival Techniques — Availability

Major and Minor Identifiers (major identifiers are starred) — Presenting a review of basic information, this article presents the following: (1) building a shelter, (2) making a fire, (3) finding and keeping food, (4) safety and medicine, (5) orientation to directions, and (6) aids in traveling in the country. (RTS) — Publ. Date

Annotator's Initials

OTHER ERIC PRODUCTS AND SERVICES

Most documents announced in RIE may be purchased from the ERIC Document Reproduction Service (EDRS) in Arlington, Virginia, in paper copy or microfiche. Each issue of RIE contains an order form, which one can photocopy, that gives the current unit price schedules for paper copy and microfiche.

EDRS special microfiche products include *RIE Cumulative Subject Index, 1977-1980, RIE Cumulative Institution Index, 1977-1980, RIE Cumulative Title Index, 1966-1980, RIE Cumulative Author Index, 1966-1980,* and *RIE/CIJE Cumulative Descriptor/Identifier Usage Report, 1969-1980.* The latter is a concise cumulative index containing in four separate lists all the terms used in each publication with the ED or EJ numbers for the documents or articles to which they were assigned. The fiche provides the only published access to minor identifiers. A *Directory of ERIC Microfiche Collections*, revised periodically, lists subscribers to the collections alphabetically by state and name of institution.

In addition to collecting the literature of education for announcement in RIE and CIJE, the ERIC clearinghouses analyze and synthesize information into research reviews, bibliographies, state-of-the-art studies, and interpretive studies on topics of interest to users. Called *Information Analysis Products* (IAPs), these studies are usually available directly from the appropriate clearinghouse. When announced in RIE, they are available in paper copy or microfiche from EDRS. Periodically, ERIC prepares bibliographies of its IAPs, and these are assigned an accession number and abstracted in RIE.

Microfiche cumulations of RIE (1966-1980) and CIJE (1969-1980) are available from Oryx Press. The fiche consist of separate RIE and CIJE main entry cumulations and a combined RIE/CIJE subject index containing the major descriptors and identifiers assigned to all abstracts. The combined subject index is based on the ninth edition of the *Thesaurus of ERIC Descriptors* and references

the titles of the items indexed rather than simply the ED or EJ accession numbers. Moreover, a fiche index is included in the combined subject index, a feature which guides the user from any given subject index term to the exact fiche number and location of that term. The basic RIE and CIJE cumulations are updated annually.

These and many other products and services are announced in issues of RIE and CIJE, in brochures issued by the National Institute of Education, in *Users Interchange*, a mimeographed newsletter prepared by the staff of the ERIC Processing and Reference Facility, Bethesda, Maryland, and in announcements from the clearinghouses. For example, *ERIC/IR Update*, a bulletin issued periodically by the Clearinghouse on Information Resources, contains useful news of ERIC products and services, trends, and developments for library and information science professionals.

DOCUMENTS EXPEDITING PROJECT

Mentioned earlier in this chapter, the Documents Expediting Project (DocEx) is located within the Exchange and Gift Division of the Library of Congress. It provides member libraries a centralized service for acquiring non-depository publications generally not available for purchase either through GPO or from the issuing agency.

In 1980 membership in DocEx included 124 university, public, and special libraries and other organizations. Thirteen new libraries joined the project during the year. Moreover, in 1980 DocEx sent 4,022 titles to member libraries, "an increase of 1,000 titles over the previous year."[18] Annual subscriptions range from $225 to $750 in increments of $25; members paying the higher rates enjoy priority in distribution of titles when a limited number of copies are available.

Although DocEx affirms that one copy of every publication it receives for distribution to subscribers is sent to the Superintendent of Documents for inclusion in the *Monthly Catalog*, a number of libraries have complained that "shelves of materials" distributed by DocEx await the assignment of SuDocs classification numbers.[19]

Every new item offered by the Superintendent of Documents reduces the attractiveness of DocEx to depository libraries. Over the years, depository institutions that have looked to the Project for acquiring series like committee prints, Senate executive reports, Senate treaty documents, and CIA Reference Aids, have found that these titles are now available for deposit in either paper copy or on microfiche. Nevertheless, the Project continues to serve a useful purpose for libraries, and it is patently a boon for non-depository institutions.

CONCLUSION

In addition to federal agencies involved in the sale, distribution, and bibliographic control of information produced by or for other federal entities, a growing number of commercial firms supply libraries and other institutions with non-depository publications. For example, Congressional Information Service provides many congressional and statistical non-depository series on microfiche, numerous federal district and appellate court decisions no longer published by the federal government are issued by several private companies, and the Readex Microprint Corporation offers all non-depository titles listed in the *Monthly Catalog* since 1953.[20]

Current index to journals in edu total # of service: 764

# of overlaps	% represented	service
23	3.01	ABC pol sci
37	4.84	ABI/INFORM
6	0.79	Abridged readers' guide to perio
8	1.05	Abstract bulletin of the Institu
14	1.83	Abstracts of English studies
3	0.39	Accountants' index. Supplement
4	0.52	Alternative press index
2	0.26	American statistics index
20	2.62	Annual bibliography of English l
6	0.79	APAIS, Australian public affairs
8	1.05	Applied science & technology ind
2	0.26	Architectural periodicals index
6	0.79	Art and archaeology technical ab
1	0.13	Art index
2	0.26	Artbibliographies modern
1	0.13	ASTIS bibliography
		ASTIS current awareness bulletin
		... grouped together
7	0.92	Avery index to architectural per
28	3.66	Bibliography of agriculture
7	0.92	Biography index
58	7.59	Biological abstracts
1	0.13	Biological and agricultural inde
76	9.95	Book review index
16	2.09	Business periodicals index

21	2.75	Canadian education index
4	0.52	Canadian environment
4	0.52	Canadian periodical index (1964)
4	0.52	Catholic periodical and literatu
33	4.32	Chemical abstracts
4	0.52	Children's magazine guide
8	1.05	CIS abstracts
12	1.57	Coal abstracts
2	0.26	Consumers index to product evalu
17	2.23	Current contents
43	5.63	Cumulative index to nursing & al
2	0.26	Current index to journals in edu
3	0.39	Current physics index
297	38.87	Education index
43	5.63	Electrical & electronics abstrac
		Computer & control abstracts
		Physics abstracts. Science abstr
		... grouped together
5	0.65	Electronic publishing abstracts
11	1.44	Electronics and communications a
		ISMEC bulletin
		Pollution abstracts with indexes
		Safety science abstracts journal
		... grouped together
34	4.45	Energy research abstracts
11	1.44	Engineering index annual (1968)
		Engineering index bioengineering
		Engineering index energy abstrac
		Engineering index monthly (1984)
		Engineering index monthly
		... grouped together
16	2.09	Exceptional child education abst
34	4.45	Environment abstracts
		Energy information abstracts
		... grouped together
95	12.43	Exceptional child education reso
74	9.69	Excerpta medica
11	1.44	Film literature index
1	0.13	FLUIDEX
20	2.62	General science index
19	2.49	GeoRef
73	9.55	Historical abstracts. Part A. Mo
		America, history and life
		Historical abstracts. Part B. Tw
		... grouped together
40	5.24	Hospital literature index
13	1.70	Humanities index
55	7.20	Index medicus
7	0.92	Index of American periodical ver
6	0.79	Index of economic articles in jo
17	2.23	Index to book reviews in the hum
1	0.13	Index to dental literature
2	0.26	Index to free periodicals
4	0.52	Index to legal periodicals
8	1.05	Index to U.S. Government periodi
5	0.65	Infobank
32	4.19	International aerospace abstract
24	3.14	International labour documentati
6	0.79	International nursing index
1	0.13	International packaging abstract

52	6.81	Language teaching
12	1.57	Legal resource index
35	4.58	Library & information science ab
35	4.58	Library literature
28	3.66	Life sciences collection
77	10.08	LLBA, language and language beha
17	2.23	Magazine index
4	0.52	Management and marketing abstrac
22	2.88	Management contents
9	1.18	Mathematical reviews
47	6.15	Media review digest
6	0.79	Metals abstracts
		World aluminum abstracts
		... grouped together
13	1.70	Microcomputer index
1	0.13	MINPROC
57	7.46	MLA international bibliography o
2	0.26	Music index
1	0.13	New Testament abstracts
17	2.23	Nuclear science abstracts
1	0.13	Old Testament abstracts
1	0.13	PESTDOC
		RINGDOC
		VETDOC
		... grouped together
9	1.18	Philosophers' index
30	3.93	Popular magazine review
8	1.05	Population index
15	1.96	Predicasts
1	0.13	Printing abstracts
222	29.06	Psychological abstracts
82	10.73	Public Affairs Information Servi
29	3.80	Readers' guide to periodical lit
25	3.27	Recently published articles
76	9.95	Reference sources
2	0.26	Religion index one. Periodicals
2	0.26	RILM abstracts
2	0.26	Science citation index
6	0.79	Selected water resources abstrac
16	2.09	Social science citation index
68	8.90	Social sciences index
109	14.27	Social welfare, social planning/
48	6.28	Social work research & abstracts
187	24.48	Sociological abstracts
3	0.39	SPIN
4	0.52	Subject index to children's maga
4	0.52	Trade & industry index
86	11.26	Women studies abstracts
1	0.13	World surface coatings abstracts
1	0.13	World textile abstracts
30	3.93	Writings on American history

Attachment 8

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JULY, 1986

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CIJE
SOURCE JOURNAL INDEX UPDATES
JUL 86

ADDITIONS

UD Commentary
UD Amerasia Journal
UD The Public Interest

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

SUMMARY OF CIJE INPUT BY CH (FOR July '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	88	15	8	719
CG	151	16	4	1,051
CS	251	24	7	1,447
EA	53	6	0	746
EC	122	17	0	1,085
FL	46	8	12	352
HE	94	13	1	829
IR	68	12	4	725
JC	24	3	0	162
PS	26	3	0	491
RC	28	4	0	200
SE	110	10	38	1,024
SO	95	18	0	626
SP	71	7	1	562
TM	46	8	0	435
UD	23	4	5	332
TOTALS	1,296	168	80	10,786

Attachment 11

RIE INPUT BY CLEARINGHOUSE (RIEAPR86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	2	-	-	-	2	5
CE	152	2	2	1	151	552
CG	68	-	1	-	67	273
CS	134	-	-	-	134	450
EA	44	-	-	1	43	135
EC	48	-	3	-	45	218
FL	57	-	1	1	55	232
HE	76	-	-	-	76	310
IR	58	2	2	1	57	267
JC	46	-	1	-	45	168
PS	80	-	-	2	78	260
RC	33	-	-	-	33	146
SE	64	-	-	2	62	251
SO	-	23	-	-	23	154
SP	78	1	4	2	73	266
TM	77	-	2	4	71	291
UD	52	-	3	-	49	211
TOTALS	1069	+28	-19	-14	1064	4189

Attachment 12
Page 1 of 6

RIEAPR86

REMOVE LIST (33)

A. Duplicates (12)

1. Resubmission of Clearinghouses Own Input (7)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 042 292	ED 262 166/CE 042 492	RIEMAR86	FAC
FL 015 387	ED 249 816/FL 014 646	RIEMAR85	FAC
PS 015 436	ED 257 583/PS 015 207	RIEOCT85	FAC
SE 046 298	ED 258 822/SE 045 818	RIENOV85	FAC
TM 850 747	ED 243 901/TM 830 718	RIESEP84	FAC
TM 850 753	ED 249 281/TM 840 638	RIEFEB85	FAC
TM 850 781	ED 243 928/TM 840 237	RIESEP84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
TM 850 492	ED 254 833/CS 077 959	RIEAUG85	FAC

3. Duplicates Appearing in February, March, April (4)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 074	ED 261 125/UD 024 425	RIEJAN86	FAC
PS 015 502	ED 263 108/SP 026 898	RIEMAR86	FAC
SP 026 062	ED 263 679/EA 018 075	RIEAPR86	FAC
SP 026 878	ED 263 680/EA 018 076	RIEAPR86	FAC

4. Total Duplicates for 1986 through Latest Issue = 34

B. Removes (2)

Accession Removed	Reason for Removal
IR 011 866	Pulled by Submitting Organization
SE 046 243	Combined with SE 046 244

C. Delayed (19)

Accessioned Removed	Moved to
CE 041 353	Delayed - Reproducibility
CE 042 864	Delayed
CG 018 628	Delayed
EC 180 977	Delayed - Incomplete
EC 180 993	Delayed
EC 181 303	Delayed
FL 015 353	Delayed
IR 011 891	Delayed
IR 011 902	Delayed
JC 860 010	Delayed
SP 026 456	Delayed - Clearance Needed
SP 026 771	Delayed - Reproducibility
SP 026 809	Delayed - Incomplete
SP 026 812	Delayed - Clearance
TM 860 008	Delayed
TM 860 012	Delayed
UD 024 580	Delayed
UD 024 605	Delayed - Final Copy Needed
UD 024 620	Delayed

RIE INPUT BY CLEARINGHOUSE (RIEMAY86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	6
CE	117	2	10	26	83	635
CG	68	1	-	-	69	342
CS	125	-	-	3	122	572
EA	25	-	-	2	23	158
EC	50	2	-	-	52	270
FL	29	3	1	-	31	263
HE	79	-	-	1	78	388
IR	76	-	-	1	75	342
JC	38	-	-	-	38	206
PS	60	-	2	10	48	308
RC	33	-	4	-	29	175
SE	73	-	1	-	72	323
SO	10	-	-	-	10	164
SP	71	-	1	-	70	336
TM	72	-	6	2	64	355
UD	59	-	2	2	55	266
TOTALS	986	8	-27	-47	920	5109

RIEMAY86
REMOVE LIST (74)

A. Duplicates (15)

1. Resubmission of Clearinghouses Own Input (5)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 042 800	ED 257 963/CE 041 612	RIENOV85	FAC
EA 018 125	ED 254 952/EA 017 618	RIEAUG85	FAC
HE 018 970	ED 259 611/HE 018 308	RIEDEC85	FAC
PS 015 477	ED 260 795/PS 015 262	RIEJAN86	FAC
TM 860 092	ED 263 114/TM 850 004	RIEMAR86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (5)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 043 050	ED 256 839/UD 024 910	RIESEP85	FAC
CE 043 051	ED 260 979/SO 016 762	RIEJAN86	FAC
EA 018 100	ED 261 089/TM 850 513	RIEJAN86	FAC
PS 015 172	ED 269 956/SO 016 545	RIEJAN86	FAC
PS 015 565	ED 095 684/EC 062 794	RIEJAN75	FAC

3. Duplicates Appearing in March, April, May (5)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CS 209 467	ED 263 193/TM 850 684	RIEMAR86	FAC
IR 011 945	ED 264 148/SO 016 855	RIEAPR86	FAC
PS 015 384	ED 263 725/EC 180 996	RIEAPR86	FAC
UD 024 497	ED 263 982/PS 015 422	RIEAPR86	FAC
UD 024 498	ED 263 981/PS 015 421	RIEAPR86	FAC

4. Total Duplicates for 1986 through Latest Issue = 49

B. Removes (33)

Accession Removed	Reason for Removal
CE 043 024-038	Returned for Reprocessing
CE 043 039-041	" " "
CE 043 043-045	" " "
CE 043 067	" " "
CE 043 115	Combined with CE 043 114

B. Removes Continued

Accession Removed	Reason for Removal
CS 008 238	Combined with CS 008 239
CS 209 428	Combined with CS 209 427
PS 014 200	Returned for Reprocessing
PS 014 357-360	" " "
PS 015 530	Pulled by CERIC
TM 860 031	Pulled by CERIC
TM 860 069	Pulled by CERIC for Reprocessing

C. Delayed (26)

Accession Removed	Moved to
CE 043 085-086	Delayed
CE 043 088-089	"
CE 043 091-092	"
CE 043 103-104	"
CE 043 181-182	"
FL 015 433	Delayed - Awaiting Published Copy
PS 015 392	Delayed
PS 015 545	Delayed - Incomplete
RC 015 383-386	Delayed
SE 046 278	Delayed
SP 027 011	Delayed
TM 860 028	Delayed
TM 860 034-035	"
TM 860 095-096	"
UD 024 629-630	Delayed - Copyright Clearance Needed

Volume: 10
Number: 10
Date: October 1986

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.
The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEMS

Indexing Advisory -- Mandatory Educational Level Index Terms

How is it that, after all these years, ERIC indexers still forget to assign mandatory educational level Descriptors ("levelers") and that indexing supervisors still fail to stress the importance of levelers and to detect their omission? Why do we so often forget one of the major rules of ERIC indexing, i.e.:

> "One or more of these special Descriptors 14 broad levelers must always be used to index educational level when the document deals with such levels. To assure assigning of an educational level Descriptor when appropriate, indexers are encouraged to select the educational level term first, before further indexing."
>
> (EPM, p. VII-21)

All Clearinghouse processing supervisors are surely noticing the many leveler term additions made by the Facility on the returned "ED" LIDS. But, what about the "EJs"? To help illustrate the problem, I have attached a recent letter from a disgruntled user and my somewhat red-faced reply (see Attachment 1). I obscured certain words in the user's letter to avoid embarrassing anyone in particular. All of us share the blame, but ultimate responsibility for the application of levelers falls on the shoulders of the ERIC Clearinghouse indexers. So, I would ask you indexers to get together in your Clearinghouse and to remind yourselves of mandatory levelers and their importance in everyday retrieval. If only all our problems could be solved as easily as this one!

...Jim Houston (ERIC Facility)

EDRS Granted Price Increase

EDRS has been granted a price increase, effective October 20, 1986. New EDRS Order Forms have been sent to all ERIC components. The prices are:

Subscriptions:	Regular Diazo Fiche	.08 per fiche
	Silver Fiche	.168 per fiche
Special Orders:	Special Collections	.132 per fiche
	BackfileCollections	.078 per fiche
On Demand Orders:	Microfiche	.78 (1-4 fiche) +.16 for each additional fiche
	Paper Copy	1.85 (1-25pages) +1.85 (for each additional 1-25 pages)

...Vic Fortin (EDRS)

SEARCHING

DIALOGLINK Found By FL to Be a Great Money-Saver

A summer issue of Chronolog advertised a software package called DIALOGLINK that is designed to help searchers organize search strategies offline and keep track of online charges. ERIC/CLL purchased the $10 demonstration diskette from DIALOG and used it on our IBM-PC to update all of our ready-made searches. The DIALOGLINK documentation is clear and well-written, and the search program is easy to use. All normal search functions and telecommunications networks are available when using DIALOGLINK. Once the phone numbers are entered into the configuration program, DIALOGLINK automatically calls them every time the searcher logs on, transferring from one number to the next if a busy signal is received. DIALOGLINK allows the searcher to type and edit the search strategy offline, then either save it or send it online immediately. While the search is being executed online, the screen displays a variety of information: the results of the sets that have been sent and processed; the sets that are currently being processed; and the sets that have yet to be processed. The sets waiting to be processed are in what DIALOGLINK calls a "buffer zone," and the searcher can add to or modify anything in the buffer zone while the processing of other sets continues. The ability to type and edit both offline and simultaneously with processing can cut online time drastically. We have decided to purchase the full DIALOGLINK software package for $125, and expect that it will rapidly pay for itself in decreased online time. If you have questions or would like more information about DIALOGLINK, contact Laura Wenzel at ERIC/FL.

...Laura Wenzel (FL)

DIALOG'S ERIC Bluesheet Revised

DIALOG has published a revised ERIC Bluesheet that reflects the various file changes of the last few years. The revision (duplicated here as Attachment 2) replaces the older Bluesheet dated December 1980.

...Ted Brandhorst (ERIC Facility)

"DIALOG on Disc" Offers ERIC as First Product

At the Online '86 conference in Chicago on November 4, 1986, DIALOG announced that the ERIC database would be its first CD-ROM product.

A copy of the DIALOG Price List and a description of the system for this product are provided as Attachment 3.

...Ted Brandhorst (ERIC Facility)

ERIC's DIALOG Bluesheet -- in Japanese!

DIALOG has very kindly sent us an example of their Bluesheet on ERIC translated into Japanese (see Attachment 4). We have requested that they send us any other such translations that they come across.

...Jim Houston (ERIC Facility)

SDC Search Service (ORBIT) Sold to Pergamon

The SDC Search Service (more recently called the ORBIT Search Service) was recently sold to the Pergamon Group of Companies. A copy of the announcement and Press Release appears as Attachment 5.

Only about 1% of ERIC online usage is done via SDC/ORBIT. It will be interesting to see whether this percentage changes under the new management.

...Ted Brandhorst (ERIC Facility)

SilverPlatter and ORI Announce That ERIC Backfile Will Be Availabe on Two Discs (1966-1975); 1976-1982) in 1986

Originally, SilverPlatter and ORI announced that the ERIC backfile would be subdivided into two discs for RIE and one disc for CIJE (a total of three discs). It has subsequently been discovered that the backfile will fit on two discs if the data are combined and the total available disc space is utilized.

In view of the advantage to the user in having fewer discs, it is now planned to issue the ERIC backfile on two chronologically organized discs, with RIE and CIJE data combined on both discs. Disc one will contain data for 1966-1975. Disc two will contain data for 1976-1982. The price for the backfile will be a flat one-time charge of $2000. Orders are being accepted for the backfile, with delivery anticipated before the end of the calendar year.

...Pat Brown (ERIC Facility)

NETWORK NEWS

Council of ERIC Directors -- ERIC Facility Report

The ERIC Facility presented a brief report at the meeting of the Council of ERIC Directors on September 10-12, 1986. A copy of the summary report appears as Attachment 6.

...Ted Brandhorst (ERIC Facility)

MULTILINK ID's

When using MULTILINK to request information or materials, please always identify your Clearinghouse. When we receive a message from a person not yet in the ERIC Directory, we have no way of telling where to send the response.

...Pat Brown (ERIC Facility)

Special Projects at the ERIC Clearinghouses

At the recent COED annual meeting, two lists of "special projects" were circulated, together with brief information on selected projects. Since there was some overlap between the two lists, we have prepared a composite list for the convenience of EAB readers.

The titles of the projects, and their host Clearinghouse, are noted below. Attachment 7 provides additional detail on selected projects.

Clearinghouse		Project
CE		Disseminating locally developed practices through ERIC
CS		Exemplars of excellence: high school literary magazines
EA	(1)	Produce and disseminate a third annual issue of Research Roundup to NAESP members (elementary school principals)
	(2)	Produce and disseminate four additional issues of the Best of ERIC on Educational Management to AASA members (superintendents).
EC		Gather, analyze, and synthesize information on the U.S. Department of Education's Special Education Programs (SEP programs), for purposes of interagency information dissemination

HE	(1)	Work with DIALOG to produce computer search workshops at colleges and universities (DIALOG-ERIC/HE Classroom Instruction Project)
	(2)	Expand coverage of the Chronicle of Higher Education in CIJE (not every article, but all "major" articles)
IR	(1)	Microcomputer-Based Bulletin Board
	(2)	MICROSearch Retrieval Software for the IBM-PC
	(3)	Conclusion Brochures Project: a new product designed to summarize research findings on selected topics. ERIC/IR will coordinate production by the Clearinghouse of these 500-600 word brochures which will also cite approximately five to six key references. Printed on a standard size sheet of folded paper, each brochure will have a cover, two columns of text, and a back panel for the references.
JC	(1)	Search Strategy File (Prestructured "hedges" that can save users time when searching broad subject areas)
	(2)	Vocabulary Review Group (VRG) Chairmanship
PS		ERIC Digests Online (EDO) with ED-LINE
SO		COED Activities (Costs for)
UD		ERIC Yearbook (Trends and Issues) Project. Covers coordination and editing of chapters submitted by all ERIC Clearinghouses.
ERIC FACILITY		(1) Store and distribute selected OERI publications in response to document requests received from the public and other sources.
		(2) Design and maintain a database covering files of numeric/statistical data dealing with education (start with OERI/CES files).

ERIC Featured in ALA Yearbook of Library and Information Services

A review of the current status of the ERIC system is included in the 1986 volume of the ALA Yearbook (See Attachment 8). This review is an annual feature, with copy usually written by Don Ely and Barbara Minor of IR.

...Pamela W. McLaughlin (IR)

FL Develops ERIC Anniversary Notice For Use by Journals Indexed by CIJE

In connection with ERIC's 20th Anniversary, the FL Clearinghouse has developed a notice that can be used by journals regularly covered by CIJE.

The notice represents an innovative approach to celebrating ERIC's birthday and may be of interest to other Clearinghouses. It is reproduced here as Attachment 9.

...Laura Wenzel (FL)

DANTES (Defense Activity for Non-Traditional Education Support)

An often overlooked outlet for ERIC Clearinghouse publications is the U.S. military services.

DANTES (the Defense Activity for Non-Traditional Education Support) provides nontraditional (that is, outside the formal classroom) educational programs for U.S. servicepersons. Although DANTES is administered by the Navy, it serves all branches of the armed forces. One of its duties is to distribute informational materials to Education Centers serving all active duty military personnel worldwide.

Peter E. Peters, manager of reference publications for DANTES, recently informed us that one of our products (the April 1986 expanded edition of The Best of ERIC on Educational Management on "Microcomputers and Instruction") has been selected for this worldwide distribution. DANTES will reproduce 5,000 copies and send them to education service officers who coordinate the voluntary education programs.

In a recent phone conversation, Mr. Peters said he receives newsletters from all the Clearinghouses and watches for materials that would be useful for DANTES. Last fall, an advisory panel reviewed a number of publications from the Clearinghouses; although ours was the only one to be selected at that time, Mr. Peters is hopeful others will be chosen. One topic he is particularly interested in at present is "student study skills". He would appreciate receiving any Clearinghouse publications on this or other topics that may be of use to servicepersons pursuing a nontraditional education.

...Stuart C. Smith (EA)

CE Receives Request From "The Bench"

CE recently received a request from a staff member of the Presidential Commission on the Bicentennial of the Constitution for materials and information on adult literacy. The materials were to be for the use of former Chief Justice Warren Berger. We sent him two information analysis papers, two ERIC digests, and a mini-bib on adult literacy. The caller said, "The Chief Justice will be very grateful!"

...Judy Wagner (CE)

WORKSHOPS and SITE VISITS

State Scanning Network (SSN) Visits HE

As a result of a referral to HE by a member of the ERIC Redesign Study Group, Lauren Cook of the State Scanning Network (SSN) met with HE's Laura Casal on August 6. The SSN is affiliated with the National Governors Association and is an information network serving state policymakers and governors. Ms. Cook was given a general introduction to ERIC and a demonstration of online searching of the ERIC database. She noted that changes in the Federal involvement in higher educaiton have made higher education a top priority within state government. SSN is still in the planning stages and ERIC will be instrumental in providing access and dissemination of its information.

Other Clearinghouses interested in putting SSN on their Digest distribution lists can use the following address: Lauren Cook, State Scanning Network (SSN), 400 North Capitol St., Suite 291, Washington, DC 20001

...Lynn Barnett (HE)

HE Visits Library of Congress (LC)

Laura Casal, HE User Services Coordinator, spent the morning of October 10 at the Library of Congress, reviewing services available to the public. Time was spent in the computer services room, microfilm room, and general information area. HE frequently refers users to the Library of Congress for such things as copies of dissertations, and it was nice to once again be reassured by the quality of LC's services and the helpful attitude of its staff.

...Lynn Barnett (HE)

HE Does Workshop at Organization of American States (OAS)

Education is a hot topic at the Organization of American States (OAS). So discovered Laura Casal (HE) when she did an October 15 workshop on ERIC and other education-related databases for the OAS library staff. Laura was very impressed by the volume of questions they receive in the area of education. Ms. Beverly Wharton of OAS thought ERIC could answer many of the general questions she receives concerning education. Any Clearinghouse wanting to add OAS to its Newsletter or Digest mailing list can direct mailings to: Organization of American States, Library, 17th Constitution Ave., NW, Washington, DC 20005 (ATTN: Beverly Wharton)

...Lynn Barnett (HE)

HE Meets the Press

Laura Casal met with John Maclean, a reporter for the Chicago Tribune, to discuss college costs and their affect on higher education institutions, faculty, and students. Mr. Maclean was delighted to discover the ERIC database and requested several computer searches. The meeting also included a stop at the library of the American Council on Education and a meeting with librarian Mary Font. Mr. Maclean was referred to the HE Clearinghouse by Jim Bencivenga.

...Lynn Barnett (HE)

PERSONNEL

Smarte, Beling Resign -- Conrad Joins CEC/ERIC Staff

Lynn Smarte and Dorothy Beling, key staff members at the ERIC Clearinghouse on Handicapped and Gifted Children, resigned their positions during the spring of 1986. Their excellent contributions to the entire ERIC system will be sorely missed.

Lynn Smarte, Associate Director for User Services, was an ERIC employee for 12 years. In addition to supervising EC's responses to the field, Lynn developed user services products, was an online searcher par excellence, and was a popular giver of ERIC workshops. Lynn became a mother for the first time on February 10 and has decided to fulfill her motherhood duties on a full time basis.

Dorothy Beling had a tenure with EC that spanned 14 years. She first served the Clearinghouse as an abstractor/indexer, but soon took on greater responsibility. For the past eight years she has been the Director of Database Building Activities. Dorothy actively participated in the ERIC Technology Committee and also used her specialized knowledge to bring major improvements to EC's inhouse technology capabilities. Dorothy's decision to leave CEC is prompted by a desire to make a major career change.

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Judi Conrad has been employed as Associate Director for Management, a position that combines the ERIC responsibilities formerly carried out by Lynn and Dorothy. As most EAB readers already know, Judi comes to EC with excellent credentials in the ERIC operation. She has just finished a five year assignment with the Federal government, a large part of which was spent as a Clearinghouse monitor with Central ERIC. Prior to that she spent five years at the ERIC Clearinghouse on Rural Education and Small Schools as an indexer/abstractor and as an outdoor education scope monitor. We welcome Judi Conrad to EC.

...Donald K. Erickson (EC)

Major Staff Changes at TM

Don Melville retired in August 1986 from his position as Director of ERIC/TM. The new Director is Gary Echternacht.

Emma Gonzales Stupp resigned in July as Associate Director of ERIC/TM to move with her family to North Carolina. Betsy Smith, formerly User Services Coordinator, has been named the new Associate Director.

Lucie Olson is the new User Services Coordinator.

A new Indexer/Abstractor, Jamileh Amirzafari, arrived at TM in August. Jamileh comes to TM from the Library of Princeton University.

Jean Killmer has replaced Pat Tomko as Secretary.

Your patience while everybody settles into their new assignments is appreciated.

...Betsy Smith (TM)

Charles Missar Retires From OERI

After almost thirty-three years with the Federal Government, Charles Missar has retired. He has been known for his almost limitless knowledge of sources and resources in both the education and the library fields. He was a teacher in his native Cleveland before serving in various capacities as reference librarian/referral specialist with the U.S. Weather Bureau, the U.S. Navy, the Defense Documentation Center, and the Library of Congress, then joining ERIC in 1966 as one of the "pioneers" of the system. His breadth of knowledge was only matched by his uncommon courtesy, helpfulness, and willingness to use any and all resources to answer a client's question. All who worked with him at CERIC and OERI will miss this true gentleman. We wish him the best!

...CERIC

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Staff Changes at HE

We should have known it was too good to be true! HE's recently acquired secretary, Suzanne Trapasso, has decided her heart is really in teaching and has left us for 20 sixth graders.

On a much happier note, Laura Casal has finished her Master's degree in American literature and has come back to the Clearinghouse full-time. We're excited about expanding our user services area.

...Lynn Barnett (HE)

SO Welcomes Cheryl Cohen as User Services Director

SO welcomes Cheryl Cohen to the staff as its new User Services Director. Cheryl has had many years of experience in User Services/Outreach. Cheryl would like to receive copies of the Clearinghouses' newletters and says thanks in advance for the help.

...Jane Henson (SO)

Berkner to Head Oryx Press New York Office

"The Oryx Press is happy to announce the appointment of Dimity S. Berkner, Vice President for New Business and Market Development. Dimi heads the new regional office for Oryx Press located at 121 W. 27th St., Suite 302, New York, NY 10001. She can be reached at (212) 206-7312 and will be glad to see members of the ERIC family whenever they visit New York City."

...Oryx Press

New Secretary at HE

HE announces Juanita Nur as its new Clearinghouse secretary. She comes to us with experience at the Department of Education, among other places, and is a welcome addition to our staff.

...Lynn Barnett (HE)

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TIME ZONE: Eastern

ERIC CLEARINGHOUSE ON LANGUAGES AND LINGUISTICS*
Center for Applied Linguistics (CAL)
1118 22nd Street, N.W.
Washington, DC 20037

Telephone: (202) 429-9551
FTS Number: None

OERI Monitor: Sam Pisaro
Business Hours: 9:00 - 5:00
Summer Hours: 8:30 - 5:15
6/2 - 8/29 (12:30 on Friday)

TITLES OF DIRECTORS	NAMES OF DIRECTORS
Director	Dr. Charles Stansfield
Associate Director	Ms. Jeanne Rennie

TITLES OF STAFF MEMBERS	NAMES OF STAFF MEMBERS
Acquisitions Coordinator	Mr. Bill Code
Administrative Assistant	Mr. James Mitchell
Editor/Publications Coordinator	Ms. Gina Doggett
Processing Coordinator	Ms. Anne Marie Harnett
User Services Coordinator	Ms. Laura Wenzel

Standing Order Customers: North Carolina, South Carolina, Virginia

*ERIC/CLL (Clearinghouse on Languages and Linguistics)

TIME ZONE: Mountain

ERIC CLEARINGHOUSE ON RURAL EDUCATION AND SMALL SCHOOLS*
New Mexico State University
Computer Center, Room 218, Stewart Street
Box3AP
Las Cruces, New Mexico 88003

Telephone: (505) 646-2623
FTS Number: 571-8319

OERI Monitor: Sam Pisaro
Business Hours: 8:00 - 12:00
1:00 - 5:00

TITLES OF DIRECTORS	NAME OF DIRECTORS
Director; Monitor, Rural Education and Small Schools	Mrs. Betty Rose D. Rios

TITLES OF STAFF MEMBERS	NAMES OF STAFF MEMBERS
Administrative Assistant/ User Services Specialist	Mrs. Amelita Hill
Coordinator for Acquisitions; Monitor, American Indian Education, Outdoor Education	Mrs. Elaine Roanhorse Benally
Coordinator for Processing; Monitor, Mexican American Education, Migrant Education	Mrs. Manuela L. Quezada-Aragon
Document/Journal Coordinator	Mrs. Barbara Franco
Office Manager	Mrs. Connie Nissen
Secretary	Mrs. Jimmie Smith

Standing Order Customers: New Mexico and Texas

*ERIC/CRESS (Clearinghouse on Rural Education and Small Schools)

Time Zone: Eastern

ERIC CLEARINGHOUSE ON TESTS, MEASUREMENT, AND EVALUATION
Educational Testing Service (ETS)
Rosedale Road
Princeton, NJ 08541

Telephone: (609) 734-5176
FTS Number: None

OERI Monitor: Kevin Arundel
Business Hours: 8:30 - 4:45
(Fridays, Jul/Aug): 8:30 - 4:00

TITLES OF DIRECTORS	NAMES OF DIRECTORS	
Director	Dr. Gary Echternacht	734-5672
Associate Director	Betsy Smith	734-5180

TITLES OF STAFF MEMBERS	NAMES OF STAFF MEMBERS	
Indexer/Abstractor	Mrs. Jamileh Amirzafari	734-5174
Secretary	JoAn Phillips	734-5176
Secretary	Jean Killmer	734-5032
Users Services Coordinator	Mrs. Lucie Olson	734-5181

Standing Order Customers: Massachusetts, New Jersey, Rhode Island

ERIC PUBLICATIONS

HE

Increasing Student's Learning: A Faculty Guide to Reducing Stess Among Students ASHE-ERIC Higher Education Report No. 4, 1986, by Neal Whitman, David Spendlove, and Claire Clark, 84 pp.

Examines the connection between stress and learning. The authors, all on the faculty of the University of Utah School of Medicine, offer many useful suggestions for faculty to help students cope with pressur and also to avoid causing undue stress within the classroom. ($10.00 from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036 10% discount for any 15 or more; 20% discount to book stores).

Blue Ribbon Commissions and Higher Education: Changing Academe from the Outside. ASHE-ERIC Higher Education Report No. 2, 1986, by Janet Johnson and Lawrence Marcus, 96 pages.

Reviews situations that prompt establishment of blue ribbon commisions and focuses on practical factors that makes them work effectively. A good book for policymakers looking at reform. ($10.00 from the Association for the Study of Higher Education, One Dupont Circle, Suite 630, Washington, DC 20036. 10% discount for any 15 or more, 20% discount to book stores).

Responsive Professional Education: Balancing Outcomes and Opportunities. ASHE-ERIC Higher Education Report No. 3, 1986, by Joan Stark, Malcolm Lowther, and Bonnie Hagerty, 127 pages.

Examines professional education at the undergraduate level and identifies six competencies and five professional attitudes that should be generic outcomes of a professional preparation program. ($10.00 from the Association for the Study of Higher Education, one Dupont Circle, Suite 630, Washington, DC 20036. 10% discount for any ten or more, 20% discount to book stores).

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Oct. 5-8,1986	San Francisco, CA	Jonathan Fife	Attended the annual meeting of the American Council on Education; also attended there the semiannual meeting of the Higher Education Colloquium, of which he is a member

LIST OF ATTACHMENTS

Attachment 1: Letter from University of Northern Iowa Concerning Educational Level Indexing Terms

Attachment 2: DIALOG Bluesheet (August 1986)

Attachment 3: "DIALOG on Disc" ERIC Price List

Attachment 4: ERIC's DIALOG Bluesheet -- in Japanese

Attachment 5: SDC/ORBIT Search Service Sale to Pergamon (Announcement)

Attachment 6: ERIC Facility Report to COED (September 10-12, 1986)

Attachment 7: Special Projects at The ERIC Clearinghouses -- Individual Resumes for Selected Projects

Attachment 8: ALA Yearbook (1986) Article on ERIC

Attachment 9: ERIC Anniversary Notice for Journals (Designed by FL)

Attachment 10: EDRS Customer Service Report (August 1986)

Attachment 11: EDRS Customer Service Report (September 1986)

Attachment 12: EDRS Customer Service Report (October 1986)

Attachment 13: CIJE Source Journal Index Updates (August-September 1986)

Attachment 14: CIJE Source Journal Index Updates (October-November 1986)

Attachment 15: CIJE Monthly Report (October-November 1986)

Attachment 16: Summary of CIJE Input by Clearinghouse (August 1986 Issue)

Attachment 17: Summary of CIJE Input by Clearinghouse (September 1986 Issue)

Attachment 18: RIE Input by Clearinghouse (RIE June 1986)

Attachment 19: RIE Input by Clearinghouse (RIE July 1986)

Attachment 20: RIE Input by Clearinghouse (RIE August 1986)

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UNIVERSITY OF NORTHERN IOWA · Cedar Falls, Iowa 50613

Library
Reader Service Department
319-273-2838

August 27, 1986

Mr. Ted Brandhorst
ERIC Processing and Reference Facility
4833 Rugby Ave., Suite 301
Bethesda, MD 20814-3073

Dear Mr. Brandhorst:

I am writing about a problem I have encountered on several occasions when performing online searches in the ERIC database.

Simply stated, there appears to be a significant percentage of records put into the ERIC database since 1975 which have not been assigned an appropriate mandatory educational level descriptor.

I have enclosed a copy of a search that illustrates this point. It is a search for materials on predicting student success in [redacted] class on the secondary level.

After creating an initial set by combining the terms [redacted] and predict $ (102 items), I narrowed it even further by limiting it to materials since 1975 (when educational level descriptors became mandatory), which left a set of 57 items. Next, those items assigned a secondary education descriptor (secondary-education, elementary-secondary-education, junior-high-schools, high schools) were selected which produced a set of 24 items. Finally, those 24 items dealing with secondary education, as well as (for ease of illustration) items concerning higher-education and two-year-colleges, were removed from the set of 57. What remained was a set of ten items. In theory, none should deal specifically with secondary education. An examination of the ten items however reveals that six of the ten do indeed deal with some level of secondary education.

Depending on one's perspective, this represents an error rate of either 60% (6 of 10 remaining items), 20% (6 of a total of 30 items concerning secondary education), or 10.5% (6 of 57 original items). In terms of my client's interests, the error rate is 20%. If I had depended entirely on the educational level descriptors, we would have missed 20% of the relevant citations.

Is there an explanation for this? After examining the material about mandatory educational level descriptors in ERIC Thesaurus and the ERIC Processing Manual (copies enclosed), there doesn't seem to be much alternative than to conclude errors in indexing.

This problem really concerns me, as I encounter it on a recurring basis. While I do

use the educational level descriptors, I no longer trust them to be assisgned consistently. As a result, searches are more complex, and more costly for my clients.

I would appreciate hearing your comments on the matter.

Sincerely,

Tom Kessler

Tom Kessler
Reference Librarian

TK/eb
Enclosure (3)

ERIC PROCESSING AND REFERENCE FACILITY
4833 RUGBY AVE., SUITE 301, BETHESDA, MARYLAND 20814-3073 • (301) 656-9723
OPERATED FOR THE U.S. DEPARTMENT OF EDUCATION by ORI, Inc. Information Systems

September 16, 1986

Mr. Tom Kessler
University of Northern Iowa
Library
Reader Service Department
Cedar Falls, IA 50613

Dear Mr. Kessler:

Your letter of 8-27-86 on mandatory levelers was given to me for a reply. We regret the absence of mandatory levelers on the six citations mentioned in your letter. There can be no doubt that the omissions were errors in indexing.

The ERIC system constantly strives for consistency and accuracy in indexing. However, realization of perfection in this area has always been elusive. ERIC's indexing is decentralized across 16 subject-area Clearinghouses and nearly 100 full- and part-time indexers. The level of editorial control among the Clearinghouses fluctuates drastically and seems to vary year-to-year with levels of operational funding. The ERIC Facility has been responsible over the years for an additional centralized edit of the "ED" portion of the database. This includes a check of the leveling Descriptors, but with the equivalent of 3½ people reviewing 1100-1200 citations and accompanying documents every month, it can be understood why a single cataloging element among many in a complex scheme might occasionally be overlooked. The "EJ" portion of the database is currently reviewed centrally by Oryx Press after receiving monthly input from the Clearinghouses. This, however, is principally a spelling check and has never included monitoring the indexing content. The U.S. Department of Education has been considering letting the ERIC Facility edit the "EJ" input, and, should this occur, some additional consistency will be seen in the database input.

None of this, of course, excuses erroneous indexing, but I want to convey to you our continuing commitment to a cleaner database and a hope that your "trust" of ERIC's leveling Descriptors may someday be restored. In the meantime, I will add levelers to the six records in question in the ERIC Master file; these updates will show on the online vendor files only after the next general reload, which should occur within the next couple of years. I will also circulate your letter among the ERIC Clearinghouses via our internal administrative bulletin; perhaps, this will motivate Clearinghouse indexers to be a little more careful in remembering to assign mandatory levelers.

I appreciate your comments and hope that ERIC better serves you and your clients in the future.

Sincerely,

Jim Houston
Lexicographer

/jh

ERIC Bluesheet Revised

We are including a revised Bluesheet For **ERIC (File 1)** with this month's CHRONOLOG. The revision reflects several changes and enhancements to the file that have been announced in the CHRONOLOG over the past few years. This revision replaces the earlier Bluesheet, issued in December 1980. Please discard the old File 1 Bluesheet at this time. □

1

ERIC

DIALOG® INFORMATION RETRIEVAL SERVICE

FILE DESCRIPTION

ERIC is the database of educational materials collected by the Educational Resources Information Center of the U.S. Department of Education. ERIC consists of two subfiles: (1) *Resources in Education* (RIE), covering documents, and (2) *Current Index to Journals in Education* (CIJE), covering approximately 750 journals and serial publications. Most records in ERIC contain informative abstracts.

SUBJECT COVERAGE

The ERIC database is organized by the following sixteen broad subject areas, each one of which is the responsibility of a separate ERIC Clearinghouse:

- Adult, Career, and Vocational Education
- Counseling and Personnel Services
- Elementary and Early Childhood Education
- Educational Management
- Handicapped and Gifted Children
- Higher Education
- Information Resources
- Junior Colleges
- Languages and Linguistics
- Reading and Communication Skills
- Rural Education and Small Schools
- Science, Mathematics, and Environmental Education
- Social Studies/Social Science Education
- Teacher Education
- Tests, Measurement, and Evaluation
- Urban Education

SOURCES

The RIE subfile contains records of many different types of documents: research/technical reports, conference papers, conference proceedings, program descriptions, opinion papers, bibliographies, state-of-the-art reviews, legal/legislative/regulatory materials, dissertations, classification schemes, teaching guides, curriculum materials, lesson plans, course descriptions, pamphlets, guides and many other "fugitive" materials.

The CIJE subfile contains records of journal articles and other items contained in copyrighted serial publications. CIJE covers approximately 750 professional journals that are education-related or that regularly contain education-related articles.

DIALOG FILE DATA

Inclusive Dates:	RIE (1966 to the present); CIJE (1969 to the present)
Update Frequency:	Monthly (approximately 2,600 records per month) (RIE approximately 1,100 records per month) (CIJE approximately 1,500 records per month)
File Size:	591,715 records as of July 1986

DOCUMENT DELIVERY

About 98% of the items in the RIE file can be purchased in paper copy and/or microfiche from the ERIC Document Reproduction Service (EDRS). These items may be ordered online via DIALORDER℠ using ORDER ERIC. Refer to the ERIC Yellowsheet for details. Articles in the CIJE file can be consulted in the original journals or they can be purchased from journal article reprint services (e.g., UMI Article Clearinghouse).

ORIGIN

ERIC is sponsored by:

U.S. Department of Education
Office of Educational Research and Improvement (OERI)
Educational Resources Information Center (ERIC)
Washington, DC 20208

Questions concerning file content should be directed to:

ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814
Telephone: 301/656-9723

ERIC is a public domain database and encourages the further dissemination of its bibliographic data. There are no special terms or conditions restricting its use.

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ERIC
DIALOG FILE 1

SAMPLE RECORD

DIALOG Accession Number

EJ330143 IR514912 ← AN=

CH= VCRs Silently Take over the Classroom. ← /TI

AU= Reider, William L.

JN= TechTrends, v30 n8 p14-18 Nov-Dec 1985 ← PY=

AV= Available from: UMI

LA= Language: English

DT= Document Type: JOURNAL ARTICLE (080); POSITION PAPER (120); PROJECT DESCRIPTION (141)

JA= Journal Announcement: CIJMAY86

TA= Target Audience: Practitioners

Discusses the rapid growth of videocassette recorder (VCR) use in schools; compares ways in which VCRs, audiovisual materials, and microcomputers are used in classrooms; and suggests reasons for the dramatic increase in VCR use. The successful implementation of VCR technology in the Baltimore County School System (Maryland) is described. (MBR) ← /AB

Descriptors: Adoption (Ideas); *Audiovisual Aids; *Educational Trends; Financial Support; Futures (of Society); *Microcomputers; Teacher Role; *Videotape Cassettes; *Videotape Recorders ← /DE

Identifiers: *Baltimore County Public Schools MD; Standardization ← /ID

SEARCH OPTIONS

BASIC INDEX

SUFFIX*	FIELD NAME	INDEXING	SELECT EXAMPLES
/AB	Abstract	Word	S AUDIOVISUAL(W)MATERIAL?/AB
/DE	Descriptor[1]	Word & Phrase	S TEACHER(W)ROLE/DE S EDUCATIONAL TRENDS/DE
/ID	Identifier[2]	Word & Phrase	S STANDARDIZATION/ID S BALTIMORE COUNTY?/ID
/NT	Note[3]	Word	S EVALUATION(W)NETWORK/NT
/TI	Title	Phrase	S VCR?(F)CLASSROOM/TI

*If no suffix is specified all Basic Index fields are searched
[1]Also /DE*, /DF, /DF*
[2]Also /ID*, /IF, /IF*
[3]Beginning in 1986

ADDITIONAL INDEXES

PREFIX	FIELD NAME	INDEXING	SELECT EXAMPLES
AN =	Clearinghouse Number	Phrase	S AN = IR514912
AU =	Author	Phrase	S AU = REIDER, WILLIAM?
AV =	Availability	Word	S AV = (EDRS(W)PRICE)
CH =	Clearinghouse Code	Phrase	S CH = SE
CN =	Contract/Grant Number[4]	Phrase	S CN = NIE-G-83-0001
CP =	Country of Publication[4,5]	Phrase	S CP = U.S.
CS =	Corporate Source[4]	Word	S CS = (MULTICULTURAL(F)AUSTRALIA)
DT =	Document Type	Phrase	S DT = 080 S DT = PROJECT DESCRIPTION
GL =	Government Level[4,5]	Phrase	S GL = STATE
JA =	Journal Announcement[6]	Phrase	S JA = CIJMAY86
JN =	Journal Name	Phrase	S JN = READING HORIZONS
LA =	Language[5]	Phrase	S LA = GERMAN
PN =	Bureau/Project Number[4]	Phrase	S PN = BR-6-0375B
PY =	Publication Year	Phrase	S PY = 1986
RN =	Report Number[4]	Phrase	S RN = CBR-85-2
SP =	Sponsoring Agency[4]	Word	S SP = (NORTHWEST(2W)LAB?)
TA =	Target Audience	Phrase	S TA = PRACTITIONERS
UD =	Update	Phrase	S UD = 9999
ZZ =	Rotated Descriptors	Phrase	(Select from EXPAND display)

[4]RIE records only.
[5]For records from 1979 to the present.
[6]From 1989 to the present for RIE records; from March 1979 to the present for CIJE records.

LIMITING

Sets and terms may be limited by Basic Index suffixes, i.e., /AB, /DE, /DF, /ID, /IF, /NT, /TI (e.g., S S3/DE), as well as by the features listed below:

SUFFIX	FIELD NAME	EXAMPLES
/ED	Accession Numbers and/or RIE Subfile	S S3/247370-999999/ED S S5/ED
/EJ	Accession Numbers and/or CIJE Subfile	S S5/305037-999999/EJ S S6/EJ
/MAJ	Major Descriptor or Identifier	S S7/MAJ
/MIN	Minor Descriptor or Identifier	S S9/MIN

SORTING

SORTABLE FIELDS	EXAMPLES
Online (SORT) and offline (PRINT): AU, CS, JN, TI	SORT 8/ALL/JN PRINT 15/5/ALL/AU

FORMAT OPTIONS

NUMBER	RECORD CONTENT	NUMBER	RECORD CONTENT
Format 1	DIALOG Accession Number	Format 5	Full Record
Format 2	Full Record except Abstract	Format 6	Title and DIALOG Accession Number
Format 3	Bibliographic Citation	Format 7	Bibliographic Citation and Abstract
Format 4	Abstract and Title	Format 8	Title and Indexing

DIRECT RECORD ACCESS

FIELD NAME	EXAMPLES		
DIALOG Accession Number	TYPE ED260172/6	DISPLAY ED2745332/2	PRINT EJ323035/5

DIALOG ONDISC™ ERIC

PRICE LIST

	YEARLY LICENSE FEE (Prepaid)	PRODUCT CODE
ERIC SUBSCRIPTION OPTIONS		
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Complete file (1966 to present, 3 discs)	$3450	1001101-5

DIALOG OnDisc ERIC service includes disc(s), quarterly CDROM updates, DIALOG OnDisc™ Manager search and telecommunications software, documentation, telephone searching assistance hotline, and shipping. Contact DIALOG Marketing for information on prices for quantity orders.

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Please indicate quantity and price of CDROM readers on order form and attach a separate check or purchase order to it and send to DIALOG (do not send it to Laser Magnetic Storage); if not prepaid, payment is due within 30 days of invoice date. You may return equipment in complete and good condition and original packaging within 30 days from invoice date at no charge if not fully satisfied.

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A complete program for equipment acquisition, installation, and maintenance is available by arrangement with a supplier chosen by DIALOG. Workstations may be purchased or leased. The workstation includes an IBM PC/XT compatible, color monitor, fixed disk, modem, Philips CM-100 CDROM reader, and a printer. Equipment installation and ongoing maintenance from the supplier are automatically included with the leased workstations and are optional for purchased workstations. Contact DIALOG Marketing for complete details.

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DIALOG Information Services
Marketing Department
3460 Hillview Ave.
Palo Alto, CA 94304

DIALOG
INFORMATION SERVICES, INC.

DIALOG ONDISC™ ERIC

"DIALOG OnDisc ERIC offers educators, students, and librarians immediate access to educational materials from hundreds of periodicals and reports."

DIALOG OnDisc ERIC, the first database in the Dialog family of CDROM products, provides immediate access to abstracts of articles published in over 700 educational journals, and thousands of research reports, evaluation studies, curriculum guides, and lesson plans collected by the Educational Resources Information Center.

DIALOG OnDisc ERIC corresponds to two printed indexes: Resources in Education (RIE), which covers significant educational documents, and Current Index to Journals in Education (CIJE), an index to more than 700 periodicals of interest to every segment of the educational community. The complete thesaurus of ERIC descriptors is also searchable in DIALOG OnDisc ERIC.

The ERIC database contains a wide variety of information covering: adult and vocational education, teacher education, reading and communication skills, handicapped and gifted children, tests, measurement, and evaluation, higher education, and information resources.

Unlimited searching for a wider audience

The capability to access information locally and at a fixed cost means that libraries and educational institutions can provide wide-ranging, education-related information to the entire academic community. Using personal computer workstations in libraries, students, faculty members and others in the community can search DIALOG OnDisc ERIC for themselves. And searching couldn't be easier or faster—the DIALOG OnDisc Manager software retrieves information extremely quickly, with retrieval speed and power comparable to DIALOG online services. Time-consuming literature and document searches previously done manually by students and researchers now take only minutes with DIALOG OnDisc ERIC. A special "easy menu" option makes searching by novices a simple and rewarding process.

Students and educators use ERIC for general coursework needs, term papers, dissertations, and bibliographies. As a student at one large university noted: "This method of delivery of information is more quickly accessible than through printed publications. In 15 minutes I did two quick searches and came up with new material for my paper. This process would probably have taken me several hours to do manually." Another student responded that "Searching ERIC was great. Wish I'd known about it sooner and saved all that time going through the abstract catalogs. This is just what graduate students need."

Produced by DIALOG, the world's largest online databank

DIALOG OnDisc ERIC is produced by Dialog Information Services Inc., a subsidiary of Lockheed Corporation. Dialog has offered online access to references, abstracts or complete text of published literature since 1972. Dialog is the acknowledged world leader in electronic information distribution, with a collection of more than 270 databases used by 80,000 customers in 76 countries. Like DIALOG's online version of the ERIC database, DIALOG OnDisc ERIC provides access to information sources quickly and easily. You even search DIALOG OnDisc ERIC the same way you search DIALOG online, but the information is retrieved locally via your personal computer from a CDROM disc in a CDROM reader. Because the search techniques are the same, you can learn about searching DIALOG OnDisc at standard DIALOG training seminars. You can even practice on CDROM at seminars held in our field offices.

DIALOG OnDisc ERIC – current only or complete file

DIALOG offers two different DIALOG OnDisc ERIC products: you can license only current ERIC information from 1981 to the present on one disc, or the complete ERIC file, 1966 to the present, on three discs. The current disc is updated quarterly and automatically shipped to all subscribers. After receiving your updated current disc, you simply send the old disc back to Dialog. DIALOG OnDisc ERIC includes DIALOG's own search retrieval software—the DIALOG OnDisc™ Manager which offers two searching options, the DIALOG command language and a menu option, making it fast and easy for both experienced DIALOG searchers and complete novices to find the information they need.

The best of both worlds

DIALOG OnDisc Manager software includes communications software so that you can take advantage of the full power of DIALOG OnDisc ERIC when teamed with searching DIALOG online. If you want to access more current ERIC information between quarterly updates, you simply save your CDROM search and switch to DIALOG online for the most up-to-date information available (at current online rates). You can also take advantage of complimentary DIALOG online databases such as PsycInfo, Exceptional Child Education Resources, Magazine Index,™ Social Scisearch,® and many more!

A yearly prepaid license fee covers your unlimited use of the DIALOG OnDisc ERIC database. As a trial offer, you may terminate your agreement within 90 days of contract acceptance for a pro-rated refund of the yearly license fee if you are not completely satisfied with the product.

DIALOG OnDisc subscriptions come with complete documentation and toll-free telephone hotline support for searching assistance 24 hours a day, 5 days a week, and on Saturdays from 10 am to 6 pm Eastern time.

Required equipment for DIALOG OnDisc ERIC

You may already own some of the equipment needed for DIALOG OnDisc ERIC. DIALOG OnDisc ERIC requires the following equipment:

- IBM PC or compatible personal computer and IBM PC DOS Version 2.0 or higher.
- 384K RAM (minimum required, 640 RAM recommended).
- Hard storage disk with at least one megabyte of free space.
- Philips CM 100 CDROM reader or an Hitachi CDR-1502S reader with controller card, both industry standard brands.
- A Hayes-compatible modem or certain other models are necessary to take advantage of online searching.

If you don't have a CDROM reader, you can purchase a Philips CDROM reader through a special Dialog/Philips arrangement. Or, you can lease the entire personal computer workstation with CDROM reader through special arrangements Dialog has made with equipment vendors. These vendors offer assistance with workstation installation and ongoing equipment support. Contact Dialog Marketing for more information on options for leasing and/or purchasing equipment.

Getting started

To order, refer to the price list located on the reverse of this flyer. Please contact Dialog Marketing for a complete order form and license agreement. Dialog Information Services, Inc., Marketing Department, 3460 Hillview Avenue, Palo Alto, CA 94304. If you would like additional information or a demonstration, call Dialog Marketing at 800-3-DIALOG or 415-858-3785.

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ERIC
DIALOG*情報検索サービス

ファイル解説

ERICは米国教育省のEducational Resources Information Centerが収集している教育資料に関するデータベースです。ERICは，1）雑誌以外の図書・資料を収載する *Resources in Education* (RIE) と2）約750誌の雑誌と逐次刊行物を収載する *Current Index to Journals in Education* (CIJE) の二つのサブファイルで構成されています。ERICのほとんどのレコードには詳述抄録があります。

主題の収録範囲

ERICデータベースは，下記の16の広範な主題分野に整理されています。個別のERIC情報センターがそれぞれの主題分野を担当しています：

- 成人教育と職業教育
- カウンセリングと人事
- 幼児教育
- 学校経営
- 障害児と才能児
- 高等教育
- 情報資料
- 短期大学
- 言語と言語学
- 読書と伝達技能
- 僻地教育と小規模学校
- 科学，数学と環境教育
- 社会科／社会科学教育
- 教員教育
- 試験，採点法と評定
- 都市教育

情報源

RIEサブファイルは，多数の異なる種類の文献のレコードを収録します：研究／技術報告書，会議発表論文，会議録，プログラム解説，世論調査報告書，書誌目録，技術水準評価，法律／立法／規制資料，学位論文，分類体系，教育ガイド，カリキュラム資料，教科計画，コース解説，パンフレット，ガイドとその他多くの小資料。

CIJEサブファイルは，雑誌記事や著作権の主張されている逐次刊行物に掲載された記事に対するレコードを収録しています。CIJEは教育に関連した約750誌の専門誌および教育関連の記事を定期的に掲載している他の雑誌を網羅しています。

DIALOGファイルに関するデータ

収録期間：　RIE（1966年～現在）；CIJE（1969年～現在）
データ追加頻度：毎月（毎回約2,600件追加）
（RIE毎回約1,100件追加）
（CIJE毎回約1,500件追加）
収録件数：　591,715件（1986年7月現在）

文献供給

RIEファイルに収録されている文献の約98％は紙コピーまたはマイクロフィッシュのいづれかの形態でERIC Document Reproduction Services (EDRS)から購入できます。これらの文献はORDER ERICコマンドを使ってDIALORDER**経由で注文することができます。詳細はERICのイエロー・シートを参照ください。CIJEファイルに収録されている文献は，もとの雑誌で参照するか，UMI Article Clearinghouseなどの雑誌記事再版サービスから購入することができます。

作成機関

ERICの後援機関は次の機関です：

U.S. Department of Education
Office of Educational Research and Improvement (OERI)
Education Resources Information Center (ERIC)
Washington, DC 20208

ファイル内容に関するご質問は下記宛ご照会ください：

ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814
電話：301/656-9723

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*登録商標（米国特許商標局）。

**登録サービスマーク（米国特許商標局）。

3715

ファイル1

ERIC
DIALOGファイル1

レコード例

DIALOG受入番号

```
        EJ330143  IR514912 ←————————————————————————AN=
CH=     VCRs Silently Take over the Classroom. ←————————————/TI
AU=————→Reider, William L.
JN=————→TechTrends, v30 n8 p14-18 Nov-Dec  1985 ←————————PY=
AV=————→Available from: UMI
LA=————→Language: English
DT=————→Document Type: JOURNAL ARTICLE (080); POSITION PAPER (120); PROJECT
        DESCRIPTION (141)
JA=————→Journal Announcement: CIJMAY86
TA=————→Target Audience: Practitioners
          Discusses the rapid growth of videocassette recorder (VCR) use in
        schools; compares ways in which VCRs, audiovisual materials, and
        microcomputers are used in classrooms; and suggests reasons for the ←/AB
        dramatic increase in VCR use. The successful implementation of VCR
        technology in the Baltimore County School System (Maryland) is described.
        (MBR)
          Descriptors: Adoption (Ideas); *Audiovisual Aids; *Educational Trends;
        Financial Support; Futures (of Society); *Microcomputers; Teacher Role; ←/DE
        *Videotape Cassettes; *Videotape Recorders
          Identifiers: *Baltimore County Public Schools MD; Standardization←————/ID
```

検索方法

基本索引

接尾辞*	項目名	索引単位	SELECT例
/AB	抄録	単語	S AUDIOVISUAL(W)MATERIAL?/AB
/DE	デスクリプタ[1]	単語と句	S TEACHER(W)ROLE/DE S EDUCATIONAL TRENDS/DE
/ID	アイデンティファイア[2]	単語と句	S STANDARDIZATION/ID S BALTIMORE COUNTY?/ID
/NT	注記[3]	単語	S EVALUATION(W)NETWORK/NT
/TI	タイトル	句	S VCR?(F)CLASSROOM/TI

*接尾辞の指定がない場合，基本索引のすべての項目を検索します
[1]/DE*, /DF, /DF*も使えます
[2]/ID*, /IF, /IF*も使えます
[3]1986年以降

補助索引

接頭辞	項目名	索引単位	SELECT例
AN=	情報センター番号	句	S AN IR514912
AU=	著者名	句	S AU REIDER, WILLIAM?
AV=	入手可否	単語	S AV (EDRS(W)PRICE)
CH=	情報センター・コード	句	S CH SE
CN=	契約／助成金番号[4]	句	S CN NIE-G-83-0001
CP=	出版国[4,5]	句	S CP U.S.
CS=	所属機関名[4]	単語	S CS=(MULTICULTURAL(F)AUSTRALIA)
DT=	文献の種類	句	S DT 080
		句	S DT PROJECT DESCRIPTION
GL=	政府機関のレベル[4,5]	句	S GL STATE
JA=	収録年月[6]	句	S JA CIJMAY86
JN=	雑誌名	句	S JN READING HORIZONS
LA=	使用言語[5]	句	S LA GERMAN
PN=	機関／プロジェクト番号[4]	句	S PN BR-6-0375B
PY=	出版年	句	S PY 1986
RN=	レポート番号[4]	句	S RN CBR-85-2
SP=	後援機関[4]	単語	S SP=(NORTHWEST(2W)LAB?)
TA=	対象読者層	句	S TA PRACTITIONERS
UD=	データ追加 (update)	句	S UD 9999
ZZ=	回転式デスクリプタ表示		(EXPAND表示からSELECT)

[4]RIEレコードのみ。
[5]1979年以降。
[6]RIEレコードに対しては1969年から現在，CIJEレコードに対しては1979年3月から現在

制限／限定機能

集合や用語は基本索引の接尾辞，即ち，/AB, /DE, /DF, /ID, /IF, /NT, /TI（例えば，S S3/DE）ならびに次の特徴でも限定できます：

接尾辞	項目名	例
/ED	DIALOG受入番号と／またはRIEサブファイル	S S3/247370-999999/ED S S5/ED
/EJ	受入番号と／またはCIJEファイル	S S5/305037-999999/EJ S S6/EJ
/MAJ	主要デスクリプタまたは主要アイデンティファ	S S7/MAJ
/MIN	副デスクリプタまたは副アイデンティファイア	S S9/MIN

分類機能

分類可能な項目	例
ソート（SORT）とプリント（PRINT）： AU, CS, JN, TI	SORT 8/ALL/LN PRINT 15/5/ALL/AU

利用できる出力形式

出力形式	出力内容	出力形式	出力内容
形式 1	DIALOG受入番号	形式 5	全レコード
形式 2	抄録を除く全レコード	形式 6	タイトルとDIALOG受入番号
形式 3	書誌事項	形式 7	書誌事項と抄録
形式 4	抄録とタイトル	形式 8	タイトルと索引事項

レコードの直接呼び出し

項目名	例		
DIALOG受入番号	TYPE ED260172/6	DISPLAY ED2745332/2	PRINT EJ323035/5

System Development Corporation
2525 Colorado Avenue
Santa Monica CA 90406 9988
Telephone 213 820 4111

System Development Corporation
A Burroughs Company

October 9, 1986

Mr. Ted Brandhorst
National Institute on Education
Eric Processing and Reference Facility
4833 Rugby Avenue
Suite 301
Bethesda, MD 20814

Dear Mr. Brandhorst:

As a result of a change of emphasis in SDC's business strategies brought about by the recent merger of Burroughs Corporation with Sperry Corporation, the ORBIT Search Service division has been sold to the Pergamon Group of Companies, where it will be operated under a newly formed subsidiary, ORBIT Information Technologies Corporation of McLean, Virginia. I am enclosing a copy of the press notice recently released by Pergamon which expresses their commitment to the online information business.

SDC has had a favorable association with its customers and data base owners since 1972. As we transfer this business to Pergamon we want to assure you that Pergamon has a clear commitment to the continuing success and excellence of service that has characterized SDC's operation of ORBIT for both its data base owners, and its thousands of customers worldwide.

I want to personally convey to you the sincere thanks of the ORBIT Search Service management and staff for the many years of support that you have given us.

I am confident that your association with Pergamon in the future will continue to be a mutually rewarding one.

Sincerely,

Arthur Schwartz
Director, Western Operations
SDC Services Group

AS:nm

cc: P. James Terragno
President, OITC

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Enclosure

PRESS RELEASE

PERGAMON ACQUIRES ORBIT SEARCH SERVICE
FROM SYSTEM DEVELOPMENT CORPORATION

McLEAN, VIRGINIA, September 25, 1986--The Pergamon Group of Companies has acquired the business and certain assets of the ORBIT Search Service Division of System Development Corporation, a subsidiary of the Burroughs Corporation. The announcement was made by Mr. Robert Maxwell, chairman of the Pergamon Group of Companies, based in London. Included in the acquisition is the popular ORBIT Text Retrieval Software System.

The operations of the ORBIT Search Service will be carried on by a newly formed Pergamon company, ORBIT Information Technologies Corporation, which will have its headquarters in McLean, Virginia. Jim Terragno, has been named President of the new company. During a brief transition period, the ORBIT Search Service will continue to be provided by System Development Corporation to the high standards that have been its hallmark since its establishment in 1972.

The ORBIT Search Service, based in Santa Monica, California, is a leading online vendor of some 60 databases for use by the scientific and technical information communities. Among its more important databases offered on the ORBIT Search Service are the World Patent Index, produced by Derwent Publications Ltd., and the databases produced by the American Petroleum Institute, the Chemical Abstracts Service and the University of Tulsa. In addition, the ORBIT Search Service is the exclusive online vendor of the Japanese Patent Information Organization's English language abstracts of Japanese patents, "JAPIO".

A Pergamon affiliate, Pergamon InfoLine Ltd. of London, is the leading online database vendor in Britain, offering some 50 databases. Pergamon InfoLine's databases include the International Patent Documentation Center's (INPADOC) database of patent information from over 50 countries as well as databases covering the literature in industrial research such as rubber and plastics (RAPRA), surface coatings (WSCA), and printing and paper (PIRA). Pergamon InfoLine is also the leading vendor of databases containing information on U.K. business and industry.

"We believe that the ORBIT Search Service and Pergamon InfoLine, operated in conjunction with each other, will constitute the leading online vendor of patent, scientific and technical information in the world," Mr. Maxwell said.

For further information contact:
Jim Terragno
ORBIT Information Technologies Corporation
1340 Old Chain Bridge Road
McLean, Virginia 22101
(703) 442-0900

Council of ERIC Directors

Sept. 10-12, 1986

ERIC Facility Report

1. ERIC Directories/Brochures

The camera-ready art for the following three products have recently been transmitted from OERI to GPO and will presumably be printed sometime during the next 30 days: Directory of ERIC Information Service Providers; Pocket Guide to ERIC; Submitting Documents to ERIC.

2. ERIC Thesaurus (11th Edition)

The updated tapes and revised introductory matter for the 11th edition have been sent from the Facility to Oryx Press and will presumably result later on this year in a new 11th edition (now being advertised by Oryx for $65). Some 224 new terms have been added since the 10th edition of 1984.

3. ERIC Anniversary Logo

Copies of a special ERIC 20th anniversary logo (in "stat" form) were distributed to all ERIC components for their use with anniversary activities, as appropriate.

4. "First Lessons"

First Lessons (by Secretary Bennett), the most recent publication in the "Excellence in Education" series, arrived at the Facility on August 27 in 6,000 copies. It will be processed as a priority document for the October issue of RIE. The Clearinghouses have all been sent copies. The Facility will be handling document requests for OERI/IS.

5. ERIC-on-SilverPlatter CD-ROM Discs

The first ten subscribers to the ERIC database on CD-ROM disc were sent their initial shipment of data and software on August 29. The "Current File" contains RIE/CIJE data from 1983 to the present. The "Archival File" contains data from 1966 through 1982 and will be available before the end of the calendar year.

6. Statistical/Numeric Databases in Education

A new ERIC file has been mandated. The file will contain descriptions of statistical/numeric databases containing

education-related data. The files of the Center for Statistics (CS) will be the first group described. Subsequently, the Clearinghouses will be asked to contribute file descriptions. The Facility is in the process of designing the file and a resume input form.

7. RIE Document Volume

The quantity of documents processed for RIE has fallen from a high of 16,756 in 1979 to 12,803 in 1985. The reduced number of microfiche cards is resulting in lower subscription revenues at EDRS and could result in increased prices. The quantity of Federal documents available that are relevant to education has also fallen during this period. If RIE volumes are to remain at the 15,000 document level, the documents will have to come from the local and state levels.

8. Clearinghouse Processing of Out-of-Scope Documents

Perhaps the lower quantity of documents is a cause, but the Clearinghouses are doing less intra-system transferring and more processing of documents out of their subject scope. Please carry a caveat back to your processing staff to increase their quality control efforts in this important area.

9. Computerization of Clearinghouse Internal Processes -- Impact on Recordkeeping

Across the past year there has been a large increase in the occasions when a Clearinghouse uses the same Clearinghouse accession number twice. This can perhaps be attributed to the gradual computerization of acquisitions records and the discontinuance of older manual recordkeeping systems. Since this is one of the most troublesome and time-consuming errors that can occur, we urge you to arrange your internal processes so that it is less likely that CH accession numbers will be used more than once.

10. ERIC Acquisitions Arrangements (EAA) -- Addition of Mailing Addresses to File

We are currently in the midst of a project with the Clearinghouses, to review and verify all arrangements listed in the EAA and to add mailing address information. This is still in process, but when completed will permit the automatic production of mailing labels for all EAA entries. These labels would be primarily for Clearinghouse use, to assist them in making regular contact with their arrangements.

11. CIJE Editorial Functions

The recent ERIC Facility RFP contained a task covering CIJE editorial functions. If this task is funded, the Facility will edit CIJE resumes in the same way it currently edits RIE

resumes. Oryx Press would receive a fully-corrected ERIC Master File tape each month (complete with EJ numbers) from which CIJE would be produced. October would be the transition month. Details of the changeover must be worked out with Oryx Press and Central ERIC.

12. ERIC Clearinghouse Publications (1986)

We are coming to the end of the RIE issue year for 1986. If you have any ERIC Clearinghouse publications that you want listed in the 1986 edition of the next annual bibliography of ERIC Clearinghouse Publications, then you should see that they get in the last few remaining issues of RIE for 1986.

13. "Inter Ed" -- A Meeting of ERIC with the Australian Education Index, (AEI), British Education Index, (BEI) and Canadian Education Index (CEI).

On August 4-6, ERIC met with representatives from AEI, BEI, and CEI. The objective was to explore what coordination, cooperation, and joint projects might be of mutual advantage. A report is being prepared by the Facility.

Special Project

ERIC Clearinghouse on Adult, Career, and Vocational Education

DISSEMINATING LOCALLY DEVELOPED PRACTICES THROUGH ERIC

Purpose

To ensure increased use of ERIC by practitioners, it is important to (1) promote the idea that ERIC is now including practice-oriented materials that can be identified by using the new target audience field, and (2) encourage practitioners to document practices that they have developed and to submit these practice descriptions to the ERIC system. This special project developed system-wide products that respond to these needs.

Product 1: "Did You Know That ERIC Has Practice Materials?"

This product is a brochure that contains descriptions of how "real life" practitioners have used practice materials from ERIC, how to search ERIC using the new target audience field to find practices, and how to submit practice materials to ERIC.

Product 2: "Developing Practice Descriptions for ERIC" Information Packet

An information packet containing a form and a guide was developed to provide guidelines to encourage practitioners to document practices for submission to ERIC. The form focuses on key information that needs to be included in a practice description to ensure that the description will be helpful to others. The guide gives specific procedures for completing the form.

Dissemination

Five-thousand (5,000) copies of the brochure, "Did You Know That ERIC Has Practice Materials?" will be printed and 250 copies will be sent to each clearinghouse and 1,000 copies will be sent to the ERIC Facility for dissemination. Camera-ready copy, suitable for reproduction, and 10 copies of the information packet will be sent to each clearinghouse and to the ERIC Facility.

Special Project--Exemplars of Excellence: High School Literary Magazines

This special project, completed in May 1986, involved providing useful information about the production of literary magazines as superior in the Program to Recognize Excellence in Literary Magazines, sponsored by the National Council of Teachers of English. Some 124 magazines achieved the "superior" ranking, indicating a high degree of excellence. But there is a need for information on how such magazines achieve this level of excellence. The project coordinator for "Exemplars of Excellence" selected 20 broadly representative superior-ranked magazines from the array of 124 and then gathered information on such factors as how support for the journal is generated within the school and/or community; how submissions are encouraged in the school, and how they are edited and evaluated before publication; the extent to which the journals are produced, edited, and printed by students; and related factors. Telephone interviews with teacher advisers and student editors provided further insights into how excellence was stimulated in the development of these superior literary magazines.

The result was 20 entries into the ERIC system, each consisting of two parts: (1) a descriptive essay giving clear and helpful information on how the magazine was developed within the school; and (2) the magazine itself, as an appendix to the description. Since teachers, students, and English/language arts supervisors presently have no body of materials that provide concrete help in generating the kinds of literary magazines that have been judged as superior by panels of expert teacher evaluators, this project fills an important gap in the literature.

ERIC Clearinghouse on Educational Management
Dissemination of a Third Annual Issue
of Research Roundup
to Elementary School Principals

Research Roundup is a four-page newsletter that summarizes the findings of major research projects of specific interest to elementary and middle school principals. It is prepared by the Clearinghouse for publication by the National Association of Elementary School Principals (NAESP). ERIC/CEM and OERI are conspicuously credited for its preparation.

The format includes, on page 1, a short introduction and overview of the topic and the state of research followed by, on pages 2-4, summaries of five or six relevant, significant research studies. No attempt is made to evaluate the studies or to elaborate the practical implications of their findings.

Until this year the Clearinghouse has prepared two annual issues of Research Roundup. Following distribution of the inaugural issue in November 1984, NAESP polled its membership and found support for the series that excelled even its own expectations. Consequently, NAESP requested that we add a third annual issue. Samuel Sava, the association's executive director, assured Philip K. Piele in a letter dated May 16, 1985, "that three annual issues of the NAESP Research Roundup will greatly assist in disseminating the good work of your clearinghouse to principals and teachers." We requested funding for a third annual issue in a special project that was approved earlier this year by OERI.

NAESP prints and distributes each issue to its 24,000 members. The first issue of 1986 was distributed in April ("Teacher Evaluation"). Camera-ready mechanicals of the second issue on ("The Principal as Instructional Leader") were sent to NAESP in August for distribution in October. The third and final issue of 1986--on the subject of teacher testing--is scheduled for distribution in January 1987.

SPECIAL PROJECT
ERIC Clearinghouse on Educational Management
Dissemination of Research Findings to Superintendents

A primary objective of the ERIC system is dissemination of timely and relevant information about current educational issues and practices to school board members, superintendents, principals, teachers, and other educators.

During 1986 we are preparing and distributing four issues of The Best of ERIC on Educational Management to the 17,500 members of the American Association of School Administrators (AASA), a professional organization serving the needs of school superintendents.

Because we did not learn of the funding of this special project until August 22, we have made no progress on it except for the identification of topics. Anticipating that funding would be approved, we consulted with AASA earlier this summer on the association's choice of topics. The following have been mutually agreed upon:

Identifying "at risk" students
Teacher tenure
School Business Partnerships
Recruitment and Selection of Teachers

The first two issues will be ready for mailing by early November, and the other two will be mailed likely in mid-January.

We are convinced that this project is a cost-effective outreach for OERI to a professional organization that lacks the resources to meet its members' needs for information. For the funding provided, a total of 74,500 products will be printed and disseminated each year--at an average cost per product of less than 20 cents.

SPECIAL PROJECT: INTERAGENCY INFORMATION DISSEMINATION

ABSTRACT

CEC was awarded a contract by Special Education Programs (SEP), U.S. Department of Education, which involves the design and implementation of a national plan for the purpose of sharing currently funded and completed SEP research projects. This project has focused its efforts on: 1) abstracting, cataloging and disseminating information on currently funded SEP projects to policymakers, practitioners and teacher educators; 2) gathering the results of recently completed SEP funded projects for the purpose of disseminating the most current research findings to content appropriate audiences; and 3) assessing the contribution of special education research to policy and practice.

To achieve these goals, the project has developed a Directory of currently funded SEP projects and principal investigators, Topical Directories in over 20 subject areas, and Research Summaries on selected topics. The information contained in these products has received a positive response from organizations and individuals such as State Directors, researchers, teachers, and policymaking groups. Announcements on the availability of the Directories are in Exceptional Children and on CEC's SpecialNet Bulletin Board. During the Project's second year, announcements will be sent to the editors of newsletters and journals of each CEC Division.

During the second year, project staff is also designing and initiating a national dissemination plan for the purpose of sharing the findings of completed SEP funded projects. These findings will be available to content appropriate audiences such as teachers and policymakers.

Through a variety of approaches which include the selection of an instructional concept, oral history interviews and a text book analysis, the Special Project has begun the complex task of demonstrating a relationship between research and practice. Future products include a series of papers and video tapes on the impact individualization has on this relationship.

1. Special Project: The Chronicle of Higher Education -- Expanded Coverage

NEED FOR PROJECT: ERIC aims to cover the literature of education and to make it known to practitioners and other users. Over the years there has been a gap in the coverage of the periodical literature, specifically the coverage of The Chronicle of Higher Education.

The Chronicle is the most widely used periodical in postsecondary education, with a weekly circulation of 75,000. Readers of The Chronicle include ERIC users in a variety of disciplines and clearinghouse scope areas. For example, a typical issue may include articles relevant to educators in foreign languages, sociology, the arts, computer science, etc., as well as many articles on higher education administrative topics such as admissions standards.

Periodically, both the ERIC Clearinghouse on Higher Education and the ERIC Facility have been asked by users why ERIC does not cover The Chronicle adequately. (It has been covered only sparsely just since 1984.) The attached sample letters support this point, with one user stating, "my colleagues shared my reaction of incredulity that the key source of news and information for the higher education community was not covered in what we have always considered to be the best database." Another notes that "the articles published in The Chronicle [are] as important as those published in other CIJE-indexed journals."

The Chronicle has not been covered adequately in the past because of budget constraints. It could not simply be "picked up" and added to the general CIJE workload of the Clearinghouse. A compromise plan was adopted in 1984 when the Clearinghouse began indexing and annotating 1-2 articles per issue (out of a possible 10-15 good ones). These selected articles provided primarily statistical data that convey frequently requested information that users cannot identify easily from other sources.

This special project would provide the Clearinghouse with sufficient funds to index and briefly annotate selected articles of interest to a large segment of the education community. The impact would be significant systemwide, affecting both manual and online searching of the education literature.

PROJECT OBJECTIVES: To fill a gap in CIJE coverage by providing ERIC users with timely online and manual access to significant articles in The Chronicle of Higher Education.

PROJECT ACTIVITIES: The Clearinghouse on Higher Education would identify, index, and annotate selected articles from The Chronicle and transmit resumes bimonthly to the ERIC Facility for CIJE input.

2. Special Project: DIALOG-ERIC/HE CLASSROOM INSTRUCTION PROJECT

DIALOG Information Services is in the process of developing a Classroom Instruction Program (CIP) on the use of databases. The program will include student workbooks, a teacher's guide, and search time. The royalties on the search time have been waived and there are no line charges. A classroom set of the program materials will be available in early 1986 for about $300. The availability of this program, along with the support and cooperation of DIALOG through its Washington Office and the CIP Project Manager, will enable ERIC to meet a major goal of practitioner use of the database.

PROJECT OBJECTIVES: To assess the effectiveness of the DIALOG Classroom Instruction Program in six college classrooms.

PROJECT ACTIVITIES: ERIC/HE staff will work with DIALOG staff in the refinement of instructional materials in the initial developmental phase of this project. In the next phase, ERIC/HE will identify six college faculty in the metropolitan Washington, D.C., area who are interested in this project. The six faculty will receive free training from DIALOG in online database use in general and in the specifics of the use of the DIALOG Classroom Instruction Program. While ERIC will be featured as a useful database, other databases (e.g., Magazine Index) will be accessible as well.

Following training the teachers will be asked to work with their students in implementation of the program. An ethnographic design will be used to assess the program. Clearinghouse staff will observe faculties and students using the program and will conduct structured interviews with both faculty and students on their perceptions of the effectiveness of the program. Included in the assessment will be: (1) perceived changes in how faculty and students search for information compared with previous patterns; (2) the usefulness of the online databases for instruction; (3) the usefulness of particular databases in helping students and faculty do their investigations; and (4) needed improvements in the use of online databases for instructional purposes.

This project is viewed as a small pilot effort, but one that can have far reaching implications for ERIC. The results of the project will be reported to Central ERIC, to DIALOG, and to those who participate in the program. It is anticipated that there will be a second year to the project.

The ERIC Search Strategy File

The ERIC Search Strategy File is a manual for end user searchers who want to search the ERIC database online. It is intended to: 1) help searchers prepare their own topics for an online search in ERIC, and 2) provide a ready file of tested search strategies on a variety of educational topics.

Part One of the manual contains a series of ERIC descriptor families. Based upon the notion of search "hedges", a descriptor family pulls together related descriptors, identifiers, and free-text terms that, taken together, cover the scope of a topic (such as physical disabilities). These descriptor families are designed for high recall and can be saved on line. Users will be directed to AND these families with other terms as they develop search strategies.

Part Two contains a file of tested search strategies on 160 topics (10 from each Clearinghouse scope are.) Each strategy is presented inboth DIALOG and BRS format, and may include features such as truncation, free-text searching, limiting to major descriptors, etc., that were deemed necessary during the testing of the strategy in order to produce the desired results. Users will be directed to select strategies carefully and to use one only if it fits their exact need. Suggestions on how to alter a strategy are included.

The Appendices contain brief searching aids that explain some of the more common searching techniques and features used in the manual. Users will be directed to vendor manuals for detailed information.

The three major vendors, DIALOG, BRS and SDC have been contacted concerning this project, primarily to solicit ideas for future dissemination of the project.

The ALA Yearbook of Library and Information Services: 1986
Article on ERIC

ERIC

About 1,070 documents were announced in 1985 in each issue of *Resources in Education*, the monthly index of documents from the Educational Resources Information Center (ERIC). The 12,803 documents processed during the year brought the total number of documents entered in the database since its inception in 1966 to 253,126 at the end of 1985. The full text of 98.5 percent of the documents announced in RIE in 1985 is available in the ERIC microfiche collection, with 87.3 percent available in both paper and microfiche copy from the ERIC Document Reproduction Service, 11.2 percent available from EDRS in microfiche only, and 1.5 percent available only from the sources stated in RIE for each document. EDRS distributed more than 16,000,000 microfiche in 1985, including monthly shipments to 730 subscribers worldwide and on demand copies. More than 50,000 titles were also distributed as paper copy to individual customers.

The microfiche collection is also available for use in some 730 libraries and information centers that have complete or substantial collections of the ERIC microfiche. Access to the collection is provided by RIE, which has over 1,800 subscribers.

A total of 18,000 journal articles were annotated for *Current Index to Journals in Education*, the monthly index of the journal literature from ERIC, and average of 1,500 per month in 1985. The total number of articles announced in CIJE since the implementation of this service in 1969 was 323,036 by 1985. Journals covered by CIJE are available through many libraries, and reprints of individual indexed articles are available from University Microfilms International for about 75 percent of the more than 700 journals covered. There were over 1,700 subscribers to CIJE in 1985

The number of citations in the ERIC database at the end of 1985—including documents and journal articles—totaled 576,162.

Database Activities. For the first time since November 1966, prices charged by the U.S. Government Printing Office for a subscription to RIE were reduced significantly in February. The cost of a domestic subscription to 12 monthly issues of RIE was reduced 46 percent, from $95 to $51, and reductions in rates for the semiannual cumulative indexes and foreign subscriptions to RIE were also substantial.

Prices for microfiche and paper copy of ERIC documents produced by EDRS were changed in October. Microfiche prices were reduced by approximately 30 percent, from $.97 to $.75 for up to five microfiche for a single document, and the price code for paper copy was simplified by basing the total cost of a document on a flat rate—$1.80—for each unit of 25 or fewer pages.

EDRS also updated its series of microfiche search aids for ERIC documents—RIE Cumulative Author Index, RIE Cumulative Title Index, RIE Identifier Usage Report, and the Cumulative Annual RIE. The microfiche for 1966-84 were made available early in 1985, and cumulations including 1985 data were to be available early in 1986. The monthly issues of RIE are also available on microfiche, and standing orders for the microfiche edition are available.

Oryx Press, the publisher of CIJE, published *CIJE Author Index, 1969-1984* in 1985. This cumulative index lists alphabetically each author cited in CIJE whose name appears in the Author Index of individual issues, and provides the information needed to find the full citation. The first tool of its kind for CIJE, the volume is more than 2,000 pages long. Oryx Press has also made available annual updates of its microfiche publication, the RIE/CIJE Microfiche Cumulation 1966-1980, for 1981, 1982, and 1983. These microfiche sets include RIE Abstracts, CIJE Abstracts, and the Combined RIE/CIJE Subject Index.

New Access Points. A new online digest file developed by the ERIC Clearinghouse on Early Childhood Education with funding from the National Institute of Education was pilot tested on Ed Line of The Source in November. The test database contained 48 digests—brief reports on educational topics (approximately 1,000 words)—produced by the ERIC Clearinghouses. About 40 more digests were to be included in the file on its availability to the public by early 1986. Designed to provide educators, particularly policymakers, with current information on education, this file was planned to be an ongoing project, and access through other vendors in the future will be explored. (These digests are also available in paper copy from the clearinghouses which produced them.)

The MICROsearch program and database disks for the Apple II microcomputer series, which were developed by the ERIC Clearinghouse on Information Resources, were also scheduled to be available for the IBM PC early in 1986. The two versions of this microcomputer program, which was designed for searching the contents of specially prepared diskettes containing subject-related segments of the ERIC database, follow the same general format; however, the new IBM version includes several enhancements: color screen, faster retrieval time, increased number of citations per disk, more extensive online HELP instructions, and the ability to move citations on the database disk to the hard disk and reformat the indexes.

The ERIC database on 4-3/4-inch compact optical disks was introduced at the American Library Association's Annual Conference in July by Silver Platter, Inc. For a set annual or monthly rate, subscribers to the SilverPlatter Service receive the complete database on CD ROM disks and the use of a microcomputer information workstation, which includes a keyboard, monitor, disk player, and search/retrieval software. Archival files will be stored on a separate disk, and disks with updates of the current files will be distributed on a quarterly basis. An alpha test of the disk system was to be conducted at four sites over a two-month period early in 1986, using the ERIC files for 1983-85. The system was to be available to subscribers later in the year.

Current Status. An information system funded through the U.S. Department of Education's National Institute of Education, ERIC focuses on the ephemeral literature of education—e.g., research reports, project descriptions conference papers, curriculum guides, and program descriptions—with emphasis on materials useful to practitioners and policymakers. Each of the 16 clearinghouses in the decentralized network collects and processes information on particular areas and aspects of education for inclusion in the ERIC database and announcement in RIE, and selects and annotates articles from professional journals in its scope area for CIJE. The contents of these two indexes make up the ERIC database, which is available for online searching.

In addition to actively soliciting documents and processing them for the database, the individual clearinghouses publish literature reviews and resource guides, digests, minibibliographies, and other materials on topics of current interest in their scope areas, and provide reference services for ERIC users.

BARBARA B. MINOR
DONALD P. ELY

Attachment 8

ERIC Clearinghouse on Languages & Linguistics

John L. D. Clark, Director
Jeanne Rennie, Associate Director

SAMPLE

July 01, 1986

Humphrey Tonkin, Managing Editor
Language Problems & Language Planning
University of Texas Press
P.O. Box 7819
Austin, TX 78722

Dear Mr. Tonkin:

The ERIC system is celebrating its 20th anniversary this fall, and we would like to give you a chance to join in the celebration.

The ERIC Clearinghouse on Languages and Linguistics has been indexing articles from Language Problems & Language Planning since 1979 and announcing them in the monthly abstract journal, Current Index to Journals in Education (CIJE). We thought you might like to take advantage of our 20th anniversary to remind your readers of the benefits of using the ERIC database, both to locate information on topics in education, and as a means of having their own work widely disseminated throughout the education community.

We are enclosing camera-ready copy that you can use in your journal's November or fall issue (or anytime between November 1986 and November 1987). Please let us know if you need a smaller notice or a different shape.

Thank you for helping us get the word about ERIC out to benefit the entire education community!

Sincerely,

Laura Kay Wenzel

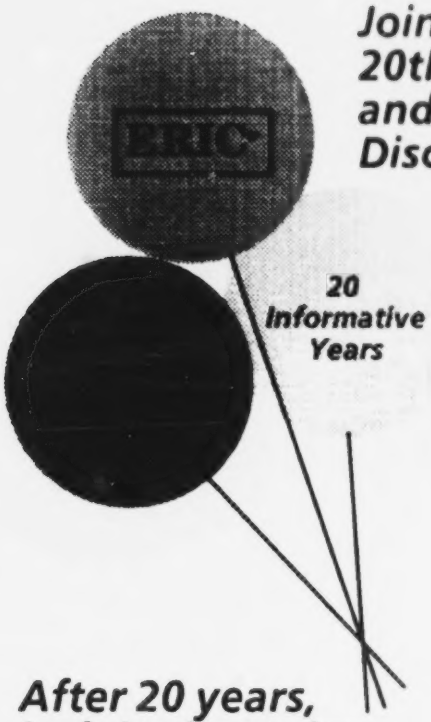
Laura K. Wenzel
User Services Coordinator

LKW/jem

3733

Center for Applied Linguistics
1118 22nd Street, N.W., Washington, D.C. 20037

(202)429-9551



Join your colleagues in celebrating the 20th anniversary of the world's largest and oldest education database -- ERIC! Discover the surprises in store for you!

In 1966, the Office of Education began collecting and making available "fugitive" documents on education. This database of documents is called ERIC, the Educational Resources Information Center. A few years later, ERIC began to index professional journals, such as the one you are reading now.

Twenty years and 600,000 documents and journal articles later, ERIC is now the place to go for these hard-to-find documents:

research reports,
conference papers,
locally developed classroom materials,
and other unpublished work of interest.

The system also produces quality state-of-the-art papers, bibliographies, and fact sheets on pertinent issues in education.

After 20 years, isn't it about time you submitted a document?

- Your document will be reproduced on microfiche and distributed, at no cost to you, to more than 700 collections.
- Your document will be announced to about 5,000 organizations.
- A description of your document will be retrievable by a growing number of online database searchers.
- Your work will never go out of print because ERIC documents remain available from the ERIC Document Reproduction Service.

Using ERIC is a piece of cake.

- ERIC microfiche collections can be found at libraries in 700 locations.
- You can conduct manual searches or request computer searches of the database at these locations.
- You can perform database searches on your personal computer.
- You can order your own microfiche and paper copies of ERIC documents from the ERIC Document Reproduction Service.
- You can view documents and make paper copies at your local ERIC microfiche collection.

Contact the ERIC Clearinghouse on Languages and Linguistics, 1118 22nd Street, NW, Washington, DC 20037, (202) 429-9551, for more information.

ERIC Clearinghouse on Languages & Linguistics

John L. D. Clark, Director
Jeanne Rennie, Associate Director

July 17, 1986

Dr. Lilian G. Katz
ERIC Clearinghouse on Elementary and
Early Childhood Education
University of Illinois
College of Education
805 West Pennsylvania Avenue
Urbana, Illinois 61801-4897

Dear Dr. Katz:

Enclosed please find the notice we mentioned in electronic mail regarding ERIC's 20th anniversary. This notice was sent to the editors of the journals ERIC/CLL covers for CIJE, with the intent that it be reproduced in these journals as a free service announcement sometime during the anniversary year. Also enclosed is a sample letter that accompanied the notice.

The notice was produced on the Center for Applied Linguistics' (CAL) Xerox Star word processor, except for the piece of cake, which was created by CAL's unofficial resident artist, Lynn Thompson. If you would like to send this notice to the journals your clearinghouse covers for CIJE, let us know and we will change the address at the bottom and send you as many copies as you need at 10¢ a page, plus postage. All copies must be made by the Xerox Star, as the balloons will not reproduce properly on photocopiers.

We are interested in hearing your reactions to this notice and also in learning what steps your clearinghouse is taking to publicize ERIC's anniversary.

Sincerely,

Jeanne Rennie
Associate Director

JLR/ch

cc: ERIC Facility
Dr. Sam Pisaro

Center for Applied Linguistics
1118 22nd Street, N.W., Washington, D.C. 20037

(202)429-9551

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OPERATED BY
COMPUTER MICROFILM CORP.
703-823-0500
EDRS

CUSTOMER SERVICE REPORT
AUGUST, 1986

NEW CUSTOMERS

Austin College Library
ATTN: Bonnie Baker
900 Grand Avenue
Sherman, Texas 75090

South Australian College
of Advanced Education
Library
Holbrook Road
503 South Australia

CANCELLED

The University of Montevallo
Carmichael Library
Station 50
Montevallo, Alabama 35115

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COMPUTER MICROFILM CORP.
703-823-0500
EDRS

CUSTOMER REPORT
SEPTEMBER, 1986

NEW

The University of Guam
Robert F. Kennedy Memorial Library
Learning Resources
U.O.G. Station
Mangilao, Guam 96913

Elon College
Library Technical Services
P.O. Box 187
Elon College, N.C. 27244

CANCELLED

Perpustakaan Pusat
Ikip Padang
Kampus Ikip Air Tawar
Padang, Indonesia

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COMPUTER MICROFILM CORP.
703-823-0500
EDRS

CUSTOMER REPORT
OCTOBER, 1986

NEW

WOODSON REGIONAL LIBRARY
Serials
9525 S. Halsted St.
Chicago, Il 60628

BEAVER COLLEGE
Atwood Library
Glenside, PA 19038

THE EVERGREEN STATE COLLEGE
Library Periodicals L2300
Olympia, WA 98505

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL UPDATES

AUG - SEP 1986

ADDITIONS

IR Library Software Review
FL Langauge Testing
PS Children Today
PS Early Childhood Research Quarterly
PS Journal of Research in Childhood Education
PS Child Care Information Exchange
PS New Directions for Child Development

NAME CHANGES

IR Educational Documentation and Information to Bulletin of the International Bureau of Education

IR Optical Information/Information Systems to Optical Information Systems

DELETIONS

PS Early Child Development and Care
PS Human Development

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

SOURCE JOURNAL INDEX UPDATES
Oct-Nov 1986

Additions

CE Public Personnel Management
SE Naturescope
SE Issues in Science and Technology
CS Writing Center Journal
CS Writing Program Administration Journal
IR Electronic Publishing Review
IR Journal of Library Administration
IR Public Libraries
IR School Library Media Activities Monthly

Deletions

CS Cea Forum
CS Computers, Reading and Language Arts
CS Illinois Schools Research and Development

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

*** CIJE MONTHLY REPORT - OCT86 I.CIJE2 ***10:59:45 03 OCT 1986 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	115	25	15	1083
CG	179	20	0	1523
CS	86	12	0	1661
EA	141	12	10	1113
EC	88	15	0	1579
FL	54	10	0	519
HE	70	10	0	1125
IR	94	25	1	1064
JC	15	1	5	233
PS	127	7	0	794
RC	20	2	0	308
SE	142	16	8	1524
SO	142	18	20	1013
SP	62	8	3	761
TM	45	9	0	603
UD	67	12	9	537
GRAND TOTALS	1447	202	71	15440

*** CIJE MONTHLY REPORT - NOV86 I.CIJE1 ***08:10:28 20 OCT 1986 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	41	10	5	1124
CG	138	13	4	1661
CS	57	10	0	1718
EA	108	10	39	1221
EC	94	8	8	1673
FL	62	8	8	581
HE	122	12	7	1247
IR	85	21	1	1149
JC	18	4	0	251
PS	76	9	0	870
RC	10	2	0	318
SE	144	15	24	1668
SO	71	6	18	1084
SP	58	8	0	819
TM	22	3	0	625
VD	49	13	0	586
GRAND TOTALS	1155	152	114	16595

Attachment 15
Page 2 of 2

SUMMARY OF CIJE INPUT BY CH (FOR Aug. '86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	120	26	12	839
CG	155	16	0	1,206
CS	85	12	0	1,532
EA	99	8	9	845
EC	178	19	15	1,263
FL	68	9	0	420
HE	114	15	1	943
IR	135	29	7	860
JC	28	4	0	190
PS	90	8	0	581
RC	56	7	0	256
SE	145	13	32	1,169
SO	118	17	0	744
SP	61	9	0	623
TM	46	9	0	481
UD	57	12	6	389
TOTALS	1,555	213	82	12,341

Attachment 16

SUMMARY OF CIJE INPUT BY CH (FOR September'86 ISSUE)

	TOTAL CH RESUMES IN ISSUE	TOTAL NO. OF JOURNALS	TOTAL ONE-SHOTS	TOTAL RESUMES 198
CE	129	26	21	968
CG	138	14	0	1,344
CS	43	5	0	1,575
EA	127	11	10	972
EC	228	28	14	1,491
FL	45	11	0	465
HE	112	13	17	1,055
IR	110	23	5	970
JC	28	4	3	218
PS	86	8	0	667
RC	32	6	0	288
SE	213	28	14	1,382
SO	127	13	0	871
SP	76	11	1	699
TM	77	12	0	558
UD	81	13	2	470
TOTALS	1,652	226	87	13,993

Attachment 17

RIE INPUT BY CLEARINGHOUSE (RIEJUN86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	7
CE	150	4	4	12	138	773
CG	71	-	2	-	69	411
CS	124	-	2	-	122	694
EA	65	-	-	4	61	219
EC	58	-	-	-	58	328
FL	23	-	-	1	22	285
HE	70	-	-	1	69	457
IR	69	-	1	1	67	409
JC	31	-	-	-	31	237
PS	60	-	1	2	57	365
RC	30	-	-	-	30	205
SE	52	-	2	12	38	361
SO	47	-	5	1	41	205
SP	64	2	8	-	58	394
TM	54	-	2	1	51	406
UD	42	1	2	-	41	307
TOTALS	1011	+ 7	-29	-35	= 954	6063

Attachment 18
Page 1 of 3

RIEJUN86
REMOVE LIST (64)

A. Duplicates (11)

1. Resubmission of Clearinghouses Own Input (4)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 107	ED 123 739/EA 008 292	RIEOCT76	FAC
FL 015 280	ED 249 772/FL 014 596	RIEMAR85	FAC
PS 015 314	ED 261 792/PS 015 348	RIEFEB86	FAC
PS 015 432	ED 262 921/PS 015 473	RIEMAR86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (4)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 135	ED 256 760/SP 026 115	RIESEP85	FAC
EA 018 140	ED 263 069/SP 026 692	RIEMAR86	FAC
HE 019 075	ED 260 700/IR 011 777	RIEJAN86	FAC
SE 046 390	ED 262 459/EA 017 990	RIEMAR86	FAC

3. Duplicates Appearing in April, May, June (3)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 133	ED 264 190/SP 026 722	RIEAPR86	FAC
SO 016 930	ED 264 325/UD 024 588	RIEAPR86	FAC
TM 860 104	ED 265 068/SE 046 369	RIEMAY86	FAC

4. Total Duplicates for 1986 through Latest Issue = 60

B. Removes (24)

Accession Removed	Reason for Removal
CE 043 296-297	Returned for Reprocessing
CE 043 300-309	" " "
IR 051 411	Pulled at Author's Request
SE 046 403	Combined with a Series of Documents
SE 046 415-416	Reprocessing Required
SE 046 435-441	Pulled by CERIC
SE 046 444	" " "

C. Delayed (29)

Accession Removed	Moved to
CE 043 366	Delayed - Incomplete
CE 043 390	" "
CE 043 352-353	Delayed
CG 018 750	Delayed
CG 018 759	"
CS 209 492	Delayed
CS 209 494	"
IR 051 412	Delayed
PS 015 567	Delayed
SE 046 394-395	Delayed
SO 016 843-844	Delayed
SO 016 901	"
SO 017 087	Delayed - Incomplete
SO 017 088	Delayed - Reproducibility
SP 016 261	Copyright Clearance Needed
SP 016 960	Delayed
SP 017 007	Clearance Needed
SP 017 224-228	Returned for Reprocessing
TM 860 131	Delayed
TM 860 137	Delayed
UD 024 692	Clearance Needed
UD 024 743	" "

RIE INPUT BY CLEARINGHOUSE (RIEJUL86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	8
CE	107	-	5	5	97	870
CG	69	-	-	-	69	480
CS	123	-	-	1	122	816
EA	45	-	9	2	34	253
EC	68	-	1	3	64	392
FL	72	-	1	1	70	355
HE	67	-	1	-	66	523
IR	73	1	23	1	49	458
JC	36	-	-	-	36	273
PS	42	-	-	-	42	407
RC	43	-	-	-	43	248
SE	44	-	1	3	40	401
SO	55	-	13	2	40	245
SP	68	-	1	5	62	456
TM	59	1	1	1	57	463
UD	42	-	1	-	41	348
TOTALS	1013	+1	-57	-24	= 933	6996

Attachment 19
Page 1 of 3

RIEJUL86
REMOVE LIST (81)

A. Duplicates (8)

1. Resubmission of Clearinghouses Own Input (3)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
CE 043 504	ED 257 946/CE 041 514	RIEOCT85	FAC
CS 209 555	ED 234 425/CS 207 878	RIEFEB84	FAC
SP 027 264	ED 261 010/SP 026 133	RIEJAN86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (4)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 004	ED 260 926/SE 045 966	RIEJAN86	FAC
EA 018 254	ED 257 707/SO 016 475	RIEOCT85	FAC
FL 015 523	ED 264 306/TM 860 017	RIEAPR86	FAC
IR 011 987	ED 264 086/EC 182 025	RIEAPR86	FAC

3. Duplicates Appearing in May, June, July (1)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
TM 860 159	ED 266 131/SP 017 241	RIEJUN86	FAC

4. Total Duplicates for 1986 through Latest Issue = 68

B. Removes (16)

Accession Removed	Reason for Removal
CE 043 597	Combined with CE 043 596
CE 043 599	" " CE 043 598
CE 043 601	" " CE 043 600
CE 043 603	" " CE 043 602
EC 181 724	Included as Part of ED 261 502
EC 182 028-029	Pulled at Author's Request
SE 046 431	Returned for Reprocessing
SE 046 433-434	Pulled by CERIC
SO 016 936	Combined with Another Document
SO 016 958	Pulled by Facility
SP 027 370-373	Returned for Reprocessing

C. Delayed (57)

Accession Removed	Moved to
CE 042 371	August
CE 043 596	August
CE 043 598	August
CE 043 600	August
CE 043 602	August
EA 018 286-294	Delayed
EC 182 030	Delayed
FL 015 627	August
HE 019 140	August
IR 012 121-141	August
IR 051 436	Delayed - Reproducibility
IR 051 462	August - Related Document
SE 046 451	Delayed
SO 016 845	Delayed
SO 016 970	"
SO 016 990-017 000	"
SP 027 340	August
TM 860 214	Delayed
UD 024 768	August

RIE INPUT BY CLEARINGHOUSE (RIEAUG86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	9
CE	169	6	37	5	133	1003
CG	84	-	18	-	66	546
CS	132	-	24	-	108	924
EA	56	-	9	3	44	297
EC	76	1	17	-	60	452
FL	100	1	23	-	78	433
HE	84	2	16	-	70	593
IR	99	22	21	-	100	558
JC	71	4	18	-	57	330
PS	60	-	10	2	48	455
RC	27	-	3	-	24	272
SE	66	3	12	-	57	458
SO	73	3	16	2	58	303
SP	64	2	16	2	48	504
TM	78	3	16	-	65	528
UD	43	3	10	-	36	384
TOTALS	1283	+50	-266*	-14	= 1053	8049

*Includes Documents Received in Week 5 Transferred to September

Attachment 20
Page 1 of 3

RIEAUG86
REMOVE LIST (27)

A. Duplicates (10)

1. Resubmission of Clearinghouses Own Input (7)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
CE 043 746	ED 262 235/CE 042 648	RIEMAR86	FAC
CE 043 747	ED 262 239/CE 042 652	RIEMAR86	FAC
CE 043 748	ED 262 236/CE 042 649	RIEMAR86	FAC
CE 043 749	ED 262 238/CE 042 651	RIEMAR86	FAC
CE 043 750	ED 262 237/CE 042 650	RIEMAR86	FAC
SO 017 106	ED 248 161/SO 015 849	RIEJAN85	FAC
SP 027 427	ED 266 137/SP 027 271	RIEJUN86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 326	ED 264 185/SP 026 715	RIEAPR86	FAC
EA 018 358	ED 264 547/CS 008 260	RIEMAY86	FAC

3. Duplicates Appearing in June, July, August (1)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 181	ED 266 304/CE 043 610	RIEJUL86	FAC

4. Total Duplicates for 1986 through Latest Issue = 78

B. Removes (4)

Accession Removed	Reason for Removal
PS 015 720	Pulled by CERIC
PS 015 721	" " "
SO 017 019	Combined with SO 016 843
SP 027 281	Pulled at Request of Institution

C. Delayed (13)

Accession Removed	Moved to
CE 043 828	Delayed - Incomplete
CE 043 829	Delayed
CE 043 837	"
CG 018 931	Delayed
EC 182 045	Delayed - Incomplete
EC 182 081	Delayed
FL 015 488	Delayed
IR 011 996	Delayed
PS 015 706	Delayed
PS 015 728	"
SO 017 036	Delayed
SO 017 301	"
SP 027 173	Delayed

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Number: 11
Date: Nov./Dec. 1986

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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With this issue of the EAB, we are including for the first time an annual index covering all 1986 issues. The next issue will be a combined January - Febuary 1987 issue, after which we hope the volume of Clearinghouse submissions will permit us to get back on a monthly basis.

The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.
The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEMS

Indexing Advisories

Recently, while developing some materials for use in the training session held at the SO Clearinghouse, we assembled a list of "indexing advisories" (See Attachment 1) that seemed general enough to share with all the Clearinghouses. Most of the points reiterate existing EPM guidelines, but some are old "understandings" that are not yet adequately treated in the EPM. Please read through them and pass them along to your indexing staff.

...Carolyn Weller (ERIC Facility)

ERIC Facility Changes Location (But Keeps Same Telephone Number) -- Help Spread the Word

After 17 years at the 4833 Rugby Avenue location, the ERIC Facility lost its lease. It was forced to move and on December 20, 1986 it re-located to:

4350 East-West Highway
East-West Towers, Suite 1100
Bethesda, MD 20814-4475

The new location is directly across from Bethesda-Chevy Chase High School and is only two blocks east of the Bethesda Metro stop at the intersection of East-West Highway and Old Georgetown Road.

We have managed to keep the same telephone number 301-656-9723 and the Postal Service has agreed to forward all mail directed to us at the old address without putting it through the re-addressing process and without limiting the time period. Nevertheless, a change of address notice is being sent to all contact points.

We would be grateful if the Clearinghouses could help spread the word concerning our new address.

...Ted Brandhorst (ERIC Facility)

ERIC Clearinghouse Publications Should Use OERI Logo in All Situations Where NIE Logo Was Previously Mandated

The use of the NIE Logo was mandated on page V-6 of the "Administrative Procedures and Guidelines for ERIC Clearinghouse Management".

Until such time as these guidelines are revised, please substitute the OERI Logo for the NIE Logo in all mandated usages.

...Pat Coulter (CERIC)

NETWORK NEWS

SMERC to Discontinue Service Outside San Mateo County

After June 30, 1987, the San Mateo Educational Resources Center (SMERC) will no longer provide search services outside its own county area.

For a number of years, SMERC has been the heaviest single searcher of the ERIC database in the country. SMERC's experience with the ERIC database made them one of the most important reactors and commenters on ERIC's activities.

A letter from SMERC's Director, explaining the retrenchment, is provided as Attachment 2.

...Ted Brandhorst (ERIC Facility)

ERIC-on-CD-ROM -- SilverPlatter and DIALOG Systems Both Being Tested by IR Clearinghouse

ERIC on CD-ROM is now available through both SilverPlatter and DIALOG. The IR Clearinghouse is testing and evaluating both systems. Any Clearinghouse that is considering purchase of a CD-ROM system may want to contact Pam McLaughlin or Jane Klausmeier at IR for information about the functioning of both systems.

...Don Ely (IR)

OCLC Makes ERIC Its First CD-ROM Product

OCLC has made an advance announcement at the ALA Midwinter Meeting (Chicago, January 17-20) that its very first CD-ROM product (to be available in April 1987) will be the ERIC database.

The OCLC offering is priced exceptionally low in order to attract its large base of 5000+ OCLC member libraries. The for-profit vendors that currently offer ERIC on CD-ROM will no doubt complain of this ultra-competitive pricing on the part of a non-profit organization that has yet to offer its own database on CD-ROM, but in all likelihood they will be forced either to cut prices to be competitive or to cease offering ERIC.

Attachment 3 consists of the OCLC literature describing and pricing this new product.

...Ted Brandhorst (ERIC Facility)

Developing Educational Practice Descriptions for ERIC (Guidelines for Potential Submitters)

The ERIC/CE Clearinghouse has developed a brief set of guidelines for education practitioners who are considering documenting exemplary educational practices for possible inclusion in the ERIC database. The guidelines are provided here as Attachment 4.

...Ted Brandhorst (ERIC Facility)

IR Clearinghouse Special Projects Summary

The Clearinghouse on Information Resources has been funded to perform three special projects. The first project involves the conversion of the ERIC MICROsearch program to operate on the IBM-PC. Though the IBM version follows the same conceptual structure as the Apple version, it uses menus instead of a formatted screen. Several enhancements have been added to the new version, including the ability to combine multiple database disks on a single hard disk, browsing of indexes, faster retrieval time, and increased number of citations per disk.

IR is also currently operating a bulletin board for access to ERIC through our Clearinghouse after hours. Users of microcomputers with communications capability can access the board by dialing (315) 423-1049 from 5:00 P.M. - 8:30 A.M., Monday - Thursday and all weekend from 5:00 P.M. Friday until 8:30 A.M. Monday. Bulletin board users can read notices and leave questions for other users to respond to or to be addressed by our User Services Coordinator. Shortly, they will be able to upload and download ERIC Digests and/or program files. Response so far appears largely to be from microcomputer enthusiasts. With the new school year starting, IR hopes to attract more of the educationally-oriented.

The third project is a one-year pilot project designed to create a series of 12 "Conclusion Brochures." These brochures are intended to provide summaries of significant research conclusions and will include five to six references each. A priority list of possible topics for Conclusion Brochures will be developed from suggestions generated by the ERIC Clearinghouses. The primary target audiences for the brochures are parents, teachers, and school administrators. Other audiences might include mass media education correspondents, school board members, legislative aides in education, and public officials. Dissemination and distribution will be aimed at multiplier organizations and persons, including state and federal departments of education, professional associations, and education editors. During this pilot phase, a special effort will be made to reach school librarians, particularly in New York State. Dissemination at these points will be monitored and evaluated. Overall evaluation will be based upon data from distribution locations.

...Don Ely (IR)

ALA Yearbook (1987) - ERIC Write-Up Done by IR

The IR Clearinghouse annually prepares a summary of ERIC's activities for the year for publication in the ALA Yearbook.

The write-up for the 1987 Yearbook (covering 1986) appears as Attachment 5.

...Ted Brandhorst (ERIC Facility)

Teleconferencing by CE Introduces Graduate Students to ERIC

Teleconferencing has proven to be an ideal method of introducing graduate students to ERIC. Susan Imel has spoken by phone to adult education graduate students at Kansas State University in Manhattan (Kansas) and Elmira College in Elmira (New York). In both instances, she worked with the professor to tailor the presentation for the class. Materials were sent in advance to be distributed during the teleconference and students were also encouraged to contact appropriate ERIC/CE staff for special assistance, such as with a search strategy. Students in the Kansas State Seminar submitted their final papers for consideration for ERIC and several were accepted. Most participants in the Elmira College class requested a guide for developing practice-oriented materials for ERIC so that some of them may also eventually become ERIC document contributors.

...Judith O. Wagner (CE)

ERIC/RC Publications Used as Classroom Materials by Schools and Universities

Several of ERIC/RC's publications are being used this fall in a variety of ways around the country. "Before School Starts: A Handbook for New Elementary Rural/Small School Teachers" has been purchased for use by all elementary preservice teachers at Western Carolina University. "The Mexican American Child in Special Education" was recently distributed to 20 participants in an inservice workshop on serving bilingual students in special education which was given by the Gadsden School District, Anthony, New Mexico. CRESS' "Teaching in the Outdoors" series--currently available for math, science, and social studies--is being used as a supplementary text material for several courses in teacher education at Northern Illinois University (NIU). In addition, the series is available in the NIU bookstore for all elementary education majors.

...Betty Rose D. Rios (RC)

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NASEDIO Gives EC IAP Their Award of Distinction

The National Association of State Education Department Information Officers (NASEDIO) has selected a two-volume EC IAP for their Award of Distinction. The IAP is entitled "Life Centered Career Education: Activity Book One and Two", by Lynn Miller, Lynda Glascoe, and Charles J. Kokaska.

NASEDIO reviewers found the planned activities targeted for elementary and secondary school students to be "useful and imaginative as well as informative and practical".

...Judi Conrad (EC)

PERSONNEL

Staff Changes at ERIC/FL

On October 14, 1986, Anne Marie Harnett left her position as Processing Coordinator at ERIC/FL to accept a full-time position as Acquisitons Coordinator at the new National Clearinghouse for Bilingual Education. We will miss her many years of abstracting, indexing, and editing experience, but wish her well in her new job. We had the good fortune to find a very competent replacement for Anne Marie. Ms. Tarey Reilly, who holds a B.A. in French and an M.A. in Teaching English as a second language, joined the ERIC/FL staff on October 23. Tarey recently returned to the United States after several years in Kuwait and Jordan where she taught both French and English. She will be working half-time at the Clearinghouse, editing all of our RIE and CIJE resumes. We welcome her aboard.

ERIC/FL has also added a new staff position, that of writer/editor/coordinator of our ERIC Digests and Q&A Fact Sheets. Ms. Maggy McFerren, a long-time staff member of the Center for Applied Linguistics, will be working 30% of her time in this new position. Maggy has a B.S. in French and an M.A. in Arab Studies, as well as many years of writing and editing experience. We welcome her to the ERIC/FL staff.

...Jeannie Rennie (FL)

Personnel Changes at ERIC/RC

Deborah Fox, who was the Information Specialist at ERIC/RC, has accepted a position at the National Council of Teachers of English (NCTE) as Administrative Assistant to Jack Maxwell, Executive Director of NCTE. Sylvia Taber is RC's new Information Specialist and the two new research assistants (abstractors/writers) are Jacqueline Dorney and Julie Kosarin.

(RC)

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ERIC PUBLICATIONS

CS

ERIC First Analysis: Agricultural Policy, 1986-87 National High School Debate Resolutions, by David L. Wagner and Douglas Fraleigh, 1986.

Designed as a framework from which high school debate students, coaches, and judges can evaluate the issues, arguments, and evidence concerning which agricultural policy would best serve the United States, this booklet provides guidelines for research on the 1986-87 debate resolutions selected by the National Federation of State High School Associations. Available from the Speech Communication Association, $5.00

Language Diversity and Writing Instruction, by Marcia Farr and Harvey Daniels, 1986.

Offers a theoretical framework and some practical suggestions to educators who wish to improve the teaching of writing to high school students who are native speakers of nonstandard English dialects, including adolescents from urban black, bilingual Hispanic, white ethnic, rural, and other linguistically diverse backgrounds. Available from The National Council of Teachers of English, $7.00 members, $9.75 nonmembers.

TRIP (Theory and Research into Practice) Booklet: Creative Approaches to Sentence Combining, by William Strong, 1986.

Describes the theory and research of sentence combining and discusses instructional issues such as sentence combining versus real writing and growth in sentence-making skills. Also provides a context for sentence combining and answers practical questions about using sentence combining in the classroom. Available from The National Council of Teachers of English, $5.25 members, $7.00 nonmembers.

Recommended English Language Arts Curriculum Guides, K-12, 1986.

Prepared by the NCTE Committee to Evaluate Curriculum Guides and Competency Requirements, Adele H. Stern, Chair, and the staff of the ERIC Clearinghouse on Reading and Communication Skills. Lists and annotates carefully planned and well-written curricula reviewed by the committee. Available from the National Council of Teachers of English, $2.00 members, $2.50 nonmembers.

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CE	Oct. 22-25, 1986	Hollywood, FL	Susan Imel	Attended the American Association for Adult and Continuing Education (AAACE) Conference where she gave a presentation: "Databases: Tools for Program Development." She also participated in two sessions with authors of ERIC Information Analysis Papers. These sessions were titled, respectively: "Professional Certification is Not Certification!" and "Adult Literacy: Issues and Ideas."
CS	March 1-4, 1986	San Francisco,CA	Charles Suhor	Attended Association for Supervision and Curriculum Development meeting. Conducted an ERIC presentation, "English Curriculum K-12 -- Inside and Out."
CS	Mar. 13-15, 1986	New Orleans, LA	Charles Suhor	Attended the Annual Meeting of the Conference on College Composition and Communication and conducted an ERIC presentation, "Language and Jazz: Some Explorations."
CS	Aug. 3-6, 1986	Norman, OK	Jane McClellan	Attended the Annual Meeting of the Association for Education in Journalism and Mass Communication. Met with the AEJMC Committee to Cooperate with ERIC.
CS	Oct. 22-25, 1986	Knoxville, TN	Karl Koenke	Attended the Annual Meeting of the College Reading Association. Presented, with colleagues, research on reading clinics.
CS	Nov. 13-16, 1986	Chicago, IL	Michael Spooner Jane McClellan	Attended the Annual Meeting of the Speech Communication Association. Michael Spooner presented a paper, "Confessions of a Dictator: Implications of the Voice-Activated Typewriter". Met with ERIC/RCS document evaluators, conducted free computer searching, displayed ERIC/RCS materials.
CS	Nov. 21-26, 1986	San Antonio, TX	Charles Suhor Jane McClellan Karl Koenke Michael Spooner Sylvia Taber	Attended Meeting of the National Council of Teachers of English. Sponsored a session on teacher testing, exhibited ERIC/RCS materials, conducted free computer searching. Sponsored a workshop, "Unblocking Critical Thinking in the Classroom".
HE	Nov. 3-6, 1986	Chicago, IL	Lynn Barnett	Attended Online '86 meeting on behalf of both HE and the ERIC Technical Steering Committee.

LIST OF ATTACHMENTS

Attachment 1: Indexing Advisories

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12-4-86

INDEXING ADVISORIES

1. Remember "Educational Levelers." Get into the habit of assigning these levelers first, before any other indexing is done. (See next EAB for an expanded write-up on this problem.)

2. Index specifically to the level of the document/article.

   a. Avoid overuse of very broad indexing terms like CURRICULUM, EDUCATION, INSTRUCTION, SKILLS, INTERDEPENDENCE (Iden), whenever possible. (Frequent use of EDUCATION is particularly inappropriate in an "education" database, especially as a major to our manual indexes.)

   b. Use Identifiers when specific Descriptors aren't available, e.g.:

      - An article on "thinking skills" should be indexed
        DESC_Skills / IDEN_*Thinking Skills
        (note that the BT SKILLS is minor).

      - An article on World War II Victory Gardens might be indexed
        DESC_*Agricultural Production; *Social History /
        IDEN_*Food Scarcity; Victory Gardens; *World War II.

   c. Most Identifiers aren't scoped, so don't plop them around before giving them some thought, e.g.:

      --One article citation used "Research in Education" incorrectly as an Identifier for "Educational Research." EDUCATIONAL RESEARCH, of course, is a perfectly good Descriptor. "Research in Education" is the earlier name for ERIC's abstract journal RIE.

3. Try to follow Thesaurus instructions exactly, e.g., don't use MOTHERS and EMPLOYED WOMEN for "employed mothers" when the Thesaurus says in this case to use MOTHERS and EMPLOYED PARENTS. (Of course, EMPLOYED WOMEN could be an additional index term, added at the indexer's option.)

4. Never index Thesaurus UFs as Identifiers. If a UF is erroneous or is determined to be an indexing necessity, it should first be deleted from the Thesaurus, then elevated, if necessary, to a postable Descriptor or to Identifier status.

5. Use FOREIGN COUNTRIES consistently as a minor Descriptor for documents/articles about countries (populations included) other than the U.S.A. This provides users with an easy way of partitioning the file between U.S. and non-U.S. materials. Use FOREIGN COUNTRIES in addition to DEVELOPING NATIONS and, when non-U.S., DEVELOPED NATIONS.

6. Use specific geographic Identifiers for documents/articles about specific foreign countries (in addition to the general Descriptor FOREIGN COUNTRIES), e.g.:

   --A recent citation on "Schools in Mexico" had no geographic Identifier.

   Try to be consistent in majoring such Identifiers for the sake of the manual indexes, e.g.:

   --Another citation on "South Africa: Another Look" had the Identifier South Africa, but unfortunately not as a major.

   Don't be reluctant to further subdivide these Identifiers (just as you do for U.S. States), e.g., Mexico (Tijuana), South Africa (Pretoria).

   Use the Identifier United States sparingly, usually for various subdivisions (see IAL listing) or for overall comparisons with other countries; otherwise, it is implied by its absence.

7. Do not use the Identifiers Third World and/or Third World Education Systems for "developing countries." Use, instead, the Descriptor DEVELOPING NATIONS and other appropriate terms (not EDUCATION, if at all possible).

8. For documents/articles about the 200th anniversary of the U.S. Constitution, use the Identifiers *Bicentennial and *United States Constitution. The Descriptors CONSTITUTIONAL HISTORY and CONSTITUTIONAL LAW may be used additionally, at the indexer's option.

Attachment 2

smerc information center
san mateo county office of education

November 24, 1985

Mr. Ted Brandhorst, Director
ERIC Processing and Reference Facility
ORI, Inc., Information Systems
4833 Rugby Ave., Suite 301
Bethesda, MD 20814

Dear Mr. Brandhorst:

Since 1968, the SMERC Information Center has provided information services to educators. We have continually supported and promoted ERIC, introducing thousands of practitioners to its rich resources. Our long-standing working relationship with ERIC includes our participation in the Vocabulary Review Project and Clearinghouse Proposal Reviews, and our implementation of the National Education Practice File under a two-year contract with ERIC.

Throughout its eighteen-year history, SMERC has served subscribing agencies all over the country. Important developments in the needs and priorities of the San Mateo County Office of Education and its primary clients, the San Mateo County School districts, have led to a very difficult but critical decision. After June 30, 1987, SMERC will no longer be able to serve agencies or individuals outside the San Mateo County public schools system. We will continue to provide full service to San Mateo County educators.

This decision was reached through a great deal of analysis and deliberation, with considerable attention to the implications for the subscribing agencies. During the eight months remaining before June 30, SMERC will continue full service to subscribers, and we will do whatever we can to help them make the transition.

We support your efforts to maintain the full capacity of the ERIC system to serve educators. We appreciate your commitment to educational information services, which has helped sustain SMERC through the years. Although our future activities will be more limited in scope, we will always promote and support ERIC.

Sincerely,

Nasus Raze

Nasus Raze, Director
SMERC Information Center

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NR/db

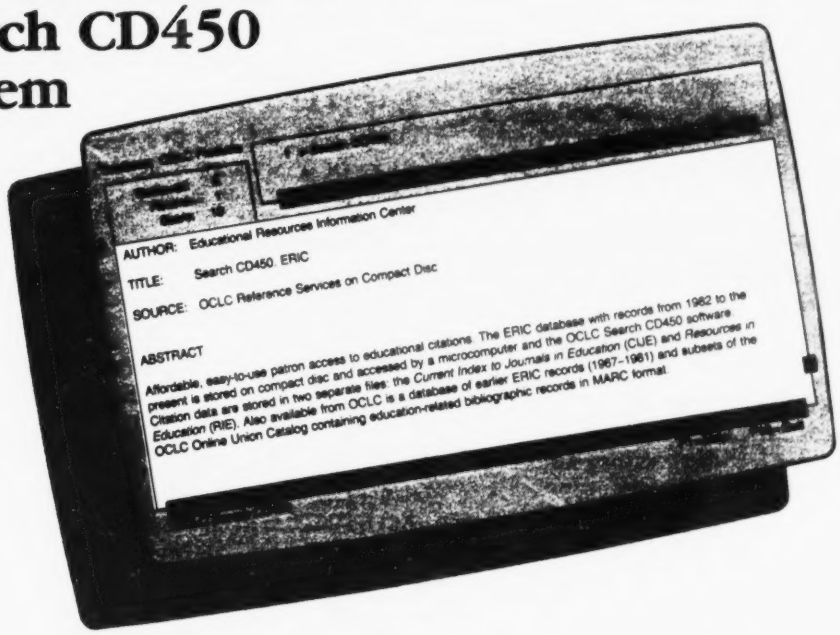
333 MAIN STREET · REDWOOD CITY, CA 94063 · (415) 363-5450

OCLC
Reference Services

Fact Sheet
January 1987

OCLC Introduces Reference Databases on CD-ROM

ERIC Databases Available on OCLC's Search CD450 System



Search CD450 for Education

The OCLC Search CD450 titles in education are the first in a series of OCLC reference databases on compact disc. Bibliographic and citation databases obtained from a variety of sources will be supplemented by specially created, subject-related subsets of the OCLC Online Union Catalog. Each Search CD450 offering will use the same software, allowing your patrons and staff to access bibliographic information for many subject areas through one familiar system.

The Search CD450 education package includes three databases on five separate compact discs for your library's use:

1. ***ERIC database***. 1982-present. (Quarterly or annual subscription)
   Includes two separate files:
   - ***Current Index to Journals in Education (CIJE)***, 1982-present
   - ***Resources in Education (RIE)***, 1982-present
2. ***Current Index to Journals in Education***. 1969-1981
3. ***Resources in Education***. 1977-1981
4. ***Resources in Education***. 1967-1976
5. ***Education Materials in Libraries***. A subset of the OCLC Online Union Catalog containing education-related bibliographic records representing all types of materials. (Annual subscription)

Backfile discs (2, 3, and 4 above) are available as one-time purchases. You can subscribe to updated copies of the current ERIC disc either quarterly or annually. The Education Materials in Libraries disc is updated annually.

Search CD450 System

General Description

OCLC's new reference product, the Search CD450 system, provides access to reference databases stored on compact discs. Compact discs accommodate large files of information that can be retrieved using a microcomputer, a CD-ROM (Compact Disc Read Only Memory) reader, and OCLC® search software. Compact disc technology provides local access to information, reduces time-based telecommunications and search charges, and uses a very reliable medium for information storage. With the new OCLC Search CD450 system, your patrons and staff will have affordable in-house access to many reference databases.

Features and Advantages

The OCLC Search CD450 system includes sophisticated, easy-to-use search software that will allow your patrons and staff to take full advantage of reference databases in your library. In addition to local data access, the Search CD450 system allows local profiling so your library staff can alter options for searching, display, and printing.

Searching. These flexible searching techniques may be used alone or in complex search statements: single words, phrases (with assumed adjacency of the terms in the phrase), **AND**, **OR**, **NOT**, and **ADJ**acency operators, right truncation, range searching, limitation of search to one or more specific fields, and retrieval by a controlled vocabulary (descriptors, subject headings). Search progress is tracked, so long searches can be detected and canceled if necessary.

Index. The index-browsing function can be invoked at any time, even while a search is being entered. Indexed terms are displayed with the number of occurrences in the database. Words in the index can be transferred directly to the search statement.

Search History. The last twenty searches in the current search session, including the number of records retrieved, can be displayed at any time. Previous search results can be easily selected and incorporated in a new search.

User Interface. The OCLC Search CD450 interface is especially designed for patrons, making the steps and options as clear as possible. The basic user options are displayed on the screen at all times as function key values. The straightforward options prevent your patrons and staff from getting lost in complex menu mazes and allow them to select the next step. The system includes context-sensitive help screens.

Printing and Saving. You may print records or save them on diskette or fixed disk. Your library staff profiles the system to determine which drive is used for saved records. The downloaded records are in ASCII files that can be used with other software to create reports and bibliographies.

Relevancy. The Search CD450 system displays the most relevant citations first. Relevancy is calculated by counting the number of times the search terms appear in each record retrieved. Records are displayed with the highest scoring record first. The scoring results can also be displayed in a graph, allowing the user to see at a glance the range of scores in the set of retrieved records.

System Configuration

The OCLC Search CD450 system will run on

- An OCLC M300XT Workstation or IBM PC XT or PC AT, each with at least 512K random-access memory (RAM)
- A 10MB fixed-disk drive or hard card
- A CD-ROM reader

Support

Each Search CD450 order includes a user manual, reference guide, search software diskette, and compact disc(s). One year of software maintenance is included in the purchase price. Your OCLC Search CD450 system will receive full OCLC support, including the assistance of the User Contact Desk (UCD). You can reach the UCD at these toll-free numbers:

- National: 800-848-5800
- Ohio: 800-282-7306

Projected Availability

April 1987

For More Information

For more information about the OCLC Search CD450 system and other OCLC reference services, contact OCLC or your participating Network Office.

OCLC is a registered trademark of OCLC Online Computer Library Center, Inc. IBM is a registered trademark and PC XT and PC AT are trademarks of the International Business Machines Corporation.

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Online Computer Library Center
6565 Frantz Road
Dublin, Ohio 43017-0702
(614) 764-6000

OCLC
Reference Services

Pricing Information
January 1987

OCLC Introduces Reference Databases on CD-ROM

Search CD450 for Education

The OCLC Search CD450 titles in education are the first in a series of OCLC® reference databases on compact disc. The Search CD450 education package includes three databases on five separate compact discs.

	List Price		Introductory Price	
	OCLC Member	Other	Mmbr	Other
☐ ERIC database, 1982–present (Quarterly Subscription) Includes: – *Current Index to Journals in Education* (*CIJE*), 1982–present – *Resources in Education* (*RIE*), 1982–present	$ 600	$ 675	**$ 299**	**$ 349**
☐ ERIC database, 1982–present (Annual Subscription)	$ 300	$ 350		
☐ *Current Index to Journals in Education*, 1969–1981	$ 300	$ 350		
☐ *Resources in Education*, 1977–1981	$ 300	$ 350		
☐ *Resources in Education*, 1967–1976	$ 300	$ 350		
☐ *Education Materials in Libraries: An OCLC subset* (Annual Subscription)	$ 300	$ 350		
☐ Special Introductory Package A Includes: – ERIC database, 1982–present (Quarterly subscription) – *Current Index to Journals in Education*, 1969–1981 – *Resources in Education*, 1977–1981 – *Resources in Education*, 1967–1976 – *Education Materials in Libraries*	$1800	$2075	**$1199**	**$1399**
☐ **Special Introductory Package B (with Equipment)** **(Includes a three-year quarterly subscription to ERIC database [1982–present] and a compact disc reader.)** **Each order includes:** • **Compact disc(s) with one year of software maintenance** • **OCLC search software diskette** • **User manual** • **Reference guide**			**$1799**	**$1999**

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OCLC Reference Services

Reference Databases on CD-ROM
January 1987

System Configuration

The OCLC Search CD450 system will run on

- An OCLC M300XT Workstation or IBM® PC XT™ or PC AT™, each with at least 512K random-access memory (RAM)
- A 10MB fixed-disk drive or hard card
- A CD-ROM reader. OCLC will facilitate purchases of CD-ROM readers; please contact OCLC for further information.

Support

Your OCLC Search CD450 system will receive full OCLC support, including the assistance of the User Contact Desk (UCD). You can reach the UCD at these toll-free numbers:

- National: 800-848-5800
- Ohio: 800-282-7306

Availability

April 1987

For more information about the OCLC Search CD450 system and other OCLC reference services, contact OCLC at these telephone numbers 800-848-5878 (National) 800-848-8286 (Ohio) or your participating Network Office. If you would like OCLC to send you additional information about the Search CD450 system, fill out the form below and mail to the attention of the New Services Section at OCLC.

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Dublin, Ohio 43017-0702
(614) 764-6000

8701/3239-2.5M, OCLC

- Use a Boolean operator to include another significant word in the title search. For example:
  1. Type a word, a colon (:), the abbreviation tl, a space, and, then a space.
  2. Next type another word, a colon (:), and the abbreviation tl.
  3. Press the return key to start searching.

  EXAMPLE: kindergarten tl:[illegible]

Limit a Search to Other Specific Fields

To Search	Type	Example
Abstracts	[word]:ab	
Subjects	[word]:su	
Year of Publication	[year]:yr	

Notes: Type a colon (:), not a semicolon (;) after a term, without a space. If you use a colon to limit a search to a specific field, only records that contain the term(s) in that field will be retrieved.

Other field limitations are available in various databases. See list in database fact sheets.

Select a Search CD450 Display Format

Search CD450 provides several formats for displaying records. You may want to switch to one of the shorter formats when you print or save records.

To select a format:

1. Press <F9> to see the available formats.
2. Use the up and down arrow keys to highlight a format, then press the return key. Records will display in the selected format, and they will be printed or saved in the format selected for display.

PRINTING OR SAVING RECORDS

PRINT Records

1. Make sure the printer is ready.
2. Press <F7>.
3. Type the numbers of the records from the current search results that you want to print. To print all of the records, type **all**.
4. Press the return key. The records will print out on the printer.

SAVE Records

1. Records are always saved to a file named DOCS.(n), where (n) stands for number.
2. Place a formatted diskette in Drive A (unless records are saved on the hard disk for printing later).
3. Press <CTRL> and <F7>.
4. Enter the numbers of the records from the current search results that you want to save. To save all of the records, type **all**.
5. Press the return key. Records will be stored on the diskette or on the hard disk. The file created can be transferred to any word processing package that can read ASCII files.

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Key	Name	Function
<F1>	Help	Request assistance with current task
<Ctrl> + <F1>	Database	Request information on the database you are using
<F2>	Index	View index entries surrounding the term you enter Scroll through the index Copy terms from index into a query
<F4>	History	Review past queries Copy past queries into a new query
<F5>	Previous	View previous record in a retrieval set
<F6>	Next	View next record in a retrieval set
<Ctrl> + <F5> or <F6>	Show	View specific record in a retrieval set
<F7>	Print	Print records in a retrieval set
<Ctrl> + <F7>	Save	Save records in a retrieval set on a diskette
<F8>	Graph	View graph showing scores—how many times query terms occur in each record of a retrieval set Press <F8> again to remove graph from screen
<F9>	Format	Select format for record display and for printing and saving records
<F10>	Quit	Erase current session; begin a new work session
<ESC>	Escape	Leave a function (except <F8>); return to Query Window
<↵>	Return	Choose a database; begin searching, printing, or saving records
<↑> or <↓>	Arrows	Highlight a selection; scroll through a record
<PgUp> or <PgDn>	Page	View next or previous screen in a record

1. Press <F10>. A message will appear on the screen asking if you want to end your work session.
2. Press the return key. Queries you entered will be erased, and Search CD450 will restart, allowing you to begin a new work session in the database you choose.

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8701/3244-5M, TPG

1987 January

Search CD450 is a microcomputer-based reference tool whose powerful searching software gives you full, flexible access to large reference databases stored on compact discs.

When the system is ready for use, the Database Selection Menu displays.

To choose a database to search: Use the up and down arrow keys (↑ and ↓) to highlight a database name, then press the return key (↵). **Note:** Keystroke instructions are given for the IBM PC keyboard. For other terminals, press the equivalent keys.

An Introductory Screen appears. Type a term that describes your subject and press the return key. Press <F1> for Help if necessary.

Sample Search Screen

The following windows and prompts appear on the screen in a work session:

Query Window	Build and enter queries
Results Window	Check number of records retrieved Determine which record is being displayed Determine score, or number of times query appears in displayed record
Display Window	View retrieved records
Prompt Lines	Summarize use of function keys

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Search CD450 Reference Guide

SEARCHING

Start with a Simple SUBJECT Search

1 Type a term that describes your subject. It will appear in the Query Window.

EXAMPLE: 1 > kindergarten

2 Press the return key to start searching.

3 Check the results which appear in the Results and Display Windows.
- No records found? Go to Step 6.
- One or more records found? Go to Step 4.

4 Press <F6> to view the next record if more than one record was retrieved.

5 Press <F7> to print records or <CTRL> and <F7> to save records on a diskette.

6 Type in another query to
- Try a NEW subject term (if no records were found).
- EXPAND your search to find more records.
- NARROW your search to find fewer, more relevant records.

7 Return to Step 1 to enter a different query.

8 Press <F10>, then press the return key to erase your work and leave Search CD450 ready for the next user.

REFINING YOUR SEARCH

EXPAND Your Search

■ Use the **OR** operator to search for related terms. Press the return key to start searching.

EXAMPLE: 1 > kindergarten or preschool

■ Use the History function to copy terms from past queries into a new query.

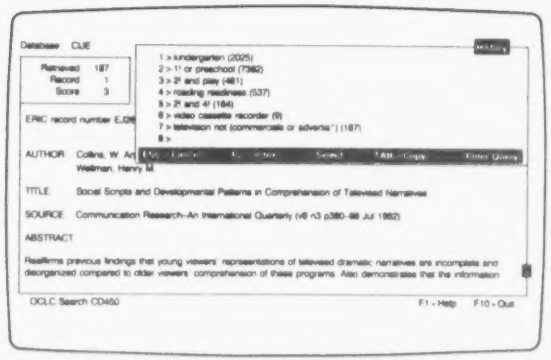
1 Press <F4> to review past queries, which will appear in the History Window.

2 With the up and down arrow keys, highlight a query, then press the tab key (⇆) to copy it into a new query. The selected query will appear in the new query as its number followed by an exclamation point (n!).

3 Type or followed by a space. Then type another term, or repeat Step 2 to copy another past query into the new query.

4 Press the return key to start searching.

EXAMPLE: 1 > kindergarten
2 > 1! or preschool



Sample History Window

■ Use truncation to search for words beginning with the same letters.

1 Type the root form of a word.

2 Type an asterisk (*) to stand for any ending.

3 Press the return key to start searching.

EXAMPLE: 3 > read* (Retrieves: read, reading, ready, etc.)

■ Check the Database Index to look for related terms, see the number of times a term appears in the database, and copy index terms into a new query.

1 Press <F2> to open the Index Window.

2 Type a word and press the return key. The Index Window shows this word and the words surrounding it.

3 Use the up and down arrow keys or the <PgUp> and <PgDn> keys to see more entries. Numbers show how many times a term occurs in the database.

4 Use the arrow keys to highlight a word; press the tab key to copy it into your new query.

5 Press the return key to search the terms in your new query.

NARROW Your Search

■ Use **AND** to combine terms and find records containing both terms.

1 Type a term, a space, and, a space, another term.

2 Press the return key to start searching.

EXAMPLE: 4 > kindergarten and reading

■ Remember that you can use the History function to combine terms from past queries.

EXAMPLE: 4 > 1! and reading

■ Use **ADJ** (Adjacency) to search for a significant phrase.

1 Type the first word of a phrase, a space, then the second word.

2 Press the return key to start searching.

EXAMPLE: 5 > reading readiness

Note: Search CD450 assumes that terms separated by a space are adjacent, but you can type **ADJ** between terms if you like.

EXAMPLE: 5 > reading adj readiness

SEARCHING TECHNIQUES

Combine Terms with Boolean Operators

Operator	Function
ADJ	Finds records with the phrase entered in the query
AND	Finds records containing all of the terms in the query
NOT	Finds records that do not contain a specified term
OR	Finds records that contain any of the terms in the query

Notes: Type a space before and after an operator.
Queries cannot begin or end with an operator.
Use parentheses if more than one operator is used in a query.

EXAMPLES: video cassette recorder
television and (advertising or commercials)
television not (commercials or advertis*)
advertising or advertisements or commercials

Find Works by a Specific AUTHOR

■ Search only the AUTHOR field of the records in the database. Type the author's last name, a colon (:), and the abbreviation au, then press the return key to start searching.

EXAMPLE: burke:au

■ If you know the author's first name, include it in the search. Type the author's last name, a colon (:), the abbreviation au, a space, and the first name. Press the return key to start searching.

EXAMPLE: burke:au alfred

Find a Specific TITLE

■ Search only the TITLE field of records in the database. This is an easy way to locate records that deal with a specific topic.

1 Type a significant word from the title (i.e. not an article or preposition), a colon (:), and the abbreviation ti.

2 Press the return key to start searching.

EXAMPLE: evolution:ti

DEVELOPING PRACTICE DESCRIPTIONS FOR ERIC

Did you know that ERIC contains practice-oriented materials that can help you solve your educational programming problems? In fact, over 44,000 ERIC documents of varying length, style, and purpose have been identified as "practice-oriented." These materials include:

* promising practices
* learning activities
* resource materials
* fact sheets
* curriculum guides
* lesson plans
* games/puzzles
* worksheets
* units of study

Perhaps you are in the process of developing and implementing an exciting new program or practice. Descriptions of your work could help others. We encourage you to document your work and submit it to ERIC.

Why Should I Document My Practices?

- You've designed an educational program that works. Your students seem to be getting a lot out of it--but that's as far as it goes.
- You want to make a professional contribution to teaching, but you don't have the time, funds, or the inclination for research.
- You want to obtain credibility, either as an individual, as a program, or as a school. Perhaps you want other schools to use and validate your program.

Whatever your need, your work should be represented in ERIC. ERIC can take your educational program design around the world, to practitioners with students and needs just like yours. Your professional contribution will be recognized within the education community, because ERIC is the world's largest database of education literature. You'll be recognized among your peers as an expert on your topic.

How Should I Document My Practices?

Promising practices that are entered into the ERIC database are carefully documented and written so they will be useful to other practitioners. They provide concrete descriptions and some suggestions for adaptation so that other practitioners can replicate the program.

If you are just starting to implement a new practice, you might keep a log of changes in student behaviors. If you started the practice a year or more ago, you will probably have to rely on your memory and class records. Try to present evidence that your practice works.

Although ERIC welcomes and carefully considers all submissions, admission to the database is selective. Descriptions will be screened for content and physical characteristics. Content should be timely, original, and helpful to others.

As to physical characteristics, your description should be at least two pages long. (Although there is no maximum length, it is good to remember that practitioners are busy people and appreciate brevity.) It should be either typed or prepared on a word processor, with dark and clear type to allow ERIC to make a good photocopy. We suggest that you refer to the attached format sheet when writing your paper.

After you have written a description, have others read it, preferably someone familiar with your practice and someone who is not. When you are satisfied that your paper accurately reflects the practice, send it to an ERIC clearinghouse, or to the ERIC Processing & Reference Facility at ORI, Inc., Information Systems, 4833 Rugby Avenue, Suite 301, Bethesda, Maryland, 20814.

Please include a completed copy of the reproduction release attached to this packet. This release merely gives ERIC permission to reproduce your paper and does not affect your copyright status. You will retain full rights to your practice or program description.

This information packet was developed by the ERIC Clearinghouse on Adult, Career, and Vocational Education (ERIC/ACVE) with funding from the Office of Educational Research and Improvement, U.S. Department of Education under contract number NIE 400-84-0011. The opinions expressed in this brochure do not necessarily reflect the position or policies of OERI or the Department of Education. Additional copies may be obtained from ERIC/ACVE at the National Center for Research in Vocational Education, The Ohio State University, 1960 Kenny Road, Columbus, Ohio 43210-1090; or contact any ERIC clearinghouse.

FORMAT

What do your peers need to know to replicate your promising practice or program? The following elements provide a suggested framework for your written description:

(1) Statement of Problem. Describe the situation that made you realize that you needed to develop your practice. This should appear early in the paper, since readers want to know if your problem is comparable to theirs.

(2) Environment Description. Tell about your educational program: size of enrollment, location, demographics. Do not go into detail--ask yourself, "How is this important to my solving the problem?"

(3) Objectives. State the objective(s) of your practice.

(4) Practice Description. Describe your promising practice, from concept to implementation. Include cost and staffing information.

(5) Evaluation. Tell what process you used to determine that the practice works. Did you fulfill your objective(s)? Include statistics if available.

(6) Criticism. Discuss weaknesses of your promising practice. What will you do differently next time?

(7) Suggestions for Adaptation. (Optional but very helpful.)

(8) Future Plans. Tell what you will do with your practice in the future. Contact information would be helpful.

The above points are only a suggested framework for your paper. There may be extra issues you need to address, such as the legal aspects of your problem, or a special background you have. Some of the suggested categories may be irrelevant to your situation. The key is to ask, "What do my peers need to know to replicate my promising practice?"

ALA Yearbook 1987

ERIC

The Educational Resources Information Center marked 20 years of service to education in 1986, when over 1,000 documents were announced in each issue of Resources in Education, the monthly index of documents entered in the ERIC database. The 12,474 documents processed during the year brought the total number of documents announced in RIE since the first issue was published in November 1966--with 45 document entries--to 265,600 at the end of 1986. There were more than 2,000 subscribers to RIE in 1986.

Ninety-eight percent of the documents announced in RIE in 1986 are available in full text through the ERIC microfiche collection or through the ERIC Document Reproduction Service. EDRS can fill individual orders for any of the documents in the microfiche collection with microfiche copies or, for most of these documents, with paper copy. Full text copies of the remaining 2 percent of the documents are available only from the sources stated in RIE for each document. From January through October 1986, EDRS had distributed 10,416,493 microfiche to their 762 standing order customers, while orders from individual customers totaled 17,957 microfiche and 25,389 titles in paper copy.

A total of 17,766 journal articles were annotated and indexed for Current Index to Journals in Education, the monthly index of the journal literature from ERIC, an average of some 1,480 each month. The number of journal articles announced in CIJE since this service was implemented in 1969 totaled 340,802 at the end of 1986. A study by the CONSER Abstracting and Indexing Project

at the Library of Congress found that, of 767 journals covered by CIJE in 1986, 82 percent were published in the United States, 15 percent in foreign countries, and 3 percent in Canada. The study also found that 297 of these titles overlapped with coverage by Education Index, 222 with Psychological Abstracts, 187 with Sociological Abstracts, and 35 each with Library and Information Science Abstracts and Library Literature.

Journals covered by CIJE are available through many libraries, and reprints of individual indexed articles are available from University Microfilms International for about 75 percent of the journals covered. There were some 1,700 subscribers to CIJE in 1986.

The 30,240 documents and articles processed by the ERIC system in 1986 brought the total number of citations in the database to 606,402 at the end of the year.

The Directory of ERIC Service Providers, published by the ERIC Processing and Reference Facility in 1986, lists 891 organizations that provide computerized searches of the database, have sizeable collections of the ERIC microfiche (all current subscribers and those having a collection that covers two years or more), and that subscribe to and collect the various ERIC publications, including RIE, CIJE, and the Thesaurus of ERIC Descriptors. These organizations include 86 government agencies at the federal, state, and local levels; 672 non-profit organizations, e.g., higher education institutions, public libraries, and ERIC clearinghouses; 12 for-profit organizations; one individual; nine organizations in outlying U.S. territories;

110 foreign organizations (both governmental and non-governmental); and one international organization.

Database Activities. The 11th edition of The Thesaurus of ERIC Descriptors was published by Oryx Press late in 1986 to update the 10th edition published in 1984. The new edition contains some 224 new terms for a total of 5,296 descriptors, i.e., indexable or main terms, and 4,163 nonindexable "use for" terms and invalid terms.

The ERIC Digest File Online (EDO), developed and maintained by the ERIC Clearinghouse on Elementary and Early Childhood Education, was up and running on Edline (The Source) during 1986. The digests, which are two-page summaries of information on cutting edge topics in education, are prepared by each of the 16 clearinghouses, and are also available in paper copy and in the microfiche collection.

The development of a new ERIC file on statistical and numeric databases in education was begun in 1986 by the ERIC Processing and Reference Facility. The file will contain descriptions of approximately 50 education-related databases, beginning with the National Center for Education Statistics. This file will be incorporated in the ERIC database.

The ERIC microfiche, which were originally produced on silver halide film (still a special option for standing order customers), were changed from vesicular film to the less expensive and more durable diazo during 1986. These microfiche are shipped without envelopes to save storage space.

During 1986, ERIC was made available on compact disks by

SilverPlatter. It is a self-contained, fixed-cost system for local use without connect or communications costs, and provides for searching with Boolean logic and printing out search results.

Current Status. The ERIC system is now funded through the newly established Office of Educational Resources and Improvement in the U.S. Department of Education rather than through its predecessor, the National Institute of Education. Each of the 16 clearinghouses in the decentralized network collects and processes information on particular areas and aspects of education for inclusion in the database and announcement in RIE, and annotates articles from professional journals in its scope area for CIJE. The contents of these two indexes make up the ERIC database, which is available for online searching. Emphasis is on the ephemeral literature of education--e.g., research reports, project descriptions, conference papers, curriculum guides, and program descriptions. Materials useful to practitioners and policymakers are particularly sought after.

In addition to actively soliciting documents and processing them for the database, individual clearinghouses publish literature reviews and resource guides, digests, minibibliographies, and other materials on topics of current interest in their scope areas, and provide reference services for ERIC users.

Barbara B. Minor

Donald P. Ely

Attachment 6

ERIC® DOCUMENT REPRODUCTION SERVICE
3900 WHEELER AVE. ALEXANDRIA, VA 22304-5110 1-800-227-3742
OPERATED BY
COMPUTER MICROFILM CORP.
703-823-0500
EDRS

CUSTOMER REPORT
NOVEMBER, 1986

NEW

THE UNIVERSITY OF HARTFORD
WILLIAM H. MORTENSEN LIBRARY
200 BLOOMFIELD AVENUE
WEST HARTFORD, CT 06116

CANCELLED

EDUCATION SERVICE CENTER REGION 10
ATTN: JON POMROY
P.O. BOX 1300
RICHARDSON, TX 75080

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CUSTOMER SERVICE REPORT
DECEMBER 1986

NEW

Furman University
James B. Duke Library
Attn; Standing Orders/ Serials
Greenville, SC 29613

CANCELLED

Broward Community College
Library-Technical Services
3501 S.W. Davie Road
FT. Lauderdale, FL 33314

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CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	80	19	14	1204
CG	143	16	0	1804
CS	123	15	0	1841
EA	62	7	9	1283
EC	76	4	12	1749
FL	45	5	0	626
HE	117	16	5	1364
IR	83	19	3	1232
JC	19	3	0	270
PS	40	4	0	910
RC	8	1	0	326
SE	137	16	33	1805
SO	59	7	7	1143
SP	84	7	0	903
TM	28	5	0	653
UD	67	9	3	653
GRAND TOTALS	1171	153	86	17766

Attachment 8

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CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	71	14	9	71
CG	138	14	4	138
CS	114	14	0	114
EA	89	8	16	89
EC	180	23	13	180
FL	5	1	0	5
HE	152	17	0	152
IR	142	36	8	142
JC	26	3	0	26
PS	45	5	0	45
RC	20	4	0	20
SE	126	17	8	126
SO	56	6	33	56
SP	68	8	0	68
TM	50	3	0	50
UD	6	2	0	6
GRAND TOTALS	1288	175	91	1288

Attachment 9

RIE INPUT BY CLEARINGHOUSE (RIESEP86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	10
CE	138	35	4	-	169	1172
CG	68	18	2	-	84	630
CS	121	24	1	-	144	1068
EA	73	9	-	4	78	375
EC	75	15	9	4	77	529
FL	55	22	2	2	73	506
HE	84	16	1	-	99	692
IR	79	20	1	2	96	654
JC	63	18	4	1	76	406
PS	64	8	15	3	54	509
RC	43	3	-	-	46	318
SE	51	12	1	-	62	520
SO	66	14	16	-	63	366
SP	54	15	2	2	65	569
TM	58	16	1	-	73	601
UD	61	10	2	1	68	452
TOTALS	1154	+255*	-61	-19	= 1328	9377

*Includes Transfers from Week 5 of August

Attachment 10
Page 1 of 3

RIESEP86
REMOVE LIST (80)

A. Duplicates (15)

1. Resubmission of Clearinghouses Own Input (9)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EA 018 339	ED 267 505/EA 018 305	RIEAUG86	FAC
EA 018 410	ED 262 454/EA 017 984	RIEMAR86	FAC
EA 018 424	ED 260 509/EA 017 957	RIEJAN86	FAC
EA 018 435	ED 251 933/EA 017 278	RIEMAY85	FAC
EC 182 372	ED 253 043/EC 171 385	RIEJUN85	FAC
IR 012 027	ED 242 281/IR 010 978	RIEAUG84	FAC
PS 015 683	ED 198 942/PS 012 051	RIEJUL81	FAC
PS 015 734	ED 266 867/PS 015 669	RIEJUL86	FAC
SP 027 457	ED 268 097/SP 027 412	RIEAUG86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
FL 015 658	ED 264 384/CE 043 002	RIEMAY86	FAC
IR 012 017	ED 264 204/SP 026 773	RIEAPR86	FAC
UD 024 803	ED 265 521/CS 008 298	RIEJUN86	FAC

3. Duplicates Appearing in July, August, September (3)

Duplicates Detected	Duplicate of	Originally Announced in	Detected By
EC 182 310	ED 267 821/IR 051 482	RIEAUG86	FAC
JC 860 186	ED 267 728/HE 019 213	RIEAUG86	FAC
PS 015 739	ED 267 445/CS 209 635	RIEAUG86	FAC

4. Total Duplicates for 1986 through Latest Issue = 93

B. Removes (3)

Accession Removed	Reason for Removal
EC 182 375	Returned for Reprocessing
EC 182 385	" " "
FL 015 694	Duplicated Accession Number

C. Delayed (62)

Accession Removed	Moved to
CE 042 763-764	Delayed
CE 043 873	"
CE 044 039	"
CG 018 959	Delayed
CG 019 759	"
CS 209 655	Delayed
EC 182 376-384	Delayed
FL 015 526	Delayed
FL 015 618	"
HE 019 289	Delayed - Reproducibility
IR 012 020	Delayed
JC 860 113	Delayed
JC 860 232-234	"
PS 015 793	Delayed
PS 015 797-799	"
PS 015 800-808	"
PS 015 811	"
PS 015 819	"
SE 046 595	Delayed
SO 016 835-837	Delayed
SO 017 090	Delayed - Reproducibility
SO 017 133-137	Moved to October
SO 017 155-160, 162	Moved to October - Related to Others in Issue
SP 027 539	Delayed
SP 027 589-590	Moved to October - Related to Others in Issue
TM 860 297	Delayed - Reproducibility
UD 024 824	Delayed
UD 024 855	Delayed

RIE INPUT BY CLEARINGHOUSE (RIEOCT86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	11
CE	94	4	-	2	96	1268
CG	68	3	1	1	69	699
CS	119	-	-	-	119	1187
EA	74	-	1	1	72	447
EC	59	-	1	-	58	587
FL	40	1	10	1	30	536
HE	80	-	-	2	78	770
IR	58	-	1	1	56	710
JC	67	1	-	-	68	474
PS	42	-	1	1	40	549
RC	51	-	-	-	51	369
SE	45	-	-	-	45	565
SO	58	7	7	3	55	421
SP	60	9	1	1	67	636
TM	54	1	2	-	53	654
UD	54	1	-	-	55	507
TOTALS	1024	+27	-25	-13	= 1013	10390

RIEOCT86

REMOVE LIST (38)

A. DUPLICATES (7)

1. Resubmission of Clearinghouses Own Input (2)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 314	ED 165 273/EA 011 189	RIEJUN79	FAC
IR 012 082	ED 270 081/IR 012 082	RIEOCT86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
HE 019 319	ED 264 300/TM 860 007	RIEAPR86	FAC
PS 015 882	ED 261 935/SO 016 805	RIEFEB86	FAC
SP 027 605	ED 245 348/EA 016 891	RIENOV84	FAC

3. Duplicates Appearing in August, September, October 1986 (2)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CG 019 073	ED 270 229/PS 015 864	RIEOCT86	FAC
SO 017 220	ED 267 961/SE 046 483	RIEAUG86	FAC

4. Total Duplicates for 1986 through Latest Issue = 100

B. REMOVES (7)

Accession Removed	Reason for Removal
CE 044 428	To be processed with rest of a series
CE 044 495	Combined with CE 044 493
FL 015 552	Analytic "parent"--number changed to FL 015 699
FL 015 694	Clearinghouse Accession Number duplicated
HE 019 325	Pulled at request of ETS
SO 017 222-223	Individual journal issues

C. DELAYS (24)

Accession Removed	Moved or Delayed
CG 019 082	Moved to December--Transmission Error
EA 018 516	Moved to November
EC 182 726	Delayed
FL 015 699-706	Moved to November
FL 015 791	Delayed--Reproducibility
IR 012 077	Delayed
PS 015 877	Delayed--Reproducibility
SO 017 056	Delayed
SO 017 191	"
SO 017 194	"
SO 017 198	"
SO 017 204-205	"
SO 017 212	"
SP 017 628	Delayed
TM 860 361	Delayed--Reproducibility
TM 860 364	Delayed--Copyright Clearance Needed

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ERIC Administrative Bulletin

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEMS

Processing Advisory - Publisher Addresses for "One-Shot Journals

Journals that are regularly covered by CIJE do not need to carry any availability information with the citations developed from them because their availability is regularly noted in the Source Journal Index authority list at the front of each issue of CIJE.

Journals that appear in CIJE as "one-shots" (i.e., that are only occasionally or irregularly processed for articles, and then very selectively) can sometimes be obscure enough that the cataloger feels constrained to provide the user with publisher address information.

Under present processing arrangements, the CIJE "Availability" field is reserved for information about reprints. When "UMI" is entered in this field, the Oryx software generates the phrase "(Reprint: UMI)" and adds it to the citation. The original idea was that any additional reprint series that decided to provide CIJE journals systematically could be handled in the same way. So far, however, UMI is the only systematic provider of CIJE journal reprints.

What all this means is that the AVAILABILITY field has been pre-empted and cannot be used for complex publisher address information. This necessarily relegates publisher address information for one-shot journals to the NOTE field. Most of you have been doing this, but a few have attempted to combine this information with the UMI data and have forced Oryx to edit them apart.

Please remember, however, that publisher address information (a highly changeable element) should never be included for regularly covered journals and should only be included for one-shots when the journal is genuinely obscure, rare, and difficult to identify.

...CERIC

Acquisitions Advisory -- American Educational Research Association (AERA) -- Acquiring Conference Papers for 1985 and 1986

Further solicitation efforts for specific 1985 & 1986 AERA papers not yet acquired by the TM Clearinghouse should be done directly by the appropriate Clearinghouses. Over 3,400 papers have been requested from 1987 AERA presenters. Papers from the 1987 meeting are beginning to arrive at TM and we will transfer them to the appropriate Clearinghouses as soon as we can. If you are interested in acquiring specific papers from the 1987 AERA meeting, please check with TM first to see if we have reeived them. This will avoid unnecessary duplication of effort on our part and confusion on the part of the presenter.

...Betsy Smith (TM)

RECOMMENDATION ITEM

Standard Response to Requests to Reproduce ERIC Bibliographic Records (or the Documents Represented by These Records)

The ERIC Facility receives a significant number of inquiries relating to reproducing ERIC records or documents. In order to avoid constantly re-writing the same response (with perhaps small variations) we have developed a "standard" response (see Attachment 1) that covers the subject fairly comprehensively. ERIC Clearinghouses are invited to make use of these forms in their own reference work.

...Joanna Eustace (ERIC Facility)

NETWORK NEWS

COED "Bylaws"

The Council of ERIC Directors (COED) has a set of "Guidelines" (Bylaws) that govern its operation, the election of officers, and the formation of committees. Since COED meets only once a year, these guidelines can be difficult to find when you need them. To alleviate this situation, the latest revision of the COED guidelines, dated January 1986, is provided herewith as Attachment 2.

...Garry Walz (CG)

Pubtype Statistics (Through 1986)

Attachment 3 is a chart summarizing the use of the Publication Type field for the twelve year period September 1974 - December 1986.

The total accessions considered during this period number 182,289. A total of 242,877 Publication Type assignments were made by indexers during this period, for an average of 1.3 Pubtypes per accession.

The top three types are: "Research/Technical Reports" at 31.4%, "Conference Papers" at 22.5%, and "Project/Program Descriptions" at 13%.

Between 1984 and 1986, there were very few changes in rank. "Information Analyses" moved from 10th to 8th (4.1% to 4.5%). "Books" fell from 8th to 10th (4.5% to 4.1%). "Multilingual/ Bilingual Materials", a late starter, moved from 33rd to 31st (.07% to .1%). "Practicum Papers" moved from 32nd to 30th (.07% to .1%). Largely in reaction to these two increases, "Audiovisual Materials" fell from 31st to 33rd, but stayed at essentially the same percentage (.1%). Similarly, "Creative Works" moved from 30th to 32nd, but stayed at the same percentage (.1%). "Computer Programs", another late starter, overtook the lowly "Geographic Materials" (i.e., maps) and moved from 36th to 35th (.003% to .02%).

The largest percentage changes during this period were: "Guides (General)" down 1.1%; "Opinion Papers" up .9%; "Conference Papers" (up .9%); Project/Program Descriptions" up .8%. In other words, the Pubtype percentages shown in this table are essentially stable and can be quoted with a great deal of conviction (unless the acquisition ground rules change).

Since summarizing the data across the entire twelve year period has the effect of muting the percentage changes, it can be somewhat helpful to look at data by individual years. If the data for 1985 and 1986 are compared, the largest changes (in absolute numbers of documents) are the following:

"Information Analyses" (down 199): "Teaching Guides" (down 181); "Evaluative/Feasibility Reports" (down 178); Conference Papers (up 97); "Guides (Non-Classroom)" down 90; "Legal/Legislative/ Regulatory Materials" down 90; "Research/Technical Reports" up 79; "Opinion Papers" up 64; "Bibliographies" down 50; "ERIC IAP's" down 50.

We hope this information is of some interest to you.

...Ted Brandhorst/Joanna Eustace
ERIC Facility

"Research in Brief"

OERI/IS is continuing to issue a series of "targeted products" called, generically, "Research in Brief". These single-page flyers each deal with a specific topic. The following flyers have been issued to date:

- 5 Ways to Manage a Classroom
- 10 Ways to Improve Writing Skills
- Trouble Spots in Higher Education
- How to Become a Nation of Readers
- Selecting Principals
- College Test Scores Declining
- Problems in Math and Science Education
- NAEP Findings at Your Fingertips
- Designing Effective Teacher Evaluation Plans
- Public Supports Tougher School Standards
- Ideas For Involving Parents in School
- RICE: A Computer Resource for Teachers

- Our Literacy Report Card
- Eight Pointers on Teaching Children to Think

The Facility has received copies of these flyers and has been routing them to Clearinghouses on the basis of their subject matter.

OERI/IS has now informed us that they would like to see these items entered individually into the ERIC database. Clearinghouses are so informed and should act accordingly both with respect to "Research in Brief" items currently in hand and any received in the future.

In cataloging these items, please treat "Research in Brief" as a series title. The Institution code should be EDD00036 (OERI).

...Joanna Eustace (ERIC Facility)

ERIC Digests -- Title List

ERIC Digests are becoming numerous. The Facility has attempted to collect a complete set, but has been only partially successful. Attachment 4 is a list of the 165 Digests on ED-LINE as of February 1987. The list, courtesy of PS, is in two sequences: (1) alphabetic by title; (2) by Clearinghouse. With Digests constantly being added to and deleted from this file, obviously this list is a "snapshot" and far from complete. Perhaps sometime in the future, we will be able to provide a complete list.

...Joanna Eustace (ERIC Facility)

SilverPlatter Expands ERIC "Current" Discs

In response to competition from DIALOG, SilverPlatter has decided to expand the "Current" ERIC disc to include data beginning with January 1981. This adds two year's worth of bibliographic data to the disc, which will now contain six plus years worth of data.

The new "Current" disc will be created beginning with the update disc extending through December 1986. The "Current" disc will now overlap with the archival disc for the period 1981-1982.

...Pat Brown (ERIC Facility)

SilverPlatter Announces New Low ERIC Price for ERIC on CD-ROM

In response to OCLC's pre-publication announcement of its prices for ERIC on CD-ROM, SilverPlatter has announced a drastic price reduction for its ERIC on CD-ROM product. The new annual subscription price of $650 is designed to keep SilverPlatter as the lowest priced offeror of the ERIC database. Attachment 5 is the SilverPlatter News Release that announced the price reductions.

...Pat Brown (ERIC Facility)

DIALOG OnDisc ERIC -- Chronolog Announcement (February 1987)

Attachment 6 is the announcement in DIALOG's Chronolog newsletter of the "DIALOG On Disc ERIC" product. Word has it that the DIALOG subscription price has recently been lowered to be competitive with the SilverPlatter and OCLC prices.

...Pat Brown (ERIC Facility)

DIALOG Salutes ERIC 20th Anniversary

The November 1986 issue of DIALOG's Chronolog contained a nice "Salute" to ERIC on the occasion of its 20th anniversary. This one-page "birthday card" is shown as Attachment 7.

...Ted Brandhorst (ERIC Facility)

Search Aids for Use With DIALOG Databases (1987) -- ERIC Section

Annually, DIALOG produces a list of "Search Aids" for each of its online databases. In the 1987 list, 26 separate products are listed as ERIC "Search Aids". The Facility helped DIALOG to compile this list. For your convenience, the list is repeated here as Attachment 8.

...Jim Houston (ERIC Facility)

PERSONNEL

Ely (IR) Acts as Consultant to Indonesia on National Scientific/Technical Information

Donald P. Ely, Professor of Instructional Design, Development, and Evaluation and Director of the ERIC Clearinghouse on Information Resources, served as a consultant on information systems development with a team from the U.S. National Academy of Sciences in Jakarta, Indonesia, January 13-15, 1987. The U.S. team worked with Indonesian counterparts from the National Research Council to develop a plan for an Indonesian national science and technology information system.

...Barbara Minor (IR)

Erratum -- Personnel Changes at CS (not RC)

In the November/December issue of the EAB, we mistakenly attributed several personnel changes to RC when they actually occurred at"RCS". To help rectify our error, we are repeating the news item with "CS" appearing where RC appeared in the original:

Personnel Changes at ERIC/CS

Deborah Fox, who was the Information Specialist at ERIC/CS, has accepted a position at the National Council of Teachers of English (NCTE) as Administrative Assistant to Jack Maxwell, Executive Director of NCTE. Sylvia Taber is CS's new Information Specialist and the two new research assistants (abstractors/writers) are Jacqueline Dorney and Julie Kosarin.

...(CS)

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LIST OF ATTACHMENTS

Attachment 1: Standard Response Form Relating to Reproducing ERIC Records or Documents

Attachment 2: Council of ERIC Directors (COED) Guidelines

Attachment 3: Publication Types in the ERIC Data Base (RIE) -- 1974-1986

Attachment 4: ERIC Digests -- An Alphabetical Listing of 165 Current Titles (January 1987)

Attachment 5: SilverPlatter News Release Announcing New Prices for ERIC on CD-ROM

Attachment 6: DIALOG OnDisc ERIC (CHRONOLOG Announcement)

Attachment 7: DIALOG Salutes ERIC's 20th Anniversary

Attachment 8: ERIC Search Aids (as Listed by DIALOG)

Attachment 9: RIE Input by Clearinghouse (RIE NOV86)

Attachment 10: RIE Input by Clearinghouse (RIE DEC86)

Attachment 11: CIJE Source Journal Updates January 1987

Attachment 12: EDRS Customer Service Report January 1987

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ERIC®
PROCESSING AND REFERENCE FACILITY
4350 EAST-WEST HIGHWAY, SUITE 1100, BETHESDA, MARYLAND 20814-4475
(301) 656-9723

OPERATED FOR THE U.S. DEPARTMENT OF EDUCATION *by* ORI, Inc., Information Systems

Your recent inquiry requesting permission to reproduce ERIC bibliographic records (or the documents represented by those records) or to download ERIC bibliographic records, has been received and is answered below. The large number of such requests that are received by ERIC necessitates a form letter response where feasible.

☐ **Response to Request for Permission to Reproduce Bibliographic Records in ERIC Database**

Your request seeks permission to reproduce ERIC bibliographic records. The items referred to are specifically identified on the back of this form by their accession number, if appropriate.

The ERIC database is a federally-funded U.S. Government database in the "public domain" and the bibliographic records it contains may be reproduced without restriction. Its dissemination to and use by the educational community and the public in general is encouraged.

We request that ERIC records utilized in this way be properly attributed to ERIC (as their source) and that care be taken to include the ERIC accession number for each record (e.g., ED-123 456 or EJ-987 654). The accession number links the item to the ERIC system and provides a ready means for ordering a copy of the item in microfiche or reproduced paper copy.

☐ **Response to Request For Permission to Reproduce Documents or Journal Articles Represented in the ERIC Database**

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The documents and journal articles accessioned into and announced by the ERIC database generally do not belong to ERIC. They belong to their personal authors or source organizations/publishers.

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The downloading of selected ERIC records as a result of a particular computer search would be a part of this public use and there are no objections to it. The only restriction that ERIC imposes is on the wholesale downloading of the entire database (or large segments of it) for redistribution. This is not permitted. Since the backfile records are dynamic and open to change, it is believed that, in order to avoid confusion, there should be only one authoritative source for the entire database. In other words, selective use is encouraged, but large-scale duplication for redistribution is not.

EFF-81 (12/88)

Material for which permission is requested is identified overleaf, if appropriate →

Identification of Material

☐ ED accession numbers, announced in ***Resources in Education*** (RIE)

_____

☐ EJ accession numbers, announced in ***Current Index to Journals in Education*** (CIJE)

_____

☐ Other identification

_____

Status of Material

☐ In the Public Domain

_____

☐ Copyrighted, or published after January 1, 1978, or reproduction restricted. Permission to reproduce should be obtained from the personal author or organizational source/publisher.

_____

☐ Not determined

_____

Sincerely yours,

User Services Specialist
ERIC Processing and Reference Facility

Revised January 1986

COUNCIL OF ERIC DIRECTORS (COED) GUIDELINES

1. The Directors, Assistant/Associate Directors of ERIC Clearinghouses, and Directors of ERIC support contractors shall constitute a body called the "Council of ERIC Directors (COED)." The Council shall meet at least annually to discuss matters related to management and functioning of the ERIC system. Each Clearinghouse shall have two (2) votes on all matters voted upon by COED.

2. The Council shall elect a steering committee to be called the "Executive Committee."

3. The COED Executive Committee shall be made up of six (6) members elected by the Council as a whole, with at least three (3) members being ERIC Clearinghouse Directors. The Chair of the ERIC Technical Steering Committee shall be an ex-officio member of the COED Executive Committee and shall have voting rights.

4. The term of office for an elected member of the COED Executive Committee shall be three (3) years. After being off the Executive Committee for one year, a COED member is eligible for re-election. No ERIC component (Clearinghouse or support contractor) may have more than one (1) member on the COED Executive Committee.

5. Nominations for election to the COED Executive Committee shall be made to the Chair of the Executive Committee either at an ERIC Directors' meeting or by mail, at any time. Prior to any given election, the Chair will report on nominations received that pertain thereto.

6. The Chair and the Deputy Chair of the COED Executive Committee shall be selected by the members of the Executive Committee. The term of office for the Chair and Deputy Chair shall be for one (1) year.

7. The Chair of the COED Executive Committee is the liaison between the Council and Central ERIC (or any other Federal Agency or project.)

8. The Council shall be responsible for establishing committees to be made up of Directors and other ERIC staff members, to respond to the concerns of the ERIC Directors and Associate/Assistant Directors.

9. All meetings of COED and the COED Executive Committee shall be open to all members of COED.

PUBLICATION TYPES IN THE ERIC DATA BASE (RIE)

(September 1974-December 1986)

Rank	Code	Publication Type	Date Initiated	Accessions Coded by Pubtype	Percent of Accessions Carrying Pubtype
1	143	Research/Technical Reports	9/74	57,269	31.4
2	150	Conference Papers/Speeches (Single Papers)	9/74	41,070	22.5
3	141	Project/Program Descriptions	9/74	23,755	13.0
4	050	Guides—General	9/74	14,329	7.9
5	120	Opinion Papers	9/74	13,678	7.5
6	052	Teaching Guides (For Teacher)	7/79	12,495	6.9
7	055	Guides—Non Classroom (For Support Staff)	7/79	10,108	5.5
8	070	Information Analyses	9/74	8,232	4.5
9	131	Bibliographies	9/74	7,482	4.1
10	010	Books	9/74	7,474	4.1
11	142	Evaluative/Feasibility Reports	7/79	6,996	3.8
12	051	Instructional Materials (For Learner)	7/798	6,072	3.3
13	110	Numerical/Quantitative Data	9/74	5,009	2.7
14	021	Conference Proceedings	9/74	4,106	2.3
15	160	Tests, Measurement Instruments	9/74	4,025	2.2
16	090	Legal/Legislative/Regulatory Materials	9/74	3,486	1.9
17	040	Dissertations (Level Undetermined)	9/74	2,553	1.4
18	080	Journal Articles	9/74	2,529	1.4
19	022	Serials	7/79	2,255	1.2
20	132	Directories/Catalogs	9/74	1,834	1.0
21	140	Reports—General	7/79	1,604	.9
22	020	Collected Works	7/79	1,109	.6
23	071	ERIC Information Analysis Products	6/80	1,083	.6
24	060	Historical Materials	9/74	932	.5
25	999	Miscellaneous	9/74	887	.5
26	134	Vocabularies/Classifications	9/74	448	.2
27	042	Masters Theses	7/79	434	.2
28	130	Reference Materials—General	7/79	413	.2
29	041	Doctoral Dissertations	7/79	296	.2
30	043	Practicum Papers	7/79	225	.1
31	171	Multilingual/Bilingual Materials	4/83	223	.1
32	030	Creative Works	7/79	181	.1
33	100	Audiovisual Materials	9/74	157	.1
34	170	Translations	7/79	64	.04
35	101	Computer Programs	7/84	40	.02
36	133	Geographic Materials	9/74	24	.01
			TOTAL	242,877	

NOTE: Number of Accessions in this Period of Time = 182,289

$\frac{242,877}{182,289}$ = 1.3 Pubtypes per Accession

ERIC DIGESTS
An Alphabetical Listing of 165 Current Titles
January 1987

Academic Freedom in the Public Schools (SO)
Accessing ERIC with Your Microcomputer (IR)
Achievement in Mathematics Education (SE)
Active Learning (SO)
Adolescent Substance Abuse: Counseling Issues (CG)
Adult Career Development: An Overview (CG)
Adult Development: Implications for Adult Education (CE)
Adult Literacy Education (CE)
Alternative Certification for Teachers (SP)
Alternative Funding Sources for Migrant Education (RC)
Alternatives to Standardized Tests (TM)
Approaches to Staff Development for Part-Time Faculty (JC)
Argument for Early Intervention (EC)
Assessing Listening and Speaking Skills (CS)
Assessing School Counselor Performance (CG)
Assessing Student Degree Aspirations (JC)
Basic Skills and Corporation-School Alliances (UD)
Being at Ease with Handicapped Children (EC)
Children's Peer Relationships (PS)
Choosing Software for Children (PS)
Class Size (EA)
College Learning Improvement Programs (HE)
College Search Committees (HE)
Communicable Diseases in the Schools (EA)
Community College Faculty and the Transfer Function: A Critical Analysis (JC)
Community Study (SO)
Competency Assessment in Teacher Education (SP)
Computer Databases: Applications for the Social Studies (SO)
Computer Literacy for Teachers (IR)
Contemporary Censorship (SO)
Controversial Issues: Concerns for Policymakers (SO)
Cooperative Learning in Social Studies Education: What Does the Research Say? (SO)
Counseling and Educational Excellence: A Response to "A Nation at Risk" (CG)
Counting the Reverse Transfer Students (JC)
Creativity and Counseling (CG)
The Current Status of the Associate Degree (JC)
Day Care in Schools (EA)
Defining Giftedness (EC)
Developing Homework Policies (PS)
Dismissing Incompetent Tenured Teachers (EA)
Distance Education (CE)
Eating Disorders (CG)
Economics of Information in Education (IR)
Education and Employment (CE)
Education for High Technology Jobs (CE)
Educational Reform Reports: 1983 (UD)
Effects of Career Education on Student Achievement and Retention (CE)
Effects of Corporate Involvement in Education (CE)
Electronic Networks (IR)
Employers' Expectations of Vocational Education (CE)
Energy Conservation in Small Schools (RC)
Equity and Quality in the Use of Computers for Urban Disadvantaged Students (UD)
ERIC for Practitioners (IR)
ESL Teacher Certification (EL)
Excellence through Educational Technology: Some Prior Considerations (IR)
Extending the School Year and Day (EA)
Faculty Freedoms and Institutional Accountability: Interactions and Conflicts (HE)
Family Influences in School Settings (SE)
Field Instruction in School Settings (SE)
Finding and Keeping Teachers: Strategies for Small Schools (RC)
Foreign Language Teacher Certification (FL)
Foreign Language Teacher Education (FL)
Fostering Peer Acceptance of Handicapped Students (EC)
Full Day or Half Day Kindergarten? (PS)
Grade Retention and Promotion (PS)
Helping Hispanic Students to Complete High School and Enter College (UD)
Home Schooling (EA)
How to Find Good Computer Software in English and Language Arts (CS)
The Imperative for Educational Reform: Implications for Special Education (EC)
Improvement in Geography Education (SO)
Improving the Mathematical Skills of Minority Students (UD)
Instruction in Awareness of Environmental Issues (SE)
Interative Video in Vocational Education (CE)
Job-Related Basic Skills (CE)
Jobs of the Future (CE)
Latin American Studies (SO)
Leadership (SO)
Leadership Skills among the Gifted and Talented (EC)
The Learning of Mathematics (SE)
Learning the New Basics through Vocational Education (CE)
Legal Issues in Testing (TM)
Library Censorship (SO)
Managing Computer Software Collections (IR)
Managing Disruptive Student Behavior in Adult Basic Education (CE)
Measurement Implications of "A Nation at Risk" (TM)
Measuring Teacher Attitudes toward Mainstreaming (TM)
Merit Pay (SP)
Merit Pay for Teachers (EA)
Meta-Analysis Research on Science Instruction (SE)
Metacomprehension (CS)
Microcomputer Courseware Evaluation Sources (IR)
Microcomputers in the School Office (EA)
Minimum Competency Testing and the Handicapped (TM)
Motivating Teachers for Excellence (EA)
Narratology: The Study of Story Structure (CS)
Networking and Microcomputers (IR)
Older Adults: Counseling Issues (CG)
On Second Thought: Using New Cognitive Research in Vocational Education (CE)
The Only Child (PS)
Organized Labor Education (CE)
Out of the Fields and into Computers (RC)
Parent Involvement in Children's Academic Achievement (CG)
Parent's Rights and Responsibilities (EC)
Parents and Schools (PS)
Part-Time Faculty: Higher Education at a Crossroads (HE)
Peace and Nuclear War (SO)
Peer Counseling (CG)
Personnel Development in Special Education: Quantity versus Quality (EC)
Planning Staff Development Programs for Rural Teachers (RC)
Private Sector Involvement in Vocational Education (CE)
Professional Training for Teachers of the Gifted and Talented (EC)
Promotion Policies in the Urban High School (UD)
Public Service in Higher Education: Practices and Priorities (HE)
Qualities of Effective Writing Programs (CS)
Recent Research on Mathematics Instruction (SE)
Reentry Programs for Dropouts in Adult Settings (CE)
Research Related to Instructional Materials for Science SE)
Retirement Policy (CE)
Review of "Research Within Reach: Science Education: (SE)
Role of Review in Mathematics Instruction (SE)
Role of the School Counselor: Elementary Level (CG)
Role of the School Counselor: Middle/Junior Level (CG)
Role of the School Counselor: Secondary Level (CG)
School Consolidation (EA)
Secondary School Ethos and the Academic Success of Urban Minority Students (UD)
Selected Issues in Elementary Guidance (CG)
Self-Study in Higher Education: The Path to Excellence (HE)
Serving the LD Student in the Vocational Education Classroom (EC)
Sex Discrimination Law in Higher Education: The Lessons of the Past Decade (HE)
Sex Equity in Computer Education: Concerns for Social Studies (SO)
Shared Services for Rural and Small Schools (RC)
Should Your College Start a Center for the Delivery of Contract Training Programs? (JC)
Small School Principals and Effective School-Community Relations (RC)
Social and Psychological Adjustment of Southeast Asian Refugees (UD)
Software Evaluation for the Teacher of the English Language Arts (CS)
Some Implications for Science Education from National Reports (SE)
Spelling (CS)
Strengthening High School World Studies Courses (SO)
Student Discipline Policies (EA)
Student Evaluation of Teacher Performance (TM)
Student Stress: Effects and Solutions (HE)
Studying the Future through Environmental Education (SE)
The Teacher as Decision Maker (SP)
Teacher Competency: What Administratots Can Do (EA)
Teacher Tenure (EA)
Teaching about Aging (SO)
Teaching about Hazardous Materials (SE)
Teaching Early Childhood Educators and Other Adults How to Use Computers (PS)
Technology for the Gifted and Talented (EC)
Teenage Suicide: Identification, Intervention and Prevention (CG)
Teleconferencing in Higher Education (IR)
Testing in Literature (CS)
Thinking Skills in English--And Across the Curriculum (CS)
Time on Task in Vocational Education (CE)
Unemployed Youth: Counseling Issues (CG)
Using Microcomputers in Elementary Language Arts Instruction (CS)
Using Your Microcomputer to Acquire Special Education Information (EC)
Videodiscs in Education (IR)
VIDEOTEX 1985: Educational Applications (IR)
Vocabulary (CS)
Vocational Education and Defense Preparedness (CE)
What First Year Teachers Need to Know (SP)
What is Down Syndrome? (EC)
What is Dyslexia? (EC)
What Statistical Information is Available on Two-Year Colleges: A Summary of Research Findings (JC)

ERIC DIGESTS ONLINE
A Listing by Clearinghouse of 165 Current Titles
January 1987

ERIC Clearinghouse on Adult, Career, and Vocational Education
- Adult Development: Implications for Adult Education
- Adult Literacy Education
- Distance Education
- Education and Employment
- Education for High Technology Jobs
- Effects of Career Education on Student Achievement and Retention
- Effects of Corporate Involvement in Education
- Employers' Expectations of Vocational Education
- Family Influences on Employment and Education
- Interactive Video in Vocational Education
- Job Related Basic Skills
- Jobs of the Future
- Learning the New Basics through Vocational Education
- Managing Disruptive Student Behavior in Adult Basic Education
- On Second Thought: Using New Cognitive Research in Vocational Education
- Organized Labor Education
- Private Sector Involvement in Vocational Education
- Reentry Programs for Dropouts in Adult Seetings
- Retirement Policy
- Time on Task in Vocational Education
- Vocational Education and Defense Preparedness

ERIC Clearinghouse on Counseling and Personnel Services
- Adolescent Substance Abuse: Counseling Issues
- Adult Career Development: An Overview
- Assessing School Counselor Performance
- Counseling and Educational Excellence: A Response to "A Nation at Risk"
- Creativity and Counseling
- Eating Disorders
- Older Adults: Counseling Issues
- Parent Involvement in Children's Academic Achievement
- Peer Counseling
- Role of the School Counselor: Elementary Level
- Role of the School Counselor: Middle/Junior Level
- Role of the School Counselor: Secondary Level
- Selected Issues in Elementary Guidance
- Teenage Suicide: Identification, Intervention and Prevention
- Unemployed Youth: Counseling Issues

ERIC Clearinghouse on Educational Management
- Class Size
- Communicable Diseases in the Schools
- Day Care in Schools
- Dismissing Incompetent Tenured Teachers
- Extending the School Year and day
- Home Schooling
- Merit Pay for Teachers
- Microcomputers in the School Office
- Motivating Teachers for Excellence
- School Consolidation
- Student Discipline Policies
- Teacher Competency: What Administrators Can Do
- Teacher Tenture

ERIC Clearinghouse on Elementary and Early Childhood Education
- Children's Peer Relationships
- Choosing Software for Children
- Developing Homework Policies
- Full Day or Half Day Kindergarten?
- Grade Retention and Promotion
- The Only Child
- Parents and Schools
- Teaching Early Childhood Educators and Other Adults How to Use Computers

ERIC Clearinghouse on Handicapped and Gifted Children
- The Argument for Early Intervention
- Being at Ease with Handicapped Children
- Defining Giftedness
- Fostering Peer Acceptance of Handicapped Students
- The Imperative for Educational Reform: Implications for Special Education
- Leadership Skills among the Gifted and Talented
- Parents' Right and Responsibilities
- Personnel Development in Special Education: Quantity versus Quality
- Professional Training for Teachers of the Gifted and Talented
- Serving the LD Student in the Vocational Education Classroom
- Technology for the Gifted and Talented
- Using Your Microcomputer to Acquire Special Education Information
- What is Down Syndrome?
- What is Dyslexia?

ERIC Clearinghouse on Higher Education
- College Learning Improvement Programs
- College Search Committees
- Faculty Freedoms and Institutional Accountability: Interactions and Conflicts
- Part-Time Faculty: Higher Education at a Crossroads
- Public Service in Higher Education: Practices and Priorities
- Self-Study in Higher Education: The Path to Excellence
- Sex Discrimination Law in Higher Education: The Lessons of the Past Decade
- Student Stress: Effects and Solutions

ERIC Clearinghouse on Information Resources
- Accessing ERIC with Your Microcomputer
- Computer Literacy for Teachers
- Economics of Information in Education
- Electronic Networks
- ERIC for Practitioners
- Excellence through Educational Technology: Some Prior Considerations
- Managing Computer Software Collections
- Microcomputer Courseware Evaluation Sources
- Networking and Microcomputers
- Teleconferencing in Higher Education
- Videodiscs in Education
- VIDEOTEX 1985: Educational Applications

ERIC Clearinghouse for Junior Colleges
- Approaches to Staff Development for Part-Time Faculty
- Assessing Student Degree Aspirations
- Community College Faculty and the Transfer Function: A Critical Analysis
- Counting the Reverse Transfer Students
- The Current Status of the Associate Degree
- Should Your College Start a Center for the Delivery of Contract Training Programs?
- What Statistical Information is Available on Two-Year Colleges: A Summary of Research Findings

ERIC Clearinghouse on Languages and Linguistics
- ESL Teacher Certification
- Foreign Language Teacher Certification
- Foreign Language Teacher Education

ERIC Clearinghouse on Reading and Communication Skills
- Assessing Listening and Speaking Skills
- How to Find Good Computer Software in English and Language Arts
- Metacomprehension
- Narratology: The Study of Story Structure
- Qualities of Effective Writing Programs
- Software Evaluation for the Teacher of the English Language Arts
- Spelling
- Testing in Literature
- Thinking Skills in English -- and Across the Curriculum
- Using Microcomputers in Elementary Language Arts Instruction
- Vocabulary

ERIC Clearinghouse on Rural Education and Small Schools
- Alternative Funding Sources for Migrant Education
- Energy Conservation in Small Schools
- Finding and Keeping Teachers: Strategies for Small Schools
- Out of the Fields and into Computers
- Planning Staff Development Programs for Rural Teachers
- Shared Services for Rural and Small Schools
- Small School Principals and Effective School-Community Relations

ERIC Clearinghouse for Science, Mathematics, and Environmental Education
- Achievement in Mathematics Education
- Field Instruction in School Settings
- Instruction in Awareness of Environmental Issues
- The Learning of Mathematics
- Meta-Analysis Reserach on Science Instruction
- Recent Research on Mathematics Instruction
- Research Related to Instructional Materials for Science
- Review of "Research Within Reach: Science Education:
- Role of Review in Mathematics Instruction
- Some Implications for Science Education from National Reports
- Studying the Future through Environmental Education
- Teaching about Hazardous Materials

ERIC Clearinghouse for Social Studies/Social Science Education
- Academic Freedom in the Public Schools
- Active Learning
- Community Study
- Computer Databases: Applications for the Social Studies
- Contemporary Censorship
- Controversial Issues: Concerns for Policymakers
- Cooperative Learning in Social Studies Education: What Does the Research Say?
- Improvement in Geography Education
- Latin American Studies
- Leadership
- Library Censorship
- Peace and Nuclear War
- Sex Equity in Computer Education: Concerns for Social Studies
- Strengthening High School World Studies Courses
- Teaching about Aging

ERIC Clearinghouse on Teacher Education
- Alternative Certification for Teachers
- Competency Assessment in Teacher Education
- Merit Pay
- The Teacher as Decision Maker
- What First Year Teachers Need to Know

ERIC Clearinghouse on Tests, Measurement, and Evaluation
- Alternatives to Standardized Tests
- Legal Issues in Testing
- Measurement Implications of "A Nation at Risk"
- Measuring Teacher Attitudes toward Mainstreaming
- Minimum Competency Testing and the Handicapped
- Student Evaluation of Teacher Performance

ERIC Clearinghouse on Urban Education
- Basic Skills and Corporation-School Alliances
- Educational Reform Reports, 1983
- Equity and Quality in the Use of Computers for Urban Disadvantaged Students
- Helping Hispanic Students to Complete High School and Enter College
- Improving the Mathematical Skills of Minority Students
- Promotion Policies in the Urban High School
- Secondary School Ethos and the Academic Success of Urban Minority Students
- The Social and Psychological Adjustment of Southeast Asian Refugees

Attachment 5

SilverPlatter
INFORMATION SERVICES

NEWS RELEASE

January 23, 1987

SILVERPLATTER ANNOUNCES NEW PRICES FOR ERIC ON CD-ROM

SilverPlatter Information, Inc., a pioneer in publishing CD-ROM databases for the library reference desk having shipped products since August 1986, has announced new prices for the ERIC database. These new prices are effective January 26, 1987.

A subscription to the current ERIC disc which contains both the RIE and CIJE files from 1981 to present is available for $650 per year with quarterly updates or for $390 per year updated annually at subscription renewal. The subscription price includes the CD-ROM disc, retrieval software developed by SilverPlatter, documentation, and hotline support.

In addition, a two disc retrospective set for ERIC containing both RIE and CIJE from 1966 to 1982 is available for the purchase price of $900. If ordered at the same time as a subscription to the current disc, a special price of $1,200 is available. This includes a subscription to the current disc with quarterly updates and the purchase of the two ERIC retrospective discs.

The ERIC database from SilverPlatter is available for immediate shipment. For further information contact:

Christopher G. Pooley
Sales Manager
SilverPlatter Information, Inc.
37 Walnut Street
Wellesley, MA 02181
617-239-0306

February 1987
Volume 15 • Issue 2

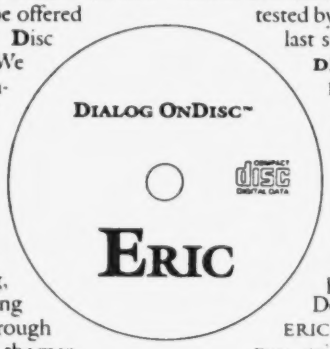
CHRONOLOG

Published by DIALOG® Information Services, Inc.

ANNOUNCEMENTS

DIALOG OnDisc™ ERIC – Information for Everyone

Announcing a new line of CDROM-based information products from DIALOG! We are pleased to introduce ERIC as the first of a series of databases to be offered on CDROM (**C**ompact **D**isc **R**ead-**O**nly **M**emory). We plan to introduce more databases on CDROM in 1987 in a variety of disciplines.



According to Dr. Roger Summit, President of DIALOG, "Our overall mission has always been to provide increasingly effective means for accessing, presenting, and disseminating recorded information through computer technology. With the market starting to accept CDROM technology, application of this technology to DIALOG OnDisc products is a natural evolution for us." CDROM technology offers libraries, academic institutions, corporations, and other institutions the ability to provide unlimited searching locally to their entire user community at a fixed cost.

DIALOG's entry into the CDROM market has been preceded by many discussions with database providers and by various market research activities. The product was used and tested by major academic institutions last summer.

DIALOG OnDisc ERIC. DIALOG OnDisc ERIC provides immediate access to abstracts of articles published in over 700 educational journals, and thousands of research reports, evaluation studies, curriculum guides, and lesson plans collected by the U.S. Department of Education. The ERIC database corresponds to two printed indexes: *Resources in Education* (RIE), which covers significant educational documents, and *Current Index to Journals in Education* (CIJE), an index to more than 700 periodicals of interest to every segment of the education community. DIALOG OnDisc ERIC contains a wide variety of information covering:

- Adult and vocational education

(continued on page 87-27) ▶

ANNOUNCEMENTS

DIALOG OnDisc ERIC (cont'd)

- Teacher education
- Reading and communication skills
- Handicapped and gifted children
- Tests, measurement, and evaluation
- Higher education
- Information resources.

The Best of Both Worlds. DIALOG OnDisc products include DIALOGLINK communications software so that you can take advantage of the full power of DIALOG OnDisc ERIC when teamed with DIALOG online. If you want to access more current ERIC information between quarterly updates, you simply save your CDROM search strategy and switch to DIALOG online for the most up-to-date information available (at current online rates). You can also take advantage of many DIALOG databases such as EXCEPTIONAL CHILD EDUCATION RESOURCES, PsycINFO, and MAGAZINE INDEX™ that complement ERIC.

Unlimited Searching for a Wider Audience. DIALOG OnDisc ERIC can be searched the same way you search DIALOG online, but the information is retrieved locally via your personal computer from a CDROM disc in a CDROM reader. Using personal computer workstations in libraries, students, faculty members, and others in the community can search DIALOG OnDisc ERIC for themselves. The DIALOG OnDisc™ Manager software offers two searching options, the DIALOG command language and Easy Menu Search, making it fast and easy for both experienced DIALOG searchers and complete novices to find the information they need. The retrieval speed and power are comparable to DIALOG online services.

According to a librarian at one of our test sites, "Word spreads fast. As we continue this service, I think we'll be booked up constantly. Searching this way is highly addictive."

We have received dozens of comments from students who have used DIALOG OnDisc ERIC, such as:

"It makes journal searches a pleasure instead of a burden and a bore, and truly brings technology to the service of scholarship."

"An incredibly valuable tool for the researcher. Wish I'd known about it sooner and saved all that time going through the abstract catalogs. This is just what we in graduate programs need."

DIALOG OnDisc ERIC – Current Only or Complete File. DIALOG offers two different DIALOG OnDisc ERIC subscriptions: you can license just the current ERIC information (from 1981 to the present) on one disc, or the complete ERIC file (1966 to the present) on three discs. Each subscription option includes the ERIC disc(s), quarterly updates to the current disc, the DIALOG OnDisc Manager™ retrieval software, the complete DIALOGLINK package for telecommunications ability, complete documentation, and searching assistance via our DIALOG toll-free 800 telephone number.

A yearly prepaid license fee covers the unlimited use of the DIALOG OnDisc ERIC:

	Yearly Prepaid License Fee
• Current ERIC file only (1981-present, 1 disc)	$1950
• Complete ERIC file (1966-present, 3 discs)	$3450

Required Equipment. You may already own some of the equipment needed for DIALOG OnDisc ERIC. The following equipment is required:

- IBM PC or compatible personal computer and IBM PC DOS Version 2.0 or higher.
- 384K RAM required (640K RAM recommended).
- Hard storage disk with at least one megabyte of free space.
- Philips CM-100 CDROM reader and CM-155 controller card or a Hitachi CDR-1502S reader and CD-IF13 controller card, both industry standard brands.
- A Hayes-compatible modem or certain other models are necessary to take advantage of online searching.

If you don't have a CDROM reader, you can purchase a Philips CDROM reader through a special DIALOG/Philips arrangement. Or, you can lease the entire personal computer workstation with CDROM reader through special arrangements DIALOG has made with equipment vendors. These vendors offer assistance with workstation installation and on-going equipment maintenance. Contact DIALOG Marketing for more information on options for leasing and/or purchasing equipment.

Demonstration of DIALOG OnDisc ERIC. Brief overview presentations/demonstrations of DIALOG OnDisc are regularly scheduled at all of our DIALOG offices in the U.S. Please call the nearest office to register for one of these sessions.

- Boston, MA (Cambridge) 617/491-0001
- New York, NY 212/681-4630
- Philadelphia, PA 215/977-8161
- Washington, DC (Arlington) 703/553-8455
- Chicago, IL 312/726-9206
- Houston, TX 713/789-9810
- Los Angeles, CA (Marina del Rey) 213/827-0055
- Palo Alto, CA 800/334-2564

Contact the DIALOG Marketing department for more information or for a complete ordering package for DIALOG OnDisc ERIC at: 800-3-DIALOG or 415-858-3785. DIALOG Information Services, Inc. 3460 Hillview Ave, Palo Alto, CA 94304. □

20 Years

DIALOG salutes the U.S. Department of Education on the 20th anniversary of the ERIC database.

File 1 the number one resource for education

For the last 14 years the partnership between DIALOG and the Department of Education has brought education information to millions.

SEARCH AIDS
for Use with DIALOG Databases • 1987

ERIC (File 1)

Accessing ERIC with Your Microcomputer - ERIC Digest, by Jane A. Klausmeier. April 1986. ERIC Clearinghouse on Information Resources, 030 Huntington Hall, Syracuse University, Syracuse, NY 13210. Free. Describes software, hardware, and telephone line components necessary to access online vendors. (Also available as ED-270 100 from the ERIC Document Reproduction Service.)

A Bibliography of Publications about the Educational Resources Information Center. 1978. (ED-169 955--Microfiche $0.78, Papercopy $1.85.) 1979-1984 Supplement (ED-262 784 -- Microfiche $0.78, Papercopy $3.70.) Available from: ERIC Document Reproduction Service, 3900 Wheeler Avenue, Alexandria, VA 22304.

CIJE Author Index, 1969-1984. August 1985. $120.00. The Oryx Press, 2214 North Central at Encanto, Phoenix, AZ 85004-1483. Telephone: 602/254-6156. This index lists alphabetically each author of every article cited in *Current Index to Journals in Educations* from 1969 through 1984, providing the information needed to find the full citation. (Oryx Press offers several other ERIC products and tools, call for details.)

CIJE Master List. University Microfilms International, Serials Development and Operations, 300 North Zeeb Road, Ann Arbor, MI 48106. Free. This list contains 1,000 journal titles covered (now or in the past) by *Current Index to Journals in Education*. (For the approximately 780 journal titles currently covered, see the *Source Journal Index* in any issue of CIJE--monthly or semiannual. This index includes such additional information as publishers' addresses, periodicities, subscription rates, whether journals are new to the index, and whether all or selected articles are cataloged.)

Current Index to Journals in Education. Monthly; semiannual cumulations. The Oryx Press, 2214 N. Central at Encanto, Phoenix, AZ 85004. Telephone: 602/254-6156. Monthly subscription, $175.00; semiannual cumulations, $175.00; monthly subscription with semiannual cumulations, $325.00. (Oryx Press offers several ERIC products and tools; call for details.)

Directory of ERIC Information Service Providers. First edition, June 1986. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. A combined, revised reissue of the *Directory of ERIC Microfiche Collections* and the *Directory of ERIC Search Services*. It includes organizations that provide computerized searches of the ERIC database, that have sizable collections of ERIC microfiche, and that subscribe to and collect the various ERIC publications. Many of these organizations are open to the general public.

ERIC Clearinghouse Publications. Annual. Latest editions: 1985 (ED-271 125 -- Microfiche, $0.78, Papercopy, $5.55); 1984 (ED-261 711 -- Microfiche, $0.78, Papercopy, $5.55.) Available from the ERIC Document Reproduction Service, 3900 Wheeler Avenue, Alexandria, VA 22304. Annual bibliography of publications by the ERIC Clearinghouses, including research reviews, interpretive studies, and other documents designed to meet the information needs of ERIC users.

ERIC Contract/Grant Number Index, Cumulative. Irregular (last edition, December 1985). ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. $15.00 (U.S.) and $20.00 (non-U.S.).

ERIC; DIALOG Information Services, Inc. (File 1). Revised edition. April 1981. DIALOG Information Services, Inc., 3460 Hillview Avenue, Palo Alto, CA 94304. $6.00 (North America), $7.00 (Elsewhere). Includes field-by-field description of DIALOG system search capabilities.

ERIC Identifier Authority List. Annual. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301,

Bethesda, MD 20814. Telephone: 301/656-9723. *Alphabetical Display* ($20.00, U.S./$30.00 non-U.S.)--alphabetical list of the approximately 36,000 preferred identifier forms and the postings of each term. *Category Display* ($20.00, U.S./$30.00 non-U.S.) --companion volume to the main display, listing identifiers alphabetically within 20 broad categories.

ERIC Processing Manual. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. $40.00 (U.S.), $60.00 (non-U.S.). Subdivided by section, with two appendices. Sections and appendices available individually at $3.75 each. Sections include: 1) Introduction (an overview of the ERIC system); 2) Acquisitions; 3) Selection; 4) Handling and Shipping; 5) Cataloging (includes description of each field); 6) Abstracting, Annotating; 7) Indexing; 8) Vocabulary Development and Maintenance - Part 1, Descriptors and Part 2, Identifiers ($3.75 each part); 9) Data Entry (not presently available); 10) Data Base Changes (Post Publication). Also includes: Appendix A, ERIC Clearinghouse Scope of Interest Guide; Appendix B, Glossary of Terms. (Also appears as ED-219 082 in the ERIC Microfiche Collection and is available from the ERIC Document Reproduction Service.)

ERIC Ready References (Numbers 1-8). ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. Ready reference sheets to be posted near computer terminals used for searching ERIC. No. 1 provides a year-by-year list of ERIC accession numbers for *Resources in Education* (RIE) and the *Current Index to Journals in Education* (CIJE). No. 2 provides a complete display of ERIC Publication Types and their codes. No. 3 displays a sample RIE record. No. 4 gives instructions on using the *Thesaurus of ERIC Descriptors*. No. 5 lists ERIC price codes. No. 6 gives a listing of ERIC clearinghouses, together with full addresses, telephone numbers, and brief scope notes describing the areas they cover. No. 7 is the "ERIC Fact Sheet," which lists some basic statistics pertaining to the ERIC system. No. 8 highlights ERIC's Target Audience data element, listing the audiences covered and describing how to access them online.

ERIC Report Number Index, Cumulative. Irregular (last edition, December 1985). ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. $30.00 (U.S.) and $35.00 (non-U.S.).

ERIC/RIE Indexes on Microfiche. ERIC Document Reproduction Service, 3900 Wheeler Avenue, Alexandria, VA 22304. Telephone: 703/823-0500. *RIE Title Index 1966-85:* 36mf., $6.50. *RIE Author Index 1966-85:* 43mf., $7.50. *RIE Institution Index 1966-85:* 43mf., $7.50. *RIE Subject Index 1966-85:* 195mf., $30.00. *RIE Descriptor Usage Report 1966-85:* 30mf., $6.00. *RIE Identifier Usage Report 1966-85:* 19mf., $5.50. (Additional special microfiche collections are available: call for details.)

ERIC/RIE Title Index. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. 1966-76 cumulation: out-of-print. 1977-83 cumulation: $30.00 (U.S.) and $50.00 (non-U.S.); limited quantity available. 1984-86 cumulation: $30.00 (U.S.) and $50.00 (non-U.S.). 1987 quarterly supplements: $30.00 (U.S.) and $40.00 (non-U.S.). 1984-86 cumulation with 1987 quarterly supplements: $45.00 (U.S.) and $60.00 (non-U.S.).

ERIC: What It Is, How to Use It. Revised, 1982. National Audiovisual Center, Order Section PN, Washington, DC 20409. Reference Order No. A07869. $110.00. This kit contains 146 slides, 3 audiocassettes, and accompanying print materials. Gives an introductory overview of the ERIC system, explains how to make an elementary search, and provides information and working materials for an in-depth search of ERIC. A Coordinator's Manual accompanies the kit.

How to Prepare for a Computer Search of ERIC - A Nontechnical Approach. (Revised and Updated) by Marilyn R. Laubacher. May 1983. (ED-237 100 -- Microfiche $0.78, Papercopy $5.55). Available from ERIC Document Reproduction Service, 3900 Wheeler Avenue, Alexandria, VA 22304. (The original 1975 edition (ED-110 096) was by Judith Yarborough.)

How to Start an ERIC Collection, by Lynn Smarte. 1979. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. Describes the components necessary for minimal, intermediate, and complete ERIC collections. (Estimates of expenses involved are based on mid-1979 prices.)

Institutional Source Directory. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda,

MD 20814. Telephone: 301/656-9723. Alphabetical list of organizational and institutional names by which document citations in ERIC have been indexed in the Institution and Sponsoring Agency fields, together with the corresponding alphanumeric source codes that accompany the names. *Complete Edition:* September 1981 (latest), $30.00 (U.S.) and $40.00 (non-U.S.). A cumulative archival edition containing all names/codes established from 1966 to September 1981. *Truncated Edition:* current, semiannual, $25.00 (U.S.) and $35.00 (non-U.S.). Covers names/codes established or used for indexing during the immediately preceeding 5-year period.

Interchange Newsletter. Irregular. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. The newsletter used by the ERIC Processing and Reference Facility to communicate with ERIC users.

A Pocket Guide to ERIC. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. A comprehensive summary of ERIC products and services.

Resources in Education. Monthly, semiannual indexes. Superintendent of Documents, U.S. Government Printing Office (GPO), Washington, D.C. 20402. Annual subscription: $56.00 (U.S.) and $70.00 (non-U.S.). Seminannual indexes: $20.00 (U.S.) and $25.00 (non-U.S.).

RIE Annual Cumulations. $287.00. Hardback. The Oryx Press, 2214 N. Central at Encanto, Phoenix, AZ 85004. Telephone: 602/254-6156. Each in three volumes, two of cumulated main entries (abstracts) and one of cumulated indexes.

Searching the ERIC and ECER Databases and Eliminating Duplication. Revised, November 1983. CEC Information Services, 1920 Association Drive, Reston, VA 22091. Free.

Submitting Documents to ERIC. ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 301, Bethesda, MD 20814. Telephone: 301/656-9723. Free. Brochure describing the ERIC system, the advantages of having documents in the ERIC database, the selection criteria employed by ERIC, and the addresses of the ERIC components to whom documents may be submitted.

Thesaurus of ERIC Descriptors. 11th edition, 1986. The Oryx Press, 2214 North Central at Encanto, Phoenix, AZ 85004. Telephone: 602/254-6156. $65.00 (U.S.), if payment accompanies order. Hardback. A list of 9,459 vocabulary terms, including 224 new descriptors and 190 new Use references, used by the ERIC system and its publications. (Oryx Press offers several ERIC products and tools; call for details.)

SA-30 (Revised January 1987)

RIE INPUT BY CLEARINGHOUSE (RIENOV86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	12
CE	114	-	28	2	86	1354
CG	86	-	17	2	66	765
CS	145	-	24	1	119	1306
EA	97	1	30	4	69	516
EC	73	-	10	-	58	645
FL	82	9	18	2	70	606
HE	79	-	21	-	58	828
IR	53	-	15	1	37	747
JC	94	-	30	1	63	537
PS	53	1	13	-	42	591
RC	65	-	12	-	53	422
SE	47	-	2	-	45	610
SO	95	-	16	4	75	496
SP	96	-	23	-	73	709
TM	58	1	19	-	40	694
UD	50	-	19	2	29	536
TOTALS	1288	+12	-297*	-19	= 984	11374

*Week 5 of November Transferred to December

Attachment 9
Page 1 of 3

RIENOV86
REMOVE LIST (48)

A. DUPLICATES (10)

1. Resubmission of Clearinghouses Own Input (6)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CG 019 140	ED 235 453/CG 016 898	RIEMAR84	FAC
CS 505 308	ED 266 508/CS 505 201	RIEJUL86	FAC
EA 018 606	ED 231 023/EA 015 681	RIENOV83	FAC
JC 860 348	ED 227 913/JC 830 142	RIEAUG83	FAC
SO 017 190	ED 257 731/SO 016 533	RIEOCT85	FAC
SO 017 249	ED 257 750/SO 016 566	RIEOCT85	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (0)

3. Duplicates Appearing in September, October, November (4)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 044 626	ED 269 539/UD 024 895	RIESEP86	FAC
CG 019 125	ED 268 358/CE 044 278	RIESEP86	FAC
SO 017 302	ED 269 530/UD 024 883	RIESEP86	FAC
UD 024 971	ED 269 852/EA 018 390	RIEOCT86	FAC

4. Total Duplicates for 1986 through Latest Issue = 110

B. REMOVES (10)

Accession Removed	Reason for Removal
CE 044 580	Combined with CE 044 579
EA 018 538-539	To be re-accessioned with Volume III
FL 015 795 (2)	Duplicate Accession Numbers
IR 012 172	Combined with IR 012 171
SO 017 227	Transmission overlaid with SO 017 235
TM 860 248	Number changed to TM 860 517
UD 025 012	Combined with UD 025 011

C. Delays (28)

Accession Removed	Moved to or Delayed
CG 019 137	Delayed
CG 019 142	"
CS 209 862	Delayed
EC 182 927-929	Delayed
EC 182 933	"
EC 182 950	"
HE 019 463-464	Delayed
JC 860 399	Delayed
SE 046 644-645	"
SO 017 248	Delayed
TM 860 387	Delayed
TM 860 417	"
TM 860 449	Transferred to October
TM 860 517	Delayed
UD 024 734-735	Delayed--Reproducibility

RIE INPUT BY CLEARINGHOUSE (RIE DEC86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	13**
CE	66	26	5	-	87	1441
CG	68	17	1	2	82	847
CS	85	-	-	-	85	1391
EA	80	25	1	10	94	610
EC	25	20	1	-	44	689
FL	79	21	-	2	98	704
HE	78	19	1	-	96	924
IR	74	15	1	1	87	834
JC	28	29	-	12	45	582
PS	51	14	4	1	61	652
RC	19	12	-	-	31	453
SE	42	-	-	1	41	651
SO	47	16	6	7	50	546
SP	56	15	4	1	66	775
TM	55	16	1	1	69	763
UD	38	31	4	2	63	599
TOTALS	892	+276*	-29	-40	= 1100	12474

*Transferred in from November in order that issue would not be below 900
**Includes "What Works" AA record

Attachment 10
Page 1 of 3

RIEDEC86
REMOVE LIST (69)

A. DUPLICATES (18)

1. Resubmission of Clearinghouses Own Input (17)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 632	ED 267 498/EA 018 295	RIEAUG86	CH/FAC
EA 018 633	ED 267 499/EA 018 296	"	"
EA 018 634	ED 267 500/EA 018 297	"	"
EA 018 635	ED 267 503/EA 018 301	"	"
EA 018 636	ED 267 501/EA 018 298	"	"
EA 018 637	ED 267 504/EA 018 302	"	"
EA 018 638	ED 266 558/EA 018 304	RIEJUL86	"
EA 018 639	ED 266 557/EA 018 303	"	"
EA 018 640	ED 266 556/EA 018 299	"	"
IR 051 562	ED 269 021/IR 051 498	RIESEP86	FAC
SE 046 871	ED 267 980/SE 046 502	RIEAUG86	FAC
SO 017 128	ED 238 782/SE 015 318	RIEMAY84	FAC
SO 017 237	ED 256 650/SO 016 347	RIESEP85	"
SO 017 400	ED 255 399/SO 015 993	RIEAUG85	"
SO 017 414	ED 260 015/SO 016 750	RIEDEC85	"
SP 027 842	ED 268 085/SP 027 333	RIEAUG86	FAC
UD 025 051	ED 245 032/UD 023 615	RIEOCT84	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (0)

3. Duplicates Appearing in October, November, December (1)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
PS 015 916	ED 269 896/EA 018 507	RIEOCT86	FAC

4. Total Duplicates for 1986 through Latest Issue = 128

B. REMOVES (21)

Accession Removed	Reason for Removal
CG 019 175	Combined with CG 019 174
CG 019 177	Combined with CG 019 176
EA 018 617	Combined with EA 018 616

B. REMOVES CONTINUED

Accession Removed	Reason for Removal
FL 015 796	Overlay with January Accession Number
FL 015 827	" " " " "
JC 860 420-430	Combined with JC 860 419
JC 860 457	Combined with JC 860 456
SO 107 258-259	Single Issues of a Journal
SO 017 404	Pulled by Clearinghouse
TM 860 438	Pulled by Organizational Source

C. DELAYS (30)

Accession Removed	Moved to or Delayed
CE 044 528-530	Delayed
CE 044 648	Delayed--Incomplete
CE 044 742	Delayed--Part of a Series
CG 019 176	Delayed
EA 018 619	Delayed
EC 190 232	Delayed
HE 019 513	Delayed
IR 012 189	Delayed
PS 015 977	Delayed
PS 016 010	Moved to January--Related Documents
PS 016 018-019	Moved to November
SO 017 317	Delayed
SO 017 341	"
SO 017 364	"
SO 017 373	"
SO 017 375	Delayed--Clearance Needed
SO 017 388	Delayed--Awaiting Companion Volume
SP 027 776	Delayed
SP 027 858	"
SP 027 870	"
SP 027 917	"
TM 860 546	Delayed--Awaiting Another Document
UD 024 972	Delayed
UD 024 990	"
UD 025 033	"
UD 025 042	"
UD 025 086	Delayed--Reproducibility

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

JAN87 CIJE

SOURCE JOURNAL UPDATES

Additions

RC Camping Magazine
RC Journal of Rural Community Psychology
RC Rural Development Perspectives
RC Journal of Rural and Small Schools
RC Rural Special Education Quarterly

Deletions

SO Futures Research Quarterly
RC Alberta Journal of Educational Research
RC Comparative Education Review
RC Education
RC Tennessee Education
RC Small School Forum

Name Changes

SO Indiana Social Studies Quarterly to International Journal of Social Education

CE Continuum to Continuing Higher Education Review

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

Attachment 12

ERIC® DOCUMENT REPRODUCTION SERVICE
3900 WHEELER AVE. ALEXANDRIA, VA 22304-5110 1-800-227-3742
OPERATED BY
COMPUTER MICROFILM CORP.
703-823-0500
EDRS

CUSTOMER SERVICE REPORT
JANUARY 1987

NEW

Deakin University Library
Serials Section (M07812)
Deakin University, Victoria 3217
Australia

British Library
Document Supply Centre
Accessions Department
BOSTON SPA- Yorks LS23 7BQ
ENGLAND

Depaul University
Library - Serials
2323 N. Seminary Street
Chicago, IL 60614

Peru State College
Learning Resources
Peru, NE 68421

CANCELLED

Guilford County Schools
Attn: Jean Owen
120 Franklin Blvd.
Greensboro, NC 27402

Finance Office
ATTN: CA- Order #DABT23-86-M-4146
Fort Knox, KY 40121-5000

Volume: 11
Number: 2
Date: MAR./APR. 1987

ERIC Administrative Bulletin

Educational Resources Information Center, National Institute of Education, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

3845

ACTION ITEM

ERIC National Technical Meeting, May 27-29, 1987 -- Revised Agenda

Technical staff throughout the system should be gearing up for an exciting 20th anniversary National Technical Meeting, our first in two years. National Tech Meetings are traditionally held in the Washington, D.C. area; this one will take place at the Bethesda Ramada, 8400 Wisconsin Avenue, Bethesda, Maryland. It will begin promptly at 9:00 a.m. on May 27th and will conclude on the 29th with a half-day joint session with the Council of ERIC Directors (COED).

Aside from the joint meeting with COED, this year's meeting offers other features: a 20th anniversary Talent Show and related ERIC contests, a "mini-mall" of ERIC exhibits, lots of show-and-tell ideas, a thought-provoking evening session on ERIC's image and credibility, and a near-downtown location that is walking distance to many different restaurants and shops.

This year's tech meeting is intended to stimulate thinking and encourage total group participation. Unlike previous meetings, there are no concurrent sessions. Emphasis will be on sessions that will discuss each topic in sufficient detail to be able to recommend improvements in procedures, forms, etc. Designed by the ERIC Technical Steering Committee, the meeting agenda incorporates suggestions from throughout the system. (See Attachment 1 for the agenda.)

...Lynn Barnett (Chair, Technical Steering Committee)

NCESS Bulletins -- Theme Issue Processing

Clearinghouses will soon be receiving a newletter published by the National Center on Effective Secondary Schools. Since each newsletter appears to have a distinct theme, different Clearinghouses will be processing different issues of this newletter, as appropriate. For consistency across the network, cataloging should be done as follows:

TITLE_ [Title of the theme issue. Do NOT enter the newsletter name here.]
JNL_ NCESS Resource Bulletin; nl Fall 1986

GR_ OERI-G-86-0007

LEVEL_ 1

INST_BBB24601=National Center on Effective Secondary Schools, Madison, WI.

SPON_EDD00036=Office of Educational Research and Improvement (ED), Washington, DC.

PUBTYPE_022; 055

AUD_Practitioners

...Carolyn Weller (ERIC Facility)

ERIC Clearinghouse Publications

Clearinghouses are reminded that the ERIC Facility is required to maintain an archival collection of all ERIC Clearinghouse information analysis products, newsletters, ERIC Digests, etc. Clearinghouses are requested to be certain that the Facility is on distribution to receive one copy of all Clearinghouse publications. This copy is in addition to the one each Clearinghouse processes for RIE.

By the time you read this EAB, you will have received our annual request (see Attachment 2) to review your Clearinghouse's publications that are slated to appear in the 1986 ERIC Clearinghouse Publications bibliography. After we receive your input, we will check the publications on this list against your Clearinghouse's publications currently in the ERIC archives collection and will request from you any publications that are on the list but missing from the collection. We appreciate your help in making the collection complete.

...Carolyn Weller (ERIC Facility)

OERI Seeks Research Fellows for 1987-1988 Period

OERI is seeking candidates for its Research Fellows program. Three to five Fellows will be selected. The application deadline is May 29, 1988. The letter from Bruno Manno (OERI, Chief of Staff) announcing the program and listing the Fellows appointed to date appears as Attachment 3.

...Pat Coulter (CERIC)

NETWORK NEWS

OERI/IS and ERIC Management Changes

On April 29, 1987, Sharon Horn, Director, Education Library Division, announced that Edwin S. Darrell will be replacing Jim Bencivenga as Director of Information Services (IS) and that Pat Coulter will serve as Acting Director of ERIC until a national recruitement for that position is completed. The announcements appear as Attachment 4.

...Pat Coulter (CERIC)

3847

ERIC Document Reproduction Service (EDRS) Now Accepting Credit Card Orders

The ERIC Document Reproduction Service (EDRS) announced in March 1987 that, effective immediately, it will permit on-demand orders for ERIC documents in microfiche or reproduced paper copy to be charged to Visa or Mastercard credit cards. Credit card orders will be accepted in any form; telephone, mail, or online via the major commercial bibliographic database suppliers (DIALOG, ORBIT, BRS). The convenience of being able to order by telephone, without prepayment, and without a deposit account, is something that EDRS customers have long requested and that constitutes a significant improvement in ERIC's document delivery arrangements.

EDRS is in the process of re-designing the EDRS Order Form to accommodate the new option.

...Vic Fortin (EDRS)

EDRS Evaluating Possibility of Offering Vesicular Fiche (in Addition to Diazo and Silver)

EDRS, responding to requests for ERIC documents on vesicular fiche, has stated that they will offer vesicular as an option if enough standing order customers requested it. The offer was sent to all SOC's (see Attachment 5).

...Cindy Lacey (ERIC Facility)

ERIC Technical Steering Committee -- Latest Recommendations

The most recent recommendations from the ERIC Technical Steering Committee and the corresponding responses from Central ERIC are as follows:

87-1 RECOMMENDATION: In-house Editing of CIJE (By Facility). Include in the new RFP for the ERIC Processing and Reference Facility a requirement to edit CIJE as well as RIE input.

CERIC ACTION: Disapproved for now, but it's still being considered "For the last year and a half, we have been investigating ways of trying to make this happen...We will continue to try to get funding to do this."

87-2 RECOMMENDATION: Systematic and Up-to-Date Announcement of All ERIC Clearinghouse Products. Include in the RFP for ACCESS ERIC a requirment for a regular, cumulative and up-to-date announcement of all ERIC Clearinghouse products. This could be in the form of a systemwide publications list as well as press releases.

CERIC ACTION: Approved. "Excellent idea. We will try to incorporate it in the new RFP for ACCESS ERIC."

...Lynn Barnett (HE)

ERIC Database of Statistical/Numeric Files -- Seeking Non-CES Files

The project to begin an ERIC database dealing with education-related statistical files is slowly gathering speed. Five Clearinghouses (CE, CG, RC, SE, SO) have sent the Facility documentation on candidate files. Meanwhile, the Facility has moved beyond the Center for Education Statistics (CES) and is attempting to identify Non-CES Files that would be of interest. A major file of The American Council on Education (ACE) on "American Freshmen" has been identified (see Attachment 6A for a record representing this file). Contact has been established with the Inter-University Consortium on Political and Social Research (ICPSR) at the University of Michigan (see Attachment 6B). ICPSR is a major archive of social and political data and is quite interested in the ERIC initiative. They have asked ERIC to brief them at their next annual meeting (the IASSIST meeting, May 19-22). The Machine-Readable Records Branch of the National Archives has responded positively to our contacts (see Attachment 6C) and we will be visiting them. Clearinghouses are urged to find at least one file they can suggest to the Facility before the date of the National Technical Meeting (May 26-30).

...Ted Brandhorst (ERIC Facility)

Canadian Education Thesaurus (CET)

In September 1986, the Council of Ministers of Education, Canada, approved the creation of a bilingual Canadian Education Thesaurus (CET). Plans call for a large number of CET terms to be derived from the Thesaurus of ERIC Descriptors. The ERIC Facility's Lexicographer, Jim Houston, has been invited to be on the project's "Consultative Committee". Attachments 7A and 7B both pertain to this project.

...Jim Houston (ERIC Facility)

UMI Article Clearinghouse Reduces Price of Journal Articles Indexed in CIJE

The UMI Article Clearinghouse has announced (March 30, 1987) that per article costs for articles announced in CIJE have dropped from $12.00 to $9.50 (if prepaid). The letter informing ERIC of this fact is reproduced as Attachment 8.

...Joanna Eustace (ERIC Facility)

OERI Electronic Bulletin Board

OERI has initiated a 24 hour Bulletin Board. A brief flyer has been issued to announce it to OERI staff (see Attachment 9). The contact person is Tom Litkowski (202) 357-6524.

...Pat Brown (ERIC Facility)

3849

ERIC on SilverPlatter CD-ROM -- Most Recent Prices (April 1987)

SilverPlatter has issued a new Price List dated April 1987, citing the complete array of ERIC prices (including the "Complete ERIC Starter Set"). The material (Attachment 10) also lists the latest disc drive prices and the addresses for distributors abroad.

...Pat Brown (ERIC Facility)

DIALOG OnDisc ERIC -- New Prices Announced

As a result of the "price war" initiated by OCLC, DIALOG has been forced to lower its prices for the ERIC database on CD-ROM. The details are contained in Attachment 11. The three vendors' prices for an annual subscription to ERIC on disc are as follows: SilverPlatter=$650./Yr; OCLC=$675/yr; DIALOG=$750/yr.

...Pat Brown (ERIC Facility)

DIALOG ERIC Blue Sheet (Revised February 1987)

The famous DIALOG "Blue Sheet" for ERIC, describing ERIC online via DIALOG, has received its first major revision in years. The February 1987 revision appears as Attachment 12A. As a novelty, and on the off chance that it may prove useful, we are also providing a version of the revised ERIC Blue Sheet in Japanese (done by the Kinokuniya Book Store) (See Attachment 12B).

...Jim Houston (ERIC Facility)

Infosearch Scholastic Database Inc. Offers ERIC

A new online vendor is on the scene. Infosearch Inc., is offering Grolier's Academic American Encyclopedia, Webster's New World Dictionary, and ERIC, with additional databases planned. Their goal is a simplified retrieval system capable of being used directly by students (down to the elementary level) without intervention. A copy of the initial Infosearch flyer is reproduced as Attachment 13.

...Jim Prevel (CERIC)

NEA Almanac of Higher Education Cites ASHE-ERIC Reports Extensively

The 1987 NEA Almanac of Higher Education section on "Higher Education Books: A Selected Bibliography," lists all the 1984, 1985, and 1986 ASHE-ERIC Higher Education Reports, complete with ordering information. These publications comprise about 25% of all the entries listed in this section of the bibliography.

...Lynn Barnett (HE)

3850

President's Library Uses ERIC

HE was contacted in December 1986 by Phyllis Levine at the Library of the Executive Office of the President (i.e. White House). She asked to borrow an ERIC document on microfiche. SP helped out by offering the use of a fiche reader-printer, which the courier ultimately decided to use instead of simply borrowing the fiche. The document in question, ED 221 078, concerned student financial aid.

...Lynn Barnett (HE)

U.S./European Higher Education Scholars Seek Greater Interaction

Jon Fife met with Dr. Leland C. Barrows of the UNESCO European Centre for Higher Education (CEPES), Stuart Tinsman of the U.S. Department of Education, and William Toombs of Penn State University to discuss how to stimulate greater interaction between U.S. and European scholars of higher education.

...Lynn Barnett (HE)

NTIS Privatization Issues Near Resolution

The Administration's push to "privatize" NTIS is in the final stages of its public comment period. A short article in Science (Vol. 236, p.140) summarizes the issues (see Attachment 14). Because NTIS does document delivery for the report literature of science, just as EDRS does it for the report literature of education, the debate may be of interest to the ERIC network.

...Ted Brandhorst (ERIC Facility)

3851

ERIC PUBLICATIONS

HE Student Financial Aid and Women: Equity Dilemma? ASHE-ERIC Higher Education Report No. 4, 1986, by Mary Moran, 135 p.

Examines whether present financial aid policies and regulations are unfairly skewed against women. Documents the minute determinants for awarding financial aid that effectively prefer men over women in loans, grants, work study, and assistantships/fellowships. ($10.00 from the Association for the Study of Higher Education, Dept. E, One Dupont Circle, Suite 630, Washington, DC 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

HE The Master's Degree: Tradition, Diversity, Innovation. ASHE-ERIC Higher Education Report No. 6, 1986, by Judith S. Glazer, 120 p.

Comprehensive compilation of facts on the master's degree showing it to have changed in response to increased demands for work force specialization and expertise. Identifies master's degrees awarded in 30 disciplines and in more than 200 areas of specialization; discusses quality control factors. ($10.00 from the Association for the Study of Higher Education, Dept. E, One Dupont Circle, Suite 630, Washington, DC 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Nov. 16-17, 1986	Ann Arbor, MI	Jon Fife	Attended first NCRIPTAL conference, sponsored by the National Center for Research in Postsecondary Teaching and Learning.
HE	Jan. 15-16, 1987	Washington, DC	Laura Casal	Staffed exhibit at conference of Association of American Colleges.
HE	Feb. 14-17, 1987	San Diego, CA	Jon Fife Marilyn Shorr Lynn Barnett Laura Casal Chris Rigaux	Presented and staffed exhibit at Annual Meeting of Association for Study of Higher Education.

LIST OF ATTACHMENTS

Attachment 1: Agendas
A. ERIC National Technical Meeting (May 27-29, 1987)
B. Council of ERIC Directors (COED) (May 29-31, 1987)

Attachment 2: ERIC Clearinghouse Publications -- Bibliography Covering 1986 -- Facility Request for Titles

Attachment 3: OERI Seeks Research Fellows for 1987-1988 -- Announcement From Bruno Manno (OERI Chief of Staff)

Attachment 4: OERI/IS and ERIC Management Changes -- Announcement From Sharon Horn

Attachment 5: EDRS Request for Show of Interest in Vesicular Fiche

Attachment 6: ERIC Database of Statistical/Numeric Files
A. American Freshmen (ACE File)
B. Inter-University Consortium on Political and Social Research (ICPSR) -- Brochure
C. National Archives, Machine-Readable Records Branch -- Letter from Margaret Adams

Attachment 7: Canadian Education Thesaurus (CET)
A. Announcement
B. Invitation to Facility Lexicographer

Attachment 8: UMI Article Clearinghouse Reduces Prices

Attachment 9: OERI Bulletin Board Brochure

Attachment 10: SilverPlatter Price List for ERIC on CD-ROM (April 1987)

Attachment 11: DIALOG Price List for ERIC on CD-ROM

Attachment 12: DIALOG ERIC Blue Sheet (Revised February 1987)
A. English Version
B. Japanese Version

Attachment 13: Infosearch Scholastic Database Inc. -- Brochure

Attachment 14: NTIS Privatization (Article in Science)

Attachment 15: CIJE Source Journal Updates (February - March 1987)

Attachment 16: EDRS Customer Service Report (February 1987)

Attachment 17: EDRS Customer Service Report (March 1987)

Attachment 18: RIE Input by Clearinghouse (RIE January 1987)

Attachment 19: CIJE Monthly Report (February - April 1987)

REVISED AGENDA 4/20/87

ERIC 20TH ANNIVERSARY NATIONAL TECHNICAL MEETING

Washington, D. C.
Bethesda Ramada
Ambassador Room
May 27-29, 1987

TUESDAY, MAY 26

8:00 p. m. Steering Committee Reception (room of Anita Colby)

An informal get-together in the Steering Committee suite. Newcomers can meet oldtimers and everyone can mingle informally before we get down to work on Wednesday. Registration packets will be available.

WEDNESDAY, MAY 27

7:00-8:00 a.m. Exhibit set-up in main meeting room

8:30 a.m. Coffee and danish with exhibits

Time to pick up registration packets if you didn't get them Tuesday night, study the ERIC Memorabilia Board, and admire each other's table-top exhibits

9:00 a.m. Keynote address: "ERIC as a National Resource" Sharon Horn, OERI, will help us set the stage with an upbeat look at ERIC's potential and an assessment of where it fits in.

9:45 a.m. What Goes In Comes Out Somehow: The Processing/ User Services Connection (Anita Colby/Margaret Mann)

This is designed as a general session with working breakout sessions to see how our abstracting/indexing actually works in real life. Discussions and hands-on activities will prompt processing and user services people to problem-solve together. The not-so-hidden objective is quality control and information access. This will be a fun, informal, nitty-gritty, hammer-it-out session.

--Break at 10:30--

WEDNESDAY (CONT.)

11:30 a.m. Panel: News from Outside

--Indexing in Sociological Abstracts (Anita Colby, Soc. Abstracts consultant)
--Database of audiovisual materials (Leeland Szklennik, InfoMedia)
--Online searching in high schools (Erica Lodish, Montgomery Blair High School, Silver Spring, MD)

This session will focus on how other people handle similar products/services.

12:30 p.m. Group Lunch (Embassy III room in the hotel)

Guest speaker: Anne Caputo, Manager, DIALOG Classroom Instruction Project

Find out how ERIC stacks up against other databases and what's new in training, as well as a DIALOG package that has been submitted to OERI.

2:00 p.m. News from Inside

-- EDRS: Some Examples of Hard to Microfiche Documents (Vic Fortin and David Jahnes)
-- CD-ROM: SilverPlatter, DIALOG, OCLC demonstration and observations (Pam McLaughlin)

--Break at 3:00--

-- ERIC Digests Online (Dianne Rothenberg)
-- Statistical Data Files (Ted Brandhorst)
-- Steering Committee report, including ERIC Search <u>Saves & Sample Search Strategies: A File for Online Users</u> (JC Special Project) (Lynn Barnett)

These reports focus on special activities that have direct bearing on Clearinghouse work and services. Handouts will supplement the brief verbal presentations.

WEDNESDAY, CONT.

4:00 p.m. ERIC as a Reference Desk (Amita Hill)

This session will first discuss what reference questions are reasonable in a bibliographic database, then examine user services required by bibliographic versus general inquiries. Breakout groups will brainstorm how to answer questions, handle personnel implications, and compare tools and products used in question answering. Non-ERIC information sources will also be identified.

5:00 Dinner on your own

7:30 "Image, Status, and Credibility"
Speaker: Betsy Ashburn, OERI

SP's former director will pep us up with the why, what, and how of improving ERIC's overall visibility, as well as the public image of individual units. Don't miss this stimulating session!

9:00 Wine and cheese (Steering Committee suite)
Kick off your shoes and compare notes on the day.

THURSDAY, MAY 28, 1987

8:30 a.m. Coffee/exhibits

9:00 a.m. Workshop on Workshops (Lynn Smarte (?)/Marilyn Shorr/Margaret Mann)

Not just for the usual user services folks, this session will design a variety of workshops that meet the needs of targeted users (students, faculty, SOCs, etc.), suggest ways to train people to search, and will construct some model workshop packet materials. (Ad hoc follow-up at 4:00)

-- Break at 10:15 --

11:30 a.m. The Big Picture: ERIC's Internal Highway (Dorcas Rohn/Jane Henson/Nellie Quezada-Aragon)

This session will review Clearinghouse procedures that can increase efficiency in the overall document/processing flow and also minimize problems at the Facility stage. (Ad hoc follow-up with Facility editors--bring your LIDS questions--at 4:00).

12:00 p.m. Ride or take a scenic 15-minute walk to the ERIC Processing and Reference Facility

-- Complimentary group buffet lunch provided by ORI Inc.
-- Tour of the new offices

2:00 p.m. Painless Acquisitions: Possibilities (Joanna Eustace)

This session will be a new approach to the age-old scope overlap issue as well as a sharing of ideas for Clearinghouse/Facility acquisitions procedures. Break-out groups will find solve problems related to acquisitioning conference papers, form letters, the reproduction release form, etc. A panel of the breakout group leaders will report back to the group

and to COED. A pre-prepared "Forms for ERIC Acquisitions" packet will be distributed. (Ad hoc follow up at 4:00).

-- Break at 3:15 --

4:00 p.m. Ad Hoc Group Meetings
--Facility editors/Clearinghouse processing staff
--Acquisitions
--Workshop forms design

5:00 p.m. Dinner on your own

8:30 p.m. **20th Anniversary Talent Show** (Courtyard pool area)
Make Your Own Sundae Ice Cream Bar

ERIC's own at their best

FRIDAY, MAY 29, 1987: JOINT MEETING WITH ERIC DIRECTORS (COED)

(Meeting at the Ramada, Ambassador Room; Luncheon at Holiday Inn)

8:30 a.m. Coffee/muffins/exhibits

9:00 a.m. System Reports
--COED Executive Committee
--Technical Steering Committee
--CERIC
--Facility
--EDRS
--Oryx
--Clearinghouse Special Projects

10:15 a.m. Break

10:30 a.m. "ERIC's Image and ACCESS ERIC"
Group discussion of various systemwide issues
(Items to be further identified)

12:30 p.m. Group lunch - **Bethesda Holiday Inn** (Montgomery Room)
(one block north of Ramada on
Wisconsin Ave.)
Guest Speaker: Hon. Major Owens (D-NY)

2:00 p.m. Tour of EDRS (Sign up ahead of time)

Take down exhibits at Ramada

20TH ANNIVERSARY NATIONAL TECHNICAL MEETING

ALL-ERIC TALENT SHOW

Thursday, May 28, 1987
8:00 - 10:00 p. m.
Bethesda Ramada

ENTER NOW ENTER NOW ENTER NOW ENTER NOW ENTER NOW ENTER NOW

Send names of acts and performers to:

ERIC TALENT
c/o Margaret Mann, ERIC/SP

Acts identified so far: Explanation of ERIC Thesaurus Hierarchical Display to Person-on-the-Street; How to Bury a Document: A Practitioner's Guide to Disinformative Abstracting; Interview with Dr. Eric Who

ERIC CONTESTS

Send as many entries as you like as follows:

1ST NATIONAL ERIC LIMERICK CONTEST	Michael Spooner/CS
SCOPE NOTE/NEW DESCRIPTOR CONTEST	Jim Houston/Facility
BEST ERIC STORY CONTEST (Fiction or Nonfiction)	Amelita Hill/RC
BEST INFORMATION REQUEST CONTEST (Search, letter, etc.)	Laura Casal/HE
BEST ABSTRACT CONTEST	Anita Colby/JC
BEST ERIC SLOGAN/MASCOT CONTEST	Margaret Mann/SP

3862

PRIZES AWARDED

Sponsored by the ERIC Technical Steering Committee

REVISED AGENDA

ERIC 20th ANNIVERSARY MEETING

COUNCIL OF ERIC DIRECTORS

Washington, D.C.
May 29-30, 1987
Bethesda Holiday Inn

THURSDAY, MAY 28

7:30 P.M.....COED Executive Committee (Ely's Suite, Holiday Inn)

FRIDAY, MAY 29.....Joint Meeting with ERIC National Technical Group

NOTE: Bethesda Ramada Inn

8:30 A.M.....Coffee/danish/exhibits

9:00 A.M.....Greetings from OERI-
Pat Coulter, Acting Head of ERIC
Sherry Horn, Policy Coordinator
Edwin S. Darrell, Director of Information Services

9:30 A.M.....Status Reports-
COED Executive Committee
National Technical Steering Committee

Special Projects-
ERIC Digests Online
Research Conclusion Brochures
Others

10:15 A.M.....Break

10:30 A.M.....Systems Reports-
ERIC Facility
EDRS
Oryx Press

11:00 A.M.....Current Issues-
Scope Overlaps: How Serious?
New Technology: How Will the CD-ROM Change ERIC?
Lab and Center Liaison: Where Are We?

12:30 P.M.....Joint Luncheon - Bethesda Holiday Inn, Montgomery Room, Hon. Major Owens, Invited Speaker

2:00 P.M.....Council of ERIC Directors, Delaware Room
Current Issues, Continued-
What We Know (and Don't Know) About ERIC Users
Staff Turnover: Implications for Training
Systemwide Communications

3:15 P.M.....Break

3:30 P.M.....Perceptions: Discussions of Proposed New Elements
ACCESS ERIC
Adjunct Clearinghouses
ERIC Partners

REVISED AGENDA (Cont'd.)

FRIDAY, MAY 29

4:30 P.M.....ERIC: Then and Now
Lee Birchinall, Invited Speaker

5:15 P.M.....Social Hour

8:00 P.M.....Executive Committee

SATURDAY, MAY 30

8:30 A.M.....Coffee and Danish, Delaware Room

9:00 A.M.....From Here to? or Is There Life After 1987?
Words from the Woods: An Analysis of Collective Constituency Comments
ERIC in Its Third Decade

10:15 A.M.....Break

10:30 A.M.....Strategies for Individual and Systemwide Development in the Next Decade

11:45 A.M.....Elections

12:00 NOON.....Adjournment

1:30 P.M.....Committee Meetings-
Executive Committee
Technology Committee
Futures Committee
Public Information Committee
Ad Hoc Committees

Attachment 2

PROCESSING AND REFERENCE FACILITY
4350 EAST-WEST HIGHWAY, SUITE 1100, BETHESDA, MARYLAND 20814-4475
(301) 656-9723

OPERATED FOR THE U S DEPARTMENT OF EDUCATION *by* ORI Inc., Information Systems

CLEARINGHOUSE PUBLICATIONS

Covering the period January 1986 - December 1986

Bibliographies of ERIC Clearinghouse publications have become an annual ERIC Facility product. The last cumulation covered the period January-December 1985. It listed 176 items.

The ERIC Facility has been requested by Central ERIC to begin preparation of the next edition of this publication, to cover material produced during the period January-December 1986.

The purpose of this communication is to ask Clearinghouses to indicate all publications they feel should appear in such a bibliography. The general selection criterion is to be that the materials listed must be of sufficient quality to have been announced in Resources in Education (RIE) and to have an ED number. A computer search has been done on the ED portion of the ERIC database and all documents bearing the Publication Type 071 (ERIC publications) have been identified. This search covers input beginning with the January 1986 issue of RIE and extending through the December 1986 issue. Copies of 1986 ERIC "Digests", "Fact Sheets", and "Short Reports" that have not been individually accessioned into RIE should be sent in with your report so that we may prepare a brief title listing for the back of the bibliography (as was done last year).

Enclosed are the resumes of all documents on the ERIC file identified as being ERIC Clearinghouse publications from your particular Clearinghouse. Please mark with a check (✓) those items that you wish to have included in the annual bibliography and strike out any that you do not wish to have included. Should you have an item produced before 1986 which is a likely candidate (and that has an ED number), but which may have been omitted from earlier compilations, please send a Xerox of the record from RIE when you return your resumes. (Items appearing in RIE after December 1986 will appear in the edition covering 1987).

It is urged that care be taken in responding to this request, in order to ensure that your Clearinghouse is fully and accurately represented in this bibliography. No items returned to us and checked will be omitted without either your concurrence or the decision of Central ERIC. As in the past, each ERIC monitor will review the items submitted by his or her Clearinghouses.

Because Central ERIC regards it as extremely important to produce this bibliography while the Clearinghouse publications are still timely, we are asking that you respond to this request within two (2) weeks (i.e., by May 15,) at the latest.

Please return the marked up search results (both inclusions and omissions), along with the search cover sheet, to:

3865

IAP Project
ERIC Processing and Reference Facility
4350 East-West Highway, Suite 1100
Bethesda, Maryland 20814-4475

UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF THE ASSISTANT SECRETARY
FOR EDUCATIONAL RESEARCH AND IMPROVEMENT

Dear Colleague:

During the past year, seven research fellows at the Office of Educational Research and Improvement (OERI) studied education topics ranging from student financial aid to school productivity. This was the first time in almost a decade that a formal program of this type had been sponsored by the research and statistics arm of the Department of Education. We are currently making plans for the selection of three to five fellows for 1987-1988. We would like your help in identifying prospective candidates for this program.

The purpose of the fellows program is to provide opportunities for those interested in education--teachers, administrators, analysts, researchers, librarians, statisticians, practitioners, editors, writers--to conduct independent research in the field of education. Any individual who has training and experience and who shows the potential to conduct a systematic program of inquiry is eligible to apply for a fellowship.

As background, I have enclosed an overview of the 1986-87 fellows, their projects and activities. As you will see, this program provides individuals with time and resources to develop their areas of interest and expertise related to education. The fellows program also provides an attractive means to accomplish two of OERI's chief goals--to make information and research resources more accessible to those who can benefit from them, and to create an opportunity for the Department of Education to benefit from the ideas and perspectives of outside scholars and practitioners.

The application deadline is May 29, 1987. If you can suggest names of individuals who might be interested in hearing more about this opportunity, please contact Shannon Weatherly at (202) 357-6050. We look forward to hearing from you.

Sincerely,

Bruno V. Manno
Chief of Staff, OERI

Enclosure

3866

WASHINGTON, D.C. 20208

Activities of OERI Fellows
1986-1987

Dr. Joseph Notterman started work on a new book entitled "Educational Psychology for the Prospective Secondary School Teacher: A Liberal Arts Approach." During his first 5 months in residence he met with several members of the OR and PIP staff in an effort to identify issues and resources relating to secondary schools and the reforms underway in secondary education. Dr. Notterman also served as a resource to several members of the OR staff.

Dr. Robert Ruskin has completed an outline of a new publication entitled "How It Works." Using the Department publication What Works as a starting point, Dr. Ruskin is investigating the psychological theories and principles that underlie successful and exemplary educational practices. By the end of May, 1987, Dr. Ruskin expects to have a manuscript encompassing most of the issues associated with the present outline.

Dr. Carol Weiss completed her 5 months of residency in January. Working on a research policy monograph on how policymakers use research and statistics in the formulation of national education policy, Dr. Weiss conducted more than 50 interviews with Congressional staff, lobbyists and legislative specialists in ED and other Federal agencies.

Dr. John Convey continues earlier investigations on the development of values among high school students. He is particularly interested in how the school affects the development of values and what school structures facilitate this development for what kinds of students. He has a special interest in the contrasts between public and private schools.

Dr. Gordon McAndrew. During his 9 months of residency, Dr. McAndrew has been studying ways to improve the productivity and performance of schools, paying particular attention to the role of school principals. Thus far, he has completed a brief paper on the structure of schools dealing with issues associated with high school dropouts and job preparation. The paper was published by Youth Policy this winter.

Dr. Robert Fenske. During his 6 month period of residency, Dr. Fenske has concentrated on gathering information and advice relating to a forthcoming book on the impact of student aid financing. This research is an extention of earlier work conducted at Arizona State University, the Illinois Board of Higher Education and the University of Wisconsin.

Dr. Valerie Lee. Dr. Lee will arrive at OERI in May 1987 for a 4 month residency. She will be making use of longitudinal data bases in examining the effects of curriculum tracking.

IDENTICAL LETTER WAS SENT TO ATTACHED LIST OF ALL ERIC CLEARINGHOUSE DIRECTORS, FACILITY, EDRS AND ORYX PRESS

Dear

I know that we can all agree that despite some uncertainties this has been a year of many worthwhile accomplishments for the entire ERIC system as well as a period of promising and creative planning for the future of ERIC.

During the year, we have experienced many changes in key clearinghouse staff and OERI administrators. Let me give you a quick update on the new Federal administrators responsible for the ERIC system.

As you know, Jim Bencivenga will be leaving shortly to return to the Christian Science Monitor. In early April, Checker E. Finn, Jr. appointed Edwin S. Darrell to assume Jim's position as Director of Information Services. (See attached Press Release). Alan Moorehead has been reassigned to the Center for Statistics. Alan has been of immeasurable assistance to me and will continue to be involved in ERIC related issues. We plan a national recruitment for a Director of ERIC seeking a top educator/information scientist to lead the system. Until this person joins us, Pat Coulter will serve as Acting Director of ERIC. I will work closely with Pat to ensure the continued smooth functioning of the ERIC program.

In the coming months we will keep you informed of developments in ERIC and OERI. Please feel free to contact Pat (202) 357-6286 or me (202) 357-6050 if you wish to discuss your hopes and concerns about the ERIC system.

I welcome your suggestions and recommendations.

Sincerely,

Sharon Horn
Director, Education Library Division

Enclosure

UNITED STATES
DEPARTMENT OF EDUCATION NEWS

FOR RELEASE
Thursday, April 9, 1987

Jane Glickman -- (202) 732-4576

DARRELL NAMED DIRECTOR OF OERI INFORMATION SERVICES

Edwin S. Darrell has been appointed director of information services for the Education Department's Office of Educational Research and Improvement (OERI), Chester E. Finn, Jr., OERI's assistant secretary announced today.

In his new position, Darrell, 33, will supervise the writing and editing of OERI publications and will direct the Educational Resources Information Center (ERIC) system. He will also oversee the Department's quick-response service, a toll-free hotline which provides educators and the public with education statistics and specific information, and work on special projects for the Department.

"Darrell is a top-notch communicator and editor with a keen sense of the education issues confronting the nation today," Finn said. "His vigor and expertise will be great assets in guiding projects that bring useful information to the public's attention."

Finn also noted that Jim Bencivenga, the outgoing director of information services, "has done a superb job of improving outreach and ensuring that important education information reaches parents, educators and policymakers."

Bencivenga will assume a new position at the Christian Science Monitor in May.

-MORE-

Information services is one of five program components within OERI, which also includes the center for education statistics, the office of research, library programs, and programs for the improvement of practice.

From December 1985 through January of this year, Darrell served as director of public affairs for the President's Commission on Americans Outdoors. Chaired by Lamar Alexander, former governor of Tennessee, the Commission was charged with examining, improving and protecting recreation opportunities throughout the nation.

From 1976 to 1985, Darrell served in several capacities for Senator Orrin G. Hatch, both in Washington and Utah. He was the Senator's press secretary, chief speech writer and Utah communications director. When Hatch became chairman of the Senate Labor and Human Resources Committee, which oversees education, Darrell was appointed majority press secretary to the committee.

Darrell received a bachelor of science degree in mass communications from the University of Utah in 1975. He will receive a law degree from the George Washington University in May of 1987 with a specialty in environmental law.

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Attachment 5

ERIC® DOCUMENT REPRODUCTION SERVICE
3900 WHEELER AVE. ALEXANDRIA, VA 22304-5110 1-800-227-3742
OPERATED BY
COMPUTER MICROFILM CORP.
703-823-0500
EDRS

April 10, 1987

Dear Standing Order Subscriber:

It has been a year since we began furnishing the ERIC monthly RIE microfiche on a diazo film base, and without envelopes. This change has been accepted by ERIC subscribers. It has resulted in significant savings in storage space and kept the per microfiche cost at the 1980 unit price.

Some libraries, however, have expressed a preference for a silver halide or vesicular film base and for paper envelopes for storing the microfiche. To satisfy this requirement subscribers to the ERIC Collection may purchase the monthly issue on a silver halide base at a cost of $0.168 per microfiche or $235.20, plus shipping for a monthly issue of 1,400 microfiche. The individual microfiche come in acid free envelopes that exceed the specifications set forth by the American National Standards Institute, Standard PH 1.53-1984, and have a PH level of 8.4 to 9.3 PH.

The furnishing of the monthly ERIC RIE microfiche on a vesicular film base is entirely dependent on the interest shown by the standing order subscribers. Furnishing microfiche on a vesicular film base is not required by our contract with the U.S. Department of Education, however, should a sufficient number of standing order subscribers indicate an interest, we would proceed with a cost analysis and, if economically feasible, offer it to those interested. A preliminary estimate is that the per unit price would be between $0.12 and $0.14 per microfiche. The cost of a monthly issue of 1,400 microfiche could range from $168.00 to $196.00 plus shipping. These microfiche, because of the film base, would be furnished without envelopes. Those standing order subscribers interested in having the monthly ERIC microfiche furnished on a vesicular film base should let us know, so that we can evaluate the total requirement. Attached are two sample microfiche produced on a vesicular film base with a black header stripe.

Subscribers having a requirement for envelopes may purchase them from EDRS in case lots of 5,000 (the equivalent of three months of ERIC issues) at a cost of $75.00 plus shipping. Two types of envelopes are available, with or without the ERIC logo, see the samples attached. When ordering, please specify the type of envelope required. These envelopes meet or exceed ANSI Standard PH 1.53-1984 for film enclosures.

If more information is needed concerning the above alternatives, please call toll free 1-800-227-3742 and our customer service representatives will be happy to answer your questions.

Yours truly,

Victor G. Fortin

Victor G. Fortin
Director

ACC_ ES000033

CHN_

TITLE_ American College Freshman; 1984 Survey; Final Merged File.

ACRO_ CIRP

INST_ = California Univ., Los Angeles. Higher Education Research Institute

BBB05262 = California Univ., Los Angeles. Graduate School of Education

SPON_ FGK01660 = American Council on Education, Washington, DC

CONTN_ Cooperative Institutional Research Program (CIRP)

ADDR_ University of California, Los Angeles (UCLA)
Graduate School of Education
Los Angeles, CA 90024

TEL_ (213) 825-1925

FREQ_ Annual

METH_ The Student Information Form (SIF) is self-administered under proctored conditions during registration, orientation, or the first weeks of class. The SIF is designed for use with an optical mark reader.

RESP_ First-time, full-time freshmen of institutions of higher education that have entering freshman classes and that respond to DOE's Higher Education General Information Survey (HEGIS).

TYPE_ National Survey; Cross Sectional Survey

YEAR_ 1984

FIRST_ 1966

GEO_ U.S.

POP_ Higher Education Institutions (2734);
College Freshmen (< 2,000,000)

SAMP_ Higher Education Institutions (2641=97%)
College Freshmen (1,635,208=82%)

RATE_ Higher Education Institutions (526=20%)
College Freshmen (271,647=17%)

VAR_ Academic Rank;
Age;
Career Goal;
Choice of College (Reasons);
Choice Level (This Institution);
Citizenship;
College Acceptances;
Colleges Applied To;
Credit Courses (Other Institutions);
Degree Planned (Highest Anywhere);
Degree Planned (Highest This Institution);
Dependents (Number on Parents);
Dependency Status (Last Year);
Dependency Status (This Year);
Disabilities;
Distance From Home (This Institution);
Education Level (Father);
Education Level (Mother);
Extracurricular Activities;
Finances (Level of Concern);
Financial Aid (Amount);
Financial Aid (Basis);
Financial Aid (Sources);
Full-Time or Part-Time Student;
Future Activities;
Goals/Values;
Grades (Average High School);
Graduation Year (High School);
High School Study (Years);
Income Level (Parents);
Living Arrangements (Planned);
Living Arrangements (Preferred);
Major;
Marital Status;
Non-Credit Courses (Other Institutions);
Occupation (Father);
Occupation (Mother);
Opinions;
Political Views;
Prior Credit (This Institution);
Race;
Reasons Attending College;
Religious Preference (Father);
Religious Preference (Mother);
Religious Preference (Student);
Remedial Work Needed;
Remedial Work Taken;
Sex;
Twin Status;
Type of High School;

SUM_ Summary Data

CODES_ State Code; ACE Region; Institutional Stratification Code

NOTE_ Each year, four tape files are developed from the SIF; (1) an institutional summary file containing institutional identification numbers and an institutional summary of the responses for men and women; (2) a file containing individual responses and a student identification number, but no names and addresses; (3) a name-and-address file containing a second, independent student identification number; and (4) a "link" file containing only the two independent identification numbers. This last file is maintained under an elaborate system developed to ensure strict confidentiality of individual student data and to protect against misuse of the name-and-address file.

ABST_ The Cooperative Institutional Research Program (CIRP) is a continuing longitudinal study of the American higher educational system. CIRP annually conducts a survey of students entering college as first-time, full-time freshmen. The freshmen surveys began in 1966; the 1984 survey is the nineteenth in the series. All institutions responding to the U.S. Department of Education's Higher Education General Information Survey (HEGIS) (and having more than 25 incoming students) are invited to participate. The survey is conducted via a Student Information Form (SIF) designed for proctored self-administration during the first two weeks of school Approximately 20% of the invited institutions participate; this captures data on approximately 20% of the total number of freshmen. The 1984 data contains data from 526 institutions on 271,647 students. The data contain a wide range of biographic and demographic information (as indicated in the list of variables). Some of the more substantive SIF variables are: high school background and activities; career plans and goals, educational aspirations, current attitudes, reasons for attending college, parents' education and occupation, parents' and student's religious preference, parents' income, political attitudes; social values; sources of financial support. In addition to data returned directly by the participating institutions, a wide variety of institutional data are obtained from the College Entrance Examination Board and are used in conjunction with the data obtained annually. Data obtained from the College Board include total freshmen by sex, SAT and ACT composite score quartiles, and full-time/part-time status; percentages of students from in state, that commute, and that are in campus housing; tuition costs, fees, room and board costs, cost of books and supplies, transportation costs; total scholarship /grant dollars expended; student loan dollars provided; jobs offered and obtained for students.

DESC_ *Biographical Inventories
Career Choice
College Applicants;
College Bound Students;
*College Freshmen;
Financial Aid Applicants;
*National Norms;
*National Surveys;
Norms;
Political Attitudes;
Social Values;
Student Educational Objectives;

IDEN_ *Cooperative Institutional Research Program (CIRP);
Student Information Form

MED_ Magnetic Tape

VEND_ University of California, Los Angeles (UCLA);
Graduate School of Education;
Los Angeles, CA 90024
(213) 825-1925

SERV_ Data Analysis (Limited); Tabulations (Basic)

PUBS_ (1) The American Freshman: National Norms For Fall 1984.
(ED-255 106)

ON-LINE ACCESS

ICPSR DATABASES

Guide-on-Line
Variables
Rollcalls
SMIS

Inter-university Consortium for Political and Social Research

ICPSR
P.O. Box 1248
Ann Arbor, MI 48106

Nonprofit
Organization
U.S. Postage
PAID
Permit No. 144
Ann Arbor, Mich.

ICPSR *Inter-university Consortium for Political and Social Research*

_____ Send me information on accessing ICPSR Databases
_____ Send me the *ICPSR GUIDE TO RESOURCES AND SERVICES* (a description of the Consortium and its activities)
_____ Tell me the name of the ICPSR Representative at my school
_____ Send me information about how to become an ICPSR member
_____ Send me the current ICPSR Summer Training Program Schedule
_____ Put me on your mailing list to receive the *ICPSR Bulletin*

Mail to: Member Services
ICPSR
P.O. Box 1248
Ann Arbor, MI 48106

Name (please print) _____

Organization _____

Address _____

City _____ State _____ Zip _____

WHAT ARE THE ICPSR DATABASES?

The Inter-university Consortium for Political and Social Research (ICPSR) has developed four full-text searchable databases using SPIRES (Stanford Public Information Retrieval System) database management software. They are designed to give social science researchers, instructors, and students on-line access to detailed information about ICPSR resources. The ICPSR databases are dynamic since new information is added to each of them continuously. The four databases are ICPSR GUIDE-ON-LINE, ICPSR VARIABLES, ICPSR ROLLCALLS and SMIS (Survey Methodology Information System). All of the statistical data collections described in the GUIDE, VARIABLES and ROLLCALLS databases can be ordered from ICPSR for research or instructional purposes.

ICPSR Guide-on-Line: Contains complete descriptions of all data collections available from the ICPSR Archive. Included are all holdings listed in the annual ***Guide to Resources and Services*** as well as additions and updates announced in the ***ICPSR Bulletin*** and via the ICPSR "Hotline". This database contains the full study title, names of principal investigators, a complete textual description of the collections as found in the published ***Guide***, related publications, and size and technical parameters of the collections. Over 1,300 different data collections representing over 20,000 machine-readable files are described in this database.

ICPSR Variables: Contains the complete question text employed in selected surveys in the ICPSR holdings. The response categories and frequencies assist the researcher in evaluating the data and their relevance to a particular application. Included are **American National Election Studies, 1948-1984, Euro-Barometers 3-21, CBS News/ *New York Times* Polls, ABC News/*Washington Post* Polls, General Social Surveys**, and selected aging and health-related studies. This database contains collection and variable names and numbers, dates of the data collection, question texts, and the codes with their frequencies. Approximately 50,000 variables for over 120 collections are described in this database.

ICPSR Rollcalls: Contains descriptions of roll call votes taken in the last twenty years of the United States Congress. The database contains the date of the roll call vote, the yea and nay totals for each vote, the name of the initiator, the relevant bill or resolution number, and a textual description of the issue. Over 18,000 roll calls are contained in the database.

SMIS: Contains bibliographic citations from the SMIS (Survey Methodology Information System) database that was originally developed by the Bureau of the Census. Included are journals, Bureau of the Census publications and documents, and research reports and conference papers all of which deal with the methodological aspects of the design and conduct of surveys. The database contains author, title, publication, and subject information for over 7,000 articles, books, reports, and conference papers written primarily between 1972 and 1980.

HOW TO ACCESS ICPSR DATABASES

The databases can be accessed remotely via one of the commercial public data networks and searched using the University of Michigan computer system. This service is available to users at both member and non-member institutions. All users must make arrangements to establish accounts by contacting the ICPSR Member Services staff at (313) 763-5010. Non-members should also contact the staff for information about access procedures and fees.

The databases can be implemented locally by member institutions. However, this requires local access to the appropriate software. Interested users should contact the ICPSR Member Services at the above telephone number for more information about local implementation.

WHAT IS ICPSR?

ICPSR is a membership-based academic organization comprised of over 300 academic institutions in the United States and abroad. Among the services offered are:

Data Archive - The world's largest repository of computer-based research data for the social sciences. There are over 20,000 machine-readable files documenting such areas of research interest as:

- political attitudes and behavior patterns
- state and national voting records
- social indicators and quality of life
- macroeconomic time series
- roll call voting in the United States Congress
- Census data for the United States from 1790-1980, including Current Population Surveys and collections such as Survey of Income Program Participation (SIPP)
- surveys of political and social attitudes in numerous countries of the world
- aging and the life cycle, including health-related subjects
- crime and criminal justice

Training - A Summer Training Program in quantitative methods of social research is offered annually. Special workshops in the 1986 Training Program include:

- Logit and Log-linear Models
- LISREL Models
- Time Series
- Game Theory and Rational Choice Modeling
- Survey of Income and Program Participation (SIPP)
- Methods of Population Projection
- Event History Analysis
- Management of Machine-Readable Files

Computing Assistance - Aid for social scientists in the selection and use of computing resources either locally or via a public data network.

Attachment 6C

National Archives

Washington, DC 20408

April 7, 1987

Mr. Ted Brandhorst, Director
ERIC Processing and Reference Facility
4350 East-West Highway, 11th floor, Suite 1100
Bethesda, MD 20814

Dear Mr. Brandhorst:

Shortly after receiving your letter of March 16, 1987, I received a similar inquiry by phone from Charles Missar, who indicated that he was working with you on the project that was the subject of your letter. For that reason, I have delayed responding directly to you. However, since it has been about a week or so since I last spoke with Mr. Missar, I have decided to contact you directly.

Since the holdings of the Machine-readable Branch of the National Archives include a significant number of datasets related to education, it is not practical to send you documentation from all of them. Were we to do so, our charge is $.35 per page, and your request would need to be prepaid. We are talking about hundreds of pages of documentation.

Mr. Missar and I discussed the possibility of his coming to the Branch and personally reviewing documentation which he would select from perusing our title list of holdings, and then perhaps ordering copies of some of the documentation. If this procedure is acceptable to you, I believe this would be an appropriate way to respond to your request.

We share your interest in creating resources that help inform the research community about the availability of machine-readable files and are interested in cooperating with you to the best of our ability. Please feel free to call me with any questions.

Yours sincerely,

Margaret O. Adams

Margaret O. Adams
Archives Specialist
Machine-Readable Branch - NNSR

•THESAURUS

NOTES ON THE CANADIAN EDUCATION THESAURUS

Number 1, March 1987

INTRODUCING ...
THE CANADIAN EDUCATION THESAURUS

In September 1986, the Council of Ministers of Education, Canada approved the creation of a bilingual Canadian Education Thesaurus (CET). The Thesaurus will cover all areas in the field of education: philosophy, psychology, technology, personnel, methods, etc. Once completed, the thesaurus should serve as a primary tool for indexing and retrieval of Canadian educational literature. A large number of descriptors will be derived from the Thesaurus of ERIC Descriptors. The rest of the descriptors will represent Canadian concepts such as minority/heritage language teaching, Native education, etc.

Terms will be selected from four major sources: the Canadian educational literature; existing thesauri and controlled lists of terms; contributions from a group of field experts acting as consultative committee; and suggestions from any interested party.

The CET is developed in consultation with the Canadian Education Association (CEA).

INDEXING PROJECT

In order to identify the current terminology of education in Canada, an extensive indexing project has been set up. Most serials received by the CEA and currently represented in the Canadian Education Index are scanned by the Thesaurus Editor for representative terms, phrases and identifiers.

Terms are recorded in the language of the original document and, if possible, one or more equivalents in the other official language are immediately established.

PROGRESS REPORT

As of March 15, 100 different serials in education have been sent by the CEA. The term bank contains about 800 terms, two-thirds of which appear in the ERIC Thesaurus either as descriptors or as lead-in terms.

This relatively small number of terms after four months of work is a result of our decision to use only the current literature as a source of terms for the time being; the current interests of Canadian educators obviously focus on a restricted number of topics. However, the term bank will grow quickly when terms selected in pre-arranged sources such as thesauri and dictionaries are added.

All terms in the term bank will soon be transferred to a database file to facilitate comparison, sorting, display, and printing. The CMEC is a licensed user of CDS/ISIS (mini-micro version) and will use it to create the Canadian Education Thesaurus.

AND NEXT ...

We hope to hear from you. Questions, comments, terminological contributions are welcome at any time.

3884

Council of Ministers of Education, Canada
252 Bloor Street West, Suite 5-200, Toronto, Ontario M5S 1V5
Telephone: (416) 964-2551

THÉSAURUS

NOTES SUR LE THÉSAURUS CANADIEN DE L'ÉDUCATION

numéro 1, mars 1987

LE THÉSAURUS CANADIEN DE L'ÉDUCATION

En septembre 1986, le Conseil des ministres de l'éducation (Canada) a approuvé la création d'un Thésaurus canadien de l'éducation (TCE). Ce thésaurus bilingue couvrira tous les aspects de l'éducation: philosophie, technologie, personnel, méthodes, etc. Une fois établi, il devrait être utile comme outil d'indexation et de repérage des publications canadiennes sur l'éducation. Une grande partie des descripteurs sera tirée du Thesaurus of ERIC Descriptors. Les autres descripteurs représenteront des réalités canadiennes comme l'enseignement dans la langue de la minorité, l'enseignement aux autochtones, etc.

Quatre sources principales seront utilisées pour la collecte des termes: les publications canadiennes sur l'éducation, les listes systématiques de termes et les thésaurus qui existent déjà, l'apport d'un groupe d'experts formé en comité consultatif et les suggestions venant de tout particulier ou groupe intéressé.

Le TCE est établi en consultation avec l'Association canadienne d'éducation (ACE).

LE PROJET D'INDEXATION

Pour dresser un état de la terminologie courante de l'éducation au Canada, il a fallu entreprendre un projet intensif d'indexation. La rédactrice du thésaurus parcourt ainsi la plupart des périodiques reçus par l'ACE et recensés dans le Répertoire canadien sur l'éducation pour relever les termes, expressions et identificateurs représentatifs.

Ces termes sont enregistrés dans la langue du document original et on établit immédiatement, si possible, un ou plusieurs équivalents dans l'autre langue officielle.

RAPPORT D'ÉTAPE

Au 15 mars, l'ACE a envoyé 100 titres de périodiques différents. La liste de base contient à peu près 800 termes, dont les deux-tiers paraissent dans le Thésaurus ERIC comme descripteurs ou comme non-descripteurs.

Si cette liste reste relativement courte après quatre mois de travail, c'est parce que nous n'utilisons pour l'instant comme source de termes que les publications courantes; il semble que les travaux de recherche des éducateurs canadiens portent actuellement sur quelques sujets bien précis. La liste va cependant s'allonger rapidement dès que s'y ajouteront les termes tirés de sources préorganisées comme les thésaurus et les dictionnaires.

La liste de base sera bientôt constituée en base de données, ce qui facilitera les comparaisons, les tris, l'affichage et l'impression sur papier. Le CMEC est un utilisateur autorisé de CDS/ISIS (version pour mini/micro ordinateur) qu'il emploiera pour développer le Thésaurus canadien de l'éducation.

ET MAINTENANT ...

Nous attendons vos réactions. Les contributions terminologiques, les questions et les commentaires sont toujours les bienvenus.

3885

Conseil des ministres de l'Éducation (Canada)
252, rue Bloor ouest, Bureau 5-200, Toronto, Ontario M5S 1V5
Téléphone: (416) 964-2551

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March 30, 1987

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I'm pleased to let you know that article copy prices for prepaid orders have been lowered from $12.00 to $9.50, effective this year. Enclosed are a few copies of our current mail order form and Title List. We'll be glad to supply you with additional copies of both on request. Please discard any copies of the old "CIJE Article Copy Order Form" that you might have in stock.

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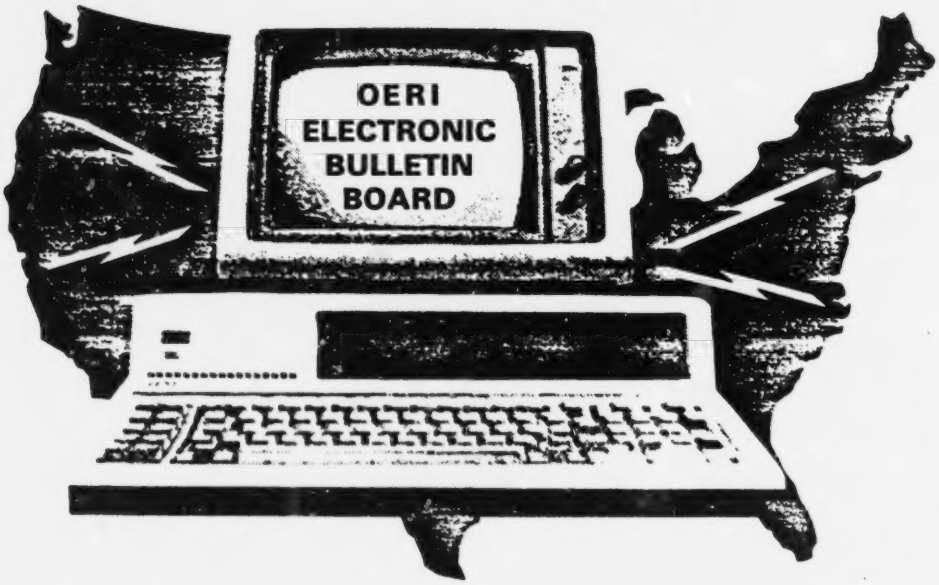

The OERI Electronic Bulletin Board operates 24 hours a day and can be accessed by telephone using a modem and almost any type of microcomputer with communications software. More enhanced utilization of the bulletin board's capabilities requires an IBM or IBM compatible microcomputer, XMODEM transfer protocol, and Lotus 123.

The bulletin board can be used to obtain current tables of education data, bulletins, and announcements of data tapes and reports. Users can make their own data available to others via the bulletin board, and can send messages and electronic mail to other users.

For more information, call Tom Litkowski at (202) 357-6524.

The toll-free number of the bulletin board is

(800) 222-4922
626-9853 (in metro Washington, DC)

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[redacted]

SilverPlatter
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April 20, 1987

Dear Colleague:

Enclosed is a copy of the most recent pricing information from SilverPlatter Information, Inc.

As you can see, the family of SilverPlatter CD-ROM databases continues to expand. New titles include; NTIS, Ca-CD, CHEMBANK, and COMPU-INFO which will be released in the next several months. All of the other databases are currently available.

In addition to these titles, SilverPlatter plans to publish several years of the Medline database. Medline will join PsycLIT, Ca-CD, and EMBASE as SilverPlatter's family of CD-ROM databases in Medicine. Shipment of Medline on a SilverPlatter is scheduled for the July/August timeframe.

All SilverPlatter CD-ROM products can be accessed with the same search software developed by SilverPlatter for CD-ROM. Hardware requirements include an IBM personal computer or compatible with a minimum 512KB of memory, one floppy disk drive, DOS 2.1 or higher, and a parallel printer. CD-ROM disc drives supported include drives from Philips, Hitachi, and Sony.

Please contact me if you have any questions regarding CD-ROM products published by SilverPlatter. Thank you for your continued interest in SilverPlatter.

Very truly yours,

Christopher G. Pooley
Sales Manager-USA

Enclosures

SilverPlatter Information, Inc., 37 Walnut Street, Wellesley Hills, Massachusetts 02181 / 617-239-0306
SilverPlatter Development, Ltd., 10 Barley Mow Passage, Chiswick, London W4 4PH, England / 01-994-6477

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DISTRIBUTORS

Australia:	ALDIS 275 Normanby St. Port Melbourne Victoria 3207 (Tel: 613-647-980)
United Kingdom:	Microinfo P.O. Box 3 Newman Lane Alton Hants GU34 2PG (Tel: 0420-86848)
Far East: (except Japan)	Pacific Rim Specialists P.O. Box 4992 Irvine, CA 92716 USA (Tel: 714-641-6645)
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Bibliographic database sponsored by the U.S. Department of Education, consisting of Resources in Education (RIE) file and the Current Index to Journals in Education (CIJE) file as prepared by the Information Systems Unit of ORI.

☐ ERIC Current Disc Annual Subscription (RIE & CIJE)
Quarterly Update (1981 to present) $ 650
or
Annual Update (1981 to present) $ 390

☐ ERIC Archival (Purchase only) $ 900
RIE and CIJE 2 discs (1966-1982)

☐ ERIC COMPLETE STARTER SET $1,200
Includes ERIC Quarterly Subscription and Archival set (2 discs).
Second year subscription at $650.

PsycLIT

Journal citations on psychology and behavioral sciences from the PsycINFO department of the American Psychological Association. Current disc is updated quarterly. All prices discounted 10% for subscribers to Psychological Abstracts (PA).

	LIST	PA DISCOUNT
☐ PsycLIT Current Disc (1981-present)	$3,500	$3,150
☐ PsycLIT Archival Disc (1974-1982)		
First year of subscription	$1,495	$1,345
Second & subsequent years	$1,195	$1,075
☐ PsycLIT (1974-present) 2 discs		
First year of subscription	$4,995	$4,495
Second & subsequent years	$4,695	$4,225

A-V ONLINE

Database of audiovisual materials from the National Information Center for Educational Media (NICEM). Covers the complete database through June 1986. Updated annually.

☐ A-V ONLINE Annual Subscription $ 795

LISA

Abstracts of the world's literature in librarianship, information science, and related disciplines as compiled by the Library Association Publishing Ltd. Covers the complete database from 1967. Updated annually.

☐ LISA Annual Subscription $ 995

AGRICOLA

CD-ROM version of the AGRICOLA bibliographic database with citations of publications relating to all aspects of agriculture as compiled by the National Agriculture Library.

☐ AGRICOLA Current Disc Annual Subscription $1,750
Quarterly Update (1983-present)

☐ AGRICOLA Archival (Purchase only) 1979-82 $1,000

SOCIOFILE

Repository of the contents of the world's journals in sociology as compiled by Sociological Abstracts. Contains abstracts of journal articles published in Sociological Abstracts since 1974 and the enhanced bibliographic citations for dissertations in sociology and related disciplines that have been added to the database since 1986.
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☐ sociofile Annual Subscription $1,750
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EMBASE

Summaries of the world's literature in biomedicine and related disciplines produced by Elsevier Scientific Publishers. Pricing and update frequency to be announced.

NTIS

Bibliographic database from the National Technical Information Service. Pricing to be announced. Product available June 1987.

Ca-CD

References, abstracts and commentaries of the world's literature in cancer and related subjects from the National Cancer Institute, Elsevier Science Publishers and Yearbook Medical Publishers. Current disc is updated quarterly. Available in May 1987.

- ☐ Ca-CD Current Disc (1984-present) $2,500

COMPU-INFO

Contains reference information about 12,000 computer product listings from 1,500 companies worldwide. Compu-info allows access by 300 specific categories as well as by name and model.

- ☐ COMPU-INFO One Time Purchase $ 950
- ☐ COMPU-INFO Annual Subscription with updates $1,450
  Pre-publication offer valid until 7/15/87. Thereafter the price will be $1,250 and $1,950 respectively.

CHEMBANK

A collection of databanks of potentially hazardous chemicals containing, initially, three major databanks: RTECS from NIOSH, OHMTADS from the EPA, and CHRIS from the U.S. Coast Guard. Available in June 1987.

- ☐ CHEMBANK Annual Subscription $1,350
  Quarterly Update

NOTE:
- ☐ Effective April, 1987
- ☐ Prices subject to change.
- ☐ A $250 per year software license fee will be charged for all purchases of retrospective files which do not include a subscription to the current disc.
- ☐ Additional copies of documentation - $50 (subscribers only).

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- ☐ Prepaid or purchase order, 1 year warranty $ 500/yr

A postage/handling charge of $25 per drive will be added to all orders for CD-ROM disc drives in the continental United States, $50 in Canada.

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Each subscription includes disc(s), quarterly CDROM updates, DIALOG OnDisc™ Manager, DIALOGLINK communications software and all enhancements, complete documentation, and our toll-free search assistance hotline.

	List Price	Introductory Price*
Current ERIC subscription (1981-present, 1 disc with quarterly updates)	$ 950	$ 750
Complete ERIC subscription (1966-present, 3 discs with quarterly updates)	$1,650	$1,450

*Introductory prices effective through June 30, 1987.

DIALOG OnDisc ERIC provides immediate access to abstracts of articles published in over 700 educational journals, thousands of research reports, evaluation studies, curriculum guides, and lesson plans collected by the U.S. Department of Education. ERIC corresponds to two printed indexes: *Resources in Education* (RIE), and *Current Index to Journals in Education* (CIJE).

You may already own some of the equipment needed for DIALOG OnDisc ERIC. It requires:

- IBM PC or compatible personal computer and IBM PC DOS version 2.0 or higher
- 384K RAM (minimum required, 640K RAM recommended)
- Fixed (hard storage) disk with at least one megabyte of free space
- CDROM reader:
  - Philips CM-100 and Philips controller card
  - Digital Equipment Corporation RRD-50EA Reader (includes controller card)
  - Any Hitachi reader that uses a CD-IF13 or CD-IF125A2 controller card
- A Hayes-compatible (or certain other models) modem, which is necessary to take advantage of online searching

These new subscription prices make searching DIALOG OnDisc ERIC even more affordable for your organization!

For more information on DIALOG OnDisc products or a demonstration, please call DIALOG Marketing at 800-3-DIALOG or 415/858-3785. ☐

Use of DIALOG OnDisc Products with Multiple PCs and Multiple Readers

Many customers interested in DIALOG OnDisc ERIC and our CDROM product line are asking for information regarding the use of the products in a variety of configurations that involve multiple PCs accessing the same CDROM, or multiple CDROM readers attached to the same PC or network of PCs. The following information responds to the main questions we are receiving.

1. ***Can I use DIALOG OnDisc products on a local area network?***

   The first release of the DIALOG OnDisc Manager software does not support local area network, multiple reader, or multiple PC configurations. Because of interest by customers, we are actively exploring these configurations. When our products have been enhanced to support these configurations in the future, we will provide a software upgrade, a site license agreement, and special site prices.

2. ***Will DIALOG OnDisc products run on "MultiPlatter" or "Opti-Net".***

   Some early products, such as MultiPlatter from SilverPlatter and the Opti-Net from Online Computer Systems, advertise support for multiple users and multiple CDROM readers. DIALOG has not tested operation of DIALOG OnDisc products on these hardware systems and cannot support use of DIALOG OnDisc products on them.

3. ***What is the impact of standardization on networked CDROMs?***

   CDROM technology is still undergoing standardization and the "High Sierra Proposal" incorporated in NISO Z39.60-198X, if accepted by the American National Standards Institute as a national standard and implemented in Microsoft's MS DOS and PC DOS, will provide the necessary level of support for networked CDROM drives. Until this standard is officially adopted and implemented (which is expected to occur during 1987), all networked use of CDROM technology can be achieved only through non-standard, single-vendor configurations that run the risk of being made obsolete by the NISO standard. Implementation of the standard, by contrast, will, in principle, permit all conforming retrieval software and CDROM discs to be used on the same hardware configurations.

4. ***How many users could be supported by one CDROM?***

   CDROM readers are not as well-suited for use as file servers on a local area network as are high-speed hard disk drives. The slower average access time means that if even two users are contending for the same CDROM, retrieval time will suffer markedly. Using multiple readers to serve multiple users is more realistic, where each user accesses one CDROM reader.

5. ***How can I support multiple users now?***

   A single DIALOG OnDisc product may be licensed for a group and shared among all users who want access to it. Since a CDROM is used on only one computer at a time, this use is consistent with DIALOG's license agreement. DIALOG also offers quantity discounts for DIALOG OnDisc database subscriptions when a single database cannot provide adequate access to your organization's users.

6. ***How can I get more information?***

   When DIALOG supports multiple PC and/or multiple reader configurations, it will be announced through the CHRONOLOG and other means.

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1

ERIC

Information Retrieval Service

FILE DESCRIPTION

ERIC is the database of educational materials collected by the Educational Resources Information Center of the U.S. Dept. of Education. ERIC consists of two subfiles: (1) *Resources in Education* (RIE), covering documents, and (2) *Current Index to Journals in Education* (CIJE), covering approximately 750 journals and serial publications. All records in ERIC contain informative abstracts.

ERIC is available from DIALOG for searching online and in compact-disc format, with DIALOG ONDISC™ ERIC; see the DIALOG File Data section below.

SUBJECT COVERAGE

The ERIC database is organized by the following sixteen broad subject areas, each one of which is the responsibility of a separate ERIC Clearinghouse:

- Adult, Career, and Vocational Education
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- Elementary and Early Childhood Education
- Educational Management
- Handicapped and Gifted Children
- Higher Education
- Information Resources
- Junior Colleges
- Languages and Linguistics
- Reading and Communication Skills
- Rural Education and Small Schools
- Science, Mathematics, and Environmental Education
- Social Studies/Social Science Education
- Teacher Education
- Tests, Measurement, and Evaluation
- Urban Education

SOURCES

The RIE subfile includes records of many different types of documents: research/technical reports, conference papers, conference proceedings, program descriptions, opinion papers, bibliographies, state-of-the-art reviews, legal/legislative/regulatory materials, dissertations, classification schemes, teaching guides, curriculum materials, lesson plans, course descriptions, pamphlets, guides, and many other "fugitive" materials.

The CIJE subfile includes records of journal articles and other items contained in copyrighted serial publications. CIJE covers approximately 750 professional journals that are either education-related or that regularly contain education-related articles.

DIALOG FILE DATA

	ERIC online	ERIC OnDisc (Archival) *Disc 3*	ERIC OnDisc (Archival) *Disc 2*	ERIC OnDisc (Current) *Disc 1*
Inclusive Dates:	RIE (1966 forward) CIJE (1969 forward)	1966-1974	1975-1980	1981- (first release through December 1986)
Update Frequency:	Monthly (about 2,600 records/month) (RIE about 1,100 records/month) (CIJE about 1,500 records/month)	Closed	Closed	Quarterly (about 7,800 records/update)
File Size:	606,402 records as of January 1987	180,000 records	205,000 records	185,000 records as of December 1986

DOCUMENT DELIVERY

About 98% of the items in the RIE file can be purchased in paper copy and/or microfiche from the ERIC Document Reproduction Service (EDRS). These items may be ordered online via DIALORDER℠ using ORDER ERIC. Refer to the ERIC Yellowsheet for details. Articles in the CIJE file can be consulted in the original journals or they can be purchased from journal article reprint services (e.g., UMI Article Clearinghouse).

ORIGIN

ERIC is sponsored by:

U.S. Dept. of Education
Office of Educational Research and Improvement (OERI)
Educational Resources Information Center (ERIC)
Washington, DC 20208

Questions concerning file content should be directed to:

ERIC Processing and Reference Facility
4833 Rugby Avenue, Suite 301
Bethesda, MD 20814

Telephone: 301/656-9723

ERIC is a public domain database and encourages the further dissemination of its bibliographic data. There are no special terms or conditions restricting its use.

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FILE 1

ERIC
DIALOG FILE 1

SAMPLE RECORDS

CIJE Subfile Record

DIALOG Accession Number

CH=

EJ330143 IR514912 — AN=

VCRs Silently Take over the Classroom. — /TI

AU= Reider, William L.

JN= TechTrends, v30 n8 p14-18 Nov-Dec 1985 — PY=

Available from: UMI — AV=

LA= Language: English

Document Type: JOURNAL ARTICLE (080); POSITION PAPER (120); PROJECT DESCRIPTION (141) — DT=

JA= Journal Announcement: CIJMAY86

TA= Target Audience: Practitioners

Discusses the rapid growth of videocassette recorder (VCR) use in schools; compares ways in which VCRs, audiovisual materials, and microcomputers are used in classrooms; and suggests reasons for the dramatic increase in VCR use. The successful implementation of VCR technology in the Baltimore County School System (Maryland) is described. (MBR) — /AB

Descriptors: Adoption (Ideas); *Audiovisual Aids; *Educational Trends; Financial Support; Futures (of Society); *Microcomputers; Teacher Role; *Videotape Cassettes; *Videotape Recorders — /DE

Identifiers: *Baltimore County Public Schools MD; Standardization — /ID

RIE Subfile Record

DIALOG Accession Number

ED271510 TM860421 — AN=

CH= Effects of Ability Grouping in Secondary Schools in Great Britain. — /TI

AU= Kerckhoff, Alan C.

CS= Ohio State Univ., Columbus. National Center for Research in Vocational Education.

PY= 1985

50p.

SP= Sponsoring Agency: National Inst. of Education (ED), Washington, DC.

CN= Grant No.: NIE-G-83-0005, P-1

AV= EDRS Price - MF01/PC02 Plus Postage.

LA= Language: English

Document Type: RESEARCH REPORT (143) — DT=

CP= Geographic Source: U.S.; Ohio

JA= Journal Announcement: RIENOV86

This paper reports the findings of an investigation of the effects of school organization and ability grouping on students' academic achievements in Great Britain. Data for the study came from the National Child Development Study (NCDS) conducted by the National Children's Bureau (NCB) of London. The NCDS surveyed virtually every child born in England, Scotland, and Wales during the week of March 3-9, 1958, and the present study included data from follow-up studies conducted when the cohort was 7, 11, and 16 years old. Types of schools attended by the cohort were: (1) comprehensive; (2) grammar; (3) secondary modern schools in the state sector, and (4) private schools. Some, but not all, of the schools practiced ability grouping. Measures included as control variables were social background, parent influences, and school influences. Results of the study showed that separation of students into ability groups had an effect on achievement test performance in both reading and mathematics. The four types of schools received students whose average earlier test performance varied systematically in ways that were consistent with the social definitions of the schools. The several types of ability groups included students whose earlier performance suggested they had the designated levels of ability. (LMO) — /AB

Descriptors: *Ability Grouping; *Academic Achievement; Analysis of Variance; Cohort Analysis; Educational Background; Elementary Secondary Education; Foreign Countries; Longitudinal Studies; *Mathematics Tests; Parent Influence; *Reading Comprehension; Regression (Statistics); *School Organization; *Scores; Sex Differences; Social Background; Tables (Data) — /DE

Identifiers: *Great Britain; National Child Development Study — /ID

ERIC
DIALOG FILE 1

SEARCH OPTIONS

BASIC INDEX

SEARCH SUFFIX+	DISPLAY CODE	FIELD NAME	INDEXING	SELECT EXAMPLES
/AB	AB	Abstract	Word	S AUDIOVISUAL(W)MATERIAL?/AB
/DE	DE	Descriptor[1]	Word & Phrase	S FINANCIAL(W)SUPPORT/DE S EDUCATIONAL TRENDS/DE
/ID	ID	Identifier[2]	Word & Phrase	S STANDARDIZATION/ID S BALTIMORE COUNTY?/ID
/NT	NT	Note[3]	Word	S EVALUATION(W)NETWORK/NT
/TI	TI	Title	Word	S VCR?(F)CLASSROOM/TI

+If no suffix is specified *all* Basic Index fields are searched.
[1]Also /DE*, /DF, /DF*.
[2]Also /ID*, /IF, /IF*.
[3]Beginning in May 1985 online; present for all years ondisc.

ADDITIONAL INDEXES

SEARCH PREFIX	DISPLAY CODE	FIELD NAME	INDEXING	SELECT EXAMPLES
AN=	AN	Clearinghouse Number	Phrase	S AN=IR514912
---	AZ	DIALOG Accession Number		
AU=	AU	Author	Phrase	S AU=REIDER, WILLIAM?
AV=	AV	Availability	Word	S AV=(EDRS(W)PRICE)
CH=	AN	Clearinghouse Code	Phrase	S CH=SE
CN=	CN	Contract/Grant Number[4]	Phrase	S CN=NIE-G-83-0005
CP=	CP	Country of Publication[4,5]	Phrase	S CP=U.S.
CS=	CS	Corporate Source[4]	Word	S CS=(MULTICULTURAL(F)AUSTRALIA)
DT=	DT	Document Type	Phrase	S DT=080 S DT=PROJECT DESCRIPTION
---	FN	File Name		
GL=	GL	Government Level[4,5]	Phrase	S GL=STATE
JA=	JA	Journal Announcement[6]	Phrase	S JA=CIJMAY86
JN=	JN	Journal Name	Phrase	S JN=READING HORIZONS
LA=	LA	Language[5]	Phrase	S LA=GERMAN
PN=	PN	Bureau/Project Number[4]	Phrase	S PN=BR-6-0375B
PY=	PY	Publication Year	Phrase	S PY=1986
RN=	RN	Report Number[4]	Phrase	S RN=CBR-85-2
---	SO	Source Information[7]		
SP=	SP	Sponsoring Agency[4]	Word	S SP=(NORTHWEST(2W)LAB?)
TA=	TA	Target Audience[8]	Phrase	S TA=PRACTITIONERS
UD=	---	Update[9]	Phrase	S UD=9999
ZZ=	---	Rotated Descriptors	Phrase	(Select from EXPAND display)

[4]RIE records only.
[5]For records from 1979 to the present.
[6]From 1969 to the present for RIE records; from March 1979 to the present for CIJE records.
[7]Varies according to Document Type.
[8]Present in CIJE records from 1984 forward and from 1975 forward for RIE records.
[9]Not available in DIALOG OnDisc ERIC version.

LIMITING

Sets and terms may be limited by Basic Index suffixes, i.e., /AB, /DE, /DE*, /DF, /DF*, /ID, /ID*, /IF, /IF*, /NT, /TI (e.g., S S3/DE), as well as by the features listed below:

SUFFIX	FIELD NAME	SELECT EXAMPLES
None	Publication Year	S S1/1986
None	Accession Numbers (RIE Subfile)[9]	S S3/ED260173-ED999999
None	Accession Numbers (CIJE Subfile)[9]	S S5/EJ323037-EJ999999
/ED	RIE Subfile	S S5/ED
/EJ	CIJE Subfile	S S3/EJ
/MAJ	Major Descriptor or Identifier	S S7/MAJ
/MIN	Minor Descriptor or Identifier	S S9/MIN

SORTING

SORTABLE FIELDS	SELECT EXAMPLES
Online (SORT) and offline (PRINT): AU, CS, JN, PY[10], TI.	SORT S8/ALL/JN/PY PRINT S15/5/ALL/AU

[10]For records from 1971 forward.

ERIC
DIALOG FILE 1

OUTPUT OPTIONS[†‡]

USER-DEFINED FORMAT OPTIONS

Output may be specified using the display codes indicated in the Search Options tables, e.g., TYPE S2/AU,TI,SO/1-5.

PRE-DEFINED FORMAT OPTIONS

NUMBER	RECORD CONTENT
Format 1	DIALOG Accession Number
Format 2	Full Record except Abstract
Format 3	Bibliographic Citation
Format 4	Abstract and Title (ONDISC version, Full Record with Tagged Fields)
Format 5	Full Record
Format 6	Title and DIALOG Accession Number
Format 7	Bibliographic Citation and Abstract
Format 8	Title and Indexing

DIRECT RECORD ACCESS[‡]

FIELD NAME	EXAMPLES		
DIALOG Accession Number	TYPE ED260172/6	DISPLAY ED271510/AU,TI	PRINT EJ330143/5

[†]In online version TAG may be used for tagged fields, e.g., TYPE S3/AU,TI,SO/1-5 TAG.
[‡]ONDISC version includes KWIC, hit, and short title options.

3899

DIALOG

ERIC

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ファイル解説

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ERICは、DIALOGを通してオンラインで検索することも、コンパクト・ディスク形式のDIALOG OnDisc*ERICによっても検索できます。下記の「DIALOGファイルに関するデータ」の欄をご参照ください。

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- 成人教育と職業教育
- カウンセリングと人事
- 幼児教育
- 学校経営
- 障害児と才能児
- 高等教育
- 情報資料
- 短期大学
- 言語と言語学
- 読書と伝達技能
- 僻地教育と小規模学校
- 科学、数学と環境教育
- 社会科／社会科学教育
- 教員教育
- 試験、採点法と評定
- 都市教育

情報源

RIEサブファイルは、研究／技術報告書、会議発表論文、会議録、プログラム解説、世論調査報告書、書誌目録、技術水準評価、法律／立法／規制資料、学位論文、分類体系、教育ガイド、カリキュラム資料、教科計画、講座解説、パンフレット、ガイドとその他多くの小資料など、多数の異なる種類の文献のレコードを収録しています。

CIJEサブファイルは、雑誌記事や著作権の主張されている逐次刊行物に掲載された記事に対するレコードを収録しています。CIJEは教育に関連した約750誌の専門誌および教育関連の記事を定期的に掲載している他の雑誌を網羅しています。

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	ERICオンライン	ERIC OnDisc（週及）		ERIC OnDisc（最新）
		Disc3	Disc2	Disc1
収録期間：	RIE（1966年以降） CIJE（1969年以降）	1966年－1974年	1975年－1980年	1981年－（1986年12月の最初の発表）
データ追加頻度：	毎月（毎回約2,600件追加） （RIE毎回約1,100件追加） （CIJE毎回約1,500件追加）	締切	締切	年4回（毎回約7,800件追加）
収録件数：	606,402件（1987年1月現在）	180,000件	205,000件	185,000件（1986年12月現在）

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Washington, DC 20208

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**登録サービスマーク（米国特許商標局）。

ファイル1

ERIC
DIALOG ファイル1

レコード例

CIJE サブファイルのレコード

DIALOG 受入番号

```
                                                                    CH=
EJ330143  IR514912                                                  AN=
VCRs Silently Take over the Classroom.                              /TI
AU= Reider, William L.
JN= TechTrends, v30 n8 p14-18 Nov-Dec  1985                         PY=
Available from: UMI                                                 AV=
LA= Language: English
Document Type: JOURNAL ARTICLE (080); POSITION PAPER (120); PROJECT
DESCRIPTION (141)                                                   DT=
JA= Journal Announcement: CIJMAY86
TA= Target Audience: Practitioners
Discusses the rapid growth of videocassette recorder (VCR) use in
schools; compares ways in which VCRs, audiovisual materials, and
microcomputers are used in classrooms; and suggests reasons for the
dramatic increase in VCR use. The successful implementation of VCR
technology in the Baltimore County School System (Maryland) is described.
(MBR)                                                               /AB
Descriptors: Adoption (Ideas); *Audiovisual Aids; *Educational Trends;
Financial Support; Futures (of Society); *Microcomputers; Teacher Role;
*Videotape Cassettes; *Videotape Recorders                          /DE
Identifiers: *Baltimore County Public Schools MD; Standardization   /ID
```

RIE サブファイルのレコード

DIALOG 受入番号

```
ED271510  TM860421                                                  AN=
CH= Effects of Ability Grouping in Secondary Schools in Great Britain. /TI
AU= Kerckhoff, Alan C.
CS= Ohio State Univ., Columbus. National Center for Research in Vocational
Education.
PY= 1985
50p.
SP= Sponsoring Agency: National Inst. of Education (ED), Washington, DC.
CN= Grant No.: NIE-G-83-0005, P-1
AV= EDRS Price - MF01/PC02 Plus Postage.
LA= Language: English
Document Type: RESEARCH REPORT (143)                                DT=
CP= Geographic Source: U.S.; Ohio
JA= Journal Announcement: RIENOV86
This paper reports the findings of an investigation of the effects of
school organization and ability grouping on students' academic achievements
in Great Britain. Data for the study came from the National Child
Development Study (NCDS) conducted by the National Children's Bureau (NCB)
of London. The NCDS surveyed virtually every child born in England,
Scotland, and Wales during the week of March 3-9, 1958, and the present
study included data from follow-up studies conducted when the cohort was 7,
11, and 16 years old. Types of schools attended by the cohort were: (1)
comprehensive; (2) grammar; (3) secondary modern schools in the state
sector, and (4) private schools. Some, but not all, of the schools
practiced ability grouping. Measures included as control variables were
social background, parent influences, and school influences. Results of the
study showed that separation of students into ability groups had an effect
on achievement test performance in both reading and mathematics. The four
types of schools received students whose average earlier test performance
varied systematically in ways that were consistent with the social
definitions of the schools. The several types of ability groups included
students whose earlier performance suggested they had the designated levels
of ability. (LMO)                                                   /AB
Descriptors: *Ability Grouping; *Academic Achievement; Analysis of
Variance; Cohort Analysis; Educational Background; Elementary Secondary
Education; Foreign Countries; Longitudinal Studies; *Mathematics Tests;
Parent Influence; *Reading Comprehension; Regression (Statistics); *School
Organization; *Scores; Sex Differences; Social Background; Tables (Data)  /DE
Identifiers: *Great Britain; National Child Development Study       /ID
```

ERIC
DIALOG ファイル1

検索方法

基本索引

検索用接尾辞*	表示用コード	項目名	索引単位	SELECT 例
/AB	AB	抄録	単語	S AUDIOVISUAL(W)MATERIAL?/AB
/DE	DE	デスクリプタ[1]	単語と句	S FINANCIAL(W)SUPPORT/DE S EDUCATIONAL TRENDS/DE
/ID	ID	アイデンティファイア[2]	単語と句	S STANDARDIZATION/ID S BALTIMORE COUNTY?/ID
/NT	NT	注記[3]	単語	S EVALUATION(W)NETWORK/NT
/TI	TI	表題	単語	S VCR?(F)CLASSROOM/TI

*接尾辞の指定がない場合、基本索引のすべての項目を検索します。
[1] /DE*, /DF, /DF* も使えます。
[2] /ID*, /IF, /IF* も使えます。
[3] オンラインでは、1986年5月以降；CD-ROMではすべての年にあります。

補助索引

検索用接頭辞	表示用コード	項目名	索引単位	SELECT 例
AN=	AN	情報センター番号	句	S AN IR514912
……	AZ	DIALOG受入番号		
AU=	AU	著者名	句	S AU REIDER, WILLIAM?
AV=	AV	入手可否	単語	S AV (EDRS(W)PRICE)
CH=	AN	情報センター・コード	句	S CH SE
CN=	CN	契約／助成金番号[4]	句	S CN NIE-G-83-0005
CP=	CP	出版国[4,5]	句	S CP U.S.
CS=	CS	所属機関名[4]	単語	S CS (MULTICULTURAL(F)AUSTRALIA)
DT=	DT	文献の種類	句	S DT 080
			句	S DT PROJECT DESCRIPTION
……	FN	ファイル名		
GL=	GL	政府機関のレベル[4,5]	句	S GL STATE
JA=	JA	抄録誌の年月[6]	句	S JA CIJMAY86
JN=	JN	雑誌名	句	S JN READING HORIZONS
LA=	LA	使用言語[5]	句	S LA GERMAN
PN=	PN	機関／プロジェクト番号[4]	句	S PN BR-6-0375B
PY=	PY	出版年	句	S PY 1986
RN=	RN	レポート番号[4]	句	S RN CBR-85-2
……	SO	書誌事項[7]		
SP=	SP	後援機関[4]	単語	S SP (NORTHWEST(2W)LAB?)
TA=	TA	対象読者層[8]	句	S TA PRACTITIONERS
UD=	……	データ追加 (update)[9]	句	S UD 9999
ZZ=	……	回転式デスクリプタ表示	句	(EXPAND 表示から SELECT)

[4] RIE レコードのみ。
[5] 1979年から現在のレコードに関して。
[6] RIE レコードに対しては1969年から現在；CIJE レコードに対しては1979年3月から現在
[7] 文献の種類により異なります。
[8] CIJE レコードの1984年以降と RIE レコードの1975年以降。
[9] DIALOG OnDisc ERIC では利用できません。

制限／限定機能

集合や用語は S S3/DE のように、基本索引の接尾辞（即ち、/AB, /DE, /DE*, /DF, /DF*, /ID, /ID*, /IF, /IF*, /NT, /TI）ならびに次の特徴でも限定できます。

接尾辞	項目名	例
なし	出版年	S S1/1986
なし	受入番号（RIE サブファイル）[9]	S S3/ED260173-ED999999
なし	受入番号（CIJE サブファイル）[9]	S S5/EJ323037-EJ999999
/ED	RIE サブファイル	S S5/ED
/EJ	CIJE サブファイル	S S3/EJ
/MAJ	主要デスクリプタまたは主要アイデンティファイア	S S7/MAJ
/MI	副デスクリプタまたは副アイデンティファイア	S S9/MIN

分類機能

分類可能な項目	例
オンライン (SORT) とオフライン (PRINT)。 AU,CS,JN, PY[10], TI。	SORT S8/ALL/JN/PY PRINT S15/5/ALL/AU

[10] 1971年以降のレコードに関して。

3902

ERIC
DIALOG ファイル1

出力方法[@+]

利用者が指定する出力形式

ご自分の出力形式は TYPE S2/AU, TI,SO/1-5 のように，検索方法の一覧表に記載されている表示用コードを使ってご指定することができます

事前に決められた出力形式

出力形式	出力内容
形式 1	DIALOG受入番号
形式 2	抄録を除く全レコード
形式 3	書誌事項
形式 4	抄録と表題（ONDISC では，タグ付きの全レコード）
形式 5	全レコード
形式 6	表題と DIALOG受入番号
形式 7	書誌事項と抄録
形式 8	表題と索引事項

レコードの直接呼び出し

項目名	例		
DIALOG受入番号	TYPE ED260172/6	DISPLAY ED271510/AU, TI	PRINT EJ330143/5

[@]オンラインで各項目にタグを付けた出力を指定するには，TYPE S3/AU, TI, SO/1-5 TAG のように，用語 TAG をお使いください
[+]ONDISC では，KWIC, hit および短い表題が選べます。

3903

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3904

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Will NTIS Go Private?

A Reagan Administration push to have a contractor operate the National Technical Information Service (NTIS), a self-supporting federal agency, is encountering resistance on Capitol Hill. Critics of the plan claim that a private contractor cannot distribute information more cheaply than the 42-year-old organization currently can. Instead, they say that the proposal will drive up prices and reduce public access to U.S. and foreign technical documents.

The idea of converting NTIS to a private enterprise has been mentioned since 1981 when Joseph Wright, deputy director of the Office of Management and Budget (OMB), was deputy secretary of the Department of Commerce. The Administration, however, did not pursue the matter until December 1985, when OMB asked Commerce to study the potential options for transforming NTIS into a privately run operation.

The department now appears to have narrowed its choices to two approaches—having a contractor operate the facility, or having the service administered by an employee-owned company. Under either of these options, the government would retain the right to set mission goals for NTIS. But librarians and researchers are skeptical about the proposal, as are some members of Congress.

Representative Doug Walgren (D–PA), chairman of the House subcommittee on science, research and technology, has drafted language in the Commerce Department's fiscal year 1988 authorization bill that would establish NTIS as an independent government corporation. This proposal is in line with a recommendation made by the National Academy of Public Administration. The Senate Commerce, Science, and Transportation Committee is expected to take similar action. This legal status would allow the NTIS to operate as it does now, but also would give it the freedom to meet staffing and capital equipment needs.

The organization was first created under President Truman to distribute to American industry and research institutions the scientific and technical data captured from Germany. Originally called the Publications Board, the organization was later renamed the Clearinghouse for Federal Scientific and Technical Information. In 1970 it became known as NTIS, and it is now regarded as the single most important source of technical and scientific literature in the United States.

Since 1950, NTIS has priced its services just high enough to cover operating costs. The agency runs a small surplus or deficit in any given year, depending on product demand and pricing decisions. In 1986, NTIS sold 452,000 copies of paper documents and another 1.9 million documents on microfiche. Gross revenues were just $22.4 million. Commerce's proposals almost certainly would require NTIS to raise prices on its 1.7 million holdings, contends James F. Wyatt of the Association of Research Libraries. This would occur because companies such as Burroughs Corporation, which has expressed interest in the NTIS contract, would seek to wring substantial profits from the operation.

Reduced access to certain scientific and technical literature for which there is low demand is another worry cited by opponents of privatization. Officials of the American Library Association, for example, have in recent congressional testimony expressed fear that a privately operated NTIS would not maintain the breadth of material that the agency now does. There is also a question about whether a private entity could impose copyright claims over information it provides, even though much NTIS information originates from other federal departments.

Access to foreign scientific and technical data could be crimped, too. Japan and West Germany have indicated they may cease providing NTIS with technical information if a contractor takes over the operation. These countries are more comfortable with government-to-government exchanges, rather than dealing with a private party, NTIS officials say.

While upholding Commerce's position on privatization, agency officials say there is no clear economic rationale to support it. In fact, OMB has yet to respond to an NTIS staff request for a justification that can be used in testimony before Congress. OMB also was unable to provide *Science* with an economic case to back claims that a privately run NTIS would be more efficient. Agency officials simply say that moving NTIS is consistent with the Administration's policy of having the private sector take over federal activities whenever possible. ■ MARK CRAWFORD

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL UPDATES

FEB87-APR87

Deletions

CG Guidance and Counselling
CG Journal of Clinical Psychology
EC Rehabilitation Literature
JC Community College Social Science Journal

Name Changes

HE Vestes to Australian Universities' Review
UD Migration Today to Migration World

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

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CUSTOMER REPORT
FEBRUARY 1987

NEW

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DOKUMENTASYON MERKEZI
06530 BILKENT
ANKARA - TURKEY

NORTH CAROLINA CENTRAL UNIVERSITY
J.E. SHEPARD MEMORIAL LIBRARY
ACQUISTIONS DEPARTMENT
DURHAM, NORTH CAROLINA 27707

CANCELLED

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ROYAL UNIVERSITY
LIBRARY - ORDER DEPARTMENT
DRAMMENSVEIEN 42
OSLO, NORWAY

DEPARTMENT OF EDUCATION
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STATE OFFICE BUILDING #6, RM. 206
CHARLESTON, WEST VIRGINIA 25305

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CUSTOMER SERVICE REPORT
MARCH 1987

CANCELLED

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Library-Serials AP13-72/SIC
P.O. Box 4150
Fullerton, California 92634

California State University
J.F.K. Memorial Library
5175 State College
Los Angeles, California 90032

Woodson Regional Library
Serials (PO#C40810)
9525 So. Halsted St.
Chicago, Illinois 60628

Morehead State University
Johnson Camden Library
Morehead, Kentucky 40351

Northeastern University
Library
360 Huntington Avenue
Boston, Massachusettes 02115

Rider College Library
Order Department
2083 Lawernceville Road
Lawernceville, New Jersey
08648

Texas State Tech. Inst.
Library Rm. 41-2
Attn; Jenny Muhundro
Waco, Texas 76705

Ector County Indep. School
District
Curriculum Library
P.O. BOX 3912
Odessa, Texas 79760

RIE INPUT BY CLEARINGHOUSE (RIEJAN87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	1
CE	107	23	3	1	126	126
CG	67	-	1	-	66	66
CS	129	-	5	-	124	124
EA	97	-	6	1	90	90
EC	33	1	-	2	32	32
FL	80	-	2	5	73	73
HE	85	-	1	2	82	82
IR	70	-	4	1	65	65
JC	44	-	-	1	43	43
PS	50	-	1	1	48	48
RC	34	1	-	-	35	35
SE	72	-	1	-	71	71
SO	64	5	2	4	63	63
SP	68	9	1	1	75	75
TM	40	5	-	-	45	45
UD	59	-	2	2	55	55
TOTALS	1100	+44	-29	-21	= 1094	1094

RIEJAN87

REMOVE LIST (50)

A. DUPLICATES (11)

1. Resubmission of Clearinghouses Own Input (3)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
CE 044 781	ED 271 574/CE 044 667	RIEDEC86	FAC
HE 019 603	ED 272 079/HE 019 518	RIEDEC86	FAC
SO 017 534	ED 266 989/SO 016 953	RIEJUL86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
SO 017 467	ED 269 871/EA 018 472	RIEOCT86	FAC

3. Duplicates Appearing in November, December, January (7)

Duplicates Detected	Duplicate Of	Originally Announced In	Detected By
EA 018 719	ED 271 462/SP 027 792	RIENOV86	FAC
EC 190 280	/PS 016 057	(delayed)	FAC
HE 019 498	/CG 019 142	(delayed)	FAC
JC 860 461	ED 272 683/CE 044 766	RIEJAN87	FAC
PS 015 941	ED 272 641/UD 025 053	RIEDEC86	FAC
SP 028 008	ED 272 977/EA 018 701	RIEJAN87	FAC
UD 025 082	ED 271 612/CE 044 724	RIEDEC86	FAC

4. Total Duplicates for 1987 through Latest Issue = 11

B. REMOVES (9)

Accession Removed	Reason for Removal
EC 190 252	Pulled by Clearinghouses
FL 015 796	Overlaid with December Document
FL 015 827	" " " "
FL 015 945 (2)	Two Documents Submitted under Same Number
FL 015 968	Overlaid with December Document
SO 017 308	Combined with SO 017 307
SO 017 484	Pulled by Clearinghouse/Facility
UD 015 120	Combined with UD 025 121

C, DELAYS (30)

Accession Removed	Moved to or Delayed
CE 044 793	Delayed
CE 044 837	"
CE 044 857	"
CG 019 307	Delayed--Needs Related Document
CS 008 509	Moved to February
CS 008 519	" " "
CS 209 638	Delayed
CS 210 021	"
CS 210 041	"
EA 018 710	Delayed
EA 018 717-718	"
EA 018 720-722	"
FL 015 929	Delayed
FL 015 950	Delayed--Clearance Needed
HE 019 656	Delayed
IR 012 243	Delayed
IR 012 249	"
IR 012 273	"
IR 051 594	"
IR 051 623	"
PS 015 956	Delayed--Needs Related Document
SE 047 195	Delayed
SO 017 100	Delayed
SO 017 307	"
SP 027 805	Delayed--Clearance Needed

*** CIJE MONTHLY REPORT - FEB87 I.CIJE2 ***10:41:29 27 JAN 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	102	27	12	173
CG	99	8	0	237
CS	201	21	3	315
EA	92	8	1	181
EC	70	8	15	250
FL	37	8	0	42
HE	93	7	15	245
IR	120	30	11	262
JC	16	3	0	42
PS	32	5	0	77
RC	26	4	0	46
SE	57	11	1	183
SO	94	10	37	150
SP	70	9	7	138
TM	59	9	0	109
UD	36	4	11	42
GRAND TOTALS	1204	172	113	2492

*** CIJE MONTHLY REPORT - MAR87 I.CIJE1 ***08:09:29 26 FEB 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	104	22	13	277
CG	137	16	0	374
CS	184	20	6	499
EA	101	9	14	282
EC	172	22	0	422
FL	58	9	0	100
HE	172	19	8	417
IR	105	25	4	367
JC	20	3	0	62
PS	24	3	0	101
RC	19	4	0	65
SE	85	12	19	268
SO	107	14	17	257
SP	88	12	14	226
TM	33	6	0	142
UD	60	12	8	102
GRAND TOTALS	1469	208	103	3961

*** CIJE MONTHLY REPORT - APR87 I.CIJE2 ***08:34:18 25 MAR 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	107	23	21	384
CG	169	19	5	543
CS	182	18	0	681
EA	146	11	18	428
EC	241	25	22	663
FL	62	10	0	162
HE	140	12	10	557
IR	126	30	10	493
JC	45	1	0	107
PS	45	7	0	146
RC	29	3	0	94
SE	114	12	9	382
SO	121	10	36	378
SP	129	16	0	355
TM	45	6	0	187
UD	76	11	7	178
GRAND TOTALS	1777	214	138	5738

Attachment 19
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Volume: 11
Number: 3
Date: MAY/JUNE 1987

ERIC Administrative Bulletin

Educational Resources Information Center Office of Educational Research and Improvement (OERI)

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Attachment 5: Canadian Education Thesaurus (CET) -- Status Report

Attachment 6: ACCESS: The Information Clearinghouse about Public Schools (Brochure)

Attachment 7: Current Brochures (IR Special Project)
- o How Can I Be Involved in My Child's Education?
- o How Can I Help Develop My Child's Language Skills?
- o How Can I Help My Child Say "No" to Drugs?
- o Is Repeating a Grade a Sign of Failure?

Attachment 8: SilverPlatter Announces Discount for Multiple Subscriptions to ERIC Database on CD-ROM (Announcement Letter and Press Release)

Attachment 9: CIJE Source Journal Index Updates (May-June 1987)

3920

Attachment 10: IE Input, by Clearinghouse (RIE November and December 1986 - Revised 6/12/87)

Attachment 11: CIJE Monthly Report (May-June 1987)

The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

ACTION ITEMS

Processing Reminders

Based on feedback from the Facility, and our desire to maintain the high quality of bibliographic data entering the system, it is essential to keep the following guidelines in mind when processing documents.

1. Don't put issues of serials/journals/newsletters in RIE unless: (1) The issue is a theme issue devoted to a single topic and can therefore be handled as if it were a monograph or that topic; or (2) You are putting in a significant "run" of the journal (i.e., all that is then available) for archival purposes. We must avoid a proliferation of look-alike resumes in RIE.

2. Don't overindex in any of the index fields. Index to the significant topics and don't include trivial ones. The user/searcher will thank you for not misleading them.

3. Keep the document as is for filming, unless there is a strong reason to delete pages/material. Don't delete low-information content pages arbitrarily. Let the user/reader see what the document's author intended them to see.

4. Make sure the document is complete before sending it to the Facility. Missing pages, missing sections, missing appendixes, missing volumes, or things out of sequence create costly and time consuming problems.

5. Use author abstracts when they are reasonably adequate. It saves time and money, and the author gets to communicate more directly with the user (there's value in that). Many Clearinghouses are not using author abstracts that are adequate.

6. Don't be afraid to mix indicative information into an informative abstract. It's vital to communicate the important aspects of the document to the user/reader. Don't leave important information out for the sake of a theoretically "pure" abstract.

7. Make sure all abstracts written by Clearinghouse personnel are accurate, read well, and make sense. Abstracts should not raise more questions than they answer. Having a subject expert writing abstracts is not as critical as having abstracts that are clearly written and that communicate well the contents of a document.

...CERIC

ERIC Clearinghouse Scope of Interest Areas -- The Importance of Staying Within Your Official, Contractually-Defined Scope of Interest

Each Clearinghouse has an official, contractually-defined scope of interest area that has been made part of its contract. These scope statements are assembled and repeated in the internal system document entitled ERIC Clearinghouse Scope of Interest Guide, where they are indexed and elaborated on as an aid to the Facility in the assignment of documents to Clearinghouses and to help the Clearinghouses in transferring out-of-scope-documents to appropriate Clearinghouses.

It is essential that Clearinghouses operate within their defined scope areas. Resources in Education (RIE) and Current Index to Journals in Education (CIJE) are arranged by Clearinghouse in order to facilitate browsing. Microfiche are sold by Clearinghouse prefix to customers interested in narrow segments of the literature. Online searchers are advised by all three major online systems to use the Clearinghouse prefix as a way of restricting output and increasing relevance when outputs are large.

When a Clearinghouse accessions documents outside its scope, this small but critical action begins to undermine the whole elaborate apparatus of subdividing the field by sixteen Clearinghouses. ERIC needs to support its Clearinghouse structure and to lend credibility to it, not to cast doubt upon it.

Despite the obvious importance of observing scope areas, Clearinghouses occasionally accession documents that cannot be justified under their respective scopes and that should have been transferred elsewhere. Whether this is due to a shortage of documents (and consequent pressure to accession) or simple oversight, probably varies from one situation to another. There are Clearinghouses whose statistics show that they regularly transfer documents elsewhere and there are other Clearinghouses whose statistics show that they seldom, if ever, transfer a document elsewhere.

The ground rules are simple. To be accessioned by a given Clearinghouse, a document must be justifiable under the subject scope statement of that Clearinghouse. No other justification is adequate. If a document emanates from one of a Clearinghouse's acquisitions arrangements, that is not sufficient. If a document emanates from a host organization, that is not sufficient. If a document is sent to the Clearinghouse by the ERIC Facility, that is not sufficient.

It is true that there are some documents that straddle the scopes of two Clearinghouses. We are not worried about such situations. These can usually be worked out by the respective Clearinghouse management personnel. In such cases, the users would be able to understand whichever way the decison went. What is of concern are the flagrant cases, the clearly unjustified cases, the cases where the accessioning Clearinghouse is obviously in the wrong.

3923

It is time for all Clearinghouses to assign a higher priority to this aspect of selection and to commit themselves to functioning as a team on this matter rather than for narrow self-interest. The Clearinghouses need to begin to police themselves on scope violations and to pressure offenders at Technical Meetings, Directors' Meetings, or other ERIC forums. In turn, the ERIC Facility will step up its vigilance and will try to return documents that seem flagrantly out of the scope of the submitting Clearinghouse.

If everybody does their selection job diligently and in good faith, this problem (which has such internally disruptive potential) will go away. Please help support the internal integrity of the ERIC System.

...Pat Coulter (CERIC)

OERI Interests, Targets of Opportunity, and Priorities for Educational Research

The list below was recently prepared and issued by the Office of the Assistant Secretary for Educational Research and Improvement:

OERI Interests and Targets of Opportunity
for Educational Research

A. Future Research Areas of Particular Interest to OERI:

- o assessment (at all educational levels)
- o content
- o tracking, documenting, appraising reform efforts
- o heterodox approaches to education organization and governance
- o choice plans
- o equitable treatment of public and private sectors
- o timeliness
- o radical improvements in the dissemination of education information of all sorts
- o appraisal of education professionals
- o productivity (including libraries)
- o a new generation of finance studies that emphasize productivity, outcomes, and utilizations
- o measuring the administrative costs of school districts
- o helping parents to be more effective education partners
- o character formation

B. Targets of Opportunity for Educational Research During the Next Five Years (Ten Issues on the Research Horizon):

- o assessing student achievement
- o learning in the content areas
- o teacher effectiveness
- o higher order thinking skills
- o economic competitiveness and school learning

- computers in classrooms
- education productivity
- applying findings to practice
- extending school hours
- parent involvement

...OERI

ERIC Digests Should be Announced in RIE

During the preparation of the 1986 edition of the ERIC Clearinghouse Publications annual bibliography, it came to our attention that twelve of the Clearinghouses are announcing their Digests in RIE and four are not. The policy of routinely announcing Digests in RIE was established by Central ERIC in mid-1985. The four Clearinghouses that are not following this policy are being contacted by their monitor. This notice is intended to reiterate this policy so that in 1987 there will be no unannounced stragglers.

...Pat Coulter (CERIC)

ERIC Clearinghouse Contract Deliverables

The OERI Grants and Contracts Service has advised us that all deliverables, that is, reports (Annual, Site Visit, Semi-Annual), IAP's, ERIC Digests, and other products that are required by clearinghouse contracts, must be received by the CERIC monitor by the end of the current contract's period of operation. New contracts are to be awarded via the upcoming RFP competition and all of the current contracts will be closed out before the new ones begin.

...CERIC

3925

NETWORK NEWS

New EDRS Order Form

EDRS has designed a completely new Order Form that incorporates their new credit card ordering procedure. A copy of the new form appears as Attachment 1.

...Vic Fortin, EDRS

EDRS Credit Card Orders -- DIALOG Chronolog Notice (June 1987)

The following notice on EDRS's new ordering option appeared in DIALOG's Chronolog for June 1987 (p. 87-151).

ERIC Document Reproduction Service (EDRS) Now Accepting Credit Card Orders

ERIC Document Reproduction Service (EDRS) is now accepting credit card orders through DIALORDER. EDRS (DIALORDER acronym = **ERIC**) supplies the ED-numbered items from the ERIC (File 1) database in microfiche or reproduced paper copy. VISA or MasterCard is acceptable, and all orders must include the credit card number and expiration date. The cardholder's name should also be included if the cardholder is someone other than the person or organization holding the DIALOG account.

For details on the ERIC document delivery service, refer to the ERIC Yellowsheet in the *Guide to DIALOG Searching*. □

...Vic Fortin (EDRS)

Report of the COED Task Force on Lab/Center Collaboration

The COED Task Force that was asked to look at ways of facilitating collaboration between ERIC and the OERI Labs and Centers presented their final report in January 1987 and this report was distributed at the May 1987 COED Meeting. A copy is reproduced as Attachment 2.

...Gary Walz (CG)

Standing Order Customers That Order Microfiche for Only Specific Clearinghouse

It is not well-known that certain EDRS customers order microfiche for only the output of specific Clearinghouses. There are 41 such customers and they are listed (as of 5/27/87) in Attachment 3. Interestingly, the Clearinghouse with the most orders of this type is JC. There are 14 subscribers who order just the JC microfiche.

...Vic Fortin, EDRS

ERIC Ready Reference #9: "ERIC Digests"

A new ERIC Ready Reference on "ERIC Digests" has been developed by the ERIC Facility, collaborating closely with the ERIC Digests project staff at ERIC/PS. The new Ready Reference is reproduced as Attachment 4. Stock copies have been sent to all ERIC components.

...Jim Houston (ERIC Facility)

CE Downloads From DIALOG to Prepare "Update" Publications

To create "UPDATES", ERIC/ACVE's prepackaged searches, we do searches on DIALOG that are ordered as offline prints and then also downloaded. When the printed searches arrive from DIALOG, they are screened by a subject specialist who selects approximately 100 citations (both EDs and EJs) to be included in the final product. The downloaded search results are then edited to delete the rejected records and to delete several fields, e.g., Clearinghouse Number, RIE/CIJE Issue, etc., in the selected records. If the Identifier field is deemed expendable (i.e., name of state or organization), it, too, is deleted. The idea is to reduce the length of the final records (and hence the cost of printing them), while retaining essential information

Once the searches are edited and formatted, they are printed on a letter-quality printer, duplicated, and bound for sale.

In the future, we will probably also lay out the bibliographic information on the page in a more compact way so as to reduce the overall length of the citations.

While the first "Update" took a bit of time -- the first one always does -- once we got rolling it went smoothly! It's a lot easier and much better looking than the cut-and-paste method we had previously used!

...Judy Wagner (CE)

Canadian Education Thesaurus (CET) -- Status Report

The project to create a Canadian Education Thesaurus is proceeding apace. The latest status report is reproduced as Attachment 5. We plan to continue to keep you abreast of this project by including these status reports in the EAB.

...Jim Houston (ERIC Facility)

Acquisitions Data Report to Go Online

The ERIC Facility is hoping to get the go-ahead soon from the OERI Grants and Contracts Service to convert the Acquisitions Data Report (ADR) to an online file. The goal is to have the ADR mounted on a dedicated microcomputer to which the Clearinghouses would have constant access.

3927

The prospects of increasing the level of automation of this file have led us to examine some of the current problems occasionally experienced with data input to the ADR:

- Clearinghouse Accession Numbers

  Mis-keyings of Clearinghouse Accession Numbers can often be detected by a human editor better than they can by a computer. For example, in the sequence:

  AA524719
  AA524720
  AA524221
  AA524722

  A human editor can be relatively certain that 524221 should have been 524721, but a computer would accept the error without a qualm (probably thereby allowing a duplicate CH# into the system). Please proof so as to avoid CH# mis-keyings.

- Leading Punctuation

  The rules state that leading punctuation (such as quotation marks) should be avoided because it causes the title to mis-file. Not all Clearinghouses are currently observing this rule.

- Publication Dates (Format)

  Publication dates are supposed to be entered in the standard RIE format "22May87". Some Clearinghouses are incorrectly entering the entire four-character year, "1987". Please observe this convention.

- Brackets

  Heretofore, brackets have been requested when publication dates were guessed at. The brackets are causing Clearinghouses too many problems and we have decided a preliminary file of the ADR's nature needn't get involved in such niceties. Please discontinue the use of brackets immediately.

- Abbreviations

  Don't abbreviate the words in a title. Record titles exactly as on the document. Somebody else entering the same title would in all likelihodd not choose the same abbreviations as you, thus preventing a match.

...Pat Brown (ERIC Facility)

ACCESS: The Information Clearinghouse About Public Schools

ERIC isn't the only organization that can employ the acronym "ACCESS" and with "ACCESS ERIC" about to be floated, it behooves us to be aware of similarly-named operations. The National Committee for Citizens in Education runs an "information Clearinghouse" on public schools that they call ACCESS. The potential for some user confusion is obvious. The brochure describing NCCE's ACCESS is reproduced as Attachment 6.

...Ted Brandhorst (ERIC Facility)

UMI Article Clearinghouse -- Correct Telephone Number

The UMI Article Clearinghouse has informed us that many telephone orders for EJ Articles are being received at the dissertations desk at UMI rather than at the Article Clearinghouse desk. This may have led to occasional failure on UMI's part to recognize EJ numbers or to otherwise process the order correctly.

The wrong number, to which CIJE users should not be referred, is: 800-521-3042 (UMI dissertations).

The correct number, to which users should be referred, is: 800-732-0616 (UMI Article Clearinghouse).

...Joanna Eustace (ERIC Facility)

"Current Brochures" -- An IR Special Project

The aim of ERIC/IR's "Current Brochure" project is to make available the findings of recent educational research in easily understandable, useful terms. Funded by USDE, the one-year pilot effort will provide 12 summaries of research findings on topics of high public interest.

Topics for the 12 brochures were selected from those proposed by ERIC Clearinghouses, who also nominated writers for the series. The topics range from "How Do I Help My Child Say "No" to Drugs?" to "When Should a Gifted Child Be Accelerated?" to "Is Repeating a Grade a Sign of Failure?" to "How Can I help Develop My Child's Language Skills?". Public interest in topics selected was confirmed by the 1986 Gallup Poll of Public Attitudes Toward Public Schools.

The brochures' primary audience is parents, but educators are likely to find them useful as a means of identifying sources of recent research on particular topics. The first group of brochures in the series, (See Attachment 7) will be disseminated and evaluated before distribution to a national network of educators, public officials, and mass media.

...Don Ely (IR)

ERIC MICROSearch to Add Abstracts -- an IR Special Project

The ERIC Clearinghouse on Information Resources will further develop the MICROSearch program to include abstracts and to create database disks in additional subject areas. The project will include the following four steps:

1. The conversion of the ERIC MICROSearch software to include abstracts,
2. The selection of topics,
3. The evaluation of user responses to the inclusion of abstracts and the significance of indexing single words in the abstracts, and
4. The development of a plan to disseminate the program to end users.

The original ERIC MICROSearch citation contains the accession number, title, author, journal citation (if appropriate), Descriptor, and Identifier fields. Without abstracts, approximately 300-350 citations will fit on one Apple disk and approximately 475-525 on an IBM disk. Including the abstract will decrease the number of citations for the Apple to 100 and for the IBM to approximately 250. The purpose of the project is three-fold: (1) to provide ERIC MICROSearch in a new, "abstracts included" format; (2) to study the usefulness of including the abstracts with respect to end users satisfaction and the appropriateness with regard to a microcomputer based system; and (3) to assess users responses to different topic areas.

ERIC/IR will be requesting the assistance of other Clearinghouses in regard to topic selection and possibly field testing.

...Don Ely (IR)

SilverPlatter Announces Discount for Multiple Subscriptions to ERIC Database on CD-ROM

In response to competitive pressures, SilverPlatter Inc. has announced that an organization subscribing to ERIC on SilverPlatter CD-ROM can get second and subsequent subscriptions at $250 each (discounted from the base price of $650). The only restrictions are that all orders must have the same "ship to" and "bill to" address and the files must be used at the same location (this would include two or more libraries on the same campus). The SilverPlatter Press Release and announcement letter are reproduced as Attachment 8.

...Ted Brandhorst (ERIC Facility)

Dr. Patricia Blosser Elected to NARST National Office

Dr. Patricia Blosser of ERIC/SE was recently elected to President/Elect of the National Association for Research in Science Education (NARST). NARST is the major national organization for research related to science education. Dr. Blosser will serve as President-elect this year (1987-88) and will be responsible for the 1988 NARST Conference. She will serve as President in 1988-1989.

Dr. Blosser is also a Professor of Science Education and currently serves as Coordinator for Science Education at Ohio State University.

...Robert W. Howe (SE)

Dr. Helgeson Receives NARST Award

Dr. Stanley Helgeson of ERIC/SE recently received an award from the National Association for Research in Science Teaching (NARST) for his paper on Science Education Research Interests of Elementary Teachers. The award was for "Practical Applications of Research".

...Robert W. Howe (SE)

PERSONNEL

New Personnel at CS

Nola Aiex began work on January 26, 1987 as a research assistant (writer/abstractor). She replaces Julie Kosarin who left in December. In addition, a half-time position as research assistant was filled by Amy Wallace in March. Hilary Taylor Holbrook took a nine-week maternity leave, but is back with us half-time as a writer and editor.

...Sylvia Read Taber (CS)

Staff Changes at UD

We are pleased to announce the following appointments and promotions at the Clearinghouse on Urban Education: Mr. Anane Olatunji has been promoted to Assistant Director; Ms. Cheryl S. Norton has been promoted to Assistant to the Director; Ms. Robin R. Johnson has been appointed as Information Specialist; Dr. Michael B. Webb, Associate Director, is currently on leave.

...Wendy Schwartz (UD)

Three Staff Changes at CS.

Michael Spooner is now the Assistant Director/Project Manager; Fran Lehr has been promoted to Assistant Director; beginning Monday, June 15, 1987, Sue Ann Kendall Crane replaced Sylvia Read Taber, who is going to work for NCTE.

...Fran Biederman, CS

Staff Changes at FL

Laura Wenzel, User Services Coordinator at FL since June 1984, left the Clearinghouse on March 31, 1987, to spend several months in Spain before returning to the States to pursue graduate studies in anthropology and education. Bill Code, former Acquisitions Coordinator, moved into the User Services slot, and the Acquisitions position was taken over by Ms. Sharon Schwinabart, a recent graduate of West Virginia University. Sharon holds M.A. and B.A. degrees in French from West Virginia and taught French there for two years as a graduate student. We are delighted to have her on the staff.

A temporary addition to our staff is Ms. Pamela Buckles, who is filling in part-time for James Mitchell, Administrative Assistant, who is on extended leave for health reasons.

...Jeannie Rennie (FL)

Dr. Juliet Miller Leaves CE

Speaking for the entire ERIC family, we at CERIC want to send Juliet Miller our best wishes for her future activities as she leaves ERIC/CE. Through the years, her persistence, expertise, and devotion to the cause of the ERIC system have gained for her our respect and affection. We are sorry to see her leave and wish her farewell.

...CERIC

ERIC Facility Personnel Changes

Deborah Hottel resigned in May as Senior Secretary to follow opportunities in Montgomery County real estate. She has been replaced by Sharon Hooper who comes to us from the West Virginia University, Department of Geology and Geography.

Kathleen Leahy resigned in July as Secretary to accept a position as a Legal Secretary in Annapolis, where she and her new husband (as of August 29) will be making their home.

Somewhat belatedly we welcome Tonya Richardson as Document Control Clerk (Assisting Cindy Lacey in our Mail Room) and Evette Joyner as our new Receptionist.

The newest member of our staff is RIE Editor Mary McGeehan, who comes to us from the "Regulatory Information Service" (A now discontinued project of the Congressional Information Service (CIS)).

ERIC PUBLICATIONS

CS

TRIP (Theory and Research into Practice) Booklet: Explorations, Introductory Activities, for Literature and Composition, 7-12, 1987, by Peter Smagorinsky, Tom McCann, and Stephen Kern (CS 210 296).

Provides exercises rooted in schema theory, allowing students to relate the fundamental concepts in any assignment to their own experiences and perceptions. Authors examine relevant theory and present exercises for reading comprehension and for writing. Available from National Council of Teachers of English, $7.50 nonmembers, $5.75 members.

Recommended English Language Arts Curriculum Guides, K-12, 1986, compiled by the ERIC/RCS Staff and the NCTE Committee to Evaluate Curriculum Guides and Competency Requirements, Adele Stern, Chair (CS 210 080, ED 274 984).

Presents an annotated list of recommended guides and criteria for planning and evaluating English language arts curriculum guides. Available from the National Council of Teachers of English ($2.00 members, $2.50 nonmembers).

TRIP: Theory and Research into Practice-- Creative Approaches to Sentence Combining, 1986, by William Strong (CS 210 082, ED 274 985).

Summarizes research on sentence combining and outlines ways to use sentence combining in the writing class. Available from the National Council of Teachers of English ($5.25 members, $7.00 nonmembers).

The Dynamics of Language Learning, 1987, edited by James R. Squire (CS 210 396).

Presents papers on: (1) integrating reading and writing processes; (2) teaching comprehension and composition; (3) oral language; (4) classroom practice, interaction, and instructional materials; (5) computers in language and literature education; and (6) evaluation reading and writing processes. Available from the National Council of Teachers of English ($20.00 members, $25.00 nonmembers).

Civic Writing in the Classroom, 1987, by Sandra Stotsky (SO 018 148).

Presents a rationale for teaching civic writing skills through the curriculum in social studies, reading, and English language arts. Provides guidelines to classroom practice through discussion of exemplary lessons that have been used successfully in elementary and secondary classrooms. Includes tips for teachers on how to write letters to public officials. Available from ERIC/SO ($8.00 plus $1.50 postage and handling).

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
CS	Feb. 24-28, 1987	Atlanta, GA	Charles Suhor	Attended the Association for Educational Communications and Technology Annual Conference. Charles Suhor presented a paper, "The Voice-Activated Word Processor -- Future Technology in Composition."
CS	March 19-21, 1987	Atlanta, GA	Charles Suhor Karl Koenke	Attended the Conference on College Composition and Communication. ERIC/CS sponsored a panel on which Karl Koenke presented a paper, "Keyboarding: Research and Instruction." Charles Suhor also gave a paper, "From Voice to Screen--Potential of Voice-Activated Systems."
CS	March 22-24, 1987	New Orleans, LA	Charles Suhor	Attended the Association for Supervision and Curriculum Development conference. Charles Suhor spoke at a session on "Jazz and Language."
CS	March 26-28, 1987	Louisville, KY	Karl Koenke Michael Spooner	Attended the National Council of Teachers of English Spring Conference. ERIC/CS sponsored a session on "Innovative Tests in Reading: Applying Current Theroy." chaired by Karl Koenke. Michael Spooner chaired a panel on "The Relationship between Oral Language Proficiency and Writing Behavior in Second Language Learners." Displayed ERIC/CS products and conducted free computer searches from a booth in the exhibit hall.
CS	April 8-11, 1987	St. Louis, MO	Michael Spooner Sylvia Read Taber	Attended the Southern/Central States Speech Associations Joint Conference. Michael Spooner spoke on "ERIC's Future in the Speech Communication Discipline" at a panel on "ERIC and the Speech Communication Discipline." Displayed ERIC/CS products at the exhibit booth.
CS	May 3-7, 1987	Anaheim, CA	Charles Suhor Karl Koenke Jane McClellan Michael Spooner	Attended the International Reading Association convention. Sponsored a session on "Language Diversity and Writing Instruction" with presenters Marcia Farr and Harvey Daniels, authors of Language Diversity and Writing Instruction, an ERIC/CS and NCTE co-publication. Displayed CS products and conducted free computer searches at the ERIC exhibit booth.

LIST OF ATTACHMENTS

Attachment 1: New EDRS Order Form (May 1987)

Attachment 2: COED Task Force on Lab/Center Collaboration -- Report

Attachment 3: Standing Order Customers That Order ERIC Microfiche Only for Specific Clearinghouses

Attachment 4: "ERIC Digests" -- ERIC Ready Reference #9

Attachment 5: Canadian Education Thesaurus (CET) -- Status Report

Attachment 6: ACCESS: The Information Clearinghouse about Public Schools (Brochure)

Attachment 7: Current Brochures (IR Special Project)
- o How Can I Be Involved in My Child's Education?
- o How Can I Help Develop My Child's Language Skills?
- o How Can I Help My Child Say "No" to Drugs?
- o Is Repeating a Grade a Sign of Failure?

Attachment 8: SilverPlatter Announces Discount for Multiple Subscriptions to ERIC Database on CD-ROM (Announcement Letter and Press Release)

Attachment 9: CIJE Source Journal Index Updates (May-June 1987)

Attachment 10: RIE Input, by Clearinghouse (RIE November and December 1986 - Revised 6/12/87)

Attachment 11: CIJE Monthly Report (May-June 1987)

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ERIC CLEARINGHOUSE PUBLICATIONS

The ERIC Clearinghouses analyze and synthesize the literature of education into research reviews, bibliographies, state-of-the-art studies, interpretive studies on topics of high current interest and many similar documents designed to meet the information needs of ERIC users. Prices include shipping (except for foreign shipment).

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Counseling and Personnel Services Clearinghouse

School of Education, The University of Michigan
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MEMORANDUM

To: Garry R. Walz, Chair, COED Executive Committee

From: Lab/Center Collaboration Task Force
Jeanne Bleuer, Chair
Susan Imel

Subject: Survey Report

Date: January 26, 1987

Attached is a summary of the results of the survey that was distributed at the September ERIC Directors meeting. We have also included our analysis of the results, our interpretations of the implications, and our recommendations for using the results to facilitate improved ERIC/Lab/Center collaboration as quickly as possible.

ERIC®
Garry R. Walz, Director
3939

LAB, CENTER AND ERIC CLEARINGHOUSE COLLABORATION

SUMMARY OF RESPONSES TO SURVEY

1 = Very much worth further development
2 = Probably worth further development
3 = Probably not worth further development
Total Score = Sum of (Frequency x Weight)
(Lowest Total Scores = Most favored strategies)

	Frequency 1	Frequency 2	Frequency 3	Total Score
1. Ask Centers and Labs to regularly update Clearinghouses on major activities and projects for potential Clearinghouse acquisition purposes.	17	1	0	19
2. Prepare a directory of all ERIC, Lab, and Center staff responsible for dissemination activities. (The current directory is a step in this direction, but it is not clear in all cases who is in charge of dissemination.)	7	9	2	31
3. Provide Labs and Centers with a monthly update of the "hot issues" and emerging needs as reflected in document acquisitions, user queries and professional foci.	4	4	10	42
4. Share information about dissemination activities through an information bulletin that would be distributed to all ERIC and Lab/Center dissemination personnel.	3	11	3	34
5. Develop a steering committee of Lab, Center, ERIC, and NDN staff to suggest ways interaction could be enhanced.	6	7	5	35
6. Ask OERI to sponsor an annual or biannual electronic conference wherein ERIC contractors report to OERI personnel what Clearinghouse processing revealed about state of the art on given priority or emerging areas.	2	5	11	45
7. Develop regional dissemination conferences planned jointly by ERIC Clearinghouses and Regional Labs to provide training for information providers in SOCs and SEAs.	9	6	4	33
8. Ask Labs and Centers to send product development and/or research news to the appropriate Clearinghouse for inclusion in Clearinghouse newsletters as special features or as part of a regular Lab/Center column or report.	13	5	0	23
9. Arrange a meeting of personnel from Labs, Centers and Clearinghouses at AERA.	5	5	8	39

3940

		Frequency 1	2	3	Total Score
10.	Encourage Labs and Centers to consult appropriate ERIC Clearinghouses when dealing with problems or products related to subject areas.	10	7	1	27
11.	Encourage Labs, Centers and Clearinghouses to regularly use one another's staff for workshop and conference presentations as well as refer to the work of one another in professional presentations.	7	6	5	34
12.	Arrange a meeting of personnel from Labs, Centers and Clearinghouses at ASIS.	1	5	12	47
13.	Work with Labs to identify programs that are developing good practitioner-oriented materials. This strategy could help in building the Practice File section of the database.	5	8	5	36
14.	Provide advance announcements of the products emanating from Labs and Centers through flyers and newsletters as well as developing digests and synthesis pieces on major Lab and Center project reports.	6	6	6	36
15.	Urge implementation of a workable mechanism in OERI to ensure that Lab and Center materials get into ERIC.	17	0	1	20
16.	Use Labs as a vehicle for promoting the Practice File portion of the database.	3	12	3	36
17.	Develop arrangements with Labs and Centers to author IAP's for Clearinghouse publications building upon their research and development activities. In turn, Lab and Center staff could serve on a regular basis as reviewers of Clearinghouse IAP's.	10	4	4	30
18.	Utilize the networks of the Labs, Centers and Clearinghouses for dissemination of information about OERI priorities and encourage dialogue between OERI components and the general public.	5	12	1	32
19.	Work with Labs and Centers to develop a needs sensing network.	4	7	7	39
20.	Share proposed digest and major product information on the electronic mail to reduce duplication and perhaps enhance publication possibilities.	2	10	6	40

	Frequency 1	Frequency 2	Frequency 3	Total Score
21. Mandate that representatives of Labs, Centers and Clearinghouses serve on one another's Advisory Committees. Additionally, Lab and Center personnel could receive Clearinghouse written annual reports and be invited to attend the relevant annual review sessions in Washington, D.C.	4	2	12	44
22. Consider using research developed by Centers as the basis for ERIC publications, i.e., major publications or digests.	11	5	2	27
23. Share downsizing alternatives and prioritizing scenarios.	1	5	10	41
24. Provide for greater Lab, Center and Clearinghouse networking through the use of a variety of forms of electronic communication.	5	9	4	35

Analysis and Discussion

The following strategies received the greatest number of "1" (very much worth further development) ratings:

1. Ask Centers and Labs to regularly update Clearinghouses on major activities and projects for potential Clearinghouse acquisition purposes. (17 votes)

15. Urge implementation of a workable mechanism in OERI to ensure that Lab and Center materials get into ERIC. (17 votes)

8. Ask Labs and Centers to send product development and/or research news to the appropriate Clearinghouse for inclusion in Clearinghouse newsletters as special features or as part of a regular Lab/Center column or report. (13 votes)

22. Consider using research developed by Centers as the basis for ERIC publications, i.e., major publications or digests. (11 votes)

10. Encourage Labs and Centers to consult appropriate ERIC Clearinghouses when dealing with problems or products related to subject areas. (10 votes)

17. Develop arrangements with Labs and Centers to author IAP's for Clearinghouse publications building upon their research and development activities. In turn, Lab and Center staff could serve on a regular basis as reviewers of Clearinghouse IAP's. (10 votes)

7. Develop regional dissemination conferences planned jointly by ERIC clearinghouses and Regional Labs to provide training for information providers in SOCs and SEAs.

When Total Scores were calculated for each strategy, Numbers 1, 15, 8, 22, 10 and 17 again emerged as the top six "very much worth further development," but Numbers 2 and 18 obtained lower scores than Number 7.

2. Prepare a directory of all ERIC, Lab, and Center staff responsible for dissemination activities. (The current directory is a step in this direction, but it is not clear in all cases who is in charge of dissemination.)

18. Utilize the networks of the Labs, Centers, and Clearinghouses for dissemination of information about OERI priorities and encourage dialogue between OERI components and the general public.

Of the top seven strategies receiving the most "1" ratings, four (numbers 1, 8, 10, and 15) focus more on efforts to be made by others (OERI, Labs and Centers) than on our own efforts. This may be due partly to the wording of the options; but, considering the context in which the survey was conducted (i.e., straight-line budgeting and the threat/stress associated with the ERIC Redesign Study), it is certainly understandable that ERIC directors and staff would favor strategies that require very little additional effort on the part of Clearinghouse prsonnel. This is not intended as a criticism -- the limitations of our energies and resources are real. However, the need to collaborate is also real; and, since we can't "will" others to collaborate with us, our action plan should be based primarily on what steps we can take to promote collaboration, not what we would like others to do.

We feel that an effective action plan will consist of a few highly focused strategies that:

1. promote a collaborative atmosphere;

2. demonstrate the desire and ability of ERIC clearinghouses to provide valuable services to Labs and Centers;

3. specify the steps that we can take to initiate and establish policies and procedures for on-going collaborative arrangements; and

4. prescribe immediate actions.

In order to develop this type of action plan, it was necessary to go beyond the simple summarization of the survey results and to analyze the strategies receiving the most "1" ratings to identify: 1) the basic concepts suggested; and 2) the specific steps that Clearinghouse personnel would need to take in order to implement each strategy. We also felt that it would be useful to analyze the "not-so-popular" strategies to identify: 1) potential problems in wording that may have detracted from the basic concept being suggested; and 2) activities with the potential for a "high return on our investment" (i.e., a low cost/high benefit ratio).

In regard to the most favored strategies, i.e., those identified on the previous page, we offer the following observations and suggestions:

1. Numbers 1 and 15 are essentially the same in terms of their focus on acquisition of Lab/Center materials, with Number 15 being the more comprehensive statement of the concept. Perhaps the two could be combined into a more proactive statement such as, "Assist in the development of a standardized workable mechanism within OERI to ensure that all relevant Lab and Center products are submitted to ERIC on a regular basis." To avoid confusion and duplication of efforts, the mechanism should be centralized rather

than based on individual clearinghouse initiatives. (A mechanism of this sort may already be in place; but, if so, it must not be working or there wouldn't be this much concern expressed by Clearinghouse personnel.)

2. Numbers 7, 8, 17, and 22 could be combined into a comprehensive strategy that focuses on what ERIC can do to assist the Labs and Centers in disseminating the results of their research. For example, ERIC's initiative might be: "Assist Labs and Centers in the dissemination of their research results by: a) soliciting and featuring Lab/Center research news in Clearinghouse newsletters; b) developing IAPs and Digests based on Lab/Center research; c) contracting with Lab/Center staff members to author Clearinghouse IAPs and Digests; and d) planning and conducting joint regional dissemination conferences with Labs and Centers."

3. Number 10 seems to focus on what ERIC can do to assist Labs and Centers in their research and development functions (as opposed to their dissemination function). Again, however, the strategy could be more powerful/effective if it suggested that each ERIC Clearinghouse take the initiative to identify current Lab/Center projects that are relevant to its scope and to offer concrete services and products, e.g., existing Digests, IAPs, and bibliographies; professional consultation; database searches, etc.

4. Number 2 appears to be an "enabling objective" that would provide a very valuable tool for facilitating the implementation of the other strategies.

5. Number 18 appears to be a highly desirable long range goal that could eventually grow out of a more established set of collaborative arrangements. It doesn't appear to be a strategy that could be implemented in the near future without a fair amount of time and effort. It also appears to be a procedure that would require central coordination by OERI.

Based on our analysis of the "not-so-popular" strategies, we feel that the following strategies fit the "low investment/high return" criteria and merit further consideration:

1. Re Number 3 ("Provide Labs and Centers with a monthly update of the 'hot issues' and emerging needs as reflected in document acquisitions, user queries and professional foci."): Written comments on the survey forms indicate that the problem with this strategy was primarily the frequency suggested. By changing "monthly" to "semi-annually" the strategy would probably be more acceptable. Also, by linking the strategy with the preparation of Clearinghouse semi-annual reports, there would be very little additional clearinghouse effort required. For example, Section F (Current "Cutting Edge" Topics) of the semi-annual report could be a standardized, stand-alone, one-page form that identifies the Clearinghouse, the time period, and a listing of topics. A copy of this page could then be mailed to each Lab and Center at the

same time the entire report is submitted to CERIC.

2. Re Numbers 5, 9, and 12 (Lab/Center/NDN/ERIC steering committee; AERA meeting; ASIS meeting): These approaches differ from the strategies discussed above in that they all focus specifically on face-to-face, personal interaction among personnel from the various OERI units. Based on our experience in coordinating efforts within the ERIC system, we should be well aware of the value of this type of interaction in facilitating and enhancing collaboration. Therefore, it would seem well worth our effort to undertake at least one of these strategies. Of the three, the "steering committee" strategy was the most favored. However, this would require a great deal of central coordination as well as additional staff meeting time and travel expenses. (An alternative, of course, would be computer conferencing; but this would not provide the personal, face-to-face dimension that we are seeking.) Of the two conventions suggested, it is much more likely that Lab and Center personnel would attend AERA than ASIS. It would also be very desirable for more Clearinghouses to be represented at AERA. Therefore, arranging a meeting during the AERA convention (it could even be an informal ERIC-hosted reception) seems like a strategy that should be pursued.

Recommendations

To summarize the previous discussion, the Lab/Center Collaboration Task Force recommends that ERIC pursue the following strategies as a means for initiating and establishing collaboration with other OERI units:

1. Work with CERIC and OERI to develop standardized, automatic procedures to ensure that all Lab and Center products are submitted to ERIC and forwarded to the appropriate Clearinghouses for RIE input.

2. Assist Labs and Centers in the dissemination of their research results by: a) soliciting and featuring Lab/Center research news in Clearinghouse newsletters; b) developing IAP's and Digests based on Lab/Center research; c) contracting with Lab/Center staff members to author Clearinghouse IAP's and Digests; and d) planning and conducting joint regional dissemination conferences with Labs and Centers.

3. Assist Labs and Centers in their research and development functions by offering services and products (existing Digests, IAP's, and bibliographies; professional consultation; database searches) that are relevant to current Lab/Center projects.

4. Provide Labs and Centers with Section F (Current "Cutting Edge" Topics) of Clearinghouse Semi-Annual Reports.

5. Host a meeting/reception for ERIC, Lab, Center, and NDN personnel during the AERA meeting (April 20-24, 1987, Washington, DC).

If these recommendations are approved by the COED Executive Council during its January meeting, we suggest the following plan of action:

1. The COED Executive Council assigns responsibility for following through on the clarification and implementation of Lab/Center acquisition strategies to the Technical Steering Committee, with action and reporting to be completed as soon as possible.

2. The COED Executive Council describes the strategies for providing assistance in research, development, and dissemination (Numbers 2 and 3 above) to all Clearinghouses via both Multilink and a special mailing, with the request that each Clearinghouse implement at least one of the suggested strategies and be prepared to report the outcomes at the next Directors meeting in May. (Such reporting could also be a required part of Clearinghouse Semi-Annual Reports.)

3. The Lab/Center Collaboration Task Force prepares the directory of ERIC, Lab, and Center staff indicated in Survey Item Number 2 by March 1, 1987.

4. CERIC instructs Clearinghouses to disseminate cutting edge topics (as indicated in Number 4 above) beginning with all Semi-Annual Reports due after March 1, 1987.

5. The COED Executive Council identifies a Clearinghouse or committee to take responsibility for arranging a meeting at AERA (Number 5 above).

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ERIC® Ready Reference #9
June 1987

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  OR

  b. Type "EDLINE ERIC" and go directly to EDO

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3959

THESAURUS

NOTES ON THE CANADIAN EDUCATION THESAURUS

Number 2, June 1987

THE OTHER THESAURI...

Once completed, the Canadian Education Thesaurus (CET) will become one of four independent but compatible thesauri of education descriptors. The other thesauri are:

. the Thesaurus of ERIC Descriptors, well known among the Canadian and the international education communities. Now in its 11th edition and with its 9500 terms, it serves as a model and as a basis for the development of the Australian, British and Canadian Education Thesauri;

. the Australian Thesaurus of Education Descriptors, used since February 1984 in the production of the Australian Education Index database and its printed sections. The Australian Educational Research Council is currently preparing the second edition of this thesaurus which reproduces materials found in the ERIC Thesaurus with modifications at the conceptual and at the lexical levels when necessary;

. the British ERIC, under development at the University of Southampton, and which should be available in its preliminary version in a few months. The British Thesaurus will be used for indexing and searching the British Education Index, currently produced by the University of Leeds, and soon to become available on DIALOG.

STRUCTURE OF THE CET

The CET proposed structure is fully compatible with that of the ERIC Thesaurus. It follows closely the International Organization for Standardization (ISO) Guidelines for the construction of Thesauri (ISO 2788).

The CET thus includes: **Descriptors** *or terms used for indexing; and* **Lead-in terms** *or synonyms not used for indexing.*

Thesaurus terms are interrelated by way of standard semantic relationships: **preferential relationships** *link descriptors (USED FOR) and lead-in terms (USE);* **hierarchical relationships** *link generic concepts or classes (BROAD TERMS) and their specific types or parts (NARROW TERMS);* **associative relationships** *link descriptors whose meanings are otherwise closely related (RELATED TERMS).*

THE VOCABULARY REVIEW COMMITTEE

The Vocabulary Review Committee has been formed. Its 23 members will advise the Thesaurus Editor on specific terminological and structural problems. The committee includes at least one representative from each Canadian province as well as representatives from several national organizations interested in educational matters. Mr. Jim Houston, Editor of the ERIC Thesaurus, Mrs. Elizabeth Oley from the Australian Council of Educational Research, and Mrs. Joan Marder, Editor of the British Thesaurus have also agreed to share their expertise with us.

PROGRESS REPORT

As of June 1, the term bank contains 1200 terms selected in the recent literature. Work will soon begin on the grouping of these terms into broad categories and on the establishment of the obvious semantic relationships.

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#NC807CP.

Effective Schools Through School-Based Improvement

Review of the literature and research on key factors for effective schools; summarizes recent studies and reports on the concept of school-based management as a strategy for achieving effective schools; and provides lists of resources, organizations, model programs, and strategies for action.
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Statement of the problem, statistics, recent studies and reports, model programs, organizations.
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Legislative history, current law, parent involvement provisions, statistics, budget appropriations, evaluation, court rulings.
#NC804CP

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3962

Information on Colleges and Universities with Special Programs for Students with Learning Disabilities

In conjunction with the ACCESS Printout on College Opportunities for Learning Disabled Students, #NC805CP, NCCE is offering regional lists of the colleges and universities offering services to students with learning disabilities.

Entries include name, address, phone number and contact person if available.

Each regional printout costs $10.00.

Regions and the states included are listed below, with the number of colleges and universities in each Printout.

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III.	South Atlantic (MD, DC, VA, WV, DE, NC, SC, FL, GA)	139
IV.	East North Central (OH, MI, IL, IN, WI)	138
V.	East South Central (AL, KY, MS, TN)	31
VI.	West North Central (IA, KS, MN, MO, NE)	70
VII.	West South Central (AR, LA, OK, TX)	53
VIII.	Mountain (AZ, CO, ID, MT, ND, NM, NV, SD, UT, WY)	51
IX.	Pacific (WA, OR, CA, HI, AK)	164

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What is NCCE?

Founded in 1973, NCCE is a not-for-profit organization devoted exclusively to improving the quality of public schools through increased public involvement.

NCCE provides the information and resources parents, educators and others in the community need to bring about necessary changes in their public schools.

NCCE is a national advocate for parent involvement, promoting local action to improve the quality of public education for all children.

Background of ACCESS: NCCE'S Information Clearinghouse

Funded by a grant from the John D. and Catherine T. MacArthur Foundation, ACCESS provides computerized information on a wide range of topics on public education to parents and citizens who wish to become involved in efforts to improve their public schools.

Information from searches of the ACCESS Clearinghouse includes summaries of books, reports, studies, and articles; legal information on federal legislation, state statutes, court rulings; and organizations — national, state, and local.

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For more information, contact ERIC Clearinghouse on Counseling and Personnel Services, University of Michigan, School of Education, Room 2108, 610 E. University St., Ann Arbor, Mich. 48109.

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Written by
Anne Blanford Libert
Information Specialist
ERIC Clearinghouse
on Counseling and Personnel Services

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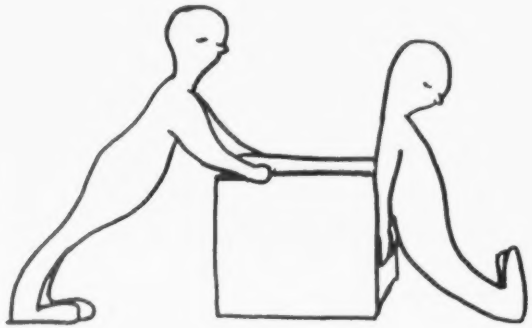


How Can I Be Involved in My Child's Education?

Involvement Affects Achievement

Recent educational research has demonstrated what parents and teachers already knew: parents' involvement in their children's education improves the children's performance.

Parent involvement improves children's academic achievement, school attendance, and behavior, and generates community support for schools. Parents' active participation takes many forms, including the following:

INDIRECT INVOLVEMENT

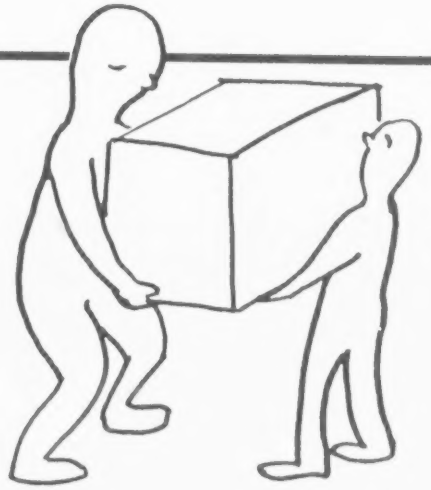
• **Reading** Parents deeply influence children's interest in reading by reading to them often from an early age. Demonstrate the importance of reading by reading and writing yourself, and by providing books and magazines for children.

• **Work and Study Attitudes** Parents can foster attitudes of responsibility and respect for hard work. Nurture children's ability to listen at home, and they'll be able to listen effectively in the classroom. Monitor and limit children's television-viewing.

• **Love and Well-being** Make sure that children receive plenty of love, as well as the rest, exercise, and nutrition needed for optimal performance.

DIRECT INVOLVEMENT

• **Support the Value of Education** Children are sensitive to their parents' values. If parents value education—admire and respect people who teach and people who learn—then their children will, also.



• **Build a Parent/Teacher Relationship** Parents can attend regularly scheduled parent/teacher conferences, but also should initiate contact with the teacher when a question or problem arises, or a favorable event occurs. Communicate your pleasure when children succeed, as well as your concern when they don't. Visit your child's school and classroom.

• **Volunteer** Parents can chaperone a field trip, join school advisory groups, participate in special fund-raising activities, become room parents, discuss hobbies, or aid in classroom learning activities.

• **Homework** Parents need to provide children with a quiet place to study, and to set specific times for homework. Provide assistance with homework, math drill, and reading practice, when needed. Stay informed of what children are learning in school.

• **Attendance** Parents can establish firm policies that motivate students to attend school.

• **Performance** Parents should be aware of children's problems and successes on a regular basis, in order to provide help or seek assistance for the child. Reward children not only for high achievement, but for trying hard.

What should the school principal and administration do to aid parent involvement?

Schools should provide written communications to parents such as a handbook of school policies, newsletters discussing school events and activities, and report cards which specify areas in which parents and teachers can work together to improve students' achievement.

Schools need a coordinator of volunteers, a teaching staff committed to parent volunteers, and a program to train volunteers and match them with appropriate tasks. Volunteers should be told the purpose of their activity, and its time commitment. Volunteers deserve to be thanked! School administrators should make sure that teachers are trained in school/family relations.

What can parents expect teachers to do to aid parent involvement?

Effective teachers provide opportunities for parents to be involved in meaningful ways with their children and encourage communication with parents beyond yearly parent/teacher conferences. Classroom visits by parents are welcomed. Teachers send home activities on which parents and children can work together. And, effective teachers should send home good news as well as bad, commending children's achievement, behavior, and attendance. Teachers can inform parents about their children's progress toward learning goals.

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For more information, contact ERIC Clearinghouse on Reading and Communication, Skills, National Council of Teachers of English, 1111 Kenyon Road, Urbana, Ill. 61801.

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How Can I Help Develop My Child's Language Skills?

Written by
Fran Lehr
Senior Research Associate
ERIC Clearinghouse
on Reading and Communication Skills

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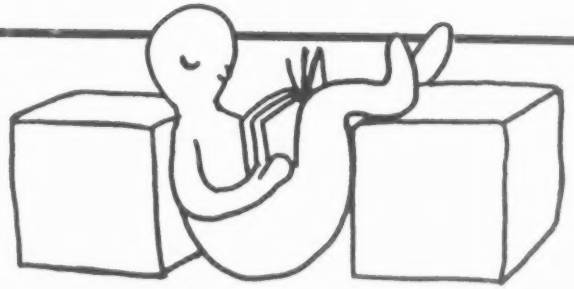
Talking in the Home is Critical



One of the most important ways to help children develop language skills is simply to talk with them. Yet recent studies indicate that most parents spend less than half an hour a day talking to their children. Making time for such talk during children's infancy and throughout childhood helps children learn the structure and uses of language, and provides a foundation for reading and writing.

Children begin to develop language skills when they are very young. In fact, many experts believe the process of language development begins at birth. Even the earliest sounds children make reflect the structure of the language they hear.

The amount of time parents spend talking to children, and the environment in which their exchanges take place, may dramatically affect children's vocabulary development and abilities to recognize and comprehend words.

Children learn grammar by imitation and intuition. When they say "runned" instead of "ran," or "foots" instead of "feet," they are exploring language, making new words from those they already know. These efforts should not be considered "mistakes"—they are stages in language development, in which children form and test ideas about how language works. Being too critical of their early pronunciations, or calling them "wrong," does not help children learn—and may create negative feelings about language. Parents who praise children's attempts to explore language, and help them discover standard forms of usage, assist them in learning to communicate clearly.

Language learning is most likely to occur in an environment where:

- parents and others interact with children and allow them to experiment with words.
- errors in speaking are not emphasized or punished — but pleasantly corrected.
- activities are provided that let children develop language skills in a pleasant setting.

Giving children chances to hear language used for a variety of purposes will encourage them to play creatively with language. From that play, an understanding of language's structure and adaptability can grow.

What should parents talk about with their children?

Children like to talk about the world around them. Parents can encourage their curiosity by readily answering children's questions and, especially, by posing new ones, questions that extend and follow up the ones that children ask — about the trees they see at the park, about family news, or about the foods they see at the supermarket. Reading aloud to children is a wonderful way to stimulate discussions. Even television shows can provide chances for families to talk and ask questions. Building activities around everyday events helps children test and build language skills.

But don't most parents do these things already?

Surprisingly, many do not. Researchers found that most mothers spend less than 30 minutes of an average day talking or reading to their children, and fathers spend only about fifteen minutes a day. Merely by turning off the car radio, or limiting television-viewing, most parents can provide additional time for talk. Household chores provide excellent times for chatting, too.

How can children improve, if parents don't correct their language?

Any corrections parents make should be done pleasantly and casually. Children develop language skills at different rates, and the development of one child shouldn't be measured against that of another. If parents think a child has special problems in language development, they should consult a speech professional.

Parents can help children communicate with others outside the home by encouraging use of the correct names of objects, places, and people. Insisting on standard, formal grammar, however, can inhibit children's learning; afraid of making mistakes, they may limit their communications to "safe" sentences, instead of experimenting with words.

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Written by
Anne Blanford Libert
Information Specialist
ERIC Clearinghouse
on Counseling and Personnel Services

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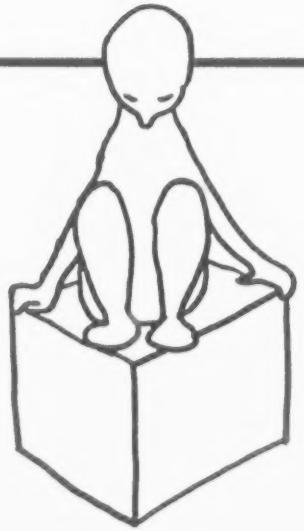


How Do I Help My Child Say "No" to Drugs?

Information Alone Is Not Enough

What do children need to stop them from using drugs? Clearly, information about the dangers of drugs has not been enough. Despite widespread drug information education efforts in America since the early 1970s, drug abuse by children and teenagers continues.

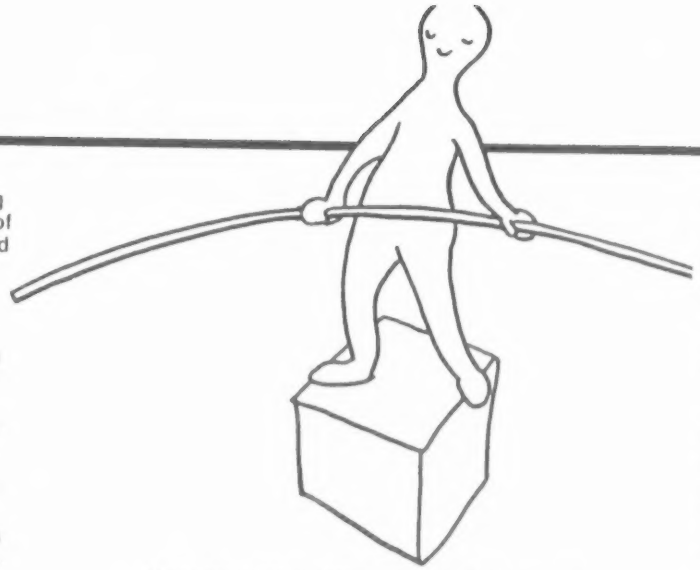
The reasons for drug abuse are varied. Children may abuse drugs to satisfy their curiosity, conform to peer pressure, relieve anxiety, or have adventures. But, whatever excuse tempts them, they need the ability to say "no" to drugs.

Much recent educational research has focused on the role of "affective education" in preventing drug abuse. Affective education emphasizes children's emotional/interpersonal development. Parents are the prime nurturers of this development. Children need to develop high self-esteem, ethical values, responsibility for themselves and others, adequate coping skills, and the ability to make conscientious decisions.

How can parents encourage this development in their children? The following activities have proven to be helpful:

- Start as early as you can, in infancy if possible, to praise children's accomplishments and to direct them into activities where they will be successful. High self-esteem helps children resist peer pressure to abuse drugs.

- Ethical values and responsibility are taught primarily through what social scientists call "modeling," or setting good examples for children to follow. Parents who have responsible habits themselves regarding drug and alcohol use send a healthy message to their children. Parents who use drugs and alcohol unwisely themselves are signalling their children that drug abuse is "okay."



- Adequate coping skills enable a child to deal effectively with the pressures of growing up—including the temptation to experiment with drugs. Parents can give children opportunities to practice decision-making and to weigh the outcomes of their decisions.

- Finally, parents should first inform themselves, then make sure that their children are knowledgeable about the dangers of drug abuse by providing them with clear, factual information. In this way, children can be empowered to say "no" to drugs and "yes" to health.

I want my children to have good values and feel good about themselves, but sometimes it seems like a losing battle. Where can I get help?

Schools play a major role in children's development. Expect and encourage your schools to foster healthy emotional growth as well as intellectual development. Schools should have a firm anti-drug policy supported by appropriate action.

I realize drugs are widely available, but how can we keep them out of schools?

A movement to promote drug-free schools is gaining attention. Parents can affect their local schools through organized efforts; see if parent or community groups are exerting anti-drug efforts at your local schools.

I have some general ideas about the dangers of drug abuse but I really do not know specifics. Where can I get this information?

Drug information is available at public libraries, from community health agencies, and community groups that focus on this problem. Often schools may provide drug information education for parents. Ask your school. Read your newspapers for local information. National organizations/agencies providing help to parents include:

Families in Action
National Drug Information Center
Suite 300
3845 North Druid Hills Road
Decatur, GA 30033
(404) 325-5799

Just Say No Foundation
1777 N. California Blvd.
Suite 200
Walnut Creek, CA 94596
(800) 258-2766
(415) 939-6666 in California

National Federation of Parents for Drug-Free Youth
8730 Georgia Avenue
Suite 200
Silver Spring, MD 20910
(800) 554-KIDS

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Written by
Susan Hubbard
Project Editor
ERIC Clearinghouse
on Information Resources

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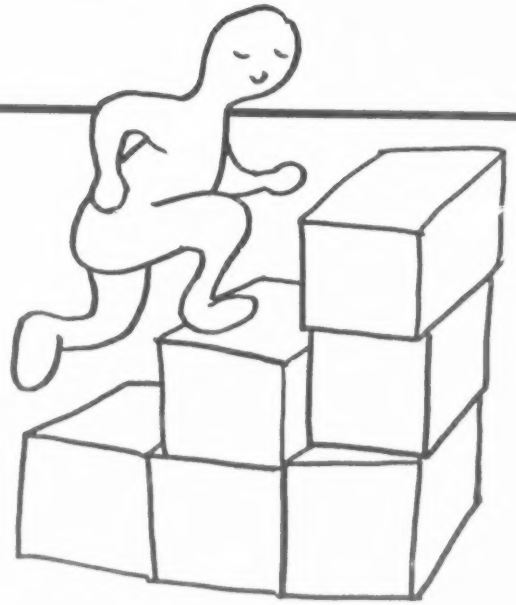
Is Repeating A Grade A Sign of Failure?

Parents' Attitudes Can Make the Difference



Each year, an estimated one million children are retained in their school grade—that is, they are not promoted to the next higher school grade level. Many of these children, and their parents, view grade retention as a form of failure. They may blame themselves, each other, or the teacher, until they realize that the issues involved are complex.

Sometimes called "grade repetition" or "non-promotion," retention is an experience that few children or parents greet happily. Often, retained children feel that they have "failed"—academically and socially. Their feelings of failure may last long after the retention is over.

Research indicates that parents' and teachers' attitudes can make a significant difference in a child's progress. By working together, they can help eliminate the need for retention—or, if deemed unavoidable, make the experience a positive one.

Many school districts notify parents when children are considered for retention. Parents may be able to work with the school in helping children make the progress necessary to avoid retention.

Usually, the teacher or principal makes the recommendation to retain a child. Unacceptable levels of academic achievement or social maturity are the most commonly given reasons. Some research indicates that other factors—such as the child's age, physical and emotional growth levels, and parents' attitudes—also are reflected in the retention recommendation.

If the decision to retain is made, the attitudes of parents, teachers, and classmates influence the child's future progress. A recent two-year study found that children whose parents accepted and supported the grade retention were more "successful" than those whose parents did not. The study defined "success" in terms of academic gain, levels of emotional development, improvement of social skills, and overall progress as assessed by teachers and parents.

Other research has found that teachers who systematically assess the retained child's academic and social progress, and who encourage the child's interactions with classmates, can make a positive difference in the child's development.

Overall, many researchers recommend a more humane approach to retention—one that emphasizes the positive aspects of both the student and the retention itself.

How can I help a child adjust to being retained in a grade?

At home, parents can help by maintaining strong, positive interest in the child's work and progress. *Reminding the child that everyone grows and learns at a different rate may help remove any feeling of failure.*

By working with the teacher, and with the child at home, parents can ease a child's adjustment. Conferences between teachers and parents should be scheduled *long before*, during, and after the time of decision.

Is merely repeating a grade enough help for a child performing below grade level?

Probably not. *The key is to provide the child with a different kind of learning experience—preferably without grade retention.* But if the child is retained, then individualized instruction is important to make the retention successful. Studies show that students have fewer difficulties attaining grade-level skills when they are both retained and promptly offered remedial help.

Does retention work for children with learning disabilities?

Retention alone does not address the special problems of children with learning disabilities. Individually tailored help is necessary in order for those students to attain grade-level skills. *A parent or teacher who suspects the existence of a learning disability should contact one another immediately.* The school's special education unit should be consulted to make sure that the child is properly diagnosed and appropriately helped.

SilverPlatter
INFORMATION SERVICES

June 18, 1987

Dear SilverPlatter Library Network:

This letter and the enclosed Press Release have been sent to SilverPlatter distributors prior to our general distribution of the Press Release to inform you of our new pricing policy for multiple subscriptions to the ERIC database.

For the first subscription to the ERIC current disc with quarterly updates, it will cost the library $650 less the discount offered by your library network. Any additional subscriptions will cost $250 per subscription less the network discount. For these orders, SilverPlatter will invoice the library network at $490 for the first subscription and $190 for each additional subscription to ERIC.

This new price for multiple subscriptions is for the ERIC database only. Multiple subscriptions to other SilverPlatter CD-ROM databases are available at a 25% discount for the second and any additional subscriptions ordered. All prices are effective immediately and do not apply to multiple subscription orders placed prior to this announcement.

For all multiple subscription orders which include a discount for the multiple copies, the subscriber must use the same ship to and bill to address. The databases must be used at the same campus location which can include two or more libraries on the same campus.

The enclosed press release is being sent out on June 22nd. I expect that this announcement will increase the interest in ERIC on a SilverPlatter by large universities. Please contact me if you have any questions about the new multiple subscription prices for ERIC.

During the past few weeks there have been numerous inquiries from the library networks regarding subscription orders for databases other than ERIC and A-V ONLINE. Many of the networks wanted to offer their members a discount on these products as an incentive for ordering through the network.

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June 18, 1987
Page 2

Since SilverPlatter has a different contractual relationship with each Information Provider, I had to discuss this policy with many different organizations. They have all agreed that the networks should be able to discount these products to their members.

Effective immediately, each network can offer discounts on other SilverPlatter products. This discount cannot exceed the 7% commission paid to the network by SilverPlatter.

Please bear in mind that for orders to the PsycLIT database, APA will invoice the network for the full cost of the product. Following monthly account reconcilation with APA, SilverPlatter will issue a check to the network for the 7% commission on orders for PsycLIT.

At the ALA Conference SilverPlatter will be demonstrating the current year of MEDLINE. Following approval from NLM on this disc, the archival discs will be mastered and should be ready for shipment in August. In addition, we will be showing a prototype of a new windowing feature which will make the tutorial screens in our software much easier to use and more context sensitive. The windowing feature will be released for all SilverPlatter products as an enhancement later this year.

I look forward to seeing you at the ALA Conference.

Very truly yours,

Christopher G. Pooley
National Sales Manager

Enclosure

3982

SilverPlatter
INFORMATION SERVICES

NEWS RELEASE

June 22, 1987

SILVERPLATTER ANNOUNCES MULTIPLE SUBSCRIPTION PRICES FOR ERIC DATABASE ON CD-ROM

SilverPlatter Information, Inc., of Wellesley, Massachusetts, the first company to publish and distribute the complete ERIC database on CD-ROM, has announced a new discount policy for multiple subscriptions to the ERIC database.

For libraries who would like multiple subscriptions to ERIC on a SilverPlatter, the initial subscription with quarterly updates will cost $650 per year. The second and any additional subscriptions will cost $250 per subscription including quarterly updates.

All multiple subscription orders to the ERIC database must have the same ship to and bill to address. The databases must be used at the same campus location which can include two or more libraries on the same campus.

For further information please contact:

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CIJE SOURCE JOURNAL INDEX UPDATES

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UD Integrated Education to Equity and Excellence
UD Migration Today to Migration World
CS Children's Theatre Review to Youth Theatre Review
CG American Mental Health Counselors Association Journal to Journal of Mental Health Counseling

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Additions

EC Research in Developmental Disabilities
UD Metropolitan Education
IR Government Information Quarterly
IR Illinois Libraries

Deletions

EC Analysis and Intervention in Developmental Disabilities
IR Drexel Library Quarterly
SE Aviation/Space
SE Bulletin of Environmental Education
SE Educational Perspectives
SE Environment and Behaviour
SE Journal of Population
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RIE INPUT BY CLEARINGHOUSE (RIENOV86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	12
CE	114	-	26	2	86	1354
CG	86	-	18	2	66	765
CS	145	-	25	1	119	1306
EA	97	1	25	4	69	516
EC	73	-	15	-	58	645
FL	82	9	19	2	70	606
HE	79	-	21	-	58	828
IR	53	-	15	1	37	747
JC	94	-	30	1	63	537
PS	53	1	12	-	42	591
RC	65	-	12	-	53	422
SE	47	-	2	-	45	610
SO	95	-	16	4	75	496
SP	96	-	23	-	73	709
TM	58	1	19	-	40	694
UD	50	-	19	2	29	536
TOTALS	1288	+12	-297*	-19	= 984	11374

*Week 5 of November Transferred to December

Revised June 1987

RIE INPUT BY CLEARINGHOUSE (RIE DEC86)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	13**
CE	66	26	5	-	87	1441
CG	68	17	1	2	82	847
CS	85	-	-	-	85	1391
EA	80	25	1	10	94	610
EC	25	20	1	-	44	689
FL	79	21	-	2	98	704
HE	78	19	1	-	96	924
IR	74	15	1	1	87	834
JC	28	29	-	12	45	582
PS	51	14	3	1	61	652
RC	19	12	-	-	31	453
SE	42	-	-	1	41	651
SO	47	16	6	7	50	546
SP	56	15	4	1	66	775
TM	55	16	1	1	69	763
UD	38	31	4	2	63	599
TOTALS	892	+276*	-28	-40	= 1100	12474

*Transferred in from November in order that issue would not be below 900
**Includes "What Works" AA record

Revised June 1987

*** CIJE MONTHLY REPORT - MAY87 I.CIJE1 ***09:06:17 28 APR 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	74	17	12	458
CG	177	17	0	720
CS	291	31	5	972
EA	100	7	16	528
EC	187	24	13	850
FL	43	5	6	205
HE	162	16	5	719
IR	160	37	22	653
JC	23	4	0	130
PS	109	9	0	255
RC	82	10	0	176
SE	197	19	0	579
SO	150	17	19	528
SP	80	10	7	435
TM	101	10	0	288
UD	113	20	6	291
GRAND TOTALS	2049	253	111	7787

CIJE MONTHLY REPORT - JUN87 I.CIJE2 ***13:07:56 27 MAY 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	171	24	20	629
CG	143	15	13	863
CS	209	24	8	1181
EA	104	12	13	632
EC	143	14	26	993
FL	54	6	0	259
HE	131	13	10	850
IR	155	32	30	808
JC	32	5	0	162
PS	50	4	0	305
RC	14	3	0	190
SE	104	15	10	683
SO	153	13	10	681
SP	105	10	14	540
TM	36	5	0	324
UD	85	11	0	376
GRAND TOTALS	1689	206	154	9476

EAB ERIC ADMINISTRATIVE BULLETIN

Volume: 11
Number: 4
Date: JULY/AUGUST 1987

Educational Resources Information Center, Office of Educational Research and Improvement, Washington, D.C. 20208

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

3995

ACTION ITEMS

ERIC Clearinghouse Competition (Including ACCESS ERIC, Adjunct Clearinghouses, ERIC Partners

The 1987-1988 competition for the ERIC Clearinghouse contracts was announced in the Commerce Business Daily (CBD) of July 24, 1987. On August 6, 1987, Edwin S. Darrell, Director, Information Services, sent a letter (see Attachment 1) announcing the Clearinghouse competition (RFP-88-005) and the projected competiton for ACCESS ERIC and Adjunct Clearinghouses, together with the formulation of the ERIC Partners group. Clearinghouses will want to take action to ensure that they receive their RFP's. Potential bidders may also want to make contact concerning the ACCESS ERIC and Adjunct Clearinghouse RFP's.

...Pat Coulter (CERIC)

OERI Logo Not to Appear on ERIC Publications

On July 8, 1987, the following message was put on the ERIC electronic mail system by Central ERIC:

"Effective immediately, please eliminate the OERI Logo from all ERIC publications. Our Publications Office has informed us of this policy change in the use of the OERI Logo.

"The use of the text lines...'Office of Educational Research and Improvement' and 'U.S. Department of Education' should remain."

Publications that are in the final stages of production need not be pulled to have the logo deleted, but all new publications should follow the new policy and should not carry the OERI Logo.

...Pat Coulter (CERIC)

Leadership for Educational Administrators Development (LEAD)

The Department of Education grant program known as LEAD (Leadership for Educational Administrators Development) has awarded grants to organizations in all 50 states. Central ERIC has asked the Clearinghouses to place the LEAD awardees on their distribution lists, or at least those projects in the Clearinghouse's respective Standing Order Customer region. The list of all LEAD awardees (together with contact point and telephone number) is provided in Attachment 2.

...Pat Coulter (CERIC)

Contributions to the EAB Needed

Contributions to the EAB have been falling off, with some Clearinghouses sending in very few items. The result is both a lack of material for regular issues and an imbalance in representation.

Please review your arrangements for sending items to the EAB and make sure that you are contributing on a regular basis. We need material in all areas: action items, network news, personnel, ERIC publications, etc.

...Kevin Arundel (CERIC)

ERIC Redesign Papers Entered into ERIC Database (ED-278-429)

At the request of Central ERIC, the various ERIC Redesign papers issued by OERI for public comment were compiled by the Facility into a single package and entered into the ERIC database (as ED-278 429). The RIE announcement for this package appears below:

ED 278 429 IR 051 933
Bencivenga, James J. And Others
ERIC Redesign. Papers Issued for Public Comment. 1986-1987.
Educational Resources Information Center (ED), Washington, DC.; Office of Educational Research and Improvement (ED), Washington, DC.
Pub Date—Apr 87
Note—60p.
Pub Type— Reports - Evaluative (142)
EDRS Price - MF01/PC03 Plus Postage.
Descriptors—*Information Dissemination, *Information Needs, Information Networks, Information Services, Information Systems, Information Utilization, *Needs Assessment, Position Papers, Systems Analysis
Identifiers—*ERIC

This compilation consists of various letters and documents issued for public comment during 1986-1987 by the Office of Educational Research and Improvement (OERI) of the U.S. Department of Education, during its examination of the Educational Resources Information Center (ERIC) system to determine any needed changes and improvements. This compilation includes only the material that was distributed for public comment. It does not include the minutes of meetings of advisory groups formed during 1986 to study ERIC, the background papers that were prepared to stimulate internal discussion, or the many letter reactions that were received from the field in response to these public announcements. The components of this package are: (1) "ERIC in Its Third Decade" (a statement of principles); (2) "Domains or Scope Areas to Be Included in the ERIC System"; and (3) "Summary of the Educational Resources Information Center (ERIC) Redesign" (an implementation paper). Appended to the third component are two position papers: (1) "Access ERIC" (including "ERIC Partners"), by John Collins; and (2) "Adjunct Clearinghouses," by Elizabeth Payer. Except insofar as they may be modified by further public comment or congressional action, it is OERI's intent to proceed to modify ERIC along the lines described in these documents. These changes involve: (1) Merging the Clearinghouses on Teacher Education and Counseling and Personnel Services into a "School Professionals" Clearinghouse; (2) Changing the names of seven Clearinghouses; (3) adding a Clearinghouse on "Education Statistics," to be located within the Center for Education Statistics (CES); (4) Initiatng a new ERIC system component called "ACCESS ERIC" to concentrate on marketing, promotion, advertising, public relations, training, system-wide information analysis products, and liaison with other information systems; (5) Initiating a formal users' group to be called "ERIC Partners"; (6) Initiating a new kind of "Adjunct Clearinghouse" that will, at no cost to ERIC, acquire and process for ERIC the educational literature in the distinctive areas (e.g., art) in which their host organizations may have a special interest. (AA)

...Ted Brandhorst (ERIC Facility)

ERIC Digests -- Complete List (432 through July 1987)

In the few years that the brief, practitioner-oriented digest format has been an ERIC priority, over 400 have been prepared by the Clearinghouses. Their topics are a mosaic of major issues in education.

Because Digests were not initially entered into the ERIC database, bibliographic control over them has suffered. In an attempt to rectify this, the Facility, using a wide variety of sources, has attempted a complete list of Digests from the beginning through July 1987 (see Attachment 3).

Please note that Pat Coulter has requested that Clearinghouses should record on each Digest the month and year of first printing and, if revised, the month and year of revision as well. Future reference lists of Digests will incorporate this essential information.

...Ted Brandhorst (ERIC Facility)

National Technical Meeting -- Final Report

The final report of the 1987 ERIC National Technical Meeting was completed by the Chair of the ERIC Technical Steering Committee and mailed to all system components on June 30, 1987. While the entire report is too large to be reproduced in the EAB, the session-by-session summaries and the recommendations that emerged from the meeting are being reproduced here (see Attachment 4).

...Ted Brandhorst (ERIC Facility)

Bowker Annual (Covering 1986) Article on ERIC

As in each of the past three years, the Bowker Annual of Library and Book Trade Information invited the ERIC Facility Director to write its annual article on ERIC (covering 1986). The article, which originally appeared some months ago, is reproduced here as Attachment 5.

...Ted Brandhorst (ERIC Facility)

EDRS Brochure Announcing Seven Special Microfiche Products

In July 1987, EDRS brought out a new brochure describing and giving the price of its various special microfiche products, e.g. RIE Title Index, RIE Author Index, RIE Subject Index, RIE Institution Index, etc. All the EDRS special projects have been updated through 1986. The new brochure has the advantage over previous brochures of having been passed through Central ERIC and the Facility for proofing and review before it was finalized. One hundred copies of this new brochure have been provided by EDRS to each ERIC Clearinghouse.

...Vic Fortin (EDRS)

UMI Article Clearinghouse -- New Brochure

The UMI Article Clearinghouse is the equivalent of EDRS for CIJE journal articles. It can provide users with full size reproduced copies of 80% of the articles announced in CIJE. No other document delivery vendor can make as good a claim. A copy of UMI's latest 1987 brochure on the Article Clearinghouse appears as Attachment 7.

...J. Eustace (ERIC Facility)

SilverPlatter Continues to Enhance Its Retrieval Software -- Provides Online Help via "Windows"

In a press release dated July 10, 1987 (see Attachment 8), SilverPlatter announced that it was making its Help screens more sophisticated by providing them as "Windows" displayed simultaneously with the search in progress.

The new software will be released to all existing customers as well as future customers.

...Pat Brown (ERIC Facility)

ERIC on SilverPlatter CD-ROM (Article in CD-ROM Review)

Attachment 9 is a product review of ERIC on SilverPlatter CD-ROM that appeared in CD-ROM Review (v2, n2, May/June 1987). Reprints of the article were distributed to thousands of attendees at the recent ALA meeting in San Francisco. More descriptive than critical, the article provides some nice public relations for both ERIC and SilverPlatter.

...Pam McLaughlin (IR)

SMERC Update on Educational Reform

The educational reform movement is necessarily of great interest to ERIC. It generates considerable literature and it results in many user inquiries. In June 1987, SMERC prepared a useful "Update on Educational Reform" in its familiar one-sheet format, complete with references. This item is reproduced here as Attachment 10 for the information of the Clearinghouses.

...J. Eustace (ERIC Facility)

3999

Joint Committee on Printing (JCP) Rules May Change

The June 19, 1987 issue of the Washington Post contained an article (Attachment 11) describing how various Federal agencies are planning to divorce themselves from long-standing JCP printing regulations. While this matter has not yet been resolved, it will be of interest to the ERIC Clearinghouses whose printing and publishing activities could be affected by whatever "rules" are ultimately in force.

...Pat Brown (ERIC Facility)

DIALOG -- ERIC/HE at Ramapo College of New Jersey

As part of HE's special project (the "DIALOG-ERIC/HE Classroom Instruction Project") to train non-library school faculty to do online searching, Lynn Barnett and Anne Caputo of DIALOG's Washington office, conducted a full-day workshop at Ramapo College of New Jersey on June 23. The state college has a strong interdisciplinary program, with faculty in all schools enthusiastic about the potential uses of online databases. The workshop included faculty in history, accounting, biology, social sciences, and journalism, as well as representatives from the library and the administration. The ground rules of the special project require that the faculty in the workshop, once they are proficient in online searching, will train other faculty and students. Preliminary results indicate a high interest in forming an on-campus online user group. The president of the college, Dr. Robert Scott, is a member of HE's Advisory Board and a strong supporter of ERIC.

Other Clearinghouses interested in similar cooperative ventures should contact Anne Caputo.

...Lynn Barnett (HE)

IFLA Helps ERIC Information on "Distance Education" to Circulate Internationally

Recent literature searches on "Distance Education," done by HE's Laura Casal at the request of National Advisory Board Member Elizabeth Stone, were circulated in the newsletter of the Continuing Professional Education Round Table of the International Federation of Library Associations and Institutions (IFLA). Dr. Stone comments, "I have happily been getting requests for what you sent before (it is interesting to note that it is usually the best informed leaders that write and request new information)... What a satisfaction to have ERIC to supply us with needed and important information on topics on our concern!"

...Lynn Barnett (HE)

4000

"Higher Education Media Scan Reference System" Cites ASHE-ERIC Higher Education Report Series

The Higher Education Media Scan Reference System, a small organization that is developing a national media scanning service to be used with strategic planning and futures research on higher education, has distributed a promotional brochure that features seven publications that it considers most valuable for this type of scanning. One of the seven, cited prominently in its brochure, is the ASHE-ERIC Higher Education Report series. This is a good example of how ERIC is being used successfully by practitioners.

...Lynn Barnett (HE)

PERSONNEL

Juliet Miller's Goodbye Letter to ERIC

Last month we announced that Juliet Miller was going to leave ERIC/CE to pursue a new career direction. Her subseqent letter (dated July 28, 1987), explaining what she is planning to do and turning over the reins to Dr. Susan Imel, will be interesting to all Clearinghouses. It is reproduced here as Attachment 12.

...Ted Brandhorst (ERIC Facility)

Amy Wells Joins UD as Acquisitions Coordinator

Amy Wells is joining UD as its new Acquisitions Coordinator, replacing Janice Walker who has taken a position in the Health Services field. We will miss Janice but extend a warm welcome to Amy, who has previously worked for the New York Times as a freelance writer. Please note this change of staff in your ERIC Directory.

...Anane Olatunji (UD)

Hail and Farewell to Laura Casal at HE User Services

After nearly 8 years as User Services Coordinator at HE, Laura Casal has left to pursue a career in writing. She leaves quite a gap in the personality of the Clearinghouse, and we wish her the best. Vi Walker will be HE's new User Services Staffer and we hope you will all welcome her into the system and add her to your ERIC Directory.

...Lynn Barnett (HE)

Dr. Suydam on Leave from SE as Distinguished Visiting Professor at Miami University (Oxford, OH)

Marilyn Suydam, Associate Director for Mathematics Education at ERIC/SE, will be on leave next year as she serves as Distinguished Visiting Professor at Miami University in Oxford, Ohio. Beginning in mid-August through May 1988, she will work primarily with a State Challenge Grant project on improving mathematics instruction in the primary grades. Helping to put research into practice is a major goal of the project and has been the focus of Dr. Suydam's interest for years, even before she came to work for ERIC/SE in 1972.

...Dr. Robert W. Howe (SE)

Nancy Krekeler Joins CERIC

We, at Central ERIC would like to welcome Nancy Krekeler to our staff. She has been working at OERI as Personnel Coordinator for the past year. With a degree in Higher Education from Indiana University, Nancy has decided to become more involved in program work. Her first order of business at ERIC will be to implement an ED document acquisitions system. She will also be helping out with the Clearinghouse competitions. If you have any suggestions on setting up the acquisitions system, please feel free to give Nancy a call. Or, if you would like to just say "Hello" and introduce yourself, she can be reached at 357-6089.

...Kevin Arundel (CERIC)

ERIC PUBLICATIONS

HE The College, the Constitution, and the Consumer Student: Implications for Policy and Practice. ASHE-ERIC Higher Education Report No. 7, 1986, by Robert M. Hendrickson and Annette Gibbs. 93 pp.

Examines the relationship between student and college, including rights of student organizations on campus, issues related to mandatory student activity fees, vendor rights on campus, and the status of educational malpractice.

($10.00 from the Association for the Study of Higher Education, Dept. E, One Dupont Circle, Suite 630, Washington DC 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

HE Selecting College and University Personnel: The Quest and the Questions. ASHE-ERIC Higher Education Report No. 8, 1987, by Richard A. Kaplowitz. 113 pp.

Discusses the selection of faculty and administrative leadership on campus. Considers what helps search committees function well, why confidentiality is important, and what societal issues need attention.

($10.00 from the Associate for the Study of Higher Education, Dept. E, One Dupont Circle Suite 630, Washington DC 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

HE Incentive Early Retirement Programs for Facility: Innovative Responses to a Changing Environment. ASHE-ERIC Higher Education Report No. 1, 1987, by Jay L. Chronister and Thomas R. Kepple, Jr. 83 pp.

Examines increasing popularity of incentive early retirement programs designed to encourage faculty retirement before the mandatory or regular retirement age. Discusses how programs are developed, whether they have been successful, and their future.

($10.00 from the Association for the Study of Higher Aducation, Dept. E, One Dupont Circle, Suite 630, Washington, DC 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

WORKSHOPS/CONFERENCES/MEETINGS

CH	DATE	LOCATION	STAFF	COMMENTS
HE	Apr. 20-24, 1987	Wash DC	Jon Fife	American Educational Research Association
HE	May 3-6, 1987	Kansas City, MO	Jon Fife	Association for Institutional Research

LIST OF ATTACHMENTS

Attachment 1: ERIC Clearinghouse Competitions (Including ACCESS ERIC, Adjunct Clearinghouses, ERIC Partners) -- August 6, 1987 mailing to the field from OERI Information Services

Attachment 2: Leadership for Educational Administrators Development (LEAD) -- List of Awardees (to be added to Clearinghouse distribution lists)

Attachment 3: ERIC Digests -- Complete List (432 through July 1987)
A. Alphabetical by Title
B. By Clearinghouse

Attachment 4: National Technical Meeting -- Final Report
A. Session-by-Session Summaries
B. Recommendations

Attachment 5: Bowker Annual (Covering 1986) Article on ERIC

Attachment 6: EDRS Brochure Announcing Seven Special Microfiche Products

Attachment 7: UMI Article Clearinghouse -- New Brochure

Attachment 8: SilverPlatter News Release on Online Help via "Windows"

Attachment 9: ERIC on SilverPlatter CD-ROM (Product Review Article in CD-ROM Review, May/June 1987)

Attachment 10: SMERC Update on Educational Reform

Attachment 11: "Hill Pressed to Ease Grip over Printing" (Washington Post article, June 19, 1987)

Attachment 12: Julie Miller's Goodbye Letter to ERIC (July 28, 1987)

4006

UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF THE ASSISTANT SECRETARY
FOR EDUCATIONAL RESEARCH AND IMPROVEMENT

AUG 6 1987

Dear Colleague:

The Educational Resources Information Center (ERIC) is a national education information system responsible for developing, maintaining and providing access to the world's largest education database. Since its creation in 1966, the federal government has contributed to the support of the ERIC system.

As a result of an extensive redesign study conducted by the Office of Educational Research and Improvement, we are proposing to establish sixteen clearinghouses and three new components: ACCESS ERIC, Adjunct clearinghouses, and ERIC Partners. ACCESS ERIC will provide systemwide coordination, training, materials development, and outreach and awareness activities designed to make ERIC services and products accessible and useful to a greatly expanded audience. Adjunct clearinghouses will be established to enhance ERIC coverage and dissemination of documents and materials on topics not adequately treated under the current configuration, such as art and music, private education, and education policy. ERIC Partners will be organizations and institutions that will actively and widely distribute and advertise ERIC materials or services.

We have just announced the competition for the 16 clearinghouse contracts (See attached Commerce Business Daily announcement) and would like to invite you to compete for one or more contracts. If you are interested in receiving more information, please contact the following office: U.S. Department of Education, Grants and Contracts Services, Management Support Branch, Room 3633, Mail Stop 1603, GSA Building, 7th and D Streets, S.W., Washington, D.C. 20202, ATTN: Kathy Poole or call (202) 732-2498.

In the near future, competitions for ACCESS ERIC and the Adjunct Clearinghouses will also be announced in the Commerce Business Daily.

Sincerely,

Ed Darrell

Edwin S. Darrell
Director, Information Services

Enclosures

WASHINGTON, D.C. 20208

1/5/1
1792168
ERIC CLEARINGHOUSE COMPETITION RFP-88-005. Closes 10-10-87. Contact: Kathy Poole, 202/732-2498. The Office of Educational Research and Development, is competing the 16 ERIC Clearinghouses, which are: ERIC Clearinghouse on Adult, Career and Vocational Ed. ERIC Clearinghouse on Counseling and Personnel Ser. ERIC Clearinghouse on Educational Management. ERIC Clearinghouse on Elementary & Early Childhood Ed. ERIC Clearinghouse on Handicapped & Gifted Children. ERIC Clearinghouse on Higher Education. ERIC Clearinghouse on Information Resources. ERIC Clearinghouse on Junior Colleges. ERIC Clearinghouse on Languages and Linguistics. ERIC Clearinghouse on Reading and Communication Skills. ERIC Clearinghouse on Rural Education and Small Schools. ERIC Clearinghouse on Science, Mathematics, and Environmental. ERIC Clearinghouse on Social Studies/Social Science Ed. ERIC Clearinghouse on Teacher Education. ERIC Clearinghouse on Teacher Education. ERIC Clearinghouse on Test, Measurement and Evaluation. ERIC Clearinghouse on Urban Education. The ERIC Clearinghouses are a part of the ERIC system, which consists of the central ERIC management staff within OERI, access ERIC, adjunct clearinghouses and ERIC partners; the ERIC document reproduction service; the ERIC processing and reference facility, and public and private publishers and vendors of online and CD-ROM computer info retrieval services. The ERIC system produces and maintains a comprehensive computerized info system that makes English-language education literature easily successible to the education community, the media and the public. Prospective offers can be made acquainted with the system by requesting the RFP, which will contain on microfiche, a number of major ERIC system documents; or looking at copies which will also be available for review at the ED/OERI Library and at each education regional office. The ERIC clearinghouses have the following responsibilities: They acquire significant education literature within their particular scope areas. They process the collected items for entry into the database. They understand the critical issues in their filed and prepare materials for researchers, paractitioners, and policymakers that summarize the literature and identify state-of-the-art practices. They provide users with products and services. The establish and carry out dissemination programs. All responsible sources may submit a proposal which will be considered. The antidipated issue date is 8-10-87 and the closing date 10-10-87. Request for copies may be made by telephone, mail, telegram or in person. All request shall reference RFP number and title. Telephone request may only be placed on 202/732-2498. Mail or telegram request must be sent to the above address. (202)

SPONSOR: US Dept of Education, Grants & Contracts Services, Management Support Branch, Rm 3633 (Mail Stop 3338); GSA Building; 7th & D Streets, SW Washington, DC 20202, Attn: Kathy Poole
SUBFILE: PSE (U.S. GOVERNMENT PROCUREMENTS, SERVICES)
SECTION HEADING: H Expert and Consultant Services
PUBLICATION DATE: JULY 24, 1987
ISSUE: PSA-9388

4008

ERIC CLEARINGHOUSE FACT SHEET
JUNE 1987

The Educational Resources Information Center (ERIC) is a comprehensive education information system that makes English-language education literature easily accessible to teachers, administrators, scholars, parents, students and other interested people. ERIC is used almost 3 million times a year.

ERIC is federally funded and administered by the Department of Education's Office of Educational Research and Improvement (OERI). It includes a nationwide network of 16 subject-oriented clearinghouses which collect, synthesize, and widely disseminate education documents and publications. Support services for the ERIC system are provided by the ERIC Document Reproduction Service (EDRS) and the ERIC Processing and Reference Facility. Clearinghouses, EDRS and the ERIC Facility are contracted through a competitive bidding process. The total annual expenditure for the development, distribution and use of ERIC resources in the U.S. is $136 million. Only 4.1% of that is provided by the Federal government.

The ERIC database contains over 600,000 entries including research studies, program descriptions and evaluations, conference proceedings, bibliographies, curriculum guides, state-of-the art-papers, journal articles and other education materials. Information stored in ERIC is available at more than 3,000 locations worldwide, mostly in public and school libraries, colleges, universities and educational organizations. Typically, information searchers use ERIC indexes in print or in online computer formats to find relevant documents. Documents may be copied at many locations from microfiche files or EDRS will duplicate the documents and mail them for a small fee.

This year OERI will hold a nationwide competition to find contractors to support an expanded ERIC system. The upcoming competition will reflect the results of a year-long study and public discussion (over 125 persons submitted comments and recommendations to OERI on its proposed redesign for the ERIC system).

The "new" ERIC will include ACCESS ERIC, adjunct clearinghouses, and ERIC partners, as well as the network of 16 clearinghouses and direct support activities such as the ERIC Processing and Reference Facility.

<u>ACCESS ERIC</u>: Designed to make ERIC more accessible to educators and policymakers who do not now use the system, this addition to ERIC will conduct efforts throughout ERIC to increase awareness and use of ERIC information. ACCESS ERIC activities may include dissemination, training of searchers and the development of synthesis documents on education topics of current interest.

Adjunct Clearinghouses: These new "clearinghouses" will acquire documents and journal articles for the ERIC database in areas not adequately covered by the current network of clearinghouses and will disseminate this information in various formats. In fiscal year 1988, OERI plans to provide seed money to establish three or more adjunct clearinghouses in areas such as education policy, art and music, private education, secondary education, education reform, education in the humanities, students at risk and education professionalism.

ERIC Partners: These will be organizations or institutions with particular interests either in the ERIC system or in specific disciplines included in the ERIC system. ERIC partners will actively disseminate ERIC-developed materials to their constituents or members and will help identify documents or materials to be considered for the ERIC database.

ERIC partners will not receive direct Federal funding, although they may receive training to effectively use the ERIC system.

16 Clearinghouses: The names of the clearinghouses will remain as in the current configuration (listed below). The system of 16 clearinghouses will have the same functions and scope of work as before. Clearinghouse products and services will reach a wider, more diverse audience.

ERIC CLEARINGHOUSES

ERIC Clearinghouse on Adult, Career, and Vocational Education
ERIC Clearinghouse on Counseling and Personnel
ERIC Clearinghouse on Educational Management
ERIC Clearinghouse on Elementary and Early Childhood Education
ERIC Clearinghouse on Handicapped and Gifted Children
ERIC Clearinghouse on Higher Education
ERIC Clearinghouse on Information Resources
ERIC Clearinghouse for Junior Colleges
ERIC Clearinghouse on Languages and Linguistics
ERIC Clearinghouse on Reading and Communications Skills
ERIC Clearinghouse on Rural Education and Small Schools
ERIC Clearinghouse for Science, Mathematics and Environmental Education
ERIC Clearinghouse for Social Studies/Social Science Education
ERIC Clearinghouse on Teacher Education
ERIC Clearinghouse on Tests, Measurement, and Evaluation
ERIC Clearinghouse on Urban Education

The ERIC Processing and Reference Facility: The Facility coordinates the technical aspects of ERIC, processes documents for entry in the ERIC database, and maintains quality control standards for the ERIC system.

The Education Statistics Reference Center: The Reference Center, to be housed in OERI, will identify important education-related datatapes and databases and will provide referral services for clients seeking access to education data. Information about datatapes that meet technical standards developed by the Center for Education Statistics will be entered into the ERIC system by the clearinghouses and the Processing and Reference Facility.

COMPETITION SCHEDULE

Competitions for the new components of ERIC and the clearinghouses will begin in the summer of 1987. OERI anticipates awarding new five-year contracts for ERIC clearinghouses by January 1, 1988. Awards for ACCESS ERIC, adjunct clearinghouses and the ERIC Facility will follow.

Leadership for Educational Administrators Development (LEAD) -- List of Awardees

Alabama

Alabama Council for School
Administrators & Supervisors
P.O. Box 428
Montgomery, AL 36101
Contact: Dr. John Martin
(205) 826-4460

Alaska

Alaska Council of School
Administrators
326 4th Street - Suite 211
Juneau, AK 99801
Contact: Dr. Steven McPhetres
(907) 586-9702

Arizona

Arizona School
Administrators, Incorporated
3001 W. Fairmont Avenue
Phoenix, AZ 85017
Contact: Dr. Tom Haddock
(602) 277-0025

Arkansas

Arkansas Department of General
Education
Division of Management and Development
Capital Mall
Little Rock, AR 72201
Contact: Morris L. Holmes
(501) 371-1561

California

California State Department of Education
California School Leadership Academy
313 West Winton Avenue - Suite 463-A
Hayward, CA 94544-1198
Contact: Dr. Stanley Schainker
(415) 887-8808

Colorado

Colorado Department of Education
Office of the Commissioner
201 E. Colfax
Denver, CO 80203
Contact: Dr. Calvin M. Frazier
(303) 866-6806

Connecticut

Area Cooperative Educational Services (ACES)
School Services Unit
205 Skiff Street
Hamden, CT 06517
Contact: Mr. Larry Schaefer
(203) 234-0130

Delaware

Delaware Department of Public Instruction
Professional Development Division
P.O. Box 1402
Dover, DE 19903
Contact: Dr. William W. Barkley
(302) 736-2770

District of Columbia

District of Columbia Public Schools
Office of the Superintendent
415 - 12th Street, N.W.
Washington, D.C. 20024
Contact: Robert Carlson
(202) 724-4222

Florida

Florida Department of Education
Office of Associate Deputy Commissioner
for Educational Management
Knott Building
Tallahassee, FL 32399
Contact: Mr. William Cecil Golden
(904) 488-6539

Georgia

University of Georgia
Bureau of Educational Services
G-9 Aderhold Hall
Athens, GA 30602
Contact: C. Thomas Holmes
(404) 542-0913

Hawaii

Department of Education
Office of Personnel Services
P.O. Box 2360
Honolulu, HI 96804
Contact: Albert Y. Yoshii
(808) 548-3802

Idaho

University of Idaho
College of Education
Moscow, ID 83843
Contact: Dr. Dale Gentry
(208) 885-6773

Illinois

Illinois State Board of Education
Department of School Improvement Services
100 North First Street
Springfield, IL 62777
Contact: Diane Ashby
(217) 782-2826

Iowa

Iowa Department of Education
Office of the Director
Grimes State Office Building - Capitol Complex
Des Moines, IA 50319-0146
Contact: Dr. James Mitchell
(515) 281-3436

Kansas

Kansas State Department of Education
Office of the Commissioner
120 E. 10th Street
Topeka, KS 66612
Contact: Mr. David McDonald
(912) 296-3201

Kentucky

Kentucky Academy for School Executives
1121 Louisville Road
Frankfort, KY 40601
Contact: Dr. Edward E. Ball, Jr.
(502) 223-2758

Louisiana

Louisiana State University
Administrative & Foundational Services
111 Peabody Hall
Baton Rouge, LA 70803
Contact: Dr. Joseph W. Licata
(504) 388-6900

Maine

University College of Education
University of Maine System
221 Bailey Hall, U.S.M.
Gorham, ME 04038
Contact: Loren W. Downey
(207) 780-5354

Maryland

Eastern Shore of Maryland Educational
Consortium
c/o Queen Anne's County Board of Education
Box 80 and 110
Contact: Dr. Joseph L. Shilling
Centreville, MD 21617
(301) 758-2403

Massachusetts

The Regional Laboratory for Educational
Improvement of the Northeast and Islands
290 South Main Street
Andover, MA 01810
Contact: David P. Crandall
(617) 470-0098

Michigan

Michigan Institute for Educational Management
421 West Kalamazoo Street
Lansing, MI 48933
Contact: David M. Kahn
(517) 371-5250

Minnesota

Independent School District 625
Superintendent of Schools
360 Colborne Street
St. Paul, MN 55102
Contact: Mr. Wayne B. Jennings
(612) 293-7777

Mississippi

Mississippi State Department of Education
Bureau of School Improvement
P.O. Box 771
Jackson, MS 39205
Contact: Dr. Alan W. Evans
(601) 359-3770

Missouri

Missouri Department of Elementary
& Secondary Education
Missouri Leadership Academy
Jefferson City, MO 65102
Contact: Majorie Spaedy
(314) 751-6833

Montana

School Administrators of Montana
515 N. Sanders
Helena, MT 59601
Contact: Jesse W. Long, Jr.
(406) 442-2510

Nebraska

Nebraska Council of School Administrators
3100 O Street - Suite 5
Lincoln, NB 65810
Contact: Mr. Fred Hoke
(402) 476-8055

Nevada

University of Nevada-Reno
Department of Education
Administration and Higher Ed.
College of Education
Reno, NV 89557-0029
Contact: Dr. George Foldesy
(702) 784-6518

New Hampshire

University of New Hampshire
Department of Education
Morrill Hall
Durham, NH 03824
Contact: Dr. Roland B. Kimball
(603) 862-2310

New Jersey

New Jersey Principals & Supervisors
Association
1470 Pennington Road
Trenton, NJ 08618
Contact: Terry Evanko
(609) 771-8200

New Mexico

University of New Mexico
Educational Administration
COE Room 207
Albuquerque, NM 87131
Contact: Mike Milstein, Ph.D.
(505) 277-4533

New York

Capital Area School Development
Association
State University of New York - Albany
Husted 211, 135 Western Avenue
Albany, NY 12222
Contact: Dr. Richard Bamberger
(518) 442-3797

North Carolina

North Carolina Association
of School Administrators
P.O. Box 1629
Raleigh, NC 27602
Contact: Raymond L. Sarbaugh
(919) 828-1426

North Dakota

North Dakota LEAD Consortium
North Dakota Department of Public
Instruction
600 Boulevard Avenue
Bismark, ND 58505
Contact: Ronald Stastney
(701) 224-2276

Ohio

Buckeye Association of School
Administrators
750 Brooksedge Boulevard
Westerville, OH 43081
Contact: J. Roderick Rice
(614) 891-5330

Oklahoma

State Department of Education
Division of Instruction
2500 North Lincoln Boulevard
Oklahoma City, OK 73105-4599
Contact: John M. Folks
(405) 521-3301

Oregon

COSA Foundation
707 13th Street, S.E. - Suite #100
Salem, OR 97301
Contact: Wayne R. Robbins
(503) 581-3141

Pennsylvania

Temple University Center for
Research in Human Development
and Education
933 Ritter Annex
13th & Columbia Avenue
Philadelphia, PA 19122
Contact: Margaret C. Wang
(215) 787-3000

Rhode Island

Rhode Island Educational Leadership
Academy
78 Foxglove Drive
Cranston, RI 02920
Contact: Charles Mojkowski
(401) 943-8090

South Carolina

South Carolina Department of Education
Office of Leadership & School Improvement
1429 Senate Street
Columbia, SC 29201
Contact: James O. Ray
(803) 734-8326

South Dakota

The University of South Dakota
School of Education
Division of Educational Administration
Vermillion, SD 57069
Contact: Jeri L. Engleking
(605) 677-5801

Tennesse

East Tennessee State University
Department of Supervision
and Administration
Box 19000A
Johnson City, TN 37614
Contact: Charles W. Burkett
(615) 929-4430

Texas

Texas Association of School
Administrators
1101 Trinity Street
Austin, TX 78701-1994
Contact: Johnny L. Veselka
(512) 477-6361

Utah

Brigham Young-Public School Partnership
50 North Center
American Fork, UT 84003
Contact: F. Del Wasden
(801) 378-5075

Vermont

Bennington-Rutland Supervisory Union
Vermont Center for Educational
Leadership Development
Box 580
Manchester Center, VT 05255
Contact: Dr. Wade Devlin-Scherer
(802) 362-2452

Virginia

Virginia Department of Education
Division of Personnel Development
P.O. Box 6-Q
Richmond, VA 23216-2060
Contact: Grant Tubbs
(804) 225-2900

Washington

Washington Association of
School Administrators
521 East Union Street
Olympia, WA 98501
Contact: Dr. John Fotheringham
(206) 943-5717

West Virginia

West Virginia Department of Education
Office of School Improvement
Capitol Complex, Building 6, Room B-309
Charleston, WV 25305
Contact: John B. Himelrick, Sr.
(304) 348-8830

Wisconsin

Administrator Leadership Academy
Department of Public Instruction
P.O. Box 7841
125 South Webster Street
Madison, WI 53707
Contact: Kathryn Lind
(608) 266-1788

Wyoming

University of Wyoming
College of Education
309 McWhinnie Hall
Laramie, WY 82071
Contact: James E. Todd
(307) 766-5339

JULY 1987
(432 DIGESTS)

ERIC DIGESTS

A COMPLETE LIST OF ALL ERIC DIGESTS TO DATE, ARRANGED ALPHABETICALLY BY TITLE

The 1983 Educational Reform Reports (UD)
Academic Freedom in the Public Schools (SO)
Academic Program Reviews (HE)
Accessing ERIC with Your Microcomputer (IR)
Accountability in Counseling (CG)
Accreditation (SP)
Achievement in Mathematics Education (SE)
Achievement in Science (SE)
Active Learning (SO)
Adjustment Problems of Foreign Students in U.S. Colleges and Universities (FL)
Administrative Issues in Planning a Library End User Searching Program (IR)
Administrative Responsibility for Faculty Development (HE)
The Administrator's Role in the Education of Gifted and Talented Children (EC)
The Administrator's Use of Microcomputer Systems (HE)
Adolescent Substance Abuse: Counseling Issues (CG)
Adult Career Development: An Overview (CG)
Adult Development: Implications for Adult Education (CE)
Adult Education for the Handicapped (CE)
The Adult Education Teacher's Role in Career Planning (CE)
Adult Literacy Education (CE)
Adult Literacy Volunteers (CE)
The Advantages of Small Schools (RC)
Aerobic Dance and Exercise Programs (SP)
AIDS: Are Children at Risk? (SP)
Alternative Certification for Teachers (SP)
Alternative Funding Sources for Migrant Education (RC)
Alternatives to Standardized Tests (TM)
American Indian Children's Literature: An Update (RC)
Approaches to Staff Development for Part-Time Faculty (JC)
Are Communications Technologies in Education a Threat to Faculty? (JC)
The Argument for Early Intervention (EC)
Assessing Listening and Speaking Skills (CS)
Assessing Preschooler's Development (PS)
Assessing School Counselor Performance (CG)
Assessing Student Degree Aspirations (JC)
Assessing the Employment Experiences of Community College Vocational Program Graduates (JC)
Assessing the Student Attrition Problem (JC)
Assessment of Minority Students (EC)
At Issue: Free Enterprise Education (SO)
Attention Deficit Disorder (ADD) (EC)
Attitudes, Administrative Styles and Outcomes (HE)
Basic Skills and Corporation-School Alliances (UD)
Behind "A Nation at Risk;" Papers of the National Commission on Excellence in Education (SO)
Being at Ease with Handicapped Children (EC)
Bibliotherapy (CS)
Bilingual Education for Exceptional Children (EC)
Bilingual Vocational Education for Immigrants (CE)
Black Students and Private Schooling (UD)
Building Databases for Education (IR)
Career Development in Adult Education (CE)
Career Education Counseling for Migrant Students (RC)
Career Education for Exceptional Students (EC)
Career Education for the Underemployed (CE)
Career Education in Adult Basic Education (CE)
Career Guidance, Families and School Counselors (CG)
Career Guidance in Two-Year Colleges (CG)
Career Resource Centers (CG)
Career Search for the Gifted and Talented (EC)
Careers in Commercial and Private Recreation (SP)
The Case for Physical Education (SP)
Certification of Teachers of Mathematics (SE)
Characteristics of Children's Play (PS)
Characteristics of Intellectually Gifted Children (EC)
Child Abuse and the Handicapped Child (EC)
Children's Fiction as a Source for Social Studies Skill-Building (SO)
Children's Peer Relationships (PS)
Choice in the Public Schools (EA)
Choosing Software for Children (PS)
Citing ERIC Materials (TM)
Class Size (EA)
Class Size and Writing Instruction (CS)
A Closer Look at Children in Single-Parent Families (UD)
Coaching for Tests (TM)
College Learning Improvement Programs (HE)
College Search Committees (HE)
Commemorating the Bicentennial of the U.S. Constitution (SO)
Communicable Diseases in the Schools (EA)
Communications Technologies in Adult, Career, and Vocational Education (CE)
Community College Faculty and the Transfer Function: A Critical Analysis (JC)
Community College Honors Programs (JC)
The Community College Professor: Teacher and Scholar (JC)
Community Colleges: How to Develop a Positive Liaison with State Lawmakers (JC)
Community Study (SO)
Competency Assessment in Teacher Education (SP)
Components of Teacher Induction Programs (SP)
Comprehensive Guidance Program Design (CG)
Computer-Assisted Instruction: Authoring Languages (IR)
Computer Databases: Applications for the Social Studies (SO)
Computer Equity (IR)
Computer Literacy for Teachers (IR)
Computerized Adaptive Testing (TM)
Contemporary Censorship (SP)
Controversial Issues: Concerns For Policymakers (SO)
Cooperative Learning in Social Studies Education: What Does the Research Say? (SO)
Cooperative Learning in the Urban Classroom (UD)
Correctional Education: Selected Aspects (CE)
Counseling and Educational Excellence: A Response to "A Nation at Risk" (CG)
Counseling for Study Skills (CG)
Counseling Roles & Aids (CG)
Counseling Youngsters for Stress Management (CG)
Counselors and Computers (CG)
Counting the Reverse Transfer Students (JC)
Creating Racial Integration in a Desegregated Magnet School (UD)
Creativity and Counseling (CG)
Creativity and the Creative Process (EC)
A Critical Need for College Student Personnel Services (HE)
Critical Thinking in the Social Studies (SO)
Current Developments in Teacher Induction Programs (SP)
Current Research in Environmental Education (SE)
The Current Status of the Associate Degree (JC)
Curricula for the Gifted and Talented (EC)
Curriculum Change in Secondary School Mathematics (SE)
Data Needs on Teacher Supply and Demand (SP)
Day Care in Schools (EA)
Defining Giftedness (EC)
Deterrents to Participation in Adult Education (CE)
Developing Homework Policies (PS)
Developing Individualized Education Programs (IEPs) for the Gifted and Talented (EC)
Developing Programs for the Gifted and Talented (EC)
The Development of Social Competence in Children (PS)
Development Programs for Academic Administrators: Considerations and Outcomes (HE)
Dismissing Incompetent Tenured Teachers (EA)
Displaced Homemakers (CG)
Displaced Workers (CE)
Distance Education (CE)
Dropout Prevention (EA)
Drug Abuse: Prevention Strategies for School (SP)
Eating Disorders: Counseling Issues (CG)
Economics of Information in Education (IR)
Educating Homebound & Hospitalized Handicapped Children & Youth (EC)
Education and Employment (CE)
Education for High Technology Jobs (CE)
Education on the U.S. Constitution (SO)
Educational Accountability (JC)
Educational Reform Reports: 1983 (UD)
Effective Schools Research and Vocational Education (CE)

Effects of Career Education on Student Achievement and Retention (CE)
The Effects of Corporate Involvement in Education (SP)
Efforts to Improve Quality: Selected References for Science Educators (SE)
Elderly Parents and Adult Children as Caregivers (CG)
Electronic Networking (IR)
Electronic Networks (IR)
Emergency Teacher Certification (SP)
Employers' Expectations of Vocational Education (CE)
Energy Conservation in Small Schools (RC)
Environmental Education's Definitional Problem (SE)
Equity and Quality in the Use of Computers for Urban Disadvantaged Students (UD)
ERIC for Practitioners (IR)
ERIC: Outdoor Education Resources (RC)
ESL Teacher Certification (FL)
Establishing an Outdoor Education Organization (RC)
Establishing Partnerships Between the Business Community and Rural Schools (RC)
Evaluating Criterion-Referenced Tests (TM)
Evaluating Microcomputer Software (IR)
Evaluation of Gifted Programs (TM)
Evaluation of Programs for the Gifted and Talented (EC)
Evaluation of Student Teachers (SP)
The Evaluation of Teachers (SP)
Excellence in Rural Education: "A Nation at Risk" Revisited (RC)
Excellence through Educational Technology: Some Prior Considerations (IR)
Exploratory Foreign Language Courses in the Middle or Junior High School (FL)
Extending the School Year and Day (EA)
Facilitating Certification and Professional Development for Small Schools (RC)
Faculty Consulting and Supplemental Income (HE)
Faculty Freedoms and Institutional Accountability: Interactions and Conflicts (HE)
Faculty Participation in Decision Making (HE)
The Family-Career Connection (CE)
Family Influences on Employment and Education (CE)
Field Instruction in School Settings (SE)
The Field of Education Technology: A Dozen Frequently-Asked Questions (IR)
Fifteen Years Down, Twenty-Five to Go: A Look at Faculty Careers (HE)
Finding and Keeping Teachers: Strategies for Small Schools (RC)
Finding Information About Tests (TM)
Flexibility in Academic Staffing (HE)
Foreign Language and International Studies High Schools (FL)
Foreign Language Careers: Translation. Q & A (FL)
Foreign Language Organizations (FL)
Foreign Language Teacher Certification (FL)
Foreign Language Teacher Education (FL)
Forming a Local Parent Association for Gifted and Talented Education (EC)
Fostering Peer Acceptance of Handicapped Students (EC)
Full-Day or Half-Day Kindergarten? (PS)
The Gifted and Talented Handicapped (EC)
Gifted and Talented Students: An Overview (EC)
Giftedness & Learning Disabilities (EC)
Grade Retention and Promotion (PS)
Granting Academic Credit for Vocational Education (CE)
Guidelines for Working with Adult Learners (CE)
Handwriting Instruction: What Do We Know? (CS)
Helping Children Cope with Divorce: The School Counselor's Role (CG)
Helping Hispanic Students to Complete High School and Enter College (UD)
Higher Education for Handicapped Students (EC)
Hispanic Culture and Literature: An Overview (RC)
Hispanics and Employment (UD)
Hispanics in Math & Science: Attracting Student Teachers and Retraining Experienced Teachers (RC)
Home Schooling (EA)
How to Find Good Computer Software in English and Language Arts (CS)
How to Make School Desegregation Work--Some Advice from the Research (UD)
How to Plan and Implement Successful Social Studies Inservice Programs (SO)
Human Resource Development: An Introduction (CE)
Humanities in the English Classroom (CS)
Identification of the Gifted and Talented (EC)
The Imperative for Educational Reform: Implications for Special Education (EC)
The Importance of the Educational Resources Information Center for Health and Physical Education Teacher Candidates (SP)
The Importance of the Educational Resources Information Center for Teacher Candidates (SP)
Improvement in Geography Education (SO)
Improving Schooling to Reduce Teenage Pregnancy (UD)
Improving the Mathematical Skills of Minority Students (UD)
Improving the Mathematics Skills of Low Achievers (UD)
Improving the Use of Elementary Social Studies Textbooks (SO)
Increasing Minority Participation in the Teaching Profession (UD)
Instruction in Awareness of Environmental Issues (SE)
Instructional Materials for Improving the Quality of the Environment (SE)
Instructionally Effective Schools (UD)
Integrating the Language Arts (CS)
Interactive Video for Special Education (EC)
Interactive Video in Vocational Education (CE)
Invented Spelling and Spelling Development (CS)
Issues Affecting High School Literature Programs (CS)
Issues in Multicultural Counseling (CG)
Issues in Test Bias (TM)
Job-Related Basic Skills (CE)
Jobs of the Future (CE)
Language Across the Curriculum (CS)
Large Scale Writing Assessment (CS)
Latin American Studies (SO)
Leadership (SO)
Leadership Skills Among the Gifted and Talented (EC)
Learning in the Environment (SE)
The Learning of Mathematics (SE)
Learning the New Basics Through Vocational Education (CE)
Legal Issues in Minimum Competency Testing (TM)
Legal Issues in Testing (TM)
Liberal Arts at the Community College (JC)
Library Censorship (SO)
Limited-English-Proficient Students in the Schools: Helping the Newcomer (FL)
A Look at National and International Environmental Education Conferences (SE)
Mainstreaming (EC)
Managing Computer Software Collections (IR)
Managing Disruptive Student Behavior in Adult Basic Education (CE)
Measurement Implications of "A Nation At Risk" (TM)
Measuring Student Outcomes Through the Associate Degree (JC)
Measuring Teacher Attitudes Toward Mainstreaming (TM)
Mental Retardation (EC)
Mentorships for the Gifted and Talented (EC)
Merit Pay (SP)
Merit Pay for Teachers (EA)
Meta-Analysis Research on Science Instruction (SE)
Metacomprehension (CS)
Methods of Securing Alternative Funding for Community Colleges (JC)
Microcomputer Courseware Evaluation Sources (IR)
Microcomputers and Second Language Teaching. Q & A (FL)
Microcomputers and Young Children (PS)
Microcomputers: Equity and Quality in Education for Urban Disadvantaged Students (UD)
Microcomputers in the School Office (EA)
Migrant Education: A Quick Look at ERIC (RC)
Migrant Student Record Transfer System: What Is It and Who Uses It? (RC)
Minimum Competency Testing (TM)
Minimum Competency Testing and the Handicapped (TM)
Misassignment of Teachers in the Public Schools (SP)
Motivating American Indians into Graduate Studies (RC)
Motivating Teachers for Excellence (EA)
The Multidimensional Problem of Articulation and Transfer (JC)
Museums and Schools as Partners (IR)

National Commission on Excellence in Teacher Education: Commissioned Papers from the Regional Hearings (SP)
Narratology: The Study of Story Structure (CS)
The Nature of Geographic Literacy (SO)
The Need for Foreign Language Competence in the United States (FL)
Networking and Microcomputers (IR)
New Access Points to ERIC--CD ROM Versions (IR)
Older Adults: Counseling Issues (CG)
On Second Thought: Using New Cognitive Research in Vocational Education (CE)
The Only Child (PS)
Organizations in American Indian Education (RC)
Organizations in Rural Education (RC)
Organized Labor Education and Training Programs (CE)
Out of the Fields and into Computers (RC)
Outdoor Education Activities for Elementary School Students (RC)
Outdoor Education: Definition and Philosophy (RC)
Outdoor Education for Behavior Disordered Students (RC)
An Overview of Research: Computers in Mathematics Education, K-12 (SE)
Parent Involvement and the Education of Limited-English-Proficient Students (FL)
Parent Involvement in Children's Academic Achievement (CG)
Parent Participation and the Achievement of Disadvantaged Students (UD)
Parents and Schools (PS)
Parents of Gifted Children (EC)
Parents' Rights and Responsibilities (EC)
Parents' Roles and Responsibilities in Indian Education (RC)
Part-time Faculty: Higher Education at a Crossroads (HE)
Part-Time Teachers in Adult and Career Education (CE)
Peace and Nuclear War (SO)
Peer Counseling (CG)
Personal Benefits of Foreign Language Study (FL)
Personnel Development in Special Education: Quantity Versus Quality (EC)
Planning a Class Camping Trip (RC)
Planning Staff Development Programs for Rural Teachers (RC)
Plugging In to Computer Bulletin Boards (IR)
Positioning Community Colleges Via Economic Development (JC)
Postsecondary Options for Learning Disabled Students (EC)
The Preschool Gifted and Talented Child (EC)
Private Sector Involvement in Vocational Education (CE)
Professional Standards in Special Education (EC)
Professional Training for Teachers of the Gifted and Talented (EC)
Promotion Policies in the Urban High School (UD)
Public Relations for Foreign Language Teaching. Q & A (FL)
Public School Administration on Indian Reservations (RC)
Public Service in Higher Education: Practices and Priorities (HE)
Qualities of Effective Writing Programs (CS)
Quality Circles in the Community College (JC)
Quality Circles: Implications for Training (CE)
The Quality of Students in Teacher Education (SP)
Raising Hispanic Achievement (UD)
Reading for the Gifted (EC)
Reading Skills Development of Hispanic Students in American Public Schools: Some Specific Strategies (RC)
Recent Research on Mathematics Instruction (SE)
Reentry Programs For Dropouts in Adult Settings (CE)
Reports on Education: Highlights for Mathematics Teachers (SE)
Research in College Science Teaching Cognitive Levels and Reasoning (SE)
Research on Computer Assisted Instruction (IR)
Research Related to Instructional Materials for Science (SE)
Resources for Involving Parents in Literacy Development (CS)
Responses of English Language Arts Professionals to "A Nation at Risk" (CS)
Retirement Education Programs (CE)
Retirement Policy (CE)
Review of "Research Within Reach: Science Education" (SE)
A Review of Reviews of Research on Computer Assisted Instruction (IR)
A Review of the Literature on Blacks and Mathematics (SE)
The Role and Effectiveness of Search Committees (HE)
The Role of Review in Mathematics Instruction (SE)
The Role of the School Counselor: Elementary Level (CG)
The Role of the School Counselor: Middle/Junior Level (CG)
The Role of the School Counselor: Secondary Level (CG)
Role of Vocational Education in Transition Services for Handicapped Youth (CE)
Safety Hazards in Science Classrooms (SE)
Schemata (CS)
School Consolidation (EA)
School Health Education (SP)
Science-Related Social Issues: Challenges for the Social Studies (SO)
Science Teacher Supply and Demand (SE)
Science-Technology-Society in the Science Curriculum (SE)
Screening for Preschool (PS)
Secondary School Ethos and the Academic Success of Urban Minority Students (UD)
Selected Issues in Elementary Guidance (CG)
Selecting a College: A Checklist Approach (CG)
Selecting Software for Special Education Instruction (EC)
Self-Study in Higher Education: The Path to Excellence (HE)
Semiotics (CS)
Serving the LD Student in a Vocational Education Classroom (EC)
Sex Discrimination Law in Higher Education: The Lessons of the Past Decade (HE)
Sex Equity in Computer Education: Concerns for Social Studies (SO)
Shared Services for Rural and Small Schools (RC)
Should Your College Start a Center for the Delivery of Contract Training Programs? (JC)
Small School Principals and Effective School-Community Relations (RC)
The Social and Psychological Adjustment of Southeast Asian Refugees (UD)
The Social Studies and "A Nation at Risk" (SO)
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Teacher Educators: What Do We Know? (SP)
Teacher Mentoring (SP)
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Teacher Wellness Programs (SP)
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Teaching About Controversial Issues (SO)
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Technology for the Gifted and Talented (EC)
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Teenage Suicide: Identification, Intervention, and Prevention (CG)
Teleconferencing in Education (IR)
Teleconferencing in Higher Education (IR)
Television Viewing and Reading (CS)
Testing in Literature (CS)
Testing Speaking Proficiency: The Oral Interview. Q & A (FL)
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Thinking Skills in English--And Across the Curriculum (CS)
Time on Task in Vocational Education (CE)
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Two-Year Colleges (JC)
Underachieving Gifted Students (EC)
Undocumented Children: An Ongoing Issue for the Public Education System (RC)
Unemployed Youth: Counseling Issues (CG)
Urban Magnet Schools and Educational Excellence (UD)
Using a Microcomputer for Online Searching (IR)
Using Microcomputers in Elementary Language Arts Instruction (CS)
Using Your Microcomputer to Acquire Special Education Information (EC)
Utilizing Available Resources at the Local Level (RC)
Videodiscs in Education (IR)
VIDEOTEX (IR)
VIDEOTEX 1985: Educational Applications (IR)
Vocabulary (CS)
Vocational Education and Defense Preparedness (CE)
Wellness: A Balanced Lifestyle (SP)
What First Year Teachers Need to Know (SP)
What Is Down Syndrome? (EC)
What Is Dyslexia? (EC)
What Is Linguistics? (FL)
What Statistical Information Is Available on Two-Year Colleges: A Summary of Research Findings (JC)
Writing Instruction for Dialectally Different Youths (UD)
Writing Instruction in the Two-Year College (JC)

JULY 1987
(432 DIGESTS)

ERIC DIGESTS

A COMPLETE LIST OF ALL ERIC DIGESTS TO DATE, ARRANGED BY CLEARINGHOUSE

CE (40)

Adult Development: Implications for Adult Education (CE)
Adult Education for the Handicapped (CE)
The Adult Education Teacher's Role in Career Planning (CE)
Adult Literacy Education (CE)
Adult Literacy Volunteers (CE)
Bilingual Vocational Education for Immigrants (CE)
Career Development in Adult Education (CE)
Career Education for the Underemployed (CE)
Career Education in Adult Basic Education (CE)
Communications Technologies in Adult, Career, and Vocational Education (CE)
Correctional Education: Selected Aspects (CE)
Deterrents to Participation in Adult Education (CE)
Displaced Workers (CE)
Distance Education (CE)
Education and Employment (CE)
Education for High Technology Jobs (CE)
Effective Schools Research and Vocational Education (CE)
Effects of Career Education on Student Achievement and Retention (CE)
Employers' Expectations of Vocational Education (CE)
The Family-Career Connection (CE)
Family Influences on Employment and Education (CE)
Granting Academic Credit for Vocational Education (CE)
Guidelines for Working with Adult Learners (CE)
Human Resource Development: An Introduction (CE)
Interactive Video in Vocational Education (CE)
Job-Related Basic Skills (CE)
Jobs of the Future (CE)
Learning the New Basics Through Vocational Education (CE)
Managing Disruptive Student Behavior in Adult Basic Education (CE)
On Second Thought: Using New Cognitive Research in Vocational Education (CE)
Organized Labor Education and Training Programs (CE)
Part-Time Teachers in Adult and Career Education (CE)
Private Sector Involvement in Vocational Education (CE)
Quality Circles: Implications for Training (CE)
Reentry Programs For Dropouts in Adult Settings (CE)
Retirement Education Programs (CE)
Retirement Policy (CE)
Role of Vocational Education in Transition Services for Handicapped Youth (CE)
Time on Task in Vocational Education (CE)
Vocational Education and Defense Preparedness (CE)

CG (30)

Accountability in Counseling (CG)
Adolescent Substance Abuse: Counseling Issues (CG)
Adult Career Development: An Overview (CG)
Assessing School Counselor Performance (CG)
Career Guidance, Families and School Counselors (CG)
Career Guidance in Two-Year Colleges (CG)
Career Resource Centers (CG)
Comprehensive Guidance Program Design (CG)
Counseling and Educational Excellence: A Response to "A Nation at Risk" (CG)
Counseling for Study Skills (CG)
Counseling Roles & Aids (CG)
Counseling Youngsters for Stress Management (CG)
Counselors and Computers (CG)
Creativity and Counseling (CG)
Displaced Homemakers (CG)
Eating Disorders: Counseling Issues (CG)
Elderly Parents and Adult Children as Caregivers (CG)
Helping Children Cope with Divorce: The School Counselor's Role (CG)
Issues in Multicultural Counseling (CG)
Older Adults: Counseling Issues (CG)
Parent Involvement in Children's Academic Achievement (CG)
Peer Counseling (CG)
The Role of the School Counselor: Elementary Level (CG)
The Role of the School Counselor: Middle/Junior Level (CG)
The Role of the School Counselor: Secondary Level (CG)
Selected Issues in Elementary Guidance (CG)
Selecting a College: A Checklist Approach (CG)
Teenage Pregnancy (CG)
Teenage Suicide: Identification, Intervention, and Prevention (CG)
Unemployed Youth: Counseling Issues (CG)

CS (26)

Assessing Listening and Speaking Skills (CS)
Bibliotherapy (CS)
Class Size and Writing Instruction (CS)
Handwriting Instruction: What Do We Know? (CS)
How to Find Good Computer Software in English and Language Arts (CS)
Humanities in the English Classroom (CS)
Integrating the Language Arts (CS)
Invented Spelling and Spelling Development (CS)
Issues Affecting High School Literature Programs (CS)
Language Across the Curriculum (CS)
Large Scale Writing Assessment (CS)
Metacomprehension (CS)
Narratology: The Study of Story Structure (CS)
Qualities of Effective Writing Programs (CS)
Resources for Involving Parents in Literacy Development (CS)
Responses of English Language Arts Professionals to "A Nation at Risk" (CS)
Schemata (CS)
Semiotics (CS)
Software Evaluation for the Teacher of the English Language Arts (CS)
Spelling (CS)
Teaching English to the Gifted Student (CS)
Television Viewing and Reading (CS)
Testing in Literature (CS)
Thinking Skills in English--And Across the Curriculum (CS)
Using Microcomputers in Elementary Language Arts Instruction (CS)
Vocabulary (CS)

EA (15)

Choice in the Public Schools (EA)
Class Size (EA)
Communicable Diseases in the Schools (EA)
Day Care in Schools (EA)
Dismissing Incompetent Tenured Teachers (EA)
Dropout Prevention (EA)
Extending the School Year and Day (EA)
Home Schooling (EA)
Merit Pay for Teachers (EA)
Microcomputers in the School Office (EA)
Motivating Teachers for Excellence (EA)
School Consolidation (EA)
Student Discipline Policies (EA)
Teacher Competency: What Administrators Can Do (EA)
Teacher Tenure (EA)

EC (45)

The Administrator's Role in the Education of Gifted and Talented Children (EC)
The Argument for Early Intervention (EC)
Assessment of Minority Students (EC)
Attention Deficit Disorder (ADD) (EC)
Being at Ease with Handicapped Children (EC)
Bilingual Education for Exceptional Children (EC)
Career Education for Exceptional Students (EC)
Career Search for the Gifted and Talented (EC)
Characteristics of Intellectually Gifted Children (EC)
Child Abuse and the Handicapped Child (EC)
Creativity and the Creative Process (EC)
Curricula for the Gifted and Talented (EC)

Defining Giftedness (EC)
Developing Individualized Education Programs (IEPs) for the Gifted and Talented (EC)
Developing Programs for the Gifted and Talented (EC)
Educating Homebound & Hospitalized Handicapped Children & Youth (EC)
Evaluation of Programs for the Gifted and Talented (EC)
Forming a Local Parent Association for Gifted and Talented Education (EC)
Fostering Peer Acceptance of Handicapped Students (EC)
The Gifted and Talented Handicapped (EC)
Gifted and Talented Students: An Overview (EC)
Giftedness & Learning Disabilities (EC)
Higher Education for Handicapped Students (EC)
Identification of the Gifted and Talented (EC)
The Imperative for Educational Reform: Implications for Special Education (EC)
Interactive Video for Special Education (EC)
Leadership Skills Among the Gifted and Talented (EC)
Mainstreaming (EC)
Mental Retardation (EC)
Mentorships for the Gifted and Talented (EC)
Parents of Gifted Children (EC)
Parents' Rights and Responsibilities (EC)
Personnel Development in Special Education: Quantity Versus Quality (EC)
Postsecondary Options for Learning Disabled Students (EC)
The Preschool Gifted and Talented Child (EC)
Professional Standards in Special Education (EC)
Professional Training for Teachers of the Gifted and Talented (EC)
Reading for the Gifted (EC)
Selecting Software for Special Education Instruction (EC)
Serving the LD Student in a Vocational Education Classroom (EC)
Technology for the Gifted and Talented (EC)
Underachieving Gifted Students (EC)
Using Your Microcomputer to Acquire Special Education Information (EC)
What is Down Syndrome? (EC)
What is Dyslexia? (EC)

FL (16)

Adjustment Problems of Foreign Students in U.S. Colleges and Universities (FL)
ESL Teacher Certification (FL)
Exploratory Foreign Language Courses in the Middle or Junior High School (FL)
Foreign Language and International Studies High Schools (FL)
Foreign Language Careers: Translation. Q & A (FL)
Foreign Language Organizations (FL)
Foreign Language Teacher Certification (FL)
Foreign Language Teacher Education (FL)
Limited-English-Proficient Students in the Schools: Helping the Newcomer (FL)
Microcomputers and Second Language Teaching. Q & A (FL)
The Need for Foreign Language Competence in the United States (FL)
Parent Involvement and the Education of Limited-English-Proficient Students (FL)
Personal Benefits of Foreign Language Study (FL)
Public Relations for Foreign Language Teaching. Q & A (FL)
Testing Speaking Proficiency: The Oral Interview. Q & A (FL)
What Is Linguistics? (FL)

HE (21)

Academic Program Reviews (HE)
Administrative Responsibility for Faculty Development (HE)
The Administrator's Use of Microcomputer Systems (HE)
Attitudes, Administrative Styles and Outcomes (HE)
College Learning Improvement Programs (HE)
College Search Committees (HE)
A Critical Need for College Student Personnel Services (HE)
Development Programs for Academic Administrators: Considerations and Outcomes (HE)
Faculty Consulting and Supplemental Income (HE)
Faculty Freedoms and Institutional Accountability: Interactions and Conflicts (HE)
Faculty Participation in Decision Making (HE)
Fifteen Years Down, Twenty-Five to Go: A Look at Faculty Careers (HE)
Flexibility in Academic Staffing (HE)
Part-time Faculty: Higher Education at a Crossroads (HE)
Public Service in Higher Education: Practices and Priorities (HE)
The Role and Effectiveness of Search Committees (HE)
Self-Study in Higher Education: The Path to Excellence (HE)
Sex Discrimination Law in Higher Education: The Lessons of the Past Decade (HE)
Student Stress: Effects and Solutions (HE)
Students in Urban Settings: Achieving the Baccalaureate Degree (HE)
Teaching Problem-Solving: Implications from Cognitive Development Research (HE)

IR (28)

Accessing ERIC with Your Microcomputer (IR)
Administrative Issues in Planning a Library End User Searching Program (IR)
Building Databases for Education (IR)
Computer Equity (IR)
Computer Literacy for Teachers (IR)
Computer-Assisted Instruction: Authoring Languages (IR)
Economics of Information in Education (IR)
Electronic Networking (IR)
Electronic Networks (IR)
ERIC for Practitioners (IR)
Evaluating Microcomputer Software (IR)
Excellence through Educational Technology: Some Prior Considerations (IR)
The Field of Education Technology: A Dozen Frequently-Asked Questions (IR)
Managing Computer Software Collections (IR)
Microcomputer Courseware Evaluation Sources (IR)
Museums and Schools as Partners (IR)
Networking and Microcomputers (IR)
New Access Points to ERIC--CD ROM Versions (IR)
Plugging In to Computer Bulletin Boards (IR)
Research on Computer Assisted Instruction (IR)
A Review of Reviews of Research on Computer Assisted Instruction (IR)
Software Copyright Interpretation (IR)
Teleconferencing in Education (IR)
Teleconferencing in Higher Education (IR)
Using a Microcomputer for Online Searching (IR)
Videodiscs in Education (IR)
VIDEOTEX (IR)
VIDEOTEX 1985: Educational Applications (IR)

JC (29)

Approaches to Staff Development for Part-Time Faculty (JC)
Are Communications Technologies in Education a Threat to Faculty? (JC)
Assessing Student Degree Aspirations (JC)
Assessing the Employment Experiences of Community College Vocational Program Graduates (JC)
Assessing the Student Attrition Problem (JC)
Community College Faculty and the Transfer Function: A Critical Analysis (JC)
Community College Honors Programs (JC)
The Community College Professor: Teacher and Scholar (JC)
Community Colleges: How to Develop a Positive Liaison with State Lawmakers (JC)
Counting the Reverse Transfer Students (JC)
The Current Status of the Associate Degree (JC)
Educational Accountability (JC)
Liberal Arts at the Community College (JC)
Measuring Student Outcomes Through the Associate Degree (JC)
Methods of Securing Alternative Funding for Community Colleges (JC)
The Multidimensional Problem of Articulation and Transfer (JC)
Positioning Community Colleges Via Economic Development (JC)
Quality Circles in the Community College (JC)
Should Your College Start a Center for the Delivery of Contract Training Programs? (JC)

The Status of the Transfer Function (JC)
Strengthening Transfer Opportunities in the Community College (JC)
Student Assessment-Humanities (JC)
Student Assessment-Literacy (JC)
Student Assessment-Mathematics (JC)
Student Assessment-Science (JC)
Student Assessment-Social Science (JC)
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What Statistical Information Is Available on Two-Year Colleges: A Summary of Research Findings (JC)
Writing Instruction in the Two-Year College (JC)

PS (15)

Assessing Preschooler's Development (PS)
Characteristics of Children's Play (PS)
Children's Peer Relationships (PS)
Choosing Software for Children (PS)
Developing Homework Policies (PS)
The Development of Social Competence in Children (PS)
Full-Day or Half-Day Kindergarten? (PS)
Grade Retention and Promotion (PS)
Microcomputers and Young Children (PS)
The Only Child (PS)
Parents and Schools (PS)
Screening for Preschool (PS)
Staff "Burnout" in Child Care Settings (PS)
Teaching Early Childhood Educators and Other Adults How to Use Computers (PS)
Training Day Care Providers (PS)

RC (32)

The Advantages of Small Schools (RC)
Alternative Funding Sources for Migrant Education (RC)
American Indian Children's Literature: An Update (RC)
Career Education Counseling for Migrant Students (RC)
Energy Conservation in Small Schools (RC)
ERIC: Outdoor Education Resources (RC)
Establishing an Outdoor Education Organization (RC)
Establishing Partnerships Between the Business Community and Rural Schools (RC)
Excellence in Rural Education: "A Nation at Risk" Revisited (RC)
Facilitating Certification and Professional Development for Small Schools (RC)
Finding and Keeping Teachers: Strategies for Small Schools (RC)
Hispanic Culture and Literature: An Overview (RC)
Hispanics in Math & Science: Attracting Student Teachers and Retraining Experienced Teachers (RC)
Migrant Education: A Quick Look at ERIC (RC)
Migrant Student Record Transfer System: What Is It and Who Uses It? (RC)
Motivating American Indians into Graduate Studies (RC)
Organizations in American Indian Education (RC)
Organizations in Rural Education (RC)
Out of the Fields and into Computers (RC)
Outdoor Education Activities for Elementary School Students (RC)
Outdoor Education: Definition and Philosophy (RC)
Outdoor Education for Behavior Disordered Students (RC)
Parents' Roles and Responsibilities in Indian Education (RC)
Planning a Class Camping Trip (RC)
Planning Staff Development Programs for Rural Teachers (RC)
Public School Administration on Indian Reservations (RC)
Reading Skills Development of Hispanic Students in American Public Schools: Some Specific Strategies (RC)
Shared Services for Rural and Small Schools (RC)
Small School Principals and Effective School-Community Relations (RC)
Teaching K-6 Science in Small Schools on a Financial Shoestring (RC)
Undocumented Children: An Ongoing Issue for the Public Education System (RC)
Utilizing Available Resources at the Local Level (RC)

SE (29)

Achievement in Mathematics Education (SE)
Achievement in Science (SE)
Certification of Teachers of Mathematics (SE)
Current Research in Environmental Education (SE)
Curriculum Change in Secondary School Mathematics (SE)
Efforts to Improve Quality: Selected References for Science Educators (SE)
Environmental Education's Definitional Problem (SE)
Field Instruction in School Settings (SE)
Instruction in Awareness of Environmental Issues (SE)
Instructional Materials for Improving the Quality of the Environment (SE)
Learning in the Environment (SE)
The Learning of Mathematics (SE)
A Look at National and International Environmental Education Conferences (SE)
Meta-Analysis Research on Science Instruction (SE)
An Overview of Research: Computers in Mathematics Education, K-12 (SE)
Recent Research on Mathematics Instruction (SE)
Reports on Education: Highlights for Mathematics Teachers (SE)
Research in College Science Teaching Cognitive Levels and Reasoning (SE)
Research Related to Instructional Materials for Science (SE)
Review of "Research Within Reach: Science Education" (SE)
A Review of the Literature on Blacks and Mathematics (SE)
The Role of Review in Mathematics Instruction (SE)
Safety Hazards in Science Classrooms (SE)
Science Teacher Supply and Demand (SE)
Science-Technology-Society in the Science Curriculum (SE)
Some Implications for Science Education from National Reports (SE)
Studying the Future through Environmental Education (SE)
The "TBILISI +10 International Congress: Background (SE)
Teaching About Hazardous Materials (SE)

SO (31)

Academic Freedom in the Public Schools (SO)
Active Learning (SO)
At Issue: Free Enterprise Education (SO)
Behind "A Nation at Risk:" Papers on the National Commission on Excellence in Education (S0)
Children's Fiction as a Source for Social Studies Skill-Building (SO)
Commemorating the Bicentennial of the U.S. Constitution (SO)
Community Study (SO)
Computer Databases: Applications for the Social Studies (SO)
Cooperative Learning in Social Studies Education: What Does the Research Say? (SO)
Controversial Issues: Concerns For Policymakers (SO)
Critical Thinking in the Social Studies (SO)
Education on the U.S. Constitution (SO)
How to Plan and Implement Successful Social Studies Inservice Programs (SO)
Improvement in Geography Education (SO)
Improving the Use of Elementary Social Studies Textbooks (SO)
Latin American Studies (SO)
Leadership (SO)
Library Censorship (SO)
The Nature of Geographic Literacy (SO)
Peace and Nuclear War (SO)
Science-Related Social Issues: Challenges for the Social Studies (SO)
Sex Equity in Computer Education: Concerns for Social Studies (SO)
The Social Studies and "A Nation at Risk" (SO)
Social Studies Research: Theory into Practice (SO)
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Teaching About Controversial Issues (SO)
Teaching About Ethnic Diversity (SO)
Teaching About Japan (SO)
Teaching About the United States Constitution (SO)

SP (32)

Accreditation (SP)
Aerobic Dance and Exercise Programs (SP)
AIDS: Are Children at Risk? (SP)
Alternative Certification for Teachers (SP)

Careers in Commercial and Private Recreation (SP)
The Case for Physical Education (SP)
Competency Assessment in Teacher Education (SP)
Components of Teacher Induction Programs (SP)
Contemporary Censorship (SP)
Current Developments in Teacher Induction Programs (SP)
Data Needs on Teacher Supply and Demand (SP)
Drug Abuse: Prevention Strategies for School (SP)
The Effects of Corporate Involvement in Education (SP)
Emergency Teacher Certification (SP)
Evaluation of Student Teachers (SP)
The Evaluation of Teachers (SP)
The Importance of the Educational Resources Information Center for Health and Physical Education Teacher Candidates (SP)
The Importance of the Educational Resources Information Center for Teacher Candidates (SP)
Merit Pay (SP)
Misassignment of Teachers in the Public Schools (SP)
National Commission on Excellence in Teacher Education: Commissioned Papers from the Regional Hearings (SP)
The Quality of Students in Teacher Education (SP)
School Health Education (SP)
Successful ERIC Searching for HPRD Professionals and Students (SP)
The Teacher as Decision Maker (SP)
Teacher Certification (SP)
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Teacher Mentoring (SP)
Teacher Wellness Programs (SP)
Teaching Competency Testing (SP)
Wellness: A Balanced Lifestyle (SP)
What First Year Teachers Need to Know (SP)

TM (16)

Alternatives to Standardized Tests (TM)
Citing ERIC Materials (TM)
Coaching for Tests (TM)
Computerized Adaptive Testing (TM)
Evaluating Criterion-Referenced Tests (TM)
Evaluation of Gifted Programs (TM)
Finding Information About Tests (TM)
Issues in Test Bias (TM)
Legal Issues in Minimum Competency Testing (TM)
Legal Issues in Testing (TM)
Measurement Implications of "A Nation At Risk" (TM)
Measuring Teacher Attitudes Toward Mainstreaming (TM)
Minimum Competency Testing (TM)
Minimum Competency Testing and the Handicapped (TM)
Student Evaluation of Teacher Performance (TM)
Testing the Handicapped (TM)

UD (27)

The 1983 Educational Reform Reports (UD)
Basic Skills and Corporation-School Alliances (UD)
Black Students and Private Schooling (UD)
A Closer Look at Children in Single-Parent Families (UD)
Cooperative Learning in the Urban Classroom (UD)
Creating Racial Integration in a Desegregated Magnet School (UD)
Educational Reform Reports: 1983 (UD)
Equity and Quality in the Use of Computers for Urban Disadvantaged Students (UD)
Helping Hispanic Students to Complete High School and Enter College (UD)
Hispanics and Employment (UD)
How to Make School Desegregation Work--Some Advice from the Research (UD)
Improving Schooling to Reduce Teenage Pregnancy (UD)
Improving the Mathematical Skills of Minority Students (UD)
Improving the Mathematics Skills of Low Achievers (UD)
Increasing Minority Participation in the Teaching Profession (UD)
Instructionally Effective Schools (UD)
Microcomputers: Equity and Quality in Education for Urban Disadvantaged Students (UD)
Parent Participation and the Achievement of Disadvantaged Students (UD)
Promotion Policies in the Urban High School (UD)
Raising Hispanic Achievement (UD)
Secondary School Ethos and the Academic Success of Urban Minority Students (UD)
The Social and Psychological Adjustment of Southeast Asian Refugees (UD)
Students in Urban Settings (UD)
Teaching Beginning Reading to Dialect Speakers (UD)
Teaching Writing to Linguistically Diverse Students (UD)
Urban Magnet Schools and Educational Excellence (UD)
Writing Instruction for Dialectally Different Youths (UD)

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FINAL REPORT

20 YEARS OF SERVICE
ERIC
TO AMERICAN EDUCATION

National Technical Meeting
May 27–29, 1987

Bethesda Ramada
Bethesda, Maryland

Lynn Barnett, Chair
ERIC Technical Steering Committee

June 30, 1987

ERIC 1987 National Technical Meeting

	TUESDAY, MAY 26	WEDNESDAY, MAY 27	THURSDAY, MAY 28	JOINT TECH/COED MEETING FRIDAY, MAY 29
7:00		Exhibit set-up		
8:30		Coffee/danish/exhibits	Coffee/exhibits	Coffee/muffins/exhibits
9:00		Welcome (Barnett)	Workshop on Workshops (Shorr, Mann)	Greetings from OERI (Coulter, Horn, Darrell)
9:15		Keynote address (Horn)		
9:30				Status Reports -- COED Executive Committee -- Technical Steering Committee -- Special Projects
9:45		Processing/User Services Connection (Colby, Mann)		
10:15				
10:30		BREAK	BREAK	BREAK
11:00		Processing/User Services Connection (cont.)	Workshop on Workshops (cont.)	System Reports: Facility, EDRS, Oryx
11:30			ERIC's Internal Highway (Rohn, Henson, Quezada-Aragon)	Current Issues --Scope Overlap --CD-ROM --Labs and Centers
12:00		News from Outside --Sociological Absts. --A/V database --High school searching	Technical Policy Issues (Barnett)	
12:30		GROUP LUNCH Embassy III (Caputo)	GROUP LUNCH (Facility)	GROUP LUNCH (Holiday Inn)
2:00		News from Inside --EDRS --CD-ROM	Painless Acquisitions (Eustace)	Tour of EDRS Take down exhibits at Ramada
3:00		BREAK		
3:15		--ERIC Digests Online --Statistical Data File --Steering Committee	BREAK	
3:30			Painless Acquisitions (cont.)	
4:00		ERIC as a Reference Desk (Hill)	Ad Hoc Group Meetings	
5:00		DINNER ON YOUR OWN	DINNER ON YOUR OWN	
7:30		Image, Status, & Credibility (Ashburn)		
8:00	Steering Committee Reception (Suite)			
8:30			ALL-ERIC 20th ANNIVERSARY TALENT SHOW	
9:00		Reception (Suite)		

20 YEARS OF SERVICE ERIC TO AMERICAN EDUCATION

Attachment 4
Page 2 of 3

SUMMARY

The 1987 National Technical Meeting was designed to encourage as much interaction as possible, with three main objectives: information sharing, skill development, and organizational bonding. An underlying theme was ERIC's place within OERI and the Department of Education's information community.

The 2 1/2 day meeting incorporated several new features: general sessions with small working groups rather than concurrent sessions; an exhibit hall; professional development sessions on workshops and image, including one evening session; an acquisitions handbook prepared prior to but for the meeting; ad hoc small group meetings; a 20th anniversary memorabilia display; a tour of the new ERIC Facility offices and optional tour of EDRS; a demonstration of ERIC on DIALOG, OCLC, and SilverPlatter CD-ROM; and a systemwide talent show, to which ex-ERIC staffers were invited. From the Steering Committee's perspective, the most important innovation was a half-day joint session with the Council of ERIC Directors. Overall evaluations were generally positive.

Session-by-session summaries and recommendations follow, accompanied by handouts, a list of participants, and the evaluation comments.

ERIC NATIONAL TECHNICAL MEETING
Session-by-session Summaries

A. Keynote Address: "ERIC as a National Resource" (Sharon Horn, OERI)

Issues related to the ERIC redesign were outlined, including new ERIC audiences, revenue generation, cutting edge technology, Clearinghouse visibility, and the roles of ACCESS ERIC, adjunct clearinghouses, and ERIC partners. Plans were announced for a network and national meeting of NDN, labs, centers, and ERIC Clearinghouses are being written into the RFPs.

B. What Goes In Comes Out Somehow: The Processing/User Services Connection (Anita Colby/JC and Margaret Mann/SP)

The first part of the session was a panel made up of two document processing and 2 user services Clearinghouse staff people. Norma Howard (PS) represented the experienced user services coordinators; Joan Dirksen (SP), the experienced document processors. Bill Code (FL) represented the inexperienced user services coordinators; Wendy Schwartz (UD), new document processors. Each panelists spoke about his or her role in education, both in the Clearinghouse and in ERIC as a whole.

The second half of the session was an indexing exercise in which the participants read an ERIC Digest and indexed it in small groups. A lively discussion followed when there was some disagreement about indexing. In general, the session highlighted the relationship of ERIC indexing and searching procedures and was found to be very useful.

C. Panel: News from Outside

This informational session included briefings on non-ERIC activities in the areas of database building, online searching, and thesaurus construction.

Leeland Szklennik of InfoMedia reported his development of a database of audiovisual materials, based originally on Department of Defense films and tapes.

Erica Lodish, online librarian at Montgomery Blair High School in Silver Spring, Maryland, reported on the use of online databases by high school students, end-user search training, and the use of ERIC by high school teachers through their professional library.

Anita Colby reported on the development of the thesaurus for Sociological Abstracts, based largely on the structure of the ERIC thesaurus.

D. Luncheon Speaker (Anne Caputo, DIALOG Information Services)

ERIC was compared very favorably with other online databases, and highly praised for its quality in terms of content and data input. The DIALOG Classroom Instruction Project was described, in which school and college faculty can apply to learn online searching at reduced rates in exchange for teaching their students and colleagues. ERIC usage in CIP is extremely high, and the January-April 1987 figures on ERIC usage are 35% higher than figures for the same period in 1986.

DIALOG's proposal to OERI was announced in which, for a set price to OERI (based on 1985 usage figures--a period in which only half of the Clearinghouses searched ERIC via DIALOG), all ERIC components would receive the following: unlimited free search time, including telecommunications charges; unlimited use of DIALMAIL, the electronic mail system with the capacity for such things as co-authored manuscripts; DIALOGLINK software; training sessions; and CD-ROM subscriptions. There was an enthusiastic response from the Clearinghouse personnel, followed by an announcement from Central ERIC that the proposal was being considered within OERI.

E. News from Inside

1. EDRS -- Vic Fortin and David Jahnes reported on new marketing efforts at EDRS, including new acceptance of phone orders on the 800 telephone number and acceptance of VISA and MasterCard charges. They brought samples of hard to microfiche documents (originals, fiche copies, and blow backs), and set up a microfiche reader for hands-on use.

2. CD-ROM -- Pam McLaughlin (IR) demonstrated ERIC on the SilverPlatter, OCLC, and DIALOG versions of CD-ROM, and passed out a new IR ERIC Digest, "New Access Points to ERIC - CD-ROM Versions." See attachment 1.

3. ERIC Digests Online -- Mima Spencer (PS) reported on the status of the EDO file as it enters the third continuation year. An ERIC Ready Reference is being developed, and the project is looking into acquiring digests from non-ERIC sources. See attachment 2 for an abbreviated version of the substantial handout.

4. Statistical Data Files -- Charlie Missar, (Facility, for Ted Brandhorst) described the current documentation on and sources for machine readable data files (numeric databases). Examples of input to this "statistical database" include Center for Education Statistics (CES) publications describing computer tapes in an "ERIC-like manner." Preliminary cataloging, abstracting, and indexing of 35 data files has been completed using modified ERIC processing guidelines. Although the project is dependent upon CES, publication of a catalog of data files in anticipated within about 1 year.

5. ERIC Technical Steering Committee -- Lynn Barnett (HE) reported on the purpose and composition of the Steering Committee and briefed the group on the status of the JC special project, "Search Saves and Sample Search Strategies: A File for Online Users" (the "search strategy file project), which will be distributed to Clearinghouses shortly. A reminder was given to the group to keep in mind technical issues that may have policy implications to be brought to the attention of the directors at the COED joint session.

F. ERIC as a Reference Desk (Amelita Hill/RC)

Types of typical reference questions at Clearinghouses were discussed, including when it is inappropriate for ERIC staff to answer questions (e.g., we are not funded to do research for people). Suggestions were made for developing a checklist letter that could be used in conjunction with a referral organization list. The PS "Descriptor Memo" technique was mentioned as a way to help users do their own searches, as was the HE matrix (developed in OCtober 1984 and not up-to-date now) on educated-related databases.

G. Image, Status, and Credibility (Betsy Ashburn, OERI)

The former director of SP started this evening session by having the audience give feedback on her appearance (she was wearing jeans and a sweatshirt). Those who knew her reacted differently and more positively than those who had never met her before. Image was then defined: appearance to others, impression, effect you create, dhow others peg you, representation, perceived message, and how you feel about your presence in context. After a tour of the ERIC Clearinghouse exhibits in another room, the audience was then led through an analysis of what concrete things make up the image of the conference displays. The characteristics identified were: visually consistent, color, light, photos of people, simplicity and lack of clutter, easy to read across the room, contrast, crispness, good quality printing and graphics, and large size. The messages conveyed by these concrete items were summarized as professionalism, accessibility, beeing on top of the subject, kowledgeability, seduction (i.e., making you want to learn more). There was some suspicion that you can tell a book by its cover. The session ended with the audience answering three questions about a product from their own Clearinghouses: (1) Is your product memorable? Why or why not? (2) What messages does it send? (3) What would you change?

H. Workshop on Workshops (Marilyn Shorr/HE and Margaret Mann/SP)

See Attachments 3 and 4.

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I. The Big Picture: ERIC's Internal Highway (Dorcas Rohn/CS, Jane Henson/SO, and Nellie Quezada-Aragon/RC)

Current Clearinghouse processing were reviewed. A summary report will be distributed to all Clearinghouses.

J. Technical Policy Issues (Lynn Barnett/HE)

Various technical issues that have systemwide or policy implications were identified by the group. They included: funding effects on staffing, especially in user services; the need for training at all levels--initial and continuing education; the impact of technical assistance by Clearinghouse staff to ACCESS ERIC, adjunct clearinghouses, and ERIC partners; problems associated with CIJE editing separate from RIE editing; exhibit and product development in terms of image ("memorable messages"); knowing where to draw the line in question answering in terms of both staff time and online costs; possible privatization of RIE; desirability of getting complimentary copies of CIJE cumulatives from Oryx; and general technical impact of the redesign.

K. Painless Acquisitions: Possibilities (Joanna Eustace/Facility)

This session included full group discussion and concluded with distribution of the Forms for ERIC Acquisitions notebook, which includes a compilation of sample Clearinghouse letters and forms for various acquisitions, to each Clearinghouse. See Attachment 5 for summary report.

L. Ad Hoc Group Meetings

The following topics were addressed in small groups for which participants signed up: (1) RIE editing (Carolyn Weller and Facility editors); (2) Acquisitions (Joanna Eustace/Facility); (3) Workshops (Margaret Mann/SP); (4) User services (Judy Wagner/CE); (5) Vocabulary development (Jim Houston/Facility); (6) Adjunct clearinghouses (Sue Klein/CERIC).

M. Joint Meeting with COED (Lynn Barnett/HE, Don Ely/IR)

After welcoming remarks, the following people made presentations: Pat Coulter (CERIC), Sharon Horn (OERI), and Edwin Darrell (OERI). Lynn Barnett presented the policy-related technical issues that were identified earlier in the tech meeting. Brief reports were given by the COED Executive Committee, Mima Spencer (PS) on behalf of ERIC Digests Online, and Michael Eisenberg (IR) on the impact of new technology on ERIC. Adjunct clearinghouses and lab/center cooperation were addressed by OERI personnel. Status reports were given by the ERIC Facility (Ted

Brandhorst), EDRS (Vic Fortin, Josh Retterer) and Oryx Press (Phyllis Steckler).

It was generally felt that there was not sufficient time allotted to thorough discussion of many important topics. In spite of that, most participants seemed to think it was an important first joint meeting and one that could be built upon in the future.

N. Group luncheon (Lee Burchinal, speaker)

National Tech Meeting - 6

RECOMMENDATIONS

Based on overall evaluation of the 1987 National Technical Meeting, the following recommendations are offered for the 1988 meeting:

1. Plan the agenda and timing of the joint session more carefully to allow time for real interaction between the technical personnel and directors.

2. Incorporate "warm-up" techniques to get members of the group comfortable with each other from the beginning.

3. Be sure that all participants, including Central ERIC and other OERI staff, are individually introduced, and that all non-Clearinghouse personnel especially have name tags.

4. Allow for leisure time.

5. Start the meeting with Clearinghouse personnel only, saving system announcements and presentations from OERI, etc. for a seconbd or third day.

6. Make clear the need for and identify session recorders at the outset. Collect those minutes at the end of each day.

7. Incorporate a professional development session into the agenda, perhaps at the beginning. Examples could be time management, public relations, graphic design, press release writing, etc.

8. Insist that all information presentations be accompanied by written handouts, and keep the presentations to 5-10 minutes.

9. Require that everyone pay for group meals prior to the meeting in order to have accurate meal counts and avoid paying for meals not eaten.

10. Plan a systemwide social event such as another talent show at a time when everyone would be there and would plan to participate.

11. Include more hands-on activities.

Educational Resources Information Center

Ted Brandhorst

ERIC Processing and Reference Facility,
4833 Rugby Ave., Suite 301, Bethesda, MD 20814
301-656-9723

In November 1985, the National Institute of Education (NIE), the parent agency of the Educational Resources Information Center (ERIC), changed its name to the Office of Educational Research and Improvement (OERI). The new organization remains a unit of the U.S. Department of Education.

The year 1986 marked the twentieth anniversary of the ERIC system. The first issue of *Resources in Education (RIE)*—then *Research in Education*—was published in November 1966. Since that time, ERIC has cataloged, indexed, and abstracted/annotated 606,402 bibliographic entities (265,600 documents and 340,802 journal articles), has produced more than 4,500 information analysis products synthesizing this vast literature, and has distributed more than 250 million microfiche around the world containing the full text of the documents processed. Access to the ERIC database is provided online by all of the major online vendors, and ERIC has remained for several years the fourth most searched database in the United States and the most searched database in the area of the social sciences/humanities. ERIC has a well-earned reputation as the U.S. national biblographic database for the field of education. In 1986, *Resources in Education* announced 12,474 document accessions; *Current Index to Journals in Education (CIJE)* announced 17,776 journal article accessions.

New Products/Publications

Directory of ERIC Information Service Providers

The *Directory of ERIC Information Service Providers* was issued in June 1986. It is a comprehensive list of 891 organizations (780 in the United States, 111 in 22 other countries) that offer some level of ERIC service. Each entry states (among other things) whether the organization subscribes to the ERIC abstract journals and the ERIC microfiche, collects ERIC Clearinghouse information analysis products, does computer searches of the ERIC database, or provides users with access to the *Thesaurus of ERIC Descriptors*. Full address, contact point, and telephone information is provided. The *Directory* is free.

ERIC Thesaurus

The eleventh edition of the ERIC *Thesaurus*, published by Oryx Press in November 1986, contains 9,459 index terms (of which 5,296 are main entry descriptors and 4,163 are synonyms or other unused terms). New to this edition are 224 descriptors, 190 synonyms, and several hundred scope note and cross-reference modifications. It is available from Oryx Press for $65.

ERIC Digests

ERIC Digests are short (1–2-page) write-ups on topics of high interest to practitioner-level educators. They are designed specifically to provide the busy teacher, administra-

tor, counselor, or other practitioner with synthesized information of direct and immediate relevance, together with pointers to other sources for more details. Since 1985, the ERIC Clearinghouses have made the production of ERIC Digests a priority activity. An "ERIC Digests Online" (EDO) full-text file is already up on ED-Line via The Source and may be mounted elsewhere during 1987.

ERIC on Compact Laser Disc (CD-ROM)

In August 1986, ORI and SilverPlatter, working in partnership, shipped the first ERIC CD-ROM product. A disc containing both *RIE* and *CIJE* data from January 1983 to the present was sent to a group of charter subscribers. The disc is updated quarterly. The retrieval software is provided on an accompanying floppy disc. Subscribers only need an IBM-PC (or equivalent) with 512K of internal memory together with a CD-ROM data disc drive to operate the system. The backfile (1966–1982) is available on two discs for a one-time purchase price of $2,000.

In November 1986, DIALOG also announced an ERIC CD-ROM product. It offers a current disc, containing data from 1981, to be updated quarterly on subscription for $1,950. The backfile (1966–1980) and the current file are available together for a $3,450 recurring annual license fee. The DIALOG CD-ROM attempts to emulate the DIALOG 2 capabilities insofar as is possible and requires an IBM-PC with at least a 10-megabyte hard disc and a CD-ROM data disc drive.

The CD-ROM systems provide users with the advantages of a fixed-cost self-contained system not dependent on connect time, telecommunications charges, and output volume.

Changes to Existing Products

RIE Subscription Price

Following price reevaluation by the Government Printing Office (GPO), *Resources in Education* benefited from a subscription rate reduction. Effective February 1985, the price was lowered from $95 to $56 per year, for 12 monthly issues, making it one of the information bargains of the year.

ERIC Microfiche Price

Effective October 20, 1986, the ERIC Document Reproduction Service (EDRS) was granted a modest price increase for ERIC microfiche. For microfiche provided by subscription, the increase was $0.002 (two mils) per fiche (from $0.078 per fiche to $0.080 per fiche). For microfiche provided on-demand, the increase was $0.03 per title from $0.75 per title [up to five fiche] to $0.78 per title). Even so, with the price reductions of the past few years, the cost of a year's subscription to ERIC microfiche is down to approximately $1,300 per year (from a previous high of approximately $2,000 per year).

ERIC Microfiche Film Base

Several years ago, the ERIC microfiche were changed from a diazo film base to a vesicular film base because vesicular offered a considerable price advantage. Now that diazo film has become cost competitive, and because of the various other advantages offered

by diazo film (for example, it is more durable and rugged, more easily reproduced fiche-to-fiche), EDRS changed back to diazo distribution fiche effective March 1986.

ERIC Clearinghouse Changes

The ERIC Clearinghouse for Social Studies/Social Science Education (SO), which was located at the Social Science Education Consortium in Boulder, Colorado, moved to the Social Science Development Center at Indiana University in Bloomington, Indiana. The new Clearinghouse began operations in January 1986.

Future Directions

Education Statistics

ERIC has conceived two projects to make education statistics more accessible to its users. One project involves creating a directory file that will list existing bodies of statistical data pertaining to education. Each entry will fully describe and index a data file and will inform the user as to the file's availability and any publications that summarize its content. The files of the Center for Education Statistics, CES (formerly the National Center for Education Statistics, NCES), will be the first files cataloged and indexed. This project is underway. The other project involves the actual mounting of selected statistical files online and providing users with direct access to them for searching, answering questions, and data manipulation to arrive at new graphs, tables, totals, and configurations of the data. This project is in the planning stage.

InterEd: An International ERIC-like File

During 1986, meetings and discussions were held among representatives of the *Australian Education Index (AEI)*, the *British Education Index (BEI)*, the *Canadian Education Index (CEI)*, and ERIC. The objective was to explore possible coordination of activities and collaborative projects that would eliminate or reduce any duplication or overlap among the four groups, that would lead to convergence of practice and authority lists, and that might result in an integrated "family" of databases covering the total English-language literature of education. (The group of representatives is tentatively called InterEd; the non-U.S. files as a group are called ERIC International.) These exploratory discussions were undertaken without any specific funding, but all participants are optimistic that some concrete progress toward the goals will be made in 1987.

ERIC Redesign Study Panel

In 1986, OERI formed an 18-person ERIC Redesign Study Panel to examine ways in which ERIC could be strengthened and improved. Two meetings were held and several discussion papers were issued. Although no final report was prepared, the minutes of the meetings contained several suggestions for improvement. For example, in the subject coverage area, better coverage of the arts and humanities and of secondary education was recommended. Additional efforts were recommended to train members of the educational community in the use of ERIC. Practitioners and their needs should continue

to be a high priority for ERIC, both in terms of the kinds of materials acquired and in the kinds of products offered. No specific recommendations were made by the panel for the restructuring of the ERIC Clearinghouse network.

On December 8, 1986, OERI, pursuing the redesign effort, issued a document entitled "ERIC in its Third Decade," and public comment was solicited. This document is described as a "statement of principles," to be followed later by an "implementation" paper. OERI found ERIC's major shortcomings to be (1) lack of an institutional policy to guide the system, (2) failure to reach all potential ERIC users, (3) not stressing the practitioner strongly enough in acquisitions and dissemination efforts, (4) little systematic attention to marketing and dissemination efforts, and (5) inadequate integration with other information systems (including those within OERI).

Some of the new emphases planned by OERI for ERIC are (1) extending the user community, (2) stressing the dissemination and information marketing function, (3) linking ERIC with OERI's regional laboratories and research centers, (4) using National Diffusion Network (NDN) state facilitators as "ERIC agents," (5) forming "adjunct" ERIC Clearinghouses that will contribute to the ERIC system but on a voluntary no-government-funding basis, (6) offering toll-free telephone numbers in each ERIC Clearinghouse, (7) using the latest technology, (8) engaging in international cooperation with counterpart organizations abroad, (9) stressing cost sharing in contract solicitations, (10) giving a balanced treatment to the various kinds of educational literature, and (11) supporting the OERI priority on education statistics.

Regarding the structure of ERIC Clearinghouses, where major changes have been rumored, OERI's paper states: "Changes in American education dictate some new combinations of 'hybrid' configurations. We plan to organize the domains of future ERIC Clearinghouses around major functional categories of American education that are now and will be salient during the next decade."

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EDRS

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Attachment 6
Page 1 of 2

4044

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RIE Author Index (Cumulative).

The RIE Cumulative Author Index provides access by author name. Each entry includes author, title, level of availability, ED number, number of pages, number of microfiche.

RIE Subject Index (Cumulative).

The RIE Subject Index lists the titles of documents under the major subject terms that have been assigned to characterize their contents. The subjects conform to those in the Thesaurus of ERIC Descriptors and the Identifier Authority List.

RIE Institution Index (Cumulative).

The RIE Institution Index lists the titles of the ERIC documents under the name of the institution responsible for their development or sponsorship.

RIE Descriptor Usage Report (Cumulative).

The RIE Descriptor Usage Report is a cumulative index of both the major and minor Descriptors (index terms from the Thesaurus) used in RIE.

Each term is followed by ED accession number to which it applies. Major usages are indicated by an asterisk.

RIE Identifier Usage Report (Cumulative).

The RIE Identifier Usage Report is a cumulative index of both the major and minor Identifiers (additional Indexing terms) used in RIE.

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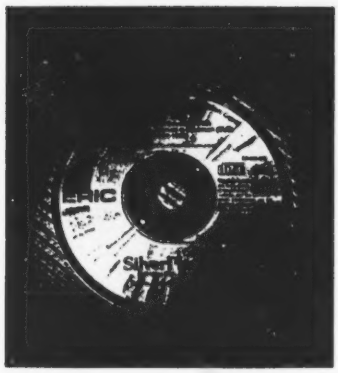
by Margaret Morabito



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The firm produces an entire line of information databases on CD-ROM. One is ERIC, the definitive source of educational materials in print, collected by the Educational Resources Information Center of the National Institute of Education (US Dept. of Education).

ERIC includes references to materials from more than 700 periodicals, plus references to thousands of published and unpublished lesson plans, course descriptions, research reports, surveys, and curriculum and teaching guides. Each record citation in ERIC contains a descriptive abstract, plus up to 29 other data fields. Any or all of these fields can be printed for each record.

Figure 1 is a printout of two citations from a SilverPlatter ERIC search for sources about dyslexia and learning disabilities. I found 121 citations during the search. The printouts show the default field selections built into the SilverPlatter retrieval software.

What You Need

SilverPlatter provides a current disc of ERIC citations from 1983 to the present, as well as two archival discs covering 1966 to 1982. I reviewed the current disc, using a Philips CD-ROM drive and a Wyse PC-compatible with 640K of memory. The system included a monochrome monitor, two floppy diskette drives, and an Epson MX-80 dot-matrix printer.

The retrieval software supports Philips, Hitachi, or Sony CD-ROM drives. You can use any IBM PC or true compatible having 512K of memory and PC/MS DOS version 2.1 or higher. The software allows for a wide variety of computer configurations, including a single floppy or a hard drive setup. You can also use it with color and graphics monitors.

Retrieval Software

SilverPlatter's retrieval software works the same way with all of its CD-ROM databases. Extensive help screens make it easy for new users to learn the search procedure, and help on any command can be obtained at any time by pressing a function key.

Twelve built-in commands control ERIC. Ten are accessed through the function keys, while the other two are activated by pressing an escape key combination. Using two simple commands, "find" and "show", the software lets you search for any word or phrase in the entire database, and then shows the records in which the search word or phrase was found.

Search Ranges

To start a search, simply type in the general topic or the author's name. This will usually result in a very large number of citations, too large to be useful.

For a more productive search, use the variety of options provided in the software. These will let you use certain operators should you wish to limit or broaden the search.

To narrow a search, you can use five connectors, or "operators": and, not, with, near, in. "And" will find records containing two or more search terms, "not" excludes any records containing a particular term, and "with" will find terms that appear in the same field. By

using the operator "near," you can specify exactly how close together you want the search terms to be. Use the operator "in" for a term within a specified field.

For further limiting, you can use indexed "limit fields." Each record in ERIC is classified in up to 29 limit fields, including ERIC accession number, clearinghouse, title, sponsoring institution, publication year, journal citation, abstract, price code for ordering copies, target audience, descriptors and identifiers.

You can also limit a search by using such numeric operators as less than, greater than, less than or equal to, greater than or equal to, and the hyphen (to establish a range of dates).

To broaden a search, use the connector "or" to combine search requests. "Or" will retrieve all documents that include either of two search terms.

The software also lets you use root words with an asterisk to search for all words beginning with the same group of letters. This feature can be used to begin a search or for broadening a search already underway.

ERIC has a comprehensive online index. It is always available and lists related terms and synonyms for use with search requests.

Show and Print

After completing a search for citations, you will want to view them on screen or print them out. The command "show" will display all the records with their fields. If you wish, you can specify only certain fields for display. From the view mode, I found it easy to move back to the search mode, or move into the other help and information modes.

All records found during a search are displayed in sequence. You can move ahead or back with a single keypress, and get a printout of any or all records.

A default setting for printouts gives the major citation fields, which include the accession number, author, title, publication year, descriptive note, and price code for ordering copies of the document. You can change the default and get a printout of any or all fields cited in the particular record.

SilverPlatter includes an extensive online handbook, which provides information about ERIC and how best to utilize it. The guide shows how to order documents, and includes information about field names and abbreviations. Combined with the help screens, the handbook makes it easy to learn how to search the database.

Once you become familiar with the function key tasks, searching is easy. Learning is minimal. This is just what is needed in a busy library setting where many people will be accessing the database during the course of a day.

As for speed, searches of single terms are finished in a flash. You will notice a wait, though, even if only a matter of seconds, when you enter multiterm and operational searches. The software, however, keeps you apprised of the status of these more complex searches, displaying the percentage of search time completed.

Documentation

If the onscreen help is not enough, SilverPlatter includes a variety of printed materials to get you started. First, a starter manual holds a tutorial that brings you through the basics of an ERIC search procedure. It provides several sample searches.

In addition to the tutorial, the manual holds details about the "show" and "print" commands, a command summary, a reference guide, plus information about setting up your workstation and the special functions of the keyboard when using the retrieval software.

Continued on Page 60

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SilverPlatter V1.1              ERIC (1/83 - 3/86)

                                                                    1 of 121
AN: ED262592
AU: Fisiak,-Jacek, Ed.
TI: Papers and Studies in Contrastive Linguistics, Volume Nineteen.
CS: Adam Mickiewicz Univ. in Poznan (Poland).; Center for Applied Linguistics,
 Arlington, Va.
PY: 1985
JN: Papers-and-Studies-in-Contrastive-Linguistics; v19 1985
NT: 126p.; For other issues of this journal, see FL 015 248-255.
PR: EDRS Price - MF01/PC06 Plus Postage.
                                                                    2 of 121
AN: ED262500
AU: Harris,-Roger-P.; Weller,-Carol
TI: What Is Dyslexia: 1984 Digest.
CS: ERIC Clearinghouse on Handicapped and Gifted Children, Reston, Va.
PY: 1984
AV: ERIC Clearinghouse on Handicapped and Gifted Children, 1920 Association
 Dr., Reston, VA 22091 (one free copy).
NT: 3p.
PR: EDRS Price - MF01/PC01 Plus Postage.
                                                                    3 of 121
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Figure 1. Printout of two citations from a search for sources about dyslexia and learning disabilities.

Continued from Page 59

An installation guide is provided to help set up your system. This 22-page manual is a step-by-step guide to creating the system diskette from the SilverPlatter setup diskette. The procedure involves copying DOS files and several SilverPlatter setup files to a work diskette. For the most part, the procedure is automatic; you need only answer a few questions about your computer system and insert your DOS diskette at the appropriate time.

The installation guide shows how to set up the diskette for particular printers. It explains how to set the DIP switches on your printer, if necessary. (I did not have to make any changes to use an Epson MX-80 printer.)

The guide also goes through a testing procedure to ensure that the software and printer work properly. A troubleshooting section will help detect the cause of problems. There is also a toll-free SilverPlatter Customer Support Hotline telephone number.

In addition, if you change computer setups, a reconfiguration procedure is included within the guide that will ease the changeover.

SilverPlatter has done a good job with its documentation. It is not too cumbersome and complicated, but rather is just long enough to be useful and makes it easy to find important information.

Subscription and Costs

SilverPlatter offers ERIC information dating back to 1966. You can purchase a subscription to the current disc, which contains RIE (Resources In Education) and CIJE (Current Index to Journals in Education) from 1983 to the present. This subscription, with quarterly updates, costs $650 per year.

TOOLS FOR THE REFERENCE DESK

SILVERPLATTER INFORMATION SERVICES, WITH OFFICES IN ENGLAND and the US, has been in the CD-ROM business for three years. "The company's focus," says US Sales Manager Christopher Pooley, "is to build database products on CD-ROM for the library reference desk."

SilverPlatter publishes a variety of CD-ROM databases for libraries. While the current focus is on academic libraries, SilverPlatter's database products are also going into specialized and corporate libraries. The company markets its products through direct mail and by personal contact with librarians at trade shows and conferences.

Currently well-positioned in the social sciences and humanities, SilverPlatter publishes several CD-ROM databases in addition to ERIC. Its PsychLit database holds references on psychology and the behavioral sciences from the PsychoInfo department of the American Psychological Association. The A-V Online database holds references to audio-visual materials from the National Information Center for Educational Media. PAIS (Public Affairs Information Service, Inc.) is a primary reference database for the public policy aspects of the social sciences, business, law and economics.

SilverPlatter also publishes OSH-ROM (Occupational Safety and Health) which contains three complete databases from NIOSH, HSELINE, and CISDOC. The Agricola database, compiled by the National Agriculture Library, holds citations of publications relating to all aspects of agriculture.

The Embase database, produced by Elsevier Science Publishers, holds summaries of the world's literature on biomedicine and related disciplines. Another product is Lisa, compiled by Library Association Publishing Ltd., which contains abstracts from the world's literature on library science, information science, and related disciplines.

New Products

A recent addition to SilverPlatter's product line is the Corporate and Industry Research Reports (CIRR) database, a cumulative index of more than 70,000 company and industry reports from 1979 to 1986 produced by 68 securities and investment banking firms. Another new product soon to be released is SocioFile. It holds the contents of the world's journals on sociology, as compiled by Sociological Abstracts.

The company continues to build its product line, with future expansion planned into the science and engineering areas. SilverPlatter plans to introduce the National Technical Information Service index and other technology products, and is also working on the National Library of Medicine's MedLine database, which will offer a family of medical products.

SilverPlatter, however, is not limiting its products to information databases. It produces MultiPlatter, a multiuser CD-ROM system for libraries offering CD-ROM databases to their patrons. This device addresses the control and operational needs of the library reference desk.

MultiPlatter resides behind the desk and holds clusters of four CD-ROM drives. The unit has four ports for connecting four personal computers (keyboards and monitors) up to 160 feet away. The unit also has additional ports for connecting a modem, making it possible for anyone with a PC to dial in from a remote work station and access the CD-ROM information at the library. MultiPlatter alleviates disc and software handling by library patrons.

Why CD-ROM?

Though SilverPlatter has always been in the CD-ROM business, the company decided early on there was a need for CD-ROM products in the library marketplace. The benefits of CD-ROM are significant to libraries that have had to rely upon printed indexes or online searching for bibliographic materials.

In the past, says Pooley, "the patrons of the library had been, in general, excluded from online searching unless they wanted to pay for it, and were forced to use just the printed subscription."

This situation was motivated by economic concerns. For a library to provide online search capabilities to its patrons, it had to incur varying expenses, including the training of everyone who needed to perform a search, and enough time for the patrons to search online.

As an example, the cost to access ERIC online runs about $15-$20 per hour, depending upon the service and time of day. To search that database for just one hour per week during a year will cost a library from $300 to $1,000. Yet, by using the CD-ROM version, a library could allow unlimited access to ERIC over the course of a year for $1,200. This would allow for teaching time, and would encourage patrons to learn about the new technology while they benefitted from its speed.

SilverPlatter is seeing an increase in orders for its CD-ROM products, and in response to this demand, is extending its line of products while simultaneously dropping prices. While the last few years have been spent educating the marketplace about CD-ROM technology and its applications, the future will be a time of proliferation of CD-ROM databases.

SilverPlatter plans on being in the forefront of this growth.

—Margaret Morabito

You can also purchase the ERIC archival set of two discs, from 1966 to 1982, for $900. Each disc is self-contained and comes with its own index.

An ERIC Starter Kit costs $1,200 and includes the current disc with quarterly updates plus the archival set. For subsequent yearly updates, you pay $650 per year.

SilverPlatter provides much more than just the CD-ROM disc and retrieval software. Subscribers get all of the manuals and guides mentioned above, a four-page explanation of the company's customer support procedures (including the 800-number telephone hotline), plus keyboard help keys.

The company even sells or leases CD-ROM drives to subscribers. You can purchase a Philips drive from SilverPlatter for about $800, and an Hitachi for about $700. Both come with 90-day warranties. One-year warranties are also available at additional cost. A two-year lease with option to buy is $500 per year.

Margaret Morabito writes extensively about computers and education. She is a regular contributor to publications such as RUN, Link-Up, inCider, *and* Online Today, *and is the director of an online tutoring center on QuantumLink. She can be reached online through CompuServe (70616,704) and QuantumLink (MARG M).*

SMERC Alert!
INFORMATION FOR PROFESSIONAL EXCELLENCE

June 1987

UPDATE ON EDUCATIONAL REFORM

1983 to the Present

The educational reform movement didn't really begin with the publication of *A Nation at Risk* in 1983. Key features of the movement—greater accountability, tighter state control, and higher academic standards—can be traced well back into the 1970s.[1] But 1983 was The Year of the Reform Reports, when media attention focused on the schools and set in motion any number of task forces, state commissions, and legislative efforts.

This reform movement came on education from the outside, its leaders being mainly state governors and legislators, who received very strong federal encouragement, if little federal money. Like California with SB 813, every state in the union has, in the past four years, legislatively revised substantial aspects of its public education system. To cite only one area, 45 states and the District of Columbia have altered their high school graduation requirements since 1980, chiefly by raising the number of required courses. Forty-two states have changed mathematics requirements, 34 science requirements, 18 language arts, and 26 social studies.[2]

Improvement of the condition of teachers has been another major reform theme. Some 25-30 states have taken action on teacher career ladders and only one state has not increased salaries since 1983.[3] In Tennessee, a leading state in the career ladder movement, more than two-thirds of the eligible teachers have opted for extended summer contracts—at state expense.[4]

Polls show that the public overwhelmingly supports higher salaries for teachers (also such improvements as limited class sizes and testing for certification) and academic rigor for students, in the form of high school graduation and junior high promotion tests. (Ninety-five percent of a survey sample agreed with the testing concept, which the author describes as ". . . a level of consensus normally reserved for issues of Motherhood and Apple Pie.")[5]

Current Status and Problems

Despite their support for academic rigor, the public does not want to sacrifice extracurricular activities or the multifaceted goals of secondary education.[6] The "no pass/no play" standard for athletes (AB 2813 in California) has caused hard feelings in some communities and some Texas principals claim that it has increased the dropout rate and damaged student morale.[7] Florida implemented what amounts to a seven-subject day and found that students were having difficulty scheduling advanced courses at community colleges or holding down part-time jobs.[8]

We have little data yet that directly links higher student achievement to the reform movement's drive for academic rigor, but we do know that California's CAP scores have improved in the past few years[9] and that, according to the Department of Education, test scores are up in 35 states, graduation rates are up in 39, and SAT scores rose between 1982 and 1985.[10]

The pace of reform seems to be slowing, as implementation problems surface and funding again tightens. For example, some performance-based pay schemes for teachers are facing cutbacks or revisions. Teacher evaluation methods have generated the stickiest problems here, but the expense of a centralized, statewide program can be obstacle enough, particularly in states with troubled economies.[11] Recently, Secretary of Education William Bennett and other leaders have charged that educators are "backsliding" on reform with their demands for more money—to which educators have replied that insufficient funding is "the primary threat to the drive to improve education . . ."[12] The argument is unlikely to end soon.

The Next Agenda

Few would say that the first wave of reform is over, that we've absolutely achieved academic rigor in the high school, accountability, and the improvement of teaching. William Chance, author of a recent analysis of the reform movement, ". . . *the best of educations*" (published by the Education Commission of the States), suggests that so far we've concentrated on familiar symptoms, rather than on underlying causes.[14] If we've, as yet, made only cheap and easy changes, coming reforms may be taxing indeed!

SMERC *Alert* is a review of the literature on a current educational topic. It is intended as an unbiased summary and does not necessarily reflect positions or opinions of the San Mateo County Office of Education or its staff

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Authors such as Henry Levin[15], William Chance[16], and Chester E. Finn[17] suggest that these areas will be washed by the second wave of educational reform:

- preschool/early education;
- equity, particularly service to "at risk" students and the school's role in solving expanding social problems, such as poverty;
- home-school liaison and parent choice;
- the effective schools agenda;
- curricular content: selection of the knowledge and values to be taught;
- teaching methods and classroom processes;
- assessment techniques;
- restructuring of the teaching profession, with particular attention to the Carnegie recommendations and the Holmes Group's alterations in preservice education; and
- leadership development for school administrators.

Much of the attention and activity of the 1983 reform movement focused on improving the schools as they are. But some voices of 1983, notably Ernest Boyer, John Goodlad, Theodore Sizer, and Mortimer Adler, called for schools of fundamentally new design. Such radical change is difficult, but progress is being made toward these visions; for example, the Coalition of Essential Schools is endeavoring to flesh out Theodore Sizer's blueprint for a new form of secondary education.[18] John Goodlad is directing a network of school-university partnerships.[19]

Money and enthusiasm are the keys to continuing educational reform. This cheers some observers and depresses others. On the optimistic side, Pipho asserts that states are still "bullish" on education in 1987, that the new governors and legislators, now replacing the original reform leaders, are just as enthusiastic about education and family issues.[20] Educators, too, favor beneficial change, as shown by a 1985 PACE survey of California teachers, which concluded that teachers are "not wedded to the status quo" and that they endorse many of the reform proposals, including professional career ladders, a preservice test of basic skills, more decision making authority, and improved collegial relations.[21]

We seem to have somewhat less hoopla now than in 1983, but reform reports are still being written, for example the National Governors' Association's *Time for Results.*[22] *A Nation at Risk* is to be updated next year. Perhaps in another four years we will be looking back again.

Sara Lake
SMERC Information Center

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References cited above are available at SMERC. Please call (415) 363-5447. Order each title by the "ED" or "SA" number provided in the initial reference.

Hill Pressed To Ease Grip Over Printing

Agencies Challenging 92-Year 'Dictatorship'

By Bill McAllister
Washington Post Staff Writer

The Reagan administration is attempting to loosen Congress' historic grip over the government's printing business, currently running at a rate of more than $600 million a year.

The action has infuriated members of the Joint Committee on Printing, which for 92 years virtually has dictated the rules on government printing, and troubled supporters of the Government Printing Office, which serves as the bureaucracy's central printing agency.

"We could be going back to the way things were 150 years ago," groused David C. Sharman, staff director of the House Administration Committee. "Everybody will go back to their favorite printer, for political or whatever reasons, and the biggies will squeeze out the little printers."

Under rules set to take effect July 1, three major agencies—Defense, General Services Administration and National Aeronautics and Space Administration—propose to divorce themselves from longstanding printing regulations that have buttressed both the joint committee's and GPO's controls.

The proposed rules would let the individual agencies make many of the decisions the committee and GPO now make. If the three agencies are allowed to bypass the committee and GPO, the other agencies are likely to follow, congressional officials said yesterday.

The government's longstanding rules give the joint committee power to determine everything from the type of printing paper the government buys to the wages of printers at the GPO, one of Washington's largest industries. Currently, all government printing requests must be channeled through the GPO, which can determine what printing can be contracted to private printers and which jobs can be handled by a government agency.

Members of the joint committee, in a bipartisan letter signed by eight, earlier this month demanded that the three agencies drop their plans for new printing rules. But the agencies notified the panel Wednesday that they were proceeding and questioned both the committee's and GPO's ability to stop them.

Administration officials contend that is not likely to be the case and note that the Office of Management and Budget, which has trimmed the government's overall printing bills sharply under Reagan, would continue to exercise control over what the government prints.

But the Defense Department has argued in the memo given to the joint committee that a 1983 Supreme Court ruling striking down legislative vetoes makes clear that Congress cannot use its legislative powers to control administrative functions such as printing.

Staff members at the joint committee and OMB Watch, a citizen's group that monitors OMB actions, agreed yesterday that the federal law empowering the committee needs revision in light of recent court rulings. That isn't cause, they said, however, to strike down an established system of controlling government printing.

"Without some kind of congressional oversight mechanism, OMB's supervision of executive branch information activities will lead to less information for Congress as well as the public," OMB Watch said.

In a memo this spring, the Congressional Research Service noted that Congress insisted on direct control over printing in 1846 because it believed that was the way to end scandals over printing contracts. Committee powers were broadened in 1895 and have gone without major challenge until the 1983 court ruling.

OSU

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1960 Kenny Road
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Cable: CTVOCEDOSU/Columbus, Ohio

July 28, 1987

Mr. Ted Brandhorst
ERIC Processing & Reference Facility
ORI, Inc., Information Systems
4350 East-West Highway, Suite 1100
Bethesda, MD 20814-4475

Dear Ted:

It is with very mixed feelings that I am announcing my resignation as Director of the ERIC Clearinghouse on Adult, Career and Vocational Education effective July 31, 1987. ERIC has been important to me and I will miss the many friends I have throughout the system. However, I am excited about my new career direction. After considerable thought, I have decided to make a major career change. My plans include completing postdoctoral work in psychology and establishing a counseling and consultation practice in Columbus, Ohio.

Dr. Susan Imel will assume the position of Director of the Clearinghouse on August 1, 1987. As you know, she has been the Associate Director for the past six years. She holds a Ph.D. in adult education from the University of Michigan and is very active with various national adult education associations, particularly the American Association for Adult and Continuing Education. I know she will continue to make major contributions to the ERIC system in her new position.

I want to extend my best wishes to you for continued success of the ERIC system in the future.

Sincerely yours,

Juliet

Juliet V. Miller
Director
ERIC Clearinghouse on Adult, Career
and Vocational Education

JVM/bm/jir

EAB ERIC® ADMINISTRATIVE BULLETIN

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4061

The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

4962

ACTION ITEMS

Listing Things in RIE Abstracts

Lately we are getting lists appearing in RIE abstracts in several different formats and with inconsistent punctuation. This can be confusing to the user/reader.

When listing a series of items in an RIE abstract, please follow the EPM guidelines (p. VI-16, repeated below). They call for an initial colon followed by numbered phrases separated by semicolons. The numbers indicating each item should be in parentheses (to distinguish them from any numbers that might appear in the text itself) and a period should end the entire list.

(7) Lists

When it is necessary to list a series of items in the abstract, use the following format:

"The following conclusions were drawn: (1) xxxxx; (2) xxxxx; and (3) xxxxx."

Parallel phraseology or sentence structure is recommended to facilitate comprehension.

...Carolyn Weller (ERIC Facility)

FCC Proposes Rate Increase for Online Communications Networks

On July 17, 1987, the FCC proposed some rate increases for telecommunications networks that would, in all likelihood, increase the online cost of access to ERIC by $5-6 per connect hour. NFAIS has compiled a package of materials pertaining to this increase and this package is being obtained for the ERIC Clearinghouses. You are encouraged to read this material and make your views known to the FCC. The NFAIS analysis of the situation is attached (see Attachment 1).

...Don Ely (IR)

RIE Master Schedule (1987-1988)

While the RIE Master Schedule for 1987 was much earlier placed on the electronic mail, the Facility has been remiss in not distributing it in other forms.

Therefore, RIE Master Schedule for both 1987 and 1988, in simple tabular form, are attached (Attachments 2A and 2B). We hope they prove useful.

...Pat Brown (ERIC Facility)

NETWORK NEWS

Technical Steering Committee Adds Two New Members

CERIC recently approved two new members of the ERIC Technical Steering Committee.

Manuela (Nellie) Quezada-Aragon, ERIC Clearinghouse on Rural Education and Small Schools, has been invited to serve as the Western representative. Jane Henson, ERIC Clearinghouse for Social Studies/Social Science, has been invited to serve as the Midwestern representative. As of 9/11/87, the committee membership consists of:

Region	Representative	Appointed	Expiration date
Eastern	Margaret Mann	5/86	5/89
Facility	Jim Houston	5/86	open
Midwest	Jane Henson	5/87	5/91
West	Manuela Quezada-Aragon (Replaces Jim Palmer)	9/87	5/89
Chair	Lynn Barnett	5/85	5/88

... Pat Coulter (CERIC)

"ERIC Starter Kit" Offered by EDRS

The EDRS Marketing Coordinator, Josh Retterer, has come up with an idea for an "ERIC Starter Kit." For $389, EDRS will provide users with a microfiche reader and a full set of EDRS's cumulative microfiche resumes and indexes for RIE. Full details are described in the EDRS flyer reproduced as Attachment 3.

...Jim Prevel (CERIC)

ERIC "Trends and Issues in Education, 1986" Document Published

The long-awaited first system-wide "Trends and Issues" document (covering 1986) was published in early 1987. It has been processed for the October issue of RIE, as ED-281 897 (see Attachment 4 for resume).

Containing 16 chapters, each written by Clearinghouse management staff, and encompassing 319 pages, this document was an experiment in collaboration and took somewhat longer to produce than originally projected. Future system-wide projects should be able to build on this experience.

...Kevin Arundel (CERIC)

Age Group Searching in ERIC

Virginia Seiser of the University of New Mexico has written an article entitled "ERIC Through the Ages: Searching for Information about Specific Age Groups in the ERIC Database" that appeared in the August 1987 issue of Database magazine (see Attachment 5).

This is an excellent article. Ms. Seiser has done her homework thoroughly and to an extent rare in authors writing about a database as relatively complex as ERIC. Despite the complexities she elucidates, Ms. Seiser is very complimentary concerning ERIC.

Clearinghouse indexers should read this article and take it to heart. Here is a searcher relying heavily on ERIC indexers to apply age group and academic level index terms in the way promised in the ERIC Processing Manual. If we don't index according to our own rules then articles like this have the rug pulled out from under them.

...Jim Houston (ERIC Facility)

ERICSTAT Project Status Report

The ERICSTAT Project has been a source of some confusion within ERIC. The concept of cataloging data files instead of documents seems to present some problems. On the one hand, some people persist in thinking in terms of cataloging the printed documentation that sometimes (hopefully) accompanies data files. On the other hand, others imagine that ERIC intends to offer online access to the contents of the data file itself. The truth of the matter is in between these two extremes.

Since the confusion existed within OERI as well, two short papers were recently prepared to help communicate the concept of a file wherein the entries would represent machine-readable data files. A background paper is reproduced here as Attachment 6A, followed by a briefing paper as Attachment 6B.

In late July, the Facility sent to the Clearinghouses a draft of a set of ERICSTAT cataloging guidelines. Only a few Clearinghouses chose to comment, with RC providing the most extensive feedback. As a result of this feedback (and our own continuing experience in actually cataloging files), the guidelines have been simplified and revised. A revised version will be circulated shortly. RC has also put forward one of the major non-CES data files identified to date: the Migrant Student Record Transfer System (MSRTS) file. The MSRTS file has been cataloged and the resultant resume is reproduced as Attachment 6C. It may be of some use to Clearinghouses as an example of the kind of resume that may be requested of Clearinghouses in the future in small numbers (e.g. 3-4 per year).

...Ted Brandhorst (ERIC Facility)

UMI Article Clearinghouse -- Latest Communication to the ERIC Clearinghouses

The latest communication from UMI (see Attachment 7) was sent to the ERIC Clearinghouses in August 1987. It transmitted a copy of their complete catalog, including a list of those journals covered by CIJE and offered by UMI. If you did not receive a copy of this catalog, please contact Sue Kennedy of UMI on 800-732-0616 or 313-761-4700.

Please note that the communication makes the point that they require a "full bibliographic citation" in order to fill an order. ERIC's EJ accession number is regarded as desirable, but not sufficient.

...Joanna Eustace (ERIC Facility)

John Disinger Elected to Board of Directors of the American Nature Study Society

Dr. John Disinger, Associate Director for Environmental Education at ERIC/SE and Professor of Environmental Education at Ohio State University, has been elected to the Board of Directors of the American Nature Study Society. John will serve a two-year term.

...Robert Howe (SE)

PERSONNEL

Personnel Changes at FL

There have been a number of changes in the ERIC/CLL staff over the past few months. Bill Code, former Acquisitions Coordinator, moved into the User Services position vacated by Laura Wenzel in March. Sharon Schwinabart joined the staff as our new Acquisitions Coordinator. James Mitchell, Administrative Assistant, is on indefinite leave of absence for health reasons, and has been succeeded by Denise Koptcho. Denise joined ERIC/CLL on June 1. Maggy McFerren, who has coordinated our ERIC Digests and Q&A fact sheets for the past year, left ERIC/CLL at the end of June for a new position at American University. Her duties have been taken over by Tarey Reilly, who also serves as Processing Coordinator for RIE and CIJE. To all those who have left us, we wish the very best. To all our new staff members, we extend a warm and sincere welcome.

...Jeannie Rennie (FL)

LIST OF ATTACHMENTS

Attachment 1: "FCC Proposes Rate Increase for Online Communications Networks" (NFAIS Bulletin, Sept. 1987, p. 2-3)

Attachment 2: RIE Master Schedule -- Tabular Format
A. 1987
B. 1988

Attachment 3: "ERIC Starter Kit" -- EDRS Flyer

Attachment 4: Trends and Issues in Education, 1986 (ED-281 897 resume)

Attachment 5: "ERIC Through the Ages: Searching for Information about Specific Age Groups in the ERIC Database" (Database, August 1987, p. 75-82)

Attachment 6: ERICSTAT Project
A. Background Paper
B. Briefing Paper
C. MSRTS File Resume

Attachment 7: UMI Article Clearinghouse -- Latest Communication to the ERIC Clearinghouses

Attachment 8: RIE Input by Clearinghouse (1987)
A. February
B. March
C. April
D. May
E. June
F. July
G. August

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Reprinted from NFAIS Bulletin,
Vol. 1, No. 1, September 1987

FCC PROPOSES RATE INCREASES FOR ONLINE COMMUNICATIONS NETWORKS

On July 17, 1987, the Federation Communications Commission (FCC) issued a "Notice of Proposed Rule Making," adopted by the Commission in June. The proposed regulation withdraws the exemption originally granted to telecommunications networks from certain access charges designed to compensate "local exchange carriers" (LECs) -- the local telephone companies -- for costs associated with origination and termination of interstate calls. Were the proposed regulations to go into effect, telecommunications networks such as Tymnet and Telenet would have to charge between $4.00 and $5.00 per hour in additional fees for accessing online services.

The FCC originally exempted telecommunications networks (termed enhanced service providers in the notice) from these access charges in 1983, because the commissioners believed that the sudden imposition of these charges would cause "rate shock" and disrupt service to the public. The FCC, however, removed a similar exemption for MTS/WATS-type services in 1986 and now proposes removal of the exemption for telecommuncations networks.

In its notice, the FCC announced the proposed change; it also requested comments and replies to comments, addressing reactions to the changes and commenting on implementation of the new rates. Comments are to be submitted to the FCC by September 24; replies to the comments by October 26.

The proposal has excited considerable reaction from the information industry. Telecommunications networks would pass most or all of the charges on to the vendor, who will pass them on to the user; this higher cost to the user could result in a drop in online use, which would affect the entire marketplace. According to an FCC representative, by August 13, 37 parties had filed a motion for an extension of the comment and reply periods. (The original deadlines were one month earlier.) The representative remarked that a more normal number was five or so for a "less controversial" rulemaking.

A representative of GTE Telenet termed the change "misguided" and asserted that the new charge was too small to enhance LEC income to any extent, while still large enough to affect the marketplace drastically. Telenet maintains that enhanced service providers are a class of end users and should be charged no differently than any other user of a business telephone. They believe that increased rates will drastically curtail innovative online products and services, particularly those targeted to less affluent segments of the user community.

All NFAIS Bulletin readers are encouraged to comment on the proposed rate change. Copies of the notice may be obtained from the FCC, 202/632-4047. Ask for Docket No. 87-215. (Questions to the FCC are being handled by Rose Milkman at the same number.) Copies of comments and replies submitted may be ordered from the International Transcription Services, 202/857-3800.

NFAIS has compiled a package of materials containing the notice, comments about it, and how to respond to the FCC (obtained by Nancy Vaupel, Industrial Technology Institute, from the CompuServe Broadcast Professionals Bulletin Board). Bulletin readers may request a copy of the package for a processing fee of $5.00 from NFAIS, 215/563-2406.

RIE SCHEDULE FOR 1987

	RIE Issue	Clearinghouse Shipment Dates	Notes
1987	January	OCT 3, 10, 17, 24 (1986)	
	February	OCT 31, NOV 7, 14, 21	No shipment Thanksgiving week
	March	DEC 5, 12, 19, Jan 2	No shipment Christmas week
	April	JAN 9, 16, 23, 30 (1987)	
	May	FEB 6, 13, 20, 27	
	June	MAR 6, 13, 20, 27	
	July	APR 3, 10, 17, 24	
	August	MAY 1, 8, 15, 22, 29	
	September	JUN 5, 12, 19, 26	
	October	JUL 2, 10, 17, 24	July 3=4th observ.
	November	JUL 31, Aug 7, 14, 21, 28	
	December	SEP 4, 11, 18, 25	

RIE SCHEDULE FOR 1988

	RIE Issue	Clearinghouse Shipment Dates	Notes
1988	January	OCT 2, 9, 16, 23 (1987)	
	February	OCT 30, NOV 6, 13, 20	No shipment Thanksgiving week
	March	DEC 4, 11, 18, 31	No shipment Christmas week
	April	JAN 8, 15, 22, 29 (1988)	
	May	FEB 5, 12, 19, 26	
	June	MAR 4, 11, 18, 25	
	July	APR 1, 8, 15, 22, 29	
	August	MAY 6, 13, 20, 27	
	September	JUN 3, 10, 17, 24	
	October	JUL 1, 8, 15, 22, 29	
	November	Aug 5, 12, 19, 26	
	December	SEP 2, 9, 16, 23, 30	

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Attn: Director of Library and Media Services

Re: Opening ERIC Database

We here at EDRS have repeatedly been asked to come up with an effective method whereby all educational schools could gain entry into the ERIC Database-whether they are large, medium, or small. We are pleased to announce the development of a program that will ensure this goal that all schools, even those with limited funds, have access to this dynamic database.

This program is called the ERIC STARTER KIT. It will provide you with everything you need to access ERIC.

* All RIE Indexes on microfiche 1966-1986
* Complete collection of all RIE Document Resume Pages on microfiche 1966-1986
* Rapid access to the ERIC Database - Full Text
* Yearly updates of all RIE Indexes and Document Resumes
* Low profile Microfiche Viewer for detail viewing

We will provide rapid access to the actual database by making it just a free phone call away. First, with this program, any topic in ERIC can be quickly and inexpensively researched just by viewing the Title, Author, Subject, or Institution Indexes. In addition, a cross reference structure is provided by the RIE Descriptors and Identifiers.

Once a topic has been identified through the indexes, the Document Resume is referenced to summarize the contents of the document. In this way, the pertinence of the document can be determined.

This is only the first part of the ERIC STARTER KIT. After choosing the documents needed, we will provide two different options for rapid viewing of these documents.

* FIRST- We will include, with the ERIC STARTER KIT, a list of all institutions in your area which house an ERIC Database collection. It will provide you with the name, address, and telephone number for each one. In addition, this list will state which years of the ERIC Database are housed there and if all 16 clearinghouses are received or only individual clearinghouse data. In this way, you can quickly determine if any of these institutions have the documents needed.

* SECOND- We will personally process your requests for ERIC Documents immediately. For this rapid processing, we have installed a TOLL FREE NUMBER: 1-800-227-3742. We also have the capability to accept Visa or MasterCard. Requests received, whether by mail or over the phone, will be immediately processed to ensure prompt delivery.

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In addition, the ERIC STARTER KIT comes with a light weight, durable microfiche reader for sharp detail viewing. This viewer is made of a light weight, space age plastic and provides full screen viewing capability. This is a complete, low cost ERIC package developed to quickly place the ERIC Database at your fingertips. We have noted time and time again, that institutions like your own need to effectively balance cost with assistance. The ERIC STARTER KIT has specifically been designed to solve this problem.

We feel that this plan is an excellent method for starting your ERIC collection. It is our hope that later you will install the ERIC Database in your library and become a full text ERIC center for your community. Until that time, we believe this plan provides a true, inexpensive, and workable approach for accessing ERIC. If I can be of further assistance - please do not hesitate to call or drop me a note.

Yours Truly,

Josh Retterer

Josh Retterer
Marketing Coordinator of EDRS

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* RIE Cumulative INSTITUTION Index
* RIE Cumulative TITLE Index
* RIE Cumulative Descriptor Usage Report
* RIE Cumulative Identifier Usage

*** Complete Set of all RIE Document Resumes 1966-1986 ***

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YEARLY UPDATES

Each year we will completely update the ERIC Starter Kit with this option. Through it an institution will be able to incorporate each new year's collection. All six of the indexing sets will be completely replaced. This will ensure that the just completed year's data is correctly catergorized within each index set.

The document resume file set will not be replaced but updated. This set's information is filed chronologically by E.D. #. Therefore only the microfiched copies of the just completed year's data will be sent out - to be inserted at the end of the previous year's data. An example for this would be that the 1987 document resume releases should be filed directly after the 1986 releases.

By replacing all six of the indexing sets and annually updating the document resumes file - A complete, low cost method is now provided for, in staying up to date with the growing ERIC Database. Please note shipping charges are included in this program.

Yearly cost - $93.00

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- U.S. customers may issue an authorized original purchase order
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- Quick access to ERIC's full text Database with our toll free number: 1-800-227-3742
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- Processing done immediately upon receipt of order and payment

ERIC: a Brief Description

The Educational Resources Information Center (ERIC) is a decentralized nationwide network, sponsored by the National Institute of Education (NIE), and designed to collect educational documents and to make them available to teachers, administrators, researchers, students, and other interested persons. ERIC publishes a monthly abstract journal, *Resources in Education (RIE)*, which announces all documents that are acquired by ERIC and that pass its selection criteria. ERIC attempts comprehensive coverage of recently completed significant documents dealing with education.

- Manuals
- Handbooks
- Curriculum Materials
- Conference Papers
- Proceedings
- Bibliographies, Annotated Bibliographies
- Legislation and Regulation
- Tests, Questionnaires, Measurement Devices
- Vocabularies, Dictionaries, Glossaries, Thesaurus
- Statistical Compilations
- Taxonomies and Classifications
- Dissertations
- Research Reports, Technical Reports
- Program Project Descriptions
- Opinion Papers, Essays,
- Monographs, Treatises
- Speeches and Presentations
- Evaluation Studies
- Feasibility Studies
- State of the Art Studies
- Instructional Materials
- Syllabi
- Teaching Guides
- Resource Guides

Your Keys to the ERIC Data Base

Resources in Education Cumulative Institution Index

This index lists the title of the ERIC documents under the institution responsible for their development. An alphabetical listing by the name of the university, institution, agency, association, etc., is also provided.

RIE Cumulative Descriptor Usage Report

Descriptor Usage Report is a concise cumulative index of the descriptors (index terms from the Thesaurus) used in Resources in Education.

RIE Cumulative Identifier Usage Report

RIE Identifier Usage Report is a concise cumulative index of the identifiers (additional identifying terms) used in Resources in Education.

These Usage Reports contain all the terms used and list the ED numbers for the documents to which they were assigned. Major descriptors or identifiers are indicated by an asterisk. The fiche also provide the only printed access to minor identifiers.

RIE Cumulative Title Index

Resources in Education Cumulative Title Index is a single alphabetical listing of all ERIC document titles from the beginning of the ERIC system.

Each citation includes level of availability, publication date, ED number, number of pages and/or number of microfiche.

RIE Cumulative Author Index

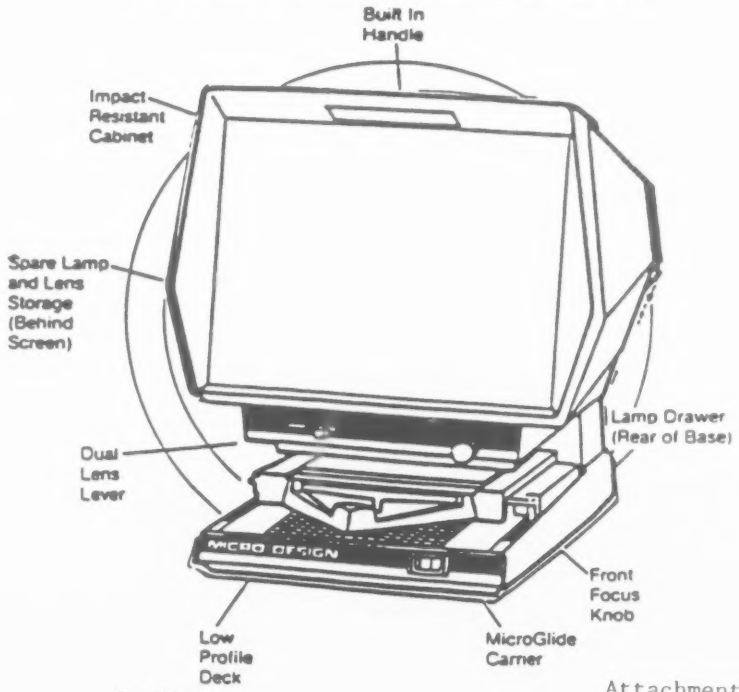
Resources in Education Cumulative Author Index provides access by author, including secondary authors when noted. If there are three or more authors, only the first is listed by name. For each author, title, the level of availability, the ED number, number of pages and/or microfiche are cited.

The cumulative author and title indices, when used in conjuction with one another, are invaluable ERIC search aids.

Resources in Education Cumulative Subject Index

This index lists the titles of documents under the major subject terms that have been assigned to characterize their contents. The subjects which conform to those in the Thesaurus of ERIC Descriptors, are in alphabetical order and cumulative.

MICRO DESIGN



DOCUMENT RESUME

ED 281 897 UD 025 435

AUTHOR	Flaxman, Erwin, Ed.
TITLE	Trends and Issues in Education, 1986.
INSTITUTION	Council of ERIC Directors.; ERIC Clearinghouse on Urban Education, New York, N.Y.
SPONS AGENCY	Office of Educational Research and Improvement (ED), Washington, DC.
PUB DATE	Jan 87
CONTRACT	NIE-P-85-0008
NOTE	319p.; For individual chapters, see UD 025 436-452.
PUB TYPE	Collected Works - General (020) -- Information Analyses - ERIC Information Analysis Products (071)
EDRS PRICE	MF01/PC13 Plus Postage.
DESCRIPTORS	Academic Achievement; *Educational Assessment; Educational Development; *Educational Improvement; Educational Needs; Educational Planning; *Educational Trends; Instructional Effectiveness; *National Programs; Needs Assessment; Outcomes of Education; *Role of Education; School Effectiveness; Teacher Effectiveness
IDENTIFIERS	*Educational Issues; ERIC Clearinghouses; *Excellence in Education; National Needs; National Planning

ABSTRACT

For a number of years, the 16 ERIC Clearinghouses have tracked educational issues and trends in their respective special areas of concern. This is the first unified collection of papers resulting from the tracking effort. Each paper contains an analysis of research, practice, and policy in the scope area covered by the authoring Clearinghouse. The chapters also recommend possible actions for achieving improvement and change. The preface by A. Harry Passow is entitled "Issues and Trends in Education: Some Observations and Reflections." The 16 chapters, written by Clearinghouse management staff, are as follows (in order by Clearinghouse prefix): (1) CE--"Some Current Issues in Adult, Career, and Vocational Education" by Juliet V. Miller and Susan Imel; (2) CG--"Current Issues and Trends in Guidance and Counseling" by Garry R. Walz; (3) CS--"Two Problems in the Teaching of English" by Charles Suhor; (4) EA--"Improving School Effectiveness through Reform of Teacher Selection Practices and Collegial Observation of Classroom Performance" by Thomas I. Ellis, Mary Cihak Jensen, Philip K. Piele, and Stuart C. Smith; (5) EC--"Current Issues and Future Directions in Special Education" by June B. Jordan and Donald K. Erickson; (6) FL--"Developments in Language Education" by John L.D. Clark; (7) HE--"Emerging Trends in Higher Education" by Judy Diane Grace and Jonathan D. Fife; (8) IR--"Education and Information Technology: What Are the Questions?" by Donald P. Ely; (9) JC--"Contemporary Issues in Community Colleges: A Synopsis" by Arthur M. Cohen; (10) PS--"Current Issues in Early Childhood Education" by Lilian G. Katz; (11) RC--"Issues in American Indian Education, Mexican American Education, Migrant Education, Outdoor Education, Rural Education, and Small Schools" by Elaine Roanhorse Benally, Jack T. Cole, and Manuela Quezada-Aragon; (12) SE--"Persistent Problems in Precollege Mathematics, Science and Environmental Education: Issues, Trends, and Recommendations" by Robert W. Howe, Patricia E. Blosser, Marilyn N. Suydam, Stanley L. Helgeson, and John F. Disinger; (13) SO--"Core Content, Critical Thinking, and Civil Values: Issues on Education in the Social Studies" by John J. Patrick; (14) SP--"Three Crucial Issues Concerning the Preparation of Teachers for Our Classrooms: Definition, Development, and Determination of Competence" by Elizabeth A. Ashburn; (15) TM--"Current Issues in Testing, Measurement, and Evaluation" by S. Donald Melville, Jacob G. Beard, C. Philip Kearney, Rodney Roth, and Jason Millman; (16) UD--"Issues in Improving Urban Schools: Dropout Prevention, Hispanic Secondary Education, and Urban Teaching Careers" by Erwin Flaxman and Carolyn Riehl. (AA)

ERIC THROUGH THE AGES: SEARCHING FOR INFORMATION ABOUT SPECIFIC AGE GROUPS IN THE ERIC DATABASE

by Virginia Seiser
Assistant to the Dean of Library Services
University of New Mexico General Library

This article explores search strategies for questions in which age group or stage of life is a significant variable. The **ERIC** database is an excellent source of information about human populations. However, certain indexing practices complicate the problem of retrieving information by age group. Because ERIC is targeted to a user group consisting primarily of educators, ERIC indexing focuses on individuals in an educational context; indexing by academic level has precedence over indexing by age group. Additional approaches are needed to retrieve all the information potentially available in the database.

The Education Resources Information Center database (ERIC) is sometimes referred to as one of the "mother files." This phrase can be taken several ways. One interpretation is that ERIC is all-embracing, one of the major files covering a broad range of knowledge. The ERIC database indexes over 600,000 documents; its scope includes the social and behavioral sciences, and the helping professions. In addition to being the basic file for the field of education, it is also a backup file to be checked when executing a comprehensive search in a variety of disciplines, including Psychology, Sociology, Child Development, Gerontology, Ethnic Studies, Womens Studies, Urban Development, Community Relations, Public Administration, Library Science, Social Work, Counseling, Physical Therapy, and Rehabilitation. In addition, a searcher looking for sample curricula or information about educational preparation for almost any field of human endeavor is likely to find relevant citations in ERIC.

The "mother file" concept also recognizes ERIC's status as a progenitor in the online field. It was one of the first generation of major databases to be specifically designed for computer retrieval. The database which originated in 1966, just celebrated its twentieth anniversary by issuing the 11th edition of the *Thesaurus of ERIC Descriptors*, Oryx Press, Phoenix, Arizona. This is an appropriate time to take a closer look at an old standby.

Like mothers everywhere, ERIC is in danger of being taken for granted. It has "always" been there, it is very accessible, and it does not have the glamour of the $100 per hour databases. Individuals outside the field of education may overlook ERIC for the opposite reason: its vastness is intimidating, making the task of shifting through thousands of citations to locate a few relevant references seem monumental.

ERIC DESCRIPTORS

Controlled vocabulary searching is a fruitful approach to the ERIC database. The vocabulary is large and, as social science termi- ►

nology goes, relatively precise. There are 5,296 usable subject headings, called "descriptors," in the 1987 *Thesaurus* (11th ed.). A significant number of descriptors are supplied with "Scope Notes," brief statements of intended usage. The relevancy of existing terminology, and the need for new terms are continuously being reviewed, as part of "a regular interactive process for vocabulary maintenance" (*Thesaurus*). Furthermore, descriptors are used liberally. Documents receive an average of eleven descriptors each, according to the *ERIC Processing Manual* (Sept. 1981). The introductory section of the *Thesaurus* outlines the broad principles; the *Processing Manual* provides ERIC staffers with detailed instructions for executing those principles. The *Processing Manual*, originally issued in 1980 in looseleaf form, is continuously updated. The edition cited here is available on ERIC microfiche ED219-082.

The structure of the *Thesaurus* has been used as a model by other databases. Each entry in the alphabetical listing of descriptors includes broader terms (BT), narrower terms (NT), and related terms (RT), where appropriate. There are abundant references from unused terms to usable descriptors. The *Thesaurus* also includes a hierarchically arranged listing of descriptors, and a permuted list, called the "Rotated Descriptor Display."

1980 RELOAD AND REVISION

In its eleventh year of operation, ERIC launched a complete revision of its controlled vocabulary. The result, the 1980 *Thesaurus of ERIC Descriptors—Completely Revised* (8th edition) reflected sweeping changes. New descriptors were added for needed concepts not previously represented in the controlled vocabulary. Existing concepts were renamed to reflect modern usage. For example, the old term *SENIOR CITIZENS* was replaced by the descriptor *OLDER ADULTS*. Near synonyms were combined into one descriptor. For example, the old terms *TEENAGERS* and *ADOLESCENCE* were replaced by a single descriptor, *ADOLESCENTS*. Terms like *SENIOR CITIZENS* and *TEENAGERS*, which were retained as concepts, but given new names, are called "Transferred Descriptors." They continue to appear in the *Thesaurus*, linked with USE and used for (UF) references to the appropriate new descriptor, the preferred term. Misleading terms were dropped from use at this time. For example the old term *WELFARE* had been used for two different concepts, "well-being" and "social services." Such terms were declared "Invalid Descriptors" and ceased to be used. Invalid terms are noted in the *Thesaurus*, with a brief summary of their history.

The ERIC tapes were reloaded in 1980 to incorporate the vocabulary changes. It is important to remember that the renaming of concepts continues, but the tapes have not been completely updated since 1980.

The ERIC tapes were reloaded in 1980 to incorporate the vocabulary changes. A searcher can search on the descriptor *OLDER ADULTS*, for example, and automatically pick up all the pre-1980 citations originally indexed under the term *SENIOR CITIZENS*. It is important to remember that the renaming of concepts continues, but the tapes have not been completely updated since 1980. For example, the descriptor *WHEEL CHAIRS* was replaced by *WHEELCHAIRS* in 1981. The searcher choosing to use controlled vocabulary to search for this concept should enter both descriptors, unless the intention is to limit the search to recent years. Fortunately, the *Thesaurus* provides the date each descriptor entered the vocabulary, supplemented with notes about previous usage.

CHANGES IN 1987 ERIC THESAURUS

Changes introduced in the 1987 edition of the *Thesaurus* (11th ed.) are minor. Most of the changes had been reported already in the monthly issues of the print versions of the two ERIC subfiles, *Current Index to Journals in Education (CIJE)* and *Resources in Education (RIE)*. Briefly, the changes between the 10th and 11th editions of the *Thesaurus* are: (1) Two hundred twenty-four new descriptors have been added. One new descriptor, *TODDLERS*, was added to the list of optional Age Level Descriptors, to be discussed below. (2) Several hundred cross-references and Scope Notes were added or revised. (3) One term, "Computer Programs," was added to the list of Publication/Document Types. It was assigned PUBTYPE Code 101. (4) "Target Audience" is now a searchable field in CIJE as well as RIE. (5) The availability of full-text searching was announced. It is limited to a tiny subfile, ERIC Digests Online (EDO), which came up on the Source ED-Line in April, 1986. (6) A new feature has been included in the introduction: A chart comparing the field labels used by the three online services, BRS, DIALOG, and ORBIT, for ERIC data elements.

AGE LEVEL DESCRIPTORS AND ERIC INDEXING PRACTICE

Starting in 1980, ERIC indexers were required to assign Age Level Descriptors to all relevant documents. That policy was rescinded in mid-1982. There were eight mandatory descriptors in use during that two-and-a-half year period:

CHILDREN
- *YOUNG CHILDREN*
  - *INFANTS*
  - *PRESCHOOL CHILDREN*

ADOLESCENTS

ADULTS
- *MIDDLE AGED ADULTS*
- *OLDER ADULTS*

While not mandatory before 1980, all of these descriptors can be searched online back to 1966. In mid-1982 the use of these Age Level Descriptors became optional. The 1984 *Thesaurus* (10th ed.) added two more terms to the optional list. An established descriptor dating back to 1966, *YOUNG ADULTS*, and a new descriptor, *PREADOLESCENTS*, were added to the controlled vocabulary in 1982. The newly issued 1987 *Thesaurus* adds one more term to the optional Age Level Descriptor list: *TODDLERS*, a new term created in 1984.

Chart 1 displays the Age Level Descriptors, in relation to the portion of the life span each is defined to cover. One observation to be made about Chart 1 is that the ERIC vocabulary is relatively richer in terms related to the early years of life. Recognizing this, the scale of the chart has been compressed for the years beyond twenty-two.

There are three overarching terms: *CHILDREN*, *ADOLESCENTS*, and *ADULTS*. There are additional narrower terms within two of these categories, *CHILDREN* and *ADULTS*. While not recognized on the official list of optional Age Level Descriptors, another descriptor, *YOUTH*, covers roughly the same span of years as the third category, *ADOLESCENTS*. In fact, there are at least two possible ERIC descriptors for every span of life on the chart except one, the years from 31 to 44 years of age. Only the broad term *ADULTS* covers that cohort. ERIC has yet to provide a special term for the baby boomers, making it difficult to narrow a search specifically to this group.

Chart 1 illustrates that some of the Age Level Descriptors are narrower terms than others.

ERIC has yet to provide a special term for the baby boomers, making it difficult to narrow a search specifically to this group.

However, they are not "indexed up." The two fundamental rules of ERIC indexing are "Index only what is in the document," and "Index at the level of specificity of the document" (*Thesaurus*). Accordingly, a document dealing specifically with youngsters aged one to three years would be indexed under the descriptor *TODDLERS*, and would not be indexed under the broader descriptor *YOUNG CHILDREN*. A searcher wishing to retrieve everything about youngsters aged birth to eight years should include the descriptors *INFANTS*, *TODDLERS*, and *PRESCHOOL CHILDREN* in the search strategy, in addition to the broader term *YOUNG CHILDREN*.

When are optional Age Level Descriptors used? The introduction to the Thesaurus provides the following guidance: ". . .one or more [Age Level Descriptors] are used when a document or journal article is concerned strictly with age-level groups or populations. It should be noted that the use of specific other terms such as *ADOPTED CHILDREN* and *ADULT DROPOUTS* would eliminate the need also to index such generic terms as *CHILDREN* and *ADULTS*" (*Thesaurus*).

ADDITIONAL AGE LEVEL DESCRIPTORS

Unfortunately, the *Thesaurus* does not go on to list what those "specific other terms" are. A study of the narrower and related terms listed in the Alphabetical Descriptor Display for the eleven optional Age Level Descriptors suggests the following descriptors as terms that might be used to increase recall for appropriate age groups:

NEONATES
PREMATURE INFANTS

ADOPTED CHILDREN
FOSTER CHILDREN
GRANDCHILDREN
HOSPITALIZED CHILDREN
KINDERGARTEN CHILDREN
LATCHKEY CHILDREN
MIGRANT CHILDREN
MINORITY GROUP CHILDREN
PRESCHOOL CHILDREN

►

PROBLEM CHILDREN
TRANSIENT CHILDREN

AFFLUENT YOUTH
BLACK YOUTH
DISADVANTAGED YOUTH
MIGRANT YOUTH
OUT OF SCHOOL YOUTH
RURAL YOUTH
SUBURBAN YOUTH
URBAN YOUTH
YOUTH

ADULT DROPOUTS
ADULT STUDENTS

Scope Notes for a few of these descriptors, such as *NEONATES*, indicate a specific age range; most do not. One descriptor, *YOUTH*, is particularly problematical. The Scope Note defines *YOUTH* as "Individuals or time of life between childhood and maturity. . ." and adds the warning "(note: use a more specific term if possible and an age or educational level descriptor)." Presumably, the appropriate Age Level Descriptor would be the near synonym *ADOLESCENTS*.

The practice of using narrower terms, where applicable, in preference to Age Level Descriptors is derived from the basic rule: Index at the level of specificity of the document. Very general descriptors, such as *EDUCATION*, are not used unless that subject is treated extremely broadly. The Scope Note for this Descriptor warns the searcher to use a more specific term if possible. A multiword Descriptor, if provided, is preferred in indexing over the use of two separate broad concepts, even though logically, the two might appear to describe the topic equally well. For example, the *Thesaurus* provides the descriptor *ADOPTED CHILDREN*. Therefore, the indexer would assign that term, rather than the two terms, *ADOPTION* and *CHILDREN*, even though they are both valid descriptors. "Precoordinated (i.e., multiple-word) descriptors are used whenever possible" (*Thesaurus*).

USE AGE LEVEL DESCRIPTORS WITH CAUTION

Two final words of warning about the use of Age Level Descriptors: First, Age Level Descriptors are usually minor descriptors, unless the age level is the *subject* of the document. An article about preadolescence as a significant phase in the moral development of children might be indexed under *PREADOLESCENTS* as a major descriptor. A study of moral development in children which used subjects who happened to fall into the preadolescent age range, 9 to 12 years of age, would probably be indexed under *PREADOLESCENTS* as a minor descriptor. The guidelines provided in the *Processing Manual* for determining whether a descriptor should be major or minor, leave considerable room for individual judgment on the part of the indexer. For the searcher using age-related terms as part of the search strategy, it is safest not to limit those descriptors to major or minor. This consideration makes online searching the preferred search method even for simple age-related questions, because minor descriptors are not indexed in the hardcopy version of the ERIC.

For the searcher using age-related terms as part of the search strategy, it is safest not to limit those descriptors to major or minor.

The second warning is that ". . .Educational Level Descriptors always have precedence over the Age Level terms" (*Thesaurus*). This means that a document about moral development of children that consists of a study of classroom cheating by 10 year olds will probably be assigned the Educational Level Descriptor *INTERMEDIATE GRADES* rather than the Age Level Descriptor *PREADOLESCENTS*. If an Educational Level Descriptor is appropriate to a document, an Age Level Descriptor would not also be assigned *unless* "a part of the subject population is not adequately conveyed by the activities and experiences with which. . .education is normally concerned" (*Processing Manual*).

A searcher using only Age Level Descriptors will miss potentially relevant documents. Since many search questions about human populations, in which age is a variable, span both classroom and non-classroom contexts, Educational Level Descriptors merit attention.

EDUCATIONAL LEVEL DESCRIPTORS

Since 1975, it has been mandatory that every article in the ERIC database be assigned an Educational Level Descriptor, if appropriate. "One or more of these special descriptors must always be used to index educational level when the document deals with such levels" (*Processing Manual*). The only allowable exceptions are documents in which educational level is incidental and/or not specifically treated, or documents which apply to all educational levels equally, as would an article about "the role of education in society" (*Thesaurus*).

Mandatory Educational Level Descriptors are not applied to the concept of lifelong learning or adult education (with the exception of *ADULT BASIC EDUCATION*), because the concept is understood to apply to all levels of education (elementary, secondary and post-secondary) equally. The non-mandatory descriptors *ADULT EDUCATION* and *LIFE-LONG LEARNING* are used to index the concept.

Chart 2 illustrates the grade levels covered by each of the level terms. There are three broad terms, *EARLY CHILDHOOD EDUCATION*, *ELEMENTARY SECONDARY EDUCATION*, and *POSTSECONDARY EDUCATION*. The remaining eleven Educational Level Descriptors are narrower terms under one of the first three.

The indexer assigns the most specific Educational Level Descriptor appropriate to the document in hand, taken as a whole.

The indexer assigns the most specific Educational Level Descriptor appropriate to the document in hand, taken as a whole. Usually only one Educational Level Descriptor is assigned per document. However, some documents do require multiple Educational Level Descriptors when a single term does not cover the span under consideration, as for example, an article discussing cooperation between *HIGH SCHOOLS* and *TWO YEAR COLLEGES*.

As with all other ERIC Descriptors, mandatory Education Level Descriptors are not "indexed up." Searchers should include the narrower terms in their strategies whenever a comprehensive search of a broad educational level is desired. For example, a search on *SECONDARY EDUCATION* will miss relevant documents unless the terms *JUNIOR HIGH SCHOOLS*, *HIGH SCHOOLS*, and *HIGH SCHOOL EQUIVALENCY PROGRAMS* are included in the strategy.

The division between some of the Educational Level Descriptors is not clearly defined. For example, *ELEMENTARY EDUCATION* includes Grade K or 1 through 6, 7, or 8, and *SECONDARY EDUCATION* includes Grades 7, 8, or 9 through 12. ERIC indexers follow a basic axiom: "Usage determines meaning" (*Thesaurus*). That axiom results in some ambiguity in the definitions supplied for Descriptors. For example, the Scope Note for the mandatory Education Level Descriptor *JUNIOR HIGH SCHOOLS* reads "Providing formal education in grades 7, 8, and 9—less commonly 7 and 8, or 8 and 9. . ." (*Thesaurus*). Some of the nations school systems place Grade 7 in a junior high school, some do not. The *Processing Manual* provides the helpful note: "Although overlapping between the general concepts of *ELEMENTARY EDUCATION* and *SECONDARY EDUCATION*, *GRADE 7* (also *GRADE 8*) would normally be used with *JUNIOR HIGH SCHOOLS*, unless such indexing would mislead users." This indexing policy may mislead the searcher who isn't interested in junior high schools, *per se*, but does want to locate information on how twelve-year-olds behave, in or out of the classroom.

GRADE LEVEL DESCRIPTORS

There are several strategies that can increase precision. One is the use of grade level descriptors. One or more grade level descriptors are often assigned to a document, in addition to the mandatory Educational Level Descriptor, when the range of grades discussed in the document is narrower than the narrowest available Educational Level Descriptor.

Within the United States, it is usually safe to assume that *KINDERGARTEN* is equivalent to age 5, *GRADE 1* is equivalent to age 6 and so forth through *GRADE 12* and age 17. There are important exceptions, such as gifted or handicapped populations. The proposed correlation between age and grade level does not hold for *ADULT BASIC EDUCATION* or *HIGH SCHOOL EQUIVALENCY PROGRAMS*, either. The *Processing Manual* does provide a "Chronological Age to Education Level Cross-Reference Table."

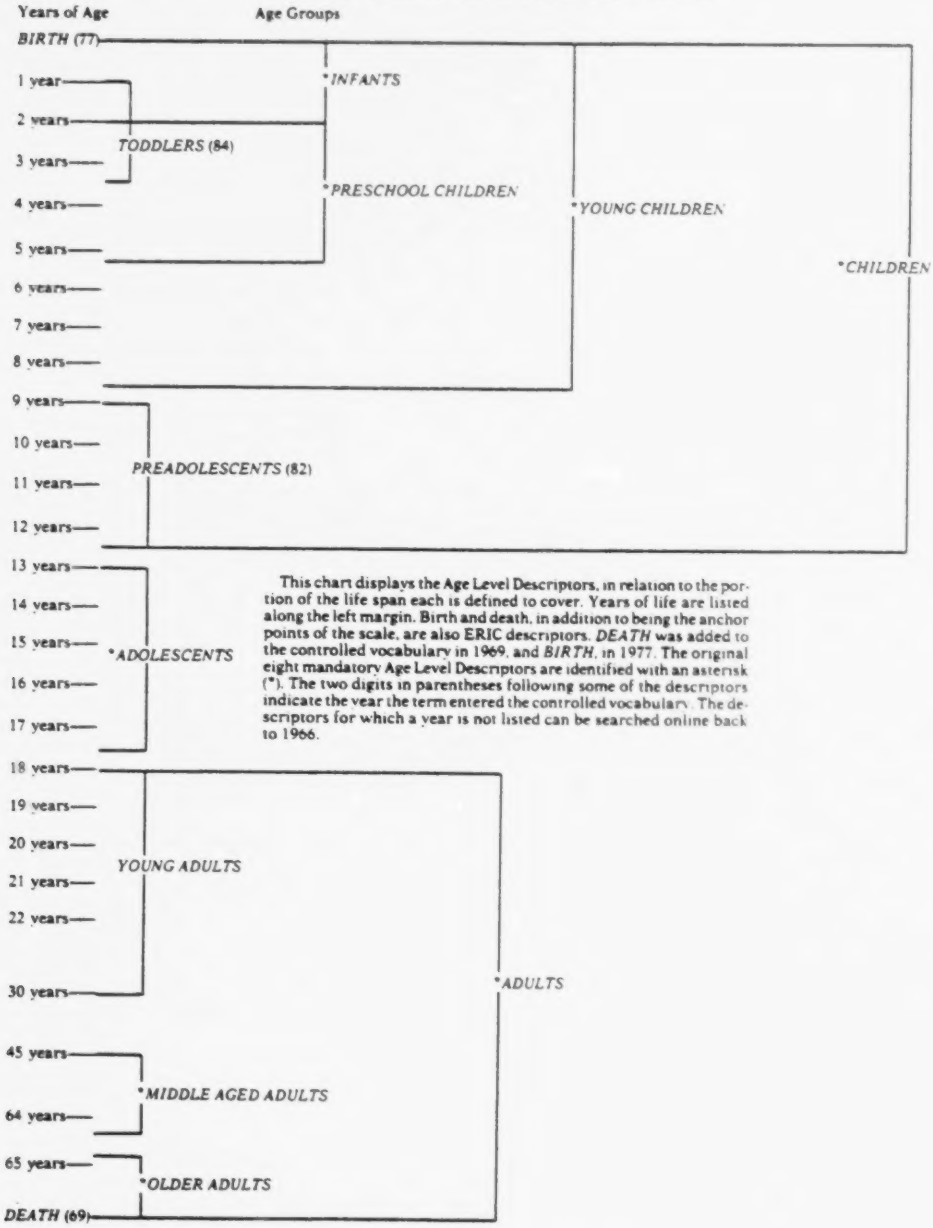
STUDENT LEVEL DESCRIPTORS

A second strategy to improve precision is the use of student level descriptors. One of the difficulties in using Educational Level Descriptors is that they are used to index all aspects of education. A document to which the Educational Level Descriptor *HIGH SCHOOLS* has been assigned could be about high school students, but it is equally possible that it is about high school administration, or high school construction, or high school curriculum, topics not immediately of interest to a searcher looking for information about seventeen-year-olds. One alternative is to use the Descriptor *HIGH SCHOOL SENIORS*. Appropriate student level descriptors are often assigned to documents in addition to the mandatory Educational Level Descriptor. Chart 3 lists a number of suggested student level descriptors, and illustrates the approximate grade range covered by each. The year the term entered the controlled vocab- ►

ulary is indicated in parentheses following those descriptors which cannot be searched online as far back as 1966. (There are many more ERIC descriptors containing the word "students" than appear on this chart. For a complete listing, see the "Rotated Display of Descriptors" in the *Thesaurus*.

Student level descriptors and grade level descriptors may be assigned major descriptor status, if this population variable is considered to be central to the document being indexed. If the variable is considered to be a minor as-

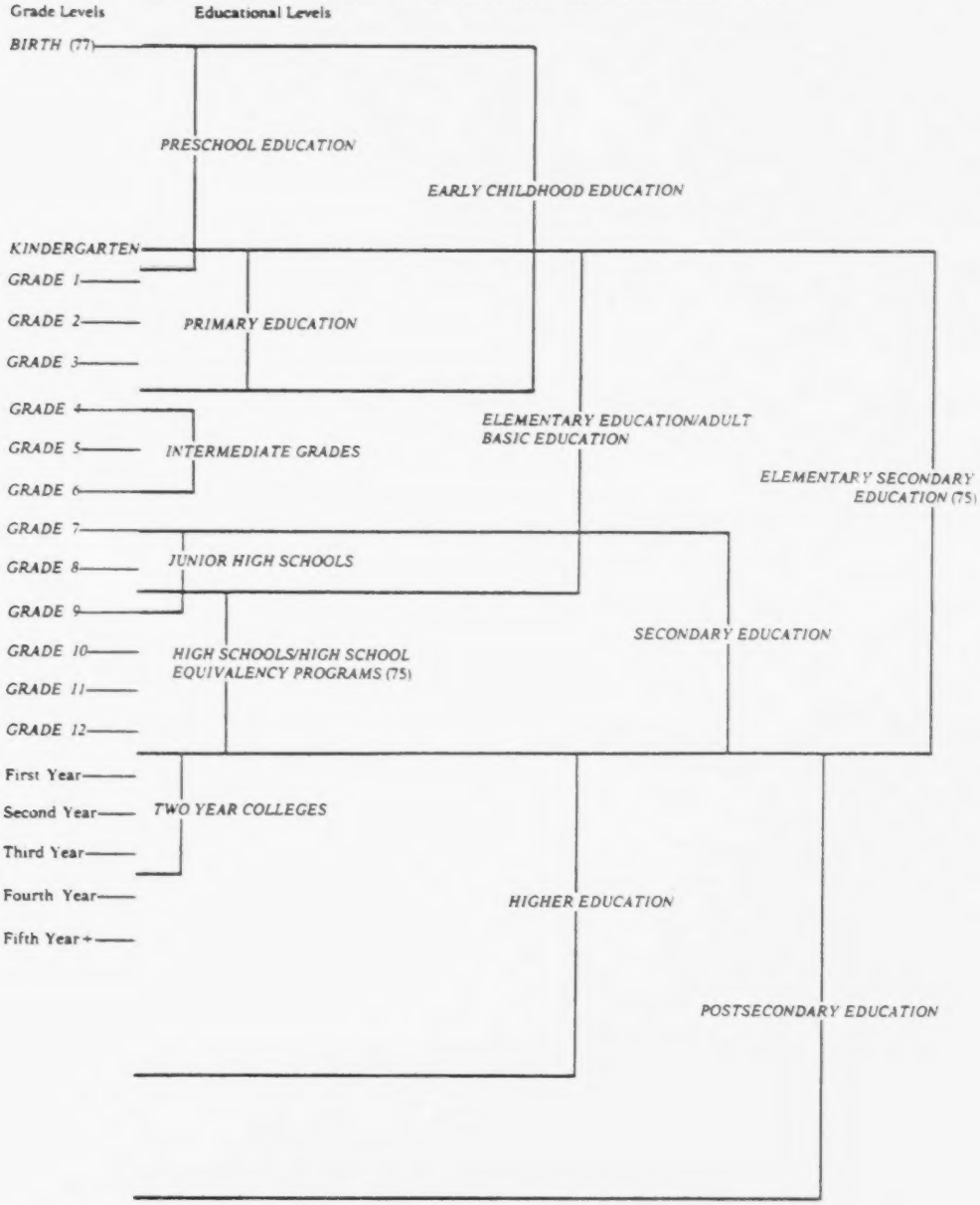
CHART 1. ERIC AGE LEVEL DESCRIPTORS



This chart displays the Age Level Descriptors, in relation to the portion of the life span each is defined to cover. Years of life are listed along the left margin. Birth and death, in addition to being the anchor points of the scale, are also ERIC descriptors. *DEATH* was added to the controlled vocabulary in 1969, and *BIRTH*, in 1977. The original eight mandatory Age Level Descriptors are identified with an asterisk (*). The two digits in parentheses following some of the descriptors indicate the year the term entered the controlled vocabulary. The descriptors for which a year is not listed can be searched online back to 1966.

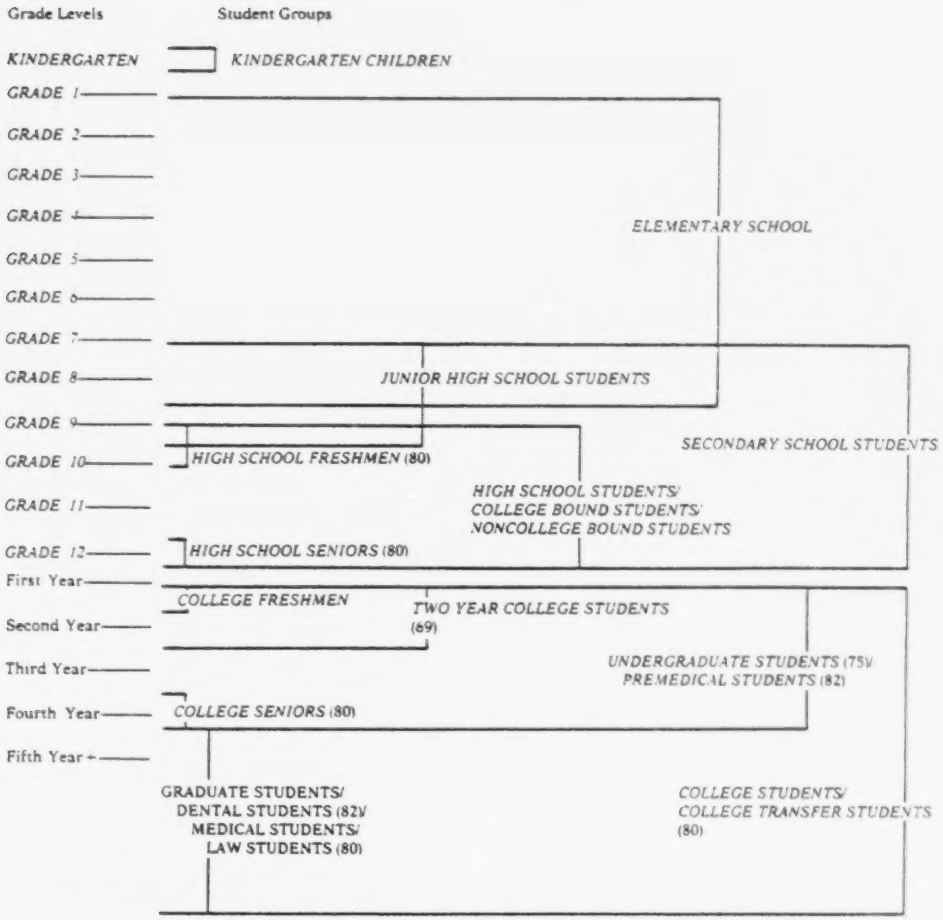
pect of the topic under discussion, it will be a minor descriptor. Mandatory Educational Level Descriptors are always minor descriptors, unless the educational level itself is the subject of the document. The mandatory Educational Level Descriptor *HIGHER EDUCATION* might be used as a major descriptor when assigned to a document with a title like "Government and Academe," for example. Searchers should take these points into consideration before deciding whether to limit to major descriptors.

CHART 2. MANDATORY EDUCATIONAL LEVEL DESCRIPTORS



1987 August DATABASE 81

CHART 3. STUDENT LEVEL DESCRIPTORS



THE AUTHOR

VIRGINIA SEISER is Assistant to the Dean of Library Services, with responsibility for the Library's Administrative Services Department, at the University of New Mexico General Library. Previous positions include Online Search Service Coordinator at the University of New Mexico General Library, and Education/Psychology Librarian at Portland State University Library. She holds an M.A.L.S. degree from the University of Chicago, and an M.S. in Psychology from Portland State University.

Communications to the author should be addressed to Virginia Seiser, Assistant to the Dean of Library Services, University of New Mexico General Library, Albuquerque, NM 87131; 505/277-6401.

BACKGROUND PAPER

ERICSTAT:

An ERIC Referral Database in Which the Records Represent Education-Related Statistical/Numeric Data Files

I. Background

When the National Institute of Education (NIE) was changed in 1985 to the Office of Educational Research and Improvement (OERI), the new agency administration attached the highest priority to refurbishing its statistical arm; the National Center for Education Statistics (NCES). NCES was re-named the Center for Statistics (CS) and later re-named again the Center for Education Statistics (CES). Most of the agency's new money was devoted to redesign and improvement of CES.

The waves created by this high priority objective have had effects elsewhere in the agency and one of these places is ERIC. The question has been asked: "How can the veteran ERIC program contribute to this emphasis on the statistical area?

There were lots of suggested answers to this question, but two obvious answers stand out: (1) ERIC could improve its coverage of documents and journal articles dealing with education-related statistics; (2) ERIC could use its expertise (developed in the bibliographic area) to create a referral database dealing with statistical files. It is this second suggestion that I want to talk about today.

II. Project Definition

In 1966, ERIC initiated that part of its database dealing with documents as educational resources. In 1969, ERIC initiated a second file, dealing with journal articles relevant to educators.

The file being discussed today, in which the entities described are machine-readable files, is the first new venture towards coverage of a new kind of educational resource that ERIC has made since 1969.

Just as with the bibliographic files, the concept here is to develop a surrogate record (consisting of cataloging information, indexing information, abstract information, and availability information) that would permit a user to search for data files having specific characteristics and once having found them to be able to determine where to go to actually obtain them. ERIC would not attempt to acquire the files themselves, but only to lead users to the particular archive in which they resided. The resultant database would deal with machine-readable files only. Any documentation associated with these files would continue to be handled by ERIC's bibliographic arm, where they would be microfilmed, announced, the etc., in the usual way.

III. Type of Surrogate Record Being Developed

One of the first steps in the project was to interview the CES staff to see what kind of a record would be most useful to them. This was a lengthy process involving several individuals.

It became clear early on that the emphasis was to be on a record that provided good retrieval potential as to the subject content of the file and as to the variables measured. There was far less interest in the physical aspects (e.g., how many tapes, density, record length, block size, etc.). There were two reasons for this: (1) the physical aspects were very changeable, they didn't stay static; (2) Any user really interested in actually getting the file was going to have to get into the equivalent of the "data file user's manual" for the particular file, where the physical aspects were described in full detail.

For these reasons, the description format we have developed concentrates on subject content, variables, and availability. It is not a librarian's description of a specific physical thing on a shelf, but rather a rich characterization of the file as to what one can find there. It is designed to be accessed by modern online retrieval systems providing full Boolean capability, proximity searching, and specification as to the field in which a search term appears.

A list of the data elements (or fields) we have settled on for our description is available for anyone who might be interested.

IV. Sources of Data Files Explored to Date

We started by describing the files we could identify at CES. Arbitrarily establishing a time period cutoff at around 1978, we identified approximately 50 major CES files. We sat down and began applying our cataloging protocol to them. This helped to refine our list of fields and also told us whether the scheme "worked" in a practical sense.

After cataloging about 35 of the CES files, we were directed to see what we could find outside CES. At that point we begin to explore the larger data archive world: e.g. the National Archives, ICPSR, the Center for Lives at Radcliffe, ect. We are currently in the process of identifying the education-related files within each of these major data archives and in obtaining the related documentation that will permit us to fully catalog and otherwise describe these files.

Att each location we have contacted we have been impressed by the cooperativeness of the data archive librarians. They want us to publicize the subset of files in which we are interested. They are hoping that our work will lead to greater awareness of the existence of the files and greater use of them by researchers. Unlike bibliographic collections, the preservation of data files is apparently facilitated by their regular use. They don't wear out; rather they get re-written and "improved".

In addition to the major data archives, we have began to bring the ERIC Clearinghouses on board in this project. We haven't asked them to do much because they haven't been funded to do anything in this area, but if ERIC continues with this effort and if "ERICSTAT" becomes a regular operational ERIC file, then the ERIC Clearinghouses will in the future be identifying, processing, and forwarding to the central database descriptions of data files in the same way that they now process bibliographic data.

V. Future Plans

ERICSTAT is a "pilot project". It is funded at a very low level and is exploratory in nature. The ground work is being laid for a possible routine operation. Whether it becomes a routine operation will depend on priorities and on funding within OERI as a whole.

We have hopes that ERICSTAT will become a new ERIC file, regularly added to by input from the ERIC Clearinghouses and regularly maintained by the ERIC Facility. We would like to see a publication (with indexes) result after we have assembled the first 200-250 files. Eventually we would like to see ERICSTAT available for searching online in the same way that the ERIC document and journal article files are now searchable online.

BRIEFING PAPER

The ERICSTAT Project
(A Briefing Paper)

Background

Since its inception, ERIC has been a bibliographic database, collecting documents and journal articles related to education. Among this material has always been a considerable amount of numerical, statistical, and quantitative data in printed form. In 1974, when (to aid in the retrieval process) ERIC began tagging its bibliographic input by document type, one of the early codes developed was code 110, representing documents containing significant amounts of "Numerical/Quantitative Data". In the 13 years since that tagging scheme began, approximately 2.7% of the documents entering the ERIC database have been indexed by this code. Through 1986, that equates to 5,009 documents.

All ERIC Clearinghouses collect this kind of material. Analysis reveals, however, that the Clearinghouses concerned with Higher Education, Junior Colleges, and Information Resources have, historically, input the highest percentage of numerical/quantitative data in printed forms.

The Problem

Behind the documents providing large amounts of statistical data, there are usually data files from which the data have been extracted. Researchers interested in checking the accuracy of the printed reports, or in manipulating the data into new patterns, must often acquire copies of these data files (and the documentation describing them). This is currently a very difficult information access problem. It is hard to find whether given files still exist, where they may be stored, whether they can be obtained, and whether the necessary documentation exists to make use of them. While libraries traditionally provide access to bibliographic entities, very few libraries have collected data files. The infrastructure for accessing data files has simply not been developed to the extent that it has for books, documents, and articles. For example, the famous "Coleman Report" that studied the effect of separate schools for white and black and whose data supported the busing option, was originally announced in ERIC in 1967 (ED-019 387). The Coleman Report tapes have been gathering dust at the National Archives all

these years, but this fact is not well known and the location of the file would be difficult for an interested education researcher to determine.

ERIC's Role

In 1986, ERIC decided that education-related data files constituted a neglected educational resource and mounted a pilot project to:

- Identify and estimate the quantity of education-related data files.
- Collect documentation on identified files (but not the file itself). Acquire sufficient documentation on each file to permit a comprehensive description to be developed.
- Develop ERIC-compatible file formats and guidelines for describing (i.e. cataloging, indexing, abstracting) data files. Such guidelines were to be designed with the idea that the file descriptions would eventually be subject to online retrieval (just like ERIC's bibliographic descriptions). These formats and guidelines were to be developed in conjunction with relevant CES personnel.
- Actually process a small number of files, starting with those of the Center for Education Statistics (CES), but also including some non-CES files (e.g. ACE, NAEP). Use these records as the nucleus of a possible new ERIC machine-readable file, that could best be described as a union list of education-related machine-readable data files.
- Initiate the ERIC Clearinghouses into looking for education-related data files in the same way that they now look for education-related documents and journals. Introduce and familiarize the Clearinghouses with the data file processing guidelines.

The ERICSTAT Project is being conducted on a very modest budget by the ERIC Processing and Reference Facility. The ERIC Clearinghouses have been introduced to the project, but have not been asked to do a lot of work in connection with it because they have not been funded to do so.

Progress to Date

To date, the Eric Facility has:

- Identified approximately 104 education-related statistical data files in machine-readable form that are located at three major data archives: CES, ICPSR, Radcliffe (Center for the Study of Lives). (Additional files at NARS and NAEP have not yet been separately identified and listed).

- Developed a record format (approved by (CES) and cataloging guidelines for describing data files. These guidelines are compatible with the existing ERIC Processing Manual, but also take into account AACR-2, AECT, and DOJ standards for describing data files.

- Cataloged, indexed, and abstracted 35 CES data files.

- Introduced the ERICSTAT project to the ERIC Clearinghouses, asked them to suggest candidate files, and circulated the processing guidelines for their review and comment.

Future Actions (Coming Year)

The ERIC Facility will:

- Key the descriptions of the CES files and load these descriptions to magnetic tape (approximately 35-50 descriptions).

- Catalog approximately 50 non-CES data files identified at locations such as ICPSR, Radcliffe, NAEP, NARS, etc.

- Finalize the processing guidelines. The processing function for data files could be assumed by the ERIC Clearinghouses as part of their regular acquisition/ processing activities. It should be noted, however, that while the number of such files is few, they are hard to find, and they take much more time (and hence cost) to describe than do documents.

Discussion

The end result of the activities now in progress will be a new ERIC database of approximately 100 fully cataloged education-related statistical data files that are publicly available in machine-readable form. What should be done with this file? It could serve as the basis for a new, continuously updated ERIC file. Indications are, however, that the size of this file would, for the forseeable future, be relatively small and would not justify a new online file on the part of the commercial online vendors (e.g. DIALOG).

Perhaps the best interim solution, until the file grows, would be to produce an annual "Directory of Education-Related Data Files", complete with extensive indexes.

The ERICSTAT Project fits with OERI's initiative to refurbish the nation's education-related statistical database. It also fits with ERIC's mission to make educational resources available to users. The data file archivists welcome ERIC's involvement. They want publicity and they want increased usage. ERIC can help provide them with both and they are being fully cooperative.

Samples of some completed data file descriptions are attached.

sh

ACC_ ES000102

CHN_

TITLE_ Migrant Student Record Transfer System File

ACRO_ MSRTS

INST_ BBB23546 = Arkansas State Dept. of Education, Little Rock. General Education Division

SPON_ EDD00031 = Office of Elementary and Secondary Education (ED), Washington, DC. Migrant Education Programs

PRI_

REPNO_

CONTN_ Migrant Student Record Transfer System; Arkansas State Department of Education

ADDR_ Arch Ford Education Building, Room 226A; Fifth and Woodland Streets; Little Rock, AR 72201

TEL_ (501 371-1853); (501) 375-4960

LANG_

FREQ_ Daily

METH_ Education and health data on migrant children (K-12) are collected by local public school and health record clerks, as designated by the State Migrant Director, and then transferred to local or state data entry centers which in turn communicate the information to the MSRTS central office at the Arkansas State Department of Education.

RESP_ Education and health service providers at approximately 17,000 local public schools working with migrant students.

TYPE_ National Survey; Follow-Up Survey

YEAR_ 1987

FIRST_ 1970

GEO_ U.S.; including the District of Columbia and outlying Territories, but not Hawaii

POP_ Migrant elementary/secondary school students

SAMP_ Migrant elementary/secondary school students (750,000)

RATE_

VAR_
Age
Allergies
Birth Date
Birthplace
Early Childhood Skills
Educational Skills
Eligibility Limit
Free Lunch Program Participation
Graduation Competency Test
Graduation Requirements
Health History (Personal) Graduation Requirements
Health Problems (Acute)
Health Problems (Chronic)
Health Providers (Recent)
Health Providers (School)
High School Courses Required
Home Base (of Student)
Immunization Data
Language for Instruction
Last Qualifying Move
Mathematics Skills
Medical Examinations (General)
Medical Examinations (Special)
Name
Oral Language Skills
Parents (Current)
Parents (Legal)
Race
Reading Skills
Residence
School Courses Recommended
School History Data
School Subjects (Current)
Secondary Schools Attended
Secondary School Credits Accrued
Sex
Special Education Programs
Supplemental Education Programs
Termination Date
Test Data

SUM_

IMPUT

CODES_ International Classification of Diseases (ICD); Physician's Current Procedural Terminology (CPT)

ID_ Student ID (8-Digit)

NOTE_ Due to the confidentiality of the information in the MSRTS file, access is restricted and is controlled through the Migrant Office Coordinator in each state. Certain reports are prepared regularly; customized reports are available to states on request.

ABST_ The Migrant Student Record Transfer System (MSRTS) file is a collection of education and health data on more than 750,000 migrant children in grades K-12 in the United States (except Hawaii), the District of Columbia, and the outlying territories of Puerto Rico and the Mariana and Marshall Islands. The active file contains approximately 425,000 records as of 1987; the remaining 325,000 records are contained in an historical file. The system was started in 1970 and continuously collects data on migrant students through a nationwide network of cooperating public schools, medical facilities, migrant service organizations, migrant office coordinators in each state education agency, and a central office at the Arkansas State Department of Education (Little Rock), where the master MSRTS file is updated and maintained. As migrant students relocate with their parents, the education and health communities in the areas being moved into can obtain via MSRTS essential educational and health data on the students received. This permits them to concentrate on meeting the student's needs and providing continuity of services rather than on testing and determining what those needs are. When MSRTS receives notification from an enrolling school, the student's complete record to date is forwarded to that school. The enrolling school will then add to that record during the student's tenure with that school. By definition, a migratory child is the child of a migratory agricultural worker or a migratory fisherman whose family moves across school district boundaries or from one state to another for the purpose of finding temporary or seasonal employment. Once this determination is first made and certified, a certificate of eligibility is prepared and signed by the parent/guardian, records clerk, and local superintendent. This data is transferred by computer terminal to the MSRTS data center in Arkansas, where the child is assigned a unique 8-digit numeric code and a record is initiated. In

the course of time, two classes of records are generated: educational data and health data. The educational data includes such fields as: educational skills, graduation requirements, recommended courses, most recent class schedule, secondary school credits, language for instruction, school history data, secondary school credits accrued, secondary schools attended, special education programs taken, talents, test data, etc. The medical and health data includes such fields as: immunization data, medical test results, health problems (acute and chronic), family medical history, allergies, prior health providers, etc.

DESC_

Academic Records
*Attendance
*Credits
*Educational Background
*Educational Needs
*Family Health
Graduation Requirements
*Health Needs
Health Programs
Health Services
Immunization Programs
Listening Skills
Mathematical Skills
Medical Case Histories
*Migrant Children
*Migrant Education
Migrant Health Services
Migrant Programs
National Surveys
*Reading Skills
School Schedules
Scores
Secondary Schools
*Special Health Problems
Speech Skills
*Student Needs
Student Records
Talent

IDEN_ *Migrant Student Record Transfer System

MED_

VEND_

PRICE_

SERV_ Special Tabulations;
Report Generation

PUBS_ MSRTS Resource Guide for Teachers and Health Providers (ED);
Manual for Recruiters, MSRTS Record Clerks, and Terminal Operators. (ED 192 981);
Migrant Student Record Transfer System: What Is It and Who Uses It? ERIC Digest.

U·M·I

Dear CIJE Coordinator:

As you may know, UMI Article Clearinghouse offers photocopies of articles from most of the periodicals indexed in CIJE. Details on our document delivery service are included in the Introduction to each CIJE issue.

In addition, we try to keep the individual ERIC Clearinghouses up-to-date on our service. With that in mind we are enclosing a copy of our current catalog and several copies of our mail order form for requesting articles. Please note that a list of the journals we make available matched against those indexed in CIJE begins on page 293 of the catalog. This list is updated annually. (In previous years we had published a handout of these journals that was available on request. Please note that the list incorporated in our '87 catalog supersedes all earlier lists.) Full bibliographic records for each periodical are given in the alphabetical list beginning on page 75. The Clearinghouse catalog may be a useful reference in your indexing activities.

The mail order forms may be supplied to your users who inquire about requesting article copies. This form has been designed to provide us with the information we need to fill orders. We require a full bibliographic citation to fill an order, the EJ number alone is not sufficient.

We'll be happy to provide you with more information or literature on request. Call toll-free 800/732-0616, or 313/761-4700.

Sincerely,

Sue Kennedy

Sue Kennedy
Marketing Manager,
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Enclosures

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RIE INPUT BY CLEARINGHOUSE (RIEFEB87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	2
CE	115	3	1	-	117	243
CG	62	1	1	-	62	128
CS	106	-	2	-	104	228
EA	87	-	2	1	84	174
EC	31	-	1	-	30	62
FL	89	1	3	-	87	160
HE	78	1	-	-	79	161
IR	78	-	2	1	75	140
JC	33	-	-	1	32	75
PS	63	-	3	3	57	105
RC	41	1	-	1	41	76
SE	60	-	6	-	54	125
SO	66	1	2	3	62	125
SP	41	-	-	-	41	116
TM	61	1	6	-	56	101
UD	48	-	-	1	47	102
TOTALS	1060	+9	-29	-11	= 1029	2123

Attachment 8A
Page 1 of 3

RIEFEB87

REMOVE LIST (40)

A. Duplicates (6)

1. Resubmission of Clearinghouses Own Input (3)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
IR 051 541	ED 270 126/IR 051 541	OCT86	FAC
PS 016 009	ED 245 844/PS 014 450	NOV84	FAC
PS 016 030	ED 269 151/PS 015 785	SEP86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
SO 017 642	ED 250 192/SE 045 171	MAR85	FAC

3. Duplicates Appearing in December 1986, January, February 1987 (2)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
JC 860 525	ED 274 292/HE 019 771	FEB87	FAC
PS 015 944	ED 272 425/SO 017 366	DEC86	FAC

4. Total Duplicates for 1987 through Latest Issue = 17

B. Removes (7)

Accession Removed	Reason for Removal
EA 018 833	Needs new Clearinghouse Accession Number to go with related document
FL 015 945	Overlay
RC 015 955	Combined with RC 015 954
SO 017 569	Combined with SO 017 568
SO 017 629	Combined with SO 017 628
TM 860 555	Overlay with March--CH will resubmit
UD 025 060	Combined with UD 025 059

C. Delays (27)

Accession Removed	Delayed/Moved to
CE 045 038	Delayed - Better copy needed.
CG 019 369	Delayed - Accession Number miskeyed; CH will re-transmit
CS 209 956	Delayed - Cataloging problem.
CS 210 020	Delayed - Non-thematic serial awaiting rest of volume
EA 018 844	Delayed - Awaiting related document
EA 018 896	Delayed
EC 190 295	Delayed - Resume will be re-transmitted
FL 016 032-33	Delayed - Awaiting related document
IR 012 326	Moved to March - Transmission error
IR 012 333	Moved to March - Transmission error
PS 015 959	Delayed
PS 016 057	Delayed - Awaiting release form
PS 016 100	Delayed - Reproducibility checked with EDRS
SE 047 230	Delayed
SE 047 231	Delayed - Reproducibility
SE 047 256 - 259	Delayed - Need related document
SO 017 561	Delayed - Abstract length
SO 017 568	Moved to March 1987
TM 860 547	Moved to January 1987
TM 860 548	" " " "
TM 860 549	" " " "
TM 860 550	" " " "
TM 860 597	" " " "

RIE INPUT BY CLEARINGHOUSE (RIEMAR87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	3
CE	116	-	3	3	110	353
CG	62	1	-	-	63	191
CS	85	-	3	2	80	308
EA	64	-	-	-	64	238
EC	48	-	2	6	40	102
FL	88	2	3	-	87	247
HE	79	1	1	2	77	238
IR	78	-	20	-	58	198
JC	41	-	-	-	41	116
PS	72	2	2	1	71	176
RC	25	-	-	-	25	101
SE	88	-	5	2	81	206
SO	53	2	1	1	53	178
SP	72	-	1	1	70	186
TM	81	1	1	-	81	182
UD	34	-	2	-	32	134
TOTALS	1087	+9	-44	-18	=1034	3157

Attachment 8B
Page 1 of 3

RIEMAR87

REMOVE LIST (62)

A. Duplicates (10)

1. Resubmission of Clearinghouses Own Input (4)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
EC 190 902	ED 247 679/ED 170 023	JAN85	FAC
IR 051 538	ED 270 123/IR 051 538	OCT86	FAC
PS 016 123	ED 274 466/PS 016 092	FEB87	FAC
SO 017 650	ED 256 705/SO 016 461	SEP85	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (3)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
CE 045 339	ED 215 282/CG 016 015	SEP82	FAC
CS 505 380	ED 270 386/SO 017 342	OCT86	FAC
SE 017 517	ED 271 395/SO 017 451	NOV86	FAC

3 Duplicates Appearing in January, February, March (3)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
HE 019 785	ED 273 341/JC 860 501	JAN87	FAC
HE 019 790	ED 273 996/CS 505 348	FEB87	FAC
SP 028 237	ED 273 733/UD 025 125	JAN87	FAC

4 Total Duplicates for 1987 through Latest Issue = 27

B. Removes (6)

Accession Removed	Reason for Removal
CE 045 236-237	Returned for re-accessioning with related documents
CS 210 149	Combined with CS 210 148
EC 190 619	Returned for re-accessioning as two documents
SE 047 487	Part of Volume 2 to be sent with SE 047 489
TM 860 655	Transmitted as TM 860 555

4102

C. Delays

Accession Removed	Delayed/Move to
CE 045 344	Delayed
CE 045 417-418	Delayed
CS 209 987	Delayed - Awaiting accompanying document
CS 210 094-95	Delayed - Serials
EC 190 625	Delayed - Related to EC 190 619
EC 190 640	Delayed - Pagination problem
EC 190 642 -645	Delayed
FL 015 657	Delayed - Reproducibility
FL 016 147	Delayed - Replacement pages needed
FL 016 186	Delayed - Need better copy
HE 019 803	Moved to April - related documents in that issue
IR 012 335-351	Delayed by CERIC - Too many documents by same author and potential duplication among the documents
IR 012 353	Delayed - Cataloging problem; part of larger document
IR 012 374	Delayed
IR 051 675	Delayed - Microfiche in document contains data that needs to be converted to paper copy
PS 016 099	Delayed - Level 3 missing page count and Institution information
PS 016 298	Delayed
SE 017 478-479	Delayed - Abstract problem
SE 047 488-490	Delayed - Portions of an unidentified document
SO 017 567	Delayed - Abstract problem
SP 028 164	Delayed - Missing tables
UD 025 231	Moved to April - related to UD 025 230
UD 025 240	Delayed - Abstract/indexing problem

4103

RIE INPUT BY CLEARINGHOUSE (RIEAPR87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	4
CE	111	-	-	-	111	464
CG	68	-	-	-	68	259
CS	104	-	1	-	103	411
EA	67	5	-	2	70	308
EC	91	1	3	-	89	191
FL	89	-	1	9	79	326
HE	72	-	-	-	72	310
IR	65	-	3	-	62	260
JC	35	-	-	-	35	151
PS	52	-	6	4	42	218
RC	28	-	-	1	27	128
SE	68	-	1	-	67	273
SO	54	-	-	2	52	230
SP	51	-	-	1	50	236
TM	45	2	3	-	44	226
UD	27	1.	3	-	25	159
TOTALS	1028	+9	-21	-19	=997	4154

4104

4105

RIEAPR87

REMOVE LIST (40)

A. Duplicates (10)

1. Resubmission of Clearinghouses Own Input (1)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
SO 017 736	ED 273 540/SO 017 474	JAN87	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (6)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
FL 016 177	ED 265 537/CS 209 479	JUN86	FAC
PS 015 945	ED 272 426/SO 017 367	DEC86	FAC
PS 015 946	ED 272 427/SO 017 368	DEC86	FAC
PS 015 947	ED 266 069/SO 016 919	JUN86	FAC
PS 015 958	ED 272 424/SO 017 365	DEC86	FAC
RC 015 991	ED 272 707/CE 044 806	JAN87	FAC

3. Duplicates Appearing in February, March, April (3)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
EA 018 972	ED 276 787/UD 025 230	APR87	FAC/CH
EA 018 973	ED 276 788/UD 025 231	APR87	FAC/CH
SP 028 355	ED 275 069/EA 018 920	MAR87	FAC

4. Total Duplicates for 1987 through Latest Issue = 37

B. Removes (9)

Accession Removed	Reason for Removal
FL 016 178-182	"Children" of FL 016 177 removed as duplicate
FL 016 201-202	Serial - not a theme issue or a "run" of an issue; reprocess as articles or a year's worth
FL 016 261	Part of a SO document in April
UD 025 192	Pulled by Clearinghouse

4106

C. Delays (21)

Accession Removed	Delayed/Moved to
CS 210 098	Delayed - OERI clearance needed
EC 190 995	Moved to May
EC 190 996	Moved to May
EC 191 363	Processing problem
FL 016 139	Delayed - Abstract problem
IR 012 382	Delayed
IR 012 394	Delayed - Missing pages
IR 012 404	Delayed - Clearance needed
PS 016 135	Delayed - OERI clearance needed
PS 016 165-167	Delayed - Institution problem
PS 016 214	Delayed - Institution/cataloging problem
PS 016 224	Delayed - OERI clearance needed
SE 047 631	Moved to May
SO 017 136	Moved to May
TM 860 555	Moved to May
TM 860 655	Moved to May
TM 860 728	Moved to May; related document
UD 025 249	Delayed - Abstract problem
UD 025 257	Delayed - Source code problem

RIE INPUT BY CLEARINGHOUSE (RIEMAY87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	5
CE	100	-	1	-	99	563
CG	68	-	2	-	66	325
CS	117	-	4	-	113	524
EA	87	-	2	2	83	391
EC	56	6	8	-	54	245
FL	76	-	8	1	67	393
HE	51	-	-	1	50	360
IR	80	-	7	-	73	333
JC	40	-	-	-	40	191
PS	49	1	4	2	44	262
RC	48	-	1	1	46	174
SE	68	1	8	-	61	334
SO	56	-	5	-	51	281
SP	62	-	1	-	61	297
TM	57	3	-	-	60	286
UD	42	1	1	1	41	200
TOTALS	1058	+12	-52	-8	=1010	5164

RIEMAY87

REMOVE LIST (60)

A. Duplicates (7)

1. Resubmission of Clearinghouses Own Input (5)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
EA 019 049	ED 271 877/EA 018 667	DEC86	CH/FAC
HE 019 931	ED 264 765/HE 018 938	MAY86	FAC
PS 016 238	ED 255 331/PS 015 057	AUG85	FAC
PS 016 277	ED 237 245/PS 014 013	APR84	FAC
UD 015 278	/UD 025 249	APR-Delay	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (1)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
RC 016 028	ED 261 118/UD 014 416	JAN86	FAC

3. Duplicates Appearing in March, April, May (1)

Duplicates Detected	Duplicates of	Originally Announced in RIE	Detected by
EA 019 086	ED 275 652/SP 028 234	MAY87	CH/FAC

4. Total Duplicates for 1987 through Latest Issue = 44

B. Removes (11)

Accession Removed	Reason for Removal
FL 016 351	Overlay in June
IR 012 643	Reprint of article already with EJ No.; From a regular EJ journal
PS 016 247-248	Related document is awaiting reproduction relase; returned for processing with set.
SE 047 595-601	Serial combined into SE 027 594

4110

C. Delays (42)

Accession Removed	Delayed/Moved to
CE 045 981	Delayed - Title on cover and title page at variance
CG 019 531	Delayed - Missing pages
CG 019 535	" Abstract problem
CS 008 573	Delayed - Abstract problem
CS 210 039	Delayed - Abstract problem
CS 210 268	Delayed - Clearinghouse to re-transmit
CS 505 449	Delayed - Abstract problem
EA 019 010	Delayed
EA 019 029	Delayed - Abstract problem
EC 191 364-370	Delayed - Out of sequence
EC 191 395	" - Abstract problem
FL 016 113-120	Delayed - Clearinghouse to decide if other documents in series will be entered
IR 012 508-513	Moved to April - part of analytic in that issue
PS 015 957	Delayed - Pulled by K. Arundel--scope
PS 016 246	Delayed - Missing pages
RC 016 064	Delayed - Source code problem
SE 047 594	Moved to June
SO 017 816-819	Delayed - Returned for reprocessing
SO 017 825	Delayed - " " "
SP 028 463	Delayed - Abstract problem
UD 025 297	Delayed - Better copy needed

RIE INPUT BY CLEARINGHOUSE (RIEJUN87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	6
CE	93	-	1	-	92	655
CG	68	-	1	1	66	391
CS	119	-	4	1	115	639
EA	92	1	-	-	92	483
EC	34	-	-	-	34	279
FL	75	-	1	3	71	464
HE	75	-	1	1	74	434
IR	76	-	1	-	74	407
JC	40	-	1	-	39	230
PS	48	1	-	-	45	307
RC	19	1	2	-	20	194
SE	40	1	12	-	39	373
SO	55	-	-	-	43	324
SP	55	4	-	1	59	356
TM	47	-	-	5	46	332
UD	48	3	-	-	46	246
TOTALS	985	+11	-28	-12	=956	6120

Attachment 8E
Page 1 of 3

RIEJUN87

REMOVE LIST (40)

A. Duplicates (7)

1. Resubmission of Clearinghouses Own Input (2)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
UD 025 301	ED 241 667/UD 023 454	JUL84	FAC
UD 025 336	ED 222 591/UD 022 541	MAR83	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (4)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
CG 019 589	ED 268 396/EC 190 912	OCT86	FAC
EA 019 085	ED 268 061/SO 017 078	AUG86	FAC
UD 025 350	ED 240 042/SO 015 420	JUN84	FAC
UD 025 351	ED 271 345/SO 017 233	NOV86	FAC

3.. Duplicates Appearing in April, May, June (1)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
UD 025 317	ED 278 502/PS 016 311	JUN87	FAC

4. Total Duplicates for 1987 through Latest Issue = 51

B. Removes (5)

Accession Removed	Reason for Removal
FL 016 351	Overlay
FL 016 438-439	Combined with FL 016 437
IR 051 784	Pulled at reqeust of the author
TM 870 149	Combined with TM 870 148

C. Delays (28)

Accession Removed	Delayed/Moved to
CE 046 190	Delayed - Document returned; resume missing indexing
CG 019 586	Delayed - Missing page

4114

C. Delays Cont'd

Accession Removed	Delayed/Moved to
CS 008 663-664	Delayed - OERI clearance needed
CS 210 286	Delayed - Serial
EC 191 773	Delayed - Cataloging problem
FL 016 138	Delayed - Missing final report
HE 019 972	Delayed - Missing section
IR 012 488	Delayed
JC 870 066	Delayed
PS 016 292-293	Delayed - OERI clearance needed
PS 016 304-305	Delayed - Awaiting finall copy
SE 047 695	Delayed
SE 047 722	Delayed
SO 017 480	Delayed - Journal article
SO 017 648	Delayed - Returned for reprocessing
SO 017 826	" " " "
SO 017 830	" " " "
SO 017 845	" " " "
SO 017 847-851	" " " "
SO 017 949	Delayed - Dated material
SO 017 968	Delayed

4115

RIE INPUT BY CLEARINGHOUSE (RIEJUL87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	7
CE	109	-	2	1	106	761
CG	68	-	1	1	66	457
CS	123	-	7	-	116	755
EA	56	-	3	-	53	536
EC	38	6	1	2	41	320
FL	66	-	1	2	63	527
HE	77	-	-	2	75	509
IR	77	-	13	-	64	471
JC	40	-	-	-	40	270
PS	46	-	2	-	44	351
RC	52	-	-	2	50	244
SE	71	-	-	-	71	444
SO	58	-	12	1	45	369
SP	55	8	2	1	60	416
TM	70	-	-	-	70	402
UD	50	-	-	-	50	296
TOTALS	1057	+14	-44	-12	= 1015	7135

Attachment 8F
Page 1 of 3

RIEJUL87

REMOVE LIST (56)

A. Duplicates (9)

1. Resubmission of Clearinghouses Own Input (7)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
EC 192 107	ED 271 930/EC 190 239	DEC86	FAC
FL 016 524	ED 193 931/FL 011 895	MAR81	FAC
HE 020 072	ED 248 734/HE 017 214	FEB85	FAC
HE 020 126	ED 214 442/HE 014 888	AUG82	FAC
RC 016 122	ED 266 910/RC 015 634	JUL86	FAC
SO 017 780	ED 264 147/SO 016 854	APR86	FAC
SP 028 610	ED 271 461/SP 027 791	NOV86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
CG 019 676	ED 260 153/UD 024 354	DEC85	FAC
RC 016 123	ED 272 636/UD 025 046	DEC86	FAC

3. Duplicates Appearing in May, June, July (0)

4. Total Duplicates for 1987 through Latest Issue = 60

B. Removes (3)

Accession Removed	Reason for Removal
CE 046 446	Pulled by Clearinghouse
EC 191 759	Combined with EC 191 758
FL 016 470	Journal indexed in CIJE

C. Delays (44)

Accession Removed	Delayed/Moved to
CE 046 423-424	Delayed - Missing pages
CG 019 708	Delayed - Better copy needed
CS 008 598	Delayed - OERI clearance needed
CS 008 662	" " " "
CS 210 243	Delayed - Abstract problem
CS 210 292	" - " "
CS 505 516	" - Reproducibility
CS 505 529	" - Abstract problem
CS 505 533	" - " "
EA 019 157	Moved to June 1987
EA 019 184	Delayed
EA 019 186	" - Missing pages
EC 191 778	Delayed
FL 016 528	Delayed - Processing problem
IR 012 537	Delayed - Cataloging problem
IR 012 539	" - " "
IR 012 552	" - Missing pages
IR 051 794	Delayed
IR 051 822-830	Moved to August with the other IFLA papers
PS 016 373	Delayed - Missing accompanying document
PS 016 379	" - OERI clearance needed
SO 017 913-921	Delayed - Awaiting documents to complete series
SO 017 922-923	" - Awaiting related documents
SO 017 954	Delayed
SP 028 491	Delayed - Missing pages
SP 018 644	" - Need better copy

4119

RIE INPUT BY CLEARINGHOUSE (RIEAUG87)

CH	RECEIVED	TRANSFERRED IN FROM PREVIOUS MONTHS	TRANSFERRED OUT TO OTHER ISSUES OR DELAYED	REMOVED (DUPS, REJECTS, ETC.)	NET TOTAL TO RIE THIS ISSUE	GRAND TOTAL TO RIE YEAR-TO-DATE
AA	1	-	-	-	1	8
CE	131	-	1	1	129	890
CG	85	-	1	-	84	541
CS	158	-	26	-	132	887
EA	83	-	12	1	70	606
EC	65	-	1	-	64	384
FL	81	1	23	-	59	586
HE	112	-	1	2	109	618
IR	94	9	21	1	81	552
JC	43	-	-	1	42	312
PS	71	-	-	1	70	421
RC	50	-	-	-	50	294
SE	79	-	6	-	73	517
SO	57	-	2	3	52	421
SP	53	-	-	1	52	468
TM	51	-	-	-	51	453
UD	64	-	19	7	38	334
TOTALS	1278	+10	-113*	-18	=1157	8292

*Includes transfers to September of input from CS, EA, FL, IR, and UD from August week 5.

4120

4121

RIEAUG87

REMOVE LIST (131)

A. Duplicates (10)

1. Resubmission of Clearinghouses Own Input (4)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
CE 046 705	ED 220 639/CE 033 536	FEB83	FAC
IR 051 891	ED 273 291/IR 051 615	JAN87	FAC
PS 016 413	ED 251 242/PS 014 786	APR85	FAC
UD 025 418	ED 278 60 /UD 024 991	DEC86	FAC

2. Duplicates Appearing in RIE Three Months or More Ago (2)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
HE 020 271	ED 272 242/JC 860 434	DEC86	FAC
UD 025 410	ED 195 388/RC 012 396	APR81	FAC

3. Duplicates Appearing in June, July, August (4)

Duplicates Detected	Duplicate of	Originally Announced in RIE	Detected by
HE 020 197	ED 278 623/SP 028 456	JUN87	FAC
JC 870 170	/RC 016 202	AUG87(delayed)	FAC
UD 025 247	ED 278 603/SO 017 891	JUN87	FAC
UD 025 415	ED 280 630/RC 016 093	AUG87	FAC

4. Total Duplicates for 1987 through Latest Issue = 70

B. Removes (8)

Accession Removed	Reason for Removal
EA 019 234	Combined with EA 019 233
SO 018 062-64	Out-of-sequence; to be re-accessioned and entered as one document
SP 028 718	Pulled by Clearinghouse
UD 025 226	Pulled by Facility/WTB--Document did not meet EPM selection guidelines
UD 025 406	Pulled--material duplicated in UD 025 407
UD 025 408	Pulled--material duplicated in UD 025 409

C. Delays (115)

Accession Removed	Delayed/Moved to
CE 046 704	Delayed - Title problem
CG 019 736	Delayed - Cataloging problem
CS 008 599	Delayed - Awaiting related document
CS 008 655	Moved to September
CS 008 730	" " "
CS 008 739	" " "
CS 008 742-743	" " "
CS 008 745	" " "
CS 008 750-751	" " "
CS 008 757	" " "
CS 008 765	" " "
CS 008 767	" " "
CS 008 769	" " "
CS 008 772-773	" " "
CS 210 333	" " "
CS 210 368	" " "
CS 210 402	" " "
CS 210 414	" " "
CS 210 418	" " "
CS 210 422	" " "
CS 210 426	" " "
CS 505 545	" " "
CS 505 573	" " "
CS 505 581	" " "
CS 505 587	" " "
EA 019 260	Moved to September
EA 019 289	" " "
EA 019 294-303	" " "
EC 192 117	Delayed
FL 016 586-608	Moved to September; part of a set of analytics in that issue
HE 020 189	Delayed - Processing problem
IR 051 770-771	Moved to September - Processing problem
IR 051 870-873	Moved to September
IR 051 876-890	" " "
SE 047 822	Delayed - Processing problem
SE 047 840-842	" " "
SE 047 846	" " "
SE 047 894	" " "
SO 018 040	Moved to September
SO 018 041	Delayed - Processing problem
UD 025 181	Delayed - Incomplete document
UD 025 435-452	Moved to September - Processing problem

EAB ERIC® ADMINISTRATIVE BULLETIN

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The ERIC Administrative Bulletin (EAB) is prepared by the ERIC Processing and Reference Facility on the basis of material submitted by all components of the ERIC system. EAB articles are reviewed and approved by Central ERIC before publication.

The EAB is intended to be the "journal" of the ERIC system and a major means for the decentralized components of ERIC to communicate and interact with one another. The EAB is also a permanent record reflecting most of the major events in the life of the ERIC system (such as personnel changes, Standing Order Customer changes, etc.) and providing in printed form essential documents (such as ERIC policy and priority statements, Clearinghouse scope statement modifications, ERIC Processing Manual revisions, etc.) Submissions to the EAB are to be sent (using the standard form) to your respective monitor. The deadline for input to each monthly issue is the 10th of the month.

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ACTION ITEMS

ERIC Digests--Central ERIC Approves Technical Steering Committee Recommendations Concerning ERIC Digests

On September 10, the ERIC Technical Steering Committee presented Central ERIC with four suggestions concerning ERIC Digests. Central ERIC has reviewed those suggestions, finds them sound and valid and hereby approves them. The recommendations are listed below:

1. All very brief 1-2 page digest-type products should be formally labeled "ERIC Digest" on their front page. Any longer versions or variant formats of the same text should be labeled something else by the producing Clearinghouse. Needless to say, all ERIC Digests should carry the official ERIC logo.

2. All ERIC Digests should be processed for announcement in RIE and should also be transmitted to the "ERIC Digests Online" project (wherever it may be located) for entry into the EDO full-text online file.

3. When processed for RIE, all ERIC Digests should be assigned the existing Publication Type Code 071 (= ERIC Clearinghouse Publication).

4. In order to facilitate retrieval and referencing and to avoid the user confusion that would result from redundant numberings, all ERIC Digests should be given a unique report number consisting of: (1) the alpha prefix "EDO", (2) the two-character prefix for the publishing Clearinghouse, e.g. "HE", followed by (3) the year of publication (two digits only), followed by (4) the internal digest number. The resultant number will have the following form: EDO-HE-87-1. If the Digest is simply reprinted without change, it should carry its original number. If a Digest is revised substantially and then reprinted, it should carry a new number appropriate to the year in which it is reissued.

Since the above suggestions concern primarily the production of Digests and not their subsequent processing, the only recommendation that will be added to the ERIC Processing Manual (EPM) is recommendation #3 concerning the mandatory assignment to ERIC Digests of Publication Type Code 071.

...Central ERIC

Heavily Posted Identifiers (Descriptor Candidates)

The Jun87 Identifier Authority List revealed a substantial number of heavily posted Identifiers that need to be evaluated as candidate Descriptors. A list of these Identifiers, with postings updated through Aug87, has been prepared as Attachment 3. All terms in the list have 35 or more postings. Most should either be Descriptors or UFs, although a few might involve only postings transfers without actually being represented, per se, in the Thesaurus.

Terms from earlier lists of heavily posted Identifers (Mar85, Mar83, and Oct81 EABs) that have yet to be evaluated for Thesaurus status are flagged with asterisks. Of these, some also carry an additional flag indicating fewer than 10 postings since the previous Mar85 list. Terms with this additional flag need a closer look to see why their usage has trickled off (e.g., are they obsolete?, have the former "hot" topics since cooled down?). Answers are needed from Clearinghouses responsible for the earlier heavy postings. Maybe the "Candidate Descriptor" status of these Identifiers is not so warranted; if so, they can be dropped from future lists.

Each Clearinghouse needs to take responsibility for its own terms. The Facility lexicographic staff has grouped the terms by Clearinghouse based on postings and/or scope area, and has previously distributed this information to the ERIC Vocabulary Review Group, so see your VRG representative if you're wondering where to start.

Also, once you've decided to tackle a subgroup of terms, duplication of effort can be avoided by distributing your chosen list (via E-mail, etc.) to the Vocabulary Review Group.

...Central ERIC

ERIC Processing Advisory--Abstracting

Lists

In the September 1987 RIE input the editors encountered a number of abstracts that contained lengthy lists entered in an incorrect format. The EPM (Section VI-16 and VI-25), is quite specific as to the format of such lists. Items in lists should be numbered and separated by a semicolon. Recently, lists have been submitted in abstracts that not only violate the punctuation rule, but that also violate the rule that "abstracts should be written in complete sentences" (EPM-VI-1).

Editors have encountered, for example, the following confusing format:

"The document discusses five types of responsibility: (1) Supervision. Reviews curriculum guides; trains staff; and implements new curriculum. (2) Administration. Takes attendance; checks up on truant students; and is a liaison with the school board. Truancy was found to be a major responsibility. (3)..."

Lists such as this one are typically taken from the headers within the document and while the reader with the document in hand may easily follow such text, the same cannot be said for the reader of the abstract. Formats of this type can usually be easily reformatted to be not only clear and concise, but in complete sentences and in accordance with EPM guidelines, e.g.:

"The document discusses five types of responsibility: (1) Supervision (reviews curriculum guides, trains staff, and implements new curriculum); (2) Administration (takes attendance, checks up on truant students--truancy was found be a major responsibility, and acts as the school board liaison); (3)..."

Grammar

Abstracts should be written in the third person and should not contain references to "we" or "you"; for example, "we have an education department whose head is William Bennett." Such a statement should be changed to "The United States has an..." Please remember that ERIC is an international database with an international audience and contains documents from countries other than the United States.

Indefinite references to "it" should also be avoided unless the antecedent is very clear; frequently the editors encounter "it" and find it impossible to determine to what "it" refers.

Author Abstracts

Clearinghouses are reminded that whenever an author abstract is used the abstract should be sent along with the document. The inclusion of the abstract is needed in order to enable the editors to check the RIE abstract against the author abstract--that is, whenever an abstractor cites at the end of the abstract "(Author)" or "(Author/AA)" the abstract should accompany the document. If it doesn't, the Clearinghouse will be asked to send the abstract or the attribution will be changed. An author abstract should <u>never</u> be removed from the document, even if it is used in its entirety for the RIE abstract.

The abstract should never be attributed to the author unless there is an actual <u>abstract</u> written by the author. Use of the author's words, selected from different locations, does not constitute an author abstract. Phrases from book jackets or blurbs, prefaces, introductions, forewords, and conclusions should not be considered author abstracts.

Author abstracts that have been edited by the abstractor should carry the abstractor's initials after the word "Author." Lately, there have been instances where an edited abstract was attributed to the author but it was changed so much that the author would not have been able to recognize his or her own abstract. Neither selecting several sentences from an author's abstract, nor paraphrasing it justifies citing an abstract as an author's. Author abstracts that carry the abstractor's initials normally have spelling errors changed; may have augmentation to identify the population sampled, the population size, geographical area where the study was conducted; may spell out an acronym or abbreviation; or may have information as to appendixes, references, statistical data, etc., added at the end of the abstract. The idea is that the changes or additions should be such that the integrity of the author's abstract is essentially intact and the author's abstract as originally written is still clearly visible. If an abstractor changes the author's language, re-arranges sentences, etc., the abstract no longer is the author's, but is the abstractor's and no author attribution should be made.

Length

Clearinghouses are reminded that the maximum length of an ERIC abstract should be 200 words. (The exception to this rule is a "Table of Contents" type abstract, for example one listing papers in a proceedings.) As Clearinghouse abstractors have graduated to online processing, abstract length appears to have increased. The length of the abstract was established by ERIC years ago in order to keep the RIE publication size within practical limits. Abstracts running 250-300 words should be reduced; it is particularly disturbing to find abstracts of this length used to describe 5 to 10 page documents. Clearinghouses are asked to check their inhouse computer and determine the margin sets necessary to stay within 200 words. (For transmission to the Facility the margins should never exceed 75 characters, including keywords; a right margin of 70 is preferable so as to ensure that no data gets lost in computer processing.)

Data Accuracy

The accuracy of the data within the abstract is primarily a Clearinghouse responsibility. All the data in the record, but especially the data in the abstract, should be proofed for typographical errors. Whenever a new keyer or abstractor starts processing data, it is especially important that the data be proofed. Clearinghouses with abstracts containing many typos are generally contacted by telephone, but usually by then several weeks of input have been completed. The editors have encountered situations recently where there were so many typos that a resume required several readings in order to ensure that the data was accurate. Please proof your data.

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PRICE CHANGES

Resources in Education -- Price Changes Announced by U.S. Government Printing Office (GPO)

The U.S. Government Printing Office (GPO) has applied a new pricing formula to ERIC's abstract journal Resources in Education (RIE) and has informed ERIC that effective July 16,1987 the new prices shown below apply. The price for an RIE annual subscription (12 monthly issues) has been reduced 9%, from $56 to $51. However, the price for single issues of RIE has been increased 100% (i.e., doubled, from $8.50 to $17). Efforts by Central ERIC to appeal the 100% increase in single issue prices have been unsuccessful. The message is clear. Subscribers should keep their subscription up-to-date and not miss any issues!

RIE	Domestic	Foreign
Annual Subscription (12 issues)	$51	$63.75
Single Issue	17	21.25
RIE Semiannual Index		
Annual Subscription (2 issues)	$20	$25.00
Single Issue	15	18.75

...Carolyn Weller (ERIC FACILITY)

DIALOG Lowers Annual Subscription Prices for Archival Set of OnDisc ERIC

On October 20, 1987, DIALOG Information Services, Inc., announced that, effective immediately, customers who subscribe to the complete archival OnDisc ERIC database (1966 to the present, 3 discs) can renew their license agreement for only $950 per year. The initial one-year subscription for the complete ERIC database with quarterly updates, remains at $1650. This reduction, from $3450 to

$950, for Dialog's repeatable annual license fee, represents a price drop of $2500 or 72% and was clearly caused by the pricing schemes of the competitor organizations SilverPlatter and OCLC.

...Jim Prevel (Central ERIC)

ABSTRACT JOURNALS

CIJE Annotation Size

Oryx Press reminds the ERIC Clearinghouses that journal article annotations written for CIJE should be limited to 50 words (EPM, V-93). The computer processing system in use at Oryx Press currently permits a 10-word leeway. Any abstract over 60 words is targeted by the program for reduction by the CIJE editors.

... Carol Hunter (Oryx)

"Chronicle of Higher Education" Now Covered by CIJE

After years of requests from users, major articles in The Chronicle of Higher Education are now being indexed and annotated for CIJE.

The addition of The Chronicle to CIJE's offerings comes as a result of a special project proposed by the ERIC Clearinghouse on Higher Education and funded in late 1986 by the Office of Educational Research and Improvement. Although the coverage remains limited (approximately 10 articles per weekly issue), the inclusion of even parts of The Chronicle in ERIC is seen as a valuable service to the education community. Of particular interest has been the addition of the "Fact File" sections of the paper.

Continued coverage at the current rate is expected for the new Clearinghouse contract years beginning January 1988. If ERIC's funding picture improves in the future, more articles will be indexed, but backfile additions are not anticipated.

Reprints of Chronicle articles are available through University Microfilms International (UMI).

...Lynn Barnett (HE)

Australian Education Index (AEI)--List of New Journals Covered

The InterEd group (consisting of the British Education Index, Canadian Education Index, and Australian Education Index)

agreed last year to share lexicographic and journal coverage information. Since the agreement, the Facility has regularly received new journal titles from this group, but hasn't known what to do with the information. It has now occurred to us that perhaps it would be useful to circulate this list (via the EAB) to Clearinghouses on the chance that some of the journals should be covered by CIJE. Since the journals are usually domestic Australian journals, this is probably unlikely, but there may be some titles the Clearinghouses would nonetheless like to subscribe to. (See Attachment 1)

...Joanna Eustace (ERIC Facility)

Australian Education Index Recent User Survey--Should a Similar Survey Be Done For RIE Subscribers?

The Australian Education Index (AEI) recently sent out a survey form to all subscribers. They sent ERIC a copy as part of the InterEd exchange arrangement. It made us realize that the RIE subscribers have never been surveyed. Should they be? If so, what questions should be asked? What should ERIC try to learn?

The AEI survey form is reproduced as Attachment 2. If an RIE subscriber survey is ever done (and it would be easy to include such a form with the issue mailing itself), perhaps we can learn from the AEI form.

...Ted Brandhorst (ERIC Facility)

Microfiche Subscriptions That Are Limited to the Input of Specific Clearinghouses

The recent EAB news item on microfiche subscriptions for just the input of selected Clearinghouses has spurred enough interest that we have decided to present the whole picture. The table below lists each ERIC Clearinghouse and the number of subscription orders EDRS has (as of 8-31-87) for microfiche from each Clearinghouse:

CH Prefix	Subscriptions
CE	2
CG	2
CS	13
EA	7
EC	11
FL	5
HE	5
IR	4
JC	16
PS	17
RC	1

SE	7
SO	7
SP	6
TM	6
UD	2
TOTAL	111

...Vic Fortin (EDRS)

LEXICOGRAPHY

Random House Dictionary (Second Edition, Unabridged)

The first unabridged dictionary in 20 years has just been published by Random House. The Random House Dictionary of the English Language, Second Edition, Unabridged has over 315,000 entries with over 50,000 new words. The dictionary retails for approximately $70.00, although it can probably be obtained at a discount. One discount bookstore in the D.C. area is currently offering it at $44.44.

This new unabridged dictionary will be a primary authority the ERIC Facility editors will use to resolve questions of spelling, usage, etc. Clearinghouses may recall that if a non-English word can be found in an English unabridged dictionary it is not necessary to translate it in the abstract as the word is assumed to be in current usage.

...Jim Houston (ERIC Facility)

A Women's Thesaurus

Harper & Row announced in mid-October the publication of A Women's Thesaurus, containing over 5,000 controlled terms relating to women's studies and issues. Edited by Mary Ellen Capek, Executive Secretary of The National Council for Research on Women (NCRW), the thesaurus resulted from a 5-year collaborative project between NCRW and The Business and Professional Women's Foundation. Among the terms listed are:

Advice Columns	Learned Helplessness
Biological Clock	Momism
Cinderella	Needlework
Domestic Violence	Piecework Labor Policy
Economic Value of Women's Work	Radical Feminism
Fat Liberation	Superwoman Syndrome
Glass Ceiling	Wedding Nights
Institutional Sexism	Womanist Writing

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Several displays in the new thesaurus were modeled on those used by ERIC. ERIC's educational/age level Descriptors were also used intact with few exceptions. The ERIC Clearinghouse on Higher Education was among the 62 organizations that served as test sites for the thesaurus. ERIC's contributions are acknowledged in the front matter.

Ordering information for the new thesaurus follows:

A Women's Thesaurus: An Index of Language Used to Describe and Locate Information By and About Women. Mary Ellen S. Capek, Editor.
1987 / 1088 pages / 7 1/2 x 9 1/2 / Hardbound / ISBN 0-06-181171-8 / $37.50

Harper & Row Publishers, Inc.
10 East 53rd Street
New York, NY 10022
(800) 242-7737

Identifier Authority List (IAL) Supplement--A New Facility Product

On September 30, 1987, the ERIC Facility distributed to the ERIC system the first edition of a new product: a supplement to the Identifier Authority List.

The first IAL supplement reflected the August 1987 update of the June 1987 complete edition of the IAL. The additions and changes listed in the supplement came primarily from RIEJUL87, but a few were based on items in the Identifier backfile.

Future IAL supplements will be cumulative and will be issued after every file update done between printed complete IAL editions.

Identifier work is so voluminous that it would require its own lexicographer in order to do it properly. Since such funding support is unlikely to materialize, the IAL supplement is part of the Facility's effort to keep up with Identifiers as well as we can under the circumstances.

...Jim Houston (ERIC Facility)

CLEARINGHOUSE NEWS

ERIC/CG Hosts Conference on School Counseling

ERIC/CAPS recently co-sponsored a very successful workshop with the American Association for Counseling and Development (AACD), Washington, D.C. Billed as the "20/20 Conference", the program looked at school counseling research, as represented in the ERIC database over the past twenty years, and into the future for the next

twenty years. About 150 participants found the program pertinent and informative. David Pearce Snyder provided some opening remarks on research with a look at the future. Major papers were presented and were then discussed by reactors and the participants. The conference ended with synthesis papers and "reflections and projections" by Garry Walz.

...Dale C. Jerome (CG)

EA Cooperates With Two Regional Labs

In June, the ERIC Clearinghouse on Educational Management (EA) completed a project with one regional educational laboratory and began a project with another. From September 1986 to June 1987 we produced three extensive synthesis papers and three annotated bibliographies under subcontract with the North Central Regional Educational Laboratory in Elmhurst, Illinois. Jane Arends, the Lab's Director, sought EA's help in producing the materials because she knew of EA's experience in preparing information analysis products.

Following completion of rough drafts in January, each of the syntheses was critiqued by two or three experts chosen by the Lab and then revised accordingly. The titles are as follows:

Syntheses

- Instructional Leadership: A Composite Working Model
- Teacher Evaluation as a Strategy for Improving Instruction
- From Isolation to Collaboration: Improving the Work Enviornment of Teaching

Annotated Bibliographies

- Models of Instructional Leadership
- Teacher Evaluation
- The Social and Organizational Context of Teaching

These products are now being printed and will be marketed separately by the Lab and the Clearinghouse. A flyer listing the titles and prices appears as Attachment 4.

Also in June, Sandra Kirkpatrick, Director of Publication Services at the Far West Laboratory on Educational Research and Development in San Francisco, sought EA's cooperation in printing and marketing The Mentor Teacher Casebook, an innovative instructional format for training mentor teachers developed by Judith Schulman and her colleagues. The casebook makes use of vignettes of actual interactions between mentors and their trainees. The Los Angeles Unified School District has indicated that it will eventually need 1,000 copies of the casebook, and other districts are showing similar interest. The Clearinghouse's role is to oversee the typesetting, printing, and marketing of the casebook to our nationwide audience of school administrators.

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Two other casebooks will be printed and marketed by the Lab during 1988, and EA plans to collaborate on those as well.

... Stuart Smith (EA)

MISCELLANEOUS

Centers for Disease Control (CDC) Select Council Of Chief State School Officers (CCSSO) to Direct National AIDS Education Project

The Centers for Disease Control (CDC) is helping to direct the Government's campaign against AIDS. CDC has a small bibliographic database dealing with AIDS education that they have talked about with Central ERIC concerning possible cooperative endeavors. Recently CDC awarded the Council of Chief State School Officers a grant to assist SEA's to teach students about AIDS. This project will generate additional literature on the subject of AIDS education. The CCSSO Press Release on the grant is Attachment 5.

... Joanna Eustace (ERIC Facility)

ERIC On CD-ROM: A Comparison of DIALOG OnDisc, OCLC's Search CD450, and SilverPlatter

The September 1987 issue of Online magazine contained an article by Jean Reese and Ramona Steffey of Vanderbilt University comparing the three existing systems offering ERIC on CD-ROM. The article is very detailed and informative and contains tables comparing the three systems feature-by-feature. The article is repeated, with permission, as Attachment 6.

... Pat Brown (ERIC Facility)

LATE BREAKING NEWS

ERIC Document Reproduction Service (EDRS) Price Increase

We received information on October 30, 1987 (see Attachment 7A) that EDRS had been granted a 5% price increase on the basis of reduced document volume. A revised "EDRS Product Cost Table" reflecting this increase is shown as Attachment 7B. These new prices will be instituted by EDRS immediately for all Standing Order subscriptions and all orders for Back Collections. However, they will not be instituted immediately for on-demand orders. The reason for this is that a second price increase (based on materials cost increases and labor cost increases) is pending and will probably be granted within 30 days. When this second increase is granted, the "EDRS Product Cost Table" will be revised again and the EDRS Order Form will be revised and reprinted.

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In other words, there is no action appropriate for the Clearinghouses or the Facility at this time. When the second and final price increase is announced, the Facility will put a notice in the EAB, in Interchange, and in the front of RIE. EDRS will revise and reprint the EDRS Order Form and will distribute stock of the form to the Clearinghouses. At that time, it will be appropriate for Clearinghouses to announce the new prices in their newsletters and other outlets.

...Ted Brandhorst (ERIC Facility)

PERSONNEL

Becky Ament Joins CE Staff

Becky Ament recently joined CE as a graduate research associate. Becky, who is working on a masters degree in adult education at Ohio State University, is assisting with Clearinghouse administration and various writing projects.

...Judith Wagner (CE)

New Personnel at ERIC/CS

SueAnn Kendall Crain began work on June 15, 1987 as user services/research assistant (writer/abstractor), replacing Sylvia Read (Taber), who took a position at the National Council of Teachers of English. SueAnn left the Ph.D. program in linguistics at the University of Illinois to join ERIC. In addition, Janet Craven replaced Jacqueline Dorney as full-time research assistant on August 3, and Joe Grohens replaced Amy Wallace as part-time research assistant. Joe and Janet join us after completing Master's degrees in English at the University of Illinois. We will miss Jacqui, who went to Pennsylvania, and Amy, who went to the University of Virginia for graduate study in writing. Please note these staff changes in your ERIC Directory.

Adrienne Lannom Replaces Mary Cote at EA

Replacing Mary Cote as Processing Coordinator at EA is Adrienne Lannom. Mary is now a graduate student in English literature at the U of O and still drops by to assist Adrienne. More information about Adrienne will be forthcoming.

Carol Pritchett, Administrative Assistant, has moved over and up in the U of O History Department. Her position has not been filled yet.

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PUBLICATIONS

New Digests From CE

The following new ERIC Digests have been developed by CE:

- Articulation between Secondary/Postsecondary and Proprietary Schools
- Dropout Prevention through Career and Vocational Education
- Parents'Role in Transition for Handicapped Youth
- Effective and Ethical Recruitment of Vocational Education Students
- Collaboration in Adult Education

...Judith O. Wagner (CE)

CE Develops Special "Resource Lists"

ERIC/CE has developed several special "resource lists" which are, in effect, bibliographies on selected topics. "Effect of Automation in Office Occupations" was developed in conjunction with Professional Secretaries International, which provided us with the basic trends and issues in the field on which to build sets of relevant citations.

Other titles available are:

- "Employment and Older Adults"
- "Federally-Funded Adult Education Projects"

...Judith O. Wagner (CE)

MEETINGS

Workshops/Conferences/Meetings

CS	July 31,1987	Austin, TX	Michael Spooner

Participated in the Symposium on Computer Uses in Journalism Education.

CS	August 1-4, 1987	San Antonio, TX	Michael Spooner

Attended the Association for Education in Journalism and Mass Communication annual conference. Met with the "AEJMC Committee to Cooperate with ERIC". Displayed ERIC/CS products at the exhibit booth. Presented a paper, "Dictating to the Machine: Voice Activated Computer Technology."

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CS	October 22-23, 1987	Marietta, GA	Michael Spooner

Attended the Interface Humanities conference. Gave presentation on voice activated computer technology.

CS	October 23, 1987	Pensacola, FL	Charles Suhor

Attended the Semiotics Society of America conference Presented a paper on language and jazz as parallel competencies.

CS	November 4-8, 1987	Boston, MA	Fran Lehr Michael Spooner

Attended the annual Speech Communication Association conference. Exhibited ERIC/CS products. Met with "SCA Committee to Cooperate with ERIC". Michael Spooner chaired an ERIC/RCS-sponsored session on "Mass Culture and Racial Ideology."

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LIST OF ATTACHMENTS

Australian Education Index

Attachment 1: -- List of New Journals Covered

Attachment 2: -- Sample Survey Form

Attachment 3: Heavily Posted Identifiers (Descriptor Candidates)--List

Attachment 4: Joint Lab (NCREL)/Clearinghouse (EA) Products --Sales Flyer

Attachment 5: CCSSO News Release on AIDS Education Project

Attachment 6: "ERIC on CD-ROM: A Comparison of DIALOG OnDisc, OCLC's Search CD450, and SilverPlatter" --Reprint from Online, Sept. 1987, p.42-54.

Attachment 7: ERIC Document Reproduction Service (EDRS) Price Increases.

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Periodicals Newly Covered by the Australian Education Index (AEI)

1. Curriculum Exchange. Editor P. Jones, Curriculum Unit, Dept. of Development, Catholic Education Office, 38 Renwick St.,Leichhardt NSW 2040. Quarterly. ISSN 08104433.

2. Drug Education Journal of Australia. Editorial Office, Drug & Alcohol Foundation - Victoria, Box 529, South Melbourne Vic 3205. Three issues a year. ISSN 0818-884X.

3. History Forum. Meredith Nunan, Executive Officer, History Teachers Association of South Australia, C/-SA Institute of Teachers, 163A Greenhill Road, Parkside SA 5063. Three issues a year.

4. Independent Teacher. Queensland Association of Teachers in Independent Schools, 3rd Floor, QTCU Building, 454 St. Paul's Terrace, Fortitude Valley Qld 4006; PO Box 418, Fortitude Valley Qld 4006.

5. Interaction. The Australian Magazine on Intellectual Disability. AAMR National Office, GPO Box 647, Canberra ACT 2601.

6. Interchange. Journal of the NSW Adult Migrant Education Service. Chris Miles, Curriculum Support Unit, Caltex House, 167 Kent Street, Floor 1, Sydney NSW 2000. ISSN 0814-4834. Three issues a year.

7. International Journal of Educology. Editors, The Journal Educology Research Associates, GPO Box 383, Sydney NSW 2001. Two issues a year. ISSN 0818-0563.

8. Journal of Professional Legal Education. Director Christopher Roper, College of Law, PO Box 2, St. Leonards NSW 2065. Two issues a year. ISSN 0810-9729.

9. Journal of the Home Economics Association of Australia. The Association, PO Box 303, Broadway NSW 2007. Three issues a year. ISSN 0158-6912.

10. Metro: Media and Education Magazine. Australian Teachers of Media Inc, PO Box 222, Carlton South Vic. 3053. ISSN 0312-2654. Three issues a year.

11. Open Campus. Occasional papers published by the Distance Education Unit, Deakin University, Waurn Ponds Vic. 3217. ISSN 0812-0161.

12. Professional News: For Queensland Kindergarten Teachers. Creche and Kindergarten Association of Queensland, 14 Edmonstone Street, Newmarket Qld 4051. ISSN 0818-206X.

13. SCAN: Summarising Contexts, Action and Networks. Quarterly Publication of the National Clearinghouse on Local Employment Initiatives, C/- Work Resources Centre, GPO Box 4, Canberra ACT 2601. ISSN 0818-3317. Quarterly.

AUSTRALIAN EDUCATION INDEX SURVEY

1

- **Where did you hear of the Australian Education Index?**

  - Library school ☐
  - Conference ☐
  - Exhibition ☐
  - Ausinet training course ☐
  - Newsletter ☐
  - Published article ☐
  - Brochure ☐
  - From your library/librarian ☐

  Other (please specify) .....

- **In what type of organisation do you work?**

  - University ☐
  - CAE ☐
  - Other Tertiary Institution ☐
  - TAFE ☐
  - Government Department ☐
  - Statutory Body ☐
  - School (Primary/Secondary) ☐
  - Public Library ☐
  - Professional Association ☐
  - Teachers Federation ☐
  - Education Centre ☐
  - Commercial ☐

  Other (please specify) .....

- **What is the approximate size of the library associated with your organisation?**

  - Not applicable ☐
  - Under 5000 volumes ☐
  - Between 5000 and 20,000 volumes ☐
  - Between 20,000 and 50,000 volumes ☐
  - Between 50,000 and 100,000 volumes ☐
  - More than 100,000 volumes *(please specify)*.....

2

- **AEI User courses were introduced during 1986. How interested would you be in attending a user course if available locally?**

  Very Interested ☐ Fairly Interested ☐ Not very Interested ☐ Not at all Interested ☐

- **Would you like more information about the AEI in a regular newsletter?**

  Yes ☐ No ☐

- **Does your organisation acquire the publication 'Bibliography of Education Theses in Australia'?**

  Yes ☐ No ☐

- **Does your organisation own a copy/copies of the 'Australian Thesaurus of Education Descriptors'?**

  Yes ☐ No ☐

3

- **How useful are abstracts in the AEI? (Note that 40% of current entries have abstracts)**

  Very Useful ☐ Fairly Useful ☐ Not very Useful ☐ Not at all Useful ☐

  Other comments.....

- **How useful do you find the following subject areas in the Index? (Please check each line)**

	Very Useful	Fairly Useful	Not very Useful	Not at all Useful
Administration	☐	☐	☐	☐
Curriculum	☐	☐	☐	☐
Educational psychology	☐	☐	☐	☐
Library and Information Science	☐	☐	☐	☐
Policy	☐	☐	☐	☐
Research	☐	☐	☐	☐
Special education	☐	☐	☐	☐
TAFE	☐	☐	☐	☐
Teaching materials & equipment	☐	☐	☐	☐
Teaching methods	☐	☐	☐	☐
Teaching profession	☐	☐	☐	☐

  Other (please specify) .....

- **Are there any other subject areas you would like included or extended?** (Please specify)

  .....

- **How useful do you find the following material types?** (Please check each line)

Books	☐	☐	☐	☐
Book reviews	☐	☐	☐	☐
Conference papers	☐	☐	☐	☐
Departmental reports	☐	☐	☐	☐
Journal articles	☐	☐	☐	☐
Overseas material	☐	☐	☐	☐
Research reports	☐	☐	☐	☐
Theses	☐	☐	☐	☐
Unpublished papers	☐	☐	☐	☐

- **Are there any other material types you would like included?** (Please specify)

  .....

4

- **How adequate is AEI in each of the following areas?**

	Excellent	Very good	Satisfactory	Unsatisfactory
Accuracy	☐	☐	☐	☐
Cost	☐	☐	☐	☐
Currency	☐	☐	☐	☐
Product information	☐	☐	☐	☐
Indexing quality	☐	☐	☐	☐
Subject coverage	☐	☐	☐	☐

- **What educational level/s do you access most frequently in AEI?**

Primary	☐
Secondary	☐
Post-secondary	☐
Tertiary	☐

- **How often do you have problems obtaining copies after identifying documents through AEI?**

Often	Sometimes	Rarely	Never
☐	☐	☐	☐

5

- **If you are not already using the AEII database online when do you plan to do so?**

Within 6 mths	Within 1 year	Unknown
☐	☐	☐

- **If you are not an online subscriber how important are these factors in your not being online?** (Please check multiple responses if applicable)

	Very	Fairly	Not very	Not at all
Cost	☐	☐	☐	☐
Lack of appropriate equipment	☐	☐	☐	☐
Insufficient demand	☐	☐	☐	☐
Printed version serves current needs	☐	☐	☐	☐
Online access available elsewhere	☐	☐	☐	☐

Other (please specify).....

6

- **Do you subscribe to the AEI printed version?**

Yes ☐ No ☐ ☞ GO TO SECTION 7

- **From what year have you subscribed to the printed index?**

19.....

	Daily	Weekly	Monthly	Occasionally	Never
How often is it used?	☐	☐	☐	☐	☐
How is it used? (Please check each line)					
For own use	☐	☐	☐	☐	☐
On behalf of others	☐	☐	☐	☐	☐
For reference	☐	☐	☐	☐	☐
Verification	☐	☐	☐	☐	☐
Inter-library loans	☐	☐	☐	☐	☐
How often do you direct others to use it?	☐	☐	☐	☐	☐

- **To what degree would your users be affected adversely by a change in publishing frequency from quarterly to annual only?**

Very	Moderately	Slightly	Not at all
☐	☐	☐	☐

7

- **Do you use the AEII database online?**

Yes ☐ No ☐ ☞ GO TO SECTION 13

- **From what year have you been using the AEII database through AUSINET?**

19.... (Note: the database became available in 1979)

- **Have you ever previously subscribed to the printed version of AEI and cancelled because online access was available?**

Yes ☐ No ☐

8

- **How often do you use the AEII database in the following ways?** (Please check each line).

	Daily	Weeky	Monthly	Occasionally	Never
For your own use	☐	☐	☐	☐	☐
On behalf of others	☐	☐	☐	☐	☐
For reference	☐	☐	☐	☐	☐
Verification	☐	☐	☐	☐	☐
Inter-library loans	☐	☐	☐	☐	☐

- **How often do you check the 'Australian Thesaurus of Education Descriptors' prior to searching online?**

Nearly always ☐ Sometimes ☐ Rarely ☐ Never ☐

- **If you receive unsatisfactory search results how often do you?** (Check multiples if applicable)

	Nearly always	Sometimes	Rarely	Never
Refine & repeat search	☐	☐	☐	☐
Assume material not included	☐	☐	☐	☐
Contact AUSINET	☐	☐	☐	☐
Contact ACER	☐	☐	☐	☐

Other (please specify) .....

9

- **How useful would you find online access to the 'Australian Thesaurus of Education Descriptors'?**

  Very useful ☐ Fairly useful ☐ Occasionally useful ☐ Not at all useful ☐

- **To what extent would access to material prior to 1979 be useful?**

  Very useful ☐ Fairly useful ☐ Occasionally useful ☐ Not at all useful ☐

- **How were you trained for searching AEII?**

  AUSINET course ☐
  Inhouse training ☐
  Self taught through reading manual ☐

  Other (please specify) .....

10

- **What is your organisation's total online budget approximately?**

  up to $500 ☐
  between $500 and $2,000 ☐
  between $2,000 and $5,000 ☐
  between $5,000 and $10,000 ☐
  between $10,000 and $50,000 ☐
  over $50,000 ☐

- **How do you charge for online searching?**

  All direct costs ☐
  Fixed cost per search ☐
  Other (please specify).....

- **Does your online search policy limit searching to certain categories of users?**

  Yes ☐ No ☐

  If yes please give details

  .....

- **How often do you promote online search services to your users?**

  Often ☐ Occasionally ☐ Rarely ☐
  Never ☐

- **How often is AEII used online?**

  Daily ☐ Weekly ☐ Monthly ☐
  Occasionally ☐

- **What is your total of online use of AEII in hours per year (last year if possible)**

  ..... hrs

11

- **How important is online access to information on Australian education for your organisation?**

  Essential ☐ Very important ☐
  Fairly important ☐ Not very important ☐

- **To which other local database networks do you subscribe?**

  AUSTRALIS ☐ ABN ☐ CLIRS ☐

- **Would you prefer to access AEII through another database network?**

  Yes ☐ No ☐

- **If yes, which one?**.....

  Why?.....

  .....

- **To which overseas networks do you subscribe?**

  Dialog ☐ Orbit ☐ BRS ☐ ESA ☐

  Other .....

12

- **Is AEI the locally produced database you use most?**

  Yes ☐ No ☐

- **Do you use ERIC online?**

  Yes ☐ No ☐

- **Do you belong to a local online interest group?**

  Yes ☐ No ☐

- **Is the current AEII online format for citations satisfactory?**

  Yes ☐ No ☐

13

- **Does your organisation have a CD-ROM player?**

  Yes ☐ No ☐

- **How many CD-ROM players (that you could access) are in your organisation?**

  None ☐ One ☐ Two ☐ More than two ☐

- **How many IBM PC or IBM PC compatibles are available to you in your organisation?**

  None ☐ One ☐ Two ☐ More than two ☐

- **What CD-ROM products does your organisation own?**

  Bibliofile ☐
  Dissertation abstracts ☐
  ERIC ☐
  Grolier encyclopaedia ☐
  LISA ☐
  Psyclit ☐
  Sociofile ☐
  None ☐

  Others (please specify).....

- **How interested would you be in having AEI on CD-ROM?**

  Very ☐ Fairly ☐ Slightly ☐ Not at all ☐

- **Would your organisation's use of AEI increase if you had access to it on CD-ROM?**

  Very much ☐ A fair bit ☐ Not much ☐ Not at all ☐

- **What is the minimum update frequency you would expect with AEI on CD-ROM?**

  Quarterly ☐ Halfyearly ☐ Annual ☐

- **How likely would you be to cancel your subscription to the AEI printed version if you purchased the AEI on CD-ROM?**

  Very likely ☐ Unlikely ☐ Uncertain ☐

- **In your organisation how is AEI rated overall for access to information on Australian education?**

  Essential ☐ Very useful ☐ Fairly useful ☐ Not very useful ☐

- **What suggestions do you have for future improvements/developments?**

  Please specify

  .....

  .....

14

These responses will not be published. However, we may wish to contact you to follow up with certain details or suggestions.

Name of person responding

.....

Position in organsation:
Institution

Librarian ☐
Researcher ☐
Student ☐

Other.....

Address

.....

.....

Phone.....

Thanks very much for your cooperation. Please return this in the stamped envelope provided.

Elizabeth Oley
ACER
PO Box 210
Hawthorn Vic 3122

Further comments:

4145

LaserSet by N.S.Hudson Publishing Services Pty Ltd, 6 Muir Street, Hawthorn, Victoria 3122

SEPTEMBER 1987

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List

IDENTIFIER	POSTINGS
**Aboriginal People	(95)
Accuracy	(54)
Acid Rain	(57)
Administrator Effectiveness	(41)
***Adult Performance Level	(71)
**Agenda Setting	(82)
Aleut (Tribe)	(35)
Alzheimers Disease	(38)
Analogies	(47)
**Analogy	(65)
Anaphora	(44)
Apache (Tribe)	(40)
Apartheid	(72)
Aquariums	(38)
Art Criticism	(45)
Asians	(42)
*Authority	(62)
Aviation Education	(38)
Basic Writing	(57)
Beginning Teacher Induction	(94)
Biotechnology	(46)
Birds	(41)
Blooms Taxonomy	(167)
Boomtowns	(38)
*Brain Research	(66)
Broadcast Journalism	(55)
Business Law	(37)
Bylaws	(37)
Canadian Studies	(42)
Causal Inferences	(44)
*Causal Models	(55)
Cherokee (Tribe)	(55)
Cherokee Nation	(52)
**Chi Square	(72)
Child Support	(37)
Childrens Librarians	(41)
Chinese People	(50)
Chippewa (Tribe)	(42)
Choctaw (Tribe)	(41)
Clinical Supervision	(66)
*Coding	(82)
*College Costs	(115)
*Commitment	(83)
Communication Strategies	(35)
Communicator Style	(67)
**Community Based Education	(80)
Comprehension Monitoring	(52)
Computer Anxiety	(38)
Computer Assisted Counseling	(47)
Computer Assisted Design	(54)
Computer Assisted Guidance	(38)
Computer Assisted Manufacturing	(40)
*Computer Centers	(56)
Computer Users	(57)
Conceptual Analysis	(49)
Conceptual Frameworks	(45)
Concrete Operations	(40)
Confirmatory Factor Analysis	(41)
Consciousness	(35)
Consciousness Raising	(41)
*Consensus	(73)
Constructivism	(40)
*Contests	(83)
*Context Effect	(120)
Continuity	(46)
Controversy	(35)
*Corporations	(83)
Cost Containment	(44)
Counseling Psychology	(44)
Counties	(38)
Courseware Evaluation	(61)
Criminal Justice	(39)
Crisis Management	(36)
*Critical Analysis	(62)
*Criticism	(73)
Cross Validation	(46)
Crying	(50)
Curriculum Management	(41)
Curriculum Specialists	(35)
**Curriculum Theories	(61)
Debt (Financial)	(50)
Decision Support Systems	(76)
Defense Mechanisms	(37)
Dependency (Personality)	(50)
Dependents Schools	(57)
Development Education	(49)
*Developmental Patterns	(170)
Developmental Theory	(36)
*Direct Instruction	(104)
Discourse Modes	(40)
**Domain Referenced Tests	(77)
**Dreams	(50)
Dyadic Interaction Analysis	(38)
Early Adolescents	(38)
Early Intervention	(55)
*Economic Impact	(102)
*Economic Impact Studies	(57)
*Educational Information	(64)
**Educational Marketing	(47)
Educators	(40)

*Carry-overs from Feb85 list.
**Carry-overs from earlier (1983, 1981) lists.
***Carry-overs with fewer than 10 postings since Feb85.

SEPTEMBER 1987

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List (page 2)

IDENTIFIER	POSTINGS
Effective Schools Research	(69)
*Effort	(82)
←*Electrochemistry	(55)
Emergency Medical Services	(36)
←*Employer Surveys	(50)
←**Energy Consumption	(60)
Energy Crisis	(44)
←*Energy Development	(47)
*Engineering Curriculum	(107)
English Speaking	(49)
Entertainment	(40)
Entropy	(39)
*Environmental Awareness	(65)
Environmental Education Programs	(60)
←**Environmental Health	(54)
Environmental Issues	(42)
*Environmental Management	(77)
*Environmental Problems	(71)
Environmental Quality	(37)
Equipercentile Equating	(37)
Esperanto	(39)
Estimation	(44)
Euthanasia	(35)
Evidence	(35)
*Excellence	(76)
Excellence in Education	(320)
Exoffenders	(39)
Extended Degree Programs	(69)
←*Extraversion Introversion	(46)
Facilitators	(36)
Faculty Status	(47)
*Fair Use	(79)
*Fairy Tales	(65)
Familiarity	(56)
Feature Stories	(41)
Federal Agencies	(38)
Femininity	(42)
Financial Exigency	(51)
Financial Indicators	(42)
Food Production	(40)
Franchising	(43)
Fraud	(53)
←**Free Materials	(62)
Free Writing	(48)
Freedom	(43)
←*French Canadians	(71)
Full Day Programs	(42)
General Mathematics	(38)
**Goal Setting	(106)
*Graphing (Mathematics)	(55)
Group Theory	(35)
Guided Design	(40)
←*Guilt	(50)
Half Day Programs	(36)
Handedness	(46)
Happiness	(39)
Health Maintenance Organizations	(50)
Help Seeking	(36)
Hermeneutics	(40)
Hmong People	(43)
Homicide	(40)
Hopi (Tribe)	(61)
Humane Education	(84)
Identity Formation	(44)
**Impact	(193)
**Impact Studies	(194)
**Improvisation	(70)
Independent Living	(39)
Inexpensive Materials	(40)
*Informal Education	(93)
←*Information Analysis	(43)
Information Industry	(62)
Information Management	(76)
Information Policy	(45)
Institutional History	(40)
Institutional Renewal	(49)
Institutional Vitality	(70)
←**Instructional Management Systems	(53)
*Instructions	(57)
Insulation	(45)
*Intention	(73)
*Interactive Systems	(76)
Interest Groups	(40)
←**International Communication	(49)
←*Intrinsic Motivation	(61)
Invented Spelling	(35)
*Isolation (Geographic)	(65)
Item Discrimination (Tests)	(40)
Item Parameters	(38)
Japanese People	(43)
Jargon	(53)
Job Stress	(35)
*Journal Articles	(86)
Juries	(42)
Juvenile Justice	(41)
*Juvenile Justice System	(53)
*Kibbutzim	(85)
**Knowledge	(86)

*Carry-overs from Feb85 list.
**Carry-overs from earlier (1983, 1981) lists.
←Carry-overs with fewer than 10 postings since Feb85.

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HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List (page 3)

IDENTIFIER	POSTINGS
Knowledge Utilization	(44)
Learner Control	(51)
←*Learning Environment	(52)
←**Learning Hierarchies	(54)
*Libel	(66)
*Library Development	(88)
←*Library Funding	(56)
←*Life Cycles	(66)
*Life Events	(115)
←*Life Planning	(51)
Life Span Development	(54)
Likert Scales	(78)
**Linkage	(102)
Literary Magazines	(48)
Long Term Care	(69)
Love	(39)
←**Manpower Programs	(51)
←**Manpower Research	(63)
Maori (People)	(45)
Market Research	(41)
←**Markov Processes	(61)
Masculinity	(64)
Masculinity Femininity Variable	(35)
Maslows Hierarchy of Needs	(46)
**Mathematics History	(73)
Mediation	(56)
Mental Computation	(43)
Mental Health Workers	(39)
Meta Evaluation	(44)
Metalinguistic Awareness	(36)
Metalinguistics	(48)
Metis (People)	(68)
*Microelectronics	(52)
←*Modal Auxiliary Verbs	(45)
←**Modular Arithmetic	(54)
*Monitoring	(92)
Moods	(57)
Moral Reasoning	(64)
**Names	(65)
National Bibliographies	(39)
National Teacher Examinations	(118)
Natural Language	(47)
*Naturalistic Research	(69)
Negligence	(58)
Negotiation Processes	(47)
Neologism	(37)
←*Networking	(55)
Neuropsychology	(59)
New Federalism	(45)
New Social Studies	(40)
News Reporters	(35)
Nominal Group Technique	(47)
**Nonmetropolitan Areas	(57)
Normal Children	(50)
*Objectivity	(61)
Older Workers	(51)
←*Olympic Games	(57)
*Oral Tradition	(67)
Out of Level Testing	(39)
Pain	(57)
Paired Comparisons	(36)
Papago (Tribe)	(49)
Parent as a Teacher	(36)
Participatory Research	(37)
Partnerships	(46)
Personal Construct Theory	(36)
Personnel Files	(62)
Pets	(48)
Physical Chemistry	(53)
Piagetian Research	(36)
*Piagetian Stages	(91)
*Piagetian Tasks	(123)
Piagetian Tests	(71)
Planned Variation	(35)
Plants (Botany)	(41)
*Policy Analysis	(81)
Political Parties	(35)
Polygons	(38)
Polynomials	(38)
Positivism	(35)
Power	(40)
*Power (Statistics)	(84)
←**Preapprenticeship Programs	(89)
Prefixes	(36)
Pricing	(39)
Print Awareness	(52)
Printed Materials	(60)
Priorities	(43)
Private Industry Councils	(44)
*Private Sector	(152)
Process Analysis	(39)
Professional Role	(56)
**Professionalism	(212)
Program Objectives	(46)
*Proofreading	(70)
←**Properties (Mathematics)	(93)
Proposed Legislation	(62)
←**Prose Learning	(107)

*Carry-overs from Feb85 list.
**Carry-overs from earlier (1983, 1981) lists.
←Carry-overs with fewer than 10 postings since Feb85.

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HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List (page 4)

IDENTIFIER	POSTINGS
Psychosocial Development	(47)
•**Public Access	(63)
*Public Sector	(72)
Pueblo (People)	(61)
**Questions	(135)
Ranking	(62)
Rare Books	(41)
Readership Analysis	(54)
Reality	(39)
*Reauthorization Legislation	(74)
Recession	(41)
Recipes (Food)	(49)
*Reciprocity	(58)
Records Management	(74)
*Reference Librarians	(60)
Referential Communication	(50)
Referents (Linguistics)	(52)
Reflective Thinking	(35)
Relative Clauses	(35)
Reminiscence	(35)
*Repeated Measures Design	(66)
Replication	(37)
Research Results	(50)
Research Trends	(35)
Resistance (Psychology)	(36)
Resource Utilization	(39)
Respiration	(44)
Response Rates (Questionnaires)	(48)
Retrieval (Memory)	(56)
Retrospective Conversion (Library Catalogs)	(43)
Rhetorical Theory	(41)
Rhythm	(43)
Risk Management	(47)
Rituals	(38)
Robustness	(48)
Rock Music	(42)
*Rule Learning	(56)
**Rules and Regulations	(85)
Rural Sociology	(47)
Rural Women	(42)
*Satisfaction	(63)
School District Wealth	(41)
Science Policy	(43)
Search Intermediaries	(37)
•*Secondary Analysis	(46)
Selective Attention	(41)
*Self Employment	(55)
•*Self Fulfilling Prophecies	(42)
Self Monitoring	(49)
Self Regulation	(49)
Self Report Measures	(60)
•*Sequences (Mathematics)	(47)
Sharing Behavior	(50)
*Shyness	(57)
Sioux (Tribe)	(82)
Site Visits	(43)
*Situational Variables	(69)
Small Group Communication	(44)
Small Towns	(44)
Soap Operas	(48)
Social Comparison	(48)
Social Policy	(36)
Social Security	(117)
Software Design	(88)
*Software Evaluation	(258)
Solar System	(35)
Spanish Surnamed	(35)
Speaking Writing Relationship	(38)
*Special Needs Students	(261)
Spina Bifida	(40)
Sponsored Research	(44)
Spontaneous Speech	(35)
Spreadsheets	(80)
Standard Setting	(58)
*Standardization	(65)
State Aid Formulas	(38)
State Regulation	(46)
Status Offenders	(43)
•*Stimulus Characteristics	(53)
Story Structure	(51)
**Strategic Planning	(210)
*Stress (Biological)	(62)
Structuralism	(40)
Structure of Intellect	(47)
Structure of Knowledge	(36)
Stylistics	(35)
Subjectivity	(39)
Summarization	(45)
Supply and Demand	(36)
•**Survival Skills	(64)
*Symptoms	(58)
Synonyms	(35)
Syntactic Maturity	(36)
Task Force Approach	(48)
Tax Exemptions	(35)
Teacher Competencies	(58)
*Teacher Student Conferences	(61)

*Carry-overs from Feb85 list.
**Carry-overs from earlier (1983, 1981) lists.
•Carry-overs with fewer than 10 postings since Feb85.

SEPTEMBER 1987

HEAVILY POSTED IDENTIFIERS THAT SHOULD BE CONSIDERED FOR THE ERIC THESAURUS

Alphabetical List (page 5)

IDENTIFIER	POSTINGS	IDENTIFIER	POSTINGS
Technical Assistance Centers	(35)	Uncertainty	(42)
Telephone Surveys	(50)	Union Rights	(68)
*Terminal Illness	(54)	Unit of Analysis Problems	(38)
Test Batteries	(54)	User Cordial Interface	(38)
Test Content	(45)	*Vendors	(116)
Test Specifications	(37)	Vietnam Veterans	(61)
Testimony	(35)	Vietnam War	(81)
Textual Analysis	(42)	Vocalization	(40)
Theoretical Analysis	(36)	Wait Time	(36)
*Theory Development	(105)	Weeding (Library)	(40)
Thinking Skills	(81)	Wellness	(36)
*Time Series Analysis	(62)	Whole Language Approach	(38)
**Tribal Government	(76)	Wilderness Education Programs	(36)
Troubleshooting	(44)	Word Order	(39)
Tuition Benefit Programs	(42)	♦**Work Ethic	(52)
Tutorial Mode	(36)	World War I	(42)
Type A Behavior	(63)	World War II	(102)
Type I Errors	(52)	Writing Workshops	(44)
Typography	(45)	♦*Zero Base Budgeting	(54)

*Carry-overs from Feb85 list.
**Carry-overs from earlier (1983, 1981) lists.
♦Carry-overs with fewer than 10 postings since Feb85.

Announcing a New Series on

Instructional Leadership and School Improvement

Synthesis Papers

Instructional Leadership: A Composite Working Model by James R. Weber, 62 pages. This synthesis translates research findings on instructional leadership into a working model for practitioners—principals, assistant principals, teachers, and others. *Working model* means a cluster of areas of concern in instructional leadership that can be discussed as specific behaviors, that is, as a leader's responses to real situations in real schools.

Teacher Evaluation as a Strategy for Improving Instruction by James R. Weber, 65 pages. A state-of-the-art survey, this paper begins with a review of the common practices of teacher evaluation and the alternative approaches developed since the 1960s. Then, the separate problems of the main participants in the process are analyzed, beginning with evaluators and then proceeding to teachers. Finally, attention turns to the mechanics of assessment and the recycling of results to stimulate teacher development.

From Isolation to Collaboration: Improving the Work Environment of Teaching by James J. Scott and Stuart C. Smith, 85 pages. Using numerous examples of actual schools and teachers at work, this paper examines the work environment of teaching, focusing especially on the interactions among the adults in schools. Teacher collegiality and involvement in decision-making are two characteristics of "collaborative schools," whose norms encourage teachers to work together to improve their practice of teaching. The final chapter suggests ways for principals to promote collaborative norms and practices in their schools.

Annotated Bibliographies

Models of Instructional Leadership by James R. Weber, 22 pages.
Teacher Evaluation by James R. Weber, 25 pages.
The Social and Organizational Context of Teaching by James J. Scott, 31 pages.

Corresponding in content to the above synthesis papers, these bibliographies feature extensive annotations of the most significant literature published, for the most part, since 1980.

These products were prepared in 1987 by the ERIC Clearinghouse on Educational Management for publication by the North Central Regional Educational Laboratory, Elmhurst, Illinois.

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CHIEF STATE SCHOOL OFFICERS COUNCIL

FOR IMMEDIATE RELEASE
September 26, 1987

CENTERS FOR DISEASE CONTROL SELECT COUNCIL
TO DIRECT NATIONAL AIDS EDUCATION PROJECT

The Centers for Disease Control has awarded the Council of Chief State School Officers a $302,000 grant to assist more than 35 state education agencies to increase the number of schools across the country which are teaching students effectively about AIDS.

The grant to CCSSO was one of the largest in a series of 42 cooperative agreements announced by CDC in the "School Health Education to Prevent the Spread of AIDS" program.

During the first year of the five-year project, CCSSO will conduct a nationwide survey to assess the current condition of AIDS education. The survey will determine current state policy on AIDS education, the number of schools now teaching students about the disease and the content of the classroom programs.

CCSSO will assist the states in preparing better instructional materials on preventing AIDS. The Council will run three regional training workshops for state education teams in January and February, 1988. The training workshops will address the following concerns:

-- criteria for evaluating and adopting materials and curricula for implementing AIDS education.

-- strategies for encouraging support for AIDS education among community groups, parents, religious groups, students and others.

-- collaboration with public health officials to ensure accurate information and with community organizations to help in identifying needs and values of a particular locale and to assure the appropriateness of the education program.

-- knowledgeable staff at the state, local and school building levels prepared to address the subject of AIDS.

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AIDS EDUCATION
2-2-2-2

-- materials and strategies for special populations, particularly minority youth because of the disproportionate impact of AIDS on minorities. Materials for disabled students, limited English proficient students and youngsters in rural settings also must be developed.

Each state, with assistance from the Council, will initiate and begin implementing plans to increase the number of its schools teaching students about AIDS. Emphasis will be placed on incorporating AIDS education into comprehensive health education programs which will be locally determined, consistent with community values and appropriate to community needs.

In addition, CCSSO, which is linked electronically by computer to each of its state members, will establish an AIDS Bulletin Board, using the Edline Network. The bulletin board will be accessible to anyone with access to current CCSSO bulletin boards and/or to The Source.

Because of the critical need for educators and health officials to work together on this issue, a national task force of chief state school officers and state health officials from across the country will guide and advise CCSSO. Gordon M. Ambach, CCSSO executive director and a former commissioner of education in New York, will chair the task force.

Jane Kratovil, senior project associate with the CCSSO's Resource Center on Educational Equity, will direct the AIDS education project.

In all, CDC awarded AIDS education grants to 15 national associations, 15 state education agencies and 12 city school districts.

###

FURTHER INFORMATION:
Jay P. Goldman
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ERIC ON CDROM: A COMPARISON OF DIALOG ONDISC, OCLC'S SEARCH CD450 AND SILVERPLATTER

by Jean Reese
and
Ramona Steffey
Jean and Alexander Heard Library
Vanderbilt University

INTRODUCTION

In the past months, the library scene has been bombarded with literature concerning CDROM, a technology that has been touted as "the new papyrus," an information storage medium as revolutionary as papyrus was in its day. Though the new industry has not boomed as originally predicted, [1] it is witnessing the debut of many products of interest to libraries, from a variety of sources. For example, publishers such as R. R. Bowker, H. W. Wilson, and McGraw-Hill are exploring this new technology as an alternative medium to complement their print and online products. Noted software publisher, Microsoft, recently introduced a reference product and has been instrumental in promoting the growth and standardization of the industry. There are companies like SilverPlatter Information, Inc. whose sole function is developing these products from machine-readable data, purchased from the original producers. The giant of online database services, DIALOG, also entered the market with their OnDisc product line, the first of which is **ERIC**. In April, OCLC released a version of ERIC and announced plans for other CDROM products. Initial fears of lack of standardization and compatibility have been somewhat allayed as almost all of the available products have similar hardware requirements and to some degree are interchangeable. The decision facing many libraries now, is not whether or not to buy CDROM products, but which product or products to buy.

The focus of this article is not to discuss the pros and cons of CDROM in general, although our experience with this technology has been very favorable. For a more thorough review of the costs and benefits of CDROM, we recommend Ralph Alberico's "Justifying CD-ROM." [2] Nancy Herther's "A Planning Model for Optical Product Evaluation" offers excellent advice to anyone considering this technology and stresses careful review of available products. [3] Her article and Bonnie Snow's [4] contain checklists for evaluating CDROM products. To aid the selection process, we will compare the three versions of the ERIC database currently available: those of SilverPlatter, OCLC, and DIALOG.

BACKGROUND

The Jean and Alexander Heard Library of Vanderbilt University is involved in a two year Enhanced Information Access Project, partially funded by a grant of $750,000 from the Pew Memorial Trust, to provide access to bibliographic and full-text files in electronic format, to the academic community. Optical disk technology is one of the modes of access being researched as a part of this project, and several different CDROM products are being used throughout the library system. The Education Library at Vanderbilt served as a test site during OCLC's product development, and had the opportunity to use several versions of their **CIJE** portion of ERIC, since August 1986. SilverPlatter and DIALOG both consented to lend us copies of their product for evaluation and the writing of this article.

USERS OF THE SYSTEMS

The three products are set up on separate workstations and are available for all users of the Education Library. Most of the patrons using the systems are graduate students and faculty members in the fields of education, psychology, human development, and library and information science. Uses of the systems range from short class papers to dissertation research. The reference staff makes frequent use of the CDROMs for ready reference and to prepare, supplement, and even substitute for online searches.

There is heavy traffic at the stations, especially during late morning and afternoons. We placed log books next to each workstation to monitor how often and for how long the computers were being used. Patrons were requested to sign their names, starting time, and ending time. As often as possible, we tried to remind patrons to sign in, but it is impossible to say everyone did so. Nevertheless, the results are impressive. The number of searches performed on the three systems was 482, with the individual statistics fairly evenly divided. SilverPlatter was searched most frequently (177), while OCLC (155) and DIALOG (150) were close behind. Amounts of time spent at an individual station varied from about two minutes to over three hours. It was not uncommon for a person to stay more than an hour at one

time. On many days, the stations were busy from opening time at 8:00 am until at least 9:00 pm, with very few idle gaps.

HARDWARE REQUIREMENTS

As the chart demonstrates, the hardware requirements for these products are similar. An IBM or compatible microcomputer (OCLC requires XT or AT) is the basic requirement. DIALOG requires only 384K, but recommends 640K. SilverPlatter has released a list of compatibles which have been tested, [5] and lists of others may be available by contacting the suppliers. We have had no problems using the Z-248 (AT-compatible, 512K) from Zenith Data Systems with any of the products. Only SilverPlatter does not require storage space on a hard disk. Each one can be configured for either Hitachi or Philips CDROM drives, but OCLC and SilverPlatter will also operate with Sony drives. (The DEC drive is actually manufactured by Philips and can also be used with all three.) The controller card and cable for the CDROM drive is usually included with the purchase or lease. (We did experience some problem of compatibility with an older model of controller card, CD-IFI2, with SilverPlatter's latest release and with DIALOG OnDisc, but the new card, CD-IFI3, works with all three.) Monochrome monitors will work with all, but DIALOG's product was designed to make use of color. We are using an amber monochrome monitor with the DIALOG disk, and have only noticed one screen where the command prompt is not clear. If we decide to purchase this system, we may decide to upgrade to a color monitor. A DIALOG representative states that about half of their OnDisc users are using color monitors. DIALOG's product also offers the capability of online access, which requires a Hayes-compatible modem and telephone line for connection. As outlined on the chart, each of the companies offers lease or purchase options for hardware.

INSTALLATION PROCEDURES

DIALOG OnDisc works with DIALOGLINK, their telecommunications software. With our demonstration CDROM, we received two components: the Communications Manager and the OnDisc Manager. The disks are not copy protected, and you (the installer) are advised to make backup copies of the disks and to use the backups during installation. To install the system onto the fixed disk, you are instructed to create a subdirectory for the DIALOGLINK files. Using the backup copy of the Communications Manager disk, you run the "configure" program and answer a series of questions about the type of equipment you have, and enter telephone numbers and passwords for your DIALOG account(s). (If the Communications Manager has already been installed, you will need to run "configure" again to add the OnDisc Manager.) If the station is going to be in a public area and the online capability causes you some concern, you do have the options of "locking" the system into the CDROM modes or not entering your passwords into the communications manager. If the passwords are not installed and a user chooses the **Online Search** option, he will be prompted to enter his password before he can continue. The OnDisc Manager prompts you to enter which type of CDROM drive you are using (Hitachi or Philips) and adds the appropriate information to a CONFIG.SYS file in your root directory. If you purchase DIALOGLINK's Account Manager, it will also be installed at this time with the same type of menu approach. The documentation for the entire installation procedure is clear and the menus are straightforward. You always have the opportunity to return to previous questions and previous screens by pressing the appropriate keys.

SilverPlatter's installation procedure is also well documented and easy to follow. You will receive two floppy disks (a Setup Diskette and a Database Diskette) and a manual which includes step-by-step instructions for installing the system on computers with either two floppy disk drives, one floppy disk drive, or hard disk. The documentation encourages you to create a "system diskette" and run SilverPlatter from a floppy even if you have a hard disk. We found that to be good advice. (The CONFIG.SYS file required by SilverPlatter is different from the ones required by DIALOG or OCLC, so it is helpful to have SilverPlatter's system diskette from which to boot the computer if you only have one machine to run different systems.) You will begin by formatting a new diskette, which will become your system diskette. When you run the setup program, you will specify which type of printer you have (if any), which type of CDROM drive you have, the default number of citations which will be printed when the print command is issued, whether or not you want users to be able to exchange CDROM disks themselves, which SilverPlatter databases will be used at the station, and whether or not the station is to be "dedicated." Each time you answer a question, the program repeats your response so you can make sure you answered correctly before continuing. The entire process took us only 15 minutes and the system diskette was ready.

OCLC's installation was the simplest and fastest of all. Three diskettes are supplied, which you first copy to create working disks. With the first of the three disks in the a: drive, ►

you type **a:install** and the installation procedure begins. You only have to answer one question regarding which type of CDROM reader you have and the rest of the work is done for you. A directory for the Search CD450 system is created and files from each of the three disks (you are prompted when to change disks) are copied to your hard disk. A CONFIG.SYS file and an AUTOEXEC.BAT file are created and added to your root directory. If you have existing files with these names, you will have to rename them. The instructions for doing this are included. We started with a brand new computer for this installation and did not have to follow this procedure, so the entire installation took approximately ten minutes.

SCOPE/COST/TERMS

Each company covers the full range of ERIC with the exception of OCLC, whose **RIE** begins with 1967 rather than 1966. SilverPlatter and DIALOG have managed to get the full set on three disks, while OCLC's product will consist of four. For OCLC's field test, we used a single disk containing only CIJE records. The latest OCLC disk contains the full file of CIJE, 1969-1986, but also offers the choice of searching a "current" file, 1982-1986. Each producer offers quarterly updated subscriptions. Since we have not been full-fledged subscribers, we will not be able to evaluate their promptness with updates.

Readers following the ERIC CDROM trail may have witnessed the price war which has developed. SilverPlatter was the first to release ERIC with the initial price of $1750 for the current subscription. After OCLC's announcement of their cost structure, SilverPlatter reduced its price. DIALOG's initial price was announced as $1950 for the current disk, but was also soon reduced. The price for DIALOG's current subscription is still slightly higher than the others, but the biggest difference lies in their practice regarding the archival set. OCLC and SilverPlatter both offer a one time purchase arrangement for the archives, but DIALOG's package consists of a licensing fee which is paid each year. OCLC members are eligible for discounts on their product. Full pricing information is included on the accompanying chart.

SEARCHING THE SYSTEMS

Each of the systems provides sophisticated searching capabilities including free-text searching, field qualifications, Boolean logic, expansion of search terms, truncation, nesting, and proximity searching. SilverPlatter's and OCLC's are both command driven, while DIALOG offers two levels of searching: **Easy Menu Search** for the novice and **DIALOG Command Search** for the experienced DIALOG searcher. The chart summarizes the search capabilities of the three systems, but a closer look at how they handle free-text searching, indexing, and Boolean logic is necessary for an adequate comparison.

DIALOG ONDISC

The initial menu of the OnDisc system offers the options of **DIALOG Command Search**, **Easy Menu Search**, **Online Search**, or **Return to DOS**. The first choice allows you to search using the DIALOG commands and is a useful feature for those already familiar with DIALOG. Our librarians have found it a quick and convenient way of using the system. New online searchers can refine their skills without the cost of actual online searching. Since most of the commands such as select, expand, limit, type, and save are executed the same as in searching DIALOG online, we will not elaborate on them.

Most end-users use the **Easy Menu Search** mode (Figure 1).

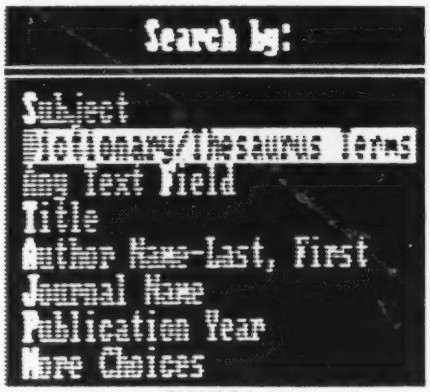

FIGURE 1

For the DIALOG OnDisc system, most end-users use the EASY MENU SEARCH mode, which begins with this screen display.

The selection of **More Choices** brings up a similar screen which includes the **Advanced Search Options** of **Major (*) Descriptor/Identifier**, **Identifier**, **Abstract**, **Corporate Source**, **Language**, **Document Type**, and **Clearinghouse Code**. Your choice from these screens will determine whether or not your search terms will be selected from an index display or entered directly as free text.

Free-text Searching

If you choose to search using **Any Text Field**, **Title**, **Major (*) Descriptor/Identifier**, **Identifier**, **Abstract**, or **Corporate Source**, you will be prompted to type in your terms. Words typed with spaces between them are searched as adjacent terms. You may also specify that two terms have one or two words separating them, which is particularly useful for omitting stop words, by inserting one or two periods between them. If you wish to

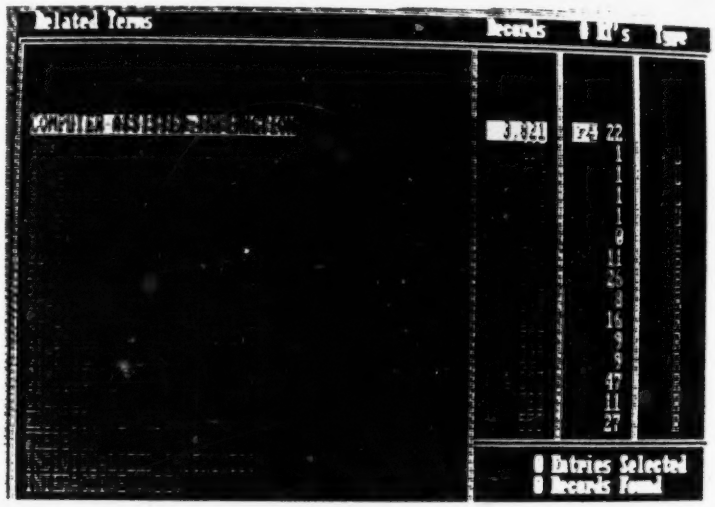

FIGURE 2

A very attractive feature of DIALOG OnDisc is the thesaurus option which offers lists of related terms. Similar to the online EXPAND, this index displays the number of related terms in a column next to the number of records.

search for words in the same sentence or same field, you may separate them with an "_" or an "*," respectively. Alternate terms ("or" combinations) are separated by commas.

The truncation symbol is the question mark in both the menu and command search modes. The screen displays each word being searched as a result of your truncation and the total number of hits for each term is displayed.

One field which is not searchable with DIALOG OnDisc is the accession or report number. Limiting to **EJ** or **ED** is possible in the **Command Mode**, but direct record access is not available in either mode of searching.

Selecting Terms from an Index Display

The selection of **Subject**, **Dictionary/Thesaurus Terms**, **Author Name-Last**, **First**, **Journal Name**, **Publication Year**, **Language**, **Document Type**, or **Clearinghouse Code**, results in an index display. When you begin typing a search term, the index opens to display an alphabetical list of words based on your query. You use the up and down arrow keys and press return to select the desired terms, then press **F10** to enter them. If several terms are selected, they will be combined with "or."

A very attractive feature of DIALOG OnDisc is the thesaurus option which offers lists of related terms. Similar to the online expand, this index displays the number of related terms in a column next to the number of records. The expanded terms may be displayed by hitting the **F2** function key and may be selected using the same technique described in the preceding paragraph (Figure 2).

Boolean Logic

DIALOG's **Easy Menu Search** allows for the combination of search statements using Boolean operations, but the menu approach handles the process in a very unique manner. After an initial set has been created, using the technique described earlier, the result is displayed and a menu appears (Figure 3).

FIGURE 3

DIALOG OnDisc's EASY MENU SEARCH allows for the combination of search statements using Boolean operations, but the menu approach handles the process in a very unique manner.

If you choose to **Modify the current search with additional criteria**, a menu of options for further modifying your search appears. The choice of **Limit with additional concepts or terms** results in the **"AND"** operation, while **Include alternate terms** results in **"OR."** To execute a **"NOT"** operation, you would choose **Exclude unwanted terms**. Either of these choices results in the display of the previous menu (Figure 1) and the ►

repetition of the same technique. There is no limit to the number of times you may modify your search. It is important to remember that the modification works only on the results of your last set. You may also undo an operation, for example when the result is too narrow, by selecting **Delete search steps**.

SILVERPLATTER

The SilverPlatter system is controlled by 14 commands. Ten of these (**Help**, **Find**, **Guide**, **Show**, **Index**, **Print**, **Restart**, **Exchange**, **Previous**, and **Next**) are activated by pressing one of the function keys, **F1-F10**. Four other commands (**Options**, **Clear**, **Transfer**, and **Quit**) are available only from the Command Menu, which is displayed when you press the **ESC** key. The system uses the **Find** mode to search the database and is automatically in that mode when booted up. If you get out of **Find** to use the index or to print or show records, you can return by pressing **F2 (Find)** or **F7 (Restart)**. The **Exchange** key is used when you wish to search a different compact disk of the SilverPlatter set.

Free-text Searching vs. Field Qualification

SilverPlatter automatically searches for words (free text) unless they are qualified with field tags. For example, you type **library in ti** to find records with **library** in the title. A complete list of the field abbreviations is available on the help screens and in the documentation. Words typed with a space between are searched as adjacent terms. You may also use the proximity operators **with** or **near** to locate words in the same field or same sentence. A number can be added to **near**, e.g. **near3**, to specify that words must appear within so many words of each other (in any order) in the same sentence.

The truncation symbol used on SilverPlatter is the asterisk (*). We have found that truncation should be done very carefully to avoid lengthy searches. For example, the search for librar* took about five minutes to execute.

The truncation symbol used on SilverPlatter is the asterisk (*). We have found that truncation should be done very carefully to avoid lengthy searches. For example, the search for **librar*** took about five minutes to execute. (DIALOG's skill in indexing pays off here. It took less than one minute to search **librar?** in **Any Text Field**.)

Selecting Terms from an Index Display

When you press **F5**, the **Index** function key, you may search for terms, to get an idea of the number of records containing them. Unlike DIALOG's separate indexes for specific fields, SilverPlatter's system has one index which contains single words, phrases, controlled terms, author names, and journal titles. It is particularly useful for authors because they are indexed and searchable only as bound phrases. Journal names and descriptors can be searched quickly as bound phrases, but are also double posted for free-text searching. One frustrating feature about SilverPlatter's index is the inability to page up. Another disadvantage is that terms cannot be selected directly for searching. You must return to the **Find** mode and retype the word or phrase you wish to search. Since the index screen disappears upon entering the **Find** mode, you must remember the exact form of the phrase when you retype.

Boolean Logic

The logical operators, "And," "Or," and "Not," are used to combine terms or sets. The user types in the search statements and includes the operator of choice. Nesting terms, for example, **television and (commercials or advertising)** or **television not (commercials or advertising)** is permitted.

The design of SilverPlatter's **Find** screen allows previous sets and their results to be displayed while entering a new search. You may use previous search steps to create new sets by specifying the set number; for example, **#1** refers to set 1. The last search set may be modified by simply beginning the next **Find** statement with one of the Boolean operators.

OCLC

The screen for OCLC's Search CD450 is divided into three rectangles: the query window, results window, and record window. Occasionally, additional windows (for example, help information, index display, and menu for selecting formats) are superimposed on the normal display. At the bottom of each window is a line of prompts referring to the specific function keys (Figure 4).

Free-text Searching vs. Field Qualification

Search statements are typed into OCLC's query window in much the same way as on SilverPlatter. Like SilverPlatter, terms are searched free text unless qualified with field tags. For example, to find records on Search CD450 with **library** in the title, you type **library:ti**. A list of the fields to be used is readily available by pressing the **F3** function key. Author names

are not bound phrases as they are on SilverPlatter and DIALOG. The tags au, la, and fi may be used to qualify author names; la refers to the last name and fi the first.

Words typed with a space between them are assumed to be adjacent, although you may type adj if you wish. The order of the words is unimportant. For example, adult illiteracy will also retrieve illiteracy adult. One word of caution about free-text searching on OCLC: descriptor and identifier phrases are not double posted, but are only searchable as bound phrases. This practice can dramatically affect your search results as we will discuss more fully later.

OCLC's truncation symbol is also the asterisk, but as with SilverPlatter, we recommend caution in using it. Because of the large number of bound phrases in OCLC's index, searches using truncation can be very lengthy. The search for librar* took five minutes in the current file (1981-86) but took 25 minutes in the full CIJE file! As the search progresses and is tracked on the screen, you can see that it searches each phrase, combines it with the previous set, then searches the next phrase and combines it.

Selecting Terms from an Index Display

OCLC's index display, which you get by pressing F2, is like that of SilverPlatter, in that single words, phrases, descriptors, author last names (remember, they are not bound), and journal names are all combined. You may use the up and down arrows to select terms and press Tab to copy them into your query window. This practice is much easier than SilverPlatter's requirement of retyping. Many journal names appear as bound phrases in the index, but this is very misleading because they must be searched as free text and qualified using the so (source) field tag. For example, the search journal-of-learning-disabilities retrieves only one record, while learning:so disabilities:so retrieves 478. Another "fault" we have found with the index is the alphabetization of plural forms and bound phrases. As seen in Figure 5, bound terms like day-care come after words like days and daytime.

Descriptor terms are bound phrases and may be selected from the index or entered directly with the hyphen connecting multiple words. As we mentioned earlier, OCLC has decided not to double post these terms (despite our suggestion that it is highly desired). Therefore, you must take special care to use the system efficiently. The following searches (in the Current file) demonstrate how significant the difference in results can be. The search mental retardation (unbound) retrieved 253 records. The same words, bound as mental-retardation, re-

Display of Search Results and First Record Retrieved

Database: CIJE 82

Retrieved: 38
Record: 1
Score: 10

7>5! or 6!
8>

F2 = Index F3 = Fields F4 = History ↵ Enter Query

CIJE Accession Number EJ327180

AUTHOR: Stewart, Ida Santos

TITLE: Kindergarten Reading Curriculum: Reading Abilities, Not Reading Readiness

SOURCE: Childhood Education (v61 n5 p356-60 May-Jun 1985)
YEAR: 85

ABSTRACT
Addresses attitudes toward reading resulting in beginning reading instruction in the kindergarten and preschool curriculum. Argues that previously accepted notions of the necessity of reading readiness are no longer viable and encourages home and classroom support for the acquisition of reading abilities through written and oral language. (DST)

F5 = Previous F6 = Next F7 = Print F8 = Graph F9 = Format

Search CD450 F1 = Help F10 = Quit

FIGURE 4

The screen for OCLC's Search CD450 is divided into three rectangles: the query window, results window, and record window. Occasionally additional windows are superimposed on the normal display. At the bottom of each window is a line of prompts referring to the specific function keys.

INDEX window

Database: CIJE 82

Retrieved: 608
Record: 1
Score: 5

CIJE Accession Number
AUTHOR: Sandoval-M

TITLE: Findings fro
Effort.

SOURCE: NABE: The
Education (v
YEAR: 82

ABSTRACT
National evaluation of H
indicated bilingual childr
greater preschool gains t
English-language presch
bilingual classrooms achi

Index

days (133)
dayside (1)
daytime (13)
dayton (12)
dayton-cm (1)
dayton-oh (1)
dayton-public-schools-oh (1)
day-after-the (1)
day-camp-programs (7)
day-care (124)
day-care-centers (81)
day-care-effects (1)
day-care-environmental-inventory (1)
day-care-environment-rating-scale (1)
day-no-pigs-would-die-a (1)
day-of-dialogue (1)
day-programs (10)
day-schools (1)

3>
ESC = Cancel F2 = Index ↓↑ = Select TAB = Copy ↵ Enter Query

Search CD450 F1 = Help F10 = Quit

FIGURE 5

Another "fault" we have found with the index (OCLC) is the alphabetization of plural forms and bound phrases. Bound terms like "day-care" come after words like "days" and "daytime."

HISTORY Window Showing Past Searches and Their Results

Database: CIJE 82

Retrieved: 38
Record: 1
Score: 10

CIJE Accession Numbe

AUTHOR: Stewart, Id

TITLE: Kindergart
Readiness.

History

1>kindergarten (383)
2>preschool (688)
3>day-care or day-care-centers (185)
4>1I or 2I or 3I (1191)
5>4I and beginning-reading (27)
6>4I and reading-readiness (17)
7>5I or 6I (38)
8>

ESC = Cancel F2 = Index ↑↓Select TAB = Copy ↵ Enter Query

SOURCE: Childhood Education (v61 n5 p356-60 May-Jun 1985)
YEAR: 85

ABSTRACT:
Addresses attitudes toward reading resulting in beginning reading instruction in the kindergarten and preschool curriculum. Argues that previously accepted notions of the necessity of reading readiness are no longer viable and encourages home and classroom support for the acquisition of reading abilities through written and oral language. (DST)

MAJOR DESCRIPTORS:
Beginning Reading

MINOR DESCRIPTORS:
Classroom Environment

Search CD450 F1 = Help F10 = Quit

FIGURE 6

OCLC's HISTORY WINDOW displays past searches and their results. Terms or phrases from the HISTORY WINDOW can be transferred to the new search by pressing the TAB key.

trieved 519. The combined set, **mental retardation or mental-retardation**, retrieved 625 records. Experienced online searchers expect to find fewer numbers when limiting searches to descriptors rather than searching free text. As a matter-of-fact, the same words when searched on SilverPlatter resulted in 1409 records free text, as opposed to 733 records when bound. When combining the sets (**mental retardation or mental-retardation**), the final results on SilverPlatter were the same as for the unbound phrase set. As you might expect, the search for **retardation:su** on OCLC retrieved zero hits because the word **retardation** was not found in the bound subject phrase **mental-retardation**.

We feel OCLC's practice in indexing these phrases severely affects the product's value as an end-user system. It might be acceptable for trained searchers who could construct strategies to overcome this obstacle, but most of the patrons using the system are untrained and are likely to walk away with misleading results. We learned to keep a watchful eye on the searcher and put a sheet with examples and explanations of the best way to search next to the computer. A brightly colored sign alerts them to the helpful hints available. However, sometimes books or papers cover the table. And besides, people do not always read everything they should.

Boolean Logic

OCLC's use of "And," "Or," and "Not" and parentheses to nest terms is similar to that of SilverPlatter. Previous sets can be re-searched and combined with other sets or terms by typing the set number and an exclamation point. For example, **1!** refers to set 1. However, the query window only displays the current search statement. Previous sets can be viewed by using the **History** function key. Terms or phrases from the history window can be transferred to the new search by pressing the **Tab** key (Figure 6).

DISPLAYING AND PRINTING SEARCH RESULTS

On OCLC, the first record appears in the record window as soon as a search is completed. On the other two systems, the user must issue a command to display a record. The **F4, Show**, key is pressed on SilverPlatter to display records, while **F6** is pressed to print. The options of **Display the records found on your monitor** or **Print, Sort, or Transfer records found** appear on the DIALOG activity menu.

Formats

OCLC and DIALOG each have predefined formats for displaying and printing records. The user selects from a menu of the available formats (Figures 7 and 8).

FIGURE 7
DIALOG predefined format

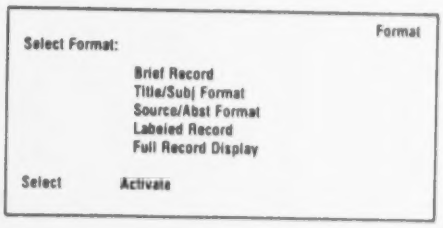

FIGURE 8
OCLC predefined format

Patrons often scan brief displays to select titles before displaying or printing fuller records.

SilverPlatter does not have a menu of set formats, but allows you to customize by selecting fields you wish to display or print. In the **Show** mode, there is a default of **All**, or full record, which results if no specific fields are chosen. The default format for printing is the citation, **Citn**. We have found that most patrons do not care to display or print the complete records, which contain some unnecessary fields. We often recommend using the citation plus an abstract, which is choosen by typing **citn,ab**.

Selecting a format is probably the one feature that novice users have the most trouble with on SilverPlatter. The choices and combinations sometimes seem troublesome to the first-time user, but offer a great deal of flexibility after you get accustomed to the system. Another problem that experienced as well as novices encounter is the necessity to tab over to select the number of records to be shown or printed. It is so easy to forget and mistakenly accept the default of **All**. For that reason, we set the default very low (ten records) when we were installing the SilverPlatter system. The default can be overridden by specifying the exact number of citations you want, e.g. 1-25.

Sorting

DIALOG and SilverPlatter sort the records according to type (journal articles or ERIC reports) then subsort the two sets so that the most recent ones of each type are displayed first. DIALOG displays **EJ** numbers first, and ►

offers the user the option of additional sorting by author, title, journal name, or publication year. SilverPlatter displays ED numbers first and offers no sort capability. OCLC has a unique feature of sorting records based on their "score" which is derived by counting the number of times the search terms appear in the record. Items with the highest scores are displayed first. Also available on the OCLC system is a "graph" which shows how each record's score compares to others in the set. We have not found this "unique" feature to be very useful and prefer the chronological arrangement used by the other two companies. When searches are done using descriptors only, all of the records have identical scores and are displayed in chronological order similar to the other systems, except that the newer records are last rather than first!!!

We have also noticed that OCLC's product sometimes displays duplicate records. With descriptor searches resulting in over 100 hits, we often found records #100 and #101 to be duplicates.

Printing

Selections of records to print or printing all records is available with all three systems. The print option is selected from the DIALOG activity menu, and activated by Print function keys on OCLC and SilverPlatter. When you hit the print function key on OCLC, a window opens to ask you which records you wish to print. Because of this feature, you may print records as you see them on the screen and not lose your current search. In DIALOG and SilverPlatter, it is not practical to print one record at a time because the functions of searching, displaying, and printing are more isolated. You do not lose your search strategy when you display or print records with any of the three systems.

Downloading to a floppy disk or to the hard disk is available on all three systems. . .most of the users who want to download, have asked the reference staff for help, no matter which system they were using.

DOWNLOADING

Downloading to a floppy disk or to the hard disk is available on all three systems. DIALOG and SilverPlatter allow the searcher to name his file. OCLC assigns the name SAVEFILE.n, where "n" is a number assigned by the computer. DIALOG has the "transfer" option clearly displayed in the menu concerning displaying, printing, or modifying search results, making it easy for a user to make the choice to save to disk. OCLC has a help sceen menu which includes Saving to disk as one of the choices. SilverPlatter also has information available in the documentation and on help screens about how to save to disk, but requires a little more digging by the searcher to get it. Most of the users who want to download, have asked the reference staff for help, no matter which system they were using.

DOCUMENTATION AND USER SUPPORT

Success in getting started with any new product depends largely on the quality of its documentation. All three systems supply toll-free telephone support, onscreen help, and a printed manual. SilverPlatter's manual, which is arranged in a looseleaf notebook, is the most polished of the three. It is also the only one that contains a tutorial section. Although at first glance this manual appears to cover all the commands, a great deal of information is left out, or is difficult to find, even though it is the only one of the three that does contain an index. However, in all fairness, SilverPlatter has a wealth of information about the system commands, the database you are searching (in this case, ERIC), and search strategy on its many, many help screens, which are function key specific. That is, you may hit the F1 (Help) key at almost any point in a search and receive appropriate information. For example, if you are in the Find mode when you press F1, the help screen will tell you about the Find command. There are actually 16 screens about this command.

OCLC's and DIALOG's manuals are still in draft stage, but are both very thorough in explaining how to use the systems. Since DIALOG has two distinct search modes, there is a specific section on each. DIALOG also provides detailed information on the ERIC database. Copies of the DIALOG Bluesheet and database chapter are included. DIALOG and OCLC also provide a shortened brochure or guide for quick facts and tips on how to search. Novice users find these useful since it can be time-consuming and somewhat frustrating to have to sort through the material in the manuals. However, it is very unfortunate that OCLC's *Quick Reference Guide* fails to mention or give a single example of bound descriptors. Our previous discussion of these emphasized how crucial it is to inform users of OCLC's indexing philosophy.

Like SilverPlatter, DIALOG and OCLC have function key specific help. These two systems also have an option for reviewing help screens

available by selecting them from a menu. In many ways, the help screens for OCLC and DIALOG are more concise and easier to follow. Since the choice for help is displayed in a menu, it is easy to locate and use.

Online searching has decreased since installation of the CDROM workstations, especially since ERIC is one of our most frequently searched databases online.

EFFECTS OF CDROM IN THE EDUCATION LIBRARY

Online searching has decreased since installation of the CDROM workstations, especially since ERIC is one of our most frequently searched databases online. From July to December 1985, we ran 322 searches, 157 (49%) of which were ERIC requests. For the same time period in 1986, we did 140 searches, 68 (49%) in ERIC. We cannot say that installation of the CDROMs is the only factor in reduced online searching. Nevertheless, it must be considered as having an important impact. With CDROM technology available in our library, patrons now have the option of searching for themselves for free, or having a search run by a librarian. Our surveys have found that many patrons are doing searches on the CDROM who would not have paid for online searches. We may find online searches in ERIC will focus more on updating the CDROM searches, rather than an exhaustive search of the entire database.

The reference staff has spent much time instructing patrons in the use of CDROMs. Instruction may include a complete overview of the system, as well as help with search strategy, or a simple explanation of a particular function. We spend from a minute or so up to 30 minutes or more with people. Because the workstations are arranged in the middle of the Reference area, we have not held many group sessions for bibliographic instruction. We find we spend much less time instructing students in the use of the printed indexes. Once aware of the computers, most patrons choose to do their research on one of them. The Reference department has not required a scheduling nor set time limits on the use of the CDROM stations this year. Because we may only have two workstations available soon, and many of the search sessions have been so lengthy, we may decide to set time limits in the future. We do not charge for paper to print records, but do require patrons to provide their own floppy disks for downloading. The staff encourages browsing through records first before printing, and recommends saving to a floppy disk if there are several hundred to print.

SUMMARY

All three companies offer a good product with the capability of searching ERIC a bit differently. OCLC's unique use of windows makes it special. The ability to use an expert as well as novice mode with DIALOG OnDisc expands the possibilities for experienced searchers. SilverPlatter's customized formats, while they require some getting used to, do allow for a great deal of flexibility in displaying or printing results. OCLC's and SilverPlatter's prices are competitive while DIALOG's leasing arrangement forces you to pay every year for the same archival disks. We feel confident with the accuracy and comprehensiveness of results from SilverPlatter and DIALOG OnDisc, but OCLC's indexing procedure causes us some concern. The searcher must be well informed on the appropriate way to search in order to achieve the most accurate results.

Now that our trial period is coming to an end, we are faced with the decision of which product to purchase. As far as overall characteristics, we like DIALOG OnDisc best. It is a flexible and powerful system for searching ERIC, both for the novice and the experienced searcher. The capability of updating a search online is convenient and readily available. The OnDisc thesaurus also enables users to easily choose related terms for a comprehensive search. The fact that **PsycLIT** is also available on SilverPlatter, and is another CDROM we are purchasing, makes the decision of which ERIC to buy more difficult. While our users have not objected to having different systems to learn, having only one search technique to teach would simplify the work of the reference staff. We hope to persuade our director to purchase the current ERIC from DIALOG and get the backfile and annual update of ERIC from SilverPlatter. One workstation would then have DIALOG OnDisc only, while another would have ERIC and PsycLIT both from SilverPlatter. ►

We like DIALOG OnDisc best. . .we hope to persuade our director to purchase the current ERIC from DIALOG and get the backfile and annual update of ERIC from SilverPlatter.

We feel lucky to have had the opportunity to carefully compare all three products before making our decision, and hope that our observations may help others facing similar decisions. We highly recommend hands-on demonstrations with any of the products you are considering for purchase. Ultimately the choice should be based on your library's particular budget and needs.

CDROM technology provides another means of accessing the world of literature. It saves time, money, and increases the depth of research for students and faculty. We feel the technology enhances the printed indexes, but should not be viewed as an absolute end. Reference staff must make sure patrons use all reference tools available, not just the computerized ones. We look forward to using CDROM databases in our library and hope to see continued progress in this technology as more products become available.

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4. Snow, Bonnie. "Life Science Sources on Laserdisk," *ONLINE* 11: 113-116, March 1987.

5. "SilverPlatter Releases Hardware/Software Info," *Optical Information Systems Update/ Library & Information Center Applications* 2: 28-29, March/April 1987.

FEATURE	DIALOG ONDISC	OCLC CD450	SILVERPLATTER
SCOPE/COST/TERMS			
Current Disk	CIJE and RIE 1981-present $950/yr. license quarterly updates.	CIJE and RIE 1982-present $675 ($600 member) quarterly updates. **Introductory price $349 ($299 member) quarterly updates. $350 ($300 member) annual update only. Educational Materials in Libraries: An OCLC subset $350 ($300 member) annual update only.	CIJE and RIE 1983-present $650 for quarterly updates. $390 for annual update only.
Archives	3-disk set covers 1966 to present $1650 for Yearly License.	CIJE 1969-81 RIE 1977-81 RIE 1967-76 $350 ($300 member) per disk One-Time Purchase.	1966-82 on 2 disks $900 per set One-Time Purchase **$250/year license fee if current subscription not purchased.
"Package Deals"		Current subscription and archival set $2075 ($1800 member) **Introductory price $1399 ($1199 member).	Current subscription and archival set $1200.
Policy regarding superceded disks	Mandatory return.	Unknown.	Mandatory return.

FEATURE	DIALOG ONDISC	OCLC CD450	SILVERPLATTER
HARDWARE REQUIREMENTS			
	IBM PC or compatible.	OCLC M300XT, IBM PC XT or PC AT or compatible.	IBM PC or compatible.
	384K (640K recommended)	512K.	512K.
	Hard disk with at least one megabyte of free space	10MB fixed disk drive or hard card.	
	Hitachi or Philips CDROM drive, cable, and controller card	Hitachi, Philips, or Sony CDROM drive, controller card, and cable	Hitachi, Philips, or Sony CDROM drive, controller card, and cable
	Printer (optional)	Printer (optional).	Printer (optional).
	Hayes-compatible modem or certain other models and telephone line for online connection (opt.)		
	Color is supported but monochrome monitor will also work.	Monochrome.	Monochrome.
LEASE/PURCHASE OPTIONS			
	Purchase of Philips CDROM reader, controller card and cable: $740 Complete programs for purchasing, leasing, installation, and maintenance are available.	Purchase of Hitachi CDROM reader, controller card and cable: Price not yet set.	Purchase of Hitachi unit with 90-day warranty; $680 paid in advance, $750 by purchase order; with 1 year warranty: $780 prepaid, $850 by p.o. 2-year lease/purchase (prepaid or p.o.) $500/yr. Purchase of Philips unit with 90-day warranty: $760 paid in advance, $830 by purchase order; with 1 year warranty: $860 prepaid, $930 by p.o. 2-year lease/purchase (prepaid or p.o.) $500/yr. *Shipping costs stated at $25 per drive.
SOFTWARE CONSIDERATIONS			
Choice of search modes	Yes	No	No
Free-text searching	Yes	Yes	Yes
Field qualification	Yes	Yes	Yes
Proximity searching	Yes	Yes	Yes
Boolean operations	Yes	Yes	Yes
Index display	Yes	Yes	Yes
Select terms from index without rekeying	Yes	Yes	No ►

FEATURE	DIALOG ONDISC	OCLC CD450	SILVERPLATTER
SOFTWARE CONSIDERATIONS (Cont.)			
Ondisk thesaurus	Yes	No	No
Direct record access	No	Yes	Yes
Display formats	4 Predefined	5 Predefined	Predefined or user may define by fields
Sort search results	Yes	No	No
Download to disk	Yes	Yes	Yes
Save search strategy when exchanging disks	Yes	Unknown	Yes
Connect to online service	*Yes	No	No
DOCUMENTATION AND CUSTOMER SUPPORT			
Printed manual	Yes	Yes	Yes
Printed manual WITH INDEX	No	No	Yes
Quick reference chart	Yes	Yes	No
Tutorial	No	No	Yes
Context-specific online help	Yes	Yes	Yes
Toll-free telephone support	Yes	Yes	Yes

* In DIALOG Command Mode

THE AUTHOR

JEAN REESE is the Public Services Librarian at the Education Library of Peabody College, Vanderbilt. In this position, she is involved in reference services, online searching, bibliographic instruction, and collection development. She holds a B.A. from Furman University, M.A. from the University of Georgia, and M.L.S. from Vanderbilt University. Before assuming her present position, she worked in the education profession.

RAMONA J. STEFFEY received her M.L.S. from Vanderbilt University and previously worked as a Reference Librarian and Engineering Bibliographer in Vanderbilt's Sarah Shannon Stevenson Science Library. Her current position as Automation Project Librarian is a two-year term appointment related to the Enhanced Information Access Project, funded by the Pew Charitable Trusts. In this position, she is coordinating the use of CDROM technologies in all the Vanderbilt libraries and is liaison with NOTIS staff in developing an interface for searching a locally-mounted subset of MEDLINE on Vanderbilt's NOTIS system. She is co-editor of a monthly newsletter for the Jean and Alexander Heard Library's Microcomputer User Group.

Communications to the authors should be addressed to Jean Reese, Public Services Librarian, Education Library, Box 325 Peabody Station, Vanderbilt University, Nashville, TN 37203; 615/322-8248; and/or Ramona Steffey, Automation Project Librarian, The Jean and Alexander Heard Library, Box 155 Peabody Station, Vanderbilt University, Nashville, TN 37203; 615/322-7125, or on DIALMAIL 15852.

TO: Ted Brandhorst,
ERIC Facility

FROM: Vic Fortin

SUBJECT: Revised EDRS prices

DATE: October 30, 1987

EDRS has been granted a 5% across the board price increase effective October 01, 1987.

Effective immediately all Standing Orders and Back Collections will be billed at the new prices. Attached is the approved ERIC Product Cost table.

A subsequent increase to reflect permissible cost increases in the film base and revisions to the Department of Labor (DOL) prevailing wage determination is expected within the next 30 days.

If and when this subsequent increase is granted, the ERIC Product Cost table will be revised again and we will revise the EDRS Order form to reflect the most current prices.

Copy to: Pat Coulter, CERIC
Jim Prevel, CERIC

EDRS PRODUCT COST TABLE
(October 30, 1987)

	1986/1987 PRODUCTION	1986 PRICE PER FICHE	1987 PRICE PER FICHE	1988 PRICE PER FICHE
1. STANDING ORDER COLLECTIONS				
a. Silver Fiche Cards	511,312	0.165	0.168	0.176
b. Vesicular/Diazo Fiche Cards	11,939,598	0.079	0.080	0.084
2. ERIC SPECIAL COLLECTIONS	-0-	0.129	0.132	0.139
3. BACK COLLECTIONS (Cards) (1966 thru last full year)	3,661,405	0.075	0.078	0.082
4. ON-DEMAND MICROFICHE				
	13,886 Titles			
	19,962 Fiche cards	0.75	0.78	0.82

	1986/1987 PRODUCTION	1986 PRICE PER INCREMENT	1987 PRICE PER INCREMENT	1988 PRICE PER INCREMENT
5. ON-DEMAND PAPER COPY				
	34,353 Titles			
	89,152 25-page increments	1.80	1.85	1.94
	2,228,800 pages			

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EAB ERIC® ADMINISTRATIVE BULLETIN

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Educational Resources Information Center, Office of Educational Research and Improvement, Washington, D.C. 20208

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Attachment 1: CIJE Schedule for 1988

Attachment 2: Canadian Education Thesaurus--Status Report #3

Attachment 3: RIE Annual Cumulation for 1987--Oryx Flyer

Attachment 4: Articles about ERIC:

- o"ERIC, The Information Source," by Fred Risinger (SO)
- o"Experiencing CD-ROM ERIC", by Lucie Olson (TM)
- o"DIALOG OnDisc: ERIC", by Margaret Morabito

Attachment 5: CIJE Monthly Statistical Reports (July-November)

Attachment 6: CIJE Source Journal Index--Update

JUST ANNOUNCED

STONEHILL BECOMES NEW DIRECTOR OF ERIC

Robert M. Stonehill became the new Director of ERIC on December 20, 1987. He has been with the Department of Education and its predecessor, the Office of Education, since 1976. Most recently, he has been coordinating ERIC Redesign activities and the ERIC Clearinghouse competitions. Previous to his ERIC experience, Bob was an Educational Evaluation Specialist and then an Acting Division Director in the Department of Education's Office of Planning, Budget, and Evaluation; a Research and Teaching Associate at the University of Colorado; and an evaluation consultant to the National Assessment of Educational Progress (NAEP), as well as to other programs. he has also been a mathematics teacher and a New York City taxi driver! Bob has a B.A. from Queens College, City University of New York. His Master's Degree and Ph.D. are from the University of Colorado, where he did his major work in educational research (including design, statistics, measurement, and mathematics).

...Kevin Arundel (CERIC)

ACTION ITEMS

ERIC Technical Steering Committee Recommendations (from mid-1987 Meeting) and Responses to Them from Central ERIC

The June 1987 recommendations from the ERIC Technical Steering Committee and responses from Central ERIC are as follows:

87-3 RECOMMENDATION: Annual National Technical Meetings. Provide for 2 1/2 to 3-day annual tech meetings that would include one day devoted to training and professional development issues. Hold smaller regional meetings in addition to the national.

CERIC ACTION: Disapproved. RFP calls for a 2-day national tech meeting held biannually, alternating with regional meetings.

87-4 RECOMMENDATION: Microcomputer Tutorial on ERIC. Provide a status report on CERIC action on a microcomputer tutorial in development stage at San Francisco State University (project director Harriet Talan had asked for ERIC review).

CERIC ACTION: Approved; referred to Don Ely for action as possible special project. "ACCESS ERIC may also become involved in the program."

87-5 RECOMMENDATION: Documents from Labs and Centers. Gather in one place (preferably CERIC, who would forward them to the Facility) all documents originating from Labs and Centers in order to get them into ERIC in a timely manner.

CERIC ACTION: Approved; referred to Nancy Krekeler for action. "An OERI policy was established stating that the contracting officer's Technical Representative (i.e., project monitor) is responsible for forwarding seven copies of final reports or two copies of products to CERIC. ERIC Facility will receive one copy of all submissions. A meeting shall be scheduled with CERIC and Lab/Centers Institutional Liaison to discuss the acquisitions policy."

87-6 RECOMMENDATION: CERIC Acquisitions Personnel. Designate a person whose primary responsibility would be to monitor the ED and OERI (including Lab and Center) literature for inclusion in the ERIC database.

CERIC ACTION: Approved; referred to Nancy Krekeler for action. "Nancy Krekeler will be coordinating those activities for CERIC. She will be contacting each Clearinghouse for input and assistance."

87-7 RECOMMMENDATION: EDRS Marketing Materials. Investigate whether a review process can be built into the production phase of EDRS marketing materials before they are printed and distributed in bulk.

CERIC ACTION: Approved; referred to Jim Prevel for action. A review process will be instituted, although "EDRS is a private contractor and our contractual agreement does not include a provision for final approval of marketing materials."

87-8 RECOMMENDATION: ERIC Logo on Displays. Require all Clearinghouses to have the ERIC Logo prominently displayed on all exhibits, including standup table exhibits.

CERIC ACTION: Approved; referred to Alberta Jett for action and distribution of appropriate ERIC Logos.

87-9 RECOMMENDATION: RIE Remove/Delay Reporting. Have the Facility give in the EAB the reason for a document's delay or removal from RIE.

CERIC ACTION: Approved; referred to Jim Prevel for action. Facility will add explanations.

87-10 RECOMMENDATION: CIJE Editing. Include in the Facility's RFP a requirement for editing CIJE as well as RIE input.

CERIC ACTION: Approved; referred to Jim Prevel for action.

87-11 RECOMMENDATION: EDRS 800 Telephone Number Promotion. Encourage publicizing of "800-227-ERIC" telephone number, emphasizing "227-ERIC" rather than "227-3742."

CERIC ACTION: CERIC will negotiate further with EDRS.

87-12 RECOMMENDATION: Institutional Source Directory Distribution. Have the Facility distribute to the Clearinghouses two copies of each new edition.

CERIC ACTION: Approved; referred to Jim Prevel to be added to the new Facility RFP.

87-13 RECOMMENDATION: In-house Indexing Practices: Information Dissemination. Authorize the Steering Committee to collect from each Clearinghouse a list of in-house guidelines regarding when and how to apply scope-specific indexing terms; these would be compiled in a small handbook for system-wide distribution.

CERIC ACTION: Approved; referred to Lynn Barnett for action.

87-14 RECOMMENDATION: Joint National Tech Meeting/COED Meeting, 1988. Schedule the meetings back-to-back in a way that allows significant overlap time for active discussion between the two groups. NOTE: The Steering Committee has reserved May 16-18 for the National Technical Meeting; at its May 1987 meeting COED planned its next meeting for May 19-20; the Technical Steering Committee and COED Executive Committee are calling for a joint evening social May 18 and a joint morning session May 19. The purpose of this recommendation was to institutionalize the idea of joint meetings in the interest of improved system operations.

CERIC ACTION: Deferred. "We are considering this recommendation in planning 1988 meetings and will make every effort to allow for overlap."

...Lynn Barnett (Steering Commmittee)

CIJE Schedule for 1988

The CIJE Schedule for 1988 was recently received from Oryx Press and is reproduced here as Attachment 1.

...Jim Prevel (CERIC)

New Publication Types in the ERIC Database

Beginning with the January 1988 issue of Resources in Education (RIE), two new Publication Types will begin appearing in RIE. Notice has gone out to all the online and CD-ROM vendors, who are in turn announcing the information to users in their respective newsletters. The notice that appeared in ORBIT's Searchlight newsletter is shown on the following page.

New Publication Types in ERIC

Beginning in January 1988, two new Publication Types will be added to the list of permissible types in the ERIC database. The description of the two types are as follows:

072 - Book/Product Reviews - This code will be used primarily for lengthy book reviews involving major works. It may also be used for product reviews, e.g., software reviews. This code will be used infrequently.

102 - Machine-Readable Data Files (MRDF) - This code will be used for data files involving education-related data. These will usually consist of one or more magnetic tapes available via data archiving organizations, e.g., ICPSR, NARS, etc. This addition reflects the first time that non-print media has been allowed into the ERIC database. This code will typically be used 3-4 times in each RIE issue.

ERIC Facility Needs Old RIE Issues

During the Facility's move last December, the movers inexplicably lost the box containing the display copies of the very early issues of RIE (1966-1969). If any Clearinghouse has extra copies of these early RIE issues (or even a complete set!), we would be very grateful for them.

In addition, there are some older issues that are now completely out-of-stock at the Facility. If you should have any extra copies of the following RIE issues, please donate them to the Facility. We are constantly in need of old issues to respond to the requests of librarians that are missing issues:

RIE Issues Out-of-Stock at the Facility

November 1975
October 1975
September 1975
January 1974
March 1973
October 1972
September 1971
April 1971
March 1971
November 1966--December 1969 (all issues)

...Cindy Lacey (Facility)

PROCESSING ADVISORIES

ERIC Processing Manual (EPM)--New Processing Personnel Must be Trained in Use of the EPM

The ERIC Processing Manual (EPM) is the primary tool that binds the network of 18 ERIC components (16 Clearinghouses, the Facility, and EDRS) into one operational system. Central ERIC has seen indications that, at times, new staff at the Clearinghouses are neither made aware of the importance of the EPM, nor well trained in its use.

It is vital that all Clearinghouse personnel, both new and experienced, consistently follow EPM guidlines when processing documents for the system. That is the only way to maintain a unified and integrated database. More importantly, we must remember that the purpose of ERIC is to serve the information needs of our users. In order to use the system most effectively, users must be assured of consistency in abstracting, cataloging, and indexing.

All Clearinghouses originally received five (5) copies of the EPM, so there should be an adequate number of copies available for the staff to use. All new personnel should be introduced to the EPM when they start their new assignments and Clearinghouse supervisors should monitor the work of new staff to ensure that the EPM is being followed.

...(CERIC)

Preparing Documents for Shipment to the Facility

The Facility is finding a number of damaged or loose pages in documents that arrive for inclusion in RIE. Please use care when preparing documents for shipment to the Facility. Using the following procedures will help assure that documents remain intact throughout processing.

1. Please check all documents to make sure they are complete and securely fastened before shipping them to the Facility.

2. Use staples, metal clamps, or rubberbands to secure documents. Please do not use paper clips because they will often adhere to other documents, causing pages to fall out, get out of sequence, or to get damaged. The Facility simply does not have enough staff to check every document page-by-page, consequently, pages that are out of sequence or missing may not be noticed.

3. Please do not use butterfly clips to secure documents. They can cause problems by tearing pages or cause documents to become attached to one another.

4. When using staples, please make sure the staple goes through the document completely, so that the last pages are firmly attached to the document.

5. If a document is very large and too unwieldy to staple or clamp, please wrap the document in paper (not newspaper because the print can "bleed") and secure it with two or more rubber bands.

6. Documents should fit snugly into a box or jiffy bag for shipment. Either overpacking or loosely packing documents can cause damage to them.

7. Documents should be packed in the same sequence as listed on the accompanying logsheet.

...Miren Loveland (Facility)

Recording Clearinghouse Accession Numbers on Documents Submitted for RIE

Clearinghouse Accession Numbers that are recorded on documents should be regarded by Clearinghouse staff as permanent numbers requiring some neatness and care. Clearinghouse Accession Numbers appear on the permanent ERIC microfiche along with the final stamped ED Number. While Clearinghouses are not required to stamp Clearinghouse Numbers on the documents, reasonable care should be taken to make the numbers neat and legible.

Numbers should be printed clearly in black ballpoint on the lower left hand corner of the document. (The upper left hand corner is reserved for the ED Number.) The numbers should be parallel with the left side of the page. Pencil or colored inks should not be used because the former may smear and the latter frequently will not copy well. The numbers should be printed so that everyone from Clearinghouse, personnel through the Facility

staff and, finally, the EDRS staff that film the documents, can easily read the numbers. If the title page or cover on which the number is to be placed is a dark color, the number should be first written on a label with a white background and then placed on the document.

...Vic Fortin (EDRS)

LEXICOGRAPHY

Canadian Education Thesaurus (CET)--Status Report #3

Status Report #3 on the project to develop a Canadian Education Thesaurus is reproduced as Attachment 2.

...Jim Houston (ERIC Facility)

ABSTRACT JOURNALS

RIE Annual Cumulation for 1987--Oryx Flyer

Oryx has prepared a new flyer (Attachment 3) advertising the 1987 cumulation of RIE. The basic price is $287 (for 3 volumes) with a 5 percent discount for standing orders. Oryx is promising no increase in costs for this product during 1988.

...Barbara Flaxman (Oryx)

NETWORK NEWS

Trends and Themes in Career Guidance and Counseling Field Outlined and Defined by Garry Walz (CG)

An essay entitled "Trends and Themes in Career Guidance and Counseling Literature in the Last Decade", by Professor Garry R. Walz, Director of the ERIC/CG Clearinghouse, was recently published in the Bulletin of the International Bureau of Education. The issue is organized around the theme of educational and vocational guidance. In his essay, Dr. Walz points out that there has been an increasing recognition of the importance of career guidance in recent years with attendant changes in the climate in which career development occurs, the resources available for counselors and teachers, and the number of people who express interest and participate in career guidance programs. Copies of the publication are available through the International Bureau of Education (IBE), P.O. Box 199, 1211 Geneva 20, Switzerland.

...Dale Jerome (CG)

Kuwait Embassy Invites SP and HE to "Academic Year" Reception

Margaret Mann, SP Associate Director, and Vi Walker, HE User Services Coordinator, attended a reception at the Kuwait Embassy, Washington, D. C. on the evening of October 29. The occasion celebrated the start of the Kuwait Academic Year (1987/1988) and was hosted by Dr. Musaed R. Al-Haroun, Cultural Counselor of the Embassy of the State of Kuwait.

Because Kuwait has made a priority item of education (and more specifically of higher education), HE has responded on numerous occasions to requests for discussions about the ERIC system and for computer searches. Kuwait University is currently considering obtaining ERIC on CD-ROM.

It was an extremely successful gathering and the food was superb.

...Vi Walker (HE)

ARTICLES ABOUT ERIC

"ERIC, The Information Source"--Article by Fred Risinger (SO) Finds Practitioner Usages Abound

Attachment 4A is a forceful statement by the Associate Director of the SO Clearinghouse to the effect that practitioners use ERIC (at least in his baliwick) every bit as much or more than do researchers. The specifics used to back this claim will be of interest to virtually all ERIC staff.

...Ted Brandhorst (ERIC Facility)

"Experiencing CD-ROM ERIC"--Article by Lucie Olson (TM) in Education Libraries (Fall 1987)

The Fall 1987 issue of Education Libraries (Vol. 12, No. 3, p. 77-80) contains an article by Lucie Olson of TM that describes her experience with DIALOC OnDisc ERIC. The article is of special interest vis-a-vis the teaching of novice searchers and is reproduced here as Attachment 4B.

...Joanna Eustace (ERIC Facility)

"DIALOG OnDisc: ERIC"--Article by Margaret Morabito in CD-ROM Review (November/December 1987)

This article (re-printed here as Attachment 4C) is very short and is primarily of interest for the sidebar entitled "What You See is What You Get." This sidebar illustrates now computer searching can expose the typos and other errors that a database lets through its quality control filters.

NOTE: The Facility is investigating the anomalies cited and is making backfile corrections where appropriate.

...Pat Brown (ERIC Facility)

VISITORS

USSR Delegation Visits SE

A delegation from the USSR, under the "US-USSR Agreement on Cooperation in the Field of Environmental Protection" visited Ohio State University and ERIC/SMEAC in October. The delegation was headed by Professor N. Egorov, Vice-Minister of Higher and Specialized Education of the USSR. Members of the delegation were:

Professor Dmitri N. Kavtaradze, Head of Lab Ecology and Nature Protection, Biological Faculty, Moscow State University;

Professor Y. Kotov, Department of Nature Protection and Ecology, University of Kazan;

Professor Y. A. Lejkin, Department of Industrial Ecology, D.I. Mendelejev Institute of Chemical Technology;

Professor Valery S. Petrosyan, Department of Chemistry, Moscow State University; and

Professor Lyudmila Treijakova, Associate Professor of Organic Chemistry, D. I. Mendelejev Institute of Chemical Technology, Institute of Chemistry, and Main Scientific Secretary of the Ministry of Higher Education of the USSR.

The delegation wanted to see the ERIC system, ERIC/SMEAC activities and materials, and the Environmental Quality Instructional Resources Center located within ERIC/SMEAC. Dr. John Disinger coordinated the visit. The delegation was interested in cooperative exchanges and in obtaining many specific items in the two databases (ERIC and IRIS).

....Robert Howe (SE)

Congressman Carl Pursell (Michigan) Visits CG

Congressman Carl Pursell of Michigan's Second Congressional District recently paid a visit to the Director of the CG Clearinghouse, Dr. Garry Walz, in order to better understand the role of the Clearinghouse in the ERIC system and in the field of education in general. A member of the House Appropriations Committee, Congressman Pursell is a strong supporter of ERIC.

Congressman Pursell is a former public school elementary teacher and, therefore, showed a special apprreciation of the contributions ERIC makes to education professionals and lay people. AT their meeting, Dr. Walz and Congressman Pursell discussed plans to work toward the establishment of close connections between ERIC and Pursell's office with a view toward providing the Congressman and his staff with information from the ERIC database relating to pending legislation and other areas of policy development, as needed. Walz and Pursell also discussed the possible distribution of ERIC resources to the Congressman's constitutents. In return, ERIC will be kept apprised of Congressional developments of interest to counselors and helping professionals.

...Dale Jerome (CG)

MISCELLANEOUS

An ERIC Anecdote

When the ERIC Digest I wrote was first published, I took a copy home to share with my family. So that my two sons could understand what a Digest is, I explained that I had read a lot of information about a topic, and then I had written a summary of it. I further explained that the Digest might be useful to someone who wanted information about a topic, but did not have the time to locate and read several much longer journal articles or papers. When school started this year, my younger son's teacher was getting acquainted with the students and asked John what his mother did. He repeated the explanation I had given him about the Digest, and she replied, "Oh, does she write Cliff Notes?"

...Becky Ament (CE)

PERSONNEL

Gail Dietz Conley has joined TM as a part-time Documents Processing Coordinator. Veteran ERIC people will remember Gail from earlier days (1977-1980). She has also been working for TM as a free-lance indexer for the past two years.

...Lucie Olson(TM)

Dr. Marilyn Lisowski (SE) Moves to Eastern Illinois University

Dr. Marilyn Lisowski, Graduate Research Associate at SE, recently completed her dissertation and Ph.D in science and environmental education at Ohio State University. She has accepted a position as an Assistant Professor at Eastern Illinois University, where she will be involved in science education, research, and other activities.

While in Columbus, Marilyn was employed by the Board of Regents for the State of Ohio as well as by SE.

...Robert Howe (SE)

Brenda Burley Joins HE as Publications Assistant

HE welcomes Brenda L. Burley to the staff as the new Clearinghouse Publications Assistant. She comes to us with experience in higher education, which she gained while working for the American Association of State Colleges and Universities, (AASCU).

...Vi Walker (HE)

CD-ROM Meeting

The HE Clearinghouse was represented by Vi Walker at the October meeting of the Washington Library Association's Brown Bag Luncheon. The American Society for Training and Development in Alexandria, VA, hosted the meeting whose theme was CD-ROM technology. ERIC and Books-in-Print were the databases on CD-ROM that were discussed and demonstrated.

...Vi Walker (HE)

MEETINGS/CONFERENCES/ETC.

HE	October 19-22	Online 1987,	Anaheim,CA	Lynn Barnett made Presentation

...Vi Walker (HE)

CLEARINGHOUSE PUBLICATIONS

HE Working Effectively with Trustees: Building Cooperative CampusLeadership. ASHE-ERIC Higher Education Report No. 2, 1987, by Barbara E. Taylor. 125 pp.

Examines the authority and governance responsibility of boards of trustees, reviews importance of providing information into the decision-making process, and discusses factors affecting board success or failure.

($10.00 from the Association for the Study of Higher Education, Department E, One Dupont Circle, Suite 630, Washington, D.C. 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores.)

HE Formal Recognition of Employer-Sponsored Instruction: Conflict and Collegiality in Postsecondary Education. ASHE-ERIC Higher Education Report No. 3, 1987, by Nancy S. Nash and Elizabeth M. Hawthorne. 119 pp.

Reviews formal corporate education activities, particularly accredited degree-granting programs; tracks the extent to which they have penetrated the traditional domain of higher education.

($10.00 from the Association for the Study of High Education, Department E, One Dupont Circle, Suite 630, Washington, D.C. 20036; 10% discount for 15 or more; 20% discount to distributors and bookstores).

...Vi Walker (HE)

LIST OF ATTACHMENTS

Attachment 1: CIJE Schedule for 1988

Attachment 2: Canadian Education Thesaurus--Status Report #3

Attachment 3: RIE Annual Cumulation for 1987--Oryx Flyer

Attachment 4: Articles about ERIC:

- "ERIC, The Information Source," by Fred Risinger (SO)
- "Experiencing CD-ROM ERIC", by Lucie Olson (TM)
- "DIALOG OnDisc: ERIC", by Margaret Morabito

Attachment 5: CIJE Monthly Statistical Reports (July-November)

Attachment 6: CIJE Source Journal Index--Update

1988 CIJE SCHEDULE

1988 Monthly CIJE Issue	Tues CH to Fac	Thurs Fac to Oryx	Tues CH to Fac	Thurs Fac to Oryx	Tues CH to Fac	Thurs Fac to Oryx	Tues CH to Fac	Thurs Fac to Oryx	Tues CH to Fac	Thurs Fac to Oryx
Jan	10/27	11/5	11/3	11/12	11/10	11/19	11/17	12/3		
Feb	12/1	12/10	12/8	12/17	12/15	12/31	12/29	1/7		
Mar	1/5	1/14	1/12	1/21	1/19	1/28	1/26	2/4		
Apr	2/2	2/11	2/9	2/18	2/16	2/25	2/23	3/3		
May*	3/1	3/10	3/8	3/17	3/15	3/24	3/22	3/31	3/29	4/7
Jun	4/5	4/14	4/12	4/21	4/19	4/28	4/26	5/5		
Jul	5/3	5/12	5/10	5/19	5/17	5/26	5/24	6/2		
Aug	5/31	6/9	6/7	6/16	6/14	6/23	6/21	6/30		
Sep*	6/28	7/7	7/5	7/14	7/12	7/21	7/19	7/28	7/26	8/4
Oct	8/2	8/11	8/9	8/18	8/16	8/25	8/23	9/1		
Nov	8/31	9/8	9/6	9/15	9/13	9/22	9/20	9/30		
Dec	9/27	10/6	10/4	10/13	10/11	10/20	10/18	10/27		

This schedule reflects the two weeks (Thanksgiving & Christmas) when no tapes are rcvd at Oryx.
* = 5 week issues

Attachment 1
Page 1 of 1

THESAURUS

NOTES ON THE CANADIAN EDUCATION THESAURUS

Number 3, September 1987

SOURCES

The literature itself is our main source for terms to be included in the Canadian Education Thesaurus. Since the beginning of the project, we have scanned a large number of Canadian publications covering a wide range of interests and issues, from educational research methodology to classroom techniques, from multicultural education to teachers' right to strike.

In accordance with guidelines for the development of thesauri, pre-arranged sources are also used. Pre-arranged sources propose not only a terminology but also a conceptual organization of a field. The most useful sources of that type will be the comprehensive education thesauri already used by the educational community:

. Thesaurus of ERIC Descriptors, 11th ed., 1986

. ERIC Identifier Authority List, June 1987

. Canadian Education Subject Headings / Vedettes-matière sur l'éducation au Canada, 6th ed., 1979

. Thésaurus de descripteurs sur l'éducation, Centre d'animation, de développement et de recherche en éducation, 4e éd., 1981

. EUDISED Multilingual Thesaurus for Information Processing in the Field of Education, 1984

. Thesaurus de l'éducation Unesco:BIE / Unesco:IBE Education Thesaurus , 4e éd. rev., 1984

Other specialized thesauri as well as lists of terms prepared by various provincial, national or international administrations are important sources.

Useful terminological work is being done in local settings around the country in response to specific demands. It will be most interesting to look at every list which will be made available to us.

PROGRESS REPORT

As of September 1, the term bank contains more than 2000 terms, all candidate descriptors selected from recent papers or transferred from sources listed above.

As the Canadian Education Thesaurus is slowly taking shape, we face problems relating to its contents and scope. Some decisions will have to be made soon. A major issue is the required degree of specificity of the vocabulary. Is it necessary to list all types of schools, mental or physical handicaps, curriculum disciplines and subjects, categories of teachers, sports, etc. in a general education thesaurus? Deciding on that matter is more difficult than it should be because we do not know at this time what would be included in a Canadian education database, and how large such a database would be.

Any comments?

Council of Ministers of Education, Canada
252 Bloor Street West, Suite 5-200, Toronto, Ontario M5S 1V5
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- Accession Number
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- EDRS Price Code
- Title Report Number
- Publication Type
- Descriptors and Identifiers

Locating specific entries in the abstracts is quick and easy through the index's five sections:

- Subject (descriptors)
- Author
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- Publication Type
- ERIC Clearinghouse Number/ED Number Cross-Reference

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ERIC® KEEPING UP
ISSN 0890-1422
NEWS BULLETIN OF THE CLEARINGHOUSE FOR SOCIAL STUDIES/ SOCIAL SCIENCE EDUCATION
Fall 1987

ERIC, THE INFORMATION SOURCE

By C. Frederick Risinger
Associate Director, ERIC/ChESS

By the time you read this issue of *Keeping Up*, it will be nearly two years since ERIC/ChESS moved to Indiana University from the Social Science Education Consortium. It has been an exciting, busy, and fruitful learning experience. Although many of us at the Social Studies Development Center had previously written and reviewed materials for ERIC and even served on the ERIC/ChESS Advisory Board, we were still surprised by the complex tasks associated with acquiring and processing the thousands of documents and magazine articles that are entered into the ERIC system each year. During September and October, we have been busy preparing another contract proposal to manage ERIC/ChESS. Therefore, while our eyes are on the future, it is also a time to reflect on the various aspects of ERIC in the present.

The Department of Education is encouraging wider dissemination of ERIC information and resources to "practitioners" (classroom teachers) and to interested individuals outside the immediate education profession such as educational journalists, school board members, state legislators, and other policy makers. There is a concern that ERIC is used primarily by college-level researchers, graduate students, and a few administrators, but our records do not substantiate this worry. We receive hundereds of inquiries each month (nearly 2000 in 1986) and the vast majority fall into the practitioner category. A breakdown of ERIC/ChESS users in 1986 shows that 3018 teachers and department heads received assistance or materials. By contrast, 199 researchers and curriculum developers and 143 student clients were served by us.

ERIC is most often used in school, college, and public libraries throughout the U.S. and in many other nations. It is the largest and most widely-used information database on education in the world. With the addition of compact disk technology, the number of individuals doing their own searches with the ERIC system has multiplied. The education librarian at Indiana University shakes her head in amazement as she tells me that use of ERIC has more than quadrupled since addition of the CD-ROM version of ERIC. We have had CD-ROM technology in the ERIC/ChESS offices for several months and it has greatly expanded our ability to search the ERIC database.

Recently, a search for curriclum guides was completed. They are among the most requested items when teachers, department heads, and supervisors contact the Social Studies Development Center, ERIC/ChESS's parent organization. The search indicated there have been 22 state and local curriculum guides added to ERIC since 1985. Look at some of the titles and brief descriptions:

- "Technology, Change and the Future." Provides a rationale, content outline, goal, activities, and a bibliography for a one semester course. (EJ 336 689)
- "Secondary Social Studies: Alaska Curriculum Guide." Lists topics/concepts, content areas, learner outcomes, and sample learning activities for secondary schools. (ED 274 585)
- "Teaching About Developing Nations: The Role of Food and Hunger." A seven-unit curriculum guide which presents a factual basis for under standing the global implications of hunger. (ED 271 373)

Classroom teachers want to see the guides but they also want to view available instructional materials. There were 68 new items in this category placed in the ERIC system since 1985. A few examples of step-by-step lesson plans are:

- "Spanish-American War to Vietnam: Critical Thinking in American History." Includes Teacher's Guide, Source Envelope, and Student Manual. (ED 257 757)
- "How to Help Slim Down the Energy Monster: Energy Conservation Activities for the Elementary Grades." This guide, developed by the Iowa Department of Education, includes 26 activites with goals, step-by-step lesson plans, and evaluation criteria. (ED 275 527)
- "Lessons on the Northwest Ordinance." Contains six lessons designed for secondary schools. The packet includes goals, all teacher and student materials, a lesson plan. (ED 272 438)

Whoever said that ERIC does not have practical, easy to obtain information for classroom teachers? The ED and EJ numbers following each of the above citations can be used to read a more complete abstract of the full text of the materials.

These materials are available to social studies educators throughout the nation because "practitioners" sent them to us. The individuals who worked on the curriculum materials and their schools or organizations receive credit for their efforts, and their colleagues around the country benefit. If you have or know of curriculum guides, instructional materials, or other local and state documents that might be appropriate for ERIC, please help us obtain them. If you want to discuss a set of materials to determine if it would be suitable for ERIC, please contact us.

ERIC/ChESS has an excellent Advisory Board that helps us chart a course for our publications program, but we would appreciate hearing from you. Is there a trend or isssue that should be treated in an ERIC Digest? Do you have suggestions about a monograph on issues and trends in the social studies that you think we should publish? Is there a topic for which a Resource Packet should be developed? One way to make ERIC more useful to practitioners is to provide opportunities for more practitioner suggestions and advice. Let us hear from you.

Looking Inside

. . . NEH Report on The Humanities
. . . Finn/Ravitch Findings
. . . CD-ROM and ERIC
. . . New Materials from ERIC
. . . Upcoming Meetings, Workshops, and Conferences

EXPERIENCING CD-ROM ERIC

by Lucie Olson

The introduction of CD-ROM offers libraries an opportunity to set up central workstations to be used by novice ERIC searches, by trained searchers, or by both. Scheduling time for searching can be adapted to the needs of the library. If security is a problem, CD-ROM readers can be placed behind a reference desk and discs can be secured. If the CD-ROM reader is available to the user, the discs can be checked out to users with library cards.

Using DIALOG OnDisc ERIC as an example, we would like to demonstrate use of CD-ROM in meeting a user's information needs. This will be the first in a series of articles to discuss CD-ROM educational applications.

A DIALOG OnDisc workstation can be set up with equipment (recommended by DIALOG) which may already be available in the library: IBM PC or compatible personal computer and IBM PC DOS Version 2.0 or higher; 384K RAM (minimum required, 640K RAM recommended); hard disk drive with at least one megabyte of free space; Philips CM-100 reader and CM 155 controller card or a Hitachi CDR-1502S CD-ROM Drive. If the workstation is to be made compatible with online searching using the communications software included with the DIALOG OnDisc Manager, a Hayes-compatible modem is needed. DIALOG offers a DIALOG/Philips purchase arrangement for CD-ROM readers. Special arrangements can also be made for leasing the entire workstation through DIALOG.

Currently, there are two different ERIC subscriptions in the DIALOG OnDisc format. The current ERIC information (1981 to present) is provided on one disc; the complete ERIC file (1966 to the present) is available on three discs. A subscription includes the ERIC disc(s), quarterly updates to the current disc, the DIALOG OnDisc Manager retrieval software, the complete DIALOGLINK package for telecommunication, and searching assistance. Since prices have changed considerably following the introduction of DIALOG OnDisc, check with Dialog for current prices.

The software provided with DIALOG OnDisc offers two searching methods, the Command Search and the Easy Menu Search. Experienced DIALOG users will be at home with the Command Search method and will be pleased with the speed of searching OnDisc. Search commands are much the same as the online ones, with a few differences which can be quickly reviewed in the manual. Right-hand truncation, embedded truncation, and nesting are available as in online DIALOG.

New users will enjoy the Easy Menu Search method, and experienced users will find it a welcome innovation. Help screens are available to assist the new user, and the need to understand Boolean logic is reduced by the use of terms such as "limit," "modify," and "exclude" in the "Modify Existing Search" menu. However, some practice, depending on the searcher's level of sophistication, will still be required to master the easy menu search.

To give an example of CD-ROM application, imagine a parent interested in finding the best school situation for a preschooler entering kindergarten. The parent comes to the library with some idea of the information needed, but with no idea how to approach the search using ERIC. If the librarian working with the parent is an experienced DIALOG searcher, the Command Search mode offered by the DIALOG OnDisc software will be familiar and comfortable. Signing on to the system calls up a screen that looks like this:

```
WELCOME TO DIALOG ONDISC(tm) MANAGER

Version 1.01
Serial Number OM0401241011
This software product and the information contained
therein is protected by both United States Copyright
Law and International Treaty Provisions.
Written by: Claude Schoch
Copyright 1985, 1986, 1987 Digital Library Systems, Inc.

All rights reserved

Select Search Mode

DIALOG Command Search
Easy Menu Search
Online Search
Return to DOS

-Move  ↵-Select
```

The searcher highlights "DIALOG Command Search" and presses the enter key. A screen similar to the online DIALOG begins the search.

```
                    ERIC
        Current Index to Journals in Education (CIJE)
                Resources in Education (RIE)
    Office of Educational Research and Improvement (OERI)
        More current ERIC records may be found online
                    in File 1, ERIC
    Copyright (c) 1987, DIALOG Information Services, Inc.
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DIALOG OnDisc

Dialog User Interface as A/V work,
Copyright (c) 1986 Dialog Information Services, Inc.

ERIC - CIJE & RIE  1981 - June 1987

      Set   Items  Description
      ---   -----  -----------
?
```

The searcher inserts terms selected from the ERIC Thesaurus and narrows the search from the initial set of 3,752 items to 20 items.

```
      ---   -----  -----------
?S EARLY CHILDHOOD EDUCATION/DE OR KINDERGARTEN/DE

            8,888  EARLY CHILDHOOD EDUCATION/DE
            1,109  KINDERGARTEN/DE
      S1    3,752  EARLY CHILDHOOD EDUCATION/DE OR KINDERGARTEN/DE
?S SCHOOL ENTRANCE AGE/DE OR SCHOOL READINESS OR AGE GRADE PLACEMENT/DE

               67  SCHOOL ENTRANCE AGE/DE
              138  SCHOOL READINESS
               43  AGE GRADE PLACEMENT/DE
      S2      208  SCHOOL ENTRANCE AGE/DE OR SCHOOL READINESS OR AGE GRADE
                   PLACEMENT/DE
?S SCHOOL READINESS TESTS/DE OR SCREENING TESTS/DE

      S3       36  SCHOOL READINESS TESTS/DE
      S4      821  SCREENING TESTS/DE
      S5      851  SCHOOL READINESS TESTS/DE OR SCREENING TESTS/DE
?C 1 AND 2

      S6       93  1 AND 2
?C 6 AND 3

      S7       20  6 AND 3
?
```

In the OnDisc mode, the search strategy is not printed as it is being constructed. In order to save the search strategy, the command "display sets"(ds) must be used in conjunction with the SHIFT and PRTSC keys. The search results can be displayed, printed, or transferred to disk. Instructions for transferring to a disk file in Command Search are not available in the current manual, but DIALOG assures us that these instructions will be available in the forthcoming version of the manual. The command "Set Print Filename (Enter)"followed by "Print (Search Statement Number/Format Number/Document Number)" will result in downloading results to disk.

If the searcher finds that the quarterly updated OnDisc information is not timely enough, the search strategy can be saved from Command Search and sent to the online version of ERIC via DIALOGLINK. The DIALOG OnDisc products include DIALOGLINK communications software for retrieving information added to the database between quarterly updates. Also, the DIALOGLINK capability can be used to run a search in another database. It is important to note that the online feature is not available in the Easy Menu version.

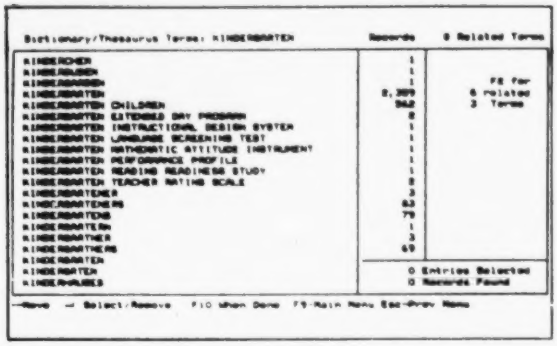
Now imagine that the same search is to be conducted by the parent, a novice ERIC user with no knowledge of Thesaurus terms. The parent highlights and selects the Easy Menu Search from Screen 1, "Select Search Mode." The next menu, "Select Main Activity," offers options of beginning a new search, reviewing help screens, or leaving the Easy Menu mode.

```
ERIC - CIJE & RIE  1981 - June 1987

                    ERIC
        Current Index to Journals in Education (CIJE)
                Resources in Education (RIE)
    Office of Educational Research and Improvement (OERI)
        More current ERIC records may be found online
                    in File 1, ERIC
    Copyright (c) 1987, DIALOG Information Services, Inc.
All rights reserved. No claim to original U.S. Gov't works

                 Select Main Activity
Begin a New Search (clears existing search)
Review Search Helps
Quit Easy Menu Mode


--Move  ↵--Select
```

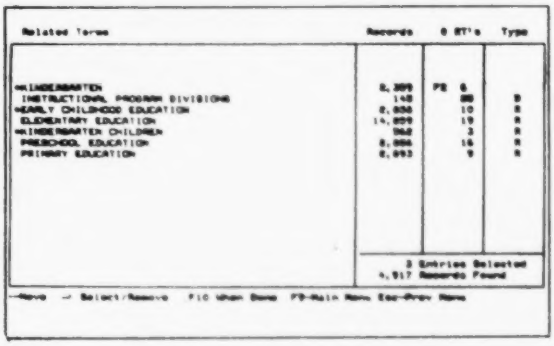
After highlighting "Begin a New Search," the parent moves to the "Search by" menu:

```
ERIC - CIJE & RIE  1981 - June 1987

                    Search by:
Subject
Dictionary/Thesaurus Terms
Any Text Field
Title
Author Name-Last, First
Journal Name
Publication Year
More Choices

                Beginning a New Search
--Move  ↵--Select          F9-Main Menu Esc-Prev Menu
```

The parent chooses to search Dictionary/Thesaurus Terms by highlighting and entering that option. Typing in the term "Kindergarten" offers a display of alphabetically listed terms.

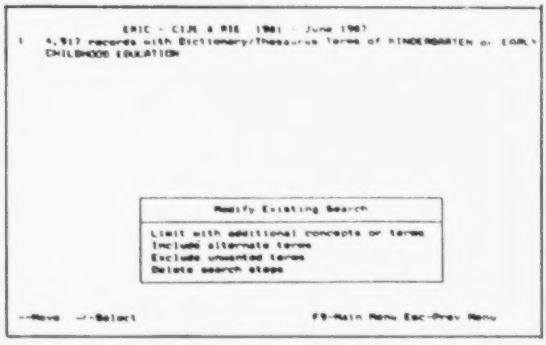


Related terms can be viewed by pressing the F2 function key. Even the experienced searcher will enjoy the ease and flexibility of selecting terms from the screens in Easy Menu. To select the same options in Command Search, the searcher would have to make heavy use of the "Expand" function and string together "E" and "R" (related) terms.

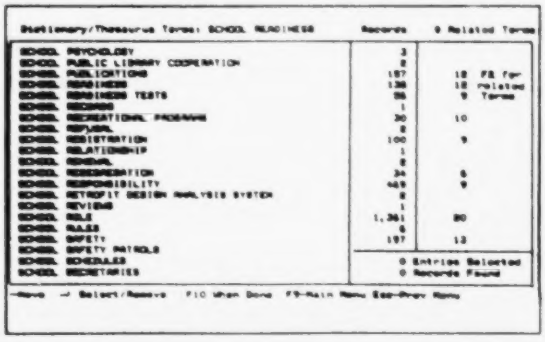


The parent selects the terms "Kindergarten" and "Early Childhood Education" (which the librarian-searcher also chose in the earlier search) by hitting the enter key. Having the terms readily visible on the screen prompts the parent to select an additional term, "Kindergarten Children." The parent can either select more terms to "or" in the search or complete the pool of items by pressing the F10 Function Key. In this example, the parent presses F10 and receives the message that 4,917 records exist with the terms selected.

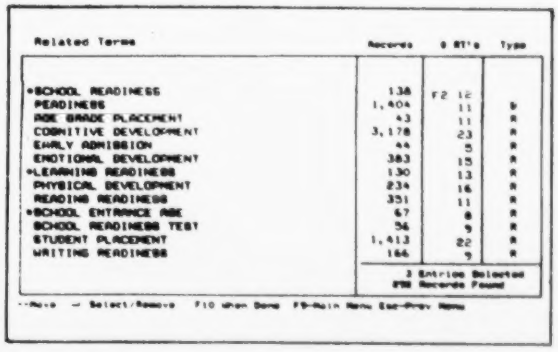
To further refine the search using the "Select Main Activity" menu, the parent highlights "Modify the current search with additional criteria," and presses the enter key. The next menu, "Modify Existing Search," gives the parent four options:



After selecting the "Limit with additional concepts or terms" option, the parent looks over the dictionary terms on the screen, types in "School Readiness,"



and presses F2 to view its related terms.

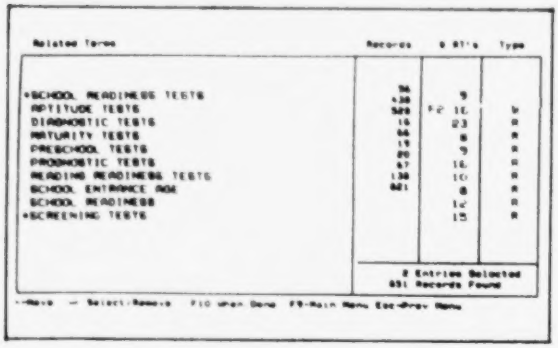


Related Terms	Records	# RT's	Type
*SCHOOL READINESS	138	F2 12	
READINESS	1,404	11	b
AGE GRADE PLACEMENT	43	11	R
COGNITIVE DEVELOPMENT	3,178	23	R
EARLY ADMISSION	44	5	R
EMOTIONAL DEVELOPMENT	383	15	R
*LEARNING READINESS	130	13	R
PHYSICAL DEVELOPMENT	234	16	R
READING READINESS	351	11	R
*SCHOOL ENTRANCE AGE	67	8	R
SCHOOL READINESS TEST	56	9	R
STUDENT PLACEMENT	1,413	22	R
WRITING READINESS	166	9	R

2 Entries Selected
898 Records Found

--Move -- Select/Remove F10 when Done F9-Main Menu Esc-Prev Menu

Some of the terms from the first search, "School Entrance Age" and "School Readiness," are selected by highlighting each term and pressing the enter key. Being able to view the related terms allows for the selection of an additional term, "Learning Readiness." The parent also goes back to the dictionary and chooses another term for this set of terms, "Chronological Age." Not all of the selected terms will appear on the final screen, but they are apparent in the number of records remaining (See below). The parent chooses a third and final set of terms to limit the search, "School Readiness Tests" and "Screening Tests," by again using the Modify Existing Search menu and viewing related terms of "School Readiness Tests."

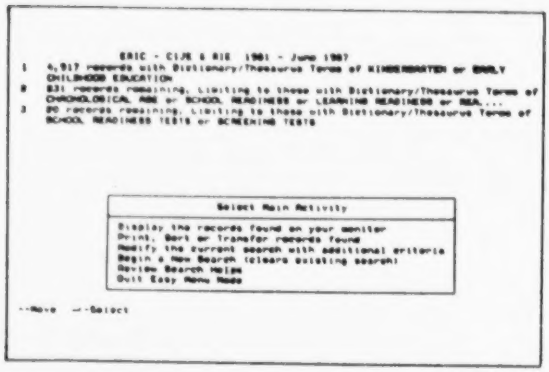


Related Terms	Records	# RT's	Type
*SCHOOL READINESS TESTS	36	9	
APTITUDE TESTS	138		
DIAGNOSTIC TESTS	589	F2 12	b
MATURITY TESTS	16	23	R
PRESCHOOL TESTS	66	8	R
PROGNOSTIC TESTS	19	9	R
READING READINESS TESTS	20	16	R
SCHOOL ENTRANCE AGE	67	10	R
SCHOOL READINESS	138	8	R
*SCREENING TESTS	641	12	R
		15	R

8 Entries Selected
651 Records Found

--Move -- Select/Remove F10 when Done F9-Main Menu Esc-Prev Menu

The completed search strategy appears on the screen. To view the results of the search, the parent can choose several options for the search results from the "Select Main Activity" menu, such as printing the search results.



There are several places the novice user could have problems with the Easy Menu Search. In using the "Search By" menu, a help screen is available only for the first of the "More Choices" options ("Major Descriptor/Identifier"). The searcher who wishes to look for documents by Corporate Source, for example, will have to turn to other resources for a description of that option. The advantages to sorting records may not be obvious from the information available on the help screens. Also, modifying a search with additional criteria could be difficult for new users to understand without some practice. Most of the difficulties in Easy Menu can be overcome by an individual working with the system and the help menus. The addition of more and better help screens could make user training easier.

For the experienced searcher, DIALOG On-Disc offers a fast and easy substitute to expensive online searching. Being able to update the search online using DIALOGLINK provides a valuable extra. The new user obtains a quick introduction to the ERIC database, conducts a reasonably well-constructed search, and leaves with a satisfying number of relevant hits.

Lucie Olson is User Services Coordinator, ERIC Clearinghouse on Tests Measurement and Evaluation, Educational Testing Service, Princeton NJ 08541, (609) 734-5181.

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Dialog OnDisc: ERIC

By Margaret Morabito

Dialog OnDisc ERIC *requires an IBM PC or compatible with a minimum of 384K RAM and hard disk drive, and MS-DOS 2.0 or higher or PC-DOS 3.1 or higher. It runs on the Philips CM100, DEC RRD-50E4, and any Hitachi drive with controller card. For more information, contact: Dialog Information Services Inc., Customer Administration, 3460 Hillview Ave., Palo Alto, CA 94304, (800)-3-DIALOG or (415) 858-3785.*

Circle 73 on Reader Service Card.

DIALOG, THE PALO ALTO, CALIF.-based online database company, has joined the growing number of CD-ROM producers with its rendition of the government-sponsored ERIC (Educational Resources In Computer).

ERIC is Dialog's first offering in its new OnDisc product line, but the company plans to offer several other databases soon. (Medline and NTIS were scheduled to be available on CD-ROM in late 1987, to be followed by databases for business and the humanities.)

ERIC is an educational research tool that includes abstracts of articles published in more than 700 education journals, plus thousands of other reference materials collected by the US. Department of Education. The official database is composed of two major printed indexes: *Resources in Education* (RIE) and the *Current Index to Journals in Education* (CIJE).

This product fits into an academic or research library environment where many users need to perform educational research. Graduate library schools are another key audience for ERIC.

CD-ROM and Online Searching

Dialog has added a new twist to its CD-ROM product. Its retrieval software has been designed with two search modes, one of which matches the Dialog online command search procedure. Furthermore, Dialog has integrated its DialogLink communications software so users can go online during a search session without having to abandon their search results or reboot their computers.

Because the command search procedures are the same on CD-ROM as well as online, they provide a cost-effective way for new searchers to learn how to use Dialog. New users can take their time learning the commands offline while simulating online conditions. Dialog found that training for online searching has become a major application for its OnDisc database. Library schools in particular are using the CD-ROM as a training tool for graduate students studying the Dialog command language.

Easy Menu Mode

While the command mode is directed at advanced searchers who might wish to proceed to an online search, it is complicated; newcomers and more casual users may choose to use OnDisc's Easy Menu mode. I won't detail the command mode here because it illustrates more of the online search application than CD-ROM usage.

The Easy Menu mode is simply that: easy to use. But easy to use doesn't imply that it has few features; the same indexes and records are used in Easy Menu mode as in Command mode, and both modes offer many of the same functions.

Within the menu mode are two basic search methods: selecting terms from displayed indexes, and entering search terms directly. You begin each method by selecting the category of search terms, such as article subject, journal name or author. Two search menus include the options for subject, dictionary/thesaurus, any text field, title, author, journal name, publication year, major descriptor/identifier, identifier alone, abstract, corporate source, language, document type and clearinghouse code.

The menu selection will determine whether you automatically advance to a complete index

Reprinted from CD-ROM Review, v2, n5,
November/December 1987, p. 14-16

from which to choose terms, or to a prompt where you directly enter a term without seeing an index.

The software is designed so that all of the index terms are listed vertically and in alphabetical order on screen. You may scroll through that list, or you can type in a term at the prompt above the list. The index term jumps ahead to the appropriate location as each letter is typed.

When you locate the term you want, pressing a key begins the actual search operation. Statistics about the search results are displayed on screen in a window alongside the index. Included are the number of entries selected and the number of records found.

The Easy Menu mode lets you modify searches in four ways. Searches can be limited using additional terms, including alternate terms in the search, excluding unwanted terms, and deleting search steps. You may also use a wildcard character to get variations of a word, and you can specify word proximity. The menu mode lets you sort records, too.

Records can be displayed and printed out in four formats: titles only, and short, medium and long records. In the long format, the entire record is viewed. In medium format, you see only the key fields. In short format, the program displays one key field and the search terms. In all formats, the software takes advantage of the monitor's highlighting and color capability to illuminate the most important information in each record.

This mode lets you save your search results, but does not let you save the search procedure—you can do it in the command mode.

If you are having trouble locating the terms you need, Dialog OnDisc provides the complete ERIC thesaurus in both search modes. In Easy Menu mode, pressing a function key displays a list of related terms along with the number of records containing them, the number of other related terms available, and the description of the related terms. The description function will tell you if the related term is narrower in focus or broader, not worth searching, or only related to the term. The thesaurus is a helpful addition to this database and provides multiple levels of related terms with which to work.

Setup & Customer Service

While most of my experiences with this product were positive, I encountered a few snags.

I stumbled a bit when installing the communications software onto the computer's hard disk drive. This was due to my inexperience with hard disk drives, and also because ►

What You See is What You Get

NOBODY BELIEVES THAT COMPUTERS ARE INFALLIBLE. NEWSPAPERS LOVE CITING CASES OF PEOPLE BEING inconvenienced by so-called "computer error," and we all have our war story to tell. But when we're using a personal computer, or information on CD-ROM, we want to believe that the information we retrieve is perfect, correct, precise.

That's simply not the case. Like any big database, computerized or manual, ERIC contains slight imperfections, sometimes slight typographical or key-punch errors, and inconsistencies in the data itself. Some errors and inconsistencies are amusing, others are barely noticeable—but you'll need to know about them when you try to optimize the accuracy of your search results.

Imagine that you wish to find all educational articles dated 1985. That's not difficult. According to our review, Dialog OnDisc ERIC (1981-December 1986), 27,070 articles were published that year. But actually, there were 27,071—one article is mistakenly indexed as *1995*. I only noticed that while scanning a sorted list of publication dates. Had that article been dated 1975, nobody would have seen it.

There's one interesting article authored by the number *81*. A Mr. O'Hagan has four articles in the author index, each under a different version of his name: O'Hagan, Frank J.; O'Hagan, F. J. (space between the initials); O'Hagan, F.J. (no space); and 0'Hagan, Frank (that's a zero in front of the apostrophe, not the letter).

Similar imperfections slipped into the published-language index field. There are six documents in the Creole language: five are indexed as *Creole*, and one as *Creoles*. There are two articles in the Philippine language Ilocano, one spelled that way, the other in the perfectly acceptable variant Ilokano. But you'd have to search using both terms, or use a wildcard search character, to find them both.

While tens of thousands of articles are written in English, seven are in the language *Eng*, six in *Engl* and one in *Englis*. I also found a previously undiscovered tongue in the menu: *Beautiful*. When I printed that document's abstract, the language actually was *Spanish lake in the beautiful Santa Ynez mountains (with map)*. Oops. But that means that the words *lake, in, the, beautiful* and so on were all in the language index.

Granted, I've found only minor errors and inconsistencies, none of which would seriously inconvenience a searcher. But these were found visually by noting implausible errors while in the Easy Menu mode; more serious and plausible errors are much harder to find. . . . Were it not for the Easy Menu mode, even these eye-catching mistakes would be nearly impossible to find.

Don't get the impression that the ERIC database is bug-ridden; it's not, and I would estimate that the number of errors represents only a tiny fraction of one percent of this CD-ROM's useful information. But keep these inconsistencies in mind when searching, and use as many synonyms and variants as you can to find everything you need.

—Alan L. Zeichick

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it was awkward to refer to two different manuals at the same time during setup. It was a juggling act, but not overwhelming. After I installed the Communications Manager and the OnDisc Manager onto the hard drive, it was easy to modify the setup when I had to switch computers in mid-review. I merely had to reboot the system after installation.

I did encounter one "fatal error" in my product review copy, and it gave me a chance to interact with customer service. Dialog's customer service and technical support people were professional and very helpful. The technical person I spoke with tried to duplicate the error conditions to see what the problem might be. She could not get her system to crash, but she did suggest a cure for my problem (deactivating the memory resident programs I had installed in my computer). Sometimes, these resident programs can conflict with memory usage and cause problems similar to what I encountered. (Oddly, I was unable to duplicate the error several days later.)

Dialog's documentation explains how to handle a fatal error, and the company requests that you document the search strategy that led to the error and mail it in. Any problems connected with the product will be corrected, and free updates will be automatically sent to all registered owners.

Requirements and Subscriptions

Dialog OnDisc ERIC requires an IBM PC or compatible with at least 384K of RAM (640K is recommended) and a hard disk. It also requires MS-DOS version 2.0 or higher or PC-DOS version 3.1 or higher. You need at least 1MB of space on your hard disk, and either a monochrome or color monitor. The color display effectively uses color for highlighting. A modem is required for utilizing the online access option.

The program supports three CD-ROM drives: Philips CM100 with Philips controller; DEC RRD-50E4 with controller; or any Hitachi using either the CD-1F13 or CD-1F125AZ controller card.

Included with Dialog OnDisc are: Dialog OnDisc user's guide and OnDisc Manager software; one or more CD-ROM discs; documentation about ERIC; DialogLink user manual with Communications Manager software; DialogLink Account Manager software and documentation; and information about the Dialog online system. You are also given the customer service toll-free telephone number, which you can use Monday through Saturday for technical suppport.

Two subscription options are available. You can license the current files, from 1981 to the present, on one disc for $950; or, you can get the complete ERIC file from 1966 to the present on three discs for $1,650. The current disc is updated quarterly and is automatically sent to you as it becomes available, as do any updates in the software or documentation.

If you don't have a CD-ROM reader, you can purchase a Philips CM 100 with controller card from Dialog ($740), or you can lease the entire system with computer and CD-ROM reader from Dialog.

Dialog is the first online retrieval network to introduce its own CD-ROM product. It was a speculative move to provide this service, but Dialog sees great benefits to its customers and to its own online system. ●

Margaret Morabito writes extensively about computers and education. She is a regular contributor to publications such as RUN, Link-Up, inCider, *and* Online Today, *and is the director of an online tutoring center on QuantumLink. She can be reached online through CompuServe (70616,704) and QuantumLink (MARG M).*

*** CIJE MONTHLY REPORT - JUL87 I.CIJE1 ***09:54:05 22 JUN 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	67	15	12	696
CG	148	12	6	1011
CS	146	14	8	1327
EA	94	13	0	726
EC	178	20	0	1171
FL	85	13	7	344
HE	159	16	6	1009
IR	137	37	3	945
JC	21	3	0	183
PS	39	5	0	344
SE	163	16	4	846
SO	125	15	5	806
SP	72	7	9	612
TM	74	5	0	398
UD	45	7	0	421
GRAND TOTALS	1553	198	60	10639

*** CIJE MONTHLY REPORT - AUG87 I.CIJE2 ***13:00:08 29 JUL 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOT
CE	121	31	7	817
CG	149	10	0	1160
CS	144	14	15	1471
EA	92	7	8	818
EC	218	25	30	1389
FL	99	13	0	443
HE	149	15	1	1158
IR	100	24	0	1045
JC	36	5	0	219
RC	32	3	0	222
SE	100	12	27	946
SO	117	14	40	923
SP	101	14	6	713
TM	57	9	0	455
UD	23	3	1	444
GRAND TOTALS	1538	199	135	12223

*** CIJE MONTHLY REPORT - SEP87 I.CIJE1 ***14:09:28 25 AUG 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	122	26	12	939
CG	181	19	7	1341
CS	106	12	27	1577
EA	145	8	7	963
EC	206	23	23	1595
FL	87	9	16	530
HE	122	16	1	1280
IR	156	27	15	1201
JC	25	4	0	244
PS	96	7	0	440
RC	6	2	0	228
SE	170	23	14	1116
SO	132	14	23	1055
SP	86	12	0	799
TM	71	7	0	526
UD	67	12	0	511
GRAND TOTALS	1778	221	145	14345

Attachment 5
Page 3 of 6

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*** CIJE MONTHLY REPORT - OCT87 I.CIJE2 ***13:17:55 24 SEP 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	85	19	15	1024
CG	156	14	0	1497
CS	35	6	0	1612
EA	52	3	23	1015
EC	115	15	2	1710
FL	74	12	0	604
HE	108	13	0	1388
IR	85	22	2	1286
JC	20	3	0	264
PS	75	4	0	515
RC	27	3	0	255
SE	97	12	12	1213
SO	123	13	22	1178
SP	91	7	27	890
TH	56	6	0	582
UD	90	19	0	601
GRAND TOTALS	1289	171	103	15634

*** CIJE MONTHLY REPORT - NOV87 I.CIJE1 ***15:18:22 20 OCT 1987 PAGE NO. 1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	41	11	4	1065
CG	107	9	0	1604
CS	123	14	0	1735
EA	58	6	0	1073
EC	61	8	4	1771
FL	23	4	0	627
HE	151	16	1	1539
IR	138	34	4	1424
JC	16	2	6	280
PS	69	6	0	584
RC	8	2	0	263
SE	117	14	9	1330
SO	103	15	7	1281
SP	71	10	0	961
TM	54	8	0	636
UD	39	10	2	640
GRAND TOTALS	1179	169	37	16813

*** CIJE MONTHLY REPORT - DEC87 I.CIJE1

CLHS	TOTAL CLHS RESUMES	TOTAL CLHS JOURNALS	TOTAL CLHS ONE-SHOT RESUMES	ANNUAL CUMULATIVE TOTAL
CE	56	17	7	1121
CG	202	17	0	1806
CS	101	11	0	1836
EA	62	6	4	1135
EC	97	9	18	1868
FL	47	6	0	674
HE	104	12	2	1643
IR	90	19	0	1514
JC	10	2	0	290
PS	46	3	0	630
RC	8	2	0	271
SE	91	15	10	1421
SO	114	9	51	1395
SP	71	8	0	1032
TM	31	6	0	667
UD	59	11	0	699
GRAND TOTALS	1189	153	92	18002

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL INDEX UPDATE

JUL - SEP 1987

Additions

EA Educational Planning
EA Thrust for Educational Leadership

Deletion

FL Journal of Memory and Language

Name Change

FL NALLD Journal to Journal of Educational Techniques and Technologies

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

The Oryx Press
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Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL INDEX UPDATE
OCT87

Additions

JC Community Review
SP Research Papers in Education
SP Teacher Education & Practice
SP Teaching and Teacher Education
SP Journal of Teaching in Physical Education

4210

The Oryx Press
Suite 103
2214 North Central at Encanto
Phoenix, Arizona 85004
(602) 254-6156

CIJE SOURCE JOURNAL INDEX UPDATE
NOV87

Additions

RS The Bradford Papers Annual
RS WICAZO SA Review
CG Journal of Adolescence
CG Journal of Family Issues

Deletion

FL Journal of Memory and Language

Name Change

IR Top of the News to Journal of Youth Services in Libraries

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387

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CIJE SOURCE JOURNAL INDEX UPDATE
DEC87

Deletions

SO Futurist
SO USA Today
SO Intercom

Telephone: (602) 254-6156 • Telex: 910-951-1333 • Cable Address: ORYXPHX • Alanet: ALA 0978 • Source: BCJ 387